



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

SEPTEMBER 2025

Regular Meeting

will be held on

MONDAY, SEPTEMBER 22, 2025 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Sharon Bryant-Phillips	Nahid Sanii-Yahyai
Martha Kern-Boprie	Jack Smiley
Curtis Freeman	Gregory Vessels
Sarah Devereaux	Matthew Yahyai

Superior Township Parks & Recreation Commission

SEPTEMBER 2025

Regular Meeting

will be held

MONDAY, SEPTEMBER 22, 2025 @ 6:30p.m.

at

SUPERIOR TOWNSHIP HALL



PARKS &
RECREATION



**PARKS & RECREATION COMMISSION REGULAR MEETING
SEPTEMBER 22, 2025 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) August 25, 2025; Regular Meeting
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Committee to Promote Superior Township: September Highlights Infographic
- 9) OLD BUSINESS**
 - A) Firemans Park Final Pay Application
 - B) Community Farm & BirdSong Farming Agreement 2025 – 2030
 - C) 2025 Budget Preparation
- 10) NEW BUSINESS**
 - A) Forest Forensics Volunteers: Cherry Hill Nature Preserve, Saturday, October 4th, 1:00pm
 - B) Pumpkin Carving Volunteers: Saturday, October 25th, 11:00am – 2:00pm
- 11) BILLS FOR PAYMENT**
 - A) August 26, 2025 – September 22, 2025
- 12) FINANCIAL STATEMENT**
 - A) August 2025 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: Monday, October 23, 2025 @ 6:30pm

SA

Superior Charter Township Park Commission
Regular Meeting
August 25, 2025

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Nahid Sani-Yahyai at 6:30 pm.

2. Roll Call

Park Commissioners present: Nahid Sani-Yahyai, Greg Vessels, Martha Kern-Boprie, Sharon Bryant-Phillips, Jack Smiley, Matthew Yahyai, Curtis Freeman

Park Commissioners absent: none

Others present: Trustee Sarah Devereaux; Juan Bradford, Park Director; Lynn Rose, Julianna Bonta, Donna Russell, Walter Raugh, Enid Aquirre, and other unidentified people.

3. Flag Salute

Chair Nahid Sani-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Matthew Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. July 28, 2025

It was moved by Curtis Freeman and supported by Matthew Yahyai to approve the minutes of 7/28/25 as drafted. Jack Smiley asked to amend the text in 9.A. Old Business Birdsong Nature Preserve Update with the following: in the last sentence of the first paragraph, after the words "The restoration" delete the word "is" and add the words "and improvements are" and after the word "take" insert the word "over" and change the dollar amount to \$225,000." So that the sentence reads "The restoration and improvements are projected to take over two years and cost a total of \$225,000." The change was accepted by the maker and supporter of the motion. The amended motion carried.

6. Citizens Participation

Lynn Rose 1931 Sheffield Drive Resides in Lakeview Estates condominiums. She asked if a dog park is proposed on Prospect Road south of Berkshire. She supports a park there, and opposes the residential development under review there. Jack Smiley responded that he asked to have consideration of a dog park placed on the Park Commission agenda before he heard about the subdivision proposal. Jack noted that land prices are rising, and this would be a good time to acquire the land. Lynn Rose commented that several people in the audience were with her, and supported her position.

Julianne Bonta 1797 Sheffield Drive Resides in Lakeview Estates condominiums. She is opposed to housing construction on Prospect Road south of Berkshire.

Donna Russell resides near the proposed housing construction on Prospect Road south of Berkshire, and is opposed to it.

Walter Raugh resides near the proposed housing construction on Prospect Road. He is opposed to this construction and wants the land kept open in perpetuity. Concentrate the population in Ann Arbor.

Enid Aquirre 8316 Lakeview Drive resides in Lakeview Estates condominiums. She is opposed to development and likes open space.

7. Reports

A. Chairperson

Nahid Sani-Yahyai reported that she, Matthew Yahyai and Curtis Freeman participated in “Shop with a Cop”. The event was well attended, and 250 backpacks were given away to school children. She attended the township board meeting on August 18. Much concern was expressed by township board members over the decrease in general fund balance. The township received a letter from the Michigan Department of Treasury that expressed concern over the low general fund balance. According to best practices, the balance should be at least \$1,800,000 and presently is around \$900,000. Trustee Sarah Devereaux reported that the sale of a lease of space on a cell phone tower will prove \$600,000. This is a one-time sale, not annual rental income. The interest generated by the \$600,000 over seven years will make up for annual rental income. This sale will help make up for the \$900,000 shortfall in fund balance. The hiring freeze will continue. A work session is expected to plan for hiring needs.

Nahid attended the Dixboro Farmers Market, and met people who regularly attend from Oakland County. Nahid and Jack Smiley participated in the Midsummer Greenway Delight Walk on August 24 in Cherry Hill Nature Preserve.

B. Director

Juan Bradford submitted a written report. He introduced Ricky Barber who was recently promoted from seasonal part-time to permanent part-time employment.

C. Board Liaison

Trustee Sarah Devereaux did not attend the township board meeting on August 18, but filled in the detail on general fund finances noted in the Chairperson report. Curtis Freeman spoke about the budget crunch, and urged Park Commissioners to be vigilant about protecting the Park Fund budget.

D. Board Meeting Attendee

None of the park commissioners remembered being the Board Attendee scheduled for the August 18 township board meeting.

E. Park Steward

No report. Juan Bradford commented that some people have expressed interest in serving as a Park Steward.

F. Safety

Juan reported there have been cases of poison ivy and bee stings, but no accidents.

It was moved by Martha Kern-Boprie and supported by Curtis Freeman to receive the reports. The motion carried.

8. Communications

A. Committee to Promote Superior Township: August Highlights Infographic

B. Southeast Michigan Land Conservancy: Summer 2005 Update

It was moved by Sharon Bryant-Phillips and supported by Curtis Freeman to receive the communications. The motion carried.

9. Old Business

A. Birdsong Nature Preserve Update

Bluebird chicks have fledged. Waiting for action on federal grants.

10. New Business

A. Live – Here – Now concert September 13 Fireman’s Park 4:00 – 7:30 pm

Volunteers are needed. The following park commissioners will help:

Nahid Sanii-Yahyai
Matthew Yahyai

Martha Kern-Boprie
Curtis Freeman

- B. Park Reservation at Cherry Hill Nature Preserve (CHNP)
A group of 15 people making a movie will use the CHNP for 48 hours, from October 7 at 8:00 am to October 9 at 8:00 am. Most activity will take place in the evening and night. Juan Bradford is securing waivers to ensure the township is not liable should anyone or thing be injured or damaged.
- C. Community Farm and Birdsong Farming Agreement 2025 to 2030
A draft agreement between Steven Peach (Mr. Peach) and the Superior Charter Township Park Commission (STPRC) to permit Mr. Peach to occupy and use 190 acres of real property in sections 20 and 29 of Superior Township, referred to as the southern half of Birdsong Nature Preserve and the Superior Township Community Farm, for agricultural purposes, for the period January 1, 2026 through December 31, 2030 was presented to the park commission.
Extensive discussion took place about pesticides, herbicides and particular fertilizers used by Mr. Peach in other locations. Suggestions were made to amend the agreement to prevent application of these products on this property, and to shorten the term of the agreement, to check for actual activity during the agreement period. Jack Smiley suggested that if we cannot locate a crop farmer that would observe our standards, hay farming should be considered. Hay farming makes a lower impact on soil. Juan Bradford estimated that Steve Peach would like the agreement in place by October. The committee will make a site visit to the property. Jack Smiley will send email to committee members to firm up date and time of the site visit.
- D. Proposed Land Acquisition for Dog Park
Jack Smiley stated he is interested in securing property for a dog park in Superior Township. He thinks this is something the township needs. He also suggested the real estate on the east side of Prospect Road south of Berkshire would be a good location for a dog park. He noted the township Tree Preservation Fund could be used to help purchase property for a dog park. Jack will contact legal counsel about the potential of condemning land for this purpose.

It was moved by Jack Smiley and supported by Sharon Bryant-Phillips that the Superior Township Parks & Recreation Commission support acquiring Parcel J-10-34-300-001 (26.52 acres) and Parcel J-34-300-019 (22.65 acres) for a township park. We recommend that the Tree Preservation Fund be used for this purpose, and that additional funding be sought from the City of Ann Arbor Greenbelt Program, the Washtenaw County Park & Recreation Commission, and other grant sources.

A roll call vote was taken on the motion.

Nahid Sanii-Yahyai	Yes
Greg Vessels	Yes
Martha Kern-Boprie	No
Sharon Bryant-Phillips	Yes
Jack Smiley	Yes
Curtis Freeman	Yes
Matthew Yahyai	Yes

The motion carried.

- E. Zero Turn Lawn Mower
Juan Bradford obtained five bids for a zero turn lawn mower. These came from three different vendors. Two of the bids were for the specific model requested: 2025 Exmark Lazer Z Diesel Zero Turn. The bids were:
- | Vendor | Product | Bid Price |
|---------------------------|-------------------------------|-------------|
| Boullion Sales, Dexter MI | Toro 72030 Z Master Zero Turn | \$23,293.18 |
| Boullion Sales, Dexter MI | Exmark Lazer Z Zero Turn | \$23,317.36 |

Weingartz, Farmington Hills MI	Exmark Lazer Z Zero Turn	\$23,317.99
Boullion Sales, Dexter MI	Toro 72076 Z Master Zero Turn	\$29,224.68
Spartan Distributors, Sparta MI	Toro Groundsmaster 3200 4WD	\$30,722.74

It was moved by Martha Kern-Boprie and supported by Curtis Freeman to approve purchase of a 2025 Exmark Lazer Z Diesel Zero-Turn Mower Model LZS80TDYM724W0 from Boullion Sales for a price not to exceed \$23,317.36.

A roll call vote was taken on the motion.

Nahid Sanii-Yahyai	Yes
Greg Vessels	Yes
Martha Kern-Boprie	Yes
Curtis Freeman	Yes
Matthew Yahyai	Yes
Sharon Bryant-Phillips	Yes
Jack Smiley	Yes

The motion carried.

F. Disc Golf Update

Juan Bradford reported that Steve Albert has volunteered at least 120 hours of his time toward installation of the Disc Golf Course. The course looks great. Steve has offered to pick up and deliver materials. Steve will also pay for concrete needed for the course basket traps. His volunteered effort may help us secure grants.

A bid was obtained from Discraft for nine removable disc golf baskets for a cost of \$3,419.91. It was moved by Martha Kern-Boprie and supported by Curtis Freeman to approve purchase of nine removable disc golf baskets for a price not to exceed \$3,419.91. A roll call vote was taken on the motion.

Nahid Sanii-Yahyai	Yes
Greg Vessels	Yes
Martha Kern-Boprie	Yes
Jack Smiley	Yes
Sharon Bryant-Phillips	Yes
Curtis Freeman	Yes
Matthew Yahyai	Yes

The motion carried.

G. 2026 Budget Preparation

Juan Bradford reviewed a budget preparation worksheet with park commissioners. The worksheet contained the 2025 budget for each line item, actual activity mid-way through 2025 and a column to enter 2026 budget amounts. Commissioners were encouraged to send budget ideas to Juan by September 8.

11. Bills for Payment

It was moved by Greg Vessels and supported by Sharon Bryant-Phillips to approve payment of the bills totaling \$33,741.01 through 8/25/2025. The motion carried.

12. Financial Statements

A. July 2025 Revenue and Expenditure Report

It was moved by Curtis Freeman and supported by Matthew Yahyai to receive the July 2025 Revenue and Expenditure report. The motion carried.

13. Pleas and Petitions

Jack Smiley informed park commissioners that he has been paid his stipend via electronic direct deposit. His stipend deposit was scammed and sent to another bank last month. The township reimbursed him. He encouraged everyone to monitor their accounts.

Trustee Sarah Devereaux and Trustee Dana Green facilitated a community input session at the Ypsilanti District Library in Superior Township. Three comments were received regarding parks.

1. Mower blades were found in a ditch near Geddes Ridge subdivision.
2. Much debris was left near a ditch, after mowing by park staff.
3. Garbage cans are no longer found on MacArthur Blvd. between Clark Rd. and Harris Rd. Juan Bradford responded that garbage cans are the responsibility of township general fund.

14. Adjournment

It was moved by Greg Vessels and supported by Matthew Yahyai to adjourn at 8:30 pm. The motion carried.

Submitted by
Martha Kern-Boprie
Park Commissioner and Secretary



PARKS &
RECREATION

DIRECTORS REPORT
SEPTEMBER 22, 2025

1B.

- **Next Board of Trustees Meeting:** Monday, October 20, 2025 @ 7:00pm
- **Parks & Recreation Commission Attendee:** Commissioner Yahyai
- **Live! Here! Now!:**
The Ann Arbor Summer Festival's Live! Here! Now! event was held Saturday, September 13th at Firemans Park. Thank you Nahid, Matthew, Martha, and Curtis operated the parks & recreation information booth. Other partners in attendance were the Ypsilanti District Library Superior Branch, South Point Scholars School, Washtenaw Intermediate School District Snap-Ed, and My Brothers Keeper/CLR.
- **New Exmark Zero-Turn Mower:**
Our new mower was delivered by Boullion Sales on Thursday, September 18th. At that time they also picked up the old two mowers that we included as trade-ins.
- **Park Maintenance Staff:**
We have lost two of our three seasonal employees to school and other employment. This leaves us short handed for the next two months.
- **Playground Safety Inspector Certification:**
Both Marco and I will be attending the Certified Playground Safety Inspector (CPSI) course October 27th – 29th in Livonia. This will be Marco's first time taking the course.
- **Posting of Special Meeting:**
At the Special Meeting that was held on Monday, September 15th, a resident made a statement that the meeting was not posted on the Township website. I was able to confirm that the meeting was in fact posted on the Township website, and was accessible by clicking on the Meetings, and Parks & Recreation Commission tabs. The meeting was also physically posted in the foyer at Township Hall and on the information board at the Utilities/P&R office.

Respectfully Submitted,

Juan Bradford



Committee to Promote Superior Township

A Volunteer Committee

Fostering pride, unity and a sense of place among Superior Township residents



C2PST September Highlights

- **Social Media:** We've seen strong growth in new users. Our focus is shifting to more frequent, diverse content to encourage return visits and spread the word about all things Superior. Recent contributions came from Parks & Rec, the Ypsilanti District Library, and the Supervisor's Office.
- **Library Display:** A new display highlights the official announcement of the BirdSong Nature Preserve and Superior Township Community Farm, complete with maps and photos.
- **C2PST Booth at Folk Festival:** On September 20, C2PST will host an information booth at the Michigan Folk School Folk Festival. Similar to our Dixboro Farmers' Market booth, this one will place added emphasis on township history.
- **Dixboro Farmers' Market Vendor Spotlight:** Our new social media feature spotlighting vendors at the Dixboro Farmers' Market continues to see strong engagement and positive responses. So far this month, we've highlighted Vera's Kuntry Bakery, showcasing the delicious variety of homemade baked goods she brings to the community.



Vendor Spotlight!
DIXBORO FARMERS' MARKET

Vera's Kuntry Bakery

Vera's Kuntry Bakery, owned by Vera Merkle of Canton, Michigan, is bringing homemade comfort to the Dixboro Farmers' Market for the very first time this year. Baking has always been her passion, and that love shines through in the wide variety of goods she offers. From pies and cakes to cookies, sweet breads, frozen pastries, cabbage rolls, shepherd's pie, and pierogis, every item is made completely from scratch—including her own pie crusts and fillings. Vera is also a fully licensed caterer, adding even more depth to her culinary offerings.

For Vera, the highlight of market day is connecting with customers who appreciate the time and care she puts into her baking. She describes the Dixboro community as "fantastic," and she's excited to share her creations with such a welcoming group. With both sweet and savory options, Vera's Kuntry Bakery brings a homemade touch that's quickly becoming a new favorite at the market.

Special Thank you to our Working Committee

Brenda Baker, Margery Dosey, Katie Russo, Carole Hann, Nancy Caviston, Haneen Alaouie

Join our committee – just email us!
C2PST@superior-twp.org

Connect with us

Instagram



@superiorchartertowship

Facebook



@SuperiorCharterMI

PA.



September 12, 2025

Mr. Juan Bradford
Superior Twp Parks and Recreation
3040 North Prospect Road
Ypsilanti, MI 48198

Regarding: Fireman's Park Improvements
OHM Job No. 0140-22-0070

Dear Mr. Bradford:

Enclosed are Construction Payment Application No. 5 (**FINAL**) and the required documents for final payment. These documents are as follows: 1) Contractor's Declaration; 2) Contractor's Affidavit; 3) Consent of Surety; 4) Contractor's Sworn Statement; and 5) Full Unconditional Waivers from subcontractors and suppliers.

KAB Enterprises, Inc. has completed the work shown on the payment application for the period ending June 30, 2025 and we would recommend payment to the Contractor in the amount of **\$15,000.00** which includes the full release of previously held retainage.

Sincerely,
OHM Advisors

Claire Martin
Digitally signed by Claire Martin
DN: C=US,
E=Claire.martin@ohm-advisors.com,
O=OHM, OU=OHM, CN=Claire Martin
Date: 2025.09.15 13:41:52-04'00'

Claire Martin, PE
Project Manager

cc: Mariah Cummings, PE OHM
Jenna McCutchen, OHM
George Tsakoff, OHM
File

P:\0126_0165\0140220070_Firemans_Park_Drainage_\Construction\Pay Apps_CO\Pay Apps\PA #5 FINAL\Pay App No.5 (FINAL) Firemans Park.docx

PAYMENT APPLICATION



Project: Charter Township of Superior - Fireman's Park Improvements

Job Number: 0140-22-0070

Number: 5
 Period End Date: 6/30/2025
 Status: Approved

OWNER: Charter Township of Superior
 3040 North Prospect Road
 Ypsilanti, MI 48198

CONTRACTOR KAB Enterprises, Inc.
 20483 Parke Lane
 Grosse Ile, MI 48138
 (734) 675-7529

Contract Start Date: 11/13/2023
 Contract End Date: 5/31/2024
 Contract Duration: 200
 Print Date: 9/12/2025

SCHEDULE Behind
 STATUS:
 NOTE:

Original Contract Amount:	\$529,864.78	Change Order 1:	(\$994.57)	Earnings This Period:	\$0.00
Change Orders Amount:	(\$13,399.95)	Change Order 2:	\$0.00	Earnings To Date:	\$516,464.83
Current Contract Amount:	\$516,464.83	Change Order 3:	(\$12,405.38)	Previous Retainage Amount:	\$15,000.00
			(\$13,399.95)	Retainage This Period:	(\$15,000.00)
				Less Total Retained To Date:	\$0.00
Retainage: None				Net Earned:	\$516,464.83
				Previous Earnings:	\$501,464.83
				Amount Due Contractor:	\$15,000.00
				Amount Due Contractor includes (\$15,000.00) of previously held retainage	

Approved By
 Juan Bradford - Superior Twp Parks and Recreation - Charter Township of Superior

Prepared By
 Jenna McCutchen
Digitally signed by Jenna McCutchen
 DN: c=US, E=Jenna.McCutchen@ohm-advisors.com,
 OU=OHM, OU=Jenna McCutchen
 Date: 2025.09.15 13:52:52-0400

Recommended By
 Claire Martin, PE, Project Manager
Digitally signed by Claire Martin
 DN: c=US, E=Claire.Martin@ohm-advisors.com, O=OHM,
 OU=OHM, OU=Claire Martin
 Date: 2025.09.15 13:47:13-0400

Date: 9/15/2025
 Date: 9/15/2025
 Date: 9/15/2025

OHM Advisors
 355 S. Zeeb Road, Suite A
 Ann Arbor, MI 48103

(734) 466-4577

OHM-Advisors.com

FOREST FORENSICS

WITH

SUPERIOR TOWNSHIP



PARKS & RECREATION

SATURDAY, OCTOBER 4TH

1:00PM SHARP @

CHERRY HILL NATURE PRESERVE

6255 CHERRY HILL RD.

90-MINUTE GUIDED HIKE FOR FAMILIES AND KIDS OF ALL AGES THROUGH THE PRESERVE TO INVESTIGATE & EXPLORE ITS WONDERS. ALL KIDS IN ATTENDANCE WILL RECEIVE THEIR OWN FOREST FORENSICS KIT

(734) 480-5502

FOR ADDITIONAL INFORMATION



CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 08/26/2025 - 09/22/2025

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
08/26/2025	GENL	49844	SEPT 25	DELTA DENTAL	DENTAL INSURANCE - SEPTEMBER 2025	123.050	000	59.00
08/26/2025	GENL	49857	SEPT 25	VSP INSURANCE CO	VISION INSURANCE - SEPT 2025	123.050	000	15.73
08/26/2025	GENL	49859	82825-GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/28/25 PAY	214.704	000	11,762.02
09/04/2025	GENL	49861	1GM1-VPJ3-64JQ	AMAZON CAPITAL SERVICES	PROPANE TORCH	752.000	770	49.99
09/04/2025	GENL	49867	AUG 25-P	DTE ENERGY	ELECTRIC - PARKS BARN - AUG 2025	920.000	770	20.74
09/04/2025	GENL	49869	7352076	HOME DEPOT CREDIT SERVICES	MISC SHOP/MAINT SUPPLIES/GENERAL NE752.000	752.000	770	913.39
			7352076	CHECK GENL 49869 TOTAL FOR FU	MISC SHOP/MAINT SUPPLIES/GENERAL NE934.000	934.000	770	128.28
								<u>1,041.67</u>
09/04/2025	GENL	49875	1-25	LAWRENCE HENDRICKS	INTRO TO TENNIS INSTRUCTOR	806.000	756	135.00
09/04/2025	GENL	49877	250725	SAM'S CLUB/SYNCHRONY BANK	WATER & SNACKS FOR BUG HUNT	752.000	756	63.12
09/04/2025	GENL	49879	7006595019	STAPLES	OFFICE SUPPLIES	752.000	752	76.85
09/04/2025	GENL	49880	INV318889209	SUPERIOR TOWNSHIP CREDIT CARDZOOM	-AUGUST 2025	214.101	000	16.99
09/04/2025	GENL	49881	AUG 25-GPP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - AUGUST 2025	214.704	000	646.16
			AUG 25-GPP		PENSION /HCSP - AUGUST 2025	214.704	000	1,097.28
			AUG 25-GPP		PENSION /HCSP - AUGUST 2025	214.704	000	315.00
				CHECK GENL 49881 TOTAL FOR FU				<u>2,058.44</u>
09/04/2025	GENL	49882	AUG25	SUPERIOR TWP UTILITY DEPARTME	CELL PHONE JUAN - AUGUST	850.000	752	49.93
09/04/2025	GENL	49884#	27151	TAZ NETWORKS, INC	NETWORK FLAT FEE -AUGUST 2025	806.000	752	97.30
			27151		NETWORK FLAT FEE -AUGUST 2025	806.000	770	97.30
				CHECK GENL 49884 TOTAL FOR FU				<u>194.60</u>
09/04/2025	GENL	49886	1664523575	WALMART	MOVIES IN THE PARK	752.000	756	48.11
09/04/2025	GENL	49888	70264947-00	WEINGARTZ	EXMARK MOWER REPAIR	934.000	770	701.86
09/09/2025	GENL	49892	100-12476	BOULLION SALES, INC.	STIHL EDGER	986.000	770	504.95
09/09/2025	GENL	49895	54149	DR TRAILER SALES	DUMP TRAILER REPAIR	934.000	770	701.70
09/09/2025	GENL	49902#	596	MPARKS	CP51 CLASS - JUAN/MARCO	910.000	752	645.00
			596		CP51 CLASS - JUAN/MARCO	910.000	770	645.00
				CHECK GENL 49902 TOTAL FOR FU				<u>1,290.00</u>

Handwritten initials: JA.

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 508 PARKS & RECREATION									
09/09/2025	GENL	49903	3434489455	O'REILLY AUTOMOTIVE, INC.	TOOLS/TRUCK & TRAILER REPAIR	752.000	770	7.49	
			3434489455		TOOLS/TRUCK & TRAILER REPAIR	934.000	770	76.94	
				CHECK GENL 49903 TOTAL FOR FU				84.43	
09/09/2025	GENL	49904	I171866	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK AUGUST	806.000	770	130.00	
09/09/2025	GENL	49911	107038055	WEX BANK	FUEL - AUG 2025/PROPANE	752.000	770	59.34	
			107038055		FUEL - AUG 2025/PROPANE	754.000	770	438.72	
				CHECK GENL 49911 TOTAL FOR FU				498.06	
09/09/2025	GENL	49912	91125-GBPL	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/11/25 PAY	214.704	000	12,369.46	
09/16/2025	GENL	49913	31570472	ABSOPURE WATER COMPANY	COOLER RENTAL - 2025	752.000	770	12.00	
			89823575		SPRING WATER	752.000	770	6.50	
				CHECK GENL 49913 TOTAL FOR FU				18.50	
09/16/2025	GENL	49915	82125	BOULLION SALES, INC.	NEW EXMARK MOWER	985.000	770	17,617.36	
09/16/2025	GENL	49923	OCT 25-GBP	MEDMUTUAL LIFE	LIFE INSURANCE - OCTOBER 2025	123.050	000	11.35	
09/16/2025	GENL	49928	82925	TRACTOR SUPPLY CO.	HERBICIDE/DIESEL FUEL CAP	934.000	770	69.57	
			82925		HERBICIDE/DIESEL FUEL CAP	934.002	770	52.99	
				CHECK GENL 49928 TOTAL FOR FU				122.56	
Total for fund 508 PARKS & RECREATION									49,642.42

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 08/31/2025

PREPARED BY: NANCY MASON, ACCOUNTING

INCOMPLETE

GL NUMBER	DESCRIPTION	2025		YTD BALANCE 08/31/2025	ACTIVITY FOR MONTH 08/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 08/31/2024
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-664.000	INTEREST/DIVIDENDS	13,000.00	13,000.00	7,516.27	1,490.25	5,483.73	57.82	8,078.25
508-000-669.000	GAIN/LOSS ON INVESTMENT ACCOUN	11,000.00	11,000.00	2,556.08	0.00	8,443.92	23.24	7,908.23
508-000-674.000	DONATIONS	1,200.00	1,200.00	400.00	0.00	800.00	33.33	5,485.33
508-000-674.002	MEMORIAL PROGRAM	0.00	0.00	2,500.00	0.00	(2,500.00)	100.00	0.00
508-000-674.003	PARK PAVILLION RENTAL	0.00	0.00	1,050.00	750.00	(1,050.00)	100.00	0.00
508-000-691.101	GENERAL FUND CONTRIBUTION	390,736.00	390,736.00	260,490.68	32,561.33	130,245.32	66.67	265,067.32
508-000-692.101	RES #2021-20 ADD'L \$ FROM GEN	21,602.00	21,602.00	10,801.00	0.00	10,801.00	50.00	10,801.00
508-000-699.999	APPROPRIATION FROM FUND BALANC	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00	0.00
Total Dept 000 - REVENUE		522,538.00	522,538.00	285,314.03	34,801.58	237,223.97	54.60	297,340.13
TOTAL REVENUES		522,538.00	522,538.00	285,314.03	34,801.58	237,223.97	54.60	297,340.13
Expenditures								
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	89,602.00	89,602.00	58,585.74	3,446.22	31,016.26	65.38	60,815.70
508-752-703.001	COMMISSION STIPENDS	20,586.00	20,586.00	13,366.98	1,809.32	7,219.02	64.93	12,460.00
508-752-709.000	FICA	21,923.00	21,923.00	13,159.54	940.85	8,763.46	60.03	14,625.26
508-752-715.000	PENSION	27,695.00	27,695.00	15,234.40	0.00	12,460.60	55.01	17,441.70
508-752-725.000	TAXABLE BENEFITS	20,548.00	20,548.00	12,607.90	388.70	7,940.10	61.36	12,084.90
508-752-725.001	HCSF	3,780.00	3,780.00	2,205.00	0.00	1,575.00	58.33	2,400.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	185.04	76.85	814.96	18.50	516.20
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,100.00	0.00	100.00	91.67	1,050.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	2,001.00	2,001.00	626.22	114.29	1,374.78	31.30	478.00
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	150.47	0.00	149.53	50.16	26.96
508-752-840.002	DENTAL INSURANCE	719.00	719.00	413.00	0.00	306.00	57.44	456.48
508-752-840.003	VISION INSURANCE	198.00	198.00	110.11	0.00	87.89	55.61	125.84
508-752-840.004	LIFE INSURANCE	143.00	143.00	79.45	0.00	63.55	55.56	90.80
508-752-850.000	TELECOMMUNICATIONS	600.00	600.00	399.47	49.93	200.53	66.58	399.06
508-752-851.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	702.16
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-910.000	TRAINING	2,000.00	2,000.00	1,535.86	645.00	464.14	76.79	70.00
508-752-915.000	MEMBERSHIPS & DUES	700.00	700.00	769.00	0.00	(69.00)	109.86	655.00
508-752-934.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-935.000	INSURANCE & BONDS	12,500.00	12,500.00	8,430.91	1,049.89	4,069.09	67.45	8,224.88
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	7,000.00	0.00	0.00	100.00	7,000.00
508-752-955.000	MISC. EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		214,895.00	214,895.00	135,959.09	8,521.05	78,935.91	63.27	139,622.94
Dept 756 - RECREATION								
508-756-703.000	SALARIES	12,311.00	12,311.00	2,270.13	0.00	10,040.87	18.44	4,120.75
508-756-740.000	OPERATING SUPPLIES	4,500.00	4,500.00	0.00	0.00	0.00	0.00	0.00
508-756-752.000	OPERATING SUPPLIES	0.00	0.00	1,988.68	111.23	2,511.32	44.19	1,775.27
508-756-806.000	PROFESSIONAL SERVICES - OTHER	9,000.00	9,000.00	4,794.34	265.00	4,205.66	53.27	3,920.06
508-756-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-756-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-756-955.000	SIGNAGE	2,000.00	2,000.00	495.85	0.00	1,504.15	24.79	542.00

12A

PREPARED BY: NANCY MASON, ACCOUNTING

INCOMPLETE

GL NUMBER	DESCRIPTION	2025		ACTIVITY FOR MONTH 08/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 08/31/2024
		ORIGINAL BUDGET	2025 AMENDED BUDGET				
Fund 508 - PARKS & RECREATION Expenditures							
Total Dept 756 - RECREATION		28,411.00	28,411.00	376.23	18,862.00	33.61	10,358.08
Dept 770 - PARK MAINTENANCE							
508-770-703.000	SALARIES	143,964.00	143,964.00	6,758.00	64,808.88	54.98	101,948.83
508-770-725.000	TAXABLE BENEFITS	4,068.00	4,068.00	0.00	(3,730.13)	191.69	1,574.35
508-770-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	500.00	0.00	0.00
508-770-752.000	OPERATING SUPPLIES	7,500.00	7,500.00	1,048.71	4,018.54	46.42	4,693.89
508-770-754.000	FUEL-LUBRICANTS	7,000.00	7,000.00	438.72	4,053.28	42.10	3,972.89
508-770-767.000	UNIFORMS	800.00	800.00	334.00	466.00	41.75	173.00
508-770-805.000	NATURAL HABITAT MANAGEMENT	6,000.00	6,000.00	0.00	6,000.00	0.00	0.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	1,200.00	1,510.81	97.30	(310.81)	125.90	6,391.33
508-770-850.000	TELECOMMUNICATIONS	1,800.00	1,800.00	0.00	1,671.81	7.12	420.35
508-770-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-770-910.000	TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	0.00
508-770-920.000	UTILITIES	500.00	645.00	645.00	355.00	64.50	645.00
508-770-934.000	REPAIR & MAINTENANCE	500.00	184.24	20.74	315.76	36.85	459.54
508-770-934.001	SAND-GRAVEL-BARK-SOIL	13,500.00	6,511.55	2,193.64	6,988.45	48.23	18,474.99
508-770-934.002	HERBICIDE (NON-SELECTIVE)	2,500.00	0.00	0.00	2,500.00	0.00	0.00
508-770-955.000	SIGNAGE	800.00	52.99	52.99	(52.99)	100.00	0.00
508-770-985.000	EQUIPMENT OVER \$5,000	85,000.00	46,979.34	0.00	800.00	0.00	0.00
508-770-986.000	EQUIPMENT UNDER \$5,000	3,000.00	1,202.42	504.95	38,020.66	55.27	5,697.00
Total Dept 770 - PARK MAINTENANCE		279,232.00	150,929.97	12,094.05	128,302.03	54.05	145,982.68
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT							
508-771-752.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	3,314.54
508-771-951.000	PROJECTS	0.00	6,450.00	0.00	(6,450.00)	100.00	5,259.56
508-771-951.001	MEMORIAL BENCH & TREE PROGRAM	0.00	1,384.61	0.00	(1,384.61)	100.00	0.00
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		0.00	7,834.61	0.00	(7,834.61)	100.00	8,574.10
TOTAL EXPENDITURES							
		522,538.00	522,538.00	20,991.33	218,265.33	58.23	304,537.80
Fund 508 - PARKS & RECREATION:							
TOTAL REVENUES		522,538.00	285,314.03	34,801.58	237,223.97	54.60	297,340.13
TOTAL EXPENDITURES		522,538.00	304,272.67	20,991.33	218,265.33	58.23	304,537.80
NET OF REVENUES & EXPENDITURES		0.00	(18,958.64)	13,810.25	18,958.64	100.00	(7,197.67)