



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

APRIL 2024

Regular Meeting

will be held on

MONDAY, APRIL 22, 2024 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Martha Kern-Boprie	Nahid Sanii-Yahyai
Guy Conti	Riley Schofield
Curtis Freeman	Jack Smiley
Bernice Lindke	Gregory Vessels

Superior Township Parks & Recreation Commission

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SUPERIOR TOWNSHIP HALL



**PARKS &
RECREATION**



**PARKS & RECREATION COMMISSION REGULAR MEETING
APRIL 22, 2024 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) March 25, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Resident Email RE: Basketball
- 9) OLD BUSINESS**
 - A) Community Center Advisory Committee Update
 - B) Ypsilanti Township Community Center
 - C) Fireman's Park Improvements Update
 - D) 2024 P&R Unassigned Funds Budget
 - E) Park Staff Restroom Bid Award
- 10) NEW BUSINESS**
 - A) Dixboro Village Green; Tom Freeman
 - B) Birdsong Nature Preserve
 - C) Community Park Tennis Court Repairs Estimate
- 11) BILLS FOR PAYMENT**
 - A) March 25, 2024 – April 22, 2023
- 12) FINANCIAL STATEMENT**
 - A) March 2024 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: Tuesday*, May 28, 2024 @ 6:30pm

*Due to Holiday

5 A-

Superior Charter Township Park Commission
Regular Meeting
March 25, 2024

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Nahid Sani-Yahyai at 6:30 pm.

2. Roll Call

Park Commissioners present: Nahid Sani-Yahyai, Greg Vessels, Martha Kern-Boprie, Curtis Freeman, Jack Smiley, Riley Schofield, Guy Conti

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Parks & Recreation Director; Brenda Baker

3. Flag Salute

Chair Nahid Sani-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Greg Vessels and supported by Curtis Freeman to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. February 26, 2024

It was moved by Greg Vessels and supported by Jack Smiley to approve the minutes of February 26, 2024 with the following corrections:

New Business A. In the sentence that presently reads "Commissioner Jack Smiley noted that while controlled burns can be effective against some invasive plant species, they also damage salamander populations and burn off ground leaf litter that is essential habitat for some insects and animals."

Modify the text to read: "Commissioner Jack Smiley noted that while controlled burns can be effective against some invasive plant species, they also burn off ground leaf litter that is essential habitat for some insects and animals, including salamanders."

New Business D. In the final sentence, that presently reads "Juan is seeking township board approval of a renewal of this program." to read "Juan is seeking township board approval of an extension of this program." The minutes with these corrections were approved.

6. Citizens Participation – none

7. Reports

A. Chairperson – Chair Nahid Sani-Yahyai noted the Easter Egg hunt was well attended in spite of cold weather.

B. Director – Juan Bradford submitted a written report. He encouraged Park Commissions to participate in the vernal ponds field trip in Cherry Hill Nature Preserve on April 9, if schedules permit.

C. Board Liaison

Trustee Bernice Lindke reported on the March 18 Township Board meeting. Brenda Baker of "Committee to Promote Superior Township C2PST" reported on collaboration with Irma Golden to execute a successful spring roadside clean-up day. Bids for non-motorized pathway extension along MacArthur Blvd were approved. Trustee Lindke will follow up with Washtenaw County Administration to find out if staff there can assist Superior Township with preparing a Request for Proposals (RFP) for

IT services. The township Human Resources Director position has been posted, and the township is receiving applications. The amended audit engagement letter, to review escrow accounts and corresponding process, for 2023 were approved. Extension of the Trusted Parent Advisory Program was approved. The township's Master Plan was approved. All easement agreements for a non-motorized pathway along Plymouth Road from Dixboro Road to the Boro Restaurant were approved. The Budget Amendment Resolution was approved. The resolution for farming of the Rock property as tabled pending a legal opinion about the stipulations surrounding farming township owned property by a resident.

- D. Board Meeting Attendee – Martha Kern-Boprie attended the March 18 Township Board meeting, and submitted a written report. She concurred with Trustee Lindke's report.
- E. Park Steward – no report
- F. Safety – Juan Bradford reported there were no accidents or injuries in the past month.

It was moved by Greg Vessels and supported by Curtis Freeman to receive the reports. The motion carried.

8. Communications

- A. Educational: NRPA Park Pulse – Home Your Green Thumb with Parks & Recreation
- B. 2024 Special Events Flyer

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

9. Old Business

- A. Community Center Advisory Committee Update
Th last meeting was brief. County Administrator Greg Dill brought an update that the purchase agreement with Ypsilanti Community Schools is nearly complete. The YMCA has backed out of running the community center. Washtenaw County staff will operate the center and its programs.
- B. Ypsilanti Township Community Center
Juan met with the Ypsilanti Township Recreation Director. They will discuss further a proposal for Superior Township residents to use the Ypsilanti Township recreation facilities for the same price as Ypsilanti Township residents.
- C. Fireman's Park Improvements Update
OHM met with KAB. The paving contractor reviewed the site. Groundbreaking is expected on April 1, 2024. The entire project may be complete by early June.
- D. Roadside Clean-up Update and Budget
The township board approved the budget for the clean-up at its March 25 meeting. A waiver for participants releasing the township from liability in case of injury has been prepared. Park Commissioners made the following suggestions to enhance safety:
Place "People Working" signs upstream of teams
Drop off teams of volunteers to reduce presence of vehicles on roadsides

Nahid Sanii-Yahyai asked if there was sufficient time available to resolve safety concerns before the April 20 event. Juan Bradford replied that safety is his first concern. If he is not confident the event will be safe, he will pull out of supporting it.

10. New Business

A. Rails to Trails Seminar: Advocating for Trails

Martha Kern-Boprie attended an on-line seminar on advocating for funding to construct and maintain non-motorized trails. The seminar was conducted by the Rails to Trails Conservancy (RTC), which has a long history of acquiring unused railroad easements, and turning them into non-motorized trails. Martha reviewed some of the key topics, which included building advocacy for trails, collaborating with other interest groups, and social media platforms.

B. Controllers Report – Budget Amendments

The amendments were presented to the Park Commission for information only.

C. Board of Trustee Resolution 2024-06 Purchase of Property from Dixboro United Methodist Church Township Board Resolution 2024-06 authorizes purchase of the parcel commonly known as the Dixboro Village Green and the structure and improvement(s) located on it for a price of \$46,000.00 and that the \$46,000.00 will come from the Parks and Recreation Building Fund.

It was moved by Martha Kern-Boprie and supported by Guy Conti that the Superior Township Park Commission concur with Township Board resolution 2024-06 and allocate \$46,000.00 from Parks and Recreation Fund Building fund to purchase the property described in Resolution 2024-06.

A roll call vote was taken on the motion.

Nahid Sani-Yahyai	Yes
Guy Conti	Yes
Kern-Boprie	Yes
Jack Smiley	Yes
Curtis Freeman	Yes
Greg Vessels	Yes
Riley Schofield	Yes

The motion carried.

D. 2024 Parks & Recreation Un-assigned Funds Budget

Juan Bradford prepared a memo that details the Un-assigned Fund Balance is presently \$176,196.16.

The memo proposes allocating this Fund Balance as follows:

\$ 80,000.00	Parks & Preserves Improvement Fund
\$ 60,000.00	Vehicle & Large Equipment Replacement Fund
\$ 20,000.00	Program Development Fund
<u>\$ 16,196.16</u>	Un-assigned
\$176,196.16	

After discussion, it was moved by Guy Conti and supported by Martha Kern-Boprie to table action on this proposal to the April 22, 2024 Park Commission meeting. The motion carried.

11. Bills for Payment

It was moved by Guy Conti and supported by Greg Vessels to approve payment of the bills totaling \$22,804.04 through 3/25/2024. The motion carried.

12. Financial Statements

A. February 2024 Revenue & Expenditure Report

It was moved by Riley Schofield and supported by Greg Vessels to receive the February 2024 Financial Report. The motion carried.

13. Pleas and Petitions

Jack Smiley stated he is concerned the opportunity to acquire more park land is slipping away, as more land development proposals are approved. He suggested acquiring a dog park near population centers.

Guy Conti suggested acting now to advocate for park improvements. Seek public input.

Curtis Freeman asked if we were optimizing the use of parks we have now. He suggested using them more efficiently and effectively. Help make elements in the parks more accessible.

14. Adjournment

It was moved by Greg Vessels and supported by Guy Conti to adjourn the meeting at 7:55 pm. The motion carried.

Submitted by
Martha Kern-Boprie
Park Commissioner and Secretary



PARKS &
RECREATION

DIRECTORS REPORT
APRIL 22, 2024

7B.

-
- Next Board of Trustees Meeting: Monday, May 20, 2024 @ 7:00pm
Parks & Recreation Commission Attendee: Commission Secretary Kern-Boprie
 - A report of the Cleanup Day event will be given at the meeting.
 - Due to conflicting information printed on the approved 2024 budget worksheets our park maintenance staff have been paid at the incorrect rate since January 1, 2024. This will be corrected with the May 12, 2024, paychecks.
 - The Board of Trustees held a Special Meeting on Thursday, April 18th to review estimates to complete the clearing and cleaning of the future site of Clay Hill Community Farm & Garden.
 - No new data was collected during the vernal pool monitoring last week, but there was discussion of potentially having volunteers map/monitor the several vernal pools without data.. I will plan on coordinating this with botanist, Julie McLaughlin from Michigan Natural Resources Inventory. Julie was able to provide me with the data collected CHNP during 2021.
 - We have promoted current seasonal employee Colin McCartney to Permanent Part Time Park Maintenance. We have hired one Seasonal Park Maintenance employee; we may hire a second if the budget allows. Park Maintenance staff have begun working the summer schedule which is Monday – Thursday, 7:00am – 3:30pm.

Respectfully Submitted,

Juan Bradford

From: Abbie Volpone <abbievolpone@gmail.com>
Sent: Wednesday, March 27, 2024 11:04 PM
To: Juan Bradford <jbradford@superior-twp.org>
Subject: Basketball

8A

Hello, my name is Abbie Volpone, I live in the Brookside neighborhood, on the edge that borders Fireman's park. I am writing to you because it has come to my attention that there are no public basketball courts in the area despite the large, low income population in the buildings across MacArthur from fireman's park. This has come to my attention because, at any given time of day, including after dark, there are large numbers of kids cutting through our backyards to use the personal basketball hoops that neighbors have in the driveways and on the street.

While I am in full support of kids being kids, they are frequently loud, rude, and cause damage to personal property including trees, mailboxes, and the hoops they borrow, harassing dogs at fences, and leaving trash in yards. The simple fact is that this is our home, not a park. It is unfair to the homeowners and to the children that there are not other options for outdoor recreation at their local park.

We don't want to report these kids or force them to leave, because I know they need this activity and the community from their friends they play basketball with. But I also feel it is the responsibility of our local government to provide appropriate, safe places for kids to play. I know fireman's park recently had some upgrades, and I implore you put in a small basketball court with a hoop or two for these kids and teens. Eventually, these kids will be reported by someone who is less understanding or more frustrated than I, and that does not help them or support our community. Basketball seems to be a real joy for

these kids and they deserve an appropriate outlet for it that does not put them in danger or disturb the local homeowners.

Please, as summer approaches, find a way to give these kids somewhere to play. I look forward to hearing back from you and am happy to help however I am able.

Sincerely,

A concerned resident

On Thu, Mar 28, 2024 at 3:12 PM Juan Bradford <jbradford@superior-twp.org> wrote:

Hello Abbie,

Thank you for your email, and alerting me to your concerns.

Of the five developed parks located south of Geddes Rd. there is one that includes a basketball court. That is Harvest Moon Park located off of Harvest Lane which is approximately ¼ of a mile from Sycamore Meadows and Danbury Green.

Although the current improvements taking place at Fireman's Park do not include a basketball court, the addition of a basketball court to our park inventory has been a topic of discussion with the Parks & Recreation Commission and addressed in our current 5-Year Parks, Recreation & Open Space Plan.

I will note your email and concerns at the next meeting of the Parks & Recreation Commission.

Thank you again & have a great weekend,

Juan

From: Abbie Volpone <abbievolpone@gmail.com>
Sent: Friday, March 29, 2024 5:02 PM
To: Juan Bradford
Subject: Re: Basketball

I appreciate your quick response. I do hope there is some solution that can we can come to and I'm happy to help brainstorm. One thought I had that would be a simple addition was the Community park tennis courts that I have never seen used. Either removing the netting entirely or making them easily removable temporarily and adding hoops to the existing fencing so no paving is necessary to create the court. Today I watched these kids and teens refuse to move out of the way of multiple delivery vehicles and mail trucks while playing basketball in the street, despite much honking at them to move. These are large groups of them, 8-10 at any given time making the roadway impassable and putting themselves in danger. There must be a better solution.

CHANGE ORDER



90

Project: Charter Township of Superior - Fireman's Park Improvements

Job Number: 0140-22-0070

Owner: Charter Township of Superior
3040 North Prospect Road
Ypsilanti, MI 48198

Change Order Number: 1
Date: 3/28/2024
Print Date: 4/8/2024

Contractor: KAB Enterprises, Inc.
20483 Parke Lane
Grosse Ile, MI 48138
(734) 675-7529

Note: Added scope for Pavilion Pad; removal of excess underdrain.

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
355 S. Zeeb Road, Suite A
Ann Arbor, MI 48103
(734) 466-4577

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

Table with contract amount changes: Original Contract Amount (\$529,864.78), Revised Contract Amount (\$528,870.21)

Accepted By

KAB Enterprises, Inc. _____ Date _____

Approved By

Juan Bradford - Superior Twp Parks and Recreation - Charter _____ Date 4/10/24

Prepared By

Jenna McCutchen, Client Representative Jenna McCutchen _____ Date _____

Recommended By

Claire Martin, PE, Project Manager Claire Martin _____ Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
<p>THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT</p>						
<p>Division: A</p>						
3	Erosion Control, Silt Fence	710.00 Ft	81.00	791.00	\$2.73	\$221.13
<p>SUB-TOTAL INCREASES DIVISION A:</p>						\$221.13
<p>Division: B</p>						
14	Sidewalk, Conc, 6 inch	250.00 Sft	468.00	718.00	\$17.16	\$8,030.88
<p>Additional Items to the Contract:</p>						
27	36A - 1 Lift - Pathway	0.00 Ton	155.00	155.00	\$197.00	\$30,535.00
28	21AA - Agg Base - Pathway - 6" Deep - 9' Wide	0.00 Syd	1056.00	1056.00	\$20.10	\$21,225.60
29	Shared Use Path, Grading REV	0.00 Lft	1056.00	1056.00	\$11.60	\$12,249.60
<p>SUB-TOTAL INCREASES DIVISION B:</p>						\$72,041.08
<p>THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT</p>						
<p>Division: A</p>						
6	Underdrain, Infiltration Trench, 6 inch	590.00 Ft	-179.00	411.00	\$74.61	(\$13,355.19)
7	Underdrain, Infiltration Trench, 8 inch	275.00 Ft	-33.00	242.00	\$72.56	(\$2,394.48)
9	Underdrain Cleanout	6.00 Ea	-1.00	5.00	\$118.02	(\$118.02)
<p>SUB-TOTAL DECREASES DIVISION A:</p>						(\$15,867.69)
<p>Division: B</p>						
13	Aggregate Base, 4 inch	1330.00 Syd	-1121.00	209.00	\$13.40	(\$15,021.40)
16	Shared use Path, Grading	1056.00 Ft	-1056.00	0.00	\$9.14	(\$9,651.84)
17	Shared use Path, HMA	155.00 Ton	-155.00	0.00	\$211.07	(\$32,715.85)
<p>SUB-TOTAL DECREASES DIVISION B:</p>						(\$57,389.09)

90.

MEMORANDUM

TO: PARKS & RECREATION COMMISSION

FROM: JUAN BRADFORD, PARKS & RECREATION DIRECTOR

SUBJECT: DESIGNATION OF CURRENTLY UNASSIGNED FUNDS

DATE: MARCH 20, 2024

The 2024 Parks & Recreation Balance Sheet currently includes \$176,196.16 of Unassigned Funds. This amount has been relatively consistent over the last eight years. In an effort to provide clarity and also restrict the use of these funds, I am recommending that the Commission assign these funds as recommended below. These recommendations address our largest anticipated near, and long-term future expenditures.

The reassignment of funds would require a motion and an affirmative vote of the Commission.

Parks & Preserves Improvement Fund	\$80,000.00
Vehicle & Large Equipment Replace Fund	\$60,000.00
Program Development Fund	\$20,000.00
Emergency Repairs	\$16,196.16

Once assigned, the funds would be restricted to expenditures related to each individual fund. The balance of each fund could also be reassigned in the future by a vote of the commission.



April 8, 2024

Mr. Ken Schwartz
Township Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Fire Station No. 2 Bathroom Bids
Recommendation of Contract Award

Dear Mr. Schwartz:

Sealed Bids submitted for the Fire Station No. 2 Bathroom project were opened on Thursday, April 4, 2024, at approximately 9:30am at Township Hall. The Township received bids from three (3) contractors that were pre-qualified to bid on the project and were provided the contract documents by invitation. The summary of bidders and their total bid amounts as read are listed below. The budgeted amount for construction cost based on a past contractor preliminary estimate was approximately \$60,000. We have summarized the bid amounts of all work items from the bidders in the attached bid tabulation.

Contractor Name	Bid Amount
The Summit Company	\$29,268
Reliance Building Co.	\$45,000
O'Neal Construction Co.	\$49,600

The project scope consists of installing a new bathroom facility in an existing storage room in the Fire Station No. 2 to the north of the truck bay area. To accommodate this location for a new bathroom facility, a grinder pump/pressurized system would be installed to route the sewer discharge piping over the truck bay to connect to the existing sanitary piping that is in the facility to the south of the truck bay area. The project consists of a new toilet, sink, and pumped discharge system with minimal bathroom accessories as requested by the Parks and Recreation Department and in coordination with the Fire Department.

Three (3) contractors were pre-qualified to bid on this project based on the Township's and OHM's experience and contractor availability. All 3 contractors were deemed highly qualified and able to perform the work efficiently and effectively based on plans and contract documents. The low bidder, The Summit Company is in Livonia, MI, and has successfully performed recent building projects of varying sizes for the City of Southfield and City of Farmington under the oversight of OHM Advisors and are qualified to execute this work.

Based on the bids received and our summary above, we recommend that the Township Board award the Fire Station No. 2 Bathroom project to The Summit Company. Due to the nature of the work and the possibility of minor construction adjustments, we also recommend a 10% contingency be added to the estimated bid award amount to account for minor modifications that may be necessary, for a total contract award amount Not-to-Exceed **\$32,000 (Thirty-Two Thousand Dollars)** without the need for further Board action.

OHM Advisors*

34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com



We look forward to continuing to provide professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to contact me at (734) 466-4439, or Juan Bradford, Township Parks & Recreation Director.

Sincerely,
OHM Advisors

George Tsakoff

Digitally signed by George Tsakoff
DN: C=US,
E=george.tsakoff@ohm-advisors.com,
OU=OHM ADVISORS, OU=Municipal,
CN=George Tsakoff
Date: 2024.04.08 12:59:58 -04'00'

George Tsakoff, PE
Principal

Encl: Bid Tab

cc: Lynette Findley, Township Clerk
Juan Bradford, Parks & Recreation Director
Claire Martin, OHM

Tabulation for Bids Opened on 4/4/24
Fire Station #2 Bathroom
Superior Charter Township, Washtenaw County, State of Michigan
OHM Job Number: 0140-23-0080

The Summit Company, Inc. 13191 Wayne Rd. Livonia, MI 48150 734-261-3500	Reliance Building Company 26200 Town Center Drive Ste 195 Novi, MI 48375 248-374-3210	O'Neal Construction, Inc. 525 W William Ann Arbor, MI 48103 734-769-0770
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Lump Sum Bid Amount:

\$29,268.00

\$45,000.00

\$49,600.00

10B



Area: 5.02 ac
 Perimeter: 1,973.95 ft

Cherry Hill
 Nature
 Preserve

Cherry Hill Rd

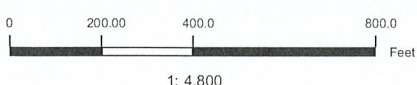
6725

6800

J-20-NW

20

Lyndon Township	Dexter Township	Whitaker Township	Northfield Township	Salmon Township
City of Chelsea	City of Dexter	Sida Township	Ann Arbor Township	Angerku Township
Sharon Township	Freedom Township	Lodi Township	City of Ypsilanti	Windsor Township
City of Manchester	Saline Township	Wixom Township	City of Milan	



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

4/2/2024

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

106.

Juan Bradford

From: Mike Laser <mike_sealmi@live.com>
Sent: Wednesday, March 20, 2024 2:12 PM
To: Juan Bradford
Cc: Sterling Brooks; Brenda Laser
Subject: Superior Twp Tennis courts
Attachments: SportMaster Crack Maintenance Bulletin.pdf; Superior Twp-cracks.pdf

Juan, please find attached an estimate for the cracks, we normally charge \$8 per foot for the acrylic crack fillers/sealants, \$15 per foot for 2-part polyurethane crack filler and \$25 per foot for the riteway crack system. I think we could fill your cracks for \$5 per foot for the acrylic crack filler/sealants since we have a past relationship. I would say the cracks are about 1,000 LF for about \$5,000.00 estimate. These cracks will continue to expand and contract and new cracks will keep coming because that is what asphalt does in Michigan's climate.

We came out last week to glue down the areas that you sent pictures of the last time we talked, to try to keep it from getting worse. I have attached the SportMaster Crack Maintenance Bulletin that explains the why these cracks keep coming back. You can have your maintenance people fill these cracks also. I usually recommend the clear crack sealant that you can buy directly (not sure on current pricing on these products) from SportMaster and apply over the cracks. The cracks will be an ongoing maintenance issue. Please let me know if you have questions or how to proceed.

Mike Laser
Laser Striping and Sport Surfacing

42040 Koppnick Bldg D, Ste 403
Canton, MI 48187
Cell: 313-779-8415
www.laserstriping.com



Laser Striping and Sport Surfacing

9965 Lapham Way
Plymouth, MI 48170



Estimate

Date	Estimate #
3/20/2024	1712

info@laserstriping.com	313-779-8415	laserstriping.com
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Name / Address
Superior Township 575 E Clark Road Superior Township, MI 48198

Ship To
Community Park Tennis Courts 1390 Stamford Superior Township, MI 48198

P.O. No.	Terms	Due Date	Rep	Project
Juan	Net 30	4/19/2024	ML	

Description	Qty	Rate	Total
Sport Surfacing: Fill/seal approx 1,000 LF of cracks with acrylic crack fillers	1,000	5.00	5,000.00
Crack Filler: Fill all cracks with Clear Crack Sealant, Crack Magic; QualiCaulk; Acrylic Patch Binder Mix containing binder, cement and sand; or other suitable crack filler materials.		0.00	0.00

Total	\$5,000.00
--------------	-------------------

There will be no warranty on crackfill repair unless the Riteway System is installed. 2-year manufacturers warranty on the Riteway System. No warranty on future cracks. All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted and completed in a substantial workman like manner. With payments to be made upon completion of work. For the sum of the Total amount. By signing, you agree to all terms of this Contract.

Signature _____

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 03/26/2024 - 04/22/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
03/26/2024	GENL	47675	66	ALAN WILLIAM KESLER	WELD TRACTOR RAKE	934.000	770	410.00
03/26/2024	GENL	47676	1714-L9RX-YLCV	AMAZON CAPITAL SERVICES	DOG WASTE BAGS	752.000	770	183.84
03/26/2024	GENL	47677	INVR028541	BARCO PRODUCTS COMPANY	DOG WASTE BAGS (ROLL)	752.000	770	221.99
03/26/2024	GENL	47678	100-1002244	BOULLION SALES, INC.	CHAIN SAW PARTS	752.000	770	2.99
03/26/2024	GENL	47689	1160087	PARKWAY SERVICES	PORTAJOHN @ SHOP	806.000	770	130.00
03/26/2024	GENL	47693#	560	SAM'S CLUB/SYNCHRONY BANK	ANNUAL MEMBERSHIP/SHOP SUPPLIES/EAS	915.000	752	110.00
			560		ANNUAL MEMBERSHIP/SHOP SUPPLIES/EAS	752.000	756	169.54
			560		ANNUAL MEMBERSHIP/SHOP SUPPLIES/EAS	752.000	770	68.92
				CHECK GENL 47693 TOTAL FOR FU				348.46
03/26/2024	GENL	47695	2024	SUPERIOR TWP FIRE FUND	HOME DEPOT REBATE PORTION	214.206	000	79.08
03/26/2024	GENL	47696	32824	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/28/24 PAYROLL	214.704	000	8,919.69
03/26/2024	GENL	47697	2024	SUPERIOR TWP UTILITY DEPARTME	HOME DEPOT REBATE PORTION	214.592	000	21.05
04/02/2024	GENL	47702	96143536	WEX BANK	FUEL - MARCH 2024	754.000	770	369.02
04/02/2024	GENL	47709	5370716	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES & MAINTENANCE SUPPLIE	752.000	770	429.13
04/02/2024	GENL	47715	7000177895	STAPLES	OFFICE SUPPLIES	752.000	752	182.36
04/02/2024	GENL	47716	INV249677156	SUPERIOR TOWNSHIP CREDIT CARDZOOM	-MARCH 2024	214.101	000	15.99
04/02/2024	GENL	47719	1654547989	WALMART	ELECTION/KITES	752.000	756	531.90
04/09/2024	GENL	47726	MAR 24-P	DTE ENERGY	ELECTRIC - PARKS BARN - MAR 2024	920.000	770	23.05
04/09/2024	GENL	47731	APRIL 24	MEDMUTUAL LIFE	LIFE INSURANCE - MAY 2024	123.050	000	11.35
04/09/2024	GENL	47732	275941	MICHIGAN TOWNSHIP'S ASSOCIATI	BOOKS	752.000	752	96.00
04/09/2024	GENL	47733	200007712	MEPARKS	VEST	752.000	752	60.00
04/09/2024	GENL	47740	MARCH 24-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - MARCH 2024	214.704	000	5,748.52
			MARCH 24-GBP		PENSION /HCSP - MARCH 2024	214.704	000	1,110.22
			MARCH 24-GBP		PENSION /HCSP - MARCH 2024	214.704	000	300.00
			41124		CASH TRANSFER 4/11/24 PAY	214.704	000	12,473.43
				CHECK GENL 47740 TOTAL FOR FU				19,632.17
04/09/2024	GENL	47742#	I032524-02	SUPERIOR TWP UTILITY DEPARTME	CELL PHONE JUAN - MAR 24	850.000	752	49.89
			I032524-03		DIESEL FUEL	754.000	770	110.75

11A

04/16/2024 11:37 AM
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04/16/2024 11:37 AM
 User: NANCY
 DB: Superior Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 03/26/2024 - 04/22/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
				CHECK GENL 47742	TOTAL FOR FU			160.64
04/09/2024	GENL	47743#	23735	TAZ NETWORKS, INC	NETWORK FLAT FEE -APRIL 2024	806.000	752	43.76
			23735		NETWORK FLAT FEE -APRIL 2024	806.000	770	43.76
				CHECK GENL 47743	TOTAL FOR FU			87.52
04/09/2024	GENL	47746	166440	YPSILANTI ACE HARDWARE	FASTNERS	752.000	770	8.61
			166592		DRILL BITS	752.000	770	24.17
				CHECK GENL 47746	TOTAL FOR FU			32.78
04/16/2024	GENL	47747	30655364	ABSOPORE WATER COMPANY	COOLER RENTAL - 2023	752.000	770	12.00
04/16/2024	GENL	47755	MARCH 24	DON WALIGORE	CELL PHONE STIPEND -MARCH	850.000	770	40.06
04/16/2024	GENL	47766	1160668	PARKWAY SERVICES	PORTAJOHN @ SHOP	806.000	770	130.00
Total for fund 508 PARKS & RECREATION								32,131.07

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

12A

GL NUMBER	DESCRIPTION	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	YTD BALANCE 03/31/2024	% BGDT USED	ACTIVITY FOR MONTH 03/31/24	AVAILABLE BALANCE	YTD BALANCE 03/31/2023
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-664.000	INTEREST/DIVIDENDS	4,000.00	4,000.00	2,915.14	72.88	0.00	1,084.86	1,096.00
508-000-669.000	INVESTMENT EARNINGS	15,000.00	15,000.00	2,295.24	15.30	1,012.36	12,704.76	4,960.23
508-000-674.000	DONATIONS	1,200.00	1,200.00	1,927.25	160.60	0.00	(727.25)	300.00
508-000-691.101	GENERAL FUND CONTRIBUTION	397,601.00	397,601.00	99,400.22	25.00	33,133.42	298,200.78	80,977.26
508-000-692.101	RES #2021-20 ADD'L \$ FROM GEN	21,602.00	21,602.00	5,400.50	25.00	5,400.50	16,201.50	4,743.75
508-000-699.999	APPROPRIATION FROM FUND BALANC	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Total Dept 000 - REVENUE		444,403.00	444,403.00	111,938.35	25.19	39,546.28	332,464.65	92,077.24
TOTAL REVENUES		444,403.00	444,403.00	111,938.35	25.19	39,546.28	332,464.65	92,077.24
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	0.00	500.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	0.00	200.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		800.00	800.00	0.00	0.00	0.00	800.00	0.00
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	87,845.00	87,845.00	20,271.90	23.08	6,757.30	67,573.10	12,280.10
508-752-703.001	COMMISSION STIPENDS	20,053.00	20,053.00	4,672.50	23.30	1,124.86	15,380.50	4,097.60
508-752-703.002	CONTROLLER SALARY	0.00	0.00	0.00	0.00	0.00	0.00	2,947.62
508-752-709.000	FICA	21,397.00	21,397.00	3,925.44	18.35	1,210.60	17,471.56	4,181.99
508-752-715.000	PENSION	27,300.00	27,300.00	0.00	0.00	0.00	27,300.00	5,699.21
508-752-725.000	TAXABLE BENEFITS	16,344.00	16,344.00	8,028.30	49.12	676.10	8,315.70	6,161.18
508-752-725.001	HCSP	3,600.00	3,600.00	0.00	0.00	0.00	3,600.00	900.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	516.20	51.62	338.36	483.80	248.78
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	179.25	5.12	59.75	3,320.75	1,545.53
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	19.40	6.47	0.00	280.60	1.66
508-752-840.002	DENTAL INSURANCE	728.00	728.00	0.00	0.00	0.00	728.00	165.54
508-752-840.003	VISION INSURANCE	208.00	208.00	0.00	0.00	0.00	208.00	47.19
508-752-840.004	LIFE INSURANCE	150.00	150.00	0.00	0.00	0.00	150.00	34.05
508-752-850.000	TELECOMMUNICATIONS	700.00	700.00	149.67	21.38	49.89	550.33	149.37
508-752-860.000	TRANSPORTATION	1,800.00	1,800.00	146.73	8.15	146.73	1,653.27	160.48
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
508-752-910.000	TRAINING	1,400.00	1,400.00	0.00	0.00	0.00	1,330.00	1,060.50
508-752-915.000	MEMBERSHIPS & DUES	650.00	650.00	75.00	5.00	110.00	(5.00)	500.00
508-752-935.000	INSURANCE & BONDS	11,025.00	11,025.00	3,017.30	27.37	1,005.75	8,007.70	2,441.66
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	6,000.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		207,700.00	207,700.00	41,651.69	20.05	11,479.34	166,048.31	48,622.46
Dept 754 - RECREATION								
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	0.00	200.00	0.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	100.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	0.00	500.00	0.00

PERIOD ENDING 03/31/2024

PRE-AUDIT

2024

ORIGINAL BUDGET

AMENDED BUDGET

2024

YTD BALANCE

% BDGT USED

ACTIVITY FOR MONTH

03/31/24

AVAILABLE BALANCE

YTD BALANCE 03/31/2023

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	2024 YTD BALANCE 03/31/2024	% BDGT USED	ACTIVITY FOR MONTH 03/31/24	AVAILABLE BALANCE	YTD BALANCE 03/31/2023
Fund 508 - PARKS & RECREATION								
Expenditures								
Total Dept 754 - RECREATION		800.00	800.00	0.00	0.00	0.00	800.00	0.00
Dept 755 - PARK MAINTENANCE		500.00	500.00	0.00	0.00	0.00	500.00	0.00
508-755-740.003	HERBICIDE (NON-SELECTIVE)	100.00	100.00	0.00	0.00	0.00	100.00	0.00
508-755-860.000	TRANSPORTATION							
Total Dept 755 - PARK MAINTENANCE		600.00	600.00	0.00	0.00	0.00	600.00	0.00
Dept 756 - RECREATION		14,177.00	14,177.00	0.00	0.00	0.00	14,177.00	4,548.11
508-756-703.000	SALARIES	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00
508-756-740.004	SAND-GRAVEL-BARK-SOIL	4,200.00	4,200.00	701.44	16.70	701.44	3,498.56	544.58
508-756-752.000	OPERATING SUPPLIES	8,000.00	8,000.00	1,540.03	19.25	0.00	6,459.97	0.00
508-756-806.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	72.00	3.60	72.00	1,928.00	0.00
508-756-955.000	SIGNAGE							
Total Dept 756 - RECREATION		36,377.00	36,377.00	2,313.47	6.36	773.44	34,063.53	5,092.69
Dept 770 - PARK MAINTENANCE		141,711.00	141,711.00	18,948.40	13.37	7,468.71	122,762.60	24,329.32
508-770-703.000	SALARIES	1,803.00	1,803.00	0.00	0.00	0.00	1,803.00	984.73
508-770-725.000	TAXABLE BENEFITS	5,775.00	5,775.00	2,470.57	42.78	841.65	3,304.43	987.06
508-770-752.000	OPERATING SUPPLIES	6,825.00	6,825.00	875.38	12.83	479.77	5,949.62	657.31
508-770-754.000	FUEL-LUBRICANTS	800.00	800.00	173.00	21.63	0.00	627.00	(144.99)
508-770-767.000	UNIFORMS	5,800.00	5,800.00	0.00	0.00	0.00	5,800.00	0.00
508-770-805.000	CONTROLLED BURNS	2,500.00	2,500.00	521.28	20.85	173.76	1,978.72	483.27
508-770-806.000	PROFESSIONAL SERVICES - OTHER	1,800.00	1,800.00	170.20	9.46	40.06	1,629.80	0.00
508-770-850.000	TELECOMMUNICATIONS	700.00	700.00	645.00	92.14	0.00	55.00	625.00
508-770-910.000	TRAINING	500.00	500.00	66.82	13.36	23.05	433.18	54.69
508-770-920.000	UTILITIES	13,112.00	13,112.00	1,533.29	11.69	410.00	11,578.71	1,479.51
508-770-934.000	REPAIR & MAINTENANCE	5,500.00	5,500.00	0.00	0.00	0.00	5,500.00	0.00
508-770-934.001	SAND-GRAVEL-BARK-SOIL	800.00	800.00	0.00	0.00	0.00	800.00	0.00
508-770-955.000	SIGNAGE	4,500.00	4,500.00	1,211.52	26.92	415.92	3,288.48	0.00
508-770-986.000	EQUIPMENT UNDER \$5,000							
Total Dept 770 - PARK MAINTENANCE		192,126.00	192,126.00	26,615.46	13.85	9,852.92	165,510.54	29,455.90
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
508-771-951.000	PROJECTS							
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
TOTAL EXPENDITURES		444,403.00	444,403.00	70,580.62	15.88	22,105.70	373,822.38	83,171.05
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		444,403.00	444,403.00	111,938.35	25.19	39,546.28	332,464.65	92,077.24
TOTAL EXPENDITURES		444,403.00	444,403.00	70,580.62	15.88	22,105.70	373,822.38	83,171.05
NET OF REVENUES & EXPENDITURES		0.00	0.00	41,357.73	100.00	17,440.58	(41,357.73)	8,906.19

PERIOD ENDING 03/31/2024

PRE-AUDIT

GL NUMBER	DESCRIPTION	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	2024 YTD BALANCE 03/31/2024	% BUDGET USED	ACTIVITY FOR MONTH 03/31/24	AVAILABLE BALANCE	YTD BALANCE 03/31/2023
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