

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT RD., SUPERIOR TOWNSHIP, MI 48198
JUNE 16, 2025
7:00 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. CITIZEN PARTICIPATION
6. SUPERVISOR COMMENTS
7. PRESENTATIONS
 - A. Ypsilanti District Library - Lisa Hoenig, Director
 - B. The Woodhill Group
 - C. Audit Presentation Ken Palka, Auditor, Financial Statement Audit & Representation Letters for Year-End December 31, 2024
8. CONSENT AGENDA
 - A. APPROVAL OF MINUTES
 1. May 19, 2025, Work Session
 2. May 19, 2025, Regular Meeting
 - B. REPORTS
 1. Supervisor Report
 2. Departmental Reports: Building Department, Fire Department, Parks Commission Minutes, Sheriff's Report, Utility Department, Assessing Department, Planning and Zoning Department
 3. Accounting Report
 4. Monthly Financial Reports, April 2025
 - C. COMMUNICATIONS
 1. Committee to Promote Superior Township (C2PST)
9. ITEMS REMOVED FROM THE CONSENT AGENDA
10. UNFINISHED BUSINESS
 - A. Ordinance No. 195 – Property Maintenance Code, Second Reading
 - B. Ordinance No. 196 – Rental Housing Certification, Second Reading
 - C. Ordinance No. 197 – Urban Service District, Second Reading
 - D. Resolution 2025-30, Resolution to Approve Professional Service Agreement with JCM Media Group for Website Support and Project Services
12. NEW BUSINESS
 - A. Resolution 2025-35, Resolution to Approve an Extension to the Special District

- Area Plan for Willow Run Acres – Clay Hill Community Farm and Garden
- B. Resolution 2025-36, Resolution to Approve 2025 Local Road Program Agreement with Washtenaw County Road Commission
 - C. Resolution 2025-37, Resolution to Adopt a Schedule of Municipal Fees for the Administration of the Rental Housing Certification Ordinance No. 196
 - D. Resolution 2025-38, Resolution to Proclaim July 2025 Parks and Recreation Month in the Charter Township of Superior
 - E. Resolution 2025-39, Resolution to Assign Payroll Back Up Duties to the Clerk's Administrative Assistant and Approve a Pay Adjustment
 - F. Resolution 2025-40, Resolution to Approve Updated Utility Fees
 - G. Motion to Approve 2-year Contracts with Comcast for Phone and Internet Service
 - H. Motion to Approve 5-year Lease with Quadient for Postage Machine and Folder Inserter

13. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

- A. Approve Payment of MTA Annual Dues
- B. Approve Payment of Meals on Wheels Annual Invoice
- C. Approve Payment of B&B Fire Division Invoice
- D. Approve Payment of Doan Construction Co. Inc., Invoice

14. PLEAS AND PETITIONS

15. ADJOURNMENT

Angela Robinson, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; [Email: arobinson@superior-twp.org](mailto:arobinson@superior-twp.org)