

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198
APRIL 15, 2024
7:00 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN PARTICIPATION
5. APPROVAL OF AGENDA
6. PRESENTATIONS AND PUBLIC HEARING
7. CONSENT AGENDA
 - A. APPROVAL OF MINUTES **TAB 1**
 1. March 18, 2024, Regular Meeting
 2. February 20, 2024, Closed Session Meeting
 - B. REPORTS **TAB 2**
 1. Supervisor
 2. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
 3. Community Center Advisory Committee Update – Clerk Findley
 4. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff’s Report, Planning and Zoning Report, Utility Department’s Report, Assessing Report
 5. Controller’s Report
 6. Monthly Financial Reports, March
 - C. COMMUNICATIONS **TAB 3**
 - a. Ellen Kurath Letter
 - b. Superior Day 2024 -Lisa Lewis, Treasurer
 - c. Update of Stephens Dr. – Jerry Clifton
 - d. Committee to Promote Superior Township (C2PST)
8. ITEMS REMOVED FROM THE CONSENT AGENDA
9. UNFINISHED BUSINESS **TAB 4**
 - A. Land Agreement for Farming on the “Rock Property”, Steve Peach
 - B. GFL Bin Labels
 - C. Set Date for 2nd Reading of Ordinance #192-02
 - D. Set Date for 2nd Reading of Ordinance #174-27
 - E. Motion To Approve Updated Copy of the Master Plan

10. NEW BUSINESS **TAB 5**

- A. Resolution 2024-22, Approve Proposal to Rewrite Zoning Ordinance from Carlisle/Wortman Associates
- B. Resolution 2024-23, Appoint Building Official, Bill Balmes, to the Position of Zoning Administrator and Inspector
- C. Resolution 2024-24, Approve Bid from Prosite Servies, Inc, for the Specified Site Clearing Work
- D. Resolution 2024-25, Approve the Lawn Care Proposal from Conklin Landscaping, Inc. for Maintenance Services at Two Roundabouts
- E. Resolution 2024-26, Approve Washtenaw County Road Commission (WCRC) Agreement for Joy Rd. Culvert Replacement
- F. Resolution 2024-27, Approve Washtenaw County Road Commission (WCRC) Agreement for 2024 Local Road Program
- G. Resolution 2024-28, Adopt Investment Policy Dated March of 2024
- H. Resolution 2024-29, Fire Station #2 Contract Bid Award
- I. Resolution 2024-30, Approval to enter into Street-Side Maintenance Agreement with Robert Butler
- J. Motion to Approve Trustee Lindke's travel to MTA Conference
- K. Motion to Approve Transient and Amusement Enterprises Activity Permit Application Dixboro Farmers' Market
- L. Sidewalk Repair Program
- M. Establish Post Audit Procedures
- N. Establish Road Committee
- O. Establish Committee and Set Interview Dates for HR Director Position
- P. Establish Committee for "Rock Property" Programming
- Q. Library Repayment Agreement
- R. Geddes Ridge Signage

11. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS **TAB 6**

12. PLEAS AND PETITIONS

13. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email:lynettefindley@superior-twp.org

This Page Is Intentionally Left Blank

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on March 18, 2024, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secret.

Absent: Clerk Lynette Findley

4. ADOPTION OF AGENDA

It was moved by Treasurer Lewis supported by Trustee Lindke, to adopt the agenda with the addition of the following:

New Business:

Steve Peach farming of “Rock Property”

Move Ordinance 174-27, First Reading to item A

Purchase new lawn mower for Superior Township Utility Department (STUD)

Unfinished Business:

Human Resources Director update

Infinity Homes, LLC, complaint update

Stephens Dr. and Overbrook speed bump update

County IT RFP

Items tabled until April 15, 2024, meeting:

Post Audit Policy

Establish Road Committee

The motion carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 2**

5. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Laura Bennett, Planning and Zoning Administrator, announced the end of her time at the Charter Township of Superior being Wednesday, March 20, 2024.
- Brenda McKinney, former Township Treasurer, stated she was happy at the potential creation of a road committee.
- Latasha Golden, Sheffield Dr., spoke on the letter submitted by Deputy Supervisor, Irma Golden.
- Jerry Clifton, Pine Ct., gave an update on work on Stephens Dr.
- Michele Justice, Weeping Willow Ct., spoke about her negative experience with Infinity Homes.
- Brenda Baker, Ashton Ct., spoke on behalf of the Committee to Promote Superior Township C2PST.
- Donovan Golden, Sheffield Dr., spoke on behalf of Irma Golden, candidate for Township Supervisor and regarding the letter she submitted.
- Robert Penning, Pine Ct., raised a question about a sink hole in the middle of the street.
- Ramona Parker-Hayden, Stamford Rd., raised concerns about the financial status of the Township.
- Juan Bradford, Parks and Recreation Director, announced the annual Easter Egg Hunt.
- “JH”, Zoom, spoke about signage at Geddes Ridge.
- Michelle Morgan, ZOOM, raised concerns about communications between Infinity Homes and Supervisor Schwartz.
- Steph, ZOOM, asked if there was a benefit to the sexual harassment investigation if the results are not made public.
- Superior Resident, ZOOM, claimed the sexual harassment investigation results will not be released because it did not go the way Clerk Findley wanted.
- Michelle Morgan, ZOOM, continued with raised concerns between Infinity Homes and Supervisor Schwartz.
- Steph, ZOOM, asked why comments are not being addressed.

6. PRESENTATIONS AND PUBLIC HEARINGS

A. BROOKWOOD SUPERIOR PUBLIC HEARING

Public Hearing opened at 7:32a.m

Laura Bennett, Planning and Zoning administrator, explained what was on the table for the Brookwood Superior Community

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 3**

- Luke Bonner, Bonner Advisory Group, gave a presentation on behalf of the Brookwood Superior Community. *(Available at the end of these minutes)*
- Brenda McKinney asked what the price range is.
 - \$1200.00 on 1 bedroom \$1700.00-1800.00 on 2 bedroom with office and senior \$2200.00-\$2400.00 and townhomes built for sale.
- Zora Clifton asked where this community will be located.
 - Eastside of LeForge approximately a quarter mile south of the Hyundai Kia Technical Center.
- Martha Kern-Boprie raised concerns about the senior community accessibility.
 - The units that are targeted towards seniors are specifically single-story units.
- Bruce Coleman asked if there was a barrier proposed between standing property and the proposed community.
 - There will be no constructed barriers.
- Ramona Parker-Hayden asked if the developer has any pending litigation.
- Margery Dosey, asked about the timeline.
 - Groundbreaking is expected in 2025.
- David Phillips, asked for clarification on pricing model and if any of the property will be government subsidized.
 - The property will not be government subsidized.
- Michelle Morgan asked if Hyundai would consider installing electric vehicle chargers.
- Trustee Caviston asked what amenities are included in the senior housing.
 - There will be a community center/clubhouse, walking trails, pickleball courts, and maintenance.
- Trustee McGill asked if there is a reserve of senior homes for those who are on “fixed income.”
 - The business model does not allow for subsidized housing.
- Trustee Lindke reiterated the question about pending litigation and if there would be an escrow established.
 - No, there are no pending litigations. There will be an escrow bond posted, as is standard practice.

Public Hearing closed at 7:55p.m.

7. CONSENT AGENDA

It was moved by Treasurer Lewis supported by Trustee Lindke to approve the Consent Agenda with the removal of the following:

1. Approval of Minutes
2. Supervisor’s Report
3. Financial Report
4. Controller’s Report

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 4**

The motion carried by unanimous vote.

A. APPROVAL OF MINUTES

a. FEBRUARY 20, 2024

B. REPORTS

- **SUPERVISOR'S REPORT**
- **LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING**
- **COMMUNITY CENTER ADVISORY COMMITTEE**
- **DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT, PLANNING AND ZONING REPORT, UTILITY DEPARTMENT'S REPORT, ASSESSING REPORT**
- **CONTROLLERS REPORT**
- **FINANCIAL REPORT, FEBRUARY**

C. COMMUNICATIONS

- a. **COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP (C2PST)**
- b. **IRMA GOLDEN, DEPUTY SUPERVISOR, COMPLAINT LETTER**
- c. **WASHTENAW COUNTY SHERRIFF'S OFFICE RATE CHANGE NOTIFICATION**

(All letters and documents given at the table are attached to the end of these minutes)

8. ITEMS REMOVED FROM THE CONSENT AGENDA

A. APPROVAL OF THE MINUTES

It was moved by Trustee McGill supported by Trustee Secrest to approve the minutes (with the submitted amendments).

The motion carried by unanimous vote.

B. SUPERVISOR'S REPORT

- Trustee Lindke raised concerns about inconsistencies in requirements for the Clerk's signature in easements. She said two easements required the Clerk's signature and one (FF Acres Holding) did not since all were drafted by Fred Lucas, Township Attorney.
- Supervisor Schwartz clarified that only two of the easements were drafted by the Township Attorney.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 5**

- Trustee Lindke said the FF Acres Holding easement (The Boro Restaurant) was signed in November without Board approval. She said the need for the Clerk's signature should be consistent.
- Trustee Lindke said the cost for appraisals (\$3500.00 per property) should be listed.
- Trustee Lindke brought up discussions about farming on the Rock Property and Clay Hill Farms, noting T.C. Collins might not be aware of his suggested involvement in farming at Clay Hill Farms according to Supervisor Schwartz's report.
- Trustee Lindke emphasized the need to separate the plans for Clay Hill Farms from the Rock Property farming, insisting on consulting T.C. and Juan Bradford, the Director of Parks and Recreation, before moving forward with any proposals.
- Trustee Lindke voiced concerns over the arrangement with Steve Peach farming the rock property, suggesting it might not represent fair market value due to the lack of a detailed agreement.
- Supervisor Schwartz responded to the concerns by detailing the work done by Steve Peach and T.C. with the excavator on the farm's soil.
- Supervisor Schwartz outlined the steps needed to prepare the soil for planting, including the clearing of debris and Steve Peach's involvement in turning the soil.
- Supervisor Schwartz acknowledged the need for further discussion and approval before proceeding with any plans involving Steve Peach's in-kind services for farming rights on the rock property.

C. SHERIFF'S REPORT

- Lieutenant Cratsenburg explained that the Infinity report is in the hands of the Prosecutor's office to review.

D. CONTROLLER'S REPORT

- Trustee Lindke requested that the Controller, Keith Lockie, be at meetings in the future.
- Trustee Lindke discussed the Controller's report about budget amendments, noting the unexpected salary increases for officials, trustees, and some utility staff in December. She asked about the procedures for amending the budget to accommodate these changes.
- Supervisor Schwartz referred to a case that is pertinent, indicating that at the December meeting, a 4% salary increase, decided upon at the budget hearing, is typically confirmed. He mentioned that there was a motion to grant an increase higher than 4%.
- Trustee Lindke stated that just because a certain increase is budgeted, it doesn't mean it must be approved. She mentioned the possibility of deciding on a different increase rate, such as 2%, and conducting research on salaries in surrounding communities to inform such decisions.
- Supervisor Schwartz mentioned a motion made for \$10,000.00 salary increases during a meeting without public notice.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 6**

- Trustee Lindke responded that there were no \$10,000.00 increases, clarifying her understanding of the budget allocations and requesting to see the case mentioned by Schwartz.
- Trustee Lindke asked if there was a follow-up on the transition plan discussed in a previous meeting.
- Supervisor Schwartz confirmed he had discussed the transition plan.
- Trustee McGill indicated that Schwartz had replied in an email about the conversation with Keith regarding starting the transition in June and working with the trustees to develop a plan.
- Trustee Lindke acknowledged she had not seen the email but thanked the Board for the information.

9. UNFINISHED BUSINESS

It was noted that the three resolutions listed under “unfinished business” were discussed in the February 20, 2024, meeting and required only a vote today.

• **RESOLUTION 2024-08, AWARD BID FOR MACARTHUR PATHWAY**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AWARD BID FOR MACARTHUR BLVD PEDESTRIAN
PATHWAY PROJECT TO ALL STAR POWER EXCAVATION, LLC**

RESOLUTION NUMBER: 2024-08

DATE: FEBRUARY 20, 2024

WHEREAS, Sealed bids for the MacArthur Blvd Pedestrian Pathway project were received and publicly read aloud on Thursday, February 1, 2024, at 10:00 AM at the Township Hall of the Charter Township of Superior; and

WHEREAS, the project scope consists of installing an 8' wide HMA pathway along the north side of MacArthur Blvd from Stamford Rd to Harris Rd and a 6' wide concrete sidewalk connection to Fireman's Park; and,

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 7**

WHEREAS, the work to be completed under this contract includes the furnishing of materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents; and,

WHEREAS, All Star Power Excavation, LLC. (herein referred to as the "Contractor"), located in Grosse Pointe Woods, Michigan is the apparent low bidder. OHM Advisors has had prior experience working with this Contractor in various local communities on projects similar in scope to this work, and OHM have no major concerns with the Contractors ability to perform this work to the satisfaction of the contract requirements; and,

WHEREAS, OHM also spoke with project references listed in the Contractors bid proposal and received positive feedback regarding this Contractors ability to perform similar work; and,

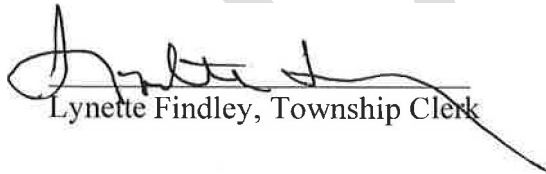
WHEREAS, The Township's available funding of \$133,591.00 from the Community Development Block Grant (CDBG) program through Washtenaw County OCED is allocated towards construction of the project; and,

WHEREAS, the funding from the Township for this is \$113,144.00.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby awards the MacArthur Blvd Pedestrian Pathway project to All Star Power Excavation, LLC. for their bid in an estimated contract award amount of **\$246,735.00**.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Trustee Lindke
Trustee Secrest
Supervisor Schwartz
Treasurer Lewis

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 8**

Trustee Caviston
Trustee McGill

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

- **RESOLUTION 2024-09, AWARD BID FOR PLYMOUTH PATHWAY**

The following resolution was moved by Trustee Caviston supported by Trustee Secret.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AWARD BID FOR PLYMOUTH RD PATHWAY PROJECT
TO ALL STAR POWER EXCAVATION, LLC**

RESOLUTION NUMBER: 2024-09

DATE: FEBRUARY 20, 2024

WHEREAS, sealed bids for the Plymouth Rd. Pathway project were received and publicly read aloud on Thursday, February 1, 2024, at 10:00 AM at the Township Hall of the Charter Township of Superior; and,

WHEREAS, the project scope consists of installing an 8' wide HMA pathway with concrete ADA ramps, driveway replacement (as necessary for path installation), tree removal, existing concrete ramp removal, a boardwalk and complete project cleanup and restoration. The project is located along Plymouth Road from Dixboro Road to 1300 ft east of Cherry Hill Road; and,

WHEREAS, the work to be completed under this contract includes the furnishing of materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents; and,

WHEREAS, All Star Power Excavation, LLC. (herein referred to as the "Contractor"), located in Grosse Pointe Woods, Michigan is the apparent low bidder.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 9**

OHM Advisors has had prior experience working with this Contractor in various local communities on projects similar in scope to this work, and OHM have no major concerns with the Contractors ability to perform this work to the satisfaction of the contract requirements; and,

WHEREAS, OHM also spoke with project references listed in the Contractors bid proposal and received positive feedback regarding this Contractors ability to perform similar work; and,

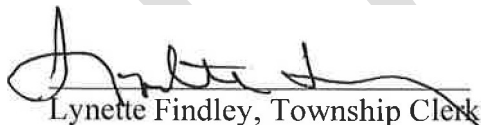
WHEREAS, the project has been awarded \$250,000 for construction by the Washtenaw County Parks and Recreation Commission's (WCPARC's) Connecting Communities Program, as well as \$300,000 for construction and engineering by the Michigan Natural Resources Trust Fund (MNRTF) Program through the Michigan Department of Natural Resources (MDNR). MDNR requires that the project be awarded to the lowest qualified bidder; and,

WHEREAS, the Charter Township of Superior's portion is \$319,870.00.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby awards the Plymouth Rd. Pathway project to All Star Power Excavation, LLC. pending MDNR approval of the contract award, for their bid in an estimated contract award amount of **\$869,870.00**.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Trustee McGill
Trustee Caviston
Treasurer Lewis
Supervisor Schwartz
Trustee Secrest
Trustee Lindke

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 10**

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

- **RESOLUTION 2024-10, APPROVE PLYMOUTH RD PATHWAY CA/CE PROPOSAL FROM OHM**

The following resolution was moved by Trustee Caviston supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE PROPOSAL FOR ENGINEERING SERVICES
FOR THE PLYMOUTH ROAD PATHWAY PROJECT**

RESOLUTION NUMBER: 2024-10

DATE: FEBRUARY 20, 2024

WHEREAS, OHM Advisors has submitted a proposal to the Charter Township of Superior for construction engineering services for the Plymouth Road Pathway project, anticipated to begin construction in Spring 2024; and

WHEREAS, the proposed project consists of an 8-ft wide asphalt pathway along the south side of Plymouth Road from Dixboro Road to 1,300 ft east of Cherry Hill Road, including concrete ADA ramps, storm sewer, infiltration trenches, signal work, a boardwalk, and driveway replacement as necessary for path installation; and

WHEREAS, the project construction is to be partially funded through a \$300,000.00 grant from the Michigan Natural Resources Trust Fund (MNRTF) program and a \$250,000.00 grant from the Washtenaw County Parks & Recreation (WCPARC) Connecting Communities program; and

WHEREAS, bids for project construction were received on February 1, 2024, with a low bid of \$869,870.00 received from All Start Power Excavation, LLC; and

WHEREAS, OHM has outlined a comprehensive scope of services for construction administration, engineering/observation, and construction surveying with a

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 11**

total Not-to-Exceed Fee of \$118,000.00 for the completion of the project during the 2024 construction season and

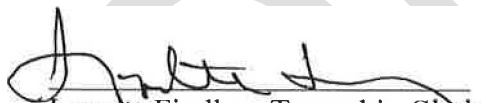
WHEREAS, OHM has submitted the following anticipated schedule of construction:

- **Contract Award** - February 20, 2024
- **Notice to Proceed** - March 29, 2024
- **Substantial Completion** – October 15, 2024
- **Final Completion** – November 15, 2024

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees accept the submitted proposal from OHM Advisors for the Plymouth Road Pathway project for a total **Not-to-Exceed Fee of \$118,000.00**.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Supervisor Schwartz
Trustee Secrest
Trustee Lindke
Treasurer Lewis
Trustee Caviston
Trustee McGill

Nays: None.

Absent: Clerk Findley

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 12**

Motion carried by unanimous vote.

GFL BIN LABELS

- Supervisor Schwartz mentioned he had reached out twice to GFL about bin labels but had not received a response regarding the relabeling.
- Trustee Lindke requested something in writing from GFL on the issue and asked to copy the Board, noting the ongoing issue for over a year and the community's continued inquiries.
- Supervisor Schwartz indicated he might have something in writing from January and offered to forward it to the Board, suggesting he could seek a more recent update if necessary.
- Trustee Lindke emphasized the importance of addressing community concerns visibly, suggesting a follow-up with GFL and keeping the Board informed.

PLYMOUTH RD PROPERTY SALE

- Supervisor Schwartz said every realtor is offering 6% percent commission and it will go to April meeting.

CONTRACTS RFP

- Supervisor Schwartz discussed the need for expertise in drafting the IT contract, acknowledging the Board's lack of competence in technical specifics like servers and connections. He proposed reaching out to Alex Williams, a computer engineer, for assistance, recalling a previous offer from Williams to help.
- Trustee Lindke recalled that in the last board meeting, Supervisor Schwartz mentioned he would contact someone at Washtenaw County for assistance but did not follow through. She offered to make the contact herself if needed.
- Supervisor Schwartz agreed to follow up on the matter and also accepted Trustee Lindke's offer to assist if necessary.

HR DIRECTOR UPDATE

- Trustee Lindke requested an update on the posting of the HR Director position.
- Supervisor Schwartz said he thought this was being handled by the appointed committee.
- Trustee Lindke clarified that the committee does not post things and asked Landis Smith, Deputy Clerk, if it was posted.
- Deputy Clerk Landis Smith answered that the position was posted and the last day to submit applications is 4:00 p.m. on Friday, April 12, 2024.

LASALLE UPDATE

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 13**

- Supervisor Schwartz mentioned a recent mediation with LaSalle that lasted three hours but was ultimately unproductive. He detailed that the opposing party demanded a significant sum to settle the case, while the Board proposed a much lower amount. The discussion was primarily between attorneys, with Schwartz observing. The mediation ended without agreement, leaving open the possibility of future negotiations.

10. NEW BUSINESS

A. ORDINANCE #174-27, FIRST READING

It was moved by Trustee Lindke supported by Treasurer Lewis to perform the first reading of the proposed Ordinance #174-27.

Supervisor Schwartz said if this is approved it goes back to the Planning Commission.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE #174-27

BROOKWOOD SUPERIOR TOWNSHIP AREA PLAN AMENDMENT

First Reading: March 18, 2024

Second Reading: _____

The Board of the Charter Township of Superior of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Charter Township of Superior Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

SECTION I

Charter Township of Superior Ordinance Number 174, designated Charter Township of Superior Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, and the zoning district map attached thereto and made a part thereof are hereby amended from the present PC (Planned Community – Leforge Clark Estates) to PC (Planned Community – Brookwood Superior Township), Brookwood Superior Township, Special District Area Plan Amendment:

Parcel ID# J-10-33-300-001

LEGAL DESCRIPTION

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 14**

PART OF THE SOUTHWEST 1/4 OF SECTION 33, TOWN 2 SOUTH, RANGE 7 EAST, SUPERIOR TOWNSHIP, WASHTENAW COUNTY, STATE OF MICHIGAN, DESCRIBED AS: BEGINNING AT THE WEST 1/4 CORNER OF SAID SECTION 33; THENCE N.87°56'32"E., 2696.00 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 33 AS FENCED, MONUMENTED, AND PREVIOUSLY SURVEYED TO THE CENTER POST OF SAID SECTION 33; THENCE ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 33 AS FENCED, MONUMENTED, AND PREVIOUSLY SURVEYED, .02°27'10"E., 1035.48 FEET TO A LINE ESTABLISHED BY DEED RECORDED IN LIBER 3891, PAGE 492, AND MORTGAGE RECORDED IN LIBER 1467, PAGE 421 WASHTENAW COUNTY RECORDS, AND AS MONUMENTED, TAXED, FENCED, AND OCCUPIED; THENCE ALONG SAID LINE, S.87°56'50"W., 1340.80 FEET TO THE WEST 1/16TH LINE OF SAID SECTION 33; THENCE ALONG SAID 1/16TH LINE, N.02°51'03"W., 41.51 FEET; THENCE S.87°54'32"W., 79.38 FEET ALONG A LINE ESTABLISHED BY QUIT CLAIM DEED LIBER 5451, PAGE 467, AND MONUMENTED; THENCE ALONG A LINE AS MONUMENTED, FENCED, AND OCCUPIED, S.02°50'58"E., 944.76 FEET TO A LINE ESTABLISHED BY QUIT CLAIM DEED LIBER 5408, PAGE 574, QUIT CLAIM DEED LIBER 5116, PAGE 465, MONUMENTATION, FENCED, AND OCCUPIED; THENCE ALONG SAID LINE, S.87°35'37"W., 1255.01 FEET TO THE WEST LINE OF SAID SECTION 33; THENCE ALONG SAID WEST LINE, N.03°14'54"W, 939.48 FEET (922.46 FEET RECORD); THENCE N.87°56'32"E., 358.19 FEET; THENCE N.05°05'58"W., 695.92 FEET; THENCE S.87°56'32"W., 335.72 FEET TO THE WEST LINE OF SAID SECTION 33; THENCE ALONG SAID WEST LINE, N.03°14'54"W, 312.05 FEET (312.10 FEET RECORD) TO THE POINT OF BEGINNING AND CONTAINING 84.500 ACRES.

SECTION II

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superiortownship.org pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinance or parts of ordinances in conflict herewith are hereby repealed.

Trustee Secrest stepped out of the room.

Roll Call

Ayes: Supervisor Schwartz
Treasurer Lewis
Trustee Caviston
Trustee McGill
Trustee Lindke

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 15**

Nays: None.

Absent: Clerk Findley, Trustee Secest

Motion carried by unanimous vote.

B. RESOLUTION 2024-02, APPROVE AMENDED AUDIT ENGAGEMENT LETTER

The following resolution was moved by Trustee McGill supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE AUDIT ENGAGEMENT LETTER
RESOLUTION NUMBER: 2024-02**

**DATE: JANUARY 16, 2024
AMENDED: MARCH 18, 2024**

WHEREAS, the Superior Charter Township Board of Trustees has reviewed the audit engagement letter presented by Pfeffer, Hanniford & Palka, Certified Public Accountants, detailing the scope and objectives for the audit of the financial statements of the Charter Township of Superior for the year ended December 31, 2023; and

WHEREAS, the audit engagement letter includes the auditing of the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter Township of Superior; and

WHEREAS, the engagement letter outlines the responsibilities of the auditors and the management, the audit procedures for internal control and compliance, the identification of significant risks, and the preparation of the financial statements in accordance with generally accepted accounting principles in the United States of America; and

WHEREAS, the Board acknowledges the importance of this audit in ensuring the financial integrity and transparency of the Charter Township of Superior.

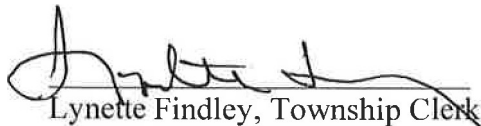
NOW, THEREFORE, IT IS HEREBY RESOLVED that the Superior Charter Township Board of Trustees approves the audit engagement letter from Pfeffer, Hanniford & Palka, as presented. The Township Supervisor is authorized to sign the response section of the engagement letter, confirming the Township's understanding and agreement to the terms of the audit engagement. All Township officials and staff are directed to cooperate fully with Pfeffer,

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 16**

Hanniford & Palka during the audit process and provide all necessary information and assistance as required. *Additionally, the Board of Trustees in the January 16, 2024, regular meeting, agreed to have Pfeiffer, Hanniford & Palka look into the accounting, policies and procedures of the Township escrow accounts. This will incur an additional fee up to \$5000.00.*

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Trustee Secrest
Trustee Lindke
Treasurer Lewis
Supervisor Schwartz
Trustee McGill
Trustee Caviston

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

**C. RESOLUTION 2024-12, APPROVE OHM PROPOSAL FOR STAMFORD ROAD
WATER MAIN REPLACEMENT**

The following resolution was moved by Trustee Secrest supported by Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 17**

**RESOLUTION TO APPROVE OHM PROPOSAL FOR ENGINEERING FOR THE
STAMFORD ROAD WATER MAIN REPLACEMENT**

RESOLUTION NUMBER: 2024-12

DATE: MARCH 18, 2024

WHEREAS, the Charter Township of Superior (the "Township") seeks to enhance its water distribution infrastructure for the benefit and welfare of its residents and businesses; and

WHEREAS, there is a need to replace the existing 16-inch cast iron water main along Stamford Road, between Norfolk Avenue and MacArthur Boulevard, which has experienced several breaks in recent years, with approximately 1,400 feet of proposed 12-inch water main and 200 feet of 8-inch water main; and

WHEREAS, OHM Advisors ("OHM") has submitted a proposal to the Township for construction engineering services for the Stamford Road Water Main Replacement project, designed by OHM, anticipated to begin construction in Spring 2024; and

WHEREAS, the scope of services provided by OHM includes, but is not limited to, contract administration, construction engineering/observation, construction staking, coordination with relevant stakeholders, and ensuring project completion in accordance with Township standards and timelines; and

WHEREAS, the total not-to-exceed fee for the construction engineering services as outlined in the proposal by OHM is \$65,000.00 (Sixty-Five Thousand Dollars); and

WHEREAS, the proposed timeline for the Stamford Road Water Main Replacement project is as follows:

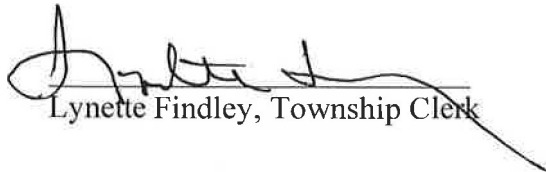
- 1) Contract Award – March 18, 2024
- 2) Notice to Proceed – April 8, 2024
- 3) Substantial Completion – May 24, 2024
- 4) Final Completion – June 14, 2024;

NOW, THEREFORE, BE IT RESOLVED, the Charter Township of Superior Board of Trustees hereby approves the proposal submitted by OHM Advisors for the Stamford Road Water Main Replacement project and authorizes the allocation of funds not to exceed \$65,000.00 (Sixty-Five Thousand Dollars) for the completion of this project.

CERTIFICATION STATEMENT

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 18**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Trustee McGill
Trustee Caviston
Treasurer Lewis
Supervisor Schwartz
Trustee Secrest
Trustee Lindke

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

**D. RESOLUTION 2024-13, APPROVE AMENDMENT TO PROGRAMMING
CONTRACT WITH WASHTENAW INTERMEDIATE SCHOOL DISTRICT**

The following resolution was moved by Trustee Lindke supported by Treasurer Lewis.

- Margy Long thanked the Board of Trustees and provided a written report detailing their efforts, especially in supporting families in the MacArthur Boulevard area. She highlighted the organization of 16 parent cafes as support groups to strengthen families and three events aimed at building community connections.
- Margy shared a story about a recent event in January, a game night at the Superior Library that attracted 32 participants, expressing concern about exceeding the venue's capacity but ultimately finding success and support from the library staff. She emphasized the importance of providing positive activities for children in the area and the positive feedback from residents about the need for such events.
- Margy expressed a desire to extend the contract time (not the funds) to continue their work, especially through the summer, given the challenges in finding meeting spaces due to the main library's closure from flooding. She mentioned the importance of the library as an

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 19**

accessible location for families without transportation and the potential for organizing ride sharing to facilitate attendance.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING THE AMENDMENT TO THE PROGRAMMING
CONTRACT BETWEEN WASHTENAW INTERMEDIATE SCHOOL DISTRICT
(WISD) AND THE CHARTER TOWNSHIP OF SUPERIOR PARKS AND
RECREATION DEPARTMENT**

RESOLUTION NUMBER: 2024-13

DATE: MARCH 18, 2024

WHEREAS, on December 27, 2022, the Parties entered into a Programming Contract (the "Contract") under which WISD agreed to provide certain services to the residents of Charter Township of Superior;

WHEREAS, Article 4 of the Contract, entitled "Term", provides that the term of the Contract shall end on March 31, 2024;

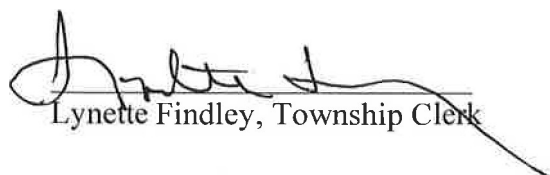
WHEREAS, due to unforeseen logistical issues, WISD has been unable to deliver all of the services outlined in the Contract prior to the original expiration date;

WHEREAS, acknowledging the value of the services to the community and the necessity to fulfill the agreed-upon services, the Parties wish to extend the term of the Contract;

NOW, THEREFORE, BE IT RESOLVED, that Article 4 of the Contract is hereby amended to extend the expiration date from March 31, 2024, to August 31, 2024, to ensure the completion of the services as initially agreed upon.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 20**

Motion approved unanimously.

E. RESOLUTION 2024-14, APPROVE MASTER PLAN

The following resolution was moved by Trustee Caviston supported by Trustee McGill.

- Ben Carlisle, Township Planner, expressed his satisfaction at reaching this point after three years of work and thanked the steering committee and Planning Commission for their hard work on the master plan document. He noted that while the plan does not introduce significant land use policy changes, it maintains the Township's longstanding vision while strengthening certain areas like natural resource and open space protection, and organized growth in areas with adequate infrastructure and transportation options.
- Carlisle highlighted the detailed work on the Dixboro special area plan, focusing on transportation, land use improvements, and public amenities, with strong support from the Dixboro community. He also mentioned the inclusion of graphics and visual aids to make the master plan document more accessible and useful.
- He emphasized that the master plan is a policy document intended to guide the Township's growth and development, and it should be used as a decision-making tool for land use decisions. Carlisle mentioned that following adoption, the next step would be to update the zoning ordinance to align with the master plan's vision.
- Supervisor Schwartz acknowledged the presentation, understanding it as a strengthening of the existing master plan without significant land use changes.
- Upon inquiry from Supervisor Schwartz about the timeline for starting a new zoning ordinance, Carlisle recommended starting immediately after the master plan's adoption and confirmed he would forward the proposal for review.
- Trustee Lindke asked Carlisle to summarize the feedback from the public hearing held by the Planning Commission.
- Carlisle described it as positive, with few residents attending and providing feedback that led to minor adjustments in the master plan, including changes to a parcel in the Dixboro area, reclassification around the hospital district, and adjustments to the implementation table for prioritizing certain actions. He noted the Planning Commission's unanimous recommendation of the master plan to the Township Board.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION ADOPTING THE 2024 COMPREHENSIVE MASTER PLAN

RESOLUTION NUMBER: 2024-14

DATE: MARCH 18, 2024

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 21**

WHEREAS, Charter Township of Superior has the authority to adopt, amend, and implement a Master Plan under the Planning Enabling Act MCL 125.3807; and

WHEREAS, the 2024 Master Plan proposes updates including growth management strategy, open space and land preservation, housing, environmental protection, transportation, and the inclusion of the Dixboro Special Area Plan; and

WHEREAS, these updates also include an updated future land use plan reflecting growth management strategies, updated demographics based on the recent Census, more graphics for readability and interest, a clarified connection between the Master Plan and Zoning Ordinance, and a detailed implementation matrix; and

WHEREAS, the approval process for the 2024 Master Plan included a draft presented by the Steering Committee to the Planning Commission on September 27, 2023, a recommendation from the Planning Commission on October 25, 2023, for a 63-day public review period, and a public hearing by the Planning Commission on February 28, 2024, after which the Planning Commission voted 7-0 to recommend the Township Board approve the 2024 Master Plan with specified amendments; and

WHEREAS, the Charter Township of Superior Planning Commission has recommended the adoption of the proposed Charter Township of Superior 2024 Comprehensive Master Plan, which complies with the Planning Enabling Act (MPEA); and

WHEREAS, the Township Board has reviewed the proposed Master Plan and the recommendations from the Planning Commission following the 63-day public review period that expired on January 24, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees, in accordance with the Michigan Planning Enabling Act, hereby adopts the Charter Township of Superior 2024 Master Plan as the Master Plan for the future development of the Township and as the basis for the Township's Zoning Ordinance, and directs that copies of the adopted Master Plan be forwarded to Washtenaw County, all local units of government contiguous to the Township, and other entities as required by Section 43 (5) of the MPEA.

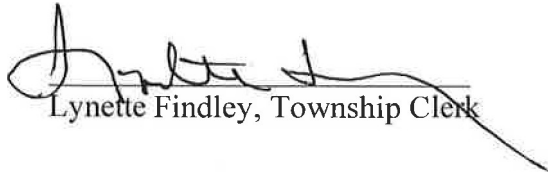
BE IT FURTHER RESOLVED that the Township Board hereby expresses its appreciation to the members of the Charter Township of Superior Planning Commission and the Steering Committee for their commitment to the Master Planning process and for their thorough and well-considered revisions and recommendations.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 22**

correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Trustee McGill
Trustee Caviston
Treasurer Lewis
Supervisor Schwartz
Trustee Secrest
Trustee Lindke

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

F. RESOLUTION 2024-15, KINSLEY DEVELOPMENT AGREEMENT

Laura Bennett, Planning and Zoning Administrator, explained the resolution.

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE KINSLEY DEVELOPMENT AGREEMENT

RESOLUTION NUMBER: 2024-15

DATE: MARCH 18, 2024

WHEREAS, the Developer desires to develop a one-phase project, with an overall parcel of a size totaling approximately 35.16 acres located north of Plymouth-Ann Arbor Road and south of M-14 in the southeast quarter of Section 8, in accordance with the approved Final Site Plan dated January 12, 2024 (the "Development") as more particularly described in the attached Exhibit A; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 23**

WHEREAS, the Developer is developing the residential development pursuant to the Charter Township of Superior Zoning Ordinance No. 174, as amended, and other applicable law; and

WHEREAS, the Developer desires to build all necessary on-site infrastructure for the Development, including but not limited to: open space, storm sewers and storm water management system, dry fire hydrant, private roads with shoulders, landscaping, and similar amenities in the Development (the "Site Improvements"); and

WHEREAS, the Developer desires to install grading and soil erosion and sedimentation control improvements to facilitate the drainage of storm water from the Development in such a manner as is not expected to result in damage to any adjacent property outside of the Development or any site, building, or residential unit within the Development from an increase in the flow of storm water or decrease in water quality of storm water from the Development, as more fully set forth in the final engineering plans approved by the Township ("Engineering Plans"); and

WHEREAS, all agreements, approvals, and conditions agreed to by the Developer and the Township remain in effect for the Development, including, but not limited to, conditions of all approvals by the Township regarding zoning and site plan approval for the Development and permits that may have been issued by appropriate governmental review agencies for the Development; and

WHEREAS, on February 28, 2024, the Township approved, by action of the Charter Township of Superior Planning Commission, the Final Site Plan for the STPC #22-04, Kinsley Development, with conditions, ("Final Site Plan"), and all conditions of the Final Site Plan have been satisfactorily met; and

WHEREAS, the approved Final Site Plan for the Development is consistent with the purposes and objectives of the Township's Zoning Ordinance pertaining to the use and development of the Development; and

WHEREAS, Section 10.05(G) of the Charter Township of Superior Zoning Ordinance requires the execution of a Development Agreement in connection with the approval of the Final Site Plan for the Development; and

WHEREAS, the Development Agreement shall be binding upon the Township, the Developer of the Development, their successors-in-interest, and assigns.

NOW, THEREFORE BE IT RESOLVED, in consideration of the premises and the mutual covenants of the parties described in this Agreement, and with the express understanding

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 24**

that this Agreement contains important and essential terms as part of the approval of the Developer's Final Site Plan for the Development, the parties hereby agree as follows:

GENERAL TERMS

Recitals Part of Agreement.

Developer and the Township acknowledge and represent that the foregoing recitals are true, accurate and binding on the respective parties and are an integral part of this Agreement.

Zoning District.

The Township acknowledges and represents that the property is zoned R-2 (Rural Residential) for the Development and, for purposes of recordation, shall be referred to as Kinsley Development, and that the Developer's intended use as described herein is a permitted use under the R-2 (Rural Residential) zoning district designation.

Approval of Final Site Plan.

The Final Site Plan dated January 12, 2024, attached hereto as **Exhibit B** has been approved pursuant to the authority granted to and vested in the Township pursuant to the Michigan Public Act 110 of the 2006 Zoning Enabling Act, as amended.

Conditions of Final Site Plan Approval.

The Developer and the Township acknowledge that the approved Final Site Plan for the Development referenced in Section 1.03 incorporates the Township's complete and final approved conditions and requirements for the Final Site Plan that were adopted by the Township Planning Commission pursuant to recommendations by the consultants and departments of the Township.

Agreement Running with the Land.

The terms, provisions and conditions of this Agreement shall be deemed to be of benefit to the Development described herein, shall be deemed a restrictive covenant which shall run with the land and be binding upon and inure to the benefit of the parties and their successors and assigns, and binding upon the successors-in-interest to any portion of the Development, and may not be modified or rescinded except as provided in Section 3.01 below.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 25**

Developer Responsibilities for Improvements and Assessments.

Except as otherwise provided for in this Agreement and except as dedicated by the Developer to the Township or other governmental authorities after approval of the Township, the Developer shall be responsible for the maintenance of all Site Improvements.

PROVISIONS REGARDING DEVELOPMENT

Permitted Principal Uses.

The permitted principal uses within the Development shall conform to the list of allowable land uses specified on the adopted Site Plan for the Development, along with any other accessory uses and/or amenities permitted under the Township's ordinances.

Payment of Fees and Invoices.

Developer shall pay all such applicable fees and invoices as may be due and payable prior to the issuance of building permits. Construction permit fees for buildings to be constructed within the Development shall be the responsibility of the party requesting such permits.

Common Elements.

As used in this Agreement the term Common Elements refers to the following items:

Open space
Detention areas
Storm water drainage; and
Any other items depicted in the Final Site Plan and designated as a Common Element.

Use of Detention Areas; Use of Open Space and Park Areas.

Certain portions of the Development are to be used for storm water detention and drainage, open space, floodplain as depicted in the approved drainage plan and/or Final Site Plan.

Changes and Improvements.

Incidental changes to the Development, the Final Site Plan, or to the Site Improvements may be installed or constructed with the prior approval of the Township Building Official, Planning & Zoning Administrator, and the Township Supervisor per Section 10.02(C), Administrative Approval, of Zoning Ordinance No. 174, which approval shall not unreasonably be withheld. All other improvements and changes must be approved by the Township Planning Commission.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 26**

Performance Guarantees.

Prior to the commencement of any work on the Site Improvements in the Development, the Developer shall deliver to the Township financial security by means of a certified check, cash, or an irrevocable letter of credit (hereafter referred to as the "**Security**") that names the Township as the beneficiary thereof in an amount equal to the estimated costs as approved by the Township consulting engineers, which approval may not be unreasonably withheld for the following items with respect to the Development:

All Site Improvements to be installed pursuant to the Final Site Plan and approved Engineering Plans.

The Security may be amended or replaced from time to time as expressly provided in this Agreement.

The Security may be drawn upon by the Township only as expressly permitted in this Agreement. The Security shall be fully returned by the Township to the Developer when all of the conditions to its release set forth in **Exhibit C** (the "**Security Itemization**"), attached hereto, have been satisfied.

The Security shall be reduced from time to time as those items in (a) through (b) above are completed by the Developer and approved by the Township. Further, the Developer shall receive partial reductions in the amount of the Security and/or partial returns of the Security when individual units within the Development to which the Security pertains, receives a final certificate of occupancy. The Developer shall provide written notice of completion to the Township and the Township shall inspect the items as soon as reasonably possible. The reduction or return of the Security shall be made annually and be based on the percentage of dwellings within the phase to which such the Security pertains that have received final certificates of occupancy.

Completion of Site Improvements.

Site Improvements shall be installed, as depicted on the Final Site Plan and approved final Engineering Plans by no later than the time of application for the building permit for the construction of the first building. The first building permit may be issued if the franchise utilities (gas, electric, telephone, cable TV) are not installed, but no certificate of occupancy will be issued until the franchise utilities have been completed.

Responsibility to Preserve, Retain, and Maintain the Development and Common Elements.

The Developer shall regularly remove, but no less frequently than once a month, all construction debris and rubbish within the Development and for maintaining the function of all Common

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 27**

Elements. The Developer shall be responsible for the function and maintenance of all Common Elements. No burning of any kind will be allowed on the site, including the burning of trees, brush, stumps, or vegetative materials while clearing the site, or of construction materials during construction.

In the event the Developer fails at any time to preserve, retain, or maintain the function of the Common Elements, the Township may serve written notice upon the Developer setting forth the manner in which the Developer has failed to maintain or preserve the Common Element. Such notice shall include a demand that deficiencies in maintenance or preservation be cured within thirty (30) days of the notice. If the deficiencies set forth in the original notice, or any modification thereof, are not cured within such thirty (30) day period or any extension thereof, the Township, in order to prevent the Common Element from becoming a nuisance, may, but is not obligated to, enter upon the Common Element and perform the required maintenance or otherwise cure the deficiencies. The Township's reasonable cost to perform any such maintenance or cure, together with a surcharge equal to fifteen percent (15%) for administrative costs, shall be assessed against the Developer, on the Township's tax rolls for the Development.

Private Roads.

All roads within the Development shall be private roads as depicted on the approved Final Site Plan and approved Engineering Plans.

Storm Water Management.

The Developer shall notify the Township in writing within thirty (30) days of the date the Washtenaw County Water Resources Commission (WCWRC) becomes responsible for the storm water management system, including its related detention basin areas, inlet and outlet areas (the "**Storm Water Management System**") as depicted on the Final Site Plan. Notwithstanding the dedication and acceptance of the Storm Water Management System by the WCWRC, the Developer shall be responsible for the maintenance and appearance of the Storm Water Management System. The detention basin(s) or components thereof, shall not be maintained in an unkempt manner.

Escrow Amounts.

Prior to the pre-construction meeting, the Developer shall pay the Township an amount to be established by the Township's engineers as an escrow to cover the costs of construction administration, Site Improvements, and other related infrastructure in the Development. The Developer will deposit additional funds from time to time to cover the costs of inspections performed by the Township's consultants, as outlined in the Zoning Ordinance and engineering

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 28**

standards, or when the escrow amount has been depleted prior to final approval of the Public Utilities, Site Improvements, and other related infrastructure in the Development.

Engineering Approval of Plans.

In accordance with Superior Township Ordinance and Superior Township Engineering Design Specifications, no construction work or grading shall be performed on the Development until Engineering Plans are reviewed and approved.

Driveways.

All driveways shall be constructed of Portland Cement Concrete. Driveways shall be 4-inches thick through the drive approach to the garage as shown on the Engineering Plans. All driveways shall have a maximum grade of eight percent (8%) as shown on the Engineering Plans.

Landscaping Improvements and Replacement Trees.

The Developer shall be responsible for installing landscaping improvements and replacement trees as indicated on the Final Site Plan. The Developer shall inform the Township in writing of the date of the planting of landscaping improvements and replacement trees and shall be responsible for replacing any plant material that does not survive in a healthy condition for the time period indicated in Section 14.05(F)(6) of Zoning Ordinance No. 174. The Township shall reserve the right to use the Security to pay the out-of-pocket cost incurred by the Township in replacing any such trees that the Developer fails to replace as required per Section 14.05(F)(6) and as permitted under Section 2.06 of this Agreement.

Construction Access.

Developer shall take all reasonable measures requested by the Township to reduce any dirt, mud and dust created by trucks traveling to and from the Development during construction. This may include regular cleaning of streets, cleaning and replacement of the mud mat at the entrance to the Development, as well as deploying a water truck on site when dust conditions create a nuisance during the site development stage of construction, the expense of which shall be borne exclusively by the Developer.

Construction Work Schedule.

Construction work within the Development (including excavation, demolition, alteration, and erection) and construction noises shall be prohibited at all times other than:

Monday through Saturday from 7:00 A.M. to 6:00 P.M.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 29**

The Township may issue a work permit for hours other than those identified immediately above upon written request of the owner or owner's representative. The request must demonstrate unusual or unique circumstances relating to the proposed construction hours.

Engineering and Certification.

Developer shall furnish as-built drawing plans signed and sealed by an engineer licensed in the State of Michigan indicating that the site grading, storm water conveyance, soil erosion/sedimentation and detention/retention facilities have been constructed in substantial accordance with the approved Engineering Plans. Format shall be as requested by Township Engineer. All inspections for storm sewer installations are to be performed by the Township engineers, with applicable fees paid by Developer. The Township will review and approve improvements in accordance with the Township "Engineering Design Specification for Site Improvements" and other applicable laws and ordinances.

Developer shall furnish as-built drawing plans in digital format that is in conformance with the Charter Township of Superior Standards for Submitting Digital As-Built Drawings, Revised March 2007 as amended.

Underground Utilities.

The Developer shall install all electric, telephone and other communication systems underground in accordance with requirements of the applicable utility company and applicable Township Ordinances. No underground utility structures, i.e. manholes, shall be permitted in sidewalks or driveways per Superior Charter Township Engineering Standards.

Site Grading.

The Developer or the Developer's representative shall submit as-built plot plans and certify that the as-built lot grading conforms to the Township approved site and engineering drawings within industry standards, and that building setbacks conform to the Township approved site and engineering drawings. This certification shall be prepared by and bear the seal of a professional land surveyor licensed in the State of Michigan.

The Township shall have the right to spot-check certification grades at its own discretion. The final certificate of use and occupancy of each building shall be withheld until the lot grading/setback certification is received and approved by the Township. The Township shall have the right, at its own discretion, to waive some or all of the lot grading and building setback certification requirements.

MISCELLANEOUS PROVISIONS

Amendment and Modifications.

No amendment or modification to or of this Agreement shall be binding upon any party hereto until such amendment or modification is reduced to writing and executed by all parties.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 30**

Governing Law.

This Agreement shall be governed in all respects, whether as to validity, construction, performance and otherwise, by the laws of the State of Michigan.

Township Approval.

This Agreement has been approved through action of the Township Board at a duly scheduled meeting.

Developer Approval.

The signers on behalf of the Developer below represent by their signatures that they represent and have authority to bind all owners of legal and equitable title in the Development.

Execution in Counterparts.

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one Agreement. The signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.

Preconstruction Meeting with Contractors.

Prior to the commencement of any grading on the Development, the Developer or such other third parties shall schedule a meeting as per the Township's engineering standards with its general contractor, construction manager and the Township's applicable departments, officials, and consultants to review the applicable policies, procedures, and requirements of the Township with respect to construction of the Development.

Fees.

The Developer shall pay for any reviews reasonably necessary to determine conformance of the Development to this Agreement. This fee would include review time by the Township Engineer, Planner or Attorney.

Recordation of Agreement.

The Township shall record this Agreement with the Washtenaw County Register of Deeds and shall provide a true copy to the Developer. All costs associated with the recording of this Agreement shall be borne by the Developer. This Agreement will run with the land.


**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 31**

Mutual Cooperation.

Each party to this Agreement shall (i) take all actions required of it by the terms of this Agreement as expeditiously as possible; (ii) cooperate, to the fullest extent possible, with the other party to this Agreement and with any individual, entity or governmental agency involved in or with jurisdiction over the engineering, design, construction or operation of the Development, or any other improvements which are undertaken in connection with the foregoing, in the granting and obtaining of all easements, rights of way, permits, licenses, approvals and any other consents or permissions necessary for the construction or operation thereof, and including cooperation reasonably necessary to obtain loans or grants; (iii) execute and deliver all reasonable documents necessary to accomplish the purposes and intent of this Agreement, including, but not limited to, such documents or agreements as may be required by the lenders with respect to the Development to secure the financing from such lenders; and (iv) use its reasonable efforts to assist the other party to this Agreement in the discharge of their respective obligations hereunder.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Trustee McGill
Trustee Caviston
Treasurer Lewis
Supervisor Schwartz
Trustee Secrest
Trustee Lindke

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 32**

G. RESOLUTION 2024-16, APPROVE SUPERIOR TOWNSHIP CLEAN UP DAY

The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE ESTABLISHMENT AND FUNDING OF THE
CHARTER TOWNSHIP OF SUPERIOR CLEANUP DAY**

RESOLUTION NUMBER: 2024-16

DATE: MARCH 18, 2024

WHEREAS, the promotion of environmental responsibility and community engagement are integral to the ethos of the Charter Township of Superior, aiming to foster a clean, safe, and vibrant community; and

WHEREAS, during the Board of Trustees meeting held on February 20th, the concept of a Charter Township of Superior Clean Up Day was introduced, underscoring the collective effort required to maintain the aesthetic and environmental integrity of our Township; and

WHEREAS, Deputy Supervisor Irma Golden has commendably agreed to lead this initiative, supported by the Parks & Recreation Commission, staff, and the Committee to Promote the Charter Township of Superior, exemplifying dedication to community service and environmental stewardship; and

WHEREAS, the proposed Charter Township of Superior Clean Up Day is scheduled for Saturday, April 20th, from 10:00 AM to 1:00 PM, thoughtfully chosen to coincide with Earth Day celebrations on April 22nd, thereby highlighting the Township's commitment to global environmental concerns and local action; and

WHEREAS, the event will commence at the Township Hall, where volunteers will be equipped with supplies and assignments, proceeding to designated areas to collect trash from nonmotorized trails, rights of way, and easements, with arrangements for the disposal of collected waste by GFL on the following Monday, ensuring an effective and organized clean up effort; and

WHEREAS, upon completion of their assignments, volunteers will gather back at the Township Hall to return supplies and enjoy a communal lunch, reinforcing community ties and expressing gratitude for their valuable participation; and

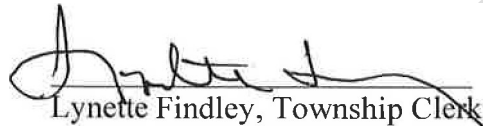
**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 33**

WHEREAS, a budget of \$3,000.00 is proposed to be allocated from the General Fund to cover the expenses associated with organizing this event, including supplies, equipment, and refreshments, with the expectation that future events could benefit from reduced costs due to the reusable nature of many of the tools and safety supplies;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Charter Township of Superior hereby approves the organization of the Charter Township of Superior Cleanup Day on April 20th and authorizes the allocation of \$3,000.00 from the General Fund to facilitate this significant community initiative.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024

Date Certified

Roll Call

Ayes: Trustee Caviston
Trustee McGill
Trustee Lindke
Trustee Secrest
Supervisor Schwartz
Treasurer Lewis

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

H. RESOLUTION 2024-17, APPROVE EASEMENT AGREEMENT, A AND L ENTERPRISES, LLC

Supervisor Schwartz explained the resolution and added that there will be a required \$3500.00 appraisal of the property.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 34**

The following resolution was moved by Trustee McGill supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE EASEMENT AGREEMENT, A AND L ENTERPRISES,
LLC**

RESOLUTION NUMBER: 2024-17

DATE: MARCH 18, 2024

WHEREAS, A and L Enterprises, LLC, whose address is 5340 Plymouth Road, Ste 103, Ann Arbor, MI 48105 ("Grantor"), being the title holder to a parcel of land located in the NE 1/4 of Section 18, Town 2 South, Range 7 East, Superior Township, Washtenaw County, Michigan, described in detail in the agreement, has agreed to grant certain easements to the Charter Township of Superior, whose address is 3040 North Prospect Road, Ypsilanti, MI 48198 ("Grantee"); and

WHEREAS, for and in consideration of One Dollar and No Cents (\$1.00), the Grantor grants to the Grantee a pathway easement, a temporary construction easement, and a drainage easement over, upon, across, in, through, and under the described parcel of land, along with the right to enter upon sufficient land adjacent to said easements for exercising the rights and privileges granted herein, subject to the terms and conditions set forth in the Easement Agreement; and

WHEREAS, this agreement serves the public interest by facilitating necessary infrastructure development and maintenance within the Charter Township of Superior; and,

WHEREAS, the Township will pay for an appraisal for a fee of \$3500.00.

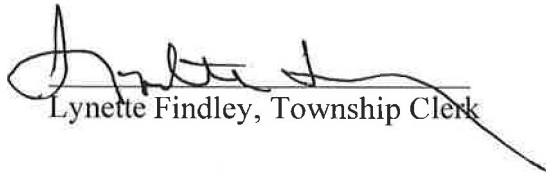
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Charter Township of Superior that the Easement Agreement between A and L Enterprises, LLC ("Grantor") and the Charter Township of Superior ("Grantee"), which provides for a pathway easement, a temporary construction easement, and a drainage easement on the parcel of land described in the agreement, is hereby accepted.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 35**

Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Trustee McGill
Trustee Caviston
Treasurer Lewis
Supervisor Schwartz
Trustee Secrest
Trustee Lindke

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

I. RESOLUTION 2024-18, APPROVE EASEMENT AGREEMENT, ANDREW GRANT

Supervisor Schwartz explained the resolution.

The following resolution was moved by Trustee Caviston supported by Trustee Secrest.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE EASEMENT AGREEMENT, ANDREW GRANT

RESOLUTION NUMBER: 2024-18

DATE: MARCH 18, 2024

WHEREAS, Andrew Grant, whose address is 5020 Plymouth-Ann Arbor Road, Ann Arbor, MI 48105 ("Grantor"), being the title holder to a parcel of land located in the NW 1/4 of Section 18, Town 2 South, Range 7 East, Superior Township, Washtenaw County, Michigan, more particularly described as Lots 11, 12 and Part of Lots 13 & 14, "Plat of Village of Dixboro," with Tax Identification Number J-10-18-261-007, has agreed to grant an easement to

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 36**

the Charter Township of Superior, whose address is 3040 North Prospect Road, Ypsilanti, MI 48198 ("Grantee"); and

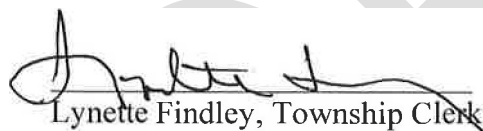
WHEREAS, for and in consideration of Fifteen Thousand Dollars and No Cents (\$15,000.00), the Grantor grants to the Grantee a pathway easement over, upon, across, in, through, and under the described parcel of land, along with the right to enter upon sufficient land adjacent to said pathway easement for exercising the rights and privileges granted herein, subject to the terms and conditions set forth in the Easement Agreement; and

WHEREAS, this agreement serves the public interest by ensuring the maintenance and enhancement of infrastructure within the Charter Township of Superior, thereby facilitating better access and drainage for the community,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Charter Township of Superior that the Easement Agreement between Andrew Grant ("Grantor") and the Charter Township of Superior ("Grantee"), which provides for a pathway easement on the parcel of land described in the agreement for the sum of Fifteen Thousand Dollars and No Cents (\$15,000.00), is hereby accepted.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Supervisor Schwartz
Trustee Caviston
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Lindke

Nays: None.

Absent: Clerk Findley

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 37**

Motion carried by unanimous vote.

J. RESOLUTION 2024-19, APPROVE EASEMENT AGREEMENT, FF ACRES HOLDINGS, LLC

The following resolution was moved by Trustee Secrest supported by Trustee Caviston.

- Trustee Lindke suggested adding a resolution that includes paying for the \$3,500.00 appraisal to the agreement, noting its absence in a previous similar case.
- Supervisor Schwartz confirmed the agreement appeared to have been passed in November, based on when he signed it.
- Trustee Lindke pointed out the lack of a signature line for the clerk in the document, advocating for consistency across agreements and suggesting that approval should be obtained prior to signing in the future.
- Supervisor Schwartz acknowledged that Lynette (the Clerk) needs to sign the document and include her title.
- Trustee Lindke reiterated the need for a designated space for the clerk's signature, similar to other agreements.
- Supervisor Schwartz agreed and mentioned a motion to support the addition.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE EASEMENT AGREEMENT, FF ACRES HOLDINGS,
LLC**

RESOLUTION NUMBER: 2024-19

DATE: MARCH 18, 2024

WHEREAS, FF Acres Holdings, LLC, with an address of 5400 Plymouth-Ann Arbor Road, Ann Arbor, MI 48105 ("Grantor"), being the title holder of the land described in Exhibit "A", and identified by Tax Identification Number J-10-18-100-014 as per Washtenaw County tax rolls, has graciously offered to grant a pathway easement to the Charter Township of Superior ("Grantee"), for the specific purpose of installing, repairing, replacing, and maintaining pathways and all necessary appurtenances within the granted easement; and

WHEREAS, the Grantor has committed not to construct, or allow others to construct, any permanent structures on the described easement, ensuring the Grantee unfettered access to exercise the rights and privileges granted herein without interference; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 38**

WHEREAS, the Grantee has agreed to bear the responsibility of restoring any premises disturbed by the exercise of the granted powers, rights, and privileges to their prior condition, thereby minimizing the impact on the Grantor's property; and

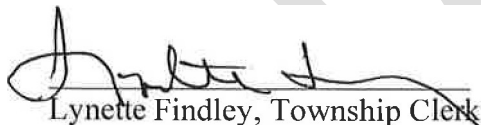
WHEREAS, this easement agreement, designed to mutually benefit both parties along with their successors, heirs, and assigns, establishes a legal and cooperative framework for the maintenance and utilization of the pathway easement; and,

WHEREAS, the Township will pay for the required \$3500.00 appraisal.

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of the Charter Township of Superior hereby accepts the pathway easement agreement between FF Acres Holdings, LLC ("Grantor") and the Charter Township of Superior ("Grantee"), as detailed in the attached Exhibit "A" and the parcel description provided.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

Roll Call

Ayes: Supervisor Schwartz
Trustee Caviston
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Lindke

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 39**

K. RESOLUTION 2024-20, APPROVE SERVICE CONTRACT WITH COUNTY OF WASHTENAW FOR YPSILANTI DISTRICT LIBRARY, SUPERIOR BRANCH, ROAD IMPROVEMENTS

The following resolution was moved by Trustee Lindke supported by Trustee McGill.

Supervisor Schwartz explained the resolution and said the repayment agreement with the library will be at the April meeting.

- Supervisor Schwartz explained the approval of a service contract with Washtenaw County for the Ypsilanti District Library (YDL), where the County agrees to donate \$40,000.00 to the Harris Road costs incurred by YDL, contingent on a matching \$40,000.00 contribution from the Township. This arrangement would reduce the amount the library owes the Township.
- Trustee Lindke questioned if the Township is essentially not paying an additional \$40,000.00 but rather fronting it and then being reimbursed by the County's contribution, seeking clarification on the financial implications.
- Supervisor Schwartz clarified that the library's debt would be reduced accordingly, illustrating with a hypothetical situation where the library's debt is decreased from \$100,000.00 to \$20,000.00 after the County's contribution and the Township's matching funds are accounted for.
- Trustee Lindke emphasized the need for clarity that the Township is not incurring additional costs but is engaging in a transaction that balances out, referencing a previous conversation with Nancy Mason confirming this understanding.
- Supervisor Schwartz agreed, confirming that the financial transaction is essentially a “wash”, with the Township not paying more but adjusting the library's debt.
- Trustee Lindke suggested adding a clause to the resolution to explicitly state that this transaction does not result in additional net expenditure for the Township, ensuring the arrangement is clearly understood as not increasing the Township's financial obligations. Lindke wanted to clarify that no more money will be paid by the Township.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT SERVICE CONTRACT WITH THE COUNTY OF
WASHTENAW IN SUPPORT OF THE YPSILANTI DISTRICT LIBRARY'S
SUPERIOR BRANCH ROAD IMPROVEMENTS**

RESOLUTION NUMBER: 2024-20

DATE: MARCH 18, 2024

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 40**

WHEREAS, the County of Washtenaw, a municipal corporation with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107 ("County"), and the Charter Township of Superior located at 3040 North Prospect, Ypsilanti, MI, 48198 ("Contractor"), have agreed to enter into a service contract dated the 1st day of February 2024, aimed at enhancing the infrastructure and public services within the community; and

WHEREAS, the service contract is supported by Federal Award from the U.S. Department of Treasury under the Federal/State Contract Number SLRFRP0226, part of the American Rescue Plan - Coronavirus State and Local Fiscal Recovery Funds SLT-2294, with a CFDA Number of 21.027, ensuring full Federal Funding of 100%; and

WHEREAS, the scope of services under this contract includes the Contractor matching Washtenaw County's funding in support of the Ypsilanti District Library's - the Charter Township of Superior Branch Road improvements, a project required by the Washtenaw County Road Commission, to make the road safer and more accessible for the community; and

WHEREAS, the agreed compensation for the completion of the above services and submission of invoices by the Contractor is not to exceed \$40,000 (Forty Thousand Dollars), a sum that reflects the shared financial commitment of the parties to this project; and,

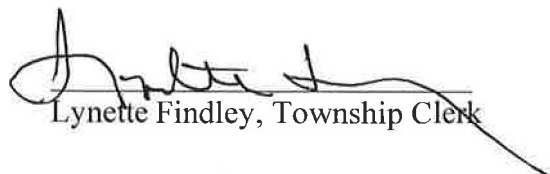
***WHEREAS**, this transaction does not result in any additional expenditure from the Township.*

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Charter Township of Superior accept the service contract dated the 1st day of February 2024, between the County of Washtenaw and the Charter Township of Superior, for road improvements at the Ypsilanti District Library - the Charter Township of Superior Branch.

BE IT FURTHER RESOLVED, the County will pay the "Contractor" (Charter Township of Superior) a compensation amount not to exceed \$40,000.00 (Forty Thousand Dollars) upon completion of the services and submission of invoices, in accordance with the terms of the contract.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 41**

Roll Call

Ayes: Supervisor Schwartz
Trustee Caviston
Treasurer Lewis
Trustee McGill
Trustee Secrest
Trustee Lindke

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

L. RESOLUTION 2024-21, BUDGET AMENDMENTS

The following resolution was moved by Trustee Caviston supported by Trustee Secrest.

- Trustee Lindke inquired about the Utility Fund, specifically questioning the reduction in the Controller's hours mentioned in the report. She sought clarification on who decided to lower these hours.
- Supervisor Schwartz explained that the reduction was self-implemented by the Controller due to training commitments, noting that the person is currently working about half of their usual hours. The specific number of hours varies depending on the workload.
- Trustee Lindke requested more precise information on the number of work hours, emphasizing the need for clarity since it impacts the budget.
- Supervisor Schwartz indicated the variability in the individual's workload makes it challenging to provide a consistent hourly count, suggesting that work hours fluctuate from week to week.
- Trustee Lindke further questioned if the adjustment in hours was exclusive to the Utility Fund or if similar changes were made in the General Fund, seeking clarification on the overall impact on budget allocations.
- Trustee Lindke raised another point regarding the budget for Parks and Recreation, specifically whether recent budget increases for equipment and other amendments, such as drainage and funding gaps addressed in February, were incorporated into the current budget amendment. She stressed the importance of reflecting all recent changes and commitments in budget amendments to ensure accuracy and transparency.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 42**

- Supervisor Schwartz acknowledged a specific allocation of funds (e.g., \$200,000 for Fireman's Park) and agreed on the need to include recent work and amendments, like pathways and easements, in upcoming budget revisions.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

BUDGET AMENDMENTS FOR ALL FUNDS

RESOLUTION NUMBER: 2024-21

DATE: MARCH 18, 2024

WHEREAS, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current spending, and

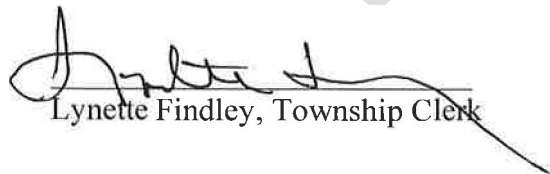
WHEREAS, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2024 and offers the following budget amendments.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached Controller's report.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

03/18/2024
Date Certified

The motion carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 43**

M. ORDINANCE #192-03, FIRST READING

Fire chief Vic Chevrette explained the need for an update to the Fire Code and Ordinance.

It was moved by Trustee Lindke supported by Trustee Secrest to perform the first reading of the proposed Ordinance #192-03.

CHARTER TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, MICHIGAN

ORDINANCE NUMBER 192-02

ORDINANCE FOR THE ADOPTION OF THE 2024 INTERNATIONAL FIRE CODE

**First Reading: March 18, 2024
Second Reading: _____**

AN ORDINANCE ADOPTING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE, REGULATING AND GOVERNING THE SAFEGUARDING OF LIFE AND PROPERTY FROM FIRE AND EXPLOSION HAZARDS ARISING FROM THE STORAGE, HANDLING, AND USE OF HAZARDOUS SUBSTANCES, MATERIALS, AND DEVICES, AND FROM CONDITIONS HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANCY OF BUILDINGS AND PREMISES IN THE CHARTER TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, MICHIGAN; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFOR; REPEALING ORDINANCE NUMBER 192 OF THE CHARTER TOWNSHIP OF SUPERIOR AND ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH.

Section 192-02.01. Short Title

This Ordinance shall be known and may be cited as the "Fire Prevention Code of the Charter Township of Superior."

Section 192-02.02. Adoption of Fire Prevention Code

The International Fire Code, 2024 Edition, as published by the International Code Council, is hereby adopted by reference as the fire code for the Charter Township of

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 44**

Superior, in its entirety, without modification. At least three (3) copies of the 2024 International Fire Code are on file in the offices of the Charter Township of Superior and are available for public inspection.

Section 192-02.03. Geographic Limits

The geographic limits referred to in certain sections of the 2024 International Fire Code are hereby established as follows:

(A) Section 5704.2.9.6.1: within any residential zoning district in the Township, or any non-agricultural zoned lot upon which a dwelling is located.

(B) Section 5706.2.4.4: within any residential zoning district in the Township, or any non-agricultural zoned lot upon which a dwelling is located.

(C) Section 5806.2: within any residential zoning district in the Township, or any non-agricultural zoned lot upon which a dwelling is located.

(D) Section 6104.2: within any residential zoning district in the Township, or any non-agricultural zoned lot upon which a dwelling is located.

Section 192-02.04. Inconsistent Ordinances Repealed

All ordinances or parts of ordinances in conflict with this ordinance or the 2024 International Fire Code as adopted herein are hereby repealed.

Section 192-02.05. Saving Clause

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 192-02.06. Effective Date

This ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect immediately upon adoption and publication as required by law.

Roll Call

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 45**

Ayes: Trustee McGill
Trustee Caviston
Treasurer Lewis
Supervisor Schwartz
Trustee Lindke
Trustee Secrest

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

N. MOTION TO APPROVE KOVALAK AMENDED CONTRACT TO INCLUDE INTERIOR PLUMBING

It was moved by Trustee Lindke supported by Trustee McGill to approve the Kovalak amended contract to include interior plumbing.

- Supervisor Schwartz described the contract's purpose as connecting the interior plumbing to the septic system, indicating it's a specific and necessary task.
- Trustee Lindke questioned if this task should have been included in the original contract or if it's appropriately addressed as an addendum.
- Supervisor Schwartz explained that the need for such work can arise unexpectedly, as the precise elevation for setting up the system can only be determined by executing the interior plumbing work and connecting it to the septic system. He mentioned a specific cost of \$1,750.00 for this task.

Roll Call

Ayes: Trustee McGill
Trustee Caviston
Treasurer Lewis
Supervisor Schwartz
Trustee Lindke
Trustee Secrest

Nays: None.

Absent: Clerk Findley

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 46**

Motion carried by unanimous vote.

O. LAND AGREEMENT FOR FARMING ON THE “ROCK PROPERTY”, STEVE PEACH

- Supervisor Schwartz introduced the topic of the land agreement for farming on the rock property with Steve Peach, covering 206 tillable acres, emphasizing the necessity of soil maintenance in agriculture to prevent invasiveness and explaining the inability to charge for the land use due to bond counsel advice related to sovereign bonds.
- Trustee Lindke expressed concerns about the need for the Township to receive fair market value for the land use and requested a written legal opinion on the matter, challenging the advice that income could not be derived from the property due to bond constraints.
- Attorney Fred Lucas indicated the need to review the bond language to clarify any prohibitions on obtaining a dollar value from the land use and offered to provide a legal opinion after consulting with bond expert Patrick McGough.
- Trustee McGill asked about opportunities for other community members to engage in farming on the property, leading to discussions about ensuring community access and the implications for future Parks and Rec programming.
- Trustee Caviston inquired about the acreage Steve Peach would be working with, clarifying the scope of the farming activities in relation to the total available land.
- Supervisor Schwartz defended the choice of Steve Peach for the farming agreement, emphasizing his suitability due to his local presence and commitment to agriculture, while acknowledging the legal and tax implications of such agreements that necessitate further investigation.

It was moved by Trustee Lindke supported by Treasurer Lewis to table this item until the April meeting.

Motion carried by unanimous vote.

P. APPROVE UTILITY DEPARTMENT PURCHASE OF LAWN EQUIPMENT

Rickey Harding, Utilities Superintendent, explained the need for the equipment and the process to get to the quotes that include trade in values for existing equipment.

It was moved by Trustee McGill supported by Treasurer Lewis to approve the Utility Department purchase of lawn equipment.

Roll Call

Ayes: Supervisor Schwartz
Treasurer Lewis
Trustee Caviston
Trustee McGill

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 47**

Trustee Lindke
Trustee Secrest

Nays: None.

Absent: Clerk Findley

Motion carried by unanimous vote.

11. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Trustee Caviston supported by Trustee Lindke, to receive bills for payment and record of disbursements.

The Board discussed the Bills for Payment and Record of Disbursements.

The motion carried by unanimous vote.

12. PLEAS and PETITIONS

- Treasurer Lewis shared that there are new financial procedures put in place to mitigate issues in the future.
- Trustee Lindke thanked Laura Bennett, Planning and Zoning Administrator for her service, questioned where Brenda McKinney's computer is, and questioned if there were any updates on the Rock Property easement.
- Trustee McGill raised a concern of lack of trust and suggested a potential committee of residents and she urged that people stop making untrue statements about her.
- Attorney Fred Lucas initiated an update on legal matters, stating he filed an answer and counterclaimed against Infinity, seeking triple damages. He clarified a misunderstanding regarding an agreement with Infinity, noting it was never finalized due to lack of board approval.
- Trustee Lindke inquired about the status of an agreement supposedly signed by the Supervisor and another party, questioning the necessity of board signatures on all escrow agreements.
- Lucas clarified that the agreement in question was intended to resolve a dispute but never proceeded to a formal agreement due to the Board's non-approval.
- Trustee Lindke further asked if the standard procedure involved signing all escrow agreements by the Board. Lucas explained that escrow handling is generally an administrative task, detailing the process involving bonds, letters of credit, or cash, and the administrative roles in managing these funds.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2024
PROPOSED MINUTES
PAGE 48**

- Trustee Lindke sought clarification on the normal process for escrow agreements, to which Lucas provided a detailed explanation of administrative responsibilities and the Board's lack of involvement in escrow fund management.
- Another board member pointed out that discovering improper payments is a matter for board attention. Lucas agreed, detailing his legal strategy against Infinity and expressing frustration with their refusal to return misallocated funds.
- Lucas further discussed the administrative aspect of establishing escrow accounts for ongoing work, separating this from his litigation efforts. He acknowledged the need for administrative diligence in setting and managing escrow amounts as dictated by project requirements.
- The conversation shifted to broader issues of bond management in development projects, with Lucas emphasizing challenges related to inflation and project longevity impacting bond values. He noted common difficulties in ensuring bonds remain adequate over extended development phases.
- Regarding a specific lawsuit mentioned by Lucas, he informed the Board of his intention to pass it to the insurance company for representation, also updating on the Schuster- Mouliere case's status, indicating ongoing appeals.
- Lucas reassured the Board members of his commitment to responsiveness and impartiality in communication, emphasizing his willingness to address any inquiries from them, irrespective of the nature of the query.
- Michelle Morgan, ZOOM, asked the Board to look into the code violations that occurred on 1707 Weeping Willow Ct.
- Steph, ZOOM, spoke against the proposed agreement for farming the Rock Property.
- Michelle Morgan, ZOOM, asked the Board to perform a forensic audit of the escrow.

13. ADJOURNMENT

It was moved by Trustee Secrest supported by Trustee McGill, that the meeting be adjourned.

The motion carried and the meeting adjourned at 9:33 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

AM MEDIA SERVICES

March 11, 2024

Mr. Kenneth Schwartz
Supervisor, Superior Charter Township
3040 North Prospect Road
Ypsilanti, Michigan 48198

Re: Brookwood – Area Plan Amendment
Parcel No. J-10-33-300-001

Dear Supervisor Schwartz and Superior Township Board of Trustees:

Thank you for the Notice of Public Hearing for the proposed Area Plan Amendment of the above-mentioned residential development Brookwood. As the operator of the radio tower adjacent to this proposed project we felt it was our obligation to inform you of certain issues you may want to consider in deliberating this matter. Although we have no formal position either supporting or opposing the Area Plan Amendment and the project we believe the Township should consider certain factors.

WDEO's transmitter site at 340 Clark Road, Superior Township, Washtenaw County, Michigan consists of a seven (7) tower directional array, ground system and RF transmitter authorized by the Federal Communications Commission (FCC) to operate with a nominal power of 9,200 watts during daylight hours and 250 watts from sunset to sunrise. WDEO has maintained its transmitter site at this location with its presently authorized power and antenna patterns since 1997. Previous owners of the antenna have been operating at this location since November 16, 1962.

This is to inform the Superior Charter Township of two distinct hazards inherent in locating a housing complex in close proximity to an AM radio transmitting facility. The first is so-called blanketing interference which WDEO's signal would cause to users of electronic and telephone equipment within the proposed residential complex. The second is so-called re-radiation interference which various structures within the proposed complex would cause to WDEO radio, thereby interfering with and inhibiting the transmission of WDEO's signal to the public throughout southeast Michigan.

1. Blanketing Interference

When WDEO's antenna system was constructed, it was constructed in what was an uninhabited area, so that its so-called "blanketing contour", its field strength mathematically expressed as 1 V/m (or 1000 mV/m), would encompass few if any dwellings. The reason for this is that, pursuant to Section 73.88 of the FCC's rules (47 CFR §73.88), "the licensee of each [AM] broadcast station is required to satisfy all reasonable complaints of blanketing interference within the 1 V/m contour".

One Ave Maria Drive • P.O. Box 374 • Ann Arbor, Michigan 48106-0374
Phone: 734.930.5200 • Fax: 734.930.3101
www.am-mediaservices.com

What is "blanketing interference"? One engineering manual defines it as, "The interference that is caused by the presence of an AM broadcast signal of one volt per meter (V/m) or greater strengths in the area adjacent to the antenna of the transmitting station. The 1 V/m contour is referred to as the blanket contour and the area within this contour is referred to as the 'blanket area'." Another definition is, "A disturbance in consumer receivers located in the immediate vicinity of a transmitter, caused by currents directly induced into the consumer receiver's circuitry by the relatively high field strength of the transmitter."

What devices are adversely affected by "blanketing interference"? We are aware that "blanketing interference" adversely affects the performance and usefulness of a variety of electronic equipment, including broadcast radio receivers, telephones, answering machines, audio cassette players, CD players, VCRs, and an "audio system". Radio station audio can and will "leak" into telephone wiring and equipment located too close to an AM transmitter site. We are also aware that electric musical instruments (such as an organ) located too close to an AM transmitter site will involuntarily resonate with the AM signal being transmitted.

Were Superior Charter Township to authorize the construction of the residential development, WDEO would have no legal obligation to any of the residential dwellers to fix the problem. Section 73.318(b-c-d) of the FCC's Rules (47 CFR §73.318) states as follows:

(b) After January 1, 1985, permittees or licensees who either (1) commence program tests, or (2) replace their antennas, or (3) request facilities modifications and are issued a new construction permit must satisfy all complaints of blanketing interference which are received by the station during a one year period. The period begins with the commencement of program tests, or commencement of programming utilizing the new antenna. Resolution of complaints shall be at no cost to the complainant. These requirements specifically do not include interference complaints resulting from malfunctioning or mistuned receivers, improperly installed antenna systems, or the use of high gain antennas or antenna booster amplifiers. Mobile receivers and non-RF devices such as tape recorders or hi-fi amplifiers (phonographs) are also excluded.

(c) A permittee collocating with one or more existing stations and beginning program tests on or after January 1, 1985, must assume full financial responsibility for remedying new complaints of blanketing interference for a period of one year. Two or more permittees that concurrently collocate on or after January 1, 1985, shall assume shared responsibility for remedying blanketing complaints within the blanketing area unless an offending station can be readily determined and then that station shall assume full financial responsibility.

(d) Following the one-year period of full financial obligation to satisfy blanketing complaints, licensees shall provide technical information or assistance to complainants on remedies for blanketing interference.

Since WDEO has been operating at its present transmitter site with its currently authorized facilities for over nine (9) years, and a transmitter has operated at this location for 62 years, it has no responsibility to any future resident within its blanketing contour, financial or otherwise, to fix

any interference that may be caused to them or their electronic devices. Furthermore, the United States Court of Appeals for the 6th Circuit has confirmed that an individual would not have a cause of action in a civil court under a "common law nuisance" or other tort theory against WDEO, since Congress' adoption of the Communications Act of 1934, as amended (47 USC §151 *et seq*) permitting the FCC to adopt regulations relative to its licensees has pre-empted the civil courts from fashioning remedies and/or awarding money damages against broadcasters in interference matters. *Broyde v. Gotham Tower, Inc.*, 13 P.3d 994 (6th Cir. 1994).

2. Reradiation Interference

Federal standard 1037C defines "reradiation" as: (a) radiation, at the same or different wavelengths, *i.e.*, frequencies, of energy received from an incident wave; and (b) Undesirable radiation of signals locally generated in a radio receiver. Essentially, "reradiation interference" occurs when a transmitted signal deflects, or reflects, off a structure in close proximity to the transmitter, and then returns to the transmitter, thereby impeding the transmission of the signal. The FCC has determined that the potential for "reradiation interference" exists where a new structure is to be constructed within 3.2 kilometers (2.0 miles) of an existing AM transmitter site (47 CFR §73.1692). Unfortunately, the FCC's jurisdiction for the prevention of such reradiation interference extends only to the authorization of new or modified communications towers or structures. Nevertheless, the phenomenon of "reradiation interference" is not limited to communications towers, but could be caused by other structures in close proximity to an existing AM transmitter site. The proposed residential buildings could well cause "reradiation interference" to WDEO's existing transmitter site.

In determining who has an obligation to cure interference, the FCC uses the so-called "Newcomer Policy", first announced in *Midnight Sun Broadcasting Co.*, 11 FCC 1119 (1947), in which a "newcomer" has the liability and responsibility for resolving interference caused by its new facilities to other preexisting facilities in close proximity. This policy has been applied through the years by the FCC, including the following reported cases: *Sudbrink Broadcasting of Georgia*, 65 FCC 2d 691 (1977); *Jesse Willard Shirley*, 24 Pike & Fischer RR 2d 982 (1972); *Jack Straw Memorial Foundation*, 35 FCC 2d 397, recon. denied 37 FCC 2d 544 (1972); *Broadcast Corp. of Georgia (WVEU-TV)*, 96 FCC 2d 901 (1984); and *Western Cities Broadcasting, Inc.*, 5 FCC Red 6177 (1990). Further, and conversely to the *Broyde v. Gotham Tower* case discussed above, WDEO would have a case at "common law nuisance" and/or other tort theories against the owners of a new residential complex were reradiation interference to occur, because the housing operators would not be licensees of the FCC, and there are no federal statutes or FCC regulations which cover their activities, so that state law would not be "pre-empted".

We believe that it is in the interests of the prospective residents of this development that the applicant and/or developer agrees to (1) install at its own expense all necessary, filters, traps and other gear to eliminate "blanketing interference", (2) inform each prospective resident prior to the time that a sale/lease is signed as to the proximity of the WDEO transmitter site, the possibility that interference from WDEO might be caused to consumer electronics and/or telephone service, that WDEO as a matter of law has no obligation to fix the problem, but that the obligation to fix the problem rests with the developer/landlord, and that the developer/landlord will take all steps to fix the problem, and (3) takes all steps to prevent and/or remedy any "reradiation interference" that might be caused to WDEO by the construction of its buildings, including but not limited to

the installation of all effective traps, filters and other gear recommended by the WDEO engineering staff and its technical consultants.

We offer this to insure the officials of Superior Charter Township have all the necessary information available to make an informed decision concerning this application and that the rights and responsibilities of all parties are understood in this matter. We appreciate your consideration of these points and thank you for the opportunity to present our concerns.

Respectfully,

A handwritten signature in blue ink, appearing to read "Michael P. Jones", with a long horizontal flourish extending to the right.

Michael P. Jones
Vice President & General Manager

cc: Lynette Findley, Clerk, Superior Charter Township
Luke Bonnor, Bonnor Advisory Group

Supervisors report

1. Easements for Plymouth Road path.

These documents are the final easements for the path on Plymouth Road in Dixboro. They have been tough to get but we have all the easements we need, and the project can now commence. The easements from F&F are from the restaurant, the easement from A&L is from the Landau building and the final easement is from Andrew Grant. Andrew is the owner of the corner house on Dixboro and Plymouth. He will suffer the greatest burden.

F&F and A&L are donating the easements to the township on the condition we pay for an appraisal to establish the partial value so they can write off their donation through the IRS. Andrew Grant, however, was a holdout for money and wanted the same deal as Mr. Lawson. Fred and I worked him down to \$15,000.00 to compensate him for the loss of property, so there will be the cost of 2 appraisals and the purchase of the easement for \$15,000.00.

Fred agrees this is a fair deal all around and the easements are permanent, on private property and the owners have a right to be justly compensated.

2. Dixboro Green septic system

The amendment for the septic contract is so the contractor, Kovalak Septic, can do both the inside plumbing and the outside septic at the same time. It's a good price due to having to install and relocate new drainpipes in the crawl space and connecting the new drain to the septic and abandoning the old drain.

3. Clay Hill Farms

The Clay Hill Farms land clearing project continues. Our contractor has de-stumped the property. I've attached pictures of the current condition of the property. Our contractor says that the proper way to get this land and soil into farmable condition is to bulldoze the land with a root rake. Remove the disturbed roots. Then a tub grinder must be brought on site to grind all the roots, stumps, trees and branches into chips. The estimated cost for these services is around \$35,000.00. I'm getting a bid.

At this point the soil is not ready to be farmed. I've spoken with Steve Paech who farms the Rock property for us, and he has agreed as consideration for the land lease, he'll donate his time and equipment to till, harrow and disc the property. At this point T.C. can take possession and start his project. Steve has also agreed to be a farming consultant for the project.

I will be adding the Steve Peach land lease to the agenda, and he will be attending the meeting to answer questions about Clay Farms or the lease.

Washtenaw



**Success by 6 Great Start Collaborative
Trusted Parent Advisor Superior Township Grant
April 2023-February 2024**

The Trusted Parent Advisors held 16 parent cafes and three family events in Superior Township from April 2023 to February 2024. Of the Parent Cafes, 15 were held in the Ypsilanti District Library - Superior branch and one at Fireman's Park. In total, 115 families, (51 unduplicated families) participated in a total of 19 events.

The first family event was held at Fireman's Park. Forty-three people attended with dinner, old-fashioned games like kickball, and literacy stations for families that combined literacy and fun games. The second family event was in collaboration with the Washtenaw Area Council for Children (WACC) at the Ypsilanti District Library – Superior Branch. A staff member from WACC provided safe sleep training to pregnant people. With the completion of the training, families were given a pack-and-play for their newborns to sleep in safely. Five families participated in the event. This program helps to promote safe sleep habits for babies and prevents infant death and injuries.

In January, we held a family game night at YDL - Superior Branch and 32 people attended. We brought healthy food and games and encouraged families to get to know each other and have fun. The Trusted Parent Advisors created a Jeopardy game with family-friendly categories and families divided into two teams. There was lots of laughter and friendly rivalry between the teams. Although the event was for families, there are often children at the library who are not with their parents. To accommodate extra children, we ensure there is extra food and drink and include everyone in the fun. While our main goal is to provide a free fun activity, we also see families building a social support network.

We have assisted 39 families in enrolling in WIC, 8 families in preschool, 6 families in home visiting services, 7 families in Medicaid, and 6 families in the Supplemental Nutrition Assistance Program (SNAP). We had 5 families participate in Safe Sleep training, 1 family was referred to ABA therapy for Autism, 2 families enrolled in the Maternal Infant Health Home Visiting Program (MIHP), and 7 families were referred to Housing Access for Washtenaw County (HAWC) because of unstable housing. In January, we helped enroll three children in elementary and middle school, who had not attended school this year.

Our grant also supports families with basic needs and diapers. We have provided diapers and wipes for 61 children and basic needs for 21 families in Superior Township. We define basic needs as necessary items that cannot be purchased with SNAP benefits, such as laundry detergent, dish soap, toilet paper, and toiletries.

This is an overview of the *numbers* of our grant through February 2024. It doesn't begin to convey the impact these events have had on building stronger families in Superior Township. We appreciate the opportunity to present this data and its impact for families to the Board of Trustees.



This Page Is Intentionally Left Blank

**Superior Charter Township
Parks and Recreation Commission Meeting
Liaison Report for Meeting on 3/25/24**

Reports:

- Chairperson: Chair Sanii-Yahyai reported that the Easter Egg Hunt held on Saturday, March 23rd was well attended despite the cold weather.
- Director: Juan Bradford reported

Old Business:

- The reciprocal agreement for using Ypsilanti Township recreation facilities is still being discussed.
- It was reported that the township board approved the budget for the Superior Township Clean-up Day. A personal liability insurance waiver has been prepared for participants. There was discussion about making sure safety concerns were addressed.

New Business:

- The Board of Trustee Resolution 2024-06 Purchase of Property from Dixboro United Methodist Church was discussed, and a motion was made to concur with the township resolution and allocated \$46,000 from the Parks and Recreation Building Fund to purchase the property as noted in the resolution.
- There was discussion to reclassify monies from the Un-assigned Funds Budget. This item was tabled until the 4/22/24 Parks and Recreation Commission meeting.

Pleas and Petitions:

- Jack Smiley would like to purchase more park land and is concerned that opportunities to do so will slip away as more land development proposals are approved. He thought that township residents might want a dog park near population centers.
- Curtis Freeman stated that we should be using the parks that we have now.

Submitted by:

Bernice Lindke

Bernice Lindke
Trustee and Board Liaison to the Parks and Recreation Commission

Building

| Permit # | Contractor | Job Address | Fee Total | Const. Value |
|---|----------------------------|----------------------------|-------------|--------------|
| PB24-0037 | WOURMAN JAMAINE M & HEA | 1968 ANDOVER DR | \$100.00 | \$4,920 |
| Work Description: Fire repair of garage. Replace all charred framing members and sheathing. Replace any damaged electrical devices or wiring. Re-insulate, drywall with 5/8 type C. Mud, tape, and finish. Rough electrical and rough framing inspection required before covering interior walls. | | | | |
| PB24-0050 | HASS WILLIAM DONAL & KARL | 3433 BEAUMONT AVE | \$100.00 | \$7,631 |
| Work Description: 667 S.F. of crawlspace encapsulation and 7 lined feet of floor joist | | | | |
| PB24-0054 | CHAMAS RAED & HOIDA | CHERRY HILL RD | \$100.00 | \$1,000 |
| Work Description: Demo pole barn & corn silo. Remove all debris, open hole inspection required | | | | |
| PB24-0049 | DEBUSSCHER MATTHEW & TEI | 3816 DIXBORO RD | \$1,040.00 | \$160,000 |
| Work Description: Finish 1310 s.f. of basement. 1 full bath, 1 theater rm, living/rec rm, wet bar & exercise rm. No bedrooms. | | | | |
| PB24-0039 | ANDREWS KARL | 8568 DURHAM CT | \$100.00 | \$4,500 |
| Work Description: Install egress window | | | | |
| PB24-0052 | HURON GASTROENTEROLOGY | 5300 ELLIOTT DR | \$1,586.00 | \$244,000 |
| Work Description: Interior renovation. Work is not structural in nature. Expanding/adding pre-op rooms, pharmacy, converting a lounge into an OR. Delayed submittals for Fire Suppression required. | | | | |
| PB24-0057 | MENGISTU HAILE A & ROBA AI | 1635 GOLFVIEW DR | \$100.00 | \$4,691 |
| Work Description: Roof mount PV system | | | | |
| PB24-0051 | KNOWLTON, AMBER | 1699 KNOLLWOOD BND | \$150.00 | \$50,000 |
| Work Description: Install new 24" piers for a new manufactured home. Installation of a new manufactured home. Make: Clayton Model: Clayton Year: 2/5/23 | | | | |
| PB24-0044 | INFINITY ACQUISITIONS LLC | 1687 MAPLE LEAF LN | \$1,954.00 | \$300,555 |
| Work Description: Construct new 2 story SFD on unfinished basement with 2 car attached garage - "Townsend" model - Elevation A | | | | |
| PB24-0036 | HURON ARBOR/MAIN HOSP/A | 5301 MCAULEY DR | \$29,250.00 | \$4,500,000 |
| Work Description: Renovation of existing exam rooms and nurse stations to accommodate an Observation unit on the 2nd floor of THAA (Trinity Health Ann Arbor Hospital) to include alterations to the millwork, wall partitions, DFHs, Electrical, nurse call, plumbing, Fire Protection, and HVAC to accommodate a new rooftop unit (a part of a separate project) | | | | |
| PB24-0043 | CP LAND HOLDINGS LLC | 6632 PLYMOUTH-ANN ARBOR RD | \$4,277.00 | \$657,986 |
| Work Description: Construct new 2 story SFD on unfinished basement with 3 car attached garage. Garage to be converted into a sales model office. | | | | |
| PB24-0040 | GILROY KEITH & BONNIE TRU | 5575 RED FOX RUN | \$178.00 | \$27,344 |

Work Description: Roof mount PV system with Tesla "Powerwall" battery back-up

| | | | | |
|-----------|--------|---------------------|----------|---------|
| PB24-0046 | VACANT | 1515 RIDGE RD # 181 | \$100.00 | \$6,500 |
|-----------|--------|---------------------|----------|---------|

Work Description: Remove and replace concrete slab for 14'x66' mobile home

| | | | | |
|-----------|--------|---------------------|----------|----------|
| PB24-0047 | VACANT | 1515 RIDGE RD # 182 | \$100.00 | \$11,000 |
|-----------|--------|---------------------|----------|----------|

Work Description: Remove and replace concrete slab for 28'x56' mobile home

| | | | | |
|-----------|------------------------|--------------------|----------|---------|
| PB24-0042 | OCHOA-VALENZUELA MARIA | 1515 RIDGE RD # 79 | \$150.00 | \$5,000 |
|-----------|------------------------|--------------------|----------|---------|

Work Description: Pull off site due to water main break to be repaired - no trade rehooks required. Concrete work to be on a separate permit.

| | | | | |
|-----------|------------------------|--------------------|----------|---------|
| PB24-0048 | OCHOA-VALENZUELA MARIA | 1515 RIDGE RD # 79 | \$100.00 | \$6,000 |
|-----------|------------------------|--------------------|----------|---------|

Work Description: Remove and replace concrete slab for 14'x60' mobile home

| | | | | |
|-----------|--------------------------|------------------|----------|-----------|
| PB24-0038 | GARROTT BRIAN & HAHLBROC | 5843 VREELAND RD | \$747.00 | \$115,000 |
|-----------|--------------------------|------------------|----------|-----------|

Work Description: Construct 16'x20' single story garage

| | | | | |
|-----------|-----------------|------------------------|----------|---------|
| PB24-0053 | LE TAI & VO HAN | 1383 WEEPING WILLOW CT | \$100.00 | \$6,400 |
|-----------|-----------------|------------------------|----------|---------|

Work Description: Construct 10'x16' freestanding deck.
Post hole inspection and rough framing inspections required.

| | | | | |
|-----------|---------------------------|------------------------|------------|-----------|
| PB24-0045 | INFINITY ACQUISITIONS LLC | 1525 WEEPING WILLOW CT | \$1,571.00 | \$241,662 |
|-----------|---------------------------|------------------------|------------|-----------|

Work Description: Construct new 2 story SFD on unfinished basement with 2 car attached garage.
Model "Montauk" - Elevation A

| | | | | |
|-----------|-----------|-------------------|----------|----------|
| PB24-0041 | SUN HOMES | 2002 WHITE OAK LN | \$150.00 | \$50,000 |
|-----------|-----------|-------------------|----------|----------|

Work Description: Install new 24" piers for a new manufactured home.
Installation of a new manufactured home.
Make: Clayton
Model: 981-24-6628-2-1
Year: 1/31/24

| | | | | |
|-----------|---------------------------|-----------------|----------|----------|
| PB24-0055 | KELSEY R TYRONE & KAREN I | 8539 WINDSOR CT | \$119.00 | \$18,250 |
|-----------|---------------------------|-----------------|----------|----------|

Work Description: Erect 24'x16' aluminum awning over existing deck

| | | | | |
|-----------|------------------------|-------------------|------------|-----------|
| PB24-0056 | STOWE RYAN M & ERICA C | 3324 WOODHILL CIR | \$4,315.00 | \$663,853 |
|-----------|------------------------|-------------------|------------|-----------|

Work Description: Construct new 2 story SFD on partially finished basement with 3 car attached garage.
Also construct 12'x16' garden shed.

| | |
|-------------------------------------|--------------------|
| Total Permits For Type: | 22 |
| Total Fees For Type: | \$46,387.00 |
| Total Const. Value For Type: | \$7,086,292 |

Report Summary

Permit.PermitType = Building
AND
Permit.DateIssued in <Previous
month> [03/01/24 - 03/31/24]

Grand Total Permits:

22

Grand Total Const. Value:

\$7,086,292

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
March 2024

| Category | Estimated Cost | Permit Fee | Number of Permits |
|-------------------------------------|------------------------------|---------------------------|-------------------|
| Com/Multi-Family Renovations | <i>\$4,744,000.00</i> | <i>\$30,836.00</i> | <i>2</i> |
| Electrical | <i>\$0.00</i> | <i>\$3,540.00</i> | <i>20</i> |
| Mechanical | <i>\$0.00</i> | <i>\$5,690.00</i> | <i>32</i> |
| Plumbing | <i>\$0.00</i> | <i>\$4,325.00</i> | <i>17</i> |
| Res-Additions (Inc. Garages) | <i>\$115,000.00</i> | <i>\$747.00</i> | <i>1</i> |
| Res-Manufactured/Modular | <i>\$105,000.00</i> | <i>\$450.00</i> | <i>3</i> |
| Res-New Building | <i>\$1,864,056.00</i> | <i>\$12,117.00</i> | <i>4</i> |
| Res-Other Building | <i>\$69,816.00</i> | <i>\$797.00</i> | <i>7</i> |
| Res-Other Non-Building | <i>\$23,500.00</i> | <i>\$300.00</i> | <i>3</i> |
| Res-Renovations | <i>\$164,920.00</i> | <i>\$1,140.00</i> | <i>2</i> |
| Totals | <i>\$7,086,292.00</i> | <i>\$59,942.00</i> | <i>91</i> |

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT

January 2024 To Date

| Category | Estimated Cost | Permit Fee | Number of Permits |
|--|-------------------------------|----------------------------|-------------------|
| Com/Multi-Family Other Building | <i>\$28,541.00</i> | <i>\$0.00</i> | <i>1</i> |
| Com/Multi-Family Renovations | <i>\$4,744,000.00</i> | <i>\$30,836.00</i> | <i>2</i> |
| Electrical | <i>\$0.00</i> | <i>\$15,825.00</i> | <i>78</i> |
| Mechanical | <i>\$0.00</i> | <i>\$16,975.00</i> | <i>110</i> |
| Plumbing | <i>\$0.00</i> | <i>\$8,380.00</i> | <i>43</i> |
| Res-Additions (Inc. Garages) | <i>\$651,368.00</i> | <i>\$4,233.00</i> | <i>6</i> |
| Res-Manufactured/Modular | <i>\$115,000.00</i> | <i>\$600.00</i> | <i>4</i> |
| Res-New Building | <i>\$5,830,614.00</i> | <i>\$37,897.00</i> | <i>13</i> |
| Res-Other Building | <i>\$213,275.00</i> | <i>\$1,809.00</i> | <i>16</i> |
| Res-Other Non-Building | <i>\$23,500.00</i> | <i>\$300.00</i> | <i>3</i> |
| Res-Renovations | <i>\$1,134,847.00</i> | <i>\$7,522.00</i> | <i>12</i> |
| Totals | <i>\$12,741,145.00</i> | <i>\$124,377.00</i> | <i>288</i> |

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, Lynette Findley, Lisa Lewis
CC:
From: Vic Chevrette, Fire Chief
Date: 4/2/2024
Re: Fire Chief/Fire Marshal Activity Report March 2024

The following is the March 2024 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 0

Meetings Attended: Washtenaw Area Mutual Aid Association, County Fire Chiefs and Police Chiefs meeting, Southeast Michigan Fire Chiefs meeting, Fire Dispatch meeting.

Training: CPR Recertification. All personnel complete Sexual Harassment and Anti-Harassment in the Workplace Training.

Fire Prevention/Public Education: no report

Other: conducted FEMA Grant Annual Reports and Closeout reports for two previous grants. 2023 FEMA AFG grants submitted. Pump Testing at St. Joseph Hospital. Site Visit Station #2. Utility 11-1 to Varsity Ford Body Shop for repair. Have Diesel Exhaust Fan replaced and installed at Station #2.

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

The following is the March 2024 activity report for the Fire Marshal

Fire Suppression Plan Reviews Zoom Conference: 1

Fire Suppression Inspections: 1

Fire Protection Inspections: 4

Fire Department Access inspection:

Fire Pump Flow Tests: 2

Hydrant Flow Test:

Plan Review: 3

Building Inspection:

Business Inspection: 1

Site Inspections: 1

Training Burn Code Research:

Consultation, Fire Protection:

Fire Alarm Plan Review:

Fire Alarm Inspection:

Fire Investigation:

Fire Investigations follow up:

Fire Code Enforcement:

ESO training: 3

Burning Complaint:

Burn Permits issued: 6

Food Truck Inspection Class:

HUVACO Class: 1

Meetings: 6

EMT Training: 2

Mechanical / Suppression Class:

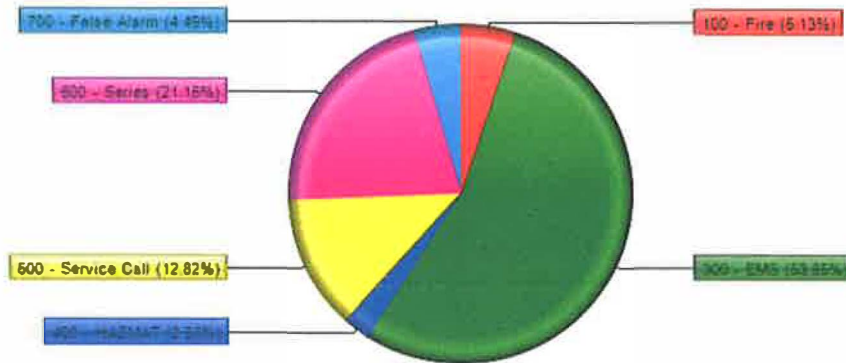
Michigan Fire Inspectors Class:

Respectfully Submitted,

Dan Kimball, Fire Marshal

Fire Incident Type Breakdown

| Incident Type Group | |
|---------------------|------------|
| 100 - Fire | 8 |
| 300 - EMS | 84 |
| 400 - HAZMAT | 4 |
| 500 - Service Call | 20 |
| 600 - Series | 33 |
| 700 - False Alarm | 7 |
| | 156 |



| Incident Type Code | Alarm Date | Incident Number | NFIRS Number | Addresses Combined More |
|--------------------|-----------------------|-----------------|--------------|-------------------------|
| 111 | | | | |
| | 3/28/2024 2:23:50 PM | 3949424 | 0000437 | 7343 Elliott LN |
| | 3/29/2024 2:46:06 PM | 3949913 | 0000446 | 1268 Concord DR |
| | 3/29/2024 3:02:14 PM | 3949917 | 0000447 | 420 Emmet ST |
| 113 | | | | |
| | 3/3/2024 5:57:18 PM | 3938030 | 0000320 | 8633 Cedar CT |
| | 3/29/2024 2:00:06 PM | 3949887 | 0000445 | 5900 Bridge RD |
| 131 | | | | |
| | 3/28/2024 11:38:15 AM | 3949962 | 0000434 | 10 W M-14 HWY |
| 132 | | | | |
| | 3/13/2024 6:17:20 PM | 3942588 | 0000359 | 11 E M-14 HWY |
| 142 | | | | |
| | 3/2/2024 4:01:32 PM | 3937519 | 0000313 | 5301 Mcauley DR |
| 311 | | | | |
| | 2/29/2024 1:10:07 PM | 3936552 | 0000300 | 3540 Dixboro LN |
| | 2/29/2024 9:33:27 PM | 3936733 | 0000302 | 8784 Nottingham DR |
| | 3/1/2024 3:30:14 PM | 3937063 | 0000304 | 8601 Cedar CT |
| | 3/2/2024 1:00:31 PM | 3937446 | 0000310 | 1641 Ridge RD |
| | 3/4/2024 12:54:41 PM | 3938406 | 0000325 | 2159 Anns WAY |
| | 3/6/2024 12:28:45 AM | 3939103 | 0000337 | 7523 Warren RD |
| | 3/9/2024 3:07:37 PM | 3940737 | 0000348 | Elliott DR |
| | 3/5/2024 6:30:36 AM | 3938728 | 0000331 | 8938 Macarthur BLVD |
| | 3/6/2024 4:46:33 AM | 3939132 | 0000341 | 1515 Ridge RD |
| | 3/4/2024 9:57:58 PM | 3938620 | 0000329 | 1515 Ridge RD |
| | 3/4/2024 2:42:01 PM | 3938454 | 0000326 | 8795 Macarthur BLVD |
| | 3/3/2024 4:20:23 PM | 3937989 | 0000318 | 8386 Ardmoor DR |
| | 3/13/2024 1:15:45 AM | 3942261 | 0000355 | 9715 Mulberry |
| | 3/13/2024 12:41:13 PM | 3942444 | 0000358 | 9751 Mulberry |
| | 3/16/2024 8:03:02 PM | 3944077 | 0000374 | 4825 Vorhies RD |
| | 3/17/2024 5:22:23 PM | 3944423 | 0000380 | 9156 Ascot DR |

| | | | | |
|-----|-----------------------|-------------------|---------|---------------------|
| | 3/27/2024 8:27:36 AM | 3948832 | 0000430 | 8461 Barrington DR |
| | 3/17/2024 2:57:17 PM | 3944369 | 0000379 | 8648 Kingston CT |
| | 3/19/2024 9:37:23 PM | 3945485 | 0000391 | 8650 Cedar CT |
| | 3/15/2024 11:11:23 AM | 3943371 | 0000370 | 8601 Cedar CT |
| | 3/26/2024 8:08:06 AM | 3948385 | 0000423 | 9751 Mulberry |
| | 3/19/2024 2:14:08 PM | 3945282 | 0000390 | 5341 Mcauley DR |
| | 3/15/2024 6:53:48 PM | 3943574 | 0000372 | 8100 Geddes RD |
| | 3/15/2024 3:10:21 PM | 3943476 | 0000371 | 8650 Cedar CT |
| | 3/24/2024 6:45:53 PM | 3947674 | 0000417 | 1515 Ridge RD |
| | 3/26/2024 8:08:03 AM | 3948388 | 0000422 | 8672 Macarthur BLVD |
| | 3/21/2024 3:42:58 PM | 3946250 | 0000399 | 9751 Mulberry |
| | 3/30/2024 2:34:39 AM | 3950203 | 0000452 | 1699 Savannah LN |
| | 3/30/2024 9:18:20 AM | 3950274 | 0000449 | 1887 Frances WAY |
| | 3/29/2024 7:21:59 AM | 3949741 | 0000443 | 9376 Macarthur BLVD |
| 321 | | | | |
| | 2/29/2024 7:23:33 AM | 3936421 | 0000301 | 9221 Abbey LN |
| | 2/29/2024 11:26:55 AM | 3936507 | 0000299 | 10 W M-14 HWY |
| | 3/1/2024 4:53:09 PM | 3937104 | 0000305 | 1913 Spruce LN |
| | 3/2/2024 10:26:27 AM | 3937380 | 0000312 | 1970 Knollwood BND |
| | 3/3/2024 1:41:57 PM | 3937925 | 0000317 | 8798 Macarthur BLVD |
| | 3/10/2024 7:50:42 PM | 3941207 | 0000351 | E Clark RD |
| | 3/10/2024 1:29:27 PM | 3941091 | 0000349 | 1826 Wexford DR |
| | 3/7/2024 9:06:39 AM | 3939654 | 0000343 | 1904 Evergreen LN |
| | 3/5/2024 7:50:30 AM | 3938756 | 0000332 | 7509 Timberwood CT |
| | 3/8/2024 5:25:16 PM | 3940359 | 0000345 | 1515 Ridge RD |
| | 3/13/2024 10:35:27 AM | 3942386 | 0000356 | 8586 Avon CT |
| | 3/6/2024 10:54:57 PM | 3939515 | 0000340 | 9166 Macarthur BLVD |
| | 3/8/2024 6:41:00 PM | 3940390 | 0000346 | 1750 Dover CT |
| | 3/5/2024 8:04:35 PM | 3939031 | 0000335 | 8778 Macarthur BLVD |
| | 3/4/2024 9:41:57 AM | 3938304 | 0000330 | 9066 Macarthur BLVD |
| | 3/4/2024 9:39:00 AM | 240304-1010-SUTFD | 0000323 | 9066 Macarthur |
| | 3/4/2024 2:59:55 PM | 3938463 | 0000327 | 8795 Macarthur BLVD |

| | | | | |
|-----|-----------------------|-------------------|---------|-----------------------|
| | 3/6/2024 1:27:28 AM | 3939112 | 0000338 | 3355 Alan Mark DR |
| | 3/27/2024 1:05:34 AM | 3948754 | 0000431 | 1515 Ridge RD |
| | 3/26/2024 2:31:19 AM | 3948319 | 0000419 | 9444 Joy RD |
| | 3/14/2024 6:06:04 AM | 3942794 | 0000366 | 1895 Forestview DR |
| | 3/16/2024 12:55:49 PM | 3943908 | 0000373 | 5171 Church ST |
| | 3/14/2024 1:56:44 PM | 3942970 | 0000364 | 5555 Mcauley DR |
| | 3/27/2024 9:25:56 AM | 3948848 | 0000428 | 3100 Cherry Hill RD |
| | 3/26/2024 4:43:47 PM | 3948603 | 0000425 | 8725 Nottingham DR |
| | 3/28/2024 10:32:19 AM | 3949335 | 0000440 | 1735 Hamlet DR |
| | 3/28/2024 10:46:01 AM | 3949339 | 0000439 | 1664 Sheffield DR |
| | 3/17/2024 8:21:26 PM | 3944474 | 0000382 | 5353 Mcauley DR |
| | 3/18/2024 8:42:18 PM | 3944979 | 0000387 | 1669 Savannah CT |
| | 3/16/2024 3:36:51 AM | 3943762 | 0000383 | 1938 Spruce LN |
| | 3/26/2024 8:42:47 PM | 3948692 | 0000427 | 9732 Sherwood |
| | 3/24/2024 1:06:07 AM | 3947382 | 0000412 | 6607 Fleming Creek DR |
| | 3/15/2024 3:58:14 AM | 3943250 | 0000368 | 6725 Fleming Creek DR |
| | 3/18/2024 3:31:52 PM | 3944870 | 0000384 | 8264 Vreeland RD |
| | 3/24/2024 5:39:23 AM | 3947426 | 0000415 | 1836 Wexford DR |
| | 3/20/2024 6:15:38 AM | 3945575 | 0000394 | 9065 Arlington DR |
| | 3/21/2024 7:59:13 AM | 3946072 | 0000398 | 1642 Golfview DR |
| | 3/21/2024 9:54:34 PM | 3946405 | 0000401 | 9080 Macarthur BLVD |
| | 3/21/2024 7:13:59 PM | 3946353 | 0000400 | 1833 Wexford DR |
| | 3/18/2024 7:34:08 AM | 3944632 | 0000386 | 1515 Ridge RD |
| | 3/18/2024 11:20:22 AM | 3944747 | 0000396 | 1515 Ridge RD |
| | 3/20/2024 3:52:22 AM | 3945560 | 0000393 | 9032 Macarthur BLVD |
| | 3/30/2024 5:59:55 PM | 3950444 | 0000455 | 7999 Ford RD |
| | 3/28/2024 11:56:08 PM | 3949656 | 0000453 | 8726 Macarthur BLVD |
| | 3/29/2024 4:51:12 PM | 3949991 | 0000444 | 9625 Geddes RD |
| | 3/28/2024 3:06:00 PM | 240328-1553-SUTFD | 0000438 | 725 Green RD |
| 322 | | | | |
| | 3/13/2024 10:56:38 PM | 3942702 | 0000367 | N Prospect RD |
| 324 | | | | |

| | | | | |
|------------|-----------------------|---------------------|---------|---------------------|
| | 3/22/2024 10:07:30 AM | 3946626 | 0000405 | W Clark RD |
| | 3/23/2024 11:46:14 PM | 3947355 | 0000413 | 10550 Geddes RD |
| | 3/17/2024 10:20:13 PM | 3944518 | 0000381 | W M-14 HWY |
| | 3/16/2024 7:29:27 AM | 3943801 | 0000375 | Macarthur BLVD |
| 381 | | | | |
| | 3/1/2024 3:20:18 PM | 3937062 | 0000306 | 5341 Mcauley DR |
| | 3/1/2024 7:30:27 PM | 3937154 | 0000308 | 5341 Mcauley DR |
| | 3/18/2024 5:45:23 PM | 3944917 | 0000397 | 8922 Macarthur BLVD |
| 440 | | | | |
| | 3/26/2024 11:21:15 PM | 3948736 | 0000426 | 5341 Mcauley DR |
| 460 | | | | |
| | 3/22/2024 9:18:18 AM | 3946592 | 0000403 | N Prospect RD |
| 463 | | | | |
| | 3/25/2024 8:44:00 PM | 3948245 | 0000418 | 9745 Edgewood CT |
| | 3/22/2024 9:50:19 AM | 3946618 | 0000402 | Ford RD |
| 510 | | | | |
| | 3/18/2024 4:42:57 PM | 3944897 | 0000385 | 9779 Ford RD |
| 551 | | | | |
| | 3/12/2024 5:45:40 PM | 3942126 | 0000354 | 8656 Macarthur BLVD |
| 553 | | | | |
| | 3/9/2024 12:40:00 AM | 3940510 | 0000347 | Joy RD |
| | 3/22/2024 11:00:01 AM | 240322-075705-SUTFD | 0000406 | N Prospect RD |
| | 3/14/2024 7:35:15 PM | 3943122 | 0000365 | 10 E M-14 HWY |
| | 3/14/2024 5:45:00 PM | 240314-122233-SUTFD | 0000362 | 7999 Ford RD |
| 554 | | | | |
| | 3/2/2024 6:54:53 PM | 3937580 | 0000314 | 9192 Macarthur BLVD |
| | 3/2/2024 7:17:16 PM | 3937593 | 0000315 | 9192 Macarthur BLVD |
| | 3/11/2024 8:09:48 PM | 3941719 | 0000353 | 8750 Macarthur BLVD |
| | 3/22/2024 9:37:05 PM | 3946900 | 0000407 | 9751 Mulberry |
| | 3/13/2024 2:34:48 PM | 3942497 | 0000357 | 8622 Deering ST |
| | 3/28/2024 12:07:10 AM | 3949194 | 0000432 | 1883 Wexford CIR |
| | 3/23/2024 8:31:32 AM | 3947033 | 0000409 | 9751 Mulberry |

| | | | | |
|------------|-----------------------|-------------------|---------|------------------------|
| | 3/13/2024 9:34:33 PM | 3942675 | 0000360 | 1836 Wexford DR |
| | 3/20/2024 8:59:47 PM | 3945921 | 0000395 | 9751 Mulberry |
| | 3/29/2024 8:58:27 PM | 3950105 | 0000448 | 9192 Macarthur BLVD |
| | 3/30/2024 8:07:57 AM | 3950256 | 0000451 | 1295 Stamford CT |
| | 3/29/2024 11:11:44 PM | 3950150 | 0000450 | 1295 Stamford CT |
| 561 | | | | |
| | 3/25/2024 10:13:50 PM | 3948268 | 0000421 | 9254 Macarthur BLVD |
| | 3/17/2024 3:52:51 PM | 3944389 | 0000377 | 5305 Church ST |
| 611 | | | | |
| | 3/1/2024 12:37:24 PM | 3936987 | 0000307 | 5325 Elliott DR |
| | 3/1/2024 1:01:30 PM | 3937004 | 0000303 | 10450 Joy RD |
| | 3/2/2024 7:27:19 AM | 3937327 | 0000309 | 515 James L Hart PKY |
| | 3/5/2024 3:17:20 PM | 3938934 | 0000334 | 1515 Ridge RD |
| | 3/10/2024 10:28:10 PM | 3941268 | 0000350 | 7168 Tower RD |
| | 3/7/2024 4:13:39 PM | 3939870 | 0000342 | Mcauley DR |
| | 3/6/2024 7:04:49 PM | 3939427 | 0000336 | 6456 Bunton RD |
| | 3/4/2024 9:37:53 PM | 3938612 | 0000328 | 4600 All Seasons CIR |
| | 3/3/2024 7:19:45 PM | 3938064 | 0000319 | 640 Woodlawn AVE |
| | 3/6/2024 8:35:00 PM | 3939463 | 0000339 | 8970 Macarthur BLVD |
| | 3/15/2024 7:31:46 AM | 3943292 | 0000369 | 5341 Mcauley DR |
| | 3/14/2024 11:39:35 AM | 3942911 | 0000363 | 5260 Geddes RD |
| | 3/19/2024 10:51:44 PM | 3945498 | 0000392 | Knollwood BND |
| | 3/22/2024 9:25:00 AM | 3946594 | 0000404 | 1515 Ridge RD |
| | 3/23/2024 12:52:53 PM | 3947121 | 0000410 | 763 Woodcreek CT |
| | 3/23/2024 8:56:22 AM | 3947042 | 0000408 | 1515 Ridge RD |
| | 3/26/2024 12:58:28 PM | 3948497 | 0000424 | 1333 McCarthy CT |
| | 3/28/2024 9:25:49 AM | 3949311 | 0000433 | W M-14 HWY & Ford Road |
| | 3/28/2024 1:22:39 PM | 3949397 | 0000442 | 8648 Macarthur BLVD |
| | 3/18/2024 10:07:00 PM | 240318-2113-SUTFD | 0000389 | 8790 MacArthur |
| | 3/30/2024 1:34:13 PM | 3950352 | 0000454 | 9192 Macarthur BLVD |
| | 3/28/2024 8:19:55 PM | 3949572 | 0000441 | 6150 1st ST |
| 622 | | | | |

| | | | | |
|------------|-----------------------|---------|---------|----------------------------|
| | 3/2/2024 12:45:58 AM | 3937257 | 0000316 | Ford RD |
| | 3/3/2024 2:53:35 AM | 3937732 | 0000324 | 1885 Evergreen LN |
| | 3/3/2024 9:59:41 PM | 3938126 | 0000322 | Ford RD |
| | 3/8/2024 3:56:40 PM | 3940329 | 0000344 | Geddes RD |
| | 3/14/2024 12:58:44 AM | 3942741 | 0000361 | 3220 N Prospect RD |
| | 3/23/2024 4:12:42 PM | 3947190 | 0000411 | 10 E M-14 HWY |
| 631 | | | | |
| | 3/25/2024 2:59:04 PM | 3948087 | 0000420 | 8725 Plymouth-ann Arbor RD |
| 651 | | | | |
| | 3/24/2024 12:06:02 PM | 3947513 | 0000416 | 9032 Macarthur BLVD |
| | 3/24/2024 12:47:33 AM | 3947376 | 0000414 | 1657 Devon ST |
| | 3/17/2024 12:37:08 AM | 3944155 | 0000376 | 2890 International DR |
| 653 | | | | |
| | 3/18/2024 9:31:03 PM | 3944996 | 0000388 | 1701 Dover CT |
| 715 | | | | |
| | 3/13/2024 3:37:12 AM | 3942281 | 0000378 | 1649 Golfview DR |
| 733 | | | | |
| | 3/2/2024 11:54:54 AM | 3937412 | 0000311 | 8447 Berkshire DR |
| | 3/11/2024 6:21:06 PM | 3941682 | 0000352 | 8802 Macarthur BLVD |
| 741 | | | | |
| | 3/5/2024 8:02:47 AM | 3938760 | 0000333 | 6800 Geddes RD |
| 745 | | | | |
| | 3/4/2024 9:36:56 AM | 3938302 | 0000321 | 5243 McAuley DR |
| 746 | | | | |
| | 3/28/2024 11:12:34 AM | 3949348 | 0000436 | 1526 Wiard BLVD |
| | 3/27/2024 7:43:06 AM | 3948821 | 0000429 | 1601 Stamford RD |

Incident List by Alarm Date/Time

| Incident Number | Alarm Date | Alarm Time | Location | Incident Type Code | Incident Type | NFIRS Number |
|-----------------|--------------------------|------------|----------------------|--------------------|--|--------------|
| 3936421 | 2/29/2024 7:23:33 AM | 7:23 AM | 9221 Abbey LN | 321 | EMS call, excluding vehicle accident with injury | 0000301 |
| 3936507 | 2/29/2024 11:26:55 AM | 11:26 AM | 10 W M-14 HWY | 321 | EMS call, excluding vehicle accident with injury | 0000299 |
| 3936552 | 2/29/2024 1:10:07 PM | 1:10 PM | 3540 Dixboro LN | 311 | Medical assist, assist EMS crew | 0000300 |
| 3936733 | 2/29/2024 9:33:27 PM | 9:33 PM | 8784 Nottingham DR | 311 | Medical assist, assist EMS crew | 0000302 |
| 3936987 | 3/1/2024 12:37:24 PM | 12:37 PM | 5325 Elliott DR | 611 | Dispatched & canceled en route | 0000307 |
| 3937004 | 3/1/2024 1:01:30 PM | 1:01 PM | 10450 Joy RD | 611 | Dispatched & canceled en route | 0000303 |
| 3937062 | 3/1/2024 3:20:18 PM | 3:20 PM | 5341 Mcauley DR | 381 | Rescue or EMS standby | 0000306 |
| 3937063 | 3/1/2024 3:30:14 PM | 3:30 PM | 8601 Cedar CT | 311 | Medical assist, assist EMS crew | 0000304 |
| 3937104 | 3/1/2024 4:53:09 PM | 4:53 PM | 1913 Spruce LN | 321 | EMS call, excluding vehicle accident with injury | 0000305 |
| 3937154 | 3/1/2024 7:30:27 PM | 7:30 PM | 5341 Mcauley DR | 381 | Rescue or EMS standby | 0000308 |
| 3937257 | 3/2/2024 12:45:58 AM | 12:45 AM | Ford RD | 622 | No incident found on arrival at dispatch address | 0000316 |
| 3937327 | 3/2/2024 7:27:19 AM | 7:27 AM | 515 James L Hart PKY | 611 | Dispatched & canceled en route | 0000309 |
| 3937380 | 3/2/2024 10:26:27 AM | 10:26 AM | 1970 Knollwood BND | 321 | EMS call, excluding vehicle accident with injury | 0000312 |
| 3937412 | 3/2/2024 11:54:54 AM | 11:54 AM | 8447 Berkshire DR | 733 | Smoke detector activation due to malfunction | 0000311 |
| 3937446 | 3/2/2024 1:00:31 PM | 1:00 PM | 1641 Ridge RD | 311 | Medical assist, assist EMS crew | 0000310 |
| 3937519 | 3/2/2024 4:01:32 PM | 4:01 PM | 5301 Mcauley DR | 142 | Brush or brush-and-grass mixture fire | 0000313 |
| 3937580 | 3/2/2024 6:54:53 PM | 6:54 PM | 9192 Macarthur BLVD | 554 | Assist invalid | 0000314 |
| 3937593 | 3/2/2024 7:17:16 PM | 7:17 PM | 9192 Macarthur BLVD | 554 | Assist invalid | 0000315 |
| 3937732 | 3/3/2024 2:53:35 AM | 2:53 AM | 1885 Evergreen LN | 622 | No incident found on arrival at dispatch address | 0000324 |
| 3937925 | 3/3/2024 1:41:57 PM | 1:41 PM | 8798 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0000317 |
| 3937989 | 3/3/2024 4:20:23 PM | 4:20 PM | 8386 Ardmoor DR | 311 | Medical assist, assist EMS crew | 0000318 |
| 3938030 | 3/3/2024 5:57:18 PM | 5:57 PM | 8633 Cedar CT | 113 | Cooking fire, confined to container | 0000320 |
| 3938061 | 3/3/2024 | 7:10 PM | 640 Woodlawn | 611 | Dispatched & canceled en route | 0000319 |

| | | | | | | |
|-------------------|-------------------------|----------|----------------------|-----|--|---------|
| | 7:19:45 PM | | AVE | | route | |
| 3938126 | 3/3/2024 9:59:41 PM | 9:59 PM | Ford RD | 622 | No incident found on arrival at dispatch address | 0000322 |
| 3938302 | 3/4/2024 9:36:56 AM | 9:36 AM | 5243 McAuley DR | 745 | Alarm system activation, no fire - unintentional | 0000321 |
| 240304-1010-SUTFD | 3/4/2024 9:39:00 AM | 9:39 AM | 9066 Macarthur | 321 | EMS call, excluding vehicle accident with injury | 0000323 |
| 3938304 | 3/4/2024 9:41:57 AM | 9:41 AM | 9066 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0000330 |
| 3938406 | 3/4/2024 12:54:41 PM | 12:54 PM | 2159 Anns WAY | 311 | Medical assist, assist EMS crew | 0000325 |
| 3938454 | 3/4/2024 2:42:01 PM | 2:42 PM | 8795 Macarthur BLVD | 311 | Medical assist, assist EMS crew | 0000326 |
| 3938463 | 3/4/2024 2:59:55 PM | 2:59 PM | 8795 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0000327 |
| 3938612 | 3/4/2024 9:37:53 PM | 9:37 PM | 4600 All Seasons CIR | 611 | Dispatched & canceled en route | 0000328 |
| 3938620 | 3/4/2024 9:57:58 PM | 9:57 PM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0000329 |
| 3938728 | 3/5/2024 6:30:36 AM | 6:30 AM | 8938 Macarthur BLVD | 311 | Medical assist, assist EMS crew | 0000331 |
| 3938756 | 3/5/2024 7:50:30 AM | 7:50 AM | 7509 Timberwood CT | 321 | EMS call, excluding vehicle accident with injury | 0000332 |
| 3938760 | 3/5/2024 8:02:47 AM | 8:02 AM | 6800 Geddes RD | 741 | Sprinkler activation, no fire - unintentional | 0000333 |
| 3938934 | 3/5/2024 3:17:20 PM | 3:17 PM | 1515 Ridge RD | 611 | Dispatched & canceled en route | 0000334 |
| 3939031 | 3/5/2024 8:04:35 PM | 8:04 PM | 8778 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0000335 |
| 3939103 | 3/6/2024 12:28:45 AM | 12:28 AM | 7523 Warren RD | 311 | Medical assist, assist EMS crew | 0000337 |
| 3939112 | 3/6/2024 1:27:28 AM | 1:27 AM | 3355 Alan Mark DR | 321 | EMS call, excluding vehicle accident with injury | 0000338 |
| 3939132 | 3/6/2024 4:46:33 AM | 4:46 AM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0000341 |
| 3939427 | 3/6/2024 7:04:49 PM | 7:04 PM | 6456 Bunton RD | 611 | Dispatched & canceled en route | 0000336 |
| 3939463 | 3/6/2024 8:35:00 PM | 8:35 PM | 8970 Macarthur BLVD | 611 | Dispatched & canceled en route | 0000339 |
| 3939515 | 3/6/2024 10:54:57 PM | 10:54 PM | 9166 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0000340 |
| 3939654 | 3/7/2024 9:06:39 AM | 9:06 AM | 1904 Evergreen LN | 321 | EMS call, excluding vehicle accident with injury | 0000343 |
| 3939870 | 3/7/2024 4:13:39 PM | 4:13 PM | Mcauley DR | 611 | Dispatched & canceled en route | 0000342 |
| 3940329 | 3/8/2024 3:56:40 PM | 3:56 PM | Geddes RD | 622 | No incident found on arrival at dispatch address | 0000344 |
| 3940359 | 3/8/2024 5:25:16 PM | 5:25 PM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0000345 |
| 3940390 | 3/8/2024 | 6:41 PM | 1750 Dover CT | 321 | EMS call, excluding vehicle | 0000346 |

| | | | | | | |
|---------------------|--------------------------|-------------|-----------------------|-----|--|---------|
| | 6:41:00 PM | | | | accident with injury | |
| 3940510 | 3/9/2024 12:40:00 AM | 12:40 AM | Joy RD | 553 | Public service | 0000347 |
| 3940737 | 3/9/2024 3:07:37 PM | 3:07 PM | Elliott DR | 311 | Medical assist, assist EMS crew | 0000348 |
| 3941091 | 3/10/2024 1:29:27 PM | 1:29 PM | 1826 Wexford DR | 321 | EMS call, excluding vehicle accident with injury | 0000349 |
| 3941207 | 3/10/2024 7:50:42 PM | 7:50 PM | E Clark RD | 321 | EMS call, excluding vehicle accident with injury | 0000351 |
| 3941268 | 3/10/2024 10:28:10 PM | 10:28 PM | 7168 Tower RD | 611 | Dispatched & canceled en route | 0000350 |
| 3941682 | 3/11/2024 6:21:06 PM | 6:21 PM | 8802 Macarthur BLVD | 733 | Smoke detector activation due to malfunction | 0000352 |
| 3941719 | 3/11/2024 8:09:48 PM | 8:09 PM | 8750 Macarthur BLVD | 554 | Assist invalid | 0000353 |
| 3942126 | 3/12/2024 5:45:40 PM | 5:45 PM | 8656 Macarthur BLVD | 551 | Assist police or other governmental agency | 0000354 |
| 3942261 | 3/13/2024 1:15:45 AM | 1:15 AM | 9715 Mulberry | 311 | Medical assist, assist EMS crew | 0000355 |
| 3942281 | 3/13/2024 3:37:12 AM | 3:37 AM | 1649 Golfview DR | 715 | Local alarm system, malicious false alarm | 0000378 |
| 3942386 | 3/13/2024 10:35:27 AM | 10:35 AM | 8586 Avon CT | 321 | EMS call, excluding vehicle accident with injury | 0000356 |
| 3942444 | 3/13/2024 12:41:13 PM | 12:41 PM | 9751 Mulberry | 311 | Medical assist, assist EMS crew | 0000358 |
| 3942497 | 3/13/2024 2:34:48 PM | 2:34 PM | 8622 Deering ST | 554 | Assist invalid | 0000357 |
| 3942588 | 3/13/2024 6:17:20 PM | 6:17 PM | 11 E M-14 HWY | 132 | Road freight or transport vehicle fire | 0000359 |
| 3942675 | 3/13/2024 9:34:33 PM | 9:34 PM | 1836 Wexford DR | 554 | Assist invalid | 0000360 |
| 3942702 | 3/13/2024 10:56:38 PM | 10:56 PM | N Prospect RD | 322 | Motor vehicle accident with injuries | 0000367 |
| 3942741 | 3/14/2024 12:58:44 AM | 12:58 AM | 3220 N Prospect RD | 622 | No incident found on arrival at dispatch address | 0000361 |
| 3942794 | 3/14/2024 6:06:04 AM | 6:06 AM | 1895 Forestview DR | 321 | EMS call, excluding vehicle accident with injury | 0000366 |
| 3942911 | 3/14/2024 11:39:35 AM | 11:39 AM | 5260 Geddes RD | 611 | Dispatched & canceled en route | 0000363 |
| 3942970 | 3/14/2024 1:56:44 PM | 1:56 PM | 5555 Mcauley DR | 321 | EMS call, excluding vehicle accident with injury | 0000364 |
| 240314-122233-SUTFD | 3/14/2024 5:45:00 PM | 5:45 PM | 7999 Ford RD | 553 | Public service | 0000362 |
| 3943122 | 3/14/2024 7:35:15 PM | 7:35 PM | 10 E M-14 HWY | 553 | Public service | 0000365 |
| 3943250 | 3/15/2024 3:58:14 AM | 3:58 AM | 6725 Fleming Creek DR | 321 | EMS call, excluding vehicle accident with injury | 0000368 |
| 3943292 | 3/15/2024 7:31:46 AM | 7:31 AM | 5341 Mcauley DR | 611 | Dispatched & canceled en route | 0000369 |

| | | | | | | |
|-------------------|--------------------------|-------------|-----------------------|-----|--|---------|
| 3943371 | 3/15/2024 11:11:23 AM | 11:11 AM | 8601 Cedar CT | 311 | Medical assist, assist EMS crew | 0000370 |
| 3943476 | 3/15/2024 3:10:21 PM | 3:10 PM | 8650 Cedar CT | 311 | Medical assist, assist EMS crew | 0000371 |
| 3943574 | 3/15/2024 6:53:48 PM | 6:53 PM | 8100 Geddes RD | 311 | Medical assist, assist EMS crew | 0000372 |
| 3943762 | 3/16/2024 3:36:51 AM | 3:36 AM | 1938 Spruce LN | 321 | EMS call, excluding vehicle accident with injury | 0000383 |
| 3943801 | 3/16/2024 7:29:27 AM | 7:29 AM | Macarthur BLVD | 324 | Motor vehicle accident with no injuries. | 0000375 |
| 3943908 | 3/16/2024 12:55:49 PM | 12:55 PM | 5171 Church ST | 321 | EMS call, excluding vehicle accident with injury | 0000373 |
| 3944077 | 3/16/2024 8:03:02 PM | 8:03 PM | 4825 Vorhies RD | 311 | Medical assist, assist EMS crew | 0000374 |
| 3944155 | 3/17/2024 12:37:08 AM | 12:37 AM | 2890 International DR | 651 | Smoke scare, odor of smoke | 0000376 |
| 3944369 | 3/17/2024 2:57:17 PM | 2:57 PM | 8648 Kingston CT | 311 | Medical assist, assist EMS crew | 0000379 |
| 3944389 | 3/17/2024 3:52:51 PM | 3:52 PM | 5305 Church ST | 561 | Unauthorized burning | 0000377 |
| 3944423 | 3/17/2024 5:22:23 PM | 5:22 PM | 9156 Ascot DR | 311 | Medical assist, assist EMS crew | 0000380 |
| 3944474 | 3/17/2024 8:21:26 PM | 8:21 PM | 5353 Mcauley DR | 321 | EMS call, excluding vehicle accident with injury | 0000382 |
| 3944518 | 3/17/2024 10:20:13 PM | 10:20 PM | W M-14 HWY | 324 | Motor vehicle accident with no injuries. | 0000381 |
| 3944632 | 3/18/2024 7:34:08 AM | 7:34 AM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0000386 |
| 3944747 | 3/18/2024 11:20:22 AM | 11:20 AM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0000396 |
| 3944870 | 3/18/2024 3:31:52 PM | 3:31 PM | 8264 Vreeland RD | 321 | EMS call, excluding vehicle accident with injury | 0000384 |
| 3944897 | 3/18/2024 4:42:57 PM | 4:42 PM | 9779 Ford RD | 510 | Person in distress, other | 0000385 |
| 3944917 | 3/18/2024 5:45:23 PM | 5:45 PM | 8922 Macarthur BLVD | 381 | Rescue or EMS standby | 0000397 |
| 3944979 | 3/18/2024 8:42:18 PM | 8:42 PM | 1669 Savannah CT | 321 | EMS call, excluding vehicle accident with injury | 0000387 |
| 3944996 | 3/18/2024 9:31:03 PM | 9:31 PM | 1701 Dover CT | 653 | Smoke from barbecue, tar kettle | 0000388 |
| 240318-2113-SUTFD | 3/18/2024 10:07:00 PM | 10:07 PM | 8790 MacArthur | 611 | Dispatched & canceled en route | 0000389 |
| 3945282 | 3/19/2024 2:14:08 PM | 2:14 PM | 5341 Mcauley DR | 311 | Medical assist, assist EMS crew | 0000390 |
| 3945485 | 3/19/2024 9:37:23 PM | 9:37 PM | 8650 Cedar CT | 311 | Medical assist, assist EMS crew | 0000391 |
| 3945498 | 3/19/2024 10:51:44 PM | 10:51 PM | Knollwood BND | 611 | Dispatched & canceled en route | 0000392 |
| 3945560 | 3/20/2024 3:52:22 AM | 3:52 AM | 9032 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0000393 |

| | | | | | | |
|-----------------------------|--------------------------|-------------|--------------------------------|-----|---|---------|
| 3945575 | 3/20/2024 6:15:38 AM | 6:15 AM | 9065 Arlington DR | 321 | EMS call, excluding vehicle accident with injury | 0000394 |
| 3945921 | 3/20/2024 8:59:47 PM | 8:59 PM | 9751 Mulberry | 554 | Assist invalid | 0000395 |
| 3946072 | 3/21/2024 7:59:13 AM | 7:59 AM | 1642 Golfview DR | 321 | EMS call, excluding vehicle accident with injury | 0000398 |
| 3946250 | 3/21/2024 3:42:58 PM | 3:42 PM | 9751 Mulberry | 311 | Medical assist, assist EMS crew | 0000399 |
| 3946353 | 3/21/2024 7:13:59 PM | 7:13 PM | 1833 Wexford DR | 321 | EMS call, excluding vehicle accident with injury | 0000400 |
| 3946405 | 3/21/2024 9:54:34 PM | 9:54 PM | 9080 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0000401 |
| 3946592 | 3/22/2024 9:18:18 AM | 9:18 AM | N Prospect RD | 460 | Accident, potential accident, other | 0000403 |
| 3946594 | 3/22/2024 9:25:00 AM | 9:25 AM | 1515 Ridge RD | 611 | Dispatched & canceled en route | 0000404 |
| 3946618 | 3/22/2024 9:50:19 AM | 9:50 AM | Ford RD | 463 | Vehicle accident, general cleanup | 0000402 |
| 3946626 | 3/22/2024 10:07:30 AM | 10:07 AM | W Clark RD | 324 | Motor vehicle accident with no injuries. | 0000405 |
| 240322- 075705- SUTFD | 3/22/2024 11:00:01 AM | 11:00 AM | N Prospect RD | 553 | Public service | 0000406 |
| 3946900 | 3/22/2024 9:37:05 PM | 9:37 PM | 9751 Mulberry | 554 | Assist invalid | 0000407 |
| 3947033 | 3/23/2024 8:31:32 AM | 8:31 AM | 9751 Mulberry | 554 | Assist invalid | 0000409 |
| 3947042 | 3/23/2024 8:56:22 AM | 8:56 AM | 1515 Ridge RD | 611 | Dispatched & canceled en route | 0000408 |
| 3947121 | 3/23/2024 12:52:53 PM | 12:52 PM | 763 Woodcreek CT | 611 | Dispatched & canceled en route | 0000410 |
| 3947190 | 3/23/2024 4:12:42 PM | 4:12 PM | 10 E M-14 HWY | 622 | No incident found on arrival at dispatch address | 0000411 |
| 3947355 | 3/23/2024 11:46:14 PM | 11:46 PM | 10550 Geddes RD | 324 | Motor vehicle accident with no injuries. | 0000413 |
| 3947376 | 3/24/2024 12:47:33 AM | 12:47 AM | 1657 Devon ST | 651 | Smoke scare, odor of smoke | 0000414 |
| 3947382 | 3/24/2024 1:06:07 AM | 1:06 AM | 6607 Fleming Creek DR | 321 | EMS call, excluding vehicle accident with injury | 0000412 |
| 3947426 | 3/24/2024 5:39:23 AM | 5:39 AM | 1836 Wexford DR | 321 | EMS call, excluding vehicle accident with injury | 0000415 |
| 3947513 | 3/24/2024 12:06:02 PM | 12:06 PM | 9032 Macarthur BLVD | 651 | Smoke scare, odor of smoke | 0000416 |
| 3947674 | 3/24/2024 6:45:53 PM | 6:45 PM | 1515 Ridge RD | 311 | Medical assist, assist EMS crew | 0000417 |
| 3948087 | 3/25/2024 2:59:04 PM | 2:59 PM | 8725 Plymouth- ann Arbor RD | 631 | Authorized controlled burning | 0000420 |
| 3948245 | 3/25/2024 8:44:00 PM | 8:44 PM | 9745 Edgewood CT | 463 | Vehicle accident, general cleanup | 0000418 |
| 3948268 | 3/25/2024 10:13:50 PM | 10:13 PM | 9254 Macarthur BLVD | 561 | Unauthorized burning | 0000421 |

| | | | | | | |
|-----------------------|--------------------------|-------------|---------------------------|-----|---|---------|
| 3948319 | 3/26/2024 2:31:19 AM | 2:31 AM | 9444 Joy RD | 321 | EMS call, excluding vehicle accident with injury | 0000419 |
| 3948388 | 3/26/2024 8:08:03 AM | 8:08 AM | 8672 Macarthur BLVD | 311 | Medical assist, assist EMS crew | 0000422 |
| 3948385 | 3/26/2024 8:08:06 AM | 8:08 AM | 9751 Mulberry | 311 | Medical assist, assist EMS crew | 0000423 |
| 3948497 | 3/26/2024 12:58:28 PM | 12:58 PM | 1333 McCarthy CT | 611 | Dispatched & canceled en route | 0000424 |
| 3948603 | 3/26/2024 4:43:47 PM | 4:43 PM | 8725 Nottingham DR | 321 | EMS call, excluding vehicle accident with injury | 0000425 |
| 3948692 | 3/26/2024 8:42:47 PM | 8:42 PM | 9732 Sherwood | 321 | EMS call, excluding vehicle accident with injury | 0000427 |
| 3948736 | 3/26/2024 11:21:15 PM | 11:21 PM | 5341 Mcauley DR | 440 | Electrical wiring/equipment problem, other | 0000426 |
| 3948754 | 3/27/2024 1:05:34 AM | 1:05 AM | 1515 Ridge RD | 321 | EMS call, excluding vehicle accident with injury | 0000431 |
| 3948821 | 3/27/2024 7:43:06 AM | 7:43 AM | 1601 Stamford RD | 746 | Carbon monoxide detector activation, no CO | 0000429 |
| 3948832 | 3/27/2024 8:27:36 AM | 8:27 AM | 8461 Barrington DR | 311 | Medical assist, assist EMS crew | 0000430 |
| 3948848 | 3/27/2024 9:25:56 AM | 9:25 AM | 3100 Cherry Hill RD | 321 | EMS call, excluding vehicle accident with injury | 0000428 |
| 3949194 | 3/28/2024 12:07:10 AM | 12:07 AM | 1883 Wexford CIR | 554 | Assist invalid | 0000432 |
| 3949311 | 3/28/2024 9:25:49 AM | 9:25 AM | W M-14 HWY & Ford Road | 611 | Dispatched & canceled en route | 0000433 |
| 3949335 | 3/28/2024 10:32:19 AM | 10:32 AM | 1735 Hamlet DR | 321 | EMS call, excluding vehicle accident with injury | 0000440 |
| 3949339 | 3/28/2024 10:46:01 AM | 10:46 AM | 1664 Sheffield DR | 321 | EMS call, excluding vehicle accident with injury | 0000439 |
| 3949348 | 3/28/2024 11:12:34 AM | 11:12 AM | 1526 Wiard BLVD | 746 | Carbon monoxide detector activation, no CO | 0000436 |
| 3949362 | 3/28/2024 11:38:15 AM | 11:38 AM | 10 W M-14 HWY | 131 | Passenger vehicle fire | 0000434 |
| 3949397 | 3/28/2024 1:22:39 PM | 1:22 PM | 8648 Macarthur BLVD | 611 | Dispatched & canceled en route | 0000442 |
| 3949424 | 3/28/2024 2:23:50 PM | 2:23 PM | 7343 Elliott LN | 111 | Building fire | 0000437 |
| 240328- 1553-SUTFD | 3/28/2024 3:06:00 PM | 3:06 PM | 725 Green RD | 321 | EMS call, excluding vehicle accident with injury | 0000438 |
| 3949572 | 3/28/2024 8:19:55 PM | 8:19 PM | 6150 1st ST | 611 | Dispatched & canceled en route | 0000441 |
| 3949656 | 3/28/2024 11:56:08 PM | 11:56 PM | 8726 Macarthur BLVD | 321 | EMS call, excluding vehicle accident with injury | 0000453 |
| 3949741 | 3/29/2024 7:21:59 AM | 7:21 AM | 9376 Macarthur BLVD | 311 | Medical assist, assist EMS crew | 0000443 |
| 3949887 | 3/29/2024 2:00:06 PM | 2:00 PM | 5900 Bridge RD | 113 | Cooking fire, confined to container | 0000445 |
| 3949913 | 3/29/2024 2:46:06 PM | 2:46 PM | 1268 Concord DR | 111 | Building fire | 0000446 |

| | | | | | | |
|---------|--------------------------|----------|---------------------|-----|--|---------|
| 3949917 | 3/29/2024 3:02:14 PM | 3:02 PM | 420 Emmet ST | 111 | Building fire | 0000447 |
| 3949991 | 3/29/2024 4:51:12 PM | 4:51 PM | 9625 Geddes RD | 321 | EMS call, excluding vehicle accident with injury | 0000444 |
| 3950105 | 3/29/2024 8:58:27 PM | 8:58 PM | 9192 Macarthur BLVD | 554 | Assist invalid | 0000448 |
| 3950150 | 3/29/2024 11:11:44 PM | 11:11 PM | 1295 Stamford CT | 554 | Assist invalid | 0000450 |
| 3950203 | 3/30/2024 2:34:39 AM | 2:34 AM | 1699 Savannah LN | 311 | Medical assist, assist EMS crew | 0000452 |
| 3950256 | 3/30/2024 8:07:57 AM | 8:07 AM | 1295 Stamford CT | 554 | Assist invalid | 0000451 |
| 3950274 | 3/30/2024 9:18:20 AM | 9:18 AM | 1887 Frances WAY | 311 | Medical assist, assist EMS crew | 0000449 |
| 3950352 | 3/30/2024 1:34:13 PM | 1:34 PM | 9192 Macarthur BLVD | 611 | Dispatched & canceled en route | 0000454 |
| 3950444 | 3/30/2024 5:59:55 PM | 5:59 PM | 7999 Ford RD | 321 | EMS call, excluding vehicle accident with injury | 0000455 |

| Aid Given Or Received | Incident Number | NFIRS Number | Alarm Date | Aid Given Or Received Code | Aided Agency Name | Aiding Agency Name | Report Writer Last Name |
|-------------------------------|-----------------|--------------|--------------------------|----------------------------|------------------------------------|------------------------------------|-------------------------|
| Automatic aid given | | | | | | | |
| | 3949913 | 0000446 | 3/29/2024 2:46:06 PM | 4 | Ypsilanti Township Fire Department | | FRENCH |
| | 3949917 | 0000447 | 3/29/2024 3:02:14 PM | 4 | Ypsilanti City Fire Department | | FRENCH |
| | 3938064 | 0000319 | 3/3/2024 7:19:45 PM | 4 | Ypsilanti Township Fire Department | | CLARK |
| | 3947121 | 0000410 | 3/23/2024 12:52:53 PM | 4 | Ypsilanti Township Fire Department | | OBERSTAEDT |
| | 3949887 | 0000445 | 3/29/2024 2:00:06 PM | 4 | Ypsilanti Township Fire Department | | FRENCH |
| | 3944155 | 0000376 | 3/17/2024 12:37:08 AM | 4 | Ypsilanti Township Fire Department | | OBERSTAEDT |
| | 3949424 | 0000437 | 3/28/2024 2:23:50 PM | 4 | Ypsilanti Township Fire Department | | BACH |
| | 3937327 | 0000309 | 3/2/2024 7:27:19 AM | 4 | Ypsilanti Township Fire Department | | BURNS |
| | 3939427 | 0000336 | 3/6/2024 7:04:49 PM | 4 | Ypsilanti Township Fire Department | | BURNS |
| | 3941268 | 0000350 | 3/10/2024 10:28:10 PM | 4 | Salem Township Fire Department | | BACH |
| | 3948497 | 0000424 | 3/26/2024 12:58:28 PM | 4 | Ypsilanti Township Fire Department | | CLARK |
| | 3938612 | 0000328 | 3/4/2024 9:37:53 PM | 4 | Ann Arbor Township Fire Department | | BACH |
| Automatic aid received | | | | | | | |
| | 3944996 | 0000388 | 3/18/2024 9:31:03 PM | 2 | | Ypsilanti Township Fire Department | OBERSTAEDT |
| | 3944996 | 0000388 | 3/18/2024 9:31:03 PM | 2 | | Ypsilanti City Fire Department | OBERSTAEDT |
| Mutual aid given | | | | | | | |

| | | | | | | | |
|--|-------------------|---------|--------------------------|---|------------------------------------|--|-----------|
| | 240328-1553-SUTFD | 0000438 | 3/28/2024 3:06:00 PM | 3 | Ypsilanti City Fire Department | | CHEVRETTE |
| | 3942126 | 0000354 | 3/12/2024 5:45:40 PM | 3 | Washtenaw County Sheriff | | KIMBALL |
| | 3946626 | 0000405 | 3/22/2024 10:07:30 AM | 3 | Ypsilanti Township Fire Department | | BURNS |

| Aided Agency Name | Details |
|------------------------------------|----------------|
| Ann Arbor Township Fire Department | 1 Rows |
| Salem Township Fire Department | 1 Rows |
| Washtenaw County Sheriff | 1 Rows |
| Ypsilanti City Fire Department | 2 Rows |
| Ypsilanti Township Fire Department | 10 Rows |
| | 15 Rows |

| Alarm Date | Incident Number | NFIRS Number | Aid Given Or Received | Aiding Agency Name | Aided Agency Name |
|-------------------------|-----------------|--------------|------------------------|------------------------------------|-------------------|
| 3/18/2024 9:31:03 PM | 3944996 | 0000388 | Automatic aid received | Ypsilanti City Fire Department | |
| 3/18/2024 9:31:03 PM | 3944996 | 0000388 | Automatic aid received | Ypsilanti Township Fire Department | |



Superior Township Fire Department

7999 Ford Rd, Ypsilanti
Michigan 48198

INCIDENT

| | | | |
|-----------------------------------|------------------------------------|--------------------------------|--|
| Incident Number 3950638 | Incident Date 03/31/2024 | NFIRS Number 0000456 | Incident Type (733) - Smoke detector activation due to malfunction |
|-----------------------------------|------------------------------------|--------------------------------|--|

| | | | |
|----------------------|---|-------------------------|---|
| FDID 08111 | Station Station 1 and Station 2 | Shift Shift 3 | District Superior Township 35 |
|----------------------|---|-------------------------|---|

Initial Dispatch Code
52B Alarms Residential

| | | | | |
|--------|----------------------------|---|-------------------|------------------------|
| Alarms | Working Fire? No | COVID-19 was a factor No, COVID-19 was not a factor | Critical Incident | Critical Incident Team |
|--------|----------------------------|---|-------------------|------------------------|

Temporary Resident Involvement

Hazardous Materials Released

Action Taken 1
(86) - Investigate

AID

Aid Given/Received
(N) - None

LOCATION

Location Type
(1) - Street address

Address
1647 Goffview Drive, Ypsilanti, Michigan, 48198

| | | | |
|-----------------------------------|--------------------------------|----------------------------------|--------------|
| Cross Street, USNG, or Directions | Latitude 42.26477000 | Longitude -83.57306000 | Census Tract |
|-----------------------------------|--------------------------------|----------------------------------|--------------|

Detector Alerted Occupant

| | |
|---|-----------|
| Property Use (419) - 1 or 2 family dwelling | Mixed Use |
|---|-----------|

TIMES

| | | |
|--|---|---|
| PSAP Received 06:26:46, 03/31/2024 | Dispatch Notified Time 06:26:46, 03/31/2024 | Alarm Time 06:26:46, 03/31/2024 |
| Arrival Time 06:33:04, 03/31/2024 | Water on Fire Time | At Patient Time |
| Loss Stop Time | Controlled Time | Last Unit Cleared Time 06:40:04, 03/31/2024 |



Superior Township Fire Department

7999 Ford Rd, Ypsilanti
Michigan 48198

INCIDENT

| | | | | |
|-----------------------------------|------------------------------------|--------------------------------|--|--|
| Incident Number 3942281 | Incident Date 03/13/2024 | NFIRS Number 0000378 | Incident Type (733) - Smoke detector activation due to malfunction | |
| FDID 08111 | Station Station 2 | Shift Shift 3 | District Superior Township 34 | |

Initial Dispatch Code

| | | | | |
|--------|----------------------------|---|-------------------|------------------------|
| Alarms | Working Fire? No | COVID-19 was a factor Unknown | Critical Incident | Critical Incident Team |
|--------|----------------------------|---|-------------------|------------------------|

Temporary Resident Involvement

Hazardous Materials Released

Action Taken 1
(86) - Investigate

AID

Aid Given/Received
(N) - None

LOCATION

Location Type
(1) - Street address

Address
1649 Golfview Drive, Ypsilanti, Michigan, 48198

| | | | |
|-----------------------------------|--------------------------------|----------------------------------|--------------|
| Cross Street, USNG, or Directions | Latitude 42.26488000 | Longitude -83.57320000 | Census Tract |
|-----------------------------------|--------------------------------|----------------------------------|--------------|

Detector or Alerted Occupant

Property Use
(419) - 1 or 2 family dwelling

Mixed Use

TIMES

| | | |
|--|---|---|
| PSAP Received 03:37:12, 03/13/2024 | Dispatch Notified Time 03:37:12, 03/13/2024 | Alarm Time 03:37:12, 03/13/2024 |
| Arrival Time 03:44:21, 03/13/2024 | Water on Fire Time | At Patient Time |
| Loss Stop Time | Controlled Time | Last Unit Cleared Time 04:25:19, 03/13/2024 |



Superior Township Fire Department

7999 Ford Rd, Ypsilanti
Michigan 48198

INCIDENT

Incident Number: 3941682 Incident Date: 03/11/2024 NFIRS Number: 0000352 Incident Type: (733) - Smoke detector activation due to malfunction

FDID: 08111 Station: Station 2 Shift: Shift 1 District: Superior Township 34

Initial Dispatch Code

Alarms: Working Fire?: No COVID-19 was a factor: No, COVID-19 was not a factor Critical Incident: Critical Incident Team:

Temporary Resident Involvement

Hazardous Materials Released

Action Taken 1

(86) - Investigate

Action Taken 2

(75) - Provide equipment

AID

Aid Given/Received

(N) - None

LOCATION

Location Type

(1) - Street address

Address

8802 Macarthur Boulevard, 18B, Ypsilanti, Michigan, 48198

Cross Street, USNG, or Directions

Latitude: 42.26957600 Longitude: -83.58272400 Census Tract:

Detector Alerted Occupant

Property Use

(429) - Multifamily dwelling

Mixed Use

TIMES

PSAP Received

18:21:06, 03/11/2024

Dispatch Notified Time

18:21:06, 03/11/2024

Alarm Time

18:21:06, 03/11/2024

Arrival Time

18:24:42, 03/11/2024

Water on Fire Time

At Patient Time



Superior Township Fire Department

7999 Ford Rd, Ypsilanti
Michigan 48198

INCIDENT

| | | | |
|-----------------------------------|------------------------------------|--------------------------------|--|
| Incident Number 3937412 | Incident Date 03/02/2024 | NFIRS Number 0000311 | Incident Type (733) - Smoke detector activation due to malfunction |
| FDID 08111 | Station Station 2 | Shift Shift 1 | District Superior Township 34 |

Initial Dispatch Code

| | | | | |
|--------|----------------------------|---|-------------------|------------------------|
| Alarms | Working Fire? No | COVID-19 was a factor No, COVID-19 was not a factor | Critical Incident | Critical Incident Team |
|--------|----------------------------|---|-------------------|------------------------|

Temporary Resident Involvement

Hazardous Materials Released

Action Taken 1
(86) - Investigate

AID

Aid Given/Received
(N) - None

LOCATION

Location Type
(1) - Street address

Address
8447 Berkshire Drive, Ypsilanti, Michigan, 48198

| | | | |
|-----------------------------------|--------------------------------|----------------------------------|--------------|
| Cross Street, USNG, or Directions | Latitude 42.27083000 | Longitude -83.59597000 | Census Tract |
|-----------------------------------|--------------------------------|----------------------------------|--------------|

Detector Alerted Occupant

Property Use
(419) - 1 or 2 family dwelling Mixed Use

TIMES

| | | |
|--|---|---|
| PSAP Received 11:54:54, 03/02/2024 | Dispatch Notified Time 11:54:54, 03/02/2024 | Alarm Time 11:54:54, 03/02/2024 |
| Arrival Time 12:00:15, 03/02/2024 | Water on Fire Time | At Patient Time |
| Loss Stop Time | Controlled Time | Last Unit Cleared Time 12:01:31, 03/02/2024 |

| Incident Type Code | Incident Date | Incident Number | Contents Loss | Incident Type | District | Zip | Apparatus Total | Total Value | Total Loss | Percent Saved | Property Value | Percent Lost | Property Loss | Contents Value | Contents Loss | NFIRS Number |
|--------------------|---------------|-----------------|---------------|--|----------------------|-------|-----------------|--------------|--------------|---------------|----------------|--------------|---------------|----------------|---------------|--------------|
| 111 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$0.00 | \$0.00 | | | | | | | |
| | 3/28/2024 | 3949424 | | Building fire | Out Of District | 48197 | 4 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0000437 |
| | 3/29/2024 | 3949913 | | Building fire | Out Of District | 48198 | 2 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0000446 |
| | 3/29/2024 | 3949917 | | Building fire | Out Of District | 48197 | 4 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0000447 |
| 113 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$0.00 | \$0.00 | | | | | | | |
| | 3/3/2024 | 3938030 | | Cooking fire, confined to container | Superior Township 34 | 48198 | 2 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0000320 |
| | 3/29/2024 | 3949887 | | Cooking fire, confined to container | Out Of District | 48197 | 2 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0000445 |
| 131 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$4,000.00 | \$4,000.00 | | | | | | | |
| | 3/28/2024 | 3949362 | \$1,000.00 | Passenger vehicle fire | Superior Township 14 | 48105 | 2 | \$4,000.00 | \$4,000.00 | 0.00% | \$3,000.00 | 100.00% | \$3,000.00 | \$1,000.00 | \$1,000.00 | 0000434 |
| 132 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$100,000.00 | \$100,000.00 | | | | | | | |
| | 3/13/2024 | 3942588 | \$10,000.00 | Road freight or transport vehicle fire | Superior Township 8 | 48105 | 2 | \$100,000.00 | \$100,000.00 | 0.00% | \$90,000.00 | 100.00% | \$90,000.00 | \$10,000.00 | \$10,000.00 | 0000359 |
| 142 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$0.00 | \$0.00 | | | | | | | |
| | 3/2/2024 | 3937519 | | Brush or brush-and-grass mixture fire | Superior Township 31 | 48197 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0000313 |
| 311 | | | | | | | | | | | | | | | | |
| | | | | | | | | \$0.00 | \$0.00 | | | | | | | |
| | 2/29/2024 | 3936552 | | Medical assist, assist EMS crew | Superior Township 7 | 48105 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0000300 |
| | 2/29/2024 | 3936733 | | Medical assist, assist EMS crew | Superior Township 34 | 48198 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0000302 |
| | 3/1/2024 | 3937063 | | Medical assist, assist EMS crew | Superior Township 34 | 48198 | 1 | \$0.00 | \$0.00 | NaN | | NaN | | | | 0000304 |

Superior Township Monthly Report **March/April 2024**

Resident Complaints/ Debris:

8653 Nottingham Ct.- Items removed

1501 Harvest Ln.- Report of rodents - **(Left Information)**

8307 N. Warwick Ct.- Basketball hoop in street - **(Tagged)**

Large Hole in Street - In front of 8534 Buckingham

Vehicle Complaint:

1567 Stratford Ct.- Vehicle on jacks- **(Spoke with owner)**

Illegal Dumping:

Between Vreeland & Geddes- Mattress, boxspring, and chair dumped

[Type here]

Approved by the Superior Charter Township Park Commission on March 25, 2024

Superior Charter Township Park Commission
Regular Meeting
February 26, 2024

Approved Minutes

1. Call to Order

The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.

2. Roll Call

Park Commissioners present: Nahid Sanii-Yahyai, Martha Kern-Boprie, Curtis Freeman, Guy Conti, Jack Smiley

Park Commissioners absent: Greg Vessels – excused, Riley Schofield – excused

Others present: Juan Bradford, Park & Recreation Director and several visitors

3. Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Curtis Freeman and supported by Guy Conti to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. January 22, 2024

It was moved by Guy Conti and supported by Nahid Sanii-Yahyai to approve the minutes of 1/22/2024 with the addition of the following text to Pleas and Petitions: “Nahid Sanii-Yahyai noted that tennis lessons were provided in the past, and she would like to explore renewing this program” The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Nahid Sanii-Yahyai attended the February 20 Township Board meeting, and heard the good news that the Township Board approved covering the remaining expense for improvements to Fireman’s Park, purchase of Dixboro Green and the schoolhouse on the green, and construction of three more non-motorized pathways.

B. Director

Juan Bradford submitted a written report. An extensive discussion took place about the issue of music licensing. Juan informed the commission that in addition to the company SECAS, there are two other non-profit organizations that license the playing of music. Juan will investigate this issue further and update the park commission at future meetings. Juan also provided more detail on the three additional non-motorized pathways the township board approved. The locations are:

Along the south side of Geddes Road from Harris Road east to Wexford in the Bromley Park condominiums.

Along Plymouth Road in the Dixboro Community.

Along MacArthur Blvd from Stamford east to Harris Road (across Fireman’s Park).

C. Board Liaison

No report.

[Type here]

Approved by the Superior Charter Township Park Commission on March 25, 2024

- D. Board Meeting Attendee
Nahid Sanii-Yahyai attended the February 20 Township Board meeting. She covered the board actions that impacted the Park Commission in her chairperson report. Nahid noted that the township board took action on the township roadside clean-up project that has been discussed for a few years. This will be covered in more detail in New Business.
 - E. Park Steward
No report.
 - F. Safety
Juan Bradford reported there have been no accidents or injuries in the past month.
8. Communications
- A. NRPA Park Pulse: Parks & Recreation Elicit Good Feelings
It was moved by Martha Kern-Boprie and supported by Curtis Freeman to accept the Communications. The motion carried.
9. Old Business
- A. Community Center Advisory Committee update
Juan Bradford reported that the committee has not met recently. The next meeting is scheduled on March 7 at 5:30 pm in Christian Love Fellowship Church at 1601 Stamford Blvd.
 - B. Use of Ypsilanti Township Recreation Facilities by Superior Township Residents
Guy Conti drafted an agreement between Superior Charter Township and Ypsilanti Charter Township that would permit Superior Township residents to use Ypsilanti Township recreation facilities, with the exception of the golf course, for the same fee as Ypsilanti Township residents. Park Commissioners discussed the draft agreement, and asked Juan Bradford to ask the Township Board to present it to Ypsilanti Township Board.
10. New Business
- A. Prescribed Burn History
Juan Bradford presented maps of the Cherry Hill Nature Preserve (CHNP) with areas outlined that have received controlled burns in the past and are proposed for burns this year. The frequency of controlled burns in CHNP was provided at the park commission meeting. Juan also provided information on the qualifications of David Borneman, LLC that has conducted all controlled burns in Superior Township parks. Text with arguments for and against controlled burns was provided. Commissioner Jack Smiley noted that while controlled burns can be effective against some invasive plant species, they also burn off ground leaf litter that is essential habitat for some insects and animals, including salamanders. Jack also noted that controlled burns are not very effective against significant buckthorn growth, and large buckthorn growth is present in CHNP. Jack recommended re-directing the budget planned for controlled burns this year to non-combustive buckthorn removal.
After discussion the consensus of the Park Commission was to pause controlled burns in 2024, and use the burn budget for other techniques to remove invasive species.
 - B. Resolution 2024-01 Certification Bonus
Juan Bradford drafted a resolution to grant annual bonuses to Parks and Recreation staff who obtain and maintain any of the following certifications:
Certified Parks & Recreation Executive
Certified Parks & Recreation Professional
Certified Playground Safety Inspector

[Type here]

Approved by the Superior Charter Township Park Commission on March 25, 2024

After discussion, park commissioners came to a consensus that they agreed with paying the incentive on an annual basis, that the incentive should be a flat dollar amount rather than a percentage of salary and that \$400.00 per certification was a reasonable amount.

It was moved by Guy Conti and supported by Curtis Freeman that WHEREAS, the Superior Township Parks and Recreation Commission recognizes the value of professional development of parks & recreation staff, and

WHEREAS, the Parks & Recreation Commission wishes to incentivize staff for their dedication to maintaining high standards and continuing their education in the field of parks and recreation; and

WHEREAS, the National Recreation & Parks Association offers training, certification, recertification, and continuing education opportunities for Parks & Recreation professionals wishing to be recognized nationally as certified Parks & Recreation Executives, Parks & Recreation Professionals, and Playground Safety Inspectors; and

WHEREAS, attaining the forementioned certifications shows that staff have met education and experience qualifications, and illustrates the commitment to the profession as well as knowledge and understanding of key concepts within parks and recreation, and

WHEREAS, other certifications and/or licenses not mentioned in this resolution will be evaluated for a potential bonus on a case by case situation.

NOW THEREFORE BE IT RESOLVED, that the Superior Township Parks & Recreation Commission shall grant an annual bonus to the Parks & Recreation Department staff, to be given on the anniversary date of their hire, based on each of the following certifications:

| | |
|---|----------|
| Certified Parks & Recreation Executive | \$400.00 |
| Certified Parks & Recreation Professional | \$400.00 |
| Certified Playground Inspector | \$400.00 |

A roll call vote was taken.

| <u>Name</u> | <u>Yes</u> | <u>No</u> | <u>Absent</u> |
|--------------------|------------|-----------|---------------|
| Nahid Sani-Yahyai | X | | |
| Greg Vessels | | | X |
| Martha Kern-Boprie | X | | |
| Curtis Freeman | X | | |
| Riley Schofield | | | X |
| Guy Conti | X | | |
| Jack Smiley | X | | |

The resolution was adopted.

C. Roadside Cleanup Event

Irma Golden, Deputy Township Supervisor was present to discuss the township roadside clean up event authorized by the Township Board. This event is planned to pick up trash found along several roads in Superior Township. Trash pick up will be by volunteers. GFL rubbish removal will pick-up and dispose of full bags of trash. The event is planned for Saturday, April 20 in the morning. One hundred volunteers will be needed. Each volunteer will be provided with safety vest, gloves, trash grabbers, trash bag. Irma is collaborating with the Committee to Promote Superior Township on this event, and using social media to recruit volunteers. Guy Conti encouraged Irma to contact the township insurance carriers about any documentation needed for this event. More details will be provided at the March Park Commission meeting.

[Type here]

Approved by the Superior Charter Township Park Commission on March 25, 2024

D. Trusted Parent Advisor Update

A report on the activities and accomplishments of the Trusted Parent Advisor program during its first year was provided. Juan is seeking township board approval of an extension of this program.

E. Township Pathway Projects

Maps were provided for the three additional non-motorized pathways approved by the Township Board.

Geddes Road from Harris Road east to Wexford in Bromley Park condominiums

MacArthur Blvd from Stamford east to Harris Road, across Fireman's Park

Plymouth Road from Dixboro Road east to the Dixboro House Restaurant

F. 2024 Special Events Flyer

A flyer with tentative recreation events in 2024 was presented to the park commissioners.

G. Easter Egg Hunt Volunteers

The Easter Egg Hunt is planned for Saturday, March 23 at 11:00 am in Fireman's Park. Nahid Sanii-Yahyai, Curtis Freeman and Martha Kern-Boprie volunteered to help with this event. Juan noted that 2,000 plastic eggs were purchased for this event, that will be filled with treats.

11. Bills for Payment

It was moved by Curtis Freeman and supported by Guy Conti to approve payment of the bills totaling \$14,460.93 at February 26, 2024. The motion carried.

12. Financial Statements

The January 31, 2024 financial statements were presented. Juan noted that the balance sheet is Pre-Audit. It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the 1/31/24 financial statements. The motion carried.

13. Pleas and Petitions

There were none.

14. Adjournment

It was moved by Guy Conti and supported by Curtis Freeman to adjourn the meeting at 7:43 pm. The motion carried.

Submitted by,

Martha Kern-Boprie

Park Commissioner and Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

April 8th, 2024

To: Kenneth Schwartz, Superior Township Supervisor
From: John Cratsenburg, Lieutenant
Through: Keith Flores, Police Services Commander
Re: March 2024 Police Services Monthly Report

Monthly Numbers:

Calls for Service: 870
Traffic Stops: 257
OWI/OUID: 5
Traffic Crashes: 18
Animal Complaints: 10
Citations: 25

Significant Incidents:

24- 16307 8700 Block of MacArthur Blvd Death Investigation
40-year-old female was found deceased by her 9-year-old son in the morning. Signs point to an overdose and pending review of Medical Examiner lab reports. No signs of foul play.

24-17229 Unknown Block of MacArthur Blvd Shooting
Victim arrived at a hospital in Dearborn with a gun shot wound. Subject advised that he attempted to buy marijuana on MacArthur Blvd and was shot. Victim was not from Washtenaw County and there were no signs of a shooting that could be located. Victim was uncooperative and refused to provide any further information.

24-17687 1515 Ridge Death Investigation
HVA was sent to the home for a subject not feeling well. They arrived and the subject went into cardiac arrest. Subject had a DNR on file and an extensive medical history. No signs of foul play.

24-19091 9200 Block of MacArthur Blvd Reckless Discharge
Several calls for shots fired to MacArthur Blvd. Deputies located shell casings and developed a suspect address and suspect. Deputies were able to locate a firearm at the residence and a subject was arrested on warrants. Warrant request was submitted to WCPO.

24-20052 5300 block of McAuley Dr. Death Investigation
81-year-old subject with a long medical history. Nothing suspicious on scene and appears natural.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

In/Out of Area Time:

Into Area Time: 993

Out of Area Time: 1086

*Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823*



SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

March 2024

JERRY L. CLAYTON
SHERIFF

| Incidents | Month 2024 | Month 2023 | % Change | YTD 2024 | YTD 2023 | % Change |
|--|----------------------------------|--------------------------------|--|----------------|----------|----------|
| Traffic Stops | 257 | 260 | -1% | 879 | 956 | -8% |
| Citations | 25 | 31 | -19% | 146 | 185 | -21% |
| Drunk Driving (OWI) | 4 | 3 | 33% | 7 | 6 | 17% |
| Drugged Driving (OUID) | 1 | 0 | + | 1 | 0 | + |
| Calls for Service Total | 870 | 839 | 4% | 2671 | 2697 | -1% |
| Calls for Service <i>(Traffic stops and non-response medicals removed)</i> | 510 | 453 | 13% | 1469 | 1401 | 5% |
| Robberies | 0 | 0 | - | 0 | 0 | - |
| Assaultive Crimes | 13 | 19 | -32% | 42 | 48 | -13% |
| Home Invasions | 2 | 1 | 100% | 6 | 4 | 50% |
| Breaking and Entering's | 0 | 0 | - | 0 | 0 | - |
| Larcenies | 2 | 11 | -82% | 10 | 25 | -60% |
| Vehicle Thefts | 2 | 5 | -60% | 7 | 6 | 17% |
| Traffic Crashes | 18 | 28 | -36% | 78 | 78 | 0% |
| Medical Assists | 8 | 9 | -11% | 27 | 29 | -7% |
| Animal Complaints <i>(ACO Response)</i> | 10 | 6 | 67% | 22 | 33 | -33% |
| In/Out of Area Time | Month <i>(minutes)</i> | YTD <i>(minutes)</i> | + = Positive Change - = Negative Change | | | |
| Into Area Time | 993 | 2162 | | | | |
| Out of Area Time | 1086 | 2793 | | | | |
| Investigative Ops (DB) | 2520 | 25875 | | | | |
| Secondary Road Patrol | 1075 | 13080 | | | | |
| County Wide | 0 | 95 | | | | |
| Banked Hours | Hours Accum. | Previous Balance | Hours Used | Balance | | |
| March - Collab | | | | | | |

Incident Count by Incident Type For Agency WD

For 3/1/2024 12:00:00 AM Thru 3/31/2024 11:59:59 PM

For City Code(s) - SUT

| City | Incident | Address / Location | Incident Call Date | Location |
|------------|-----------|-----------------------|---------------------|----------------------------------|
| SUT | 240016716 | 5400 PLYMOUTH RD | 03/05/2024 00:17:59 | DIXBORO HOUSE |
| | 240016807 | 3847 NAPIER RD | 03/05/2024 11:37:38 | CARLSON RESID |
| | 240016881 | 8400 FORD RD | 03/05/2024 18:18:46 | MARY BERRY'S GARDENING |
| | 240016998 | 8414 THAMES CT | 03/06/2024 05:06:40 | ANGELINE LETSOS RESD |
| | 240017032 | 8830 SOMERSET LN | 03/06/2024 09:33:40 | BRITTEN RESIDENCE |
| | 240017057 | 10688 SCARLET OAK DR | 03/06/2024 11:15:56 | DAVIS RESIDENCE |
| | 240017948 | 1993 ARBOR WOODS BLVD | 03/09/2024 17:36:48 | ARBOR WOODS DEVELOPMENT |
| | 240017991 | 1993 ARBOR WOODS BLVD | 03/09/2024 20:38:42 | ARBOR WOODS |
| | 240018375 | 9023 ARLINGTON DR | 03/11/2024 14:17:23 | MARY PARKER RESIDENCE |
| | 240018741 | 1919 RIDGEVIEW | 03/12/2024 20:00:56 | LYMON RESIDENCE |
| | 240019074 | 5477 W CLARK RD | 03/13/2024 23:29:47 | HURON OPTIMOLOGY |
| | 240019670 | 9565 CHERRY HILL RD | 03/16/2024 08:03:12 | YOUNG-RES |
| | 240020673 | 1745 BRIDGEWATER DR | 03/20/2024 06:18:57 | RONAN RESD |
| | 240020825 | 1601 STAMFORD RD | 03/20/2024 20:36:54 | CHRISTIAN LOVE FELLOWSHIP CHURCH |
| | 240020944 | 3110 ANDORA DR | 03/21/2024 10:47:41 | ANDREW WARNER RESIDENCE |
| | 240023285 | 1834 NORFOLK AVE | 03/30/2024 08:24:39 | WADLEY RESIDENCE |
| | 240023414 | 10550 GEDDES RD | 03/30/2024 19:24:08 | NHA SOUTHPOINT CHARTER |
| SUT | 17 | | | |

| | | | | |
|--|--|---------------|--|-----------|
| | | Total: | | 17 |
|--|--|---------------|--|-----------|

Incident Count by Incident Type For Agency WD

For 3/1/2024 12:00:00 AM Thru 3/31/2024 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

| Incident Call Date | Alarms | Incident | Address / Location | City | Location |
|---------------------|-------------------------------|-----------|--------------------|----------|-----------------------|
| 03/11/2024 14:17:23 | C3902 - BURGLARY ALARM | 240018375 | 9023 ARLINGTON DR | SUT | MARY PARKER RESIDENCE |
| | C3902 - BURGLARY ALARM | | Total: | 1 | |

| Incident Call Date | Alarms | Incident | Address / Location | City | Location |
|---------------------|----------------------------|-----------|--------------------|----------|-------------------|
| 03/06/2024 09:33:40 | C3907 - PANIC ALARM | 240017032 | 8830 SOMERSET LN | SUT | BRITTEN RESIDENCE |
| | C3907 - PANIC ALARM | | Total: | 1 | |

| Incident Call Date | Alarms | Incident | Address / Location | City | Location |
|---------------------|---------------------------------|-----------|-----------------------|-----------|----------------------------------|
| 03/05/2024 00:17:59 | C3999 - ALARMS ALL OTHER | 240016716 | 5400 PLYMOUTH RD | SUT | DIXBORO HOUSE |
| 03/05/2024 11:37:38 | | 240016807 | 3847 NAPIER RD | SUT | CARLSON RESID |
| 03/05/2024 18:18:46 | | 240016881 | 8400 FORD RD | SUT | MARY BERRY'S GARDENING |
| 03/06/2024 05:06:40 | | 240016998 | 8414 THAMES CT | SUT | ANGELINE LETSOS RESD |
| 03/06/2024 11:15:56 | | 240017057 | 10688 SCARLET OAK DR | SUT | DAVIS RESIDENCE |
| 03/09/2024 17:36:48 | | 240017948 | 1993 ARBOR WOODS BLVD | SUT | ARBOR WOODS DEVELOPMENT |
| 03/09/2024 20:38:42 | | 240017991 | 1993 ARBOR WOODS BLVD | SUT | ARBOR WOODS |
| 03/12/2024 20:00:56 | | 240018741 | 1919 RIDGEVIEW | SUT | LYMON RESIDENCE |
| 03/13/2024 23:29:47 | | 240019074 | 5477 W CLARK RD | SUT | HURON OPTIMOLOGY |
| 03/16/2024 08:03:12 | | 240019670 | 9565 CHERRY HILL RD | SUT | YOUNG-RES |
| 03/20/2024 06:18:57 | | 240020673 | 1745 BRIDGEWATER DR | SUT | RONAN RESD |
| 03/20/2024 20:36:54 | | 240020825 | 1601 STAMFORD RD | SUT | CHRISTIAN LOVE FELLOWSHIP CHURCH |
| 03/21/2024 10:47:41 | | 240020944 | 3110 ANDORA DR | SUT | ANDREW WARNER RESIDENCE |
| 03/30/2024 08:24:39 | | 240023285 | 1834 NORFOLK AVE | SUT | WADLEY RESIDENCE |
| 03/30/2024 19:24:08 | | 240023414 | 10550 GEDDES RD | SUT | NHA SOUTHPOINT CHARTER |
| | C3999 - ALARMS ALL OTHER | | Total: | 15 | |

| | | | | | |
|--|--|--|-------------|-----------|--|
| | | | Sum: | 17 | |
|--|--|--|-------------|-----------|--|

Incident Count by Incident Type For Agency WD

For 3/1/2024 12:00:00 AM Thru 3/31/2024 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -



Out of Area Time

For: 03/01/2024 thru 03/31/2024



| Patrol Area | Reporting Area | Username | Location | Activity Category | Incident Number | Comments | Start Time | Duration in Minutes | Start Date |
|--------------------------------------|----------------|------------------|------------------------------|-------------------------|-----------------|--|------------|---------------------|------------|
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | N ROSEWOOD | DISPATCHED CALLS | 240015718 | ASSISTED WITH TRANSLATION // SGT ARTS APPROVAL | 12:25:00 | 20 | 3/1/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIRIANNU | CARVER AVE | BACKUP DISPATCHED CALLS | 240015926 | BU YPT UNITS ON REPORTED F/A SUBJECT WITH KNIFE / APPROVED BY SGT. WILLIAMS | 01:45:00 | 15 | 3/2/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | MEDFORD DR/WOBURN DR | BACKUP DISPATCHED CALLS | 240016235 | NEARBY THE AREA ASSISTED WITH CHECKING ON THE VEHICLE // SGT WILLIAMS WAS AWARE | 06:50:00 | 25 | 3/3/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDGERWJGB | N HURON RIVER DR/GREGORY AVE | BACKUP DISPATCHED CALLS | 240016428 | subject rolling on the ground in the middle of huron river dr | 22:22:00 | 8 | 3/3/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDGERWJGB | E MICHIGAN AVE/S WARD | DISPATCHED CALLS | 240016942 | car fire // fully engulfed // stopped traffic W/B E Michigan Ave // ok by Sgt. Erbes | 22:05:00 | 20 | 3/5/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIRIANNU | HOLMES RD | BACKUP DISPATCHED CALLS | 240017000 | ASSIST YPT UNITS WITH SHOTS FIRED / APPROVED BY SGT. ERBES | 05:25:00 | 65 | 3/6/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDPACHECOGARCJAR | ECORSE RD/MAPLEWOOD AVE | BACKUP DISPATCHED CALLS | 240017424 | BU FOR SPANISH TRANSLATION APPROVED BY SGT WILLIAMS | 18:55:00 | 20 | 3/7/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDHILLJ | HOLMES RD/SPENGER LN | DISPATCHED CALLS | 240018239 | MOTORIST ASSIST - OBSERVED VEHICLE WITH HAZARDS ON AND BLOCKING EAST BOUND LANE - APPROV SGT ERBES | 00:20:00 | 5 | 3/11/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | HOLMES RD/N FORD BLVD | BACKUP DISPATCHED CALLS | 240018387 | SGT HOUK APPROVAL // YPT UNITS WERE TIED UP // WELFARE CHECK - MALE ON THE GROUND NOT MOVING UNKNOWN STATUS | 14:55:00 | 30 | 3/11/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIRIANNU | CANDLEWOOD LN | DISPATCHED CALLS | 240018803 | ALL YPT UNITS TIED UP ON TRAFFIC STOP WITH FOUR SUBJECTS WHO FOOT BAILED / APPROVED BY SGT. WILLIAMS / TAKEN AS PRIMARY UNIT | 00:45:00 | 30 | 3/13/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIRIANNU | ALLEN AVE | BACKUP DISPATCHED CALLS | 240018811 | ASSIST 727 WITH AMBULANCE REQUEST / ALL OTHER YPT UNITS TIED UP ON TRAFFIC STOP WITH FOUR SUBJECTS WHO FOOT BAILED / APPROVED BY SGT. WILLIAMS | 01:25:00 | 20 | 3/13/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | SCJO TOWNSHIP | WDHALLR | BAKER RD/MARSHALL RD | TRAFFIC STOP | 240018843 | DRIVER USED IMPROPER LANE TO PASS A SCHOOL BUS THAT WAS TURNING- APPROVED BY SGT ARTS | 08:10:00 | 5 | 3/13/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | GOLFSIDE RD | BACKUP DISPATCHED CALLS | 240019747 | SUICIDAL SUBJECT WITH RAZOR // I WAS CLOSEST BACK UP AND ASSISTED WITH SGT HOUK'S APPROVAL | 15:05:00 | 30 | 3/16/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSHANKLANDC | HAYES ST/TYLER RD | DISPATCHED CALLS | 240020041 | PER 623 SGT BYNUM NO ONE AVAILABLE CHECKING ON FIGHT | 19:50:00 | 10 | 3/17/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDTRIPPB | S HURON RIVER DR | BACKUP DISPATCHED CALLS | 240020039 | CLOSEST UNIT TO A POSSIBLE FLIPPED KAYAK; LOCATED PADDLE BOARD ALONG SHORE LINE WITH NO ONE NEAR IT; PER SGT BYNUM | 20:00:00 | 30 | 3/17/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDPACHECOGARCJAR | E TERRACE LN | BACKUP DISPATCHED CALLS | 240020301 | ASSIST WITH SPANISH TRANSLATION FOR HOME INVASION CASE. APPROVED BY SGT. WALLACE | 18:50:00 | 25 | 3/18/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | SPINNAKER WAY | BACKUP DISPATCHED CALLS | 240021353 | NEEDED ASSISTANCE WITH TRANSLATION // SGT HOGAN APPROVAL | 17:10:00 | 15 | 3/22/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDCLARKA | MCGREGOR RD | BACKUP DISPATCHED CALLS | 240022238 | BU Welfare Check S1 Possibly armed Sgt. Hogan Approval | 12:05:00 | 25 | 3/26/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIRIANNU | BYNAN DR | DISPATCHED CALLS | 240022417 | ALL YPT UNITS TIED UP ON HOMICIDE IN YPSI CITY / APPROVED BY SGT. WILLIAMS / HANDLED AS PRIMARY UNIT | 23:25:00 | 5 | 3/26/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIRIANNU | HOLMES RD | DISPATCHED CALLS | 240022422 | ALL YPT UNITS TIED UP ON HOMICIDE IN YPSI CITY / APPROVED BY SGT. WILLIAMS / HANDLED AS PRIMARY UNIT | 00:01:00 | 14 | 3/27/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | COUNTYWIDE | WDNEDDOK | HOGBACK RD | DISPATCHED CALLS | 240022570 | TRANSPORT FROM DB TO WCSO JAIL, FOC WARRANT OUT OF OAKLAND COUNTY, REQUESTED TRANSPORT BY DET. MORRISON. | 16:05:00 | 61 | 3/27/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDTRIPPB | INTERNATIONAL DR | BACKUP DISPATCHED CALLS | 240022918 | CLOSEST UNIT TO B&E IN PROGRESS; DETAINED SUBJECT CLIMBING OUT OF WINDOW AS WE ARRIVED; APPEARED TO BE MISUNDERSTANDING; PER SGT PENNINGTON | 23:05:00 | 15 | 3/28/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDNEDDOK | FALL RIVER RD | BACKUP DISPATCHED CALLS | 240023197 | VEH FIRE / ARSON APPROVAL TO ASSIST PER SGT. WILLIAMS | 21:51:00 | 29 | 3/29/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDTRIPPB | E MICHIGAN AVE | BACKUP DISPATCHED CALLS | 240023253 | NO YPT UNITS AVAILABLE AFTER SUSPECT VEHICLE INVOLVED IN FIGHT WAS FOUND; ASSISTED WITH DETAINING OCCUPANTS; PER SGT WILLIAMS | 02:45:00 | 35 | 3/30/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDHILLJ | E MICHIGAN AVE | BACKUP DISPATCHED CALLS | 240023253 | Assist YPT with fight 24-23253 - approv sgt Williams | 02:50:00 | 40 | 3/30/2024 |



Out of Area Time

For: 03/01/2024 thru 03/31/2024



| | | | | | | | | | |
|--------------------------------------|-----------------------|----------------|----------------------------|-------------------------|-----------|---|-------------|--------------|-----------|
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDCLARKA | WASHTENAW AVE/GOLFSIDE RD | BACKUP DISPATCHED CALLS | 240023304 | BU CSC SUSPECT TURNED R&O SGT. HOUK APPROVAL | 10:40:00 | 20 | 3/30/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | GROVE RD/GEORGINA DR | BACK-UP TRAFFIC STOP | 240023319 | YPSI TWP HAD A VEHICLE CRASH OUT OCCUPIED X4 THEY TOOK OFF RUNNING // SGT HOUK APPROVAL TO ASSIST IN LOCATING SUBJECTS | 12:25:00 | 120 | 3/30/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDCLARKA | GROVE RD/GEORGINA DR | BACK-UP TRAFFIC STOP | 240023319 | BU YPT ARMED FLEEING SUSPECTS SGT. HOUK APPROVAL | 12:30:00 | 75 | 3/30/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | INTERNATIONAL DR | BACKUP DISPATCHED CALLS | 240023349 | ASSISTED WITH TRANSLATION // SGT HOUK APPROVAL | 15:00:00 | 20 | 3/30/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | WASHTENAW AVE/GOLFSIDE RD | BACK-UP TRAFFIC STOP | 240023380 | CLOSEST BACK TO DEPUTY CAMP // ASSISTED UNTIL YPT DEPUTY ARRIVED // SGT HOUK | 17:10:00 | 20 | 3/30/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDNEDDOK | LAUREL AVE | DISPATCHED CALLS | 240023387 | SHOOTING IN YPSI TWP / APPROVAL TO ASSIST PER SGT. HOUK. I WAS NEAR BY WHEN THE CALL CAME IN AND FIRST ON SCENE. | 17:26:00 | 20 | 3/30/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | LAUREL AVE | BACKUP DISPATCHED CALLS | 240023387 | SHOTS FIRED WITH ONE PERSON INJURED // ASSISTED WITH SCENE // SGT HOUK | 17:30:00 | 30 | 3/30/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSAMAHAD | FALL RIVER RD | BACKUP DISPATCHED CALLS | 240023410 | CLOSEST BACK UP // ASSISTED UNTIL DEPUTIES WERE SECURE // SGT HOUK | 19:15:00 | 5 | 3/30/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDTRIPPB | RUE DEAUVILLE BLVD | BACKUP DISPATCHED CALLS | 240023511 | CLOSEST UNIT TO A MALE POSSIBLY TRYING BURN A VEHICLE; CALMED SUBJECT DOWN AND STOODBY WHILE GLASS WAS CLEANED UP; PER SGT WILLIAMS | 03:30:00 | 15 | 3/31/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | COUNTY OWNED PROPERTY | WDTRIPPB | HOGBACK RD | DISPATCHED CALLS | 240023649 | CHILD EXCHANGE | 19:40:00 | 30 | 3/31/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDCAMPAGIORNIM | S HAMILTON ST/CATHERINE ST | DISPATCHED CALLS | 240023653 | ASSIST OIC WITH FLEEING UDAA DUE TO OFC SAFETY, SGT.WILLIAMS | 20:01:00 | 84 | 3/31/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDWARDB | S HAMILTON ST/CATHERINE ST | BACKUP DISPATCHED CALLS | 240023653 | RECOVERED UDAA/ PURSUIT PER SGT. WILLIAMS | 20:10:00 | 20 | 3/31/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDTRIPPB | E MICHIGAN AVE | BACKUP DISPATCHED CALLS | 240023706 | CLOSEST UNIT TO A WOMAN WITH A KNIFE BREAKING INTO A HOUSE; KEPT PARTIES SEPARATED; PER SGT WILLIAMS | 01:40:00 | 10 | 4/1/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDCAMPAGIORNIM | E MICHIGAN AVE | DISPATCHED CALLS | 240023706 | ASSIST TWP UNITS WITH B&E / AWIM, SGT.WILLIAMS | 01:41:00 | 20 | 4/1/2024 |
| | | | | | | | Sum: | 1,086 | |



Into Area Time Superior TWP

For: 03/01/2024 thru 03/31/2024



| Patrol Area | Reporting Area | Username | Location | Activity Category | Incident Number | Comments | Start Time | Duration in Minutes | Start Date |
|---------------|----------------|-----------------|----------------------------|-------------------------|-----------------|--|-------------|---------------------|------------|
| YPSILANTI TWP | SUPERIOR TWP | WDGERWIGB | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 240015634 | disorderly between a brother and sister // brother is possibly under the influence and is aggressive // dispatch advised that male half has an officer safety caution // ok per sgt pennington | 06:42:00 | 15 | 3/1/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDTRASKOSR | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 240016307 | ASSISTED SUPERIOR UNITS WITH CROWD CONTROL / APPROVED SGT, ARTS | 14:30:00 | 50 | 3/3/2024 |
| SALEM TWP | SUPERIOR TWP | WDGERWIGB | SHEFFIELD DR | BACKUP DISPATCHED CALLS | 240016327 | no units available // neighbor issue // heard one neighbor possible say threats // Dep. Campajorni advised to cancel // just made the location // ok per Sgt. Arts | 15:00:00 | 10 | 3/3/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDCAMPAGIORNIM | SHEFFIELD DR | DISPATCHED CALLS | 240016327 | S1 LEFT, SGT, HOUK DUE TO SUT UNITS BEING TIED UP ON A DEATH SCENE WITH DISORDERLY FAMILY | 15:05:00 | 10 | 3/3/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDCUSOJ | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 240016610 | DEPUTIES FIGHTING WITH A SUBJECT WHO POSSIBLY HAD A FIREARM, OK PER SGT, HOGAN, | 16:15:00 | 15 | 3/4/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDROYJ | MCAULEY DR | BACKUP DISPATCHED CALLS | 240017787 | SCENE SECURITY ON SHOOTING SCENE PER SGT ERBES DE-ESCALATION OF FAMILY | 02:00:00 | 135 | 3/9/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDHEATHV | FIRST ST | BACKUP DISPATCHED CALLS | 240017885 | NO SUT AVAILABLE TIED UP ON FUNERAL DETAIL- APPROVED BY 629 SGT HOGAN | 13:10:00 | 40 | 3/9/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDPEARSONA | FIRST ST | DISPATCHED CALLS | 240017885 | HI AND BOND VIOLATION, AL SUT UNITS TIED UP ON FUNERAL DETAIL, SGT HOGAN | 13:10:00 | 40 | 3/9/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDPEARSONA | FIRST ST | DISPATCHED CALLS | 240017914 | BOND VIOLATION, SENT TO BACK UP SUT AND INTERVIEW S1 REF LAST CALL OUT, SGT HOGAN | 15:45:00 | 45 | 3/9/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDGERWIGB | E CLARK RD/NOTTINGHAM DR | BACKUP DISPATCHED CALLS | 240018188 | dispatched as a Ypsi Twp call // actually Superior Twp // | 20:05:00 | 48 | 3/10/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDROBERTSG | MACARTHUR BLVD/GLENDALE DR | K9 DETAIL | 240018789 | AST WITH K9 NARCOTIC SNIFF APV SGT BYNUM | 23:00:00 | 60 | 3/12/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDCUSOJ | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 240019084 | SHOOTING ON MACARTHUR BLVD, SUT UNITS TIED UP, OK PER SGT, PENNINGTON, | 01:15:00 | 55 | 3/14/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDSIMMST | MACARTHUR BLVD | DISPATCHED CALLS | 240019091 | SHOTS FIRED / CARELESS USE OF FIREARM / SGT PENNINGTON | 01:20:00 | 60 | 3/14/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDLOWHORNB | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 240020333 | FIGHT ON BLVD, BU ONE AVAILABLE, APPROVED BY SGT ERBES, ONE SUT UNIT TIED UP, PARTIES ADVISED THEY DID NOT NEED POLICE ASSISTANCE, | 22:10:00 | 10 | 3/18/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDSIMMST | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 240020333 | POSSIBLE FIGHT / SGT ERBES | 22:10:00 | 10 | 3/18/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDSIMMST | BRIDGEWATER DR | BACKUP DISPATCHED CALLS | 240020673 | ASSIST SUT / ALARM / SGT PENNINGTON | 06:20:00 | 10 | 3/20/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDHALLR | HEMLOCK CT | BACKUP DISPATCHED CALLS | 240020758 | BACK UP SUPERIOR TOWNSHIP UNIT FOR FAMILY TROUBLE, APPROVED BY SGT, HOUK | 15:20:00 | 25 | 3/20/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDHEATHV | E HURON RIVER DR | DISPATCHED CALLS | 240021223 | ASSIGNED BY 629 HOGAN FOR SUSPECT WITH WARRANTS AT HOSPITAL | 08:00:00 | 225 | 3/22/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDPEARSONA | NOTTINGHAM DR | DISPATCHED CALLS | 240021779 | TOOK ALARM SINCE SUT WAS TIED UP, SGT HOGAN | 15:25:00 | 20 | 3/24/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDHEATHV | MCAULEY DR | BACKUP DISPATCHED CALLS | 240022147 | ASSIST SUT DEPS WITH FIGHT AT HOSPITAL- APPROVED BY 638 WILLIAMS | 00:10:00 | 10 | 3/26/2024 |
| SALEM TWP | SUPERIOR TWP | WDPACHECOGARCIA | RIDGE RD LOT 175 | BACKUP DISPATCHED CALLS | | BU FOR 765 ON SPANISH TRANSLATION FOR CSC CASE APPROVED BY SGT, HOGAN | 15:00:00 | 40 | 3/26/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDCUSOJ | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 240022927 | DV THAT JUST OCCURED; SUSPECT WALKING TOWARDS YPT; OK PER SGT, PENNINGTON | 23:50:00 | 15 | 3/28/2024 |
| SALEM TWP | SUPERIOR TWP | WDPACHECOGARCIA | NOTTINGHAM DR | BACKUP DISPATCHED CALLS | 240023028 | BU CALL OFFICER SAFETY CAUTION SUBJECT APPROVED BY SGT, HOUK | 13:10:00 | 30 | 3/29/2024 |
| YPSILANTI TWP | SUPERIOR TWP | WDTROWBRIDGEM | PROSPECT RD/GEDDES RD | BACKUP DISPATCHED CALLS | 240023229 | BACKUP OTHER UNITS ON OWI CRASH SGT WILLIAMS APPROVAL | 00:00:00 | 15 | 3/30/2024 |
| | | | | | | | Sum: | 993 | |



Utility Department Memorandum

To: Superior Township Board of Trustees
From: Mary Burton
Date: April 15, 2024
Re: Utility Department Report

- New Clark Rd Pump Station:

The Final Punch List walk through was completed on April 3rd with OHM and Stante present. Stante plans to be on site starting the week of April 8th to install the extended culvert and complete site grading. Landscaping plans will be forthcoming in 2-3 weeks.

- Hyundai Meter Replacement:

Utilities had an 8 in meter with fire service application replaced at the Hyundai Technical Center on March 24th. Midwest Power Systems installed the meter with assistance from the maintenance crew.

- Westridge Mobile Home Park main break

A second water main break occurred on March 29th at the Westridge Mobile Home Park. The prior break was March 9th when the entire park was shut down for repairs. The Westridge maintenance crews again requested assistance from Superior Township Utility Department.

- MRWA Conference

The annual Michigan Rural Water Association (MRWA) conference was held in Mt. Pleasant March 19th – 22nd. I was able to attend the conference for the first time and found it to be very informative.

APRIL 2024 ASSESSING DEPARTMENT REPORT

For the month of March, the assessing department conducted the March Board of Review. The assessment roll was officially turned over to the three March Board of Review members at the organizational meeting. The information that was presented to the Board for discussion included 8 State Tax Commission Bulletins and 8 reports and informational guidelines. The increases in Taxable Value due to the 1.05 Consumer Price Index for 2024 was also discussed.

The following week the Board of Review for public appeals was held in the Township Meeting Hall for three separate days from 1pm to 7pm. Many calls and e-mails were answered regarding assessment questions. There were 33 property owners and personal property that requested appointments with the board. Numerous accountants were called and emailed regarding personal property. There were 14 statements that were late, requiring contact by us to request a letter from each of them so we could submit them to the Board of Review to approve the amounts.

Once the meetings were finished, all the paperwork was completed. The assessor reviewed, calculated, and entered each individual appeal into the computer. Next, there were many reports to run to confirm the calculations, and then the reports were sent to the county. The county then confirmed that the numbers looked accurate and then some of the reports were sent to the state.

There was a 2023 Michigan Tax Tribunal that required documentation for an April court case. The assessor compiled a twenty two page report that would represent the value of a property in the township. The report included two appraisals and was sent to the court and to the homeowner. The hearing will take place in April.

The assessor and the appraisers continued to do their normal responsibilities throughout the month of March while also handling the board of review. The appraisers handled 28 final building inspections. They also handled 50 property transfers and principal residence exemptions, 2 veterans and 1 poverty exemption. The assessor entered 15 Veterans Exemptions.

Thank you,

Paula Calopisis, Assessor



Memorandum

To: Township Board
From: Keith Lockie
Date: April 15, 2024
Re: Controller's Report

Please see attached March Balance Sheets (incomplete).

We are currently working with the auditors on the 2023 Audit. Particularly this year, Nancy and I submitted much of our work electronically ahead of time, resulting in hopefully less time required by the auditors here at Township Hall.

Nancy annually has a worker's compensation audit. She is currently working on gathering data to provide to the worker's compensation auditors.

Three open items which need to be addressed by the board:

- 1, Trust & Agency still owes the Utility Fund \$12,877 from last year. The board had approved this payment last year from the Infinity escrow, which it turned out didn't exist. What is the status of this issue with Infinity and DG Properties?
2. After paying back Hyundai the amount they requested from the balance of the Hyundai Fund last year, the Township was left with \$37,239, This needs to be allocated by the board.
3. On the General Fund's balance sheet is a receivable to the library in the amount of \$336,674. This has been on the books since 2022. This issue needs a resolution.

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|--------------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 101-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 860,885.10 | 601,453.99 |
| 101-000-001.002 | HUNT 0768 CHK - GEDDES ROAD | 12,161.17 | 12,270.55 |
| 101-000-001.003 | HUNT 6873 HYB - FIRE INSURANCE WITHHOLD | 9,657.32 | 9,657.32 |
| 101-000-001.004 | COMERICA 9108 CHKG - CREDIT CARDS | 7,569.68 | 13,108.04 |
| 101-000-001.005 | COMERICA 5286 CHKG - ACCRUED ABSENCES | 19,427.33 | 19,427.33 |
| 101-000-002.001 | CHASE 5503 - NON-MOTORIZED TRAILS | 30,659.02 | 0.00 |
| 101-000-002.002 | COMERICA 6074 J-FUND GEDDES ROAD | 201,553.24 | 24,968.84 |
| 101-000-004.001 | PETTY CASH | 100.00 | 100.00 |
| 101-000-004.002 | REGISTER DRAWER CASH | 300.00 | 100.00 |
| 101-000-013.000-CTAP | CHASE 5503 - DAILY OPERATING CHECKING | 38,729.50 | 0.00 |
| 101-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 594,461.75 | 589,766.50 |
| 101-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 257,392.55 | 117,523.80 |
| Cash | | 2,032,896.66 | 1,388,376.37 |
| Accounts Receivable | | | |
| 101-000-020.001 | A/R - TAXROLL REVENUE | 30,724.63 | 21,636.22 |
| 101-000-040.001 | A/R - CABLE FEES AT&T AND COMCAST | 195,000.00 | 0.00 |
| 101-000-040.002 | A/R - OTHER | 360,365.82 | 397,664.49 |
| Accounts Receivable | | 586,090.45 | 419,300.71 |
| Other Assets | | | |
| 101-000-056.000 | A/R - ACCRUED INCOME | 0.00 | 187.77 |
| 101-000-123.000 | PRE-PAID EXPENSES MISC. | 987.57 | 361.03 |
| 101-000-123.050 | PREPAID INSURANCE | 10,713.78 | 40,104.44 |
| 101-000-126.000 | UNREALIZED GAINS/LOSSES | 17,148.90 | 54,848.46 |
| Other Assets | | 28,850.25 | 95,501.70 |
| Due From Other Funds | | | |
| 101-000-084.206 | DUE FROM FIRE FUND | 0.00 | 571.30 |
| 101-000-084.211 | DUE FROM LEGAL DEFENSE FUND | 76,648.00 | 80,538.00 |
| 101-000-084.249 | DUE FROM BUILDING FUND | 0.00 | (20.93) |
| 101-000-084.508 | DUE FROM PARK FUND | 0.00 | 135.57 |
| 101-000-084.592 | DUE FROM UTIL | 467.45 | (13.50) |
| 101-000-084.703 | DUE FROM TAX FUND-COLLECTED TAXES | 14.11 | 14.11 |
| 101-000-084.704 | DUE FROM PAYROLL FUND | 4,937.79 | 4,937.77 |
| Due From Other Funds | | 82,067.35 | 86,162.32 |
| Total Assets | | 2,729,904.71 | 1,989,341.10 |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 101-000-202.000 | A/P - VENDORS | 49,650.61 | 78,036.25 |
| 101-000-202.100 | ACCRUED EXPENSES | 12,012.50 | 0.00 |
| 101-000-202.200 | A/P - CREDIT CARD ACCOUNT | 4,718.86 | 9,592.63 |
| 101-000-202.300 | A/P - AAATA CONTRACT | 0.00 | (0.04) |
| 101-000-237.000 | DUE TO OTHERS | 2,149.50 | 0.00 |
| Accounts Payable | | 68,531.47 | 87,628.84 |
| Liabilities-ST | | | |
| 101-000-237.001 | FIRE INSURANCE WITHHOLD PROGRAM | 9,500.00 | 9,500.00 |
| Liabilities-ST | | 9,500.00 | 9,500.00 |
| Liabilities-LT (under 1 year) | | | |
| 101-000-360.000 | DEFERRED REVENUE | 0.00 | 668,378.97 |
| Liabilities-LT (under 1 year) | | 0.00 | 668,378.97 |
| Liabilities-LT (over 1 year) | | | |
| 101-000-360.001 | DEFERRED REVENUE PILOT | 872.55 | 891.04 |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT - INCOMPLETE
 Fund 101 GENERAL

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|-----------------------------|---|----------------------------|----------------------------|
| *** Liabilities *** | | | |
| | Liabilities-LT (over 1 year) | 872.55 | 891.04 |
| | Due To Other Funds | | |
| 101-000-214.206 | DUE TO FIRE FUND | 0.00 | 571.30 |
| 101-000-214.464 | DUE TO ARPA FUND | 300.00 | 0.00 |
| 101-000-214.704 | DUE TO PAYROLL FUND | 14,181.33 | (57,073.98) |
| | Due To Other Funds | 14,481.33 | (56,502.68) |
| | Total Liabilities | 93,385.35 | 709,896.17 |
| *** Fund Balance *** | | | |
| | Unassigned | | |
| 101-000-390.000 | FUND BALANCE - UNDESIGNATED | 1,841,735.82 | 1,810,100.24 |
| | Unassigned | 1,841,735.82 | 1,810,100.24 |
| | Assigned | | |
| 101-000-385.001 | FUND BALANCE - GEDDES ROAD | 211,583.89 | 220,612.68 |
| 101-000-385.002 | FUND BALANCE - NM TRAILS MAINT. | 30,659.02 | 30,659.02 |
| 101-000-385.003 | FUND BALANCE - RIGHT OF WAY | 25,665.77 | 18,195.35 |
| 101-000-385.004 | FUND BALANCE - ACCRUED ABSENCES | 30,965.08 | 61,042.29 |
| 101-000-385.005 | FUND BALANCE - TREE PRESERVATION FUND | 247,500.00 | 247,500.00 |
| | Assigned | 546,373.76 | 578,009.34 |
| | Total Fund Balance | 2,388,109.58 | 2,388,109.58 |
| | Beginning Fund Balance | 2,140,609.58 | 2,388,109.58 |
| | Net of Revenues VS Expenditures - 2023 | | (199,643.15) |
| | Fund Balance Adjustments - 2023 | 247,500.00 | |
| | *2023 End FB/2024 Beg FB | 2,188,466.43 | |
| | Net of Revenues VS Expenditures - Current Year | 248,409.78 | (909,021.50) |
| | Fund Balance Adjustments | 247,500.00 | 0.00 |
| | Ending Fund Balance | 2,636,519.36 | 1,279,444.93 |
| | Total Liabilities And Fund Balance | 2,729,904.71 | 1,989,341.10 |

* Year Not Closed

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|-------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 203-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 15,179.48 | 14,420.97 |
| | Cash | <u>15,179.48</u> | <u>14,420.97</u> |
| Accounts Receivable | | | |
| 203-000-020.000 | A/R - TAXROLL REVENUE | 23,517.00 | 23,517.00 |
| | Accounts Receivable | <u>23,517.00</u> | <u>23,517.00</u> |
| | Total Assets | <u>38,696.48</u> | <u>37,937.97</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| | Accounts Payable | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (under 1 year) | | | |
| 203-000-360.000 | DEFERRED REVENUE | 0.00 | 23,517.00 |
| | Liabilities-LT (under 1 year) | <u>0.00</u> | <u>23,517.00</u> |
| | Total Liabilities | <u>0.00</u> | <u>23,517.00</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 203-000-390.000 | FUND BALANCE - UNDESIGNATED | 15,104.49 | 15,104.49 |
| | Unassigned | <u>15,104.49</u> | <u>15,104.49</u> |
| | Total Fund Balance | <u>15,104.49</u> | <u>15,104.49</u> |
| | Beginning Fund Balance | 15,104.49 | 15,104.49 |
| | Net of Revenues VS Expenditures - 2023 | | (787.77) |
| | *2023 End FB/2024 Beg FB | 14,316.72 | |
| | Net of Revenues VS Expenditures - Current Year | 23,591.99 | 104.25 |
| | Ending Fund Balance | 38,696.48 | 14,420.97 |
| | Total Liabilities And Fund Balance | 38,696.48 | 37,937.97 |

* Year Not Closed

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|-------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 206-000-001.001 | HUNT 6014 - DAILY OPERATING CHECKING | (314,913.34) | 1,945,369.50 |
| 206-000-002.001 | COMERICA 5587 J-FUND - ACCRUED ABSENCES | 437,834.28 | 454,620.99 |
| 206-000-002.002 | COMERICA 5588 J-FUND - DAILY OPERATING | 934,805.57 | 634,695.28 |
| 206-000-013.000-AFG9 | HUNT 6014 - DAILY OPERATING CHECKING | 113,082.17 | 0.00 |
| 206-000-013.000-RITF | FM 6709 - DAILY OPERATING CHECKING | 347,542.68 | 0.00 |
| 206-000-013.000-SAFE | HUNT 6014 - DAILY OPERATING CHECKING | 555,235.90 | 0.00 |
| 206-000-013.000-SCBA | HUNT 6014 - DAILY OPERATING CHECKING | 1,243,415.02 | 0.00 |
| 206-000-016.000-AFGT | COMERICA 9652 MM - DAILY OPERATING | (323,546.00) | 0.00 |
| 206-000-017.001 | HUNT 6014 - GOVERNMENT T-BILLS | 683,582.30 | 341,885.62 |
| 206-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 712,592.31 | 325,353.30 |
| | Cash | <u>4,389,630.89</u> | <u>3,701,924.69</u> |
| Accounts Receivable | | | |
| 206-000-020.000 | A/R - TAXROLL REVENUE | 132,870.01 | 96,952.77 |
| | Accounts Receivable | <u>132,870.01</u> | <u>96,952.77</u> |
| Other Assets | | | |
| 206-000-056.000 | A/R - ACCRUED INCOME | 0.00 | 4,776.62 |
| 206-000-123.000 | PRE-PAID EXPENSES MISC. | 354.87 | 598,192.80 |
| 206-000-123.050 | PREPAID INSURANCE | 29,773.08 | 100,039.66 |
| 206-000-126.000 | UNREALIZED GAINS/LOSSES | 7,457.32 | 33,197.02 |
| | Other Assets | <u>37,585.27</u> | <u>736,206.10</u> |
| Due From Other Funds | | | |
| 206-000-084.101 | DUE FROM GENERAL FUND | 0.00 | 2,138.84 |
| 206-000-084.704 | DUE FROM PAYROLL FUND | 0.00 | 140,000.00 |
| | Due From Other Funds | <u>0.00</u> | <u>142,138.84</u> |
| | Total Assets | <u>4,560,086.17</u> | <u>4,677,222.40</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 206-000-202.000 | A/P - VENDORS | 57,052.80 | 48,222.74 |
| | Accounts Payable | <u>57,052.80</u> | <u>48,222.74</u> |
| Liabilities-ST | | | |
| | Liabilities-ST | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (under 1 year) | | | |
| | Liabilities-LT (under 1 year) | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (over 1 year) | | | |
| 206-000-339.000 | DEFERRED REVENUE | 0.00 | 2,933,144.45 |
| 206-000-339.001 | DEFERRED REVENUE PILOT | 3,772.55 | 3,852.89 |
| | Liabilities-LT (over 1 year) | <u>3,772.55</u> | <u>2,936,997.34</u> |
| Due To Other Funds | | | |
| 206-000-214.101 | DUE TO GENERAL FUND | 0.00 | (752.50) |
| 206-000-214.704 | DUE TO PAYROLL FUND | 36,177.73 | (179,728.76) |
| | Due To Other Funds | <u>36,177.73</u> | <u>(180,481.26)</u> |
| | Total Liabilities | <u>97,003.08</u> | <u>2,804,738.82</u> |

*** Fund Balance ***

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|---|-------------------------------------|----------------------------|----------------------------|
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 206-000-390.000 | FUND BALANCE - UNDESIGNATED | 1,559,209.73 | 1,637,127.66 |
| | Unassigned | <u>1,559,209.73</u> | <u>1,637,127.66</u> |
| Assigned | | | |
| 206-000-385.000 | FUND BALANCE - BUILDING RESERVE | 471,875.84 | 471,875.84 |
| 206-000-385.001 | FUND BALANCE - TRUCK RESERVE | 52,308.39 | 12,084.19 |
| 206-000-385.002 | FUND BALANCE - ACCRUED ABSENCES | 534,206.68 | 496,512.95 |
| 206-000-385.003 | FUND BALANCE - BOND PAYMENT RESERVE | 123,160.30 | 123,160.30 |
| | Assigned | <u>1,181,551.21</u> | <u>1,103,633.28</u> |
| Total Fund Balance | | <u>2,740,760.94</u> | <u>2,740,760.94</u> |
| Beginning Fund Balance | | <u>2,740,760.94</u> | <u>2,740,760.94</u> |
| Net of Revenues VS Expenditures - 2023 | | | <u>(227,774.69)</u> |
| *2023 End FB/2024 Beg FB | | 2,512,986.25 | |
| Net of Revenues VS Expenditures - Current Year | | 1,722,322.15 | (640,502.67) |
| Ending Fund Balance | | 4,463,083.09 | 1,872,483.58 |
| Total Liabilities And Fund Balance | | 4,560,086.17 | 4,677,222.40 |

* Year Not Closed

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|-----------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 211-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 8,280.95 | 3,710.85 |
| 211-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 255,962.50 | 253,940.85 |
| | Cash | <u>264,243.45</u> | <u>257,651.70</u> |
| Other Assets | | | |
| 211-000-126.000 | UNREALIZED GAINS/LOSSES | 6,224.08 | 18,453.39 |
| | Other Assets | <u>6,224.08</u> | <u>18,453.39</u> |
| | Total Assets | <u>270,467.53</u> | <u>276,105.09</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| | Accounts Payable | <u>0.00</u> | <u>0.00</u> |
| Other Liabilities | | | |
| | Other Liabilities | <u>0.00</u> | <u>0.00</u> |
| Due To Other Funds | | | |
| 211-000-214.101 | DUE TO GENERAL FUND | 76,648.00 | 80,538.00 |
| | Due To Other Funds | <u>76,648.00</u> | <u>80,538.00</u> |
| | Total Liabilities | <u>76,648.00</u> | <u>80,538.00</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 211-000-390.000 | FUND BALANCE - UNDESIGNATED | 225,753.34 | 225,753.34 |
| | Unassigned | <u>225,753.34</u> | <u>225,753.34</u> |
| | Total Fund Balance | <u>225,753.34</u> | <u>225,753.34</u> |
| | Beginning Fund Balance | <u>225,753.34</u> | <u>225,753.34</u> |
| | Net of Revenues VS Expenditures - 2023 | | (32,501.64) |
| | *2023 End FB/2024 Beg FB | 193,251.70 | |
| | Net of Revenues VS Expenditures - Current Year | (31,933.81) | 2,315.39 |
| | Ending Fund Balance | 193,819.53 | 195,567.09 |
| | Total Liabilities And Fund Balance | 270,467.53 | 276,105.09 |

* Year Not Closed

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|-------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 219-000-001.000 | CHASE 5503 - DAILY OPERATING CHECKING | 18,757.99 | 0.00 |
| 219-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 0.00 | 11,980.56 |
| | Cash | <u>18,757.99</u> | <u>11,980.56</u> |
| Accounts Receivable | | | |
| 219-000-020.000 | A/R - TAXROLL REVENUE | 81,712.03 | 87,411.98 |
| | Accounts Receivable | <u>81,712.03</u> | <u>87,411.98</u> |
| Other Assets | | | |
| | Other Assets | <u>0.00</u> | <u>0.00</u> |
| Due From Other Funds | | | |
| | Due From Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Assets | <u>100,470.02</u> | <u>99,392.54</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 219-000-202.000 | A/P - VENDORS | 7,864.19 | 8,335.95 |
| | Accounts Payable | <u>7,864.19</u> | <u>8,335.95</u> |
| Liabilities-LT (under 1 year) | | | |
| | Liabilities-LT (under 1 year) | <u>0.00</u> | <u>0.00</u> |
| Due To Other Funds | | | |
| | Due To Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Liabilities | <u>7,864.19</u> | <u>8,335.95</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 219-000-390.000 | FUND BALANCE - UNDESIGNATED | 116,017.61 | 116,017.61 |
| | Unassigned | <u>116,017.61</u> | <u>116,017.61</u> |
| | Total Fund Balance | <u>116,017.61</u> | <u>116,017.61</u> |
| | Beginning Fund Balance | 116,017.61 | 116,017.61 |
| | Net of Revenues VS Expenditures - 2023 | | (333.12) |
| | *2023 End FB/2024 Beg FB | 115,684.49 | |
| | Net of Revenues VS Expenditures - Current Year | (23,411.78) | (24,627.90) |
| | Ending Fund Balance | 92,605.83 | 91,056.59 |
| | Total Liabilities And Fund Balance | 100,470.02 | 99,392.54 |

* Year Not Closed

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|-----------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 249-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 215,858.94 | 404,604.49 |
| 249-000-001.002 | CHASE 5503 - ACCRUE ABSENCES | 20,374.56 | 0.00 |
| 249-000-004.001 | PETTY CASH | 100.00 | 100.00 |
| 249-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 238,350.88 | 236,468.03 |
| 249-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 307,754.78 | 140,520.16 |
| | Cash | <u>782,439.16</u> | <u>781,692.68</u> |
| Accounts Receivable | | | |
| | Accounts Receivable | <u>0.00</u> | <u>0.00</u> |
| Other Assets | | | |
| 249-000-123.050 | PREPAID INSURANCE | 107.88 | 2,743.58 |
| 249-000-126.000 | UNREALIZED GAINS/LOSSES | 9,017.34 | 31,523.09 |
| | Other Assets | <u>9,125.22</u> | <u>34,266.67</u> |
| Due From Other Funds | | | |
| | Due From Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Assets | <u>791,564.38</u> | <u>815,959.35</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 249-000-202.000 | A/P - VENDORS | (2,629.92) | 3,094.24 |
| | Accounts Payable | <u>(2,629.92)</u> | <u>3,094.24</u> |
| Due To Other Funds | | | |
| 249-000-214.704 | DUE TO PAYROLL FUND | 3,920.20 | (9,914.11) |
| | Due To Other Funds | <u>3,920.20</u> | <u>(9,914.11)</u> |
| | Total Liabilities | <u>1,290.28</u> | <u>(6,819.87)</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 249-000-390.000 | FUND BALANCE - UNDESIGNATED | 836,558.30 | 832,393.58 |
| | Unassigned | <u>836,558.30</u> | <u>832,393.58</u> |
| Assigned | | | |
| 249-000-385.000 | FUND BALANCE - ACCRUED ABSENCES | 2,405.60 | 6,570.32 |
| | Assigned | <u>2,405.60</u> | <u>6,570.32</u> |
| | Total Fund Balance | <u>838,963.90</u> | <u>838,963.90</u> |
| | Beginning Fund Balance | 838,963.90 | 838,963.90 |
| | Net of Revenues VS Expenditures - 2023 | | (58,856.57) |
| | *2023 End FB/2024 Beg FB | 780,107.33 | |
| | Net of Revenues VS Expenditures - Current Year | (48,689.80) | 42,671.89 |
| | Ending Fund Balance | 790,274.10 | 822,779.22 |
| | Total Liabilities And Fund Balance | 791,564.38 | 815,959.35 |

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|------------------------------|---------------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 266-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 2,086,686.65 | 3,173,582.90 |
| 266-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 1,154,972.64 | 1,145,848.74 |
| 266-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 406,648.87 | 185,669.16 |
| | Cash | <u>3,648,308.16</u> | <u>4,505,100.80</u> |
| Accounts Receivable | | | |
| 266-000-020.000 | A/R - TAXROLL REVENUE | 104,399.52 | 76,176.22 |
| 266-000-040.002 | A/R - SYCAMORE REG PATROLS | 33,848.68 | (17,388.04) |
| 266-000-040.003 | A/R - DANBURY REG PATROLS | 0.00 | 37,607.27 |
| 266-000-040.004 | A/R - ST JOE HOSPITAL REG PATROLS | 614.00 | 22,160.00 |
| | Accounts Receivable | <u>138,862.20</u> | <u>118,555.45</u> |
| Other Assets | | | |
| 266-000-123.050 | PREPAID INSURANCE | 900.00 | 900.00 |
| 266-000-126.000 | UNREALIZED GAINS/LOSSES | 32,568.60 | 102,449.15 |
| | Other Assets | <u>33,468.60</u> | <u>103,349.15</u> |
| Due From Other Funds | | | |
| 266-000-084.703 | DUE FROM TAX FUND-COLLECTED TAXES | 0.00 | 33,848.64 |
| | Due From Other Funds | <u>0.00</u> | <u>33,848.64</u> |
| | Total Assets | <u>3,820,638.96</u> | <u>4,760,854.04</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 266-000-202.000 | A/P - VENDORS | 13,114.99 | 2,652.67 |
| | Accounts Payable | <u>13,114.99</u> | <u>2,652.67</u> |
| Liabilities-ST | | | |
| | Liabilities-ST | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (over 1 year) | | | |
| 266-000-339.000 | DEFERRED REVENUE | 0.00 | 2,304,604.82 |
| 266-000-339.001 | DEFERRED REVENUE PILOT | 2,964.20 | 3,027.31 |
| | Liabilities-LT (over 1 year) | <u>2,964.20</u> | <u>2,307,632.13</u> |
| Due To Other Funds | | | |
| 266-000-214.704 | DUE TO PAYROLL FUND | 0.00 | 528.75 |
| | Due To Other Funds | <u>0.00</u> | <u>528.75</u> |
| | Total Liabilities | <u>16,079.19</u> | <u>2,310,813.55</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 266-000-390.000 | FUND BALANCE - UNDESIGNATED | 1,998,574.07 | 1,998,574.07 |
| | Unassigned | <u>1,998,574.07</u> | <u>1,998,574.07</u> |
| | Total Fund Balance | <u>1,998,574.07</u> | <u>1,998,574.07</u> |
| | Beginning Fund Balance | 1,998,574.07 | 1,998,574.07 |

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|-----------|---|----------------------------|----------------------------|
| | Net of Revenues VS Expenditures - 2023 | | 791,944.80 |
| | *2023 End FB/2024 Beg FB | 2,790,518.87 | |
| | Net of Revenues VS Expenditures - Current Year | 1,805,985.70 | (340,478.38) |
| | Ending Fund Balance | 3,804,559.77 | 2,450,040.49 |
| | Total Liabilities And Fund Balance | 3,820,638.96 | 4,760,854.04 |

* Year Not Closed

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|------------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 464-000-001.001 | HUNT 4758 CHK - OPERATING | 1,461,537.24 | 313,340.04 |
| 464-000-003.002 | HUNTINGTON 9243- CD | 0.00 | 1,000,000.00 |
| | Cash | <u>1,461,537.24</u> | <u>1,313,340.04</u> |
| Accounts Receivable | | | |
| | Accounts Receivable | <u>0.00</u> | <u>0.00</u> |
| Due From Other Funds | | | |
| 464-000-085.101 | DUE FROM GENERAL FUND | 300.00 | 0.00 |
| | Due From Other Funds | <u>300.00</u> | <u>0.00</u> |
| | Total Assets | <u>1,461,837.24</u> | <u>1,313,340.04</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 464-000-202.000 | A/P - VENDORS | 2,297.00 | 0.00 |
| | Accounts Payable | <u>2,297.00</u> | <u>0.00</u> |
| Liabilities-LT (over 1 year) | | | |
| 464-000-339.000 | DEFERRED REVENUE | 1,491,637.52 | 1,321,403.02 |
| | Liabilities-LT (over 1 year) | <u>1,491,637.52</u> | <u>1,321,403.02</u> |
| Due To Other Funds | | | |
| | Due To Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Liabilities | <u>1,493,934.52</u> | <u>1,321,403.02</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 464-000-390.000 | FUND BALANCE - UNDESIGNATED | 1,452.32 | 1,452.32 |
| | Unassigned | <u>1,452.32</u> | <u>1,452.32</u> |
| Assigned | | | |
| | Assigned | <u>0.00</u> | <u>0.00</u> |
| | Total Fund Balance | <u>1,452.32</u> | <u>1,452.32</u> |
| | Beginning Fund Balance | 1,452.32 | 1,452.32 |
| | Net of Revenues VS Expenditures - 2023 | | 7,272.15 |
| | *2023 End FB/2024 Beg FB | 8,724.47 | |
| | Net of Revenues VS Expenditures - Current Year | (33,549.60) | (16,787.45) |
| | Ending Fund Balance | (32,097.28) | (8,062.98) |
| | Total Liabilities And Fund Balance | 1,461,837.24 | 1,313,340.04 |

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT - INCOMPLETE
 Fund 508 PARKS & RECREATION

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|-------------------------------|---------------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 508-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 81,011.79 | 391,785.98 |
| 508-000-001.002 | CHASE 5503 - ACCRUED ABSENCES | 3,577.69 | 0.00 |
| 508-000-013.000-BHCG | DAILY OPERATING CHECKING | 44,212.87 | 0.00 |
| 508-000-017.001 | CHASE 5503 - GOVERNMENT T-BILLS | 68,486.69 | 67,947.95 |
| 508-000-017.002 | COMERICA - GOVERNMENT T-BILLS | 402,601.13 | 183,821.57 |
| Cash | | <u>599,890.17</u> | <u>643,555.50</u> |
| Accounts Receivable | | | |
| Accounts Receivable | | <u>0.00</u> | <u>0.00</u> |
| Other Assets | | | |
| 508-000-123.050 | PREPAID INSURANCE | 6,177.72 | 7,977.05 |
| 508-000-126.000 | UNREALIZED GAINS/LOSSES | 5,871.73 | 23,672.91 |
| Other Assets | | <u>12,049.45</u> | <u>31,649.96</u> |
| Due From Other Funds | | | |
| Due From Other Funds | | <u>0.00</u> | <u>0.00</u> |
| Total Assets | | <u>611,939.62</u> | <u>675,205.46</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 508-000-202.000 | A/P - VENDORS | 289.35 | 9,035.44 |
| Accounts Payable | | <u>289.35</u> | <u>9,035.44</u> |
| Liabilities-ST | | | |
| Liabilities-ST | | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (under 1 year) | | | |
| Liabilities-LT (under 1 year) | | <u>0.00</u> | <u>0.00</u> |
| Other Liabilities | | | |
| Other Liabilities | | <u>0.00</u> | <u>0.00</u> |
| Due To Other Funds | | | |
| 508-000-214.101 | DUE TO GENERAL FUND | 0.00 | 76.91 |
| 508-000-214.704 | DUE TO PAYROLL FUND | 2,710.51 | (13,472.42) |
| Due To Other Funds | | <u>2,710.51</u> | <u>(13,395.51)</u> |
| Total Liabilities | | <u>2,999.86</u> | <u>(4,360.07)</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 508-000-390.000 | FUND BALANCE - UNDESIGNATED | 184,841.14 | 176,196.16 |
| Unassigned | | <u>184,841.14</u> | <u>176,196.16</u> |
| Assigned | | | |
| 508-000-385.000 | FUND BALANCE - BUILDING RESERVE | 401,730.53 | 401,730.53 |
| 508-000-385.001 | FUND BALANCE - ACCRUED ABSENCES | 10,911.90 | 19,556.88 |
| 508-000-385.002 | FUND BALANCE - SCHROETER | 2,550.00 | 2,550.00 |
| Assigned | | <u>415,192.43</u> | <u>423,837.41</u> |

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT - INCOMPLETE
 Fund 508 PARKS & RECREATION

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|---|-------------|----------------------------|----------------------------|
| *** Fund Balance *** | | | |
| Restricted | | | |
| | Restricted | 0.00 | 0.00 |
| Total Fund Balance | | 600,033.57 | 600,033.57 |
| Beginning Fund Balance | | 600,033.57 | 600,033.57 |
| Net of Revenues VS Expenditures - 2023 | | | 44,036.89 |
| *2023 End FB/2024 Beg FB | | 644,070.46 | |
| Net of Revenues VS Expenditures - Current Year | | 8,906.19 | 35,495.07 |
| Ending Fund Balance | | 608,939.76 | 679,565.53 |
| Total Liabilities And Fund Balance | | 611,939.62 | 675,205.46 |

* Year Not Closed

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|----------------------|--|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 701-000-001.001 | CHASE 5503 - DAILY OPERATING CHECKING | 516,717.38 | 400,634.79 |
| | Cash | <u>516,717.38</u> | <u>400,634.79</u> |
| Accounts Receivable | | | |
| | Accounts Receivable | <u>0.00</u> | <u>0.00</u> |
| Other Assets | | | |
| | Other Assets | <u>0.00</u> | <u>0.00</u> |
| Due From Other Funds | | | |
| 701-000-084.703 | DUE FROM TAX FUND | 75.37 | 7.03 |
| | Due From Other Funds | <u>75.37</u> | <u>7.03</u> |
| | Total Assets | <u>516,792.75</u> | <u>400,641.82</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 701-000-202.000 | A/P - VENDORS | 31,042.25 | 11,548.50 |
| | Accounts Payable | <u>31,042.25</u> | <u>11,548.50</u> |
| Liabilities-ST | | | |
| 701-000-283.035 | DELINQUENT PERSONAL/MANUF PROP TAX | 18,087.61 | 20,979.01 |
| 701-000-283.038 | ARBOR HILLS PERFORMANCE BOND | 130,000.00 | 15,000.00 |
| 701-000-283.047 | PROSPECT PTE WEST PH 2 | 0.00 | 5,000.00 |
| | Liabilities-ST | <u>148,087.61</u> | <u>40,979.01</u> |
| Other Liabilities | | | |
| 701-000-283.001 | 9220 FORD ROAD WETLAND ESCROW | 675.00 | 675.00 |
| 701-000-283.002 | CONSTRUCTION BONDS | 16,000.00 | 8,000.00 |
| 701-000-283.003 | DG RES.-WOODSIDE VILLAGE SURETY BOND | 40,000.00 | 40,000.00 |
| 701-000-283.004 | WOODSIDE VILLAGE | 7,112.50 | 272.75 |
| 701-000-283.007 | TEMPORARY OCCUPANCY | 5,160.00 | 6,660.00 |
| 701-000-283.008 | HYUNDAI SITE EXPANSION | 53,689.75 | 28,602.50 |
| 701-000-283.010 | SELECTIVE GROUP 2003 UNCLAIMED BOND | 42,000.00 | 42,000.00 |
| 701-000-283.011 | GLEN OAKS COOPERATIVE OFFICE ADDITION | (148.00) | (148.00) |
| 701-000-283.012 | HAWTHORNE MILL AREA PLAN | 1,100.00 | (6,138.00) |
| 701-000-283.013 | ARBOR HILLS ANIMAL CLINIC CUP | 9,620.50 | 3,509.50 |
| 701-000-283.014 | YPSI DISTRICT LIBRARY SUPERIOR BRANCH | 2,649.50 | 1,859.00 |
| 701-000-283.015 | PROSPECT POINTE WEST - FINAL SITE PLAN | 25,512.25 | 25,372.25 |
| 701-000-283.016 | PROSPECT POINTE WEST ENGINEERING | 5,352.50 | 0.00 |
| 701-000-283.018 | SHV SHED ADDITION | 1,363.75 | 1,363.75 |
| 701-000-283.019 | KINSLEY DEVELOPMENT | (163.25) | 9,902.27 |
| 701-000-283.020 | DIXBORO HOUSE RESTAURANT | 1,578.00 | 1,578.00 |
| 701-000-283.021 | CR DEVCO - PROSPECT & BERKSHIRE | 7.50 | 7.50 |
| 701-000-283.022 | HYUNDAI PARKING LOT 2021 | 7,605.00 | 7,605.00 |
| 701-000-283.023 | BROMLEY PARK CONDOS | 1,122.50 | 1,122.50 |
| 701-000-283.024 | THE MEADOWS | 37,166.75 | 26,827.25 |
| 701-000-283.025 | AUTUMN WOODS ESCROW | 1,788.92 | 1,788.92 |
| 701-000-283.026 | HUMANE SOCIETY PARKING LOT | 3,919.00 | 3,919.00 |
| 701-000-283.027 | DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND | 10,000.00 | 10,000.00 |
| 701-000-283.028 | DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND | 34,630.00 | 34,630.00 |
| 701-000-283.029 | SJMH THE FARM AT ST JOES | (1,444.50) | (1,860.75) |
| 701-000-283.031 | TAX COLLECTION 2020 | 2,020.72 | 2,020.72 |
| 701-000-283.032 | CLOVER GROUP | 80.00 | 80.00 |
| 701-000-283.036 | GARRETT'S SPACE | 8,210.00 | (737.50) |
| 701-000-283.039 | 5288 GEDDES ED WATER MAIN | 0.00 | 12,845.75 |
| 701-000-283.040 | TEMPORARY BOND SIGNS | 0.00 | 500.00 |
| 701-000-283.041 | BROOKWOOD | 0.00 | 5,000.00 |
| 701-000-283.042 | HURON GASTRO SIGN | 1,992.50 | 0.00 |

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|-----------------------------|---|----------------------------|----------------------------|
| *** Liabilities *** | | | |
| 701-000-283.044 | HURON DENTAL | (938.00) | 41,144.00 |
| 701-000-283.045 | PLYMOUTH & NAPIER REZONING | 0.00 | 440.00 |
| 701-000-283.046 | PPW PH 1 UTILITY REPAIR BOND | 0.00 | 39,215.00 |
| | Other Liabilities | <u>317,662.89</u> | <u>348,056.41</u> |
| Due To Other Funds | | | |
| 701-000-283.000 | PPW PERFORMANCE GUARANTEE | 20,000.00 | 0.00 |
| 701-000-283.033 | DUE TO GENERAL FUND | 0.00 | 57.90 |
| | Due To Other Funds | <u>20,000.00</u> | <u>57.90</u> |
| | Total Liabilities | <u>516,792.75</u> | <u>400,641.82</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| | Unassigned | <u>0.00</u> | <u>0.00</u> |
| | Total Fund Balance | <u>0.00</u> | <u>0.00</u> |
| | Beginning Fund Balance | 0.00 | 0.00 |
| | Net of Revenues VS Expenditures - 2023 | | 0.00 |
| | *2023 End FB/2024 Beg FB | 0.00 | |
| | Net of Revenues VS Expenditures - Current Year | 0.00 | 0.00 |
| | Ending Fund Balance | 0.00 | 0.00 |
| | Total Liabilities And Fund Balance | 516,792.75 | 400,641.82 |

* Year Not Closed

| GL Number | Description | PERIOD ENDED 03/31/2023 | PERIOD ENDED 03/31/2024 |
|----------------------------|---|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 704-000-007.000 | HUNT 9485 CHECKING | 31,223.29 | 806,720.55 |
| | Cash | <u>31,223.29</u> | <u>806,720.55</u> |
| Accounts Receivable | | | |
| 704-000-040.002 | DUE FROM OTHERS | 30.00 | 0.00 |
| | Accounts Receivable | <u>30.00</u> | <u>0.00</u> |
| Other Assets | | | |
| | Other Assets | <u>0.00</u> | <u>0.00</u> |
| Due From Other Funds | | | |
| 704-000-085.101 | DUE FROM GENERAL FUND | 14,181.33 | (30,124.51) |
| 704-000-085.206 | DUE FROM FIRE FUND | 36,177.73 | (78,839.87) |
| 704-000-085.249 | DUE FROM BUILDING FUND | 3,920.20 | (6,980.43) |
| 704-000-085.508 | DUE FROM PARK FUND | 2,710.51 | (4,666.64) |
| 704-000-085.592 | DUE FROM UTIL | 11,908.44 | (28,834.16) |
| | Due From Other Funds | <u>68,898.21</u> | <u>(149,445.61)</u> |
| | Total Assets | <u>100,151.50</u> | <u>657,274.94</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 704-000-259.003 | DUE TO HCSP NON-UNION - EMPLOYEE | 4,732.49 | 16,127.88 |
| 704-000-259.004 | DUE TO HCSP FIRE UNION - EMPLOYEE | 3,086.53 | 8,853.29 |
| 704-000-259.005 | DUE TO HCSP-NON-UNION-EMPLOYER | 3,126.50 | 6,000.00 |
| 704-000-259.006 | DUE TO HCSP - UNION - EMPLOYER | 3,600.00 | 3,600.00 |
| 704-000-262.000 | DUE TO JOHN HANCOCK-EMPLOYEE | 1,416.32 | 5,531.63 |
| 704-000-262.001 | DUE TO JOHN HANCOCK-EMPLOYER | 2,832.64 | 2,219.98 |
| 704-000-262.002 | DUE TO MERS #1 FIRE MERS-EMPLOYEE | 8,642.39 | 31,464.30 |
| 704-000-262.003 | DUE TO MERS#1 FIRE -EMPLOYER | 31,443.91 | 23,359.69 |
| 704-000-262.004 | DUE TO MERS#2-EMPLOYEE | 8,437.77 | 30,619.79 |
| 704-000-262.005 | DUE TO MERS#2-EMPLOYER | 27,895.16 | 20,292.45 |
| | Accounts Payable | <u>95,213.71</u> | <u>148,069.01</u> |
| Liabilities-ST | | | |
| 704-000-228.002 | STATE WITHHOLDING | 0.00 | 43,493.20 |
| 704-000-229.000 | FEDERAL & FICA 941 TAXES | 0.00 | 320,774.96 |
| | Liabilities-ST | <u>0.00</u> | <u>364,268.16</u> |
| Due To Other Funds | | | |
| 704-000-214.101 | DUE TO GENERAL FUND | 4,937.79 | 4,937.77 |
| 704-000-214.206 | DUE TO FIRE FUND | 0.00 | 140,000.00 |
| | Due To Other Funds | <u>4,937.79</u> | <u>144,937.77</u> |
| | Total Liabilities | <u>100,151.50</u> | <u>657,274.94</u> |
| | Beginning Fund Balance | 0.00 | 0.00 |
| | Net of Revenues VS Expenditures - 2023 | | 0.00 |
| | *2023 End FB/2024 Beg FB | 0.00 | |
| | Net of Revenues VS Expenditures - Current Year | 0.00 | 0.00 |
| | Ending Fund Balance | 0.00 | 0.00 |
| | Total Liabilities And Fund Balance | 100,151.50 | 657,274.94 |

* Year Not Closed

10:54 AM

Superior Township Utility Department

Balance Sheet

INCOMPLETE

04/09/24

Accrual Basis

| | Mar 31, 24 | Feb 29, 24 | Mar 31, 23 |
|---|--------------|--------------|--------------|
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| 100 · CASH - O&M | | | |
| 101 · Checking - Chase 205000485529 | 839,229.31 | 795,065.82 | 749,587.60 |
| 104 · O&M Petty Cash | 100.00 | 100.00 | 100.00 |
| Total 100 · CASH - O&M | 839,329.31 | 795,165.82 | 749,687.60 |
| 120 · CASH - CAPITAL RESERVE | | | |
| 125 · CR Chkg. - Chase 639918234 | 1,401,804.16 | 1,537,536.79 | 1,559,467.28 |
| 1251 · CR Checking-Huntington Bank4855 | 95,304.03 | 95,304.03 | 4,776.33 |
| 1252 · CD - Huntington - CR | 1,600,000.00 | 1,600,000.00 | |
| Total 120 · CASH - CAPITAL RESERVE | 3,097,108.19 | 3,232,840.82 | 1,564,243.61 |
| 140 · CASH - DEBT SERVICE RESERVE | | | |
| 147 · T Bills - Huntington Bank-5151 | 470,272.20 | 470,272.20 | 2,114,417.78 |
| Total 140 · CASH - DEBT SERVICE RESE... | 470,272.20 | 470,272.20 | 2,114,417.78 |
| Total Checking/Savings | 4,406,709.70 | 4,498,278.84 | 4,428,348.99 |
| Accounts Receivable | | | |
| 160 · A/R - Due From Other Funds | | | |
| 160-GF · Due From General Fund | 12.19 | 215.28 | |
| 160-PR · Due From Parks & Rec. | 160.64 | 49.89 | |
| Total 160 · A/R - Due From Other Funds | 172.83 | 265.17 | |
| 161 · A/R - Other Customers | 200,016.22 | 193,531.73 | 41,835.52 |
| 162 · A/R - Water/Sewer Bills (UB) | 506,279.66 | 879,998.07 | 800,156.33 |
| Total Accounts Receivable | 706,468.71 | 1,073,794.97 | 841,991.85 |
| Other Current Assets | | | |
| 163 · Res. for Bad Debts | 3,426.96 | 3,426.96 | 3,426.96 |
| 164 · Undeposited Funds | 11,692.03 | 9,236.72 | 6,585.78 |
| 166 · Prepaid Expenses | 37,696.38 | 42,390.44 | 29,540.37 |
| 170 · Inventory - Meters & Parts | 39,705.63 | 60,728.82 | 58,054.00 |
| Total Other Current Assets | 92,521.00 | 115,782.94 | 97,607.11 |
| Total Current Assets | 5,205,699.41 | 5,687,856.75 | 5,367,947.95 |

Superior Township Utility Department

Balance Sheet

INCOMPLETE

| | Mar 31, 24 | Feb 29, 24 | Mar 31, 23 |
|---|----------------------|----------------------|----------------------|
| Fixed Assets | | | |
| 174 · Buildings | 3,434,386.74 | 3,434,386.74 | 3,434,386.74 |
| 175 · Acc. Dep. - Buildings | (1,879,974.07) | (1,870,926.40) | (1,771,402.03) |
| 176 · Water & Sewer System | 23,902,086.95 | 23,902,086.95 | 23,902,086.95 |
| 177 · Acc. Dep. - Water & Sewer Sys. | (10,759,742.00) | (10,711,760.83) | (10,183,967.96) |
| 178 · Improvements & Equipment | 294,591.76 | 294,591.76 | 294,591.76 |
| 179 · Acc. Dep - Imp. & Equipment | (140,093.97) | (139,192.39) | (129,275.01) |
| 180 · Office Improvements | 125,975.16 | 125,975.16 | 125,975.16 |
| 181 · Acc. Dep. - Office Improvements | (55,067.25) | (54,638.50) | (49,922.25) |
| 182 · Office Furniture & Equipment | 73,300.27 | 73,300.27 | 73,300.27 |
| 183 · Acc. Dep. - Off. Furn. & Equip. | (71,688.50) | (70,882.67) | (62,018.54) |
| 184 · Vehicles | 665,543.57 | 665,543.57 | 665,543.57 |
| 185 · Acc. Dep. - Vehicles | (565,341.62) | (562,188.24) | (527,501.06) |
| 186 · Metering Program | 54,927.87 | 54,927.87 | 54,927.87 |
| 187 · Acc. Dep. - Meter Program | (53,474.25) | (53,016.50) | (47,981.25) |
| 188 · Land | 210,462.50 | 210,462.50 | 210,462.50 |
| 190 · Const. in Progress | 4,623,350.78 | 4,589,501.15 | 2,548,477.23 |
| Total Fixed Assets | 19,859,243.94 | 19,888,170.44 | 18,537,683.95 |
| TOTAL ASSETS | 25,064,943.35 | 25,576,027.19 | 23,905,631.90 |
| LIABILITIES & EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| Accounts Payable | | | |
| 200 · A/P - Due To Other Funds | | 841.02 | |
| 200-GF · Due To General Fund | | | |
| 200-PF · Due To Payroll Fund | 10,890.41 | 18,405.83 | 11,908.44 |
| Total 200 · A/P - Due To Other Funds | 10,890.41 | 19,246.85 | 11,908.44 |
| 205 · A/P - Vendors | 38,184.57 | 367,206.97 | 276,606.48 |
| Total Accounts Payable | 49,074.98 | 386,453.82 | 288,514.92 |
| Other Current Liabilities | | | |
| 219 · Contracts Payable | | | 0.24 |
| 223 · 2013 Refunded Bond | | | |
| 224 · Michigan Finance Authority Bond | 1,215,124.00 | 1,215,124.00 | 1,355,124.00 |
| Total 219 · Contracts Payable | 1,215,124.00 | 1,215,124.00 | 1,355,124.24 |
| 225 · Accrued Vacation & Sick Pay | 117,008.16 | 117,008.16 | 44,825.47 |
| Total Other Current Liabilities | 1,332,132.16 | 1,332,132.16 | 1,399,949.71 |
| Total Current Liabilities | 1,381,207.14 | 1,718,585.98 | 1,688,464.63 |
| Total Liabilities | 1,381,207.14 | 1,718,585.98 | 1,688,464.63 |

10:54 AM

Superior Township Utility Department

04/09/24

Balance Sheet

Accrual Basis

INCOMPLETE

| | <u>Mar 31, 24</u> | <u>Feb 29, 24</u> | <u>Mar 31, 23</u> |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Equity | | | |
| 390 · Retained Earnings | 23,846,012.00 | 23,846,012.00 | 22,299,122.27 |
| Net Income | (162,275.79) | 11,429.21 | (81,955.00) |
| Total Equity | <u>23,683,736.21</u> | <u>23,857,441.21</u> | <u>22,217,167.27</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>25,064,943.35</u></u> | <u><u>25,576,027.19</u></u> | <u><u>23,905,631.90</u></u> |

This Page Is Intentionally Left Blank

E. KURATH

2203 HICKMAN ROAD
YPSILANTI, MICHIGAN
48198

17 March 2024

Superior Charter Township Board
3040 North Prospect Road
Ypsilanti, Michigan 48198

Re: Capacity of Sanitary Sewers

Development which needs sanitary sewers has been happening, and new proposed development will need it.

In 2001 a completely new sanitary sewer output pipe was constructed to carry sanitary sewer system flows from Superior Township to the YCUA sanitary sewer system, for the YCUA wastewater treatment plant. The flow capacity of this is the most which is available to the Superior Township system. Exceeding it would have costly consequences.

A report dated 2006 "Superior Township 2005 Meter Study Results Memo FINAL" is by OHM. That report tells about the condition of the existing sanitary sewer system at that time and advises about concerns. They used flow meters to observe what happened in the system at various times, including after rain. Advice is that conditions are to be expected to deteriorate, and to watch what is happening.

Since then, more development has gone on, adding to the total amount of flow.

In some particular places in the Township's sanitary sewer system, capacity or condition might not be adequate for a proposal for development. That is a question for the specific proposal. While the Township is considering whether to approve something, that is a question about possible consequences. Who should have to pay for necessary improvements?



Save the Date

The Parks & Recreation Department and Treasurer's Office is excited that Superior Day is back 😊!

The event is scheduled for **Saturday, June 8, 2024**, should it rain, it will be held on Sunday June 9, 2024.

Location: Superior Township Oakbrook Park from 11:00 am - 2:00 pm.

If you are not familiar with this event, it provides an opportunity for residents to get information from Superior Township departments including tax payment information, parks & recreation events, water billing & utilities, Ypsilanti District Library, Superior Township Fire Department, Washtenaw County Sheriff, as well as other agencies, and organizations. It also provides, but is not limited to pony rides, a petting zoo, face painting, snow cones, grilled hotdogs, fruit, chips, snacks, and drinks.

Be sure to save the date!

Should you have any questions, please contact Parks & Recreation Director, Juan Bradford at: jbradford@superior-twp.org or Superior Township Treasurer, Lisa Lewis at: llewis@superior-twp.org



UPDATE

Wednesday, April 10, 2024

Jerry L. Clifton Sr.

8692 Pine Court and Stephens Drive

Ypsilanti, MI. 48198

Phone: 734- 218-2693

E-mail: jerryclifton74@comcast.net

RE: Installation of Speed Humps (Bumps) on Stephens Drive

WASHTENAW COUNTY ROAD COMMISSION NEIGHBORHOOD TRAFFIC MANAGEMENT PROGRAM SPEED HUMP INSTALLATION PETITION FOR STEPHENS DRIVE ONLY.

The intent of the speed Humps (Bumps) is to reduce vehicles speeds and cut through traffic, providing a **SAFER** traffic environment within our neighborhood.

For the speed Humps (Bumps) to be installed, a **minimum of fifty-one (51%)** of the **RESIDENTS AFFECTED** by the project **MUST SUPPORT** the installation of the **SPEED HUMPS (BUMPS)**.

The Washtenaw County Road Commission Neighborhood Traffic Management Program Petition will allow the following side streets residents affected by the project to VOICE their support or Opposition to the SPEED HUMPS (BUMPS) to be install on Stephens Drive.

As of **04/10/2024**, here is WHERE WE ARE AT:

| | SUPPORTS: | NOT SIGNED OPEN: | OPPOSES: |
|---------------------|------------------|-------------------------|-----------------|
| STEPHENS DR. | 29 | 3 | 0 |
| | | 1654, 1746,1754 | |
| CEDAR CT. | 24 | 3 | 1 |

Not sign Open: 8611, 8653, 8642.

PINE CT. 29 2 0

Not sign Open: 8600, no one live in 8659.

HEMLOCK CT. 19 3

Not sign Open: 8659, 8648, 8684 0

KINGSTON CT. 10 4 0

Not sign Open: 8655, 8620, 8668, for sale 8619

Total Houses: 94

Total Number of Streets that have a VOICE in the PETITION is: 5

Residents Households that SUPPORTS the Petition is: 98

Total Number that Opposes the Petition is 1

Total Number of Streets in the Petition is: 5

Total: Household Signed Petitions to Support: 98

Total: Household Not Signed Petitions (OPEN): 15

Total: Supported Petitions and not Signed Petitions is: 113

Total: Household Residents that will be affected by the project as of 04/10/2024, is around 113 House Residents, I want know the Final number of Household Residents affected to SUPPORT or OPPOSES the Petition, until we see if can contact the other 15 Household Residents.

For the petition, one signature from each affected household is required. Therefore, we have 15 more households to go. After we get all the completed petitions and the fifty-one (51%) support of the Petitions to the Washtenaw County Board of County Road Commissioners. The signatures will be verified by the Township.

We are getting close to start turning over the Petitions to the WASHTENAW COUNTY ROAD COMMISSION NEIGHBORHOOD TRAFFIC MANAGEMENT PROGRAM.

IF you have not signed a **PETITION**, and you are a resident in the **five (5) affected streets**, you can call, e-mail, or come by my house at **8692 Pine Ct and STEPHENS DRIVE, OR LET ME KNOW and I Will COME BY YOUR HOUSE SO YOU CAN SIGN THE PETITION.**

The Speed Humps (Bumps) Petition give every household resident affected by the project a VOICE to support the Petition or oppose the Speed Humps (Bumps) installation of speed humps (bumps) on Stephens Drive between Nottingham Drive and Stamford Road.

I just want to make sure that every household resident living in the five (5) Petition streets have a **VOICE IN OUR NEIGHBORHOOD SAFEY**, so people will like staying in **WASHINGTON SQUAR** or move into, will know that **Washinton Squar is a safe place for their kids to live and play.**

If you drive down **Stephens Dr. to Nottingham turn right onto Nottingham to Clark and cross over you will see the Speed Bump Sign on Rue Willette, and Clark** you should take a drive over the Speed Bumps. I think you will agree that after two (2) Kids getting hit by a car on Stephens Drive we should not wait until a Kid get Killed to step up to this problem on Stephens Drive.

CHARTER TOWNSHIP of SUPERIOR

REGULAR BOARD MEETING

SUPERIOR CHARTER TOWNSHIP HALL

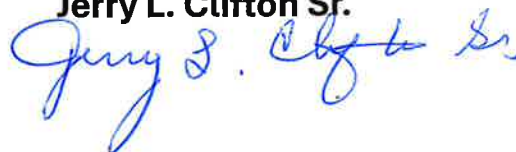
3040 N. PROPSPECT, in SUPERRIOR TOWNSHIP, MI 48198 SUPERIOR

CHARTER TOWNSHIP HALL

APRIL 15,2024

7:00 PM

Jerry L. Clifton Sr.





Committee to Promote Superior Township

A Volunteer Committee

Fostering pride, unity and a sense of place among Superior Township residents



C2PST April Highlights

- **Roadside Clean-Up:** Join us on April 20 for a community effort to beautify our roadsides, now dubbed "Roadside Clean-Up."
- **Dixboro Farmers' Market:** Look out for our C2PST table at the market throughout the season, starting opening day, Friday, May 24.
- **Library Display Update:** The historic Esek Pray Trail will be the new feature at the library, accompanied by a more collaborative space for Parks & Recreation. →
- **Spotlight on Superior People:** This month, we're proud to feature Ruth Gilmore Langs, Marion Morris, and Bernice Lindke, individuals who significantly contribute to our township's vibrancy.
- **Community Engagement:** From updating business listings for Superior Day to enhancing public notice visibility, we're working hard to keep you informed and involved.

Superior People

📍 Marion Morris
Parks and Recreation
Commissioner Emerita



Marion Morris's connection to Superior Township spans over 50 years, where her commitment to maintaining the rural heart of the community has been unwavering. As a long-standing member of the Superior Township Parks and Recreation Commission, she's been instrumental in keeping the township's essence true to its roots.



What she appreciates most about Superior Township is the peaceful rural atmosphere, cherishing the simplicity and natural splendor that life here offers.

Marion's advocacy for land preservation is renowned. She led the rapid acquisition of a yet-to-be-named 162-acre parcel (see map) in which she was involved as "simply amazing." Her work underscores the community's continuous efforts to expand Superior's green necktie of preserved lands – a testament to the dedication that has seen the township blossom.

Marion's leadership and vision have been pivotal in securing the township's legacy for future generations. Join us in honoring her enduring impact on Superior Township.



Superior People

📍 Ruth Gilmore Langs
Abstract Artist



Ruth Gilmore Langs, a vibrant and creative force, has been a resident and an inspiration in Superior Township for 35 years. During this time, Ruth has not only raised her family here but has also painted the canvas of the community with her artistic eye. Her work studio, nestled in the southwest corner of the township, has become a beacon for creativity.



Ruth's passion for art is matched by her love for the outdoors. Hiking, board games, swimming, and walks amid the township's natural beauty are her sources of rejuvenation and inspiration. It's no surprise that her favorite local spot is the serene Superior Pond on the Huron River.

Her contributions to the cultural fabric of Superior Township are evident through her ongoing art exhibition at The Dixboro Project, an initiative combining delicious food with a fantastic atmosphere.

An advocate for the natural environment, Ruth treasures parks and the Huron River. Ruth Gilmore Langs embodies the essence of Superior Township, making her a truly Superior individual.

Special Thank you to our Working Committee

Brenda Baker, Margery Dosey, Katie Russo, Carla Bisaro, Carole Hann, Mara Sciabassi, Nancy Caviston

Join our committee and support your neighborhood – just email us!

C2PST@superior-twp.org

Connect with us

Instagram



SuperiorCharterTownship

Facebook



SuperiorCharterMI

LAND AGREEMENT FOR FARMING

Superior Charter Township, landowner of 300 acres located in Sections 20 & 29 of Superior Township, Michigan, enters into agreement with **Steve Peach**, to farm 206 tillable acres for agricultural purposes.

The term of this agreement is for the crop year of 2024.

It is agreed that the landowner will not be held liable for any personal injury to Steve Peach or any other workers involved in farming activity on the property.

All 2024 crops will belong to Steve Peach.

The consideration for the use of the land will be its soil maintenance and the Township will not charge a fee.

Addition consideration: Steve Peach will aid Clay Hill farms for soil evaluation and preparation for planting..

Dated_____

Landowner_____

Dated_____

Farmer _____

This Page Is Intentionally Left Blank

CHARTER TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, MICHIGAN

ORDINANCE NUMBER 192-02

**ORDINANCE FOR THE ADOPTION OF THE 2024 INTERNATIONAL FIRE
CODE**

First Reading: March 18, 2024
Second Reading: _____

**AN ORDINANCE ADOPTING THE 2024 EDITION OF THE INTERNATIONAL
FIRE CODE, REGULATING AND GOVERNING THE SAFEGUARDING OF
LIFE AND PROPERTY FROM FIRE AND EXPLOSION HAZARDS ARISING
FROM THE STORAGE, HANDLING, AND USE OF HAZARDOUS
SUBSTANCES, MATERIALS, AND DEVICES, AND FROM CONDITIONS
HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANCY OF
BUILDINGS AND PREMISES IN THE CHARTER TOWNSHIP OF SUPERIOR,
WASHTENAW COUNTY, MICHIGAN; PROVIDING FOR THE ISSUANCE OF
PERMITS AND COLLECTION OF FEES THEREFOR; REPEALING
ORDINANCE NUMBER 192 OF THE CHARTER TOWNSHIP OF SUPERIOR
AND ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN
CONFLICT THEREWITH.**

Section 192-02.01. Short Title

This Ordinance shall be known and may be cited as the "Fire Prevention Code of the Charter Township of Superior."

Section 192-02.02. Adoption of Fire Prevention Code

The International Fire Code, 2024 Edition, as published by the International Code Council, is hereby adopted by reference as the fire code for the Charter Township of Superior, in its entirety, without modification. At least three (3) copies of the 2024 International Fire Code are on file in the offices of the Charter Township of Superior and are available for public inspection.

Section 192-02.03. Geographic Limits

The geographic limits referred to in certain sections of the 2024 International Fire Code are hereby established as follows:

(A) Section 5704.2.9.6.1: within any residential zoning district in the township, or any non-agricultural zoned lot upon which a dwelling is located.

(B) Section 5706.2.4.4: within any residential zoning district in the township, or any non-agricultural zoned lot upon which a dwelling is located.

(C) Section 5806.2: within any residential zoning district in the township, or any non-agricultural zoned lot upon which a dwelling is located.

(D) Section 6104.2: within any residential zoning district in the township, or any non-agricultural zoned lot upon which a dwelling is located.

Section 192-02.04. Inconsistent Ordinances Repealed

All ordinances or parts of ordinances in conflict with this ordinance or the 2024 International Fire Code as adopted herein are hereby repealed.

Section 192-02.05. Saving Clause

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 192-02.06. Effective Date

This ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect immediately upon adoption and publication as required by law.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE #174-27

BROOKWOOD SUPERIOR TOWNSHIP AREA PLAN AMENDMENT

First Reading: March 18, 2024

Second Reading: _____

The Board of the Charter Township of Superior of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Charter Township of Superior Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

SECTION I

Charter Township of Superior Ordinance Number 174, designated Charter Township of Superior Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, and the zoning district map attached thereto and made a part thereof are hereby amended from the present PC (Planned Community – Leforge Clark Estates) to PC (Planned Community – Brookwood Superior Township), Brookwood Superior Township, Special District Area Plan Amendment:

Parcel ID# J-10-33-300-001

LEGAL DESCRIPTION

PART OF THE SOUTHWEST 1/4 OF SECTION 33, TOWN 2 SOUTH, RANGE 7 EAST, SUPERIOR TOWNSHIP, WASHTENAW COUNTY, STATE OF MICHIGAN, DESCRIBED AS: BEGINNING AT THE WEST 1/4 CORNER OF SAID SECTION 33; THENCE N.87°56'32"E., 2696.00 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 33 AS FENCED, MONUMENTED, AND PREVIOUSLY SURVEYED TO THE CENTER POST OF SAID SECTION 33; THENCE ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 33 AS FENCED, MONUMENTED, AND PREVIOUSLY SURVEYED, .02°27'10"E., 1035.48 FEET TO A LINE ESTABLISHED BY DEED RECORDED IN LIBER 3891, PAGE 492, AND MORTGAGE RECORDED IN LIBER 1467, PAGE 421 WASHTENAW COUNTY RECORDS, AND AS MONUMENTED, TAXED, FENCED, AND OCCUPIED; THENCE ALONG SAID LINE, S.87°56'50"W., 1340.80 FEET TO THE WEST 1/16TH LINE OF SAID SECTION 33; THENCE ALONG SAID 1/16TH LINE, N.02°51'03"W., 41.51 FEET; THENCE S.87°54'32"W., 79.38 FEET ALONG A LINE ESTABLISHED BY QUIT CLAIM DEED LIBER 5451, PAGE 467, AND MONUMENTED; THENCE ALONG A LINE AS MONUMENTED, FENCED, AND OCCUPIED, S.02°50'58"E., 944.76 FEET TO A LINE ESTABLISHED BY QUIT CLAIM DEED LIBER 5408, PAGE 574, QUIT CLAIM DEED LIBER 5116, PAGE 465, MONUMENTATION, FENCED, AND OCCUPIED; THENCE ALONG SAID LINE, S.87°35'37"W., 1255.01 FEET TO THE WEST

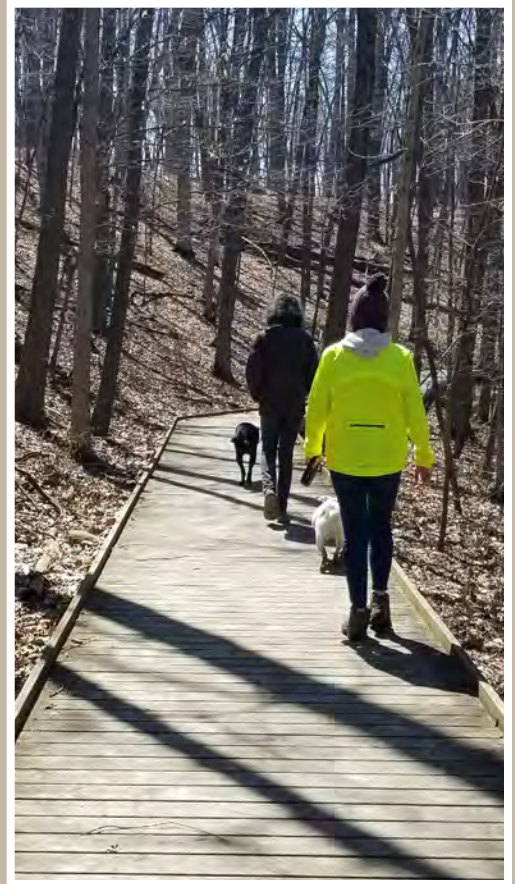
LINE OF SAID SECTION 33; THENCE ALONG SAID WEST LINE, N.03°14'54"W, 939.48 FEET (922.46 FEET RECORD); THENCE N.87°56'32"E., 358.19 FEET; THENCE N.05°05'58"W., 695.92 FEET; THENCE S.87°56'32"W., 335.72 FEET TO THE WEST LINE OF SAID SECTION 33; THENCE ALONG SAID WEST LINE, N.03°14'54"W, 312.05 FEET (312.10 FEET RECORD) TO THE POINT OF BEGINNING AND CONTAINING 84.500 ACRES.

SECTION II

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superiortownship.org pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinance or parts of ordinances in conflict herewith are hereby repealed.



Superior Charter Township 2024 Comprehensive Master Plan



Adopted March 18, 2024

Assisted by:



**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION ADOPTING THE 2024 COMPREHENSIVE MASTER PLAN

RESOLUTION NUMBER: 2024-14

DATE: MARCH 18, 2024

WHEREAS, Charter Township of Superior has the authority to adopt, amend, and implement a Master Plan under the Planning Enabling Act MCL 125.3807; and

WHEREAS, the 2024 Master Plan proposes updates including growth management strategy, open space and land preservation, housing, environmental protection, transportation, and the inclusion of the Dixboro Special Area Plan; and

WHEREAS, these updates also include an updated future land use plan reflecting growth management strategies, updated demographics based on the recent Census, more graphics for readability and interest, a clarified connection between the Master Plan and Zoning Ordinance, and a detailed implementation matrix; and

WHEREAS, the approval process for the 2024 Master Plan included a draft presented by the Steering Committee to the Planning Commission on September 27, 2023, a recommendation from the Planning Commission on October 25, 2023, for a 63-day public review period, and a public hearing by the Planning Commission on February 28, 2024, after which the Planning Commission voted 7-0 to recommend the Township Board approve the 2024 Master Plan with specified amendments; and

WHEREAS, the Charter Township of Superior Planning Commission has recommended the adoption of the proposed Charter Township of Superior 2024 Comprehensive Master Plan, which complies with the Planning Enabling Act (MPEA); and

WHEREAS, the Township Board has reviewed the proposed Master Plan and the recommendations from the Planning Commission following the 63-day public review period that expired on January 24, 2024.

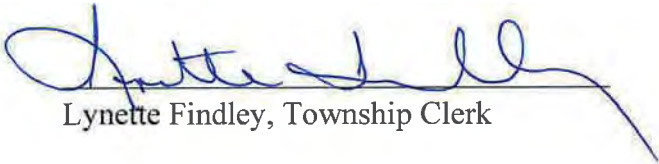
NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees, in accordance with the Michigan Planning Enabling Act, hereby adopts the Charter Township of Superior 2024 Master Plan as the Master Plan for the future development of the Township and as the basis for the Township's Zoning Ordinance, and directs that copies of the adopted Master Plan be forwarded to Washtenaw County, all local units of government contiguous to the Township, and other entities as required by Section 43 (5) of the MPEA.

BE IT FURTHER RESOLVED that the Township Board hereby expresses its appreciation to the members of the Charter Township of Superior Planning Commission and the

Steering Committee for their commitment to the Master Planning process and for their thorough and well-considered revisions and recommendations.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 18, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

03/18/2024
Date Certified

Page Intentionally Blank

Acknowledgments

Township Board of Trustees

- Kenneth Schwartz - Supervisor
- Lynette Findley - Clerk / Liaison to Planning Commission
- Lisa Lewis - Treasurer / Liaison to Zoning Board of Appeals
- Nancy Caviston - Trustee / Liaison to Wetlands Board
- Bernice Lindke - Trustee / Liaison to Parks & Recreation Commission
- Bill Secrest - Trustee
- Rhonda McGill - Trustee

Staff

- Laura Bennett
- Rick Mayernik

Planning Commission

- Jay Gardner - Chair
- Dr. Robert Steele - Vice Chair
- Thomas Brennan, III - Secretary
- Lynette Findley - Board Representative
- Nahid Sanii-Yahyai - Commissioner
- Patrick McGill - Commissioner
- Emily Dabish-Yahkind - Commissioner

Master Plan Steering Committee

- Brenda Baker
- Lenetta Bentley
- Thomas Brennan, III
- Emily Dabish-Yahkind
- Lynette Findley
- Tom Freeman
- Jay Gardner
- Ross Gladwin
- Jack Goodnoe
- Bernice Lindke
- Bill Mathewson
- Michelle McIntyre
- Dave Raymond
- Nahid Sanii-Yahyai
- Bill Schikora
- Ken Schmidt
- Jack Smiley
- Jean Winborn

With assistance from



Table of Contents

| | | | |
|---|-----|--|----|
| Resolution of Adoption | i | Chapter 4: Growth Management & Future Land Use | 41 |
| Acknowledgments | iii | Existing Land Use | 44 |
| Chapter 1: Introduction | 1 | Infrastructure | 46 |
| Executive Summary | 2 | Future Land Use Plan | 48 |
| Policy Theme | 3 | Future Land Use Map | 49 |
| What is a Master Plan? | 4 | Geddes Road Urban Sub-Area | 51 |
| Connection Between Master Plan and Zoning Ordinance | 5 | Hospital Sub-Area | 56 |
| The Creation and Care of the Master Plan | 6 | Gale Road Sub-Area | 60 |
| Master Plan Implementation | 6 | Central Sub-Area | 64 |
| How Will the Plan Be Used? | 6 | Rural Plymouth Road/M14 Sub-Area | 68 |
| Process | 7 | Dixboro Sub-Area | 72 |
| Chapter 2: Community Profile | 9 | Zoning Plan Table | 74 |
| Introduction | 10 | Chapter 5: Strategies & Implementation | 75 |
| Regional Setting | 11 | Strong Partnerships | 77 |
| Community History | 12 | Funding Sources | 78 |
| Demographics | 14 | Implementation Matrix | 79 |
| Housing | 20 | Chapter 6: Dixboro Special Area Plan | 83 |
| Commuter Patterns | 23 | Community Engagement | 85 |
| Transportation | 24 | Vision | 85 |
| Natural Features | 27 | Land Use | 90 |
| Chapter 3: Vision & Policy Statements | 35 | | |
| Vision | 36 | | |
| Policies | 36 | | |
| Growth Management Policies | 37 | | |
| Open Space, Land Preservation, and Agricultural Preservation Policies | 38 | | |
| Environmental Protection Policies | 38 | | |
| Housing Policies | 39 | | |
| Transportation Policies | 40 | | |

List of Figures

| | | |
|------------|--|----|
| Figure 1. | Master Plan Process | 7 |
| Figure 2. | Regional Setting | 11 |
| Figure 3. | 2010, 2022, 2050 Population, Superior Charter Township & Surrounding Communities | 14 |
| Figure 4. | 2020 & 2045 Population Forecast: Superior Charter Township | 15 |
| Figure 5. | 2021 Median Household Income: Superior Charter Township and Nearby Communities | 16 |
| Figure 6. | 2021 Median Household Income: Census Tracts & Block Groups | 17 |
| Figure 7. | 2020 Racial Percentages by Census Tract and Block | 18 |
| Figure 8. | 2021 Educational Attainment | 19 |
| Figure 9. | 2021 Housing Types | 20 |
| Figure 10. | 2007 - 2022 Net New Total Housing Units per Year | 21 |
| Figure 11. | 2021 Median Monthly Housing Costs: Superior Charter Township & Surrounding Communities | 21 |
| Figure 12. | 2019 Percent of Households Paying 30% or Greater of Income in Monthly Housing Costs | 22 |
| Figure 13. | 2021 Households by Year Householder Moved into Housing Unit, Superior Charter Township | 22 |
| Figure 14. | 2019 Work Destinations for People Who Live in the Township, 15-Mile Radius | 23 |
| Figure 15. | 2019 Home Destinations for People Who Work in the Township, 15-Mile Radius | 23 |
| Figure 16. | Preferred Configuration, Plymouth-Ann Arbor Rd | 87 |
| Figure 17. | Cross-Section of Multi-use Roadway | 88 |
| Figure 18. | Non-Motorized Transportation Development Phasing | 88 |
| Figure 19. | Desired Streetscape and Traffic Calming Elements | 89 |

List of Maps

| | | |
|---------|--|----|
| Map 1. | Census Block Map | 17 |
| Map 2. | Transportation Map | 25 |
| Map 3. | Topographic Map..... | 28 |
| Map 4. | Soils Map | 29 |
| Map 5. | Wetlands and Water Bodies | 30 |
| Map 6. | Woodland Areas | 31 |
| Map 7. | Natural Features Map | 32 |
| Map 8. | Recreation and Conservation Properties.. | 34 |
| Map 9. | Superior Charter Township Aerial Map... | 43 |
| Map 10. | Existing Land Use | 45 |
| Map 11. | Urban Service Area | 47 |
| Map 12. | Future Land Use Map | 50 |
| Map 13. | Geddes Road Urban Sub-Area | 52 |
| Map 14. | Hospital Sub-Area | 57 |
| Map 15. | Gale Road Sub-Area | 61 |
| Map 16. | Central Sub-Area | 65 |
| Map 17. | Rural Plymouth Road/ M-14 Sub-Area | 69 |
| Map 18. | Dixboro Sub-Area | 73 |
| Map 19. | Dixboro Planning Area | 84 |
| Map 20. | Dixboro - Existing Land Use | 90 |
| Map 21. | Dixboro - Future Land Use Map | 91 |

List of Tables

| | | |
|-----------|--|----|
| Table 1. | 2010, 2022, & 2045 Population, Superior Charter Township..... | 14 |
| Table 2. | 2020 & 2045 Percent of Population by Age Bracket, Superior Charter Township..... | 15 |
| Table 3. | 2022 & 2050 Average Persons per Household | 16 |
| Table 4. | 2020 & 2045 Forecasted Jobs by Industry Sector | 19 |
| Table 5. | 2021 Distance Traveled to Work, Superior Charter Township Residents | 23 |
| Table 6. | 2019 Distance Traveled to Work, Superior Charter Township Workers..... | 23 |
| Table 7. | Road Type Inventory, Superior Charter Township..... | 24 |
| Table 8. | Existing Land Use..... | 44 |
| Table 9. | Zoning Plan Table | 74 |
| Table 10. | Implementation Matrix | 79 |
| Table 11. | Policies and Strategies | 93 |

Chapter 1: Introduction



Executive Summary

Superior Charter Township is a hidden gem in Washtenaw County. The Township is home to both new and historic neighborhoods, agricultural lands, hundreds of acres of protected natural resources, the historic Village of Dixboro, and high quality recreational and open space areas. Much has changed in the region and Township since the last master plan was adopted. Loss of agricultural land and activities as well as regional issues of declining housing condition are several of the issues that the Township faces. As a result, a review of community desires, recognition of demographic shifts, and a renewed awareness of land use challenges was required to assess and refine policies for preservation, investment, and controlled growth.

Recognizing the challenges, changes, and opportunities that face the community, the Township initiated a comprehensive process to update the Township Master Plan. To begin this Master Plan update, Superior Charter Township launched a community-based process to engage residents. This document is the resulting policy roadmap for land use, development, preservation, transportation, and housing, based on a shared community vision and in recognition of the current demographics and market conditions.

The Master Plan is organized as follows:

I. Introduction

The Introduction describes the purpose of a Master Plan, the process used to develop the plan, and a brief history of Superior Charter Township.

II. Community Profile and Planning Context

The Community Profile describes Superior Charter Township's role in the region, its people, housing stock, commuter patterns, transportation information, and natural features with the most up-to-date data available. The chapter shows the diversity of the Township in terms of people and land use, the impact of the Great Recession on housing, and transportation challenges.

III. Vision and Policies

This chapter provides the context of the Master Plan. By articulating a vision for the Township's future and presenting the policies which reflect this community's vision, this chapter is critical when evaluating proposals for future development within the Township.

IV. Growth Management and Future Land Use Plan

The Growth Management and Future Land Use Plan chapter provides the framework for future growth, redevelopment, preservation, and sustainability. Using an approach that identifies the different policies articulated in this Master Plan, this chapter applies strategies to the various sub-areas of the township based on their unique characteristics. The section also deals with broader topics that relate to the township but also may involve different approaches in individual sub areas. Ultimately, the Future Land Use Plan provides a land use designation that guides future development or preservation for each parcel of land in the township.

V. Strategies and Implementation

This chapter compiles the strategies for reaching the township's future vision and breaks down actions by sub-area and policy alignment. The chapter includes potential partners and funding sources. The chapter ends with a comprehensive implementation table.

VI. Dixboro Special Area Plan

Due to its unique historical significance, special attention was paid to the Dixboro area during the Master Planning development process. This chapter included information about the area and details of the focused planning efforts that were undertaken for study of this area. The plan for the Dixboro area includes a unique set of policies and strategies to achieve the community's vision for this area.

Policy Themes

Policies discussed in the Master Plan are organized around the five major themes:

1. Growth Management

A Growth Management strategy ensures that growth occurs in a planned and sustainable manner while preserving the township’s character, natural resources, and quality of life for its residents. Key elements of a growth management strategy include comprehensive land use planning, zoning and development regulations, urban growth boundaries, infrastructure planning, environmental protection, smart growth principles, community engagement, and long-term monitoring and evaluation.

2. Open Space and Land Preservation

Open Space and Land Preservation policies establish a set of guiding principles that aim to protect and conserve natural areas, open spaces, and valuable land resources for the benefit of present and future generations. These principles provide a framework for decision-making and help to ensure sustainable land use practices.

3. Housing

Housing policies that enhance the existing housing stock and promote housing variety are important in order to meet diverse needs, address affordability challenges, support urban planning, promote environmental sustainability, and foster cultural diversity and vibrancy within communities.

4. Environmental Protection

Environmental Protection policies are crucial for long-term sustainability, the preservation of biodiversity, the mitigation of climate change, maintenance of rural and natural character, the protection of human health, the promotion of sustainable development, and the preservation of ecosystem services. By implementing and adhering to these policies, we can strive for a healthier, more resilient, and sustainable future.

5. Transportation

Transportation policies focus on enhancing efficiency, promoting environmental sustainability, improving accessibility and equity, enhancing resilience and reliability, providing economic benefits, and prioritizing safety. By considering the diverse needs of individuals and neighborhoods and integrating various transportation modes, the transportation system can be well-rounded and sustainable.

What is a Master Plan?

The Master Plan is the Township's official statement of the goals and policies and a single, comprehensive view for the community's future. The Master Plan fills several roles:

- **Vision:** The Master Plan lays out the future vision of Superior Charter Township, as well as a roadmap - with goals, policies, strategies, and actions - to achieve that vision.
- **Aid in daily decision-making:** The Master Plan guides the Planning Commission, Township Board, and other Township bodies in their deliberations on zoning, land division, capital improvements, and matters related to land use and development. It provides a stable, long-term basis for decision-making.
- **Statutory Basis:** The Master Plan provides the statutory basis upon which zoning decisions are made. The Michigan Planning Enabling Act (P.A. 33 of 2008, as amended) requires that the Zoning Ordinance be based upon a plan designed to promote the public health, safety, and general welfare. The Master Plan and accompanying maps do not replace other Township Ordinances, specifically the Zoning Ordinance and Map.
- **Public/Private Coordination:** The Master Plan attempts to coordinate public improvements and private developments supported by a Capital Improvements Plan. The Master Plan helps to inform the elements to be included in the Capital Improvements Plan. For example, public investments such as road or sewer and water improvements should be located in areas identified in the Plan as resulting in the greatest benefit to the Township and its residents.
- **Educational Tool:** The Master Plan serves as an educational tool and gives citizens, property owners, developers, and adjacent communities a clear indication of the Township's direction for the future.



Connection Between Master Plan and Zoning Ordinance

MASTER PLAN

- Is a long-term guiding policy document
- Applies 5-20 years into the future
- Has goals and objectives based on community input
- Includes analysis and recommendations on economic development, housing, transportation, infrastructure, land use, etc.
- Must be reviewed once every 5 years by State Law
- Is not intended or expected to serve as law

ZONING ORDINANCE

- Is the law
- Applies now
- Is subject to Federal and State law, and Federal and State case law
- Regulates land use, building size, form, placement, parcel area, width, depth, parking, landscaping, etc.
- Must be based on a Master Plan, per State Law
- Is used to implement the Master Plan

FUTURE LAND USE PLAN

- Is a visual guide for future planning
- Applies now and up to 20 years in the future
- Has future land use categories, which describe what may be considered if zoning changes
- Provides descriptions on types of uses that are appropriate in particular areas and details on desired density, height, design, landscaping, etc.
- Shows possibilities, not guaranteed changes
- Changed as a Master Plan Update, which has extensive community input

ZONING MAP

- Is the law
- Applies now
- Has zoning districts, which state what land uses, building types can be built now
- Mandates land use, building size, form, placement, parcel area, width, depth, etc. for each zoning district
- Must be followed for all new development
- Can only be changed by a Rezoning or Zoning Map Amendment process, a multi-step approval process that includes a public hearing and recommendation by the Planning Commission, and two readings before the Township Board

Creation and Care of the Master Plan

The Superior Charter Township Planning Commission is the primary agency responsible for the preparation of the Master Plan. Supported by staff, consultants, and public involvement, it is the role of the Planning Commission to develop this Plan and encourage its implementation.

In a diverse community such as Superior Charter Township, however, the Planning Commission must broaden its planning process to go beyond conventional land use planning and explore a variety of topic areas which play a role in the preservation, development, and well-being of the community. This Plan was designed from the ground up to relate to a broad range of topics and build momentum for the future of Superior Charter Township.

Master Plan Implementation

The Master Plan is a document that should and must be embraced by the leadership of Superior Charter Township as much as possible. While ultimately the responsibility of the Planning Commission, the Master Plan must inspire consistent decision making throughout the community to live up to its potential. The Plan serves as a basis for the fundamental responsibilities of the Planning Commission, such as review of development proposals and maintenance of the Zoning Ordinance, but also serves a larger purpose to inspire informed, innovative community development. In that spirit, it is also the responsibility of the Planning Commission to advocate for the Master Plan outside of its own reach, to ensure that it is implemented community-wide.

How Will the Plan Be Used?

Day-To-Day

On a regular basis, the Township Staff will refer to the Master Plan when conducting the regular business of the Township. Whether discussing development options with a potential developer, working on drafting new Zoning Ordinance amendments, or making recommendations to the Planning Commission or Township Board, the Master Plan will inform and guide the policies of the Township's professionals. In addition, the Plan will serve as a reference for neighborhood groups, the local investment community, and for non-profit community organizations.

Month-To-Month

On a weekly or monthly basis, the elected and appointed officials of the Township will refer to the Master Plan when making decisions about land use development proposals, and in the setting of Township policies relating to community development and preservation. The improvement of infrastructure, development of regulations and ordinances, and budgeting of the Township will all be influenced by the goals and policies established by this Master Plan.

Year-To-Year

It is critical that the Master Plan be annually evaluated to ensure that it still represents the policy direction of the Township. The Township should audit its effort on a regular basis to reflect on the Plan and recognize the accomplishments it has made towards the execution of the goals and policies of the Plan. Revisions and updates to the Plan should be considered annually to make sure the Plan continues to enjoy widespread support.

Process

The Master Plan process was based on community engagement and current data. The process diagram in Figure 1 outlines the Superior Charter Township Master Planning process. The Master Plan update was a multi-step process that reached hundreds of Superior Charter Township residents, employees, employers, business

owners, property owners, and other stakeholders through a steering committee, social media, a survey, open houses, community meetings, and presentations to appointed and elected officials. Every part of the Master Plan's vision, mission, goals, and strategies was influenced or can be directly attributed to community participants.

Figure 1. Master Plan Process



The development of a community's Master Plan must involve not only elected and appointed officials within the community, but also leaders within the community at large. The community participation measures taken throughout the process are essential in establishing public support for the policies within the document, and to ensure that the plan is indicative of the preferences of as broad a representation of the population as possible.

In the spring of 2022, Superior Charter Township began an update of the Master Plan. The last major update was done in 2015, although the Planning Commission has reviewed the Plan multiple times since then. Despite a global pandemic, the process reached the Superior Charter Township community as broadly as possible to create a community-based vision and plan. This document is the result of over a year of intensive community engagement, data analysis, and collaborative decision-making to create a vision for the Township with an actionable, realistic policy roadmap for implementation.

The community engagement component of the Master Plan process was started in 2021. Township staff, community stakeholders, and consultants adapted to the circumstances of the pandemic for the Superior community to contribute to the planning process in a safe and meaningful manner.



Steering Committee

A group representative of the Superior Charter Township community was appointed by the Township Board to become the Master Plan Steering Committee. The 16-person committee consisted of residents and community stakeholders representing the racial, economic, and geographic diversity of Superior Charter Township. The committee's role was to guide the community engagement process and build consensus around the Master Plan. The Steering Committee directed the Master Plan's vision, mission, goals, special area plans, and strategies. Overall, the Steering Committee met a total of five times.

2021 Community Survey

Over 275 residents responded to the survey conducted in the fall of 2021. Survey results are in the appendix and referred to throughout the Master Plan.

Dixboro Special Area Plan

Input for the Dixboro Special Area Plan was collected in three separate events spread out over 10 days, which included an open house, a stakeholder meeting, and a public workshop. Throughout the course of the three events, over 100 different stakeholders participated.

Township-wide Open House

The Township held a public open house to garner input on housing, open space preservation, motorized and non-motorized transportation improvements, recreational improvements, and conservation/environmental protection.

Planning Commission and Public Hearing

Planning Commission held a public hearing on February 28, 2024, and voted 7-0 to recommend approval to the Board of Trustees.

Township Board Review

The Township Board considered the Planning Commission recommendation and approved the Master Plan Resolution on March 18, 2024.

Chapter 2: Community Profile



Image Source: Ann Arbor District Library

Introduction

The Community Profile provides an inventory of existing conditions including the regional setting, population data, socio-economic characteristics, housing, development trends, commuter patterns, transportation information, and natural features. The Profile is intended to document current conditions as well as projected future trends for Superior Charter Township and the surrounding region. Decision-makers should use the information presented here as they apply the Township's policies during decision-making to achieve the community's vision and goals for the future.

The Community Profile is organized around categories of existing land use, demographics, housing, transportation, diversity, and geography.

Sources used include:

- The U.S. Census
- American Community Survey
- The Southeastern Michigan Council of Governments (SEMCOG)
- Superior Charter Township records
- Visual survey
- Additional information from these sources as well as neighborhood-specific demographic profiles can be found in the appendix.

The data has several implications for the Master Plan:

- Due to its diversity in population and land use, one-size-fits-all solutions for the Township are not feasible.
- The Township has a long-established policy of land protection and conservation. These policies are evident in land use patterns.
- When data are examined at a census tract block group level, they reveal that areas of the Township are very diverse, exhibiting differences in demographic and economic conditions.
- Investigation of different demographic and economic conditions indicates that housing, transportation, land use, service, and other needs vary in different parts of the Township.
- There is a lack of housing diversity compared to Washtenaw County as a whole.
- The Township, like all municipalities, has finite resources. As such, proper planning ensures the most efficient and impactful use of these resources.

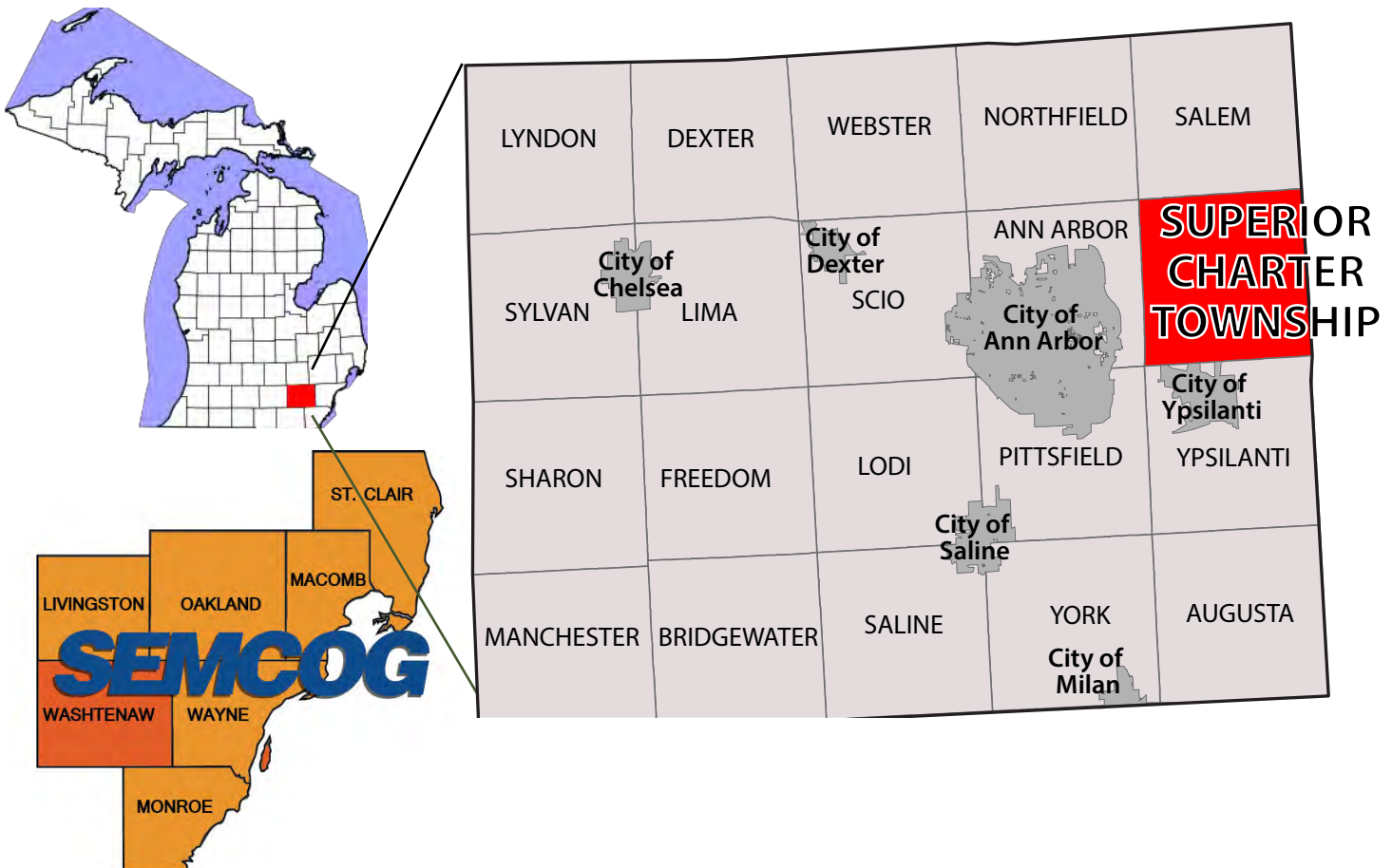


Regional Setting

Superior Charter Township was first settled in the early 19th century by farmers looking to capitalize on the fertile soils which gave the Township its name. Until World War II, the Village of Dixboro was the only concentrated development in the Township, due to the water provided by Fleming Creek and a primary access route between Ann Arbor and suburban Detroit communities along Plymouth-Ann Arbor Road. An economic shift precipitated by World War II and the construction of the Willow Run Bomber Plant in Ypsilanti Township brought thousands of residents to the southern portion of Superior Charter Township and with it, limited public water and sewer facilities. The swift shift from agrarian to urban economies lead to a unique mix of land uses in the Township. Highly developed urban/suburban style housing in the southern part of the Township and open, agrarian development in the north create entirely different living experiences.

Superior Charter Township is located along the eastern edge of Washtenaw County, approximately 15 miles west of Detroit, less than 1 mile east of the City of Ann Arbor, and immediately north of the City of Ypsilanti. M-14 cuts through the northwest corner of the Township, providing important connections to US-23, I-94, and I-96. Ford Road (M-153) is a busy east-west connector, providing access to shopping and other amenities in Canton Charter Township just across the Township border. Geddes Road, which forms the northern boundary of the dense housing on the south side, provides a secondary connection between Canton to the east and Ann Arbor to the west. Prospect Road forms the backbone of the community, running from Plymouth -Ann Arbor Road south to Ypsilanti Township, and providing important connections to Township Hall and the Superior Greenway.

Figure 2. Regional Setting



Community History

Hunting and Fishing Grounds

For centuries, Indigenous Peoples' trails crossed the landscape of Superior Charter Township and Washtenaw County. These paths connected Indigenous Peoples' villages to fertile hunting and fishing grounds in the Township and throughout Michigan. When settlers arrived during the early 19th century, these same trails were used to link growing communities. Eventually, some of these trails became part of the current road system.

As early as 1000 BC, the property where the Staebler Farm now stands was once a gathering place for Indigenous Peoples. Access to water and high, dry ground made this an ideal stopping point along a trail leading to the Detroit River. Today, Plymouth-Ann Arbor Road follows this former trail.

Another trail went south from this location along what is now Prospect Road to Indigenous villages along the Huron River in present-day Ypsilanti. This trail also intersected with the famed Sauk Trail, which is now followed by Michigan Avenue from Detroit to Chicago. These trails serve as a legacy of Indigenous Peoples in Superior Charter Township.

First Property Sold

According to tax records reviewed by local historian, Karl Williams, the first purchase in what is now Superior Charter

Township was made by Robert Fleming in September of 1823. By 1835 most of the land in Superior Charter Township had been sold, except for Section 16, which was to be retained by the State of Michigan for educational purposes. Most of the first land purchasers were land speculators. Section 16 was later sold during the 1840s.

Dixboro Founded

Captain John Dix, a retired sea captain, founded Dixboro in 1824 by purchasing 450 acres of land. The Dixboro post office was established by John Dix in 1825. It remained open with intermittent closures until 1905, when Rural Free Delivery started. In 1827, Dix filed a plat for 60 lots around the village square. Dix also founded a general store, barn, and grist mill. He sold his holdings and left for Texas in 1833. Although the community flourished and had its own post office for many years, it never incorporated to form a municipal government.

Community Named

On June 30, 1828, the Legislative Council of Washtenaw County created Panama Township, which consisted of the present-day townships of Salem and Superior. In 1833, Panama Township split to become what are now known as Salem Township and Superior Charter Township. Henry Kimmel, a prominent local landowner, gave Superior Charter Township its present name due to its superior soils for farming.



1823 - First property sold



1828 - Panama Township established, split into Superior & Salem Townships in 1833



Primarily agricultural from 1800s through mid-1900s

Agricultural Haven

From its founding, Superior Township was prime agricultural land. Until the early to mid-1900's, the Township was agro-based with large farm homesteads.

World War II

In 1941, construction of the Willow Run Bomber Plant and the Willow Run Airport began in Ypsilanti Township. Superior Township and surrounding communities experienced dramatic growth with the influx of war-time workers and their families. To accommodate additional housing, the Federal government constructed a sewer and water system in the area south of Geddes Road. When the wartime working housing stock was later demolished, new subdivisions and apartments were built in the area served by the sewer and water system.

Steady Growth

After a population decline in the 1950s following World War II, the Township population has slowly increased from the 1960s until today. This population increase led to the construction of single-family homes in planned subdivisions. Most of the new single-family home construction occurred south of Geddes Road.

Trinity Health - formerly St. Joseph Mercy Hospital

Moving from its location on Ingalls Street in Ann Arbor, Trinity Health Hospital, formerly St. Joseph Mercy Hospital, relocated to its present location on East Huron River Drive in Superior Charter Township in 1977.



Demographics

Population Trends

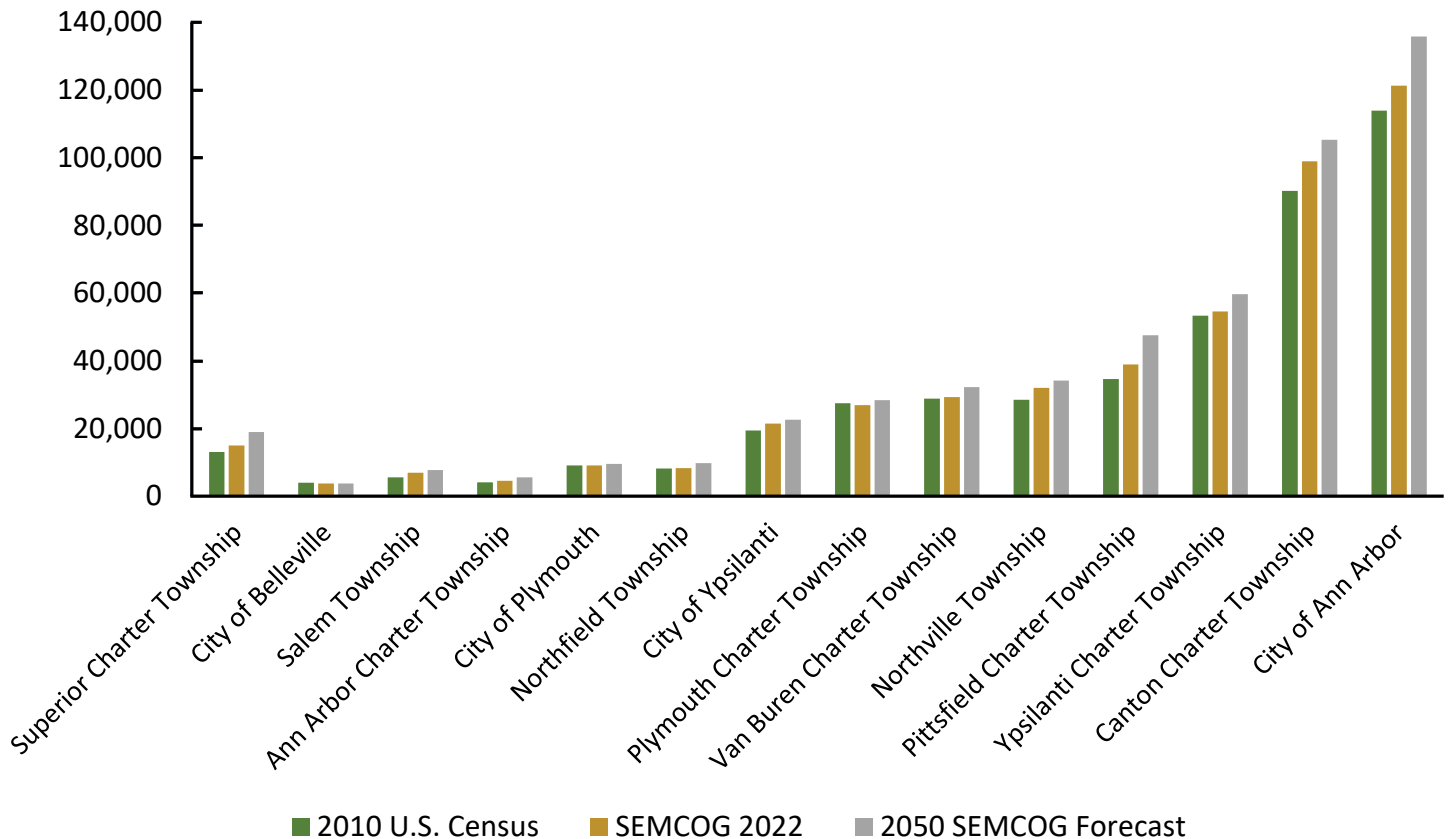
Superior Charter Township’s population has been steadily growing. From 2010 to 2022, the Township’s population increased by nearly 15%. The population is projected to grow a further 27% between 2022 and 2050. This growth reflects similar growth in other Washtenaw County communities. The growth in population of both Superior Charter Township and the adjacent communities will put demand on employment opportunities, businesses, housing, transportation, and services. Opportunities for commercial and residential expansion should be thoughtfully aligned with the Township’s goals for growth management and open space preservation.

Table 1. 2010, 2022, & 2050 Population, Superior Charter Township

| 2010 | 2022 | % change 2010 - 2022 | SEMCOG 2050 estimate | % change 2022- 2050 |
|--------|--------|----------------------|----------------------|---------------------|
| 13,058 | 14,976 | 14.7% | 19,030 | 27.1% |

Figure 3. 2010, 2022, & 2050 Population, Superior Charter Township & Surrounding Communities

2010, 2022 & 2050 Population: Superior Charter Township and Surrounding Communities



Source: U.S. Census Bureau, 2010 Decennial Census, SEMCOG 2022 Estimates and 2050 Forecast

Superior Charter Township’s population base primarily consists of families. Children under the age of 17 years and adults between 25 and 54 years old comprise the largest population cohorts. These cohorts are projected to continue growing through 2045 as the general population grows.

Furthermore, the older adult population is projected to grow, similarly to county-wide trends. The resident cohort over the age of 65 years is projected to increase by 91%, and the cohort over the age of 85 years is projected to increase by 400% between 2020 and 2045.

For the first time in the Township’s history, between 2020 and 2045, the number of residents aged 55 years and over will be greater than the number of residents aged 17 years of age and younger. This change is also reflected in the projected number of people per household.

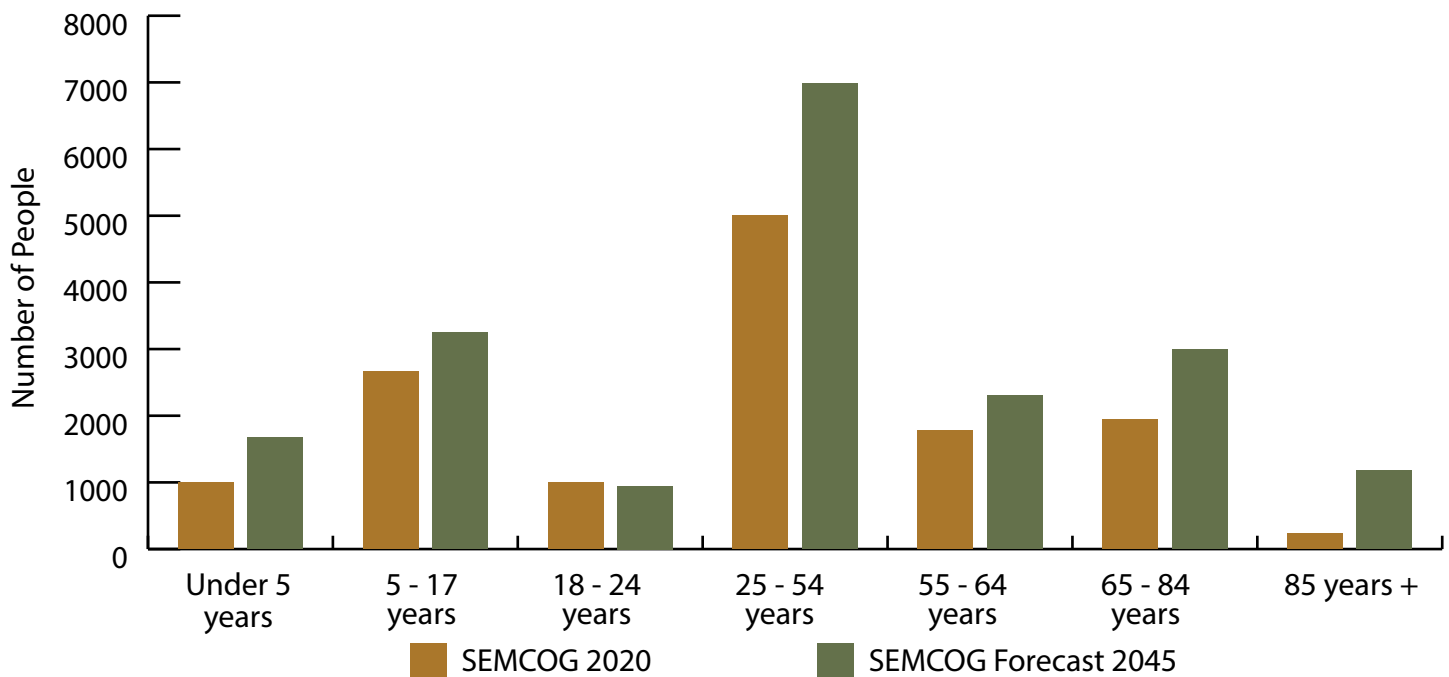
The aging of the Township population will place greater demand on services, housing, accessibility features, and transportation to support older adults. Additionally, the decline in household size coupled with a growing population will increase the demand for housing units that support smaller households, particularly senior households. Development of housing near services, especially medical and commercial services, will prove important.

Table 2. 2020 & 2045 Percent of Population by Age Bracket, Superior Charter Township

| Age Bracket | 2020 | | 2045 | |
|--------------------|-----------|----------|-----------|----------|
| | Washtenaw | Superior | Washtenaw | Superior |
| 17 years & younger | 19% | 27% | 17% | 25% |
| 65 years & older | 15% | 13% | 21% | 22% |

Source: SEMCOG 2020 Estimates, SEMCOG 2045 Forecast

Figure 4. 2020 & 2045 Population Forecast: Superior Charter Township



Source: SEMCOG 2015 and 2020 Estimates, SEMCOG 2045 Forecast

Household Income

Superior Charter Township’s median household income is slightly ahead of the County-wide median household income. However, across specific neighborhoods in the Township, income varies significantly. Median household income in the neighborhoods south of Geddes Road and east of Harris Road are much lower than the median incomes of households in other Township neighborhoods.

Census tract 4074 within the southeast portion of the Township hosts a median income of around \$35,000 – well below the Township’s median income. This area also hosts the highest population density within the Township. Income disparity has Master Plan implications, as areas in lower income neighborhoods will benefit more from actions that increase the accessibility of public transit, both subsidized and unsubsidized affordable housing, employment opportunities, and access to public services. The income discrepancy also poses implications for how and where to target outreach efforts to promote Township policies.

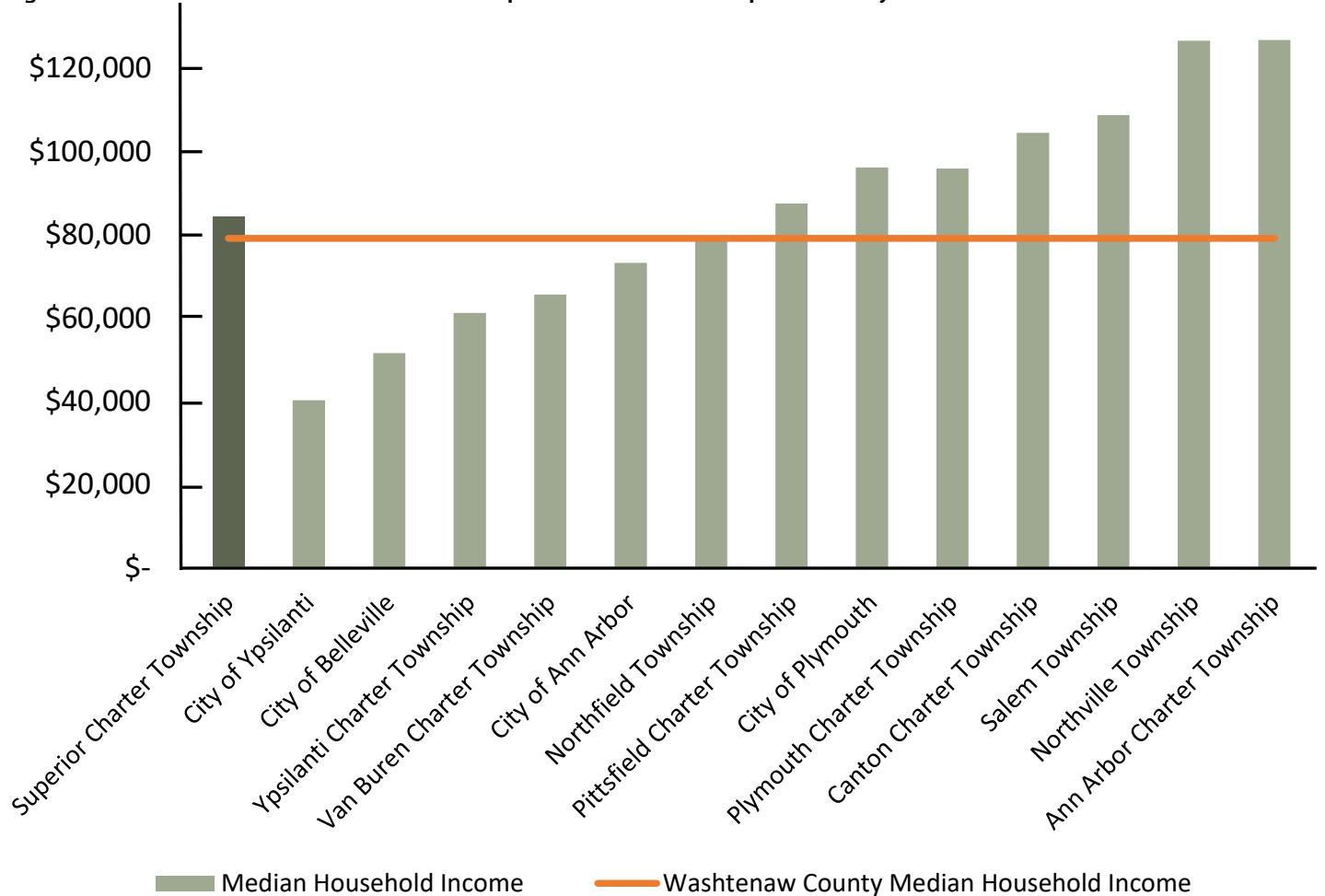
Table 3. 2022 & 2050 Average Persons per Household

| | 2022 | 2050 |
|---------------------------|------|------|
| Superior Charter Township | 2.67 | 2.55 |
| Washtenaw County | 2.35 | 2.32 |

Source: SEMCOG 2050 Regional Development Forecast

Race

Figure 5. 2021 Median Household Income: Superior Charter Township and Nearby Communities



Source: 2021 American Community Survey

Map 1. Census Block Map, Superior Charter Township

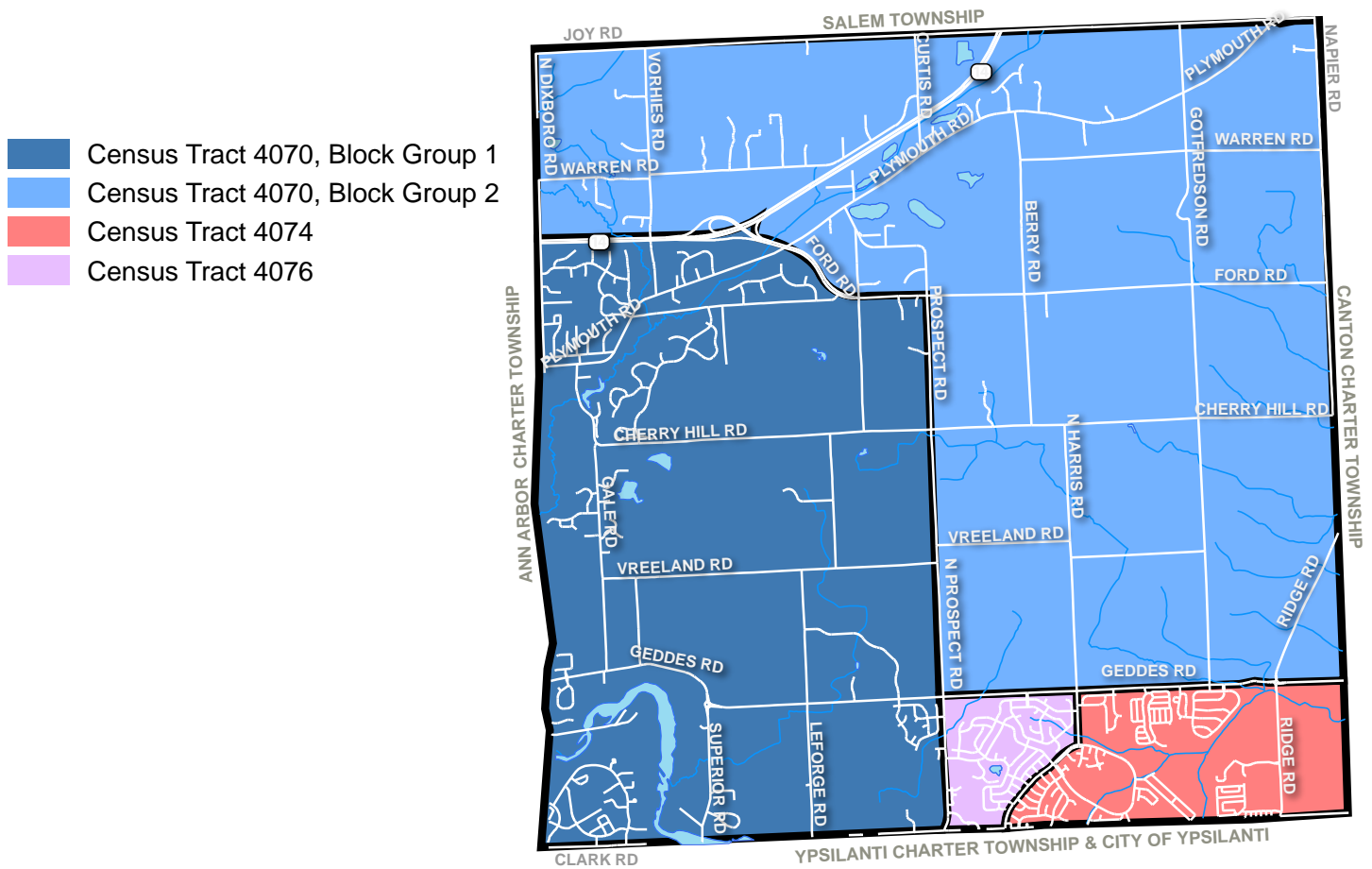
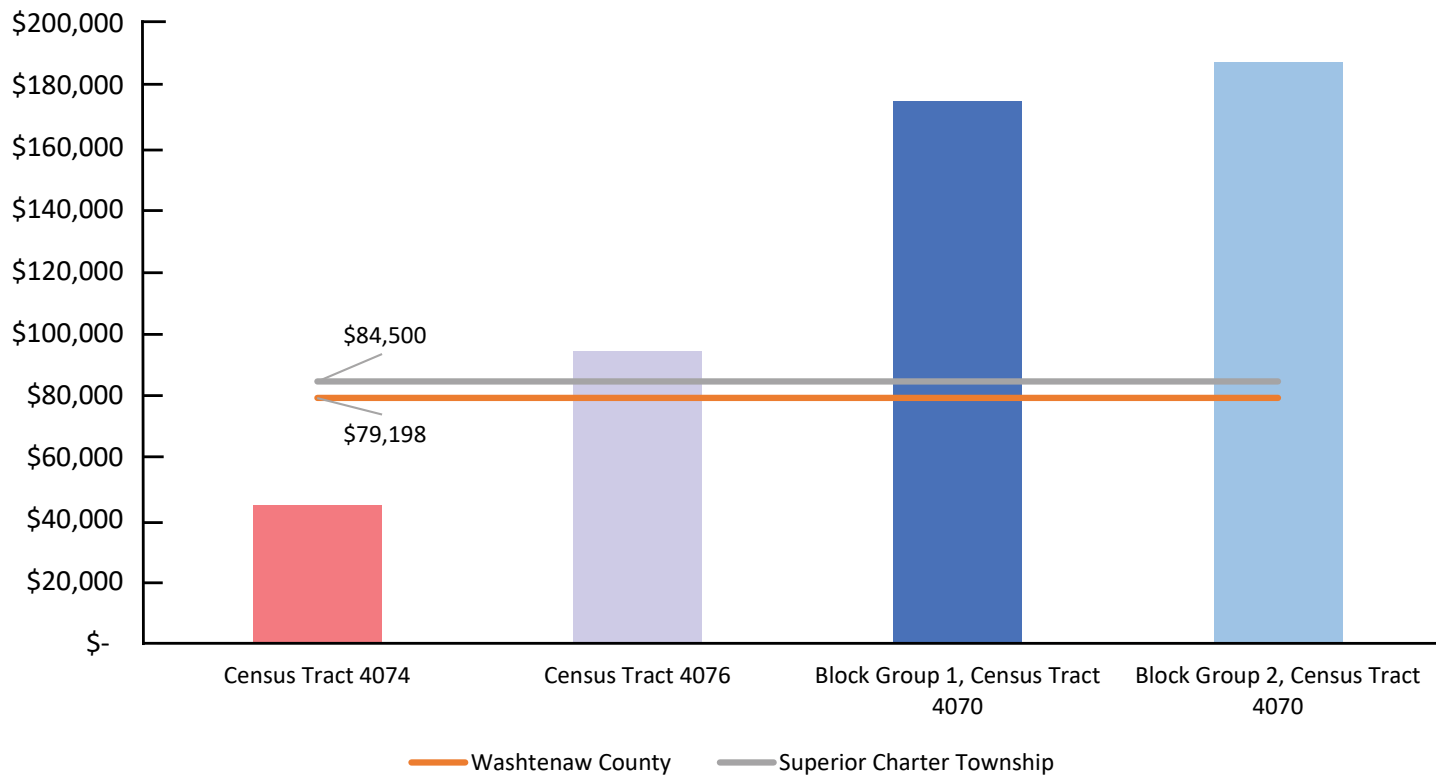


Figure 6. 2021 Median Household Income: Superior Charter Township Census Tracts & Block Groups



Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

6 - Dixboro Special Area Plan

5 - Strategies & Implementation

4 - Growth Management & Future Land Use

3 - Vision & Policies

2 - Community Profile

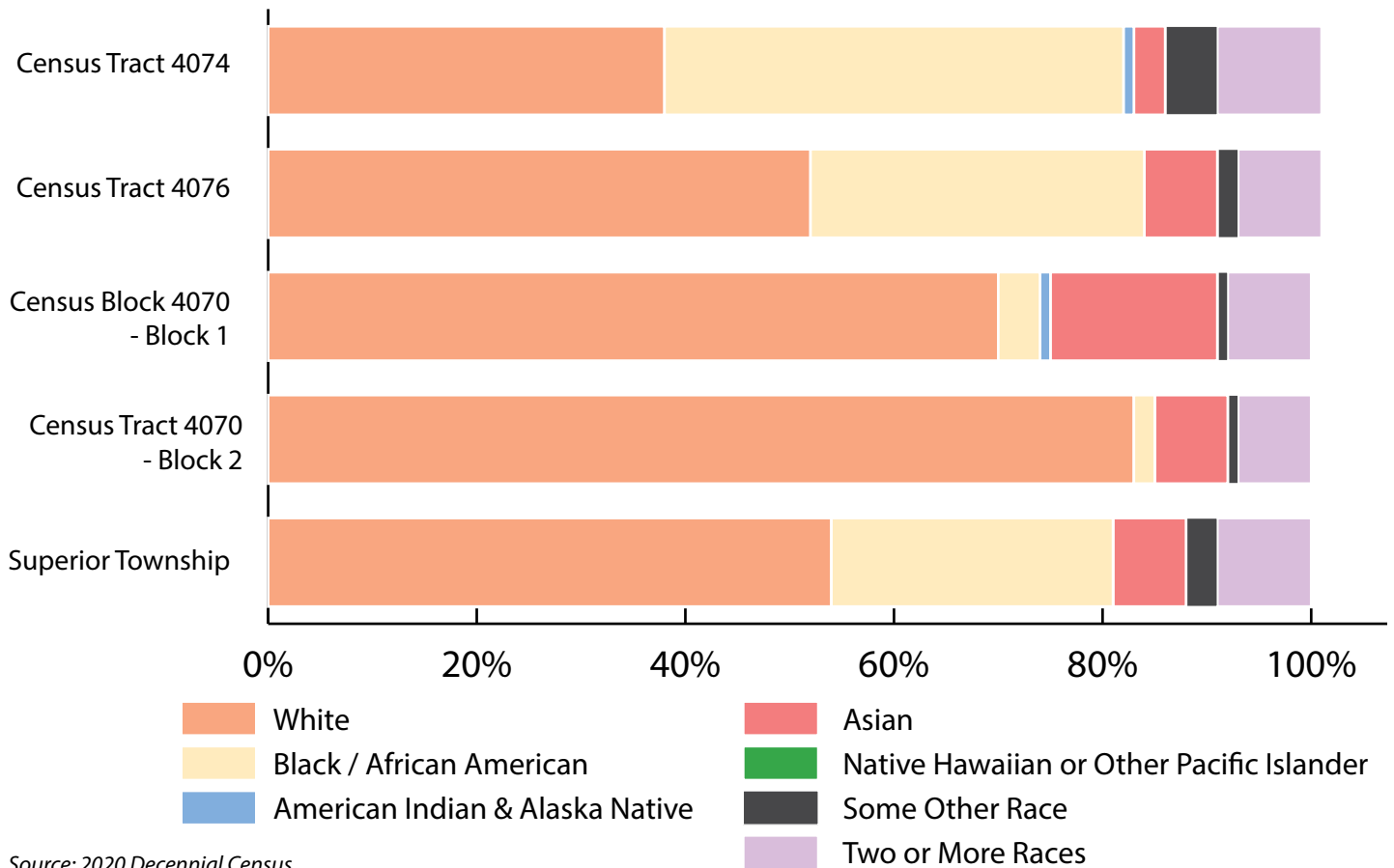
1 - Introduction

Table of Contents

As with household income, the race of Township residents varies between Township neighborhoods. Aforementioned census tract 4074 hosts a majority-minority racial makeup, with the largest racial group being Black or African American alone. The population of neighboring census tract 4076 hosts a nearly 50% minority population. To support the Township’s population, Master Plan actions should increase visibility of the Township’s diversity, enable equal opportunities and access to services, and promote community inclusion.

Jobs & Industries

Figure 7. Racial Percentages by Census Tract and Block - 2020



Source: 2020 Decennial Census

Hospitals and associated medical facilities are the Township's largest employers, making up 72% of jobs within the Township. Master Planning efforts can work to develop housing and transportation opportunities for residents who both live and work within the Township.

Educational Status

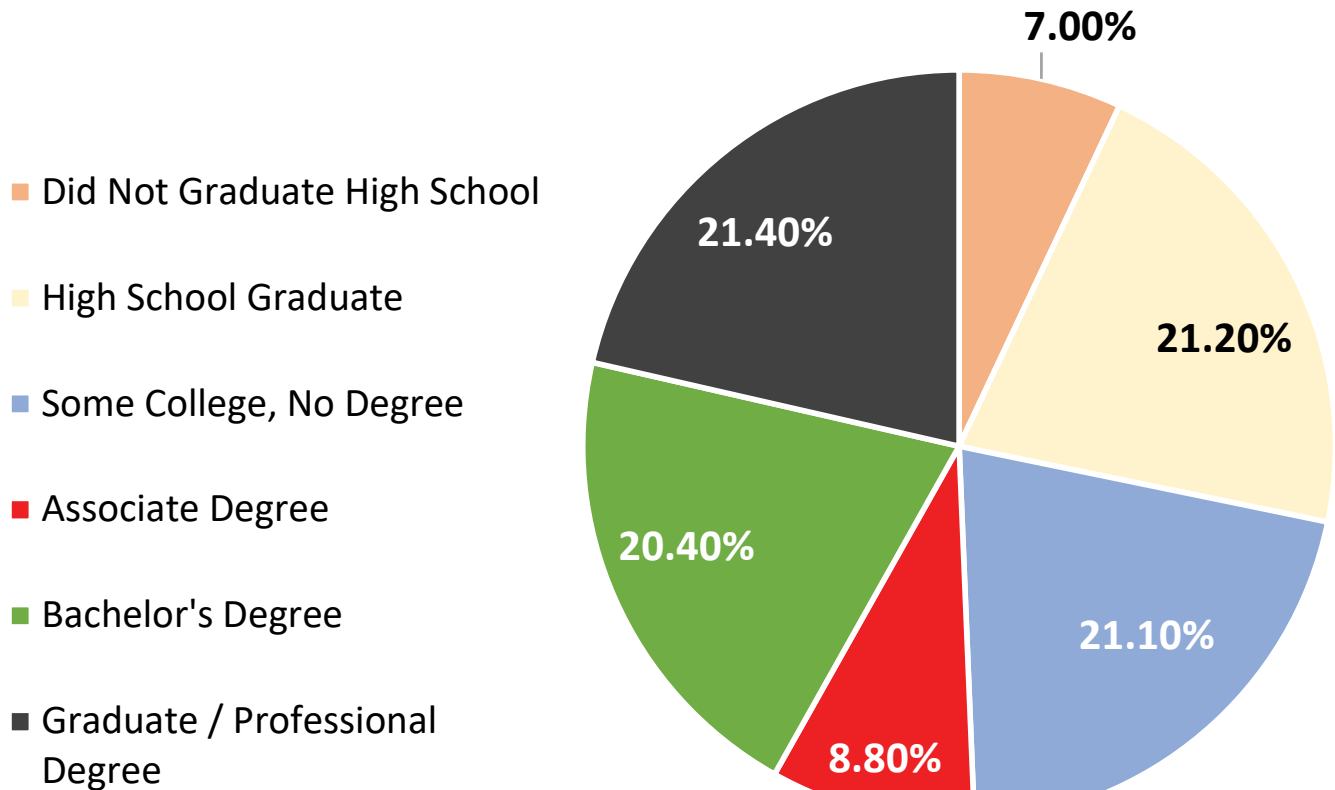
Approximately 25% of working age Township residents, those between 24 and 65 years, do not have an educational attainment beyond a high school degree. Planning efforts can incentivize the expansion of businesses with employment opportunities that support this workforce.

Housing

Table 4. 2020 & 2045 Forecasted Jobs by Industry Sector

| Forecasted Jobs by Industry Sector | Percent of Total Jobs in 2020 | Percent of Total Jobs in 2045 |
|--|-------------------------------|-------------------------------|
| Healthcare Services | 71.25% | 70.94% |
| Professional and Technical Services & Corporate HQ | 6.26% | 5.86% |
| Administrative, Support, & Waste Services | 5.86% | 6.69% |
| Information & Financial Activities | 3.31% | 3.06% |
| Leisure & Hospitality | 2.74% | 3.31% |
| Natural Resources, Mining, & Construction | 2.50% | 2.36% |
| Other Services | 1.75% | 1.53% |
| Education Services | 1.68% | 1.63% |
| Retail Trade | 1.44% | 1.07% |
| Manufacturing | 1.01% | 1.45% |
| Wholesale Trade | 0.77% | 0.74% |
| Public Administration | 0.76% | 0.75% |
| Transportation, Warehousing, & Utilities | 0.68% | 0.61% |

Figure 8. 2021 Educational Attainment, Ages 24-65 Years



Source: SEMCOG 2020 Estimates, SEMCOG 2045 Forecast, U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

The predominant housing type within the Township is detached single-family housing units, which comprise almost 70% of all housing units in the Township. This value is higher than the County-wide housing stock. The second most common housing type is mobile home. Multi-family housing makes up less than 15% of total Township housing stock. This housing inventory reflects the Township's history and values but also poses challenges to residents in need of a more diverse housing stock.

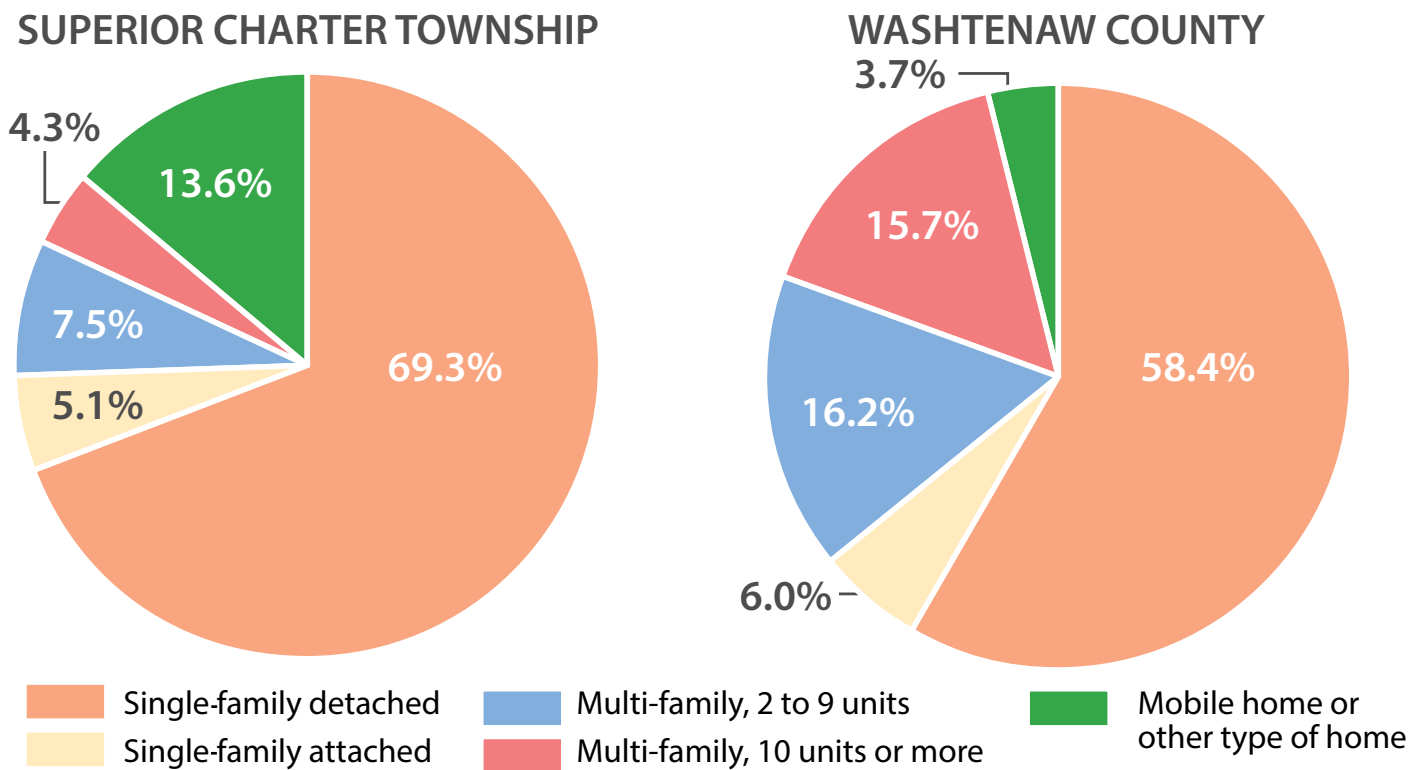
The Township's housing inventory has increased by an average of nearly 50 new housing units every year between 2007 and 2021. Most of these units were detached single-family. SEMCOG estimates that this pattern of new housing construction will increase, with approximately 2,471 new units being built by 2045: approximately 99 units per year. However, Master Plan actions can influence the location and density of these project constructions.

The vacancy rate in the Township is exceptionally low, which reflects the demand for housing, at 3.9%. By

comparison, the vacancy rate in Washtenaw County was approximately 5.7% in 2021, according to SEMCOG.

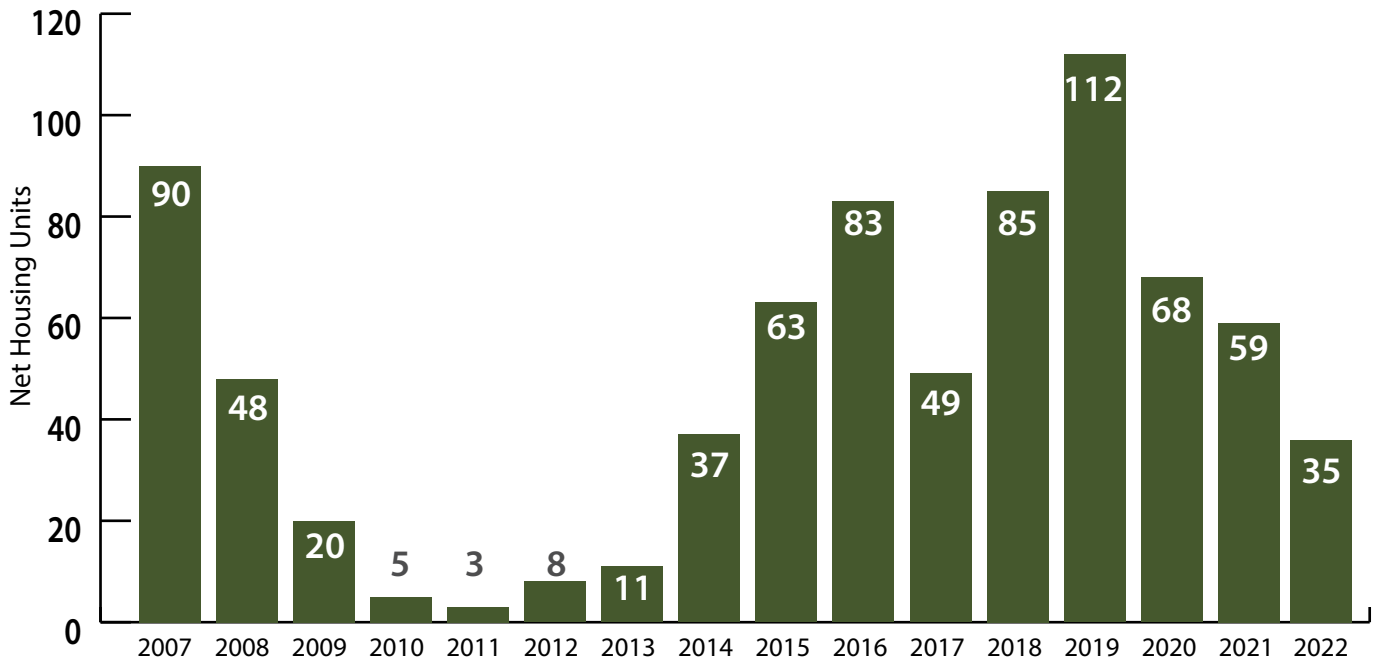
Housing costs in the Township are lower than the County median for homeowners and renters. Although housing costs are lower than neighboring Washtenaw County communities, Superior Charter Township residents are more cost-burdened than surrounding communities. Approximately 40% of all households in the Township pay 30% or more of their income towards monthly housing costs. Approximately 56% of renter households in the Township pay 30% or more of their income towards monthly housing costs. Several Master Plan strategies outlined in Chapter 5 aim to limit the burden of housing cost on Superior Charter Township residents.

Figure 9. 2021 Housing Types, Superior Charter Township



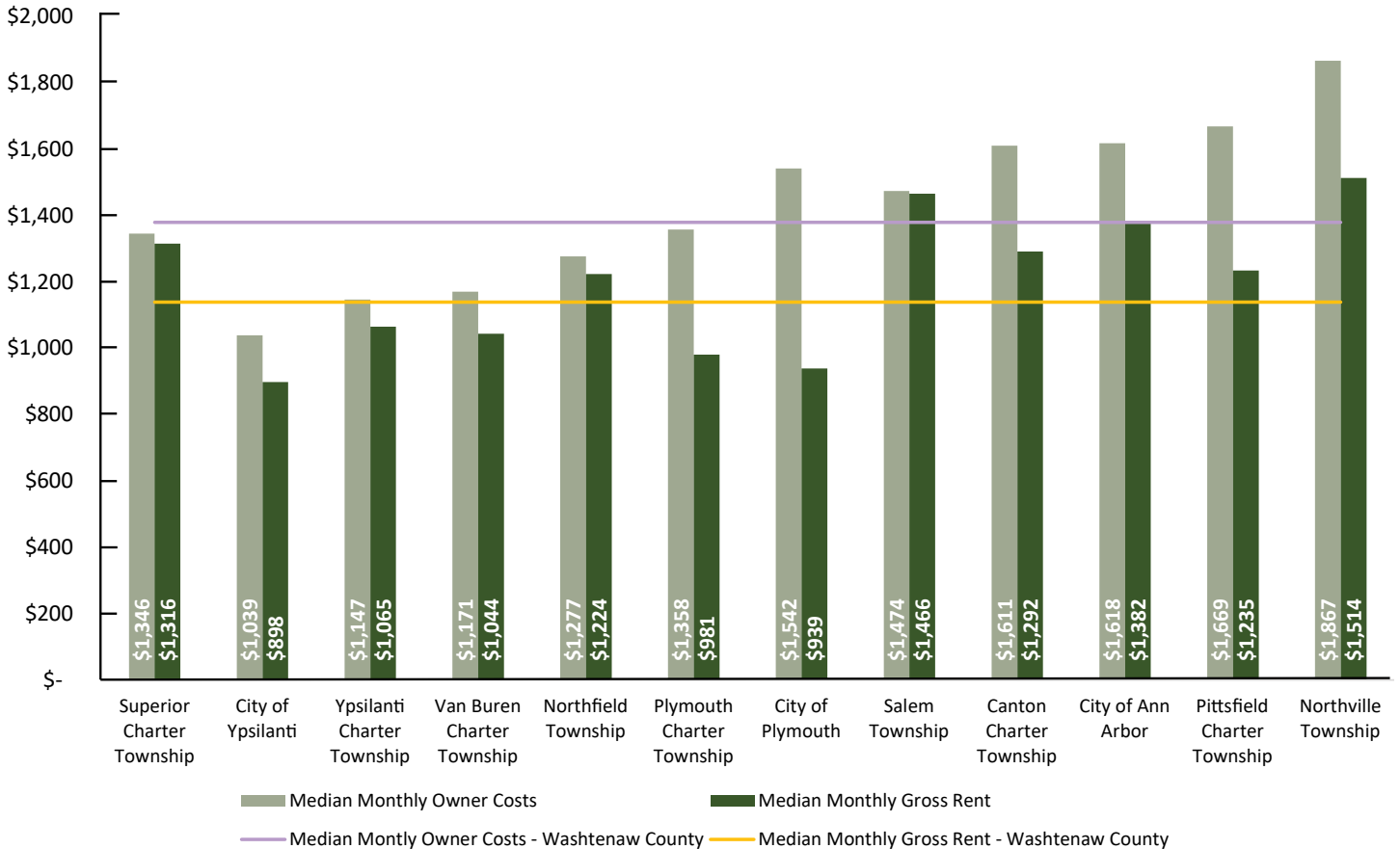
Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates

Figure 10. 2007 - 2022 Net New Total Housing Units per Year, Superior Charter Township



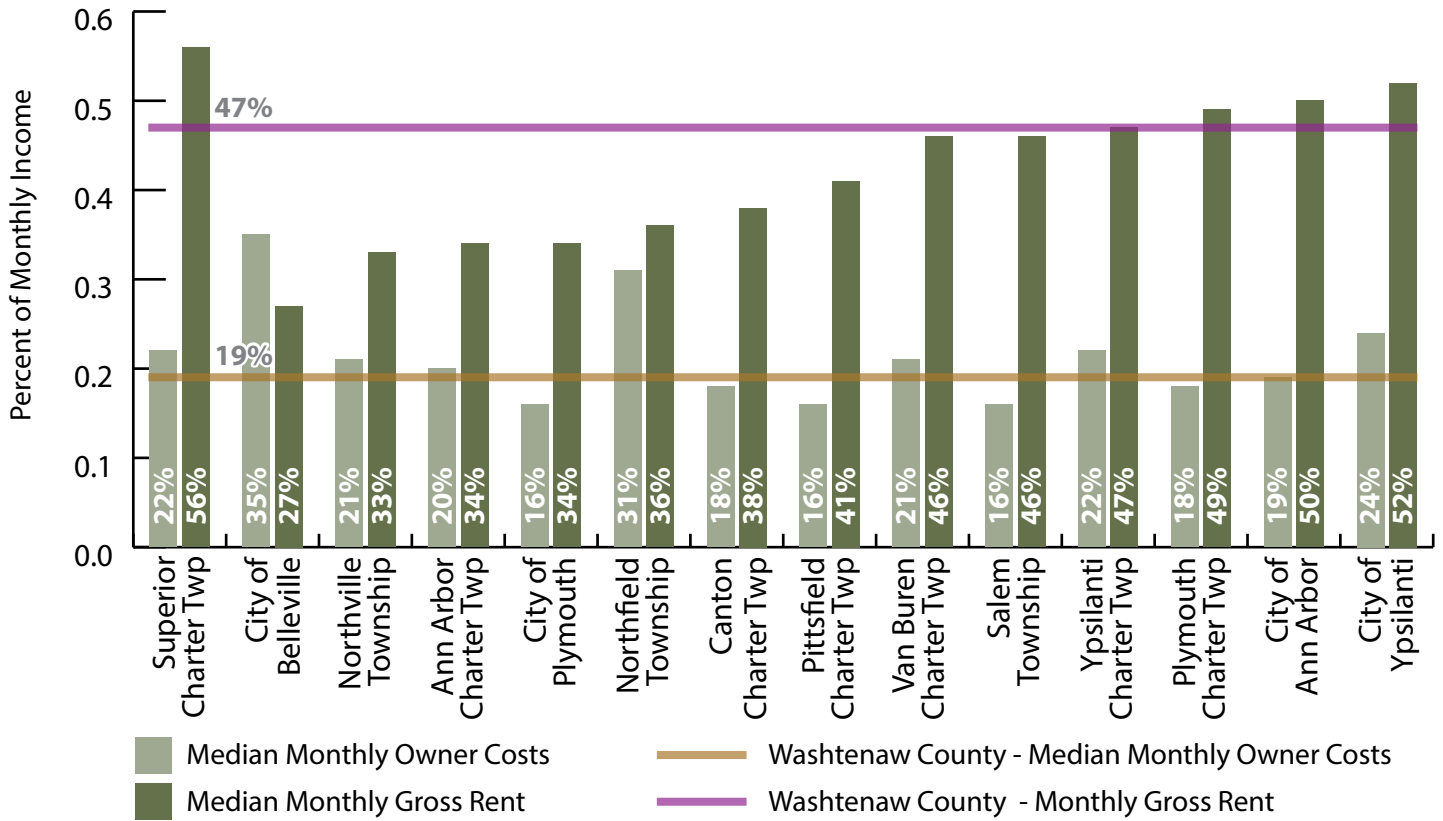
Source: SEMCOG 2022 Estimate

Figure 11. 2021 Median Monthly Housing Costs: Superior Charter Township & Surrounding Communities



Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

Figure 12. 2019 Percent of Households Paying 30% or Greater of Income in Monthly Housing Costs

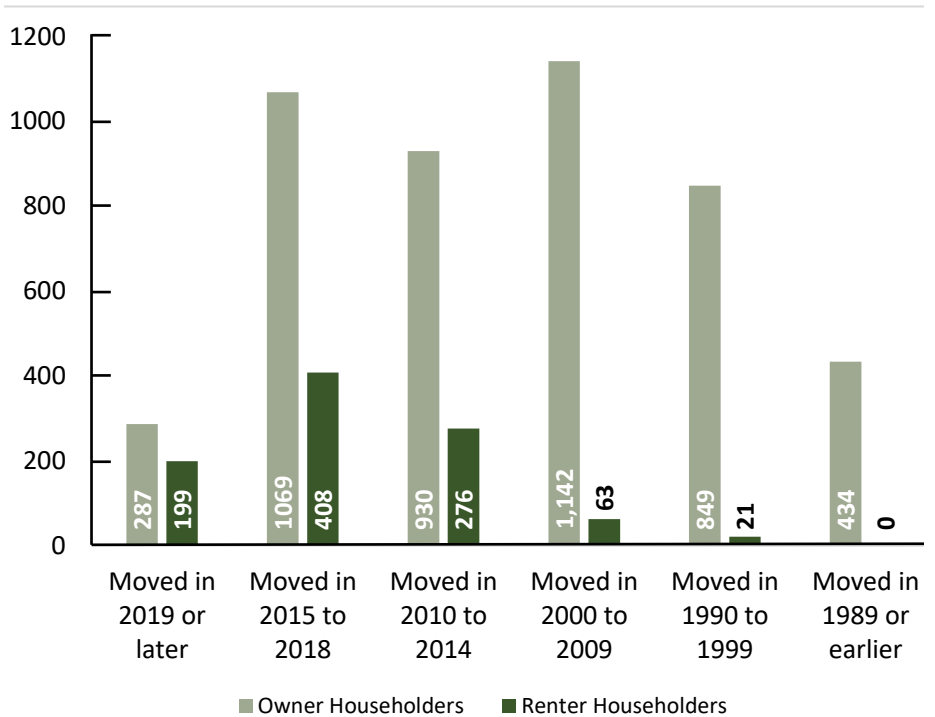


Source: U.S. Census Bureau, 2015-2019 American Community Survey 5-Year Estimates

The total influx of people into the Township has slowed in the last decade. However, while historic estimates of household tenure (people who rent or own) are less reliable, Census estimates suggest that the proportion of renter households in the Township has grown over the last decade. In the last five years, the proportion of renters moving into the Township has outpaced the proportion of homeowners.

Master Plan strategies can promote quality housing for all income levels and housing types, for both renters and homeowners, while supporting the Township's long-standing general development patterns.

Figure 13. Households by Year Householder Moved into Housing Unit, Superior Charter Township, 2021



Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

Commuter Patterns

Approximately 6,175 Township residents are part of the workforce and do not work from home, as measured from ACS 5-year estimates from 2017 to 2021.

Over half of workers who live in the Township travel less than 30 minutes to get to work. Roughly 35% of working residents commute for more than 30 minutes with roughly 7% of the working residents traveling for over an hour. Most of these commuters work in Ann Arbor, Scio Township, Pittsfield Township, and Ypsilanti Township. The remaining residents work along the I-275, I-96, and I-696 corridors north of the Township.

The 2015-2019 ACS 5-year estimates showed approximately 2,600 people who work within Superior Charter Township. About 5% of commuters drive over 50 miles to work in Superior Charter Township. The majority, roughly 80%, travel less than 25 miles, half of whom drive only 10 miles or less. Most workers commute from Ann Arbor and Ypsilanti Township. The COVID-19 pandemic may have impacted these values, but newer data is unavailable at the time of this writing.

Identifying commuter patterns within and beyond the Township can inform planning actions that serve to alleviate traffic, improve safety, and expand public transportation opportunities for Township residents and employees.

Figure 14. Work Destinations for People Who Live in the Township, 15-Mile Radius, 2019

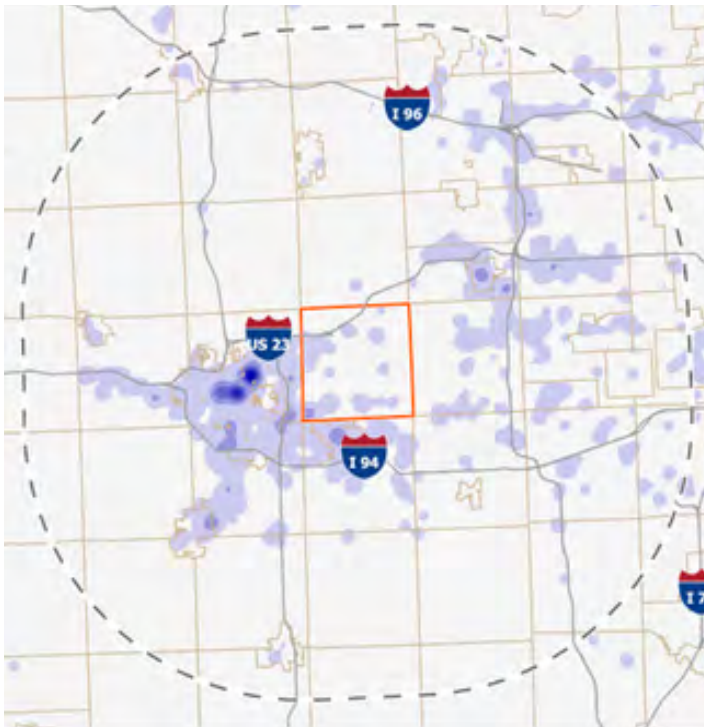


Table 5. Time Traveled to Work, Superior Charter Township Residents, 2021

| | Count | Share |
|----------------------|-------|--------|
| Total All Jobs | 6,175 | 100.0% |
| Less than 15 minutes | 863 | 13.9% |
| 15 to 30 minutes | 3,157 | 51.1% |
| 30 to 60 minutes | 1,739 | 28.2% |
| More than 60 minutes | 416 | 6.7% |

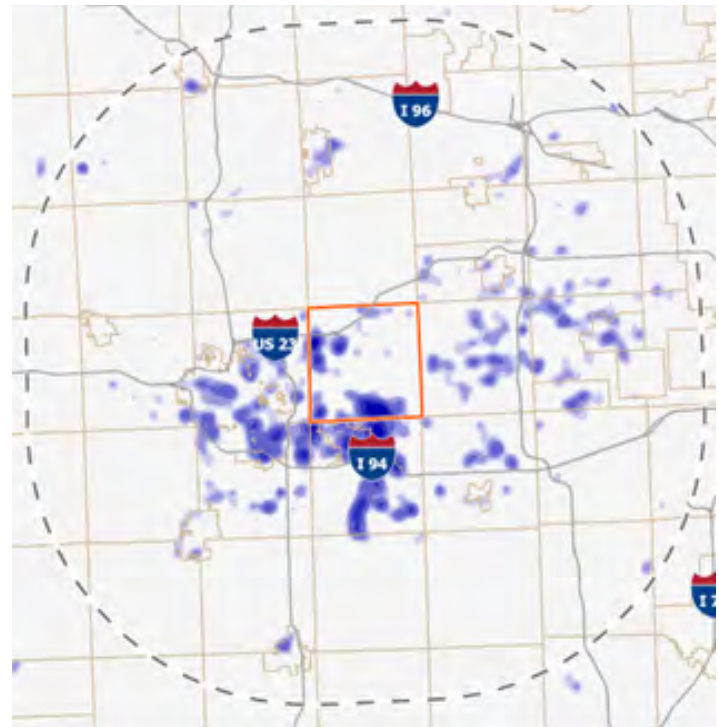
Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

Table 6. Distance Traveled to Work, Superior Charter Township Workers, 2019

| | Count | Share |
|-----------------------|-------|--------|
| Total All Jobs | 2,582 | 100.0% |
| Less than 10 miles | 1,062 | 41.1% |
| 10 to 24 miles | 1,027 | 39.8% |
| 25 to 50 miles | 362 | 14.0% |
| Greater than 50 miles | 131 | 5.1% |

Source: U.S. Census Bureau, 2015-2019 American Community Survey 5-Year Estimates

Figure 15. Home Destinations for People Who Work in the Township, 15-Mile Radius, 2019



Transportation

The principal arterial roads in the Township are Ford, Prospect, Plymouth-Ann Arbor, Geddes, and Clark Roads. Geddes and Prospect Roads are likely to increase in importance because of their roles in the area-wide road network.

Excluding the arterial roads north of Geddes, most roads in the Township are gravel roads. Due to the low volume of traffic produced by the existing and planned development in this area, these roads are sufficient to provide for the transportation needs in those areas. In addition to passenger vehicles that use these roads to access the very low-density housing in this area, these roads are used to move farm equipment, transport farm products and are frequently used for recreation by walkers, bikers, and even equestrians. However, increased vehicle speeds on these roads make them less safe for farm use and recreation.

Traffic volume from development in adjoining jurisdictions will continue to put pressure on these arterials. Planning actions that work to retain the rural character of these areas, limit traffic, and reduce speeds align with the Township growth management and development goals.

Table 7. Road Type Inventory, Superior Charter Township

| Road Type | Miles |
|----------------------|--------|
| County Local | 68.96 |
| County Primary | 32.18 |
| Non Act 51 Certified | 32.42 |
| State Trunkline | 15.83 |
| Total | 149.39 |

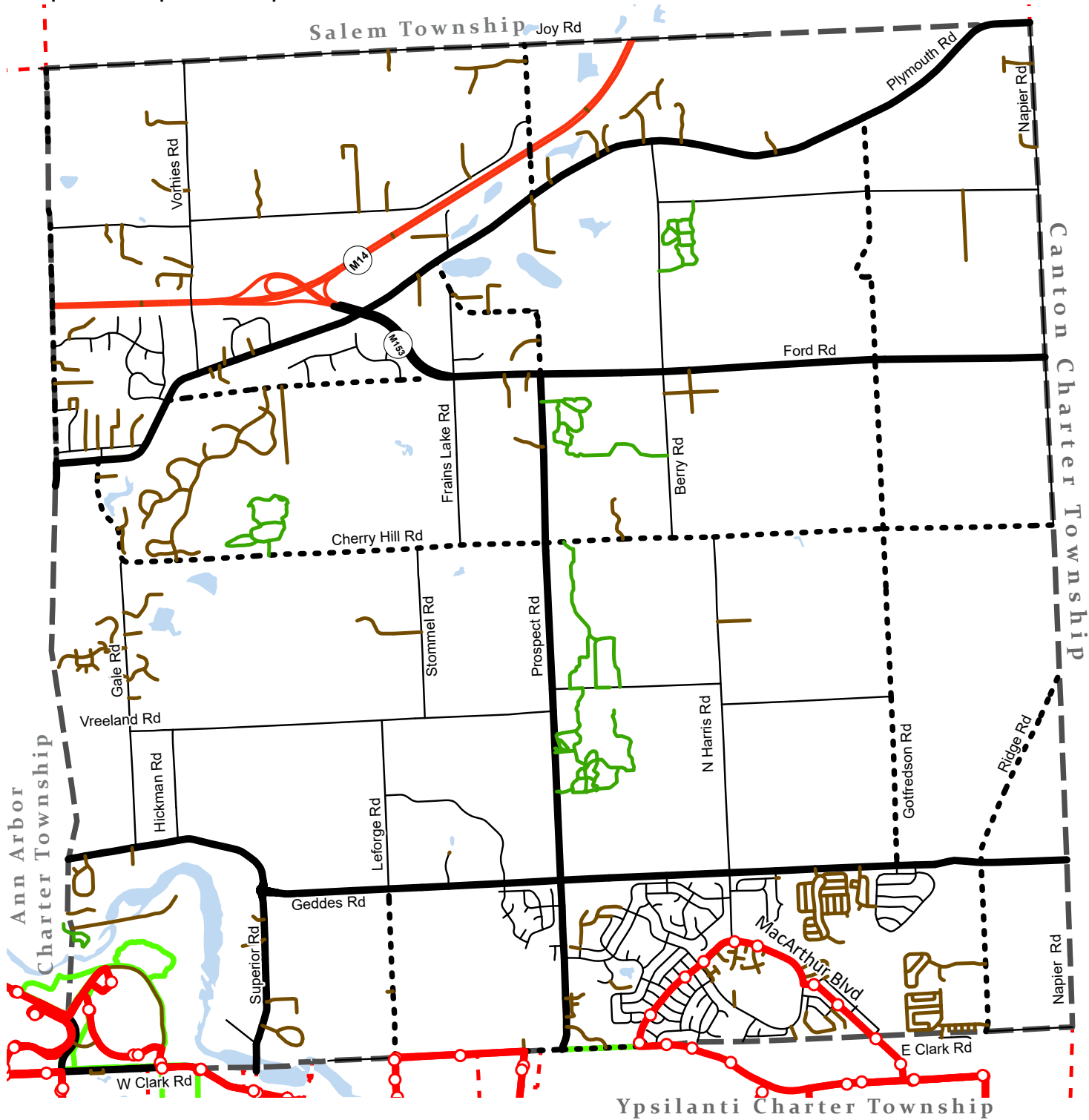
Geddes Road Corridor

One of the most significant east/west transportation routes in Superior Charter Township, north of the Ann Arbor-Ypsilanti urban area, is Geddes Road. Geddes Road has historically served as a regional arterial connector from rural areas to urban centers and other transportation networks. Within Superior Charter Township, Geddes Road passes through significant land holdings of the Ford Motor Company, highly productive farmlands, the Township's Technology/Research Village area anchored by the Hyundai-Kia Motors Technical Center, and notable residential areas. Farther to the west, within Ann Arbor Township, Geddes Road intersects with the Dixboro Road corridor, an area becoming increasingly urbanized, and with an interchange with US-23. The two-lane rural character of Geddes Road is enhanced as it passes through long stretches of flat agricultural lands in the eastern and central portions of the Township and then turns into a winding roadway over gentle hills in the western portion of the Township.

Geddes Road will continue to increase in importance because east/west transportation is restricted within the southern portion of the Township. The Huron River is located south of Geddes Road. University of Michigan properties, including Radrick Farms and Matthaei Botanical Gardens, are located west of Gale Road and north of Geddes Road. Other north/south roadways intersect with Geddes Road, thus directing additional traffic onto Geddes Road. Previous planning policies have recognized that Geddes Road is a logical physical barrier to buffer rural lands to the north from encroaching urban development from the south.

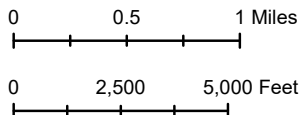
In recognition of the dynamic pressures that will be placed on Geddes Road in the future, policies in the Master Plan will be directed toward maintaining the unique rural character of Geddes Road and retaining it as a physical barrier to buffer land uses. This will include an initiative to plant trees along each side of the road, and to construct a separate non-motorized trail along the road.

Map 2. Transportation Map



Road National Functional Classification (NFC)

- Other Freeways
- Arterial Roads
- Collector Roads
- Local roads
- Private roads
- Border to Border Trail
- Superior Township Boundary
- Adjacent Community Boundaries
- Paths and Trails
- Waterways
- TheRide Stops
- TheRide Routes



Transportation

Superior Charter Township
Washtenaw County

Roads, Tax Parcel, and Rivers Data
from Washtenaw County GIS

October 16, 2023
Carlisle/Wortman Associates, Inc.
Ann Arbor, Michigan



The M-14 Corridor

The M-14 freeway, opened to traffic in 1979, will continue to increase pressure for development in the area along the freeway and Plymouth-Ann Arbor Road, especially for rural housing. Fortunately for the preservation of agricultural land, the freeway corridor does not pass through the Township's best farmland. The freeway will also increase the importance of Ford Road east of the freeway. To a lesser extent it will also increase the importance of Plymouth and Prospect Roads. M-14 has become a preferred route for commuters traveling from north and west of Ann Arbor to work in the Metro Detroit region. As a result, it is becoming more frequently congested during peak hours, which results in vehicles diverting to Plymouth-Ann Arbor or Ford Roads.

Transit and Non-Motorized Transportation

An expanded public transportation system will also be an important issue in the next 20 years. The pattern and density of future development in the urban part of the Township should take this issue into account. In addition, the non-motorized circulation system must be increased. At a minimum, non-motorized trails or sidewalks are essential along existing arterials and collectors south of Geddes Road and on Prospect Road, as well as along all new streets in subdivisions and condominium developments.

Conservation efforts in the Township have resulted in a growing trail network. This Master Plan includes initiatives which seek to expand the growing trail network and improve non-motorized connections throughout the Township. A Non-Motorized Plan may facilitate greater progress toward a more robust non-motorized trail network in Superior Charter Township.

Transit accessibility and sidewalk coverage is limited and is concentrated in the southern part of the Township. Three AAATA TheRide bus routes travel through the Township. However, all three routes are concentrated in the southernmost portion of the Township and do not fully cover the residential communities south of Geddes Road. Increasing Township residents' accessibility to bus routes will require coordinated efforts with neighboring jurisdictions.



Natural Features

Geology & Topography

The existing terrain in and around Superior Charter Township was shaped by the Wisconsin ice sheet, which retreated from the region about 13,000 years ago. The substrate consists mainly of sandstone, limestone, shale, salt, and gypsum. Superior is characterized as flat to moderately hilly with bands of gently rolling topography from the southwest to the northeast corner of the Township. Elevation changes from a high of 938 feet in the far northwestern corner of the Township to 708 feet near the intersection of Ridge Road and Geddes Road. Fleming Creek, which roughly parallels Plymouth-Ann Arbor Road, forms a gentle valley running from the northeast to the southwest, before ultimately meeting with the Huron River south of Stark Strasse Street. Smaller tributaries including Fowler Creek flow southeast into Wayne County as part of the greater Rouge River watershed. Map 3 on page 28 provides a visual representation of topography in the Township.

Soils

Two major soil associations are identified in the Washtenaw County Soil Survey for Superior Charter Township: Morley-Blount and St. Clair-Nappanee-Hoytville. These soils are fine to medium texture loams and clay. They have a moderate water capacity and slow permeability. Around 75% of the soils are suitable for agriculture with the remaining composed of wetlands or steep slopes.

Water Resources

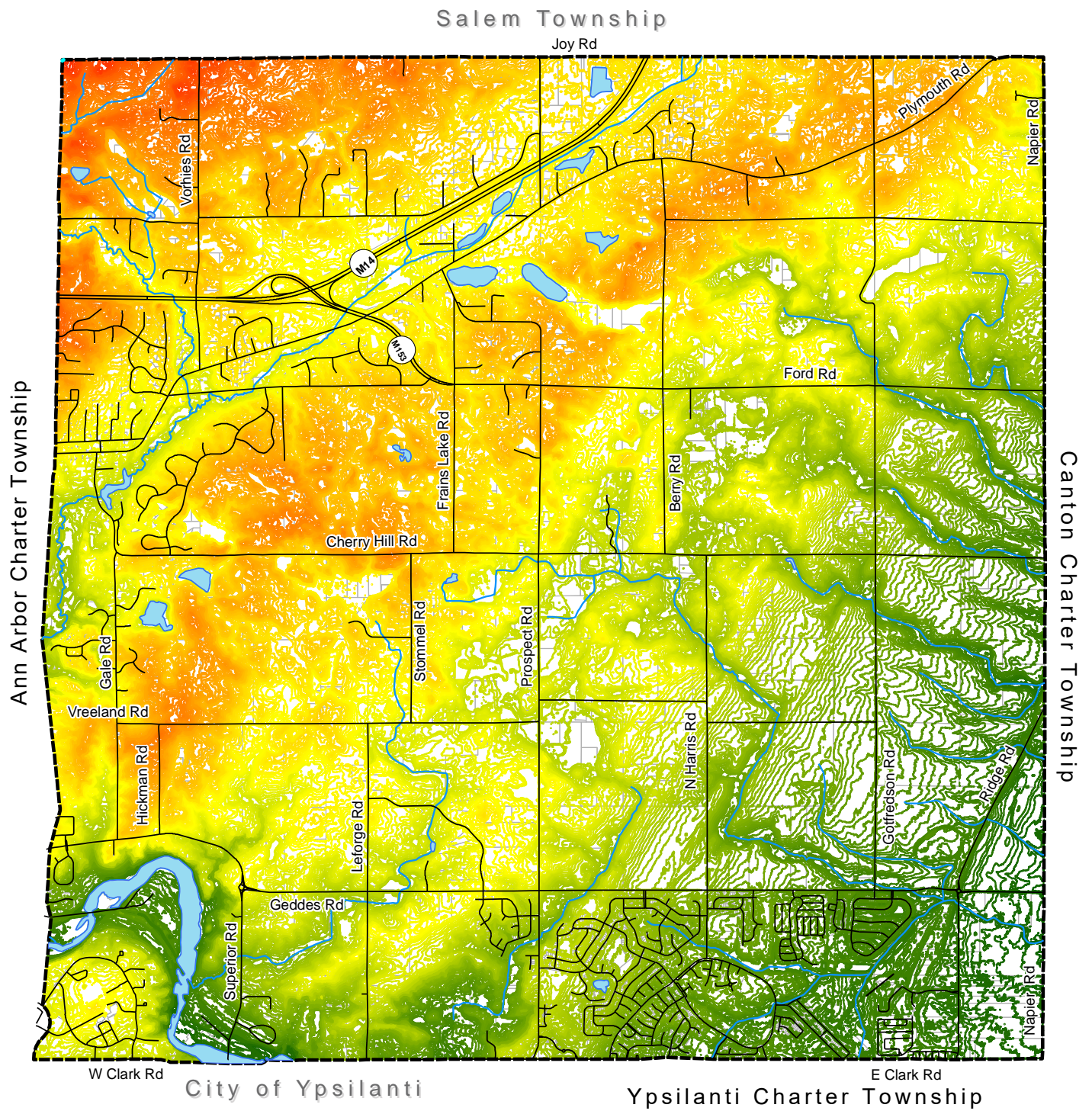
Superior Charter Township is within the Huron River and Rouge River basins. The Huron River basin captures flow from the western portion of the Township and the Rouge River basin captures flow from the eastern portion. The Huron River, specifically its tributary Fleming Creek, is the Township's largest waterway. Precipitation is the major source of groundwater recharge for the Huron River basin. The northeastern portion of the Township generally has adequate groundwater access, but the southeastern area is sometimes in low supply. Sensitive groundwater recharge areas exist near Fleming Creek, the Huron River, and the eastern edges of the Township. The exact location of underground aquifers is difficult to establish, and new development or uses may or may not adversely affect local water supplies.

Wetlands

Wetlands are prevalent throughout the community, particularly in the central and northern sections. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) wetland maps show a widespread network of hydric soils and wetlands; Map 5 on page 30 highlights the location of confirmed wetlands only. Some of the largest examples can be found in the Matthaei Botanical Gardens, the northern portion of LeFurge Woods Nature Preserve, and in Harvest Moon Park. The composition of the wetlands varies from location to location, but scrub-shrub wetlands, wet prairies, and hardwood swamps are common. Superior Charter Township enacted a wetlands ordinance in 1998 to protect these delicate features of the Township.



Map 3. Topographic Map



Salem Township

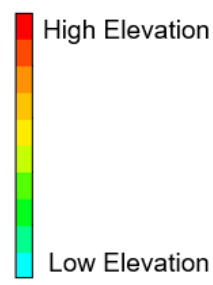
Joy Rd

Ann Arbor Charter Township

Canton Charter Township

W Clark Rd City of Ypsilanti

E Clark Rd Ypsilanti Charter Township

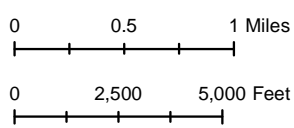


Elevation Map

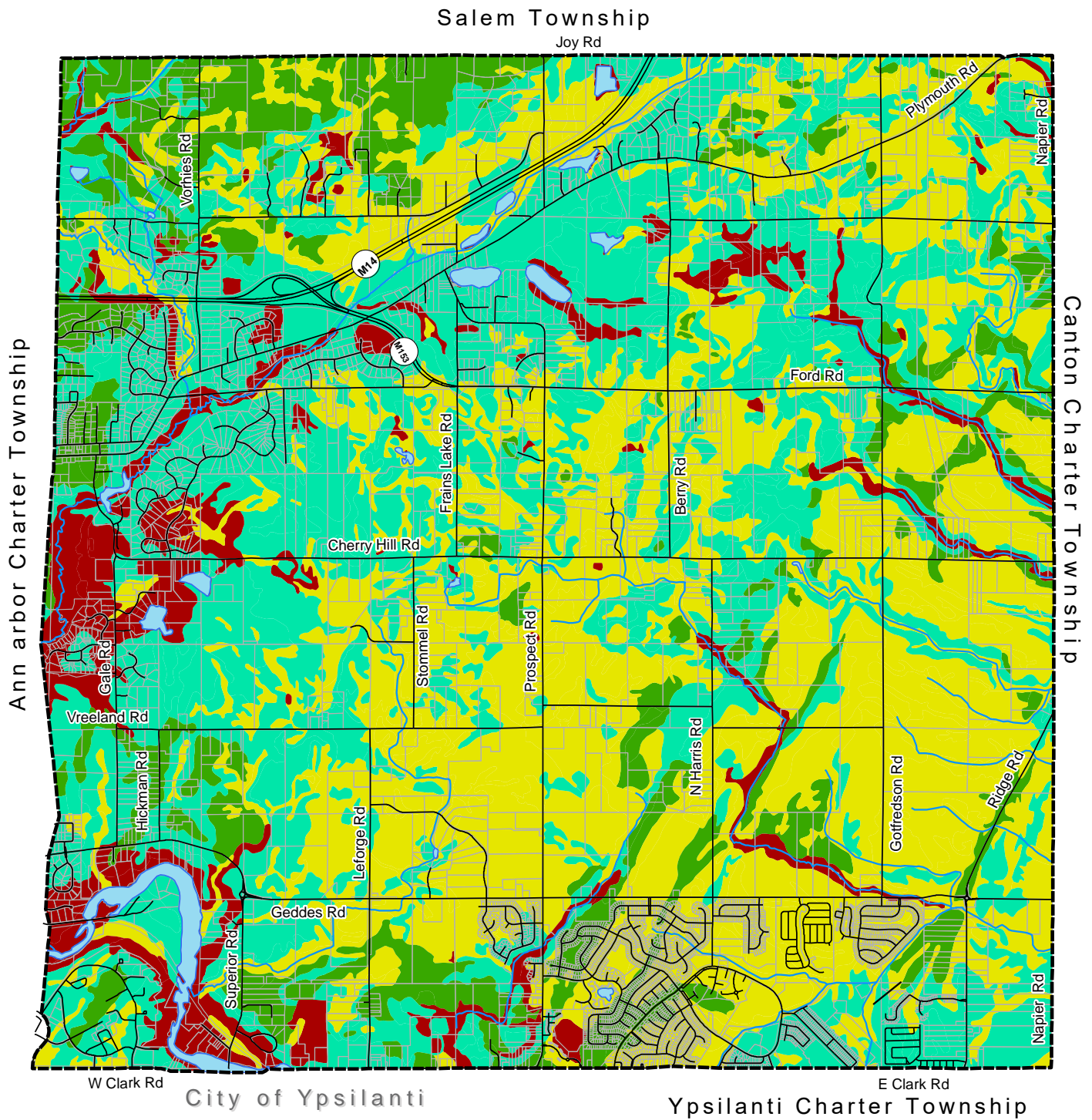
Superior Charter Township
Washtenaw County

Roads, Tax Parcel, and Rivers Data
from Washtenaw County GIS

January 5, 2022
Carlisle/Wortman Associates, Inc.
Ann Arbor, Michigan



Map 4. Soils Map



- Prime Farmland
Land that has the best combination of physical and chemical characteristics for producing
- Not Prime Farmland
- Farmland of Local Importance
May be designated for agriculture by local ordinance
- Prime Farmland (If Drained)



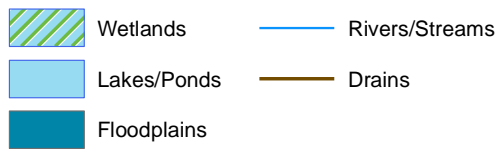
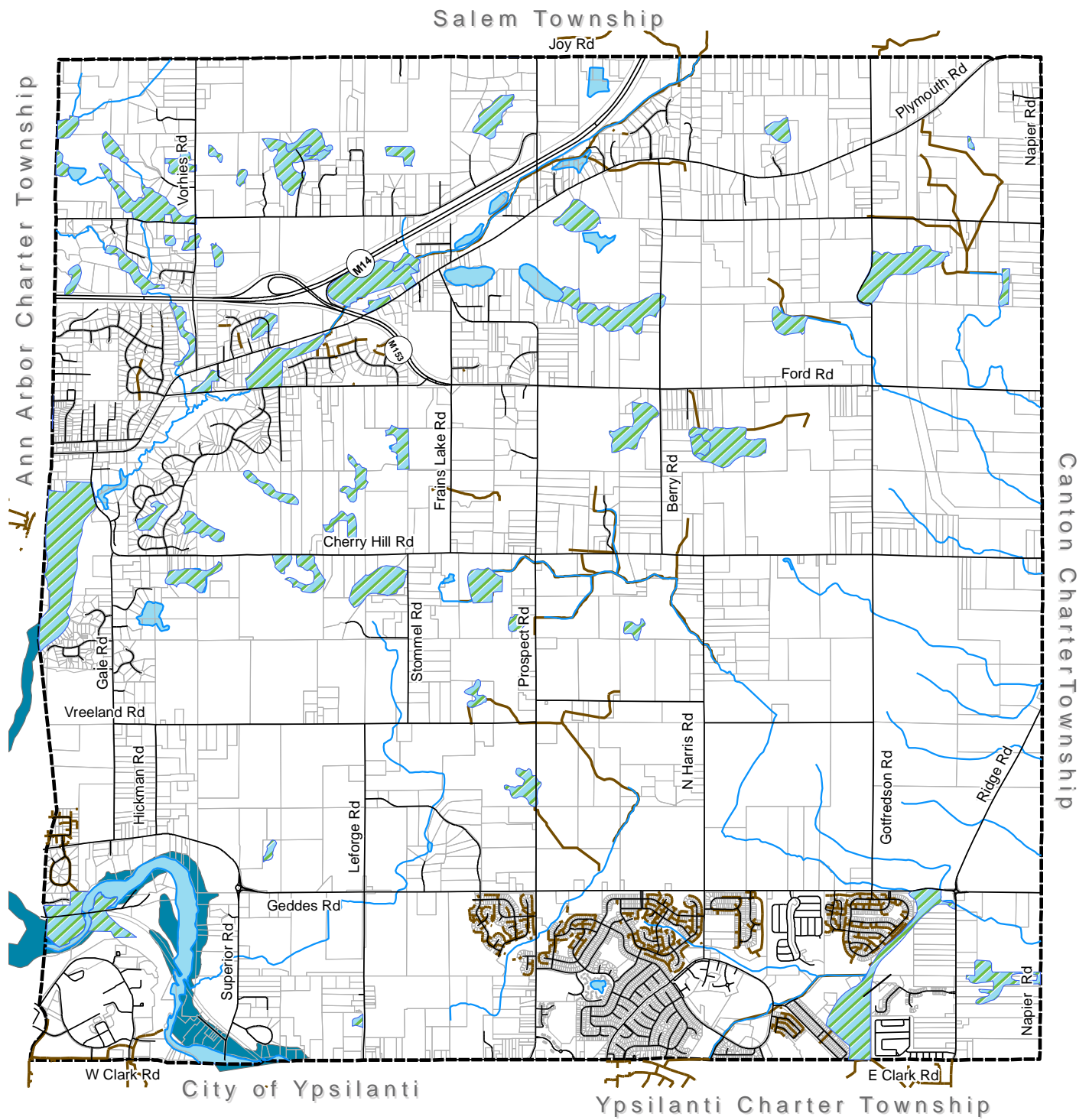
0 0.5 1 Miles

0 2,500 5,000 Feet

Agricultural Soils
 Superior Charter Township
 Washtenaw County
 Roads, Tax Parcel, and Rivers Data
 from Washtenaw County GIS
 Soils Data from USDA
 February 9, 2022
 Carlisle/Wortman Associates, Inc.
 Ann Arbor, Michigan



Map 5. Wetlands and Water Bodies

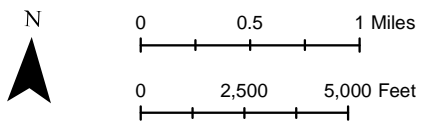


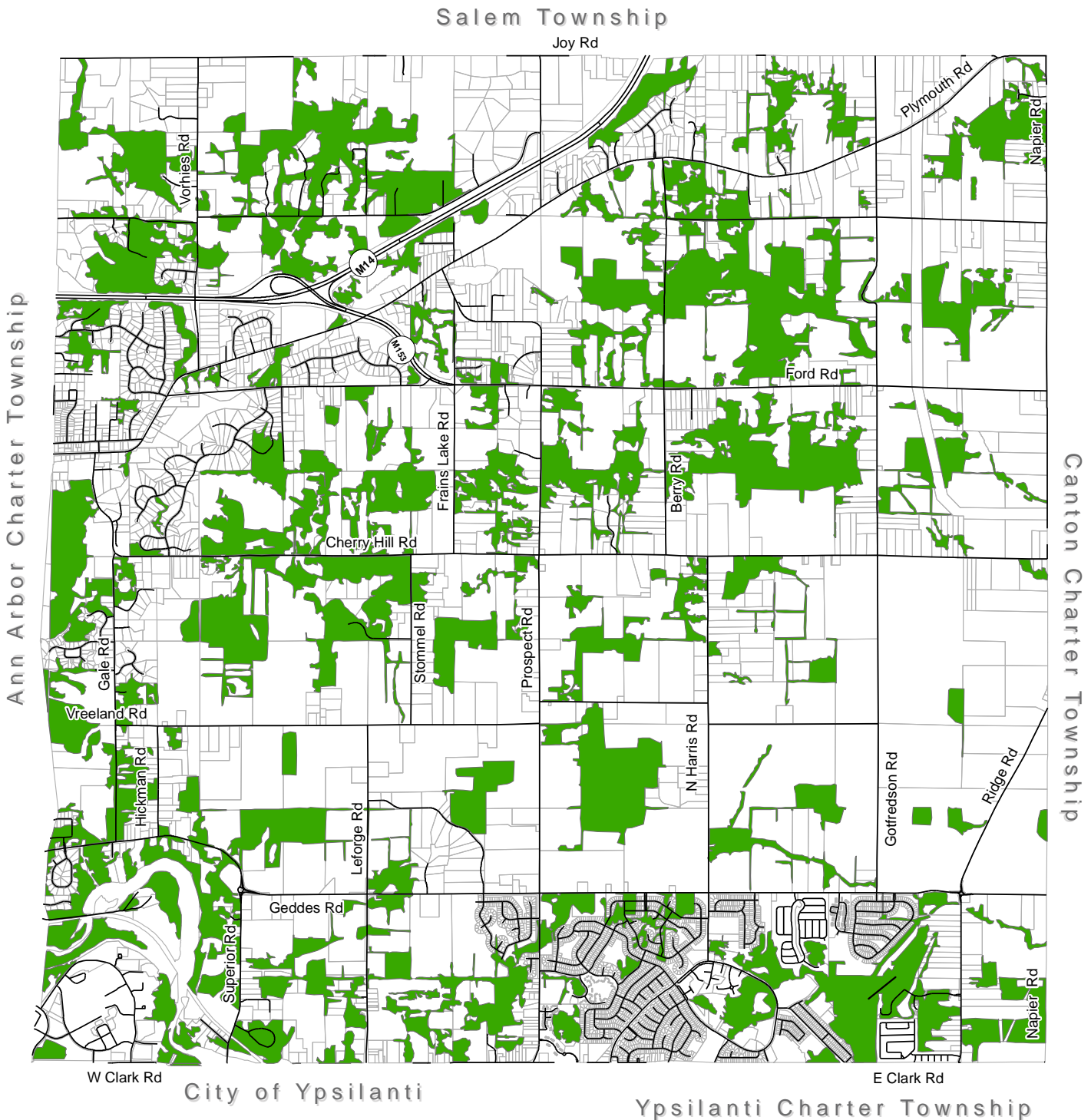
Natural Features - Water Bodies

Superior Charter Township
Washtenaw County

*Roads, Tax Parcel, and Rivers Data
from Washtenaw County GIS*

June 30, 2023
Carlisle/Wortman Associates, Inc.
Ann Arbor, Michigan






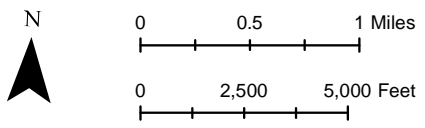
 Woodlands

Natural Features - Woodlands

Superior Charter Township
Washtenaw County

*Roads, Tax Parcel, and Rivers Data
from Washtenaw County GIS*

January 5, 2022
Carlisle/Wortman Associates, Inc.
Ann Arbor, Michigan 



6 - Dixboro Special Area Plan

5 - Strategies & Implementation

4 - Growth Management & Future Land Use

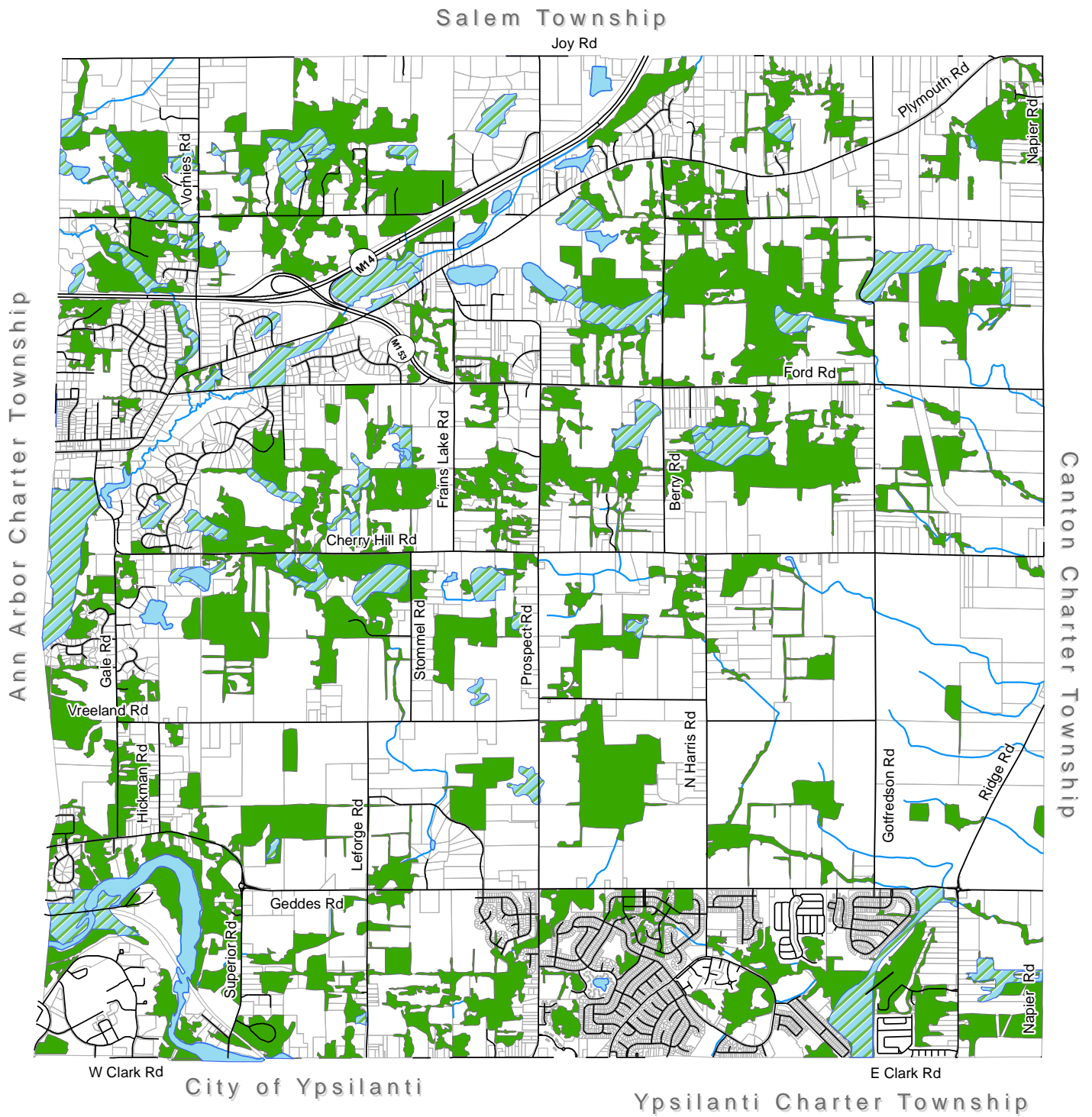
3 - Vision & Policies





2 - Community Profile

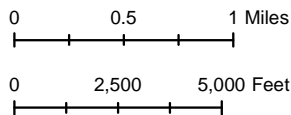
1 - Introduction

Table of Contents

Map 7. Natural Features Map



-  Lakes/Ponds
-  Wetlands
-  Woodlands
-  Rivers/Streams



Natural Features

Superior Charter Township
 Washtenaw County

Roads, Tax Parcel, and Rivers Data
 from Washtenaw County GIS

January 5, 2022
 Carlisle/Wortman Associates, Inc.
 Ann Arbor, Michigan



Environmentally Sensitive Areas

Environmentally sensitive areas (ESAs) are areas of natural features which are vital to the long-term maintenance of biological diversity, soil, water, or other natural resources both on the site and in a regional context. They include wildlife habitat areas, steep slopes, wetlands, watercourses, woodlands, and prime agricultural lands.

ESAs have special environmental attributes worthy of retention or special care in order to:

- a. Maintain habitat, open space, and wildlife corridors;
- b. Provide stormwater management, filtration, and flood and erosion control benefits; and
- c. Protect surface and groundwater quality.

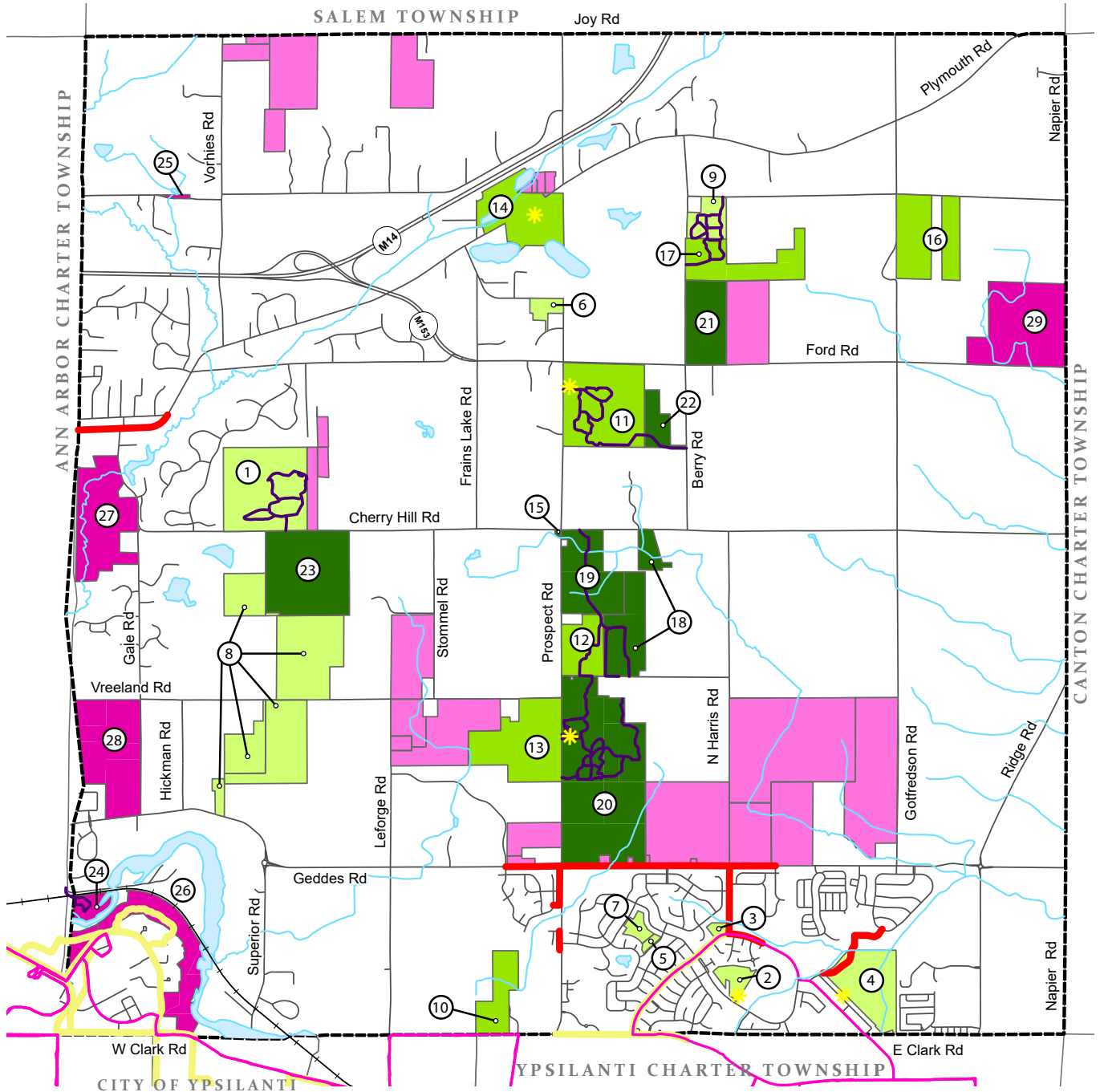
ESAs range in size from small patches to extensive landscape features. They can include rare or common habitats, plants, and animals.

When ESAs are interconnected, they can form greenway corridors consisting of networks of linked natural area elements that provide ecological, recreational, and cultural benefits to a community. By implication, the planning process which communities use in protecting ESAs can serve as a template for developing greenway corridors.

Strategies for protecting identified, environmentally sensitive areas are reflected in the Township policies, specifically in the future land use plan. The maps beginning on page 28 and running through page 32 provide a high level view of the natural features that help to define ESAs. Map 8 on page 34 shows all of the local, county, and other recreational and preserved properties in the area which form the Superior Greenway and the overall network of protected properties in the Township.



Map 8. Recreation & Conservation Properties Map



- Superior Charter Township
- Washtenaw County Parks & Rec
- SE Michigan Land Conservancy
- Purchase of Development Rights
- Other Recreation / Conservation
- B2B Trail
- Superior Twp Trails
- Trails 2023
- Public Access Parking Lots
- Roads
- Lakes/Ponds
- Rivers/Streams
- AAATA Routes

SUPERIOR CHARTER TOWNSHIP

1. Cherry Hill Nature Preserve
2. Community Park
3. Fireman's Park
4. Harvest Moon Park
5. Norfolk Park
6. North Prospect Park
7. Oakbrook Park
8. Rock Superior Properties
9. Schroeter Park

SE MICHIGAN LAND CONSERVANCY

18. Conservancy Farm
19. Jack R. Smiley Nature Preserve
20. LeFurge Woods Nature Preserve
21. Secrest Preserve
22. Springhill Nature Preserve
23. Unnamed Preserve

WASHTENAW COUNTY

10. Highland Preserve
11. Kosch Headwaters Preserve
12. Myer Preserve East
13. Meyer Preserve West
14. Staebler Farm County Park
15. Superior Center County Park
16. Lost Wagon Lake Preserve
17. Weatherbee Woods Preserve

OTHER RECREATION / CONSERVATION

24. Forest Nature Area
25. Wing Nature Preserve
26. St. Joe's Nature Area
27. Matthaei Botanical Gardens
28. Radrick Farms Golf Course
29. Hickory Creek Golf Course

Recreation & Conservation Properties
Superior Charter Township
Washtenaw County, Michigan

Data: Superior Charter Township, Washtenaw County, State of Michigan
Carlisle/Wortman Associates
12/7/2023



0 0.5 1 Miles

Chapter 3: Vision & Policy Statements



Image Source: Detroit Free Press

A necessary element to the Superior Charter Township Master Plan is the articulation of a vision for the Township's future and the formulation of policies. The vision for the future is influenced by the challenges of the present, including loss of agricultural services and land, pressure from urban growth in surrounding communities, and the need for development that supports the current and future residents' needs and preferences. The vision, mission, goals, and strategies were crafted as part of the community-based process. The vision statement in this Master Plan represents the long-term aspirational vision of what the community desires to be. The vision is based on the existing community character, its assets, and how the residents and stakeholders would like the Township to look and function in the future. The vision is based on shared community ideals and represents a starting point for the policy direction in this plan. All policies, strategies and actions should be aligned to achieve this vision.

Vision

Superior Charter Township's community vision is rooted in strong neighborhoods, land preservation, sensible economic development, and environmental preservation to ensure a livable, sustainable community for all residents. In the context of the Master Plan, the Township defines sustainability as development that meets the needs of the present without compromising the ability of future generations to meet their own needs. The community envisions a future where housing needs of the community are met; various high quality efficient means of transportation are available that provide community members access to jobs and resources; open space, agricultural land, and natural features are preserved; and there is an appropriate level of commercial and industrial development that provides employment opportunities and financial benefits to the community.

Superior Charter Township strives to find the right balance between preservation and development and considers social, environmental, and economic impacts in guiding development while achieving carbon neutrality; preserving open space; protecting natural resources, including air, water, natural habitats, and public lands; and maintaining viable agricultural land and rural character.

Policies

Policies are a set of statements which are based on the community vision that can be used as tools to guide decision-makers such as Township staff, the Planning Commission, and the Township Board in their deliberations on zoning, land preservation, economic development, capital investment, and other matters relating to land use and development. This will provide a stable, long-term basis for decision-making. The policy statements attempt to balance the various interests and ensure that each decision is consistent with the overall vision for the Township. They articulate preferred development patterns and influence development strategies and means of preservation that are appropriate for the Township.

The policies presented in this chapter were developed with input from residents, property and business owners, the Planning Commission, the Township Board of Trustees, and other Township officials.

Policies are organized around five major themes including Growth Management, Open Space and Land Preservation, Housing, Environmental Protection, and Transportation.

Growth Management Policies

Growth management has been an effective strategy implemented by the Township since its inception. Growth management is an effective land use planning approach to implement where unrestrained development would impede natural and conserved areas, alter community character, and threaten to outpace the provision of adequate infrastructure. The Township recognizes that different growth management strategies are necessary in different portions of the Township. Historically, the Township has found that growth management tools are necessary because there has been pressure to convert agricultural lands and natural areas to other uses, which is contrary to community goals and desires. However, growth management doesn't mean no growth, rather it attempts a balanced approach to provide for appropriate and desired growth in areas that have the necessary infrastructure, are consistent with existing land uses, contribute to community character, and do not conflict with the Township vision.

- Policy 1:** Superior Charter Township supports the long-standing Township policies that have established the existing general development pattern in the Township.
- Policy 2:** The type and density of new development should remain consistent with existing types and densities of nearby land uses.
- Policy 3:** Maintaining the existing agricultural preservation and rural character of the community is essential to Superior Charter Township.
- Policy 4:** Superior Charter Township supports its robust and historical agricultural base.
- Policy 5:** Superior Charter Township supports existing and planned development that provides jobs in the community.
- Policy 6:** Superior Charter Township supports diverse land uses that provide residents convenient access to housing, goods, and services.
- Policy 7:** Superior Charter Township believes that any new development (Residential/Commercial/Industrial) should be focused within designated and planned areas.
- Policy 8:** Superior Charter Township believes that any new development (Residential/Commercial/Industrial) should be done in a sustainable manner.
- Policy 9:** Superior Charter Township strives to recognize and protect historic assets.
- Policy 10:** Superior Charter Township's land use goals support regional land use goals.

Open Space, Land Preservation, and Agricultural Preservation Policies

Superior Charter Township has a rich agricultural heritage that has yielded the rural landscape which we see today and that largely defines the Township. Protecting agricultural heritage is important to the community, and it is also important from a state and national perspective. Agriculture is Michigan's second-largest industry, and Michigan agriculture is the second most diverse in the nation, trailing only California. Protecting farmland enables farmers to continue their operations and maintain a viable local food system which reduces reliance on distant sources. Superior Charter Township's farmland is among the best in Michigan, and it is our responsibility to protect it for present and future generations.

Conserving farmland along with woods, meadows, and wetlands also provides habitat for wildlife, promotes biodiversity, and contributes to the overall health of ecosystems. Woodlands and fields permit greater groundwater recharge and maintain water quality. Streams, wetlands, and small lakes host buffer vegetation that protects and enhances water quality. Protecting farmland, fields, and woods can also mitigate the impacts of climate change by sequestering carbon dioxide and reducing greenhouse gas emissions. The coordinated retention of these natural and open space areas supports ecological corridors which enhance recreation opportunities and provide scenic views throughout the township.

Due to long-standing adopted Township policies, the most common landscape in Superior Charter Township north of Geddes Road continues to be a mix of woods, meadows, wetlands, and farmland. The central area of the Township remains largely undeveloped, and neighborhoods still retain a rural and natural character within all but the southern edge of the Township.

Policy 1: Natural features, land preservation, and open space are key components of Superior Charter Township's community character and quality of life.

Policy 2: Superior Charter Township actively strives to protect, preserve, and acquire additional open space and natural features.

Policy 3: Superior Charter Township actively strives to protect, preserve, and grow agricultural lands.

Policy 4: Superior Charter Township strives to strengthen zoning for agricultural land to protect the land base required for local food production.

Environmental Protection Policies

The Township is endowed with an abundance of significant natural features, which have been preserved due to long-standing Township policies. These natural features include wooded areas, streams, wetlands, and a varied topography. It is important that preservation of these features be integrated into the development pattern to ensure clean water, clean air, and maintenance of the rural and natural character within the Township. Actions which enhance the Township's long-term environmental resiliency are also of great importance.

Policy 1: Superior Charter Township actively strives to protect clean water.

Policy 2: Superior Charter Township actively strives to provide and incentivize renewable energy and energy efficiency.

Policy 3: Protection of natural features including rivers, streams/tributaries, wetlands, woodlands, groundwater recharge areas, areas of noted threatened and endangered species, steep slopes, natural areas, and wildlife habitat are of utmost importance in land use decisions and Township policies.

Policy 4: Superior Charter Township advances the improvement of natural features including rivers, streams/tributaries, wetlands, woodlands, groundwater recharge areas, areas of noted threatened and endangered species, steep slopes, natural areas, and wildlife habitat.

Housing Policies

The presence of a wide variety of housing options in Superior Charter Township encourages a vibrant community. Housing needs and desires are changing, and this change should be reflected by the housing options within the community. Since Superior Charter Township hosts a lower median household income and a lower housing vacancy rate than greater Washtenaw County, an affordable and attainable housing stock is in high demand and should be made available to community residents. Rather than concentrating more affordable and higher density housing in areas removed from the rest of the Township community, green spaces and neighborhood commercial land uses should be intermixed with these residential neighborhoods to increase connectivity and provide a greater sense of place for Superior Charter Township’s most vulnerable residents.

- Policy 1:** Superior Charter Township recognizes that the existing neighborhoods and the existing housing stock are an essential part of the community’s character.
- Policy 2:** Superior Charter Township recognizes the need for a diversity in housing stock to support the housing needs of all its residents, including young people, families, and seniors aging in place.
- Policy 3:** Superior Charter Township supports the development of senior housing options.
- Policy 4:** Superior Charter Township supports housing densities where additional population will not overburden the existing or planned infrastructure.
- Policy 5:** Superior Charter Township promotes residential development in a manner which will create, preserve, and enhance a quality living environment for existing and future Township residents and workers.
- Policy 6:** Superior Charter Township recognizes that the voices of all existing and even potential future residents are not always at the table and extra effort may be needed to consider all housing needs, not just existing property owners.
- Policy 7:** Superior Charter Township supports increased housing density in planned areas, where feasible, to promote maximum retention of open space and natural features in other portions of the Township and region.
- Policy 8:** Superior Charter Township supports neighborhood commercial development that provides higher density residential neighborhoods with convenient access to day-to-day businesses and employment.

Transportation Policies

Transportation policies for Superior Charter Township include motorized and non-motorized transportation networks. All improvements to the transportation system should be considered opportunities to improve safety, access, and mobility for all travelers within the Township and throughout the region. Future road improvements should include non-motorized transportation facilities to accommodate the needs of walkers, bicyclists, and public transportation riders of all ages and abilities. These facilities should be included during planning, programming, policy development, design, construction, reconstruction, retrofit, operations, and maintenance activities and during product selection. Future road improvements should be compatible with and supportive of the Township's land use policies. Too often land use policies must be adjusted to fit road improvement plans. Planning for traffic flows and necessary road improvements should be consistent with transportation policies of the County. Road improvements should respect natural features, especially trees and brush, and the natural character of road corridors. Existing residential areas should be protected from road widening and realignment.

- Policy 1:** Superior Charter Township supports safe and convenient transportation options for all uses and modes including pedestrians, bicyclists, motorists, and transit riders.
- Policy 2:** Superior Charter Township recognizes that transportation facilities must be contextually appropriate to the unique areas of the Township that they serve.
- Policy 3:** Superior Charter Township promotes the continued maintenance of roads.
- Policy 4:** Superior Charter Township supports traffic calming and the mitigation of traffic congestion.
- Policy 5:** Superior Charter Township believes both motorized and non-motorized transportation facilities must be enhanced within planned growth areas.
- Policy 6:** Superior Charter Township supports the enhancement and protection of opportunities for bicycling throughout the community.
- Policy 7:** Superior Charter Township promotes the enhancement of pedestrian facilities, including trails, sidewalks, and crosswalks.
- Policy 8:** Superior Charter Township promotes increased transit options, particularly to serve underserved populations, significant shopping areas, employment destinations, and regional coordination.
- Policy 9:** Superior Charter Township promotes increased safety of non-motorized transportation.

Chapter 4: Growth Management & Future Land Use



Growth management includes multiple strategies used to guide the type, intensity, location, and timing of new development. The Growth Management Plan described herein lists the necessary strategies to manage development and future growth within the Township. Growth management goes beyond traditional land use planning and zoning. Other factors such as the protection of natural spaces, sufficient and affordable housing, delivery of utilities, preservation of buildings and places of historical value, and areas for employment and commerce are considered.

A major premise of this approach is to recognize that there are various areas within the Township that should be contextually planned based on their location, existing features, existing land use, and existing and intended character. These areas are identified as Planning sub-areas within the Township.

This chapter starts with an inventory of existing land use. Building off the existing land use, sub-areas are identified and described. The sub-area section draws connections between various policies and strategies identified in this plan that are appropriate to apply to each specific area. This chapter also includes a section on community infrastructure that directly affects the development potential of each area in the community. Finally, this chapter provides a future land use plan that depicts the future intended use for every parcel of land in the Township as is appropriate based on the policies and strategies in this Master Plan.

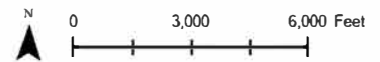




 Superior Charter Township Boundary

2020 Aerial Map

Superior Charter Township Washtenaw County, Michigan



This map is for reference only. Data layers that appear on this map may not be accurate. The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

Data: Superior Charter Township, Washtenaw County,
Michigan Department of Transportation (MDOT)
Prepared by: Carlisle/Wortman Associates, Inc. Date:
March 22, 2023



Existing Land Use

When planning for the future it is critical to understand what currently exists. The future land use plan should be based on the existing land use patterns. Because of Superior Charter Township’s history of planning and commitment to their plans, a clear development pattern based on sound planning principles is evident in the community.

The predominant land uses in Superior Charter Township are agriculture and single-family dwellings, covering approximately 33% and 35% of land within the Township, respectively. Generally, more diversity and density in land use development has occurred south of Geddes Road and around the Dixboro area. Conservation efforts have resulted in the permanent protection of a significant amount of agricultural land and recreation/open space areas, particularly in the central portions of the Township.

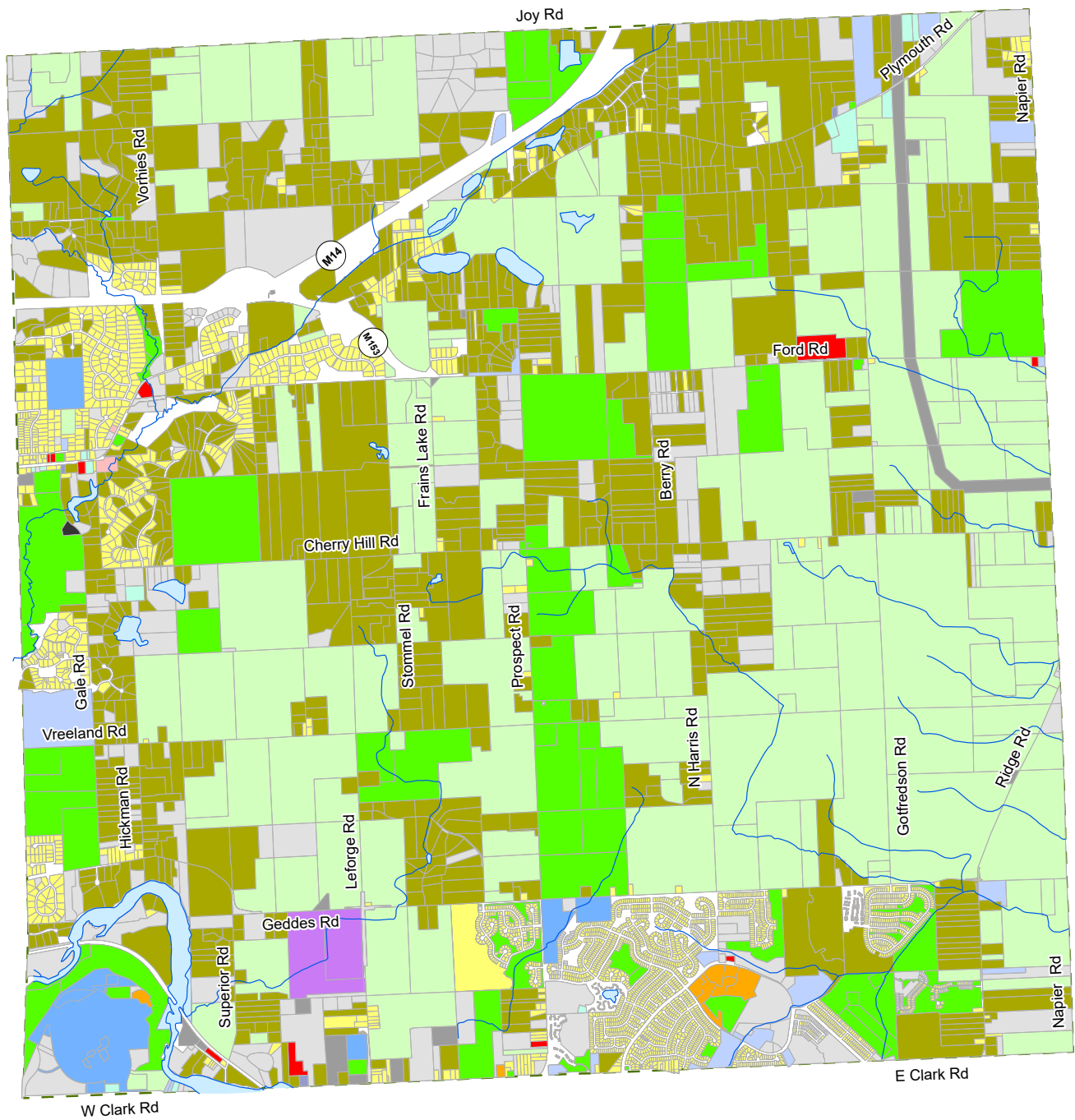
Table 8. Existing Land Use, Superior Charter Township

| Land Use | Acres | Percent |
|------------------------------------|--------|---------|
| Agriculture | 7,867 | 35.5% |
| Single-Family Housing | 7,446 | 33.6% |
| Vacant | 3,058 | 13.8% |
| Recreation/Open Space/ Cemetery | 2,235 | 10.1% |
| Institutional | 435 | 2.0% |
| Water | 352 | 1.6% |
| Medical | 298 | 1.3% |
| Industrial | 68 | 0.3% |
| Multi-Family Housing | 57 | 0.3% |
| Retail/Hospitality | 53 | 0.2% |
| Office/Commercial | 47 | 0.2% |
| Mixed use | 4 | 0.0% |
| Total (approximate) | 22,162 | 100.0% |



Image Source: realtor.com

Map 10. Existing Land Use

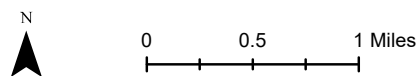


- | | | | | | |
|--|---------------------------|--|----------------------|--|-----------------------------------|
| | Agricultural | | Medical | | Single Family Housing (Small Lot) |
| | Recreation / | | Mixed Use | | Single Family Housing (Large Lot) |
| | Conservation / Open Space | | Multi-Family Housing | | Telecommunications / Utilities |
| | Hospitality | | Office / Commercial | | Vacant |
| | Industrial | | Parking | | Water |
| | Institutional | | Retail | | |

Existing Land Use

Superior Charter Township
Washtenaw County

Roads, Tax Parcel, and Rivers Data
from Washtenaw County GIS



July 24, 2023
Carlisle/Wortman Associates, Inc.
Ann Arbor, Michigan



Infrastructure

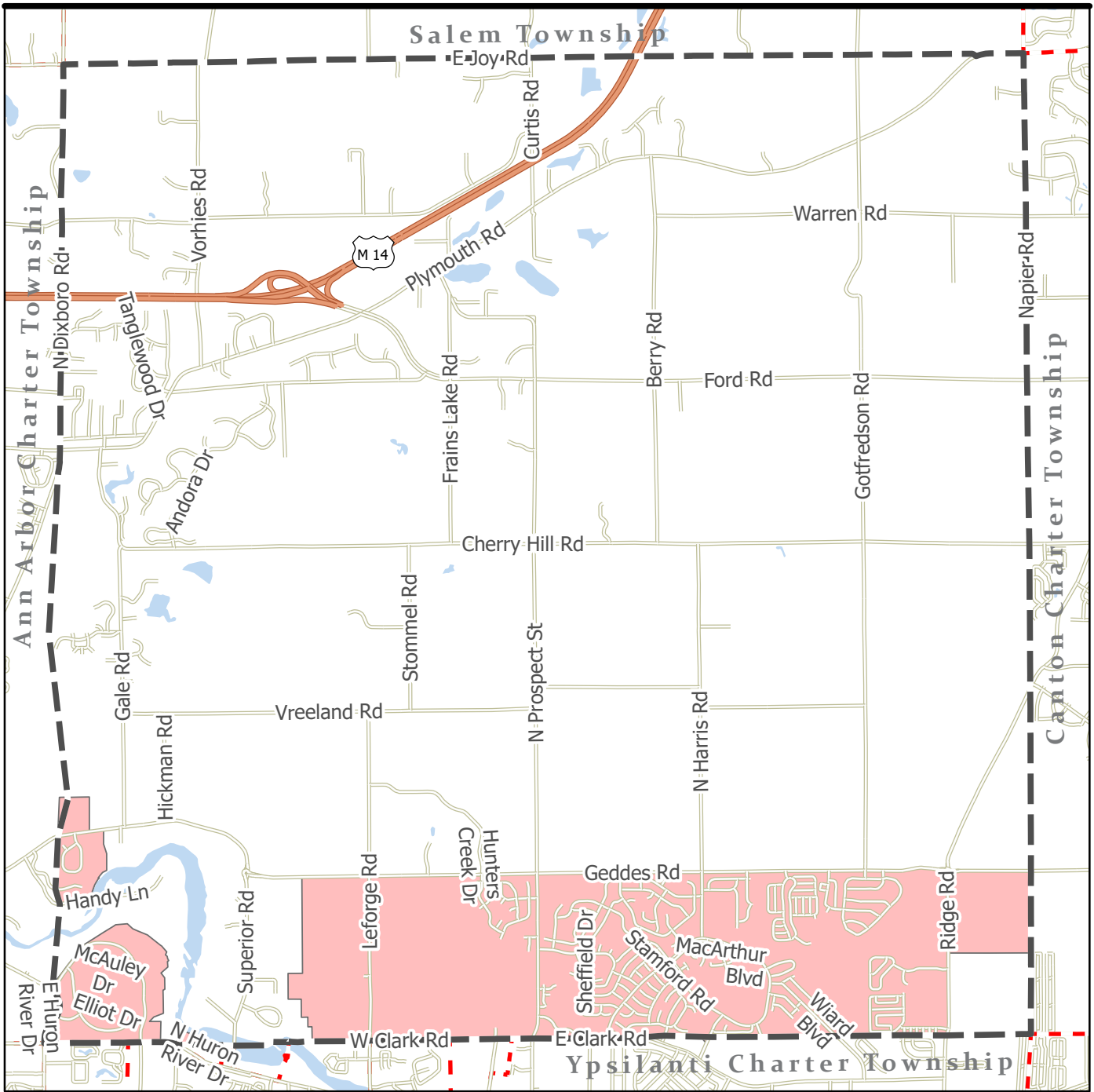
Infrastructure plays a critical role in the growth management and future land use designation of the Township. The community's infrastructure includes all transportation facilities (roads, sidewalks, pathways, transit routes, and transit stops), public utilities (sewer, water and storm water), public safety, parks and recreation facilities, schools, community institutions and facilities (post office, library, public and government buildings). The type, the quality, and the presence or lack of infrastructure has a tremendous effect on the community from quality of life to the type and intensity of development that can be supported in certain areas. Higher density and higher intensity uses need more sustainable infrastructure, such as public utilities to provide for the needs of residents and businesses on smaller lots, fiber optic and robust transit facilities to support industry, or parks, schools, and libraries to support neighborhoods. Conversely, areas that are not intended for higher density developments or more intense uses do not need public utilities or high-capacity roads. In fact, maintaining gravel roads and ensuring that municipal utilities are not provided in certain areas of the Township will help to maintain the intended rural character and desired intensity level in those areas of the Township. Historically, Superior Charter Township has done a good job of planning infrastructure to support the needs of the areas where growth is planned and avoiding the extension of infrastructure to areas where it is not needed.







Publicly Owned and Operated Sewer and Water:

The Urban Service Area has been planned to provide areas that have or are intended to have more intense development. The Township presently provides public sanitary sewer and public water services within designated service areas under contracts with the Ypsilanti Community Utilities Authority and Ann Arbor Township. These service areas cover several square miles in the area south of Geddes Road. There is a very limited capacity to extend such services to any other areas of the Township. The policies of this Master Plan and Township utility plans are based upon maintaining the designated Urban Service Area boundaries, as defined in Map 11 on page 47.

The majority of the land within the Township is served by private on-site well and septic for their water and sanitary needs. This is suitable for uses on larger lots. Due to the amount of natural open spaces and natural features such as woodlands and wetlands, groundwater in these areas should be safe and clean. The Washtenaw County Health Department is responsible for issuing well and septic permits and monitoring their activity.

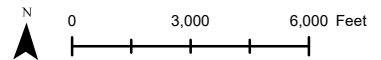
Map 11. Urban Service Area



-  Superior Charter Township Boundary
-  Adjacent Community Boundaries
-  Highways
-  Roads
-  Waterways
-  Urban Service Area

Urban Service Area

Superior Charter Township Washtenaw County, Michigan



Data: Superior Charter Township, Washtenaw County, Michigan Department of Transportation (MDOT)
 Prepared by: Carlisle/Wortman Associates, Inc.
 Date: December 6, 2023



This map is for reference only. Data layers that appear on this map may not be accurate. The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

Future Land Use Plan

The Future Land Use Plan is a basic element of the Master Plan, it designates the future use or reuse of the land within the community, and the policies and reasoning used in arriving at the decisions in the plan. The future land use plan is sometimes considered the most important part of a Master Plan because it serves as a guide to official decisions in regard to the proposed location and intensity of future land development for varying types of residential, commercial, industrial, agricultural, recreational, educational and other public and private purposes. The land use plan is intrinsically related to all other aspects of the plan including but not limited to transportation and other infrastructure, recreation and entertainment, economic development, and community character.

The land use strategy in this plan presents a development and land use pattern which is based on existing development patterns, existing infrastructure including especially utilities and roadways, environmental concerns, and the preservation of farmland and open space. Most importantly, however, the land use strategy aims to preserve the Township's community character and quality of life. These strategies rely on implementation via existing regulatory tools, specifically, the Superior Charter Township Zoning Ordinance. The Ordinance defines the regulations for development related to density, form, location, and type of use allowed.

The Future Land Use Strategy recognizes and encourages the continued use of the agricultural zoning designation in most of the Township while focusing higher density residential, commercial, and industrial development south of Geddes Road.

The Future Land Use Map in this plan has been updated using the latest technology in order to make the map a more accurate and useful tool. By including the Township base map and parcel lines it allows a more exact recognition of where proposed use categories are in relation to actual parcel delineations. While this map is a general policy guide for land use decision, accuracy is important when comparing various other mapped features such as utilities, farmland, or natural features.

The land use strategy identifies different future land use categories than those used in previous plans. These categories have been refined to be more consistent with existing zoning districts. However, there will be a need to update the Zoning Ordinance to reflect the direction of various components of this Master Plan specifically to make the zoning categories and zoning map more consistent with the planned future land use categories.

The Future Land Use Plan reflects future land patterns at an area-wide scale. The map (Map 12 on page 50) uses color-coded sub-area land uses to express public policy on future land patterns - it is not a zoning map. It is built around the concept of sub-areas, that have established characteristic development patterns that recognize the context of each area but also provide guidance on desired improvements. Sub-areas identify desired uses, design concepts and considerations to guide the relationships and physical improvements needed to create the types of places that are part of Superior Charter Township's long-range vision. Historically, the Township has recognized six major sub-areas for planning purposes. Each has distinct characteristics that make planning for each area appropriate.

Sub-areas have been assigned to areas based upon the context of existing build form, physical conditions, environmental conditions, land uses, development patterns, and community input, goals, and strategies. The intent of the Future Land Use Map is not to predetermine land uses or zoning on a specific parcel or at specific locations. Rather, individual properties or projects can be considered within the context of the location and surrounding properties, and not by a strict set of land use categories.

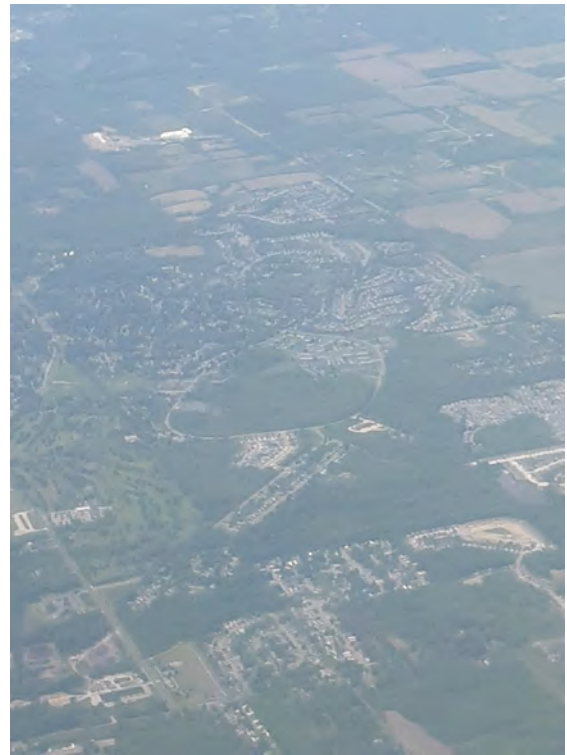
What is the purpose of the future land use map?

- A place-based development strategy tailored to Superior Charter Township's unique strengths, challenges, and opportunities.
- Clearly articulates the Township's vision of environmental preservation, open space protection, and maintaining neighborhood and community character.
- Serves as a guide for future decisions about zoning, development, and infrastructure investments.
- Describes intended use and character attributes for future development throughout the Township.
- Is related to zoning, but serves a different purpose.

Future Land Use Map

Each sub-area has been identified based on the common geographic and land use characteristics. The character of each of the sub-areas has been long established and maintained through careful planning and growth management. The Growth Management Strategy uses these sub-areas to outline future land use strategies and planned public improvements. Each sub-area is described in detail with associated growth management strategies. While many general polices and strategies apply throughout the Township, those that are more specific to each sub-area are identified here.

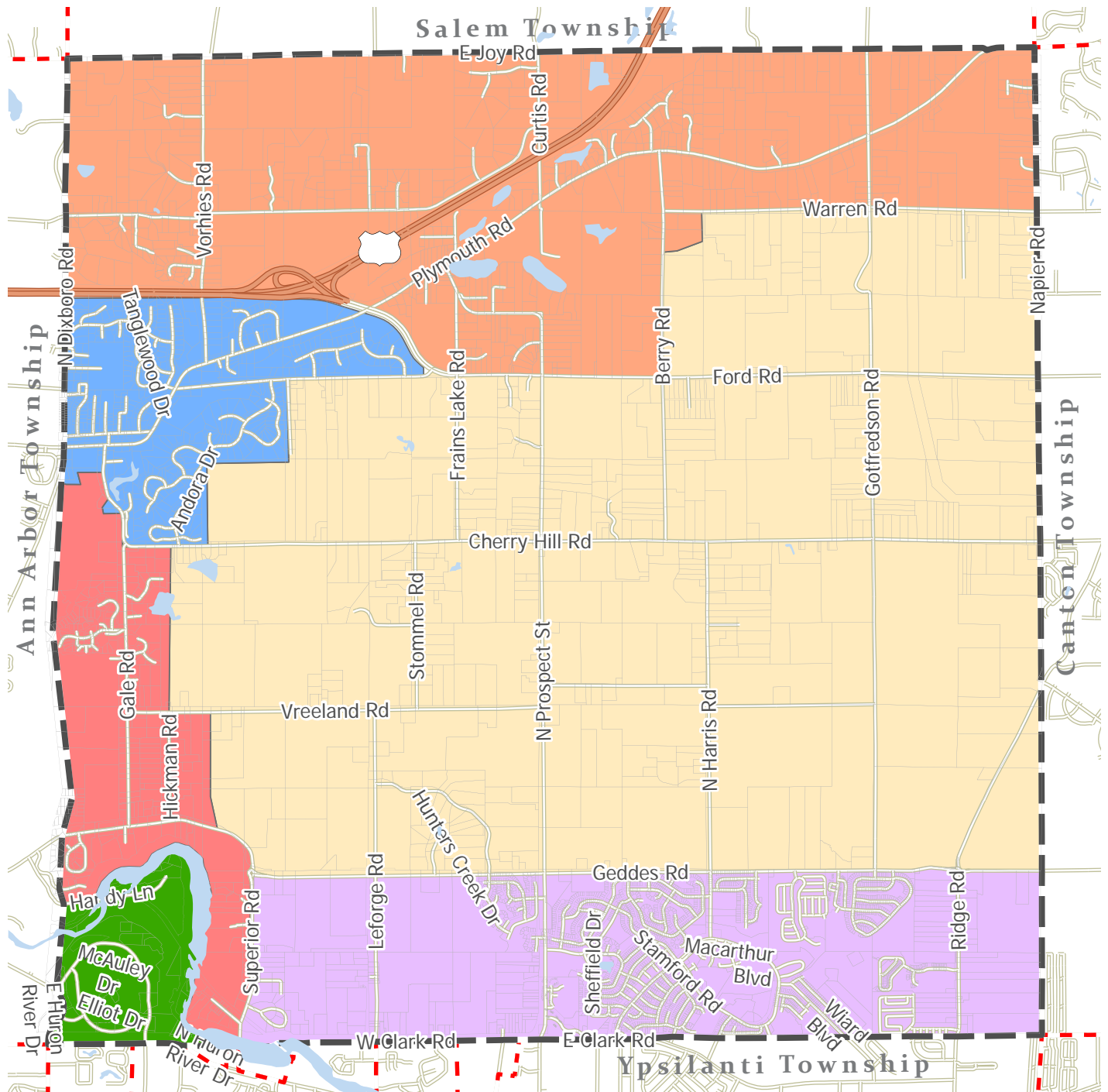
- Geddes Road Urban Sub-area
- Hospital Sub-area
- Gale Road Sub-area
- Dixboro Sub-area
- Rural Plymouth Road/M-14 Sub-area
- Central Sub-area



Aerial view of Superior Township.
Photo Credit: Thomas Brennan, III



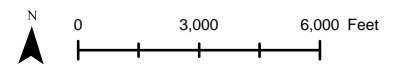
Map 12. Future Land Use Map



- Sub-Areas**
- Central Sub-Area
 - Dixboro Sub-Area
 - Geddes Rd. Urban Sub-Area
 - Hospital Sub-Area
 - Gale Road Sub-Area
 - Rural Plymouth Road/M-14 Sub-Area

- Superior Township Boundary
- Adjacent Community Boundaries
- Highways
- Roads
- Waterways

Future Land Use Map
Superior Township
Washtenaw County, Michigan

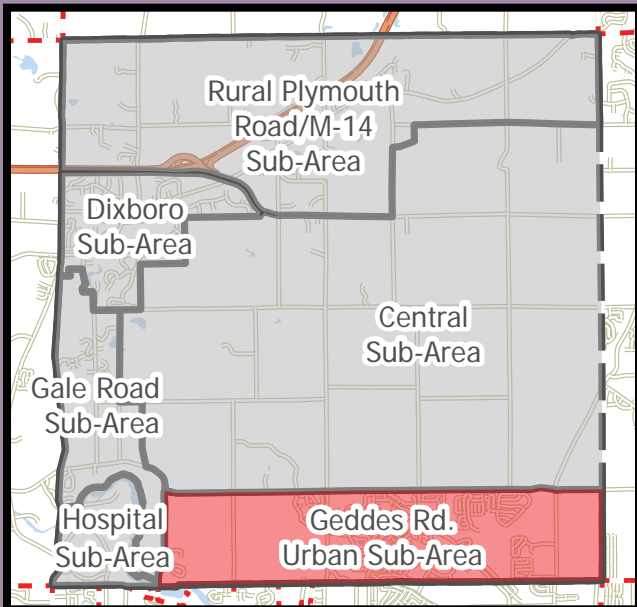


This map is for reference only. Data layers that appear on this map may not be accurate. The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

Data: Superior Township, Washtenaw County,
 Michigan Department of Transportation (MDOT)
 Prepared by: Carlisle/Wortman Associates, Inc.
 Date: February 21, 2023



GEDDES ROAD URBAN SUB-AREA



Area: 4.8 square miles

Estimated Population*: 10,452 residents

Density: 2,178/sq mile

Key Amenities:

- Ypsilanti District Library - Superior
- Superior Charter Township Fire Department
- Community, Fireman’s, Harvest Moon, Norfolk, and Oakbrook Parks
- Approximately 5.2 miles of trails
- Highland Preserve
- Former Cheney School Property (possible community center location)
- South Point Scholars Charter School
- Dense single-family and multi-family housing

**Estimate developed from Census 2020 block data and Washtenaw County parcel information*

Geddes Road Urban Sub-Area

This area of about one mile by four and one-half miles is located on the southern boundary of the Township. The southern border of this sub-area abuts both the City of Ypsilanti and Ypsilanti Township. The north side of the sub-area is bound by Geddes Road. This is the most densely and intensely developed area within the Township, containing about 65% of the Township population. The development and land use patterns in this area is reflected by the fact that this area is served with public utilities. The established public utility boundary south of Geddes Road is long standing policy and planned to continue into the future.

This area also has the beginning of a planned employment center with the development of the Hyundai-Kia America Technical Center at the southwest corner of Geddes and LeForge Roads. Scattered throughout this area there are also several community/institutional uses including churches, parks, the library, and municipal facilities. This sub area currently contains a range of zoning designations including several that are unique to this area: Planned Manufactured, Neighborhood Commercial, and Multi-Family Residential.

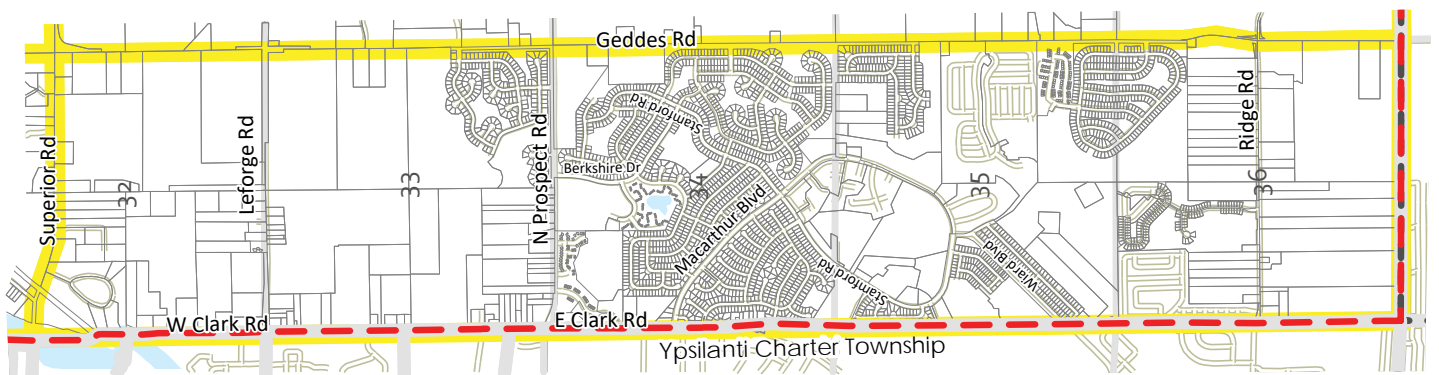
This sub-area provides a wide range of housing types and affordability. There is a mix of well-established and new single-family neighborhoods, multi-family developments, and manufactured neighborhoods. Existing housing ranges in age from many decades old to new construction and varies in size from small apartment units to large homes. This sub-area includes designated affordable, assisted living, and co-op housing all of which help to support the community’s more vulnerable residents.






In recent years, stalled or partially completed housing developments in this sub-area, which had previously received preliminary or final approval from the Township, have received updated approvals and construction has once again begun. Additionally, undeveloped land in this sub-area has received interest in new residential development. This sub-area is very important to the Township as it provides a variety of housing types at densities that would not be possible without the availability of a municipal sewer and water system.

This sub-area includes the majority of land designated as the Urban Service Area of the Township (see Map 13 on page 52 52). There is still undeveloped land within this sub-area which represents much of the major development opportunity within the Township because utilities are not available or planned for other areas of the Township. In addition to areas planned for housing, there are also some existing and planned employment centers in the sub-area. In order to implement other development policies and strategies such as natural feature preservation, rural housing provision, and open space preservation in other portions of the Township, this sub-area is designed for the most density in the Township.

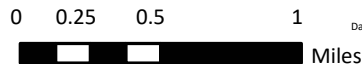


Map 13. Geddes Road Urban Sub-Area



-  Sub-Area Boundary
-  Parcels
-  Superior Township Boundary
-  Roads
-  Water Bodies

Geddes Road Urban Sub-Area
 Superior Charter Township
 Washtenaw County, Michigan



Data: Superior Charter Township, Washtenaw County,
 State of Michigan
 Prepared by: Carlisle/Wortman Associates
 July 2023



Technology Center Development Potential

The portion of the Urban Service Area south of Geddes Road and centered around the LeForge Road intersection is the Township’s “Technology Center,” and is intended to serve as an “employment center” for the Township (See “Map 12. Future Land Use Map” on page 50). The Hyundai-Kia Motors North American Technical Center occupies 55 acres on the west side of LeForge Road, with additional land reserved for future expansion of this facility. Future development of this Technology Center is intended to establish an integrated, campus-like development pattern consistent with the desired character of the Urban Service Area. Development of this area will take place in a coordinated manner, with preservation of significant natural features in accordance with Township Zoning Ordinance requirements, provision of an integrated road network, pedestrian and vehicular connections between sites, and extension of public utilities only in accordance with Township utility plans and the “Urban Service Area” section of this Master Plan. Planned future land uses include research and development (R&D) operations, high technology operations, light manufacturing associated with R & D, and accessory support businesses intended to serve the needs of employees in the area. Such support businesses are intended to be subordinate to the principal “Technology Center” operations and should be clustered and arranged to support such operations. This portion of the Urban Service Area is not intended to become a principal commercial center.

Residential Development Potential

A large amount of land remains to be developed in this designated Urban Service Area (See Map 11 on page 47). East of Prospect Road and south of Geddes Road, the undeveloped land could be used for multiple-family residential developments. Some approved residential projects have multi-year buildout plans. The diverse population in this area will benefit from diverse housing options. This is the most developed area within the Township, but there are still wooded lots, wetlands, and other natural resources which warrant protection. A special effort will be made to ensure preservation of open space and significant natural features in this area as it is developed. In addition to housing, commercial projects which offer area residents convenient access to goods and services and increase the neighborhood vibrancy will be prioritized. Concentrating new development on vacant lots with minimal or no wooded areas and preserving heavily wooded areas will ensure that residents enjoy the natural character that is a key component of Superior Charter Township’s identity. The average density of new development in this area will vary between developments to ensure a diverse availability of housing types.



Uses

- Single-family residential developed in a traditional neighborhood pattern.
- Public and institutional facilities such as schools, places of worship, police stations, and community centers, that support the surrounding residential properties.
- Attached residential and multiple-family residential along neighborhood edges and adjacent to arterial corridors.
- General and medical office.
- Day-to-day neighborhood scale retail and services such as grocery and convenience stores, dry cleaners, pharmacies, banks, and beauty services.
- Restaurants and cafes that offer various food options.
- Mixed-use that includes uses noted above.
- Public parks and open space.

Design Characteristics

- New development shall be reviewed on a case-by-case basis to respect the existing scale and character of the surrounding area.
- Maintain traditional neighborhood development pattern.
- Each individual neighborhood has a unique character that must be respected and preserved.
- Walkability and non-motorized connections are essential to maintain neighborhood character and access to daily needs and services.
- Ensure appropriate transition of intensity of uses and scale to adjacent single-family neighborhoods.
- Peripheral attached residential and multiple-family residential along neighborhood edges and arterial corridors should be at a scale and density consistent with the surrounding area.
- Non-residential buildings in neighborhoods can be adaptively re-used when the use and design are assets to the surrounding neighborhood.
- Ensure appropriate transition of intensity of uses and scale to adjacent single-family neighborhoods.
- Varied mix of uses is encouraged.
- Single and lower multi-story structures oriented toward the street.
- Parking should be located at the side and rear of buildings.
- Architectural design must create an interesting visual experience for both sidewalk users and automobiles.
- Infill development should be encouraged to support existing infrastructure.
- Public transit amenities should be considered including shelters, signage, benches, and route information.

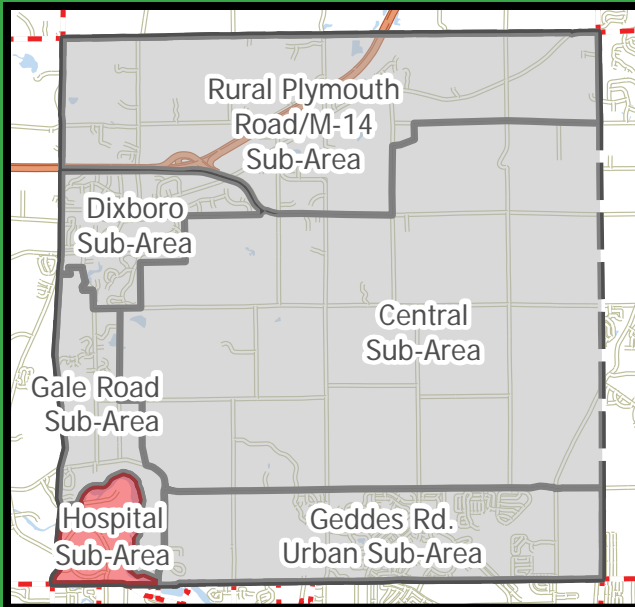


Attached residences that place parking in the rear instead of the front allow homes to be more directly connected to the sidewalk and community. Design features inspired by agricultural buildings can pay homage to Superior Charter Township’s rural character.



Infill development concentrates new buildings within existing neighborhoods rather than on the exterior perimeters.
Image Source: City Koh

HOSPITAL SUB-AREA



Area: 1.2 square miles

Estimated Population*: 106 residents

Density: 88/sq mile

Key Amenities:

- Trinity Health Hospital
- Huron River
- Forest Nature Area
- Trinity Health Nature Area
- Portions of Border-to-Border Trail

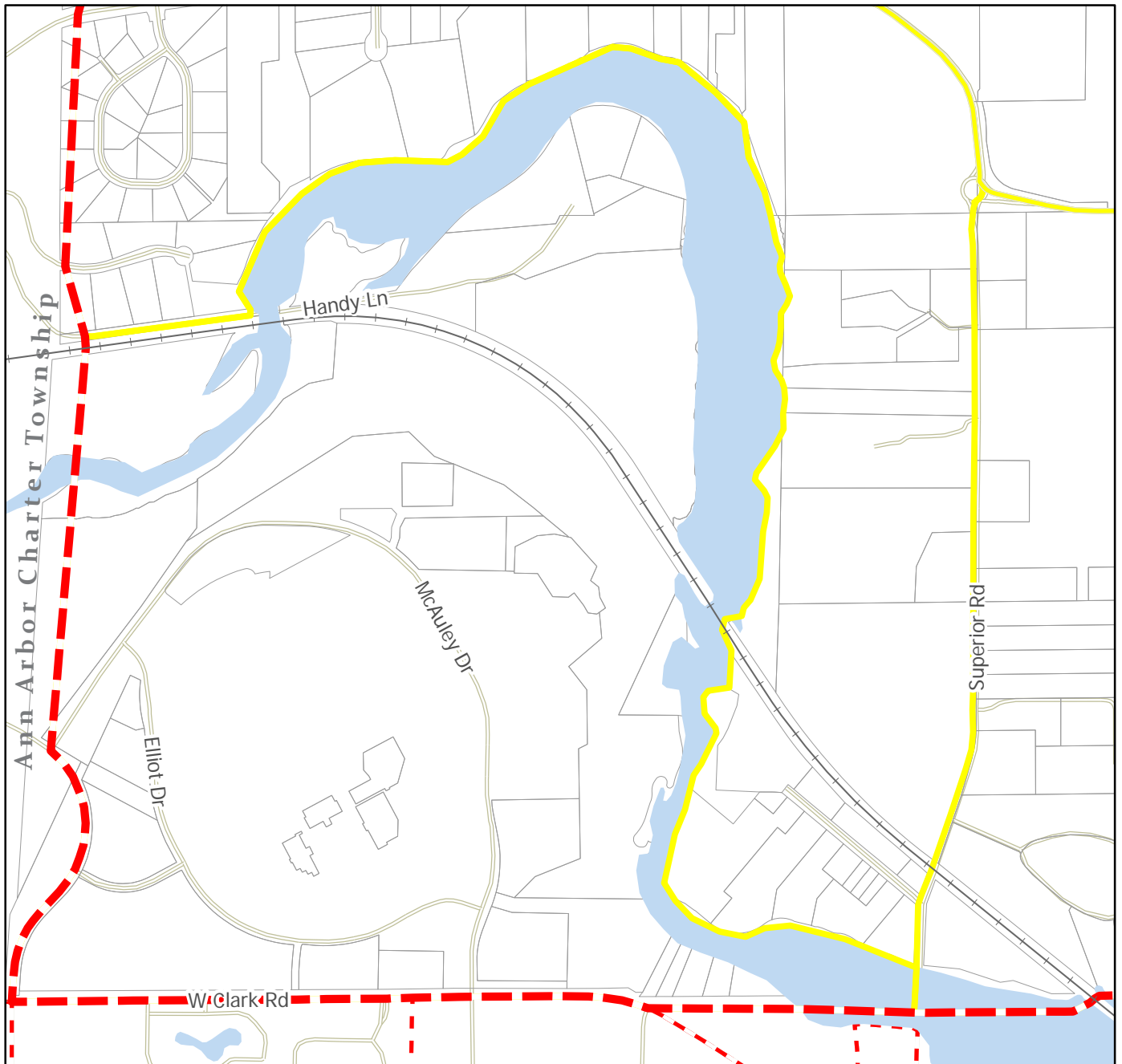
**Estimate developed from Census 2020 block data and Washtenaw County parcel information*

Hospital Sub-Area

This is the southwestern corner of Superior Charter Township, which is generally shaped by the Huron River. Amtrak railroad tracks bisect the area, crossing the Huron River twice. North of the railroad and east of the river are rural residential lots that are not within the Urban Service Area. The majority of this area, however, is characterized by the Trinity Health hospital campus. This area is adjacent to Washtenaw Community College located just to the west in Ann Arbor Township. The hospital area has full urban services and is intensively developed with most development in a campus-like setting with lots of green landscaping. There is a substantial nature area that surrounds the hospital between the developed area and the river and railroad, and portions of the Border-to-Border Trail travel through this area.

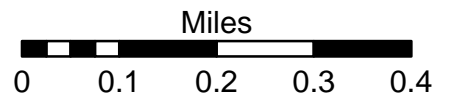
This sub-area around the hospital includes a number of undeveloped parcels that present future development opportunity. Additionally, some of the existing facilities surrounding the hospital may be prime for new uses or redevelopment. Careful consideration will be necessary to ensure that future uses within this area are compatible with surrounding land uses, with landscape and sign design to minimize visual impact, and access managed to reduce congestion and automobile and pedestrian conflicts. Additionally, this area is serviced by bus lines.

The existing uses in this sub-area and adjacent uses in neighboring communities, the presence of urban services, and access to transportation make this area suitable for development for a variety of complementary land uses that could be compatible with the existing development. This could include senior living facilities, multiple family dwellings or small-scale commercial uses intended to serve the needs of the medical center, associated office uses, and Washtenaw Community College employees and students. Commercial uses would be of a scale and intensity appropriate to serve the day-to-day convenience needs of a localized market, generally consisting of employees and visitors from the hospital and adjacent medical offices, along with students and faculty at Washtenaw Community College, and commuters who travel from Ypsilanti to Ann Arbor along AAATA TheRide bus route 3. Future development in this area should not have adverse impacts on other areas in the Township because it is buffered from the balance of the community by the river.



- Parcels
- Superior Charter Township Boundary
- Roads
- Waterbodies
- Railroads
- Hospital Sub-Area

Hospital Sub-Area Superior Charter Township Washtenaw County, Michigan



Data: Superior Charter Township, Washtenaw County, Michigan Department of Transportation (MDOT)
Prepared by: Carlisle/Wortman Associates, Inc.
Date: December 6, 2023



Uses

- Hospital and associated uses
- General and medical office.
- Senior living facilities
- Day-to-day neighborhood scale retail and services such as grocery and convenience stores, dry cleaners, pharmacies, banks, and beauty services.
- Restaurants and cafes that offer various food options.
- Attached residential and multiple-family residential adjacent to Clark Road / Huron River Drive.

Design Characteristics

- Large single and multi-story structures that may be freestanding or integrated as part of a connected retail or campus pattern.
- Buildings may be set back to allow room for on-site parking and automobile access from the street.
- Large parking lots shall be screened, landscaped, and provided with pedestrian connections and other design amenities to break up excessive pavement and reduce visual impact of parking areas.
- Architectural design must create an interesting visual experience for both sidewalk users and automobiles.
- Ensure appropriate transition to adjacent neighborhoods.
- Infill development should be encouraged to support existing infrastructure.
- Design creativity with regards to materials is encouraged, although low quality materials or building designs that inhibit activity on Clark Road and Huron River Drive will not be permitted.
- Public transit amenities should be considered including shelters, signage, benches, and route information.
- Walkability and non-motorized connections within and to Clark Road and Huron River Drive is essential to create character and access for all residents and visitors.





Rendering which shows how busy streets can accommodate multiple modes of traffic.

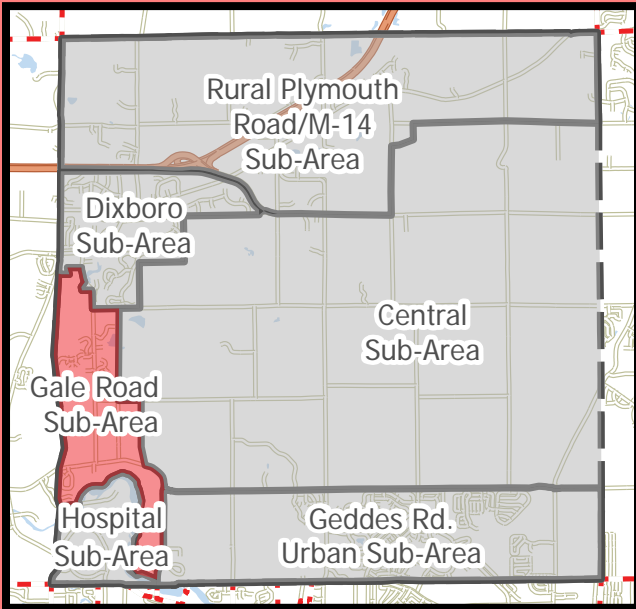
Image Source: Randy Garbin



Transitional areas can encourage a mixture of compatible uses including residential, retail, and office in appropriate areas as determined by the rezoning decision-making criteria from the Future Land Use map.

Image Source: William P. Wright

GALE ROAD SUB-AREA



Area: 1.7 square miles

Estimated Population*: 720 residents

Density: 424/sq mile

Key Amenities:

- Matthaei Botanical Gardens
- Radrick Farms Golf Course

**Estimate developed from Census 2020 block data and Washtenaw County parcel information*

Gale Road Sub-Area

This sub-area is located along the western side of the Township adjacent to Ann Arbor Township between the Hospital sub-area and Dixboro sub-area. This sub-area is unique in that it is nearly fully developed. Large land uses in this area include the Radrick Farms Golf Course, and Matthaei Botanical Gardens owned by the University of Michigan, which are not expected to change. The balance of the area is already fragmented by single-family homes, and therefore there is limited development opportunity.

Generally, homes are single-family on large lots but there are a few newer suburban neighborhood developments within the area with lots that are generally ½ acre in size or larger. This sub-area provides a transition between the denser residential development and the business park style development along North Dixboro Road in Ann Arbor Township and the central sub-area within Superior Charter Township.

The Gale Road corridor, an unpaved road, lined with mature trees and underbrush, has a very rural feel, completing the transition between golf course and subdivisions to the west and large lot residential and farmland to the east. In order for the Gale Road sub-area to retain its natural beauty, traffic volumes must remain low as higher volumes would require road improvements that would spoil the character of the area. It is also important to ensure that the road and roadside vegetation are maintained in their present state. Along the eastern edge of this sub-area is an extensive groundwater recharge area within the Central sub-area. These factors strongly support retention of a very low-density rural character to this area. This area is not intended to change.

Map 15. Gale Road Sub-Area

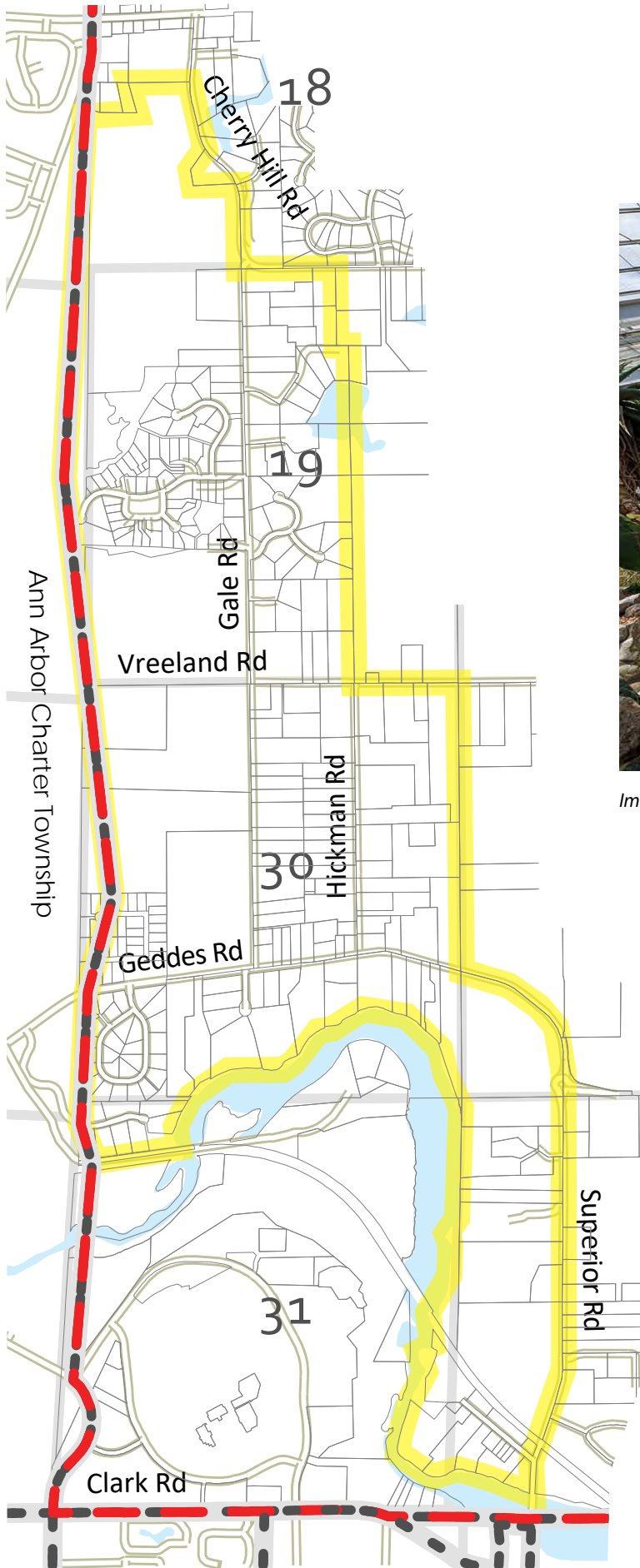
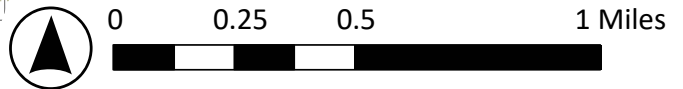


Image Source: Matthaei Botanical Gardens

Gale Road Sub-Area
 Superior Charter Township
 Washtenaw County, Michigan

- Sub-Area Boundary
- Parcels
- Superior Charter Township Boundary
- Roads
- Water Bodies



Data: Superior Charter Township, Washtenaw County
 State of Michigan
 Prepared by: Carlisle/Wortman Associates
 March 7, 2024



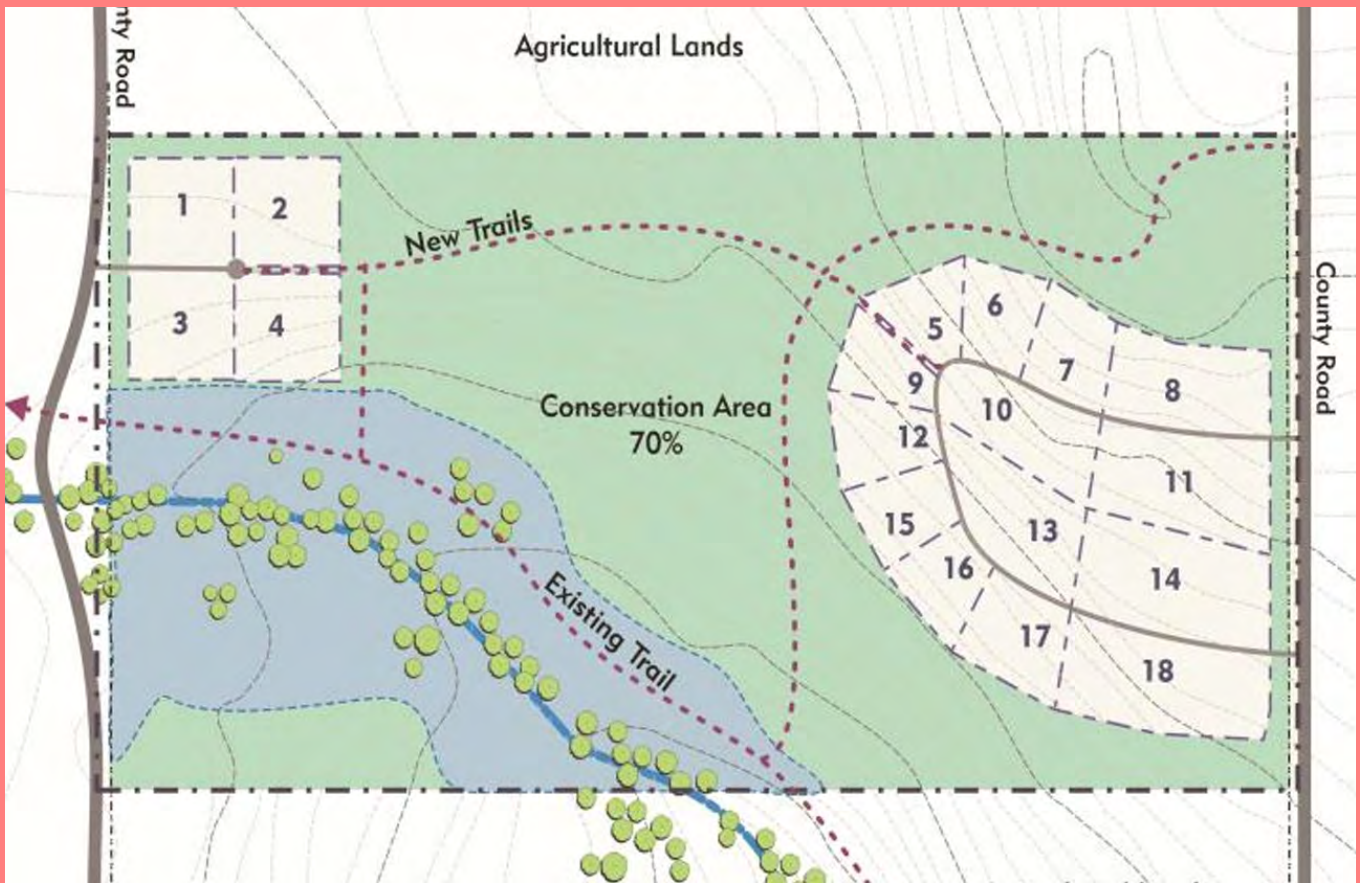
Uses

- Single-family residential developed in a traditional neighborhood pattern.
- Single-family cluster residential that preserves open space and natural features.
- Rural residential
- Open space and natural areas that preserve the natural landscape and help mitigate the effects of agricultural uses and development including soil erosion and stormwater runoff.
- Public and institutional facilities such as schools, places of worship, police stations, community centers, that support the surrounding residential properties.

Design Characteristics

- Large single and multi-story structures that may be freestanding or integrated as part of a connected retail or campus pattern.
- Buildings may be set back to allow room for on-site parking and automobile access from the street.
- Large parking lots shall be screened, landscaped, and provided with pedestrian connections and other design amenities to break up excessive pavement and reduce visual impact of parking areas.
- Architectural design must create an interesting visual experience for both sidewalk users and automobiles.
- Ensure appropriate transition to adjacent neighborhoods.
- Infill development should be encouraged to support existing infrastructure.
- Design creativity with regards to materials is encouraged, although low quality materials or building designs that inhibit activity on the corridor will not be permitted.
- Public transit amenities should be considered including shelters, signage, benches, and route information.
- Walkability and non-motorized connections within and to corridors is essential to create character and access for all residents and visitors.



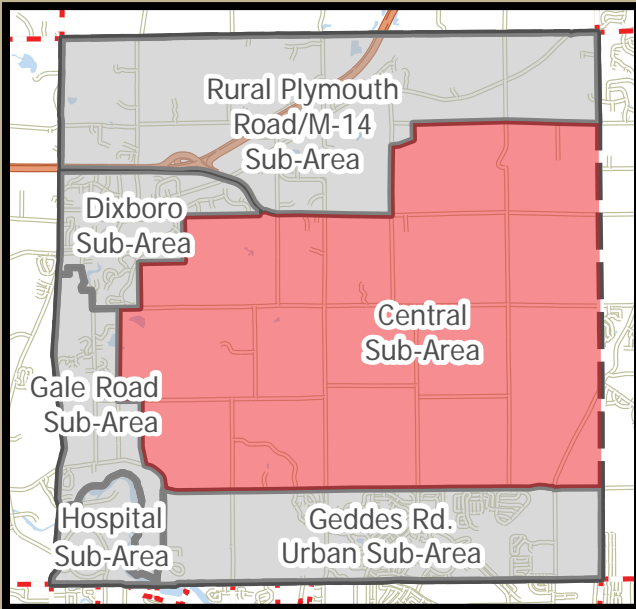


Clustering single-family residences in new developments and having dedicated open spaces for conservation aligns with the Township's housing, preservation, and environmental goals. *Source: Clarion Associates*



Parking lot screening can provide opportunities to create visually-appealing features and landscape design that benefits both vehicle and adjacent-sidewalk users. *Source: Clarion Associates*

CENTRAL SUB-AREA



Area: 17.3 square miles

Estimated Population*: 620 residents

Density: 36/sq mile

Key Amenities:

- Township Hall
- Cherry Hill Nature Preserve, Rock Superior Properties (future park)
- Kosch Headwaters and Meyer Preserves, Superior Center County Park
- Secrest Nature Preserve, Conservancy Farm, Jack R. Smiley, LeFurge Woods, and Springhill Nature Preserves, and a still unnamed nature preserve south of Cherry Hill Road

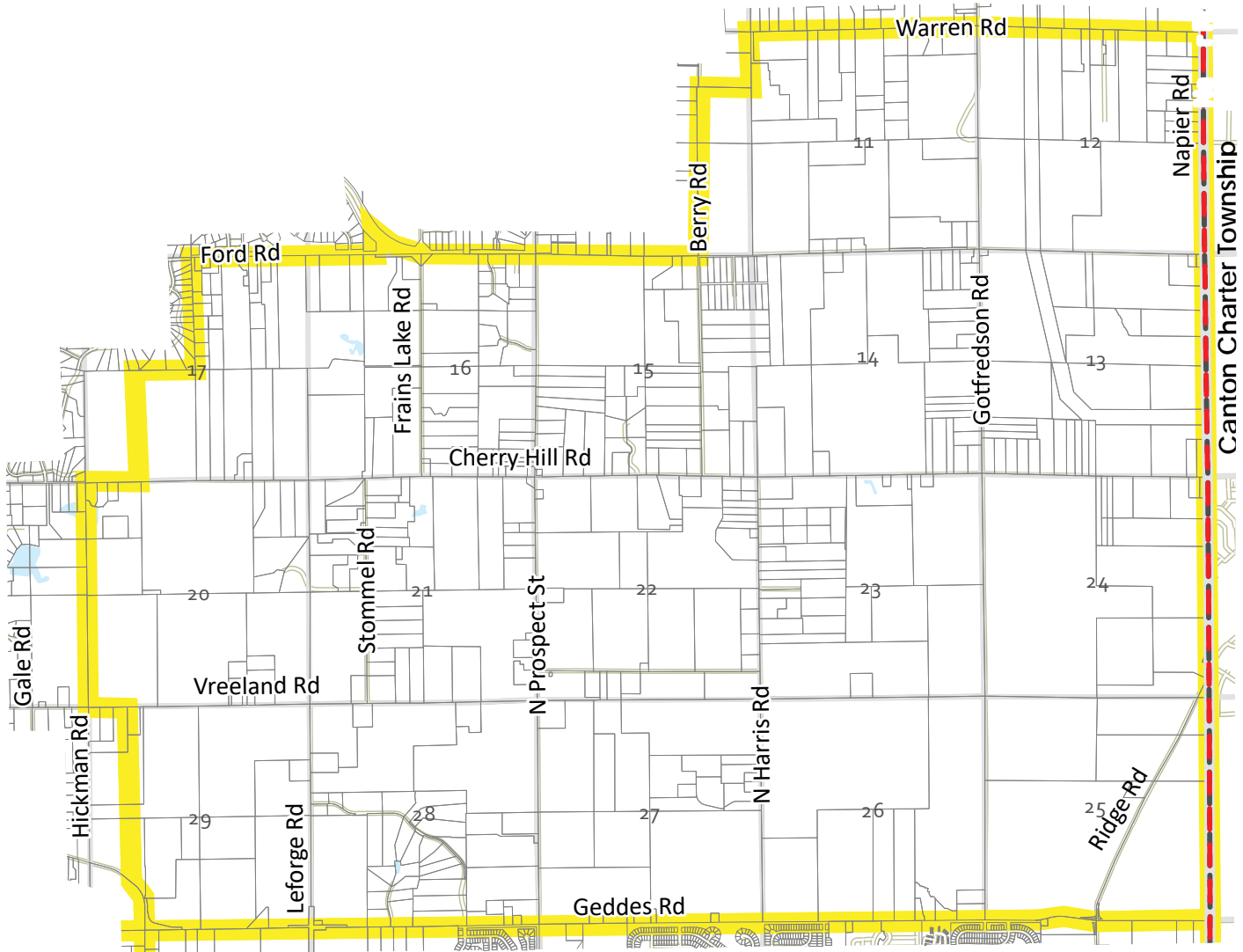
**Estimate developed from Census 2020 block data and Washtenaw County parcel information*






Central Sub-Area

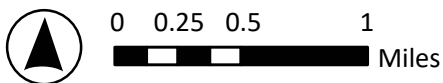
This area makes up the majority of Superior Charter Township. This area is identified by its rural/agricultural character. The area is characterized by its open space which includes active farmland and preserved natural features. Many of the primary roads in the Township cut through or border this sub area; however, most roads in this area remain unpaved. The Central area has the lowest population density of the Township, and it is proposed to remain that way, permanently.

The sub-area is primarily a farming area, although rural homes on large lots are scattered throughout. Landscape nurseries, private stables and riding arenas, wetlands, woodlands, and permanently preserved open space are also found within this sub area. The southern and eastern part of this area is generally flat, with many farm fields, pastures, and woodlots. Small creeks flow from north to south in this area, dividing between the Rouge River and Huron River watersheds. The northern and western parts of this area are more rolling and there are more woods and rural homes on five- to twenty-acre lots. This area also contains about a half dozen historic homes.

There is roughly 3,000 acres of farms and natural areas that have been permanently protected in the Township, the majority of which are located in this sub-area. The majority of this preserved land is identified on the Township’s Official Zoning Map as part of the Open Space Preservation Overlay District (OSP). The Township will continue to protect farming and open spaces in the center of the Township, leaving this area with a natural character, viable wildlife habitat, and relatively undeveloped.



-  Sub-Area Boundary
-  Parcels
-  Superior Charter Township Boundary
-  Roads
-  Water Bodies



Central Sub-Area

Superior Charter Township
Washtenaw County, Michigan

Data: Superior Charter Township, Washtenaw County,
State of Michigan
Prepared by: Carlisle/Wortman Associates
June 30, 2023



Uses

- Rural residential
- Single-family cluster residential that preserves open space and natural features.
- Production farms and nurseries.
- Accessory retail uses in conjunction with an agricultural operation. Examples of accessory retail uses may include farmers' markets, roadside stands, nurseries and greenhouses, wineries with sales and tasting rooms, and other similar uses.
- Open space and natural areas that preserve the natural landscape and help mitigate the effects of agricultural uses and development including soil erosion and stormwater runoff.
- Public and institutional facilities such as schools, places of worship, police stations, community centers, that support the surrounding residential properties.

Design Characteristics

- Farming operations between 10 and 30 acres are desired.
- New development shall reduce conflicts between farm and non-farm uses.
- Buildings should be agricultural or residential in character.
- Non-motorized connections should be provided as necessary to connect the township's agricultural land, and open and green spaces to other residential and recreational areas in the township.
- Future development of single-family cluster density should be no more than 0.5 units per acre.
- Ensure new development can be served by infrastructure including roads, well, and septic.
- New development shall respect existing open space and natural areas.



Image Source: AllTrails, Cherry Hill Nature Preserve

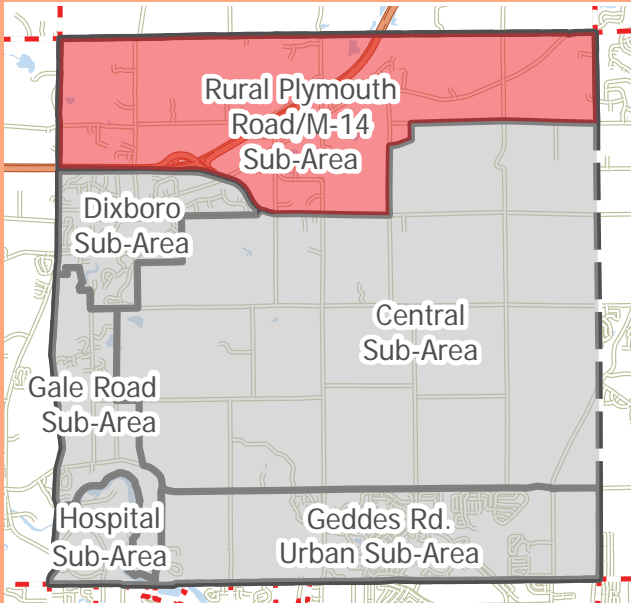


Small agricultural operations with accessory retail uses preserve the agricultural landscape while providing greater economic and amusement opportunities for Township residents.



Maintaining trails in the open space and natural areas preserves the surrounding ecosystem while encouraging trail use and enjoyment.

RURAL PLYMOUTH ROAD / M-14 SUB-AREA



Area: 8.3 square miles

**Estimated
Population*:** 1,404 residents

Density: 169/sq mile

Key Amenities:

- M-14 and Ford Road
- Plymouth Orchards and Cider Mill
- English Gardens
- North Prospect and Schroeter Parks (Township-owned)
- Staebler Farm
- Wing Nature Preserve (Washtenaw Audubon)

**Estimate developed from Census 2020 block data and Washtenaw County parcel information*

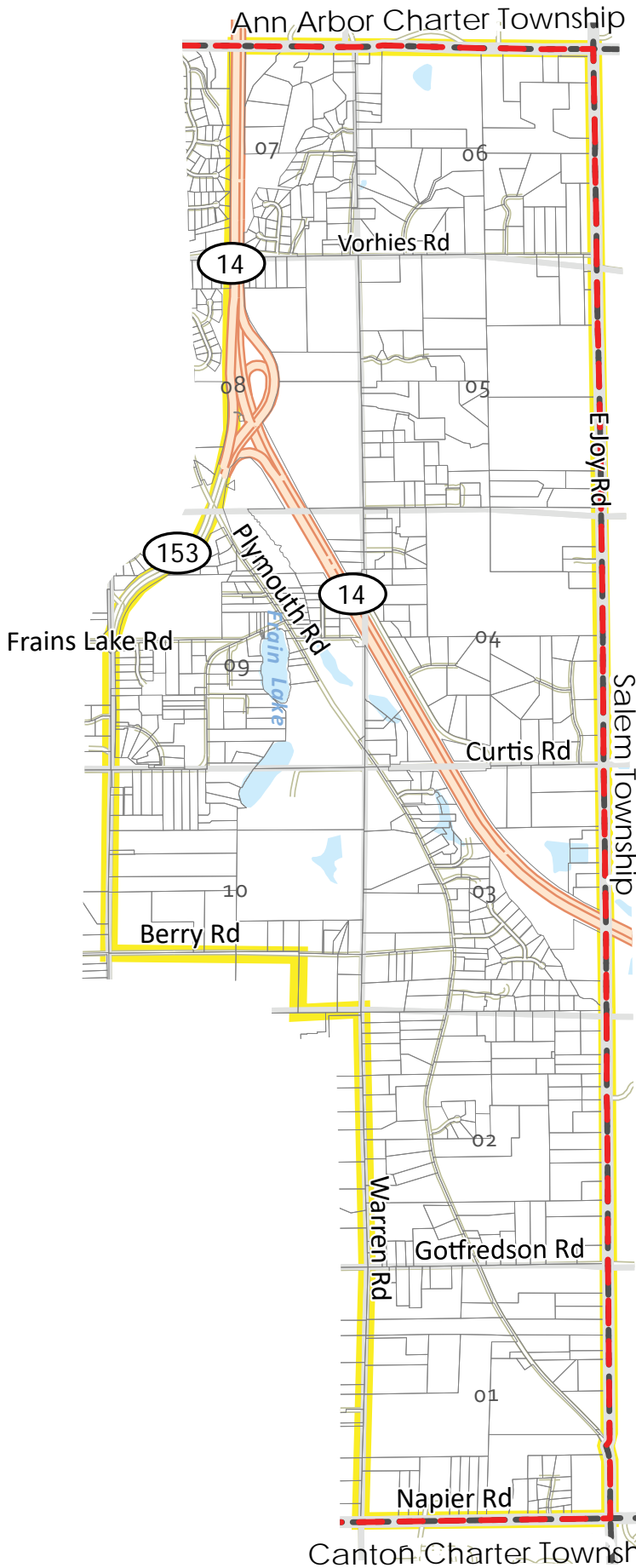
Rural Plymouth Road/M14 Sub-Area

This sub-area has scattered homes on parcels carved from former farms. Among these homes are several historic houses on Plymouth-Ann Arbor Road. Many of the lots are five to ten acres in size although there are larger parcels and a few small platted, subdivisions and site condominium developments. There is a small residential hamlet at Frains Lake.

While portions of this area have open, active farm fields or grassy pastures that are no longer actively farmed, there are also many wooded areas. A few ponds, small lakes, and wetlands dot the area. Additionally, this area has a considerable amount of publicly owned recreation land and preserved land. The northeast part of this sub-area predominantly consists of large lot residential dwellings along Plymouth-Ann Arbor, Ford, and Gotfredson Roads north of Plymouth-Ann Arbor Road that may be impacted by additional traffic from potential future development of Salem Township's Urban Services District on Gotfredson Road at the M-14 interchange. Some parcels around the Plymouth-Ann Arbor Road and Gotfredson Road intersection are planned and zoned for commercial and office land uses.








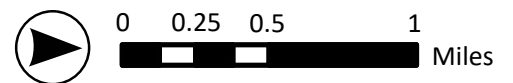
Image Source: MichiganHauntedHouses.com



Rural Plymouth Road / M-14 Road Sub-Area

Superior Charter Township
Washtenaw County, Michigan

-  Sub-Area Boundary
-  Parcels
-  Superior Charter Township Boundary
-  Roads
-  Water Bodies



Data: Superior Charter Township, Washtenaw County,
State of Michigan
Prepared by: Carlisle/Wortman Associates
September 21, 2022



Canton Charter Township

Uses

- Rural residential
- Single-family cluster residential that preserves open space and natural features.
- Production farms and nurseries.
- Accessory retail uses in conjunction with an agricultural operation. Examples of accessory retail uses may include farmers' markets, roadside stands, nurseries and greenhouses, wineries with sales and tasting rooms, and other similar uses.
- Open space and natural areas that preserve the natural landscape and help mitigate the effects of agricultural uses and development including soil erosion and stormwater runoff.
- Public and institutional facilities such as schools, places of worship, police stations, community centers, that support the surrounding residential properties.

Design Characteristics

- Farming operations between 10 to 30 acres are desired.
- New development shall reduce conflicts between farm and non-farm uses.
- Buildings should be agricultural or residential in character.
- Non-motorized connections should be provided as necessary to connect the township's agricultural land, and open and green spaces to other residential and recreational areas in the township.
- Future development of single-family cluster density should be no more than 0.5 units per acre.
- Ensure new development can be served by infrastructure including roads, well, and septic.
- New development shall respect existing open space and natural areas.



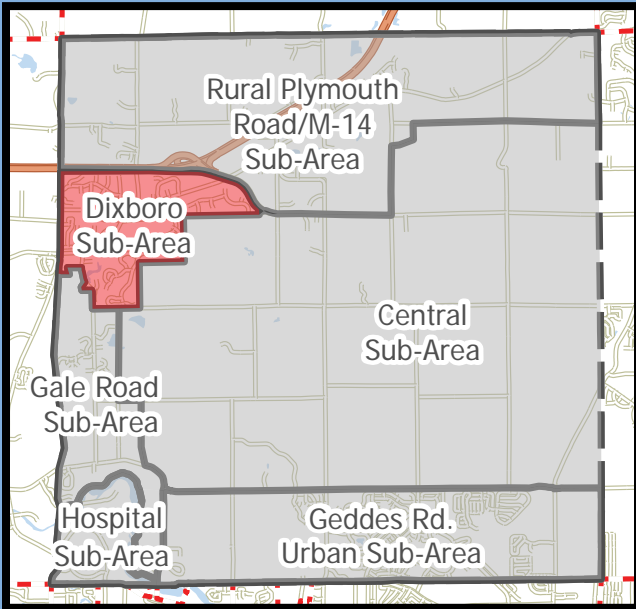
Image Source: AnnArbor.org



Non-motorized pathways through rural residential areas can connect the Township’s agricultural landscape to the more-developed areas.
Image Source: Pat & Chuck Blackley



DIXBORO SUB-AREA



Area: 2.0 square miles

Estimated Population*: 1,515 residents

Density: 758/sq mile

Key Amenities:

- Village of Dixboro
- Historic Dixboro United Methodist Church and schoolhouse
- Dixboro Village Green
- Dixboro Farmers' Market
- Huron Valley Tennis Club
- Fleming Creek
- Humane Society of Huron Valley

**Estimate developed from Census 2020 block data and Washtenaw County parcel information*

Dixboro Sub-Area

The centerpiece of this sub-area is the historic settlement of Dixboro along Plymouth-Ann Arbor Road between Dixboro Road and Ford Road. It has houses dating to the 1830's.

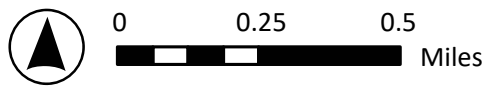
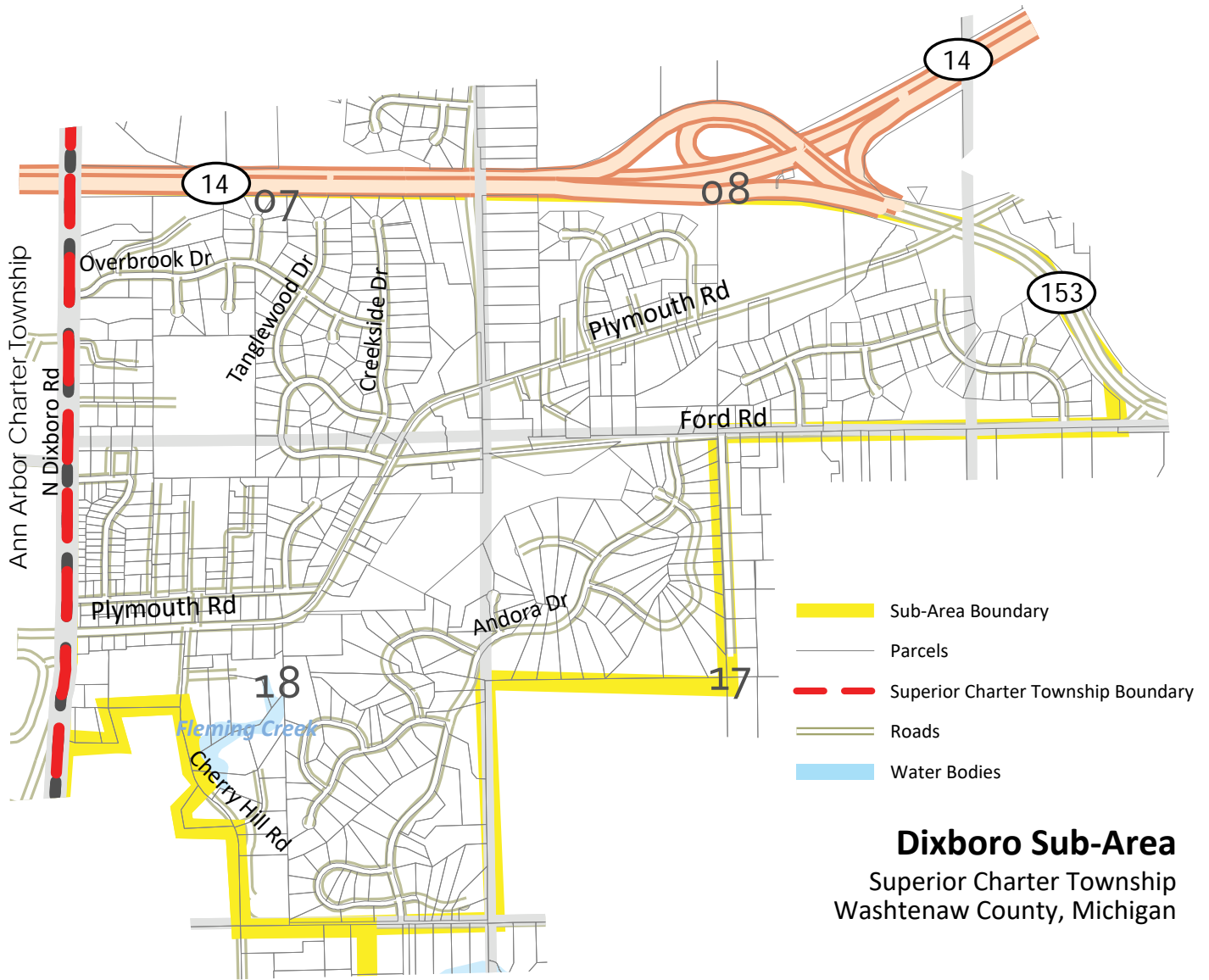
There are a few commercial establishments and offices on Plymouth and at the Plymouth-Ann Arbor and Ford Roads intersection. The settlement is on a grid pattern with a "village green" and an adjacent church as the focus. Surrounding Dixboro are two large subdivisions of late 20th century and very early 21st century vintage. The adjacent subdivisions are more spread out on curvilinear streets with large lots. Fleming Creek parallels Plymouth-Ann Arbor Road in this area, flowing northeast to southwest, just to the south of Dixboro. Bordering the southeast part of this sub-area is the Cherry Hill Nature Preserve: a 160-acre Township-owned parcel. The Township has a separate sub-area plan detailing future development parameters in the Dixboro sub-area. The general thrust of that sub-area plan is:

- Preservation of the water quality of the Fleming Creek and the natural character of abutting lands;
- Preservation of the historic character of Dixboro; and
- Traffic calming on Plymouth Road as it goes through Dixboro.

For more details see Dixboro Special Area Plan on page 83.



Image Source: Sue Pais



Dixboro Sub-Area
 Superior Charter Township
 Washtenaw County, Michigan

Data: Superior Charter Township, Washtenaw County,
 State of Michigan
 Prepared by: Carlisle/Wortman Associates
 June 30, 2023



Zoning Plan Table

The Zoning Plan Table shows what zoning districts in the Superior Charter Township Zoning Ordinance, in effect at the time of this plan’s adoption, relate to the future land categories described in this chapter. A Comprehensive Rewrite to the Zoning Ordinance is a catalyst project, expected to be completed within one year of the adoption of this plan. The revised zoning ordinance is expected to revise, replace and streamline the zoning districts in Superior Charter Township.

Table 9. Zoning Plan Table

| Future Land Use Area | Zoning Equivalent |
|-----------------------------------|---|
| Geddes Road Urban Sub-area | R1 - Single-Family Residential District, R2 - Single-Family Residential District, R3 - Single-Family Residential District, R4 - Single-Family Residential District, R6 - Manufactured Housing Park District, R7 - Multiple-Family Residential District, C1 - Neighborhood Commercial District, C2 - General Commercial District, A2 - Agricultural District |
| Hospital Sub-area | R7 - Multiple-Family Residential District, C1 - Neighborhood Commercial District, C2 - General Commercial District, O1 - Office District |
| Gale Road Sub-area | R-C Recreation-Conservation District, R-1 Single-Family Residential District, PSP - Public/ Semi Public Services District |
| Dixboro Sub-area | See Dixboro Plan |
| Rural Plymouth Road/M-14 Sub-area | R-C Recreation-Conservation District, A-1 Agricultural District, A-2 Agricultural District, R-1 Single-Family Residential District |
| Central Sub-area | R-C Recreation-Conservation District, A-1 Agricultural District, A-2 Agricultural District, R-1 Single-Family Residential District |

Chapter 5: Strategies & Implementation



Grow Zone

To Improve
Wildlife Habitat &
Water Quality



This area is
maintained as part
of a natural areas
maintenance plan



Sign Created at cost by LINDA GRAY BULLOCK-ROUSE

Achieving the vision of Superior Charter Township's Master Plan will take significant time, effort, and in many cases, funding to achieve. Township government will not be able to do it alone. An engaged community – that works together, combines resources and shares success – and committed partners are essential for Superior Charter Township to be a thriving community of healthy and sustaining neighborhoods, lasting livelihoods, and great places. This chapter outlines actions for Township officials and staff as well as partners and the community.

The purpose of this chapter is to identify strategies that the Township can initiate or continue to use that will achieve the community's vision for the future of the Township articulated in this Master Plan. Each strategy has been developed to support the policies established in the Plan. Each strategy supports one or more of the policy statements and is intended to achieve ends that are consistent with the Township's vision. The strategies are a set of tools and initiatives that include existing efforts, best practices, and unique approaches that have been conceived specifically for Superior Charter Township.

The success of the Township's plan will depend heavily on citizens' understanding of the planning process and the plan's specific vision and policies. An engaged population that endorses the future vision for the Township and has ownership of the community policies will be more likely to support zoning decisions, development proposals, preservation initiatives and even advocate for bond proposals or special assessments that are consistent with the identified strategies. The Township must effectively communicate the importance of long-range planning and encourage citizen participation in ongoing planning efforts.



Strong Partnerships

Partnerships, formal and informal, are critical to successful implementation of this plan. The Township will continue to strengthen existing partnerships, pursue new partnerships, and maintain open lines of communication. Existing and potential partners are listed on this page. As new opportunities arise, the Township should not hesitate to engage organizations, groups or businesses not included here to achieve the vision of Superior Charter Township 2040.

POTENTIAL PARTNERS

- **Local Government:** Washtenaw County Road Commission, Washtenaw County Water Resources Commissioner, Washtenaw County Office of Economic and Community Development, Washtenaw County Parks and Recreation Commission, Washtenaw County Sheriff, Ypsilanti Community Utilities Authority, Ann Arbor Area Transportation Authority.
- **State Government:** Michigan Department of Transportation; Michigan Department of Environment, Great Lakes, and Energy; Michigan Economic Development Corporation; Michigan State Housing Development Authority.
- **School Districts:** Ypsilanti Community Schools, Ann Arbor Public Schools, Plymouth-Canton Community Schools, Washtenaw Intermediate School District.
- **Neighborhood Organizations:** Neighborhood Watch Groups, Homeowners' Associations.
- **Community Partners:** Ypsilanti District Library, Places of Worship, SPARK, Washtenaw Community College Entrepreneurship Center, Small Business Development Center at Washtenaw Community College; local nonprofits.
- **Major Employers:** Trinity Health System and Hyundai-Kia.
- **Local Institutions:** Eastern Michigan University, University of Michigan, Washtenaw Community College, Concordia University, Matthaei Botanical Gardens & Nichols Arboretum, Radrick Farms Golf Course.
- **Development Community:** local builders, developers, architects, planners, landscape architects, engineers and financing institutions.

Funding Sources

The Township will need to pursue multiple and creative sources of funding to implement this plan. These funding sources may change over time. The Township must continually investigate and pursue new sources of funding.

Funding sources fall into four categories:

1. Township Funded

- a. General Fund
- b. Special Assessment

2. Economic Programs

- a. Brownfield Tax Increment Financing
- b. Community Development Block Grant (CDBG)
- c. Michigan Community Revitalization Program (MCRP)
- d. Public Spaces Community Places (PSCP)
- e. Redevelopment Ready Communities (RRC)
- f. SmartZones
- g. Transformational Brownfield Plans (TBP)
- h. Opportunity Zone
- i. Corridor Improvement Authority

3. Transportation and Non-Motorized Infrastructure

- a. Transportation Alternative Programs (TAP) Grants
- b. Stormwater, Asset Management, and Wastewater (SAW) Grants
- c. Washtenaw County Connecting Communities Grants
- d. Transportation Economic Development Fund (TEDF) Grants
- e. Michigan Department of Natural Resources Grants - Land & Water Conservation Fund, Michigan Natural Resources Trust Fund, and Recreation Passport
- f. Southeast Michigan Council of Governments (SEMCOG)

4. Parks, Trails, and Open Spaces

- a. Land and Water Conservation Fund
- b. Michigan Natural Resources Trust Fund
- c. Recreation Passport Grants
- d. Forestry Grants
- e. Recreation Improvement Grants
- f. Recreational Trails Program Grants
- g. Washtenaw County Natural Areas Preservation Program
- h. Ann Arbor Greenbelt Program
- i. Legacy Land Conservancy
- j. Southeast Michigan Land Conservancy

Implementation Matrix

The following implementation matrix includes actions for implementation. The table is grouped around overarching topics of Growth Management (GM); Open Space and Land Preservation (OP); Environmental Protection (EP); Housing (H); and Transportation (T). For additional information, each action relates directly to the associated policy outlined Chapter 3, Vision and Policies.

The code in the Related Policy column indicates the policy topic and policy number from chapter 3.

Time Frame Guide:

- Immediate: 0-2 Years
- Mid: 2-5 years
- Long: 5 years +

Table 10. Implementation Matrix

| Growth Management / Environmental Protection / Open Space and Land Preservation | | |
|--|-------------------------------|------------|
| Action | Related Policy | Time Frame |
| Update Zoning Ordinance to ensure implementation of the Master Plan. | All | Immediate |
| Review all new development to ensure that it is consistent with adopted Growth Management Plan and Future Land Use Plan. | GM-1, GM-2 | Immediate |
| Utilize the policies in the Master Plan to review zoning petitions and zoning policies to implement the growth management plan and future land use plan | GM-1, GM-2 | Immediate |
| Maintain the long-identified Urban Service Area boundary to support the distinction between urban and rural areas, and to protect the designated rural area from intrusion by urban development. | GM-3, GM-9, H-4, OP-1 | Immediate |
| Update township codes and ordinances to preserve and enhance the existing streams, water bodies, watersheds and wetlands to be used as part of the drainage system of the Township. | OP-1, OP-2, EP-3 | Immediate |
| Update township codes and ordinances to require development reviews to determine detailed information about environmental impact including steep slopes, woodlands, stream corridors, wetlands, groundwater recharge areas, and any other identified natural feature. | OP-2, EP-1, EP-3, GM-8 | Immediate |
| Update township codes and ordinances to require protective buffer strips within new developments along stream corridors and wetlands. | EP-1, EP-3 | Immediate |
| Update township codes and ordinances to enact surface run-off rate restrictions to prevent overloading of streams and prevent erosion. | EP-1, EP-3 | Immediate |
| Update and enforce Tree Preservation Ordinance to minimize lot clearing, focus farmland on existing farm lots, minimize development impacts, and enhance the natural character of the township. | OP-1, EP-3 | Immediate |
| Update township codes and ordinances to require that natural features will be utilized as boundaries between different use areas or to separate development areas from agricultural areas. | OP-3, GM-4, GM-7 | Immediate |
| Update township codes and ordinances to limit development in areas that are unsuitable for development: <ul style="list-style-type: none"> a. Lands that cannot be developed in their natural state, such as flood plains and wetlands. b. Lands that are essential to the continuity and preservation of natural systems. c. Lands on which development would result in environmental destruction of a larger natural system or create hazards to the environment or the public. | EP-1, EP-3, GM-4, GM-9, GM-10 | Immediate |

| | | |
|---|------------------|-----------|
| Identify important wildlife corridors to minimize impact on animal habitats and adopt necessary policies and ordinances to protect them. | EP-3, EP-4, OP-1 | Immediate |
| Inventory and identify sensitive environmental areas for potential purchase or enhanced protection . | EP-3, EP-4, OP-1 | Immediate |
| Explore the establishment of a zoning district that permits renewable energy development while preserving the rural character of the Township. | EP-2, GM-10 | Mid |
| Amend existing codes and ordinances to allow for installation of energy generation systems as a permitted or conditional use in all zoning districts. | EP-2 | Mid |
| Participate in and support the Washtenaw Metro Alliance document “Green Places: Open Spaces - A Plan for Coordinated Parkland and Open Space.” | GM-10, OP-2 | Mid |
| Work with Washtenaw County Water Resources Commissioner and update township codes and ordinances to require greater use of green infrastructure and limit impervious surfaces. | EP-1, GM-8, GM-9 | Long |
| Work with large property owners to educate and regulate the use of phosphorus fertilizers, increased use of native landscaping, and awareness about watersheds, wetlands, and other natural features. | EP-1, EP-3 | Long |
| Continue to work with township policy makers and legal representation to protect the long-established growth management plan and Urban Service Area boundary. | EP-1, GM-8, GM-9 | Long |

| Housing | | |
|---|------------------------------------|------------|
| Action | Related Policy | Time Frame |
| Update Zoning Ordinance to allow for a variety of housing types consistent with adopted growth management plan and future land use plan. | GM-7, GM-8, H-2, H-6 | Immediate |
| Update Zoning Ordinance to buffer existing neighborhoods from inconsistent uses and to thoughtfully integrate neighborhood commercial development into residential communities through design and development standards. | H-1, H-2, GM-6, H-8 | Immediate |
| Create standards that allow for and regulate creative “missing middle” housing types. | H-1 | Immediate |
| Create design standards that require duplexes and multiple family buildings to match the existing architectural style and scale of the surrounding housing stock. | H-1, H-5 | Immediate |
| Monitor changing demographics and ensure policies and zoning which permit housing to meet those needs. | GM-2, H-4, H-6 | Mid |
| Provide information to residents and builders on Universal Design and aging in place concepts. | H-1 | Mid |
| Establish program to market the community assets to potential investors, new businesses, residents, and visitors to establish more commercial opportunities within the higher-density portions of the Township. | H-6, H-7, H-8 | Mid |
| Establish program to provide incentives to encourage redevelopment and higher intensity of development in vacant areas within higher-density portions of the Township. | H-7, H-8 | Mid |
| Identify areas and draft regulations to support senior housing. | H-2, H-3 | Mid |
| Establish program to encourage and assist in home ownership and home improvements especially for specific neighborhoods. | H-1, H-2 | Mid |
| Establish neighborhood improvement program that works directly with neighborhoods to identify needed improvements such as programming needs, community gardens, blight reduction, and infrastructure updates. | H-1, H-2 | Mid |
| Establish a rental inspection program. | H-1, H-5 | Mid |
| Encourage or incentivize housing types for seniors, lower-income families, and young people in areas with convenient access to services, businesses, and transit. | H-2, H-3, H-6, H-8, T-2, T-8, GM-2 | Mid |
| Develop building regulations that permit expansion and modernization of structures while at the same time preserving the established character of neighborhoods. | H-1, H-5 | Mid |
| Establish benchmarks that permit regular review of the quality of service and infrastructure provided. Services and infrastructure that should be reviewed include: <ul style="list-style-type: none"> a. Utilities (sewer, water, and rubbish) b. Public safety (police, fire, E-911 dispatch) c. Transportation (roads, pathways, sidewalks) d. Parks and Recreation e. Wireless and fiber optic communications and internet | H-4, GM-2 | Long |
| Maintain and upgrade existing utilities in areas that are currently developed as or planned for higher intensity land uses. | H-4, GM-2, H-7 | Long |
| Review neighborhoods to determine infrastructure improvements such as sidewalks, paths, and parks. | H-5, T-5 | Long |

| Transportation | | |
|--|-----------------------|------------|
| Action | Related Policy | Time Frame |
| Adopt recreation and non-motorized plans that require new developments along major roadways to install a non-motorized pathway. | T-1, T-7, T-9 | Immediate |
| Adopt recreation and non-motorized plans that identifies gaps between existing trails and sidewalks. | T-1, T-7, T-9 | Immediate |
| Enhance Geddes Road as a buffer between agricultural/open space to the north and new development to the south by planting or preserving trees along the roadway and expanding the non-motorized trailway alongside it. | GM-1, T-6, T-7, T-9 | Immediate |
| Work with Washtenaw County Road Commission to improve safety for bicyclists along roadways in areas of high need, where a designated non-motorized pathway is not readily available. | T-6, T-9 | Mid |
| Encourage expanded AAATA bus service from Ypsilanti Township and Ann Arbor Township into high-density areas in Superior Charter Township. | T-1, T-2, T-8 | Mid |
| Work with AAATA to review bus routes to ensure they most efficiently link neighborhoods to shopping areas and employment areas. | T-8, H-8 | Mid |
| Work with DTE to improve and maintain streetlights in residential neighborhoods. | T-9 | Mid |
| Establish program to fill gaps between existing trails and sidewalks. | | Mid |
| Support the “Ten Minute Walk” initiative by expanding sidewalks and non-motorized pathways in more developed areas of the Township. | T-5, T-7, GM-6 | Mid |
| Update township codes and ordinances to require shared access among adjoining property. | EP-1, OP-1, GM-8, H-7 | Mid |
| Work with Washtenaw County Road Commission to establish local road improvement plan. | T-3 | Long |
| Implement traffic-calming and traffic alleviation measures in the Dixboro Special Area. | T-4, T-6, T-7, T-9 | Long |

Chapter 6: Dixboro Special Area Plan

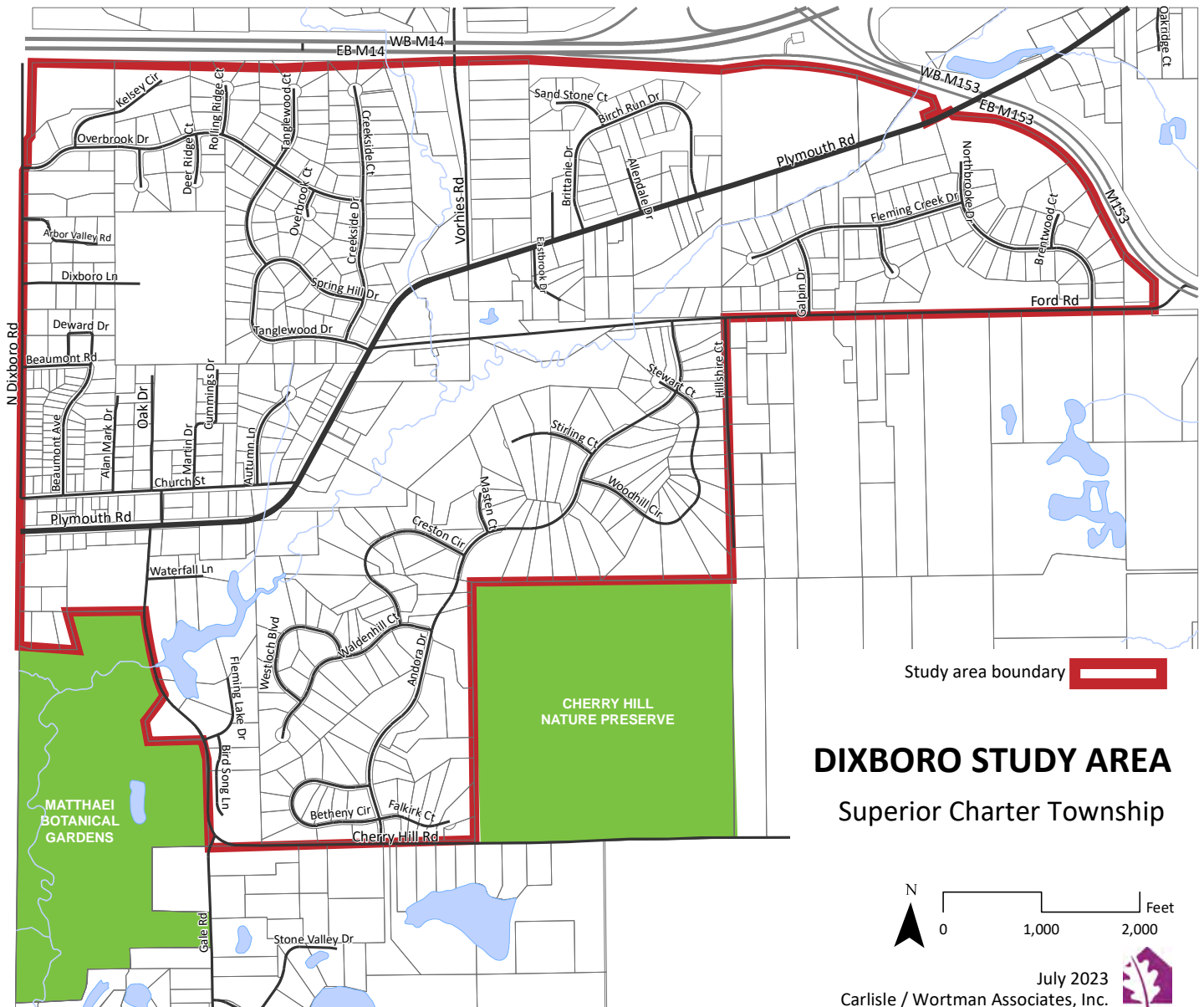


Dixboro is a special area within Superior Charter Township. It is often unofficially referred to as the Dixboro Village or the Dixboro Hamlet. Dixboro is a neighborhood with a long history supported by a strong sense of community. This is perpetuated by its notable character and the community members that call it home. The area consists of well-established residential neighborhoods with mature trees and small, local commercial establishments along Plymouth Road which runs through the heart of the area.

use corridor along Plymouth Road and the immediate surrounding neighborhoods. This area is generally bound by North Dixboro Road to the west, M-14 to Ford Road to the north, Cherry Hill to the south, and the edge of the adjacent neighborhoods to the southeast.

While there are no official borders to the area, and there are many community members who identify with Dixboro, a study area has been designated for the purposes of this special area plan. This area includes the small mixed-

Map 19. Dixboro Planning Area



Community Engagement

During the Master Planning development process, special attention was paid to the Dixboro area, as it has been long recognized as a special planning area within the Township. To receive input on the future plan for this area, a series of three meetings was held. The first was an open house with activity stations designed to garner feedback on preferred community character, general land use, housing, and transportation. This activity was open to the public. A second meeting was held with Dixboro community stakeholders where the feedback from the open house was shared and ideas were refined. Finally, a presentation, which was open to the public, was given to provide findings and direction from the input that was received. There appears to be a consensus on the vision for the future for the Dixboro area.



Vision

Character

Generally, people in Dixboro like the area as it is. Any future growth or development in the area should be consistent with the current character and scale of the area. The following character elements focus on commercial uses or mixed commercial/residential uses along Plymouth-Ann Arbor Road. This is the most outward facing area in Dixboro. Any new commercial development should be focused along the Plymouth Road corridor, from the area where commercial uses currently start on the west end to the intersection of Tanglewood Drive and Ford Road. Such commercial development should be small scale and designed to serve the needs of the local neighborhoods. The following elements are identified as being consistent with the vision for the area's community character:

1. Buildings on the corridor should be no taller than 2.5 to 3 stories.
2. Commercial or mixed-use buildings may be in converted houses.
3. New buildings should be designed to look like village commercial style buildings. There are existing commercial buildings in Dixboro that people recognize as being consistent with the style and scale that is desired for any new development.
4. Well-defined outdoor seating areas are desired.
5. The streetscape should include sidewalks, buffers between pedestrian space and vehicular lanes, street trees, traditional style benches, and streetlights.



Housing

The bulk of the Dixboro area consists of single-family neighborhoods. While the area is generally built out, there are still areas that could be developed for new housing. It is recognized that the large undeveloped area close to M-14/M-153 interchange will likely be developed as a suburban-style neighborhood consistent with the surrounding neighborhoods. There may be smaller parcels that have some infill potential. There is desire to see availability of smaller, more affordable housing options. These could be duplexes within existing neighborhoods whose designs are consistent with the neighboring single-family homes. Townhomes or second-floor flats could be developed along the Plymouth-Ann Arbor Road corridor if their design and scale could complement the neighboring village commercial uses. Additionally, if space is available along the corridor, slightly larger parcels could be developed as bungalow courts.

Transportation

Like the rest of the Township, Dixboro was designed to accommodate vehicular traffic, with little if any consideration to non-motorized or pedestrian traffic. Plymouth-Ann Arbor Road's 45-mph speed limit is a relic of the road's status as a trunk line, although that status was discontinued after completion of M-14 in 1979. The road has been under the control of the Washtenaw County Road Commission (WCRC) since that time. Traffic is heavy along the Plymouth Road corridor, especially during morning and evening rush hours. It is common to see drivers cutting through surrounding neighborhoods to bypass traffic, frequently traveling at speeds well above the posted limits.

Residents expressed a strong desire to change this auto-centric character and focus instead on walkability and non-motorized transportation alternatives. Reduction of the speed limit is key: residents hope to see the speed limit lowered to 35 mph or less. Pedestrian amenities such as sidewalks, pathways, and new street lighting were commonly-requested features, and traffic calming devices such as on-street parking, bump-outs, and mid-block crossings were viewed favorably for the downtown Dixboro corridor. These features provide visual cues for drivers to reduce speeds, ultimately making it easier for the County to officially lower the posted limit. The alignment concept preferred by the Dixboro session participants is shown in Figure 16 on page 87.

An eight-foot-wide pathway is currently in the final design stages. The route will start at the Dixboro/Plymouth Road intersection, connecting with the recently completed



A duplex is a two-unit house that can be designed to match the style and scale of other houses within a neighborhood.



Second story apartments in commercial buildings provide additional housing options within the context of neighborhood commercial use.



A bungalow court is a style of development featuring smaller single family housing units arranged around a central garden or courtyard.

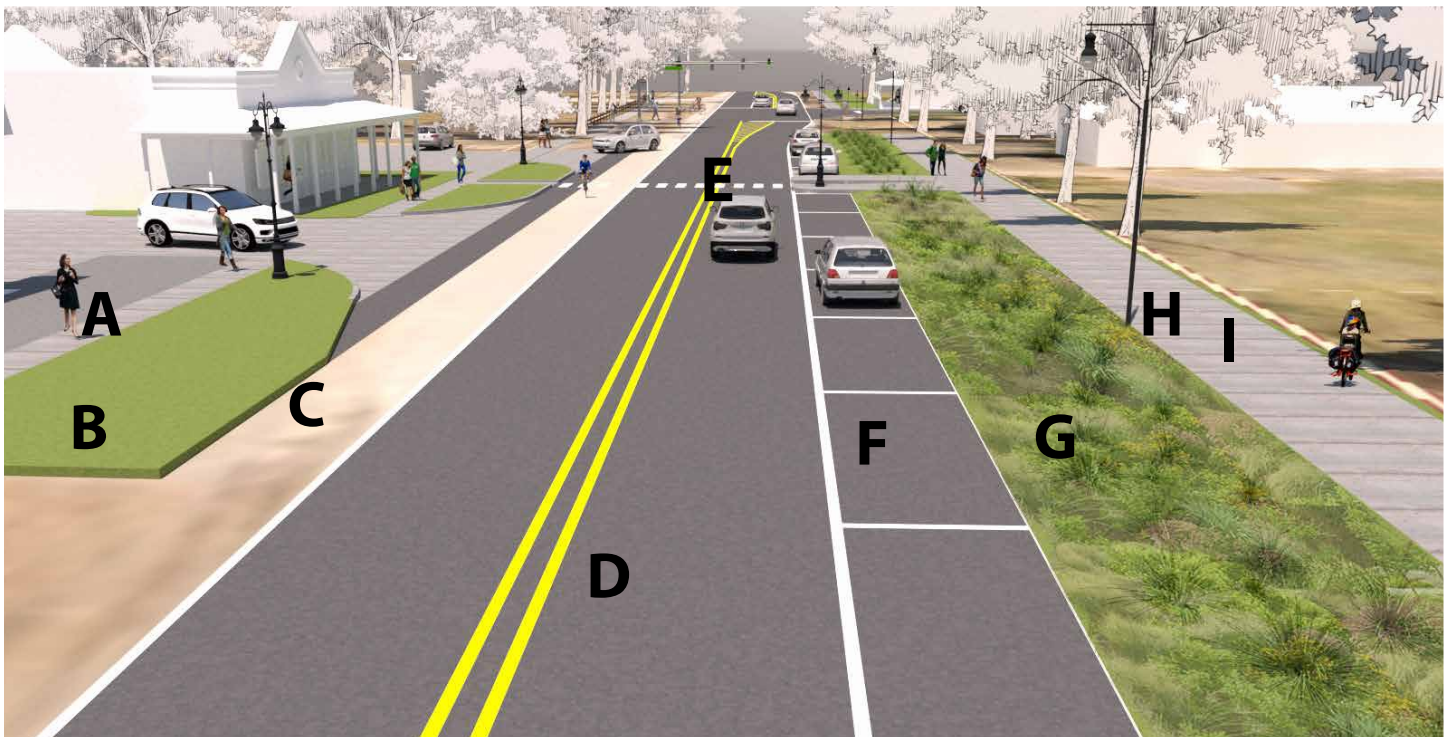
pathway south to Matthaei Botanical Gardens, and travel approximately 2,500 feet east along the south side of Plymouth-Ann Arbor Road to the Dixboro Project Restaurant at the first bend in the road. While this segment does not incorporate all of the traffic calming and street design features desired by residents, it represents an important first step in development of the sub-area. As the region develops, this pathway will begin to form a connection to existing trails in the Northbrooke/Fleming Creek subdivision, creating a loop which returns to the hamlet, and greatly improves walkability and safety.

Full-scale implementation of non-motorized amenities and traffic calming devices will require buy-in from and cooperation with the Washtenaw County Road Commission (WCRC). It is critical that Township officials continue to communicate their vision with WCRC and regional transportation planning authorities so the project can be incorporated into long-term planning efforts. Inclusion of traffic calming options such as mini-roundabouts in the Tanglewood neighborhood should also be considered to discourage cut-through drivers.

Working with the WCRC on road development also offers opportunities for achieving economies of scale. By carefully phasing activities and incorporating improvements with other planned road activities, the Township can realize their ambitions while remaining fiscally prudent. Coordination with regional authorities also ensures that trails have the broadest possible reach, and form a network that connects neighborhoods and adjacent communities. In the Village, priority should be placed on developing the segment along Plymouth between North Dixboro and Church Street, building on current trail activities and expanding to incorporate the placemaking features desired by residents.

Finally, several residents expressed a desire to see bus service extended into Dixboro, with connections west to the Park-and-Ride at US-23 and Plymouth-Ann Arbor Road. The Ann Arbor Area Transportation Authority (AAATA) currently does not offer service around the village. Communities that desire service outside of AAATA's core area negotiate a fee to create the route and stops. It may be desirable for Superior Charter Township to coordinate with Ann Arbor Township to create a route from the Park-and-Ride east to Dixboro Road, and south to Geddes, with stops at the Matthaei Botanical Gardens and downtown Dixboro.

Figure 16. Preferred Configuration for Plymouth-Ann Arbor Road



- A. Sidewalk widened to 6-foot
- B. Buffer remains intact except to accommodate expanded sidewalk and lighting
- C. Existing shoulder left intact
- D. 11-foot travel lanes
- E. New mid-block crosswalks with bump-out
- F. On-street parking
- G. Bioswale with native plantings
- H. New lighting
- I. 8-foot multi-use safety path shared by cyclists and pedestrians.

Figure 17. Cross-Section of Multi-Use Roadway

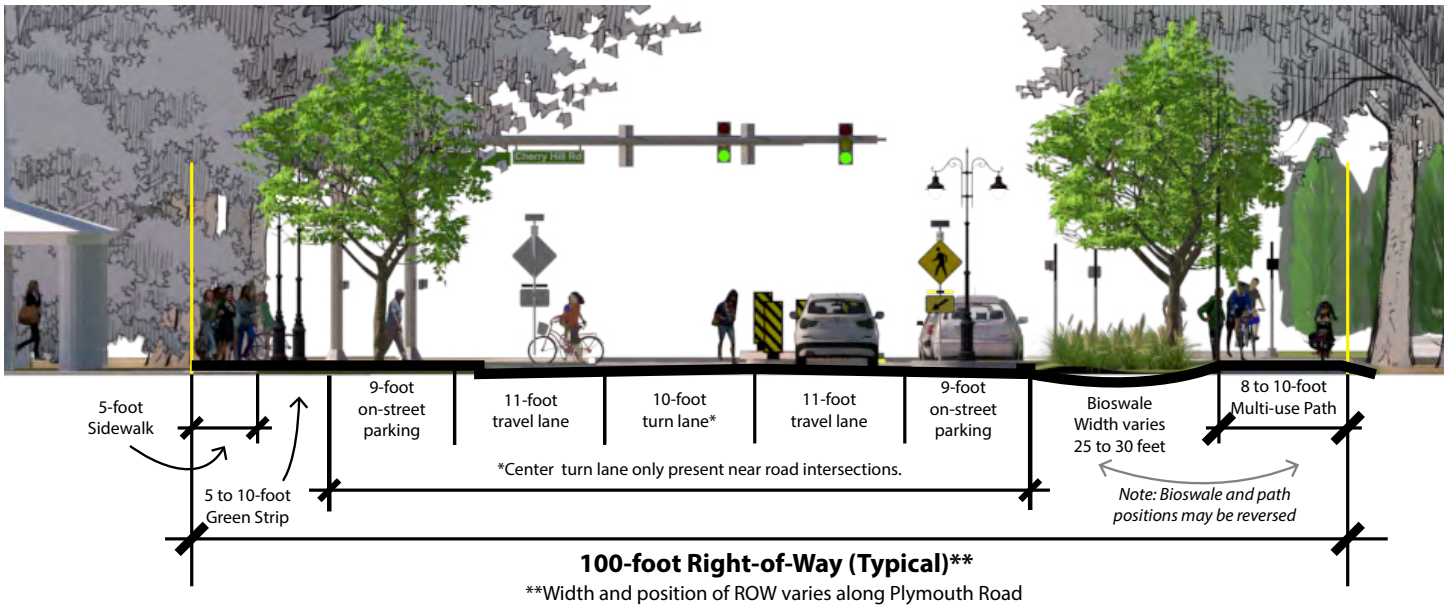


Figure 18. Non-Motorized Transportation Development Phasing

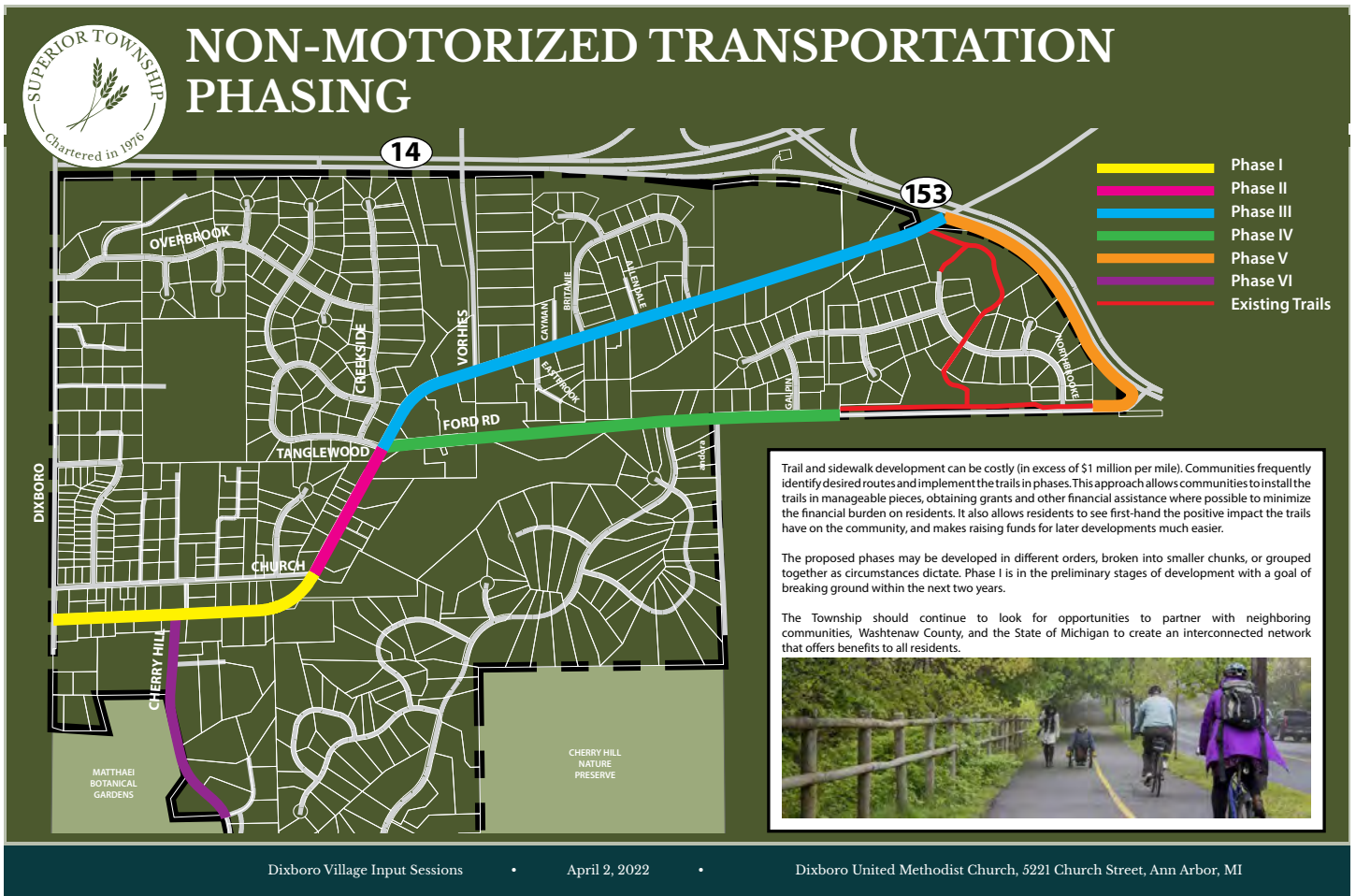


Figure 19. Desired Streetscape and Traffic Calming Elements



Roundabouts

Raised islands placed at unsignalized intersections around which traffic circulates. Acts to slow traffic while allowing unimpeded circulation.



Bump-outs / Chokers

A narrowing of a roadway through the use of curb extensions or roadside islands. Chokers are considered appropriate for arterials, collectors, or local streets.



Mid-block Crossings

Sometimes used in conjunction with traffic islands, mid-block crossings shorten travel distances and increase safety for pedestrians between signaled intersections.



On-street Parking

On-street parking narrows road travel lanes and increases side friction to traffic flow. Can be used on alternating sides of the road for a "chicane effect."



Sidewalks

Typically five to six feet in width, sidewalks primarily serve pedestrians and provide separation from vehicular traffic.



Safety Paths / Trails

Typically eight to ten feet in width, but wider in locations with heavier traffic. Designed to accommodate both pedestrian and bicycle traffic.



Bioswales

Help to control stormwater runoff and, when done properly, can beautify the surrounding neighborhood.



Textured Paving

Changes in surface texture can be used to alert drivers to crosswalks or special use areas.



Street Lighting

Street lighting is both a way to illuminate pedestrians and a visual cue to drivers of a potential change in traffic patterns and uses.

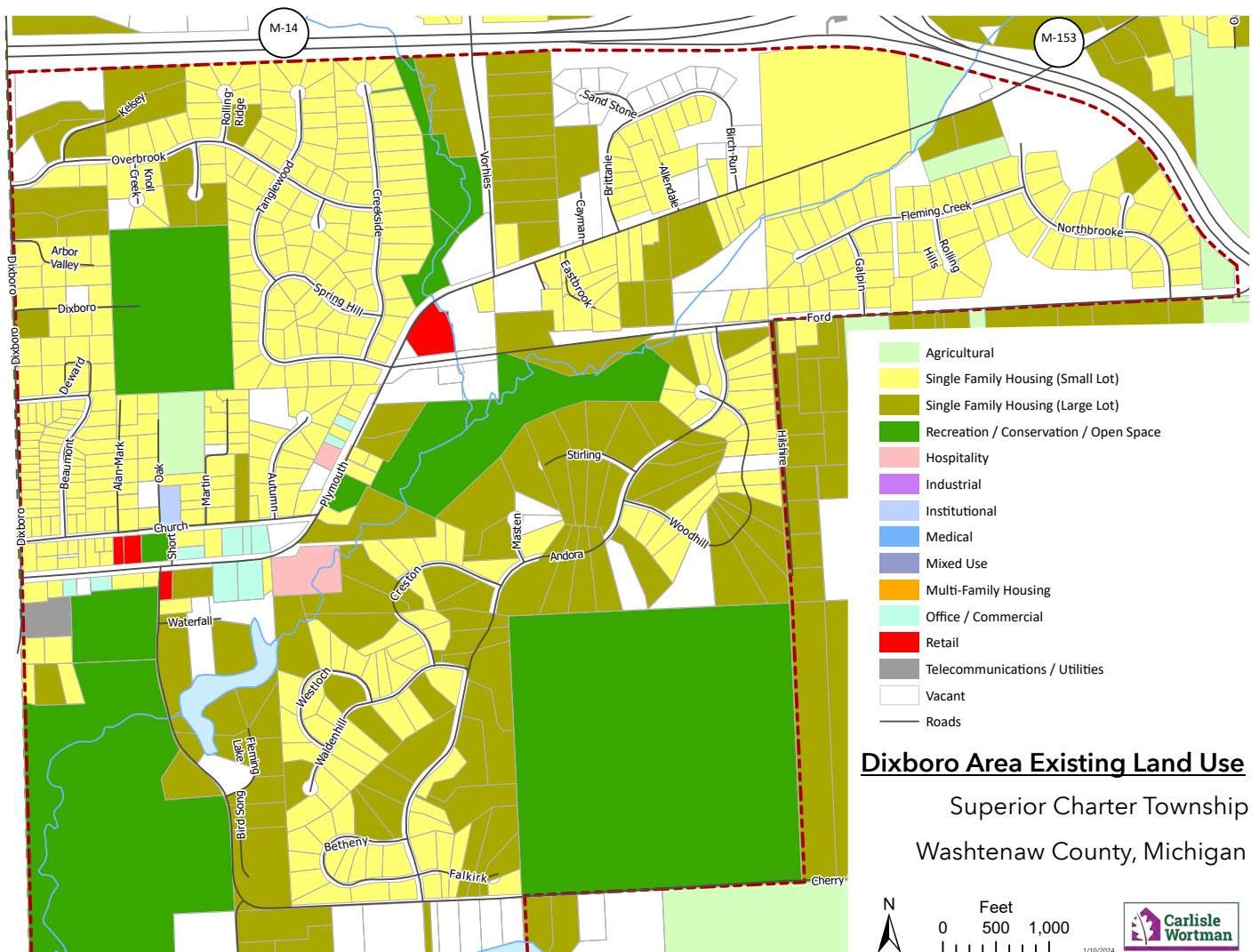
Land Use

Existing Land Use

Over the past 60 years Dixboro has been converted from active farmland and farmsteads to single-family subdivisions. The predominant land use remains single family residential including small-lot, less than 1 acre, and large-lot, greater than 1 acre. The southern portion of the Dixboro study area adjoins two large conservation

areas, Matthaei Botanical Gardens and Cherry Hill Nature Preserve. Along the Plymouth-Ann Arbor Road corridor, there are scattered mixed uses including some office, hospitality, retail, and institutional. Furthermore, there are a number of vacant and/or undeveloped parcels in the study area.

Map 20. Dixboro - Existing Land Use



Future Land Use

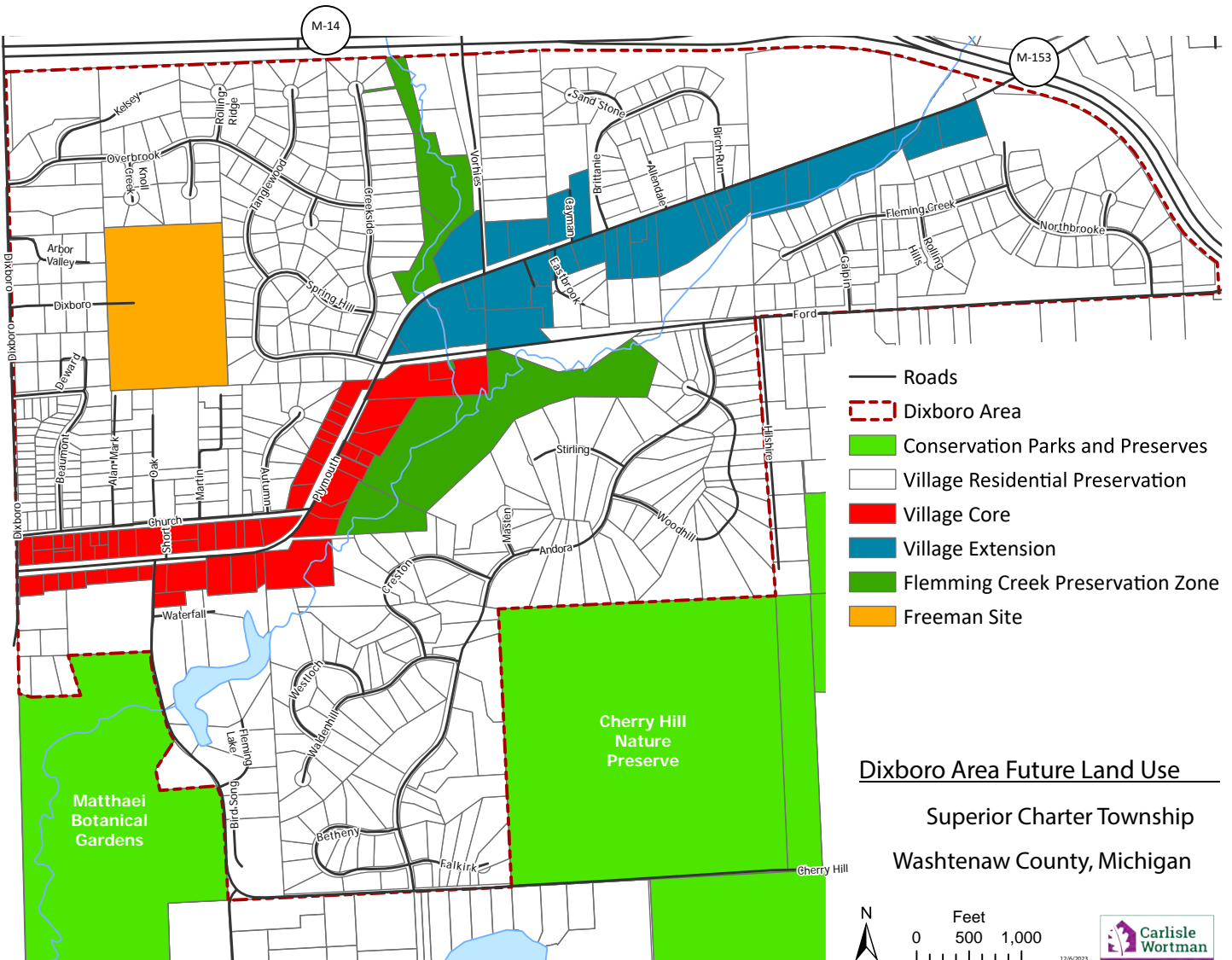
The Future Land Use Map reflects future land use patterns at an area-wide scale. The map uses color-coded “place types” to express public policy on future land use patterns—it is not a zoning map. It is built around the concept of place types – characteristic development patterns that recognize the context of each area but also provide guidance on desired improvements. Place types identify desired uses, design concepts and considerations to guide the relationships and physical improvements needed to create the types of places that are part of Dixboro’s long-range vision.

Areas within Dixboro have been divided into five place types. Place types have been assigned to areas based upon the context of existing build form, physical conditions, environmental conditions, land uses, development patterns, and community input, goals, and strategies.

The intent of the Future Land Use Map is not to predetermine land uses or zoning on a specific parcel or at specific locations. Rather, individual properties or projects can be considered within the context of the location and surrounding properties, and not by a strict set of land use categories.

The purpose of the Future Land Use Map is to create a place-based development strategy tailored to Dixboro’s unique characteristics, strengths, challenges, and opportunities.

Map 21. Dixboro Future Land Use Map



VILLAGE CORE



Historic core of the Hamlet. Intended to accommodate the convenience shopping, food service, office, and personal service needs of the community. The Village Core supports the creation and growth of neighborhood-oriented businesses, heightened sense of place, and encourages pedestrian and other forms of non-motorized travel.

VILLAGE EXTENSION



Intended to accommodate primarily low-density residential uses that retain the desired character of the area. The Village Core Extension would include a mix of single-family homes on both small and large lots, bungalow courts, small scale duplexes. Historically contextual design qualities are desired for residential developments. Non-motorized facilities and pedestrian connectivity are emphasized.

FREEMAN SITE



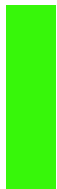
Ann Arbor Public School District property to be maintained in its current state unless the property is sold by the District. Should site become available for development, the new owners should work in partnership with adjacent neighbors to create a site that retains the character of the surrounding area. Lower traffic generation will be required due to the lack of utilities in the area

VILLAGE RESIDENTIAL PRESERVATION



Maintain and seek continuing reinvestment in the existing housing stock. Any new development must fit the character of the area. Preservation of the historic Dixboro church is critical.

FLEMING CREEK PRESERVATION ZONE



Critical ecological zone including Fleming Creek and its adjacent wetlands and woodlands. Most of these parcels are currently under private ownership. The Township should actively seek development rights agreements and outright acquisition as opportunities present themselves.

USES

Mixed-use, neighborhood commercial, office, personal services, residential (including small square footage homes, bungalow courts, duplexes, small scale tri- and four-plex units), institutional uses, and open space/parks.

Large- and small-lot single-family homes, bungalow courts, small scale duplexes, and open space / park.

Institutional, planned neighborhood, open space / park.

Large- and small-lot single-family homes, open space / park.

Preservation, passive-use recreation.

Table 11. Policies and Strategies, Dixboro Special Area Plan

| Leading Policies | Strategies |
|--|--|
| Strive to recognize and protect historic assets. | Enforce design standards to preserve historic character of buildings along Plymouth-Ann Arbor Road in the Dixboro special sub-area. |
| Strive to recognize and protect historic assets. | Establish a program to permit outdoor dining areas for businesses in the Dixboro special sub-area. |
| Strive to recognize and protect historic assets. Support neighborhood commercial development that provides higher density residential neighborhoods with convenient access to day-to-day businesses. | Encourage new commercial businesses to occupy converted single-family homes along Plymouth Road in the Dixboro special sub-area. |
| Recognize that transportation facilities must be contextually appropriate to the unique areas of the Township that they serve. | Provide for on street parking along Plymouth Road in the core area as well as along connecting side streets where space is available within the public right-of-way. |
| Focus new development within designated areas and conduct it in a sustainable manner. | Update zoning to allow a variety of housing types in appropriate locations. |
| Promote residential development in a manner which will create, preserve, and enhance a quality living environment for existing and future Township residents and workers. | Update the Zoning Ordinance to create design standards that require duplexes and multiple family buildings to match the existing architectural style and scale of the surrounding housing stock. |
| Promote residential development in a manner which will create, preserve, and enhance a quality living environment for existing and future Township residents and workers. | Create standards that allow for and regulate bungalow court development. Such regulations should ensure that the architectural style of housing is consistent with existing neighboring housing. |
| Both motorized and non-motorized transportation facilities must be enhanced within planned growth areas. | Review neighborhoods to determine infrastructure improvements such as sidewalks, paths, and parks. |
| Recognize that the existing neighborhoods and the existing housing stock are an essential part of the community's character. | Provide information to residents and builders on Universal Design. |
| The existing housing stock is an essential part of the community's character. | Establish a program to encourage and assist in home ownership and home improvements especially for specific neighborhoods. |
| The need for a diversity in housing stock to support the housing needs of all residents, including young people, families, and seniors aging in place. | Encourage and assist in home ownership and home improvements. |
| Support clean water protection. Natural features, land preservation, and open space are key components of Superior Charter Township's community character. | Provide incentives for adjoining property owners to incorporate shared access drives and parking lots into all new redevelopment projects. |
| The existing neighborhoods and the existing housing stock are an essential part of the community's character. | Establish a rental inspection program. |
| Support diverse land uses that provide residents convenient access to goods and services. | Update the Zoning Ordinance to buffer existing neighborhoods from inconsistent uses and to thoughtfully integrate neighborhood commercial development into residential communities through design and development standards. |

| Leading Policies | Strategies |
|---|--|
| Promote residential development in a manner which will create, preserve, and enhance a quality living environment for existing and future Township residents and workers. | Develop building regulations that permit expansion and modernization of structures while at the same time preserving the established character of these neighborhoods. |
| Maintain existing and planned future housing densities where additional population will not over burden the existing or planned infrastructure. The type and density of new development should remain consistent with existing types and densities of nearby land uses. | <p>Establish benchmarks that permit regular review of the quality of service and infrastructure provided. Services and infrastructure that should be reviewed include:</p> <ul style="list-style-type: none"> a. Utilities (sewer, water, and rubbish) b. Public safety (police, fire, E-911 dispatch) c. Transportation (roads, pathways, sidewalks) d. Parks and Recreation e. Schools f. Wireless and fiber optic communications and internet |
| Promote increased transit options, particularly to serve underserved populations, significant shopping areas, and employment destinations. | Ensure bus routes link neighborhoods to shopping areas and employment areas. |
| Promote increased safety of non-motorized transportation. | Improve and maintain streetlights in residential neighborhoods. |
| Promote the continued maintenance of roads. | Invest in strategic traffic and road improvements. |
| Support increased density in planned housing developments, where feasible, to promote maximum retention of open space and natural features in other portions of the Township and region. | Promote mixed-use, walkable, development patterns in more developed areas of the Township. |
| Support traffic calming and the mitigation of traffic congestion. | Implement traffic-calming and traffic alleviation measures. |
| Support safe and convenient transportation options for all uses and modes including pedestrians, bicyclists, motorists, and transit riders. | Require new developments along major roadways to install a non-motorized pathway. |
| Promote increased safety of non-motorized transportation | Encourage connections between existing pathways and sidewalks. |
| Support the enhancement and protection of opportunities for bicycling throughout the community. | Improve safety for bicyclists along roadways in areas of high need, where a designated non-motorized pathway is not readily available. |
| Promote the enhancement of pedestrian facilities, including pathways, sidewalks, and crosswalks. | Support the “Ten Minute Walk” initiative by expanding sidewalks and non-motorized pathways in more developed areas of the Township. |

This Page Is Intentionally Left Blank

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE CARLISLE/WORTMAN ASSOCIATES (CWA)
PROPOSAL TO ASSIST WITH THE COMPREHENSIVE REWRITE OF THE
CHARTER TOWNSHIP OF SUPERIOR ZONING ORDINANCE**

RESOLUTION NUMBER: 2024-22

DATE: APRIL 15, 2024

WHEREAS, Carlisle/Wortman Associates (CWA) is pleased to submit a proposal of services to assist with the comprehensive rewrite of the Charter Township of Superior Zoning Ordinance; and,

WHEREAS, CWA is uniquely qualified to facilitate the development of zoning regulations to implement the Township's vision as a strong community, rooted in strong neighborhoods and agricultural heritage, supported by a caring community that helps every resident, business, and visitor flourish; and,

WHEREAS, CWA has a long-standing working relationship with the Charter Township of Superior. Their team facilitated the process that led to the Township's most recent Master Plan update. Over the number of years, CWA staff has provided technical assistance to the Township; and,

WHEREAS, CWA is a leader in innovative zoning to preserve and enhance places having drafted hundreds of Zoning Ordinances. They continually draw on over forty years of experience with dozens of client communities to tailor zoning to the needs of each individual community; and,

WHEREAS, the scope includes the following five (5) phases:

- Zoning Audit
- Engagement of Stakeholders
- Preparation/Presentation of Draft Zoning Ordinance and Zoning Map
- Preparation/Presentation of Final Document and Map
- Production of Deliverables,

WHEREAS, the estimated budget is as follows:

| | | |
|--|------------|--------------------|
| Phase 1: Zoning Audit | 80 hrs. | \$9,100.00 |
| Phase 2: Engagement of Stakeholders | 50 hrs | \$6,500.00 |
| Phase 3: Preparation/Presentation Draft | 285 hrs | \$31,200.00 |
| Phase 4: Preparation/Presentation Final | 68 hrs | \$8,840.00 |
| Phase 5: Deliverable Products | 8 hrs | \$1,040.00 |
| Total | | \$56,680.00 |

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of the Charter Township of Superior hereby the proposal from Carlisle Wortman Associates, Inc, to assist with the comprehensive rewrite of the Charter Township of Superior Zoning Ordinance for an estimated fee of **\$56,680.00**.

SUPERIOR CHARTER TOWNSHIP ZONING ORDINANCE REWRITE PROPOSAL

Submitted to the Superior Township

MARCH 2024



Carlisle | Wortman
ASSOCIATES, INC.

Submitted by Carlisle/Wortman Associates, Inc.

This page left intentionally blank.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

March 4, 2024

Mr. Ken Schwartz, Supervisor
Ms. Lynette Findley, Clerk
Superior Charter Township
3040 North Prospect
Superior Township, MI 48198

Re: Proposal for Superior Charter Township Zoning Ordinance Rewrite

Dear Mr. Schwartz and Ms. Findley:

Carlisle/Wortman Associates (CWA) is pleased to submit a proposal of services to assist with the comprehensive rewrite of the Superior Charter Township Zoning Ordinance. We believe that CWA is uniquely qualified to facilitate the development of zoning regulations to implement the Township's vision as a strong community, rooted in strong neighborhoods and agricultural heritage, supported by a caring community that helps every resident, business, and visitor flourish.

CWA has a long-standing working relationship with the Superior Charter Township. Our team facilitated the process that led to the Township's most recent Master Plan update. Over the number of years, CWA staff has provided technical assistance to the Township.

CWA is a leader in innovative zoning to preserve and enhance places having drafted hundreds of Zoning Ordinances. We continually draw on over forty years of experience with dozens of client communities to tailor zoning to the needs of each individual community.

Thank you very much for the opportunity to submit this proposal. We know and care about Superior Charter Township and welcome the opportunity to update the Township's Zoning Ordinance.

Sincerely,

CARLISLE/WORTMAN ASSOC., INC.
Benjamin R. Carlisle, AICP, LEED AP
President

This page left intentionally blank.

TABLE OF CONTENTS

SECTION 1: Approach . . . 3

SECTION 2: Scope and Schedule . . . 5

SECTION 3: Budget . . . 9

SECTION 4: References & Samples . . . 11

SECTION 5: Project Team . . . 15



TAILORED APPROACH TO IMPLEMENT SUPERIOR TOWNSHIP'S VISION

Superior Charter Township last comprehensively updated its Zoning Ordinance many years ago. Since that time, the Zoning Ordinance has been amended numerous times and several Master Plan updates have been adopted. With the adoption of the revised Master Plan in 2024, the Planning Commission and Township Board recognize the importance of updating the Zoning Ordinance.

We do not believe in a one-size-fits-all methodology for any project. Rather, we approach each project with a solution-oriented methodology, by utilizing our extensive experience in applying new and innovative zoning language. We will work closely with the Steering Committee, staff, the Planning Commission and Township Board through the development of the Ordinance. Regular interaction and communication via telephone, e-mail, and face-to-face meetings will help facilitate an updated zoning ordinance tailored to the Township. Our proposed process is designed to assess and then agree on needed changes in regulation, to present options for discussion and selection to officials with community input, and then to draft a user-friendly Zoning Ordinance that implements the Township's 2024 Master Plan.

We believe that a rewritten Zoning Ordinance and updated Zoning Map will provide Superior Township with the tools necessary for realizing the unified community vision and growth management strategies established within the Comprehensive Master Plan. The updated zoning ordinance will:

- Codify the growth management plan, open space, and land preservation strategies;
- Facilitate the development of housing options in appropriate locations;
- Support and secure strong neighborhoods while facilitating the revitalization of other struggling neighborhoods; and
- Protect the Township's natural features.

ESSENTIAL ELEMENTS

Based on our experience in Superior Township and dozens of other municipalities, the following elements are essential for a rewritten Zoning Ordinance:

Organization

The organization of a zoning ordinance is essential for implementation and ease of use. We will present organizational best practices early on in the process, and work with Township staff and officials to implement the organization approach that best fits the needs of the Township.

Graphics and Readability

Zoning ordinances should be easy to read for elected and appointed officials, as well as the general public. The rewritten Zoning Ordinance will include graphics and tables to convey information at a glance whenever possible.

Definitions

Applicable definitions will be added. Extensive graphic representations will be included in this section.

Code Enforcement

Experience gained from our Code Enforcement Services Division, as well as the Township's staff, will be incorporated into the Zoning Ordinance. The updated Zoning Ordinance will be an easy and efficient tool for future code enforcement.

Coordination with the Master Plan

The updated Master Plan provides goals, objectives, and policies needed to create detailed and unique zoning language. Changes to the Zoning Map are anticipated based upon the Future Land Use map in the Zoning Ordinance.

Legal Defense

The rewritten Zoning Ordinance will be consistent with Michigan Zoning Laws, as well as federal and state case law. We regularly provide expert witness testimony on land use litigation and will incorporate the latest and legally defensible zoning techniques into the updated Zoning Ordinance.

Open Space, Natural Features, and Environmental Provisions

Superior Charter Township prioritizes open space and natural feature preservation, and environmental sustainability. Preservation and environmental protection provisions will be incorporated into the rewritten Zoning Ordinance.



The following is a proposed scope of work that the CWA consultant team will undertake in order to prepare the Zoning Ordinance rewrite and Zoning Map update. Please note that our scope is flexible with the understanding that the staff, Planning Commission, and Township Board should have a role in determining the process, outcome, and deliverables of this project. We would suggest that the Township establish a Steering Committee with selected members of the Planning Commission to assist in providing direction and guidance throughout the process.

We can uniquely tailor the scope based on desired input. Our scope may be modified within the project budget after initial meetings with Township staff and officials.

Our scope includes the following five (5) phases:

- Zoning Audit
- Engagement of Stakeholders
- Preparation/Presentation of Draft Zoning Ordinance and Zoning Map
- Preparation/Presentation of Final Document and Map
- Production of Deliverables.

The phases occur one after another, with the community engagement happening throughout, as the foundation to create collaboration and consensus for a realistic zoning ordinance and zoning map. The phases are described below.

PHASE 1: ZONING AUDIT

Conduct Zoning Audit

The purpose of the audit is to determine the following:

1. Reorganization and complexity. Having worked with this current ordinance for many years, we have found that two of the most significant obstacles of this ordinance are organization and over-complexity. We will reorganize the ordinance and reduce unnecessary complexity to make the ordinance easier to understand and administer.
2. State Statutes and Case Law. State statutes and case law are constantly evolving, which have significant impact on zoning. Recent examples are requirements for “content-neutrality” sign ordinance regulations, and zoning and regulation of medical and adult-use marihuana.
3. Consistency with Master Plan. With the upcoming adoption of the Master Plan, the Ordinance should be updated to ensure consistency and to implement the vision and goals of the Master Plan, particularly the Growth Management Strategy.
4. Best Practices. Zoning, like any other professional practice, evolves with more information and practice. Best practices including but not limited to sustainability and green infrastructure, lighting technologies, and design guidelines should be identified and incorporated into a revised Zoning Ordinance.

Audit deliverables include:

- A memo detailing findings.
- Meeting with Steering Committee to review findings and discuss implications.
- Meeting with Planning Commission to update Meet with Planning Commission at regularly-scheduled meeting to discuss report of findings, and next steps.

Develop Recommended Approach to Address Audit Results

Based on the results of the audit, the CWA team will research and prepare a draft report on recommendations to resolve reorganization, noncompliance, outdated language, and inconsistencies with Master Plan/Future Land Use Map. The draft report will include various options (if appropriate) to address identified issues. Report will also recommend priorities for text amendments with largest impact on growth management strategies, zoning incompatibilities, and alignment with Master Plan.

Deliverables:

- A memo detailing findings.
- Preparation and facilitation of Steering Committee meeting to identify priorities and policy direction for ordinance amendments (as identified in draft report).
- Revisions to report based on Steering Committee input.
- Preparation and presentation of final report to Planning Commission at regularly-scheduled meeting.
- Revisions to report as needed and final report sent to the Township.

PHASE 2: ENGAGEMENT OF STAKEHOLDERS

Kickoff Meeting with the Planning Commission

The initial stakeholder engagement will take place in the form of a project kick off presentation to the Planning Commission at a regular Planning Commission meeting. The presentation will be a general overview of the Zoning Ordinance update process and proposed timeline. This presentation will include:

- An explanation of the relationship between the policies identified in the recently adopted Master Plan and the strategies being proposed for the Zoning Ordinance and Zoning Map Update;
- An explanation of the legal requirements in the Zoning Enabling Act;
- A presentation of the proposed timeline including where and when updates will be available; and
- A description of the kind of input that will be sought from stakeholders during the process.

Affected Land Owners

There may be some property owners who will be affected based on proposed updates to the specific language in the Ordinance as it relates to dimensional use or regulations, as well as any proposed zoning district changes to the map. Through the analysis phase we will identify those individual land owners with large land holding or categories of land owners who may be generally affected as well as land owners whose zoning category will change. CWA will work with township staff to identify such individuals or groups and how best to inform them of the proposed changes. Property owners whose zoning category will change will be notified by a direct mailing.

We would suggest inviting such individuals or groups to a meeting focused on the particular zoning issue or district. Additionally, individual meetings with land owners who request them may be appropriate and could be facilitated by Township staff or by members of the CWA consulting team on a specified day.

Office Hours

CWA will hold set office hours in the Township Hall so that residents and other stakeholder can meet with the team to discuss any question or issue. We find that allowing one-on-one conversation is a better too to address particular concerns rather than a public hearing.

PHASE 3: PREPARATION/PRESENTATION OF DRAFT ZONING ORDINANCE AND MAP

CWA will hold a series of meetings/updates with Steering Committee as various sections of the ordinance are being updated. CWA will keep the Steering Committee abreast of the progress, and use them to seek feedback and share ideas to ensure the document is going in the proper direction. When the first draft of the Zoning Ordinance and Zoning Map are substantially complete we propose holding a community meeting to present the Zoning Ordinance and Map to the Planning Commission, Staff and stakeholders in order to receive feedback. The information received from this meeting will be used to complete final edits.

PHASE 4: PREPARATION/PRESENTATION FINAL DOCUMENT AND MAP

The Planning Commission is required to hold a public hearing before making a recommendation to the Township Board regarding the new Zoning Ordinance and updated Zoning Map amendment. CWA will present the Draft Zoning Ordinance and Zoning Map at the public hearing as well as at the subsequent meetings of the Township Board at which they would be taking action on the Planning Commission's recommendation.

PHASE 5: DELIVERABLE PRODUCTS

- Two hard copies of the draft and final Zoning Ordinance and Zoning Map at a size of 24" x 36".
- One copy of the draft ordinance in MS Word & PDF formats.
- One copy of the draft zoning map in ArcGIS format.

| | 2024 | | | | | | | | 2025 | | | | |
|--|------|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
| Phase 1: Zoning Audit | | | | | | | | | | | | | |
| Conduct Zoning Audit (includes Steering Committee Meeting) | | | | | | | | | | | | | |
| Develop Recommended Approach (includes Steering Committee Meeting) | | | | | | | | | | | | | |
| Phase 2: Engagement of Stakeholders | | | | | | | | | | | | | |
| Kickoff Meeting | | | | | | | | | | | | | |
| Affected Land Owners Meeting | | | | | | | | | | | | | |
| Office Hours | | | | | | | | | | | | | |
| Phase 3: Preparation/Presentation Draft | | | | | | | | | | | | | |
| Coordination with Staff, Steering Committee, and Planning Commission | | | | | | | | | | | | | |
| Public Presentation of First Draft | | | | | | | | | | | | | |
| Revisions | | | | | | | | | | | | | |
| Phase 4: Preparation/Presentation Final | | | | | | | | | | | | | |
| Public Hearing (Planning Commission) | | | | | | | | | | | | | |
| 1st Reading (Township Board) | | | | | | | | | | | | | |
| 2nd Reading (Township Board) | | | | | | | | | | | | | |
| Phase 5: Deliverable Products | | | | | | | | | | | | | |
| Provide Final Product | | | | | | | | | | | | | |

The total project budget cost based on our estimate of time needed to accomplish each task is projected to be \$56,580. This will include:

- Travel expenses
- Material cost
- Steering Committee meetings
- Planning Commission meetings
- Township Board meetings
- Meetings with staff and onsite visits for inventory
- The delivery of two (2) hard copies of the draft and final Zoning Ordinance
- Two (2) copies of the final Zoning Map

Additional public meeting may be provided at cost.

Additional printing may be provided at cost.

| | Expected Hours | Totals |
|--|-----------------------|-----------------|
| Phase 1: Zoning Audit | 80 | \$9,100 |
| Phase 2: Engagement of Stakeholders | 50 | \$6,500 |
| Phase 3: Preparation/Presentation Draft | 285 | \$31,200 |
| Phase 4: Preparation/Presentation Final | 68 | \$8,840 |
| Phase 5: Deliverable Products | 8 | \$1,040 |
| Total | | \$56,680 |

This page left intentionally blank.

REFERENCES & SAMPLES

SECTION **4**

The following people are clients that we recently conducted a comprehensive rewrite of their zoning ordinance. We encourage you to call them to discuss our professional performance and skills.

YPSILANTI CHARTER TOWNSHIP

Brenda Stumbo, Township Supervisor
7200 S. Huron River Dr.
(734) 544-4000 ext. 6
ypsitownship.org
bstumbo@ypsitownship.org

PITTSFIELD CHARTER TOWNSHIP

Mandy Grewal, Township Supervisor
6201 W. Michigan Ave.
Ann Arbor, MI, 48108-9721
(734) 822-3101
grewalm@pittsfield-mi.gov

CITY OF TROY

Brent Savidant, Community Development Director
500 W. Big Beaver Rd
Troy, Michigan 48084
(248) 524-3300
savidantb@troymi.gov

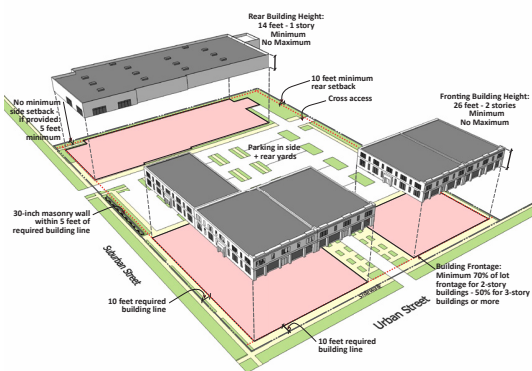
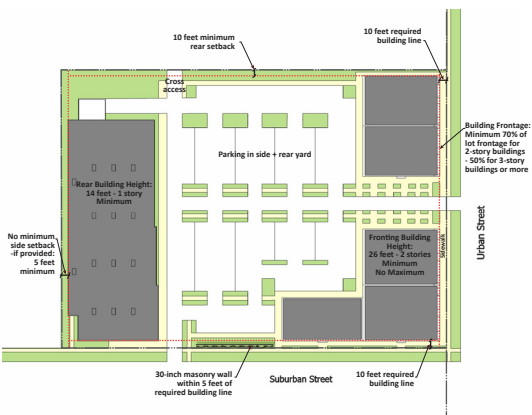
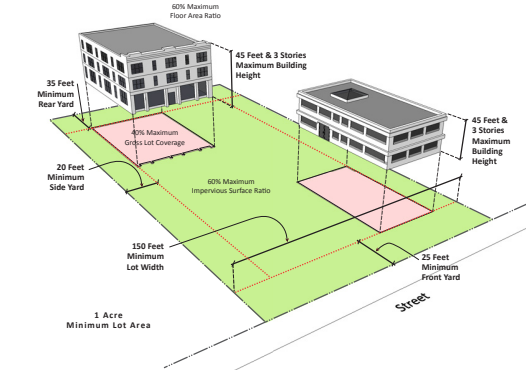


ZONING ORDINANCE Pittsfield Township

Reflecting the vision of the community's 2010 Master Plan update, the 2013 Pittsfield Township Zoning Ordinance establishes provisions to strengthen rural areas and economic vitality of agriculture, preserve and promote strong existing neighborhoods, integrate art and culture into the public realm, encourage public gathering places, and promote higher density mixed use development at six focused development nodes.

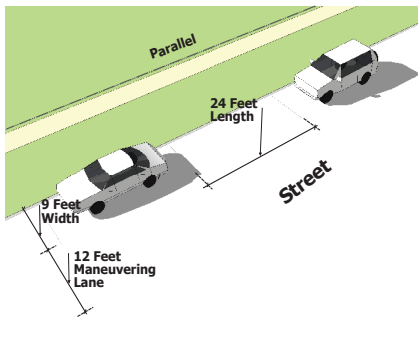
The last significant revision of the Pittsfield Zoning Ordinance occurred over twenty years ago. Since that time, a number of best practices and amendments have been implemented to address specific issues, remain consistent with the Michigan zoning enabling statute, and respond to precedents established by case law.

Without compromising legal precision, the Ordinance has been made understandable to the user. Improved graphics have been included in the document using new software technology. The graphics complement the text to make the Ordinance more user-friendly. Such graphics better illustrate the ordinance requirements such as dimensional, landscaping, and signage regulations. The Ordinance is designed not only for hard copy but also online use, with hyperlinks provided to allow cross-referencing between sections of the Ordinance.





ZONING ORDINANCE City of Dexter



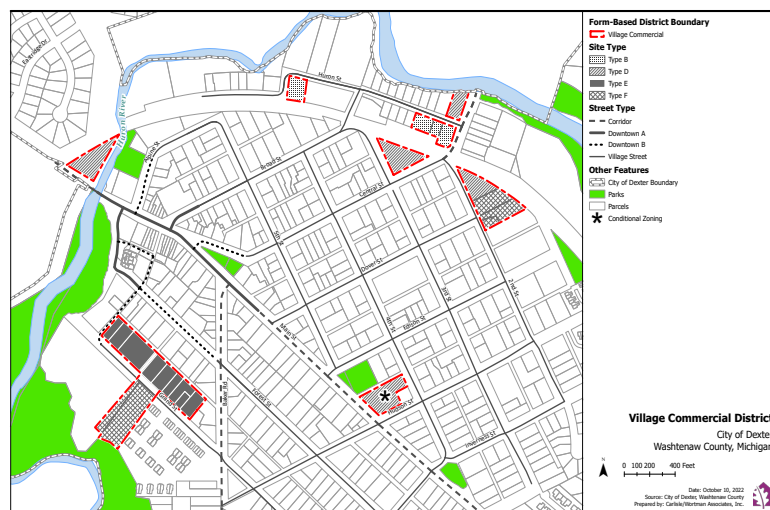
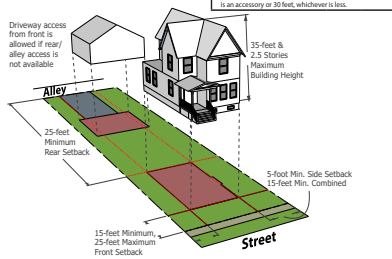
In 2023, the City of Dexter adopted an updated Zoning Ordinance to preserve its historic downtown and village areas, set the bar for new buildings, and allow flexibility for unanticipated situations. The updated Zoning Ordinance and companion Subdivisions Ordinance were drafted by CWA with guidance from a sub-committee of elected and appointed City officials with support from City planning staff. The resulting Zoning Ordinance transitioned the Downtown, commercial areas at the gateways of the City and Downtown, the two major commercial corridors, and historic village neighborhoods into form-based districts. Meanwhile, more suburban style districts remained use-based with easy to understand uses and regulations. The revised ordinances fulfilled the following community goals:

- Protect the historic character of the original Village plats, by using a form-based approach to allow the diversity of buildings and uses in these areas to continue, while requiring architectural compatibility for new development.
- Diversify housing options with new housing types, such as attached single-family and low-rise apartments on corridors, and allowing smaller lots in the Village neighborhoods.
- Increase the sustainability of the community by lowering parking minimums, enhancing tree protection, and encouraging low impact development.
- Create complete streets with requirements for sidewalks, bicycle parking, and pedestrian crosswalks in parking lots.
- Create flexibility with clear standards for development regulations, including parking, loading and landscaping.

Form A - House

| LOT REQUIREMENTS | MIN | MAX | ACCESSORY BUILDING(S) | MIN | MAX |
|------------------------------------|------------|------------|--|---|-----|
| Lot size (sq. ft.) | 4,900 | — | Number allowed | — | 2 |
| Lot width (ft) | 49.5 | — | Front setback (front) (ft) | 15 | — |
| Lot coverage (%) | — | 30 | Side street/alley setback (ft) | 30 | — |
| BUILDING ENVELOPE | MIN | MAX | Principal building setback (ft) | 30 | — |
| Front setback (front or side) (ft) | 15 | 25 | Side setback (ft) | 3 | — |
| Side setback one side (ft) | 5 | — | Rear setback (ft) | 3 | — |
| Side setback combined (ft) | 15 | — | Height (ft) | — | 14' |
| Rear setback (ft) | 25 | — | PARKING | | |
| Frontage (sidewalk) (ft) | 40 | 80 | Location | Side & rear yards | |
| BUILDING REQUIREMENTS | MIN | MAX | From rear, permitted from front if alley access is not available. | | |
| Floor area (sq. ft.) | 1,000 | — | Driveway Access | From rear, permitted from front if alley access is not available. | |
| Height (ft) | — | 35 | Screening of adjacent street right-of-way | For non-residential uses, 2-foot evergreen shrubs | |
| Height (stories) | 1 | 2.5 | NOTES | | |
| Front facade | MIN | MAX | * Front building facade location requirements do not apply to street side yards. | | |
| Roof or stoop front setback (ft) | 5 | — | * The garage face minimum set back is 5 feet from the front of the house or 20 feet from the front property line, whichever is greater. | | |
| Storage (area) (ft) | 20' | — | * The maximum height of a detached accessory dwelling unit is the height of the single-family dwelling to which it is accessory or 30 feet, whichever is less. | | |

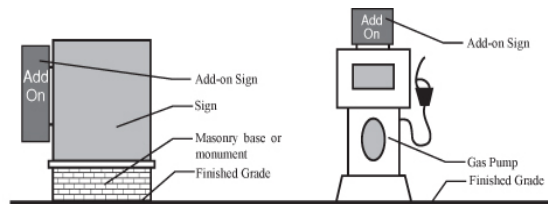
Figure 1. Form A - House - Orthographic View



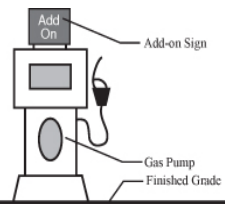


SIGN ORDINANCE Canton Charter Township

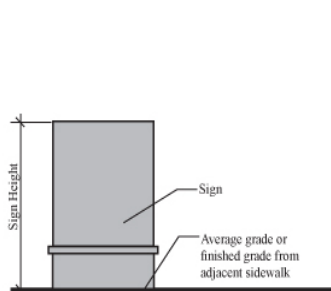
In 2006, CWA (in association with Hamilton Anderson Associates) updated Canton Charter Township's Sign Ordinance. These wholesale upgrades featured updated definitions, modernized graphics, and reader-friendly organization/formatting.



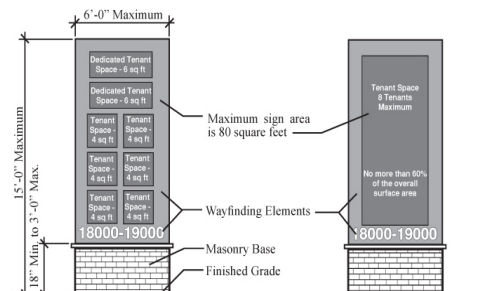
6A.01.02 Add-On Sign



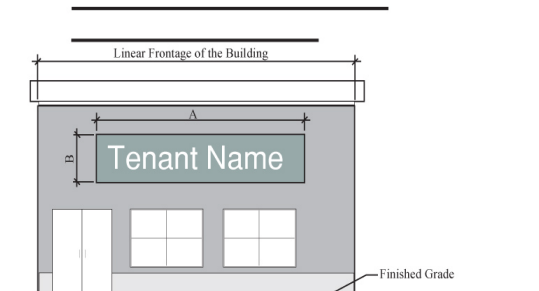
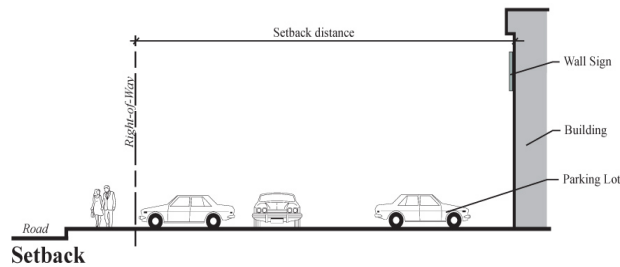
6A.01.17 Ground Sign



6A.01.36 Sign Height



6A.22.04 Multiple Tenant Signs



6A.17 Sign Area

• Sign Area Calculation:
Linear Frontage of Building or Tentant Space X one square foot = Total square foot of Wall Sign (A x B)



Carlisle | Wortman
ASSOCIATES, INC.



BENJAMIN R. CARLISLE, AICP, PRESIDENT, has twenty years of experience working as a professional planner, including experience in zoning, land use and comprehensive planning, site planning, Tax Increment Financing, and economic development. With Carlisle|Wortman Associates, Mr. Carlisle serves as principal-in-charge to the Cities of Troy, Berkley, Ann Arbor and Ypsilanti and the Townships of Pittsfield, Superior, and Ypsilanti. Mr. Carlisle previously served as the Interim Planning Manager for the City of Ann Arbor.

Mr. Carlisle also serves as a planning and zoning trainer for the Michigan Municipal League, and is the former Region IV representative to the American Institute of Certified Planners Board of Commissioners.

EDUCATION

BA, Urban Planning and Geography | Miami University

MUPP, Urban and Regional Planning | University of Illinois - Chicago

EXPERIENCE

President, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 2023 - Present

Principal, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 2011 - 2022

Senior Planner, Teska Associates, Inc.
Evanston, IL, 2007 - 2011

Planner II, City of Highland Park
Highland Park, IL, 2003 - 2007

Economic Development Consultant, City of Chicago
Chicago, IL, 2001-2003



PROFESSIONAL CERTIFICATIONS

American Institute of Certified Planners |
Reg. # 136134

LEED Accredited Professional Leadership in Energy
& Environmental Design

Form Based Code Institute Certified

PROFESSIONAL AFFILIATIONS

American Planning Association

Michigan Association of Planning

U.S. Council on Green Building

HONORS

Michigan Association of Planning Daniel Burnham
Award-Ypsilanti Township 2040 Master Plan

Chaddick Institute Development Control Awards
Winner, Highland Park Pedestrian Shopping
Overlay District.



RICHARD K. CARLISLE, AICP, PRESIDENT has been practicing community planning for more than thirty-five years. Mr. Carlisle is a member of the College of Fellows of the American Institute of Certified Planners. He has been instrumental in guiding development of diverse communities throughout southeast Michigan, drafting planning and zoning enabling legislation, establishing state-wide community planning policy, and guiding education and growth in both state and national planning associations. His involvement demonstrates his commitment to the deliberate and sustainable growth of Michigan communities. He has also served as an expert witness in over one hundred zoning cases.

EDUCATION

MS, School of Natural Resources | Ohio State University

Graduate Study, City and Regional Planning Program | Georgia Institute of Technology

BS, Social Studies | Miami University

EXPERIENCE

President, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 1991-Present

President, Code Enforcement Services, Inc.
Ann Arbor, MI, 1999-2008

Owner, Carlisle Associates, Inc.
Ann Arbor, MI, 1988-1991

Independent Contractor, Richard K. Carlisle, PCP
Ann Arbor, MI, 1985-1988

Vice President, Community Planning & Management, P.C.
Ann Arbor, MI, 1982-1985

Associate, Ayres, Lewis, Norris & May, Inc.
Ann Arbor, MI, 1977-1982

County Drain Commissioner, Washtenaw County
Ann Arbor, MI, 1976-1977

Planner, Great Lakes Basin Commission
Ann Arbor, MI, 1975-1976

Planner, Ohio Department of Natural Resources
Columbus, OH, 1973-1974

www.cwaplans.com



CREDENTIALS

Registered Professional Community Planner,
State of Michigan | License No. 552

American Institute of Certified Planners |
Member of the College of Fellows
Membership No. 15344

PROFESSIONAL ACTIVITIES

Michigan Municipal League,
Municipal Official Trainer, 2007-present

Governor's Land Use Council,
Resource Team Technical Advisor, 2003

Michigan Society of Planning,
President, 2000-2001
Board of Directors, 2000-2002

American Planning Association,
Chapter President's Council, 2000-2001

HONORS

Michigan Association of Planning, Presidents Award: 2011

Oakland County Heritage Partner Award, 2003

Michigan Society of Planning Officials, Honor Award: 1981,
1988, 1995, 1998, 2000, 2009

American Society of Landscape Architects, Michigan
Chapter Merit Award, 1988

*FULL CV AVAILABLE UPON REQUEST



DIANE FRIEL, SENIOR ASSOCIATE, AICP, has over two decades of working experience as a professional planner for municipalities and non-profits. Mrs. Friel has extensive experience in zoning, land use, site plan review and comprehensive planning.

EDUCATION

Western Illinois University (WIU), Department of Earth, Atmospheric, and Geographic Information Sciences, Master of Arts, Community Development and Planning

Northern Michigan University (NMU), Department of Earth, Environmental, and Geographical Sciences, Bachelor of Science, Land Use Planning & Earth, Environmental and Geographical

EXPERIENCE

City of Largo Largo, FL, Principal Planner
2018-2024

City of St. Petersburg St.Petersburg, FL, Environmental Planner
2016-2018

Owen Ayres & Associates, Inc. Tampa, FL, Environmental Scientist & Planner
2009-2016

Sustainable Community Solutions (SCS), LLC. St. Petersburg, FL, Founder & CEO
2006-2009

PROFESSIONAL AFFILIATIONS

American Planning Association

Michigan Association of Planning

North American Food Systems Network

PROFESSIONAL CERTIFICATIONS

American Institute of Certified Planners (AICP)

Envision Sustainability Professional (ENV SP)



SHANA KOT is a community planner with experience in policy writing, site plan review, and community engagement. She graduated from Wayne State University with a Master of Public Administration and Graduate Certificate in Economic Development. Shana's graduate work enables her to shape healthy communities through a deep understanding of both urban planning and policy implementation. Prior to earning her graduate degree, Shana received a Bachelor of Arts in Sociology from Oakland University and worked for nearly eight years in the customer service industry. Shana is also a member of the Michigan Association of Planning (MAP) and International City/County Management Association (ICMA).



EDUCATION

Master of Public Administration, Wayne State University

Graduate Certificate in Economic Development, Wayne State University

Bachelor of Arts in Sociology, Oakland University

EXPERIENCE

Community Planner, Carlisle | Wortman Associates, Inc.
Ann Arbor, MI, January 2023- Present

Intern, City of St. Clair Shores
St. Clair Shores, MI, September 2021-August 2023

w w w . c w a p l a n . c o m

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPOINT BUILDING OFFICIAL BILL BALMES TO THE
POSITION ZONING ADMINISTRATOR AND INSPECTOR**

RESOLUTION NUMBER: 2024-23

DATE: APRIL 15, 2024

WHEREAS Laura Bennett was hired by Superior Township on October 10, 2016, as Building and Planning Department Clerk; and,

WHEREAS, Laura Bennett performed all her duties with distinction, and found employment with another employer; and,

WHEREAS, Building Official Bill Balmes is qualified to assume the duties of the office immediately; and,

WHEREAS, **Article I Section E.** of the Superior Township Zoning Ordinance Ord. #174 requires the Board to appoint a Zoning Inspector who shall assume the following duties:

E. Zoning Inspector Duties and Responsibilities.

The provisions of this Ordinance shall be administered and enforced by the Zoning Inspector, and any other ordinance enforcement officials as designated and authorized by the Township Board. The Township Board shall appoint the Zoning Inspector, who shall have the following duties and responsibilities:

1. The Zoning Inspector shall administer and enforce this Ordinance precisely as written, and shall not modify, vary or ignore the terms of this Ordinance nor grant exceptions to the actual meaning of any clause, order or regulation.
 - a. It shall be unlawful for the Zoning Inspector to approve any plans or issue any permits, certificates of zoning compliance or other approvals under this Ordinance unless such plans have been determined to conform to all applicable provisions of this Ordinance.
 - b. The Zoning Inspector shall not refuse to approve a zoning permit or certificate of zoning compliance upon determination that the applicant has complied with all conditions imposed by this Ordinance, despite any violations of private contracts, covenants or agreements that may result from work performed or improvements made under the approved permit or certificate.
2. The Zoning Inspector shall interpret all provisions of this Ordinance in such a way as to preserve and promote the character of the zoning district in question, and carry out the intent and purposes of this Ordinance and the Township's Growth Management Plan.
3. The Zoning Inspector shall enforce all provisions of this Ordinance and shall issue all necessary notices or orders to ensure compliance with these provisions.

4. The Zoning Inspector shall provide citizens and public officials with information relative to these regulations and related matters and shall assist applicants in completing appropriate forms and following zoning approval procedures.
5. The Zoning Inspector shall receive applications for and issue Certificates of Zoning Compliance in accordance with this Ordinance and shall sign Certificates of Occupancy as required herein.
6. The Zoning Inspector shall make all inspections required by this Ordinance, and all inspections necessary to enforce this Ordinance, and may engage the assistance of the Township Fire Chief, Building Inspector, Township Planner, and Township Engineer as deemed necessary in making such inspections. The Zoning Inspector may engage other expert opinion subject to the approval of the Township Board.
7. The Zoning Inspector shall identify and process violations of this Ordinance. The Zoning Inspector shall be responsible for making periodic inspection of Superior Township for the purpose of identifying violations of this Ordinance.
8. The Zoning Inspector shall keep official records of applications received, Certificates issued, fees collected, reports of inspections, and notices and orders issued.
9. The Zoning Inspector shall submit to the Township Board an annual report, or at other such times as designated by the Township Board, in which a summary of the activities of the office is presented.

NEW DUTIES AND RESPONSIBILITIES

1. Acts as the Township Zoning Administrator. Assists the public, residents, builders, and architects with questions relating to the Zoning Ordinance.
2. Reviews plans, applications, and issues Zoning Compliance applications. Also, investigates alleged violations of the Ordinance, prepares civil infraction citations, and assists with litigation.
3. Works for the Supervisor on specialty projects.
4. Reports to the Supervisor and more generally to the Board of Trustees.

These duties are added to the existing duties and responsibilities below:

CURRENT DUTIES AND RESPONSIBILITIES

Building Official, Building Inspector, Electrical Inspector

- Reviews plans and specifications for new buildings and remodeling of existing buildings for code compliance.
- Approves and issues permits for projects or denies permits and requires changes in design to achieve code compliance.
- Supervises the issuing of permits including application, fee assessment and collection, record keeping, etc.
- Conducts on-site inspections of structures under construction and existing buildings to ensure conformity to all applicable codes.
- Directs, coordinates, and monitors the activities of inspection staff.
- Issues Certificates of Occupancy when projects are complete and approved.
- Issues Notices of Violation and Citations as required.

- Coordinates with the Township Planner and Engineers as needed.
- Explains, interprets, and provides guidance regarding all applicable codes with architects, engineers, contractors, developers, and property owners.
- Coordinates with Fire and Utility departments as needed.
- Directs and supervises Building Department staff.
- Conducts multi-family dwelling inspections.
- Provides technical support to the Township Board
- Keeps abreast of modern building practices, new construction techniques and changes in codes through continued education and professional growth.
- Attends conferences, workshops, and seminars as required to maintain Act 54/407 certification.
- Maintains cooperative relationships with peer agencies and other governmental units.
- Maintains accurate and complete records relating to the operation of the Building Department.
- Prepares annual budget for the Building Department and monitors throughout the year.
- Performs other duties and special projects as requested.

NOW THEREFORE, BE IT RESOLVED, that the Superior Township Board of Trustees hereby approves the new job description for Bill Balmes and raises his pay to \$ 117,465.21 per year effective immediately based on the aforementioned duties and responsibilities. And to increase his vacation time from 2 weeks annually to 3 weeks.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM PROSITE SERVICES, INC, FOR THE
SPECIFIED SITE CLEARING WORK**

RESOLUTION NUMBER: 2024-24

DATE: APRIL 15, 2024

WHEREAS, the Charter Township of Superior has identified the need for comprehensive site clearing services, including the grinding of stumps and brush, feeding material into the grinder, dozing of the site, and the cleanup of trees and debris resulting from the initial clearing; and,

WHEREAS, Prosite Services Inc submitted a bid for the provision of these services, including the rental of a Tub Grinder, Excavator, and Dozer, as well as the execution of all necessary cleanup tasks; and,

WHEREAS, the bid submitted by Prosite Services Inc, totaling \$21,000.00, has been reviewed and found to meet the requirements set forth by the Charter Township of Superior for these services; and,

WHEREAS, the Board of Trustees deems it in the best interest of the Township to accept the bid from Prosite Services Inc for the efficient and effective execution of the site clearing project;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby accepts the bid from Prosite Services Inc for the Tub Grinder Rental to grind up stumps and brush, use of an Excavator to feed the grinder, utilization of a Dozer for site preparation, and the cleanup of additional trees and debris left from the original clearing, for a total amount of \$21,000.00.



PO Box 344
Saline, MI 48176
7342166235

Estimate

| Date | Estimate # |
|-----------|------------|
| 3/19/2024 | 1210 |

| Name / Address |
|---|
| Superior Township 3040 N. Prospect Ypsilanti MI 48198 |

| Description | Total |
|--|--------------------|
| Tub Grinder Rental to grind up stumps and brush Excavator to feed grinder Dozer whole site Clean up extra trees that is wanted to be cut Clean up of piles left from original clearing | 21,000.00 |
| Total | \$21,000.00 |

To approve and accept, sign
and return

Customer Signature _____

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE LAWN CARE PROPOSAL FROM CONKLIN
LANDSCAPING, INC. FOR MAINTENANCE SERVICES AT TWO ROUNDABOUTS**

RESOLUTION NUMBER: 2024-25

DATE: APRIL 15, 2024

WHEREAS, the Charter Township of Superior is committed to the maintenance and beautification of its public spaces, ensuring they are welcoming and well-kept for residents and visitors alike; and,

WHEREAS, the roundabouts located at Geddes at Ridge and at Superior are essential components of our community's infrastructure, requiring regular lawn care and maintenance to preserve their appearance and functionality; and,

WHEREAS, Conklin Landscaping, Inc., with 25 years of dependable service experience, has submitted a lawn care proposal dated March 11, 2024, for the period of April 1, 2024, through November 30, 2024, to provide such services at the specified locations; and,

WHEREAS, the proposal includes lawn mowing and trimming services scheduled every other week for the Geddes & Ridge Roundabout at a rate of \$45.00 per service and for the Geddes & Superior Roundabout at a rate of \$82.00 per service; and,

WHEREAS, the Township recognizes the need for regular lawn maintenance services for these roundabouts and deems the proposal submitted by Conklin Landscaping, Inc. to be in the best interest of the Township, both in terms of service quality and cost efficiency;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby accepts the lawn care service proposal from Conklin Landscaping, Inc. for the specified maintenance of the Geddes & Ridge and Geddes & Superior roundabouts, in accordance with the terms and rates outlined in Proposal # SUPTWPS-24M-0010 for an approximate expected total of \$2,159.00.

CONKLIN LANDSCAPING, INC.

Commercial Property Maintenance Service

Experienced Dependable Service for 25 Years

7270 Plymouth Road Ann Arbor, MI 48105

Office (734) 930-6617 Fax (734) 663-3358

Email conklinlandscape@yahoo.com

Date: 3/11/2024

LAWN CARE PROPOSAL

PROPOSAL SUBMITTED TO:

Name: Ken Schwartz – Superior Township

Address: 3040 N. Prospect Rd

City/State/Zip: Ypsilanti, MI 48198

Phone: 734 482-6099

Email: nancymason@superior-twp.org / kenschwartz@superior-twp.org

LOCATION OF JOB:

Job Name: 2 Roundabouts

Address: Geddes at Ridge and at Superior

City/State/Zip: Ypsilanti, MI 48198

WE HEREBY SUBMIT ESTIMATES FOR LAWN CARE FOR THE PERIOD OF
APRIL 1, 2024 THROUGH NOVEMBER 30, 2024

PROPERTY MAINTENANCE TO INCLUDE:

1 - GEDDES & RIDGE ROUNDABOUT:

Lawn Mowing & Trimming \$ 45.00 / Cut – Scheduled Every Other Week

2 - GEDDES & SUPERIOR ROUNDABOUT:

Lawn Mowing & Trimming \$ 82.00 / Cut – Scheduled Every Other Week

NOTE: If our crews arrive for your 1st service visit and need to pick up sticks in order to mow, you may be charged extra based on the additional time required to clear the lawn area.

Proposal # SUPTWPS-24M-0010

Terms and Conditions:

1. *Subcontracts.* Conklin Landscaping, Inc. may subcontract portions of this work to properly licensed and qualified subcontractors.
2. *Right to Stop Work.* Conklin Landscaping, Inc. shall have the right to stop work if any payment shall not be made, when due, to Conklin Landscaping, Inc. under this agreement. Conklin Landscaping, Inc. may keep the job idle until all payments due are received. Such failure to make payment, when due, is a material breach of this agreement.
3. *Interest:* Overdue payments will bear 7% interest per year for residential customers, or 10% per year for all other customers, or at the statutory rate whichever is rate is higher. If this interest rate is determined invalid, then that parties agree to use the highest rate permitted under local and state laws.
4. *Attorney Fees.* Conklin Landscaping, Inc. shall be entitled to reimbursement for all attorneys' fees, collections costs, or other expense incurred due to a breach or non payment by the owner or owner's representative.
5. *Severability.* If, for any reason, any provision of this agreement is held invalid, all other provisions of this agreement shall remain in effect.
6. All work is to be completed in a workmanlike manner according to standard practices. Extra charges will be incurred, over and above the estimated if there is any alteration or deviation from the above specifications. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. For customer's protection, our workers are fully covered by liability insurance and Workman's Compensation.
7. *Non Cash Payments:* A 4% administrative fee will be added to all credit card transactions made to Conklin Landscaping, Inc.
8. Owner or representative of property who signs contract is solely responsible for ensuring this contract and accompanying design complies with local and subdivision ordinances and bylaws and approvals.

We hereby propose to furnish labor and materials in accordance with the above specifications, for the above prices, with payment to be made within 30 days of billing.

NOTE: This proposal may be withdrawn by us if not accepted within 15 days.

AUTHORIZED SIGNATURE: *Barry Conklin*

Date: 3/11/2024

ACCEPTANCE OF PROPOSAL# SUPTWPS-24M-0010

The above conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. By signing below, I am personally guaranteeing all payments will be made as outlined above.

Signature _____

Position/Title _____

Print Name _____

Date Accepted _____

Proposal # SUPTWPS-24M-0010

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE
SALEM/ CHARTER TOWNSHIP OF SUPERIOR AGREEMENT TO REPLACE
JOY ROAD CULVERT**

RESOLUTION NUMBER: 2024-26

WHEREAS, this agreement made and entered into this 15TH day of April 2024, by and between the Township Board of Salem Township and the Charter Township of Superior (“Salem Township and the Charter Township of Superior”), Washtenaw County, and the Board of County Road Commissioners of the County of Washtenaw (“WCRC”).

WHEREAS, Salem Township and the Charter Township of Superior desires WCRC to replace the local road culvert (C0134001) on Joy Road, West of Gotfredson Road in Salem Township and the Charter Township of Superior (the Project); and

WHEREAS, Salem Township has been awarded a Washtenaw County stormwater program grant administered by the Washtenaw County Water Resources Commissioner’s Office in the amount of \$75,000 for the Project; and

WHEREAS, the proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951, as amended; and,

WHEREAS, WCRC will complete the Project as specified herein in accordance with its standards and any applicable permit requirements; and

WHEREAS, that the actual Project costs less the stormwater grant amount will be split equally between Salem Township and the Charter Township of Superior and the WCRC; and

WHEREAS, that Salem Township shall seek reimbursement for the stormwater grant amount from the Washtenaw County Water Resource Commissioner’s office; and

WHEREAS, following the completion and final accounting of the Project, WCRC will submit an invoice to Salem Township and the Charter Township of Superior for the actual Project costs. Salem Township and the Charter Township of Superior agree to remit payment within 30 days from receipt of the invoice. The invoice shall provide supporting details and information, which reasonably identifies the Project Costs; and,

WHEREAS, the expenditures are the following:

AGREEMENT SUMMARY C0134001- Joy Road Culvert

| | | |
|--|---|----------------|
| Project Cost Estimate * | = | \$628,000.00 |
| <u>Estimated Project Cost Summary</u> | | |
| Stormwater Grant- Township Share (Fixed amount) | = | \$75,000.00 |
| Salem Township Share (33.3% of remaining estimated cost) | = | \$184,333.33 |
| Charter Township of Superior Share (33.3% of remaining estimated cost) | = | \$184,333.33 |
| Less WCRC Share (33.3% of remaining estimated cost) | = | (\$184,333.34) |

Estimated Amount to be Paid by Salem Township to WCRC under this Agreement:
= **\$259,333.33**

Estimated Amount to be Paid by the Charter Township of Superior to WCRC under this Agreement:
= **\$184,333.33**

*The actual cost will be based on the final accounting by WCRC

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of the Charter Township of Superior hereby approve the Salem/ Charter Township of Superior Agreement to replace Joy Rad Culvert for the expected cost of \$184,333.33.

SALEM/SUPERIOR TOWNSHIP AGREEMENT
Joy Road Culvert (C0134001)

THIS AGREEMENT made and entered into this ___ day of _____, 2024, by and between the Township Board of Salem Township and Superior Township (“Salem Township and Superior Township”), Washtenaw County, and the Board of County Road Commissioners of the County of Washtenaw (“WCRC”).

WHEREAS, Salem Township and Superior Township desires WCRC to replace the local road culvert (C0134001) on Joy Road, West of Gotfredson Road in Salem Township and Superior Township (the Project); and

WHEREAS, Salem Township has been awarded a Washtenaw County stormwater program grant administered by the Washtenaw County Water Resources Commissioner’s Office in the amount of \$75,000 for the Project; and

WHEREAS, the proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951, as amended.

IT IS NOW THEREFORE AGREED, WCRC will complete the Project as specified herein in accordance with its standards and any applicable permit requirements; and

IT IS FURTHER AGREED that the actual Project costs less the stormwater grant amount will be split equally between Salem Township and Superior Township and the WCRC; and

IT IS FURTHER AGREED that Salem Township shall seek reimbursement for the stormwater grant amount from the Washtenaw County Water Resource Commissioner’s office; and

IT IS FURTHER AGREED, following the completion and final accounting of the Project, WCRC will submit an invoice to Salem Township and Superior Township for the actual Project costs. Salem Township and Superior Township agrees to remit payment within 30 days from receipt of the invoice. The invoice shall provide supporting detail and information, which reasonably identifies the Project Costs.



AGREEMENT SUMMARY

C0134001- Joy Road Culvert

Project Cost Estimate * = \$628,000

Estimated Project Cost Summary

Stormwater Grant- Township Share (Fixed amount) = \$75,000

Salem Township Share (33.3% of remaining estimated cost) = \$184,333.33

Superior Township Share (33.3% of remaining estimated cost) = \$184,333.33

Less WCRC Share (33.3% of remaining estimated cost) = (\$184,333.34)

Estimated Amount to be Paid by Salem Township to WCRC under this Agreement: = \$259,333.33

Estimated Amount to be Paid by Superior Township to WCRC under this Agreement: = \$184,333.33

*The actual cost will be based on the final accounting by WCRC.

FOR SALEM TOWNSHIP:

Gary Whittaker, Supervisor

Del Wensley, Clerk

FOR SUPERIOR TOWNSHIP:

Kenneth Schwartz, Supervisor

Lynette Findley, Clerk

FOR BOARD OF COUNTY ROAD COMMISSIONERS OF WASHTENAW COUNTY:

Barbara Fuller, Chair

Matthew MacDonell, Managing Director

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE WASHTENAW COUNTY ROAD COMMISSION 2024
LOCAL ROAD AGREEMENT**

RESOLUTION NUMBER: 2024-27

DATE: APRIL 15, 2024

WHEREAS, the Charter Township of Superior desires that certain improvements be made upon the local roads in the Township; and,

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended; and,

WHEREAS, the WCRC will accomplish the improvements as specified herein, all in accordance with the standards of the Board of Washtenaw County Road Commissioners; and,

WHEREAS, the Charter Township of Superior shall pay WCRC for the actual project costs incurred for the project; and

WHEREAS, the WCRC will submit an invoice to the Township on July 1, 2024, for 50% of the estimated project costs. Following project completion and final accounting of the project costs, WCRC will submit the final invoice for the actual remaining unpaid costs. The final invoice shall provide supporting detail and information, which reasonably identifies the actual project costs incurred by WCRC. The Township described herein agrees to remit payment within 30 days from receipt of WCRC invoices; and,

WHEREAS, a summary of the 2024 Local Road Program is as follows:

| | |
|--|---------------------|
| 2024 LOCAL ROAD PROGRAM | |
| Joy Road, Vorhies Road to Dixboro Road | \$84,000.00 |
| Joy Road, Tower Road to Vorhies Road | \$125,000.00 |
| Joy Road, Curtis Road to Tower Road | \$90,500.00 |
| Gale Road, Geddes Road to Vreeland Road | \$114,000.00 |
| Gale Road, Vreeland Road to Cherry Hill Road | \$81,000.00 |
| Subtotal | |
| Less WCRC 2024 Local Matching Funds | \$126,552.18 |
| ESTIMATED AMOUNT TO BE PAID BY SUPERIOR TOWNSHIP UNDER THIS AGREEMENT DURING 2024 | \$367,947.82 |

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of the Charter Township of Superior hereby approves the 2024 Local Road agreement with the estimated amount to be paid by the Charter Township of Superior being \$367,947.82.

2024 SUPERIOR TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this 15th day of April, 2024, by and between the Township Board of Superior Township ("Superior Township"), Washtenaw County, and the Board of Washtenaw County Road Commissioners ("WCRC").

WHEREAS, Superior Township desires that certain improvements be made upon the local roads in the Township of Superior, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the WCRC will accomplish the improvements as specified herein, all in accordance with the standards of the Board of Washtenaw County Road Commissioners,

IT IS FURTHER AGREED, Superior Township shall pay WCRC for the actual project costs incurred for the project; and

IT IS FURTHER AGREED, the WCRC will submit an invoice to the Township on July 1, 2024, for 50% of the estimated project costs. Following project completion and final accounting of the project costs, WCRC will submit the final invoice for the actual remaining unpaid costs. The final invoice shall provide supporting detail and information, which reasonably identifies the actual project costs incurred by WCRC. The Township described herein agrees to remit payment within 30 days from receipt of WCRC invoices.

Joy Road, Vorhies Road to Dixboro Road

Work to include drainage improvements, forestry, heavy brushing, shaping the existing surface, and the application of 8" of 23A Limestone (C.I.P.) (approximately 4,100 tons) with associated dust control and project restoration. This is a shared project with Salem Township and contingent upon a reciprocal agreement between Salem Township and the Washtenaw County Road Commission.

| | | |
|--|----|------------|
| Estimated total project cost: | \$ | 168,000.00 |
| Estimated project cost to Superior Township: | \$ | 84,000.00 |

Joy Road, Tower Road to Vorhies Road

Work to include drainage improvements, forestry, heavy brushing, shaping the existing surface, and the application of 8" of 23A Limestone (C.I.P.) (approximately 5,350 tons) with associated dust control and project restoration. This is a shared project with Salem Township and contingent upon a reciprocal agreement between Salem Township and the Washtenaw County Road Commission.

| | | |
|--|----|------------|
| Estimated project cost: | \$ | 250,000.00 |
| Estimated project cost to Superior Township: | \$ | 125,000.00 |

Joy Road, Curtis Road to Tower Road

Work to include drainage improvements, forestry, heavy brushing, shaping the existing surface, and the application of 8" of 23A Limestone (C.I.P.) (approximately 5,000 tons) with associated dust control and project restoration. This is a shared project with Salem Township and contingent upon a reciprocal agreement between Salem Township and the Washtenaw County Road Commission.

| | | |
|--|----|------------|
| Estimated project cost: | \$ | 181,000.00 |
| Estimated project cost to Superior Township: | \$ | 90,500.00 |

2024 Superior Township Agreement

Gale Road, Geddes Road to Vreeland Road

Work to include drainage improvements, forestry, heavy brushing, shaping the existing surface, and the application of 4" of 23A Limestone (C.I.P.) (approximately 1,750 tons) with associated dust control and project restoration.

Estimated total project cost: \$ 114,000.00

Gale Road, Vreeland Road to Cherry Hill Road

Work to include drainage improvements, forestry, heavy brushing, shaping the existing surface, and the application of 4" of 23A Limestone (C.I.P.) (approximately 1,900 tons) with associated dust control and project restoration.

Estimated project cost: \$ 81,000.00

AGREEMENT SUMMARY

2024 LOCAL ROAD PROGRAM

| | |
|--|---------------|
| Joy Road, Vorhies Road to Dixboro Road | \$ 84,000.00 |
| Joy Road, Tower Road to Vorhies Road | \$ 125,000.00 |
| Joy Road, Curtis Road to Tower Road | \$ 90,500.00 |
| Gale Road, Geddes Road to Vreeland Road | \$ 114,000.00 |
| Gale Road, Vreeland Road to Cherry Hill Road | \$ 81,000.00 |
| Subtotal | \$ 494,500.00 |

Less WCRC 2024 Local Matching Funds \$ 126,552.18

ESTIMATED AMOUNT TO BE PAID BY SUPERIOR TOWNSHIP UNDER THIS AGREEMENT DURING 2024: \$ 367,947.82

SUPERIOR TOWNSHIP:

Ken Schwartz, Supervisor

Lynette Findley, Clerk

WASHTENAW COUNTY ROAD COMMISSION:

Barbara Ryan Fuller, Chair

Matthew MacDonell, Managing Director

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO UPDATE CHARTER TOWNSHIP OF SUPERIOR INVESTMENT
POLICY**

RESOLUTION NUMBER: 2024-28

DATE: APRIL 15, 2024

WHEREAS, the Charter Township of Superior is committed to the responsible management and stewardship of public funds; and

WHEREAS, it is essential to periodically review and update the investment policy to reflect the current economic conditions, state statutes, and local ordinances; and

WHEREAS, the Township recognizes the importance of safeguarding capital while striving to achieve a reasonable investment return;

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of the Charter Township of Superior hereby adopts following investment policy:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY MICHIGAN
INVESTMENT POLICY
June 1998
(Updated 3/2024)**

1.0 POLICY

It is the policy of the Charter Township of Superior to invest public funds in a manner which will provide the safest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state statutes and local ordinances governing the investment of public funds.

2.0 SCOPE

This investment policy applies to all transactions involving the financial assets and related activity of the Township except for its employee pension funds and its employee deferred compensation funds which are organized and administered separately. These funds are accounted for in the annual financial report and include the following funds:

- General Fund (101)
- Side Street Maintenance Fund (203)
- Fire Operating Fund (206)
- Legal Defense Fund (211)
- Street Light Fund (219)
- Building (249)
- Law Enforcement Fund (266)
- American Rescue Plan Act (ARPA) (464)
- Parks & Recreation (508)
- Trust and Agency (701)
- Payroll Fund (704)
- Utilities (Water & Sewer)

- Any new fund created by the governing body, unless specifically exempted by the governing body.

3.0 OBJECTIVES

Funds of the Township will be invested in accordance with Michigan Public Act 20 of the Public Acts of 1943 as amended, and in accordance with the following objectives in order of priority.

- 3.1 Safety - Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

3.2 Diversification - The investments shall be diversified by specific maturity dates, individual financial institution(s) or a specific class of securities in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

3.3 Liquidity -The investment portfolio will remain sufficiently liquid to meet all operating requirements, which might be reasonably anticipated.

3.4 Return on Investment - The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, considering the investment risk constraints and cash flow characteristics of the portfolio.

4.0 DELEGATION OF AUTHORITY

Authority to manage the investment program is derived from MCL 41.76 management responsibility for the investment program is hereby delegated to the Township Treasurer (investment officer), who shall establish procedures and internal controls for the operation of the investment program, consistent with the investment policy. No person may engage in investment transactions except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and shall establish a system of controls to regulate the activities of subordinate officials.

5.0 AUTHORIZED INSTRUMENTS

In Accordance with Public Act 20 of the Public Acts of 1943, as amended, the surplus funds of the Township may be invested as follows:

- a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of financial institution. That is eligible to be a depository of funds belonging to the state under a law or rule of this state or the United States. Financial institution means a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government that maintains a principal office or branch office located in this state under the laws of this state or the United States.
- c) Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- d) Repurchase agreements consisting of instruments listed in subdivision (a) above. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom the Township has negotiated a Master Repurchase Agreement.

Repurchase Agreements must be signed with the bank or dealer and must contain provisions comparable to those outlined in the Public Security Association's model Master Repurchase Agreement.

- e) Bankers' acceptances of United States banks.
- f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one (1) standard rating service.
- g) Mutual funds registered under the Investment Company Act of 1940 with the intention to maintain a \$1.00 per share net asset value and purchase only investment vehicles that are legal for direct investment by a public corporation.
- h) Obligations described in subdivision (a) through (g), as named above, if purchased through an interlocal agreement under the urban cooperation act of 1967.
- i) Investment pools are organized under the surplus fund's investment pool act, P.A. 367 of 1982.
- j) Investment pools are organized under the local government investment pool act, 121 of 1985.

6.0 SAFEKEEPING and CUSTODY

AU security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Township shall be on a cash basis. Securities may be held by a third-party custodian designated by the treasurer and evidenced by safekeeping receipts as determined by the investment officer.

7.0 PRUDENCE

Investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion, and intelligence exercise in the management of their own affairs not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

8.0 REPORTS

Within 120 days of the end of the fiscal year, the treasurer shall prepare an annual written report to the governing body regarding the investment of the funds.

9.0 EFFECTIVE DATE

This Policy shall become effective on _____ the day following adoption by the Township Board.

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY MICHIGAN
INVESTMENT POLICY
June 1998
(Updated 3/2024)

1.0 POLICY

It is the policy of the Charter Township of Superior to invest public funds in a manner which will provide the safest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state statutes and local ordinances governing the investment of public funds.

2.0 SCOPE

This investment policy applies to all transactions involving the financial assets and related activity of the Township except for its employee pension funds and its employee deferred compensation funds which are organized and administered separately. These funds are accounted for in the annual financial report and include the following funds:

- General Fund (101)
- Side Street Maintenance Fund (203)
- Fire Operating Fund (206)
- Legal Defense Fund (211)
- Street Light Fund (219)
- Building (249)
- Law Enforcement Fund (266)
- American Rescue Plan Act (ARPA) (464)
- Parks & Recreation (508)
- Trust and Agency (701)
- Payroll Fund (704)
- Utilities (Water & Sewer)
- Any new fund created by the governing body, unless specifically exempted by the governing body.

3.0 OBJECTIVES

Funds of the Township will be invested in accordance with Michigan Public Act 20 of the Public Acts of 1943, as amended, and in accordance with the following objectives in order of priority.

- 3.1 Safety - Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

- 3.2 Diversification - The investments shall be diversified by specific maturity dates, individual financial institution(s) or a specific class of securities in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- 3.3 Liquidity -The investment portfolio will remain sufficiently liquid to meet all operating requirements, which might be reasonably anticipated.
- 3.4 Return on Investment - The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, considering the investment risk constraints and cash flow characteristics of the portfolio.

4.0 DELEGATION OF AUTHORITY

Authority to manage the investment program is derived from MCL 41.76 management responsibility for the investment program is hereby delegated to the Township Treasurer (investment officer), who shall establish procedures and internal controls for the operation of the investment program, consistent with the investment policy. No person may engage in investment transactions except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and shall establish a system of controls to regulate the activities of subordinate officials.

5.0 AUTHORIZED INSTRUMENTS

In Accordance with Public Act 20 of the Public Acts of 1943, as amended, the surplus funds of the Township may be invested as follows:

- a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution. That is eligible to be a depository of funds belonging to the state under a law or rule of this state or the United States. Financial institution means a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government that maintains a principal office or branch office located in this state under the laws of this state or the United States.
- c) Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- d) Repurchase agreements consisting of instruments listed in subdivision (a) above. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom the Township has negotiated a Master Repurchase Agreement.

Repurchase Agreements must be signed with the bank or dealer and must contain provisions comparable to those outlined in the Public Security Association's model Master Repurchase Agreement.

- e) Bankers' acceptances of United States banks.
- f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one (1) standard rating service.
- g) Mutual funds registered under the Investment Company Act of 1940 with the intention to maintain a \$1.00 per share net asset value and purchase only investment vehicles that are legal for direct investment by a public corporation.
- h) Obligations described in subdivisions (a) through (g), as named above, if purchased through an interlocal agreement under the urban cooperation act of 1967.
- i) Investment pools are organized under the surplus funds investment pool act, P.A. 367 of 1982.
- j) Investment pools are organized under the local government investment pool act, 121 of 1985.

6.0 SAFEKEEPING and CUSTODY

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Township shall be on a cash basis. Securities may be held by a third-party custodian designated by the treasurer and evidenced by safekeeping receipts as determined by the investment officer.

7.0 PRUDENCE

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

8.0 REPORTS

Within 120 days of the end of the fiscal year, the treasurer shall prepare an annual written report to the governing body regarding the investment of the funds.

9.0 EFFECTIVE DATE

This Policy shall become effective on _____, the day following adoption by the Township Board.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AWARD FIRE STATION BID CONTRACT TO THE SUMMIT
COMPANY**

RESOLUTION NUMBER: 2024-29

DATE: April 15, 2024

WHEREAS, Sealed Bids submitted for the Fire Station No. 2 Bathroom project were opened on Thursday, April 4, 2024, at approximately 9:30am. The Charter Township of Superior received bids from three (3) contractors that were pre-qualified to bid on the project and were provided the contract documents by invitation based on the Township’s and OHM’s experience and contractor availability; and,

WHEREAS, the summary of bidders and their total bid amounts as read are listed below. The budgeted amount for construction cost based on a past contractor preliminary estimate was approximately \$60,000. We have summarized the bid amounts of all work items from the bidders in the below bid tabulation:

| Contractor Name | Bid Amount |
|-----------------------------|-------------------|
| The Summit Company | \$29, 268 |
| Reliance Building Company | \$45,000 |
| O’Neal Construction Company | \$49,600 |

WHEREAS, the project scope consists of installing a new bathroom facility in an existing storage room in Fire Station No. 2 to the north of the truck bay area. To accommodate this location for a new bathroom facility, a grinder pump/pressurized system would be installed to route the sewer discharge piping over the truck bay to connect to the existing sanitary piping that is in the facility to the south of the truck bay area. The project consists of a new toilet, sink, and pumped discharge system with minimal bathroom accessories as requested by the Parks and Recreation Department and in coordination with the Fire Department; and,

WHEREAS, all 3 contractors were deemed highly qualified and able to perform the work efficiently and effectively based on plans and contract documents. The low bidder, The Summit Company is in Livonia, MI, and has successfully performed recent building projects of varying sizes for the City of Southfield and City of Farmington under the oversight of OHM Advisors and are qualified to execute this work.

NOW, THEREFORE, BE IT RESOLVED, based on the bids received and our summary above, we recommend that the Charter Township of Superior award the Fire Station No. 2 Bathroom project to The Summit Company; and,

BE IT FURTHER RESOLVED, that due to the nature of the work and the possibility of minor construction adjustments, we also recommend a 10% contingency be added to the estimated bid award amount to account for minor modifications that may be necessary, for a total contract award amount Not-to-Exceed \$32,000 (Thirty-Two Thousand Dollars).



April 8, 2024

Mr. Ken Schwartz
Township Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Fire Station No. 2 Bathroom Bids
Recommendation of Contract Award

Dear Mr. Schwartz:

Sealed Bids submitted for the Fire Station No. 2 Bathroom project were opened on Thursday, April 4, 2024, at approximately 9:30am at Township Hall. The Township received bids from three (3) contractors that were pre-qualified to bid on the project and were provided the contract documents by invitation. The summary of bidders and their total bid amounts as read are listed below. The budgeted amount for construction cost based on a past contractor preliminary estimate was approximately \$60,000. We have summarized the bid amounts of all work items from the bidders in the attached bid tabulation.

| Contractor Name | Bid Amount |
|-------------------------|-------------------|
| The Summit Company | \$29,268 |
| Reliance Building Co. | \$45,000 |
| O'Neal Construction Co. | \$49,600 |

The project scope consists of installing a new bathroom facility in an existing storage room in the Fire Station No. 2 to the north of the truck bay area. To accommodate this location for a new bathroom facility, a grinder pump/pressurized system would be installed to route the sewer discharge piping over the truck bay to connect to the existing sanitary piping that is in the facility to the south of the truck bay area. The project consists of a new toilet, sink, and pumped discharge system with minimal bathroom accessories as requested by the Parks and Recreation Department and in coordination with the Fire Department.

Three (3) contractors were pre-qualified to bid on this project based on the Township's and OHM's experience and contractor availability. All 3 contractors were deemed highly qualified and able to perform the work efficiently and effectively based on plans and contract documents. The low bidder, The Summit Company is in Livonia, MI, and has successfully performed recent building projects of varying sizes for the City of Southfield and City of Farmington under the oversight of OHM Advisors and are qualified to execute this work.

Based on the bids received and our summary above, we recommend that the Township Board award the Fire Station No. 2 Bathroom project to The Summit Company. Due to the nature of the work and the possibility of minor construction adjustments, we also recommend a 10% contingency be added to the estimated bid award amount to account for minor modifications that may be necessary, for a total contract award amount Not-to-Exceed **\$32,000 (Thirty-Two Thousand Dollars)** without the need for further Board action.



We look forward to continuing to provide professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to contact me at (734) 466-4439, or Juan Bradford, Township Parks & Recreation Director.

Sincerely,
OHM Advisors

George Tsakoff, PE
Principal

Encl: Bid Tab

cc: Lynette Findley, Township Clerk
Juan Bradford, Parks & Recreation Director
Claire Martin, OHM

Tabulation for Bids Opened on 4/4/24
Fire Station #2 Bathroom
Superior Charter Township, Washtenaw County, State of Michigan
OHM Job Number: 0140-23-0080

Lump Sum Bid Amount:

The Summit Company, Inc.
13191 Wayne Rd.
Livonia, MI 48150

734-261-3500

\$29,268.00

Reliance Building Company
26200 Town Center Drive Ste 195
Novi, MI 48375

248-374-3210

\$45,000.00

O'Neal Construction, Inc.
525 W William
Ann Arbor, MI 48103

734-769-0770

\$49,600.00

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL TO ENTER INTO A STREET-SIDE
MAINTENANCE AGREEMENT WITH MR. BUTLER FOR THE OAKBROOK AND
WASHINGTON SQUARE SUBDIVISION COMMON AREAS**

RESOLUTION NUMBER: 2024-30

DATE: APRIL 15, 2024

WHEREAS, the Charter Township of Superior is a Michigan municipal corporation that provides public services to residents of the Township; and

WHEREAS, a Special Assessment District was created to provide funding for street-side maintenance in the Oakbrook and Washington Square subdivisions located in the Township, which includes cutting the grass and other maintenance of the common areas; and

WHEREAS, the Township Board has the responsibility to approve, execute and administer agreements to provide for such street-side maintenance; and

WHEREAS, Mr. Robert Lee Butler has worked as an independent contractor for the Township for many years; and

WHEREAS, the Township has been extremely satisfied with the performance of Mr. Butler.

NOW, THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustees approves the agreement for 2024 with Mr. Robert Lee Butler for side-street maintenance in an amount not to exceed \$24,700.00 which is 4% more than 2023 (\$24,457.68) and authorizes the Township Supervisor to sign the Agreement, and that the cost of this agreement is to be taken from the Side Street Maintenance Fund, G.L. Account No. 220.

Lynette Findley

From: Bernice L <lindkeber@gmail.com>
Sent: Wednesday, April 10, 2024 1:06 PM
To: Lynette Findley
Subject: Agenda Item: Registration and Travel to MTA Annual Meeting

Good afternoon,

I have registered for the MTA Annual Meeting/Conference to be held Tuesday, April 23 and Wednesday, April 24 at the Grand Traverse Lodge. The township has already covered the cost of the meeting, which was \$415.

I am respectfully requesting reimbursement for my travel expenses estimated to be the following:

Mileage: \$313.56 (round trip is 468 miles at .67/mile)

Lodging: at Tamarack Lodge April 22 - 25 (Grand Traverse Lodge is fully booked): \$495.34

Meals: 4/22: Dinner \$26; 4/23: Dinner \$26; 4/24: Lunch: \$15. Total Meals: \$67

Total estimated non-prepaid expenses: \$875.90.

Thank you.

Bernice

Sent from my iPad

SUPERIOR CHARTER TOWNSHIP
3040 NORTH PROSPECT, YPSILANTI, MI 48198
TELEPHONE (734) 482-6099 FAX (734) 482-3842

Certificate of Zoning Compliance

This application must be accompanied by a site plan which is drawn to scale and contains the following information: 1) scale, date and north point. 2) location, shape and dimensions of the lot. 3) dimensioned location, outline and dimensions of all existing and proposed structures, and location and extent of uses not involving structures.

Address of Property: Parcel ID# J-10-18-260-001 (Dixboro Village Green)

Applicant Name: Dixboro Village Green, Inc. (d.b.a. Dixboro Farmers Market)

Address: 5221 Plymouth Road

City, State, Zip Code: Superior Twp., MI 48105

Phone Number: _____ Alternate Number: (734) 216-6999 (Freeman mobile)

Provide a complete description of existing and intended uses of the property and structures, existing and proposed:

The undersigned certifies that he/she is the owner or agent of the owner authorized to submit this application.

Jim A. [Signature]
Applicant Signature

4/10/24
Date

Township Use Only

Parcel Number: _____

Site Plan Number: _____

Parcel Zoning District: _____

Zoning Administrator: _____

Zoning Compliance Approved

Zoning Compliance Denied

Reason for Denial: _____

TRANSIENT AND AMUSEMENT ENTERPRISES ACTIVITY PERMIT APPLICATION

Request is hereby made for a permit to operate a Transient and Amusement Enterprise as permitted in Section 6.05 of the Superior Township Zoning Ordinance.

APPLICANT INFORMATION

Organization Name Dixboro Village Green, Inc. d.b.a. Dixboro Farmers', Dixboro Artisan

I.R.S.501(c) (3)

Market and Cars on the Green

Contact Person Tom Freeman

Contact Address 5221 Church Road, Superior Twp., MI 48105

Telephone (734) 216-6999 Fax _____ Email tafreeman24@gmail.com

Is the property owned by the organization? YES NO

If "NO", what is the organization's interest in the property? lessee

Name, address and telephone number of property owner(s):

Dixboro United Methodist Church

5221 Church Road, Superior Twp., MI 48105

DESCRIPTION OF THE ACTIVITY

Proposed activity (describe each separate activity) Dixboro Farmers' Market - providing locally grown food to the community; Dixboro Artisan Market - an outlet for local artists & crafters; Cars on the Green - classic car show for community entertainment.

Date and time of activity May 24 - October 25: one day per week (Friday) 3 - 6 pm.

Location of activity Dixboro Village Green

Staff person(s) in charge of activity Jason Gold & Wade Buck, Market Managers

Describe staff supervision of activity The Market Managers, working under the supervision of the Dixboro Village Green, Inc. Board of Directors, will manage the activity with the support of community volunteers.

Permits required by other agencies _____

DESCRIPTION OF THE SITE

Size of activity site 1.6 acres Size of buildings (if any) n/a

Tax code number(s) of the property J-10-18-260-001

Adjoining land uses: North church/residential South commercial/residential
East commercial office West commercial

Availability of bathroom, hygiene facilities. Please describe. Restrooms are available for use in the Dixboro United Methodist Church, located adjacent to the Market.

Clean-up and removal of waste. Please describe. Site clean-up is the responsibility of The Market Managers and volunteers. Vendors are responsible for removing booths.

The following items are required as part of the Transient and Amusement Enterprises Use Permit Application:

1. A letter of authority, or power of attorney, in case the application is made by a person other than the actual owner of the property.

CHECK IF ATTACHED

2. A complete legal description of the premises (as stated on the deed or tax bills available in the Treasurer's Office).

CHECK IF ATTACHED

3. An accurate plot plan, drawn to scale, which indicates all access drives, buildings and other existing features of the site as well as all proposed features (parking, etc.) for the activity.

CHECK IF ATTACHED

4. A detailed description of the proposed activity.

CHECK IF ATTACHED

5. A copy of the property owner's liability insurance policy covering the proposed activity.

CHECK IF ATTACHED

APPLICANT

I hereby depose and say that all the statements in this application and statements contained in the documents and papers submitted herewith are true and correct.

Signature of Applicant: Jim A. J.

Sworn to before me this 10 day of April 20 24

My commission expires Nancy L. Mason 6-16-2027
(Notary Public, Washtenaw County, Michigan)

Signature of Property Owner (if other than applicant): Jr

To be filled in by Township Clerk (or designated Township Officer/Personnel)

I hereby state that this petition was properly received and filed on 4/10/24 (date)

Signature of Clerk (or designee)
Nancy L. Mason

NANCY L. MASON
NOTARY PUBLIC, STATE OF MI
COUNTY OF WASHTENAW
MY COMMISSION EXPIRES Jun 16, 2027
ACTING IN COUNTY OF Washtenaw



Dixboro United Methodist Church

5221 Church Road
Ann Arbor, Michigan 48105



"People Helping People"

Lead Pastor: Rev. Jeanne Garza
Email: dixboroumc@gmail.com

734-665-5632
www.dixborochurch.org

April 4, 2022

Laura Bennett
Building / Zoning Official
Superior Charter Township
3040 N. Prospect Rd.
Ypsilanti, MI 48198

This letter serves as authorization for Dixboro Village Green, Inc., a private, non-profit 501 (c)(3) organization. To submit a Transient Amusement Enterprises Activity Permit Application for the purpose of operating a farmers' market on the Dixboro Village Green. This authorization is extended under my authority as Chair of the Dixboro United Methodist Church Board of Trustees and on behalf of the Dixboro United Church Leadership Council, which acted on this issue at its meeting of January 19, 2012.

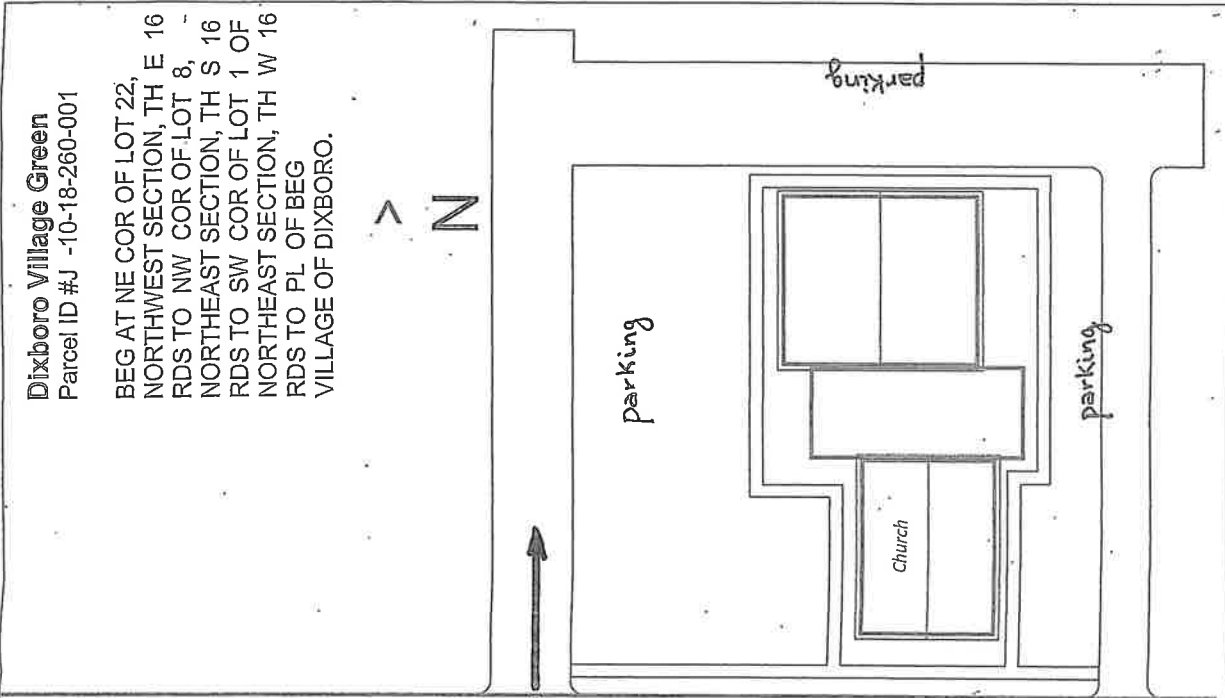
Sincerely,

Kenneth Scheffer, Chair
Board of Trustees
Dixboro United Methodist Church

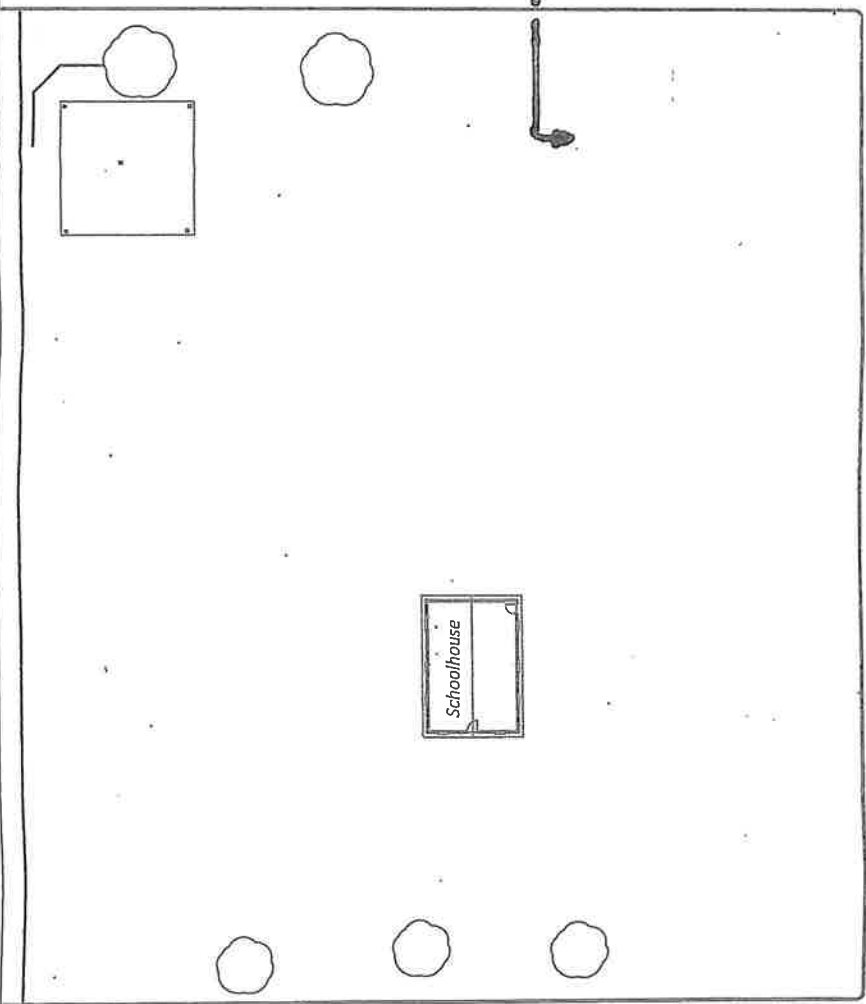
Cc: Rev. Jeanne Garza, Lead Pastor
Tom Little, Chair, DUMC Leadership Council

Dixboro Village Green
Parcel ID #J -10-18-260-001

BEG AT NE COR OF LOT 22,
NORTHWEST SECTION, TH E 16
RDS TO NW COR OF LOT 8,
NORTHEAST SECTION, TH S 16
RDS TO SW COR OF LOT 1 OF
NORTHEAST SECTION, TH W 16
RDS TO PL OF BEG
VILLAGE OF DIXBORO.



CHURCH ROAD



SHORT STREET

Proposed Site Plan
Dixboro Farmers Market
Dixboro Village Green, Inc.

PLYMOUTH ROAD

DIXBORO FARMERS' MARKET

Purpose:

The Dixboro Farmers' Market will be a community market, owned and operated by Dixboro Village Green, Inc., a private non-profit 501 (c)(3) organization. The Dixboro Farmers' Market will offer area residents access to locally grown fruits, vegetables and other farm products. Moreover, the Market will foster a sense of community within the Village of Dixboro and Superior Township, creating a gathering place and supporting interpersonal relationships, cooperation and engagement that are fundamental to community renewal.

Market Description:

The Dixboro Farmers' Market will consist of an outdoor market located on the Village Green in the Village of Dixboro. The Dixboro Farmers' Market will operate one day per week (Friday) from 3:00 pm to 6:00 pm, with the season running from May 24th through October 25th. The Market will offer locally grown food – fruits, vegetables, baked goods, etc. – as well as other farm products. In addition, artisans will participate in the Market on the last Friday of each month during the Market season, offering an outlet for local artists and crafters. And finally, a classic car show will take place in September as an event associated with the Dixboro Farmers' Market.

Vendor Stalls will be arranged on the Village Green as shown on the accompanying site plan. It is anticipated there will be 10 – 20 vendors participating each week.

Parking for Market patrons will be provided at the Dixboro United Methodist Church, located on the north side of Church Road and directly adjacent to the Market.

Restrooms for patrons of the Market will be available within the Dixboro United Methodist Church, located directly adjacent to the Market.

A site plan, illustrating the layout of the Dixboro Farmers' Market, is attached as required.

Good afternoon, Board of Trustees,

Last year the Board of Trustees voted to initiate the defective sidewalk replacement program and the task was assigned to the Deputy Supervisor, a role in which I currently serve. Now that the weather has begun to change, the contractors (Morris Concrete, LLC, and Precision Concrete), are eager to get started.

Of the many things I've learned in this process, the most relevant for me is maintaining open communication with and responding to the needs of the residents. This establishment of trust is essential for a successful program. The residents appreciated the time being taken to explain clearly how the sidewalk flags were being marked for repair by the Deputy Supervisor and what their financial responsibility would be. I made myself available to meet with the residents at their homes and explain the various markings and to reassure them that I was working for them to ensure only the proper sidewalk flags were marked.

Throughout the summer and fall of 2023, I was notified directly by residents or copied on written complaints ranging from safety concerns, contractor authority, unauthorized use of homeowner water by the contractor, and unprofessional behavior. One resident was mocked and harassed for payment and filed a police report.

Last month, I received several calls from residents with concerns related to sidewalk flag markings. Some residents noticed fresh sidewalk flag markings while others saw increased sidewalk flag markings from the originals; both of which could result in an increased cost to the property owner.

As per my standard operating procedure, I inspected the areas with the concerns. Following that inspection, I learned that the markings had been done by Morris Concrete, LLC. I emailed Daryl Morris, owner of Morris Concrete, as they were working nearby. I told them to cease marking sidewalks as they were not authorized to do so, and this could be viewed as pressure soliciting. His response was "that's just common."

I also had a resident complaint against Precision Concrete. The issue was eventually resolved to the satisfaction of the resident. Due to other commitments, they started late in the season and completed approximately eight properties.

These interactions and resident concerns brought forward a challenge in the overall program: a lack of structure and procedures for working with the contractors. There is a definite need for

clear guidelines and procedures and an understanding by the contractor of their agreement with Superior Charter Township.

I learned last week from Supervisor Ken Schwartz that Morris Concrete LLC will be retained to conduct the inspection and markings in the Oakbrook subdivision. I assume Precision Concrete will also perform this task in neighborhoods to which they are assigned. This is very concerning based on the interaction with residents by the contractors and the new/additional markings that will subsequently increase the overall cost (which the contractors benefit from) for the property owners - a cost which I had provided to them earlier. This decision removes the check and balance from the sidewalk replacement project which, as Deputy Supervisor, I can provide.

This also causes alarm based on the discovery of discrepancies on invoices, a matter I brought to the attention of the Board in October 2023. The discrepancies included duplicate billings, the township being invoiced for incomplete work, and one exorbitant charge (\$20,000.00). Most of it was detected in time and I worked with Nancy Mason, Bookkeeper to correct the payment overages against future invoices.

Following, to ensure accuracy, I developed and implemented a plan to incorporate a check and balance component for the defective sidewalk replacement program. I conducted inspections and created a list of specific sidewalk flag replacements for each address. I provided the list to the contractors. Upon completion of the work and prior to invoice payment, a final inspection was completed.

The process for the sidewalk replacement program going forward requires oversight as with all programs directly impacting our residents.

If the decision made by Supervisor Schwartz is implemented, then I ask you to consider the following before the start of work in 2024:

Develop Guidelines and Procedures:

1. Create clear guidelines outlining the inspection and marking process for sidewalk flags led by the Deputy Supervisor. Meet with contractors and verify contractors are knowledgeable of the Superior Charter Township Sidewalk Ordinance and the five criteria for defective sidewalks. Keep record of addresses, markings, and defective sidewalk violation.
2. Develop a formal process or checklist of everything involved in implementing the program including marking sidewalks to ensure consistency and minimize errors. Late September, inspection and marking in Bromley Park included the

address, number of 4-inch, 6-inch and roots removal and the specific code violation. To date, no resident complaints.

3. Establish a standardized procedure for addressing resident concerns and handling contractor responsibilities.

Modify the contract with Morris Concrete LLC and Precision Concrete LLC:

1. To include authorization for contractors to inspect and mark sidewalk flags as part of their responsibilities.
2. Specify if the township will pay additional fees for these services and under what circumstances.
3. Include provisions for the township to continue being billed directly from contractor's supplier for sidewalk supplies, with a detailed list provided for transparency and accuracy.
4. Provide contractor with a township ID for working with residents.
5. Review insurance coverage.

Immediate Update Communication with Residents:

1. Send an updated letter to resident in Bromley Park, Brookside, Oakbrook, and Washington Square clearly explaining what the change is, the reason for the decision, the financial impact it could have on the residents and other relevant information.
2. Send an updated letter to residents in Geddes Ridge, Harvest Lane, and Panama Vicinity who are past the deadline to complete repairs; excepts residents with 2024 extensions.

Thank you for your ongoing support and dedication to our resident's safety and well-being. Together, we are making a positive impact and creating a safer environment for everyone.

Regards,

Irma Golden

Deputy Supervisor

Superior Charter Township

3040 N. Prospect Rd.

Superior Township, MI 48198

Email: irmagolden@superior-twp.org

Phone: (734) 482-6099

Lynette Findley

From: Bernice Lindke
Sent: Thursday, April 11, 2024 1:40 PM
To: Lynette Findley
Subject: Fwd: Proposed Post-Audit Policy (or Pre-approval) and Procedure for Processing Claims
Attachments: Superior Township Processing Claims draft.docx; Purchasing Policy.pdf

I was trying to get with you earlier to see if this could be included in the Board packet.

Sent from my iPad

Begin forwarded message:

From: Bernice Lindke <blindke@superior-twp.org>
Date: April 11, 2024 at 12:56:47 PM EDT
To: Board <board@superior-twp.org>
Subject: Proposed Post-Audit Policy (or Pre-approval) and Procedure for Processing Claims

Good afternoon,

We have discussed many times the need for strengthening fiscal controls for our township. Our current policy is too lax and allows for almost any expenditure to be paid prior to Board approval. I believe we need a stronger post-audit policy for processing claims for payment which is required in MCL 41.75.

In the draft policy I have attached, you will note that most of the expenses will need approval from the Board **prior to cutting checks** or issuing an electronic funds transfer payment.

By following this policy we can still pay, without prior board approval, things like:

- 1) Payroll, utilities and/or other expenses that carry a late fee if not paid by a certain date
- 2) Emergency expenses, as needed

If we implement this, most of the expenses will need approval from the Board prior to cutting checks. This can easily be done. Also attached, for example and research's sake, is Pittsfield Charter Township's Purchasing Policy.

By implementing stronger fiscal controls, we can more fully secure our township assets and avoid some of the issues we have faced in the last two years.

Superior Charter Township
Proposed Post-Audit Policy (or Pre-approval) and Procedure for Processing Claims

Requests for payments to vendors shall be documented in writing by a vendor invoice, or in the few instances where no invoice is forthcoming, by a written request by the department head requesting payment. Except for rare exceptions, only original invoices shall be processed for payments, as statements or copies of invoices may result in duplicate payments. Appropriate documentation (supporting invoices) shall be attached for all disbursements. Original bills, not copies, must be used for documentation.

Employee expense reimbursements shall be documented on an expense voucher prepared by the employee. All invoices, departmental check requests and expense vouchers shall include the following:

1. Vendor name
2. Purpose of payment request
3. Unit price and units delivered (if applicable)
4. Date goods delivered or services rendered
5. The related purchase order (if applicable)

All requests for payments shall be approved by the department to which the expense shall be posted by initialing the document.

All requests for payments shall be submitted to the clerk at least 3 (three) days prior to the board meeting at which claims will be approved.

The clerk shall verify the payee, amount, purpose and the disbursing fund of each request. After verification, the clerk shall prepare a warrant, enter it into the general ledger and make a copy for township records.

Claims Reports

The clerk, or designee, shall prepare a claims report to the board showing the fund, vendor name, nature of the expense, invoice number and warrant number (i.e., check number). Any items paid prior to board audit shall be noted on the warrant report or on a separate report.

Invoices and bills supporting the claims report shall be available for board member review the day of the board meeting or at the board meeting. Board members are responsible for examining the bills prior to board approval.

Board Approval Required for all Claims

All claims shall be approved by the township board prior to disbursing funds with the exception of tax collection disbursements and claims authorized by policy for post-auditing by the township board.

Board Post-Audit Authorized for Certain Claims

Only the following types of claims may be paid by disbursements made prior to board audit and approval:

1. Payroll
2. Utility bills
3. Invoices with penalties that would be incurred if payment is not received prior to the board meeting where claims will be approved

The supervisor and Utilities director, along with either the clerk or treasurer, may authorize emergency expenditures when deemed essential due to the imminent threat to the health, safety and welfare of the township.

Check Controls

Numerically controlled, pre-numbered checks shall be used. Checks shall not be signed prior to being completely filled out. Cleared checks must be returned to the township or electronically stored.

Authorized Check Signers

The following officials are the only persons authorized to sign checks:

- Treasurer or deputy treasurer
- Clerk or deputy clerk

*This policy should also be followed when doing electronic funds transfer (EFT)

DRAFT

PURCHASING POLICY



ADOPTED ON: MAY 26, 2021

PURCHASING POLICY



INTENT

The intent of this Policy is to maximize the purchasing power and value of public funds while maintaining a system of quality that promotes efficiency, effectiveness, consistency, and equity in purchasing. The goal is to ensure accountability and transparency in the Township's purchases and payments.

SCOPE

The Purchasing Policy adopted by the Township Board of Trustees ("Board") applies to all purchases for supplies, goods, services, construction, equipment purchases, rentals, or leases made on behalf of the Township.

PURCHASING

All Directors or Department Heads (collectively referred to as Directors) along with the elected administrators with supervisory authority over departments shall be the purchasing agents for the Township. Generally, purchasing agents shall consider price, quality, availability, reliability, and any technical requirements.

PREFERRED PURCHASING

The following guidelines shall be considered when making purchases but shall not be construed as requiring the purchase of products or services that do not perform adequately or are not available at a reasonable price.

- **Local Purchasing:** Purchases of goods and services should be made locally within the Township or Washtenaw County whenever financially feasible.
- **Cooperative Purchasing:** The Township may join in a cooperative purchasing arrangement with other governmental units if it is determined to be cost effective and in the best interest of the Township.
- **Environmental Purchasing:** The Township shall endeavor to purchase products whereby environmental impacts have been considered and found to be less damaging to the environment and human health when compared to competing products.

PURCHASING AUTHORIZATION

The purchasing authorizations herein shall apply to all purchases for goods and services.

0 to \$3,000

All Directors can authorize purchases up to \$3,000. All Departments will use their best judgment as to source of supply and number of quotations needed. Quotes may be verbal, written, or electronic.

\$3,001 to \$5,000

All purchases for goods and services between \$3,001 and \$5,000 shall be authorized by the elected administrator with supervisory authority over the department. Competitive pricing or three verbal or written quotes are required except when it is determined that no advantage to the Township would result from such a procedure or when the purchase is for the acquisition of professional services.

\$5,001 and up

Purchases in the amount of \$5,001 or more shall be approved by the Board of Trustees. All purchases shall be based on competitive pricing in the form of three written quotes except when it is determined that no advantage to the Township would result from such a procedure or when the purchase is for the acquisition of professional services.

PROHIBITION

No purchases may be divided for the purposes of circumventing the Purchasing Authorizations. However, a series of purchases from one vendor which individually are within the above limits, but collectively exceed those limits, shall not be considered one purchase if such a series of purchases could not reasonably have been made at one time.

PURCHASING BY CONTRACT

All contracts must be reviewed by the Township attorney and approved by the Board. Whenever possible, the contract shall be reviewed by the Township attorney prior to submitting the contract to the Board. Approved contracts with a sum certain amount and a limited term, shall be signed by the Supervisor and shall be paid in accordance with the contract terms and the stated amount.

Contracts that do not provide a sum certain dollar amount shall be subject to the Purchasing Authorization listed above. Contracts approved by the Board that do not state a specific term but have a firm and continuing annual payment shall be brought before the Board every (3) three years for reauthorization.

Administration of a contract is assigned to the Director that requests the purchase. Administration includes, but is not limited to, ensuring that the contract contains all of the required terms, obtaining the Township Attorney's approval, obtaining the required signatures on the contract, and if required, obtaining a signed contract addendum. All signed contracts and signed addendums shall be filed with the Clerk. Each Director shall maintain records that are pertinent to the performance of the contract, and keep such records in accordance with the Records Management Policy.

PURCHASING OF PROFESSIONAL SERVICES

Professional services which involve extended analysis, exercise of discretion, and independent judgment, specialized type of knowledge, and expertise or training customarily acquired either by a prolonged course of study or equivalent experience in the field shall be selected by the elected administrator with supervisory authority over the department obtaining the service.

Selection of a service provider shall be based on the following:

- The expertise of the service provider.
- The costs for the services are comparable to other professionals in the same industry.
- Past performance of the service provider, if applicable.
- The historical knowledge of the service provider as it relates to the Township.
- The adequacy of insurance appropriate for the service.

Multiple quotes for these services are required only when determined by the elected administrator with supervisory authority over the department or upon authority of the Board. Purchasing Authorization and Purchasing by Contract shall also apply where applicable with respect to purchasing for professional services.

BLANKET PURCHASING ORDERS

A request for a blanket purchase order that has been approved by the Board shall expire at the end of the fiscal year. A blanket purchase order with a stated amount "not to exceed" shall be approved by the Board if the amount "not to exceed" is more than \$5,001. Individual invoices related to the blanket purchase order shall be authorized by the Director in accordance with approved amounts. Blanket orders that do not have a stated approved amount shall be subject to the Purchasing Authorizations listed above.

EXCEPTIONS TO PURCHASING AUTHORIZATION

- **Emergency Purchasing**

When life, property, or equipment endangered through imminent and unexpected circumstances, or when normal operations of a department would be severely and detrimentally hampered by a long delay, the Director upon authorization by the Supervisor may make a purchase that exceeds the authorization limits and waive the documentation requirements in this Policy. The Director making the purchase under this provision shall notify the Board of Trustees at the next board meeting following the purchase.

- **Sole Source Purchasing**

Multiple quotes will not be required when there is a purchase of a service or product that is only available from a single source or as required for existing equipment/system compatibility. The purchasing authorization dollar limits or purchasing by contract provisions shall apply.

- **Grant Purchasing**
Grant purchasing shall follow the Purchasing Authorization stated in this Policy. In the event that a provision in this Policy is contrary to a grant requirement, the grant requirement shall control. The Director that monitors and administers the grant shall approve all invoices prior to submittal to the Clerk.
- **Routine Operating Costs**
Routine operating costs, including gas, water, electric, fuel, telecommunications, and payroll shall not require multiple quotes and shall be authorized by the Director that monitors that purchase.
- **Escrow/Pass Through/User Fee Accounts**
All payments under an escrow, pass through, or user fee account as identified by the Finance Department shall be authorized by the Director that monitors that account. These items include, but are not limited to, the following accounts:
 - Planning Fees
 - Streetlighting Fees
 - Water, Sewer, and Rubbish Fees and Deposits
 - Performance Bonds
 - Refunds and Overpayments
 - Tax Collections or Collections for other Governmental Agencies or Units

REQUESTS FOR PROPOSALS OR QUALIFICATIONS

Directors shall use Request for Proposal (RFP) or Request for Qualifications (RFQ) for professional services whenever possible or as required by the Board. Each Department shall determine the requirements for the RFP or RFQ.

BIDDING

Competitive sealed bidding is required as determined by a Director or as required by the Board. Directors shall work with staff to determine qualifications for specific bids such as bonds, insurance requirements, and addendum acknowledgements. Each department will work with the Clerk's Office to schedule the public bid opening, and will advertise requests for sealed bids in the appropriate forums. The Clerk shall post notices as required.

SALES TAX EXEMPTION

Each department is responsible for obtaining the sales tax exemption on all purchases whenever it is possible. A Tax Exemption Certificate shall be provided by the Finance Department.

DISPOSAL OF SURPLUS PROPERTY

Surplus property no longer needed by a department may be offered to other departments for official use.

Property not transferred to another department may be disposed of in the following manner:

By Trade-In

Items considered for trade-in, normally vehicles and large equipment, shall be clearly identified and shall indicate the value of the trade-in in the documentation or invoice for the purchase of the new item.

By Sale

Items valued at more than \$5,000 shall be sold except for any specialized items that are required to be destroyed for safety purposes. Directors should seek at least two offers and obtain approval from the elected administrator with supervisory authority over the department whenever possible

Items valued at \$5,000 or less may be sold. The Director shall seek more than one offer when practicable.

Items that have no value because there are no offers to purchase or for which the cost of disposal will exceed the value or sale price of the property may be disposed of by placing in the trash or by allowing another public entity or non-profit to remove it. Directors shall maintain any documentation for the disposal of items having no value, including documentation that the item could not be sold.

All items considered a depreciable asset shall be reported to the Clerk by the Director upon disposal which shall include a description of the item, the method of disposal, and any amounts received for the disposal.

PAYMENT

All payment requests must be made in a reasonably prompt manner, normally within 30 days of receiving the invoice or before the due date, so that the Township will not incur a late charge or a diminished reputation. Occasionally, a payment request cannot be made in a reasonable and prompt manner due to mailing issues, discrepancies on the invoice, lost invoice, etc. When this occurs, an explanation for the late payment shall be noted on the invoice. Repeated payment requests that are late shall be brought to the attention of the elected administrator with supervisory authority over that department to work with the Director to prevent future late payments.

Payments shall be made by the Finance Department on a weekly basis. All independent contractors for professional services or labor must have a completed W-9 form, proof of workers' compensation insurance, and other proof of insurance if applicable, filed with the Township prior to commencement of the work and before any payment is released.

No payments shall be made outside of the weekly run unless it is for an extraordinary circumstance as determined by the Clerk and Finance Director. Failure to submit invoices or improper planning does not constitute an extraordinary circumstance.

CONTROLS

All payment requests shall be initialed by the Director and/or the elected administrator verifying that the charges are authorized and conform with this Policy. All signed requests indicate the following:

- that all goods or services comply with the terms of the purchase,
- contain the general ledger number the funds may be charged to,
- that funds in their departmental budgets support the payment or that arrangements have been made by the department to have unbudgeted items go before the Board to amend the budget as directed by the elected administrator with supervisory authority over that department,
- that invoices are in the name of the Township where applicable, and
- requests for payment is within the Purchasing Authorizations levels listed herein.

Initialed invoices and contracts are authorizations to proceed with payment. When these conditions have been met, the Director shall then forward the required documentation to the Clerk.

The Clerk shall determine that payments are made in accordance with this Policy and sign off on all charges. Exactness and completeness in preparing the authorizations is essential and any incomplete or improperly completed authorizations not in conformity with this Policy shall be returned to the initiator for correction or the Clerk may require the Director to bring said item before the Board. Once a purchase has been initialed by the Clerk, the Clerk shall forward the invoice or contract to the Finance Department for payment.

The Finance Department shall verify that all items have the appropriate initials and general ledger numbers. Purchases shall be charged against the general ledger in the fiscal calendar year for which the goods were delivered or the services were rendered except any payment request submitted after the close of financial year will be charged to the next year's budget

All authorized payments shall be reported to the Board on a scheduled basis as determined by the Director of Finance along with reports of revenue and expenditures and any other reports that are required by law or requested by the Board. The Board may request, at any time, the documentation relating to any purchase through the Clerk. Nothing in this Policy shall limit the authority of the Board to require certain payments be approved by the Board in advance of the payment.

RESPONSIBILITY

It is the responsibility of any employee with purchasing authority to comply with the terms of this Policy. Detailed procedures may be written by the Directors of each department in order to enforce the requirements in this Policy. Failure to follow this Policy may result in disciplinary action or revocation of purchasing authority.

ETHICS

It shall be a violation of this Policy for any person to offer, give or agree to give any Township employee, or for any employee to solicit, demand, accept or agree to accept a gratuity, personal

benefit, or kickback in connection with any purchasing or contracting decision. To avoid any real or perceived conflict of interest, Township employees are required to avoid all actual or potential conflicts of interest and shall disclose any and all potential conflicts to the Clerk. The Clerk, upon advice from counsel, shall determine if a conflict exists. If a conflict exists, the Clerk shall bring the matter before the Board.

REFERENCE

Resolution #92-417 USE OF LOCAL CONTRACTORS (1992)

Records Management Policy (3/2011)

Interim Procedure for Disposal of Surplus Property

Credit Card Policy (2/2019)

Employee Handbook (12/2020)

REVIEW

The Policy is maintained and reviewed by the Clerk. Any revisions shall be approved by the Board.

This Page Is Intentionally Left Blank



SUPERIOR TOWNSHIP Record of Disbursements

Date: April 15, 2024

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

- 101 - General Fund
- 204 - Legal Defense Fund
- 219 - Streetlight Fund
- 220 - Side Street Maintenance Fund
- 249 - Building Fund
- 266 - Law Fund
- 508 - Park Fund
- 701 - Trust & Agency Fund

- 206 - Fire Fund
- 592 - Utility Dept.

Total amount for all disbursements - \$ 1,604,419.48

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|-------------------------|------|-------|------------------------------------|--|-------------------|
| Bank GENL GENERAL BANK | | | | | |
| Check Type: Paper Check | | | | | |
| 03/26/2024 | GENL | 47675 | ALAN WILLIAM KEESLER | WELD TRACTOR RAKE | 410.00 |
| 03/26/2024 | GENL | 47676 | AMAZON CAPITAL SERVICES | DOG WASTE BAGS | 183.84 |
| 03/26/2024 | GENL | 47677 | BARCO PRODUCTS COMPANY | DOG WASTE BAGS (ROLL) | 221.99 |
| 03/26/2024 | GENL | 47678 | BOULLION SALES, INC. | CHAIN SAW PARTS | 2.99 |
| 03/26/2024 | GENL | 47679 | CANON FINANCIAL SERVICES INC. | LEASE ON (2) COPY MACHINES & COPIES | 553.49 |
| 03/26/2024 | GENL | 47680 | CARLISLE WORTMAN ASSOCIATES | PLANNING SERVICES | 50.00 |
| | | | | PLANNING SERVICES | 140.00 |
| | | | | PLANNING SERVICES - MONTHLY RETAINER | 1,000.00 |
| | | | | PLANNING SERVICES | 140.00 |
| | | | | PLANNING SERVICES | 350.00 |
| | | | | PLANNING SERVICES | 490.00 |
| | | | | | <u>2,170.00</u> |
| 03/26/2024 | GENL | 47681 | COMCAST | PHONE SERVICE -MARCH 2024 | 609.14 |
| 03/26/2024 | GENL | 47682 | GFL ENVIRONMENTAL | RECYCLE BIN EXCHANGE - TOWN HALL | 464.00 |
| 03/26/2024 | GENL | 47683 | ICEBERG HEATING & COOLING LLC | OVERPAYMENT OF PERMIT -8747 BARRINGTON | 90.00 |
| 03/26/2024 | GENL | 47684 | IRMA GOLDEN | MILEAGE REIMBURSEMENT BOR MARCH 24 | 24.12 |
| 03/26/2024 | GENL | 47685 | JAMES SWITALA | MILEAGE REIMBURSEMENT BOR MARCH 24 | 26.47 |
| 03/26/2024 | GENL | 47686 | JOHN MACNICOL | MILEAGE REIMBURSEMENT BOR MARCH 24 | 19.10 |
| 03/26/2024 | GENL | 47687 | LISA LEWIS | MILEAGE & POSTAGE REIMBURSEMENT | 107.56 |
| 03/26/2024 | GENL | 47688 | MORRIS CONCRETE SOLUTIONS | TOWNSHIP SIDEWALK PROGRAM | 2,000.00 |
| 03/26/2024 | GENL | 47689 | PARKWAY SERVICES | PORTAJOHNN @ SHOP | 130.00 |
| 03/26/2024 | GENL | 47690 | QUADIENT LEASING USA, INC. | POSTAGE METER/FOLDING MACHINE LEASE | 1,055.46 |
| 03/26/2024 | GENL | 47691 | ROBERT ACTON | 37 - MECH/PLUMB INSPECTIONS 3/9-22/24 | 1,850.00 |
| 03/26/2024 | GENL | 47692 | RON PEATRY | MILEAGE REIMBURSEMENT 3/11-22/24 | 286.09 |
| 03/26/2024 | GENL | 47693 | SAM'S CLUB/SYNCHRONY BANK | ANNUAL MEMBERSHIP/SHOP SUPPLIES/EASTER E | 348.46 |
| 03/26/2024 | GENL | 47694 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | QUICKBOOKS -MARCH 2024 | 281.50 |
| 03/26/2024 | GENL | 47695 | SUPERIOR TWP FIRE FUND | HOME DEPOT REBATE PORTION | 79.08 |
| | | | | PORTION OF COMERICA T-BILL CASHED IN | 390,068.31 |
| | | | | | <u>390,147.39</u> |
| 03/26/2024 | GENL | 47696 | SUPERIOR TWP PAYROLL FUND | HSA FEES - MARCH 2024 | 34.00 |
| | | | | CASH TRANSFER 3/28/24 PAYROLL | 65,226.60 |
| | | | | | <u>65,260.60</u> |
| 03/26/2024 | GENL | 47697 | SUPERIOR TWP UTILITY DEPARTMENT | NON-MOTORIZED TRAIL MAINTENANCE | 215.28 |
| | | | | HOME DEPOT REBATE PORTION | 21.05 |
| | | | | | <u>236.33</u> |
| 03/26/2024 | GENL | 47698 | TAZ NETWORKS, INC | NEW CABLES NEEDED FOR SWITCH CHANGEOUT | 429.80 |
| | | | | OUTLOOK ISSUES/UPDATE BS & A | 350.41 |
| | | | | | <u>780.21</u> |
| 03/26/2024 | GENL | 47699 | WASHTENAW COUNTY TREASURER | 2024 CONTRACT - MARCH | 147,741.70 |
| 04/02/2024 | GENL | 47700 | WEX BANK | FUEL - FEBRUARY 2024 | 83.01 |
| | | | | FUEL - MARCH 2024 | 117.85 |
| | | | | | <u>200.86</u> |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|------------|------|-------|-------------------------------------|--|------------------|
| 04/02/2024 | GENL | 47701 | WEX BANK | FUEL - MARCH 2024 | 106.98 |
| 04/02/2024 | GENL | 47702 | WEX BANK | FUEL - MARCH 2024 | 369.02 |
| 04/02/2024 | GENL | 47703 | AMAZON CAPITAL SERVICES, INC | OFFICE SUPPLIES/ELECTION SUPPLIES | 291.08 |
| 04/02/2024 | GENL | 47704 | ANDREW GRANT | EASEMENT FOR PLYMOUTH ROAD PATHWAY | 15,000.00 |
| 04/02/2024 | GENL | 47705 | ANN ARBOR AREA TRANSPORTATION AUTH. | 2024 - MARCH | 8,819.59 |
| | | | | 2024 - FEBRUARY | 8,819.59 |
| | | | | | <u>17,639.18</u> |
| 04/02/2024 | GENL | 47706 | CASTLEBERRY & LUCAS | LEGAL SERVICES | 2,840.00 |
| 04/02/2024 | GENL | 47707 | CONKLIN LANDSCAPING, INC | SNOW PLOW & SALTING @ TOWNHALL | 414.00 |
| 04/02/2024 | GENL | 47708 | FASTSIGNS | NAME PLATE | 78.50 |
| 04/02/2024 | GENL | 47709 | HOME DEPOT CREDIT SERVICES | SHOP SUPPLIES & MAINTENANCE SUPPLIES | 429.13 |
| 04/02/2024 | GENL | 47710 | HUNTINGTON NATIONAL BANK | 2022 REFUNDING BOND | 151,000.00 |
| 04/02/2024 | GENL | 47711 | JALEEN WILSON | TRASH PICK-UP MACARTHUR/WIARD/ROW | 170.00 |
| 04/02/2024 | GENL | 47712 | JAMEEL S WILLIAMS | LEGAL SERVICES -MARCH 2024 | 2,104.50 |
| 04/02/2024 | GENL | 47713 | PROSITE SERVICES, INC | CLEANING OF LOTS FOR CLAYHILL FARM AND G | 18,000.00 |
| 04/02/2024 | GENL | 47714 | QUADIANT FINANCE USA, INC. | POSTAGE REFILL FOR MACHINE | 1,000.00 |
| 04/02/2024 | GENL | 47715 | STAPLES | OFFICE SUPPLIES | 405.48 |
| 04/02/2024 | GENL | 47716 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | MGFOA MEMBERSHIP 2024 | 130.00 |
| | | | | SMARTSHEET -MARCH | 9.00 |
| | | | | MONTHLY SCRIPT TO THE DETROIT NEWS | 14.99 |
| | | | | ZOOM -MARCH 2024 | 71.98 |
| | | | | | <u>225.97</u> |
| 04/02/2024 | GENL | 47717 | SUPERIOR TWP FIRE FUND | PPT REIMBURSEMENT | 2,138.84 |
| 04/02/2024 | GENL | 47718 | SUPERIOR TWP UTILITY DEPARTMENT | CELL PHONE - LOCKIE MARCH 2024 | 12.19 |
| 04/02/2024 | GENL | 47719 | WALMART | ELECTION/KITES | 561.87 |
| 04/09/2024 | GENL | 47720 | WASHTENAW COUNTY TREASURER | 2024 CONTRACT - APRIL | 147,741.70 |
| 04/09/2024 | GENL | 47721 | AMAZON CAPITAL SERVICES, INC | ELECTION/OFFICE SUPPLIES | 36.47 |
| 04/09/2024 | GENL | 47722 | ANN ARBOR AREA BOARD OF REALTORS | MLS USER FEE | 104.00 |
| 04/09/2024 | GENL | 47723 | CARLISLE WORTMAN ASSOCIATES | PLANNING SERVICES - MONTHLY RETAINER | 1,000.00 |
| | | | | MASTER PLAN | 1,175.00 |
| | | | | PLANNING SERVICES - NIGHT MEETING | 520.00 |
| | | | | | <u>2,695.00</u> |
| 04/09/2024 | GENL | 47724 | CENTERPOINTE ELECTRIC | OVERPAYMENT OF PERMIT 632 PLYMOUTH-A2 RO | 10.00 |
| 04/09/2024 | GENL | 47725 | COMCAST | INTERNET -MARCH 24 | 164.39 |
| 04/09/2024 | GENL | 47726 | DTE ENERGY | ELECTRIC - PARKS BARN - MAR 2024 | 23.05 |
| | | | | GEN/LAW SPLIT/OLD TOWN HALL ELEC -MAR 24 | 1,077.20 |
| | | | | OLD TOWN HALL GAS- MAR 24 | 125.21 |
| | | | | GEN/LAW SPLIT/GENERATOR-GAS -MAR 24 | 489.27 |
| | | | | APT "1" GAS-- MAR 24 | 205.84 |
| | | | | | <u>1,920.57</u> |
| 04/09/2024 | GENL | 47727 | DTE ENERGY | STREETLIGHTS -MARCH 24 | 8,335.95 |
| 04/09/2024 | GENL | 47728 | DWG PLUMBING | OVERPAYMENT OF PERMIT 1656 GOLFVIEW | 10.00 |
| | | | | OVERPAYMENT OF PERMIT 1555 HARVEST LANE | 105.00 |
| | | | | | <u>115.00</u> |
| 04/09/2024 | GENL | 47729 | GORDON FOOD SERVICE, INC. | BUILDING SUPPLIES | 178.71 |
| 04/09/2024 | GENL | 47730 | JALEEN WILSON | TRASH PICK-UP MACARTHUR/WIARD/ROW | 238.00 |
| 04/09/2024 | GENL | 47731 | MEDMUTUAL LIFE | LIFE INSURANCE - MAY 2024 | 187.29 |
| 04/09/2024 | GENL | 47732 | MICHIGAN TOWNSHIP'S ASSOCIATION | BOOKS | 96.00 |
| 04/09/2024 | GENL | 47733 | MPARKS | VEST | 60.00 |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|------------|------|-------|------------------------------------|--|--|
| 04/09/2024 | GENL | 47734 | OHM ADVISORS | ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES | 2,683.00 1,305.50 926.50 320.00 3,701.50 2,212.00 1,096.00 943.25 496.00 <u>13,683.75</u> |
| 04/09/2024 | GENL | 47735 | VOID | VOID Reason: Created From Check Run Process | V |
| 04/09/2024 | GENL | 47736 | PROFESSIONAL BUILDING MAINTENANCE | CLEANING OF TOWNHALL - MARCH 2024 CLEANING OF TOWNHALL - APRIL 2024 | 1,792.25 1,792.25 <u>3,584.50</u> |
| 04/09/2024 | GENL | 47737 | ROBERT ACTON | 39-MECH/PLUMB INSPECTIONS 3/23-4/5/24 | 1,950.00 |
| 04/09/2024 | GENL | 47738 | RON PEATRY | MILEAGE REIMBURSEMENT 3/25-4/5/24 | 255.27 |
| 04/09/2024 | GENL | 47739 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | ADOBE - MONTHLY SCRIPT -APRIL 2024 NEW FILE CABINET FOR TREASURY ICHAT MTA CONFERENCE - LINDKE | 167.93 499.99 10.00 415.00 <u>1,092.92</u> |
| 04/09/2024 | GENL | 47740 | SUPERIOR TWP PAYROLL FUND | PENSION /HCSP - MARCH 2024 HSA FEES - APRIL 2024 CASH TRANSFER 4/11/24 PAY | 21,533.48 21.25 72,256.89 <u>93,811.62</u> |
| 04/09/2024 | GENL | 47741 | VOID | VOID Reason: Created From Check Run Process | V |
| 04/09/2024 | GENL | 47742 | SUPERIOR TWP UTILITY DEPARTMENT | DIESEL FUEL CELL PHONE JUAN - MAR 24 | 110.75 49.89 <u>160.64</u> |
| 04/09/2024 | GENL | 47743 | TAZ NETWORKS, INC | NETWORK FLAT FEE -APRIL 2024 MANAGE FIREWALL - MARCH - APRIL NEW USER SETUP-DOCUWARE | 1,246.79 606.00 410.83 <u>2,263.62</u> |
| 04/09/2024 | GENL | 47744 | TERMINIX PROCESSING CENTER | PEST CONTROL -MAR 2024 | 127.00 |
| 04/09/2024 | GENL | 47745 | WASHTENAW COUNTY TREASURER | TRAILER FEES - MARCH 2024 ARBOR WOODS TRAILER FEES - MARCH 2024 WESTRIDGE | 1,145.00 822.50 <u>1,967.50</u> |
| 04/09/2024 | GENL | 47746 | YPSILANTI ACE HARDWARE | FASTNERS DRILL BITS | 8.61 24.17 <u>32.78</u> |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|----------------------------|------|-------|-------------|-------------|--------------|
| Total Paper Check: | | | | | 1,108,800.72 |
| GENL TOTALS: | | | | | |
| Total of 72 Checks: | | | | | 1,108,800.72 |
| Less 2 Void Checks: | | | | | 0.00 |
| Total of 70 Disbursements: | | | | | 1,108,800.72 |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|-------------------------|------|-------|------------------------------------|--|------------------|
| Bank FIRE FIRE FUND | | | | | |
| Check Type: Paper Check | | | | | |
| 03/26/2024 | FIRE | 27224 | ABBEY DOOR, LLC | REPAIR AT STATION #2 | 772.00 |
| 03/26/2024 | FIRE | 27225 | BIO-CARE, INC. | YEARLY PHYSICAL TEST - 2 FIREFIGHTERS | 460.00 |
| 03/26/2024 | FIRE | 27226 | CANON FINANCIAL SERVICES INC. | LEASE ON COPY MACHINE - COPY USAGE | 231.25 |
| 03/26/2024 | FIRE | 27227 | COMCAST | PHONE SERVICE -STATIONS # 1 & 2-MARCH 24 | 742.39 |
| 03/26/2024 | FIRE | 27228 | CORRIGAN OIL COMPANY | 229.4 GALLONS DIESEL | 753.34 |
| 03/26/2024 | FIRE | 27229 | ELITE TRAUMA CLEAN-UP | REMOVAL & DISPOSAL OF MEDICAL WASTE | 35.00 |
| 03/26/2024 | FIRE | 27230 | FIREWRENCH OF MICHIGAN | REPAIRS TO ENGINE #1 | 3,354.15 |
| | | | | REPAIRS TO ENGINE #2 | 1,227.00 |
| | | | | REPAIRS TO TANKER #1 | 3,512.45 |
| | | | | | <u>8,093.60</u> |
| 03/26/2024 | FIRE | 27231 | HOME DEPOT CREDIT SERVICES | MATERIALS FOR TRAINING MAIZE | 283.89 |
| 03/26/2024 | FIRE | 27232 | KEYSTONE MANAGEMENT CONCEPTS | ARSON SCHOOL - BACH | 410.00 |
| | | | | Void Reason: WRONG VENDOR NAME | |
| 03/26/2024 | FIRE | 27233 | NFPA | NFPA SUBSCRIPTION | 1,552.50 |
| 03/26/2024 | FIRE | 27234 | SAFETY- KLEEN SYSTEMS INC | PARTS WASHER CLEANING/DISPOSAL | 273.45 |
| 03/26/2024 | FIRE | 27235 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | CONFERENCE - FRENCH | 725.00 |
| 03/26/2024 | FIRE | 27236 | SUPERIOR TWP PAYROLL FUND | HSA FEES - MARCH 2024 | 59.50 |
| | | | | CASH TRANSFER 3/28/24 PAYROLL | 55,822.98 |
| | | | | | <u>55,882.48</u> |
| 03/26/2024 | FIRE | 27237 | SUPERIOR TWP UTILITY DEPARTMENT | WATER @ STATION #2 | 40.82 |
| 03/26/2024 | FIRE | 27238 | WEST SHORE FIRE | NEW VALVE ASSEMBLY | 844.60 |
| 04/02/2024 | FIRE | 27239 | COMCAST | INTERNET - STATION #2 -APRIL 24 | 387.86 |
| | | | | INTERNET SERVICES - ST #1 -APRIL 2024 | 373.47 |
| | | | | | <u>761.33</u> |
| 04/02/2024 | FIRE | 27240 | CORRIGAN OIL COMPANY | 176.4 GALLONS DIESEL FUEL | 584.41 |
| 04/02/2024 | FIRE | 27241 | DTE ENERGY | ELECTRIC @ STATION #1 -MARCH 24 | 901.40 |
| | | | | GAS - STATION #1 -MAR 24 | 536.65 |
| | | | | ELECTRIC & GAS - STATION #2- MAR 24 | 934.39 |
| | | | | | <u>2,372.44</u> |
| 04/02/2024 | FIRE | 27242 | EMERGENCY MEDICAL PRODUCTS, INC. | MEDICAL SUPPLIES | 74.72 |
| 04/02/2024 | FIRE | 27243 | F & M MECHANICAL SERVICES, LLP | REPAIRS AT STATION #2 NOZZEL HOSE | 636.50 |
| 04/02/2024 | FIRE | 27244 | FIREWRENCH OF MICHIGAN | REPAIRS - ENGINE #1 | 910.80 |
| | | | | REPAIRS - ENGINE #2 | 484.95 |
| | | | | REPAIRS - ENGINE #2 | 2,405.70 |
| | | | | | <u>3,801.45</u> |
| 04/02/2024 | FIRE | 27245 | LINDE GAS & EQUIPMENT, INC | OXYGEN CYLINDER RENTAL | 51.04 |
| 04/02/2024 | FIRE | 27246 | MUNICIPAL EMERGENCY SERVICES | REPLACE TURN OUT GEAR | 3,892.22 |
| 04/02/2024 | FIRE | 27247 | NATIONAL HOSE TESTING SPECIALTIES | 2023 FIRE HOSE TESTING | 4,620.00 |
| 04/02/2024 | FIRE | 27248 | NFPA | 2024 MEMBERSHIP KIMBALL | 175.00 |
| | | | | 2024 MEMBERSHIP CHEF | 175.00 |
| | | | | | <u>350.00</u> |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|-----------------------------------|------|-------|------------------------------------|--|---|
| 04/02/2024 | FIRE | 27249 | POWERVAC | CLEAN OUT OF DRAINS STATION #1 | 1,937.00 |
| 04/02/2024 | FIRE | 27250 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | NFPA - KIMBALL ARSON SCHOOL - KIMBALL BLUE BEAM CREDIT BLUE BEAM CREDIT | 1,552.50 420.75 (400.00) (400.00) <u>1,173.25</u> |
| 04/02/2024 | FIRE | 27251 | SUPERIOR TWP GENERAL FUND | ACCOUNTING FEES - 1ST QTR 2024 | 6,250.00 |
| 04/02/2024 | FIRE | 27252 | TIMOTHY WINTERS | HEALTH INSURANCE REIMBURSEMENT -APRIL 20 | 313.18 |
| 04/02/2024 | FIRE | 27253 | WEX BANK | FUEL - MARCH 2024 | 446.48 |
| 04/09/2024 | FIRE | 27254 | AMERICAN AQUA, INC. | WATER SOFTNER SUPPLIES | 342.60 |
| 04/09/2024 | FIRE | 27255 | EMERGENT HEALTH PARTNERS | 2024 - APRIL | 2,495.39 |
| 04/09/2024 | FIRE | 27256 | ICC | 24' BOOKS | 290.00 |
| 04/09/2024 | FIRE | 27257 | MACQUEEN EMERGENCY | TURN OUT GEAR | 4,597.25 |
| 04/09/2024 | FIRE | 27258 | MEDMUTUAL LIFE | LIFE INSURANCE - MAY 2024 | 136.20 |
| 04/09/2024 | FIRE | 27259 | MICHIGAN IAAI | ARSON SCHOOL & MEMBERSHIP - BACH | 435.00 |
| 04/09/2024 | FIRE | 27260 | PAYETTE SALES & SERVICE, INC. | TRANSDUCER - L11-1 | 2,529.06 |
| 04/09/2024 | FIRE | 27261 | SUPERIOR TWP PAYROLL FUND | PENSION/HCSP - MARCH 2024 HSA FEES - APRIL 2024 CASH TRANSFER 4/11/24 PAY | 22,259.94 46.75 63,269.52 <u>85,576.21</u> |
| 04/09/2024 | FIRE | 27262 | TAZ NETWORKS, INC | FIREWALL MANAGEMENT FOR THE MONTH OF APR NETWORK FLAT FEE -APRIL 2024 | 422.97 707.78 <u>1,130.75</u> |
| 04/09/2024 | FIRE | 27263 | VERIZON WIRELESS | CELL PHONES -MARCH 2024 | 561.05 |
| 04/09/2024 | FIRE | 27264 | WITMER PUBLIC SAFETY GROUP, INC. | NEW HELMET | 1,288.93 |
| | | | | Total Paper Check: | <u>197,746.78</u> |
| FIRE TOTALS: | | | | | |
| Total of 41 Checks: | | | | | 197,746.78 |
| Less 1 Void Checks: | | | | | 410.00 |
| Total of 40 Disbursements: | | | | | <u>197,336.78</u> |

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
MARCH 21 THROUGH APRIL 15, 2024

10:31 AM
04/09/24
ACCRUAL BASIS

| DATE | NUM | NAME | MEMO | AMOUNT |
|--|---------------|--|--------------------------------------|--------------|
| 100 · CASH - O&M | | | | |
| 101 · CHECKING - CHASE | 2050000485529 | | | |
| 03/26/24 | 14768 | COMCAST - PHONES | PHONES - MARCH | (1,149.50) |
| 03/26/24 | 14769 | SUPERIOR TOWNSHIP CREDIT CARD ACCOU... | QB MONTHLY CHARGE FOR USERS-MARCH 24 | (281.50) |
| 03/26/24 | 14770 | SUPERIOR TWP. PAYROLL FUND | PAYROLL 3/28/24 | (34,173.43) |
| 04/02/24 | 14771 | AMAZON CAPITAL SERVICES, INC. | OFFICE SUPPLIES | (182.58) |
| 04/02/24 | 14772 | AUTO VALUE YPSILANTI | OIL & FILTER | (94.86) |
| 04/02/24 | 14773 | CINTAS CORPORATION | FIRST AID RESTOCK | (119.09) |
| 04/02/24 | 14774 | COMCAST | INTERNET - MAINT. FAC. - MAR24 | (373.47) |
| 04/02/24 | 14775 | CORRIGAN OIL CO. | 24.10 GALLONS DIESEL | (794.63) |
| 04/02/24 | 14776 | CUMMINS SALES AND SERVICE | MAINTENANCE ON GENERATORS | (6,433.62) |
| 04/02/24 | 14777 | DTE | GAS/ELEC - MARCH 24 | (2,687.22) |
| 04/02/24 | 14778 | JACK DOHENY COMPANIES, INC. | VACTOR SERVICE | (8,467.00) |
| 04/02/24 | 14779 | MARY BURTON | MEALS REIMBURSEMENT | (170.74) |
| 04/02/24 | 14780 | QUADIENT LEASING USA, INC. | FOLDER LEASE | (1,271.10) |
| 04/02/24 | 14781 | SAM'S CLUB | SHOP SUPPLIES | (241.46) |
| 04/02/24 | 14782 | STANDARD PRINTING | BILLS & ENVELOPES | (3,590.00) |
| 04/02/24 | 14783 | SUPERIOR TOWNSHIP CREDIT CARD ACCOU... | HOTEL ROOM - M BURTON | (441.18) |
| 04/02/24 | 14784 | TURNER ELECTRIC SERVICE, INC. | LIGHTS - RETRO FITTED TO LED | (8,416.18) |
| 04/02/24 | 14785 | VERIZON | CELL PHONES - MAR24 | (1,126.47) |
| 04/02/24 | 14786 | WAYNE METROPOLITAN CAA | REFUND W/S PAYMENT | (59.00) |
| 04/02/24 | 14787 | WEINGARTZ | REPAIR PARTS | (39.98) |
| 04/02/24 | 14788 | WEX BANK | FUEL - MARCH | (470.86) |
| 04/09/24 | 14789 | ALL STAR ALARM LLC | ALARM MONITORING | (444.00) |
| 04/09/24 | 14790 | BADGER METER | MONTHLY SERVICES - MAR24 | (3,090.36) |
| 04/09/24 | 14791 | DTE | GAS/ELECTRIC - MARCH 24 | (2,486.59) |
| 04/09/24 | 14792 | ENVIRONMENTAL SYSTEMS RES. INST. | ARCGIS ANNUAL MEMBERSHIP | (294.29) |
| 04/09/24 | 14793 | GENE BUTMAN FORD | OIL CHANGE & TIRE ROTATION | (75.57) |
| 04/09/24 | 14794 | MEDMUTUAL LIFE | LIFE INSURANCE - MAY 2024 | (90.80) |
| 04/09/24 | 14795 | MILLENNIUM BUSINESS SYSTEMS | COPIER LEASE | (409.87) |
| 04/09/24 | 14796 | NOTTINGHAM PROPERTIES LLC | REFUND W/S BALANCE | (3,305.60) |
| 04/09/24 | 14797 | SUPERIOR TOWNSHIP CREDIT CARD ACCOU... | ACE 24 CONFERENCE - BURTON | (525.00) |
| 04/09/24 | 14798 | SUPERIOR TWP. PAYROLL FUND | PAYROLL/PENSION - MARCH | (42,220.37) |
| 04/09/24 | 14799 | SWIFT COMPLY | BACKFLOW PROGRAM - MAY24-APR25 | (3,788.80) |
| 04/09/24 | 14800 | TAZ NETWORKS INC. | FLAT RATE - APRIL 24 | (871.96) |
| 04/09/24 | 14801 | YPSILANTI ACE HARDWARE | PUMP SPRAYER | (91.00) |
| 04/09/24 | 14802 | YPSILANTI COMM. UTILITIES AUTHORITY | W/S- MAR 24 | (277.55) |
| TOTAL 101 · CHECKING - CHASE 2050000485529 | | | | (128,555.63) |
| TOTAL 100 · CASH - O&M | | | | (128,555.63) |

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
MARCH 21 THROUGH APRIL 15, 2024

10:31 AM
04/09/24
ACCRUAL BASIS

| DATE | NUM | NAME | MEMO | AMOUNT |
|----------|-----|--|--------------|--------------|
| | | 120 · CASH - CAPITAL RESERVE | | |
| | | 125 · CR CHKG. - CHASE 639918234 | | (162,623.55) |
| 03/28/24 | EFT | MFA STATE REVOLVING FUND | BOND PAYMENT | (7,102.80) |
| 04/02/24 | 973 | EJ USA, INC. (EAST JORDAN) | NEW HYDRANTS | |
| | | TOTAL 125 · CR CHKG. - CHASE 639918234 | | (169,726.35) |
| | | TOTAL 120 · CASH - CAPITAL RESERVE | | (169,726.35) |
| | | TOTAL | | (298,281.98) |