



CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

JUNE 2025

Regular Meeting

will be held on

MONDAY, JUNE 23, 2025 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

**For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org**

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Sharon Bryant-Phillips	Nahid Sanii-Yahyai
Martha Kern-Boprie	Jack Smiley
Curtis Freeman	Gregory Vessels
Sarah Devereaux	Matthew Yahyai

Superior Township Parks & Recreation Commission

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SUPERIOR TOWNSHIP HALL



**PARKS &
RECREATION**



**PARKS & RECREATION COMMISSION REGULAR MEETING
JUNE 23, 2025 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) May 27, 2025; Regular Meeting
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Introduction to Tennis
 - B) Y on the Fly @ Firemans Park
 - C) Saturdays of Summer Kickoff/Launch
 - D) Birdsong Forest Therapy
- 9) OLD BUSINESS**
 - A) Vreeland Property Update
- 10) NEW BUSINESS**
 - A) Resolution 2025-01, Proclaim July 2025 Parks & Recreation Month
 - B) Disc Golf Budget
 - C) Saturdays of Summer Volunteers: Saturday, June 28th, 11:00am – 2:00pm
 - D) Movies on the Green Volunteers: Saturday, July 12th, 8:30pm – 11:00pm
 - E) Bug Hunt Volunteers: Saturday, July 26th, 11:00am
- 11) BILLS FOR PAYMENT**
 - A) May 28, 2025 – June 23, 2025
- 12) FINANCIAL STATEMENT**
 - A) May 2025 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: Monday, July 28, 2025 @ 6:30pm

SA.

Superior Charter Township Park Commission
Regular Meeting
May 27, 2025

Proposed Minutes

1. Call to Order
The meeting was called to order at 6:30 pm by Chair Nahid Sanii-Yahyai

2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Greg Vessels, Martha Kern-Boprie, Matthew Yahyai, Curtis Freeman, Jack Smiley

Park Commissioners absent: Sharon Bryant-Phillips

Others present: Trustee Sarah Devereaux; Juan Bradford, Parks & Recreation Director; Steven Albert; Brenda Baker; Bill Secrest

3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval
It was moved by Greg Vessels and supported by Curtis Freeman to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval
 - A. April 28, 2025
It was moved by Curtis Freeman and supported by Greg Vessels to approve the minutes of the April 28, 2025, meeting with correction of a spelling error in Old Business D. Vreeland Property Committee Update. The first word in the second sentence currently reads "Tow". It should be spelled "Two" so that the sentence reads "Two public presentations..." The motion carried.

6. Citizens Participation
There was none.

7. Reports
 - A. Chairperson
Chair Nahid Sanii-Yahyai reported she attended the May 19 Township Board meeting. She also attended the Bird Watching event. Attendance at the bird watching event was lower this year, but the participants were enthusiastic. She volunteered at the Roadside Clean-up and attended the "Success by Six" event at Fireman's Park. "Success by Six" was a well-run, positive event.

 - B. Director
Juan Bradford submitted a written report. He added to this that his staff assisted with the roadside clean-up, picking up some of the full trash bags. He noted that discarded items (furniture, mattresses, etc.) were found on the roadside near Arbor Woods mobile home park, and his staff had to pick them up. These may have been items left after an eviction. A portable toilet will be installed in Firemans Park next week. It will remain there through September, for use by the many people who use this park in warm weather. Juan is still recruiting seasonal staff. Candidates must be at least 18 years old. Juan introduced Steve Albert, a resident who is interested in creating a disc golf course in a township park. Steve provided a brief description of how Disc Golf is played. Steve and Juan found that Community Park who be best suited for a disc golf course. A map of Community Park with the outlines of a potential disc golf course drawn on it was distributed to park commissioners. Juan also

reported that he met with the Township Supervisor, Deputy Supervisor and Jae Gerhart of Trinity Health about the potential of using some natural areas on hospital property for recreational purposes in the future.

C. Board Liaison

Trustee Sarah Devereaux submitted a written report, which she reviewed in detail with park commissioners. The report included information on progress toward updating the township personnel manual, conducting Job Analyses, criteria for evaluating the Hiring Freeze, potential service agreement with Woodhill Group for financial management, rental housing certification program, TAZ Networks computer consultation agreement.

D. Board Meeting Attendee

Nahid Sani-Yahyai reported that she attended the township board meeting on May 19, and concurred with Trustee Devereaux's report.

E. Park Steward

No report.

F. Safety

Juan Bradford reported there have been no accidents or injuries in the past month.

It was moved by Curtis Freeman and supported by Matthew Yahyai to receive the reports. The motion carried.

8. Communications

A. Dixboro Summer Days Series flyer

It was moved by Jack Smiley and supported by Matthew Yahyai to receive the communications. The motion carried.

9. Old Business

A. Vreeland Property & Open House Update

Jack Smiley reported on the two open houses held to inform the public about details of the Vreeland Property, and to seek input from the public about uses of this property and any facilities desired on the property. The open house dates and locations were:

<u>Date</u>	<u>Location</u>	<u>Approximate Attendance</u>
May 20	Township Hall	45 people
May 22	Ypsilanti District Library Harris Road branch	25 people

The open houses were facilitated by Commissioner Jack Smiley and Trustee Sarah Devereaux. Sarah prepared and distributed a summary of comments given by open house attendees.

10. New Business

A. Superior Day Event Volunteers

Superior Day is scheduled on Saturday, June 14 in Oakbrook Park from 11:00 am – 2:00 pm. Volunteers should arrive by 10:30 am. The following park commissioners volunteered to help with this event:

Martha Kern-Boprie
Curtis Freeman
Greg Vessels

B. Parks & Recreation Branding and Apparel

Juan Bradford asked park commissioners to consider the merits of creating and using logos to establish a brand for Superior Township Parks & Recreation events and facilities.

Martha Kern-Boprie commented that she is not supportive of this. It would take time and energy away from our mission of good park development and maintenance and conducting quality recreation events.

Greg Vessels said he could see merit in the concept, but suggested using the township logo.

Trustee Sarah Devereaux noted that we should begin with communication infrastructure before designing logos. She saw merit in improving our outreach.

11. Bills for Payment

It was moved by Greg Vessels and supported by Curtis Freeman to approve payment of the bills totaling \$77,343.14 at 5/27/25. The motion carried.

12. Financial Statements

A. April 2025 Revenue and Expenditure Report

It was moved by Curtis Freeman and supported by Martha Kern-Boprie to receive the April 2025 Revenue and Expenditure Report. The motion carried.

13. Pleas and Petitions

Jack Smiley suggested paying individuals stipends to lead recreation events, rather than paying park staff to do this work.

14. Adjournment

It was moved by Matthew Yahyai and supported by Jack Smiley to adjourn the meeting at 7:50 pm. The motion carried.

Submitted by,
Martha Kern-Boprie
Park Commissioner and Secretary



PARKS &
RECREATION

DIRECTORS REPORT
JUNE 23, 2025

7B.

-
- Next Board of Trustees Meeting: Monday, July 21, 2025 @ 7:00pm
 - Parks & Recreation Commission Attendee: Commissioner Bryant-Phillips

 - **Superior Day:**
Superior Day was a great success! I would estimate that we had approximately 500 people attend over the course of the afternoon. We had enough food to feed 400 people, and we ran out of all items except for a couple dozen cookies and a few bags of chips by 1:30pm. Thank you to Greg for manning the grill, Martha and Curtis for staffing the P&R tent, and Jack for splitting time between the P&R tent and the SMLC tent. The park maintenance staff did an excellent job of setting up the event, making sure everything ran smoothly, tearing it all down, and packing it away for next time. They were operating with three guys as opposed to the usual five or six.

 - **Y on the Fly:**
The YMCA and SportPort will once again be offering Y on the Fly at Firemans Park this summer. Y on the Fly will be held every Wednesday evening from 5:00pm to 6:30pm through August 27th. There will be YMCA trained coaches on site with a van full of equipment to provide games, sports, and other fun activities to the kids.

 - **Vreeland Property:**
U.S. Fish & Wildlife Services(USFWS) in conjunction with Ducks Unlimited will be seeding eleven acres of the Vreeland Property north of Vreeland road this week with native wildflowers and grasses. This \$5,472.43 project is being funded through the USFWS' Great Lakes Fish & Wildlife Restoration Act, with Superior Township providing the preparation of the area as an in-kind service towards the value of the project

 - **Southeast Michigan Land Conservancy:**
SMLC has expressed interest in providing a management plan for the Birdsong Preserve natural areas only. The Management Plan that SMLC would provide would focus on the natural areas and not the active ag lands portion or the public access infrastructure / activities areas. The plan would also provide an ecological baseline of what is on the property and its location in the surrounding area. Examples include what is onsite such as natural communities (woods, wetlands, other), soil types, etc. as well as where the property is located in relation to the local watershed(s) and other conserved lands in the local area.
Examples of plan objectives might be:
 - leave a buffer of x feet around the natural areas so that the other activities, specifically development, doesn't negatively impact these natural areas
 - assess, identify and remove garlic mustard in the woods every springetc.

(Directors Report Cont.)

- **Staffing:**

We hired a seasonal park maintenance employee last week. He will be with us through late August. We also have an applicant coming in for an interview next week. This potential hire would fill our final open seasonal position.

- **Equipment:**

Our park maint staff purchased a commercial power washer earlier this month. This was a planned expenditure from our Equipment Under \$5,000 budget.

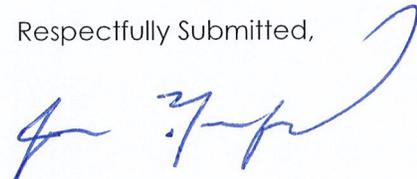
- **Cherry Hill Nature Preserve Filming**

I have been approached by a group that is filming an independent movie locally and is interested in filming one of the scenes in Cherry Hill Nature Preserve. This is something that we have allowed in the past. They are aware that there would be a park reservation fee associated if we allow them to move forward. The filming, if allowed would happen during the evening for one night only in early October.

- **Robert Schultz**

Local farmer Bob Schultz passed away on June 1st. Mr. Schultz was always very gracious in donating all of the pumpkins for our annual Pumpkin Carving event. We will be sending a card to his family from the Commission and staff.

Respectfully Submitted,



Juan Bradford



SUPERIOR TOWNSHIP PARKS & RECREATION



INTRODUCTION TO TENNIS

To help introduce kids and adults to the sport of tennis, Superior Township Parks & Recreation will be offering FREE weekly beginners tennis lessons to kids and adults.

Participants must be residents of Superior Township and provide proof of residency. Lessons will run for six weeks, and space is limited.

Youth equipment available for use.

**For additional info contact the
Parks & Recreation Department**

(734) 480-5502

superiorparks@superior-twp.org

Y ON THE FLY

June 18th - August 27th

SportPort brings the Y to YOUR community!

Trained coaches offer games and activities to children ages 5-13 in neighborhoods, parks, churches, schools, and beyond. Look for the Y van loaded with sports equipment, parachutes, nets, hula hoops, jump ropes, games, sidewalk chalk and other fun activities.

SCHEDULE

Wednesdays

Fireman's Park

5:00-6:30 PM

8795 MacArthur Blvd

Superior Charter Township MI, 48198



REAL AGAPE
EMPOWERMENT THROUGH ACTION



JB

SUPERIOR TOWNSHIP PARKS & RECREATION And CLR ACADEMY *80*

**SATURDAY
JUNE 28TH**



**11:00A.M.
2:00P.M.**

SUMMER LAUNCH

**FIREMAN'S PARK 8795 MACARTHUR
SUPERIOR TOWNSHIP (YPSILANTI) 48197**

EVERY SATURDAY

11:30 AM-1:00 PM EVERY SATURDAY AFTER

**KICKBALL • FOOTBALL • SOCCER • NUTRITION
MINDFULNESS • LITERACY • ART & MORE!**

SUMMER SUNRISE SERIES

Birdsong

FOREST THERAPY

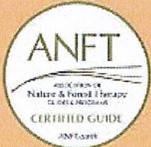
8'D.

SUNRISE FOREST IMMERSION AT CHERRY HILL NATURE PRESERVE

SATURDAYS 7-9 AM
STARTING SUMMER SOLSTICE
JUNE 21, JUNE 28, JULY 12, JULY 19

\$35/SESSION OR \$120/FULL SERIES
LIMITED TO 10 PARTICIPANTS PER DATE

CHOOSE YOUR DATE(S) OR EXPERIENCE FIRST-HAND
THE WELLNESS BENEFITS OF A REGULAR PRACTICE



*Join me for a gentle and rejuvenating
guided forest immersion to enhance the
health and resilience of your mind, body & spirit
while witnessing the summer sunrise.*

*Forest immersions provide a unique, personal exploration
of pausing and re-encountering the world through nature.*

Forest immersions are accessible to all humans regardless of age or ability.

Text, email or DM 'Sunrise' to
Birdsong Forest Therapy
for more information
and to register.

Rebecca Locke

ANFT Certified Forest Therapy Guide

(248) 219-2750   Birdsong Forest Therapy

BirdsongForestTherapy@gmail.com

10A

**PARKS & RECREATION COMMISSION
CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION DECLARING JULY 2025 AS PARKS & RECREATION MONTH
IN THE CHARTER TOWNSHIP OF SUPERIOR**

RESOLUTION 2025-01

**Designation of July 2025 as Park and Recreation Month
in Charter Township of Superior**

WHEREAS parks and recreation is an integral part of communities throughout this country, including the Charter Township of Superior; and

WHEREAS parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

WHEREAS parks and recreation encourages physical activities by providing space for play, walking & hiking trails, picnic, outdoor fitness, and many other activities designed to promote active lifestyles; and

WHEREAS nationally, parks and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS park and recreation programming and education activities, such as out of-school time programming, youth activities, and environmental education, are critical to childhood development; and

WHEREAS parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS parks and recreation is an essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the Charter Township of Superior recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY the Parks & Recreation Commission that July 2025 is recognized as Park and Recreation Month in the Charter Township of Superior.

CERTIFICATION STATEMENT

I, Martha Kern-Boprie, Secretary of the Charter Township of Superior Parks & Recreation Commission, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Parks & Recreation Commission held on June 23, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Martha Kern-Boprie, Secretary
Parks & Recreation Commission

Date Certified

Roll Call vote:

N. Sanii-Yahyai
M. Kern-Boprie
S. Bryant-Phillips
J. Smiley
C. Freeman
R. Yahyai
G. Vessels

10B.

Potential Disc Golf Budget

Budget includes nine hole disc golf course, and one practice basket located at Community Park.

The course would be primarily located on the norther section of Community Park, which is rarely utilized. Two of the holes would utilize paths through the woods that are already cleared for utility access. Two of the holes would require partial clearing of brush and small trees less than 3” in diameter. The remaining five holes would be situated along tree lines and open areas.

<u>Item</u>	<u>Quantity</u>	<u>Total</u>
Pro Dispatcher Baskets	10	\$3,750.00
Deluxe Tee Signs	9	\$900.00
Tee Box Markers	9	\$270.00
Freight	1	\$465.00
Concrete & Lumber for Installation of Baskets & Signs		\$300.00
Brush & Small Tree Clearing		<u>\$1,000.00</u>
		\$6,685.00

Other items for consideration are the installation of concrete tee boxes. Tee Boxes are the staring off point from each individual hole. Having concrete tee boxes helps to improve safety, and eliminate the ground erosion at each hole which could lead to large dirt patches. Concrete tee boxes could be installed with the initial course implementation, or the following season. The 2025 estimate for nine 5’ x 10’ concrete tee boxes is \$11,925

Although this expenditure was not planned for in the 2025 Parks & Recreation Budget, we do have \$80,000.00 in reserves set aside specifically for parks & preserves development, as well as \$20,000 in reserves set aside for program development.



Innova Disc Golf
 2850 Commerce Dr.
 Rock Hill, SC 29730
 800-476-3968

Target Quote

PREPARED FOR
 Superior Township, MI
 Juan Bradford

PREPARED DATE
 6/16/2025
 EXP. DATE
 9/16/2025

ITEM	QTY	PRICE	TOTAL
Discatcher Pro28 permanent	10	\$375	\$3,750
Details Tee Signs w/ hole graphic	9	\$100	\$900
Sales Tax* - Must have valid sales tax exemption certificate on file to avoid collecting tax	N/A		\$
Freight** (T-Force- LA, LG, N)			\$465

*Sales tax may be omitted once you have submitted your resale license
 **Freight rates are subject to change due to market fluctuations and fuel prices

Additional course equipment options to consider

- Additional installation sleeves \$25 per sleeve
- Flag sets for target tops \$30 per flag
- Basic tee signs – 9"x12" Dibond \$50 per sign
- Tee marker set \$30 per set
- Course design services Ask for price!

Please feel free to give me a call toll free at 800-476-3968 if you have any questions.

Take care,
 Dave George

Innova Disc Golf



DISCATCHER[®]

PRO DISC GOLF BASKET

Your Course Deserves the Best

Powder coated steel basket top for visibility and protection from the elements

Park-grade outdoor construction – Galvanized steel, galvanized chains, powder coated steel target top, and stainless steel hardware

Powder coated basket top available in seven bold colors - improves visibility in all conditions

28 chains configured in three tiers for superior catching action

Catches fast and slow putts - large sweet spot

14 spoke catching basket design eliminates squeeze throughs (PDGA requirement)

Deep basket with in line nubs (wire bends) to minimize adverse action for low putts

Anti theft measures include locking collar, one way screws, and databased serial numbers

Includes installation sleeve, locking collar, stainless steel hardware, and vinyl hole numbers

PDGA approved for championship level play

Available in yellow, red, white, blue, pink, orange, green and also in custom colors to your specs

Four inch high band is ideal for reading distance with rangefinders

The "EXTRAS" are Included!

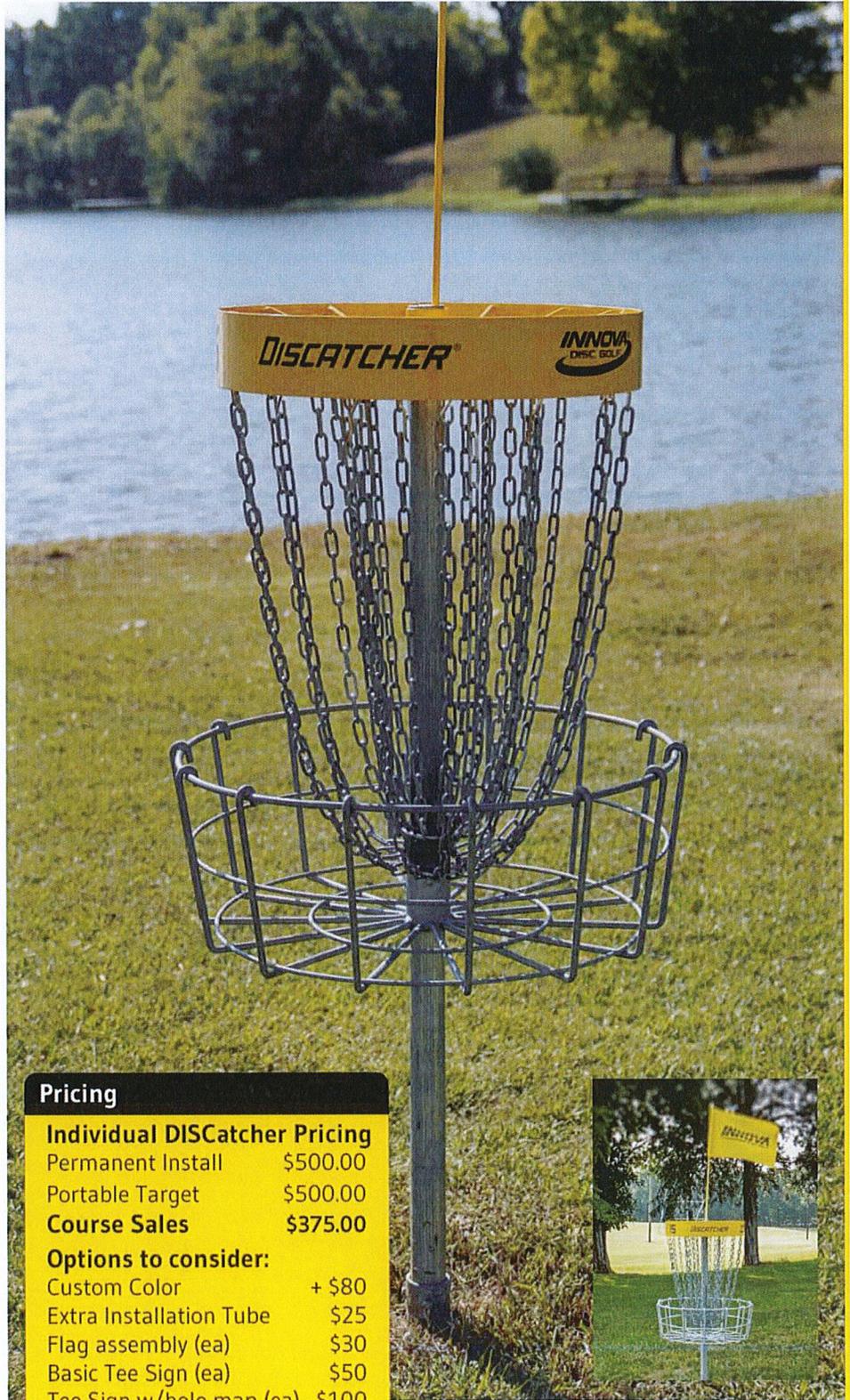
- ★ Installation Tubes, Locking Collars, Hole Numbers, and Next Tee Signs
- ★ Disc Golf Attention Signs
- ★ 20 Year Warranty

Seven DISCatcher top colors



DISCatcher Pro Tech Specs

Part	Specifications
Basket Top	Powder coated steel
Chains	28 strands, galvanized
Catching Basket	3/8" rod, hot-dip galvanized
Pole	74" galvanized, 1/8" walls
Locking Collar	Hot-dip galvanized
Installation Tube	24" long, hot-dip galvanized



Pricing

Individual DISCatcher Pricing

Permanent Install	\$500.00
Portable Target	\$500.00
Course Sales	\$375.00

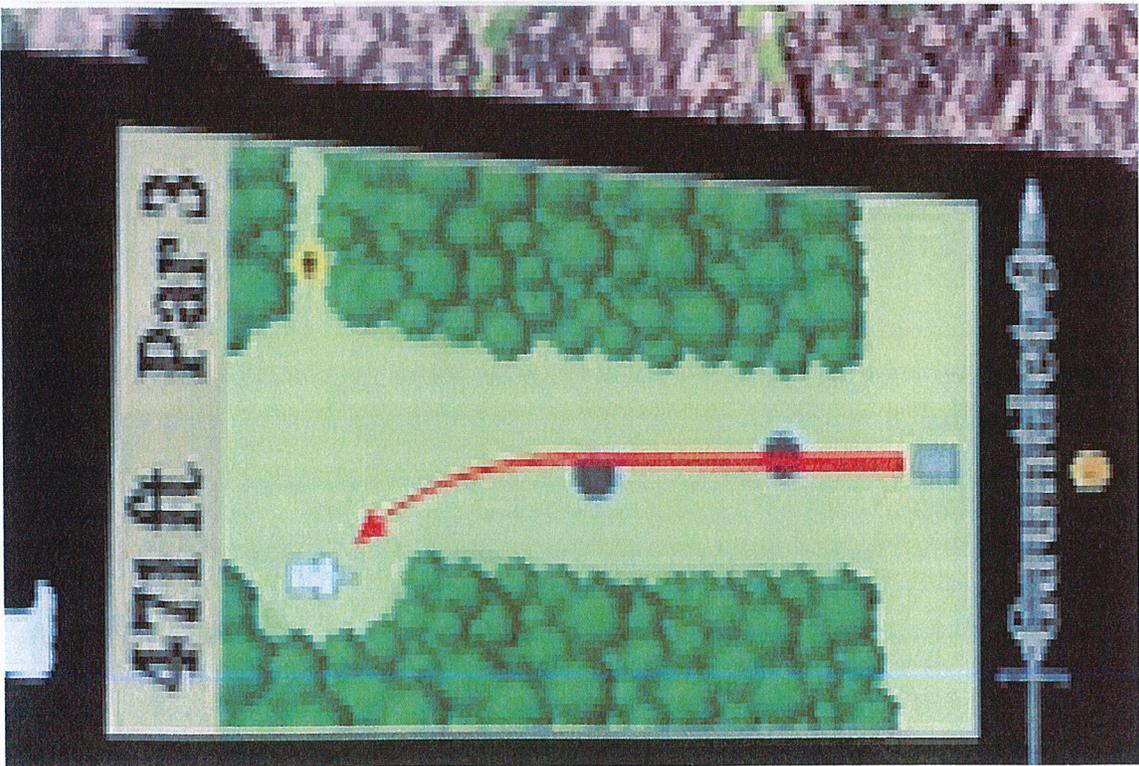
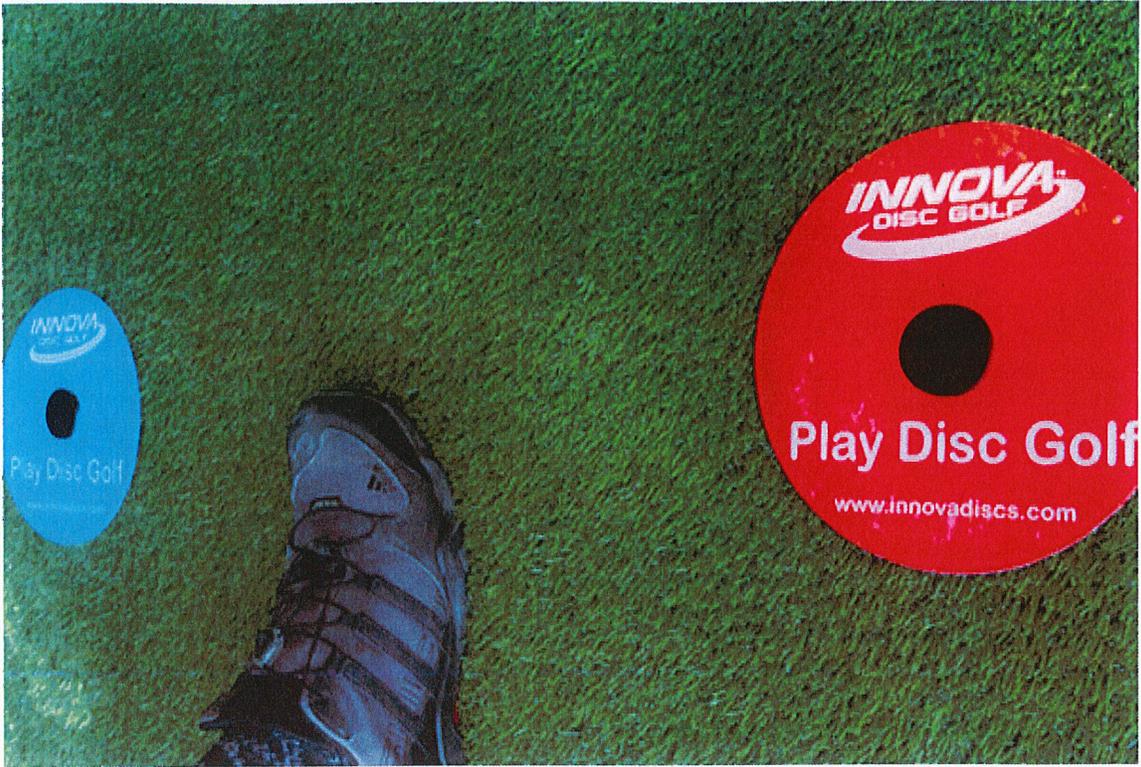
Options to consider:

Custom Color	+ \$80
Extra Installation Tube	\$25
Flag assembly (ea)	\$30
Basic Tee Sign (ea)	\$50
Tee Sign w/hole map (ea)	\$100
Tee marker set (pair)	\$30
Attention Sign	\$25
Rules Sign (Basic)	\$50
Rules Sign (Deluxe)	\$125

Prices effective June 21, 2023

Official Target
of the United
States Disc Golf
Championship





Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
05/28/2025	GENL	49580	GP5J085	SAM'S CLUB/SYNCHRONY BANK	KITE & ROCKET DAY/CLEAN UP DAY	752.000	756	266.38
05/28/2025	GENL	49582	INV306818933	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM -MAY 2025	214.101	000	15.99
05/28/2025	GENL	49583	MAY 25-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - MAY 2025	214.704	000	1,230.34
			MAY 25-GBP		PENSION /HCSP - MAY 2025	214.704	000	1,097.28
			MAY 25-GBP		PENSION /HCSP - MAY 2025	214.704	000	315.00
				CHECK GENL 49583	TOTAL FOR FU			<u>2,642.62</u>
06/03/2025	GENL	49586	I169230	A-PARKWAY SERVICES	PORTAJOHN @ BIRD WATCHING CLASS	806.000	770	130.00
			I169542		POPRTAJOHN @ FIREMAN'S PARK JUNE	806.000	770	130.00
				CHECK GENL 49586	TOTAL FOR FU			<u>260.00</u>
06/03/2025	GENL	49587	1YVK-3KJQ-L4M9	AMAZON CAPITAL SERVICES	TRASH BUCKET HOLDERS FOR MOWERS	752.000	770	260.00
06/03/2025	GENL	49594	342646 1373624	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES/DECK BOARDS FOR CHNP	752.000	770	151.94
			342646 1373624		SHOP SUPPLIES/DECK BOARDS FOR CHNP	752.000	770	126.77
				CHECK GENL 49594	TOTAL FOR FU			<u>278.71</u>
06/03/2025	GENL	49597	1-2025	MICHAEL SOLOMON	BIRD WATCHING PROGRAM	806.000	756	300.00
06/03/2025	GENL	49601	6525-GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER -6/5/25 PAY	214.704	000	11,178.79
06/03/2025	GENL	49602	I05202501	SUPERIOR TWP UTILITY DEPARTME	CELL PHONE - JUAN MAY	850.000	752	49.93
06/03/2025	GENL	49603	26624	TAZ NETWORKS, INC	UPDATE EMAIL	806.000	770	37.50
06/03/2025	GENL	49605	179443	YPSILANTI ACE HARDWARE	KEYS	752.000	752	7.77
06/10/2025	GENL	49615	MAY 25-P	DTE ENERGY	ELECTRIC - PARKS BARN - MAY 25	920.000	770	24.26
06/10/2025	GENL	49628#	26737	TAZ NETWORKS, INC	NETWORK FLAT FEE -JUNE 2025	806.000	752	97.30
			26737		NETWORK FLAT FEE -JUNE 2025	806.000	770	97.30
				CHECK GENL 49628	TOTAL FOR FU			<u>194.60</u>
06/10/2025	GENL	49631	105124281	WEX BANK	FUEL - MAY 2025	754.000	770	404.59
06/17/2025	GENL	49635	31431679	ABSOPURE WATER COMPANY	COOLER RENTAL - 2025	752.000	770	12.00
			89729309		SPRING WATER	752.000	770	6.50
				CHECK GENL 49635	TOTAL FOR FU			<u>18.50</u>
06/17/2025	GENL	49641	577	DECKER AGENCY	ADD'L PREMIUM FOR NEW PICKUP TRUCK	935.000	752	54.00

Handwritten initials/signature

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
CHECK DATE FROM 05/28/2025 - 06/23/2025

06/17/2025 10:11 AM
User: NANCY
DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
06/17/2025	GENL	49646	JULY 25-GBP	MEDMUTUAL LIFE	LIFE INSURANCE - JULY 2025	123.050	000	11.35
06/17/2025	GENL	49649	6673207	MML WORKERS' COMP FUND	W/C INSURANCE 7-1-2025-JUNE 30, 202123.050	202123.050	000	3,939.73
06/17/2025	GENL	49658	61825-GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 6/18/25 PAY	214.704	000	9,810.23
Total for fund 508 PARKS & RECREATION								29,754.95

' #' -INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

GL NUMBER	DESCRIPTION	2025		YTD BALANCE 05/31/2025	ACTIVITY FOR MONTH 05/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 05/31/2024
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-664.000	INTEREST/DIVIDENDS	13,000.00	13,000.00	1,913.97	0.24	11,086.03	14.72	6,103.58
508-000-669.000	GAIN/LOSS ON INVESTMENT ACCOUNT	11,000.00	11,000.00	2,556.08	394.58	8,443.92	33.24	4,176.96
508-000-674.000	DONATIONS	1,200.00	1,200.00	400.00	0.00	800.00	33.33	2,327.25
508-000-674.002	MEMORIAL PROGRAM	0.00	0.00	2,500.00	0.00	(2,500.00)	100.00	0.00
508-000-691.101	GENERAL FUND CONTRIBUTION	390,736.00	390,736.00	162,806.69	32,561.33	227,929.31	41.67	165,667.06
508-000-692.101	RES #2021-20 ADD'L \$ FROM GEN	21,602.00	21,602.00	5,400.50	0.00	16,201.50	25.00	5,400.50
508-000-699.999	APPROPRIATION FROM FUND BALANC	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00	0.00
Total Dept 000 - REVENUE		522,538.00	522,538.00	175,577.24	32,956.15	346,960.76	33.60	183,675.35
TOTAL REVENUES		522,538.00	522,538.00	175,577.24	32,956.15	346,960.76	33.60	183,675.35
Expenditures								
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	89,602.00	89,602.00	37,908.42	6,892.44	51,693.58	42.31	37,165.15
508-752-703.001	COMMISSION STIPENDS	20,586.00	20,586.00	8,380.32	1,809.32	12,205.68	40.71	7,787.50
508-752-709.000	FICA	21,923.00	21,923.00	8,105.12	1,779.25	13,817.88	36.97	7,981.33
508-752-715.000	PENSION	27,695.00	27,695.00	8,505.17	0.00	19,189.83	30.71	9,873.38
508-752-725.000	TAXABLE BENEFITS	20,548.00	20,548.00	10,275.70	777.40	10,272.30	50.01	9,718.55
508-752-725.001	HOSP	3,780.00	3,780.00	1,260.00	0.00	2,520.00	33.33	1,500.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	57.76	7.77	942.24	5.78	516.20
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	0.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	2,001.00	2,001.00	283.35	56.67	1,717.65	14.16	298.75
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	35.55	0.00	264.45	11.85	26.96
508-752-840.002	DENTAL INSURANCE	719.00	719.00	236.00	0.00	483.00	32.82	285.30
508-752-840.003	VISION INSURANCE	198.00	198.00	62.92	0.00	135.08	31.78	78.65
508-752-840.004	LIFE INSURANCE	143.00	143.00	45.40	0.00	97.60	31.75	56.75
508-752-850.000	TELECOMMUNICATIONS	600.00	600.00	249.68	99.86	350.32	41.61	249.41
508-752-851.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	357.11
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-910.000	TRAINING	2,000.00	2,000.00	890.86	0.00	1,109.14	44.54	70.00
508-752-915.000	MEMBERSHIPS & DUES	700.00	700.00	769.00	0.00	(69.00)	109.86	655.00
508-752-934.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-935.000	INSURANCE & BONDS	12,500.00	12,500.00	5,230.94	1,046.18	7,269.06	41.85	5,028.80
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	7,000.00	0.00	0.00	100.00	0.00
508-752-955.000	MISC. EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		214,895.00	214,895.00	89,296.19	12,468.89	125,598.81	41.55	81,648.84
Dept 756 - RECREATION								
508-756-703.000	SALARIES	12,311.00	12,311.00	1,002.19	633.63	11,308.81	8.14	273.30
508-756-740.000	OPERATING SUPPLIES	4,500.00	4,500.00	0.00	0.00	0.00	0.00	0.00
508-756-752.000	OPERATING SUPPLIES	0.00	4,500.00	938.19	266.38	3,561.81	20.85	997.13
508-756-806.000	PROFESSIONAL SERVICES - OTHER	9,000.00	9,000.00	2,634.84	1,959.84	6,365.16	29.28	1,540.03
508-756-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-756-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-756-955.000	SIGNAGE	2,000.00	2,000.00	208.65	0.00	1,791.35	10.43	72.00
Total Dept 756 - RECREATION		28,411.00	28,411.00	4,783.87	2,859.85	23,627.13	16.84	2,882.46

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REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	2025		ACTIVITY FOR		AVAILABLE BALANCE	% BGDT USED	YTD BALANCE 05/31/2024
		ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 05/31/2025	MONTH 05/31/25			
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 770 - PARK MAINTENANCE								
508-770-703.000	SALARIES	143,964.00	143,964.00	41,728.16	9,156.14	102,235.84	28.99	48,927.23
508-770-725.000	TAXABLE BENEFITS	4,068.00	4,068.00	7,798.13	4,202.24	(3,730.13)	191.69	1,574.35
508-770-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-770-752.000	OPERATING SUPPLIES	7,500.00	7,500.00	1,443.50	557.21	6,056.50	19.25	3,189.98
508-770-754.000	FUEL-LUBRICANTS	7,000.00	7,000.00	1,426.60	404.59	5,573.40	20.38	2,315.58
508-770-767.000	UNIFORMS	800.00	800.00	0.00	0.00	800.00	0.00	173.00
508-770-805.000	CONTROLLED BURNS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	1,200.00	1,200.00	370.85	208.17	829.15	30.90	868.80
508-770-850.000	TELECOMMUNICATIONS	1,800.00	1,800.00	128.19	0.00	1,671.81	7.12	250.26
508-770-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-770-910.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	645.00
508-770-920.000	UTILITIES	500.00	500.00	107.60	24.26	392.40	21.52	119.58
508-770-934.000	REPAIR & MAINTENANCE	13,500.00	13,500.00	4,240.54	795.93	9,259.46	31.41	7,304.41
508-770-934.001	SAND-GRAVEL-BARK-SOIL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
508-770-955.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-770-985.000	EQUIPMENT OVER \$5,000	85,000.00	85,000.00	46,979.34	45,855.80	38,020.66	55.27	0.00
508-770-986.000	EQUIPMENT UNDER \$5,000	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	1,211.52
Total Dept 770 - PARK MAINTENANCE		279,232.00	279,232.00	104,222.91	61,204.34	175,009.09	37.32	66,579.71
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT								
508-771-752.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	372.80
508-771-951.000	PROJECTS	0.00	0.00	6,450.00	0.00	(6,450.00)	100.00	5,259.56
508-771-951.001	MEMORIAL BENCH & TREE PROGRAM	0.00	0.00	1,384.61	0.00	(1,384.61)	100.00	0.00
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		0.00	0.00	7,834.61	0.00	(7,834.61)	100.00	5,632.36
TOTAL EXPENDITURES		522,538.00	522,538.00	206,137.58	76,533.08	316,400.42	39.45	156,743.37
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		522,538.00	522,538.00	175,577.24	32,956.15	346,960.76	33.60	183,675.35
TOTAL EXPENDITURES		522,538.00	522,538.00	206,137.58	76,533.08	316,400.42	39.45	156,743.37
NET OF REVENUES & EXPENDITURES		0.00	0.00	(30,560.34)	(43,576.93)	30,560.34	100.00	26,931.98