



# **CHARTER TOWNSHIP OF SUPERIOR**

WASHTENAW COUNTY, MICHIGAN

---

# **BEAUTIFICATION COMMITTEE**

## **CHARTER**

---

Established Pursuant to Resolution 2026-03  
Presented on: March 16, 2026

**Committee Lead: Trustee Sarah Devereaux**

# 1. Purpose and Mission

---

The Charter Township of Superior Beautification Committee is established pursuant to Resolution 2026-03, adopted by the Board of Trustees on February 17, 2026. The Committee is created to promote, coordinate, and sustain efforts that enhance community appearance, public spaces, and overall quality of place throughout the Township.

Superior Township is home to residents who care deeply about their community, their neighbors and neighborhoods, and the natural environment that makes this place so special. We are a community that values green space, takes pride in where we live, and believes that a well-maintained Township reflects the character of the people who call it home. This Committee exists because our residents are not content to simply talk about making things better, they want and deserve action. And they're ready to roll up their sleeves and do the hard work to create a place we can all be truly proud of.

This Committee supersedes the former Roads and Blight Committee established in early 2025. As stated in Resolution 2026-03, the renaming reflects an emphasis on proactive, collaborative, and community-focused enhancement efforts. The broadened mandate is intentional: beautification is about more than addressing problems. It is about cultivating a sense of place, strengthening community bonds, and demonstrating through action that Superior Township is a community that invests in itself. The Committee's scope encompasses roadway appearance, landscaping, public rights-of-way, property maintenance concerns, and any initiative that contributes to beautifying this Superior place.

## Mission Statement (WIP)

*To make Superior Township a cleaner, greener, and more beautiful place for all who live, work, and visit here.*

**This is not a passive advisory committee.** The Beautification Committee is a working group of citizen volunteers who are expected to show up, participate actively, and put in the effort it takes to make a real difference. Members should be prepared to get their hands dirty — whether that means picking up roadside trash, planting flowers and trees, or knocking doors to build our volunteer base. Active contribution is a requirement of membership.

## 2. Scope of Work

---

The Beautification Committee shall consider matters including, but not limited to, the six core areas described below. These areas are intentionally broad to allow flexibility in identifying and prioritizing projects that meet the changing needs of our residents and community. The Committee shall operate in accordance with direction provided by the Township Board and shall make recommendations related to community appearance and beautification.

### 2.1 Blight Identification and Remediation

Addressing blight remains a central function of this Committee and a pressing priority for the Township. The Committee will work in coordination with Township code enforcement to identify, document, and drive resolution of blight conditions that have accumulated over many years.

- Systematically identify and catalog blighted properties and conditions throughout the Township.
- Coordinate with Township code enforcement and legal counsel on remediation efforts.
- Track and report progress to the Board on blight cases from identification through resolution using a centralized system.
- Make recommendations to the Board on policy changes to prevent and more effectively address blight.

### 2.2 Roadside and Public Area Litter Reduction

- Organize and coordinate regular community clean-up events along roadsides, parks, and public areas.
- Partner with MDOT, Washtenaw County Road Commission, and others on litter reduction along state and county roads.
- Identify locations in need of additional trash receptacles or signage and recommend placements to the Board.
- Exploring funding options to remove roadside trash and clean public areas between community clean-up events.

### 2.3 Tree and Landscape Management

- Identify hazardous, dead, or overgrown trees on Township-owned or managed land and recommend trimming or removal.
- Plan and coordinate community tree-planting initiatives, including Arbor Day events.
- 

### 2.4 Plantings and Green Space Enhancement

- Plan and execute flower and native plant installations at Township gateways, public buildings, and high-visibility areas.
- Support the creation or improvement of pollinator gardens, rain gardens, and other sustainable landscape features.
- Develop a planting plan that prioritizes native Michigan species and low-maintenance, climate-resilient landscaping.

## **2.5 Public Infrastructure Aesthetics**

- Identify damaged, faded, or missing Township signage and coordinate replacement or repair.
- Recommend aesthetic improvements to public rights-of-way, medians, and community entryways.
- Identify maintenance needs and make recommendations to the Board on how to address them (e.g., painting fire hydrants, street light repairs, etc).

## **2.6 Community Engagement and Volunteerism**

- Build and maintain a volunteer base of Township residents who participate in beautification projects.
- Coordinate with local businesses, schools, civic groups, and faith organizations for partnership opportunities.
- Promote beautification activities through Township communication channels and social media in partnership with the Township Clerk's office.
- Recognize outstanding volunteer contributions, key partnerships, and community beautification efforts in public forums.

### 3. Goals and Objectives

The following goals represent the Committee’s priorities for its first 12 months of operation. These will be reviewed and updated semi-annually by the Committee Lead and presented to the Board of Trustees for approval.

#### Year One Priorities (2026–2027)

#	Goal	Description
1	Blight Baseline Assessment	Complete a comprehensive inventory of all known blight conditions in the Township within the first 90 days. Establish a centralized tracking system and prioritization framework for remediation.
2	Community Clean-Up Program	Formalize and expand the existing annual clean-up program by establishing clear, repeatable processes for planning, volunteer coordination, and execution. Hold two events in 2026.
3	Volunteer Network	Recruit and onboard at least 25 community volunteers. Establish a volunteer communication system and recognition program.
4	Gateway Planting Projects	Identify at least three Township gateway or high-visibility locations for initial flower and native plant installations during the spring/summer growing season.
5	Infrastructure Maintenance	Conduct a Township-wide assessment to identify public infrastructure in need of maintenance or aesthetic improvement and present recommendations to the Board.
6	Tree Assessment	Work with Township staff to identify priority areas for tree trimming, hazard removal, and new plantings on public land and rights-of-way.

## 4. Metrics and Measures of Success

The Committee will track and report on the following key performance indicators to ensure accountability and demonstrate measurable progress to the Board and the community.

Focus Area	Metric	Target (Year 1)
Blight Remediation	Blight cases identified, tracked, and resolved	100% of known cases cataloged; 25% resolved or in active remediation
Litter Reduction	Clean-up events held; documented processes established; volunteer hours logged	2 events in 2026; standardized planning playbook created
Volunteer Engagement	Active registered volunteers	25 volunteers recruited and onboarded; quarterly communications established
Plantings & Green Space	Sites improved with plantings	3 gateway or public sites planted
Infrastructure Maintenance	Public assets assessed; prioritized inventory completed	Township-wide assessment complete; prioritized recommendations presented to Board
Tree Management	Trees trimmed, removed, or planted	Priority assessment complete; first planting event held
Community Satisfaction	Resident feedback via survey or public comment	Baseline survey conducted; positive trend in follow-up

## **5. Committee Structure and Governance**

---

### **5.1 Composition**

The Committee shall consist of the Committee Lead and up to eight (8) additional members, including both Board-appointed members and community volunteers. The Committee should seek representation that reflects the geographic and demographic diversity of the Township.

### **5.2 Committee Lead**

Pursuant to Resolution 2026-03, Trustee Sarah Devereaux is appointed as Lead of the Beautification Committee. The Committee Lead is responsible for convening meetings, setting agendas, coordinating with Township staff, and reporting committee recommendations and activities to the Board of Trustees. The Committee Lead serves at the pleasure of the Board.

### **5.3 Meetings**

The Committee shall meet once per month at a regular date and time to be determined by the Committee Lead. Meetings shall comply with the Michigan Open Meetings Act (MCL 15.261 et seq.). Special meetings may be called by the Committee Lead as needed. Meeting agendas and minutes shall be posted on the Township website.

### **5.4 Quorum and Voting**

A quorum shall consist of a majority of appointed Committee members. Recommendations to the Board shall be made by majority vote of the members present, provided a quorum is established.

### **5.5 Reporting**

The Committee Lead shall present a written progress report to the Township Board of Trustees no less than quarterly. This report shall include updates on active projects, metric performance against targets, budget expenditures, volunteer activity, and any recommendations requiring Board action. An annual report summarizing the full year's accomplishments and proposed goals for the coming year shall be presented at the December Board meeting.

### **5.6 Budget and Resources**

The Committee shall operate within a budget allocated by the Township Board. The Committee may request additional funds for specific projects by presenting a project proposal and cost estimate to the Board. The Committee may also pursue grants, donations, and in-kind contributions from community partners.

### **5.7 Subcommittees and Working Groups**

The Committee Lead may establish subcommittees or working groups to focus on specific projects or areas of work, such as a Blight Task Force or a Volunteer Coordination Team. Subcommittees shall report to the full Committee and shall not take independent action on behalf of the Committee.

