



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

JANUARY 2025

Regular Meeting

will be held on

MONDAY, JANUARY 27, 2025, @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Sharon Bryant-Phillips	Nahid Sanii-Yahyai
Martha Kern-Boprie	Jack Smiley
Curtis Freeman	Gregory Vessels
Sarah Devereaux	Matthew Yahyai

Superior Township Parks & Recreation Commission

JANUARY 2025

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at

SUPERIOR TOWNSHIP HALL



**PARKS &
RECREATION**



**PARKS & RECREATION COMMISSION REGULAR MEETING
JANUARY 27, 2025 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) December 16, 2024; Regular Meeting
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational; Green Spaces Key to Reducing Kids' Screen-Time
 - B) Land Conservation Meeting; March 10, 2025, 7-8:30pm
 - C) 2025 Township Holiday Closures
- 9) OLD BUSINESS**
 - A) 2025 Farming Agreement
 - B) "Rock" Property Committee Update
 - C) 2025 Board Meeting Attendees
- 10) NEW BUSINESS**
 - A) Parks & Recreation Revenue Opportunities Memorandum
 - B) Michigan Folk School Classes at Cherry Hill Nature Preserve
- 11) BILLS FOR PAYMENT**
 - A) December 17, 2024 – January 27, 2025
- 12) FINANCIAL STATEMENT**
 - A) December 2024 Revenue & Expenditure Report
 - B) December 2025 Balance Sheet
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: February 24, 2025 @ 6:30pm

Superior Charter Township Parks & Recreation Commission
Regular Meeting
December 16, 2024

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Proposed Minutes

1. Call to Order
The meeting was called to order at 6:00 pm by Chair Nahid Sanii-Yahyai.
2. Roll Call
Park Commissioners present: Curtis Freeman, Matthew Yahyai, Greg Vessels, Nahid Sanii-Yahyai, Martha Kern-Boprie, Jack Smiley

Park Commissioners absent: Sharon Bryant-Phillips

Others present, Juan Bradford, Parks & Recreation Director, Brenda Baker, Steven Peach, Trustee Dana Green, Don Waligore
3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Curtis Freeman and supported by Matthew Yahyai to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
 - A. November 25, 2024, Regular Meeting
It was moved by Greg Vessels and supported by Curtis Freeman to approve the minutes of 11/25/2024 with the following corrections. In Old Business item D, insert between the words "...informed of a state law" and the words "requires in cases..." the word "that" so the sentence reads "...informed of a state law that requires in cases...". In New Business item A. In the sentences covering the election of the Vice-Chairperson, correct the spelling from "Vic-Chairperson" to "Vice-Chairperson" each time the word appears. The motion carried.
6. Citizen Participation
There was none.
7. Reports
 - A. Chairperson
Chair Nahid Sanii-Yahyai reported she spoke with Ken Schwartz and Emily Dabish Yahkind about the 2025 budget for Parks and Recreation. She also noted that the Christmas event in Dixboro was a success.
 - B. Director
Juan Bradford submitted a written report. He added to this report that maintenance staff are on winter hours now.
 - C. Township Board Liaison
There was no report, as the township board has not appointed a Liaison to the Park Commission yet.
 - D. Township Board Meeting Attendee
Curtis Freeman, Juan Bradford and Martha Kern-Boprie attended the special township board meeting on December 12. Martha submitted a written report.

E. Park Steward
No contact with Ellen Kurath.

F. Safety
No accidents or injuries in the past month.

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the reports. The motion carried.

8. Communications

- A. Dixboro Village Green 2025 Schedule of Events
- B. TF23-0058 Project Agreement executed by DNR

It was moved by Curtis Freeman and supported by Martha Kern-Boprie to receive the Communications. The motion carried.

9. Old Business

- A. 2025 Farming Agreement

Due to current state law that requires of publicly owned property to pay property tax on the property, farmer Steven Peach will not pay rent in return for use of the "Rock Property" acreage. Instead, he will perform services that will benefit the property.

- B. "Rock Property" Committee Update

Jack Smiley informed the Park Commission that the next meeting of the "Rock Property" committee will take place in January 2025.

- C. 2025 Proposed Budget

There will be no increase to the 2025 Park Fund budget. Supervisor Emily Dabish Yahkind stated she and her staff identified a \$1,600,000 loss in the General Fund reserve, and there is no source to fund a budget increase to the Park Fund.

10. New Business

- A. 2024 Final Budget Amendments

These were adjustments between budget activities that did not impact total budget.

- B. It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to adopt:

Resolution 2024-3: Ducks Unlimited Grant

RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT WITH DUCKS UNLIMITED ACCEPTING A WETLANDS CONSERVATION GRANT

PARKS & RECREATION COMMISSION RESOLUTION 2024-03

DECEMBER 16, 2024

WHEREAS, the Michigan Department of Natural Resources has authority to issue grants for the development of public outdoor recreation facilities under sections 602 and 603 of section 9901 of the Social Security Act of Public Law No. 117-2, known as the American Rescue Plan Act of 2021 (ARPA), signed into law on March 11, 2021, as the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), and;

WHEREAS, Governor Gretchen Whitmer signed a supplemental appropriations bill (Public Act 5 of 2023) securing \$10 million of American Rescue Plan Act funding for wetland restoration, enhancement, and acquisition to aid in the reduction of phosphorus, nitrogen, and sediment entering Lake Erie and Saginaw Bay. This supplemental funding will improve the water quality of Lake Erie and Saginaw Bay to support communities and Great Lakes tourism and related economic sectors that have been adversely impacted by the COVID-19 pandemic, and;

WHEREAS, Michigan Department of Natural Resources developed the Wetlands Conservation Program to guide expenditure for a portion of these funds, and selected Ducks Unlimited, a non-profit company that has preserved, enhanced, or restored 16 million acres of wetlands in North America since 1937, through a competitive process to manage the "ARPA Lake Erie and Saginaw Bay Watersheds Wetland Conservation Program", program as a fiduciary agent, and;

WHEREAS, Ducks Unlimited intends to serve as the "ARPA Lake Erie and Saginaw Bay Watersheds Wetland Conservation Program", grant administrator, and;

WHEREAS, the Superior Township Parks & Recreation Commission intends to be a sub-recipient of Ducks Unlimited ARPA grant funds in the amount of \$300,000.00, and;

WHEREAS, the Superior Township Parks & Recreation Commission will utilize the \$300,000.00 as a portion of the local match towards the purchase of Parcel J-10-20-100-002 which comprises 162 acres of land on Cherry Hill Road directly south of the Cherry Hill Nature Preserve, and;

WHEREAS, Superior Township was recently awarded a Michigan Natural Resources Trust Fund grant IN THE AMOUNT OF \$1,020,000.00 for the purchase of Parcel J-10-20-100-002, and;

WHEREAS, the purchase of Parcel J-10-20-100-002 will connect the 160-acre Cherry Hill Nature Preserve to the north with the 302 acres recently purchased by the Township to the south, creating a continuous 624 acres of protected Township-owned land, and;

WHEREAS, the purchase of Parcel J-10-20-100-002 is in furtherance of the Parks & Recreation Commission's 2023-2027 Parks, Recreation & Open Space Master Plan.

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Parks and Recreation Commission authorizes entering into a Sub-Award Agreement with Ducks Unlimited for their Wetland Conservation Program, and receiving grant funding in the amount of \$300,000.00 to be utilized as a portion of the local match toward the purchase of Parcel J-10-20-100-002.

A roll call vote was taken.

	Yes	No	Absent	Abstain
Curtis Freeman	X			
Matthew Yahyai	X			
Greg Vessels	X			
Nahid Sanii-Yahyai	X			
Martha Kern-Boprie	X			
Jack Smiley	X			
Sharon Bryan-Phillips			X	

The motion carried and the resolution was adopted.

C. 2025 Parks & Recreation Commission meeting dates

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to approve the following schedule for Parks & Recreation Commission meetings in 2025.

January 27, 2025	Monday	6:30 pm
February 24, 2025	Monday	6:30 pm
March 24, 2025	Monday	6:30 pm
April 28, 2025	Monday	6:30 pm
May 27, 2025	Tuesday*	6:30 pm *held Tuesday due to Memorial Day holiday
June 23, 2025	Monday	6:30 pm
July 28, 2025	Monday	6:30 pm

August 25, 2025	Monday	6:30 pm
September 22, 2025	Monday	6:30 pm
October 27, 2025	Monday	6:30 pm
November 24, 2025	Monday	6:30 pm
December 15, 2025	Monday	6:00 pm*

*held on third Monday at 6:00 pm due to proximity to Christmas holiday and township board meeting

The motion carried.

D. 2025 Township Board Meeting Attendees

Park Commissioner volunteered to attend the following Township Board meetings on behalf of the Park Commission.

<u>Meeting Date</u>		<u>Park Commissioner</u>
January 21, 2025	Tuesday	Nahid Sanii-Yahyai
February 18, 2025	Tuesday	Greg Vessels
March 17, 2025	Monday	Curtis Freeman
April 21, 2025	Monday	Martha Kern-Boprie
May 19, 2025	Monday	Greg Vessels
June 16, 2025	Monday	Jack Smiley
July 21, 2025	Monday	Sharon Bryant-Phillips
August 19, 2025	Monday	Sharon Bryant-Phillips
September 15, 2025	Monday	Curtis Freeman
October 20, 2025	Monday	Matthew Yahyai
November 17, 2025	Monday	Nahid Sanii-Yahyai
December 15, 2025	Monday	Martha Kern-Boprie

11. Bills for Payment

It was moved by Matthew Yahyai and supported by Greg Vessels to approve payment of the bills totaling \$67,711.31 through December 16, 2024. The motion carried.

12. Financial Statements

- A. November 30, 2024, Revenue & Expenditure Report
- B. November 30, 2024, Balance Sheet

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the November 2024 financial statements. The motion carried.

13. Pleas and Petitions

Brenda Baker expressed concern about the safety of the ramp into the old Township Hall, as it is partially covered by a juniper bush.

Jack Smiley asked if the presentation by Legacy Land Conservancy on their "tool kit" has been scheduled. Juan Bradford reported the presentation is scheduled for March 10, 2025.

14. Adjournment

It was moved by Curtis Freeman and supported by Matthew Yahyai to adjourn at 6:30 pm.

Submitted by,
Martha Kern-Boprie
Park Commissioner and Secretary



PARKS &
RECREATION

**DIRECTORS REPORT
JANUARY 27, 2025**

7B

- Next Board of Trustees Meeting: **Tuesday**, February 18, 2025 @ 7:00pm
- Parks & Recreation Commission Attendee: Commission Vice-Chair Vessels

- We are still awaiting 2025 MIDEal Vehicle pricing to be released. MIDEal is state approved fleet vehicle pricing that municipalities are able to take advantage of. As soon as we have confirmation on 2025 pricing we will seek bids to replace the park maintenance 2001 Dodge 4WD pickup.

- I have been collaborating with the Washtenaw County Intermediate School District's Regional School Health Coordinator regarding grant funding to install a Story Walk at Fireman's Park along the walking path. We plan on installing and implementing the Story Walk this summer. I have also reached out to the Ypsilanti District Library to inquire if they would be able to assist with book recommendations.

- Willow Run Acres (WRA) has applied for a grant from the U.S. Department of Agriculture's Natural Resources Conservation Service to provide funding for the installation of conservation activities. These potential installations include a high tunnel, composting structure, roof water run off system, and a pumping plant. One of the requirements of the grant are that WRA secure a 15-year lease on the Clay Hill Community Farm & Garden site. They originally signed a 10-year lease with the Township.

- I have been collaborating with WRA and Washtenaw County Conservation District (WCCD) on an Earth Day tree planting event at Fireman's Park. WCCD has grant funds available for tree planting. I am recommending that we use money from the Hyundai tree fund to contribute to the project. This would enable us to plant substantial trees in a greater number. We would have a contractor dig all the holes prior to the event, and then have volunteers plant and mulch the trees the day of the event. This event is tentatively scheduled for Saturday, April 26th. This would be a nice event to combine with Kite & Rocket Day.

Respectfully Submitted,

Juan Bradford

7 D.

To: Superior Township Park Commission
From: Martha Kern-Boprie
Subject: Board Attendee Report on 12/16/24 Township Board Meeting
Date: January 5, 2025

I attended the Township Board meeting on December 16, 2024. Also attending from the Park Commission was Curtis Freeman, Nahid Sanii-Yahyai, Matthew Yahyai and Juan Bradford. All township board members were present.

Citizen Participation

Ramona Mahommed expressed concern about the length of time the same audit firm (Pfeffer, Hanniford & Palka) has audited Superior Township without a re-bidding process. Her understanding was that the same firm has audited Superior Township since 1998. (I personally know this firm has audited Superior Township since 1995). Jan Piert spoke to support Ramona Mahommed's concerns.

Bernice Lindke expressed concern about the current controller's performance and absences from Township Board meetings.

Kelly Goolsby spoke to request better maintenance of the structures in Sycamore Meadows. She suggested demolition of these structures.

Irma Golden expressed concern about allegations made by Supervisor Emily Dabish Yahkind about Irma's work as a realtor. Supervisor Dabish Yahkind ruled Irma out of order.

Natasha Golden also criticized Supervisor Dabish Yahkind for her actions during the primary campaign.

Donovan Golden alleged he was pressured to resign while a township employee. Asserted he was pressured to harm the United Auto Workers (UAW).

Joshua Golden alleged Supervisor Dabish Yahkind released confidential legal documents to the news media.

Curtis Freeman stated that two minutes is not enough time for people to express their concerns.

Rhonda McGill requested the time limit be expanded to three minutes.

Jeffy Clifton objected to the two-minute time limit.

Bill Secrest thanked the township board for the opportunity to serve on the board.

Response to Citizen Participation

Supervisor Dabish Yahkind plans to hold neighborhood forum meetings and department head meetings.

Trustee Dana Green expressed concern about the conditions of Sycamore Meadows and Danbury Green and other rental spaces.

Presentation by Trusted Parent Advisors – presenters thanked the township for ARPA funds.

Departmental Reports

Trustee Dana Green had questions about Fire and Utility Dept financial reports, and was concerned the controller was not available on-line. Trustee Green also noted he had a good conversation with Controller Keith Lockie earlier this week, and still believes the controller should be available online. The audit agreement should be reviewed.

New Business

Resolutions to approve salaries of the Clerk, Treasurer, Supervisor which contained 2% raises for each position. Raises were approved on 6 to 1 vote, with Clerk Angela Robinson voting no each time.

Affirm 2025 salaries for all non-union employees – approved

Authorize Administrative Staff to purchase medical, dental, vision insurance for staff for annual cost up to \$700,000 – approved unanimously

Approved rate for employer contribution to MERS Health Care Savings Program for non-union and union employees – approved unanimously

Health Care Savings Program for individual employees – approved unanimously

Opt-out Medical PA – approved unanimously

Resolution to move the supervision and oversight of the Utility Dept to the Township Supervisor – approved 5 yes to 2 no

Year End 2024 Budget Amendments – approved unanimously

Resolution to approve the Auditing Service proposal with Pfeffer, Hanniford & Palka, CPA – Ken Palka a partner in the firm offered to accept a one-year contract in place of the multi-year proposal. This would allow the board to seek proposals for future audits, and still meet deadlines for audits of the 2024 fiscal year. The board approved a one-year audit contract.

Resolution to appoint twp. board members to serve on committees, commissions, boards and authorities.

Approved with Clerk Angela Robinson voting no.

Appointments to the Planning Commission and Zoning Board of Appeals – approved

Hire a Utility Dept billing specialist and residential liaison – this was a proposal to hire Landis Smith for the position. Landis held this position prior to his appointment as deputy clerk under Lynette Findley. Landis has been working in the Utility Dept since his Deputy Clerk position ended November 20. The Utility Dept manager said Landis did this work before, and the position is now expanded to include other duties, and thus the proposed salary has increased. Extensive discussion took place. Decision made to continue Landis in the position for 30 days as a temporary employee at his current rate of pay, while the situation and process to recommend his hire is analyzed.

Township 2025 Holiday schedule – approved

Township Board 2025 meeting schedule – approved

Agreement for sub-award of Federal Financial Assistance American Rescue Plan Act (ARPA) to Washtenaw County: this is to pass through township funding to the county for the community center – approved

Bills for Payment – approved except for a large bill from OHM, which was tabled

Pleas and Petitions -Action on the hiring freeze and pay raise freeze proposed by Trustee Brenda McKinney was deferred to the January 2025 board meeting.

8A



01-07-2025

Green spaces are key to reducing kids' screen time



By **Sanjana Gajbhiye**
Earth.com staff writer

In a fast-paced, digitized world, excessive screen time among children is a rising concern – but it seems nature has something to say about it.

A study from the University of Michigan indicates that the secret to pulling children away from screens might be as simple as offering them access to green spaces.

The study emphasizes that community programs aiming to reduce screen time work more effectively when children have access to local green spaces such as parks, forests, and lawns.

“Neighborhood green spaces may draw children out of the house and give them an alternative space to engage in activities other than screen time,” explained study lead author Ian-Marshall Lang from U-M’s School of Kinesiology.

Dangers of excessive screen time

Excessive screen time has become a [growing concern for children](#) worldwide. Experts recommend no more than two hours of recreational screen use per day for children aged 6 to 17.

However, about two-thirds of children exceed this limit. Prolonged screen use can contribute to various issues, including reduced physical

engage in healthier activities like outdoor play, social interactions, and physical exercise. These behaviors are vital for their physical, emotional, and [cognitive development](#).

Despite the efforts of community programs and policies aimed at curbing screen time, many of these initiatives face challenges in effectiveness – particularly in neighborhoods lacking supportive environments like accessible green spaces.

This imbalance highlights the importance of addressing the root causes of excessive screen time, including environmental factors, to ensure all children can benefit from healthier, more balanced lifestyles.

Green spaces and screen time

The study revealed that not all neighborhoods have equal access to green spaces. The researchers found that areas with higher Black and Hispanic populations often have fewer parks, open spaces, or natural areas.

The unequal distribution of green spaces creates barriers for children in these neighborhoods to engage in outdoor activities, impacting their [health and well-being](#).

The researchers explored why some community programs show varying success across racial and ethnic groups.

“National research shows racial and ethnic inequities in green space availability. These unfair differences in green space access might explain why community programs and policies are less effective in reducing screen time among different racial groups,” said Lang.

The findings emphasize the importance of creating equitable, supportive environments. Merely increasing program intensity won’t solve the issue without addressing environmental barriers.

Implications for public policy

The study suggests that improving access to green spaces could bolster the success of these programs.

Initiatives like the 10-Minute Walk Program – which aims to ensure access to quality parks within a 10-minute walk for all U.S. residents – offer promising solutions.

“Our findings provide evidence-based support for initiatives to address inequities in green space access and promote healthier communities,” noted Lang.

•

Communities with fewer parks or outdoor areas often see poorer health outcomes, including higher rates of screen time among children. Green spaces encourage physical activity, which can reduce reliance on screens and improve overall well-being.

The study emphasizes the need for targeted action by policymakers, urban planners, and community organizations to address these inequities. By investing in equitable access to green spaces, such as parks and recreational areas, we can create environments that support healthier habits for children.

This approach of increasing access to green spaces not only promotes physical activity but also strengthens the effectiveness of community programs aimed at reducing screen time.

Addressing these disparities ensures that all children, regardless of their neighborhood or background, have the opportunity to lead healthier lives.

The research was supported by the National Heart, Lung, and Blood Institute and other NIH organizations. Co-authors included experts from the [University of Michigan](#), the [University of South Carolina](#), and the [University of Kansas](#).

The study is published in the journal [Health & Place](#).

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Check us out on [EarthSnap](#), a free app brought to you by [Eric Ralls](#) and Earth.com.

Protecting Your Land, Preserving Our Future

Your Role in Conserving Washtenaw County's Natural and Agricultural Landscapes

Learn about options for conserving or managing your farmland and natural areas. Following the presentation, staff from local conservation organizations will be available to discuss individual properties.

FARMLAND AND NATURAL AREAS



LEGACY
Land Conservancy



Washtenaw County
Conservation District



Huron
River
Watershed
Council



PARKS & RECREATION
WASHTENAW
COUNTY Michigan



Scan QR code using your
phone's camera app to register

Superior Township

March 10th, 2025 7-8:30
PM
3040 N Prospect Rd
Superior Township, MI
48198

RSVP appreciated:
washtenawcd.org/events
or 734-302-8715

80-

**CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT RD
SUPERIOR TOWNSHIP, MICHIGAN 48198
734-482-6099**

2025 HOLIDAY OFFICE CLOSURE

Wednesday, January 1, 2025	New Year's Holiday
Monday, January 20, 2025	Martin Luther King, Jr. Day
Monday, February 17, 2025	President's Day
Friday, April 18, 2025	Good Friday
Monday, May 26, 2025	Memorial Day
Thursday, June 19, 2025	Juneteenth (Observed)
Friday, July 4, 2025	Independence Day
Monday, September 1, 2025	Labor Day
Monday, October 13, 2025	Indigenous People's Day
Tuesday, November 11, 2025	Veteran's Day
Thursday/Friday, November 27 & 28, 2025	Thanksgiving Day & Day after
Tuesday, December 23-31, 2025	Christmas Holiday & New Year's Eve (returning to work Friday January 2, 2026)

Angela Robinson, Clerk
Charter Township of Superior
3040 N. Prospect
Superior Township, MI 48198
734-482-6099

2025 LAND AGREEMENT FOR FARMING

AP

THIS AGREEMENT is entered into this _____ day of _____, 2025, by and between Superior Charter Township Parks & Recreation Commission ("STPRC") and Steven Peach ("Mr. Peach").

1. **Demised Premises.** STPRC enters into an agreement allowing Mr. Peach to occupy and use for agricultural purposes 282 acres of real property, of which 188 acres are tillable, located in Sections 20 and 29 in Superior Charter Township commonly referred to as the "Rock Property" (the "Premises").
2. **Term.** The initial term of this Agreement shall run January 1, 2025, through December 31, 2025
3. **Purpose.** The Premises is to be used by Mr. Peach for farming operations and no other uses without the prior written consent of STPRC.
4. **Covenants.**

4.1. STPRC Covenants. STPRC covenants with Mr. Peach to:

- (a) Allow Mr. Peach the full use of the Premises during the term of the agreement.
- (b) All Crops harvested will belong to Mr. Peach.

4.2. Mr. Peach Covenants. Mr. Peach covenants with STPRC to:

- (a) Use the Premises only for the permitted purposes listed above or any permitted purpose that STPRC later gives written permission to do;
- (b) Comply with present and future laws, regulations and orders relating to the occupation and use of the Premises;
- (c) Permit the STPRC to enter the Premises at any time.
- (d) Maintain in good condition any portion of the Premises which is not being farmed.
- (e) The consideration for the use of the land for farming by Mr. Peach will be the soil and property management of the Premises.
- (f) Mr. Peach agrees to preform a minimum of 60 hours of land improvements outside of normal farming operations during the term of this Agreement. Improvements may include, but are not limited to, invasive vegetation removal, brush clearing, and walking trail establishment.
- (g) Mr. Peach will provide STPRC with quarterly reports documenting land improvements preformed and hours committed to each improvement.

5. **Best Management Practices.** Mr. Peach agrees to employ standard best management practices and to comply with all federal, state, and local laws, regulations, ordinances, decrees, and rulings in connection with the use of the Premises and any agricultural or other activities conducted thereon.
6. **Hunting.** Deer may be hunted during the year under deer damage permits issued by the DNR, within the limits of their rules and regulations, in order to reduce the amount of feeding damage to crops and native vegetation. The number of hunters will be limited to facilitate safety, and hunter each will sign waivers of liability to protect the township.
7. **Care and Surrender of the Premises.** Mr. Peach shall commit no waste on the Premises. Upon any termination of this Agreement, Mr. Peach shall surrender possession of the Premises, without notice, in as good condition as at the commencement of the term, reasonable wear and tear and casualty beyond the Mr. Peach's control being excepted. Mr. Peach shall be responsible for any environmental clean-up required by the proper authorities, for which contamination resulted from farming activities.
8. **Entry by STPRC.** STPRC, STPRC's agents and representatives may at any reasonable time enter the Premises, however, in so doing, STPRC, STPRC's agents or representatives will endeavor to avoid interfering with the use and occupancy of the Premises by Mr. Peach.
9. **Indemnity.** Mr. Peach and any other workers or hunters employed by Mr. Peach, shall indemnify STPRC against, and hold STPRC harmless from, all claims, demands, and/or causes of action, including all reasonable expenses of STPRC incident to such proceedings, for injury to, or death of any person, or loss of, or damage to, any property, where such claims, demands, and/or causes of action are not caused by the negligence, omission, intentional act or breach of contractual duty of or by STPRC or anyone for whom STPRC is responsible. Mr. Peach's agreement to indemnify STPRC must include, but not be limited to, all claims, demands, and/or causes of action, including all reasonable expenses of STPRC, arising from any hazardous waste generated by farming operations.
10. **Waiver of Liability.** Mr. Peach and any workers or hunters associated with the farming and land management operations undertaken by Mr. Peach will provide STPRC with a signed Waiver and Release of Liability prepared by STPRC.
11. **Insurance.** Mr. Peach shall obtain and keep in effect general liability insurance in the amount of \$2,000,000 aggregate, against any and all claims for personal injury or property damage occurring in or upon the Premises during the term of the Agreement and any extensions. Mr. Peach shall provide STPRC with a current Certificate of Insurance naming Superior Charter Township as a Certificate Holder. STPRC shall have the right to purchase such insurance, and the cost shall be a charge against Mr. Peach.
12. **Assignment or subletting.** Mr. Peach does not have the right to assign or sublet this Agreement without STPRC's written consent.
13. **Minerals.** Nothing in this Agreement confers upon Mr. Peach the right to minerals

underlying the Premises.

14. **Waiver.** The failure of STPRC or Mr. Peach to insist upon prompt and strict performance of any of the terms, conditions or undertakings of this Agreement, or to exercise any option conferred, in any one or more instances, except as to the option to extend or renew the term, shall not be construed as a waiver of the same or any other term, condition, undertaking or option.
15. **Parties Bound.** The terms, covenants, agreements, conditions and undertakings contained in this Agreement shall be binding upon and shall inure to the benefit of the heirs, successors in interest and assigns of the parties.
16. **Entire Agreement, Modification, Severability.** This Agreement contains the entire agreement between the parties, and no representations, inducements, promises or agreements, oral or otherwise, entered into prior to the execution of this Agreement will alter the covenants, agreements and undertakings set forth. This Agreement shall not be modified in any manner, except by an instrument in writing executed by the parties. If any term or provision of this Agreement or its application to any person or circumstance is invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, is not affected and each term and provision of this Agreement is valid and be enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed as of the day and year first above written.

Signed and acknowledged in our presence:

SUPERIOR TOWNSHIP PARKS & RECREATION COMMISSION:

Nahid Sanii-Yahyai
Parks & Recreation Commission Chair

Martha Kern-Boprie
Parks & Recreation Commission Secretary

MR. PEACH:

Steven Peach

2025

ac

TOWNSHIP BOARD MEETING P&R ATTENDEES

Meeting Date	Day of Week	Commissioner
January 21 st	Tuesday	Nahid Sanii-Yahyai
February 18 th	Tuesday	Greg Vessels
March 17 th	Monday	Curtis Freeman
April 21 st	Monday	Martha Kern-Boprie
May 19 th	Monday	Greg Vessels
June 16 th	Monday	Jack Smiley
July 21 st	Monday	Sharon Bryant-Phillips
August 19 th	Monday	Sharon Bryant-Phillips
September 15 th	Monday	Curtis Freeman
October 20 th	Monday	Matthew Yahyai
November 17 th	Monday	Nahid Sanii-Yahyai
December 15 th	Monday	Martha Kern-Boprie

10A

INTEROFFICE MEMORANDUM

TO: EMILY DABISH- YAHKIND, TOWNSHIP SUPERVISOR
FROM: JUAN BRADFORD, PARKS & RECREATION SUPERVISOR
SUBJECT: PARKS & RECREATION REVENUE OPPORTUNITIES
DATE: JANUARY 6, 2025

The Parks & Recreation Commission's mission is to enrich the quality of life of our residents and future generations by providing the highest standard of excellence in public service. Preserving, improving and protecting our parks and valuable natural resources & green spaces achieves this goal. We also strive to create safe and enjoyable recreational opportunities and programs that promote a strong sense of community, increase social interaction, and improve the physical and mental wellbeing of our residents.

Recreation opportunities provided are in the form of the physical park system which currently includes 567 acres of park and preserve land, and by hosting Special Events that are provided to the public free of charge. The Parks & Recreation Commission was not, and is not currently, structured to be revenue-generating. It is structured to operate with funding provided by the General Fund which is generated with taxpayer dollars. Townships are able to dedicate funding equal to up to 1.5 mills to Parks & Recreation. Superior Township currently dedicates approximately funding equal to approximately 0.45 mills.

The largest positive revenue impact from a Parks & Recreation standpoint would be to ask the residents to approve a Parks & Recreation Millage. A 0.5 millage initiative would generate approximately \$450,000.00. Depending on how the millage is structured, these funds could be directed towards any number of budget items including land acquisition & preservation, park & preserve maintenance, equipment maintenance & replacement, special events, basic operations. Any revenue generated from a millage would free up the Township General Fund to be used in other areas, or to rebuild Township reserves.

Other revenue opportunities based on the current structure would be generated by charging a fee for the use of our assets. Even though these fees would provide a minimal budget impact, they are still areas that we will be pursuing. These include:

Rental Fee for Dixboro Farmers Market ~~\$6,000 annually~~ \$1,8000 annually (updated 1/23/25)
This was previously paid by to the Dixboro United Methodist Church by the Dixboro Farmers Market.

Cherry Hill Nature Preserve Rental Fee ~~\$250 per session~~ \$100 per session (updated 1/23/25)
Michigan Folk School hosts several classes annually at Cherry Hill Nature Preserve.

Pavillion Rental Fee \$1,000 annually
This would include Firemans Park, Norfolk Park, Harvest Moon Park.

Once the Dixboro Schoolhouse is renovated it will open additional revenue opportunities for rentals associated with weddings, showers, celebrations, professional retreats, etc. It will also provide a space to host both youth and adult focused classes and events.

Juan Bradford

10B~

From: Juan Bradford
Sent: Thursday, January 9, 2025 3:54 PM
To: Wade Buck
Subject: RE: Cherry Hill Classes For MFS
Attachments: Park Reservation Form Fillable.pdf

Hey Wade,

Thanks for following up with this schedule for 2025.

Beginning this year Superior Township Parks & Recreation is implementing a fee for the group use or reservation of any township park or preserve.

The fee is \$100.00 per reservation, along with a \$100.00 refundable security deposit. Since you are doing multiple sessions, a one time security deposit that will be refunded at the end of the year will be the cleanest way to proceed.

All checks can be made out to Superior Township Parks & Recreation.

Please let me know if you have any questions or would like to discuss this further.

I will be out of the office until Monday 1/13.

Have a great weekend!

Juan

From: Wade Buck <wade@mifolkschool.com>
Sent: Thursday, January 9, 2025 2:08 PM
To: Juan Bradford <jbradford@superior-twp.org>
Subject: Cherry Hill Classes For MFS

You don't often get email from wade@mifolkschool.com. [Learn why this is important](#)

Hello Juan,

Hope you are doing well. Here is a list of the classes so far being held at Cherry Hill in 2025.

- 2/22 Wildlife Tracking
- 3/8 Wildcrafting
- 5/18 Wildlife Tracking
- 6/28 Navigation
- 7/12 Navigation
- 7/26 Navigation
- 8/16 Trapping
- 9/20 Navigation
- 10/4 Trapping
- 10/18 Wildlife Tracking

I will keep you posted if anything changes or any dates are added.

Juan Bradford

From: Juan Bradford
Sent: Monday, January 13, 2025 12:21 PM
To: jason gold
Cc: Wade Buck
Subject: RE: Cherry Hill Classes For MFS

Hey Jason,

Thank you for your understanding. It is my sincere hope that Superior Township P&R can work with the Folk School in the near future.

Thanks!

Juan

From: jason gold <jason@mifolkschool.com>
Sent: Saturday, January 11, 2025 8:43 AM
To: Juan Bradford <jbradford@superior-twp.org>
Cc: Wade Buck <wade@mifolkschool.com>
Subject: Re: Cherry Hill Classes For MFS

Hi Juan,

Thank you for your quick reply. We understand the policy change and implementation of a reservation fee. Since we did not have prior knowledge of this new fee structure, we have not built it into our financial model and therefore we are unable to take on the additional expense at this time. So, we have decided that it is best for us to find similar venues for these classes within the Washtenaw Parks system. In the future, we will look at building in this reservation expense to our pricing to determine if we are still competitive within our industry.

All my best,

Jason

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
12/17/2024	GENL	49117	1LR9-JQ3N-6CNN 16CV-FD4N-CLYT	AMAZON CAPITAL SERVICES	DOG WASTE BAGS	752.000	770	196.47
					CARHARTT HOODS	767.000	770	49.98
					CHECK GENL 49117 TOTAL FOR FU			<u>246.45</u>
12/17/2024	GENL	49123#	5520 5525	DECKER AGENCY	MUNICIPAL INSURANCE 2025	123.050	000	8,659.00
					ADD'L PREMIUM FOR NEW PARK'S TRUCK	935.000	752	5.00
					CHECK GENL 49123 TOTAL FOR FU			<u>8,664.00</u>
12/17/2024	GENL	49124	NOV 24-1	DON WALLIGORE	CELL PHONE STIPEND - NOV	850.000	770	45.09
12/17/2024	GENL	49126	48192	GENE BUTMAN FORD SALES, INC.	TRANSMISSION FLUSH 2-- F-250	934.000	770	341.78
12/17/2024	GENL	49129	NOV-DEC 24	JUAN BRADFORD	MILEAGE REIMBURSEMENT -11/4-12/6/24	860.000	752	42.88
12/17/2024	GENL	49137	5270487432	SUPERIOR TOWNSHIP CREDIT CARD	GRAND TRAVERSE RESORT DEPOSIT ON R0214.101		000	145.00
12/17/2024	GENL	49139	121924	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/19/24 PAY	214.704	000	9,454.30
12/17/2024	GENL	49141	70247457-00	WEINGARTZ	MOWER OIL FILTERS	754.000	770	61.97
12/17/2024	GENL	49142	174319	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	752.000	770	5.98
12/30/2024	GENL	49145	JAN 25	DELTA DENTAL	DENTAL INSURANCE - JAN 2025	123.050	000	59.00
12/30/2024	GENL	49146	9623589	HOME DEPOT CREDIT SERVICES	CHRISTMAS TREE	752.000	756	194.94
12/30/2024	GENL	49148	JAN 25	MEDMUTUAL LIFE	LIFE INSURANCE - JAN 2025	123.050	000	11.35
12/30/2024	GENL	49151	1225	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/2/25 PAYROLL	214.704	000	15,412.04
12/30/2024	GENL	49152	JAN 25	VSP INSURANCE CO	VISION INSURANCE - JAN 2025	123.050	000	15.73
12/30/2024	GENL	49153	1659808959	WALMART	CHRISTMAS DECORATIONS	752.000	756	139.12
01/07/2025	GENL	49164	DEC 24-P	DTE ENERGY	ELECTRIC - PARKS BARN - DEC 24	920.000	770	20.23
01/07/2025	GENL	49175	12424	SAM'S CLUB/SYNCHRONY BANK	CHRISTMAS COOKIES	752.000	756	111.59
01/07/2025	GENL	49176#	7003475742 7003475742	STAPLES	OFFICE SUPPLIES	752.000	752	42.59
					OFFICE SUPPLIES	752.000	770	45.17
					CHECK GENL 49176 TOTAL FOR FU			<u>87.76</u>
01/07/2025	GENL	49177	INV286261042	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM -DECEMBER 2024	214.101	000	15.99
01/07/2025	GENL	49178	2024WC	SUPERIOR TWP FIRE FUND	MONEY OWED FOR W/C AUDIT	214.206	000	512.00

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
01/07/2025	GENL	49179	DEC 24-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - DECEMBER 2024	214.704	000	963.70
			DEC 24-GBP		PENSION /HCSP - DECEMBER 2024	214.704	000	1,110.22
			DEC 24-GBP		PENSION /HCSP - DECEMBER 2024	214.704	000	300.00
				CHECK GENL 49179 TOTAL FOR FU				<u>2,373.92</u>
01/07/2025	GENL	49183	101942937	WEX BANK	FUEL - DECEMBER	754.000	770	160.46
01/14/2025	GENL	49186	31160746	ABSOPURE WATER COMPANY	COOLER RENTAL - DEC 2024	752.000	770	12.00
01/14/2025	GENL	49187	1PCL-F6J4-F1LQ	AMAZON CAPITAL SERVICES	TOW STRAPS	752.000	770	61.76
01/14/2025	GENL	49197	1251	GLEMP, INC.	APPLY LOGOS ON WINTER GEAR	767.000	770	315.00
01/14/2025	GENL	49208	11624	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/16/25 PAY	214.704	000	11,492.70
01/14/2025	GENL	49209	I121024-*01	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONE JUAN DEC 24	214.592	000	49.93
01/14/2025	GENL	49210	2108593830	TRACTOR SUPPLY CO.	TRUCK PARTS	934.000	770	82.98
01/14/2025	GENL	49212	174542	YPSILANTI ACE HARDWARE	SHOP HARDWARE	752.000	770	16.91
			174542		SHOP HARDWARE	752.000	770	(0.06)
				CHECK GENL 49212 TOTAL FOR FU				<u>16.85</u>
								<u>50,152.80</u>

*# - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 12/31/2024
 PRE-AUDIT

GL NUMBER	DESCRIPTION	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	YTD BALANCE 12/31/2024	ACTIVITY FOR MONTH 12/31/24	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 12/31/2023
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-540.000	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	470.08
508-000-664.000	INTEREST/DIVIDENDS	4,000.00	10,500.00	8,732.02	0.00	1,767.98	83.16	3,957.88
508-000-669.000	INVESTMENT EARNINGS	15,000.00	9,400.00	10,043.51	0.00	(643.51)	106.85	20,466.17
508-000-674.000	DONATIONS	1,200.00	5,400.00	6,185.33	700.00	(785.33)	114.54	1,505.00
508-000-674.001	AREA DONATION	0.00	25,000.00	25,000.00	25,000.00	0.00	100.00	0.00
508-000-687.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	0.00	0.00	0.00	0.00	64.45
508-000-691.101	GENERAL FUND CONTRIBUTION	397,601.00	397,601.00	397,601.00	33,133.42	0.00	100.00	382,309.04
508-000-692.101	RES #2021-20 ADD'L \$ FROM GEN	21,602.00	21,602.00	21,602.00	5,400.50	0.00	100.00	18,975.00
508-000-699.999	APPROPRIATION FROM FUND BALANC	5,000.00	23,836.00	0.00	0.00	23,836.00	0.00	0.00
Total Dept 000 - REVENUE		444,403.00	493,339.00	469,163.86	64,233.92	24,175.14	95.10	427,747.62
TOTAL REVENUES								
444,403.00		493,339.00	469,163.86	64,233.92	64,233.92	24,175.14	95.10	427,747.62
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-728.000	POSTAGE	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		800.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	87,845.00	87,845.00	87,844.90	6,757.30	0.10	100.00	66,145.60
508-752-703.001	COMMISSION STIPENDS	20,053.00	21,598.00	19,814.86	1,341.18	1,783.14	91.74	17,047.40
508-752-703.002	CONTROLLER SALARY	0.00	0.00	0.00	0.00	0.00	0.00	11,800.30
508-752-709.000	FICA	21,397.00	21,408.00	21,130.83	1,448.85	277.17	98.71	19,363.48
508-752-715.000	PENSION	27,300.00	27,300.00	26,058.10	2,073.92	1,241.90	95.45	24,200.81
508-752-725.000	TAXABLE BENEFITS	16,344.00	18,303.00	18,703.09	676.10	(400.09)	102.19	15,405.89
508-752-725.001	HCSF	3,600.00	3,600.00	3,600.00	300.00	0.00	100.00	3,600.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	724.88	66.57	275.12	72.49	581.43
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,050.00	0.00	150.00	87.50	1,050.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	717.00	59.75	2,783.00	20.49	2,071.50
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	26.96	0.00	273.04	8.99	61.21
508-752-840.002	DENTAL INSURANCE	728.00	685.00	627.66	0.00	57.34	91.63	662.16
508-752-840.003	VISION INSURANCE	208.00	189.00	173.03	0.00	15.97	91.55	188.76
508-752-840.004	LIFE INSURANCE	150.00	136.00	124.85	0.00	11.15	91.80	136.20
508-752-850.000	TELECOMMUNICATIONS	700.00	700.00	548.84	0.00	151.16	78.41	927.64
508-752-851.000	POSTAGE	0.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-860.000	TRANSPORTATION	1,800.00	1,800.00	812.04	42.88	987.96	45.11	1,523.55
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	410.00
508-752-910.000	TRAINING	1,400.00	1,400.00	215.00	0.00	1,185.00	15.36	1,685.50
508-752-915.000	MEMBERSHIPS & DUES	650.00	650.00	655.00	0.00	(5.00)	100.77	500.00
508-752-930.000	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	467.41
508-752-934.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-935.000	INSURANCE & BONDS	11,025.00	13,125.00	13,634.44	2,124.14	(509.44)	103.88	10,024.22
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	7,000.00	0.00	0.00	100.00	6,000.00
508-752-955.000	MISC. EXPENSE	0.00	200.00	0.00	0.00	200.00	0.00	0.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		207,700.00	213,039.00	203,461.48	14,890.69	9,577.52	95.50	183,853.06

Z.A.

PRE-AUDIT

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 12/31/2024	ACTIVITY FOR MONTH 12/31/24	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 12/31/2023
		ORIGINAL BUDGET	2024 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 754 - RECREATION								
508-754-717.000	TAXABLE BENEFITS	200.00	0.00	0.00	0.00	0.00	0.00	0.00
508-754-860.000	TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 754 - RECREATION								
		800.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 755 - PARK MAINTENANCE								
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 755 - PARK MAINTENANCE								
		600.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 756 - RECREATION								
508-756-703.000	SALARIES	14,177.00	9,177.00	8,493.86	2,596.33	683.14	92.56	15,433.17
508-756-725.000	TAXABLE BENEFITS	0.00	200.00	0.00	0.00	200.00	0.00	0.00
508-756-740.004	SAND-GRAVEL-BARK-SOIL	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00
508-756-752.000	OPERATING SUPPLIES	4,200.00	2,200.00	3,172.46	873.41	(972.46)	144.20	3,761.98
508-756-806.000	PROFESSIONAL SERVICES - OTHER	8,000.00	7,000.00	6,909.62	1,184.56	90.38	98.71	4,571.23
508-756-860.000	TRANSPORTATION	0.00	100.00	0.00	0.00	100.00	0.00	0.00
508-756-934.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	0.00	500.00	0.00	0.00
508-756-955.000	SIGNAGE	2,000.00	2,000.00	1,228.60	0.00	771.40	61.43	1,259.75
Total Dept 756 - RECREATION								
		36,377.00	21,177.00	19,804.54	4,654.30	1,372.46	93.52	25,026.13
Dept 770 - PARK MAINTENANCE								
508-770-703.000	SALARIES	141,711.00	141,711.00	141,216.92	7,770.88	494.08	99.65	137,040.79
508-770-725.000	TAXABLE BENEFITS	1,803.00	2,803.00	2,781.63	0.00	21.37	99.24	984.73
508-770-740.003	HERBICIDE (NON-SELECTIVE)	0.00	500.00	0.00	0.00	500.00	0.00	0.00
508-770-752.000	OPERATING SUPPLIES	5,775.00	5,775.00	6,493.58	276.47	(718.58)	112.44	4,386.38
508-770-754.000	FUEL-LUBRICANTS	6,825.00	6,825.00	5,892.19	222.43	932.81	86.33	6,167.00
508-770-767.000	UNIFORMS	800.00	800.00	855.30	364.98	(55.30)	106.91	445.56
508-770-805.000	CONTROLLED BURNS	5,800.00	0.00	0.00	0.00	0.00	0.00	4,500.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	2,500.00	7,500.00	7,126.37	43.76	373.63	95.02	1,825.24
508-770-850.000	TELECOMMUNICATIONS	1,800.00	600.00	545.68	0.00	54.32	90.95	204.48
508-770-860.000	TRANSPORTATION	0.00	100.00	0.00	0.00	100.00	0.00	0.00
508-770-910.000	TRAINING	700.00	700.00	645.00	0.00	55.00	92.14	625.00
508-770-920.000	UTILITIES	500.00	500.00	557.19	20.23	(57.19)	111.44	466.26
508-770-934.000	REPAIR & MAINTENANCE	13,112.00	19,112.00	18,759.32	424.76	352.68	98.15	21,252.63
508-770-934.001	SAND-GRAVEL-BARK-SOIL	5,500.00	4,000.00	3,953.00	0.00	47.00	98.83	30.00
508-770-955.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-770-985.000	EQUIPMENT OVER \$5,000	0.00	54,197.00	54,178.98	0.00	18.02	99.97	0.00
508-770-986.000	EQUIPMENT UNDER \$5,000	4,500.00	2,600.00	2,596.49	0.00	3.51	99.87	5,109.47
Total Dept 770 - PARK MAINTENANCE								
		192,126.00	248,523.00	245,601.65	9,123.51	2,921.35	98.82	183,037.54
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT								
508-771-752.000	OPERATING SUPPLIES	0.00	5,300.00	5,281.54	0.00	18.46	99.65	0.00
508-771-951.000	PROJECTS	6,000.00	5,300.00	5,259.56	0.00	40.44	99.24	0.00
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT								
		6,000.00	10,600.00	10,541.10	0.00	58.90	99.44	0.00

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 12/31/2024	ACTIVITY FOR MONTH 12/31/24	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2023
		ORIGINAL BUDGET	2024 AMENDED BUDGET					
	Fund 508 - PARKS & RECREATION Expenditures	444,403.00	493,339.00	479,408.77	28,668.50	13,930.23	97.18	391,916.73
	TOTAL EXPENDITURES							
	Fund 508 - PARKS & RECREATION: TOTAL REVENUES	444,403.00	493,339.00	469,163.86	64,233.92	24,175.14	95.10	427,747.62
	TOTAL EXPENDITURES	444,403.00	493,339.00	479,408.77	28,668.50	13,930.23	97.18	391,916.73
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(10,244.91)	35,565.42	10,244.91	100.00	35,830.89

PRE-AUDIT

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2023	PERIOD ENDED 12/31/2024
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	105,230.15	343,225.66
508-000-003.001	90 DAY CD - CHASE	48,515.55	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	67,952.55	66,878.15
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	403,467.18	170,033.82
Cash		<u>625,165.43</u>	<u>580,137.63</u>
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
508-000-123.000	PRE-PAID EXPENSES MISC.	0.00	495.00
508-000-123.050	PREPAID INSURANCE	10,741.93	10,776.82
508-000-126.000	UNREALIZED GAINS/LOSSES	21,377.67	31,224.84
Other Assets		<u>32,119.60</u>	<u>42,496.66</u>
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		<u>657,285.03</u>	<u>622,634.29</u>
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	11,264.02	3,708.78
Accounts Payable		<u>11,264.02</u>	<u>3,708.78</u>
Liabilities-ST			
508-000-257.000	ACCURED WAGES PAYABLE	7,881.00	7,881.00
508-000-260.000	ACCURED PTO	325.00	325.00
Liabilities-ST		<u>8,206.00</u>	<u>8,206.00</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	15.99	0.00
508-000-214.206	DUE TO FIRE	0.00	512.00
508-000-214.592	DUE TO UTILITY FUND	52.88	0.00
508-000-214.704	DUE TO PAYROLL FUND	1,881.68	(15,412.04)
Due To Other Funds		<u>1,950.55</u>	<u>(14,900.04)</u>
Total Liabilities		<u>21,420.57</u>	<u>(2,985.26)</u>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	176,196.16	38,330.89
Unassigned		<u>176,196.16</u>	<u>38,330.89</u>
Assigned			

PRE-AUDIT

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2023	PERIOD ENDED 12/31/2024
*** Fund Balance ***			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	19,556.88	19,556.88
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	50.00
508-000-385.003	PARKS & PRESERVES IMPROVEMENT FUND	0.00	80,000.00
508-000-385.006	VEHICLE & LARGE EQUIPMENT REPLACEMENT	0.00	60,000.00
508-000-385.007	PROGRAM DEVELOPMENT FUND	0.00	20,000.00
508-000-385.008	EMERGENCY REPAIRS	0.00	16,196.16
	Assigned	423,837.41	597,533.57
	Restricted		
	Restricted	0.00	0.00
	Total Fund Balance	600,033.57	635,864.46
	Beginning Fund Balance	600,033.57	635,864.46
	Net of Revenues VS Expenditures	35,830.89	(10,244.91)
	Ending Fund Balance	635,864.46	625,619.55
	Total Liabilities And Fund Balance	657,285.03	622,634.29