

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 17, 2025
APPROVED MINUTES
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Dabish Yahkind at 7:00 p.m. on November 17, 2025, at the Charter Township of Superior Hall, 3040 N. Prospect Rd., Superior Township, Michigan 48198.

2. PLEDGE OF ALLEGIANCE

Supervisor Dabish Yahkind led the assembly in the Pledge of Allegiance.

3. ROLL CALL

The members present were Supervisor Dabish Yahkind, Clerk Robinson, Treasurer Lewis, Trustee Greene, Trustee McKinney, Trustee Devereaux and Trustee Schwartz.

Absent: none.

4. ADOPTION OF AGENDA

Supervisor Dabish Yahkind requested two additions to the agenda:

- 1. Add a new item under New Business: “Motion to Approve Settlement with LaSalle Construction Services” as Item 11.A.**
- 2. Add the November 17, 2025 Closed Session Minutes as Item 8.A.3 on the Consent Agenda.**

The motion was made by Trustee Greene and supported by Clerk Robinson to approve the agenda as amended.

The motion carried unanimously.

Documents submitted at the table will appear at the end of these minutes.

5. CITIZEN PARTICIPATION

- **Brenda Baker** (C2PST Chair) thanked the Board and highlighted newsletter updates.

6. SUPERVISOR COMMENTS

Supervisor Dabish Yahkind briefly reviewed her written report and noted that a proposed settlement with LaSalle Construction Services would be brought forward later on the agenda under New Business.

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7. PRESENTATIONS & PUBLIC HEARINGS

A. PUBLIC HEARING – 2026 BUDGETS AND TRUTH-IN-TAXATION

The motion was made by Trustee Greene, supported by Supervisor Dabish Yahkind, to open the public hearing on the 2026 Budgets and Truth-in-Taxation.

The motion carried unanimously.

Supervisor Dabish Yahkind summarized the proposed 2026 budgets and Truth-in-Taxation, and Board members asked questions regarding general fund revenues, Parks Fund expenditures, and recommended fund balance levels. Brian Camiller of Plante Moran responded to Board questions and confirmed that the proposed budgets are conservative and consistent with best practices for fund balance targets.

No members of the public offered comments during the hearing.

The motion was made by Trustee Devereaux, supported by Trustee Greene, to close the public hearing.

The motion carried unanimously.

8. CONSENT AGENDA

Supervisor Dabish Yahkind asked whether any items should be removed from the consent agenda. Trustee Greene requested that Communication C.3 – Correspondence: Resident Concerns Regarding Pesticide Runoff – 6250 Joy Road be removed for separate discussion.

The motion was made by Trustee Devereaux and supported by Trustee Greene to approve the consent agenda including:

A. APPROVAL OF MINUTES

- 1. OCTOBER 9, 2025, WORKING SESSION MINUTES**
- 2. OCTOBER 20, 2025, REGULAR MEETING MINUTES**
- 3. NOVEMBER 17, 2025, CLOSED SESSION MINUTES**

B. REPORTS

- 1. ASSESSING DEPARTMENT**
- 2. BUILDING DEPARTMENT**
- 3. CLERK'S OFFICE**
- 4. FIRE DEPARTMENT**
- 5. PARKS COMMISSION MINUTES (SEPTEMBER)**

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- 6. PLANNING AND ZONING DEPARTMENT**
- 7. SHERIFF'S OFFICE**
- 8. UTILITY DEPARTMENT**
- 9. TREASURER'S INVESTMENT PRELIMINARY REPORT – PERIOD
ENDING SEPTEMBER 30, 2025**
- 10. MONTHLY FINANCIAL REPORTS - SEPTEMBER 2025**

C. COMMUNICATIONS

- 1. BLANKET EXPRESS DONATION DRIVE – TREASURER'S OFFICE
(INFORMATIONAL)**
- 2. COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP (C2PST)**
- 3. ~~CORRESPONDENCE: RESIDENT CONCERNS REGARDING PESTICIDE
RUNOFF—6250 JOY ROAD~~ (removed from Consent Agenda for separate
discussion under Item 9)**
- 4. CORRESPONDENCE: RESIDENT REQUEST FOR UPDATE ON BLIGHT
ENFORCEMENT**
- 5. CORRESPONDENCE: RESIDENT CONCERNS REGARDING BOARD
APPOINTMENT PROCESSES**
- 6. CORRESPONDENCE: RESIDENT STATEMENT FOR THE RECORD**
- 7. CMDA LAW RETAINER FOR LABOR REPRESENTATION
(INFORMATIONAL)**

The motion carried unanimously.

9. ITEMS REMOVED FROM THE CONSENT AGENDA

**A. COMMUNICATION C.3 – CORRESPONDENCE: RESIDENT CONCERNS
REGARDING PESTICIDE RUNOFF – 6250 JOY ROAD**

The Board discussed the resident's concerns about pesticide runoff and its potential impacts on neighboring properties and the environment. Board members and staff suggested coordination with the Washtenaw County Water Resources Commissioner, EGLE, and MSU Extension to ensure appropriate technical review and possible outreach on best practices.

Staff was directed to follow up with the resident and appropriate agencies; no formal action was taken.

10. UNFINISHED BUSINESS

None.

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11. NEW BUSINESS

A. APPROVAL OF SETTLEMENT WITH LASALLE CONSTRUCTION SERVICES

Township Attorney Mark Sassak summarized the proposed settlement with LaSalle Construction Services regarding the Township Hall project, including warranty issues, repairs, and financial terms. Board members asked questions about the scope of work, accountability, and long-term protection of the Township's interests.

The motion was made by Trustee Devereaux, supported by Supervisor Dabish Yahkind, to approve the settlement with LaSalle Construction Services as presented.

Roll Call

**Aye: Supervisor Dabish Yahkind
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson**

Nay: None

Absent: None

The motion carried unanimously.

B. RESOLUTION 2025-77, RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT MILLAGE RATES FOR 2026

The motion was made by Trustee McKinney and supported by Clerk Robinson to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT
MILLAGE RATES FOR 2026**

RESOLUTION NUMBER: 2025-77

DATE: NOVEMBER 17, 2025

WHEREAS, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

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WHEREAS, the Board of Trustee’s recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

WHEREAS, the auditors suggested that millage rates for revenue should be by resolution.

NOW, THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees adopts the millages on the attachment by Resolution.

	TAXABLE VALUE	MILLAGE	TOTAL TAX REVENUE
GENERAL			
REG	\$955,507,120	0.7911	\$755,902
IFT	\$24,885,373	0.3955	\$9,842
FIRE	Voter-Approved		
REG	\$955,507,120	3.4657	\$3,311,501
IFT	\$24,885,373	1.7328	\$43,121
LAW	Voter-Approved		
REG	\$955,507,120	2.723	\$2,601,846
IFT	\$24,885,373	1.3615	\$33,881

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

 Angela Robinson, Township Clerk

 11/18/25
 Date Certified

Roll Call

- Aye:** Supervisor Dabish Yahkind
 Trustee Devereaux
 Trustee Greene
 Treasurer Lewis
 Trustee McKinney
 Trustee Schwartz
 Clerk Robinson

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Nay: None

Absent: None

The motion carried unanimously.

C. RESOLUTION 2025-78, RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT: 2026 BUDGETS FOR ALL FUNDS

The motion was made by Trustee Schwartz and supported by Clerk Robinson to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT: 2026
BUDGETS FOR ALL FUNDS**

RESOLUTION NUMBER: 2025-78

DATE: NOVEMBER 17, 2025

WHEREAS, the Charter Township of Superior Board of Trustee’s has carefully reviewed the Township’s current and projected financial needs, and

WHEREAS, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS, the Board of Trustees of the Charter Township of Superior has carefully considered the projected revenues and expenditures for the coming year, and

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustee’s adopt the proposed budgets for the 2026 calendar year: the General Fund Budget by activity dated November 17, 2025, the Fire fund Budget dated November 17, 2025, the Building Fund budget dated November 17, 2025, the Law Fund budget dated November 17, 2025, the Park Fund Budget dated November 17, 2025, the Utility Fund Budget dated November 17, 2025, The Streetlight Budget dated November 17, 2025, and the Side Street Maintenance fund budget dated November 17, 2025.

	<u>2024 Final</u>	<u>2025 Amended</u> <u>(Projected)</u>	<u>2026</u> <u>Proposed</u>
<u>General Fund</u>			
Revenue	\$3,638,741.39	\$2,998,102.00	\$3,915,801.00
Appropriations/Expenditures			
101 - Township Board	\$42,805.00	\$41,850.00	\$43,000.00
171 - Township Supervisor	\$148,382.66	\$86,489.00	\$103,950.43
191 - Accounting	\$66,090.05	\$32,877.00	\$31,847.44
215 - Clerk	\$262,148.24	\$253,498.00	\$222,052.63

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253 - Treasurer	\$220,340.46	\$209,225.00	\$96,479.54
257 - Assessor	\$261,345.18	\$271,216.00	\$86,042.89
261 - Administration	\$2,765,487.75	\$1,129,612.00	\$1,667,979.87
262 - Elections	\$183,210.07	\$47,800.00	\$192,500.00
265 - Building and Grounds	\$60,365.03	\$40,000.00	\$55,000.00
446 - Infrastructure	\$222,163.25	\$262,400.00	\$228,250.00
528 - Solid Waste Management	\$17,275.56	\$10,500.00	\$9,000.00
596 - Transportation System	\$109,763.02	\$121,547.00	\$132,226.00
701 - Planning Department	\$130,629.25	\$78,750.00	\$78,600.00
965 - Transfer of Funds (Parks)	<u>\$419,203.00</u>	<u>\$412,338.00</u>	<u>\$343,947.00</u>
Total Appropriations/ Expenditures	<u>\$4,909,208.52</u>	<u>\$2,998,102.00</u>	<u>\$3,290,875.80</u>
Surplus (Deficit)	\$(1,270,467.13)	\$-	\$624,925.20
Fund Balance - Beginning of Year	<u>\$2,203,873.43</u>	<u>\$933,406.30</u>	<u>\$933,406.30</u>
Fund Balance - End of Year	<u>\$933,406.30</u>	<u>\$933,406.30</u>	<u>\$1,558,331.50</u>

	<u>2024 Final</u>	<u>2025 Amended (Projected)</u>	<u>2026 Proposed</u>
<u>Fire Fund - 206</u>			
Revenue	\$3,132,822.12	\$3,465,586.00	\$3,450,222.00
Appropriations/ Expenditures	<u>\$3,561,810.01</u>	<u>\$3,465,586.00</u>	<u>\$3,665,253.33</u>
Surplus (Deficit)	\$(428,987.89)	\$-	\$(215,031.33)
Fund Balance - Beginning of Year	<u>\$2,417,410.00</u>	<u>\$1,988,422.11</u>	<u>\$1,988,422.11</u>
Fund Balance - End of Year	<u>\$1,988,422.11</u>	<u>\$1,988,422.11</u>	<u>\$1,773,390.78</u>

	<u>2024 Final</u>	<u>2025 Amended (Projected)</u>	<u>2026 Proposed</u>
<u>Law Enforcement Fund - 266</u>			
Revenue	\$2,824,454.69	\$2,902,648.00	\$2,924,590.00
Appropriations/ Expenditures	<u>\$1,948,864.26</u>	<u>\$2,902,648.00</u>	<u>\$2,386,554.00</u>
Surplus (Deficit)	\$875,590.43	\$-	\$538,036.00
Fund Balance - Beginning of Year	<u>\$2,790,519.00</u>	<u>\$3,666,109.43</u>	<u>\$3,666,109.43</u>
Fund Balance - End of Year	<u>\$3,666,109.43</u>	<u>\$3,666,109.43</u>	<u>\$4,204,145.43</u>

	<u>2024 Final</u>	<u>2025 Amended (Projected)</u>	<u>2026 Proposed</u>
<u>Building Fund - 249</u>			
Revenue	\$528,971.24	\$571,100.00	\$561,600.00
Appropriations/ Expenditures	<u>\$376,509.99</u>	<u>\$571,100.00</u>	<u>\$432,617.13</u>
Surplus (Deficit)	\$152,461.25	\$-	\$128,982.87
Fund Balance - Beginning of Year	<u>\$771,782.00</u>	<u>\$924,243.25</u>	<u>\$924,243.25</u>
Fund Balance - End of Year	<u>\$924,243.25</u>	<u>\$924,243.25</u>	<u>\$1,053,226.12</u>

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	<u>2024 Final</u>	<u>2025 Amended (Projected)</u>	<u>2026 Proposed</u>
<u>Parks & Recreation Fund - 508</u>			
Revenue	\$470,332.38	\$522,538.00	\$359,647.00
Appropriations/ Expenditures	\$529,291.78	\$522,538.00	\$432,698.00
Surplus (Deficit)	\$(58,959.40)	\$-	\$(73,051.00)
Fund Balance - Beginning of Year	<u>\$635,864.46</u>	<u>\$576,905.06</u>	<u>\$576,905.06</u>
Fund Balance - End of Year	<u>\$576,905.06</u>	<u>\$576,905.06</u>	<u>\$503,854.06</u>

	<u>2024 Final</u>	<u>2025 Amended (Projected)</u>	<u>2026 Proposed</u>
<u>Streetlights Fund - 219</u>			
Revenue	\$95,694.49	\$93,700.00	\$91,697.00
Appropriations/ Expenditures	<u>\$90,565.40</u>	<u>\$93,700.00</u>	<u>\$91,697.00</u>
Surplus (Deficit)	\$5,129.09	\$-	\$-
Fund Balance - Beginning of Year	<u>\$115,684.49</u>	<u>\$120,813.58</u>	<u>\$120,813.58</u>
Fund Balance - End of Year	<u>\$120,813.58</u>	<u>\$120,813.58</u>	<u>\$120,813.58</u>

	<u>2024 Final</u>	<u>2025 Amended (Projected)</u>	<u>2026 Proposed</u>
<u>Side Street Maintenance Fund - 203</u>			
Revenue	\$23,941.78	\$26,500.00	\$26,500.00
Appropriations/ Expenditures	<u>\$25,436.00</u>	<u>\$26,500.00</u>	<u>\$26,500.00</u>
Surplus (Deficit)	\$(1,494.22)	\$-	\$-
Fund Balance - Beginning of Year	<u>\$14,316.72</u>	<u>\$12,822.50</u>	<u>\$12,822.50</u>
Fund Balance - End of Year	<u>\$12,822.50</u>	<u>\$12,822.50</u>	<u>\$12,822.50</u>

	<u>2024 Final</u>	<u>2025 Amended (Projected)</u>	<u>2026 Proposed</u>
<u>Utilities Fund - 592</u>			
Revenue	\$6,220,979.00	\$5,003,530.00	\$5,458,356.00
Appropriations/ Expenditures	<u>\$5,296,067.00</u>	<u>\$4,697,663.00</u>	<u>\$5,170,606.00</u>
Surplus (Deficit)	\$924,912.00	\$305,867.00	\$287,750.00
Net Position - Beginning of Year	<u>\$22,878,024.00</u>	<u>\$23,802,936.00</u>	<u>\$24,108,803.00</u>
Net Position - End of Year	<u>\$23,802,936.00</u>	<u>\$24,108,803.00</u>	<u>\$24,396,553.00</u>

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	<u>2024 Final</u>	<u>2025 Amended (Projected)</u>	<u>2026 Proposed</u>
<u>Legal Defense Fund - 211</u>			
Revenue	\$11,141.08	\$20,000.00	\$-
Appropriations/ Expenditures	<u>\$26,853.80</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>
Surplus (Deficit)	\$(15,712.72)	\$-	\$(20,000.00)
Fund Balance - Beginning of Year	<u>\$193,251.70</u>	<u>\$177,538.98</u>	<u>\$177,538.98</u>
Fund Balance - End of Year	<u>\$177,538.98</u>	<u>\$177,538.98</u>	<u>\$157,538.98</u>

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk

11/18/25
Date Certified

Roll Call

**Aye: Supervisor Dabish Yahkind
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson**

Nay: None

Absent: None

The motion carried unanimously.

D. RESOLUTION 2025-79, RESOLUTION TO ESTABLISH A BLENDED ASSISTANT FIRE CHIEF / FIRE MARSHAL POSITION AND APPOINT DAN KIMBALL

The motion was made by Clerk Robinson and supported by Trustee McKinney to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ESTABLISH A BLENDED ASSISTANT FIRE CHIEF / FIRE
MARSHAL POSITION AND APPOINT DAN KIMBALL**

RESOLUTION NUMBER: 2025-79

DATE: NOVEMBER 17, 2025

WHEREAS, Superior Charter Township seeks to continuously strengthen operational readiness, internal leadership capacity, code enforcement, and culture within the Fire Department; and

WHEREAS, the Township currently maintains a Fire Marshal function responsible for code enforcement, life safety inspections, plan review, and fire investigation; and

WHEREAS, the Fire Department has identified that consolidating leadership responsibilities into a blended Assistant Fire Chief / Fire Marshal role will increase efficiency, streamline decision making, and align prevention work with operational leadership; and

WHEREAS, the Township Supervisor and Fire Chief support the establishment of this blended role, with the intent to advance departmental culture and personnel development; and

WHEREAS, the Township Supervisor and Fire Chief recommend Dan Kimball for appointment into this blended role based on his background, qualifications, and demonstrated leadership capability;

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees hereby establishes the Assistant Fire Chief / Fire Marshal blended position, reporting to the Fire Chief, as a command-level exempt role responsible for day-to-day leadership support and continued oversight of all fire prevention, code enforcement, and investigation functions.

BE IT FURTHER RESOLVED that the prior standalone Fire Marshal classification is hereby replaced with this blended role.

BE IT FURTHER RESOLVED that the Superior Charter Township Board of Trustees hereby appoints Dan Kimball to serve as Assistant Fire Chief / Fire Marshal, effective immediately upon approval of this resolution.

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Angela Robinson, Township Clerk

11/18/25
Date Certified

Roll Call

Aye: Supervisor Dabish Yahkind
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: None

Absent: None

The motion carried unanimously.

**E. RESOLUTION 2025-80, RESOLUTION APPROVING THE CONTRACT WITH
MIDWEST INSULATION COMPANY TO PROVIDE CELL FOAM
INSULATION FOR THE BUNK AND LIVING AREAS OF FIRE STATION**

The motion was made by Trustee Schwartz and supported by Trustee Greene to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING THE CONTRACT WITH MIDWEST INSULATION
COMPANY TO PROVIDE CELL FOAM INSULATION FOR THE BUNK AND
LIVING AREAS OF FIRE STATION**

RESOLUTION NUMBER: 2025-80

DATE: NOVEMBER 17, 2025

WHEREAS, Superior Charter Township is a Michigan municipal corporation that provides public services to residents of Superior Charter Township, and

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WHEREAS, Midwest Insulation Company of 3705 Spring Arbor Road, Jackson, MI 49201 will conduct cell foam installation to the areas inside Fire Station #2.

WHEREAS, the Township Board has the responsibility to approve, execute and administer agreements to provide for such cell foam insulation installed, and

WHEREAS, Midwest Insulation Company has provided an estimate for the services.

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board approves the Agreement/installation to Midwest Insulation Company in an amount not to exceed \$11,506.00 and authorizes the Township Fire Chief to sign the agreement, and that the cost of this agreement is to be taken from the Fire Department Operations Line Item 206-338-634-000 (Building Repair and Maintenance).

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk

11/18/25
Date Certified

Roll Call

Aye: Supervisor Dabish Yahkind
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: None

Absent: None

The motion carried unanimously.

**F. RESOLUTION 2025-81, RESOLUTION TO RESCIND RESOLUTION 2025-73
AND TO AWARD A NEW DEMOLITION CONTRACT TO LEO EXCAVATING &
LANDSCAPING, LLC FOR 4745 NAPIER COURT**

The motion was made by Trustee Schwartz and supported by Treasurer Lewis to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RESCIND RESOLUTION 2025-73 AND
TO AWARD A NEW DEMOLITION CONTRACT TO LEO EXCAVATING &
LANDSCAPING, LLC FOR 4745 NAPIER COURT**

RESOLUTION NO. 2025-81

DATE: NOVEMBER 12, 2025

WHEREAS, the Charter Township of Superior (“Township”) previously adopted **Resolution 2025-73**, titled “*Resolution to Award Contract for the Court-Ordered Demolition of Structures Located at 4745 Napier Court,*” which authorized a different contractor to perform demolition and site restoration services at the subject property; and

WHEREAS, following further review, Township officials determined it to be in the Township’s best interest to rescind the prior award and reissue the demolition contract to a qualified alternate contractor; and

WHEREAS, the Township has received and reviewed a proposal dated November 8, 2025, from LEO Excavating & T1 Landscaping, LLC, located at 5750 Curdy Road, Howell, Michigan 48855, for demolition and site restoration services at 4745 Napier Court; and

WHEREAS, the scope of work includes demolition and removal of a two-story wood-framed, brick-clad dwelling and detached garage; removal of all foundations, slabs, brick, block, and a concrete septic tank; disposal of up to 152 tons of demolition debris, with an additional 60 tons if required; and sand backfill and rough grading up to 300 tons, together with related site restoration activities; and

WHEREAS, the total cost of the work is Sixty-Five Thousand One Hundred Dollars (\$65,100.00), with a 50% deposit due prior to commencement and the balance due upon completion, pursuant to the terms of the proposal; and

WHEREAS, the Township shall be responsible for obtaining all required permits and inspections, and for ensuring the septic tank is pumped prior to demolition;

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees hereby rescinds in its entirety Resolution 2025-73, “Resolution to Award Contract for the Court-Ordered Demolition of Structures Located at 4745 Napier Court,” which is hereby declared null and void; and

BE IT FURTHER RESOLVED, that the Board hereby awards the demolition and site restoration contract for 4745 Napier Court to LEO Excavating & T1 Landscaping, LLC in the total amount of \$65,100.00, pursuant to the proposal dated November 8, 2025; and

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BE IT FURTHER RESOLVED, that the Township Supervisor and Chief Building Official, are hereby authorized and directed to execute all agreements, notices, and supporting documents necessary to implement this resolution and complete the project.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk

11/18/25
Date Certified

Roll Call

**Aye: Supervisor Dabish Yahkind
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson**

Nay: None

Absent: None

The motion carried unanimously.

G. RESOLUTION 2025-82, RESOLUTION AUTHORIZING INSTALLATION OF SIX (6) ADDITIONAL STREETLIGHTS AND APPROVING ASSOCIATED COSTS

The Board discussed the proposed streetlighting project in the Geddes Ridge subdivision, including equity concerns across subdivisions and the potential use of a Special Assessment District (SAD) to fund the improvements.

The motion was made by Trustee Devereaux, supported by Trustee Greene, to postpone consideration of Resolution 2025-82 and to direct the Supervisor to confer with Township legal counsel on initiating a Special Assessment District and to report back to the Board with a recommended process and timeline.

The motion carried unanimously.

~~CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN~~

~~RESOLUTION AUTHORIZING INSTALLATION OF SIX (6) ADDITIONAL
STREETLIGHTS AND APPROVING ASSOCIATED COSTS~~

~~RESOLUTION NUMBER: 2025-82~~

~~DATE: NOVEMBER 17, 2025~~

~~WHEREAS, improving nighttime visibility and pedestrian/traffic safety is a priority of Superior Charter Township; and~~

~~WHEREAS, the Township has evaluated a streetlighting plan (the "Lighting Plan") for six (6) new luminaires at the locations and with the specifications shown in Exhibit A (attached); and~~

~~WHEREAS, the one-time, out-of-pocket cost quoted for equipment and installation for all six lights is \$23,546.06 (approximately \$3,924.34 per light, i.e., "roughly \$3,900 per light"); and~~

~~WHEREAS, the estimated monthly operating charge is \$23.52 per light, plus applicable taxes and fees (currently totaling an estimated \$141.12 per month for six lights, or \$1,693.44 per year, exclusive of taxes/fees); and~~

~~WHEREAS, funding is available/shall be made available in the Township budget (Account No. _____) for the one-time capital expense and the ongoing monthly charges;~~

~~NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees hereby:~~

~~Approves the Lighting Plan and the installation of six (6) additional streetlights as shown in Exhibit A.~~

~~Authorizes a one-time expenditure in the amount of \$23,546.06 for equipment and installation.~~

~~Approves the ongoing operating charges of \$23.52 per light per month, plus applicable taxes and fees, for a total currently estimated at \$141.12 per month (exclusive of taxes/fees) for six lights.~~

~~Authorizes the Township Supervisor (or designee) and Township Clerk to execute all necessary agreements, easements, and service orders with the utility provider, and to take any actions needed to implement this resolution, subject to review by the Township Attorney as to form.~~

~~Directs that costs be charged to Account No. _____ (capital) and Account No. _____ (operations), and authorizes any necessary budget amendments.~~

**H. RESOLUTION 2025-83, RESOLUTION TO APPROVE PURCHASE OF
DESKTOP COMPUTERS AND IT PROFESSIONAL SERVICES AND TO
AUTHORIZE EXECUTION OF PURCHASE ORDER AND DEPOSIT**

The motion was made by Treasurer Lewis and supported by Trustee Devereaux to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE PURCHASE OF DESKTOP COMPUTERS
AND IT PROFESSIONAL SERVICES AND TO AUTHORIZE
EXECUTION OF PURCHASE ORDER AND DEPOSIT**

RESOLUTION NO. 2025-83

DATE: NOVEMBER 17, 2025

WHEREAS

1. Superior Charter Township seeks to replace and standardize desktop computers to improve reliability, security, and productivity for Township operations; and
2. The Township received a written quote identified with PO Number: 10, valid through November 21, 2025, from the vendor (contact: *seddy@taznetworks.com*) for the following equipment and services to be delivered to 3040 North Prospect, Ypsilanti, MI 48198 (contact: *edy@superior-twp.org*); and
3. The quoted scope includes seven (7) desktop computers and professional consulting services as detailed below:

Equipment (Qty 7): Lenovo ThinkCentre M90s Gen 5 (Small Form Factor)

- Intel Core i5-14500 (14th Gen)
- 16 GB DDR5 SDRAM
- 512 GB SSD
- Intel Q670 Chipset; Intel UHD Graphics 770
- Windows 11 Pro; English keyboard
- IEEE 802.11ax; 310 W PSU
- Optical DVD-Writer

Unit Price: \$1,216.83 Extended (7): \$8,517.81

Professional Services:

- Consultant billing rate (preferred): \$150.00/hour
- Estimated time: 28 hours (actuals to be billed)

Extended: \$4,200.00

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Financial Summary:

- Solution Subtotal: \$12,717.81
 - Sales Tax: \$0.00
 - Shipping: \$0.00
- Grand Total (Not-to-Exceed): \$12,717.81
Deposit Required at Execution: \$4,258.91

4. The proposed purchase aligns with Township technology standardization and lifecycle replacement goals; and
5. Sufficient funds are (or will be) available in the appropriate, duly budgeted Township accounts for information technology and capital equipment (or via a budget amendment as needed).

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees hereby:

- A. Approves the purchase of seven (7) Lenovo ThinkCentre M90s Gen 5 desktop computers and up to twenty-eight (28) hours of professional IT services as quoted, for a not-to-exceed total of Twelve Thousand Seven Hundred Seventeen Dollars and Eighty-One Cents (\$12,717.81), with a required deposit of Four Thousand Two Hundred Fifty-Eight Dollars and Ninety-One Cents (\$4,258.91); and
- B. Authorizes the Township Supervisor (or her designee if unavailable) and the Township Clerk to execute Purchase Order No. 10, accept the quote (valid through November 21, 2025), and sign any necessary agreements or acknowledgments to effect the purchase; and
- C. Authorizes the Township Treasurer to remit the required deposit upon execution and to issue payment of the remaining balance upon satisfactory delivery, installation, and confirmation of functional acceptance by the Township; and
- D. Waives additional competitive solicitation for this purchase based on compatibility with existing standards, timely availability, and favorable pricing as documented in the provided quote; and
- E. Directs that the purchase be charged to the appropriate budgeted line item(s) for information technology/capital equipment, and authorizes the Budget & Finance Officer to make any minor, necessary intra-fund budget adjustments to accommodate this procurement.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk

11/18/25
Date Certified

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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Roll Call

**Aye: Supervisor Dabish Yahkind
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson**

Nay: None

Absent: None

The motion carried unanimously.

**I. RESOLUTION 2025-84, RESOLUTION ON TENTATIVE INTENT TO
ESTABLISH GEDDES RIDGE SPECIAL ASSESSMENT DISTRICT**

Attorney Lucas recommended that the Board adopt a resolution declaring its tentative intent to create a Special Assessment District (SAD) to fund six additional streetlights in the Geddes Ridge subdivision as the first step in the SAD process.

Motion by Trustee Devereaux, supported by Trustee Greene, to adopt a resolution, to be prepared by Attorney Lucas conforming to Public Act 188 of 1954, declaring the Board's tentative intent to create a Special Assessment District to fund installation of six additional streetlights in the Geddes Ridge subdivision and Geddes Ridge subdivision No. 2.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ON TENTATIVE INTENT TO ESTABLISH
GEDDES RIDGE SPECIAL ASSESSMENT DISTRICT**

RESOLUTION NUMBER: 2025-84

DATE: NOVEMBER 17, 2025

WHEREAS, pursuant to Public Act 188 of 1954 (MCL 41.721 et seq.), hereinafter referred to as the "Act", the Township Board has the power to make and install, improve and maintain lighting systems, MCL 41.722(1)(j), and to determine that the whole of the cost of an improvement shall be defrayed by special assessments against the property especially benefited by the improvement; and

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WHEREAS, pursuant Section 3 of the Act (MCL 41.723), the Township Board may proceed to carry out this improvement unless written objections to the improvement are filed with the township board at or before the hearing provided in Section 4 of the Act (MCL 41.724) by the record owners of land constituting more than 20% of the total land area in the proposed special assessment district.

BE IT RESOLVED by the Township Board of the Charter Township of Superior, Washtenaw County, Michigan, as follows:

1. The Board declares its tentative intent to establish a special assessment district pursuant to the provisions of 1954 PA 188, as amended, for the purpose of entering into a contract with DTE to install street lights in the Geddes Ridge Subdivision and the Geddes Ridge No. 2 Subdivision and to assess the cost of the lighting improvements and the annual utility charges from DTE to the lands that will be especially benefitted thereby, as set forth in the special assessment district, to wit: all lots in the Geddes Ridge Subdivision and the Geddes Ridge No. 2 Subdivision.
2. The aforesaid maps, plans and cost estimate shall be filed in the office of the Township Clerk for public examination and are attached as Exhibit A.
3. The aforesaid improvements shall be known as the Geddes Ridge Lighting Improvements and the special assessment district therefor shall be known as the Geddes Ridge Lighting Special Assessment District.
4. The estimated cost of the improvements and the part to be assessed against lands in the special assessment district are as follows:

Estimated Cost of Improvements.....	\$23,600
Operating cost for 10 years (\$25 per light × 6 lights × 10 years)	\$18,000
Total cost.....	\$41,600
Amount to be assessed against each of the 154 lots in the proposed Special Assessment District is approximately	\$270

5. The special assessments may be payable in ten (10) annual installments of \$27.00 together with interest at the rate of four percent (4%) per annum, that shall become due at such time as the Board shall hereafter determine.
6. This Board shall meet at 6:00 p.m. on Monday, December 15, 2025, to hear and consider any objections submitted by any interested persons with respect to:
 - a. creation of the special assessment district;
 - b. the petition; and
 - c. the project and cost estimate for the district.

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The Township Clerk shall give notice of such hearing by publication of the same twice in the Ann Arbor News and by sending by first class United States Mail, postage thereon fully prepaid, a copy of said notice addressed to the record owner or party in interest in whose name any land in the special assessment district is assessed on the Township's last preceding tax assessment roll for ad valorem tax purposes that was reviewed by the Township board of review, as supplemented by any subsequent changes in the names or the addresses of the owners or parties listed on that roll. If a record owner's name does not appear on the Township tax assessment records, then such notice shall be given to the record owner at the address shown by the records of the county register of deeds. The first publication and the mailing shall be at least ten (10) days prior to the date of the hearing. The notice shall contain the information required by Act No. 188, Public Acts of Michigan, 1954, as amended.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk

11/18/25
Date Certified

Roll Call

**Aye: Supervisor Dabish Yahkind
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson**

Nay: None

Absent: None

The motion carried unanimously.

12. DISCUSSION

None.

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13. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

The motion was made by Trustee Schwartz and supported by Treasurer Lewis to approve bills for payment and record of disbursements.

The motion carried unanimously.

14. PLEAS AND PETITIONS

15. ADJOURNMENT

The motion was made by Trustee Schwartz and supported by Trustee Greene to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 8:17 pm.

Respectfully submitted,



Angela Robinson, Clerk



Assistant Fire Chief / Fire Marshal (Blended)

Status: Command / Administrative Officer (Exempt)

This is a dual-function leadership role that supports overall department operations **and** leads all fire prevention + code activities. This position is intended for our current Fire Marshal stepping into a broader Assistant Chief role, while keeping core Fire Marshal duties under one unified position.

Primary Responsibilities

Leadership & Culture

- Leads assigned personnel, with emphasis on positive culture, professionalism, and accountability.
- Serves as second-in-command to the Fire Chief; acts in the Fire Chief's absence.
- Coaches company officers, supports personnel development, addresses performance concerns constructively and early.

Operations Support

- Assists with daily operations, planning, scheduling, training coordination, and disciplinary follow-through.
- Responds to significant incidents as command staff.

Fire Prevention & Code

- Maintains responsibility for all **fire code enforcement**, plan review, and life safety inspections across all occupancies.
- Oversees permitting, plan review, system approvals, and day-to-day interpretation of applicable codes and ordinances.

Fire Investigation

- Leads or supervises origin and cause investigations in collaboration with law enforcement and partner agencies.
- Prepares documentation and provides testimony as required.

Community Risk Reduction

- Develops and delivers targeted fire prevention education and outreach.
- Builds and maintains strong relationships with businesses, property managers, and community stakeholders.

SETTLEMENT AGREEMENT AND MUTUAL GENERAL RELEASE

THIS SETTLEMENT AGREEMENT AND MUTUAL GENERAL RELEASE (the “Agreement”) is entered into as of the ____ day of November 2025 (the “Effective Date”), by and between (i) THE LASALLE GROUP, INCORPORATED d/b/a LASALLE CONSTRUCTION SERVICES, a Michigan corporation (“LaSalle”), (ii) SUPERIOR CHARTER TOWNSHIP, a Michigan municipality (the “Township”), and (iii) DVM UTILITIES, INC., a Michigan corporation (“DVM”, and collectively with LaSalle and the Township, the “Parties”).

I. RECITALS

WHEREAS, on October 21, 2020, the Township and LaSalle entered into a written contract for LaSalle to be the general contractor for certain construction work for the project generally described as “Clark Road Pump Station Improvements, SRF #5695-01”, (the “Project”), which contract was subsequently modified by the Township and LaSalle (the “Contract”).

WHEREAS, on December 7, 2020, LaSalle subsequently entered into a subcontract with DVM to provide certain labor and materials for the Project (the “Subcontract”).

WHEREAS, during the course of the construction work, certain differing site conditions were encountered by LaSalle and certain changes were made to the work of the Contract (the “Changes”).

WHEREAS, on April 18, 2023, before the work of the Contract was completed, the Township terminated LaSalle for convenience (the “Termination”), and at the time LaSalle and DVM left the Project, DVM left behind certain sheet piling, trench boxes, and other materials which were subsequently used by Stante Excavating Co. (the “TERS Materials” and the Township’s “Completion Contractor”).

WHEREAS, a dispute arose between the Parties as to their respective performances under the Contract and other issues (the “Dispute”), and on August 17, 2023, LaSalle filed a complaint

3. Mutual Releases. Upon the exchange of all signatures to this Agreement, and upon the fulfillment of all obligations hereunder, the following releases are made by and between the Parties:

- (a) Other than claims relating to the enforcement or breach of this Agreement, LaSalle hereby remises, generally releases, and forever discharges DVM and the Township, the Township's elected and appointed officials the Township's present Supervisor and immediately past Supervisor, OHM Advisors, the Township's Engineer and Completion Contractor, and their respective shareholders, directors, officers, managers, employees, agents, attorneys, successors, and assigns from any and all claims and/or causes of action that it asserted or could have asserted that arise out of and/or have any relation whatsoever to the Dispute, the Contract, the Subcontract, the Changes, the Termination, the TERS Materials, and any other issue related to the Project or which were or could have been raised in the Lawsuit, including by way of example but without limitation, any and all claims, demands, costs, losses, contracts, agreements, damages, attorney's fees, and debts of every kind whatsoever, and/or any and all claims or other matters accruing prior to the date of this Agreement related to the Contract, the Subcontract, the TERS Materials, and/or the Project.
- (b) Other than claims relating to the enforcement or breach of this Agreement, the Township (including its Board, present Supervisor, and immediate past Supervisor), hereby remises, generally releases, and forever discharges LaSalle and DVM, and their respective shareholders, directors, officers, managers, employees, agents, attorneys, successors, and assigns from any and all claims and/or causes of action that it asserted or could have asserted that arise out of and/or have any relation whatsoever to the Dispute, the Contract, the Subcontract, the Changes, the Termination, the TERS Materials, and any other issue related to the Project or which were or could have been raised in the Lawsuit, including by way of example but without limitation, any and all claims, demands, costs, losses, contracts, agreements, damages, attorney's fees, and debts of every kind whatsoever, and/or any and all claims or other matters accruing prior to the date of this Agreement related to the Contract, the Subcontract, the TERS Materials, and/or the Project.
- (c) Other than claims relating to the enforcement or breach of this Agreement, DVM hereby remises, generally releases, and forever discharges LaSalle and the Township, the Township's elected and appointed officials, the Township's present Supervisor and immediately past Supervisor, OHM Advisors, the Township's Engineer and Completion Contractor, and their respective shareholders, directors, officers, managers, employees, agents, attorneys, successors, and assigns from any and all claims and/or causes of action that it asserted or could have asserted that arise out of and/or have any relation whatsoever to the Dispute, the Contract, the Subcontract, the Changes, the Termination, the TERS Materials, and any other issue related to the Project or which were or could have been raised in the Lawsuit (or in any other lawsuit, arbitration, or legal proceeding), including by way of example but without limitation, any and all claims, demands, costs, losses,

9. Entire Agreement. This Agreement constitutes the entire agreement of the Parties as to the subject matter thereof. However, it is understood that LaSalle and DVM may have other subcontracts between them on other projects, and this Agreement is not intended to release or affect any right by either of them with respect to such other subcontracts and/or projects.

10. Jointly Drafted/Interpretation. The preparation of this Agreement has been a joint effort of the Parties, and the resulting document shall not, solely as a matter of judicial construction or interpretation, be construed more severely against any one of the Parties.

11. Headings. The headings of this Agreement are for convenience and reference only and shall not limit or otherwise affect the provisions of the Agreement.

12. Severability. The invalidity or unenforceability of any paragraph or provision of this Agreement shall not affect the validity or enforceability of the remainder of this Agreement, or the remainder of any paragraph or provision. This Agreement shall be construed in all respects to the fullest extent permitted by law, as if any invalid or unenforceable paragraph or provision was omitted.

13. Dismissal of the Lawsuit. Upon execution of this Agreement, and upon payment of the Settlement Amounts to DVM and LaSalle, counsel for the Township and LaSalle shall prepare and file a Stipulated Order for the Dismissal of all claims and counterclaims in the Lawsuit, with prejudice, and without attorneys' fees or costs to either party, pursuant to the settlement with the Court to retain jurisdiction to enforce the terms thereof.

14. Attorneys' Fees and Costs. Each party shall bear its own attorneys' fees and expenses incurred in the Dispute, the Lawsuit, or any other handling thereof. With respect to any litigation or claims arising out of or relating to this Agreement, including but not limited to actions to enforce payment obligations, the prevailing party shall be entitled to recover its reasonable attorneys' fees, costs, and expenses incurred.

TOWNSHIP PARKS AND PLACES OF RECREATION (EXCERPT)
Act 157 of 1905

DOCUMENT
SUBMITTED AT TABLE

41.426a Township park commission; authority generally.

Sec. 6a.

The township park commission shall have authority to acquire, maintain, manage, and control township parks and places of recreation, including bathing beaches, and shall have authority, in the name of the township, to condemn land for those purposes, in accordance with the condemnation laws of this state. The township board may authorize the township park commission to act as the township recreation board provided by Act No. 156 of the Public Acts of 1917, being sections 123.51 to 123.54 of the Michigan Compiled Laws. The township park commission may accept, in the name of the township, gifts, grants, and devises of land suitable for parks and places of recreation, and gifts and bequests of money. That money shall be held in trust and used for the acquisition and improvement of land suitable for parks and places of recreation.

History: Add. 1989, Act 79, Imd. Eff. June 20, 1989