



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

DECEMBER 2024

Regular Meeting

will be held on

MONDAY, DECEMBER 16, 2024, @ 6:00 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Sharon Bryant-Phillips	Jack Smiley
Martha Kern-Boprie	Gregory Vessels
Curtis Freeman	Matthew Yahyai
Nahid Sanii-Yahyai	

Superior Township Parks & Recreation Commission

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PARKS &
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**PARKS & RECREATION COMMISSION REGULAR MEETING
DECEMBER 16, 2024 @ 6:00 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) November 25, 2024; Regular Meeting
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Dixboro Village Green 2025 Schedule of Events
 - B) TF23-0058 Project Agreement Executed by DNR
- 9) OLD BUSINESS**
 - A) 2025 Farming Agreement
 - B) "Rock" Property Committee Update
 - C) 2025 Proposed Budget
- 10) NEW BUSINESS**
 - A) 2024 Final Budget Amendments
 - B) Resolution 2024-3; Ducks Unlimited Grant
 - C) 2025 P&R Commission Meeting Dates
 - D) 2025 Board Meeting Attendees
- 11) BILLS FOR PAYMENT**
 - A) November 26, 2024 – December 16, 2024
- 12) FINANCIAL STATEMENT**
 - A) November 2024 Revenue & Expenditure Report
 - B) November 2024 Balance Sheet
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: January 27, 2025 @ 6:30pm

5A

Superior Charter Township Parks & Recreation Commission
Regular Meeting
November 25, 2024

Proposed Minutes

1. Call to Order
The meeting was called to order at 6:30 pm by Chair Nahid Sanii-Yahyai.

2. Roll Call
Park Commissioners present: Curtis Freeman, Matthew Yahyai, Greg Vessels, Nahid Sanii-Yahyai, Martha Kern-Boprie, Jack Smiley, Sharon Bryant-Phillips

Park Commissioners absent: none

Others present: Juan Bradford, Parks & Rec Dept Director, Trustee Dana Green, Brenda Baker, Susan LaCroix, Steven Peach

3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval
It was moved by Greg Vessels and supported by Curtis Freeman to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval
 - A. October 28, 2024, regular meeting
It was moved by Curtis Freeman and supported by Greg Vessels to approve the minutes of 10/28/24 as drafted. The motion carried.

6. Citizen Participation
Brenda Baker addressed the Park Commission about the comments attributed to her in the minutes of October 28, 2024, under Pleas and Petitions. She clarified that when she spoke about the number of candidates for Park Commission, she did note there were six candidates on the Democratic party, not four as recorded in the minutes. Commission Secretary Martha Kern-Boprie responded that she thought she heard Brenda say four candidates. Commissioner Jack Smiley recalled hearing Brenda say six candidates. Martha said she would correct the number of candidates in the minutes of October 28, 2024.

Susan LaCroix introduced herself as a member of the Legacy Land Conservancy which is a part of the Washtenaw County Land Conservation Collective. These organizations can send a "tool kit" to help landowners move forward in land preservation initiatives. Commissioner Sharon Bryan-Phillips spoke about "Woofers" an international organization that helps people interested in land preservation. Commissioner Jack Smiley asked if the organizations Susan works with are involved with a federal US Dept of Agriculture (USDA) grant. Susan responded they are somewhat involved. Jack also stated he is interested in learning more about the tool kit, and recommended a special meeting be scheduled for a presentation on it. Susan said her organization could give a presentation in March or April. A public meeting on March 10, 2025, was suggested by Juan Bradford, and commissioners asked Juan to pursue this.

7. Reports
 - A. Chairperson
Chair Nahid Sanii-Yahyai welcomed new park commissioners Sharon Bryant-Phillips and Matthew Yahyai. A new liaison from the Township Board has not been appointed yet, as the new board has not

met yet. Nahid recommended a farm education program modeled after the MSU program the “Rock Committee” visited. Nahid also recommended planting ash trees.

B. Director

Juan Bradford submitted a written report. He reminded park commissioners the Township Board will hold a special meeting on Friday, December 13 at 5:30 pm to set millage rates and approve the 2025 Budgets. The regular meeting of the Township Board will take place on Monday, December 16 at 7:00 pm.

C. Township Board Liaison

A Township Board Liaison has not been appointed yet, as the new Township Board has not met yet.

D. Board Meeting Attendee

Greg Vessels and Martha Kern-Boprie were present for the Township Board meeting on November 18. There was not a quorum present, so the meeting did not take place. Supervisor Ken Schwartz, Clerk Lynette Findley and Trustee Bernice Lindke were present. Township Board members present agreed to hold a special meeting on Wednesday, November 20 at 10:30 am.

E. Park Steward

Juan Bradford spoke with Ellen Kurath. Ellen has been tending plants she planted last year. She sprayed them with deer repellent which has allowed the plants to grow well.

F. Safety

Juan Bradford reported there were no accidents or injuries in the past month.

It was moved by Martha Kern-Boprie and supported by Curtis Freeman to receive the reports. The motion carried.

8. Communications

A. Thank you letter to Brookside Farms

It was moved by Martha Kern-Boprie and supported by Jack Smiley to receive the communications. The motion carried.

9. Old Business

A. Controller’s Report

Juan Bradford reviewed items in the Controller’s report on proposed 2025 budgets, and inconsistencies in the data presented.

B. 2025 Proposed Board Budget Resolutions

Juan Bradford reviewed the proposed 2025 budgets for the Park Fund with the Park Commission. There were two different budgets, one proposed by former Township Supervisor Schwartz and one proposed by the Park Commission. The version requested by the Park Commission is higher by \$105,332 which is the amount needed to expand the three permanent part-time maintenance staff to permanent full-time staff with benefits. Martha Kern-Boprie noted the budget documents appear some confusing, as they refer to a version with three full-time Parks & Rec employees and the other version with three part-time Parks & Rec employees, when the Options really are four full time Parks & Rec employees (Director plus three full-time maintenance employees) and (full-time Director and three part-time maintenance employees). Jack Smiley commented that it may be time to decrease our budget request and negotiate. Juan Bradford reported he seeks a meeting with Supervisor Emily Yahkind about the budget. Sharon Bryant-Phillips asked that future budget documents be presented in a simpler format in lay person’s language.

C. “Rock Property” Committee Update

Committee chair Jack Smiley reported there is no update at this time. He wishes to have a meeting with the committee members, after the Park Commission meeting ends.

D. Proposed 2025 Farming Lease for "Rock Property" Update

While working on the lease agreement with Steven Peach to farm around 186 acres of the "Rock Property" Juan and Steven were informed of a state law requires in cases of government owned land that is leased for income to the government owner, the land be assessed and property taxes levied on the property that is leased. The lease amount plus the potential property tax could make the land to expensive for Mr. Peach to lease. Juan and Mr. Peach will continue to work on a draft lease agreement. There is a value to the township in continuing the farming operation on the land. It is possible that the lease revenue to the township will be very small, beyond the property tax amount paid by Mr. Peach.

10. New Business

A. Election of 2025 Park Commission Officers

Martha Kern-Boprie nominated Nahid Sanii-Yahyai as Commission Chairperson. Greg Vessels supported the nomination. Nahid Sanii-Yahyai was elected Chairperson by unanimous vote.

Nahid Sanii-Yahyai nominated Greg Vessels as Vic-Chairperson. Curtis Freeman supported the nomination. Greg Vessels was elected Vic-Chairperson by unanimous vote.

Nahid Sanii-Yahyai nominated Martha Kern-Boprie as Secretary. Matthew Yahyai supported the nomination. Martha Kern-Boprie was elected Secretary by unanimous vote.

B. Approve Purchase of Pick-up Truck

At the October 28 meeting of the Park Commission a concept was endorsed of using an additional \$25,000.00 in ARPA revenue to purchase a used pick-up truck for use by the Park Director. Juan discussed this with Don Waligore, and learned that the pick-up truck used by maintenance staff is 23 years old, and it would be prudent to replace that truck with a new truck, and have Juan drive the older truck.

Juan presented information on vehicles available, and their prices. He explained the preferred vehicle is a Ford F-350. He could only find a new 2024 Ford F-350 at Gene Butman Ford in Ypsilanti for \$48,480. He found a new Ford F-250 at two dealerships:

Gorno Ford in Woodhaven	\$46,472
Gene Butman Ford in Ypsilanti	\$48,497

The Gorno dealership would not have an F-350 available for another year.

He located used Ford Ranger trucks for less cost, but found their options were more than what the Parks Dept needs.

2021 Ford Ranger XLT	\$31,995
Gene Butman Ford, Ypsilanti	

2020 Ford Ranger Lariat	\$30,500
Atchinson Ford, Belleville	

Sharon Bryant-Phillips advocated for purchasing an electric truck. She owns one and is very happy with it.

After much discussion, Martha Kern-Boprie moved to purchase a Ford F-350 pick-up truck from Gene Butman Ford for an amount not to exceed \$48,480.00. Curtis Freeman supported the motion. A roll call vote was taken.

Curtis Freeman	Yes
Matthew Yahyai	Yes

Greg Vessels	Yes
Nahid Sanii-Yahyai	Yes
Martha Kern-Boprie	Yes
Jack Smiley	Yes
Sharon Bryant-Phillips	No

The motion carried.

C. Christmas Tree Lighting December 7 – Volunteers Needed

The Christmas Tree Lighting event will take place on Saturday, December 7 at 6:00 the Old Township Hall. Volunteers should arrive by 5:30 pm.

Volunteers included:

Curtis Freeman	Matthew Yahyai
Nahid Sanii-Yahyai	Greg Vessels
Martha Kern-Boprie	

Dress warmly. This is an outdoor event.

11. Bills for Payment

It was moved by Greg Vessels and supported by Curtis Freeman to approve payment of the bills totaling \$28,819.64 through 11/25/24. The motion carried.

12. Financial Statements

A. October 2024 Revenue & Expenditure Statement

It was moved by Curtis Freeman and supported by Martha Kern-Boprie to receive the October 2024 Revenue & Expenditure Statement. The motion carried.

B. October 2024 Balance Sheet

It was moved by Greg Vessels and supported by Curtis Freeman to receive the October 2024 Balance Sheet. The motion carried.

13. Pleas and Petitions

Brenda Baker noted that she received an announcement sent from Superior Township to all email contacts that there would be a Parks & Recreation Commission meeting on November 25, 2024, at 6:30 pm. She could not readily find an agenda and packet on the township website. Eventually she did obtain these files, but it was complicated and not user friendly. Juan Bradford said he would discuss this with the Clerk's staff.

Martha Kern-Boprie reminded Park Commissioners that the next meeting is on December 16 at 6:00 pm. This is the third Monday in December and 30 minutes earlier than usual. This schedule is necessary to avoid conflicts with Christmas holidays, and with the Township Board meeting at 7:00 pm on December 16.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Curtis Freeman to adjourn the meeting at 8:00 pm. The motion carried.



PARKS &
RECREATION

**DIRECTORS REPORT
DECEMBER 16, 2024**

73.

- Next Board of Trustees Meeting: **Tuesday**, January 21, 2025 @ 7:00pm
- Parks & Recreation Commission Attendee: TBD

- Thank you to the Commissioners, staff, and the Committee to Promote Superior Township volunteers for helping to make the Christmas Tree Lighting event a huge success!!! The evening was filled with smiling faces.

- The new Township Supervisor has implemented weekly Department Head meetings. These will prove very beneficial as we all share updates from each department as well as current happenings in the Township

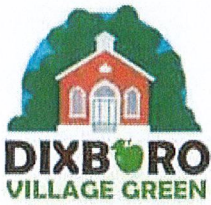
- We took possession of our new maintenance truck on Tuesday, December 10th.

- As always, thank you for your continued support! I look forward to continuing the great work we do together for the benefit of our residents!

Merry Christmas and Happy New Year,

A handwritten signature in blue ink, appearing to read "Juan Bradford", with a large, sweeping flourish extending upwards and to the right.

Juan Bradford



5221 Church Road
Ann Arbor, MI 48105
734-619-7967
info@dixborofarmersmarket.org
DixboroVillageGreen.org
DixboroFarmersMarket.org

8A

MEMORANDUM

To: Emily Dabish-Yahkind, Supervisor
Superior Charter Township
Juan Bradford, Director
Superior Township Parks & Recreation

From: Tom Freeman, President
Dixboro Village Green, Inc.

Date: November 20, 2024

Re: DVG, Inc. 2025 Schedule of Events

Listed below is the 2025 schedule for events to be held on the Dixboro Village Green. All events will be managed by Dixboro Village Green, Inc. a 501 (c) (3) non-profit organization focused on community building within Superior Township.

Dixboro Farmers' Market:

- Held on Friday afternoon's from 3:00 – 6:00 pm
- Starting May 23rd
- Ending October 24th
- No market on July 4th

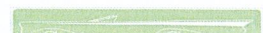
Special Events:

- Easter Egg Hunt – April 19th (in collaboration with Dixboro United Methodist Church)
- Movie Night on the Green – July 12th (in collaboration with Superior Township Parks & Recreation)
- Cars on the Green – September 12th (classic car show, rain date - September 19th)
- Trunk or Treat – October 24th (in collaboration with Dixboro United Methodist Church)
- Dixboro Village Christmas – December 13th (in collaboration with Dixboro United Methodist Church)

DVG will be submitting an application for a Transient Amusement Enterprise permit. as required, in advance of the 2025 Market Season. Please feel free to contact us if you have any questions or need additional information.

Board of Directors:

Brian Anderson, Kevin Cox, Brenda Dani, Emily Dabish-Yahkind, Tom Freeman, Margy Goodnoe, Randy Graichen, Sandy Graichen, Carl Johns, Charles Paterka, Anita Sandretto, Peter Sandretto, Barbara Scheffer,



JB

Juan Bradford

From: noreply-migrants@michigan.gov
Sent: Monday, November 25, 2024 7:30 AM
To: Juan Bradford
Subject: TF23-0058 Project Agreement Executed by DNR

Superior Charter Township - Washtenaw, Washtenaw County
TF23-0058
Superior Greenway Nature Preserve Acquisition

The project agreement for the grant referenced above has been fully executed and can be viewed in MiGrants. Detailed guidance on the steps to complete the project are provided for in the “Acquisition Project Procedures” booklet. Some final reminders regarding the project:

1. Do not begin the appraisal until due diligence and a title search on the property have been completed and approved by the DNR.
2. Please do not make a written offer to purchase or undertake the acquisition until you have written Department of Natural Resources (DNR) approval of your appraisal(s).
3. Guidance on the steps you must take in completing your project is provided for in the “Acquisition Project Procedures” including the “Appraisal Report Standards” that your appraiser must follow.
4. Your Agreement commits you to complete your land acquisition project in two years.
5. Any changes to your project, including reducing or adding to the area to be acquired from that described in the Agreement, requires prior written approval from the DNR.

Please contact your grant coordinator if you have additional questions.

9A

LAND AGREEMENT FOR FARMING

Superior Charter Township, landowner of 300 acres located in Sections 20 & 29 of Superior Township, Michigan, enters into agreement with **Steve Peach**, to farm 188 tillable acres for all normal activities associated with agricultural purposes and operations.

The term of this agreement is for the crop year of 2025.

It is agreed that the landowner will not be held liable for any personal injury to Steve Peach or any other workers involved in farming activity on the property.

All 2025 crops will belong to Steve Peach.

Pursuant to the bond issuance for this property the consideration for the use of the land will be its soil and property management and the Township will not charge a fee.

Nahid Sanii-Yahyai
Parks & Recreation Chair

Date

Steve Peach
Farmer

Date



2025 Budget - PROPOSED 12/12/24



BUDGETS

PARKS & RECREATION DEPARTMENT	ACTUALS Jan - Jun 2024	2024 AMENDED	2025 PROPOSED	2024 to 2025 CHANGE	
				\$	%
Revenue: 669.000 - Interest/Dividends	\$6,744	\$4,000	\$13,000	\$9,000	225.0%
669.000 - Investment Earnings	\$5,880	\$15,000	\$11,000	(\$4,000)	-26.7%
674.000 - Donations	\$2,327	\$1,200	\$1,200	\$0	0.0%
687.000 - Insurance Reimbursement	\$0	\$0	\$0	\$0	0.0%
691.101 - General Fund Contribution	\$198,800	\$397,601	\$390,736	(\$6,865)	-1.7%
692.101 - Add'l General Fund Contribution - Mowing Township properties	\$10,801	\$21,602	\$21,602	\$0	0.0%
699.999 - Appropriation from Fund Balance	\$0	\$12,786	\$85,000	\$72,214	564.8%
Total Revenue	\$224,553	\$452,189	\$522,538	\$70,349	15.6%
Expense: 752 - Administration Department:					
703.000 - Salaries	\$43,922	\$87,845	\$89,602	\$1,757	2.0%
703.001 - Commission Stipends	\$9,345	\$20,248	\$20,586	\$338	1.7%
709.000 - FICA	\$9,913	\$21,408	\$21,923	\$515	2.4%
715.000 - Pension	\$12,065	\$27,300	\$27,695	\$395	1.4%
725.000 - Taxable Benefits	\$10,395	\$18,303	\$20,548	\$2,245	12.3%
725.001 - HCSP	\$1,800	\$3,600	\$3,780	\$180	5.0%
752.000 - Operating Supplies	\$516	\$1,000	\$1,000	\$0	0.0%
804.000 - Professional Services - Audit	\$1,050	\$1,200	\$1,200	\$0	0.0%
806.000 - Professional Services-Other	\$359	\$3,500	\$2,000	(\$1,500)	-42.9%
826.000 - Bank Fees	\$27	\$300	\$300	\$0	0.0%
840.001 - Medical Insurance	\$0	\$0	\$0	\$0	0.0%
840.002 - Dental Insurance	\$342	\$685	\$719	\$34	5.0%
840.003 - Vision Insurance	\$94	\$189	\$198	\$9	4.9%
840.004 - Life Insurance	\$68	\$136	\$143	\$7	5.2%
950.000 - Telecommunications	\$299	\$700	\$600	(\$100)	-14.3%
841.000 - Postage	\$0	\$100	\$100	\$0	0.0%
860.000 - Transportation	\$573	\$1,800	\$100	(\$1,700)	-94.4%
900.000 - Printing & Publishing	\$0	\$500	\$500	\$0	0.0%
910.000 - Training	\$70	\$1,400	\$2,000	\$600	42.9%
915.000 - Memberships & Dues	\$655	\$650	\$700	\$50	7.7%
934.000 - Repairs & Maintenance	\$0	\$500	\$500	\$0	0.0%
935.000 - Insurance & Bonds	\$6,035	\$11,025	\$12,500	\$1,475	13.4%
940.000 - Office Rent	\$0	\$7,000	\$7,000	\$0	0.0%
955.000 - Misc. Expense	\$0	\$200	\$200	\$0	0.0%

90.



2025 Budget - PROPOSED 12/12/24



		ACTUALS Jan - Jun 2024	2024 AMENDED	2025 PROPOSED	2024 to 2025 CHANGE	
					\$	%
PARKS & RECREATION DEPARTMENT						
	986.000 - Equipment under \$5,000	\$0	\$1,000	\$1,000	\$0	0.0%
	Total 752 - Administration Department	\$97,528	\$210,589	\$214,895	\$4,306	2.0%
	756 - Recreation Department:					
	703.000 - Salaries	\$1,365	\$14,177	\$12,311	(\$1,866)	-13.2%
	725.000 - Taxable Benefits	\$0	\$200	\$0	(\$200)	-100.0%
	752.000 - Operating Supplies	\$1,775	\$4,200	\$4,500	\$300	7.1%
	806.000 - Prof. Services - Other	\$2,860	\$8,000	\$9,000	\$1,000	12.5%
	860.000 - Transportation	\$0	\$100	\$100	\$0	0.0%
	934.000 - Repairs & Maintenance	\$0	\$500	\$500	\$0	0.0%
	955.000 - Signage	\$72	\$2,000	\$2,000	\$0	0.0%
	Total 756 - Recreation Department	\$6,072	\$29,177	\$28,411	(\$766)	-2.6%
	770 - Park Maintenance Department:					
	703.000 - Salaries	\$64,301	\$141,711	\$143,964	\$2,253	1.6%
	725.000 - Taxable Benefits	\$1,574	\$1,803	\$4,068	\$2,265	125.6%
	740.000 - Herbicide	\$0	\$500	\$500	\$0	0.0%
	752.000 - Operating Supplies	\$3,647	\$5,775	\$7,500	\$1,725	29.9%
	754.000 - Fuel	\$2,805	\$6,825	\$7,000	\$175	2.6%
	757.000 - Uniforms	\$173	\$800	\$800	\$0	0.0%
	805.000 - Natural Habitat Management	\$0	\$5,800	\$6,000	\$200	3.4%
	806.000 - Professional Services - Other	\$913	\$2,500	\$1,200	(\$1,300)	-52.0%
	850.000 - Telecommunications	\$340	\$1,800	\$1,800	\$0	0.0%
	860.000 - Transportation	\$0	\$100	\$100	\$0	0.0%
	910.000 - Training	\$645	\$700	\$1,000	\$300	42.9%
	92.000 - Utilities	\$149	\$500	\$500	\$0	0.0%
	934.000 - Repairs & Maintenance	\$11,923	\$13,112	\$13,500	\$388	3.0%
	934.001 - Sand, Gravel	\$0	\$5,500	\$2,500	(\$3,000)	-54.5%
	955.000 - Signage	\$0	\$800	\$800	\$0	0.0%
	985.000 - Equipment over \$5,000	\$0	\$5,697	\$85,000	\$79,303	1392.0%
	986.000 - Equipment Under \$5,000	\$1,212	\$4,500	\$3,000	(\$1,500)	-33.3%
	Total 770 - Parks Maintenance Department	\$87,681	\$198,423	\$279,232	\$80,809	40.7%



2025 Budget - PROPOSED 12/12/24



		ACTUALS Jan - Jun 2024	BUDGETS		2024 to 2025 CHANGE	
			2024 AMENDED	2025 PROPOSED	\$	%
PARKS & RECREATION DEPARTMENT						
	771 - Park Development/Improvement:					
	752.000 - Operating Supplies	\$3,315	\$8,000	\$0	(\$8,000)	-100.0%
	951.000 - Projects	\$5,260	\$6,000	\$0	(\$6,000)	-100.0%
	Total 771 - Park Development/Improvement	\$8,574	\$14,000	\$0	(\$14,000)	-100.0%
	Total 755-999 - TOTAL EXPENSES	\$199,856	\$452,189	\$522,538	\$70,349	15.6%
	Net of Revenues and Expenditures	\$24,697	\$0	\$0	\$0	0.0%
	Undesignated Fund Balance @ 06/30/24	\$35,831				
	Building	\$401,731				
	Accrued Absences	\$19,557				
	Schroeter Park	\$2,550				
	Parks & Preserves Improvement	\$80,000				
	Vehicle & Large Equipment	\$60,000				
	Program Development	\$20,000				
	Emergency Repairs	\$16,196				
	TOTAL FUND BALANCE	\$635,864				

Fund 508 - PARKS & RECREATION

2024	AMENDED BUDGET	Change	Amended Amount	Reason
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GL NUMBER DESCRIPTION

Revenues

Dept 000 - REVENUE

508-000-664.000	INTEREST/DIVIDENDS	\$4,000.00	\$6,500.00	\$10,500.00	Better interest rates
508-000-669.000	INVESTMENT EARNINGS	15,000.00	(5,600.00)	9,400.00	T-Bill cashed in
508-000-674.000	DONATIONS	1,200.00	4,200.00	5,400.00	Dixboro Rock
508-000-674.001	ARPA DONATION	0.00	25,000.00	25,000.00	Board approved
508-000-699.999	APPROPRIATION FROM FUND BALANCE	12,786.00	13,010.00	25,796.00	New Truck

Dept 752 - PARK & REC ADMINISTRATION

508-752-703.001	COMMISSION STIPENDS	\$20,248.00	\$1,350.00	\$21,598.00	Add'l meeting
508-752-935.000	INSURANCE & BONDS	11,025.00	2,100.00	13,125.00	Higher insurance rates
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	(1,000.00)	0.00	Not needed

Dept 756 - RECREATION

508-756-703.000	SALARIES	\$14,177.00	-\$5,000.00	\$9,177.00	Not needed
508-756-752.000	OPERATING SUPPLIES	4,200.00	(2,000.00)	2,200.00	Not needed
508-756-806.000	PROFESSIONAL SERVICES - OTHER	8,000.00	(1,000.00)	7,000.00	Not needed

Dept 770 - PARK MAINTENANCE

508-770-725.000	TAXABLE BENEFITS	\$1,803.00	\$1,000.00	\$2,803.00	Payout of benefits
508-770-805.000	CONTROLLED BURNS	5,800.00	(5,800.00)	0.00	Not needed
508-770-806.000	PROFESSIONAL SERVICES - OTHER	2,500.00	5,000.00	7,500.00	Shroeter Park trail/Dixboro Rock
508-770-850.000	TELECOMMUNICATIONS	1,800.00	(1,200.00)	600.00	Not needed
508-770-934.000	REPAIR & MAINTENANCE	13,112.00	6,000.00	19,112.00	Trail/Fence maintenance at Parks
508-770-934.001	SAND-GRAVEL-BARK-SOIL	5,500.00	(1,500.00)	4,000.00	Not needed
508-770-985.000	EQUIPMENT OVER \$5,000	5,697.00	48,500.00	54,197.00	New Pickup truck/landscape trailer
508-770-986.000	EQUIPMENT UNDER \$5,000	4,500.00	(1,900.00)	2,600.00	Not needed

Dept 771 - PARK DEVELOPMENT/IMPROVEMENT

508-771-752.000	OPERATING SUPPLIES	\$8,000.00	-\$2,700.00	\$5,300.00	Not needed
508-771-951.000	PROJECTS	6,000.00	(700.00)	5,300.00	Not needed

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**PARKS & RECREATION COMMISSION
CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT WITH
DUCKS UNLIMITED ACCEPTING A WETLANDS CONSERVATION GRANT**

PARKS & RECREATION COMMISSION RESOLUTION 2024-03

DECEMBER 16, 2024

WHEREAS, the Michigan Department of Natural Resources has authority to issue grants for the development of public outdoor recreation facilities under sections 602 and 603 of section 9901 of the Social Security Act of Public Law No. 117-2, known as the American Rescue Plan Act of 2021 (ARPA), signed into law on March 11, 2021, as the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), and;

WHEREAS, Governor Gretchen Whitmer signed a supplemental appropriations bill (Public Act 5 of 2023) securing \$10 million of American Rescue Plan Act funding for wetland restoration, enhancement, and acquisition to aid in the reduction of phosphorous, nitrogen, and sediment entering Lake Erie and Saginaw Bay. This supplemental funding will improve the water quality of Lake Erie and Saginaw Bay to support communities and Great Lakes tourism and related economic sectors that have been adversely impacted by the COVID-19 pandemic, and;

WHEREAS, Michigan Department of Natural Resources developed the Wetlands Conservation Program to guide expenditure for a portion of these funds, and selected Ducks Unlimited, a non-profit company that has preserved, enhanced, or restored 16 million acres of wetlands in North America since 1937, through a competitive process to manage the “ARPA Lake Erie and Saginaw Bay Watersheds Wetland Conservation Program,” program as a fiduciary agent, and;

WHEREAS, Ducks Unlimited intends to serve as the “ARPA Lake Erie and Saginaw Bay Watersheds Wetland Conservation Program,” grant administrator, and;

WHEREAS, the Superior Township Parks & Recreation Commission intends to be a sub-recipient of Ducks Unlimited ARPA grant funds in the amount of \$300,000.00, and;

WHEREAS, the Superior Township Parks & Recreation Commission will utilize the \$300,000.00 as a portion of the local match toward the purchase of Parcel J -10-20-100-002 which comprises 162 acres of land on Cherry Hill Road directly south of the Cherry Hill Nature Preserve, and;

WHEREAS, Superior Township was recently awarded a Michigan Natural Resources Trust Fund grant in the amount of \$1,020,000.00 for the purchase of Parcel J-10-20-100-002, and;

WHEREAS, the purchase of Parcel J-10-20-100-002 will connect the 160 acre Cherry Hill Nature Preserve to the north with the 302 acres recently purchased by the Township to the south, creating a continuous 624 acres of protected Township-owned land, and

WHEREAS, the purchase of Parcel J-10-20-100-002 is in furtherance of the Parks & Recreation Commission's 2023-2027 Parks, Recreation, & Open Space Master Plan.

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Parks and Recreation Commission authorizes entering into a Sub-Award Agreement with Ducks Unlimited for their Wetland Conservation Program, and receiving grant funding in the amount of \$300,000.00 to be utilized as a portion of the local match toward the purchase of Parcel J -10-20-100-002.

CERTIFICATION STATEMENT

I, Martha Kern-Boprie, Secretary of the Charter Township of Superior Parks & Recreation Commission, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Parks & Recreation Commission held on December 16, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Martha Kern-Boprie, Secretary
Parks & Recreation Commission

Date Certified

Roll call:
Sharon Bryant-Phillips
Curtis Freeman
Martha Kern-Boprie
Nahid Sanii-Yahyai
Jack Smiley
Greg Vessels
Matthew Yahyai

10B ✓

Charter Township of Superior Parks & Recreation Commission 2025 Regular Meeting Schedule

All meetings are held on the 4th Monday of the month at 6:30pm at Superior Township Hall.

3040 N. Prospect Rd.

Superior Township, MI 48198

**Unless otherwise noted*

Monday, January 27th @ 6:30pm

Monday, February 24th @ 6:30pm

Monday, March 24th @ 6:30pm

Monday, April 28th @ 6:30pm

Tuesday, May 27th @ 6:30pm

**Meeting held Tuesday due to Memorial Day*

Monday, June 23rd @ 6:30pm

Monday, July 28th @ 6:30pm

Monday, August 25th @ 6:30pm

Monday, September 22nd @ 6:30pm

Monday, October 27th @ 6:30pm

Monday, November 24th @ 6:30pm

Monday, December 15th @ 6:00pm

**Meeting held the third Monday due to Christmas Holiday*

100-

2025 TOWNSHIP BOARD MEETING P&R ATTENDEES

Meeting Date	Day Of Week	Commissioner
January 21 st	Tuesday	
February 18 th	Tuesday	
March 17 th	Monday	
April 21 st	Monday	
May 19 th	Monday	
June 16 th	Monday	
July 21 st	Monday	
August 19 th	Monday	
September 15 th	Monday	
October 20 th	Monday	
November 17 th	Monday	Nahid Sanii-Yahyai
December 15 th	Monday	

12/11/2024 11:46 AM CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 User: NANCY CHECK DATE FROM 11/26/2024 - 12/16/2024
 DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
11/26/2024	GENL	49039	NOV 24-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - NOVEMBER 2024	214.704	000	1,007.74
			NOV 24-GBP		PENSION /HCSP - NOVEMBER 2024	214.704	000	1,110.22
			NOV 24-GBP		PENSION /HCSP - NOVEMBER 2024	214.704	000	300.00
				CHECK GENL 49039 TOTAL FOR FU				<u>2,417.96</u>
12/03/2024	GENL	49042	I166070	A-PARKWAY SERVICES	PORTAJOHNN @ FIREMANS PARK	806.000	770	130.00
12/03/2024	GENL	49043	11FR-RDNL-DR7Q	AMAZON CAPITAL SERVICES	TWO CARHARTT JACKETS	767.000	770	259.98
12/03/2024	GENL	49047	NOV 24	DON WALIGORE	CELL PHONE STIPEND OCT 2024	850.000	770	40.13
12/03/2024	GENL	49048	NOV 24-P	DTE ENERGY	ELECTRIC - PARKS BARN - NOV 24	920.000	770	23.87
12/03/2024	GENL	49049	240156	GENE BUTMAN FORD SALES, INC.	2024 FORD F-350 PICK UP TRUCK	985.000	770	48,481.98
12/03/2024	GENL	49050	3370166	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES & CHRISTMAS LIGHTS	752.000	770	485.70
			3370166		SHOP SUPPLIES & CHRISTMAS LIGHTS	752.000	770	196.83
				CHECK GENL 49050 TOTAL FOR FU				<u>682.53</u>
12/03/2024	GENL	49056	1-0	MICHAEL SOLOMON	OWL PROWL PROGRAM	806.000	756	300.00
12/03/2024	GENL	49057	200008613	MPARKS	2025 CONFERENCE	123.000	000	495.00
12/03/2024	GENL	49061	P928	SAM'S CLUB/SYNCHRONY BANK	PUMPKIN CARVING CIDER & DONUTS	752.000	756	162.02
12/03/2024	GENL	49063	29237	STADIUM TROPHY, INC	COMMISSIONER NAME BADGES	752.000	752	23.98
12/03/2024	GENL	49065	7003120254	STAPLES	OFFICE SUPPLIES - NEW CHAIRS	752.000	752	76.82
12/03/2024	GENL	49067	INV282396741	SUPERIOR TOWNSHIP CREDIT CARDZOOM	-NOVEMBER 2024	214.101	000	15.99
12/03/2024	GENL	49068	12524 GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/5/24 PAYROLL	214.704	000	11,136.34
12/03/2024	GENL	49069	I111924-02	SUPERIOR TWP UTILITY DEPARTMEJUAN CELL PHONE	- NOV 24	850.000	752	49.93
12/03/2024	GENL	49072	3140764	THE REINHALT-THOMAS CORPORATI	NEWS TIRES 2019 FORD PICKUP	934.000	770	976.00
12/03/2024	GENL	49073	70246534-00	WEINGARTZ	XMARK MOWER BLADES	934.000	770	91.99
12/03/2024	GENL	49075	173304	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	752.000	770	12.99
			173543		SHOP SUPPLIES	752.000	770	50.17
			173450		DIESEL TANK REPAIR	934.000	770	15.99
				CHECK GENL 49075 TOTAL FOR FU				<u>79.15</u>
12/11/2024	GENL	49076	31110260	ABSOPURE WATER COMPANY	COOLER RENTAL - 2024	752.000	770	12.00

12/11/2024 11:46 AM CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 User: NANCY CHECK DATE FROM 11/26/2024 - 12/16/2024
 DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
12/11/2024	GENL	49077	1K1L-R63Y-4Q73	AMAZON CAPITAL SERVICES	CHRISTMAS GIVEAWAYS	752.000	756	217.79
			1YVM-9DFW-T3W3		CHRISTMAS GIVEAWAYS	752.000	756	100.03
				CHECK GENL 49077 TOTAL FOR FU				317.82
12/11/2024	GENL	49082	7616	CASTLEBERRY & LUCAS	ATTORNEY FEES - OCTOBER 2024	806.000	770	300.00
12/11/2024	GENL	49083	138346-7	CHE'S RENT-ALL	LIGHT TOWER FOR CHRISTMAS	806.000	756	184.56
12/11/2024	GENL	49093	752301287	GORDON FOOD SERVICE, INC.	CHRISTMAS TREE LIGHTING SUPPLIES	752.000	756	109.94
12/11/2024	GENL	49095	2207	JASON'S TREE SERVICE	PUT UP CHRISTMAS LIGHTS FOR TREE LI	806.000	756	1,000.00
12/11/2024	GENL	49109#	25443	TAZ NETWORKS, INC	NETWORK FLAT FEE -DECEMBER 2024	806.000	752	43.76
			25443		NETWORK FLAT FEE -DECEMBER 2024	806.000	770	43.76
				CHECK GENL 49109 TOTAL FOR FU				87.52
12/11/2024	GENL	49110	627073	TRACTOR SUPPLY CO.	DIESEL TANK REPAIR - UNIFORMS	767.000	770	57.34
			627073		DIESEL TANK REPAIR - UNIFORMS	934.000	770	54.99
				CHECK GENL 49110 TOTAL FOR FU				112.33
12/11/2024	GENL	49116	101229572	WEX BANK	FUEL - NOVEMBER	754.000	770	143.47
					Total for fund 508 PARKS & RECREATION			67,711.31

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 11/30/2024

INCOMPLETE

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 11/30/2024	ACTIVITY FOR MONTH 11/30/24	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 11/30/2023
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-540.000	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	470.08
508-000-664.000	INTEREST/DIVIDENDS	4,000.00	4,000.00	8,732.02	0.00	(4,732.02)	218.30	3,724.41
508-000-669.000	INVESTMENT EARNINGS	15,000.00	15,000.00	9,190.55	0.00	5,809.45	61.27	17,898.14
508-000-674.000	DONATIONS	1,200.00	1,200.00	5,485.33	0.00	(4,285.33)	457.11	1,505.00
508-000-687.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	0.00	0.00	0.00	0.00	64.45
508-000-691.101	GENERAL FUND CONTRIBUTION	397,601.00	397,601.00	364,467.58	33,133.42	33,133.42	91.67	296,916.62
508-000-692.101	RES #2021-20 ADD'L \$ FROM GEN	21,602.00	21,602.00	16,201.50	0.00	5,400.50	75.00	14,231.25
508-000-699.999	APPROPRIATION FROM FUND BALANC	5,000.00	12,786.00	0.00	0.00	12,786.00	0.00	0.00
Total Dept 000 - REVENUE		444,403.00	452,189.00	404,076.98	33,133.42	48,112.02	89.36	334,809.95
TOTAL REVENUES								
Total Dept 000 - REVENUE		444,403.00	452,189.00	404,076.98	33,133.42	48,112.02	89.36	334,809.95
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-728.000	POSTAGE	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		800.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	87,845.00	87,845.00	81,087.60	6,757.30	6,757.40	92.31	51,069.60
508-752-703.001	COMMISSION STIPENDS	20,053.00	20,248.00	18,473.68	1,341.18	1,774.32	91.24	15,922.40
508-752-703.002	CONTROLLER SALARY	0.00	0.00	0.00	0.00	0.00	0.00	10,962.80
508-752-709.000	FICA	21,397.00	21,408.00	19,681.98	1,500.69	1,726.02	91.94	18,098.06
508-752-715.000	PENSION	27,300.00	27,300.00	21,866.22	0.00	5,433.78	80.10	22,619.13
508-752-725.000	TAXABLE BENEFITS	16,344.00	18,303.00	18,026.99	676.10	276.01	98.49	14,788.41
508-752-725.001	HGSP	3,600.00	3,600.00	3,000.00	0.00	600.00	83.33	3,300.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	658.31	76.82	341.69	65.83	457.16
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,050.00	0.00	150.00	87.50	1,050.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	657.25	59.75	2,842.75	18.78	2,012.51
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	26.96	0.00	273.04	8.99	61.21
508-752-840.002	DENTAL INSURANCE	728.00	685.00	570.60	0.00	114.40	83.30	606.98
508-752-840.003	VISION INSURANCE	208.00	189.00	157.30	0.00	31.70	83.23	173.03
508-752-840.004	LIFE INSURANCE	150.00	136.00	113.50	0.00	22.50	83.46	124.85
508-752-850.000	TELECOMMUNICATIONS	700.00	700.00	548.84	49.93	151.16	78.41	877.76
508-752-851.000	POSTAGE	0.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-860.000	TRANSPORTATION	1,800.00	1,800.00	769.16	0.00	1,030.84	42.73	1,365.04
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	410.00
508-752-910.000	TRAINING	1,400.00	1,400.00	70.00	0.00	1,330.00	5.00	1,685.50
508-752-915.000	MEMBERSHIPS & DUES	650.00	650.00	655.00	0.00	(5.00)	100.77	500.00
508-752-934.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-935.000	INSURANCE & BONDS	11,025.00	11,025.00	11,510.30	1,095.14	(485.30)	104.00	9,172.81
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	7,000.00	0.00	0.00	100.00	6,000.00
508-752-955.000	MISC. EXPENSE	0.00	200.00	0.00	0.00	200.00	0.00	0.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		207,700.00	210,589.00	185,923.69	11,556.91	24,665.31	88.29	161,257.25

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INCOMPLETE

GL NUMBER	DESCRIPTION	2024		ACTIVITY FOR MONTH	YTD BALANCE	AVAILABLE BALANCE	% BDCGT USED	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 754 - RECREATION								
508-754-717.000	TAXABLE BENEFITS	200.00	0.00	0.00	0.00	0.00	0.00	0.00
508-754-860.000	TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 754 - RECREATION		800.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 755 - PARK MAINTENANCE								
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 755 - PARK MAINTENANCE		600.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 756 - RECREATION								
508-756-703.000	SALARIES	14,177.00	14,177.00	760.87	8,279.47	41.60	14,527.17	
508-756-725.000	TAXABLE BENEFITS	0.00	200.00	0.00	200.00	0.00	0.00	
508-756-740.004	SAND-GRAVEL-BARK-SOIL	8,000.00	0.00	0.00	0.00	0.00	0.00	
508-756-752.000	OPERATING SUPPLIES	4,200.00	4,200.00	162.02	1,900.95	54.74	3,249.50	
508-756-806.000	PROFESSIONAL SERVICES - OTHER	8,000.00	8,000.00	1,030.00	2,274.94	71.56	4,058.57	
508-756-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00	
508-756-934.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0.00	0.00	
508-756-955.000	SIGNAGE	2,000.00	2,000.00	0.00	771.40	61.43	546.75	
Total Dept 756 - RECREATION		36,377.00	29,177.00	1,952.89	14,026.76	51.93	22,381.99	
Dept 770 - PARK MAINTENANCE								
508-770-703.000	SALARIES	141,711.00	141,711.00	10,283.96	8,264.96	94.17	130,660.15	
508-770-725.000	TAXABLE BENEFITS	1,803.00	1,803.00	0.00	(978.63)	154.28	984.73	
508-770-740.003	HERBICIDE (NON-SELECTIVE)	0.00	500.00	0.00	500.00	0.00	0.00	
508-770-752.000	OPERATING SUPPLIES	5,775.00	5,775.00	757.69	(442.11)	107.66	3,522.58	
508-770-754.000	FUEL-LUBRICANTS	6,825.00	6,825.00	143.47	1,155.24	83.07	5,949.41	
508-770-767.000	UNIFORMS	800.00	800.00	317.32	309.68	61.29	27.58	
508-770-805.000	CONTROLLED BURNS	5,800.00	5,800.00	0.00	5,800.00	0.00	4,500.00	
508-770-806.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	473.76	(4,582.61)	283.30	1,662.25	
508-770-850.000	TELECOMMUNICATIONS	1,800.00	1,800.00	500.59	1,299.41	27.81	156.74	
508-770-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00	
508-770-910.000	TRAINING	700.00	700.00	0.00	55.00	92.14	625.00	
508-770-920.000	UTILITIES	500.00	500.00	23.87	(36.96)	107.39	447.80	
508-770-934.000	REPAIR & MAINTENANCE	13,112.00	13,112.00	1,134.44	(5,222.56)	139.83	21,099.45	
508-770-934.001	SAND-GRAVEL-BARK-SOIL	5,500.00	5,500.00	0.00	1,547.00	71.87	30.00	
508-770-955.000	SIGNAGE	800.00	800.00	0.00	800.00	0.00	713.00	
508-770-985.000	EQUIPMENT OVER \$5,000	0.00	5,697.00	48,481.98	(48,481.98)	951.01	0.00	
508-770-986.000	EQUIPMENT UNDER \$5,000	4,500.00	4,500.00	0.00	1,903.51	57.70	5,109.47	
Total Dept 770 - PARK MAINTENANCE		192,126.00	198,423.00	61,616.49	(38,010.05)	119.16	175,488.16	
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT								
508-771-752.000	OPERATING SUPPLIES	0.00	8,000.00	0.00	2,718.46	66.02	0.00	
508-771-951.000	PROJECTS	6,000.00	6,000.00	0.00	740.44	87.66	0.00	

PERIOD ENDING 11/30/2024

INCOMPLETE

GL NUMBER	DESCRIPTION	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	YTD BALANCE 11/30/2024	ACTIVITY FOR MONTH 11/30/24	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 11/30/2023
Fund 508 - PARKS & RECREATION								
Expenditures								
	Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT	6,000.00	14,000.00	10,541.10	0.00	3,458.90	75.29	0.00
	TOTAL EXPENDITURES	444,403.00	452,189.00	448,048.08	75,126.29	4,140.92	99.08	359,127.40
Fund 508 - PARKS & RECREATION:								
	TOTAL REVENUES	444,403.00	452,189.00	404,076.98	33,133.42	48,112.02	89.36	334,809.95
	TOTAL EXPENDITURES	444,403.00	452,189.00	448,048.08	75,126.29	4,140.92	99.08	359,127.40
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(43,971.10)	(41,992.87)	43,971.10	100.00	(24,317.45)

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INCOMPLETE

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 11/30/2023	PERIOD ENDED 11/30/2024
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	45,047.32	379,109.57
508-000-003.001	90 DAY CD - CHASE	48,515.55	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	67,952.55	66,893.30
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	403,465.87	170,033.53
	Cash	564,981.29	616,036.40
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
508-000-123.000	PRE-PAID EXPENSES MISC.	0.00	495.00
508-000-123.050	PREPAID INSURANCE	2,351.40	3,211.02
508-000-126.000	UNREALIZED GAINS/LOSSES	18,809.64	30,372.17
	Other Assets	21,161.04	34,078.19
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	Total Assets	586,142.33	650,114.59
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	10,426.21	52,433.19
	Accounts Payable	10,426.21	52,433.19
Liabilities-ST			
508-000-257.000	ACCURED WAGES PAYABLE	0.00	7,881.00
508-000-260.000	ACCURED PTO	0.00	325.00
	Liabilities-ST	0.00	8,206.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Other Liabilities			
	Other Liabilities	0.00	0.00
Due To Other Funds			
508-000-214.704	DUE TO PAYROLL FUND	0.00	(2,417.96)
	Due To Other Funds	0.00	(2,417.96)
	Total Liabilities	10,426.21	58,221.23
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	184,841.14	38,330.89
	Unassigned	184,841.14	38,330.89
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	10,911.90	19,556.88
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	50.00

INCOMPLETE

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 11/30/2023	PERIOD ENDED 11/30/2024
*** Fund Balance ***			
508-000-385.003	PARKS & PRESERVES IMPROVEMENT FUND	0.00	80,000.00
508-000-385.006	VEHICLE & LARGE EQUIPMENT REPLACEMENT	0.00	60,000.00
508-000-385.007	PROGRAM DEVELOPMENT FUND	0.00	20,000.00
508-000-385.008	EMERGENCY REPAIRS	0.00	16,196.16
	Assigned	415,192.43	597,533.57
	Restricted		
	Restricted	0.00	0.00
	Total Fund Balance	600,033.57	635,864.46
	Beginning Fund Balance	600,033.57	635,864.46
	Net of Revenues VS Expenditures	(24,317.45)	(43,971.10)
	Ending Fund Balance	575,716.12	591,893.36
	Total Liabilities And Fund Balance	586,142.33	650,114.59