

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198
JUNE 17, 2024
7:00 p.m.
AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. CITIZEN PARTICIPATION**
- 6. PRESENTATIONS AND PUBLIC HEARING **TAB 1****
 - A. Ken Palka, Auditor, Financial Statement Audit & Representation Letters for Year-end December 31, 2023
 - B. GFL (Green for Life)
 - C. Rick Taylor, Reinhart Realtors
- 7. CONSENT AGENDA**
 - A. APPROVAL OF MINUTES **TAB 2**
 1. May 20, 2024, Regular Meeting
 - B. REPORTS **TAB 3**
 1. Supervisor
 2. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
 3. Community Center Advisory Committee Update – Clerk Findley
 4. Departmental Reports: Building Department, Fire Department, Parks Commission Minutes, Sheriff’s Report, Utility Department’s Report, Assessing Report
 5. Treasurer’s April 2024 Reconciliation
 6. Controller’s Report
 7. Monthly Financial Reports, May
 - C. COMMUNICATIONS **TAB 4**
 1. Treasurer’s Superior Day Thank You Letter
- 8. ITEMS REMOVED FROM THE CONSENT AGENDA**
- 9. UNFINISHED BUSINESS **TAB 5****
 - A. Charter Township of Superior Purchasing Policy Draft
 - B. Ordinance Process/Ordinance Enforcement
 - C. Clay Hill Community Farm and Garden: Identify Tree Funding Source

- D. Controller Status
- E. IT Services Update
- F. Plymouth Rd. Vacant Land “3642 Allendale Drive” Property Purchase Offer

10. NEW BUSINESS TAB 6

- A. Resolution 2024-35, Approve Purchase Agreement Between Superior Charter Township and Anywhere Lombardo, LLC.
- B. Resolution 2024-36, Fire Department Copier Lease
- C. Resolution 2024-37, Approve Agreement with Washtenaw County Road Commission to Install Speed Humps on Overbrook Dr.
- D. Resolution 2024-38, Parks and Recreation Month
- E. Resolution 2024-39, Establish Road Committee
- F. Resolution 2024-40, Place “Rock” Property Under the Jurisdiction of Parks and Recreation Commission
- G. Resolution 2024-41, Approve Programming Contract Between Charter Township of Superior Parks & Recreation and the Mighty Oak Project
- H. Resolution 2024-42, Approve Bid for Stamford Rd. Water Main Replacement
- I. Resolution 2024-43, Approve Increase of Election Inspector Salary
- J. Motion to Approve Invoice from MTA – Dues
- K. Motion to Approve Agreement Transfer of Waste Collection Services to Priority Waste
- L. Discuss Plymouth Rd. Pathway Extension
- M. Update for Sidewalk Repair Program

11. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS TAB 7

12. PLEAS AND PETITIONS

13. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email: lynettefindley@superior-twp.org

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June 4, 2024

Charter Township of Superior
Honorable Board of Trustees
3040 North Prospect
Ypsilanti, MI 48198

Dear Honorable Board of Trustees:

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Superior as of and for the year ended December 31, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter Township of Superior's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter Township of Superior's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter Township of Superior's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. We consider the following deficiency in the Charter Township of Superior's internal control to be a material weakness:

Establish Control Over the Financial Reporting Process - Management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation in the financial statements of financial position, results of operations, and cash flows, including the notes to financial statements, in conformity with U.S. generally accepted accounting principles.

At times, management may choose to outsource certain accounting functions due to cost or training considerations. Such accounting functions and service providers must be governed by the control policies and procedures of the Company. Management is as responsible for outsourced functions performed by a service provider as it would be if your personnel performed such functions. Specifically, management is responsible for management decisions and functions for designating an individual with suitable skill knowledge, or experience to oversee any outsourced services; and for evaluating the adequacy and results of those services and accepting responsibility for them.

As part of the audit, management requested us to prepare a draft of your financial statements, including the related notes to financial statements. Management reviewed, approved, and accepted responsibility for those financial statements prior to their issuance; however, management did not have the accounting expertise to perform a detailed review of the financial statements. The absence of this control procedure is considered a material weakness because the potential exists that a material misstatement of the financial statements could occur and not be prevented or detected by the Township's internal control.

The existence of significant deficiencies or material weaknesses may already be known to management and may represent a conscious decision by management or those charged with governance to accept that degree of risk because of cost or other considerations. Management is responsible for making decisions concerning costs and the related benefits. We are responsible to communicate significant deficiencies and material weaknesses in accordance with professional standards regardless of management's decisions.

Response by Management - Management believes the benefit of hiring additional personnel with the qualified experience to draft the financial statements does not outweigh the costs. Management has decided to maintain the current practice of requesting the auditing firm to draft the financial statements. Management has read, reviewed, understands and takes responsibility of the Financial Statements.

OTHER MATTERS

We came across or were informed by Management, Township Board Members, and (or)staff of other matters which we feel should be reported and (or)discussed with you:

1. Designated Fund Balances

We noted over the past several years the Township Board has not had much discussion and (or) review of the Township's designated fund balances. We recommend the Township Board include as part of its annual budget approval process a review of the designated fund balances, making adjustments if needed.

2. Improper Escrow Disbursement

It was brought to our attention by a Board Member and Management of an improper payment made out of the Township's Escrow Fund for \$100,000 in April of 2022 to the wrong entity. The error was caught in 2023. There is an attachment which explains in detail what transpired.

We noted there was no in-depth review, prior to payment, of who rightfully owned the money in the related escrow accounts. A detailed review should have been conducted by the requestor of the funds, (Planning and Zoning Administrator), another review or at least inquiries should have been made by the treasurer (wrote the check), and the signers of the check (deputy treasurer and clerk). It was obvious that the treasurer, deputy treasurer, and clerk were all depending on the Planning and Zoning Administrator.

We suggest an Escrow Policy be developed and added to the Township's Fiscal Policies in order to stop things like this from happening in the future (when we inquired if an escrow policy existed, we were told, "yes", however, a written policy could not be found). The policy should include written procedures where the accountant reconciles the general ledger escrow fund, (individual accounts in the escrow fund) to a report maintained by the person responsible (Planning & Zoning Administrator) for communicating with the developers, builders, others depositing monies into escrow accounts. All agreements between and with developers (especially when developments are being purchased & sold) should be kept on file at the Township as documentation for receipting and disbursing funds from escrow accounts.

We also suggest a check list be compiled and signed off by each individual included as part of the transaction (Planning & Zoning Administrator, individual drawing up the check, signers of the check, and controller). The checklist should list each procedure completed in verifying the amount, payee, and escrow account(s).

3. Fraudulent ACH Transfer

It was brought to our attention by the Treasurer, a transfer was made to a fraudulent payee in the amount of \$8,850 in September 2023. Evidently, the Treasurer received an email from who she believed to be the clerk of the Township requesting an ACH payment be made to an entity for \$8,850 for election equipment. No invoice or documentation was obtained prior to making the payment. The payee was fraudulent.

The Township was able to re-coup \$6,350 from the insurance company (\$8,850 - \$2,500 deductible). The Treasurer contacted the bank, IT Company, Law Enforcement (Washtenaw County Sheriff's Office) and Auditors.

In the future, we suggest whenever something like this occurs, communication between Board Members take place as well as adhering to the Township's adopted policies. Under 3-Fiscal Policies, Purchasing Policy, paragraph 2.3 states, "...if purchases are within the approved budget, do not exceed \$3,000 and are not an unusual acquisition, they may be approved by the appropriate department head, Township Supervisor, Clerk, or Treasurer and do not require approval by the full Township Board." Since this purchase was over \$3,000, paragraph 2.6 states "In the event of emergencies...the supervisor may make or authorize an expenditure exceeding \$3,000, after receiving consent of one other member of the Board of Trustees. In the event the Supervisor is not available, the Clerk or Treasurer may authorize such an emergency expenditure exceeding \$3,000, after receiving the consent of at least one other member of the Board of Trustees..." Since one could argue, this was not an emergency expenditure, and not a recurring expenditure, the whole Township Board should have approved the disbursement.

4. Adopted Policies of The Superior Township Board of Trustees

The Township has adopted policies which include fiscal policies. The last time these policies were updated was July 1, 2015. We recommend a committee be put together to review the adopted policies and make updates in order to better suit the current Board of Trustees. We noted many of the adopted policies are not being followed as currently written. We also believe based on conversations with Township Board Members, copies of the Adopted Policies have never been distributed to Board Members. Thus, we suggest that procedures be established which would require all current and future Township Board Members receive a copy of the Adopted Policies.

CONCLUSION

Thank you for your assistance and hospitality toward our firm while conducting the audit of the Charter Township of Superior.

If you should have any questions, comments or concerns please do not hesitate to call us.

This report is intended solely for the information and use of the Board of Trustees and management of the Charter Township of Superior and is not intended to be and should not be used by anyone other than the specified parties.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

CHARTER TOWNSHIP OF SUPERIOR
REPORT ON AUDIT OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

DRAFT

CHARTER TOWNSHIP OF SUPERIOR

TOWNSHIP OFFICIALS

Supervisor - Kenneth Schwartz
Clerk - Lynette Findley
Treasurer – Lisa Lewis

BOARD OF TRUSTEES

Kenneth Schwartz
Lynette Findley
Lisa A. Lewis
Bill Secrest
Nancy Caviston
Bernice Lindke
Rhonda McGill

LEGAL COUNSEL

Lucas Law, PC

TOWNSHIP AUDITORS

Pfeffer, Hanniford & Palka
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

June 4, 2024

To the Board of Trustees
Charter Township of Superior
3040 North Prospect
Ypsilanti, MI 48198**Report on the Audit of the Financial Statements****Opinions**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Superior, Michigan, as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents. In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Superior, Michigan, as of December 31, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Township and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. In performing an audit in accordance with GAAS, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The accompanying supplementary information such as the combining and individual fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

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MANAGEMENT DISCUSSION AND ANALYSIS

Management Discussion and Analysis
December 31, 2023

Within this section of the Charter Township of Superior's annual financial report, the Township's management is providing a narrative discussion and analysis of the financial activities of the Township for the fiscal year ended December 31, 2023. This narrative discusses and analyzes the activity within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Township's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

Overview of the Financial Statements

Management's Discussion and Analysis introduces the Township's basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. The Township also includes in this report additional information to supplement the basic financial statements.

Government-wide Financial Statements

The Township's annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Township's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Position. This is the Township-wide statement of position presenting information that includes all the Township's assets, deferred outflows, liabilities, and deferred inflows, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township, as a whole, is improving or deteriorating. Evaluation of the overall health of the Township may extend to various non-financial factors as well.

The second government-wide statement is the Statement of Activities, which reports how the Township's net position changed during the current fiscal year. The design of this statement is to show the financial reliance of the Township's distinct activities or functions on the revenues generated by the Township.

Both government-wide financial statements distinguish governmental activities of the Township that are principally supported by taxes and revenue sharing from the business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include such activities as general government, public safety, and public works departments. Business-type activities include water & sewer utility operations. Fiduciary activities (such as tax collection) are not included in the government-wide statements since these assets are not available to fund Township programs.

The Township's financial reporting includes all the funds of the Township (primary government) and, additionally, organizations for which the Township is accountable (component units). The Township had no component units.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Township uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Township's most significant funds rather than the Township as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data is provided in the combining statements later in this report.

The Township has three kinds of funds:

Governmental funds are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail its relation to net assets.

Proprietary funds are reported in the financial statements and are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary funds are reported in the fiduciary fund financial statements but are excluded from the government-wide statements. Fiduciary fund financial statements report resources that are not available to fund Township activities.

Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Other supplementary information includes details by fund for receivables, payables, transfers, and payments within the reporting entity.

Major funds are reported in the basic financial statements as discussed. Combining and individual statements and schedules for nonmajor funds are presented in a subsequent section of this report.

Financial analysis of the Township as a whole

The Township's net position included under governmental activities increased by \$607,092 and the net position included under business type activities increased by \$1,154,350.

The Township's total net position at the end of the year was \$36,110,350. This is a \$1,761,442 increase over last year's net position of \$34,348,908.

The following tables provide a summary of the Township's financial activities and changes in net position:

CHARTER TOWNSHIP OF SUPERIOR

SUMMARY OF NET POSITION
DECEMBER 31, 2023 AND 2022

	Governmental Activities			Business Type Activities			Totals		
	12/31/2023	12/31/2022	Increase (Decrease)	12/31/2023	12/31/2022	Increase (Decrease)	12/31/2023	12/31/2022	Increase (Decrease)
ASSETS									
Current and other assets	\$ 17,248,694	\$ 17,296,746	\$ (48,052)	\$ 5,928,593	\$ 5,609,144	\$ 319,449	\$ 23,177,287	\$ 22,905,890	\$ 271,397
Capital assets	9,159,421	9,040,135	119,286	21,254,157	18,662,206	2,591,951	30,413,578	27,702,341	2,711,237
Total assets	26,408,115	26,336,881	71,234	27,182,750	24,271,350	2,911,400	53,590,865	50,608,231	2,982,634
DEFERRED OUTFLOWS OF RESOURCES									
Pension investment activities	1,121,134	1,567,342	(446,208)				1,121,134	1,567,342	(446,208)
LIABILITIES									
Other liabilities	5,407,052	6,434,224	(1,027,172)	1,084,631	349,640	734,991	6,491,683	6,783,864	(292,181)
Unearned revenues	1,520,667	1,781,247	(260,580)				1,520,667	1,781,247	(260,580)
Long-term liabilities	2,010,703	2,126,249	(115,546)	2,649,319	1,627,260	1,022,059	4,660,022	3,753,509	906,513
Total liabilities	8,938,422	10,341,720	(1,403,298)	3,733,950	1,976,900	1,757,050	12,672,372	12,318,620	353,752
DEFERRED INFLOWS OF RESOURCES									
Unavailable revenues	5,913,898	5,508,045	405,853				5,913,898	5,508,045	405,853
NET POSITION									
Net investment in capital assets	7,038,718	6,777,271	261,447	18,464,838	17,034,946	1,429,892	25,503,556	23,812,217	1,691,339
Restricted	5,676,838	5,003,589	673,249				5,676,838	5,003,589	673,249
Unrestricted	(38,627)	273,598	(312,225)	4,983,962	5,259,504	(275,542)	4,945,335	5,533,102	(587,767)
Total net position	\$ 12,676,929	\$ 12,054,458	\$ 622,471	\$ 23,448,800	\$ 22,294,450	\$ 1,154,350	\$ 36,125,729	\$ 34,348,908	\$ 1,776,821

CHARTER TOWNSHIP OF SUPERIOR

**SUMMARY OF CHANGES IN NET POSITION
FOR THE YEARS ENDING DECEMBER 31, 2023 AND 2022**

	Governmental Activities			Business Type Activities			Totals		
	12/31/2023	12/31/2022	Increase (Decrease)	12/31/2023	12/31/2022	Increase (Decrease)	12/31/2023	12/31/2022	Increase (Decrease)
REVENUES									
Program revenues									
Charges for services	\$ 956,341	\$ 970,224	\$ (13,883)	\$ 4,784,626	\$ 4,524,436	\$ 260,190	\$ 5,740,967	\$ 5,494,660	\$ 246,307
Capital/operating grants and contributions	336,676	359,017	(22,341)	1,495,128	1,633,187	(138,059)	1,831,804	1,992,204	(160,400)
General revenues									
Taxes	5,598,094	5,180,888	417,206				5,598,094	5,180,888	417,206
Special assessments	110,929	105,229	5,700				110,929	105,229	5,700
Licenses and permits	186,715	198,063	(11,348)				186,715	198,063	(11,348)
State grants	1,741,998	1,927,788	(185,790)				1,741,998	1,927,788	(185,790)
Interest and rents	408,771	109,159	299,612	110,078	32,699	77,379	518,849	141,858	376,991
Other revenue	320,098	52,054	268,044	11,716	6,096	5,620	331,814	58,150	273,664
Gain (loss) on sale of assets				(167,625)	(18,665)	(148,960)	(167,625)	(18,665)	(148,960)
Total revenues	9,659,622	8,902,422	757,200	6,233,923	6,177,753	56,170	15,893,545	15,080,175	813,370
EXPENSES									
General government	1,755,535	1,724,255	31,280				1,755,535	1,724,255	31,280
Public safety	5,121,841	4,891,883	229,958				5,121,841	4,891,883	229,958
Public works	681,959	741,681	(59,722)				681,959	741,681	(59,722)
Community and economic development	831,312	816,102	15,210				831,312	816,102	15,210
Recreation and culture	567,921	339,820	228,101				567,921	339,820	228,101
Interest on long-term debt	78,583	46,578	32,005				78,583	46,578	32,005
Utility system				5,079,573	5,230,190	(150,617)	5,079,573	5,230,190	(150,617)
Total expenses	9,037,151	8,560,319	476,832	5,079,573	5,230,190	(150,617)	14,116,724	13,790,509	326,215
CHANGE IN NET POSITION	622,471	342,103	280,368	1,154,350	947,563	206,787	1,776,821	1,289,666	487,155
BEGINNING NET POSITION	12,054,458	11,712,355	342,103	22,294,450	21,346,887	947,563	34,348,908	33,059,242	1,289,666
ENDING NET POSITION	\$ 12,676,929	\$ 12,054,458	\$ 622,471	\$ 23,448,800	\$ 22,294,450	\$ 1,154,350	\$ 36,125,729	\$ 34,348,908	\$ 1,776,821

Financial Analysis of the Township's Major Funds

For the year ended December 31, 2023, there were four major funds:

1. **General Fund** - In compliance with GASB Standards, the Parks and Recreation Fund and the Trust and Agency Fund have been consolidated with the General Fund. Overall, the General Fund continues to be strong financially. Its fund balance increased by \$136,444. This was primarily due to decreases in various expense line items such as Public Works.
2. **Fire Operating Fund** - The operations of the Fire Fund resulted in a decrease in its fund balance of \$323,351. Increases in all revenue sources were offset by increases in expenditures, including capital outlay.
3. **Law Enforcement Fund** - The Law Fund increased its fund balance by \$791,945. Interest income was a significant contributor.
4. **American Rescue Plan Act Fund (ARPA Fund)** - The ARPA Fund increased its fund balance by \$6,972. In the near future, the Township expects large amounts of federal grant revenue to be recognized in this fund, as well as large expenditures relating to approved projects.

General Fund Budgetary Highlights

The General Fund adopted its budget prior to the fiscal year in accordance with Public Act 493 of 2000. Expenditures are budgeted by activity.

Capital Asset and Debt Administration

There were \$148,172 in depreciable capital asset additions under governmental activities this year. These purchases included a fire vehicle, fire equipment, a new furnace and bathroom renovations for Fire Station #2 and a new sign for the Oakbrook community.

There were six projects in process at the beginning of the fiscal year. The Township incurred \$291,747 in additional costs for these projects as well as three new projects. The 2022 Sidewalk Repair Program was put in service and capitalized during the fiscal year with a total cost of \$14,500. For a detailed listing of construction in progress projects see Note 4.

The Township received proceeds of \$2,000 on the disposal of fully depreciated assets including a pick-up truck, a dump trailer, and a lawn mower.

The business-type activities added a snowplow (\$9,408) for the fiscal year ended December 31, 2023. There was \$1,242,000 added in utility infrastructure by developers throughout the Township.

Disposals for inactive assets were recorded after management's review of the asset listing.

The business-type activities began the year with \$2,484,668 of construction in progress, incurred another \$2,274,015 in costs, placed two of the projects in service, and ended with a balance of \$39,055. Construction in progress activity (by project) is described in Note 4 of the Notes to Financial Statements.

The 2013 Refunding Capital Improvement Bonds used for the Fire Department and Utility operations made payments of \$102,864 for Fire activities and \$137,136 for Utility operations. This debt was totally extinguished as of December 31, 2023.

New bonds were issued in 2020 from the Michigan Finance Authority's State Revolving Fund. Total bond proceeds available are \$3,230,000. The outstanding balance as of December 31, 2022, was \$1,490,124. The Township utilized an additional \$1,434,195, and made a principal payment of \$135,000, leaving a balance of \$2,789,319 at December 31, 2023. Draws are requested to reimburse the Utility Fund for approved upgrades to the current water and sewer systems as incurred.

In 2022, the Township purchased a significant conservation easement in the amount of \$2,408,280 through a land contract payable. Subsequently, the Township issued refunding bonds in the amount of \$2,160,000, with a bond premium of \$83,415 to pay off the land contract. See Note 5 for additional details related to the transaction.

Economic Conditions and Future Activities

There was a moderate increase in tax revenues for the Township's general and public safety operations, due to increasing taxable values. No taxes were levied for legal defense during the December 31, 2023 fiscal year.

The Township was able to fulfill the requirement of CVTRS (City, Village and Township Revenue Sharing) as it has done for several years with the State of Michigan Department of Treasury to receive additional state shared revenues. Management has and will keep reviewing costs in all areas of the Township to maintain services at minimal costs.

State and federal grants were received during the year, adding relief to the Township and its various activities.

Overall, the Township's financial position remains strong and healthy.

Contacting the Township's Financial Management

This report is designed to provide a general overview of the Township's financial position and comply with finance-related regulations. If you have any further questions about this report or request additional information, please contact the Charter Township of Superior at 3040 North Prospect, Ypsilanti, Michigan, 48198.

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BASIC FINANCIAL STATEMENTS

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF SUPERIOR

STATEMENT OF NET POSITION
DECEMBER 31, 2023

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and investments	\$ 10,659,663	\$ 4,798,681	\$ 15,458,344
Receivables:			
Taxes	5,552,358		5,552,358
Special assessments	110,929		110,929
State shared revenues	272,949		272,949
Accounts	515,659	1,018,657	1,534,316
Intergovernmental balances	33	(33)	
Inventory		38,602	38,602
Prepaid expenditures	137,030	72,580	209,610
Capital assets			
Assets not being depreciated	4,597,501	249,518	4,847,019
Assets, net of depreciation	4,561,920	21,004,639	25,566,559
Total assets	26,408,042	27,182,644	53,590,686
DEFERRED OUTFLOWS OF RESOURCES			
Pension related activities	1,121,134		1,121,134
LIABILITIES			
Accounts payable	501,312	784,583	1,285,895
Accrued wages	99,132	31,622	130,754
Accrued compensated absences	587,107	117,008	704,115
Accrued interest	13,300	11,312	24,612
Unearned revenues	1,520,667		1,520,667
Net pension liability	4,096,128		4,096,128
Long-term obligations			
Other due within one year	110,000	140,000	250,000
Other due in more than one year	2,010,703	2,649,319	4,660,022
Total liabilities	8,938,349	3,733,844	12,672,193
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenues	5,913,898		5,913,898
NET POSITION			
Invested in capital assets, net of related debt	7,038,718	18,464,838	25,503,556
Restricted for:			
Fire protection	2,322,615		2,322,615
Police protection	2,789,319		2,789,319
Public works	377,502		377,502
Legal defense	187,402		187,402
Unrestricted	(38,627)	4,983,962	4,945,335
Total net position	\$ 12,676,929	\$ 23,448,800	\$ 36,125,729

The accompanying notes are an integral part of the financial statements.

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FUND FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF SUPERIOR

**BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2023**

	General Fund	Fire Fund	Law Enforcement Fund	ARPA Fund	Nonmajor Funds	Totals
ASSETS						
Cash and cash equivalents	\$ 2,599,223	\$ 2,751,399	\$ 2,869,894	\$ 1,330,127	\$ 1,109,020	\$ 10,659,663
Receivables:						
Taxes	617,887	2,711,958	2,130,816			5,460,661
Special assessments					110,929	110,929
State grants	272,949					272,949
Due from other funds	143,817	8	33,849			177,674
Other	485,759	4,778	66,126			556,663
Other current assets:						
Prepaid expenditures	40,117	94,794	1,200		919	137,030
Total assets	<u>\$ 4,159,752</u>	<u>\$ 5,562,937</u>	<u>\$ 5,101,885</u>	<u>\$ 1,330,127</u>	<u>\$ 1,220,868</u>	<u>\$ 17,375,569</u>
LIABILITIES						
Accounts payable	\$ 409,402	\$ 77,748	\$ 3,734		\$ 10,428	\$ 501,312
Accrued wages	33,043	58,806			7,283	99,132
Accrued interest	13,300					13,300
Accrued compensated absences	4,304	43,841			1,042	49,187
Unearned revenue	175,447			1,321,703	23,517	1,520,667
Due to other funds	15,250	28,136			83,562	126,948
Total liabilities	<u>650,746</u>	<u>208,531</u>	<u>3,734</u>	<u>1,321,703</u>	<u>125,832</u>	<u>2,310,546</u>
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue	<u>669,269</u>	<u>2,936,997</u>	<u>2,307,632</u>			<u>5,913,898</u>
FUND BALANCE						
Nonspendable for prepaids	40,117	94,794	1,200		919	137,030
Restricted for:						
Fire Protection		2,322,615				2,322,615
Police Protection			2,789,319			2,789,319
Tree preservaton fund	247,500				130,002	377,502
Legal defense					187,402	187,402
Committed for:						
Building reserve	401,731					401,731
Capital improvement	2,550			8,424		10,974
Compensated absences	80,599				6,570	87,169
Non-motorized trails	30,659					30,659
Ordinance enforcement					626,068	626,068
Right of Way	18,195					18,195
Assigned for future budget deficits	504,773				144,075	648,848
Unassigned	1,513,613					1,513,613
Total fund equity	<u>2,839,737</u>	<u>2,417,409</u>	<u>2,790,519</u>	<u>8,424</u>	<u>1,095,036</u>	<u>9,151,125</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 4,159,752</u>	<u>\$ 5,562,937</u>	<u>\$ 5,101,885</u>	<u>\$ 1,330,127</u>	<u>\$ 1,220,868</u>	<u>\$ 17,375,569</u>

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO
NET POSITION OF GOVERNMENTAL ACTIVITIES
DECEMBER 31, 2023**

Total governmental fund balance per balance sheet	\$ 9,151,125
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds:	
Historical cost	\$ 14,346,779
Depreciation	<u>(5,187,358)</u>
Capital assets net of depreciation	9,159,421
Pension related activities are not a consumption of current resources and therefore are reported as deferred outflows of resources in the Statement of Net Position:	
	1,121,134
Pension liabilities, net of pension plan fiduciary net position, are not due and payable in the current period and are not reported in the fund financial statements:	
Net pension liability	(4,096,128)
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. This includes:	
Bonds payable	(2,050,000)
Bond premium	(70,703)
Compensated absences	<u>(537,920)</u>
Total	<u>(2,658,623)</u>
Net position of governmental activities	<u><u>\$ 12,676,929</u></u>

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	General Fund	Fire Fund	Law Enforcement Fund	ARPA Fund	Nonmajor Funds	Totals
REVENUES						
Taxes	\$ 726,256	\$ 2,728,216	\$ 2,143,622	\$	\$	\$ 5,598,094
Licenses and permits	186,715					186,715
Special assessments					110,929	110,929
Federal grants	470	158,294		169,935		328,699
State grants	1,737,686	2,139	2,173			1,741,998
Contributions from local units	7,977					7,977
Charges for services	340,803		318,716		296,822	956,341
Fines and forfeits			13,225			13,225
Interest and rents	123,378	118,347	114,125	7,327	45,594	408,771
Other revenue	286,046	20,786			41	306,873
Total revenues	3,409,331	3,027,782	2,591,861	177,262	453,386	9,659,622
EXPENDITURES						
General government	1,517,055			55	15,399	1,532,509
Public safety		3,060,192	1,799,916			4,860,108
Public works	593,141				88,818	681,959
Community and economic development	408,216				419,972	828,188
Recreation and culture	391,917			139,769		531,686
Capital outlay						
General government	192,405				30,000	222,405
Fire protection		187,048		30,466		217,514
Debt Service						
Debt - principal	110,000	102,864				212,864
Debt - interest	97,500	1,029				98,529
Total expenditures	3,310,234	3,351,133	1,799,916	170,290	554,189	9,185,762
Net changes in fund balances	99,097	(323,351)	791,945	6,972	(100,803)	473,860
FUND BALANCE, JANUARY 1, 2023	2,740,640	2,740,760	1,998,574	1,452	1,195,839	8,677,265
FUND BALANCE, DECEMBER 31, 2023	\$ 2,839,737	\$ 2,417,409	\$ 2,790,519	\$ 8,424	\$ 1,095,036	\$ 9,151,125

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2023

Net change in fund balances - governmental funds \$ 473,860

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlay as expenditures. However, in the Statement of Activities, the cost of those assets are allocated over their useful lives as depreciation expense. The amount by which capital outlay exceeded depreciation is as follows:

Capital outlay	\$ 439,919	
Depreciation expense	<u>(320,633)</u>	
Net change		119,286

Repayment of bond and contract payable is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:

Repayment of bonds payable	212,864	
Accrued interest	14,400	
Bond premium amortization	<u>5,546</u>	
Net change		232,810

Accrued absences for vacation and sick time for the employees is recorded on the Statement of Net Position: 40,569

Some pension contributions in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in the Governmental Fund:

Change in net pension activity		<u>(244,054)</u>
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Change in net position \$ 622,471

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

PROPRIETARY FUND - UTILITY FUND
STATEMENT OF NET POSITION
DECEMBER 31, 2023

CURRENT ASSETS

Cash and investments	\$	4,798,681	
Receivables:			
Due from other funds		73	
Accounts		878,355	
Other		140,302	
Inventory		38,602	
Prepaid expenses		72,580	
Total current assets	\$		5,928,593

PROPERTY, PLANT AND EQUIPMENT

Capital assets, not depreciated		249,518	
Capital assets, depreciated, net		21,004,639	
Property, plant and equipment			21,254,157
Total assets	\$		27,182,750

CURRENT LIABILITIES

Accounts payable	\$	775,152	
Accrued interest		11,312	
Accrued wages		31,622	
Accrued sick and vacation		117,008	
Due to other funds		9,537	
Bonds payable		140,000	
Total current liabilities	\$		1,084,631

LONG-TERM OBLIGATIONS

Bonds payable			2,649,319
Total liabilities			3,733,950

NET POSITION

Invested in capital assets, net of related debt		18,464,838	
Unrestricted		4,983,962	
Total net position	\$		23,448,800

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

**PROPRIETARY FUND - UTILITY FUND
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2023**

OPERATING REVENUES	
Charges for services	\$ 4,764,419
Meter sales	20,207
Total operating revenues	<u>4,784,626</u>
OPERATING EXPENSES	
Water and sewer purchases	2,660,474
Salaries	699,597
Taxable benefits	72,483
Payroll taxes	50,159
Insurance benefits	160,658
Pension expense	91,428
Repairs and maintenance - administration building	9,372
Computer services and supplies	15,488
Supplies	4,686
Utilities	7,379
Telecommunications	13,991
Leased equipment	11,283
Cleaning services	5,844
Lift and booster station expense	39,460
Maintenance facility expense	102,675
System repairs and maintenance	75,474
Professional fees	23,898
Employee expense	11,185
Meters and supplies	118,433
Fuel	10,426
Insurance and bonds	43,458
Bad debt expense	12,877
Depreciation	765,847
Postage	19,627
Printing and publishing	11,041
Membership and dues	7,797
Miscellaneous	831
Total operating expenses	<u>5,045,871</u>
OPERATING (LOSS)	<u>(261,245)</u>
NON-OPERATING REVENUES AND (EXPENSES)	
(Loss) on disposal of assets	(167,625)
Interest income - operations	110,078
Interest expense - debt	(33,702)
Tap-in fees	237,200
New customer installation fees	15,928
Contributed capital - developers	1,242,000
Other income	11,716
Total non-operating revenues and (expenses)	<u>1,415,595</u>
Change in net position	1,154,350
NET POSITION, JANUARY 1, 2023	<u>22,294,450</u>
NET POSITION, DECEMBER 31, 2023	<u><u>\$ 23,448,800</u></u>

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR
PROPRIETARY FUND - UTILITY FUND
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2023

CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES:

Cash receipts from customers	\$ 4,824,500	
Cash payments to employees for services	(718,434)	
Cash payments to suppliers of goods and services	(2,994,953)	
Net cash from operating activities		\$ 1,111,113

CASH FLOWS FROM (USED IN) CAPITAL AND RELATED FINANCING ACTIVITIES

Proceeds from bonds	1,434,195	
Principal payments on bonds payable	(272,136)	
Interest payments on debt	(29,857)	
Acquisition of fixed assets	(2,283,423)	
Tap-in fees	237,200	
New customer installation fees	15,928	
Other income	11,716	
Net cash (used in) capital and related financing activities		(886,377)

CASH FLOWS FROM INVESTING ACTIVITIES

Interest on cash and cash equivalents		110,078
Net increase in cash and cash equivalents		334,814

CASH AND CASH EQUIVALENTS, JANUARY 1, 2023

4,463,867

CASH AND CASH EQUIVALENTS, DECEMBER 31, 2023

\$ 4,798,681

ADJUSTMENTS TO RECONCILE OPERATING INCOME TO NET CASH FROM (USED IN) OPERATING ACTIVITIES:

Operating loss		\$ (261,245)
Adjustments to reconcile operating income to net cash from (used in) operating activities:		
Depreciation		765,847
Changes in assets and liabilities		
Decrease in accounts receivable		39,874
(Increase) in prepaid expenses		(17,304)
(Increase) in inventory		(7,202)
(Decrease) in due to other funds		(758)
Increase in accounts payable		488,096
Increase in accrued wages		31,622
Increase in accrued compensated absences		72,183
Net cash from operating activities		\$ 1,111,113

NONCASH ACTIVITY

The proprietary fund received noncash developer contributions in the amount of \$1,242,000 which had no impact on this Statement of Cash Flows.

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

FIDUCIARY FUNDS
STATEMENT OF ASSETS AND LIABILITIES
DECEMBER 31, 2023

ASSETS

Cash and investments	\$ 6,131,749
Due from other funds	<u>55,472</u>
Total assets	<u><u>\$ 6,187,221</u></u>

LIABILITIES

Due to others	\$ 6,090,487
Due to other funds	<u>96,734</u>
Total liabilities	<u><u>\$ 6,187,221</u></u>

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The accompanying notes are an integral part of the financial statements.

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NOTES TO FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF SUPERIOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter Township of Superior was incorporated February 26, 1979, under the provision of Public Act 90 of 1976, as amended. The policies of the Charter Township of Superior conform to generally accepted accounting principles as applicable to governmental units.

The following is a summary of the more significant policies:

A. BASIC FINANCIAL STATEMENTS

In accordance with GASB Statements, the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Position and Statement of Activities) report on the Township as a whole, excluding fiduciary activities. Governmental fund types are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Township as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. Generally, the effect of interfund activity has been removed from the government-wide financial statements.

The government-wide Statement of Net Position reports all financial and capital resources of the Township (excluding fiduciary funds). It is displayed in a format of assets and deferred outflows of resources less liabilities and deferred inflows of resources equals net position, with the assets and liabilities shown in order of their relative liquidity. Net position is required to be displayed in three components: 1) invested in capital assets 2) restricted, and 3) unrestricted. Invested in capital assets, net of related debt is capital assets net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Restricted net positions are those with constraints placed on their use by either: 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or 2) imposed by law through constitutional provisions or enabling legislation. Net positions not otherwise classified as restricted, are shown as unrestricted. Generally, the Township would first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

The government-wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Township are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expense between governments that allocate direct expenses and those that do not. Interest on general long-term debt is not allocated to the various functions. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Also, part of the basic financial statements are the fund financial statements for the governmental funds. The focus of the fund financial statements is on major funds, as defined by GASB Standards. Although GASB Standards sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures of fund category and of the governmental funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds are combined in a single column on the fund financial statements.

The Township reports the following major governmental funds:

- The **General Fund** is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The **Fire Fund** accounts for the activities related to operating fire protection services. This fund is primarily supported through the collection of property taxes.
- The **Law Enforcement Fund** accounts for the activities related to operating police protection services. This fund is primarily supported through the collection of property taxes and charges for services.
- The **American Rescue Plan Act Fund (ARPA Fund)** accounts for receiving and spending the federal grants applicable to the American Rescue Plan Act.

The Township reports the following major proprietary fund:

- The **Utility Fund** accounts for all the activity associated with the operations and maintenance of operating the sewer and water systems of the Township.

B. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The governmental fund financial statements are prepared on a modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain modifications must be made to the accrual method. These modifications are outlined below:

- Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, licenses, fees and permits, intergovernmental revenues, charges for services and interest.
- Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.
- Disbursements for the purchase of capital assets providing future benefits are considered expenditures. Bond/debt proceeds are reported as another financing source.

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balances as a measure of available spendable resources.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

This is the traditional basis of accounting for governmental funds and is also the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Township's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, reconciliations are provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities column of the government-wide financial statements.

The proprietary funds' financial statements are prepared on the same basis (economic resources, measurement focus and accrual basis of accounting) as the government-wide financial statements. Therefore, most lines for the total enterprise funds on the proprietary funds financial statements will directly reconcile to the business-type activities column on the government-wide financial statements. Because the enterprise funds are combined into a single business-type activities column on the government-wide financial statements, certain interfund activities between these funds are eliminated in the consolidation for the government-wide financial statements but are included in the fund columns in the proprietary funds financial statements.

Proprietary funds account for operations where the intent of the Township is that the costs of providing goods or services to the general public on a continuing basis to be financed or recovered primarily through user charges. Under standards set by GASB, enterprise funds are also required for any activity whose principal revenue sources meet any of the following criteria: 1) any activity that has issued debt backed solely by the fees and charges of the activity, 2) if the cost of providing services for any activity, including capital costs such as depreciation or debt service, must legally be recovered through fees and charges of the activity, or 3) it is the policy of the Township to establish activity fees or charges to recover the cost of providing services, including capital costs.

On the proprietary funds financial statements, operating revenues are those that flow directly from the operations of the activity, i.e. charges to customers or users who purchase or use the goods or services of that activity. Operating expenses are those that are incurred to provide those goods or services. Non-operating revenues are expenses are items such as investment income and interest expense that are not a result of the direct operations of the activity.

Private-sector standards of accounting issued prior to December 1, 1989, are generally followed in both the government-wide and enterprise funds reported on the proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected not to follow private-sector standards issued after November 30, 1989, for its business-type activities.

Fiduciary funds account for assets held by the Township in a trustee or agency capacity on behalf of others and, therefore, are not available to support Township programs. The reporting focus is upon net assets and changes in net assets and employs accounting principles similar to proprietary funds. Fiduciary funds are not included in the government-wide financial statements as they are not an asset of the Township available to support Township programs.

C. BUDGETARY DATA

The Township approves budgets for the general, special revenue and debt service funds. Amendments made during the fiscal year are reflected in the budget column of the appropriate financial statement. The budgets are prepared on a modified accrual basis.

D. PROPERTY TAXES

The Township property tax is levied each December 1 on the taxable valuation of property located in the Township as of the preceding December 31. Taxable values are established annually by the county and are equalized by the state. Real and personal property in the Township for the 2022 levy (which reflects tax revenues for the December 31, 2023 fiscal year) was assessed at the adjusted taxable value shown below. Taxes are due and payable by February 28. Delinquent real and personal property taxes are returned to the County Treasurer for collection. The 2023 levy (which reflects tax revenues for the December 31, 2022 fiscal year) is also shown for comparative purposes below.

<u>Taxable Value</u>	<u>2022</u>	<u>2023</u>
General Township	\$ 786,619,251	\$ 838,384,598

<u>Millage Rates</u>	<u>2022</u>	<u>2023</u>
General township operations	0.7990	0.7990
Police	2.7146	2.7146
Fire	3.4549	3.4549
Total millage	6.9685	6.9685

E. CAPITAL ASSETS

Under GASB standards, all capital assets, whether owned by governmental activities or business-type activities, are recorded and depreciated in the government-wide financial statements. No long-term capital assets or depreciation are shown in the governmental funds' financial statements.

Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Land is considered a capital asset regardless of initial cost. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

- Buildings, structures and improvements 10 to 50 years
- Machinery and equipment 5 to 40 years

Any capital assets transferred between funds are transferred at their net book value (cost less accumulated depreciation), as of the date of the transfer.

F. MANAGEMENT ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

G. RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

H. DEFINED PENSION BENEFIT PLAN

For purposes of measuring the Net Pension Liability, deferred outflows of resources related to pensions, deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Municipal Employees Retirement System (MERS) of Michigan and additions to/deductions from MERS' fiduciary net position have been determined on the same basis as they are reported by MERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

I. FUND EQUITY

Under Governmental Accounting Standards Board (GASB) standards in the fund financial statements, governmental funds report the following components of fund balance:

- Nonspendable - Amounts that are not in spendable form or are legally or contractually required to be maintained intact.
- Restricted - Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.
- Committed - Amounts that have been formally set aside by the Township board for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Township Board.
- Assigned - Intent to spend resources on specific purposes expressed by the Township Board; or Supervisor, Clerk, and Treasurer; who are authorized by policy approved by the Township Board to make assignments. All current year assignments have been made by the Township Board.
- Unassigned - Amounts that do not fall into any other aforementioned category. This is the residual classification for amounts in the General Fund and represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes in the General Fund. In other governmental funds, only negative unassigned amounts are reported, if any, and represent expenditures incurred for specific purposes exceeding the amounts previously restricted, committed, or assigned to those purposes.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

J. DEFERRED OUTFLOWS AND DEFERRED INFLOWS

Under GASB standards, the Township is reporting two sections in the Statement of Net Position (Government Wide Statement) and in the Balance Sheet (Fund Statement), which are called *deferred outflows* (previously called *assets*) and *deferred inflows* (previously called *liabilities*).

These separate financial statement elements, which meet the definition of deferred outflows and inflows, are no longer considered assets or liabilities.

Deferred outflows of resources represent a consumption of net position that applies to a future period. The element will not be recognized as an expense and (or) expenditure until the time restriction is met.

For the year ended December 31, 2023, the Township records deferred outflows of resources on the Statement of Net Position relating to the Defined Benefit Pension plan net pension liability. Total deferred outflows of resources are shown below, with detailed activity available in Footnote # 9.

Deferred Outflows of Resources	
Pension related activities	<u>\$ 1,121,134</u>

Deferred inflows of resources represent an acquisition of net position or fund balance that applies to a future period. The element will not be recognized as revenue until the time restriction is met.

For the year ended December 31, 2023, the Township records deferred inflows of resources on the Statement of Net Position relating to property taxes received or reported as receivables before the period in which the levy was to apply and differences in investment expectations versus actual. Property taxes levied in December 2023 will not be recognized as revenue until the year 2024. This type of transaction is listed on both the Statement of Net Position as well as the Balance Sheets under Fund Accounting:

Deferred Inflows of Resources	
Unavailable revenues - taxes	<u>\$ 5,913,898</u>

NOTE 2 - DESCRIPTION OF REPORTING ENTITY

In accordance with Governmental Accounting Standards Board (GASB) standards, all funds, agencies, and activities of the Charter Township of Superior as the primary government have been included in the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 3 - INTERFUND BALANCES AND TRANSFERS

All interfund balances are short-term in character. Interfund balances will be disbursed and collected during the next reporting period. These amounts are reported as current assets and current liabilities in the governmental balance sheets. The amounts of interfund receivables and payables are as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Fund</u>	<u>Interfund Payables</u>	<u>Purpose</u>
General Fund	\$ 296	Fire Fund	\$ 296	Reimbursement between funds
General Fund	80,538	Legal Defense Fund	80,538	Reimbursement between funds
General Fund	16	Parks Fund	16	Reimbursement between funds
General Fund	106	Utility Fund	106	Reimbursement between funds
General Fund	5,029	Payroll Fund	5,029	Reimbursement between funds
Fire Fund	8	Payroll Fund	8	Reimbursement between funds
Payroll Fund	13,295	General Fund	13,295	Reimbursement between funds
Payroll Fund	27,840	Fire Fund	27,840	Reimbursement between funds
Payroll Fund	3,024	Building Fund	3,024	Reimbursement between funds
Payroll Fund	1,882	Parks Fund	1,882	Reimbursement between funds
Payroll Fund	9,431	Utility Fund	9,431	Reimbursement between funds
Payroll Fund	20	General Fund	20	Reimbursement between funds
Utility Fund	53	Parks Fund	53	Reimbursement between funds
Total	<u>\$ 141,538</u>	Total	<u>\$ 141,538</u>	

CHARTER TOWNSHIP OF SUPERIOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 4 - GOVERNMENTAL AND PROPRIETARY CAPITAL ASSETS

A summary of changes in governmental activity capital assets is as follows:

	Balance 1/1/2023	Additions	Deletions	Reclassifications	Balance 12/31/2023
Capital Assets Not Being Depreciated					
Land	\$ 3,995,116	\$	\$	\$	\$ 3,995,116
Conservation easement	134,196				134,196
Construction in progress	190,942	291,747		(14,500)	468,189
Total non-depreciable	4,320,254	291,747		(14,500)	4,597,501
Capital Assets Being Depreciated					
Non-motorized Trails					
Harris road trail	238,169				238,169
Geddes #1 trail	581,411				581,411
Prospect pathway	432,384				432,384
Structures					
Parks	89,755				89,755
Buildings					
General	1,998,164	35,320		14,500	2,047,984
Fire	2,522,627	13,950			2,536,577
Law	70,195				70,195
Building Department	128,111				128,111
Parks	88,050				88,050
Vehicles					
General	24,163				24,163
Fire	2,588,805	52,048	(38,960)		2,601,893
Building Department	34,806				34,806
Parks	114,849				114,849
Equipment					
General	126,216				126,216
Fire	274,890	46,854			321,744
Law	5,945				5,945
Building Department	31,634				31,634
Parks	302,063		(26,671)		275,392
Total depreciable	9,652,237	148,172	(65,631)	14,500	9,749,278
Total capital assets	13,972,491	439,919	(65,631)		14,346,779
Accumulated depreciation	(4,932,356)	(320,633)	65,631		(5,187,358)
Governmental Funds					
Capital Assets, Net	\$ 9,040,135	\$ 119,286	\$	\$	9,159,421
Related long term debt outstanding at December 31, 2023					(2,050,000)
Capital assets, net related long term debt					\$ 7,109,421

Depreciation expense is being recorded in the government-wide statement of activities based upon the activity utilizing the assets. The Township utilizes the straight line method to depreciate capital assets over their estimated useful lives. Depreciation expense was distributed to the various activities as follows:

General	\$ 74,068
Fire	205,080
Law	2,382
Building department	10,904
Parks	28,199
Total	\$ 320,633

CHARTER TOWNSHIP OF SUPERIOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 4 - GOVERNMENTAL AND PROPRIETARY CAPITAL ASSETS (continued)

Construction in progress for governmental activity is described below:

Project	Project costs as of 1/1/2023	Costs incurred during 12/31/2023 fiscal year	Project completed and placed in service	Construction in progress remaining as of 12/31/2023	% Complete
Plymouth Road Pathway	\$ 53,328	\$ 63,613	\$	\$ 116,941	18.00%
Dixboro Schoolhouse Improvements	60,187	14,558		74,745	99.00%
2022 Sidewalk Repair Program	14,500		(14,500)		100.00%
Residential ADA Sidewalk Ramp Improvements	18,235	11,607		29,842	*
Geddes Road Pathway	31,993	59,467		91,460	*
Fire Station No. 1 Concrete Replacement	12,699	74,196		86,895	12.00%
MacArthur Pathway		8,267		8,267	16.00%
Fireman's Park Improvements		52,324		52,324	10.00%
Disconnect for Generator		7,715		7,715	50.00%
Totals	\$ 190,942	\$ 291,747	\$ (14,500)	\$ 468,189	

* These projects are in the design phase and as such, total project costs and estimated percent of completion figures are not available

A summary of changes in proprietary activity capital assets and depreciation for the Utility activity is as follows:

	Balance 1/1/2023	Additions	Deletions	Reclassifications	Balance 12/31/2023
Non-depreciable assets					
Land	\$ 210,463	\$	\$	\$	\$ 210,463
Construction in progress	2,484,669	2,274,015		(4,719,629)	39,055
Total non-depreciable assets	2,695,132	2,274,015		(4,719,629)	249,518
Depreciable assets					
Building	3,434,386				3,434,386
Utility system	23,902,088	1,242,000	(217,838)	4,719,629	29,645,879
Equipment and improvements	294,592				294,592
Office improvements	125,975				125,975
Office equipment	73,300				73,300
Vehicles	665,544	9,408	(27,278)		647,674
Metering program	54,928		(9,008)		45,920
Total depreciable	28,550,813	1,251,408	(254,124)	4,719,629	34,267,726
Total capital assets	31,245,945	3,525,423	(254,124)		34,517,244
Less accumulated depreciation	(12,583,739)	(765,847)	86,499		(13,263,087)
Business type activities					
Capital assets, net	\$ 18,662,206	\$ 2,759,576	\$ (167,625)	\$	\$ 21,254,157

Investment in capital assets, net of related debt for the Utility activity was calculated as follows:

Cost	\$ 34,517,244
Accumulated depreciation	(13,263,087)
Related debt	(2,789,319)
Investment in capital assets, net of related debt	\$ 18,464,838

CHARTER TOWNSHIP OF SUPERIOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 4 - GOVERNMENTAL AND PROPRIETARY CAPITAL ASSETS (continued)

Construction in progress for proprietary activity for the Utility activity is described below:

<u>Project</u>	<u>Project costs as of 1/1/2023</u>	<u>Costs incurred during 12/31/2023 fiscal year</u>	<u>Project completed and placed in service</u>	<u>Construction in progress remaining as of 12/31/2023</u>	<u>% Complete</u>
Clark Road Lift Station	\$ 2,427,525	\$ 2,207,324	\$ (4,634,849)	\$	100.00%
Water System Master Plan	57,144	27,636	(84,780)		100.00%
Stamford Water Main Project		39,055		39,055	*
Totals	<u>\$ 2,484,669</u>	<u>\$ 2,274,015</u>	<u>\$ (4,719,629)</u>	<u>\$ 39,055</u>	

* This project is in the design phase and as such, total project costs and estimated percent of completion figures are not available

There was \$1,242,000 of infrastructure added to the utility system by various developers throughout the Township as well as a snowplow purchased by the Township.

Depreciation for the systems, equipment, improvements, and software is charged as an expense against operations.

Accumulated depreciation is reported on the Proprietary Fund Statement of Net Position. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Utility Systems	40 years
System Improvements	30 years
Building	30 years
Office Improvements	15 years
Equipment, Furniture, and Software	7 years

NOTE 5 - LEASES

The Township previously implemented the Governmental Accounting Standards Board (GASB) Standard No. 87, *Leases*, which is intended to improve the accounting and financial reporting of leases by governments.

This standard requires the recognition of lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows and outflows of resources based on the payment provisions of the contract. This standard requires a lessee to recognize a lease liability and right-to-use lease asset and requires a lessor to recognize a lease receivable and a deferred inflow of resources. The Township does not recognize leases with a term of 12 months or less (“short term leases”) on the Statement of Net Position.

The Township has determined that this standard has no material impact on the Township’s financial statement.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 6 - LONG-TERM OBLIGATIONS

A. GOVERNMENTAL LONG-TERM OBLIGATIONS

- Accrued Compensated Absences – The Township has recorded a liability in the Statement of Net Position for compensated absences of the general, building, and fire funds. The policies regarding compensated absences are outlined in the Township’s “Rules of Employment” and the “Township Fire Department Agreement”.
- During 2003, the Township sold bonds totaling \$3.5M (2003 General Obligation Capital Improvement Bonds), of which \$1.5M was used to help finance the construction of a new fire hall and \$2.0M was used for various water and sewer projects. The \$1.5M was recorded as part of long-term debt under governmental activities. The \$2M was recorded as a liability under business-type activities. In 2013, the Township issued refunding bonds to defease the 2003 General Obligation Capital Improvement Bonds. The payoff amount of the original 2003 bonds at time of defeasance was \$1,002,857. The refunding bond issued amounted to \$936,491 for the fire department. Interest is charged at 1% for years through 2017 and at 2% for years 2018 through 2023.
- During 2022, the Township sold refunding bonds to refund the land contract payable for a land conservation easement known as Rock Properties. The Bond has an initial principal amount of \$2,160,000, bearing interest of 4.00% annually. The bond will be repaid in annual installments ranging from \$110,000 to \$190,000 over 15 years, maturing in the year ending December 31, 2037.
- During 2022, the Township sold refunding bonds with a bond premium of \$81,695. The premium will be amortized using a straight-line method of the 15 year term of the related bond at a rate of \$5,546 per year.

The following summarizes changes in the Township’s governmental activity’s long-term debt for 2023:

<u>Description</u>	<u>Balance 1/1/2023</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 12/31/2023</u>	<u>Due Within One Year</u>
Bonds Payable					
2013 Refunding Bonds					
Fire	\$ 102,864	\$	\$ (102,864)	\$	\$
2022 Refunding Bonds					
Rock Property	2,160,000		(110,000)	2,050,000	110,000
Total bonds payable	2,262,864		(212,864)	2,050,000	110,000
Bond Premium	76,249		(5,546)	70,703	5,546
Accrued Compensated Absences	578,507	8,600		587,107	
Accrued Interest	14,400	13,300	(14,400)	13,300	
Totals	<u>\$ 2,932,020</u>	<u>\$ 21,900</u>	<u>\$ (232,810)</u>	<u>\$ 2,721,110</u>	<u>\$ 115,546</u>

CHARTER TOWNSHIP OF SUPERIOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 6 - LONG-TERM OBLIGATIONS (continued)

The following is a schedule of future required principal and interest due from the Township’s governmental activities:

Year	2022 Refunding Bonds		
	Rock Property		
	Total	Principal	Interest
2024	\$ 189,800	\$ 110,000	\$ 79,800
2025	190,300	115,000	75,300
2026	190,600	120,000	70,600
2027	190,700	125,000	65,700
2028	190,600	130,000	60,600
2029	190,300	135,000	55,300
2030	189,800	140,000	49,800
2031	194,000	150,000	44,000
2032	192,900	155,000	37,900
2033	191,600	160,000	31,600
2034	190,100	165,000	25,100
2035	193,300	175,000	18,300
2036	191,200	180,000	11,200
2037	193,800	190,000	3,800
	<u>\$ 2,679,000</u>	<u>\$ 2,050,000</u>	<u>\$ 629,000</u>

CHARTER TOWNSHIP OF SUPERIOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 6 - LONG-TERM OBLIGATIONS (continued)

B. BUSINESS-TYPE LONG-TERM OBLIGATIONS

The Township’s business-type activities have two long-term debt obligations, which are as follows:

1. The 2013 Refunding Bonds were issued to pay off 2003 Capital Improvement Bonds used to finance Utility and Fire Department projects. The total cost of \$2,185,000 is broken out by department as follows:

Fire Department	\$ 936,491	42.86%	
Sewer Department	1,248,509	57.14%	
	\$ 2,185,000	100.0%	

The bonds were issued under the provisions of (a) Act 34, Public Acts of Michigan 2001, as amended, (b) Act 233 Public Acts of Michigan, 1955, as amended (collectively, the “Acts”). The bonds were issued for the purpose of refunding the Township’s 2003 General Obligation Capital Improvement Bonds and paying the costs associated with issuing the bonds. Interest is charged at a rate of 1% in 2017 and 2% for years 2018 through 2023. This debt was completely paid off as of December 31, 2023.

2. The 2020 Capital Improvement Bonds were issued during the December 31, 2020 fiscal year to assist in the funding of Township capital improvement projects. Only \$3,059,319 of the future \$3,230,000 has been received. Interest will be charged at 2% per annum.

<u>Description</u>	<u>Balance 1/1/2023</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 12/31/2023</u>	<u>Due Within One Year</u>
2013 Refunding Bonds					
Utility Payable	\$ 137,136	\$	\$ (137,136)	\$	\$
2020 Capital Improvement Bonds	1,490,124	1,434,195	(135,000)	2,789,319	140,000
Totals	\$ 1,627,260	\$ 1,434,195	\$ (272,136)	\$ 2,789,319	\$ 140,000

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 6 - LONG-TERM OBLIGATIONS (continued)

The following is a schedule of future required principal and interest due from the Township’s business-type activities:

<u>Year</u>	<u>2020 Capital Improvement Bonds</u>		
	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2024	\$ 197,800	\$ 140,000	\$ 57,800
2025	195,000	140,000	55,000
2026	197,150	145,000	52,150
2027	196,300	150,000	46,300
2028	191,300	145,000	46,300
2029-3033	979,750	795,000	184,750
2034-2038	976,350	875,000	101,350
2039-2041	587,300	570,000	17,300
Totals	<u>\$ 3,520,950</u>	<u>\$ 2,960,000</u>	<u>\$ 560,950</u>

As of December 31, 2023, only \$3,059,319 of available bonds have been used for the 2020 improvement project. However, the Utilities department expects to utilize the full available amount of \$3,230,00 and has elected to report the full projected future debt schedule.

NOTE 7 - STATEMENT OF CASH FLOWS - ENTERPRISE FUND

Pursuant to the Governmental Accounting Standards Board (GASB) statement number 9, a statement of cash flows is presented. The purpose of the statement of cash flows is to explain the change in cash and cash equivalents during the year. For purposes of the statement of cash flows, the enterprise fund considers all investments to be cash equivalents due to the highly liquid nature of the investments.

The direct method was utilized to present cash flows from operations. The following is the beginning and ending balances for cash and cash equivalents:

	<u>1/1/2023</u>	<u>12/31/2023</u>
Unrestricted - operations		
Cash and investments	<u>\$ 4,463,867</u>	<u>\$ 4,798,681</u>

There is no restricted cash as of December 31, 2023.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 8 - DEFINED CONTRIBUTION PENSION PLAN

History

The Township originally adopted a Defined Contribution Plan with Manulife in October 1967 which has since become John Hancock. The plan was set up as voluntary; however, to join the plan the employee had to contribute 5% of gross pay, the Township would then match with 10%. Eligible employees were all Union Firefighters, full time employees, the Fire Chief, Ordinance Officer, Supervisor, Clerk, Treasurer, Deputy Treasurer, and Trustees (employees also had to be at least 18 years of age). In October 1990, the Union Firefighters were moved into a MERS Defined Benefit pension plan. They were allowed to keep all their years of service and allowed to keep all their accumulated pension monies in the Manulife Plan. Their accounts with Manulife were switched to inactive status, and they can access this money upon separation from service from the Township.

In January 2004, the Township further amended the Defined Contribution Plan with John Hancock, when it approved a second MERS defined benefit plan for the non-union employees. This new MERS defined benefit plan became mandatory for all new hires that work full time. Existing employees as of January 1, 2004, were given the choice to either transfer to the new MERS Plan or remain in the John Hancock Plan (about 50% of the eligible employees moved to the new MERS Plan). The John Hancock employee accounts of the employees who switched to the new MERS Plan were withdrawn from John Hancock and deposited in the MERS Pension Plan. As of January 2004, the Township had three pension plans: the MERS Defined Benefit Plan for the Union firefighters referred to as MERS #1, the MERS Defined Benefit Plan for non-union employees referred to as MERS #2, and the John Hancock Defined Contribution Plan for all part time employees averaging at least 20 hours/week, trustees, and the full-time employees who decided to stay with John Hancock Plan at the January 2004 switchover.

John Hancock - (Adopted October 1967) a defined contribution plan for full-time employees only as defined above, regular part-time employees averaging 20 hours/week (including Fire Chief and Fire Marshall), and Trustees. Participation is voluntary with 5% contribution required to participate, and a 10% matching contribution from the Township. Plan vests after 20 months of plan participation, normal retirement age 55. New employees that opt out of the John Hancock plan, cannot join at a later date. The Fire Chief has a contract for part time services which excludes him from eligibility for any Township benefits.

The following summarizes that activity in the John Hancock defined contribution plan for 2023:

Total value January 1, 2023		\$ 785,986
Contributions/Investment returns		
Employee contributions	\$ 14,288	
Employer contributions	28,292	
Forfeitures	(2,568)	
Net gain/(loss) for 2023	118,352	
Total contributions/investment returns		158,364
Withdrawals		(133,382)
Total value December 31, 2023		\$ 810,968

CHARTER TOWNSHIP OF SUPERIOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 9 - DEFINED BENEFIT PLAN

Plan Description

The employer’s defined benefit pension plan provides certain retirement, disability, and death benefits to plan members and beneficiaries. The employer participates in the Municipal Employees Retirement System (MERS) of Michigan. MERS is an agent multiple employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine-member Retirement Board. MERS issues a financial report that includes financial statements and required supplementary information. This report may be obtained accessing the MERS website at www.mersofmich.com and is available to the public.

Description of Benefits

Benefits Provided

The defined benefit plan is comprised of two divisions, with Division 01 open to all full-time, non-union employees and Division 05 open to all union firefighters. The plan calls for benefits to be paid as 2.25% of the final average compensation with a maximum of 80% for both divisions. Final average compensation is calculated based on the employee's final 3 years wages for Division 01 and the employee's final 5 years wages for Division 05.

For Division 01, the plan has a vesting period of 6 years, with normal retirement at age 60, and early retirement eligible at age 55 with 15 years of service or age 50 with 25 years of service and reduced benefits.

For Division 05, the plan has a vesting period of 10 years, with normal retirement at age 60 and early retirement eligible age 50 with 25 years of service or age 55 with 15 years of service and reduced benefits.

Employees Covered by Benefit Terms

At the December 31, 2022 valuation date, the following employees were covered by the benefit terms:

	Division 01	Division 05
	Non-Union	Union Fire
Inactive employees or beneficiaries currently receiving benefits	10	6
Inactive employees entitled to but not yet receiving benefits	8	3
Active employees	20	12
	<u>38</u>	<u>21</u>

Contributions

The Township is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS Retirement Board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

The actuarially determined rate for the year ended December 31, 2023, was 15.78% of eligible wages, with total contributions of \$258,410 for Division 01 and 20.28%, with total contributions of \$304,020 for Division 05. The Township also requires employees to contribute 5.0% of eligible wages for Division 01 and 6.0% for Division 05 to fund the plan.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 9 - DEFINED BENEFIT PLAN (continued)

Net Pension Liability

The employer's Net Pension Liability was rolled forward to December 31, 2023, and the total pension liability used to calculate the Net Pension Liability was determined by an annual actuarial valuation as of December 31, 2022.

Actuarial assumptions

The total pension liability in the December 31, 2022 annual actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation: 2.5%.

Salary Increases: 3.00% in the long term.

Investment rate of return: 7.00%, net of investment and administrative expense, including inflation.

Although no specific price inflation assumptions are needed for the valuation, the 3.00% long-term wage inflation assumption would be consistent with price inflation of 2.5%.

Mortality rates used were based on the RP-2014 Group Annuity Mortality Table of a 50% Male and Female blend.

The actuarial assumptions used in valuation were based on the results of the most recent actuarial experience study in 2014-2018.

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>		<u>Target Allocation Gross Rate of Return</u>	=	<u>Long-Term Expected Real Rate of Return</u>
Global Equity	60.00%	x	7.00%	=	4.20%
Global Fixed Income	20.00%	x	4.50%	=	0.90%
Private Investments	20.00%	x	9.50%	=	1.90%
					<u>7.00%</u>

Discount Rate

The discount rate used to measure the total pension liability is 7.25% for the 2022 valuation. The projection of cash flows used to determine the discount rate assumes that employer and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for employers. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 9 - DEFINED BENEFIT PLAN (continued)

Changes in Net Pension Liability

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a)-(b)
Balance at 12/31/2022	\$ 11,057,411	\$ 6,759,129	\$ 4,298,282
Changes for the year			
Service Cost	368,696		368,696
Interest on Total Pension Liability	795,461		795,461
Changes in Benefits			
Difference between expected and actual experience	169,475		169,475
Changes in assumptions			
Employer Contributions		562,430	(562,430)
Employee Contributions		162,043	(162,043)
Net Investment Income		764,924	(764,924)
Benefit payments, including employee refunds	(539,742)	(539,742)	
Administrative expense		(16,181)	16,181
Other Changes	(62,570)		(62,570)
Net Changes	<u>731,320</u>	<u>933,474</u>	<u>(202,154)</u>
Balances as of 12/31/2023	<u>\$ 11,788,731</u>	<u>\$ 7,692,603</u>	<u>\$ 4,096,128</u>

Sensitivity of the Net Pension Liability to changes in the discount rate

The following presents the Net Pension Liability of the employer, calculated using the discount rate of 7.25%, as well as what the employer's Net Pension Liability would be using a discount rate that is 1 percentage point lower (6.25%) or 1% higher (8.25%) than the current rate.

	1% Decrease 6.25%	Current Discount Rate 7.25%	1% Increase 8.25%
Net Pension Liability at 12/31/2023	\$ 4,096,128	\$ 4,096,128	\$ 4,096,128
Change in Net Pension Liability (NPL) from change in discount rate	1,463,853		(1,219,370)
Calculated NPL	<u>\$ 5,559,981</u>	<u>\$ 4,096,128</u>	<u>\$ 2,876,758</u>

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes, it is net of administrative expenses.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 9 - DEFINED BENEFIT PLAN (continued)

Pension Expense and Deferred Outflows/Inflows of Resources Related to Pension

For the year ended December 31, 2023, the Township recognized pension expense of \$806,484. The Township reported deferred outflows and deferred inflows related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences in investment expectations versus actual	\$ 361,053	
Differences in experience	360,202	
Differences in actuarial assumptions	399,879	
Totals	\$ 1,121,134	\$

Amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended	Expense
2024	\$ 385,597
2025	362,476
2026	392,920
2027	(19,859)
Total	\$ 1,121,134

NOTE 10 - SEGMENT INFORMATION FOR ENTERPRISE FUND

The Township maintains a proprietary fund which is financed by user charges. Segment information as of December 31, 2023, follows:

	Utility System
Operating revenues	\$ 4,784,626
Depreciation	765,847
Operating (loss)	(261,245)
Non-operating	
revenues and (expenses) net	1,415,595
Changes in net position	1,154,350
Current assets	5,928,593
Current liabilities	1,084,631
Net working capital	4,843,962
Total assets	27,182,750
Total liabilities	3,733,950
Net position	23,448,800

CHARTER TOWNSHIP OF SUPERIOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 11 - POST EMPLOYMENT BENEFITS

In addition to the MERS Health Care Savings Plan described in Note 13, the Township also provides post-employment health care benefits to two (2) firefighters who retired prior to June 30, 2005. These two (2) firefighters are governed under the old retirement health care system as described in the union contracts for the fiscal years in which they retired (Firefighter Winters 2001 and Firefighter Dickinson January 2005). The benefit to these two (2) firefighters are: The Township pays 100% of the premium of whatever health insurance is in effect for the active firefighters and 50% of whatever Vision and Dental benefits are in effect for active firefighters (currently Vision Service Plan and Delta Dental). This is a lifelong benefit for these retired firefighters, and their spouses, if they were married to the spouse at the time of retirement. Firefighters who have retired from the Township after June 30, 2005, are not entitled to this benefit and were offered a legal buy-out for the loss of this benefit, indemnifying the Township of any claims to this benefit.

During 2023, the Township paid for the cost of covering these retirees. During the fiscal year 2023, the net cost of health care benefits for the retirees was \$6,397, which was paid directly to the healthcare provider.

NOTE 12 - HSA PLAN

Beginning April 21, 2016, the Charter Township of Superior approved to purchase the Blue Cross Blue Shield Simply Blue HSA plan and the Township will pay a wellness incentive to employees to help offset the plan deductible. Wellness incentives for the year ended December 31, 2023, are \$2,000 for individuals or \$4,000 for families for non-union employees and \$3,000 for individuals or \$6,000 for families for union employees.

NOTE 13 - TAX ABATEMENTS

The Governmental Accounting Standards Board (GASB) approved GASB No. 77 "Tax Abatement Disclosures" relating to the required disclosure for tax abatement agreements. This standard requires the disclosure of a description of tax abatement agreements and the gross dollar amount of abated taxes relating to these agreements. The Township has no tax abatement agreements as of December 31, 2023.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 14 - FUND BALANCE DESIGNATIONS

The following is a summary of all restricted and further broken down to designations of fund balances for all governmental fund types.

	Major Funds				Nonmajor Funds			Total	
	General and Parks Fund	Fire Fund	Law Fund	ARPA Fund	Legal Defense Fund	Streetlight Fund	Side Street Maintenance Fund		Building Fund
Nonspendable for:									
Prepays	\$ 40,117	\$ 94,794	\$ 1,200	\$	\$	\$	\$	919	
Restricted for:									
Fire protection									
General		1,218,982						1,218,982	
Compensated absences		496,513						496,513	
Truck replacement		12,084						12,084	
Debt reserve		123,160						123,160	
Building construction		471,876						471,876	
Police protection			2,789,319					2,789,319	
Public works						115,685	14,317	130,002	
Legal defense					187,402			187,402	
Tree preservation	247,500							247,500	
Committed for:									
Building reserve	401,731							401,731	
Capital improvement	2,550			8,424				10,974	
Compensated absences	80,599						6,570	87,169	
Non-motorized trails	30,659							30,659	
Ordinance enforcement							626,068	626,068	
Right of Way	18,195							18,195	
Assigned for future budget deficits	504,773				5,850		138,225	648,848	
Unassigned	1,513,613							1,513,613	
Total designated	<u>\$ 2,839,737</u>	<u>\$ 2,417,409</u>	<u>\$ 2,790,519</u>	<u>\$ 8,424</u>	<u>\$ 193,252</u>	<u>\$ 115,685</u>	<u>\$ 14,317</u>	<u>\$ 771,782</u>	<u>\$ 9,151,125</u>

The Fire, Law, SAD, Legal Defense and Side Street Maintenance Funds are all restricted by tax millages, assessments and grants (outside of the Township Board) for the respective fund activity. As shown above various amounts which are restricted to the respective fund activity are further segregated for specific purposes within the fund activity by the Township Board.

CHARTER TOWNSHIP OF SUPERIOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 15 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities, and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal Agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investments in all of the investments mentioned in the preceding paragraph.

As of December 31, 2023, cash and investments consist of the following:

	Total	Cash	Investments
Deposits			
Checking accounts	\$ 11,325,198	\$ 11,325,198	\$
Money market accounts	1,298,597		1,298,597
Certificates of deposit	3,611,325	3,611,325	
US Treasury Securities	5,797,017		5,797,017
Total	\$ 22,032,137	\$ 14,936,523	\$ 7,095,614

Cash and investments are presented in the financial statements in the following areas:

Statement of Net Position:

Cash and investments	\$ 15,458,344
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Fiduciary Funds:

Cash and investments	6,131,749
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Total cash and investments	\$ 21,590,093
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The carrying amount of cash and investments is stated at \$21,590,093 as of December 31, 2023. The difference between the carrying amounts and amounts mentioned above stem from cash on hand, outstanding checks, and outstanding deposits.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 15 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)

Deposits - Custodial Credit Risk

This is the risk that in the event of a bank failure, the Township will be able to recover its deposits. The Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

As of December 31, 2023, deposits totaled \$22,032,137, which was exposed to custodial credit risk as follows:

	Amount	%
Insured by FDIC	\$ 1,024,775	5%
Uninsured and uncollateralized in banks	15,210,344	69%
Uninsured and uncollateralized - U.S. Treasury Securities	5,797,017	26%
	\$ 22,032,137	100%

The Township's investment policy does not address this risk.

FDIC insurance is limited to the legal maximum of \$250,000 per public unit for all time and savings deposits and \$250,000 per public unit for all demand deposits.

NOTE 16 - MERS POST EMPLOYMENT HEALTH CARE SAVINGS PROGRAM

The Township adopted the MERS post-employment health care savings plan (HCSP) during 2005. The program is an employer sponsored program that allows employees to save money in an account that can be used for medical expenses and (or) health insurance premiums after termination of service.

All full-time employees (those with an average of 37.5 hours per week), are eligible to participate in the HCSP. The Township contributes to the plan on behalf of the eligible employees and requires the employees to contribute a percentage of pay, as described below. To make up for previous years of service, the Township created a compensation schedule with years of service for 15 - 25 years being weighted heavier than years 1 - 14. Based on this schedule, a lump sum was deposited in each employee's account by the Township. For each employee to receive the lump sum start-up money a signed release and settlement agreement releasing the Township from a previously adopted retirement health care program was completed by each employee.

For 2023, the Township contributed \$300 per non-union employee and \$400 per union employee per month to individual accounts, a total of \$105,131 for all employees.

The Township requires employees to contribute a percentage of wages toward their account based on the employee's employment class. All employees hired prior to November 1, 2011, are in their own individual class. The required contributions range from a minimum of 2% of compensation to a maximum 15% of compensation within the various classes. Employees may choose between three options for wages used to calculate the contribution due; regular pay only, regular and overtime pay, or regular, overtime and longevity pay. Each employee may change the contribution percentage and covered wages once per year.

As of November 1, 2011, all newly hired employees are classified as one uniform employee class for all union new hires and one class for all non-union new hires. These two new classes of employees' contribution percentage will be reviewed annually in November and amended as necessary. Union employees elected to have 3% of all regular, overtime and longevity pay and non-union employees elected to have 3% of regular pay contributed for the year ended December 31, 2023.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 16 - MERS POST EMPLOYMENT HEALTH CARE SAVINGS PROGRAM (continued)

The Township contribution is subject to a vesting schedule as follows:

<u>Employees service</u>	<u>Vested Percentage</u>
Prior to six (6) years full time employment	0%
Six (6) years but less than nine (9) years full time employment	25%
Nine (9) years but less than twelve (12) years full time employment	50%
Twelve (12) years but less than fifteen (15) years full time employment	75%
Fifteen (15) or more years full time employment	100%

The mandated employee contributions are vested immediately and are withheld as pretax contributions.

All contributions are invested in the MERS portfolio and grow tax free. When an employee retires the savings account is available for tax free reimbursement of medical expenses and (or) health insurance premiums for employees, and spouses and dependents of employees.

NOTE 17 - AMERICAN RESCUE PLAN ACT (ARPA) GRANT ACTIVITY

Under the American Rescue Plan Act (ARPA), the Township has received a total of \$1,501,403. These monies are from a pass-through grant from the federal government to the Michigan Department of Treasury. The Michigan Department of Treasury calculated the amounts to be allocated to the various local governments in Michigan. Each local government was required to elect to receive the monies in order to participate. Monies that would have gone to local governments who elected not to receive funds were reallocated to the local governments that chose to participate. The portion reallocated to the Charter Township of Superior was \$3,010.

The following is a summary of ARPA activity for the 2021 through 2023 fiscal years:

Federal funds received in 2021	\$ 747,700
Net interest income and bank fees for 2021	10
Federal funds received in 2022	753,703
Net interest income and bank fees for 2022	1,442
Disbursements for 2022 (Firemen's Park engineering)	(9,765)
Net interest income and bank fees for 2023	7,272
Disbursements for 2023 (Firemen's Park engineering)	(30,466)
Disbursements for 2023 (Youth Arts Alliance)	(79,700)
Disbursements for 2023 (Mighty Oaks CLR Academy)	(59,500)
Disbursements for 2023 (Willow Run Acres)	(569)
Cash balance of ARPA funds as of 12/31/2023	<u><u>\$ 1,330,127</u></u>

Under Generally Accepted Accounting Principles, the amount of ARPA revenue recognized will be the same as the amount expended in each fiscal year. The remaining monies are considered unearned revenues and recorded as a liability on the balance sheet.

The Township Board has designated the remaining ARPA monies to various projects over the next few years. A list of those projects can be obtained from the Township offices.

CHARTER TOWNSHIP OF SUPERIOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 18 -NEWLY ADOPTED ACCOUNTING STANDARDS

GASB 96 – SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENT

In May 2020, GASB issued Statement No. 96, *Subscription-based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset-an intangible asset – and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended.

The Township implemented this standard for the year ended December 31, 2023, and has determined that it has no materially recognizable SBITAs.

NOTE 19 - UPCOMING GASB PRONOUNCEMENTS

GASB 100 – ACCOUNTING CHANGES AND ERROR CORRECTIONS

In June 2022, the GASB Issued Statement No. 100, *Accounting Changes and Error Corrections, an amendment on GASB Statement No. 62*. This statement prescribes the accounting and financial reporting for (1) each type of accounting change and (2) error corrections. This statement requires that (a) changes in accounting principles and error corrections be reported retroactively by restating prior periods, (b) changes to or within the financial reporting entity be reported by adjusting beginning balances of the current period, and (c) changes in accounting estimates be reported prospectively by recognizing the change in the current period. The Township is currently evaluating the impact this standard will have on the financial statements when adopted during the 2024 fiscal year.

CHARTER TOWNSHIP OF SUPERIOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 20 - UPCOMING GASB PRONOUNCEMENTS (continued)

In June 2022, the GASB issued Statement No. 101, *Compensated Absences*. This statement requires that liabilities for compensated absences be recognized for (1) leave that has been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. This statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee's pay rate as of the date of the financial statements. The Township is currently evaluating the impact this standard will have on the financial statements when adopted in the 2025 year.

OTHER GASB PRONOUNCEMENTS

The Governmental Accounting Standards Board (GASB) has issued other Standards with implementation dates upcoming in subsequent fiscal years. The Township has assessed the impact of these standards and does not believe they will have any material impact on the Township's financial statements.

NOTE 21 – SUBSEQUENT EVENTS

Subsequent events have been evaluated through June 4, 2024, the date the financial statements were available to be issued. Management has determined that the Township does not have any other material recognizable or non-recognizable events.

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REQUIRED SUPPLEMENTARY INFORMATION

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Budget Amount		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
REVENUES				
Taxes	\$ 668,722	\$ 668,722	\$ 726,256	\$ 57,534
Licenses and permits	195,000	195,000	186,715	(8,285)
Federal grants			470	470
State grants	1,592,039	1,592,039	1,737,686	145,647
Contributions from local units	100,000	83,000	7,977	(75,023)
Charges for services	25,200	25,000	340,803	315,803
Interest and rents	33,900	111,000	123,378	12,378
Other revenue	10,250	39,141	286,046	246,905
Total revenues	2,625,111	2,713,902	3,409,331	695,429
EXPENDITURES				
General government				
Township board	19,600	30,800	28,125	2,675
Supervisor	153,689	133,689	134,615	(926)
Treasurer	188,046	200,446	201,695	(1,249)
Clerk	196,524	197,524	197,601	(77)
Assessing equalization	237,887	239,387	249,501	(10,114)
Elections	163,900	3,400	1,731	1,669
Building and Grounds	68,250	65,250	59,840	5,410
Attorney	10,000	20,000	20,450	(450)
Other	625,915	643,744	652,239	(8,495)
Total general government	1,663,811	1,534,240	1,545,797	(11,557)
Public works	474,991	797,884	756,804	41,080
Community and economic development	86,268	91,868	408,216	(316,348)
Recreation and culture				
Administration	129,639	183,226	183,853	(627)
Recreation	25,401	27,501	25,026	2,475
Park maintenance	158,161	189,861	183,038	6,823
Unallocated	34,200	500		500
Total recreation and culture	347,401	401,088	391,917	9,171
Debt service		194,200	207,500	(13,300)
Total expenditures	2,572,471	3,019,280	3,310,234	(290,954)
Excess (deficiency) revenue over expenditures	52,640	(305,378)	99,097	404,475
OTHER FINANCING SOURCES/(USES)				
Transfers (out)	(53,557)	(23,696)		23,696
Net change in fund balance	(917)	(329,074)	99,097	428,171
FUND BALANCE, JANUARY 1, 2023	2,740,640	2,740,640	2,740,640	
FUND BALANCE, DECEMBER 31, 2023	\$ 2,739,723	\$ 2,411,566	\$ 2,839,737	\$ 428,171

CHARTER TOWNSHIP OF SUPERIOR

FIRE FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget Amount		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
REVENUES				
Taxes	\$ 2,733,503	\$ 2,729,278	\$ 2,728,216	\$ (1,062)
Federal grants	205,746	158,246	158,294	48
State grants	2,652	2,652	2,139	(513)
Charges for services	1,000	1,000		(1,000)
Interest and rents	3,000	133,100	118,347	(14,753)
Other revenue	1,000	18,000	20,786	2,786
Total revenues	2,946,901	3,042,276	3,027,782	(14,494)
EXPENDITURES				
Public safety	2,519,248	3,133,348	3,247,240	(113,892)
Debt service				
Principal	103,000	103,000	102,864	136
Interest	1,100	1,100	1,029	71
Total expenditures	2,623,348	3,237,448	3,351,133	(113,685)
Net change in fund balance	323,553	(195,172)	(323,351)	(128,179)
FUND BALANCE, JANUARY 1, 2023	2,740,760	2,740,760	2,740,760	
FUND BALANCE, DECEMBER 31, 2023	\$ 3,064,313	\$ 2,545,588	\$ 2,417,409	\$ (128,179)

CHARTER TOWNSHIP OF SUPERIOR

LAW ENFORCEMENT FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget Amount		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
REVENUES				
Taxes	\$ 2,146,696	\$ 2,144,302	\$ 2,143,622	\$ (680)
State grants	2,250	2,250	2,173	(77)
Charges for services	318,000	318,000	318,716	716
Fines and forfeits	10,000	12,000	13,225	1,225
Interest and rents	(1,774)	98,226	114,125	15,899
Other revenue	100	100		(100)
Total revenues	2,475,272	2,574,878	2,591,861	16,983
EXPENDITURES				
Public safety	1,965,095	1,912,205	1,799,916	112,289
Net change in fund balance	510,177	662,673	791,945	129,272
FUND BALANCE, JANUARY 1, 2023	1,998,574	1,998,574	1,998,574	
FUND BALANCE, DECEMBER 31, 2023	\$ 2,508,751	\$ 2,661,247	\$ 2,790,519	\$ 129,272

CHARTER TOWNSHIP OF SUPERIOR

ARPA FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget Amount		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
REVENUES				
Federal grants	\$ 50,000	\$ 500,000	\$ 169,935	\$ (330,065)
Interest and rents	60	60	7,327	7,267
Total revenues	<u>50,060</u>	<u>500,060</u>	<u>177,262</u>	<u>(322,798)</u>
EXPENDITURES				
General government	60	60	55	5
Parks and recreation	50,000	185,000	170,235	14,765
Total expenditures	<u>50,060</u>	<u>185,060</u>	<u>170,290</u>	<u>14,770</u>
Net change in fund balance		315,000	6,972	(308,028)
FUND BALANCE, JANUARY 1, 2023	<u>1,452</u>	<u>1,452</u>	<u>1,452</u>	
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 1,452</u>	<u>\$ 316,452</u>	<u>\$ 8,424</u>	<u>\$ (308,028)</u>

CHARTER TOWNSHIP OF SUPERIOR
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN
SCHEDULE OF EMPLOYER CONTRIBUTIONS
FOR THE YEAR ENDED DECEMBER 31, 2023

Schedule of Employer Contributions

	For the Plan Year Ended								
	<u>12/31/2023</u>	<u>12/31/2022</u>	<u>12/31/2021</u>	<u>12/31/2020</u>	<u>12/31/2019</u>	<u>12/31/2018</u>	<u>12/31/2017</u>	<u>12/31/2016</u>	<u>12/31/2015</u>
Actuarial determined contributions	\$ 562,430	\$ 513,605	\$ 428,583	\$ 343,704	\$ 323,064	\$ 257,074	\$ 243,677	\$ 208,778	\$ 187,940
Contributions in relation to the actuarial determined contribution	562,430	513,605	428,583	343,704	323,064	257,074	243,677	208,778	187,940
Contribution (deficiency) excess	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Covered employee payroll	<u>\$ 2,697,179</u>	<u>\$ 2,348,774</u>	<u>\$ 2,213,530</u>	<u>\$ 2,080,582</u>	<u>\$ 1,844,614</u>	<u>\$ 1,720,936</u>	<u>\$ 1,583,227</u>	<u>\$ 1,621,846</u>	<u>\$ 1,572,197</u>
Contributions as a percentage of covered payroll	<u>20.85 %</u>	<u>21.87 %</u>	<u>19.36 %</u>	<u>16.52 %</u>	<u>17.51 %</u>	<u>14.94 %</u>	<u>15.39 %</u>	<u>12.87 %</u>	<u>11.95 %</u>

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, only information for those years for which information is available will be presented.

Notes to the Schedule of Employer Contributions

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, open
Remaining amortization period	16 years
Asset valuation method	5 years smoothed
Inflation	2.50%
Salary increases	3.00%
Investment rate of return	7.00%
Retirement age	<u>Division 01</u> : Age 60, early retirement at age 55 with 15 years of service or age 50 with 25 years of service with reduced benefits. <u>Division 05</u> : Age 60, early retirement at age 50 with 25 years of service or age 55 with 15 years of service with reduced benefits.
Mortality	50% Female/50% Male MP-2019 group Annuity Mortality Table

Previous Actuarial Methods and Assumptions

A ten-year smoothed asset valuation method was used for the time period of 2005 through 2015.

CHARTER TOWNSHIP OF SUPERIOR

REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT PENSION PLAN
 SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
 FOR THE YEAR ENDED DECEMBER 31, 2023

	For the Plan Year Ended								
	12/31/2023	12/31/2022	12/31/2021	12/31/2020	12/31/2019	12/31/2018	12/31/2017	12/31/2016	12/31/2015
TOTAL PENSION LIABILITY									
Service Cost	\$ 368,696	\$ 295,839	\$ 264,925	\$ 248,262	\$ 220,760	\$ 204,939	\$ 187,817	\$ 185,852	\$ 171,059
Interest	795,461	739,844	690,029	629,872	634,256	597,127	574,515	531,168	505,344
Changes in benefit terms									
Differences between expected and actual experience	169,475	284,586	41,228	186,896	(12,135)	132,291	(60,111)	138,559	
Changes of assumptions		430,356	234,441	239,448				285,083	
Benefit payments, including refunds of employee contributions	(539,742)	(589,080)	(499,436)	(504,709)	(471,235)	(423,572)	(405,961)	(362,555)	(349,525)
Other changes	(62,570)	14,459	(46,376)	(19,181)	(9,078)	(30,745)	(13,371)	(14,343)	(14,745)
Net change in total pension liability	731,320	1,176,004	684,811	780,588	362,568	480,040	282,889	763,764	312,133
TOTAL PENSION LIABILITY - BEGINNING	11,057,411	9,881,407	9,196,596	8,416,008	8,053,440	7,573,400	7,290,511	6,526,747	6,214,614
TOTAL PENSION LIABILITY - ENDING	<u>\$ 11,788,731</u>	<u>\$ 11,057,411</u>	<u>\$ 9,881,407</u>	<u>\$ 9,196,596</u>	<u>\$ 8,416,008</u>	<u>\$ 8,053,440</u>	<u>\$ 7,573,400</u>	<u>\$ 7,290,511</u>	<u>\$ 6,526,747</u>

CHARTER TOWNSHIP OF SUPERIOR

REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT PENSION PLAN
 SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS (continued)
 FOR THE YEAR ENDED DECEMBER 31, 2023

	For the Plan Year Ended								
	12/31/2023	12/31/2022	12/31/2021	12/31/2020	12/31/2019	12/31/2018	12/31/2017	12/31/2016	12/31/2015
PLAN FIDUCIARY NET POSITION									
Contributions - employer	562,430	513,605	428,583	343,703	323,064	257,074	243,677	208,778	187,940
Contributions - employee	162,043	149,519	131,740	117,461	117,023	99,482	97,044	89,336	86,207
Net investment income	764,924	(778,379)	924,013	750,073	701,819	(213,390)	644,352	505,591	(68,734)
Benefit payments, including refunds of employee contributions	(539,742)	(589,080)	(499,436)	(504,709)	(471,235)	(423,572)	(405,961)	(362,555)	(349,525)
Administrative Expenses	(16,181)	(13,967)	(10,599)	(11,724)	(12,098)	(10,555)	(10,196)	(9,975)	(10,063)
Net change in plan fiduciary net position	933,474	(718,302)	974,301	694,804	658,573	(290,961)	568,916	431,175	(154,175)
PLAN FIDUCIARY NET POSITION, BEGINNING	6,759,129	7,477,431	6,503,130	5,808,326	5,149,753	5,440,714	4,871,798	4,440,623	4,594,798
PLAN FIDUCIARY NET POSITION, ENDING	<u>\$ 7,692,603</u>	<u>\$ 6,759,129</u>	<u>\$ 7,477,431</u>	<u>\$ 6,503,130</u>	<u>\$ 5,808,326</u>	<u>\$ 5,149,753</u>	<u>\$ 5,440,714</u>	<u>\$ 4,871,798</u>	<u>\$ 4,440,623</u>
NET PENSION LIABILITY (TOTAL PENSION LIABILITY - PLAN FIDUCIARY NET POSITION)	<u>\$ 4,096,128</u>	<u>\$ 4,298,282</u>	<u>\$ 2,403,976</u>	<u>\$ 2,693,466</u>	<u>\$ 2,607,682</u>	<u>\$ 2,903,687</u>	<u>\$ 2,132,686</u>	<u>\$ 2,418,713</u>	<u>\$ 2,086,124</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>65.25%</u>	<u>61.13%</u>	<u>75.67%</u>	<u>70.71%</u>	<u>69.02%</u>	<u>63.94%</u>	<u>71.84%</u>	<u>66.82%</u>	<u>68.04%</u>
Covered employee payroll	<u>\$ 2,697,179</u>	<u>\$ 2,348,774</u>	<u>\$ 2,213,530</u>	<u>\$ 2,080,582</u>	<u>\$ 1,844,614</u>	<u>\$ 1,720,936</u>	<u>\$ 1,583,227</u>	<u>\$ 1,621,846</u>	<u>\$ 1,572,197</u>
Net pension liability as a percentage of covered employee payroll	<u>151.87%</u>	<u>183.00%</u>	<u>108.60%</u>	<u>129.46%</u>	<u>141.37%</u>	<u>168.73%</u>	<u>134.71%</u>	<u>149.13%</u>	<u>132.69%</u>

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, only information for those years for which information is available will be presented.

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SUPPLEMENTARY INFORMATION

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COMBINING FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF SUPERIOR

ALL FUNDS INCLUDED IN GASB 54 GENERAL FUND CONSOLIDATION
COMBINING BALANCE SHEET
DECEMBER 31, 2023

	General Fund Pre GASB 54 Consolidation	Parks and Recreation Fund	Trust and Agency Fund	Eliminations	Totals Restated General Fund
ASSETS					
Cash and investments	\$ 1,526,035	\$ 646,544	\$ 426,644	\$	\$ 2,599,223
Receivables:					
Taxes	617,887				617,887
State shared revenue	272,949				272,949
Due from other funds	143,833			(16)	143,817
Other	485,759				485,759
Prepaid expenditures	29,376	10,741			40,117
Total assets	3,075,839	657,285	426,644	(16)	4,159,752
LIABILITIES					
Accounts payable	146,941	11,264	251,197		409,402
Accrued wages	25,162	7,881			33,043
Accrued interest payable	13,300	325			13,625
Accrued compensated absences	3,979				3,979
Unearned revenues			175,447		175,447
Due to other funds	13,315	1,951		(16)	15,250
Total liabilities	202,697	21,421	426,644	(16)	650,746
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue	669,269				669,269
FUND BALANCES					
Nonspendable for prepaids	29,376	10,741			40,117
Restricted	247,500				247,500
Committed:					
Building reserve		401,731			401,731
Capital improvement		2,550			2,550
Compensated absences	61,042	19,557			80,599
Non-motorized trails	30,659				30,659
Right of Way	18,195				18,195
Assigned for future budget deficits	499,773	5,000			504,773
Unassigned	1,317,328	196,285			1,513,613
Total fund balances	2,203,873	635,864			2,839,737
Total liabilities, deferred inflows of resources and fund balances	\$ 3,075,839	\$ 657,285	\$ 426,644	\$ (16)	\$ 4,159,752

CHARTER TOWNSHIP OF SUPERIOR

ALL NONMAJOR FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2023

	Legal Defense Fund	Streetlight Fund	Side Street Maintenance Fund	Building Fund	Totals
ASSETS					
Cash and investments	\$ 274,360	\$ 36,577	\$ 14,317	\$ 783,766	\$ 1,109,020
Special assessments receivable		87,412	23,517		110,929
Prepaid expenditures				919	919
Total assets	\$ 274,360	\$ 123,989	\$ 37,834	\$ 784,685	\$ 1,220,868
LIABILITIES					
Accounts payable	\$ 570	\$ 8,304	\$	\$ 1,554	\$ 10,428
Accrued wages				7,283	7,283
Accrued compensated absences				1,042	1,042
Unearned revenue			23,517		23,517
Due to other funds	80,538			3,024	83,562
Total liabilities	81,108	8,304	23,517	12,903	125,832
FUND BALANCE					
Nonspendable for:					
Prepays				919	919
Restricted for:					
Public works		115,685	14,317		130,002
Legal defense	187,402				187,402
Committed for:					
Compensated absences				6,570	6,570
Ordinance enforcement				626,068	626,068
Assigned for future budget deficit	5,850			138,225	144,075
Total fund equity	193,252	115,685	14,317	771,782	1,095,036
Total liabilities and fund equity	\$ 274,360	\$ 123,989	\$ 37,834	\$ 784,685	\$ 1,220,868

CHARTER TOWNSHIP OF SUPERIOR

ALL AGENCY FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2023

	Current Tax		Totals
	Fund	Payroll Fund	
ASSETS			
Cash and investments	\$ 6,107,292	\$ 24,457	\$ 6,131,749
Due from other funds		55,472	55,472
Total assets	\$ 6,107,292	\$ 79,929	\$ 6,187,221
LIABILITIES			
Due to others	\$ 6,015,595	\$ 74,892	\$ 6,090,487
Due to other funds	91,697	5,037	96,734
Total liabilities	\$ 6,107,292	\$ 79,929	\$ 6,187,221

CHARTER TOWNSHIP OF SUPERIOR

ALL FUNDS INCLUDED IN GASB 54 GENERAL FUND CONSOLIDATION
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 FOR THE YEAR ENDED DECEMBER 31, 2023

	General Fund Pre GASB 54 Consolidation	Parks and Recreation Fund	Trust and Agency Fund	Eliminations	Total Restated General Fund
REVENUES					
Taxes	\$ 726,256	\$	\$	\$	\$ 726,256
Licenses and permits	186,715				186,715
Federal grants		470			470
State grants	1,737,686				1,737,686
Contributions from local units	7,977				7,977
Charges for services	25,780		315,023		340,803
Interest and rents	98,953	24,425			123,378
Other revenue	284,477	1,569			286,046
Total revenues	3,067,844	26,464	315,023		3,409,331
EXPENDITURES					
General government	1,517,055				1,517,055
Public works	593,141				593,141
Community and economic development	93,193		315,023		408,216
Recreation and culture		391,917			391,917
Capital outlay					
General government	192,405				192,405
Debt service					
Debt - principal	110,000				110,000
Debt - interest	97,500				97,500
Total expenditures	2,603,294	391,917	315,023		3,310,234
Excess of revenues over (under) expenditures	464,550	(365,453)			99,097
OTHER FINANCING SOURCES (USES)					
Transfers in		401,284		(401,284)	
Transfers (out)	(401,284)			401,284	
Total other financing sources (uses)	(401,284)	401,284			
Net change in fund balance	63,266	35,831			99,097
FUND BALANCE, JANUARY 1, 2023	2,140,607	600,033			2,740,640
FUND BALANCE, DECEMBER 31, 2023	\$ 2,203,873	\$ 635,864	\$	\$	\$ 2,839,737

CHARTER TOWNSHIP OF SUPERIOR

ALL NONMAJOR FUNDS
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 FOR THE YEAR ENDED DECEMBER 31, 2023

	Legal Defense Fund	Streetlight Fund	Side Street Maintenance Fund	Building Fund	Totals
REVENUES					
Special assessments	\$	\$ 87,412	\$ 23,517	\$	\$ 110,929
Charges for services				296,822	296,822
Interest and rents	12,898	1,073	396	31,227	45,594
Miscellaneous				41	41
Total revenues	<u>12,898</u>	<u>88,485</u>	<u>23,913</u>	<u>328,090</u>	<u>453,386</u>
EXPENDITURES					
General government	15,399				15,399
Public works		88,818			88,818
Community and economic development			24,700	395,272	419,972
Capital outlay:					
General government	30,000				30,000
Total expenditures	<u>45,399</u>	<u>88,818</u>	<u>24,700</u>	<u>395,272</u>	<u>554,189</u>
Net change in fund balance	(32,501)	(333)	(787)	(67,182)	(100,803)
FUND BALANCE, JANUARY 1, 2023	<u>225,753</u>	<u>116,018</u>	<u>15,104</u>	<u>838,964</u>	<u>1,195,839</u>
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 193,252</u>	<u>\$ 115,685</u>	<u>\$ 14,317</u>	<u>\$ 771,782</u>	<u>\$ 1,095,036</u>

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INDIVIDUAL FUNDS

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GENERAL FUND

CHARTER TOWNSHIP OF SUPERIOR

**GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
REVENUES			
Taxes	\$ 668,722	\$ 726,256	\$ 57,534
Licenses and permits	195,000	186,715	(8,285)
State grants	1,592,039	1,737,686	145,647
Contributions from local units	83,000	7,977	(75,023)
Charges for services	25,000	25,780	780
Interest and rents	90,000	98,953	8,953
Other revenue	36,641	284,477	247,836
Total revenues	<u>2,690,402</u>	<u>3,067,844</u>	<u>377,442</u>
EXPENDITURES			
General government	1,534,240	1,545,797	(11,557)
Public works	797,884	756,804	41,080
Community and economic development	91,868	93,193	(1,325)
Debt service - Principal	110,000	110,000	
Debt service - Interest	84,200	97,500	(13,300)
Total expenditures	<u>2,618,192</u>	<u>2,603,294</u>	<u>14,898</u>
Excess of revenues over (under) expenditures	72,210	464,550	392,340
OTHER FINANCING SOURCES (USES)			
Transfers (out)	<u>(401,284)</u>	<u>(401,284)</u>	
Net change in fund balance	(329,074)	63,266	392,340
FUND BALANCE, JANUARY 1, 2023	<u>2,140,607</u>	<u>2,140,607</u>	
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 1,811,533</u>	<u>\$ 2,203,873</u>	<u>\$ 392,340</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF REVENUES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Taxes			
Payment in lieu of taxes	\$ 875	\$ 873	\$ (2)
Trailer home fees	4,500	5,739	1,239
Property taxes	<u>663,347</u>	<u>719,644</u>	<u>56,297</u>
Total taxes	<u>668,722</u>	<u>726,256</u>	<u>57,534</u>
Licenses and permits			
Cable franchise fees	<u>195,000</u>	<u>186,715</u>	<u>(8,285)</u>
State grants			
State shared revenue	1,579,939	1,652,625	72,686
Other state aid grants	<u>12,100</u>	<u>85,061</u>	<u>72,961</u>
Total state grants	<u>1,592,039</u>	<u>1,737,686</u>	<u>145,647</u>
Contributions from local units			
CTAP grant	<u>83,000</u>	<u>7,977</u>	<u>(75,023)</u>
Charges for services			
General charges for services	<u>25,000</u>	<u>25,780</u>	<u>780</u>
Interest and rents			
Interest income	23,000	25,273	2,273
Cell tower	35,000	33,151	(1,849)
Investment earnings	<u>32,000</u>	<u>40,529</u>	<u>8,529</u>
Total interest and rents	<u>90,000</u>	<u>98,953</u>	<u>8,953</u>
Other revenue			
Reimbursements and refunds	23,091	23,186	95
Public contributions	5,500	253,000	247,500
Other income	<u>8,050</u>	<u>8,291</u>	<u>241</u>
Total other revenue	<u>36,641</u>	<u>284,477</u>	<u>247,836</u>
Total revenues	<u>\$ 2,690,402</u>	<u>\$ 3,067,844</u>	<u>\$ 377,442</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES			
General government			
Township board	\$ 30,800	\$ 28,125	\$ 2,675
Supervisor	133,689	134,615	(926)
Treasurer	200,446	201,695	(1,249)
Clerk	197,524	197,601	(77)
Assessing equalization	239,387	249,501	(10,114)
Elections	3,400	1,731	1,669
Building and grounds	65,250	59,840	5,410
Attorney	20,000	20,450	(450)
All other general government	643,744	652,239	(8,495)
Total general government	1,534,240	1,545,797	(11,557)
Public works			
Infrastructure	674,246	631,181	43,065
Sanitation	23,600	24,136	(536)
Public transportation	100,038	101,487	(1,449)
Total public works	797,884	756,804	41,080
Community and economic development			
Planning and zoning	91,868	93,193	(1,325)
Debt service			
Debt - principal	110,000	110,000	
Debt - interest	84,200	97,500	(13,300)
Total debt service	194,200	207,500	(13,300)
Total expenditures	\$ 2,618,192	\$ 2,603,294	\$ 14,898

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
 STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
 FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
GENERAL GOVERNMENT			
Township board			
Salaries	\$ 30,450	\$ 28,100	\$ 2,350
Training	250	25	225
Professional services	100		100
Total township board	<u>30,800</u>	<u>28,125</u>	<u>2,675</u>
Supervisor			
Salaries	96,505	96,505	
Assistant salary	29,884	30,736	(852)
Taxable benefits	7,300	7,226	74
Supplies		148	(148)
Total supervisor	<u>133,689</u>	<u>134,615</u>	<u>(926)</u>
Treasurer			
Salaries	87,193	87,193	
Other salaries	90,710	89,884	826
Training	4,000	3,299	701
Taxable benefits	15,693	15,650	43
Supplies	1,700	3,711	(2,011)
Printing and publishing	1,000	1,859	(859)
Memberships and dues	150	99	51
Total treasurer	<u>200,446</u>	<u>201,695</u>	<u>(1,249)</u>
Clerk			
Salary	87,193	87,193	
Other salaries	97,884	98,027	(143)
Training	1,500	1,090	410
Taxable benefits	9,447	10,503	(1,056)
Supplies	1,500	788	712
Total clerk	<u>197,524</u>	<u>197,601</u>	<u>(77)</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Assessing equalization			
Salaries	200,833	212,629	(11,796)
Contract services	2,000	1,685	315
Training	500	426	74
Taxable benefits	32,254	32,085	169
Supplies	1,000	449	551
Telephone	600	607	(7)
Transportation	200	9	191
Meals and lodging	500	354	146
Memberships and dues	1,500	1,257	243
Total assessing equalization	<u>239,387</u>	<u>249,501</u>	<u>(10,114)</u>
Elections			
Salaries	400	360	40
Supplies and postage	3,000	1,371	1,629
Total elections	<u>3,400</u>	<u>1,731</u>	<u>1,669</u>
Buildings and grounds			
Contract services	24,250	25,574	(1,324)
Operating supplies	4,000	3,307	693
Utilities	12,000	12,995	(995)
Repairs and maintenance	20,000	19,539	461
Expense allocation	(15,000)	(15,000)	
Building improvements	20,000	13,425	6,575
Total buildings and grounds	<u>65,250</u>	<u>59,840</u>	<u>5,410</u>
Attorney			
Professional services	20,000	20,450	(450)

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
All other general government			
Training		123	(123)
Administration postage	15,000	15,060	(60)
Administration operating supplies	4,000	4,752	(752)
Cemetery upkeep	1,500	1,500	
Professional services	111,230	114,337	(3,107)
Telephone	12,000	11,619	381
Insurance and bonds	17,000	19,110	(2,110)
Transportation	6,000	6,909	(909)
Meals and lodging	1,000	1,428	(428)
Printing and publishing	15,000	15,179	(179)
Expense allocation	(15,000)	(15,000)	
Meals on Wheels	10,000	10,000	
Equipment rental	8,000	7,016	984
Memberships and dues	23,150	23,143	7
Bank charges	2,000	190	1,810
Equipment	8,000	9,676	(1,676)
Miscellaneous	500	85	415
Tax Chargebacks	600	68	532
Accounting Salaries	125,842	129,201	(3,359)
Accounting taxable benefits	8,048	8,047	1
Accounting supplies	2,000	1,497	503
Accounting expense allocation	(46,000)	(46,000)	
Unallocated FICA	77,860	78,619	(759)
Unallocated medical insurance	85,460	84,877	583
Unallocated dental insurance	9,502	9,436	66
Unallocated vision insurance	3,274	2,414	860
Unallocated life insurance	1,730	1,745	(15)
Unallocated HSA administration fees	258	242	16
Unallocated HCSP	19,870	25,021	(5,151)
Unallocated pension expense	135,920	131,945	3,975
Total all other general government	<u>643,744</u>	<u>652,239</u>	<u>(8,495)</u>
TOTAL GENERAL GOVERNMENT	<u>1,534,240</u>	<u>1,545,797</u>	<u>(11,557)</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
PUBLIC WORKS			
Infrastructure			
Master plan revisions	21,000	21,365	(365)
Geddes Ridge drain maintenance	29,650	29,637	13
Special projects	100,000	96,955	3,045
Ypsilanti district library	120,000	115,816	4,184
Pathway	184,000	139,685	44,315
Salaries	6,803	4,329	2,474
Contract services	20,750	18,600	2,150
Supplies	500	64	436
Road maintenance	150,000	167,676	(17,676)
Other maintenance	20,000	17,038	2,962
Streetlights	6,543	6,543	
Drains	15,000	13,473	1,527
Total infrastructure	<u>674,246</u>	<u>631,181</u>	<u>43,065</u>
Sanitation			
Recycling	10,000	10,378	(378)
Garbage and yard waste tags	11,600	11,522	78
Dump usage collection	2,000	2,236	(236)
Total sanitation	<u>23,600</u>	<u>24,136</u>	<u>(536)</u>
Public transportation			
A.A.T.A. contract	63,347	64,326	(979)
Demand response	22,819	23,088	(269)
New buses	13,872	14,073	(201)
Total public transportation	<u>100,038</u>	<u>101,487</u>	<u>(1,449)</u>
TOTAL PUBLIC WORKS	<u>797,884</u>	<u>756,804</u>	<u>41,080</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
 STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
 FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
COMMUNITY AND ECONOMIC DEVELOPMENT			
Planning and zoning			
Salaries	65,384	66,914	(1,530)
Taxable benefits	9,734	9,926	(192)
Supplies	1,750	794	956
Professional services	15,000	15,559	(559)
Total planning and zoning	<u>91,868</u>	<u>93,193</u>	<u>(1,325)</u>
TOTAL COMMUNITY AND ECONOMIC DEVELOPMENT	<u>91,868</u>	<u>93,193</u>	<u>(1,325)</u>
DEBT SERVICE			
Debt - principal	110,000	110,000	
Debt - interest	84,200	97,500	(13,300)
TOTAL DEBT SERVICE	<u>194,200</u>	<u>207,500</u>	<u>(13,300)</u>
Total expenditures	<u>\$ 2,618,192</u>	<u>\$ 2,603,294</u>	<u>\$ 14,898</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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PARKS AND RECREATION FUND

CHARTER TOWNSHIP OF SUPERIOR

PARKS AND RECREATION FUND (PRE GASB 54 - RESTATEMENT)
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Federal grants	\$	\$ 470	\$ 470
Interest and rents	21,000	24,425	3,425
Other revenue	2,500	1,569	(931)
Total revenues	<u>23,500</u>	<u>26,464</u>	<u>2,964</u>
EXPENDITURES			
Administration	183,226	183,853	(627)
Maintenance and improvement	190,361	183,038	7,323
Recreation	27,501	25,026	2,475
Total expenditures	<u>401,088</u>	<u>391,917</u>	<u>9,171</u>
Excess of revenues over (under) expenditures	<u>(377,588)</u>	<u>(365,453)</u>	<u>12,135</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	401,284	401,284	
Transfers (out)	(23,696)		23,696
Total other financing sources (uses)	<u>377,588</u>	<u>401,284</u>	<u>23,696</u>
Net change in fund balance		35,831	12,135
FUND BALANCE, JANUARY 1, 2023	<u>600,033</u>	<u>600,033</u>	
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 600,033</u>	<u>\$ 635,864</u>	<u>\$ 12,135</u>

This supplementary information shows the Parks and Recreation Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

PARKS AND RECREATION FUND (PRE GASB 54 - RESTATEMENT)
 STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL
 FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES			
ADMINISTRATION			
Salaries	\$ 138,289	\$ 142,157	\$ (3,868)
Training	1,200	1,686	(486)
Taxable benefits	15,400	15,406	(6)
Supplies	1,100	581	519
Professional services	4,700	3,122	1,578
Telephone	1,500	928	572
Insurance and bonds	11,487	11,011	476
Transportation	1,400	1,524	(124)
Office rent	6,000	6,000	
Printing and publishing	500	410	90
Repairs and maintenance	500	467	33
Membership and dues	650	500	150
Miscellaneous	500	61	439
Total administration	183,226	183,853	(627)
RECREATION			
Salaries	16,241	15,433	808
Taxable benefits	200		200
Supplies	3,500	3,762	(262)
Professional services	5,000	4,571	429
Telephone	660		660
Miscellaneous	1,900	1,260	640
Total recreation	27,501	25,026	2,475
MAINTENANCE AND IMPROVEMENTS			
Salaries	137,908	137,041	867
Training	700	625	75
Taxable benefits	986	985	1
Supplies	5,600	4,386	1,214
Uniforms	1,000	446	554
Fuel and lubricants	6,500	6,167	333
Controlled burns	4,500	4,500	
Professional services	2,500	1,825	675
Telephone	660	204	456
Utilities	950	466	484
Repair and Maintenance	23,900	21,283	2,617
Equipment	5,157	5,110	47
Total maintenance and improvements	190,361	183,038	7,323
Total expenditures	401,088	391,917	9,171

This supplementary information shows the Parks and Recreation Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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UTILITY FUND

CHARTER TOWNSHIP OF SUPERIOR

UTILITY FUND
SCHEDULE OF OPERATIONS - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Charges for services	\$ 4,687,500	\$ 4,764,419	\$ 76,919
Interest income		110,078	110,078
Meter sales	20,000	20,207	207
Tap-in fees		237,200	237,200
New customer installation fees	500	15,928	15,428
Other	7,000	11,716	4,716
Total revenues	4,715,000	5,159,548	444,548
EXPENSES			
Water and sewer purchases	2,702,000	2,660,474	41,526
Salaries	618,927	699,597	(80,670)
Taxable benefits	58,826	72,483	(13,657)
Payroll taxes	51,848	50,159	1,689
Insurance benefits	218,866	160,658	58,208
Pension expense	93,480	91,428	2,052
Repairs and maintenance - administration building	6,550	9,372	(2,822)
Computer services and supplies	30,000	15,488	14,512
Supplies	3,000	4,686	(1,686)
Utilities	6,600	7,379	(779)
Telecommunications	12,000	13,991	(1,991)
Leased equipment	13,000	11,283	1,717
Cleaning services	5,000	5,844	(844)
Lift and booster station expense	47,000	39,460	7,540
Maintenance facility expense	106,300	102,675	3,625
System repairs and maintenance	49,000	75,474	(26,474)
Professional fees	47,050	23,898	23,152
Employee expense	10,450	11,185	(735)
Meters and supplies	100,000	118,433	(18,433)
Fuel	12,000	10,426	1,574
Insurance and bonds	62,000	43,458	18,542
Bad debt expense		12,877	(12,877)
Postage	18,000	19,627	(1,627)
Printing and publishing	10,000	11,041	(1,041)
Membership and dues	15,000	7,797	7,203
Miscellaneous	750	831	(81)
Bond interest expense		33,702	(33,702)
Total expenses	4,297,647	4,313,726	(16,079)
Operating income	417,353	845,822	428,469
OTHER INCOME (EXPENSES)			
(Loss) on disposal of assets		(167,625)	(167,625)
Contributed capital - developers		1,242,000	1,242,000
Transfers in		287,753	287,753
Transfers (out)	(417,353)	(287,753)	129,600
Total other income (expenses)	(417,353)	1,074,375	1,491,728
Change in net assets	\$	\$ 1,920,197	\$ 1,920,197

This schedule is prepared on a budgetary basis for the operating accounts of the enterprise fund and as such does not present the results of operations on the basis of generally accepted accounting principles but is presented for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

**UTILITY FUND - COMPARATIVE STATEMENT OF REVENUES AND EXPENSES - OPERATING ACCOUNTS ONLY
FOR THE YEARS ENDED DECEMBER 31, 2023, 2022, 2021, 2020, 2019, 2018, and 2017**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
REVENUES							
Charges for services	\$ 4,764,419	\$ 4,514,821	\$ 4,361,690	\$ 4,918,819	\$ 4,921,683	\$ 4,747,460	\$ 4,095,235
Meter sales	20,207	9,615	21,990	21,640	34,570	12,377	17,868
Total revenues	<u>4,784,626</u>	<u>4,524,436</u>	<u>4,383,680</u>	<u>4,940,459</u>	<u>4,956,253</u>	<u>4,759,837</u>	<u>4,113,103</u>
EXPENSES							
Water and sewer purchases	2,660,474	2,791,450	2,516,235	2,396,138	2,334,583	2,857,115	2,292,120
Salaries and wages	699,597	557,312	520,704	514,362	548,268	488,461	373,647
Taxable benefits	72,483	58,107	51,838	52,196	45,150	32,093	48,304
Payroll taxes	50,159	45,924	43,132	41,925	44,221	38,761	33,195
Insurance benefits	160,658	143,668	108,712	82,250	83,784	84,048	68,843
Pension	91,428	88,027	80,019	64,665	67,110	51,942	46,477
Repairs and maintenance	136,952	410,591	87,324	112,385	139,760	206,184	179,585
Computer expenses	36,340	43,744	47,546	17,393	10,870	13,277	5,000
Operating supplies and meters	136,169	88,666	132,471	90,435	217,895	89,886	138,778
Utilities	42,057	41,809	35,267	42,418	52,249	5,204	35,914
Telecommunications	28,401	27,043	25,972	19,387	8,745	9,327	7,457
Lease equipment	11,283	15,357	13,646	9,204	8,891	8,211	6,470
Office expenses	43,767	39,858	38,733	4,595	22,369	11,997	13,943
Professional services	23,898	34,611	11,276	49,909	29,160	22,025	19,570
Health savings expense						7,706	11,935
Insurance and bonds	43,458	34,661	37,479	34,374	35,469	32,796	30,440
Bad debt expense	12,877		3,528	3,934	3,421		3,272
Printing and publishing	11,041	8,785	20,224	21,235	3,604	4,165	4,801
Memberships and dues	7,797	10,475	10,847	15,446	21,133	8,984	8,061
Training and other employee expenses	11,185	7,839	3,647	18,264	8,695	917	5,779
Total expenses	<u>4,280,024</u>	<u>4,447,927</u>	<u>3,788,600</u>	<u>3,590,515</u>	<u>3,685,377</u>	<u>3,973,099</u>	<u>3,333,591</u>
Net revenues over expenses	<u>\$ 504,602</u>	<u>\$ 76,509</u>	<u>\$ 595,080</u>	<u>\$ 1,349,944</u>	<u>\$ 1,270,876</u>	<u>\$ 786,738</u>	<u>\$ 779,512</u>

This schedule only includes operating revenues and expenses (excludes connection fees revenue, interest income, depreciation expense, and interest expense) and as such does not present results of operations on the basis of generally accepted accounting principles but is presented for supplementary information.



PFEFFER ■ HANNIFORD ■ PALKA
Certified Public Accountants

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June 4, 2024

Charter Township of Superior
Board of Trustees
3040 North Prospect
Ypsilanti, Michigan 48198

Dear Honorable Board of Trustees:

As you have requested, we spent time during the 2023 audit fieldwork of The Charter Township of Superior reviewing in detail the facts and circumstances related to a check written against the escrow, Woodside development in the amount of \$100,000. The check was written in 2022 to the wrong entity. The error was caught in 2023. The check was meant to be a refund of escrow monies held by the Township in order to assure Township residents that the developer would complete all requirements of the development agreement properly.

We reviewed the following documents to gain an understanding of what transpired which led to the event.

1. Superior Charter Township Development Agreement Brookside Site Condominium Phase III dated 10/01/2001. The agreement is between The Township of Superior and Rex and Linda Lanyi, developer.
2. Letter from Lombardo Homes (purchased Brookside Phase 3 from Centex Homes) to the Planning Administrator dated February 9, 2009, explaining Lombardo Homes is giving check for \$34,630 to Charter Township of Superior to replace the escrow monies deposited by Centex Homes in same amount. The escrow is for Brookside Phase 3, repair of public utilities, if any should be required.
3. Correspondence from JP Morgan Chase Bank, N.A., Global Trade Services to Charter Township of Superior dated 5/10/2013; The correspondence is an irrevocable standby letter of credit in the Township's favor in the amount of \$140,000 from the applicant, S.E. Michigan Land Holding, LLC.
4. Email from Clerk Charter Township of Superior to Jack Nelson dated 1/7/16 showing escrows the Township is holding for Woodside (\$140,000 combined surety) and Brookside (\$10,000 for street trees and \$34,630 for repair of utilities).

5. Letter dated 2/5/16 from Clerk of Charter Township of Superior to DEI Properties, Group that's selling developments of Brookside and Woodside to another development/building group. The letter mentions the escrows at hand, which are 1) Brookside Street Tree, \$10,000 cash posted by Lombardo Diverse Real Estate; 2) Brookside Repair of Utilities, \$34,630 bond posted by S.E. Michigan Development, LLC; 3) Woodside Umbrella Surety, \$140,000 posted by S.E. Michigan Land Holding, LLC. Clerk explains monies will be returned to DEI Properties once the buyer of the properties has made payment of acceptable replacement sureties.
6. Letter dated 2/19/2016 from Treasurer of Charter Township of Superior to DG Residential Sales, LLC noting receipt of a wire transfer credit on 2/18/16 for the \$140,000 cash bond for Woodside.
7. Assignment of Successor Owner Rights, In and To Cash Bond Held With Superior Township Dated 11/3/2016; For valuable consideration, the receipt and sufficiency of which are acknowledged, the assignor, DG Residential Sales, LLC hereby assigns to "Equity Trust Company Custodian For Benefit of Robert Mctavish" Assignee, all of assignor's right, title and interest in and to the cash bond held with Superior Township in the amount of \$41,200 for the benefit and security for the completion of residential homes on the property described in exhibit "A" (description of Brookside of Superior Township).
8. Memo dated 2/13/18 from the Building /Zoning Official to Treasurer and Accountant explaining his understanding of the history of the escrow account related to DG Residential Homes (Brookside Phase 3 Lots and Woodside Village Development).
9. Memorandum of Understanding (Woodside Village Development, Superior Township, Michigan) between Charter Township of Superior and Infinity Acquisitions, LLC dated November 11/09/2018.
10. Email from Jack Nelson to Treasurer of Charter Township of Superior dated 4/19/2019 explaining he represents DG Residential Sales, LLC who placed cash funds as a performance bond about 3 years ago when DG purchased lots in Woodside Village. He goes on to explain DG subsequently sold lots to Infinity Homes, **but** DG kept ownership of the performance bond. He requests partial release of the bond as Infinity Homes completes the build out of Woodside Village.
11. Memorandum from Planning & Zoning Administrator to Treasurer dated 5/23/22 requesting refund for a cash bond to Infinity Homes.
12. Copy of the cancelled check written to Infinity Homes on 5/24/22 for \$100,000 signed by Deputy Treasurer and Clerk.
13. Correspondence – request by Asset Management Consultants of \$184,630 dated 9/26/23 from Superior Township, Attn: Laura Bennett. Asset Management Consultants is requesting on behalf of: The DG Group/DG Residential Sales LLC/Maplewood Estates and Affiliated Entities.
14. Email from Laura Bennett to Lynette Findley dated 10/18/23 explaining the chain of events which led to writing the check dated 5/24/22 for \$100,000 to the wrong entity.
15. Trial Balance of the Escrow Fund dated 5/31/24 showing the 3 remaining escrow accounts related to the subject matter, DG Residential Escrows.
Acct #701-000-283.003 DG Residential – Woodside Village Surety Bond \$40,000;
Acct #701-000-283.027 DG Res. (McTavish) Brookside 3 Tree Bond \$10,000;
Acct #701-000-283.028 DG Res. (McTavish) Brookside 3 Util. Bond \$34,630;

It appears the interest in the Brookside Development escrows was assigned to the purchaser (Robert McTavish) of the Brookside Development Lots (see #7). However, the purchaser (Infinity Homes) of the Woodside Development Lots was not assigned the escrow rights of Woodside Development. The partial refund of escrow monies (\$100,000 of \$140,000) was paid to Infinity Homes, which should have been paid to DG Residential Homes.

Conclusion:

After reviewing the above documents and making inquiries of officials, management, and staff we believe the mistake was made due to a lack of review of the history of the escrows originally set up in prior years.

We noted there was no in-depth review, prior to payment, of who rightfully owned the money in the related escrow accounts. A detailed review should have been conducted by the requestor of the funds, (Planning and Zoning Administrator), another review or at least inquiries should have been made by the treasurer (wrote the check), and the signers of the check (deputy treasurer and clerk). It was obvious that the treasurer, deputy treasurer, and clerk were all depending on the Planning and Zoning Administrator.

Recommendation:

We suggest an Escrow Policy be developed and added to the Township's Fiscal Policies in order to stop things like this from happening in the future (when we inquired if an escrow policy existed, we were told, "yes", however, a written policy could not be found). The policy should include written procedures where the accountant reconciles the general ledger escrow fund, (individual accounts in the escrow fund) to a report maintained by the person responsible (Planning & Zoning Administrator) for communicating with the developers, builders, others depositing monies into escrow accounts. All agreements between and with developers (especially when developments are being purchased & sold) should be kept on file at the Township as documentation for receipting and disbursing funds from escrow accounts.

We also suggest a check list be compiled and signed off by each individual included as part of the transaction (Planning & Zoning Administrator, individual drawing up the check, signers of the check, and controller). The checklist should list each procedure completed in verifying the amount, payee, and escrow account(s).

The aforementioned is meant to give the Board of Trustees more detailed information in regard to this matter and is meant to be a part of our Management Letter which is attached.

If you should have any questions or would like more discussion, please don't hesitate to call.

Sincerely,

Kenneth J. Palka

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**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MAY 20, 2024
PROPOSED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on May 20, 2024, at the Superior Charter Township Hall, 3040 North Prospect Rd., Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: None

4. ADOPTION OF AGENDA

It was moved by Trustee Secrest supported by Trustee McGill, to adopt the agenda with the addition of the following:

Post Audit Policy: Old Business F

The motion carried by unanimous vote.

5. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Juan Bradford, Parks and Recreation Director, reported on the success of the Charter Township of Superior Clean-Up Day and spoke on recent and upcoming Township hosted events.
- Supervisor Schwartz added that WCRC (Washtenaw County Road Commission) has cleaned up concrete and logs from Gotfredson and Harris.
- Tom Brennan, 1651 Sheffield Dr., spoke about concerns with GFL (Green for Life, Township Trash Collector).
- Leona Foster, Tanglewood Dr., spoke about concerns with GFL.
- Irma Golden, Sheffield Dr., spoke about the maintenance of the walking path on Prospect, asked the Board to reaffirm the poverty exemption for the Sidewalk project.

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- Jerry Clifton, Pine Ct., thanked the Board and the Washtenaw County Sheriff's Department for the work done in the process to approve speed humps on Stephens Dr.
- Athi Cobbs, Nottingham Dr., spoke about concerns with ordinance violations with grass cutting.
- Brenda Baker, Ashton Ct., spoke on behalf of the C2PST (Committee to Promote Superior Township).
- Lisa Hoening, Director of Ypsilanti District Library, shared the 2023 annual report on Ypsilanti District Library.
- Ramona Parker Hayden, resident, raised concerns about the Township's preparation for the audit.
- Zara Clifton, Pine Ct., thanked her husband, Jerry Clifton, the Board, and all those who were involved with the approval of speed humps on Stephens Dr.
- Treasurer Lewis spoke about the Treasurer's Department input in the process of the audit.
- Clerk Findley said that she has talked to Margery Dorsey and asked her to relay all information to the Clerk's office regarding posting to the website.
- Trustee Lindke said she believes the cleaning of the Prospect Rd. pathway should be assigned.
- Supervisor Schwartz suggested getting a bid for Conklin to do it.
- Trustee McGill agreed that it should be assigned.
- Supervisor Schwarz also added that Conklin should potentially cut the "side grass" at the west roundabout.

6. PRESENTATIONS AND PUBLIC HEARINGS

A. PLYMOUTH RD. PROPERTY: MARKET ANALYSIS

Rick Taylor, Reinhart Realtors

~~Victoria Evans, Howard Hanna~~ (Victoria Evans was not present for the presentation.)

- Rick Taylor, 4925 Voorhees Road, spoke about the unique attributes and challenges associated with selling a 1.7-acre parcel in the Charter Township of Superior.
- Mr. Taylor offered the following information:
 - The property is located in the award-winning Ann Arbor school district and the Charter Township of Superior, which has a lower tax bracket than Ann Arbor.
 - Explained the property's access from Allendale Drive, providing safer ingress and egress.
 - The property is within a well-first area due to insufficient water supply, confirmed by the Environmental Health Department.
 - The necessity for an approved driveway permit from Washtenaw County and emphasized the importance of an approved soil evaluation, or PERT test, for properties not supported by municipal sewer systems.
 - The potential costs of an engineered field, ranging from \$40,000 to \$80,000, with one recent case costing over \$90,000.
 - Recommended conducting a soil evaluation before listing the property, drilling an approved well if the soil evaluation is favorable, hiring a surveyor, and clearing a

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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- path for potential buyers.
- Outlined a comprehensive marketing plan utilizing social media, email, and print advertising, and emphasized the importance of advocacy for the client to secure the best possible offer, balancing profit and risk.
- Concluded by expressing his commitment to representing the Township effectively and achieving a favorable outcome for the Board and the community.
- Expects to list the property at a competitive price (approx. \$199,900.00) based on the results of the soil evaluation and other preparatory work.
- Trustee Secrest expressed concerns with the classification of “vacant land” as “mother nature” should be preserved.
- Mr. Taylor said he has never subdivided a parcel of land in his 22 years.
- Clerk Findley said the purpose for the presentation is to assure that the Township is receiving the true value of the property being sold.
- Trustee Lindke asked what Mr. Taylor believed would happen if the Township did nothing to prepare the parcel.

Approximate costs given to prepare the parcel for sale.

Soil Evaluation: \$400
Excavator: \$500
Well Drilling: \$5500 – \$8000
Survey: \$1500 - \$2000
Land Clearing: \$2000
Driveway Permit: \$250

Total approximated cost is \$10,150.00 to prepare the parcel for sale.

- Supervisor Schwartz said he believes it is time to make a decision on this.
- Trustee Lindke said the owner of the adjacent houses has offered to purchase the property in the past. She believes the Board has waited long enough and believes the Board should move on it.
- Trustee Secrest concurred and said his comments were to reflect his broad beliefs on the “vacant land” classification.
- Supervisor Schwartz asked multiple times would Mr. Taylor utilize Kovalak Excavating

It was moved by Trustee Lindke supported by Treasurer Lewis to enter into an agreement with Rick Taylor.

Roll Call

Ayes: Trustee McGill

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Clerk Findley
Treasurer Lewis
Trustee Lindke
Supervisor Schwartz
Trustee Secest

Nays: Trustee Caviston

The motion carried by majority vote.

It was moved by Trustee McGill supported by Treasurer Lewis to approve up to \$5000.00 to begin the work of preparing the parcel for sale.

The motion carried by unanimous vote.

7. CONSENT AGENDA

It was moved by Trustee McGill supported by Clerk Findley to approve the Consent Agenda with the removal of the following:

REPORTS:

- Community Center Advisory Committee
- Building Department
- Fire Department
- Ordinance Officer
- Controller
- Monthly Financial
- Treasurer's Investment

APPROVAL OF MINUTES:

- April 15th, Regular Meeting
- April 18th, Special Meeting

The motion carried by unanimous vote.

A. APPROVAL OF MINUTES

- APRIL 15, 2024, REGULAR MEETING**
- APRIL 18, 2024, SPECIAL MEETING**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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B. REPORTS

- a. **SUPERVISOR REPORT**
- b. **LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING**
- e. ~~**COMMUNITY CENTER ADVISORY COMMITTEE**~~
- d. ~~**DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT'S REPORT, ASSESSING REPORT**~~
- e. ~~**CONTROLLERS REPORT**~~
- f. ~~**FINANCIAL REPORT, (APRIL)**~~

C. COMMUNICATIONS

- a. **C2PST (COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP)**

8. ITEMS REMOVED FROM THE CONSENT AGENDA

A. APPROVAL OF MINUTES

Trustee Lindke addressed matters that were addressed in previous minutes to assure they are not forgotten.

It was moved by Trustee Lindke supported by Trustee McGill to approve the April 15, 2024, Regular Meeting minutes.

The motion carried by unanimous vote.

It was moved by Treasurer Lewis supported by Trustee McGill to approve the April 18, 2024, Special Meeting minutes.

The motion carried by unanimous vote.

B. COMMUNITY CENTER ADVISORY COMMITTEE

- Clerk Findley said she is very happy to inform everyone that the Washtenaw County Board of Commissioners approved the final reading for the purchase agreement at the last meeting this past Wednesday.
- Clerk Findley offered the following:
- Clerk Findley added that they are at a point where they are about to celebrate, raise the building, and send out community notices so the community can come and watch the building's transformation.
- Clerk Findley noted that the building is currently an eyesore and expressed excitement about putting a facility in an area where it is desperately needed.

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- Clerk Findley thanked Washtenaw County, their senator, and their congresswoman.
- Clerk Findley also said that they are on the road to success, and everyone should be happy because it is about to happen.

C. BUILDING DEPARTMENT REPORT

- Trustee Lindke said she is going to bring up this issue every time she sees Infinity listed, noting they are listed four times still being issued permits. She added that the Board has not heard anything about the lawsuit where Infinity wrongly received \$100,000.00. She also said that every time Infinity appears on the building department report, it hits her because they received permits, likely for occupancy, and it seems nothing is happening to them despite the current legal issues.
- Clerk Findley said she agrees with Trustee Lindke and questioned who gave permission to start issuing permits again. She asked if it was Supervisor Schwartz and Fred, the Township Attorney, or if it was the Court.
- Supervisor Schwartz said he feels the same way but noted that the matter is now tied up in litigation. He explained the status, mentioning that their attorney stipulated with the court to issue the permits for occupancy so they can move forward. He added that things are still happening because they still hear complaints from residents.
- Trustee Lindke said they are still hearing complaints from residents and wished they could get something moving faster.
- Supervisor Schwartz explained that they are at the mercy of the Court, which has its own schedule. He mentioned filing a counterclaim for treble damages amounting to \$300,000.00 and noted that they are waiting for a scheduling conference and discovery.
- Trustee Lindke mentioned that the contract with the Infinity owner included stipulations that if they didn't comply with replacing the escrow account, they could stop issuing permits. She noted that they did stop issuing permits for a while and then resumed for some reason.
- Supervisor Schwartz explained that there was a motion for a hearing to restrain the Township from not issuing permits, which was resolved by the lawyers, including Fred. He said they decided to issue the permits to avoid further damages and complications.
- Trustee Lindke said she will continue to bring up the issue until it is resolved, as she finds it problematic to issue permits to someone who has money that doesn't belong to them.
- Clerk Findley agreed with Trustee Lindke and noted that the quality of the homes being built is terrible. She added that they should not allow the Township to issue permits under such conditions and questioned if there have been any changes in quality control.
- Supervisor Schwartz clarified that there are two different types of permits: building permits and occupancy permits. He explained that while he doesn't totally disagree with Trustee Lindke's position, punishing future residents by halting permits might not be the best approach.
- Trustee McGill asked if they are punishing future residents by allowing building permits for sub-par housing.
- Clerk Findley supported Trustee McGill's concern, stating that issuing permits for sub-par housing is problematic.

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- Supervisor Schwartz defended the building inspectors and their decisions, suggesting that after 5 or 6 years of occupancy, any issues become a homeowner-builder issue.
- Clerk Findley expressed concern about the overall quality and spacing of the homes being built, noting that residents have previously complained about conditions.
- Supervisor Schwartz stated that if there are claims of sub-par housing, they need to be backed up with evidence of building code violations or missed inspections. He mentioned that despite some complaints, many residents seem relatively satisfied with their community.

D. FIRE DEPARTMENT

Trustee Lindke raised concerns that there was never approval to pursue bids for the kitchen remodel project.

The Board agreed to table Resolution 2024-32 to the June 18th Board meeting.

E. ORDINANCE OFFICER

- Trustee Lindke said she wanted to bring to attention the process followed by the Ordinance Officer, Mr. Peatry, when he tags or reports complaints. She asked if anyone goes back to ensure everything is resolved.
- Supervisor Schwartz said that Mr. Peatry generally re-inspects, and their ordinance is enforced through him. He explained that they usually receive complaints, which are then assigned to Mr. Peatry, who inspects, takes pictures, and sends out letters. He mentioned that this process resolves about 98% of grass-cutting issues.
- Trustee Lindke asked about blight, noting that sometimes they see blight on reports, but the blight still exists at those addresses. She questioned if Mr. Peatry follows up on these cases.
- Supervisor Schwartz explained that blight can range from tires sitting next to a garage to a messy yard. He said that Mr. Peatry checks these cases and reports back if there are ongoing issues. He added that in resistant cases, Mr. Peatry would inform him, and someone would take further action, such as sending stronger letters.
- Trustee Lindke mentioned a field trip she took to inspect sidewalks and properties, noting several houses filled with all kinds of stuff in their yards. She specifically mentioned a contractor's property on Dover that had significant blight.
- Trustee Lindke asked what steps are taken to address blight when it is identified.
- Supervisor Schwartz said they enforce the ordinance, requiring property owners to clean up. If they don't comply, they eventually go to court. He noted they currently have three cases in court, including a blighted house in front of Arbor Woods, another on Ridge Road, and one on Napier Circle.
- Trustee McGill asked if they could receive periodic updates from the attorney handling these court cases to understand what actions are being taken.
- Supervisor Schwartz said they have a list with the status of these cases and agreed that periodic updates would be helpful.

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- Supervisor Schwartz explained that almost every blight case ends with a consent order, where the property owner either cleans up or faces contempt proceedings. He noted that people with very blighted yards often have other issues and may not respond to authority.
- Trustee McGill asked if any properties are ever condemned due to blight.
- Supervisor Schwartz mentioned a case involving Mr. Burley, where the property was extremely blighted, and the owner had special issues. Despite numerous contempt orders, the problem was eventually resolved when the owner passed away, and the property was sold and cleaned up.
- Trustee Secrest asked about the grass cutting issue, mentioning the trend of allowing naturalized lawns. He suggested reconsidering strict grass cutting regulations to improve the environmental impact, like the D-plus rating of the Rouge River due to excessive herbicide and nitrogen use.
- Supervisor Schwartz said that most blight and grass complaints come directly from the neighborhood, and Mr. Peatry follows up on these. He noted that while some communities adopt resolutions to allow “natural” lawns, few people have requested this in their township.

F. FINANCIAL REPORT

- Trustee Lindke pointed out that the total cash is about \$700,000.00 less this year compared to last year and wondered if anyone had an explanation for that.
- She added that it would be good to have an explanation in the controller reports for variances like that, to understand where the money was spent and what caused the decrease.
- Trustee Lindke also mentioned that on the same page, there is almost \$100,000 due from other funds controlled by the Township. She asked why this amount isn’t moved over to the general fund.
- Trustee Nancy Caviston said it’s just internal.
- Trustee Lindke disagreed, stating it’s not internal and explained that some of it is from the Superior Township Utility Department, which is an enterprise account.
- Trustee Nancy Caviston reiterated that it’s internal, like a journal entry.
- Trustee Lindke alluded to her history as an accountant and insisted that it should be done properly. She added that her only request was to move it to the general fund if it’s due from other accounts through a journal entry.
- Trustee Lindke emphasized the importance of presenting the books in a proper way, which was all she was asking for.
- Supervisor Schwartz said he did not think it was improper but agreed that it would be best if Keith Lockie, Township Controller, addressed the issue.
- Trustee Lindke pointed out there is \$247,500.00 in the Tree Preservation Fund and suggested using some of those funds to purchase trees. She mentioned that the Board is being asked about trees tonight and wanted to bring that to the attention of the Board.
- Trustee Lindke also noted that some escrow accounts are carrying negative balances, indicating that the Township is paying for expenses for a developer.

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- Supervisor Schwartz said he talked to Nancy Mason, Township Bookkeeper, about that, and she explained it was primarily because Laura Bennett, previous Township Planning and Zoning administrator, has not been billing these.
- Trustee Lindke disagreed, stating it is not because Mrs. Bennet is gone. She noted that they have been audited on this issue year after year, and Ken Palka, Township Auditor, has an audit note saying they should not carry negative balances.
- Supervisor Schwartz agreed that the balances need to be brought up, noting it is in the Township ordinances that the escrow accounts can run negative from time to time but must be refreshed.
- Trustee Lindke said the developers are supposed to be doing it, but it has not been happening. She asked for the issue to be addressed.

G. TREASURER'S INVESTMENT REPORT

- Trustee Lindke said it would be good to have the bank reconciliation included every month.
- Treasurer Lewis agreed.

9. UNFINISHED BUSINESS

A. ESTABLISH ROAD COMMITTEE

- Supervisor Schwartz recalled that there used to be a road committee and that Trustee Caviston was previously on it. He expressed uncertainty about why it was stopped.
- Trustee Caviston said it was due to a lack of interest.
- Trustee Lindke said that several times in the past year, the topic of how roads are recommended for approval came up. She noted that people had suggested forming a small committee that includes residents to look at the roads and make recommendations to the Board. She asked Trustee Caviston if this was similar to what they had done previously.
- Trustee Caviston agreed that it was similar.
- Trustee Lindke suggested having four people on the committee, including two board members and two residents, and asked if everyone agreed.
- Supervisor Schwartz said he didn't have a problem with it. He explained that the road commission usually sends a report in March, which includes a PACER analysis to indicate the condition of the roads. He said the best approach is often to drive around and check the roads.
- Trustee Lindke suggested that the committee members could drive around their own areas and report back with their findings.
- Supervisor Schwartz said they would receive their first contract from the road commission for road projects in June, so the committee might not be helpful this year. However, he noted it would be beneficial for next year's planning. He mentioned specific road projects being

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evaluated, such as Berkshire from Prospect to Sheffield and Spring Hill. He added that the road commission plans to work on Gale Road from Greenland to Geddes.

- Trustee Lindke said the committee could help explain these projects and be more involved.
- Trustee McGill asked how they prioritize important issues, such as the Clark Road and MacArthur pothole, which is damaging cars and has yet to be addressed.
- Supervisor Schwartz asked if it was still not repaired, as he was told it would be.
- Trustee McGill confirmed it was not repaired and mentioned checking it the previous day.
- Supervisor Schwartz said he thought it would have been fixed by now.
- Trustee Lindke said she has an email stating the repair is planned for between April and September.
- Trustee McGill noted that the condition is worsening.
- Supervisor Schwartz suggested filling it with 21AA gravel and leveling it off with stone as a temporary fix, which the road commission could remove later to complete the repair.
- Trustee McGill emphasized the need to do something about it.
- Trustee Lindke mentioned that people had been waiting for seven years for repairs, and it's frustrating for the neighborhood.
- Supervisor Schwartz explained that Act 51 funds road improvements through state fuel taxes and vehicle registration taxes, not property taxes. He noted the Township funds around \$300,000.00 a year for road improvements. To bring all the roads in the Township to good condition would cost about \$6 million. He acknowledged the challenge and the need to address it incrementally.

The Board agreed to have a resolution made to establish a road committee with 2 Board members and 2 citizens for the June 18th Board meeting.

B. STEVE PEACH LEASE OF "ROCK" PROPERTY

It was moved by Trustee Secrest supported by Trustee McGill to approve the Steve Peach lease of the "Rock" property.

It was moved by Trustee Lindke supported by Trustee Secrest to amend the price to \$43.00 an acre.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE A LAND AGREEMENT FOR FARMING WITH
STEVEN PEACH**

RESOLUTION NUMBER: 2022-31

DATE: MAY 20, 2024

WHEREAS, the Charter Township of Superior (Landlord) is the landowner of three-hundred acres located in Sections 20 & 29, **this property is known as the “Rock” property**; and,

WHEREAS, the Township agrees to enter into an agreement with Steven Peach (“Tenant”) to farm the two-hundred and six tillable acres for agricultural purposes; and,

WHEREAS, the tenant agrees and covenants to pay to Landlord the fixed rent of ~~\$40.00~~ ~~\$43.00~~ per tillable acre, for the entire premises, for a total rent of ~~\$8,240~~ ~~\$8,858.00~~; and,

WHEREAS, the payment identified above is due or before November 1, 2024; and,

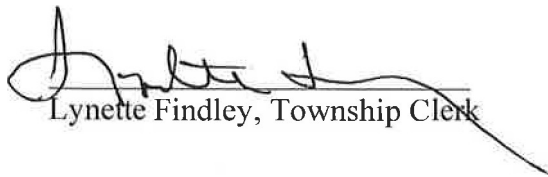
WHEREAS, this agreement is for the crop year 2024 and all crops will belong to Steve Peach.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to enter into a farm lease agreement with Steven Peach. Additionally, the tenant agrees and covenants to pay to Landlord the fixed rent of ~~\$40.00~~ ~~\$43.00~~ per tillable acre, for the entire premises, for a total rent of ~~\$8,240.00~~ ~~\$8,858.00~~ no later than November 1, 2024.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on May 20, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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Lynette Findley, Township Clerk

05/20/2024
Date Certified

Roll Call

Ayes: Trustee Caviston
Clerk Findley
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

The motion carried by unanimous vote.

C. ORDINANCE #192-02: SECOND READING AND CONSIDERATION FOR ADOPTION

It was moved by Trustee Caviston supported by Treasurer Lewis to perform the second reading and adopt Ordinance #192-02.

Roll Call

Ayes: Supervisor Schwartz
Clerk Findley
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

D. ORDINANCE #174-27: SECOND READING AND CONSIDERATION FOR ADOPTION

It was moved by Trustee Lindke supported by Trustee McGill to perform the second reading and adopt Ordinance #174-27.

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Roll Call

Ayes: Clerk Findley
Supervisor Schwartz
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

E. RESOLUTION 2024-28, UPDATE CHARTER TOWNSHIP OF SUPERIOR INVESTMENT POLICY

Treasurer Lewis explained the updates within the policy.

It was moved by Trustee Lindke supported by Clerk Findley to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO UPDATE CHARTER TOWNSHIP OF SUPERIOR INVESTMENT
POLICY**

RESOLUTION NUMBER: 2024-28

DATE: APRIL 15, 2024

WHEREAS, the Charter Township of Superior is committed to the responsible management and stewardship of public funds; and

WHEREAS, it is essential to periodically review and update the investment policy to reflect the current economic conditions, state statutes, and local ordinances; and

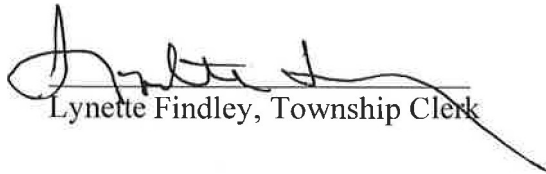
WHEREAS, the Township recognizes the importance of safeguarding capital while striving to achieve a reasonable investment return;

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of the Charter Township of Superior hereby adopts the attached investment policy.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on May 20, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

05/20/2024
Date Certified

F. POST AUDIT POLICY

Trustee Lindke gave updates from the committee and said she will bring an official proposal, for the Board's review, to the June 18th Board meeting.

10. NEW BUSINESS

A. ~~RESOLUTION 2024 32, APPROVE PROPOSAL SUBMITTED BY ALLIED BUILDING SERVICE COMPANY OF DETROIT, INC, FOR FIRE STATION #2 REMODEL~~

It was moved by Treasurer Lewis supported by Trustee McGill to table this resolution to the June 18th Board meeting.

**~~CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN~~**

**~~RESOLUTION TO AWARD FIRE STATION NO. 2 BID CONTRACT TO
ALLIED BUILDING SERVICE, INC. KITCHEN REMODEL~~**

~~RESOLUTION NUMBER: 2024 32~~

~~DATE: May 20, 2024~~

~~**WHEREAS**, on March 7, 2024, a Request for Proposal was placed on Bidnet for vendors to view. This proposal is to remodel the kitchen at Fire Station No. 2 on MacArthur Blvd. The station was built in 1970 and the kitchen was remodeled in the mid 1980's. As of date, the~~

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~~kitchen at Fire Station No. 2 needs remodeling to accommodate the six firefighters at the station. The current accommodation was for three firefighters; and,~~

~~**WHEREAS**, we received only one proposal from Allied Building Service Company of Detroit, Inc. for \$40,800.00 as the Request for Proposal closing date was April 15, 2024. Update of the kitchen is listed in the attached RFP#2024-03 for your review. Also, attached with the Request for Proposal is the actual proposal from Allied Building Service Company of Detroit, Inc. The bid amount includes any permits needed and assurance the project completion date is within 4 weeks or 30 days from the start of said project; and,~~

~~**WHEREAS**, the contract consists of removing old and install new kitchen cabinets, counter tops, sink, faucet, garbage disposal, dishwasher, microwave with light and exhaust fan over the stove, move gas on/off valve, trench cut concrete floor and bury electric to island at Station No. 2; and,~~

~~**WHEREAS**, to minimize interference with the facility's normal operations, all on-site work shall be scheduled and performed between the hours of 8:00 AM. and 4:00 PM., Monday through Friday. Allied Building Service Company of Detroit, Inc. is deemed highly qualified and able to perform the work efficiently and effectively based on plans and contract documents. All flooring, counter tops, hardware type and styles shall be approved by the Charter Township of Superior Fire Chief;~~

~~**NOW, THEREFORE, BE IT RESOLVED**, based on the proposal received and the summary above, the Charter Township of Superior Board of Trustees awards the Fire Station No. 2 Kitchen Remodel project to Allied Building Company of Detroit, Inc. for a total amount of \$40,800.00.~~

B. RESOLUTION 2024-33, APPROVE SIDEWALK RAMP ADA IMPROVEMENTS AGREEMENT

It was moved by Treasurer Lewis supported by Trustee McGill to approve the resolution.

- Supervisor Schwartz said this is with SEMCOG (Southeastern Michigan Council of Governments) and the Washtenaw County Road Commission.
- Trustee Lindke said she is familiar with this. She noted that the documentation doesn't provide any estimate of potential costs. It mentions SEMCOG targeting \$500,000 and indicates the Township will be liable for any excess costs.
- Claire Martin from OHM said it's an 80-20 split.
- Trustee Lindke added that before approving such a substantial agreement, they need to understand the 80-20 split and other associated costs.

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- Claire Martin mentioned that the TAP grant has already been accepted.
- Trustee Lindke acknowledged this and said they are discussing the agreement with the Road Commission to ensure responsibilities are appropriately divided. She noted that this type of agreement is typical for TAP grants.
- Trustee Lindke asked if the 20% share is specified.
- Supervisor Schwartz said they know the 20% should be in the resolution, showing that 80% is covered. He questioned if the exact number is in the contract and mentioned the Road Commission's overage clause if they exceed the grant amount. He stated that they would receive about \$500,000 from SEMCOG, with any excess costs being the Township's responsibility.
- Trustee Lindke asked if they might end up paying \$200,000.00.
- Supervisor Schwartz agreed that it could be as high as \$200,000.00.
- Claire Martin said they have not updated the estimate yet as they are still working through the engineering phase. Once they submit the documents to MDOT, they will have a clearer idea. However, the Road Commission has requested the agreement be signed to clarify responsibilities.
- Supervisor Schwartz reiterated that they are getting roughly \$500,000.00 from SEMCOG, with the rest being their responsibility. He estimated that their contribution might be at least \$100,000.
- Claire Martin mentioned the 20% is approximately \$125,000.00, plus additional costs for construction and engineering.
- Trustee Lindke suggested that the \$125,000.00 match be included in the resolution along with costs above and beyond. She noted that this has been done with other resolutions.
- Trustee McGill said having an estimate gives them a ballpark figure. She expressed concern that if costs significantly exceed the estimate, there would be surprise and concern.
- Trustee McGill suggested including approximate numbers like \$125,00.00 for the match, \$30,000.00 for engineering fees, and \$50,000.00 for construction.
- Supervisor Schwartz shared an example from a previous project on Prospect Road, where costs significantly exceeded estimates due to unforeseen factors like tripled lumber prices. He noted they ended up paying at least \$100,000.00 more than estimated.
- Trustee Lindke concluded by acknowledging familiarity with the sidewalk ramps and the challenges of cost estimation.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVING THE SIDEWALK RAMP ADA IMPROVEMENTS
AGREEMENT**

RESOLUTION NUMBER:2024-33

DATE: MAY 20, 2024

WHEREAS, the Charter Township of Superior, a Michigan municipal corporation (the "Township"), and the Board of County Road Commissioners of the County of Washtenaw, a public body corporate ("WCRC"), share a commitment to enhancing accessibility within the community; and

WHEREAS, the Parties desire to cooperate in the funding, design, and construction of ADA-compliant ramps accessing public roads specifically in sections 34 and 35 of Charter Township of Superior, Washtenaw County, as detailed in the Sidewalk Ramp ADA Improvements Agreement (the "Agreement"); and

WHEREAS, the Southeast Michigan Council of Governments ("SEMCOG") has awarded a FY2025 Transportation Alternative Program ("TAP") grant in the amount of \$498,514.00 for the construction of the Project, with the Township agreeing to cover all excess costs beyond the TAP funds; and

WHEREAS, the design and preliminary engineering services for the Project are to be conducted by OHM Advisors, as per the terms outlined in the Agreement, ensuring adherence to the Michigan Department of Transportation ("MDOT") local agency program and all applicable WCRC specifications, procedures, and regulations; and

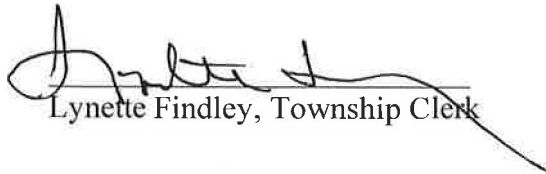
WHEREAS, the construction of the Project will require the acquisition of necessary right-of-way easements or grading permits at Township expense, and the Township will also be responsible for the operation, maintenance, and repair of the sidewalks and ramps post-construction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Charter Township of Superior that the Sidewalk Ramp ADA Improvements Agreement between the Township and the WCRC. *The Township will be responsible for approximately \$125,000.00 in matching funds.*

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CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on May 20, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

05/20/2024
Date Certified

Roll Call

Ayes: Clerk Findley
Supervisor Schwartz
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

C. RESOLUTION 2024-34, APPROVE AGREEMENT WITH WASHTENAW COUNTY ROAD COMMISSION TO INSTALL SPEED HUMPS ON STEPHENS DRIVE

It was moved by Treasurer Lewis supported by Trustee McGill to approve the resolution stipulating that the funds will be taken out of the Township's Law Fund.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE AGREEMENT WITH WASHTENAW COUNTY ROAD
COMMISSION TO INSTALL SPEED HUMPS ON STEPHENS DRIVE**

RESOLUTION NUMBER: 2024-34

DATE: MAY 20, 2024

WHEREAS, the Charter Township of Superior desires to install seven (7) speed humps on Stephens Drive between Nottingham Drive and Stamford Road (the “Project”); and,

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and,

WHEREAS, the Road Commission will prepare documents for the Project; and,

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project.

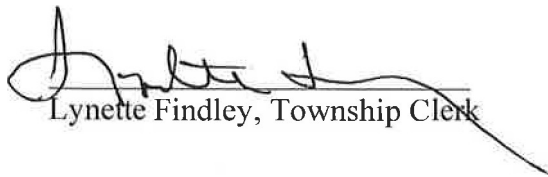
THEREFORE, BE IT RESOLVED that the Charter Township of Superior will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$61,850.00, *paid for out of the Law Fund*.

BE IT FURTHER RESOLVED that the Charter Township of Superior will be a named insured on the Washtenaw County Road Commission’s coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on May 20, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

05/20/2024
Date Certified

Roll Call

Ayes: Clerk Findley
Supervisor Schwartz
Trustee Lindke
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

**D. MOTION TO RESCIND RESOLUTION 2024-24, APPOINT BUILDING OFFICIAL
BILL BALMES TO THE POSITION OF ZONING INSPECTOR AND
ADMINISTRATOR**

It was moved by Clerk Findley supported by Trustee Secrest to rescind resolution 2024-04.

Roll Call

Ayes: Clerk Findley
Trustee Secrest
Trustee Lindke
Treasurer Lewis
Trustee McGill
Supervisor Schwartz
Trustee Caviston

Nays: None.

The motion carried by unanimous vote.

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E. MOTION TO APPOINT CARLISLE WORTMAN AND ASSOCIATES AS TOWNSHIP ZONING INSPECTOR AND ADMINISTRATOR

It was moved Trustee Lindke supported by Trustee McGill to appoint Carlisle Wortman and Associates as Township Zoning Inspector and Administrator.

Roll Call

Ayes: Clerk Findley
Trustee Secrest
Trustee Lindke
Trustee Caviston
Trustee McGill
Supervisor Schwartz
Treasurer Lewis

Nays: None.

The motion carried by unanimous vote.

The proposal from Carlisle Wortman and Associates is attached at the end of these minutes.

F. MOTION TO APPOINT MEMBERS TO WETLAND BOARD, DAVID ZELISSE, JIM MCINTYRE, ELLEN KURATH

It was moved by Trustee McGill supported by Treasurer Lewis to appoint members to the Wetland Board.

The motion carried by unanimous vote.

G. MOTION TO APPROVE CLAY HILL COMMUNITY FARM AND GARDEN PROPOSAL

It was moved by Treasurer Lewis supported by Trustee Lindke to approve Clay Hill Community Farm and Garden Proposal.

- T.C. Collins, Director of Willow Run Acres, said they will be planting trees on the north of Harris property, around the property line where the fence is located. Eventually, they plan to extend the tree line on the McArthur side once they get approval from the engineers. He added that they do have areas designated for the trees, making it like an orchard and vineyard.

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- Supervisor Schwartz asked if they could grow apricots, noting they are in short supply in Michigan.
- T.C. Collins said they hope to get at least 10 to 12 apricot trees.
- Trustee Secrest mentioned visiting the site on Saturday and seeing at least 20 people working from all over the neighborhood. He commented on the progress, noting that the gardens are going in and signs are up. He mentioned strategic planning with John Park's, Americorps Member, guidance and expressed confidence in the project, stating it embodies what the Charter Township of Superior means by bringing everyone together to create what is needed in the food desert.
- Supervisor Schwartz expressed excitement about the project, hoping it becomes an asset of beauty that people admire. He mentioned a farm at the corner of Frans Lake and Cherry Hill Road owned by the former owner of Holiday Market, John, who is turning the 15 acres into a beautiful farm, with plans to develop the additional 24 acres he acquired.
- Trustee Lindke asked if they should have more trees out there and suggested coming back to that topic later.

The motion carried by unanimous vote.

H. CLAY HILL COMMUNITY FARM AND GARDEN STATUS AND MISSED OPPORTUNITIES

- T.C. Collins, Director of Willow Run Acres, asked if he could first talk about the status before moving on. He thanked Charter Township of Superior, the planning board, Parks and Recreation, and the friends and neighbors of Clay Hill for giving them the opportunity to provide the Clay Hill Community Farm and Gardens. He mentioned Bill Margolis, who helped get residents north of Phoenix Road involved and repurchased 20 yards of compost delivered last Saturday. He said they have put in seven raised beds made of cedar wood and plan to install three more, bringing the total to ten standard raised beds. They also hope to build two handicap-accessible raised beds to include all residents in gardening and farming.
- Mr. Collins shared that earlier last week, they put up posts and signs for the Clay Hill Community Farm and Garden. He invited everyone to come out and see what they are doing in the community. He mentioned a resident from Danbury Green Park Manor who wants to rent out two raised beds, showing community interest. He thanked everyone and asked if there were any questions on the status.
- Trustee Lindke shared an anecdote about a couple she met while looking at the property. The couple, who recently moved to the area, were excited to hear about the community garden plans. She expressed her gratitude for the progress made.
- T.C. Collins acknowledged and thanked Trustee Lindke. He mentioned the importance of including more Black farmers and women of color in farming within the Charter Township of Superior.
- T.C. Collins continued to discuss lost opportunities. He mentioned that the Board of Trustees passed a resolution to contract with Three Brothers to clear the land for the Clay Hill Community Farm and Garden in August of 2024, but the project took much longer than

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expected. He explained that delays in clearing the land prevented them from planting crops like garlic, which affected their ability to qualify for grants and funding. He requested an amendment to extend their lease by one year to make up for the lost time.

- Supervisor Schwartz took offense at T.C. Collins' comments and responded by noting the Township's significant investment in land clearing and suggesting that opportunities were not entirely missed, as some areas could have been used for planting sooner. He mentioned that planting in boxes could have qualified them for some grants.
- T.C. Collins explained that they were restricted from working on certain parts of the land due to hazards and Township ordinance. He reiterated the challenges they faced and the importance of having the land fully cleared for safe use.
- Trustee Lindke added that the Board's decision to approve Diversified Contracting in a special meeting was necessary to finally clear the land. She acknowledged the Board's role in the delays.
- Clerk Findley expressed support for T.C. Collins and acknowledged the delays. She emphasized the need to support the project and ensure its success.
- Supervisor Schwartz acknowledged the involvement of Juan Bradford in selecting Three Brothers and noted the difficulty in clearing the land. He emphasized the Township's substantial support and investment in the project, totaling close to \$300,000.00.
- T.C. Collins clarified that his request for a lease extension was to make up for lost opportunities due to the delays in land clearing. He emphasized the need for safe conditions for volunteers and the importance of insurance coverage.
- Supervisor Schwartz confirmed that T.C. Collins had volunteer waivers in place.
- Trustee McGill supported the request for a one-year lease extension, acknowledging the delays and the readiness to move forward.

It was moved by Trustee McGill supported by Trustee Lindke to amend the original lease agreement to extend it one additional year.

The motion carried by majority vote.

Supervisor Schwartz voted No.

I. ~~TRANSFER "ROCK" PROPERTY TO PARKS AND RECREATION AUTHORITY~~

It was moved by Trustee Lindke supported by Trustee McGill to table until the June 18th Board meeting.

The motion carried by unanimous vote.

J. YPSILANTI DISTRICT LIBRARY BALANCE

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It was moved by Trustee McGill supported by Clerk Findley to approve Ypsilanti District Library amended repayment agreement.

- Supervisor Schwartz said if the Township Board approves the agreement, it will go back to the Library's Board. He added that the first payment will be due July 15th.

Roll Call

Ayes: Clerk Findley
Trustee Secrest
Trustee Lindke
Trustee Caviston
Trustee McGill
Supervisor Schwartz
Treasurer Lewis

Nays: None.

The motion carried by unanimous vote.

K. ORDINANCE ENFORCEMENT, BLIGHT, DIXBORO RESIDENCE

- Trustee Lindke said she wanted to talk about ordinance enforcement because of an issue they ran into earlier this month with The Boro restaurant. She mentioned a gentleman who sent a letter to the Board about cars parked on the lawn at Sava Farah's residence, two houses down from The Boro. He had been complaining and not receiving any follow-up. She called him, talked to him, and sent a memo to the Board about his concerns. She added that Supervisor Schwartz went to The Boro and talked to Sava, leading to accusations about her putting up obstacles. Trustee Lindke emphasized that her focus was on enforcing the ordinance and mentioned emails sent regarding the issue.
- Supervisor Schwartz responded that he never went to Sava's and only received an email about needing oversight on the issue. He mentioned that four complaints had been resolved and that a picture was sent, prompting a request for a ticket to be issued.
- Trustee Lindke clarified that she did not request a ticket to be issued and questioned why the ticket was issued.
- Supervisor Schwartz said that Bill Balmes, Township Building Official, had said to issue the citation and called Victor Lillich, Township Attorney, to check if a letter had been sent.
- Trustee Lindke insisted that she always tells the truth and expressed frustration over public perception of a divisive board, which she attributed to misinformation.

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- Supervisor Schwartz confirmed that he called Mr. Lillich to see if he had sent Sava a letter last year. He noted that Sava needed to talk to the planners about correcting the issue.
- Trustee Lindke emphasized that she was simply asking for compliance with the zoning ordinance.
- Supervisor Schwartz explained that ordinance cases usually start with letters and informal outreach, not immediate tickets.
- Trustee Lindke argued that this issue had been ongoing and mentioned three letters already sent.
- Supervisor Schwartz noted that he had not heard from Mr. Eisenberg since January 3rd.
- Trustee Lindke pointed out that Mr. Eisenberg had sent a letter to the whole board.
- Supervisor Schwartz acknowledged receiving the letter and mentioned doing everything he could to help.
- Clerk Findley commented that Trustee Lindke is now experiencing what she had experienced for many years and criticized Supervisor Schwartz for sharing the email with Sava instead of keeping it within the Board.
- Trustee McGill agreed that sharing the email was the wrong decision and that it should have been handled within the Board.
- Supervisor Schwartz defended his actions and mentioned that they would bring Bill Balmes, Building Official, in to discuss the issue further.
- Trustee McGill stated that the gentleman made a complaint, and Trustee Lindke sent a memo to the Board. She suggested that if the process had been explained, the issue might have been resolved earlier.
- Supervisor Schwartz reiterated that zoning complaints involve reaching out to the party and making it political complicates the situation.

L. IT INFORMATION FROM MTA CONFERENCE

- Trustee Lindke said the MTA Conference is an excellent event for anyone on the Board or staff, with many quality programs to get up to speed on various topics. She mentioned attending a wonderful session about the relationship between the clerk and the treasurer that was very informative, along with several financial sessions. She thanked the Board for allowing her to attend and mentioned the many vendors present.
- Trustee Lindke highlighted one particular vendor, VC3 Plus IT, which is a major IT vendor in Michigan with sites outside the state. Their focus is on government support, and they are well experienced in managing various IT needs. They interact with applications such as RecPro, Fund Balance, and BS&A. She mentioned that VC3 Plus IT is the only firm that BS&A has allowed to use their logo, indicating a close working relationship.
- Trustee Lindke emphasized that VC3 Plus IT offers true live 24-7 support, including a third shift for emergencies. They are operationally mature with separation of duties and have

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customer service and support offices. She was particularly impressed with their managed security solutions, which include training staff on phishing scams and monitoring the dark web for threats.

- Trustee Lindke mentioned that VC3 Plus IT can participate in a FEMA grant program providing funding to address cybersecurity risks and threats for local governments. Although the first year of the grant has been completed, there are opportunities for the second and third years.
- Trustee Lindke shared the cost estimates provided by VC3 Plus IT: \$2,800.00 to \$4,800.00 per month, which would be \$33,600.00 to \$57,600.00 per year. She noted that this is less expensive than what was paid for TAZ last year, which was \$58,845.00. She proposed having a Zoom meeting with the vendor on May 28th at 11 o'clock to learn more about their service delivery system.
- Trustee Lindke asked if the Board would be interested in hearing from VC3 Plus IT, mentioning that other townships, such as Plymouth, Dexter Township, Pittsfield Township, City of Belleville, and City of South Lyon, use their services.

M. GFL

Supervisor Schwartz and the Board agreed GFL will come to the June 18th Board meeting to discuss residents' complaints.

N. SIDEWALK REPAIR PROGRAM

- Trustee McGill said there were stamps that were wrongly done.
- Supervisor Schwartz said the stamps are being removed by Morris Concrete.
- Trustee McGill continued with other issues and verified that Morris Concrete is no longer doing sidewalk markings.

O. BEN CARLISLE EMAIL

This matter was addressed in New Business item "E."

P. HR DIRECTOR RESPONSIBILITIES

- Trustee McGill said she had another topic to discuss regarding HR responsibilities and the position's status.
- Clerk Findley mentioned that there is a committee, including herself, and the first comment made was asking if this is really a full-time job. She explained that she initially tried to convince the committee it was a full-time role. However, she reconsidered, wondering if it truly is a full-time position. She highlighted the need for someone to come in and establish

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order but questioned what the person would do full-time once the initial work was completed.

- Treasurer Lewis agreed with Clerk Findley, stating that there was concern about not needing a full-time person and that she summed it up well.
- Trustee McGill expressed concern about not recognizing the HR position as full-time. She mentioned annual compliance requirements, job descriptions, employee issues, union contracts, and other HR-related tasks that need oversight. She emphasized the importance of understanding their human resource needs and the necessity for a full-time HR director to handle various responsibilities, such as conducting annual reviews and merit increases. She compared the Township's needs to her workplace, which has a full-time HR team for a smaller number of employees.
- Clerk Findley acknowledged all the points made by Trustee McGill but reiterated her perspective that while the Township is currently deficient, it might not need a full-time HR person once everything is set up.
- Supervisor Schwartz agreed with Clerk Findley.
- Trustee McGill expressed hope that the Board was right and reiterated her concerns.
- Treasurer Lewis mentioned that if the hired person is good at their job, they would only need to work full-time initially and then switch to part-time unless the Township continues to grow significantly.
- Trustee McGill pointed out that she hoped the Township was planning for growth and emphasized the importance of HR in managing that growth.
- Supervisor Schwartz said they could project the Township's growth over the next five years.
- Trustee McGill argued that an HR director should handle such projections.
- Supervisor Schwartz suggested that a grant person could also be useful.
- Trustee McGill clarified that they were talking about two different roles.
- Trustee Lindke noted that an HR person could handle projections as well.
- Trustee McGill emphasized the importance of having HR manage staff growth based on the Township's needs, including new hires for utilities and maintenance. She suggested that if the role is considered part-time, they should contract with a service to provide HR duties.
- Trustee Lindke mentioned the Woodhill Group, which could provide controlling duties and help with HR. She suggested getting a presentation from them.
- Clerk Findley noted the urgency, stating that the more they delay, the more they are impacted.

The Board agreed to have Woodhill Group at the June 18th Board meeting.

Q. TOWNSHIP CONTROLLER STATUS

- Trustee Lindke asked about the status of Aalea Skrycki, the billing specialist, and her training. She emphasized the need to discuss how much longer the Township needs Keith Lockie, Township Controller, as Mr. Lockie was supposed to have a transition plan, but the Board has not heard about it.

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- Supervisor Schwartz said his thoughts were to get a job description and start circulating it with the idea that the transition would happen after the August Primary Election, around September. He mentioned that Mr. Lockie would stay until the end of the term or the end of the year.
- Clerk Findley questioned whose decision it was for Mr. Lockie to stay until the end of the term or the year.
- Supervisor Schwartz responded that it was what Mr. Lockie said, and he would go back to the Board to confirm.
- Trustee Lindke brought up the Woodhill Group again, noting that many townships around them use them for controller-type duties. She mentioned Colleen Keegan as a contact and said she could get her to come in. She noted that Colleen works in Ann Arbor Township and Pittsfield and previously worked in Scio before the company decided not to stay there. She added that Colleen also works with the Washtenaw County Sheriff's Department and highly recommended her.

11. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

It was moved by Trustee McGill supported by Clerk Findley, to receive bills for payment and record of disbursements.

- Trustee Lindke asked about check number 47753 to Cougar Sales and Rental, noting it looks like they paid for supplies for Morris again and questioned if that was correct.
- Clerk Findley said they paid one time last year and one time this year. She noted she didn't sign off on the payment this year.
- Supervisor Schwartz stated that they need to pay the bill, and it is not Cougar's problem but an internal issue.
- Trustee Lindke asked who signed off on the payment, noting that Clerk Findley didn't sign it.
- Supervisor Schwartz said he didn't think the payment had been issued yet and that they need to find out who signed it. He reiterated that whoever signed it or if it isn't signed, it needs to be signed because Cougar has nothing to do with the internal problem. He mentioned that Cougar gave the material to the contractor, and the Township needs to address the issue.
- Trustee Lindke expressed concern that it's like a donation to a private entity, which isn't supposed to happen.
- Supervisor Schwartz countered that they have made plenty of similar transactions and emphasized that this isn't a donation but a purchase of supplies.
- Trustee Lindke pointed out that they are buying supplies for a contractor they are contracting with, which effectively gives them something for free.
- Trustee McGill agreed that it's an internal problem, and Cougar should be paid but questioned if Morris should reimburse the Township.
- Trustee Lindke suggested that Morris should reimburse the Township, and she offered to talk to him about it.
- Trustee McGill agreed and stated that even if it's in pieces, the Township cannot pay for Morris's supplies, and they need to be reimbursed.

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- Trustee Lindke asked how they would get the reimbursement done.

It was moved by Trustee Lindke supported by Clerk Findley to connect with Morris Concrete to reimburse for supplies the necessary party made to Cougar Sales and Rental.

The motion carried by majority vote.

Supervisor Schwartz voted no.

The motion to receive bills for payment and record of disbursements carried by unanimous vote.

12. PLEAS AND PETITIONS

- TC Collins suggested the Township become a butterfly community by protecting the milkweed plant.

13. ADJOURNMENT

It was moved by Treasurer Lewis supported by Clerk Findley, that the meeting be adjourned. The motion carried and the meeting adjourned at 10:02 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

SPEED HUMPS UPDATE

Monday, May 20, 2024

New Draft

Jerry L. Clifton Sr.

8692 Pine Court and Stephens Drive

Ypsilanti, MI. 48198

Phone: 734- 218-2693

E-mail: jerryclifton74@comcast.net

RE: Installation of Speed Humps (Bumps) on Stephens Drive

**WASHTENAW COUNTY ROAD COMMISSION NEIGHBORHOOD TRAFFIC
MANAGEMENT PROGRAM SPEED HUMP INSTALLATION PETITION FOR
STEPHENS DRIVE ONLY.**

555 North Zeeb Road

Ann Arbor, MI. 48103

www.wcroads.org

Phone: 734-761-1500

The intent of the speed Humps (Bumps) is to reduce vehicles speeds and cut through traffic, providing a **SAFER** traffic environment within our neighborhood.

For the speed Humps (Bumps) to be installed, a **minimum of fifty-one (51%)** of the **RESIDENTS AFFECTED** by the project **MUST SUPPORT** the installation of the **SPEED HUMPS (BUMPS)**.

The Washtenaw County Road Commission Neighborhood Traffic Management Program Petition will allow the following side streets residents affected by the project to VOICE their support or Opposition to the SPEED HUMPS (BUMPS) to be install on Stephens Drive.

As of **05/20/2024**, here is **WHERE WE ARE AT**:

	SUPPORTS:		NOT SIGNED (OPEN):		OPPOSES:
STEPHENS DR.	28, 98%	(2)	1746, 1754		0
CEDAR CT.	26, 99%	(1)	8653		1
PINE CT.	29, 100%	(0)			0
HEMLOCK CT.	16, 99%	(1)	8648		0
KINGSTON CT.	15, 98%	(2)	8655,8668		0
Supports the Petition is: (114)		Not sign (6):		Opposes the Petition is: 1	
Households:					94

Number of Streets that have a VOICE in the PETITION is: The (5) Streets above.

Number that Opposes the Petition as of 05-12024 is 1

Household Residents that live within the five (5) petition streets that signed to SUPPORT the Petitions is: 114

Household as of 5/20/24, not Signed the Petition is 6

Supported Petitions, not Signed Petitions, Opposes Petition is:121

Household Residents that will be affected by the project as of 05/20/2024, is around (127) Household Residents.

On Monday 20, 24, I will be turning over the last of the Petitions to the Washtenaw County Road Commission Neighborhood Traffic Management Program for the Speed Hump Installation Petition.

Therefore, we have more than 51% of the residents affected by the project support of installation of the speed humps.

This petition was successful with more than (51%) percent approval. The signatures will be verified by the Superior Township and the issue of funding will still need to be resolved with the Superior Township and the Washtenaw County Road Commission Neighborhood Traffic Management Program.

The Speed Humps (Bumps) Petition gave every household resident affected by the project a VOICE to support the Petition or oppose the Speed Humps (Bumps) installation of speed humps (bumps) on Stephens Drive between Nottingham Drive and Stamford Road.

We made sure that every household resident living in the five (5) Petition streets had a **VOICE IN OUR NEIGHBORHOOD SAFETY**, so people would like to stay in **WASHINGTON SQUARE area or move into, will know that Washington Square is a safe place for their kids to live and play.**

If you drive down **Stephens Dr. to Nottingham turn right onto Nottingham to Clark and cross over you will see the Speed Bump Sign on Rue Willette, and Clark** you should take a drive over the Speed Bumps. I think you will agree that after two (2) Kids being hit by a car on Stephens Drive we should not wait until a Kid get Killed to step up to this problem on Stephens Drive.

CHARTER TOWNSHIP of SUPERIOR

REGULAR BOARD MEETING

SUPERIOR CHARTER TOWNSHIP HALL

3040 N. PROSPECT, in SUPERRIOR TOWNSHIP, MI 48198 SUPERIOR

CHARTER TOWNSHIP HALL

Phone: 734-482-3842

MAY 20, 2024, at 7:00 pm

Any Residents that live in the affected five (5) streets or believe that it time for Superior Township to have Speed Humps starting with Stephens Drive, should try to come to the May 20, 2024, meeting.

Jerry L. Clifton Sr.

Date:05-20-2024.

Jerry L. Clifton Sr.

05-20-2024



YPSILANTI
DISTRICT
LIBRARY

— ask Why —



127 of 273
Photo by Chuck Anderson

ANNUAL REPORT 2023

PEAKS AND VALLEYS

Following the new Superior Library's opening, the YDL team was flying high. 2023 was to be the "Year of the Deep Breath." We adopted a new strategic plan and were working to get comfortable with our third full-service location and expanded staff.

Mother Nature had other ideas. A torrential downpour the evening of July 1 flooded the historic YDL-Michigan Avenue building, dealing a gut punch to the staff, Board, and community.



128 of 273
Lisa Hoentig, Library Director

Though YDL-Whittaker and YDL-Superior could take up some slack, Downtown definitely felt its library's absence. Focused on coming back strong, we remediated the damage and developed an exciting interior redesign using community input from a 2019 space needs assessment and 2022 strategic plan retreat.

We're putting the storm behind us, and can't wait until we can welcome patrons back downtown in 2024.



YDL's Michigan Avenue branch suffered a flood in July as the historic building's roof drains were overrun with rain water.



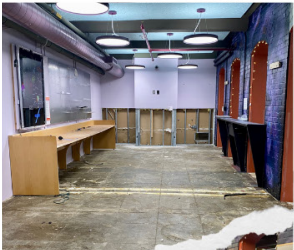
The Recovery Work

- ▲ We lost fewer than 100 books, but the building suffered significant structural damage.
- ▲ Addressing the water damage and mold issues took 2.5 months of dismantling wall structures and removing floor sections.

- ▲ Our architect took a Matterport 3D scan of the interior to help design the renovation.
- ▲ Plans for reconstruction include improvements as well as restoration. **129 of 273**

The Silver Linings

- ▲ All staff were retained and assisted at other locations, building a more cohesive team.
- ▲ Stakeholders and officials saw firsthand how important the MA branch is to the downtown when they toured the building damage.
- ▲ Historic District Commission was encouraged by the plans we shared, which bodes well for future renovations.





STEM @ YDL

A \$30,000 grant from Toyota funded Project STEM @ YDL. More than 4,500 kids attended new STEM programming.

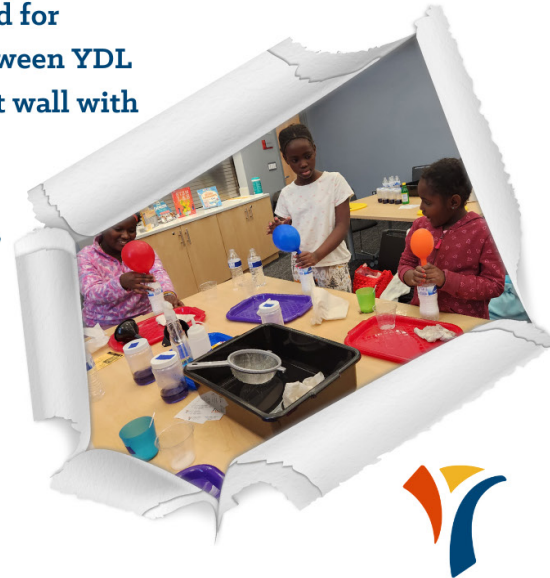
Full STEAM ahead

Project STEM @ YDL was funded by Toyota North America as part of their Driving Possibilities initiative. It brought large STEM tools, kits, activities, and talks from experts in the areas of science, technology, engineering, arts, and math. The program's success led to another \$30,000 donation from Toyota for 2024.

What it means

- ▲ Large STEM equipment designed for exploratory learning rotates between YDL branches: a wind tunnel, magnet wall with accessories, and dino bones.
- ▲ 40+ new programs and speakers, including monthly STEAM cafes that introduce teens to professionals in STEM fields.
- ▲ Four new stem kits at each YDL location.

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We launched a dedicated web page for our local history archives, and committed to a brand new mission statement.

COLLECTING HISTORY & LOOKING AHEAD

The stories of Ypsilanti

The addition of a new collection inspired us to reimagine our online local history archives. The revamped history.ypsilibrary.org includes:

- The AP Marshall Oral History Archive
 - Ypsi Stories podcast episodes
 - Ypsilanti Commercial Newspaper records
- The brand new Ypsi Farmers & Gardeners Oral History Project, featuring interviews with local BIPOC and working class food growers

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Our new mission

The Ypsilanti District Library builds community through discovery, education, and partnerships.

YDL's 2023-25 strategic plan was shaped through the lens of the above mission statement. The plan focuses on dynamic resources, optimized facilities, advancing equity, diversity, and inclusion, and an engaged community. We strive to improve collections, reach underserved communities, combat misinformation, and more.





On November 14, the new Superior Library celebrated its 1-year anniversary. It has truly been embraced by the community.

The effect of a full-service Superior branch

A \$6,500 donation from the Friends of YDL helped us achieve the \$2M Next Chapter capital campaign goal in the fall, but the branch began making a difference when the doors opened! We served 1,170 lunches during our first summer Lunch, Listen & Learn program, and that was just the beginning.

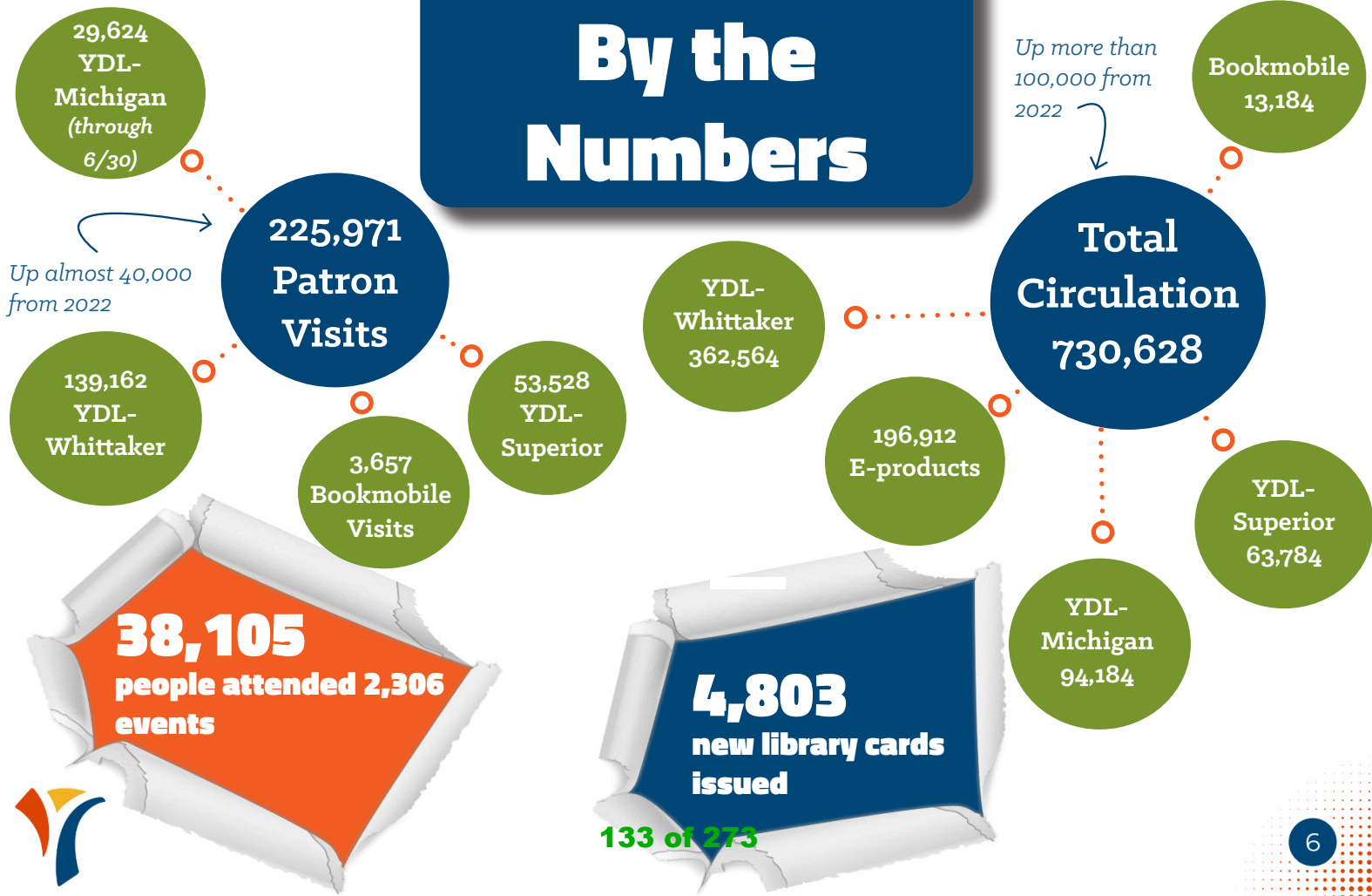
EACH MONTH at the Superior branch in 2023 we saw:

- 70+ new library cards issued
- 4,000 items circulated
- 350 patrons using computers
- 590 connections to WiFi
- 2,800 visitors
- 300 patrons attending programs
- 100+ people using meeting rooms

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By the Numbers





FINANCIAL REPORT

REVENUE	FY 2022-2023	% of total
Property Taxes	\$5,984,412	93.7%
Penal Fines	\$69,569	1.1%
State Aid	\$89,260	1.4%
Interest & Other	\$85,374	1.3%
Grants, Donations, Friends of YDL	\$155,865	2.4%
Total Revenue	\$6,384,480*	100%**
EXPENDITURES	FY 2022-2023	% of total
Salaries & Benefits	\$3,633,136	65.1%
Library Materials	\$614,041	11.0%
Contractual	\$216,061	3.9%
Automation & Capital Outlay	\$346,063	6.2%
Utilities & Repairs	\$417,604	7.5%
Other	\$357,585	6.4%
Total Expenditures	\$5,584,490	100%**

* 134,000 of 275 allocated to Capital Asset Fund

** Due to rounding, percentages may not add up to 100.

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Parks and Recreation Commission
Liaison Report
June 17, 2024

From Parks and Recreation Commission Meeting held on May 28, 2024:

- The Bird Watching event held on May 18th and hosted by Jack Smiley was a successful event attended by about 40 people, including 8 children.
- There has been no progress made between Superior Charter Township and Ypsilanti Charter Township for an agreement on fee reductions for Superior Township residents at the Ypsilanti Township recreation facilities.
- The Firemen's Park new play structures have been installed. Still to be done include installing engineered wood fiber for safe play use, completing the pavilion and sidewalks, and finally grading the lawn and seeding grass.
- The staff restroom is now a reality. Don Walagar, a Parks staff, thanked Director Bradford, Park Commissioners and the BOT for their support in providing a restroom.
- A resolution was passed to support moving the Rock Property under the Parks and Recreation Department and establishing a conservation easement on the property.
- A motion was passed to endorse a proposal to create a Metro Detroit Greenbelt, and to send a letter to state legislators from Washtenaw County to ask that \$35 million be appropriated to Superior Charter Township to protect natural and agricultural land in the township.

Submitted by:

Bernice Lindke
Trustee and Parks and Recreation Liaison



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

June 10th, 2024

To: Kenneth Schwartz, Superior Township Supervisor
From: John Cratsenburg, Lieutenant
Through: Keith Flores, Police Services Commander
Re: May 2024 Police Services Monthly Report

Monthly Numbers:

Calls for Service: 847
Traffic Stops: 246
OWI/OUID: 7
Traffic Crashes: 22
Animal Complaints: 12
Citations: 37

Significant Incidents:

24-39675 9000 Block of Glenhill SWATting Call

Deputies were dispatched to a home for an active shooter where the caller advised that they had shot family members and were in the process of shooting more. Dispatch could hear yelling and shots fired on the 911 call. Deputies arrived at the home and found that an elderly couple lived there and were safe. The call was unable to be traced and there are no investigative leads at this time.

No other major incidents to report for Superior Township.

In/Out of Area Time:

Into Area Time: 870
Out of Area Time: 3371



SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

May 2024

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2024	Month 2023	% Change	YTD 2024	YTD 2023	% Change
Traffic Stops	246	430	-43%	1367	1756	-22%
Citations	37	34	9%	219	270	-19%
Drunk Driving (OWI)	5	2	150%	15	10	50%
Drugged Driving (OUID)	2	0	+	4	0	+
Calls for Service Total	947	1086	-13%	4436	4710	-6%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	588	545	8%	2542	2396	6%
Robberies	0	0	-	1	0	+
Assaultive Crimes	19	20	-5%	73	85	-14%
Home Invasions	0	1	-	9	5	80%
Breaking and Entering's	1	0	+	1	0	+
Larcenies	1	3	-67%	15	32	-53%
Vehicle Thefts	2	2	0%	10	9	11%
Traffic Crashes	22	18	22%	116	110	5%
Medical Assists	12	5	140%	51	43	19%
Animal Complaints <i>(ACO Response)</i>	12	15	-20%	47	58	-19%
In/Out of Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	870	3868				
Out of Area Time	3371	7103				
Investigative Ops (DB)	1215	31530				
Secondary Road Patrol	0	13270				
County Wide	180	385				
Banked Hours	Hours Accum.	Previous Balance	Hours Used	Balance		
Collab						

Incident Count by Incident Type For Agency WD

For 5/1/2024 12:00:00 AM Thru 5/31/2024 11:59:59 PM

For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	240032635	3219 CRESTON CIR	05/03/2024 02:58:31	VANGABOLU RESID
	240032951	5700 PLYMOUTH RD	05/04/2024 05:00:06	SUPERIOR MARKET
	240033425	9753 RAVENSHIRE DR	05/06/2024 00:29:10	
	240034020	8600 W PLYMOUTH RD	05/07/2024 23:55:32	TIM BONNELL RESD
	240034666	9855 HIGH MEADOW DR	05/10/2024 11:00:12	BIANCA JOHNSON RESD
	240035737	1834 NORFOLK AVE	05/14/2024 03:34:32	RES: WADLEY
	240035924	6778 FLEMING CREEK DR	05/14/2024 19:52:32	RES: PANWEER/BURHAN
	240036310	1111 TOWSLEY LN	05/16/2024 01:19:04	IAN MASHAL - RESIDENTIAL
	240036381	4257 BERRY RD	05/16/2024 10:11:15	MALIK RESD
	240036550	9851 HIGH MEADOW DR	05/16/2024 21:18:31	CRYSTAL PHILLIPS RESID
	240037030	8563 BARRINGTON DR	05/18/2024 13:19:57	WITHERSPOON RESD
	240037108	8400 CHERRY HILL RD	05/18/2024 17:36:22	PATRICK SIELOFF RESIDENCE
	240037741	10101 W PLYMOUTH RD	05/21/2024 04:15:50	TRINITY CHURCH
	240038234	2045 WILTSHIRE DR	05/22/2024 21:04:46	ASEEN JAVED RESD
	240038745	7580 ABIGAIL DR	05/24/2024 16:07:17	PREBE RESIDENCE
	240038921	8607 KINGSTON CT	05/25/2024 08:46:38	LEE JAMES RESIDENCE
	240040591	8844 SOMERSET LN	05/30/2024 18:51:19	WHITE RESIDENCE
	240040657	7734 PLYMOUTH RD	05/31/2024 01:19:40	STABLER FARM
	240040713	1802 SHEFFIELD DR	05/31/2024 09:53:39	VIVIAN NOLAN RESIDENCE
SUT	19			
		Total:		19

Incident Count by Incident Type For Agency WD

For 5/1/2024 12:00:00 AM Thru 5/31/2024 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
05/22/2024 21:04:46	C3902 - BURGLARY ALARM	240038234	2045 WILTSHIRE DR	SUT	ASEEN JAVED RESD
	C3902 - BURGLARY ALARM		Total:	1	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
05/03/2024 02:58:31	C3999 - ALARMS ALL OTHER	240032635	3219 CRESTON CIR	SUT	VANGABOLU RESID
05/04/2024 05:00:06		240032951	5700 PLYMOUTH RD	SUT	SUPERIOR MARKET
05/06/2024 00:29:10		240033425	9753 RAVENSHIRE DR	SUT	
05/07/2024 23:55:32		240034020	8600 W PLYMOUTH RD	SUT	TIM BONNELL RESD
05/10/2024 11:00:12		240034666	9855 HIGH MEADOW DR	SUT	BIANCA JOHNSON RESD
05/14/2024 03:34:32		240035737	1834 NORFOLK AVE	SUT	RES: WADLEY
05/14/2024 19:52:32		240035924	6778 FLEMING CREEK DR	SUT	RES: PANWEER/BURHAN
05/16/2024 01:19:04		240036310	1111 TOWSLEY LN	SUT	IAN MASHAL - RESIDENTIAL
05/16/2024 10:11:15		240036381	4257 BERRY RD	SUT	MALIK RESD
05/16/2024 21:18:31		240036550	9851 HIGH MEADOW DR	SUT	CRYSTAL PHILLIPS RESID
05/18/2024 13:19:57		240037030	8563 BARRINGTON DR	SUT	WITHERSPOON RESD
05/18/2024 17:36:22		240037108	8400 CHERRY HILL RD	SUT	PATRICK SIELOFF RESIDENCE
05/21/2024 04:15:50		240037741	10101 W PLYMOUTH RD	SUT	TRINITY CHURCH
05/24/2024 16:07:17		240038745	7580 ABIGAIL DR	SUT	PREBE RESIDENCE
05/25/2024 08:46:38		240038921	8607 KINGSTON CT	SUT	LEE JAMES RESIDENCE
05/30/2024 18:51:19		240040591	8844 SOMERSET LN	SUT	WHITE RESIDENCE
05/31/2024 01:19:40		240040657	7734 PLYMOUTH RD	SUT	STABLER FARM
05/31/2024 09:53:39		240040713	1802 SHEFFIELD DR	SUT	VIVIAN NOLAN RESIDENCE
	C3999 - ALARMS ALL OTHER		Total:	18	

				Sum:	19
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Incident Count by Incident Type For Agency WD

For 5/1/2024 12:00:00 AM Thru 5/31/2024 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

Out of Area Time

For: 05/01/2024 thru 05/31/2024



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	RUSSELL ST	BACKUP DISPATCHED CALLS	240032100	BACK UP UNIT FOR POSSIBLE STABBING IN YPSI TWP- APPROVED BY LT. CRASTENBURG	10:45:00	40	5/1/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPREUTHUNO	APPLERIDGE ST	BACK-UP TRAFFIC STOP	240032606	Backed up Deputies Trowbridge and Lowhorn SGT Bynum	22:30:00	5	5/2/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCLARKA	VILLA DR	BACKUP DISPATCHED CALLS	240033326	BU MDOF POSSIBLE GUN SGT. HOUK APPROVAL	14:50:00	20	5/5/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYONSW	VILLA DR	BACKUP DISPATCHED CALLS	240033326	ASSIST TWP UNITS MDOF PSS 121 INVOLVED. APPROVED BY SGT HOUK	14:55:00	10	5/5/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLOWHORNB	HARRIET ST/S HAMILTON ST	BACK-UP TRAFFIC STOP	240033392	ASSIST YPT DEPS (SJMMS/ GOMBOS) WITH SEARCH OF FEMALE. OK WITH SGT ERBES	20:50:00	10	5/5/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCLARKA	CONCORD DR	BACKUP DISPATCHED CALLS	240033483	Warrant Arrest assist YPT units Sgt. Houk Approval	09:45:00	15	5/6/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCLARKA	CONCORD DR	DISPATCHED CALLS	240034141	BU Felonious Assault suspects with guns and a bat Sgt. Arts Approval	13:20:00	30	5/8/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCARTERA	CONCORD DR	BACKUP DISPATCHED CALLS	240034141	DISP: PER SGT, ARTS / BACK-UP YPSI TWP UNITS / FA IN PROGRESS / SECURE ON SCENE	13:25:00	20	5/8/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDCARTERA	EB M14/JOY RD	BACKUP DISPATCHED CALLS	240034164	DISP: PER SGT ARTS / BACK-UP MSP / PATIENT FIGHTING WITH HVA / SECURE	15:15:00	45	5/8/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	CONCORD DR	BACKUP DISPATCHED CALLS	240034259	1 IC for an FA in progress with a knife, SGT Pennington Approved	19:00:00	50	5/8/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	CONCORD DR	BACKUP DISPATCHED CALLS	240034259	FA IN HURON HEIGHTS SUSPECT INVOLVED IN ANOTHER FA EARLIER TODAY APPROVAL TO ASSIST PER SGT. PENNINGTON	19:22:00	17	5/8/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDMIZERK	RIDGE RD/APPLERIDGE ST	BACKUP DISPATCHED CALLS	240034277	DISP- ASSIST TWP WITH SHOOTING THAT JUST OCCURED - OK PER SGT PENNINGTON	20:45:00	40	5/8/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCUSOJ	JEROME AVE	BACKUP DISPATCHED CALLS	240034443	DV IN PROGRESS, V1 ADVISED S1 HAD A KNIFE, OK PER SGT. HOGAN.	13:20:00	10	5/9/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	PRESCOTT ST	BACKUP DISPATCHED CALLS	240034540	CHECKED AREA FOR SUSPECT POSSIBLY WITH A GUN, NO YPSI UNITS AVAILABLE TO BACK, UNABLE TO LOCATE SUSPECT, PER SGT PENNINGTON	21:10:00	15	5/9/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	CONCORD DR	BACKUP DISPATCHED CALLS	240035448	ASSIST YPT UNIT WITH EDP SUBJECT ARMED WITH KNIFE - ASSIST AT TRINITY HEALTH - APPROVE SGT BYNUM	06:30:00	50	5/13/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDLYONSW	FAIRVIEW DR	BACKUP DISPATCHED CALLS	240035507	DV VIOLENT JUVENILE. APPROVED BY SGT HOGAN	12:05:00	95	5/13/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDNEDDOK	PONTIAC TRL/SIX MILE RD	DISPATCHED CALLS	240036156	760 WAS ON ANOTHER CALL, HANDLED CALL WITH SGT. WILLIAMS APPROVAL.	15:38:00	43	5/15/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDCUSOJ	PONTIAC TRL/6 MILE RD	BACKUP DISPATCHED CALLS		(24-36156) SALEM UNIT TIED UP ON CALL- BACKED UP SUT UNIT FOR A INJURY CRASH WITH SUBJECT PINNED IN, OK PER SGT. WILLIAMS.	16:00:00	25	5/15/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCUSOJ	CHESTNUT DR	BACKUP DISPATCHED CALLS	240036244	STRANGULATION THAT JUST OCCURED; BOL FOR SUSPECT, OK PER SGT. BYNUM.	20:25:00	5	5/15/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	N FORD BLVD/HOLMES RD	DISPATCHED CALLS	240036276	SUBJECT STANDING IN THE MIDDLE OF INTERSECTION WHILE LEAVING MY STOP, TOOK SUBJECT BACK TO THE BLVD	21:55:00	5	5/15/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	NASH AVE	EVIDENCE TECH DETAIL	240036319	ASSIST YPT DEPS WITH AWM/SHOOTING, ASSIST WITH EVIDENCE TECH OF SCENE, APPROVED BY SGT. BYNUM.	02:45:00	135	5/16/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	NASH AVE	BACKUP DISPATCHED CALLS	240036319	ASSIST WITH CONFIRMED SHOOTING OF A RESIDENCE, ARRIVED ON SCENE AND LOCATED SHELL CASINGS; ASSISTED WITH SCENE SECURITY AND NEIGHBORHOOD CANVASS, PER SGT BYNUM	02:45:00	75	5/16/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDGERWIGB	SIX MILE RD	BACKUP DISPATCHED CALLS	240036390	pedestrian v. vehicle crash // subject injured // motor cars were coming from scio // made location to check on subject // ok per sgt williams	10:50:00	50	5/16/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	W WARNER ST	DETAIL		24-36680 DROP OFF EQUIPMENT AT LT. CRATSENBURG'S REQUEST	12:45:00	13	5/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	240036718	BU 727 ALL OTHER UNITS ON 24-36680 APPROVAL TO ASSIST PER SGT. HOGAN	12:58:00	16	5/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	RUE DEAVILLE BLVD	BACKUP DISPATCHED CALLS	240036724	BU 727 ALL OTHER UNITS ON 24-36680 APPROVAL TO ASSIST PER SGT. HOGAN	13:14:00	11	5/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	W WARNER ST	DETAIL		24-36680 DROP OFF EQUIPMENT AT SGT. HOGAN'S REQUEST	13:25:00	12	5/17/2024

Out of Area Time

For: 05/01/2024 thru 05/31/2024



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	TAFT ST	BACKUP DISPATCHED CALLS	240036728	BU 727 ALL OTHER UNITS ON 24-36880 APPROVAL TO ASSIST PER SGT. HOGAN	13:37:00	14	5/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCARTERA	NASH AVE	BACKUP DISPATCHED CALLS	240036896	DISP- PER SGT. PENNINGTON - BACK-UP YPSI TWP UNITS / SHOOTING / MAN DOWN / ASSIST W/ PERIMETER / SCENE SECURITY / CROWD CONTROL	22:25:00	96	5/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	NASH AVE	BACKUP DISPATCHED CALLS	240036896	ASSIST YPSI TOWNSHIP UNITS WITH SHOOTING THAT JUST OCCURRED/ SUSPECT AT GUNPOINT, ARRIVED ON SCENE AND INTERVIEWED WITNESS; PER SGT PENNINGTON	22:25:00	25	5/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLOWHORNB	NASH AVE	BACKUP DISPATCHED CALLS	240036896	SHOOTING, ASSIST YPT DEPS WITH SCENE SECURITY, NEIGHBORHOOD CANVAS, LT CRATS ON SCENE AND APPROVED	22:50:00	190	5/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	GEORGE PL	BACKUP DISPATCHED CALLS	240036902	NO YPT UNITS AVAILABLE TO BACK DUE TO SHOOTING; ASSISTED WITH VICTIM STATEMENT; PER SGT PENNINGTON	22:50:00	45	5/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	STEVENS DR	DISPATCHED CALLS	240036921	NO YPSI TWP UNITS AVAILABLE DUE TO SHOOTING; ASSIST WITH WITNESS IDENTIFICATION; PER SGT PENNINGTON	00:15:00	25	5/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	JULIE DR/LAKE DR	BACKUP DISPATCHED CALLS	240036927	ASSIST YPT DEPUTIES WITH SECURING SUBJECT WITH EXCITED DELEIRIUM/ HALLUCINATIONS; PER SGT PENNINGTON	00:40:00	55	5/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	JULIE DR/LAKE DR	BACKUP DISPATCHED CALLS	240036927	Assist YPT with EDP subject - assist in transport to Trinity with uncooperative subject - Approving SGT Pennington	00:45:00	105	5/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	HOLMES RD	DISPATCHED CALLS	240036937	NO YPSI TWP UNITS TO BACK DUE TO SHOOTING; ASSIST WITH DRIVING SUBJECT TO GAS STATION TO LOOK FOR CAR AFTER VERBAL DISPUTE; PER SGT PENNINGTON	01:55:00	45	5/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	SPINNAKER WAY	BACKUP DISPATCHED CALLS	240036945	Assist YPT with Welfare check - contact with caller - approving sgt Pennington	03:00:00	30	5/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	HOLMES RD	DISPATCHED CALLS	240037415	ASSIST YPT UNIT REQUESTING MORE UNITS - APPROV SGT ERBES	22:20:00	20	5/19/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	RUSSELL CT	BACKUP DISPATCHED CALLS	240037692	SHOOTING, RESPOND TO BACK YPT UNITS DUE TO TWO GSW VICTIM AND POSSIBLE SUSPECT BARRICADE SUSPECT, SGT BYNUM ADVSIED	20:30:00	210	5/20/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLOWHORNB	RUSSELL CT	BACKUP DISPATCHED CALLS	240037692	BU YPT FOR HOMICIDE SHOOTING, APV LT CRATS	20:40:00	150	5/20/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDWIONJ	RUSSELL CT	BACKUP DISPATCHED CALLS	240037692	pick up trad and deliver to scene; handle runs per Lt. Cratsenburg	20:50:00	40	5/20/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDWIONJ	FOREST CT	BACKUP DISPATCHED CALLS	240037698	backup per Lt. Cratsenburg	21:30:00	45	5/20/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDWIONJ	WOBURN DR	BACKUP DISPATCHED CALLS	240037708	backup per Lt. Cratsenburg - rerouted	22:15:00	5	5/20/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDWIONJ	DEVONSHIRE ST	BACKUP DISPATCHED CALLS	240037710	backup per Lt. Cratsenburg	22:20:00	20	5/20/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	FALL RIVER RD	DISPATCHED CALLS	240037731	UTL -IN THE AREA - APPROV SGT BYNUM	01:50:00	10	5/21/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERA	INTERNATIONAL DR	BACKUP DISPATCHED CALLS		BACKED UP YPT DEP. PER SGT. PENNINGTON'S REQ.	20:02:00	28	5/22/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	SHARE AVE	BACKUP DISPATCHED CALLS	240038575	ASSIST YPT WITH HOMICIDE INVESTIGATION / OUT AT TRINITY WITH VICTIM / APPROVED BY SGT. PENNINGTON	00:00:00	55	5/24/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	SHARE AVE	BACKUP DISPATCHED CALLS	240038575	NEIGHBORHOOD CANVASS FOR SHOOTING THAT JUST OCCURRED; FOLLOWED VICTIM TO TRINITY FOR UPDATES; DETAINED POSSIBLE SUSPECT AND OBSERVE SUBJECTS IN DETECTIVE BUREAU FOR INTERVIEWS; PER SGT PENNINGTON	00:00:00	240	5/24/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	SHARE AVE	BACKUP DISPATCHED CALLS	240038575	ASSIST YPT WITH HOMICIDE INVESTIGATION / OUT AT DB WITH DETAINED SUBJECTS FOR INTERVIEWS / VEHICLE PROCESSING / APPROVED BY SGT. PENNINGTON	01:25:00	395	5/24/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYONSW	GLENWOOD AVE	BACKUP DISPATCHED CALLS	240038682	ASSIST WITH DV NO BACK UP FOR 719 APPROVED BY SGT WILLIAMS	13:30:00	50	5/24/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYONSW	GROVE RD	BACKUP DISPATCHED CALLS	240039010	ASSIST YPSI TWP WITH SHOTS FIRED, APPROVED BY SGT WILLIAMS	15:45:00	55	5/25/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLOWHORNB	BROOKWOOD AVE	DISPATCHED CALLS	240039014	FAMILY TROUBLE, NO YPT CARS AVAILABLE DUE TO SHOOTING CR No: 240039010, APPROVED BY SGT WILLIAMS	16:01:00	39	5/25/2024

Out of Area Time

For: 05/01/2024 thru 05/31/2024



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLOWHORNB	WOODLAWN AVE/ECORSE RD	DISPATCHED CALLS	240039015	CR No: 240039010 NO YPT CARS AVAIL, JUVENILE COMPLAINT APPROVED BY SGT WILLIAMS	16:40:00	10	5/25/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLOWHORNB	BELMONT DR	DISPATCHED CALLS	240039016	CR No: 240039010 NO YPT CARS AVAIL DUE TO SHOOTING, NOISE COMPLAINT APPROVED BY SGT WILLIAMS	16:50:00	30	5/25/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLOWHORNB	GOLFSIDE RD	DISPATCHED CALLS	240039027	CR No: 240039010 NO YPT CARS AVAIL DUE TO SHOOTING, EDP APPROVED BY SGT WILLIAMS	17:30:00	90	5/25/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDLOWHORNB	CROMWELL ST	DISPATCHED CALLS	240039542	WELFARE CHECK, COMMAND APPROVAL - SGT HOGAN, TO SEND SUT CAR	17:00:00	45	5/27/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDTROWBRIDGEM	CROMWELL ST	DISPATCHED CALLS	240039542	NO SALEM TWP DEPS AVAILABLE FOR WELFARE CHECK SGT HOGAN APPROVAL	17:00:00	35	5/27/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDLYONSW	FAIRVIEW DR	BACKUP DISPATCHED CALLS	240040445	DV PPO VIOLATION, S1 HAS 1010 W/MSP, 760 NO BACK UP, APPROVED BY SGT ARTS	11:00:00	70	5/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDNEDDOK	FIVE MILE RD/PONTIAC TRL	BACKUP DISPATCHED CALLS	240040633	BACK UP NORTHFIELD TWP AND MSP UNITS ON A SUICIDAL PERSON THAT FLED FROM LIVINGSTON COUNTY, APPROVAL TO ASSIST PER SGT. BYNUM	22:00:00	27	5/30/2024
							Sum:	3,161	

Into Area Time Superior TWP

For: 05/01/2024 thru 05/31/2024



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDGOMBOSJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	240032842	BACK SUT UNITS ON LARGE FIGHT ON SUT / YP (T BORDER, I WAS CLOSEST UNIT, OKAY PER SGT KRINGS	20:50:00	10	5/3/2024
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	TELFORD CT	BACKUP DISPATCHED CALLS	240033031	BACKUP SUT UNIT ON AN EDP - PETITION; OTHER SUT UNIT TIED UP ON A DEATH; OK PER SGT. HOUK,	13:15:00	45	5/4/2024
YPSILANTI TWP	SUPERIOR TWP	WDTRIPPB	PROSPECT RD/CHERRY HILL RD	BACKUP TRAFFIC STOP	240033382	ASSIST WITH SCENE SECURITY DURING SOBRIETIES FOR UNAVOIDABLE TRAFFIC STOP/OK DRIVER; PER SGT ERBES	19:50:00	10	5/5/2024
YPSILANTI TWP	SUPERIOR TWP	WDGOMBOSJ	N PROSPECT ST/E CLARK RD	BACKUP TRAFFIC STOP	240033396	BACK SUT UNITS ON FLEE AND ELUDE / CRASH OKAY PER SGT ERBES AND THE SGT PENNINGTON	21:25:00	110	5/5/2024
YPSILANTI TWP	SUPERIOR TWP	WDGERWIGB	N PROSPECT ST/E CLARK RD	BACKUP TRAFFIC STOP	240033396	Superior units involved in a flee and elude and the S1 vehicle struck a pole on Geddes Rd // S1 was trapped in the vehicle // ok by sgt erbes	21:30:00	60	5/5/2024
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	N PROSPECT ST/E CLARK RD	BACKUP DISPATCHED CALLS	240033396	BACKUP SUT UNITS IN A PURSUIT; OK PER SGT. ERBES,	21:35:00	85	5/5/2024
YPSILANTI TWP	SUPERIOR TWP	WDSAMAHAD	RIDGE RD	BACKUP DISPATCHED CALLS	240035276	ASSISTED WITH SPANISH TRANSLATION // SGT ARTS APPROVAL	12:05:00	130	5/12/2024
YPSILANTI TWP	SUPERIOR TWP	WDSHANKLANDC	EVERGREEN LN	BACKUP DISPATCHED CALLS	240036621	PER 623 SGT BYNUM, SHOTS FIRED IN THE AREA, SHELL CASINGS LOCATED SEE REPORT, NO-ONE WAS INJURED	04:30:00	45	5/17/2024
YPSILANTI TWP	SUPERIOR TWP	WDTRASKOSR	EVERGREEN LN	BACKUP DISPATCHED CALLS	240036621	ASSISTED SUPERIOR UNITS WITH AWMJ APPROVED SGT. BYNUM	04:30:00	100	5/17/2024
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	GOTTFREDSON RD/GEDDES RD	BACKUP DISPATCHED CALLS	240037307	assist with disorderly due to only 1 SUT unit being available per sgt rush	13:35:00	20	5/19/2024
YPSILANTI TWP	SUPERIOR TWP	WDTRIPPB	SUPERIOR RD	BACKUP DISPATCHED CALLS	240037352	CLOSEST UNIT TO BACK LONE SUPERIOR UNIT ON A ROAD RAGE POSSIBLE DOMESTIC SUSPECT INTENTIONALLY RAMMED VICTIM VEHICLE; ASSISTED WITH DETAINING SUSPECT AND KEEPING SCENE SECURE; PER SGT MONTGOMERY	18:00:00	20	5/19/2024
YPSILANTI TWP	SUPERIOR TWP	WDGOMBOSJ	WHITE OAK LN	BACKUP DISPATCHED CALLS	240037397	SHOTS HEARD, OKAY TO BACK PER SGT ERBES DUE TO SEVERAL SHOOTINGS IN THE SAME COMPLEX IN THE LAST WEEK, SUT UNITS TIED UP	21:10:00	15	5/19/2024
YPSILANTI TWP	SUPERIOR TWP	WDROYJ	WHITE OAK LN	BACKUP DISPATCHED CALLS	240037397	BACK UP UNITS ON SHOTS HEARD CALL APPROVED BY SGT ERBES	21:20:00	20	5/19/2024
YPSILANTI TWP	SUPERIOR TWP	WDSHANKLANDC	STAMFORD RD/STAMFORD CT	BACKUP DISPATCHED CALLS	240038891	PER 623 SGT BYNUM 645 DEPUTY HILL HAD NO BACK PEOPLE OUTSIDE IN THE PARKING LOT BEING LOUD	03:55:00	10	5/25/2024
YPSILANTI TWP	SUPERIOR TWP	WDHEATHV	GLENHILL DR	BACKUP DISPATCHED CALLS	240039675	ASSIST SUT UNITS WITH SWATTING/POSS HOMICIDE CALL APPROVED BY 630 SGT PENNINGTON	20:45:00	35	5/27/2024
YPSILANTI TWP	SUPERIOR TWP	WDSIMMST	GLENHILL DR	BACKUP DISPATCHED CALLS	240039675	SWATTING CALL / DJSP ADVISED HEARING GUNSHOTS / SGT PENNINGTON	20:45:00	50	5/27/2024
YPSILANTI TWP	SUPERIOR TWP	WDVANDERROESTB	GLENHILL DR	BACKUP DISPATCHED CALLS	240039675	ASSIST SUP TWP W/ POSS SHOOTING // SGT PENNINGTON	20:45:00	35	5/27/2024
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	GLENHILL DR	BACKUP DISPATCHED CALLS	240039675	REPORT THAT THE CALLER JUST SHOT HIS DAUGHTER AND WOULD SHOOT POLICE; DETERMINED TO BE 'SWATTING' CALL; OK PER SGT. PENNINGTON,	20:50:00	25	5/27/2024
YPSILANTI TWP	SUPERIOR TWP	WDHANNAHK	GLENHILL DR	BACKUP DISPATCHED CALLS	240039675	BU SUP. TWP, POSSIBLE MULTIPLE SHOOTING VICTIMS, MORE VICTIMS INSIDE, MULTIPLE SHOTS HEARD FROM CALL TAKER, APPROVED BY SGT. PENNINGTON,	20:50:00	30	5/27/2024
YPSILANTI TWP	SUPERIOR TWP	WDHOWARDS	GLENHILL DR	BACKUP DISPATCHED CALLS	240039675	SWATTING CALL / MALE ADVISED HE HAD JUST SHOT HIS WIFE AND DAUGHTER / APPROVED BY SGT. PENNINGTON	20:50:00	30	5/27/2024
YPSILANTI TWP	SUPERIOR TWP	WDSHANKLANDC	GLENHILL DR	BACKUP DISPATCHED CALLS	240039675	POSSIBLE SHOOTING IN SUPERIOR TWP - SGT PENNINGTON APPROVED	20:50:00	30	5/27/2024
YPSILANTI TWP	SUPERIOR TWP	WDTROWBRIDGEM	GLENHILL DR	BACKUP DISPATCHED CALLS	240039675	BACKUP OTHER UNITS ON SWATTING CALL SGT PENNINGTON APPROVAL	21:00:00	25	5/27/2024
							Sum:	940	

Building Department Report

10 June, 2024

- 1) The Sales Model for Prospect Point West is complete and Footings have been poured for 2 new houses. Phase 2 of this project has been approved for this development.
- 2) Footings have been poured for the Huron Dental project at 5397 Plymouth / Ann Arbor Rd. This will be a “Mixed Use” building with a lease retail space next to the Dental Office on the first floor. And 2 apartments on the second floor.
- 3) Construction on the “Sales Model” for the Kinsley project located at 6632 Plymouth Rd is moving through the “rough” stages now. Permits have been issued for a home at 6639 Plymouth across the street. This is a 47-acre development with 21 units on 1 acre lots.
- 4) The Brook wood Estates project is in the final planning stage.
- 5) There are several custom homes in various stages throughout the Township.
- 6) The Blight/Hoarding situation at 4745 Napier Ct. has had a receiver appointed to oversee the abatement of the property.
- 7) There is currently a 2 week delay on average, in permit processing, due to the lag-time caused by the outsourcing of Zoning.

Development is a careful balance of progress without overcrowding like some of our neighbors.

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB24-0092	S E MICHIGAN LAND HOLDINC	7466 ABIGAIL DR	\$2,424.00	\$372,984
Work Description: Construct new 2 story SFD on unfinished basement with attached 2 car garage Model 'Austin'				
PB24-0086	S E MICHIGAN LAND HOLDINC	7471 ABIGAIL DR	\$2,424.00	\$372,984
Work Description: Construct new 2 story SFD on unfinished basement with 2 car attached garage Model - 'Austin'				
PB24-0085	S E MICHIGAN LAND HOLDINC	7473 ABIGAIL DR	\$2,708.00	\$416,667
Work Description: Construct new 2 story SFD on unfinished basement with 2 car attached garage. Model - Berkeley				
PB24-0103	LAFHAMME DARYL W	10225 E AVONDALE CIR	\$132.00	\$20,245
Work Description: Construct new 20'x14' deck with 5'x15' ramp. Deck supported on "ground screw" posts. Posts to be torqued to engineer's design. Provide report showing engineers torque specs were met.				
PB24-0089	SCHWENDEMAN STEVEN P & A	5310 BETHENY CIR	\$975.00	\$150,000
Work Description: Finishing approx. 1700 sq.ft. in basement of existing home. Plans include: (a) sauna; (b) steam shower; (c) wine cellar; (d) kitchen; and (e) general living space. No plans for gas. Mechanical: heating and air return will come from existing two furnaces/central air Plumbing: three drains (sauna, shower, utility sink) will be installed with connections to existing principal drain from main house, drains from kitchen sink to existing drain from main house, water mains to shower, kitchen sink, and utility sink will be installed Electrical: includes (1) 220-240V for sauna heater, steamer for steam shower, and electric range; (2) 220-240V for cooler for wine cellar and range in kitchen; (3) duct work for range hood and fan in sauna/shower room; (4) all other electrical as usual for lighting and standard outlets.				
PB24-0105	MCBAIN RUSSELL & ROSEANN	9563 FORD RD	\$3,081.00	\$473,990
Work Description: New 2 story SFD on unfinished basement				
PB24-0098	LEWIS DENZELL	1870 FORESTVIEW DR	\$150.00	\$50,000
Work Description: Install new 24" piers for a new manufactured home. Installation of a new manufactured home. Make: Clayton Model: Clayton Year: 2024				
PB24-0096	NAYAK LUKE & RACHEL	1960 FRANCES WAY	\$119.00	\$18,300
Work Description: Re-deck existing deck. New guardrail and stairs.				
PB24-0104	KOZLOWSKI VIRGINIA M TRUS	3747 GOTFREDSON RD	\$280.00	\$43,050
Work Description: Demo old deck, build new one in same footprint. Deck supported by a combination of "ground screw", beams and ledger per engineer's design. Provide report showing engineers torques were met.				
PB24-0102	TWOMEY TERESA C	8647 HEMLOCK CT	\$100.00	\$13,900

Work Description: Construct new 10'4"x17'6" deck with 5'x18' ramp. Built using "ground screw" posts per engineer's design. Provide report showing design torques were met.

PB24-0108	WANG XIAOSHAN & LIU YING	6450 INDIAN HILLS DR	\$715.00	\$110,000
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Work Description: Addition including covered porch on front of home

PB24-0097	LEWAN MATTHEW G & ELIZAE	9068 JOY RD	\$133.00	\$20,405
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Work Description: Construct 14' x 26'6" Deck to rear of new home.

PB24-0093	S E MICHIGAN LAND HOLDINC	1973 MAGGIE LN	\$1,726.00	\$265,526
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Work Description: Construct new 2 story SFD on unfinished basement with 2 car garage Model 'Harrison'

PB24-0087	S E MICHIGAN LAND HOLDINC	1976 MAGGIE LN	\$2,183.00	\$335,879
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Work Description: Construct new 2 story SFD on unfinished basement w/ 2 car attached garage Model - 'Columbia'

PB24-0088	INFINITY ACQUISITIONS LLC	1705 MAPLE LEAF LN	\$1,823.00	\$280,520
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Work Description: New 2 story SFD on unfinished basement with attached 2 car garage

PB24-0081	HICKORY CREEK GOLF	3625 NAPIER RD	\$6,825.00	\$1,050,000
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Work Description: Construct new 70'x70' club house on existing foundation. 3rd party inspection for building steel installation. Building is to be suppressed. Delayed submittals for Fire Suppression & Alarm REQUIRE Fire Marshal approval.

PB24-0106	CARLSON RAY	3847 NAPIER RD	\$330.00	\$50,786
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Work Description: Construct new 904 SF free-standing deck. Composite decking and rail. 3 sets of stairs.

PB24-0084	PENNY ROBERT L JR & YVONN	8623 PINE CT	\$100.00	\$13,776
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Work Description: Remove and replace 16'x36' of driveway with 1 poured step. Remove and replace 4 flags of sidewalk and driveway approach.

PB24-0095	SNR INVESTMENTS LLC	5387 PLYMOUTH-ANN ARBOR RD	\$13,000.00	\$2,000,000
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Work Description: Multi-use building:
Dental Office - approx. 4,400 SF
Rental Space - approx. 2,000 SF
Shop Space - approx. 650 SF
2nd Floor - Two rental apartments approx. 1,800 SF each

PB24-0094	CP LAND HOLDINGS LLC	6639 PLYMOUTH-ANN ARBOR RD	\$3,906.00	\$600,958
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Work Description: New 4,475 SF 2 story SFD on unfinished basement w/ 3 car attached garage. Ordinance 14.09 states no more than 50% of the front or side elevations may be "vinyl, aluminum, or steel siding". Model 'Sequoia Farmhouse'

PB24-0110	VACANT	1515 RIDGE RD # 181	\$150.00	\$10,000
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Work Description: Installation of a used 14'x66' manufactured home.
Make: Redmond
Model: RCM400128
Year: 2001

PB24-0111	VACANT	1515 RIDGE RD # 182	\$150.00	\$10,000
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Work Description: Installation of a used 28'x56' manufactured home.
Make: Champion
Model: CAM200450
Year: 2000

PB24-0109	VACANT	1515 RIDGE RD # 200	\$150.00	\$10,000
Work Description: Installation of a used 14'x66' manufactured home. Make: Champion Model: CHB554401 Year:1999				
PB24-0112	VACANT	1515 RIDGE RD # 296	\$150.00	\$10,000
Work Description: Installation of a used 24'x50' manufactured home. Make: Skyline Model: SKM346114 Year: 1998				
PB24-0100	STEER TREVOR L A	1605 SHEFFIELD DR	\$100.00	\$15,000
Work Description: Construct deck adjacent to pool. Stairs require handrail per R311.7.8 of 2015 Michigan Residential Code.				
PB24-0101	MCCREARY HEATHER	8849 SOMERSET LN	\$100.00	\$13,195
Work Description: Construct new 15'6"x14' deck with stairs. Deck supported on "ground screw" posts installed to engineer's design. Provide report showing engineers torque specs were met.				
PB24-0082	HOGIKYAN JOHN & BARBARA	3405 STEWART CT	\$553.00	\$85,000
Work Description: Construct retaining walls per engineers plans. Footing and final inspections required.				
PB24-0099	LYNCH ROBERT K & REBECCA	2833 STOMMEL RD	\$357.00	\$55,000
Work Description: Construct new 24'x48' pole barn				
PB24-0090	MARTINS DARRYL & ANNIE	5670 E STONE VALLEY DR	\$585.00	\$90,000
Work Description: Build an in-ground swimming pool - will be indoors. Size: 12'x28' Depth: 3'6" - 6'6". Shell will be gunite shot onto reinforcing steel rod - any doors going into pool area will have safety alarms.				
PB24-0091	COPP ANDREW F JR	5758 E STONE VALLEY DR	\$7,858.00	\$1,209,000
Work Description: Construct new 2 story 8,418 SF SFD on finished basement with attached 3 car garage, work out area, and uncovered terrace				
PB24-0107	FUKUHARA SHINICHI	5774 STONEHEDGE CT	\$4,768.00	\$733,503
Work Description: New 5661 square ft. Residence inclusive of finished walk out basement, 3 car attached garage, lanai				
PB24-0113	MONTGOMERY STUART & KEL	7537 WARREN RD	\$3,142.00	\$483,411
Work Description: Construct new 2 story single family dwelling on un-finished, walk-out basement, with attached 3 car garage.				

Total Permits For Type:	32
Total Fees For Type:	\$61,197.00
Total Const. Value For Type:	\$9,384,079

Report Summary

Permit.PermitType = Building
AND
Permit.DateIssued in <Previous
month> [05/01/24 - 05/31/24]

Grand Total Permits:

32

Grand Total Const. Value:

\$9,384,079

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
May 2024

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family New Building	<i>\$3,050,000.00</i>	<i>\$19,825.00</i>	<i>2</i>
Electrical	<i>\$0.00</i>	<i>\$5,050.00</i>	<i>21</i>
Mechanical	<i>\$0.00</i>	<i>\$5,610.00</i>	<i>35</i>
Plumbing	<i>\$0.00</i>	<i>\$6,755.00</i>	<i>30</i>
Res-Additions (Inc. Garages)	<i>\$165,000.00</i>	<i>\$1,072.00</i>	<i>2</i>
Res-Manufactured/Modular	<i>\$90,000.00</i>	<i>\$750.00</i>	<i>5</i>
Res-New Building	<i>\$5,545,422.00</i>	<i>\$36,043.00</i>	<i>11</i>
Res-Other Building	<i>\$284,881.00</i>	<i>\$1,879.00</i>	<i>9</i>
Res-Other Non-Building	<i>\$98,776.00</i>	<i>\$653.00</i>	<i>2</i>
Res-Renovations	<i>\$150,000.00</i>	<i>\$975.00</i>	<i>1</i>
Totals	<i>\$9,384,079.00</i>	<i>\$78,612.00</i>	<i>118</i>

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT**

January 2024 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family New Building	<i>\$3,050,000.00</i>	<i>\$19,825.00</i>	<i>2</i>
Com/Multi-Family Other Building	<i>\$28,541.00</i>	<i>\$0.00</i>	<i>1</i>
Com/Multi-Family Renovations	<i>\$5,388,952.00</i>	<i>\$35,028.00</i>	<i>4</i>
Electrical	<i>\$0.00</i>	<i>\$25,315.00</i>	<i>125</i>
Mechanical	<i>\$0.00</i>	<i>\$27,140.00</i>	<i>178</i>
Plumbing	<i>\$0.00</i>	<i>\$18,555.00</i>	<i>91</i>
Res-Additions (Inc. Garages)	<i>\$1,344,328.00</i>	<i>\$8,737.00</i>	<i>11</i>
Res-Manufactured/Modular	<i>\$255,000.00</i>	<i>\$1,500.00</i>	<i>10</i>
Res-New Building	<i>\$12,870,854.00</i>	<i>\$83,656.00</i>	<i>29</i>
Res-Other Building	<i>\$604,764.00</i>	<i>\$4,574.00</i>	<i>31</i>
Res-Other Non-Building	<i>\$138,376.00</i>	<i>\$1,153.00</i>	<i>7</i>
Res-Renovations	<i>\$1,389,847.00</i>	<i>\$9,187.00</i>	<i>18</i>
Totals	<i>\$25,070,662.00</i>	<i>\$234,670.00</i>	<i>507</i>

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, Lynette Findley, Lisa Lewis
CC:
From: Vic Chevrette, Fire Chief
Date: 6/3/2024
Re: Fire Chief/Fire Marshal Activity Report May 2024

The following is the May 2024 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 0

Meetings Attended: Washtenaw Area Mutual Aid Association, Technical Rescue Team Executive Board meeting, Fire Officers meeting, St. Joe Hospital Active Shooter meeting x2, Grant meeting, VC3 video presentation.

Training: On line lithium Ion battery.

Fire Prevention/Public Education: no report

Other: Personnel conducting on line fire training sessions.

Also, I would like to discuss with the three officials the replacement of Fire Apparatus and cost for replacement.

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

The following is the May 2024 activity report for the Fire Marshal

Fire Suppression Plan Reviews Zoom Conference:

Fire Suppression Inspections:

Fire Protection Inspections:

Fire Department Access inspection:

Fire Pump Flow Tests:

Hydrant Flow Test:

Plan Review: 3

Building Inspection:

Business Inspection:

Board Meeting: 1

Site Inspections: 1

Consultation, Fire Protection:

Fire Alarm Plan Review: 1

Fire Alarm Inspection:

Fire Investigation: 1

Fire Investigations follow up: 2

Fire Code Enforcement:

ESO training:

Burning Complaint:

Burn Permits issued: 3

HUVACO Class: 1

Officer Meeting: 1

EMT Training: 1

Mechanical / Suppression Class:

International Association of Arson Investigators Conference: 4

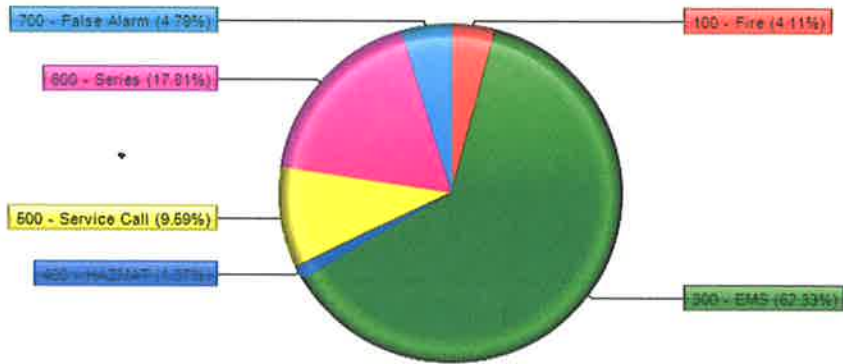
SMF Meeting: 1

Respectfully Submitted,

Dan Kimball, Fire Marshal

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	6
300 - EMS	91
400 - HAZMAT	2
500 - Service Call	14
600 - Series	26
700 - False Alarm	7
	146



District	Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
Out Of District					
	111				
		5/18/2024 5:55:52 PM	3972919	0000690	504 N Hamilton ST
		5/24/2024 12:47:26 PM	3975671	0000719	1064 Monroe ST
		5/28/2024 12:12:12 PM	3977381	0000735	1708 W Cross ST
	132				
		4/30/2024 6:36:02 PM	3964558	0000601	8 E M-14 HWY
	322				
		5/7/2024 7:47:29 PM	3967868	0000634	Ford RD
	611				
		5/2/2024 7:14:20 PM	3965535	0000610	1508 Village LN
		5/13/2024 9:31:00 AM	3970302	0000664	1555 Woodridge AVE
		5/6/2024 10:32:27 AM	3967176	0000625	1256 Concord DR
		5/26/2024 1:26:04 AM	3976407	0000721	1564 Village LN
		5/17/2024 12:01:01 AM	3972082	0000684	578 S Hamilton ST
		5/30/2024 8:33:24 AM	3978144	0000745	10855 Textile RD
		5/17/2024 7:52:16 PM	3972491	0000688	7 Oak ST
		5/28/2024 2:34:14 PM	3977451	0000734	1323 Elmwood CT
Superior Township 10					
	321				
		5/11/2024 12:10:21 AM	3969359	0000653	3945 Berry RD
Superior Township 12					
	324				
		5/30/2024 8:29:00 PM	3978462	0000744	Ford RD

Superior Township 13					
	324				
		5/28/2024 9:07:38 PM	3977602	0000733	Ford RD
		5/13/2024 4:47:45 PM	3970517	0000667	Ford RD
Superior Township 15					
	311				
		5/9/2024 6:29:02 PM	3968769	0000645	8259 Cherry Hill RD
Superior Township 18					
	561				
		5/2/2024 11:26:19 AM	3965333	0000607	5047 Church RD
	733				
		5/17/2024 10:59:54 AM	3972245	0000685	3230 Andora DR
Superior Township 19					
	311				
		5/16/2024 11:28:24 AM	3971779	0000679	5073 Red Fox RUN
Superior Township 20					
	311				
		5/13/2024 2:59:00 AM	3970221	0000663	6665 Vreeland RD
Superior Township 22					
	554				
		5/27/2024 1:14:47 PM	3976989	0000726	2630 N Harris RD
Superior Township 25					
	352				
		5/5/2024 9:30:34 PM	3967007	0000622	10250 Geddes RD
Superior Township 28					
	324				
		5/29/2024 4:19:05 PM	3977933	0000738	N Prospect RD

Superior Township 29					
	321				
		5/4/2024 11:50:56 AM	3966323	0000616	Vreeland RD
Superior Township 30					
	311				
		5/23/2024 8:39:49 PM	3975375	0000714	1806 Valleyview DR
	463				
		5/15/2024 4:28:32 PM	3971428	0000678	5398 Elliott DR
	553				
		5/7/2024 4:00:00 PM	240508-050353- SUTFD	0000640	2203 Hickman RD
Superior Township 31					
	311				
		5/3/2024 7:15:19 AM	3965705	0000611	5341 Mcauley DR
		5/20/2024 11:48:09 AM	3973662	0000695	5341 Mcauley DR
		5/16/2024 4:28:06 PM	3971910	0000680	5341 Mcauley DR
	322				
		4/30/2024 12:27:30 PM	3964419	0000602	5333 Mcauley DR
	353				
		5/9/2024 11:48:11 AM	3968603	0000646	5361 Mcauley DR
	554				
		5/2/2024 5:12:36 AM	3965211	0000612	5341 Mcauley DR
		5/12/2024 3:28:54 PM	3969974	0000660	5354 Mcauley DR
	611				
		5/13/2024 8:24:32 AM	3970288	0000661	Huron River DR
		5/29/2024 3:56:34 PM	3977926	0000742	Hewitt RD
		5/29/2024 3:38:43 PM	3977918	0000741	N Huron River DR
	744				

		5/3/2024 9:45:03 PM	3966101	0000614	5301 Mcauley DR
Superior Township 32					
	311				
		5/29/2024 9:30:04 AM	3977762	0000739	1705 Leforge RD
	412				
		5/2/2024 8:27:42 AM	3965264	0000609	1661 Leforge RD
	554				
		5/28/2024 5:35:41 PM	3977530	0000736	1705 Leforge RD
	622				
		5/10/2024 10:39:40 PM	3969326	0000652	Superior Road
	715				
		5/24/2024 3:55:42 AM	3975482	0000732	6800 Geddes RD
	735				
		5/30/2024 8:03:27 PM	3978454	0000746	6800 Geddes RD
Superior Township 33					
	311				
		5/9/2024 2:35:41 PM	3968667	0000647	510 W Clark RD
Superior Township 34					
	113				
		5/24/2024 12:17:00 AM	3975446	0000716	8422 Barrington DR
	311				
		5/1/2024 2:39:10 PM	3964958	0000606	8756 Barrington DR
		5/12/2024 10:25:14 AM	3969867	0000656	8080 Park LN
		5/13/2024 11:28:15 AM	3970356	0000665	8386 Ardmoor DR
		5/10/2024 11:50:36 PM	3969347	0000650	1933 Sheffield DR
		5/27/2024 10:31:53 PM	3977183	0000737	1409 Stamford DR
		5/15/2024 1:57:39 PM	3971355	0000673	8100 Geddes RD

		5/23/2024 2:37:51 PM	3975225	0000715	1664 Sheffield DR
		5/22/2024 6:10:23 PM	3974848	0000706	9044 Macarthur BLVD
		5/20/2024 8:27:39 PM	3973932	0000698	8067 Park LN
		5/21/2024 9:11:39 AM	3974140	0000701	8629 Nottingham CT
	321				
		5/4/2024 10:02:30 PM	3966561	0000619	1237 Stamford CT
		5/5/2024 10:16:21 AM	3966764	0000620	8750 Macarthur BLVD
		5/6/2024 4:49:16 PM	3967358	0000628	9336 Macarthur BLVD
		5/13/2024 4:40:04 PM	3970497	0000666	8982 Macarthur BLVD
		5/5/2024 7:11:45 PM	3966954	0000624	1235 Stamford CT
		5/7/2024 9:15:11 PM	3967904	0000637	8490 Preston CT
		5/8/2024 8:58:44 AM	3968055	0000639	Macarthur BLVD
		5/11/2024 4:34:01 AM	3969403	0000655	9430 Macarthur BLVD
		5/18/2024 5:40:08 PM	3972916	0000691	1900 N Harris RD
		5/15/2024 9:35:46 AM	3971248	0000671	8778 Macarthur BLVD
		5/18/2024 8:08:07 AM	3972674	0000689	8212 Stamford RD
		5/24/2024 11:26:56 PM	3975944	0000720	8816 Macarthur BLVD
		5/30/2024 1:01:45 AM	3978075	0000743	8808 Macarthur BLVD
		5/24/2024 10:02:45 AM	3975576	0000718	8906 Macarthur BLVD
		5/16/2024 9:51:17 AM	3971734	0000681	9062 Macarthur BLVD
		5/26/2024 1:06:01 AM	3976400	0000723	1223 Stamford RD
		5/24/2024 7:02:26 AM	3975514	0000717	8629 Nottingham CT
		5/21/2024 9:27:18 AM	3974144	0000702	8271 S Warwick CT
		5/20/2024 2:19:40 PM	3973738	0000694	8930 Macarthur BLVD
		5/14/2024 5:41:17 PM	3971021	0000670	Macarthur BLVD

	324				
		5/21/2024 3:41:28 PM	3974308	0000703	E Clark RD
	381				
		5/5/2024 5:40:44 PM	3966910	0000621	8644 Macarthur BLVD
	520				
		5/3/2024 3:46:30 AM	3965666	0000629	1701 Dover CT
	542				
		5/27/2024 4:02:33 PM	3977053	0000727	8582 Barrington DR
	553				
		5/20/2024 2:59:25 PM	3973762	0000696	1677 Devon ST
	611				
		5/1/2024 9:40:13 AM	3964806	0000604	1750 Hamlet DR
		5/12/2024 9:37:13 PM	3970137	0000659	1843 Manchester DR
		5/29/2024 1:47:47 PM	3977875	0000740	8868 Macarthur BLVD
	622				
		5/13/2024 9:54:08 PM	3970643	0000669	1201 Stamford RD
	651				
		5/6/2024 8:40:28 PM	3967449	0000641	1677 Devon ST
Superior Township 35					
	111				
		5/12/2024 7:45:52 AM	3969837	0000657	1901 Ridgeview
	311				
		5/1/2024 12:03:18 PM	3964875	0000605	9336 Panama AVE
		5/7/2024 11:32:06 AM	3967668	0000633	1944 Brian CT
		5/15/2024 11:08:34 PM	3971588	0000674	1877 N Kenwyck DR
		5/17/2024 4:42:56 AM	3972125	0000692	1861 Knollwood BND
		5/14/2024 5:49:00 PM	3971024	0000700	1546 Harvest LN

		5/21/2024 11:54:59 PM	3974490	0000704	9751 Mulberry
	321				
		5/4/2024 9:51:40 PM	3966556	0000617	9402 Macarthur BLVD
		5/11/2024 2:08:50 AM	3969377	0000651	9038 Macarthur BLVD
		5/5/2024 8:32:04 PM	3966989	0000658	9106 Macarthur BLVD
		5/6/2024 3:19:52 PM	3967313	0000627	1800 Wexford DR
		5/7/2024 2:46:09 PM	3967754	0000632	9228 Abbey LN
		5/15/2024 6:16:10 PM	3971481	0000675	1201 Stamford RD
		5/16/2024 8:10:57 AM	3971688	0000682	1549 Harvest LN
		5/23/2024 6:29:42 PM	3975329	0000712	1978 Ridgeview
		5/26/2024 9:06:18 PM	3976771	0000725	9130 Macarthur BLVD
		5/23/2024 9:19:05 PM	3975392	0000713	9192 Macarthur BLVD
		5/22/2024 3:40:32 PM	3974776	0000705	9468 Macarthur BLVD
		5/25/2024 5:36:43 PM	3976254	0000722	9254 Arlington DR
		5/13/2024 5:45:18 PM	3970553	0000668	1710 Knollwood BND
	554				
		5/6/2024 2:00:51 PM	3967273	0000626	9751 Mulberry
	611				
		5/7/2024 10:02:00 AM	240507-045527- SUTFD	0000631	1862 Evergreen Ln
		5/8/2024 6:35:31 AM	3968017	0000643	9428 Macarthur BLVD
		5/15/2024 3:47:31 PM	3971408	0000677	Pontiac Trail RD
Superior Township 36					
	311				
		5/11/2024 2:43:51 AM	3969386	0000654	1515 Ridge RD
		5/10/2024 11:54:09 AM	3969039	0000649	1931 Ridge RD
		5/7/2024 2:27:37 PM	3967742	0000636	1515 Ridge RD

		5/5/2024 11:58:33 PM	3967050	0000623	1800 Wexford DR
		5/10/2024 11:21:28 AM	3969026	0000648	1515 Ridge RD
		5/15/2024 4:47:17 PM	3971438	0000672	5341 Mcauley DR
		5/15/2024 11:35:00 PM	3971590	0000676	1515 Ridge RD
		5/19/2024 2:14:41 PM	3973216	0000693	1515 Ridge RD
		5/17/2024 4:16:59 PM	3972385	0000687	1515 Ridge RD
		5/27/2024 7:28:09 PM	3977133	0000728	1515 Ridge RD
		5/28/2024 3:35:04 PM	3977484	0000731	1515 Ridge RD
	321				
		5/7/2024 12:28:45 AM	3967505	0000642	1515 Ridge RD
		5/23/2024 12:30:19 PM	3975165	0000711	1654 Wiard BLVD
		5/23/2024 11:18:00 AM	3975130	0000710	1515 Ridge RD
		5/28/2024 11:34:10 AM	3977362	0000729	1515 Ridge RD
	381				
		5/3/2024 9:59:44 AM	3965761	0000613	10550 Geddes RD
	554				
		5/8/2024 8:44:03 AM	3968043	0000638	1931 Ridge RD
	611				
		5/26/2024 4:17:52 PM	3976669	0000724	1515 Ridge RD
		5/28/2024 10:35:51 AM	3977339	0000730	1631 Weeping Willow CT
	743				
		5/20/2024 5:03:11 PM	3973832	0000697	10415 Scarlet Oak DR
	744				
		5/3/2024 8:29:21 PM	3966074	0000615	1648 Weeping Willow CT
	745				
		5/2/2024 5:39:09 PM	3965500	0000608	10217 E Avondale CIR
Superior Township 4					

	631				
		5/17/2024 10:43:15 AM	3972238	0000686	Plymouth RD
Superior Township 5					
	311				
		5/12/2024 9:12:00 PM	3970127	0000662	4225 Walden DR
Superior Township 6					
	311				
		5/22/2024 9:32:42 PM	3974915	0000707	5188 Warren RD
	553				
		5/4/2024 6:16:47 PM	3966466	0000618	4825 Vorhies RD
	554				
		4/30/2024 2:38:22 PM	3964466	0000600	4910 N Dixboro RD
Superior Township 8					
	311				
		5/19/2024 12:26:00 PM	3973183	0000699	M-14 WB
	322				
		4/30/2024 8:13:35 AM	3964308	0000603	10 M-14 HWY
	554				
		5/22/2024 1:10:51 PM	3974707	0000709	6607 Fleming Creek DR
Superior Township 9					
	324				
		5/22/2024 3:59:34 PM	3974789	0000708	Ford RD
	611				
		5/9/2024 3:30:15 PM	3968694	0000644	7277 Brentwood CT
		5/7/2024 8:38:24 PM	3967893	0000635	N Prospect RD
	622				
		5/16/2024 5:26:57 PM	3971938	0000683	Prospect RD

Incident List by Alarm Date/Time

Incident Number	Alarm Date	Alarm Time	Location	Incident Type Code	Incident Type	NFIRS Number
3964308	4/30/2024 8:13:35 AM	8:13 AM	10 M-14 HWY	322	Motor vehicle accident with injuries	0000603
3964419	4/30/2024 12:27:30 PM	12:27 PM	5333 Mcauley DR	322	Motor vehicle accident with injuries	0000602
3964466	4/30/2024 2:38:22 PM	2:38 PM	4910 N Dixboro RD	554	Assist invalid	0000600
3964558	4/30/2024 6:36:02 PM	6:36 PM	8 E M-14 HWY	132	Road freight or transport vehicle fire	0000601
3964806	5/1/2024 9:40:13 AM	9:40 AM	1750 Hamlet DR	611	Dispatched & canceled en route	0000604
3964875	5/1/2024 12:03:18 PM	12:03 PM	9336 Panama AVE	311	Medical assist, assist EMS crew	0000605
3964958	5/1/2024 2:39:10 PM	2:39 PM	8756 Barrington DR	311	Medical assist, assist EMS crew	0000606
3965211	5/2/2024 5:12:36 AM	5:12 AM	5341 Mcauley DR	554	Assist invalid	0000612
3965264	5/2/2024 8:27:42 AM	8:27 AM	1661 Leforge RD	412	Gas leak (natural gas or LPG)	0000609
3965333	5/2/2024 11:26:19 AM	11:26 AM	5047 Church RD	561	Unauthorized burning	0000607
3965500	5/2/2024 5:39:09 PM	5:39 PM	10217 E Avondale CIR	745	Alarm system activation, no fire - unintentional	0000608
3965535	5/2/2024 7:14:20 PM	7:14 PM	1508 Village LN	611	Dispatched & canceled en route	0000610
3965666	5/3/2024 3:46:30 AM	3:46 AM	1701 Dover CT	520	Water problem, other	0000629
3965705	5/3/2024 7:15:19 AM	7:15 AM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000611
3965761	5/3/2024 9:59:44 AM	9:59 AM	10550 Geddes RD	381	Rescue or EMS standby	0000613
3966074	5/3/2024 8:29:21 PM	8:29 PM	1648 Weeping Willow CT	744	Detector activation, no fire - unintentional	0000615
3966101	5/3/2024 9:45:03 PM	9:45 PM	5301 Mcauley DR	744	Detector activation, no fire - unintentional	0000614
3966323	5/4/2024 11:50:56 AM	11:50 AM	Vreeland RD	321	EMS call, excluding vehicle accident with injury	0000616
3966466	5/4/2024 6:16:47 PM	6:16 PM	4825 Vorhies RD	553	Public service	0000618
3966556	5/4/2024 9:51:40 PM	9:51 PM	9402 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000617
3966561	5/4/2024 10:02:30 PM	10:02 PM	1237 Stamford CT	321	EMS call, excluding vehicle accident with injury	0000619
3966764	5/5/2024 10:16:21 AM	10:16 AM	8750 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000620
3966910	5/5/2024	5:40 PM	8644 Macarthur	381	Rescue or EMS standby	0000621

	5:40:44 PM		BLVD			
3966954	5/5/2024 7:11:45 PM	7:11 PM	1235 Stamford CT	321	EMS call, excluding vehicle accident with injury	0000624
3966989	5/5/2024 8:32:04 PM	8:32 PM	9106 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000658
3967007	5/5/2024 9:30:34 PM	9:30 PM	10250 Geddes RD	352	Extrication of victim(s) from vehicle	0000622
3967050	5/5/2024 11:58:33 PM	11:58 PM	1800 Wexford DR	311	Medical assist, assist EMS crew	0000623
3967176	5/6/2024 10:32:27 AM	10:32 AM	1256 Concord DR	611	Dispatched & canceled en route	0000625
3967273	5/6/2024 2:00:51 PM	2:00 PM	9751 Mulberry	554	Assist invalid	0000626
3967313	5/6/2024 3:19:52 PM	3:19 PM	1800 Wexford DR	321	EMS call, excluding vehicle accident with injury	0000627
3967358	5/6/2024 4:49:16 PM	4:49 PM	9336 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000628
3967449	5/6/2024 8:40:28 PM	8:40 PM	1677 Devon ST	651	Smoke scare, odor of smoke	0000641
3967505	5/7/2024 12:28:45 AM	12:28 AM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0000642
240507- 045527- SUTFD	5/7/2024 10:02:00 AM	10:02 AM	1862 Evergreen Ln	611	Dispatched & canceled en route	0000631
3967668	5/7/2024 11:32:06 AM	11:32 AM	1944 Brian CT	311	Medical assist, assist EMS crew	0000633
3967742	5/7/2024 2:27:37 PM	2:27 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000636
3967754	5/7/2024 2:46:09 PM	2:46 PM	9228 Abbey LN	321	EMS call, excluding vehicle accident with injury	0000632
240508- 050353- SUTFD	5/7/2024 4:00:00 PM	4:00 PM	2203 Hickman RD	553	Public service	0000640
3967868	5/7/2024 7:47:29 PM	7:47 PM	Ford RD	322	Motor vehicle accident with injuries	0000634
3967893	5/7/2024 8:38:24 PM	8:38 PM	N Prospect RD	611	Dispatched & canceled en route	0000635
3967904	5/7/2024 9:15:11 PM	9:15 PM	8490 Preston CT	321	EMS call, excluding vehicle accident with injury	0000637
3968017	5/8/2024 6:35:31 AM	6:35 AM	9428 Macarthur BLVD	611	Dispatched & canceled en route	0000643
3968043	5/8/2024 8:44:03 AM	8:44 AM	1931 Ridge RD	554	Assist invalid	0000638
3968055	5/8/2024 8:58:44 AM	8:58 AM	Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000639
3968603	5/9/2024 11:48:11 AM	11:48 AM	5361 Mcauley DR	353	Removal of victim(s) from stalled elevator	0000646
3968667	5/9/2024 2:35:41 PM	2:35 PM	510 W Clark RD	311	Medical assist, assist EMS crew	0000647
3968694	5/9/2024 3:30:15 PM	3:30 PM	7277 Brentwood CT	611	Dispatched & canceled en route	0000644

3968769	5/9/2024 6:29:02 PM	6:29 PM	8259 Cherry Hill RD	311	Medical assist, assist EMS crew	0000645
3969026	5/10/2024 11:21:28 AM	11:21 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000648
3969039	5/10/2024 11:54:09 AM	11:54 AM	1931 Ridge RD	311	Medical assist, assist EMS crew	0000649
3969326	5/10/2024 10:39:40 PM	10:39 PM	Superior Road	622	No incident found on arrival at dispatch address	0000652
3969347	5/10/2024 11:50:36 PM	11:50 PM	1933 Sheffield DR	311	Medical assist, assist EMS crew	0000650
3969359	5/11/2024 12:10:21 AM	12:10 AM	3945 Berry RD	321	EMS call, excluding vehicle accident with injury	0000653
3969377	5/11/2024 2:08:50 AM	2:08 AM	9038 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000651
3969386	5/11/2024 2:43:51 AM	2:43 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000654
3969403	5/11/2024 4:34:01 AM	4:34 AM	9430 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000655
3969837	5/12/2024 7:45:52 AM	7:45 AM	1901 Ridgeview	111	Building fire	0000657
3969867	5/12/2024 10:25:14 AM	10:25 AM	8080 Park LN	311	Medical assist, assist EMS crew	0000656
3969974	5/12/2024 3:28:54 PM	3:28 PM	5354 Mcauley DR	554	Assist invalid	0000660
3970127	5/12/2024 9:12:00 PM	9:12 PM	4225 Walden DR	311	Medical assist, assist EMS crew	0000662
3970137	5/12/2024 9:37:13 PM	9:37 PM	1843 Manchester DR	611	Dispatched & canceled en route	0000659
3970221	5/13/2024 2:59:00 AM	2:59 AM	6665 Vreeland RD	311	Medical assist, assist EMS crew	0000663
3970288	5/13/2024 8:24:32 AM	8:24 AM	Huron River DR	611	Dispatched & canceled en route	0000661
3970302	5/13/2024 9:31:00 AM	9:31 AM	1555 Woodridge AVE	611	Dispatched & canceled en route	0000664
3970356	5/13/2024 11:28:15 AM	11:28 AM	8386 Ardmoor DR	311	Medical assist, assist EMS crew	0000665
3970497	5/13/2024 4:40:04 PM	4:40 PM	8982 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000666
3970517	5/13/2024 4:47:45 PM	4:47 PM	Ford RD	324	Motor vehicle accident with no injuries.	0000667
3970553	5/13/2024 5:45:18 PM	5:45 PM	1710 Knollwood BND	321	EMS call, excluding vehicle accident with injury	0000668
3970643	5/13/2024 9:54:08 PM	9:54 PM	1201 Stamford RD	622	No incident found on arrival at dispatch address	0000669
3971021	5/14/2024 5:41:17 PM	5:41 PM	Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000670
3971024	5/14/2024 5:49:00 PM	5:49 PM	1546 Harvest LN	311	Medical assist, assist EMS crew	0000700
3971248	5/15/2024 9:35:46 AM	9:35 AM	8778 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000671

3971355	5/15/2024 1:57:39 PM	1:57 PM	8100 Geddes RD	311	Medical assist, assist EMS crew	0000673
3971408	5/15/2024 3:47:31 PM	3:47 PM	Pontiac Trail RD	611	Dispatched & canceled en route	0000677
3971428	5/15/2024 4:28:32 PM	4:28 PM	5398 Elliott DR	463	Vehicle accident, general cleanup	0000678
3971438	5/15/2024 4:47:17 PM	4:47 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000672
3971481	5/15/2024 6:16:10 PM	6:16 PM	1201 Stamford RD	321	EMS call, excluding vehicle accident with injury	0000675
3971588	5/15/2024 11:08:34 PM	11:08 PM	1877 N Kenwyck DR	311	Medical assist, assist EMS crew	0000674
3971590	5/15/2024 11:35:00 PM	11:35 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000676
3971688	5/16/2024 8:10:57 AM	8:10 AM	1549 Harvest LN	321	EMS call, excluding vehicle accident with injury	0000682
3971734	5/16/2024 9:51:17 AM	9:51 AM	9062 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000681
3971779	5/16/2024 11:28:24 AM	11:28 AM	5073 Red Fox RUN	311	Medical assist, assist EMS crew	0000679
3971910	5/16/2024 4:28:06 PM	4:28 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000680
3971938	5/16/2024 5:26:57 PM	5:26 PM	Prospect RD	622	No incident found on arrival at dispatch address	0000683
3972082	5/17/2024 12:01:01 AM	12:01 AM	578 S Hamilton ST	611	Dispatched & canceled en route	0000684
3972125	5/17/2024 4:42:56 AM	4:42 AM	1861 Knollwood BND	311	Medical assist, assist EMS crew	0000692
3972238	5/17/2024 10:43:15 AM	10:43 AM	Plymouth RD	631	Authorized controlled burning	0000686
3972245	5/17/2024 10:59:54 AM	10:59 AM	3230 Andora DR	733	Smoke detector activation due to malfunction	0000685
3972385	5/17/2024 4:16:59 PM	4:16 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000687
3972491	5/17/2024 7:52:16 PM	7:52 PM	7 Oak ST	611	Dispatched & canceled en route	0000688
3972674	5/18/2024 8:08:07 AM	8:08 AM	8212 Stamford RD	321	EMS call, excluding vehicle accident with injury	0000689
3972916	5/18/2024 5:40:08 PM	5:40 PM	1900 N Harris RD	321	EMS call, excluding vehicle accident with injury	0000691
3972919	5/18/2024 5:55:52 PM	5:55 PM	504 N Hamilton ST	111	Building fire	0000690
3973183	5/19/2024 12:26:00 PM	12:26 PM	M-14 WB	311	Medical assist, assist EMS crew	0000699
3973216	5/19/2024 2:14:41 PM	2:14 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000693
3973662	5/20/2024 11:48:09 AM	11:48 AM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000695
3973738	5/20/2024 2:19:40 PM	2:19 PM	8930 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000694

3973762	5/20/2024 2:59:25 PM	2:59 PM	1677 Devon ST	553	Public service	0000696
3973832	5/20/2024 5:03:11 PM	5:03 PM	10415 Scarlet Oak DR	743	Smoke detector activation, no fire - unintentional	0000697
3973932	5/20/2024 8:27:39 PM	8:27 PM	8067 Park LN	311	Medical assist, assist EMS crew	0000698
3974140	5/21/2024 9:11:39 AM	9:11 AM	8629 Nottingham CT	311	Medical assist, assist EMS crew	0000701
3974144	5/21/2024 9:27:18 AM	9:27 AM	8271 S Warwick CT	321	EMS call, excluding vehicle accident with injury	0000702
3974308	5/21/2024 3:41:28 PM	3:41 PM	E Clark RD	324	Motor vehicle accident with no injuries.	0000703
3974490	5/21/2024 11:54:59 PM	11:54 PM	9751 Mulberry	311	Medical assist, assist EMS crew	0000704
3974707	5/22/2024 1:10:51 PM	1:10 PM	6607 Fleming Creek DR	554	Assist invalid	0000709
3974776	5/22/2024 3:40:32 PM	3:40 PM	9468 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000705
3974789	5/22/2024 3:59:34 PM	3:59 PM	Ford RD	324	Motor vehicle accident with no injuries.	0000708
3974848	5/22/2024 6:10:23 PM	6:10 PM	9044 Macarthur BLVD	311	Medical assist, assist EMS crew	0000706
3974915	5/22/2024 9:32:42 PM	9:32 PM	5188 Warren RD	311	Medical assist, assist EMS crew	0000707
3975130	5/23/2024 11:18:00 AM	11:18 AM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0000710
3975165	5/23/2024 12:30:19 PM	12:30 PM	1654 Wiard BLVD	321	EMS call, excluding vehicle accident with injury	0000711
3975225	5/23/2024 2:37:51 PM	2:37 PM	1664 Sheffield DR	311	Medical assist, assist EMS crew	0000715
3975329	5/23/2024 6:29:42 PM	6:29 PM	1978 Ridgeview	321	EMS call, excluding vehicle accident with injury	0000712
3975375	5/23/2024 8:39:49 PM	8:39 PM	1806 Valleyview DR	311	Medical assist, assist EMS crew	0000714
3975392	5/23/2024 9:19:05 PM	9:19 PM	9192 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000713
3975446	5/24/2024 12:17:00 AM	12:17 AM	8422 Barrington DR	113	Cooking fire, confined to container	0000716
3975482	5/24/2024 3:55:42 AM	3:55 AM	6800 Geddes RD	715	Local alarm system, malicious false alarm	0000732
3975514	5/24/2024 7:02:26 AM	7:02 AM	8629 Nottingham CT	321	EMS call, excluding vehicle accident with injury	0000717
3975576	5/24/2024 10:02:45 AM	10:02 AM	8906 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000718
3975671	5/24/2024 12:47:26 PM	12:47 PM	1064 Monroe ST	111	Building fire	0000719
3975944	5/24/2024 11:26:56 PM	11:26 PM	8816 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000720
3976254	5/25/2024 5:36:43 PM	5:36 PM	9254 Arlington DR	321	EMS call, excluding vehicle accident with injury	0000722

3976400	5/26/2024 1:06:01 AM	1:06 AM	1223 Stamford RD	321	EMS call, excluding vehicle accident with injury	0000723
3976407	5/26/2024 1:26:04 AM	1:26 AM	1564 Village LN	611	Dispatched & canceled en route	0000721
3976669	5/26/2024 4:17:52 PM	4:17 PM	1515 Ridge RD	611	Dispatched & canceled en route	0000724
3976771	5/26/2024 9:06:18 PM	9:06 PM	9130 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000725
3976989	5/27/2024 1:14:47 PM	1:14 PM	2630 N Harris RD	554	Assist invalid	0000726
3977053	5/27/2024 4:02:33 PM	4:02 PM	8582 Barrington DR	542	Animal rescue	0000727
3977133	5/27/2024 7:28:09 PM	7:28 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000728
3977183	5/27/2024 10:31:53 PM	10:31 PM	1409 Stamford DR	311	Medical assist, assist EMS crew	0000737
3977339	5/28/2024 10:35:51 AM	10:35 AM	1631 Weeping Willow CT	611	Dispatched & canceled en route	0000730
3977362	5/28/2024 11:34:10 AM	11:34 AM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0000729
3977381	5/28/2024 12:12:12 PM	12:12 PM	1708 W Cross ST	111	Building fire	0000735
3977451	5/28/2024 2:34:14 PM	2:34 PM	1323 Elmwood CT	611	Dispatched & canceled en route	0000734
3977484	5/28/2024 3:35:04 PM	3:35 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000731
3977530	5/28/2024 5:35:41 PM	5:35 PM	1705 Leforge RD	554	Assist invalid	0000736
3977602	5/28/2024 9:07:38 PM	9:07 PM	Ford RD	324	Motor vehicle accident with no injuries.	0000733
3977762	5/29/2024 9:30:04 AM	9:30 AM	1705 Leforge RD	311	Medical assist, assist EMS crew	0000739
3977875	5/29/2024 1:47:47 PM	1:47 PM	8868 Macarthur BLVD	611	Dispatched & canceled en route	0000740
3977918	5/29/2024 3:38:43 PM	3:38 PM	N Huron River DR	611	Dispatched & canceled en route	0000741
3977926	5/29/2024 3:56:34 PM	3:56 PM	Hewitt RD	611	Dispatched & canceled en route	0000742
3977933	5/29/2024 4:19:05 PM	4:19 PM	N Prospect RD	324	Motor vehicle accident with no injuries.	0000738
3978075	5/30/2024 1:01:45 AM	1:01 AM	8808 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000743
3978144	5/30/2024 8:33:24 AM	8:33 AM	10855 Textile RD	611	Dispatched & canceled en route	0000745
3978454	5/30/2024 8:03:27 PM	8:03 PM	6800 Geddes RD	735	Alarm system sounded due to malfunction	0000746
3978462	5/30/2024 8:29:00 PM	8:29 PM	Ford RD	324	Motor vehicle accident with no injuries.	0000744

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	3972919	0000690	5/18/2024 5:55:52 PM	4	Ypsilanti City Fire Department		OBERSTAEDT
	3976407	0000721	5/26/2024 1:26:04 AM	4	Ypsilanti Township Fire Department		MONDAY
	3972082	0000684	5/17/2024 12:01:01 AM	4	Ypsilanti City Fire Department		OBERSTAEDT
	3978144	0000745	5/30/2024 8:33:24 AM	4	Ypsilanti Township Fire Department		CLARK
	3975671	0000719	5/24/2024 12:47:26 PM	4	Ypsilanti City Fire Department		FRENCH
	3972491	0000688	5/17/2024 7:52:16 PM	4	Ypsilanti City Fire Department		CONKLIN
	3977451	0000734	5/28/2024 2:34:14 PM	4	Ypsilanti Township Fire Department		CONKLIN
	3970302	0000664	5/13/2024 9:31:00 AM	4	Ann Arbor Township Fire Department		PIERCE
	3965535	0000610	5/2/2024 7:14:20 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT
	3967176	0000625	5/6/2024 10:32:27 AM	4	Ypsilanti Township Fire Department		KIMBALL
	3977381	0000735	5/28/2024 12:12:12 PM	4	Ypsilanti City Fire Department		CONKLIN
Automatic aid received							
	3975446	0000716	5/24/2024 12:17:00 AM	2		Ypsilanti City Fire Department	FRENCH
	3975446	0000716	5/24/2024 12:17:00 AM	2		Ypsilanti Township Fire Department	FRENCH
	3969837	0000657	5/12/2024 7:45:52 AM	2		Ypsilanti City Fire Department	BACH
	3969837	0000657	5/12/2024 7:45:52 AM	2		Ypsilanti Township Fire Department	BACH

Mutual aid given							
	3974308	0000703	5/21/2024 3:41:28 PM	3	Ypsilanti Township Fire Department		GAKEN
	3971408	0000677	5/15/2024 3:47:31 PM	3	Salem Township Fire Department		CONKLIN
	3964558	0000601	4/30/2024 6:36:02 PM	3	Ann Arbor Township Fire Department		COKER
	3967868	0000634	5/7/2024 7:47:29 PM	3	Canton Township Fire Dept.		COKER
Mutual aid received							
	3967007	0000622	5/5/2024 9:30:34 PM	1		Ypsilanti Township Fire Department	CLARK

Aided Agency Name	Details
Ann Arbor Township Fire Department	2 Rows
Canton Township Fire Dept.	1 Rows
Salem Township Fire Department	1 Rows
Ypsilanti City Fire Department	5 Rows
Ypsilanti Township Fire Department	6 Rows
	15 Rows

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name
5/24/2024 12:17:00 AM	3975446	0000716	Automatic aid received	Ypsilanti City Fire Department	
5/24/2024 12:17:00 AM	3975446	0000716	Automatic aid received	Ypsilanti Township Fire Department	
5/5/2024 9:30:34 PM	3967007	0000622	Mutual aid received	Ypsilanti Township Fire Department	
5/12/2024 7:45:52 AM	3969837	0000657	Automatic aid received	Ypsilanti City Fire Department	
5/12/2024 7:45:52 AM	3969837	0000657	Automatic aid received	Ypsilanti Township Fire Department	

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
5/24/2024 12:00:00 AM	3975482	0000732	5/24/2024 3:55:42 AM	Local alarm system, malicious false alarm	715	Geddes	Business office	CLARK, JACOB May 28 2024 02:30PM:STFD responded to an alarm at the location listed above. E11-2 arrived on scene and had a multi story mega commercial building with active strobes going, nothing showing out checking. E11-2 was met outside the facility by security and stated he was on the phone with maintenance and he would be there in 30 minutes. E11-2 entered the building with security and checked the fire alarm panel. L11-1 arrived on scene. E11-2 continued to check the area inside the building and no hazards were found. E11-2 left the scene with security and all STFD units were cleared and returned to service.
5/17/2024 12:00:00 AM	3972245	0000685	5/17/2024 10:59:54 AM	Smoke detector activation due to malfunction	733	Andora	1 or 2 family dwelling	FRENCH, JEFF May 17 2024 11:42AM:Responded to a call into station 1 for a reported smoke detector activation, resident advised that her detector was going off and on. Fire crews investigated and found the detectors to be greater than 10 years old. The resident was advised to replace them.
5/30/2024 12:00:00 AM	3978454	0000746	5/30/2024 8:03:27 PM	Alarm system sounded due to malfunction	735	Geddes	Business office	CLARK, JACOB May 30 2024 08:29PM:STFD responded to a fire alarm at the location listed above. E11-2 arrived on scene and gave their size up. 2 story mega commercial building nothing showing out checking. E11-2 was met by security and stated they could not find anything. E11-2 walked the first floor and notified L11-1 they were investigating the facility and had no hazards inside. L11-1 was clear and returned to service. E11-2 determined false alarm and left the scene with security until maintenance arrived. All STFD units were cleared and returned to service.

5/20/2024 12:00:00 AM	3973832	0000697	5/20/2024 5:03:11 PM	Smoke detector activation, no fire - unintentional	743	Scarlet Oak	Residential, other	OBERSTAEDT, COREY May 20 2024 07:59PM:STFD dispatched for a fire alarm at the above listed address. E11-2 and L11-1 responded to the scene. Central advised that the alarm company stated there was no smoke or flames. E11-2 arrived on scene to a single story residential home with nothing showing. STFD was met by the homeowner who stated that they were hanging a picture on the wall and the alarm began going off. E11-2 personnel investigated and checked the home with the thermal imaging camera. Nothing was found and station 1 was cleared to return in service. E11-2 obtained homeowner information and all STFD units returned in service.
5/3/2024 12:00:00 AM	3966074	0000615	5/3/2024 8:29:21 PM	Detector activation, no fire - unintentional	744	Weeping Willow	1 or 2 family dwelling	CLARK, JACOB May 04 2024 08:34AM:STFD responded to a fire alarm at the location listed above. Per dispatch homeowner was requesting a cancel. E11-2 notified dispatch E11-2 would be en-route priority 3 for a report station one would remain in quarters. E11-2 arrived on scene and met the homeowner at the front door he stated that his wife was cooking, and it set off the fire alarms. Crew asked to check the kitchen just to verify that there was no damage to the kitchen. No damage was done to the kitchen. E11-2 was cleared and returned to service.
5/3/2024 12:00:00 AM	3966101	0000614	5/3/2024 9:45:03 PM	Detector activation, no fire - unintentional	744	Meauley	Hospital - medical or psychiatric	GAKEN, JAMES May 04 2024 05:47AM:See NFIRS Report. GAKEN, JAMES May 04 2024 05:48AM:See NFIRS Report. GAKEN, JAMES May 04 2024 05:48AM:Superior Township Fire Department was dispatched for a fire alarm at the above address. SUTFD Engine 11-2 and Ladder 11-1 responded from their station priority one without delay and no issues on the way. Shortly after units went enroute, units were advised that security on scene stated no fire and that it was a false alarm. At this time Ladder 11-1 went in service and Engine 11-2 downgraded to normal traffic and continued for a report. Upon arrival at the hospital, SUTFD personnel were met by security that stated it was in a bathroom. Personnel walked with security and checked the bathroom. Than

								another security guard stated that it was someone vaping in the bathroom. No hazards were found, SUTFD then left the scene with security. E11-2 cleared and returned in service without incident.
5/2/2024 12:00:00 AM	3965500	0000608	5/2/2024 5:39:09 PM	Alarm system activation, no fire - unintentional	745	Avondale	Residential, other	OBERSTAEDT, COREY May 02 2024 07:14PM:STFD dispatched for a smoke alarm at the above listed address. Per the alarm company there was a smoke and burglar alarm activation. E11-2 and L11-1 responded to the scene. E11-2 arrived to a 2 story residential with nothing showing. STFD units were met by the homeowner and stated it was due to his wife cooking and there was no active fire. The male also stated that there was no form of damage. L11-1 was cleared to return in service. STFD obtained the homeowners information and all units returned in service.
5/31/2024 12:00:00 AM	3978655	0000747	5/31/2024 10:52:52 AM	Alarm system activation, no fire - unintentional	745	Oxford	Residential, other	OBERSTAEDT, COREY May 31 2024 05:05PM:STFD dispatched for a fire alarm at the above listed address. E11-2 and L11-1 responded to the scene. E11-2 arrived on scene to a 2 story residential home with nothing showing. STFD was met by the homeowner at the front door. The homeowner stated that her basement smoke alarm started going off for an unknown reason. STFD cleared the home and the homeowner made contact with the alarm company. All STFD units returned in service.

Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Property Value	Percent Lost	Property Loss	Contents Value	Contents Loss	NFIRS Number
111																
								\$57,000.00	\$11,500.00							
	5/12/2024	3969837	\$1,500.00	Building fire	Superior Township 35	48198	3	\$57,000.00	\$11,500.00	79.82%	\$40,000.00	20.18%	\$10,000.00	\$17,000.00	\$1,500.00	0000657
	5/18/2024	3972919		Building fire	Out Of District	48197	2	\$0.00	\$0.00	NaN		NaN				0000690
	5/24/2024	3975671		Building fire	Out Of District	48197	2	\$0.00	\$0.00	NaN		NaN				0000719
	5/28/2024	3977381		Building fire	Out Of District	48197	4	\$0.00	\$0.00	NaN		NaN				0000735
113																
								\$0.00	\$0.00							
	5/24/2024	3975446		Cooking fire, confined to container	Superior Township 34	48198	2	\$0.00	\$0.00	NaN		NaN				0000716
132																
								\$0.00	\$0.00							
	4/30/2024	3964558		Road freight or transport vehicle fire	Out Of District	48105	1	\$0.00	\$0.00	NaN		NaN				0000601
311																
								\$0.00	\$0.00							
	5/1/2024	3964958		Medical assist, assist EMS crew	Superior Township 34	48198	1	\$0.00	\$0.00	NaN		NaN				0000606
	5/1/2024	3964875		Medical assist, assist EMS crew	Superior Township 35	48198	1	\$0.00	\$0.00	NaN		NaN				0000605
	5/3/2024	3965705		Medical assist, assist EMS crew	Superior Township 31	48197	1	\$0.00	\$0.00	NaN		NaN				0000611
	5/5/2024	3967050		Medical assist, assist EMS crew	Superior Township 36	48198	1	\$0.00	\$0.00	NaN		NaN				0000623
	5/7/2024	3967668		Medical assist, assist EMS crew	Superior Township 35	48198	1	\$0.00	\$0.00	NaN		NaN				0000633
	5/7/2024	3967742		Medical assist, assist EMS crew	Superior Township 36	48198	1	\$0.00	\$0.00	NaN		NaN				0000636
	5/9/2024	3968769		Medical assist, assist EMS crew	Superior Township 15	48198	1	\$0.00	\$0.00	NaN		NaN				0000645
	5/9/2024	3968667		Medical assist, assist EMS crew	Superior Township 33	48198	1	\$0.00	\$0.00	NaN		NaN				0000647



Utility Department Memorandum

To: Superior Township Board of Trustees
From: Mary Burton
Date: June 17, 2024
Re: Utility Department Report

- STAMFORD WATER MAIN REPLACEMENT BIDS
OHM facilitated the bidding process for the Stamford Road Water Main Replacement project. There were two companies that submitted bids, AAA Underground & Grading and Inner City Contracting, LLC. The Utility Department and OHM recommend the bid be awarded to Inner City Contracting, LLC.
- 2023 CONSUMER CONFIDENCE REPORT
Final touches are being made ON the 2023 Consumer Confidence Report | Water Quality Report which will be released later this month to Superior Township Residents. The report will be published electronically on the Superior Township website, Facebook page and printed copies will be available at the Utility Admin Building.
- LEAD & COPPER TESTING
We are scheduled to complete state mandated Lead & Copper testing in July for Distribution System 1. Customers who participated in the program last year will be given first dibs for this year's program.
- GATE WELLS
Plans are underway for aging gate well bolts to be replaced at various locations throughout the Township during the month of June.
- DOVER COURT WMB
Driveway repairs have been completed for the water main break that occurred in May at 1708 Dover Court.
- VACTORING MAINTENANCE
The Utility Maintenance Crew was able to complete much needed vactoring on LeForge Road in early June. The vactor truck will be

scheduled more often to do preventative maintenance around the Township where most needed.

- BACTI TESTING
Monthly Bacti tests were completed for Distribution System 2 and were submitted to EGLE.

JUNE 2024 ASSESSING DEPARTMENT REPORT

TO: Superior Township Board of Trustees

FROM: Paula Calopisis, Assessor

SUBJECT: Assessing Department Activity Report for the Meeting on June 17, 2024
(not a complete list)

The assessor conducted the following business activities during the month of May:

- Reviewed a road easement agreement.
- FOIA Request-Sent a copy of our database.
- Assisted Salem Township with conservation easement agreement questions.
- Assigned 25 addresses to the new Kinsley Subdivision-the parcels were created in April.
- Worked with zoning answering questions regarding land divisions.
- Completed a land division.
- Corrected a legal description for the county and a title company.
- Researched a PRE and sent a denial to the owner.
- Reviewed the Prospect Pointe West final site plans.
- Sent additional information to the state for our assessing audit.
- Worked with the owner, builder, and realtor of a parcel that needed an address.
- Checked and signed the completed 2024 Principal Residence Exemptions, Rescinds, and Property Transfer Affidavits through June 1st.
- Attended the Joint Assessor/Treasurer meeting at Dexter Township Hall.
- Archived the 2024 database that will be used for the 2024 tax bills.
- Created our 2025 database to begin working on next year's 2025 tax bills.
- Entered 5 veteran's exemptions.

The appraisers conducted the following business activities during the month of May:

- Completed site visits for 17 final building inspections.
- Accepted and entered 62 property transfers, principal residence exemptions, and rescinds.
- Accepted 2 veteran's exemptions.
- Accepted 2 poverty exemptions and created spreadsheets showing calculations.
- Entered 35 deeds that were sent to us by the county.
- Collected data and prepared paperwork for the 2024 summer reappraisal process.
- Assisted with many phone calls that came into the township.

GENERAL BANK - APRIL 2024 RECONCILIATION

Fund	Account	Description	Beginning Balance 04/01/2024	Total Debits	Total Credits	Ending Balance 04/30/2024
Fund 101	GENERAL FUND					
001.001		CHASE 5503 - DAILY OPERATING CHECKING	625,656.88	293,355.56	417,710.63	501,301.81
	Fund 203	SIDE STREET MAINTENANCE				
001.001		CHASE 5503 - DAILY OPERATING CHECKING	14,471.41	21.01	1,695.78	12,796.64
	Fund 211	LEGAL DEFENSE FUND				
001.001		CHASE 5503 - DAILY OPERATING CHECKING	3,723.84	58.41	610.00	3,172.25
	Fund 219	STREET LIGHT FUND				
001.001		CHASE 5503 - DAILY OPERATING CHECKING	12,034.10	87,561.84	8,335.95	91,259.99
	Fund 249	BUILDING				
001.001		CHASE 5503 - DAILY OPERATING CHECKING	386,866.84	33,716.01	24,085.87	396,496.98
	Fund 266	LAW ENFORCEMENT FUND				
001.001		CHASE 5503 - DAILY OPERATING CHECKING	3,184,081.86	34,839.29	2,151,108.34	1,067,812.81
	Fund 508	PARKS & RECREATION				
001.001		CHASE 5503 - DAILY OPERATING CHECKING	391,400.87	39,272.76	33,932.66	396,740.97
	Fund 701	TRUST AND AGENCY				
001.001		CHASE 5503 - DAILY OPERATING CHECKING	400,641.79	75,637.01	14,436.50	461,842.30
		TOTAL - ALL FUNDS	5,018,877.59	564,461.89	2,651,915.73	2,931,423.75

396,496.98 of 273
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Bank Balance per statement	\$2,955,670.98
Outstanding Checks	-\$27,137.78
Deposits/CC in Transit	\$2,625.00
Misc Items	\$265.55
Total	\$2,931,423.75



Memorandum

To: Township Board
 From: Keith Lockie
 Date: June 17, 2024
 Re: Controller's Report

Please find the May Balance Sheets (incomplete) for all funds in the packet. All adjusting journal entries have been entered resulting from the 2023 audit.

The Township has always been on an accrual basis except for payroll, which was on a cash basis (bi-weekly payroll). The auditors informed us during the audit that GASB rules changed mid-year (of which they failed to inform us) and payroll would now have to be done on an accrual basis. Additionally, government funds which did not accrue for paid time off, like Utility did, are now required by GASB rules to do so.

2023 Post Audit Results:

FUND	REVENUE				EXPENDITURES				REV. over EXP.	
	Actual	Budget	Difference	%	Actual	Budget	Difference	%	\$	%
General	\$3,067,842	\$3,019,476	\$48,366	1.6%	\$3,019,957	\$3,019,476	\$481	0.0%	\$47,885	1.6%
Side Street	23,912	24,700	(788)	-3.2%	24,700	24,700	0	0.0%	(\$788)	-3.2%
Fire *	3,027,781	3,238,448	(210,667)	-6.5%	3,351,134	3,238,448	112,686	3.5%	(\$323,353)	10.0%
Legal Defense **	12,898	45,600	(32,702)	71.7%	45,400	45,600	(200)	-0.4%	(\$32,502)	71.3%
Street Light	88,485	88,330	155	0.2%	88,818	88,330	488	0.6%	(\$333)	-0.4%
Building ***	328,089	397,224	(69,135)	17.4%	395,271	397,224	(1,953)	-0.5%	(\$67,182)	16.9%
Law Enf. ****	2,591,861	2,574,878	16,983	0.7%	1,799,916	2,574,878	(774,962)	30.1%	\$791,945	30.8%
AARPA	177,262	500,060	(322,798)	64.6%	170,290	500,060	(329,771)	65.9%	\$6,972	1.4%
Parks & Rec. *****	427,748	424,784	2,964	0.7%	391,917	424,784	(32,867)	-7.7%	\$35,831	8.4%
Utility*****	4,825,226	4,838,250	(13,024)	-0.3%	4,279,354	4,272,419	6,935	0.2%	(\$19,959)	-0.5%

*Fire Interest/Dividends lower than expected. Appropriations of \$195,172 budgeted, not booked
 GASB changes \$114,336

**Legal Defense Appropriations of \$34,300 not booked

***Building Appropriations of \$84,524 not booked

****Law Enf. Investment Earnings came in \$13,500 over budgeted amt.
 Wages and Overtime were lower than anticipated

*****Parks & Rec. Transfer to Reserves of \$23,696 not booked

*****Utility Water/Sewer Sales were .7% lower than budgeted
 GASB changes \$31,622

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	565,618.43	364,366.74
101-000-001.002	HUNT 0768 CHK - GEDDES ROAD	12,173.37	12,330.99
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	9,657.32	9,657.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	7,866.76	7,988.22
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.001	CHASE 5503 - NON-MOTORIZED TRAILS	30,659.02	0.00
101-000-002.002	COMERICA 6074 J-FUND GEDDES ROAD	202,316.80	25,369.64
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	300.00	100.00
101-000-013.000-CTAP	CHASE 5503 - DAILY OPERATING CHECKING	38,729.50	0.00
101-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	594,461.75	589,642.72
101-000-017.002	COMERICA - GOVERNMENT T-BILLS	257,472.43	117,606.17
Cash		1,738,782.71	1,146,589.13
Accounts Receivable			
101-000-020.001	A/R - TAXROLL REVENUE	26,631.10	21,636.22
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	147,238.17	150,913.19
101-000-040.002	A/R - OTHER	340,834.49	388,189.49
101-000-040.003	A/R - COBRA PARTICIPANTS	0.00	(28.39)
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	41,599.00	45,822.00
Accounts Receivable		556,302.76	606,532.51
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	0.00	106.97
101-000-123.000	PRE-PAID EXPENSES MISC.	97.57	442.88
101-000-123.050	PREPAID INSURANCE	11,122.31	29,083.49
101-000-126.000	UNREALIZED GAINS/LOSSES	17,927.90	57,822.80
Other Assets		29,147.78	87,456.14
Due From Other Funds			
101-000-084.206	DUE FROM FIRE FUND	186.35	476.34
101-000-084.211	DUE FROM LEGAL DEFENSE FUND	76,648.00	90,538.00
101-000-084.249	DUE FROM BUILDING FUND	215.00	(354.66)
101-000-084.266	DUE FROM LAW FUND	0.00	5.37
101-000-084.508	DUE FROM PARK FUND	0.00	50.23
101-000-084.592	DUE FROM UTIL	5,667.44	13,868.34
101-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	14.11	57,848.11
101-000-084.704	DUE FROM PAYROLL FUND	4,937.79	4,937.80
Due From Other Funds		87,668.69	167,369.53
Total Assets		2,411,901.94	2,007,947.31
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	3,784.21	59,185.72
101-000-202.200	A/P - CREDIT CARD ACCOUNT	4,749.50	4,469.17
101-000-202.300	A/P - AAATA CONTRACT	0.00	(8,819.59)
Accounts Payable		8,533.71	54,835.30
Liabilities-ST			
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	9,500.00	9,500.00
101-000-257.000	ACCURED WAGES PAYABLE	0.00	40,541.00
101-000-260.000	ACCRUED PTO	0.00	3,979.00
Liabilities-ST		9,500.00	54,020.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Liabilities ***			
Liabilities-LT (over 1 year)			
101-000-360.001	DEFERRED REVENUE PILOT	0.00	891.04
	Liabilities-LT (over 1 year)	<u>0.00</u>	<u>891.04</u>
Due To Other Funds			
101-000-214.249	DUE TO BUILDING FUND	0.00	(8.35)
101-000-214.704	DUE TO PAYROLL FUND	0.00	(97,072.83)
	Due To Other Funds	<u>0.00</u>	<u>(97,081.18)</u>
	Total Liabilities	<u>18,033.71</u>	<u>12,665.16</u>
*** Fund Balance ***			
Unassigned			
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,841,735.82	1,610,485.09
	Unassigned	<u>1,841,735.82</u>	<u>1,610,485.09</u>
Assigned			
101-000-385.001	FUND BALANCE - GEDDES ROAD	211,583.89	220,612.68
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,659.02
101-000-385.003	FUND BALANCE - RIGHT OF WAY	25,665.77	18,195.35
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	30,965.08	61,042.29
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	247,500.00	247,500.00
	Assigned	<u>546,373.76</u>	<u>578,009.34</u>
	Total Fund Balance	<u>2,388,109.58</u>	<u>2,188,494.43</u>
	Beginning Fund Balance	2,140,609.58	2,188,494.43
	Net of Revenues VS Expenditures	5,758.65	(193,212.28)
	Fund Balance Adjustments	247,500.00	0.00
	Ending Fund Balance	2,393,868.23	1,995,282.15
	Total Liabilities And Fund Balance	2,411,901.94	2,007,947.31

Fund 203 SIDE STREET MAINTENANCE

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	10,287.99	31,677.42
	Cash	10,287.99	31,677.42
Accounts Receivable			
203-000-020.000	A/R - TAXROLL REVENUE	23,517.00	1,244.76
	Accounts Receivable	23,517.00	1,244.76
Total Assets		33,804.99	32,922.18
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	0.00	0.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	15,104.49	14,316.72
	Unassigned	15,104.49	14,316.72
Total Fund Balance		15,104.49	14,316.72
Beginning Fund Balance		15,104.49	14,316.72
Net of Revenues VS Expenditures		18,700.50	18,605.46
Ending Fund Balance		33,804.99	32,922.18
Total Liabilities And Fund Balance		33,804.99	32,922.18

Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	(864,771.97)	652,974.72
206-000-002.001	COMERICA 5587 J-FUND - ACCRUED ABSENCES	439,492.97	460,481.34
206-000-002.002	COMERICA 5588 J-FUND - DAILY OPERATING	937,121.26	642,876.86
206-000-013.000-AFG9	HUNT 6014 - DAILY OPERATING CHECKING	113,082.17	0.00
206-000-013.000-RITF	FM 6709 - DAILY OPERATING CHECKING	347,542.68	0.00
206-000-013.000-SAFE	HUNT 6014 - DAILY OPERATING CHECKING	555,235.90	0.00
206-000-013.000-SCBA	HUNT 6014 - DAILY OPERATING CHECKING	1,243,415.02	0.00
206-000-016.000-AFGT	COMERICA 9652 MM - DAILY OPERATING	(323,546.00)	0.00
206-000-017.001	HUNT 6014 - GOVERNMENT T-BILLS	689,140.74	346,290.44
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	712,813.47	325,581.35
206-000-017.003	HUNT 5377 - GOVERNMENT T-BILLS	0.00	999,602.45
Cash		3,849,526.24	3,427,807.16
Accounts Receivable			
206-000-020.000	A/R - TAXROLL REVENUE	115,168.73	96,952.77
206-000-040.002	A/R - OTHER	10,872.73	0.00
Accounts Receivable		126,041.46	96,952.77
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	0.00	4,652.46
206-000-123.000	PRE-PAID EXPENSES MISC.	354.81	598,968.18
206-000-123.050	PREPAID INSURANCE	72,746.49	121,532.59
206-000-126.000	UNREALIZED GAINS/LOSSES	9,614.05	33,415.66
Other Assets		82,715.35	758,568.89
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		4,058,283.05	4,283,328.82
*** Liabilities ***			
Accounts Payable			
206-000-202.000	A/P - VENDORS	2,849.92	65,371.80
Accounts Payable		2,849.92	65,371.80
Liabilities-ST			
206-000-257.000	ACCURED WAGES PAYABLE	0.00	58,806.00
206-000-260.000	ACCRUED PTO	0.00	43,841.00
Liabilities-ST		0.00	102,647.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Liabilities-LT (over 1 year)			
206-000-339.001	DEFERRED REVENUE PILOT	0.00	3,852.89
Liabilities-LT (over 1 year)		0.00	3,852.89
Due To Other Funds			
206-000-214.101	DUE TO GENERAL FUND	186.35	1,637.02
206-000-214.704	DUE TO PAYROLL FUND	0.00	(145,651.79)
Due To Other Funds		186.35	(144,014.77)
Total Liabilities		3,036.27	27,856.92

Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,559,209.73	1,313,774.97
	Unassigned	1,559,209.73	1,313,774.97
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	52,308.39	12,084.19
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	534,206.68	496,512.95
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
	Assigned	1,181,551.21	1,103,633.28
Total Fund Balance		2,740,760.94	2,417,408.25
Beginning Fund Balance		2,740,760.94	2,417,408.25
Net of Revenues VS Expenditures		1,314,485.84	1,838,063.65
Ending Fund Balance		4,055,246.78	4,255,471.90
Total Liabilities And Fund Balance		4,058,283.05	4,283,328.82

Fund 211 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	4,009.15	1,586.25
211-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	255,962.50	253,887.56
	Cash	259,971.65	255,473.81
Other Assets			
211-000-126.000	UNREALIZED GAINS/LOSSES	6,224.08	19,700.05
	Other Assets	6,224.08	19,700.05
	Total Assets	266,195.73	275,173.86
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	0.00	0.00
Other Liabilities			
	Other Liabilities	0.00	0.00
Due To Other Funds			
211-000-214.101	DUE TO GENERAL FUND	76,648.00	90,538.00
	Due To Other Funds	76,648.00	90,538.00
	Total Liabilities	76,648.00	90,538.00
*** Fund Balance ***			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	225,753.34	193,251.70
	Unassigned	225,753.34	193,251.70
	Total Fund Balance	225,753.34	193,251.70
	Beginning Fund Balance	225,753.34	193,251.70
	Net of Revenues VS Expenditures	(36,205.61)	(8,615.84)
	Ending Fund Balance	189,547.73	184,635.86
	Total Liabilities And Fund Balance	266,195.73	275,173.86

Fund 219 STREET LIGHT FUND

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
219-000-001.000	CHASE 5503 - DAILY OPERATING CHECKING	80,764.81	0.00
219-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	0.00	83,020.27
	Cash	80,764.81	83,020.27
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	4,312.61	87,411.98
	Accounts Receivable	4,312.61	87,411.98
Other Assets			
	Other Assets	0.00	0.00
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	Total Assets	85,077.42	170,432.25
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	7,661.68	8,084.97
	Accounts Payable	7,661.68	8,084.97
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Due To Other Funds			
	Due To Other Funds	0.00	0.00
	Total Liabilities	7,661.68	8,084.97
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	116,017.61	115,684.49
	Unassigned	116,017.61	115,684.49
	Total Fund Balance	116,017.61	115,684.49
	Beginning Fund Balance	116,017.61	115,684.49
	Net of Revenues VS Expenditures	(38,601.87)	46,662.79
	Ending Fund Balance	77,415.74	162,347.28
	Total Liabilities And Fund Balance	85,077.42	170,432.25

Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	217,740.97	453,525.84
249-000-001.002	CHASE 5503 - ACCRUE ABSENCES	20,374.56	0.00
249-000-004.001	PETTY CASH	100.00	100.00
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	238,350.88	236,418.40
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	307,850.29	140,618.65
	Cash	784,416.70	830,662.89
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
249-000-123.050	PREPAID INSURANCE	568.95	1,804.17
249-000-126.000	UNREALIZED GAINS/LOSSES	9,948.76	32,778.59
	Other Assets	10,517.71	34,582.76
Due From Other Funds			
249-000-084.101	DUE FROM GENERAL FUND	0.00	(8.35)
	Due From Other Funds	0.00	(8.35)
	Total Assets	794,934.41	865,237.30
*** Liabilities ***			
Accounts Payable			
249-000-202.000	A/P - VENDORS	(459.39)	4,304.33
	Accounts Payable	(459.39)	4,304.33
Liabilities-ST			
249-000-257.000	ACCURED WAGES PAYABLE	0.00	7,283.00
249-000-260.000	ACCRUED PTO	0.00	1,042.00
	Liabilities-ST	0.00	8,325.00
Due To Other Funds			
249-000-214.101	DUE TO GENERAL FUND	215.00	(71.97)
249-000-214.704	DUE TO PAYROLL FUND	0.00	(15,887.70)
	Due To Other Funds	215.00	(15,959.67)
	Total Liabilities	(244.39)	(3,330.34)
*** Fund Balance ***			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	836,558.30	765,212.01
	Unassigned	836,558.30	765,212.01
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	2,405.60	6,570.32
	Assigned	2,405.60	6,570.32
	Total Fund Balance	838,963.90	771,782.33
	Beginning Fund Balance	838,963.90	771,782.33

Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
	Net of Revenues VS Expenditures	(43,785.10)	96,785.31
	Ending Fund Balance	795,178.80	868,567.64
	Total Liabilities And Fund Balance	794,934.41	865,237.30

Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	1,856,564.78	939,251.89
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	1,154,972.64	3,145,051.06
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	406,775.08	185,799.29
	Cash	<u>3,418,312.50</u>	<u>4,270,102.24</u>
Accounts Receivable			
266-000-020.000	A/R - TAXROLL REVENUE	90,490.92	76,176.22
266-000-040.002	A/R - SYCAMORE REG PATROLS	33,848.68	25,090.88
266-000-040.003	A/R - DANBURY REG PATROLS	0.00	15,453.78
	Accounts Receivable	<u>124,339.60</u>	<u>116,720.88</u>
Other Assets			
266-000-123.050	PREPAID INSURANCE	700.00	800.00
266-000-126.000	UNREALIZED GAINS/LOSSES	33,799.35	108,200.24
	Other Assets	<u>34,499.35</u>	<u>109,000.24</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>3,577,151.45</u>	<u>4,495,823.36</u>
*** Liabilities ***			
Accounts Payable			
266-000-202.000	A/P - VENDORS	3,272.65	4,202.57
	Accounts Payable	<u>3,272.65</u>	<u>4,202.57</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
266-000-339.001	DEFERRED REVENUE PILOT	0.00	3,027.31
	Liabilities-LT (over 1 year)	<u>0.00</u>	<u>3,027.31</u>
Due To Other Funds			
266-000-214.704	DUE TO PAYROLL FUND	0.00	(941.44)
	Due To Other Funds	<u>0.00</u>	<u>(941.44)</u>
	Total Liabilities	<u>3,272.65</u>	<u>6,288.44</u>
*** Fund Balance ***			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	1,998,574.07	2,790,518.87
	Unassigned	<u>1,998,574.07</u>	<u>2,790,518.87</u>
	Total Fund Balance	<u>1,998,574.07</u>	<u>2,790,518.87</u>
	Beginning Fund Balance	1,998,574.07	2,790,518.87
	Net of Revenues VS Expenditures	1,575,304.73	1,699,016.05
	Ending Fund Balance	3,573,878.80	4,489,534.92
	Total Liabilities And Fund Balance	3,577,151.45	4,495,823.36

Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	1,453,216.45	313,415.35
464-000-003.002	HUNTINGTON 9243- CD	0.00	1,000,000.00
	Cash	<u>1,453,216.45</u>	<u>1,313,415.35</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>1,453,216.45</u>	<u>1,313,415.35</u>
*** Liabilities ***			
Accounts Payable			
464-000-202.000	A/P - VENDORS	0.00	239,368.29
	Accounts Payable	<u>0.00</u>	<u>239,368.29</u>
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	1,491,637.52	1,321,703.02
	Liabilities-LT (over 1 year)	<u>1,491,637.52</u>	<u>1,321,703.02</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Liabilities	<u>1,491,637.52</u>	<u>1,561,071.31</u>
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	1,452.32	8,424.47
	Unassigned	<u>1,452.32</u>	<u>8,424.47</u>
Assigned			
	Assigned	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	<u>1,452.32</u>	<u>8,424.47</u>
	Beginning Fund Balance	1,452.32	8,424.47
	Net of Revenues VS Expenditures	(39,873.39)	(256,080.43)
	Ending Fund Balance	(38,421.07)	(247,655.96)
	Total Liabilities And Fund Balance	1,453,216.45	1,313,415.35

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	78,861.58	359,972.47
508-000-001.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	0.00
508-000-013.000-BHCG	DAILY OPERATING CHECKING	44,212.87	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	68,486.69	67,933.75
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	402,726.08	183,950.41
Cash		597,864.91	611,856.63
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	7,372.49	10,698.27
508-000-126.000	UNREALIZED GAINS/LOSSES	7,090.23	24,128.64
Other Assets		14,462.72	34,826.91
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		612,327.63	646,683.54
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	4,866.58	10,625.16
Accounts Payable		4,866.58	10,625.16
Liabilities-ST			
508-000-257.000	ACCURED WAGES PAYABLE	0.00	7,881.00
508-000-260.000	ACCRUED PTO	0.00	325.00
Liabilities-ST		0.00	8,206.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	0.00	26.68
508-000-214.592	DUE TO UTILITY FUND	312.94	0.00
508-000-214.704	DUE TO PAYROLL FUND	0.00	(26,905.19)
Due To Other Funds		312.94	(26,878.51)
Total Liabilities		5,179.52	(8,047.35)
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	184,841.14	212,027.05
Unassigned		184,841.14	212,027.05
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Fund Balance ***			
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	10,911.90	19,556.88
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Assigned	<u>415,192.43</u>	<u>423,837.41</u>
	Restricted		
	Restricted	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	600,033.57	635,864.46
	Beginning Fund Balance	600,033.57	635,864.46
	Net of Revenues VS Expenditures	7,114.54	18,866.43
	Ending Fund Balance	607,148.11	654,730.89
	Total Liabilities And Fund Balance	612,327.63	646,683.54

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
701-000-001.001	CHASE 1161 - DAILY OPERATING CHECKING	465,700.66	7.03
	Cash	465,700.66	7.03
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
	Other Assets	0.00	0.00
Due From Other Funds			
701-000-084.703	DUE FROM TAX FUND	75.37	0.00
	Due From Other Funds	75.37	0.00
	Total Assets	465,776.03	7.03
*** Liabilities ***			
Accounts Payable			
701-000-202.000	A/P - VENDORS	0.00	100.00
701-000-237.000	DUE TO OTHERS	0.00	(448,992.48)
	Accounts Payable	0.00	(448,892.48)
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	18,259.78	21,134.10
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	130,000.00	15,000.00
701-000-283.047	PROSPECT PTE WEST PH 2	0.00	4,580.00
	Liabilities-ST	148,259.78	40,714.10
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	12,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	40,000.00
701-000-283.004	WOODSIDE VILLAGE	7,112.50	7,542.75
701-000-283.007	TEMPORARY OCCUPANCY	5,660.00	9,160.00
701-000-283.008	HYUNDAI SITE EXPANSION	24,695.00	28,066.50
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.011	GLEN OAKS COOPERATIVE OFFICE ADDITION	(148.00)	0.00
701-000-283.012	HAWTHORNE MILL AREA PLAN	1,100.00	155.00
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	5,273.50	3,509.50
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	2,189.00	1,859.00
701-000-283.015	PROSPECT POINTE WEST - FINAL SITE PLAN	22,813.50	24,100.75
701-000-283.016	PROSPECT POINTE WEST ENGINEERING	5,352.50	0.00
701-000-283.018	HSHV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	KINSLEY DEVELOPMENT	(3,713.75)	68,110.52
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,578.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,605.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	34,001.50	19,390.25
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	10,000.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.029	SJMH THE FARM AT ST JOES	(1,444.50)	(1,860.75)
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	1,577.00	(737.50)
701-000-283.039	5288 GEDDES ED WATER MAIN	7,000.00	12,845.75
701-000-283.040	TEMPORARY BOND SIGNS	500.00	0.00
701-000-283.041	BROOKWOOD	2,069.75	935.00

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Liabilities ***			
701-000-283.042	HURON GASTRO SIGN	1,992.50	0.00
701-000-283.043	BROOKSIDE LANDSCAPE BOND	20,598.36	0.00
701-000-283.044	HURON DENTAL	2,097.00	40,270.25
701-000-283.045	PLYMOUTH & NAPIER REZONING	0.00	440.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	0.00	39,215.00
Other Liabilities		297,516.25	407,792.41
Due To Other Funds			
701-000-283.000	PPW PERFORMANCE GUARANTEE	20,000.00	0.00
701-000-283.033	DUE TO GENERAL FUND	0.00	393.00
Due To Other Funds		20,000.00	393.00
Total Liabilities		465,776.03	7.03
*** Fund Balance ***			
Unassigned			
Unassigned		0.00	0.00
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		465,776.03	7.03

Fund 704 PAYROLL FUND

GL Number	Description	PERIOD ENDED 05/31/2023	PERIOD ENDED 05/31/2024
*** Assets ***			
Cash			
704-000-007.000	HUNT 9485 CHECKING	77,372.56	181,498.76
	Cash	<u>77,372.56</u>	<u>181,498.76</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
704-000-085.101	DUE FROM GENERAL FUND	0.00	11,213.30
704-000-085.206	DUE FROM FIRE FUND	0.00	24,252.69
704-000-085.249	DUE FROM BUILDING FUND	0.00	2,705.69
704-000-085.508	DUE FROM PARK FUND	0.00	2,196.48
704-000-085.592	DUE FROM UTIL	0.00	10,893.07
	Due From Other Funds	<u>0.00</u>	<u>51,261.23</u>
	Total Assets	<u>77,372.56</u>	<u>232,759.99</u>
*** Liabilities ***			
Accounts Payable			
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	3,214.17	7,381.89
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	2,039.55	3,278.43
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	6,000.00	6,738.00
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	3,600.00	0.00
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,064.36	2,498.62
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	2,128.72	4,997.24
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	6,127.46	12,021.82
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	22,293.79	44,680.84
704-000-262.004	DUE TO MERS#2-EMPLOYEE	6,030.38	13,694.82
704-000-262.005	DUE TO MERS#2-EMPLOYER	19,936.34	44,355.29
704-000-263.000	DUE TO HEALTH EQUITY	0.00	(89.25)
	Accounts Payable	<u>72,434.77</u>	<u>139,557.70</u>
Liabilities-ST			
704-000-228.002	STATE WITHHOLDING	0.00	11,258.98
704-000-229.000	FEDERAL & FICA 941 TAXES	0.00	77,005.51
	Liabilities-ST	<u>0.00</u>	<u>88,264.49</u>
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND	4,937.79	4,937.80
	Due To Other Funds	<u>4,937.79</u>	<u>4,937.80</u>
	Total Liabilities	<u>77,372.56</u>	<u>232,759.99</u>
	Beginning Fund Balance	0.00	0.00
	Net of Revenues VS Expenditures	0.00	0.00
	Ending Fund Balance	0.00	0.00
	Total Liabilities And Fund Balance	77,372.56	232,759.99

Superior Township Utility Department

Balance Sheet

INCOMPLETE

	May 31, 24	Apr 30, 24	May 31, 23
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	1,022,757.79	956,703.62	824,801.20
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	1,022,857.79	956,803.62	824,901.20
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234	1,464,793.82	1,436,527.93	1,459,055.62
1251 · CR Checking-Huntington Bank4855	95,621.98	95,621.98	5,054.32
1252 · CD - Huntington - CR	1,600,000.00	1,600,000.00	
Total 120 · CASH - CAPITAL RESERVE	3,160,415.80	3,132,149.91	1,464,109.94
140 · CASH - DEBT SERVICE RESERVE			
147 · T Bills - Huntington Bank-5151	474,368.34	474,368.34	2,131,610.68
Total 140 · CASH - DEBT SERVICE RESE...	474,368.34	474,368.34	2,131,610.68
Total Checking/Savings	4,657,641.93	4,563,321.87	4,420,621.82
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-GF · Due From General Fund	12.52	12.52	19.98
160-PR · Due From Parks & Rec.	122.64	49.87	362.70
Total 160 · A/R - Due From Other Funds	135.16	62.39	382.68
161 · A/R - Other Customers	70,800.93	193,531.78	41,851.36
162 · A/R - Water/Sewer Bills (UB)	491,267.18	821,117.34	770,414.08
Total Accounts Receivable	562,203.27	1,014,711.51	812,648.12
Other Current Assets			
163 · Res. for Bad Debts	3,426.96	3,426.96	3,426.96
164 · Undeposited Funds	20,855.19	5,337.65	38,730.27
166 · Prepaid Expenses	42,139.75	33,002.32	31,310.73
170 · Inventory - Meters & Parts	33,163.10	36,060.89	87,407.13
Total Other Current Assets	99,585.00	77,827.82	160,875.09
Total Current Assets	5,319,430.20	5,655,861.20	5,394,145.03

Superior Township Utility Department

Balance Sheet

INCOMPLETE

	May 31, 24	Apr 30, 24	May 31, 23
Fixed Assets			
174 · Buildings	3,434,386.74	3,434,386.74	3,434,386.74
175 · Acc. Dep. - Buildings	(1,898,069.41)	(1,889,021.74)	(1,789,497.37)
176 · Water & Sewer System	29,645,877.95	29,645,877.95	23,902,086.95
177 · Acc. Dep. - Water & Sewer Sys.	(10,829,228.92)	(10,781,247.75)	(10,279,930.30)
178 · Improvements & Equipment	294,591.76	294,591.76	294,591.76
179 · Acc. Dep - Imp. & Equipment	(141,897.13)	(140,995.55)	(131,078.17)
180 · Office Improvements	125,975.16	125,975.16	125,975.16
181 · Acc. Dep. - Office Improvements	(55,924.75)	(55,496.00)	(50,779.75)
182 · Office Furniture & Equipment	73,300.27	73,300.27	73,300.27
183 · Acc. Dep. - Off. Furn. & Equip.	(72,830.10)	(72,024.27)	(63,630.20)
184 · Vehicles	647,673.57	647,673.57	665,543.57
185 · Acc. Dep. - Vehicles	(544,882.08)	(541,728.70)	(533,807.82)
186 · Metering Program	45,919.87	45,919.87	54,927.87
187 · Acc. Dep. - Meter Program	(45,296.25)	(44,838.50)	(48,896.75)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	(31,825.22)	(36,875.97)	2,633,004.54
Total Fixed Assets	20,858,233.96	20,915,959.34	18,496,659.00
TOTAL ASSETS	26,177,664.16	26,571,820.54	23,890,804.03
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds			
200-GF · Due To General Fund	13,831.49	430.67	5,403.54
200-PF · Due To Payroll Fund		10,893.07	
Total 200 · A/P - Due To Other Funds	13,831.49	11,323.74	5,403.54
205 · A/P - Vendors	11,281.14	235,945.58	257,341.44
Total Accounts Payable	25,112.63	247,269.32	262,744.98
Other Current Liabilities			
219 · Contracts Payable			
223 · 2013 Refunded Bond			0.24
224 · Michigan Finance Authority Bond	2,649,319.00	2,649,319.00	1,355,124.00
Total 219 · Contracts Payable	2,649,319.00	2,649,319.00	1,355,124.24
225 · Accrued Vacation & Sick Pay	117,008.16	117,008.16	44,825.47
226 · Accrued Wages	31,622.00	31,622.00	
Total Other Current Liabilities	2,797,949.16	2,797,949.16	1,399,949.71
Total Current Liabilities	2,823,061.79	3,045,218.48	1,662,694.69
Total Liabilities	2,823,061.79	3,045,218.48	1,662,694.69

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Superior Township Utility Department

06/10/24

Balance Sheet

Accrual Basis

INCOMPLETE

	<u>May 31, 24</u>	<u>Apr 30, 24</u>	<u>May 31, 23</u>
Equity			
390 · Retained Earnings	23,449,587.95	23,449,587.95	22,299,440.22
Net Income	(94,985.58)	77,014.11	(71,330.88)
Total Equity	<u>23,354,602.37</u>	<u>23,526,602.06</u>	<u>22,228,109.34</u>
TOTAL LIABILITIES & EQUITY	<u><u>26,177,664.16</u></u>	<u><u>26,571,820.54</u></u>	<u><u>23,890,804.03</u></u>

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OFFICE OF
LISA A. LEWIS
Treasurer

CHARTER TOWNSHIP OF SUPERIOR

3040 North Prospect Road • Superior Township, Michigan 48198
Telephone (734) 482-6099 • Fax (734) 482-3842
e-mail llewis@superior-twp.org

June 10, 2024

On behalf of Juan Bradford, Director of the Parks and Recreation Department and Lisa Lewis, Treasurer, we would like to thank all the residents and their families and friends who came out to celebrate Superior Day 2024 on June 8th.

Thank you to the sponsors and participating community partners for making the event such a success!

There are a few special appreciations we'd like to acknowledge.

- Thank you to the Parks and Recreation Department Staff for all the preparation, set-up and clean-up. A special thank you to Greg Vessels, Parks and Recreation Commission Vice-Chairperson, and resident Mehdi Yahyai for being the grill masters.
- Thank you to Washtenaw County Deputies Farmer and Hall.
- Thanks to the Superior Fire Department for bringing the fire trucks, especially the ladder truck, that were such a hit with residents of all ages.
- Thank you to the Ypsilanti District Library for bringing the Bookmobile.

We hope to see you next year at Superior Day 2025!

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PURCHASING POLICY

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ADOPTED ON:

PURCHASING POLICY

INTENT

The intent of this Policy is to maximize the purchasing power and value of public funds while maintaining a system of quality that promotes efficiency, effectiveness, consistency, and equity in purchasing. The goal is to ensure accountability and transparency in the Township's purchases and payments.

SCOPE

The Purchasing Policy adopted by the Township Board of Trustees ("Board") applies to all purchases for supplies, goods, services, construction, equipment purchases, rentals, or leases made on behalf of the Township.

PURCHASING

All Directors or Department Heads (collectively referred to as Directors) along with the elected administrators with supervisory authority over departments shall be the purchasing agents for the Township. Generally, purchasing agents shall consider price, quality, availability, reliability, and any technical requirements.

PREFERRED PURCHASING

The following guidelines shall be considered when making purchases but shall not be construed as requiring the purchase of products or services that do not perform adequately or are not available at a reasonable price.

- Local Purchasing: Purchases of goods and services should be made locally within the Township or Washtenaw County whenever financially feasible.
- Cooperative Purchasing: The Township may join in a cooperative purchasing arrangement with other governmental units if it is determined to be cost effective and in the best interest of the Township.
- Environmental Purchasing: The Township shall endeavor to purchase products whereby environmental impacts have been considered and found to be less damaging to the environment and human health when compared to competing products.

PURCHASING AUTHORIZATION

The purchasing authorizations herein shall apply to all purchases for goods and services.

0 to \$3,000

All Directors can authorize purchases up to \$3,000. All Departments will use their best judgment as to source of supply and number of quotations needed. Quotes may be verbal, written, or electronic.

\$3,001 to \$5,000

All purchases for goods and services between \$3,001 and \$5,000 shall be authorized by the elected administrator with supervisory authority over the department. Competitive pricing or three verbal or written quotes are required except when it is determined that no advantage to the Township would result from such a procedure or when the purchase is for the acquisition of professional services.

\$5,001 and up

Purchases in the amount of \$5,001 or more shall be approved by the Board of Trustees. All purchases shall be based on competitive pricing in the form of three written quotes except when it is determined that no advantage to the Township would result from such a procedure or when the purchase is for the acquisition of professional services.

PROHIBITION

No purchases may be divided for the purposes of circumventing the Purchasing Authorizations. However, a series of purchases from one vendor which individually are within the above limits, but collectively exceed those limits, shall not be considered one purchase if such a series of purchases could not reasonably have been made at one time.

PURCHASING BY CONTRACT

All contracts must be reviewed by the Township attorney and approved by the Board. Whenever possible, the contract shall be reviewed by the Township attorney prior to submitting the contract to the Board. Approved contracts with a sum certain amount and a limited term, shall be signed by the Supervisor and shall be paid in accordance with the contract terms and the stated amount.

Contracts that do not provide a sum certain dollar amount shall be subject to the Purchasing Authorization listed above. Contracts approved by the Board that do not state a specific term but have a firm and continuing annual payment shall be brought before the Board every (3) three years for reauthorization.

Administration of a contract is assigned to the Director that requests the purchase. Administration includes, but is not limited to, ensuring that the contract contains all of the required terms, obtaining the Township Attorney's approval, obtaining the required signatures on the contract, and if required, obtaining a signed contract addendum. All signed contracts and signed addendums shall be filed with the Clerk. Each Director shall maintain records that are pertinent to the performance of the contract and keep such records in accordance with the Records Management Policy.

PURCHASING OF PROFESSIONAL SERVICES

Professional services which involve extended analysis, exercise of discretion, and independent judgment, specialized type of knowledge, and expertise or training customarily acquired either by a prolonged course of study or equivalent experience in the field shall be selected by the elected administrator with supervisory authority over the department obtaining the service.

Selection of a service provider shall be based on the following:

- The expertise of the service provider.
- The costs for the services are comparable to other professionals in the same industry.
- Past performance of the service provider, if applicable.
- The historical knowledge of the service provider as it relates to the Township.
- The adequacy of insurance appropriate for the service.

Multiple quotes for these services are required only when determined by the elected administrator with supervisory authority over the department or upon authority of the Board. Purchasing Authorization and Purchasing by Contract shall also apply where applicable with respect to purchasing for professional services.

BLANKET PURCHASING ORDERS

A request for a blanket purchase order that has been approved by the Board shall expire at the end of the fiscal year. A blanket purchase order with a stated amount "not to exceed" shall be approved by the Board if the amount "not to exceed" is more than \$5,001. Individual invoices related to the blanket purchase order shall be authorized by the Director in accordance with approved amounts. Blanket orders that do not have a stated approved amount shall be subject to the Purchasing Authorizations listed above.

EXCEPTIONS TO PURCHASING AUTHORIZATION

- **Emergency Purchasing**

When life, property, or equipment endangered through imminent and unexpected circumstances, or when normal operations of a department would be severely and detrimentally hampered by a long delay, the Director upon authorization by the Supervisor, may make a purchase that exceeds the authorization limits and waive the documentation requirements in this Policy. The Director **making** the purchase under this provision shall notify the Board of Trustees at the next board meeting following the purchase.

- **Sole Source Purchasing**

Multiple quotes will not be required when there is a purchase of a service or product that is only available from a single source or as required for existing equipment/system compatibility. The purchasing authorization dollar limits or purchasing by contract provisions shall apply.

- **Grant Purchasing**

Grant purchasing shall follow the Purchasing Authorization stated in this Policy. In the event that a provision in this Policy is contrary to a grant requirement, the grant requirement shall control. The Director that monitors and administers the grant shall approve all invoices prior to submittal to the Clerk.

- **Routine Operating Costs**

Routine operating costs, including **gas**, water, electric, fuel, telecommunications, and payroll shall not require multiple quotes and shall be authorized by the Director that monitors that purchase.

- **Escrow/Pass Through/User fee Accounts**

All payments under an escrow, pass through, or user fee account as identified by the Finance Department shall be authorized by the Director that monitors that account. These items include, but are not limited to, the following accounts:

- ▶ Planning Fees
- ▶ Streetlighting Fees
- ▶ Water, Sewer, and Rubbish Fees and Deposits
- ▶ Performance Bonds
- ▶ Refunds and Overpayments
- ▶ Tax Collections or Collections for other Governmental Agencies or Units

REQUESTS FOR PROPOSALS OR QUALIFICATIONS

Directors shall use Request for Proposal (RFP) or Request for Qualifications (RFQ) for professional services whenever possible or as required by the Board. Each Department shall determine the requirements for the RFP or RFQ.

BIDDING

Competitive sealed bidding is required as determined by a Director or as required by the Board. Directors shall work with staff to determine qualifications for specific bids such as bonds, insurance requirements, and addendum acknowledgements. Each department will work with the Clerk's Office to schedule the public bid opening and will advertise requests for sealed bids in the appropriate forums. The Clerk shall post notices as required.

SALES TAX EXEMPTION

Each department is responsible for obtaining the sales tax exemption on all purchases whenever it is possible. A Tax Exemption Certificate shall be provided by the Finance Department.

DISPOSAL OF SURPLUS PROPERTY

Surplus property no longer needed by a department may be offered to other departments for official use.

Property not transferred to another department may be disposed of in the following manner:

By Trade-In

Items considered for trade-in, normally vehicles and large equipment, shall be clearly identified and shall indicate the value of the trade-in in the documentation or invoice for the purchase of the new item.

By Sale

Items valued at more than \$5,000 shall be sold except for any specialized items that are required to be destroyed for safety purposes. Directors should seek at least two offers and obtain approval from the elected administrator with supervisory authority over the department whenever possible.

Items valued at \$5,000 or less may be sold. The Director shall seek more than one offer when practicable.

Items that have no value because there are no offers to purchase or for which the cost of disposal will exceed the value or sale price of the property may be disposed of by placing in the trash or by allowing another public entity or non-profit to remove it. Directors shall maintain any documentation for the disposal of items having no value, including documentation that the item could not be sold.

All items considered a depreciable asset shall be reported to the Clerk and Finance Department by the Director upon disposal which shall include a description of the item, the method of disposal, and any amounts received for the disposal.

PAYMENT

All payment requests must be made in a reasonably prompt manner, normally within 30 days of receiving the invoice or before the due date, so that the Township will not incur a late charge or a diminished reputation. Occasionally, a payment request cannot be made in a reasonable and prompt manner due to mailing issues, discrepancies on the invoice, lost invoice, etc. When this occurs, an explanation for the late payment shall be noted on the invoice. Repeated payment requests that are late shall be brought to the attention of the elected administrator with supervisory authority over that department to work with the Director to prevent future late payments.

Payments shall be made by the Finance Department on a weekly basis. All independent contractors for professional services or labor must have a completed W-9 form, proof of workers' compensation insurance, and other proof of insurance if applicable, filed with the Township prior to commencement of the work and before any payment is released.

No payments shall be made outside of the weekly run unless it is for an extraordinary circumstance as determined by the Clerk and Finance Director. Failure to submit invoices or improper planning does not constitute an extraordinary circumstance.

CONTROLS

All payment requests shall be initialed by the Director and/or the elected administrator verifying that the charges are authorized and conform with this Policy. All signed requests indicate the following:

- that all goods or services comply with the terms of the purchase,
- contain the general ledger number the funds may be charged to,
- that funds in their departmental budgets support the payment or that arrangements have been made by the department to have unbudgeted items go before the Board to amend the budget as directed by the elected administrator with supervisory authority over that department,
- that invoices are in the name of the Township where applicable, and
- requests for payment is within the Purchasing Authorizations levels listed herein.

Initialed invoices and contracts are authorizations to proceed with payment. When these conditions have been met, the Director shall then forward the required documentation to the Clerk.

The Clerk shall determine that payments are made in accordance with this Policy and sign off on all charges. Exactness and completeness in preparing the authorizations is essential and any incomplete or improperly completed authorizations not in conformity with this Policy shall be returned to the initiator for correction or the Clerk may require the Director to bring said item before the Board. Once a purchase has been initialed by the Clerk, the Clerk shall forward the invoice or contract to the Finance Department for payment.

The Finance Department shall verify that all items have the appropriate initials and general ledger numbers. Purchases shall be charged against the general ledger in the fiscal calendar year for which the goods were delivered, or the services were rendered except any payment request submitted after the close of financial year will be charged to the next year's budget

All authorized payments shall be reported to the Board on a scheduled basis as determined by the Director of Finance along with reports of revenue and expenditures and any other reports that are required by law or requested by the Board. The Board may request, at any time, the documentation relating to any purchase through the Clerk. Nothing in this Policy shall limit the authority of the Board to require certain payments be approved by the Board in advance of the payment.

RESPONSIBILITY

It is the responsibility of any employee with purchasing authority to comply with the terms of this Policy. Detailed procedures may be written by the Directors of each department in order to enforce the requirements in this Policy. Failure to follow this Policy may result in disciplinary action or revocation of purchasing authority.

ETHICS

It shall be a violation of this Policy for any person to offer, give or agree to give any Township employee, or for any employee to solicit, demand, accept or agree to accept a gratuity, personal

benefit, or kickback in connection with any purchasing or contracting decision. To avoid any real or perceived conflict of interest, Township employees are required to avoid all actual or potential conflicts of interest and shall disclose any and all potential conflicts to the Clerk. The Clerk, upon advice from counsel, shall determine if a conflict exists. If a conflict exists, the Clerk shall bring the matter before the Board.

REFERENCE

Note: Reference other documents such as Personnel Manual, Disposal of Equipment, etc. here.

REVIEW

The Policy is maintained and reviewed by the Clerk. Any revisions shall be approved by the Board.

DRAFT

Managed Services



Supporting every corner of your IT operation

- Security-first approach to every aspect of our services, including management of firewalls, anti-virus, anti-malware, and threat identification
- Industry-leading technology combined with proactive monitoring and alerts to increase uptime and performance
- Industry-standard tools and processes, including applying Information Technology Infrastructure Library (ITIL) service lifecycle framework
- On-site and remote support capabilities
- Private, hybrid and public cloud options
- Local senior-level certified infrastructure professionals with global experience at a competitive price

About Dewpoint

As the IT industry and your business evolve, Dewpoint provides the thought leadership and industry expertise in IT security, digital innovation, cloud, managed IT services, and professional services to help you thrive. Since 1996, Dewpoint has been bringing business and technology together. We ensure technology solves your business problems, provides transparency of spend for executives, and enhances collaboration and flexibility.

Our Services



Service Desk



Office 365



Network Services



Server Storage and Backup



Managed Hosting

Making IT Personal

Making IT Personal is our commitment to align and secure your technology, ignite your team's potential, and collaborate to create better experiences and drive your growth.



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About Dewpoint



Local experts with global experience

- Over 27 years of IT experience successfully helping our clients achieve their goals by making IT work for you
- Focus on building trusted client relationships to understand your business and help you on your IT journey
- Experienced, certified consultants bringing real-world experience in conjunction with industry-standard practices
- Flexible staffing options ranging from individual consultants to managed professional services to project-based work

Benefits to your organization

- Through data and technology, we strive to create long-term value to help you operate, transform, and grow
- Increase your IT return on investment, stay ahead of your competition and prepare for what's next through digital innovation
- We support your IT so that you can focus on what matters most - your core business

Some of our certifications



Where we can help



Professional Services



IT Security



Cloud and Data Center



Managed IT Services



Digital Innovation

Making IT Personal

Making IT Personal is our commitment to align and secure your technology, ignite your team's potential, and collaborate to create better experiences and drive your growth.



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PURCHASE AGREEMENT

This Purchase Agreement (this "**Agreement**") is by and between Superior Charter Township, whose address is 3040 Prospect Road, Ypsilanti MI 48198 ("**Seller**") and Anywhere Lombardo LLC, a Michigan limited liability company, whose address is 13001 23 Mile Road, Suite 200, Shelby Township, Michigan 48315 ("**Buyer**") upon the following terms and conditions:

1. Sale and Purchase. Pursuant to this Agreement, Seller shall sell and Buyer shall purchase that certain vacant real property, located within the Township of Superior, County of Washtenaw, State of Michigan, assigned Tax Parcel Identification No. J-10-08-300-004 (the "**Property**") together with: (a) all appurtenances to the Property, including, but not limited to, water rights, mineral rights and other rights appurtenant thereto and all of Seller's right, title, and interest in any public rights-of-way, streets, alleys, easements and other public ways adjoining the Property, and (b) all improvements owned by Seller located on the land, if any.
2. Purchase Price. The purchase price for the Property (the "**Purchase Price**") and all other property or interests set forth in Paragraph 1(a)-(b) is Two Hundred Thousand Dollars (\$200,000).
3. Deposit. Buyer will pay Ten Thousand Dollars (\$10,000) (the "**Deposit**") within three (3) business days after the Effective Date (as hereafter defined) to a non-interest bearing escrow account with First American Title Insurance Company ("**Title Company**"), 300 E. Long Lake Road, Suite 300, Bloomfield Hills, Michigan 48304. The Purchase Price after application of the Deposit will be paid upon closing of this sale ("**Closing**") by bank check or Federal wire transfer.
4. Survey. Buyer, at its own cost, may obtain a survey of the Property (the "**Survey**"); however within three (3) business days of the Effective Date Seller shall turn over any survey of the Property within the possession of Seller or Seller's agents.
5. Title Review. Seller, at its cost, shall obtain a commitment for an ALTA owner's title policy on the Property (the "**Commitment**") issued by the Title Company, and copies of all instruments shown by the Commitment as exceptions. Buyer shall have ten (10) days after receipt of the Commitment, including copies of all documents constituting exceptions to title (the "**Review Period**"), to review the Commitment. Within the Review Period Buyer may either (a) terminate this Agreement (in which event no party hereto shall have any further liability or obligation hereunder) and receive a refund of the Deposit if Buyer is not satisfied, in the exercise of its sole judgment, with matters disclosed in the Commitment, or (b) deliver to Seller written objections to any matters disclosed in the Commitment. Within five (5) days of receipt of such written objections, Seller shall notify Buyer whether or not it will cure any such defects, which it may elect to do, or not do, in the exercise of its sole and absolute discretion. If Seller elects not to cure, Buyer shall have until the expiration of the Feasibility Period (as hereafter defined) to terminate this Agreement and receive a refund of the Deposit.
6. Title Insurance and Deed. At Closing, Seller shall convey title to the Property to Buyer by warranty deed (the "**Deed**"). Seller, at its sole expense, will cause the Title Company to deliver to Buyer a final policy of title insurance pursuant to the Commitment, insuring marketable fee simple title to Buyer in the full amount of the Purchase Price with the so-called "standard exceptions" deleted therefrom, promptly after the Closing; provided that any requirement for the policy to be issued without standard survey exceptions shall be subject to Buyer obtaining a survey of the Property. Any endorsements requested by Buyer shall be at Buyer's sole cost. Any closing fee charged by the Title Company to close the transaction shall be shared by the parties equally.

Seller Initials: _____

Buyer Initials: CL

7. Taxes and Assessments. All taxes which have become due and payable upon the Property as of the Closing Date (as hereafter defined), and all water rates, sewer charges, assessments, and other charges which have become a lien upon the Property of the Closing Date or which have been confirmed by any public authority as of the Closing Date, shall be paid in full by Seller. At the Closing, current taxes shall be prorated and adjusted as of the Closing Date between parties in a manner consistent with practices generally followed in the county where the Property is located. All County and State of Michigan Transfer Taxes applicable to the Deed shall be paid by Seller.
8. Right of Entry and Inspection. At any time prior to Closing, Buyer or its authorized agents may enter upon the Property to inspect same. Buyer may select qualified professionals to make "**Inspections**" (including tests, borings, surveys, studies, inspections, investigations and interviews of persons familiar with the Property) concerning the Property, including but not limited to tests of structures, wells, septic tanks, underground storage tanks, soils, geologic hazards, utility lines and systems and environmental hazards (including Phase I and Phase II environmental assessments). Buyer shall keep the Property free of any liens, and repair any material physical damages caused by Buyer, its agents, employees, contractors or subcontractors and restore the Property to its condition prior to Inspections. Buyer shall maintain comprehensive public liability insurance against claims for bodily injury, death and property damage occurring in, on or about the Property, as a result of the Inspections.
9. Seller's Warranties. Seller makes the following representations and warranties which shall be true and accurate as of the date of this Agreement and as of Closing:
- (a) Seller has full power and authority to enter into this Agreement and Seller shall execute and deliver or cause to be executed and delivered all documents and instruments reasonably required to carry out the terms hereof or otherwise effectuate the Closing.
 - (b) Seller owns fee simple marketable and insurable title to the Property.
 - (c) To the best of Seller's knowledge, there are no pollutants, contaminants, toxic wastes, hazardous substances, or other such environmental hazards at, on, or under the Property or any parcel of land adjacent to the Property, and no threatened or pending proceedings involving any of the foregoing.
 - (d) To the best of Seller's knowledge, the Property consists of virgin soil and does not contain any fill. Seller has not caused or permitted any fill to be placed on the Property.
 - (e) To the best of Seller's knowledge, there are no unrecorded building or use restrictions, development agreements, or reciprocal agreements which affect the Property.
 - (f) Seller is not a "foreign person" within the meaning of Sections 1445 and 7701 of the Internal Revenue Code of 1954, as amended; that is, Seller is not a non-resident alien, foreign corporation, foreign partnership, foreign trust, or foreign estate (as those terms are defined in the Internal Revenue Code of 1986, as now existing or hereafter amended).
10. Feasibility Period. Buyer shall have Thirty (30) days after the Effective Date (the "**Feasibility Period**") to satisfy the Conditions (as hereafter defined). At any time prior to the end of the Feasibility Period, Buyer may, for any reason in its sole and absolute discretion, cancel this Agreement by providing written notice thereof to Seller prior to the end of the Feasibility Period and receive a refund of the Deposit and neither party shall have any further obligation to the other. The term "**Conditions**" means (a) the Property is suitable to Buyer for its intended use, (b) Buyer is satisfied in all respects with the Survey and Commitment, and (c) Buyer is satisfied with the Inspections.

If Buyer does not notify Seller in writing prior to the expiration of the Feasibility Period that it has either satisfied itself as to all of the Conditions or has waived any or all of the same, then at any time thereafter while Buyer shall not have so notified Seller of its satisfaction of the Conditions or waiver thereof, either party shall have the right to cancel and terminate this Agreement by ten (10) days' written notice thereof to the other party, in which event this Agreement shall be of no further force or effect whatsoever and neither party hereto shall have any further liability or obligation hereunder, except that the entire Deposit shall be immediately returned to Buyer, unless within such ten (10) day period after receipt of such notice from Seller, Buyer elects to proceed with this transaction, and notifies Seller in writing.

11. General Information. Within ten (10) days after the Effective Date, Seller shall provide Buyer with copies of all surveys, site plans, studies, engineering reports, environmental studies, agreements pertaining to any water rights or supply, matters similar to the results of Inspections and other materials prepared for Seller, in Seller's possession, relating to the Property (collectively, the "**Seller Documents**"). Seller makes no representations, warranties or covenants with respect to the Seller Documents. If this Agreement is canceled, the information provided will be returned to Seller; otherwise, Buyer may retain the information.
12. Cooperation of Seller. From and at all times after the Effective Date, in connection with the proposed use or development of the Property, Seller agrees (a) to sign any instruments requested by Buyer with respect to (i) rezoning, variances, PUD and site plan approval, or platting of the Property or any part thereof, (ii) the establishment of any restrictions or special assessment districts relating to the Property or any part thereof, (iii) the establishment of any easements or dedication of public roadways affecting the Property or any part thereof, or (iv) the establishment of a condominium project covering the Property or any portion thereof; and (b) not to hinder or object to any of the foregoing; provided, however, that all expenses with respect to the foregoing (other than attorney's fees of Seller) shall be paid by Buyer. The foregoing contemplates Seller's total cooperation as and to the extent Buyer shall deem necessary and/or desirable to facilitate the development of the Property by Buyer.
13. Brokerage Fees. Both parties represent that no broker is involved in this transaction other than Rick Taylor of Charles Reinhart ("**Broker**"). Seller shall be responsible for the payment of a brokerage commission to Broker equal to 6% of the Purchase Price. Each party indemnifies the other against brokerage or commission claims arising out of the indemnifying party's actions.
14. Default; Remedies. In the event of a breach or default hereunder by Seller, Buyer may, at its option, after written notice of default to Seller specifying the nature of such default(s) and the failure of Seller to cure such default(s) within fifteen (15) days after Seller's receipt of such notice, either (a) elect to enforce the terms hereof or (b) terminate this Agreement and demand, and be entitled to, an immediate refund of the Deposit, which shall be Buyer's sole and exclusive remedies. In the event of a breach or default hereunder by Buyer, Seller may, after written notice of default to Buyer specifying the nature of such default(s) and the failure of Buyer to cure such default(s) within fifteen (15) days after Buyer's receipt of such notice, terminate this Agreement and demand, and be entitled to, immediate delivery of the Deposit, which shall be Seller's sole and exclusive remedy.
15. Notices. Any notice or other communication required or desired to be given hereunder shall be in writing and shall be deemed to have been sufficiently given for all purposes if (a) delivered personally to the party to whom the same is directed, or (b) sent by Federal Express or other national overnight courier, charges prepaid, or (c) sent by registered or certified mail, postage and charges prepaid, addressed to the party to whom the same is directed at the address of such party as set forth above. Any notice which is served (i) personally shall be deemed to be given on the date on which the same is actually served, (ii) by Federal Express or other national overnight courier shall be deemed to be given on the date one (1) business day after the same is delivered to Federal Express or other national overnight courier, provided that the same is actually delivered to (whether or not refused by) the recipient in the ordinary course, and (iii) by

mail shall be deemed to be given on the date two (2) days after the same is deposited in a regularly maintained receptacle for the deposit of United States mail. Any party may change its address for purposes of this Agreement by giving the other party notice thereof in the manner hereinabove provided for the giving of notices.

16. Closing. Closing shall occur at a place and time mutually agreed upon by the parties, but in no event later than fifteen (15) days after the expiration of the Feasibility Period (as may be extended) (the "**Closing Date**"); provided, however, in any event a complete set of closing documents shall be provided to Buyer 72 hours prior to the Closing Date. Seller shall deliver exclusive possession of the Property to Buyer at Closing.
17. Time of Essence. Time is of the essence of this Agreement.
18. Entire Agreement. This Agreement contains the entire agreement between Seller and Buyer, and there are no other terms, conditions, promises, undertakings, statements or representations, either written or oral or express or implied, concerning the sale contemplated by this Agreement.
19. Headings. The Paragraph headings are for convenience of reference only and do not modify or restrict any provisions hereof and shall not be used to construe any provisions.
20. Modifications and Waiver. This Agreement may be amended only by an instrument in writing signed by both Seller and Buyer. This Agreement may be terminated only in accordance with the terms of this Agreement or by an instrument in writing signed by both Seller and Buyer. No waiver of any of the provisions of this Agreement shall constitute a waiver of any other provision, nor shall any waiver be a continuing waiver. Except as expressly provided in this Agreement, no waiver shall be binding unless executed in writing by the party making the waiver.
21. Successors. This Agreement shall inure to the benefit of and bind the parties hereto and their respective executors, heirs, administrators, successors and permitted assigns.
22. Assignment. This Agreement may be assigned or transferred by Buyer at any time without the consent of, but upon notice to, Seller, provided the assignee agrees to be specifically bound by the terms of this Agreement, and in which event Buyer shall have no further liability or obligation hereunder.
23. Attorney's Fees; Court Costs. In any action or proceeding arising out of this Agreement, each party shall bear its own attorney's fees, and the prevailing party shall be entitled to recover court costs from the non-prevailing party incurred by such party in enforcing its rights hereunder. In the event of a legal dispute, the laws of the State of Michigan shall prevail.
24. Dates of Performance. If any date for performance of any obligation hereunder falls on a Saturday, Sunday or nationally established holiday, the time for performance of such obligation shall be extended until the next business day following such date.
25. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original, but all of which, together, shall constitute one and the same instrument.
26. Effective Date. The effective date of this agreement, i.e., the date on which the timing provisions and contingencies of this agreement begin (the "**Effective Date**"), shall be the date on which the buyer receives the title policy from the title company, and Buyer has received a fully executed copy of this document. IT IS THEREFORE VERY IMPORTANT FOR EACH PERSON SIGNING THIS DOCUMENT TO PLACE THE DATE OF SIGNING IN THE SPACE PROVIDED BELOW HIS / HER SIGNATURE.

Seller Initials: _____

Buyer Initials: CL

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below their respective signatures.

SELLER:

Date

Print name:

Date

Print name:

BUYER:

Anywhere Lombardo LLC
a Michigan limited liability company

6/6/24

Date

By: 

Cosimo Lombardo

Its: Authorized Representative

Seller Initials: _____

Buyer Initials: CL



ADDENDUM
Page of

WITH REFERENCE TO A CERTAIN SALES CONTRACT dated _____ between

_____ **Superior Township** Seller and

_____ **Lombardo Homes** Purchaser

for the property commonly known as 3642 Allendale Drive

SALES CONTRACT IS AMENDED/SUPPLEMENTED AS FOLLOWS:

1: **The subject property address shall be known as: 3642 Allendale Drive, Ann Arbor, MI 48105.**

2: **All other terms shall remain the same.**

Seller **Superior Township** Date

Seller Date

DocuSigned by:

Cosimo Lombardo

6/11/2024 | 13:25:3

Purchaser **Lombardo Homes** Date

Purchaser Date



VACANT LAND DISCLOSURE STATEMENT

Address: 0 Plymouth Rd Ann Arbor MI 48105
 Street City State Zip

Seller: Superior Charter Township

This Disclosure Statement concerns the property situated in the Township of Superior,
 County of Washtenaw, State of Michigan, described as (Legal Description) Part of SEC 8 T2S R7E, full
legal at office

This statement is a disclosure of the condition of the above described property and is intended to provide a potential Buyer with information directly from the Seller on which to base a decision to purchase. It is not a warranty of any kind by the Seller and is not and should not substitute for any inspections, surveys, tests or specific warranties the Buyer may wish to obtain. Seller has no special expertise with respect to any of the items discussed below other than by virtue of having owned the subject property.

The following are representations made by the Seller and are not representations of the agent(s), if any. This information is a disclosure and is not intended to be part of any contract between the Buyer and Seller unless so incorporated. Seller hereby authorizes the distribution of this statement to any persons or entity in connection with the actual or anticipated sale of the property.

Instructions to the Seller: 1) Answer all questions. 2) Report known conditions affecting the property. 3) Attach additional pages with your signature if additional space is required. 4) Complete this form yourself. 5) If some items do not apply to your property, check NOT AVAILABLE. If you do not know the facts, check UNKNOWN.

1. Any features of the property shared in common with adjoining landowners, such as walls, fences, driveways, wells, septic systems, etc.? Yes No N/A Unk
2. Any encroachments, easements or similar matters that may impact the subject property? Yes No N/A Unk
3. Land fill (compacted or otherwise) on the property or any portion thereof? Yes No N/A Unk
4. Flooding, drainage, or grading problem? Yes No N/A Unk
5. Any health code or zoning violations, nonconforming uses, or condemnation action? Yes No N/A Unk
6. Deed restrictions? Yes No N/A Unk
7. Any associations which have any authority over the subject property? Yes No N/A Unk
8. Any "common area" (facilities such as pools, tennis courts, walkways) or other areas co-owned? Yes No N/A Unk
9. Any notices of abatement or citations against the property or any lawsuits against the Seller threatening or affecting this real property? Yes No N/A Unk
10. Any determination that the subject property constitutes a "wetlands"? Yes No N/A Unk
11. Any environmental concerns (i.e., proximity to a landfill, airport, shooting range, etc.)? Yes No N/A Unk
12. Any knowledge of past use of property that may have a substantial impact on the value of the property? Yes No N/A Unk
13. Any previous disposition of the oil, gas, underground or other mineral rights relating to the property? Yes No N/A Unk
14. Any underground fuel, gas or other type storage tanks? Yes No N/A Unk
15. Any land (boundary) or mortgage surveys? Yes No N/A Unk
16. Any perk, soil evaluations etc., been performed? Yes No N/A Unk
17. Any or part of land under conservation forestry agreement or tax deferred programs (i.e., PA 116)? Yes No N/A Unk
18. Any sale or transfer or development rights from property? Yes No N/A Unk
19. Is the property subject to any oral or written lease(s)? Yes No N/A Unk
20. Taxes cover a larger parcel of land? Yes No N/A Unk

- 21. Any other issues affecting this property or the surrounding area which in your opinion might influence a potential Buyer's decision to buy this property? Yes No N/A Unk
- 22. Any assessments or service charges (gas transmission, sewer districts, etc.)? Yes No N/A Unk
- 23. If new development, has Municipality given final approval in writing for splits? Yes No N/A Unk
- 24. Have parcel ID numbers been assigned for each parcel by the Municipality? Yes No N/A Unk
- 25. Have street numbers been assigned for each parcel by the Municipality? Yes No N/A Unk
- 26. Has the survey been recorded? Yes No N/A Unk
- 27. How many splits are approved for the development? # 1
- 28. How many splits are being conveyed with this parcel? # 1

If the answer to any of these is yes, explain. (Attach additional sheets if necessary.)

1) Deed Restrictions listed on deed

2) Tax ID. ~~5-10-08-300-004~~
MS 5-10-08-300-004

3) 1 parcel is conveyed; No splits without a plan.

Seller certifies that the information herein is true and correct to the best of the Seller's knowledge as of the date signed by the Seller.

Seller has owned the property since 10-28-1996 (date) and makes representation only since that date. If prior to closing, the Seller becomes aware that information contained in this disclosure form is incorrect, Seller will immediately disclose the changes to the Buyer.

BUYER SHOULD OBTAIN PROFESSIONAL ADVICE AND INSPECTIONS OF THE PROPERTY TO MORE FULLY DETERMINE THE CONDITION OF THE PROPERTY.

Buyer is advised that certain information compiled pursuant to the Sex Offenders Registration Act, 1994 PA 295, MCL 17, 721 to 28, 732, is available to the public. Buyers seeking such information should contact the appropriate local law enforcement agency or sheriff's Department directly.

Buyer is also advised that the State Equalized Value of the property, homestead exemption and other real property tax information is available from the appropriate local assessor's office. Buyer should not assume that the Buyer's future tax bills on the property will be the same as the Seller's present tax bills. Under Michigan law, real property tax obligations can change significantly when property is transferred.

Seller Ku Sheng for Superior Trp. Date 6-3-2024

Seller _____ Date _____

Buyer has read and acknowledges receipt of this statement.

DocuSigned by:
Buyer Cosimo Lombardo Date 6/11/2024 | 13:25:36 Time PDT

Buyer EF679AA0F4F14EE... Date _____ Time _____

10-06-300-239

C-LINE #62047
LEGAL SIZE TOPPER

1998

UNIT _____

COMPUTER NUMBER _____

CLASS _____

ACRES _____

ST _____

CODED BY _____

KEYED BY _____

AV _____

ALT AV _____

COMMENTS/PS _____

Ret - John Ether
101 N. Main Ste 575
R-2 Plc 48104

994-2355

FILE

LIBER 3790 PAGE 0358

RECORDED
WASHTENAW COUNTY, MI

Oct 21 3 11 PM '98

PEGGY M. MAINES
COUNTY CLERK/REGISTER

NUMB 310	DEED	9
8333 0333003 8561	3:06PM	10/21
8333 0333003 8561	3:06PM	10/21

COVENANT DEED

The Grantor Richard E, Gilbert and Sue A. Gilbert, his' wife, whose address is 26200 Town Center Drive, Novi, MI 48376-7082. Grants, covenants and conveys to Grantee Superior Charter Township, whose address is 3040 North Prospect, Ypsilanti, Michigan 48198 property located in the Township of Superior, County of Washtenaw and State of Michigan, described as:

Commencing at the Northwest corner of Section 8, Town 2 South, Range 7 East, Superior Township, Washtenaw County, Michigan; thence South 00 degrees 15 minutes 40 seconds west 2672.79 feet along the West line of said Section and the centerline of Vorhies Road to the West 1/4 corner of said Section; thence South 00 degrees 20 minutes 20 seconds West 2130.76 feet along the West line of said Section and the centerline of Vorhies Road; thence North 73 degrees 51 minutes 30 seconds East 673.27 feet along the centerline of Plymouth Road; thence North 00 degrees 38 minutes East 52.22 feet; thence North 73 degrees 51 minutes 30 seconds East 1146.76 feet along the North line of Plymouth Road for a place of beginning; thence North 16 degrees 08 minutes 30 seconds West 269.90 feet; thence North 73 degrees 51 minutes 30 seconds East 317.71 feet; thence South 01 degrees 17 minutes West 282.88 feet; thence South 73 degrees 51 minutes 30 seconds West 233.00 feet along the North line of Plymouth Road to the place of beginning, being part of the Southwest 1/4 of said Section 8. Being subject to a private Right-of-Way over the Westerly 33.0 feet thereof and having the rights of ingress and egress over a 66.0 foot wide private Right-of-Way described as: Commencing at the Northwest corner of Section 8, Town 2 South, Range 7 East, Superior Township, Washtenaw County, Michigan; thence South 00 degrees 15 minutes 40 seconds West 2672.79 feet along the West line of said Section and the centerline of Vorhies Road to the West 1/4 corner of said Section; thence South 00 degrees 20 minutes 20 seconds West 2130.76 feet along the West line of said Section and the centerline of Vorhies Road; thence North 73 degrees 51 minutes 30 seconds East 673.27 feet along the centerline of Plymouth Road; thence North 00 degrees 38 minutes East 52.22 feet; thence North 73 degrees 51 minutes 30 seconds East 1123.76 feet along the North line of Plymouth Road for a Place of Beginning; thence North 16 degrees 08 minutes 30 seconds West 368.43 feet; thence 151.18 feet along the arc of a 70.00 foot radius circular curve to the right chord bearing North 16 degrees 08 minutes 30 seconds West 123.47 feet; thence North 16 degrees 08 minutes 30 seconds West 177.78 feet; thence North 73 degrees 51 minutes 30 seconds East 33.00 feet; thence South 16 degrees 08 minutes 30 seconds East 176.54 feet; thence North 76 degrees 01 minutes 25 seconds East 33.02 feet; thence 151.18 feet; along the arc of a 70.00 foot radius circular curve to the right, chord bearing South 16 degrees 08 minutes 30 seconds East 123.47 feet; thence South 16 degrees 08 minutes 30 seconds East 368.43 feet; thence South 78 degrees 51 minutes 30 seconds West 66.0 feet to the Place of Beginning, said easement lying in the Southwest 1/4 of said Section 8 together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining. Grantor warrants unto Grantee and Grantee's successors against all liens and encumbrances accruing or attaching to title to the property by reason of acts or omissions of Grantor and those persons or parties acting for and/or on Grantor's behalf and excluding covenants with respect to easements and restrictions, zoning, real estate taxes, assessments, state transfer taxes, rights-of-way and rights of any governmental agency to any portion of the property taken or used for roadway purposes.

The value of this conveyance is Two Hundred Twenty-Five Thousand (\$225,000.00) Dollars.

The conveyance made hereby is subject to the following restrictions burdening the property herein conveyed and imposed upon Grantee and its successors such that the land herein conveyed is prohibited from being used whether temporarily or otherwise and whether for public or private use as a police station, a jail, a detention or rehabilitation washtenaw County Treasurer

(31493)

LIBER 3790 PAGE 0359

facility, a mental health rehabilitation or residential facility, for use as a cellular tower or other microwave, television, radio or other antenna type use, for a solid waste composting or recycling facility, for a sewage handling and/or treatment facility, for warehousing and/or storage, for use as a public works facility, for use as an outdoor storage yard or for any other use that might be deemed to be a nuisance to the adjacent residential properties. The foregoing restrictions shall not prevent Grantee or its successors from construction and operation of a fire station exclusively serving the residents of Superior Township.

IN WITNESS WHEREOF, the undersigned have here unto set their hands this 2 day of September, 1998.

Signed in the presence of:

Mary E. Greene
MARY E. GREENE E
Philip H. Seymour
PHILIP H. SEYMOUR

Signed by:

Richard E. Gilbert
Richard E. Gilbert
Sue A. Gilbert
Sue A. Gilbert

STATE OF MICHIGAN)
COUNTY OF Oakland) SS

The foregoing Covenant Deed was acknowledged by Richard E. Gilbert and Sue A. Gilbert, his wife who are by me personally known and who before me this 2 day of September 1998 executed the same, as their free act and deed.

Philip H. Seymour
PHILIP H. SEYMOUR, Notary Public
Oakland County, Michigan
My Commission Expires: DEC 17, 1999

PREPARED BY:

Richard J. Maddin
28400 Northwestern Highway
Third Floor
Southfield, Michigan 48034

WHEN RECORDED RETURN TO: Grantee

Parcel Tax I.D. No. J-10-08-300-004
Recording Fee: _____

Send Subsequent Tax Bills to:
Grantee

This transfer is pursuant to a Consent Judgment of the Washtenaw County Circuit Court in Case No. 97-8253-CE and is therefore exempt from county and state transfer tax pursuant to MSA 7.456(5)(j) and MSA 7.456(26)(1).



DISCLOSURE REGARDING REAL ESTATE AGENCY RELATIONSHIPS

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. A real estate transaction is a transaction involving the sale or lease of any legal or equitable interest in real estate consisting of not less than 1 or not more than 4 residential dwelling units or consisting of a building site for a residential unit on either a lot as defined in section 102 of the land division act, 1967 PA 288, MCL 560.102, or a condominium unit as defined in section 4 of the condominium act, 1978 PA 59, MCL 559.104.

- (1) An agent providing services under any service provision agreement owes, at a minimum, the following *duties* to the client:
 - (a) The exercise of reasonable care and skill in representing the client and carrying out the responsibilities of the agency relationship.
 - (b) The performance of the terms of the service provision agreement.
 - (c) Loyalty to the interest of the client.
 - (d) Compliance with the laws, rules, and regulations of this state and any applicable federal statutes or regulations.
 - (e) Referral of the client to other licensed professionals for expert advice related to material matters that are not within the expertise of the licensed agent.
 - (f) An accounting in a timely manner of all money and property received by the agent in which the client has or may have an interest.
 - (g) Confidentiality of all information obtained within the course of the agency relationship, unless disclosed with the client's permission or as provided by law, including the duty not to disclose confidential information to any licensee who is not an agent of the client.
- (2) A real estate broker or real estate salesperson acting pursuant to a service provision agreement shall provide the following services to his or her client:
 - (a) When the real estate broker or real estate salesperson is representing a seller or lessor, the marketing of the client's property in the manner agreed upon in the service provision agreement.
 - (b) Acceptance of delivery and presentation of offers and counteroffers to buy, sell, or lease the client's property or the property the client seeks to purchase or lease.
 - (c) Assistance in developing, communicating, negotiating, and presenting offers, counteroffers, and related documents or notices until a purchase or lease agreement is executed by all parties and all contingencies are satisfied or waived.
 - (d) After execution of a purchase agreement by all parties, assistance as necessary to complete the transaction under the terms specified in the purchase agreement.
 - (e) For a broker or associate broker who is involved at the closing of a real estate or business opportunity transaction, furnishing, or causing to be furnished, to the buyer and seller, a complete and detailed closing statement signed by the broker or associate broker showing each party all receipts and disbursements affecting that party.

Michigan law requires real estate licensees who are acting as agents of sellers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent, and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

Individual services may be waived by the seller through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent with who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

Individual services may be waived by the buyer through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

DUAL AGENTS

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent, in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction. The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party.

DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

LICENSEE DISCLOSURE (Check one)

I hereby disclose that the agency status of the licensee named below is:

- Seller's agent
- Buyer's agent
- Dual agent
- Transaction coordinator (**A licensee who is not acting as an agent of either the seller or the buyer.**)
- None of the above

AFFILIATED LICENSEE DISCLOSURE (Check one)

- Check here if acting as a designated agent. Only the licensee's broker and a named supervisor broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.
- Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the licensee named below.

Further, this form was provided to the buyer or seller before disclosure of any confidential information.

DocuSigned by:

Rick Taylor
Licensee Rick Taylor

6/11/2024 | 13:00:22 PDT

Date

Licensee

Date

ACKNOWLEDGEMENT

By signing below, the parties acknowledge that they have received and read the information in this agency disclosure statement and acknowledge that this form was provided to them before the disclosure of any confidential information. **THIS IS NOT A CONTRACT.**

DocuSigned by:

Cosimo Lombardo
Buyer

6/11/2024 | 13:25:36 PDT

Date

Buyer

Date



AFFILIATED BUSINESS ARRANGEMENT DISCLOSURE

To: _____
Print Buyer Name(s)

From: The Charles Reinhart Company

The Charles Reinhart Company can arrange to provide financing, title insurance, property insurance and closing services through its affiliates, John Adams Mortgage Company, Total Home Lending, Capital Title Insurance Agency, Inc., Michigan Title, Investments One and Insurance One Agency, Inc. Real Estate One, Inc. makes this disclosure to give you notice that it has business relationships with these companies. The owner of 100% of issued Class A shares and 46% of issued Class B shares of Real Estate One, Inc. is the beneficial owner of Insurance One Agency, Inc., John Adams Mortgage Company and Total Home Lending of which Capital Title Insurance Agency, Inc. and Michigan Title are whole-owned subsidiaries. Because of these relationships, these referrals may provide Real Estate One, Inc. a financial or other benefit.

Set forth below is the estimated charge or range of charges for the settlement services listed. While we recommend obtaining these services from John Adams Mortgage Company, Total Home Lending, Capital Title Insurance Agency, Inc., Michigan Title, Investments One and Insurance One Agency, Inc., you are NOT required to use the listed providers as a condition for settlement of your purchase or sale of the subject property. THERE ARE FREQUENTLY OTHER SETTLEMENT SERVICE PROVIDERS AVAILABLE WITH SIMILAR SERVICES. YOU ARE FREE TO SHOP AROUND TO DETERMINE THAT YOU ARE RECEIVING THE BEST SERVICES AND THE BEST RATE FOR THESE SERVICES.

John Adams Mortgage Company - Total Home Lending

Loan Origination	0% - 5% of loan
Loan Discount Fee	0% - 5% of loan
Appraisal Fee	\$275 - \$695
Credit Report	\$50 - \$135
Private Mortgage Insurance	
Initial Premium (if required)	0% - 3.3% of loan
Survey	\$95 - \$250
Flood Certification	\$13
Condominium Questionnaire	\$495

Charges may vary depending on whether the property is owner occupied, the loan is VA, FHA or conventional and the amount of the down payment.

(Initials) Buyer u / _____

Insurance One Agency, Inc.

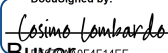
Homeowners/Hazard Insurance rates vary. Discounts may be available for homes equipped with fire or burglary protection devices and for homeowners age 55 and over. Coverage may include guaranteed replacement coverage on home and replacement cost on contents. In addition to a premium, fees between \$25 and \$250 may be charged for a property insurance policy issued by certain carriers.

Capital Title Insurance Agency, Inc. - Michigan Title

Title Insurance Premium	Sliding scale depending on purchase price and type of policy. Consult Rate Chart.
Title Search	\$350 - \$900 May increase based on complexity.
Recording Fees (Register of Deeds)	\$14 plus \$3 per page Wayne Co. \$30 All Other Counties.
Buyer's Recording Processing Fee	Up to \$35
Buyer's Closing Fee: Conventional/FHA/VA	\$595; \$545 Washtenaw/Livingston Counties; \$520 Northern MI
Seller's Closing Fee	\$195
Wiring Transfer Fee	\$50
Overnight Courier Handling Fee	\$25
Certified Funds Fee	\$25

ACKNOWLEDGEMENT

I/we have read this Affiliated Business Arrangement Disclosure, and understand that The Charles Reinhart Company is referring me/us to purchase the above-described settlement service(s) and may receive a financial or other benefit as the result of this referral.

DocuSigned by: 6/11/2024 | 13:25:36 PDT

 Buyer _____ Date _____ Buyer _____ Date _____



CUSTOMER FRAUD WARNING AND ACKNOWLEDGEMENT

As a result of numerous e-mail, text and social media message scams, funds that are to be wired have been targeted, and in some cases, stolen. These scams involve authentic-looking, yet false, wire instructions appearing to be from title, mortgage or real estate companies. If these false wire instructions are followed, the funds divert to the criminals.

While The Charles Reinhart Company has policies and procedures in place to minimize such fraud, unauthorized parties can, unfortunately bypass even the best security systems. The Charles Reinhart Company will never send you any unencrypted electronic communication with instructions to transfer funds or provide non-public personal information.

Please follow these instructions for your security:

1. Never transmit non-public personal information, such as social security numbers, bank account or routing numbers, credit or debit card numbers or wire instructions by electronic communication. If you are sending wire instructions as a seller, verify that the correct instructions were received by a known representative of the intended recipient. E-MAILS THAT ATTEMPT TO INDUCE FRAUDULENT WIRE TRANSFERS ARE COMMON AND MAY APPEAR TO COME FROM A TRUSTED SOURCE.
2. Wire instructions should be sent to you via encrypted email by your title and/or mortgage company ONLY. If encrypted email is not available, wire instructions should be delivered by hand, telephone, USPS mail or overnight courier.
3. Before you wire funds to anyone (including your title company, lender, real estate agent or lawyer), personally call them at a number you obtained on your own to confirm that the transaction is legitimate. DO NOT USE THE TELEPHONE NUMBER USED IN THE EMAIL.
4. If you receive any electronic communication directing you to transfer funds or to provide personal information, EVEN IF THAT ELECTRONIC COMMUNICATION APPEARS TO BE FROM THE CHARLES REINHART COMPANY, do not respond to it and call your sales person immediately. Be especially wary of any change in wire instructions, **wire instructions RARELY, IF EVER, change.**

Immediately notify your banking institution if you are, or suspect that you are, a victim of wire fraud.

The undersigned acknowledges receipt of this notice and will hold The Charles Reinhart Company and its salespeople, employees and affiliated companies harmless from any loss related to the undersigned's failure to adhere to the above instructions.

ACCEPTED AND AGREED:

DocuSigned by:
Cosimo Lombardo
Signature

Signature

Printed Name

Printed Name

6/11/2024 | 13:25:36 PDT

Dated:

Dated:



EXCLUSIVE BUYER AGENCY CONTRACT



Broker: The Charles Reinhart Company

Broker Address: 2452 E Stadium Blvd Ann Arbor MI 48104-4813

Buyer(s): _____

Buyer(s) Address: _____

- 1) **AGENCY:** Buyer hereby appoints the Broker as the Buyer's exclusive agent to assist Buyer in the purchase, lease, exchange, or option of real estate which is listed for sale in any of the multiple listing services to which the Broker belongs, and on which compensation is offered to a Buyer's Agent. Said real estate is more particularly described in Paragraph 2 below. Broker's services shall include, but not be limited to, consulting with Buyer regarding the desirability of particular properties and the availability of financing, formulating acquisition strategies, and negotiating purchase agreements. Buyer acknowledges that Broker is not acting as an attorney, tax advisor, surveyor, appraiser, environmental expert, or structural or mechanical engineer, and that Buyer should contact professionals on these matters. Further, Buyer is not relying on Broker to determine the suitability of any property for the Buyer's purposes or regarding the environmental or other condition of the property.

Buyer agrees that during the term of this Agreement any and all inquiries and/or negotiations on behalf of Buyer relating to the acquisition of any desired property, listed, unlisted or new construction shall be through Broker.

Buyer acknowledges that the Broker is a Designated Agency company. Broker and Buyer hereby designate Rick Taylor as Buyer's Designated Agent. Buyer agrees to work exclusively with Broker and its Designated Agent during the term of the agreement. Regarding new homes, the Buyer agrees not to visit or register at any subdivision, condominium, development, or builder sales office unless accompanied by the undersigned Designated Agent. For purposes of this contract, the Client shall have an agency relationship with ONLY The Charles Reinhart Company, the designated agent(s) named above, and Nancy S. Bowerbank, as Supervisory Broker. Buyer further agrees that Broker will prepare all contracts and be responsible for negotiations and other communications with sellers and their agents.

Broker and its Designated Agent accept the appointment and agree to use all best efforts to procure acceptance of any offer made by the Buyer to purchase, lease, exchange, or option property.

- 2) **PROPERTY:** Buyer desires to purchase, lease, exchange, or option real property meeting the following criteria (type, price range, geographic location, etc.) of desired property:

Vacant Land

Properties in the following county(ies) are included in this contract:

Washtenaw

- 3) **POSSIBILITY OF DUAL AGENCY:** "Dual Agency" as defined in this contract, does not include any situation where a Seller and a potential Buyer of the Seller's property are each represented by different Designated Agents. However, when a Buyer, represented by a Reinhart agent, becomes the potential Purchaser of a property listed by that agent, the agent becomes a Dual Agent. In the event Buyer becomes the potential purchaser of a property listed by a Reinhart agent, Nancy S. Bowerbank as supervisory broker shall be deemed a disclosed consensual Dual Agent. The Buyer hereby consents in advance to this Dual Agency and agrees that under such circumstances, the following provisions shall govern the Broker's actions.
- The Broker will not disclose personal confidences of the Buyer or Seller, or do anything which might put either party at a disadvantage.
 - The Broker will assume a role of an intermediary or facilitator for both parties as opposed to being an active negotiator or advocate for either party.

u
Buyer initials

By initialing, the Buyer accepts Dual Agency and acknowledges his/her understanding of the Dual Agency provisions. A Dual Agency Acknowledgement will be executed by Buyer, Seller and the Broker prior to presentation and negotiation of the Purchaser Agreement.

- 4) **TERM/CANCELLATION:** This agreement is entered into this 11th day of June, 2024. This agreement shall expire on (month/day/year) September 30, 2024. This Agreement may be cancelled only by the mutual consent of the parties in writing.
- 5) **BROKER COMPENSATION:** Buyer acknowledges that Broker will receive a fee (commission) when a sale, lease, exchange, or option of real estate is consummated.

Broker will seek payment of the commission from the transaction (Seller/Listing Broker). Buyer agrees that by accepting a commission from the Seller or Seller's Agent, the Broker shall not be deemed to be an agent of the Seller. Buyer recognizes that under certain circumstances (See Section 3 above) the Broker will become a Dual Agent.

In the event Buyer contracts to purchase an unlisted property and Seller is unwilling to pay the commission or a portion thereof, Buyer will pay Broker a commission equal to 3% of the purchase price, less any portion paid by Seller. The commission is due and payable upon closing. The commission shall apply to any purchase agreement executed during the term of this agreement, or any extension of the Agreement. The commission will also apply to purchase agreements executed within 6 months after the expiration or other termination of this Agreement if the property was presented to the Buyer through services of Broker. If the Seller fails to close with no fault on the part of Buyer, then the commission shall be waived. If the transaction does not close because of any fault on the part of the Buyer, the commission shall NOT be waived and shall become immediately due and payable.

Additionally, Buyer agrees to pay a fixed commission of \$395 to Broker at the time of closing.

- 6) **DISCLOSURE OF BROKER'S ROLE:** Buyer acknowledges that Broker may represent other Buyers desirous of purchasing property similar to the desired property. Buyer acknowledges and agrees that broker may show more than one Buyer the same property, and may prepare offers on the same property for more than one Buyer. Broker shall preserve any confidential information disclosed by any buyer-agent and shall not disclose the existence of, or the terms of, any offer prepared on behalf one Buyer to another Buyer. In the event Broker works for two competing buyer-clients in connection with any specific property, Broker will be working equally for both buyer-clients and without the full range of fiduciary duties owed by a buyer's agent to a buyer. In this situation, the competing buyer-clients are giving up their rights to undivided loyalty and will be owed only limited duties of disclosure, obedience, and confidentiality.
- 7) **COST OF SERVICES:** Broker will not obtain or order products or services from outside sources (e.g. attorneys, surveys, soil tests, title reports, inspections) without the prior consent of buyer. Buyer agrees to pay for all costs of products or services obtained.
- 8) **DISCRIMINATION PROHIBITED:** Discrimination by any party because of religion, race, color, national origin, age, sex, sexual orientation, gender identity, disability, familial status, or marital status, is prohibited.
- 9) **BUYER IS ADVISED TO SEEK THE ADVICE OF AN ATTORNEY.**
- 10) **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the parties, and any prior agreements, whether oral or written, have been merged and integrated into this Agreement.
- 11) **OTHER:** _____
- 12) **RECEIPT:** Buyer has read this Agreement and acknowledges receipt of a completed copy of this Agreement.

The Charles Reinhart Company
Broker

DocuSigned by:
Rick Taylor
Buyer's Agent Rick Taylor

6/11/2024 | 13:00:22 PDT

DocuSigned by:
Cosimo Lombardo
Buyer

6/11/2024 | 13:25:36 PDT

Buyer

DocuSigned by:
Patrick McVeigh
Accepted by Broker
Patrick McVeigh

6/11/2024 | 16:07:02 EDT

Date



TO THE SELLER OR SELLER'S AGENT:

Please note that my company and I are representing the buyer identified below as that buyer's exclusive agent, pursuant to a written agency contract, and with respect to the potential purchase of the property described below.

As the agent for the buyer, our allegiance extends to the buyer and not to the seller. Because we will be attempting to act in the best interest of our buyer, we are rejecting your offer of subagency (if any), and requesting that you not disclose any information to us that you do not want us to convey to our buyer.

We also are accepting are not accepting the compensation offered to cooperating brokers \$ _____ or 0.000 % of the purchase price of the property.

BUYER: Lombardo Homes

PROPERTY: 3642 Allendale Drive Street

City State Zip Code

BROKER:

FIRM: The Charles Reinhart Company

AGENT:

ACKNOWLEDGEMENT AND ACCEPTANCE:

I (We) hereby acknowledge that I (We) were presented with this Notice on _____ and prior to entering into negotiations for the sale of the above-mentioned property.

Seller Superior Township

DocuSigned by: [Signature] 043AC522646647E... Seller's Agent

Seller

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE PURCHASE AGREEMENT BETWEEN SUPERIOR
CHARTER TOWNSHIP AND ANYWHERE LOMBARDO LLC**

RESOLUTION NUMBER: 2024-35

DATE: JUNE 17, 2024

WHEREAS, Superior Charter Township, located at 3040 Prospect Road, Ypsilanti, MI 48198, desires to sell certain vacant real property located within the Township of Superior, County of Washtenaw, State of Michigan, assigned Tax Parcel Identification No. J-10-08-300-004 (the "Property"); and

WHEREAS, Anywhere Lombardo LLC, a Michigan limited liability company, located at 13001 23 Mile Road, Suite 200, Shelby Township, MI 48315, desires to purchase the Property from Superior Charter Township; and

WHEREAS, a Purchase Agreement (the "Agreement") has been prepared, setting forth the terms and conditions of the sale of the Property for the purchase price of Two Hundred Thousand Dollars (\$200,000), with a deposit of Ten Thousand Dollars (\$10,000) to be placed in escrow within three (3) business days after the effective date, and the balance to be paid at closing; and

WHEREAS, the Agreement includes provisions for the Buyer to obtain a survey and for the Seller to provide a title commitment for an ALTA owner's title policy, and allows the Buyer a thirty (30) day feasibility period to conduct inspections and satisfy conditions related to the Property; and

WHEREAS, the Agreement requires the Seller to pay all due and payable taxes, water rates, sewer charges, assessments, and other charges as of the closing date, and to convey the Property by warranty deed at closing;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the Purchase Agreement between Superior Charter Township and Anywhere Lombardo LLC for the sale of the Property for Two Hundred Thousand Dollars (\$200,000). The Agreement includes a deposit of Ten Thousand Dollars (\$10,000) to be placed in escrow, provisions for a title commitment and survey, a thirty (30) day feasibility period for Buyer inspections and requires Seller to pay all due and payable taxes and other charges as of the closing date, with the conveyance of the Property by warranty deed.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE CANON PROPOSAL TO UPGRADE FIRE
DEPARTMENT COPIER**

RESOLUTION NUMBER: 2024-36

DATE: JUNE 17, 2024

WHEREAS, the Charter Township of Superior Fire Department requires reliable and efficient office equipment to effectively carry out its duties; and

WHEREAS, Canon Solutions America has provided a proposal for a copier upgrade under the NIPA Pricing Program, offering a Canon IRC-3930 model with the following specifications:

- 1 Canon IRC-3930 (30 cpm B&W)
- Single Scan Document Feeder (200 Sheet capacity)
- 4 Cassette 550 sheets each
- Inner Finisher
- 2-3 Hole Punch
- Super G3 Fax Board
- UFR II Controller

WHEREAS, the proposed lease program for a 63-month period is offered at a cost of \$170.49 per month; and

WHEREAS, the Canon Solutions America Service Program includes all toners, parts, labor, drums, and cycle maintenance, with B&W overages at \$0.007 per copy and color overages at \$0.048 per copy; and

WHEREAS, the estimated average increase in monthly costs, based on service and lease, will be approximately \$11.41, with an average of 890 copies per month;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposal from Canon Solutions America for the lease and service of a Canon IRC-3930 copier for the Fire Department.



Township of Superior

5-14-2024

Canon Recommended Models: NIPA Pricing Program:

- 1- Canon IRC-3930 (30 cpm B&W)** **Fire Dept**
- 1- Single Scan Document Feeder (200 Sheet capacity)
- 4-Cassette 550 sheets each
- 1- Inner Finisher
- 1-2-3 Hole Punch
- 1-Super G3 Fax Board
- 1- UFR II Controller

63 Month Lease Program: **\$ 170.49**

Canon Solutions America Service Program:

- All B&W overages at .007 per copy
- All Color overages at .048 per copy

Includes All Toners, Parts, Labor, Drums and Cycle Maintenance

Based on service average cost and lease cost you will have an average of \$ 11.41 per month increase.

Average monthly copies per month- 890

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE AGREEMENT WITH WASHTENAW COUNTY ROAD
COMMISSION TO INSTALL SPEED HUMPS ON OVERBROOK DRIVE**

RESOLUTION NUMBER: 2024-37

DATE: JUNE 17, 2024

WHEREAS, the Charter Township of Superior desires to install eight (8) speed humps on Overbrook Drive between Dixboro Road and Creekside Drive (the “Project”); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and

WHEREAS, the Road Commission will prepare documents for the Project; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$69,490.00, paid for out of the Law Fund.

BE IT FURTHER RESOLVED that the Charter Township of Superior will be a named insured on the Washtenaw County Road Commission’s coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

**AGREEMENT BETWEEN
CHARTER TOWNSHIP OF SUPERIOR AND
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT, made and entered into this _____ day of _____, 2024 between the Board of the Charter Township of Superior (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Charter Township of Superior desires to install eight (8) speed humps on Overbrook Drive between Dixboro Road and Creekside Drive (the "Project"); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and

WHEREAS, the Road Commission will prepare documents for the Project; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$69,490.00.

IT IS FURTHER UNDERSTOOD that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

AGREEMENT SUMMARY

Estimated Cost

Installation of eight speed humps on Overbrook Drive **\$69,490.00**

FOR SUPERIOR TOWNSHIP:

Ken Schwartz, Supervisor

Lynette Findley, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

Barbara R. Fuller, Chair

Matthew F. MacDonell, Managing Director

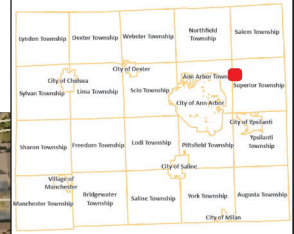
PRELIMINARY ENGINEER'S ESTIMATE

Project: Speed Humps Installation
 Location: Overbrook Dr, Superior Twp
 Date: 12/22/2023



ITEM CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	NOTES
	SPEED HUMP INSTALLATION	8	EA	\$5,820.00	\$46,560.00	<i>Contractor Install</i>
	PVMT MKGS INSTALLATION	8	EA	\$1,200.00	\$9,600.00	<i>Contractor Install</i>
	TRAFFIC SIGNS	16	EA	\$310.00	\$4,960.00	<i>WCRC Install</i>
				SUBTOTAL	\$61,120.00	
				CE/INCID 15%	\$6,370.00	<i>Eng./Inspect. Costs</i>
				CONST EST	\$67,490.00	
	TRAFFIC CONTROL		LS		\$2,000.00	<i>Contractor Cost</i>
				PROJECT TOTAL:	\$69,490.00	

Proposed Speed Humps on Overbrook Drive



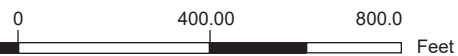
Legend

- Close Roads OneWay
 - To-From
 - From-To
- Road Centerlines_4K
 - Collector
 - Freeway
 - Highway
 - Local
 - Major Arterial
 - Minor Arterial
 - Ramp
 - <all other values>
- O2020_boundary

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

NOTE: Parcels may not be to scale.
1/4/2024



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Notes

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING JULY 2024 AS PARKS & RECREATION
MONTH**

RESOLUTION NUMBER: 2024-38

DATE: JUNE 17, 2024

WHEREAS, parks and recreation is an integral part of communities throughout this country, including the Charter Township of Superior Michigan; and

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, parks and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS, park and recreation programming and education activities, such as out of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS, parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the United States House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, the Charter Township of Superior recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED, the Charter Township of Superior Board of Trustees that July 2024 is recognized as Park and Recreation Month in the Charter Township of Superior.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH A ROAD COMMITTEE

RESOLUTION NUMBER: 2024-39

DATE: JUNE 17, 2024

WHEREAS, the Charter Township of Superior recognizes the importance of maintaining and improving the roads within the Township to ensure safety and accessibility for all residents; and,

WHEREAS, there is a need for a dedicated committee to assess the condition of Township roads and to make informed recommendations to the Township Board regarding necessary improvements and maintenance; and,

WHEREAS, the Road Committee will be structured as follows:

1. Membership:

- Two members of the Township Board, appointed by the Board of Trustees.
- Two citizens of the Charter Township of Superior, appointed by the Board of Trustees.

2. Purpose and Duties:

- The Road Committee shall assess the current condition of all roads within the Township and identify areas in need of maintenance or improvement.
- The Road Committee shall consider the needs of the Township as a whole, prioritizing safety, accessibility, and sustainability.
- The Road Committee shall compile a comprehensive report of their findings and recommendations and present this report to the Township Board.
- The Township Board, at its own discretion, shall review the recommendations and decide which requests to forward to the Washtenaw County Road Commission for further action.

3. Meetings:

- The Road Committee shall meet at least quarterly, or more frequently as necessary, to fulfill its duties.
- All meetings shall be open to the public in accordance with the Michigan Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior hereby establishes a Road Committee

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE TRANSFER OF THE "ROCK" PROPERTY TO
THE PARKS AND RECREATION COMMISSION AND ESTABLISHMENT OF A
CONSERVATION EASEMENT**

RESOLUTION NUMBER: 2024-40

DATE: JUNE 17, 2024

WHEREAS, the Charter Township of Superior Board of Trustees previously purchased 301 acres in the Township commonly known as the "Rock" property for \$2.4 million; and

WHEREAS, the legal parcel numbers for the individual properties that make up the "Rock" property are J-10-20-200-002, J-10-20-200-003, J-10-20-300-001, J-10-29-200-001, J-10-29-200-006, and J-10-30-400-037; and

WHEREAS, the Charter Township of Superior Board of Trustees purchased the property with the intent of preserving the land, woods, and cropland for environmental conservation and public recreation; and

WHEREAS, the Charter Township of Superior Parks and Recreation Commission shares the Board of Trustees' vision of preserving precious green space for future generations; and

WHEREAS, the Charter Township of Superior Parks and Recreation Commission identifies preserving, improving, and protecting valuable natural resource green spaces as part of its Mission Statement; and

WHEREAS, one of the main goals of the 2023-2027 Charter Township of Superior Parks, Recreation, and Open Space Master Plan is to encourage the conservation and preservation of natural areas which includes the protection of natural corridor networks for human users, wildlife, and vegetation; and

WHEREAS, two Open Houses were held in preparation of the 2023-2027 Charter Township of Superior Parks, Recreation, & Open Space Master Plan in which 81% of participants identified preservation of natural resources as "very important"; and

WHEREAS, the Parks & Recreation Commission will work with a local land conservation entity to establish a conservation easement on the "Rock" property to ensure the property is maintained and protected in perpetuity by utilizing best practices; and

WHEREAS, the Parks & Recreation Commission, on May 28, 2024, passed Resolution 2024-02 recommending the "Rock" property be placed under its jurisdiction and to work towards establishing a conservation easement on the property.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees places the 301 acres in the Township known as the "Rock" property, which is comprised of parcels number J-10-20-200-002, J-10-20-200-003, J-10-20-300-001, J-10-29-200-001, J-10-29-200-006, and J-10-30-400-037, under the jurisdiction of the Charter Township of Superior Parks & Recreation Commission, so that the Commission can work to establish a conservation easement on the property.

**PARKS & RECREATION COMMISSION
CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RECOMMEND THE “ROCK PROPERTY” BE PLACED
UNDER THE JURISDICTION OF THE PARKS & RECREATION COMMISSION
AND WORK TO ESTABLISH A CONSERVATION EASEMENT ON THE
PROPERTY**

PARKS & RECREATION COMMISSION RESOLUTION 2024-02

MAY 28, 2024

WHEREAS, The Superior Township Board of Trustees previously purchased 301 acres in the township commonly known as the “Rock Property” for \$2.4 Million; and

WHEREAS, the legal parcel numbers for the individual properties that make up the “Rock Property” are J-10-20-200-002, J-10-20-200-003, J-10-20-300-001, J-10-29-200-001, J-10-29-200-006, and J-10-30-400-037; and

WHEREAS, The Superior Township Board of Trustees purchased the property with the intent of preserving the land, woods, and cropland for environmental conservation and public recreation; and

WHEREAS, The Superior Township Parks & Recreation Commission shares the Board of Trustees’ vision of preserving precious green space for future generations; and

WHEREAS, The Superior Township Parks & Recreation Commission identifies preserving, improving, and protecting valuable natural resource green spaces as part of its Mission Statement; and

WHEREAS, one of the main goals of the 2023-2027 Superior Township Parks, Recreation, & Open Space Plan Master Plan is to encourage the conservation and preservation of natural areas which includes the protection of natural corridor networks for human users, wildlife, and vegetation; and

WHEREAS, two Open Houses were held in preparation of the 2023-2027 Superior Township Parks, Recreation, & Open Space Plan in which 81% of participants identified preservation of natural resources as “very important”; and

WHEREAS, the Parks & Recreation Commission will work with a local land conservation entity to establish a conservation easement on the “Rock Property” to ensure the property is maintained and protected in perpetuity by utilizing best practices.

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Parks and Recreation Commission requests that the Superior Township Board of Trustees place the 301 acres in the Township known as the “Rock Property” which is comprised of parcels number J-10-20-200-002, J-10-20-200-003, J-10-20-300-001, J-10-29-200-001, J-10-29-200-006, and J-10-30-400-037 under the jurisdiction of the Superior Township Parks & Recreation Commission so that the Commission can work to establish a conservation easement on the property via resolution at the June 18, 2024, Board of Trustees meeting.

CERTIFICATION STATEMENT

I, Martha Kern-Boprie, Secretary of the Charter Township of Superior Parks & Recreation Commission, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Parks & Recreation Commission held on May 28, 2024 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Martha L. Kern-Boprie
Martha Kern-Boprie, Secretary
Parks & Recreation Commission

5-28-2024
Date Certified

Roll call:
Riley Schofield Yes
Curtis Freeman Yes
Guy Conti Absent/Excused
Martha Kern-Boprie Yes
Greg Vessels Yes
Nahid Sanii-Yahyai Yes
Jack Smiley Yes

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PROGRAMMING CONTRACT BETWEEN
CHARTER TOWNSHIP OF SUPERIOR PARKS AND RECREATION AND THE
MIGHTY OAK PROJECT (FOR CLR ACADEMY)**

RESOLUTION NUMBER: 2024-41

DATE: JUNE 17, 2024

WHEREAS, the Charter Township of Superior Parks and Recreation ("ST") aims to provide quality recreational and wellness programming to the youth of the Charter Township of Superior; and

WHEREAS, The Mighty Oak Project ("TMOP") for CLR Academy, a non-profit organization with offices located at 3676 S. South St., Ann Arbor, MI, 48108, has proposed a contract to deliver a 10-week sports and wellness workshop series to youth in Superior Township; and

WHEREAS, the contract outlines that TMOP will provide workshops every Saturday starting June 22, 2024, for 10 weeks, from 11:30 am to 1:00 pm, including snacks, beverages, documentation of the programming, and a post-program survey evaluation; and

WHEREAS, the compensation for the services rendered by TMOP will be a one-time payment of \$10,000.00, payable upon submission of an invoice prior to the beginning of the programming; and

WHEREAS, TMOP will ensure that all personnel involved are intensively trained and background cleared, and comply with all applicable laws and regulations, including equal employment opportunities and non-discrimination policies; and

WHEREAS, the contract stipulates that TMOP and the Charter Township of Superior "ST" shall be deemed independent contractors, and TMOP shall maintain liability insurance for its activities in the amount of \$1,000,000.00, naming ST as an additional insured; and

WHEREAS, the contract includes provisions for reporting, compliance with laws, hold harmless and indemnification, ownership of curriculum, and dispute resolution, among others.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees hereby approves the Programming Contract between the Charter Township of Superior Parks and Recreation and The Mighty Oak Project (for CLR Academy) as outlined in

the attached agreement and authorizes the appropriate township officials to execute the contract, incurring a total cost of \$10,000.00 to the Charter Township of Superior from the American Rescue Plan Act (ARPA) fund.



PROGRAMMING CONTRACT

AGREEMENT is made on this date, June 18, 2024, by **The Mighty Oak Project (for CLR Academy)**, a non-profit organization, with offices located at 3676 S. South St., Ann Arbor, MI, 48108 (“TMOP”) and **Superior Charter Township Parks and Recreation (“ST”)** with offices located at 575 E. Clark Rd, Superior Township MI 48198.

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE 1. SCOPE OF SERVICES

- TMOP will provide a 10-week sports and wellness workshop series to youth in Superior Township
 - Saturdays beginning June 22, 2024, for 10 weeks
 - 11:30am to 1pm.
- TMOP will provide snacks and beverages to youth participants
- TMOP will document programming, provide photos and video of workshop process to ST.
- TMOP will prepare and implement a post-program survey evaluation to measure impact of the programming, and share the data with ST.
- Participant will receive certificates of participation in TMOP programming.

ARTICLE 2. COMPENSATION

- 2.1 ST will pay TMOP a one-time payment of \$10,000. Invoice will be submitted prior to beginning of programming. *Changes in the scope or schedule of programming services will be made in mutual agreement and additional compensation may be required.*

ARTICLE 3. REPORTING OF CONTRACTOR

- 3.1 TMOP is to report to ST and will cooperate and confer with them as necessary to ensure satisfactory programming.
- 3.2 ST may review and inspect TMOP's activities during the term of this contract.

ARTICLE 4. TERM

This contract begins on June 18, 2024 and ends on August 31, 2024.

ARTICLE 5. PERSONNEL

- 5.1 TMOP will provide the required services through the contracting of TMOP coach facilitators who are intensively trained and background cleared. Those background clearances are available upon request.

- 5.2 The parties agree that all work done under this contract shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore subcontractor or offshore business interest either owned or affiliated with the contractor. For purposes of this contract, the term, “offshore” refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE 6. INDEPENDENT CONTRACTOR

TMOP and ST shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. TMOP shall hold no authority, express or implied, to commit, obligate or make representations on behalf of ST and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, TMOP retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

TMOP shall not be eligible for, or participate in, any insurance, pension, workers’ compensation insurance, profit sharing or other plans established for the benefit of the ST’s employees. TMOP shall be solely responsible for payment of all taxes arising out of the TMOP’s activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. ST shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the TMOP.

ARTICLE 7. COMPLIANCE WITH LAWS AND REGULATIONS

TMOP will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

ARTICLE 8. HOLD HARMLESS, INDEMNIFICATION AND INSURANCE

TMOP agrees to defend, indemnify, and hold harmless ST, and its elected and appointed officials, officers, agents, employees and representatives, against and with respect to any and all losses or damages, including attorney fees, resulting from or in connection the TMOP’s performance of this contract and any and all actions, suits, proceedings, claims, demands, judgments, costs, and expenses incident to the foregoing.

During the term of this contract TMOP shall maintain liability insurance for its activities in the amount of \$1,000,000 and shall name ST as an additional insured on its policy. TMOP shall provide ST with proof of such insurance.

ARTICLE 9. INTEREST OF TMOP AND ST

TMOP promises that it has no interest which would conflict with the performance of services required by this contract. TMOP also promises that, in the performance of this contract, no officer, agent, employee of ST or member of its governing bodies, may participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest.

ARTICLE 10. EQUAL EMPLOYMENT OPPORTUNITY

TMOP will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

ARTICLE 11. EQUAL ACCESS

TMOP shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE 12. OWNERSHIP OF CURRICULUM, DOCUMENTS AND PUBLICATION

TMOP is the owner of curriculum, creativity booklets and intervention model of its programming. Content provided by TMOP may not be reproduced without permission and may not be shared outside of the agreed upon recipients. TMOP holds distribution rights, and permission must be granted in writing. Publication of impact, research or programming will identify ST as a collaborative partner of referenced programming.

ARTICLE 13. ASSIGNS AND SUCCESSORS

This contract is binding on TMOP and ST, their successors and assigns. Neither ST nor the TMOP will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE 14. TERMINATION OF CONTRACT

- 14.1 Either party may terminate the contract, with or without cause, by giving thirty (30) days written notice to the other party.
- 14.2 In the event TMOP terminates the agreement, TMOP will reimburse the ST for any amounts paid for TMOP for the then current quarter, prorated to the date of termination and ST will have no further obligations to TMOP under this contract.

14.3 In the event ST terminates the agreement, TMOP will be entitled to keep all funds received prior to the date of termination but will not be entitled to receive any future payments under this agreement.

ARTICLE 15. PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE 16. CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by TMOP and ST will be incorporated into this contract by a written amendment signed by both parties.

ARTICLE 17. EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE 18. GOVERNING LAW

This contract is governed by the State of Michigan.

ARTICLE 19. DISPUTE RESOLUTION

In the event a dispute shall arise between the parties to this contract, prior to the filing of litigation, the parties agree to submit their dispute to a third party mediator, to be agreed upon by the parties, for non-binding mediation,. The parties agree to share equally in the costs of the mediation.

ARTICLE 20. VENUE

The parties to this contract agree and covenant that for any legal action arising out of the enforcement this contract, exclusive venue shall lie in Washtenaw County, Michigan..

ARTICLE 21. ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

SIGNATURES ON FOLLOWING PAGE

Charter Township of Superior

By: Kenneth Schwartz
Its: Supervisor

**Charter Township of Superior
Parks and Recreation Department**

By: Juan Bradford
Its: Director

The Mighty Oak Project

By: Jamall Bufford
Its: Founding Member of TMOP Academy
and The Mighty Oak Project board member

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE OHM PROPOSAL FOR ENGINEERING FOR THE
STAMFORD ROAD WATER MAIN REPLACEMENT**

RESOLUTION NUMBER: 2024-42

DATE: JUNE 17, 2024

WHEREAS, the Charter Township of Superior (the "Township") seeks to enhance its water distribution infrastructure for the benefit and welfare of its residents and businesses; and

WHEREAS, the Township Utilities Department solicited bids from two (2) bidders based on their prior experience with both contractors. The summary of bids received is listed below.

Contractor Name	Bid Amount
Inner City Contracting, LLC.	\$599,038.20
AAA Underground & Grading	\$644,425.00

WHEREAS, the project scope consists of installation of approximately 1,400 feet of new 12-inch water main and 200 feet of 8-inch water main via directional drill method. The project is located along Stamford Road between Norfolk Avenue and MacArthur Boulevard; and

WHEREAS, Inner City Contracting, LLC, located in Detroit, Michigan, is the apparent low bidder. Inner City Contracting has indicated that they are available to perform the work; and,

WHEREAS, OHM has reviewed the bid provided by Inner City Contracting and unit pricing provided appears consistent with current market conditions; and,

WHEREAS, although we have no direct experience with Inner City Contracting as a company, we understand from the Utilities Department that management level staff from this contractor are from a different contractor that we've worked with in the past and have had positive experiences. More input on this can be provided directly from the Utilities Department if desired.

NOW, THEREFORE, BE IT RESOLVED, the Charter Township of Superior Board of Trustees hereby approves the proposal submitted by OHM Advisors for the Stamford Road Water Main Replacement project and authorizes the allocation of funds not to exceed \$599,038.20 for the completion of this project.



June 7, 2024

Mr. Ken Schwartz
Township Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Stamford Road Water Main Replacement
Bid Review

Dear Mr. Schwartz:

Bids for the Stamford Road Water Main Replacement project were received electronically via e-mail to the Township Utilities Department on April 5, 2024, and May 22, 2024. The Township Utilities Department solicited bids from two (2) bidders based on their prior experience with both contractors. The summary of bids received is listed below.

Contractor Name	Bid Amount
Inner City Contracting, LLC	\$599,038.20
AAA Underground & Grading	\$644,425.00

The project scope consists of installation of approximately 1,400 feet of new 12-inch water main and 200 feet of 8-inch water main via directional drill method. The project is located along Stamford Road between Norfolk Avenue and MacArthur Boulevard. The work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.

Inner City Contracting, LLC, located in Detroit, Michigan, is the apparent low bidder. Inner City Contracting has indicated that they are available to perform the work. OHM has reviewed the bid provided by Inner City Contracting and unit pricing provided appears consistent with current market conditions. Although we have no direct experience with Inner City Contracting as a company, we understand from the Utilities Department that management level staff from this contractor are from a different contractor that we've worked with in the past and have had positive experiences. More input on this can be provided directly from the Utilities Department if desired.

We look forward to continuing to provide professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to contact me at (734) 466-4592.

Sincerely,
OHM Advisors

Claire Martin, P.E.
Project Manager

Encl: Tabulation of Bids

cc: George Tsakoff, OHM Advisors
Mariah Cummings, OHM Advisors

Tabulation for Bids
 Stamford Road Water Main Replacement
 Superior Charter Township, Washtenaw County, State of Michigan
 OHM Job No.: 0140230070

Inner City Contracting, LLC
 18715 Grand River Ave
 Detroit, MI 48223

AAA Underground & Grading
 5940 Commerce Dr
 Westland, MI 48185

Phone: 313-272-5031

Phone: 734-326-5455

Item No.	Description	Estimated Quantity	Unit Price	Amount	Unit Price	Amount	
1)	Permit Allowance	5,000	Dir	\$1.00	\$5,000.00	\$1.00	\$5,000.00
2)	Audio Video Route Survey	1	LSUM	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
3)	Mobilization, Max 10%	1	LSUM	\$21,854.35	\$21,854.35	\$50,000.00	\$50,000.00
4)	Abandon Existing Water Main with Flowable Fill, 16 inch	1,350	Ft	\$27.05	\$36,517.50	\$15.00	\$20,250.00
5)	Abandon Existing Water Main with Flowable Fill, 8 inch	175	Ft	\$16.95	\$2,966.25	\$10.00	\$1,750.00
6)	Gate Valve and Well, Rem	5	Ea	\$1,249.50	\$6,247.50	\$1,000.00	\$5,000.00
7)	Curb and Gutter, Rem	25	Ft	\$4.15	\$103.75	\$20.00	\$500.00
8)	Pavt, Rem	100	Syd	\$9.10	\$910.00	\$15.00	\$1,500.00
9)	Sidewalk, Rem	75	Syd	\$12.10	\$907.50	\$9.00	\$675.00
10)	Erosion Control, Inlet Protection, Fabric Drop	10	Ea	\$150.00	\$1,500.00	\$100.00	\$1,000.00
11)	Erosion Control, Silt Fence	400	Ft	\$2.50	\$1,000.00	\$3.00	\$1,200.00
12)	Water Main, HDPE DR 11, HDD, 12 inch	1,350	Ft	\$163.10	\$220,185.00	\$165.00	\$222,750.00
13)	Water Main, HDPE DR 11, HDD, 8 inch	190	Ft	\$203.40	\$38,646.00	\$210.00	\$39,900.00
14)	Install Fire Hydrant furnished by Owner	2	Ea	\$3,702.50	\$7,405.00	\$6,255.00	\$12,510.00
15)	Gate Valve and Well, 12 inch	5	Ea	\$14,075.25	\$70,376.25	\$15,650.00	\$78,250.00
16)	Gate Valve and Well, 8 inch	1	Ea	\$12,746.25	\$12,746.25	\$10,760.00	\$10,760.00
17)	Gate Valve and Box, 8 inch	1	Ea	\$2,826.85	\$2,826.85	\$5,888.00	\$5,888.00
18)	Connect to Existing 16 inch Water Main	2	Ea	\$5,675.00	\$11,350.00	\$8,800.00	\$17,600.00
19)	Connect to Existing 8 inch Water Main	4	Ea	\$5,675.00	\$22,700.00	\$4,278.00	\$17,112.00
20)	Reconnect Water Service, Short	19	Ea	\$1,267.00	\$24,073.00	\$1,400.00	\$26,600.00
21)	Reconnect Water Service, Long	13	Ea	\$2,167.25	\$28,174.25	\$2,600.00	\$33,800.00
22)	Hand Patching	5	Ton	\$500.00	\$2,500.00	\$400.00	\$2,000.00
23)	Aggregate Base, 4 inch	75	Syd	\$25.60	\$1,920.00	\$30.00	\$2,250.00
24)	Curb and Gutter, Conc, Det F4	20	Ft	\$82.05	\$1,641.00	\$65.00	\$1,300.00
25)	Curb Ramp Opening, Conc	15	Ft	\$85.45	\$1,281.75	\$65.00	\$975.00
26)	Detectable Warning Surface	15	Ft	\$80.00	\$1,200.00	\$75.00	\$1,125.00
27)	Sidewalk, Conc, 4 inch	470	Sft	\$10.50	\$4,935.00	\$7.00	\$3,290.00
28)	Curb Ramp, Conc, 6 inch	180	Sft	\$16.20	\$2,916.00	\$8.00	\$1,440.00
29)	Driveway Pavt	100	Syd	\$95.45	\$9,545.00	\$85.00	\$8,500.00
30)	Maintenance of Traffic	1	LSUM	\$7,000.00	\$7,000.00	\$20,000.00	\$20,000.00
31)	Surface Restoration	1	LSUM	\$19,610.00	\$19,610.00	\$20,000.00	\$20,000.00
32)	Contingency Allowance	30,000	Dir	\$1.00	\$30,000.00	\$1.00	\$30,000.00
TOTAL BID AMOUNT					<u><u>\$599,038.20</u></u>		<u><u>\$644,425.00</u></u>

Dated: April 5, 2024

Dated: May 22, 2024

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO INCREASE THE SALARIES OF THE CHARTER TOWNSHIP OF
SUPERIOR ELECTION INSPECTORS**

RESOLUTION NUMBER: 2024-43

DATE: JUNE 17, 2024

WHEREAS, as required by law, the Clerk of the Charter Township of Superior Township is responsible for conducting elections; and,

WHEREAS, in order to properly conduct elections, it is essential to hire qualified and competent election inspectors; and,

WHEREAS, election inspectors in the Township are currently paid \$14.00 per hour, co-chairs are paid \$16.00 per hour, and chairpersons are paid \$17.00 per hour; and,

WHEREAS, the Clerk has surveyed other communities in the area and determined the proposed salary increase is commensurate with what other communities are already paying their election inspectors; and,

WHEREAS, with the increase of absent voter ballots, the amount of Absent Voter Count Board (AVCB) inspectors has increased significantly; and,

WHEREAS, the work of election inspectors is crucial to maintaining the integrity, efficiency, and fairness of the election process, ensuring that all votes are accurately counted and that the democratic process is upheld; and,

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves increasing the salaries to \$16.00 per hour for a precinct election inspector, \$18.00 per hour for an AVCB inspector, \$18.00 per hour for a co-chair, and \$20.00 per hour for a chairperson, effective immediately.



PO Box 80078
 Lansing, MI 48908-0078
 www.michigantownships.org

Due Date: 7/1/2024
Township ID: 45494
ATTN: Lynette Findley
County: Washtenaw Co.

Bill To:

Superior Chtr. Twp.
 3040 N Prospect Rd
 Ypsilanti, MI 48198-9426

IMPORTANT
 Please make a photocopy of this page
 and send it with your check.

Annual Dues 1. Your annual dues payment for 07/01/2024 to 06/30/2025 is:	\$7,538.00
2. Your Legal Defense Fund contribution for the year is (optional):	\$226.14
<i>Your dues and LDF total:</i>	\$7,764.14

Choose Your MTA Online Learning Subscription (optional)

All members of your township team, including volunteers, will have access to the courses included in the package you choose. See the enclosed flyer and the back of this page for more details.

<i>Select one</i>	<input type="checkbox"/>	Premium Pass (all courses included)	\$ 1,900	<i>Enter the selected package price here:</i>	
	<input type="checkbox"/>	Plus	\$ 1,000		
	<input type="checkbox"/>	Essentials	\$ 750		

Total the green and gold boxes above and enter the amount enclosed: \$

Notes:

1. Make a photocopy of this page and send it with your check.
2. Your dues were calculated using method 4 as described on the reverse side of this sheet.
3. MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.
4. Questions regarding this invoice can be sent to service@michigantownships.org or call us at (517) 321-6467.

Our Online Course Subscription Makes Good Sense for Your Team

MTA's priorities include that all members of your township team and volunteers have affordable access to targeted training – led by township experts – at your convenience. Our online learning center features a wide variety of topics and our annual subscription packages offer substantial cost savings. Package details are at <https://www.michigantownships.org/learning/mta-online/> and on the enclosed flyer.

Key Advantages of MTA Online

- Continued development for elected and appointed officials, deputies, and volunteers – even new joiners whenever (and wherever!) they choose
- An economical way to now include those who may not have otherwise gone to classes
- Convenience of taking the courses 24 / 7 that you can pause, rewind and rewatch over again

The **Premium Pass Level** includes our Township Governance Academy courses, allowing everyone to make significant progress towards this distinctive township career achievement. **Premium Pass subscribers also have free access to our live monthly webinar series, *Now You Know***, featuring a new topic every month.

Explanation of Dues Determination

Your dues were determined by the method number stated in the notes on your Dues Invoice:

1. Minimum dues of \$199 per year
2. The standard dues formula method, which is calculated for townships with less than \$290 million in taxable value as:
 - 2023 Taxable Value (TV) x \$15.05 per million, PLUS
 - 2023 state shared revenues and city, village and township revenue sharing (CVTRS) x \$1.7376 per thousand
3. Level 3 method caps dues at \$7,318 for townships with TV of \$290-599 million
4. Level 4 method caps dues at \$7,538 for townships with TV of \$600-999 million
5. Level 5 method caps dues at \$8,521 for townships with TV greater than \$1 billion
6. Standard dues formula results are capped to a year-on-year increase of 10%



May 18, 2024

Dear Colleagues,

As township leaders, you govern closest to the people we serve. You hold detailed personal knowledge of your residents' interests and needs. MTA's mission is to help prepare you, advise you and advocate with you to deliver on that role and your responsibilities.

Your dues payment enables MTA to provide key services and resources to help you succeed:

- + Respected and effective advocates in Lansing and Washington
- + Expert in-person advice
- + Affordable and thorough education on newly emerging and established topics
- + Outstanding networking events, such as our 2024 Annual Educational Conference and Expo
- + Our highly impactful Capital Conference, which this year brought together hundreds of legislators, member officials and expert guests
- + *Township Focus*, perhaps the best local government magazine of its type nationally
- + Extensive print and online reference resources, including our easy-to-use Answer Center
- + The MTA *Township Governance Academy*, helping hundreds of members work toward a powerful credential and deep confidence in guiding their township boards

Every year, hundreds of new legislative bills emerge that impact township government and your communities. These originate from special interest groups directly attacking your townships' authority. Can you imagine if our townships had no voice to counteract these threats? Through the efforts of your MTA Government Relations team, nearly 95% of such harmful legislation has been prevented or mitigated in recent legislative sessions. Proactively, they also work to successfully achieve objectives from the member-approved MTA Policy Platform. Your MTA membership also includes membership in the National Association of Towns and Townships. Our Washington-based team helps advance federal legislation and regulatory positions helpful to our townships.

Again this year, nearly every township called or emailed our experts to get difficult questions answered. Others consulted with their peers on the *Community Connection* forum or found resources in the MTA Answer Center. Our MTA Annual Conference and Expo brought more than 1,000 people together this year. Please budget now to send your township's delegation, especially any newly elected officials, to next year's Conference in Grand Rapids.

You may also wish to consider taking our *MTA Online* annual subscription program. This is a very cost-effective way for every member of your township team to learn at the time and place of their choosing, without travel and lodging expense. We are continually adding new online training choices to a very broad catalog.

Over the coming year, the MTA Legal Defense Fund will continue to track and pursue cases with statewide importance to townships. The "dark stores" and other tax issues, planning and zoning, right-of-way, financial and other emerging issues continue as priorities. Your township's contribution to the fund helps us argue on behalf of townships' interests and to participate in major cases each year. The current cases and results are reported regularly in *Township Focus* and our online communications.

We thank you for supporting strong township government, for your own leadership and joining in MTA's collaborative work for Michigan and our future.

Sincerely,

Neil Sheridan

Neil Sheridan
Executive Director



One subscription provides online learning for your entire township



MTA's Online Learning Center is home to a wide variety of recorded webinars designed with township officials in mind. From assessing to zoning, you're sure to find something for *every* member of your township team, at every stage in their public service career.

Our annual subscription packages allow you to unlock the savings in this extensive library. One subscription gives everyone on your township team (yes everyone!) access to all of the courses included in that package with no additional "per person" fees.

Three different levels allow you to choose which webinar package is the best fit your township:

The **Essentials** level includes **21 webinars** that cover the basics—what we consider essential topics—designed for all board members and required knowledge for all townships.

The **Plus** level offers access to **38 webinars** that take you beyond the essentials, digging into planning and zoning topics, cemeteries and more. Your entire board, planning commissioners and zoning administrators can watch together (or separately) at no additional cost.

Upgrade to **Premium Pass** and get more than **100 webinars!** We'll throw in FREE access to our live monthly webinar series, **Now You Know** (featuring a new topic every month, plus access to an archive of more than 30 recorded topics) AND our Township Governance Academy courses.

For a full list of what's included in each package, visit www.michigantownships.org/learning/mta-online/



Eliminate per person fees with MTA's annual subscription options. Everyone in your township can watch (and learn) together OR on their own!

Package rates are:

Essentials Package: \$750

Plus Package: \$1,000

Premium Package: \$1,900

To continue your subscription or begin subscribing today, simply check the box next to the package of your choice on the enclosed statement.

If your township is already a subscriber, thank you! MTA continually adds new classes to keep packages relevant and enhance the value. This renewal cycle adds 3.75 hours to the **Essentials** package, 7.5 hours to the **Plus** package and 35 hours to **Premium Pass!** We hope you will consider renewing or perhaps even upgrading if you're not already at the Premium Pass learning level.

Not yet a subscriber? What are you waiting for? Now is the perfect time to try it!

Individual webinars more your speed? Browse our online classrooms at <https://learn.michigantownships.org>



June 4, 2024

Via Email

Township of Superior
3040 North Prospect Rd
Ypsilanti, MI 48198

Attention: Ken Schwartz

Re: Priority Waste Purchase of Southeast Michigan Residential Business from GFL

Dear Valued Customer:

We are writing to you in connection with your residential collection services contract with GFL Environmental USA Inc. ("GFL") (the "Agreement").

We are excited to announce that GFL has agreed to sell the assets used in its Southeast Michigan residential solid waste collection business to Priority Waste LLC ("Priority") (such sale, the "Transaction").

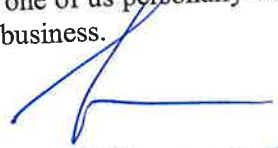
In connection with and conditioned upon closing of the Transaction, it is contemplated that Priority will acquire the Agreement by way of an assignment of the Agreement by GFL to Priority, effective at the closing of the Transaction (the "Agreement Transfer"). We anticipate that the closing of the Transaction and the Agreement Transfer will occur on June 30, 2024, assuming all conditions to closing are satisfied or waived.

We are certain that Priority will continue to meet the high service standards you have come to expect from dealing with GFL and we and Priority are coordinating the transition of the business to ensure there is no disruption in service. GFL will continue to perform its obligations under the Agreement until the closing of the Transaction. Please continue to remit payment to GFL until you are instructed otherwise.

We would ask that you please return a countersigned copy of this letter by email at your earliest convenience. By signing this letter, you consent to the Agreement Transfer, waive any notice period or any other requirement in the Agreement with respect to the Agreement Transfer and agree that, notwithstanding the closing of the Transaction, the Agreement will survive and continue in full force and effect without any further action by you or GFL. Your consent will be effective as of the date of closing of the Transaction.

Please reach out to one of us personally with any questions you may have. On behalf of all of us at GFL, thank you for your business.

Very truly yours,


Rick Vannan ((947) 241-4395 or rvannan@gflenv.com)
Don Barretta ((586) 933-3812 or dbarretta@gflenv.com)
✓ Sam Caramagno ((734) 812-5732) or scaramagno@gflenv.com)

Township of Superior

By: _____

Name: _____

Title: _____

Hi everyone!

My name is Ryan Eton and I am a resident of the Tanglewood neighborhood in Superior township. My address is 5531 Spring Hill Dr, Ann Arbor, MI 48105.

I want to start by giving a **huge thank you to you all** for implementing the sidewalk/bike path from Dixboro Rd to the Boro restaurant along Plymouth Rd. This is such an exciting development!!

Our family (wife, two children 1 and 3) loves to ride our bikes and are discouraged by the high speed of cars on Plymouth Rd. I don't feel comfortable walking the kids on Plymouth to the Boro for a pizza nor do I feel comfortable pulling them in my bike trailer.

My question is: Are there any plans to extend the bike path to the entrance of our Tanglewood property on Ford Rd and Plymoth Rd?

If the path was extended to the entrance of our neighborhood, we would be able to access almost everything imaginable in Ann Arbor on bike without having to ride on the road! General store, Moonwinks, Botanical Gardens along Dixboro Rd, all the way down to the Huron River bike path and downtown Ann Arbor!).

I think there are over 100 homes within the Tanglewood and Tanglewood Hills communities, many also with young families who I am sure would love to see this development.

Attached picture of my wife and aupair pushing the stroller along Plymouth Rd. Not pictured is me holding on tightly to my high-energy three year old's hand!

Thank you so much for your consideration and thank you again for your work!!
Ryan

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SUPERIOR TOWNSHIP

Record of Disbursements

Date: June 17, 2024

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Total amount for all disbursements - \$ 1,488,791.53

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.