

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MAY 20, 2024
APPROVED MINUTES
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on May 20, 2024, at the Superior Charter Township Hall, 3040 North Prospect Rd., Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: None

4. ADOPTION OF AGENDA

It was moved by Trustee Secrest supported by Trustee McGill, to adopt the agenda with the addition of the following:

Post Audit Policy: Old Business F

The motion carried by unanimous vote.

5. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Juan Bradford, Parks and Recreation Director, reported on the success of the Charter Township of Superior Clean-Up Day and spoke on recent and upcoming Township hosted events.
- Supervisor Schwartz added that WCRC (Washtenaw County Road Commission) has cleaned up concrete and logs from Gotfredson and Harris.
- Tom Brennan, 1651 Sheffield Dr., spoke about concerns with GFL (Green for Life, Township Trash Collector).
- Leona Foster, Tanglewood Dr., spoke about concerns with GFL.
- Irma Golden, Sheffield Dr., spoke about the maintenance of the walking path on Prospect, asked the Board to reaffirm the poverty exemption for the Sidewalk project.

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- Jerry Clifton, Pine Ct., thanked the Board and the Washtenaw County Sheriff's Department for the work done in the process to approve speed humps on Stephens Dr.
- Athi Cobbs, Nottingham Dr., spoke about concerns with ordinance violations with grass cutting.
- Brenda Baker, Ashton Ct., spoke on behalf of the C2PST (Committee to Promote Superior Township).
- Lisa Hoening, Director of Ypsilanti District Library, shared the 2023 annual report on Ypsilanti District Library.
- Ramona Parker Hayden, resident, raised concerns about the Township's preparation for the audit.
- Zara Clifton, Pine Ct., thanked her husband, Jerry Clifton, the Board, and all those who were involved with the approval of speed humps on Stephens Dr.
- Treasurer Lewis spoke about the Treasurer's Department input in the process of the audit.
- Clerk Findley said that she has talked to Margery Dorsey and asked her to relay all information to the Clerk's office regarding posting to the website.
- Trustee Lindke said she believes the cleaning of the Prospect Rd. pathway should be assigned.
- Supervisor Schwartz suggested getting a bid for Conklin to do it.
- Trustee McGill agreed that it should be assigned.
- Supervisor Schwarz also added that Conklin should potentially cut the "side grass" at the west roundabout.

6. PRESENTATIONS AND PUBLIC HEARINGS

A. PLYMOUTH RD. PROPERTY: MARKET ANALYSIS

Rick Taylor, Reinhart Realtors

~~Victoria Evans, Howard Hanna~~ (Victoria Evans was not present for the presentation.)

- Rick Taylor, 4925 Voorhees Road, spoke about the unique attributes and challenges associated with selling a 1.7-acre parcel in the Charter Township of Superior.
- Mr. Taylor offered the following information:
 - The property is located in the award-winning Ann Arbor school district and the Charter Township of Superior, which has a lower tax bracket than Ann Arbor.
 - Explained the property's access from Allendale Drive, providing safer ingress and egress.
 - The property is within a well-first area due to insufficient water supply, confirmed by the Environmental Health Department.
 - The necessity for an approved driveway permit from Washtenaw County and emphasized the importance of an approved soil evaluation, or PERT test, for properties not supported by municipal sewer systems.
 - The potential costs of an engineered field, ranging from \$40,000 to \$80,000, with one recent case costing over \$90,000.
 - Recommended conducting a soil evaluation before listing the property, drilling an approved well if the soil evaluation is favorable, hiring a surveyor, and clearing a

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- path for potential buyers.
- Outlined a comprehensive marketing plan utilizing social media, email, and print advertising, and emphasized the importance of advocacy for the client to secure the best possible offer, balancing profit and risk.
- Concluded by expressing his commitment to representing the Township effectively and achieving a favorable outcome for the Board and the community.
- Expects to list the property at a competitive price (approx. \$199,900.00) based on the results of the soil evaluation and other preparatory work.
- Trustee Secrest expressed concerns with the classification of “vacant land” as “mother nature” should be preserved.
- Mr. Taylor said he has never subdivided a parcel of land in his 22 years.
- Clerk Findley said the purpose for the presentation is to assure that the Township is receiving the true value of the property being sold.
- Trustee Lindke asked what Mr. Taylor believed would happen if the Township did nothing to prepare the parcel.

Approximate costs given to prepare the parcel for sale.

Soil Evaluation: \$400
Excavator: \$500
Well Drilling: \$5500 – \$8000
Survey: \$1500 - \$2000
Land Clearing: \$2000
Driveway Permit: \$250

Total approximated cost is \$10,150.00 to prepare the parcel for sale.

- Supervisor Schwartz said he believes it is time to make a decision on this.
- Trustee Lindke said the owner of the adjacent houses has offered to purchase the property in the past. She believes the Board has waited long enough and believes the Board should move on it.
- Trustee Secrest concurred and said his comments were to reflect his broad beliefs on the “vacant land” classification.
- Supervisor Schwartz asked would Mr. Taylor utilize Kovalak Excavating.

It was moved by Trustee Lindke supported by Treasurer Lewis to enter into an agreement with Rick Taylor.

Roll Call

Ayes: Trustee McGill

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Clerk Findley
Treasurer Lewis
Trustee Lindke
Supervisor Schwartz
Trustee Secest

Nays: Trustee Caviston

The motion carried by majority vote.

It was moved by Trustee McGill supported by Treasurer Lewis to approve up to \$5000.00 to begin the work of preparing the parcel for sale.

The motion carried by unanimous vote.

7. CONSENT AGENDA

It was moved by Trustee McGill supported by Clerk Findley to approve the Consent Agenda with the removal of the following:

REPORTS:

- Community Center Advisory Committee
- Building Department
- Fire Department
- Ordinance Officer
- Controller
- Monthly Financial
- Treasurer's Investment

APPROVAL OF MINUTES:

- April 15th, Regular Meeting
- April 18th, Special Meeting

The motion carried by unanimous vote.

A. APPROVAL OF MINUTES

- a. **APRIL 15, 2024, REGULAR MEETING**
- b. **APRIL 18, 2024, SPECIAL MEETING**

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B. REPORTS

- a. **SUPERVISOR REPORT**
- b. **LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING**
- e. ~~**COMMUNITY CENTER ADVISORY COMMITTEE**~~
- d. ~~**DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT,
ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES,
SHERIFF'S REPORT, UTILITY DEPARTMENT'S REPORT, ASSESSING
REPORT**~~
- e. ~~**CONTROLLERS REPORT**~~
- f. ~~**FINANCIAL REPORT, (APRIL)**~~

C. COMMUNICATIONS

- a. **C2PST (COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP)**

8. ITEMS REMOVED FROM THE CONSENT AGENDA

A. APPROVAL OF MINUTES

Trustee Lindke addressed matters that were addressed in previous minutes to assure they are not forgotten.

It was moved by Trustee Lindke supported by Trustee McGill to approve the April 15, 2024, Regular Meeting minutes.

The motion carried by unanimous vote.

It was moved by Treasurer Lewis supported by Trustee McGill to approve the April 18, 2024, Special Meeting minutes.

The motion carried by unanimous vote.

B. COMMUNITY CENTER ADVISORY COMMITTEE

- Clerk Findley said she is very happy to inform everyone that the Washtenaw County Board of Commissioners approved the final reading for the purchase agreement at the last meeting this past Wednesday.
- Clerk Findley offered the following:
- Clerk Findley added that they are at a point where they are about to celebrate, raise the building, and send out community notices so the community can come and watch the building's transformation.
- Clerk Findley noted that the building is currently an eyesore and expressed excitement about putting a facility in an area where it is desperately needed.

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- Clerk Findley thanked Washtenaw County, their senator, and their congresswoman.
- Clerk Findley also said that they are on the road to success, and everyone should be happy because it is about to happen.

C. BUILDING DEPARTMENT REPORT

- Trustee Lindke said she is going to bring up this issue every time she sees Infinity listed, noting they are listed four times still being issued permits. She added that the Board has not heard anything about the lawsuit where Infinity wrongly received \$100,000.00. She also said that every time Infinity appears on the building department report, it hits her because they received permits, likely for occupancy, and it seems nothing is happening to them despite the current legal issues.
- Clerk Findley said she agrees with Trustee Lindke and questioned who gave permission to start issuing permits again. She asked if it was Supervisor Schwartz and Fred, the Township Attorney, or if it was the Court.
- Supervisor Schwartz said he feels the same way but noted that the matter is now tied up in litigation. He explained the status, mentioning that their attorney stipulated with the court to issue the permits for occupancy so they can move forward. He added that things are still happening because they still hear complaints from residents.
- Trustee Lindke said they are still hearing complaints from residents and wished they could get something moving faster.
- Supervisor Schwartz explained that they are at the mercy of the Court, which has its own schedule. He mentioned filing a counterclaim for treble damages amounting to \$300,000.00 and noted that they are waiting for a scheduling conference and discovery.
- Trustee Lindke mentioned that the contract with the Infinity owner included stipulations that if they didn't comply with replacing the escrow account, they could stop issuing permits. She noted that they did stop issuing permits for a while and then resumed for some reason.
- Supervisor Schwartz explained that there was a motion for a hearing to restrain the Township from not issuing permits, which was resolved by the lawyers, including Fred. He said they decided to issue the permits to avoid further damages and complications.
- Trustee Lindke said she will continue to bring up the issue until it is resolved, as she finds it problematic to issue permits to someone who has money that doesn't belong to them.
- Clerk Findley agreed with Trustee Lindke and noted that the quality of the homes being built is terrible. She added that they should not allow the Township to issue permits under such conditions and questioned if there have been any changes in quality control.
- Supervisor Schwartz clarified that there are two different types of permits: building permits and occupancy permits. He explained that while he doesn't totally disagree with Trustee Lindke's position, punishing future residents by halting permits might not be the best approach.
- Trustee McGill asked if they are punishing future residents by allowing building permits for sub-par housing.
- Clerk Findley supported Trustee McGill's concern, stating that issuing permits for sub-par housing is problematic.

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- Supervisor Schwartz defended the building inspectors and their decisions, suggesting that after 5 or 6 years of occupancy, any issues become a homeowner-builder issue.
- Clerk Findley expressed concern about the overall quality and spacing of the homes being built, noting that residents have previously complained about conditions.
- Supervisor Schwartz stated that if there are claims of sub-par housing, they need to be backed up with evidence of building code violations or missed inspections. He mentioned that despite some complaints, many residents seem relatively satisfied with their community.

D. FIRE DEPARTMENT

Trustee Lindke raised concerns that there was never approval to pursue bids for the kitchen remodel project.

The Board agreed to table Resolution 2024-32 to the June 18th Board meeting.

E. ORDINANCE OFFICER

- Trustee Lindke said she wanted to bring to attention the process followed by the Ordinance Officer, Mr. Peatry, when he tags or reports complaints. She asked if anyone goes back to ensure everything is resolved.
- Supervisor Schwartz said that Mr. Peatry generally re-inspects, and their ordinance is enforced through him. He explained that they usually receive complaints, which are then assigned to Mr. Peatry, who inspects, takes pictures, and sends out letters. He mentioned that this process resolves about 98% of grass-cutting issues.
- Trustee Lindke asked about blight, noting that sometimes they see blight on reports, but the blight still exists at those addresses. She questioned if Mr. Peatry follows up on these cases.
- Supervisor Schwartz explained that blight can range from tires sitting next to a garage to a messy yard. He said that Mr. Peatry checks these cases and reports back if there are ongoing issues. He added that in resistant cases, Mr. Peatry would inform him, and someone would take further action, such as sending stronger letters.
- Trustee Lindke mentioned a field trip she took to inspect sidewalks and properties, noting several houses filled with all kinds of stuff in their yards. She specifically mentioned a contractor's property on Dover that had significant blight.
- Trustee Lindke asked what steps are taken to address blight when it is identified.
- Supervisor Schwartz said they enforce the ordinance, requiring property owners to clean up. If they don't comply, they eventually go to court. He noted they currently have three cases in court, including a blighted house in front of Arbor Woods, another on Ridge Road, and one on Napier Circle.
- Trustee McGill asked if they could receive periodic updates from the attorney handling these court cases to understand what actions are being taken.
- Supervisor Schwartz said they have a list with the status of these cases and agreed that periodic updates would be helpful.

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- Supervisor Schwartz explained that almost every blight case ends with a consent order, where the property owner either cleans up or faces contempt proceedings. He noted that people with very blighted yards often have other issues and may not respond to authority.
- Trustee McGill asked if any properties are ever condemned due to blight.
- Supervisor Schwartz mentioned a case involving Mr. Burley, where the property was extremely blighted, and the owner had special issues. Despite numerous contempt orders, the problem was eventually resolved when the owner passed away, and the property was sold and cleaned up.
- Trustee Secrest asked about the grass cutting issue, mentioning the trend of allowing naturalized lawns. He suggested reconsidering strict grass cutting regulations to improve the environmental impact, like the D-plus rating of the Rouge River due to excessive herbicide and nitrogen use.
- Supervisor Schwartz said that most blight and grass complaints come directly from the neighborhood, and Mr. Peatry follows up on these. He noted that while some communities adopt resolutions to allow “natural” lawns, few people have requested this in their township.

F. FINANCIAL REPORT

- Trustee Lindke pointed out that the total cash is about \$700,000.00 less this year compared to last year and wondered if anyone had an explanation for that.
- She added that it would be good to have an explanation in the controller reports for variances like that, to understand where the money was spent and what caused the decrease.
- Trustee Lindke also mentioned that on the same page, there is almost \$100,000 due from other funds controlled by the Township. She asked why this amount isn’t moved over to the general fund.
- Trustee Nancy Caviston said it’s just internal.
- Trustee Lindke disagreed, stating it’s not internal and explained that some of it is from the Superior Township Utility Department, which is an enterprise account.
- Trustee Nancy Caviston reiterated that it’s internal, like a journal entry.
- Trustee Lindke alluded to her history as an accountant and insisted that it should be done properly. She added that her only request was to move it to the general fund if it’s due from other accounts through a journal entry.
- Trustee Lindke emphasized the importance of presenting the books in a proper way, which was all she was asking for.
- Supervisor Schwartz said he did not think it was improper but agreed that it would be best if Keith Lockie, Township Controller, addressed the issue.
- Trustee Lindke pointed out there is \$247,500.00 in the Tree Preservation Fund and suggested using some of those funds to purchase trees. She mentioned that the Board is being asked about trees tonight and wanted to bring that to the attention of the Board.
- Trustee Lindke also noted that some escrow accounts are carrying negative balances, indicating that the Township is paying for expenses for a developer.

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- Supervisor Schwartz said he talked to Nancy Mason, Township Bookkeeper, about that, and she explained it was primarily because Laura Bennett, previous Township Planning and Zoning administrator, has not been billing these.
- Trustee Lindke disagreed, stating it is not because Mrs. Bennet is gone. She noted that they have been audited on this issue year after year, and Ken Palka, Township Auditor, has an audit note saying they should not carry negative balances.
- Supervisor Schwartz agreed that the balances need to be brought up, noting it is in the Township ordinances that the escrow accounts can run negative from time to time but must be refreshed.
- Trustee Lindke said the developers are supposed to be doing it, but it has not been happening. She asked for the issue to be addressed.

G. TREASURER'S INVESTMENT REPORT

- Trustee Lindke said it would be good to have the bank reconciliation included every month.
- Treasurer Lewis agreed.

9. UNFINISHED BUSINESS

A. ESTABLISH ROAD COMMITTEE

- Supervisor Schwartz recalled that there used to be a road committee and that Trustee Caviston was previously on it. He expressed uncertainty about why it was stopped.
- Trustee Caviston said it was due to a lack of interest.
- Trustee Lindke said that several times in the past year, the topic of how roads are recommended for approval came up. She noted that people had suggested forming a small committee that includes residents to look at the roads and make recommendations to the Board. She asked Trustee Caviston if this was similar to what they had done previously.
- Trustee Caviston agreed that it was similar.
- Trustee Lindke suggested having four people on the committee, including two board members and two residents, and asked if everyone agreed.
- Supervisor Schwartz said he didn't have a problem with it. He explained that the road commission usually sends a report in March, which includes a PACER analysis to indicate the condition of the roads. He said the best approach is often to drive around and check the roads.
- Trustee Lindke suggested that the committee members could drive around their own areas and report back with their findings.
- Supervisor Schwartz said they would receive their first contract from the road commission for road projects in June, so the committee might not be helpful this year. However, he noted it would be beneficial for next year's planning. He mentioned specific road projects being

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evaluated, such as Berkshire from Prospect to Sheffield and Spring Hill. He added that the road commission plans to work on Gale Road from Greenland to Geddes.

- Trustee Lindke said the committee could help explain these projects and be more involved.
- Trustee McGill asked how they prioritize important issues, such as the Clark Road and MacArthur pothole, which is damaging cars and has yet to be addressed.
- Supervisor Schwartz asked if it was still not repaired, as he was told it would be.
- Trustee McGill confirmed it was not repaired and mentioned checking it the previous day.
- Supervisor Schwartz said he thought it would have been fixed by now.
- Trustee Lindke said she has an email stating the repair is planned for between April and September.
- Trustee McGill noted that the condition is worsening.
- Supervisor Schwartz suggested filling it with 21AA gravel and leveling it off with stone as a temporary fix, which the road commission could remove later to complete the repair.
- Trustee McGill emphasized the need to do something about it.
- Trustee Lindke mentioned that people had been waiting for seven years for repairs, and it's frustrating for the neighborhood.
- Supervisor Schwartz explained that Act 51 funds road improvements through state fuel taxes and vehicle registration taxes, not property taxes. He noted the Township funds around \$300,000.00 a year for road improvements. To bring all the roads in the Township to good condition would cost about \$6 million. He acknowledged the challenge and the need to address it incrementally.

The Board agreed to have a resolution made to establish a road committee with 2 Board members and 2 citizens for the June 18th Board meeting.

B. STEVE PEACH LEASE OF "ROCK" PROPERTY

It was moved by Trustee Secrest supported by Trustee McGill to approve the Steve Peach lease of the "Rock" property.

It was moved by Trustee Lindke supported by Trustee Secrest to amend the price to \$43.00 an acre.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE A LAND AGREEMENT FOR FARMING WITH
STEVEN PEACH**

RESOLUTION NUMBER: 2022-31

DATE: MAY 20, 2024

WHEREAS, the Charter Township of Superior (Landlord) is the landowner of three-hundred acres located in Sections 20 & 29, **this property is known as the “Rock” property**; and,

WHEREAS, the Township agrees to enter into an agreement with Steven Peach (“Tenant”) to farm the two-hundred and six tillable acres for agricultural purposes; and,

WHEREAS, the tenant agrees and covenants to pay to Landlord the fixed rent of ~~\$40.00~~ ~~\$43.00~~ per tillable acre, for the entire premises, for a total rent of ~~\$8,240~~ ~~\$8,858.00~~; and,

WHEREAS, the payment identified above is due or before November 1, 2024; and,

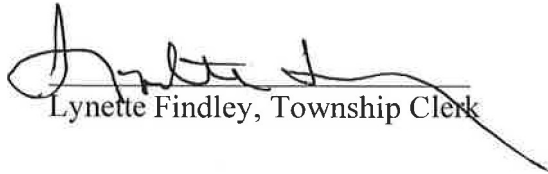
WHEREAS, this agreement is for the crop year 2024 and all crops will belong to Steve Peach.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to enter into a farm lease agreement with Steven Peach. Additionally, the tenant agrees and covenants to pay to Landlord the fixed rent of ~~\$40.00~~ ~~\$43.00~~ per tillable acre, for the entire premises, for a total rent of ~~\$8,240.00~~ ~~\$8,858.00~~ no later than November 1, 2024.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on May 20, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

05/20/2024
Date Certified

Roll Call

Ayes: Trustee Caviston
Clerk Findley
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

The motion carried by unanimous vote.

C. ORDINANCE #192-02: SECOND READING AND CONSIDERATION FOR ADOPTION

It was moved by Trustee Caviston supported by Treasurer Lewis to perform the second reading and adopt Ordinance #192-02.

Roll Call

Ayes: Supervisor Schwartz
Clerk Findley
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

D. ORDINANCE #174-27: SECOND READING AND CONSIDERATION FOR ADOPTION

It was moved by Trustee Lindke supported by Trustee McGill to perform the second reading and adopt Ordinance #174-27.

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Roll Call

Ayes: Clerk Findley
Supervisor Schwartz
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

E. RESOLUTION 2024-28, UPDATE CHARTER TOWNSHIP OF SUPERIOR INVESTMENT POLICY

Treasurer Lewis explained the updates within the policy.

It was moved by Trustee Lindke supported by Clerk Findley to approve the resolution.

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WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO UPDATE CHARTER TOWNSHIP OF SUPERIOR INVESTMENT
POLICY**

RESOLUTION NUMBER: 2024-28

DATE: APRIL 15, 2024

WHEREAS, the Charter Township of Superior is committed to the responsible management and stewardship of public funds; and

WHEREAS, it is essential to periodically review and update the investment policy to reflect the current economic conditions, state statutes, and local ordinances; and

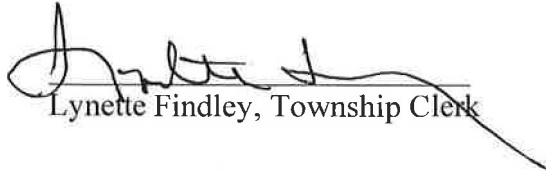
WHEREAS, the Township recognizes the importance of safeguarding capital while striving to achieve a reasonable investment return;

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of the Charter Township of Superior hereby adopts the attached investment policy.

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CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on May 20, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

05/20/2024
Date Certified

F. POST AUDIT POLICY

Trustee Lindke gave updates from the committee and said she will bring an official proposal, for the Board's review, to the June 18th Board meeting.

10. NEW BUSINESS

A. ~~RESOLUTION 2024-32, APPROVE PROPOSAL SUBMITTED BY ALLIED BUILDING SERVICE COMPANY OF DETROIT, INC, FOR FIRE STATION #2 REMODEL~~

It was moved by Treasurer Lewis supported by Trustee McGill to table this resolution to the June 18th Board meeting.

**~~CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN~~**

**~~RESOLUTION TO AWARD FIRE STATION NO. 2 BID CONTRACT TO
ALLIED BUILDING SERVICE, INC. KITCHEN REMODEL~~**

~~RESOLUTION NUMBER: 2024-32~~

~~DATE: May 20, 2024~~

~~**WHEREAS**, on March 7, 2024, a Request for Proposal was placed on Bidnet for vendors to view. This proposal is to remodel the kitchen at Fire Station No. 2 on MacArthur Blvd. The station was built in 1970 and the kitchen was remodeled in the mid 1980's. As of date, the~~

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~~kitchen at Fire Station No. 2 needs remodeling to accommodate the six firefighters at the station. The current accommodation was for three firefighters; and,~~

~~**WHEREAS**, we received only one proposal from Allied Building Service Company of Detroit, Inc. for \$40,800.00 as the Request for Proposal closing date was April 15, 2024. Update of the kitchen is listed in the attached RFP#2024-03 for your review. Also, attached with the Request for Proposal is the actual proposal from Allied Building Service Company of Detroit, Inc. The bid amount includes any permits needed and assurance the project completion date is within 4 weeks or 30 days from the start of said project; and,~~

~~**WHEREAS**, the contract consists of removing old and install new kitchen cabinets, counter tops, sink, faucet, garbage disposal, dishwasher, microwave with light and exhaust fan over the stove, move gas on/off valve, trench cut concrete floor and bury electric to island at Station No. 2; and,~~

~~**WHEREAS**, to minimize interference with the facility's normal operations, all on-site work shall be scheduled and performed between the hours of 8:00 AM. and 4:00 PM., Monday through Friday. Allied Building Service Company of Detroit, Inc. is deemed highly qualified and able to perform the work efficiently and effectively based on plans and contract documents. All flooring, counter tops, hardware type and styles shall be approved by the Charter Township of Superior Fire Chief;~~

~~**NOW, THEREFORE, BE IT RESOLVED**, based on the proposal received and the summary above, the Charter Township of Superior Board of Trustees awards the Fire Station No. 2 Kitchen Remodel project to Allied Building Company of Detroit, Inc. for a total amount of \$40,800.00.~~

B. RESOLUTION 2024-33, APPROVE SIDEWALK RAMP ADA IMPROVEMENTS AGREEMENT

It was moved by Treasurer Lewis supported by Trustee McGill to approve the resolution.

- Supervisor Schwartz said this is with SEMCOG (Southeastern Michigan Council of Governments) and the Washtenaw County Road Commission.
- Trustee Lindke said she is familiar with this. She noted that the documentation doesn't provide any estimate of potential costs. It mentions SEMCOG targeting \$500,000 and indicates the Township will be liable for any excess costs.
- Claire Martin from OHM said it's an 80-20 split.
- Trustee Lindke added that before approving such a substantial agreement, they need to understand the 80-20 split and other associated costs.

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- Claire Martin mentioned that the TAP grant has already been accepted.
- Trustee Lindke acknowledged this and said they are discussing the agreement with the Road Commission to ensure responsibilities are appropriately divided. She noted that this type of agreement is typical for TAP grants.
- Trustee Lindke asked if the 20% share is specified.
- Supervisor Schwartz said they know the 20% should be in the resolution, showing that 80% is covered. He questioned if the exact number is in the contract and mentioned the Road Commission's overage clause if they exceed the grant amount. He stated that they would receive about \$500,000 from SEMCOG, with any excess costs being the Township's responsibility.
- Trustee Lindke asked if they might end up paying \$200,000.00.
- Supervisor Schwartz agreed that it could be as high as \$200,000.00.
- Claire Martin said they have not updated the estimate yet as they are still working through the engineering phase. Once they submit the documents to MDOT, they will have a clearer idea. However, the Road Commission has requested the agreement be signed to clarify responsibilities.
- Supervisor Schwartz reiterated that they are getting roughly \$500,000.00 from SEMCOG, with the rest being their responsibility. He estimated that their contribution might be at least \$100,000.
- Claire Martin mentioned the 20% is approximately \$125,000.00, plus additional costs for construction and engineering.
- Trustee Lindke suggested that the \$125,000.00 match be included in the resolution along with costs above and beyond. She noted that this has been done with other resolutions.
- Trustee McGill said having an estimate gives them a ballpark figure. She expressed concern that if costs significantly exceed the estimate, there would be surprise and concern.
- Trustee McGill suggested including approximate numbers like \$125,00.00 for the match, \$30,000.00 for engineering fees, and \$50,000.00 for construction.
- Supervisor Schwartz shared an example from a previous project on Prospect Road, where costs significantly exceeded estimates due to unforeseen factors like tripled lumber prices. He noted they ended up paying at least \$100,000.00 more than estimated.
- Trustee Lindke concluded by acknowledging familiarity with the sidewalk ramps and the challenges of cost estimation.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVING THE SIDEWALK RAMP ADA IMPROVEMENTS
AGREEMENT**

RESOLUTION NUMBER:2024-33

DATE: MAY 20, 2024

WHEREAS, the Charter Township of Superior, a Michigan municipal corporation (the "Township"), and the Board of County Road Commissioners of the County of Washtenaw, a public body corporate ("WCRC"), share a commitment to enhancing accessibility within the community; and

WHEREAS, the Parties desire to cooperate in the funding, design, and construction of ADA-compliant ramps accessing public roads specifically in sections 34 and 35 of Charter Township of Superior, Washtenaw County, as detailed in the Sidewalk Ramp ADA Improvements Agreement (the "Agreement"); and

WHEREAS, the Southeast Michigan Council of Governments ("SEMCOG") has awarded a FY2025 Transportation Alternative Program ("TAP") grant in the amount of \$498,514.00 for the construction of the Project, with the Township agreeing to cover all excess costs beyond the TAP funds; and

WHEREAS, the design and preliminary engineering services for the Project are to be conducted by OHM Advisors, as per the terms outlined in the Agreement, ensuring adherence to the Michigan Department of Transportation ("MDOT") local agency program and all applicable WCRC specifications, procedures, and regulations; and

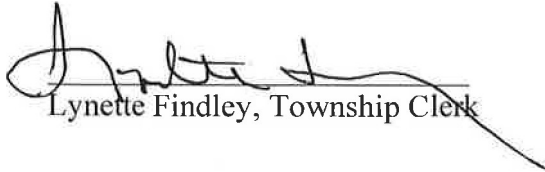
WHEREAS, the construction of the Project will require the acquisition of necessary right-of-way easements or grading permits at Township expense, and the Township will also be responsible for the operation, maintenance, and repair of the sidewalks and ramps post-construction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Charter Township of Superior that the Sidewalk Ramp ADA Improvements Agreement between the Township and the WCRC. *The Township will be responsible for approximately \$125,000.00 in matching funds.*

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CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on May 20, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

05/20/2024
Date Certified

Roll Call

Ayes: Clerk Findley
Supervisor Schwartz
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

C. RESOLUTION 2024-34, APPROVE AGREEMENT WITH WASHTENAW COUNTY ROAD COMMISSION TO INSTALL SPEED HUMPS ON STEPHENS DRIVE

It was moved by Treasurer Lewis supported by Trustee McGill to approve the resolution stipulating that the funds will be taken out of the Township's Law Fund.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE AGREEMENT WITH WASHTENAW COUNTY ROAD
COMMISSION TO INSTALL SPEED HUMPS ON STEPHENS DRIVE**

RESOLUTION NUMBER: 2024-34

DATE: MAY 20, 2024

WHEREAS, the Charter Township of Superior desires to install seven (7) speed humps on Stephens Drive between Nottingham Drive and Stamford Road (the “Project”); and,

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and,

WHEREAS, the Road Commission will prepare documents for the Project; and,

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project.

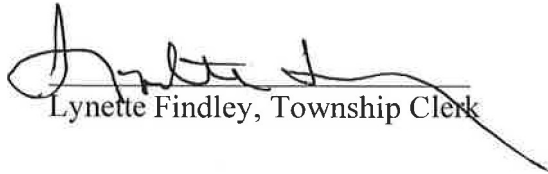
THEREFORE, BE IT RESOLVED that the Charter Township of Superior will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$61,850.00, *paid for out of the Law Fund*.

BE IT FURTHER RESOLVED that the Charter Township of Superior will be a named insured on the Washtenaw County Road Commission’s coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on May 20, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

05/20/2024

Date Certified

Roll Call

Ayes: Clerk Findley
Supervisor Schwartz
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

**D. MOTION TO RESCIND RESOLUTION 2024-24, APPOINT BUILDING OFFICIAL
BILL BALMES TO THE POSITION OF ZONING INSPECTOR AND
ADMINISTRATOR**

It was moved by Clerk Findley supported by Trustee Secrest to rescind resolution 2024-04.

Roll Call

Ayes: Clerk Findley
Trustee Secrest
Trustee Lindke
Treasurer Lewis
Trustee McGill
Supervisor Schwartz
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

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E. MOTION TO APPOINT CARLISLE WORTMAN AND ASSOCIATES AS TOWNSHIP ZONING INSPECTOR AND ADMINISTRATOR

It was moved Trustee Lindke supported by Trustee McGill to appoint Carlisle Wortman and Associates as Township Zoning Inspector and Administrator.

Roll Call

Ayes: Clerk Findley
Trustee Secrest
Trustee Lindke
Trustee Caviston
Trustee McGill
Supervisor Schwartz
Treasurer Lewis

Nays: None.

The motion carried by unanimous vote.

The proposal from Carlisle Wortman and Associates is attached at the end of these minutes.

F. MOTION TO APPOINT MEMBERS TO WETLAND BOARD, DAVID ZELISSE, JIM MCINTYRE, ELLEN KURATH

It was moved by Trustee McGill supported by Treasurer Lewis to appoint members to the Wetland Board.

The motion carried by unanimous vote.

G. MOTION TO APPROVE CLAY HILL COMMUNITY FARM AND GARDEN PROPOSAL

It was moved by Treasurer Lewis supported by Trustee Lindke to approve Clay Hill Community Farm and Garden Proposal.

- T.C. Collins, Director of Willow Run Acres, said they will be planting trees on the north of Harris property, around the property line where the fence is located. Eventually, they plan to extend the tree line on the McArthur side once they get approval from the engineers. He added that they do have areas designated for the trees, making it like an orchard and vineyard.

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- Supervisor Schwartz asked if they could grow apricots, noting they are in short supply in Michigan.
- T.C. Collins said they hope to get at least 10 to 12 apricot trees.
- Trustee Secrest mentioned visiting the site on Saturday and seeing at least 20 people working from all over the neighborhood. He commented on the progress, noting that the gardens are going in and signs are up. He mentioned strategic planning with John Park's, Americorps Member, guidance and expressed confidence in the project, stating it embodies what the Charter Township of Superior means by bringing everyone together to create what is needed in the food desert.
- Supervisor Schwartz expressed excitement about the project, hoping it becomes an asset of beauty that people admire. He mentioned a farm at the corner of Frans Lake and Cherry Hill Road owned by the former owner of Holiday Market, John, who is turning the 15 acres into a beautiful farm, with plans to develop the additional 24 acres he acquired.
- Trustee Lindke asked if they should have more trees out there and suggested coming back to that topic later.

The motion carried by unanimous vote.

H. CLAY HILL COMMUNITY FARM AND GARDEN STATUS AND MISSED OPPORTUNITIES

- T.C. Collins, Director of Willow Run Acres, asked if he could first talk about the status before moving on. He thanked Charter Township of Superior, the planning board, Parks and Recreation, and the friends and neighbors of Clay Hill for giving them the opportunity to provide the Clay Hill Community Farm and Gardens. He mentioned Bill Margolis, who helped get residents north of Phoenix Road involved and repurchased 20 yards of compost delivered last Saturday. He said they have put in seven raised beds made of cedar wood and plan to install three more, bringing the total to ten standard raised beds. They also hope to build two handicap-accessible raised beds to include all residents in gardening and farming.
- Mr. Collins shared that earlier last week, they put up posts and signs for the Clay Hill Community Farm and Garden. He invited everyone to come out and see what they are doing in the community. He mentioned a resident from Danbury Green Park Manor who wants to rent out two raised beds, showing community interest. He thanked everyone and asked if there were any questions on the status.
- Trustee Lindke shared an anecdote about a couple she met while looking at the property. The couple, who recently moved to the area, were excited to hear about the community garden plans. She expressed her gratitude for the progress made.
- T.C. Collins acknowledged and thanked Trustee Lindke. He mentioned the importance of including more Black farmers and women of color in farming within the Charter Township of Superior.
- T.C. Collins continued to discuss lost opportunities. He mentioned that the Board of Trustees passed a resolution to contract with Three Brothers to clear the land for the Clay Hill Community Farm and Garden in August of 2024, but the project took much longer than

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expected. He explained that delays in clearing the land prevented them from planting crops like garlic, which affected their ability to qualify for grants and funding. He requested an amendment to extend their lease by one year to make up for the lost time.

- Supervisor Schwartz took offense at T.C. Collins' comments and responded by noting the Township's significant investment in land clearing and suggesting that opportunities were not entirely missed, as some areas could have been used for planting sooner. He mentioned that planting in boxes could have qualified them for some grants.
- T.C. Collins explained that they were restricted from working on certain parts of the land due to hazards and Township ordinance. He reiterated the challenges they faced and the importance of having the land fully cleared for safe use.
- Trustee Lindke added that the Board's decision to approve Diversified Contracting in a special meeting was necessary to finally clear the land. She acknowledged the Board's role in the delays.
- Clerk Findley expressed support for T.C. Collins and acknowledged the delays. She emphasized the need to support the project and ensure its success.
- Supervisor Schwartz acknowledged the involvement of Juan Bradford in selecting Three Brothers and noted the difficulty in clearing the land. He emphasized the Township's substantial support and investment in the project, totaling close to \$300,000.00.
- T.C. Collins clarified that his request for a lease extension was to make up for lost opportunities due to the delays in land clearing. He emphasized the need for safe conditions for volunteers and the importance of insurance coverage.
- Supervisor Schwartz confirmed that T.C. Collins had volunteer waivers in place.
- Trustee McGill supported the request for a one-year lease extension, acknowledging the delays and the readiness to move forward.

It was moved by Trustee McGill supported by Trustee Lindke to amend the original lease agreement to extend it one additional year.

The motion carried by majority vote.

Supervisor Schwartz voted No.

I. ~~TRANSFER "ROCK" PROPERTY TO PARKS AND RECREATION AUTHORITY~~

It was moved by Trustee Lindke supported by Trustee McGill to table until the June 18th Board meeting.

The motion carried by unanimous vote.

J. YPSILANTI DISTRICT LIBRARY BALANCE

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It was moved by Trustee McGill supported by Clerk Findley to approve Ypsilanti District Library amended repayment agreement.

- Supervisor Schwartz said if the Township Board approves the agreement, it will go back to the Library's Board. He added that the first payment will be due July 15th.

Roll Call

Ayes: Clerk Findley
Trustee Secrest
Trustee Lindke
Trustee Caviston
Trustee McGill
Supervisor Schwartz
Treasurer Lewis

Nays: None.

The motion carried by unanimous vote.

K. ORDINANCE ENFORCEMENT, BLIGHT, DIXBORO RESIDENCE

- Trustee Lindke said she wanted to talk about ordinance enforcement because of an issue they ran into earlier this month with The Boro restaurant. She mentioned a gentleman who sent a letter to the Board about cars parked on the lawn at Sava Farah's residence, two houses down from The Boro. He had been complaining and not receiving any follow-up. She called him, talked to him, and sent a memo to the Board about his concerns. She added that Supervisor Schwartz went to The Boro and talked to Sava, leading to accusations about her putting up obstacles. Trustee Lindke emphasized that her focus was on enforcing the ordinance and mentioned emails sent regarding the issue.
- Supervisor Schwartz responded that he never went to Sava's and only received an email about needing oversight on the issue. He mentioned that four complaints had been resolved and that a picture was sent, prompting a request for a ticket to be issued.
- Trustee Lindke clarified that she did not request a ticket to be issued and questioned why the ticket was issued.
- Supervisor Schwartz said that Bill Balmes, Township Building Official, had said to issue the citation and called Victor Lillich, Township Attorney, to check if a letter had been sent.
- Trustee Lindke insisted that she always tells the truth and expressed frustration over public perception of a divisive board, which she attributed to misinformation.

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- Supervisor Schwartz confirmed that he called Mr. Lillich to see if he had sent Sava a letter last year. He noted that Sava needed to talk to the planners about correcting the issue.
- Trustee Lindke emphasized that she was simply asking for compliance with the zoning ordinance.
- Supervisor Schwartz explained that ordinance cases usually start with letters and informal outreach, not immediate tickets.
- Trustee Lindke argued that this issue had been ongoing and mentioned three letters already sent.
- Supervisor Schwartz noted that he had not heard from Mr. Eisenberg since January 3rd.
- Trustee Lindke pointed out that Mr. Eisenberg had sent a letter to the whole board.
- Supervisor Schwartz acknowledged receiving the letter and mentioned doing everything he could to help.
- Clerk Findley commented that Trustee Lindke is now experiencing what she had experienced for many years and criticized Supervisor Schwartz for sharing the email with Sava instead of keeping it within the Board.
- Trustee McGill agreed that sharing the email was the wrong decision and that it should have been handled within the Board.
- Supervisor Schwartz defended his actions and mentioned that they would bring Bill Balmes, Building Official, in to discuss the issue further.
- Trustee McGill stated that the gentleman made a complaint, and Trustee Lindke sent a memo to the Board. She suggested that if the process had been explained, the issue might have been resolved earlier.
- Supervisor Schwartz reiterated that zoning complaints involve reaching out to the party and making it political complicates the situation.

L. IT INFORMATION FROM MTA CONFERENCE

- Trustee Lindke said the MTA Conference is an excellent event for anyone on the Board or staff, with many quality programs to get up to speed on various topics. She mentioned attending a wonderful session about the relationship between the clerk and the treasurer that was very informative, along with several financial sessions. She thanked the Board for allowing her to attend and mentioned the many vendors present.
- Trustee Lindke highlighted one particular vendor, VC3 Plus IT, which is a major IT vendor in Michigan with sites outside the state. Their focus is on government support, and they are well experienced in managing various IT needs. They interact with applications such as RecPro, Fund Balance, and BS&A. She mentioned that VC3 Plus IT is the only firm that BS&A has allowed to use their logo, indicating a close working relationship.
- Trustee Lindke emphasized that VC3 Plus IT offers true live 24-7 support, including a third shift for emergencies. They are operationally mature with separation of duties and have

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customer service and support offices. She was particularly impressed with their managed security solutions, which include training staff on phishing scams and monitoring the dark web for threats.

- Trustee Lindke mentioned that VC3 Plus IT can participate in a FEMA grant program providing funding to address cybersecurity risks and threats for local governments. Although the first year of the grant has been completed, there are opportunities for the second and third years.
- Trustee Lindke shared the cost estimates provided by VC3 Plus IT: \$2,800.00 to \$4,800.00 per month, which would be \$33,600.00 to \$57,600.00 per year. She noted that this is less expensive than what was paid for TAZ last year, which was \$58,845.00. She APPROVED having a Zoom meeting with the vendor on May 28th at 11 o'clock to learn more about their service delivery system.
- Trustee Lindke asked if the Board would be interested in hearing from VC3 Plus IT, mentioning that other townships, such as Plymouth, Dexter Township, Pittsfield Township, City of Belleville, and City of South Lyon, use their services.

M. GFL

Supervisor Schwartz and the Board agreed GFL will come to the June 18th Board meeting to discuss residents' complaints.

N. SIDEWALK REPAIR PROGRAM

- Trustee McGill said there were stamps that were wrongly done.
- Supervisor Schwartz said the stamps are being removed by Morris Concrete.
- Trustee McGill continued with other issues and verified that Morris Concrete is no longer doing sidewalk markings.

~~O. BEN CARLISLE EMAIL~~

This matter was addressed in New Business item "E."

P. HR DIRECTOR RESPONSIBILITIES

- Trustee McGill said she had another topic to discuss regarding HR responsibilities and the position's status.
- Clerk Findley mentioned that there is a committee, including herself, and the first comment made was asking if this is really a full-time job. She explained that she initially tried to convince the committee it was a full-time role. However, she reconsidered, wondering if it truly is a full-time position. She highlighted the need for someone to come in and establish

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order but questioned what the person would do full-time once the initial work was completed.

- Treasurer Lewis agreed with Clerk Findley, stating that there was concern about not needing a full-time person and that she summed it up well.
- Trustee McGill expressed concern about not recognizing the HR position as full-time. She mentioned annual compliance requirements, job descriptions, employee issues, union contracts, and other HR-related tasks that need oversight. She emphasized the importance of understanding their human resource needs and the necessity for a full-time HR director to handle various responsibilities, such as conducting annual reviews and merit increases. She compared the Township's needs to her workplace, which has a full-time HR team for a smaller number of employees.
- Clerk Findley acknowledged all the points made by Trustee McGill but reiterated her perspective that while the Township is currently deficient, it might not need a full-time HR person once everything is set up.
- Supervisor Schwartz agreed with Clerk Findley.
- Trustee McGill expressed hope that the Board was right and reiterated her concerns.
- Treasurer Lewis mentioned that if the hired person is good at their job, they would only need to work full-time initially and then switch to part-time unless the Township continues to grow significantly.
- Trustee McGill pointed out that she hoped the Township was planning for growth and emphasized the importance of HR in managing that growth.
- Supervisor Schwartz said they could project the Township's growth over the next five years.
- Trustee McGill argued that an HR director should handle such projections.
- Supervisor Schwartz suggested that a grant person could also be useful.
- Trustee McGill clarified that they were talking about two different roles.
- Trustee Lindke noted that an HR person could handle projections as well.
- Trustee McGill emphasized the importance of having HR manage staff growth based on the Township's needs, including new hires for utilities and maintenance. She suggested that if the role is considered part-time, they should contract with a service to provide HR duties.
- Trustee Lindke mentioned the Woodhill Group, which could provide controlling duties and help with HR. She suggested getting a presentation from them.
- Clerk Findley noted the urgency, stating that the more they delay, the more they are impacted.

The Board agreed to have Woodhill Group at the June 18th Board meeting.

Q. TOWNSHIP CONTROLLER STATUS

- Trustee Lindke asked about the status of Aalea Skrycki, the billing specialist, and her training. She emphasized the need to discuss how much longer the Township needs Keith Lockie, Township Controller, as Mr. Lockie was supposed to have a transition plan, but the Board has not heard about it.

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- Supervisor Schwartz said his thoughts were to get a job description and start circulating it with the idea that the transition would happen after the August Primary Election, around September. He mentioned that Mr. Lockie would stay until the end of the term or the end of the year.
- Clerk Findley questioned whose decision it was for Mr. Lockie to stay until the end of the term or the year.
- Supervisor Schwartz responded that it was what Mr. Lockie said, and he would go back to the Board to confirm.
- Trustee Lindke brought up the Woodhill Group again, noting that many townships around them use them for controller-type duties. She mentioned Colleen Keegan as a contact and said she could get her to come in. She noted that Colleen works in Ann Arbor Township and Pittsfield and previously worked in Scio before the company decided not to stay there. She added that Colleen also works with the Washtenaw County Sheriff's Department and highly recommended her.

11. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

It was moved by Trustee McGill supported by Clerk Findley, to receive bills for payment and record of disbursements.

- Trustee Lindke asked about check number 47753 to Cougar Sales and Rental, noting it looks like they paid for supplies for Morris again and questioned if that was correct.
- Clerk Findley said they paid one time last year and one time this year. She noted she didn't sign off on the payment this year.
- Supervisor Schwartz stated that they need to pay the bill, and it is not Cougar's problem but an internal issue.
- Trustee Lindke asked who signed off on the payment, noting that Clerk Findley didn't sign it.
- Supervisor Schwartz said he didn't think the payment had been issued yet and that they need to find out who signed it. He reiterated that whoever signed it or if it isn't signed, it needs to be signed because Cougar has nothing to do with the internal problem. He mentioned that Cougar gave the material to the contractor, and the Township needs to address the issue.
- Trustee Lindke expressed concern that it's like a donation to a private entity, which isn't supposed to happen.
- Supervisor Schwartz countered that they have made plenty of similar transactions and emphasized that this isn't a donation but a purchase of supplies.
- Trustee Lindke pointed out that they are buying supplies for a contractor they are contracting with, which effectively gives them something for free.
- Trustee McGill agreed that it's an internal problem, and Cougar should be paid but questioned if Morris should reimburse the Township.
- Trustee Lindke suggested that Morris should reimburse the Township.
- Supervisor Schwartz offered to talk to him about it.
- Trustee McGill agreed and stated that even if it's in pieces, the Township cannot pay for Morris's supplies, and they need to be reimbursed.

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- Trustee Lindke asked how they would get the reimbursement done.

It was moved by Trustee Lindke supported by Clerk Findley to connect with Morris Concrete to reimburse for supplies the necessary party made to Cougar Sales and Rental.

The motion carried by majority vote.

Supervisor Schwartz voted no.

The motion to receive bills for payment and record of disbursements carried by unanimous vote.

12. PLEAS AND PETITIONS

- TC Collins suggested the Township become a butterfly community by protecting the milkweed plant.

13. ADJOURNMENT

It was moved by Treasurer Lewis supported by Clerk Findley, that the meeting be adjourned. The motion carried and the meeting adjourned at 10:02 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

SPEED HUMPS UPDATE

Monday, May 20, 2024

New Draft

Jerry L. Clifton Sr.

8692 Pine Court and Stephens Drive

Ypsilanti, MI. 48198

Phone: 734- 218-2693

E-mail: jerryclifton74@comcast.net

RE: Installation of Speed Humps (Bumps) on Stephens Drive

WASHTENAW COUNTY ROAD COMMISSION NEIGHBORHOOD TRAFFIC
MANAGEMENT PROGRAM SPEED HUMP INSTALLATION PETITION FOR
STEPHENS DRIVE ONLY.

555 North Zeeb Road

Ann Arbor, MI. 48103

www.wcroads.org

Phone: 734-761-1500

The intent of the speed Humps (Bumps) is to reduce vehicles speeds and cut through traffic, providing a **SAFER** traffic environment within our neighborhood.

For the speed Humps (Bumps) to be installed, a **minimum of fifty-one (51%)** of the **RESIDENTS AFFECTED** by the project **MUST SUPPORT** the installation of the **SPEED HUMPS (BUMPS)**.

The Washtenaw County Road Commission Neighborhood Traffic Management Program Petition will allow the following side streets residents affected by the project to VOICE their support or Opposition to the SPEED HUMPS (BUMPS) to be install on Stephens Drive.

As of **05/20/2024**, here is **WHERE WE ARE AT**:

	SUPPORTS:		NOT SIGNED (OPEN):		OPPOSES:
STEPHENS DR.	28, 98%	(2)	1746, 1754		0
CEDAR CT.	26, 99%	(1)	8653		1
PINE CT.	29, 100%	(0)			0
HEMLOCK CT.	16, 99%	(1)	8648		0
KINGSTON CT.	15, 98%	(2)	8655,8668		0
Supports the Petition is: (114)		Not sign (6):		Opposes the Petition is: 1	
Households:					94

Number of Streets that have a VOICE in the PETITION is: The (5) Streets above.

Number that Opposes the Petition as of 05-12024 is 1

Household Residents that live within the five (5) petition streets that signed to SUPPORT the Petitions is: 114

Household as of 5/20/24, not Signed the Petition is 6

Supported Petitions, not Signed Petitions, Opposes Petition is:121

Household Residents that will be affected by the project as of 05/20/2024, is around (127) Household Residents.

On Monday 20, 24, I will be turning over the last of the Petitions to the Washtenaw County Road Commission Neighborhood Traffic Management Program for the Speed Hump Installation Petition.

Therefore, we have more than 51% of the residents affected by the project support of installation of the speed humps.

This petition was successful with more than (51%) percent approval. The signatures will be verified by the Superior Township and the issue of funding will still need to be resolved with the Superior Township and the Washtenaw County Road Commission Neighborhood Traffic Management Program.

The Speed Humps (Bumps) Petition gave every household resident affected by the project a VOICE to support the Petition or oppose the Speed Humps (Bumps) installation of speed humps (bumps) on Stephens Drive between Nottingham Drive and Stamford Road.

We made sure that every household resident living in the five (5) Petition streets had a **VOICE IN OUR NEIGHBORHOOD SAFETY**, so people would like to stay in **WASHINGTON SQUARE area or move into, will know that Washington Square is a safe place for their kids to live and play.**

If you drive down **Stephens Dr. to Nottingham turn right onto Nottingham to Clark and cross over you will see the Speed Bump Sign on Rue Willette, and Clark** you should take a drive over the Speed Bumps. I think you will agree that after two (2) Kids being hit by a car on Stephens Drive we should not wait until a Kid get Killed to step up to this problem on Stephens Drive.

CHARTER TOWNSHIP of SUPERIOR

REGULAR BOARD MEETING

SUPERIOR CHARTER TOWNSHIP HALL

3040 N. PROSPECT, in SUPERRIOR TOWNSHIP, MI 48198 SUPERIOR

CHARTER TOWNSHIP HALL

Phone: 734-482-3842

MAY 20, 2024, at 7:00 pm

Any Residents that live in the affected five (5) streets or believe that it time for Superior Township to have Speed Humps starting with Stephens Drive, should try to come to the May 20, 2024, meeting.

Jerry L. Clifton Sr.

Jerry L. Clifton Sr.

Date:05-20-2024.

05-20-2024



YPSILANTI
DISTRICT
LIBRARY

— ask Why —



Photo by Chuck Anderson

ANNUAL REPORT 2023

PEAKS AND VALLEYS

Following the new Superior Library's opening, the YDL team was flying high. 2023 was to be the "Year of the Deep Breath." We adopted a new strategic plan and were working to get comfortable with our third full-service location and expanded staff.

Mother Nature had other ideas. A torrential downpour the evening of July 1 flooded the historic YDL-Michigan Avenue building, dealing a gut punch to the staff, Board, and community.



Lisa Hoenig, Library Director

Though YDL-Whittaker and YDL-Superior could take up some slack, Downtown definitely felt its library's absence. Focused on coming back strong, we remediated the damage and developed an exciting interior redesign using community input from a 2019 space needs assessment and 2022 strategic plan retreat.

We're putting the storm behind us, and can't wait until we can welcome patrons back downtown in 2024.



YDL's Michigan Avenue branch suffered a flood in July as the historic building's roof drains were overrun with rain water.



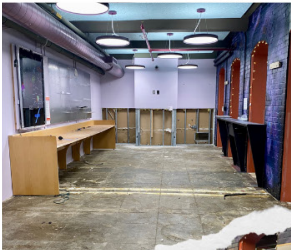
The Recovery Work

- ▲ We lost fewer than 100 books, but the building suffered significant structural damage.
- ▲ Addressing the water damage and mold issues took 2.5 months of dismantling wall structures and removing floor sections.

- ▲ Our architect took a Matterport 3D scan of the interior to help design the renovation.
- ▲ Plans for reconstruction include improvements as well as restoration.

The Silver Linings

- ▲ All staff were retained and assisted at other locations, building a more cohesive team.
- ▲ Stakeholders and officials saw firsthand how important the MA branch is to the downtown when they toured the building damage.
- ▲ Historic District Commission was encouraged by the plans we shared, which bodes well for future renovations.





STEM @ YDL

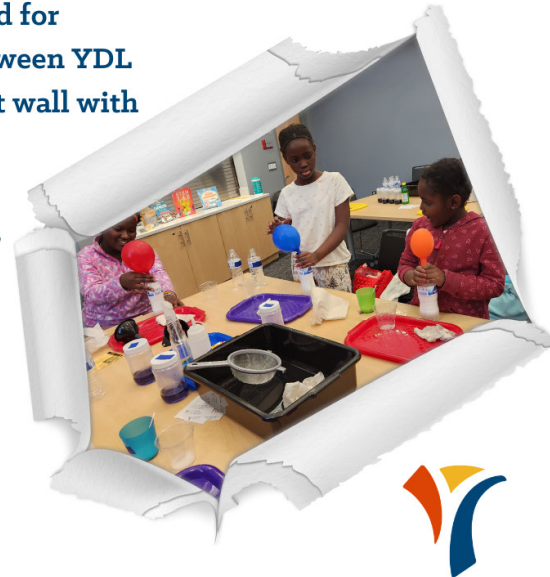
A \$30,000 grant from Toyota funded Project STEM @ YDL. More than 4,500 kids attended new STEM programming.

Full STEAM ahead

Project STEM @ YDL was funded by Toyota North America as part of their Driving Possibilities initiative. It brought large STEM tools, kits, activities, and talks from experts in the areas of science, technology, engineering, arts, and math. The program's success led to another \$30,000 donation from Toyota for 2024.

What it means

- ▲ Large STEM equipment designed for exploratory learning rotates between YDL branches: a wind tunnel, magnet wall with accessories, and dino bones.
- ▲ 40+ new programs and speakers, including monthly STEAM cafes that introduce teens to professionals in STEM fields.
- ▲ Four new stem kits at each YDL location.



We launched a dedicated web page for our local history archives, and committed to a brand new mission statement.

COLLECTING HISTORY & LOOKING AHEAD

The stories of Ypsilanti

The addition of a new collection inspired us to reimagine our online local history archives. The revamped history.ypsilibrary.org includes:

- The AP Marshall Oral History Archive
 - Ypsi Stories podcast episodes
 - Ypsilanti Commercial Newspaper records
- The brand new Ypsi Farmers & Gardeners Oral History Project, featuring interviews with local BIPOC and working class food growers

Our new mission

The Ypsilanti District Library builds community through discovery, education, and partnerships.

YDL's 2023-25 strategic plan was shaped through the lens of the above mission statement. The plan focuses on dynamic resources, optimized facilities, advancing equity, diversity, and inclusion, and an engaged community. We strive to improve collections, reach underserved communities, combat misinformation, and more.



On November 14, the new Superior Library celebrated its 1-year anniversary. It has truly been embraced by the community.

The effect of a full-service Superior branch

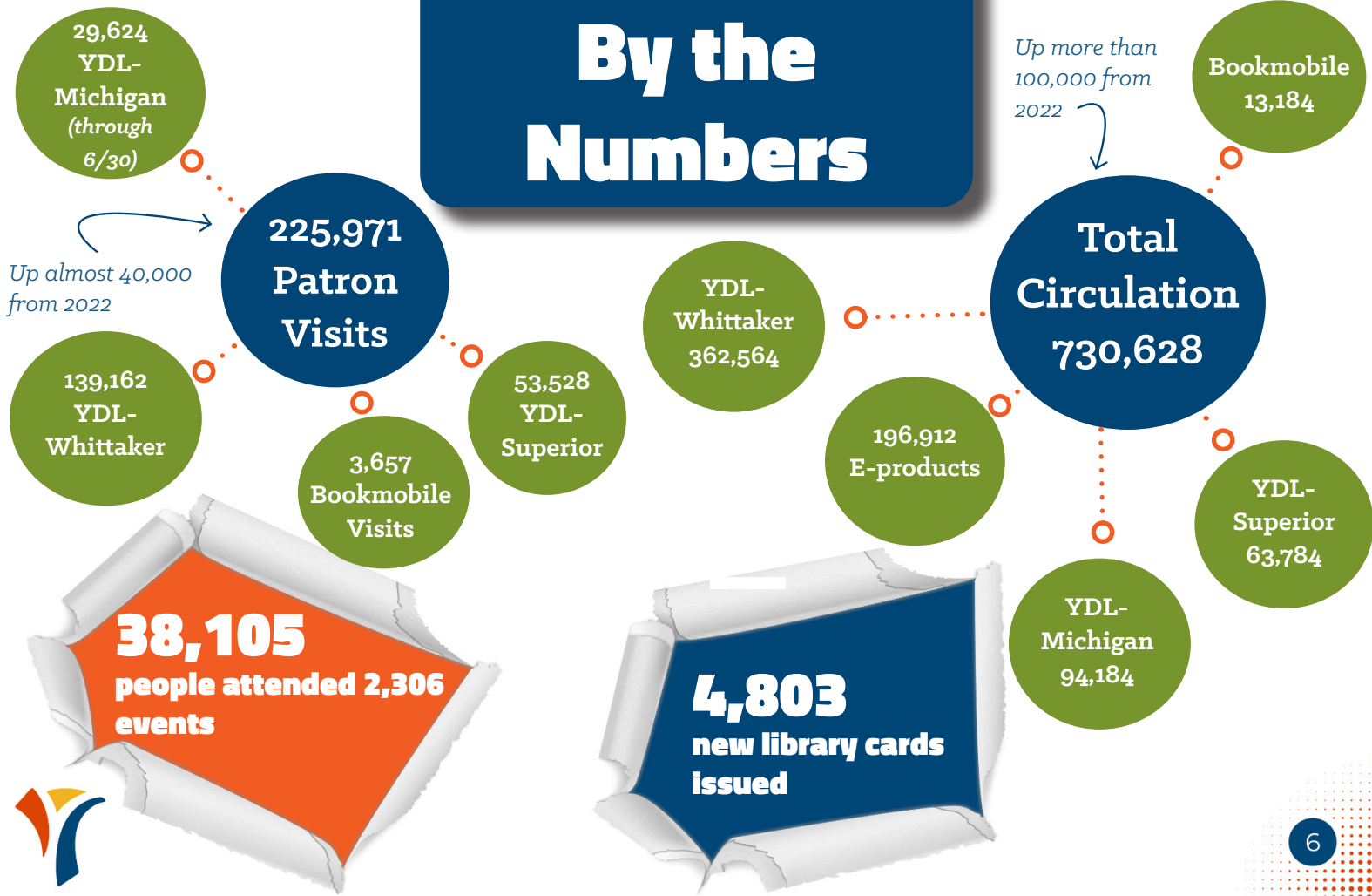
A \$6,500 donation from the Friends of YDL helped us achieve the \$2M Next Chapter capital campaign goal in the fall, but the branch began making a difference when the doors opened! We served 1,170 lunches during our first summer Lunch, Listen & Learn program, and that was just the beginning.

EACH MONTH at the Superior branch in 2023 we saw:

- 70+ new library cards issued
- 4,000 items circulated
- 350 patrons using computers
- 590 connections to WiFi
- 2,800 visitors
- 300 patrons attending programs
- 100+ people using meeting rooms



By the Numbers





FINANCIAL REPORT

REVENUE	FY 2022-2023	% of total
Property Taxes	\$5,984,412	93.7%
Penal Fines	\$69,569	1.1%
State Aid	\$89,260	1.4%
Interest & Other	\$85,374	1.3%
Grants, Donations, Friends of YDL	\$155,865	2.4%
Total Revenue	\$6,384,480*	100%**
EXPENDITURES	FY 2022-2023	% of total
Salaries & Benefits	\$3,633,136	65.1%
Library Materials	\$614,041	11.0%
Contractual	\$216,061	3.9%
Automation & Capital Outlay	\$346,063	6.2%
Utilities & Repairs	\$417,604	7.5%
Other	\$357,585	6.4%
Total Expenditures	\$5,584,490	100%**

* \$800,000 designated to Capital Asset Fund

** Due to rounding, percentages may not add up to 100.