



RENTAL HOUSING CERTIFICATION CHANGE OF OWNERSHIP OR DESIGNATED AGENT

MAIN PROPERTY ADDRESS: _____

SINGLE FAMILY (1 UNIT)

DUPLEX (2 UNITS):

MULTIFAMILY (3 OR MORE UNITS)

TYPE OF CHANGE

OWNERSHIP

RESPONSIBLE LOCAL AGENT

FEE: \$35 (multifamily complexes require a separate fee per structure)

NEW OWNER INFORMATION

OWNER NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: _____ EMAIL: _____

CORPORATION RESIDENT AGENT: _____

CORPORATION PRIMARY OFFICER: _____

*NEW RESPONSIBLE LOCAL AGENT INFORMATION

AGENT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: _____ EMAIL: _____

*****IF A NEW RESPONSIBLE LOCAL AGENT IS BEING AUTHORIZED, BOTH THE OWNER AND AGENT MUST SIGN THIS FORM*****

Owner Signature

Date

Agent Signature

Date