



PARKS &  
RECREATION

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

**RESCHEDULED FROM MONDAY**

JANUARY 2026

Regular Meeting

will be held on

TUESDAY, JANUARY 27, 2026 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

**Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.**

**For additional info call: (734) 480-5502  
or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)**

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Sharon Bryant-Phillips	Nahid Sanii-Yahyai
Sarah Devereaux	Jack Smiley
Curtis Freeman	Gregory Vessels
Martha Kern-Boprie	Matthew Yahyai

**Superior Township Parks & Recreation Commission**

**JANUARY 2026**

**Regular Meeting  
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**TUESDAY, JANUARY 27, 2026 @ 6:30 p.m.**

**at**

**SUPERIOR TOWNSHIP HALL**



**PARKS &  
RECREATION**



**PARKS & RECREATION COMMISSION REGULAR MEETING  
JANUARY 27, 2026 @ 6:30 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) December 15, 2025, Regular Meeting
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Director
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Committee to Promote Superior Township: January Highlights Infographic
  - B) February Full Moon Forest Immersion
  - C) Pumpkin Donation From Farmer Shaun
  - D) 2026 Holiday Office Closure Schedule
- 9) OLD BUSINESS**
  - A) BirdSong Nature Preserve Update
  - B) 2026 Board Meeting Attendance Schedule
- 10) NEW BUSINESS**
  - A) 2025 Birdsong Nature Preserve Work Hours
  - B) 2025 Special Event Expenses
  - C) 2026 Proposed Special Events & Dates
- 11) BILLS FOR PAYMENT**
  - A) December 16, 2025 – January 26, 2026
- 12) FINANCIAL STATEMENT**
  - A) December 2025 Revenue & Expenditure Report
  - B) December 2025 Balance Sheet
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting: Monday, February 23, 2026 @ 6:30pm**

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Superior Charter Township Park Commission  
Regular Meeting  
December 15, 2025

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Nahid Sani-Yahyai at 6:03 pm.

2. Roll Call

Park Commissioners present: Nahid Sani-Yahyai, Greg Vessels, Martha Kern-Boprie, Curtis Freeman, Matthew Yahyai, Jack Smiley, Sharon Bryant-Phillips

Park Commissioners absent: none

Others present: Juan Bradford, Park & Recreation Director; Rick Barber, park maintenance staff

3. Flag Salute

Chair Nahid Sani-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sani-Yahyai and supported by Matthew Yahyai to approve the agenda as presented. The motion carried.

5. Prior Meeting Minutes Approval

A. November 24, 2025

It was moved by Curtis Freeman and supported by Matthew Yahyai to approve the minutes of 11/24/2025 as drafted. Jack Smiley requested the following corrections to the minutes.

In Old Business A. at the end of the first sentence replace "BirdSong" with "Cherry Hill Nature Preserve". In the third sentence replace the word "will" with "may" and after the word "protocols" add the words "in Cherry Hill Nature Preserve and BirdSong".

In New Business F. in the first sentence after the words "two cherry trees" delete ", two oak trees".

The minutes were approved with the corrections detailed above.

6. Citizen Participation

There was none.

7. Reports

A. Chairperson

Nahid Sani-Yahyai reported that she and most of the park commissioners participated in the Tree Lighting event on December 6. It was successful with many residents attending. She complimented park staff on great set-up and operation of the event. She also attended the Dixboro Tree Lighting event a week later on December 13. It was also successful but very cold outside.

B. Director

Juan Bradford submitted a written report. He also acknowledged the township Tree Lighting event went well. The Dixboro Tree Lighting event had about 700 attendees. It was very cold, but the big tent was helpful and many of the vendors were successful.

Dixboro Schoolhouse improvements of the well connection and bathroom installation will start in January 2026.

C. Board Liaison

No report as the township board has not met since November 24, and the township board is holding a public hearing tonight at the same time as the Park Commission meeting. Nahid Sanii-Yahyai commented that she read the township board packet, and saw correspondence in it from residents about pesticide run-off. An email from the Township Supervisor to Juan Bradford, sent in response to his request for calculations on the Park Fund budget allocation, said the budget should be enough.

D. Board Meeting Attendee

No report, as the township board has not met since November 24. The Township Board will meet tonight at 7:00 pm, and Martha Kern-Boprie is the Board Attendee for that meeting.

E. Park Steward

No report.

F. Safety

No accidents or injuries in the past month.

It was moved by Curtis Freeman and supported by Matthew Yahyai to receive the reports. The motion carried.

8. Communication

A. Committee to Promote Superior Township: December Highlights Infographic

It was moved by Martha Kern-Boprie and supported by Curtis Freeman to receive the Communications. The motion carried.

9. Old Business

A. BirdSong Nature Preserve Update

No significant update. Some discussion between Jack Smiley and Juan Bradford about easements and costs.

10. New Business

A. 2026 Park Commission Meeting Schedule

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to approve the 2026 schedule of Park Commission meetings as:

Monday	January 26, 2026	6:30 pm
Monday	February 23, 2026	6:30 pm
Monday	March 23, 2026	6:30 pm
Monday	April 27, 2026	6:30 pm
Tuesday	May 26, 2026	6:30 pm meeting held on Tuesday due to Memorial Day
Monday	June 22, 2026	6:30 pm
Monday	July 27, 2026	6:30 pm
Monday	August 24, 2026	6:30 pm
Monday	September 28, 2028	6:30 pm
Monday	October 26, 2026	6:30 pm
Monday	November 23, 2026	6:30 pm
Monday	December 21, 2026	6:00 pm meeting held on third Monday at 6:00 pm due to Christmas holiday and Twp Board meeting

The motion carried.

B. 2026 Board of Trustees – Board Attendee Schedule

Park Commissioners volunteered to attend the following Township Board meetings and report back to the Park Commission.

Township Board Meeting

Park Commissioner attendee

January 20, 2026	Nahid Sanii-Yahyai
February 17, 2026	Martha Kern-Boprie
March 16, 2026	Greg Vessels
April 20, 2026	Sharon Bryant-Phillips
May 18, 2026	Jack Smiley
June 15, 2026	Curtis Freeman
July 20, 2026	Curtis Freeman
August 17, 2026	Sharon Bryant-Phillips
September 21, 2026	Martha Kern-Boprie
October 19, 2026	Jack Smiley
November 16, 2026	Nahid Sanii-Yahyai
December 21, 2026	Matthew Yahyai

It was moved by Curtis Freeman and supported by Greg Vessels to approve the schedule of Board Meeting Attendees. The motion carried.

11. Bills for Payment

It was moved by Greg Vessels and supported by Curtis Freeman to approve payment of the bills totaling \$27,657.74 at 12/15/2025. The motion carried.

12. Financial Statements

- A. November 2025 Revenue & Expenditure Report
- B. November 2025 Balance Sheet

It was moved by Martha Kern-Boprie and supported by Sharon Bryant-Phillips to receive the November 2025 financial statements. The motion carried.

13. Pleas and Petitions

Greg Vessels stated that he attended a Trinity Health clearing of invasive plants on its property earlier in December. He was concerned by the use of pesticide during this event. He would like to clear invasive plants from township properties.

Sharon Bryant-Phillips promoted fundraising to cover the cost of recreation, given the budget reductions the Park Department faces. Discussion took place among park commissioners about positive and negative aspects of using fundraising to cover governmental expenses. Included in the discussion was the concepts of seeking event sponsors and of reducing commissioner stipends to free up budget for park and recreation expenses. Commissioners and Juan Bradford noted a dedicated discussion of this issue should take place, possibly in January.

14. Adjournment

It was moved by Greg Vessels and supported by Sharon Bryant-Phillips to adjourn the meeting at 6:56 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie  
Park Commissioner and Secretary



73.

**DIRECTOR'S REPORT**  
**JANUARY 26, 2026**

- **Next Board of Trustees Meeting:** Tuesday, February 17, 2026 @ 7:00pm
- **Parks & Recreation Commission Attendee:** Commission Secretary Kern-Boprie

- **GMAR Placemaking Grant:**

I recently completed two separate GMAR Placemaking Grant applications being offered by the Greater Metropolitan Area of Realtors. The GMAR Placemaking Grant is available to communities and GMAR Realtors who work to make their communities a better place to live, work, and play. Placemaking is a multi-faceted approach to planning, designing, and managing public spaces that capitalizes on a local community's assets, inspiration, and potential, intending to create public spaces that promote people's health, happiness, and well-being. The two applications submitted requested funding for signage at the BirdSong Nature Preserve and the Community Park Disc Golf Course. We should be notified of the results of the applications in early February.

- **Dixboro Schoolhouse Improvements:**

The construction of an ADA accessible restroom is scheduled to begin in the next couple weeks. Due to the age of the building, the Township Building Official has recommended that testing for hazardous materials be completed in the areas that will be affected by the demolition and construction. The Summit Company will be scheduling the testing at the townships expense. The results of the testing will determine the demolition and construction timeline. The entire project is still expected prior to the first Farmers Market.

- **Dixboro Farmers Market Dates:**

At the January meeting of the Dixboro Village Green Board, we approved dates for the 2026 Farmers Market and the special events held on The Green in 2026. They are as follows:

Easter Egg Hunt	Saturday, April 4 <sup>th</sup>
Farmers Market	Fridays, May 22 <sup>nd</sup> – October 23 <sup>rd</sup> 3:00pm – 6:00pm
	No market July 3 <sup>rd</sup> due to Independence Day Holiday
Movies on the Green	Saturday, July 18 <sup>th</sup> , @ 8:00pm
Trunk or Treat	Friday, October 23 <sup>rd</sup>
Dixboro Christmas	Saturday, December 12 <sup>th</sup>

- **Park Maintenance Staff:**

The Park Maintenance staff have been busy with snow removal and making needed repairs to equipment before the start of the 2026 mowing season.

Respectfully Submitted,

Juan Bradford



# Committee to Promote Superior Township

A Volunteer Committee

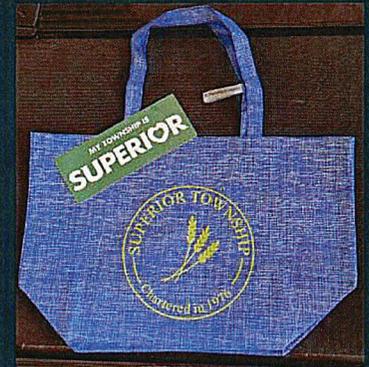
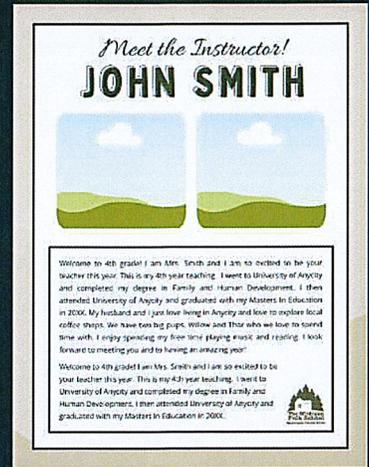
Fostering pride, unity and a sense of place among Superior Township residents



8A

## C2PST January Highlights

- **Social Media:** The Social Media team has launched a new Michigan Folk School Instructor Spotlight series, with the first feature planned to post by the end of the month. Stay tuned!
- **Library Display:** A new Michigan Folk School display is now up at the Township Library, featuring course offerings and highlighting the Folk School's philosophy using materials from their website.
- **New Year's Housekeeping:**
  - The C2PST flyer has been updated with the first half of 2026 meeting dates and will be distributed at Township Hall, the C2PST information booth, and other locations around the Township.
  - The Committee is upgrading the information booth to increase display capacity without expanding its footprint.
  - Give-away items for Superior Day and the Dixboro Farmers' Market are being replenished, and suggestions for new items are welcome.



## Special Thank you to our Working Committee

Brenda Baker, Margery Dosey, Debra Christian, Carole Hann, Nancy Caviston, Haneen Alaouie

Join our committee – just email us!

C2PST@superior-twp.org

## Connect with us

Instagram



@superiorchartertwp

Facebook



@SuperiorCharterMI

# FEBRUARY FULL MOON FOREST IMMERSION

Join me for a gentle & rejuvenating guided forest immersion to slow down and witness the Snow Moon. Slowly walk and pause among the trees in Cherry Hill Nature Preserve while guided through a series of sensory invitations to enjoy the beauty of the land, the sounds of quiet and the crisp winter air.

Sunday, February 1, 2026 4-6pm  
Cherry Hill Nature Preserve

\$35 fee/registration required  
Limited to 12 participants

Register at [www.birdsongforesttherapy.com](http://www.birdsongforesttherapy.com)

Dressing in multiple layers is encouraged so participants stay warm throughout the entire outdoor experience.



REBECCA LOOKE  
BIRDSONG FOREST THERAPY LLC  
ANFT CERTIFIED FOREST THERAPY GUIDE

(248) 219-2750  
[BIRDSONGFORESTTHERAPY@GMAIL.COM](mailto:BIRDSONGFORESTTHERAPY@GMAIL.COM)  
INSTAGRAM @BIRDSONG FOREST THERAPY



# FEBRUARY FULL MOON FOREST IMMERSION

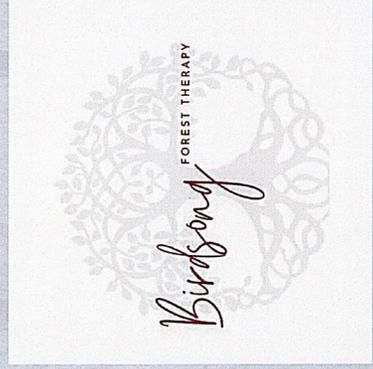
Join me for a gentle & rejuvenating guided forest immersion to slow down and witness the Snow Moon. Slowly walk and pause among the trees in Cherry Hill Nature Preserve while guided through a series of sensory invitations to enjoy the beauty of the land, the sounds of quiet and the crisp winter air.

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INSTAGRAM @BIRDSONG FOREST THERAPY



8.B.



MERRY *Christmas*

86-



In the midst of winter, may you be warmed  
by the celebration of the season.

Merry Christmas and Happy new year  
In honor of master farmer Bob of Brookside  
farm. Its my honor to carry on his legacy and  
to continue pumpkin donation for your  
yearly fall event.

The Staffords

**CHARTER TOWNSHIP OF SUPERIOR**  
**3040 NORTH PROSPECT ROAD**  
**SUPERIOR TOWNSHIP, MICHIGAN 48198**  
**734-482-6099**

80.

**2026 HOLIDAY OFFICE CLOSURE**

Thursday & Friday, January 1-2, 2026	New Year's Holiday & Day After
Monday, January 19, 2026	Martin Luther King, Jr. Day
Monday, February 16, 2026	President's Day
Friday, April 3, 2026	Good Friday
Monday, May 25, 2026	Memorial Day
Friday, June 19, 2026	Juneteenth (Observed)
Friday, July 3, 2026	Independence Day (Observed) <i>(Holiday falls on Saturday)</i>
Monday, September 7, 2026	Labor Day
Monday, October 12, 2026	Indigenous People's Day
Wednesday, November 11, 2026	Veterans Day
Thursday & Friday, November 26-27, 2026	Thanksgiving Day & Day After
Wednesday, December 23-31, 2026	Christmas Holiday & New Year's Eve <i>(returning to work Monday, January 4, 2027)</i>

Angela Robinson, Clerk  
Charter Township of Superior  
3040 N. Prospect Road  
Superior Township, MI 48198  
734-482-6099

9/3

# 2026

# TOWNSHIP BOARD MEETING

# P&R ATTENDEES

# 7:00pm

Meeting Date	Day Of Week	Commissioner
January 20 <sup>st</sup>	Tuesday	Nahid Sanii-Yahyai
February 17 <sup>th</sup>	Tuesday	Martha Kern-Boprie
March 16 <sup>th</sup>	Monday	Greg Vessels
April 20 <sup>th</sup>	Monday	Sharon Bryant-Phillips
May 18 <sup>th</sup>	Monday	Jack Smiley
June 15 <sup>th</sup>	Monday	Curtis Freeman
July 20 <sup>th</sup>	Monday	Curtis Freeman
August 17 <sup>th</sup>	Monday	Sharon Bryant-Phillips
September 21 <sup>st</sup>	Monday	Martha Kern-Boprie
October 19 <sup>th</sup>	Monday	Jack Smiley
November 16 <sup>th</sup>	Monday	Nahid Sanii-Yahyai
December 21 <sup>st</sup>	Monday	Matthew Yahyai

10A

BirdSong Nature Preserve Work 2025		
Steve Peach		
<u>Date Reported</u>	<u>Work Completed</u>	<u>Hours Reported</u>
4/22/2025	Clear Invasives Along N. Side of Vreeland Rd. With Bobcat and Attachment	7
5/14/2025	Spray 11 Acres North of Vreeland Rd. in Preperation of Wildflower Planting	1
6/12/2015	Disking 11 Acres North of Vreeland Rd. in Preperation of Wildflower Planting	2
9/17/2015	Install Berms and Drain Tile Catch Basin South of Vreeland Rd. to Controll Erosion	5
12/1/2025	Mowed brush on the N side of Vreeland on N-S fence line	3
12/5/2025	Mowed brush on the N side of Vreeland on N-S fence line	3
12/8/2025	Mowed brush on the N side of Vreeland on N-S fence line	7
12/9/2025	Mowed brush on the N side of Vreeland on N-S fence line	6
12/11/2025	Mowed brush on E-W fence line on N side of Vreeland	3
12/18/2025	Mowed brush on E-W fence line on N side of Vreeland	1
12/26/2025	Mowed brush on E-W fence line on N side of Vreeland	6.5
12/29/2025	Finished E-W line and worked along N line of property	8
12/30/2025	Worked along NW woods and west side of property toward Vreeland rd, completed SW corner of property near the rd	7.5
	<b>Total</b>	<b>60</b>

# SPECIAL EVENT EXPENDITURES 2025

107-

EVENT	VENDORS/SUPPLIES	LABOR*	TOTAL
EASTER EGG HUNT	\$582.71	\$539.80	<b>\$1,122.51</b>
KITE & ROCKET DAY (Tree Planting)	\$834.26	\$1,295.95	<b>\$2,130.21</b>
BIRD WATCHING FOR BEGINNERS	\$490.00	\$215.92	<b>\$705.92</b>
CLR SUMMER KICKOFF	\$1,322.05	\$647.75	<b>\$1,969.80</b>
MOVIES ON THE GREEN	\$1,314.92	\$364.37	<b>\$1,679.29</b>
BUG HUNT	\$650.55	\$215.92	<b>\$866.47</b>
MOVIES IN THE PARK / KICKBALL	\$1,493.03	\$485.82	<b>\$1,978.85</b>
FOREST FORENSICS	\$727.73	\$215.92	<b>943.65</b>
PUMPKIN CARVING	\$879.92	\$1,079.60	<b>\$1,959.52</b>
OWL PROWL	\$810.05	\$215.92	<b>\$1,025.97</b>
CHRISTMAS TREE LIGHTING	<u>\$3,935.49</u>	<u>\$512.81</u>	<b><u>\$4,448.30</u></b>
<b>2025 TOTALS</b>	<b>\$13,040.71</b>	<b>\$5,789.78</b>	<b>\$18,830.49</b>
* LABOR TOTALS ONLY INCLUDE HOURS WORKED THE DAY OF THE EVENT			
DOES NOT INCLUDE PRERERATION PRIOR TO EVENT AND CLEANUP AFTER EVENT			























## PROPOSED 2026 SPECIAL EVENTS DATES

100.

<b>EVENT</b>	<b>LOCATION</b>	<b>DATE/TIME</b>	<b>RAIN DATE</b>
Easter Egg Hunt	Fireman's Park	March 28 <sup>th</sup> @ 11:00am Saturday	March 29 <sup>th</sup> Sunday
Kite & Rocket Day	Fireman's Park	April 25 <sup>th</sup> @ 10:00am Saturday	April 26 <sup>th</sup> Sunday
Birdwatching	CHNP	May 9 <sup>th</sup> @ 10:00am Saturday	N/A
Superior Day	Oakbrook Park	June 13 <sup>th</sup> @ 11:00am Saturday	June 14 <sup>th</sup> Sunday
Movies on The Green	Dixboro Village Green	July 18 <sup>th</sup> @ 8:30pm Saturday	N/A
Movies in the Park	Oakbrook Park	Aug. 8 <sup>th</sup> @ 8:00pm Saturday	N/A
Bug Hunt	CHNP	Aug. 22 <sup>nd</sup> @ 11:00am Saturday	N/A
Forest Forensics	CHNP	Sept. 26 <sup>th</sup> @ 11:00am Saturday	N/A
Pumpkin Carving	Norfolk Park	Oct. 24 <sup>th</sup> @ 11:00am Saturday	Oct. 25 <sup>th</sup> Sunday
Owl Prowl	CHNP	Nov. 7 <sup>th</sup> @ 6:30pm Saturday	N/A
Christmas Tree Lighting	Township Hall	Dec. 5 <sup>th</sup> @ 6:00pm Saturday	N/A
Dixboro Christmas	Dixboro Village Green	Dec. 12 <sup>th</sup> @ 4:00pm Saturday	NA

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
12/17/2025	GENL	50213	170490-7	CHET'S RENT-ALL CANTON	Fund: 508 PARKS & RECREATION LIGHT TOWER FOR CHRISTMAS EVENT	752.000	756	440.25
12/17/2025	GENL	50217	6048	DECKER AGENCY	MUNICIPAL INSURANCE 2026	123.050	000	11,362.00
12/17/2025	GENL	50219	12145	DIXBORO GENERAL STORE	CHRISTMAS TREE	752.000	756	115.00
12/17/2025	GENL	50220	59327	GENE BUTMAN FORD SALES, INC.	TRUCK #511 HEATER REPAIR	934.000	770	3,999.30
12/17/2025	GENL	50222	2378	JASON'S TREE SERVICE	PUT LIGHTS ON CHRISTMAS TREES	806.000	756	1,000.00
12/17/2025	GENL	50223	NOV - DEC 25	JUAN BRADFORD	MILEAGE REIMBURSEMENT 11/26-12/11/2860.000	850.000	752	101.50
12/17/2025	GENL	50224	DEC 25	MARCO AUSTIN	CELL PHONE STIPEND - DEC 2025	850.000	770	50.00
12/17/2025	GENL	50225	3434103716	O'REILLY AUTOMOTIVE, INC.	MOTOR OIL	754.000	770	39.99
12/17/2025	GENL	50230	D18901	POWERPLAN	JOHN DEERE REPAIR PARTS	934.000	770	137.33
12/17/2025	GENL	50231	DEC 25	RICKY BARBER	CELL PHONE STIPEND - DEC 2025	850.000	770	50.00
12/17/2025	GENL	50233#	7007784004	STAPLES	OFFICE SUPPLIES	752.000	752	70.91
			7007784004		OFFICE SUPPLIES	752.000	770	12.97
					CHECK GENL 50233 TOTAL FOR FU			83.88
12/17/2025	GENL	50234	698947	SUPERIOR TOWNSHIP CREDIT CARDVARSITY FORD		214.101	000	18.50
12/17/2025	GENL	50235	12425	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/4/25 PAY	214.704	000	12,332.88
			121825		CASH TRANSFER 12-18-25 PAY	214.704	000	10,628.26
					CHECK GENL 50235 TOTAL FOR FU			22,961.14
12/17/2025	GENL	50238	505552650	THE REINHALT-THOMAS CORPORATITIRE REPLACEMENT #524		934.000	770	341.78
12/17/2025	GENL	50241#	186093	YPSILANTI ACE HARDWARE	EXTENSION CORDS	752.000	756	71.98
			186232		SCHOOL HOUSE KEY	752.000	770	12.44
					CHECK GENL 50241 TOTAL FOR FU			84.42
12/22/2025	GENL	50246	JAN 26	DELTA DENTAL	DENTAL INSURANCE- JAN 2026	123.050	000	59.90
12/22/2025	GENL	50251	JAN 26	MEDMUTUAL LIFE	LIFE INSURANCE - JANUARY 2026	123.050	000	11.35
12/22/2025	GENL	50252	2160	MPARKS	2026 MEMBERSHIP	123.000	000	540.00
12/22/2025	GENL	50258	00729-260137	SAFELITE FULFILLMENT, INC	WINDSHIELD REPLACEMENT #524	934.000	770	720.98
12/22/2025	GENL	50261	JAN 26	VSP INSURANCE CO	VISION INSURANCE -JAN 2026	123.050	000	15.73

*Handwritten signature/initials in red ink.*

User: NANCY  
 DB: Superior Twp  
 CHECK DATE FROM 12/16/2025 - 01/26/2026

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
12/22/2025	GENL	50263	186315 185583	YPSILANTI ACE HARDWARE	Fund: 508 PARKS & RECREATION TOWNHALL KEY	934.000	770	4.17
				CHECK GENL 50263 TOTAL FOR FU	DUMP TRAILER REPAIR	934.000	770	52.93
								57.10
01/07/2026	GENL	50277	3434109381 3434109381	O'REILLY AUTOMOTIVE, INC.	PAINT/THREAD LOCK	752.000	770	14.99
				CHECK GENL 50277 TOTAL FOR FU	PAINT/THREAD LOCK	934.000	770	35.98
								50.97
01/07/2026	GENL	50280#	168906667090 168906667090 168906667090 168906667090	SAM'S CLUB/SYNCHRONY BANK	CHRISTMAS DECORATIONS/UNIFORMS	826.000	752	48.71
					CHRISTMAS DECORATIONS/UNIFORMS	752.000	756	181.22
					CHRISTMAS DECORATIONS/UNIFORMS	752.000	756	79.92
					CHRISTMAS DECORATIONS/UNIFORMS	767.000	770	97.90
				CHECK GENL 50280 TOTAL FOR FU				407.75
01/07/2026	GENL	50282#	7008139046 7008139046 7008139046	STAPLES	OFFICE SUPPLIES - COMPUTER FOR PARK	752.000	752	265.65
				CHECK GENL 50282 TOTAL FOR FU	OFFICE SUPPLIES - COMPUTER FOR PARK	752.000	770	197.58
					OFFICE SUPPLIES - COMPUTER FOR PARK	752.000	770	849.99
								1,313.22
01/07/2026	GENL	50283	INV335096382	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM -DECEMBER 2025	214.101	000	16.99
01/07/2026	GENL	50285	123125--GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/31/25 PAY	214.704	000	9,295.20
01/07/2026	GENL	50294	109724353	WEX BANK	FUEL - DECEMBER 2025	754.000	770	227.28
01/13/2026	GENL	50299	31749105 89960495	ABSOPURE WATER COMPANY	COOLER RENTAL - 2025	752.000	770	12.00
				CHECK GENL 50299 TOTAL FOR FU	SPRING WATER	752.000	770	6.50
								18.50
01/13/2026	GENL	50304	2026	NATIONAL RECREATION & PARK AS	NRPA MEMBERSHIP - 2026	915.000	752	70.00
01/13/2026	GENL	50309	DEC 25-- GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - DECEMBER 205	214.704	000	1,405.52
					PENSION /HCSP - DECEMBER 205	214.704	000	1,645.91
					PENSION /HCSP - DECEMBER 205	214.704	000	315.00
					CASH TRANSFER 1/15/26 PAY	214.704	000	14,247.64
				CHECK GENL 50309 TOTAL FOR FU				17,614.07
01/13/2026	GENL	50310	DEC 25	SUPERIOR TWP UTILITY DEPARTME	JUAN - CELL PHONE - DEC 2025	850.000	752	49.96
01/13/2026	GENL	50311	28133	TAZ NETWORKS, INC	INSTALLATION OF NEW COMPUTER	806.000	770	450.00

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 12/16/2025 - 01/26/2026

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
01/13/2026	GENL	50312	2418985935	TRACTOR SUPPLY CO.	EARTH AUGER & BIT	986.000	770	486.52
01/21/2026	GENL	50319	FEB 26-GBP	DELTA DENTAL	DENTAL INSURANCE --FEB 2026	123.050	000	59.90
01/21/2026	GENL	50320	DEC25-P	DTE ENERGY	ELECTRIC - PARKS BARN --DEC 2025	920.000	770	32.81
01/21/2026	GENL	50322#	7340672 7340672	HOME DEPOT CREDIT SERVICES	SHOP/REC SUPPLIES	752.000	756	267.08
				CHECK GENL 50322 TOTAL FOR FU	SHOP/REC SUPPLIES	934.000	770	58.88
								<u>325.96</u>
01/21/2026	GENL	50326	FEB 26-GBP	MEDMUTUAL LIFE	LIFE INSURANCE - FEB 2026	123.050	000	11.35
01/21/2026	GENL	50332#	28108 28108	TAZ NETWORKS, INC	NETWORK FLAT FEE --JANUARY	806.000	752	172.54
				CHECK GENL 50332 TOTAL FOR FU	NETWORK FLAT FEE --JANUARY	806.000	770	172.54
								<u>345.08</u>
01/21/2026	GENL	50333	FEB 26-GBP	VSP INSURANCE CO	VISION INSURANCE - FEB 2026	123.050	000	15.73
					Total for fund 508 PARKS & RECREATION			72,981.44

\*#\* - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 12/31/2025

PREPARED BY: NANCY MASON, ACCOUNTING

INCOMPLETE

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 12/31/2025	ACTIVITY FOR MONTH 12/31/25	AVAILABLE BALANCE	% BGDY USED	YTD BALANCE 12/31/2024
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Revenues</b>								
Dept 000 - REVENUE								
508-000-664.000	INTEREST/DIVIDENDS	13,000.00	13,000.00	12,463.02	0.00	536.98	95.87	9,272.46
508-000-669.000	GAIN/LOSS ON INVESTMENT ACCOUN	11,000.00	11,000.00	2,556.08	0.00	8,443.92	23.24	10,671.59
508-000-674.000	DONATIONS	1,200.00	1,200.00	1,400.00	500.00	(200.00)	116.67	6,185.33
508-000-674.001	ARPA DONATION	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00
508-000-674.002	MEMORIAL PROGRAM	0.00	0.00	2,500.00	0.00	(2,500.00)	100.00	0.00
508-000-674.003	PARK PAVILLION RENTAL	0.00	0.00	2,200.00	0.00	(2,200.00)	100.00	0.00
508-000-691.101	GENERAL FUND CONTRIBUTION	390,736.00	390,736.00	390,736.00	750.00	0.00	100.00	397,601.00
508-000-692.101	RES #2021-20 ADD'L \$ FROM GEN	21,602.00	21,602.00	16,201.50	32,561.33	0.00	100.00	21,602.00
508-000-699.999	APPROPRIATION FROM FUND BALANC	85,000.00	85,000.00	0.00	0.00	85,000.00	75.00	0.00
Total Dept 000 - REVENUE		522,538.00	522,538.00	428,056.60	33,811.33	94,481.40	81.92	470,332.38
<b>TOTAL REVENUES</b>								
Total Dept 000 - REVENUE		522,538.00	522,538.00	428,056.60	33,811.33	94,481.40	81.92	470,332.38
<b>Expenditures</b>								
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	89,602.00	89,602.00	86,155.50	3,446.22	3,446.50	96.15	92,429.90
508-752-703.001	COMMISSION STIPENDS	20,586.00	20,586.00	21,530.98	1,809.32	(944.98)	104.59	19,285.86
508-752-709.000	FICA	21,923.00	21,923.00	20,017.47	853.39	1,905.53	91.31	21,130.83
508-752-715.000	PENSION	27,695.00	27,695.00	24,039.23	0.00	3,655.77	86.80	26,058.10
508-752-725.000	TAXABLE BENEFITS	20,548.00	20,548.00	20,597.60	388.70	(49.60)	100.24	18,703.09
508-752-725.001	HOSP	3,780.00	3,780.00	3,465.00	0.00	315.00	91.67	3,600.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	1,072.24	265.65	(72.24)	107.22	1,224.88
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,100.00	0.00	100.00	91.67	1,050.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	2,001.00	2,001.00	1,933.61	172.54	67.39	96.63	717.00
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	199.18	48.71	100.82	66.39	26.96
508-752-840.002	DENTAL INSURANCE	719.00	719.00	590.00	0.00	129.00	82.06	684.72
508-752-840.003	VISION INSURANCE	198.00	198.00	157.30	0.00	40.70	79.44	188.76
508-752-840.004	LIFE INSURANCE	143.00	143.00	113.50	0.00	29.50	79.37	136.20
508-752-850.000	TELECOMMUNICATIONS	600.00	600.00	599.30	49.96	0.70	99.88	598.77
508-752-851.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-860.000	TRANSPORTATION	100.00	100.00	101.50	101.50	(1.50)	101.50	812.04
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-910.000	TRAINING	2,000.00	2,000.00	1,535.86	0.00	464.14	76.79	215.00
508-752-915.000	MEMBERSHIPS & DUES	700.00	700.00	769.00	0.00	(69.00)	109.86	655.00
508-752-934.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-935.000	INSURANCE & BONDS	12,500.00	12,500.00	12,630.47	1,049.89	(130.47)	101.04	13,122.44
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	7,000.00	0.00	0.00	100.00	7,000.00
508-752-955.000	MISC. EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		214,895.00	214,895.00	203,607.74	8,185.88	11,287.26	94.75	207,139.55
<b>Dept 756 - RECREATION</b>								
508-756-703.000	SALARIES	12,311.00	12,311.00	3,450.90	0.00	8,860.10	28.03	8,493.86
508-756-740.000	OPERATING SUPPLIES	4,500.00	4,500.00	0.00	0.00	0.00	0.00	0.00
508-756-752.000	OPERATING SUPPLIES	0.00	4,500.00	8,042.90	4,888.44	(3,542.90)	178.73	3,172.46
508-756-806.000	PROFESSIONAL SERVICES - OTHER	9,000.00	9,000.00	7,384.34	1,000.00	1,615.66	82.05	6,989.62
508-756-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-756-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00

EA

01/21/2026 10:10 AM REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

User: NANCY  
DB: Superior Twp

PERIOD ENDING 12/31/2025

PREPARED BY: NANCY MASON, ACCOUNTING

INCOMPLETE

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 12/31/2025	ACTIVITY FOR MONTH 12/31/25	AVAILABLE BALANCE	% BDDT USED	YTD BALANCE 12/31/2024
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Expenditures</b>								
508-756-955.000	SIGNAGE	2,000.00	2,000.00	592.20	0.00	1,407.80	29.61	1,228.60
<b>Total Dept 756 - RECREATION</b>		<b>28,411.00</b>	<b>28,411.00</b>	<b>19,470.34</b>	<b>5,888.44</b>	<b>8,940.66</b>	<b>68.53</b>	<b>19,884.54</b>
<b>Dept 770 - PARK MAINTENANCE</b>								
508-770-703.000	SALARIES	143,964.00	143,964.00	124,945.33	5,835.25	19,018.67	86.79	141,216.92
508-770-729.000	TAXABLE BENEFITS	4,068.00	4,068.00	7,798.13	0.00	(3,730.13)	191.69	2,781.63
508-770-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-770-752.000	OPERATING SUPPLIES	7,500.00	7,500.00	6,161.73	1,093.50	1,338.27	82.16	6,538.17
508-770-754.000	FUEL-LUBRICANTS	7,000.00	7,000.00	5,177.37	237.28	1,822.63	73.96	5,932.18
508-770-767.000	UNIFORMS	800.00	800.00	740.88	97.90	59.12	92.61	855.30
508-770-805.000	NATURAL HABITAT MANAGEMENT	6,000.00	6,000.00	5,750.00	0.00	250.00	95.83	0.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	1,200.00	1,200.00	3,107.53	622.54	(1,907.53)	258.96	7,126.37
508-770-850.000	TELECOMMUNICATIONS	1,800.00	1,800.00	278.19	100.00	1,521.81	15.46	586.04
508-770-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-770-910.000	TRAINING	1,000.00	1,000.00	645.00	0.00	355.00	64.50	645.00
508-770-920.000	UTILITIES	500.00	500.00	570.35	32.81	(70.35)	114.07	557.19
508-770-934.000	REPAIR & MAINTENANCE	13,500.00	13,500.00	14,457.00	5,161.09	(957.00)	107.09	18,759.32
508-770-934.001	SAND-GRAVEL-BARK-SOIL	2,500.00	2,500.00	2,500.00	0.00	0.00	100.00	3,953.00
508-770-934.002	HERBICIDE (NON-SELECTIVE)	0.00	0.00	52.99	0.00	(52.99)	100.00	0.00
508-770-955.000	SIGNAGE	800.00	800.00	809.52	0.00	(9.52)	101.19	0.00
508-770-985.000	EQUIPMENT OVER \$5,000	85,000.00	85,000.00	64,596.70	0.00	20,403.30	76.00	54,178.98
508-770-986.000	EQUIPMENT UNDER \$5,000	3,000.00	3,000.00	1,688.94	486.52	1,311.06	56.30	2,596.49
<b>Total Dept 770 - PARK MAINTENANCE</b>		<b>279,232.00</b>	<b>279,232.00</b>	<b>239,279.66</b>	<b>13,656.89</b>	<b>39,952.34</b>	<b>85.69</b>	<b>245,726.59</b>
<b>Dept 771 - PARK DEVELOPMENT/IMPROVEMENT</b>								
508-771-752.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	5,281.54
508-771-951.000	PROJECTS	0.00	0.00	6,450.00	0.00	(6,450.00)	100.00	5,259.56
508-771-951.001	MEMORIAL BENCH & TREE PROGRAM	0.00	0.00	1,384.61	0.00	(1,384.61)	100.00	0.00
508-771-971.011	DIXBORO VILLAGE GREEN & SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	46,000.00
<b>Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT</b>		<b>0.00</b>	<b>0.00</b>	<b>7,834.61</b>	<b>0.00</b>	<b>(7,834.61)</b>	<b>100.00</b>	<b>56,541.10</b>
<b>TOTAL EXPENDITURES</b>		<b>522,538.00</b>	<b>522,538.00</b>	<b>470,192.35</b>	<b>27,731.21</b>	<b>52,345.65</b>	<b>89.98</b>	<b>529,291.78</b>
<b>Fund 508 - PARKS &amp; RECREATION:</b>								
<b>TOTAL REVENUES</b>		<b>522,538.00</b>	<b>522,538.00</b>	<b>428,056.60</b>	<b>33,811.33</b>	<b>94,481.40</b>	<b>81.92</b>	<b>470,332.38</b>
<b>TOTAL EXPENDITURES</b>		<b>522,538.00</b>	<b>522,538.00</b>	<b>470,192.35</b>	<b>27,731.21</b>	<b>52,345.65</b>	<b>89.98</b>	<b>529,291.78</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>(42,135.75)</b>	<b>6,080.12</b>	<b>42,135.75</b>	<b>100.00</b>	<b>(58,959.40)</b>

12.B.

GL Number	Description	PERIOD ENDED 12/31/2024	PERIOD ENDED 12/31/2025
<b>*** Assets ***</b>			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	343,225.66	117,338.12
508-000-009.000	MICHIGAN CLASS - 0010	0.00	408,278.40
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	66,878.15	0.00
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	170,573.41	0.00
	Cash	<u>580,677.22</u>	<u>525,616.52</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
508-000-123.000	PRE-PAID EXPENSES MISC.	495.00	540.00
508-000-123.050	PREPAID INSURANCE	10,692.68	13,591.00
508-000-123.085	PREPAID PAYROLL EXPENSES	15,412.04	0.00
508-000-126.000	UNREALIZED GAINS/LOSSES	31,853.77	0.00
	Other Assets	<u>58,453.49</u>	<u>14,131.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets</b>	<u><b>639,130.71</b></u>	<u><b>539,747.52</b></u>
<b>*** Liabilities ***</b>			
Accounts Payable			
508-000-202.000	A/P - VENDORS	1,011.81	16,041.59
	Accounts Payable	<u>1,011.81</u>	<u>16,041.59</u>
Liabilities-ST			
508-000-257.000	ACCURED WAGES PAYABLE	9,908.00	9,908.00
508-000-260.000	ACCRUED PTO	2,354.00	2,354.00
	Liabilities-ST	<u>12,262.00</u>	<u>12,262.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Other Liabilities			
	Other Liabilities	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	46,015.99	(35.49)
508-000-214.206	DUE TO FIRE	512.00	0.00
508-000-214.592	DUE TO UTILITY FUND	49.93	0.00
508-000-214.704	DUE TO PAYROLL FUND	2,373.92	(23,289.89)
	Due To Other Funds	<u>48,951.84</u>	<u>(23,325.38)</u>
	<b>Total Liabilities</b>	<u><b>62,225.65</b></u>	<u><b>4,978.21</b></u>
<b>*** Fund Balance ***</b>			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	80,626.74	21,667.34
	Unassigned	<u>80,626.74</u>	<u>21,667.34</u>

User: NANCY

PREPARED BY: NANCY MASON, ACCOUNTING

DB: Superior Twp

INCOMPLETE

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2024	PERIOD ENDED 12/31/2025
*** Fund Balance ***			
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	355,730.53	355,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	23,261.03	23,261.03
508-000-385.002	FUND BALANCE - SCHROETER	50.00	50.00
508-000-385.003	PARKS & PRESERVES IMPROVEMENT FUND	80,000.00	80,000.00
508-000-385.006	VEHICLE & LARGE EQUIPMENT REPLACEMENT	60,000.00	60,000.00
508-000-385.007	PROGRAM DEVELOPMENT FUND	20,000.00	20,000.00
508-000-385.008	EMERGENCY REPAIRS	16,196.16	16,196.16
	Assigned	555,237.72	555,237.72
Restricted			
	Restricted	0.00	0.00
	<b>Total Fund Balance</b>	<b>635,864.46</b>	<b>576,905.06</b>
	<b>Beginning Fund Balance</b>	<b>635,864.46</b>	<b>576,905.06</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(58,959.40)</b>	<b>(42,135.75)</b>
	<b>Ending Fund Balance</b>	<b>576,905.06</b>	<b>534,769.31</b>
	<b>Total Liabilities And Fund Balance</b>	<b>639,130.71</b>	<b>539,747.52</b>