

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on November 20, 2023, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: Trustee Nancy Caviston

4. CLOSED SESSION

It was moved by Trustee Secrest supported by Treasurer Lewis to enter closed session to discuss offer for real estate and review minutes from closed session from October 16, 2023.

Roll call:

Ayes: Treasurer Lewis
Trustee Lindke
Clerk Findley
Trustee McGill
Supervisor Schwartz
Trustee Secrest

Nays: None.

Absent: Trustee Caviston

The motion carried by unanimous vote.

*Closed session began at 7:08
Meeting opened again at 7:21*

It was moved by Trustee Secrest supported by Trustee Lindke to authorize the Township attorney to prepare and present a purchase agreement for the purchase of the church property, Dixboro

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 2**

Village Green for the appraised value and the Township to assume all cost at closing not to exceed \$50,000.00. The purchase price to be taken from the Park's Reserve.

Roll call:

Ayes: Supervisor Schwartz
Trustee Secrest
Trustee McGill
Treasurer Lewis
Trustee Lindke
Clerk Findley
Nays: None
Absent: Trustee Caviston

The motion carried by unanimous vote.

5. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- TC Collins, Director of Clayhill Community Farm and Garden, thanked the Board for approving the rezoning for Clayhill Community Farm and Garden. He would like to work with the Board moving forward. He asked if there were trees available for the property. He stated Three Brothers Tree Service have stopped their work on the property creating possible hazards and delays in the garden's progress.
- Clerk Findley said that she has spoken with Juan Bradford to look into this issue.
- Supervisor Schwartz said that Three Brothers is incapable of finishing the job that was promised due to lack of equipment, they were unaware of the larger trees in the back, and they have only been paid half of the agreed cost. He has asked Dan Spiker for a quote to finish the job.
- Mr. Collins reiterated the dangers and explained why the controlled burn was not done.
- Supervisor Schwartz stated these dangers are why they are seeking a bid from Dan Spiker. He asked if returning to the Planning Commission was necessary for fencing.
- Clerk Findley answered "no".
- Supervisor Schwartz explained why he voted "no" on the project initially.
- Mr. Collins stated work on the garden has begun in the cleared areas.
- Irma Golden, Deputy Supervisor, introduced herself as a candidate for Township Supervisor for the 2024 elections and gave her background. She asked for the Board's support and stated, "I'm not perfect, but I am golden."

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 3**

- Ramona Parker-Muhammad, Stamford Rd., gave her concerns regarding the fraudulent activities on the Controller’s report. She questioned what the protocol is for bank reconciliations and said if this were done monthly then this would have been found sooner. She said she found it stunning that the Treasurer did not recognize that the correspondence was not from the Clerk. She asked the following question:
 - Is there an alert message received when emails originate from outside of the Township?
 - What is the protocol for processing wire transfer requests?
 - What General Ledger accounts were involved in the journal entry.
 - Why did the Treasurer not go to the Clerk to support documentation?
 - Are monthly income statements provided in the Board packets?
 - Why do we not have sweeping accounts for the balances for over \$250,000.00?
- Brenda Baker, Ashton Ct., gave her report on the Committee to Support Superior Township (C2ST) and asked for regular communication with the Board. She stated they meet on Zoom the third Wednesday of each month, excluding November and December, at 7:00pm.
- Kelly Goolsby, Community Health Worker Washtenaw County Health Department, spoke on behalf of families in Sycamore Meadows, made a plea for the Board to address the stumps immediately. She also gave her support to Ms. Golden.

6. ADOPTION OF AGENDA

It was moved by Trustee Secrest supported by Trustee McGill to adopt the agenda with the following changes:

Supervisor Schwartz requested to remove item “K.” He has not received an answer from the County on the matching grant nor does he have the final cost to the library.

Trustee Lindke requested to correct item “N” to state motion to redesignate funds from Geddes Park Revenue to cover the \$200,000.00 Geddes Road Pathway.

The motion carried by unanimous vote.

7. PRESENTATIONS AND PUBLIC HEARINGS

None.

8. CONSENT AGENDA

It was moved by Trustee McGill supported by Treasurer Lewis to approve the Consent Agenda with the removal of Fire Department Report, Controller’s Report, the Treasurer’s Investment Report, and the Bills for Payment and Record of Disbursement.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 4**

The motion carried by unanimous vote.

A. APPROVAL OF MINUTES

- a. OCTOBER 10, 2023, WORK SESSION
- b. OCTOBER 16, 2023, REGULAR MEETING

B. REPORTS

- a. SUPERVISOR REPORT
- b. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING
- c. COMMUNITY CENTER ADVISORY COMMITTEE
- d. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT, PLANNING AND ZONING REPORT, UTILITY DEPARTMENT'S REPORT, ASSESSING REPORT
- e. ~~CONTROLLER'S REPORT~~
- f. FINANCIAL REPORT, (PREVIOUS MONTH)

C. COMMUNICATIONS

- a. Hope Clinic: Blanket Express Returns to the Charter Township of Superior

~~D. BILLS for PAYMENT and RECORD of DISBURSEMENTS~~

9. ITEMS REMOVED FROM THE CONSENT AGENDA

A. CONTROLLER'S REPORT

- Trustee Lindke said that she wanted this report removed from the Consent Agenda so it can be referred to in "new business item G."

B. TREASURER'S INVESTMENT REPORTS

- Trustee Lindke asked if Treasurer Lewis has looked into sweeping accounts.
- Treasurer Lewis stated one of the banks utilized by the Township does not offer sweeping accounts. She added interest rate is not as high as on other investment accounts therefore it was decided money would be put into the higher interest accounts and access to the money is immediately.
- Trustee Lindke asked if the bank that does not offer sweeping accounts is Chase and what fees are paid to Chase.
- Treasurer Lewis stated there are costs, but she does not have exact numbers in front of her.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 5**

- Trustee Lindke stated why she feels sweeping accounts is more appropriate.
- Treasurer Lewis stated transferring money from a sweeping account has a higher fee. And she has spoken with Chase about the risks of a bank failure and is comfortable with Chase.
- Trustee Lindke asked if the amounts for money invested, and money not invested are correct.
- Trustee Lewis stated they are correct. She added that some money needs to be on-hand, and tax money cannot be invested.
- Trustee Lindke stated she would like an analysis of the different cost comparisons.
- Trustee McGill asked if the comparison has even been discussed with the auditor.
- Treasurer Lewis stated the auditor did discuss this analysis with her and Carolyn James.
- Trustee McGill asked for a written report of the meeting with the auditor.
- Treasurer Lewis stated that she would ask for one.

C. SHERIFF'S REPORT (CONT.)

Clerk Findley gave the floor to Lieutenant Robinson

- Lieutenant Robinson announced her coming retirement and introduced her replacement, Sergeant Cratsenburg.
- Trustee Lindke requested an update on the financial fraud activities.
- Lieutenant Robinson stated the fraud issue at the Utilities Department has been reopened and she has no further updates at this time.
- The Board thanked the Lieutenant and congratulated her on her retirement.

D. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

- The Board discussed the Bills for Payment and Record of Disbursements.
- Trustee Lindke questioned a charge from TAZ, Township IT, on “phishing emails.”
- Supervisor Schwartz said it was his laptop and he was told that his laptop was hacked.
- The discussion continued.

E. FIRE DEPARTMENT REPORT

- Trustee Lindke asked a question on an item line saying, “dispatched and cancelled” and if that was new language for false alarms.
- Supervisor Schwartz assured her that was not the case.
- Clerk Findley pointed out that there was still a “false alarm” line item.

10. UNFINISHED BUSINESS

A. GFL – COMMITMENT TO RELABEL DUMPSTERS

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 6**

- Supervisor Schwartz apologized for not talking to them about that due to his vacation. He added that they have done a few but not many.
- Clerk Findley questioned where this had been done.
- Supervisor Schwartz said he has seen them “here and there” but added that those could be old ones from different communities.
- Trustee Lindke and Clerk Findley stressed that this has been over a year.

11. NEW BUSINESS

A. RESOLUTION 2023-73, AUTHORIZING THE SUPERIOR CHARTER TOWNSHIP BOARD OF TRUSTEES TO DISTRIBUTE THE SUPERIOR CHARTER TOWNSHIP 2023 COMPREHENSIVE MASTER PLAN FOR PUBLIC REVIEW AND COMMENT

The following resolution was moved by Trustee Secrest supported by Trustee Lindke.

- Laura Bennett, Planning and Zoning Administrator, explained the resolution. She stated the public has 63 days to review, and then there will be an additional public hearing.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE SUPERIOR CHARTER TOWNSHIP BOARD OF
TRUSTEES TO DISTRIBUTE THE SUPERIOR CHARTER TOWNSHIP 2023
COMPREHENSIVE MASTER PLAN FOR PUBLIC REVIEW AND COMMENT**

RESOLUTION NUMBER: 2023-73

DATE: NOVEMBER 20, 2023

WHEREAS, Superior Charter Township has the power to adopt, amend, and implement a Master Plan under the Planning Enabling Act MCL 125.3807; and

WHEREAS, the Superior Charter Township Planning Commission reviewed the current Master Plan and determined that amendments should be made; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 7**

WHEREAS, the Superior Charter Township Planning Commission has prepared a proposed Charter Township of Superior 2023 Comprehensive Master Plan, which complies with the Planning Enabling Act; and

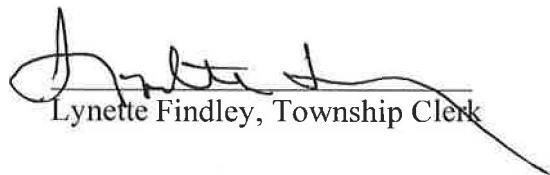
WHEREAS, the Superior Charter Township Planning Commission voted to submit the proposed Master Plan to the Township Board, asking the Township Board to approve the distribution of the proposed Master Plan for review as required by the Planning Enabling Act.

NOW, THEREFORE BE IT RESOLVED that the Superior Charter Township Board of Trustees approves the distribution of the proposed Master Plan to the entities required by the Planning Enabling Act to receive copies of the plan for review and comment; and

BE IT FURTHER RESOLVED that the Township Board, hereby notifies the Secretary of the Planning Commission, to distribute a copy of the proposed Master Plan for review and comment to the entities required by the Planning Enabling Act.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 20, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

11/21/2023
Date Certified

The resolution carried by unanimous vote.

**~~B. RESOLUTION 2023-74, APPROVE MIDDLE HURON PARTNERSHIP CONTRACT
(5 YEARS)~~**

The following resolution was moved by Trustee Lindke supported by Clerk Findley.

- Trustee Lindke pointed out that the “statement of work” is missing.
- Supervisor Schwartz suggested tabling the item until the work plan is submitted.

It was moved by Trustee McGill supported by Treasurer Lewis to table the resolution.

The resolution was tabled by unanimous vote.

**~~CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN~~**

~~RESOLUTION TO APPROVE MIDDLE HURON PARTNERSHIP CONTRACT~~

~~RESOLUTION NUMBER: 2023-74~~

~~DATE: NOVEMBER 20, 2023~~

~~**WHEREAS**, the Charter Township of Superior has received the “Middle Huron Partnership” contract from the Huron River Watershed Council (HRWC); and~~

~~**WHEREAS**, this contract begins on January 1, 2024, and ends on December 31, 2028. Either party may, with or without cause, terminate this Agreement by giving the other party at least ninety (90) days advance written notice. The parties may, by written agreement, extend this Agreement for additional time periods; and~~

~~**WHEREAS**, From January 1, 2024, through December 31, 2028, the Township will pay HRWC an amount not to exceed \$36,513.00 over the five-year life of the contract, payable in five annual installments. Each installment shall be payable within 30 days from the date of the invoice; and~~

~~**WHEREAS**, the Huron River Watershed Council supports partner municipalities and agencies like the Charter Township of Superior in the middle section (Washtenaw County) of the Huron River watershed to address stormwater and other pollution sources to the Huron River downstream to Ford and Belleville Lake; and~~

~~**WHEREAS**, the HRWC performs the following tasks:~~

- ~~• Coordinate and facilitate Partner meetings and implement the Public Participation Plan (PPP).~~
- ~~• Prepare program reports for Partners.~~
- ~~• Conduct water chemistry, macroinvertebrates, and flow monitoring.~~
- ~~• Develop priority implementation projects.~~
- ~~• Provide technical assistance to Partners on permit compliance and watershed management issues.~~
- ~~• Continue to implement the Public Education Plans (PEP).~~
- ~~• Total Maximum Daily Load (TMDL) Implementation Plan Priority Activities.~~

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 9**

~~NOW, THEREFORE, BE IT RESOLVED~~, the Charter Township of Superior approves the “Middle Huron Partnership Contract” from the Huron River Watershed Council and will accept the five-year work plan, budget, and will pay HRWC an amount not to exceed \$36,513.00 over the five-year life of the contract, payable in five annual installments of \$7,302.60.

C. RESOLUTION 2023-75, RESOLUTION APPROVING DEVELOPMENT AGREEMENT, HURON DENTAL CENTER, P.C.

Laura Bennett, Planning and Zoning Administrator, explained the resolution.

- Mrs. Bennett commented on the “Stop Work” order that was issued due to a mass clearing done before the development agreement was obtained.
- Clerk Findley questioned the reason for Sava Lelcaj Farah’s visit this past Friday.
- Mrs. Bennett and Supervisor Schwartz informed the Board it was to sign an easement agreement for the path that goes on her personal property.
- It was discussed where the easement is located, and the Board agreed that it would be brought to the next Board meeting for approval.

The following resolution was moved by Clerk Findley supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION APPROVING HURON DENTAL DEVELOPMENT AGREEMENT

RESOLUTION NUMBER: 2023-75

DATE: NOVEMBER 20, 2023

WHEREAS, the Developer desires to develop a multiple use site located at 5387 Plymouth-Ann Arbor Road, Ann Arbor, MI 48105, as more particularly described in the attached **Exhibit A**. The proposed uses include first floor dental office, gift shop, office space, and second floor two apartment units; and

WHEREAS, the Developer is developing the commercial space pursuant to the Superior Township Zoning Ordinance No. 174, as amended, and other applicable law; and

WHEREAS, the Developer desires to build all necessary on-site infrastructure and public right-of-way improvements for the Development, including but not limited to: well,

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 10**

septic, open space, storm water management improvements, sidewalks, parking lots, entrance from Plymouth Road, and similar amenities in the Development (**the "Site Improvements"**); and

WHEREAS, the Developer desires to construct a storm water management system in conformance with Washtenaw County Water Resources Commission (WCWRC) Standards which involves grading, installation of rain garden(s), storm water outlet, and the installation of soil erosion and sedimentation control improvements to facilitate the drainage of storm water from the Development in such a manner as is not expected to result in damage to any adjacent property or public ROW outside of the Development from an increase in the flow of storm water or decrease in water quality of storm water from the Development, as more fully set forth in the final engineering plans approved by the Township ("**Engineering Plans**"); and

WHEREAS, all agreements, approvals, and conditions agreed to by the Developer and the Township remain in effect for the Development, including, but not limited to, conditions of approvals by the Township regarding zoning and site plan approval for the Development and permits issued by appropriate governmental review agencies for the Development; and

WHEREAS, on May 24, 2023, the Township approved, by action of the Charter Township of Superior Planning Commission, the Final Site Plan for STPC #23-01, Huron Dental Center, P.C., with conditions ("**Final Site Plan**"), and all conditions of the Final Site Plan have been satisfactorily met; and

WHEREAS, the approved Final Site Plan for the Development is consistent with the purposes and objectives of the Township's Zoning Ordinance pertaining to the use and development of the Development; and

WHEREAS, Section 10.05(G) of the Superior Charter Township Zoning Ordinance requires the execution of a Development Agreement in connection with the approval of the Final Site Plan for the Development; and,

WHEREAS, the Development Agreement shall be binding upon the Township, the Developer of the Development, their successors-in-interest, and assigns.

NOW, THEREFORE, IT BE RESOLVED, in consideration of the premises and the mutual covenants of the parties described in this Agreement, and with the express understanding that this Agreement contains important and essential terms as part of the approval of the Developer's Final Site Plan for the Development, the parties hereby agree as follows:

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 11**

GENERAL TERMS

Recitals Part of Agreement.

Developer and the Township acknowledge and represent that the foregoing recitals are true, accurate and binding on the respective parties and are an integral part of this Agreement.

Zoning District.

The Township acknowledges and represents that the Property is zoned VC (Village Center) for the Development and, for purposes of recordation, shall be referred to as Huron Dental Center, and that the Developer's intended uses as described herein are permitted uses under the VC (Village Center) zoning district designation.

Approval of Final Site Plan.

The Final Site Plan dated April 19, 2023, attached hereto as **Exhibit B** has been approved pursuant to the authority granted to and vested in the Township pursuant to the Michigan Public Act 110 of the 2006 Zoning Enabling Act, as amended.

Conditions of Final Site Plan Approval.

The Developer and the Township acknowledge that the Final Site Plan for the Development referenced in Section 1.03 incorporate the Township's complete and final approved conditions and requirements for the Final Site Plan that were adopted by the Township Planning Commission pursuant to recommendations by the consultants and departments of the Township.

Agreement Running with the Land.

The terms, provisions and conditions of this Agreement shall be deemed to be of benefit to the Development described herein, shall be deemed a restrictive covenant which shall run with the land and be binding upon and inure to the benefit of the parties and their successors and assigns, and binding upon the successors-in-interest to any portion of the Development, and may not be modified or rescinded except as provided in Section 3.1 below.

Developer Responsibilities for Improvements and Assessments.

Except as otherwise provided for in this Agreement and except as dedicated by the Developer to the Township or other governmental authorities after approval of the Township, the Developer shall be responsible for the development of the site in accordance with the approved Final Site Plan and the continued maintenance of all Site Improvements in conformance with the approved Final Site Plan.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 12**

PROVISIONS REGARDING DEVELOPMENT

Permitted Principal Uses.

The permitted principal uses within the Development shall conform to the list of allowable land uses specified on the adopted Site Plan for the Development, along with any other accessory uses, conditional uses, and/or amenities permitted under the Township's ordinances.

Payment of Fees and Invoices.

Developer shall pay all such applicable fees and invoices as may be due and payable prior to the issuance of building permits. Construction permit fees for buildings to be constructed within the Development shall be the responsibility of the party requesting such permits.

Changes and Improvements.

Incidental changes to the Development, the Final Site Plan, or to the Site Improvements may be installed or constructed with the prior approval of the Township Building Official, Zoning Administrator, and the Township Supervisor per Section 10.02(C), Administrative Approval, of Zoning Ordinance No. 174, which approval shall not unreasonably be withheld. All other improvements and changes must be approved by the Township Planning Commission.

Performance Guarantees.

Prior to the commencement of any work on the Site Improvements in the Development, the Developer shall deliver to the Township financial security by means of a certified check, cash, or an irrevocable letter of credit (hereafter referred to as the "**Security**") in a form that shall be approved by the Township Attorney. The Security shall name the Township as the beneficiary thereof in an amount equal to the estimated costs as approved by the Township consulting engineers, which approval may not be unreasonably withheld, for the following items with respect to the Development:

All Site Improvements to be installed pursuant to the Final Site Plan and approved Engineering Plans.

The Security may be amended or replaced from time to time as expressly provided in this Agreement.

The Security may be drawn upon by the Township only as expressly permitted in this Agreement. The Security shall be fully returned by the Township to the Developer when all the conditions to its release set forth in Exhibit C (the "**Security Itemization**"), attached hereto, have been satisfied.

The Security may be reduced as those items in (a) above are completed by the Developer and approved by the Township. The Developer may request a reduction no more than 2 times a year

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 13**

by providing written notice of completion to the Township and the Township shall inspect the items as soon as reasonably possible.

Site Maintenance.

The Developer shall regularly remove, but no less frequently than once a month, all construction debris and rubbish within the Development. No burning of any kind will be allowed on the site, including the burning of trees, brush, stumps, or vegetative materials, while clearing the site, or of construction materials during construction.

Storm Water Management.

The Developer shall install the storm water management system in conformance with WCWRC approval. Once installation of the system has been approved by the WCWRC, the Applicant becomes responsible for the storm water management system, including its related rain garden/detention area(s), and inlet/outlet areas (the "**Storm Water Management System**") as depicted on the Approved Engineering Drawings for Construction. The Developer shall be responsible for the maintenance and appearance of the Storm Water Management System.

Escrow Amounts.

Prior to the pre-construction meeting, the Developer shall pay the Township an amount to be established by the Township's engineers as an escrow to cover the costs of construction administration and inspection of the Site Improvements and other related infrastructure in the Development. The Developer will deposit additional funds from time to time to cover the costs of inspections performed by the Township's consultants (as outlined in the Zoning Ordinance and engineering standards) if the escrow amount has been depleted prior to final approval of the Site Improvements and other related infrastructure in the Development.

Engineering Approval of Plans.

In accordance with Superior Township Ordinance and Superior Township Engineering Design Specifications, no construction work or grading shall be performed on the Development until Engineering Plans are reviewed and approved.

Landscaping Improvements and Replacement Trees.

The Developer shall be responsible for installing landscaping improvements and replacement trees as indicated on the Final Site Plan. The Developer shall inform the Township in writing of the date of the planting of landscaping improvements and replacement trees and shall be responsible for replacing any plant material that does not survive in a healthy condition for the time period indicated in Section 14.05(F)(6) of Zoning Ordinance No. 174.

Construction Work Schedule.

Construction work within the Development (including excavation, demolition, alteration, and erection) and construction noises shall be prohibited at all times other than:

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 14**

Monday through Saturday from 7:00 A.M. to 6:00 P.M.

The Township may issue a work permit for hours other than those identified immediately above upon written request of the owner or owner's representative. The request must demonstrate unusual or unique circumstances relating to the proposed construction hours.

Engineering and Certification.

Developer shall initially furnish one set of hard copy black-line plans signed and sealed by an engineer licensed in the State of Michigan for review, indicating that the site grading, well, septic, paving, landscape, storm water conveyance/management, and soil erosion/sedimentation facilities have been constructed in substantial accordance with the approved Engineering Plans. The Township will review and approve improvements in accordance with the Township "Engineering Design Specification for Site Improvements" and other applicable laws and ordinances. Once approved, three sets of signed and sealed as-built black-line drawings shall be provided to the Township.

Developer shall furnish approved as-built drawing plans in a digital format that is in conformance with the Charter Township of Superior Standards for Submitting Digital As-Built Drawings, Revised March 2007 as amended, or as otherwise requested by the Township Engineer to satisfy current digital system requirements.

MISCELLANEOUS PROVISIONS

Amendment and Modifications.

No amendment or modification to or of this Agreement shall be binding upon any party hereto until such amendment or modification is reduced to writing and executed by all parties.

Governing Law.

This Agreement shall be governed in all respects, whether as to validity, construction, performance and otherwise, by the laws of the State of Michigan

Township Approval.

This Agreement has been approved through action of the Township Board at a duly scheduled meeting.

Developer Approval.

The signers on behalf of the Developer below represent by their signatures that they represent and have authority to bind all owners of legal and equitable title in the Development.

Execution in Counterparts.

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one Agreement. The signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 15**

Preconstruction Meeting with Builders.

Prior to the commencement of any grading on the Development, the Developer or such other third parties shall schedule a meeting as per the Township's engineering standards with its general contractor, construction manager and the Township's applicable departments, officials, and consultants to review the applicable policies, procedures, and requirements of the Township with respect to construction of the Development.

Fees.

The Developer shall pay for any reviews reasonably necessary to determine conformance of the Development to this Agreement. This fee would include review time by the Township Engineer, Planner or Attorney.

Recordation of Agreement.

The Township shall record this Agreement with the Washtenaw County Register of Deeds and shall provide a true copy to the Developer. All costs associated with the recording of this Agreement shall be borne by the Developer. This Agreement will run with the land.

Assignment.

Huron Dental Center, P.C. shall have the right to assign this Agreement to any other third party, without the consent of the Township; provided however, that:

In the event of such assignment, Huron Dental Center, P.C. shall provide written notice of the assignment to the Township within five (5) business days of the assignment.

The assignee shall provide the Township with written acknowledgment that the assignment is subject to the terms of this Development Agreement.

Entire Agreement.

The Agreement, including all exhibits attached hereto and made a part hereof, contains all agreements between the Parties with respect to the subject matter contained in this Agreement. There are no other representations, warranties, promises, agreements, or understandings, oral, written, or implied, among the parties, except to the extent reference is made thereto in this Agreement.

[Signatures appear on the following page]

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
APPROVED MINUTES
PAGE 18**

Ypsilanti, Michigan 48198
(734) 482-6099

Exhibits:

- Exhibit A – Legal Description of Development
- Exhibit B – Final Site Plan
- Exhibit C – The Security Itemization

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 19**

EXHIBIT A

Legal Description of the "Development"

Land the located in the Charter Township of Superior, Washtenaw County, Michigan and legally described as follows:

Part of the North 1/2 of Section 18, Town 2 South, Range 7 East, Superior Township, Washtenaw County, Michigan described as: Beginning at a point on the Southerly line of Church Street (1/2 ROW = 33.00 feet) distant North 88 degrees 24 minutes 05 seconds East 527.00 feet from the Northeast corner of Lot 5, N.E. Section, Village of Dixboro, according to the recorded plat thereof as recorded in the Office of the Register of Deeds February 28, 1828 in Liber "A" of Deeds, Page 273, Washtenaw County Records; thence continuing North 88 degrees 24 minutes 05 seconds East 401.58 feet along said South right of way line of Church Street to a point on the Northerly right of way line of Plymouth Road (66 feet wide); thence 475.70 feet along the arc of a curve to the right having a radius of 641.60 feet a central angle of 42 degrees 28 minutes 48 seconds and a long chord bearing South 53 degrees 51 minutes 32 seconds West 464.87 feet; and thence North 05 degrees 38 minutes 55 seconds West 264.25 feet to the point of beginning.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 20**

EXHIBIT B

Huron Dental Center Final Site Plan

A copy of this Final Site Plan is also on file with
Charter Township of Superior,
located at 3040 N. Prospect Road, Ypsilanti, MI 48198.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 21**

EXHIBIT C

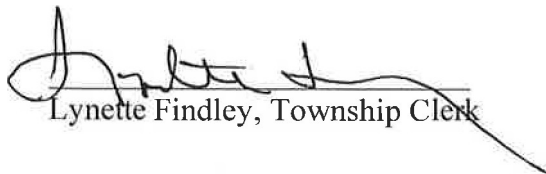
The Security Itemization

Site Work Financial Guarantee

Earthwork	\$88,939.20	
Stormwater Piping and Detention		\$244,455.00
Septic System	\$200,000.00	
Water (Wells)	\$100,000.00	
Landscaping/Trees	\$54,303.00	
Paving	\$177,141.50	
Soil Erosion	\$3,412.00	
<u>Subtotal</u>	<u>\$868,250.70</u>	<u>x 1.05 Contingency Factor</u>
Site Work Financial Guarantee Amount		\$911,663.24

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 20, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

11/21/2023
Date Certified

Roll call:

Ayes: Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 22**

Supervisor Schwartz

Nayes: None

Absent: Trustee Caviston

The resolution passed by unanimous vote.

D. RESOLUTION 2023-76, RESOLUTION TO RECOMMEND SPEED BUMPS ON STEPHENS DRIVE IN THE CHARTER TOWNSHIP OF SUPERIOR TO THE WASHTENAW COUNTY ROAD COMMISSION

The following resolution was moved by Trustee McGill supported by Trustee Lindke.

- Trustee McGill said that the current state of Stephens Drive is unacceptable, and something has to be done, and cited two recent incidents.
- Supervisor Schwartz stated he believes the entire Board is in favor of action, including paying for it, and that the Road Commission turned down the petition from the citizens.
- Clerk Findley stressed that this is our Township and that something should be able to get the speed bumps sooner than later.
- Supervisor Schwartz agreed and is hopeful something will move forward with the new community director at the Road Commission.
- Trustee Lindke asked how the community at Tanglewood got speed limit installed by the Road Commission.
- Supervisor Schwartz stated Matt (a resident from Tanglewood) requested a meeting with the Road Commission.
- Trustee Lindke expressed the disparity of action by the Road Commission based on the location of where the work needs to be done.
- Supervisor Schwartz agreed and he is hopeful that this will get their attention.
- Trustee Lindke suggested a meeting with the Road Commission and residents on Stephens Drive.
- Trustee McGill stated as a resident she is requesting a meeting with the Road Commission and the residents of Stephens Drive.
- Supervisor Schwartz stated he will ask them to attend the December Board meeting.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 23**

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RECOMMEND SPEED BUMP INSTALLATION ON STEPHENS
DRIVE TO THE WASHTENAW COUNTY ROAD COMMISSION**

RESOLUTION NUMBER: 2023-76

DATE: NOVEMBER 20,2023

WHEREAS, the Superior Charter Township Planning Commission received a notification from resident Jerry Clifton regarding the urgent need for speed bumps on Stephens Drive, a situation presented at the Planning Commission meeting held on November 15, 2023; and,

WHEREAS, Stephens Drive, located between Clark Road and Stamford Road, is extensively used as a shortcut by vehicular traffic, leading to frequent and dangerous speeding incidents in the area; and,

WHEREAS, the speeding has resulted in multiple hazardous incidents, including the striking of three children by vehicles, one as recent as last week, a vehicle collision into a resident's home, and two recent accidents; and,

WHEREAS, previous efforts for traffic calming by the Washtenaw County Sheriff's Office have proven to be only temporary solutions; and,

WHEREAS, the need for a more permanent solution to ensure the safety of the residents and pedestrians in the area has become evident; and,

WHEREAS, the Planning Commission, after deliberation and consideration of the matter, has expressed strong support for the implementation of speed bumps on Stephens Drive.

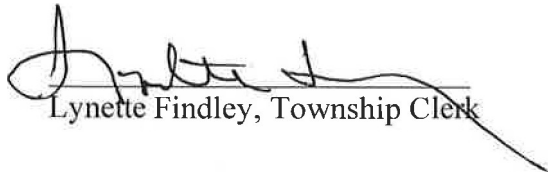
NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees hereby adopts the recommendation of the Superior Charter Township Planning Commission and supports the installation of speed bumps on Stephens Drive, between Clark Road and Stamford Road, as a measure to significantly reduce the speed of vehicular traffic and enhance the safety of the residents and pedestrians;

BE IT FURTHER RESOLVED that the Board of Trustees requests the Washtenaw County Road Commission to take immediate action in the implementation of the speed bumps on Stephens Drive.

CERTIFICATION STATEMENT

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 24**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 20, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

11/21/2023
Date Certified

The resolution passed by unanimous vote.

E. RESOLUTION 2023-77, APPROVE UTILITY DIRECTOR AND SUPERINTENDENT RECOMMENDATION TO INCREASE WAGES FOR FIELD SERVICE TECH II POSITIONS

The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

Trustee Lindke explained the resolution.

- Treasurer Lewis stressed that this is a something she has been trying do since July.
- Trustee Lindke said that she was excited.
- Trustee McGill said that she was thrilled.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE UTILITY DIRECTOR AND SUPERINTENDENT
RECOMMENDATION TO INCREASE WAGES FOR FIELD SERVICE TECH II
POSITIONS**

RESOLUTION NUMBER: 2023-77

DATE: NOVEMBER 20, 2023

WHEREAS, the wages for Field Service Tech II positions within the Charter Township of Superior have been under review for over a year, with a comparison to wages in other townships/cities within Washtenaw County; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 25**

WHEREAS, Utility Director Mary Burton, has provided a comprehensive review, concluding that a wage increase for these positions is necessary and justified; and

WHEREAS, comparable local townships exceed our current pay, thereby highlighting the need for a competitive wage structure in our township; and

WHEREAS, the Field Service Tech II positions, currently held by Gary Foster, Dan Allen, and Rob Millett, are occupied by long-standing, highly skilled employees with state certifications, underscoring their value to the Charter Township of Superior; and

WHEREAS, these employees have efficiently managed additional responsibilities, including a State mandated residential backflow program, without a corresponding increase in their compensation; and

WHEREAS, Utilities Superintendent Rickey Harding has advocated for a wage increase, emphasizing the discrepancy in wages despite higher qualifications and experience of our techs compared to those in similar positions in neighboring townships; and

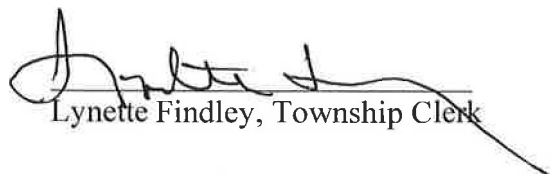
WHEREAS, the proposed increase from approximately \$29.50 to \$34.50 per hour represents a warranted 17% increase in wages, reflecting the dedication, skill, and additional responsibilities of these employees; and

WHEREAS, ensuring competitive and fair compensation is essential for retaining skilled and dedicated employees within the Charter Township of Superior.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees approves a 17% wage increase for the Field Service Tech II positions, specifically for *Gary Foster (14.1%), Dan Allen (13.7%), and Rob Millett (17.9%)*, elevating their hourly wage to \$34.50.

CERTIFICATION STATEMENT

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Lynette Findley, Township Clerk

11/21/2023
Date Certified

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 26**

Roll call:

Ayes: Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest

Nays: Supervisor Schwartz

Absent: Trustee Caviston

The resolution passed by majority vote.

F. RESOLUTION 2023-78, CONFIRM REPORTING OF JOHN PARK, LEAD FOR AMERICA FELLOWSHIP CANDIDATE TO THE CLERK'S OFFICE

- Supervisor Schwartz stated the following:
 - He, Clerk Findley, and John Park had a phone meeting and Supervisor Schwartz thought it was understood Clerk Findley would be in charge of Mr. Park.
 - Friday night, by email, Rebecca Johnson informed him she was surprised to see this item on the agenda.
 - Saturday he was told by Mr. Park that his preference was to have Supervisor Schwartz supervise him. At which point he informed Mr. Park the contract would state Clerk Findley would be his supervisor.
- Clerk Findley stated the following:
 - After speaking with Eric Kotin everyone was amenable to her supervision and he emailed her the application, which she filled out immediately.
 - Mr. Kotin expressed to her she would make a good supervisor.
 - On the Monday Mr. Park was supposed to begin she received an email from him stating he had COVID.
 - Mr. Park did not contact her for two weeks but in that time was attending his orientation.
 - Mr. Kotin contacted her stating they would be waiting for Supervisor Schwartz to return before moving forward.
 - She asked Mr. Kotin to hold off and informed him she would take everything back to the Board.
- Clerk Findley said she believes that there was an intervention on behalf of Supervisor Schwartz with Lead for America where Mr. Park wants to report to Supervisor

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 27**

Schwartz. She added that Supervisor Schwartz has made demeaning comments about Clerk Findley's character.

- Supervisor Schwartz stated he did not say those things.
- Clerk Findley stated she received an email suggesting that.
- Trustee Lindke said that she spoke with Eastern Michigan University and shared that she does not feel this is a good time to send a student or intern to Superior Township based on the current environment of chaos with the Board. She stated she cannot in good conscious have him come here to learn.
- Clerk Findley stated she agrees with Trustee Lindke and spoke with Administrator Dill about a possible placement for Mr. Park at County Parks. She added that Supervisor Schwartz has suggested Mr. Park go to Spark and she agreed with that idea.
- Trustee McGill asked what role Mr. Park would have had at the Township.
- Supervisor Schwartz stated a curriculum would have been made.
- Trustee McGill asked if Mr. Park will be coming to the Township.
- Clerk Findley stated she is recommending against him being employed at the Township and that the Board assist him in finding an alternate placement.

It was moved by Clerk Findley supported by Trustee Secrest that the Township does not at this time employ John Park.

**~~CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN~~**

**~~RESOLUTION ESTABLISHING REPORTING ASSIGNMENT FOR JOHN PARKS,
LEAD FOR AMERICA FELLOWSHIP CANDIDATE TO CLERK'S OFFICE~~**

~~RESOLUTION NUMBER: 2023-78~~

~~DATE: NOVEMBER 20, 2023~~

~~**WHEREAS,** John Parks has been selected as a candidate for the Lead for America Fellowship; and~~

~~**WHEREAS,** the Board of Trustees held a regular meeting on October 16, 2023, wherein the terms and expectations for Mr. John Parks' fellowship were discussed and agreed upon; and~~

~~**WHEREAS,** part of the agreed upon terms includes John Parks reporting directly to the Township Clerk's Office for assignments, mentorship, and experiential learning~~

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 28**

~~opportunities; and~~

~~WHEREAS, all communications with AmeriCorps and Lead for America will be through the Township's Clerks Office to maintain a clear and effective communication line that best supports the Fellowship candidate; and,~~

~~WHEREAS, this reporting is essential for Mr. John Parks to fulfill the requirements of the Lead for America Fellowship, as well as to contribute meaningfully to the operations and community engagement initiatives of the Township.~~

~~NOW, THEREFORE, BE IT RESOLVED that the Charter Township Board of Trustees hereby formalizes the decision made on October 16, 2023, and directs John Parks to report directly to the Township Clerk's Office as per the discussed schedule and terms.~~

The motion passed by majority vote.

G. DISCUSS IDENTIFIED FRAUDULENT FINANCIAL TRANSACTION.

- Treasurer Lewis said the following:
 - She received an email that she believed to be from Clerk Findley.
 - She responded to the email asking for additional information.
 - She received a response approximately an hour later.
 - After completing other duties, the ACH payment was sent.
 - She was later informed that Carolyn James, who reconciles the accounts, approached Nancy Mason about the charge who then approached Clerk Findley for background on the payment.
 - She immediately contacted the bank, the Sheriff's Department, IT, the auditor, and the Controller.
 - It was asked of Treasurer Lewis why she did not contact the Clerk directly, and she explained there is contention between the Treasurer's office and the Clerk.
 - She gave an example in which she alleges the Clerk swore at the Deputy Treasurer after the Deputy informed the Clerk that she would have to sign out the credit card and asked the Clerk why it was needed.
 - The Treasurer and her staff now avoid direct contact with the Clerk due to this.
 - At this time there is an ongoing investigation under the cyber protection clause into the fraudulent transaction.
- Clerk Findley said she would like to clarify that she would never curse at employees and that signing out the credit card is a new policy, and she does not feel she should have to, in her position. She questioned how the discussion about the credit card was relevant.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 29**

- Clerk Findley added Treasurer Lewis knew the email was not from the Clerk a few weeks prior to going to Mrs. Mason when the Clerk responded to an email from the Treasurer.
- Treasurer Lewis stated she was not able to open the response email or the attachment from the Clerk, and that the credit card policy has been in place since before her employment with the Township.
- Clerk Findley said her verbal language was that she never received an email from Treasurer Lewis and that it is not about the attachment at this point.
- Treasurer Lewis said in order to avoid interactions with the Clerk and her office she didn't want to have a conversation. She added that when she came into her current position there was already a policy about signing out the credit card before using it.
- Clerk Findley interjected that she never had to sign the credit card out with the previous Treasurer and she is trying to figure out why the credit card is the conversation and not the fraud.
- Treasurer Lewis asked if there were any questions about the ACH debit.
- Trustee Lindke said there should be a written policy and step by step procedure for how to move forward with ACH payments including a possible "wet signature".
- Treasurer Lewis said after speaking with the auditors they agreed to come up with guidelines.
- Treasurer Lewis said six months later after the investigation, and going back and forward with the bank, regarding the theft of funds from the Utility Department that the funds will be reimbursed for the (approx.) \$12,000.00.
- Trustee Lindke questioned where the charge will come from for the ACH payment.
- Treasurer Lewis said that it was currently coming from the General Funds but initially from the Clerk's Department until the fraud was discovered.
- Supervisor Schwartz said that we will ask Ken Palka, Township Auditor, how to reflect this charge.

H. DISCUSS REOCCURRING LAPTOP PURCHASES AND RETURN OF LAPTOPS.

- Clerk Findley said there should be a process in place for employee laptops. She said there was a laptop that was not returned by a previous official, and asked Supervisor Schwartz to return the broken laptop.
- Supervisor Schwartz stated he would.
- Trustee McGill stated there should be a policy in place in which laptops are signed out and urged Supervisor Schwartz to return his "hacked" laptop.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 30**

**I. MOTION TO REVIEW AND APPROVE THE AMENDMENT TO RESOLUTION
2023-72, TAZ FIREWALL AND SWITCHES**

It was moved by Trustee McGill supported by Clerk Findley to approve the amendment to resolution 2023-72.

- Clerk Findley added that there are concerns about TAZ.
- Trustee Lindke said she has sent examples of RFPs to Supervisor Schwartz.
- Clerk Findley said she knows of a company that is highly recommended from the summer Clerk's conference.
- Mary Burton, Utility Director, stressed the importance of passing this resolution because their switch has been down for a while.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

***AMENDED RESOLUTION TO ACCEPT THREE QUOTES FROM TAZ NETWORKS
(IT) TO UPDATE THE FIREWALLS AND SWITCHES AT TOWNSHIP HALL, FIRE
DEPARTMENT & UTILITY/PARKS/MAINTENANCE BUILDINGS***

RESOLUTION NUMBER: 2023-72

DATE: OCTOBER 16, 2023

WHEREAS, Taz Networks has submitted quotes to update firewalls and switches at the Township Hall, Fire Department, and Utility/Parks/Maintenance Buildings; and,

WHEREAS, the current firewalls are old models. The manufacturer, Watchguard, does not support them anymore so we cannot purchase support or get licensing for security; and,

WHEREAS, currently the TLS (Transport Layer Security) of the existing firewalls is version 1.0 when the current available is 1.2 but due to no longer being supported by Watchguard, we cannot get on the latest version, leaving the system vulnerable; and,

WHEREAS, the SonicWalls being recommended are their current standard and are more granular in terms of capability and what they can do with them on our behalf in terms of support and security; and,

WHEREAS, it is important to upgrade these for better security and to reduce the number of functionality problems moving forward.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 31**

WHEREAS, the three quotes are as follows:

1. Township Hall: ~~\$5,927.86~~ 5,705.70
2. Fire Department: ~~\$4,810.43~~ 4,699.35
3. Utilities/Parks/Maintenance: ~~\$4,810.43~~ 4,699.35

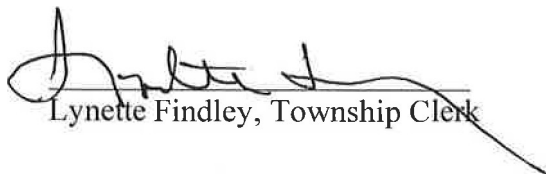
WHEREAS, the monthly charges are as follows:

1. Township Hall: \$303.00
2. Fire Department: \$298.00
3. Utilities/Parks/Maintenance: \$298.00

NOW, THEREFORE, BE IT RESOLVED, the Charter Township of Superior Board of Trustees approves the three submitted quotes totaling, and not to exceed fee, of \$15,548.72 with an additional monthly charge totaling \$899.00.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 20, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

11/21/2023
Date Certified

Roll call:

Ayes: Trustee McGill
Supervisor Schwartz
Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee Secrest

Nays: None.

Absent: Trustee Caviston

The resolution passed by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 32**

J. MOTION TO REAPPOINT SONNIE PARM, MEMBER OF ZONING BOARD OF APPEALS FOR ADDITIONAL 3-YEAR TERM

It was moved by Treasurer Lewis supported by Trustee McGill to reappoint Sonnie Parm to the Zoning Board of Appeals for an additional 3-year term.

The motion carried by unanimous vote.

~~K. MOTION TO REVIEW AND APPROVE AMENDMENTS TO YPSILANTI DISTRICT LIBRARY AGREEMENT~~

L. MOTION TO ACCEPT BID FOR DUCT CLEANING FROM AMISTEE

It was moved by Trustee Lindke supported by Treasurer Lewis to accept the bid for Duct Cleaning from Amistee.

The motion carried by unanimous vote.

M. MOTION TO UPDATE FEE STRUCTURE FOR “FALSE ALARMS”

It was moved by Trustee Lindke supported by Trustee McGill to update Fee Structure for “False Alarms.”

The motion carried by unanimous vote.

N. MOTION TO REDESIGNATE FUNDS (HYUNDAI TREES IN GEDDES RD.)

Trustee Lindke moved to use Geddes Park reserve funds in the amount of \$200,000.00 to cover the Geddes Rd. pathway, thereby freeing the amount needed to cover the 2024 General budget.

- Supervisor Schwartz said that Attorney Lucas should take a look at it.
- Clerk Findley said the Board had this discussion in the last meeting and they have all the information needed to vote on this today.
- Trustee Lindke agreed there has been research done regarding this.
- Clerk Findley, Trustee Lindke, and Trustee McGill stressed that this is a financial question and should be directed to Mr. Palka and Mr. Lockie and not to Attorney Lucas.

The motion was tabled until the December 18, 2023, Board of Trustees meeting.

Clerk Findley voted no.

O. MOTION TO DENY REZONING OF PLYMOUTH-ANN ARBOR AND NAPIER RD.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 33**

It was moved by Trustee Secrest supported by Trustee Lindke to deny the rezoning of Plymouth -Ann Arbor Rd and Napier Rd from R1 to C2 (23-6).

Mrs. Bennett explained the motion.

Roll call:

Ayes: Trustee Lindke
Trustee McGill
Treasurer Lewis
Trustee Secrest
Clerk Findley
Supervisor Schwartz

Nays: None

Absent: Trustee Caviston

The motion carried by unanimous vote.

**P. MOTION TO APPROVE PAYMENT OF CONTRACTED SERVICES FROM
BRENDA MCKINNEY, FORMER TOWNSHIP TREASURER.**

It was moved by Trustee Secrest supported by Clerk Findley to approve the contract services from Brenda McKinney.

Roll call:

Ayes: Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None

Absent: Trustee Caviston

The motion carried by unanimous vote.

**Q. MOTION TO APPROVE PLANNING COMMISSION RECOMMENDATION TO
CONDUCT A SPEED STUDY IN DIXBORO VILLAGE AREA ALONG
PLYMOUTH-ANN ARBOR ROAD BETWEEN DIXBORO ROAD AND FORD
ROAD**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 34**

It was moved by Trustee Secrest supported by Trustee McGill to approve the speed study on Dixboro Village area along Plymouth Ann Arbor Rd between Dixboro Rd. and Ford Rd.

- Mrs. Bennett explained the motion.
- Supervisor Schwartz said he supports this motion.
- Trustee Lindke said she will not agree with this motion unless Stephen's Drive is taken care of.
- Supervisor Schwartz said he will set up a meeting with the Washtenaw County Road Commission.
- Trustee Lindke and Trustee McGill said they would like to sit in on that meeting.

It was moved by Trustee Lindke supported by Clerk Findley to table the motion until Stephens Drive is addressed.

The motion was tabled.

R. MOTION TO APPROVE FINAL BALANCING CHANGE ORDER FOR THE ASI, INC. CONTRACT ON THE HARRIS ROAD WIDENING PROJECT

It was moved by Trustee Lindke supported by Trustee McGill to approve the final balancing change order for ASI contract.

- George Tsakoff explained the contract amendments.

Roll call:

Ayes: Treasurer Lewis
Clerk Findley
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None

Absent: Trustee Caviston

The motion carried by unanimous vote.

S. AUTHORIZE REVISED SPECIAL ASSESSMENTS

It was moved by Trustee Secrest supported by Trustee Lindke to authorize revised Special Assessments to the winter tax roll to collect outstanding costs.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 35**

Roll call:

Ayes: Supervisor Schwartz
Trustee Secrest
Trustee McGill
Trustee Lindke
Treasurer Lewis
Clerk Findley

Nays: None

Absent: Trustee Caviston

The motion carried by unanimous vote.

APPROVAL OF MINUTES (CONT.)

a. OCTOBER 16, 2023, CLOSED SESSION

It was moved by Treasurer Lewis and supported by Trustee McGill to approve the October 16, 2023, closed session minutes.

The motion carried by unanimous vote.

12. PLEAS and PETITIONS

- Mr. Collins spoke in favor of speed bumps for Stephens Dr. from his experience on the City of Ypsilanti Sustainability Committee. He suggested the possibility of retractable speed bumps.
- Supervisor Schwartz said that cities have jurisdiction over their own roads and are not subject to a road commission as we are.
- Mr. Collins said if someone gets hurt then someone would be liable.
- Ms. Goolsby said she would like to thank Supervisor Schwartz in advance for setting up a meeting with the road commission to address the installation of speed bumps on Stephens Dr.
- Ramona Parker-Muhammad said there should be more investigation into sweep accounts, she said we are the customer and should not be beholden to Chase if they cannot accommodate us, and stated the standard for auditors is three years. She added that it was stated that there was contention between the Treasurer's and the Clerk's office, and she said when you have a fiduciary responsibility, you do your job.
- Trustee McGill said she volunteered with CLR and University of Michigan football player, Blake Corum, to hand out turkeys. She added that she is happy that CLR was chosen, and they are doing good work.
- Brenda Baker, Ashton Ct, spoke on GFL's commitment to update labels of dumpsters.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 20, 2023
PROPOSED MINUTES
PAGE 36**

- Clerk Findley thanked the department heads for submitting their reports and she said that she loves the consent agenda.
- Irma Golden spoke in favor of the installation of speed bumps on Stephens Dr.

13. ADJOURNMENT

It was moved by Treasurer Lewis supported by Trustee McGill, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:37 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

Supervisor's Report

This is my report for the preceding weeks. I was on vacation from October 24th through November 4th. Irma held down the fort quite well.

Sidewalks. The sidewalk replacement program is proceeding smoothly. Replacements have been installed in Geddes Ridge, Harvest Lane, Panama, Bromley, Oakbrook and Washington Square. We currently have two contractors: Morris Cement and Precision Concrete. Irma is preparing a report for the Board in January which will tally the number of flags replaced by Superior Contractors and the number replaced by homeowners.

The sidewalk replacement program will pause for the winter. We are now scheduling work to mid-December, and once those replacements are complete, we will stop construction and prepare for the continuation in the Spring. With cooperation by residents, we should have the majority of the sidewalks replaced in 2024. Thereafter, it should be an annual inspection by part time township workers to maintain a list of needed repairs and replacements.

Marijuana. I received a letter from Attorney Anderson Grandstaff inquiring about the Board's openness to establishing a marijuana regulation ordinance and permit various legal marijuana businesses to operate in Superior. The attorney claims that he will petition the people of Superior for an initiative in case we intend to remain an opt out township.

Village Green Septic Permit and Bids. I received the health permit for the septic system for the Village Green. I'm in the process of soliciting bids.