



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

SEPTEMBER 2024

Regular Meeting

will be held on

MONDAY, SEPTEMBER 23, 2024 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Martha Kern-Boprie	Nahid Sanii-Yahyai
Guy Conti	Riley Schofield
Curtis Freeman	Jack Smiley
Bernice Lindke	Gregory Vessels

Superior Township Parks & Recreation Commission

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SUPERIOR TOWNSHIP HALL



**PARKS &
RECREATION**



**PARKS & RECREATION COMMISSION REGULAR MEETING
SEPTEMBER 23, 2024 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) August 26, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational; Unwind with Parks & Recreation
 - B) Ducks Unlimited Wetland Conservation Program Grant Letter
 - C) Washtenaw County 2025-29 Master Plan Review
- 9) OLD BUSINESS**
 - A) Fireman's Park Improvements Update
 - B) "Rock" Property Committee Update
 - C) 2025 Budget Preparation
- 10) NEW BUSINESS**
 - A) ARPA Funds Allocated to Parks & Recreation
 - B) Volunteers; Forest Forensics, Saturday, October 5th 1:00pm
 - C) Volunteers; Pumpkin Carving, Saturday, October 26th, 11:00am – 2:00pm
- 11) BILLS FOR PAYMENT**
 - A) August 27, 2024 – September 16, 2024
- 12) FINANCIAL STATEMENT**
 - A) August 2024 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: Monday, October 21, 2024 @ 6:30pm

Superior Charter Township Park & Recreation Commission
Regular Meeting
August 26, 2024

Proposed Minutes

1. Call to Order
The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.
2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Greg Vessels, Martha Kern-Boprie, Curtis Freeman, Guy Conti, Jack Smiley

Park Commissioners absent: Riley Schofield – excused

Others present: Trustee Bernice Lindke; Juan Bradford, Park Director; Brenda Baker, Steve Peach
3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Curtis Freeman and supported by Greg Vessels to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
 - A. July 22, 2024
It was moved by Greg Vessels and supported by Curtis Freeman to approve the minutes of 7/22/2024 with punctuation and spelling corrections to the Board Liaison’s report. In the report on the 6/26/24 special board meeting, add a period to the end of the first sentence. In the report on the 7/09/24 special board meeting, to the sentence that presently reads “Mr. Sam Caramagno from Priority Waste attended the meeting and hear complaints and issues from man residents.”; add the letter “d” at the end of the word “hear” and add the letter “y” to the word “man” so that the sentence reads “Mr. Sam Caramagno from Priority Waste attended the meeting and heard complaints and issues from many residents.” The motion carried.
6. Citizens Participation
There was none.
7. Reports
 - A. Chairperson
Chair Nahid Sanii-Yahyai reported on the following.
The Bug Hunt event was very interesting. Many children were excited to participate.
The Dixboro 200th Anniversary Celebration was a success. The bicycle helmet give-a-way sponsored by the Ann Arbor Bicycle Touring Society was well received.
Movie Night in Oakbrook Park was successful and well attended. Nahid did hear concerns from some adults that the movie was not entirely appropriate for young children.
The Farm Tour was very informative.
 - B. Director
Juan Bradford submitted a written report. To this report, he added that the two permanent part-time employees that resigned were Marco Aguirre and Collin McCartney. Both left for full time positions with full health care insurance at other employers. Juan emphasized to the park commission the importance of expanding the permanent maintenance positions to three full-time positions with full

benefits. If that does not happen, we will continue to lose good competent employees as soon as they build experience and secure certifications. He has promoted one of the seasonal maintenance staff to permanent part-time and is advertising for the other position. Several applications have arrived. Discussion also took place about the vandalism to the Cherry Hill Nature Preserve gate. Commissioners asked about options to track future perpetrators, should this occur again. Juan informed the commission that the donation from Diana Ravis' estate has no restrictions associated with it.

C. Board Liaison

Trustee Bernice Lindke reported on actions taken at the Township Board Meeting on August 19, 2024, that could impact the Parks & Recreation Department.

Budget Amendment: An amendment was approved to account for the purchase of a landscape trailer.

ARPA Rewards: The board redirected remaining ARPA funds from the Cheney School demolition to the following projects because the ARPA funds must be spent by 2026, and the three projects are highly regarded.

1. Two years of funding for the CLR Academy at \$88,240.00 per year for a total of \$176,480.00
2. Tradescouts Building Trades program to teach building trade skills to middle and high school students during Fall 2024 and Winter 2025 semesters. Total award \$80,000.00
3. Survivors Speak for the Civic Duty Education Night Series focused on facilitating voter participation and engagement in political decision making. Total award \$10,500.00

Park & Rec Director Juan Bradford will work with the township attorney to draft contracts for these awards.

D. Board Meeting Attendee

Riley Schofield was scheduled to attend the August 19, 2024, township board meeting, but did not attend. Nahid Sanii-Yahyai did attend the township board meeting and concurred with Trustee Lindke's report.

E. Park Steward – Juan Bradford did speak with Ellen Kurath, but not about the nature preserves. Ellen is well.

F. Safety – There were no accidents or injuries in the past month.

It was moved by Curtis Freeman and supported by Martha Kern-Boprie to receive the reports. The motion carried.

8. Communications

A. Educational: NRPA How Nature Relieves Stress and Boosts Well-Being

B. Donation Thank You letter to Jack & Margy Goodnoe

It was moved by Curtis Freeman and supported by Nahid Sanii-Yahyai to receive the communications. The motion carried.

9. Old Business

A. Community Center Advisory Committee Update

The groundbreaking for the community center will take place on Saturday, August 31, 2024 from 11:00 am to 2:00 pm at the site of the former Cheney Elementary School on Stamford near Dawn Avenue.

B. Ypsilanti Township Recreation Facility use by Superior Township residents

There has been no response from Ypsilanti Township officials on this issue.

C. Fireman’s Park Improvements Update
Improvements are complete to the contracts. If funds can be identified, Juan may seek to regrade some portions of the park. Greg Vessels requested a trash can be placed near the exercise equipment as beverage bottles are accumulating there. Juan said that will be done.

D. “Rock” Property Committee Update
Jack Smiley reported the committee took tours of the “Rock Property”. A video was made using a drone. This video is connected via map coordinates, so the drone can be flown again, and produce videos of the exact same locations in different seasons. Nahid Sanii-Yahyai asked if her husband Matthew Yahyai could be added to the committee. Jack Smiley said Mathew was welcome to attend the meetings. Jack was concerned that the committee not become too large. Presently the voting members of the committee are:

Jack Smiley
Nahid Sanii-Yahyai
Curtis Freeman
Bernice Lindke
Jan Piert

Juan Bradford is staff to the committee.

Jack stated he would like to add Bill Secrest to the committee. There was general consensus that the voting members of the committee should not exceed seven.

It was moved by Jack Smiley and supported by Nahid Sanii-Yahyai to add Bill Secrest and Matthew Yahyai to the “Rock” Property Committee, and to limit the “Rock” Property Committee to seven voting members. The motion carried.

E. Dixboro Village Green Update
Juan Bradford met with Emily Dabish Yahkind, Township Supervisor-elect on plans for the Dixboro Village Green.

10. New Business

A. 2025 Budget Preparation
The 2025 budget preparation begins now. Park Commissioners were provided with worksheets with basic current staff cost entered. Commissioners were encouraged to send ideas for programs, and park improvements to Juan. The 2025 Budget will be discussed in detail at the September Park Commission meeting.

B. Volunteers: Movies in the Park on Saturday, September 14, 2024, at Fireman’s Park
Volunteers should arrive by 7:00 pm.
Nahid Sanii-Yahyai
Curtis Freeman

C. Volunteers: Live! Here! Now! on Saturday, September 28, 2024, at Fireman’s Park
Event runs from 4:00 pm – 8:00 pm. Volunteers should arrive by 3:30 pm.
Greg Vessels
Nahid Sanii-Yahyai

D. ARPA Programs – covered in Board Liaison Report
CLR
TradeScouts Building Trades
Survivors Speak Civic Engagement

11. Bills for Payment

It was moved by Curtis Freeman and supported by Martha Kern-Boprie to approve the bills totaling \$43,594.67 through 8/26/2024. The motion carried.

12. Financial Statement

It was moved by Greg Vessels and supported by Curtis Freeman to receive the financial statements at 7/31/2024. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie asked that 2025 recreation event programming include a bicycle themed event, given the success of the bicycle helmet give-away on August 4. She suggested that the Park Department collaborate with the Ann Arbor Bicycle Touring Society on this event.

Greg Vessels spoke about the continuing roadside trash problem in Superior Township. He seeks some pro-active policy to discourage people from dumping trash, and suggestions signs informing people that littering is prohibited. Guy Conti and Juan noted that all public roads in Superior Township are governed by the county Road Commission, and the permission of that agency is required to post signs along the roads.

Nahid Sanii-Yahyai noted that the date of the Live! Here! Now! event on the small flyers listing township events distributed previously is incorrect. Juan responded the date will be corrected on future printings of the flyers. The Ann Arbor Summer Festival is responsible for all signage and promotional materials near the event date.

14. Adjournment

It was moved by Jack Smiley and supported by Greg Vessels to adjourn the meeting at 7:36 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



PARKS &
RECREATION

**DIRECTORS REPORT
SEPTEMBER 23, 2024**

7B

-
- Next Board of Trustees Meeting: Monday, October 21, 2024 @ 7:00pm
Parks & Recreation Commission Attendee: Commissioner Chair Sanii-Yahyai
 - Thank you to Nahid, and her husband Mathew, for volunteering at Movies on the Green. We also had South Point Scholars and Washtenaw County Intermediate School District SNAP Food Education join us.
 - Commission Chair Sanii -Yahyai, Commissioner Smiley and I have begun working on the 2025 P&R Budget. We will discuss this later in the agenda.
 - The Clay Hill Community Farm & Garden had volunteer workdays scheduled for Saturday, September 21st and Sunday, September 22nd to install fencing around the farm. Additionally, Farmer TC has planted over 1,700 plants over the last month.
 - ARPA contracts were approved for Christian Love Fellowship Ministries to fund their Tradescouts program, and Survivors Speak for their Civic Duty Education Event. I will be meeting periodically with each organization to ensure compliance with the contracts, review invoices and payments, and receive reports. A programming contract with CLR is expected to be approved at the October Board of Trustees meeting. This contract would fund two years of youth programming, primarily in the Qualified Census Tract
 - For the second year in a row there were issues with many unsupervised kids disrupting the Movies in the Park event at Fireman's Park. The Washtenaw County Sheriff's Department did have a deputy stationed at the park at our request. Unfortunately, this did not prove to be as much as a deterrent as we had hoped.

Respectfully Submitted,

Juan Bradford

8A

NRPA PARK PULSE

Unwind With Parks and Recreation

Nearly all (91%)
U.S. adults have preferred
activities for managing stress.
Top activities include:

Teaching
to their
support
system



Visiting a
local park and
enjoying time
in nature



Expressing
themselves
creatively



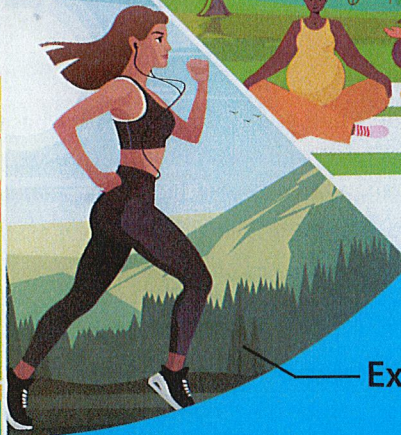
Taking a break
from their
routine



Maintaining a
healthy diet



Exercising



From nutrition classes to walking groups and much more, local park and recreation agencies are top providers of spaces and programming where people can enjoy their favorite activities, connect with people and nature, and destress.

Each month, through a poll of 1,000 U.S. residents focused on park and recreation issues, NRPA Park Pulse helps tell the park and recreation story. Questions span from the serious to the more lighthearted. The survey was conducted by Wakefield Research (www.wakefieldresearch.com).

Visit nrpa.org/ParkPulse for more information.



NATIONAL RECREATION
AND PARK ASSOCIATION



**SUPERIOR TOWNSHIP
PARKS & RECREATION**

Commission:

Nahid Sanii-Yahyai
Chairperson

Greg Vessels
Vice-Chairperson

Martha Kern-Boprie
Secretary

Guy Conti
Commissioner

Curtis Freeman
Commissioner

Riley Schofield
Commissioner

Jack Smiley
Commissioner

Staff:

Juan Bradford
Director

Don Waligor
Maintenance Supervisor

575 E. Clark Road
Superior Twp. MI 48198
Phone: (734) 480-5502
Fax: (734) 484-4883
superiorparks@superior-twp.org
superiortownship.org

August 30, 2024

Ducks Unlimited, Inc.
Wetland Conservation Program

To Whom it May Concern:

Enclosed please find our application for assistance in the purchase of a remarkable 162-acre parcel in Superior Township, Washtenaw County. The property includes approximately 51 acres of wetlands and features 1,700 feet of a clean tributary to the Huron River, which emanates from a cattail marsh on the property.

The Township has been approved for a grant of \$1,020,000 from the Michigan Natural Resources Trust Fund, but a local match of approximately \$600,000 is required in order to receive the grant (the final price and match amount will be determined by an appraisal). We could very much use the assistance of the Wetland Conservation Program in meeting this match requirement. The Township recently purchased 302 acres immediately south of the property at a cost of over \$2.4 million and currently owns 160 acres directly to the north. This important purchase of the 162-acre parcel will create a continuous 624 acres of protected natural area. We received no state or federal assistance in making that purchase, so that has put us in a difficult position to meet the match requirement for the Trust Fund grant.

The Michigan Land Conservancy has offered their assistance in meeting the match requirement, but a grant from this program would assure that the property is able to be purchased. This is truly a remarkable property with tremendous recreational potential. It boasts abundant wildlife including reptiles, amphibians and bird life—including an active Bald Eagle nest.

If the full amount requested is not available, any amount granted would help in meeting our goal. One way or another, acquisition will take place by December 2025.

Thank you for your consideration in the important matter.

Sincerely,

Juan Bradford
Parks & Recreation Director

8B-

80.

Juan Bradford

From: Kira Macyda <macydak@washtenaw.org>
Sent: Tuesday, September 17, 2024 3:34 PM
Cc: Meghan Bonfiglio
Subject: DRAFT - 2025-2029 Recreation master Plan - Ready for Review

You don't often get email from macydak@washtenaw.org. [Learn why this is important](#)

Hello,

Thank you for your support in developing the Washtenaw County Parks and Recreation Commission's 5-Year master plan. After a year of development, we are excited to announce that the draft plan is ready for review!

The plan reflects a community-driven process, which included gathering input from numerous stakeholders, focus groups, public meetings, and surveys of which you and/or your associates participated. Recommendations in the plan assure that the organization provides for the diverse recreation needs and desires of county residents.

To view a copy of the plan, visit <https://www.washtenaw.org/CivicAlerts.aspx?AID=2817>. A public presentation will be held at **6:00 PM on Thursday, October 24, at Blackbird Lodge at Staebler Farm County Park** located at 7734 Plymouth Road, Superior Township. We invite you to attend to learn more about our efforts and provide additional feedback. To be considered for inclusion in the plan, comments should be sent to parks@washtenaw.org before October 25.

Please contact me with any questions.

Thank you!
Kira Macyda



Kira Macyda

Principal Park Planner | Washtenaw County Parks & Recreation Commission
t. (734) 971-6337 x.321 | macydak@washtenaw.org | washtenaw.org/parks
Parks Administration | 2230 Platt Road Ann Arbor, MI 48104
Mailing | P.O. Box 8645, Ann Arbor, MI 48107-8646

Explore Washtenaw County parks and preserves

9.3.

ROCK PROPERTY COMMITTEE MEETING

July 22, 2024

Immediately following the Parks & Recreation Commission meeting

Meeting Notes:

In attendance:

Jack Smiley Nahid Sanii-Yahyai, Curtis Freeman, Jan Piert, Juan Bradford, Bernice Lindke

The purpose of the meeting was to discuss a preliminary schedule for the committee.

It was decided that the first order of business was to visit the property. A site visit was scheduled for **Wednesday, July 31st, at 9 a.m.** We will meet at the Parks & Recreation office on Clark Road so that we can carpool in the Parks & Rec van.

Bernice mentioned that there have been a lot of good suggestions on Nextdoor. Jack indicated that he had written most of those down for future reference. Since a number of people on Nextdoor have suggested that some part of the property should be used for farming or community gardens, Jack thought that it would be a good idea to visit the Tillian Farm which is owned and run by Ann Arbor Township. Tillian Farm leases out space to beginning farmers. (The Tillian Farm Development Center is now called the Ann Arbor Township Farm.)

It is expected that much of the farm land will continue to be leased next year. Questions were raised about the best way to reach out to potential farmers. RFP? Other? We should try to make farm lease decisions by the end of the year to give farmers ample time to plan.

Public meetings should also be scheduled after the summer. It was suggested that it would be good to have some type of preliminary plan so that people would have something on which to react. It also might help stimulate ideas.

Public Meeting(s) - September, October ??

Notes taken by Jack Smiley

10 A.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ALLOCATE OPERATIONAL FUNDS TO THE SUPERIOR
TOWNSHIP PARKS AND RECREATION DEPARTMENT FOR MANAGEMENT AND
COORDINATION OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDED
PROGRAMS**

RESOLUTION NUMBER: 2024-57

DATE: SEPTEMBER 16, 2024

WHEREAS, the Charter Township of Superior recognizes that the Parks and Recreation Department plays an essential role in the well-being of the community, enhancing the quality of life for residents through the provision of recreational programs, management of parks, and stewardship of public spaces; and,

WHEREAS, the Charter Township of Superior Parks and Recreation Department is responsible for coordinating and managing various recreational programs and activities that promote health, wellness, and community engagement, including but not limited to youth sports programs, seasonal activities, senior programs, and environmental preservation efforts; and

WHEREAS, the Township has allocated funds through the American Rescue Plan Act (ARPA) to support a variety of programs aimed at mitigating the impacts of the COVID-19 pandemic, including public health initiatives, infrastructure improvements, and recreational activities that foster community recovery and resilience; and,

WHEREAS, the Charter Township of Superior Parks and Recreation Department has undertaken the responsibility of managing and coordinating several ARPA-funded programs, which require significant time, resources, and expertise to ensure the successful implementation and ongoing operation of these projects; and,

WHEREAS, the Board of Trustees recognizes the importance of providing sufficient operational support to the Parks and Recreation Department as it continues to oversee these ARPA-related programs, ensuring that they are administered efficiently and in accordance with the objectives of the ARPA funding.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees hereby allocates ARPA funds to the Charter Township of Superior Parks and Recreation Department for the purpose of managing and coordinating ARPA-funded programs and projects in the amount of \$25,000.00;

BE IT FURTHER RESOLVED that these operational funds shall be utilized by the Parks and Recreation Department to cover costs associated with staffing, materials, and other necessary resources to ensure the successful execution of ARPA projects in alignment with the Township's goals for community recovery and enhancement.

FINALLY, the Superior Township Parks and Recreation Department shall continue to report to the Board of Trustees on the status and progress of ARPA-funded programs and provide updates on the use of operational funds allocated under this resolution.

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
08/27/2024	GENL	48206	SEPT 24-GBP	DELTA DENTAL	Fund: 508 PARKS & RECREATION DENTAL INSURANCE - SEPTEMBER 2024	123.050	000	57.06
08/27/2024	GENL	48214	36500	MARGOLIS COMPANIES, INC.	MULCH	934.000	770	8.50
			36496		MULCH	934.000	770	8.50
					CHECK GENL 48214 TOTAL FOR FU			17.00
08/27/2024	GENL	48216	SEPT 24	MEDMUTUAL LIFE	LIFE INSURANCE - SEPT 2024	123.050	000	11.35
08/27/2024	GENL	48218	1163868	PARKWAY SERVICES	PORTAJOHN @ FIREMAM'S PARK	806.000	770	130.00
08/27/2024	GENL	48223	INV270296359	SUPERIOR TOWNSHIP CREDIT CARDZOOM	-AUGUST 2024	214.101	000	15.99
08/27/2024	GENL	48224	82924-GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/29/24 PAYROLL	214.704	000	12,474.26
08/27/2024	GENL	48225	I082224-02 I081124-01	SUPERIOR TWP UTILITY DEPARTMEJUAN CELL PHONE	- AUG 24 2024 RENT	850.000 940.000	752 752	49.89 7,000.00
					CHECK GENL 48225 TOTAL FOR FU			7,049.89
08/27/2024	GENL	48227	SEPT -24	VSP INSURANCE CO	VISION INSURANCE - SEPT 2024	123.050	000	15.73
08/27/2024	GENL	48229	10961407-00	WEINGARTZ	EXMARK MOWER BLADES	934.000	770	191.94
08/27/2024	GENL	48230	170802	YPSILANTI ACE HARDWARE	SHOP TOOLS	752.000	770	21.99
09/04/2024	GENL	48232	99357180	WEX BANK	FUEL - AUGST 2024	754.000	770	559.41
09/04/2024	GENL	48238	12652526	CERTASITE, LLC	FIRE EXTINGUISHER INSPECTIONS	806.000	770	84.20
09/04/2024	GENL	48241	22808651-1	FUNFLICKS OUTDOOR MOVIES	MOVIES IN THE PARK - SEPTEMBER BALA	806.000	756	380.01
09/04/2024	GENL	48243	2014720	HOME DEPOT CREDIT SERVICES	SHOP /OPERATING SUPPLIES	752.000	770	388.33
09/04/2024	GENL	48249	AUG 24-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - AUGST 2024	214.704	000	1,580.50
			AUG 24-GBP		PENSION /HCSP - AUGST 2024	214.704	000	1,665.34
			AUG 24-GBP		PENSION /HCSP - AUGST 2024	214.704	000	300.00
					CHECK GENL 48249 TOTAL FOR FU			3,545.84
09/04/2024	GENL	48250#	24802	TAZ NETWORKS, INC	NETWORK FLAT FEE -SEPTEMBER 2024	806.000	752	43.76
			24802		NETWORK FLAT FEE -SEPTEMBER 2024	806.000	770	43.76
					CHECK GENL 48250 TOTAL FOR FU			87.52
09/04/2024	GENL	48251	170922	YPSILANTI ACE HARDWARE	PAINT & SANDPAPER	752.000	770	12.98
			170951		DIXBORO HANDRAIL HARDWARE	752.000	770	2.88

Handwritten initials/signature

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
				CHECK GENL 48251	TOTAL FOR FU			15.86
09/10/2024	GENL	48252	30946479	ABSOPURE WATER COMPANY	COOLER RENTAL - AUGUST 2024	752.000	770	12.00
09/10/2024	GENL	48263	AUG 24-P	DTE ENERGY	ELECTRIC - PARKS BARN - AUG 24	920.000	770	29.38
09/10/2024	GENL	48280	91224	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/12/24 PAYROLL	214.704	000	12,017.92
Total for fund 508 PARKS & RECREATION								37,105.68

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

INCOMPLETE

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 08/31/2024	ACTIVITY FOR MONTH 08/31/24	AVAILABLE BALANCE	% BDCI USED	YTD BALANCE 08/31/2023
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-664.000	INTEREST/DIVIDENDS	4,000.00	4,000.00	8,078.25	701.93	(4,078.25)	201.96	3,128.26
508-000-669.000	INVESTMENT EARNINGS	15,000.00	15,000.00	7,908.23	1,698.73	7,091.77	52.72	10,849.72
508-000-674.000	DONATIONS	1,200.00	1,200.00	5,485.33	3,158.08	(4,285.33)	457.11	1,205.00
508-000-687.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	0.00	0.00	0.00	0.00	64.45
508-000-691.101	GENERAL FUND CONTRIBUTION	397,601.00	397,601.00	265,067.32	33,133.42	132,533.68	66.67	215,939.36
508-000-692.101	RES #2021-20 ADD'L \$ FROM GEN	21,602.00	21,602.00	10,801.00	0.00	10,801.00	50.00	9,487.50
508-000-699.999	APPROPRIATION FROM FUND BALANC	5,000.00	7,089.00	0.00	0.00	7,089.00	0.00	0.00
Total Dept 000 - REVENUE		444,403.00	446,492.00	297,340.13	38,692.16	149,151.87	66.59	240,674.29
TOTAL REVENUES								
		444,403.00	446,492.00	297,340.13	38,692.16	149,151.87	66.59	240,674.29
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-728.000	POSTAGE	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		800.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	87,845.00	87,845.00	60,815.70	10,135.95	27,029.30	69.23	31,577.40
508-752-703.001	COMMISSION STIPENDS	20,053.00	20,248.00	12,460.00	1,773.82	7,788.00	61.54	11,585.60
508-752-703.002	CONTROLLER SALARY	0.00	0.00	0.00	0.00	0.00	0.00	8,604.05
508-752-709.000	FICA	21,397.00	21,408.00	14,625.26	2,818.55	6,782.74	68.32	13,238.64
508-752-715.000	PENSION	27,300.00	27,300.00	17,441.70	3,245.84	9,858.30	63.89	16,476.88
508-752-725.000	TAXABLE BENEFITS	16,344.00	18,303.00	12,084.90	1,014.15	6,218.10	66.03	9,575.32
508-752-725.001	HOSP	3,600.00	3,600.00	2,400.00	300.00	1,200.00	66.67	2,400.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	516.20	0.00	483.80	51.62	418.78
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,050.00	0.00	150.00	87.50	1,050.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	478.00	59.75	3,022.00	13.66	1,835.54
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	26.96	0.00	273.04	8.99	36.87
508-752-840.002	DENTAL INSURANCE	728.00	685.00	456.48	57.06	228.52	66.64	441.44
508-752-840.003	VISION INSURANCE	208.00	189.00	125.84	15.73	63.16	66.58	125.84
508-752-840.004	LIFE INSURANCE	150.00	136.00	90.80	11.35	45.20	66.76	90.80
508-752-850.000	TELECOMMUNICATIONS	700.00	700.00	399.06	49.89	300.94	57.01	398.17
508-752-851.000	POSTAGE	0.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-860.000	TRANSPORTATION	1,800.00	1,800.00	702.16	129.31	1,097.84	39.01	984.48
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	410.00
508-752-910.000	TRAINING	1,400.00	1,400.00	70.00	0.00	1,330.00	5.00	1,060.50
508-752-915.000	MEMBERSHIPS & DUES	650.00	650.00	655.00	0.00	(5.00)	100.77	500.00
508-752-934.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-935.000	INSURANCE & BONDS	11,025.00	11,025.00	8,224.88	1,095.14	2,800.12	74.60	6,599.17
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	7,000.00	7,000.00	0.00	100.00	6,000.00
508-752-955.000	MISC. EXPENSE	0.00	200.00	0.00	0.00	200.00	0.00	0.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		207,700.00	210,589.00	139,622.94	27,706.54	70,966.06	66.30	113,391.48
Dept 754 - RECREATION								

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PERIOD ENDING 08/31/2024

INCOMPLETE

GL NUMBER	DESCRIPTION	2024		ACTIVITY FOR MONTH	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 08/31/2023
		ORIGINAL BUDGET	2024 AMENDED BUDGET				
Fund 508 - PARKS & RECREATION							
Expenditures							
508-754-717.000	TAXABLE BENEFITS	200.00	0.00	0.00	0.00	0.00	0.00
508-754-860.000	TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00
Total Dept 754 - RECREATION		800.00	0.00	0.00	0.00	0.00	0.00
Dept 755 - PARK MAINTENANCE							
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	0.00	0.00	0.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00
Total Dept 755 - PARK MAINTENANCE		600.00	0.00	0.00	0.00	0.00	0.00
Dept 756 - RECREATION							
508-756-703.000	SALARIES	14,177.00	14,177.00	1,817.39	10,056.25	29.07	13,177.09
508-756-725.000	TAXABLE BENEFITS	0.00	200.00	0.00	200.00	0.00	0.00
508-756-740.004	SAND-GRAVEL-BARK-SOIL	8,000.00	0.00	0.00	0.00	0.00	0.00
508-756-752.000	OPERATING SUPPLIES	4,200.00	4,200.00	0.00	2,424.73	42.27	1,472.89
508-756-806.000	PROFESSIONAL SERVICES - OTHER	8,000.00	8,000.00	380.01	4,079.94	49.00	1,813.57
508-756-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00
508-756-934.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0.00	0.00
508-756-955.000	SIGNAGE	2,000.00	2,000.00	0.00	1,458.00	27.10	546.75
Total Dept 756 - RECREATION		36,377.00	29,177.00	2,197.40	18,818.92	35.50	17,010.30
Dept 770 - PARK MAINTENANCE							
508-770-703.000	SALARIES	141,711.00	141,711.00	22,406.94	39,762.17	71.94	99,322.54
508-770-725.000	TAXABLE BENEFITS	1,803.00	1,803.00	0.00	228.65	87.32	984.73
508-770-740.003	HERBICIDE (NON-SELECTIVE)	0.00	500.00	0.00	500.00	0.00	0.00
508-770-752.000	OPERATING SUPPLIES	5,775.00	5,775.00	583.81	1,081.11	81.28	2,553.60
508-770-754.000	FUEL-LUBRICANTS	6,825.00	6,825.00	559.41	2,852.11	58.21	4,001.91
508-770-767.000	UNIFORMS	800.00	800.00	173.00	627.00	21.63	(127.12)
508-770-805.000	CONTROLLED BURNS	5,800.00	5,800.00	0.00	5,800.00	0.00	4,500.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	2,757.96	(3,891.33)	255.65	1,173.28
508-770-850.000	TELECOMMUNICATIONS	1,800.00	1,800.00	380.29	1,419.71	21.13	34.84
508-770-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00
508-770-910.000	TRAINING	700.00	700.00	0.00	55.00	92.14	625.00
508-770-920.000	UTILITIES	500.00	500.00	29.38	293.32	41.34	196.04
508-770-934.000	REPAIR & MAINTENANCE	13,112.00	13,112.00	3,401.31	(5,362.99)	140.90	15,830.64
508-770-934.001	SAND-GRAVEL-BARK-SOIL	5,500.00	5,500.00	0.00	5,500.00	0.00	30.00
508-770-955.000	SIGNAGE	800.00	800.00	0.00	800.00	0.00	0.00
508-770-985.000	EQUIPMENT OVER \$5,000	0.00	0.00	0.00	(5,697.00)	100.00	0.00
508-770-986.000	EQUIPMENT UNDER \$5,000	4,500.00	4,500.00	319.99	2,968.49	34.03	1,202.97
Total Dept 770 - PARK MAINTENANCE		192,126.00	192,726.00	30,058.80	47,036.24	75.59	130,328.43
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT							
508-771-752.000	OPERATING SUPPLIES	0.00	8,000.00	0.00	4,685.46	41.43	0.00
508-771-951.000	PROJECTS	6,000.00	6,000.00	0.00	740.44	87.66	0.00
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		6,000.00	14,000.00	0.00	5,425.90	61.24	0.00

PERIOD ENDING 08/31/2024

INCOMPLETE

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 08/31/2024	ACTIVITY FOR MONTH 08/31/24	AVAILABLE BALANCE	% BDC USED	YTD BALANCE 08/31/2023
		ORIGINAL BUDGET	2024 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
TOTAL EXPENDITURES		444,403.00	446,492.00	304,244.88	59,962.74	142,247.12	68.14	260,730.21
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		444,403.00	446,492.00	297,340.13	38,692.16	149,151.87	66.59	240,674.29
TOTAL EXPENDITURES		444,403.00	446,492.00	304,244.88	59,962.74	142,247.12	68.14	260,730.21
NET OF REVENUES & EXPENDITURES		0.00	0.00	(6,904.75)	(21,270.58)	6,904.75	100.00	(20,055.92)