

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198
FEBRUARY 20, 2024
7:00 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. CITIZEN PARTICIPATION
6. PRESENTATIONS AND PUBLIC HEARING
 - a. OHM – Geddes Road Pathway Tree Removals
7. CONSENT AGENDA
 - A. APPROVAL OF MINUTES **TAB 1**
 1. January 16, 2024
 - B. REPORTS **TAB 2**
 1. Supervisor
 2. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
 3. Community Center Advisory Committee Update – Clerk Findley
 4. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff’s Report, Planning and Zoning Report, Utility Department’s Report, Assessing Report
 5. Controller’s Report
 6. Monthly Financial Reports, December and January
 7. Quarterly Financial Report, Period Ending 12/31/23.
 8. Treasurer’s Investment Report
 - C. COMMUNICATIONS **TAB 3**
 1. C2PST
 2. Complaint Against Supervisor
8. ITEMS REMOVED FROM THE CONSENT AGENDA
9. UNFINISHED BUSINESS **TAB 4**
 - A. Video Equipment Repairs
 - B. Resolution 2023-74, Resolution to Approve Middle Huron Partnership Contract (HRWC)
 - C. LaSalle Lawsuit Update
 - D. Escrow Audit Update
 - E. Rock Property Programming

- F. Human Resources Director Update
- G. Updates of Utilities Fraud Case from Washtenaw County Sheriff's Department (WCSD)
- H. Fireman's Park Upgrades Funding
- I. Update on Stephens Dr. Speed Bumps

10. NEW BUSINESS **TAB 5**

- A. Resolution 2023-04, Hire Clerks Office Administrative Assistant, Kristina Rankin
- B. Resolution 2024-05, Hire Utility Field Service Technician, Raymond Wilson
- C. Resolution 2023-07, Subrecipient Agreement for MacArthur Pathway
- D. Resolution 2023-08, Award bid for MacArthur Pathway
- E. Resolution 2023-09, Award Bid for Plymouth Pathway
- F. Resolution 2024-10, Approve Plymouth Rd Pathway CA/CE Proposal from OHM
- G. Resolution 2024-11, Approve PLC Upgrade for Pump Station
- H. Motion to Reappoint Members to Boards and Commissions
- I. Approve Remaining Payment of \$13,000.00 to "Three Brothers"
- J. Township Controller Complaints Against Trustee
- K. Township Attorney, Fred Lucas, Scope of Work and Fees
- L. Charter Township of Superior Clean Up Day
- M. Charter Township of Superior Property Review
- N. Financial Controls: Escrow Accounts/ Pre-Audit Policy/ General Financial Policies and Procedures

11. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS **TAB 6**

12. PLEAS AND PETITIONS

13. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email:lynettefindley@superior-twp.org

This Page Is Intentionally Left Blank

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 1**

1. **CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:02 p.m. on January 16, 2024, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

2. **PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. **ROLL CALL**

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: None

4. **ADOPTION OF AGENDA**

It was moved by Clerk Findley supported by Trustee Lindke, to adopt the agenda with the following amendments:

1. Add Discuss Farming of Rock Property to New Business
2. Add Relabeling of GFL Bins to Unfinished Business
3. Add Discuss Status of Sexual Harassment Investigation to New Business
4. Move Closed Session to Agenda Item 12 (After New Business)

The motion carried by unanimous vote.

5. **CITIZEN PARTICIPATION**

A. **CITIZEN COMMENTS**

- Carolyn Stuart, Former Clerk's Office Employee, spoke about her negative experience working for Clerk Findley and requested for her resignation letter(s) be added to the record.
- Brenda Baker, Ashton Ct., spoke on behalf of the Committee to Promote Superior Township.
- Jerry Clifton, Stephens Dr., spoke about speed bumps he would like on Stephens

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 2**

Dr.

- Irma Golden, Township Deputy Supervisor, spoke on current issues that were raised by residents that she has spoken with and dispersed a handout.

All documents given at the table are at the end of these minutes.

- Tom Brennan, Sheffield Dr., spoke about speed bumps he would like on Stephens Dr.
- Ramona Parker-Hayden-Muhammad, Stamford Rd., spoke about her concerns with the financial status of the Township and requested copies of past Township audit management letters.
- Dana Greene Jr, Stamford Rd., declared his candidacy for Board of Trustees for 2024.
- Clerk Findley requested that Closed Session Item “A” be done in Open Session and requested it be moved up in the meeting so that the public can hear her remarks.
- Samuel Hayes, Zoom, said he is the young man who wrecked his tire on the pothole, and it cost him \$270.00
- Supervisor Schwartz addressed concerns raised by Irma Golden.
- Clerk Findley reiterated her concerns with the order of the meeting and requested that Closed Session Item “A” be moved up in the meeting so that the public can hear her remarks.
- Supervisor Schwartz suggested it go into New Business Items “A” and “B” and every other item be dropped down accordingly.

It was moved by Trustee Lindke and supported by Trustee Secrest to amend the agenda to remove the following from the proposed Closed Session and move it to New Business Items “A” and “B”:

- A. Discuss Letter from Employee to Clerk
- B. Discuss Email from Clerk regarding Supervisor’s interference.

All other documents were given at the table for the Board.

The motion passed unanimously.

- Brian Clark, Barrington Dr., suggested altering the website to include potential community service opportunities.
- Trustee Lindke said the Parks and Recreation Commission suggested a Community Day.
- Trustee McGill said a “Clean Up Day” can be set up pretty easily.

6. PRESENTATIONS AND PUBLIC HEARING

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 3**

A. WASHTENAW COUNTY ROAD COMMISSION (WCRC)

Matt McDonnell, Managing Director of the WCRC, gave a presentation on the desired Stephens Dr. speed bumps and the Tanglewood subdivision speed study. He gave his card to those who would like to follow up with him and dispersed a handout.

Mr. McDonnell said the following:

- a. "Speed humps" is one of the outcomes of the WCRC Neighborhood Traffic Program Management (NTPM).
 - b. NTPM is intended for local subdivision roadways with speed limits of 25 miles an hour.
 - c. NTPM is initiated by residents through submitting a petition and the WCRC will do an engineering study.
- Ms. Golden asked if there is a certain time of year that the evaluation is completed.
 - Mr. McDonnell said due to winter maintenance it is generally not a good time to evaluate in the winter.
 - Ms. Golden asked if Stephens Dr. was counted in December.
 - Mr. McDonnell answered that Stephens Dr. was recounted in December.
 - Ms. Golden said the problems are in the summer months when everybody is out.
 - Trustee McGill interjected saying the problem is year-round.

Mr. McDonnell continued in his report:

- d. WCRC has been to Stephens Dr. three times.
 - e. Stephens Dr. falls short of meeting the criteria for approving speed humps or other traffic slowing solutions.
 - f. There is a point system that is used in the evaluation.
- Supervisor Schwartz asked who sets the criteria.
 - Mr. McDonnell said the criteria is created internally.
 - Trustee Lindke asked if the renters had any voice or are homeowner's voices only considered.
 - Mr. McDonnell said that is why the WCRC revisited the petition threshold and lowered it from 75% to 51%.
 - Jerry Clifton said the Washtenaw County Sheriff did a good job regulating the traffic coming out of the townhouses to MacArthur Blvd., but it made the traffic come down Stephens Dr.
 - Mr. Clifton said he received false communications from different parties. He said Supervisor Schwartz told him to contact the WCRC. After a conversation with the WCRC he was told the issue was with Superior Township.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 4**

- Mr. Clifton stressed the perceived disparities within municipalities Washtenaw County and how Superior Township has been overlooked.
- Clerk Findley said, “Help me understand how an area with ‘those people’ that live ‘over there’ can’t get speed bumps for safety”. She asked what we as a Board can do to make that happen.
- Mr. McDonnell recommended submitting a petition showing the desire for the speed bumps noting the names that are renters.
- Trustee McGill said the Township has already done that.
- Mr. McDonnell said the only petition that was received was to do an evaluation. He reiterated that there should be a petition in favor of speed bumps with the commitment by the Township to pay for it.
- Clerk Findley asked if the resolution approved by the Township did anything. She added that those who are fighting for this shouldn’t have to go back and forth on this for so long.
- Mr. Clifton said he has done extensive research on this process, and it looked “ugly”.
- Trustee Linke raised her concern that wealthier neighborhoods have an advantage because of the higher percentage of home ownership versus renters. She questioned how to get that changed.
- Mr. McDonnell said that is the current policy and procedure and he will take that feedback and consider it in future revisions.
- Trustee Secrest said, for those who want to continue this discussion, the WCRC has meetings every Wednesday at noon that are public for viewing and participation.

Mr. McDonnell continued in his report:

- g. There are two roadways that qualify for traffic management devices (speed humps). Oakbrook east of Tanglewood and Creekside.
 - h. The next step in the process would be a petition for the installation of these devices.
 - i. Once the signatures are verified, there would need to be a funding agreement with the Township.
- Supervisor Schwartz asked if the WCRC has considered a pilot project with plastic removable speed tables.
 - Mr. McDonnell said they have not.
 - Supervisor Schwartz reiterated that cities are able to add speed bumps at their own discretion and Townships are under the jurisdiction of the WCRC.
 - Brian Clark asked how many subdivisions have actually met the petition criteria.
 - Mr. McDonnell said numerous subdivisions have met the petition criteria.

7. **CONSENT AGENDA**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 5**

It was moved by Trustee McGill supported by Trustee Lewis to approve the Consent Agenda removing the following items:

1. Controller's Report
2. Planning and Zoning Report

The motion passed unanimously.

A. APPROVAL OF MINUTES

- December 18, 2023, Regular Meeting

B. REPORTS

- Supervisor (No Report)
- Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
- Community Center Advisory Committee Update – Clerk Findley (No Report)
- Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff's Report, ~~Planning and Zoning Report~~, Utility Department's Report, Assessing Report
- ~~Controller's Report~~
- Monthly Financial Reports, November and December

C. COMMUNICATIONS

- a. C2PST
- b. Hope Clinic

8. ITEMS REMOVED FROM THE CONSENT AGENDA

A. PLANNING AND ZONING REPORT

- Trustee Lindke said the Planning and Zoning report did not have the mistaken \$100,000.00 payment to Infinity Homes LLC. She added that this was from two years ago when the amount was requested by Infinity and was paid from the "DG" escrow account.
- Trustee Lindke questioned why this was not in either the Planning and Zoning report nor the Controller's report.
- Supervisor Schwartz said when it was brought to his attention, he asked Laura Bennett, Planning and Zoning Administrator to inform Treasurer Lewis and Clerk Findley of what happened.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 6**

- Mrs. Bennett disagreed and said she was not asked to talk to either of them.
- Supervisor Schwartz said Ms. Bennett told him that she talked to Clerk Findley.
- Mrs. Bennett clarified that it was not on the same day, but she eventually did.
- Trustee Lindke stressed her concerns that this was a large amount to be released from an escrow without the Board being informed.
- Supervisor Schwartz said he has nothing to do with the bonds and he does not handle the bonds.
- Clerk Findley said the one who does handle the bonds reports to the Supervisor.
- Trustee Lindke asked how Ms. Bennett knew to go to Clerk Findley and Treasurer Lewis or was she asked about it.
- Mrs. Bennett said she was asked about it.
- Trustee Lindke said in the future something like this should be in the reports.

B. CONTROLLER'S REPORT

See above

9. UNFINISHED BUSINESS

A. STEPHENS DRIVE SPEED BUMPS

Supervisor Schwartz explained this was addressed in the Presentations portion of the meeting.

B. BID FOR SEPTIC TANK SERVICES

1. BOLTON SEPTIC LLC

2. JIM KOVALAK EXCAVATING & SEPTIC TANK SERVICE, INC.

- Supervisor Schwartz explained the difference between the two bids.
- Treasurer Lewis asked if there should be a presentation.
- Supervisor Schwartz said if the Board wanted one then there could, but he is skeptical of the ability of Bolton Septic LLC. to complete this project at such a low cost.
- Trustee McGill asked if the Board has checked references for the presented bids.
- Supervisor Schwartz said Kovalak has completed the septic tank at the Fire Station and at Township Hall.

It was moved by Trustee Secrest supported by Trustee McGill to accept the submitted bid for septic tank services from Jim Kovalak Excavating and Septic Tank Service, Inc.

Roll Call

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 7**

Ayes: Clerk Findley
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: Trustee Caviston
Treasurer Lewis

The motion passes by the majority.

C. LASALLE INC.

Fred Lucas, Township Attorney, gave the following update:

- a. There is going to be a facilitation meeting.
 - b. The Board should appoint members to appear with Mr. Deneweth at the facilitation.
 - c. It needs to be clear that individuals appearing on behalf of the Board have no ability to “bind” the Board.
 - d. It is a private facilitation.
 - e. It is not arbitration.
 - f. It should be two or three members of the Board.
 - g. Keith Brooks is the facilitator.
 - h. Facilitation is scheduled for February 22, 2024, at 9:00 a.m.
 - i. George Tsakoff will be in attendance.
- Trustee Lindke said she would like to volunteer herself to attend the facilitation.
 - Treasurer Lewis asked if there should be a member of the Superior Township Utilities Department.
 - Attorney Lucas said that it would not be a problem.
 - Clerk Findley said it should be Rickey Harding, Utilities Superintendent, or Mary Burton, Utilities Director.
 - Supervisor Schwartz said, and the Board agreed, for the members present should be the Supervisor, Trustee Lindke, and a member of the Utility Department.

D. UPDATE ON EASEMENT ON “DIXBORO PROJECT” PROPERTY

- Supervisor Schwartz said that Sava, the owner of the Dixboro Project, signed an easement and sent it to Nancy Mason but requested that it not be recorded.
- Trustee Lindke requested information on what this is.
- Supervisor Schwartz said Sava is giving us an easement across two properties and Ms. Kristen Landau is going to give us an easement. Supervisor Schwartz

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 8**

said he talked to Sava last week and he is getting her a letter that will reflect how much money she will lose donating it so it can be written off.

- Supervisor Schwartz added that the Board bought an easement from Mr. Lawson and the rest are in the public right of way with the exception of Andrew Grant, on the corner of Plymouth and Dixboro because he is unwilling to give the property to the Township.
- Supervisor Schwartz said he wants Attorney Lucas to draft a document that is similar to the Lawson agreement and see if it can get approved.

E. RETURN OF BRENDA MCKINNEY'S, PREVIOUS TOWNSHIP TREASURER, LAPTOP

- Clerk Findley reminded the Supervisor that he said he was going to follow-up on this matter.
- Supervisor Schwartz on behalf of Brenda McKinney said she left the laptop with the Township.
- Trustee Lindke asked if we take inventory of the equipment.
- Clerk Findley said it would have been left in the Treasurer's office.
- Supervisor Schwartz said he believes Irma Golden received it.
- Clerk Findley disagreed, saying Ms. Golden received the Supervisor's laptop.
- Supervisor Schwartz disagreed, saying he has only ever had two including the one he has now and the one that was destroyed.
- Clerk Findley said the Supervisor has had another one.

F. RELABELING OF GFL BINS

- Supervisor Schwartz said he spoke with Sam Camaro and he was told GFL would begin relabeling the carts at the first of the year. The Supervisor added that he would reach out to follow up with him.

10. NEW BUSINESS

A. DISCUSS LETTER FROM EMPLOYEE TO CLERK

Clerk Findley dispersed a handout that will be available at the end of these minutes.

- Clerk Findley apologized that Carolyn Stuart had to leave the meeting early. She added that Carolyn was an excellent staff member who does great work. The Clerk added that the last several editions of the excellent Superior Scenes newsletter was a product of Carolyn's expertise.
- Clerk Findley began recalling past events in the Township and read an email

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 9**

that shared how she believes this series of events began. She began reading, saying, for the first time in November 2016, she found herself in disagreement with Supervisor Schwartz's recommendation. She expressed her hope that this dissent would not negatively impact their working relationship, clarifying her intention was not to challenge Schwartz's authority but to ensure they were making the right decisions.

- Clerk Findley recalled the efforts back in early May 2017 to find a replacement for Rob Blanton. She said that although no candidates initially surfaced, Jeff Castro, who was planning to retire from YCUA, eventually expressed interest in the position to the Supervisor.
- Clerk Findley expressed ethical concerns about the potential employment of Jeff Castro. She specifically questioned the appropriateness of paying Castro, who was in charge of YCUA and simultaneously receiving a weekly salary from them. She insisted that any contract with Mr. Castro should clearly outline his work hours and responsibilities.
- Clerk Findley said the Controller Keith Lockie, due to ethical concerns, agreed that Jeff Casto should enter into a contract concerning employment.
- Clerk Findley added that, instead of following the normal procedure of seeking Board approval through a resolution, Supervisor Schwartz decided to appoint Jeff Castro as a temporary employee.
- Clerk Findley described facing retaliation from Township Officials after these developments. She reflected on her long career in higher education and the different political dynamics. She said that she believed if she could deal with the politics there that she could handle the 'real' politics, but they do not compare.
- Clerk Findley accused Supervisor Schwartz of continuously meddling with office operations and staff since she revealed Jeff Castro. She highlighted why the Board is discussing this today with this specific incident involving a staff member named Carolyn putting a second letter of resignation in writing, describing how Schwartz's actions had adversely affected her and her decision to resign.
- Clerk Findley stated that the original letter of resignation was given November 29, 2023. She stated that when she was given the letter, she was assured there were no issues and Carolyn even volunteered up front to return to assist during elections on the absentee voting count board. Carolyn then submitted her second letter only after being in the Supervisors office when herself and the Deputy were at a meeting with Washtenaw County.
- Clerk Findley concluded her remarks expressing a sense of retaliation throughout the years against her since she did not support Jeff Castro's appointment. She linked this feeling to political strategies including personal agendas on behalf of Supervisor Schwartz which includes inviting Paula Jefferson, previous Township Deputy Clerk, suggesting a broader context of discord and division.
- Clerk Findley said the Supervisor's actions in regard to the hiring of Jeff

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 10**

Castro and the Utility Department reflect directly on what he did in Augusta Township and referred to an article that detailed his behavior, where he forced Mary Burton, Utility Director, to give special privileges to Hyundai which resulted in Hyundai receiving over \$300,000.00.

- Supervisor Schwartz asked Paula Jefferson to get up and express her concerns and support him.
- Clerk Findley stated that Supervisor Schwartz made an announcement to his staff that Paula Jefferson was going to run for Clerk.
- Clerk Findley added that she gave Paula Jefferson a letter of reprimand at year prior to her departure.
- Paula Jefferson, former Township Deputy Clerk, spoke in regard to her negative experience working with Clerk Findley.

Reminder: Due to an interruption by Supervisor Schwartz documents at the table are attached at the end of these minutes.

B. DISCUSS COMPLAINT EMAIL FROM CLERK TO SUPERVISOR

It was moved by Trustee Lindke supported by Trustee McGill to have a small committee of the Board to look into these two complaints and make a recommendation on how to move forward. The committee members are as follows:

- Trustee McGill
- Trustee Lindke
- Trustee Secret

The motion passed unanimously.

C. RESOLUTION 2024-01, APPROVE 2024 POVERTY EXEMPTION GUIDELINE FOR THE BOARD OF REVIEW.

The following resolution was moved by Treasurer Lewis supported by Trustee Secret.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING 2024 POVERTY EXEMPTION
GUIDELINES FOR THE BOARD OF REVIEW**

RESOLUTION NUMBER: 2024-01

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 11**

DATE: JANUARY 16, 2024

WHEREAS the adoption of guidelines for poverty exemptions is required of the Township Board; and

WHEREAS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Charter Township of Superior, Washtenaw County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the applicant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines published in the prior calendar year as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body of the local assessing unit provided the alternative guidelines do not provide income eligibility requirements less than the federal guidelines.
- 7) The application, Michigan Department of Treasury form 5737 (01-21) must be filed after January 1, but before the day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 12**

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence. The Superior Township annual allowable income is also included for all persons residing in the principal residence.

Annual Allowable Income for 2024 Assessments

Number of Persons Residing **Federal Poverty Guideline** **Superior Township**
in the Principal Residence **Annual allowable income** **Annual allowable income**

1 Person	\$14,580	\$26,973
2 Persons	\$19,720	\$32,173
3 Persons	\$24,860	\$37,373
4 Persons	\$30,000	\$42,573
5 Persons	\$35,140	\$47,773
6 Persons	\$40,280	\$52,973
7 Persons	\$45,420	\$58,173
8 Persons	\$50,560	\$63,373
For each additional person	\$5,140 per each additional person	\$5,200 per each additional person

Asset Test

The applicant is required to provide a list of assets for all persons residing in the residence.

An applicant could meet the income guidelines but not the asset guidelines.

The total assets for all persons residing in the residence excluding the value of the principal residence shall not exceed \$25,000.

Assets include but are not limited to:

- A second home, land, vehicles
- Recreational vehicles such as campers, motorhomes, boats, and ATV's
- Buildings other than the residence
- Equipment, other personal property of value

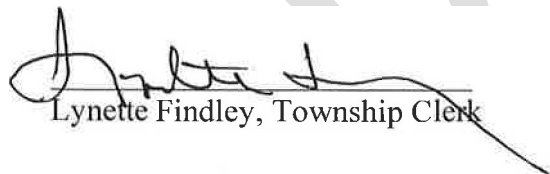
**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 13**

- All Bank accounts, stocks
- Money received from the sale of property, such as, stocks, bonds, or a house or car (unless a person is in the specific business of selling such property)
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances, and one-time insurance payments
- Food or housing received in lieu of wages
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and guidelines of the local assessing unit in granting or denying an exemption. If a person claiming an exemption is qualified under the eligibility requirements the Board of review shall grant the exemption in whole or in part. A full exemption is equal to a 100% reduction in taxable value, a partial exemption is equal to a 75%, 50%, or 25% reduction.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 16, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

01/16/2024
Date Certified

Roll Call

Ayes: Trustee McGill
Trustee Caviston
Treasurer Lewis
Supervisor Schwartz
Clerk Findley
Trustee Lindke
Trustee Secrest

Nays: None.

The resolution passed unanimously.

**D. RESOLUTION 2024-02, APPROVE PFEFFER, HANNIFORD, PALKA,
LETTER OF ENGAGEMENT FOR YEAR ENDED DECEMBER 31, 2023**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 14**

The following resolution was moved by Trustee McGill supported by Treasurer Lewis.

- Trustee Lindke said she would like the contract amount to be added to the resolution. Additionally, she asked about the cost for developing the annual financial statements broken out to be able to see how much the Township is charged for the service.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE AUDIT ENGAGEMENT LETTER

RESOLUTION NUMBER: 2024-02

DATE: JANUARY 16, 2024

WHEREAS, the Superior Charter Township Board of Trustees has reviewed the audit engagement letter presented by Pfeffer, Hanniford & Palka, Certified Public Accountants, detailing the scope and objectives for the audit of the financial statements of the Charter Township of Superior for the year ended December 31, 2023; and

WHEREAS, the audit engagement letter includes the auditing of the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter Township of Superior; and

WHEREAS, the engagement letter outlines the responsibilities of the auditors and the management, the audit procedures for internal control and compliance, the identification of significant risks, and the preparation of the financial statements in accordance with generally accepted accounting principles in the United States of America; and


WHEREAS, the Board acknowledges the importance of this audit in ensuring the financial integrity and transparency of the Charter Township of Superior.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 15**

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Superior Charter Township Board of Trustees approves the audit engagement letter from Pfeffer, Hanniford & Palka, as presented for the fee of \$24,000.00. The Township Supervisor is authorized to sign the response section of the engagement letter, confirming the Township's understanding and agreement to the terms of the audit engagement. All Township officials and staff are directed to cooperate fully with Pfeffer, Hanniford & Palka during the audit process and provide all necessary information and assistance as required.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 16, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

01/16/2024
Date Certified

Ayes: Supervisor Schwartz

Trustee Lindke
Trustee Secrest
Treasurer Lewis
Clerk Findley
Trustee Caviston
Trustee McGill

Nays: None.

The resolution passed unanimously.

**E. RESOLUTION 2024-03, APPROVE THE HIRE OF FIRE DEPARTMENT
FIRE FIGHTER, JAMES MATTHEW GAKEN**

The following resolution was moved by Treasurer Lewis supported by Clerk Findley.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 16**

Fire Chief Vic Chevrette explained the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE THE HIRE OF FIRE DEPARTMENT FIRE FIGHTER

RESOLUTION NUMBER: 2024-03

DATE: JANUARY 16, 2024

WHEREAS, the Charter Township of Superior has experienced the retirement of Firefighter Nick Robson, necessitating the hiring of a new firefighter;

WHEREAS, on Wednesday, January 4, 2024, a selection panel including the Fire Chief, Fire Captains, Fire Fighters, the Township Supervisor, and Township Clerk conducted interviews with three applicants for the position;

WHEREAS, after careful review of the interview documents and personnel applications, Fire Chief Victor G. Chevrette has recommended the hiring of James Matthew Gaken, based on his experience and qualifications;

WHEREAS, James Matthew Gaken is currently employed as a firefighter with the Chelsea Area Fire Department, possesses 9 years of experience as a firefighter, serves as a member of the Washtenaw County Medical Control Board, and is a team member of the Washtenaw County Technical Rescue Team;

WHEREAS, Fire Chief Victor G. Chevrette has attested to the suitability of James Matthew Gaken to be an asset to the Superior Township Fire Department;

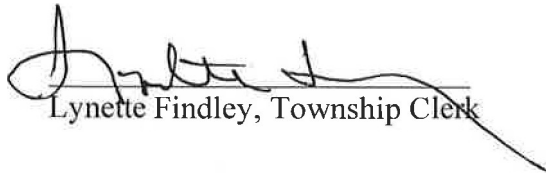
WHEREAS, Mr. Gaken has met all the requirements of the hiring process, pending the completion of medical and psychological exams as well as a background check;

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby hires James Matthew Gaken as a Firefighter for the Superior Township Fire Department, effective at the discretion of the Fire Chief, subject to the completion of all relevant hiring procedures and subject to all the provisions of the labor agreement with Fire fighters Union Local 3292, International Association of Fire fighters.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 17**

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 16, 2024, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

01/16/2024
Date Certified

Roll Call

Ayes: Clerk Findley
Trustee Caviston
Treasurer Lewis
Trustee McGill
Trustee Lindke
Trustee Secrest
Supervisor Schwartz

Nays: None.

The resolution passed unanimously.

F. REVIEW ESCROW ACCOUNTS: INFINITY, DG, HYUNDAI, MCTAVISH AND SELECTIVE GROUP

- Trustee Lindke raised the following concerns regarding Infinity Homes:
 - a. They never had an escrow account.
 - b. They asked for a payment, that they received, of \$100,000.00.
 - c. They knew the “DG” account was open when they asked for it.
- Trustee Lindke said that “DG” desires their money back.
- Trustee Lindke asked if the Township ever released Hyundai’s funds back to them because we were supposed to send them back \$211,000.00.
- Supervisor Schwartz said the Township sent back \$184,000.00 and he said he requested Hyundai to potentially donate the remaining funds.
- Trustee Lindke questioned why that is the case and what would prompt Hyundai to donate funds.
- Trustee Lindke questioned why the Township is holding on to McTavish’s funds.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 18**

- Supervisor Schwartz said that McTavish went to prison.
- Trustee Lindke was concerned that the Township holds on to money that does not belong to them.
- Attorney Lucas said that the total amount of the escrow for DG was \$184,000.00, which was initially deposited.
- Attorney Lucas explained that DG had provided an assignment of \$40,000.00 to McTavish. Therefore, when DG requested the return of the \$184,000.00, he indicated that the full amount would not be released due to this assignment.
- Attorney Lucas clarified that the assignment sheet showed an amount of \$41,000.00 assigned to McTavish, emphasizing that any amount beyond that would not belong to McTavish as it was the only amount assigned to him.
- Attorney Lucas continued, stating that this assignment reduced the amount DG was entitled to, bringing it down to approximately \$140,000.00.
- Attorney Lucas mentioned that they contacted OHM to determine the cost of repairs or completion that DG would have to undertake. From this inquiry, they received an estimated cost of \$25,000.00.
- Attorney Lucas said he spoke to asset management and informed them of the decision to hold back \$30,000.00 from the escrow. This was to ensure there was enough to cover all necessary expenses.
- Attorney Lucas concluded by explaining how they arrived at the final number of \$113,000.00. This figure was determined by subtracting the amount assigned to McTavish and the estimated cost for repairs and completion from the original escrow amount.
- Trustee Lindke said she wants to assure that the Utility Department receives back the \$13,000.00 that was approved.
- Trustee Lindke said she saw communication between the Board and the Infinity lawyer. The lawyer had stated they did not want to return the entire \$100,000, preferring instead to issue invoices against it. She expressed strong disbelief and frustration over this approach.
- Trustee Lindke emphasized that the Board had already given Infinity \$100,000 and insisted that this amount should be returned first. Following this, she suggested that the escrow account should be replenished with an additional \$140,000.
- Trustee Lindke acknowledged her uncertainty about the specific issues at hand but firmly stated that whatever was happening needed to be addressed and corrected promptly.
- Trustee Lindke questioned the Bank of Ann Arbor document that has a stated line of credit.
- Supervisor Schwartz said he is not sure what it is.

It was moved by Trustee Lindke supported by Trustee McGill to perform an

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 19**

audit (Ken Palka) of the escrow accounts to effectively allocate funds to the appropriate parties.

Roll Call

Ayes: Clerk Findley
Trustee Secrest
Trustee Caviston
Treasurer Lewis
Trustee Lindke
Supervisor Schwartz
Trustee McGill

Nays: None.

The resolution passed unanimously.

Clerk Findley thanked Mrs. Bennett for standing up and owning her role in this situation.

G. MOTION TO APPROVE “DG” AGREEMENT FOR FULL AND FINAL RELEASE OF CLAIMS

It was moved by Trustee McGill supported by Clerk Findley to table pending an audit.

The motion passed unanimously.

H. DISCUSS PROCESS TO SELL TOWNSHIP PROPERTY

- Trustee Lindke said that last month, Ken reported about a man interested in buying a property off Plymouth Road, approximately 1.71 acres, for \$65,000. She recalled Ken's plan to talk to the property owner about making a formal purchase offer, followed by an appraisal and negotiation.
- Trustee Lindke mentioned that she visited the property before the holidays and noted its desirable location on Plymouth Road. She compared it to nearby properties in Mystic Forest, where homes are valued at around \$1.2 million.
- Trustee Lindke observed that similar properties in the area, like those in Tanglewood and Glengary, were priced much higher, around \$340,000 to \$350,000. She expressed concern that the \$65,000 offer was significantly lower than these figures.
- Trustee Lindke suggested that the Board should first decide whether they want to sell that property or any other property they own in the Charter Township of

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 20**

Superior. She proposed reviewing the list of properties the township holds to determine if there are any they no longer wish to keep.

- Trustee Lindke raised a question about the origins of the land, recalling Ken's email that mentioned the property was donated during the development of Mystic Forest. She wondered about the reasons behind this donation and if there were any planning and zoning considerations involved.
- Trustee Lindke proposed that in a future meeting, the Board should review all township-owned properties to decide if any should be sold. She mentioned potential projects like the Dixboro Green, speed bumps, and playground equipment that could benefit from repurposing the funds from such sales.
- Trustee Lindke concluded by emphasizing the need for a clear process before proceeding with any property sales, ensuring that the township's interests and potential uses for the funds are thoroughly considered.
- Attorney Lucas assured the Board that although anyone is able to present an offer, the Board is obligated to do an appraisal prior to any sale and subsequent Board approval.
- The Board agreed that before any sale happens that there must be an appraisal.

I. DISCUSS PROCESS TO REVIEW CONTRACTS: LEGAL, ENGINEERING, AUDITING, IT AND CONTROLLER

- Trustee Lindke said that there is a need to re-bid contracts, specifically mentioning IT contracts. She recalled sending examples of IT bidding documents to Supervisor Schwartz but noted that there was no follow-up action taken.
- Trustee Lindke expressed a desire to audit the current service providers, acknowledging that while they may end up with the same contractors, it is important to review their performance due to the long duration of their engagement.
- Trustee Lindke highlighted that they have had Ken Palka's firm for the current year, but she emphasized the need to open up the bidding process for a thorough evaluation. She noted that the firm in question has been providing services for about 20 years, underlining the importance of this audit and potential rebid.
- Supervisor Schwartz clarified from the new business item that the Controller, Keith Lockie was not under a contract.
- Trustee Lindke said, in regard to Keith Lockie, that there was an attempt to resign which was later rescinded. However, she believes that the time has come for a change, particularly in light of various issues related to accounting and auditing.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 21**

- Trustee Lindke expressed concern that having someone on-site could have provided better oversight and might have helped in identifying ongoing issues. She mentioned that the current situation poses a liability and risk, which is even noted in the management letter.
- Trustee Lindke stated that it's problematic to have a key role filled by someone who lives in Florida, apologizing to Keith for the comment. She concluded by emphasizing the need for an in-house controller, indicating a shift towards having more direct and local oversight of financial matters.
- Supervisor Schwartz said he thinks somebody in-house would be helpful but past audits have supported the accounting.
- Trustee Lindke said that the assertion about past audits was incorrect according to the management letter's contents. She clarified that there is a recurring material weakness noted in the management letter, stemming from the fact that the financial statements have to be prepared by external parties at the end of each period.
- Trustee Lindke pointed out the impracticality of having a key financial role occupied by someone who resides in Florida. She argued that there are many local professionals capable of fulfilling this role.
- Trustee Lindke expressed her strong opinion that it is essential to have someone local for this position. She mentioned the significant expense of over \$100,000 paid to the current individual, plus additional costs for travel and for Palka's firm to prepare the financial statements.
- Trustee Lindke concluded by emphasizing the financial feasibility of hiring a full-time, local professional given the amount of money currently being spent.

Trustee Lindke moved to start looking into talking to Keith about stepping back and getting someone on Board for the Township that is local.

Supervisor Schwartz said that the motion is too vague.

Trustee Lindke moved to discuss terminating Keith Lockie's employment and hiring a Controller or CPA on site.

Supervisor Schwartz asked to table this until the next meeting saying that he believes her action is premature.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 22**

The motion died for lack of support.

J. UPDATES FROM THE COMMITTEE TO REVIEW THE DESIRED LANGUAGE FOR THE JOB POSTING TO HIRE A PART TIME PERSONNEL DIRECTOR.

- Trustee Lindke said that she and Trustee McGill, along with Nancy Mason, collaborated to draft a document. She mentioned that they referred to other townships for guidance, specifically looking at the roles and responsibilities of human resources directors to inform their draft.
- Trustee Lindke acknowledged that while they have developed this draft, they had not yet assigned any budget or funds to the proposed position or plan.
- Trustee McGill said this should potentially be considered for a full-time role.
- Supervisor Schwartz and Clerk Findley agreed that the committee should propose an appropriate salary assessment and it will be voted on and posted in February.

11. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

It was moved by Trustee McGill supported by Trustee Lindke to approve the Bills for Payment and Record of Disbursements

The motion passed unanimously.

12. PLEAS AND PETITIONS

- Irma Golden asked if Board members receive additional compensation for the activities they are assigned.
- Supervisor Schwartz said additional compensation can be considered but he generally considers this part of the job as an elected official.
- Trustee Lindke asked that before any discussion on farming the “Rock Property” is considered, that it is open to the public and asked for it to be added to New Business in the February 2024 meeting.
- Ramona Parker-Hayden-Muhamad asked why the Board does not meet more than once a month.
- Samuel Haynes asked for the pothole that damaged his car to be fixed.
- “SO” said they would like to see all communications mentioned on the agenda included in the Board packet.
- Debby Mitchell Covington asked for the Township to upgrade the hybrid meeting experience.
- “Resident” asked how the Board follows up on the citizens comments.
- “Resident” asked about the audit process.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 16, 2024
PROPOSED MINUTES
PAGE 23**

- “Resident” asked if the Board found a company to salt and plow.
- “Resident” asked how can bids be accepted without the Board reviewing.
- “SO” asked why the elected officials not have protective software on their equipment.
- “Resident” asked does the Board have procedures to accept reports from Township employees in regard to treatment by elected officials.
- “Resident” said the Township should have mandatory sexual harassment training for all employees and officials.
- “Resident” said abuse allegations concerning elected officials should be investigated by outside parties.
- “Resident” asked if the comment regarding the Clerk being on her 6th deputy true.
- “SO” asked if a representation of the Sheriff’s Office present.
- “Resident” asked who authorized the payment of the \$100,000.00.
- “Resident” said when reviewing land that the Township should review all assets.
- Clerk Findley said, on behalf of the Sherriff’s Department, there has been representation in the meeting.

13. **ADJOURNMENT**

It was moved by Trustee Lindke supported by Trustee McGill that the meeting be adjourned. The motion carried and the meeting adjourned at 10:47 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

**Washtenaw County Road Commission
 Neighborhood Traffic Management Program
 SPEED HUMP INSTALLATION PETITION**

We, the undersigned, indicate our support or opposition to the installation of speed humps on Stephens Drive between Nottingham Drive and Stamford Road. Seven (7) speed humps are proposed at the locations identified on the attached plan. The intent of the speed humps is to reduce vehicle speeds and cut through traffic, providing a safer traffic environment within our neighborhood. In order for the speed humps to be installed, a minimum of fifty-one percent (51%) of the residents affected by the project must support the installation of the speed humps. If this petition is successful with at least 51 percent approval, the issue of funding will still need to be resolved with the township.

Printed Name	Address	Email & Telephone Number	Signature	Date	Please Check One	
					Support	Oppose
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

**Washtenaw County Road Commission
 Neighborhood Traffic Management Program
 SPEED HUMP INSTALLATION PETITION**

We, the undersigned, indicate our support or opposition to the installation of speed humps on Stephens Drive between Nottingham Drive and Stamford Road. Seven (7) speed humps are proposed at the locations identified on the attached plan. The intent of the speed humps is to reduce vehicle speeds and cut through traffic, providing a safer traffic environment within our neighborhood. In order for the speed humps to be installed, a minimum of fifty-one percent (51%) of the residents affected by the project must support the installation of the speed humps. If this petition is successful with at least 51 percent approval, the issue of funding will still need to be resolved with the township.

<u>Printed Name</u>	Address	Email & Telephone Number	Signature	Date	Please Check One	
					Support	Oppose
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						

**Washtenaw County Road Commission
 Neighborhood Traffic Management Program
 SPEED HUMP INSTALLATION PETITION**

We, the undersigned, indicate our support or opposition to the installation of speed humps on Stephens Drive between Nottingham Drive and Stamford Road. Seven (7) speed humps are proposed at the locations identified on the attached plan. The intent of the speed humps is to reduce vehicle speeds and cut through traffic, providing a safer traffic environment within our neighborhood. In order for the speed humps to be installed, a minimum of fifty-one percent (51%) of the residents affected by the project must support the installation of the speed humps. If this petition is successful with at least 51 percent approval, the issue of funding will still need to be resolved with the township.

<u>Printed Name</u>	Address	Email & Telephone Number	Signature	Date	Please Check One	
					Support	Oppose
21.						
22.						
23.						
24.						
25.						
26.						
27.						
28.						
29.						
30.						

**Washtenaw County Road Commission
 Neighborhood Traffic Management Program
 SPEED HUMP INSTALLATION PETITION**

We, the undersigned, indicate our support or opposition to the installation of speed humps on Stephens Drive between Nottingham Drive and Stamford Road. Seven (7) speed humps are proposed at the locations identified on the attached plan. The intent of the speed humps is to reduce vehicle speeds and cut through traffic, providing a safer traffic environment within our neighborhood. In order for the speed humps to be installed, a minimum of fifty-one percent (51%) of the residents affected by the project must support the installation of the speed humps. If this petition is successful with at least 51 percent approval, the issue of funding will still need to be resolved with the township.

<u>Printed Name</u>	Address	Email & Telephone Number	Signature	Date	Please Check One	
					Support	Oppose
31.						
32.						
33.						
34.						
35.						
36.						
37.						
38.						
39.						
40.						

**Washtenaw County Road Commission
 Neighborhood Traffic Management Program
 SPEED HUMP INSTALLATION PETITION**

We, the undersigned, indicate our support or opposition to the installation of speed humps on Stephens Drive between Nottingham Drive and Stamford Road. Seven (7) speed humps are proposed at the locations identified on the attached plan. The intent of the speed humps is to reduce vehicle speeds and cut through traffic, providing a safer traffic environment within our neighborhood. In order for the speed humps to be installed, a minimum of fifty-one percent (51%) of the residents affected by the project must support the installation of the speed humps. If this petition is successful with at least 51 percent approval, the issue of funding will still need to be resolved with the township.


<u>Printed Name</u>	Address	Email & Telephone Number	Signature	Date	Please Check One	
					Support	Oppose
41.						
42.						
43.						
44.						
45.						
46.						
47.						
48.						
49.						
50.						

**Washtenaw County Road Commission
 Neighborhood Traffic Management Program
 SPEED HUMP INSTALLATION PETITION**

We, the undersigned, indicate our support or opposition to the installation of speed humps on Stephens Drive between Nottingham Drive and Stamford Road. Seven (7) speed humps are proposed at the locations identified on the attached plan. The intent of the speed humps is to reduce vehicle speeds and cut through traffic, providing a safer traffic environment within our neighborhood. In order for the speed humps to be installed, a minimum of fifty-one percent (51%) of the residents affected by the project must support the installation of the speed humps. If this petition is successful with at least 51 percent approval, the issue of funding will still need to be resolved with the township.

<u>Printed Name</u>	Address	Email & Telephone Number	Signature	Date	Please Check One	
					Support	Oppose
51.						
52.						
53.						
54.						
55.						
56.						
57.						
58.						
59.						
60.						



 Proposed speed humps on Stephens Dr



1 : 3,600

1/18/2024

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

Concerns for Resolution 2017-26

Read this
prior to Resolution
on August 21, 2017

I would like to preface my comments by saying this is the first time since November 2016 that I am not in agreement with what Supervisor Schwartz is recommending. I hope there is no fallout with the comments I am sharing in regards to our working relationship. I am not questioning or trying to usurp his authority.... Only concern as an elected township official if we are doing the right thing, which is the bottom line for me.

Backstory:

- Ken contacted neighboring Township officials inquiring if they are aware of anyone who has the skill set to replace Rob Stanton in early May.
- No one surfaced. But Jeff Castro called back in May and said, he would retire from YUCA and take the job.
- Concerns surfaced with Ypsilanti officials where Jeff pulled back.
- Ken first stated to Brenda and me that he would enter into a contract with Mr. Castro who sets the water rates for Superior Township. I immediately questioned the ethics as it relates to paying someone who is in charge of YUCA and also receiving \$350.00 a week while employed with YUCA. I ask that the contract would include hours of working (time of day) with the Township and the hours working with Rickie as what he classified as a "mentor" and "tutor".
- Weeks went by with no conversation until Keith Lockie sent an email on August 14, regarding what we do to do as a Township to employ Mr. Castro, basically sharing some of the same concerns I had addressed in previous discussions regarding the matter.
- Supervisor Schwartz decided to make him a temporary employee which would have been mentioned in his Supervisor's Report instead of getting board approval via resolution.
- Refer to DEQ Interim Operation Policy and Procedure
- Suggest contract outlining position and or posting the position for Rob's replacement.

Lynette Findley

From: Lynette Findley
Sent: Wednesday, January 03, 2018 1:57 PM
To: lynettefindley@gmail.com
Subject: Fwd: Position

Sent from my iPad

Begin forwarded message:

From: Ken Schwartz <kenschwartz@superior-twp.org>
Date: December 2, 2016 at 4:04:39 PM EST
To: Lynette Findley <lynettefindlev@superior-twp.org>, Brenda McKinney <brendamckinney@superior-twp.org>
Subject: FW: Position

Ken Schwartz
Superior Township Supervisor
(734) 482-6099

From: Alexander K Williams [mailto:flex.williams@gmail.com]
Sent: Thursday, December 01, 2016 10:09 PM
To: Ken Schwartz
Subject: Position

Good morning Ken,

I've been meaning to stop in at the township hall this week, but I haven't been able to get out of work early enough to get there before 4:30. Yesterday was my last hope, but as it was 4:26 when I got there, I decided that there wasn't really enough time to talk. So don't look at this message as a sign of being unwilling to talk with you face-to-face, I would like to, but I also don't want to let it go too long without explaining my position.

I would have done this last Tuesday, but it seemed like you would be unwilling to listen. When a similar event happened several years ago where Bill also took great offense at something I said, I both gave him a few more days to cool off, and I was able to get to the town hall to speak with him face-to-face.

Let me start by saying, as I did on Tuesday, that this has nothing to do with Dave. I did not realize how much bad blood was between you and him. I don't think it would have impacted my decision to say what I did, but I did not realize that you would leap to a conclusion of some sort of collusion between Dave and I. Nothing of the sort exists. As I mentioned earlier, this isn't the first time I've said something the supervisor thought was embarrassing. I doubt I will say such a thing again, unless all the conditions are met. There were a number of reasons I said what I did, when I did, and how I did; I believe it unlikely that those conditions will occur again in the next four years. I generally will come to you, or other members of the administrative staff, if there is

something I see which needs explanation or correction. This last event was definitely more of an exception than a rule, but as I said I had a number of reasons. I realized that you would find it embarrassing, and I do not enjoy doing such a thing. Again, this was not suggested by Dave; I will not carry his water.

By now you should have also realized that nothing will result from your temporary embarrassment. No citizens have stormed the office, they don't really care. The office staff also doesn't really care. From an outsider's perspective, it was just a trustee commenting on how they have heard it is sometimes difficult to find elected officials, and reminding the administrative staff that there is a tradition in this township of the officials being available. That is true, both what I've heard, and the tradition. As I mentioned last Tuesday, I did hear that from Dave, but Dave wasn't the only person I heard it from. I will not mention who I heard it from even now. I don't think that's important. I would like to not hear it from citizens in the future. I'm not certain how that's going to happen, but it does disturb me a little when I'm hearing citizen complaints of that nature.

But to move on, a lot of what you were saying last Tuesday struck me as odd. It sounded like what you were really upset about was that I wasn't loyal to you. Which is odd, because I'm not loyal to you, and you should realize that. I'm not loyal to Brenda either. And I'm not loyal to Dave. I'm loyal to my position and the duties of my position. I'm loyal, as much as possible, to the citizens of the township. But I'm not loyal to you or the administrative staff. Yet, don't read too much into that, because I'm also not disloyal to you, Brenda, or the township officials. I'm not going to attack, smear, disparage, or fight what you or the administrative staff do; generally I will be supportive and helpful. So long as those actions are good for the township and citizens of the township, and those actions which are related to township duties are performed in an honest, transparent and honorable fashion.

So what is my complaint? Well, let's start with Brenda. It is an open secret that for the last 20 years Brenda has been working on average a 30-hour work week, and getting paid a full-time salary. Not only does this irritate quite a few people in the township, it means that on occasion her actions require me to lie for her. A few times a year, when talking to a citizen, a question will come up which really relates to the treasurer. Since I know my limitations, I'll say to them, "I think you should ask the Treasurer that question. The township hall is open from 8:30 - 4:30, so give her a call and I know she'll be glad to help you." Then I have to follow that up with the following, "And, while I recommend making an appointment, I know she'll usually be busy in the mornings, until about, say 10:00, so if you want to just drop in, it would probably be best to wait until after then." I don't want the citizen to be disappointed, I would really like them to have a positive experience when visiting the township hall. But in order to do that, I need to lie to the citizen. I am not going to tell the citizen that Brenda just doesn't show up to work until 9:30 or so, even though the township office opens at 8:30. Then there is the possibility that someone does show up at 8:30 to see the Treasurer, and Brenda gets a call at home and tells the office staff to tell the visitor that Brenda will be available in half-an-hour. Not mentioning that it's because she needs to get up, shower, dress, and show up to work long after opening time.

Now, there really is nothing that can be done to make Brenda show up to work a 40-hour work week. I know that. And I know there are good reasons why elected officials have a certain amount of immunity from boards. There are some very good reasons for this. But when someone is taking advantage of those rules, to the extent of drawing full-time salary for 3/4-time work, I don't have to like it. And I don't. I generally do not say anything, and I didn't even at the board meeting, but I do not mind that Brenda and you know that I do not approve of the situation.

What made me upset with you? Well there are two things. First, I really don't mind you taking cases again, and even occasionally appearing in court on a workday. There is no vacation policy for elected officials, and I'm comfortable with you saying you're taking a half-day, or a couple days, to work on a case. What irritates me to know end, however, is that you did so

without letting the board know. Yes, I know you don't have to let the board know, there is no requirement or law, saying you need to do so. But not letting the board know makes it look like you are hiding something. I have been waiting for a couple months for you to make a statement, maybe in the pleas or petitions portion, that you were taking on a couple cases for old clients and if any board members have any questions they can simply ask you. It would have been even better to say that you are planning on doing this, but as a way to avoid any sense of impropriety you will ask Rod Green to take a look at the clients to verify that there is no conflict of interest.

You know that a person who is directly involved cannot determine if there is a conflict of interest. That's basic ethics. Let me give you an example. Say you are working in a law office, and you learn during a bull-session from someone working for another firm that one of your partners has taken a case without letting anyone in your firm know. Do you just think, "Oh, I know John. He's a good guy and a good lawyer. I'm sure there isn't a conflict of interest."? I doubt it. He would be asked why it wasn't mentioned, because you know that being personally involved means that he isn't a good judge about what is or isn't a conflict of interest.

I'm not saying that any of the cases you took would be conflict of interest. I am saying that not mentioning it does raise more questions than mentioning it would.

Again, is there any law saying that you need to mention it? No. There is nothing the board can do to change your decision to take cases or not. But that doesn't mean we have to approve of your lack of respect of the board by hiding a potential conflict of interest. Which leads me to make another point, while you have duties and responsibilities that the rest of the trustees don't have, on the board we are all equals. We were all elected by the same population to represent them, and we all have one vote. The board members do not work for you, and you don't work for the board. We are all peers. So when you do not mention things which might directly impact your performance from the board, we have a right to be irritated.

I suppose at this point I might as well tell you why I question your actions as much as I do. It's not because I think you are doing something wrong, if I thought some township direction was wrong I would oppose it, and vote against it. Which I have done on occasion. I question your actions because it is one of my duties to ensure that the actions the administrative staff and the board takes is thought through and is the best decision we can make at the time. You mentioned that I questioned the appointment of Keith to comptroller after Susan was let go. I did so because I knew Keith was already officially performing the duties of what was previously seen as two full-time positions, and adding the duties of a third position which was also full-time seemed like either Keith would have trouble getting the work done, or that the other positions really didn't need to be full-time.

But that is what I see as my duty as a trustee, to question and verify that the administrative staff are making the best decision possible. No one deliberately goes out of their way to make a bad decision, but bad decisions occur on a regular basis. Often through negligence or inadvertence, but quite often also due to blind loyalty to someone who may not have considered all the implications of a decision.

This is the main reason I'm asking questions about Cheney. I'm not against purchasing Cheney for the township. There are activities the township could perform if we had Cheney. However, I saw some of the budget numbers when the library considered purchasing Cheney a few years ago, and the magnitude of them is at a level which I worry is not sustainable for our township at this time. The lawn-mowing costs alone were >\$40,000/year. So I'm very cautious about making any agreements without seeing the projected costs. I'm not against it, but I really don't want a future board to get stuck with property which takes up a lot of township resources without providing services which equal those resources.

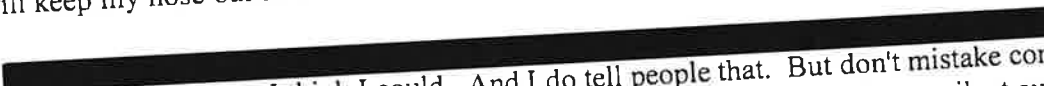
I suppose I should try to wrap this up somewhat. And to do so I'll mention one other thing which the office staff, you, Brenda, and Dave, have done which have royally pissed me off. And that is the infighting in the office which has delayed the new township website from being

worked on. First off, Dave and I had some real disagreements about awarding the construction to JCM Media. I would have preferred to have spent a little more money and gone with a company which specializes in municipal websites. But Dave would not budge on that, he thought that since they did the Ann Arbor Township website, JCM Media would be fine. I also, very pointedly, argued that JCM Media's quote of 9 weeks was far too short to get it done. Eventually, I gave in just to get the project moving.

About three weeks ago I had a little time so I started bothering both Dave and JCM about their progress, only to find that they were way behind schedule. And from my questioning, it appears to me that one of the major reasons they were behind schedule was due to the office feud between Dave on one side and you and Brenda on the other. When I questioned Dave about it, he indicated that once he was turned down, publicly at the board meeting, for the helper he wanted, he really didn't try to find another. He said you and Brenda were not interested in the project. Of course, I got your side of the story last Tuesday.

Frankly, I don't care who is to blame. Over three months ago the board gave the office staff the go-ahead to sort it out, and find someone. And it wasn't done. And it sounds to me like it wasn't done because of feud.

Last week you indicated a few things to me. First, that the deputy clerk would be handling this starting last Monday. I hope they are. Second, that you thought this was a bomb left by Dave to make you look bad. Crap. Whether it was or not, the job has to be done. Third, that for the moment you would like me to keep my nose out of it as you are very, very mad at me. Done. I will keep my nose out of it. But I expect results.

 You are doing a better job than I think I could. And I do tell people that. But don't mistake compliments for loyalty. When I see something going wrong, I will speak up. I won't stay silent out of any loyalty to you, and if it seems to me that I need to say it in public, I will do so. That's how I see my position. Don't be worried though, I think private conversations are far superior to public ones.

As a last aside, I can give you an example of how loyalty can be detrimental. Look at Brenda's reaction when I said that if Perihelion is not doing their job, they should be replaced. (Actually, we would probably do better to have our own IT person, but you already know that I think that.) However, Brenda likes Tim, so she would prefer to put up with poor service out of loyalty to a person. I've known Dave Donahue most of my life, as well as his folks. I consider the entire family friends of mine. But if his company is not providing the service the township has contracted them for, Perihelion should be replaced. And I'm pretty certain Dave Donahue would understand why.

I don't know if this missive makes things clearer for you. I'm not fighting you, I haven't in the past, and I won't in the future. My little outburst in last Monday's meeting will be rapidly forgotten, just as the one I made in front of Bill several years ago was. But it was something that I felt needed to be said, and I still feel like I had enough reasons to do it my way. There are a number of additional reasons I didn't mention in this letter, but I've gone on long enough.

I hope you had an enjoyable Thanksgiving, and I'm going to try to be at the tree-lighting ceremony if work allows.

Sincerely,

Alex Williams
Superior Township Trustee

P.s. I wrote quite a bit in this letter which I generally wouldn't have committed to writing. But it didn't look like I was going to get a chance to speak with you any time soon, and I didn't want this to go unsaid for too long. So I respectfully ask that you delete this once you have read it. It's up to you of course. -A.W.

Lynette Findley

From: Alexander K Williams <flex.williams@gmail.com>
Sent: Wednesday, September 20, 2017 8:56 PM
To: Lynette Findley
Subject: Chat

Good evening Lynette,

I regret that I have little time these days, the recent change in jobs has required me to work 10-12 hour days for the last several months. But I will do what I can.

First, what I can offer is advice. The first bit of advice is to document behavior. I'm certain you already know this, but while I am aware of the peculiarities of Brenda and Ken, I'm not certain how many of the other trustees are. There is little point in bringing this sort of behavior up at a board meeting, I do so on occasion but I don't have to work daily with the administrative staff.

I do not bring up the problems in a hope that either Brenda or Ken will change their habits, but in order to let them know that at least one trustee is paying attention and is not happy with their commitment to public service. When I mentioned it last November it was also in the hope that you would recognize that when you realized what has been going on, that you would remember that you are not alone in this.

For the record, I had some conversations with Dave about this while he was clerk. The upshot is that from what we could find of the state law there was little which can be done, even by the board. As elected officials they have far more autonomy than a regular employee who could be hired for failing to meeting their responsibilities. It does not appear that an elected official can be moved to a part-time position without their consent, or removed from office without a recall. (Barring court actions, and frankly as long as the job is getting done and there is no corruption I don't think any legal action would be successful).

So the options are to bring the problem to the community at large, bring it to the board, or ignore it and keep your blood pressure down.

The first option has a very low possibility of success. Brenda is quite influential in the local democratic party organization, and she is very good at poisoning the well. Anyone publicizing her lack of commitment to her job, or her fractiousness when at work, will experience a very well executed character assassination within the democratic party. For someone in your position this will translate to making your job harder as getting volunteers to work elections will likely become much harder. It will also make it almost impossible for you to get re-elected, but you may not care so much about that after the experience you've been having.

Ken, while not as untouchable as Brenda, has contacts with people at every level of the county, and a few at the state level, and he is also not adverse to using them. Ken is an opportunist, he's looking for the next thing which will get him wealth or power. He, as far as I'm concerned, made a mistake in giving up his County Road Commission position to become the township supervisor. He saw an opportunity, jumped at it, and ended up discovering that the job actually required some work. A lot of work. I think he probably has realized that he's made a mistake, but until something better comes along he would rather shirk his responsibilities than make an effort. His biggest problem is that he is now getting too old for new opportunities to present themselves.

So from my perspective, the root problem is that neither Brenda or Ken really want to do the work that comes with the position, but they want the acclamation which these positions provide. So they both work shorter

hours, and justify those with the belief that their participation in other activities, like the meetings which occur in the evenings, or the meetings of the local political party, or the meetings of a veteran's group count toward the minimum time they need to be on the job. Resulting in both of them arriving late and leaving early, and not being available when a citizen calls.

Unfortunately, the position of township clerk is probably the most difficult of the administration jobs. The treasurer, if they don't really understand finance, will always have an assistant or a comptroller. The supervisor can delegate much of the day-to-day running of the township to assistants (and in a mature township many departments run themselves). The clerk, on the other hand, having the responsibility for elections, when election laws keep changing, has the most difficult position because the clerk is expected to be responsible for the elections. No matter how competent their assistants are, the clerk bears that responsibility. (Although I've know clerks who also haven't taken the job seriously.)

The second option, bringing it to the board, is probably the most likely to affect any change. But the change we can effect is limited. We can not approve a salary increase, we could probably even vote to reduce the salary for those positions. But if I read the Michigan law properly, if we vote to reduce their salaries because of their actions, they could refuse to accept that reduction in pay. I understand the reason for the laws being written this way, you don't really want to give a board the power to reduce the salary of an administrative official in half simply because the board doesn't like them. But it does limit the actions a board can take. In fact, as long as the actions of the elected official are not hurting the township operations, there appears to be little the board can do.

Being a little more specific. To my knowledge, Lisa Lewis is aware that there are some problems, but unless strong evidence and a corrective action is available I think Lisa is unlikely to support any censure. If behavior cannot be corrected, I suspect Lisa is not likely to make waves. I do not know if Rod Green is aware of the problem or not, he plays his cards very close to the chest, but if there was evidence of a problem he would be willing to act. As far as Nancy Caviston is concerned, I don't know if she would be interested in learning about any problems or be willing to take action. From what I read of her personality, Nancy would be willing to accept a justification that the actions of Brenda and Ken are acceptable, as long as the township runs smoothly.

There is one thing which would probably turn Nancy against Ken, and that would be evidence that Ken has re-started his law practice and is seeing clients on township time. Nancy would not mind if there were 2-3 old clients getting advice, or if Ken needed to appear in court 3-4 times a year. But if Ken is regularly seeing clients and appearing in court, say 3-4 times a month, that would really irritate Nancy.

The last option is the most frustrating for you, but many previous people dealing with Brenda and Ken have learned to accept their behavior. This option recognizes that as frustrating and as inappropriate as their behavior is, they are not going to change. So you have to live through it.

The good news is that I can't see either Brenda or Ken wanting to serve too many more 4-year terms. In fact I suspect Ken will not run again. Brenda might, but that may be because I suspect Charlie really is happier if she's out of the house. But in reality, I am hoping that in 3 years time both of them decide to give up the sinecure they have discovered.

Well, this message is probably getting a little long. My advice is always to document inappropriate behavior because people will discount someone making a complaint, but it's hard to discount evidence that the complaint is justified. At least six months of documentation is necessary to establish that poor performance is a habit rather than a rough patch. Even if both of us know that these behaviors are habitual, convincing people who have not been paying attention is hard. And, I hate to say this, but the other trustees may conclude that waiting 2 1/2 - 3 years is the right action rather than to disrupt the operation of the township.

But always remember, even if no action is taken, that I understand the problem, I'm on your side, and I'm willing to discuss it if you need to talk about it.

Alex Williams

First letter of
Resignation

Lynette Findley

From: Carolyn Stuart
Sent: Wednesday, November 29, 2023 3:45 PM
To: Lynette Findley
Subject: Resignation

Carolyn Stuart
22140 Columbia
Dearborn, MI 48124

11/29/2023

Charter Township of Superior
3040 N. Prospect
Superior Township, MI 48198

Dear Clerk Findley,

Please accept this letter as my formal notice of resignation from my position as Clerk's Administrative Assistant at the Charter Township of Superior.

My last day will be December 13, 2023. It is my intention to complete all shifts scheduled for me during this period.

Thank you for this opportunity.

Sincerely,

Carolyn Stuart

*Clerk's Administrative Assistant
3040 N. Prospect
Superior Township, MI 48198
734-482-6099*

For Voter Information: <https://mVIC.sos.state.mi.us/>

Lynette Findley

From: Carolyn Stuart
Sent: Thursday, December 07, 2023 1:50 PM
To: Ken Schwartz; Board
Cc: Nancy Mason
Subject: My departure

Second letter after
Ken talked to her
(Carolyn) while Landis
and I were away
at County Training
from (11:30-1:00pm)
that day.

Dear Board of Trustees,

As I stated in a previous email, I will be leaving the Township. I had wanted to do so in a professional manner by giving the customary two weeks' notice and using that time to make sure my immediate co-workers were up to date on anything I was working on. Unfortunately, I will not be able to fulfill this commitment because I cannot continue to work in a hostile environment. Clerk Findley has not just continued to make working for the Township extremely difficult but, has escalated her abusive behavior since I informed her of my resignation. I do not use the term "abusive behavior" lightly, and I have struggled with bringing this to your attention.

Beginning in August of 2022, after the departure of her previous Deputy, Sarah Collier, Clerk Findley and I began working in a one-on-one basis. At this time, she began to demand I no longer have contact with fellow employees, that I report to her conversations other employees were having, even going as far as to report to her who attended a non-work function. When I did not text her, while not on the clock, to report who was attending this non-work function I was reprimanded and told I would never be "promoted." Other unacceptable behavior that began at this time includes belittling me, gaslighting me, accusing me of things I supposedly said behind her back, and unwanted physical contact. I have also been made to bear witness to ethically questionable actions she has taken. This behavior on her part has been draining me mentally, emotionally, and physically. It has affected my ability to do my job to the best of my ability and my personal life negatively.

I had hoped to give my two weeks' notice, leave, and start to heal from what I have had to endure working with Clerk Findley. However, due to her increasingly worse behavior over the past couple of days I am at a breaking point and can no longer continue being in her presence.

Please understand that I felt morally compelled to explain my early departure.

I ask two simple things of you. Please ensure I am paid out my full benefits despite leaving 4 days shy of the two weeks' notice. Second, please note, I want no further contact from Clerk Findley of any kind. I will take legal action against her if she attempts to contact me.

Clerk Findley has possession of the Township laptop I used, and I will turn over my keys and badge to her deputy upon his return to the office this afternoon.

If you have any questions, please contact me at carolynstuart1@gmail.com.

Carolyn Stuart

*Clerk's Administrative Assistant
3040 N. Prospect
Superior Township, MI 48198*

Lynette Findley

From: Carolyn Stuart
Sent: Wednesday, September 13, 2023 3:33 PM
To: Lynette Findley
Subject: FW:

You have my permission to share this email.

From: Carolyn Stuart
Sent: Friday, July 21, 2023 8:42 AM
To: Lynette Findley <lynettefindley@superior-twp.org>
Subject: RE:

Thank you for your understanding. Landis did contact me yesterday on your behalf. There is no need to for you to apologize, you had no way of knowing this would happen, nor did you cause any of this.

From: Lynette Findley <lynettefindley@superior-twp.org>
Sent: Thursday, July 20, 2023 10:21 AM
To: Carolyn Stuart <cstuart@superior-twp.org>
Subject: Re:

I understand.

Please do.

Lynette Findley
Clerk, Charter Township of Superior
3040 N. Prospect Rd.
Superior Township, MI 48198
Ph: 734-482-6099
www.superiortownship.org
Check the status of your voter information at www.michigan.gov/vote

On Jul 20, 2023, at 10:00 AM, Carolyn Stuart <cstuart@superior-twp.org> wrote:

Lynette,

Since reading the disturbing email sent by Supervisor Schwartz I have suffered several panic attacks. It has been extremely difficult for me to maintain professional behavior while at work. I can not assist you any further with this matter and understand that my refusal to do any further tasks in regards to this matter may impact my employment.

As well I need to take a mental health day for the rest of the day, I am leaving at 10am

Thank you for your understanding,

Posted on Sun, Jan 3, 2010 : 6:04 a.m.

Augusta Township officials made deal that cost the utility department at least \$400,000, documents show

By Tom Perkins



Augusta Township Trustee Bill Tobler stands in the Lincoln Pines subdivision, where construction has stalled.
Tom Perkins | For AnnArbor.com

Several former **Augusta Township** leaders made an agreement with a developer in 2004 that cost the township's utility department more than \$400,000 in revenue, newly released documents show.

And the current board recently halted an internal investigation into the circumstances of that deal.

The agreement was investigated by a committee in March 2008 - but was not publicly disclosed - just as some township residents saw the first of what will likely be several significant increases in their water and sewer bills because of the utility department's deep financial problems.

Residents packed two public meetings on the issue last spring to ask for answers and voice anger over rate hikes of 20 percent or more for homes with higher than average water usage.

During the early stages of the housing boom, he began planning the 132-lot Lincoln Pines subdivision at Whittaker and Bemis roads, receiving board approval in 1999.



A water tap in the Lincoln Pines subdivision is shown.

Tom Perkins | For AnnArbor.com

At the time, developers were to pay \$1,500 per lot to tap into the [Ypsilanti Community Utility Authority](#)'s water and sewage systems, per section 6.5 of Augusta Township's 1999 planned unit development agreement.

The PUD agreement details ordinances and guidelines that residential developers must follow in building homes, along with the fees required. The connection fee is in an ordinance set by the Augusta Township board. It charges all developers the same rate to connect into the systems and notes that it can't be changed, extended or altered without a board vote.

Section 6.5 also stipulated the \$1,500 fee was valid for a 42-month period after the first building permit for a home in a development was pulled. At the conclusion of the 42-month window, developers pay fees in effect at that time.

The [Washtenaw County Building Department Web site](#) shows the first building permit for LaClair's Lincoln Pines development was pulled on May 18, 2000. Under the 42-month window, the company had until Nov. 18, 2003, to pay the \$1,500 connection rate.

According to documents provided to AnnArbor.com, LaClair Builders paid for 58 connections on Lincoln Pines' 132 lots before Nov. 18, 2003. That left 74 to be charged at the new rate, set at \$7,000 by the board on Jan. 28, 2003.

But LaClair Builders still paid \$1,500 on the remaining 74 lots - a \$5,500 difference for each connection. That amounts to \$407,000.

LaClair contends he deserved the break because construction was behind schedule, and his company paid for a substantial portion of the piping. He added his company was the first

Jackson told the committee she, Schwartz and Babut weren't going to cut the deal for free and informed LaClair, "You need to do something nice for us."

"So he donated \$33,000 for the fire department," she told the committee.

LaClair denied anything inappropriate occurred.

"This was done with the township supervisor and attorney, so if it was (inappropriate), I have no idea," he said.

Later in the tape, Jackson told the committee LaClair said he would pay the \$33,000 donation, "As a thank-you for not sticking it to me for being a couple days late on my fee." Records show he was actually six months late paying for most of the connections.

In the e-mail exchange with LaClair, Jackson identifies Schwartz as the one who came up with the idea.

"Ken suggested that we should cut you some slack whereby we would allow you to pay the fees at the original rate ... and you donated the \$33,000 (negotiated by you and I) to the fire dept," she wrote to LaClair.

Schwartz denied it was his idea and said proper consent was given for the extension.

"Anything that happened was approved by that board," he said.

The township clerk's office said it could find no record of the board approving the deal. AnnArbor.com asked Schwartz to provide any documentation or dates of such approval; he didn't respond to the request.

Schwartz also said there was a grace period for the developer to pay lower fees after the 42-month period in the PUD agreement, but the document lists no such exception.

Receipts from the [Augusta Township Treasurer's Office](#) confirm LaClair's company made the donation of \$33,000 on March 31, 2005. And an oversized check is displayed on a wall at the township hall.

More potential lost revenue

As the economy nose-dived, construction in Lincoln Pines halted.

Empty lots sit overgrown, and just 22 building permits were pulled after 2004. Yet receipts from the treasurer's office show LaClair Builders paid for 64 water and sewer connections on May 12, 2004 - before the final 22 permits were pulled.

"You just say to yourself 'Oh my gosh! This is unbelievable that these events were taking place,'" Tobler said.

Tobler said the investigation was put on hold as the 2008 election approached, but the committee revisited it early this year.

Hafler came to a meeting to ask what the committee was investigating and said he was told of the deal and other matters. He then voted for a motion sponsored by Trustee Mike King to "evaporate" the committee at the next board meeting on April 28.

The vote was 4-3, with Jackson, Hafler, King and Trustee **Dan Lula** saying yes. The usual voting bloc of Giszczak, Tobler and Trustee **Angela Sherbine** voted against it.

Hafler said he voted to disband the committee because it never reported back to the board and raised Open Meetings Act concerns.

Tobler called the charge untrue. He said the committee had no decision-making powers, and said he believes it was dissolved for discussing Jackson's activities.

He said he doesn't understand why elected officials aren't pursuing recourse.

"I'm dismayed that the township is potentially going to lose out on all this needed revenue for a utility department that is failing financially," Tobler said.

From here, the township's options appear limited.

Winters said a decision to try to recover the money through civil means or any other action lies with the board, and declined to comment or speculate on the case.

"I can only proceed to investigate the possibility of trying to recoup those dollars if authorized by the township board," he said. "I think it would stick in anyone's craw if someone benefits at the expense of the taxpayer, but it's up to the board."

Tom Perkins is a freelance writer for AnnArbor.com. Reach the news desk at news@annarbor.com or 734-623-2530.

Lynette Findley

Mary & Rickey were told by Ken to send these emails.

From: Mary Burton
Sent: Thursday, April 12, 2018 2:06 PM
To: Ken Schwartz
Cc: Lynette Findley; Brenda McKinney
Subject: Re: Performance

Ken,

Rickey is doing excellent work. He has really been on top of issues and trying to address/prevent them before they arise.

Mary Burton
Utility Administrator
Superior Township
734-480-5500

On Apr 12, 2018, at 10:51 AM, Ken Schwartz <kenschwartz@superior-twp.org> wrote:

FYI

Ken Schwartz
Superior Township Supervisor
(734) 482-6099

From: Rickey Harding
Sent: Thursday, April 12, 2018 9:53 AM
To: Ken Schwartz
Subject: FW: Performance

Here is my evaluation from Jeff and my reply.

From: Rickey Harding
Sent: Monday, April 9, 2018 7:43 AM
To: Jeff Castro
Subject: Re: Performance

Jeff,

I really appreciate this and everything you've done for me and Superior Twp thus far. People always ask me how is it going with the new interim supervisor position and I tell them great because I have an awesome mentor over at YCUA named Jeff Castro.

Thanks for your leadership.

Rickey

Ken Schwartz

From: JEFF CASTRO <jcastro44@comcast.net>
Sent: Sunday, July 24, 2022 4:31 PM
To: Ken Schwartz
Subject: RE: Superior Township (Ann Arbor) WQP letter

Hi Ken,

How about Leo's in Ypsi Twp on Anna Step Dr. Anytime Tuesday. 9a, 10a, 11a, 1p, 2p? Let me know, thx.

Jeff

On 07/22/2022 10:48 AM Ken Schwartz <kenschwartz@superior-twp.org> wrote:

How about Tuesday. You name the place and I'll be there.

Ken Schwartz

Superior Township Supervisor

(734) 482-6099

From: JEFF CASTRO <jcastro44@comcast.net>
Sent: Friday, July 22, 2022 9:35 AM
To: Ken Schwartz <kenschwartz@superior-twp.org>
Subject: RE: Superior Township (Ann Arbor) WQP letter

Ken,

Monday or Tuesday anytime. Let me know.

Jeff

On 07/19/2022 3:59 PM Ken Schwartz <kenschwartz@superior-twp.org> wrote:

Jeff,

Let's get together to discuss the situation.. All I can say is there is a sickness on the Board that has intensified since the last election. Throw me some times for lunch or coffee.

Ken Schwartz

Superior Township Supervisor

(734) 482-6099

From: JEFF CASTRO <jcastro44@comcast.net>
Sent: Tuesday, July 19, 2022 9:53 AM
To: Ken Schwartz <kenschwartz@superior-twp.org>
Subject: Fwd: Superior Township (Ann Arbor) WQP letter

Ken,

Attached is info on new water quality standards. I wanted to make sure Rickey understood.

Jeff

----- Original Message -----

From: "Simon, Taryn (EGLE)" <SimonT5@michigan.gov>

To: JEFF CASTRO <jcastro44@comcast.net>

Date: 06/16/2022 12:47 PM

Subject: Superior Township (Ann Arbor) WQP letter

Lynette Findley

From: Bernice Lindke
Sent: Thursday, August 04, 2022 1:38 PM
To: Lynette Findley
Cc: Frederick Lucas; Ken Schwartz; Board; Lisa Lewis; Nancy Caviston, Trustee
Subject: Re: Attached Image

Good afternoon,

I would like to add that there is no evidence of Mr. Castro being approved by the Board of Trustees for hire, as is the case with other employees.

Additionally, I would like to question him about the specific services he rendered for being on the township's payroll.

Thank you.

Bernice

Sent from my iPhone

On Aug 4, 2022, at 12:06 PM, Lynette Findley <lynettefindley@superior-twp.org> wrote:

Fred,

I do appreciate your professional opinion as our Township Attorney.

Prior to you issuing your professional opinion, we asked for a meeting with Jeff Castro and the Board.

This did not occur.

I have had concerns from day one regarding Jeff Castro's employment.

In fact, I stated from day one that he should have been a contractual employee because his services were needed for a specific task and for a specific amount of time.

I have had concerns from day one, not being able to know what Mr. Castro did beyond his time after Rickey Harding received his license (as for the task he was hired to complete).

I have had difficulties signing his checks the entire time.

Also, during this time, I have had attacks launched on me by the Supervisor (who encouraged the previous Treasurer) interfering with the staff in the Clerk's Office and my re-election in 2020 where they had spread vicious lies and sabotaged the Clerk's Office (especially during critical election times) to get rid of me so that the Supervisor's plan to make Mr. Castro a permanent employee after he retired from YCUA. There was only one board member who supported me during my re-election campaign, and that was Nancy Caviston.

I stopped signing Mr. Castro's checks in the beginning of the New Year (2022) so that the Supervisor could not say that he was working for us from the perspective of his previous employer (YCUA). Ken started to sign his checks and then had Mr. Castro do direct deposit to avoid the lack of my signature.

The Controller was asked to keep Mr. Castro on the payroll after he too, expressed concerns about his employment (or lack of employment as it relates to working).

They were unsuccessful in their attempts to replace me in the 2020 elections.

I am thankful that two new board members Rhonda McGill and Bernice Lindke were elected in 2020 and have seen the concerns related to the employment of Mr. Castro (amongst other concerns).

I received a FOIA request as it relates to Mr. Castro on Monday, August 1, which I will send out today.

I was unable to do so on Monday because of my deputy clerk taking the week off to deal with family concerns.

Based on the above information, respectfully, I do not agree with your decision and will not sign a check.

Lynette Findley
Clerk, Charter Township of Superior
3040 N. Prospect Rd.
Superior Township, MI 48198
Ph: 734-482-6099
www.superiortownship.org

Check the status of your voter information at www.michigan.gov/vote

From: Frederick Lucas <lucas@lucaslawpc.com>
Sent: Thursday, August 04, 2022 10:00 AM
To: Ken Schwartz <kenschwartz@superior-twp.org>
Cc: Lynette Findley <lynettefindley@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Nancy Caviston, Trustee <education@superior-twp.org>
Subject: Re: FW: Attached Image

Ken, you have asked my opinion on whether Mr. Castro is an employee or independent contractor for the township. In reviewing the last paycheck issued to Mr. Castro, I noted that the Township deducted FICA and other taxes from his salary. This tells me that he has been treated as an employee and not an independent contractor. To avoid possible violations of federal and state wage and hour laws, I would recommend paying Mr. Castro the back wages owed for his services immediately.

Please share this email with the rest of the board.

I have copied Clerk Lynette Findley, Treasurer Lisa Lewis and Trustee Nancy Caviston on this email and would have included Trustees Rhonda McGill and Bill Secrest but I do not have their email addresses. Either provide me with the email or addresses and I will send this email to them or if you prefer forward this email to them.

These are not just “technicalities”. Each of these issues are important to the workings of township business and shared governance.

All of the above is to provide some clarity and context to our discussion. Rather than respond to this email, let’s have an open discussion with the entire Board about these matters.

Sent from my iPhone

On Apr 22, 2022, at 1:45 PM, Ken Schwartz <kenschwartz@superior-twp.org> wrote:

Lynette,

I was not complaining to Bernice about the hire. It was a technicality. She loves technicalities, so I throw that one out. What I did complain about is that there were 3 no votes for Landis’ \$3 an hour raise with new duties as you can see in the attachment. While you voted no on Landis you unilaterally gave Carolyn a \$3 an hour raise and she’s been here about 4-5 months. You did not take that raise to the Board, and you did not change her duties and you voted no on Landis which was presented to the Board. You demanded a salary study for Landis after giving Carolyn a unilateral raise the week before the meeting.

Ken Schwartz
Superior Township Supervisor
(734) 482-6099

From: Lynette Findley <lynettefindley@superior-twp.org>
Sent: Friday, April 22, 2022 11:25 AM
To: Board <board@superior-twp.org>
Subject: Carolyn Stuart

Good morning,

I wanted to reach out to all of you to share an employee related concern.

Bernice met with Ken on Tuesday, April 19 in the afternoon with Ken for several hours.

During that time, my name surfaced frequently.

One instance, Ken shared with Bernice that I did not take to the Board, the hiring of Carolyn Stuart which occurred three months ago.

Bernice doing the due diligence as she does with us all, confronted me with the concern.

I stated that I did take Carolyn's hiring to the Board.

After checking yesterday, I was wrong, I took the position to get approval to the Board, but not the person (Carolyn Stuart).

I will take the necessary steps to correct this for our next board meeting.

I would have sent this email yesterday, but was informed at the last minute of a candidate interview.

Lynette

Lynette Findley
Clerk, Charter Township of Superior
3040 N. Prospect Rd.
Superior Township, MI 48198
Ph: 734-482-6099

www.superiortownship.org

Check the status of your voter information at www.michigan.gov/vote

Lynette Findley
Thursday, January 25, 2024 3:56 PM

FW: My departure
Resignation Letter from Carolyn Stuart.pdf; Tracie Duncan Letter of Resignation Superior Township[89].docx; Carolyn Stuart Email Leaving Early Due To Stress.pdf; Carolyn Stuart Second Letter.pdf; Clerk Findley email to Tracie Duncan.pdf; Letter to Inform 1-17-19[50].docx; Posting for the position (Printed by Ken at 11am).pdf; Text message from Thanksgiving.pdf; MAMC statement about compensating Election workers.pdf

Lynette Findley
Clerk, Charter Township of Superior
3040 N. Prospect Rd.
Superior Township, MI 48198
Ph: 734-482-6099

www.superiortownship.org

Check the status of your voter information at www.michigan.gov/vote

From: Lynette Findley
Sent: Tuesday, December 12, 2023 1:36 PM
To: Frederick Lucas <fred@castleberrylucas.com>; Board <board@superior-twp.org>
Subject: RE: My departure
Importance: High

Board,

I am asking that you please ask the Supervisor to stop intervening with the Clerk's Office. For some reason, it always happens during critical elections.

Ken printed the clerk assistant description with salary which I thought Landis had printed (which Carolyn was well aware of the salary prior to taking another job closer to home). The County Clerk's Office along with other organizations (MAMC) have stated Clerk's office and staff should be paid more based on the major changes for all critical elections which requires nine days of early voting, permanent absentee ballots and others.

I had no problems with Carolyn as many can attest to in the office including Nancy Mason who stated this basically took her for a loop because we (Carolyn and I) were just eating salads together UNTIL Landis and I were away at a Clerk's meeting last Thursday December 8th.

I have confirmed that Carolyn was in Ken's Office during this time period and he called Nancy Mason to discuss vacation time related to Carolyn. Since, she has never asked me as her supervisor could she get her vacation time, she should have been sent back to me.

Please understand (and it was also overheard) Carolyn wanted a job closer to home. She stated that she was not searching and that she was doing it for a friend. When the Supervisor overheard, he implied was this your choice which at the time she explained and it was a pleasant conversation.

Not only was it her choice, after she told me she was leaving, she stated that she would love to come back and work (especially the Absentee Count Board) if her new employer would allow; but she would definitely help in the evening time.

This is reminiscent of Sarah Collier when we had gone to the Boro the week prior to the Election. During that time, Ken had gone in the vehicle with another employee.

At lunch, Sarah stated that she would like to assist with the Personnel Manual and that there were no other concerns.

The previous week, I had stated to Ken that I had taken Sarah off my email which only gave her access to voters which she had asked along for along with other duties since she was the person I was grooming for my job. I also shared other comments related to her family members working on elections in our Township and expressed as he (Ken) agreed that he knew it was a concern in Ypsi Township. I am sure he took this information twisted everything to meet his goal.

We were back before Ken and the staff member returned. Sarah went into the staff member's office. When she came out, Sarah was going by my office and I asked her to provide information to a candidate regarding absentee voters. She responded to me by saying "You do it Yourself".

Basically, this started the demise of our relationship. As we know from there, Sarah did not show up to the election and all her communications from there were with the staff member who went for rides with Ken. Several things that happened prior to me releasing Sarah Collier were:

- Ken informing Sarah that it was okay (while she was requesting FMLA) to attend a pool party during work hours at another employee's home.
- Ken Schwartz hiring Sarah Collier as his deputy supervisor after being informed several times by our Township Attorney not to hire her.
- Ken contacting a Board member saying that I have neglected my duties and that a special meeting should be held to appoint Sarah as Clerk.
- Someone calling the County Clerk's office stating that I have neglected my duties during a critical election time.

Too many similar incidents that Ken has impacted which has destroyed relationships that I had with at least three great staff members employed in my office.

I am very, very concerned as to what Ken tells staff members when he goes on rides with them or get them in his office to create such animus related to me.

I know from Utilities what he has shared with staff to get them to dislike me which you can asked them. As an example, I was so taken aback with Rickey Harding stated that Ken told their staff that it was because of me that they did not get raises. I know what he has shared negative with previous and current board members about me.

Ken printed the attached job description around 11 am today and I asked him what he is trying to do now..... "his reply was even though it is in the budget, you do not have to pay them that amount".

Please look at other pay rates in the Township. He must leave me alone.

Just like Sarah, I am very hurt that he can get Carolyn to put untruths in an email message. What did he say to her in his office?

Look at the consistency of the messaging.....it is what he has stated to you as a board.....you do not have any other emails from my staff regarding me other than the one above from Tracie Duncan.

I have a letter of reprimand given to Paula Jefferson. She still remained employed until a problem happened during a critical election. I went to lunch with Ken and Brenda at the Sidetrack and informed them that when I returned from vacation (two weeks) that I will be ending Paula's employment at the end of that September prior to the November election. Paula gave me a resignation letter the same day I informed Brenda and Ken that I was going to terminate her. Paula is now at Plymouth Township.

Tracie Duncan recommended Denisa. While away on a two vacation, again, Brenda and Ken talked to Denisa's family to get her to go the Plymouth Township where Paula Jefferson is.

Denisa left my office on a snowy Friday night saying she would bring me in some salve for my eczema that her daughter makes the following Monday. By the way, Sarah Collier was also encouraged to take a job in Plymouth Township.

She never showed up to work. I was worried about her thinking perhaps she was in a car accident. I called her next of kin listed as her emergency contact. The person told me that Ken and Brenda both talked to her and told them negative information about me and that I was crazy. She told me she was not coming back. I finally reached Denisa who told me that "this place is too toxic" and did say that she would come in to help with the board packet. I shared that with Ken, but, she never showed up.

Please know that text messages and other phone calls (numbers) cannot be destroyed.

I can show you where I have never texted Carolyn at the party asking about Sarah. I have proof the rest is also untrue. I cannot believe the unwelcome touching that was included in this message). This is a person that was just in my office asking me if I wanted tacos the previous Tuesday. I know that Ken had mentioned to staff that I decreased Carolyn's salary to pay Landis his salary.

I have shared with you that I know for a fact that Ken told Sarah to file the EEOC claim against me. I also know for a fact he told her she would walk away with at least \$60,000. Because of lies that were placed in Sarah's claim that I had emails to support the truth.....she did not get close to that amount (which she should not have received anything because she was not eligible for FMLA).

I know for a fact that Ken wanted to hire Jeff Castro part-time (once he retired from YCUA) after keeping him on our payroll as an employee.

Ken has been after me the entire time, I have documentation to proof all of this started after I brought to the Boards attention that Jeff Castro should be hired as a contract employee. Once two new board members were elected in 2020, they also noticed what Ken was doing in the Utility Department. I have an email that Ken sent to Jeff Castro stating that basically say let's meet at Leo's, it is not just the one, but two more that is a problem. This email was sent to Jeff Castro after the board had asked Ken several meetings to terminate Jeff who had that time over the course of five years had taken pay totaling over \$70,000. The Utility Department Administrators stated that he did not earn the money.

Ken Schwartz has sabotaged your Township elections and there are many prominent individuals who can attest to this. He has colluded with others who work with me to engage in these tactics.

I purposely did not say anything about Carolyn leaving when she submitted her first email (which more than likely hurt her feelings) on purpose so that Ken could not interfere with her on the way out the door.

This was supposed to be Carolyn's job, but she chose to take a job closer to home and volunteered to come back to help with whatever we needed in the Clerk's office.

We have a very important board meeting to prepare for along with a February 27th Presidential Primary.

I have taken the steps for to ask for a full investigation placing Carolyn's letter up front and center.

I am 100 percent willing to take a polygraph test and hope all others that are involved will do so.

This is only retribution from Ken Schwartz and I refuse to allow him to tarnish my reputation that I have built on my entire life.

Please see the following attachments below:

1. Original Resignation Letter from Carolyn Stuart
2. Tracie Duncan Letter of Resignation
3. Carolyn Stuart Email Leaving Early Due to Stress
4. Carolyn Stuart Second Letter after going into Ken's Office
5. Emails between me and my former deputy, Tracie Duncan, showing our relationship.
6. Letter from my former deputy, Tracie Duncan, detailing a conversation between her and Ken while I was out of the office.
7. A copy of the posted position that Ken printed at 11:00 this morning and found on the printer.
8. Text message from Carolyn on Thanksgiving
9. MAMC statement about compensating election workers

Below is the link to the conversation between me and the deputy's that Ken sent to my office.

<https://www.dropbox.com/scl/fi/ky9a5a7ohb5cm0w3er99g/July-25-2023-Deputy-Raisanen.mp3?rlkey=v3vroisahsumshlplb7i7lkc&dl=0>

By the way, this email is attached to Fred's response because you have claims that so scarily familiar with no other document other than Ken's words.

You have the first letter with no concerns attached from Carolyn. Carolyn has not filed a complaint against me.

Lynette Findley
Clerk, Charter Township of Superior
3040 N. Prospect Rd.
Superior Township, MI 48198
Ph: 734-482-6099

www.superiortownship.org

Check the status of your voter information at www.michigan.gov/vote

From: Frederick Lucas <fred@castleberrylucas.com>

Sent: Friday, December 08, 2023 2:53 PM

To: Board <board@superior-twp.org>

Subject: Fwd: My departure

I am reviewing the personnel manual now. While I still want to complete my review of the manual, please know that the provisions of the Open Meetings Act take precedence over our manual as it relates to the right of the Township to call a closed session. If the board is considering a closed session to discuss the deputy clerk's complaint I would direct the Board's attention to Section 8 of the OMA:

(1) Except as otherwise provided in subsection (2), a public body may meet in a closed session only for the following purposes:

(a) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. An individual requesting a closed hearing may rescind the request at any time, in which case the matter at issue must be considered after the rescission only in open sessions.

As I understand the situation the deputy clerk has already tendered her resignation. Consequently, the purpose of this meeting would not be to dismiss, suspend or discipline her. Moreover, unless the meeting is to discuss complaints or charges *against* her (not by her), there is no basis for a closed session, regardless of whether she asks for one.

I see that Section 5, Step 4 of the grievance procedure in the manual provides that an "employee may elect to have a closed session to discuss his/her complaint with the Board", but this language does not appear to follow the language of the OMA which provides for a closed hearing only when the complaint is against the employee.

I will do some more research on this issue over the weekend and let the board know the results of my study.

----- Forwarded message -----

From: **Bernice Lindke** <blindke@superior-twp.org>

Date: Fri, Dec 8, 2023 at 2:12 PM

Subject: Re: My departure

To: Ken Schwartz <kenschwartz@superior-twp.org>

Cc: Board <board@superior-twp.org>, fred@castleberrylucas.com <fred@castleberrylucas.com>

Please read the policy. As our township attorney, what does Fred think?

Sent from my iPhone

On Dec 8, 2023, at 2:01 PM, Ken Schwartz <kenschwartz@superior-twp.org> wrote:

I spoke to Fred about the closed meeting issue and his reckoning is that the statute does not permit a closed session. This would be an open meeting discussion.

Bernice...what do you think the personnel policy directs us to do?

Ken Schwartz

Superior Township Supervisor

(734) 482-6099

What's on your Mind ... Superior Charter Township Residents?

The information below is being forwarded as it was presented.

I read a quote from Martin Luther King yesterday, "Our lives begin to end the day we become silent about things that matter." I know silence is not golden especially when the result is a harmful impact on the health, safety, and quality of life of all residents.

Washtenaw County Sheriff

1. Regular Washtenaw Road Sheriff (WCS) patrolling of the neighborhoods south of Geddes to prevent the recurring vehicle thefts.
2. More follow up from the WCS on important incidents to see if they are identifying suspects to curtail crime. Of the most noteworthy incidents (gun violence) WCS responded to over the past year is Superior Township, not a single one has had a suspect identified or apprehended.
3. I don't care about a community center if kids can't even play safely in their own yard. TWO drive by shootings this year! WTH
4. Safe community, it's getting pretty rough.

Washtenaw County Road Commission

1. I appreciate you for reaching out. It would help to repair the sunken manhole that has become a sizeable pothole at E Clark Rd & MacArthur.(See pictures)
2. I've never seen a road drain that causes car damage. We have to swerve to avoid it and it has been this way for years! (See pictures)
3. I have a question for the township officials, how many children have to be hit by a speeding car or truck before speed bumps are a priority in this area?
4. Speed bumps on Berkshire Drive.
5. Speed bumps on Stamford Drive.
6. Need speed bumps on Devon Street also, people speed and run stop sign all the time.
7. What type of assessment does Washtenaw County Road Commission conduct for safe speed bumps?
8. I'm much more concerned about this and getting necessary speed bumps than I am about Geddes Ridge signage. But, if there is a sign put up, the question arises as to where the responsibility for the sign upkeep will be.
9. Can you find out the last time the township or the road commission trimmed trees on road in any of the neighborhoods. I've lived here over 40 years, and I can't recall the last time. Drive down some of these streets in the summer and see for yourself.

10. I was wondering why such a poor job was done resurfacing roads with tar and pebbles last summer? There are several places where it has worn off already. For example, corner of Stamford Road and MacArthur (near 1206 Stamford Rd) or on Geddes Road west of Hunters Creek Dr. I've been a driver for decades and I've never seen resurfacing as poor as that. Does anyone inspect?
11. I live on the circle bump out off Glendale Drive in Oakbrook. Snow plows (picture below) rarely do the circle which makes it hard to get to the main Glendale drive because of piled up snow that results.



Located at the corner of MacArthur/Clark Road

Ordinance Violators

1. Please do a better job at citing ordinance violators. It's widespread! Can I get an email address and I'll send pictures.
2. Where is the township muscle for ordinance violators?



Board of Trustee Meetings/Elected Officials

1. More opportunities for citizen engagement in the board meetings. There should be an opportunity for citizens to ask questions and make comments after every section in the agenda so there is more accountability and clarity pertaining to important issues.
2. The content provided in board packets need more visibility – the newsletter alone is not an adequate summary.
3. More oversight for elected officials. We shouldn't have to worry about elected officials causing lawsuits we then have to pay for because of their negligence or inappropriate behavior.

Roadside Trash Maintenance

1. I have concerns about the upkeep of shared areas. Who is responsible for picking up trash on the bike paths? Last there was a accident on Harris Road at the entrance to Berkshire. There were car parts that were left in the ditch, on the bike path and in the field next to the library. I contacted the supervisor asking about clean up and never received a response. I finally picked up as much as I could in April (and have done an additional couple of cleanups in this area since then). We need to know: is it citizen responsibility, or something the township should be taking care of?
2. I realize I'm not a South of Geddes resident, but I would be very happy to participate in (and help organize) any volunteer programs to pick up trash and beautify areas, regardless of which side of Geddes it's on. Anywhere in the township – I'm down to help! I called Washtenaw County Road Commission about this and they were less than helpful....
3. I called and inquired (no response). In regard to the sign upkeep question I posed, the "beautification" that residents are outlining for the Oakbrook sign and others is what I'm talking about for neighborhoods without an HOA. Who is responsible for landscaping, weeding, trimming, so it's not an unruly, ugly mess after a while. We need to clearly understand responsibilities right from the beginning.



Recreation/Community Center

1. More recreational and education programs. Most of the local townships in the area have large recreation and education programming for all ages. For us we have to go to another township for a facility to use or sports for our kids to play. The library is a great resource and I love the new building.
2. Youth programming! I'm tired of having to travel to other communities for my kids to participate in sports, music, and art.
3. Hi there, I live in Oakbrook Lakeview Drive when is your next meeting at the community center.

4. Can the township in collaboration with the school district tear down Cheney and build recreations center there?
5. More recreational and education programs. Most of the local townships in the area have large rec and ed proگرامing for all ages. For us we have to go to Ypsilanti Township youth programming I'm tired of having to travel to other communities for my kids to participate in sports, music, and art.

Good for Life Environmental Services (GFL)

1. I think Republic Waste was a much better garbage collection service than GFL. GFL has missed many pickups. Yard waste has had to sit out for 2 weeks to be collected. They ignore requests on their website to correct missed pickups. Republic made mistakes, too, but they were good at responding to requests. I've even had their regional/area managers email me personally in response to my requests. GFL's website doesn't work well, and they seem to ignore requests.
2. Trash pickup is a BIG problem North of Geddes as well.

Mature Tree Trimming

1. It would be great if we could organize an *optional* collective tree surveying/trimming contract so that we don't have to make arrangements individually. Oakbrook, Geddes Ridge, Washington Square, off Clark Rd, Panama, and some in Brookside and Bromley Pard have lots of beautiful old trees but the ice storm last winter proved how dangerous they can be. Many trees have been allowed to grow unchecked for years that could pose safety risks for homes and drivers if branches fell.

Sidewalk Repair/Replacement Program

2. If we can afford to purchase the Rock property for millions of dollars with general funds so the minority 25% of residents North of Geddes don't have a trailer park built near their property and affecting their property values, why weren't general funds instead used for the sidewalk repairs that benefit 75% of the population of Superior Township? Why are 75% of our citizens subsidizing the property values of the wealthy 25%.

This Page Is Intentionally Left Blank

**Superior Charter Township Regular Board Meeting
February 20, 2024
Parks and Recreation Commission Liaison Report**

For Parks and Recreation Commission Meeting on January 16, 2024

The following is a synopsis of the above meeting.

Reports

- Chair Sanii-Yahyai repeated her wish to have a Clean Up Day for Superior Township and suggested that it be held close to Earth Day, which is April 22, 2024. Irma Golden was asked for input on this idea, and she provided encouragement.

- Director Bradford reported the following:
 - Washtenaw County Parks and Recreation will not be hosting a Summer Playground Camp at Christian Love Church this year. They will hold the camp at Covenant Church and Grace Fellowship Church in Ypsilanti.
 - OHM is completing the architectural drawing and specifications for the staff restroom adjacent to Fireman's Park. Once completed, the project will be bid and, hopefully, completed in the spring.
 - The Commission was asked to support annual educational pay incentives for professional certifications related to park work which are held by staff.
 - Juan continues to meet with the Willow Run Acres staff to assist them with their plans for the Clay Hill Community Farm and Garden project.

Old Business

- Juan Bradford provided renderings of the Fireman's Park play structure. He also discussed the need for more funding to close the gap of \$212,000 for drainage mitigation and the play structure.

New Business

- The 2024 Events Calendar was reviewed.

Submitted by:

Bernice Lindke, Trustee and Liaison
February 13, 2024

Building Department Report

12 February 2024

Permit activity has started to pick up since my last report.

- 1) Site work continues at Prospect Pointe West. Construction has begun for the "Sales Model".
- 2) As for the "Huron Dental Office" project at 5387 Plymouth rd. We are ready to issue permits as soon as they submit their "Performance Bond".
- 3) No changes to report regarding 4745 Napier ct.
- 4) There has been an ongoing issue at 1629 Ridge, where the owner has created new, living spaces on the property. None of this was permitted or inspected. It could not have been permitted anyway, as it exceeds the septic system capacity. I have instructed him to vacate ALL structure other than the house proper.
- 5) We have a few new custom homes that have been approved but have not yet started.

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB24-0009	MOON SARAH K & STEPHANIE	8539 BARRINGTON DR	\$1,325.00	\$203,842
Work Description: Fire and smoke repair. Replace vinyl windows as needed. Separate electrical, mechanical, and plumbing permits required. Interconnected smoke alarms to current code required. Replace kitchen cabinets. Replace insulation and drywall as needed. Reframe fire damaged walls & ceilings.				
PB24-0008	FEAR DALBERT & AUSUM MAR	3706 CREEKSIDE CT	\$2,868.00	\$441,176
Work Description: Remove existing sunroom & part of wall. Rebuild new solarium area w/ new windows & skylights. Re-model mudroom, bathroom, pantry and kitchen. Create lower level study w/ tray ceiling. Smoke alarms and CO detectors to be brought to current code.				
PB24-0002	MCBAIN RUSSELL & ROSEANN	9563 FORD RD	\$3,250.00	\$500,000
Work Description: New 1 story, 3 bedroom SFD on unfinished basement. No attached garage. This permit includes the demolition of the existing house on the property. Open hole inspection required. C of O will not be issued for the new house until demo is complete.				
PB24-0007	HORNING CAITLIN A TRUSTEE	3887 GOTFREDSON RD	\$9,391.00	\$1,444,825
Work Description: New 2 story SFD on finished basement with 4 car attached garage				
PB24-0011	WILSON GREGORY J & SHEEN/	2411 HICKMAN RD	\$1,300.00	\$200,000
Work Description: 42'x64'x14' pole barn Separate electrical, mechanical, and plumbing permits required if applicable				
PB24-0005	INFINITY ACQUISITIONS LLC	1670 MAPLE LEAF LN	\$1,802.00	\$277,309
Work Description: 2 story SFD on unfinished basement w/ attached 2 car garage - Enclave Model - Elevation 'A'				
PB24-0003	INFINITY ACQUISITIONS LLC	1706 MAPLE LEAF LN	\$1,802.00	\$277,309
Work Description: 2 story SFD on unfinished basement w/ attached 2 car garage - Enclave Model - Elevation 'A'				
PB24-0004	INFINITY ACQUISITIONS LLC	1718 MAPLE LEAF LN	\$1,954.00	\$300,555
Work Description: 2 story SFD on unfinished basement w/ attached 2 car garage - Townsend Model - Elevation 'A'				
PB24-0010	DAVIS LARRY & SHERRY	1143 STAMFORD RD	\$100.00	\$9,250
Work Description: 61 ft of basement gutter & wall seal, 20 ft of drain tile tying into existing sump				
PB24-0006	INFINITY ACQUISITIONS LLC	1491 WEEPING WILLOW CT	\$1,823.00	\$280,520
Work Description: 2 story SFD on unfinished basement w/ attached 2 car garage - Madison II Model - Elevation 'C'				
PB24-0001	DAVIS SHARON TRUSTEE	3334 WOODHILL CIR	\$311.00	\$47,874
Work Description: Bath remodel. R&R all fixtures and finishes. No structural changes. Electrical, mechanical, and plumbing permits required.				

Total Permits For Type: 11
Total Fees For Type: \$25,926.00

Total Const. Value For Type: \$3,982,660

Report Summary

Population: All Records
Permit.PermitType = Building
AND
Permit.DateIssued in <Previous
month> [01/01/24 - 01/31/24]

Grand Total Fees: \$25,926.00

Grand Total Permits: 11

Grand Total Const. Value: \$3,982,660

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
January 2024

Category	Estimated Cost	Permit Fee	Number of Permits
Electrical	<i>\$0.00</i>	<i>\$6,935.00</i>	<i>33</i>
Mechanical	<i>\$0.00</i>	<i>\$5,805.00</i>	<i>41</i>
Plumbing	<i>\$0.00</i>	<i>\$1,950.00</i>	<i>10</i>
Res-Additions (Inc. Garages)	<i>\$200,000.00</i>	<i>\$1,300.00</i>	<i>1</i>
Res-New Building	<i>\$3,080,518.00</i>	<i>\$20,022.00</i>	<i>6</i>
Res-Other Building	<i>\$9,250.00</i>	<i>\$100.00</i>	<i>1</i>
Res-Renovations	<i>\$692,892.00</i>	<i>\$4,504.00</i>	<i>3</i>
Totals	<i>\$3,982,660.00</i>	<i>\$40,616.00</i>	<i>95</i>

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT**

January 2024 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
Electrical	<i>\$0.00</i>	<i>\$6,935.00</i>	<i>33</i>
Mechanical	<i>\$0.00</i>	<i>\$5,805.00</i>	<i>41</i>
Plumbing	<i>\$0.00</i>	<i>\$1,950.00</i>	<i>10</i>
Res-Additions (Inc. Garages)	<i>\$200,000.00</i>	<i>\$1,300.00</i>	<i>1</i>
Res-New Building	<i>\$3,080,518.00</i>	<i>\$20,022.00</i>	<i>6</i>
Res-Other Building	<i>\$9,250.00</i>	<i>\$100.00</i>	<i>1</i>
Res-Renovations	<i>\$692,892.00</i>	<i>\$4,504.00</i>	<i>3</i>
Totals	<i>\$3,982,660.00</i>	<i>\$40,616.00</i>	<i>95</i>

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, Lynette Findley, Lisa Lewis
CC:
From: Vic Chevrette, Fire Chief
Date: 2/5/2024
Re: Fire Chief/Fire Marshal Activity Report January 2024

The following is the January 2024 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 2

Meetings Attended: Washtenaw Area Mutual Aid Association, Hazmat Authority Board Meeting, Active Shooter Training Meeting at St. Joseph Hospital, Road Commission Meeting ref. damage to Utility Truck, OHM meeting ref Station 2 bathroom for Recreation Dept., Meet with insurance ref damage to U11-1.

Training: EMS annual ceu's.

Fire Prevention/Public Education: no report

Other: Fire fighter interviews, background investigations, review medical condition in ref to FF Clark and Workmens Comp.

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

The following is the January 2024 activity report for the Fire Marshal

Fire Suppression Plan Reviews Zoom Conference: 3

Fire Suppression Inspections:

Fire Protection Inspections: 1

Fire Department Access inspection: 1

Fire Pump Flow Tests:

Hydrant Flow Test:

Plan Review: 2

Building Inspection: 2

Business Inspection: 1

Site Inspections:

Training Burn Code Research:

Consultation, Fire Protection:

Fire Alarm Plan Review:

Fire Alarm Inspection:

Fire Investigation: 1

Fire Investigations follow up:

Fire Code Enforcement:

ESO training: 1

Burning Complaint:

Burn Permits issued:

Food Truck Inspection Class: 1

HUVACO Class: 1

Meetings: 2

Mechanical / Suppression Class:

Michigan Fire Inspectors Class:

Knox Box Installation:

Fire Department interviews: 1

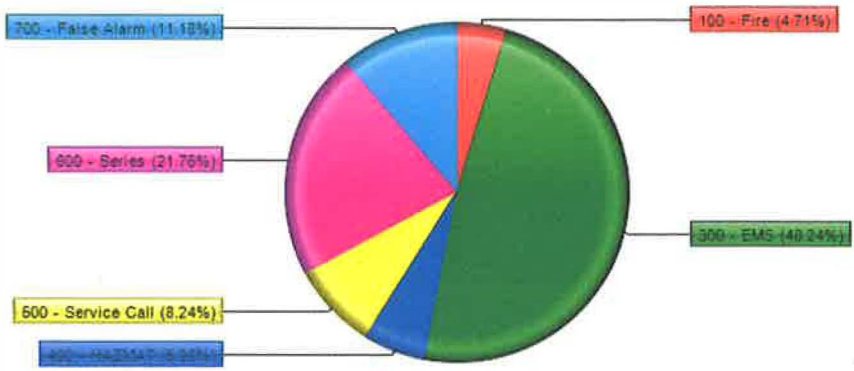
Planning Commission Board Meeting: 1

Respectfully Submitted,

Dan Kimball, Fire Marshal

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	8
300 - EMS	82
400 - HAZMAT	10
500 - Service Call	14
600 - Series	37
700 - False Alarm	19
	170



Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
111				
	1/1/2024 3:17:11 AM	3908347	0000003	1180 E Clark RD
	1/3/2024 11:05:07 AM	3909303	0000009	3584 Rolling Hills CT
	1/20/2024 9:23:24 PM	3918197	0000126	928 Minion ST
	1/15/2024 6:46:56 PM	3915601	0000095	805 Pittman Rd
	1/27/2024 11:32:10 AM	3921361	0000164	5665 Plymouth-ann Arbor RD
113				
	1/10/2024 1:46:23 AM	3912436	0000035	1980 Spruce LN
	1/25/2024 10:02:28 AM	3920331	0000153	1143 S Harris RD
	1/14/2024 9:21:57 PM	3915120	0000084	1 Hoyt Hall
311				
	12/31/2023 11:32:41 AM	3908014	0001848	9675 W Avondale CIR
	12/31/2023 4:36:13 PM	3908121	0001851	9721 Maplelawn
	12/31/2023 5:29:31 PM	3908140	0001850	1791 Evergreen LN
	1/2/2024 1:36:32 PM	3908947	0000007	1515 Ridge RD
	1/5/2024 11:47:00 PM	3910532	0000017	Plymouth-ann Arbor RD
	1/7/2024 4:12:57 PM	3911205	0000025	1515 Ridge RD
	1/11/2024 8:40:18 PM	3913333	0000047	3747 Gotfredson RD
	1/8/2024 5:34:03 AM	3911424	0000027	8750 Macarthur BLVD
	1/10/2024 12:05:43 PM	3912607	0000037	5341 Mcauley DR
	1/11/2024 6:41:16 PM	3913282	0000045	1515 Ridge RD
	1/6/2024 12:06:31 PM	3910707	0000020	1931 Ridge RD
	1/23/2024 2:42:44 PM	3919484	0000144	1515 Ridge RD
	1/21/2024 12:13:55 AM	3918259	0000123	1295 Stamford CT
	1/18/2024 3:23:01 PM	3917116	0000111	8650 Cedar CT
	1/21/2024 9:38:23 PM	3918631	0000131	1201 Stamford RD
	1/20/2024 1:45:05 PM	3918021	0000120	9549 Glenhill DR
	1/14/2024 9:32:27 AM	3914818	0000073	9740 Ravenshire DR
	1/21/2024 1:30:50 PM	3918472	0000128	8181 Autumn Woods TRL

	1/15/2024 8:46:45 PM	3915665	0000098	510 W Clark RD
	1/15/2024 4:30:15 PM	3915540	0000093	8748 Macarthur BLVD
	1/25/2024 10:32:11 PM	3920646	0000157	1515 Ridge RD
	1/15/2024 4:32:20 AM	3915237	0000088	5341 Mcauley DR
	1/18/2024 9:19:24 PM	3917263	0000115	1033 Maplewood AVE
	1/16/2024 12:52:55 PM	3916017	0000101	8643 Kingston CT
	1/17/2024 2:05:34 AM	3916354	0000106	1515 Ridge RD
	1/18/2024 1:18:59 PM	3917044	0000110	9214 Macarthur BLVD
	1/15/2024 1:46:28 PM	3915458	0000090	8650 Cedar CT
	1/25/2024 12:11:48 PM	3920391	0000154	8836 Macarthur BLVD
	1/30/2024 10:43:28 AM	3922812	0000176	6800 Geddes RD
	1/28/2024 12:56:34 PM	3921871	0000167	3418 N Dixboro RD
321				
	1/1/2024 10:56:38 PM	3908710	0000005	1969 Knollwood BND
	1/2/2024 12:02:55 AM	3908722	0000012	5861 Geddes RD
	1/2/2024 8:19:54 PM	3909085	0000008	510 W Clark RD
	1/3/2024 6:21:08 AM	3909193	0000010	1928 Evergreen LN
	1/3/2024 11:15:09 PM	3909636	0000013	5412 Waldenhill CT
	1/5/2024 10:50:50 AM	3910222	0000015	9062 Macarthur BLVD
	1/6/2024 1:41:15 AM	3910547	0000018	9470 Macarthur BLVD
	1/10/2024 2:48:47 PM	3912679	0000039	1515 Ridge RD
	1/11/2024 9:54:25 AM	3913035	0000041	1764 Knollwood BND
	1/12/2024 6:37:00 PM	3913838	0000058	1515 Ridge RD
	1/7/2024 5:34:20 AM	3911011	0000023	9751 Mulberry
	1/6/2024 3:11:53 PM	3910775	0000021	1874 Evergreen LN
	1/8/2024 7:39:18 PM	3911759	0000030	1714 Bridgewater DR
	1/9/2024 8:36:53 PM	3912348	0000034	9272 Macarthur BLVD
	1/22/2024 11:37:53 PM	3919159	0000141	1201 Stamford RD
	1/13/2024 11:14:33 AM	3914358	0000071	8674 Macarthur BLVD
	1/13/2024 9:03:07 PM	3914642	0000072	8638 Macarthur BLVD
	1/21/2024 5:20:52 AM	3918329	0000125	8816 Macarthur BLVD
	1/22/2024 6:40:23 PM	3919041	0000136	1865 Ridgeview

	1/13/2024 3:46:29 AM	3914203	0000069	1714 Hamlet DR
	1/25/2024 6:49:15 AM	3920271	0000151	8844 Macarthur BLVD
	1/21/2024 5:15:23 PM	3918541	0000129	1988 N Kenwyck DR
	1/19/2024 3:34:06 PM	3917620	0000118	9156 Ascot DR
	1/16/2024 1:31:12 PM	3916041	0000103	9825 Cambridge PL
	1/24/2024 7:37:39 AM	3919784	0000148	Gale RD
	1/26/2024 2:45:41 PM	3920948	0000159	8722 Macarthur BLVD
	1/30/2024 8:26:30 AM	3922737	0000174	1714 Hamlet DR
	1/30/2024 12:17:54 PM	3922885	0000175	9721 Aspen LN
	1/30/2024 9:30:44 PM	3923106	0000177	1919 Ridgeview
322				
	12/31/2023 3:48:12 PM	3908109	0001852	2734 Gotfredson RD
	1/12/2024 5:32:18 PM	3913789	0000063	Cherry Hill RD
	1/11/2024 6:03:24 PM	3913258	0000046	Geddes RD
	1/14/2024 7:23:00 PM	3915071	0000091	Napier RD & Napier Ct
	1/29/2024 7:45:42 AM	3922215	0000169	N Prospect RD
323				
	1/21/2024 8:24:36 AM	3918364	0000124	1654 N Prospect RD
324				
	1/12/2024 10:00:43 PM	3914073	0000056	Geddes RD
	1/10/2024 8:57:00 AM	3912525	0000036	Plymouth-Ann Arbor RD & M-153
	1/13/2024 1:13:40 AM	3914165	0000065	Leforge RD
	1/12/2024 7:30:49 PM	3913901	0000053	W M-14 HWY
	1/12/2024 7:56:00 PM	240112-142749-SUTFD	0000051	9625 Geddes RD
	1/11/2024 6:49:48 PM	3913286	0000043	Geddes RD
	1/12/2024 3:45:22 PM	3913686	0000048	Geddes RD
	1/12/2024 5:19:47 PM	3913782	0000061	N Prospect RD
	1/17/2024 7:49:03 AM	3916419	0000113	Ford RD
	1/24/2024 7:15:22 AM	3919774	0000145	Gale RD
	1/21/2024 7:56:51 PM	3918602	0000133	N Prospect RD
	1/26/2024 6:44:17 AM	3920744	0000163	9730 Warren RD

	1/15/2024 2:11:21 PM	3915477	0000092	Geddes RD
	1/16/2024 10:46:34 AM	3915944	0000100	1986 Arbor Woods BLVD
	1/30/2024 8:44:12 AM	3922749	0000172	6480 Geddes RD
	1/30/2024 9:13:55 AM	3922764	0000173	Geddes RD
	1/28/2024 11:56:21 AM	3921847	0000166	Plymouth-ann Arbor RD
412				
	12/31/2023 2:00:43 PM	3908074	0001849	8620 Macarthur BLVD
	1/21/2024 1:57:29 PM	3918482	0000130	8848 MacArthur BLVD
424				
	1/22/2024 9:14:38 AM	3918817	0000135	1814 Knollwood BND
	1/15/2024 6:10:07 AM	3915260	0000087	3122 Westloch CIR
440				
	1/12/2024 7:24:48 PM	3913896	0000057	8781 Nottingham DR
441				
	1/12/2024 7:46:38 PM	3913928	0000062	3425 Beaumont AVE
445				
	1/12/2024 7:04:39 PM	3913863	0000060	3425 Beaumont AVE
	1/12/2024 7:48:28 PM	3913934	0000050	1899 Ridge RD
463				
	1/16/2024 8:45:00 PM	3916269	0000105	Gotfredson RD
	1/30/2024 9:21:00 AM	3922767	0000171	N Prospect RD
531				
	1/27/2024 2:30:50 PM	3921433	0000165	1871 Beechlawn
553				
	1/24/2024 1:33:52 PM	3919967	0000146	4498 Gotfredson RD
554				
	1/3/2024 4:38:12 PM	3909462	0000011	8643 Kingston CT
	1/6/2024 6:37:33 PM	3910847	0000024	1927 Andover DR
	1/7/2024 3:48:13 AM	3910995	0000022	9751 Mulberry
	1/23/2024 6:39:12 AM	3919287	0000142	1652 Weeping Willow CT
	1/23/2024 1:56:31 AM	3919206	0000139	9751 Mulberry
	1/23/2024 4:54:58 AM	3919249	0000140	9751 Mulberry

	1/25/2024 3:08:00 AM	3920237	0000150	9751 Mulberry
	1/24/2024 8:38:22 PM	3920148	0000149	9192 Macarthur BLVD
	1/16/2024 7:10:38 PM	3916221	0000104	1295 Stamford CT
	1/16/2024 2:31:27 AM	3915764	0000102	9751 Mulberry
	1/16/2024 12:07:32 AM	3915734	0000099	9751 Mulberry
571				
	1/8/2024 2:26:12 AM	3911396	0000028	111 N Fifth AVE
600				
	1/9/2024 9:57:00 AM	3912056	0000031	M-153
	1/9/2024 11:45:00 AM	3912124	0000032	Ford RD
611				
	1/1/2024 1:42:18 AM	3908322	0000001	2815 Bynan DR
	1/1/2024 6:07:40 PM	3908625	0000004	8754 Macarthur BLVD
	1/5/2024 4:48:00 PM	3910389	0000016	3653 Tanglewood DR
	1/6/2024 6:24:23 AM	3910601	0000019	1550 E Clark RD
	1/12/2024 9:32:15 PM	3914053	0000054	Clark RD
	1/8/2024 6:06:14 AM	3911430	0000026	5341 Mcauley DR
	1/12/2024 4:40:42 PM	3913751	0000049	Geddes RD
	1/9/2024 1:20:28 PM	3912157	0000033	7751 Roxbury CT
	1/12/2024 9:24:46 PM	3914047	0000052	E M-14 HWY
	1/14/2024 10:38:00 AM	3914843	0000074	Cherry Hill RD
	1/15/2024 1:16:34 AM	3915194	0000085	5555 Mcauley DR
	1/25/2024 3:35:01 AM	3920242	0000152	5341 Mcauley DR
	1/13/2024 5:00:02 AM	3914215	0000067	10 M-14 HWY
	1/23/2024 12:09:10 AM	3919172	0000138	3747 Gotfredson RD
	1/26/2024 5:42:17 PM	3921031	0000160	5341 Mcauley DR
	1/25/2024 3:23:28 PM	3920483	0000156	1515 Ridge RD
	1/17/2024 12:14:31 PM	3916529	0000108	Huron River DR
	1/20/2024 10:48:26 PM	3918221	0000122	3580 N Prospect RD
	1/15/2024 3:10:00 AM	3915224	0000089	9464 Macarthur Blvd
	1/18/2024 9:05:53 PM	3917258	0000114	2200 Woodview DR
	1/15/2024 10:43:57 PM	3915714	0000097	9182 Macarthur BLVD

	1/15/2024 2:13:57 PM	3915481	0000096	8580 Windsor CT
	1/15/2024 4:44:45 PM	3915548	0000094	7243 Greenfield ST
	1/19/2024 6:01:06 AM	3917399	0000117	5341 Mcauley DR
	1/20/2024 9:36:18 PM	3918200	0000121	8417 Glendale DR
	1/13/2024 5:13:04 AM	3914219	0000068	5353 Mcauley DR
	1/17/2024 8:55:19 AM	3916439	0000107	9751 Mulberry
	1/28/2024 3:22:24 PM	3921926	0000168	1515 Ridge RD
622				
	1/13/2024 12:32:09 AM	3914151	0000064	Geddes RD
	1/11/2024 8:32:27 AM	3913006	0000040	Cherry Hill RD
	1/13/2024 2:08:17 AM	3914179	0000066	E M-14 HWY
	1/20/2024 1:03:48 PM	3918003	0000119	9300 Macarthur BLVD
	1/13/2024 6:14:11 AM	3914230	0000070	M14 HWY
	1/30/2024 7:33:00 AM	3922710	0000170	E M-14 HWY
651				
	1/27/2024 10:42:35 AM	3921338	0000161	1677 Devon ST
700				
	1/11/2024 12:12:28 PM	3913097	0000042	1741 Dover CT
	1/25/2024 1:23:17 PM	3920441	0000155	1741 Dover CT
731				
	1/18/2024 10:03:11 PM	3917286	0000116	5320 Elliott DR
733				
	1/11/2024 6:35:08 PM	3913280	0000044	8567 Durham CT
	1/17/2024 3:33:19 PM	3916620	0000112	5585 Stone Valley DR
	1/26/2024 11:07:31 AM	3920847	0000158	9504 Plymouth-ann Arbor RD
735				
	1/15/2024 1:22:10 AM	3915196	0000086	8100 Geddes RD
	1/21/2024 11:22:00 AM	3918420	0000127	1769 Hamlet DR
	1/18/2024 2:37:32 AM	3916827	0000109	5361 Mcauley DR
	1/14/2024 6:58:39 PM	3915063	0000083	MacArthur BLVD
736				
	1/27/2024 2:02:39 PM	3921425	0000162	7941 Hallie DR

743				
	12/31/2023 10:40:59 AM	3907999	0001847	1654 Greenway DR
	1/10/2024 8:11:33 PM	3912814	0000038	8447 Berkshire DR
	1/24/2024 11:18:20 AM	3919905	0000147	6900 E Joy RD
	1/22/2024 1:54:26 PM	3918926	0000134	6716 Fleming Creek DR
	1/22/2024 7:50:59 PM	3919069	0000137	8436 Barrington DR
	1/21/2024 6:30:15 PM	3918566	0000132	3520 Blue Heron CT
	1/23/2024 6:14:52 PM	3919572	0000143	1918 Andover DR
744				
	1/8/2024 10:04:53 PM	3911804	0000029	5333 Mcauley DR

Incident List by Alarm Date/Time

Incident Number	Alarm Date	Alarm Time	Location	Incident Type Code	Incident Type	NFIRS Number
3907999	12/31/2023 10:40:59 AM	10:40 AM	1654 Greenway DR	743	Smoke detector activation, no fire - unintentional	0001847
3908014	12/31/2023 11:32:41 AM	11:32 AM	9675 W Avondale CIR	311	Medical assist, assist EMS crew	0001848
3908074	12/31/2023 2:00:43 PM	2:00 PM	8620 Macarthur BLVD	412	Gas leak (natural gas or LPG)	0001849
3908109	12/31/2023 3:48:12 PM	3:48 PM	2734 Gotfredson RD	322	Motor vehicle accident with injuries	0001852
3908121	12/31/2023 4:36:13 PM	4:36 PM	9721 Maplelawn	311	Medical assist, assist EMS crew	0001851
3908140	12/31/2023 5:29:31 PM	5:29 PM	1791 Evergreen LN	311	Medical assist, assist EMS crew	0001850
3908322	1/1/2024 1:42:18 AM	1:42 AM	2815 Bynan DR	611	Dispatched & canceled en route	0000001
3908347	1/1/2024 3:17:11 AM	3:17 AM	1180 E Clark RD	111	Building fire	0000003
3908625	1/1/2024 6:07:40 PM	6:07 PM	8754 Macarthur BLVD	611	Dispatched & canceled en route	0000004
3908710	1/1/2024 10:56:38 PM	10:56 PM	1969 Knollwood BND	321	EMS call, excluding vehicle accident with injury	0000005
3908722	1/2/2024 12:02:55 AM	12:02 AM	5861 Geddes RD	321	EMS call, excluding vehicle accident with injury	0000012
3908947	1/2/2024 1:36:32 PM	1:36 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000007
3909085	1/2/2024 8:19:54 PM	8:19 PM	510 W Clark RD	321	EMS call, excluding vehicle accident with injury	0000008
3909193	1/3/2024 6:21:08 AM	6:21 AM	1928 Evergreen LN	321	EMS call, excluding vehicle accident with injury	0000010
3909303	1/3/2024 11:05:07 AM	11:05 AM	3584 Rolling Hills CT	111	Building fire	0000009
3909462	1/3/2024 4:38:12 PM	4:38 PM	8643 Kingston CT	554	Assist invalid	0000011
3909636	1/3/2024 11:15:09 PM	11:15 PM	5412 Waldenhill CT	321	EMS call, excluding vehicle accident with injury	0000013
3910222	1/5/2024 10:50:50 AM	10:50 AM	9062 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000015
3910389	1/5/2024 4:48:00 PM	4:48 PM	3653 Tanglewood DR	611	Dispatched & canceled en route	0000016
3910532	1/5/2024 11:47:00 PM	11:47 PM	Plymouth-ann Arbor RD	311	Medical assist, assist EMS crew	0000017
3910547	1/6/2024 1:41:15 AM	1:41 AM	9470 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000018
3910601	1/6/2024 6:24:23 AM	6:24 AM	1550 E Clark RD	611	Dispatched & canceled en route	0000019
3910707	1/6/2024	12:06	1031 Ridge RD	311	Medical assist, assist EMS	0000020

	12:06:31 PM	PM			crew	
3910775	1/6/2024 3:11:53 PM	3:11 PM	1874 Evergreen LN	321	EMS call, excluding vehicle accident with injury	0000021
3910847	1/6/2024 6:37:33 PM	6:37 PM	1927 Andover DR	554	Assist invalid	0000024
3910995	1/7/2024 3:48:13 AM	3:48 AM	9751 Mulberry	554	Assist invalid	0000022
3911011	1/7/2024 5:34:20 AM	5:34 AM	9751 Mulberry	321	EMS call, excluding vehicle accident with injury	0000023
3911205	1/7/2024 4:12:57 PM	4:12 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000025
3911396	1/8/2024 2:26:12 AM	2:26 AM	111 N Fifth AVE	571	Cover assignment, standby, moveup	0000028
3911424	1/8/2024 5:34:03 AM	5:34 AM	8750 Macarthur BLVD	311	Medical assist, assist EMS crew	0000027
3911430	1/8/2024 6:06:14 AM	6:06 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0000026
3911759	1/8/2024 7:39:18 PM	7:39 PM	1714 Bridgewater DR	321	EMS call, excluding vehicle accident with injury	0000030
3911804	1/8/2024 10:04:53 PM	10:04 PM	5333 Mcauley DR	744	Detector activation, no fire - unintentional	0000029
3912056	1/9/2024 9:57:00 AM	9:57 AM	M-153	600	Good intent call, other	0000031
3912124	1/9/2024 11:45:00 AM	11:45 AM	Ford RD	600	Good intent call, other	0000032
3912157	1/9/2024 1:20:28 PM	1:20 PM	7751 Roxbury CT	611	Dispatched & canceled en route	0000033
3912348	1/9/2024 8:36:53 PM	8:36 PM	9272 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000034
3912436	1/10/2024 1:46:23 AM	1:46 AM	1980 Spruce LN	113	Cooking fire, confined to container	0000035
3912525	1/10/2024 8:57:00 AM	8:57 AM	Plymouth-Ann Arbor RD & M-153	324	Motor vehicle accident with no injuries.	0000036
3912607	1/10/2024 12:05:43 PM	12:05 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000037
3912679	1/10/2024 2:48:47 PM	2:48 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0000039
3912814	1/10/2024 8:11:33 PM	8:11 PM	8447 Berkshire DR	743	Smoke detector activation, no fire - unintentional	0000038
3913006	1/11/2024 8:32:27 AM	8:32 AM	Cherry Hill RD	622	No incident found on arrival at dispatch address	0000040
3913035	1/11/2024 9:54:25 AM	9:54 AM	1764 Knollwood BND	321	EMS call, excluding vehicle accident with injury	0000041
3913097	1/11/2024 12:12:28 PM	12:12 PM	1741 Dover CT	700	False alarm or false call, other	0000042
3913258	1/11/2024 6:03:24 PM	6:03 PM	Geddes RD	322	Motor vehicle accident with injuries	0000046
3913280	1/11/2024 6:35:08 PM	6:35 PM	8567 Durham CT	733	Smoke detector activation due to malfunction	0000044
3913287	1/11/2024	6:41	1515 Ridge RD	311	Medical assist, assist EMS	0000045

	6:41:16 PM	PM			crew	
3913286	1/11/2024 6:49:48 PM	6:49 PM	Geddes RD	324	Motor vehicle accident with no injuries.	0000043
3913333	1/11/2024 8:40:18 PM	8:40 PM	3747 Gotfredson RD	311	Medical assist, assist EMS crew	0000047
3913686	1/12/2024 3:45:22 PM	3:45 PM	Geddes RD	324	Motor vehicle accident with no injuries.	0000048
3913751	1/12/2024 4:40:42 PM	4:40 PM	Geddes RD	611	Dispatched & canceled en route	0000049
3913782	1/12/2024 5:19:47 PM	5:19 PM	N Prospect RD	324	Motor vehicle accident with no injuries.	0000061
3913789	1/12/2024 5:32:18 PM	5:32 PM	Cherry Hill RD	322	Motor vehicle accident with injuries	0000063
3913838	1/12/2024 6:37:00 PM	6:37 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0000058
3913863	1/12/2024 7:04:39 PM	7:04 PM	3425 Beaumont AVE	445	Arcing, shorted electrical equipment	0000060
3913896	1/12/2024 7:24:48 PM	7:24 PM	8781 Nottingham DR	440	Electrical wiring/equipment problem, other	0000057
3913901	1/12/2024 7:30:49 PM	7:30 PM	W M-14 HWY	324	Motor vehicle accident with no injuries.	0000053
3913928	1/12/2024 7:46:38 PM	7:46 PM	3425 Beaumont AVE	441	Heat from short circuit (wiring), defective/worn	0000062
3913934	1/12/2024 7:48:28 PM	7:48 PM	1899 Ridge RD	445	Arcing, shorted electrical equipment	0000050
240112-142749-SUTFD	1/12/2024 7:56:00 PM	7:56 PM	9625 Geddes RD	324	Motor vehicle accident with no injuries.	0000051
3914047	1/12/2024 9:24:46 PM	9:24 PM	E M-14 HWY	611	Dispatched & canceled en route	0000052
3914053	1/12/2024 9:32:15 PM	9:32 PM	Clark RD	611	Dispatched & canceled en route	0000054
3914073	1/12/2024 10:00:43 PM	10:00 PM	Geddes RD	324	Motor vehicle accident with no injuries.	0000056
3914151	1/13/2024 12:32:09 AM	12:32 AM	Geddes RD	622	No incident found on arrival at dispatch address	0000064
3914165	1/13/2024 1:13:40 AM	1:13 AM	Leforge RD	324	Motor vehicle accident with no injuries.	0000065
3914179	1/13/2024 2:08:17 AM	2:08 AM	E M-14 HWY	622	No incident found on arrival at dispatch address	0000066
3914203	1/13/2024 3:46:29 AM	3:46 AM	1714 Hamlet DR	321	EMS call, excluding vehicle accident with injury	0000069
3914215	1/13/2024 5:00:02 AM	5:00 AM	10 M-14 HWY	611	Dispatched & canceled en route	0000067
3914219	1/13/2024 5:13:04 AM	5:13 AM	5353 Mcauley DR	611	Dispatched & canceled en route	0000068
3914230	1/13/2024 6:14:11 AM	6:14 AM	M14 HWY	622	No incident found on arrival at dispatch address	0000070
3914358	1/13/2024 11:14:33 AM	11:14 AM	8674 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000071

3914642	1/13/2024 9:03:07 PM	9:03 PM	8638 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000072
3914818	1/14/2024 9:32:27 AM	9:32 AM	9740 Ravenshire DR	311	Medical assist, assist EMS crew	0000073
3914843	1/14/2024 10:38:00 AM	10:38 AM	Cherry Hill RD	611	Dispatched & canceled en route	0000074
3915063	1/14/2024 6:58:39 PM	6:58 PM	MacArthur BLVD	735	Alarm system sounded due to malfunction	0000083
3915071	1/14/2024 7:23:00 PM	7:23 PM	Napier RD & Napier Ct	322	Motor vehicle accident with injuries	0000091
3915120	1/14/2024 9:21:57 PM	9:21 PM	1 Hoyt Hall	113	Cooking fire, confined to container	0000084
3915194	1/15/2024 1:16:34 AM	1:16 AM	5555 Mcauley DR	611	Dispatched & canceled en route	0000085
3915196	1/15/2024 1:22:10 AM	1:22 AM	8100 Geddes RD	735	Alarm system sounded due to malfunction	0000086
3915224	1/15/2024 3:10:00 AM	3:10 AM	9464 Macarthur Blvd	611	Dispatched & canceled en route	0000089
3915237	1/15/2024 4:32:20 AM	4:32 AM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000088
3915260	1/15/2024 6:10:07 AM	6:10 AM	3122 Westloch CIR	424	Carbon monoxide incident	0000087
3915458	1/15/2024 1:46:28 PM	1:46 PM	8650 Cedar CT	311	Medical assist, assist EMS crew	0000090
3915477	1/15/2024 2:11:21 PM	2:11 PM	Geddes RD	324	Motor vehicle accident with no injuries.	0000092
3915481	1/15/2024 2:13:57 PM	2:13 PM	8580 Windsor CT	611	Dispatched & canceled en route	0000096
3915540	1/15/2024 4:30:15 PM	4:30 PM	8748 Macarthur BLVD	311	Medical assist, assist EMS crew	0000093
3915548	1/15/2024 4:44:45 PM	4:44 PM	7243 Greenfield ST	611	Dispatched & canceled en route	0000094
3915601	1/15/2024 6:46:56 PM	6:46 PM	805 Pittman Rd	111	Building fire	0000095
3915665	1/15/2024 8:46:45 PM	8:46 PM	510 W Clark RD	311	Medical assist, assist EMS crew	0000098
3915714	1/15/2024 10:43:57 PM	10:43 PM	9182 Macarthur BLVD	611	Dispatched & canceled en route	0000097
3915734	1/16/2024 12:07:32 AM	12:07 AM	9751 Mulberry	554	Assist invalid	0000099
3915764	1/16/2024 2:31:27 AM	2:31 AM	9751 Mulberry	554	Assist invalid	0000102
3915944	1/16/2024 10:46:34 AM	10:46 AM	1986 Arbor Woods BLVD	324	Motor vehicle accident with no injuries.	0000100
3916017	1/16/2024 12:52:55 PM	12:52 PM	8643 Kingston CT	311	Medical assist, assist EMS crew	0000101
3916041	1/16/2024 1:31:12 PM	1:31 PM	9825 Cambridge PL	321	EMS call, excluding vehicle accident with injury	0000103
3916221	1/16/2024 7:10:38 PM	7:10 PM	1295 Stamford CT	554	Assist invalid	0000104

3916269	1/16/2024 8:45:00 PM	8:45 PM	Gotfredson RD	463	Vehicle accident, general cleanup	0000105
3916354	1/17/2024 2:05:34 AM	2:05 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000106
3916419	1/17/2024 7:49:03 AM	7:49 AM	Ford RD	324	Motor vehicle accident with no injuries.	0000113
3916439	1/17/2024 8:55:19 AM	8:55 AM	9751 Mulberry	611	Dispatched & canceled en route	0000107
3916529	1/17/2024 12:14:31 PM	12:14 PM	Huron River DR	611	Dispatched & canceled en route	0000108
3916620	1/17/2024 3:33:19 PM	3:33 PM	5585 Stone Valley DR	733	Smoke detector activation due to malfunction	0000112
3916827	1/18/2024 2:37:32 AM	2:37 AM	5361 Mcauley DR	735	Alarm system sounded due to malfunction	0000109
3917044	1/18/2024 1:18:59 PM	1:18 PM	9214 Macarthur BLVD	311	Medical assist, assist EMS crew	0000110
3917116	1/18/2024 3:23:01 PM	3:23 PM	8650 Cedar CT	311	Medical assist, assist EMS crew	0000111
3917258	1/18/2024 9:05:53 PM	9:05 PM	2200 Woodview DR	611	Dispatched & canceled en route	0000114
3917263	1/18/2024 9:19:24 PM	9:19 PM	1033 Maplewood AVE	311	Medical assist, assist EMS crew	0000115
3917286	1/18/2024 10:03:11 PM	10:03 PM	5320 Elliott DR	731	Sprinkler activation due to malfunction	0000116
3917399	1/19/2024 6:01:06 AM	6:01 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0000117
3917620	1/19/2024 3:34:06 PM	3:34 PM	9156 Ascot DR	321	EMS call, excluding vehicle accident with injury	0000118
3918003	1/20/2024 1:03:48 PM	1:03 PM	9300 Macarthur BLVD	622	No incident found on arrival at dispatch address	0000119
3918021	1/20/2024 1:45:05 PM	1:45 PM	9549 Glenhill DR	311	Medical assist, assist EMS crew	0000120
3918197	1/20/2024 9:23:24 PM	9:23 PM	928 Minion ST	111	Building fire	0000126
3918200	1/20/2024 9:36:18 PM	9:36 PM	8417 Glendale DR	611	Dispatched & canceled en route	0000121
3918221	1/20/2024 10:48:26 PM	10:48 PM	3580 N Prospect RD	611	Dispatched & canceled en route	0000122
3918259	1/21/2024 12:13:55 AM	12:13 AM	1295 Stamford CT	311	Medical assist, assist EMS crew	0000123
3918329	1/21/2024 5:20:52 AM	5:20 AM	8816 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000125
3918364	1/21/2024 8:24:36 AM	8:24 AM	1654 N Prospect RD	323	Motor vehicle/pedestrian accident (MV Ped)	0000124
3918420	1/21/2024 11:22:00 AM	11:22 AM	1769 Hamlet DR	735	Alarm system sounded due to malfunction	0000127
3918472	1/21/2024 1:30:50 PM	1:30 PM	8181 Autumn Woods TRL	311	Medical assist, assist EMS crew	0000128
3918482	1/21/2024 1:57:29 PM	1:57 PM	8848 MacArthur BLVD	412	Gas leak (natural gas or LPG)	0000130

3918541	1/21/2024 5:15:23 PM	5:15 PM	1988 N Kenwyck DR	321	EMS call, excluding vehicle accident with injury	0000129
3918566	1/21/2024 6:30:15 PM	6:30 PM	3520 Blue Heron CT	743	Smoke detector activation, no fire - unintentional	0000132
3918602	1/21/2024 7:56:51 PM	7:56 PM	N Prospect RD	324	Motor vehicle accident with no injuries.	0000133
3918631	1/21/2024 9:38:23 PM	9:38 PM	1201 Stamford RD	311	Medical assist, assist EMS crew	0000131
3918817	1/22/2024 9:14:38 AM	9:14 AM	1814 Knollwood BND	424	Carbon monoxide incident	0000135
3918926	1/22/2024 1:54:26 PM	1:54 PM	6716 Fleming Creek DR	743	Smoke detector activation, no fire - unintentional	0000134
3919041	1/22/2024 6:40:23 PM	6:40 PM	1865 Ridgeview	321	EMS call, excluding vehicle accident with injury	0000136
3919069	1/22/2024 7:50:59 PM	7:50 PM	8436 Barrington DR	743	Smoke detector activation, no fire - unintentional	0000137
3919159	1/22/2024 11:37:53 PM	11:37 PM	1201 Stamford RD	321	EMS call, excluding vehicle accident with injury	0000141
3919172	1/23/2024 12:09:10 AM	12:09 AM	3747 Gotfredson RD	611	Dispatched & canceled en route	0000138
3919206	1/23/2024 1:56:31 AM	1:56 AM	9751 Mulberry	554	Assist Invalid	0000139
3919249	1/23/2024 4:54:58 AM	4:54 AM	9751 Mulberry	554	Assist invalid	0000140
3919287	1/23/2024 6:39:12 AM	6:39 AM	1652 Weeping Willow CT	554	Assist invalid	0000142
3919484	1/23/2024 2:42:44 PM	2:42 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000144
3919572	1/23/2024 6:14:52 PM	6:14 PM	1918 Andover DR	743	Smoke detector activation, no fire - unintentional	0000143
3919774	1/24/2024 7:15:22 AM	7:15 AM	Gale RD	324	Motor vehicle accident with no injuries.	0000145
3919784	1/24/2024 7:37:39 AM	7:37 AM	Gale RD	321	EMS call, excluding vehicle accident with injury	0000148
3919905	1/24/2024 11:18:20 AM	11:18 AM	6900 E Joy RD	743	Smoke detector activation, no fire - unintentional	0000147
3919967	1/24/2024 1:33:52 PM	1:33 PM	4498 Gotfredson RD	553	Public service	0000146
3920148	1/24/2024 8:38:22 PM	8:38 PM	9192 Macarthur BLVD	554	Assist invalid	0000149
3920237	1/25/2024 3:08:00 AM	3:08 AM	9751 Mulberry	554	Assist invalid	0000150
3920242	1/25/2024 3:35:01 AM	3:35 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0000152
3920271	1/25/2024 6:49:15 AM	6:49 AM	8844 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000151
3920331	1/25/2024 10:02:28 AM	10:02 AM	1143 S Harris RD	113	Cooking fire, confined to container	0000153
3920391	1/25/2024 12:11:48 PM	12:11 PM	8836 Macarthur BLVD	311	Medical assist, assist EMS crew	0000154

3920441	1/25/2024 1:23:17 PM	1:23 PM	1741 Dover CT	700	False alarm or false call, other	0000155
3920483	1/25/2024 3:23:28 PM	3:23 PM	1515 Ridge RD	611	Dispatched & canceled en route	0000156
3920646	1/25/2024 10:32:11 PM	10:32 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000157
3920744	1/26/2024 6:44:17 AM	6:44 AM	9730 Warren RD	324	Motor vehicle accident with no injuries.	0000163
3920847	1/26/2024 11:07:31 AM	11:07 AM	9504 Plymouth- ann Arbor RD	733	Smoke detector activation due to malfunction	0000158
3920948	1/26/2024 2:45:41 PM	2:45 PM	8722 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000159
3921031	1/26/2024 5:42:17 PM	5:42 PM	5341 Mcauley DR	611	Dispatched & canceled en route	0000160
3921338	1/27/2024 10:42:35 AM	10:42 AM	1677 Devon ST	651	Smoke scare, odor of smoke	0000161
3921361	1/27/2024 11:32:10 AM	11:32 AM	5665 Plymouth- ann Arbor RD	111	Building fire	0000164
3921425	1/27/2024 2:02:39 PM	2:02 PM	7941 Hallie DR	736	CO detector activation due to malfunction	0000162
3921433	1/27/2024 2:30:50 PM	2:30 PM	1871 Beechlawn	531	Smoke or odor removal	0000165
3921847	1/28/2024 11:56:21 AM	11:56 AM	Plymouth-ann Arbor RD	324	Motor vehicle accident with no injuries.	0000166
3921871	1/28/2024 12:56:34 PM	12:56 PM	3418 N Dixboro RD	311	Medical assist, assist EMS crew	0000167
3921926	1/28/2024 3:22:24 PM	3:22 PM	1515 Ridge RD	611	Dispatched & canceled en route	0000168
3922215	1/29/2024 7:45:42 AM	7:45 AM	N Prospect RD	322	Motor vehicle accident with injuries	0000169
3922710	1/30/2024 7:33:00 AM	7:33 AM	E M-14 HWY	622	No incident found on arrival at dispatch address	0000170
3922737	1/30/2024 8:26:30 AM	8:26 AM	1714 Hamlet DR	321	EMS call, excluding vehicle accident with injury	0000174
3922749	1/30/2024 8:44:12 AM	8:44 AM	6480 Geddes RD	324	Motor vehicle accident with no injuries.	0000172
3922764	1/30/2024 9:13:55 AM	9:13 AM	Geddes RD	324	Motor vehicle accident with no injuries.	0000173
3922767	1/30/2024 9:21:00 AM	9:21 AM	N Prospect RD	463	Vehicle accident, general cleanup	0000171
3922812	1/30/2024 10:43:28 AM	10:43 AM	6800 Geddes RD	311	Medical assist, assist EMS crew	0000176
3922885	1/30/2024 12:17:54 PM	12:17 PM	9721 Aspen LN	321	EMS call, excluding vehicle accident with injury	0000175
3923106	1/30/2024 9:30:44 PM	9:30 PM	1919 Ridgeview	321	EMS call, excluding vehicle accident with injury	0000177

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	3915548	0000094	1/15/2024 4:44:45 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT
	3912157	0000033	1/9/2024 1:20:28 PM	4	Ypsilanti Township Fire Department		BURNS
	3918197	0000126	1/20/2024 9:23:24 PM	4	Ypsilanti Township Fire Department		BURNS
	3920331	0000153	1/25/2024 10:02:28 AM	4	Ypsilanti Township Fire Department		OBERSTAEDT
	3908347	0000003	1/1/2024 3:17:11 AM	4	Ypsilanti Township Fire Department		MONDAY
	3908322	0000001	1/1/2024 1:42:18 AM	4	Ypsilanti Township Fire Department		MONDAY
	3923535	0000182	1/31/2024 7:42:46 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT
Automatic aid received							
	3912436	0000035	1/10/2024 1:46:23 AM	2		Ypsilanti City Fire Department	OBERSTAEDT
	3912436	0000035	1/10/2024 1:46:23 AM	2		Ypsilanti Township Fire Department	OBERSTAEDT
	3921361	0000164	1/27/2024 11:32:10 AM	2		Ypsilanti Township Fire Department	FRENCH
	3921361	0000164	1/27/2024 11:32:10 AM	2		Ypsilanti City Fire Department	FRENCH
	3921361	0000164	1/27/2024 11:32:10 AM	2		Ann Arbor Township Fire Department	FRENCH
	3923495	0000181	1/31/2024 5:53:25 PM	2		Ypsilanti Township Fire Department	KUJAWA
	3923495	0000181	1/31/2024 5:53:25 PM	2		Ypsilanti City Fire Department	KUJAWA
Mutual aid given							

	3911396	0000028	1/8/2024 2:26:12 AM	3	Ann Arbor City Fire Dept.		BACH
	3915601	0000095	1/15/2024 6:46:56 PM	3	Ypsilanti City Fire Department		OBERSTAEDT

Aided Agency Name	Details
Ann Arbor City Fire Dept.	1 Rows
Ypsilanti City Fire Department	1 Rows
Ypsilanti Township Fire Department	7 Rows
	9 Rows

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name
1/31/2024 5:53:25 PM	3923495	0000181	Automatic aid received	Ypsilanti City Fire Department	
1/31/2024 5:53:25 PM	3923495	0000181	Automatic aid received	Ypsilanti Township Fire Department	
1/10/2024 1:46:23 AM	3912436	0000035	Automatic aid received	Ypsilanti Township Fire Department	
1/10/2024 1:46:23 AM	3912436	0000035	Automatic aid received	Ypsilanti City Fire Department	
1/27/2024 11:32:10 AM	3921361	0000164	Automatic aid received	Ann Arbor Township Fire Department	
1/27/2024 11:32:10 AM	3921361	0000164	Automatic aid received	Ypsilanti City Fire Department	
1/27/2024 11:32:10 AM	3921361	0000164	Automatic aid received	Ypsilanti Township Fire Department	

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
2/16/2023 12:00:00 AM	3755034	0000230	2/16/2023 3:33:22 PM	False alarm or false call, other	700	Macarthur	1 or 2 family dwelling	<p>KIMBALL, RYAN Feb 16 2023 02:06PM:E11-2 and E11-1 were dispatched to reports of a possible gas leak with 1 person feeling sick. E11-2 arrived on scene to find the residents outside of their home. 1 F PT stated she felt sick, but now felt a lot better that they were outside. E11-2 went into the house to check for CO levels and found none. PT stated that she took her medications at a different time than she normally does and could have been the reason for feeling sick. Pulse oximeter readings showed that the PT O2 levels were 98%. PT was asked if she wanted an ambulance to evaluate her and she stated no. STFD units also checked other units nearby no one stated they had problems with CO or gas. STFD units returned to service.</p> <p>KIMBALL, RYAN Feb 16 2023 02:10PM:E11-2 and E11-1 were dispatched to reports of a possible gas leak with 1 person feeling sick. E11-2 arrived on scene to find the residents outside of their home. 1 F PT stated she felt sick, but now felt a lot better that they were outside. E11-2 went into the house to check for CO levels and found none. PT stated that she took her medications at a different time than she normally does and could have been the reason for feeling sick. Pulse oximeter readings showed that the PT O2 levels were 98%. PT was asked if she wanted an ambulance to evaluate her and she stated no. STFD units also checked other units nearby no one stated they had problems with CO or gas. STFD units returned to service.</p> <p>KIMBALL DVAM Esh 16 2023</p>

								<p>02:11PM:E11-2 and E11-1 were dispatched to reports of a possible gas leak with 1 person feeling sick. E11-2 arrived on scene to find the residents outside of their home. 1 F PT stated she felt sick, but now felt a lot better that they were outside. E11-2 went into the house to check for CO levels and found none. PT stated that she took her medications at a different time than she normally does and could have been the reason for feeling sick. Pulse oximeter readings showed that the PT O2 levels were 98%. PT was asked if she wanted an ambulance to evaluate her and she stated no. STFD units also checked other units nearby no one stated they had problems with CO or gas. STFD units returned to service.</p>
<p>3/20/2023 12:00:00 AM</p>	<p>3771974</p>	<p>0000438</p>	<p>3/20/2023 3:33:01 PM</p>	<p>False alarm or false call, other</p>	<p>700</p>	<p>Barrington</p>	<p>1 or 2 family dwelling</p>	<p>KIMBALL, RYAN Mar 20 2023 03:48PM:E11-2 and L11-1 were dispatched to reports of an odor of gas inside a home. E11-2 and L11-1 arrived on scene and were met by the home owner stating that there was an odor of rotten eggs in the upstairs laundry room. STFD crews investigated the home with a 4 gas detector and found an odor in the laundry room. Nothing was detected by the 4 gas detector. The odor was similar to sulfur that is added to water. The entire house was checked and nothing else was found. Homeowner was told about the findings. DTE arrived on scene and confirmed no findings. STFD units returned to service. KIMBALL, RYAN Mar 20 2023 04:03PM:E11-2 and L11-1 were dispatched to reports of an odor of gas inside a home. E11-2 and L11-1 arrived on scene and were met by the home owner stating that there was an odor of rotten eggs in the upstairs laundry room. STFD crews investigated the home with a 4 gas detector and found an odor in the laundry room. Nothing was detected by the 4 gas detector. The odor was similar to sulfur that is added to water. The entire house was checked and nothing else was found. Homeowner was told about the findings. DTE arrived on scene and confirmed no findings. STFD units returned to service.</p>

								<p>was told about the findings. DTE arrived on scene and confirmed no findings. STFD units returned to service.</p> <p>KIMBALL, RYAN Mar 20 2023 04:04PM:E11-2 and L11-1 were dispatched to reports of an odor of gas inside a home. E11-2 and L11-1 arrived on scene and were met by the home owner stating that there was an odor of rotten eggs in the upstairs laundry room. STFD crews investigated the home with a 4 gas detector and found an odor in the laundry room. Nothing was detected by the 4 gas detector. The odor was similar to sulfur that is added to water. The entire house was checked and nothing else was found. Homeowner was told about the findings. DTE arrived on scene and confirmed no findings. STFD units returned to service.</p>
4/3/2023 12:00:00 AM	3778017	0000503	4/3/2023 2:05:49 AM	False alarm or false call, other	700	Evergreen	1 or 2 family dwelling	<p>KIMBALL, RYAN Apr 03 2023 05:08AM:E11-2 was dispatched to reports of a raw onion smell in a mobile home. E11-2 arrived on scene to find both the homeowners standing outside. E11-2 went inside the home to investigate with a 4 gas detector. No gas was located. The home reeked of skunk, and it was determined by the E11-2 crew that a skunk sprayed under the home and the smell was so strong that the homeowners believed it to be gas. E11-2 returned to service.</p>
7/20/2023 12:00:00 AM	3829307	0001087	7/20/2023 4:05:57 PM	False alarm or false call, other	700	MacArthur	Residential street, road or residential driveway	<p>BACH, SHAUN Jul 20 2023 04:05PM:STFD was dispatched for an MVA through on star, All units utl.</p>
8/21/2023 12:00:00 AM	3844818	0001236	8/21/2023 3:19:08 PM	False alarm or false call, other	700	Sheffield	1 or 2 family dwelling	<p>MONDAY, DEREK Aug 22 2023 04:30AM:STFD E 11-2 was dispatched to the above location for someone who activated their medical alert button. Upon arrival we met with the homeowner and it was an accidental activation and they were not having a medical emergency.</p>

10/31/2023 12:00:00 AM	3879688	0001581	10/31/2023 11:18:10 AM	False alarm or false call, other	700	Geddes	Manufacturing, processing	CHEVRETTE, VICTOR Oct 31 2023 10:51AM:Dispatched to reported "Vehicle Crash Alert" at listed location. Chief 11 responded along with mutual aid from Ypsilanti City. Other SUTFD units committed to CPR call. Chief 11 arrived in the area and UTL. Canceled YFD. Made contact with Hyndai, who advised that one of the technician was testing a vehicle and activated the crash alert.
11/22/2023 12:00:00 AM	3890139	0001690	11/22/2023 8:32:42 PM	False alarm or false call, other	700	Frances	1 or 2 family dwelling	KIMBALL, RYAN Nov 22 2023 07:41PM:E11-2 was dispatched to reports of a fall detection device alert. E11-2 arrived on scene of the location where the fall was detected and there was nobody in the home who activated the device. Dispatch was notified of the UTL and E11-2 returned to service. KIMBALL, RYAN Nov 22 2023 07:43PM:E11-2 was dispatched to reports of a fall detection device alert. E11-2 arrived on scene of the location where the fall was detected and there was nobody in the home who activated the device. Dispatch was notified of the UTL and E11-2 returned to service.
1/11/2024 12:00:00 AM	3913097	0000042	1/11/2024 12:12:28 PM	False alarm or false call, other	700	Dover	Residential, other	OBERSTAEDT, COREY Jan 11 2024 05:27PM:STFD dispatched for a medical alarm at the above listed address. E11-2 responded and as E11-2 was arriving on scene central advised that this was a false alarm and that the alarm company made contact with the patient. STFD made contact with the patient at the front door of the home. No issues were present. All STFD units returned in service.
1/25/2024 12:00:00 AM	3920441	0000155	1/25/2024 1:23:17 PM	False alarm or false call, other	700	Dover	1 or 2 family dwelling	KIMBALL, RYAN Jan 25 2024 08:29PM:E11-2 was dispatched to an unknown medical alarm at the above address. E11-2 arrived to be met by the PT at the front door stating that there was not medical emergency and that she does not know how her medical bandant was placed DT was AL and FN

								cancelled HVA and returned to service.
4/17/2023 12:00:00 AM	3784800	0000576	4/17/2023 11:09:59 AM	Malicious, mischievous false call, other	710	Geddes	Elementary school, including kindergarten	KUJAWA, JEFFREY Apr 17 2023 11:22AM:STFD was dispatched to the above address for a fire alarm. The school called and stated it was a child that pulled the pull station, and we could cancel. FD did not respond. KUJAWA, JEFFREY Apr 17 2023 11:24AM:STFD was dispatched to the above address for a fire alarm. The school called and stated it was a child that pulled the pull station, and we could cancel. FD did not respond. KUJAWA, JEFFREY Apr 17 2023 11:25AM:STFD was dispatched to the above address for a fire alarm. The school called and stated it was a child that pulled the pull station, and we could cancel. FD did not respond.
4/17/2023 12:00:00 AM	3785008	0000579	4/17/2023 6:48:52 PM	Malicious, mischievous false call, other	710	Geddes	24-hour care Nursing homes, 4 or more persons	OBERSTAEDT, COREY Apr 17 2023 05:32PM:STFD DISPATCHED FOR AN ALARM- HIGH LIFE HAZARD AT THE ABOVE LISTED ADDRESS. E11-2 AND L11-1 RESPONDED TO THE SCENE. E11-2 ARRIVED ON SCENE OF A SINGLE STORY ADULT CARE FACILITY WITH NOTHING SHOWING. STFD ACCESSED THE FIRE ALARM PANEL AND IT STATED THAT THERE WAS A MANUAL PULL AT THE PULL STATION IN THE 200 BLOCK OF ROOMS. STFD MADE CONTACT WITH A WORKER IN THE AREA AND SHE STATED THAT THE PULL STATION HAD BEEN RESET. STFD UNITS WENT BACK TO THE PULL STATION AND ATTEMPTED TO RESET THE ALARM. AT THIS TIME AN ADDITIONAL ALARM ACTIVATED IN THE BOILER/RISER ROOM. STFD UNITS ENTERED THIS ROOM AND IT IS A RECURRING ISSUE THAT HAS BEEN GOING ON FOR A FEW WEEKS DUE TO LOW PRESSURE IN THE SYSTEM. L11-1 WAS CLEARED TO RETURN IN SERVICE AND E11-2 REMAINED ON SCENE WAITING FOR MAINTENANCE. MAINTENANCE ARRIVED ON SCENE AND E11-2 WAS THEN CLEARED TO RETURN TO SERVICE

								<p>A NOTICE WAS ALSO PUT OUT TO EMPLOYEES TO NO LONGER PARK IN THE FIRE LANE PER THE FIRE MARSHALS ORDERS.</p>
<p>5/12/2023 12:00:00 AM</p>	<p>3796101</p>	<p>0000697</p>	<p>5/12/2023 10:41:13 AM</p>	<p>Central station, malicious false alarm</p>	<p>714</p>	<p>Elliott</p>	<p>Hospital - medical or psychiatric</p>	<p>CLARK, JACOB May 12 2023 09:25AM:STFD responded to an alarm at the location listed above. E11-2 arrived on scene and gave their size up. Large single story medical facility nothing showing out checking. E11-2 met with an individual who was working on the alarm system and stated that there was no fire he was working on the alarms. E11-2 canceled L11-1 and gathered information from the worker. All STFD units were cleared and returned to service.</p>
<p>2/16/2023 12:00:00 AM</p>	<p>3755245</p>	<p>0000232</p>	<p>2/16/2023 11:41:04 PM</p>	<p>Local alarm system, malicious false alarm</p>	<p>715</p>	<p>Weeping Willow</p>	<p>1 or 2 family dwelling</p>	<p>KIMBALL, RYAN Feb 16 2023 10:05PM:E11-2 and L11-1 were dispatched to a fire alarm called in by the alarm company to the stated address. E11-2 arrived on scene to a single story single family home with nothing showing. E11-2 crew went to the door to make contact with the homeowners while the other crew member walked around the house to make sure there was no fire that they couldn't see upon initial arrival. Resident stated that they told the alarm company it was a false alarm and that they were unsure what caused the alarm to go off in the first place. E11-2 cancelled L11-1 and both units returned to service. KIMBALL, RYAN Feb 16 2023 10:10PM:E11-2 and L11-1 were dispatched to a fire alarm called in by the alarm company to the stated address. E11-2 arrived on scene to a single story single family home with nothing showing. E11-2 crew went to the door to make contact with the homeowners while the other crew member walked around the house to make sure there was no fire that they couldn't see upon initial arrival. Resident stated that they told the alarm company</p>

								<p>it was a false alarm and that they were unsure what caused the alarm to go off in the first place. E11-2 cancelled L11-1 and both units returned to service. KIMBALL, RYAN Feb 16 2023 10:10PM:E11-2 and L11-1 were dispatched to a fire alarm called in by the alarm company to the stated address. E11-2 arrived on scene to a single story single family home with nothing showing. E11-2 crew went to the door to make contact with the homeowners while the other crew member walked around the house to make sure there was no fire that they couldn't see upon initial arrival. Resident stated that they told the alarm company it was a false alarm and that they were unsure what caused the alarm to go off in the first place. E11-2 cancelled L11-1 and both units returned to service.</p>
3/24/2023 12:00:00 AM	3773873	0000459	3/24/2023 7:30:43 PM	Local alarm system, malicious false alarm	715	Geddles	24-hour care Nursing homes, 4 or more persons	KIMBALL, RYAN Mar 24 2023 05:50PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at the above address. E11-2 arrived on scene to find a large single story nursing facility with nothing showing. E11-2 went inside to investigate. The maintenance crews of the facility were on site and working on the alarm system. L11-1 was cancelled. Facility maintenance was informed on how to notify the alarm company that they are doing maintenance on the system. E11-2 returned to service. KIMBALL, RYAN Mar 24 2023 05:53PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at the above address. E11-2 arrived on scene to find a large single story nursing facility with nothing showing. E11-2 went inside to investigate. The maintenance crews of the facility were on site and working on the alarm system. L11-1 was cancelled. Facility maintenance was informed on how to notify the alarm company that they are doing maintenance on the system. E11-2 returned to service.

4/2/2023 12:00:00 AM	3777581	0000495	4/2/2023 2:14:07 AM	Local alarm system, malicious false alarm	715	Geddes	24-hour care Nursing homes, 4 or more persons	<p>KIMBALL, RYAN Apr 02 2023 08:16AM: E11-2 and L11-1 were en route to a mutual aid request for a structure fire in Ypsilanti Township when STFD units were indicated to a fire alarm at the above address. L11-1 diverted to respond to the fire alarm and E11-2 continued to the mutual aid request. L11-1 arrived to find the single story nursing home with nothing showing. The fire alarm panel read a riser flow activation. L11-1 went to the mechanical room to find the riser appeared to have water pressure in the system. The building was searched to make sure there weren't any activated sprinklers. Maintenance arrived and shut off the water to the building and stayed to work on it. L11-1 left maintenance in charge of the building and responded to the fire in Ypsilanti Twp.</p> <p>KIMBALL, RYAN Apr 02 2023 08:26AM: E11-2 and L11-1 were en route to a mutual aid request for a structure fire in Ypsilanti Township when STFD units were indicated to a fire alarm at the above address. L11-1 diverted to respond to the fire alarm and E11-2 continued to the mutual aid request. L11-1 arrived to find the single story nursing home with nothing showing. The fire alarm panel read a riser flow activation. L11-1 went to the mechanical room to find the riser appeared to have water pressure in the system. The building was searched to make sure there weren't any activated sprinklers. Maintenance arrived and shut off the water to the building and stayed to work on it. L11-1 left maintenance in charge of the building and responded to the fire in Ypsilanti Twp.</p>
4/7/2023 12:00:00 AM	3779989	0000523	4/7/2023 11:30:56 AM	Local alarm system, malicious false alarm	715	Geddes	24-hour care Nursing homes, 4 or more persons	<p>KIMBALL, RYAN Apr 07 2023 03:11PM: E11-2 and L11-1 were dispatched to reports of a fire alarm at the above address. E11-2 arrived to find a single storuy nursing facility, with nothing showing. E11-2 and L11-1 crews investigated and found that the alarme were activated by the near incin</p>

								<p>air pressure and filling with water, as this building has a dry system. Building maintenance was on scene and working on the system. E11-2 and L11-1 ensured the building had no activated sprinklers and returned to service. KIMBALL, RYAN Apr 07 2023 03:15PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at the above address. E11-2 arrived to find a single storory nursing facility, with nothing showing. E11-2 and L11-1 crews investigated and found that the alarms were activated by the riser losing air pressure and filling with water, as this building has a dry system. Building maintenance was on scene and working on the system. E11-2 and L11-1 ensured the building had no activated sprinklers and returned to service. KIMBALL, RYAN Apr 07 2023 03:16PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at the above address. E11-2 arrived to find a single storory nursing facility, with nothing showing. E11-2 and L11-1 crews investigated and found that the alarms were activated by the riser losing air pressure and filling with water, as this building has a dry system. Building maintenance was on scene and working on the system. E11-2 and L11-1 ensured the building had no activated sprinklers and returned to service.</p>
4/13/2023 12:00:00 AM	3783124	0000555	4/13/2023 8:58:36 PM	Local alarm system, malicious false alarm	715	Harris	1 or 2 family dwelling	<p>CLARK, JACOB Apr 13 2023 07:38PM:STFD responded to a fire alarm at the location listed above. T11-1 staged at the road and E11-2 continued up the driveway. E11-2 arrived on scene 2 story single family dwelling nothing showing out checking. Homeowner answered the door and stated he was cooking steaks in a cast iron skillet, and the smoke caused the alarm to go off. E11-2 gathered a name and phone number from the homeowner and all STFD units were cleared and returned to service.</p>

5/14/2023 12:00:00 AM	3797230	0000719	5/14/2023 4:04:05 PM	Local alarm system, malicious false alarm	715	Golfview	1 or 2 family dwelling	CLARK, JACOB May 14 2023 07:27PM:STFD responded to a smoke alarm at the location listed above. E11-2 arrived on scene and gave their size up. Two story single family dwelling nothing showing out checking. E11-2 met with the home owner and stated they were cooking inside the home and set off the detectors, no damage was done to the kitchen. E11-2 gathered information from the home owner and all STFD units returned to service.
9/16/2023 12:00:00 AM	3858131	0001354	9/16/2023 9:46:53 AM	Local alarm system, malicious false alarm	715	Prospect	24-hour care Nursing homes, 4 or more persons	KIMBALL, RYAN Sep 16 2023 08:13AM:L11-1 was dispatched to reports of a fire alarm at Vibrant Life Senior Living facility. L11-1 arrived to find a large single story nursing facility with nothing showing. Crews went in to investigate and were met by staff members stating that the steam from the dishwasher set off the alarm. FD investigated and found no trace of smoke or fire. L11-1 returned to service. KIMBALL, RYAN Sep 16 2023 08:19AM:L11-1 was dispatched to reports of a fire alarm at Vibrant Life Senior Living facility. L11-1 arrived to find a large single story nursing facility with nothing showing. Crews went in to investigate and were met by staff members stating that the steam from the dishwasher set off the alarm. FD investigated and found no trace of smoke or fire. L11-1 returned to service.
11/28/2023 12:00:00 AM	3892742	0001720	11/28/2023 8:57:30 AM	Local alarm system, malicious false alarm	715	Sheffield	Multifamily dwelling	MONDAY, DEREK Nov 28 2023 04:19PM:STFD E 11-2 and L 11-1 were dispatched to the above location for a report of a smoke alarm going off. Upon arrival we were not able to make contact with the homeowner and after conducting an investigation and not seeing or hearing any alarm or any sign of an emergency all STFD units returned in service.
11/28/2023 12:00:00 AM	3893015	0001721	11/28/2023 6:01:57 AM	Local alarm system	715	Sheffield	Multifamily dwelling	MONDAY, DEREK Nov 28 2023 04:25PM:STFD E 11-2 and L 11-1 were

AM				malicious false alarm				dispatched back to the address listed above for another report of an alarm going off. Upon arrival we made contact with the homeowner who told us that she hasn't had an alarm go off at all today but they informed us that her neighbor has a history of calling in false reports about an alarm going off in her apartment. PD made contact with the neighbor and all STFD units returned in service.
11/28/2023 12:00:00 AM	3893090	0001723	11/28/2023 8:45:07 PM	Local alarm system, malicious false alarm	715	Sheffield	Multifamily dwelling	KUJAWA, JEFFREY Nov 28 2023 07:20PM:STFD was dispatched to the above location for a welfare check. This is the 3rd time FD has been out this address today. The neighbors are having a feud and involving the FD. FD contacted WCSD and left the scene with them. KUJAWA, JEFFREY Nov 28 2023 07:23PM:STFD was dispatched to the above location for a welfare check. This is the 3rd time FD has been out this address today. The neighbors are having a feud and involving the FD. FD contacted WCSD and left the scene with them.
1/18/2024 12:00:00 AM	3917286	0000116	1/18/2024 10:03:11 PM	Sprinkler activation due to malfunction	731	Elliott	Hospital - medical or psychiatric	MONDAY, DEREK Jan 18 2024 08:27PM:STFD E 11-2 and L 11-1 were dispatched to the above address for an alarm for waterflow in a stairwell. Prior to our arrival St Joes security cancelled us due to a false alarm all STFD units returned in service
2/6/2023 12:00:00 AM	3750652	0000174	2/6/2023 4:56:00 PM	Smoke detector activation due to malfunction	733	Savannah	1 or 2 family dwelling	PIERCE, LANCE Feb 06 2023 03:41PM:Superior units were dispatched to the above location for a fire alarm going off in a residence, called in by a passer by. E-11-2 arrived to find the callers standing by, and nothing visible from the outside. The owners phone number was given to E-11-2 crew, and they owner was contacted. Owner stated there was a lock box with a key, and gave the code. Crews entered the residence and found no problems or

								smoke present. The keys were returned to the lock box, and the home was secured. The homeowner was enroute from 30 minutes away, to check on the home as well. E-11-2 returned at 1721.
5/25/2023 12:00:00 AM	3802527	0000777	5/25/2023 9:49:36 PM	Smoke detector activation due to malfunction	733	Prospect	24-hour care Nursing homes, 4 or more persons	BURNS, JORDAN May 26 2023 06:18AM:STFD E11-2 & L11-1 responded for a Smoke detector activation @ above-listed address. Upon E11-2 arrival, found an active alarm and nothing showing--residents were being evacuated. Staff told the E-2 crew they couldn't find anything wrong. Upon L11-1 arrival, both units walked the building and found one bad detector. STFD advised the building manager of the problem and told him to be on his watch. The alarm company was out the next day to check the system. STFD cleared in service.
6/6/2023 12:00:00 AM	3808423	0000828	6/6/2023 7:54:38 PM	Smoke detector activation due to malfunction	733	Geddes	Manufacturing, processing	CLARK, JACOB Jun 07 2023 08:58AM:STFD was dispatched for a fire alarm at the location listed above. STFD units were already on scene at this location earlier and spoke with the technician stating there was a problem with their alarm system. Units verified with the technician that there was no issue and all STFD units returned to service.
6/7/2023 12:00:00 AM	3808507	0000829	6/7/2023 1:14:47 AM	Smoke detector activation due to malfunction	733	Geddes	Manufacturing, processing	CLARK, JACOB Jun 07 2023 09:06AM:STFD was dispatched for a fire alarm at the location listed above. STFD units were already on scene at this location earlier and spoke with the technician stating there was a problem with their alarm system. E11-2 verified with the technician that there was no issue and all STFD units returned to service.
6/9/2023 12:00:00 AM	3809393	0000839	6/9/2023 1:15:44 AM	Smoke detector activation due to malfunction	733	Geddes	Manufacturing, processing	CLARK, JACOB Jun 08 2023 11:30PM:STFD responded to a fire alarm at the location listed above. 11c1 not on the radio and stated station was

								will remain in quarters due to an ongoing problem with the alarm and station two would handle. Prior to E11-2 arrival, dispatch notified that per the key holder it was a false alarm and could cancel. E11-2 was cleared and returned to service.
6/15/2023 12:00:00 AM	3812443	0000879	6/15/2023 6:05:05 PM	Smoke detector activation due to malfunction	733	Weeping Willow	1 or 2 family dwelling	MONDAY, DEREK Jun 15 2023 05:47PM:STFD E 11-2 and L 11-1 were dispatched to that above location for a full house smoke detector activation. Upon arrival the homeowner was home and said they just started going off. After look at all the detectors it was determined a power surge due to the storm set them off. Found the faulty detector and advised the homeowner it needed to be replaced. All STFD units returned in service.
7/3/2023 12:00:00 AM	3821273	0001007	7/3/2023 9:14:30 PM	Smoke detector activation due to malfunction	733	Leforge	Preschool	FRENCH, JEFF Jul 03 2023 08:05PM:Requested to check an alarm by a resident on Leforge asking us to check the school stated the alarm has been sounding all day. Checked in all the doors and windows that I could see in. I called the number for a key holder given by dispatch with no answer, so I left a voicemail.
7/4/2023 12:00:00 AM	3821466	0001011	7/4/2023 10:50:01 AM	Smoke detector activation due to malfunction	733	Plymouth-Ann Arbor	Church, mosque, synagogue, temple, chapel	BURNS, JORDAN Jul 04 2023 09:02AM:STFD E11-2 responded to a Fire alarm @ above-listed address. Station 1 was on a detail, and E-2 was handled. Shift 1 ran the same call at the address this morning. E-2 got a hold of maintenance on the sewas with the alarm company updating and fixing the system. STFD notified dispatch and canceled en route.
7/16/2023 12:00:00 AM	3827283	0001067	7/16/2023 12:51:47 PM	Smoke detector activation due to malfunction	733	Berkshire	1 or 2 family dwelling	MONDAY, DEREK Jul 16 2023 11:20AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a basement smoke detector activation. Upon arrival we had nothing showing

								arrived at the house and let us in and we investigated the house and discovered it to be a false alarm. The homeowner stated he would be home the rest of the day and we informed him to call us back if anything changed and all STFD units returned in service
9/28/2023 12:00:00 AM	3864435	0001421	9/28/2023 7:48:20 PM	Smoke detector activation due to malfunction	733	Abbey	1 or 2 family dwelling	CLARK, JACOB Sep 28 2023 06:08PM:STFD E11-2 responded to a CO alarm at the location listed above. Caller at this address called Station One saying their CO alarm was beeping. E11-2 arrived on scene and entered the home with the 4 gas monitor. Crew monitored the house for any CO and had 0 CO throughout the house. Further investigation determined it to be a faulty smoke detector. The smoke detector battery was replaced. E11-2 was cleared from the call and returned to service.
10/1/2023 12:00:00 AM	3865656	0001428	10/1/2023 11:04:30 AM	Smoke detector activation due to malfunction	733	Macarthur	Multifamily dwelling	CLARK, JACOB Oct 01 2023 09:48AM:STFD E11-2 responded to a CO alarm at the location listed above. E11-2 arrived on scene and entered the home with the four gas monitor and checked the whole house for CO. There was no CO in the house, it was determined that there was no CO monitor in the house it was a faulty smoke detector. E11-2 was cleared and returned to service.
1/11/2024 12:00:00 AM	3913280	0000044	1/11/2024 6:35:08 PM	Smoke detector activation due to malfunction	733	Durham	Residential, other	OBERSTAEDT, COREY Jan 11 2024 05:31PM:STFD were met at the station by a female station who stopped bt station 2. The female stated that there was an alarm in her home that was chirping and her husband was concerned. She stated that these alarms were installed by the fire department a few months ago. E11-2 responded to the home normal traffic. STFD units on scene changed the battery in a smoke alarm and provided the homeowner with a new CO alarm as well. As a precaution the residence was checked with the 4 gas monitor. The home was cleared and

								the scene was left with the homeowner.
1/17/2024 12:00:00 AM	3916620	0000112	1/17/2024 3:33:19 PM	Smoke detector activation due to malfunction	733	Stone Valley	1 or 2 family dwelling	BACH, SHAUN Jan 18 2024 05:55PM:STFD was dispatched to a fire alarm, upon arrival STFD was greeted by the homeowner and they stated it was a false alarm. TOT the home owner.
1/26/2024 12:00:00 AM	3920847	0000158	1/26/2024 11:07:31 AM	Smoke detector activation due to malfunction	733	Plymouth-ann Arbor	1 or 2 family dwelling	CONKLIN, BARRY Jan 28 2024 10:30AM:T 11-1 ATF WORKERS IN THE HOME SET OF THE ALARM. NO PROBLEM FOUND.
1/31/2024 12:00:00 AM	3923362	0000186	1/31/2024 1:04:19 PM	Smoke detector activation due to malfunction	733	Plymouth-ann Arbor	Church, mosque, synagogue, temple, chapel	CONKLIN, BARRY Feb 01 2024 11:09AM:FD DISPATCHED TO SMOKE ALARM AT TRINITY CHURCH. WHILE ENROUTE DISPATCH CANCELLED FOR THE UNITS. T 11-1 CONTINUED FOR THE REPORT. T 11-1 FOUND MAINTENANCE WORKING ON THE SYSTEM, NO PROBLEM FOUND. ALL SUPERIOR UNITS WENT IN SERVICE.
3/20/2023 12:00:00 AM	3771961	0000441	3/20/2023 2:58:13 PM	Alarm system sounded due to malfunction	735	Nottingham	Residential, other	OBERSTAEDT, COREY Mar 20 2023 10:19PM:STFD DISPATCHED FOR A CO ALARM AT THE ABOVE LISTED ADDRESS. T11-1 RESPONDED AND ARRIVED ON SCENE. THE HOMEOWNER MET STFD UNITS AT THE FRONT DOOR AND ADVISED THAT HIS CO ALARM WAS BEEPING EVERY 60 SECONDS. STFD MONITORED THE AIR WITHIN THE HOME AND NO READINGS WERE FOUND. STFD LOCATED THE CO ALARM AND PER THE INSTRUCTIONS ON THE ALARM IT STATED THAT THE ALARM WOULD BEEP EVERY 60 SECONDS ACCOMPANIED BY A RED LED LIGHT WHEN THE BATTERIES WERE LOW. STFD CONFIRMED THAT THE BEEPING OF THE ALARM WAS DUE TO LOW BATTERIES. THE HOMEOWNER WAS ADVISED OF THE ISSUE AND ALL STFD UNITS RETURNED IN SERV
3/24/2023 12:00:00 AM	3773823	0000458	3/24/2023 5:10:22 PM	Alarm system sounded due to malfunction	735	Geddes	24-hour care	OBERSTAEDT, COREY Mar 24 2023 02:47PM:CTEN DISPATCHED FOR AN

AM				to malfunction			4 or more persons	ALARM AT THE ABOVE LISTED ADDRESS. E11-2 AND L11-1 RESPONDED TO THE SCENE. STFD UNITS ARRIVED ON SCENE AND THERE WAS AN AUDIBLE ALARM COMING FROM THE FIRE PANEL. THE LADY AT THE FRONT DESK ADVISED THAT THERE WAS AN ALARM IN THE BOILER ROOM AND THE HEAD OF MAINTENANCE WAS ON THE PHONE. THE HEAD OF MAINTENANCE OSCAR ADVISED THAT THEY HAD AN AIR COMPRESSOR REPLACED THE DAY PRIOR AND HE ASSUMED IT WAS RELATED TO THE ALARM. STFD UNITS CLEARED THE BUILDING AND NOTHING WAS FOUND. STFD UNITS MADE CONTACT WITH THE MAINTENANCE DIRECTOR ON SCENE AND HE ADVISED THAT THE WATER WOULD NEED TO BE DRAINED FROM THE SYSTEM. HE SAID THAT WE WOULD BE ALL SET AND ALL STFD UNITS RETURNED IN SERVICE.
4/16/2023 12:00:00 AM	3784546	0000575	4/16/2023 6:52:10 PM	Alarm system sounded due to malfunction	735	Myrtle	1 or 2 family dwelling	<p>COKER, TYLER Apr 17 2023 09:40AM:STFD L11-1 was cancelled en route. E11-2 could handle. COKER, TYLER Apr 17 2023 09:42AM:STFD was dispatched to a Fire Alarm at the dispatched address. The homeowner was changing the batteries. L11-1 was cancelled E11-2 can handle. E11-2 arrived with the homeowner and daughter outside with the audible alarms activated. FD assisted with replacing batteries and corrected the alarms activating. Once completed STFD returned in service. COKER, TYLER Apr 17 2023 09:48AM:STFD was dispatched to a Fire Alarm at the dispatched address. The homeowner was changing the batteries. L11-1 was cancelled E11-2 can handle. E11-2 arrived with the homeowner and daughter outside with the audible alarms activated. FD assisted with replacing batteries and corrected the alarms activating. Once completed STFD returned in service.</p>

4/18/2023 12:00:00 AM	3785093	0000581	4/18/2023 12:30:24 AM	Alarm system sounded due to malfunction	735	Geddes	24-hour care Nursing homes, 4 or more persons	<p>OBERSTAEDT, COREY Apr 18 2023 05:13AM:STFD DISPATCHED FOR A FIRE ALARM AT THE ABOVE LISTED ADDRESS. CENTRAL ADVISED THAT THE CORRECT PASSCODE WAS NOT PROVIDED BY THE EMPLOYEES ON SCENE TO CANCEL THE FIRE DEPARTMENT. E11-2 RESPONDED AND L11-1 HELD QUARTERS. E11-2 ARRIVED TO A SINGLE STORY MULTI FAMILY ADULT CARE FACILITY WITH NOTHING SHOWING. STFD UNITS MADE ACCESS TO THE FIRE ALARM PANEL AND IT WAS SHOWING AN ALARM IN THE RISER/BOILER ROOM. STFD UNITS MADE ACCESS TO THE ROOM AND THE FIRE PUMP WAS RUNNING DUE TO LOW PRESSURE IN THE SYSTEM. CONTACT WAS MADE WITH MAINTENANCE AND THEY WERE ADVISED TO BE PUT ON FIRE WATCH UNTIL THE ISSUE COULD BE RESOLVED AND FOLLOW UP WITH THE FIRE MARSHAL WILL BE REQUIRED. THE SCENE WAS LEFT WITH STAFF MEMBERS AND ALL STFD UNITS RETURNED IN SERVICE.</p>
6/1/2023 12:00:00 AM	3805487	0000805	6/1/2023 3:19:44 AM	Alarm system sounded due to malfunction	735	Geddes	24-hour care Nursing homes, 4 or more persons	<p>CONKLIN, BARRY Jun 01 2023 05:44AM:FD ATF ALARM SYSTEM ACTIVATING. FD CHECKED THE ROOM 406 WHICH WAS INDICATING ON THE ALARM PANEL, ALSO CHECKED ALL OF BLD 4. NO SMOKE OR FIRE WAS FOUND. FD RESET ALARM AND WENT IN SERVICE.</p>
6/1/2023 12:00:00 AM	3805530	0000806	6/1/2023 6:42:19 AM	Alarm system sounded due to malfunction	735	Geddes	24-hour care Nursing homes, 4 or more persons	<p>CONKLIN, BARRY Jun 01 2023 05:49AM:FD ATF ALARM SYSTEM ACTIVATING. FD CHECKED THE ROOM INDICATED ON THE PANEL AS WELL AS THE ENTIRE BUILDING. NO SMOKE OR FIRE WAS FOUND. FD RESET THE FIRE PANEL AND WENT IN SERVICE.</p>
6/6/2023 12:00:00 AM	3808016	0000823	6/6/2023 1:20:00 AM	Alarm system sounded due to malfunction	735	Geddes	Manufacturing, processing	<p>PIERCE, LANCE Jun 06 2023 01:44PM:Superior units were dispatched for a general fire alarm at the above location. E-11-2 arrived to find a large commercial building with nothin</p>

							visible. Crews were being met by the Security officer on scene advising the system had been malfunctioning for days, and that there was no problems in the facility. Both units returned in service at 0127.	
6/6/2023 12:00:00 AM	3808324	0000824	6/6/2023 4:22:36 PM	Alarm system sounded due to malfunction	735	Geddes	Manufacturing, processing	CLARK, JACOB Jun 07 2023 08:36AM:STFD responded to a fire alarm at the location listed above. E11-2 arrived on scene. Large manufacturing facility nothing showing out checking. E11-2 entered the building and met with the company's alarm technician. He stated that there was no fire and that the alarm system was acting up, and believed it had something to with the company's phone line. E11-2 canceled L11-1. E11-2 left the scene with the technician and all STFD units returned to service.
7/2/2023 12:00:00 AM	3820425	0000998	7/2/2023 1:58:08 AM	Alarm system sounded due to malfunction	735	Leforge	Elementary school, including kindergarten	COKER, TYLER Jul 02 2023 12:50PM:STFD E11-2 and L11-1 responded to a Alarm Activation at the dispatched address. E11-2 arrived to a single story commercial building; school with nothing showing visual & audible alarms activated. L11-1 arrived on scene and FD did a 360 around the school and nothing was found. FD gently forced entry into the school at the front. FD walked the property and tried to reset the system but it was not responding pul station was activated and there was no key to reset it. No key holder was able to be contacted central called all 4 contacts listed. FD resecured the building and left the alarm activated and returned in service. COKER, TYLER Jul 02 2023 12:58PM:STFD E11-2 and L11-1 responded to a Alarm Activation at the dispatched address. E11-2 arrived to a single story commercial building; school with nothing showing visual & audible alarms activated. L11-1 arrived on scene and FD did a 360 around the school and nothing was found. FD gently forced entry into the school at the front

								FD walked the property and tried to reset the system but it was not responding pul station was activated and there was no key to reset it. No key holder was able to be contacted central called all 4 contacts listed. FD resecured the building and left the alarm activated and returned in service. COKER, TYLER Jul 02 2023 12:59PM:STFD E11-2 and L11-1 responded to a Alarm Activation at the dispatched address. E11-2 arrived to a single story commercial building; school with nothing showing visual & audible alarms activated. L11-1 arrived on scene and FD did a 360 around the school and nothing was found. FD gently forced entry into the school at the front. FD walked the property and tried to reset the system but it was not responding pul station was activated and there was no key to reset it. No key holder was able to be contacted central called all 4 contacts listed. FD resecured the building and left the alarm activated and returned in service.
7/6/2023 12:00:00 AM	3822358	0001023	7/6/2023 1:25:00 AM	Alarm system sounded due to malfunction	735	Leforge	Elementary school, including Kindergarten	CLARK, JACOB Jul 06 2023 05:34AM:STFD responded to a fire alarm at the location listed above. E11-2 arrived on scene. Large school active strobe and audible alarm going off nothing showing out checking. Crew grabbed the TIC and began to check the entire exterior of the structure. C11 arrived on scene. Crew gained access inside of the structure, to the fire alarm panel but was unable to gain further inside the structure to reset the pull station. C11 notified dispatch that they were unable to reset the alarm and to notify a supervisor. STFD was cleared and returned to service.
7/19/2023 12:00:00 AM	3828586	0001077	7/19/2023 8:20:00 AM	Alarm system sounded due to malfunction	735	Lakeview	Multifamily dwelling	OBERSSTAEDT, COREY Jul 19 2023 11:09AM:STFD WAS CONTACTED BY YPSILANTI CITY FIRE WHO STATED THAT A SUPERIOR TOWNSHIP RESIDENT STOPPED BY THEIR STATION WHILE ON A CALL ATTEMPTING TO

									THE HOME. E11-2 RESPONDED TO THE HOME NORMAL TRAFFIC AND WAS MET AT THE FRONT DOOR BY THE HOMEOWNER. THE HOMEOWNER STATED THAT HER CO ALARM WAS CHIRPING ALL NIGHT AND SHE COULD NOT GET IT TO STOP. STFD UNITS CHECKED THE HOME WITH THE FOUR GAS AND NO READINGS OF ANY KIND WERE FOUND WITHIN THE HOME. IT WAS DETERMINED THAT THE CO ALARM IN THE HOME WAS FAULTY AND THE HOMEOWNER HAD ALREADY ATTEMPTED TO DEACTIVATE THE ALARM. THE ALARM WAS DEACTIVATED AND THE SCENE WAS LEFT WITH THE HOMEOWNER. ALL STFD UNITS RETURNED IN SERVICE.
9/5/2023 12:00:00 AM	3853120	0001311	9/5/2023 8:53:26 PM	Alarm system sounded due to malfunction	735	White Oak	1 or 2 family dwelling	BURNS, JORDAN Sep 06 2023 02:36PM:STFD E11-2 and L11-1 responded to a fire alarm activation @ above-listed address. While unit were reponded dispatch said the home owners tired to cancel but gave the wrong code to the alarm company. Ladder canceled and E11-2 counited P3. Nothing was showing on arrival. STFD made contact with home owner and found out her son hit the detector with an orbl breed from a toy. No issue was found and STFD cleared in service.	
9/12/2023 12:00:00 AM	3856545	0001338	9/12/2023 9:52:44 PM	Alarm system sounded due to malfunction	735	Meadowcrest	1 or 2 family dwelling	BACH, SHAUN Sep 13 2023 05:13AM:STFD was dispatched to a residential fire alarm, STFD arrived with nothing showing STFD made entry and investigated and found nothing.	
11/9/2023 12:00:00 AM	3884106	0001632	11/9/2023 11:25:31 PM	Alarm system sounded due to malfunction	735	Elliott	Hospital - medical or psychiatric	OBERSTAEDT, COREY Nov 10 2023 05:01AM:STFD dispatched for an alarm-unknown source at the above listed address E11-2 and L11-1 recommended by	

								with WCSD and nothing was found. The screen was put back in and the front door was locked. Central was advised that the window was left unlocked and all STFD units returned in service.
1/15/2024 12:00:00 AM	3915196	0000086	1/15/2024 1:22:10 AM	Alarm system sounded due to malfunction	735	Geddes	24-hour care Nursing homes, 4 or more persons	OBERSTAEDT, COREY Jan 15 2024 08:21AM:STFD dispatched for an alarm at the above listed address. E11-2 and L11-1 responded. There was a widespread power surge just prior to this call and central advised there were multiple calls for alarms in the county. E11-2 arrived on scene to a single story adult care facility with nothing showing. Staff on scene was at the fire panel and advised that they had reset the alarm. STFD completed a check of the building and nothing was found. The scene was left with staff and all STFD units returned in service.
1/18/2024 12:00:00 AM	3916827	0000109	1/18/2024 2:37:32 AM	Alarm system sounded due to malfunction	735	Meauley	Doctor, dentist or oral surgeon office	BURNS, JORDAN Jan 18 2024 01:11AM:STFD E11-2 and L11-1 responded to a fire alarm at above-listed location Upon E-2 arrival found Trinity security and Engineeon scene, with a supervisor alarm going on. They also walked the whole building and found no issue. STFD left the scene with Engineeering, that was also on the phone with the alarm company. All STFD units returned in service.
1/21/2024 12:00:00 AM	3918420	0000127	1/21/2024 11:22:00 AM	Alarm system sounded due to malfunction	735	Hamlet	1 or 2 family dwelling	BURNS, JORDAN Jan 21 2024 09:42AM:STFD E11-2 & E11-1 responded for a Smoke detector activation in the area @ above-listed address. Upon E11-2 arrival, found a smoke sector thrown in trash ongoing off @ 1777 Hamlet. E-2 cancelled E-1, removed the detector, deactivated it, and returned it to service.
2/11/2023 12:00:00 AM	3752608	0000206	2/11/2023 9:36:40 AM	CO detector activation due to malfunction	736	Macarthur	Multifamily dwelling	CLARK, JACOB Feb 11 2023 10:09AM:STFD E11-2 responded to a CO detector at the location listed above. <i>Upon arrival crew entered the home</i>

								with the 4 gas monitor. Home owner stated that we've been to this address before and found no CO in the home prior. Crew checked the entire house and found no CO inside the home. Homeowner stated he was going to call maintenance and have them replace them. E11-2 was cleared and returned to service.
4/28/2023 12:00:00 AM	3790025	0000641	4/28/2023 11:43:00 PM	CO detector activation due to malfunction	736	Stamford	1 or 2 family dwelling	PIERCE, LANCE May 01 2023 05:45PM:T-11-1 was dispatched to the above location for a C.O. alarm activation, in station 2's area. Arrived to find the renter with a C.O. monitor that had activated, and then stopped. The house was completely checked with monitor, and no C.O. was present in the structure. Resident was advised of the possibility of a bad/old unit, and advised to replace, or have the landlord replace the units the following day. T-11-1 returned at 0009.
5/5/2023 12:00:00 AM	3792807	0000660	5/5/2023 12:44:23 PM	CO detector activation due to malfunction	736	Greenway	1 or 2 family dwelling	MONDAY, DEREK May 05 2023 05:41PM:STFD E 11-2 was dispatched to the above location to investigate a CO alarm activation that was called into the station directly by the homeowner. Homeowner said he heard the alarm going off on his home security system and returned home and determined it was the basement CO alarm. He unplugged it and replaced the batteries and the alarm stop going off. Upon our arrival we had 42 PPM of CO in the basement so had the homeowner evacuate the house till DTE arrived. DTE arrived and found no CO readings in the house and at this time we left the scene with DTE and returned in service
7/5/2023 12:00:00 AM	3821862	0001017	7/5/2023 2:27:00 AM	CO detector activation due to malfunction	736	Valleyview	1 or 2 family dwelling	PIERCE, LANCE Jul 05 2023 12:48PM:E-11-2 was dispatched to the above location for a C.O. alarm activation. E-11-2 arrived to find the system silenced by the resident, and the panel showing a malfunction in detector # 8. The entire house was checked for CO with the

								four gas monitor, and there was no C.O. present. The schematic of the system was provided by the resident, and the # 8 detector was not shown in the document. The homeowner was advised of the findings of the monitor, and it was safe to remain in the residence. He was also advised to contact A.D.T. Alarm Company in the morning, and have a technician respond to diagnose the problem detector. E-11-2 returned at 0301.
9/6/2023 12:00:00 AM	3853631	0001317	9/6/2023 10:42:07 PM	CO detector activation due to malfunction	736	Sherwood	1 or 2 family dwelling	MONDAY, DEREK Sep 06 2023 09:05PM:STFD E 11-2 and E 11-1 were dispatched to the above address for a CO detector activation. Upon arrival the homeowner was standing outside and said it went of the day before and she switched to the batteries and it stopped going off for the day then started going off again. We checked the whole house with the 4gas monitor and detected nothing in the house. The homeowner stated she did not want to be checked out or taken up to the hospital and she would buy a new CO detector ASAP. E 11-2 returned in service
1/27/2024 12:00:00 AM	3921425	0000162	1/27/2024 2:02:39 PM	CO detector activation due to malfunction	736	Halle	1 or 2 family dwelling	MONDAY, DEREK Jan 27 2024 12:18PM:STFD E 11-2 was dispatched to the above location for a CO alarm activation. Upon arrival we spoke to the homeowner who informed us he was changing the batteries in the detector and they had no CO emergency. STFD E 11-2 returned in service.
2/10/2023 12:00:00 AM	3752264	0000197	2/10/2023 12:51:17 PM	Unintentional transmission of alarm, other	740	Leforge	Elementary school, including kindergarten	BURNS, JORDAN Feb 10 2023 11:29AM:STFD E11-2 & L11-1 responded for a Smoke detector activation @ above-listed address. Upon arrival found nothing showing, and the alarm company was on the scene with the county. They were testing the system and fixing some ADT issues. The county notified FM11. Pre the company doing onsite. STFD units cleared in service and notified central 111-1

								<p>cancelled.</p> <p>BURNS, JORDAN Feb 10 2023 12:53PM:STFD E 11-2 and L 11-1 were dispatched to the above location for a zone 1 fire alarm activation. We were at this location early and made contact with the alarm company and they were doing testing but informed us they were having trouble with their security code. We reached out to the school administrator this time and she informed us they were still there testing the alarms and that she would contact us when they were done. Both STFD units returned in service. Chief 11 made contact with Alarm Company and advised of Fire Code violation of the three false alarms.</p>
2/10/2023 12:00:00 AM	3752304	0000201	2/10/2023 2:23:38 PM	Unintentional transmission of alarm, other	740	Leforge	Elementary school, including Kindergarten	
4/2/2023 12:00:00 AM	3777846	0000500	4/2/2023 4:56:48 PM	Unintentional transmission of alarm, other	740	Towsley	Residential, other	<p>OBERSTAEDT, COREY Apr 02 2023 04:15PM:STFD DISPATCHED FOR AN UNKNOWN MEDICAL ALARM AT THE ABOVE LISTED ADDRESS. CENTRAL ADVISED THAT THE GPS COORDINATES PLACED THE ALARM AT THE LISTED ADDRESS. E11-2 RESPONDED AND ARRIVED ON SCENE AT THE HOME. STFD MADE CONTACT WITH A FEMALE AT THE FRONT DOOR AND IT WAS QUICKLY REALIZED THAT A FEMALE IN THE HOME HAD ACCIDENTALLY PRESSED HER MEDICAL ALARM. THERE WAS NO EMERGENCY PRESENT. ALL STFD UNITS RETURNED IN SERVICE.</p>

12/23/2023 12:00:00 AM	3904487	0001822	12/23/2023 4:46:04 PM	Unintentional transmission of alarm, other	740	Macarthur	Multifamily dwelling	OBERSTAEDT, COREY Dec 23 2023 10:00PM:STFD dispatched for a medical alarm at the above listed address. Dispatch advised that there was no patient contact. E11-2 responded and arrived on scene. STFD personnel were met at the front door by a female who stated that they plugged the alarm back in and it caused it to activate. STFD obtained patient information and it was updated with central. All STFD returned in service.
11/1/2023 12:00:00 AM	3880278	0001590	11/1/2023 4:55:20 PM	Sprinkler activation, no fire - unintentional	741	Jackson	Specialty shop	FRENCH, JEFF Nov 01 2023 03:50PM:Dispatched to the listed address for a reported smoke in the building with sprinkler activation. Arrived and staged was cleared in about 5 min. no fire found.
2/9/2023 12:00:00 AM	3751791	0000189	2/9/2023 11:02:53 AM	Smoke detector activation, no fire - unintentional	743	Leforge	Elementary school, including kindergarten	BURNS, JORDAN Feb 09 2023 09:11AM:STFD E11-2 & L11-1 responded for a Smoke detector activation @ above-listed address. Upon units going on air, FM11 revised a phone call that it was an accidental trip. Her info was taken down, and all STFD units cleared in service and notified central.
4/24/2023 12:00:00 AM	3788034	0000609	4/24/2023 7:24:52 PM	Smoke detector activation, no fire - unintentional	743	Somerset	1 or 2 family dwelling	CLARK, JACOB Apr 25 2023 05:00AM:STFD responded to a fire alarm at the location listed above. Per dispatch notes, key holder stated it was a false alarm. T11-1 arrived on scene 2 story single family dwelling nothing showing, verifying false alarm. Crew met with homeowner, and they stated they were cooking, there was no damage to any of the appliances or kitchen. All STFD units were cleared and returned to service.
4/29/2023 12:00:00 AM	3790157	0000635	4/29/2023 10:46:08 AM	Smoke detector activation, no fire - unintentional	743	Arlington	1 or 2 family dwelling	KIMBALL, RYAN Apr 29 2023 11:04AM:E11-2 and L11-1 were dispatched to reports of a fire alarm at a residence. E11-2 arrived and was met by the homeowner. Homeowner stated she was cooking and burnt some food

								There was no fire. E11-2 cancelled L11-1 and both STFD units returned to service. KIMBALL, RYAN Apr 29 2023 11:06AM:E11-2 and T11-1 were dispatched to reports of a fire alarm at a residence. E11-2 arrived and was met by the homeowner. Homeowner stated she was cooking and burnt some food. There was no fire. E11-2 cancelled T11-1 and both STFD units returned to service. KIMBALL, RYAN Apr 29 2023 11:07AM:E11-2 and T11-1 were dispatched to reports of a fire alarm at a residence. E11-2 arrived and was met by the homeowner. Homeowner stated she was cooking and burnt some food. There was no fire. E11-2 cancelled T11-1 and both STFD units returned to service.
5/7/2023 12:00:00 AM	3793704	0000671	5/7/2023 11:32:19 AM	Smoke detector activation, no fire - unintentional	743	Ann Arbor	1 or 2 family dwelling	MONDAY, DEREK May 07 2023 10:34AM:STFD T 11-1 and E 11-2 were dispatched to the above location for a smoke detector activation. Upon arrival we were met by the homeowner who told us it was just a little smoke from cooking breakfast, no damage to the appliance or the home. All STFD units returned in service.
5/9/2023 12:00:00 AM	3794626	0000686	5/9/2023 10:33:54 AM	Smoke detector activation, no fire - unintentional	743	Valleyview	1 or 2 family dwelling	FRENCH, JEFF May 09 2023 10:19AM:Dispatched to the listed address for a reported fire alarm. ATF a two-story home with nothing showing after knocking on the door with no answer looked around the home and saw nothing through the windows. Dispatched talked to the homeowner and they stated no problem.
5/25/2023 12:00:00 AM	3802225	0000774	5/25/2023 9:42:22 AM	Smoke detector activation, no fire - unintentional	743	Leforge	Schools, non-adult, other	CONKLIN, BARRY May 25 2023 08:26PM:FD DISPATCHED TO ABOVE LOCATION FOR A SMOKE ALARM. E 11-2 WAS ON ANOTHER CALL. L 11-1 ARRIVED ON SCENE FIRST AND WERE MET AT THE FRONT DOOR BY STAFF WHO REPORTED THAT THEY HAD A

								FALSE ALARM AND HAD NOTIFIED THEIR ALARM COMPANY. L 11-1 WENT IN SERVICE.
6/12/2023 12:00:00 AM	3810960	0000855	6/12/2023 12:14:44 PM	Smoke detector activation, no fire - unintentional	743	Savannah	1 or 2 family dwelling	KUJAWA, JEFFREY Jun 12 2023 10:32AM:STFD was dispatched to the above location for a Residential Fire Alarm. FD made contact with the homeowner. Owner stated steam from the shower set off the fire alarm. FD clear. KUJAWA, JEFFREY Jun 12 2023 10:34AM:STFD was dispatched to the above location for a Residential Fire Alarm. FD made contact with the homeowner. Owner stated steam from the shower set off the fire alarm. FD clear. KUJAWA, JEFFREY Jun 12 2023 10:35AM:Cancelled by 11C2
6/26/2023 12:00:00 AM	3817926	0000967	6/26/2023 8:31:49 PM	Smoke detector activation, no fire - unintentional	743	Nottingham	1 or 2 family dwelling	CLARK, JACOB Jun 26 2023 07:04PM:STFD responded to a fire alarm at the location listed above. E11-2 arrived on scene single-story single-family dwelling nothing showing out checking. L11-1 remained in quarters. E11-2 met with the homeowner and stated there was no fire, olive oil dripped on the stove causing the detector to go off. E11-2 gathered information and all STFD units returned to service.
7/2/2023 12:00:00 AM	3820563	0000997	7/2/2023 12:39:49 PM	Smoke detector activation, no fire - unintentional	743	Prospect	24-hour care Nursing homes, 4 or more persons	COKER, TYLER Jul 02 2023 12:01PM:STFD was dispatched to a Vibrant Life for a Smoke Detector Activation in building's 1&2. E11-2 responded and arrived to a single story commercial building with nothing showing and workers evacuating the residents. FD went through building 1 the alarm pannel stated 200 kitchen area. Building 1 was clear and FD went on to building 2 and found the detector activated was near the dishwasher and the steam set off the system. STFD restored the system and all STFD returned in service

							<p>COKER, TYLER Jul 02 2023 12:06PM:STFD was dispatched to a Vibrant Life for a Smoke Detector Activation in building's 1&2. E11-2 responded and arrived to a single story commercial building with nothing showing and workers evacuating the residents. FD went through building 1 the alarm pannel stated 200 kitchen area. Building 1 was clear and FD went on to building 2 and found the detector activated was near the dishwasher and the steam set off the system. STFD restored the system and all STFD returned in service. COKER, TYLER Jul 02 2023 12:07PM:111-1 was cancelled before arrival.</p>	
7/10/2023 12:00:00 AM	3824120	0001041	7/10/2023 1:25:31 AM	Smoke detector activation, no fire - unintentional	743	Creekside	1 or 2 family dwelling	<p>KUJAWA, JEFFREY Jul 10 2023 08:04AM:STFD was dispatched to the above location for a residential fire alarm. FD went arrival with nothing showing. Home owners met FD outside and stated their smoke detectors went off while they were sleeping. FD checked entire house and attic space. No odor, no smoke and no flames. FD reset multiple smoke detectors. Home owner stated these are all smoke detectors, not CO detectors. Home owner was advised to contact a electrician if this happens again. FD checked the smoke detectors that were activated. No issues. Made in 2020.</p> <p>FD contacted homeowner this morning at 8 am. No issues, "everything is good" KUJAWA, JEFFREY Jul 10 2023 08:15AM:Cancelled by 11C2 KUJAWA, JEFFREY Jul 10 2023 08:15AM:STFD was dispatched to the above location for a residential fire alarm. FD went arrival with nothing showing. Home owners met FD outside and stated their smoke detectors went off while they were sleeping. FD checked entire house and attic space. No odor, no smoke and no flames. FD reset multiple smoke detectors. Home owner stated these are all smoke detectors</p>

									not CO detectors. Home owner was advised to contact a electrician if this happens again. FD checked the smoke detectors that were activated. No issues. Made in 2020.
7/14/2023 12:00:00 AM	3826295	0001059	7/14/2023 1:39:00 PM	Smoke detector activation, no fire - unintentional	743	Plymouth	Mercantile, business, other	PIERCE, LANCE Jul 14 2023 12:09PM:T-11-1 was dispatched to the above location for a commercial smoke alarm. T-11-1 arrived to find nothing showing and the business not being evacuated. Contact was made with the owner Sava Farrah, and determined to be a culinary incident in the kitchen. T-11-1 returned at 1351.	
7/25/2023 12:00:00 AM	3831438	0001108	7/25/2023 5:44:32 AM	Smoke detector activation, no fire - unintentional	743	Falkirk	1 or 2 family dwelling	FRENCH, JEFF Jul 25 2023 06:32AM:Dispatched to he listed address for a reported fire alarm. ATF a large two story home with nothing showing spoke to the owner they reported no problem.	
7/26/2023 12:00:00 AM	3831876	0001113	7/26/2023 12:41:06 AM	Smoke detector activation, no fire - unintentional	743	Knollwood	1 or 2 family dwelling	MONDAY, DEREK Jul 26 2023 05:16AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a smoke detector activation. Prior to our arrival we were cancelled by dispatched after the alarm company got in contact with the homeowner.	
8/8/2023 12:00:00 AM	3838887	0001185	8/8/2023 4:33:13 PM	Smoke detector activation, no fire - unintentional	743	Geddes	24-hour care Nursing homes, 4 or more persons	BACH, SHAUN Aug 08 2023 03:52PM:STFD was dispatched to a fire alarm at the listed address. Upon arrival E-2 crew has a odor of smoke in the utility room. Crews made access to he roof to check the HVAC units. Upon investigation the building maintenance men showed up and assisted with trying to find the source of the odor. Upon further investigation we narrowed down the odor to a water heater, the incident was left with maintenance and all units returned.	
8/15/2023 12:00:00 AM	3842102	0001215	8/15/2023 6:12:28 AM	Smoke detector	743	Prospect	24-hour care Nursing homes	KIMBALL, RYAN Aug 15 2023 08:20AM:E11-2 and I 11-1 were	

AM				activation, no fire - unintentional		4 or more persons	<p>dispatched to reports of a fire alarm at Vibrant Life. E11-2 and L11-1 arrived to find a large single story nursing home with nothing showing. E11-2 crew was met by workers stating that they opened the dishwasher early and steam set off the detector. After a walkthrough of the facility, crews deemed no fire hazard present and returned to service.</p> <p>KIMBALL, RYAN Aug 15 2023 08:32PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 and L11-1 arrived to find a large single story nursing home with nothing showing. E11-2 crew was met by workers stating that they opened the dishwasher early and steam set off the detector. After a walkthrough of the facility, crews deemed no fire hazard present and returned to service.</p> <p>KIMBALL, RYAN Aug 15 2023 08:32PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 and L11-1 arrived to find a large single story nursing home with nothing showing. E11-2 crew was met by workers stating that they opened the dishwasher early and steam set off the detector. After a walkthrough of the facility, crews deemed no fire hazard present and returned to service.</p>
8/23/2023 12:00:00 AM	3845675	0001246	8/23/2023 11:07:03 AM	Smoke detector activation, no fire - unintentional	Geddes	1 or 2 family dwelling	<p>KIMBALL, RYAN Aug 23 2023 12:22PM:E11-2 and T11-1 were dispatched to reports of a fire alarm in a residence. E11-2 arrived on scene to a large 2 story home with nothing showing. Upon exiting the apparatus, firefighters were met by the homeowner who stated that she had turned on the stove to cook and accidentally burnt some tea leaves. There was no active fire, and the little bit of smoke caused by the leaves activated the alarms. E11-2 cancelled T11-1 and E11-2 returned to service.</p> <p>KIMBALL, RYAN Aug 23 2023 12:27PM:E11-2 and T11-1 were dispatched to reports of a fire alarm in a residence. E11-2 arrived on scene to a large 2 story home with nothing</p>

								showing. Upon exiting the apparatus, firefighters were met by the homeowner who stated that she had turned on the stove to cook and accidentally burnt some tea leaves. There was no active fire, and the little bit of smoke caused by the leaves activated the alarms. E11-2 cancelled T11-1 and E11-2 returned to service. KIMBALL, RYAN Aug 23 2023 12:25PM:E11-2 and T11-1 were dispatched to reports of a fire alarm in a residence. E11-2 arrived on scene to a large 2 story home with nothing showing. Upon exiting the apparatus, firefighters were met by the homeowner who stated that she had turned on the stove to cook and accidentally burnt some tea leaves. There was no active fire, and the little bit of smoke caused by the leaves activated the alarms. E11-2 cancelled T11-1 and E11-2 returned to service.
8/30/2023 12:00:00 AM	3849719	0001287	8/30/2023 9:29:20 AM	Smoke detector activation, no fire - unintentional	743	McAuley	Clinics, doctors offices, hemodialysis cntr, other	MONDAY, DEREK Aug 30 2023 08:08AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a general fire alarm. Prior to our arrival we were notified by dispatch that they had spoke to the establishment and they said they burnt some popcorn and it set off the fire alarm. L 11-1 returned in service and E 11-2 continued to the scene to make sure they had no damage or need for ventilation. Upon arrival they had no need for ventilation or any damage so E 11-2 returned in service.
9/27/2023 12:00:00 AM	3864031	0001418	9/27/2023 11:31:19 PM	Smoke detector activation, no fire - unintentional	743	Geddes	24-hour care Nursing homes, 4 or more persons	KIMBALL, RYAN Sep 27 2023 10:04PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 arrived to find a single story nursing facility with activated fire alarms. Upon entering the facility, the fire alarm panel read 300 corridor. Building 3 hallways were all searched and no smoke or fire was found. The kitchen next to the hallway was warm, and it was discovered a dish washer was left on which may have

								caused the activation of the detector. E11-2 cancelled L11-1. E11-2 returned to service. KIMBALL, RYAN Sep 27 2023 10:07PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 arrived to find a single story nursing facility with activated fire alarms. Upon entering the facility, the fire alarm panel read 300 corridor. Building 3 hallways were all searched and no smoke or fire was found. The kitchen next to the hallway was warm, and it was discovered a dish washer was left on which may have caused the activation of the detector. E11-2 cancelled L11-1. E11-2 returned to service. KIMBALL, RYAN Sep 27 2023 10:08PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 arrived to find a single story nursing facility with activated fire alarms. Upon entering the facility, the fire alarm panel read 300 corridor. Building 3 hallways were all searched and no smoke or fire was found. The kitchen next to the hallway was warm, and it was discovered a dish washer was left on which may have caused the activation of the detector. E11-2 cancelled L11-1. E11-2 returned to service.
10/1/2023 12:00:00 AM	3865585	0001427	10/1/2023 8:17:19 AM	Smoke detector activation, no fire - unintentional	743	Cambridge	Multifamily dwelling	CLARK, JACOB Oct 01 2023 09:41AM:STFD responded to an alarm at the location listed above. 11c1 got on the radio and stated E11-2 would handle for a report, station one would remain in quarters. E11-2 arrived on scene and met with the homeowner. Homeowner was cooking and the alarms went off. E11-2 gathered homeowner information and all STFD units were back in service.
10/2/2023 12:00:00 AM	3866140	0001433	10/2/2023 12:36:01 PM	Smoke detector activation, no fire - unintentional	743	Ridge	1 or 2 family dwelling	BURNS, JORDAN Oct 02 2023 11:41AM:E11-1 and T11-1 respond to a Fire Alarm at above listed address on engine 11 ones arrival was meant by homeowner and driveway alarm rang

								due to battery change. No Internet phone are superior Township fire department and it's clear the service.
10/11/2023 12:00:00 AM	3870207	0001469	10/11/2023 5:14:52 AM	Smoke detector activation, no fire - unintentional	743	Hamlet	1 or 2 family dwelling	BACH, SHAUN Oct 11 2023 03:59AM:STFD received a fire alarm at the reported address, upon arrival STFD had nothing showing from the exterior of the house. Dispatch made contact with a key holder with a 15 min ETA. Upon key holders arrival STFD made entry and found a bad smoke detector. STFD left it with the home owner.
10/20/2023 12:00:00 AM	3874643	0001533	10/20/2023 3:44:14 PM	Smoke detector activation, no fire - unintentional	743	PLYMOUTH	Restaurant or cafeteria	CHEVRETTE, VICTOR Oct 20 2023 04:00PM:Dispatched to listed location for report Fire Alarm. Chief 11 arrived on scene and investigated. Incident found to be false alarm, steam activated the detector. All uits canceled.
11/27/2023 12:00:00 AM	3892381	0001716	11/27/2023 3:15:01 PM	Smoke detector activation, no fire - unintentional	743	Geddes	Laboratory or science laboratory	COKER, TYLER Nov 27 2023 01:56PM:STFD L11-1 and E11-2 responded to the dispatched address. FD was notified it was a testing error. E11-2 returned in service. L11-1 continued for the report. FD made contact with site personnel to confirm no issue. Once complete STFD returned in service. COKER, TYLER Nov 27 2023 02:01PM:E11-2 was cancelled en route. COKER, TYLER Nov 27 2023 02:01PM:STFD L11-1 and E11-2 responded to the dispatched address. FD was notified it was a testing error. E11-2 returned in service. L11-1 continued for the report. FD made contact with site personnel to confirm no issue. Once complete STFD returned in service.
12/22/2023 12:00:00 AM	3904028	0001820	12/22/2023 3:27:44 PM	Smoke detector activation, no fire - unintentional	743	Golfview	1 or 2 family dwelling	COKER, TYLER Dec 22 2023 05:15PM:STFD was dispatched to a Residential Smoke Alarm Activation. E11-2 and L11-1 responded. Central updated information to a false alarm E11-2 continued for the report and L11-1 returned in service. E11-2 confirmed no fire just a resident mishear no

								<p>damage. E11-2 returned in service. COKER, TYLER Dec 22 2023</p> <p>05:18PM:STFD was dispatched to a Residential Smoke Alarm Activation. E11-2 and L11-1 responded. Central updated information to a false alarm</p> <p>E11-2 continued for the report and L11-1 returned in service. E11-2 confirmed no fire just a cooking mishap no damage. E11-2 returned in service. COKER, TYLER Dec 22 2023</p> <p>05:19PM:L11-1 was cancelled en route.</p>
12/31/2023 12:00:00 AM	3907999	0001847	12/31/2023 10:40:59 AM	Smoke detector activation, no fire - unintentional	743	Greenway	1 or 2 family dwelling	<p>MONDAY, DEREK Dec 31 2023</p> <p>09:10AM:STFD L 11-1 was dispatched to the above location for a hallway fire alarm. Upon arrival we were met by the homeowner who stated burnt sausage in a pan caused it to go off, no damage to the stove or house all STFD units returned in service.</p>
1/10/2024 12:00:00 AM	3912814	0000038	1/10/2024 8:11:33 PM	Smoke detector activation, no fire - unintentional	743	Berkshire	1 or 2 family dwelling	<p>BURNS, JORDAN Jan 10 2024</p> <p>06:42PM:STFD E11-2 & L11-1 responded for a Smoke detector activation @ above-listed address. Upon E11-2's arrival, we found no issue. The homeowner was changing batteries to a smoke sector. STFD obtained info and cleared in service.</p>
1/21/2024 12:00:00 AM	3918566	0000132	1/21/2024 6:30:15 PM	Smoke detector activation, no fire - unintentional	743	Blue Heron	1 or 2 family dwelling	<p>CONKLIN, BARRY Jan 21 2024</p> <p>11:12PM:T 11-1 DISPATCHED TO RESIDENTIAL ALARM, L 11-1 ATF RESIDENT COOKING AND SET THE ALARM OFF. NO PROBLEM FOUND.</p>
1/22/2024 12:00:00 AM	3918926	0000134	1/22/2024 1:54:26 PM	Smoke detector activation, no fire - unintentional	743	Fleming Creek	1 or 2 family dwelling	<p>CHEVRETTE, VICTOR Jan 22 2024</p> <p>01:51PM:Dispatched to listed location for reported smoke detector alarm. Chief 11 arrived on scene and was met by homeowner. Contractor was installing blown in insulation and dust set off the smoke detector. Advised contractor to install dust covers on detectors. Additional SUTFD units cancelled en route.</p>

1/22/2024 12:00:00 AM	3919069	0000137	1/22/2024 7:50:59 PM	Smoke detector activation, no fire - unintentional	743	Barrington	1 or 2 family dwelling	<p>KIMBALL, RYAN Jan 22 2024 07:36PM:E11-2 and E11-1 were dispatched to reports of a fire alarm at the above address. E11-2 arrived to find a small, single story home with nothing showing. E11-1 arrived shortly after and established 11C-2 command. The homeowners met FD out front and stated they did not know why the fire alarms went off. The house was searched and the cause was found to be incense recently burned in the bathroom. Alarms were reset and both STFD units returned to service.</p> <p>KIMBALL, RYAN Jan 22 2024 08:16PM:E11-2 and E11-1 were dispatched to reports of a fire alarm at the above address. E11-2 arrived to find a small, single story home with nothing showing. E11-1 arrived shortly after and established 11C-2 command. The homeowners met FD out front and stated they did not know why the fire alarms went off. The house was searched and the cause was found to be incense recently burned in the bathroom. Alarms were reset and both STFD units returned to service.</p> <p>KIMBALL, RYAN Jan 22 2024 08:17PM:E11-2 and E11-1 were dispatched to reports of a fire alarm at the above address. E11-2 arrived to find a small, single story home with nothing showing. E11-1 arrived shortly after and established 11C-2 command. The homeowners met FD out front and stated they did not know why the fire alarms went off. The house was searched and the cause was found to be incense recently burned in the bathroom. Alarms were reset and both STFD units returned to service.</p>	
1/23/2024 12:00:00 AM	3919572	0000143	1/23/2024 6:14:52 PM	Smoke detector activation, no fire - unintentional	743	Andover	Residential, other	<p>OBERSTAEDT, COREY Jan 23 2024 04:52PM:STFD dispatched for a smoke alarm at the above listed address. E11-2 and L11-1 responded to the scene. Central advised that it was a false alarm near the alarm command E11-2</p>	

								continued for a report and L11-1 returned in service. E11-2 arrived on scene and made contact with the homeowner who advised that it was a cooking mishap and there was no damage to the home. All STFD units returned in service.
1/24/2024 12:00:00 AM	3919905	0000147	1/24/2024 11:18:20 AM	Smoke detector activation, no fire - unintentional	743	Joy	1 or 2 family dwelling	CHEVRETTE, VICTOR Jan 24 2024 05:35PM:Dispatched to listed location for report smoke alarm activation. E-11-1 & E11-2 responded for Ypsilanti City FD. Chief 11 responded from Station 1. While enroute, Dispatch advised to cancel as it was a false alarm. Chief 11 continued for a report, additional SUTFD units canceled. Chief 11 arrived on scene and found incident to have a smoke detector activation due to contractor clean heat ducts and dust setting off smoke alarm. Advised contractor of the Fire Code and to use dust covers on smoke detectors. Homeowner placed alarm system in test mode until contractor was complete.
7/20/2023 12:00:00 AM	3829475	0001093	7/20/2023 9:24:00 PM	Detector activation, no fire - unintentional	744	Warren	1 or 2 family dwelling	PIERCE, LANCE Jul 21 2023 01:40PM:T-11-1 was dispatched to the above location for a res. fire alarm. T-11-1 arrived with W.C.S.D. to find a large single family dwelling with nothing showing. W.C.S.D. and fire units made contact with the occupant, who advised of no problems found in the home. Crews were advised of a power issue with a brown out at the home, prior to the alarm malfunction. T=11=1 returned at 2138.
8/31/2023 12:00:00 AM	3850487	0001293	8/31/2023 9:04:59 PM	Detector activation, no fire - unintentional	744	Red Fox	1 or 2 family dwelling	COKER, TYLER Aug 31 2023 07:11PM:STFD was dispatched to a CO Alarm at the dispatched address. FD was then notified it was an accidental activation by the home owner. STFD cancelled and returned in service. - NO ONE SICK. - RESIDENTIAL (SINGLE). - CARBON MONOXIDE ALARM. - ALARM DEFECTION # - NO DEFECTION

								<ul style="list-style-type: none"> - PROPERTY OWNER: KEN COLTON - OWNER'S PHONE #: 734-483-4271 AND 734-645-1424 - AREA/ZONE/ROOM: ZONE 34 UPSTAIRS - ALARM COMPANY. Key Questions - Problem: UPSTAIRS CO ALARM, SPOKE TO KEN COLTON, PRESSED BUTTON ON SENSOR, ALARM COMPANY HAS TO NOTIFY ON ALL ALARMS - Chief complaint: ALARMS End Case Entry: BASE 11 CALLING HOMEOWNER VIA TX, HOLDING QUARTERS COKER, TYLER Aug 31 2023 07:12PM:STFD was dispatched to a CO Alarm at the dispatched address. FD was then notified it was an accidental activation by the home owner. STFD cancelled and returned in service.
11/18/2023 12:00:00 AM	3888049	0001662	11/18/2023 2:36:54 PM	Detector activation, no fire - unintentional	744	White Oak	1 or 2 family dwelling	<p>MONDAY, DEREK Nov 18 2023</p> <p>02:14PM:STFD E 11-2 and E 11-1 were dispatched to the above address for a smoke detector activation. Upon our arrival the home owner told us she was trying to change the batteries in the detector and set it off.</p>
1/8/2024 12:00:00 AM	3911804	0000029	1/8/2024 10:04:53 PM	Detector activation, no fire - unintentional	744	Mcauley	Hospital - medical or psychiatric	<p>MONDAY, DEREK Jan 08 2024</p> <p>09:13PM:STFD E 11-2 and L 11-1 were dispatched to the above location for a fire alarm. Prior to our arrival ST Joes Security cancelled us stating it was a false alarm. E 11-2 continued to the scene and met with officer callohan who said it was dust in the vents of the penthouse that set off the alarm and they reset the alarm and they were all set</p>
3/1/2023 12:00:00 AM	3762590	0000325	3/1/2023 3:01:59 AM	Alarm system activation, no fire - unintentional	745	Brittanie	1 or 2 family dwelling	<p>CONKLIN, BARRY Mar 01 2023</p> <p>01:26AM:T 11-1 ATF HOMEOWNER MET US IN THE DRIVEWAY AND SAID IT WAS A FALSE ALARM THAT A PIPE HAD BURST IN THE HOME. FD DID NOT GO INSIDE THE HOME TO INVESTIGATE. T</p> <p>11-1 WENT IN SERVICE</p>

4/28/2023 12:00:00 AM	3789595	0000625	4/28/2023 3:00:27 AM	Alarm system activation, no fire - unintentional	745	Fleming Lake	Residential, other	OBERSTAEDT, COREY Apr 28 2023 05:28AM:STFD DISPATCHED FOR A FIRE ALARM AT THE ABOVE LISTED ADDRESS. T11-1 RESPONDED, AND E11-2 WAS ON A PREVIOUS RUN. T11-1 ARRIVED ON A LARGE 3 STORY HOME WITH NOTHING SHOWING. A FEMALE WHO WAS HOUSE SITTING MET STFD UNITS ON THE FRONT PORCH, SHE STATED THAT THE BASEMENT FIRE ALARM HAD ACTIVATED TWICE THROUGHOUT THE NIGHT. THERE WERE CURRENTLY NO ACTIVE ALARMS. STFD UNITS WALKED THE ENTIRE HOUSE AND INVESTIGATED WITH THE THERMAL IMAGING CAMERA, NO ISSUES WERE FOUND AND UNITS WERE UNABLE TO LOCATE A FIRE PANEL. THE SCENE WAS LEFT WITH THE FEMALE AND ALL STFD UNITS RETURNED IN SERVICE. OBERSTAEDT, COREY Apr 28 2023 05:30AM:E11-2 STAGED AT ITS CURRENT LOCATION AFTER CLEARING A PREVIOUS RUN.
5/16/2023 12:00:00 AM	3798252	0000730	5/16/2023 8:56:37 PM	Alarm system activation, no fire - unintentional	745	Berkshire	1 or 2 family dwelling	KUJAWA, JEFFREY May 16 2023 07:11PM:STFD was dispatched to above location for residential fire alarm. Home owner met FD a front door and stated a false alarm, no sign of smoke or fire. FD clear KUJAWA, JEFFREY May 16 2023 07:14PM:STFD was dispatched to above location for residential fire alarm. Home owner met FD a front door and stated a false alarm, no sign of smoke or fire. FD c
6/20/2023 12:00:00 AM	3814899	0000909	6/20/2023 7:54:18 PM	Alarm system activation, no fire - unintentional	745	Golfview	Residential, other	OBERSTAEDT, COREY Jun 20 2023 06:12PM:STFD DISPATCHED FOR A SMOKE ALARM AT THE ABOVE LISTED ADDRESS. E11-1 AND L11-1 RESPONDED. WHILE EN ROUTE CENTRAL ADVISED THAT IT WOULD BE A FALSE ALARM PER THE ALARM COMPANY. L11-1 RETURNED IN SERVICE AND E11-2 CONTINUED FOR A

								REPORT. E11-2 ARRIVED ON SCENE TO A 2 STORY RESIDENTIAL HOME WITH NOTHING SHOWING. STFD UNITS ON SCENE MADE CONTACT WITH THE HOMEOWNER OVER THE VIDEO DOORBELL. THE HOMEOWNER ADVISED THAT THE HOME WAS UNLOCKED AND THAT STFD UNITS COULD ENTER TO INVESTIGATE. STFD UNITS ON SCENE CLEARED THE HOME AND NOTHING WAS FOUND. THE HOMEOWNER DID PROVIDE THE SECURITY CODE TO RESET THE ALARM SYSTEM. ALL STFD UNITS RETURNED IN SERVICE.
7/4/2023 12:00:00 AM	3821380	0001010	7/4/2023 3:33:00 AM	Alarm system activation, no fire - unintentional	745	Plymouth-Ann Arbor	Church, mosque, synagogue, temple, chapel	PIERCE, LANCE Jul 04 2023 08:24AM: Superior units were dispatched to the above location for a commercial fire alarm. T-11-1 arrived to find nothing visible and an active alarm in the building. E-11-2 was Priority 4 per command, and T-11-1 crew entered the building via the Knox Box. Nothing was found inside the structure and the alarm was temporarily silenced. Crews used contact info provided to call keyholders. Two calls were placed, with one message left, and contact made to second contact. Crews were advised by contact, that he would check it out in the morning, and we were ok to clear. Dispatch advised they had also left a message with a keyholder by phone. T-11-1 returned at 0406.
7/20/2023 12:00:00 AM	3829325	0001095	7/20/2023 4:30:00 PM	Alarm system activation, no fire - unintentional	745	Geddes	1 or 2 family dwelling	PIERCE, LANCE Jul 21 2023 01:46PM: T-11-1 was dispatched to the above location alone, as E-11-2 was tied up on a previous incident, for a res fire alarm. T-11-1 arrived to find a large single family dwelling with nothing showing. Crews started to investigate and found the home unoccupied. A relative keyholder arrived and access was gained to the home. Nothing was found to be a problem in the home, and it was determined to be an alarm malfunction. Severe weather had just passed through the area, and there had been power outages in the area. The home was left

									with the keyholder, and T-11-1 returned at 1700.
7/26/2023 12:00:00 AM	3832377	0001125	7/26/2023 5:34:43 PM	Alarm system activation, no fire - unintentional	745	Abigail	1 or 2 family dwelling	OBERSTAEDT, COREY Jul 26 2023 09:06PM:STFD DISPATCHED FOR A RESIDENTIAL SMOKE ALARM AT THE ABOVE LISTED ADDRESS. E11-2 AND L11-1 RESPONDED TO A 2 STORY RESIDENTIAL HOME WITH NOTHING SHOWING. STFD UNITS WERE MET BY THE HOME OWNER WHO STATED THAT OIL FROM A PAN ON THE STOVE CAUSED SMOKE WHICH TRIGGERED THE HOME. NO DAMAGE WAS DONE TO THE RESIDENCE. THE SCENE WAS LEFT WITH THE HOMEOWNER AND ALL STFD UNITS RETURNED IN SERVICE.	
8/22/2023 12:00:00 AM	3845322	0001241	8/22/2023 3:53:14 PM	Alarm system activation, no fire - unintentional	745	Elliott	Hospital - medical or psychiatric	OBERSTAEDT, COREY Aug 22 2023 06:11PM:STFD DISPATCHED FOR A FIRE ALARM AT THE ABOVE LISTED ADDRESS AT THE MCAULEY INN. AS E11-2 AND L11-1 WERE RESPONDING CENTRAL ADVISED THAT PER ST JOES SECURITY THIS WAS A FALSE ALARM. E11-2 CONTINUED FOR A REPORT. E11-2 ARRIVED ON SCENE AND MADE CONTACT WITH ST JOES SECURITY ON THE 3RD FLOOR. SECURITY ON SCENE ADVISED THAT IT WAS A FALSE ALARM FROM THE SLEEP STUDY ROOM AND THAT ENGINEERING TOOK CARE OF THE ISSUE. NO DAMAGE WAS FOUND TO THE BUILDING AND ALL STFD UNITS RETURNED IN SERVICE.	
9/8/2023 12:00:00 AM	3854281	0001323	9/8/2023 8:26:49 AM	Alarm system activation, no fire - unintentional	745	PLYMOUTH RD	Mercantile, business, other	OBERSTAEDT, COREY Sep 08 2023 05:13PM:STFD DISPATCHED FOR AN ALARM AT THE ABOVE LISTED ADDRESS. WHILE STFD WERE RESPONDING CENTRAL ADVISED THAT IT WAS A FALSE ALARM AND THAT THE SYSTEM WAS BEING TESTED. ALL STFD UNITS RETURNED IN SERVICE.	
10/20/2023 12:00:00 AM	3874553	0001531	10/20/2023 12:23:36 DM	Alarm system activation, no fire -	745	GEDDES	24-hour care Nursing homes, 1 or more	BURNS, JORDAN Oct 20 2023 12:22PM:STFD E11-2 & L11-1 responded for a Smoke Detector	

				unintentional			persons	activation @ above-listed address. Upon E11-2 arrival, made contact with maintenance. Was a smoke sector that was activated due to an issue with the HVAC. E-2 obtained info and cleared in service. L11-1 was canceled and all units returned to service.
10/22/2023 12:00:00 AM	3875476	0001541	10/22/2023 12:54:00 PM	Alarm system activation, no fire - unintentional	745	Macarthur	Multifamily dwelling	OBERSTAEDT, COREY Oct 22 2023 04:14PM:STFD DISPATCHED FOR A REPORTED STRUCTURE FIRE- SMOKE COMING FROM AN OVEN AT THE ABOVE LISTED ADDRESS. E11-2 AND L11-1 RESPONDED WITH AN AUTOMATIC FIRST BOX ALARM FROM YPSILANTI CITY AND YPSILANTI TOWNSHIP FIRE. E11-2 ARRIVED ON SCENE TO A 2 STORY MULTIFAMILY DWELLING WITH NOTHING SHOWING. STFD UNITS MADE CONTACT WITH THE HOMEOWNER AND SHE STATED THAT SHE TURNED HER STOVE ON AND SMOKE FROM THE STOVE SET OFF THE FIRE ALARM. THERE WAS NO SMOKE INSIDE OF THE RESIDENCE AND NO HAZARDS WERE FOUND. YPSILANTI TOWNSHIP ENGINE 14-1 ARRIVED ON SCENE AND STFD ADVISED THAT THE BOX COULD BE CANCELED AND THAT E11-2 COULD HANDLE THE SCENE. THE SMOKE DETECTOR WAS RESET INSIDE THE HOME AND THE HOMEOWNER ADVISED THAT SHE WOULD HAVE SOMEONE CLEAN HER STOVE BEFORE ATTEMPTING TO USE IT AGAIN. THE SCENE WAS LEFT WITH THE HOMEOWNER AND ALL STFD UNITS RETURNED IN SERVICE.
11/1/2023 12:00:00 AM	3880192	0001591	11/1/2023 12:54:39 PM	Alarm system activation, no fire - unintentional	745	Barrington	1 or 2 family dwelling	KUJAWA, JEFFREY Nov 01 2023 04:32PM:STFD was dispatched to the above location for a Res. fire alarm. Home owner contacted dispatch to cancel FD. E11-2 made contact with the homeowner. Homeowner stated it was a false alarm, he was working on trying to figure out the key pad. FD clear. KUJAWA, JEFFREY Nov 01 2023 04:34PM::canceled by E11-2 KIJAWA JEFFREY Nov 01 2023

							04:35PM: canceled by E11-2 KUJAWA, JEFFREY Nov 01 2023 04:35PM:STFD was dispatched to the above location for a Res. fire alarm. Home owner contacted dispatch to cancel FD. E11-2 made contact with the homeowner. Homeowner stated it was a false alarm, he was working on trying to figure out the key pad. FD clear.	
2/4/2023 12:00:00 AM	3749893	0000166	2/4/2023 7:37:56 PM	Carbon monoxide detector activation, no CO	746	Macarthur	Multifamily dwelling	CLARK, JACOB Feb 04 2023 06:01PM:STFD E11-2 responded to a CO detector at the location listed above. Upon arrival crew met with homeowner outside, he stated that his CO detectors were going off. A 4 gas was brought inside the home, and check the entire residence. There were no readings throughout the home. E11-2 left the scene with homeowner and stated to call again if there were any more problem. E11-2 was cleared and returned to service.
2/6/2023 12:00:00 AM	3750415	0000169	2/6/2023 5:41:28 AM	Carbon monoxide detector activation, no CO	746	Macarthur	1 or 2 family dwelling	KIMBALL, RYAN Feb 06 2023 04:06AM:E11-2 and L11-1 were dispatched to reports of a CO or fire alarm activation at the stated address. E11-2 arrived to a 2 story, multi family dwelling with nothing showing, and the homeowner was at the front door. E11-2 brought in their CO detector. The homeowner stated the alarm company was telling him that there was a CO alarm activation. There were no readings on the sensor for CO. E11-2 stated L11-1 could return to service. E11-2 checked the entire house and found nothing. Homeowner was told to contact maintenance as they may have a faulty detector. KIMBALL, RYAN Feb 06 2023 04:13AM:E11-2 and L11-1 were dispatched to reports of a CO or fire alarm activation at the stated address. E11-2 arrived to a 2 story, multi family dwelling with nothing showing, and the homeowner was at the front door. E11-2 brought in their CO detector. The homeowner stated the alarm company

								<p>was telling him that there was a CO alarm activation. There were no readings on the sensor for CO. E11-2 stated L11-1 could return to service. E11-2 checked the entire house and found nothing. Homeowner was told to contact maintenance as they may have a faulty detector.</p> <p>KIMBALL, RYAN Feb 06 2023 04:14AM:E11-2 and L11-1 were dispatched to reports of a CO or fire alarm activation at the stated address. E11-2 arrived to a 2 story, multi family dwelling with nothing showing, and the homeowner was at the front door. E11-2 brought in their CO detector. The homeowner stated the alarm company was telling him that there was a CO alarm activation. There were no readings on the sensor for CO. E11-2 stated L11-1 could return to service. E11-2 checked the entire house and found nothing. Homeowner was told to contact maintenance as they may have a faulty detector.</p>
10/19/2023 12:00:00 AM	3873924	0001527	10/19/2023 7:08:19 AM	Carbon monoxide detector activation, no CO	746	Pine	1 or 2 family dwelling	<p>CLARK, JACOB Oct 20 2023 09:23AM:STFD E11-2 responded to a CO alarm at the Location listed above. E11-2 arrived on scene and was met by the homeowner outside. Homeowner stated their CO detector was going off in the basement. crew entered the home with the gas, monitor and check the entire house and had zero readings throughout the home. E11-2 was cleared and returned to service.</p>
11/6/2023 12:00:00 AM	3882340	0001615	11/6/2023 4:49:58 AM	Carbon monoxide detector activation, no CO	746	Golfview	1 or 2 family dwelling	<p>CLARK, JACOB Nov 06 2023 04:26PM:STFD E11-2 responded to a CO alarm at the location listed above. Crew arrived scene and was met with the home owner outside. He stated that his CO alarms were going off. Crew entered the house with the 4 gas monitor and checked the house. There were no readings throughout the home. After checking crew determined it was bad batteries . E11-2 was cleared and returned to service.</p>

11/15/2023 12:00:00 AM	3886666	0001649	11/15/2023 2:21:36 PM	Carbon monoxide detector activation, no CO	746	Harvest	1 or 2 family dwelling	BURNS, JORDAN Nov 15 2023 08:10PM:STFD E11-2 responded to above listed address for a carbon monoxide alarm. Upon arrival we found one detector that had new batteries and was well-maintained but I met the life expectancy for a gas monitor was used and nothing was found inside the home homeowner was advised nothing was found, and her detector needs to be replaced due to life expectancy. STFD cleared, and service..
11/27/2023 12:00:00 AM	3892423	0001726	11/27/2023 4:56:05 PM	Carbon monoxide detector activation, no CO	746	Park	1 or 2 family dwelling	KIMBALL, RYAN Nov 29 2023 05:08AM:E11-2 received a call direct to the station regarding a CO alarm activation. E11-2 arrived to the home to find 0 CO alarm detection readings. Homeowner stated that she had a new alarm that was connected to her phone that read a peak of 2500 PPM an hour prior to FD arrival. She also had a dedicated CO alarm that did not activate. She stated she was using the stove when it happened. FD had her turn on the stove to test it and some CO levels were detected coming from the stove. Gas to the stove was shut off at the inlet valve. Homeowner was instructed not to use her stove and to get a new one. FD returned to service. KIMBALL, RYAN Nov 29 2023 05:13AM:E11-2 received a call direct to the station regarding a CO alarm activation. E11-2 arrived to the home to find 0 CO alarm detection readings. Homeowner stated that she had a new alarm that was connected to her phone that read a peak of 2500 PPM an hour prior to FD arrival. She also had a dedicated CO alarm that did not activate. She stated she was using the stove when it happened. FD had her turn on the stove to test it and some CO levels were detected coming from the stove. Gas to the stove was shut off at the inlet valve. Homeowner was instructed not to use her stove and to get a new one. FD returned to service.

12/13/2023 12:00:00 AM	3899779	0001791	12/13/2023 11:14:13 AM	Carbon monoxide detector activation, no CO	746	Abbey	1 or 2 family dwelling	<p>MONDAY, DEREK Dec 13 2023</p> <p>10:50AM:STFD E 11-2 was dispatched to the above address for a CO alarm called in by the alarm company. Upon arrival the home had no alarms going of and the homeowner had the home alarm CO monitor and a separate CO monitor and only the alarm system one went off. We checked the whole house and found no CO readings. and informed the women to have the alarm company come check out their CO alarm</p>
------------------------------	---------	---------	------------------------------	--	-----	-------	---------------------------	--

Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Property Value	Percent Lost	Property Loss	Contents Value	Contents Loss	NFIRS Number
111																
								\$849,500.00	\$37,500.00							
	1/1/2024	3908347		Building fire	Out Of District	48198	1	\$0.00	\$0.00	NaN		NaN				0000003
	1/3/2024	3909303		Building fire	Superior Township 8	48198	4	\$537,700.00	\$8,000.00	98.51%	\$537,700.00	1.49%	\$8,000.00			0000009
	1/15/2024	3915601		Building fire	Out Of District	48197	2	\$0.00	\$0.00	NaN		NaN				0000095
	1/20/2024	3918197		Building fire	Out Of District	48198	2	\$0.00	\$0.00	NaN		NaN				0000126
	1/27/2024	3921361		Building fire	Superior Township 18	48105	2	\$86,800.00	\$20,000.00	76.96%	\$86,800.00	23.04%	\$20,000.00			0000164
	1/31/2024	3923495	\$2,500.00	Building fire	Superior Township 35	48198	2	\$225,000.00	\$9,500.00	95.78%	\$200,000.00	4.22%	\$7,000.00	\$25,000.00	\$2,500.00	0000181
113																
								\$0.00	\$0.00							
	1/10/2024	3912436		Cooking fire, confined to container	Superior Township 35	48198	2	\$0.00	\$0.00	NaN		NaN				0000035
	1/14/2024	3915120		Cooking fire, confined to container	Out Of District	48197	2	\$0.00	\$0.00	NaN		NaN				0000084
	1/25/2024	3920331		Cooking fire, confined to container	Out Of District	48198	2	\$0.00	\$0.00	NaN		NaN				0000153
311																
								\$0.00	\$0.00							
	1/2/2024	3908947		Medical assist, assist EMS crew	Superior Township 36	48198	2	\$0.00	\$0.00	NaN		NaN				0000007
	1/5/2024	3910532		Medical assist, assist EMS crew	Superior Township 8	48105	1	\$0.00	\$0.00	NaN		NaN				0000017
	1/6/2024	3910707		Medical assist, assist EMS crew	Superior Township 36	48198	1	\$0.00	\$0.00	NaN		NaN				0000020
	1/7/2024	3911205		Medical assist, assist EMS crew	Superior Township 36	48198	1	\$0.00	\$0.00	NaN		NaN				0000025
	1/8/2024	3911424		Medical assist, assist EMS crew	Superior Township 34	48198	1	\$0.00	\$0.00	NaN		NaN				0000027
	1/10/2024	3912607		Medical assist, assist EMS crew	Superior Township 31	48197	2	\$0.00	\$0.00	NaN		NaN				0000037

Superior Township Monthly Report January/February 2024

Resident Complaints/ Debris:

6980 Stommel Ct. - Mattress & Debris on extension

9843 High Meadow - Pods Container in yard - **(Letter Sent to Resident)**

1717 Dover Ct. - 2-4 Uhaul Containers in yard - **(Letter Sent to Resident)**

8653 Nottingham Ct. - Debris by garage - **(Tagged for Removal)**

Vehicle Complaints:

9625 Geddes - Pick-up truck on side of road broke down

9889 High Meadow - Large box truck parked on street - **(Letter Sent to Resident)**

Illegal Dumping:

Between Geddes & Vreeland on Gotfredson - 5 spots of debris & junk have been dumped on side of road

Superior Charter Township Park Commission
Regular Meeting
December 18, 2023

Approved Minutes

1. Call to Order
The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:00 pm.
2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Greg Vessels, Riley Schofield, Curtis Freeman, Jack Smiley, Guy Conti, Martha Kern-Boprie

Park Commissioners absent

Others present: Trustee Bernice Lindke; Juan Bradford, Park Director, Commissioner Crystal Lyte, Jan Piert
3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Riley Schofield and supported by Jack Smiley to approve the agenda with the addition of New Business D. Rock Property Resolution and New Business E. Compensation for Certifications. The motion carried.
5. Prior Meeting Minutes Approval
 - A. November 27, 2023
It was moved by Riley Schofield and supported by Guy Conti to approve the minutes of 11/27/2023 as drafted. The motion carried.
6. Citizen Participation
Jan Piert spoke in objection to approving the conservation easement for the Rock Property without first seeking citizen input on the issue.
Crystal Lyte also spoke, and requested further public discussion before approving the conservation easement for the Rock Property.
7. Reports
 - A. Chairperson
Chair Nahid Sanii-Yahyai noted the Christmas Tree Lighting event was great. She would like better access to the Old Twp Hall for this event. Nahid also asked that the written Board Liaison Report be provided to the Park Commissioners in advance of the Park Commission meeting, so there is an opportunity to review it before the meeting.
 - B. Director
Juan Bradford submitted a written report. He added to the report that the Christmas Tree Lighting event was great.
 - C. Board Liaison
Trustee Bernice Lindke stated the Township Board has not met since the last Park Commission meeting, so she does not have anything to report on. The Township Board will meet tonight at 7:00 am.
 - D. Board Attendee

The Township Board has not met since the last Park Commission meeting, so the Board Attendee has not had a meeting to attend.

E. Park Steward
No report.

F. Safety
No accidents or injuries in the past month. Additional safety gear has been purchased for park staff members.

8. Communications

- A. Community Center Advisory Committee letter to Ypsilanti Community School Board
- B. Clerk Lynette Findley to Ypsilanti Community School Board

It was moved by Martha Kern-Boprie and supported by Guy Conti to receive the Communications. The motion carried.

9. Old Business

- A. Community Center Advisory Committee (CCAC) Update
Minutes of the CCAC 11/02/2023 meeting were provided. County Commissioner Crystal Lyte was present, and informed the Park Commission that the Ypsilanti Community School Board gave the Superintendent authority to enter final negotiations with the Washtenaw County Board of Commissioners and Administrator for sale of the Cheney school property to the county.
- B. Use of Ypsilanti Township Recreation Facilities by Superior Township residents
Juan Bradford sent another email to Ypsilanti Township officials and staff about the request to permit Superior Township residents to use Ypsilanti Township recreation facilities at the same fee as Ypsilanti Township residents. Guy Conti offered to join a meeting with Juan and Ypsilanti Township representatives.

10. New Business

- A. 2024 Park & Recreation Commission meeting dates
It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to set the 2024 meeting dates and times of the Superior Charter Township Park Commission as follows:

January 22	Monday 6:30 pm
February 26	Monday 6:30 pm
March 25	Monday 6:30 pm
April 22	Monday 6:30 pm
May 28	Tuesday 6:30 pm meeting held on Tuesday due to Memorial Day holiday
June 24	Monday 6:30 pm
July 22	Monday 6:30 pm
August 26	Monday 6:30 pm
September 23	Monday 6:30 pm
October 28	Monday 6:30 pm
November 25	Monday 6:30 pm
December 16	Monday 6:00 pm Meeting held on 3 rd Monday due to Christmas holiday

The motion carried.

- B. Township Board Meeting Attendees
Park Commissioners volunteered to attend 2024 Township Board meetings as noted below.

January 16	Nahid Sanii-Yahyai
February 20	Greg Vessels
March 18	Guy Conti

April 15	Guy Conti
May 20	Martha Kern-Boprie
June 17	Jack Smiley
July 15	Riley Schofield
August 19	Riley Schofield
September 16	Curtis Freeman
October 21	Nahid Sanii-Yahyai
November 18	Greg Vessels
December 16	Martha Kern-Boprie

C. 2023 Park Fund Budget Amendments

It was moved by Martha Kern-Boprie and supported by Guy Conti to recommend approval to the Township Board of 2023 Park Fund Budget Amendments dated 12/18/2023 and detailed in the amendment worksheet. The motion carried.

D. Rock Property Conservation Easement Resolution

It was moved by Jack Smiley and supported by Guy Conti to approve the following resolution:

WHEREAS, protection of the "Rock Pproperty" is in keeping with the Township's master plan and with the Superior Township Parks, Recreation & Open Space Master Plan; and

WHEREAS, placing a conservation easement on the property is essential in order to protect the conservation values of the land in perpetuity for the benefit of Superior Township residents; and

WHEREAS, land conservation efforts in Superior Township have relied on valuable partnerships with Washtenaw County Parks & Recreation Commission, City of Ann Arbor, Southeast Michigan Land Conservancy and numerous other nonprofit organizations; and

WHEREAS, Washtenaw County Parks & Recreation Commission has been a particularly strong partner and has contributed over \$10 million to land conservation within the Township, which far exceeds the amount invested by Superior Charter Township, and

WHEREAS, Washtenaw County Parks & Recreation Commission has agreed to hold the conservation easement on the "Rock" property and will likely assist with both programming and stewardship of the property.

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Parks and Recreation Commission strongly urges the Board of Trustees to move forward, without delay, with its commitment to protect the "Rock" property in perpetuity by establishing a conservation easement on the property, which is acceptable with the Superior Township Parks & Recreation Commission, to be held by the Washtenaw County Parks and Recreation Commission.

BE IT FURTHER RESOLVED, that the Superior Township Parks and Recreation Commission encourages the Board of Trustees to transfer jurisdiction over the "Rock" property to the Superior Township Parks and Recreation Commission so that we may begin the important task of planning how to best utilize the "Rock" property to meet the recreational and open space needs of the Township.

A roll call vote was taken.

Nahid Sanii-Yahyai	Yes
Curtis Freeman	Yes
Riley Schofield	Yes
Guy Conti	Yes
Greg Vessels	Yes



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

February 12, 2024

To: Kenneth Schwartz, Superior Township Supervisor
From: John Cratsenburg, Lieutenant
Through: Keith Flores, Police Services Commander
Re: January 2024 Police Services Monthly Report

Monthly Numbers:

Calls for Service: 964
Traffic Stops: 276
OWI/OUID: 1
Traffic Crashes: 42
Animal Complaints: 4
Citations: 82

Significant Incidents:

- 24-2430 1515 Ridge Death Investigation
82-year-old male with long history of health trouble and cardiac issues.
No signs of foul play and turned over to ME Office.

- 24-4109 7900 Block of Hallie Dr Death Investigation
82-year-old female with long medical history. No signs of foul play and
MEI responded and released the subject to the family’s funeral home.

- 24-5460 Prospect/Park Fatal Hit and Run Traffic Crash
Deputies were dispatched to a subject laying on the side of the roadway.
After arriving, Deputies found the subject deceased with signs of a motor
vehicle crash. Traffic Services was requested and conducted an
investigation. Deputies were able to establish a suspect vehicle and
suspect driver. Both the vehicle and driver were located at a later time
and the driver was arrested. This is still an active investigation.

- 24-6880 1200 Block of Stamford Ct Aggravated Domestic Assault and False
Imprisonment
Victim was assaulted several times by her boyfriend. He took her and
forced her to leave the house with the children left inside. He then
forced her to walk with him around the MacArthur Blvd, keeping her
phone and refusing to let her leave his side. Subject fled when police



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

presence was noticed in the area by the suspect. Suspect has not been located at this time and a warrant request was submitted.

In/Out of Area Time:

Into Area Time: 690

Out of Area Time: 630

*Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823*



SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

January 2024

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2024	Month 2023	% Change	YTD 2024	YTD 2023	% Change
Traffic Stops	276	387	-29%	276	387	-29%
Citations	82	73	12%	82	73	12%
Drunk Driving (OWI)	1	3	-67%	1	3	-67%
Drugged Driving (OUID)	0	0	-	0	0	-
Calls for Service Total	964	990	-3%	964	990	-3%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	564	504	12%	564	504	12%
Robberies	0	0	-	0	0	-
Assaultive Crimes	17	13	31%	17	13	31%
Home Invasions	3	2	50%	3	2	50%
Breaking and Entering's	0	0	-	0	0	-
Larcenies	5	10	-50%	5	10	-50%
Vehicle Thefts	5	1	400%	5	1	400%
Traffic Crashes	42	27	56%	42	27	56%
Medical Assists	7	12	-42%	7	12	-42%
Animal Complaints <i>(ACO Response)</i>	4	12	-67%	4	12	-67%
In/Out of Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	690	690				
Out of Area Time	630	630				
Investigative Ops (DB)	14445	14445				
Secondary Road Patrol	5870	5870				
County Wide	55	55				
Banked Hours	Hours Accum.	Previous Balance	Hours Used	Balance		
January Collab						

Incident Count by Incident Type For Agency WD

For 1/1/2024 12:00:00 AM Thru 1/31/2024 11:59:59 PM

For City Code(s) - YOT

City	Incident	Address / Location	Incident Call Date	Location
YOT	240000872	10440 RIDGELINE DR	01/04/2024 08:28:21	RESD
YOT	1			
		Total:	1	

Incident Count by Incident Type For Agency WD

For 1/1/2024 12:00:00 AM Thru 1/31/2024 11:59:59 PM

For City Code(s) - YOT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
01/04/2024 08:28:21	C3999 - ALARMS ALL OTHER	240000872	10440 RIDGELINE DR	YOT	RESD
	C3999 - ALARMS ALL OTHER		Total:	1	
			Sum:	1	



Out of Area Time

For: 01/01/2024 thru 01/31/2024



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	E CLARK RD	BACKUP DISPATCHED CALLS	24000046	Assist YPT Units w/ fire - approv SGT Pennington	03:20:00	10	1/1/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	PITTSFIELD TOWNSHIP	WDURBANS	PITCH PINE LN W	BACKUP DISPATCHED CALLS	240000727	cfs-K9 REQUEST FOR MISSING PERSON, SGT HOUK APPROVED	17:50:00	20	1/3/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	NASH AVE	BACKUP DISPATCHED CALLS	240001306	BACK UP YPSI TOWNSHIP WITH SHOOTING - APPROVED BY SERGEANT HOGAN	20:10:00	10	1/5/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGERWIGB	N FORD BLVD/HOLMES RD	BACK-UP TRAFFIC STOP	240001723	provided assistance to Dep, Shankland // Dep, Shankland requested additional unit to stop due to a disorderly intox driver // no other units were closer // provided assistance // ok per Sgt, Bynum	21:30:00	15	1/7/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	RIDGE RD/E CLARK RD	BACK-UP TRAFFIC STOP	240002006	ASSIST 729 W/FAIL TO STOP / OCCUPANTS FOOT BAILED INTO TRAILER / APPROVED BY SGT, ERBES	00:45:00	35	1/9/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDDUONGJ	RIDGE RD/E CLARK RD	BACK-UP TRAFFIC STOP	240002006	ASSIST TOWNSHIP DEP ON FLEE & ELUDE / BARRICADED SUBJ / PER SGT ERBES	00:50:00	30	1/9/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDMCGRADYP	HOGBACK RD	BACKUP DISPATCHED CALLS	240003868	reported fire at jail, assist fd, Sgt Arts approved	11:08:00	52	1/15/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGERWIGB	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	240004280	assisted Dep, Parraghin investigate a possible domestic with both parties on scene // ok per Sgt, Bynum	22:00:00	30	1/16/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	E MICHIGAN AVE/RAWSONVILLE RD	TRAFFIC STOP	240005080	ASSISTED 7M3 WITH SFSTS; PER SGT WILLIAMS	21:35:00	15	1/19/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGERWIGB	E MICHIGAN AVE/DONS DR	TRAFFIC STOP	240005405	clearing from 24-5399 // observed vehicle drive with no lights on // stop was unavoidable due to weather conditions and time of day	23:55:00	6	1/20/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	BELLERS CT	BACKUP DISPATCHED CALLS	240006334	back up Ytown on a FA, Sgt Bynum approved	22:15:00	15	1/24/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	BELLERS CT	BACKUP DISPATCHED CALLS	240006334	ASSIST YPSI TWP DEPS ON POSSIBLE FA INVOLVING A FIREARM APPROVAL TO ASSIST PER SGT, BYNUM	22:20:00	8	1/24/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDMCGRADYP	CANTERBURY LN	BACKUP DISPATCHED CALLS	240007034	assist Mizer w edp, Sgt Hogan approved	13:10:00	48	1/27/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	N CONGRESS ST/N SUMMIT ST	BACKUP DISPATCHED CALLS	240007349	SHOOTING SUSPECTS IN YPT (CHESTNUT BLVD) APPROVED BY SGT, ERBES	16:35:00	85	1/28/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGERWIGB	N CONGRESS ST/N SUMMIT ST	DISPATCHED CALLS	240007349	YPD was sent to a shoots fired complaint in the area of Congress/Summit // Dispatch advised that parties were calling advising they were headed to SJMH // I headed to SJMH // Dispatch advised that the suspects were now on Chestnut Dr // Ypsi Twp Deps made the location and located S1 and S2 vehicles // I made the area to provided assistance // ok by Sgt, Erbes	16:50:00	40	1/28/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	STA 2 SPANISH TRANSLATION	BACKUP DISPATCHED CALLS	24-7505	SPANISH TRANSLATION FOR POSSIBLE AWIM CASE, OIC DEPUTY RAAB APPROVED BY SGT, HOUK	15:59:00	201	1/29/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	CALDER ST/SENECA ST	BACKUP DISPATCHED CALLS	240008083	ASSIST BACK UP TO SGT HOUK ER TRAFFIC	12:10:00	10	1/31/2024
							Sum:	630	



Into Area Time

For: 01/01/2024 thru 01/31/2024



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDLOWHORNB	MAPLELAWN	BACKUP DISPATCHED CALLS	240000274	ASSIST SUT WITH WELFARE CHECK FOR CANTON TO CHECK ON CHILD AS MOTHERS TX WAS BLOCKED BY FATHER LT CRATS APPROVED, ONLY 1 SUT CAR ON DUTY	05:20:00	40	1/2/2024
YPSILANTI TWP	SUPERIOR TWP	WDROBERTSG	WIARD BLVD	BACKUP DISPATCHED CALLS	240000479	AST ON SUICIDAL APV LT CRATSENBURG	21:00:00	20	1/2/2024
YPSILANTI TWP	SUPERIOR TWP	WDBLANDC	E CLARK RD	BACKUP DISPATCHED CALLS	240002071	assisted w/ scene security for possible suicidal subject / no other SUT units available for back up, Sgt. Hogan approval.	09:55:00	35	1/9/2024
YPSILANTI TWP	SUPERIOR TWP	WDVANDUSSENK	RIDGE RD	BACKUP DISPATCHED CALLS	240002826	BACKED ON FAMILY TROUBLE / ONLY ONE SUT CAR WORKING / APPROVED BY SGT BYNUM	04:45:00	20	1/12/2024
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	VILLAGE GREEN BLVD	BACKUP DISPATCHED CALLS	240003359	ASSIST SUT WITH AN EDP PER SGT HOGAN	09:05:00	20	1/13/2024
YPSILANTI TWP	SUPERIOR TWP	WDBURTOND	HEATHER DR	BACKUP DISPATCHED CALLS	240003563	BU FOR DOMESTIC IN SUPERIOR TWP, APPROVED BY SGT ERBES,	05:15:00	70	1/14/2024
YPSILANTI TWP	SUPERIOR TWP	WDSIMMST	HEATHER DR	BACKUP DISPATCHED CALLS	240003563	BACK UP SUT UNIT ON DOMESTIC / SGT ERBES	05:15:00	30	1/14/2024
YPSILANTI TWP	SUPERIOR TWP	WDTROWBRIDGEM	E HURON RIVER DR	BACKUP DISPATCHED CALLS	240004866	BACKUP OTHER UNIT ON INDIVIDUAL WALKING IN ROADWAY PETITION PER TRINITY HEALTH SGT PENNINGTON APPROVAL	02:50:00	15	1/19/2024
YPSILANTI TWP	SUPERIOR TWP	WDCAMPAGJORNIM	STAMFORD CT	BACKUP DISPATCHED CALLS	240005274	BACK UP SUP UNIT WITH POSS FA TILL OTHER SUP UNIT ARRIVED, SGT.HOUK	16:00:00	15	1/20/2024
YPSILANTI TWP	SUPERIOR TWP	WDSILLERB	RIDGE RD/MOTT RD	BACK-UP TRAFFIC STOP	240005399	BACK UP ON FLEEING UDAA / REPORT COMPLETED AS GOING INTO LEAVE DAYS / APPROVED BY SGT BYNUM	23:20:00	130	1/20/2024
YPSILANTI TWP	SUPERIOR TWP	WDCAMPAGJORNIM	PROSPECT RD/PARK LN	BACKUP DISPATCHED CALLS	240005460	ASSIST OIC WITH TRAFFIC CONTROL FOR HIT AND RUN CAUSING DEATH, SGT.HOUK,	08:25:00	25	1/21/2024
YPSILANTI TWP	SUPERIOR TWP	WDPHILLIPSA	PROSPECT RD/PARK LN	BACKUP DISPATCHED CALLS	240005460	fatal pdc, cleared with sgt, houk	08:25:00	30	1/21/2024
YPSILANTI TWP	SUPERIOR TWP	WDRAABT	PROSPECT RD/PARK LN	BACKUP DISPATCHED CALLS	240005460	ASSIST SUT WITH TRAFFIC CONTROL RE: FATAL CAR VS PED CRASH, GOOD PER SGT, HOUK,	08:25:00	25	1/21/2024
YPSILANTI TWP	SUPERIOR TWP	WDPARRAGHIN	PROSPECT RD/PARK LN	BACKUP DISPATCHED CALLS	240005460	ASSIST SUPERIOR UNITS WITH CLOSING OFF THE ROAD FOR DEATH INVESTIGATION APPROVED BY SGT, HOUK	08:30:00	30	1/21/2024
YPSILANTI TWP	SUPERIOR TWP	WDHEATHV	ABIGAIL DR	BACKUP DISPATCHED CALLS	240005734	BACKUP 629 ON POSS B&E IN PROG- SUT DEPS ON PI CRASH- APPROVED BY 629 SGT HOGAN	14:15:00	10	1/22/2024
SALEM TWP	SUPERIOR TWP	WDHOWARDS	RIDGEVIEW	BACKUP DISPATCHED CALLS	240005788	CARDIAC ARREST / ONLY ONE SUT UNIT AVAILABLE / APPROVED BY SGT, HOGAN	18:50:00	20	1/22/2024
YPSILANTI TWP	SUPERIOR TWP	WDPARRAGHIN	DOVER CT	BACKUP DISPATCHED CALLS	240006181	ASSIST SUPERIOR DEPS WITH A SUBJECT KNOWN TO ASSAULT LAW ENFORCEMENT, APPROVED BY SGT, HOUK	11:15:00	25	1/24/2024
YPSILANTI TWP	SUPERIOR TWP	WDSIRIANNJU	DOVER CT	BACKUP DISPATCHED CALLS	240006181	ASSIST SUT DEPS WITH DOMESTIC / S1 HAS HISTORY OF FIGHTING WITH PD / APPROVED BY SGT, HOUK	11:15:00	25	1/24/2024
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	240006684	DEP MCGRADY; SGT HOGAN; DV (SOLO SUT DEP SENT)	09:30:00	65	1/26/2024
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	MOTT RD/RIDGE RD	BACK-UP TRAFFIC STOP	240006942	VEHICLE INVOLVED IN AN FA; SOLO SUT UNIT STOPPED IT, I WAS IN THE AREA; OK PER SGT, ERBES	02:25:00	5	1/27/2024
SALEM TWP	SUPERIOR TWP	WDSHIRESL	FORD RD/PROSPECT RD	BACKUP DISPATCHED CALLS	240008173	BU SUPERIOR UNITS ON HEAD ON CRASH DUE TO BEING IN THE AREA (STA 6) APPROVED PER SGT, ERBES	19:00:00	35	1/31/2024
							Sum:	690	

MEMO

TO: Superior Charter Township Board of Trustees
FROM: Laura Bennett, Planning & Zoning Administrator
RE: Planning & Zoning Department Report
DATE: February 12, 2024

Brookwood of Superior

Brookwood of Superior presented a revised Area Plan to the Planning Commission on January 24, 2024. The Planning Commission directed staff to draft a Resolution of Approval for STPC 23-05 Brookwood Superior Area Plan Amendment. This Resolution of Approval will be voted on at the February 28, 2024 Planning Commission meeting. The Area Plan will be placed on the March 18, 2024 Board of Trustees agenda for public hearing and final determination.

Draft Master Plan

At their meeting on November 15, 2023, the Planning Commission released the Draft Comprehensive Master Plan for a 63-day review period. A link to the Plan was mailed to all surrounding jurisdictions and placed on the Township's website.

A public hearing with the Planning Commission will be scheduled for February 28, 2024, at 7:00pm to receive comments from the public.

Garrett's Space

At their meeting on January 24, 2024, the Planning Commission approved the Preliminary Site Plan for Garrett's Space with the following conditions:

1. Clarify timing of the phases. Combine parcels.
2. Submit a conservation easement with legal description for Township review.
3. Confirm if an EGLE permit is required. If required, obtain permit prior to final site plan approval.
4. Indicate any location where new development, grading, or other activity is proposed within a steep slope area as defined in the ordinance.
5. Confirm access and any necessary road improvements from the Road Commission.
6. Submit a lighting and photometric plan.
7. Submit a landscaping plan.
8. Provide a detailed narrative of the architectural concept for the site including materials details.
9. Address all items in the Township Engineers January 11, 2024 review.
10. Address all items in the Fire Marshal's December 18, 2023 review.

Kinsley

The Kinsley Development Final Site Plan, consisting of 21 single family homes, on Plymouth-Ann Arbor Road has received approval from the Road Commission and EGLE (Environment, Great Lakes, and Energy). This Final Site Plan is on track to be placed on the February 28, 2024 Planning Commission agenda.



Utility Department Memorandum

To: Superior Township Board of Trustees
From: Mary Burton
Date: February 20, 2024
Re: Utility Department Report

- Meter replacement plans have been made for the Hyundai Technical Center master meter. The job will be completed by the end of this month.
- Trinity Health/St. Joseph Hospital will need to replace 10 of its meters at several buildings on the campus. We are working with their building maintenance department and expect to have the meters replaced this Spring.
- An updated quote is being prepared by the contractor, Sole` Construction for the Stamford Rd. water main replacement project. The plan for the original size of the water main has been changed from an 8 inch to 12 inch main. This is needed since the original quote is from last year.
- A quote was received for a much needed upgrade to our PLC/HMI system at the booster pump station. We are working with the original contractor, Engineered Solutions Midwest and OHM to complete the upgrade. The station has never had an upgrade since it was installed, and the equipment has become obsolete.
- A water main break occurred in the 1700 block of Hamlet Drive between Buckingham and Glendale. The break was repaired and services restored the same day.
- Lead and copper sampling will begin at the end of March for distribution system two. There will be 10 participants for this year's sample pool.
- A valve exercising schedule has been implemented and crews will begin this month.
- A sewer back-up was reported on Heather Court, after maintenance crews were called out, it was discovered to be in the resident's line.

- Completion of endpoint installations throughout the township will be wrapping up soon. There are less than 30 installations which are expected to be completed by next month.
- Due to ongoing issues with network connectivity problems, the Utility Admin office has continued to open tickets with TAZ Tech Support. Resolving the problems have been problematic and response time has been unacceptable.
- The Utility Department is happy to welcome its newest Field Service Technician, Raymond Wilson, to the maintenance crew. Raymond is a great addition to our team and will be studying for his S-4 license.

JANUARY 2024 ASSESSING DEPARTMENT REPORT

For the month of January, the assessing department has continued to collect data that will be used to set up the 2024 tax bills. The assessment notices will be mailed at the end of February to the taxpayers, and then the information will be presented to the Board of Review members. The calculations are continuously being worked on with spreadsheets by the assessor, to ensure that each taxpayer is properly assessed. There will be around 120 spreadsheets completed before the notices are mailed.

The poverty guidelines were updated and then presented to the Clerk's office for the 2024 resolution.

The personal property statements were mailed out at the end of December. They are due back to the township by February 20th to be entered and processed.

The appraisers are continuing their work which will assist with setting the values for the 2024 tax year. Some of the duties that were completed by the appraisers (not a complete list):

- In January and February, the appraisers will calculate the percentage of completion for each of the 312 new construction homes. They will then add each one individually to the BS&A software and then calculate the 2024 taxable and assessed values.
- 16 final building inspections were completed, with interior inspections and exterior measurements. They were entered in BS&A using blueprints and information gathered by the appraisers.
- Accepted 25 Property Transfer Affidavits, Principal Residence Exemptions, Rescinds and address changes and then entered them into BS&A.
- Accepted 9 Veterans Exemptions at the counter.
- Assisted numerous residents, realtors, and title companies with questions or requests for information via phone calls, e-mails, or in person.

December through March are our terribly busy months. There is a lot to do to prepare the paperwork for the 2024 assessments. We are also preparing for the state to audit our information for the 2024 tax year. This is done every 5 years and will be completed this year.

Thank you,

Paula Calopisis, Assessor



Memorandum

To: Township Board
From: Keith Lockie
Date: February 20, 2024
Re: Controller's Report

Please see attached December 2023 Pre-Audit Financials and January 2024 Balance Sheets (Incomplete).

2023 Pre-Audit Comments:

MAJOR FUNDS 2023 PRE-AUDIT

FUND	INCOME			EXPENSES			BOTTOM LINE		
	Actual	Budget	% Diff.	Actual	Budget	% Diff.	Actual	Budget	% Diff.
1. Utility O&M	\$4,819,510	\$4,838,250	0.4%	\$4,265,349	\$4,272,419	0.2%	\$554,161	\$565,831	-2.1%
2. General	2,771,595	2,690,402	3.0%	2,960,780	3,019,476	1.9%	(189,185)	(329,074)	42.5%
3. Fire	3,027,781	3,043,276	0.5%	3,245,142	3,238,448	0.2%	(217,361)	(195,172)	11.4%
4. Building	328,089	312,701	4.9%	386,946	397,224	2.6%	(58,857)	(84,523)	30.4%
5. Law	2,591,861	2,574,878	0.7%	1,799,916	1,912,205	5.9%	791,945	662,673	19.5%
6. Parks	427,748	424,784	0.7%	383,659	401,088	4.3%	44,089	23,696	86.1%

1. **Utility Department** – O&M had a healthy profit at year-end of \$554K, compared to \$105K in 2022. Income was up 6.1% for 2023 and expenses were down 4.1% (primarily due to multiple water main breaks in 2022, resulting in water loss). Overall, the actual bottom line was lower by 2.1% from the budget.

Compared to 2022 the Capital Reserves Fund, at year-end, is in a much stronger position (\$3,234K vs. \$1,837K). Cash increased due to reimbursement from the Michigan State Clean Water Revolving Fund for costs related to the Clark Road Lift Station. We received \$1,434K in 2023. Additionally, after the audit, the O&M Total Profit (bottom line) amount will be transferred from O&M to Capital Reserves.

Also contributing to the Capital Reserves Fund were 24 new connection permits vs. 22 in 2022, both years primarily issued to Infinity Homes for Woodside Village.

2. **General Fund** – State Shared Revenue's projected amount for 2023 is \$72K more than we budgeted. Investment Earnings were high at year-end. Actuals were \$9K more than anticipated.

Departments' actuals came in pretty much as budgeted. Nothing stands out as an issue.

Overall, the projected appropriation from Fund Balance is \$139K less than budgeted.

3. **Fire Fund** – Interest/Dividends Income was budgeted at \$105K vs. actual of \$81K.

In expenses, we are higher than budgeted due to employee related expenses (primarily due to firefighters out of work and firefighters cashing in benefits).

Overall, the projected appropriation from Fund Balance requires \$22K more than budgeted.

4. **Building Fund** – Charges for Services Income was budgeted at \$285K and came in at \$296K. Investment Earnings was \$6K actual over budget.

Contract Services Expense was \$9K less than budgeted.

Overall, the projected appropriation from Fund Balance is \$26K less than budgeted.

5. **Law Fund** – Investment Earnings came in \$14K over budgeted amount.

Sheriff's Contract Expense came in \$80K less than anticipated. Overtime was budgeted at \$50K and came in at \$29K.

Overall, the projected transfer to reserves is \$129K more than budgeted.

6. **Parks & Recreation Fund** – Commission Stipends were down \$4K. Multiple line items were lower than budgeted, but nothing stands out.

Overall, the projected transfer to reserves is \$20K more than budgeted.

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	857,418.91	182,734.32
101-000-001.002	HUNT 0768 CHK - GEDDES ROAD	12,158.37	12,249.80
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	9,657.32	9,657.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	7,501.63	6,377.06
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.001	CHASE 5503 - NON-MOTORIZED TRAILS	30,659.02	0.00
101-000-002.002	COMERICA 6074 J-FUND GEDDES ROAD	200,123.61	24,050.88
101-000-003.001	90 DAY CD - CHASE	0.00	192,110.47
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	300.00	300.00
101-000-013.000-CTAP	CHASE 5503 - DAILY OPERATING CHECKING	38,729.50	0.00
101-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	598,525.85	589,806.56
101-000-017.002	COMERICA - GOVERNMENT T-BILLS	258,122.55	257,946.23
Cash		<u>2,032,724.09</u>	<u>1,294,759.97</u>
Accounts Receivable			
101-000-020.001	A/R - TAXROLL REVENUE	294,998.39	261,210.27
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	236,289.52	54,063.69
101-000-040.002	A/R - OTHER	360,365.82	425,284.49
101-000-078.001	A/R - STATE OF MICHIGAN	271,985.00	265,287.00
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	8,319.00	8,570.00
Accounts Receivable		<u>1,171,957.73</u>	<u>1,014,415.45</u>
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	0.00	917.96
101-000-123.000	PRE-PAID EXPENSES MISC.	190.38	1,689.06
101-000-123.050	PREPAID INSURANCE	13,305.98	30,789.18
101-000-126.000	UNREALIZED GAINS/LOSSES	7,949.27	48,478.84
Other Assets		<u>21,445.63</u>	<u>81,875.04</u>
Due From Other Funds			
101-000-084.206	DUE FROM FIRE FUND	142.00	453.47
101-000-084.211	DUE FROM LEGAL DEFENSE FUND	46,648.00	80,538.00
101-000-084.249	DUE FROM BUILDING FUND	0.00	71.97
101-000-084.464	DUE FROM ARPA FUND	500.00	0.00
101-000-084.508	DUE FROM PARK FUND	82.19	0.00
101-000-084.592	DUE FROM UTIL	616.16	0.00
101-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	14.11	14.11
101-000-084.704	DUE FROM PAYROLL FUND	4,937.79	4,937.77
Due From Other Funds		<u>52,940.25</u>	<u>86,015.32</u>
Total Assets		<u>3,279,067.70</u>	<u>2,477,065.78</u>
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	445,482.63	25,186.28
101-000-202.100	ACCRUED EXPENSES	12,012.50	0.00
101-000-202.200	A/P - CREDIT CARD ACCOUNT	4,457.58	3,200.38
101-000-202.300	A/P - AAATA CONTRACT	33,346.00	0.00
101-000-237.000	DUE TO OTHERS	2,149.50	0.00
Accounts Payable		<u>497,448.21</u>	<u>28,386.66</u>
Liabilities-ST			
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	9,500.00	9,500.00
Liabilities-ST		<u>9,500.00</u>	<u>9,500.00</u>
Liabilities-LT (under 1 year)			
101-000-360.000	DEFERRED REVENUE	0.00	668,378.97

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Liabilities ***			
	Liabilities-LT (under 1 year)	0.00	668,378.97
	Liabilities-LT (over 1 year)		
101-000-360.001	DEFERRED REVENUE PILOT	872.55	891.04
	Liabilities-LT (over 1 year)	872.55	891.04
Due To Other Funds			
101-000-214.206	DUE TO FIRE FUND	1,108.98	0.00
101-000-214.464	DUE TO ARPA FUND	18,234.50	0.00
101-000-214.704	DUE TO PAYROLL FUND	(36,914.20)	(62,947.65)
	Due To Other Funds	(17,570.72)	(62,947.65)
	Total Liabilities	490,250.04	644,209.02
*** Fund Balance ***			
Unassigned			
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,841,735.82	1,810,100.24
	Unassigned	1,841,735.82	1,810,100.24
Assigned			
101-000-385.001	FUND BALANCE - GEDDES ROAD	211,583.89	220,612.68
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,659.02
101-000-385.003	FUND BALANCE - RIGHT OF WAY	25,665.77	18,195.35
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	30,965.08	61,042.29
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	0.00	247,500.00
	Assigned	298,873.76	578,009.34
	Total Fund Balance	2,140,609.58	2,388,109.58
	Beginning Fund Balance	2,140,609.58	2,388,109.58
	Net of Revenues VS Expenditures - 2023		(190,084.91)
	*2023 End FB/2024 Beg FB	2,198,024.67	
	Net of Revenues VS Expenditures - Current Year	648,208.08	(365,167.91)
	Ending Fund Balance	2,788,817.66	1,832,856.76
	Total Liabilities And Fund Balance	3,279,067.70	2,477,065.78

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 203 SIDE STREET MAINTENANCE

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	15,105.38	10,664.87
203-000-003.001	90 DAY CD - CHASE	0.00	3,651.85
	Cash	<u>15,105.38</u>	<u>14,316.72</u>
Accounts Receivable			
203-000-020.000	A/R - TAXROLL REVENUE	23,517.00	23,517.00
	Accounts Receivable	<u>23,517.00</u>	<u>23,517.00</u>
	Total Assets	<u>38,622.38</u>	<u>37,833.72</u>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
203-000-360.000	DEFERRED REVENUE	0.00	23,517.00
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>23,517.00</u>
	Total Liabilities	<u>0.00</u>	<u>23,517.00</u>
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	15,104.49	15,104.49
	Unassigned	<u>15,104.49</u>	<u>15,104.49</u>
	Total Fund Balance	<u>15,104.49</u>	<u>15,104.49</u>
	Beginning Fund Balance	15,104.49	15,104.49
	Net of Revenues VS Expenditures - 2023		(787.77)
	*2023 End FB/2024 Beg FB	14,316.72	
	Net of Revenues VS Expenditures - Current Year	23,517.89	0.00
	Ending Fund Balance	38,622.38	14,316.72
	Total Liabilities And Fund Balance	38,622.38	37,833.72

* Year Not Closed

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	(978,589.77)	684,063.22
206-000-002.001	COMERICA 5587 J-FUND - ACCRUED ABSENCES	434,728.69	452,626.93
206-000-002.002	COMERICA 5588 J-FUND - DAILY OPERATING	930,469.87	631,911.39
206-000-013.000-AFG9	HUNT 6014 - DAILY OPERATING CHECKING	113,082.17	0.00
206-000-013.000-RITF	FM 6709 - DAILY OPERATING CHECKING	347,542.68	0.00
206-000-013.000-SAFE	HUNT 6014 - DAILY OPERATING CHECKING	555,235.90	0.00
206-000-013.000-SCBA	HUNT 6014 - DAILY OPERATING CHECKING	1,243,415.02	0.00
206-000-016.000-AFGT	COMERICA 9652 MM - DAILY OPERATING	(323,546.00)	0.00
206-000-017.001	HUNT 6014 - GOVERNMENT T-BILLS	678,639.72	710,325.25
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	714,613.38	714,125.22
	Cash	<u>3,715,591.66</u>	<u>3,193,052.01</u>
Accounts Receivable			
206-000-020.000	A/R - TAXROLL REVENUE	1,275,629.57	1,149,490.09
	Accounts Receivable	<u>1,275,629.57</u>	<u>1,149,490.09</u>
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	0.00	4,777.95
206-000-123.000	PRE-PAID EXPENSES MISC.	516.53	602,685.76
206-000-123.050	PREPAID INSURANCE	39,913.12	91,726.74
206-000-126.000	UNREALIZED GAINS/LOSSES	(1.01)	30,208.87
	Other Assets	<u>40,428.64</u>	<u>729,399.32</u>
Due From Other Funds			
206-000-084.101	DUE FROM GENERAL FUND	1,108.98	0.00
	Due From Other Funds	<u>1,108.98</u>	<u>0.00</u>
	Total Assets	<u>5,032,758.85</u>	<u>5,071,941.42</u>
*** Liabilities ***			
Accounts Payable			
206-000-202.000	A/P - VENDORS	(4,004.83)	9,612.98
	Accounts Payable	<u>(4,004.83)</u>	<u>9,612.98</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
206-000-339.000	DEFERRED REVENUE	0.00	2,933,144.45
206-000-339.001	DEFERRED REVENUE PILOT	3,772.55	3,852.89
	Liabilities-LT (over 1 year)	<u>3,772.55</u>	<u>2,936,997.34</u>
Due To Other Funds			
206-000-214.101	DUE TO GENERAL FUND	142.00	0.00
206-000-214.704	DUE TO PAYROLL FUND	(83,034.46)	(196,563.24)
	Due To Other Funds	<u>(82,892.46)</u>	<u>(196,563.24)</u>
	Total Liabilities	<u>(83,124.74)</u>	<u>2,750,047.08</u>

*** Fund Balance ***

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,559,209.73	1,637,127.66
	Unassigned	<u>1,559,209.73</u>	<u>1,637,127.66</u>
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	52,308.39	12,084.19
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	534,206.68	496,512.95
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
	Assigned	<u>1,181,551.21</u>	<u>1,103,633.28</u>
Total Fund Balance		<u>2,740,760.94</u>	<u>2,740,760.94</u>
Beginning Fund Balance		2,740,760.94	2,740,760.94
Net of Revenues VS Expenditures - 2023			(218,500.92)
*2023 End FB/2024 Beg FB		2,522,260.02	
Net of Revenues VS Expenditures - Current Year		2,375,122.65	(200,365.68)
Ending Fund Balance		5,115,883.59	2,321,894.34
Total Liabilities And Fund Balance		5,032,758.85	5,071,941.42

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 211 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	11,266.70	2,232.97
211-000-003.001	90 DAY CD - CHASE	0.00	1,423.10
211-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	257,712.39	253,958.10
	Cash	<u>268,979.09</u>	<u>257,614.17</u>
Other Assets			
211-000-126.000	UNREALIZED GAINS/LOSSES	3,422.91	16,175.53
	Other Assets	<u>3,422.91</u>	<u>16,175.53</u>
	Total Assets	<u>272,402.00</u>	<u>273,789.70</u>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Other Liabilities			
211-000-202.001	A/P - VENDORS	2,910.00	0.00
	Other Liabilities	<u>2,910.00</u>	<u>0.00</u>
Due To Other Funds			
211-000-214.101	DUE TO GENERAL FUND	46,648.00	80,538.00
	Due To Other Funds	<u>46,648.00</u>	<u>80,538.00</u>
	Total Liabilities	<u>49,558.00</u>	<u>80,538.00</u>
*** Fund Balance ***			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	225,753.34	225,753.34
	Unassigned	<u>225,753.34</u>	<u>225,753.34</u>
	Total Fund Balance	<u>225,753.34</u>	<u>225,753.34</u>
	Beginning Fund Balance	225,753.34	225,753.34
	Net of Revenues VS Expenditures - 2023		(32,501.64)
	*2023 End FB/2024 Beg FB	193,251.70	
	Net of Revenues VS Expenditures - Current Year	(2,909.34)	0.00
	Ending Fund Balance	222,844.00	193,251.70
	Total Liabilities And Fund Balance	272,402.00	273,789.70

* Year Not Closed

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
219-000-001.000	CHASE 5503 - DAILY OPERATING CHECKING	34,307.59	(396.03)
219-000-003.001	90 DAY CD - CHASE	0.00	28,668.54
	Cash	<u>34,307.59</u>	<u>28,272.51</u>
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	81,712.03	87,411.98
	Accounts Receivable	<u>81,712.03</u>	<u>87,411.98</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>116,019.62</u>	<u>115,684.49</u>
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	7,910.40	8,595.34
	Accounts Payable	<u>7,910.40</u>	<u>8,595.34</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Liabilities	<u>7,910.40</u>	<u>8,595.34</u>
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	116,017.61	116,017.61
	Unassigned	<u>116,017.61</u>	<u>116,017.61</u>
	Total Fund Balance	<u>116,017.61</u>	<u>116,017.61</u>
	Beginning Fund Balance	116,017.61	116,017.61
	Net of Revenues VS Expenditures - 2023		(333.12)
	*2023 End FB/2024 Beg FB	115,684.49	
	Net of Revenues VS Expenditures - Current Year	(7,908.39)	(8,595.34)
	Ending Fund Balance	108,109.22	107,089.15
	Total Liabilities And Fund Balance	116,019.62	115,684.49

* Year Not Closed

Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	246,537.75	120,143.25
249-000-001.002	CHASE 5503 - ACCRUE ABSENCES	20,374.56	0.00
249-000-003.001	90 DAY CD - CHASE	0.00	74,325.16
249-000-004.001	PETTY CASH	100.00	100.00
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	239,980.63	236,484.10
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	308,627.61	308,416.79
	Cash	<u>815,620.55</u>	<u>739,469.30</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
249-000-123.050	PREPAID INSURANCE	179.80	1,571.68
249-000-126.000	UNREALIZED GAINS/LOSSES	3,187.48	28,111.14
	Other Assets	<u>3,367.28</u>	<u>29,682.82</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>818,987.83</u>	<u>769,152.12</u>
*** Liabilities ***			
Accounts Payable			
249-000-202.000	A/P - VENDORS	(2,284.67)	109.61
	Accounts Payable	<u>(2,284.67)</u>	<u>109.61</u>
Due To Other Funds			
249-000-214.704	DUE TO PAYROLL FUND	(7,078.27)	(18,570.66)
	Due To Other Funds	<u>(7,078.27)</u>	<u>(18,570.66)</u>
	Total Liabilities	<u>(9,362.94)</u>	<u>(18,461.05)</u>
*** Fund Balance ***			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	836,558.30	832,393.58
	Unassigned	<u>836,558.30</u>	<u>832,393.58</u>
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	2,405.60	6,570.32
	Assigned	<u>2,405.60</u>	<u>6,570.32</u>
	Total Fund Balance	<u>838,963.90</u>	<u>838,963.90</u>
	Beginning Fund Balance	838,963.90	838,963.90
	Net of Revenues VS Expenditures - 2023		(58,856.57)
	*2023 End FB/2024 Beg FB	780,107.33	
	Net of Revenues VS Expenditures - Current Year	(10,613.13)	7,505.84
	Ending Fund Balance	828,350.77	787,613.17
	Total Liabilities And Fund Balance	818,987.83	769,152.12

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: KEITH LOCKIE, CONTROLLER
INCOMPLETE
Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
-----------	-------------	----------------------------	----------------------------

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	1,317,666.35	1,639,393.67
266-000-003.001	90 DAY CD - CHASE	0.00	662,630.33
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	1,162,870.04	1,145,926.60
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	407,802.21	407,523.63
	Cash	<u>2,888,338.60</u>	<u>3,855,474.23</u>
Accounts Receivable			
266-000-020.000	A/R - TAXROLL REVENUE	1,002,292.42	903,167.16
266-000-040.000	A/R - OTHER	0.00	164.00
266-000-040.002	A/R - SYCAMORE REG PATROLS	58,922.08	59,739.52
266-000-040.003	A/R - DANBURY REG PATROLS	50,493.10	28,853.20
266-000-040.004	A/R - ST JOE HOSPITAL REG PATROLS	10,040.00	10,654.00
	Accounts Receivable	<u>1,121,747.60</u>	<u>1,002,577.88</u>
Other Assets			
266-000-123.050	PREPAID INSURANCE	1,100.00	1,200.00
266-000-126.000	UNREALIZED GAINS/LOSSES	15,670.49	90,463.74
	Other Assets	<u>16,770.49</u>	<u>91,663.74</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>4,026,856.69</u>	<u>4,949,715.85</u>
*** Liabilities ***			
Accounts Payable			
266-000-202.000	A/P - VENDORS	2,728.26	2,733.32
	Accounts Payable	<u>2,728.26</u>	<u>2,733.32</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
266-000-339.000	DEFERRED REVENUE	0.00	2,304,604.82
266-000-339.001	DEFERRED REVENUE PILOT	2,964.20	3,027.31
	Liabilities-LT (over 1 year)	<u>2,964.20</u>	<u>2,307,632.13</u>
Due To Other Funds			
266-000-214.704	DUE TO PAYROLL FUND	(446.44)	(515.86)
	Due To Other Funds	<u>(446.44)</u>	<u>(515.86)</u>
	Total Liabilities	<u>5,246.02</u>	<u>2,309,849.59</u>
*** Fund Balance ***			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	1,998,574.07	1,998,574.07
	Unassigned	<u>1,998,574.07</u>	<u>1,998,574.07</u>
	Total Fund Balance	<u>1,998,574.07</u>	<u>1,998,574.07</u>
	Beginning Fund Balance	1,998,574.07	1,998,574.07

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
	Net of Revenues VS Expenditures - 2023		791,944.80
	*2023 End FB/2024 Beg FB	2,790,518.87	
	Net of Revenues VS Expenditures - Current Year	2,023,036.60	(150,652.61)
	Ending Fund Balance	4,021,610.67	2,639,866.26
	Total Liabilities And Fund Balance	4,026,856.69	4,949,715.85

* Year Not Closed

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	1,475,528.87	330,127.49
464-000-003.002	HUNTINGTON 9243- CD	0.00	1,000,000.00
	Cash	<u>1,475,528.87</u>	<u>1,330,127.49</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
464-000-085.101	DUE FROM GENERAL FUND	18,234.50	0.00
	Due From Other Funds	<u>18,234.50</u>	<u>0.00</u>
	Total Assets	<u>1,493,763.37</u>	<u>1,330,127.49</u>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	1,491,637.52	1,321,403.02
	Liabilities-LT (over 1 year)	<u>1,491,637.52</u>	<u>1,321,403.02</u>
Due To Other Funds			
464-000-214.101	DUE TO GENERAL FUND	500.00	0.00
	Due To Other Funds	<u>500.00</u>	<u>0.00</u>
	Total Liabilities	<u>1,492,137.52</u>	<u>1,321,403.02</u>
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	1,452.32	1,452.32
	Unassigned	<u>1,452.32</u>	<u>1,452.32</u>
Assigned			
	Assigned	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	<u>1,452.32</u>	<u>1,452.32</u>
	Beginning Fund Balance	<u>1,452.32</u>	<u>1,452.32</u>
	Net of Revenues VS Expenditures - 2023		<u>7,272.15</u>
	*2023 End FB/2024 Beg FB	8,724.47	
	Net of Revenues VS Expenditures - Current Year	173.53	0.00
	Ending Fund Balance	<u>1,625.85</u>	<u>8,724.47</u>
	Total Liabilities And Fund Balance	<u>1,493,763.37</u>	<u>1,330,127.49</u>

* Year Not Closed

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	63,849.95	54,469.61
508-000-001.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	0.00
508-000-003.001	90 DAY CD - CHASE	0.00	48,515.55
508-000-013.000-BHCG	DAILY OPERATING CHECKING	44,212.87	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	68,953.01	67,952.55
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	403,742.98	403,467.18
Cash		<u>584,336.50</u>	<u>574,404.89</u>
Accounts Receivable			
Accounts Receivable		<u>0.00</u>	<u>0.00</u>
Other Assets			
508-000-123.050	PREPAID INSURANCE	7,805.52	10,826.07
508-000-126.000	UNREALIZED GAINS/LOSSES	911.50	21,377.67
Other Assets		<u>8,717.02</u>	<u>32,203.74</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
Total Assets		<u>593,053.52</u>	<u>606,608.63</u>
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	263.46	657.70
Accounts Payable		<u>263.46</u>	<u>657.70</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		<u>0.00</u>	<u>0.00</u>
Other Liabilities			
Other Liabilities		<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	82.19	(71.92)
508-000-214.592	DUE TO UTILITY FUND	0.00	49.88
508-000-214.704	DUE TO PAYROLL FUND	(8,615.78)	(19,973.13)
Due To Other Funds		<u>(8,533.59)</u>	<u>(19,995.17)</u>
Total Liabilities		<u>(8,270.13)</u>	<u>(19,337.47)</u>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	184,841.14	176,196.16
Unassigned		<u>184,841.14</u>	<u>176,196.16</u>
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	10,911.90	19,556.88

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Fund Balance ***			
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Assigned	415,192.43	423,837.41
	Restricted		
	Restricted	0.00	0.00
	Total Fund Balance	600,033.57	600,033.57
	Beginning Fund Balance	600,033.57	600,033.57
	Net of Revenues VS Expenditures - 2023		44,036.89
	*2023 End FB/2024 Beg FB	644,070.46	
	Net of Revenues VS Expenditures - Current Year	1,290.08	(18,124.36)
	Ending Fund Balance	601,323.65	625,946.10
	Total Liabilities And Fund Balance	593,053.52	606,608.63

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
701-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	869,737.28	421,820.88
	Cash	<u>869,737.28</u>	<u>421,820.88</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
701-000-084.703	DUE FROM TAX FUND	7.03	7.03
	Due From Other Funds	<u>7.03</u>	<u>7.03</u>
Total Assets		<u>869,744.31</u>	<u>421,827.91</u>
*** Liabilities ***			
Accounts Payable			
701-000-202.000	A/P - VENDORS	1,137.50	0.00
	Accounts Payable	<u>1,137.50</u>	<u>0.00</u>
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	17,095.67	20,416.60
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	130,000.00	15,000.00
	Liabilities-ST	<u>147,095.67</u>	<u>35,416.60</u>
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	16,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	40,000.00
701-000-283.004	WOODSIDE VILLAGE	8,387.50	4,807.50
701-000-283.007	TEMPORARY OCCUPANCY	3,000.00	3,160.00
701-000-283.008	HYUNDAI SITE EXPANSION	127,007.00	32,899.25
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.011	GLEN OAKS COOPERATIVE OFFICE ADDITION	(148.00)	(148.00)
701-000-283.012	HAWTHORNE MILL AREA PLAN	1,100.00	(3,017.00)
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	13,454.50	3,859.50
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	3,508.25	2,189.00
701-000-283.015	PROSPECT POINTE WEST - FINAL SITE PLAN	26,274.75	35,923.50
701-000-283.016	PROSPECT POINTE WEST ENGINEERING	5,352.50	5,352.50
701-000-283.017	SUTTON RIDGE M & G BOND	308,270.00	0.00
701-000-283.018	HSHV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	KINSLEY DEVELOPMENT	2,367.50	13,686.27
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,578.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,901.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	37,166.75	26,827.25
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	10,000.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.029	SJMH THE FARM AT ST JOES	(1,191.00)	(1,860.75)
701-000-283.030	JACK SMILY WETLAND MITIGATION 2016	875.00	0.00
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	0.00	5,000.00
701-000-283.039	5288 GEDDES ED WATER MAIN	0.00	18,002.50
701-000-283.040	TEMPORARY BOND SIGNS	0.00	500.00
701-000-283.041	BROOKWOOD	0.00	3,582.50

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Liabilities ***			
701-000-283.042	HURON GASTRO SIGN	2,500.00	0.00
701-000-283.044	HURON DENTAL	500.00	41,144.00
701-000-283.045	PLYMOUTH & NAPIER REZONING	0.00	440.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	0.00	39,215.00
	Other Liabilities	<u>701,511.14</u>	<u>386,353.41</u>
Due To Other Funds			
701-000-283.000	PPW PERFORMANCE GUARANTEE	20,000.00	0.00
701-000-283.033	DUE TO GENERAL FUND	0.00	57.90
	Due To Other Funds	<u>20,000.00</u>	<u>57.90</u>
	Total Liabilities	<u>869,744.31</u>	<u>421,827.91</u>
*** Fund Balance ***			
Unassigned			
	Unassigned	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>	<u>0.00</u>
	Beginning Fund Balance	0.00	0.00
	Net of Revenues VS Expenditures - 2023		0.00
	*2023 End FB/2024 Beg FB	0.00	
	Net of Revenues VS Expenditures - Current Year	0.00	0.00
	Ending Fund Balance	0.00	0.00
	Total Liabilities And Fund Balance	869,744.31	421,827.91

* Year Not Closed

GL Number	Description	PERIOD ENDED 01/31/2023	PERIOD ENDED 01/31/2024
*** Assets ***			
Cash			
704-000-007.000	HUNT 9485 CHECKING	244,053.19	499,864.29
	Cash	<u>244,053.19</u>	<u>499,864.29</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
704-000-085.101	DUE FROM GENERAL FUND	(36,914.20)	(62,947.65)
704-000-085.206	DUE FROM FIRE FUND	(83,034.46)	(117,934.29)
704-000-085.249	DUE FROM BUILDING FUND	(7,078.27)	(10,745.70)
704-000-085.266	DUE FROM LAW FUND	(446.44)	(515.86)
704-000-085.508	DUE FROM PARK FUND	(8,615.78)	(11,171.39)
704-000-085.592	DUE FROM UTIL	(24,969.26)	(51,736.66)
	Due From Other Funds	<u>(161,058.41)</u>	<u>(255,051.55)</u>
Total Assets		<u>82,994.78</u>	<u>244,812.74</u>
*** Liabilities ***			
Accounts Payable			
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	3,178.67	6,820.74
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	2,408.94	4,344.94
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	6,000.00	6,091.32
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	3,600.00	3,607.56
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,087.81	2,614.78
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	2,175.62	2,219.98
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	7,262.80	15,991.35
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	26,424.47	23,359.69
704-000-262.004	DUE TO MERS#2-EMPLOYEE	6,019.22	12,676.76
704-000-262.005	DUE TO MERS#2-EMPLOYER	19,899.46	20,292.45
704-000-263.000	DUE TO HEALTH EQUITY	0.00	(89.25)
	Accounts Payable	<u>78,056.99</u>	<u>97,930.32</u>
Liabilities-ST			
704-000-228.002	STATE WITHHOLDING	0.00	15,758.12
704-000-229.000	FEDERAL & FICA 941 TAXES	0.00	126,186.53
	Liabilities-ST	<u>0.00</u>	<u>141,944.65</u>
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND-START LOAN	4,937.79	4,937.77
	Due To Other Funds	<u>4,937.79</u>	<u>4,937.77</u>
Total Liabilities		<u>82,994.78</u>	<u>244,812.74</u>
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures - 2023			0.00
*2023 End FB/2024 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		<u>82,994.78</u>	<u>244,812.74</u>

4:40 PM
02/09/24
Accrual Basis

Superior Township Utility Department

Balance Sheet

INCOMPLETE

	Jan 31, 24	Dec 31, 23	Jan 31, 23
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	845,985.37	1,064,142.27	587,023.91
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	846,085.37	1,064,242.27	587,123.91
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234	1,631,131.72	1,539,667.15	1,801,945.39
1251 · CR Checking-Huntington Bank4855	94,831.68	94,831.68	4,343.92
1252 · CD - Huntington - CR	1,600,000.00	1,600,000.00	
Total 120 · CASH - CAPITAL RESERVE	3,325,963.40	3,234,498.83	1,806,289.31
140 · CASH - DEBT SERVICE RESERVE			
147 · T Bills - Huntington Bank-5151	466,269.34	466,269.34	2,099,129.60
Total 140 · CASH - DEBT SERVICE RESE...	466,269.34	466,269.34	2,099,129.60
Total Checking/Savings	4,638,318.11	4,765,010.44	4,492,542.82
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-GF · Due From General Fund	20.04	20.04	
160-PR · Due From Parks & Rec.	99.77	52.88	
Total 160 · A/R - Due From Other Funds	119.81	72.92	
161 · A/R - Other Customers	134,277.68	136,874.65	156,089.81
162 · A/R - Water/Sewer Bills (UB)	410,372.36	878,355.44	748,449.46
Total Accounts Receivable	544,769.85	1,015,303.01	904,539.27
Other Current Assets			
163 · Res. for Bad Debts	3,426.96	3,426.96	3,426.96
164 · Undeposited Funds	54,873.89	33,671.29	51,281.23
166 · Prepaid Expenses	62,363.13	63,441.73	36,870.27
170 · Inventory - Meters & Parts	54,588.93	38,602.39	55,129.07
Total Other Current Assets	175,252.91	139,142.37	146,707.53
Total Current Assets	5,358,340.87	5,919,455.82	5,543,789.62

Superior Township Utility Department

Balance Sheet

02/09/24

INCOMPLETE

Accrual Basis

	Jan 31, 24	Dec 31, 23	Jan 31, 23
Fixed Assets			
174 · Buildings	3,434,386.74	3,434,386.74	3,434,386.74
175 · Acc. Dep. - Buildings	(1,861,878.73)	(1,852,831.06)	(1,753,306.69)
176 · Water & Sewer System	23,902,086.95	23,902,086.95	23,902,086.95
177 · Acc. Dep. - Water & Sewer Sys.	(10,663,779.66)	(10,615,798.49)	(10,088,005.62)
178 · Improvements & Equipment	294,591.76	294,591.76	294,591.76
179 · Acc. Dep - Imp. & Equipment	(138,290.81)	(137,389.23)	(127,471.85)
180 · Office Improvements	125,975.16	125,975.16	125,975.16
181 · Acc. Dep. - Office Improvements	(54,209.75)	(53,781.00)	(49,064.75)
182 · Office Furniture & Equipment	73,300.27	73,300.27	73,300.27
183 · Acc. Dep. - Off. Furn. & Equip.	(70,076.84)	(69,271.01)	(60,406.88)
184 · Vehicles	665,543.57	665,543.57	665,543.57
185 · Acc. Dep. - Vehicles	(559,034.86)	(555,881.48)	(521,194.30)
186 · Metering Program	54,927.87	54,927.87	54,927.87
187 · Acc. Dep. - Meter Program	(52,558.75)	(52,101.00)	(47,065.75)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	4,478,258.75	4,473,522.95	2,487,954.83
Total Fixed Assets	19,839,704.17	19,897,744.50	18,602,713.81
TOTAL ASSETS	25,198,045.04	25,817,200.32	24,146,503.43
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds			
200-GF · Due To General Fund		106.47	
200-PF · Due To Payroll Fund		9,430.60	
Total 200 · A/P - Due To Other Funds		9,537.07	
205 · A/P - Vendors	(4,475.22)	490,579.16	234,104.87
Total Accounts Payable	(4,475.22)	500,116.23	234,104.87
Other Current Liabilities			
219 · Contracts Payable			
223 · 2013 Refunded Bond			137,136.24
224 · Michigan Finance Authority Bond	1,355,124.00	1,355,124.00	1,490,124.00
Total 219 · Contracts Payable	1,355,124.00	1,355,124.00	1,627,260.24
225 · Accrued Vacation & Sick Pay	117,008.16	117,008.16	44,825.47
Total Other Current Liabilities	1,472,132.16	1,472,132.16	1,672,085.71
Total Current Liabilities	1,467,656.94	1,972,248.39	1,906,190.58
Total Liabilities	1,467,656.94	1,972,248.39	1,906,190.58

4:40 PM
02/09/24
Accrual Basis

Superior Township Utility Department
Balance Sheet
INCOMPLETE

	<u>Jan 31, 24</u>	<u>Dec 31, 23</u>	<u>Jan 31, 23</u>
Equity			
390 · Retained Earnings	23,844,951.93	22,298,649.92	22,298,649.92
Net Income	(114,563.83)	1,546,302.01	(58,337.07)
Total Equity	<u>23,730,388.10</u>	<u>23,844,951.93</u>	<u>22,240,312.85</u>
TOTAL LIABILITIES & EQUITY	<u><u>25,198,045.04</u></u>	<u><u>25,817,200.32</u></u>	<u><u>24,146,503.43</u></u>

Prepared by: Keith Lockie, Controller

Page 3

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	810,233.72	182,232.91
101-000-001.002	HUNT 0768 CHK - GEDDES ROAD	12,155.28	12,249.80
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	9,657.32	9,657.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	5,003.55	5,348.25
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.001	CHASE 5503 - NON-MOTORIZED TRAILS	30,659.02	0.00
101-000-002.002	COMERICA 6074 J-FUND GEDDES ROAD	199,428.61	208,362.88
101-000-003.001	90 DAY CD - CHASE	0.00	192,110.47
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	300.00	300.00
101-000-013.000-CTAP	CHASE 5503 - DAILY OPERATING CHECKING	38,729.50	0.00
101-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	598,525.85	589,806.56
101-000-017.002	COMERICA - GOVERNMENT T-BILLS	257,067.47	257,946.23
Cash		1,981,287.65	1,477,541.75
Accounts Receivable			
101-000-020.001	A/R - TAXROLL REVENUE	590,285.10	617,887.23
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	49,103.48	60,692.24
101-000-040.002	A/R - OTHER	360,365.82	432,934.49
101-000-078.001	A/R - STATE OF MICHIGAN	271,985.00	265,287.00
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	8,319.00	8,570.00
Accounts Receivable		1,280,058.40	1,385,370.96
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	0.00	917.96
101-000-123.000	PRE-PAID EXPENSES MISC.	1,278.99	2,077.77
101-000-123.050	PREPAID INSURANCE	21,983.67	27,087.87
101-000-126.000	UNREALIZED GAINS/LOSSES	7,949.27	48,478.84
Other Assets		31,211.93	78,562.44
Due From Other Funds			
101-000-084.206	DUE FROM FIRE FUND	0.00	295.59
101-000-084.211	DUE FROM LEGAL DEFENSE FUND	46,648.00	80,538.00
101-000-084.249	DUE FROM BUILDING FUND	475.33	0.00
101-000-084.464	DUE FROM ARPA FUND	300.00	0.00
101-000-084.508	DUE FROM PARK FUND	14.99	15.99
101-000-084.592	DUE FROM UTIL	3,422.65	106.47
101-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	14.11	14.11
101-000-084.704	DUE FROM PAYROLL FUND	7,449.29	4,937.77
Due From Other Funds		58,324.37	85,907.93
Total Assets		3,350,882.35	3,027,383.08
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	497,005.38	108,763.84
101-000-202.100	ACCRUED EXPENSES	12,012.50	0.00
101-000-202.200	A/P - CREDIT CARD ACCOUNT	1,266.27	2,050.83
101-000-202.300	A/P - AAATA CONTRACT	25,009.50	26,458.71
101-000-237.000	DUE TO OTHERS	5,023.00	0.00
Accounts Payable		540,316.65	137,273.38
Liabilities-ST			
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	9,500.00	9,500.00
Liabilities-ST		9,500.00	9,500.00
Liabilities-LT (under 1 year)			
101-000-360.000	DEFERRED REVENUE	630,653.15	668,378.97

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Liabilities ***			
	Liabilities-LT (under 1 year)	630,653.15	668,378.97
	Liabilities-LT (over 1 year)		
101-000-360.001	DEFERRED REVENUE PILOT	872.55	891.04
	Liabilities-LT (over 1 year)	872.55	891.04
	Due To Other Funds		
101-000-214.206	DUE TO FIRE FUND	1,108.98	0.00
101-000-214.464	DUE TO ARPA FUND	18,234.50	0.00
101-000-214.592	DUE TO UTILITY FUND	19.98	20.04
101-000-214.704	DUE TO PAYROLL FUND	9,566.96	13,294.98
	Due To Other Funds	28,930.42	13,315.02
	Total Liabilities	1,210,272.77	829,358.41
*** Fund Balance ***			
	Unassigned		
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,717,165.48	1,810,100.24
	Unassigned	1,717,165.48	1,810,100.24
	Assigned		
101-000-385.001	FUND BALANCE - GEDDES ROAD	211,583.89	220,612.68
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,659.02
101-000-385.003	FUND BALANCE - RIGHT OF WAY	25,665.77	18,195.35
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	30,965.08	61,042.29
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	0.00	247,500.00
	Assigned	298,873.76	578,009.34
	Total Fund Balance	2,016,039.24	2,388,109.58
	Beginning Fund Balance	2,016,039.24	2,140,609.58
	Net of Revenues VS Expenditures	124,570.34	(190,084.91)
	Fund Balance Adjustments	0.00	247,500.00
	Ending Fund Balance	2,140,609.58	2,198,024.67
	Total Liabilities And Fund Balance	3,350,882.35	3,027,383.08

PERIOD ENDING 12/31/2023

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BDT USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 101 - GENERAL								
Revenues								
Dept 000 - REVENUE								
101-000-402.000	CURRENT- REAL/PROPERTY/IPT TA	631,047.00	631,047.00	631,049.52	100.00	0.00	(2.52)	589,618.28
101-000-403.000	PRIOR YEARS DELQ PERS PROP	200.00	200.00	0.00	0.00	0.00	200.00	76.21
101-000-407.000	PPT REIMBURSEMENT	1,100.00	1,100.00	494.69	44.97	0.00	605.31	862.49
101-000-432.000	PILOT PROGRAM TAXES	875.00	875.00	872.55	99.72	0.00	2.45	651.92
101-000-434.001	TRAILER FEES	4,500.00	4,500.00	5,739.00	127.53	388.00	(1,239.00)	3,663.50
101-000-445.000	DELINQUENT INTEREST & PENALTY	100.00	100.00	934.48	934.48	0.00	(834.48)	4.70
101-000-447.001	DELINQUENT W/S BILLS ADMIN FEE	4,500.00	4,500.00	4,590.00	102.00	0.00	(90.00)	3,500.00
101-000-448.001	SUMMER TAX COLLECTION FEES	32,000.00	32,000.00	30,720.00	96.00	0.00	1,280.00	29,355.00
101-000-477.000	CABLE TV FRANCHISE FEES - COM	145,000.00	145,000.00	145,000.00	100.00	0.00	0.00	165,465.43
101-000-477.001	CABLE TV FRANCHISE FEES - AT&	50,000.00	50,000.00	50,000.00	100.00	0.00	0.00	32,597.79
101-000-574.000	STATE CONSTITUTIONAL REVENUE	1,530,021.00	1,530,021.00	1,602,862.00	104.76	556,399.00	(72,841.00)	1,863,007.00
101-000-574.002	STATE REVENUE SHARING	49,918.00	49,918.00	50,671.00	101.51	753.00	(753.00)	48,505.00
101-000-577.001	GRANTS	100,000.00	83,000.00	82,977.19	99.97	0.00	22.81	235,000.00
101-000-577.002	ROW REVENUE STATE & OTHER RES	11,000.00	11,000.00	9,567.39	86.98	0.00	1,432.61	10,500.65
101-000-590.000-MACA	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	28,647.50
101-000-611.000	MEETINGS, COURT REIMBURSEMENT	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-000-628.003	INFORMATION REQUESTS	50.00	50.00	0.00	0.00	0.00	50.00	0.00
101-000-630.000	BAG & TAG PROGRAM FEES	2,000.00	2,000.00	1,140.00	57.00	60.00	860.00	1,253.25
101-000-631.000	RECYCLING EDUCATION REVENUE	100.00	100.00	200.00	200.00	0.00	(100.00)	1,500.00
101-000-632.000	SYCAMORE MEADOWS LITTER CONTR	4,800.00	4,800.00	4,800.00	100.00	1,600.00	0.00	5,600.00
101-000-633.000	DANBURY LITTER CONTROL	4,800.00	4,800.00	4,800.00	100.00	2,000.00	0.00	4,800.00
101-000-634.000	SUPERIOR DAY DONATION	0.00	5,500.00	5,500.00	100.00	0.00	0.00	0.00
101-000-654.001	PLANNING ADMINISTRATION FEES	7,000.00	8,800.00	9,250.00	105.11	1,325.00	(450.00)	4,082.50
101-000-657.001	ORDNANCE VIOLATION REIMBURSE	500.00	500.00	740.00	148.00	0.00	(240.00)	270.00
101-000-665.000	INTEREST/DIVIDENDS	2,500.00	23,000.00	25,270.99	109.87	1,418.07	(2,270.99)	11,074.40
101-000-669.000	INVESTMENT EARNINGS	(3,600.00)	32,000.00	40,529.57	126.65	7,166.72	(8,529.57)	388.21
101-000-671.002	CELL TOWER REVENUE	35,000.00	35,000.00	33,150.82	94.72	164.43	1,849.18	34,978.25
101-000-672.000	MEDICAL INSURANCE/COBRA INCOM	0.00	0.00	0.62	100.00	0.00	(0.62)	1.24
101-000-676.000	ELECTION REIMBURSEMENTS	5,000.00	100.00	54.00	54.00	0.00	46.00	12,928.71
101-000-687.000	INSURANCE REIMBURSEMENTS INCO	2,000.00	22,391.00	22,390.56	100.00	0.00	0.44	401.38
101-000-688.000	MISCELLANEOUS INCOME	1,000.00	8,000.00	8,290.59	103.63	500.00	(290.59)	5,740.76
101-000-699.999	APPROPRIATION FROM FUND BALAN	0.00	329,074.00	0.00	0.00	0.00	329,074.00	0.00
Total Dept 000 - REVENUE		2,621,511.00	3,019,476.00	2,771,594.97	91.79	571,774.22	247,881.03	3,094,444.17
TOTAL REVENUES		2,621,511.00	3,019,476.00	2,771,594.97	91.79	571,774.22	247,881.03	3,094,444.17
Expenditures								
Dept 101 - TOWNSHIP BOARD								
101-101-703.000	SALARIES	18,000.00	28,200.00	27,000.00	95.74	2,250.00	1,200.00	23,100.00
101-101-703.001	WETLANDS BOARD STIPENDS	250.00	250.00	0.00	0.00	0.00	250.00	0.00
101-101-703.002	DIXBORO REVIEW BOARD STIPENDS	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-101-703.003	ZONING BOARD OF APPEAL STIPEN	500.00	1,500.00	1,100.00	73.33	0.00	400.00	2,120.00
101-101-806.000	PROFESSIONAL SERVICES - OTHER	100.00	100.00	0.00	0.00	0.00	100.00	233.00
101-101-910.000	TRAINING	250.00	250.00	25.00	10.00	0.00	225.00	150.00
Total Dept 101 - TOWNSHIP BOARD		19,600.00	30,800.00	28,125.00	91.31	2,250.00	2,675.00	25,603.00
Dept 171 - TOWNSHIP SUPERVISOR								
101-171-703.000	SALARIES	96,505.00	96,505.00	96,505.50	100.00	7,423.50	(0.50)	92,793.74
101-171-703.001	SUPERVISOR ASSISTANT SALARY	53,884.00	29,884.00	29,321.00	98.12	2,915.50	563.00	8,760.93

PERIOD ENDING 12/31/2023

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BGD USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 101 - GENERAL								
Expenditures								
101-171-724.000	TOWNSHIP SUPERVISOR TAXB BENE	3,300.00	7,300.00	7,225.92	98.99	379.52	74.08	3,000.00
101-171-752.000	OPERATING SUPPLIES	0.00	0.00	148.00	100.00	0.00	(148.00)	22.88
Total Dept 171 - TOWNSHIP SUPERVISOR		153,689.00	133,689.00	133,200.42	99.63	10,718.52	488.58	104,577.55
Dept 191 - ACCOUNTING								
101-191-699.249	OTHER FUND CONTRIBUTIONS	0.00	(46,000.00)	(46,000.00)	100.00	(10,500.00)	0.00	(46,000.00)
101-191-703.000	SALARIES	100,842.00	125,842.00	124,056.12	98.58	9,316.62	1,785.88	100,316.17
101-191-725.000	TAXABLE BENEFITS	6,787.00	8,048.00	8,047.23	99.99	0.00	0.77	6,112.98
101-191-752.000	OPERATING SUPPLIES	2,000.00	2,000.00	1,497.00	74.85	253.24	503.00	1,382.47
Total Dept 191 - ACCOUNTING		109,629.00	89,890.00	87,600.35	97.45	(930.14)	2,289.65	61,811.62
Dept 201 - ACCOUNTING								
101-201-800.965	OTHER FUND EXPENSE CONTRIBUTI	(46,000.00)	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 201 - ACCOUNTING		(46,000.00)	0.00	0.00	0.00	0.00	0.00	0.00
Dept 215 - CLERK								
101-215-703.000	SALARIES	87,193.00	87,193.00	87,192.56	100.00	6,707.12	0.44	83,839.08
101-215-703.001	SALARIES	92,884.00	97,884.00	95,140.82	97.20	7,845.05	2,743.18	84,233.97
101-215-725.000	TAXABLE BENEFITS	13,447.00	9,447.00	10,502.63	111.17	1,187.63	(1,055.63)	9,404.50
101-215-752.000	OPERATING SUPPLIES	1,500.00	1,500.00	788.11	52.54	313.19	711.89	569.16
101-215-910.000	TRAINING	1,500.00	1,500.00	1,090.00	72.67	0.00	410.00	0.00
Total Dept 215 - CLERK		196,524.00	197,524.00	194,714.12	98.58	16,052.99	2,809.88	178,046.71
Dept 253 - TOWNSHIP TREASURER								
101-253-703.000	SALARIES	87,193.00	87,193.00	87,192.56	100.00	6,707.12	0.44	83,839.09
101-253-703.001	SALARIES	84,710.00	90,710.00	85,225.55	93.95	8,263.00	5,484.45	82,088.39
101-253-725.000	TAXABLE BENEFITS	12,493.00	15,693.00	15,650.26	99.73	897.02	42.74	25,039.20
101-253-752.000	OPERATING SUPPLIES	1,500.00	1,500.00	3,411.23	227.42	38.99	(1,911.23)	6,469.09
101-253-806.000	PROFESSIONAL SERVICES - OTHER	0.00	200.00	300.00	150.00	0.00	(100.00)	0.00
101-253-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	1,859.00	185.90	0.00	(859.00)	986.00
101-253-910.000	TRAINING	1,000.00	4,000.00	3,299.00	82.48	0.00	701.00	1,759.50
101-253-915.000	MEMBERSHIPS & DUES	150.00	150.00	99.00	66.00	0.00	51.00	195.00
Total Dept 253 - TOWNSHIP TREASURER		188,046.00	200,446.00	197,036.60	98.30	15,906.13	3,409.40	200,376.27
Dept 257 - ASSESSOR								
101-257-703.000	SALARIES	198,333.00	198,333.00	198,753.67	100.21	15,201.63	(420.67)	178,424.97
101-257-703.001	BOARD OF REVIEW SALARIES	2,500.00	2,500.00	1,305.00	52.20	90.00	1,195.00	1,425.00
101-257-725.000	TAXABLE BENEFITS	29,254.00	32,254.00	32,084.81	99.48	1,274.00	169.19	27,279.07
101-257-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	449.22	44.92	17.20	550.78	406.73
101-257-805.000	CONTRACT SERVICES	2,000.00	2,000.00	1,685.03	84.25	368.63	314.97	1,537.62
101-257-850.000	TELECOMMUNICATIONS	600.00	600.00	606.84	101.14	50.57	(6.84)	606.84
101-257-860.000	TRANSPORTATION	200.00	200.00	8.78	4.39	0.00	191.22	165.54
101-257-910.000	TRAINING	2,000.00	500.00	426.00	85.20	0.00	74.00	1,510.00
101-257-915.000	MEMBERSHIPS & DUES	1,500.00	1,500.00	1,256.65	83.78	0.00	243.35	1,028.00

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BGD USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 101 - GENERAL								
Expenditures								
101-257-916.000	MEALS & LODGING	500.00	500.00	353.85	70.77	31.78	146.15	242.78
Total Dept 257 - ASSESSOR		237,887.00	239,387.00	236,929.85	98.97	17,033.81	2,457.15	212,626.55
Dept 261 - ADMINISTRATION								
101-261-415.000	TAX CHARGEBACKS	600.00	600.00	67.56	11.26	0.00	532.44	390.52
101-261-699.249	OTHER FUND CONTRIBUTIONS	(15,000.00)	(15,000.00)	(15,000.00)	100.00	(3,750.00)	0.00	(15,000.00)
101-261-708.000	MESC UNEMPLOYMENT BENEFITS	0.00	4,500.00	4,914.40	109.21	0.00	(414.40)	1,446.47
101-261-709.000	FICA	73,360.00	73,360.00	73,705.37	100.47	5,826.47	(345.37)	71,298.97
101-261-715.000	PENSION	135,920.00	135,920.00	131,944.99	97.08	10,421.48	3,975.01	131,445.44
101-261-725.001	HCSP	45,282.00	19,870.00	25,112.00	126.38	2,873.50	(5,242.00)	12,473.11
101-261-752.000	OPERATING SUPPLIES	4,000.00	4,000.00	4,752.45	118.81	509.23	(752.45)	4,494.38
101-261-777.000	CEMETERY UPKEEP EXPENSE	1,500.00	1,500.00	1,500.00	100.00	0.00	0.00	1,500.00
101-261-802.000	PROFESSIONAL SERVICES -ATTORN	10,000.00	20,000.00	20,449.50	102.25	2,140.00	(449.50)	14,680.00
101-261-803.000	HSA ADMINISTRATION FEES	258.00	258.00	242.25	93.90	21.25	15.75	114.75
101-261-804.000	PROFESSIONAL SERVICES - AUDIT	11,000.00	13,730.00	13,730.00	100.00	0.00	0.00	10,300.00
101-261-805.000	MASTER PLAN REVISIONS	15,000.00	21,365.00	21,365.00	101.74	1,642.50	(365.00)	17,915.00
101-261-805.001	GEDDES RIDGE DRAIN	29,650.00	29,650.00	29,637.47	99.96	29,637.47	12.53	30,453.18
101-261-805.002	SPECIAL PROJECTS - MISCELLANE	5,000.00	100,000.00	96,455.40	96.46	148.32	3,544.60	20,990.00
101-261-805.004	YPSILANTI DISTRICT LIBRARY	0.00	120,000.00	115,816.41	96.51	0.00	4,183.59	154,251.29
101-261-805.005	PROSPECT ROAD PATHWAY	0.00	0.00	0.00	0.00	0.00	0.00	49,184.23
101-261-805.006	PLYMOUTH RD PATHWAY	50,000.00	50,000.00	34,676.71	69.35	166.59	15,323.29	14,280.25
101-261-805.007	DIXBORO GREEN SCHOOLHOUSE SIT	17,000.00	17,000.00	15,274.02	89.85	0.00	1,725.98	14,775.00
101-261-805.009	ROCK PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	359,442.59
101-261-805.010	MACARTHUR - SEMCOG	0.00	0.00	140.73	100.00	0.00	(140.73)	43,248.60
101-261-805.011	GEDDES ROAD PATHWAY	0.00	62,000.00	59,466.50	95.91	0.00	2,533.50	31,993.00
101-261-805.012	MACARTHUR PATHWAY	0.00	5,000.00	8,267.00	165.34	2,162.50	(3,267.00)	0.00
101-261-805.013	FIREMAN'S PARK	50,000.00	50,000.00	21,858.75	43.72	11,039.25	28,141.25	0.00
101-261-806.000	PROFESSIONAL SERVICES - OTHER	12,500.00	27,500.00	28,571.78	103.90	2,883.42	(1,071.78)	10,754.15
101-261-826.000	BANK FEES & CHARGES	7,000.00	2,000.00	97.57	4.88	0.00	1,902.43	1,342.11
101-261-840.001	MEDICAL INSURANCE	110,460.00	85,460.00	84,877.04	99.32	7,284.14	582.96	77,076.42
101-261-840.002	DENTAL INSURANCE	12,902.00	9,502.00	9,436.11	99.31	835.23	65.89	9,847.50
101-261-840.003	VISION INSURANCE	3,274.00	3,274.00	2,414.06	73.73	207.03	859.94	2,574.28
101-261-840.004	LIFE INSURANCE	1,730.00	1,730.00	1,744.73	100.85	149.84	(14.73)	1,811.39
101-261-850.000	TELECOMMUNICATIONS	12,000.00	12,000.00	11,619.40	96.83	1,044.34	380.60	11,270.24
101-261-851.000	POSTAGE	15,000.00	15,000.00	15,059.83	100.40	308.17	(59.83)	14,359.61
101-261-860.000	TRANSPORTATION	6,000.00	6,000.00	6,742.73	112.38	748.73	(742.73)	6,234.31
101-261-900.000	PRINTING & PUBLISHING	15,000.00	15,000.00	15,179.35	101.20	607.86	(179.35)	13,927.19
101-261-910.001	TRAINING	0.00	0.00	123.00	100.00	0.00	(123.00)	98.00
101-261-915.000	MEMBERSHIPS & DUES	13,000.00	23,150.00	23,143.41	99.97	0.00	6.59	18,314.34
101-261-916.000	MEALS & LODGING	1,000.00	1,000.00	1,428.38	142.84	0.00	(428.38)	547.10
101-261-935.000	INSURANCE & BONDS	15,000.00	17,000.00	19,109.57	112.41	4,394.72	(2,109.57)	14,566.92
101-261-940.000	EQUIPMENT RENTAL	8,000.00	8,000.00	7,016.34	87.70	1,350.10	983.66	7,317.84
101-261-946.000	PROFESSIONAL SERVICES - ENGIN	10,000.00	25,000.00	30,983.91	123.94	4,710.00	(5,983.91)	34,039.25
101-261-948.000	PROFESSIONAL SERVICES - IT	50,000.00	45,000.00	41,260.41	91.69	2,102.37	3,739.59	51,378.35
101-261-955.000	MISCELLANEOUS EXPENSE	4,500.00	500.00	84.83	16.97	0.00	415.17	258.71
101-261-955.001	YPSILANTI MEALS ON WHEELS	0.00	10,000.00	10,000.00	100.00	7,850.00	0.00	10,000.00
101-261-985.000	EQUIPMENT OVER \$5,000	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	8,636.26
101-261-986.000	EQUIPMENT UNDER \$5,000	3,000.00	3,000.00	9,675.61	322.52	0.00	(6,675.61)	5,976.08
101-261-991.000	DEBT PRINCIPLE	0.00	110,000.00	110,000.00	100.00	0.00	0.00	0.00
101-261-992.000	DEBT INTEREST	0.00	84,200.00	84,200.00	100.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		738,936.00	1,222,704.00	1,177,144.57	96.27	97,314.51	45,559.43	1,270,006.83

PERIOD ENDING 12/31/2023

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BGD USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 101 - GENERAL								
Expenditures								
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES	25,000.00	400.00	360.00	90.00	0.00	40.00	33,864.63
101-262-703.001	FICA EXEMPT SALARY	1,900.00	0.00	0.00	0.00	0.00	0.00	27,594.21
101-262-752.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,371.40	45.71	1,225.88	1,628.60	12,638.07
101-262-806.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	675.00
101-262-851.000	POSTAGE	1,500.00	0.00	0.00	0.00	0.00	0.00	5,887.53
101-262-900.000	PRINTING & PUBLISHING	9,000.00	0.00	0.00	0.00	0.00	0.00	1,237.26
101-262-910.000	TRAINING	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
101-262-940.000	PRECINCT RENT	3,000.00	0.00	0.00	0.00	0.00	0.00	2,750.00
101-262-985.000	EQUIPMENT OVER \$5,000	6,500.00	0.00	0.00	0.00	0.00	0.00	8,215.53
101-262-986.000	EQUIPMENT UNDER \$5,000	2,500.00	0.00	0.00	0.00	0.00	0.00	2,975.00
101-262-991.000	DEBT PRINCIPLE	110,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-262-992.000	DEBT INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	34,560.00
Total Dept 262 - ELECTIONS		163,900.00	3,400.00	1,731.40	50.92	1,225.88	1,668.60	130,397.23
Dept 265 - BUILDINGS & GROUNDS								
101-265-699.249	OTHER FUND CONTRIBUTIONS	(15,000.00)	(15,000.00)	(15,000.00)	100.00	(3,750.00)	0.00	(15,000.00)
101-265-752.000	OPERATING SUPPLIES	7,000.00	4,000.00	3,306.75	82.67	21.49	693.25	5,471.67
101-265-805.000	CONTRACT SERVICES	24,250.00	24,250.00	25,574.00	105.46	1,675.00	(1,324.00)	24,086.05
101-265-920.000	UTILITIES	12,000.00	12,000.00	12,995.18	108.29	1,453.68	(995.18)	13,779.98
101-265-934.000	REPAIR & MAINTENANCE	20,000.00	20,000.00	19,538.91	97.69	3,070.40	461.09	15,886.92
101-265-975.000	BUILDING IMPROVEMENTS	20,000.00	20,000.00	13,425.00	67.13	5,710.00	6,575.00	23,348.89
Total Dept 265 - BUILDINGS & GROUNDS		68,250.00	65,250.00	59,839.84	91.71	8,180.57	5,410.16	67,573.51
Dept 278 - ORDINANCE ENFORCEMENT								
101-278-702.000	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	13,887.00
101-278-717.000	TAXABLE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	3,066.37
101-278-850.000	TELECOMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	60.68
Total Dept 278 - ORDINANCE ENFORCEMENT		0.00	0.00	0.00	0.00	0.00	0.00	17,014.05
Dept 410 - PLANNING DEPARTMENT								
101-410-715.000	FICA	9,734.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 410 - PLANNING DEPARTMENT		9,734.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 446 - INFRASTRUCTURE								
101-446-703.000	SALARIES	6,803.00	6,803.00	4,329.34	63.64	0.00	2,473.66	6,705.32
101-446-752.000	OPERATING SUPPLIES	500.00	500.00	63.63	12.73	0.00	436.37	113.62
101-446-805.000	CONTRACT SERVICES	0.00	20,750.00	18,600.00	89.64	0.00	2,150.00	200.00
101-446-937.000	ROAD MAINTENANCE	150,000.00	150,000.00	167,676.11	111.78	50,247.65	(17,676.11)	136,865.58
101-446-937.001	NON-MOTOR TRAILS MAINT.	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-446-937.002	ROW MAINTENANCE	20,000.00	20,000.00	17,037.81	85.19	68.00	2,962.19	1,171.00
101-446-938.000	UTILITIES - STREETLIGHTS	0.00	6,543.00	6,542.94	100.00	0.00	0.06	5,304.79
101-446-939.000	DRAINS	15,000.00	15,000.00	13,473.46	89.82	13,473.46	1,526.54	38,237.95
Total Dept 446 - INFRASTRUCTURE		197,303.00	219,596.00	227,723.29	103.70	63,789.11	(8,127.29)	188,598.26

PERIOD ENDING 12/31/2023

User: NANCY
DB: Superior Twp

		2023		2023		ACTIVITY FOR		YTD BALANCE	
		ORIGINAL	AMENDED	BUDGET	% BGD	MONTH	12/31/2023		12/31/2022
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	USED	USED	12/31/23	AVAILABLE	BALANCE	
Fund 101 - GENERAL									
Expenditures									
Dept 528 - SOLID WASTE MANAGEMENT									
101-528-919.000	ROADSIDE TRASH REMOVAL	6,000.00	8,600.00	99.58	8,564.00	476.00	36.00	7,140.00	
101-528-919.001	GARBAGE & YARD WASTE TAGS	3,000.00	3,000.00	98.60	2,958.10	653.10	41.90	0.00	
101-528-919.002	REIMBURSEMENT FOR DUMP USE	2,000.00	2,000.00	111.78	2,235.50	156.50	(235.50)	2,295.50	
101-528-919.003	RECYCLE BIN EXCHANGE	0.00	10,000.00	103.78	10,378.28	2,278.28	(378.28)	0.00	
Total Dept 528 - SOLID WASTE MANAGEMENT		11,000.00	23,600.00	102.27	24,135.88	3,563.88	(535.88)	9,435.50	
Dept 596 - TRANSPORTATION SYSTEM									
101-596-860.000	AAATA FIXED ROUTE	63,347.00	63,347.00	101.55	64,325.76	6,257.64	(978.76)	60,998.76	
101-596-860.001	AAATA DEMAND RESPONSE	22,819.00	22,819.00	101.18	23,088.45	2,171.07	(269.45)	22,320.99	
101-596-981.000	CAP COST OF NEW BUSES	13,872.00	13,872.00	101.45	14,073.00	1,357.00	(201.00)	13,413.72	
Total Dept 596 - TRANSPORTATION SYSTEM		100,038.00	100,038.00	101.45	101,487.21	9,785.71	(1,449.21)	96,733.47	
Dept 701 - PLANNING DEPARTMENT									
101-701-703.000	SALARIES	56,784.00	60,884.00	99.31	60,465.60	4,773.60	418.40	54,076.71	
101-701-703.001	COMMISSION STIPENDS	3,000.00	4,500.00	88.44	3,980.00	0.00	520.00	2,160.00	
101-701-725.000	TAXABLE BENEFITS	0.00	9,734.00	101.97	9,926.08	2,644.80	(192.08)	10,542.41	
101-701-752.000	OPERATING SUPPLIES	500.00	500.00	53.17	265.84	0.00	234.16	373.16	
101-701-805.000	CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	11,180.00	
101-701-806.000	PROFESSIONAL SERVICES - OTHER	15,000.00	15,000.00	103.72	15,558.59	1,270.00	(558.59)	3,290.00	
101-701-900.000	PRINTING & PUBLISHING	750.00	750.00	57.49	431.20	0.00	318.80	0.00	
101-701-910.000	TRAINING	500.00	500.00	20.00	100.00	0.00	400.00	0.00	
Total Dept 701 - PLANNING DEPARTMENT		76,534.00	91,868.00	98.76	90,727.31	8,688.40	1,140.69	81,622.28	
Dept 965 - TRANSFER OF FUNDS									
101-965-965.000	TRANSFER TO RESERVE	53,557.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-965-995.508	TRANSFER TO PARK FUND	323,909.00	382,309.00	100.00	382,309.04	85,392.42	(0.04)	311,451.00	
101-965-995.509	RESOLUTION #2021-20 ADD'L \$ T	18,975.00	18,975.00	100.00	18,975.00	4,743.75	0.00	14,000.00	
Total Dept 965 - TRANSFER OF FUNDS		396,441.00	401,284.00	100.00	401,284.04	90,136.17	(0.04)	325,451.00	
TOTAL EXPENDITURES									
		2,621,511.00	3,019,476.00	98.09	2,961,679.88	343,715.54	57,796.12	2,969,873.83	
Fund 101 - GENERAL:									
TOTAL REVENUES		2,621,511.00	3,019,476.00	91.79	2,771,594.97	571,774.22	247,881.03	3,094,444.17	
TOTAL EXPENDITURES		2,621,511.00	3,019,476.00	98.09	2,961,679.88	343,715.54	57,796.12	2,969,873.83	
NET OF REVENUES & EXPENDITURES		0.00	0.00	100.00	(190,084.91)	228,058.68	190,084.91	124,570.34	

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT
 Fund 203 SIDE STREET MAINTENANCE

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	15,104.49	10,664.87
203-000-003.001	90 DAY CD - CHASE	0.00	3,651.85
	Cash	<u>15,104.49</u>	<u>14,316.72</u>
Accounts Receivable			
203-000-020.000	A/R - TAXROLL REVENUE	23,517.00	23,517.00
	Accounts Receivable	<u>23,517.00</u>	<u>23,517.00</u>
	Total Assets	<u>38,621.49</u>	<u>37,833.72</u>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
203-000-360.000	DEFERRED REVENUE	23,517.00	23,517.00
	Liabilities-LT (under 1 year)	<u>23,517.00</u>	<u>23,517.00</u>
	Total Liabilities	<u>23,517.00</u>	<u>23,517.00</u>
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	15,104.49	15,104.49
	Unassigned	<u>15,104.49</u>	<u>15,104.49</u>
	Total Fund Balance	<u>15,104.49</u>	<u>15,104.49</u>
	Beginning Fund Balance	15,104.49	15,104.49
	Net of Revenues VS Expenditures	0.00	(787.77)
	Ending Fund Balance	15,104.49	14,316.72
	Total Liabilities And Fund Balance	38,621.49	37,833.72

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BDTG USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 203 - SIDE STREET MAINTENANCE								
Revenues								
Dept 000 - REVENUE								
203-000-450.000	SPECIAL ASSESSMENT	24,700.00	24,700.00	23,517.00	95.21	0.00	1,183.00	23,517.00
203-000-665.000	INTEREST/DIVIDENDS	0.00	0.00	395.23	100.00	24.64	(395.23)	0.00
Total Dept 000 - REVENUE		24,700.00	24,700.00	23,912.23	96.81	24.64	787.77	23,517.00
TOTAL REVENUES								
24,700.00		24,700.00	24,700.00	23,912.23	96.81	24.64	787.77	23,517.00
Expenditures								
Dept 443 - MAINTENANCE								
203-443-805.000	CONTRACT SERVICES	24,700.00	24,700.00	24,700.00	100.00	0.00	0.00	23,517.00
Total Dept 443 - MAINTENANCE		24,700.00	24,700.00	24,700.00	100.00	0.00	0.00	23,517.00
TOTAL EXPENDITURES								
24,700.00		24,700.00	24,700.00	24,700.00	100.00	0.00	0.00	23,517.00
Fund 203 - SIDE STREET MAINTENANCE:								
TOTAL REVENUES								
24,700.00		24,700.00	24,700.00	23,912.23	96.81	24.64	787.77	23,517.00
TOTAL EXPENDITURES								
24,700.00		24,700.00	24,700.00	24,700.00	100.00	0.00	0.00	23,517.00
NET OF REVENUES & EXPENDITURES								
0.00		0.00	0.00	(787.77)	100.00	24.64	787.77	0.00

PRE-AUDIT
 Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	(1,778,625.82)	212,202.14
206-000-002.001	COMERICA 5587 J-FUND - ACCRUED ABSENCES	433,218.94	452,626.93
206-000-002.002	COMERICA 5588 J-FUND - DAILY OPERATING	928,362.11	631,911.39
206-000-013.000-AFG9	HUNT 6014 - DAILY OPERATING CHECKING	113,082.17	0.00
206-000-013.000-RITF	FM 6709 - DAILY OPERATING CHECKING	347,542.68	0.00
206-000-013.000-SAFE	HUNT 6014 - DAILY OPERATING CHECKING	555,235.90	0.00
206-000-013.000-SCBA	HUNT 6014 - DAILY OPERATING CHECKING	1,243,415.02	0.00
206-000-016.000-AFGT	COMERICA 9652 MM - DAILY OPERATING	(323,546.00)	0.00
206-000-017.001	HUNT 6014 - GOVERNMENT T-BILLS	676,232.17	710,325.25
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	711,692.31	714,125.22
Cash		<u>2,906,609.48</u>	<u>2,721,190.93</u>
Accounts Receivable			
206-000-020.000	A/R - TAXROLL REVENUE	2,552,505.73	2,711,958.30
Accounts Receivable		<u>2,552,505.73</u>	<u>2,711,958.30</u>
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	0.00	4,777.95
206-000-123.000	PRE-PAID EXPENSES MISC.	1,569.45	602,309.30
206-000-123.050	PREPAID INSURANCE	60,059.21	78,632.79
206-000-126.000	UNREALIZED GAINS/LOSSES	(1.01)	30,208.87
Other Assets		<u>61,627.65</u>	<u>715,928.91</u>
Due From Other Funds			
206-000-084.101	DUE FROM GENERAL FUND	1,108.98	0.00
Due From Other Funds		<u>1,108.98</u>	<u>0.00</u>
Total Assets		<u>5,521,851.84</u>	<u>6,149,078.14</u>
*** Liabilities ***			
Accounts Payable			
206-000-202.000	A/P - VENDORS	24,839.30	661,684.82
Accounts Payable		<u>24,839.30</u>	<u>661,684.82</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
206-000-339.000	DEFERRED REVENUE	2,727,064.61	2,933,144.45
206-000-339.001	DEFERRED REVENUE PILOT	3,772.55	3,852.89
Liabilities-LT (over 1 year)		<u>2,730,837.16</u>	<u>2,936,997.34</u>
Due To Other Funds			
206-000-214.101	DUE TO GENERAL FUND	0.00	295.59
206-000-214.704	DUE TO PAYROLL FUND	25,414.44	27,840.37
Due To Other Funds		<u>25,414.44</u>	<u>28,135.96</u>
Total Liabilities		<u>2,781,090.90</u>	<u>3,626,818.12</u>

*** Fund Balance ***

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT
 Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,739,828.91	1,637,127.66
	Unassigned	<u>1,739,828.91</u>	<u>1,637,127.66</u>
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	52,308.39	12,084.19
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	534,206.68	496,512.95
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
	Assigned	<u>1,181,551.21</u>	<u>1,103,633.28</u>
Total Fund Balance		<u>2,921,380.12</u>	<u>2,740,760.94</u>
Beginning Fund Balance		2,921,380.12	2,740,760.94
Net of Revenues VS Expenditures		(180,619.18)	(218,500.92)
Ending Fund Balance		2,740,760.94	2,522,260.02
Total Liabilities And Fund Balance		5,521,851.84	6,149,078.14

User: NANCY
 DB: Superior Twp
 PERIOD ENDING 12/31/2023

PRE-AUDIT									
GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BGD USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022	
		ORIGINAL BUDGET	2023 AMENDED BUDGET						
Fund 206 - FIRE OPERATING FUND									
Revenues									
Dept 000 - REVENUE									
206-000-402.000	CURRENT- REAL/PROPERTY/IPT TA	2,728,669.00	2,724,444.00	2,724,443.80	100.00	0.00	0.20	2,549,299.69	
206-000-403.000	PRIOR YEARS DELO PERS PROP	1,061.00	1,061.00	0.00	0.00	0.00	1,061.00	63.61	
206-000-407.000	PPT REIMBURSEMENT	2,652.00	2,652.00	2,138.80	80.65	0.00	513.20	2,751.32	
206-000-432.000	PILOT PROGRAM TAXES	3,773.00	3,773.00	3,772.55	99.99	0.00	0.45	2,818.44	
206-000-501.000	GRANTS	205,746.00	158,246.00	158,294.46	100.03	0.00	(48.46)	60,485.40	
206-000-590.000-SAFE	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	8,293.25	
206-000-628.001	FALSE ALARM REVENUE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
206-000-664.000	INTEREST/DIVIDENDS	6,000.00	105,000.00	81,039.88	77.18	7,927.26	23,960.12	(619.45)	
206-000-665.001	INTEREST ON RESERVES INCOME	4,000.00	7,100.00	7,094.56	99.92	0.00	5.44	15,727.41	
206-000-669.000	INVESTMENT EARNINGS	(7,000.00)	21,000.00	30,209.88	143.86	3,334.51	(9,209.88)	21,051.97	
206-000-674.000	DONATIONS	0.00	0.00	1,500.00	100.00	1,500.00	(1,500.00)	1,500.00	
206-000-676.000	REIMBURSEMENT FOR LABOR COSTS	0.00	0.00	315.00	100.00	0.00	(315.00)	0.00	
206-000-687.000	INSURANCE REIMBURSEMENTS INCO	1,000.00	18,000.00	17,822.07	99.01	0.00	177.93	6,791.33	
206-000-688.000	MISCELLANEOUS INCOME	1,000.00	1,000.00	1,150.00	115.00	0.00	(150.00)	2,032.53	
206-000-699.999	APPROPRIATION FROM FUND BALAN	0.00	195,172.00	0.00	0.00	0.00	195,172.00	0.00	
Total Dept 000 - REVENUE		2,947,901.00	3,238,448.00	3,027,781.00	93.49	12,761.77	210,667.00	2,670,195.50	
TOTAL REVENUES		2,947,901.00	3,238,448.00	3,027,781.00	93.49	12,761.77	210,667.00	2,670,195.50	
Expenditures									
Dept 336 - FIRE OPERATIONS									
206-336-415.000	TAX CHARGEBACKS	2,000.00	2,000.00	197.83	9.89	0.00	1,802.17	1,688.45	
206-336-702.000-SAFE	SALARIES FULL-TIME FIREFIGHTE	0.00	0.00	0.00	0.00	0.00	0.00	15,715.30	
206-336-702.001-SAFE	STATE AUTHORIZED OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	1,378.98	
206-336-702.012-SAFE	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	2,700.72	
206-336-703.000	SALARIES	956,761.00	972,761.00	975,254.78	100.26	75,571.94	(2,493.78)	882,357.96	
206-336-703.001	STATE AUTHORIZED OVERTIME	71,514.00	73,014.00	73,084.20	100.10	5,668.80	(70.20)	71,946.24	
206-336-703.002	OVERTIME	300,000.00	369,000.00	365,248.51	98.98	23,468.27	3,751.49	389,776.35	
206-336-709.000	FICA	82,331.00	125,331.00	124,032.87	98.96	7,883.76	1,298.13	115,110.25	
206-336-715.000	PENSION	222,574.00	295,574.00	314,532.91	106.41	24,240.37	(18,958.91)	287,430.05	
206-336-717.000-SAFE	TAXABLE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	16,134.80	
206-336-725.000	TAXABLE BENEFITS	180,663.00	260,663.00	252,594.05	96.90	12,556.95	8,068.95	246,900.87	
206-336-725.001	HSCP	57,600.00	43,200.00	43,200.00	100.00	3,600.00	0.00	5,939.35	
206-336-752.000	OPERATING SUPPLIES	22,000.00	40,000.00	43,988.47	109.97	9,093.86	(3,988.47)	27,128.03	
206-336-767.000	FIRE CHIEF/MARSHALL EXPENSES	2,000.00	2,000.00	546.92	27.35	0.00	1,453.08	1,542.95	
206-336-802.000	PROFESSIONAL SERVICES -ATTORN	1,000.00	1,000.00	1,400.00	140.00	0.00	(400.00)	400.00	
206-336-840.000	HSA ADMINISTRATION FEES	600.00	600.00	612.00	102.00	51.00	(12.00)	590.75	
206-336-804.000	PROFESSIONAL SERVICES - AUDIT	2,600.00	2,600.00	2,550.00	98.08	0.00	50.00	2,550.00	
206-336-805.000	DISPATCH SERVICES	30,000.00	30,000.00	31,668.38	105.56	3,605.39	(1,668.38)	33,165.49	
206-336-806.000	PROFESSIONAL SERVICES - OTHER	22,000.00	22,000.00	29,291.82	133.14	7,328.80	(7,291.82)	24,892.98	
206-336-826.000	BANK FEES & CHARGES	2,000.00	2,000.00	1,029.50	51.48	191.24	970.50	1,069.78	
206-336-840.001	MEDICAL INSURANCE	192,306.00	169,706.00	169,771.24	100.04	14,316.26	(65.24)	153,590.02	
206-336-840.002	DENTAL INSURANCE	14,785.00	12,985.00	12,953.56	99.76	1,108.48	31.44	12,228.68	
206-336-840.003	VISION INSURANCE	3,380.00	3,380.00	3,049.20	90.21	254.10	330.80	2,910.05	
206-336-840.004	LIFE INSURANCE	1,634.00	1,634.00	1,634.40	100.02	136.20	(0.40)	1,506.14	
206-336-850.000	TELECOMMUNICATIONS	18,000.00	22,000.00	23,397.04	106.35	2,378.69	(1,397.04)	17,593.24	
206-336-890.000	CONTINGENCIES	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
206-336-910.000	TRAINING	12,000.00	12,000.00	10,776.23	89.80	650.76	1,223.77	6,529.33	
206-336-915.000	MEMBERSHIPS & DUES	6,000.00	3,300.00	4,185.27	126.83	950.00	(885.27)	5,740.50	
206-336-927.000	ACCOUNTING CHARGEBACK FEE	25,000.00	25,000.00	79,051.53	100.00	6,250.00	0.00	25,000.00	
206-336-935.000	INSURANCE & BONDS	53,000.00	79,100.00		99.94	14,364.99	48.47	62,105.60	

PERIOD ENDING 12/31/2023

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BGD USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 206 - FIRE OPERATING FUND								
Expenditures								
206-336-940.000	EQUIPMENT RENTAL	3,000.00	3,000.00	2,827.54	94.25	217.80	172.46	2,645.92
206-336-946.000	PROFESSIONAL SERVICES - ENGIN	0.00	62,000.00	63,692.78	102.73	5,390.76	(1,692.78)	13,986.75
206-336-948.000	PROFESSIONAL SERVICES - IT	20,000.00	25,000.00	25,815.20	103.26	896.65	(815.20)	25,069.14
206-336-960.000	FIRE PREVENTION EXPENSE	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	190.85
206-336-961.000	GRANT EXPENDITURES	2,100.00	144,100.00	144,356.36	100.18	0.00	(256.36)	61,716.19
206-336-965.000	MISCELLANEOUS EXPENSE	1,000.00	1,000.00	0.81	0.08	0.00	999.19	0.00
206-336-985.000	EQUIPMENT OVER \$5,000	45,000.00	88,000.00	87,078.26	98.95	0.00	921.74	8,636.26
206-336-986.000	EQUIPMENT UNDER \$5,000	10,000.00	14,000.00	12,697.17	90.69	0.00	1,302.83	12,260.26
206-336-991.000	DEBT PRINCIPAL	103,000.00	103,000.00	102,864.00	99.87	0.00	136.00	100,721.00
206-336-992.000	DEBT INTEREST	1,100.00	1,100.00	1,028.64	93.51	0.00	71.36	3,064.49
Total Dept 336 - FIRE OPERATIONS		2,479,448.00	3,014,548.00	3,029,411.47	100.49	220,175.07	(14,863.47)	2,643,913.72
Dept 337 - VEHICLES								
206-337-752.000	OPERATING SUPPLIES	10,300.00	3,300.00	3,166.62	95.96	284.89	133.38	5,713.20
206-337-758.000	FUEL-DIESEL	20,000.00	26,000.00	26,007.32	100.03	1,105.68	(7.32)	26,910.23
206-337-860.000	TRANSPORTATION	2,000.00	2,000.00	1,472.57	73.63	252.18	527.43	1,593.11
206-337-916.000	MEALS & LODGING	3,600.00	3,600.00	1,259.30	34.98	0.00	2,340.70	1,883.50
206-337-934.000	REPAIR & MAINTENANCE	50,000.00	90,000.00	90,484.61	100.54	2,229.47	(484.61)	62,354.62
Total Dept 337 - VEHICLES		85,900.00	124,900.00	122,390.42	97.99	3,872.22	2,509.58	98,454.66
Dept 338 - BUILDINGS & GROUNDS								
206-338-752.000	OPERATING SUPPLIES	15,000.00	15,000.00	11,326.41	75.51	1,039.88	3,673.59	13,428.58
206-338-920.000	UTILITIES	24,000.00	24,000.00	24,745.79	103.11	2,515.05	(745.79)	23,029.03
206-338-934.000	REPAIR & MAINTENANCE	20,000.00	60,000.00	58,407.83	97.35	52.98	1,592.17	58,901.22
Total Dept 338 - BUILDINGS & GROUNDS		59,000.00	99,000.00	94,480.03	95.43	3,607.91	4,519.97	95,358.83
Dept 965 - TRANSFER OF FUNDS								
206-965-965.000	TRANSFER TO BLDG. CONST. RESE	161,776.00	0.00	0.00	0.00	0.00	0.00	0.00
206-965-966.000	TRANSFER TO TRUCK REPLACE. RE	161,777.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		323,553.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 966 - UNALLOCATED EXPENSES								
206-966-715.000-SAFE	FICA	0.00	0.00	0.00	0.00	0.00	0.00	2,657.77
206-966-852.000-SAFE	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	6,710.06
206-966-853.000-SAFE	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	494.72
206-966-854.000-SAFE	VISION INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	114.95
206-966-855.000-SAFE	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	56.75
206-966-857.000-SAFE	HCSP	0.00	0.00	0.00	0.00	0.00	0.00	750.00
206-966-858.000-SAFE	PENSION	0.00	0.00	0.00	0.00	0.00	0.00	2,303.22
Total Dept 966 - UNALLOCATED EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00	13,087.47
TOTAL EXPENDITURES		2,947,901.00	3,238,448.00	3,246,281.92	100.24	227,655.20	(7,833.92)	2,850,814.68

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BGD & USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 206 - FIRE OPERATING FUND								
Fund 206 - FIRE OPERATING FUND:								
TOTAL REVENUES		2,947,901.00	3,238,448.00	3,027,781.00	93.49	12,761.77	210,667.00	2,670,195.50
TOTAL EXPENDITURES		2,947,901.00	3,238,448.00	3,246,281.92	100.24	227,655.20	(7,833.92)	2,850,814.68
NET OF REVENUES & EXPENDITURES		0.00	0.00	(218,500.92)	100.00	(214,893.43)	218,500.92	(180,619.18)

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	11,266.04	2,802.97
211-000-003.001	90 DAY CD - CHASE	0.00	1,423.10
211-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	257,712.39	253,958.10
	Cash	<u>268,978.43</u>	<u>258,184.17</u>
Other Assets			
211-000-126.000	UNREALIZED GAINS/LOSSES	3,422.91	16,175.53
	Other Assets	<u>3,422.91</u>	<u>16,175.53</u>
	Total Assets	<u>272,401.34</u>	<u>274,359.70</u>
*** Liabilities ***			
Accounts Payable			
211-000-202.000	A/P - VENDORS	0.00	570.00
	Accounts Payable	<u>0.00</u>	<u>570.00</u>
Other Liabilities			
	Other Liabilities	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
211-000-214.101	DUE TO GENERAL FUND	46,648.00	80,538.00
	Due To Other Funds	<u>46,648.00</u>	<u>80,538.00</u>
	Total Liabilities	<u>46,648.00</u>	<u>81,108.00</u>
*** Fund Balance ***			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	256,861.25	225,753.34
	Unassigned	<u>256,861.25</u>	<u>225,753.34</u>
	Total Fund Balance	<u>256,861.25</u>	<u>225,753.34</u>
	Beginning Fund Balance	256,861.25	225,753.34
	Net of Revenues VS Expenditures	(31,107.91)	(32,501.64)
	Ending Fund Balance	225,753.34	193,251.70
	Total Liabilities And Fund Balance	272,401.34	274,359.70

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 12/31/2023

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BGD USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 211 - LEGAL DEFENSE FUND								
Revenues								
Dept 000 - REVENUE								
211-000-664.000	INTEREST/DIVIDENDS	800.00	800.00	145.74	18.22	6.48	654.26	3,514.59
211-000-669.000	INVESTMENT EARNINGS	(500.00)	10,500.00	12,752.62	121.45	2,567.20	(2,252.62)	0.00
211-000-699.999	APPROPRIATION FROM FUND BALAN	10,700.00	34,300.00	0.00	0.00	0.00	34,300.00	0.00
Total Dept 000 - REVENUE		11,000.00	45,600.00	12,898.36	28.29	2,573.68	32,701.64	3,514.59
TOTAL REVENUES		11,000.00	45,600.00	12,898.36	28.29	2,573.68	32,701.64	3,514.59
Expenditures								
Dept 443 - MAINTENANCE								
211-443-802.000	PROFESSIONAL SERVICES -ATTORN	10,000.00	14,000.00	13,535.00	96.68	300.00	465.00	15,870.00
211-443-806.000	PROFESSIONAL SERVICES - OTHER	1,000.00	1,600.00	1,865.00	116.56	270.00	(265.00)	877.50
211-443-971.001	LAND PURCHASES	0.00	30,000.00	30,000.00	100.00	0.00	0.00	0.00
211-443-971.002	A2 GREENBELT PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	17,875.00
Total Dept 443 - MAINTENANCE		11,000.00	45,600.00	45,400.00	99.56	570.00	200.00	34,622.50
TOTAL EXPENDITURES		11,000.00	45,600.00	45,400.00	99.56	570.00	200.00	34,622.50
Fund 211 - LEGAL DEFENSE FUND:								
TOTAL REVENUES		11,000.00	45,600.00	12,898.36	28.29	2,573.68	32,701.64	3,514.59
TOTAL EXPENDITURES		11,000.00	45,600.00	45,400.00	99.56	570.00	200.00	34,622.50
NET OF REVENUES & EXPENDITURES		0.00	0.00	(32,501.64)	100.00	2,003.68	32,501.64	(31,107.91)

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT
 Fund 219 STREET LIGHT FUND

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
219-000-001.000	CHASE 5503 - DAILY OPERATING CHECKING	42,232.81	7,908.37
219-000-003.001	90 DAY CD - CHASE	0.00	28,668.54
	Cash	<u>42,232.81</u>	<u>36,576.91</u>
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	81,712.03	87,411.98
	Accounts Receivable	<u>81,712.03</u>	<u>87,411.98</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>123,944.84</u>	<u>123,988.89</u>
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	7,927.23	8,304.40
	Accounts Payable	<u>7,927.23</u>	<u>8,304.40</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Liabilities	<u>7,927.23</u>	<u>8,304.40</u>
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	112,564.69	116,017.61
	Unassigned	<u>112,564.69</u>	<u>116,017.61</u>
	Total Fund Balance	<u>112,564.69</u>	<u>116,017.61</u>
	Beginning Fund Balance	112,564.69	116,017.61
	Net of Revenues VS Expenditures	3,452.92	(333.12)
	Ending Fund Balance	116,017.61	115,684.49
	Total Liabilities And Fund Balance	123,944.84	123,988.89

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 12/31/2023

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BGD USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 219 - STREET LIGHT FUND								
Revenues								
Dept 000 - REVENUE								
219-000-450.000	SPECIAL ASSESSMENT	81,730.00	87,330.00	87,411.98	100.09	0.00	(81.98)	81,711.93
219-000-665.000	INTEREST/DIVIDENDS	0.00	1,000.00	1,072.55	107.26	18.27	(72.55)	0.00
Total Dept 000 - REVENUE		81,730.00	88,330.00	88,484.53	100.17	18.27	(154.53)	81,711.93
TOTAL REVENUES								
		81,730.00	88,330.00	88,484.53	100.17	18.27	(154.53)	81,711.93
Expenditures								
Dept 000 - REVENUE								
219-000-804.000	PROFESSIONAL SERVICES - AUDIT	600.00	0.00	0.00	0.00	0.00	0.00	600.00
219-000-920.000	UTILITIES	81,130.00	0.00	0.00	0.00	0.00	0.00	77,659.01
Total Dept 000 - REVENUE		81,730.00	0.00	0.00	0.00	0.00	0.00	78,259.01
Dept 448 - STREET LIGHTS								
219-448-804.000	PROFESSIONAL SERVICES - AUDIT	0.00	600.00	600.00	100.00	0.00	0.00	0.00
219-448-920.000	UTILITIES	0.00	87,730.00	88,217.65	100.56	8,304.40	(487.65)	0.00
Total Dept 448 - STREET LIGHTS		0.00	88,330.00	88,817.65	100.55	8,304.40	(487.65)	0.00
TOTAL EXPENDITURES								
		81,730.00	88,330.00	88,817.65	100.55	8,304.40	(487.65)	78,259.01
Fund 219 - STREET LIGHT FUND:								
TOTAL REVENUES		81,730.00	88,330.00	88,484.53	100.17	18.27	(154.53)	81,711.93
TOTAL EXPENDITURES		81,730.00	88,330.00	88,817.65	100.55	8,304.40	(487.65)	78,259.01
NET OF REVENUES & EXPENDITURES		0.00	0.00	(333.12)	100.00	(8,286.13)	333.12	3,452.92

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	281,215.63	136,329.02
249-000-001.002	CHASE 5503 - ACCRUE ABSENCES	20,374.56	0.00
249-000-003.001	90 DAY CD - CHASE	0.00	74,325.16
249-000-004.001	PETTY CASH	100.00	100.00
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	239,980.63	236,484.10
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	307,366.10	308,416.79
Cash		<u>849,036.92</u>	<u>755,655.07</u>
Accounts Receivable			
Accounts Receivable		<u>0.00</u>	<u>0.00</u>
Other Assets			
249-000-123.000	PREPAID EXPENSES MISC.	50.00	0.00
249-000-123.050	PREPAID INSURANCE	2,985.47	919.10
249-000-126.000	UNREALIZED GAINS/LOSSES	3,187.48	28,111.14
Other Assets		<u>6,222.95</u>	<u>29,030.24</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
Total Assets		<u>855,259.87</u>	<u>784,685.31</u>
*** Liabilities ***			
Accounts Payable			
249-000-202.000	A/P - VENDORS	13,982.04	1,553.49
Accounts Payable		<u>13,982.04</u>	<u>1,553.49</u>
Due To Other Funds			
249-000-214.101	DUE TO GENERAL FUND	475.33	0.00
249-000-214.704	DUE TO PAYROLL FUND	1,838.60	3,024.49
Due To Other Funds		<u>2,313.93</u>	<u>3,024.49</u>
Total Liabilities		<u>16,295.97</u>	<u>4,577.98</u>
*** Fund Balance ***			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	889,445.02	832,393.58
Unassigned		<u>889,445.02</u>	<u>832,393.58</u>
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	2,405.60	6,570.32
Assigned		<u>2,405.60</u>	<u>6,570.32</u>
Total Fund Balance		<u>891,850.62</u>	<u>838,963.90</u>
Beginning Fund Balance		891,850.62	838,963.90
Net of Revenues VS Expenditures		(52,886.72)	(58,856.57)
Ending Fund Balance		838,963.90	780,107.33
Total Liabilities And Fund Balance		855,259.87	784,685.31

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BDC USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 249 - BUILDING								
Revenues								
Dept 000 - REVENUE								
249-000-490.000	TEMP OCCUP ADMIN FEES	1,500.00	1,500.00	560.00	37.33	80.00	940.00	1,840.00
249-000-628.000	CHARGES FOR SERVICES INCOME	400,000.00	285,000.00	296,262.00	103.95	23,294.00	(11,262.00)	442,343.76
249-000-664.000	INTEREST/DIVIDENDS	1,200.00	6,900.00	6,302.57	91.34	289.54	597.43	2,524.44
249-000-665.001	INTEREST ON RESERVES INCOME	100.00	100.00	0.00	0.00	0.00	100.00	704.16
249-000-669.000	INVESTMENT EARNINGS	(2,500.00)	18,700.00	24,923.66	133.28	3,831.00	(6,223.66)	464.16
249-000-687.000	INSURANCE REIMBURSEMENTS INCO	0.00	0.00	16.11	100.00	0.00	(16.11)	0.00
249-000-688.000	MISCELLANEOUS INCOME	500.00	500.00	25.00	5.00	0.00	475.00	444.24
249-000-699.999	APPROPRIATION FROM FUND BALAN	18,024.00	84,524.00	0.00	0.00	0.00	84,524.00	0.00
Total Dept 000 - REVENUE		418,824.00	397,224.00	328,089.34	82.60	27,494.54	69,134.66	448,320.76
TOTAL REVENUES								
		418,824.00	397,224.00	328,089.34	82.60	27,494.54	69,134.66	448,320.76
Expenditures								
Dept 371 - SAFETY INSPECTION								
249-371-703.000	SALARIES	169,365.00	169,365.00	169,359.32	100.00	13,027.64	5.68	190,047.11
249-371-709.000	FICA	13,879.00	13,879.00	14,094.27	101.55	1,115.65	(215.27)	14,949.49
249-371-715.000	PENSION	26,966.00	29,266.00	28,898.08	98.74	2,334.49	367.92	23,453.36
249-371-725.000	TAXABLE BENEFITS	16,229.00	19,029.00	19,997.00	105.09	1,943.82	(968.00)	55,212.00
249-371-725.001	HCSF	8,280.00	8,280.00	8,280.00	100.00	690.00	0.00	6,187.50
249-371-752.000	OPERATING SUPPLIES	3,000.00	3,000.00	2,620.59	87.35	57.40	379.41	2,406.53
249-371-802.000	PROFESSIONAL SERVICES -ATTORN	0.00	10,000.00	9,590.00	95.90	670.00	410.00	0.00
249-371-803.000	HSA ADMINISTRATION FEES	94.00	94.00	68.00	72.34	4.25	26.00	72.25
249-371-804.000	PROFESSIONAL SERVICES - AUDIT	1,400.00	1,400.00	1,300.00	92.86	0.00	100.00	1,300.00
249-371-805.000	CONTRACT SERVICES	65,000.00	65,000.00	56,000.00	86.15	5,400.00	9,000.00	89,185.00
249-371-806.000	PROFESSIONAL SERVICES - OTHER	18,000.00	3,000.00	1,489.17	49.64	0.00	1,510.83	25,140.32
249-371-826.000	BANK FEES & CHARGES	0.00	100.00	12.00	12.00	0.00	88.00	3.79
249-371-840.001	MEDICAL INSURANCE	34,298.00	11,998.00	11,912.76	99.29	444.06	85.24	27,996.32
249-371-840.002	DENTAL INSURANCE	1,654.00	1,654.00	1,406.27	85.02	120.31	247.73	961.97
249-371-840.003	VISION INSURANCE	446.00	446.00	396.77	88.96	33.76	49.23	281.32
249-371-840.004	LIFE INSURANCE	313.00	313.00	309.80	98.98	26.10	3.20	249.52
249-371-850.000	TELECOMMUNICATIONS	500.00	500.00	606.84	121.37	50.57	(106.84)	546.16
249-371-860.000	TRANSPORTATION	1,500.00	1,500.00	1,723.11	114.87	26.09	(223.11)	1,678.86
249-371-900.000	PRINTING & PUBLISHING	100.00	100.00	0.00	0.00	0.00	100.00	119.84
249-371-910.000	TRAINING	500.00	500.00	890.72	178.14	0.00	(390.72)	315.00
249-371-915.000	MEMBERSHIPS & DUES	1,300.00	1,300.00	1,050.00	80.77	0.00	250.00	1,139.00
249-371-916.000	MEALS & LODGING	500.00	500.00	754.58	150.92	0.00	(254.58)	440.29
249-371-930.000	REPAIR & MAINTENANCE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
249-371-935.000	INSURANCE & BONDS	400.00	400.00	487.92	121.98	50.11	(87.92)	454.59
249-371-948.000	PROFESSIONAL SERVICES - IT	10,000.00	10,000.00	9,650.71	96.51	286.96	349.29	13,468.47
249-371-986.000	EQUIPMENT UNDER \$5,000	0.00	500.00	1,048.00	209.60	0.00	(548.00)	598.79
249-371-995.101	BUILDING CHARGEBACK	45,000.00	45,000.00	45,000.00	100.00	11,250.00	0.00	45,000.00
Total Dept 371 - SAFETY INSPECTION		418,824.00	397,224.00	386,945.91	97.41	37,531.21	10,278.09	501,207.48
TOTAL EXPENDITURES								
		418,824.00	397,224.00	386,945.91	97.41	37,531.21	10,278.09	501,207.48
Fund 249 - BUILDING:								
TOTAL REVENUES		418,824.00	397,224.00	328,089.34	82.60	27,494.54	69,134.66	448,320.76

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	461,093.30	563,348.52
266-000-003.001	90 DAY CD - CHASE	0.00	662,630.33
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	1,162,870.04	1,145,926.60
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	406,135.28	407,523.63
	Cash	<u>2,030,098.62</u>	<u>2,779,429.08</u>
Accounts Receivable			
266-000-020.000	A/R - TAXROLL REVENUE	2,005,562.27	2,130,816.35
266-000-040.000	A/R - OTHER	0.00	164.00
266-000-040.001	A/R - FINES AND FORFEITS	810.16	565.11
266-000-040.002	A/R - SYCAMORE REG PATROLS	50,428.04	59,739.52
266-000-040.003	A/R - DANBURY REG PATROLS	43,279.80	28,853.20
266-000-040.004	A/R - ST JOE HOSPITAL REG PATROLS	0.00	10,654.00
	Accounts Receivable	<u>2,100,080.27</u>	<u>2,230,792.18</u>
Other Assets			
266-000-123.050	PREPAID INSURANCE	1,200.00	1,200.00
266-000-126.000	UNREALIZED GAINS/LOSSES	15,670.49	90,463.74
	Other Assets	<u>16,870.49</u>	<u>91,663.74</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>4,147,049.38</u>	<u>5,101,885.00</u>
*** Liabilities ***			
Accounts Payable			
266-000-202.000	A/P - VENDORS	2,794.02	3,734.00
	Accounts Payable	<u>2,794.02</u>	<u>3,734.00</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
266-000-339.000	DEFERRED REVENUE	2,142,717.09	2,304,604.82
266-000-339.001	DEFERRED REVENUE PILOT	2,964.20	3,027.31
	Liabilities-LT (over 1 year)	<u>2,145,681.29</u>	<u>2,307,632.13</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Liabilities	<u>2,148,475.31</u>	<u>2,311,366.13</u>
*** Fund Balance ***			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	1,411,360.76	1,998,574.07
	Unassigned	<u>1,411,360.76</u>	<u>1,998,574.07</u>
	Total Fund Balance	<u>1,411,360.76</u>	<u>1,998,574.07</u>
	Beginning Fund Balance	1,411,360.76	1,998,574.07

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: KEITH LOCKIE, CONTROLLER
PRE-AUDIT
Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
	Net of Revenues VS Expenditures	587,213.31	791,944.80
	Ending Fund Balance	1,998,574.07	2,790,518.87
	Total Liabilities And Fund Balance	4,147,049.38	5,101,885.00

User: NANCY
 DB: Superior Twp
 PERIOD ENDING 12/31/2023
 PRE-AUDIT

2023 ORIGINAL BUDGET AMENDED BUDGET 2023 YTD BALANCE 12/31/2023 % BUDGET USED ACTIVITY FOR MONTH 12/31/23 AVAILABLE BALANCE YTD BALANCE 12/31/2022

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	2023	YTD BALANCE 12/31/2023	% BUDGET USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
Fund 266 - LAW ENFORCEMENT FUND									
Revenues									
Dept 000 - REVENUE									
266-000-402.000	CURRENT- REAL/PROPERTY/IFT TA	2,143,982.00	2,140,838.00	2,140,838.00	2,140,837.74	100.00	0.00	0.26	2,003,051.18
266-000-403.000	PRIOR YEARS DELO PERS PROP	500.00	500.00	500.00	0.00	0.00	0.00	500.00	70.62
266-000-407.000	PPT REIMBURSEMENT	2,250.00	2,250.00	2,250.00	1,680.52	74.69	(164.00)	569.48	2,161.75
266-000-432.000	PILOT PROGRAM TAXES	2,214.00	2,964.00	2,964.00	2,964.20	100.01	0.00	(0.20)	2,214.49
266-000-574.002	CVTRS PS REVENUE SHARING	0.00	0.00	0.00	492.00	100.00	492.00	(492.00)	0.00
266-000-628.001	FALSE ALARM REVENUE	2,000.00	2,000.00	2,000.00	565.00	28.25	0.00	1,435.00	965.00
266-000-628.002	SYCAMORE REG LAW ENFORCEMENT	104,000.00	104,000.00	103,563.36	103,563.36	99.58	8,630.28	436.64	101,928.48
266-000-628.003	DANBURY REG LAW ENFORCEMENT	89,000.00	89,000.00	86,559.60	86,559.60	97.26	7,213.30	2,440.40	86,559.60
266-000-628.004	ST. JOSEPH HOSPITAL LAW ENFOR	123,000.00	123,000.00	127,848.00	127,848.00	103.94	10,654.00	(4,848.00)	120,480.00
266-000-655.000	FINES & FORFEITS	10,000.00	12,000.00	13,225.00	13,225.00	110.21	1,077.94	(1,225.40)	17,315.14
266-000-664.000	INTEREST/DIVIDENDS	3,200.00	38,200.00	39,332.01	39,332.01	102.96	1,302.89	(1,132.01)	14,903.07
266-000-665.001	INTEREST ON RESERVES INCOME	26.00	26.00	26.00	0.00	0.00	0.00	26.00	874.68
266-000-669.000	INVESTMENT EARNINGS	(5,000.00)	60,000.00	60,000.00	74,793.25	124.66	13,488.88	(14,793.25)	613.34
266-000-687.000	INSURANCE REIMBURSEMENTS INCO	100.00	100.00	100.00	0.00	0.00	0.00	100.00	50.17
266-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58.46
Total Dept 000 - REVENUE		2,475,272.00	2,574,878.00	2,574,878.00	2,591,861.08	100.66	42,695.29	(16,983.08)	2,351,245.98
TOTAL REVENUES		2,475,272.00	2,574,878.00	2,591,861.08	2,591,861.08	100.66	42,695.29	(16,983.08)	2,351,245.98
Expenditures									
Dept 301 - CRIME CONTROL									
266-301-415.000	TAX CHARGEBACKS	1,500.00	1,500.00	1,500.00	155.44	10.36	0.00	1,344.56	1,326.66
266-301-709.000	FICA	916.00	916.00	916.00	660.08	72.06	59.93	255.92	754.89
266-301-752.000	OPERATING SUPPLIES	0.00	800.00	800.00	799.85	99.98	0.00	0.15	0.00
266-301-801.000	REG SHERIFF'S CONTRACT	1,785,000.00	1,785,000.00	1,704,710.40	1,704,710.40	95.50	142,059.20	80,289.60	1,655,060.40
266-301-801.001	AUTHORIZED SHERIFF'S OVERTIME	100,000.00	50,000.00	50,000.00	28,532.29	57.06	0.00	21,467.71	23,565.14
266-301-801.002	SPECIAL OPERATIONS	10,000.00	10,000.00	10,000.00	10,000.00	100.00	0.00	0.00	10,000.00
266-301-802.000	PROFESSIONAL SERVICES -ATTORN	35,000.00	35,000.00	26,852.50	26,852.50	76.72	2,001.00	8,147.50	34,668.59
266-301-804.000	PROFESSIONAL SERVICES - AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	100.00	0.00	0.00	1,000.00
266-301-806.000	PROFESSIONAL SERVICES - OTHER	500.00	500.00	500.00	145.00	29.00	0.00	355.00	345.00
266-301-920.000	UTILITIES	6,000.00	6,000.00	6,322.34	6,322.34	105.37	533.00	(322.34)	5,999.75
266-301-927.000	ACCOUNTING CHARGEBACK FEE	6,000.00	6,000.00	6,000.00	6,000.00	100.00	500.00	0.00	6,000.00
266-301-934.000	REPAIR & MAINTENANCE	1,000.00	200.00	159.41	159.41	79.71	0.00	40.59	466.55
266-301-935.000	INSURANCE & BONDS	1,200.00	1,200.00	1,200.00	1,200.00	100.00	100.00	0.00	1,200.00
266-301-985.000	EQUIPMENT OVER \$5,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,636.22
Total Dept 301 - CRIME CONTROL		1,948,116.00	1,898,116.00	1,786,537.31	1,786,537.31	94.12	145,253.13	111,578.69	1,749,023.20
Dept 302 - ORDINANCE ENFORCEMENT									
266-302-703.000	SALARIES	11,979.00	8,979.00	8,979.00	8,628.48	96.10	783.36	350.52	9,867.86
266-302-752.000	OPERATING SUPPLIES	0.00	10.00	10.00	4.76	47.60	0.00	5.24	0.00
266-302-860.000	MILEAGE	5,000.00	5,000.00	5,000.00	4,721.96	94.44	412.66	278.04	5,141.61
Total Dept 302 - ORDINANCE ENFORCEMENT		16,979.00	13,989.00	13,355.20	13,355.20	95.47	1,196.02	633.80	15,009.47
Dept 303 - NEIGHBORHOOD WATCH									
266-303-752.000	OPERATING SUPPLIES	0.00	100.00	100.00	23.77	23.77	0.00	76.23	0.00

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BDCGT USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 266 - LAW ENFORCEMENT FUND								
Expenditures								
Total Dept 303 - NEIGHBORHOOD WATCH		0.00	100.00	23.77	23.77	0.00	76.23	0.00
Dept 965 - TRANSFER OF FUNDS								
266-965-965.000	TRANSFER TO RESERVES	510,177.00	662,673.00	0.00	0.00	0.00	662,673.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		510,177.00	662,673.00	0.00	0.00	0.00	662,673.00	0.00
TOTAL EXPENDITURES								
		2,475,272.00	2,574,878.00	1,799,916.28	69.90	146,449.15	774,961.72	1,764,032.67
Fund 266 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES								
		2,475,272.00	2,574,878.00	2,591,861.08	100.66	42,695.29	(16,983.08)	2,351,245.98
TOTAL EXPENDITURES								
		2,475,272.00	2,574,878.00	1,799,916.28	69.90	146,449.15	774,961.72	1,764,032.67
NET OF REVENUES & EXPENDITURES								
		0.00	0.00	791,944.80	100.00	(103,753.86)	(791,944.80)	587,213.31

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	1,493,142.34	330,127.49
464-000-003.002	HUNTINGTON 9243- CD	0.00	1,000,000.00
	Cash	<u>1,493,142.34</u>	<u>1,330,127.49</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
464-000-085.101	DUE FROM GENERAL FUND	18,234.50	0.00
	Due From Other Funds	<u>18,234.50</u>	<u>0.00</u>
	Total Assets	<u>1,511,376.84</u>	<u>1,330,127.49</u>
*** Liabilities ***			
Accounts Payable			
464-000-202.000	A/P - VENDORS	17,987.00	0.00
	Accounts Payable	<u>17,987.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	1,491,637.52	1,321,403.02
	Liabilities-LT (over 1 year)	<u>1,491,637.52</u>	<u>1,321,403.02</u>
Due To Other Funds			
464-000-214.101	DUE TO GENERAL FUND	300.00	0.00
	Due To Other Funds	<u>300.00</u>	<u>0.00</u>
	Total Liabilities	<u>1,509,924.52</u>	<u>1,321,403.02</u>
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	10.52	1,452.32
	Unassigned	<u>10.52</u>	<u>1,452.32</u>
Assigned			
	Assigned	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	<u>10.52</u>	<u>1,452.32</u>
	Beginning Fund Balance	10.52	1,452.32
	Net of Revenues VS Expenditures	1,441.80	7,272.15
	Ending Fund Balance	1,452.32	8,724.47
	Total Liabilities And Fund Balance	1,511,376.84	1,330,127.49

User: NANCY
 DB: Superior Twp

PERIOD ENDING 12/31/2023
 PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BDC USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 464 - AMERICAN RESCUE PLAN ACT (ARPA)								
Revenues								
Dept 000 - REVENUE								
464-000-528.000	OTHER FEDERAL GRANTS	50,000.00	500,000.00	170,234.50	34.05	170,234.50	329,765.50	9,765.00
464-000-664.000	INTEREST/DIVIDENDS	60.00	60.00	7,327.15	12,211.9	614.56	(7,267.15)	1,474.80
Total Dept 000 - REVENUE		50,060.00	500,060.00	177,561.65	35.51	170,849.06	322,498.35	11,239.80
TOTAL REVENUES								
		50,060.00	500,060.00	177,561.65	35.51	170,849.06	322,498.35	11,239.80
Expenditures								
Dept 523 - ADMINISTRATION								
464-523-826.000	BANK FEES & CHARGES	60.00	60.00	55.00	91.67	0.00	5.00	33.00
464-523-971.001	FIREMAN'S PARK	50,000.00	50,000.00	30,465.50	60.93	0.00	19,534.50	9,465.00
464-523-971.002	YOUTH ARTS ALLIANCE	0.00	75,000.00	79,700.00	106.27	0.00	(4,700.00)	300.00
464-523-971.004	MIGHTY OAKS - CLR ACADEMY	0.00	50,000.00	59,500.00	119.00	17,000.00	(9,500.00)	0.00
464-523-971.005	WILLOW RUN ACRES	0.00	10,000.00	569.00	5.69	569.00	9,431.00	0.00
464-523-971.006	GENERAL EXPENSES	0.00	315,000.00	0.00	0.00	0.00	315,000.00	0.00
Total Dept 523 - ADMINISTRATION		50,060.00	500,060.00	170,289.50	34.05	17,569.00	329,770.50	9,798.00
TOTAL EXPENDITURES								
		50,060.00	500,060.00	170,289.50	34.05	17,569.00	329,770.50	9,798.00
Fund 464 - AMERICAN RESCUE PLAN ACT (ARPA) :								
TOTAL REVENUES		50,060.00	500,060.00	177,561.65	35.51	170,849.06	322,498.35	11,239.80
TOTAL EXPENDITURES		50,060.00	500,060.00	170,289.50	34.05	17,569.00	329,770.50	9,798.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	7,272.15	100.00	153,280.06	(7,272.15)	1,441.80

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT
 Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	74,622.41	105,230.15
508-000-001.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	0.00
508-000-003.001	90 DAY CD - CHASE	0.00	48,515.55
508-000-013.000-BHCG	DAILY OPERATING CHECKING	44,212.87	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	68,953.01	67,952.55
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	402,092.65	403,467.18
Cash		<u>593,458.63</u>	<u>625,165.43</u>
Accounts Receivable			
Accounts Receivable		<u>0.00</u>	<u>0.00</u>
Other Assets			
508-000-123.050	PREPAID INSURANCE	8,635.11	10,741.93
508-000-126.000	UNREALIZED GAINS/LOSSES	911.50	21,377.67
Other Assets		<u>9,546.61</u>	<u>32,119.60</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
Total Assets		<u>603,005.24</u>	<u>657,285.03</u>
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	1,431.09	11,264.02
Accounts Payable		<u>1,431.09</u>	<u>11,264.02</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		<u>0.00</u>	<u>0.00</u>
Other Liabilities			
Other Liabilities		<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	14.99	15.99
508-000-214.592	DUE TO UTILITY FUND	49.76	52.88
508-000-214.704	DUE TO PAYROLL FUND	1,475.83	1,881.68
Due To Other Funds		<u>1,540.58</u>	<u>1,950.55</u>
Total Liabilities		<u>2,971.67</u>	<u>13,214.57</u>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	179,857.13	176,196.16
Unassigned		<u>179,857.13</u>	<u>176,196.16</u>
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	10,911.90	19,556.88

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT
 Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Fund Balance ***			
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Assigned	415,192.43	423,837.41
	Restricted		
	Restricted	0.00	0.00
	Total Fund Balance	595,049.56	600,033.57
	Beginning Fund Balance	595,049.56	600,033.57
	Net of Revenues VS Expenditures	4,984.01	44,036.89
	Ending Fund Balance	600,033.57	644,070.46
	Total Liabilities And Fund Balance	603,005.24	657,285.03

PERIOD ENDING 12/31/2023

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BGD USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-540.000	GRANTS	0.00	0.00	470.08	100.00	0.00	(470.08)	16,826.00
508-000-664.000	INTEREST/DIVIDENDS	0.00	6,000.00	3,957.88	65.96	233.47	2,042.12	12.22
508-000-665.001	INTEREST ON RESERVES INCOME	0.00	0.00	0.00	0.00	0.00	0.00	865.96
508-000-669.000	INVESTMENT EARNINGS	0.00	15,000.00	20,466.17	136.44	2,568.03	(5,466.17)	607.17
508-000-674.000	DONATIONS	600.00	1,500.00	1,505.00	100.33	0.00	(5.00)	1,850.00
508-000-676.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	816.80
508-000-687.000	INSURANCE REIMBURSEMENTS INCO	0.00	0.00	64.45	100.00	0.00	(64.45)	225.77
508-000-688.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	1,657.86
508-000-691.101	GENERAL FUND CONTRIBUTION	323,909.00	382,309.00	382,309.04	100.00	85,392.42	(0.04)	311,451.00
508-000-692.101	RES #2021-20 ADD'L \$ FROM GEN	18,975.00	18,975.00	18,975.00	100.00	4,743.75	0.00	14,000.00
508-000-695.000	TENNIS LESSON FEES	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
508-000-699.999	APPROPRIATION FROM FUND BALAN	917.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		347,401.00	424,784.00	427,747.62	100.70	92,937.67	(2,963.62)	348,312.78
TOTAL REVENUES		347,401.00	424,784.00	427,747.62	100.70	92,937.67	(2,963.62)	348,312.78
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-728.000	POSTAGE	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		800.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	45,049.00	60,549.00	59,064.60	97.55	7,995.00	1,484.40	43,302.36
508-752-703.001	COMMISSION STIFENDS	19,469.00	19,469.00	15,922.40	81.78	0.00	3,546.60	15,344.25
508-752-703.002	CONTROLLER SALARY	6,464.00	11,764.00	11,800.30	100.31	837.50	(36.30)	6,633.88
508-752-709.000	FICA	15,370.00	19,370.00	19,363.48	99.97	1,265.42	6.52	14,618.63
508-752-715.000	PENSION	14,537.00	23,537.00	24,200.81	102.82	1,581.68	(663.81)	16,526.41
508-752-725.000	TAXABLE BENEFITS	0.00	15,400.00	15,405.89	100.04	617.48	(5.89)	1,299.48
508-752-725.001	HSCP	0.00	3,600.00	3,600.00	100.00	300.00	0.00	0.00
508-752-728.000	POSTAGE	0.00	100.00	0.00	0.00	0.00	100.00	0.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	581.43	58.14	124.27	418.57	307.58
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,050.00	87.50	0.00	150.00	1,050.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	2,071.50	59.19	58.99	1,428.50	16,743.34
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	61.21	20.40	0.00	238.79	2.05
508-752-840.002	DENTAL INSURANCE	0.00	662.00	662.16	100.02	55.18	(0.16)	0.00
508-752-840.003	VISION INSURANCE	0.00	189.00	188.76	99.87	15.73	0.24	0.00
508-752-840.004	LIFE INSURANCE	0.00	136.00	136.20	100.15	11.35	(0.20)	0.00
508-752-850.000	TELECOMMUNICATIONS	1,500.00	1,500.00	927.64	61.84	49.88	572.36	598.27
508-752-860.000	TRANSPORTATION	1,400.00	1,400.00	1,523.55	108.83	158.51	(123.55)	784.24
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	410.00	82.00	0.00	90.00	92.50
508-752-910.000	TRAINING	1,200.00	1,200.00	1,685.50	140.46	0.00	(485.50)	35.00
508-752-915.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	76.92	0.00	150.00	500.00
508-752-930.000	REPAIR & MAINTENANCE	0.00	500.00	467.41	93.48	467.41	32.59	0.00
508-752-935.000	INSURANCE & BONDS	10,500.00	10,500.00	10,024.22	95.47	851.41	475.78	8,747.71
508-752-940.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	100.00	0.00	0.00	6,000.00
508-752-986.000	EQUIPMENT UNDER \$5,000	1,000.00	0.00	0.00	0.00	0.00	0.00	134.79
508-752-999.000	MISCELLANEOUS EXPENSE	0.00	200.00	0.00	0.00	0.00	200.00	0.00

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 12/31/2023

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BDCGT USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Total Dept 752 - PARK & REC ADMINISTRATION		129,639.00	183,226.00	175,647.06	95.86	14,389.81	7,578.94	132,720.49
Dept 754 - RECREATION		200.00	0.00	0.00	0.00	0.00	0.00	0.00
508-754-717.000	TAXABLE BENEFITS			0.00	0.00	0.00	0.00	225.00
508-754-801.050	PROFESSIONAL SERVICES-TENNIS	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
508-754-860.000	TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 754 - RECREATION		2,800.00	0.00	0.00	0.00	0.00	0.00	225.00
Dept 755 - PARK MAINTENANCE		500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-755-740.003	HERBICIDE (NON-SELECTIVE)	100.00	0.00	0.00	0.00	0.00	0.00	0.00
508-755-860.000	TRANSPORTATION	30,000.00	0.00	0.00	0.00	0.00	0.00	27,132.17
508-755-980.000	EQUIPMENT OVER \$5,000			0.00	0.00	0.00	0.00	
Total Dept 755 - PARK MAINTENANCE		30,600.00	0.00	0.00	0.00	0.00	0.00	27,132.17
Dept 756 - RECREATION		12,241.00	16,241.00	15,433.17	95.03	906.00	807.83	6,271.17
508-756-703.000	SALARIES	0.00	200.00	0.00	0.00	0.00	200.00	0.00
508-756-725.000	TAXABLE BENEFITS	3,500.00	3,500.00	3,761.98	107.49	512.48	(261.98)	4,093.50
508-756-752.000	OPERATING SUPPLIES	7,000.00	5,000.00	4,571.23	91.42	512.66	428.77	5,391.87
508-756-806.000	PROFESSIONAL SERVICES - OTHER	660.00	660.00	0.00	0.00	0.00	660.00	500.00
508-756-850.000	TELECOMMUNICATIONS	0.00	100.00	0.00	0.00	0.00	100.00	0.00
508-756-860.000	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
508-756-930.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	0.00	0.00	500.00	0.00
508-756-955.000	SIGNAGE	2,000.00	1,300.00	1,259.75	96.90	713.00	40.25	771.00
Total Dept 756 - RECREATION		25,401.00	27,501.00	25,026.13	91.00	2,644.14	2,474.87	17,027.54
Dept 770 - PARK MAINTENANCE		111,908.00	137,908.00	137,040.79	99.37	6,380.64	867.21	111,514.42
508-770-703.000	SALARIES	3,986.00	986.00	984.73	99.87	0.00	1.27	6,727.31
508-770-725.000	TAXABLE BENEFITS	5,500.00	5,500.00	4,386.38	79.75	863.80	1,113.62	2,429.68
508-770-752.000	OPERATING SUPPLIES	6,500.00	6,500.00	6,167.00	94.88	217.59	333.00	6,483.93
508-770-754.000	FUEL-LUBRICANTS	1,000.00	1,000.00	445.56	44.56	417.98	554.44	537.05
508-770-767.000	UNIFORMS	6,000.00	4,500.00	4,500.00	100.00	0.00	0.00	3,440.00
508-770-805.000	CONTROLLED BURNS	2,500.00	2,500.00	1,825.24	73.01	162.99	674.76	2,011.30
508-770-806.000	PROFESSIONAL SERVICES - OTHER	660.00	660.00	204.48	30.98	47.74	455.52	0.00
508-770-850.000	TELECOMMUNICATIONS	0.00	100.00	0.00	0.00	0.00	100.00	0.00
508-770-860.000	TRANSPORTATION	700.00	700.00	625.00	89.29	0.00	75.00	40.00
508-770-910.000	TRAINING	950.00	950.00	466.26	49.08	18.46	483.74	489.92
508-770-920.000	UTILITIES	12,500.00	22,500.00	21,252.63	94.46	153.18	1,247.37	7,301.97
508-770-934.000	REPAIR & MAINTENANCE	3,000.00	100.00	30.00	30.00	0.00	70.00	7,800.00
508-770-934.001	SAND-GRAVEL-BARK-SOIL	0.00	500.00	0.00	0.00	0.00	500.00	0.00
508-770-934.002	HERBICIDE (NON-SELECTIVE)	800.00	800.00	0.00	0.00	(713.00)	800.00	0.00
508-770-955.000	SIGNAGE	2,157.00	5,157.00	5,109.47	99.08	0.00	47.53	621.99
508-770-986.000	EQUIPMENT UNDER \$5,000							
Total Dept 770 - PARK MAINTENANCE		158,161.00	190,361.00	183,037.54	96.15	7,549.38	7,323.46	149,397.57

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 12/31/2023

PRE-AUDIT

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023	% BDDT USED	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	YTD BALANCE 12/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT								
508-771-951.000	PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	16,826.00
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		0.00	0.00	0.00	0.00	0.00	0.00	16,826.00
Dept 965 - TRANSFER OF FUNDS								
508-965-965.000	TRANSFER TO RESERVES	0.00	23,696.00	0.00	0.00	0.00	23,696.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		0.00	23,696.00	0.00	0.00	0.00	23,696.00	0.00
TOTAL EXPENDITURES		347,401.00	424,784.00	383,710.73	90.33	24,583.33	41,073.27	343,328.77
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		347,401.00	424,784.00	427,747.62	100.70	92,937.67	(2,963.62)	348,312.78
TOTAL EXPENDITURES		347,401.00	424,784.00	383,710.73	90.33	24,583.33	41,073.27	343,328.77
NET OF REVENUES & EXPENDITURES		0.00	0.00	44,036.89	100.00	68,354.34	(44,036.89)	4,984.01
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		8,978,399.00	10,313,500.00	9,449,930.78	91.63	921,129.14	863,569.22	9,032,502.51
NET OF REVENUES & EXPENDITURES		8,978,399.00	10,313,500.00	9,107,741.87	88.31	806,377.83	1,205,758.13	8,575,453.94
NET OF REVENUES & EXPENDITURES		0.00	0.00	342,188.91	100.00	114,751.31	(342,188.91)	457,048.57

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT
 Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
701-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	872,349.03	426,636.51
	Cash	<u>872,349.03</u>	<u>426,636.51</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
701-000-084.703	DUE FROM TAX FUND	7.03	7.03
	Due From Other Funds	<u>7.03</u>	<u>7.03</u>
	Total Assets	<u>872,356.06</u>	<u>426,643.54</u>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	17,095.67	20,153.13
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	130,000.00	15,000.00
	Liabilities-ST	<u>147,095.67</u>	<u>35,153.13</u>
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	16,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	40,000.00
701-000-283.004	WOODSIDE VILLAGE	9,142.50	5,460.00
701-000-283.007	TEMPORARY OCCUPANCY	2,500.00	2,160.00
701-000-283.008	HYUNDAI SITE EXPANSION	132,968.75	39,626.00
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.011	GLEN OAKS COOPERATIVE OFFICE ADDITION	(1,243.00)	(148.00)
701-000-283.012	HAWTHORNE MILL AREA PLAN	1,100.00	155.00
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	13,454.50	3,859.50
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	3,508.25	2,189.00
701-000-283.015	PROSPECT POINTE WEST - FINAL SITE PLAN	27,213.25	53,172.00
701-000-283.016	PROSPECT POINTE WEST ENGINEERING	5,352.50	5,352.50
701-000-283.017	SUTTON RIDGE M & G BOND	308,270.00	0.00
701-000-283.018	HSHV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	KINSLEY DEVELOPMENT	2,367.50	13,686.27
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,767.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,901.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	37,166.75	26,827.25
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	10,000.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.029	SJMH THE FARM AT ST JOES	(1,191.00)	(1,860.75)
701-000-283.030	JACK SMILY WETLAND MITIGATION 2016	875.00	0.00
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	0.00	5,000.00
701-000-283.039	5288 GEDDES ED WATER MAIN	0.00	2.50
701-000-283.040	TEMPORARY BOND SIGNS	0.00	500.00
701-000-283.041	BROOKWOOD	0.00	(3,226.50)
701-000-283.044	HURON DENTAL	500.00	44,290.25

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Liabilities ***			
701-000-283.045	PLYMOUTH & NAPIER REZONING	0.00	440.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	0.00	39,215.00
	Other Liabilities	705,260.39	391,490.41
Due To Other Funds			
701-000-283.000	PPW PERFORMANCE GUARANTEE	20,000.00	0.00
	Due To Other Funds	20,000.00	0.00
Total Liabilities		872,356.06	426,643.54
*** Fund Balance ***			
Unassigned			
	Unassigned	0.00	0.00
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		872,356.06	426,643.54

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 PRE-AUDIT
 Fund 704 PAYROLL FUND

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
704-000-007.000	HUNT 9485 CHECKING	26,802.89	24,457.21
	Cash	<u>26,802.89</u>	<u>24,457.21</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
704-000-085.101	DUE FROM GENERAL FUND	9,566.96	13,294.98
704-000-085.206	DUE FROM FIRE FUND	25,414.44	27,840.37
704-000-085.249	DUE FROM BUILDING FUND	1,838.60	3,024.49
704-000-085.508	DUE FROM PARK FUND	1,475.83	1,881.68
704-000-085.592	DUE FROM UTIL	6,868.65	9,430.60
	Due From Other Funds	<u>45,164.48</u>	<u>55,472.12</u>
Total Assets		<u>71,967.37</u>	<u>79,929.33</u>
*** Liabilities ***			
Accounts Payable			
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	2,835.25	3,336.36
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	3,906.95	2,293.08
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	0.00	6,091.32
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	3,223.46	3,607.56
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,015.47	1,109.99
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	2,030.94	2,219.98
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	6,284.98	6,420.43
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	21,704.18	23,359.69
704-000-262.004	DUE TO MERS#2-EMPLOYEE	5,310.95	6,260.70
704-000-262.005	DUE TO MERS#2-EMPLOYER	18,205.90	20,292.45
	Accounts Payable	<u>64,518.08</u>	<u>74,991.56</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND-START LOAN	7,449.29	4,937.77
	Due To Other Funds	<u>7,449.29</u>	<u>4,937.77</u>
Total Liabilities		<u>71,967.37</u>	<u>79,929.33</u>
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		71,967.37	79,929.33

Superior Township Utility Department

02/09/24

Balance Sheet

Accrual Basis

PRE-AUDIT

	Dec 31, 23	Nov 30, 23	Dec 31, 22
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	1,064,142.27	1,032,398.51	535,823.87
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	1,064,242.27	1,032,498.51	535,923.87
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234	1,539,667.15	32,772.84	1,832,707.82
1251 · CR Checking-Huntington Bank4855	94,831.68	94,831.68	4,363.88
1252 · CD - Huntington - CR	1,600,000.00	1,600,000.00	
Total 120 · CASH - CAPITAL RESERVE	3,234,498.83	1,727,604.52	1,837,071.70
140 · CASH - DEBT SERVICE RESERVE			
147 · T Bills - Huntington Bank-5151	466,269.34	464,203.63	2,091,682.72
Total 140 · CASH - DEBT SERVICE RESE...	466,269.34	464,203.63	2,091,682.72
Total Checking/Savings	4,765,010.44	3,224,306.66	4,464,678.29
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-GF · Due From General Fund	20.04	20.04	19.98
160-PR · Due From Parks & Rec.	52.88	550.26	49.76
Total 160 · A/R - Due From Other Funds	72.92	570.30	69.74
161 · A/R - Other Customers	136,874.65	145,329.61	156,104.60
162 · A/R - Water/Sewer Bills (UB)	878,355.44	831,934.35	898,998.69
Total Accounts Receivable	1,015,303.01	977,834.26	1,055,173.03
Other Current Assets			
163 · Res. for Bad Debts	3,426.96	3,426.96	3,426.96
164 · Undeposited Funds	33,671.29	6,322.55	3,392.32
166 · Prepaid Expenses	63,441.73	12,242.32	55,275.88
170 · Inventory - Meters & Parts	38,602.39	59,493.28	31,400.11
Total Other Current Assets	139,142.37	81,485.11	93,495.27
Total Current Assets	5,919,455.82	4,283,626.03	5,613,346.59

Superior Township Utility Department

Balance Sheet

02/09/24

PRE-AUDIT

Accrual Basis

	Dec 31, 23	Nov 30, 23	Dec 31, 22
Fixed Assets			
174 · Buildings	3,434,386.74	3,434,386.74	3,434,386.74
175 · Acc. Dep. - Buildings	(1,852,831.06)	(1,843,783.39)	(1,744,259.02)
176 · Water & Sewer System	23,902,086.95	23,902,086.95	23,902,086.95
177 · Acc. Dep. - Water & Sewer Sys.	(10,615,798.49)	(10,567,817.32)	(10,040,024.45)
178 · Improvements & Equipment	294,591.76	294,591.76	294,591.76
179 · Acc. Dep - Imp. & Equipment	(137,389.23)	(136,487.65)	(126,570.27)
180 · Office Improvements	125,975.16	125,975.16	125,975.16
181 · Acc. Dep. - Office Improvements	(53,781.00)	(53,352.25)	(48,636.00)
182 · Office Furniture & Equipment	73,300.27	73,300.27	73,300.27
183 · Acc. Dep. - Off. Furn. & Equip.	(69,271.01)	(68,465.18)	(59,601.05)
184 · Vehicles	665,543.57	665,543.57	665,543.57
185 · Acc. Dep. - Vehicles	(555,881.48)	(552,728.10)	(518,040.92)
186 · Metering Program	54,927.87	54,927.87	54,927.87
187 · Acc. Dep. - Meter Program	(52,101.00)	(51,643.25)	(46,608.00)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	4,473,522.95	4,445,212.82	2,484,668.52
Total Fixed Assets	19,897,744.50	19,932,210.50	18,662,203.63
TOTAL ASSETS	25,817,200.32	24,215,836.53	24,275,550.22
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds			3,422.65
200-GF · Due To General Fund	106.47		
200-PF · Due To Payroll Fund	9,430.60	12.75	6,868.65
Total 200 · A/P - Due To Other Funds	9,537.07	12.75	10,291.30
205 · A/P - Vendors	490,579.16	321,778.38	287,056.07
Total Accounts Payable	500,116.23	321,791.13	297,347.37
Other Current Liabilities			
219 · Contracts Payable			137,136.24
223 · 2013 Refunded Bond			1,497,591.22
224 · Michigan Finance Authority Bond	1,355,124.00	1,355,124.00	
Total 219 · Contracts Payable	1,355,124.00	1,355,124.00	1,634,727.46
225 · Accrued Vacation & Sick Pay	117,008.16	44,825.47	44,825.47
Total Other Current Liabilities	1,472,132.16	1,399,949.47	1,679,552.93
Total Current Liabilities	1,972,248.39	1,721,740.60	1,976,900.30
Total Liabilities	1,972,248.39	1,721,740.60	1,976,900.30

4:38 PM
02/09/24
Accrual Basis

Superior Township Utility Department
Balance Sheet
PRE-AUDIT

	<u>Dec 31, 23</u>	<u>Nov 30, 23</u>	<u>Dec 31, 22</u>
Equity			
390 - Retained Earnings	22,298,649.92	22,298,649.92	21,351,091.14
Net Income	1,546,302.01	195,446.01	947,558.78
Total Equity	<u>23,844,951.93</u>	<u>22,494,095.93</u>	<u>22,298,649.92</u>
TOTAL LIABILITIES & EQUITY	<u><u>25,817,200.32</u></u>	<u><u>24,215,836.53</u></u>	<u><u>24,275,550.22</u></u>

Prepared by: Keith Lockie, Controller

4:37 PM

02/09/24

ACCRUAL BASIS

**SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
PRE-AUDIT**

	JAN - DEC 23	BUDGET	\$ OVER BUDGET	% OF BUDGET
ORDINARY INCOME/EXPENSE				
INCOME				
400 · WATER & SEWER INCOME				
401 · WATER & SEWER SALES	2,876,009.24	2,903,250.00	(27,240.76)	99.1%
404 · WATER SALES	1,796,160.56	1,800,000.00	(3,839.44)	99.8%
405 · SEWER SALES				
TOTAL 401 · WATER & SEWER SALES	4,672,169.80	4,703,250.00	(31,080.20)	99.3%
407 · WATER SALES DURING CONSTRU...	750.00	2,500.00	(1,750.00)	30.0%
408 · PENALTY INCOME	87,246.40	83,000.00	4,246.40	105.1%
TOTAL 400 · WATER & SEWER INCOME	4,760,166.20	4,788,750.00	(28,583.80)	99.4%
410 · METER SALES INCOME	20,207.25	13,000.00	7,207.25	155.4%
420 · MISCELLANEOUS INCOME				
421 · NEW CUST./INSTALL FEES	15,928.39	15,000.00	928.39	106.2%
423 · CUSTOMER CALL OUT INCOME	0.00	500.00	(500.00)	0.0%
424 · OFFICE RENT INCOME	6,000.00	6,000.00	0.00	100.0%
425 · OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.0%
TOTAL 420 · MISCELLANEOUS INCOME	21,928.39	21,500.00	428.39	102.0%
440 · INTEREST INCOME				
441 · INTEREST ON BANK ACCOUNTS	17,208.40	15,000.00	2,208.40	114.7%
TOTAL 440 · INTEREST INCOME	17,208.40	15,000.00	2,208.40	114.7%
TOTAL INCOME	4,819,510.24	4,838,250.00	(18,739.76)	99.6%
GROSS PROFIT	4,819,510.24	4,838,250.00	(18,739.76)	99.6%
EXPENSE				
550 · WATER & SEWER PURCHASED				
555 · WATER PURCHASED	1,571,009.80	1,583,000.00	(11,990.20)	99.2%
560 · SEWER PURCHASED				
560Mo. · SEWER PURCHASED - MONT...	1,089,464.44	1,107,000.00	(17,535.56)	98.4%
560-TU · SEWER PURCHASED - TRUE UP	0.00			
TOTAL 560 · SEWER PURCHASED	1,089,464.44	1,107,000.00	(17,535.56)	98.4%
TOTAL 550 · WATER & SEWER PURCHASED	2,660,474.24	2,690,000.00	(29,525.76)	98.9%
600 · PAYROLL EXPENSES				
601 · SALARIES	642,171.46	579,692.00	62,479.46	110.8%
602 · OVERTIME PREMIUM	25,804.16	27,235.00	(1,430.84)	94.7%
603 · TAXABLE BENEFITS	72,482.64	73,826.00	(1,343.36)	98.2%
605 · FICA/MEDICARE	50,158.72	51,848.00	(1,689.28)	96.7%

4:37 PM

02/09/24

ACCRUAL BASIS

**SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
PRE-AUDIT**

	JAN - DEC 23	BUDGET	\$ OVER BUDGET	% OF BUDGET
607 · EMPLOYEE INSURANCE				
607-A · HSA ADMINISTRATIVE FEES	153.00	170.00	(17.00)	90.0%
607-D · DENTAL INSURANCE PREMIUMS	8,270.86	9,488.00	(1,217.14)	87.2%
607-L · LIFE INSURANCE PREMIUMS	942.05	2,833.00	(1,890.95)	33.3%
607-M · MEDICAL INSURANCE PREMIU...	124,306.68	125,837.00	(1,530.32)	98.8%
607-V · VISION INSURANCE PREMIUMS	1,946.89	2,300.00	(353.11)	84.6%
TOTAL 607 · EMPLOYEE INSURANCE	135,619.48	140,628.00	(5,008.52)	96.4%
609 · PENSION EXPENSE	91,428.46	90,000.00	1,428.46	101.6%
610 · MERS 2% HCSP	25,038.00	24,488.00	550.00	102.2%
TOTAL 600 · PAYROLL EXPENSES	1,042,702.92	987,717.00	54,985.92	105.6%
611 · BUILDING & EQUIPMENT EXPENSES				
611-AB · ADMINISTRATION BUILDING				
620-AB · REPAIRS & MAINTENANCE	8,737.38	10,000.00	(1,262.62)	87.4%
643-AB · COMPUTER SERVICES & SU...	21,436.17	25,272.00	(3,835.83)	84.8%
645-AB · OPERATING SUPPLIES	4,666.80	4,000.00	666.80	116.7%
665-AB · UTILITIES	7,379.00	7,100.00	279.00	103.9%
668-AB · TELECOMMUNICATIONS	13,991.43	15,000.00	(1,008.57)	93.3%
677-AB · LEASED EQUIPMENT	11,282.91	13,000.00	(1,717.09)	86.8%
678-AB · CLEANING SERVICES	5,844.00	6,000.00	(156.00)	97.4%
681-AB · ALARM SERVICE	634.50	700.00	(65.50)	90.6%
TOTAL 611-AB · ADMINISTRATION BUILDI...	73,972.19	81,072.00	(7,099.81)	91.2%
611-LB · LIFT & BOOSTER STATIONS				
620-LB · REPAIRS & MAINTENANCE	17,093.94	20,000.00	(2,906.06)	85.5%
645-LB · OPERATING SUPPLIES	0.00	1,000.00	(1,000.00)	0.0%
665-LB · UTILITIES	19,033.22	23,000.00	(3,966.78)	82.8%
668-LB · TELECOMMUNICATIONS	3,332.85	3,500.00	(167.15)	95.2%
TOTAL 611-LB · LIFT & BOOSTER STATI...	39,460.01	47,500.00	(8,039.99)	83.1%
611-MF · MAINTENANCE FACILITY				
620-MF · REPAIRS & MAINTENANCE	35,647.46	33,000.00	2,647.46	108.0%
643-MF · COMPUTER SERVICES & SUP...	20,852.28	23,272.00	(2,419.72)	89.6%
645-MF · OPERATING SUPPLIES	20,371.03	25,000.00	(4,628.97)	81.5%
665-MF · UTILITIES	15,645.17	20,000.00	(4,354.83)	78.2%
668-MF · TELECOMMUNICATIONS	11,076.56	10,000.00	1,076.56	110.8%
677-MF · LEASED EQUIPMENT	0.00	0.00	0.00	0.0%

4:37 PM

02/09/24

ACCRUAL BASIS

**SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
PRE-AUDIT**

	JAN - DEC 23	BUDGET	\$ OVER BUDGET	% OF BUDGET
678-MF · CLEANING SERVICES	5,844.00	6,000.00	(156.00)	97.4%
681-MF · ALARM SERVICE	1,129.50	1,300.00	(170.50)	86.9%
TOTAL 611-MF · MAINTENANCE FACILITY	110,566.00	118,572.00	(8,006.00)	93.2%
TOTAL 611 · BUILDING & EQUIPMENT EXPE...	223,998.20	247,144.00	(23,145.80)	90.6%
670 · OTHER EXPENSES				
618 · REPAIRS & MAINTENANCE - OTHER				
620 · R&M - SYSTEM	71,742.53	80,000.00	(8,257.47)	89.7%
625 · R&M - ROOT FOAMING	3,730.65	3,731.00	(0.35)	100.0%
TOTAL 618 · REPAIRS & MAINTENANCE *...	75,473.18	83,731.00	(8,257.82)	90.1%
630 · PROFESSIONAL SERVICES				
631 · PS · ENGINEERS (OHM)	17,198.25	25,000.00	(7,801.75)	68.8%
632 · PS · AUDITORS (PHP)	6,700.00	6,700.00	0.00	100.0%
635 · PS · ATTORNEYS	0.00	5,000.00	(5,000.00)	0.0%
636 · PS · OTHER	0.00	250.00	(250.00)	0.0%
TOTAL 630 · PROFESSIONAL SERVICES	23,898.25	36,950.00	(13,051.75)	64.7%
650 · EMPLOYEE RELATED EXPENSES				
651 · UNIFORMS	2,447.58	3,000.00	(552.42)	81.6%
652 · TRANSPORTATION & MILEAGE	6,098.99	7,250.00	(1,151.01)	84.1%
653 · EMPLOYEE TRAINING	3,069.00	4,000.00	(931.00)	76.7%
656 · MISC. EMPLOYEE EXPENSES	209.00	0.00	209.00	100.0%
TOTAL 650 · EMPLOYEE RELATED EXPEN...	11,824.57	14,250.00	(2,425.43)	83.0%
701 · BAD DEBT EXPENSE	12,876.60	12,877.00	(0.40)	100.0%
TOTAL 670 · OTHER EXPENSES	124,072.60	147,808.00	(23,735.40)	83.9%
671-1 · TOTAL OTHER EXPENSES				
671 · METERS & SUPPLIES	18,433.37	100,000.00	18,433.37	118.4%
672 · FUEL	10,425.81	12,000.00	(1,574.19)	86.9%
673 · INSURANCE & BONDS	43,457.82	42,000.00	1,457.82	103.5%
676 · POSTAGE	19,593.72	18,000.00	1,593.72	108.9%
700 · BANK FEES	165.09	500.00	(334.91)	33.0%
709 · PRINTING & PUBLISHING	10,941.57	12,000.00	(1,058.43)	91.2%

4:37 PM

02/09/24

ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
PRE-AUDIT

	JAN - DEC 23	BUDGET	\$ OVER BUDGET	% OF BUDGET
711 · MEMBERSHIPS, DUES & LICENSES	10,987.41	15,000.00	(4,012.59)	73.2%
712 · MISCELLANEOUS EXPENSE	95.83	250.00	(154.17)	38.3%
TOTAL 671-1 · TOTAL OTHER EXPENSES	214,100.62	199,750.00	14,350.62	107.2%
TOTAL EXPENSE	4,265,348.58	4,272,419.00	(7,070.42)	99.8%
NET ORDINARY INCOME	554,161.66	565,831.00	(11,669.34)	97.9%
OTHER INCOME/EXPENSE				
OTHER EXPENSE				
850 · TRANSFERS OUT				
856 · TRANS. OUT TO CAPITAL RESERVE	287,752.76	565,831.00	(278,078.24)	50.9%
TOTAL 850 · TRANSFERS OUT	287,752.76	565,831.00	(278,078.24)	50.9%
TOTAL OTHER EXPENSE	287,752.76	565,831.00	(278,078.24)	50.9%
NET OTHER INCOME	(287,752.76)	(565,831.00)	278,078.24	50.9%
NET INCOME	266,408.90	0.00	266,408.90	100.0%

**Superior Township Utility Department
O&M P&L by Month**

PRE-AUDIT

4:37 PM
02/09/24

Accrual Basis

	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	TOTAL
Ordinary Income/Expense													
Income													
400 - Water & Sewer Income	357,529	335,833	318,495	328,708	376,771	514,588	494,568	487,818	447,830	430,892	304,284	343,050	4,760,166
410 - Meter Sales Income	905	9,233	1,400	645	1,050	1,750	1,500	1,450	7,957	700	4,850	1,050	20,207
420 - Miscellaneous Income			1,220		2,176	1,600		1,210	1,269	1,590	885	876	21,928
440 - Interest Income	23	1,749	1,071	1,183	1,364	1,383	1,354	1,784	1,635	1,912	1,933	1,815	17,208
Total Income	358,557	346,815	322,186	330,536	381,351	519,322	496,243	502,262	458,682	434,794	311,951	346,781	4,819,510
Gross Profit	358,557	346,815	322,186	330,536	381,351	519,322	496,243	502,262	458,682	434,794	311,951	346,781	4,819,510
Expense													
550 - Water & Sewer Purchased	189,525	175,304	217,638	187,652	208,472	283,575	259,340	289,876	272,472	219,745	187,673	185,203	2,660,474
600 - Payroll Expenses	131,662	80,381	73,365	70,671	66,524	68,250	72,558	117,264	70,357	71,342	72,179	148,150	1,042,703
611 - Building & Equipment Expenses	32,568	12,041	14,458	12,280	24,322	29,915	10,576	17,544	9,965	13,350	16,067	30,912	223,998
670 - Other Expenses	8,853	4,124	9,143	5,029	20,748	19,690	5,001	6,267	10,539	22,891	7,366	4,320	124,073
671-1 - Total Other Expenses	16,500	17,224	11,770	18,480	14,045	57,159	10,177	9,657	16,123	(3,019)	14,858	30,016	214,101
Total Expense	379,108	289,073	326,374	295,113	334,112	458,569	357,650	420,618	379,455	324,408	289,243	402,602	4,265,349
Net Ordinary Income	(10,552)	57,742	(4,188)	35,423	47,249	60,733	138,593	81,644	79,235	110,386	13,708	(65,811)	554,162
Other Income/Expense													
Other Expense													
850 - Transfers OUT						137,753						150,000	287,753
Total Other Expense						137,753						150,000	287,753
Net Other Income						(137,753)						(150,000)	(287,753)
Net Income	(10,552)	57,742	(4,188)	35,423	47,249	(77,020)	138,593	81,644	79,235	110,386	13,708	(205,811)	266,409

Superior Township Utility Department
Profit & Loss YTD Comparison

Accrual Basis

PRE-AUDIT

	O&M		Cap. Res.		Debt Serv.		Total unclassified		TOTAL	
	Jan - Dec 23	Jan - Dec 22	Jan - Dec 23	Jan - Dec 22	Jan - Dec 23	Jan - Dec 22	Jan - Dec 23	Jan - Dec 22	Jan - Dec 23	Jan - Dec 22
Ordinary Income/Expense										
Income										
400 - Water & Sewer Income	4,760,166	4,503,572							4,760,166	4,503,572
410 - Meter Sales Income	20,207	9,615							20,207	9,615
412 - Connection Fees Income			241,453	765,483					241,453	765,483
420 - Miscellaneous Income	21,928	30,050	1,434,195	836,335	0				1,456,124	866,385
440 - Interest Income	17,208	17	28,189	17		(18)			45,397	16
460 - Investment Earnings										
Total Income	4,819,510	4,543,254	1,703,837	1,601,835	64,678	32,683			64,678	32,683
Gross Profit	4,819,510	4,543,254	1,703,837	1,601,835	64,678	32,665			6,588,025	6,177,754
Expense										
550 - Water & Sewer Purchased	2,660,474	2,791,450							2,660,474	2,791,450
600 - Payroll Expenses	1,042,703	893,037							1,042,703	893,037
611 - Building & Equipment Expenses	223,998	217,855							223,998	217,855
670 - Other Expenses	124,073	399,133	753,314	745,339					877,386	1,144,472
671-1 - Total Other Expenses	214,101	137,191	99	8,636					214,200	145,827
686 - Bond Expenses					22,961	37,554			22,961	37,554
Total Expense	4,265,349	4,438,666	753,413	753,976	22,961	37,554			5,041,723	5,230,196
Net Ordinary Income	554,162	104,588	960,424	847,860	41,717	(4,888)			1,546,302	947,559
Other Income/Expense										
Other Income										
800 - Transfers IN										
Total Other Income			287,753	621,931					287,753	621,931
Other Expense										
850 - Transfers OUT	287,753	621,931							287,753	621,931
Total Other Expense	287,753	621,931							287,753	621,931
Net Other Income	(287,753)	(621,931)	287,753	621,931						
Net Income	266,409	(517,343)	1,238,176	1,469,790	41,717	(4,888)			1,546,302	947,559

Treasurer's Investment Preliminary Report

Period Ending

December 31, 2023

Superior Township Treasurer

Lisa A. Lewis

Board of Trustees Meeting

February 20, 2024

**Superior Township
Cash and Investment Summary
12/31/2023**

Fund #	Fund Description	Daily Operating		T-Bills	T-Bill Interest/Dividend 1/23 - 9/23	J-Funds	J-Fund Interest 1/23 - 9/23	90 Days Certificate of Deposit	90 Days Certificate of Deposit Interest	Total Cash & Investments
		Cash	Other							
101	General Fund	\$ 193,482.91	% \$ 47,082.70	\$ 838,536.19	\$ 9,216.60	\$ 196,492.36	\$ 11,870.52	\$ 189,959.18	\$ 2,151.29	\$ 1,488,791.75
203	Side Street Maintenance	10,664.87		253,958.10				3,610.96	40.89	14,316.72
211	Legal Defense	2,802.97						1,407.16	15.94	258,184.17
219	Street Light Fund	7,908.37						28,347.50	321.04	36,576.91
249	Building Fund	125,079.02	100.00 @	540,198.11	4,702.78			73,492.86	832.31	744,405.08
266	Law Fund	563,348.52		1,535,777.48	17,672.75			655,210.08	7,420.25	2,779,429.08
508	Parks Fund	105,230.15		469,438.03	1,981.70			47,972.26	543.28	625,165.42
701	Trust and Agency Fund	426,636.51								426,636.51
	Subtotals	\$ 1,435,153.32	\$ 47,182.70	\$ 3,637,907.91	\$ 33,573.83	\$ 196,492.36	\$ 11,870.52	\$ 1,000,000.00	\$ 11,325.00	\$ 6,373,505.64
206	Fire Fund	212,202.14		1,364,806.41	59,644.06	1,022,751.63	61,786.69	1,000,000.00		2,721,190.93
464	American Rescue Plan Act (ARPA)	330,127.49								1,330,127.49
751	Payroll Fund	24,457.21								24,457.21
	Subtotals	\$ 566,786.84	\$ 47,182.70	\$ 1,364,806.41	\$ 59,644.06	\$ 1,022,751.63	\$ 61,786.69	\$ 1,000,000.00	\$ -	\$ 4,075,775.63
	No Fund Tax Checking	6,107,313.34		5,002,714.32	93,217.89	1,219,243.99	73,657.21	2,000,000.00	11,325.00	10,449,281.27
	No fund Utility Department	1,158,596.45	\$ 1,539,667.15	401,591.72	64,677.62			1,600,000.00		4,764,532.94
	Total Cash & Investments	\$ 9,267,849.95	\$ 1,586,849.85	\$ 5,404,306.04	\$ 157,895.51	\$ 1,219,243.99	\$ 73,657.21	\$ 3,600,000.00	\$ 11,325.00	\$ 21,321,127.55
	Petty Cash		\$ 100.00							\$ 157,895.51
	Register/Drawer Cash		300.00							73,657.21
	Geddes Road		12,249.80							11,325.00
	Fire Withholding Insurance		9,657.32							
	Credit Card		5,348.25							\$ 242,877.72
	Accrued Absences		19,427.33							Interest Earned YTD
			\$ 47,082.70							
	Petty Cash		\$ 100.00							
	Capital Reserves		\$ 1,539,667.15							\$ 10,466,427.75
										Total Funds Invested

% - Includes a fraudulent charge against the General Fund Cash. On 9/6/23, Fraudulent activity of \$8,850 hit the General Fund (Chase Bank). An A/R-Other was setup until the funds are recovered.

GENERAL BANK - DECEMBER 2023 RECONCILIATION

Fund	Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
101	GENERAL FUND	\$ 107,190.02	\$ 388,552.92	\$ 302,260.03	\$ 193,482.91
203	SIDESTREET MAINTENANCE FUND	\$ 10,640.23	\$ 24.64	\$ -	\$ 10,664.87
211	LEGAL DEFENSE FUND	\$ 2,796.49	\$ 6.48	\$ -	\$ 2,802.97
219	STREET LIGHT FUND	\$ 16,056.65	\$ 18.27	\$ 8,166.55	\$ 7,908.37
249	BUILDING FUND	\$ 146,198.05	\$ 23,738.34	\$ 44,857.37	\$ 125,079.02
266	LAW FUND	\$ 522,931.06	\$ 197,074.87	\$ 156,657.41	\$ 563,348.52
508	PARK FUND	\$ 45,047.32	\$ 90,374.80	\$ 30,191.97	\$ 105,230.15
701	TRUST & AGENCY FUND	\$ 463,009.26	\$ 9,086.00	\$ 45,458.75	\$ 426,636.51
	TOTAL - ALL FUNDS	\$ 1,313,869.08	\$ 708,876.32	\$ 587,592.08	\$ 1,435,153.32

Bank Balance per statement	\$1,542,011.84
Outstanding Checks	-\$106,858.52
Deposits/CC in Transit	
Misc Items	
Total	\$1,435,153.32

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2023

First - Safety
Second - Liquidity
Third - Yield

General Fund #101

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>	<i>Maturity Date</i>	<i>Comments</i>
<i>JP Morgan Chase Bank</i>				
5503 General Bank Acct Gen Fund	Comm Checking			Liquid
				\$ 1,435,153.32
<i>Comerica Bank</i>				
208 Government T-Bills	T-Bill		02/15/24	Investment
5503 6 Months Certificate of Deposit	CD	4.90%	02/15/24	Investment
				589,806.56
				192,110.47
				<u>\$ 2,217,070.35</u>
<i>Huntington</i>				
768 Geddes Road Fund	Business			Liquid
				12,249.80
6873 Fire Insurance Withholding	Public Funds			Liquid
				9,657.32
<i>Petty Cash</i>				
				Liquid
				100.00
<i>Register Drawer Cash</i>				
				Liquid
				300.00
				<u>\$ 2,730,462.16</u>

* Interest rates on J-Funds change daily. The interest rate used for the purpose of this report is based on the average of the daily interest rates.

**Treasurer's Investment Report
 Superior Township Treasurer, Lisa A. Lewis**

December 31, 2023

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Side Street Maintenance #203

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Maturity Date</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank Account Side Street Maintenance Oakbrook & Washington Square	Comm Checking		\$ 10,664.87		Liquid
5503	6 Months Certificate of Deposit	CD	4.90%	3,651.85	02/15/24	Investment
				\$ 14,316.72		

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2023

First - Safety
Second - Liquidity
Third - Yield

Legal Defense Fund #211

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Maturity Date</i>	<i>Comments</i>
	JP Morgan Chase Bank					
5503	General Bank Account	Comm Checking		\$ 2,802.97		Liquid
208	Government T-Bills	T-Bills		253,958.10	02/15/24	Investment
5503	6 Months Certificate of Deposit	CD	4.90%	1,423.10	02/15/24	Investment
				<u>\$ 258,184.17</u>		

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2023

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Street Light Fund #219

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Maturity Date</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank Account	Comm Checking		\$ 7,908.37		Liquid
5503	6 Months Certificate of Deposit	CD	4.90%	\$ 28,668.54	2/15/2024	Investment
	Street Light Fund					
				\$ 36,576.91		

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2023

First - Safety
Second - Liquidity
Third - Yield

Building Fund #249

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Maturity Date</i>	<i>Comments</i>
	Comerica					
330	Government T-Bills	Government T-Bill		\$ 308,416.79	12/31/23	Investment
	J P Morgan Chase Bank					
5503	General Bank - Daily Operating	Comm Checking		125,079.02		Liquid
5503	General Reserve			-		
208	Government T-Bills	Government T-Bills		236,484.10	02/15/24	Investment
5503	6 Months Certificate of Deposit	CD	4.90%	74,325.16	02/15/24	Investment
	Petty Cash			100.00		
				<u>\$ 744,405.07</u>		

**Treasurer's Investment Report
 Superior Township Treasurer, Lisa A. Lewis**

December 31, 2023

**First - Safety
 Second - Liquidity
 Third - Yield**

Law Fund #266

	<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Maturity Date</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank Account	Comm Checking		\$ 563,348.52		Liquid
	Law Fund					
208	Government T-Bills	T-Bill		1,145,926.60	02/15/24	Investment
5503	6 Months Certificate of Deposit	CD	4.90%	662,630.33	02/15/24	Investment
	Comerica Bank					
330	Government T-Bills	T-Bill		407,523.63	12/31/23	Investment
				\$ 2,779,429.08		

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2023

First - Safety
Second - Liquidity
Third - Yield

Parks Fund #508

	<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Maturity Date</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank - Daily Operating	Comm Checking		\$ 105,230.15		Liquid
208	Government T-Bills	T-Bill		67,952.55	02/15/24	Investment
5503	6 Months Certificate of Deposit	CD	4.90%	48,515.55	02/15/24	Investment
	Comerica Bank					
330	Government T-Bills	T-Bill		403,467.18	12/31/23	Investment
				\$ 625,165.43		

**Treasurer's Investment Report
 Superior Township Treasurer, Lisa A. Lewis**

December 31, 2023

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Trust and Agency Fund #701

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Asset /Term</i>	<i>Comment</i>
	J P Morgan Chase Bank			
5503	General Bank Account	Comm Checking	\$ 436,636.51	Liquid
	Trust and Agency Account			
			\$ 436,636.51	

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2023

First - Safety
Second - Liquidity
Third - Yield

Fire Fund #206

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>	<i>Maturity Date</i>	<i>Comments</i>
<i>Huntington</i>				
6014	Daily Operating	Hybrid Checking	\$ 212,202.14	Liquid
4740	Government T-Bills	T-Bill	710,325.25	
<i>Comerica Bank</i>				
1229	Fire Fund Daily Operating	* J-Fund	5.194%	Liquid
1210	Fire Accrued Absences (RES)	* J-Fund	5.194%	Liquid
330	Government T-Bills	T-Bill	714,125.22	Investment
			<u>\$ 2,721,190.93</u>	

* Interest rates on J-Funds change daily. The interest rate used for the purpose of this report is based on the average of the daily interest rates.

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2023

- First - Safety**
- Second - Liquidity**
- Third - Yield**

American Rescue Plan Act (ARPA) Fund #464

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>	<i>Asset/Term</i>	<i>Comments</i>
<i>Huntington</i>				
4758	Operating Checking	2.018%	\$ 330,127.49	Liquid
	300 Days Certificate of Deposit	4.750%	\$ 1,000,000.00	Maturity Date 8/25/24 Opened 10/31/2023
			<u>\$ 1,330,127.49</u>	

**Treasurer's Investment Report
 Superior Township Treasurer, Lisa A. Lewis**

December 31, 2023

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Payroll Account

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Asset/Term</i>	<i>Comments</i>
Huntington Payroll	Comm Checking	\$ 24,457.21	Liquid
		<u>\$ 24,457.21</u>	

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2023

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Tax Checking

	Financial Institution	Type of Account	* Interest Rate	Asset/Term	Comments
	JPMorgan Chase Bank				
5560	2023 Tax Collection Fund	Comm Checking		\$ 6,107,313.34	Liquid
				\$ 6,107,313.34	

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2023

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Utility Department

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>	<i>Asset/Term</i>	<i>Comments</i>
Huntington Bank				
4855 Utilities	Business Checking	2.018%	\$ 94,831.68	Liquid
5151 Government T-Bills	T-Bill		466,269.34	
300 Days Certificate of Deposit		4.750%	1,600,000.00	Maturity Date 8/25/24 Opened 10/31/2023
JP Morgan Chase Bank				
8234 Capital Reserve	Comm Checking	2.07%	1,539,667.15	Liquid
5529 Operating & Maintenance Petty Cash	Comm Checking	2.07%	1,063,664.77	Liquid
			\$ 100.00	
			<u>\$ 4,764,532.94</u>	

This Page Is Intentionally Left Blank



Committee to Promote Superior Township

A Volunteer Committee

Fostering pride, unity and a sense of place among Superior Township residents



Est. 2008

C2PST February Highlights

- **Library Display Collaboration:** In partnership with the library, we've updated the exhibit to feature the natural beauty and community importance of Superior Township Parks.
- **Superior People Spotlight:** We continued to build our catalog of "Superior People" with the addition of Rhonda McGill. Discover the stories behind our local heroes on Facebook and Instagram.
- **Collaborative Efforts:** Juan Bradford joined our January session to explore new ways C2PST and the Parks & Rec Department can work together for the township's benefit.
- **Dixboro Bicentennial Support:** As the village approaches its 200th Anniversary, C2PST reached out to assist the celebratory committee with planning and promotions.

Monthly Meetings: Mark your calendars for our open ZOOM sessions on the 3rd Wednesday of each month 7:00-8:30PM. Be part of shaping C2PST's future endeavors.



Superior People

📍 Rhonda McGill
Currently serving on the Board of Trustees



Rhonda McGill has been a cornerstone of Superior Township for over two decades, infusing her wisdom and warmth into the community she calls home. Her tenure on the Board of Trustees and the Board of Review mirrors her dedication to guiding new homeowners into our fold, a testament to her time leading a local nonprofit.



Rhonda is often found enjoying what she describes as the art of porch sitting – sharing laughter and stories with neighbors in the timeless tradition that brings everyone closer. Her fondness for Oakbrook Park and Fireman's Park is as much about the greenery as it is about the promise of new memories with the upcoming park improvements.

Rhonda cherishes the small-town spirit of Superior Township where the pace is just right, and the sense of community is as comforting as the warmth of a neighbor's smile. She loves connecting with folks, listening to their dreams for our township, and seeing those dreams reflected in everything from the parks where kids play to the new library where ideas grow.

In her eyes, Superior Township is quaint and scenic, yet alive with activity from local stores to Dixboro seasonal markets, and always just a short drive from from nearby cities' hustle. Let's applaud Rhonda McGill, whose profound contributions and vision continue to shape the heart and soul of our beloved township.



Special Thank you to our Working Committee

Brenda Baker, Margery Dosey, Katie Russo, Carla Bisaro, Carole Hann, Mara Scabassi, Nancy Caviston

Join our committee and support your neighborhood – just email us!

C2PST@superior-twp.org

Connect with us

Instagram



@superiorchartertownship

Facebook



SuperiorCharterMI

From: Ramona Parker-Muhammad <ramonapm@comcast.net>
Sent: Wednesday, February 14, 2024 10:05 AM
To: Board <board@superior-twp.org>
Subject: Formal Complaint - Supervisor Schwartz

Good morning,

I would like to make a formal complaint against Supervisor Schwartz per the email exchange below. I would also like this complaint included in the Board packet. At the January Board of Trustee meeting, I requested copies of the Management Letters from previous audits. At that meeting, Supervisor Schwartz provided instructions publicly (email my request to him) of how to obtain those copies. I followed those instructions. Please note: a timeline for my request to be submitted was never given.

Per my emails below, I received a phone call from Supervisor Schwartz. When asked how he obtained my phone number, he replied it was listed.

I do not know what is meant by 'your number is listed'. Where is it listed? Why did you search for my phone number as that is the only way you could have obtained it? I did not specifically provide my number to you which means I did not invite you to call me. This behavior of entitlement to use resident information obtained in other ways is inappropriate and can be viewed as attempted intimidation (i.e. elected officials can find out any information pertaining to residents that they want therefore be careful what you question). To make those phone calls from the offices of the township, which means the calls are being made by a person in their role as an elected official of the township, can also be viewed as harassment. I am also aware of other community members who have requested information at board meetings, been given the same instruction, and did not receive a phone call on their private/personal number. Why me? I don't care if my number was written on a bathroom wall, that does not give you permission (which is required by me) to call me. And then to answer my question of his inappropriateness with a question in an attempt to place the burden of explanation on me is a gas lighting exercise of which I choose not to participate.

Supervisor Schwartz is correct in his assessment that I reached out to him for the information. However, I reached out to him via email (as instructed) and asked for a response in the same manner. The fact that he did not read his email has absolutely nothing to do with me but is solely a reflection of his mismanagement of his duties and time.

In regards to how to address me, I told Supervisor Schwartz how to address me at the first board meeting I attended. He has addressed me as requested since that time (check the video) at each meeting when I have made comments on the fraud of the Treasurer's Office, the lack of accountability for the Controller, payments made from the escrow account to the wrong developer, lawsuits, and other matters. For him to now address me with such familiarity (again, uninvited) as if he isn't aware of how to address me is insulting, disrespectful and speaks to his dismissiveness of the value of his constituents (also known as his employers).

Again, his comfortability in behaving with familiarity towards me is concerning and causes me to wonder how many other residents have experienced this.

We CAN do better Superior Township.....and I KNOW that we will.

Sincerely,

Ramona Parker Hayden Muhammad
Superior Township Resident

On 01/23/2024 4:41 PM EST Ken Schwartz <kenschwartz@superior-twp.org> wrote:

Ramona Parker-Muhammad,

Your number is listed. Why would it be inappropriate to call? You reached out to me for information. I just wanted to get it to you. Please tell me how to address you and I will address you in that manner.

Ken Schwartz

From: Ramona Parker-Muhammad <ramonapm@comcast.net>
Sent: Tuesday, January 23, 2024 3:45 PM
To: Ken Schwartz <kenschwartz@superior-twp.org>
Cc: Board <board@superior-twp.org>
Subject: Re: FW: Attached Image

You don't often get email from ramonapm@comcast.net. [Learn why this is important](#)

Thank you Supervisor Schwartz for providing the information I asked for at the January 2024 Board of Trustees meeting.

At the meeting, you told me to send an email to you to acquire the information. I sent that email to you on Thursday, January 18, 2024 at 11:09 a.m.

I was very surprised to receive a phone call from you on January 18, 2024 at 11:51 a.m. asking me for my email address in order to send the documents to me. I shared that I had sent you an email already. Your response was that you hadn't checked your emails which you did while on the phone with me. You then gave me a verbal acknowledgement of receipt of the email and said you would send the documents to me.

Based on this exchange, I have the following questions:

1. How did you get my phone number? I never provided it.
2. Since you didn't get it from me, why did you think it appropriate to call me?
3. And lastly, why did you think it appropriate to address me by my first name (spelled incorrectly) in your response with the documents?

Your behavior of familiarity is very concerning to me.

~Ramona Parker Hayden Muhammad

On 01/18/2024 11:55 AM EST Ken Schwartz <kenschwartz@superior-twp.org> wrote:

Romona,

Please find attached the management letters you requested. If I can be of any further assistance, please do not hesitate to call.

Ken Schwartz

Superior Township Supervisor

(734) 482-6099

This Page Is Intentionally Left Blank

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE MIDDLE HURON PARTNERSHIP CONTRACT

RESOLUTION NUMBER: 2023-74

DATE: NOVEMBER 20, 2023

WHEREAS, the Charter Township of Superior has received the “Middle Huron Partnership” contract from the Huron River Watershed Council (HRWC); and

WHEREAS, this contract begins on January 1, 2024, and ends on December 31, 2028. Either party may, with or without cause, terminate this Agreement by giving the other party at least ninety (90) days advance written notice. The parties may, by written agreement, extend this Agreement for additional time periods; and

WHEREAS, From January 1, 2024, through December 31, 2028, the Township will pay HRWC an amount not to exceed \$36,513.00 over the five-year life of the contract, payable in five annual installments. Each installment shall be payable within 30 days from the date of the invoice; and

WHEREAS, the Huron River Watershed Council supports partner municipalities and agencies like the Charter Township of Superior in the middle section (Washtenaw County) of the Huron River watershed to address stormwater and other pollution sources to the Huron River downstream to Ford and Belleville Lake; and

WHEREAS, the HRWC performs the following tasks:

- Coordinate and facilitate Partner meetings and implement the Public Participation Plan (PPP).
- Prepare program reports for Partners.
- Conduct water chemistry, macroinvertebrates, and flow monitoring.
- Develop priority implementation projects.
- Provide technical assistance to Partners on permit compliance and watershed management issues.
- Continue to implement the Public Education Plans (PEP).
- Total Maximum Daily Load (TMDL) Implementation Plan Priority Activities.

NOW, THEREFORE, BE IT RESOLVED, the Charter Township of Superior approves the “Middle Huron Partnership Contract” from the Huron River Watershed Council and will accept the five-year work plan, budget, and will pay HRWC an amount not to exceed \$36,513.00 over the five-year life of the contract, payable in five annual installments of \$7,302.60.

PROFESSIONAL SERVICES CONTRACT

Project: Middle Huron Partnership

Agreement is made this sixth of November, 2023 by Superior Charter Township (Partner), whose address is 3040 N. Prospect Rd., Ypsilanti, MI 48198, and the Huron River Watershed Council (HRWC), whose address is 117 North First Street, Suite 100, Ann Arbor, Michigan, 48104.

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I – SCOPE OF SERVICES

HRWC will provide services as described in the Statement of Work (Middle Huron Partners Work Plan).

ARTICLE II – COMPENSATION

From January 1, 2024 through December 31, 2028, the Partner will pay HRWC an amount not to exceed \$36,513 over the five-year life of the contract, payable in five annual installments. Each installment shall be payable within 30 days from the date of the invoice.

ARTICLE III – REPORTING OF CONSULTANT

Section 1 - HRWC is to coordinate activities with the Partner and will cooperate and confer with individuals as necessary to ensure satisfactory work.

Section 2 – When applicable, HRWC will submit quarterly reports to the Partner.

ARTICLE IV – TERM

This contract begins on January 1, 2024 and ends on December 31, 2028. Either party may, with or without cause, terminate this Agreement by giving the other party at least ninety (90) days advance written notice. The parties may, by written agreement, extend this Agreement for additional time periods.

ARTICLE V – PERSONNEL

The parties agree that HRWC is neither an employee nor an agent of the Partner for any purposes. It is the express intention of the parties that HRWC is an independent consultant and not an employee, agent, joint venture, or partner of the Partner. Nothing in this agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between HRWC and the Partner. Both parties acknowledge that HRWC is not an employee under the laws or regulations of any government or governmental agency, including but not limited to, any federal, state, or local taxing authority.

ARTICLE VI – INSURANCE REQUIREMENTS

HRWC will maintain at its own expense during the term of this contract, the following insurance, proof of which will be submitted to the Partner upon request:

1. Worker's Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.

PROFESSIONAL SERVICES CONTRACT

Project: Middle Huron Partnership

2. Comprehensive/Commercial General Liability/Professional Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage.
3. HRWC will indemnify the Partner and its officers, employees and agents from all liability of any sort that may result from injury or death to any person or loss or damage to any property in the performance of any services funded in whole or in part under this Agreement.

ARTICLE VII – COMPLIANCE WITH LAWS AND REGULATIONS

HRWC will comply with all applicable federal, state, and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the American Disabilities Act.

ARTICLE VIII EQUAL EMPLOYMENT OPPORTUNITY

If HRWC hires one or more employees, as regular employees or through subcontract, HRWC will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of business).

HRWC will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

HRWC agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of HRWC, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion or political belief.

ARTICLE IX – ASSIGNS AND SUCCESSORS

This contract is binding on HRWC and the Partner, their successors and assigns. Neither HRWC nor the Partner will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE X – EQUAL ACCESS

HRWC shall provide the services set forth in the Statement of Work without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

PROFESSIONAL SERVICES CONTRACT

Project: Middle Huron Partnership

ARTICLE XI – OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this contract will be freely available to the public, other than those for which confidentiality is required, as jointly determined by HRWC and the Partner.

ARTICLE XII – CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by HRWC and the Partner will be incorporated into this contract by written amendments signed by both parties.

Superior Charter Township

Huron River Watershed Council

By: _____
Ken Schwartz, (date)
Supervisor

By: Rebecca Esselman 11/6/2023
Rebecca Esselman, (date)
Executive Director



November 6, 2023

Mr. Ken Schwartz
Supervisor
Superior Charter Township
3040 N. Prospect Rd.
Ypsilanti, MI 48198

RE: 2024-28 Contracts for the Middle Huron Partnership

Dear Mr. Schwartz:

For nearly 30 years, the Huron River Watershed Council (HRWC) has provided support to partner municipalities and agencies through the Middle Huron Partners to address stormwater and other pollution sources into the Huron River system. The Middle Huron Partners has been the forum for watershed partners to work together to meet state and federal requirements and reduce pollution in the middle Huron River and its tributaries. This effort has largely been funded by the partners themselves who value working collaboratively and demonstrate their commitment to the goals of the Partnership through financial support.

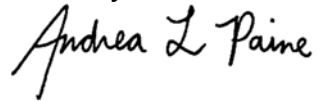
In 2009, some of these partners came together to additionally form the Stormwater Advisory Group (SAG) to comply with requirements under the Stormwater Permits (Phase I and II) issued by the Michigan Department of Environment, Great Lakes, and Energy (EGLE). HRWC now provides services for both efforts and refers to the entire effort as the Middle Huron Partnership. These services include preparation of regulatory compliance products, development and implementation of monitoring and education programs, group representation in discussions with EGLE, and implementation projects. A five-year work plan (see enclosed) covering the calendar years 2024 through 2028 (the stormwater permit cycle) was developed and reviewed by partner representatives. Ongoing support from the partners is essential for continued pollution reduction efforts in the middle Huron River and its tributaries.

In order to fulfill these services, HRWC is requesting the financial support of the Township in the amount of \$36,513 for services to be performed over the five-year period. Other organizations also are being asked to contribute to this partnership (see enclosed budget allocation). Included you will find a contract to support these services, the 5-year work plan, the work plan “not to exceed” budget, Partner budget allocation, and an invoice schedule. Your organization or agency will be invoiced in the spring of 2024 for the first year’s assessment.



Please review and sign the enclosed service agreement and return a copy to me. If you have any questions or concerns, please contact me directly or your designated representative. Thank you for your past support, as well as your efforts to improve the water quality of the Huron River and the wellbeing of our region.

Sincerely,

A handwritten signature in black ink that reads "Andrea L. Paine". The signature is written in a cursive style with a large, prominent initial 'A'.

Andrea Paine
Middle Huron Partnership Coordinator
apaine@hrwc.org
734-519-0354

enclosures

CC: Ms. Laura Bennett, Planning and Zoning Administrator

TO: Middle Huron Partners
FROM: Andrea Paine, Program Coordinator
RE: Draft 2024-2028 Work Plan and Budget
DATE: October 16, 2023

HRWC provides joint services to municipalities and agencies within the Huron River Watershed in Washtenaw County to address watershed-wide compliance with state stormwater regulations and reduce phosphorus contributions to meet the Total Maximum Daily Load (TMDL) for Ford and Belleville Lakes. Collectively, the participating partners supporting these efforts are referred to as the Middle Huron Partners (Partners). The current services provided were agreed to under a 5-year work plan with contracts that expire on December 31, 2023.

The Partners work cooperatively to save effort and minimize costs, to share lessons and ideas, and to more comprehensively meet the goals of stormwater permits and management. The proposed work plan includes activities that are essential to fulfilling the expectations set forth in the original Cooperative Agreement for the Partnership and Phase I or II Stormwater Permit regulations. The work plan is for five years, which is consistent with a five-year permit cycle for stormwater regulations. However, most Partners are currently still operating on permits issued by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) in 2003 and waiting to hear back from EGLE on permit applications submitted in 2013.

Timeline: This proposed work plan begins January 1, 2024 and ends December 31, 2028.

Work Plan Tasks:

Task 1: **Coordinate and facilitate Partner meetings and implement the Public Participation Plan (PPP)**

Description: The Partners meet 3-6 times per year to report on progress toward meeting permit requirements, phosphorus reduction goals, and implement priority activities from the Middle Huron Watershed Management Plans. Subcommittee work groups may form and meet as needed. HRWC will prepare communications for the meetings including agenda, agenda item materials, and follow-up items; facilitate meetings; and coordinate with guest speakers. HRWC will also post and distribute materials for Partners in compliance with the Public Participation Plan. HRWC will develop a bi-monthly e-mail newsletter to provide Partners with relevant updates, Public Education Plan materials, news, funding opportunities, and learning/training opportunities. On a quarterly basis, usually in concert with Partner meetings, HRWC will prepare written progress reports to provide updates on completed and anticipated work plan and task activities. On an annual basis, HRWC will solicit Partner feedback on delivery of services and modify execution, as requested by Partners.

Rationale: Public meetings are required for Partner stormwater permits and are necessary for planning and coordinating collaborative activities.

Task 2: **Prepare program reports for Partners**

Description: Currently, biennial progress reports are required for the stormwater permit. EGLE may move the frequency back to annually, however. HRWC will work with Partners to

develop a template for progress reports to EGLE. The template will be updated to remain compliant with changes to EGLE reporting requirements. HRWC will compile and summarize relevant information as needed for Partner stormwater reports. Some specific Partner information will need to be added to complete reports before submittal. All reporting materials will be published and distributed through email to Partners and via the HRWC website. A broader report is being developed for efforts made to address the TMDL (see Task 7). HRWC will use an online framework to reporting TMDL progress and success. HRWC will continue updating it on an annual basis.

Rationale: Biennial reports are required for Partner stormwater permits. Regular reporting of progress toward TMDL targets will help Partners justify expenditures and evaluate the impact of investments. The reports also provide the basis for measuring and reporting overall progress over time.

Task 3: Conduct water chemistry, macroinvertebrates, and flow monitoring

Description: Water quality monitoring is required to provide an overall assessment of the health of the watershed and identify areas of success and those in need of greater attention. HRWC will work with the Partners to plan and execute monitoring and stormwater investigation for the growing seasons (April to September). Macroinvertebrate collections will take place in January, April, and October. Macroinvertebrate monitoring will rotate among sites each year to minimize cost and maintain continuity of data. HRWC will work with Partners to integrate chemistry monitoring with Illicit Discharge Elimination Programs (IDEP). Work will generally include: maintain a network of water level/discharge sensors, including tracking USGS sensors; measuring stream discharge at 8 long-term monitoring sites during dry and wet weather conditions; monitor key water quality parameters at 11 long-term sites and additional investigative sites during dry and wet weather conditions; collect a survey of macroinvertebrate diversity twice per year, with an additional winter stonefly target collection; collect targeted chemistry samples through rain events; obtain and maintain equipment; recruit volunteers; train volunteers; deliver water samples to a lab; obtain lab results and enter into database; analyze and synthesize data; communicate monitoring results in report form for a general audience; present results annually at a Partner meeting; incorporate results into progress reports and other promotional media; and disseminate monitoring reports to Partners and post on HRWC website.

***Note:** At this time, HRWC and Washtenaw County WRC are negotiating changes to the monitoring strategy requested by EGLE. The overall schedule and approach will likely change somewhat from the last cycle, but HRWC will endeavor to keep the monitoring budget similar to the previous budget.*

Rationale: Monitoring of TMDL areas is required by the stormwater permits. It is necessary to help determine pollutant hot spots and assess progress. The monitoring results are the primary indicators of success.

Task 4: Develop priority implementation projects

Description: Building on past successful grant projects, HRWC will work with Partners to secure funding for priority projects that are consistent with WMP and other Partners' priorities. Funds for this task may also be used to participate in relevant implementation projects per guidance from the Partners. This may include advising or participating, upon request, in projects initiated by individual member organizations.

Rationale: Successful proposals will leverage the budget and keep overall costs down. Projects will help to achieve Partner goals and address permit commitments.

Task 5: Provide technical assistance to Partners on permit compliance and watershed management issues

Description: HRWC will provide support and technical assistance to Partners throughout the five-year contract period. HRWC will consult with Partners on an as-needed basis to provide advice, information, and assistance with all aspects of the stormwater permit. Further, HRWC will provide support to Partners on other non-stormwater, watershed management issues that may arise. If audited, HRWC staff will meet and communicate with EGLE auditors regarding permit-related watershed activities. It is anticipated that new applications will be required during this 5-year period. HRWC will facilitate discussion and development of permit application templates and other collaborative permit materials. HRWC will also represent Partners at statewide meetings or relevant watershed management discussions.

Rationale: The Partners submitted jointly developed plans and documents as part of their stormwater permit applications. Joint planning can be more efficient, reduce costs, and meet overall goals more effectively. HRWC is regularly asked to provide Partner permittee support.

Task 6: Continue to implement the Public Education Plans (PEP)

Description: HRWC will develop and execute tasks to meet the PEP requirements. The PEP includes ten collaborative activities and strategies to address nine stormwater topics identified by EGLE. Tasks include regular development and distribution of an educational calendar (permit requires biennial distribution in even calendar years but the MHP has opted for voluntary annual distribution in the past), implementation of the Adopt-a-Storm-Drain program, development of digital and print advertising, representation at and participation in regional public events, development of other educational watershed management content for local distribution and use, and redevelopment and implementation of an evaluation survey. Details on specific task items can be found in the PEP.

Rationale: PEP implementation is required by the stormwater permit and Partners submitted a joint PEP to EGLE. Joint watershed education is more consistent and effective at a lower overall cost.

Task 7: Total Maximum Daily Load (TMDL) Implementation Plan Priority Activities

Description: Stormwater permits now require activities to address TMDLs within management areas. HRWC submitted a TMDL Implementation Plan on behalf of the partners (currently being negotiated with EGLE) that included a number of specific activities. HRWC will support development of a green stormwater infrastructure (GSI) strategy and program along with partners (TMDL Implementation Plan Priority Activity 1). Major tasks include developing a process to incorporate available geographic, aerial and other remotely collected information, to map and identify opportunities for GSI projects in the Middle Huron River watershed. HRWC will work with MS4s to identify target locations that combine TMDL critical areas and available opportunities for GSI retrofit designs along key roads or other publicly-owned properties, as well as large business properties. HRWC will also provide leadership in coordinating partner responses and communications regarding new phosphorus discharge permit applications in the Middle

Huron River watershed in an effort to limit any additional sources (TMDL Implementation Plan Priority Activity 2). Activities may include requesting and analyzing information from EGLE, attending public meetings, developing public comments on behalf of Partners, or verbal delivering public comments. Lastly, to support TMDL Implementation Plan Priority Activity 3 HRWC will work with Partners to conduct bacterial source identification in priority areas as determined by ambient annual monitoring efforts outlined in Task 3 as well as supplemental genetic analyses. Key activities include conducting microbial source tracking (MST) monitoring at targeted outfalls, analyzing data to evaluate priority areas for fecal indicator bacteria sourcing, identifying suspect stormwater outfalls, and communicating with Partners Illicit Discharge Elimination Programs (IDEP) for additional screening. As needed, HRWC will assist Partners in communicating with property owners to remediate any failing septic systems, and HRWC will seek funding to support remedial efforts.

Rationale:

To comply with stormwater permit requirements, HRWC and Partners developed a suite of Best Management Practices in spring 2023 as part of a revised TMDL Implementation Plan. The plan reflects a suite of 8 project priorities that will be implemented to collectively by MS4s and HRWC to make progress towards achieving TMDL pollutant load reduction targets for phosphorus, sediments, and bacteria, which is a key measure of success requested by EGLE.

***Note:** EGLE recently requested significant additional effort beyond the initial draft plan. HRWC and Washtenaw County WRC are negotiating to clarify what will be required, so the plan is currently not finalized and a budget for this task is a rough estimate.*

Additional Proposed Tasks

Following are potential additional activities that HRWC could engage to assist Partners in stormwater permit compliance or general watershed improvement.

- A. **School Stormwater Program:** Over the course of this contract HRWC would like to slowly expand our successful storm drain program. In 2024 we will add mapping functionality for residents to identify locations that need to be adopted. In addition, we will be piloting a school-campus storm drain awareness and civic engagement program at 2 local schools in 2024. Based on an evaluation of this pilot, HRWC will approach the Middle Huron Partners to potentially augment the contract with options to expand this program, thus improving youth engagement in stormwater management.

Budget: A task budget and budget allocation (appended) were prepared to accompany the 5-year work plan. The budget allocation is determined by jurisdictional area, population in the watershed, and specific Partner permit requirements.

2024-2028 Middle Huron Partners Budget and Allocation Criteria Explanation

A proposed work plan and budget for efforts to support the Middle Huron Partners was distributed prior to the August 17, 2023 meeting. An updated budget and proposed budget allocation based on feedback from Partners and new EGLE permit requirements were shared prior to the October 19, 2023 meeting. The complete budget includes a five-year period from 2024 through 2028 and totals \$1,428,537 in effort and expenses. See the work plan and budget for details.

The budget allocation table allocates the total budget to each participating municipality or agency according to several important characteristics:

1. There are two types of Partner organizations: municipalities and agencies (including counties, school districts, and universities). 65% is allocated to municipalities and 35% is allocated to agencies. Municipal allocations were determined by the combined area and population percentages in the watershed. Agency allocations were based on general size and scope of the agency.
2. The Partnership effort addresses a wide variety of watershed, stormwater, and point source pollution issues. 50% of the budget was allocated to Partners covered by stormwater regulations, given many of the tasks are particularly beneficial to stormwater improvement and compliance. Some of the work is generally beneficial to the watershed across the board. 40% of the budget is allocated across all Partners. There are also four point sources (wastewater treatment plants) that are addressed by Partnership efforts. 10% of the budget is allocated to Partners with point sources. The final budget allocations are compiled by adding the stormwater, general watershed, and point source allocations.
3. The final allocation is divided into annual assessments, which will be used for invoicing starting in 2024.

HRWC will make every effort to gather support and participation from all community partners in the Middle Huron watershed, including those not current participating in the Partnership. The current allocation only includes currently participating Partners. If new Partners opt into the next contract period, assessments would be reduced. Thus, the current allocation should be considered an estimate.

2024-2028 Middle Huron Partners Budget Overview

Task No.	Task Name	Item	2024	2025	2026	2027	2028	TOTAL
1	Facilitation and coordination	Staff	\$9,520.00	\$9,805.60	\$10,099.77	\$10,402.76	\$10,714.84	\$ 50,542.97
		Direct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Total	\$9,520.00	\$9,805.60	\$10,099.77	\$10,402.76	\$10,714.84	\$ 50,542.97
2	Progress reporting	Staff	\$5,440.00	\$5,603.20	\$5,771.30	\$5,944.43	\$6,122.77	\$ 28,881.70
		Direct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Total	\$5,440.00	\$5,603.20	\$5,771.30	\$5,944.43	\$6,122.77	\$ 28,881.70
3	Water monitoring	Staff	\$88,400.00	\$91,052.00	\$93,783.56	\$96,597.07	\$99,494.98	\$ 469,327.61
		Direct	\$ 25,292.00	\$ 25,306.00	\$ 25,320.00	\$ 25,334.00	\$ 25,348.00	\$ 126,600.00
		Total	\$113,692.00	\$116,358.00	\$119,103.56	\$121,931.07	\$124,842.98	\$ 595,927.61
4	Develop priority implementation projects	Staff	\$6,800.00	\$7,004.00	\$7,214.12	\$7,430.54	\$7,653.46	\$ 36,102.12
		Direct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Total	\$6,800.00	\$7,004.00	\$7,214.12	\$7,430.54	\$7,653.46	\$ 36,102.12
5	Technical assistance and permit compliance	Staff	\$4,760.00	\$4,902.80	\$5,049.88	\$5,201.38	\$5,357.42	\$ 25,271.49
		Direct	\$ 52.80	\$ 54.40	\$ 56.00	\$ 57.60	\$ 59.20	\$ 280.00
		Total	\$4,812.80	\$4,957.20	\$5,105.88	\$5,258.98	\$5,416.62	\$ 25,551.49
6	Public education plan implementation	Staff	\$57,800.00	\$59,534.00	\$61,320.02	\$63,159.62	\$65,054.41	\$ 306,868.05
		Direct	\$60,000	\$63,000	\$66,150	\$69,457	\$72,929	\$331,536
		Total	\$117,800.00	\$122,534.00	\$127,470.02	\$132,616.62	\$137,983.41	\$ 638,404.05
7	TMDL implementation plan activities	Staff	\$6,800.00	\$7,004.00	\$7,214.12	\$7,430.54	\$7,653.46	\$ 36,102.12
		Direct	\$ 3,399.00	\$ 3,402.00	\$ 3,405.00	\$ 3,408.00	\$ 3,411.00	\$ 17,025.00
		Total	\$10,199.00	\$10,406.00	\$10,619.12	\$10,838.54	\$11,064.46	\$ 53,127.12
TOTAL			\$268,263.80	\$276,668.00	\$285,383.77	\$294,422.95	\$303,798.54	\$1,428,537.06

2024-2028 Middle Huron Partners Proposed Cost Allocation

Total Budget	100%	\$1,428,537		
Stormwater	50%	\$714,269	Municipal	65%
Point Sources	10%	\$142,854	Agencies	35%
General Watershed	40%	\$571,415		

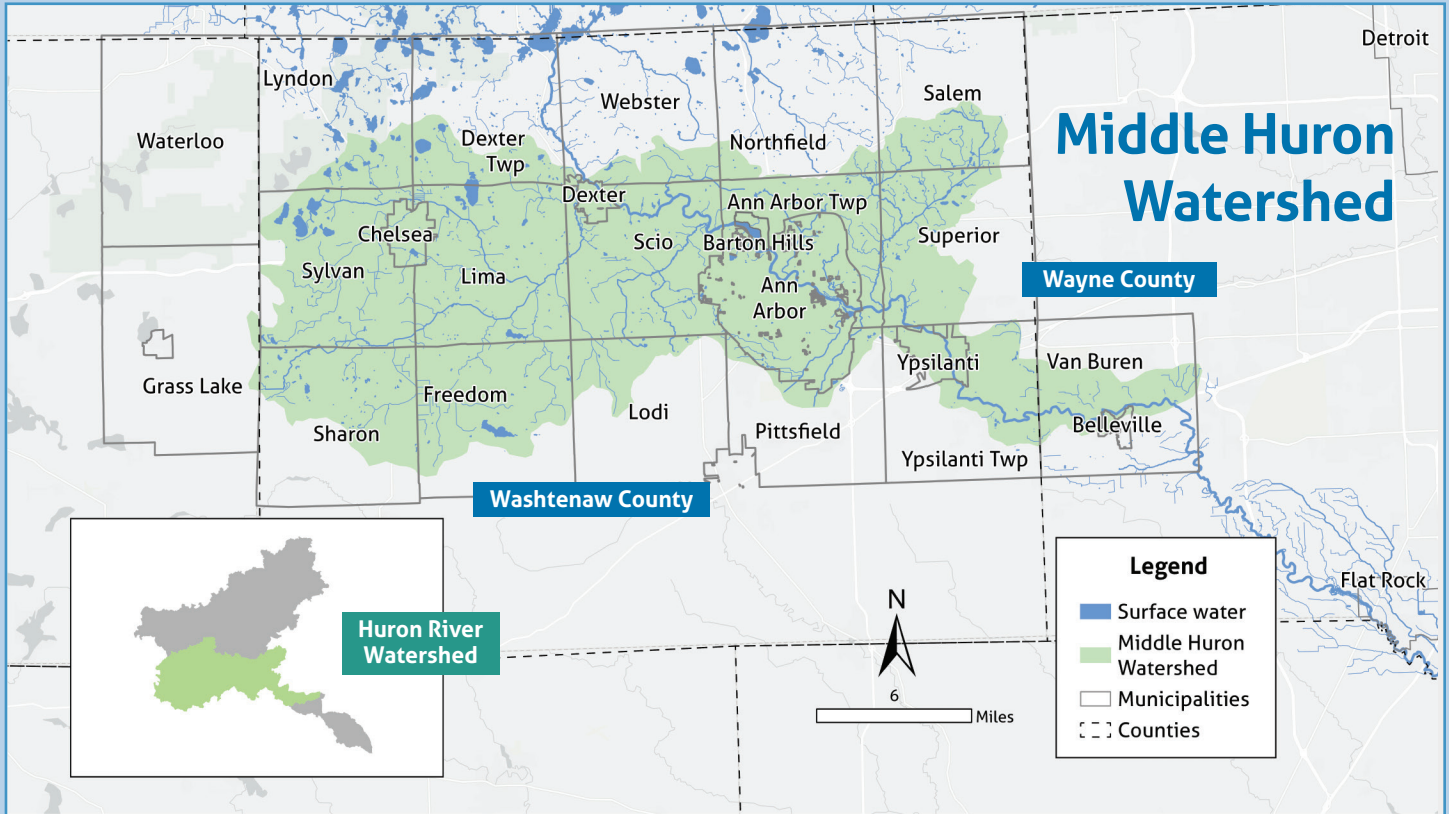
Municipal/Agency Name	Total Area (Acres)	Total Population	% Area in Middle Huron Watershed	Estimated Population in Middle Huron Watershed	Area in Middle Huron Watershed (Acres)	Estimated % Total Middle Huron Watershed Population	Estimated % Total Middle Huron Watershed Area	% Population and Land Area	% General	% Storm	% Point	General Assessment	Stormwater Assessment	Point Source Assessment	Total Raw Assessment	Average Annual Assessment
Ann Arbor	17,490	121,367	99.6	120,902	17,423	57.6	22.1	39.8	25.9%	34.3%	50%	\$ 147,834	\$ 245,233	\$ 71,427	\$ 464,494	\$ 92,898.88
Ann Arbor Twp	11,398	4,527	99.5	4,506	11,344	2.1	14.4	8.3	5.4%			\$ 30,649	\$ -	\$ -	\$ 30,649	\$ 6,129.72
Barton Hills	500	306	100.0	306	500	0.1	0.6	0.4	0.3%	0.3%		\$ 1,446	\$ 2,398	\$ -	\$ 3,844	\$ 768.84
Belleville	746	3,802	43.7	1,661	326	0.8	0.4	0.6	0.4%	0.5%		\$ 2,235	\$ 3,708	\$ -	\$ 5,943	\$ 1,188.54
Chelsea	1,487	5,283	100	5,283	1,487	2.5	1.9	2.2	1.4%		20%	\$ 8,166	\$ -	\$ 28,571	\$ 36,736	\$ 7,347.28
Dexter	931	4,605	100	4,605	931	2.2	1.2	1.7	1.1%	1.5%	20%	\$ 6,259	\$ 10,383	\$ 28,571	\$ 45,213	\$ 9,042.66
Pittsfield Twp	17,870	38,938	16	6,095	2,797	2.9	3.5	3.2	2.1%	2.8%		\$ 11,962	\$ 19,844	\$ -	\$ 31,806	\$ 6,361.22
Scio Twp	21,187	17,806	100	17,795	21,174	8.5	26.8	17.6	11.5%		10%	\$ 65,504	\$ -	\$ 14,285	\$ 79,789	\$ 15,957.78
Superior Twp	22,734	14,976	55	8,201	12,449	3.9	15.8	9.8	6.4%			\$ 36,513	\$ -	\$ -	\$ 36,513	\$ 7,302.54
Ypsilanti	3,027	21,472	91	19,571	2,759	9.3	3.5	6.4	4.2%	5.5%		\$ 23,786	\$ 39,458	\$ -	\$ 63,244	\$ 12,648.84
Ypsilanti Twp	20,187	54,642	38.7	21,151	7,814	10.1	9.9	10.0	6.5%	8.6%		\$ 37,066	\$ 61,486	\$ -	\$ 98,551	\$ 19,710.26
Municipal Subtotal	117,557	287,724		210,075	79,004	100	100	100								
WCWRC								42.0	14.7%	19.5%		\$ 83,998	\$ 139,339	\$ -	\$ 223,337	\$ 44,667.36
WCRC								42.0	14.7%	19.5%		\$ 83,998	\$ 139,339	\$ -	\$ 223,337	\$ 44,667.36
Ann Arbor Schools					770		1.0	5.0	1.8%	2.3%		\$ 10,000	\$ 16,588	\$ -	\$ 26,588	\$ 5,317.54
University of Michigan					3,178		4.0	10.0	3.5%	4.6%		\$ 20,000	\$ 33,176	\$ -	\$ 53,175	\$ 10,635.09
VA Ann Arbor Health System								1.0	0.4%	0.5%		\$ 2,000	\$ 3,318		\$ 5,318	\$ 1,063.51
Totals								100.0	100%	100%	100%	\$ 571,415	\$ 714,269	\$ 142,854	\$ 1,428,537	\$ 285,707.41

Sources:

Population estimates were provided by SEMCOG in 2022 and are based on the 2020 US Census

Areas are based on a GIS analysis of municipality and Middle Huron Watershed boundaries by the Huron River Watershed Council

About the Middle Huron Partners



The Middle Huron Partners are local governments and agencies cooperatively working together to reduce pollution and improve stormwater management in the middle section of the Huron River watershed from the Dexter area to Belleville Lake.

Partner communities work together to:

- Research and monitor the river’s water quality, with a focus on nutrient sources
- Educate residents on how to protect local water at home and in their communities
- Assist landowners, businesses, and local governments in curbing the amount of phosphorus and other pollutants entering the river
- Advocate for stronger policies that reduce phosphorus
- Pilot innovative technology and stormwater management strategies

Participating Partners

- City of Ann Arbor
- Ann Arbor Public Schools
- Ann Arbor Charter Township
- Barton Hills Village
- City of Belleville
- City of Chelsea
- City of Dexter
- Eastern Michigan University
- Pittsfield Charter Township
- Scio Township
- Superior Charter Township
- University of Michigan
- VA Ann Arbor Healthcare System
- Washtenaw County Road Commission
- Washtenaw County Water Resources Commissioner’s Office
- City of Ypsilanti
- Charter Township of Ypsilanti

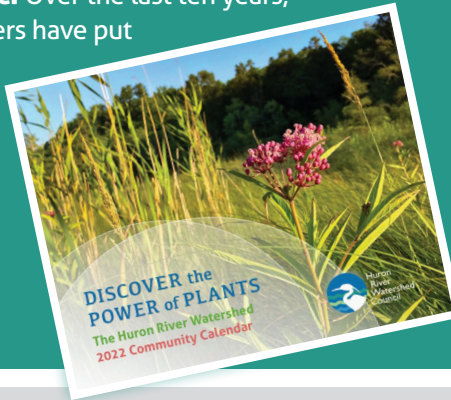


The Huron River Watershed Council coordinates the Middle Huron Partner. For additional information contact Andrea Paine, apaine@hrwc.org; or go to www.HRWC.org/MiddleHuronPartners.

Middle Huron Partners Accomplishments



Educating the Public: Over the last ten years, the Middle Huron Partners have put 330,000 stormwater pollution prevention calendars in the hands of watershed residents. Calendars feature photography and tips that inspire people to protect water quality.



Partnering with Farmers to Reduce Phosphorus: From 2017 to 2022, the Huron River Watershed Council (HRWC) in collaboration with the Washtenaw County Conservation District, and the Washtenaw County Water Resources Commissioner's Office worked with farmers in the Middle Huron watershed to reduce phosphorus runoff and soil erosion from agricultural lands. The project enabled farmers to reduce fertilization rates and increase fertilizer cost savings while preventing nearly a ton of phosphorus from entering the Huron River annually.



Catching Stormwater: A 2018 project funded by the Michigan Department of Environment, Great Lakes, and Energy and the U.S. Environmental Protection Agency installed large-scale green stormwater infrastructure (GSI) features on public and community properties and small-scale GSI to capture and filter stormwater runoff near Swift Run. The GSI features annually capture and treat over 1.65 million gallons, resulting in an annual load reduction of 2.5 pounds of phosphorus, 10 pounds of nitrogen, and a half-ton of sediment.

Assessing Watershed Health and Planning for Restoration: Partners worked collaboratively to develop three new watershed management plans for the Middle Huron River watershed. The plans characterize watershed health, prescribe recommendations for future watershed protection and restoration, and provide the basis for securing state and federal project funding.



Reducing Bacteria in Honey Creek: To address bacterial contamination within Honey Creek and reduce inputs from this tributary to the Huron River downstream, Partners conducted bacteria source tracking, local education, a pet waste reduction campaign, and homeowner outreach to identify and remedy failing septic systems. Certified sewage detection canines helped investigate pollution sources.



Middle Huron by the Numbers



The Middle Huron Partners have invested significant resources to reduce pollution entering the Huron River. Since 1995 they have worked together to develop stronger soil erosion controls for construction projects, enact ordinances that protect shoreline plant buffers and that restrict the use of phosphorus fertilizer on lawns, restore eroding streambanks, protect wetlands and natural areas, and build stormwater systems using green stormwater infrastructure (GSI) techniques to catch and infiltrate polluted runoff.

500 =

Residents who volunteered with HRWC's Chemistry and Flow Monitoring Program to sample the Middle Huron since the program's launch in 2003



99%

= Number of residents in the Middle Huron who took at least one action individually to protect water or the environment in the last 12 months, with 78% avoiding the use of fertilizers and chemicals on their lawn and garden.

29%

= Reduction in phosphorus loading into the Middle Huron River since monitoring began in 2003



9% =

Reduction in E. coli bacteria in the Huron River since 2018. E. coli counts in the Middle Huron River through Ann Arbor are now meeting state water quality standards



The size and duration of algae blooms are declining in Ford and Belleville Lakes due to two factors: phosphorus levels in the Huron River at Ford Lake have been substantially reduced, and Ypsilanti Township has regulated bottom chemistry with their dam operation

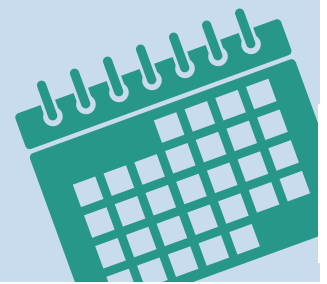
20 =

Municipalities and agencies participating in the Middle Huron Partners



28 =

Years of intermunicipal, multiagency collaboration on stormwater and pollution reduction via the Middle Huron Partners



OVER 7,000 =

Water samples collected in the Middle Huron watershed since monitoring began in 2003



850+ =

Rain gardens constructed in the Middle Huron River watershed, filtering over 10 million gallons of runoff water a year



Huron River Watershed Council

WE CELEBRATE OUR HOME WATERS WITH PASSION AND DEDICATION



Autumn on the Huron River. Photo

by John Lloyd

For over 50 years, HRWC has played a vital role in securing **statewide and federal legislation that protects water resources** including the:

- Inland Lakes and Streams Act
- Clean Water Act and its reauthorization
- Goermare-Anderson Wetland Protection Act
- Soil Erosion and Sedimentation Control Act
- Michigan Natural Rivers Act
- River Basin Management Act
- Septage Waste Haulers Act
- Michigan Phosphorus Fertilizer Ban

HRWC also played a significant role in having portions of the **Huron designated as a Natural River** by the State of Michigan in the 1970s.

Other successes include:

- implementing best practices to **reduce excessive flows** in urban tributaries to the Huron;
- initiating and shaping statewide **phosphorus legislation** to reduce nuisance algal blooms;
- advancing science and policy on issues such as **innovative land use strategies**, carrying capacity of creeks, and climate change resiliency for public sectors; and
- spearheading public-private partnerships to orient communities towards the River, helping to **transform the Huron River corridor in to a premier destination**.

To further protect the River and its habitats, HRWC has created partnerships with local and regional parks systems, land conservancies, and local governments to provide technical information to

prioritize critical lands for acquisition and develop strategies ensuring the long-term protection of these regions. The result has been the **protection of over 10,000 acres in the Watershed.**

HRWC coordinates an on-going effort with 19 partners in the Middle Huron Initiative. Through this Initiative, the **partners invested more than \$10 million dollars over 11 years to reduce pollution entering the River**, to meet the Clean Water Act regulations. The partners also worked with HRWC to develop stronger soil erosion controls for construction projects, enact ordinances to protect shoreline plant buffers, and build Green Infrastructure techniques to hold and infiltrate polluted runoff. 4,700 water samples taken have demonstrated that more than six tons of total phosphorus was kept out of target waterbodies annually.

In 2014, through the Climate Resilient Communities project, HRWC and project participants promoted use of revised storm definitions published by National Oceanic and Atmospheric Administration, which led to **stronger county-level stormwater management regulations.**

In 2012, in part because of HRWC's leadership and advocacy, the State of Michigan implemented a **statewide policy restricting phosphorus use**, including increased education and information to the public about the impacts of fertilizers with phosphorus on water quality. The legislation has been effective and has resulted in reduced levels of the nutrient in local waters.

HRWC conducted a 2011 survey of watershed residents, which showed **remarkable improvements in attitudes** over a similar 2004 study, and demonstrated that Watershed residents recognize behaviors that will improve the River and revealed that most are willing to engage in practices to help the River.

In 2008, with HRWC leadership, the **first dam was removed from the Huron River system** in the Village of Dexter, stimulating a Main Street renaissance in that community. Dexter has reimagined itself as a waterfront community on free-flowing Mill Creek, the Huron's largest tributary, connecting downtown to the water through walking trails, public green spaces, and new canoe and kayak access. Dexter's waterfront revival serves as a successful case study in how to leverage freshwater assets for local economic development and community enhancement.



River Round up volunteers viewing a freshly collected sample. Photo by John Lloyd

HRWC has developed the **premier citizen river monitoring network** with strong quality assurance and quality control mechanisms that allow state and federal agencies to confidently use these data to direct water protection programs and that direct watershed protection projects.

In 2005, HRWC helped launch, and continues to run, the **Michigan Clean Water Corps**, working alongside the Great Lakes Commission to provide statewide trainings, mentorship, and funding for lake and stream volunteer monitoring programs.

In 2015, HRWC lead the process to gain **National Water Trail designation** for the Huron River Water Trail, making it the eighteenth designated trail in the country.

From 2014-2017 HRWC successfully worked with ten cities and townships in the watershed to **ban toxic coal tar sealcoat products**. Currently we are working with state legislators on a statewide ban while continuing to assist local municipalities with banning the substance and implementation of existing bans.

From: Rhonda McGill <rmcgill@superior-twp.org>

Sent: Tuesday, January 30, 2024 3:12 PM

To: Ken Schwartz <kenschwartz@superior-twp.org>; Lynette Findley <lynettefindley@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>

Cc: Bernice Lindke <blindke@superior-twp.org>; Nancy Caviston <ncaviston@cavistonagency.com>; Bill Secrest <BSecrest@superior-twp.org>

Subject: HR Director Salary

Greetings Officials,

I am following up as promised with the salary ranges for the hiring of a full time HR Director. Based on research done through MTA's salary research and looking at equivalent positions in other townships in the state. I have found the range of pay to be as follows:

\$76,500 - \$101,600

Please let me know if you have any further questions or want additional research completed. Otherwise, please advise on next steps for posting this much needed position.

Thanks

Trustee Rhonda McGill

On Feb 1, 2024, at 3:51 PM, Juan Bradford <jbradford@superior-twp.org> wrote:

Attached is Pay Application #1 from KAB Enterprises for the first portion of the drainage improvements to Fireman's Park.

Background:

Resolution 2023-59 was passed at the Oct. 16, 2023 board meeting to accept the bid from KAB Enterprises to complete all aspects of the improvements to Fireman's Park. At that time, it was known to all involved that there was a gap in previously approved funding for the project, and the approved bid total.

Approved bid from KAB-	\$529,858.62
Allocated funds-	<u>\$318,000.00</u>
Gap in funding-	\$211,858.62

Of the \$211,858.62 gap, \$140,664.87 is for the drainage improvements.

It is the desire of the Parks & Recreation Commission that the Township cover the \$211,858.62 gap in funding, which includes paying the attached Pay Application in the amount of \$81,207.10 for the first portion of the drainage improvements.

If you would like any additional information or to discuss further please contact me at your convenience.

Best,
Juan



January 29, 2024

Mr. Juan Bradford
Superior Twp Parks and Recreation
3040 North Prospect Road
Ypsilanti, MI 48198

Regarding: Fireman's Park Improvements
OHM Job No. 0140-22-0070

Dear Mr. Bradford:

Enclosed is Construction Estimate No. 1, and a Contractor's Declaration for the referenced project.

KAB Enterprises, Inc. has completed the work shown on the attached construction estimate for the period ending January 23, 2024 and we would recommend payment to the Contractor in the amount of \$81,207.10.

Sincerely,
OHM Advisors

Claire Martin, PE
Project Manager

cc: Mariah Cummings, PE OHM
Jenna McCutchen, OHM
George Tsakoff, OHM
File

P:\0126_0165\0140220070_Firemans_Park_Drainage_Construction\Pay Apps_CO\Pay Apps\PA #1\Pay App 1 cover letter.doc

PAYMENT APPLICATION



Project: Charter Township of Superior - Fireman's Park Improvements

Job Number: 0140-22-0070

OWNER: Charter Township of Superior
3040 North Prospect Road
Ypsilanti, MI 48198

CONTRACTOR KAB Enterprises, Inc.
20483 Parke Lane
Grosse Ile, MI 48138
(734) 675-7529

Number: 1
Period End Date: 1/23/2024
Status: Approved
Contract Start Date: 11/13/2023
Contract End Date: 5/31/2024
Contract Duration: 200
Print Date: 1/29/2024

SCHEDULE On
STATUS:
NOTE:

Table with 4 columns: Description, Amount, Description, Amount. Rows include Original Contract Amount, Change Orders Amount, Current Contract Amount, Earnings This Period, Earnings To Date, Previous Retainage Amount, Retainage This Period, Less Total Retained To Date, Net Earned, Previous Earnings, and Amount Due Contractor.

Retainage: 10% of Total Earnings To 50% of Contract, Then 5% of Contract

Approved By

Juan Bradford - Superior Twp Parks and Recreation - Charter Township of Superior

Date

Prepared By

Jenna McCutchen, Client Representative

Date

Recommended By

OHM Advisors
355 S. Zeeb Road, Suite A
Ann Arbor, MI 48103

(734) 466-4577

OHM-Advisors.com

Charter Township of Superior - Fireman's Park Improvements

Claire Martin, PE, Project Manager _____

Date _____

Charter Township of Superior - Fireman's Park Improvements

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A									
1	Mobilization, Max. 10%	1.00 LSUM	1.00	\$40,000.00	0.75	0.00	\$30,000.00	0.75	\$30,000.00
2	Ditch Grading	125.00 Ft	125.00	\$20.16	0.00	0.00	\$0.00	0.00	\$0.00
3	Erosion Control, Silt Fence	710.00 Ft	710.00	\$2.73	710.00	0.00	\$1,938.30	710.00	\$1,938.30
4	Dr Structure Cover, Type G	1.00 Ea	1.00	\$1,104.00	1.00	0.00	\$1,104.00	1.00	\$1,104.00
5	Dr Structure, 24 inch dia	1.00 Ea	1.00	\$3,936.00	1.00	0.00	\$3,936.00	1.00	\$3,936.00
6	Underdrain, Infiltration Trench, 6 inch	590.00 Ft	590.00	\$74.61	411.00	0.00	\$30,664.71	411.00	\$30,664.71
7	Underdrain, Infiltration Trench, 8 inch	275.00 Ft	275.00	\$72.56	242.00	0.00	\$17,559.52	242.00	\$17,559.52
8	Connect to Existing Culvert	1.00 Ea	1.00	\$4,555.50	1.00	0.00	\$4,555.50	1.00	\$4,555.50
9	Underdrain Cleanout	6.00 Ea	6.00	\$118.02	4.00	0.00	\$472.08	4.00	\$472.08
10	Turf Establishment	1.00 LSUM	1.00	\$11,930.97	0.00	0.00	\$0.00	0.00	\$0.00
11	Contingency Allowance	10000.00 Dir	10000.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
A Sub-Total:							\$90,230.11		\$90,230.11
Retainage							\$9,023.01		
Division: B									
12	Subgrade Undercutting, Type IV, Modified	118.00 Cyd	118.00	\$119.36	0.00	0.00	\$0.00	0.00	\$0.00
13	Aggregate Base, 4 inch	1330.00 Syd	1330.00	\$13.40	0.00	0.00	\$0.00	0.00	\$0.00
14	Sidewalk, Conc, 6 inch	250.00 Sft	250.00	\$17.16	0.00	0.00	\$0.00	0.00	\$0.00
15	Sidewalk, Conc, Reinf, 6 inch	1152.00 Sft	1152.00	\$21.38	0.00	0.00	\$0.00	0.00	\$0.00
16	Shared use Path, Grading	1056.00 Ft	1056.00	\$9.14	0.00	0.00	\$0.00	0.00	\$0.00
17	Shared use Path, HMA	155.00 Ton	155.00	\$211.07	0.00	0.00	\$0.00	0.00	\$0.00
18	Fence, Chain Link, 36 inch, Black Vinyl Coated	100.00 Ft	100.00	\$85.19	0.00	0.00	\$0.00	0.00	\$0.00
19	Fitness Equipment, Air Walker, 2-person	1.00 Ea	1.00	\$5,403.02	0.00	0.00	\$0.00	0.00	\$0.00
20	Fitness Equipment, Combo Bars, 4-person	1.00 Ea	1.00	\$6,653.82	0.00	0.00	\$0.00	0.00	\$0.00
21	Fitness Equipment, Combo Lat Pull Vertical Press, 2-person	1.00 Ea	1.00	\$7,279.22	0.00	0.00	\$0.00	0.00	\$0.00
22	Fitness Equipment, Cross Country Ski, 2-person	1.00 Ea	1.00	\$14,398.44	0.00	0.00	\$0.00	0.00	\$0.00
23	Fitness Equipment, Rowing Machine	1.00 Ea	1.00	\$9,395.24	0.00	0.00	\$0.00	0.00	\$0.00
24	Picnic Shelter, Steel, 16'x24'	1.00 Ea	1.00	\$28,541.12	0.00	0.00	\$0.00	0.00	\$0.00
25	Play Structure (Ages 5-12, No Net)	1.00 Ea	1.00	\$200,070.51	0.00	0.00	\$0.00	0.00	\$0.00

OHM Advisors

355 S. Zeeb Road, Suite A
Ann Arbor, MI 48103

(734) 466-4577

OHM-Advisors.com

Charter Township of Superior - Fireman's Park Improvements

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
26	Swing Set, Single Bay	1.00 Ea	1.00	\$5,743.69	0.00	0.00	\$0.00	0.00	\$0.00
B Sub-Total:							\$0.00		\$0.00
Retainage							\$0.00		

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

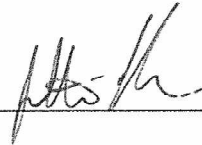
10/31/2023 - 1/23/2024

to

_____ A.D., 20 _____ performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from the Superior Charter Township or its agents, in addition to the regular items set forth in the Contract numbered 0140-22-0070 and dated October 31 A.D., 20 24 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 1/23/2024



By: Jonathan Balogh

Title: Project Manager

Itemized Statement:
Additional Silt Fence Qty
Additional Underdrain Qty

This Page Is Intentionally Left Blank

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO HIRE CLERKS OFFICE ADMINISTRATIVE ASSISTANT
RESOLUTION NUMBER: 2024-04**

DATE: FEBRUARY 20, 2024

WHEREAS, the Charter Township has identified the need for a dedicated and proficient Administrative Assistant for the Clerk's Office to support its operations and services; and

WHEREAS, Kristina Rankin has hired for the position of Administrative Assistant for the Clerk's Office, bringing over 25 years of administrative experience across a variety of business settings, including legal and health organizations, which are invaluable to the diverse needs of the Township; and

WHEREAS, Kristina Rankin has demonstrated a high level of efficiency, organization, and attention to detail, along with excellent interpersonal skills essential for the role; and

WHEREAS, Kristina Rankin possesses strong analytical and problem-solving skills, with a proven ability to make well-thought-out decisions, particularly in high-stress situations, thereby ensuring the smooth operation of the Clerk's Office; and

WHEREAS, Kristina Rankin has served in Ann Arbor Township for over eight (8) years for their elections with progressive responsibilities including chairing a precinct.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township Board of Trustees hereby approves the hiring of Kristina Rankin as the Administrative Assistant for the Clerk's Office at a rate of \$31.00 per hour.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION TO HIRE A FIELD SERVICE TECHNICIAN

RESOLUTION 2024-05

DATE: FEBRUARY 20, 2024

WHEREAS, the Superior Township Utility Department (STUD) has a Field Service Technician vacancy; and

WHEREAS, Raymond Wilson was selected to fulfill the Field Service Technician duties as set forth by the Utility Director and has performed the duties satisfactorily.

NOW THEREFORE, the Superior Township Board hereby approves hiring Raymond Wilson as Field Service Technician at a wage of \$26.75 per hour.



Memorandum

To: Superior Township Board of Trustees
From: Mary Burton, Utility Director
Date: February 20, 2024
Re: Field Service Technician

Background

The Field Service Technician position for Superior Township Utility Department has been open since 2023 and needs immediate fulfillment. The additional maintenance crew employee will help with the growing workload responsibilities and bring balance to the demands for the Utility Department.

Therefore, I would like to recommend direct hiring be considered for Raymond Wilson. He is very qualified, has related experience as a Technician with Faurecia Auto Inc., where he was an outstanding employee for more than 12 years.

Recommended Action

Raymond Wilson is hired as Field Service Technician effective January 2, 2024 at \$26.75 per hour.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE SUBRECIPIENT AGREEMENT FOR MACARTHUR
PATHWAY PROJECT WITH WASHTENAW COUNTY**

RESOLUTION NUMBER: 2024-07

DATE: FEBRUARY 20, 2024

WHEREAS, the county of Washtenaw is a recipient of federal financial assistance grant dollars from the U.S. Department of Housing and Urban Development (HUD) among other sources, for the purpose of aiding in community development and improvement projects within its geographical boundaries; and

WHEREAS, the Charter Township of Superior has applied for and been deemed eligible to receive a subaward of federal financial assistance to support the construction of a pedestrian infill pathway along the north side of MacArthur Boulevard from Stamford Road to Harris Road, under the HUD Community Block Grant Entitlement Grant, with the total amount of Federal Funds Obligated by this Agreement being \$133,766.00; and

WHEREAS, the subaward agreement made on this 20th day of February 2024, between the County of Washtenaw and the Charter Township of Superior (the Subrecipient), outlines the flow of Federal Financial Assistance for the said project, with detailed requirements including, but not limited to, required data elements, scope of services, payment and cash management, reporting, and compliance with federal, state, and local regulations; and

WHEREAS, the agreement specifies the responsibilities of the Subrecipient to use the Community Development Block Grant (CDBG) entitlement funds for the eligible costs of the MacArthur Pedestrian Pathway Project, with a detailed budget allocation as follows: CDBG (2018)- \$11,972.00, CDBG (2020)-\$35,004.00, CDBG (2021)- \$18,630.00, CDBG (2022)- \$33,090.00, CDBG (2023)- \$35,070.00, totaling the aforementioned amount of \$133,766.00; and

WHEREAS, the agreement further outlines the adherence to the terms and conditions set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013, by the Executive Office of the President, Office of Management and Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees hereby approves the Agreement for Subaward of Federal Financial Assistance between the County of Washtenaw and Superior Charter Township and authorizes the Township Supervisor and Township Clerk to execute and deliver the agreement and any documents.

BE IT FURTHER RESOLVED that the Charter Township of Superior commits to fulfilling its obligations under the agreement, including the completion of the MacArthur Boulevard Pedestrian Pathway project in accordance with the project timeline, budget, and federal, state, and local regulations to ensure the effective use of the CDBG funds, totaling \$133,766.00, for the benefit of the community.

COUNTY OF WASHTENAW, MICHIGAN

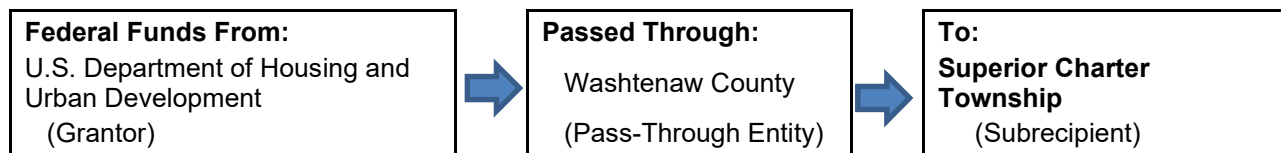
Agreement for Subaward of Federal Financial Assistance

The COUNTY OF WASHTENAW is a recipient of federal financial assistance grant dollars. These funds are received directly from the federal government and indirectly from the State of Michigan and several local entities. The County sometimes passes through a portion of this federal financial assistance to other organizations located within (or in the vicinity of) the geographical boundaries of the County to assist them in carrying out the objectives of the applicable federal grant or program.

AGREEMENT is made this 20th day of February, 2024, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan, as the pass-through entity (hereinafter referred to as the County) and, **Superior Charter Township** located at 3040 North Prospect, Superior Township, MI 48198 (hereinafter often referred to as the Subrecipient).

This agreement is a subaward of federal financial assistance by the County to the Subrecipient intended to assist, stimulate, or support the Subrecipient in carrying out its allowable activities under the *United States Department of Housing and Urban Development (HUD) Community Block Grant Entitlement Grant* as requested by the Subrecipient in its application to the County for federal financial assistance.

Flow of Federal Financial Assistance in this Subaward Agreement



ARTICLE I – REQUIRED DATA ELEMENTS

(As detailed in Section 200.331 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, hereinafter referred to as the Uniform Guidance.)

Subrecipient Name (must match registered name in DUNS)	Superior Charter Township
Subrecipient DUNS Number/UEI	143938327/ EZFLJ6Q8MNR7
Federal Award Identification Number (FAIN)	B-18-UC-26-0006 - \$11,972.00 B-20-UC-26-0006 - \$35,004.00 B-21-UC-26-0006 - \$18,630.00 B-22-UC-26-0006 - \$33,090.00 B-23-UC-26-0006 - \$35,070.00
Federal Award Date (the date when the federal award is signed by the authorized official of the federal awarding agency)	B-18-UC-26-0006 – 09/19/2018 B-20-UC-26-0006 – 07/09/2020 B-21-UC-26-0006 – 07/30/2021 B-22-UC-26-0006 – 08/22/2022

	B-23-UC-26-0006 – 06/29/2023
Subaward Period of Performance (start and end date)	02/01/2024 – 01/31/2025
Amount of Federal Funds Obligated by this Agreement	\$133,766.00
Total Amount of Federal Funds Obligated to the Subrecipient	\$133,766.00
Total Amount of the Federal Award	B-18-US-26-0006 - \$2,109,235.00 B-20-US-26-0006 - \$2,155,094.00 B-21-US-26-0006 - \$2,228,571.00 B-22-UC-26-0006 - \$2,157,568.00 B-23-UC-26-0006 - \$2,186,185.00
Federal Award Project Description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA) described in Title 2 Code of Federal Regulations Part 170)	This contract supports eligible activities for the construction of a pedestrian infill pathway that will run along the north side of MacArthur Boulevard from Stamford Road to Harris Road.
Name of Federal Awarding Agency	Department of Housing and Urban Development (HUD)
Name of County (Pass-Through Entity)	Washtenaw County
Name and Contact Information for Awarding Official	Gregory Dill 220 N. Main PO Box 8645 Ann Arbor, MI 48107 Phone: 734-222-6850
CFDA Number and Name	14.218 – Community Development Block Grant
Is this Subaward for Research and Development? (answer Yes or No)	No
Indirect Cost Rate for the Federal Award (either an approved federally recognized indirect cost rate negotiated between the Subrecipient and the federal government or, if no such rate exists, either a rate negotiated between the County and Subrecipient or a de minimus indirect cost rate of 10% of modified total direct costs may be used). Subrecipient may choose to charge only direct costs to this agreement.	No indirect costs billed for this work.

WHEREAS, the Grantee receives funds from the United States Department of Housing and Urban Development (HUD) pursuant to HUD's Community Development Block Grant Entitlement Communities Grants ("CDBG") and the Grantee is authorized to award CDBG funds pursuant to Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C. 5301, et. seq.; and

WHEREAS, the Grantee has been designated as an entitlement county for the CDBG Program and acts as the lead entity for the Washtenaw Urban County, which consists of Washtenaw County, City of Ann Arbor, City of Chelsea, City of Dexter, City of Saline, City of Ypsilanti, Ann Arbor Township, Augusta Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Sylvan Township, Webster Township, York Township, and Ypsilanti Township; and

WHEREAS, the Subrecipient has agreed to collaborate with the Office of Community and Economic Development (OCED) to manage this public improvement project; and

WHEREAS, on May 2, 2018, the Urban County Executive Committee approved *Thirty thousand nine hundred fifty-five dollars and zero cents (\$30,955.00)* in **2018 Urban County CDBG Funding** as a grant to the Subrecipient to support the Panama Avenue HMA road resurfacing project and MacArthur Boulevard Street Lighting Project, of which a balance of ***Eleven thousand nine hundred seventy-two dollars and zero cents (\$11,972.00)*** has been re-programmed to support the eligible construction cost of the MacArthur Boulevard Pedestrian Pathway Infill within the Urban County boundaries, as specified in this Agreement; and

WHEREAS, on May 6, 2020, the Urban County Executive Committee approved *Thirty-five thousand four dollars and zero cents (\$35,004.00)* in **2020 Urban County CDBG Funding** as a grant to the Subrecipient to support the eligible construction cost of the MacArthur Boulevard Pedestrian Pathway Infill within the Urban County boundaries, as specified in this Agreement; and

WHEREAS, on May 5, 2021, the Urban County Executive Committee approved *Thirty-five thousand four hundred fifty-six dollars and zero cent (\$35,456.00)* in **2021 Urban County CDBG Funding** as a grant to the Subrecipient to support the eligible pedestrian improvements for the Community Park ADA - Compliant Sidewalk Installation Project and construction for the MacArthur Boulevard Pedestrian Pathway project, of which ***Eighteen thousand six hundred thirty dollars and zero cents (\$18,630.00)*** has been allocated to support construction for the MacArthur Boulevard Pedestrian Pathway Infill within the Urban County boundaries, as specified in this Agreement; and

WHEREAS, on June 1, 2022, the Urban County Executive Committee approved *Thirty-three thousand ninety dollars and zero cents (33,090.00)* in **2022 Urban County CDBG Funding** as a grant to the Subrecipient to support the eligible construction cost of the MacArthur Boulevard Pedestrian Pathway Infill within the Urban County boundaries, as specified in this Agreement; and

WHEREAS, on May 3, 2023, the Urban County Executive Committee approved *Thirty-five thousand seventy dollars and zero cents (\$35,070.00)* in **2023 Urban County CDBG Funding** as a grant to the Subrecipient to support the eligible construction cost of the MacArthur Boulevard Pedestrian Pathway Infill within the Urban County boundaries, as specified in this Agreement; and

ARTICLE II - SCOPE OF SERVICES

The Subrecipient will agree to use Community Development Block Grant (CDBG) entitlement funds for the eligible cost of the MacArthur Pedestrian Pathway Project, specifically for the construction of a pedestrian infill pathway that will run along the north side of MacArthur Boulevard from Stamford Road to Harris Road. The pathway will be approximately 1300 linear feet. There will be approximately 2 feet below the existing grade of ground disturbance on the vertical impact and approximately 20 feet of ground disturbance on the horizontal impact for this pathway. This scope can also be found in Attachment A. The contract will be paid for with 2018, 2020, 2021, 2022, and 2023 Urban County CDBG funding in accordance with the budget in Attachment B, not to exceed ***One hundred thirty-three thousand seven hundred sixty-six (\$133,766) dollars.***

ARTICLE III - PAYMENT AND CASH MANAGEMENT

If the County is paid in advance by the federal awarding agency under the above named federal assistance award, the Subrecipient may also be paid in advance if it meets the requirements in Section 1 below.

Section 1 - Cash Advances. The Subrecipient may request an advance of funds under this agreement if it maintains or demonstrates the willingness to maintain both:

1. written procedures that minimize the time elapsing between the transfer of funds from the County and the subsequent disbursement of the funds by the Subrecipient,
2. financial management systems that meet the standards for fund control and accountability as defined in Section 200.305 of the Uniform Guidance.

Requests for advance of funds must be limited to the minimum amount needed and must be timed to be in accordance with the actual, immediate cash requirements of the Subrecipient in carrying out the terms of this agreement. The timing and amount of the advance must be as close as is "administratively feasible" to the actual disbursement to be made by the Subrecipient.

Section 2 - Reimbursement. If the Subrecipient does not meet the requirements in Section 1 above, it shall submit periodic reimbursement requests to the County. This may be done on a monthly or quarterly basis. The reimbursement request shall be accompanied by the agreed upon financial and programmatic reports. The County shall pay the Subrecipient within 30 calendar days after the receipt of the reimbursement request and the agreed upon financial/programmatic reports, unless the County reasonably believes the reimbursement request to be improper.

Section 3 – Program Income. The Subrecipient shall report monthly all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract, if program income is generated. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the Grantee.

Section 4 – Use and Reversion of Assets. The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 24 CFR Part 84 and 24 CFR 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

1. The Subrecipient shall transfer to the Grantee any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.
2. Real property under the Subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 CFR 570.208 until five (5) years after expiration of this Agreement [or such longer period of time as the Grantee deems appropriate]. If the Subrecipient fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, the Subrecipient shall pay the Grantee an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the Grantee. The Subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period [or such longer period of time as the Grantee deems appropriate].
3. In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to that funds received under this Agreement were used to acquire the equipment). Equipment not needed

by the Subrecipient for activities under this Agreement shall be (a) transferred to the Grantee for the CDBG program or (b) retained after compensating the Grantee [an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment].

4. Pursuant to 24 CFR 85.32 (d) (3) and 24 CFR 84.345 (f) (4) The Subrecipient shall ensure that all property and equipment that was acquired or improved, in whole or in part, with funds under this agreement is properly locked and secured when not in use for its intended purpose.

ARTICLE IV - REPORTING OF SUBRECIPIENT

Section 1 - The Subrecipient is to report to Housing and Infrastructure Policy Specialist and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - The Subrecipient shall submit financial reports *as requested* to *OCED finance staff*. The Subrecipient shall submit programmatic reports *as requested* to *Housing and Infrastructure Policy Specialist*.

Section 3 - All reports, estimates, memoranda and documents submitted by the Subrecipient must be dated and bear the Subrecipient's name. Financial reports shall be submitted in a timely manner to the County and shall be in agreement with the amounts shown in the Subrecipient's financial system and shall be supported by appropriate documentation (payroll records, invoices, etc.). Final financial and programmatic reports shall be submitted by the Subrecipient within 30 days of the end of this agreement unless an extension of time is granted in writing by the County.

Section 4 - The Subrecipient agrees to only incur costs under this agreement which are eligible under the Cost Principles detailed in Section 200.400-475 of the Uniform Guidance.

Section 5 - The Subrecipient shall retain all reports, records and supporting documentation pertaining to this agreement for a period of three years from the date of submission of the final expenditure report and shall make them available to the County and the federal awarding agency upon request.

Section 6 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 7 - The County may review and inspect the Subrecipient's activities during the term of this agreement.

Section 8 - When applicable, the Subrecipient will submit a final, written report to the County Administrator.

Section 9 - After reasonable notice to the Subrecipient, the County may review any of the Subrecipient's internal records, reports, or insurance policies.

Section 10 - The Subrecipient and/or subcontractors shall disclose in writing to the County any potential conflict of interest it has related to the County or this agreement subject to the provisions 2 CFR 200.318.

Section 11 - The Subrecipient shall disclose in writing to the County in a timely manner all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this agreement.

Section 12 - The Subrecipient shall report to the County in a timely manner if any adverse or problematic situations arise between reporting deadlines describing the nature of the problem and what is being done to address it.

ARTICLE V - TERM

This contract begins on the date of this agreement and ends on January 31, 2025 *with an option to extend for one (1) additional one (1) year period*. No costs eligible under this agreement shall be incurred by the Subrecipient before or after these dates, except with prior written approval of the County.

ARTICLE VI- RESPONSIBILITIES OF THE SUBRECIPIENT

Section 1 - The Subrecipient agrees to comply with all applicable federal, State, and local regulations including the Uniform Guidance. The Subrecipient agrees to comply with the management systems standards (financial management (Sections 200.302-304), procurement (Sections 200.317-326), and property management (Sections 200.310-316)) of the Uniform Guidance.

Section 2 - The Subrecipient agrees to have performed a Single Audit of its federal expenditures if it reaches the Single Audit dollar threshold in federal expenditures during its fiscal year as detailed in Section 200.501 of the Uniform Guidance. The County reserves the right to perform or cause to be performed additional audits if it deems such to be necessary to insure compliance with the terms of this agreement or to determine the eligibility of the reported expenditures for reimbursement.

Section 3 - The Subrecipient agrees to comply with the provisions of the Byrd Amendment (Public Law 101-121, Section 319 - 31 U.S. Code Section 1352) which prohibits the use of federal funds by the recipient or subrecipient of a Federal contract, grant, loan, or cooperative agreement to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the federal funds awarded under this agreement.

Section 4 – The Subrecipient agrees to comply with the provisions of the Stevens Amendment (Section 8136 of the Department of Defense Appropriations Act – Public Law 100-463) which stipulates that when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds, including but not limited to state and local governments, shall clearly state (1) the percentage of the total cost of the program or project which will be financed with federal money, (2) the dollar amount of federal funds for the project or program, and (3) the percentage and dollar amount of the total costs of the project or program that will be funded by non-governmental sources.

Section 5 - In addition to this agreement, the Subrecipient shall complete, sign, and submit to the County the following documents which are attached as part of this agreement:

1. Standard Assurances
2. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
3. Audit Certification

ARTICLE VII – SUSPENSION OF FUNDING

The County may suspend funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

1. Failure to expend funds in a timely manner consistent with the agreement milestones, guidance, and assurances.
2. Failure to comply with the requirements or statutory objectives of federal or state law.
3. Failure to follow agreement requirements or special conditions.
4. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the application would not have been approved for funding.
5. Failure to submit required reports.
6. Filing of a false certification on the application or other report or document.
7. Failure to adequately manage, monitor or direct the activities of its subrecipients that are funded under this agreement.

Before taking action, the County will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

The County reserves the right to recommend to the federal government that the Subrecipient be suspended or debarred in the case of sustained significant noncompliance by the Subrecipient with the award provisions.

ARTICLE VIII- PERSONNEL

Section 1 - The Subrecipient will provide the required services and will not subaward or assign the services without the County's written approval.

Section 2 - The Subrecipient will not hire any County employee for any of the required services without the County's written approval.

Section 3 - The parties agree that all work done under this agreement shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore entity or offshore business interest either owned or affiliated with the Subrecipient. For purposes of this agreement, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE IX-INDEPENDENT CONTRACTOR

Contractor and the County shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. Contractor shall hold no authority, express or implied, to commit, obligate or make representations on behalf of the County and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, Contractor retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

Contractor shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the County's employees. Contractor shall be solely responsible for payment of all taxes arising out of the Contractor's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. The County shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the Contractor.

ARTICLE X - INDEMNIFICATION AGREEMENT

The Subrecipient will protect, defend and indemnify the County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Subrecipient's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of the County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this agreement resulting in whole or in part from negligent acts or omissions of Subrecipient, any subcontractor of the Subrecipient, or any employee, agent or representative of the Subrecipient or any subcontractor of the Subrecipient.

ARTICLE XI- INSURANCE REQUIREMENTS

The Subrecipient will maintain at its own expense during the term of this Agreement, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this agreement.
3. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage. For transportation services contracts, the County shall be added as additional insured on automobile liability policy with respect to the services provided under this contract.

Insurance companies, named insureds and policy forms may be subject to the approval of the County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to The County. Subrecipient shall be responsible to the County or insurance companies insuring the County for all costs resulting from both financially unsound insurance companies selected by Subrecipient and their inadequate insurance coverage. Subrecipient shall furnish the County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Subrecipient until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Subrecipient expires or is canceled during the term of the agreement, services and related payments will be suspended. Subrecipient shall furnish certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this agreement. Certificates shall be addressed to the County c/o: **Office of Community and Economic Development, 415 West Michigan Ave, Suite 2200, Ypsilanti, MI 4819, AND Contract # _____**, and shall provide for written notice to the Certificate holder of cancellation of coverage.

ARTICLE XII - COMPLIANCE WITH LAWS AND REGULATIONS

The Subrecipient will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

The Subrecipient agrees to maintain the proper organizational status (such as 501 (c)(3) if needed) to be eligible to receive federal financial assistance under this grant, including proper licensure, registration, etc. Subrecipient agrees to keep itself in the same legal position/mode of organization as when it entered into this agreement.

ARTICLE XIII - INTEREST OF SUBRECIPIENT AND COUNTY

The Subrecipient promises that it has no interest which would conflict with the performance of services required by this agreement. The Subrecipient also promises that, in the performance of this agreement, no officer, agent, employee of the County, or member of its governing bodies, may participate in any decision relating to this agreement which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

ARTICLE XIV - CONTINGENT FEES

The Subrecipient promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Subrecipient, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Subrecipient, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this agreement. For breach of this promise, the County may cancel this agreement without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Subrecipient.

ARTICLE XV - EQUAL EMPLOYMENT OPPORTUNITY

The Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Subrecipient will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Subrecipient agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Subrecipient, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE XVI - LIVING WAGE

The parties understand that the County has enacted a Living Wage Ordinance that requires covered vendors who execute a service or professional service agreement with the County to pay their employees under that agreement, a minimum of either \$15.90 per hour with benefits or \$17.73 per hour without benefits. Subrecipient agrees to comply with this Ordinance in paying its employees. The Subrecipient understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before April 30, 2024 and annually thereafter which amount shall be automatically incorporated into this agreement. County agrees to give the Subrecipient thirty (30) days written notice of such change. The Subrecipient agrees to post a notice containing the County's Living Wage requirements at a location at its place of business accessed by its employees.

ARTICLE XVII - ASSIGNS AND SUCCESSORS

This agreement is binding on the County and the Subrecipient, their successors and assigns. Neither the County nor the Subrecipient will assign or transfer its interest in this agreement without the written consent of the other.

ARTICLE XVIII - TERMINATION OF AGREEMENT

Termination without cause. Either party may terminate the agreement by giving thirty (30) days written notice to the other party. Upon any such termination, the Subrecipient agrees to return to the County any funds not authorized for use, and the County shall have no further obligation to reimburse the Subrecipient. Upon termination of the agreement, the Subrecipient shall submit documentation, in a format specified by the County, to formally end its participation in the agreement.

ARTICLE XIX - EQUAL ACCESS

The Subrecipient shall provide the services set forth in the Scope of Service section of this agreement without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XX - OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this agreement will be freely available to the public. None may be copyrighted by the Subrecipient. During the performance of the services, the Subrecipient will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this agreement by the Subrecipient must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

ARTICLE XXI - PAYROLL TAXES

The Subrecipient is responsible for all applicable state and federal social security benefits and unemployment taxes for its employees and agrees to indemnify and protect the County against such liability.

ARTICLE XXII - PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE XXIII - CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the County and the Subrecipient, will be incorporated into this agreement by written amendments signed by both parties.

Unilateral modification of the agreement may take place by the County if the underlying programmatic legislation or regulations are changed by the federal government. If this unilateral modification is objectionable to the Subrecipient, it may withdraw from receiving further federal financial assistance under this agreement by giving (thirty) 30 days written notice to the County.

The Subrecipient agrees to inform the County in writing concerning any proposed changes of dates, budget, or services indicated in this agreement, as well as changes of address or personnel affecting this agreement. Changes in dates, budget, or services are subject to prior written approval of the County.

ARTICLE XXIV – FEDERAL FUNDING REQUIREMENTS

1. The terms of this Agreement shall remain in effect during any period that the Subrecipient has control over CDBG funds or other assets, including **program income**.
2. National Objectives: All activities funded with CDBG funds must meet one of the CDBG program's National Objectives: benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency, as defined in [24 CFR 570.208](#).
3. The Subrecipient is prohibited from using CDBG funds for inherently religious activities (24 CFR 570.200(j)).
4. Documentation and Record Keeping
 - a. Records to be Maintained

The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- i. Records providing a full description of each activity undertaken;
- ii. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- iii. Records required to determine the eligibility of activities;
- iv. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- v. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- vi. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
- vii. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

5. Employment Restrictions

a. Labor Standards

Subrecipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of \$2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the Grantee pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR Parts 1, 3, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the Subrecipient of its obligation, if any, to require payment of the higher wage. The Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

b. “Section 3” Requirements

“Section 3” Requirements: The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (“Section 3”). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

- i. Certification of Compliance: The parties to this contract agree to comply with HUD’s regulations in 24 CFR 75, which implement Section 3. By executing this contract, the parties certify that they are under no contractual obligations or other impediments that would prevent them from complying with the 24 CFR 74 regulations.
- ii. Contract Language Requirements: The subrecipient agrees to include this Section 3 Requirements clause in every subcontract subject to compliance with regulations in 24 CFR 75, and agrees to take appropriate action as outlined in the contract upon a finding that a subcontractor is in violation of regulations in 24 CFR 75. The subrecipient will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR 75. On a periodic basis the Washtenaw County OCED may audit the subrecipient’s subcontractors for compliance with the minimum Section 3 requirements.
- iii. Contracting Requirements: To the greatest extent feasible, and consistent with Federal, state, and local laws and regulations, the subrecipient and subcontractors for the project shall ensure subcontracts for work awarded in

- connection with the project are awarded in a manner that provides economic opportunities to Section 3 Workers.
- iv. The subrecipient agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the subrecipient's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applications for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum numbers and job titles subject to hire; availability of apprenticeship and training positions and the qualifications for each; the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
 - v. Noncompliance with HUD's regulations in 24 CFR 75 may result in sanctions, termination of this contract, and/or debarment or suspension from future HUD assisted contracts.
 - vi. All subcontractors submitting bids or proposals to the subrecipient for work related to this contract shall be required to certify that they are Section 3 compliant. Such certification shall be adequately supported with appropriate documentation.

ARTICLE XXV - CHOICE OF LAW AND FORUM

This agreement is to be interpreted by the laws of the State of Michigan. The parties agree that the proper forum for any disputes or litigation arising out of this agreement is in Washtenaw County, Michigan.

ARTICLE XXVI - EXTENT OF AGREEMENT

This written agreement, including any attachments thereto, represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XXVII – PRIVACY / THIRD PARTIES

This agreement is solely between the County and Subrecipient. No other parties are part of this agreement. This agreement is not intended to make any person or entity, not a party to this agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

ARTICLE XXVIII - SEVERABILITY

The invalidity or unenforceability of any provisions of this agreement shall not affect the validity or enforceability of any other provision of this agreement, which shall remain in full force and effect.

ARTICLE XXIX - NOTICES

Communication notices for this agreement may be delivered via electronic mail, U.S. mail, hand delivery, or fax.

The individual or officer signing this agreement certifies by his or her signature that he or she is authorized to sign this agreement on behalf of the organization he or she represents. By signing this agreement, the County and the Subrecipient agree to comply with all of the requirements specified in this agreement.

ATTESTED TO:

WASHTENAW COUNTY (Pass-Through Entity)

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____ (DATE)
Gregory Dill
County Administrator

APPROVED AS TO CONTENT:

Superior Charter Township (Subrecipient)

By: _____ (DATE)
Toni Kayumi
Director, Office of Community &
Economic Development

BY: _____ (DATE)
Ken Schwartz
Township Supervisor

APPROVED AS TO FORM:

By: _____ (DATE)
Michelle K. Billard
Office of Corporation Counsel

By: _____ (DATE)
Lynette Findley
Township Clerk

STANDARD ASSURANCES - CONSTRUCTION PROGRAMS

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

Signature of Subrecipient's Authorized Representative

Title of Subrecipient's Authorized Representative

Name of Subrecipient Organization

Date Submitted

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when Washtenaw County determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 –

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction; (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check [] if there are workplaces on file that are not identified here.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Subrecipient Organization

Printed Name and Title of Subrecipient's Authorized Representative

Signature of Subrecipient's Authorized Representative

Date

Subrecipient Audit Certification

Federal Audit Requirements - Fiscal Years Beginning After December 26, 2014

Non-federal organizations which expend \$750,000 or more in federal funds during their fiscal year are required to have a Single Audit performed in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget. Subrecipients must submit their audit report to the Federal Audit Clearinghouse within the earlier of 30 days after receipt of the auditor's report, or within 9 months after the end of the audit period for each year the Subrecipient meets the \$750,000 federal expenditure threshold.

Program: _____ CFDA Number: _____

Subrecipient Information:

Organization Name: _____

Street Address: _____

City, State, Zip Code: _____

Independent Audit Firm: _____

Certification for Fiscal Year Ending (mm/dd/yyyy): _____

(Check appropriate box):

I certify that the Subrecipient shown above **does not expect** to expend \$750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will not be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, for the above listed program.

I certify that the Subrecipient shown above **expects it will** expend \$750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget.

Signature of Subrecipient's Authorized Representative

Date

For Washtenaw County Use Only

Reviewed By: _____

Date: _____

ATTACHMENT A – SCOPE OF SERVICES & TIMELINE**NARRATIVE DESCRIPTION OF SCOPE OF WORK:**

WASHTENAW COUNTY will contract with **Superior Charter Township** for the eligible costs of construction for the MacArthur Boulevard Pedestrian Pathway in the Superior Charter Township. The contract will be paid for with 2018, 2020, 2021, 2022, and 2023 Urban County CDBG funding in accordance with the budget in Attachment B.

See Attachment C for the map showing the site for where the pedestrian pathway will be located.

PROJECT TIMELINE:

Activity	Deadline
Superior Township to approve the execution of CDBG Subrecipient Agreement	February 20, 2024
Bid awarded to contractor selected through RFP	February 20, 2024
Start of Construction	April 22, 2024
OCED to carry out Davis Bacon wage interviews	April – June 2024
Substantial Completion	June 14, 2024
Township to submit request for reimbursement with supporting documentation	July 2024
Project Completion Date:	
	July 12, 2024

ATTACHMENT B – PROJECT BUDGET**SUMMARY OF TERMS:**

The COUNTY agrees to pay to or on behalf of the **SUPERIOR CHARTER TOWNSHIP** an amount not to exceed ***One hundred thirty-three thousand seven hundred sixty-six dollars and zero cents (\$133,766.00)*** in 2018, 2020, 2021, 2022, and 2023 CDBG Funds according to the budget below. All project costs above \$133,766.00 will be the responsibility of the Township.

PROJECT BUDGET:

2018/2020/2021/2022/2023 MACARTHUR BOULEVARD PEDESTRIAN PATHWAY: Construction Budget	
REVENUE SOURCE(S):	TOTAL
CDBG (2018) – Allocation	\$11,972.00
CDBG (2020) – Allocation	\$35,004.00
CDBG (2021) – Allocation	\$18,630.00
CDBG (2022) – Allocation	\$33,090.00
CDBG (2023) – Allocation	\$35,070.00
Local Funds (Township)	\$109,189.00
Total Revenues	\$242,955.00
PROGRAM EXPENSES	TOTAL
Construction	\$242,955.00
Total Expenditures	\$242,955.00

ATTACHMENT C – PROJECT LOCATION

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

**MACARTHUR BLVD
PEDESTRIAN PATHWAY**

INDEX OF SHEETS	
SHEET NO.	DESCRIPTION
1	COVER SHEET
2	NOTES AND DETAILS
3	LOCUS
4-3	CONSTRUCTION PLAN AND PROFILE
6	DETAILED SIGNING

LOCATION MAP
N.T.S.

**SUPERIOR TOWNSHIP
ELECTED OFFICIALS**

KENNETH SCHWARTZ
•SUPERVISOR•

LYNETTE FINDLEY
•CLERK•

NANCY CAVISTON
BERNICE LINDKE
RHONDA MCGILL
• TRUSTEE •

LISA A. LEWIS
• TREASURER •

GENERAL NOTES

THE APPROVEMENTS SHOWN ON THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE TOWNSHIP AND APPLICABLE ORDINANCES FOR THE PROJECT INCLUDING THE 2002 MINIMUM STANDARD OF TEMPORARY SIGNAGE OPERATIONS FOR CONSTRUCTION, SIGN SIGNAGE MANUAL OF SIGNING PRACTICE CONTROL MANUAL AND THE VEHICULAR SIGNATURE OF TRANSFORMATION GUIDE, WHICH MANUALS ARE AVAILABLE FOR REFERENCE UNDER 10-00-04.

THE LOCATION OF ALL PUBLIC UTILITIES SHOWN ON THESE PLANS IS THAT SHOWN ON THE BEST AVAILABLE DATA. THE CHARTER TOWNSHIP OF SUPERIOR WILL NOT BE RESPONSIBLE FOR ANY DAMAGE TO UTILITIES FROM THE CONSTRUCTION OF THIS PROJECT OR FROM THE USE OF THE PUBLIC UTILITY RECORDS OR THE LOCATION OF THE UTILITIES IN THESE PLANS. IT IS THE RESPONSIBILITY OF THE APPLICANT TO VERIFY THE LOCATION OF ALL UTILITIES AND TO PROVIDE THE NECESSARY INFORMATION TO THE CHARTER TOWNSHIP OF SUPERIOR TO VERIFY THE LOCATION OF ALL UTILITIES AND TO PROVIDE THE NECESSARY INFORMATION TO THE CHARTER TOWNSHIP OF SUPERIOR.

THE SIGNATURE SHOWN ON THESE PLANS ARE WITNESSED BY THE TOWNSHIP CLERK.

APPLICATION DATE	PERMITS	APPROVAL DATE
06/22/2022	MOVC ROW POINT	

CONTACT FOR: CONSTRUCTION OF APPROXIMATELY 1.66 FEET OF F.W.E. FOR COMPLIANT PMA PERMITS.

PREPARED UNDER THE SUPERVISION OF:

620-068941
Registration No.

KYLE SELTER Duty

REVISIONS

PROJECT NO.	SHEET NO.
0140-21-0130	1 OF 6

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AWARD BID FOR MACARTHUR BLVD PEDESTRIAN
PATHWAY PROJECT TO ALL STAR POWER EXCAVATION, LLC**

RESOLUTION NUMBER: 2024-08

DATE: FEBRUARY 20, 2024

WHEREAS, Sealed bids for the MacArthur Blvd Pedestrian Pathway project were received and publicly read aloud on Thursday, February 1, 2024, at 10:00 AM at the Township Hall of the Charter Township of Superior; and

WHEREAS, the project scope consists of installing an 8' wide HMA pathway along the north side of MacArthur Blvd from Stamford Rd to Harris Rd and a 6' wide concrete sidewalk connection to Fireman's Park; and,

WHEREAS, the work to be completed under this contract includes the furnishing of materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents; and,

WHEREAS, All Star Power Excavation, LLC. (herein referred to as the "Contractor"), located in Grosse Pointe Woods, Michigan is the apparent low bidder. OHM Advisors has had prior experience working with this Contractor in various local communities on projects similar in scope to this work, and OHM have no major concerns with the Contractors ability to perform this work to the satisfaction of the contract requirements; and,

WHEREAS, OHM also spoke with project references listed in the Contractors bid proposal and received positive feedback regarding this Contractors ability to perform similar work; and,

WHEREAS, The Township's available funding of \$133,591.00 from the Community Development Block Grant (CDBG) program through Washtenaw County OCED is allocated towards construction of the project.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby awards the MacArthur Blvd Pedestrian Pathway project to All Star Power Excavation, LLC. for their bid in an estimated contract award amount of **\$246,735.00**.



February 7, 2024

Mr. Ken Schwartz
Township Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: MacArthur Blvd Pedestrian Pathway
Recommendation of Award

Dear Mr. Schwartz:

Sealed bids for the MacArthur Blvd Pedestrian Pathway project were received and publicly read aloud on Thursday, February 1, 2024, at 10:00 AM at the Township Hall of Superior Charter Township. The Township received bids from two (2) bidders. The summary of bidders and their total bid amounts as read are listed below. Our Engineer's Opinion of Construction Cost at the bidding stage of work was approximately \$248,496. We have summarized the bid amounts of all work items from the bidders in the attached bid tabulation.

Contractor Name	Bid Amount
All Star Power Excavation, LLC	\$246,735.00*
Merlo Construction Co., Inc.	\$287,793.00

*Adjusted bid amount to correct bidder's error.

The project scope consists of installing an 8' wide HMA pathway along the north side of MacArthur Blvd from Stamford Rd to Harris Rd and a 6' wide concrete sidewalk connection to Fireman's Park. The work to be completed under this contract includes the furnishing of materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents. The Township's available funding of \$133,591 from the Community Development Block Grant (CDBG) program through Washtenaw County OCED is allocated towards construction of the project.

All Star Power Excavation, LLC., located in Grosse Pointe Woods, Michigan is the apparent low bidder. OHM Advisors has had prior experience working with this Contractor in various local communities on projects similar in scope to this work, and we have no major concerns with their ability to perform this work to the satisfaction of the contract requirements. We also spoke with project references listed in the Contractors bid proposal and received positive feedback regarding this Contractors ability to perform similar work.

We therefore recommend that the Township Board award the MacArthur Blvd Pedestrian Pathway project to All Star Power Excavation, LLC. for their bid in an estimated contract award amount of **\$246,735.00**.



We look forward to continuing to provide professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to contact me at (734) 466-4592.

Sincerely,
OHM Advisors

Claire Martin, PE
Project Manager

Encl: Bid Tab

cc: George Tsakoff, OHM Advisors
Mariah Cummings, OHM Advisors

Tabulation for Bids Received on 2/1/24
Macarthur Blvd Pedestrian Pathway
Superior Charter Township, Washtenaw County, State of Michigan
OHM Job Number: 0140-23-0060

All Star Power Excavation, LLC
833 North Brys Drive
Grosse Point Woods, MI 48236
734-771-7064

Merlo Construction Co., Inc.
4964 Technical Drive
Milford, MI 48381
248-714-5486

Engineer's Estimate
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
734-522-6711

Item	Description	Estimated Quantity		Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Digital Video Route Survey	1	LSUM	\$1,500.00	\$1,500.00	\$2,900.00	\$2,900.00	\$3,000.00	\$3,000.00
2	Mobilization, Max. 10%	1	LSUM	\$22,000.00	\$22,000.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00
3	Contingency Allowance	15000	Dlr	\$1.00	\$15,000.00	\$1.00	\$15,000.00	\$1.00	\$15,000.00
4	Pavt, Rem	123	Syd	\$12.00	\$1,476.00	\$25.00	\$3,075.00	\$12.00	\$1,476.00
5	Subgrade Undercutting, Modified	150	Cyd	\$60.00	\$9,000.00	\$40.00	\$6,000.00	\$80.00	\$12,000.00
6	Erosion Control, Inlet Protection, Fabric Drop	7	Ea	\$200.00	\$1,400.00	\$175.00	\$1,225.00	\$200.00	\$1,400.00
7	Erosion Control, Silt Fence	1400	Ft	\$3.00	\$4,200.00	\$3.00	\$4,200.00	\$3.00	\$4,200.00
8	Aggregate Base, 8 inch	160	Syd	\$34.00	\$5,440.00	\$25.00	\$4,000.00	\$35.00	\$5,600.00
9	Maintenance Gravel	50	Ton	\$25.00	\$1,250.00	\$25.00	\$1,250.00	\$50.00	\$2,500.00
10	HMA Approach	45	Ton	\$300.00	\$13,500.00	\$300.00	\$13,500.00	\$250.00	\$11,250.00
11	Sidewalk, Conc, 4 inch	739	Sft	\$11.00	\$8,129.00	\$7.00	\$5,173.00	\$14.00	\$10,346.00
12	Sidewalk, Conc, 8 inch	336	Sft	\$13.00	\$4,368.00	\$9.00	\$3,024.00	\$20.00	\$6,720.00
13	Shared use Path, HMA	226	Ton	\$190.00	\$42,940.00	\$190.00	\$42,940.00	\$200.00	\$45,200.00
14	Shared Use Path, Grading, Modified	1370	Ft	\$40.00	\$54,800.00	\$62.00	\$84,940.00	\$20.00	\$27,400.00
15	Shared Use Path, Aggregate, 6 inch	1474	Syd	\$23.00	\$33,902.00	\$27.00	\$39,798.00	\$30.00	\$44,220.00
16	Traffic Maintenance and Control	1	LSUM	\$12,000.00	\$12,000.00	\$25,000.00	\$25,000.00	\$20,000.00	\$20,000.00
17	Turf Establishment, Performance	1523	Syd	\$10.00	\$15,230.00	\$16.00	\$24,368.00	\$8.00	\$12,184.00
18	Irrigation Head Replacement	4	Ea	\$150.00	\$600.00	\$350.00	\$1,400.00	\$250.00	\$1,000.00
Total Bid Amount:					\$246,735.00	\$287,793.00	\$248,496.00		

CORRECTIONS

- 1 Total bid amount adjusted to reflect bidder's error
- 2 Line item adjusted to reflect bidder's error

\\ohm\dfs\Corporate\Projects\0126_0165\0140230060_Macarthur_Pathway\Civil_Bidding\Bids

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AWARD BID FOR PLYMOUTH RD PATHWAY PROJECT TO
ALL STAR POWER EXCAVATION, LLC**

RESOLUTION NUMBER: 2024-08

DATE: FEBRUARY 20, 2024

WHEREAS, sealed bids for the Plymouth Rd. Pathway project were received and publicly read aloud on Thursday, February 1, 2024, at 10:00 AM at the Township Hall of the Charter Township of Superior; and,

WHEREAS, the project scope consists of installing an 8' wide HMA pathway with concrete ADA ramps, driveway replacement (as necessary for path installation), tree removal, existing concrete ramp removal, a boardwalk and complete project cleanup and restoration. The project is located along Plymouth Road from Dixboro Road to 1300 ft east of Cherry Hill Road; and,

WHEREAS, the work to be completed under this contract includes the furnishing of materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents; and,

WHEREAS, All Star Power Excavation, LLC. (herein referred to as the "Contractor"), located in Grosse Pointe Woods, Michigan is the apparent low bidder. OHM Advisors has had prior experience working with this Contractor in various local communities on projects similar in scope to this work, and OHM have no major concerns with the Contractors ability to perform this work to the satisfaction of the contract requirements; and,

WHEREAS, OHM also spoke with project references listed in the Contractors bid proposal and received positive feedback regarding this Contractors ability to perform similar work; and,

WHEREAS, the project has been awarded \$250,000 for construction by the Washtenaw County Parks and Recreation Commission's (WCPARC's) Connecting Communities Program, as well as \$300,000 for construction and engineering by the Michigan Natural Resources Trust Fund (MNRTF) Program through the Michigan Department of Natural Resources (MDNR). MDNR requires that the project be awarded to the lowest qualified bidder.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby awards the Plymouth Rd. Pathway project to All Star Power Excavation, LLC. pending MDNR approval of the contract award, for their bid in an estimated contract award amount of **\$869,870.00**.



February 7, 2024

Mr. Ken Schwartz
Township Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Plymouth Rd Pathway
Recommendation of Award

Dear Mr. Schwartz:

Sealed bids for the Plymouth Rd Pathway project were received and publicly read aloud on Thursday, February 1, 2024, at 10:00 AM at the Township Hall of Superior Charter Township. The Township received bids from four (4) bidders. The summary of bidders and their total bid amounts as read are listed below. Our Engineer's Opinion of Construction Cost at the bidding stage of work was approximately \$847,790. We have summarized the bid amounts of all work items from the bidders in the attached bid tabulation.

Contractor Name	Bid Amount
All Star Power Excavation, LLC	\$869,870.00
Merlo Construction Co., Inc.	\$881,735.50
Fonson Company, Inc.	\$1,024,997.50
Erie Construction LLC	\$1,153,735.00

The project scope consists of installing an 8' wide HMA pathway with concrete ADA ramps, driveway replacement (as necessary for path installation), tree removal, existing concrete ramp removal, a boardwalk and complete project cleanup and restoration. The project is located along Plymouth Road from Dixboro Road to 1300 ft east of Cherry Hill Road. The work to be completed under this contract includes the furnishing of materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.

The project has been awarded \$250,000 for construction by the Washtenaw County Parks and Recreation Commission's (WCPARC's) Connecting Communities Program, as well as \$300,000 for construction and engineering by the Michigan Natural Resources Trust Fund (MNRTF) Program through the Michigan Department of Natural Resources (MDNR). MDNR requires that the project be awarded to the lowest qualified bidder.

All Star Power Excavation, LLC., located in Grosse Pointe Woods, Michigan is the apparent low bidder. OHM Advisors has had prior experience working with this Contractor in various local communities on projects similar in scope to this work, and we have no major concerns with their ability to perform this work to the satisfaction of the contract requirements. We also spoke with project references listed in the Contractors bid proposal and received positive feedback regarding this Contractors ability to perform similar work.

We therefore recommend that the Township Board award the Plymouth Road Pathway project to All Star



Power Excavation, LLC., pending MDNR approval of the contract award, for their bid in an estimated contract award amount of **\$869,870.00**.

We look forward to continuing to provide professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to contact me at (734) 466-4592.

Sincerely,
OHM Advisors

Claire Martin, PE
Project Manager

Encl: Bid Tab

cc: George Tsakoff, OHM Advisors
Mariah Cummings, OHM Advisors

Tabulation for Bids Received on 2/1/24
Plymouth Rd (Dixboro) Pathway, MNRTF Grant No. TF21-0119
Superior Charter Township, Washtenaw County, State of Michigan
OHM Job Number: 0140-21-0090

All Star Power Excavation, LLC
833 North Brys Drive
Grosse Point Woods, MI 48236

734-771-7064

Merlo Construction Co., Inc.
4964 Technical Drive
Milford, MI 48381

248-714-5486

Fonson Company, Inc.
7644 Whitmore Lake Road
Brighton, MI 48116

810-231-5188

Erie Construction LLC
22051 Commerce Drive
Woodhaven, MI 48183

734-676-8689

Engineer's Estimate
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
734-522-6711

Item	Description	Estimated Quantity		Unit Price		Unit Price		Unit Price		Unit Price		Unit Price	
				Price	Amount	Price	Amount	Price	Amount	Price	Amount	Price	Amount
1	Contingency Allowance	30000	Dlr	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
2	Digital Video Recorded Survey	1	LSUM	\$1,500.00	\$1,500.00	\$3,700.00	\$3,700.00	\$1,050.00	\$1,050.00	\$11,000.00	\$11,000.00	\$3,000.00	\$3,000.00
3	Mobilization, Max (10%)	1	LSUM	\$84,000.00	\$84,000.00	\$33,000.00	\$33,000.00	\$100,000.00	\$100,000.00	\$115,000.00	\$115,000.00	\$75,000.00	\$75,000.00
4	Traffic Maintenance and Control	1	LSUM	\$65,000.00	\$65,000.00	\$20,000.00	\$20,000.00	\$150,100.00	\$150,100.00	\$98,000.00	\$98,000.00	\$25,000.00	\$25,000.00
5	Tree, Rem, 19 inch to 36 inch	7	Ea	\$2,200.00	\$15,400.00	\$2,215.00	\$15,505.00	\$2,300.00	\$16,100.00	\$300.00	\$2,100.00	\$1,500.00	\$10,500.00
6	Tree, Rem, 6 inch to 18 inch	28	Ea	\$300.00	\$8,400.00	\$315.00	\$8,820.00	\$400.00	\$11,200.00	\$200.00	\$5,600.00	\$500.00	\$14,000.00
7	Stump, Rem, 19 inch to 36 inch	1	Ea	\$250.00	\$250.00	\$165.00	\$165.00	\$150.00	\$150.00	\$400.00	\$400.00	\$300.00	\$300.00
8	Culv, Rem, Less than 24 inch	9	Ea	\$700.00	\$6,300.00	\$185.00	\$1,665.00	\$750.00	\$6,750.00	\$700.00	\$6,300.00	\$300.00	\$2,700.00
9	Utility Manhole, Adj	2	Ea	\$650.00	\$1,300.00	\$500.00	\$1,000.00	\$1,025.00	\$2,050.00	\$1,800.00	\$3,600.00	\$800.00	\$1,600.00
10	Curb and Gutter, Rem	83	Ft	\$14.00	\$1,162.00	\$25.00	\$2,075.00	\$15.00	\$1,245.00	\$60.00	\$4,980.00	\$10.00	\$830.00
11	Fence, Rem	50	Ft	\$5.00	\$250.00	\$6.00	\$300.00	\$13.00	\$650.00	\$14.00	\$700.00	\$10.00	\$500.00
12	Pavt, Rem	1,004	Syd	\$14.00	\$14,056.00	\$25.00	\$25,100.00	\$15.00	\$15,060.00	\$18.00	\$18,072.00	\$12.00	\$12,048.00
13	Sidewalk, Rem	40	Syd	\$14.00	\$560.00	\$14.00	\$560.00	\$27.00	\$1,080.00	\$16.00	\$640.00	\$12.00	\$480.00
14	Lawn Ornament, Relocate	1	Ea	\$107.00	\$107.00	\$250.00	\$250.00	\$300.00	\$300.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00
15	Mailbox, Rem & Reset	6	Ea	\$175.00	\$1,050.00	\$200.00	\$1,200.00	\$85.00	\$510.00	\$380.00	\$2,280.00	\$100.00	\$600.00
16	Subgrade Undercutting, Modified	200	Cyd	\$70.00	\$14,000.00	\$60.00	\$12,000.00	\$70.00	\$14,000.00	\$75.00	\$15,000.00	\$70.00	\$14,000.00
17	Erosion Control, Inlet Protection, Fabric Drop	1	Ea	\$150.00	\$150.00	\$175.00	\$175.00	\$100.00	\$100.00	\$220.00	\$220.00	\$200.00	\$200.00
18	Erosion Control, Silt Fence	2,505	Ft	\$3.00	\$7,515.00	\$1.50	\$3,757.50	\$2.30	\$5,761.50	\$2.60	\$6,513.00	\$2.50	\$6,262.50
19	Aggregate Base, 6 inch, Modified	2,878	Syd	\$29.00	\$83,462.00	\$21.00	\$60,438.00	\$19.00	\$54,682.00	\$30.00	\$86,340.00	\$18.00	\$51,804.00
20	Aggregate Base, 8 inch, Modified	751	Syd	\$35.00	\$26,285.00	\$25.00	\$18,775.00	\$24.00	\$18,024.00	\$39.00	\$29,289.00	\$21.00	\$15,771.00
21	Maintenance Gravel	100	Ton	\$30.00	\$3,000.00	\$26.00	\$2,600.00	\$38.00	\$3,800.00	\$60.00	\$6,000.00	\$25.00	\$2,500.00
22	Infiltration Trench, Det B	755	Ft	\$33.00	\$24,915.00	\$33.00	\$24,915.00	\$28.00	\$21,140.00	\$42.00	\$31,710.00	\$80.00	\$60,400.00
23	Culv End Sect, Conc, 12 inch	3	Ea	\$1,100.00	\$3,300.00	\$525.00	\$1,575.00	\$1,325.00	\$3,975.00	\$820.00	\$2,460.00	\$700.00	\$2,100.00
24	Culv, Cl F, 12 inch	237	Ft	\$54.00	\$12,798.00	\$125.00	\$29,625.00	\$39.00	\$9,243.00	\$70.00	\$16,590.00	\$60.00	\$14,220.00
25	Sewer, Cl A, 12 inch, Tr Det A	193	Ft	\$57.00	\$11,001.00	\$125.00	\$24,125.00	\$53.00	\$10,229.00	\$110.00	\$21,230.00	\$70.00	\$13,510.00
26	Dr Structure Cover, Type G	4	Ea	\$800.00	\$3,200.00	\$800.00	\$3,200.00	\$570.00	\$2,280.00	\$700.00	\$2,800.00	\$800.00	\$3,200.00
27	Dr Structure Cover, Type J	2	Ea	\$1,600.00	\$3,200.00	\$1,350.00	\$2,700.00	\$1,170.00	\$2,340.00	\$1,300.00	\$2,600.00	\$1,200.00	\$2,400.00
28	Dr Structure, 48 inch dia	6	Ea	\$2,800.00	\$16,800.00	\$4,200.00	\$25,200.00	\$1,250.00	\$7,500.00	\$4,400.00	\$26,400.00	\$3,500.00	\$21,000.00
29	Dr Structure, 48 inch dia, Low Head	2	Ea	\$2,800.00	\$5,600.00	\$4,500.00	\$9,000.00	\$2,100.00	\$4,200.00	\$4,200.00	\$8,400.00	\$2,800.00	\$5,600.00
30	Underdrain, Subgrade, 6 inch	720	Ft	\$28.00	\$20,160.00	\$20.00	\$14,400.00	\$18.00	\$12,960.00	\$25.00	\$18,000.00	\$35.00	\$25,200.00
31	Underdrain, Infiltration Trench, 6 inch	655	Ft	\$34.00	\$22,270.00	\$22.00	\$14,410.00	\$7.50	\$4,912.50	\$15.00	\$9,825.00	\$20.00	\$13,100.00
32	HMA Approach	155	Ton	\$300.00	\$46,500.00	\$300.00	\$46,500.00	\$180.00	\$27,900.00	\$184.00	\$28,520.00	\$250.00	\$38,750.00
33	HMA, 4EML	48	Ton	\$325.00	\$15,600.00	\$325.00	\$15,600.00	\$180.00	\$8,640.00	\$196.00	\$9,408.00	\$210.00	\$10,080.00
34	HMA, 5EML	33	Ton	\$325.00	\$10,725.00	\$325.00	\$10,725.00	\$180.00	\$5,940.00	\$184.00	\$6,072.00	\$210.00	\$6,930.00
35	Hand Patching	10	Ton	\$350.00	\$3,500.00	\$350.00	\$3,500.00	\$180.00	\$1,800.00	\$184.00	\$1,840.00	\$300.00	\$3,000.00
36	Helical Pier, Additional 7' Section	12	Ea	\$195.00	\$2,340.00	\$195.00	\$2,340.00	\$195.00	\$2,340.00	\$220.00	\$2,640.00	\$300.00	\$3,600.00
37	Steel Helical Pier	12	Ea	\$1,375.00	\$16,500.00	\$1,375.00	\$16,500.00	\$1,375.00	\$16,500.00	\$1,600.00	\$19,200.00	\$1,200.00	\$14,400.00
38	Reinforcement, Steel, Epoxy Coated	400	Lb	\$3.00	\$1,200.00	\$10.00	\$4,000.00	\$3.00	\$1,200.00	\$7.00	\$2,800.00	\$2.00	\$800.00
39	Conc, Grade 3500	5	Cyd	\$500.00	\$2,500.00	\$500.00	\$2,500.00	\$500.00	\$2,500.00	\$1,700.00	\$8,500.00	\$1,800.00	\$9,000.00
40	Pressure Treated Boardwalk	75	Ft	\$407.00	\$30,525.00	\$800.00	\$60,000.00	\$774.00	\$58,050.00	\$850.00	\$63,750.00	\$850.00	\$63,750.00
41	Curb and Gutter, Conc, Det B2	720	Ft	\$50.00	\$36,000.00	\$33.00	\$23,760.00	\$50.00	\$36,000.00	\$40.00	\$28,800.00	\$40.00	\$28,800.00
42	Spillway, Conc	6	Ft	\$100.00	\$600.00	\$125.00	\$750.00	\$100.00	\$600.00	\$105.00	\$630.00	\$100.00	\$600.00
43	Detectable Warning Surface	31	Ft	\$75.00	\$2,325.00	\$48.00	\$1,488.00	\$75.00	\$2,325.00	\$63.00	\$1,953.00	\$100.00	\$3,100.00
44	Curb Ramp Opening, Conc	103	Ft	\$50.00	\$5,150.00	\$38.00	\$3,914.00	\$50.00	\$5,150.00	\$40.00	\$4,120.00	\$60.00	\$6,180.00
45	Sidewalk, Conc, 4 inch	605	Sft	\$7.00	\$4,235.00	\$8.00	\$4,840.00	\$7.00	\$4,235.00	\$18.00	\$10,890.00	\$10.00	\$6,050.00
46	Sidewalk, Conc, 8 inch	407	Sft	\$9.00	\$3,663.00	\$9.00	\$3,663.00	\$9.00	\$3,663.00	\$20.00	\$8,140.00	\$14.00	\$5,698.00
47	Curb Ramp, Conc, 6 inch	360	Sft	\$10.00	\$3,600.00	\$9.00	\$3,240.00	\$10.00	\$3,600.00	\$13.00	\$4,680.00	\$12.00	\$4,320.00
48	Shared use Path, HMA	395	Ton	\$180.00	\$71,100.00	\$180.00	\$71,100.00	\$180.00	\$71,100.00	\$180.00	\$71,100.00	\$170.00	\$67,150.00
49	Shared Use Path, Grading, Modified	2505	Ft	\$14.00	\$35,070.00	\$62.00	\$155,310.00	\$51.50	\$129,007.50	\$77.00	\$192,885.00	\$25.00	\$62,625.00
50	Wood Safety Rail	60	Ft	\$150.00	\$9,000.00	\$50.00	\$3,000.00	\$175.00	\$10,500.00	\$195.00	\$11,700.00	\$60.00	\$3,600.00
51	Post, Steel, 3 pound	212	Ft	\$10.00	\$2,120.00	\$15.00	\$3,180.00	\$30.00	\$6,360.00	\$10.00	\$2,120.00	\$50.00	\$10,600.00
52	Sign, Type III, Rem	14	Ea	\$5.00	\$70.00	\$20.00	\$280.00	\$25.00	\$350.00	\$5.00	\$70.00	\$20.00	\$280.00
53	Sign, Type IIIB	146	Sft	\$18.50	\$2,701.00	\$25.00	\$3,650.00	\$40.00	\$5,840.00	\$19.00	\$2,774.00	\$100.00	\$14,600.00

54	Connecting Communities Sign	1	Ea	\$100.00	\$100.00	\$2,500.00	\$2,500.00	\$150.00	\$150.00	\$100.00	\$100.00	\$300.00	\$300.00
55	MNRTF Sign	1	Ea	\$100.00	\$100.00	\$2,500.00	\$2,500.00	\$150.00	\$150.00	\$164.00	\$164.00	\$300.00	\$300.00
56	Pavt Mrkg, Polyurea, 12 inch, Crosswalk	270	Ft	\$8.50	\$2,295.00	\$20.00	\$5,400.00	\$8.50	\$2,295.00	\$9.00	\$2,430.00	\$15.00	\$4,050.00
57	Irrigation Head Replacement	20	Ea	\$180.00	\$3,600.00	\$175.00	\$3,500.00	\$75.00	\$1,500.00	\$55.00	\$1,100.00	\$250.00	\$5,000.00
58	Turf Establishment, Performance	1	LSUM	\$54,000.00	\$54,000.00	\$20,000.00	\$20,000.00	\$85,000.00	\$85,000.00	\$60,000.00	\$60,000.00	\$30,000.00	\$30,000.00
59	Light Pole Relocation	1	Ea	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$3,150.00	\$3,150.00	\$2,000.00	\$2,000.00
60	Conduit, DB, 1, 3 inch	50	Ft	\$80.00	\$4,000.00	\$80.00	\$4,000.00	\$80.00	\$4,000.00	\$50.00	\$2,500.00	\$60.00	\$3,000.00
61	Hh, Adj	2	Ea	\$700.00	\$1,400.00	\$700.00	\$1,400.00	\$700.00	\$1,400.00	\$350.00	\$700.00	\$600.00	\$1,200.00
62	Pedestal, Alum	2	Ea	\$1,200.00	\$2,400.00	\$1,200.00	\$2,400.00	\$1,200.00	\$2,400.00	\$2,050.00	\$4,100.00	\$1,000.00	\$2,000.00
63	Pedestal, Fdn	2	Ea	\$1,360.00	\$2,720.00	\$1,360.00	\$2,720.00	\$1,360.00	\$2,720.00	\$2,575.00	\$5,150.00	\$1,200.00	\$2,400.00
64	Pushbutton and Sign	2	Ea	\$1,070.00	\$2,140.00	\$1,070.00	\$2,140.00	\$1,070.00	\$2,140.00	\$1,850.00	\$3,700.00	\$650.00	\$1,300.00
65	TS, Pedestrian, One Way Pedestal Mtd (LED) Countdown	2	Ea	\$1,650.00	\$3,300.00	\$1,650.00	\$3,300.00	\$1,650.00	\$3,300.00	\$2,250.00	\$4,500.00	\$2,000.00	\$4,000.00

Total Bid Amount (ITEMS 1-65 incl.):

\$869,870.00

\$881,735.50

\$1,024,997.50

\$1,153,735.00

\$847,788.50

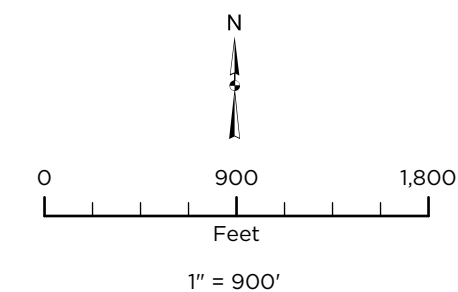
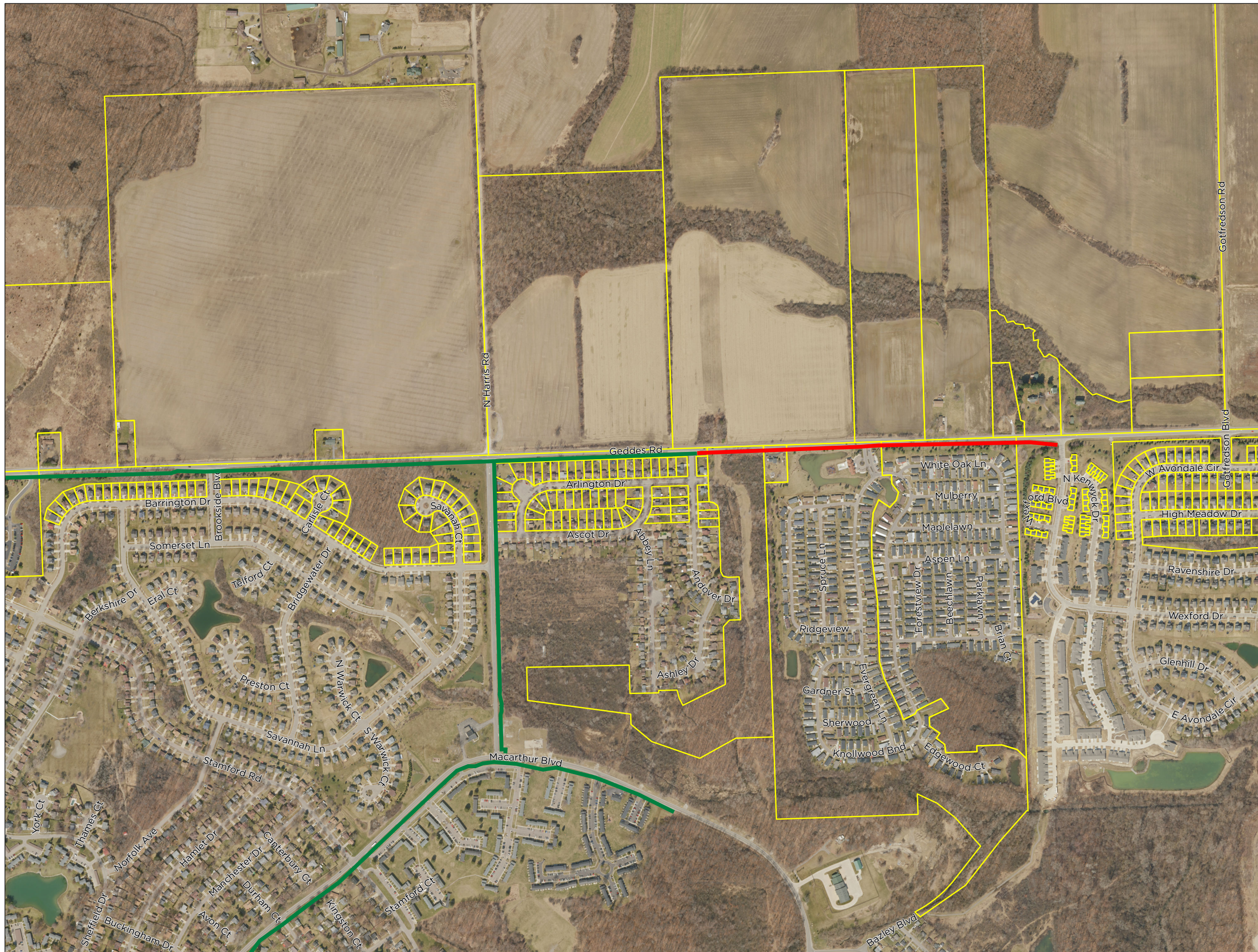
\\ohm\dfs\Corporate\Projects\0126_0165\0140210090_Plymouth_Rd_(Dixboro)_Pathway\Civil_Bidding\Bids



Geddes Road Pathway

Proposed Pathway

Existing Pathways



Source: Data provided by State of Michigan. OHM Advisors does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: WGS 1984 Web Mercator Auxiliary Sphere

Map Published: February 10, 2022



**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE PROPOSAL FOR ENGINEERING SERVICES
FOR THE PLYMOUTH ROAD PATHWAY PROJECT**

RESOLUTION NUMBER: 2024-10

DATE: FEBRUARY 20, 2024

WHEREAS, OHM Advisors has submitted a proposal to the Charter Township of Superior for construction engineering services for the Plymouth Road Pathway project, anticipated to begin construction in Spring 2024; and

WHEREAS, the proposed project consists of an 8-ft wide asphalt pathway along the south side of Plymouth Road from Dixboro Road to 1,300 ft east of Cherry Hill Road, including concrete ADA ramps, storm sewer, infiltration trenches, signal work, a boardwalk, and driveway replacement as necessary for path installation; and

WHEREAS, the project construction is to be partially funded through a \$300,000.00 grant from the Michigan Natural Resources Trust Fund (MNRTF) program and a \$250,000.00 grant from the Washtenaw County Parks & Recreation (WCPARC) Connecting Communities program; and

WHEREAS, bids for project construction were received on February 1, 2024, with a low bid of \$869,870.00 received from All Start Power Excavation, LLC; and

WHEREAS, OHM has outlined a comprehensive scope of services for construction administration, engineering/observation, and construction surveying with a total Not-to-Exceed Fee of \$118,000.00 for the completion of the project during the 2024 construction season; and

WHEREAS, OHM has submitted the following anticipated schedule of construction:

- **Contract Award** - February 20, 2024
- **Notice to Proceed** - March 29, 2024
- **Substantial Completion** – October 15, 2024
- **Final Completion** – November 15, 2024

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees accept the submitted proposal from OHM Advisors for the Plymouth Road Pathway project for a total **Not-to-Exceed Fee of \$118,000.00**.



February 8, 2024

Ken Schwartz
Supervisor
Charter Township of Superior
7999 Ford Rd.
Ypsilanti, MI 48198

RE: Plymouth Road Pathway
Proposal for Contract Administration & Construction Engineering Services

Dear Mr. Schwartz:

OHM Advisors (OHM) is pleased to submit this proposal to Superior Charter Township (Township) for construction engineering services for the Plymouth Road Pathway project designed by OHM. This project is anticipated to begin construction in Spring 2024.

PROJECT UNDERSTANDING

We understand the Township desires to move forward with the construction of the Plymouth Road Pathway project. The project consists of a proposed 8-ft wide asphalt pathway along the south side of Plymouth Road from Dixboro Road to 1,300 ft east of Cherry Hill Road. Construction is also proposed to include concrete ADA ramps, storm sewer, infiltration trenches, signal work, a boardwalk, and driveway replacement as necessary for path installation. The project construction would be partially funded through a \$300,000 grant from the Michigan Natural Resources Trust Fund (MNRTF) program and a \$250,000 grant from the Washtenaw County Parks & Recreation (WCPARC) Connecting Communities program.

Bids for project construction were received on February 1, 2024. Four bids were received, with a low bid of \$869,870.00 received from All Start Power Excavation, LLC.

Construction administration and engineering services will begin immediately following the award of a contract to a contractor for the construction of the Plymouth Road Pathway. OHM will provide information to outline the progress of the project from contractor initiation to completion of final punch list items. We assume that construction will be completed during the 2024 construction season.

Below is our scope of services, assumptions, schedule, and fee related to the scope of work.

SCOPE OF SERVICES

We propose the following tasks and associated work to complete the construction engineering phase for the Plymouth Road Pathway Project for the Township.

Task 1 – Construction Administration

The following outlines the sub-tasks OHM will perform as part of the Construction Administration task for this project:



- Assist the Township in developing executed contract documents with the awarded Contractor. This may include coordination with Township Attorney to review contractor insurance requirements.
- Schedule and host a pre-construction meeting with stakeholders which may include Township Officials, Contractor, Sub-contractors, Washtenaw County Road Commission and Water Resources Commission, etc.
- Monitor, evaluate, and provide administrative action for submittals (shop drawings, certifications, samples, etc.) and maintain records of request for information, requested changes, and shop drawing submittals for future reference.
- Prepare and submit construction pay estimates to the Township for processing.
- Prepare and process contract modifications, if any.
- Request and collect contractor obtained permits from other public agencies.
- Prepare Project close out documentation.
- Assist Township staff with grant reimbursement requests through MDNR's MiGrants program and WCPARC's Connecting Communities program. It should be noted both programs are reimbursement programs. The WCPARC Connecting Communities will reimburse \$125,000 at 50% construction completion, and the remaining \$125,000 at 100% construction completion. MNRTF funds will be reimbursed at a rate of 63% of funds expended until \$300,000 have been reimbursed.

Task 2 – Construction Engineering/Observation

The following sub-tasks will be provided for the Construction Engineering and Observation of the construction effort.

- Perform daily full-time observation of construction for pathway, sidewalk, helical piles, and storm sewer installation. Part-time observation of restoration and boardwalk superstructure construction activities is anticipated to be provided.
- Produce daily field reports documenting construction methodology, maintenance of traffic control measures and pay item quantities.
- Create Inspector Daily Reports using OHM Field Advisor software.
- Address Contractor's construction questions and resolve conflicts as required to complete the work.
- Attend to resident concerns throughout the duration of the construction project.
- Perform progress meetings every two weeks with Contractor, Sub-contractor(s), and Owner's Representative to review and coordinate questions/issues and coordinate construction schedule.
- Perform a final site walk-through, prepare, and distribute a final punch list after Contractor has identified substantial completion. Once the Contractor has notified us of completion of punch-list, we will meet at site to verify punch list items have been completed to the Township's satisfaction. Once the project has



been completed, we will issue a Final Project Completion Notice. We anticipate two (2) site visits to final out the construction project.

- Perform soil density, compaction testing, HMA testing, and concrete testing. To complete this work, OHM has a continuing services agreement contract with G2 Consulting Geotechnical Group.

Task 3 – Construction Surveying

The following tasks are required for construction staking:

- Establish on-site survey control to be utilized during the construction of the project.
- Provide required construction staking for line and elevation of contract items to include new 8-ft wide pathway, boardwalk, storm sewer, and ADA compliant sidewalk ramps. Off-set stake locations will be coordinated with the Contractor. We have included effort required to provide one complete set of off-set stakes for these items.
- Prepare cut sheets for proposed elevations.

CLARIFICATIONS AND ASSUMPTIONS

The following major assumptions have been made as a part of our scope of work, in addition to any assumptions noted within our scope of work section:

- The project will be partially funded through the Michigan Natural Resources Trust Fund program and the Washtenaw Country Parks & Recreation Connecting Communities program that will require administrative work by OHM to be utilized. This effort is included in our proposal.
- OHM will utilize our geotechnical design partner, G2, for geotechnical and material testing. G2 will perform their services, as needed, for subgrade, aggregate base, and concrete testing. The Contractor is to schedule and coordinate the geotechnical services through OHM; OHM will review reports for specification compliance.

SCHEDULE

We are available to begin work upon project authorization and award of the construction contract for the project. It's anticipated that construction will be scheduled during the 2024 construction season between April and September.

Contract Award – February 20, 2024
Notice to Proceed – March 29, 2024
Substantial Completion – October 15, 2024
Final Completion – November 15, 2024

FEE SCHEDULE

We propose to perform the Construction Engineering Services as outlined above on an hourly basis, for a total **Not-to-Exceed Fee of \$118,000 (One-Hundred Eighteen Thousand Dollars)**.



No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Advisors Terms and Conditions.

We thank you for this opportunity to provide professional services to the Township and we look forward to assisting the Township in completing this project. Please do not hesitate to contact me at (734) 466-4439 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

Claire Martin, PE
Project Manager

George Tsakoff, PE
Principal

cc: Lynette Findley, Township Clerk

Attachment: OHM Terms and Conditions

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE PROPOSAL FOR SYSTEM UPDATE BY ENGINEERED
SOLUTIONS MIDWEST (ESM)**

RESOLUTION NUMBER: 2024-11

DATE: February 20, 2024

WHEREAS, Engineered Solutions Midwest (ESM) has presented a proposal to the Charter Township of Superior for a significant system update aimed at enhancing the operational efficiency and reliability of the water and wastewater systems within the Township; and

WHEREAS, ESM specializes in servicing the water and wastewater industry with a comprehensive portfolio that includes the manufacturing of pumping stations, designing and implementing Supervisory Control and Data Acquisition (SCADA) systems, and electromechanical troubleshooting and repair, thereby providing a single source solution for plant and pumping system needs; and

WHEREAS, the proposed upgrade involves replacing the obsolete AB 5/05 PLC at the BPS location with a new MicroLogix 1400 PLC and a 15-inch Weintek touchscreen, including all necessary installation, programming, and material provisions to meet the new standards, with coordination for integration with Ken Wesley from UIS as advised by OHM Advisors; and

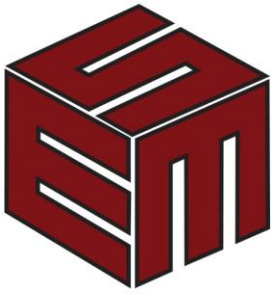
WHEREAS, ESM commits to empowering Charter Township of Superior staff with the knowledge and skills to operate the upgraded system through comprehensive training, continued phone support, and on-site refresher courses, ensuring the Township's autonomy and confidence in emergency situations; and

WHEREAS, the total cost for the system upgrade, including the PLC, input and output cards, Ethernet switch, and touchscreen HMI, is quoted at \$35,053.00, with the assurance of a firm price if the order is placed within 30 days from the date of the proposal and a payment term of net 30 days post-installation; and

WHEREAS, the proposal includes a necessary temporary shutdown of the station during the upgrade, with a commitment to minimize downtime and allow the Township to retain any leftover materials for spare or scrap purposes; and

WHEREAS, this proposal comes highly recommended by Mary Burton, Charter Township of Superior Utility Director, recognizing the critical need for system enhancements and the value presented by ESM's comprehensive service offering;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby accepts the proposal from Engineered Solutions Midwest (ESM) for the system update at the quoted total cost of \$35,053.00, acknowledging the benefits of this investment in the Township's water and wastewater infrastructure and the expertise provided by ESM in ensuring the project's success.



Engineered Solutions Midwest, Inc.

5609 W. 74th Street • Indianapolis, IN 46278
engineeredolutions.com
317-973-1304

PROPOSAL # 4182
TO: Superior Township
Rickey Harding

DATE: 2/2/2024
PROJECT LOC: Superior Township
PROJECT TITLE: PLC/HMI Upgrades

Superior Township BPS, EFI#88646 Upgrade

Engineered Solutions Midwest, (ESM) appreciates the opportunity to present this proposal to Superior Township for a system update.

ESM specializes in servicing the water and wastewater industry. Our portfolio ranges from manufacturing of pumping stations to designing/implementing SCADA systems to electromechanical troubleshooting and repair. We differentiate ourselves in the market by providing a single source for all of your plant and pumping system needs. Our experience applying system hydraulic dynamics to the technological aspects of SCADA systems further separates us from others in our industry. We troubleshoot and repair pumps, controls, valves, electrical systems, and telemetry systems.

ESM is a 24/7 rapid response center, but recognizes and empowers the customer as the first line of defense in an emergency. ESM will be there to help over the phone, or mobilize as expediently as the situation requires.

Engineered Solutions Midwest, (ESM) proposes to upgrade the Superior Township BPS. The existing AB 5/05 PLC is obsolete at the BPS location. ESM will upgrade the station to the new standards of a MicroLogix 1400 PLC and a 15-inch Weintek touchscreen at the BPS location. All logic will be controlled by an ESM programmed, Programmable Logic Controller (PLC). ESM will provide all installation and programming labor as well as material as necessary to make this operational change. ESM will coordinate integration with Ken Wesley from UIS as requested by OHM Advisors.

Please note that during and following the completion of any of the options below, ESM will train your staff to ensure they are comfortable with your upgraded system. Staff education will continue with phone support, or additional training / refreshers on site as required when we are in the area.

BPS RTU parts list

1. PLC – Allen Bradley (AB) MicroLogix 1400 Ethernet PLC (programmed by ESM)
2. Analog Input Card
3. Analog Output Card
4. Digital Input Card
5. Digital Output Card
6. 10 port Ethernet switch
7. HMI – Maple Systems/Weintek 15” touchscreen (programmed by ESM)

Your TOTAL Cost, **No Applicable Taxes Included**\$ 35,053.00

NOTES:

ESM will require a temporary shutdown of this station while work is being performed. Shutdowns will be kept to a minimum. The owner shall keep any leftover material for spare/scrap.

PAYMENT TERMS:

The price is firm if the order is placed within 30 days from date of proposal. Net 30 days after installation.

For additional information please contact:

Tim Hovda
Engineered Solutions Midwest, Inc.
317-409-4116
thovda@engineeredolutions.com

Equipment Delivery & Installation: TBD* Weeks After Receipt of Signed Proposal.
*ESM will coordinate installation date with the owner.

CONDITIONS OF SALE ACCOMPANYING THIS PROPOSAL ARE AN INTEGRAL PART OF THIS PROPOSAL.

ACCEPTANCE CONSTITUTES ACKNOWLEDGEMENT OF TERMS.

Accepted, **Contingent** Upon Contract Award and Receipt of Submittal Approval

this _____ day of _____ 20_____

Company Name

Authorized Signature

By _____

CONDITIONS OF SALE

ALL PROPOSALS ARE BASED ON, AND ALL PRODUCTS AND SERVICES ARE SOLD ON THE FOLLOWING TERMS, CONDITIONS AND PROCEDURES:

1. THIS PROPOSAL PRICE is firm if order is placed within thirty (30) days from the date of the proposal.
2. TERMS - Subject to approval of credit and as specifically stated on this proposal. Account must be current, including late charges, before services are performed. The price on this proposal is based upon these Conditions of Sale. If different terms are desired by the purchaser the price will be adjusted to reflect the differences in terms.
3. DELIVERY – Services and any parts delivered by ESM are f.o.b. the project site, or nearest passable road. Deliveries of the various units of this order may be made as completed. Shipments via common carrier are f.o.b. point of shipment.
4. DELIVERY TIME - The time of delivery stated on this proposal is Engineered Solutions Midwest Inc. (ESM) best estimate and begins with the date all information necessary to proceed with releasing materials is received by ESM. While ESM will diligently attempt to meet the stated delivery, ESM shall not be liable for any delay in shipment from any cause whatsoever outside the direct control of ESM and Purchaser agrees not to make any such claim.

Service will be scheduled within 7 to 10 days after materials are received. Materials will be invoiced upon receipt if services are delayed by factors outside the control of ESM. It shall be the Purchaser's responsibility to notify ESM prior to anticipated service if a delay is anticipated.

5. TAXES - No Federal, State, or Local taxes have been included in the prices quoted on the proposal face. All known and applicable taxes will be included on the invoice and are to be paid by the Purchaser.
6. WARRANTY - ESM warrants, to the original Purchaser service labor to be free from defects in workmanship for the period of 90 DAYS from the date of service, provided the product is properly installed, maintained and operated under normal conditions according to the manufacturer's instructions.

Replacement components or parts provided by ESM shall include the original component or part manufacturer's OEM warranty. Assistance in administering the original component part manufacturer's OEM warranty is the extent of ESM's responsibility for replacement parts or components.

The obligation of ESM under this warranty is limited to repair or replacement of any component or part f.o.b the manufacturer's dock which shall upon examination disclose to the manufacturer's satisfaction to have been originally defective. Correction of such defects by repair or replacement shall constitute fulfillment of all obligations. ESM shall not be liable for loss, damage or expense directly or indirectly from the use of its products or from any other cause.

Any products, components or parts not purchased by ESM are excluded from this warranty. No services on these components are included in this proposal. Expenses incurred by ESM attributable to the misapplication or malfunction of components not supplied by ESM will be the responsibility of the Purchaser.

This warranty is conditional and does not apply to any of the following items:

- a) Items that must be replaced because of normal usage such as pump seals, packing, grease, oil, light bulbs, etc.
- b) Items that have been started up by person not authorized by ESM or that have been altered or repaired outside of the manufacturer's factory, without written authorization from ESM.
- c) Products that are not started, checked and adjusted by an authorized ESM technician within the warranty period of the original OEM manufacturer, unless special written instructions have been requested and received from ESM.
- d) Warranty claims made after the warranty term(s) have expired.

ESM services are not subject to expressed, implied or statutory warranty other than herein set forth, and no agent, representative or distributor of ESM has any authority to alter the terms of this warranty.

*Engineered Solutions Midwest, Inc is an authorized local sales and service center for Engineered Fluid, Inc.

7. **SITE CONDITIONS** - It shall be the Purchaser's responsibility to have all site conditions (e.g., electrical installation, water connection, etc.) prepared for the ESM technician in advance. Service charges are portal to portal and include wait time onsite. Subsequent trips are not included in the purchase price if services cannot be performed due to inadequate preparation.
8. **CANCELLATION** - Purchaser agrees to reimburse to ESM all costs incurred and associated with cancellation of order. Charges will include, but not be limited to, expenses related to submittal design and assembly, procurement of material, restocking charges, and shipping and handling of material.
9. **ACCEPTANCE** - Acceptance of this proposal whether by a separate purchase order or by other means shall constitute an acknowledgment of the quotation as written and an acceptance of the terms and conditions thereof. Any positive written response to this proposal shall be considered as an acceptance thereof. Acceptance of any terms, provision or conditions in conflict with those stated herein shall be so stated in writing by an officer of ESM. The acceptance of any goods or merchandise shipped to Purchaser as described herein shall constitute an agreement by the Purchaser to all the terms and conditions hereof.
10. **GOVERNING LAW** - This transaction shall be governed by, interpreted and enforced in accordance with the laws of the State of Indiana.
11. **DISPUTE RESOLUTION** - Any and all lawsuits arising out of the terms and conditions of this agreement or concerning the goods sold hereunder shall be instituted and litigated in Boone County, Indiana and in no other forum unless the parties shall mutually agree in writing to a different forum. Accordingly, the parties to this transaction submit to the jurisdiction of Boone County, Indiana with respect to any dispute or disagreement having to do with, or arising out of, this contract or the performance by either party hereunder.
12. **COSTS AND ATTORNEY'S FEES** - In the event that Purchaser shall fail to comply with any of the terms and conditions hereof, then Purchaser shall reimburse ESM for all attorney's fees and court costs which may be paid, or incurred, by ESM in an effort to enforce the terms and conditions hereof or to obtain damages on account of the breach hereof by Purchaser.



Memorandum

To: Superior Township Board of Trustees
From: Mary Burton, Utility Director
Date: February 20, 2024
Re: Quote to Upgrade Booster Pump Station PLC/HMI

Background

The Booster Pump Station was completed and came online in 2006. The original PLC system that was installed that same year is no longer running at full potential and pressure setpoints are not holding. There has not been an upgrade to the PLC since its inception and it is long overdue. The equipment has become inaccurate, unreliable, and obsolete and needs an upgrade.

A proposal for the upgrade has been provided by the original company, which is Engineered Solutions Midwest. The proposal is in collaboration with UIS Scada and OHM.

Recommended Action

I recommend the proposal be accepted and the upgrade be completed by Engineered Solutions Midwest.

MEMO

TO: Superior Township Board of Trustees
FROM: Laura Bennett, Planning & Zoning Administrator
DATE: February 12, 2024
SUBJECT: Planning Commission Reappointments

The three-year term of Patrick McGill, who serves on the Planning Commission, will expire on February 28, 2024. Please reappoint Mr. McGill for an additional three-year term on the Planning Commission ending February 28, 2027.

The three-year terms of Tom Brennan, who serves on the Planning Commission and Zoning Board of Appeals, will expire on February 28, 2024. Please reappoint Mr. Brennan for an additional three-year term on the Planning Commission as well as the Zoning Board of Appeals, ending February 28, 2027.

The three-year term of Emily Dabish Yahkind, who serves on the Planning Commission, will expire on March 1, 2024. Please reappoint Ms. Dabish Yahkind for an additional three-year term on the Planning Commission ending March 01, 2027.



INVOICE

CTS-2024-01-19

Sold To	DATE
Charter Township of Superior Ken Schwartz – Supervisor (734)482-6099 3040 N.Prospect Ypsilanti, MI 48198	01/19/24

PAYMENT METHOD	JOB
TBD	Grubbing/clearing project

DESCRIPTION	QTY	UNIT PRICE	LINE TOTAL
Clearing 1.17 acres located at J-10-35-200-009			\$14,000
Land clearing about ¼ acre neighboring 9057 MacArthur			\$9,400
Clearing brush within 15 feet of walkway on N. Harris between 1850 N. Harris and where a stake will be placed			\$6,000

TOTAL PRICE DISCOUNTED TO: \$26,600

SUBTOTAL	\$26,600
SALES TAX	\$0.00
PAYMENT CREDITS	\$13,300
TOTAL	\$13,300

THANK YOU FOR YOUR BUSINESS!

Three Brothers Lawn Care LLC	2612 Newport Rd	P (734)-548-3263
Threebrothersannarbor@gmail.com	Ann Arbor, MI 48103	

PLEASE MAKE A CHECK PAYABLE TO THREE BROTHERS LAWN CARE. IF CHECK IS NOT THE PREFERRED METHOD OF PAYMENT, WE CAN MAKE OTHER ARRANGEMENTS. THANK YOU FOR BEING A VALUED CUSTOMER!

From: Juan Bradford <jbradford@superior-twp.org>

Sent: Friday, January 12, 2024 2:50 PM

To: Ken Schwartz <kenschwartz@superior-twp.org>

Subject: Three Brothers Tree Clearing Contract at Community Farm/Garden Site

Hello Ken,

Per our meeting yesterday to discuss the tree clearing work done by Three Brothers Lawn Care at the sites of the Clay Hill Community Farm & Garden.

I feel that we are both in agreement that once the project was started it became evident that Three Brothers had committed to a project that they did not have all of the proper equipment to complete. They were able to remove all of the trees as quoted, but were not able to complete the grinding and removal of the stumps and the final grading.

As you recall the original quote was for \$36,600.00 for three properties. They did offer a \$10,000.00 discount for acceptance of the quote with all three properties. Based on the discount, the Board of Trustees approved the quote for a total of \$26,600.00. To date we have paid them \$13,300.00. As we discussed, even though they were not able to remove the stumps and grade the area, they did perform the all other aspects of their quote. Based on this, and the original discount, I would be in favor of the township paying Three Brothers the remaining balance of \$13,300.00

If you would like to discuss this further, please let me know.

Juan

Search Results for "superior township" using the Name Search in Assessing (2023), Tax (2023), and Utility Billing

Not finding what you are looking for? Try refining your search to narrow your results or changing your search type.

Sort By: [Name](#) | [Display Style](#): [List View](#) [Want more search result detail? Click to the left to change your Display Style](#)

Records Per Page:

Displaying items 1 - 40 of 40

Name	Reference #	Address
ROCKSIDE OF SUPERIOR TOWNSHIP		
CHARTER TOWNSHIP OF SUPERIOR	J -10-34-190-000 (Parcel Number)	9700 COMMERCE LN
CHARTER TOWNSHIP OF SUPERIOR	J -10-16-400-012 (Parcel Number)	CHERRY HILL RD
CHARTER TOWNSHIP OF SUPERIOR	J -10-30-400-037 (Parcel Number)	GEDDES RD
CHARTER TOWNSHIP OF SUPERIOR	J -10-29-200-006 (Parcel Number)	VREELAND RD
CHARTER TOWNSHIP OF SUPERIOR	J -10-29-200-001 (Parcel Number)	VREELAND RD
CHARTER TOWNSHIP OF SUPERIOR	J -10-20-300-001 (Parcel Number)	VREELAND RD
CHARTER TOWNSHIP OF SUPERIOR	J -10-20-200-003 (Parcel Number)	CHERRY HILL RD
CHARTER TOWNSHIP OF SUPERIOR	J -10-20-200-002 (Parcel Number)	CHERRY HILL RD
CLAW SUPERIOR TOWNSHIP LLC		
SUPERIOR CHARTER TOWNSHIP	J -10-34-200-008 (Parcel Number)	9200 CEDAR RD
SUPERIOR CHARTER TOWNSHIP	J -10-34-200-002 (Parcel Number)	GEDDES RD
SUPERIOR CHARTER TOWNSHIP	J -10-35-400-011 (Parcel Number)	WIARD BLVD
SUPERIOR CHARTER TOWNSHIP	J -10-35-400-006 (Parcel Number)	9725 BAZLEY BLVD
SUPERIOR CHARTER TOWNSHIP	J -10-35-400-005 (Parcel Number)	9725 BAZLEY BLVD
SUPERIOR CHARTER TOWNSHIP	J -10-35-400-004 (Parcel Number)	9725 BAZLEY BLVD
SUPERIOR CHARTER TOWNSHIP	J -10-35-400-003 (Parcel Number)	9725 BAZLEY BLVD
SUPERIOR CHARTER TOWNSHIP	J -10-35-400-002 (Parcel Number)	9725 BAZLEY BLVD
SUPERIOR CHARTER TOWNSHIP	J -10-35-400-001 (Parcel Number)	9699 MACARTHUR BLVD
SUPERIOR CHARTER TOWNSHIP	J -10-35-300-018 (Parcel Number)	STAMFORD RD
SUPERIOR CHARTER TOWNSHIP	J -10-35-300-001 (Parcel Number)	MACARTHUR BLVD
SUPERIOR CHARTER TOWNSHIP	J -10-35-200-012 (Parcel Number)	HARRIS RD
SUPERIOR CHARTER TOWNSHIP	J -10-35-200-009 (Parcel Number)	HARRIS RD
SUPERIOR CHARTER TOWNSHIP	J -10-35-200-004 (Parcel Number)	9045 MACARTHUR BLVD 9051&57
SUPERIOR CHARTER TOWNSHIP	J -10-35-200-003 (Parcel Number)	1850 HARRIS RD
SUPERIOR CHARTER TOWNSHIP	J -10-34-400-004 (Parcel Number)	1425 STAMFORD RD
SUPERIOR CHARTER TOWNSHIP		575 E CLARK RD

SUPERIOR CHARTER TOWNSHIP	J -10-34-281-027 (Parcel Number)	8460 BERKSHIRE DR
SUPERIOR CHARTER TOWNSHIP	J -10-17-300-001 (Parcel Number)	6255 CHERRY HILL RD
SUPERIOR CHARTER TOWNSHIP	J -10-16-400-013 (Parcel Number)	PROSPECT RD
SUPERIOR CHARTER TOWNSHIP	J -10-15-300-008 (Parcel Number)	3010 PROSPECT RD
SUPERIOR CHARTER TOWNSHIP	J -10-14-100-018 (Parcel Number)	GOTTFREDSON RD
SUPERIOR CHARTER TOWNSHIP	J -10-10-100-013 (Parcel Number)	8740 WARREN RD
SUPERIOR CHARTER TOWNSHIP	J -10-10-100-011 (Parcel Number)	8740 WARREN RD
SUPERIOR CHARTER TOWNSHIP	J -10-09-400-052 (Parcel Number)	7999 FORD RD
SUPERIOR CHARTER TOWNSHIP	J -10-09-400-049 (Parcel Number)	3545 BLUE HERON CT
SUPERIOR CHARTER TOWNSHIP	J -10-08-300-004 (Parcel Number)	PLYMOUTH-ANN ARBOR RD
SUPERIOR CHARTER TOWNSHIP	J -10-28-400-010 (Parcel Number)	PROSPECT RD
SUPERIOR CHARTER TOWNSHIP	J -10-34-100-002 (Parcel Number)	8795 MACARTHUR BLVD
SUPERIOR CHARTER TOWNSHIP	J -10-32-400-031 (Parcel Number)	810 W CLARK RD
SUPERIOR CHARTER TOWNSHIP HALL	J -10-15-300-022 (Parcel Number)	3040 N PROSPECT RD

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

Copyright © 2024 [BS&A Software, Inc.](#)

By continuing to use this website you agree to the [BS&A Online Terms of Use.](#) X

This Page Is Intentionally Left Blank



SUPERIOR TOWNSHIP Record of Disbursements

Date: February 20, 2024

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

- 101 - General Fund
- 204 - Legal Defense Fund
- 219 - Streetlight Fund
- 220 - Side Street Maintenance Fund
- 249 - Building Fund
- 266 - Law Fund
- 508 - Park Fund
- 701 - Trust & Agency Fund

- 206 - Fire Fund
- 592 - Utility Dept.

Total amount for all disbursements - \$ 2,109,195.52

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
01/17/2024	GENL	47438	AMAZON CAPITAL SERVICES, INC	BATTERIES FOR ELECTION LAP TOPS	145.60
01/17/2024	GENL	47439	BILL BALMES	CELL PHONE STIPEND - JAN 2024	50.57
01/17/2024	GENL	47440	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES	540.00
				PLANNING SERVICES	1,325.00
				PLANNING SERVICES	1,000.00
					<u>2,865.00</u>
01/17/2024	GENL	47441	CASTLEBERRY & LUCAS	LEGAL SERVICES	2,450.00
01/17/2024	GENL	47442	CULLIGAN OF ANN ARBOR/DETROIT	WATER SOFTNER SUPPLIES	189.25
01/17/2024	GENL	47443	DON WALIGORE	CELL PHONE STIPEND	47.74
01/17/2024	GENL	47444	DTE ENERGY	SIREN @ 1989 PROSPECT -- DEC 23	24.07
01/17/2024	GENL	47445	DTE ENERGY	STREETLIGHTS -DEC 23	8,304.40
01/17/2024	GENL	47446	GFL ENVIRONMENTAL	TRASH BAG TAGS	653.10
01/17/2024	GENL	47447	GLEMPs, INC.	PARK STAFF SHIRTS	173.00
01/17/2024	GENL	47448	KCI	2024 ABSENT VOTER APPLICATIONS & MAILING	2,430.53
				PERSONAL PROPERTY STATEMENTS PRINTING/MA	281.32
					<u>2,711.85</u>
01/17/2024	GENL	47449	LANDIS SMITH	CELL PHONE STIPEND - JAN 2024	50.57
01/17/2024	GENL	47450	LAURA BENNETT	CELL PHONE STIPEND - JAN 2024	50.57
01/17/2024	GENL	47451	LISA LEWIS	CELL PHONE STIPEND - JAN 2024	50.57
				MILEAGE 12/1/23-12/21/23	54.63
				MILEAGE 01/04-01/08/24	23.99
					<u>129.19</u>
01/17/2024	GENL	47452	NANCY MASON	CELL PHONE STIPEND - JAN 2024	50.57
01/17/2024	GENL	47453	NATIONAL RECREATION & PARK ASSOC.	BRADFORD - CPRP CERTIFICATION	70.00
01/17/2024	GENL	47454	OHM ADVISORS	ENGINEERING SERVICES	4,710.00
				ENGINEERING SERVICES	2,162.50
				ENGINEERING SERVICES	11,039.25
					<u>17,911.75</u>
01/17/2024	GENL	47455	PAULA CALOPOISIS	CELL PHONE STIPEND - JAN 2024	50.57
01/17/2024	GENL	47456	PRINTING SYSTEMS, INC.	AV BALLOT ENVELOPES & INSTRUCTIONS	797.51
01/17/2024	GENL	47457	ROBERT ACTON	38 -MECH/PLUMB INSPECTIONS 12/30/23-1/12	1,900.00
01/17/2024	GENL	47458	SONYA FISCHER	CELL PHONE STIPEND - JAN 2024	50.57
01/17/2024	GENL	47459	SUPERIOR TOWNSHIP CREDIT CARD ACCT	IAEI 2024 SPRING MEETING	250.00
01/17/2024	GENL	47460	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/18/24 PAYROLL	61,220.43
01/17/2024	GENL	47461	TAZ NETWORKS, INC	NETWORK FLAT FEE -JANUARY 2024	1,252.49
01/17/2024	GENL	47462	WASHTENAW CO. SOIL EROSION	MACARTHUR PATHWAY	500.00
				PLYMOUTH PATHWAY	500.00
					<u>1,000.00</u>
01/17/2024	GENL	47463	WASHTENAW COUNTY TREASURER	TRAILER FEES - 2024	1,942.50
01/24/2024	GENL	47464	ANN ARBOR AREA TRANSPORTATION AUTH.	2023 - OCTOBER	8,819.57
				2023 - NOVEMBER	8,819.57
				2023 - DECEMBER	8,819.57

Check Date	Bank	Check	Vendor Name	Description	Amount
01/24/2024	GENL	47465	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - FEB 2024	26,458.71
01/24/2024	GENL	47466	COMCAST	PHONE SERVICE -JANAURY 2024	3,262.92
01/24/2024	GENL	47467	DELTA DENTAL	DENTAL INSURANCE - FEB 2024	606.40
01/24/2024	GENL	47468	GFL ENVIRONMENTAL	RECYCLE BIN EXCHANGE - TOWNHALL & FIRE	786.96
01/24/2024	GENL	47469	JIM KOVALAK EXCAVATING, INC.	DEPOSIT FOR DIXBORO SCHOOLHOUSE PROJECT	928.28
01/24/2024	GENL	47470	MEDMUTUAL LIFE	LIFE INSURANCE - FEBRUARY 2024	4,000.00
01/24/2024	GENL	47471	QUADIENT FINANCE USA, INC.	POSTAGE REFILL FOR MACHINE	187.29
01/24/2024	GENL	47472	SITEONE LANDSCAPE SUPPLY, LLC	SALT	500.00
01/24/2024	GENL	47473	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ICC MEMBERSHIP 2024	414.05
				NEW FILE CABINETS	204.00
				ICHAT	999.98
				SMARTSHEET	10.00
				ZIPRECRUITER POSTING	9.00
					264.00
					1,486.98
01/24/2024	GENL	47474	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - JANUARY 2024	18,748.54
01/24/2024	GENL	47475	VSP INSURANCE CO	VISION INSURANCE - FEBRUARY 2024	200.86
01/24/2024	GENL	47476	WASHENAW COUNTY ROAD COMMISSION	PLYMOUTH ROAD PATHWAY	166.59
				REPAIR DAMAGED SPEED LIMIT SIGN @ BROOKS	293.09
					459.68
01/24/2024	GENL	47477	U.S. POSTAL SERVICE	POSTAGE - ELECTIONS 2024	2,500.00
01/30/2024	GENL	47478	A TO Z CUSTOM TEES	(2) SHIRTS FOR TREASURY DEPT	61.00
01/30/2024	GENL	47479	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	12.99
				(2) LAPTOPS FOR ELECTIONS	782.10
				BUILDING SUPPLIES	50.75
				SCANNERS FOR ELECTIONS	215.55
					1,061.39
01/30/2024	GENL	47480	ANN ARBOR CLEANING SUPPLY	BUILDING SUPPLIES	99.36
01/30/2024	GENL	47481	C & C HEATING	OVERPAYMENT ON PERMIT 9052 JOY ROAD	80.00
01/30/2024	GENL	47482	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES	509.64
01/30/2024	GENL	47483	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES	1,417.50
01/30/2024	GENL	47484	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF JANUARY 2024	313.60
01/30/2024	GENL	47485	CONKLIN LANDSCAPING, INC	SALTING & PLOWING @ TOWNHALL	1,620.00
01/30/2024	GENL	47486			V
01/30/2024	GENL	47487		Void Reason: DIDNT PRINT - PRINTER ERROR	V
				Void Reason: DIDNT PRINT - PRINTER ERROR	
01/30/2024	GENL	47488	FUNFLICKS OUTDOOR MOVIES	MOVIES IN THE PARK - SEPTEMBER DEPOSIT	380.01
				MOVIES IN THE PARK - JULY DEPOSIT	380.01
				MOVIES IN THE PARK - AUG DEPOSIT	380.01
					1,140.03
01/30/2024	GENL	47489	GORDON FOOD SERVICE, INC.	BUILDING SUPPLIES	208.85
				BUILDING SUPPLIES	254.90
				CHRISTMAS EVENT	81.45
				CREDIT ON ACCOUNT FOR DEUPLICATE PAYMENT	(301.51)
					243.69
01/30/2024	GENL	47490	HOME DEPOT CREDIT SERVICES	SALT SPREADER AND SHOP SUPPLIES	291.92
01/30/2024	GENL	47491	ICEBERG HEATING & COOLING LLC	OVERPAYMENT OF PERMIT -8702 BARRINGTON	105.00

Check Date	Bank	Check	Vendor Name	Description	Amount
01/30/2024	GENL	47492	JEREMY KING	DUMP TICKET REIMBURSEMENT	24.00
01/30/2024	GENL	47493	LISA LEWIS	CELL PHONE STIPEND - MARCH 2022	50.57
01/30/2024	GENL	47494	MASTERCRAFT HEATING & COOLING	OVERPAYMENT OF PERMIT -8426 BERKSHIRE	15.00
01/30/2024	GENL	47495	OHM ADVISORS	ENGINEERING SERVICES	652.50
				ENGINEERING SERVICES	17,248.50
				ENGINEERING SERVICES	6,726.75
				ENGINEERING SERVICES	3,172.00
				ENGINEERING SERVICES	903.75
				ENGINEERING SERVICES	2,242.50
				ENGINEERING SERVICES	1,061.75
					<u>32,007.75</u>
01/30/2024	GENL	47496	PARKWAY SERVICES	PORTAJOHNN @ SHOP	130.00
01/30/2024	GENL	47497	PHILIP W. DICKINSON	FREE CHURCH CEMETERY UPKEEP 2023	500.00
01/30/2024	GENL	47498	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - JANUARY 2024	1,792.25
01/30/2024	GENL	47499	ROBERT ACTON	32 - MECH/PLUMB INSPECTIONS 1/13-26/24	1,600.00
01/30/2024	GENL	47500	ROBERT BUTLER	ORDINANCE VIOLATION MOWING	200.00
01/30/2024	GENL	47501	ROBERTSON MORRISON INC.	WORK ON FURNACE - TOWNHALL	138.00
				WORK ON FURNACE IN MECHANICAL ROOM - T	197.75
					<u>335.75</u>
01/30/2024	GENL	47502	RON PEATRY	MILEAGE REIMBURSEMENT 1/15-26/24	252.59
01/30/2024	GENL	47503	SAM'S CLUB/SYNCHRONY BANK	BANK FEES	19.40
01/30/2024	GENL	47504	SONYA FISHER	CELL PHONE STIPEND - AUG 23	50.57
01/30/2024	GENL	47505	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MEMBERSHIP DUES AND BOOKS	152.31
				1099 PROCESSING - ADAMS	25.00
				1099 PROCESSING - ADAMS	81.25
				PRIME MEMBERSHIP RENEWAL AMAZON	179.00
				ZOOM -JANUARY 2024	71.98
					<u>509.54</u>
01/30/2024	GENL	47506	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/1/24 PAY	66,606.56
01/30/2024	GENL	47507	SUPERIOR TWP UTILITY DEPARTMENT	K LOCKIE - CELL PHONE JAN 24	20.04
01/30/2024	GENL	47508	TAZ NETWORKS, INC	SET UP NEW USER - RANKIN	60.90
02/06/2024	GENL	47509	WEX BANK	FUEL - JANUARY 2024	161.53
02/06/2024	GENL	47510	WEX BANK	FUEL - JANUARY 2024	109.61
02/06/2024	GENL	47511	WEX BANK	FUEL - JANUARY 2024	128.77
02/06/2024	GENL	47512	ALLSTAR ALARM	SECURITY MONITORING 3/1/24-5/31/24	108.00
02/06/2024	GENL	47513	AMAZON CAPITAL SERVICES, INC	NEW OFFICE CHAIR & STAPLER	308.12
02/06/2024	GENL	47514	COMCAST	INTERNET -JAN 24	164.39
02/06/2024	GENL	47515	CULLIGAN OF ANN ARBOR/DETROIT	WATER SOFTNER SUPPLIES	295.39
02/06/2024	GENL	47516	DTE ENERGY	APT "1" GAS-- JAN 24	330.52
				ELECTRIC - PARKS BARN - JAN 24	20.32
				GEN/LAW SPLIT/OLD TOWN HALL ELEC -JAN 24	1,208.72
				GEN/LAW SPLIT/GENERATOR-GAS -JAN 24	901.39
				OLD TOWN HALL GAS- JAN 24	148.48
					<u>2,609.43</u>
02/06/2024	GENL	47517	JAMEEL S WILLIAMS	LEGAL SERVICES - JANUARY 2024	2,093.00
02/06/2024	GENL	47518	KCI	POSTAGE FOR REAL AND PERSONAL PROPERTY S	3,048.29
02/06/2024	GENL	47519	STANDARD PRINTING	ADDITIONAL \$ OWED	45.00
02/06/2024	GENL	47520	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	228.70
02/06/2024	GENL	47521	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MONTHLY SCRIPT TO THE DETROIT NEWS	14.99
				ADAMS TAX FORMS	3.25

Check Date	Bank	Check	Vendor Name	Description	Amount
				ADOBE - MONTHLY SCRIPT -FEB 2024	167.93
					186.17
02/06/2024	GENL	47522	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONE JUAN - JAN 24 EFT WIRE FROM STATE DUE TO UTILITIES	49.89
					161.83
					211.72
02/06/2024	GENL	47523	TAZ NETWORKS, INC	OUTLOOK ISSUES	36.25
02/06/2024	GENL	47524	TERMINIX PROCESSING CENTER	PEST CONTROL -JAN 2024	119.00
02/06/2024	GENL	47525	ULLINE	TRAFFIC CONES	265.46
02/06/2024	GENL	47526	WASHTENAW COUNTY TREASURER	12/23 TAX CHARGE BACKS	30.17
02/13/2024	GENL	47527	WASHTENAW COUNTY TREASURER	2024 CONTRACT - FEBRUARY	147,741.70
02/13/2024	GENL	47528	ABSOPURE WATER COMPANY	COOLER RENTAL - JAN 2023 SPRING WATER	36.00
					82.95
					118.95
02/13/2024	GENL	47529	BENJAMIN MCCLEERY	MILEAGE TO ASSESSING CLASS 2/1/24	18.76
02/13/2024	GENL	47530	BILL BALMES	CELL PHONE STIPEND - FEB 24	50.57
02/13/2024	GENL	47531	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES	335.00
				PLANNING SERVICES	1,610.00
				PLANNING SERVICES	1,820.00
				PLANNING SERVICES - JANUARY 2024	1,000.00
				NIGHT MEETING ATTENDANCE	280.00
				MASTER PLAN	270.00
					5,315.00
02/13/2024	GENL	47532	CENTERPOINTE ELECTRIC	OVERPAYMENT PERMIT - 7480 ABIGAIL	10.00
02/13/2024	GENL	47533	CONKLIN LANDSCAPING, INC	SALTING & PLOWING @ TOWNHALL	2,676.00
02/13/2024	GENL	47534	DYE ENERGY	SIREN @ 1989 PROSPECT -- JAN 24	24.78
02/13/2024	GENL	47535	DTE ENERGY	STREETLIGHTS -JAN 24	8,595.34
02/13/2024	GENL	47536	G2 CONSULTING GROUP, LLC	DUE CARE PLAN - COMMUNITY FARMS	2,375.00
02/13/2024	GENL	47537	GFL ENVIRONMENTAL	RECYCLE BIN EXCHANGE - TOWNHALL & FIRE RECYCLE BIN EXCHANGE - TOWNHALL	900.00
					485.89
					1,385.89
02/13/2024	GENL	47538	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	187.00
02/13/2024	GENL	47539	LANDIS SMITH	CELL PHONE STIPEND - FEB 24	50.57
02/13/2024	GENL	47540	LAURA BENNETT	CELL PHONE STIPEND - FEB 24	50.57
02/13/2024	GENL	47541	LISA LEWIS	CELL PHONE STIPEND - FEB 24 MILEAGE REIMBURSEMENT 1/10-2/5/24	50.57
					80.13
					130.70
02/13/2024	GENL	47542	LYNETTE FINDLEY	POSTAGE/MILEAGE REIMBURSEMENT FOR ELECT	558.79
02/13/2024	GENL	47543	MARCOANTONIO AGUIRRE	CELL PHONE STIPEND - JAN 24'	50.00
02/13/2024	GENL	47544	MATTHEW COURSER	ASSESSING CLASS MILEAGE 2/1/24	18.09
02/13/2024	GENL	47545	MLIVE MEDIA GROUP	PUBLIC NOTICES - JAN 2024	323.13
02/13/2024	GENL	47546	MPARKS	CPSI COURSE - MARCO	645.00
02/13/2024	GENL	47547	NANCY MASON	CELL PHONE STIPEND - FEB 24	50.57
02/13/2024	GENL	47548	O'REILLY AUTOMOTIVE, INC.	MOTOR OIL	23.99
02/13/2024	GENL	47549	PAULA CALOPOISIS	CELL PHONE STIPEND - FEB 24	50.57
02/13/2024	GENL	47550	PRINTING SYSTEMS, INC.	AV KITS	130.52
02/13/2024	GENL	47551	QUADIANT FINANCE USA, INC.	POSTAGE REFILL FOR MACHINE/INK	771.40
02/13/2024	GENL	47552	ROBERT ACTON	72-MECH/FLUMB INSPECTIONS 1/27-2/9/24	3,600.00
02/13/2024	GENL	47553	RON PEATRY	MILEAGE REIMBURSEMENT 1/29-2/9/24	287.43

Check Date	Bank	Check	Vendor Name	Description	Amount
02/13/2024	GENL	47554	SHARON'S HEATING & COOLING	OVERPAYMENT OF PERMIT - 10141 E AVONDALE	20.00
02/13/2024	GENL	47555	SUPERIOR TOWNSHIP CREDIT CARD ACCT	STADIUM TROPHY - COMMISSIONER NAME TAGS MONTHLY SCRIPT TO THE DETROIT NEWS QUICKBOOKS -JANUARY 2024 QUICKBOOKS -FEBRUARY 2024 MAILCHIMP - FEB 24 STAMPS FOR ELECTIONS	71.92 14.99 268.00 268.00 26.50 68.00 <u>717.41</u>
02/13/2024	GENL	47556	SUPERIOR TWP PAYROLL FUND	HSA FEES - FEBRUARY 2024 CASH TRANSFER 2/15/24 PAYROLL	25.50 <u>64,933.01</u> <u>64,958.51</u>
02/13/2024	GENL	47557	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONE - JUAN DEC 23	49.88
02/13/2024	GENL	47558	TAZ NETWORKS, INC	SET UP NEW LAPTOPS AND WORK ON KEN'S COM NETWORK FLAT FEE -FEBRUARY 2024	942.50 <u>1,259.92</u> <u>2,202.42</u>
02/13/2024	GENL	47559	WASHTENAW COUNTY TREASURER	TRAILER FEES - JAN 2024	1,960.00
02/13/2024	GENL	47560	YESILANTI ACE HARDWARE	SHOP ELECTRIC SUPPLIES SUPPLIES	2.37 <u>2.59</u> <u>4.96</u>
Total Paper Check:					<u>531,302.52</u>
GENL TOTALS:					<u>531,302.52</u>
Total of 123 Checks:					531,302.52
Less 2 Void Checks:					0.00
Total of 121 Disbursements:					<u>531,302.52</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
01/17/2024	FIRE	27097	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	342.60
01/17/2024	FIRE	27098	AUTO VALUE YPSILANTI	WIPER BLADES	13.18
01/17/2024	FIRE	27099	COMCAST	ADD'L OUTLET STATION #1 -JAN 24	10.53
01/17/2024	FIRE	27100	CORRIGAN OIL COMPANY	116.30 GALLONS DIESEL FUEL	320.17
01/17/2024	FIRE	27101	DOAN CONSTRUCTION INC.	PAVEMENT AT FIRE STATION #1	598,192.80
01/17/2024	FIRE	27102	EMERGENT HEALTH PARTNERS	2024 - JANUARY	2,495.39
01/17/2024	FIRE	27103	RUSSELL GIRBACH	EMS TRAINING - JANUARY 2024	260.00
01/17/2024	FIRE	27104	STRYKER SALES, LLC	BATTERY REPLACEMENT KIT	792.06
01/17/2024	FIRE	27105	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/18/24 PAYROLL	78,628.95
01/17/2024	FIRE	27106	SUPERIOR TWP UTILITY DEPARTMENT	WATER @ STATION #2	8.98
01/17/2024	FIRE	27107	TAZ NETWORKS, INC	VPN AND FILE TRANSFER ISSUES	72.50
				NETWORK FLAT FEE - JANUARY 2024	691.38
					<u>763.88</u>
01/24/2024	FIRE	27108	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - FEB 2024	11,580.37
01/24/2024	FIRE	27109	COMCAST	PHONE SERVICE -STATIONS # 1 & 2-JAN 24	742.39
01/24/2024	FIRE	27110	DELTA DENTAL	DENTAL INSURANCE - FEB 2024	902.34
01/24/2024	FIRE	27111	MEDMUTUAL LIFE	LIFE INSURANCE - FEB 2024	136.20
01/24/2024	FIRE	27112	OHM ADVISORS	FIRE STATION PAVEMENT PROJECT	5,390.76
01/24/2024	FIRE	27113	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT FEB 24	271.76
01/24/2024	FIRE	27114	SUPERIOR TWP PAYROLL FUND	PENSION/HGSP -JANUARY 2024	38,327.47
01/24/2024	FIRE	27115	VSP INSURANCE CO	VISION INSURANCE - FEB 2024	203.28
01/30/2024	FIRE	27116	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	182.69
01/30/2024	FIRE	27117	CANTRELL'S CARPET CLEANING, LLC	CLEANING OF CARPETS/MATTRESSES - STATION	868.00
				CLEANING OF CARPETS/MATTRESSES - STATION	648.00
					<u>1,516.00</u>
01/30/2024	FIRE	27118	COMCAST	INTERNET - STATION #2 -FEB 24	376.46
01/30/2024	FIRE	27119	CORRIGAN OIL COMPANY	202.7 GALLONS DIESEL FUEL	569.46
01/30/2024	FIRE	27120	DTE ENERGY	GAS - STATION #1 -JAN 24	904.03
				ELECTRIC @ STATION #1 -JAN 24	1,091.32
					<u>1,995.35</u>
01/30/2024	FIRE	27121	MAPS BY WAGNER, LLC	ANNUAL SERVICE SCRIPT -JAN - DEC 2024	100.00
01/30/2024	FIRE	27122	MUNICIPAL EMERGENCY SERVICES	FIRE ARMOR GAUNTLET GLOVE	148.51
01/30/2024	FIRE	27123	PAYETTE SALES & SERVICE, INC.	PUMP CAB LIFT	1,460.62
01/30/2024	FIRE	27124	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/1/24 PAY	79,555.82
02/06/2024	FIRE	27125	ALPHA PSYCHOLOGICAL SERVICES, P.C.	EXAM - NEW HIRE	775.00
02/06/2024	FIRE	27126	BATTERIES PLUS - 389	BATTERIES	70.56
02/06/2024	FIRE	27127	COMCAST	INTERNET SERVICES - ST #1 -FEB 2024	362.07
02/06/2024	FIRE	27128	CORRIGAN OIL COMPANY	219.5 GALLONS DIESEL	627.83
02/06/2024	FIRE	27129	DTE ENERGY	ELECTRIC & GAS - STATION #2- JAN 24	1,382.05
02/06/2024	FIRE	27130	EMERGENT HEALTH PARTNERS	2024 FEBRUARY	2,495.39
02/06/2024	FIRE	27131	ESO SOLUTIONS, INC.	EHR FAX	245.85
02/06/2024	FIRE	27132	ICC	24' BOOKS	290.00
02/06/2024	FIRE	27133	LINDE GAS & EQUIPMENT, INC	OXYGEN CYLINDER RENTAL	54.56
02/06/2024	FIRE	27134	MICHIGAN FIRE INSPECTORS SOCIETY	FIRE INSPECTOR CONFERENCE - CHIEF	410.00
				FIRE INSPECTOR CONFERENCE - MARSHAL	410.00
					<u>820.00</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
02/06/2024	FIRE	27135	MUNICIPAL EMERGENCY SERVICES	HELMET	487.89
02/06/2024	FIRE	27136	OCCUPATIONAL HEALTH CENTERS OF MI	PHYSICAL - NEW EMPLOYEE	1,556.00
02/06/2024	FIRE	27137	PAYETTE SALES & SERVICE, INC.	WIPER BLADES AND ARMS E11-1 & E11-2	803.68
02/06/2024	FIRE	27138	RUSSELL GIRBACH	EMC - JANUARY 2024	260.00
02/06/2024	FIRE	27139	SUPERIOR TOWNSHIP CREDIT CARD ACCT	VICTORY LANE - CHIEF	53.47
				BLUE BEAM SOFTWARE	400.00
				HOTEL ROOM FOR FIRE INSPECTOR CONFERENCE	516.99
					<u>970.46</u>
02/06/2024	FIRE	27140	SUPERIOR TWP UTILITY DEPARTMENT	WATER @ STATION #2	8.98
02/06/2024	FIRE	27141	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT - FEB 202	285.28
02/06/2024	FIRE	27142	VERIZON WIRELESS	CELL PHONES -JAN 2024	561.05
02/06/2024	FIRE	27143	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS	29.67
02/06/2024	FIRE	27144	WEX BANK	FUEL - JANUARY 2024	353.22
02/13/2024	FIRE	27145	AMAZON CAPITAL SERVICES, INC	NEW MOUSE	14.99
				RADIO HOLDERS	184.76
					<u>199.75</u>
02/13/2024	FIRE	27146	DETROIT SHIELDS	5-HELMET SHIELDS & 2-LOCKER PLATES	160.00
02/13/2024	FIRE	27147	MACQUEEN EMERGENCY	TESTING/INSPECTION/MAINTENANCE OF HURST	1,245.00
02/13/2024	FIRE	27148	MARC A VOLGER & ASSOCIATES LLC	PHTLs COURSE - COKER, GAKEN	460.00
02/13/2024	FIRE	27149	MICHIGAN FIRE INSPECTORS SOCIETY	MFIS MEMBERSHIP - KIMBALL	40.00
02/13/2024	FIRE	27150	MLIVE MEDIA GROUP	FIREFIGHTER JOB POSTING	1,140.41
02/13/2024	FIRE	27151	SUPERIOR TWP PAYROLL FUND	HSA FEES - FEB 2024	51.00
				CASH TRANSFER 2/15/24 PAYROLL	73,643.94
					<u>73,694.94</u>
02/13/2024	FIRE	27152	TAZ NETWORKS, INC	NETWORK FLAT FEE -FEBRUARY 2024	707.78
				UPDATE LAPTOP	48.33
					<u>756.11</u>
02/13/2024	FIRE	27153	TERMINIX PROCESSING CENTER	PEST CONTROL - STATION #1	210.00
				PEST CONTROL - STATION #2	118.00
					<u>328.00</u>
02/13/2024	FIRE	27154	TOLEDO-THE W.W. WILLIAMS CO LLC	REPAIRS TO 11-1, DID NOT PASS DOT CERT	14,886.00
				Total Paper Check:	930,637.77
					<u><u>930,637.77</u></u>
FIRE TOTALS:					
Total of 58 Checks:					930,637.77
Less 0 Void Checks:					0.00
Total of 58 Disbursements:					<u>930,637.77</u>

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
JANUARY 17 THROUGH FEBRUARY 20, 2024

10:35 AM
02/13/24
ACCRUAL BASIS

DATE	NUM	NAME	MEMO	AMOUNT
100 - CASH - O&M				
01/17/24	14628	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(306.30)
01/17/24	14629	ANN ARBOR CHARTER TOWNSHIP	W/S - NOV/DEC 23	(14,658.80)
01/17/24	14630	AUTO VALUE YPSILANTI	MOTOR OIL	(87.96)
01/17/24	14631	BOSTWICK CO., INC.	ASPHALT REPAIR - DAWN @ STAMFORD	(2,352.00)
01/17/24	14632	COMCAST	INTERNET - DEC 23	(658.22)
01/17/24	14633	DTE	GAS/ELEC - DEC & JAN	(520.14)
01/17/24	14634	MICHIGAN TITLE INSURANCE AGENCY INC.	REFUND OVERPAYMENT OF W/S	(40.82)
01/17/24	14635	MWEA	JOINT EXPO & OPERATORS DAY	(640.00)
01/17/24	14636	PARAGON LABORATORIES	BACTI SAMPLES	(75.00)
01/17/24	14637	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF BUILDINGS - DEC 23	(974.00)
01/17/24	14638	QUADIENT	POSTAGE METER REFILLS	(2,000.00)
01/17/24	14639	STATE STREET TITLE AGENCY, LLC/ESCROW	REFUND W/S OVERPAYMENT	(18.26)
01/17/24	14640	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	BACKGROUND CHECK FOR NEW EMPLOYEE	(10.00)
01/17/24	14641	SUPERIOR TWP. GENERAL FUND	POSTAGE - SEP-DEC23	(106.47)
01/17/24	14642	SUPERIOR TWP. PAYROLL FUND	PAYROLL 01/18/2024	(36,655.27)
01/17/24	14643	TAZ NETWORKS INC.	MONTHLY FLAT FEE & COMPUTER ISSUES	(1,393.39)
01/17/24	14644	WORK 'N GEAR	UNIFORMS	(343.37)
01/17/24	14645	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - AR PROPERTIES - DEC23	(225.81)
01/24/24	14646	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - FEB 24	(12,416.78)
01/24/24	14647	COMCAST - PHONES	PHONES ADMIN/MAINT - FEB 24	(574.75)
01/24/24	14648	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - FEB 24	(816.48)
01/24/24	14649	ETNA SUPPLY	METER WIRE	(350.00)
01/24/24	14650	HOME DEPOT	SHOP SUPPLIES	(142.14)
01/24/24	14651	MEDMUTUAL LIFE	LIFE INSURANCE - FEB 2024	(79.45)
01/24/24	14652	OHM ENGINEERING ADVISORS	BOOSTER STATION/GENERAL ASSISTANCE	(1,426.25)
01/24/24	14653	RHINO LININGS OF MICHIGAN	DECK DIVIDERS	(30.00)
01/24/24	14654	SUPERIOR TWP. PAYROLL FUND	PENSION - HCPS - JAN 2024	(10,428.33)
01/24/24	14655	TAZ NETWORKS INC.	NEW EMPLOYEE SETUP	(108.75)
01/24/24	14656	UIIS	TROUBLESHOOT RADIOS AND NEW SWITCH	(4,445.06)
01/24/24	14657	VISION SERVICE PLAN	VISION INSURANCE - FEB 24	(186.34)
01/30/24	14658	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES/NEW LAPTOP	(1,454.09)
01/30/24	14659	AUTO VALUE YPSILANTI	TRANSMISSION OIL	(15.98)
01/30/24	14660	BILL BROWN FORD	WARRANTY WORK - FORD	(89.95)
01/30/24	14661	COMCAST	INTERNET - MAINT. FAC. - JAN24	(362.07)
01/30/24	14662	CORRIGAN OIL Co.	199.2 GALLONS DIESEL	(552.76)
01/30/24	14663	DTE	GAS/ELEC - JAN 24	(2,900.82)
01/30/24	14664	LIVE VOICE	ANSWERING SERVICE	(495.50)
01/30/24	14665	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF BUILDINGS JAN 24	(1,042.00)
01/30/24	14666	SENSUS USA	FLEXNET ANNUAL MAINTENANCE - 2024	(1,949.94)
01/30/24	14667	SLC METER, LLC	ENDPOINTS	(15,986.54)
01/30/24	14668	SUPERIOR TWP. PAYROLL FUND	PAYROLL 2/1/24	(41,295.58)
01/30/24	14669	TERMINIX PROCESSING CENTER	PEST CONTROL	(72.00)
01/30/24	14670	UIIS	CREW SUBSCRIPTION FEES	(2,080.00)
01/30/24	14671	VERIZON	CELL PHONES - JAN24	(469.49)

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
JANUARY 17 THROUGH FEBRUARY 20, 2024

10:35 AM
02/13/24
ACCRUAL BASIS

DATE	NUM	NAME	MEMO	AMOUNT
01/30/24	14672	WOLVERINE RENTAL	FLOW SOLENOID	(90.70)
01/30/24	14673	YPSILANTI COMM. UTILITIES AUTHORITY	WATER/SEWER DEC 23	(181,097.52)
02/06/24	14674	AMAZON CAPITAL SERVICES, INC.	PHONE EQUIPMENT	(36.75)
02/06/24	14675	DTE	GAS/ELEC - JAN 24'	(3,009.84)
02/06/24	14676	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN	NEW EMPLOYEE PHYSICAL	(209.00)
02/06/24	14677	TAZ NETWORKS INC.	NEW SWITCH INSTALLED	(1,353.33)
02/06/24	14678	WEX BANK	FUEL - JAN 24	(273.56)
02/13/24	14679	AMAZON CAPITAL SERVICES, INC.	TOOLS	(261.83)
02/13/24	14680	CINTAS CORPORATION	FIRST AID CABINET RESTOCK	(155.45)
02/13/24	14681	COMCAST	INTERNET - JAN	(768.28)
02/13/24	14682	FERGUSON WATERWORKS	WRENCH	(36.25)
02/13/24	14683	LIVE VOICE	ANSWERING SERVICE	(539.30)
02/13/24	14684	MARCO	PRINTHEAD FOR PLOTTER	(527.50)
02/13/24	14685	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(385.83)
02/13/24	14686	ON GRADE SPECIALISTS	WATER MAIN BREAK REPAIR - 1754 HAMLET	(6,230.00)
02/13/24	14687	PLYMOUTH RUBBER & TRANSMISSION, INC.	VACTOR TRUCK SPRAY GUN PARTS	(57.00)
02/13/24	14688	QUADIANT	POSTAGE METER REFILLS	(2,000.00)
02/13/24	14689	SLC METER, LLC	ENDPOINTS	(6,139.89)
02/13/24	14690	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	QUICKBOOKS JAN/FEB	(536.00)
02/13/24	14691	SUPERIOR TWP. PAYROLL FUND	PAYROLL 2/15/24	(36,662.41)
02/13/24	14692	TAZ NETWORKS INC.	FLAT RATE FEE - JANUARY 2024	(448.99)
02/13/24	14693	UIS	OVERLOAD RELAY BLOCK - PROSPECT PTE.	(1,260.89)
02/13/24	14694	YPSILANTI ACE HARDWARE	PIPES & COUPLING	(130.70)
02/13/24	14695	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - JAN24	(211,812.80)
TOTAL 101 - CHECKING - CHASE 205000485529				(614,860.68)
TOTAL 100 - CASH - O&M				(614,860.68)
120 - CASH - CAPITAL RESERVE				
125 - CR CHKG. - CHASE 639918234				
01/17/24	962	DENEWETH, VITTIGLIO & SASSAK, P.C.	LASALLE LAWSUIT	(23,192.30)
01/24/24	963	OHM ENGINEERING ADVISORS	STAMFORD /CLARK	(8,112.25)
01/30/24	964	WASHTENAW COUNTY SOIL EROSION	STAMFORD WATER MAIN INSPECTION	(300.00)
01/30/24	965	YPSILANTI COMM. UTILITIES AUTHORITY	PERMIT REVIEW	(190.00)
02/13/24	966	JOHN & JULIA HOVING	CLARK RD. LIFT STA. PROPERTY RENTAL	(600.00)
TOTAL 125 - CR CHKG. - CHASE 639918234				(32,394.55)
TOTAL 120 - CASH - CAPITAL RESERVE				(32,394.55)
TOTAL				(647,255.23)