

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
DECEMBER 16, 2024  
PROPOSED MINUTES  
PAGE 1**

**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Emily Dabish Yahkind at 7:00 p.m. on December 16, 2024, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Dabish Yahkind led the assembly in the Pledge of Allegiance.

**3. ROLL CALL**

The board members present included Supervisor Emily Dabish Yahkind, Clerk Angela Robinson, Treasurer Lisa Lewis, Trustee Sarah Devereaux, Trustee Dana Greene, Trustee Brenda McKinney, and Trustee Ken Schwartz.

Absent: None

**4. ADOPTION OF AGENDA**

A motion was made by Trustee McKinney and supported by Trustee Devereaux to adopt the agenda.

The motion carried unanimously.

**5. CITIZEN PARTICIPATION**

**A. CITIZEN COMMENTS**

- **Brenda Baker** (Ashton Court) provided an update from the Committee to Promote Superior Township. She discussed communication updates, including an annual letter and a monthly infographic available to the public. She highlighted the importance of social media engagement for township alerts.
- **YDL Library Team** values their partnership with Superior Township and gave an overview of the services, infrastructure, and activities they provide for the community. Some recent developments include a new interactive children's play area at the Superior branch and a full-time social worker to be split between the Superior and Michigan Avenue branches.
- **Ms. Mohammad** raised concerns about retaining the same auditing firm for over 20 years. Argued for soliciting bids to meet the June 30, 2025, state timeline and for considering a one-year contract.

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- **Jan Piert** supports the need for new auditors to ensure transparency and fresh perspectives.
- **Bernice Lindke** (Alan Mark Dr) expressed concerns about the controller's attendance and the need for timely financial updates.
- **Kelly Goolsby**, Community Health Worker, requested better maintenance and potential demolition of Sycamore Meadows due to chronic issues with blight. She urged the board to revisit building inspections.
- **Irma Golden** (Sheffield Dr) addressed allegations made against her during the election campaign, clarifying her background and actions.
- **Latasha Golden** (Sheffield Dr) provided further context and refuted allegations of dishonesty and defamation against Irma Golden.
- **Donovan Golden** (Sheffield Dr) provided further context and refuted allegations of dishonesty and defamation against Irma Golden.
- **Yeshua Golden** (Sheffield Dr) questioned how elected officials and candidates could provide township legal documents to attorneys and newspaper outlets.
- **Curtis Freeman** expressed concerns about the two-minute limit for public comments.
- **Rhonda McGill** (Barrington Dr) expressed concerns about the two-minute limit for public comments.
- **Jerry Clifton** (Pine Ct) questioned the board's willingness to hear public complaints because of the two-minute time constraint on public comments.
- **Bill Seacrest** (Cherry Hill Rd) thanked the board and residents for the opportunity to serve the community. His biggest gift serving was getting to know the people South of Geddes Rd. He highlighted the work of Rhonda McGill with the Southeast Michigan Land Conservancy.

**B. SUPERVISOR COMMENTS**

- Supervisor Dabish Yahkind thanked the Ypsilanti District Library team for their service to the community and she looks forward to more opportunities to work with them. Addressing concerns about the controller, she stated whether remote or not Mr. Lockie has been a great educator and thanked him for his service. Regarding Sycamore Meadows, Supervisor Dabish Yahkind recognized the significant issues affecting underserved residents in this area and stressed cross-departmental efforts to address them. She also invited collaboration with the Washtenaw County Health Department to identify actionable policies to better serve these populations. She went on to address the two-minute cap for public comments, stating that it was hard to capture unique perspectives and issues during the board meeting and she intended to go neighborhood by neighborhood to discuss in smaller forums the issues Superior

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Township residents are experiencing. Lastly, Supervisor Dabish Yahkind expressed her disappointment over the comments made against her integrity.

- Trustee McKinney thanked the Utility department and Superintendent Rickey Harding for moving quickly to ensure the safety of the residents by removing the fallen Oak Brook sign out of the road right-of-way.
- Trustee Greene thanked everyone in the room, expressing hope that strong board meeting attendance will continue throughout his term. Trustee Greene went on to acknowledge the difficulty of capturing all thoughts during the two-minute comment period but stressed the importance of listening to the community suggesting that the two-minute time limit may need reconsideration. He also highlighted the dire living conditions at Sycamore Meadows and other nearby communities, emphasizing the need for the board to take action. Lastly, Trustee Greene reminded board members to treat citizens with respect, regardless of any comments made.

**6. CONSENT AGENDA**

A motion was made by Trustee Schwartz and supported by Treasurer Lewis to approve the Consent Agenda with the following amendments:

1. Removal of the following reports:
  - A. Fire Report
  - B. Utility Report
  - C. Controller's Report
2. Correction of Minutes:
  - A. November 20, 2024, Regular Meeting

The motion carried unanimously.

**A. APPROVAL OF MINUTES**

1. NOVEMBER 20, 2024, REGULAR MEETING

**B. REPORTS**

1. BUILDING DEPARTMENT
2. FIRE DEPARTMENT
3. PARKS COMMISSION MINUTES
4. PLANNING AND ZONING REPORT
5. UTILITY DEPARTMENT
6. ASSESSING DEPARTMENT
7. SHERRIFF'S DEPARTMENT

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- ~~8. CONTROLLER'S REPORT~~
- 9. MONTHLY FINANCIAL REPORTS, OCTOBER & NOVEMBER

- C. COMMUNICATIONS
  - 1. COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP (C2PST)

**7. NEW BUSINESS**

**A. RESOLUTION 2024-63, AFFIRM SALARY OF THE CLERK**

A motion was made by Trustee Schwartz and supported by Trustee Mckinney to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2025 SALARY OF  
CHARTER TOWNSHIP OF SUPERIOR CLERK**

**RESOLUTION NUMBER: 2024-63**

**DATE: DECEMBER 16, 2024**

**WHEREAS**, the Charter Township of Superior Board of Trustees approved the 2025 budgets for all funds on December 16, 2024, and

**WHEREAS**, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees, and

**WHEREAS**, the Township auditors have requested that compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution, and

**WHEREAS**, the residents of Township continue to receive service that reflects positively on the employees, officials and trustees of the Township.


**NOW, THEREFORE, BE IT RESOLVED** that compensation for the Clerk be \$101,391 which is two percent (2.0%) higher in 2025 than her compensation of \$99,403 in 2024 as listed in the 2025 budget adopted by the Charter Township of Superior Board of Trustees.


**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16,

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2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

Roll Call: Dabish Yahkind – Yes, Lewis – Yes, Devereaux – Yes,  
Greene – Yes, McKinney – Yes, Schwartz – Yes, Robinson- No

The motion carried 6 to 1.

**B. RESOLUTION 2024-64, AFFIRM SALARY OF THE TREASURER**

A motion was made by Trustee Devereaux and supported by Trustee Mckinney to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2025 SALARY OF  
THE CHARTER TOWNSHIP OF SUPERIOR TREASURER**

**RESOLUTION NUMBER: 2024-64**

**DATE: DECEMBER 16, 2024**

**WHEREAS**, the Charter Township of Superior Board of Trustees approved the 2025 budgets for all funds on December 16, 2024, and

**WHEREAS**, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

**WHEREAS**, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and


**WHEREAS**, the residents of the Township continue to receive service that reflects positively on the employees, officials, and Trustees of the Township.

**NOW, THEREFORE, BE IT RESOLVED** that compensation for the Treasurer be \$101,391.00 which is *two percent (2.0%)* higher in 2025 than her compensation of \$99,403.00 in 2024 as listed in the 2025 budget adopted by the Charter Township of Superior Board of Trustees.

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**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

12.16.24  
\_\_\_\_\_  
Date Certified

Roll Call: Dabish Yahkind – Yes, Lewis – Yes, Devereaux – Yes,  
Greene – Yes, McKinney – Yes, Schwartz – Yes, Robinson - No

The motion carried 6 to 1.

**C. RESOLUTION 2024-65, AFFIRM SALARY OF THE SUPERVISOR**

A motion was made by Trustee Schwartz and supported by Treasurer Lewis to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2025 SALARY OF THE CHARTER TOWNSHIP OF  
SUPERIOR SUPERVISOR**

**RESOLUTION NUMBER: 2024-65**

**DATE: DECEMBER 16, 2024**

**WHEREAS**, the Charter Township of Superior Board of Trustees approved the 2025 budgets for all funds on December 16, 2024, and,

**WHEREAS**, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and,

**WHEREAS**, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and,

**WHEREAS**, the residents of the Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.


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**NOW, THEREFORE, BE IT RESOLVED** that compensation for the Supervisor to be \$102,373.00 which is *two percent (2.0%)* higher in 2025 than their compensation of \$100,366.00 in 2024 as listed in the 2025 budget adopted by the Charter Township of Superior Board of Trustees.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

Roll Call: Dabish Yahkind – Yes, Lewis – Yes, Devereaux – Yes,  
Greene – Yes, McKinney – Yes, Schwartz – Yes, Robinson – No

The motion carried 6 to 1.

**D. RESOLUTION 2024-66, AFFIRM THE 2025 SALARIES OF THE NON-UNION EMPLOYEES**

It was moved by Trustee McKinney and supported by Trustee Lewis to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES OF  
THE CHARTER TOWNSHIP OF SUPERIOR FOR THE 2025 BUDGET**

**RESOLUTION NUMBER: 2024-66**

**DATE: DECEMBER 16, 2024**

**WHEREAS**, the Superior Charter Township Board of Trustees approved the 2025 budgets for all funds on December 16, 2024, and,

**WHEREAS**, the Board of Trustees did not specifically designate the compensation for the full-time and part-time Township employees and,

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**WHEREAS**, the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and,

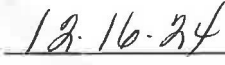
**WHEREAS**, the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

**NOW, THEREFORE, BE IT RESOLVED** that compensation for all full-time and part-time non-union employees be *two percent (2.0%)* higher in 2025 than their compensation in 2024 except as otherwise set by the 2025 budget.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

Roll Call: Dabish Yahkind – Yes, Lewis – Yes, Devereaux – Yes, McKinney – Yes, Schwartz – Yes, Robinson – Yes, Greene -No

The motion carried 6 to 1.

**E. RESOLUTION 2024-67, APPROVE THE ADMINISTRATIVE STAFF TO PURCHASE MEDICAL, DENTAL, AND VISION INSURANCE FOR EMPLOYEES OF THE TOWNSHIP.**

A motion was made by Trustee Greene and supported by Trustee McKinney to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE CHARTER TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL AND VISION INSURANCE FOR EMPLOYEES OF THE TOWNSHIP**

**RESOLUTION NUMBER: 2024-67**



**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**DATE: DECEMBER 16, 2024**

**WHEREAS**, the Charter Township of Superior provides health care insurance plan benefits to all full-time Township employees; and

**WHEREAS**, the Township's current health care insurance plan expires on December 31, 2024; and

**WHEREAS**, Township officials and staff have received and reviewed quotes for various health care providers through its agent Brown and Brown; and

**WHEREAS**, pursuant to its authority, Charter Township of Superior has elected to renew the Simply Blue HSA PPO Gold \$1,650.00 health care plan, the Delta Dental Premier dental insurance plan and the VSP vision plan for 2025 with a total health care premium cost to the township of approximately \$469,237.32 with an effective term of January 1, 2025, through December 31, 2025; and

**WHEREAS**, Charter Township of Superior will continue to offer its fulltime employees the option to opt out of health insurance in consideration of a payment to the employee of 40% of the costs of providing health care insurance resulting in a cost of \$66,550.03.

**WHEREAS**, Charter Township of Superior will offer its employees a wellness bonus in 2025 in the following amounts which is the employee's responsibility to utilize as desired to ensure maximum personal health in the amount of \$162,000.00 divided as follows:

<u>Non-union</u>		<u>Union</u>	
Single	\$3,000.00	Single	\$3,000.00
Family	\$6,000.00	Family	\$6,000.00

**WHEREAS**, the total costs to Charter Township of Superior to provide medical, dental and vision insurance, plus opt outs and wellness is \$688,787.35.

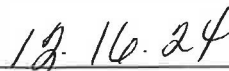
**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Supervisor, Clerk or Treasurer are authorized to execute any documents necessary to provide the described health care benefits and corollary opt out and wellness incentive payment.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

Roll Call: Dabish Yahkind – Yes, Robinson – Yes, Lewis – Yes, Devereaux – Yes,  
Greene – Yes, McKinney – Yes, Schwartz – Yes

The motion carried unanimously.

**F. RESOLUTION 2024-68, APPROVE TO SET RATE OF EMPLOYER CONTRIBUTION  
TO THE MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION AND  
UNION EMPLOYEES**

A motion was made by Trustee McKinney and supported by Trustee Schwartz to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**APPROVAL TO SET THE RATE OF EMPLOYER CONTRIBUTION TO THE MERS  
HEALTH CARE SAVINGS PROGRAM FOR NON-UNION AND UNION EMPLOYEES**

**RESOLUTION NUMBER: 2024-68**

**DECEMBER 16, 2024**

**WHEREAS**, on March 21, 2005, the Charter Township of Superior Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

**WHEREAS**, the Township contribution to each employee was set at one hundred (\$100.00) dollars per month, and this amount has been raised several times since then; and

**WHEREAS**, the Township Board has given this matter due consideration through the budgeting process;


**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board does hereby establish the monthly contribution for Health Care Savings Plan for union employees in the amount of \$450.00 per month in 2025; and does hereby establish the monthly contribution for non-union employees in the amount of \$315.00 per month in 2025.


**CERTIFICATION STATEMENT**

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2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Angela Robinson, Township Clerk

  
Date Certified

Roll Call: Dabish Yahkind – Yes, Robinson – Yes, Lewis – Yes, Devereaux – Yes, Greene – Yes, McKinney – Yes, Schwartz – Yes

The motion carried unanimously.

**G. RESOLUTION 2024-69, HEALTH CARE SAVINGS PROGRAM FOR INDIVIDUAL EMPLOYEES**

A motion was made by Clerk Robinson and supported by Trustee Schwartz to approve the resolution.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN PARTICIPATION AGREEMENTS WITH INDIVIDUAL EMPLOYEES**

**RESOLUTION NUMBER: 2024-69**

**DATE: DECEMBER 16, 2024**

**WHEREAS**, Superior Charter Township employees hired prior to November 1, 2011, are permitted to request the Superior Township Board to amend their MERS Health Care Savings Plan Participation Agreement (HCSP) once per calendar year; and

**WHEREAS**, employees hired after November 1, 2011, are a separate and distinct group for purposes of their MERS Health Care Savings Plan Participation Agreement (HCSP), and are divided into non-union and union groups, and each group must vote as a separate group to amend their contribution by majority vote; and,

**WHEREAS**, said non-union decided in November 2024 not to amend the amount withheld and continue to contribute at the rate of 3% for and the union groups decided to amend their amount to 3% of their gross pay; and,

**WHEREAS**, the following employees hired prior to November 1, 2011, have requested a change in the amount they contribute to their HCSP for fiscal 2025 heretofore.

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NAME		New Rate
French, Jeffrey	<b>Fire Union Health Option #1</b>	<b>2%</b>
Bach, Shaun	<b>Fire Union Health Option #1</b>	<b>0%</b>

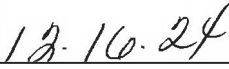
**NOW, THEREFORE, BE IT RESOLVED** that a new MERS Health Care Savings Plan Participation Agreement be created for each above employee with the employee contribution rates for 2025 as indicated above, with all other provisions of their current existing MERS Health Care Savings Plan Participation Agreement to remain the same.

**BE IT FURTHER RESOLVED** that any fulltime employee, upon termination or separation from Superior Township, may elect roll over any amount of cash owed to the employee into their individual MERS Health Care Savings Plan by virtue of any unpaid regular pay, unpaid overtime pay, unpaid education pay, unpaid longevity pay, unpaid vacation pay, unpaid sick time pay, and unpaid personal time pay.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
 \_\_\_\_\_  
 Angela Robinson, Township Clerk

  
 \_\_\_\_\_  
 Date Certified

Roll Call: Dabish Yahkind – Yes, Robinson – Yes, Lewis – Yes, Devereaux – Yes, Greene – Yes, McKinney – Yes, Schwartz – Yes

The motion carried unanimously.

**H. RESOLUTION 2024-70, OPT-OUT PA 152-2024**

A motion was made by Trustee Devereaux and supported by Trustee Schwartz to approve the resolution.

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**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN  
THE 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE  
CONTRIBUTION ACT**

**RESOLUTION NUMBER: 2024-70**

**DATE: DECEMBER 16, 2024**


**WHEREAS**, Public Act 152 of 2011 contains three options for complying with the requirements of the Act:

1. Section 3 – Hard Caps Option- limits a public employer’s total health care costs for employees based on coverage in the Act.
2. Section 4 – 80%/20% Option – limits a public employers share of total annual health care costs to not more than 80%.
3. Section 8- Exemption Option – a local unit of government as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body.

**WHEREAS**, the Charter Township of Superior Board of Trustees has decided to adopt the annual exemption option, section 8 of the Act, as its choice of compliance under the Act.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Angela Robinson, Township Clerk

  
Date Certified

Roll Call Vote: Dabish Yahkind – Yes, Robinson – Yes, Lewis – Yes, Devereaux – Yes, Greene – Yes, McKinney – Yes, Schwartz – Yes

The motion carried unanimously.

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**I. RESOLUTION 2024-71, RESOLUTION TO MOVE THE SUPERVISION AND  
OVERSIGHT OF THE UTILITY DEPARTMENT TO THE TOWNSHIP SUPERVISOR**

A motion was made by Trustee Schwartz and supported by Treasurer Lewis to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO MOVE THE SUPERVISION AND OVERSIGHT OF THE UTILITY  
DEPARTMENT TO THE TOWNSHIP SUPERVISOR**

**RESOLUTION NUMBER: 2024 -71  
DATE: DECEMBER 16, 2024**

**WHEREAS**, the Board of Trustees (Board) of the Charter Township of Superior wishes to move the supervision and oversight of the Utilities Department from the Utility Department Superintendent and Utility Department Director positions; and,

**WHEREAS**, section 42.10 of the State of Michigan Charter Township Act provides the Township Board with the power to delegate certain duties of the Township; and,


**WHEREAS**, the Board wishes to delegate supervision of the Utility Department to the Township Supervisor;

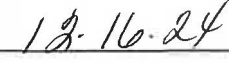
**WHEREAS**, the Board wishes to reassign the following functions and duties to the Supervisor: 1) managing and supervising the operation of all Township utilities, and 2) seeing that all terms and conditions imposed in favor of the Township or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed.

**NOW, THEREFORE, BE IT RESOLVED** that the Utilities Department will report directly to the Supervisor.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

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Roll Call Vote: Dabish Yahkind – Yes, Lewis – Yes, Devereaux – Yes,  
McKinney – Yes, Schwartz – Yes, Greene – No, Robinson - No

The motion carried 5 to 2.

**J. RESOLUTION 2024-72, BUDGET AMENDMENTS FOR YEAR-END 2024**

A motion was made by Trustee Greene and supported by Trustee Devereaux to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**BUDGET AMENDMENTS FOR ALL FUNDS**

**RESOLUTION NUMBER: 2024-72**

**DATE: DECEMBER 16, 2024**

**WHEREAS**, the Charter Township of Superior Board of Trustee’s has carefully reviewed the Township’s current spending, and


**WHEREAS**, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide for the needs of the Township, and


**WHEREAS**, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2024 and offers the following budget amendments.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached spreadsheet.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

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The motion carried unanimously.

**K. RESOLUTION 2024-73, RESOLUTION TO APPROVE THE AUDITING SERVICE PROPOSAL WITH PFEFFER, HANNIFORD, AND PALKA, CERTIFIED PUBLIC ACCOUNTS – AUDIT ENGAGEMENT LETTER**

A motion was made by Treasurer Lewis and supported by Trustee Schwartz to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE AUDITING SERVICE PROPOSAL WITH  
PFEFFER, HANNIFORD, AND PALKA, CERTIFIED PUBLIC ACCOUNTANTS  
AUDIT ENGAGEMENT LETTER**

**RESOLUTION NUMBER: 2024-73**

**DATE: DECEMBER 16, 2024**

**WHEREAS**, the Superior Charter Township Board of Trustees has reviewed the audit engagement letter presented by Pfeffer, Hanniford & Palka, Certified Public Accountants, detailing the scope and objectives for the audit of the financial statements of the Charter Township of Superior for the year ended December 31, 2024; and

**WHEREAS**, the audit engagement letter includes the auditing of the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter Township of Superior; and

**WHEREAS**, the engagement letter outlines the responsibilities of the auditors and the management, the audit procedures for internal control and compliance, the identification of significant risks, and the preparation of the financial statements in accordance with generally accepted accounting principles in the United States of America; and

**WHEREAS**, the Board acknowledges the importance of this audit in ensuring the financial integrity and transparency of the Charter Township of Superior.

**WHEREAS**, Pfeffer, Hanniford & Palka, Certified Public Accountants, propose for 2024 an audit fee of \$28, 500.00 which is a \$4,500 increase; and



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**PHP'S proposal for:**

- 2024 \$28,500
- 2025 \$29,500
- 2026 \$30,500

**Prior Contract Costs:**

- 2023 \$24,000
- 2022 \$23,750
- 2021 \$23,500


**WHEREAS**, several factors have contributed to the increase in audit fees. The primary factor is the rising cost of staffing, which has necessitated annual salary increases of 15 to 20% in recent years to maintain adequate staffing levels. Additionally, increased costs in health insurance benefits, malpractice insurance premiums, and other audit-related expenses have significantly impacted overall audit costs; and

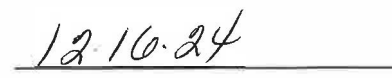
**WHEREAS**, the Superior Township is also subject to new accounting standards, including GASB #84, GASB #87, GASB #101, and ASC #606, which pertain to revenue recognition. These standards require additional time and resources to ensure compliance with Generally Accepted Accounting Principles (GAAP). This may lead to extended audit timelines, particularly if staffing changes occur within the Superior Township Accounting Department during the fieldwork phase. Any potential cost increases resulting from these factors will be communicated to the Township prior to implementation. The estimated time required for the 2024 audit is approximately 200 hours, at a minimum hourly rate of \$140;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Superior Charter Township Board of Trustees approves the audit engagement letter and fee of \$28,500.00 from Pfeffer, Hanniford & Palka, as presented. The Township Supervisor is authorized to sign the response section of the engagement letter, confirming the Township's understanding and agreement to the terms of the audit engagement. All Township officials and staff are directed to cooperate fully with Pfeffer, Hanniford & Palka during the audit process and provide all necessary information and assistance as required.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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A motion was made by Trustee Devereaux and supported by Trustee McKinney to approve a one-year contract instead of the original proposed three-year contract with Pfeiffer, Hanniford & Palka.

Roll Call: Dabish Yahkind – Yes, Robinson – Yes, Lewis – Yes, Devereaux – Yes, Greene – Yes, McKinney – Yes, Schwartz – Yes

The motion carried unanimously.

**L. RESOLUTION 2024-74, RESOLUTION TO APPOINT SUPERIOR TOWNSHIP BOARD MEMBERS TO SERVE ON SUPERIOR TOWNSHIP COMMITTEES, COMMISSIONS, BOARDS, AND AUTHORITIES**

A motion was made by Trustee Greene and was supported by Trustee Mckinney to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPOINT SUPERIOR TOWNSHIP BOARD MEMBERS  
TO SERVE ON SUPERIOR TOWNSHIP COMMITTEES, COMMISSIONS,  
BOARDS AND AUTHORITIES**

**RESOLUTION NUMBER: 2024-74**

**DATE: DECEMBER 16, 2024**

Planning Commission	Brenda McKinney
Park Commission Liaison	Sarah Devereaux
Zoning Board of Appeals	Dana Greene
Supervisor Pro Tem	Brenda McKinney
SEMCOG	Emily Dabish Yahkind/Lisa Lewis
Superior Scenes	Emily Dabish Yahkind/Sarah Devereaux
Dixboro Design Review Board	Emily Dabish Yahkind/Sarah Devereaux
Wetlands Board	Ken Schwartz
WATS	Emily Dabish Yahkind
County Non-Motorized Trail Committee	Emily Dabish Yahkind
Election Commission	D. Greene/K. Schwartz/A. Robinson
Washtenaw Co. Solid Waste Authority	Emily Dabish Yahkind
Urban County	Emily Dabish Yahkind/Lisa Lewis


**NOW, THEREFORE, BE IT RESOLVED** that the Board members are hereby duly appointed to serve on the committees, commissions, boards, and authorities of Superior

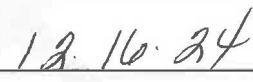
**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Township, as outlined above, and shall undertake their respective roles with the dedication and expertise required to further the goals and responsibilities of these bodies.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

Yes – 6, No – Clerk Robinson

The motion carried 6 to 1.

**M. RESOLUTION 2024-75, RESOLUTION TO APPROVE SUPERIOR TOWNSHIP APPOINTMENTS TO THE PLANNING COMMISSION AND ZONING BOARD OF APPEALS**

A motion was made by Trustee Lewis and supported by Clerk Robinson to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE SUPERIOR TOWNSHIP APPOINTMENTS TO THE  
PLANNING COMMISSION AND ZONING BOARD OF APPEALS**

**RESOLUTION NUMBER: 2024-75**

**DATE: DECEMBER 16, 2024**

**Planning Commission:**

Curt Wolf, Term Expires January 2028

**Zoning Board of Appeals:**

Jack Gilbreath, Term Expires January 2028

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Meghan Winslow, Term Expires January 2028  
Guy T. Conti, Term Expires January 2028

**NOW, THEREFORE, BE IT RESOLVED** that the Board members are hereby duly appointed to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective roles with the dedication and expertise required to further the goals and responsibilities of these bodies.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

The motion carried unanimously.

**N. RESOLUTION 2024-76, RESOLUTION TO HIRE A BILLING SPECIALIST AND RESIDENTIAL LIAISON**

A motion was made by Treasurer Lewis and supported by Clerk Robinson to approve the resolution.

The motion was withdrawn by Supervisor Dabish Yahkind.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO HIRE A BILLING SPECIALIST & RESIDENTIAL LIAISON**

**RESOLUTION 2024-76**

**DATE: DECEMBER 16, 2024**

**WHEREAS**, the Superior Township Utility Department (STUD) has a Billing Specialist and Residential Liaison vacancy; and,


**WHEREAS**, Landis Smith was selected to fulfill the Billing Specialist and Residential Liaison duties as set forth by the Utility Director and has performed the duties outstandingly.

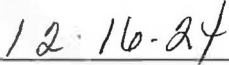
**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**NOW THEREFORE**, the Superior Township Board hereby approves hiring Landis Smith as Billing Specialist and Residential Liaison at a wage of \$35.36 per hour.

**CERTIFICATION STATEMENT**

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Angela Robinson, Township Clerk

  
\_\_\_\_\_  
Date Certified

A motion was made by Trustee Devereaux and supported by Trustee McKinney to approve the Billing Specialist and Residential Liaison hire full-time at the current pay rate and benefits for 30 days.

Roll Call - Roll Call: Dabish Yahkind – Yes, Robinson – Yes, Lewis – Yes, Devereaux – Yes, Greene – Yes, McKinney – Yes, Schwartz – Yes

The motion carried unanimously.

**O. MOTION TO APPROVE TOWNSHIP HOLIDAY SCHEDULE 2025**

A motion was made by Trustee Greene and supported by Trustee Devereaux to approve the 2025 holiday schedule.

The motion carried unanimously.

**P. MOTION TO APPROVE TOWNSHIP MEETING SCHEDULE 2025**

A motion was made by Trustee Devereaux and supported by Clerk Robinson to approve the 2025 meeting schedule.

The motion carried unanimously.

**Q. AGREEMENT FOR SUBAWARD OF FEDERAL FINANCIAL ASSISTANCE  
AMERICAN RESCUE PLAN ACT (ARPA) TO THE COUNTY OF WASHTENAW**

A motion was made by Trustee Schwartz and supported by Trustee Devereaux to approve the agreement.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Roll Call: Dabish Yahkind – Yes, Robinson – Yes, Lewis – Yes, Devereaux – Yes, Greene – Yes, McKinney – Yes, Schwartz – Yes

The motion carried unanimously.

**R. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS**

A motion was made by Trustee Devereaux, supported by Treasurer Lewis, to approve the bills and disbursements, with the exception of the OHM line item, which will be addressed at the January board meeting.

The motion carried unanimously.

**S. PLEAS AND PETITIONS**

- **Bernice Lindke** urged the board to ensure the controller attends all meetings and manages budget amendments more promptly, including adjusting the undesignated fund balance. She highlighted financial discrepancies, such as misallocated expenses and unaccounted funds, and suggested taking inventory of township property for potential sale to prevent deficit spending.
- **Rhonda McGill** questioned the rationale behind annual blanket raises, urged the board to investigate the justification for these increases, and emphasized the critical need for a dependable controller to address financial concerns. She highlighted ongoing accountability issues, the lack of answers despite repeated requests, and expressed frustration over the controller's continued absence, urging the board to take decisive action.
- **Ms. Mohammad** criticized the board's lack of awareness about the financial deficit, emphasizing the importance of proactive financial planning and grant writing. She demanded increased transparency by publishing meeting resolutions as hyperlinks on the website before meetings, enabling residents to review and provide input, and request voting results to be posted online for future accountability.
- **Steph** thanked Trustee Greene for thoroughly reviewing fire, utility, and controller reports, seeking details on key incidents, and ensuring accountability for the controller's repeated absences from monthly meetings.
- **Kelly Goolsby** asked for clarification on whether the hiring moratorium would affect the hiring of a housing inspector. She also expressed deep concern over the deteriorating living conditions in Sycamore Meadows, citing health hazards, water main breaks, ceiling collapses, and black mold. She urged the board to take accountability and immediate action, highlighting perceived bias in inspections and emphasizing that no residents should have to endure such unsafe and unhealthy conditions.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**T. ADJOURNMENT**

A motion was made by Trustee Schwartz and supported by Supervisor Dabish Yahkind. The motion carried and the meeting adjourned at 9:36 p.m.

Respectfully submitted,

Angela Robinson, Clerk

DRAFT

