

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198
DECEMBER 16, 2024
7:00 PM
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. CITIZEN PARTICIPATION
6. SUPERVISOR'S COMMENTS
7. PRESENTATIONS AND PUBLIC HEARINGS
 - A. Washtenaw Intermediate School District – Trusted Parent Advisor Program
8. CONSENT AGENDA
 - A. APPROVAL OF MINUTES
 1. November 20, 2024, Regular Meeting
 - B. REPORTS
 1. Departmental Reports: Building Department, Fire Department, Parks Commission Minutes, Planning and Zoning Report, Utility Department's Report, Assessing Report, Sheriff's Report
 2. Controller's Report
 3. Monthly Financial Reports, October & November
 - C. COMMUNICATIONS
 1. Committee to Promote Superior Township (C2PST)
9. ITEMS REMOVED FROM THE CONSENT AGENDA
10. NEW BUSINESS
 - A. Resolution 2024-63, Affirm Salary of the Clerk
 - B. Resolution 2024-64, Affirm Salary of the Treasurer
 - C. Resolution 2024-65, Affirm Salary of the Supervisor
 - D. Resolution 2024-66, Affirm the 2025 Salaries of the Non-Union Employees
 - E. Resolution 2024-67, Approve the Administrative Staff to Purchase Medical, Dental, and Vision Insurance for Employees of the Township
 - F. Resolution 2024-68, Approve to Set Rate of Employer Contribution to the MERS Health Care Savings Program for Non-Union and Union Employees
 - G. Resolution 2024-69, Health Care Savings Program for Individual Employees

- H. Resolution 2024-70, Opt-out Medical PA 152-2024
- I. Resolution 2024-71, Resolution to Move the Supervision and Oversight of the Utility Department to the Township Supervisor
- J. Resolution 2024-72, Budget Amendments for Year-End 2024
- K. Resolution 2024-73, Resolution to Approve the Auditing Service Proposal with Pfeffer, Hanniford, and Palka, Certified Public Accountants - Audit Engagement Letter
- L. Resolution to Approve Audit Engagement Letter
- M. Resolution 2024-74, Resolution to Appoint Superior Township Board Members to serve on Superior Township Committees, Commissions, Boards and Authorities
- N. Resolution 2024-75, Resolution to Approve Superior Township Appointments to the Planning Commission and Zoning Board of Appeals
- O. Resolution 2024-76. Resolution to Hire a Billing Specialist and Residential Liaison
- P. Motion to Approve Township Holiday Schedule 2025
- Q. Motion to Approve Township Meeting Schedule 2025
- R. Agreement for Subaward of Federal Financial Assistance American Rescue Plan Act (ARPA) to the County of Washtenaw

11. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

12. PLEAS AND PETITIONS

13. ADJOURNMENT

Angela Robinson, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: (734) 482-6099; email: arobinson@superior-twp.org

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**CHARTER TOWNSHIP OF SUPERIOR BOARD
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NOVEMBER 20, 2024
PROPOSED MINUTES
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1. CALL TO ORDER

The special meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 10:30 a.m. on November 20, 2024, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

2. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Bernice Lindke.

Absent: Trustee Bill Secrest, Trustee Rhonda McGill, Trustee, Nancy Caviston.

3. ADOPTION OF AGENDA

It was moved by Treasurer Lewis and supported by Clerk Findley to adopt the agenda.

The motion carried by unanimous vote.

4. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

5. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

B. Irma Golden resident at 1585 Sheffield Drive Ypsilanti, MI 48198 spoke and requested the board and incoming board unblock her personal emails, citing a civil rights violation. She also recommended informing residents that Morris Concrete, operating without proper licenses or insurance, has been allowed to work in the township, including stamping township property illegally. She highlighted that Morris Concrete owes workers over \$50,000 in unpaid wages. Ms. Golden stated that the township has aided and abetted Morris Concrete in operating illegally.

X. Brenda Baker shared the Committee to Promote Superior Township's monthly infographic, noting there will be no third Wednesday meetings in November or December, with a consolidated holiday meeting on December 4th. She also thanked departing board members for their support in establishing the committee and working on social media projects.

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- Mrs. Mohammad thanked Trustee McGill, Trustee Lindke, and Clerk Findley for their leadership and assistance in understanding township government during their tenures. She raised questions about the Cash and Investments Summary and the \$6.5 million in daily operating cash. She spoke about the township's lack of an insured cash sweep account, and the \$21,000 in outstanding checks from the September reconciliation, asking how many are from the previous fiscal year and the policy for writing off old checks. She also inquired about the status of hiring a new controller and the audit's progress.
- Pastor Harold Wimberly raised concerns about the township's Parks and Recreation program, noting that relying on part-time staff with low wages could lead to high turnover and hinder long-term growth. He emphasized the need for full-time, well-paying jobs to support families and ensure a sustainable, effective program for the community.

6. CONSENT AGENDA

A. APPROVAL OF MINUTES

1. OCTOBER 21, 2024, REGULAR MEETING

It was moved by Clerk Findley and supported by Treasurer Lewis to approve the Consent Agenda with removal of the following:

- 1. SUPERVISORS REPORT**
- 2. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING**
- 3. CLERK'S AUGUST 6TH STATE PRIMARY UPDATE – CORRECTED**
- 4. TREASURERS INVESTMENT REPORT**
- 5. CONTROLLERS REPORT**

The motion carried by unanimous vote.

7. ITEMS REMOVED FROM CONSENT AGENDA

A. SUPERVISOR REPORT

- Supervisor Schwartz stated that he had no report. Trustee Lindke responded, calling the lack of a monthly report unacceptable and underscoring the need for active engagement and accountability to the community. She emphasized that residents require a full-time Supervisor, noting that under the current Supervisor's tenure, reports have been submitted infrequently.

B. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING

- Trustee Lindke praised the Parks and Recreation Department for their excellent work. She also responded to Supervisor Schwartz's remarks about Dixboro Green, clarifying that Dixboro Green was purchased by the Parks and Recreation department

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as a public park for all Superior Township residents. She recommended placing a sign at Dixboro Green to designate it as a public park.

C. ~~CLERK'S AUGUST 6TH STATE PRIMARY, UPDATE CORRECTED~~

- Clerk Findley corrected her August Clerk's report, clarifying that the omission of the word "openly" misrepresented her statement regarding campaign literature in Precinct 5. She explained it was not her intent to restrict voters, but an error in communication. Due to this, she believes her name was submitted to the FIRE Foundation for Individual Rights and Expression by someone associated with the Ann Arbor Independent, a publication she feels has unfairly criticized Black leaders without proper fact-checking. She encouraged residents to review the Clerks update from August.

D. ~~TREASURERS INVESTMENT REPORT~~

- Trustee Lindke discussed the lack of sweep accounts for cash investments, noting the township holds millions in accounts not earning sufficient returns. She emphasized the need to implement sweep accounts for better protection and investment of funds, as many other townships, like Pittsfield exercises. Trustee Lindke suggested hiring an auditor if needed for expertise, stressing that current accounts are underperforming. She assured the board she would follow up to ensure the issue is addressed.

E. ~~CONTROLLER'S REPORT~~

- The controller was not online. Trustee Lindke stressed the importance of hiring a local controller, stating that there are many qualified candidates in the area. She noted that the current controller had resigned twice before but was brought back by the board and emphasized the need for leadership closer to the community. She also alleged that the lack of quorum at the Monday meeting was orchestrated.
- Regarding the controller's report on the proposed budget, Trustee Lindke pointed out that it only reflected ongoing salary and legacy costs, excluding over \$200,000 for new positions. She clarified that no public hearing was required for the salary increases of the clerk, treasurer, and trustee positions, which were adjusted to be more comparable to neighboring townships.
- Trustee Lindke addressed misstatements by the controller regarding utility worker raises, stressing that she never promised increases. She explained that utility funds are separate from the general fund and cannot be combined, and that the raises for utility workers were modest and in line with other townships.
- She also highlighted disparities in how non-utility positions, like the new ordinance position with a \$90,000 salary, are handled compared to utility staff. Trustee Lindke urged residents to closely review the proposed increase for the Parks and Recreation

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Department, which includes a .9 FTE for family programming and emphasized the importance of funding these initiatives.

- Lastly, she pointed out the \$1.6 million in undesignated reserves, criticizing the supervisor for withdrawing \$750,000 for Dixboro and the Motor Pathway but not approving funds for enhanced family programming. She concluded by reiterating that it is possible to allocate funds for these important programs.
- Trustee Lindke emphasized the ease with which funding was approved for projects like the Dixboro Motor Pathway, noting that \$750,000 was withdrawn from the undesignated reserves without hesitation. In contrast, she highlighted the difficulty in securing funding for enhanced programming in underprivileged areas, particularly for families and children, despite the availability of \$1.6 million in undesignated reserves. She urged residents to closely examine the proposed .9 FTE increase for family programming in the Parks and Recreation Department, stressing the importance of allocating resources to support these vital community initiatives.
- Clerk Findley noted that, for the past eight years, she had been involved in budget decisions. However, this year she was not consulted, and to her surprise, a critical permanent position, the Clerk Administrative Assistant (Kristina Rankin), was omitted from the budget. She had to request that the position be reinstated. Clerk Findley advised new members to carefully monitor the budget process.
- Supervisor Schwartz countered the disparities in allocating money and commented that too many substantive motions were made by this board.

8. UNFINISHED BUSINESS

A. Ordinance Officer – Job Posting

Treasurer Lewis moved to approve; however, the motion failed to carry for lack of support

9. NEW BUSINESS

A. RESOLUTION 2024-60, REPORTING OF TOWNSHIP CONTROLLER TO THE TOWNSHIP CLERK

It was moved by Treasurer Lewis supported by Clerk Findley to approve the resolution.

- B. Trustee Lindke reported that State law requires the Clerk's position always have finances reported directly to the Clerk. She expressed uncertainty as to why the financials had been directed to the Supervisor instead. Trustee Lindke informed the new Clerk that she has the authority to hire someone for this role, as it was unanimously approved. She reminded Clerk Angela Robinson, incoming clerk, according to the Red Book, financials should be reported to the Clerk.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO MOVE THE REPORTING OF THE TOWNSHIP CONTROLLER
TO THE TOWNSHIP CLERK'S OFFICE**

RESOLUTION NUMBER: 2024-60

DATE: NOVEMBER 18, 2024

WHEREAS, the Charter Township of Superior is committed to ensuring the most efficient and effective administrative and financial reporting structure; and

WHEREAS, the Township recognizes the need for clear lines of communication and reporting within its government structure to optimize operations; and

WHEREAS, it is a typical reporting structure for a township controller to report to the Township Clerk's office in many municipalities, which has proven to be effective; and

WHEREAS, such a reporting structure facilitates better coordination, oversight, and accountability of the financial operations of the township; and

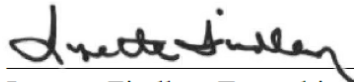
WHEREAS, the Township Clerk is the official record keeper of the Township and works in concert with the Controller and Treasurer's Office to review and execute the release of funds, ensuring a high level of fiscal responsibility and transparency; and

WHEREAS, under MCL Section 41.65, the Township Clerk is mandated to maintain custody of all township records, books, and papers, and is responsible for the detailed accounting records of the township, including journals and ledgers that reflect the assets, liabilities, fund equities, revenues, and expenditures for each fund, ensuring proper financial oversight and adherence to the uniform chart of accounts prescribed by the state treasurer.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 20, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

November 20, 2024
Date Certified

The motion carried by unanimous vote.

B. RESOLUTION 2024-61, APPROVE THE PURCHASE OF FIRE NOZZLES AND APPLIANCES USING FEMA ASSISTANCE TO FIREFIGHTERS GRANT FUNDS

It was moved by Clerk Findley supported by Trustee Lindke to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PURCHASE OF FIRE NOZZLES AND
APPLIANCES USING FEMA ASSISTANCE TO FIREFIGHTERS GRANT FUNDS**

RESOLUTION NUMBER: 2024-61

DATE: NOVEMBER 18, 2024

WHEREAS, the Charter Township of Superior Fire Department was awarded the Fiscal Year 2023 FEMA Assistance to Firefighters Grant (AFG) under award number EMW-2023-FG-05927 on July 8, 2024, for the purchase of fire nozzles and appliances; and

WHEREAS, this grant is part of a regional effort involving the fire departments of Pittsfield Township, Northfield Township, and the City of Belleville, with a total project budget of \$156,401.00, including \$142,182.72 in Federal funding and a required 10% local cost share of \$14,218.28; and

WHEREAS, a request for bids was issued via Bidnet/Biddirect, with bid submissions received and opened on October 30, 2024, by Nancy Mason and Fire Chief Vic Chevrette; and

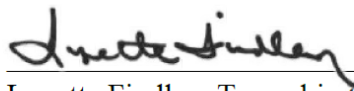
WHEREAS, two bids were received and reviewed: MacQueen Company of St. Paul, Minnesota, with a bid amount of \$101,311.00 (including a 20% factory discount), and Municipal Emergency Services (MES) of Sandy Hook, Connecticut, with a bid amount of \$123,175.57; and

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WHEREAS, the bid from MacQueen Company was deemed the lowest responsible bid and met all the required specifications for the purchase of the nozzles and appliances needed for the Superior Township Fire Department and its regional partners.

CERTIFICATION STATEMENT

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Lynette Findley, Township Clerk

November 20, 2024
Date Certified

The motion carried by unanimous vote.

C. RESOLUTION 2024-62, ALLOCATE REMAINING ARPA FUNDS

It was moved by Clerk Findley supported by Trustee Lindke to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE ARPA ALLOCATION TO WASHTENAW COUNTY
FOR EAST WASHTENAW COMMUNITY AND RECREATION CENTER
RESOLUTION NUMBER: 2024-62**

DATE: NOVEMBER 18, 2024

WHEREAS, the Charter Township of Superior has been allocated American Rescue Plan Act (ARPA) funds from the U.S. Department of Treasury for the purpose of supporting community development initiatives; and

WHEREAS, the Charter Township of Superior recognizes the need for enhanced community and recreational facilities to serve its residents and the surrounding areas; and

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WHEREAS, the Township, in collaboration with Washtenaw County, has identified the development of the East Washtenaw Community and Recreation Center (EWCRC) as a critical project to meet these needs, with a proposed site at 1500 Stamford Rd., a 26-acre property owned by Washtenaw County and spanning both Ypsilanti and Superior Township; and

WHEREAS, the Township intends to allocate \$445,472.52 of its ARPA funds to support the planning, development, and initial operational phases of the EWCRC, with the understanding that a formal agreement will be drafted and finalized before December 31, 2024, in compliance with federal ARPA regulations; and

WHEREAS, the Charter Township of Superior will remain the primary recipient of the ARPA funds, and Washtenaw County will be designated as a subrecipient, subject to federal reporting and evaluation requirements as stipulated by the U.S. Department of Treasury and the Township's ARPA guidelines; and

WHEREAS, the allocation of these funds will support Washtenaw County's efforts to secure architects and engineers through a competitive RFP process, establish a strategy for affordability and accessibility of the center for Superior Township residents, and provide quarterly progress reports to the Township Board regarding the project; and

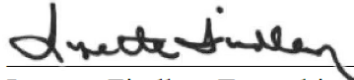
WHEREAS, the approval of this allocation is contingent upon future review and approval of a formal subrecipient agreement by the Charter Township of Superior Administrative Officials and the Washtenaw County Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior hereby approves the allocation of \$445,472.52 of its ARPA funds to Washtenaw County for the development of the East Washtenaw Community and Recreation Center and directs the Township Attorney to draft an agreement with Washtenaw County, subject to final review and approval by the Township Clerk, Treasurer, and Supervisor. The Township is further directed to comply with all federal reporting requirements and ensure proper financial oversight in accordance with U.S. Department of Treasury guidelines.

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Lynette Findley, Township Clerk

November 20, 2024
Date Certified

Roll Call

Ayes: Trustee Lindke
Supervisor Schwartz
Clerk Findley
Treasurer Lewis
Supervisor Schwartz

Nays: None

Absent: Caviston, McGill, Secrest

The motion carried by majority vote.

D. HOPE CLINIC

Treasurer Lewis spoke about the annual initiative to support and donate food, blankets and non-perishable food. She invited the community to participate.

E. SCHEDULED TRUTH AND TAXATION HEARING

Friday, December 13, 2024, at 5:30pm.

It was moved by Trustee Lindke and supported by Treasurer Lewis.

The motion carried by unanimous vote.

F. Outgoing Board Members Comments

- Trustee McGill submitted a farewell letter, thanking the community for their support and highlighting accomplishments such as the speed humps on Stephens Drive and the new Community Center. She committed to staying actively involved in the community's future initiatives.
- Clerk Findley also submitted a farewell letter and highlighted her commitment to ethical service, respect for all, and efforts to improve resources for marginalized communities, develop trails, and preserve land. She thanked the board members for their support in achieving these goals. She recommended that all officials be included in key decisions and emphasized that retaliation or discrimination should not be tolerated. She criticized the exclusion of officials from a recent ceremony at Dixboro Green and urged residents to

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remain vigilant about how resources are allocated. She expressed gratitude for the opportunity to serve and her appreciation for the community.

- Trustee Lindke expressed pride in the significant accomplishments during her term, including the establishment of the community center, the opening of the library, the expansion of programming, and the development of motorized trails. She commended resident Jerry Clifton for his leadership in securing speed humps on Stephens Drive, noting that the process highlighted disparities between neighborhoods, particularly when compared to the swift approval of speed humps at Tanglewood.

10. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

It was moved by Trustee Lindke supported by Clerk Findley to approve the resolution.

The motion carried by unanimous vote.

11. PLEAS AND PETITIONS

- Resident Steph raised concerns about Morris Concrete handling residents' winter tax bills, citing significant liability and the lack of a resolution for homeowners.
- Jan Wisner thanked the outgoing board members for their service and emphasized the need for an HR position to handle comparative reviews and evaluations, noting the legal risks of not doing so. She also recommended hiring a new controller, stating that the township's growth requires a more professional approach. She urged the board to prioritize competency and transparency.
- Irma Golden highlighted the importance of hiring a Human Resources Director to prevent employees from having undue influence over salary decisions.
- Trustee Lindke addressed Steph's inquiries about the lawsuit, explaining that the board had been advised by legal counsel to refrain from commenting. She encouraged residents to independently review the lawsuit's timeline and understand why no consequences were pursued against the developer.

12. ADJOURNMENT

It was moved by Trustee Lindke supported by Clerk Findley that the meeting be adjourned. The motion carried and the meeting adjourned at 11:45 a.m.

Respectfully submitted,

Angela Robinson, Clerk

Emily Dabish-Yahkind, Supervisor

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Building

| Permit # | Contractor | Job Address | Fee Total | Const. Value |
|---|----------------------------|-------------------------------|------------|--------------|
| PB24-0256 | DOUTHAT MARIA & RUSSELL | 1667 FAIRWAY GLENS DR | \$125.00 | \$19,295 |
| Work Description: Install new 9.78kW-DC roof mounted PV system | | | | |
| PB24-0246 | B&T HOLDINGS LLC | 6548 FLEMING CREEK DR | \$100.00 | \$15,000 |
| Work Description: Interior remodel | | | | |
| PB24-0257 | MACKSON JOHN T & LINDA JE. | 1639 HARVEST LN | \$100.00 | \$11,526 |
| Work Description: Install new 3.4 kW-DC roof mounted PV system | | | | |
| PB24-0252 | NEWBERRY JENNIFER & AVER | 6518 INDIAN HILLS DR | \$2,292.00 | \$352,555 |
| Work Description: Construct new 2 story SFD on unfinished basement with 2 car attached garage. | | | | |
| PB24-0243 | S E MICHIGAN LAND HOLDING | 1957 MAGGIE LN | \$2,424.00 | \$372,984 |
| Work Description: Construct new 2 story SFD on unfinished basement with 2 car attached garage. "Austin" model | | | | |
| PB24-0239 | HURON ARBOR/MAIN HOSP/A | 5301 MCAULEY DR | \$3,720.00 | \$572,376 |
| Work Description: Approximately 3,500 SQ FT renovation of an existing hospital office area to subdivide it into two office areas of 2,000 SQ FT. The remaining 1,000 SQ FT will be converted into a staff locker room. Renovation work includes concrete saw cutting for new waste lines. Branch changes mechanical and electrical systems, new metal stud and drywall partitions, lay in ceilings, lighting, millwork and finishes. | | | | |
| PB24-0247 | BENY LAURA NYANTUNG | 7540 PLYMOUTH-ANN ARBOR RD &' | \$393.00 | \$60,451 |
| Work Description: Roof and some interior repairs due to fallen tree. Interior to include some windows in the living room area, as well as some drywall, insulation, possible framing, and paint throughout the upper room. Exterior to include shingles, drip edge, ice and water barrier, felt, ridge vent, chimney flashing and some siding. | | | | |
| PB24-0244 | SHIPMAN PETER D & ALISON A | 5243 RED FOX RUN | \$975.00 | \$150,000 |
| Work Description: Kitchen w/ sitting room addition plus screened porch | | | | |
| PB24-0249 | VACANT | 1515 RIDGE RD # 251 | \$150.00 | \$10,000 |
| Work Description: Reissue of closed permit PB23-0158 16x80 used mobile home. Redman 1998 4109 | | | | |
| PB24-0250 | VACANT | 1515 RIDGE RD # 93 | \$150.00 | \$10,000 |
| Work Description: Installation of a used manufactured home. Make: Redman Model: 302 461 | | | | |
| PB24-0253 | VACANT | 1515 RIDGE RD # 95 | \$150.00 | \$10,000 |
| Work Description: Installation of a used 14x76 mobile home 1999 Skyline 264213 | | | | |
| PB24-0241 | CRANBROOK CUSTOM HOMES. | 4990 SADDLERIDGE TRL | \$163.00 | \$25,000 |

Work Description: Constructing an approximate 6 ft high and 20 ft long monument sign at the entry of Estates of Clairborne

PB24-0242 CRANBROOK CUSTOM HOMES, 4995 SADDLERIDGE TRL \$163.00 \$25,000

Work Description: Constructing an approximate 6 ft high and 20 ft long monument sign at the entry of Estates of Clairborne

PB24-0240 FLANAGAN CHRISTOPHER J & 1036 STAMFORD RD \$100.00 \$6,000

Work Description: Install emergency egress window

PB24-0254 KILBOURN JESSICA R 1706 STEPHENS DR \$100.00 \$11,102

Work Description: Install new 5.95kW-DC roof mounted PV system

PB24-0258 ABDELKADER TAREK & WALLJ 7508 TIMBERWOOD CT \$390.00 \$60,000

Work Description: Finished basement with bathroom and kitchenette.
Work performed prior to application for permits.

PB24-0251 RAYMOND DAVID V & VIRGIN 3662 VORHIES RD \$1,625.00 \$250,000

Work Description: Constructing 918 SF additions with basement to existing SFD. Adding 1 bedroom in basement. Adding 2 new bathrooms, remodel of living rm and kitchen. Egress window required for basement bedroom. Interconnected smoke alarms required throughout.

PB24-0236 BAECHLER BROCTON 6645 WARREN RD \$319.00 \$49,000

Work Description: Construct 24'x40' attached pole barn. Provide fire separation for point of attached per Table R302.6 of 2015 Michigan Residential Code.

PB24-0245 INFINITY ACQUISITIONS LLC 1507 WEEPING WILLOW CT \$1,936.00 \$297,887

Work Description: Construct new 2 story SFD on unfinished basement with 2 car attached garage
"Nantucket" model - Elevation 'A'

PB24-0255 NIEMI ROBERT & WENDY 1652 WEEPING WILLOW CT \$118.00 \$18,232

Work Description: Install 9.35 kW-DC roof mounted PV system

PB24-0248 JONBULA HILLS LLC 3302 WOODHILL CIR \$616.00 \$94,720

Work Description: Finished basement including workshop, exercise area, wet bar and bathroom. NO BEDROOM.

Total Permits For Type: 21
Total Fees For Type: \$16,109.00
Total Const. Value For Type: \$2,421,128

Report Summary

Population: All Records

Permit.PermitType = Building
AND

Permit.DateIssued in <Previous
month> [11/01/24 - 11/30/24]

Grand Total Fees: \$16,109.00

Grand Total Permits: 21

Grand Total Const. Value: \$2,421,128

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
December 2024

| Category | Estimated Cost | Permit Fee | Number of Permits |
|-------------------------------------|------------------------------|---------------------------|-------------------|
| Com/Multi-Family Renovations | <i>\$572,376.00</i> | <i>\$3,720.00</i> | <i>1</i> |
| Com-Other Non-Building | <i>\$50,000.00</i> | <i>\$326.00</i> | <i>2</i> |
| Electrical | <i>\$0.00</i> | <i>\$6,410.00</i> | <i>28</i> |
| Mechanical | <i>\$0.00</i> | <i>\$6,675.00</i> | <i>39</i> |
| Plumbing | <i>\$0.00</i> | <i>\$5,595.00</i> | <i>23</i> |
| Res-Additions (Inc. Garages) | <i>\$449,000.00</i> | <i>\$2,919.00</i> | <i>3</i> |
| Res-Manufactured/Modular | <i>\$30,000.00</i> | <i>\$450.00</i> | <i>3</i> |
| Res-New Building | <i>\$1,023,426.00</i> | <i>\$6,652.00</i> | <i>3</i> |
| Res-Other Building | <i>\$66,155.00</i> | <i>\$543.00</i> | <i>5</i> |
| Res-Renovations | <i>\$230,171.00</i> | <i>\$1,499.00</i> | <i>4</i> |
| Totals | <i>\$2,421,128.00</i> | <i>\$34,789.00</i> | <i>111</i> |

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT

January 2024 To Date

| Category | Estimated Cost | Permit Fee | Number of Permits |
|--|-------------------------------|----------------------------|---------------------|
| Com/Multi-Family New Building | <i>\$3,050,000.00</i> | <i>\$19,825.00</i> | <i>2</i> |
| Com/Multi-Family Other Building | <i>\$28,541.00</i> | <i>\$0.00</i> | <i>1</i> |
| Com/Multi-Family Renovations | <i>\$6,211,328.00</i> | <i>\$40,373.00</i> | <i>7</i> |
| Com-Other Non-Building | <i>\$50,000.00</i> | <i>\$326.00</i> | <i>2</i> |
| Electrical | <i>\$0.00</i> | <i>\$75,330.00</i> | <i>318</i> |
| Mechanical | <i>\$0.00</i> | <i>\$76,334.00</i> | <i>461</i> |
| Plumbing | <i>\$0.00</i> | <i>\$52,200.00</i> | <i>226</i> |
| Res-Additions (Inc. Garages) | <i>\$2,335,436.00</i> | <i>\$15,180.00</i> | <i>18</i> |
| Res-Manufactured/Modular | <i>\$605,000.00</i> | <i>\$4,350.00</i> | <i>29</i> |
| Res-New Building | <i>\$26,126,894.00</i> | <i>\$167,162.00</i> | <i>61</i> |
| Res-Other Building | <i>\$1,300,070.00</i> | <i>\$10,493.00</i> | <i>80</i> |
| Res-Other Non-Building | <i>\$386,176.00</i> | <i>\$2,973.00</i> | <i>22</i> |
| Res-Renovations | <i>\$2,118,199.00</i> | <i>\$14,068.00</i> | <i>33</i> |
| Totals | <i>\$42,211,644.00</i> | <i>\$478,614.00</i> | <i>1,260</i> |

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Emily Dabish-Yahkind, Angela Robinson, Lisa Lewis
CC:
From: Vic Chevrette, Fire Chief
Date: 12/3/2024
Re: Fire Chief/Fire Marshal Activity Report November 2024

The following is the November 2024 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 2

CMS Reporting: 2 Adult Protective Services.

Meetings Attended: Washtenaw Area Mutual Aid Fire Chief meeting, Quality Collision ref E11-1, Nancy Mason ref Turnout Gear Grant FSR to State of Michigan.

Training: None

Fire Prevention/Education: Inspection Ford Garage, Water Flow Test Hyndai.

Fire Casualty (1) Civilian

Investigations: Accident E11-1, Fire Investigation 1225 Stamford Road.

Other: n/a

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

The following is the November 2024 activity report for the Fire Marshal

Fire Suppression Plan Reviews/Zoom Conference: 1

Fire Suppression Inspections: 1

Fire Protection Inspections:

Fire Department Access inspection:

Fire Pump Flow Tests: 1

Hydrant Flow Test:

Plan Review: 6

Plan Review Zoom meetings:

Building Inspection: 9

Knox Box Installation:

Consultation, Fire Protection:

Fire Alarm Plan Review:

Fire Alarm Inspection / test: 7

Fire Investigation:

Fire Investigations follow up:

Fire Station #2 Construction Meeting:

Burning Complaint:

Burn Permits issued: 6

Officer Meeting:

Meetings: 3

EMT Training:

Code Research:

Pub Ed:

Inspector Training:

NFPA 13 fire suppression Classes: 1

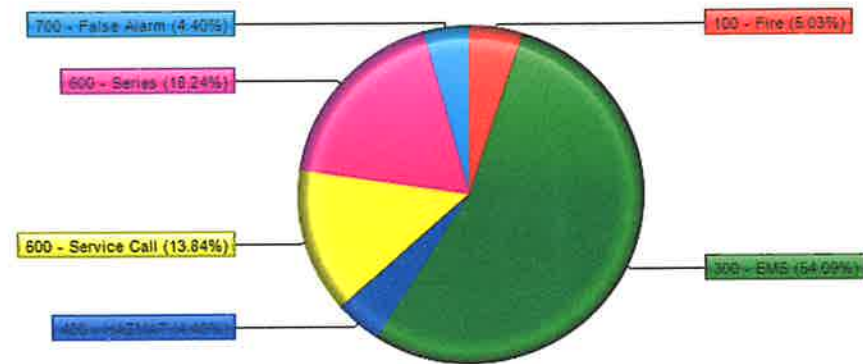
HuVaco: 1

Respectfully Submitted,

Dan Kimball, Fire Marshal

Fire Incident Type Breakdown

| Incident Type Group | |
|---------------------|------------|
| 100 - Fire | 8 |
| 300 - EMS | 86 |
| 400 - HAZMAT | 7 |
| 500 - Service Call | 22 |
| 600 - Series | 29 |
| 700 - False Alarm | 7 |
| | 159 |



| Incident Type Code | Alarm Date | Incident Number | NFIRS Number | Addresses Combined More |
|--------------------|------------------------|-----------------|--------------|-------------------------|
| 111 | | | | |
| | 11/29/2024 5:51:57 AM | 4057752 | 0001757 | 1192 Woodglen AVE |
| | 11/2/2024 2:25:59 PM | 4046777 | 0001594 | 314 Pearl ST |
| | 11/14/2024 5:00:31 PM | 4051839 | 0001650 | 1225 Stamford CT |
| | 11/6/2024 2:46:29 PM | 4048518 | 0001613 | 108 Washtenaw AVE |
| 112 | | | | |
| | 11/22/2024 3:43:36 AM | 4054902 | 0001689 | 9 N Summit ST |
| 113 | | | | |
| | 11/4/2024 9:04:18 PM | 4047829 | 0001604 | 9157 Panama CT |
| | 11/29/2024 7:34:51 AM | 4057778 | 0001741 | 10381 Plymouth RD |
| | 11/23/2024 6:47:52 PM | 4055574 | 0001697 | 5626 Geddes RD |
| 311 | | | | |
| | 11/5/2024 8:47:45 AM | 4047974 | 0001610 | 1735 Hamlet DR |
| | 11/26/2024 9:14:00 PM | 4056877 | 0001739 | 4330 Berry RD |
| | 11/5/2024 5:27:51 PM | 4048167 | 0001612 | 5401 Mcauley DR |
| | 11/11/2024 10:17:58 PM | 4050656 | 0001639 | 1518 Harvest LN |
| | 11/5/2024 1:04:53 PM | 4048064 | 0001611 | 1574 Stratford CT |
| | 10/31/2024 8:46:57 PM | 4046032 | 0001582 | 9304 Macarthur BLVD |
| | 11/25/2024 10:50:21 AM | 4056219 | 0001704 | 2630 N Harris RD |
| | 11/2/2024 2:24:29 AM | 4046580 | 0001590 | 1877 N Kenwyck DR |
| | 11/16/2024 10:42:31 AM | 4052555 | 0001662 | 8498 Berkshire DR |
| | 11/16/2024 12:18:51 PM | 4052588 | 0001663 | 1884 Wexford DR |
| | 11/4/2024 12:38:13 AM | 4047448 | 0001601 | 5511 Karakul LN |
| | 11/16/2024 8:20:33 AM | 4052502 | 0001660 | 8264 Barrington DR |
| | 11/2/2024 4:09:42 PM | 4046831 | 0001592 | 1515 Ridge RD |
| | 11/5/2024 2:11:41 AM | 4047891 | 0001609 | 1877 N Kenwyck DR |
| | 11/24/2024 8:19:57 AM | 4055784 | 0001699 | 1889 Superior RD |
| | 11/23/2024 11:11:42 PM | 4055668 | 0001703 | 1515 Ridge RD |
| | 11/15/2024 2:53:37 PM | 4052195 | 0001656 | 1066 Stamford RD |

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|-----|------------------------|---------|---------|-----------------------------|
| | 11/1/2024 5:25:01 AM | 4046166 | 0001587 | 9074 Macarthur BLVD |
| | 11/18/2024 11:18:29 AM | 4053394 | 0001683 | 10381 Plymouth-Ann Arbor RD |
| | 11/22/2024 10:30:33 AM | 4054992 | 0001709 | 6900 E Joy RD |
| | 11/13/2024 1:55:51 PM | 4051319 | 0001645 | 1515 Ridge RD |
| | 11/22/2024 8:30:41 PM | 4055210 | 0001710 | 5551 Great Hawk CIR |
| | 11/11/2024 9:50:26 AM | 4050380 | 0001633 | 9753 Aspen LN |
| | 11/14/2024 3:10:17 PM | 4051788 | 0001651 | 1515 Ridge RD |
| | 11/13/2024 9:50:49 AM | 4051213 | 0001643 | 5341 Mcauley DR |
| | 11/27/2024 12:12:13 PM | 4057078 | 0001718 | 5301 Mcauley DR |
| | 11/16/2024 12:34:20 PM | 4052593 | 0001664 | 1515 Ridge RD |
| | 11/16/2024 8:46:40 AM | 4052510 | 0001661 | 5341 Mcauley DR |
| | 11/24/2024 1:43:03 PM | 4055870 | 0001700 | 1515 Ridge RD |
| | 11/17/2024 9:57:13 PM | 4053194 | 0001671 | W Clark RD |
| | 11/17/2024 3:13:25 PM | 4053038 | 0001672 | 8744 Nottingham DR |
| | 11/28/2024 10:43:19 AM | 4057444 | 0001721 | 1515 Ridge RD |
| | 11/3/2024 5:52:00 PM | 4047338 | 0001598 | 1877 N Kenwyck DR |
| | 11/23/2024 11:33:03 AM | 4055395 | 0001693 | 1749 Dover CT |
| | 11/23/2024 6:01:01 PM | 4055548 | 0001695 | 1515 Ridge RD |
| | 11/29/2024 9:14:11 AM | 4057806 | 0001735 | 1371 Stamford RD |
| 321 | | | | |
| | 11/28/2024 11:32:19 PM | 4057665 | 0001732 | 9080 Macarthur BLVD |
| | 11/8/2024 5:46:49 PM | 4049436 | 0001623 | 8938 Macarthur BLVD |
| | 11/16/2024 5:26:43 PM | 4052683 | 0001666 | 2630 N Harris RD |
| | 11/16/2024 9:36:34 PM | 4052771 | 0001669 | 8650 Cedar CT |
| | 11/16/2024 8:05:39 PM | 4052750 | 0001668 | 1515 Ridge RD |
| | 11/8/2024 3:53:33 AM | 4049152 | 0001621 | 7181 Plymouth-Ann Arbor RD |
| | 10/31/2024 12:55:45 PM | 4045826 | 0001577 | 1704 Meadhurst DR |
| | 11/27/2024 3:19:46 PM | 4057169 | 0001728 | 9741 Mulberry |
| | 11/12/2024 10:03:30 PM | 4051086 | 0001642 | 1515 Ridge RD |
| | 11/12/2024 10:06:05 AM | 4050781 | 0001640 | 1515 Ridge RD |
| | 11/11/2024 1:05:28 AM | 4050283 | 0001631 | 1877 N Kenwyck DR |

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|--|------------------------|---------|---------|---------------------|
| | 11/15/2024 2:07:37 PM | 4052185 | 0001654 | 8780 Macarthur BLVD |
| | 11/17/2024 5:44:28 AM | 4052885 | 0001685 | 8980 Bristol CT |
| | 11/6/2024 1:54:52 PM | 4048498 | 0001614 | 8643 Kingston CT |
| | 11/19/2024 12:23:29 AM | 4053665 | 0001677 | 8646 Macarthur BLVD |
| | 11/25/2024 5:03:02 PM | 4056385 | 0001705 | 8650 Cedar CT |
| | 10/31/2024 12:22:07 AM | 4045642 | 0001574 | 2090 Sheffield DR |
| | 11/7/2024 9:01:12 PM | 4049066 | 0001620 | 9780 Ford RD |
| | 11/12/2024 8:56:04 PM | 4051067 | 0001641 | 9402 Macarthur BLVD |
| | 11/7/2024 12:46:15 AM | 4048706 | 0001686 | 8380 Geddes RD |
| | 11/15/2024 10:59:25 PM | 4052391 | 0001658 | 8650 Cedar CT |
| | 11/4/2024 12:03:29 PM | 4047613 | 0001608 | 8650 Cedar CT |
| | 11/7/2024 8:55:00 PM | 4049063 | 0001615 | 1515 Ridge RD |
| | 11/20/2024 3:12:29 AM | 4054116 | 0001678 | 8618 Macarthur BLVD |
| | 11/20/2024 7:00:13 PM | 4054405 | 0001684 | 9012 Macarthur BLVD |
| | 11/15/2024 5:40:57 AM | 4052020 | 0001653 | 9038 Macarthur BLVD |
| | 11/11/2024 2:34:49 AM | 4050294 | 0001632 | 8618 Macarthur BLVD |
| | 11/13/2024 11:19:12 AM | 4051252 | 0001667 | 9062 Macarthur BLVD |
| | 11/1/2024 10:41:20 AM | 4046247 | 0001585 | 9254 Arlington DR |
| | 11/28/2024 11:48:07 PM | 4057671 | 0001747 | 8648 Macarthur BLVD |
| | 11/8/2024 8:18:25 AM | 4049197 | 0001618 | 1978 Ridgeview |
| | 11/17/2024 5:48:00 PM | 4053090 | 0001670 | 8650 Cedar CT |
| | 11/25/2024 1:56:08 PM | 4056299 | 0001726 | 8643 Kingston CT |
| | 11/28/2024 7:02:38 PM | 4057600 | 0001727 | 8413 Lakeview CT |
| | 11/21/2024 8:54:39 PM | 4054835 | 0001687 | 1201 Stamford RD |
| | 11/2/2024 1:17:01 AM | 4046568 | 0001588 | 9642 Wexford DR |
| | 11/27/2024 12:12:13 AM | 4056916 | 0001725 | 8825 Somerset LN |
| | 11/26/2024 9:45:22 PM | 4056886 | 0001723 | 1630 Stephens DR |
| | 11/27/2024 9:05:56 PM | 4057289 | 0001729 | 1515 Ridge RD |
| | 11/22/2024 12:02:16 AM | 4054869 | 0001690 | 5341 Mcauley DR |
| | 11/23/2024 1:13:30 PM | 4055430 | 0001694 | 1515 Ridge RD |
| | 11/23/2024 5:03:20 PM | 4055522 | 0001696 | 8643 Kingston CT |

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|-----|------------------------|---------|---------|---------------------|
| 322 | | | | |
| | 11/4/2024 9:05:00 AM | 4047544 | 0001602 | Plymouth RD |
| | 11/16/2024 1:27:09 PM | 4052602 | 0001659 | Gale RD |
| 323 | | | | |
| | 11/4/2024 9:47:00 AM | 4047558 | 0001603 | Plymouth RD |
| 324 | | | | |
| | 11/16/2024 1:10:01 AM | 4052428 | 0001655 | Ford RD |
| | 11/28/2024 6:35:29 PM | 4057594 | 0001724 | Arbor Woods BLVD |
| 331 | | | | |
| | 10/31/2024 9:09:25 AM | 4045735 | 0001575 | 1954 Ridgeview |
| 353 | | | | |
| | 11/1/2024 1:40:49 AM | 4046131 | 0001591 | 5301 Mcauley DR |
| 381 | | | | |
| | 11/28/2024 5:54:19 PM | 4057565 | 0001722 | 9186 Macarthur BLVD |
| 424 | | | | |
| | 11/15/2024 5:40:56 PM | 4052272 | 0001657 | 8818 Nottingham DR |
| 442 | | | | |
| | 11/18/2024 5:40:22 PM | 4053560 | 0001676 | 1515 Ridge RD |
| 463 | | | | |
| | 11/13/2024 5:45:49 PM | 4051418 | 0001647 | 10 W M-14 HWY |
| | 11/3/2024 1:37:01 AM | 4047091 | 0001597 | 10 M-14 HWY |
| | 11/2/2024 12:09:24 PM | 4046729 | 0001595 | 10 M-14 HWY |
| | 11/27/2024 9:42:35 AM | 4057015 | 0001717 | Ridge RD |
| | 11/29/2024 6:40:00 AM | 4057761 | 0001733 | W M-14 HWY |
| 552 | | | | |
| | 11/23/2024 12:23:55 PM | 4055417 | 0001691 | N Dixboro RD |
| 553 | | | | |
| | 10/31/2024 1:36:00 PM | 4045845 | 0001576 | W M-14 HWY |
| | 11/24/2024 9:05:46 PM | 4056028 | 0001701 | 1515 Ridge RD |
| | 10/31/2024 5:58:47 PM | 4045973 | 0001580 | 1515 Ridge RD |
| | 11/26/2024 7:28:00 PM | 4056848 | 0001734 | E M-14 HWY |
| 554 | | | | |

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|------------|------------------------|---------------------|---------|---------------------|
| | 11/27/2024 7:50:59 PM | 4057267 | 0001714 | 1877 N Kenwyck DR |
| | 11/26/2024 6:17:31 AM | 4056589 | 0001716 | 1515 Ridge RD |
| | 11/9/2024 8:37:00 PM | 4049850 | 0001630 | 8894 Macarthur BLVD |
| | 11/1/2024 11:37:34 PM | 4046540 | 0001589 | 1877 N Kenwyck DR |
| | 11/26/2024 3:35:19 AM | 4056568 | 0001707 | 1877 N Kenwyck DR |
| | 11/7/2024 10:53:48 AM | 4048830 | 0001619 | 2240 Hickman RD |
| | 11/26/2024 8:56:40 AM | 4056628 | 0001708 | 5666 Geddes RD |
| | 11/27/2024 6:09:04 AM | 4056965 | 0001713 | 1877 N Kenwyck DR |
| | 11/28/2024 12:43:40 AM | 4057349 | 0001715 | 1877 N Kenwyck DR |
| | 11/17/2024 10:18:35 PM | 4053199 | 0001673 | 9328 Macarthur BLVD |
| | 11/27/2024 1:46:06 AM | 4056932 | 0001712 | 1877 N Kenwyck DR |
| | 11/29/2024 1:46:43 AM | 4057699 | 0001731 | 1877 N Kenwyck DR |
| | 11/26/2024 11:46:45 PM | 4056913 | 0001711 | 1877 N Kenwyck DR |
| | 11/29/2024 12:13:20 AM | 4057675 | 0001730 | 1877 N Kenwyck DR |
| | 11/8/2024 6:29:21 AM | 4049166 | 0001616 | 1877 N Kenwyck DR |
| | 11/8/2024 11:52:15 AM | 4049291 | 0001622 | 1877 N Kenwyck DR |
| 561 | | | | |
| | 11/13/2024 3:13:09 PM | 4051350 | 0001646 | 4270 Gotfredson RD |
| 611 | | | | |
| | 11/29/2024 12:07:08 PM | 4057875 | 0001736 | 5341 Mcauley DR |
| | 11/29/2024 5:29:03 PM | 4058016 | 0001737 | 8643 Kingston CT |
| | 11/7/2024 8:50:48 AM | 4048789 | 0001617 | Huron River DR |
| | 11/9/2024 7:23:50 AM | 4049608 | 0001624 | 2735 Washtenaw AVE |
| | 11/26/2024 12:47:27 AM | 4056532 | 0001706 | 1631 Sheffield Dr |
| | 10/31/2024 7:53:38 PM | 4046011 | 0001584 | JOY RD |
| | 11/4/2024 8:41:00 PM | 241104-144601-SUTFD | 0001607 | 9438 MacArthur BLVD |
| | 11/2/2024 6:38:30 PM | 4046910 | 0001593 | 2995 Roundtree BLVD |
| | 11/9/2024 10:03:43 AM | 4049648 | 0001625 | 8638 Heather CT |
| | 11/22/2024 7:02:12 AM | 4054929 | 0001688 | 5341 Mcauley DR |
| | 11/11/2024 2:46:08 PM | 4050498 | 0001635 | 745 Jerome AVE |
| | 11/11/2024 4:27:55 PM | 4050538 | 0001636 | 460 Greenlawn AVE |

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|------------|------------------------|---------|---------|-----------------------|
| | 11/20/2024 8:34:13 AM | 4054174 | 0001679 | Leforge RD |
| | 11/11/2024 1:13:45 PM | 4050453 | 0001634 | 8648 Macarthur BLVD |
| | 11/13/2024 2:08:43 PM | 4051322 | 0001644 | 1515 Ridge RD |
| | 11/25/2024 5:20:21 AM | 4056129 | 0001702 | 2500 Holmes RD |
| | 11/1/2024 1:29:21 PM | 4046312 | 0001586 | 660 Greenlawn AVE |
| | 11/12/2024 8:02:50 PM | 4051051 | 0001665 | 5341 Mcauley DR |
| | 11/11/2024 4:54:18 PM | 4050547 | 0001637 | 5301 McAuley DR |
| | 11/27/2024 2:27:58 PM | 4057146 | 0001719 | 1845 Smith ST |
| | 11/27/2024 4:57:46 PM | 4057198 | 0001720 | 517 Washtenaw AVE |
| | 11/29/2024 8:44:57 AM | 4057800 | 0001738 | E M-14 HWY |
| | 11/18/2024 12:52:28 AM | 4053239 | 0001674 | 2900 International DR |
| | 11/18/2024 10:22:12 AM | 4053375 | 0001675 | Geddes RD |
| | 11/23/2024 7:15:51 AM | 4055322 | 0001692 | 5341 Mcauley DR |
| | 11/3/2024 6:17:56 PM | 4047348 | 0001599 | 1515 Ridge RD |
| | 11/23/2024 7:12:24 PM | 4055587 | 0001698 | 8726 Macarthur BLVD |
| 622 | | | | |
| | 11/20/2024 4:03:57 PM | 4054356 | 0001681 | 7000 Ford RD |
| 651 | | | | |
| | 11/2/2024 9:16:46 PM | 4046978 | 0001596 | 750 Woodcreek CT |
| 711 | | | | |
| | 11/14/2024 12:04:31 PM | 4051704 | 0001652 | 1601 Stamford RD |
| | 11/20/2024 8:19:39 PM | 4054433 | 0001682 | 10101 W Ann Arbor RD |
| 733 | | | | |
| | 11/9/2024 10:31:14 AM | 4049662 | 0001626 | 8246 Barrington DR |
| 735 | | | | |
| | 11/14/2024 3:07:12 PM | 4051787 | 0001649 | 9768 Ravenshire DR |
| 740 | | | | |
| | 11/14/2024 11:35:53 AM | 4051695 | 0001648 | 9328 Macarthur BLVD |
| 746 | | | | |
| | 11/20/2024 11:19:54 AM | 4054229 | 0001680 | 8644 Kingston CT |
| | 11/3/2024 8:18:45 PM | 4047387 | 0001600 | 2324 Hickman RD |

Incident List by Alarm Date/Time

| Incident Number | Alarm Date | Alarm Time | Location | Incident Type Code | Incident Type | NFIRS Number |
|------------------------|---------------------------|-------------------|---------------------|---------------------------|--|---------------------|
| 4045642 | 10/31/2024 12:22:07 AM | 12:22 AM | 2090 Sheffield DR | 321 | EMS call, excluding vehicle accident with injury | 0001574 |
| 4045735 | 10/31/2024 9:09:25 AM | 9:09 AM | 1954 Ridgeview | 331 | Lock-in (if lock out , use 511) | 0001575 |
| 4045826 | 10/31/2024 12:55:45 PM | 12:55 PM | 1704 Meadhurst DR | 321 | EMS call, excluding vehicle accident with injury | 0001577 |
| 4045845 | 10/31/2024 1:36:00 PM | 1:36 PM | W M-14 HWY | 553 | Public service | 0001576 |
| 4045973 | 10/31/2024 5:58:47 PM | 5:58 PM | 1515 Ridge RD | 553 | Public service | 0001580 |
| 4046011 | 10/31/2024 7:53:38 PM | 7:53 PM | JOY RD | 611 | Dispatched & canceled en route | 0001584 |
| 4046032 | 10/31/2024 8:46:57 PM | 8:46 PM | 9304 Macarthur BLVD | 311 | Medical assist, assist EMS crew | 0001582 |
| 4046131 | 11/1/2024 1:40:49 AM | 1:40 AM | 5301 Mcauley DR | 353 | Removal of victim(s) from stalled elevator | 0001591 |
| 4046166 | 11/1/2024 5:25:01 AM | 5:25 AM | 9074 Macarthur BLVD | 311 | Medical assist, assist EMS crew | 0001587 |
| 4046247 | 11/1/2024 10:41:20 AM | 10:41 AM | 9254 Arlington DR | 321 | EMS call, excluding vehicle accident with injury | 0001585 |
| 4046312 | 11/1/2024 1:29:21 PM | 1:29 PM | 660 Greenlawn AVE | 611 | Dispatched & canceled en route | 0001586 |
| 4046540 | 11/1/2024 11:37:34 PM | 11:37 PM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001589 |
| 4046568 | 11/2/2024 1:17:01 AM | 1:17 AM | 9642 Wexford DR | 321 | EMS call, excluding vehicle accident with injury | 0001588 |
| 4046580 | 11/2/2024 2:24:29 AM | 2:24 AM | 1877 N Kenwyck DR | 311 | Medical assist, assist EMS crew | 0001590 |
| 4046729 | 11/2/2024 12:09:24 PM | 12:09 PM | 10 M-14 HWY | 463 | Vehicle accident, general cleanup | 0001595 |
| 4046777 | 11/2/2024 2:25:59 PM | 2:25 PM | 314 Pearl ST | 111 | Building fire | 0001594 |
| 4046831 | 11/2/2024 4:09:42 PM | 4:09 PM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0001592 |
| 4046910 | 11/2/2024 6:38:30 PM | 6:38 PM | 2995 Roundtree BLVD | 611 | Dispatched & canceled en route | 0001593 |
| 4046978 | 11/2/2024 9:16:46 PM | 9:16 PM | 750 Woodcreek CT | 651 | Smoke scare, odor of smoke | 0001596 |
| 4047091 | 11/3/2024 1:37:01 AM | 1:37 AM | 10 M-14 HWY | 463 | Vehicle accident, general cleanup | 0001597 |
| 4047338 | 11/3/2024 5:52:00 PM | 5:52 PM | 1877 N Kenwyck DR | 311 | Medical assist, assist EMS crew | 0001598 |
| 4047348 | 11/3/2024 6:17:56 PM | 6:17 PM | 1515 Ridge RD | 611 | Dispatched & canceled en route | 0001599 |
| 4047387 | 11/3/2024 | 8:18 | 2324 Hickman RD | 746 | Carbon monoxide detector | 0001600 |

| | | | | | | |
|---------------------|--------------------------|-------------|----------------------------|-----|--|---------|
| | 8:18:45 PM | PM | | | activation, no CO | |
| 4047448 | 11/4/2024 12:38:13 AM | 12:38 AM | 5511 Karakul LN | 311 | Medical assist, assist EMS crew | 0001601 |
| 4047544 | 11/4/2024 9:05:00 AM | 9:05 AM | Plymouth RD | 322 | Motor vehicle accident with injuries | 0001602 |
| 4047558 | 11/4/2024 9:47:00 AM | 9:47 AM | Plymouth RD | 323 | Motor vehicle/pedestrian accident (MV Ped) | 0001603 |
| 4047613 | 11/4/2024 12:03:29 PM | 12:03 PM | 8650 Cedar CT | 321 | EMS call, excluding vehicle accident with injury | 0001608 |
| 241104-144601-SUTFD | 11/4/2024 8:41:00 PM | 8:41 PM | 9438 MacArthur BLVD | 611 | Dispatched & canceled en route | 0001607 |
| 4047829 | 11/4/2024 9:04:18 PM | 9:04 PM | 9157 Panama CT | 113 | Cooking fire, confined to container | 0001604 |
| 4047891 | 11/5/2024 2:11:41 AM | 2:11 AM | 1877 N Kenwyck DR | 311 | Medical assist, assist EMS crew | 0001609 |
| 4047974 | 11/5/2024 8:47:45 AM | 8:47 AM | 1735 Hamlet DR | 311 | Medical assist, assist EMS crew | 0001610 |
| 4048064 | 11/5/2024 1:04:53 PM | 1:04 PM | 1574 Stratford CT | 311 | Medical assist, assist EMS crew | 0001611 |
| 4048167 | 11/5/2024 5:27:51 PM | 5:27 PM | 5401 Mcauley DR | 311 | Medical assist, assist EMS crew | 0001612 |
| 4048498 | 11/6/2024 1:54:52 PM | 1:54 PM | 8643 Kingston CT | 321 | EMS call, excluding vehicle accident with injury | 0001614 |
| 4048518 | 11/6/2024 2:46:29 PM | 2:46 PM | 108 Washtenaw AVE | 111 | Building fire | 0001613 |
| 4048706 | 11/7/2024 12:46:15 AM | 12:46 AM | 8380 Geddes RD | 321 | EMS call, excluding vehicle accident with injury | 0001686 |
| 4048789 | 11/7/2024 8:50:48 AM | 8:50 AM | Huron River DR | 611 | Dispatched & canceled en route | 0001617 |
| 4048830 | 11/7/2024 10:53:48 AM | 10:53 AM | 2240 Hickman RD | 554 | Assist invalid | 0001619 |
| 4049063 | 11/7/2024 8:55:00 PM | 8:55 PM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0001615 |
| 4049066 | 11/7/2024 9:01:12 PM | 9:01 PM | 9780 Ford RD | 321 | EMS call, excluding vehicle accident with injury | 0001620 |
| 4049152 | 11/8/2024 3:53:33 AM | 3:53 AM | 7181 Plymouth-Ann Arbor RD | 321 | EMS call, excluding vehicle accident with injury | 0001621 |
| 4049166 | 11/8/2024 6:29:21 AM | 6:29 AM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001616 |
| 4049197 | 11/8/2024 8:18:25 AM | 8:18 AM | 1978 Ridgeview | 321 | EMS call, excluding vehicle accident with injury | 0001618 |
| 4049291 | 11/8/2024 11:52:15 AM | 11:52 AM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001622 |
| 4049436 | 11/8/2024 5:46:49 PM | 5:46 PM | 8938 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001623 |
| 4049608 | 11/9/2024 7:23:50 AM | 7:23 AM | 2735 Washtenaw AVE | 611 | Dispatched & canceled en route | 0001624 |
| 4049648 | 11/9/2024 10:03:43 AM | 10:03 AM | 8638 Heather CT | 611 | Dispatched & canceled en route | 0001625 |

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|---------|---------------------------|-------------|------------------------|-----|---|---------|
| 4049662 | 11/9/2024 10:31:14 AM | 10:31 AM | 8246 Barrington DR | 733 | Smoke detector activation due to malfunction | 0001626 |
| 4049850 | 11/9/2024 8:37:00 PM | 8:37 PM | 8894 Macarthur BLVD | 554 | Assist invalid | 0001630 |
| 4050283 | 11/11/2024 1:05:28 AM | 1:05 AM | 1877 N Kenwyck DR | 321 | EMS call, excluding vehicle accident with injury | 0001631 |
| 4050294 | 11/11/2024 2:34:49 AM | 2:34 AM | 8618 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001632 |
| 4050380 | 11/11/2024 9:50:26 AM | 9:50 AM | 9753 Aspen LN | 311 | Medical assist, assist EMS crew | 0001633 |
| 4050453 | 11/11/2024 1:13:45 PM | 1:13 PM | 8648 Macarthur BLVD | 611 | Dispatched & canceled en route | 0001634 |
| 4050498 | 11/11/2024 2:46:08 PM | 2:46 PM | 745 Jerome AVE | 611 | Dispatched & canceled en route | 0001635 |
| 4050538 | 11/11/2024 4:27:55 PM | 4:27 PM | 460 Greenlawn AVE | 611 | Dispatched & canceled en route | 0001636 |
| 4050547 | 11/11/2024 4:54:18 PM | 4:54 PM | 5301 McAuley DR | 611 | Dispatched & canceled en route | 0001637 |
| 4050656 | 11/11/2024 10:17:58 PM | 10:17 PM | 1518 Harvest LN | 311 | Medical assist, assist EMS crew | 0001639 |
| 4050781 | 11/12/2024 10:06:05 AM | 10:06 AM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0001640 |
| 4051051 | 11/12/2024 8:02:50 PM | 8:02 PM | 5341 Mcauley DR | 611 | Dispatched & canceled en route | 0001665 |
| 4051067 | 11/12/2024 8:56:04 PM | 8:56 PM | 9402 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001641 |
| 4051086 | 11/12/2024 10:03:30 PM | 10:03 PM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0001642 |
| 4051213 | 11/13/2024 9:50:49 AM | 9:50 AM | 5341 Mcauley DR | 311 | Medical assist, assist EMS crew | 0001643 |
| 4051252 | 11/13/2024 11:19:12 AM | 11:19 AM | 9062 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001667 |
| 4051319 | 11/13/2024 1:55:51 PM | 1:55 PM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0001645 |
| 4051322 | 11/13/2024 2:08:43 PM | 2:08 PM | 1515 Ridge RD | 611 | Dispatched & canceled en route | 0001644 |
| 4051350 | 11/13/2024 3:13:09 PM | 3:13 PM | 4270 Gotfredson RD | 561 | Unauthorized burning | 0001646 |
| 4051418 | 11/13/2024 5:45:49 PM | 5:45 PM | 10 W M-14 HWY | 463 | Vehicle accident, general cleanup | 0001647 |
| 4051695 | 11/14/2024 11:35:53 AM | 11:35 AM | 9328 Macarthur BLVD | 740 | Unintentional transmission of alarm, other | 0001648 |
| 4051704 | 11/14/2024 12:04:31 PM | 12:04 PM | 1601 Stamford RD | 711 | Municipal alarm system, malicious false alarm | 0001652 |
| 4051787 | 11/14/2024 3:07:12 PM | 3:07 PM | 9768 Ravenshire DR | 735 | Alarm system sounded due to malfunction | 0001649 |
| 4051788 | 11/14/2024 3:10:17 PM | 3:10 PM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0001651 |
| 4051839 | 11/14/2024 5:00:31 PM | 5:00 PM | 1225 Stamford CT | 111 | Building fire | 0001650 |

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|---------|---------------------------|-------------|---------------------------------|-----|---|---------|
| 4052020 | 11/15/2024 5:40:57 AM | 5:40 AM | 9038 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001653 |
| 4052185 | 11/15/2024 2:07:37 PM | 2:07 PM | 8780 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001654 |
| 4052195 | 11/15/2024 2:53:37 PM | 2:53 PM | 1066 Stamford RD | 311 | Medical assist, assist EMS crew | 0001656 |
| 4052272 | 11/15/2024 5:40:56 PM | 5:40 PM | 8818 Nottingham DR | 424 | Carbon monoxide incident | 0001657 |
| 4052391 | 11/15/2024 10:59:25 PM | 10:59 PM | 8650 Cedar CT | 321 | EMS call, excluding vehicle accident with injury | 0001658 |
| 4052428 | 11/16/2024 1:10:01 AM | 1:10 AM | Ford RD | 324 | Motor vehicle accident with no injuries. | 0001655 |
| 4052502 | 11/16/2024 8:20:33 AM | 8:20 AM | 8264 Barrington DR | 311 | Medical assist, assist EMS crew | 0001660 |
| 4052510 | 11/16/2024 8:46:40 AM | 8:46 AM | 5341 Mcauley DR | 311 | Medical assist, assist EMS crew | 0001661 |
| 4052555 | 11/16/2024 10:42:31 AM | 10:42 AM | 8498 Berkshire DR | 311 | Medical assist, assist EMS crew | 0001662 |
| 4052588 | 11/16/2024 12:18:51 PM | 12:18 PM | 1884 Wexford DR | 311 | Medical assist, assist EMS crew | 0001663 |
| 4052593 | 11/16/2024 12:34:20 PM | 12:34 PM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0001664 |
| 4052602 | 11/16/2024 1:27:09 PM | 1:27 PM | Gale RD | 322 | Motor vehicle accident with injuries | 0001659 |
| 4052683 | 11/16/2024 5:26:43 PM | 5:26 PM | 2630 N Harris RD | 321 | EMS call, excluding vehicle accident with injury | 0001666 |
| 4052750 | 11/16/2024 8:05:39 PM | 8:05 PM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0001668 |
| 4052771 | 11/16/2024 9:36:34 PM | 9:36 PM | 8650 Cedar CT | 321 | EMS call, excluding vehicle accident with injury | 0001669 |
| 4052885 | 11/17/2024 5:44:28 AM | 5:44 AM | 8980 Bristol CT | 321 | EMS call, excluding vehicle accident with injury | 0001685 |
| 4053038 | 11/17/2024 3:13:25 PM | 3:13 PM | 8744 Nottingham DR | 311 | Medical assist, assist EMS crew | 0001672 |
| 4053090 | 11/17/2024 5:48:00 PM | 5:48 PM | 8650 Cedar CT | 321 | EMS call, excluding vehicle accident with injury | 0001670 |
| 4053194 | 11/17/2024 9:57:13 PM | 9:57 PM | W Clark RD | 311 | Medical assist, assist EMS crew | 0001671 |
| 4053199 | 11/17/2024 10:18:35 PM | 10:18 PM | 9328 Macarthur BLVD | 554 | Assist invalid | 0001673 |
| 4053239 | 11/18/2024 12:52:28 AM | 12:52 AM | 2900 International DR | 611 | Dispatched & canceled en route | 0001674 |
| 4053375 | 11/18/2024 10:22:12 AM | 10:22 AM | Geddes RD | 611 | Dispatched & canceled en route | 0001675 |
| 4053394 | 11/18/2024 11:18:29 AM | 11:18 AM | 10381 Plymouth- Ann Arbor RD | 311 | Medical assist, assist EMS crew | 0001683 |
| 4053560 | 11/18/2024 5:40:22 PM | 5:40 PM | 1515 Ridge RD | 442 | Overheated motor | 0001676 |
| 4053665 | 11/19/2024 12:23:29 AM | 12:23 AM | 8646 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001677 |

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|---------|---------------------------|-------------|-------------------------|-----|---|---------|
| 4054116 | 11/20/2024 3:12:29 AM | 3:12 AM | 8618 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001678 |
| 4054174 | 11/20/2024 8:34:13 AM | 8:34 AM | Leforge RD | 611 | Dispatched & canceled en route | 0001679 |
| 4054229 | 11/20/2024 11:19:54 AM | 11:19 AM | 8644 Kingston CT | 746 | Carbon monoxide detector activation, no CO | 0001680 |
| 4054356 | 11/20/2024 4:03:57 PM | 4:03 PM | 7000 Ford RD | 622 | No incident found on arrival at dispatch address | 0001681 |
| 4054405 | 11/20/2024 7:00:13 PM | 7:00 PM | 9012 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001684 |
| 4054433 | 11/20/2024 8:19:39 PM | 8:19 PM | 10101 W Ann Arbor RD | 711 | Municipal alarm system, malicious false alarm | 0001682 |
| 4054835 | 11/21/2024 8:54:39 PM | 8:54 PM | 1201 Stamford RD | 321 | EMS call, excluding vehicle accident with injury | 0001687 |
| 4054869 | 11/22/2024 12:02:16 AM | 12:02 AM | 5341 Mcauley DR | 321 | EMS call, excluding vehicle accident with injury | 0001690 |
| 4054902 | 11/22/2024 3:43:36 AM | 3:43 AM | 9 N Summit ST | 112 | Fires in structure other than in a building | 0001689 |
| 4054929 | 11/22/2024 7:02:12 AM | 7:02 AM | 5341 Mcauley DR | 611 | Dispatched & canceled en route | 0001688 |
| 4054992 | 11/22/2024 10:30:33 AM | 10:30 AM | 6900 E Joy RD | 311 | Medical assist, assist EMS crew | 0001709 |
| 4055210 | 11/22/2024 8:30:41 PM | 8:30 PM | 5551 Great Hawk CIR | 311 | Medical assist, assist EMS crew | 0001710 |
| 4055322 | 11/23/2024 7:15:51 AM | 7:15 AM | 5341 Mcauley DR | 611 | Dispatched & canceled en route | 0001692 |
| 4055395 | 11/23/2024 11:33:03 AM | 11:33 AM | 1749 Dover CT | 311 | Medical assist, assist EMS crew | 0001693 |
| 4055417 | 11/23/2024 12:23:55 PM | 12:23 PM | N Dixboro RD | 552 | Police matter | 0001691 |
| 4055430 | 11/23/2024 1:13:30 PM | 1:13 PM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0001694 |
| 4055522 | 11/23/2024 5:03:20 PM | 5:03 PM | 8643 Kingston CT | 321 | EMS call, excluding vehicle accident with injury | 0001696 |
| 4055548 | 11/23/2024 6:01:01 PM | 6:01 PM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0001695 |
| 4055574 | 11/23/2024 6:47:52 PM | 6:47 PM | 5626 Geddes RD | 113 | Cooking fire, confined to container | 0001697 |
| 4055587 | 11/23/2024 7:12:24 PM | 7:12 PM | 8726 Macarthur BLVD | 611 | Dispatched & canceled en route | 0001698 |
| 4055668 | 11/23/2024 11:11:42 PM | 11:11 PM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0001703 |
| 4055784 | 11/24/2024 8:19:57 AM | 8:19 AM | 1889 Superior RD | 311 | Medical assist, assist EMS crew | 0001699 |
| 4055870 | 11/24/2024 1:43:03 PM | 1:43 PM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0001700 |
| 4056028 | 11/24/2024 9:05:46 PM | 9:05 PM | 1515 Ridge RD | 553 | Public service | 0001701 |
| 4056129 | 11/25/2024 5:20:21 AM | 5:20 AM | 2500 Holmes RD | 611 | Dispatched & canceled en route | 0001702 |

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|---------|---------------------------|-------------|---------------------|-----|--|---------|
| 4056219 | 11/25/2024 10:50:21 AM | 10:50 AM | 2630 N Harris RD | 311 | Medical assist, assist EMS crew | 0001704 |
| 4056299 | 11/25/2024 1:56:08 PM | 1:56 PM | 8643 Kingston CT | 321 | EMS call, excluding vehicle accident with injury | 0001726 |
| 4056385 | 11/25/2024 5:03:02 PM | 5:03 PM | 8650 Cedar CT | 321 | EMS call, excluding vehicle accident with injury | 0001705 |
| 4056532 | 11/26/2024 12:47:27 AM | 12:47 AM | 1631 Sheffield Dr | 611 | Dispatched & canceled en route | 0001706 |
| 4056568 | 11/26/2024 3:35:19 AM | 3:35 AM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001707 |
| 4056589 | 11/26/2024 6:17:31 AM | 6:17 AM | 1515 Ridge RD | 554 | Assist invalid | 0001716 |
| 4056628 | 11/26/2024 8:56:40 AM | 8:56 AM | 5666 Geddes RD | 554 | Assist invalid | 0001708 |
| 4056848 | 11/26/2024 7:28:00 PM | 7:28 PM | E M-14 HWY | 553 | Public service | 0001734 |
| 4056877 | 11/26/2024 9:14:00 PM | 9:14 PM | 4330 Berry RD | 311 | Medical assist, assist EMS crew | 0001739 |
| 4056886 | 11/26/2024 9:45:22 PM | 9:45 PM | 1630 Stephens DR | 321 | EMS call, excluding vehicle accident with injury | 0001723 |
| 4056913 | 11/26/2024 11:46:45 PM | 11:46 PM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001711 |
| 4056916 | 11/27/2024 12:12:13 AM | 12:12 AM | 8825 Somerset LN | 321 | EMS call, excluding vehicle accident with injury | 0001725 |
| 4056932 | 11/27/2024 1:46:06 AM | 1:46 AM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001712 |
| 4056965 | 11/27/2024 6:09:04 AM | 6:09 AM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001713 |
| 4057015 | 11/27/2024 9:42:35 AM | 9:42 AM | Ridge RD | 463 | Vehicle accident, general cleanup | 0001717 |
| 4057078 | 11/27/2024 12:12:13 PM | 12:12 PM | 5301 Mcauley DR | 311 | Medical assist, assist EMS crew | 0001718 |
| 4057146 | 11/27/2024 2:27:58 PM | 2:27 PM | 1845 Smith ST | 611 | Dispatched & canceled en route | 0001719 |
| 4057169 | 11/27/2024 3:19:46 PM | 3:19 PM | 9741 Mulberry | 321 | EMS call, excluding vehicle accident with injury | 0001728 |
| 4057198 | 11/27/2024 4:57:46 PM | 4:57 PM | 517 Washtenaw AVE | 611 | Dispatched & canceled en route | 0001720 |
| 4057267 | 11/27/2024 7:50:59 PM | 7:50 PM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001714 |
| 4057289 | 11/27/2024 9:05:56 PM | 9:05 PM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0001729 |
| 4057349 | 11/28/2024 12:43:40 AM | 12:43 AM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001715 |
| 4057444 | 11/28/2024 10:43:19 AM | 10:43 AM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0001721 |
| 4057565 | 11/28/2024 5:54:19 PM | 5:54 PM | 9186 Macarthur BLVD | 381 | Rescue or EMS standby | 0001722 |
| 4057594 | 11/28/2024 6:35:29 PM | 6:35 PM | Arbor Woods BLVD | 324 | Motor vehicle accident with no injuries. | 0001724 |

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|---------|---------------------------|-------------|------------------------|-----|---|---------|
| 4057600 | 11/28/2024 7:02:38 PM | 7:02 PM | 8413 Lakeview CT | 321 | EMS call, excluding vehicle accident with injury | 0001727 |
| 4057665 | 11/28/2024 11:32:19 PM | 11:32 PM | 9080 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001732 |
| 4057671 | 11/28/2024 11:48:07 PM | 11:48 PM | 8648 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0001747 |
| 4057675 | 11/29/2024 12:13:20 AM | 12:13 AM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001730 |
| 4057699 | 11/29/2024 1:46:43 AM | 1:46 AM | 1877 N Kenwyck DR | 554 | Assist invalid | 0001731 |
| 4057752 | 11/29/2024 5:51:57 AM | 5:51 AM | 1192 Woodglen AVE | 111 | Building fire | 0001757 |
| 4057761 | 11/29/2024 6:40:00 AM | 6:40 AM | W M-14 HWY | 463 | Vehicle accident, general cleanup | 0001733 |
| 4057778 | 11/29/2024 7:34:51 AM | 7:34 AM | 10381 Plymouth RD | 113 | Cooking fire, confined to container | 0001741 |
| 4057800 | 11/29/2024 8:44:57 AM | 8:44 AM | E M-14 HWY | 611 | Dispatched & canceled en route | 0001738 |
| 4057806 | 11/29/2024 9:14:11 AM | 9:14 AM | 1371 Stamford RD | 311 | Medical assist, assist EMS crew | 0001735 |
| 4057875 | 11/29/2024 12:07:08 PM | 12:07 PM | 5341 Mcauley DR | 611 | Dispatched & canceled en route | 0001736 |
| 4058016 | 11/29/2024 5:29:03 PM | 5:29 PM | 8643 Kingston CT | 611 | Dispatched & canceled en route | 0001737 |

| Aid Given Or Received | Incident Number | NFIRS Number | Alarm Date | Aid Given Or Received Code | Aided Agency Name | Aiding Agency Name | Report Writer Last Name |
|-------------------------------|-----------------|--------------|------------------------|----------------------------|------------------------------------|------------------------------------|-------------------------|
| Automatic aid given | | | | | | | |
| | 4057146 | 0001719 | 11/27/2024 2:27:58 PM | 4 | Ypsilanti Township Fire Department | | GAKEN |
| | 4050498 | 0001635 | 11/11/2024 2:46:08 PM | 4 | Ypsilanti Township Fire Department | | BURNS |
| | 4056129 | 0001702 | 11/25/2024 5:20:21 AM | 4 | Ypsilanti Township Fire Department | | CLARK |
| | 4046978 | 0001596 | 11/2/2024 9:16:46 PM | 4 | Ypsilanti Township Fire Department | | MONDAY |
| | 4046777 | 0001594 | 11/2/2024 2:25:59 PM | 4 | Ypsilanti City Fire Department | | MONDAY |
| | 4046910 | 0001593 | 11/2/2024 6:38:30 PM | 4 | Ypsilanti Township Fire Department | | MONDAY |
| | 4049608 | 0001624 | 11/9/2024 7:23:50 AM | 4 | Ypsilanti Township Fire Department | | BURNS |
| | 4048518 | 0001613 | 11/6/2024 2:46:29 PM | 4 | Ypsilanti City Fire Department | | CLARK |
| | 4057752 | 0001757 | 11/29/2024 5:51:57 AM | 4 | Ypsilanti Township Fire Department | | CLARK |
| | 4057198 | 0001720 | 11/27/2024 4:57:46 PM | 4 | Ypsilanti City Fire Department | | GAKEN |
| | 4053239 | 0001674 | 11/18/2024 12:52:28 AM | 4 | Ypsilanti Township Fire Department | | CLARK |
| Automatic aid received | | | | | | | |
| | 4057778 | 0001741 | 11/29/2024 7:34:51 AM | 2 | | Ann Arbor Township Fire Department | FRENCH |
| | 4057778 | 0001741 | 11/29/2024 7:34:51 AM | 2 | | Ypsilanti City Fire Department | FRENCH |
| | 4057778 | 0001741 | 11/29/2024 7:34:51 AM | 2 | | Ypsilanti Township Fire Department | FRENCH |
| | 4051839 | 0001650 | 11/14/2024 5:00:31 PM | 2 | | Ypsilanti City Fire | KUJAWA |

| | | | | | | Department | |
|----------------------------|-----------------------------|---------|--------------------------|---|--|--|------------|
| | 4051839 | 0001650 | 11/14/2024 5:00:31 PM | 2 | | Ypsilanti Township Fire Department | KUJAWA |
| | 4051839 | 0001650 | 11/14/2024 5:00:31 PM | 2 | | Salem Township Fire Department | KUJAWA |
| Mutual aid given | | | | | | | |
| | 4050538 | 0001636 | 11/11/2024 4:27:55 PM | 3 | | Ypsilanti Township Fire Department | BURNS |
| | 4054902 | 0001689 | 11/22/2024 3:43:36 AM | 3 | | Ypsilanti City Fire Department | OBERSTAEDT |
| Mutual aid received | | | | | | | |
| | 241104- 144601- SUTFD | 0001607 | 11/4/2024 8:41:00 PM | 1 | | Washtenaw County Sheriff | BURNS |

| Aided Agency Name | Details |
|------------------------------------|----------------|
| Ypsilanti City Fire Department | 4 Rows |
| Ypsilanti Township Fire Department | 9 Rows |
| | 13 Rows |

| Alarm Date | Incident Number | NFIRS Number | Aid Given Or Received | Aiding Agency Name | Aided Agency Name |
|--------------------------|---------------------|--------------|------------------------|------------------------------------|-------------------|
| 11/14/2024 5:00:31 PM | 4051839 | 0001650 | Automatic aid received | Ypsilanti City Fire Department | |
| 11/14/2024 5:00:31 PM | 4051839 | 0001650 | Automatic aid received | Ypsilanti Township Fire Department | |
| 11/14/2024 5:00:31 PM | 4051839 | 0001650 | Automatic aid received | Salem Township Fire Department | |
| 11/4/2024 8:41:00 PM | 241104-144601-SUTFD | 0001607 | Mutual aid received | Washtenaw County Sheriff | |
| 11/29/2024 7:34:51 AM | 4057778 | 0001741 | Automatic aid received | Ann Arbor Township Fire Department | |
| 11/29/2024 7:34:51 AM | 4057778 | 0001741 | Automatic aid received | Ypsilanti City Fire Department | |
| 11/29/2024 7:34:51 AM | 4057778 | 0001741 | Automatic aid received | Ypsilanti Township Fire Department | |

Fire - False Alarms
 Date: Tuesday, December 3, 2024
 Time: 10:45:05 AM

| Incident Date | Incident Number | NFIRS Number | Alarm Date | Incident Type | Incident Type Code | Street Or Highway Name | Property Use | Incident Narrative |
|---------------------------|-----------------|--------------|---------------------------|---|--------------------|------------------------|---|---|
| 11/14/2024 12:00:00 AM | 4051704 | 0001652 | 11/14/2024 12:04:31 PM | Municipal alarm system, malicious false alarm | 711 | Stamford | Church, mosque, synagogue, temple, chapel | <p>KIMBALL, RYAN Nov 14 2024 07:16PM:STFD was dispatched to reports of a fire alarm at the above address. E11-2 arrived to a large church type building with nothing showing. E11-2 investigated further and were met by some daycare managers at the front door. They stated that a child pulled the fire alarm and there was no fire. E11-2 went inside to investigate to ensure the alarm was reset and there was no actual fire. E11-2 cancelled any other responding STFD units. E11-2 took contact information of the owner of the day care and returned to service.</p> <p>KIMBALL, RYAN Nov 14 2024 07:21PM:STFD was dispatched to reports of a fire alarm at the above address. E11-2 arrived to a large church type building with nothing showing. E11-2 investigated further and were met by some daycare managers at the front door. They stated that a child pulled the fire alarm and there was no fire. E11-2 went inside to investigate to ensure the alarm was reset and there was no actual fire. E11-2 cancelled any other responding STFD units. E11-2 took contact information of the owner of the day care and returned to service.</p> <p>KIMBALL, RYAN Nov 14 2024 07:22PM:STFD was dispatched to reports of a fire alarm at the above address. E11-2 arrived to a large church type building with nothing showing. E11-2 investigated further and were met by some daycare managers at the front door. They stated that a child pulled the fire alarm and there was no fire. E11-2 went inside to investigate to ensure the alarm was reset and there was no actual fire. E11-2 cancelled any other responding STFD units. E11-2 took contact information of the owner of the day care and returned to service.</p> <p>KIMBALL, RYAN Nov 14 2024 07:22PM:STFD was dispatched to reports of a fire alarm at the above address. E11-2 arrived to a large church type building with nothing showing. E11-2 investigated further and were met by some daycare managers at the front door. They stated that a child pulled the fire alarm and there was no fire. E11-2 went inside to investigate to ensure the alarm was reset and there was no actual fire. E11-2 cancelled any other responding STFD units. E11-2 took contact information of the owner of the day care and returned to service.</p> |

| | | | | | | | | | |
|------------------------------|---------|---------|-----------------------------|--|-----|------------|---|---|---|
| | | | | | | | | | the above address. E11-2 arrived to a large church type building with nothing showing. E11-2 investigated further and were met by some daycare managers at the front door. They stated that a child pulled the fire alarm and there was no fire. E11-2 went inside to investigate to ensure the alarm was reset and there was no actual fire. E11-2 cancelled any other responding STFD units. E11-2 took contact information of the owner of the day care and returned to service. |
| 11/20/2024 12:00:00 AM | 4054433 | 0001682 | 11/20/2024 8:19:39 PM | Municipal alarm system, malicious false alarm | 711 | Ann Arbor | Church, mosque, synagogue, temple, chapel | CONKLIN, BARRY Nov 20 2024 06:46PM:DISPATCHED AND CANCELLED ENROUTE COMMERCIAL/INDUSTRIAL BLDG. - NO FLAMES/SMOKE VISIBLE. - PULL STATION. - SINGLE LVL. - AT LOC (1ST PTY). - AREA/ZONE/ROOM: B12-14 - PVT CALLER. Key Questions - Problem: CHILD PULLED ALARM - Chief complainant: ALARMS End Case Entry: - CAUSE: CHILD PULLED ALARM - PEOPLE INSIDE. Key Questions ALARM CO CALLED IN, ZONE 999, GENERAL FIRE caller req cancel | |
| 11/9/2024 12:00:00 AM | 4049662 | 0001626 | 11/9/2024 10:31:14 AM | Smoke detector activation due to malfunction | 733 | Barrington | 1 or 2 family dwelling | BURNS, JORDAN Nov 09 2024 09:04AM:STFD Station One received a phone call for a smoke detector problem in Station Two's area. Station One contacted Station 2. E1-2 responded and had dispatch create a run for the above-listed address. Upon arrival, STFD made contact and was told the detectors were sometimes beeping. E-2 crew used 4gas and TIC and was unable to find any problems. Owners did get some information on detectors and when batteries should be replaced. E-2 was able to find one out-of-date sector that they will replace. STFD obtained info and cleared in service. | |
| 11/11/2024 | 4051787 | 0001640 | 11/11/2024 | Alarm system | 735 | Davenshine | Dwidential | PREPSTMENT NOV 11 2024 | |

| | | | | | | | | | |
|------------------------|---------|---------|------------------------|------------|----------------------------|------------------------|--|-------|--|
| 12:00:00 AM | | | | 3:07:12 PM | sounded due to malfunction | | | other | 07:13PM:STFD dispatched for a CO alarm at the above listed address. E11-2 responded and arrived on scene. STFD personnel were met by the homeowner and her daughter in the driveway. The homeowner advised that her alarm was making 4 chirps and then the alarm would go silent. STFD personnel entered the home and cleared the entire home with the four gas monitor. The alarm that was chirping was located and 5 chirps were heard. Based on the notes on the back of the alarm this alarm was at the end of its useful life. The homeowner was advised of the issue and all STFD units returned in service. |
| 11/14/2024 12:00:00 AM | 4051695 | 0001648 | 11/14/2024 11:35:53 AM | 740 | Macarthur | Multifamily dwelling | OBERSTAEDT, COREY Nov 14 2024 02:54PM:STFD dispatched for a medical alarm at the above listed address. E11-2 responded and arrived on scene. STFD personnel were met by a female at the front door who stated that it was a false alarm. The female was on the phone with the alarm company. All STFD units returned in service. | | |
| 11/3/2024 12:00:00 AM | 4047387 | 0001600 | 11/3/2024 8:18:45 PM | 746 | Hickman | Residential, other | OBERSTAEDT, COREY Nov 03 2024 08:53PM:STFD dispatched for a CO alarm at the above listed address. E11-2 responded and arrived on scene. STFD personnel were met outside by the homeowner. The homeowner stated that this boiler room CO alarm began going off and was reading 39PPM. The homeowner went and purchased a new alarm and it was now reading 0. STFD cleared the home with the four gas monitor and no abnormalities were found. The scene was left with the homeowner and all STFD units returned in service. | | |
| 11/20/2024 12:00:00 AM | 4054229 | 0001680 | 11/20/2024 11:19:54 AM | 746 | Kingston | 1 or 2 family dwelling | CLARK, JACOB Nov 20 2024 10:10AM:STFD E11-2 responded to a CO alarm at the location listed above. E11-2 arrived on scene and was met by the home owner outside he stated that his CO detector in the basement was beeping. E11-2 entered the home with the 4 gas monitor and found the CO detector in basement. Crew found the CO detector had expired and needed replacement, along with checking all appliances crew had n | | |

| Incident Type Code | Incident Date | Incident Number | Contents Loss | Incident Type | District | Zip | Apparatus Total | Total Value | Total Loss | Percent Saved | Property Value | Percent Lost | Property Loss | Contents Value | Contents Loss | NFIRS Number |
|--------------------|---------------|-----------------|---------------|---|----------------------|-------|-----------------|--------------|-------------|---------------|----------------|--------------|---------------|----------------|---------------|--------------|
| 111 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$61,500.00 | \$26,500.00 | | | | | | | |
| | 11/2/2024 | 4046777 | \$0.00 | Building fire | Out Of District | 48197 | 3 | \$0.00 | \$0.00 | NaN | | NaN | \$0.00 | | \$0.00 | 0001594 |
| | 11/6/2024 | 4048518 | | Building fire | Out Of District | 48197 | 3 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001613 |
| | 11/14/2024 | 4051839 | \$1,500.00 | Building fire | Superior Township 34 | 48198 | 3 | \$61,500.00 | \$26,500.00 | 56.91% | \$59,000.00 | 43.09% | \$25,000.00 | \$2,500.00 | \$1,500.00 | 0001650 |
| | 11/29/2024 | 4057752 | | Building fire | Out Of District | 48198 | 2 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001757 |
| 112 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$0.00 | \$0.00 | | | | | | | |
| | 11/22/2024 | 4054902 | | Fires in structure other than in a building | Out Of District | 48197 | 2 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001689 |
| 113 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$220,300.00 | \$1,000.00 | | | | | | | |
| | 11/4/2024 | 4047829 | | Cooking fire, confined to container | Superior Township 35 | 48198 | 2 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001604 |
| | 11/23/2024 | 4055574 | | Cooking fire, confined to container | Superior Township 30 | 48105 | 3 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001697 |
| | 11/29/2024 | 4057778 | \$0.00 | Cooking fire, confined to container | Superior Township 1 | 48170 | 3 | \$220,300.00 | \$1,000.00 | 99.55% | \$170,300.00 | 0.45% | \$1,000.00 | \$50,000.00 | \$0.00 | 0001741 |
| 311 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$0.00 | \$0.00 | | | | | | | |
| | 10/31/2024 | 4046032 | | Medical assist, assist EMS crew | Superior Township 34 | 48198 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001582 |
| | 11/1/2024 | 4046166 | | Medical assist, assist EMS crew | Superior Township 35 | 48198 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001587 |
| | 11/2/2024 | 4046831 | | Medical assist, assist EMS crew | Superior Township 36 | 48198 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001592 |
| | 11/2/2024 | 4046580 | | Medical assist, assist EMS crew | Superior Township 36 | 48198 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001590 |
| | 11/3/2024 | 4047338 | | Medical assist, assist EMS crew | Superior Township 35 | 48198 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001598 |
| | 11/4/2024 | 4047448 | | Medical assist, assist EMS crew | Superior Township | 48105 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0001601 |

Superior Charter Township Parks & Recreation Commission
Regular Meeting
October 28, 2024

Approved Minutes

1. Call to Order
The meeting was called to order at 6:30 pm by Chair Nahid Sanii-Yahyai.
2. Roll Call
Park Commissioners present: Curtis Freeman, Riley Schofield, Nahid Sanii-Yahyai, Martha Kern-Boprie Jack Smiley

Park Commissioners absent: Guy Conti (excused), Greg Vessels

Others present: Trustee Bernice Lindke; Director Juan Bradford, Brenda Baker, Jan Piert, Susan LaCroix
3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Riley Schofield and supported by Curtis Freeman to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
 - A. September 23, 2024
It was moved by Curtis Freeman and supported by Riley Schofield to approve the minutes of 9/23/2024 with the following corrections:
 9. Old Business C. In the third sentence, correct the time of the special meeting called to 6:30 pm, so the sentence reads "Chair Nahid Sanii-Yahyai called a special meeting of the Park Commission on October 7, 2024, at 6:30 pm, in the Township Hall."
 10. New Business C. In the first sentence, insert the letter "n" between "eve" and "t" so the sentence reads "Volunteers for Pumpkin Carving event on October 26, 11:00 am to 2:00 pm Norfolk Park."
 13. Pleas and Petitions. In the first paragraph, third sentence of Dana Green's comment, insert the letter "s" at the end of "screen" so the sentence reads: "He suggested activities before the movie screens that help children burn off energy."The motion to approve the minutes with the corrections noted carried.
 - B. October 7, 2024
It was moved by Curtis Freeman and supported by Nahid Sanii-Yahyai to approve the minutes of 10/07/24 with the following correction:
Pleas and Petitions
In the second sentence of Jack Smiley's comment, remove 165 as the number of acres, and replace it with 162, so that it reads "...grant to acquire 162 acres north of the "Rock Property." The motion to approve with the noted correction carried.
6. Citizens Participation
Brenda Baker asked if she could speak under Pleas and Petition. She was informed that she could.

Susan LaCroix introduced herself to the Park Commissioners. She is a resident of Superior Township and very interested in protecting the environment.
7. Reports

- A. Chairperson
Chair Nahid Sanii-Yahai attended the Full Moon bonfire on Oct. 19, the trip to Toll Gate Farm in Novi by the Rock Property committee, and the Pumpkin Carving event on Oct. 26. The visit to Toll Gate Farm was very informative, and the Pumpkin Carving event a success. 130 pumpkins were donated by Brookside Farms, and all the pumpkins were given out before 2:00 pm. Nahid thanked all the park staff for their work making this event successful.
Nahid thanked the Park Commissioners leaving at the end of this term, Riley Schofield and Guy Conti, and Trustee Bernice Lindke for their service. She said she would like to organize a “thank you gathering” and asked the out-going officials to let her know when they could participate in a gathering.
- B. Director
Juan Bradford submitted a written report. He added that the installation of Christmas lights on the Dixboro Village Green Schoolhouse has inspired other nearby businesses including Moonwinks Café and the country store to also install lights.
- C. Board Liaison
Trustee Bernice Lindke did not have a report as she did not attend the October 21 Township Board meeting.
- D. Board Attendee Report
Martha Kern-Boprie, Curtis Freeman and Jack Smiley attended the October 21 Township Board meeting. Martha submitted a written report.
- E. Park Steward
Juan Bradford spoke with Ellen Kurath. She has been checking on plants she planted in Cherry Hill Nature Preserve (CHNP).
- F. Safety
Juan Bradford reported that no staff were injured in the past month.

It was moved by Curtis Freeman and supported by Nahid Sanii-Yahyai to receive the reports. The motion carried.

- 8. Communications
 - A. Educational: National Park & Recreation Association Salary Survey
 - B. Board Resolution #2024-64: Accept Natural Resources Trust Fund Agreement
 - C. Controller’s Report: October 21, 2024
 - D. 2025 Township Proposed Budgets

It was moved by Martha Kern-Boprie and supported by Curtis Freeman to receive the communications. The motion carried.
- 9. Old Business
 - A. 2025 Parks & Recreation Commission Proposed Budget
At the Township Board Meeting Supervisor Schwartz presented a 2025 budget for the Parks & Recreation fund that contained a transfer from General Fund that was 3.5% or \$13,916.00 more than the 2024 amount. The Parks & Recreation Commission presented a 2025 budget containing a transfer from the General Fund that was \$114,106.00 more than the 2024 transfer. The difference in the transfer budgets equals \$100,190.00.
\$114,106.00 Commission budget proposal increase
\$13,916.00 Supervisor Schwartz budget proposal increase
 - B. 2025 Parks & Recreation Proposed Budget Talking Points

The Commission proposal was to fund expanding three permanent part-time maintenance positions to permanent full-time positions with all fringe benefits. The Township Board received proposed budgets on October 21, and will act on them at the November 18 meeting. Park Commissioners discussed the merits and improved efficiency of retaining experienced personnel with maintenance certifications. Martha Kern-Boprie encouraged other park commissioners to emphasize the park commission proposal is to expand the three existing positions from about 75% to 100% when speaking with township board members. It is not adding three new positions to the current park maintenance staff.

C. Fireman’s Park Improvements Update

Juan Bradford reported the improvements to Fireman’s Park are complete. The drainage was corrected. Billings for the work are undergoing review.

D. “Rock Property” Committee Update

The “Rock Property” committee visited Toll Gate Farm in Novi. Toll Gate Farm is owned by Michigan State University (MSU). The next committee meeting will take place in the future. A date has not been set yet. Martha Kern-Boprie asked committee members to suggest a better name for the property than the “Rock Property” as this was the name of a former owner who sought for years to develop it in a manner that was opposed by township officials and contrary to planning and zoning documents.

10. New Business

A. Owl Prowl event on Saturday, November 2 6:30 to 7:30 pm – Volunteers Needed

All park commissioners present had other commitments on November 2, and could not volunteer.

B. Proposed 2025 Farming Lease for “Rock Property”

Steven Peach has farmed 206 acres of the property owned by Superior Township and referred to as the “Rock Property”. He seeks to farm 186 of these acres in 2025. A map of the “Rock Property” with the acres Mr. Peach wishes to farm delineated was provided to park commissioners. Township Board Resolution 2022-31 dated May 20, 2024, containing the lease agreement for 2024 was also provided as background material. It was moved by Jack Smiley and supported by Martha Kern-Boprie to authorize and direct Juan Bradford to enter into a lease agreement for farming purposes with Steven Peach for approximately 186 acres in the “Rock Property” for calendar year 2025 for an amount not to exceed \$9,000.00. The motion carried.

C. Parks & Recreation Millage Discussion

Township resident Jan Piert has suggested seeking a millage levy for the Park & Recreation fund, as it could provide more stable funding, and not be subject to political differences with Township Board members.

Jack Smiley stated he opposed seeking such a millage. He believes his property taxes are already high, and he does not wish to increase them. He also stated he finds the Park Commission has a good relationship with the township board, and it is not necessary to seek independent tax funding. He commented that if a tax was for land preservation, he might consider supporting it, but not otherwise.

Martha Kern-Boprie noted that during the 1980s several tax levies were proposed for the park fund, and all failed. One of the consequences of these failed attempts were objections from the public to the Township Board to allocate funding to parks, stating the public had spoken in the election and did not want funding spent on parks and recreation. She was not entirely opposed to seeking a millage, but it should be carefully considered.

11. Bills for Payment

It was moved by Curtis Freeman and supported by Nahid Sanii-Yahyai to approve payment of the bills totaling \$48,465.60 at 10/28/2024. The motion carried.

12. Financial Statements

A. September 2024 Revenue & Expenditure Report

It was moved by Martha Kern-Boprie and supported by Curtis Freeman to receive the September 2024 Revenue & Expenditure Report. The motion carried.

B. September 2024 Balance Sheet

It was moved by Riley Schofield and supported by Curtis Freeman to receive the September 2024 Balance Sheet. The motion carried.

13. Pleas and Petitions

Brenda Baker commented on two points.

One, she thought only six people were on the ballot for seven Park Commissioner seats on November 5. Park Commissioners informed her there were six Democratic candidates and one independent candidate. Two, when she queried the township website for the Park Commission agenda and packet for tonight's meeting, she could not find it. Juan Bradford responded that he sent the agenda and the meeting packet to the Township Clerk's office via email on October 23. It may have been missed by the Clerk's office staff with all the election preparation work they are handling.

14. Adjournment

It was moved by Riley Schofield and supported by Curtis Freeman to adjourn at 7:35 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary

MEMO

TO: Superior Charter Township Board of Trustees

FROM: Diane Mulville-Friel, Planning & Zoning Administrator

RE: Planning & Zoning Department Report

DATE: December 9, 2024

PROSPECT POINTE WEST

Prospect Pointe West is a four-phase single-family residential development project, on an ~67 acre parcel of land zoned R-4 an Urban Residential District. The development is located on the southwest corner of Geddes Road and Prospect Road, west of Hunters Creek Drive in the northeast quarter of Section 33. The applicant is proposing to develop Prospect Pointe West as a 157-unit site condominium.

The four (4) phases consist of the following number of units:

- Phase 1 – 39 units
- Phase 2 – 45 units
- Phase 3 – 26 units
- Phase 4 – 47 units

The proposed lot dimensions are 66' x 130' with a minimum lot size of 8,580 sf. The homes will range in size from 2,000 to 3,200 sf with sales prices starting in the \$400,000s. The development has private roads with sidewalks on both sides and will be serviced by public sanitary sewer which will be designed as an extension of the existing Prospect Pointe development. Public water will also be extended from the existing subdivision.

The Final Site Plan for Prospect Pointe West Phase 1 (STPC #22-03) was approved by action of the Superior Township Planning Commission on April 26, 2023, and includes 39 single family lots. Building permits for individual homes are being issued and construction has commenced.

The Final Site Plan for Prospect Pointe West Phase 2 (STPC #24-01) was approved by action of the Superior Township Planning Commission on May 22, 2024, and includes 45 single family lots. The Development Agreement for Phase 2 has been recorded and a preconstruction meeting was held on September 10, 2024.

Each of the remaining phases (Phase 3 and 4) will be required to go through the Final Site Plan process.

BROOKWOOD

Brookwood is a Master Planned Community on an ~84 acre parcel of land zoned Planned Community (PC) a Special District. The development is located on the east side of Leforge Road approximately 700 feet north of Clark Road in the southwest corner of Section 33. The applicant is proposing to develop Brookwood with 318 dwelling units divided into three (3) residential dwelling product types (i.e., stacked flats, duplex units, four-plex units, and attached townhomes).

The development is designed for renters and owners plus a section dedicated for people over 55 years of age. Stacked flats and duplexes are anticipated to rent from \$1.50 - \$2.50 per square foot. The townhomes will be for sale and priced per unit according to the market. The development will also include a clubhouse, amenity areas, paved parking areas, landscape improvement, and a continuous sidewalk network along private drives throughout the development and walking paths that connect amenities and with various areas of the development. Existing public water and sanitary sewer mains will be extended to serve the development.

The Brookwood Superior Area Plan Amendment was approved at second reading by the Township Board on May 20, 2024.

The Brookwood Superior Preliminary Site Plan (STPC #23-05) was approved by action of the Superior Township Planning Commission on May 22, 2024, with the following conditions:

- 1) Address all items in the Township Engineers May 9, 2024, review.
- 2) Provide additional details on Natural Feature Plan including how the 25% slopes will be protected, and their integrity remain intact.
- 3) Provide a more detailed landscape plan that meets all landscape, screening, and woodland preservation requirements.
- 4) Provide lighting and photometric plan.
- 5) Provide a detailed narrative of the architectural concept for the site including materials details.

The applicant submitted a Final Site Plan application on November 22, 2024. The plans are in the process of being reviewed by the Township and applicable outside agencies. It is anticipated the Final Site Plan may be ready for the Superior Township Planning Commission to review at their regular scheduled meeting in February or March.

GARRETT'S SPACE

Garrett's Space is proposed to be a residential center where young adults suffering from depression and anxiety are treated. The facility will include both inpatient and daily services, with a non-medical and non-institutional focus. Garrett's Space is proposed on seven (7) parcels that will be combined into one lot totaling approximately 76.0 acres. The property has historically been used as a single-family residence with an address of 3900 Dixboro Road and is in Section 7 of the Township. The site includes significant natural resources including woodlands, steep slopes, a creek, floodplain, and wetlands.

The applicant proposes the following improvements:

- 1) Convert the existing home on the site to administrative offices
- 2) Construct a 10,100 square foot building to house 15 to 20 residents
- 3) Construct a 2,100 square foot building for recreational and therapy activities
- 4) Construction of a parking lot
- 5) Landscaping improvements
- 6) Create walking paths and lookouts through the site's natural features.
- 7) Expanding the sites well and septic system
- 8) Construct two (2) stormwater detention ponds

The applicant proposes a phased development:

- Phase 1: Use of the existing house for administrative offices and day programming. This phase does not include any overnight guests.
- Phase 2: Construction of the residential structure and creativity studio with parking areas, and utility and landscaping improvements. This phase includes expanded day programming and overnight residents.
- Phase 3: Additional ancillary elements, including the barn for gardening and therapeutic animals, and outdoor recreation and gathering spaces, will be constructed as funding allows.

Previous Township approvals are as follows:

- Property was rezoned from A-2 to Planned Community (PC) Special District via an Area Plan petition approved by the Township Board on July 17, 2023.
- The applicant recorded a Zoning and Land Use Agreement dated October 16, 2023, that limits uses, the number of residents and the number of employees.
- A Preliminary Site Plan (STPC 23-03) was approved by the Planning Commission with conditions on January 24, 2024.
- A Final Site Plan (STPC 23-03) was approved by the Planning Commission on September 25, 2024, with the following conditions:
 - 1) Obtain all outside agency approvals permits outlined in Township Engineer's memo dated 9/19/24.
 - 2) Combine existing seven (7) parcels into one parcel prior to receiving certificate of occupancy.
 - 3) Record conservation protection prior to certificate of occupancy.
- A Development Agreement was approved by the Township Board on October 21, 2024.

The applicant is in the process of completing the three (3) Final Site Plan conditions of approval referenced above and staff are meeting with the Garrett's Space team on December 12, 2024, to discuss next steps.

ZONING BOARD OF APPEALS

The last ZBA meeting was held April 8, 2024. The following two (2) cases are active and pending review:

1) ZBA #24-02 - 5766 Geddes Road

Continuance of an appeal of the decision of the Township Zoning Administrator

2) ZBA #24-03 - 7486 Plymouth-Ann Arbor Road

Variance from Section 3.101 (Dimensional Standards) to allow for an attached accessory structure to be constructed in the front yard setback.

Note there was a quorum issue with the last ZBA meeting scheduled for November 6, 2024. Two board members who committed to be at that meeting did not show up and this was unfortunate as we had two applicants waiting on decisions including one who brought their attorney from Grand Rapids.

Historically, the Township has not had regular scheduled ZBA meetings and has been convening as needed. This is not efficient, and it is recommended that regular meeting be scheduled for either the 2nd Monday or Wednesday of the month; if there are no agenda items, the meeting would be cancelled.

The current list of ZBA members and their terms are as follows:

- Thomas Brennan, Chair & PC Rep (Term expires 2/28/2027)
- Rachel Smith, Co-Chair (Term expires 10/16/2026)
- Nathalia Arico, Secretary (Term expires 10/16/2026)
- Daniel Deeds (Term expires 12/31/2025)
- Sonnie Parm (Term expires 12/31/2026)
- Lisa Lewis, Board Member* (Term expires 11/5/2024)
- Sarah Devereaux, Board Member* (Term expires 12/4/2026)
-

* Note that Lewis and Deveraux are Board of Trustee members and only one may serve on the ZBA.

All current ZBA members were queried and asked whether they wanted to continue serving and if they were available for regular scheduled ZBA meetings. The following members expressed their continued commitment to serve if reappointed: **Brennan, Smith, Lewis, Devereaux.**

Per bylaws, the ZBA consists of seven (7) regular and two (2) alternates members appointed by the Township Board. One (1) of the members must be a member of the Township Planning Commission (Brennan), and one member may be a member of the Township Board (Lewis or Devereaux). The remaining members must reside in the unincorporated areas of the Township and represent the population distribution and various interests present. Supervisor Dabish Yahkind is actively identifying and recommending new ZBA appointments.

PLANNING COMMISSION

The last Planning Commission meeting was held September 24, 2024. Agenda items reviewed at the that meeting included:

- 1) STPC 2023-03 Garrett’s Space Final Site Plan
- 2) Pre-Application Conference Majestic Oaks Concept Plan
- 3) Zoning Ordinance Rewrite Update

The Final Site Plan submittal for Brookwood (STPC 23-05) and a request received from The Meadows at Hawthorn Mills (STPC21-01) for a one-year extension of the approved Final Site Plan, are the only new petitions submitted for the Planning Commission to consider at a future meeting. It is anticipated that these items will be reviewed at the February or March Planning Commission meeting.

Besides these agenda items, the Zoning Ordinance Rewrite Steering Committee (appointed by the Township Board on October 21, 2024) will be convening. Three (3) Planning Commissioners (Jay Gardner, Thomas Brennan, and Nahid Sanii-Yahyai) were identified to serve on this Steering Committee and the first meeting is scheduled for December 18, 2024.

Like the ZBA, new appointments are necessary for the Planning Commission. Per bylaws, the Planning Commission shall consist of seven (7) members serving for three (3) year terms with eligibility for re-appointment. One member of the Township Board shall be appointed to the Planning Commission as an ex officio member and Township Board Representative, with full voting rights. The Planning Commission is currently comprised of following:

- Jay Gardner, Chair (Term expires 2/28/2026)
- Robert Steel, Vice Chair (Term expires 2/28/2025)
- Thomas Brennan, Secretary (Term expires 2/28/2027)
- Patrick McGill (Term expires 2/28/2027)
- Nahid Sanii-Yahyai (Term expires 2/28/2026)
- Lynette Findley, Board Rep (Term expires 11/5/2024)
- Emily Dabish Yahkind, Board Rep (Term expires 3/1/2027)

Lynette Findley is no longer on the Board of Trustees and her position on the Planning Commission needs to be replaced. Emily Dabish Yahkind served as a regular Planning Commission member and as the new Supervisor she may continue as the Board representative, or her appointment may need to be filled. Also, Robert Steel needs to be reappointed because his seat expires on February 28, 2025. Supervisor Dabish Yahkind is working towards recommending new Planning Commission appointments.

OTHER BUSINESS/NEWS

- 1) Diane Muville-Friel of Carlisle Wortman Associates (CWA), continues to serve as the Township Planning and Zoning Administrator as approved by the Board of Trustees at their meeting on May 20, 2024. Over the last seven (7) months, she has reviewed approximately 165 Zoning Compliance Certificates and responded to 200+ phone calls and email inquiries from the general public. She also manages and attends the ZBA and Planning Commission meetings and responds to Board of Trustee inquiries.

- 2) Carlisle Wortman Associates staff also serve in the role as the Township Planner and review and manage projects that are paid from escrows including applicant inquiries and project coordination.



Utility Department Memorandum

To: Superior Township Board of Trustees
From: Mary Burton
Date: December 16, 2024
Re: Utility Department Report

- **Michigan Water Asset Management Council Report**
Utilities is in the process of preparing the survey report for the Michigan Water Asset Management Council/EGLE which is due at the end of January. OHM is providing assistance for this report to be completed and submitted to EGLE in January.
- **St. Joseph Hospital Meter Replacement Program**
The meter replacement program has been put on hold by the engineering department at St. Joe's. They have plumbing updates that are needed before new meters can be installed. The goal for this program is to have the aging, out of life meters replaced on the entire campus.
- **Hyundai - Meter Encoder - Flow Meter Replacement – Pump House**
The electronic encoder at Hyundai's Leforge Meter Pit was replaced this month due to meter read failures. Replacing this device will allow the meter to be read properly.

The flow meter was replaced at Hyundai by the Township's contractor, UIS Scada. The flow meter had not been operational and had to be replaced.

The Utility Department coordinated with Hyundai and Superior Twp Fire Department to perform a fire flow test for their Pump House.

- **YCUA Billing Issue**
A billing issue with YCUA water that occurred April through October 2024 has been resolved. After reviewing all of the bills 2024 the error was found, YCUA billed us in millions cubic ft versus thousands. We were overbilled for water usage during these months by 12,321,450

cubic ft which equates to \$468,327 in water. YCUA has confirmed that a refund check is being issued this month.

- **Skidsteer Delivery**

A heavy equipment Skidsteer was delivered to the Maintenance Facility on November 20th. This equipment will allow for overgrown brush to be properly removed. Additional attachments are set to be delivered in January.

- **Billing Specialist Position**

The Billing Specialist Position has been filled by Landis Smith. He returned to the Utility Department after finishing his appointment as Deputy Clerk in November. This position has been expanded to serve in a supportive/backup role for the Utility Director. This will go to the Board for the December 16 meeting.

- **DOT Inspections**

Annual DOT inspections for the winter months were completed for the Vactor and Dump Trucks. All inspections were passed.

- **Bacti Samples**

- The monthly Bacti Samples have been submitted to EGLE.

NOVEMBER 2024 ASSESSING DEPARTMENT REPORT

TO: Superior Township Board of Trustees

FROM: Paula Calopisis, Assessor

SUBJECT: Assessing Department Activity Report for the December 16, 2024 Meeting
(not a complete list)

The assessor conducted the following business activities during the month of November:

- Created three new addresses for Lombardo Homes for DTE connections. E-mailed the information to the Fire Department and the County Equalization Department. The addresses were for Kinsley and the Estates at Clairborne subdivisions.
- Reviewed an assessment after a fire report was received
- Spoke with numerous residents and potential purchasers with questions regarding Land Divisions and other information.
- Worked with zoning to answer questions regarding land divisions and zoning compliance
- Searched individual municipality websites in several different counties for sales to be used for setting up the assessed values for Superior Township
- Exchanged sales with other townships
- Created boundary map for a grant
- Researched the sales that were used by the county to set the ratios for Superior Township
- Sent the Supplemental Special Assessment report to the state
- Processed two FOIA requests
- Corresponded with a resident in the military reference his homestead exemption that was denied by the state

The appraisers conducted the following business activities during the month of November:

- Completed site visits for 17 final building inspections which included new construction
- Accepted and entered 47 property transfers, principal residence exemptions, and rescinds
- Inspected and measured structures on the U of M Golf Course for the 2024 summer reappraisal project mandated by the state
- Assisted with numerous general phone calls that came in to the township
- While utilizing BS&A software downloaded 177 deeds from the county and then copied them to each individual parcel
- Assisted residents with assessing questions at the counter and on the phone
- Updated the mobile home ownership records
- Assisted 2 veterans with exemption paperwork
- Assisted 2 residents with poverty exemption paperwork



Memorandum

To: Township Board
From: Keith Lockie
Date: December 16, 2024
Re: Controller's Report

Please find the November (incomplete) Balance Sheets in the packet.

- A. Audit Contract with Pfeffer, Hanniford & Palka (PHP): Please see the Proposed Contract with PHP.

I started working at the Township in February 1998 and PHP was under contract as our auditors. The officials and trustees had a good relationship with PHP (which Ken Schwartz, Lisa Lewis and Brenda McKinney can attest to). The accounting staff (Nancy Mason and I) have had an excellent working relationship with Mr. Palka and his staff over the years.

Currently the Township has no audit firm for this year's results. It is late to try to solicit bids from audit firms at this date since the audit must be completed, and results submitted to the State by June 30th.

PHP's proposal is for:

- 2024 \$28,500
- 2025 29,500
- 2026 30,500

Prior Contract Costs:

- 2023 \$24,000
- 2022 23,750
- 2021 23,500

2025's proposal of \$28,500 is an 18.75% increase over 2024. I asked Mr. Palka about this and he responded thusly:

"We are proposing for 2024 an audit fee of \$28,500 which is a \$4,500 increase.

There are several reasons for the increase. The biggest reason is due to the cost of staffing over the past few years. We've been forced to give 15 to 20% increases annually in order to maintain staffing levels. After you add the health insurance benefit increases,

malpractice insurance increases, our costs to do an audit have risen significantly.

We are also facing additional accounting standards, such as GASB #84, 87, 101, and ASC #606 regarding revenue recognition. This means more time completing an audit in accordance with GAAP (Generally Accepted Accounting Principles).

I would also like to add, if Superior Township's staffing changes, especially in the accounting department (you or Nancy), when we come out to do our fieldwork, the price may have to be adjusted upward due to additional time we may have to spend explaining to new staff, the accounting workpapers needed. We of course will inform you of the increase before we incur the additional costs.

We are estimating the time it takes to do Superior Township's audit for 2024 is approximately 200 hours. We strive to make, at a minimum, \$140 per hour.

I hope this explanation helps your understanding of the reasons for such a significant increase.

I plan on coming to the Board meeting on December 16th when the proposal will be discussed, in order to answer any questions."

- B. 2024 Final Budget Amendments: Included in the packet are the third and final amendments to this year's budget. Emily, Nancy and I went over the 2024 Amended Budgets with a fine-toothed comb, along with consultations with Mary Burton and Juan Bradford.

I've highlighted the relevant changes to appropriations and /or transfers of each fund.

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|-------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 101-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 107,190.02 | 515,977.84 |
| 101-000-001.002 | HUNT 0768 CHK - GEDDES ROAD | 12,208.95 | 12,526.67 |
| 101-000-001.003 | HUNT 6873 HYB - FIRE INSURANCE WITHHOLD | 9,657.32 | 17,657.32 |
| 101-000-001.004 | COMERICA 9108 CHKG - CREDIT CARDS | 6,263.34 | 9,951.52 |
| 101-000-001.005 | COMERICA 5286 CHKG - ACCRUED ABSENCES | 19,427.33 | 19,427.33 |
| 101-000-002.002 | COMERICA 6074 J-FUND GEDDES ROAD | 207,479.01 | 26,285.96 |
| 101-000-003.001 | 90 DAY CD - CHASE | 192,110.47 | 0.00 |
| 101-000-004.001 | PETTY CASH | 100.00 | 100.00 |
| 101-000-004.002 | REGISTER DRAWER CASH | 300.00 | 300.00 |
| 101-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 589,806.56 | 0.00 |
| 101-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 257,945.40 | 0.00 |
| Cash | | <u>1,402,488.40</u> | <u>602,226.64</u> |
| Accounts Receivable | | | |
| 101-000-040.001 | A/R - CABLE FEES AT&T AND COMCAST | 60,692.24 | 69,145.04 |
| 101-000-040.002 | A/R - OTHER | 431,384.49 | 228,652.14 |
| 101-000-078.003 | A/R - STATE OF MICHIGAN EVIP | 16,387.00 | 19,859.00 |
| Accounts Receivable | | <u>508,463.73</u> | <u>317,656.18</u> |
| Other Assets | | | |
| 101-000-056.000 | A/R - ACCRUED INCOME | 883.87 | 104.07 |
| 101-000-123.000 | PRE-PAID EXPENSES MISC. | 1,423.74 | 781.18 |
| 101-000-123.050 | PREPAID INSURANCE | 11,364.24 | 17,899.55 |
| 101-000-126.000 | UNREALIZED GAINS/LOSSES | 41,312.12 | 0.00 |
| Other Assets | | <u>54,983.97</u> | <u>18,784.80</u> |
| Due From Other Funds | | | |
| 101-000-084.206 | DUE FROM FIRE FUND | 2,950.41 | (87.71) |
| 101-000-084.211 | DUE FROM LEGAL DEFENSE FUND | 80,538.00 | 0.00 |
| 101-000-084.249 | DUE FROM BUILDING FUND | 0.00 | 46.72 |
| 101-000-084.508 | DUE FROM PARK FUND | 0.00 | 15.99 |
| 101-000-084.592 | DUE FROM UTIL | 3,271.87 | 21.19 |
| 101-000-084.701 | DUE FROM TRUST & AGENCY | 0.00 | 77.75 |
| 101-000-084.703 | DUE FROM TAX FUND-COLLECTED TAXES | 14.11 | 0.00 |
| 101-000-084.704 | DUE FROM PAYROLL FUND | 4,937.77 | 4,937.79 |
| Due From Other Funds | | <u>91,712.16</u> | <u>5,011.73</u> |
| Total Assets | | <u>2,057,648.26</u> | <u>943,679.35</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 101-000-202.000 | A/P - VENDORS | 56,806.57 | 204,062.63 |
| 101-000-202.200 | A/P - CREDIT CARD ACCOUNT | 3,601.89 | 6,849.07 |
| 101-000-202.300 | A/P - AAATA CONTRACT | 16,673.00 | (2,618.64) |
| Accounts Payable | | <u>77,081.46</u> | <u>208,293.06</u> |
| Liabilities-ST | | | |
| 101-000-237.001 | FIRE INSURANCE WITHHOLD PROGRAM | 9,500.00 | 17,500.00 |
| 101-000-257.000 | ACCURED WAGES PAYABLE | 0.00 | 40,541.00 |
| 101-000-260.000 | ACCRUED PTO | 0.00 | 3,979.00 |
| Liabilities-ST | | <u>9,500.00</u> | <u>62,020.00</u> |
| Liabilities-LT (under 1 year) | | | |
| Liabilities-LT (under 1 year) | | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (over 1 year) | | | |
| 101-000-360.001 | DEFERRED REVENUE PILOT | 891.04 | 0.00 |

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|-----------------------------|---|----------------------------|----------------------------|
| *** Liabilities *** | | | |
| | Liabilities-LT (over 1 year) | 891.04 | 0.00 |
| | Due To Other Funds | | |
| 101-000-214.592 | DUE TO UTILITY FUND | 20.04 | 0.00 |
| 101-000-214.704 | DUE TO PAYROLL FUND | 21.25 | (11,844.08) |
| | Due To Other Funds | 41.29 | (11,844.08) |
| | Total Liabilities | 87,513.79 | 258,468.98 |
| *** Fund Balance *** | | | |
| | Unassigned | | |
| 101-000-390.000 | FUND BALANCE - UNDESIGNATED | 1,841,735.82 | 1,616,560.09 |
| | Unassigned | 1,841,735.82 | 1,616,560.09 |
| | Assigned | | |
| 101-000-385.001 | FUND BALANCE - GEDDES ROAD | 211,583.89 | 220,612.68 |
| 101-000-385.002 | FUND BALANCE - NM TRAILS MAINT. | 30,659.02 | 30,659.02 |
| 101-000-385.003 | FUND BALANCE - RIGHT OF WAY | 25,665.77 | 18,195.35 |
| 101-000-385.004 | FUND BALANCE - ACCRUED ABSENCES | 30,965.08 | 61,042.29 |
| 101-000-385.005 | FUND BALANCE - TREE PRESERVATION FUND | 247,500.00 | 241,425.00 |
| | Assigned | 546,373.76 | 571,934.34 |
| | Total Fund Balance | 2,388,109.58 | 2,188,494.43 |
| | Beginning Fund Balance | 2,140,609.58 | 2,188,494.43 |
| | Net of Revenues VS Expenditures | (417,975.11) | (1,503,284.06) |
| | Fund Balance Adjustments | 247,500.00 | 0.00 |
| | Ending Fund Balance | 1,970,134.47 | 685,210.37 |
| | Total Liabilities And Fund Balance | 2,057,648.26 | 943,679.35 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 203 SIDE STREET MAINTENANCE

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|-------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 203-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 10,640.23 | 12,822.50 |
| 203-000-003.001 | 90 DAY CD - CHASE | 3,651.85 | 0.00 |
| | Cash | <u>14,292.08</u> | <u>12,822.50</u> |
| Accounts Receivable | | | |
| | Accounts Receivable | <u>0.00</u> | <u>0.00</u> |
| | Total Assets | <u>14,292.08</u> | <u>12,822.50</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| | Accounts Payable | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (under 1 year) | | | |
| | Liabilities-LT (under 1 year) | <u>0.00</u> | <u>0.00</u> |
| | Total Liabilities | <u>0.00</u> | <u>0.00</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 203-000-390.000 | FUND BALANCE - UNDESIGNATED | 15,104.49 | 14,316.72 |
| | Unassigned | <u>15,104.49</u> | <u>14,316.72</u> |
| | Total Fund Balance | <u>15,104.49</u> | <u>14,316.72</u> |
| | Beginning Fund Balance | 15,104.49 | 14,316.72 |
| | Net of Revenues VS Expenditures | (812.41) | (1,494.22) |
| | Ending Fund Balance | 14,292.08 | 12,822.50 |
| | Total Liabilities And Fund Balance | 14,292.08 | 12,822.50 |

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|-------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 206-000-001.001 | HUNT 6014 - DAILY OPERATING CHECKING | 20,325.73 | 166,330.29 |
| 206-000-002.001 | COMERICA 5587 J-FUND - ACCRUED ABSENCES | 450,706.83 | 472,372.38 |
| 206-000-002.002 | COMERICA 5588 J-FUND - DAILY OPERATING | 629,230.80 | 659,478.04 |
| 206-000-017.001 | HUNT 6014 - GOVERNMENT T-BILLS | 707,178.25 | 2,568.63 |
| 206-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 714,122.91 | 300,949.07 |
| 206-000-017.003 | HUNT 5377 - GOVERNMENT T-BILLS | 0.00 | 521,254.92 |
| | Cash | <u>2,521,564.52</u> | <u>2,122,953.33</u> |
| Accounts Receivable | | | |
| 206-000-040.002 | A/R - OTHER | 0.00 | (3,463.73) |
| | Accounts Receivable | <u>0.00</u> | <u>(3,463.73)</u> |
| Other Assets | | | |
| 206-000-056.000 | A/R - ACCRUED INCOME | 4,600.69 | 4,480.82 |
| 206-000-123.000 | PRE-PAID EXPENSES MISC. | 4,472.49 | 6,723.77 |
| 206-000-123.050 | PREPAID INSURANCE | 48,943.40 | 68,915.29 |
| 206-000-126.000 | UNREALIZED GAINS/LOSSES | 26,874.36 | 42,328.46 |
| | Other Assets | <u>84,890.94</u> | <u>122,448.34</u> |
| Due From Other Funds | | | |
| 206-000-084.701 | DUE FROM TRUST & AGENCY | 0.00 | 250.00 |
| 206-000-084.704 | DUE FROM PAYROLL FUND | 150,000.00 | 0.00 |
| | Due From Other Funds | <u>150,000.00</u> | <u>250.00</u> |
| | Total Assets | <u>2,756,455.46</u> | <u>2,242,187.94</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 206-000-202.000 | A/P - VENDORS | 12,447.71 | 7,891.43 |
| | Accounts Payable | <u>12,447.71</u> | <u>7,891.43</u> |
| Liabilities-ST | | | |
| 206-000-257.000 | ACCURED WAGES PAYABLE | 0.00 | 58,806.00 |
| 206-000-260.000 | ACCRUED PTO | 0.00 | 43,841.00 |
| | Liabilities-ST | <u>0.00</u> | <u>102,647.00</u> |
| Liabilities-LT (under 1 year) | | | |
| | Liabilities-LT (under 1 year) | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (over 1 year) | | | |
| 206-000-339.001 | DEFERRED REVENUE PILOT | 3,852.89 | 0.00 |
| | Liabilities-LT (over 1 year) | <u>3,852.89</u> | <u>0.00</u> |
| Due To Other Funds | | | |
| 206-000-214.101 | DUE TO GENERAL FUND | 2,950.41 | 87.71 |
| 206-000-214.704 | DUE TO PAYROLL FUND | 51.00 | (33,286.57) |
| | Due To Other Funds | <u>3,001.41</u> | <u>(33,198.86)</u> |
| | Total Liabilities | <u>19,302.01</u> | <u>77,339.57</u> |

*** Fund Balance ***

Unassigned

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 206 FIRE OPERATING FUND

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|---|-------------------------------------|----------------------------|----------------------------|
| *** Fund Balance *** | | | |
| 206-000-390.000 | FUND BALANCE - UNDESIGNATED | 1,559,209.73 | 1,313,774.97 |
| | Unassigned | 1,559,209.73 | 1,313,774.97 |
| | Assigned | | |
| 206-000-385.000 | FUND BALANCE - BUILDING RESERVE | 471,875.84 | 471,875.84 |
| 206-000-385.001 | FUND BALANCE - TRUCK RESERVE | 52,308.39 | 12,084.19 |
| 206-000-385.002 | FUND BALANCE - ACCRUED ABSENCES | 534,206.68 | 496,512.95 |
| 206-000-385.003 | FUND BALANCE - BOND PAYMENT RESERVE | 123,160.30 | 123,160.30 |
| | Assigned | 1,181,551.21 | 1,103,633.28 |
| Total Fund Balance | | 2,740,760.94 | 2,417,408.25 |
| Beginning Fund Balance | | 2,740,760.94 | 2,417,408.25 |
| Net of Revenues VS Expenditures | | (3,607.49) | (252,559.88) |
| Ending Fund Balance | | 2,737,153.45 | 2,164,848.37 |
| Total Liabilities And Fund Balance | | 2,756,455.46 | 2,242,187.94 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 211 LEGAL DEFENSE FUND

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|----------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 211-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 2,796.49 | 182,909.28 |
| 211-000-003.001 | 90 DAY CD - CHASE | 1,423.10 | 0.00 |
| 211-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 253,958.10 | 0.00 |
| | Cash | <u>258,177.69</u> | <u>182,909.28</u> |
| Other Assets | | | |
| 211-000-126.000 | UNREALIZED GAINS/LOSSES | 13,608.33 | 0.00 |
| | Other Assets | <u>13,608.33</u> | <u>0.00</u> |
| | Total Assets | <u>271,786.02</u> | <u>182,909.28</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 211-000-202.000 | A/P - VENDORS | 0.00 | 3,550.30 |
| | Accounts Payable | <u>0.00</u> | <u>3,550.30</u> |
| Other Liabilities | | | |
| | Other Liabilities | <u>0.00</u> | <u>0.00</u> |
| Due To Other Funds | | | |
| 211-000-214.101 | DUE TO GENERAL FUND | 80,538.00 | 0.00 |
| | Due To Other Funds | <u>80,538.00</u> | <u>0.00</u> |
| | Total Liabilities | <u>80,538.00</u> | <u>3,550.30</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 211-000-390.000 | FUND BALANCE - UNDESIGNATED | 225,753.34 | 193,251.70 |
| | Unassigned | <u>225,753.34</u> | <u>193,251.70</u> |
| | Total Fund Balance | <u>225,753.34</u> | <u>193,251.70</u> |
| | Beginning Fund Balance | 225,753.34 | 193,251.70 |
| | Net of Revenues VS Expenditures | (34,505.32) | (13,892.72) |
| | Ending Fund Balance | 191,248.02 | 179,358.98 |
| | Total Liabilities And Fund Balance | 271,786.02 | 182,909.28 |

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|-------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 219-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 16,056.65 | 43,418.92 |
| 219-000-003.001 | 90 DAY CD - CHASE | 28,668.54 | 0.00 |
| | Cash | <u>44,725.19</u> | <u>43,418.92</u> |
| Accounts Receivable | | | |
| 219-000-020.000 | A/R - TAXROLL REVENUE | 87,411.98 | 94,059.83 |
| | Accounts Receivable | <u>87,411.98</u> | <u>94,059.83</u> |
| Other Assets | | | |
| | Other Assets | <u>0.00</u> | <u>0.00</u> |
| Due From Other Funds | | | |
| | Due From Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Assets | <u>132,137.17</u> | <u>137,478.75</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 219-000-202.000 | A/P - VENDORS | 8,166.55 | 8,298.61 |
| | Accounts Payable | <u>8,166.55</u> | <u>8,298.61</u> |
| Liabilities-LT (under 1 year) | | | |
| | Liabilities-LT (under 1 year) | <u>0.00</u> | <u>0.00</u> |
| Due To Other Funds | | | |
| | Due To Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Liabilities | <u>8,166.55</u> | <u>8,298.61</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 219-000-390.000 | FUND BALANCE - UNDESIGNATED | 116,017.61 | 115,684.49 |
| | Unassigned | <u>116,017.61</u> | <u>115,684.49</u> |
| | Total Fund Balance | <u>116,017.61</u> | <u>115,684.49</u> |
| | Beginning Fund Balance | 116,017.61 | 115,684.49 |
| | Net of Revenues VS Expenditures | 7,953.01 | 13,495.65 |
| | Ending Fund Balance | 123,970.62 | 129,180.14 |
| | Total Liabilities And Fund Balance | 132,137.17 | 137,478.75 |

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|----------------------|--|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 249-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 146,198.05 | 531,585.64 |
| 249-000-001.002 | CHASE 5503 - ACCRUE ABSENCES | 0.00 | 80.00 |
| 249-000-003.001 | 90 DAY CD - CHASE | 74,325.16 | 0.00 |
| 249-000-004.001 | PETTY CASH | 100.00 | 100.00 |
| 249-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 236,484.10 | 233,077.81 |
| 249-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 308,415.79 | 129,980.32 |
| | Cash | <u>765,523.10</u> | <u>894,823.77</u> |
| Accounts Receivable | | | |
| | Accounts Receivable | <u>0.00</u> | <u>0.00</u> |
| Other Assets | | | |
| 249-000-123.050 | PREPAID INSURANCE | 935.17 | 1,522.09 |
| 249-000-126.000 | UNREALIZED GAINS/LOSSES | 24,280.14 | 42,924.71 |
| | Other Assets | <u>25,215.31</u> | <u>44,446.80</u> |
| Due From Other Funds | | | |
| | Due From Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Assets | <u>790,738.41</u> | <u>939,270.57</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 249-000-202.000 | A/P - VENDORS | 590.16 | 5,288.36 |
| | Accounts Payable | <u>590.16</u> | <u>5,288.36</u> |
| Liabilities-ST | | | |
| 249-000-257.000 | ACCURED WAGES PAYABLE | 0.00 | 7,283.00 |
| 249-000-260.000 | ACCRUED PTO | 0.00 | 1,042.00 |
| | Liabilities-ST | <u>0.00</u> | <u>8,325.00</u> |
| Due To Other Funds | | | |
| 249-000-214.704 | DUE TO PAYROLL FUND | 4.25 | (3,084.68) |
| | Due To Other Funds | <u>4.25</u> | <u>(3,084.68)</u> |
| | Total Liabilities | <u>594.41</u> | <u>10,528.68</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 249-000-390.000 | FUND BALANCE - UNDESIGNATED | 836,558.30 | 765,212.01 |
| | Unassigned | <u>836,558.30</u> | <u>765,212.01</u> |
| Assigned | | | |
| 249-000-385.000 | FUND BALANCE - ACCRUED ABSENCES | 2,405.60 | 6,570.32 |
| | Assigned | <u>2,405.60</u> | <u>6,570.32</u> |
| | Total Fund Balance | <u>838,963.90</u> | <u>771,782.33</u> |
| | Beginning Fund Balance | 838,963.90 | 771,782.33 |
| | Net of Revenues VS Expenditures | (48,819.90) | 156,959.56 |

User: NANCY

PREPARED BY: KEITH LOCKIE, CONTROLLER

DB: Superior Twp

INCOMPLETE

Fund 249 BUILDING

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|---|-------------|----------------------------|----------------------------|
| Ending Fund Balance | | 790,144.00 | 928,741.89 |
| Total Liabilities And Fund Balance | | 790,738.41 | 939,270.57 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 266 LAW ENFORCEMENT FUND

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 266-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 522,931.06 | 295,763.21 |
| 266-000-003.001 | 90 DAY CD - CHASE | 662,630.33 | 0.00 |
| 266-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 1,145,926.60 | 3,099,078.92 |
| 266-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 407,522.31 | 171,742.68 |
| | Cash | <u>2,739,010.30</u> | <u>3,566,584.81</u> |
| Accounts Receivable | | | |
| 266-000-040.002 | A/R - SYCAMORE REG PATROLS | 51,109.24 | 85,502.84 |
| 266-000-040.003 | A/R - DANBURY REG PATROLS | 21,639.90 | 38,634.45 |
| 266-000-040.004 | A/R - ST JOE HOSPITAL REG PATROLS | 21,308.00 | 0.00 |
| | Accounts Receivable | <u>94,057.14</u> | <u>124,137.29</u> |
| Other Assets | | | |
| 266-000-123.050 | PREPAID INSURANCE | 100.00 | 100.00 |
| 266-000-126.000 | UNREALIZED GAINS/LOSSES | 76,974.86 | 192,565.13 |
| | Other Assets | <u>77,074.86</u> | <u>192,665.13</u> |
| Due From Other Funds | | | |
| | Due From Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Assets | <u>2,910,142.30</u> | <u>3,883,387.23</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 266-000-202.000 | A/P - VENDORS | 12,842.26 | 2,872.40 |
| | Accounts Payable | <u>12,842.26</u> | <u>2,872.40</u> |
| Liabilities-ST | | | |
| | Liabilities-ST | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (over 1 year) | | | |
| 266-000-339.001 | DEFERRED REVENUE PILOT | 3,027.31 | 0.00 |
| | Liabilities-LT (over 1 year) | <u>3,027.31</u> | <u>0.00</u> |
| Due To Other Funds | | | |
| | Due To Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Liabilities | <u>15,869.57</u> | <u>2,872.40</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 266-000-390.000 | FUND BALANCE - UNDESIGNATED | 1,998,574.07 | 2,790,518.87 |
| | Unassigned | <u>1,998,574.07</u> | <u>2,790,518.87</u> |
| | Total Fund Balance | <u>1,998,574.07</u> | <u>2,790,518.87</u> |
| | Beginning Fund Balance | 1,998,574.07 | 2,790,518.87 |
| | Net of Revenues VS Expenditures | 895,698.66 | 1,089,995.96 |
| | Ending Fund Balance | 2,894,272.73 | 3,880,514.83 |
| | Total Liabilities And Fund Balance | 2,910,142.30 | 3,883,387.23 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 464-000-001.001 | HUNT 4758 CHK - OPERATING | 364,081.93 | 111,685.38 |
| 464-000-003.002 | HUNTINGTON 9243- CD | 1,000,000.00 | 789,583.33 |
| | Cash | <u>1,364,081.93</u> | <u>901,268.71</u> |
| Accounts Receivable | | | |
| | Accounts Receivable | <u>0.00</u> | <u>0.00</u> |
| Due From Other Funds | | | |
| | Due From Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Assets | <u>1,364,081.93</u> | <u>901,268.71</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 464-000-202.000 | A/P - VENDORS | 17,000.00 | 25,000.00 |
| | Accounts Payable | <u>17,000.00</u> | <u>25,000.00</u> |
| Liabilities-LT (over 1 year) | | | |
| 464-000-339.000 | DEFERRED REVENUE | 1,491,637.52 | 874,026.87 |
| | Liabilities-LT (over 1 year) | <u>1,491,637.52</u> | <u>874,026.87</u> |
| Due To Other Funds | | | |
| | Due To Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Liabilities | <u>1,508,637.52</u> | <u>899,026.87</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 464-000-390.000 | FUND BALANCE - UNDESIGNATED | 1,452.32 | 8,424.47 |
| | Unassigned | <u>1,452.32</u> | <u>8,424.47</u> |
| Assigned | | | |
| | Assigned | <u>0.00</u> | <u>0.00</u> |
| | Total Fund Balance | <u>1,452.32</u> | <u>8,424.47</u> |
| | Beginning Fund Balance | 1,452.32 | 8,424.47 |
| | Net of Revenues VS Expenditures | (146,007.91) | (6,182.63) |
| | Ending Fund Balance | (144,555.59) | 2,241.84 |
| | Total Liabilities And Fund Balance | 1,364,081.93 | 901,268.71 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 508 PARKS & RECREATION

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|-------------------------------|---------------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 508-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 45,047.32 | 379,109.57 |
| 508-000-003.001 | 90 DAY CD - CHASE | 48,515.55 | 0.00 |
| 508-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 67,952.55 | 66,893.30 |
| 508-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 403,465.87 | 170,033.53 |
| Cash | | <u>564,981.29</u> | <u>616,036.40</u> |
| Accounts Receivable | | | |
| Accounts Receivable | | <u>0.00</u> | <u>0.00</u> |
| Other Assets | | | |
| 508-000-123.000 | PRE-PAID EXPENSES MISC. | 0.00 | 495.00 |
| 508-000-123.050 | PREPAID INSURANCE | 2,351.40 | 3,211.02 |
| 508-000-126.000 | UNREALIZED GAINS/LOSSES | 18,809.64 | 30,372.17 |
| Other Assets | | <u>21,161.04</u> | <u>34,078.19</u> |
| Due From Other Funds | | | |
| Due From Other Funds | | <u>0.00</u> | <u>0.00</u> |
| Total Assets | | <u>586,142.33</u> | <u>650,114.59</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 508-000-202.000 | A/P - VENDORS | 10,426.21 | 52,433.19 |
| Accounts Payable | | <u>10,426.21</u> | <u>52,433.19</u> |
| Liabilities-ST | | | |
| 508-000-257.000 | ACCURED WAGES PAYABLE | 0.00 | 7,881.00 |
| 508-000-260.000 | ACCRUED PTO | 0.00 | 325.00 |
| Liabilities-ST | | <u>0.00</u> | <u>8,206.00</u> |
| Liabilities-LT (under 1 year) | | | |
| Liabilities-LT (under 1 year) | | <u>0.00</u> | <u>0.00</u> |
| Other Liabilities | | | |
| Other Liabilities | | <u>0.00</u> | <u>0.00</u> |
| Due To Other Funds | | | |
| 508-000-214.704 | DUE TO PAYROLL FUND | 0.00 | (2,417.96) |
| Due To Other Funds | | <u>0.00</u> | <u>(2,417.96)</u> |
| Total Liabilities | | <u>10,426.21</u> | <u>58,221.23</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 508-000-390.000 | FUND BALANCE - UNDESIGNATED | 184,841.14 | 38,330.89 |
| Unassigned | | <u>184,841.14</u> | <u>38,330.89</u> |
| Assigned | | | |
| 508-000-385.000 | FUND BALANCE - BUILDING RESERVE | 401,730.53 | 401,730.53 |
| 508-000-385.001 | FUND BALANCE - ACCRUED ABSENCES | 10,911.90 | 19,556.88 |
| 508-000-385.002 | FUND BALANCE - SCHROETER | 2,550.00 | 50.00 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 508 PARKS & RECREATION

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|----------------------|---|----------------------------|----------------------------|
| *** Fund Balance *** | | | |
| 508-000-385.003 | PARKS & PRESERVES IMPROVEMENT FUND | 0.00 | 80,000.00 |
| 508-000-385.006 | VEHICLE & LARGE EQUIPMENT REPLACEMENT | 0.00 | 60,000.00 |
| 508-000-385.007 | PROGRAM DEVELOPMENT FUND | 0.00 | 20,000.00 |
| 508-000-385.008 | EMERGENCY REPAIRS | 0.00 | 16,196.16 |
| | Assigned | 415,192.43 | 597,533.57 |
| | Restricted | | |
| | Restricted | 0.00 | 0.00 |
| | Total Fund Balance | 600,033.57 | 635,864.46 |
| | Beginning Fund Balance | 600,033.57 | 635,864.46 |
| | Net of Revenues VS Expenditures | (24,317.45) | (43,971.10) |
| | Ending Fund Balance | 575,716.12 | 591,893.36 |
| | Total Liabilities And Fund Balance | 586,142.33 | 650,114.59 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 701 TRUST AND AGENCY

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|----------------------|--|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 701-000-001.001 | CHASE 1161 - DAILY OPERATING CHECKING | 463,009.26 | 0.00 |
| 701-000-001.002 | DAILY CHECKING - CHASE | 0.00 | 483,272.92 |
| | Cash | <u>463,009.26</u> | <u>483,272.92</u> |
| Accounts Receivable | | | |
| | Accounts Receivable | <u>0.00</u> | <u>0.00</u> |
| Other Assets | | | |
| | Other Assets | <u>0.00</u> | <u>0.00</u> |
| Due From Other Funds | | | |
| 701-000-084.703 | DUE FROM TAX FUND | 7.03 | 0.00 |
| | Due From Other Funds | <u>7.03</u> | <u>0.00</u> |
| | Total Assets | <u>463,016.29</u> | <u>483,272.92</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 701-000-202.000 | A/P - VENDORS | 41,105.75 | 24,432.75 |
| | Accounts Payable | <u>41,105.75</u> | <u>24,432.75</u> |
| Liabilities-ST | | | |
| 701-000-283.035 | DELINQUENT PERSONAL/MANUF PROP TAX | 20,153.13 | 39,392.46 |
| 701-000-283.038 | ARBOR HILLS PERFORMANCE BOND | 15,000.00 | 15,000.00 |
| 701-000-283.049 | PPW PH 2 UTILITY REPAIR BOND | 0.00 | 23,600.00 |
| 701-000-283.050 | MAJESTIC OAKS - 2024 | 0.00 | (135.00) |
| | Liabilities-ST | <u>35,153.13</u> | <u>77,857.46</u> |
| Other Liabilities | | | |
| 701-000-283.001 | 9220 FORD ROAD WETLAND ESCROW | 675.00 | 675.00 |
| 701-000-283.002 | CONSTRUCTION BONDS | 8,000.00 | 8,000.00 |
| 701-000-283.003 | DG RES.-WOODSIDE VILLAGE SURETY BOND | 40,000.00 | 40,000.00 |
| 701-000-283.004 | WOODSIDE VILLAGE | 5,460.00 | 3,664.75 |
| 701-000-283.007 | TEMPORARY OCCUPANCY | 1,660.00 | 7,660.00 |
| 701-000-283.008 | HYUNDAI SITE EXPANSION | 39,626.00 | 24,571.50 |
| 701-000-283.010 | SELECTIVE GROUP 2003 UNCLAIMED BOND | 42,000.00 | 42,000.00 |
| 701-000-283.011 | GLEN OAKS COOPERATIVE OFFICE ADDITION | (148.00) | 0.00 |
| 701-000-283.012 | HAWTHORNE MILL AREA PLAN | 1,100.00 | (5.00) |
| 701-000-283.013 | ARBOR HILLS ANIMAL CLINIC CUP | 3,859.50 | 3,269.50 |
| 701-000-283.014 | YPSI DISTRICT LIBRARY SUPERIOR BRANCH | 2,189.00 | 1,619.00 |
| 701-000-283.015 | PROSPECT PT WEST SITE PLAN PH1 | 53,172.00 | 17,339.25 |
| 701-000-283.016 | PROSPECT POINTE WEST ENGINEERING | 5,352.50 | 0.00 |
| 701-000-283.018 | HSHV SHED ADDITION | 1,363.75 | 1,363.75 |
| 701-000-283.019 | KINSLEY DEVELOPMENT | 13,686.27 | 39,901.77 |
| 701-000-283.020 | DIXBORO HOUSE RESTAURANT | 1,578.00 | 1,578.00 |
| 701-000-283.021 | CR DEVCO - PROSPECT & BERKSHIRE | 7.50 | 7.50 |
| 701-000-283.022 | HYUNDAI PARKING LOT 2021 | 7,605.00 | 7,605.00 |
| 701-000-283.023 | BROMLEY PARK CONDOS | 1,122.50 | 1,122.50 |
| 701-000-283.024 | THE MEADOWS | 26,827.25 | 18,492.75 |
| 701-000-283.025 | AUTUMN WOODS ESCROW | 1,788.92 | 1,788.92 |
| 701-000-283.026 | HUMANE SOCIETY PARKING LOT | 3,919.00 | 3,919.00 |
| 701-000-283.027 | DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND | 10,000.00 | 10,000.00 |
| 701-000-283.028 | DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND | 34,630.00 | 34,630.00 |
| 701-000-283.029 | SJMH THE FARM AT ST JOES | (1,860.75) | 0.00 |
| 701-000-283.031 | TAX COLLECTION 2020 | 2,020.72 | 2,020.72 |
| 701-000-283.032 | CLOVER GROUP | 80.00 | 80.00 |
| 701-000-283.036 | GARRETT'S SPACE | (1,258.00) | 9,230.00 |
| 701-000-283.039 | 5288 GEDDES ED WATER MAIN | 2.50 | 660.25 |
| 701-000-283.040 | TEMPORARY BOND SIGNS | 500.00 | 0.00 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 701 TRUST AND AGENCY

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|-----------------------------|---|----------------------------|----------------------------|
| *** Liabilities *** | | | |
| 701-000-283.041 | BROOKWOOD | (2,551.50) | 3,692.00 |
| 701-000-283.044 | HURON DENTAL | 44,290.25 | 21,653.25 |
| 701-000-283.045 | PLYMOUTH & NAPIER REZONING | 845.00 | 440.00 |
| 701-000-283.046 | PPW PH 1 UTILITY REPAIR BOND | 39,215.00 | 39,215.00 |
| 701-000-283.047 | PROSPECT PTE WEST PH 2 | 0.00 | 31,596.00 |
| | Other Liabilities | <u>386,757.41</u> | <u>377,790.41</u> |
| Due To Other Funds | | | |
| 701-000-214.101 | DUE TO GENERAL FUND | 0.00 | 160.00 |
| 701-000-214.249 | DUE TO BUILDING | 0.00 | (80.00) |
| | Due To Other Funds | <u>0.00</u> | <u>80.00</u> |
| | Total Liabilities | <u>463,016.29</u> | <u>480,160.62</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| | Unassigned | <u>0.00</u> | <u>0.00</u> |
| | Total Fund Balance | <u>0.00</u> | <u>0.00</u> |
| | Beginning Fund Balance | 0.00 | 0.00 |
| | Net of Revenues VS Expenditures | 0.00 | 3,112.30 |
| | Ending Fund Balance | 0.00 | 3,112.30 |
| | Total Liabilities And Fund Balance | 463,016.29 | 483,272.92 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 704 PAYROLL FUND

| GL Number | Description | PERIOD ENDED 11/30/2023 | PERIOD ENDED 11/30/2024 |
|----------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 704-000-007.000 | HUNT 9485 CHECKING | 238,201.96 | 358,942.13 |
| | Cash | <u>238,201.96</u> | <u>358,942.13</u> |
| Accounts Receivable | | | |
| | Accounts Receivable | <u>0.00</u> | <u>0.00</u> |
| Other Assets | | | |
| | Other Assets | <u>0.00</u> | <u>0.00</u> |
| Due From Other Funds | | | |
| 704-000-085.101 | DUE FROM GENERAL FUND | 21.25 | 17.00 |
| 704-000-085.206 | DUE FROM FIRE FUND | 51.00 | 51.00 |
| 704-000-085.249 | DUE FROM BUILDING FUND | 4.25 | 4.25 |
| 704-000-085.592 | DUE FROM UTIL | 12.75 | 12.75 |
| | Due From Other Funds | <u>89.25</u> | <u>85.00</u> |
| | Total Assets | <u>238,291.21</u> | <u>359,027.13</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 704-000-259.003 | DUE TO HCSP NON-UNION - EMPLOYEE | 3,323.69 | 10,389.48 |
| 704-000-259.004 | DUE TO HCSP FIRE UNION - EMPLOYEE | 2,288.04 | 5,050.74 |
| 704-000-259.005 | DUE TO HCSP-NON-UNION-EMPLOYER | 6,300.00 | 9,990.97 |
| 704-000-259.006 | DUE TO HCSP - UNION - EMPLOYER | 3,600.00 | 2,975.00 |
| 704-000-262.000 | DUE TO JOHN HANCOCK-EMPLOYEE | 1,161.24 | 3,609.75 |
| 704-000-262.001 | DUE TO JOHN HANCOCK-EMPLOYER | 2,322.48 | 4,661.52 |
| 704-000-262.002 | DUE TO MERS #1 FIRE MERS-EMPLOYEE | 8,024.63 | 20,699.76 |
| 704-000-262.003 | DUE TO MERS#1 FIRE -EMPLOYER | 29,196.32 | 47,538.23 |
| 704-000-262.004 | DUE TO MERS#2-EMPLOYEE | 6,302.16 | 19,332.00 |
| 704-000-262.005 | DUE TO MERS#2-EMPLOYER | 20,834.88 | 41,379.40 |
| | Accounts Payable | <u>83,353.44</u> | <u>165,626.85</u> |
| Liabilities-ST | | | |
| 704-000-228.002 | STATE WITHHOLDING | 0.00 | 23,547.43 |
| 704-000-229.000 | FEDERAL & FICA 941 TAXES | 0.00 | 159,477.86 |
| 704-000-259.001 | SCAMM | 0.00 | 65.00 |
| 704-000-259.002 | VOYA DEFERRED COMP | 0.00 | 5,372.20 |
| | Liabilities-ST | <u>0.00</u> | <u>188,462.49</u> |
| Due To Other Funds | | | |
| 704-000-214.101 | DUE TO GENERAL FUND | 4,937.77 | 4,937.79 |
| 704-000-214.206 | DUE TO FIRE FUND | 150,000.00 | 0.00 |
| | Due To Other Funds | <u>154,937.77</u> | <u>4,937.79</u> |
| | Total Liabilities | <u>238,291.21</u> | <u>359,027.13</u> |
| | Beginning Fund Balance | 0.00 | 0.00 |
| | Net of Revenues VS Expenditures | 0.00 | 0.00 |
| | Ending Fund Balance | 0.00 | 0.00 |
| | Total Liabilities And Fund Balance | 238,291.21 | 359,027.13 |

11:41 AM
 12/10/24
 Accrual Basis

Superior Township Utility Department

Balance Sheet

INCOMPLETE

| | Nov 30, 24 | Oct 31, 24 | Nov 30, 23 |
|---|---------------------|---------------------|---------------------|
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| 100 · CASH - O&M | | | |
| 101 · Checking - Chase 205000485529 | 432,799.05 | 543,726.00 | 1,034,639.12 |
| 104 · O&M Petty Cash | 100.00 | 100.00 | 100.00 |
| Total 100 · CASH - O&M | 432,899.05 | 543,826.00 | 1,034,739.12 |
| 120 · CASH - CAPITAL RESERVE | | | |
| 125 · CR Chkg. - Chase 639918234 | 1,717,358.87 | 1,790,320.47 | 32,772.84 |
| 1251 · CR Checking-Huntington Bank4855 | 96,489.61 | 96,373.23 | 96,246.87 |
| 1252 · CD - Huntington - CR | 1,663,333.33 | 1,663,333.33 | 1,600,000.00 |
| Total 120 · CASH - CAPITAL RESERVE | 3,477,181.81 | 3,550,027.03 | 1,729,019.71 |
| 140 · CASH - DEBT SERVICE RESERVE | | | |
| 147 · T Bills - Huntington Bank-5151 | 486,705.50 | 486,705.50 | 464,203.63 |
| Total 140 · CASH - DEBT SERVICE RESE... | 486,705.50 | 486,705.50 | 464,203.63 |
| Total Checking/Savings | 4,396,786.36 | 4,580,558.53 | 3,227,962.46 |
| Accounts Receivable | | | |
| 160 · A/R - Due From Other Funds | | | |
| 160-GF · Due From General Fund | 12.54 | | 20.04 |
| 160-PR · Due From Parks & Rec. | 49.93 | | 550.26 |
| Total 160 · A/R - Due From Other Funds | 62.47 | | 570.30 |
| 161 · A/R - Other Customers | 134,728.18 | 134,947.81 | 145,329.61 |
| 162 · A/R - Water/Sewer Bills (UB) | 533,628.47 | 866,673.73 | 831,934.35 |
| Total Accounts Receivable | 668,419.12 | 1,001,621.54 | 977,834.26 |
| Other Current Assets | | | |
| 163 · Res. for Bad Debts | | | 3,426.96 |
| 164 · Undeposited Funds | 29,580.80 | 6,216.15 | 6,322.55 |
| 166 · Prepaid Expenses | 13,923.12 | 19,011.44 | 12,242.32 |
| 170 · Inventory - Meters & Parts | 45,678.66 | 45,678.66 | 59,493.28 |
| Total Other Current Assets | 89,182.58 | 70,906.25 | 81,485.11 |
| Total Current Assets | 5,154,388.06 | 5,653,086.32 | 4,287,281.83 |

11:41 AM

Superior Township Utility Department

Balance Sheet

12/10/24

INCOMPLETE

Accrual Basis

| | Nov 30, 24 | Oct 31, 24 | Nov 30, 23 |
|---|----------------------|----------------------|----------------------|
| Fixed Assets | | | |
| 174 · Buildings | 3,434,386.74 | 3,434,386.74 | 3,434,386.74 |
| 175 · Acc. Dep. - Buildings | (1,952,355.43) | (1,943,307.76) | (1,843,783.39) |
| 176 · Water & Sewer System | 29,645,877.95 | 29,645,877.95 | 23,902,086.95 |
| 177 · Acc. Dep. - Water & Sewer Sys. | (11,117,115.94) | (11,069,134.77) | (10,567,817.32) |
| 178 · Improvements & Equipment | 294,591.76 | 294,591.76 | 294,591.76 |
| 179 · Acc. Dep - Imp. & Equipment | (147,306.61) | (146,405.03) | (136,487.65) |
| 180 · Office Improvements | 125,975.16 | 125,975.16 | 125,975.16 |
| 181 · Acc. Dep. - Office Improvements | (58,497.25) | (58,068.50) | (53,352.25) |
| 182 · Office Furniture & Equipment | 73,300.27 | 73,300.27 | 73,300.27 |
| 183 · Acc. Dep. - Off. Furn. & Equip. | (77,665.08) | (76,859.25) | (68,465.18) |
| 184 · Vehicles | 647,673.57 | 647,673.57 | 665,543.57 |
| 185 · Acc. Dep. - Vehicles | (563,802.36) | (560,648.98) | (552,728.10) |
| 186 · Metering Program | 45,919.87 | 45,919.87 | 54,927.87 |
| 187 · Acc. Dep. - Meter Program | (48,042.75) | (47,585.00) | (51,643.25) |
| 188 · Land | 210,462.50 | 210,462.50 | 210,462.50 |
| 190 · Const. in Progress | 514,678.45 | 385,271.85 | 4,445,212.82 |
| Total Fixed Assets | 21,028,080.85 | 20,961,450.38 | 19,932,210.50 |
| TOTAL ASSETS | 26,182,468.91 | 26,614,536.70 | 24,219,492.33 |
| LIABILITIES & EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| Accounts Payable | | | |
| 200 · A/P - Due To Other Funds | | | 12.75 |
| 200-PF · Due To Payroll Fund | | | |
| Total 200 · A/P - Due To Other Funds | | | 12.75 |
| 205 · A/P - Vendors | (466,143.38) | (167,733.98) | 324,018.99 |
| Total Accounts Payable | (466,143.38) | (167,733.98) | 324,031.74 |
| Other Current Liabilities | | | |
| 219 · Contracts Payable | | | |
| 224 · Michigan Finance Authority Bond | 2,649,319.00 | 2,649,319.00 | 1,355,124.00 |
| Total 219 · Contracts Payable | 2,649,319.00 | 2,649,319.00 | 1,355,124.00 |
| 225 · Accrued Vacation & Sick Pay | 117,008.16 | 117,008.16 | 44,825.47 |
| 226 · Accrued Wages | 31,622.00 | 31,622.00 | |
| Total Other Current Liabilities | 2,797,949.16 | 2,797,949.16 | 1,399,949.47 |
| Total Current Liabilities | 2,331,805.78 | 2,630,215.18 | 1,723,981.21 |
| Total Liabilities | 2,331,805.78 | 2,630,215.18 | 1,723,981.21 |
| Equity | | | |
| 390 · Retained Earnings | 23,450,212.84 | 23,450,212.84 | 22,300,065.11 |
| Net Income | 400,450.29 | 534,108.68 | 195,446.01 |
| Total Equity | 23,850,663.13 | 23,984,321.52 | 22,495,511.12 |
| TOTAL LIABILITIES & EQUITY | 26,182,468.91 | 26,614,536.70 | 24,219,492.33 |

Prepared by: Keith Lockie, Controller

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GENERAL FUND REPORT OCTOBER 2024
Outstanding Checks Analysis

| Month Checks Written | # of Checks Outstanding | \$ Amounts | |
|---------------------------------|-------------------------|------------------|-----------------------|
| 07/16/2024 | 2 | 72.57 | Stop Payment 11/22/24 |
| 08/27/2024 | 2 | 63.00 | |
| 9/04/2024 | 1 | 10.05 | Stop Payment 11/22/24 |
| 09/17/2024 | 2 | 110.57 | |
| 10/1-10/22/2024 | 7 | 3,095.96 | |
| 10/29/2024 | 20 | 14,138.36 | |
| | | | |
| Total Outstanding Checks | 34 | 17,490.51 | |

GENERAL BANK - OCTOBER 2024 RECONCILIATION

| Fund Account | Description | Beginning Balance | | Total | | Ending Balance | |
|----------------------------------|---------------------------------------|-------------------|---------------|---------------|-----------------|----------------|------------|
| | | 10/01/2024 | 10/31/2024 | Debits | Credits | 10/31/2024 | 10/31/2024 |
| Fund 101 GENERAL | | | | | | | |
| 001.001 | CHASE 5503 - DAILY OPERATING CHECKING | \$ 306,090.37 | \$ 562,165.79 | \$ 241,328.40 | \$ 626,927.76 | | |
| Fund 203 SIDE STREET MAINTENANCE | | | | | | | |
| 001.001 | CHASE 5503 - DAILY OPERATING CHECKING | \$ 19,605.42 | \$ - | \$ 3,391.46 | \$ 16,213.96 | | |
| Fund 211 LEGAL DEFENSE FUND | | | | | | | |
| 001.001 | CHASE 5503 - DAILY OPERATING CHECKING | \$ 2,334.34 | \$ 279,000.44 | \$ 98,425.50 | \$ 182,909.28 | | |
| Fund 219 STREET LIGHT FUND | | | | | | | |
| 001.001 | CHASE 5503 - DAILY OPERATING CHECKING | \$ 60,092.00 | \$ - | \$ 8,287.67 | \$ 51,804.33 | | |
| Fund 249 BUILDING | | | | | | | |
| 001.001 | CHASE 5503 - DAILY OPERATING CHECKING | \$ 508,687.42 | \$ 41,051.62 | \$ 27,742.04 | \$ 521,997.00 | | |
| Fund 266 LAW ENFORCEMENT FUND | | | | | | | |
| 001.001 | CHASE 5503 - DAILY OPERATING CHECKING | \$ 490,116.38 | \$ 20,710.36 | \$ 152,788.39 | \$ 358,038.35 | | |
| Fund 508 PARKS & RECREATION | | | | | | | |
| 001.001 | CHASE 5503 - DAILY OPERATING CHECKING | \$ 379,283.94 | \$ 33,591.52 | \$ 39,336.07 | \$ 373,539.39 | | |
| | TOTAL - ALL FUNDS | \$ 1,766,209.87 | \$ 936,519.73 | \$ 571,299.53 | \$ 2,131,430.07 | | |

| | |
|----------------------------|-----------------------|
| Bank Balance per statement | \$2,143,133.02 |
| Outstanding Checks | -\$17,490.51 |
| Deposits/CC in Transit | \$5,080.59 |
| Misc Items | \$706.97 |
| Total | \$2,131,430.07 |

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Brenda Baker
8512 Ashton Ct.
Superior Township, MI 48198-3614

December 9, 2024

Superior Township Board of Trustees
Superior Township Hall
3040 N. Prospect Rd.
Superior Charter Township, MI 48198

Subject: Committee to Promote Superior Township

Dear Members of the Board:

This is my annual update to you regarding the Committee to Promote Superior Township (C2PST). This year, I will give an overview of the history of the Committee along with a few highlights from 2024.

In 2008, the Superior Township Board of Trustees authorized formation of an ad-hoc committee of citizen volunteers to promote the many exceptional and unique qualities of Superior Township. This was undertaken to enhance the Township's image in the eyes of our residents and others, and to engender a sense of pride and appreciation of what we share here.

After some initial nudging by residents, the Township provided access to a meeting room and a staff member to sit in on our meetings. I became the Chair because no one was assigned to call meetings, develop agendas, and so forth. Treasurer Brenda McKinney and others at Township Hall assisted in getting the word out to potential participants when they came into Township Hall on other business. We had our first meeting on October 1, 2008, with eleven volunteers participating.

That first year, we established our Mission Statement: *"To foster pride, unity, and a sense of place among Superior Township Residents,"* and developed our committee's name, *"Committee to Promote Superior Township."*

We contributed articles to *Superior Scenes*, acted as the lead participant in the Superior Township Green Fair (now Superior Day), partnered with the Ypsilanti District Library (fire station location) for exhibit space promoting the Township, developed self-guided Township tours (now Superior Places), participated in the Dixboro Fair (no longer existing) with an information table, and more.

Most of these continue to this day in some form. There have also been some notable one-time activities. The Committee hosted a presentation of historical Underground Railroad activities in Superior Township and nearby areas. A successful blood drive was held in 2014 in which 20 pints were collected. (The following year, we collected only 18 pints, significantly short of the

26-pint goal.) We organized a much-anticipated Car Show on the grounds of Township Hall...but it rained all day and had to be cancelled. We brought together representatives from three different organic gardens to make presentations to the public.

In our early years, we established a modest presence on the Township website—originally operated on a Washtenaw County platform. This consisted of a “who we are” -style recruitment page and the growing collection of “Superior Places.” These have both migrated to the current website along with a writeup a volunteer prepared about historical school districts.

More recently, we worked extensively to upgrade the inconsistent (paper) “Welcome Packet” for new residents that the Township had been using to an electronic version housed on the Township website and linked so that the packet automatically updates.

Over the last five years or so, technological advancements along with new volunteers with new skill sets have made it possible for the Committee to Promote Superior Township to transition from in-person meetings to Zoom meetings, and to work with Township officials to develop and maintain a Social Media presence for the Township

It is important for the Township Board to understand that while a number of townships in Washtenaw County have a Facebook page or something similar, in most cases those townships are paying for this service, either internally or externally. C2PST volunteers spend significant time on this, but the technical aspects are performed by paid employees of one of our volunteers—effectively an in-kind donation of monetary value.

Here are C2PST highlights from 2024:

- Enhanced the Social Media (Facebook and Instagram) presence with the addition of “Superior People” and “Superior Businesses” features along with Podcasts
- Staffed an information booth at the Dixboro Farmers’ Market weekly throughout the season
- Placed an article in each edition of *Superior Scenes*
- Promoted the Township with a tent at Superior Day
- Updated the Township Business Directory (compiled over the last couple of years)
- Maintained the Superior Places collection
- Provided monthly infographic highlights of Committee activities to the Township Board
- Worked with Superior Township Parks & Recreation to share display space at the Superior Township branch library, distribute events information at the Dixboro Farmers’ Market, and help with Spring Roadside Cleanup and December Christmas Tree Lighting activities
- Worked with the Dixboro Village Green Board to coordinate information about their activities with content on Township Social Media

The Committee to Promote Superior Township believes that we help to fill a void in our expansive and diverse Township, and that the Township receives good value for facilitating our existence. We thank the 2024 Township Board for their support, and ask the incoming Board to continue that support.

Thank you in advance for your continuing support of our mission.

Respectfully,



Brenda J. Baker
Chair
Committee to Promote Superior Township

Cc: Carla Bisaro
Nancy Caviston
Sarah Devereaux
Margery Dosey
Irma Golden
Carole Hann
Brenda McKinney
Kristina Rankin
Katie Russo
John Park
Ken Schmidt
Teresa Welsh

Juan Bradford
Tarita Fonville
Jane Frye
Rose Lang
Rhonda McGill
Sarah Moon
Towana Parker
Satish Ramade
Brice Ridley
Steve Sherman
Karl Williams
Nancy Yapp

Bryan Bruce
Lynette Findley
Tom Freeman
Jack Goodnoe
Michelle McIntyre
Carol Poling
Alex Williams

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2025 SALARY OF
CHARTER TOWNSHIP OF SUPERIOR CLERK**

RESOLUTION NUMBER: 2024-63

DATE: DECEMBER 16, 2024

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2025 budgets for all funds on December 16, 2024, and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees, and

WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution, and

WHEREAS, the residents of Township continue to receive service that reflects positively on the employees, officials and trustees of the Township.

NOW THEREFORE BE IT RESOLVED that compensation for the Clerk be *\$101,391* which is two percent (2.0%) higher in 2025 than her compensation of \$99,403 in 2024 as listed in the 2025 budget adopted by the Charter Township of Superior Board of Trustees.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2025 SALARY OF
THE CHARTER TOWNSHIP OF SUPERIOR TREASURER**

RESOLUTION NUMBER: 2024-64

DATE: DECEMBER 16, 2024

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2025 budgets for all funds on December 16, 2024, and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and Trustees of the Township.

NOW THEREFORE, BE IT RESOLVED, that compensation for the Treasurer be \$101,391.00 which is *two percent (2.0%)* higher in 2025 than her compensation of \$99,403.00 in 2024 as listed in the 2025 budget adopted by the Charter Township of Superior Board of Trustees.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2025 SALARY OF THE CHARTER TOWNSHIP OF
SUPERIOR SUPERVISOR**

RESOLUTION NUMBER: 2024-65

DATE: DECEMBER 16, 2024

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2025 budgets for all funds on December 16, 2024, and,

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and,

WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and,

WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

NOW THEREFORE, BE IT RESOLVED, that compensation for the Supervisor to be \$102,373.00 which is *two percent (2.0%)* higher in 2025 than their compensation of \$100,366.00 in 2024 as listed in the 2025 budget adopted by the Charter Township of Superior Board of Trustees.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES OF
THE CHARTER TOWNSHIP OF SUPERIOR FOR THE 2025 BUDGET**

RESOLUTION NUMBER: 2024-66

DATE: DECEMBER 16, 2024

WHEREAS, the Superior Charter Township Board of Trustees approved the 2025 budgets for all funds on December 16, 2024, and,

WHEREAS, the Board of Trustees did not specifically designate the compensation for the full-time and part-time Township employees and,

WHEREAS, the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and,

WHEREAS, the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

NOW THEREFORE BE IT RESOLVED, that compensation for all full-time and part-time non-union employees be *two percent (2.0%)* higher in 2025 than their compensation in 2024 except as otherwise set by the 2025 budget.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE
CHARTER TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, LIFE,
DENTAL AND VISION INSURANCE FOR EMPLOYEES OF THE TOWNSHIP**

RESOLUTION NUMBER: 2024-67

DATE: DECEMBER 16, 2024

WHEREAS, the Charter Township of Superior provides health care insurance plan benefits to all full-time Township employees; and

WHEREAS, the Township’s current health care insurance plan expires on December 31, 2024; and

WHEREAS, Township officials and staff have received and reviewed quotes for various health care providers through its agent Brown and Brown; and

WHEREAS, pursuant to its authority, Charter Township of Superior has elected to renew the Simply Blue HSA PPO Gold \$1,650.00 health care plan, MedMutual life insurance, the Delta Dental Premier dental insurance plan and the VSP vision plan for 2025 with a total health care premium cost to the township of approximately \$539,982.55 with an effective term of January 1, 2025, through December 31, 2025: and

WHEREAS, Charter Township of Superior will continue to offer its fulltime employees the option to opt out of health insurance in consideration of a payment to the employee of 40% of the costs of providing health care insurance resulting in a cost of \$66,550.03.

WHEREAS, Charter Township of Superior will offer its employees a wellness bonus in 2025 in the following amounts which is the employee’s responsibility to utilize as desired to ensure maximum personal health in the amount of \$153,000.00 divided as follows:

| <u>Non-union</u> | | <u>Union</u> | |
|------------------|------------|--------------|------------|
| Single | \$3,000.00 | Single | \$3,000.00 |
| Family | \$6,000.00 | Family | \$6,000.00 |

WHEREAS, the total costs to Charter Township of Superior to provide medical, dental and vision insurance, plus opt outs and wellness is \$692,982.55.

NOW, THEREFORE BE IT RESOLVED, that the Charter Township of Superior Supervisor, Clerk or Treasurer are authorized to execute any documents necessary to provide the described health care benefits and corollary opt out and wellness incentive payment.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**APPROVAL TO SET THE RATE OF EMPLOYER
CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS
PROGRAM FOR NON-UNION AND UNION EMPLOYEES**

RESOLUTION NUMBER: 2024-68

DECEMBER 16, 2024

WHEREAS, on March 21, 2005, the Charter Township of Superior Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

WHEREAS, the Township contribution to each employee was set at one hundred (\$100.00) dollars per month, and this amount has been raised several times since then; and

WHEREAS, the Township Board has given this matter due consideration through the budgeting process.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board does hereby establish the monthly contribution for Health Care Savings Plan for union employees in the amount of \$450.00 per month in 2025; and does hereby establish the monthly contribution for non-union employees in the amount of \$315.00 per month in 2025.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN
PARTICIPATION AGREEMENTS WITH INDIVIDUAL EMPLOYEES**

RESOLUTION NUMBER: 2024-69

DATE: DECEMBER 16, 2024

WHEREAS Superior Charter Township employees hired prior to November 1, 2011 are permitted to request the Superior Township Board to amend their MERS Health Care Savings Plan Participation Agreement (HCSP) once per calendar year; and

WHEREAS employees hired after November 1, 2011 are a separate and distinct group for purposes of their MERS Health Care Savings Plan Participation Agreement (HCSP), and are divided into non-union and union groups, and each group must vote as a separate group to amend their contribution by majority vote; and,

WHEREAS said non-union decided in November 2024 not to amend the amount withheld and continue to contribute at the rate of 3% for and the union groups decided to amend their amount to 3% of their gross pay; and,

WHEREAS the following employees hired prior to November 1, 2011 have requested a change in the amount they contribute to their HCSP for fiscal 2025 heretofore;

| NAME | | New Rate |
|-----------------|------------------------------------|-----------------|
| French, Jeffrey | Fire Union Health Option #1 | 2% |
| Bach, Shaun | Fire Union Health Option #1 | 0% |

NOW, THEREFORE, BE IT RESOLVED that a new MERS Health Care Savings Plan Participation Agreement be created for each above employees with the employee contribution rates for 2025 as indicated above, with all other provisions of their current existing MERS Health Care Savings Plan Participation Agreement to remain the same;

BE IT FURTHER RESOLVED that any fulltime employee, upon termination or separation from Superior Township, may elect roll over any amount of cash owed to the employee into their individual MERS Health Care Savings Plan by virtue of any unpaid regular pay, unpaid overtime pay, unpaid education pay, unpaid longevity pay, unpaid vacation pay, unpaid sick time pay, and unpaid personal time pay.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH
IN THE 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

RESOLUTION NUMBER: 2024-70

DATE: DECEMBER 16, 2024

WHEREAS, Public Act 152 of 2011 contains three options for complying with the requirements of the Act:

1. Section 3 – Hard Caps Option- limits a public employer’s total health care costs for employees based on coverage in the Act.
2. Section 4 – 80%/20% Option – limits a public employers share of total annual health care costs to not more than 80%.
3. Section 8- Exemption Option – a local unit of government as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body.

WHEREAS, the Charter Township of Superior Board of Trustees has decided to adopt the annual exemption option, section 8 of the Act, as its choice of compliance under the Act.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO MOVE THE SUPERVISION AND OVERSIGHT OF THE UTILITY
DEPARTMENT TO THE BOARD OF TRUSTEES**

RESOLUTION NUMBER: 2024 -71

DATE:

WHEREAS, the Board of Trustees (Board) of the Charter Township of Superior wishes to move the supervision and oversight of the Utilities Department from the Utility Department Superintendent and Utility Department Director positions; and,

WHEREAS, section 42.10 of the State of Michigan Charter Township Act provides the Township Board with the power to delegate certain duties of the Township; and,

WHEREAS, the Board wishes to delegate supervision of the Utility Department to the Township Supervisor;

WHEREAS, the Board wishes to reassign the following functions and duties to the Supervisor: 1) managing and supervising the operation of all Township utilities, and 2) seeing that all terms and conditions imposed in favor of the Township or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed.

NOW, THEREFORE BE IT RESOLVED, that the Utilities Department will report directly to the Supervisor.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

BUDGET AMENDMENTS FOR ALL FUNDS

RESOLUTION NUMBER: 2024-72

DATE: DECEMBER 16, 2024

WHEREAS, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current spending, and

WHEREAS, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2025 and offers the following budget amendments.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached spreadsheet.



TO: Township Board
 FROM: Keith Lockie/Nancy Mason
 RE: 2024 Final Budget Amendments (3 of 3)

Fund 101- General

Dept 000 - REVENUE

| | | 2024 | | | |
|------------------------|--|--------------------|-------------------|--------------------|------------------------|
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | Change | Amended | Reason |
| 101-000-402.000 | CURRENT- REAL/PROPERTY/IIFT TAXES | \$671,011 | (\$3,135) | \$667,876 | Actual |
| 101-000-448.001 | SUMMER TAX COLLECTION FEES | \$30,000 | \$1,075 | \$31,075 | Actual |
| 101-000-574.003 | CLFRF REVENUE SHARING | \$0 | \$494 | \$494 | Actual |
| 101-000-611.000 | MEETINGS, COURT REIMBURSEMENT REVENUE | \$100 | (\$100) | \$0 | Not needed |
| 101-000-628.003 | INFORMATION REQUESTS | \$250 | (\$250) | \$0 | Not needed |
| 101-000-632.000 | SYCAMORE MEADOWS LITTER CONTROL | \$4,800 | (\$2,000) | \$2,800 | Service Stopped |
| 101-000-634.000 | SUPERIOR DAY DONATION | \$5,500 | (\$4,350) | \$1,150 | Actual |
| 101-000-654.001 | PLANNING ADMINISTRATION FEES | \$10,000 | (\$3,000) | \$7,000 | Actual |
| 101-000-665.000 | INTEREST/DIVIDENDS | \$25,000 | \$27,000 | \$52,000 | Better interest rates |
| 101-000-669.000 | INVESTMENT EARNINGS | \$20,000 | \$3,500 | \$23,500 | Better interest rates |
| 101-000-670.000 | RENTAL INCOME | \$0 | \$8,858 | \$8,858 | Land lease for farming |
| 101-000-671.000 | DISPOSITION OF ASSETS | \$0 | \$182,569 | \$182,569 | Sale of vacant land |
| 101-000-676.000 | ELECTION REIMBURSEMENTS | \$40,000 | (\$36,176) | \$3,824 | Actual |
| 101-000-687.000 | INSURANCE REIMBURSEMENTS INCOME | \$2,000 | (\$2,000) | \$0 | Not needed |
| 101-000-688.000 | MISCELLANEOUS INCOME | \$5,000 | (\$1,000) | \$4,000 | Actual |
| 101-000-699.999 | APPROPRIATION FROM FUND BALANCE | \$1,300,157 | (\$45,298) | \$1,254,859 | |

Expenditures

Dept 101 - TOWNSHIP BOARD

| | | | | | |
|-----------------|----------|-------|-------|-------|-----------------|
| 101-101-910.000 | TRAINING | \$100 | \$365 | \$465 | MTA conferences |
|-----------------|----------|-------|-------|-------|-----------------|

Dept 171 - TOWNSHIP SUPERVISOR

| | | | | | |
|-----------------|-----------------------------------|----------|-----------|----------|--|
| 101-171-703.001 | SUPERVISOR ASSISTANT SALARY | \$36,774 | (\$7,700) | \$29,074 | Actual |
| 101-171-710.000 | TRAINING | \$0 | \$150 | \$150 | MTA workshop |
| 101-171-724.000 | TOWNSHIP SUPERVISOR TAXB BENEFITS | \$9,427 | \$7,440 | \$16,867 | Taxable benefits raised after initial budget |
| 101-171-806.000 | PROFESSIONAL SERVICES OTHER | \$0 | \$1,371 | \$1,371 | Part time clerk |

Dept 191 - ACCOUNTING

| | | | | | |
|-----------------|--------------------|---------|---------|----------|--|
| 101-191-725.000 | TAXABLE BENEFITS | \$7,905 | \$2,300 | \$10,205 | Taxable benefits raised after initial budget |
| 101-191-752.000 | OPERATING SUPPLIES | \$1,500 | (\$500) | \$1,000 | Not needed |

Dept 215 - CLERK

| | | | | | |
|-----------------|-------------------|-----------|-----------|-----------|--|
| 101-215-703.001 | SALARIES | \$129,402 | \$4,900 | \$134,302 | Election - higher wages |
| 101-215-710.000 | TRAINING | \$0 | \$150 | \$150 | MTA workshop |
| 101-215-725.000 | TAXABLE BENEFITS | \$12,753 | \$3,400 | \$16,153 | Taxable benefits raised after initial budget |
| 101-215-910.000 | TRAINING | \$1,500 | (\$1,000) | \$500 | Not needed |
| 101-215-915.000 | MEMBERSHIP & DUES | \$0 | \$156 | \$156 | Michigan Clerk Association |

Dept 253 - TOWNSHIP TREASURER

| | | | | | |
|-----------------|-----------------------|---------|-----------|----------|--|
| 101-253-725.000 | TAXABLE BENEFITS | \$8,655 | \$3,275 | \$11,930 | Taxable benefits raised after initial budget |
| 101-253-752.000 | OPERATING SUPPLIES | \$1,500 | \$1,500 | \$3,000 | Actual |
| 101-253-900.000 | PRINTING & PUBLISHING | \$1,000 | \$1,500 | \$2,500 | Tax bills |
| 101-253-910.000 | TRAINING | \$3,000 | (\$2,500) | \$500 | Not needed |
| 101-253-915.000 | MEMBERSHIPS & DUES | \$200 | \$160 | \$360 | Treasury membership |

Dept 257 - ASSESSOR

| | | | | | |
|-----------------|--------------------|---------|---------|---------|--------------------------------|
| 101-257-752.000 | OPERATING SUPPLIES | \$500 | \$1,000 | \$1,500 | Add'l supplies needed |
| 101-257-850.000 | TELECOMMUNICATIONS | \$600 | \$500 | \$1,100 | Actual |
| 101-257-860.000 | TRANSPORTATION | \$200 | \$500 | \$700 | Attended conferences this year |
| 101-257-910.000 | TRAINING | \$1,500 | (\$500) | \$1,000 | Not needed |
| 101-257-916.000 | MEALS & LODGING | \$500 | \$1,950 | \$2,450 | Attended conferences this year |

Dept 261 - ADMINISTRATION

| | | | | | |
|-----------------|----------------------------------|-----------|-------------|-----------|--|
| 101-261-708.000 | MESC UNEMPLOYMENT BENEFITS | \$5,000 | (\$4,000) | \$1,000 | Not needed |
| 101-261-709.000 | FICA | \$78,471 | \$8,000 | \$86,471 | More hours - elections |
| 101-261-725.001 | HCSP | \$42,762 | (\$25,000) | \$17,762 | Had forfeited \$ to use |
| 101-261-805.002 | SPECIAL PROJECTS - MISCELLANEOUS | \$155,000 | (\$147,000) | \$8,000 | Not needed |
| 101-261-805.004 | YPSILANTI DISTRICT LIBRARY | \$0 | \$110,700 | \$110,700 | Retainer for project |
| 101-261-805.006 | PLYMOUTH RD PATHWAY | \$750,000 | \$123,075 | \$873,075 | Actual |
| 101-261-805.011 | GEDDES ROAD PATHWAY | \$200,000 | (\$200,000) | \$0 | Not needed |
| 101-261-805.012 | MACARTHUR PATHWAY | \$170,000 | \$100,000 | \$270,000 | Actual |
| 101-261-805.013 | FIREMAN'S PARK | \$60,000 | \$109,000 | \$169,000 | Actual |
| 101-261-805.014 | TREES | \$5,000 | \$1,075 | \$6,075 | Willow Run Acres project |
| 101-261-805.015 | TOWNSHIP SIDEWALK PROGRAM | \$4,500 | \$2,200 | \$6,700 | Reimbursements for sidewalk repairs |
| 101-261-805.019 | 2024 ZONING ORDINANCE REWRITE | \$0 | \$26,000 | \$26,000 | Board approved |
| 101-261-806.000 | PROFESSIONAL SERVICES - OTHER | \$10,000 | \$6,000 | \$16,000 | Survey of land, Care plan for Willow Run Acres |
| 101-261-826.000 | BANK FEES & CHARGES | \$1,000 | (\$500) | \$500 | Not needed |
| 101-261-840.001 | MEDICAL INSURANCE | \$72,828 | (\$1,400) | \$71,428 | Not needed |
| 101-261-860.000 | TRANSPORTATION | \$7,000 | \$5,000 | \$12,000 | Repairs to both township vehicles |
| 101-261-900.000 | PRINTING & PUBLISHING | \$15,000 | (\$2,500) | \$12,500 | Not needed |
| 101-261-910.001 | TRAINING | \$125 | \$1,800 | \$1,925 | Training package MTA |
| 101-261-915.000 | MEMBERSHIPS & DUES | \$25,000 | (\$5,000) | \$20,000 | Not needed |
| 101-261-935.000 | INSURANCE & BONDS | \$16,000 | \$4,100 | \$20,100 | Actual |
| 101-261-940.000 | EQUIPMENT RENTAL | \$8,000 | (\$1,700) | \$6,300 | Not needed |
| 101-261-948.000 | PROFESSIONAL SERVICES - IT | \$40,000 | \$30,000 | \$70,000 | Repair sound system, FOIA requests, new employees |
| 101-261-985.000 | EQUIPMENT OVER \$5,000 | \$5,000 | (\$5,000) | \$0 | Not needed |
| 101-261-992.000 | DEBT INTEREST | \$43,200 | \$23,300 | \$66,500 | Actual |

Dept 262 - ELECTIONS

| | | | | | |
|-----------------|-------------------------------|-----------|------------|-----------|------------|
| 101-262-703.000 | SALARIES | \$100,000 | \$9,500 | \$109,500 | Actual |
| 101-262-703.001 | FICA EXEMPT SALARY | \$6,600 | \$28,600 | \$35,200 | Actual |
| 101-262-806.000 | PROFESSIONAL SERVICES - OTHER | \$24,400 | (\$19,000) | \$5,400 | Not needed |
| 101-262-851.000 | POSTAGE | \$6,000 | \$5,500 | \$11,500 | Actual |
| 101-262-900.000 | PRINTING & PUBLISHING | \$36,000 | (\$33,000) | \$3,000 | Not needed |
| 101-262-910.000 | TRAINING | \$6,000 | (\$6,000) | \$0 | Not needed |
| 101-262-985.000 | EQUIPMENT OVER \$5,000 | \$26,000 | (\$26,000) | \$0 | Not needed |
| 101-262-986.000 | EQUIPMENT UNDER \$5,000 | \$10,000 | (\$8,000) | \$2,000 | Not needed |

Dept 265 - BUILDINGS & GROUNDS

| | | | | | |
|-----------------|----------------------|----------|------------|----------|-----------------|
| 101-265-752.000 | OPERATING SUPPLIES | \$3,000 | \$5,000 | \$8,000 | Expenses higher |
| 101-265-934.000 | REPAIR & MAINTENANCE | \$70,000 | (\$49,000) | \$21,000 | Not Needed |

Dept 446 - INFRASTRUCTURE

| | | | | | |
|-----------------|--------------------------|----------|------------|----------|-------------------------------------|
| 101-446-703.000 | SALARIES | \$6,683 | \$3,000 | \$9,683 | Parks/Utility add'l help in General |
| 101-446-930.000 | REPAIR & MAINTENANCE | \$0 | \$1,600 | \$1,600 | Repair storm drain |
| 101-446-937.002 | ROW MAINTENANCE | \$12,000 | (\$5,000) | \$7,000 | Not needed |
| 101-446-938.000 | UTILITIES - STREETLIGHTS | \$0 | \$9,086 | \$9,086 | Not budgeted |
| 101-446-939.000 | DRAINS | \$28,900 | (\$10,800) | \$18,100 | Actual |

Dept 596 - TRANSPORTATION SYSTEM

| | | | | | |
|-----------------|-----------------------|----------|---------|----------|-------------------------------|
| 101-596-860.000 | AAATA FIXED ROUTE | \$67,262 | \$3,080 | \$70,342 | New contract starting Oct 1st |
| 101-596-860.001 | AAATA DEMAND RESPONSE | \$23,897 | \$305 | \$24,202 | New contract starting Oct 1st |
| 101-596-981.000 | CAP COST OF NEW BUSES | \$14,676 | \$550 | \$15,226 | New contract starting Oct 1st |

Dept 701 - PLANNING DEPARTMENT

| | | | | | |
|-----------------|-------------------------------|----------|------------|----------|---------------------------|
| 101-701-703.000 | SALARIES | \$59,055 | (\$40,000) | \$19,055 | Position vacant |
| 101-701-725.000 | TAXABLE BENEFITS | \$10,502 | (\$1,800) | \$8,702 | Position vacant |
| 101-701-806.000 | PROFESSIONAL SERVICES - OTHER | \$17,000 | \$80,000 | \$97,000 | Carlisle filling position |

Fund 206 - FIRE

| GL NUMBER | DESCRIPTION | \$2,024 Amended Budget | CHANGE + / (-) | AMENDED AMOUNT | Reason |
|-----------|-------------|---------------------------|-------------------|-------------------|--------|
|-----------|-------------|---------------------------|-------------------|-------------------|--------|

Dept 000 - REVENUE

| | | | | | |
|------------------------|--|------------------|------------------|------------------|-------------------------------------|
| 206-000-402.000 | CURRENT- REAL/PROPERTY/IPT TAXES | \$2,939,347 | (\$8,415) | \$2,930,932 | Actual |
| 206-000-407.000 | PPT REIMBURSEMENT | \$3,000 | (\$800) | \$2,200 | Actual |
| 206-000-501.000 | GRANTS | \$0 | \$42,000 | \$42,000 | Grant from State turnout gear |
| 206-000-664.000 | INTEREST/DIVIDENDS | \$45,000 | \$18,000 | \$63,000 | Better Interest Rates |
| 206-000-665.001 | INTEREST ON RESERVES INCOME | \$7,000 | (\$7,000) | \$0 | Moved to T-Bills |
| 206-000-669.000 | INVESTMENT EARNINGS | \$17,000 | \$17,000 | \$34,000 | Better Interest Rates |
| 206-000-676.000 | REIMBURSEMENT FOR LABOR COSTS | \$0 | \$4,100 | \$4,100 | Kimball substitute Bldg Inspector |
| 206-000-688.000 | MISCELLANEOUS INCOME | \$500 | \$1,600 | \$2,100 | Reimbursement from County for Ipads |
| 206-000-699.999 | APPROPRIATION FROM FUND BALANCE | \$277,485 | \$182,235 | \$459,720 | |

Expenditures

Dept 336 - FIRE OPERATIONS

| | | | | | |
|-----------------|-----------------------------------|-----------|------------|-----------|-------------------------------------|
| 206-336-415.000 | TAX CHARGEBACKS | \$250 | \$1,570 | \$1,820 | Actual |
| 206-336-709.000 | FICA | \$85,429 | \$39,500 | \$124,929 | Actual |
| 206-336-715.000 | PENSION | \$236,820 | \$87,900 | \$324,720 | Actual |
| 206-336-725.000 | TAXABLE BENEFITS | \$251,084 | \$20,000 | \$271,084 | Actual |
| 206-336-725.001 | HCSP | \$23,200 | (\$8,000) | \$15,200 | Forfeited funds used |
| 206-336-805.000 | DISPATCH SERVICES | \$31,000 | \$5,550 | \$36,550 | Contract increase |
| 206-336-806.000 | PROFESSIONAL SERVICES - OTHER | \$40,000 | \$15,000 | \$55,000 | Grant work/physicals |
| 206-336-826.000 | BANK FEES & CHARGES | \$1,000 | \$700 | \$1,700 | Actual |
| 206-336-850.000 | TELECOMMUNICATIONS | \$21,000 | \$6,000 | \$27,000 | Actual |
| 206-336-890.000 | CONTINGENCIES | \$5,000 | (\$5,000) | \$0 | Not needed |
| 206-336-910.000 | TRAINING | \$12,000 | \$500 | \$12,500 | Actual |
| 206-336-935.000 | INSURANCE & BONDS | \$60,000 | \$27,000 | \$87,000 | Actual |
| 206-336-940.000 | EQUIPMENT RENTAL | \$3,000 | (\$1,000) | \$2,000 | Not needed |
| 206-336-946.000 | PROFESSIONAL SERVICES - ENGINEERS | \$20,000 | (\$17,000) | \$3,000 | Not needed |
| 206-336-948-000 | PROFESSIONAL SERVICES - IT | \$20,000 | \$2,000 | \$22,000 | Security camera issues/new switches |
| 206-336-960.000 | FIRE PREVENTION EXPENSE | \$2,500 | (\$2,000) | \$500 | Not needed |
| 206-336-961.000 | GRANT EXPENDITURES | \$0 | \$42,000 | \$42,000 | Turnout gear grant |
| 206-336-985.000 | EQUIPMENT OVER \$5,000 | \$50,000 | (\$50,000) | \$0 | Not needed |
| 206-336-986.000 | EQUIPMENT UNDER \$5,000 | \$20,000 | (\$1,000) | \$19,000 | Not needed |

Dept 337 - VEHICLES

| | | | | | |
|-----------------|----------------------|----------|----------|-----------|---------------------|
| 206-337-934.000 | REPAIR & MAINTENANCE | \$75,000 | \$50,000 | \$125,000 | Major truck repairs |
|-----------------|----------------------|----------|----------|-----------|---------------------|

Dept 338 - BUILDINGS & GROUNDS

| | | | | | |
|-----------------|----------------------|----------|----------|----------|----------------------------|
| 206-338-934.000 | REPAIR & MAINTENANCE | \$40,000 | \$35,000 | \$75,000 | Kitchen Remodel Station #2 |
|-----------------|----------------------|----------|----------|----------|----------------------------|

Fund 211 - LEGAL DEFENSE

| GL NUMBER | DESCRIPTION | \$2,024 Amended Budget | CHANGE +/- | AMENDED AMOUNT | Reason |
|---------------------------|--|---------------------------|-----------------|-------------------|-----------------------|
| Dept 000 - REVENUE | | | | | |
| 211-000-669.000 | INVESTMENT EARNINGS | \$6,000 | \$5,000 | \$11,000 | Better Interest Rates |
| 211-000-699.999 | APPROPRIATION FROM FUND BALANCE | \$5,850 | \$11,000 | \$16,850 | |

Expenditures

Dept 443 - MAINTENANCE

| | | | | | |
|-----------------|-------------------------------|---------|----------|----------|---------------|
| 211-443-806.000 | PROFESSIONAL SERVICES - OTHER | \$2,000 | \$16,000 | \$18,000 | Zoning issues |
|-----------------|-------------------------------|---------|----------|----------|---------------|

Fund 249 - BUILDING

| GL NUMBER | DESCRIPTION | \$2,024 Amended Budget | CHANGE +/- | AMENDED AMOUNT | Reason |
|---------------------------|--|---------------------------|-------------------|-------------------|-----------------------|
| Dept 000 - REVENUE | | | | | |
| 249-000-490.000 | TEMP OCCUP ADMIN FEES | \$1,000 | \$500 | \$1,500 | More admin fees |
| 249-000-628.000 | CHARGES FOR SERVICES INCOME | \$325,000 | \$155,000 | \$480,000 | More permits |
| 249-000-664.000 | INTEREST/DIVIDENDS | \$5,000 | \$5,000 | \$10,000 | Better Interest Rates |
| 249-000-669.000 | INVESTMENT EARNINGS | \$13,000 | \$2,000 | \$15,000 | Better Interest Rates |
| 249-000-699.999 | APPROPRIATION FROM FUND BALANCE | \$41,039 | (\$41,039) | \$0 | Not needed |

Expenditures

Dept 371 - SAFETY INSPECTION

| | | | | | |
|-----------------|-----------------------------------|----------|-----------|----------|------------------|
| 249-371-802.000 | PROFESSIONAL SERVICES - ATTORNEYS | \$6,000 | \$6,000 | \$12,000 | Court cases |
| 249-371-805.000 | CONTRACT SERVICES | \$50,000 | \$13,350 | \$63,350 | More inspections |
| 249-371-806.000 | PROFESSIONAL SERVICES - OTHER | \$1,000 | (\$1,000) | \$0 | Not needed |
| 249-371-860.000 | TRANSPORTATION | \$2,000 | \$1,100 | \$3,100 | Actual |
| 249-371-915.000 | MEMBERSHIPS & DUES | \$1,000 | \$600 | \$1,600 | Higher dues |
| 249-371-916.000 | MEALS & LODGING | \$1,000 | (\$500) | \$500 | Not needed |

| | | | | | |
|------------------------|-----------------------------|------------|------------------|------------------|--|
| 249-965-965-000 | TRANSFER TO RESERVES | \$0 | \$101,911 | \$101,911 | |
|------------------------|-----------------------------|------------|------------------|------------------|--|

Fund 266 - LAW ENFORCEMENT

| 2024 AMENDED BUDGET | CHANGE +/- | AMENDED AMOUNT | Reason |
|------------------------|---------------|-------------------|--------|
|------------------------|---------------|-------------------|--------|

GL NUMBER DESCRIPTION

Revenues

Dept 000 - REVENUE

| | | | | | |
|-----------------|----------------------------------|-------------|------------|-------------|-----------------------|
| 266-000-402.000 | CURRENT- REAL/PROPERTY/IPT TAXES | \$2,312,949 | (\$10,082) | \$2,302,867 | Actual |
| 266-000-628.003 | DANBURY REG LAW ENFORCEMENT | \$89,000 | \$3,700 | \$92,700 | Higher monthly charge |
| 266-000-669.000 | INVESTMENT EARNINGS | \$37,000 | \$65,500 | \$102,500 | Better interest rates |

Expenditures

Dept 301 - CRIME CONTROL

| | | | | | |
|-----------------|----------------------------------|----------|------------|----------|----------------|
| 266-301-415.000 | TAX CHARGEBACKS | \$500 | \$950 | \$1,450 | Actual |
| 266-301-709.000 | FICA | \$1,030 | (\$700) | \$330 | Not needed |
| 266-301-752.000 | OPERATING SUPPLIES | \$1,000 | (\$1,000) | \$0 | Not needed |
| 266-301-801.001 | AUTHORIZED SHERIFF'S OVERTIME | \$60,000 | (\$40,000) | \$20,000 | Banked ot used |
| 266-301-802.000 | PROFESSIONAL SERVICES -ATTORNEYS | \$25,000 | \$10,000 | \$35,000 | Court cases |

Dept 302 - ORDINANCE ENFORCEMENT

| | | | | | |
|-----------------|----------|----------|-----------|---------|-----------------------------|
| 266-302-703.000 | SALARIES | \$12,460 | (\$8,000) | \$4,460 | Not needed -position vacant |
| 266-302-860.000 | MILEAGE | \$5,000 | (\$2,900) | \$2,100 | Not needed -position vacant |

Dept 346 - NEIGHBORHOOD WATCH

| | | | | | |
|-----------------|-----------------------|---------|-----------|-----|-------------------|
| 266-346-702.000 | SALARIES | \$1,000 | (\$1,000) | \$0 | Inactive for 2024 |
| 266-346-752.000 | OPERTATING SUPPLIES | \$100 | (\$100) | \$0 | Inactive for 2024 |
| 266-346-900.000 | PRINTING & PUBLISHING | \$250 | (\$250) | \$0 | Inactive for 2024 |

Dept 965 - TRANSFER OF FUNDS

| | | | | | |
|-----------------|----------------------|-----------|-----------|-----------|--|
| 266-965-965.000 | TRANSFER TO RESERVES | \$829,059 | \$102,118 | \$931,177 | |
|-----------------|----------------------|-----------|-----------|-----------|--|

Fund 464 - AMERICAN RESCUE PLAN ACT (ARPA)

| GL NUMBER | DESCRIPTION | 2024 AMENDED BUDGET | CHANGE + / (-) | AMENDED AMOUNT | Reason |
|---------------------------|--|------------------------|-------------------|-------------------|-----------------------|
| Dept 000 - REVENUE | | | | | |
| 464-000-664.000 | INTEREST/DIVIDENDS | \$4,000 | \$39,800 | \$43,800 | Better Interest rates |
| 464-000-699-999 | APPROPRIATION FROM FUND BALANCE | \$0 | \$12,350 | \$12,350 | |

Expenditures

Dept 523 - ADMINISTRATION

| | | | | | |
|-----------------|-----------------------------|-----------|------------|-----------|--------------|
| 464-523-826.000 | BANK FEES & CHARGES | \$50 | \$500 | \$550 | Higher rates |
| 464-523-971.001 | FIREMAN'S PARK | \$408,000 | (\$50,550) | \$357,450 | Actual |
| 464-523-971.004 | MIGHTY OAKS - CLR ACADEMY | \$34,000 | (\$7,000) | \$27,000 | Actual |
| 464-523-971.005 | WILLOW RUN ACRES | \$0 | \$33,700 | \$33,700 | Actual |
| 464-523-971.007 | CHRISTIAN LOVE FELLOWSHIP | \$0 | \$40,000 | \$40,000 | Actual |
| 464-523-971.008 | SURVIVORS SPEAK | \$0 | \$10,500 | \$10,500 | Actual |
| 464-523-971.009 | SUPERIOR TOWNSHIP PARK FUND | \$0 | \$25,000 | \$25,000 | Actual |

Fund 508 - PARKS & RECREATION

| GL NUMBER | DESCRIPTION | 2024 AMENDED BUDGET | Change | Amended Amount | Reason |
|---------------------------|--|------------------------|-----------------|-------------------|-----------------------|
| Revenues | | | | | |
| Dept 000 - REVENUE | | | | | |
| 508-000-664.000 | INTEREST/DIVIDENDS | \$4,000 | \$6,500 | \$10,500 | Better Interest rates |
| 508-000-669.000 | INVESTMENT EARNINGS | \$15,000 | (\$5,600) | \$9,400 | T-Bill cashed in |
| 508-000-674.000 | DONATIONS | \$1,200 | \$4,200 | \$5,400 | Dixboro Rock |
| 508-000-674.001 | ARPA DONATION | \$0 | \$25,000 | \$25,000 | Board approved |
| 508-000-699.999 | APPROPRIATION FROM FUND BALANCE | \$12,786 | \$11,050 | \$23,836 | New Truck |

Dept 752 - PARK & REC ADMINISTRATION

| | | | | | |
|-----------------|-------------------------|----------|-----------|----------|------------------------|
| 508-752-703.001 | COMMISSION STIPENDS | \$20,248 | \$1,350 | \$21,598 | Add'l meeting |
| 508-752-935.000 | INSURANCE & BONDS | \$11,025 | \$2,100 | \$13,125 | Higher insurance rates |
| 508-752-986.000 | EQUIPMENT UNDER \$5,000 | \$1,000 | (\$1,000) | \$0 | Not needed |

Dept 756 - RECREATION

| | | | | | |
|-----------------|-------------------------------|----------|-----------|---------|------------|
| 508-756-703.000 | SALARIES | \$14,177 | (\$5,000) | \$9,177 | Not needed |
| 508-756-752.000 | OPERATING SUPPLIES | \$4,200 | (\$2,000) | \$2,200 | Not needed |
| 508-756-806.000 | PROFESSIONAL SERVICES - OTHER | \$8,000 | (\$1,000) | \$7,000 | Not needed |

Dept 770 - PARK MAINTENANCE

| | | | | | |
|-----------------|-------------------------------|----------|-----------|----------|--------------------------------------|
| 508-770-725.000 | TAXABLE BENEFITS | \$1,803 | \$1,000 | \$2,803 | Pay-out of Benefits |
| 508-770-805.000 | CONTROLLED BURNS | \$5,800 | (\$5,800) | \$0 | Not needed |
| 508-770-806.000 | PROFESSIONAL SERVICES - OTHER | \$2,500 | \$5,000 | \$7,500 | Shroeter Park trail/Dixboro Rock |
| 508-770-850.000 | TELECOMMUNICATIONS | \$1,800 | (\$1,200) | \$600 | Not needed |
| 508-770-934.000 | REPAIR & MAINTENANCE | \$13,112 | \$6,000 | \$19,112 | Trail and Fence Maintenance |
| 508-770-934.001 | SAND-GRAVEL-BARK-SOIL | \$5,500 | (\$1,500) | \$4,000 | Not needed |
| 508-770-985.000 | EQUIPMENT OVER \$5,000 | \$5,697 | \$48,500 | \$54,197 | New pickup truck & landscape trailer |
| 508-770-986.000 | EQUIPMENT UNDER \$5,000 | \$4,500 | (\$1,900) | \$2,600 | Not needed |

Dept 771 - PARK DEVELOPMENT/IMPROVEMENT

| | | | | | |
|-----------------|--------------------|---------|-----------|---------|------------|
| 508-771-752.000 | OPERATING SUPPLIES | \$8,000 | (\$2,700) | \$5,300 | Not needed |
| 508-771-951.000 | PROJECTS | \$6,000 | (\$700) | \$5,300 | Not needed |

UTILITY DEPARTMENT

| 2024 AMENDED BUDGET | Change | Amended Amount | Reason |
|------------------------|--------|-------------------|--------|
|------------------------|--------|-------------------|--------|

GL NUMBER DESCRIPTION

REVENUE

| | | | | | |
|-----|---------------------------|----------|------------|----------|-------------------------------------|
| 407 | WATER DURING CONSTRUCTION | \$1,500 | (\$1,500) | \$0 | Not Needed |
| 408 | PENALTY INCOME | \$90,000 | \$1,500 | \$91,500 | Rate Change |
| 410 | METER SALES | \$10,000 | \$12,000 | \$22,000 | Multiple Commercial Meters Replaced |
| 421 | NEW CUSTOMER FEES | \$50,000 | (\$26,000) | \$24,000 | New Builds Did Not Occur |
| 434 | DELINQUENT W/S Fees | \$0 | \$8,880 | \$8,880 | New Account - Tax Roll Fees |
| 441 | INTEREST INCOME | \$24,000 | (\$9,000) | \$15,000 | Lower Bank Balances |

EXPENSES

| | | | | | |
|------------|--|------------------|-----------------|------------------|---|
| 601 | WAGES | \$730,887 | \$50,000 | \$780,887 | Board Given Raises in Dec23 |
| 602 | OT PREMIUM | \$11,406 | \$10,000 | \$21,406 | Board Given Raises in Dec23 |
| 607-M | MEDICAL INSURANCE | \$153,465 | (\$3,000) | \$150,465 | Lower Actual Rates |
| 620-AB | R&M - ADM. BLDG. | \$10,000 | \$17,000 | \$27,000 | Landscaping, Lighting, Plumbing |
| 643-AB | COMPUTERS - ADM. BLDG. | \$35,000 | (\$8,000) | \$27,000 | Not Needed |
| 620-LB | R&M - LIFT & BOOSTER STATIONS | \$30,000 | (\$12,000) | \$18,000 | Not Needed |
| 620-MF | R&M - MAINTENANCE FACILITY | \$35,000 | \$23,000 | \$58,000 | Vactor Repairs, Lighting, Security Upgrades |
| 643-MF | COMPUTERS - MAINTENANCE FACILITY | \$32,000 | (\$9,000) | \$23,000 | Not Needed |
| 631 | ENGINEERING | \$25,000 | (\$16,000) | \$9,000 | Not Needed |
| 632 | ATTORNEYS | \$50,000 | (\$50,000) | \$0 | Not Needed |
| 636 | PROFESSIONAL SERVICES - OTHER | \$250 | (\$250) | \$0 | Not Needed |
| 652 | TRANSPORTATION | \$16,000 | (\$5,000) | \$11,000 | Not Needed |
| 671 | METERS & SUPPLIES | \$150,000 | (\$60,000) | \$90,000 | New Builds Did Not Occur |
| 672 | FUEL | \$14,000 | (\$5,000) | \$9,000 | Lower Rates |
| 673 | INSURANCE | \$45,000 | \$17,354 | \$62,354 | 2024 Rates Not Known when Budgeted |
| 676 | POSTAGE | \$18,000 | \$5,000 | \$23,000 | Rate Increase |
| 709 | PRINTING & PUBLISHING | \$20,000 | (\$15,000) | \$5,000 | Not Needed |
| 711 | MEMBERSHIPS & DUES | \$15,000 | \$5,000 | \$20,000 | Adobe, Backflow Prevention, EGLE Fees |
| 712 | MISCELLANEOUS EXPENSE | \$250 | (\$250) | \$0 | Not Needed |
| 856 | TRANSFERS OUT TO CAPITAL RESERVES | \$305,867 | \$42,026 | \$347,893 | Additional Profit |

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE AUDITING SERVICE PROPOSAL WITH
PFEFFER, HANNIFORD, AND PALKA, CERTIFIED PUBLIC ACCOUNTANTS**

AUDIT ENGAGEMENT LETTER

RESOLUTION NUMBER: 2024-73

DATE: DECEMBER 16, 2024

WHEREAS, the Superior Charter Township Board of Trustees has reviewed the audit engagement letter presented by Pfeffer, Hanniford & Palka, Certified Public Accountants, detailing the scope and objectives for the audit of the financial statements of the Charter Township of Superior for the year ended December 31, 2024; and

WHEREAS, the audit engagement letter includes the auditing of the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter Township of Superior; and

WHEREAS, the engagement letter outlines the responsibilities of the auditors and the management, the audit procedures for internal control and compliance, the identification of significant risks, and the preparation of the financial statements in accordance with generally accepted accounting principles in the United States of America; and

WHEREAS, the Board acknowledges the importance of this audit in ensuring the financial integrity and transparency of the Charter Township of Superior.

WHEREAS, Pfeffer, Hanniford & Palka, Certified Public Accountants, propose for 2024 an audit fee of \$28, 500.00 which is a \$4,500 increase; and

PHP'S proposal for:

- 2024 \$28,500
- 2025 \$29,500
- 2026 \$30,500

Prior Contract Costs:

- 2023 \$24,000
- 2022 \$23,750
- 2021 \$23,500

WHEREAS, several factors have contributed to the increase in audit fees. The primary factor is the rising cost of staffing, which has necessitated annual salary increases of 15 to 20% in recent years to maintain adequate staffing levels. Additionally, increased costs in health insurance benefits, malpractice insurance premiums, and other audit-related expenses have significantly impacted overall audit costs; and

WHEREAS, the Superior Township is also subject to new accounting standards, including GASB #84, GASB #87, GASB #101, and ASC #606, which pertain to revenue recognition. These standards require additional time and resources to ensure compliance with Generally Accepted Accounting Principles (GAAP). This may lead to extended audit timelines, particularly if staffing changes occur within the Superior Township Accounting Department during the fieldwork phase. Any potential cost increases resulting from these factors will be communicated to the Township prior to implementation. The estimated time required for the 2024 audit is approximately 200 hours, at a minimum hourly rate of \$140;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Superior Charter Township Board of Trustees approves the audit engagement letter and fee of \$28,500.00 from Pfeffer, Hanniford & Palka, as presented. The Township Supervisor is authorized to sign the response section of the engagement letter, confirming the Township's understanding and agreement to the terms of the audit engagement. All Township officials and staff are directed to cooperate fully with Pfeffer, Hanniford & Palka during the audit process and provide all necessary information and assistance as required.

CHARTER TOWNSHIP OF SUPERIOR

CALENDAR YEARS 2024, 2025 and 2026

PFEFFER, HANNIFORD & PALKA, Certified Public Accountants, registered to practice in the State of Michigan (hereinafter referred to as **CERTIFIED PUBLIC ACCOUNTANTS**) and the **CHARTER TOWNSHIP OF SUPERIOR**, A municipal corporation, of the State of Michigan (hereinafter referred to as **TOWNSHIP**) contract on this ____ day of _____, 2024, as follows:

1. For the years ending **DECEMBER 31, 2024, 2025 and 2026**, the **CERTIFIED PUBLIC ACCOUNTANTS** shall conduct an audit of the general-purpose financial statements of the **TOWNSHIP** for each year. The financial statements are the responsibility of the **TOWNSHIP BOARD**. Our responsibility is to express an opinion on the financial statements based on the audits. We will conduct the audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the township as well as evaluating the overall financial statement presentation.

2. The **CERTIFIED PUBLIC ACCOUNTANTS'** audit shall meet the requirements of Act No. 2, P.A. 1968, or as amended, and the related Bulletin for Audits of Local Units of Government in Michigan, dated June 1, 1968, or as amended, which is available from the State Treasurer.

3. If the **TOWNSHIP** receives federal financial assistance, grants, or other contracts and spends \$750,000 or more in federal funds in one fiscal year, the Township may be required to have a Uniform Guidance Single Audit conducted in accordance with Government Auditing Standards and (or) in accordance with Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Pfeffer, Hanniford & Palka will request the assistance of another CPA firm to conduct the Uniform Guidance Single Audit which will be billed separately by the second CPA firm. Pfeffer, Hanniford & Palka will work with the second CPA firm in conducting the Uniform Guidance Single Audit as well as assist the Township with the additional procedures which will be required under the Uniform Guidance Single Audit. Pfeffer, Hanniford & Palka will still conduct a General-Purpose Financial Statement Audit in accordance with generally accepted auditing standards.

4. The reports on financial statements, as required by Act 2 of Public Acts of 1968, or as amended, shall contain an unqualified opinion by the **CERTIFIED PUBLIC ACCOUNTANTS** or such other opinion as the firm must render under the circumstances when the firm is unable to express an unqualified opinion.

5. The audit shall begin as soon after the signing of this contract as shall be convenient to the **CERTIFIED PUBLIC ACCOUNTANTS** and shall be completed with the **CERTIFIED PUBLIC ACCOUNTANTS'** reports issued not later than six months after the conclusion of the fiscal year.

6. The **TOWNSHIP** shall have closed and balanced all funds and bank accounts, agencies and operations to be examined by the **CERTIFIED PUBLIC ACCOUNTANTS**.

7. The estimated total audit fee for the year 2024 will be \$28,500, for the year 2025 will be \$29,500 and for the year 2026 will be \$30,500. For all non-audit services which the Township requests there will be an hourly fee of \$150.

8. The **TOWNSHIP** authorizes the **CERTIFIED PUBLIC ACCOUNTANTS** to immediately disclose any and all findings of suspected fraud, and/or embezzlement to the Deputy State Treasurer in charge of the Local Audit Division of the State Department of Treasury.

9. The **CERTIFIED PUBLIC ACCOUNTANTS** shall provide a reasonable number of reports to the **TOWNSHIP** officials.

10. This contract may be terminated by either party upon a ninety day (90) advance written notice.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

CHARTER TOWNSHIP OF SUPERIOR

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPOINT SUPERIOR TOWNSHIP BOARD MEMBERS
TO SERVE ON SUPERIOR TOWNSHIP COMMITTEES, COMMISSIONS,
BOARDS AND AUTHORITIES**

RESOLUTION NUMBER: 2024-74

DATE: DECEMBER 16, 2024

| | |
|--------------------------------------|--------------------------------------|
| Planning Commission | Brenda McKinney |
| Park Commission Liaison | Sarah Devereaux |
| Zoning Board of Appeals | Dana Greene |
| Supervisor Pro Tem | Brenda McKinney |
| SEMCOG | Emily Dabish Yahkind/Lisa Lewis |
| Superior Scenes | Emily Dabish Yahkind/Sarah Devereaux |
| Dixboro Design Review Board | Emily Dabish Yahkind/Sarah Devereaux |
| Wetlands Board | Ken Schwartz |
| WATS | Emily Dabish Yahkind |
| County Non-Motorized Trail Committee | Emily Dabish Yahkind |
| Election Commission | D. Greene/K. Schwartz/A. Robinson |
| Washtenaw Co. Solid Waste Authority | Emily Dabish Yahkind |
| Urban County | Emily Dabish Yahkind/Lisa Lewis |

NOW, THEREFORE, BE IT RESOLVED, that the Board members are hereby duly appointed to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective roles with the dedication and expertise required to further the goals and responsibilities of these bodies.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE SUPERIOR TOWNSHIP APPOINTMENTS TO THE
PLANNING COMMISSION AND ZONING BOARD OF APPEALS**

RESOLUTION NUMBER: 2024-75

DATE: DECEMBER 16, 2024

Planning Commission:

Curt Wolf, Term Expires January 2028

Zoning Board of Appeals:

Jack Gilbreath, Term Expires January 2028

Meghan Winslow, Term Expires January 2028

Guy T. Conti, Term Expires January 2028

NOW, THEREFORE, BE IT RESOLVED, that the Board members are hereby duly appointed to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective roles with the dedication and expertise required to further the goals and responsibilities of these bodies.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO HIRE A BILLING SPECIALIST AND
RESIDENTIAL LIAISON**

Resolution 2024-76

WHEREAS, the Superior Township Utility Department (STUD) has a Billing Specialist and Residential Liaison vacancy; and,

WHEREAS Landis Smith was selected to fulfill the Billing Specialist and Residential Liaison duties as set forth by the Utility Director and has performed the duties outstandingly.

NOW THEREFORE, the Superior Township Board hereby approves hiring Landis Smith as Billing Specialist and Residential Liaison at a wage of \$35.36 per hour.



Memorandum

To: Superior Township Board of Trustees
From: Mary Burton, Utility Director
Date: December 16, 2024
Re: Billing Specialist & Residential Liaison

Background

The Billing Specialist and Residential Liaison position for Superior Township Utility Department has been open since October 9, 2024, and needs immediate fulfillment. This position is being expanded to provide support to the Utility Director and as a backup in my absence.

Previously Landis Smith served in this position for more than three years and as Utility Clerk for two years before accepting an offer as Deputy Clerk. Upon completing his appointment as Deputy Clerk in November 2024, Landis reapplied for this position. He is the most qualified candidate and did excellent work as the Billing Specialist & Residential Liaison. Therefore, I would like to recommend the direct hiring of Landis Smith in the Utility Department as Billing Specialist & Residential Liaison.

Recommended Action

Landis Smith be hired as Billing Specialist and Residential Liaison effective November 21, 2024, at \$35.36 per hour.

**CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT RD
SUPERIOR TOWNSHIP, MICHIGAN 48198
734-482-6099**

2025 HOLIDAY OFFICE CLOSURE

| | |
|---|--|
| Wednesday, January 1, 2025 | New Year's Holiday |
| Monday, January 20, 2025 | Martin Luther King, Jr. Day |
| Monday, February 17, 2025 | President's Day |
| Friday, April 18, 2025 | Good Friday |
| Monday, May 26, 2025 | Memorial Day |
| Thursday, June 19, 2025 | Juneteenth (Observed) |
| Friday, July 4, 2025 | Independence Day |
| Monday, September 1, 2025 | Labor Day |
| Monday, October 13, 2025 | Indigenous People's Day |
| Tuesday, November 11, 2025 | Veteran's Day |
| Thursday/Friday, November 27 & 28, 2025 | Thanksgiving Day & Day after |
| Tuesday, December 23-31, 2025 | Christmas Holiday & New Year's Eve (returning to work Friday January 2, 2026) |

Angela Robinson, Clerk
Charter Township of Superior
3040 N. Prospect
Superior Township, MI 48198
734-482-6099

**CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT RD
SUPERIOR TOWNSHIP, MICHIGAN 48198
734-482-6099**

2025 MEETING SCHEDULES

BOARD OF TRUSTEES

All regular meetings are held at the Township Hall, 3040 N. Prospect, at **7:00 p.m.** on the third Monday of each month. If a holiday falls on a third Monday, the meeting will be on the Tuesday following that Monday of that week.

Tuesday, January 21, 2025 (following Martin Luther King Day)

Tuesday, February 18, 2025 (following Presidents' Day)

Monday, March 17, 2025

Monday, April 21, 2025

Monday, May 19, 2025

Monday, June 16, 2025

Monday, July 21, 2025

Monday, August 18, 2025

Monday, September 15, 2025

Monday, October 20, 2025

Monday, November 17, 2025

Monday, December 15, 2025

PLANNING COMMISSION (subject to Planning Commission approval)

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:00 p.m. on the fourth Wednesday of each month, except for the November and December meetings, which will be held on the third Wednesday of the month.

Wednesday, January 22, 2025

Wednesday, February 26, 2025

Wednesday, March 26, 2025

Wednesday, April 23, 2025

Wednesday, May 28, 2025

Wednesday, June 25, 2025

Wednesday, July 23, 2025

Wednesday, August 27, 2025

Wednesday, September 24, 2025

Wednesday, October 22, 2025

Wednesday, November 19, 2025

Wednesday, December 17, 2025

Angela Robinson, Clerk
3040 N. Prospect
Superior Township, MI 48198
734-482-6099

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October 16, 2024

Mr. Ken Schwartz
Township Supervisor
3040 North Prospect Road
Ypsilanti, MI 48198

Regarding: Harris Rd Widening
OHM Job No. 0140-20-0030

Dear Mr. Schwartz:

Enclosed are Construction Estimate No. 3 (Final) and Change Order No.2 for the referenced project. We would recommend approval of this Change order. If you concur, please sign and return a copy or pdf to OHM for our records.

Also enclosed are the required documents for final payment. These documents are as follows: 1) Contractor's Declaration; 2) Contractor's Affidavit; 3) Consent of Surety; 4) Contractor's Sworn Statement and 5) Full Unconditional Waivers from subcontractors/suppliers.

Asphalt Specialist Inc. has completed the work shown on the attached construction estimate for the period ending September 25, 2023, and we would recommend payment to the Contractor in the amount of **\$110,652.07** that includes \$30,470.18 of previously held retainage.

Sincerely,
OHM Advisors

George Tsakoff



George Tsakoff, PE
Principal

cc: Lynette Findley, Township Clerk, Superior Township
Keith Lockie, Controller, Utilities Department, Superior Township
Nancy Mason, Accounts Payable, Superior Township
Fraser Payne, OHM
File

P:\0126_0165\0140200030_I Harris_Rd_Widening_Construction\Pay Apps_CO\Pay App\No. 3 (final)\I Harris Rd Widening_Pay App 3_CO 2 (final).doc

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

CHANGE ORDER



Project: Charter Township of Superior - Harris Rd Widening

Job Number: 0140-20-0030

Owner: Charter Township of Superior
3040 North Prospect Road

Change Order Number: 2

Date: 10/31/2023

Ypsilanti, MI 48198

Print Date: 11/13/2023

Contractor: ASI (Asphalt Specialists Inc)
1780 E Highwood
Pontiac, MI 48340
(248) 334-4570

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

| | |
|--|---------------------|
| THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF: | \$9,548.73 |
| Original Contract Amount: | \$330,502.98 |
| Contract Amount Including Previous Change Orders: | \$609,403.50 |
| Amount of this Change Order: | <u>\$9,548.73</u> |
| REVISED CONTRACT AMOUNT: | \$618,952.23 |

Accepted By

Marcus J Navetta

Digitally signed by Marcus J Navetta
DN: cn=US, email=navetta@aspinc.com,
o=Asphalt Specialists, Inc., cn=Marcus J
Navetta
Date: 2023.11.17 10:09:52-0500

Marc Navetta, PE

Date 11/17/2023

Approved By

Ken Schwartz - Township
Supervisor - Charter Township of

Date _____

Recommended By

George Tsakoff, PE, Principal

George Tsakoff

Digitally signed by George Tsakoff
DN: cn=US, email=tsakoff@ohmadv.com,
o=OHM-ADVISORS, ou=Projects, cn=George
Tsakoff
Date: 2023.11.20 09:28-0500

Date 11/20/2023

PAYMENT APPLICATION



Project: Charter Township of Superior - Harris Rd Widening

Job Number: 0140-20-0030
Number: 3

Period End Date: 9/25/2023
Status: Approved

CONTRACTOR: ASI (Asphalt Specialists Inc)

1780 E Highwood
 Pontiac, MI 48340
 (248) 334-4570

Contract Start Date: 9/30/2021
Contract End Date: 5/1/2022
Contract Duration: 213
Print Date: 11/16/2023

OWNER: Charter Township of Superior
 3040 North Prospect Road
 Ypsilanti, MI 48198

SCHEDULE On
STATUS:
NOTE:

| | | | | | |
|---------------------------|--------------|-----------------|------------|---|---------------|
| Original Contract Amount: | \$609,403.50 | Change Order 2: | \$9,548.73 | Earnings This Period: | \$80,181.89 |
| Change Orders Amount: | \$9,548.73 | | \$9,548.73 | Earnings To Date: | \$618,952.23 |
| Current Contract Amount: | \$618,952.23 | | | Previous Retainage Amount | \$30,470.18 |
| Retainage: None | | | | Retainage This Period: | (\$30,470.18) |
| | | | | Less Total Retained To Date: | \$0.00 |
| | | | | Net Earned: | \$618,952.23 |
| | | | | Previous Earnings: | \$508,300.17 |
| | | | | Amount Due Contractor: | \$110,652.07 |
| | | | | Amount Due Contractor includes (\$30,470.18) of previously held retainage | |

Accepted By

Digitally signed by Marcus J Navetta
 DN: cn=US, email=marcus@navetta.com, o=Asphalt Specialists, inc., cn=Marcus J Navetta
 Date: 2023.11.17 10:08:49-0500

Marcus J Navetta

Marc Navetta, PE

Date 11/17/2023

OHM Advisors
 34000 Plymouth Road
 Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com



SUPERIOR TOWNSHIP Record of Disbursements

Date: December 16, 2024

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

203 - Side Street Maintenance Fund

211 - Legal Defense Fund

219 - Streetlight Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

206 - Fire Fund

592 - Utility Dept.

701 - Trust & Agency Fund

Total amount for all disbursements - \$ 933,585.47

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|-------------------------|------|-------|------------------------------------|---|---|
| Bank GENL GENERAL BANK | | | | | |
| Check Type: Paper Check | | | | | |
| 11/19/2024 | GENL | 49006 | AMAZON CAPITAL SERVICES, INC | EMPLOYEE FOLDERS LANYARDS & BADGE HOLDERS FRAMES FOR NEW BOARD MEMBERS PICTURES SOAP/TRASH BAGS | 24.68 9.97 108.57 68.94 <hr/> 212.16 |
| 11/19/2024 | GENL | 49007 | ANN ARBOR CLEANING SUPPLY | BUILDING SUPPLIES | 137.20 |
| 11/19/2024 | GENL | 49008 | BILL BALMES | CELL PHONE STIPEND - NOV 24 | 50.57 |
| 11/19/2024 | GENL | 49009 | BLUE CROSS/BLUE SHIELD-M | MEDICAL INSURANCE - DECEMBER 2024 | 7,002.57 |
| 11/19/2024 | GENL | 49010 | D&D JANITORIAL SERVICES LLC | CLEANING @ TRINITY FOR ELECTION | 112.50 |
| 11/19/2024 | GENL | 49011 | DELTA DENTAL | DENTAL INSURANCE - DECEMBER 2024 | 787.14 |
| 11/19/2024 | GENL | 49012 | GBS INC. | MINUTE BOOKS & PAPER | 519.08 |
| 11/19/2024 | GENL | 49013 | HOWLETT LOCK & DOOR, INC. | REPAIR DOOR LEADING INTO TOWNSHIP OFFICE REPAIR DOOR WHICH HAD KEY BROKEN OFF IN | 380.00 243.97 <hr/> 623.97 |
| 11/19/2024 | GENL | 49014 | JALEEN WILSON | TRASH PICK-UP MACARTHUR/WIARD/ROW | 153.00 |
| 11/19/2024 | GENL | 49015 | JAMES RATLIFF | 8 MECHANICAL INSPECTIONS - NOV 8TH | 400.00 |
| 11/19/2024 | GENL | 49016 | KELLEY BROTHERS | OVERPAYMENT - 10470 WARREN ROAD | 90.00 |
| 11/19/2024 | GENL | 49017 | KRISTINA CARR-RANKIN | CELL PHONE STIPEND - NOV 24 | 50.57 |
| 11/19/2024 | GENL | 49018 | LANDIS SMITH | CELL PHONE STIPEND - NOV 24 | 50.57 |
| 11/19/2024 | GENL | 49019 | LEENA WRIGHT | CELL PHONE STIPEND - NOV 24 | 50.57 |
| 11/19/2024 | GENL | 49020 | LISA LEWIS | CELL PHONE STIPEND - NOV 24 | 50.57 |
| 11/19/2024 | GENL | 49021 | MEDMUTUAL LIFE | LIFE INSURANCE - DEC 2024 | 153.24 |
| 11/19/2024 | GENL | 49022 | NANCY MASON | CELL PHONE STIPEND - NOV 24 | 50.57 |
| 11/19/2024 | GENL | 49023 | PAMELA GARRETT | OFFICE ASSISTANT WORK 11/13/11/15/24 | 630.00 |
| 11/19/2024 | GENL | 49024 | PAULA CALOPISIS | CELL PHONE STIPEND - NOV 24 | 50.57 |
| 11/19/2024 | GENL | 49025 | PRINTING SYSTEMS, INC. | ELECTION KITS | 135.72 |
| 11/19/2024 | GENL | 49026 | QUADIENT FINANCE USA, INC. | POSTAGE REFILL FOR MACHINE | 1,000.00 |
| 11/19/2024 | GENL | 49027 | ROBERT ACTON | 42 - MECH/PLUMB INSPECTIONS 11/2-15/24 | 2,100.00 |
| 11/19/2024 | GENL | 49028 | STANDARD PRINTING | WINTER TAX BILLS PAPER TAX EVELOPES | 200.00 215.00 <hr/> 415.00 |
| 11/19/2024 | GENL | 49029 | STEVEN WILSON | DUMP TICKET REIMBURSEMENT | 50.00 |
| 11/19/2024 | GENL | 49030 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | 2024 IAEI ANNUAL CONFERENCE RENEW MASTER ELECTRICIAN LICENSE SMARTSHEET -NOVEMBER MGFOA MEMBERSHIP OCT 2024- SEPT 2025 | 210.00 50.00 9.00 130.00 <hr/> 399.00 |
| 11/19/2024 | GENL | 49031 | SUPERIOR TWP FIRE FUND | 12-BUILDING INSPECTIONS 11/4-6/24 - KIMB | 600.00 |
| 11/19/2024 | GENL | 49032 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFER 11/21/24 PAYROLL | 83,022.49 |
| 11/19/2024 | GENL | 49033 | TAZ NETWORKS, INC | DOCUWEAR SET UP FOR NEW USER /IT ISSUES | 797.50 |
| 11/19/2024 | GENL | 49034 | VSP INSURANCE CO | VISION INSURANCE - DECEMBER 2024 | 204.49 |
| 11/26/2024 | GENL | 49035 | G & G PLUMBING | CANCELLATION OF PERMIT -1932 MAGGIE LANE CANCELLATION OF PERMIT -1932 MAGGIE LANE | 90.00 405.00 <hr/> 495.00 |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|------------|------|-------|------------------------------------|--|---------------|
| 11/26/2024 | GENL | 49036 | GORDON FOOD SERVICE, INC. | BUILDING SUPPLIES | 405.28 |
| 11/26/2024 | GENL | 49037 | JALEEN WILSON | TRASH PICK-UP MACARTHUR/WIARD/ROW | 153.00 |
| 11/26/2024 | GENL | 49038 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | QUICKBOOKS -NOV 24 | 281.50 |
| | | | | MONTHLY SCRIPT TO THE DETROIT NEWS | 19.99 |
| | | | | BULBS FOR TOWNHALL | 109.10 |
| | | | | OIL CHANGE TOWNSHIP VEHICLE | 55.00 |
| | | | | | <u>465.59</u> |
| 11/26/2024 | GENL | 49039 | SUPERIOR TWP PAYROLL FUND | PENSION /HCSP - NOVEMBER 2024 | 17,346.72 |
| 11/26/2024 | GENL | 49040 | SUPERIOR TWP UTILITY DEPARTMENT | CELL PHONE - LOCKIE NOVEMBER | 12.54 |
| 11/26/2024 | GENL | 49041 | WASHTENAW COUNTY TREASURER | 2025 TREASURER'S ASSOCIATION DUES | 10.00 |
| 12/03/2024 | GENL | 49042 | A-PARKWAY SERVICES | PORTAJOHN @ FIREMANS PARK | 130.00 |
| 12/03/2024 | GENL | 49043 | AMAZON CAPITAL SERVICES | TWO CARHARTT JACKETS | 259.98 |
| 12/03/2024 | GENL | 49044 | AMAZON CAPITAL SERVICES, INC | NEW POWER CORD FOR LAPTOP | 11.99 |
| | | | | NEW MONITOR & CABLES FOR ASSESSOR | 224.88 |
| | | | | | <u>236.87</u> |
| 12/03/2024 | GENL | 49045 | ANGELA ROBINSON | REIMBURSEMENT FOR OFFICE SUPPLIES | 71.73 |
| 12/03/2024 | GENL | 49046 | CAROLYN JAMES | MILEAGE REIMBURSEMENT FOR CONFERENCE | 143.38 |
| 12/03/2024 | GENL | 49047 | DON WALIGORE | CELL PHONE STIPEND OCT 2024 | 40.13 |
| 12/03/2024 | GENL | 49048 | DTE ENERGY | GEN/LAW SPLIT/GENERATOR-GAS -NOV 24 | 353.07 |
| | | | | APT "1" GAS - NOV 24 | 162.84 |
| | | | | ELECTRIC - PARKS BARN - NOV 24 | 23.87 |
| | | | | OLD TOWN HALL GAS-NOV 24 | 77.99 |
| | | | | | <u>617.77</u> |
| 12/03/2024 | GENL | 49049 | GENE BUTMAN FORD SALES, INC. | 2024 FORD F-350 PICK UP TRUCK | 48,481.98 |
| 12/03/2024 | GENL | 49050 | HOME DEPOT CREDIT SERVICES | SHOP SUPPLIES & CHRISTMAS LIGHTS | 682.53 |
| 12/03/2024 | GENL | 49051 | HOPP ELECTRIC | OVERPAYMENT OF PERMIT - 5301 MCAULEY DRI | 75.00 |
| 12/03/2024 | GENL | 49052 | JOEL BURRELL | DUMP TICKET REIMBURSEMENT | 22.00 |
| 12/03/2024 | GENL | 49053 | LANDIS SMITH | CELL PHONE STIPEND - JULY 24 | 50.57 |
| 12/03/2024 | GENL | 49054 | LEENA WRIGHT | MILEAGE REIMBURSEMENT FOR CONFERENCE AND | 131.32 |
| 12/03/2024 | GENL | 49055 | MATTHEW COURSER | MILEAGE REIMBURSEMENT FOR CLASS | 10.05 |
| 12/03/2024 | GENL | 49056 | MICHAEL SOLOMON | OWL PROWL PROGRAM | 300.00 |
| 12/03/2024 | GENL | 49057 | MPARKS | 2025 CONFERENCE | 495.00 |
| 12/03/2024 | GENL | 49058 | PETTY CASH | LOAN FOR TAX SEASON | 200.00 |
| 12/03/2024 | GENL | 49059 | PROFESSIONAL BUILDING MAINTENANCE | CLEANING OF TOWNHALL - NOVEMBER 2024 | 1,792.25 |
| 12/03/2024 | GENL | 49060 | ROBERT ACTON | 78-MECH/PLUMB INSPECTIONS 11/16-29-24 | 3,900.00 |
| 12/03/2024 | GENL | 49061 | SAM'S CLUB/SYNCHRONY BANK | PUMPKIN CARVING CIDER & DONUTS | 162.02 |
| 12/03/2024 | GENL | 49062 | SPECTRUM PRINTERS, INC. | VOTE TEST DECKS | 959.55 |
| 12/03/2024 | GENL | 49063 | STADIUM TROPHY, INC | COMMISSIONER NAME BADGES | 23.98 |
| 12/03/2024 | GENL | 49064 | STANDARD PRINTING | ENVELOPES AND INSPECTION TAGS | 480.00 |
| | | | | TAX BILLS - WINTER 2024 AD'L POSTAGE NEE | 352.36 |
| | | | | | <u>832.36</u> |
| 12/03/2024 | GENL | 49065 | STAPLES | OFFICE SUPPLIES - NEW CHAIRS | 276.80 |
| 12/03/2024 | GENL | 49066 | STATE OF MICHIGAN | 3-ASSESSOR CERTIFICATIONS FOR 2025 | 525.00 |
| 12/03/2024 | GENL | 49067 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | MTA TRAINING - YAHKIND, ROBINSON | 300.00 |
| | | | | ZOOM -NOVEMBER 2024 | 79.98 |
| | | | | HOST MONSTER DOMAIN NAME | 20.99 |
| | | | | MTA CONFERENCE - LEWIS | 15.00 |
| | | | | | <u>415.97</u> |
| 12/03/2024 | GENL | 49068 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFER 12/5/24 PAYROLL | 58,538.00 |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|------------|------|-------|-------------------------------------|--|------------------|
| 12/03/2024 | GENL | 49069 | SUPERIOR TWP UTILITY DEPARTMENT | JUAN CELL PHONE - NOV 24 | 49.93 |
| 12/03/2024 | GENL | 49070 | TAZ NETWORKS, INC | FOIA REQUEST/NEW USER SET UP | 1,232.50 |
| 12/03/2024 | GENL | 49071 | TERMINIX PROCESSING CENTER | PEST CONTROL -NOVEMBER 2024 | 127.00 |
| 12/03/2024 | GENL | 49072 | THE REINHALT-THOMAS CORPORATION | NEWS TIRES 2019 FORD PICKUP | 976.00 |
| 12/03/2024 | GENL | 49073 | WEINGARTZ | XMARK MOWER BLADES | 91.99 |
| 12/03/2024 | GENL | 49074 | WEST SHORE SERVICES, INC. | SERVICE TO TORNADO SIREN | 2,850.00 |
| 12/03/2024 | GENL | 49075 | YPSILANTI ACE HARDWARE | SHOP SUPPLIES | 12.99 |
| | | | | DIESEL TANK REPAIR | 15.99 |
| | | | | SHOP SUPPLIES | 50.17 |
| | | | | | <u>79.15</u> |
| 12/11/2024 | GENL | 49076 | ABSOPURE WATER COMPANY | COOLER RENTAL - 2024 | 36.00 |
| | | | | SPRING WATER | 75.95 |
| | | | | | <u>111.95</u> |
| 12/11/2024 | GENL | 49077 | AMAZON CAPITAL SERVICES | CHRISTMAS GIVEAWAYS | 217.79 |
| | | | | CHRISTMAS GIVEAWAYS | 100.03 |
| | | | | | <u>317.82</u> |
| 12/11/2024 | GENL | 49078 | AMAZON CAPITAL SERVICES, INC | NEW LAPTOP FOR CLERK | 666.65 |
| 12/11/2024 | GENL | 49079 | ANN ARBOR AREA TRANSPORTATION AUTH. | 2024 - OCTOBER | 10,128.91 |
| | | | | 2024 -NOVEMBER | 10,128.91 |
| | | | | | <u>20,257.82</u> |
| 12/11/2024 | GENL | 49080 | ANN ARBOR CLEANING SUPPLY | BUILDING SUPPLIES | 137.20 |
| 12/11/2024 | GENL | 49081 | CARLISLE WORTMAN ASSOCIATES | 2024 ZONING ORDINANCE REWRITE | 4,422.50 |
| | | | | PLANNING SERVICES - OFFICE HOURS NOVEMBE | 6,000.00 |
| | | | | PLANNING SERVICES - OFFICE HOURS OCTOBER | 6,000.00 |
| | | | | 2024 ZONING ORDINANCE REWRITE | 7,690.00 |
| | | | | PLANNING SERVICES | 8,617.80 |
| | | | | PLANNING SERVICES | 10,342.50 |
| | | | | | <u>43,072.80</u> |
| 12/11/2024 | GENL | 49082 | CASTLEBERRY & LUCAS | ATTORNEY FEES - OCTOBER 2024 | 1,060.00 |
| 12/11/2024 | GENL | 49083 | CHE'T'S RENT-ALL | LIGHT TOWER FOR CHRISTMAS | 184.56 |
| 12/11/2024 | GENL | 49084 | CINTAS CORPORATION - 300 | RUG SERVICE MONTH OF DECEMBER 2024 | 344.96 |
| 12/11/2024 | GENL | 49085 | COMCAST | INTERNET -NOV 24 | 164.53 |
| 12/11/2024 | GENL | 49086 | COMCAST | TELEPHONES - DECEMBER 2024 | 728.54 |
| 12/11/2024 | GENL | 49087 | CONKLIN LANDSCAPING, INC | SNOW CLEARING OF PARKING LOT @ TOWNHALL | 300.00 |
| | | | | SALTING OF PARKING LOT @ TOWNHALL | 400.00 |
| | | | | | <u>700.00</u> |
| 12/11/2024 | GENL | 49088 | CULLIGAN OF ANN ARBOR/DETROIT | WATER SOFTNER SUPPLIES | 237.71 |
| | | | | WATER SOFTNER SUPPLIES | 237.71 |
| | | | | | <u>475.42</u> |
| 12/11/2024 | GENL | 49089 | DC ILLUMINATIONS | OVERPAYMENT OF PERMIT 5824 BECKY LANE | 10.00 |
| 12/11/2024 | GENL | 49090 | DTE ENERGY | SIREN @ 1989 PROSPECT -- NOV 24 | 23.25 |
| | | | | DIXBORO VILLAGE GREEN ELECTRIC - NOV | 37.64 |
| | | | | | <u>60.89</u> |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|-----------------------------|------|-------|------------------------------------|---|-------------------------------------|
| 12/11/2024 | GENL | 49091 | DTE ENERGY | STREETLIGHTS -NOVEMBER 2024 | 8,298.61 |
| 12/11/2024 | GENL | 49092 | GMAR MLS | 2024 QUARTERLY MLS DUES | 99.00 |
| 12/11/2024 | GENL | 49093 | GORDON FOOD SERVICE, INC. | CHRISTMAS TREE LIGHTING SUPPLIES | 109.94 |
| 12/11/2024 | GENL | 49094 | JAMEEL S WILLIAMS | LEGAL SERVICES -NOV 24 | 2,840.50 |
| 12/11/2024 | GENL | 49095 | JASON'S TREE SERVICE | PUT UP CHRISTMAS LIGHTS FOR TREE LIGHTIN | 1,000.00 |
| 12/11/2024 | GENL | 49096 | JOANNE KASIK | DUMP TICKET REIMBURSEMENT | 24.00 |
| 12/11/2024 | GENL | 49097 | JOHNSON SIGN COMPANY, INC. | OVERLAYS FOR GROUND SIGN | 550.00 |
| 12/11/2024 | GENL | 49098 | KAYLA CHESHER | DUMP TICKET REIMBURSEMENT | 50.00 |
| 12/11/2024 | GENL | 49099 | LISA LEWIS | MILEAGE AND PARKING REIMBURSEMENT | 103.35 |
| 12/11/2024 | GENL | 49100 | MLIVE MEDIA GROUP | PRINTING & PUBLISHING - NOVEMBER | 234.00 |
| 12/11/2024 | GENL | 49101 | OHM ADVISORS | GENERAL ENGINEERING SUPPORT 2024 ENGINEERING SERVICES | 587.50 22,575.00 |
| | | | | | <u>23,162.50</u> |
| 12/11/2024 | GENL | 49102 | PAULA CALOPISIS | MILEAGE-EXPENSE REIMBURSEMENT | 582.95 |
| 12/11/2024 | GENL | 49103 | PROFESSIONAL BUILDING MAINTENANCE | CLEANING OF TOWNHALL - DECEMBER | 1,792.25 |
| 12/11/2024 | GENL | 49104 | STANDARD PRINTING | BUSINESS CARDS/STAMPS FOR NEW EMPLOYEES | 348.70 |
| 12/11/2024 | GENL | 49105 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | ADOBE - MONTHLY SCRIPT -NOVEMBER 2024 MAILCHIMP - NOVEMBER 2024 2025 MICHIGAN ASSESSORS ASSOCIATION - 3 2025 ASSESSOR CERTIFICATION - 3 PEOPLE | 167.93 26.50 292.14 525.00 |
| | | | | | <u>1,011.57</u> |
| 12/11/2024 | GENL | 49106 | SUPERIOR TOWNSHIP TAX FUND | 2024 WINTER TAX - 9045 MACARTHUR | 47.01 |
| 12/11/2024 | GENL | 49107 | SUPERIOR TOWNSHIP TAX FUND | 2024 WINTER TAX - CHERRY HILL ROAD | 12.18 |
| 12/11/2024 | GENL | 49108 | SUPERIOR TWP PAYROLL FUND | HSA FEES - DEC 2024 | 12.75 |
| 12/11/2024 | GENL | 49109 | TAZ NETWORKS, INC | COMPUTER/EMAIL FOR NEW EMPLOYEES FIREWALL MANAGEMENT - DECEMBER 2024 NETWORK FLAT FEE -DECEMBER 2024 | 2,608.55 303.00 1,244.89 |
| | | | | | <u>4,156.44</u> |
| 12/11/2024 | GENL | 49110 | TRACTOR SUPPLY CO. | DIESEL TANK REPAIR - UNIFORMS | 112.33 |
| 12/11/2024 | GENL | 49111 | WALL STREET TOWING INC | TOWING OF TOWNSHIP TRUCK | 115.00 |
| 12/11/2024 | GENL | 49112 | WASHTENAW COUNTY TREASURER | 2024 CONTRACT - DECEMBER | 147,741.70 |
| 12/11/2024 | GENL | 49113 | WAYNE DUANE JENKINS | DUMP TICKET REIMBURSEMENT | 33.00 |
| 12/11/2024 | GENL | 49114 | WEX BANK | FUEL - NOVEMBER | 150.71 |
| 12/11/2024 | GENL | 49115 | WEX BANK | FUEL - NOVEMBER | 101.39 |
| 12/11/2024 | GENL | 49116 | WEX BANK | FUEL - NOVEMBER | 143.47 |
| | | | | Total Paper Check: | <u>504,694.48</u> |
| GENL TOTALS: | | | | | |
| Total of 111 Checks: | | | | | 504,694.48 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 111 Disbursements: | | | | | <u>504,694.48</u> |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|-------------------------|------|-------|----------------------------------|--|------------------------------------|
| Bank FIRE FIRE FUND | | | | | |
| Check Type: Paper Check | | | | | |
| 11/19/2024 | FIRE | 27600 | AMAZON CAPITAL SERVICES, INC | PHONE CASE EMERGENCY KEYS FOR ELEVATOR DOORS | 35.99 79.44 <hr/> 115.43 |
| 11/19/2024 | FIRE | 27601 | ASSOCIATED PLUMBING & SEWER INC. | REPAIR AT STATION #2 | 739.50 |
| 11/19/2024 | FIRE | 27602 | BLUE CROSS/BLUE SHIELD-M | MEDICAL INSURANCE - DECEMBER 2024 | 13,541.80 |
| 11/19/2024 | FIRE | 27603 | COMCAST | ADD'L OUTLET STATION #1 -NOV 24 | 10.53 |
| 11/19/2024 | FIRE | 27604 | COREY OBERSTAEDT | MILEAGE REIMBURSEMENT 9/28/24 | 274.70 |
| 11/19/2024 | FIRE | 27605 | DELTA DENTAL | DENTAL INSURANCE - DECEMBER 2024 | 1,060.02 |
| 11/19/2024 | FIRE | 27606 | IAFC MEMBERSHIP | IAFC 2025 MEMBERSHIP | 89.58 |
| 11/19/2024 | FIRE | 27607 | MEDMUTUAL LIFE | LIFE INSURANCE - DEC 2024 | 136.20 |
| 11/19/2024 | FIRE | 27608 | PHILIP W. DICKINSON | HEALTH INSURANCE REIMBURSEMENT - DEC 20 | 325.30 |
| 11/19/2024 | FIRE | 27609 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFER 11/21/24 PAYROLL | 61,217.15 |
| 11/19/2024 | FIRE | 27610 | VICTOR CHEVRETTE | FIRE CHIEF ANNUAL MEETING HOSTING - TIM | 87.71 |
| 11/19/2024 | FIRE | 27611 | VSP INSURANCE CO | VISION INSURANCE - DECEMBER 2024 | 240.79 |
| 11/19/2024 | FIRE | 27612 | WASHTENAW AREA MUTUAL AID ASSOC | ANNUAL MEMBERSHIP DUES 2025 | 4,000.00 |
| 11/26/2024 | FIRE | 27613 | AMERICAN AQUA, INC. | WATER SOFTNER SUPPLIES | 352.40 |
| 11/26/2024 | FIRE | 27614 | BLUE CROSS/BLUE SHIELD-M | ADD'L PREMIUM OWED FOR DEC 2024 | 293.18 |
| 11/26/2024 | FIRE | 27615 | COMCAST | INTERNET - STATION #2 -DEC 24 | 388.25 |
| 11/26/2024 | FIRE | 27616 | CUMMINS SALES AND SERVICE | COOLANT FOR TRUCKS | 181.10 |
| 11/26/2024 | FIRE | 27617 | DTE ENERGY | ELECTRIC @ STATION #1 -NOV 24 GAS - STATION #1 -NOV 24 | 812.74 212.20 <hr/> 1,024.94 |
| 11/26/2024 | FIRE | 27618 | ESO SOLUTIONS, INC. | YEARLY FIRE REPORTING SYSTEM | 7,791.19 |
| 11/26/2024 | FIRE | 27619 | HOME DEPOT CREDIT SERVICES | STATION SUPPLIES & NEW BLOWER AND CHAINS | 1,135.60 |
| 11/26/2024 | FIRE | 27620 | SUPERIOR TWP PAYROLL FUND | PENSION/HCSP - NOVEMBER 2024 | 33,286.57 |
| 11/26/2024 | FIRE | 27621 | SUPERIOR TWP UTILITY DEPARTMENT | WATER -STATION #2 | 42.75 |
| 12/03/2024 | FIRE | 27622 | AMAZON CAPITAL SERVICES, INC | NEW PHONE CHARGER CHRISTMAS DECORATION FOR STATION #1 | 14.99 149.99 <hr/> 164.98 |
| 12/03/2024 | FIRE | 27623 | DTE ENERGY | ELECTRIC & GAS - STATION #2- NOV 2024 | 685.88 |
| 12/03/2024 | FIRE | 27624 | FIRST ARRIVING IO, INC. | DASHBOARD RENEWAL 2025 | 1,645.94 |
| 12/03/2024 | FIRE | 27625 | GENE BUTMAN FORD SALES, INC. | REPAIR TO CHIEF VEHICLE | 1,100.20 |
| 12/03/2024 | FIRE | 27626 | GRAINGER | SMOKE DETECTOR TESTER | 38.94 |
| 12/03/2024 | FIRE | 27627 | PAYETTE SALES & SERVICE, INC. | VALVE REAR AXLE PACKAGE | 1,026.31 |
| 12/03/2024 | FIRE | 27628 | R.D. KLEINSCHMIDT, INC. | SERVICE CALL TO CAULK SECTIONS OF ROOF A | 195.00 |
| 12/03/2024 | FIRE | 27629 | STAPLES | LAMINATING POUCHES | 41.05 |
| 12/03/2024 | FIRE | 27630 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFER 12/5/24 PAYROLL | 58,728.46 |
| 12/11/2024 | FIRE | 27631 | AMAZON CAPITAL SERVICES, INC | CURTAINS FOR STATION #2 CHRISTMAS DECORATION FOR STATION #2 | 86.30 149.99 <hr/> 236.29 |
| 12/11/2024 | FIRE | 27632 | AUTO VALUE YPSILANTI | VEHICLE SUPPLIES | 163.27 |
| 12/11/2024 | FIRE | 27633 | COMCAST | INTERNET SERVICES - ST #1 -DEC 2024 | 373.85 |
| 12/11/2024 | FIRE | 27634 | COMCAST | TELEPHONES - DECEMBER 2024 | 892.95 |
| 12/11/2024 | FIRE | 27635 | CORRIGAN OIL COMPANY | 171.7 GALLONS DIESEL DEF FLUID | 477.40 174.95 |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|----------------------------|------|-------|------------------------------------|--|-------------------|
| | | | | 183.20 GALLONS DIESEL FUEL | 469.83 |
| | | | | | <u>1,122.18</u> |
| 12/11/2024 | FIRE | 27636 | DUROCHER'S | DISHWASHER STATION #2 | 1,053.98 |
| 12/11/2024 | FIRE | 27637 | ELITE TRAUMA CLEAN-UP | DISPOSAL OF MEDICAL WASTE | 80.00 |
| 12/11/2024 | FIRE | 27638 | EMERGENT HEALTH PARTNERS | 2024 DECEMBER | 3,486.50 |
| 12/11/2024 | FIRE | 27639 | HART HURON VALLEY | REHAB SUPPLIES | 200.00 |
| 12/11/2024 | FIRE | 27640 | LINDE GAS & EQUIPMENT, INC | OXYGEN CYLINDER RENTAL | 75.68 |
| 12/11/2024 | FIRE | 27641 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | 2025 MI FIRE INSPECTOR SOCIETY DUES | 41.50 |
| | | | | OFFICE SUPPLIES | 30.27 |
| | | | | UPS STORE - SHIPPING OF PART | 106.97 |
| | | | | TASK FORCE TIPS REPAIR | 515.00 |
| | | | | MFIS MEMBERSHIP - KIMBALL | 41.50 |
| | | | | IAAI MEMBERSHIP - KIMBALL 2025 | 26.12 |
| | | | | ITEMS WERE NOT CHARGED ON FIRE CR CARD | (87.71) |
| | | | | | <u>673.65</u> |
| 12/11/2024 | FIRE | 27642 | SUPERIOR TWP PAYROLL FUND | HSA FEES - DEC 2024 | 51.00 |
| 12/11/2024 | FIRE | 27643 | TAZ NETWORKS, INC | NETWORK FLAT FEE -DECEMBER 2024 | 705.88 |
| | | | | FIREWALL MANAGEMENT - DECEMBER | 298.00 |
| | | | | | <u>1,003.88</u> |
| 12/11/2024 | FIRE | 27644 | TIMOTHY WINTERS | HEALTH INSURANCE REIMBURSEMENT -DEC 2024 | 313.18 |
| 12/11/2024 | FIRE | 27645 | VERIZON WIRELESS | CELL PHONES -NOV 2024 & NEW PHONE | 1,451.23 |
| 12/11/2024 | FIRE | 27646 | WASHTENAW COUNTY HAZMAT AUTHORITY | 2025 DUES WASH CTY HAZMAT AUTHORITY | 500.00 |
| 12/11/2024 | FIRE | 27647 | WEX BANK | FUEL - NOVEMBER | 410.23 |
| | | | | Total Paper Check: | <u>202,049.32</u> |
| FIRE TOTALS: | | | | | |
| Total of 48 Checks: | | | | | 202,049.32 |
| Less 0 Void Checks: | | | | | <u>0.00</u> |
| Total of 48 Disbursements: | | | | | <u>202,049.32</u> |

12/12/2024 08:25 AM
 User: NANCY
 DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 11/19/2024 - 12/16/2024

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---------------------------|-------|-------|---|--|------------------|
| Bank TRUST TRUST & AGENCY | | | | | |
| Check Type: Paper Check | | | | | |
| 11/26/2024 | TRUST | 1056 | SUPERIOR TOWNSHIP BUILDING FUND | ADMIN FEE - 6639 PLYMOUTH TEMP C/O | 80.00 |
| 12/03/2024 | TRUST | 1057 | OHM ADVISORS | ENGINEERING SERVICES | 20,107.50 |
| 12/03/2024 | TRUST | 1058 | SUPERIOR TOWNSHIP BUILDING FUND | ADMIN FEE - 1976 MAGGIE LANE TEMP C/O | 80.00 |
| 12/11/2024 | TRUST | 1059 | CARLISLE WORTMAN ASSOCIATES | PLANNING SERVICES | 1,147.50 |
| | | | | PLANNING SERVICES | 1,400.00 |
| | | | | PLANNING SERVICES | 1,040.00 |
| | | | | PLANNING SERVICES | 80.00 |
| | | | | | <u>3,667.50</u> |
| 12/11/2024 | TRUST | 1060 | VOID | | |
| | | | Void Reason: Created From Check Run Process | | |
| 12/11/2024 | TRUST | 1061 | CASTLEBERRY & LUCAS | ATTORNEY FEES | 250.00 |
| 12/11/2024 | TRUST | 1062 | SUPERIOR TWP FIRE FUND | \$ OWED TO FIRE FOR LABOR REIMBURSEMENTS | 250.00 |
| 12/11/2024 | TRUST | 1063 | SUPERIOR TWP GENERAL FUND | TRASH TAG SALES MISTAKENLY PUT IN TRUST | 77.75 |
| | | | | Total Paper Check: | <u>24,512.75</u> |
| TRUST TOTALS: | | | | | |
| Total of 8 Checks: | | | | | 24,512.75 |
| Less 1 Void Checks: | | | | | 0.00 |
| Total of 7 Disbursements: | | | | | <u>24,512.75</u> |

1:10 PM
 12/11/24
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 NOVEMBER 19 THROUGH DECEMBER 16, 2024

| DATE | NUM | NAME | MEMO | AMOUNT |
|---|-------|--|---------------------------------------|--------------|
| 100 - CASH - O&M | | | | |
| 101 - CHECKING - CHASE 205000485529 | | | | |
| 11/19/24 | 15422 | BLUE CROSS BLUE SHIELD | MEDICAL INSURANCE -DEC 24 | (11,152.29) |
| 11/19/24 | 15423 | DELTA DENTAL PLAN OF MICHIGAN | DENTAL INSURANCE - DEC 24 | (702.36) |
| 11/19/24 | 15424 | LIVE VOICE | ANSWERING SERVICE | (216.58) |
| 11/19/24 | 15425 | MEDMUTUAL LIFE | LIFE INSURANCE - DEC 24 | (60.16) |
| 11/19/24 | 15426 | PARAGON LABORATORIES | BACTI SAMPLES | (75.00) |
| 11/19/24 | 15427 | SUPERIOR TWP. PAYROLL FUND | PAYROLL 11/21/24 | (27,457.98) |
| 11/19/24 | 15428 | TERMINIX PROCESSING CENTER | PEST CONTROL | (77.00) |
| 11/19/24 | 15429 | TRUGREEN | LAWN SERVICE | (124.70) |
| 11/19/24 | 15430 | VISION SERVICE PLAN | VISION INSURANCE - DEC 24 | (154.88) |
| 11/26/24 | 15431 | AMAZON CAPITAL SERVICES, INC. | CHAINS & BINDERS | (1,080.01) |
| 11/26/24 | 15432 | ANN ARBOR CHARTER TOWNSHIP | W/S PURCHASED - OCT24 | (15,448.45) |
| 11/26/24 | 15433 | AUTO VALUE YPSILANTI | OIL & MISC PARTS | (106.78) |
| 11/26/24 | 15434 | COMCAST | INTERNET - MAINT. FAC. - NOV24 | (373.85) |
| 11/26/24 | 15435 | DTE | GAS/ELEC - NOV | (1,615.54) |
| 11/26/24 | 15436 | LOMA TRUCKING | SAND | (614.67) |
| 11/26/24 | 15437 | NORTHWEST DIESEL SERVICE & PERFORMA... | DOT INSPECTION | (903.95) |
| 11/26/24 | 15438 | PARAGON LABORATORIES | TTHM & HAAS SAMPLES | (164.00) |
| 11/26/24 | 15439 | PROFESSIONAL BUILDING MAINTENANCE | CLEANING OF BUILDINGS | (1,042.00) |
| 11/26/24 | 15440 | QUADIENT LEASING USA, INC. | FOLDER LEASE | (992.31) |
| 11/26/24 | 15441 | SUPERIOR TOWNSHIP CREDIT CARD ACCOU... | QB MONTHLY CHARGE FOR USERS -NOVEMBER | (281.50) |
| 11/26/24 | 15442 | SUPERIOR TWP. PAYROLL FUND | PENSION - HCPS - NOV 2024 | (8,778.43) |
| 11/26/24 | 15443 | TAZ NETWORKS INC. | PC ISSUES | (60.90) |
| 11/26/24 | 15444 | USABLUEBOOK | HYDRO-HITCH | (2,080.44) |
| 11/26/24 | 15445 | VERIZON | CELL PHONES - NOV24 | (799.78) |
| 11/26/24 | 15446 | YPSILANTI COMM. UTILITIES AUTHORITY | WATER - ADM. BLDG. - SEP+OCT24 | (83.64) |
| 12/03/24 | 15450 | SAM'S CLUB | PRINTER | (214.71) |
| 12/03/24 | 15451 | SUPERIOR TOWNSHIP CREDIT CARD ACCOU... | ADOBE MONTHLY CHARGE | (21.19) |
| 12/03/24 | 15452 | SUPERIOR TWP. PAYROLL FUND | PAYROLL 12/05/2024 | (29,935.74) |
| 12/11/24 | 15453 | AMAZON CAPITAL SERVICES, INC. | OFFICE SUPPLIES | (293.47) |
| 12/11/24 | 15454 | BADGER METER | MONTHLY SERVICES -NOV24 | (3,144.56) |
| 12/11/24 | 15455 | CINTAS CORPORATION | FIRST AID REFILL | (161.28) |
| 12/11/24 | 15456 | COMCAST - PHONES | PHONES ADMIN/MAINT -DECEMBER | (696.01) |
| 12/11/24 | 15457 | DTE | GAS/ELEC - NOV 2024 | (1,832.54) |
| 12/11/24 | 15458 | EVERGREEN OUTDOOR SERV. | REFUND HYDRANT USAGE DIFFERENCE | (2,156.92) |
| 12/11/24 | 15459 | QUADIENT LEASING USA, INC. | FOLDER LEASE | (992.31) |
| 12/11/24 | 15460 | SUPERIOR TWP. PAYROLL FUND | HSA FEES - DECEMBER | (17.00) |
| 12/11/24 | 15461 | TAZ NETWORKS INC. | FLAT RATE FEE - DECEMBER 2024 | (448.99) |
| 12/11/24 | 15462 | WEX BANK | FUEL - NOVEMBER | (309.78) |
| 12/11/24 | 15463 | YPSILANTI COMM. UTILITIES AUTHORITY | W/S PURCH. - AR PROPERTIES - NOV24 | (255.24) |
| TOTAL 101 - CHECKING - CHASE 205000485529 | | | | (114,926.94) |
| TOTAL 100 - CASH - O&M | | | | (114,926.94) |

1:10 PM
12/11/24
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
NOVEMBER 19 THROUGH DECEMBER 16, 2024

| DATE | NUM | NAME | MEMO | AMOUNT |
|----------|------|--|------------|--------------|
| | | 120 · CASH - CAPITAL RESERVE | | |
| | | 125 · CR CHKG. - CHASE 639918234 | | |
| 12/03/24 | 1230 | SOUTHEASTERN EQUIPMENT Co., INC. | SKID STEER | (87,401.98) |
| | | TOTAL 125 · CR CHKG. - CHASE 639918234 | | (87,401.98) |
| | | TOTAL 120 · CASH - CAPITAL RESERVE | | (87,401.98) |
| | | TOTAL | | (202,328.92) |