



PARKS &  
RECREATION

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

JANUARY 2024

Regular Meeting

will be held on

MONDAY, JANUARY 22, 2024 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

For additional info call: (734) 480-5502  
or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Martha Kern-Boprie	Nahid Sanii-Yahyai
Guy Conti	Riley Schofield
Curtis Freeman	Jack Smiley
Bernice Lindke	Gregory Vessels

Superior Township Parks & Recreation Commission

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PARKS &  
RECREATION



**PARKS & RECREATION COMMISSION REGULAR MEETING  
JANUARY 22, 2024 @ 6:30 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) December 18, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Director
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) SMLC Nature Walk at Cherry Hill Nature Preserve
- 9) OLD BUSINESS**
  - A) Community Center Advisory Committee Update
  - B) Ypsilanti Township Community Center
  - C) Fireman's Park Playstructure Renderings
- 10) NEW BUSINESS**
  - A) Proposed 2024 Special Event Dates
- 11) BILLS FOR PAYMENT**
  - A) December 19, 2023 – January 22, 2024
- 12) FINANCIAL STATEMENT**
  - A) December 2023 Revenue & Expenditure Report
  - B) December 2023 Balance Sheet (Incomplete)
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting: January 22, 2024 @ 6:30pm**



SA

Superior Charter Township Park Commission  
Regular Meeting  
December 18, 2023

Proposed Minutes

1. Call to Order  
The meeting was called to order by Chair Nahid Sani-Yahyai at 6:00 pm.
2. Roll Call  
Park Commissioners present: Nahid Sani-Yahyai, Greg Vessels, Riley Schofield, Curtis Freeman, Jack Smiley, Guy Conti, Martha Kern-Boprie  
  
Park Commissioners absent  
  
Others present: Trustee Bernice Lindke; Juan Bradford, Park Director, Commissioner Crystal Lyte, Jan Piert
3. Flag Salute  
Chair Nahid Sani-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval  
It was moved by Riley Schofield and supported by Jack Smiley to approve the agenda with the addition of New Business D. Rock Property Resolution and New Business E. Compensation for Certifications. The motion carried.
5. Prior Meeting Minutes Approval
  - A. November 27, 2023  
It was moved by Riley Schofield and supported by Guy Conti to approve the minutes of 11/27/2023 as drafted. The motion carried.
6. Citizen Participation  
Jan Piert spoke in objection to approving the conservation easement for the Rock Property without first seeking citizen input on the issue.  
Crystal Lyte also spoke, and requested further public discussion before approving the conservation easement for the Rock Property.
7. Reports
  - A. Chairperson  
Chair Nahid Sani-Yahyai noted the Christmas Tree Lighting event was great. She would like better access to the Old Twp Hall for this event.
  - B. Director  
Juan Bradford submitted a written report. He added to the report that the Christmas Tree Lighting event was great.
  - C. Board Liaison  
Trustee Bernice Lindke stated the Township Board has not met since the last Park Commission meeting, so she does not have anything to report on. The Township Board will meet tonight at 7:00 am.
  - D. Board Attendee  
The Township Board has not met since the last Park Commission meeting, so the Board Attendee has not had a meeting to attend.



E. Park Steward  
No report.

F. Safety  
No accidents or injuries in the past month. Additional safety gear has been purchased for park staff members.

8. Communications

- A. Community Center Advisory Committee letter to Ypsilanti Community School Board
- B. Clerk Lynette Findley to Ypsilanti Community School Board

It was moved by Martha Kern-Boprie and supported by Guy Conti to receive the Communications. The motion carried.

9. Old Business

- A. Community Center Advisory Committee (CCAC) Update  
Minutes of the CCAC 11/02/2023 meeting were provided. County Commissioner Crystal Lyte was present, and informed the Park Commission that the Ypsilanti Community School Board gave the Superintendent authority to enter final negotiations with the Washtenaw County Board of Commissioners and Administrator for sale of the Cheney school property to the county.
- B. Use of Ypsilanti Township Recreation Facilities by Superior Township residents  
Juan Bradford sent another email to Ypsilanti Township officials and staff about the request to permit Superior Township residents to use Ypsilanti Township recreation facilities at the fee as Ypsilanti Township residents. Guy Conti offered to join a meeting with Juan and Ypsilanti Township representatives.

10. New Business

- A. 2024 Park & Recreation Commission meeting dates  
It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to set the 2024 meeting dates and times of the Superior Charter Township Park Commission as follows:

January 22	Monday 6:30 pm
February 26	Monday 6:30 pm
March 25	Monday 6:30 pm
April 22	Monday 6:30 pm
May 28	Tuesday 6:30 pm meeting held on Tuesday due to Memorial Day holiday
June 24	Monday 6:30 pm
July 22	Monday 6:30 pm
August 26	Monday 6:30 pm
September 23	Monday 6:30 pm
October 28	Monday 6:30 pm
November 25	Monday 6:30 pm
December 16	Monday 6:00 pm Meeting held on 3 <sup>rd</sup> Monday due to Christmas holiday

The motion carried.

- B. Township Board Meeting Attendees  
Park Commissioners volunteered to attend 2024 Township Board meetings as noted below.
- |             |                    |
|-------------|--------------------|
| January 16  | Nahid Sanii-Yahyai |
| February 20 | Greg Vessels       |
| March 18    | Guy Conti          |
| April 15    | Guy Conti          |
| May 20      | Martha Kern-Boprie |

June 17	Jack Smiley
July 15	Riley Schofield
August 19	Riley Schofield
September 16	Curtis Freeman
October 21	Nahid Sanii-Yahyai
November 18	Greg Vessels
December 16	Martha Kern-Boprie

C. 2023 Park Fund Budget Amendments

It was moved by Martha Kern-Boprie and supported by Guy Conti to recommend approval to the Township Board of 2023 Park Fund Budget Amendments dated 12/18/2023 and detailed in the amendment worksheet. The motion carried.

D. Rock Property Conservation Easement Resolution

It was moved by Jack Smiley and supported by Guy Conti to approve the following resolution:

WHEREAS, protection of the "Rock" property is in keeping with the Township's master plan and with the Superior Township Parks, Recreation & Open Space Master Plan; and

WHEREAS, placing a conservation easement on the property is essential in order to protect the conservation values of the land in perpetuity for the benefit of Superior Township residents; and

WHEREAS, land conservation efforts in Superior Township have relied on valuable partnerships with Washtenaw County Parks & Recreation Commission, City of Ann Arbor, Southeast Michigan Land Conservancy and numerous other nonprofit organizations; and

WHEREAS, Washtenaw County Parks & Recreation Commission has been a particularly strong partner and has contributed over \$10 million to land conservation within the Township, which far exceeds the amount invested by Superior Charter Township, and

WHEREAS, Washtenaw County Parks & Recreation Commission has agreed to hold the conservation easement on the "Rock" property and will likely assist with both programming and stewardship of the property.

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Parks and Recreation Commission strongly urges the Board of Trustees to move forward, without delay, with its commitment to protect the "Rock" property in perpetuity by establishing a conservation easement on the property, which is acceptable with the Superior Township Parks & Recreation Commission, to be held by the Washtenaw County Parks and Recreation Commission.

BE IT FURTHER RESOLVED, that the Superior Township Parks and Recreation Commission encourages the Board of Trustees to transfer jurisdiction over the "Rock" property to the Superior Township Parks and Recreation Commission so that we may begin the recreational and open space needs of the Township.

A roll call vote was taken.

Nahid Sanii-Yahyai	Yes
Curtis Freeman	Yes
Riley Schofield	Yes
Guy Conti	Yes
Greg Vessels	Yes
Jack Smiley	Yes
Martha Kern-Boprie	Yes

The resolution was adopted.

E. Certification Compensation

Juan Bradford informed park commissioners that the Township Board provides additional compensation to township employees in other departments as they obtain other professional certifications. These are not college degrees, but certifications that specific skills and capacities have been achieved. Juan is seeking similar compensation for park department staff. The park commission does not have to take action on this. Juan is bringing it before the Township Board.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Guy Conti to approve payment of the bills totaling \$23,773.96 at 12/18/2023. The motion carried.

12. Financial Statements

I was moved by Riley Schofield and supported by Guy Conti to receive the November 2023 financial statements. The motion carried.

13. Pleas and Petitions – none

14. Adjournment

It was moved by Guy Conti and supported by Greg Vessels to adjourn at 6:55 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary





PARKS &  
RECREATION

DIRECTORS REPORT  
JANUARY 22, 2024

7B

- Next Board of Trustees Meeting: **Tuesday**, February 20, 2024 @ 7:00pm  
Parks & Recreation Commission Attendee: Commission Vice-Chair Vessels
- Washtenaw County Parks & Recreation has informed me that there will not be a Summer Playground Camp at Christian Love Church this summer. There are still two sites available for children wishing to attend the camp, New Covenant Church, and Grace Fellowship Church, both located in Ypsilanti.
- OHM is working to complete the architectural drawings and specifications for the park staff restroom. As soon as they are completed we will send them out for bids. I still anticipate this project being completed this spring.
- The Board of Trustees is currently reviewing a draft of a Purchase Agreement to purchase the Dixboro Village Green, including the schoolhouse. I am meeting with members of the Dixboro Village Green Board tomorrow to discuss use of the Village Green for the Farmers Market and other events.
- At the December 18, 2023, Board of Trustees meeting, the trustees adopted resolutions to award annual educational pay incentives to employees in the Utility, and Assessing Departments that possess and maintain certifications pertaining to the performance of their respective jobs. The township previously only provided educational pay incentives to employees with associate or bachelor's degrees. Awarding pay incentives to employees with recognized certifications in their field shows commitment to attracting and retaining quality employees committed to advancing their respective fields. Parks & Recreation employees with either an associate or bachelor's degree do receive the educational pay incentive, but unfortunately, we do not receive the incentive related to certifications. I am recommending that the P&R Commission align with the township, and award annual educational pay incentives for certifications.
- I continue to meet regularly with Willow Run Acres to assist them with moving the Clay Hill Community Farm & Garden project forward. They continue to seek out additional funding sources and partners. I am very excited to see this project come to fruition.

Respectfully Submitted,

Juan Bradford

14.

**Parks and Recreation Commission Meeting  
December 18, 2023  
Board Liaison Report**

The following is a summary of items pertaining to the Parks and Recreation Department discussed at the December 18, 2023 Meeting of the Charter Township Board of Trustees:

**Citizen Participation**

- Several people spoke in favor of placing a conservation easement on the Rock Property. Others were opposed about moving forward on a conservation easement without first hearing from a broader base of our township residents.
- One of our residents also proposed revising or tabling discussion on this item until the Board votes to pass a resolution on asking Washtenaw County to hold a conservation easement on the Rock Property.

**Bills for Payment and Disbursements**

Lindke questioned why the Fire Department decided against lighting the tree at the Township Hall for the Holiday event. Chief Chevrette explained that using a million-dollar fire truck for this task poses a risk to addressing a fire emergency should one occur. He added that the union did not want to do it anymore and that using a vendor with this type of specialty resulted in a better display.

**New Business**

- Resolutions to affirm salaries for township trustees, officials and non-union employees were approved.
- Resolution to approve the purchase of medical, dental and vision insurance for employees of the township was passed.
- Resolution to set the rate of employer contribution to the MERS Health Care Savings Program for non-union and union employees was passed.
- Resolution to amend the Health Care Savings Plan participation agreements with individual employees was passed.
- Resolutions to provide incentives for certifications and licensure for staff in Assessing and Utilities were passed.
- 2023 budget amendments for all funds were passed.
- Motion to approve stump removal and land clearing on Harris Rd and Macarthur Blvd. for Clayhill Community Farm and Garden passed.
- Motion to “pause” consideration of selling or donating a conservation easement on the Rock Property passed.
- Motion to approve a baseline environmental assessment and due care plan for 9045 Macarthur Blvd. passed.

Submitted by:

*Bernice Lindke*

Bernice Lindke, Trustee



**Parks and Recreation Commission Meeting**  
**January 22, 2024**  
**Board Liaison Report**

The following is a summary of items pertaining to, or of interest to, the Parks and Recreation Department which were discussed at the ~~December~~ <sup>Jan</sup> 16th Regular Meeting of the Charter Township Board of Trustees:

**Citizen's Participation**

- Irma Golden presented a list of issues that township residents reported on the social networking site, NextDoor. Concerns included having a recreation center, placing speed bumps on designated streets, having more police visibility in the neighborhoods south of Geddes, removing trash on walking paths and hosting a township clean-up day, the drain at MacArthur and Clark needing repair, and ordinance enforcement. Ms. Golden will help lead the project and secure necessary supplies. Trustee Lindke mentioned that Chair Nahid Sani-Yahyai of the Parks and Recreation Commission has been wanting to do this for a while.
- Ramona Parker-Muhammad wanted follow up answers for concerns she previously expressed at the December Board Meeting. She also asked for clarification on the \$100,000 payment error to a developer that had not provided any escrow funds. Questions were posed about the Controller living in Florida, his budgeted salary and the need to have a controller on site.
- Brenda Baker reviewed the purpose of the Committee to Promote Superior Township.

**New Business**

- There was a lengthy discussion re complaints lodged against the clerk and the supervisor. A subcommittee of the board was formed and asked to bring a recommendation back to the full Board for consideration of next steps.
- The 2023 calendar year audit will be done by Pfeffer, Hanniford, and Palka.
- A new fire fighter, James Gaken, has been approved for hiring pending results of medical and psychological exams, and a background check.
- Requests for Proposals for IT, legal, engineering, and auditing will be developed and issued sometime during the next few months.

**Pleas and Petitions**

- Trustee Lindke requested that the Board consider other residents who may want to farm the Rock Property.
- Ms. Parker-Muhammad reiterated her earlier statements and asked for answers re the controller's status.

Submitted by:

*Bernice Lindke*

Bernice Lindke, Trustee



JB

**Juan Bradford**

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**From:** Carla Bisaro  
**Sent:** Thursday, January 4, 2024 9:43 AM  
**To:** Juan Bradford  
**Subject:** Cherry Hill nature walk event

Juan, FYI, here are the facts about the nature walk planned by the Superior Township Chapter of Southeast Michigan Land Conservancy:

Saturday, February 10, 2024  
Gather inside Superior Township Hall, 3040 N. Prospect Road (corner of Cherry Hill), Superior Township, for socializing & refreshments at 1:30 pm  
Carpool to Cherry Hill Nature Preserve, 6375 Cherry Hill Road, at 2:00  
Walk with a naturalist 2:00-3:45  
Return to Township Hall for leftovers and restroom needs

I don't believe we will need any assistance from Parks & Rec beyond your agreement about our use of the preserve.

Thanks,  
Carla Bisaro





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Rendered in Color #1 Palette

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Superior Township  
Fireman's Park

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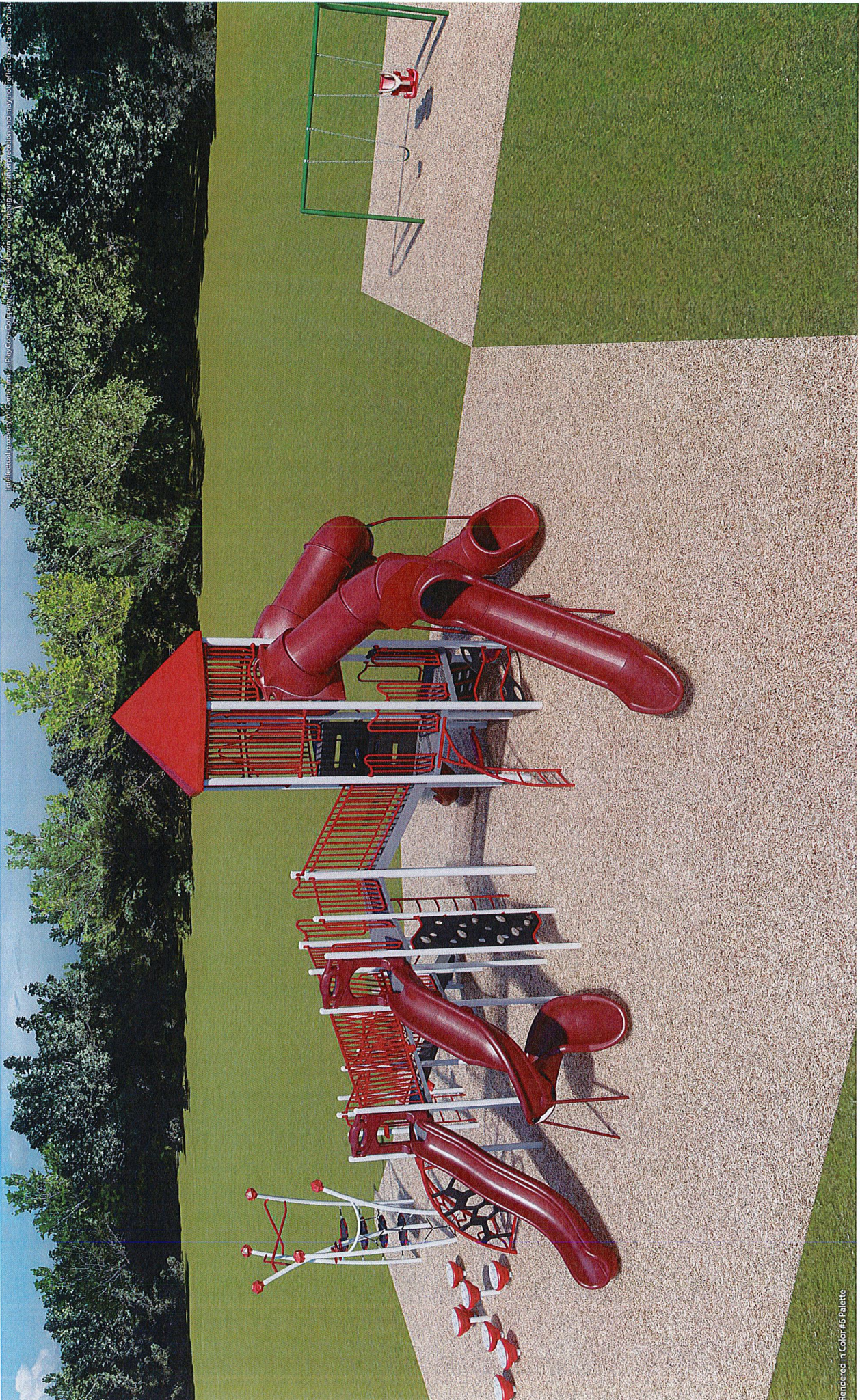
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Fireman's Park

#6

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10A

## 2024 Special Events Dates PROPOSED

<u>EVENT</u>	<u>LOCATION</u>	<u>DATE/TIME</u>	<u>RAIN DATE</u>
Easter Egg Hunt	Fireman's Park	March 23 <sup>rd</sup> @ 11:00am Saturday	March 24 <sup>th</sup> Sunday
Superior Day	Oakbrook Park	June 8th @ 11:00am Saturday	June 9th Sunday
Kite & Rocket Day	Fireman's Park	June 22 <sup>nd</sup> @ 11:00am Saturday	June 23 <sup>rd</sup> Sunday
Movies on The Green	Dixboro Village Green	July 13th @ 8:30pm Saturday	N/A
Movies in the Park	Oakbrook Park	Aug. 10th @ 8:00pm Saturday	N/A
Movies in the Park	Fireman's Park	Sept. 14th @ 7:30pm Saturday	N/A
Nature Hunt Bingo	CHNP	Oct. 5th @ 11:00am Saturday	Oct. 6th Sunday
Pumpkin Carving	Norfolk Park	Oct. 26 <sup>th</sup> @ 11:00am Saturday	Oct. 27 <sup>th</sup> Sunday
Owl Prowl	CHNP	Nov. 2 <sup>nd</sup> @ 6:30pm Saturday	N/A
Christmas Tree Lighting	Old Township Hall	Dec. 7 <sup>th</sup> @ 6:00pm Saturday	N/A
<u>TBD</u>			
Bird Watching	LeFurge Preserve	TBD	N/A
Live! Here! Now!	Fireman's Park	TBD	N/A

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
<b>Fund: 508 PARKS &amp; RECREATION</b>								
12/19/2023	GENL	47352	100-1000934	BOULLION SALES, INC.	STHIL CHAPS	767.000	770	219.98
12/19/2023	GENL	47357	JAN 2024	DELTA DENTAL	DENTAL INSURANCE - JANUARY 2024	123.050	000	57.06
12/19/2023	GENL	47358	NOV 23	DON WALLIGORE	CELL PHONE STIPEND	850.000	770	40.06
12/19/2023	GENL	47361	44928	GENE BUTMAN FORD SALES, INC.	KEY FOR NEW PICKUP	934.000	770	153.18
12/19/2023	GENL	47372	908207	MML WORKERS' COMP FUND	ADD'L PREMIUM OWED FOR JULY 22-JUNE 2023	935.000	752	(6.47)
12/19/2023	GENL	47376	A-158008	PARKWAY SERVICES	PORTAJOHN @ SHOP	806.000	770	120.00
12/19/2023	GENL	47385	121923-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/21/23 PAYROLL	214.704	000	7,570.59
12/19/2023	GENL	47386	I121423-01	SUPERIOR TWP UTILITY DEPARTMENT	ETHERNET SWITCH @ OFFICE	930.000	752	464.41
12/19/2023	GENL	47389	JAN 24 -GBP	VSP INSURANCE CO	VISION INSURANCE - JANUARY 2024	123.050	000	15.73
12/19/2023	GENL	47392	163278	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	752.000	770	25.36
01/04/2024	GENL	47398	12022023	DAVID PAVLOV	SANTA @ CHRISTMAS TREE LIGHTING	806.000	756	100.00
01/04/2024	GENL	47399	4916	DECKER AGENCY	MUNICIPAL INSURANCE 2024	123.050	000	9,246.53
01/04/2024	GENL	47400	DEC23-P	DTE ENERGY	ELECTRIC - PARKS BARN DEC 23	920.000	770	18.46
01/04/2024	GENL	47403#	7015144 1020290	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES/TOOLS/CHRISTMAS LIGHT	752.000	756	312.15
			7015144 1020290	CHECK GENL 47403 TOTAL FOR FU	SHOP SUPPLIES/TOOLS/CHRISTMAS LIGHT	752.000	770	775.82
								<u>1,087.97</u>
01/04/2024	GENL	47405	NOV-DEC 23	JUAN BRADFORD	MILEAGE REIMBURSEMENT 11/13-12/15/2023	2,860.000	752	158.51
01/04/2024	GENL	47406	300002455	MPARKS	2024 MEMBERSHIP	915.000	752	545.00
01/04/2024	GENL	47411	DEC 23	SAM'S CLUB/SYNCHRONY BANK	CHRISTMAS TREE LIGHTING SUPPLIES	752.000	756	99.90
01/04/2024	GENL	47413#	1653040008	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	752.000	752	124.27
			1653040008	CHECK GENL 47413 TOTAL FOR FU	OFFICE SUPPLIES	752.000	770	60.03
								<u>184.30</u>
01/04/2024	GENL	47414	INV232884943	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM -DECEMBER 2023	214.101	000	15.99
01/04/2024	GENL	47415	1424-GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/4/24 PAY	214.704	000	15,168.31
			DEC 23- GBP	PENSION /HCSP - DECEMBER 2023		214.704	000	507.66
			DEC 23- GBP	PENSION /HCSP - DECEMBER 2023		214.704	000	1,074.02
			DEC 23- GBP	PENSION /HCSP - DECEMBER 2023		214.704	000	300.00



Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 508 PARKS & RECREATION									
				CHECK GENL 47415 TOTAL FOR FU					17,049.99
01/04/2024	GENL	47419	163587	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	752.000	756	18.98	
01/09/2024	GENL	47420	94229582	WEX BANK	FUEL - DECEMBER 2023	754.000	770	217.59	
01/09/2024	GENL	47434	1121423-01-A	SUPERIOR TWP UTILITY DEPARTMENT	ETHERNET SWITCH @ OFFICE - ADD'L MO	930.000	752	3.00	
01/17/2024	GENL	47443	DEC 23	DON WALLIGORE	CELL PHONE STIPEND	850.000	770	47.74	
01/17/2024	GENL	47447	1234	GLEMP, INC.	PARK STAFF SHIRTS	767.000	770	173.00	
01/17/2024	GENL	47453	162025	NATIONAL RECREATION & PARK ASBRADFORD	- CPRP CERTIFICATION	910.000	752	70.00	
01/17/2024	GENL	47460	11824-G-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/18/24 PAYROLL	214.704	000	8,801.74	
01/17/2024	GENL	47461#	23052	TAZ NETWORKS, INC	NETWORK FLAT FEE -JANUARY 2024	806.000	752	43.76	
			23052		NETWORK FLAT FEE -JANUARY 2024	806.000	770	43.76	
CHECK GENL 47461 TOTAL FOR FU								87.52	

Total for fund 508 PARKS & RECREATION 46,586.12

' #' -INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



PERIOD ENDING 12/31/2023

PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Revenues</b>								
Dept 000 - REVENUE								
508-000-540.000	GRANTS	0.00	0.00	470.08	0.00	(470.08)	100.00	16,826.00
508-000-664.000	INTEREST/DIVIDENDS	0.00	6,000.00	3,956.57	232.16	2,043.43	65.94	12.22
508-000-665.001	INTEREST ON RESERVES INCOME	0.00	0.00	0.00	0.00	0.00	0.00	865.96
508-000-669.000	INVESTMENT EARNINGS	0.00	15,000.00	17,898.14	0.00	(2,898.14)	119.32	607.17
508-000-674.000	DONATIONS	600.00	600.00	1,505.00	0.00	(905.00)	250.83	1,850.00
508-000-676.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	816.80
508-000-687.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	64.45	0.00	(64.45)	100.00	225.77
508-000-688.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	1,657.86
508-000-691.101	GENERAL FUND CONTRIBUTION	323,909.00	323,909.04	382,309.04	85,392.42	(58,400.04)	118.03	311,451.00
508-000-692.101	RES #2021-20 ADD'L S FROM GEN	18,975.00	18,975.00	18,975.00	4,743.75	0.00	100.00	14,000.00
508-000-695.000	TENNIS LESSON FEES	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
508-000-699.999	APPROPRIATION FROM FUND BALANC	917.00	5,704.00	0.00	0.00	5,704.00	0.00	0.00
<b>Total Dept 000 - REVENUE</b>		<b>347,401.00</b>	<b>371,188.00</b>	<b>425,178.28</b>	<b>90,368.33</b>	<b>(53,990.28)</b>	<b>114.55</b>	<b>348,312.78</b>
<b>TOTAL REVENUES</b>		<b>347,401.00</b>	<b>371,188.00</b>	<b>425,178.28</b>	<b>90,368.33</b>	<b>(53,990.28)</b>	<b>114.55</b>	<b>348,312.78</b>
<b>Expenditures</b>								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-728.000	POSTAGE	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 751 - PARK &amp; REC. ADMINISTRATION</b>		<b>800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	45,049.00	45,049.00	59,064.60	7,995.00	(14,015.60)	131.11	43,302.36
508-752-703.001	COMMISSION STIPENDS	19,469.00	19,469.00	15,922.40	0.00	3,546.60	81.78	15,344.25
508-752-703.002	CONTROLLER SALARY	6,464.00	6,464.00	11,800.30	837.50	(5,336.30)	182.55	6,633.88
508-752-709.000	FICA	15,370.00	15,370.00	19,363.48	1,265.42	(3,993.48)	125.98	14,618.63
508-752-715.000	PENSION	14,537.00	23,537.00	22,619.13	0.00	917.87	96.10	16,526.41
508-752-725.000	TAXABLE BENEFITS	0.00	10,200.00	15,405.89	617.48	(5,205.89)	151.04	1,299.48
508-752-725.001	HSCP	0.00	3,600.00	3,300.00	0.00	300.00	91.67	0.00
508-752-728.000	POSTAGE	0.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	581.43	124.27	418.57	58.14	307.58
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,050.00	0.00	150.00	87.50	1,050.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	2,071.50	58.99	1,428.50	59.19	16,743.34
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	61.21	0.00	238.79	20.40	2.05
508-752-840.002	DENTAL INSURANCE	0.00	662.00	662.16	55.18	(0.16)	100.02	0.00
508-752-840.003	VISION INSURANCE	0.00	189.00	188.76	15.73	0.24	99.87	0.00
508-752-840.004	LIFE INSURANCE	0.00	136.00	136.20	11.35	(0.20)	100.15	0.00
508-752-850.000	TELECOMMUNICATIONS	1,500.00	1,500.00	877.76	0.00	622.24	58.52	598.27
508-752-860.000	TRANSPORTATION	1,400.00	1,400.00	1,523.55	158.51	(123.55)	108.83	784.24
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	410.00	0.00	90.00	82.00	92.50
508-752-910.000	TRAINING	1,200.00	1,200.00	1,685.50	0.00	(485.50)	140.46	35.00
508-752-915.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	0.00	150.00	76.92	500.00
508-752-930.000	REPAIR & MAINTENANCE	0.00	500.00	467.41	467.41	32.59	93.48	0.00
508-752-935.000	INSURANCE & BONDS	10,500.00	10,500.00	10,024.22	851.41	475.78	95.47	8,747.71
508-752-940.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	134.79

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PERIOD ENDING 12/31/2023

PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-752-999.000	MISCELLANEOUS EXPENSE	0.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		129,639.00	154,226.00	173,715.50	12,458.25	(19,489.50)	112.64	132,720.49
Dept 754 - RECREATION								
508-754-717.000	TAXABLE BENEFITS	200.00	0.00	0.00	0.00	0.00	0.00	0.00
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	0.00	0.00	0.00	0.00	0.00	225.00
508-754-860.000	TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 754 - RECREATION		2,800.00	0.00	0.00	0.00	0.00	0.00	225.00
Dept 755 - PARK MAINTENANCE								
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	30,000.00	0.00	0.00	0.00	0.00	0.00	27,132.17
Total Dept 755 - PARK MAINTENANCE		30,600.00	0.00	0.00	0.00	0.00	0.00	27,132.17
Dept 756 - RECREATION								
508-756-703.000	SALARIES	12,241.00	12,241.00	15,433.17	906.00	(3,192.17)	126.08	6,271.17
508-756-725.000	TAXABLE BENEFITS	0.00	200.00	0.00	0.00	200.00	0.00	0.00
508-756-752.000	OPERATING SUPPLIES	3,500.00	3,500.00	3,680.53	431.03	(180.53)	105.16	4,093.50
508-756-806.000	PROFESSIONAL SERVICES - OTHER	7,000.00	7,000.00	4,571.23	512.66	2,428.77	65.30	5,391.87
508-756-806.001	PROFESSIONAL SERVICES -TENNIS	0.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-756-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	500.00
508-756-860.000	TRANSPORTATION	0.00	100.00	0.00	0.00	100.00	0.00	0.00
508-756-930.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	0.00	500.00	0.00	0.00
508-756-955.000	SIGNAGE	2,000.00	2,000.00	1,259.75	713.00	740.25	62.99	771.00
Total Dept 756 - RECREATION		25,401.00	28,201.00	24,944.68	2,562.69	3,256.32	88.45	17,027.54
Dept 770 - PARK MAINTENANCE								
508-770-703.000	SALARIES	111,908.00	111,908.00	137,040.79	6,380.64	(25,132.79)	122.46	111,514.42
508-770-725.000	TAXABLE BENEFITS	3,986.00	3,986.00	984.73	0.00	3,001.27	24.70	6,727.31
508-770-752.000	OPERATING SUPPLIES	5,500.00	5,500.00	4,383.79	861.21	1,116.21	79.71	2,429.68
508-770-754.000	FUEL-LUBRICANTS	6,500.00	6,500.00	6,167.00	217.59	333.00	94.88	6,483.93
508-770-767.000	UNIFORMS	1,000.00	1,000.00	445.56	417.98	554.44	44.56	537.05
508-770-805.000	CONTROLLED BURNS	6,000.00	6,000.00	4,500.00	0.00	1,500.00	75.00	3,440.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	1,825.24	162.99	674.76	73.01	2,011.30
508-770-850.000	TELECOMMUNICATIONS	660.00	660.00	204.48	47.74	455.52	30.98	0.00
508-770-860.000	TRANSPORTATION	0.00	100.00	0.00	0.00	100.00	0.00	0.00
508-770-910.000	TRAINING	700.00	700.00	625.00	0.00	75.00	89.29	40.00
508-770-920.000	UTILITIES	950.00	950.00	466.26	18.46	483.74	49.08	489.92
508-770-934.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	21,252.63	153.18	(8,752.63)	170.02	7,301.97
508-770-934.001	SAND-GRAVEL-BARK-SOIL	3,000.00	3,000.00	30.00	0.00	2,970.00	1.00	7,800.00
508-770-934.002	HERBICIDE (NON-SELECTIVE)	0.00	500.00	0.00	0.00	500.00	0.00	0.00
508-770-955.000	SIGNAGE	800.00	800.00	0.00	(713.00)	800.00	0.00	0.00
508-770-985.000	EQUIPMENT OVER \$5,000	0.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00

User: NANCY  
DB: Superior Twp

PERIOD ENDING 12/31/2023

PREPARED BY: KEITH LOCKIE, CONTROLLER  
INCOMPLETE

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION Expenditures								
508-770-986.000	EQUIPMENT UNDER \$5,000	2,157.00	2,157.00	5,109.47	0.00	(2,952.47)	236.88	621.99
Total Dept 770 - PARK MAINTENANCE		158,161.00	188,761.00	183,034.95	7,546.79	5,726.05	96.97	149,397.57
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT PROJECTS		0.00	0.00	0.00	0.00	0.00	0.00	16,826.00
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		0.00	0.00	0.00	0.00	0.00	0.00	16,826.00
TOTAL EXPENDITURES		347,401.00	371,188.00	381,695.13	22,567.73	(10,507.13)	102.83	343,328.77
Fund 508 - PARKS & RECREATION: TOTAL REVENUES		347,401.00	371,188.00	425,178.28	90,368.33	(53,990.28)	114.55	348,312.78
TOTAL EXPENDITURES		347,401.00	371,188.00	381,695.13	22,567.73	(10,507.13)	102.83	343,328.77
NET OF REVENUES & EXPENDITURES		0.00	0.00	43,483.15	67,800.60	(43,483.15)	100.00	4,984.01

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	74,622.41	105,230.15
508-000-001.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	0.00
508-000-003.001	90 DAY CD - CHASE	0.00	48,515.55
508-000-013.000-BHCG	DAILY OPERATING CHECKING	44,212.87	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	68,953.01	67,952.55
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	402,092.65	403,465.87
Cash		593,458.63	625,164.12
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	8,635.11	10,741.93
508-000-126.000	UNREALIZED GAINS/LOSSES	911.50	18,809.64
Other Assets		9,546.61	29,551.57
Due From Other Funds			
Due From Other Funds		0.00	0.00
<b>Total Assets</b>		<b>603,005.24</b>	<b>654,715.69</b>
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	1,431.09	13,080.65
Accounts Payable		1,431.09	13,080.65
Liabilities-ST			
Liabilities-ST		0.00	0.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	14.99	0.00
508-000-214.592	DUE TO UTILITY FUND	49.76	0.00
508-000-214.704	DUE TO PAYROLL FUND	1,475.83	(1,881.68)
Due To Other Funds		1,540.58	(1,881.68)
<b>Total Liabilities</b>		<b>2,971.67</b>	<b>11,198.97</b>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	179,857.13	184,841.14
Unassigned		179,857.13	184,841.14
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	10,911.90	10,911.90



COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Fund Balance ***			
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Assigned	415,192.43	415,192.43
	Restricted		
	Restricted	0.00	0.00
	<b>Total Fund Balance</b>	<b>595,049.56</b>	<b>600,033.57</b>
	<b>Beginning Fund Balance</b>	<b>595,049.56</b>	<b>600,033.57</b>
	<b>Net of Revenues VS Expenditures</b>	<b>4,984.01</b>	<b>43,483.15</b>
	<b>Ending Fund Balance</b>	<b>600,033.57</b>	<b>643,516.72</b>
	<b>Total Liabilities And Fund Balance</b>	<b>603,005.24</b>	<b>654,715.69</b>