

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
AUGUST 19, 2024
PROPOSED MINUTES
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 P.M. on August 19, 2024, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Trustee Rhonda McGill.

Absent: Trustee Bill Secrest.

4. PRESENTATIONS AND PUBLIC HEARINGS

A. TRADESCOUTS: PASTOR HAROLD WIMBERLY, CHRISTIAN LOVE FELLOWSHIP

A video presentation took place followed by a verbal presentation.

- Cassandra Vaughn, Executive Director of TradeScouts, introduced the TradeScouts program, emphasizing its grassroots approach to bridging the skilled trades gap among middle and high school students. The program, inspired by her husband's research on the skilled trades gap in Detroit, aims to expose students to various trades through hands-on learning with tools and career exploration. She highlighted the program's unique approach, which combines social-emotional learning with practical skills. For example, students are tasked with designing and budgeting a home, helping them understand real-world applications of their skills. Vaughn emphasized the transformative impact of the program, noting that students learn valuable life skills that extend beyond the classroom. She concluded by stressing the importance of investing in such programs to foster community development.
- Treasurer Lewis expressed enthusiasm for the program, noting familiarity with Mr. Vaughn's work and its impact. She inquired about the percentage of Charter Township of Superior residents participating in the program and the anticipated number of participants for the upcoming sessions.
- Pastor Harold Wimberly responded that out of the twelve students in the current session, seven were from the local area, and others were from nearby communities. He emphasized the importance of commitment from both students and parents in the program, noting that the students came from various backgrounds, including as far as Highland Park. He mentioned that despite funding challenges, the program remains dedicated to serving the community.

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- Clerk Findley added that the funds being requested were already allocated to the Eastern Washtenaw Community and Recreation Center and highlighted the need for activities like TradeScouts, especially in anticipation of the new Eastern Washtenaw Community and Recreation Center.
- Supervisor Schwartz asked about the program's structure, specifically whether it was designed to run as a fall and winter semester program. He also inquired if the same students would continue in both semesters.
- Pastor Harold Wimberly explained that while the program is planned in semesters, they aim to have different students in each session to broaden the impact. He highlighted the need to capture the interest of students early on, showing them the potential careers in skilled trades.
- Clerk Findley reiterated the importance of these activities in keeping the community engaged, especially as the new Eastern Washtenaw Community and Recreation Center is being developed.
- Trustee Lindke asked if there could be a focus on increasing the participation of Charter Township of Superior kids in future sessions.
- Pastor Harold Wimberly assured that they would target more local students, especially with the expansion of the program into schools.
- Treasurer Lewis inquired about the program's attendance criteria.
- Pastor Harold Wimberly explained that the program enforces strict attendance policies, treating it like a real-world job experience with limited allowances for absences.

5. ADOPTION OF AGENDA

It was moved by Trustee McGill supported by Trustee Lindke, to adopt the agenda.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Steve Schultz, Eastbrook St., expressed dissatisfaction with trash collection services and gave suggestions on improving communication.
- Brenda Baker, Ashton Ct., spoke on behalf of the Committee to Promote Superior Township (C2PST).
- Ramona Parker Hayden, Stamford Rd., raised concerns with the financial status of the Township and gave suggestions.
- Emily Dabish Yahkind, Beaumont Dr., spoke about her vision for the Township as the Supervisor-Elect.
- Bill Sowerby, Woodhill Cir., expressed dissatisfaction with trash collection services.
- Jeff, Zoom, expressed dissatisfaction with the results of the August 6, 2024, State Primary.

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7. CONSENT AGENDA

It was moved by Trustee McGill supported by Trustee Caviston to approve the consent agenda with the following amendments:

1. Removal of the following Reports:
 - A. Utility Department Report
 - B. Clerk's Update on August 6th, State Primary
 - C. Controllers Report
 - D. Supervisor's Report
2. Corrections of Minutes:
 - A. July 15, 2024, Regular Meeting

The motion to approve the consent agenda carried by unanimous vote.

A. APPROVAL OF MINUTES

1. JULY 9, 2024, SPECIAL MEETING
2. JULY 15, 2024, REGULAR MEETING
3. JULY 23, 2024, SPECIAL MEETING

B. REPORTS

1. SUPERVISOR
2. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE
3. RECREATION/EASTERN WASHTENAW COMMUNITY AND RECREATION CENTER UPDATE – LYNETTE FINDLEY
4. DEPARTMENTAL REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT'S REPORT, ASSESSING REPORT
5. CLERK'S UPDATE ON AUGUST 6TH, STATE PRIMARY
6. TREASURER'S RECONCILIATION
7. TREASURER'S INVESTMENT REPORT
8. CONTROLLER'S REPORT
9. MONTHLY FINANCIAL REPORTS, JULY

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C. COMMUNICATIONS

- 1. C2PST (COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP)**
- 2. MICHIGAN DEPARTMENT OF LABOR & ECONOMIC OPPORTUNITY (LEO)**

8. ITEMS REMOVED FROM THE CONSENT AGENDA

A. UTILITY DEPARTMENT REPORT

- Trustee McGill informed the Board that Mary Burton, Utilities Director, was unable to attend the meeting due to a family bereavement. She extended the Board's condolences to Mary and her family during this time. McGill then addressed the Utilities Department's ongoing issues, specifically the need for meter replacements at Trinity Health. She reminded the Board that last month, Mary Burton had discussed water loss issues, revealing that some meters at Trinity Health were not functioning properly, leading to inflated water bills within the Township. McGill stressed the importance of the Board's support for the Utilities Department in addressing water loss issues and ensuring the necessary meter replacements are carried out.
- Supervisor Schwartz acknowledged the situation, noting that meter replacements are typically managed as standard procedure.
- Trustee McGill highlighted that Trinity Health has been reluctant to cover the costs for the necessary meter replacements, emphasizing the need for the Board to address this issue directly with Trinity Health.
- Supervisor Schwartz concurred, stating that the matter would need to be formally addressed with Trinity Health.
- Trustee McGill reiterated the importance of the Board's continued support for Rickey Harding, Maintenance Superintendent, and Mary Burton as they implement a plan to resolve the issue with Trinity Health.

B. CLERKS UPDATE ON AUGUST 6TH, STATE PRIMARY

- Trustee McGill expressed gratitude to Clerk Findley and her team for running a well-organized election. McGill acknowledged the hard work of the Clerk's team and mentioned that she had read the election report. While noting that there were some concerns within the report, McGill hoped that these issues would be resolved quickly and efficiently. She emphasized her appreciation for the effort and dedication shown by Clerk Findley and her team.
- Clerk Findley responded with a brief comment, thanking Trustee McGill for the acknowledgment. She urged everyone to read the entire election report, highlighting its importance. She shared a personal reflection, mentioning that she recently celebrated her 70th birthday and that her last eight years as an elected official had been the worst profession experience of her entire life. Clerk Findley expressed disappointment with certain actions that took place during the August election, alluding to inappropriate conduct by some individuals, though she chose not to go into detail. She concluded by encouraging everyone to review the report in detail.
- Trustee McGill reiterated the importance of reading the report and once again thanked Clerk Findley and her team for their efforts.

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C. CONTROLLERS REPORT

- Trustee McGill questioned whether the job recommendation had been opened as planned, especially since it was almost September. She expressed concerns that the process to hire a Controller should have already begun.
- Clerk Findley emphasized the urgency of addressing the Controller situation, noting that this was the third or fourth meeting without a Controller present. She suggested that the issue needed to be resolved immediately, not postponed until after the next township officials took office in November. She believes that the current situation allowed the Township to be taken advantage of.
- Trustee McGill expressed disappointment, especially since important issues were on the agenda.
- Supervisor Schwartz stated he would give the Controller a quick call, though he acknowledged that this should not have been necessary.
- Trustee Lindke supported the need for a Controller to be onsite, stating that it would greatly benefit the Township. She mentioned discussing a potential candidate from a company currently doing business with another township, highlighting the importance of having local, professional support.
- Trustee Lindke continued, asking about recent changes in the Utilities budget, particularly regarding a new \$16,000.00 allocation for mileage, which had not been in the previous budget. She also inquired about a reduction of \$38,000.00 for "forfeited funds to use," seeking clarification on what that meant.
- Treasurer Lewis suggested that the \$38,000.00 could be related to someone no longer receiving certain benefits. She also noted that when she contacts the Controller with questions, he responds immediately.
- Trustee Lindke emphasized the critical nature of the Controller position for local government. She pointed out that having someone local could have prevented past issues and urged the incoming leadership to assess security protocols, including building security and access controls.
- Treasurer Lewis agreed, expressing her preference for better security measures, such as locked doors and clear control over who has access to keys.
- Trustee Lindke echoed the need for improved security, citing specific concerns about open windows and unsecured offices.
- Treasurer Lewis agreed again, stating that people should not have the freedom to walk into secure areas without proper authorization.
- Trustee McGill emphasized that such unrestricted access should not be allowed.
- Treasurer Lewis agreed, reinforcing the need for stricter controls over who can enter certain areas within the Township building.
- Trustee Lindke concluded by highlighting the ongoing security concerns, including unsecured offices and the potential risks involved. She expressed hope that the new administration would address these issues comprehensively.

D. SUPERVISOR'S REPORT

- Supervisor Schwartz began by addressing the completion of the Plymouth Road path and the recent repair of the pothole on MacArthur Blvd and Clark Rd. He mentioned that the Washtenaw County Road Commission took care of the pothole repair a couple of weeks ago, including resetting the drain.
- Claire Martin from OHM confirmed that only punch list items were left to complete on the Plymouth Road path.

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- Supervisor Schwartz discussed complaints from two residents about the proximity of the new pedestrian path to their homes, leading to an increase in people cutting through their backyards. He suggested installing a fence along the path to address the issue and mentioned that he would bring a formal bid to the Board in September. He also suggested replanting trees along Plymouth Road to address concerns about removed trees and discussed extending the sidewalk from the crosswalk at Cherry Hill and Plymouth Road to Short Street.
- Trustee McGill asked whether it made sense to install the fence now or if it would be better to wait until any ongoing construction was completed.
- Supervisor Schwartz responded that the installation of the fence wouldn't interfere with construction since it only required minimal equipment.
- Supervisor Schwartz then addressed the \$93,500.00 in damages demanded by Washtenaw County Parks and Recreation due to delays caused by the Township. He explained that these costs were reasonable according to OHM, and he asked the Board whether they wanted to approve the costs that night or wait until September. He also mentioned that the costs would be included as an item of damage in an ongoing lawsuit.
- Clerk Findley insisted on more information and requested two more bids for the fencing, noting that only one bid had been offered as an example.
- Supervisor Schwartz clarified that he intended to get more bids for the fencing and reiterated the issue with the County.
- Trustee McGill noted the amount of \$93,500.00 and expressed a need for more information before making a decision.
- Supervisor Schwartz explained that he had only received the information on August 15th, so there hadn't been much time for review. He offered to table the decision until September or to address it that night.
- Treasurer Lewis asked if holding off on the decision would cost the Township more money.
- Supervisor Schwartz noted that delaying the decision by a month would not incur additional costs, but he emphasized the good relationship the Township had with the Washtenaw County Parks department and the need to address the issue promptly.

It was moved Trustee Lindke supported by Trustee McGill to approve the payment of \$93,500.00 in damages to Washtenaw County Parks and Recreation due to delays caused by the Township (and to instruct legal counsel to include this amount as an item of damage in the ongoing lawsuit, with the understanding that the Township will seek reimbursement for some or all of the costs as appropriate).

Roll Call

Ayes: Treasurer Lewis
Trustee Lindke
Trustee McGill
Supervisor Schwartz
Trustee Caviston
Clerk Findley

Nays: None.

Motion carried by unanimous vote.

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9. UNFINISHED BUSINESS

A. APPOINTMENT PROCESS TO SUPERIOR TOWNSHIP ROAD COMMITTEE

- Supervisor Schwartz suggested those with a background in engineering or road work. The committee would review PACER information from the Washtenaw County Road Commission and advise on prioritizing roads for reconstruction, repair, or maintenance. He highlighted the importance of having qualified individuals to guide these decisions. He emphasized the importance of making it an open process, allowing at least one month for consideration, and possibly establishing the committee by September or October.

10. NEW BUSINESS

A. RESOLUTION 2024-51, BUDGET AMENDMENTS FOR ALL FUNDS

It was moved by Trustee McGill supported by Trustee Lindke to table the resolution to the September 16, 2024, regular meeting.

**~~CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN~~**

~~BUDGET AMENDMENTS FOR ALL FUNDS~~

~~RESOLUTION NUMBER: 2024-51~~

~~DATE: AUGUST 19, 2024~~

~~**WHEREAS**, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current spending, and~~

~~**WHEREAS**, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide for the needs of the Township, and~~

~~**WHEREAS**, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2024 and offers the following budget amendments.~~

~~**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached spreadsheet.~~

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The motion carried by unanimous vote.

B. RESOLUTION 2024-52, APPROVE CLR (COMMUNITY. LEADERSHIP. REVOLUTION) PROGRAMMING PROPOSAL

- Jamal Bufford, Director of the Washtenaw County Chapter of My Brother's Keeper, introduced the initiative, explaining its mission to support young Black and Brown children in overcoming barriers related to criminal legal inequity, economic inequity, and educational inequity. He highlighted the organization's work during the COVID-19 pandemic, providing relief in the form of masks, gloves, and cleaning supplies in MacArthur and Sycamore Meadows. Bufford shared the origins of their community engagement efforts, which began in response to concerns about gun violence and the need for safe outdoor activities for children.
- Justin Harper elaborated on the program's focus on social-emotional learning, nutrition, and sports. He mentioned the addition of new activities, such as mindfulness, yoga, breakdancing, and music, aimed at providing children with a well-rounded experience. Mr. Harper emphasized the importance of teaching life skills through sports and other activities, helping children apply lessons like perseverance to their lives.
- Terry Jackson, Site Director at CLR for Carrot Way in Ann Arbor, shared his experience working with the children through the program. He highlighted the positive impact it had on the children and his personal fulfillment in being part of it.
- Alicia Spencer, CLR, recounted how she became involved after dropping off her son at the program. She expressed her enjoyment in working with the children on arts and crafts and teaching them about affirmations.
- Trustee McGill acknowledged the impact of My Brother's Keeper and expressed her gratitude for their work, particularly at South Point Scholars and in various neighborhoods like Sycamore Meadows, Danbury Park, and Arbor Woods. She emphasized the importance of their efforts in filling the gap in the community before the completion of the Eastern Washtenaw Community and Recreation Center.
- Treasurer Lewis asked if the funding request was for an annual stipend.
- Jamal Bufford clarified that the request was for a calendar year, covering 36 weeks of programming, with breaks for holidays.
- Trustee McGill supported the initiative and mentioned the possibility of making the funding annual. However, Bufford clarified that this request was specifically for the upcoming school year.
- Supervisor Schwartz supported the initiative but expressed a desire for more written reports about their activities, noting the significant funding being provided.
- Jamal Bufford mentioned that there had been a written report submitted previously.

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- Several Board members agreed that there were reports submitted.
- Trustee Lindke suggested extending the contract to two years, given the availability of ARPA funds and the positive impact of the program. She added considerations about the contractual obligations and the need to sign contracts by December 31st 2024 for ARPA funding.
- Clerk Findley added that the program was part of the Eastern Washtenaw Community and Recreation Center's activities and should be considered in that context.
- Supervisor Schwartz expressed his disagreement and believed it should be one year and the requestors come back next year and request again.

The following resolution was moved by Trustee Lindke supported by Clerk Findley with the amendment that the contract would be extended and funded for two years.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE CLR (COMMUNITY. LEADERSHIP. REVOLUTION.)
ACADEMY PROGRAMMING CONTRACT**

RESOLUTION NUMBER: 2024-52

DATE: AUGUST 19, 2024

WHEREAS, the Charter Township of Superior Board of Trustees recognizes the importance of promoting youth sports, wellness, and community engagement in underserved communities, and;

WHEREAS, CLR Academy, supported by Washtenaw My Brother's Keeper and AFC Ann Arbor, offers a free youth sports and wellness academy focused on providing mentorship, coaching, and guidance for children in grades K-8, particularly targeting the most underserved Black and Brown youth, and;

WHEREAS, CLR Academy's program is rooted in restorative justice circle work, conflict resolution, and mindfulness techniques, including yoga, journaling, and meditation, while also providing sports sampling, nutrition education, and exposure to new activities throughout the summer, and;

WHEREAS, CLR Academy not only provides free sports equipment, snacks, and books, but also organizes author meet-and-greets, community readings, and diverse cultural experiences such as breakdancing and the Black Mobile History Museum, thereby introducing students to holistic healthy lifestyles and empowering them with new opportunities, and;

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WHEREAS, CLR Academy has achieved significant success, with over 650 contacts with youth participants during the past year of programming at South Pointe Scholars, demonstrating the positive impact of its services on the community, and;

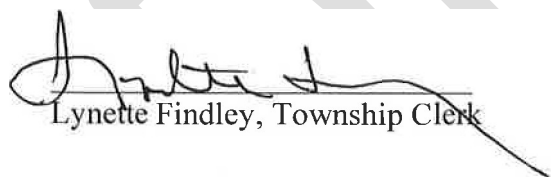
WHEREAS, the annual cost of CLR Academy's programming is \$88,240.00, which includes expenses for location fees, healthy snacks, sports equipment, books, partner organizations, guest presenters, transportation, and staffing, all aimed at ensuring the success and sustainability of the program;

NOW, THEREFORE, BE IT RESOLVED the Charter Township of Superior Board of Trustees approves the annual cost of \$88,240.00 for CLR Academy's programming *for a two-year contract totaling \$176,480.00*. Additionally, the Charter Township of Superior Board of Trustees recognizes the value it brings to the community, particularly in serving the needs of underserved Black and Brown youth by providing them with consistent mentorship, physical activity, and educational opportunities.

BE IT FURTHER RESOLVED that the funding for this program, as part of the Eastern Washtenaw Community and Recreation Center's allocation, will be provided through the American Rescue Plan Act (ARPA).

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 19, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

08/19/2024
Date Certified

Roll Call

Ayes: Treasurer Lewis
Trustee Lindke
Trustee McGill
Clerk Findley

Nays: Supervisor Schwartz
Trustee Caviston

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The motion carried by majority vote.

**C. RESOLUTION 2024-53, APPROVE FUNDING FOR THE TRADESCOUTS
BUILDING TRADES PROGRAM FOR FALL 2024 AND WINTER 2025**

The following resolution was moved by Trustee Lindke supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE FUNDING FOR THE TRADESCOUTS BUILDING
TRADES PROGRAM FOR FALL 2024 AND WINTER 2025**

RESOLUTION NUMBER: 2024-53

DATE: AUGUST 19, 2024

WHEREAS, the Christian Love Fellowship Church, located at 1601 Stamford Rd, Ypsilanti, MI 48198, under the leadership of Senior Pastor Harold Wimberly, has successfully piloted a Building Trades Program for middle school students (6th through 8th grade) from the 48197 and 48198 areas during February 2024, and

WHEREAS, this program provided these students with valuable education and training in the trades, acknowledging that not all students will pursue a four-year college degree and that the trades offer a viable and prosperous career path, and

WHEREAS, the Christian Love Fellowship Church, in collaboration with Trades Programs for Youth & Adults (TPYA), has developed a comprehensive plan for the TradesScouts Fall 2024 program, "Home is Where the Heart Is," and the TradesScouts Winter 2025 program, "Building A Building," both of which aim to provide practical classroom and hands-on instruction in building trade tools and skills, and

WHEREAS, the TradesScouts Fall 2024 program focuses on teaching practical home repair techniques and basic homeownership understanding, while the Winter 2025 program will emphasize construction building tied to the commercial side of skilled trades, including bridge design, brick/masonry work, and commercial carpentry skills, and

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WHEREAS, these programs not only impart technical skills but also emphasize the importance of workplace etiquette, soft skills, teamwork, leadership, and carpentry math, reinforcing the program's motto, "Think It Through," in every lesson to promote healthy problem-solving and decision-making skills, and

WHEREAS, the TradesScouts programs will engage middle school students as part of a Scouting team and include high school students as apprentices to Skilled Trades Building Captains, providing a valuable opportunity for mentorship and practical experience, with professional builders and carpenters serving as role models, and

WHEREAS, the expected outcomes of the TradesScouts programs include increased knowledge and awareness of the building and trades industry, enhanced usage of hand tools, improved teamwork and leadership skills, and a greater understanding of career options within the trades, and

WHEREAS, these programs have garnered support and partnerships with organizations such as Habitat for Humanity, Home Depot, MakerWorks (Ann Arbor), and Eastern Michigan University-Science & Technology-Construction Program, further enhancing their impact and reach within the community, and

WHEREAS, the Christian Love Fellowship Church and TPYA have outlined a detailed budget requiring \$80,000.00 to operate the Fall 2024 and Winter 2025 sessions effectively, and

WHEREAS, these programs align with the goals of the Charter Township of Superior to support youth development, promote equitable educational opportunities, and provide direct interaction and mentorship from professionals of color in the building and trades industry.

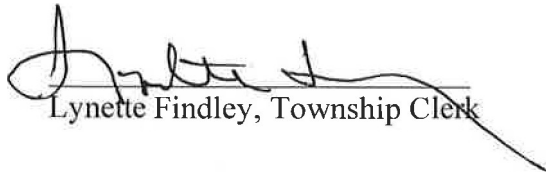
NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees, in collaboration with the Eastern Washtenaw Community and Recreation Center Advisory Committee, expresses its strong support for the Christian Love Fellowship Church Building Trades Program and the TradesScouts Fall 2024 and Winter 2025 programs, and approves financial assistance of \$80,000.00 to facilitate the continuation of these important initiatives, with the funds to be allocated for the Fall 2024 and Winter 2025 sessions as outlined in the detailed program budget.

BE IT FURTHER RESOLVED that the funding for this program, as part of the Eastern Washtenaw Community and Recreation Center's allocation, will be provided through the American Rescue Plan Act (ARPA).

CERTIFICATION STATEMENT

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I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 19, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

08/19/2024
Date Certified

Roll Call

Ayes: Trustee Lindke
Treasurer Lewis
Trustee McGill
Clerk Findley
Supervisor Schwartz

Nays: Trustee Caviston

The motion carried by majority vote.

D. RESOLUTION 2024-54, APPROVE THE CIVIC DUTY EDUCATION NIGHT SERIES FUNDING

- Trustee McGill explained that the Civic Duty Education Night Series is an extension offered through Survivors Speak, focusing on civic duty engagement, particularly voting rights and workshops for the upcoming General Election in November.
- Trische Duckworth, Survivors Speak CEO, shared that the Civic Duty Education Nights aim to engage voters by educating them about voting and encouraging participation in decision-making processes. She noted that they host events in community areas such as the Parkridge Eastern Washtenaw Community and Recreation Center, Willow Run, Christian Love Fellowship and Sycamore Meadows to reach disengaged voters.
- Supervisor Schwartz inquired if the funding request of \$10,500.00 was for county-wide activities.
- Trische Duckworth clarified that the funding is specifically for Sycamore Meadows and mentioned that they have additional funding for events on the south-side of the County.
- Supervisor Schwartz asked if the Charter Township of Superior would be the only funder.
- Trische Duckworth confirmed that while United Way has funded their work for the year, they are trying to engage the entire County, which may use other funds.

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The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING THE CIVIC DUTY EDUCATION NIGHT SERIES AND
FUNDING ALLOCATION**

RESOLUTION NUMBER: 2024-54

DATE: AUGUST 19, 2024

WHEREAS, Survivors Speak is an agency dedicated to addressing social injustices and bringing voice to taboo topics through various creative platforms, including the arts, community conversations, and mobilization efforts, and

WHEREAS, Survivors Speak, with the support of Black Voters Matter Fund (BVMF) and the United Way of Washtenaw County, initiated the "Civic Duty Education Night Series" during the 2023/24 season, an outreach effort aimed at engaging disenfranchised communities around voting and civic involvement beyond the ballot, and

WHEREAS, this series was held in three different locations within communities where decisions are often made by legislators without the direct input of those most affected, leading to a cycle of disengagement from the civic process, particularly in lower-income areas, and

WHEREAS, the Civic Duty Education Night Series seeks to break this cycle by educating and engaging residents, encouraging voter registration, and fostering direct connections between constituents and their local legislators, with the goal of empowering community members to participate actively in the decision-making process, and

WHEREAS, the series will include workshops on identifying local legislators, understanding the voting process, and holding elected officials accountable, as well as youth activities, voter registration assistance, community bonding events, and presentations from partner organizations, and

WHEREAS, the Civic Duty Education Night Series aims to engage between 500 to 1,000 residents of Superior Township, focusing on increasing voter registration and participation in the upcoming November election, and

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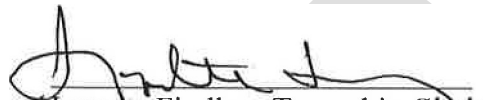
WHEREAS, the proposed budget for this series totals \$10,500.00, covering venue costs, food, marketing, giveaways, youth activities, administrative expenses, and other necessary supplies,

NOW, THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees approves the implementation of the Civic Duty Education Night Series and allocates \$10,500.00 in funding to cover the costs associated with hosting the series in Superior Township, as detailed in the proposed budget, and encourages other community organizations and stakeholders to contribute to the success of this initiative.

BE IT FURTHER RESOLVED that the funding for this program, as part of the Eastern Washtenaw Community and Recreation Center's allocation, will be provided through the American Rescue Plan Act (ARPA).

CERTIFICATION STATEMENT

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Lynette Findley, Township Clerk

08/19/2024
Date Certified

Roll Call

Ayes: Trustee Lindke
Treasurer Lewis
Trustee McGill
Clerk Findley
Supervisor Schwartz
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

It was clarified that all of the programming initiatives approved in this meeting would be under the direction of the Charter Township of Superior Parks and Recreation Department.

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E. RESOLUTION 2024-55, SUPPORT FOR THE SUBMISSION OF A WASHTENAW COUNTY CONNECTING COMMUNITIES GRANT FOR A FEASIBILITY STUDY OF THE GEDDES ROAD PATHWAY EXTENSION FROM WEXFORD DRIVE TO RIDGE ROAD

The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

- Claire Martin, OHM, explained that the grant would fund a preliminary engineering study. The application to Connecting Communities will be submitted by the end of the month, with a quick turnaround expected for the award. If awarded, OHM will return with a proposal for the work, which will inform subsequent grant applications for construction and engineering. Claire emphasized that while they are a distance from beginning construction, progress is being made.

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WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION OF SUPPORT FOR THE SUBMISSION OF A WASHTENAW COUNTY CONNECTING COMMUNITIES GRANT FOR A FEASIBILITY STUDY OF THE GEDDES ROAD PATHWAY EXTENSION FROM WEXFORD DRIVE TO RIDGE ROAD

RESOLUTION NUMBER 2024-55

AUGUST 19, 2024

WHEREAS, the Charter Township of Superior currently has a Michigan Department of Transportation (MDOT) Transportation Alternatives Program (TAP) Grant to fund the Geddes Road Pathway from Andover Drive to Wexford Drive; and,

WHEREAS, the Andover Drive to Wexford Drive section of the Geddes Road Pathway is planned for 2025 construction; and,

WHEREAS, the Charter Township of Superior desires to extend the Geddes Road Pathway east from Wexford Drive to Ridge Road to provide pedestrian and bicycle access to the South Point Scholars School; and,

WHEREAS, the project would provide a continuous non-motorized pathway from Prospect Point West, west of Prospect Road, to South Point Scholars, east of Ridge Road; and,

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WHEREAS, the project is indicated as a Priority 1 connection in the Non-Motorized Pathway Plan within the 2023-2027 Superior Township Parks, Recreation, and Open Space Master Plan; and

WHEREAS, initial feasibility studies and preliminary engineering are required to create conceptual drawings and construction cost estimates for the project; and

WHEREAS, the Washtenaw County Parks and Recreation Commission Connecting Communities Program has a total of \$600,000.00 committed to funding non-motorized transportation projects in Washtenaw County in 2024; and,

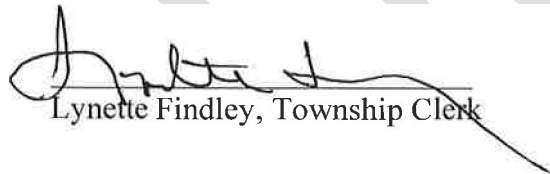
WHEREAS, applications are due for the 2024 program on August 29, 2024, by 4:00 P.M.; and,

WHEREAS, a resolution of support is required to be submitted with the application from the Charter Township of Superior Board of Trustees.

NOW, THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees supports the submission of an application for \$28,000.00 to the Washtenaw County Connecting Communities Program for the feasibility study and preliminary engineering of the Geddes Road Pathway Extension from Wexford Drive to Ridge Road.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 19, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

08/19/2024
Date Certified

Roll Call

Ayes: Trustee Lindke
Treasurer Lewis
Trustee McGill
Clerk Findley
Supervisor Schwartz
Trustee Caviston

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Nays: None.

The motion carried by unanimous vote.

Discussion Items:

A. UPDATE ON ALL OUTSTANDING LEGAL ISSUES

Township Attorney Fred Lucas informed Supervisor Schwartz that he would not be available for the meeting.

B. DELEGATE OFFICE THERMOSTAT AUTHORITY

- Clerk Findley mentioned that the previous Building Official used to ensure that no one touched the thermostats, even if it meant staff had to wear sweaters. She acknowledged a health regulation regarding thermostat settings and emphasized that no one should be adjusting the temperature during the day.
- Trustee Caviston suggested locking the thermostat.
- Clerk Findley confirmed this approach and reiterated its importance.
- Trustee McGill agreed with Clerk Findley.
- Clerk Findley emphasized that Bill Balmes, Building Official, is responsible for the thermostat regulation.
- Supervisor Schwartz expressed surprise at the issue.
- Clerk Findley interjected that this is because of the Supervisor's absence from the office, and she had already informed Bill Balmes, Building Official.
- Treasurer Lewis inquired if the rest of the staff were informed about the thermostat rules.
- Clerk Findley clarified that all staff, including her own, are aware and that they consistently instruct staff not to adjust the thermostat.

C. LASALLE

In litigation and there are no updates.

D. INFINITY HOMES, LLC

In litigation and there are no updates.

E. HR POSITION

There was no meeting due to elections.

F. CONTROLLER'S POSITION

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- Supervisor Schwartz mentioned that the Township Controller, Keith Lockie, is not present at the meeting but has expressed willingness to stay on through the new year, although he plans to retire. Supervisor Schwartz noted that the position has not yet been posted.
- Trustee McGill expressed concern, thinking Keith Lockie was supposed to stay until October or November and emphasized the importance of beginning the transition process now for the incoming board.
- Clerk Findley voiced her dissatisfaction, stating that Keith Lockie has disrespected the entire Board by not attending the last three or four meetings without any contact, and she expressed concerns about continuing to approve his paycheck under these circumstances.
- Trustee Lindke inquired if there was a reason for Keith Lockie to stay on that long, questioning if it would affect his retirement.
- Supervisor Schwartz clarified that it was the Controller's choice to stay until the end of the term in November, and that he would be willing to stay a few more months if the new board desired.
- Treasurer Lewis added that one of the reasons Keith Lockie was staying on through November was to work on the budget, as he had done in previous years. She recalled having a conversation with him about this approximately six months ago.
- Trustee Lindke pointed out that the budget usually gets approved in October, and Treasurer Lewis confirmed that the approval typically happens between October and November.
- Supervisor Schwartz affirmed that there is no reason they would not follow the usual budget approval schedule in October.

G. ORDINANCE OFFICER

- Supervisor Schwartz mentioned that he has been handling the Ordinance Officer's duties, issuing about a half dozen tickets with nearly 100% compliance. He noted that Bill Balmes, Building Official, is interested in getting an Ordinance Officer and wants to be part of the process. Schwartz plans to create a job posting and description in September, with a decision to be made in October.
- Treasurer Lewis emphasized the importance of hiring an Ordinance Officer, especially since the Master Plan requires an Ordinance Officer to handle rental programming for the entire Township. She stressed that this would ensure compliance with the Master Plan.
- Supervisor Schwartz acknowledged that an Ordinance Officer has not been used in the past for rental inspections but agreed that it could be a part of their duties.
- Treasurer Lewis noted that having an Ordinance Officer would relieve some burden on the office, particularly on the Building Official given his responsibilities.
- Supervisor Schwartz added that extra part-time help is usually hired to handle the "106" inspections, which is part of the Master Plan.

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H. IT CHANGE

- Trustee Lindke said she had a meeting with Dewpoint that was positive. She seeks to add one more company. Lindke concluded by saying the next step would be a formal presentation with fee structure and security to the Board.

I. REVISE TOWNSHIP ORDINANCES

This item was not discussed.

11. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

It was moved by Trustee Caviston supported by Trustee McGill, to receive record of disbursements.

The motion carried by unanimous vote.

It was moved by Trustee Lindke supported by Trustee McGill, to approve the bills for payment.

The motion carried by unanimous vote.

12. PLEAS AND PETITIONS

- Treasurer Lewis expressed pride in the fire chief and firefighters for being recommended for a state grant to purchase twelve sets of firefighter turnout gear. She congratulated them for taking the time to apply for the grant and acknowledged their efforts.
- Trustee McGill echoed the congratulations and made a plea to keep the area from Prospect to Clark Road in mind for future pathway projects, highlighting the safety concerns due to past incidents and increasing foot traffic.
- Steph, Zoom, spoke regarding the Clerk's August State Primary report.
- Clerk Findley clarified that there were no issues with the results from Precinct 5, explaining that the delay was due to difficulties in transmitting the results to the County, not due to any misconduct. Additionally, she mentioned the possibility of moving the Absentee Voter Count Board to the new library to streamline the process and planned to look into it.

13. ADJOURNMENT

It was moved by Clerk Findley supported by Trustee McGill that the meeting be adjourned. The motion carried and the meeting adjourned at 8:51 P.M.

Respectfully submitted,

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Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

DRAFT