

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
OCTOBER 20, 2025  
APPROVED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Dabish Yahkind at 7:00 p.m. on October 20, 2025, at the Superior Charter Township Hall, 3040 N. Prospect Rd, Superior Charter Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Dabish Yahkind led the assembly in the Pledge of Allegiance.

**3. ROLL CALL**

The board members present included Supervisor Dabish Yahkind, Clerk Robinson, Treasurer Lewis, Trustee Greene, Trustee McKinney, and Trustee Devereaux.

Absent: Trustee Schwartz (*arrived at 7:06 p.m. and was present for the remainder of the meeting*)

**4. ADOPTION OF AGENDA**

Supervisor Dabish Yahkind requested additions to the agenda, including one communication from the Supervisor and three new business items:

- 1. Resolution 2025-74 – Authorizing Purchase Agreement for the Birdsong Nature Preserve**
- 2. Resolution 2025-75 – Authorizing the Township Supervisor to Approve Overtime for All Departments, Excluding Utility Department Field Services Staff and Union Employees**
- 3. Resolution 2025-76 – Approving Updated Overtime Policy Language in the Personnel Manual.**

The Supervisor also requested that Resolution 2025-68 be moved to the end of the meeting to accommodate the Fire Chief's arrival.

The motion was made by Trustee McKinney and supported by Treasurer Lewis to approve the agenda as amended.

**The motion carried unanimously.**

*Documents submitted at the table will appear at the end of these minutes*

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**5. CITIZEN PARTICIPATION**

- **T.C. Collins, Willow Run Acres**, provided an update on the Clay Hill Community Farm and Garden and thanked the Township for its support. He described educational efforts on composting at Henry Ford Early Learning Center and a community campaign to collect lawn bags and milkweed pods for reuse and composting.
- **Martha Kern-Boprie, Parks Commissioner**, announced the annual Pumpkin Carving Day to be held Saturday, October 25, at Norfolk Park from 11 a.m. to 2 p.m.
- **Dave Phillips, Cherry Hill Road**, commented on the SAFER Grant resolution, expressing concerns about potential long-term financial obligations to future boards.
- **Brenda Baker, Ashton Court**, representing the Committee to Promote Superior Township (C2PST), distributed the monthly community infographic and shared updates on the Township's participation at the Michigan Folk School Folk Festival and the new Birdsong Preserve library display.
- **Bill Sowerby, Woodhill Circle**, spoke against the establishment of a Compensation Commission (Ordinance No. 198), expressing concerns about the timing, lack of oversight, and comparability of board salaries.
- **Irma Golden, Sheffield Drive**, expressed concern regarding unfulfilled FOIA requests and raised issues of equitable treatment of residents and prior board actions.

**6. SUPERVISOR COMMENTS**

Supervisor Dabish Yahkind provided updates on collaboration with Legal Services, HUD, MSHDA, and the Sheriff's Office regarding community safety and engagement at Sycamore Meadows and Danbury Green. She highlighted partnerships at Westridge and Arbor Woods mobile home parks, improvements to the Geddes Road Pathway, and recent community events including the "Shop with a Cop" backpack giveaway and Fire Department Water Play. She also discussed coordination with the Washtenaw County Road Commission under the new speed law allowing adjustments to 50th-percentile limits on Plymouth Road.

**7. PRESENTATIONS**

**8. CONSENT AGENDA**

The motion was made by Treasurer Lewis and supported by Trustee McKinney to approve the consent agenda including:

**A. APPROVAL OF MINUTES**

**1. SEPTEMBER 15, 2025, REGULAR MEETING MINUTES**

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**B. REPORTS**

- 1. ASSESSING DEPARTMENT**
- 2. BUILDING DEPARTMENT**
- 3. FIRE DEPARTMENT**
- 4. PARKS COMMISSION MINUTES (AUGUST/SEPTEMBER)**
- 5. PLANNING AND ZONING DEPARTMENT**
- 6. SHERIFF'S REPORT**
- 7. SUPERVISOR REPORT – Submitted at the table**
- 8. UTILITY DEPARTMENT**

**C. COMMUNICATIONS**

- 1. MI CLASS SWEEPING FUNDS INFORMATION**
- 2. COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP (C2PST) – Submitted at the table**

The motion carried unanimously.

**9. ITEMS REMOVED FROM THE CONSENT AGENDA**

**10. UNFINISHED BUSINESS**

**A. ORDINANCE NO. 198 – SECOND READING: ORDINANCE TO ESTABLISH A COMMISSION FOR SETTING SALARIES OF ELECTED TOWNSHIP OFFICIALS**

The motion was made by Trustee Greene and supported by Trustee Devereaux to approve the second reading of Ordinance No. 198 establishing a Salary Compensation Commission.

~~**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**~~

~~**ORDINANCE NUMBER 198 ORDINANCE ESTABLISHING A COMMISSION  
TO SET SALARIES FOR ELECTED TOWNSHIP OFFICIALS.**~~

~~**FIRST READING: SEPTEMBER 15, 2025**~~

~~**SECOND READING: OCTOBER 20, 2025**~~

~~**SUPERIOR TOWNSHIP ORDAINS:**~~

~~**Section 1. Title:**~~

~~This ordinance shall be known as the Salary Commission Ordinance.~~

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**~~Section 2. Purpose, Composition and Compensation.~~**

- ~~2.1. **Purpose.** The salary commission (hereafter referred to as the "commission") shall determine the salary of each township elected official.~~
- ~~2.2. **Composition.** The commission shall consist of 5 members who are registered electors of the township, appointed by the supervisor subject to confirmation by a majority of the members elected and serving on the township board. The terms of office shall be 3 years, except that of the members first appointed; 1 shall be appointed for a term of 1 year; 2 shall be appointed for a term of 2 years; and 2 shall be appointed for a term of 3 years. The first members shall be appointed within 30 days after the effective date of the ordinance. Subsequent members shall be appointed within 30 days after a term expires or a vacancy occurs. Vacancies shall be filled for the remainder of an unexpired term. An officer or employee of a government agency or unit or member of the immediate family of an officer or employee shall not be appointed to the commission.~~
- ~~2.3. **Chair.** The commission shall elect a chairperson from among its members.~~
- ~~2.4. **Compensation.** The members of the commission shall not receive compensation, but shall be entitled to actual and necessary expenses incurred in the performance of official duties.~~

**~~Section 3. Commission Meetings.~~**

- ~~3.1. The commission shall meet for not more than 15 session days in each odd numbered year and shall make its determination within 45 calendar days of its first meeting. As used in this section, "session days" means calendar days on which the commission meets and a quorum is present.~~
- ~~3.2. A majority of the members of the commission constitutes a quorum for conducting the business of the commission.~~
- ~~3.3. The business that the commission may perform shall be conducted at a public meeting of the commission held in compliance with the open meetings act, Act No. 267 of the Public Acts of 1976, being sections 15.261 to 15.275 of the Michigan Compiled Laws. Public notice of the time, date, and place of the meeting shall be given in the manner required by Act No. 267 of the Public Acts of 1976.~~
- ~~3.4. The commission shall not take action or make a determination without a concurrence of a majority of the members appointed and serving on the commission.~~

**~~Section 4. Salary Determination.~~**

- ~~4.1. Subject to Section 4.2 of this ordinance, the commission shall determine the salary of each member of the township board, which shall be effective at the beginning of the next fiscal year~~

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- ~~4.2. The salary of an elected township official shall not be decreased during the official's term of office as long as the responsibilities and requirements of that office are not diminished during the term of the official's term of office, and the salary of an elected township official shall not be decreased during the official's term of office unless the official consents in writing to the reduction in salary.~~
- ~~4.3. The determination of the commission shall be the salary unless the township board by resolution adopted by 2/3 of the members elected to and serving on the board rejects the determination. The determination of the commission shall be effective 30 days following filing of the determination with the township clerk unless rejected by the township board. If the determination is rejected, the existing salary shall prevail.~~

**~~Section 5. Expenses~~**

~~An expense allowance or reimbursement paid to elected officials in addition to salary shall be for expenses incurred in the course of township business and accounted for to the township.~~

**~~Section 6. Repealer~~**

~~All ordinances or parts thereof in conflict herewith are hereby repealed and shall be of no further force and effect.~~

**~~Section 7. Severability~~**

~~Any and all sections, terms, provisions and/or clauses herein shall be deemed independent and severable. Should any court of competent jurisdiction hold any section, term, provision or clause void and/or invalid, all remaining sections, terms, provisions and/or clauses not held void and/or invalid shall continue in force and effect.~~

**~~Section 8. — Effective Date~~**

~~This Ordinance shall take force and effect upon publication.~~

**Roll Call**

**Aye: None**

**Nay: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz**

**Absent: None**

**The motion was denied.**

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**11. NEW BUSINESS**

**A. RESOLUTION 2025-67 – RESOLUTION TO APPROVE AUDIT SERVICES AGREEMENT SELECTION OF AUDITOR FOR FISCAL YEARS 2025–2028**

The motion was made by Trustee Schwartz and supported by Treasurer Lewis to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION NO. 2025-67**

**RESOLUTION TO APPROVE AUDIT SERVICES AGREEMENT  
SELECTION OF AUDITOR FOR FISCAL YEARS 2025–2028**

**DATE: OCTOBER 20, 2025**

**WHEREAS**, the Charter Township of Superior has solicited and received proposals from qualified certified public accounting firms to perform independent financial audit services for fiscal years 2025 through 2028; and

**WHEREAS**, proposals were received from the following firms:

- Gabridge & Company, PLC
- Maner Costerisan
- Andrews Hooper Pavlik PLC (AHP); and

**WHEREAS**, the Township Controller/Consultant has reviewed the submitted proposals and recommends the selection of Gabridge & Company, PLC based on the firm's qualifications, extensive governmental audit experience, and competitive pricing; and

**WHEREAS**, the Township Board has reviewed the qualifications, scope of services, and pricing submitted by all three firms;

**NOW, THEREFORE, BE IT RESOLVED** by the Charter Township of Superior Board that: The Township Board hereby accepts the proposal submitted by Gabridge & Company, PLC and selects the firm to provide independent professional audit services for fiscal years 2025 through 2028.

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A comparative summary of the submitted proposals is provided below for the record:

**Audit Firm Comparison Table**

<b>Firm Name</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Recommendation</b>	<b>Qualifications / Notes</b>
<b>Gabridge &amp; Company, PLC</b>	\$36,900	\$38,000	\$39,000	\$40,000	<input checked="" type="checkbox"/> Consultant's Preferred Firm	Strong governmental experience; cost-effective pricing
<b>Maner Costerisan</b>	\$34,500	\$36,300	\$38,200	\$40,200	<input type="checkbox"/> Alternate	Reputable firm with broad public sector experience
<b>Andrews Hooper Pavlik PLC</b>	\$29,500	\$30,500	\$31,500	\$32,500	<input type="checkbox"/> Alternate	Regional experience; solid municipal audit record

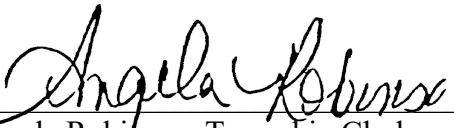
*Detailed proposals from each firm are attached hereto and made part of the official meeting record.*

The Township Supervisor and Township Clerk are hereby authorized and directed to execute a professional services agreement with Gabridge & Company, PLC, consistent with the terms and pricing contained in their submitted proposal.

**BE IT FURTHER RESOLVED**, that the Township Board reserves the right to authorize reasonable adjustments to the agreement, if necessary, to address minor modifications in scope or timing, provided that such changes do not materially alter the total cost or the intent of the services to be provided.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 20, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

10/21/2025  
Date Certified

**Roll Call**

**Aye: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz**  
**Nay: None**  
**Absent: None**

**The motion carried unanimously.**

**B. RESOLUTION 2025-69, RESOLUTION TO APPOINT BRENT STRONG OF  
CARLISLE WORTMAN ASSOCIATES AS THE HEARING OFFICER TO  
ADMINISTER DIVISION 2 OF THE BLIGHT ORDINANCE: DANGEROUS  
STRUCTURES**

The motion was made by Trustee Devereaux and supported by Clerk Robinson to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPOINT BRENT STRONG OF CARLISLE WORTMAN  
ASSOCIATES AS THE HEARING OFFICER TO ADMINISTER DIVISION 2 OF  
THE BLIGHT ORDINANCE: DANGEROUS STRUCTURES**

**RESOLUTION NUMBER: 2025-69**

**DATE: OCTOBER 20, 2025**

**WHEREAS**, Sec 165.03 of the Superior Charter Township Code of Ordinances enables the Township Board of Trustees to appoint a Hearing Officer tasked with identifying dangerous structures; and

**WHEREAS**, Sec 165.03 of the Superior Charter Township Code of Ordinances prohibits the appointed Hearing Officer from being an employee of Superior Charter Township; and

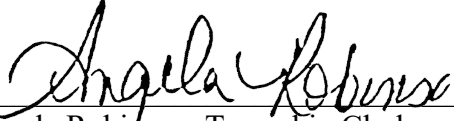
**WHEREAS**, Brent Strong is a certified building inspector, thereby meeting the requirements as set forth in Section 165.03.B.6, and he serves as the Director of Construction Code Services within Carlisle Wortman Associates; and

**NOW, THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board of Trustees hereby appoints Brent Strong as the hearing officer to identify dangerous structures as part of Division 2 of the Blight Ordinance, number 165.

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**CERTIFICATION STATEMENT**

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\_\_\_\_\_  
Angela Robinson, Township Clerk

\_\_\_\_\_  
10/21/2025  
Date Certified

**Roll Call**

**Aye: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz**  
**Nay: None**  
**Absent: None**

**The motion carried unanimously.**

**C. RESOLUTION 2025-70, RESOLUTION TO APPROVE DIXBORO SCHOOL HOUSE RENOVATION PROJECT**

The motion was made by Trustee Schwartz and supported by Trustee McKinney to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AWARD THE DIXBORO SCHOOLHOUSE RENOVATION  
CONTRACT TO THE SUMMIT COMPANY**

**RESOLUTION NO. 2025-70**

**DATE: OCTOBER 20, 2025**

**WHEREAS**, a Scope of work for the renovation of the Dixboro Schoolhouse was developed with Four Priorities

**WHEREAS**, the scope of work was sent to The Summit Company and The Lamkin Group. Each company was asked to submit a proposal to include the first two priorities of the scope of work – Priority 1 add ADA-accessible Restroom and Priority 2 window rehab.

**WHEREAS**, both companies were given an opportunity to tour the Schoolhouse

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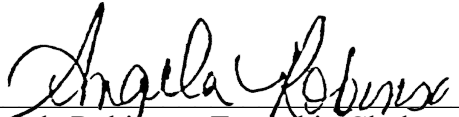
before their proposals were due. Both companies did submit proposals.

**WHEREAS**, the two contractors specialize in historical renovations were recommended by OHM and both are highly qualified to perform the work. The low bidder, The Summit Company is located in Livonia and has completed work previously at the Township's Fire Station #2.

**NOW, THEREFORE, BE IT RESOLVED**, based on the proposals received and our summary above, we recommend that the Charter Township of Superior award the Dixboro Schoolhouse Renovation to The Summit Company for Priority 1 only; add ADA-accessible Restroom to the Schoolhouse in the amount of \$67,525.00.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 20, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

10/21/2025  
Date Certified

**Roll Call**

**Aye:** Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz

**Nay:** None

**Absent:** None

**The motion carried unanimously.**

**D. RESOLUTION 2025-71, RESOLUTION TO APPROVE ADDITIONAL STREET LIGHTING INSTALLATION ON HARRIS ROAD**

The motion was made by Trustee Schwartz and supported by Trustee Greene to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE ADDITIONAL STREET LIGHTING  
INSTALLATION ON HARRIS RD.**

**RESOLUTION NO. 2025-71**

**DATE: OCTOBER 20, 2025**

**WHEREAS**, the Charter Township of Superior Board of Trustees is committed to enhancing public safety and quality of life for residents through improved infrastructure and neighborhood amenities; and

**WHEREAS**, the Board has identified a need for additional street lighting along Harris Road on the western side between Geddes and MacArthur to improve visibility, increase pedestrian and vehicular safety, and support ongoing neighborhood improvements; and

**WHEREAS**, the proposed lighting project will include the installation of four additional streetlights at locations determined by the Township in coordination with DTE Energy, ensuring proper coverage and alignment with existing infrastructure; and

**WHEREAS**, the total **Contribution in Aid of Construction** for this installation is estimated at **\$3,061.48**, to be paid by the Township upon execution of the agreement; and

**WHEREAS**, the Township acknowledges the estimated **annual luminaire charge** of approximately **\$82.15 per month (\$985.80 per year)** associated with the additional lighting; and

**WHEREAS**, the initial contract term for the lighting service is **five (5) years** commencing from the date of installation, after which the agreement will continue on a month-to-month basis unless terminated by either party with thirty (30) days written notice; and

**WHEREAS**, the Board understands that should service be discontinued before the end of the initial contract term, the total charges for the remainder of the initial term will become due and payable; and

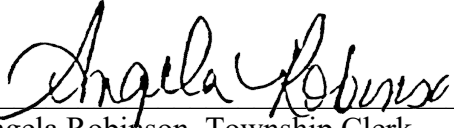
**WHEREAS**, installation of all lights will be performed so as to overhang private property at mutually satisfactory locations determined by the Township and DTE Energy, and the Township intends to meet with its engineering consultant to discuss this and other neighborhood project elements in greater detail.

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**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Superior Board of Trustees hereby approves the installation of additional street lighting on Harris Road as described above and authorizes the Township Supervisor and/or designated officials to execute the necessary agreements and take all actions necessary to implement the project.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 20, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

\_\_\_\_\_  
10/21/2025  
Date Certified

**Roll Call**

**Aye:** Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz  
**Nay:** None  
**Absent:** None

**The motion carried unanimously.**

**E. RESOLUTION 2025-72, RESOLUTION TO APPROVE SNOW MAINTENANCE SERVICES CONTRACT WITH CONKLIN LANDSCAPING, INC.**

The motion was made by Trustee McKinney and supported by Treasurer Lewis to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE SNOW MAINTENANCE SERVICES  
AGREEMENT WITH CONKLIN LANDSCAPING, INC.**

**RESOLUTION NO. 2025-72**

**DATE: OCTOBER 20, 2025**

**WHEREAS**, Superior Charter Township requires reliable and timely snow and

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ice removal services to maintain safe and accessible parking lots and driveways at Township facilities, including the Superior Township Hall and the Washtenaw County Sheriff's Office substation located at 3040 N. Prospect Road; and

**WHEREAS**, Conklin Landscaping, Inc., a fully insured contractor with extensive experience in municipal and commercial snow maintenance, has submitted a proposal (Proposal #SUPTWN-25S-0010) dated September 22, 2025, to provide snow plowing and ice management services for the period of November 1, 2025 through April 30, 2026; and

**WHEREAS**, the proposal specifies that snow removal operations will commence at one inch of accumulation, will be performed on a 24/7 basis during snow events, and will ensure that Township facilities — including the Sheriff's parking lot — remain accessible, with snow cleared by 7:00 a.m. following overnight snowfall; and

**WHEREAS**, the cost structure proposed by Conklin Landscaping, Inc. includes the following per-occurrence rates:

\$220.00 for snow depth between 1" and 4"  
\$293.00 for snow depth between 4.5" and 7"  
\$412.00 for snow depth exceeding 7"

and an additional \$225.00 per application for ice melter treatments on parking lots and driveways; and

**WHEREAS**, the proposal outlines terms and conditions including the right to subcontract work, provisions regarding the application of ice melters, terms for overdue payments, and liability and insurance coverage, all of which have been reviewed by Township administration; and

**WHEREAS**, It is in the best interest of Superior Charter Township to ensure uninterrupted and professional snow maintenance services for public safety, operational continuity, and accessibility of Township facilities throughout the winter season.

**NOW, THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board of Trustees hereby approves the proposal from Conklin Landscaping, Inc. (Proposal #SUPTWN- 25S-0010) for commercial snow maintenance services for the period of November 1, 2025 through April 30, 2026, and authorizes the Township Supervisor to execute the agreement on behalf of the Township.

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**BE IT FURTHER RESOLVED** that the costs associated with this agreement shall be paid from the appropriate Township budget line item for building and grounds maintenance.

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\_\_\_\_\_  
Angela Robinson, Township Clerk

\_\_\_\_\_  
10/21/2025  
Date Certified

**Roll Call**

**Aye: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz**

**Nay: None**

**Absent: None**

**The motion carried unanimously.**

**F. RESOLUTION 2025-73, RESOLUTION TO AWARD CONTRACT FOR THE COURT-ORDERED DEMOLITION OF STRUCTURES LOCATED AT 4745 NAPIER COURT**

The motion was made by Trustee Schwartz and supported by Trustee Devereaux to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AWARD THE CONTRACT FOR THE COURT-ORDERED  
DEMOLITION OF STRUCTURES LOCATED AT 4745 NAPIER COURT**

**RESOLUTION NO. 2025-73**

**DATE: OCTOBER 20, 2025**

**WHEREAS, the property located at 4745 Napier Court, in the Charter Township**

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of Superior, has been condemned and is subject to a court-ordered demolition of both the primary residence and an accessory outbuilding; and

**WHEREAS**, in accordance with Township procedures, the Building Department solicited and received two bids for the required demolition work; and

**WHEREAS**, the bids received were from the following contractors:

- **Prime Construction and Excavation**, and
- **The Adams Group**; and


**WHEREAS**, the bid submitted by **The Adams Group** was determined to be **\$36,645.00** higher than the bid submitted by **Prime Construction and Excavation**, a difference the Building Department has deemed to be excessive and not reflective of the reasonable cost for the required work; and

**WHEREAS**, after review of the proposals, the Building Department recommends that the contract for demolition be awarded to **Prime Construction and Excavation**, as the lowest responsible bidder, in accordance with Township procurement policies and in the best interest of the Township;

**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Superior Board hereby accepts the bid from **Prime Construction and Excavation** and authorizes the Supervisor, Clerk, or other designated Township officials to execute all necessary agreements and take all required actions to proceed with the demolition of the structures located at **4745 Napier Court** in accordance with applicable court orders and Township procedures.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 20, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

\_\_\_\_\_  
10/21/2025  
Date Certified

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**Roll Call**

**Aye:** Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz

**Nay:** None

**Absent:** None

**The motion carried unanimously.**

**G. MOTION TO APPROVE SPECIAL ASSESSMENTS FOR 2025 WINTER TAX BILL**

The motion was made by Treasurer Lewis and supported by Trustee Greene to approve special assessments for the 2025 Winter Tax Bill.

**The motion carried unanimously.**

**H. RESOLUTION 2025-68, RESOLUTION TO APPROVE THE FY 2024 FEMA SAFER GRANT PROGRAM**

The motion was made by Trustee Greene and supported by Trustee McKinney to approve the resolution.

**~~CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN~~**

**~~RESOLUTION TO APPROVE TOWNSHIP PARTICIPATION  
IN THE FY 2024 FEMA SAFER GRANT PROGRAM~~**

**~~RESOLUTION NO. 2025-68~~**

**~~DATE: OCTOBER 20, 2025~~**

~~**WHEREAS**, the Superior Charter Township Fire Department provides essential fire suppression, emergency medical, and rescue services to the residents, businesses, and visitors of Superior Charter Township; and~~

~~**WHEREAS**, the Federal Emergency Management Agency (FEMA), through the Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program, offers funding to assist fire departments in hiring additional firefighter personnel to help meet national standards and improve deployment capabilities; and~~

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~~WHEREAS, under the FY 2024 SAFER Hiring Activity, grant recipients are required to contribute 25 percent of the actual personnel costs in years one and two, and 65 percent of those costs in year three, with federal funding capped at 75 percent of the usual annual cost of a first-year firefighter in years one and two and 35 percent in year three; and~~

~~WHEREAS, while federal funding can support new positions for up to three years, local funds would be required to sustain positions beyond the period of performance, creating a significant and ongoing financial commitment for the Township; and~~

~~WHEREAS, the Township Board has reviewed current staffing levels, response times, service needs, and fiscal capacity and desires to make a determination regarding participation in the FY 2024 SAFER Grant Program;~~

~~NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board of Trustees, having considered the operational and financial implications of the FY 2024 SAFER Grant Program, hereby:~~

~~BE IT FURTHER RESOLVED, that the Fire Chief is directed to continue monitoring staffing levels, response capabilities, and funding opportunities, and to report to the Board as conditions evolve.~~

After discussion, Supervisor Dabish Yahkind proposed and the Board agreed to include in the motion that, upon the reopening of the federal government, the Supervisor and Fire Chief will contact FEMA and Congresswoman Debbie Dingell's office to request an amendment of the SAFER Grant award from six (6) firefighter positions to two (2) or three (3), as the Board cannot justify funding for six positions but would support two or three if FEMA permits an amendment.

**Roll Call**

**Aye: Clerk Robinson, Trustee Schwartz**

**Nay: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney**

**Absent: None**

**The motion was denied 2-5.**

**I. RESOLUTION 2025-74, RESOLUTION AUTHORIZING PURCHASE AGREEMENT FOR THE ACQUISITION OF 161.84 ACRES FOR THE BIRDSONG NATURE PRESERVE**

The motion was made by Trustee Schwartz and supported by Trustee Greene to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING PURCHASE AGREEMENT FOR THE  
ACQUISITION OF 161.84 ACRES FOR THE BIRDSONG NATURE PRESERVE**

**RESOLUTION NUMBER: 2025-74**

**DATE: OCTOBER 20, 2025**

**WHEREAS**, the Charter Township of Superior (the Township) is interest in acquiring 161.84 acres of land in the Township, currently owned by the Michigan Land Conservancy, (the Birdsong Property) for the purpose of resource protection and public outdoor recreation; and

**WHEREAS**, the Superior Township Parks & Recreation Commission obtained two appraisals by qualified real estate appraisers to determine the market value of the property. Gerald Alcock Company LLC, of Ann Arbor MI, determined a market value of \$1,780,000 (\$11,000/acre) and Peoples Company, of Marlette MI, opined a market value of \$1,618,000 (\$10,000/acre); and

**WHEREAS**, the Michigan Land Conservancy, and the Township consider an average of the two appraisals, \$1,699,000, to be a fair and equitable purchase price; and

**WHEREAS**, the Township has entered into a grant agreement with the Michigan Department of Natural Resources, project number TF23-0058, for the acquisition of the Birdsong Property; and

**WHEREAS**, the grant agreement was authorized by Resolution Number 2024-64, adopted on October 21, 2024; and

**WHEREAS**, the grant agreement specifies that the Michigan Natural Resources Trust Fund will provide a grant of \$1,020,000 towards the acquisition costs of the Birdsong Property, with the balance being the responsibility of the Charter Township of Superior; and

**WHEREAS**, other grant sources have been committed to cover a portion of the purchase price, not covered by the Michigan Natural Resources Trust Fund grant;


**NOW, THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board of Trustees hereby:

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1. Authorizes and directs the Township Supervisor to enter into a purchase agreement with Michigan Land Conservancy for the Birdsong Property at the purchase price of \$1,699,000 (One Million Six Hundred Ninety-Nine Thousand Dollars), on the condition that grant monies sufficient to cover the entire purchase price are secured prior to executing the purchase agreement.
2. Authorizes the Superior Charter Township Supervisor to negotiate other terms of the purchase agreement.
3. Authorizes and directs the Superior Charter Township Supervisor to execute all closing documents necessary to the effectuate the transfer of the property to the Charter Township of Superior, provided that no funds are required from the Charter Township of Superior and that all funds above the amount provided by the Michigan Natural Resources Trust Fund grant are covered by outside sources.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 20, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

\_\_\_\_\_  
10/21/2025  
Date Certified

**Roll Call**

**Aye:** Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz

**Nay:** None

**Absent:** None

**The motion carried unanimously.**

**J. RESOLUTION 2025-75, RESOLUTION AUTHORIZING THE TOWNSHIP SUPERVISOR TO APPROVE OVERTIME FOR ALL DEPARTMENTS, EXCLUDING UTILITY DEPARTMENT FIELD SERVICES STAFF AND UNION EMPLOYEES**

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The motion was made by Treasurer Lewis and supported by Trustee McKinney to approve the resolution with an amendment.

**~~CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN~~**

**~~RESOLUTION AUTHORIZING THE TOWNSHIP SUPERVISOR TO APPROVE  
OVERTIME FOR ALL DEPARTMENTS, EXCLUDING UTILITY DEPARTMENT  
FIELD SERVICES STAFF AND UNION EMPLOYEES~~**

**~~RESOLUTION NUMBER 2025-75~~**

**~~DATE: OCTOBER 20, 2025~~**

~~**WHEREAS**, the efficient operation of Superior Charter Township requires, on occasion, that employees work hours beyond their regularly scheduled shifts to meet essential service needs, address emergent issues, or maintain continuity of operations; and~~

~~**WHEREAS**, the Township Board recognizes the importance of balancing operational needs with the Township's fiscal responsibilities and budgetary constraints, ensuring that overtime expenditures are managed prudently and remain consistent with adopted budget priorities; and~~

~~**WHEREAS**, it is the intent of the Township Board to centralize the overtime approval process under the direct authority of the Township Supervisor, while maintaining existing procedures for Utility Department field services staff and employees covered under collective bargaining agreements;~~

~~**NOW, THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board of Trustees hereby authorizes the Township Supervisor to review and approve all overtime requests for Township employees, excluding:~~

- ~~• Utility Department staff involved in field services work; and~~
- ~~• Employees covered under collective bargaining agreements, for whom overtime provisions shall continue to be governed by the applicable labor contracts.~~

~~**BE IT FURTHER RESOLVED**, that this authorization is granted with the understanding that all overtime approvals must remain within the limits of the Township's adopted budget, and that the Supervisor shall exercise discretion to ensure that overtime use is both necessary and fiscally responsible.~~

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~~**BE IT FURTHER RESOLVED**, that in the event the Township Supervisor is unavailable, the Supervisor may designate a representative in writing to approve overtime requests in their absence, provided that such designation is communicated to the Township Board.~~

~~**BE IT FINALLY RESOLVED**, that this resolution shall take immediate effect upon adoption.~~

Upon conclusion of Board deliberation, Supervisor Dabish Yahkind moved, supported by Trustee Greene, to withdraw Resolution 2025-75 from consideration to allow discussion among officials.

**Roll Call**

**Aye: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Trustee McKinney, Trustee Schwartz**

**Nay: Treasurer Lewis, Clerk Robinson**

**Absent: None**

**The motion to withdraw carried 5-2.**

**K. RESOLUTION 2025-76, RESOLUTION TO APPROVE UPDATED OVERTIME POLICY LANGUAGE IN PERSONNEL MANUAL**

The motion was made by Trustee Greene and supported by Clerk Robinson to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE UPDATED OVERTIME  
POLICY LANGUAGE IN PERSONNEL MANUAL**

**RESOLUTION NUMBER: 2025-76**

**DATE: OCTOBER 20, 2025**

**WHEREAS**, the Charter Township of Superior maintains a personnel manual to guide employment policies, procedures, and compensation practices for Township employees; and

**WHEREAS**, the Township Board finds it necessary and appropriate to update and clarify the overtime policy to reflect current practices and expectations, ensuring clarity and consistency across departments; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**WHEREAS**, the Township Board intends for this updated policy language to replace and supersede the existing overtime policy language currently contained in the personnel manual;

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the following language to replace the existing overtime policy in the Township Personnel Manual:

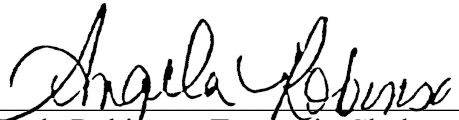
Overtime Policy

Superior Charter Township generally attempts to discourage overtime. Overtime is paid to hourly employees only and is defined as a work week over 37 1/2 hours (or a work week *over* 40 hours for Utility Department employees). The Township will normally compensate eligible employees at one and one-half (1-1/2) times their regular rate of pay. The Township reserves the right to pay straight-time rather than overtime if an employee uses benefit time during the week constituting a work week *over* 37 1/2 hours (or 40 hours for Utility Department employees) and has thus not physically worked more than 37 1/2 hours (40 hours for Utility Department employees).

**BE IT FURTHER RESOLVED** that this updated language shall replace the existing overtime policy in the Township Personnel Manual and shall take effect immediately upon adoption.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 20, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

\_\_\_\_\_  
10/21/2025  
Date Certified

**Roll Call**

**Aye:** Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz  
**Nay:** None  
**Absent:** None

**The motion carried unanimously.**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**12. DISCUSSION**

**A. GENERAL FUND 2026 BUDGET TARGETS AND COST-OF-LIVING ADJUSTMENT (COLA)**

The board reviewed preliminary 2026 General Fund projections and discussed the potential application of a cost-of-living adjustment to employee wages. Members emphasized maintaining fund balance targets and aligning any COLA with long-term fiscal capacity. The Supervisor proposed scheduling a working session to examine these financial topics in greater depth prior to budget adoption.

**B. WAIVER FOR CLAY HILL FARM AND MARKET SITE PLAN REVIEW AND ESCROW FEES**

The board discussed a request from Willow Run Acres regarding a waiver of site plan and escrow fees for the Clay Hill Farm and Market project. Members considered community benefit, agricultural support, and fiscal impacts; no action was taken.

**C. ROAD STRATEGY AND WASHTENAW COUNTY ROAD COMMISSION ASSET MANAGEMENT SUGGESTIONS**

The board discussed township roadway priorities and the Washtenaw County Road Commission's asset-management recommendations. The Supervisor suggested holding a separate working session to review these transportation and infrastructure topics jointly with WCRC input.

**13. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS**

The motion was made by Treasurer Lewis and supported by Trustee McKinney to approve bills for payment and record of disbursements.

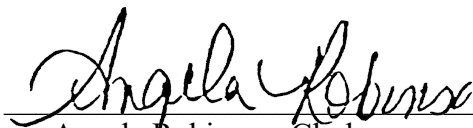
**The motion carried unanimously.**

**14. PLEAS AND PETITIONS**

**15. ADJOURNMENT**

The motion was made by Trustee McKinney and supported by Treasurer Lewis to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 9:42 pm.

Respectfully submitted,

  
\_\_\_\_\_  
Angela Robinson, Clerk



# Committee to Promote Superior Township

A Volunteer Committee

Fostering pride, unity and a sense of place among Superior Township residents



Est. 2008

DOCUMENT SUBMITTED AT TABLE

## C2PST October Highlights

- **2025 Q4 Social Media Plan:** The C2PST Social Media Team met with Township officials to finalize our Facebook and Instagram strategy for the fourth quarter of 2025. Implementation of the plan began on October 1st, with new content initiatives already underway.
- **Library Display:** A new display highlights the conservation work at BirdSong Nature Preserve and outlines the role and ongoing projects of the Superior Township Parks & Recreation Commission.
- **Michigan Folk School Folk Festival:** The social media team captured and shared event highlights on the Township's Facebook and Instagram, while C2PST hosted an information booth that saw steady foot traffic and strong community involvement.
- **Dixboro Farmers' Market Vendor Spotlight:** As the market season comes to a close, our vendor spotlight series continues to receive great engagement. This month, we featured Lavender Crystal Healing and Pick MI, highlighting their unique contributions and the wonderful sense of community they bring to the market.



**Vendor Spotlight!**  
DIXBORO FARMERS' MARKET

**Lavender Crystal Healing**

Lavender Crystal Healing, owned by Leah McKnight of Ann Arbor, is a first-year vendor at the Dixboro Farmers Market. Leah's love for crystals and their healing properties, combined with her lifelong passion for creating art, inspired her to start the business.



At her booth, Leah offers a selection of crystal jewelry pendants, photographs, and plans to introduce more art pieces in the future. Her favorite part of market day is preparing her products and sharing her passion for crystals with others. Leah describes the Dixboro community as 'cozy' and loves meeting and talking with visitors at the market.



## Special Thank you to our Working Committee

Brenda Baker, Margery Dosey, Katie Russo, Carole Hann, Nancy Caviston, Haneen Alaouie

Join our committee – just email us!

C2PST@superior-twp.org

## Connect with us

Instagram



@superiorchartertownship

Facebook



@SuperiorCharterMI

Supervisor's Report –October 2025

Emily Dabish Yahkind, Supervisor, Superior Charter Township

#### Infrastructure & Public Safety

- Proposal provided to install new streetlights along Harris Road between Geddes and MacArthur to improve visibility and pedestrian safety.
- Collaborating with WCRC for road asset management plan, setting priorities for future road investments and maintenance.
- Launched the hiring process for an additional firefighter to expand emergency response capacity.
- Expanded community policing efforts in partnership with the Sheriff's Office on MacArthur Blvd.
- Collaborating Washtenaw County Community Peace Alliance (Peacenic), strengthening violence-prevention partnerships and coordinated safety strategies along MacArthur Blvd.
- Initiated discussions with Trinity Health on collaborative opportunities around public safety services and utility infrastructure.

#### Facilities & Preservation

- Mitigation and restoration work is underway at the Old Township Hall by Belfor Property Restoration following basement flooding.
- Dixboro Schoolhouse restroom project remains on track for completion by May 1, 2026, enhancing accessibility and public use if resolution approved at October board meeting.

#### Parks, Pathways & Open Space

Progressed protection of the BirdSong Nature Preserve in partnership with Southeast Michigan Land Conservancy and a variety of other local entities.

#### Housing & Code Enforcement

- Advanced the Township's new rental inspection program, aimed at improving housing safety, maintaining property standards, and protecting quality of life for residents. Implementation planning and initial outreach to property owners are underway.

#### Community Development & Partnerships

- Advanced the "Superior Spot" tourism campaign with Destination Ann Arbor, featuring:
  - Pop-up storytelling installations highlighting Superior Township as the "Superior spot."
  - Includes 10k grant from Destination Ann Arbor
- Continued coordination with Alpha House to support families experiencing homelessness and address regional housing insecurity.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**DOCUMENT  
SUBMITTED AT TABLE**

**RESOLUTION AUTHORIZING PURCHASE AGREEMENT FOR THE ACQUISITION  
OF 161.84 ACRES FOR THE BIRDSONG NATURE PRESERVE**

**RESOLUTION NUMBER: 2025-\_\_\_\_\_**

**DATE: OCTOBER 20, 2025**

**WHEREAS**, the Charter Township of Superior (the Township) is interest in acquiring 161.84 acres of land in the Township, currently owned by the Michigan Land Conservancy, (the Birdsong Property) for the purpose of resource protection and public outdoor recreation; and

**WHEREAS**, the Superior Township Parks & Recreation Commission obtained two appraisals by qualified real estate appraisers to determine the market value of the property. Gerald Alcock Company LLC, of Ann Arbor MI, determined a market value of \$1,780,000 (\$11,000/acre) and Peoples Company, of Marlette MI, opined a market value of \$1,618.000 (\$10,000/acre); and

**WHEREAS**, the Michigan Land Conservancy, and the Township consider an average of the two appraisals, \$1,699,000, to be a fair and equitable purchase price; and

**WHEREAS**, the Township has entered into a grant agreement with the Michigan Department of Natural Resources, project number TF23-0058, for the acquisition of the Birdsong Property; and

**WHEREAS**, the grant agreement was authorized by Resolution Number 2024-64, adopted on October 21, 2024; and

**WHEREAS**, the grant agreement specifies that the Michigan Natural Resources Trust Fund will provide a grant of \$1,020,000 towards the acquisition costs of the Birdsong Property, with the balance being the responsibility of the Charter Township of Superior; and

**WHEREAS**, other grant sources have been committed to cover a portion of the purchase price, not covered by the Michigan Natural Resources Trust Fund grant;

**NOW, THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board of Trustees hereby:

1. Authorizes and directs the Township Supervisor to enter into a purchase agreement with Michigan Land Conservancy for the Birdsong Property at the purchase price of

CHARTER TOWNSHIP OF SUPERIOR

RESOLUTION TO APPROVE UPDATED OVERTIME POLICY LANGUAGE IN PERSONNEL  
MANUAL

RESOLUTION NUMBER: 2025-\_\_\_\_\_

WHEREAS, the Charter Township of Superior maintains a personnel manual to guide employment policies, procedures, and compensation practices for Township employees; and

WHEREAS, the Township Board finds it necessary and appropriate to update and clarify the overtime policy to reflect current practices and expectations, ensuring clarity and consistency across departments; and

WHEREAS, the Township Board intends for this updated policy language to replace and supersede the existing overtime policy language currently contained in the personnel manual;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the following language to replace the existing overtime policy in the Township Personnel Manual:

#### Overtime Policy

Superior Charter Township generally attempts to discourage overtime. Overtime is paid to hourly employees only and is defined as a work week over 37 1/2 hours (or a work week over 40 hours for Utility Department employees). The Township will normally compensate eligible employees at one and one-half (1-1/2) times their regular rate of pay. The Township reserves the right to pay straight-time rather than overtime if an employee uses benefit time during the week constituting a work week over 37 1/2 hours (or 40 hours for Utility Department employees) and has thus not physically worked more than 37 1/2 hours (40 hours for Utility Department employees).

BE IT FURTHER RESOLVED that this updated language shall replace the existing overtime policy in the Township Personnel Manual and shall take effect immediately upon adoption.

#### **CERTIFICATION STATEMENT**

Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on

**DOCUMENT  
SUBMITTED AT TABLE**

**SUPERIOR CHARTER TOWNSHIP  
BOARD OF TRUSTEES RESOLUTION**

**Resolution Authorizing the Township Supervisor to Approve Overtime for All Departments, Excluding  
Utility Department Field Services Staff and Union Employees**

**WHEREAS**, the efficient operation of Superior Charter Township requires, on occasion, that employees work hours beyond their regularly scheduled shifts to meet essential service needs, address emergent issues, or maintain continuity of operations; and

**WHEREAS**, the Township Board recognizes the importance of balancing operational needs with the Township's fiscal responsibilities and budgetary constraints, ensuring that overtime expenditures are managed prudently and remain consistent with adopted budget priorities; and

**WHEREAS**, it is the intent of the Township Board to centralize the overtime approval process under the direct authority of the Township Supervisor, while maintaining existing procedures for Utility Department field services staff and employees covered under collective bargaining agreements;

**NOW, THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board of Trustees hereby authorizes the Township Supervisor to review and approve all overtime requests for Township employees, excluding:

- Utility Department staff involved in field services work; and
- Employees covered under collective bargaining agreements, for whom overtime provisions shall continue to be governed by the applicable labor contracts.

**BE IT FURTHER RESOLVED**, that this authorization is granted with the understanding that all overtime approvals must remain within the limits of the Township's adopted budget, and that the Supervisor shall exercise discretion to ensure that overtime use is both necessary and fiscally responsible.

**BE IT FURTHER RESOLVED**, that in the event the Township Supervisor is unavailable, the Supervisor may designate a representative in writing to approve overtime requests in their absence, provided that such designation is communicated to the Township Board.

**BE IT FINALLY RESOLVED**, that this resolution shall take immediate effect upon adoption.

**Adopted by the Superior Charter Township Board of Trustees** this \_\_\_ day of \_\_\_\_\_, 2025.