

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
APRIL 8, 2025
APPROVED MINUTES
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1. CALL TO ORDER

The special meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Emily Dabish Yahkind at 6 p.m. on Tuesday, April 8, 2025, at Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Dabish Yahkind led the assembly in the Pledge of Allegiance.

3. ROLL CALL

The board members present included Supervisor Emily Dabish Yahkind, Clerk Angela Robinson, Treasurer Lisa Lewis, Trustee Dana Greene Jr., Trustee Brenda McKinney, and Trustee Ken Schwartz.

Absent: Trustee Sarah Devereaux

4. ADOPTION OF AGENDA

It was moved by Trustee Schwartz and supported by Treasurer Lewis to adopt the agenda.

The motion carried unanimously.

5. CITIZEN PARTICIPATION

- **Mrs. Muhammad** urged the board to reject Resolution 2025-24 due to concerns about the poor writing quality and lack of clarity. She also stated that expressing appreciation for an employee within a resolution was inappropriate.
- **Irma Golden**, Sheffield Dr., read a letter from former trustee Bernice Lindke calling for the immediate termination of Keith Lockie. Lindke's letter cited inconsistencies in the way Keith Lockie was retained as accountant for the Utility department after his resignation as Superior Township Controller.
- **Rhonda McGill** urged the board to reject Resolution 2025-24 because of the unprofessional writing and the need to terminate Keith Lockie immediately. She called for greater accountability.
- **Supervisor Dabish Yahkind** explained that the intention of the resolution was to address the concerns of the public while allowing for a smooth transition of the accounting duties in the Utility department.

6. UNFINISHED BUSINESS

A. RESOLUTION 2025-20, RESOLUTION AUTHORIZING THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR PAVING AT FIREMAN'S PARK

The motion was made by Trustee Schwartz and supported by Trustee McKinney to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE USE OF COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDS FOR PAVING AT FIREMAN'S PARK**

RESOLUTION NUMBER: 2025-20

DATE: MARCH 17, 2025

WHEREAS, the Charter Township of Superior is committed to enhancing community facilities and promoting recreational opportunities for its residents; and

WHEREAS, Fireman's Park serves as a vital recreational space for the community, providing areas for play, community gatherings, and sporting activities; and

WHEREAS, the paving of pathways and parking areas at Fireman's Park is necessary to improve accessibility, safety, and overall enjoyment of the park for residents and visitors; and

WHEREAS, the Township expects to be awarded Community Development Block Grant (CDBG) funds estimated at \$33,765 for 2025, which are to be used for projects that benefit low- and moderate-income residents; and

WHEREAS, the repaving of Fireman's Park drive and parking has been deemed an eligible use of CDBG funds that aligns with the goals of improving community infrastructure and enhancing recreational facilities;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior authorizes the use of CDBG funds to be allocated in 2025 for the paving project at Fireman's Park; and

BE IT FURTHER RESOLVED that the Township Supervisor is authorized to take all necessary actions to implement this resolution, including entering into any agreements required for the use of these funds; and

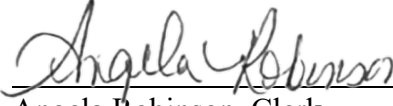
BE IT FURTHER RESOLVED that the Township will ensure compliance with all CDBG regulations and reporting requirements associated with the use of these funds.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held

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on April 8, 2025 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Angela Robinson, Clerk

4/8/2025

Date Certified

Roll Call:

Aye: Supervisor Dabish Yahkind, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz

Nay: None

Absent: Trustee Devereaux

The motion carried unanimously.

7. NEW BUSINESS

A. UPDATE REGARDING SEARCH FOR AND FUTURE OF CONTROLLER POSITION

Clerk Robinson explained that she spoke with Woodhill Group, a Michigan-based firm with an office in Saline, regarding the controller position. She gave a brief summary of the company's background helping organizations develop independent financial operations via process improvements, documentation, and training.

The Woodhill Group offered internship support to the township on an as needed basis. They proposed sending a representative to work with accounting administrator Nancy Mason to review records for half a day. This initial consultation would likely be billed hourly, and is planned for the week of April 21, 2025, after the audit.

Following that, the group would help design a long-term financial solution. A budget request would then be submitted to the board for approval.

Clerk Robinson clarified that the consultant would assess current systems, make recommendations, and possibly help determine if a permanent controller is needed. It is possible the township may not require a full-time controller. Any decisions regarding costs or hiring will be brought back to the board for approval.

B. RESOLUTION 2025-24, RESOLUTION REGARDING PLAN FOR UTILITY ACCOUNTANT POSITION

The motion was made by Trustee Schwartz and supported by Trustee Greene to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION REGARDING PLAN FOR UTILITY ACCOUNTANT POSITION

RESOLUTION NUMBER: 2025-24

DATE: APRIL 8, 2025

WHEREAS, Keith Lockie currently serves the Superior Township Utility Department as an accountant; and

WHEREAS, it is in the best interest of the Township to implement an orderly wind-down process for this position to ensure a smooth transition of financial and operational duties; and

WHEREAS, Keith Lockie's tenure with the Utility Department shall conclude on June 30, 2025, allowing for adequate time to transfer responsibilities and ensure continuity in department management;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Superior Township Board of Trustees formally approves the wind-down of Keith Lockie's role in the Utility Department, effective June 30, 2025.
2. The Township Supervisor and Utility Director shall oversee the transition of duties, ensuring proper knowledge transfer and operational continuity.
3. Keith Lockie shall work in coordination with Township leadership during this period to facilitate a seamless transition.
4. The Township expresses its appreciation for Keith Lockie's contribution and his service to the community.

The motion was made by Trustee Schwartz and supported by Trustee Greene to revoke the original motion to approve the resolution.

Roll Call:

Aye: Supervisor Dabish Yahkind, Trustee Greene, Treasurer Lewis, Clerk Robinson, Trustee Schwartz

Nay: Trustee McKinney

Absent: Trustee Devereaux

The motion to revoke carried unanimously.

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8. ADJOURNMENT

The motion was made by Trustee Schwartz and supported by Treasurer Lewis to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:23 p.m.

Respectfully submitted,

Angela Robinson, Clerk

Emily Dabish Yahkind, Supervisor