



# SUPERIOR CHARTER TOWNSHIP

## RENTAL HOUSING CERTIFICATION

**DO YOU OWN RENTAL PROPERTY IN SUPERIOR TOWNSHIP ?**



**IMPORTANT INFORMATION BELOW**



**OWNER NAME**

**OWNER MAILING ADDRESS**

**CITY, ST ZIP**

**Subject Property: XXX**

**Parcel ID No: J-**

July 15, 2025

Following public discussion and input earlier this year, Superior Charter Township is now implementing a new Rental Housing Certification program. The program is designed to improve the quality and condition of rental housing available to Superior Township residents through fair and equitable enforcement of property maintenance standards and ongoing property certification.

**You have received this letter because we believe you own rental property in Superior Township as shown above.** We identified your property based on information indicating that it is rented or because you are claiming less than 100% Principal Residence Exemption (PRE) on a single-family or two-family duplex home which typically can indicate it is not owner-occupied.

You are cordially invited to attend an **Informational Meeting on Thursday, July 31, 2025 at 6:30 PM at the Superior Township Hall** designed for landlords to learn about the property maintenance code standards, the inspection requirements, the certification process, and required fees. Our staff will be available to meet and answer questions.

If your property is rented, or is fully or partially available to rent, you are now required to **register the property no later than August 28, 2025**. Registration forms are available on our website, at the Township Hall, and at the upcoming meeting. **We recommend that you attend the Informational Meeting on July 31<sup>st</sup> to learn more about the program prior to submitting your application.**

***We understand that not every non-homestead house is a rental property. Therefore, if you received this notification in error, please contact us to discuss it and be removed from our list.***

Following the registration deadline, your property will be scheduled for its initial inspection on a priority basis over the next two years, with biennial certification renewal on an ongoing basis into the future. Property inspections during the first 24 months will be prioritized based on known maintenance or blight conditions and verified tenant complaints. Landlords may also request to be serviced early.

Enclosed with this letter is a general checklist of common property maintenance code requirements to help you prepare for a successful inspection experience. We look forward to meeting with you and working together to certify your rental property!

Michael Radzik / Rental Housing Certification Program