



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

MARCH 2026

Regular Meeting

will be held on

MONDAY, MARCH 23, 2026 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

**For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org**

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Sharon Bryant-Phillips	Nahid Sanii-Yahyai
Sarah Devereaux	Jack Smiley
Curtis Freeman	Gregory Vessels
Martha Kern-Boprie	Matthew Yahyai

Superior Township Parks & Recreation Commission

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**PARKS &
RECREATION**



**PARKS & RECREATION COMMISSION REGULAR MEETING
MARCH 23, 2026 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) March 23, 2026, Regular Meeting
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) April Full Moon Forest Immersion
 - B) C2PST March Infographic
 - C) Superior Spot Kickoff
- 9) OLD BUSINESS**
 - A) BirdSong Nature Preserve Update
 - Presentation by Colleen Gleason, Ducks Unlimited
 - B) Roadside Cleanup
- 10) NEW BUSINESS**
 - A) Easter Egg Hunt Volunteers; Saturday, March 28th
 - B) 2026 Budget Reduction Options
- 11) BILLS FOR PAYMENT**
 - A) February 24, 2026 – March 23, 2026
- 12) FINANCIAL STATEMENT**
 - A) February 2026 Revenue & Expenditure Report *PRE-AUDIT*
 - B) February 2026 Balance Sheet *PRE-AUDIT*
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: Monday, April 27, 2026 @ 6:30pm

SA

Superior Charter Township
Parks & Recreation Commission
Regular Meeting
February 23, 2026

Proposed Minutes

1. Call to Order
The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:35 pm.
2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Curtis Freeman, Matthew Yahyai, Jack Smiley

Park Commissioners absent: Greg Vessels, Martha Kern-Boprie, Sharon Bryant-Phillips

Others present: Juan Bradford, Park & Recreation Director; Sarah Devereaux, Board Liaison; Brenda Baker; Steve Peach
3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Curtis Freeman and supported by Matthew Yahyai to approve the agenda as presented. The motion carried.
5. Prior Meeting Minutes Approval
 - A. January 27, 2026
It was moved by Matthew Yahyai and supported by Curtis Freeman to approve the minutes of January 27, 2026, as drafted. Nahid Sanii-Yahyai mentioned that we should send a thank you to farmer Shaun Stafford to let him know that we are grateful for his offer to donate pumpkins this year. The minutes were approved.
6. Citizen Participation
There was none.
7. Reports
 - A. Chairperson
Nahid Sanii-Yahyai noted the recent passing of Ellen Kurath and expressed deepest condolences to her family. She reported that she attended the last meeting of the Board of Trustees where Bill Secrest suggested a plaque in memory of Ellen at a park. Juan Bradford mentioned that we could put a plaque on a bench in Schroeter Park.
 - B. Director
Juan Bradford submitted a written report. He also noted that the schoolhouse project in Dixboro is underway. It was decided to keep the exposed brick on one wall and not to sheetrock over it. Signs are being made for the disc golf course. He had a meeting today with Chris Nordstrom, of Carlisle/Wortman Associates, and we will begin the update to the 5-year Recreation Master Plan next spring. Tomorrow he will have a meeting about Willow Run Acres. A new tennis program will be started this spring; the fees for kids will be paid for by an anonymous donor. Ann Arbor Township is doing a non-motorized pathway study. An open house about it will be held March 21st, 11-3 p.m., at Washtenaw Community College.
 - C. Board Liaison

Sarah Devereaux passed out a written report on the February 17 Board of Trustees meeting. The main thing related to the Parks & Recreation Commission was the Beautification Committee.

D. Board Meeting Attendee

Sharon Bryant-Phillips attended the last Board meeting but was not in attendance to report on the meeting.

E. Park Steward

No report.

F. Safety

No accidents or injuries in the past month. Juan Bradford mentioned that they had even rented a ladder to access the very high roof on the schoolhouse, instead of hiring a contractor. Staff felt comfortable doing so and the job was completed safely.

It was moved by Curtis Freeman and supported by Matthew Yahyai to receive the reports. The motion carried.

8. Communications

A. Flier for March Full Moon Forest Immersion at Cherry Hill Nature Preserve

B. Easter Egg Hunt Flier

It was moved by Matthew Yahyai and supported by Curtis Freeman to receive the Communications. The motion carried.

9. Old Business

A. BirdSong Nature Preserve Update

Jack Smiley announced that they would hold a short committee meeting after the Commission's meeting. Juan Bradford reported that he met with Ducks Unlimited (DU) last week and that they plan to attend our March meeting. He mentioned that DU indicated that the cost just for seeds for the farm fields in the 162 acres would be \$80,000 and they don't expect to be able to cover that cost. Jack reminded Juan that only about 20 acres can be restored this year as the larger fields have been leased for farming for 2026 and 2027. Ducks Unlimited has also agreed to cover the \$83,000 gap in what is needed for the acquisition of the 162 acres for the BirdSong Nature Preserve.

10. New Business

A. Deer Hunting / Crop Management Information

Juan Bradford reported that our farming lease includes authorization for the farmer to apply as a designated person to the DNR for a deer damage permit to help control the deer population. Jack Smiley noted that an over-abundance of deer in the area not only causes excessive crop losses, but too many deer also cause great damage to the forest understory—particular to spring wildflowers.

B. 2028 - 2032 Parks, Recreation & Open Space Master Plan

Our current plan expires at the end of 2027. We will need to begin the process to update the plan in early 2027.

C. Roadside Cleanup

Sarah Devereaux announced that the Township's Roadside Cleanup is scheduled for Saturday, April 18th.

11. Bills for Payment

It was moved by Curtis Freeman and supported by Matthew Yahyai to approve payment of the bills from January 27, 2026, to February 23, 2026, totaling \$28,172.83. The motion carried.

12. Financial Statements

A. January 2026 Revenue & Expenditure Report

B. January 2026 Balance Sheet

It was moved by Matthew Yahyai and supported by Curtis Freeman to receive the January 2026 financial statements. The motion carried. Jack brought up that he felt that interest earned from our restricted funds should be retained in those funds. Juan said that he would check into that.

13. Pleas and Petitions

Nahid Sanii-Yahyai brought up that we should consider having t-shirts and hats. Juan Bradford replied that we already have a few hats if some Commissioners would like to have them. We also have safety vests with the Township logo on them.

Sarah Devereaux said that she would look into other, less expensive, sources for native plant seeds.

14. Adjournment

It was moved by Matthew Yahyai and supported by Curtis Freeman to adjourn the meeting. The motion carried. The meeting adjourned at approximately 7:45 p.m.

Submitted by,
Jack Smiley, filling in for
Martha Kern-Boprie
Park Commissioner and Secretary



7B.

DIRECTOR'S REPORT
MARCH 23, 2026

- **Next Board of Trustees Meeting:** Monday, April 20, 2026 @ 7:00pm
- **Parks & Recreation Commission Attendee:** Commissioner Bryant-Phillips

- **Dixboro Schoolhouse Improvements:**
Construction of the bathroom is underway! Plaster that was removed to make way for tile work has exposed original brick on two of the bathroom walls, the other two walls have been framed in. We are investigating a way to keep the brick exposed in the finished bathroom. The well that was driven last year has been hooked up to the building and internal plumbing work has begun. We are currently waiting on Change Order #1 to be presented so we can select fixtures and finishes.

- **Clay Hill Community Farm & Garden:**
The Site Plan for the Clay Hill Community Farm & Garden is tentatively scheduled to go before the Planning Commission at its April meeting.

- **Superior Day:**
Lisa Lewis and I have begun meeting regularly in preparation of this years Superior Day event. We already have confirmations from some of last years participants and are looking to add some new participants. This year Superior Day will be held on Saturday, June 13th, 11:00am – 2:00pm

- **Ducks Unlimited**
Wording for the amended agreement between Ducks Unlimited ant the Township has been reviewed and approved by the Township Attorney. The next step will be signatures from both parties.

- **Park Maintenance Staff:**
The Park Maintenance staff have begun working summer hours. There has been a lot of cleanup needed from the strong winds that we experienced last week.

Respectfully Submitted,

Juan Bradford

70.

To: Superior Charter Township Parks & Recreation Commission
From: Martha Kern-Boprie
Subject: Board Attendee Report on 3/16/26 Township Board Meeting
Date: March 16, 2026

I attended the Township Board meeting tonight. Nahid Sanii-Yahyai also attended.

Citizen Participation

Mrs. Mohammed had questions regarding the resolution approved in February concerning the SAFER grant and its impact on the Fire Fund. She complimented Supervisor Emily Dabish-Yahkind for her action providing financial oversight.

Brenda Baker

Corrected the description of items #5 and #6 in Communications that she submitted.
Clarified her intentions regarding public comment on zoning ordinance text amendments.

Renate ...

Complimented the entire township board on accomplishments thus far in the current term of office.
Beautification Committee – the committee will conduct a detailed blight inspection this spring.

Supervisor's Comments

State Representatives Jimmie Wilson and Jason Morgan are working on a potential grant to provide \$900,000 in funding toward a new fire truck. State Senator Jeff Irwin is working on funding to extend the Plymouth Rd pathway east to Ford Road.

Dixboro Schoolhouse renovation and bathroom work is progressing. The bathroom should be open by early May. US Fish & Wildlife partnership has "re-wilding" grant opportunities to facilitate returning land and water bodies to a wild state that will support more wildlife.

Presentation

Carlisle Wortman Associates (CWA) reviewed the re-write of the zoning ordinance that the Planning Commission has been working on for about two years. The ordinance contains 465 pages. The full draft was reviewed by the Planning Commission in December 2025, and the Planning Commission held a public hearing on it in February 2026. In general changes were made to make text clearer, come into conformity with current state laws and the recently approved township master plan. Twp board members discussed the draft ordinance at length, and had some concerns about some of the text and map changes. It sounded like the board plans to hold a public forum to allow people to raise questions and have them answered, and to hold another public hearing before acting on the proposed ordinance.

New Business

- A. Res 2026-06 Resolution to approve upgrade for Radios – Utility Dept - Approved
- B. Res 2026-07 Resolution to approve purchase of Hydrant Flushing Valve Exerciser Power Tool
Two units at \$5,545.00 each Utility Dept - Approved
- C. Res 2026-08 Resolution to approve contract renewal with MITEC for scanning prices and document shipments for archival digitization – Building Dept - Approved
- D. Res 2026-09 Resolution to re-Appoint Nahid Sanii-Yahyai and Jay Gardner for three year terms ending 2/28/29. – Approved
- E. Res 2026-10 Resolution to approve proposal from OHM for review of DTE Grenada Substation EMF and Noise. This substation is on Plymouth Rd in the Dixboro area. The present structure is small. DTE seeks to enlarge it significantly. Residents are concerned about excessive noise emitted, health concerns, and a structure that does not fit the village type neighborhood. The proposed review will cost \$4,500 and may help resist the expansion of this substation. Approved

- F. Res 2026-11 Resolution for Approval of Proposal from OHM Advisors for Drinking Water AWIA Plan Update \$4,500.00 This study is required every five years to evaluate drinking water quality. Utility Dept – Approved

Discussion

- A. Clay Hill Farm Soil Testing – discussion and possible action to authorize Twp Supervisor to obtain quotes – Trustee Sarah Devereaux informed board members that some of the structures previously found on the Clay Hill farm property conducted operations such as dry cleaning and laundromat that have been known to emit Volatile Organic Compounds (VOC) that are harmful to human health. Other structures had dirt and gravel floor that could have allowed harmful substances to penetrate soil. She wants the soil tested before vegetables and fruits grown in the soil to be provided to people for consumption. Extensive discussion took place about:
What entity would be responsible if food grown there was found contaminated, the Twp or Clay Hill Farm?
Attorney Fred Lucas spoke. He said that because the farm is not a governmental function, it would probably not be the Twp.

Given that planting for most annual plants takes place in mid-May, would it be prudent to not plant this spring?

Trustee Devereaux commented that we do not know the ground is contaminated, so she would prefer to allow Clay Hill farm to plant in mid-May. Most soil testing takes 45 to 60 days to obtain results. If the test samples could be obtained in the next two weeks, results could be available by mid to late May.

Trustee Ken Schwartz asserted that conditions of the lease to Clay Hill Farm have not been met. He stated an audit should be conducted of all funds expended on this endeavor, and all zoning and site plan requirements should be enforced. The board asked Supervisor Dabish-Yahkind to obtain quotes for soil testing.

- B. Beautification Committee Follow-up
Trustee Sarah Devereaux was appointed by the Twp Board as Lead of the Beautification Committee. She reported on the process to select the other committee members. The committee will contain 9 members.
 - 1 Committee Lead – Sarah Devereaux
 - Up to 4 people with specialized knowledge and professional background
 - At least 4 Two residents selected through open application and interview process

Adjournment – the meeting adjourned at 9:25 pm.

8A ✓

FULL MOON FOREST IMMERSION

JOIN ME FOR A GENTLE & REJUVENATING
GUIDED FOREST IMMERSION TO ALLOW YOURSELF TO
SLOW DOWN AND WITNESS THE FULL PINK MOON.

IMMERSED IN THE FOREST OF CHERRY HILL NATURE
PRESERVE, YOU WILL BE GUIDED THROUGH A SERIES OF
SENSORY INVITATIONS WITH THE INTENTION TO PAUSE,
AWAKEN THE SENSES AND BE FULLY PRESENT TO THE
BEAUTY, MYSTERY AND HEALING ENERGY OF NATURE.

WEDNESDAY, APRIL 1, 2026 6-8PM

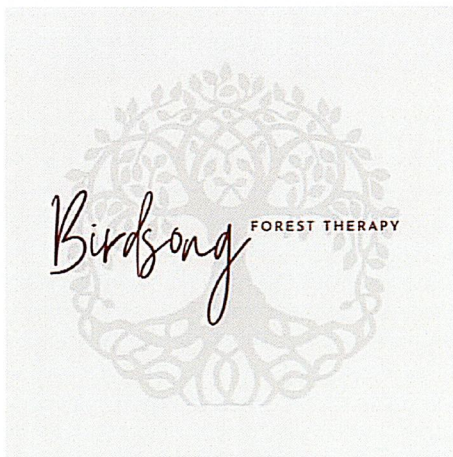
CHERRY HILL NATURE PRESERVE

\$35 FEE/REGISTRATION REQUIRED

LIMITED TO 12 PARTICIPANTS

REGISTER AT WWW.BIRDSONGFORESTTHERAPY.COM

DRESSING IN MULTIPLE LAYERS IS ENCOURAGED
SO PARTICIPANTS STAY WARM THROUGHOUT THE
ENTIRE OUTDOOR EXPERIENCE.

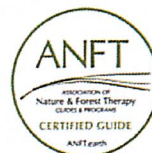


REBECCA LOCKE

BIRDSONG FOREST THERAPY LLC
ANFT CERTIFIED FOREST THERAPY GUIDE

(248) 219-2750

BIRDSONGFORESTTHERAPY@GMAIL.COM
INSTAGRAM @BIRDSONG FOREST THERAPY





Committee to Promote Superior Township

A Volunteer Committee

Fostering pride, unity and a sense of place among
Superior Township residents



C2PST March Highlights

- **Michigan Folk School Instructor Spotlight:** The Social Media team launched a new Instructor Spotlight series highlighting the talented educators behind Michigan Folk School. Andrea Blohm was featured as the first instructor in the series.
- **Superior People:** Two new community members were featured last month as part of the Superior People initiative. Steve Kraft and Omer Jean Winborn were highlighted across our social media platforms for their contributions to the Superior Township community.
- **"The Spot" Initiative:** The Social Media Team is providing support for the Township's collaboration with Destination Ann Arbor on "The Spot" campaign, which is rolling out soon!
- **Disc Golf:** C2PST is working with the Parks & Rec Department and the local Disc Golf community to promote this "sport for all ages" in Superior Township, along with the course under construction at Community Park.
- **Collaboration with Kristen Schroeder:** Carole Hann of C2PST has engaged Kristen Schroeder of the Huron Waterloo Pathways Initiative (HWPI) to work with us for "The Spot" and future endeavors.

Meet the Instructor!
ANDREA BLOHM

Andrea Blohm has been part of the Michigan Folk School community since 2013, teaching millinery (hat making), sewing, and handmade umbrella workshops. She was inspired to teach because millinery can be difficult and expensive to explore on one's own, and she wanted to make the craft more accessible by sharing both her knowledge and the specialized tools and materials she has gathered over the years. Andrea first connected with the Folk School as a student taking stained glass and cross-stitch classes, where conversations with fellow students led her to begin teaching.

In her classes, Andrea enjoys sharing not only technical skills but also her personal journey in millinery, her teaching within the in-Binary community, and her perspective on the future of the craft. She encourages students to have fun, try different classes, and discover what truly inspires them. She describes the Folk School community in one word: inspiring.

Superior People

Omer Jean Winborn
Retired Educator, Family History Researcher

Omer Jean Winborn is a lifetime resident of Washtenaw County, born and raised in Ann Arbor, and educated through Ann Arbor Public Schools, including the historic Jones School. A retired educator from Lincoln Consolidated Schools, she holds an undergraduate degree in education from Eastern Michigan University and a Master's in Social Work from the University of Michigan. Her professional journey has been complemented by more than 30 years of dedicated genealogical research. As President of the Fred Hart Williams Genealogical Society, she has shared her expertise through presentations, as well as radio and television appearances, helping others uncover and tell their family stories.

Now a homemaker in Superior Township, Omer Jean remains deeply engaged in the community. She volunteers regularly and serves as a trustee for the Ypsilanti District Library, with a special connection to the Superior branch. Passionate about oral histories and preserving personal narratives, she finds joy in helping others trace their roots and tell their own stories. Looking ahead, she hopes Superior Township continues to embrace and celebrate the diversity that has long been a defining strength of the community.

THE SPOT ON THE MAP

#superiorspot

Special Thank you to our Working Committee

Brenda Baker, Margery Dosey, Debra Christian,
Carole Hann, Nancy Caviston, Haneen Alaouie

Join our committee – just email us!

C2PST@superior-twp.org

Connect with us

Instagram



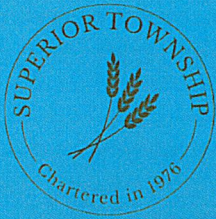
@superiorchartertowship

Facebook



@SuperiorCharterMI

80-



#superiorspot

KICKOFF event!

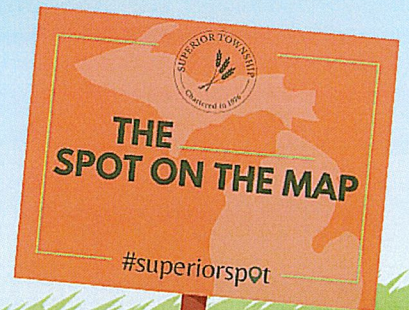
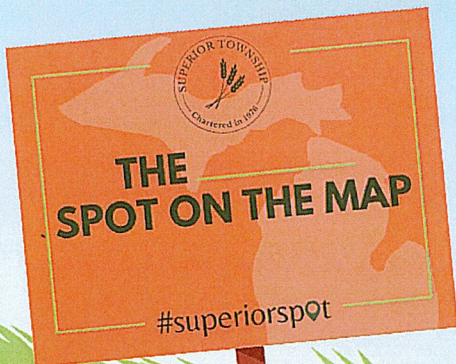
**MARCH 28
2026**

**1:00 P.M.
to
2:30 P.M.**

**FREE LAWN
SIGNS!**

FIREMAN'S PARK, 8795 MACARTHUR BLVD.

THESUPERIORSPT.COM



SUPERIOR TOWNSHIP

2026 ROADSIDE CLEANUP DAY!

SATURDAY, APRIL 18 | 9:00AM to 1:00PM

Join us for a day of service to help beautify our community!

What to Bring

- Gloves
- Sturdy, close-toed shoes
- Reusable water bottle
- Safety or sunglasses
- Sunscreen & bug spray
- Hat with a visor
- Good vibes!

We'll Provide

- Safety vests
- Trash bags
- Grabbers
- Snacks & Refreshments
- Picnic Lunch at Old Town Hall
- More good vibes!

Sign Up to Volunteer!



Or Email:

steve.kraft@superior.twp.org

Contact Us

(734) 482-6099 Ext. 5

More Information

www.BeautifySuperior.com



8B



9:00 AM - 1:00PM

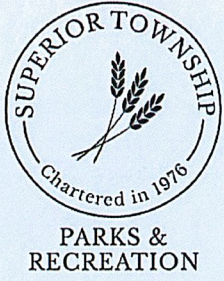
18

APRIL

STARTING AT TOWNSHIP HALL

3040 N PROSPECT RD

CHOOSE YOUR ROUTE OR HAVE US CHOOSE FOR YOU!



EASTER EGG HUNT

10A



MARCH 28
2026

11:00 A.M
SHARP!

Easter Bunny!
Bring your own
basket!

Fireman's Park, 8795 MacArthur Blvd.

Rain Date: Sunday, March 29th



INTEROFFICE MEMORANDUM

10 B.

TO: PARKS & RECREATION COMMISSIONERS
FROM: JUAN BRADFORD, PARKS & RECREATION DIRECTOR
SUBJECT: 2026 BUDGET REDUCTION OPTIONS
DATE: MARCH 17, 2026

In the fall of 2025, the Parks & Recreation Commission submitted a 2026 budget recommendation to the Board of Trustees in the amount of \$432,698.00. The 2026 recommendation did not include any capitol projects or purchases, and was a 17% reduction in our 2025 approved budget of \$522,538.00. The Board of Trustees approved a \$343,947.00 contribution from the General Fund for the 2026 Parks & Recreation budget. This figure represents a 20% reduction from our original recommendation and will require us to deficit spend in order meet our basic needs in 2026. If we operate as planned in 2026 we will be required to draw \$73,051.00 from our reserves.

I would like to put forward for discussion opportunities for reducing the draw from our reserves. These items can be acted on individually, or as a whole at the discretion of the Commission.

Discontinue mowing township properties that are not under the jurisdiction of the Parks & Recreation Commission.

This would enable us to reduce the number of summer staff that we hire by one, and also reduce the spending on consumables that we use throughout the mowing season. This would also reduce the wear and maintenance of our equipment, resulting in a longer useful life.

Staff Savings	\$13,178.00
Consumables Savings	\$2,000.00
Indirect Equipment Savings	\$10,247.00

Eliminate Education & Training Spending for 2026

In order to maintain Certified Education Units that are required for certifications held by Juan Bradford and Marco Austin, there would result in a slight increases in spending in both 2027 and 2028.

2026 Savings	\$3,000.00
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Reduce Recreation Signage Budget

We are able to push the replacement of some special event signs to 2027.

2026 Savings	\$1,500.00
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Reduce Food Service at Kite & Rocket Day

Reducing the food service from a full grilled lunch to just providing snacks and water.

2026 Savings	\$500.00
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Combine the Christmas Tree Lighting event with the Dixboro Christmas event

Combining these two events and holding it at the Dixboro Schoolhouse would prove beneficial to both the Dixboro Village Green Board and us as it relates to budget, staffing, preparation, and execution.

2026 Savings	\$3,380.00
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Potential Realized Savings \$23,558.00*

*This figure does not include additional indirect savings of \$10,247.00 related to the reduction of equipment used for mowing.

*\$10,247.00 based on MDOT 2025 Schedule C Equipment Rental Rates.

03/17/2026

ADOPTED 2026 PARKS & RECREATION BUDGET

		2026
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		APPROVED
GL NUMBER	DESCRIPTION	BUDGET

ESTIMATED REVENUES

Dept 000 - REVENUE

508-000-664.000	INTEREST/DIVIDENDS	10,000.00
508-000-674.000	DONATIONS	1,200.00
508-000-674.002	MEMORIAL PROGRAM	2,500.00
508-000-674.003	PARK PAVILLION RENTAL	2,000.00
508-000-691.101	GENERAL FUND CONTRIBUTION	343,947.00
Totals for dept 000 - REVENUE		359,647.00

TOTAL ESTIMATED REVENUES	359,647.00
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APPROPRIATIONS

Dept 752 - PARK & REC ADMINISTRATION

508-752-703.000	SALARIES	91,394.00
508-752-703.001	COMMISSION STIPENDS	23,992.00
508-752-709.000	FICA	8,238.00
508-752-715.000	PENSION	27,008.00
508-752-725.000	TAXABLE BENEFITS	22,289.00
508-752-725.001	HCSP	3,780.00
508-752-752.000	OPERATING SUPPLIES	1,000.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	2,000.00
508-752-826.000	BANK FEES & CHARGES	300.00
508-752-840.002	DENTAL INSURANCE	793.00
508-752-840.003	VISION INSURANCE	211.00
508-752-840.004	LIFE INSURANCE	153.00
508-752-850.000	TELECOMMUNICATIONS	600.00
508-752-851.000	POSTAGE	100.00
508-752-860.000	TRANSPORTATION	100.00
508-752-900.000	PRINTING & PUBLISHING	500.00
508-752-910.000	TRAINING	2,000.00
508-752-915.000	MEMBERSHIPS & DUES	800.00
508-752-934.000	REPAIR & MAINTENANCE	500.00
508-752-935.000	INSURANCE & BONDS	13,000.00
508-752-940.000	OFFICE RENT	7,000.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00
Totals for dept 752 - PARK & REC ADMINISTRATION		206,758.00

Dept 756 - RECREATION

508-756-703.000	SALARIES	14,101.00
508-756-752.000	OPERATING SUPPLIES	4,500.00
508-756-806.000	PROFESSIONAL SERVICES - OTHER	9,000.00
508-756-860.000	TRANSPORTATION	100.00
508-756-930.000	REPAIR & MAINTENANCE	500.00
508-756-955.000	SIGNAGE	2,000.00
Totals for dept 756 - RECREATION		30,201.00

Dept 770 - PARK MAINTENANCE

508-770-703.000	SALARIES	146,284.00
508-770-725.000	TAXABLE BENEFITS	1,255.00
508-770-740.003	HERBICIDE (NON-SELECTIVE)	300.00
508-770-752.000	OPERATING SUPPLIES	7,500.00
508-770-754.000	FUEL-LUBRICANTS	7,000.00
508-770-767.000	UNIFORMS	800.00
508-770-805.000	NATURAL HABITAT MANAGEMENT	6,000.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	1,200.00
508-770-850.000	TELECOMMUNICATIONS	1,800.00

508-770-860.000	TRANSPORTATION	100.00
508-770-910.000	TRAINING	1,000.00
508-770-920.000	UTILITIES	500.00
508-770-934.000	REPAIR & MAINTENANCE	13,500.00
508-770-934.001	SAND-GRAVEL-BARK-SOIL	3,000.00
508-770-955.000	SIGNAGE	2,000.00
508-770-986.000	EQUIPMENT UNDER \$5,000	2,000.00
Totals for dept 770 - PARK MAINTENANCE		194,239.00
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		
508-771-951.001	MEMORIAL BENCH & TREE PROGRAM	1,500.00
Totals for dept 771 - PARK DEVELOPMENT/IMPROVEMENT		1,500.00
TOTAL APPROPRIATIONS		432,698.00
NET OF REVENUES/APPROPRIATIONS - FUND 508		(73,051.00)
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

Estimated 2026 Mowing & Snow Removal Expenses

Parks Properties Mowed:

BirdSong Nature Preserve
Dixboro Village Green
Firemans Park
Cherry Hill Nature Preserve
Community Park
Harvest Moon Park
Norfolk Park
North Prospect Park
Oakbrook Park
Schroeter Park

Township Properties Mowed:

Corner of Prospect/Geddes: NW and NE corners
Corner of N. Prospect: NE Triangle
Non-motorized path on Harris: MacArthur to Geddes
Non-motorized path on Geddes: Harris to Andover
Fire Station #2

Time:

2.5 hours
0.5 hours
3.5 hours
2.5 hours
1.0 hour

Total Hours

10 hours weekly

Average Hourly Pay Rate including Fringes	\$25.68
Equipment Hourly Rate*	<u>\$45.36</u>
Hourly Rate	= \$71.04
10 hours weekly X \$71.04 hourly rate	= \$710.40 weekly
\$710.40 weekly X 27 weeks per season	= \$19,180.80 season

Township Property Snow Removal:

Township Hall
Bridges on Harris (1), Geddes (2)

Time:

3.0 hours
3.5 hours
6.5 hours

Total Hours

Average Pay Rate including Fringes	\$27.34
Equipment Hourly Rate*	<u>\$19.98</u>
Hourly Rate	= \$47.32
6.5 hours X \$47.32 average rate	= \$307.78 per average snowfall (< 4")
\$307.78 per snowfall X 7 snowfalls per year	= \$2,154.46 season

\$19,180.80 mowing + \$2,154.46 snow clearing = \$21,335.26 annually

*Equipment rates were calculated using MDOT 2025 Schedule C Equipment Rental Rates

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
02/24/2026	GENL	50437	MARCH 26--GBP	DELTA DENTAL	DENTAL INSURANCE - MARCH 2026	123.050	000	59.90
02/24/2026	GENL	50438	1610046 8904624	HOME DEPOT CREDIT SERVICES	LADDER RENTAL/VISQUEEN FOR DIXBORO	752.000	770	39.78
			1610046 8904624	CHECK GENL 50438 TOTAL FOR FU	LADDER RENTAL/VISQUEEN FOR DIXBORO	934.000	770	51.58
								<u>91.36</u>
02/24/2026	GENL	50441	22626--GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/26/26 PAY	214.704	000	7,831.70
03/03/2026	GENL	50452	FEB 26	MARCO AUSTIN	CELL PHONE STIPEND - FEB 2026	850.000	770	50.00
03/03/2026	GENL	50453	37456	MARGOLIS COMPANIES, INC.	VOLUNTEER TREE PLANTING 2025	951.000	771	3,060.00
03/03/2026	GENL	50455	FEB 26	RICKY BARBER	CELL PHONE STIPEND - FEB 2026	850.000	770	50.00
03/03/2026	GENL	50456	FEB 26	SAM'S CLUB/SYNCHRONY BANK	BANK FEES & CHARGES	826.000	752	49.11
03/03/2026	GENL	50459	INV343195147	SUPERIOR TOWNSHIP CREDIT CARDZOOM-	FEBRUARY 2026	214.101	000	16.99
03/03/2026	GENL	50460	FEB CELL	SUPERIOR TWP UTILITY DEPARTMEJUAN CELL PHONE -	FEB 2026	850.000	752	49.96
03/03/2026	GENL	50461#	28446	TAZ NETWORKS, INC	NETWORK FLAT FEE - MARCH 2026	806.000	752	172.54
			28446	CHECK GENL 50461 TOTAL FOR FU	NETWORK FLAT FEE - MARCH 2026	806.000	770	172.54
								<u>345.08</u>
03/03/2026	GENL	50463	110977767	WEX BANK	FUEL - FEBRUARY 2026	754.000	770	293.62
03/10/2026	GENL	50466	31834286	ABSOPURE WATER COMPANY	COOLER RENTAL - 2026	752.000	770	12.00
			85027440	CHECK GENL 50466 TOTAL FOR FU	SPRING WATER	752.000	770	6.50
								<u>18.50</u>
03/10/2026	GENL	50482	INV339111498	SUPERIOR TOWNSHIP CREDIT CARDZOOM-	JANUARY 2026	214.101	000	16.99
			91264252	CHECK GENL 50482 TOTAL FOR FU	SIGNS ON THE CHEAP	214.101	000	399.59
								<u>416.58</u>
03/10/2026	GENL	50485	GBP- FEB 2026	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - FEB 2026	214.704	000	664.56
			GBP- FEB 2026		PENSION /HCSP - FEB 2026	214.704	000	1,194.81
			GBP- FEB 2026		PENSION /HCSP - FEB 2026	214.704	000	315.00
			31226--GBP	CHECK GENL 50485 TOTAL FOR FU	CASH TRANSFER -3/12/26 PAY	214.704	000	9,080.42
								<u>11,254.79</u>
03/10/2026	GENL	50486	539D2FF0	TREVIPAY	WINDSHIELD WASHER FLUID	752.000	770	14.64

HA

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
03/17/2026	GENL	50494	FEB 26-P	DTE ENERGY	ELECTRIC - PARKS BARN -FEB 2026	920.000	770	21.93
03/17/2026	GENL	50499	APRIL 26	MEDMUTUAL LIFE	LIFE INSURANCE - APRIL 2026	840.004	752	11.35
03/17/2026	GENL	50501	3434117151	O'REILLY AUTOMOTIVE, INC.	JOHN DERRE GEARBOX FLUID	754.000	770	10.50
Total for fund 508 PARKS & RECREATION								23,646.01

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 02/28/2026

PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT

GL NUMBER	DESCRIPTION	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	YTD BALANCE 02/28/2026	ACTIVITY FOR MONTH 02/28/26	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 02/28/2025
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-664.000	INTEREST/DIVIDENDS	10,000.00	10,000.00	1,680.33	0.00	8,319.67	16.80	1,913.24
508-000-669.000	GAIN/LOSS ON INVESTMENT ACCOUN	0.00	0.00	0.00	0.00	0.00	0.00	1,202.26
508-000-674.000	DONATIONS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	0.00
508-000-674.002	MEMORIAL PROGRAM	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
508-000-674.003	PARK PAVILLION RENTAL	2,000.00	2,000.00	25.00	0.00	1,975.00	1.25	0.00
508-000-691.101	GENERAL FUND CONTRIBUTION	343,947.00	343,947.00	57,324.50	28,662.25	286,622.50	16.67	65,122.70
Total Dept 000 - REVENUE		359,647.00	359,647.00	59,029.83	28,662.25	300,617.17	16.41	68,238.20
TOTAL REVENUES								
		359,647.00	359,647.00	59,029.83	28,662.25	300,617.17	16.41	68,238.20
Expenditures								
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	91,394.00	91,394.00	14,056.56	0.00	77,337.44	15.38	17,231.10
508-752-703.001	COMMISSION STIPENDS	23,992.00	23,992.00	0.00	0.00	23,992.00	0.00	2,952.36
508-752-709.000	FICA	8,238.00	8,238.00	3,101.96	0.00	5,136.04	37.65	3,641.83
508-752-715.000	PENSION	27,008.00	27,008.00	1,851.07	(0.30)	25,156.93	6.85	4,742.73
508-752-725.000	TAXABLE BENEFITS	22,289.00	22,289.00	13,782.84	0.00	8,506.16	61.84	7,943.50
508-752-725.001	HOSP	3,780.00	3,780.00	315.00	0.00	3,465.00	8.33	630.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	49.99
508-752-806.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	379.06	189.53	1,620.94	18.95	113.34
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	95.49	49.11	204.51	31.83	35.55
508-752-840.002	DENTAL INSURANCE	793.00	793.00	0.00	0.00	793.00	0.00	118.00
508-752-840.003	VISION INSURANCE	211.00	211.00	0.00	0.00	211.00	0.00	31.46
508-752-840.004	LIFE INSURANCE	153.00	153.00	0.00	0.00	153.00	0.00	22.70
508-752-850.000	TELECOMMUNICATIONS	600.00	600.00	99.92	49.96	500.08	16.65	99.88
508-752-851.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-910.000	TRAINING	2,000.00	2,000.00	70.00	0.00	1,930.00	3.50	495.00
508-752-915.000	MEMBERSHIPS & DUES	800.00	800.00	70.00	0.00	730.00	8.75	659.00
508-752-934.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-935.000	INSURANCE & BONDS	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00	2,092.40
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	7,000.00	0.00	0.00	100.00	7,000.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		206,758.00	206,758.00	40,821.90	288.30	165,936.10	19.74	47,858.84
Dept 756 - RECREATION								
508-756-703.000	SALARIES	14,101.00	14,101.00	0.00	0.00	14,101.00	0.00	0.00
508-756-752.000	OPERATING SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00	0.00
508-756-806.000	PROFESSIONAL SERVICES - OTHER	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00	675.00
508-756-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-756-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-756-955.000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
Total Dept 756 - RECREATION		30,201.00	30,201.00	0.00	0.00	30,201.00	0.00	675.00
Dept 770 - PARK MAINTENANCE								

12A

User: NANCY
 DB: Superior Twp
 PERIOD ENDING 02/28/2026
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT

GL NUMBER	DESCRIPTION	2026		YTD BALANCE 02/28/2026	ACTIVITY FOR MONTH 02/28/26	AVAILABLE BALANCE	% BDCGT USED	YTD BALANCE 02/28/2025
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-770-703.000	SALARIES	146,284.00	146,284.00	13,131.20	0.00	133,152.80	8.98	16,399.51
508-770-725.000	TAXABLE BENEFITS	1,255.00	1,255.00	0.00	0.00	1,255.00	0.00	3,595.89
508-770-740.003	HERBICIDE (NON-SELECTIVE)	300.00	300.00	0.00	0.00	300.00	0.00	0.00
508-770-752.000	OPERATING SUPPLIES	7,500.00	7,500.00	211.29	72.92	7,288.71	2.82	453.61
508-770-754.000	FUEL-LUBRICANTS	7,000.00	7,000.00	517.36	304.12	6,482.64	7.39	364.21
508-770-767.000	UNIFORMS	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-770-805.000	NATURAL HABITAT MANAGEMENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	1,200.00	1,200.00	345.08	172.54	854.92	28.76	81.34
508-770-850.000	TELECOMMUNICATIONS	1,800.00	1,800.00	200.00	100.00	1,600.00	11.11	80.74
508-770-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-770-910.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-770-920.000	UTILITIES	500.00	500.00	48.59	21.93	451.41	9.72	39.68
508-770-934.000	REPAIR & MAINTENANCE	13,500.00	13,500.00	661.52	51.58	12,838.48	4.90	2,206.53
508-770-934.001	SAND-GRAVEL-BARK-SOIL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
508-770-955.000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-770-985.000	EQUIPMENT OVER \$5,000	0.00	0.00	0.00	0.00	0.00	0.00	1,123.54
508-770-986.000	EQUIPMENT UNDER \$5,000	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
Total Dept 770 - PARK MAINTENANCE		194,239.00	194,239.00	15,115.04	723.09	179,123.96	7.78	24,345.05
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT								
508-771-951.001 MEMORIAL BENCH & TREE PROGRAM								
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
TOTAL EXPENDITURES		432,698.00	432,698.00	55,936.94	1,011.39	376,761.06	12.93	72,878.89
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		359,647.00	359,647.00	59,029.83	28,662.25	300,617.17	16.41	68,238.20
TOTAL EXPENDITURES		432,698.00	432,698.00	55,936.94	1,011.39	376,761.06	12.93	72,878.89
NET OF REVENUES & EXPENDITURES		(73,051.00)	(73,051.00)	3,092.89	27,650.86	(76,143.89)	4.23	(4,640.69)

12B

GL Number	Description	PERIOD ENDED 02/28/2025	PERIOD ENDED 02/28/2026
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	351,978.46	63,368.46
508-000-009.000	MICHIGAN CLASS - 0010	0.00	461,412.18
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	66,848.95	0.00
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	172,486.65	0.00
	Cash	<u>591,314.06</u>	<u>524,780.64</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
508-000-123.000	PRE-PAID EXPENSES MISC.	0.00	540.00
508-000-123.050	PREPAID INSURANCE	8,600.28	13,592.80
508-000-126.000	UNREALIZED GAINS/LOSSES	33,056.03	0.00
	Other Assets	<u>41,656.31</u>	<u>14,132.80</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>632,970.37</u>	<u>538,913.44</u>
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	296.66	6,362.06
	Accounts Payable	<u>296.66</u>	<u>6,362.06</u>
Liabilities-ST			
508-000-257.000	ACCURED WAGES PAYABLE	9,908.00	12,335.48
508-000-258.001	ACCRUED TAXES PAYABLE	0.00	358.93
508-000-260.000	ACCRUED PTO	2,354.00	0.00
	Liabilities-ST	<u>12,262.00</u>	<u>12,694.41</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Other Liabilities			
	Other Liabilities	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	46,019.30	2.52
508-000-214.592	DUE TO UTILITY FUND	49.94	0.00
508-000-214.704	DUE TO PAYROLL FUND	2,078.10	2,441.92
	Due To Other Funds	<u>48,147.34</u>	<u>2,444.44</u>
	Total Liabilities	<u>60,706.00</u>	<u>21,500.91</u>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	21,667.34	104,978.37
	Unassigned	<u>21,667.34</u>	<u>104,978.37</u>
Assigned			

User: NANCY

PREPARED BY: NANCY MASON, ACCOUNTING

DB: Superior Twp

PRE-AUDIT

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 02/28/2025	PERIOD ENDED 02/28/2026
*** Fund Balance ***			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	355,730.53	355,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	23,261.03	0.00
508-000-385.002	FUND BALANCE - SCHROETER	50.00	0.00
508-000-385.003	PARKS & PRESERVES IMPROVEMENT FUND	80,000.00	80,000.00
508-000-385.006	VEHICLE & LARGE EQUIPMENT REPLACEMENT	60,000.00	0.00
508-000-385.007	PROGRAM DEVELOPMENT FUND	20,000.00	20,000.00
508-000-385.008	EMERGENCY REPAIRS	16,196.16	16,196.16
	Assigned	555,237.72	471,926.69
	Restricted		
	Restricted	0.00	0.00
	Total Fund Balance	576,905.06	576,905.06
	Beginning Fund Balance	576,905.06	576,905.06
	Net of Revenues VS Expenditures - 2025		(62,585.42)
	*2025 End FB/2026 Beg FB	514,319.64	
	Net of Revenues VS Expenditures - Current Year	(4,640.69)	3,092.89
	Ending Fund Balance	572,264.37	517,412.53
	Total Liabilities And Fund Balance	632,970.37	538,913.44

* Year Not Closed