

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198
JANUARY 16, 2024
7:00 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. CLOSED SESSION
 - A. Discuss Letter from Employee to Clerk
 - B. Discuss Email from Clerk to Supervisor
 - C. Discuss Purchase Agreement of the Property at 5201 Church St. (DVG)
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARING
 - A. Washtenaw County Road Commission (WCRC)
8. CONSENT AGENDA
 - A. APPROVAL OF MINUTES
 1. December 18, 2023, Regular Meeting
 - B. REPORTS
 1. Supervisor (No Report)
 2. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
 3. Community Center Advisory Committee Update – Clerk Findley (No Report)
 4. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff’s Report, Planning and Zoning Report, Utility Department’s Report, Assessing Report
 5. Controller’s Report
 6. Monthly Financial Reports, November and December
 - C. COMMUNICATIONS
 - a. C2PST
 - b. Hope Clinic
9. ITEMS REMOVED FROM THE CONSENT AGENDA
10. UNFINISHED BUSINESS
 - A. Stephens Drive Speed Bumps

- B. Bid for Septic Tank Services
 - Bolton Septic LLC
 - Jim Kovalak Excavating & Septic Tank Service, Inc.
- C. Lasalle Inc.
- D. Update on Easement on “Dixboro Project” Property
- E. Return of Brenda McKinney, Previous Township Treasurer, Laptop

11. NEW BUSINESS

- A. Resolution 2024-01, Approve 2024 Poverty Exemption Guideline for the Board of Review.
- B. Resolution 2024-02, Approve Pfeffer, Hanniford, Palka, letter of engagement for year ended December 31, 2023.
- C. Resolution 2024-03, Approve the Hire of Fire Department Fire Fighter
- D. Review Escrow Accounts: Infinity, DG, Hyundai, McTavish and Selective Group
- E. Motion to Approve “DG” Agreement for Full and Final Release of Claims
- F. Discuss Process to Sell Township Property
- G. Discuss Process to review contracts: Legal, Engineering, Auditing, IT and Controller
- H. Updates from the Committee to Review the Desired Language for the Job Posting to Hire a Part Time Personnel Director.

12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

13. PLEAS AND PETITIONS

14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email: lynettefindley@superior-twp.org

There will be a meeting of the Charter Township of Superior Election Commission immediately after the Board meeting.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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DECEMBER 18, 2023
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:02 p.m. on December 18, 2023, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: None

4. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Dana Harris, Glenhill Dr., requested support as he is running for Trustee in 2024.
- Brenda Baker, Ashton Ct., said she is here to answer any questions on the Committee to Promote Superior Township (C2PST). She questioned why there was no background information for new business item P. She also voiced her disagreement with the Township Holiday schedule.
- Jan Piert, Annsway Dr., said there should be more conversations before moving forward with the conservation easement.
- Crystal Lyte, Crab Apple Dr., said new business item P should be revised/tabled and there was no resolution passed regarding the “Rock Property” so Washtenaw County can not move forward with it.
- Ramona Parker-Muhammad, Stamford Rd., raised concerns about the wire transfer fraud raised at the November 20, 2023, meeting.
- Sarah Devereaux, Hickman Rd, spoke against new business item P.
- Jack Smiley, Cherry Hill Rd., spoke against new business item P.
- Rachel, Zoom, asked for past audited financials to be put on the website.
- TC Collins, Director of Clayhill Community Farm and Garden, said an easement is not the answer for new black farmers.

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5. ADOPTION OF AGENDA

It was moved by Treasurer Lewis supported by Trustee McGill, to adopt the agenda with the following amendments:

1. Remove Resolution 2023-91 pending new bids.
2. Add discuss letter from employee as new business item *W*.
3. Add discuss email from Clerk as new business item *X*.

The motion carried by unanimous vote.

6. PRESENTATIONS AND PUBLIC HEARINGS

None.

7. CLOSED SESSION

A. November 20, 2023, Closed Session Minutes

It was moved by Trustee Secrest supported by Trustee McGill to go into closed session to approve the November 20, 2023, Closed Session minutes.

Roll Call:

Ayes: Trustee Caviston
Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None

Absent: None

The motion carried by unanimous vote.

*At 7:35 p.m. the Board of Trustees convened into Closed Session.
At 7:46 p.m. the Board of Trustees reconvened into Open Session.*

It was moved by Trustee McGill supported by Trustee Lindke to approve the November 20, 2023, Closed Session minutes.

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Roll Call:

Ayes: Trustee Caviston
Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None

Absent: None

The motion carried by unanimous vote.

8. CONSENT AGENDA

- Trustee Lindke requested to remove the following items from the Consent Agenda:
 1. Supervisor's Report
 2. Community Center Advisory Committee Update
 3. Utility Department's Report
 4. Bills for Payment and Record of Disbursements

A. APPROVAL OF MINUTES

a. NOVEMBER 20, 2023, REGULAR MEETING

B. REPORTS

- ~~**SUPERVISOR REPORT**~~
- **LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING**
- **COMMUNITY CENTER ADVISORY COMMITTEE**
- **DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT, PLANNING AND ZONING REPORT, UTILITY DEPARTMENT'S REPORT, ASSESSING REPORT**
- **CONTROLLERS REPORT**
- **MONTHLY FINANCIAL REPORTS, OCTOBER & NOVEMBER**

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C. COMMUNICATIONS

1. Email from Jack Smiley
2. Emails from Resident Steph
3. Environmental Site Assessment Phase II
4. Memo from Ken Palka, Township Auditor
5. Committee to Promote Superior Township (C2PST)
6. Email from Linda Kraft

(All letters and documents given at the table are attached to the end of these minutes)

D. ~~BILLS for PAYMENT and RECORD of DISBURSEMENTS~~

9. ITEMS REMOVED FROM THE CONSENT AGENDA

A. Supervisor's Report

- Trustee Lindke asked for the Supervisor to expound on item number one, "Sale of Tangible Property."
- Supervisor Schwartz explained the information in his report.
- Trustee Lindke asked for an update on Stephens Dr. speed bumps.
- Supervisor Schwartz said that the Washtenaw County Road Commission will give a presentation at the January 15, 2024, regular meeting to discuss this matter. Additionally, the Tanglewood results have been made available.
- Trustee Lindke asked for an update on sidewalks.
- Supervisor Schwartz said construction and inspections are done and now the Township is sending invoices.
- Trustee Lindke asked about the \$70,000.00 increase to the Ypsilanti District Library count line.
- Supervisor Schwartz clarified that was the Harris Rd. widening project and that will ultimately be paid for by the library. He added that Crystal Lyte, Washtenaw County Commissioner, went to Greg Dill, Washtenaw County Administrator, and requested funds and Mr. Dill agreed to \$40,000.00. Supervisor Schwartz added that there has not been official documentation reflecting this as of yet.
- Commissioner Lyte said the \$40,000.00 will be directed to the library.
- Supervisor Schwartz said that he will ask the County Administrator, Greg Dill, to direct the \$40,000.00 to the Township and we would credit the library because they owe the Township.

B. COMMUNITY CENTER ADVISORY COMMITTEE UPDATE

- Trustee Lindke gave the floor to Clerk Findley to share exciting news.
- Clerk Findley shared that the Ypsilanti Community Schools (YCS) has voted to authorize the Superintendent to negotiate and approve a purchasing agreement with Washtenaw County for

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the Cheney Elementary School and adjoining properties. This agreement is a large step forward in the realization of the Eastside Washtenaw County Community Center

C. UTILITY DEPARTMENT'S REPORT

- Trustee Lindke highlighted and celebrated the completion of the pump stations by Stante Inc.

D. BILLS for PAYMENT and RECORD of DISBURSEMENTS

- Trustee Lindke questioned the \$1400.00 to Jason's Tree Service and asked how many years the firemen were decorating the tree at Township Hall because she believes that it is good community service.
- Supervisor Schwartz explained that the Fire Department did it in the past but this year the Parks and Recreation Director sought out bids to complete this work.
- Trustee Lindke asked if the Fire Department does community service.
- Vic Chevrette, Fire Chief, responded that they do community service and listed some of the following:
 - Install smoke detectors.
 - Car seat inspection.
 - Car seat installation.
- Mr. Chevrette added that when they have decorated the tree, in the past, they have to put up a million-dollar fire truck, which if they get a call then they have to take it down which takes about five minutes to retract the ladder and get it back in service. He said the union did not want to do it and the tree service can really do a better job with their specialized equipment.
- The Board continued discussions on other items in Bills for Payment and Record of Disbursements.

10. UNFINISHED BUSINESS

A. SUPERVISOR RETURN LAPTOP

- Supervisor Schwartz said he has returned the laptop. He added that under the statute the Supervisor is responsible for all of the personal property of the Township.
- Clerk Findley interjected that she does not understand that explanation and added that there is another laptop that is missing from the Township that really needs to be returned.
- Supervisor Schwartz asked for the name of the person and said he would contact them.
- Clerk Findley answered that it was the previous Township Treasurer.
- Supervisor Schwartz said there should be a written policy about this and added that Washtenaw County allowed for the person to purchase the laptop at the end of their tenure.

B. REDESIGNATE FUNDS FROM GEDDES RD. PATHWAY

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- Supervisor Schwartz said after all of the information was evaluated that is, in fact, Hyundai's money. He said that he will attempt to contact them to see if they would donate some of the money for a good cause.
- Supervisor Schwartz said he spoke with the bond counsel, the controller, and the auditor all looked at it, and in 2008, Hyundai prepaid bills that were otherwise the Township's responsibility.
- Trustee Lindke alleges that she remembers that there was some correspondence from Hyundai reflecting that they were giving the Township the money.
- Supervisor Schwartz disagreed and said the he would work with the Treasurer and Hyundai to see if they can utilize some of that money.

C. STEPHENS DRIVE SPEED BUMPS

- Supervisor Schwartz said he sent a letter to the Washtenaw County Road Commission, and they will be at the January 15, 2024, meeting to give a presentation but he can arrange for them to come immediately prior to the meeting if anyone is interested in talking to them.
- Trustee Lindke said there were some road signs in the disbursements, that she didn't know anything about.
- Supervisor Schwartz replied that all he knew was that some signs were knocked down, replaced, and charged to us.
- Trustee Caviston said if they were knocked down by an automobile then it should be paid out by the insurance.
- Supervisor Schwartz said there was not a police report but that he is unsure why it is the Township's responsibility to pay for it.

11. NEW BUSINESS

A. RESOLUTION 2023-79, AFFIRM SALARY OF THE TRUSTEES

The following resolution was moved by Trustee Lindke supported by Treasurer Lewis amending the total, for each trustee, to be \$10,000.00 per year.

- Trustee Lindke said she provided the Board with a comparative schedule for Officials and Trustees salaries for Township's around us.
- Trustee Lindke recommended that the Board increases the stipend for the Trustee's to match Scio Township at \$10,000.00 per trustee for the year.
- Trustee Lindke added that this will attract people to run for trustee and be a part of the shared governance. She said there is no reason that the Trustees should not be recognized for the work that they do and paid accordingly.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE SALARY OF THE CHARTER TOWNSHIP OF
SUPERIOR TRUSTEES FOR THE 2024 BUDGET**

RESOLUTION NUMBER: 2023-79

DATE: DECEMBER 18, 2023

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2024 budgets for all funds on October 16, 2023; and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

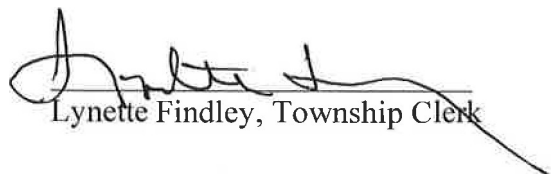
WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS, the residents of Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

NOW THEREFORE, BE IT RESOLVED, that compensation for the Charter Township of Superior Board of Trustees shall be *\$10,000.00* annually.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/18/2023
Date Certified

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Roll Call:

Ayes: Clerk Findley
Trustee Caviston
Treasurer Lewis
Trustee Lindke
Trustee Secrest
Trustee McGill
Supervisor Schwartz

Nays: None

Absent: None

The resolution carried by unanimous vote.

B. RESOLUTION 2023-80, AFFIRM SALARY OF THE CLERK

The following resolution was moved by Trustee Lindke and supported by Clerk Findley, amending the salary to \$99,403.00.

- Trustee Caviston said this should be done based on average.
- Trustee Lindke disagreed and said the Clerk remains responsible for all statutory duties regardless of size.
- Trustee McGill said that she wants it to be front of mind that Clerk's and Treasurer's salary is typically the same.
- Trustee McGill questioned where the 4% increase figure comes from.
- Supervisor Schwartz said the increase is commensurate with the amount that is given to the non-union office workers.
- Trustee Lindke called the question.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2024 SALARY OF
CHARTER TOWNSHIP OF SUPERIOR CLERK**

RESOLUTION NUMBER: 2023-80

DATE: DECEMBER 18, 2023

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WHEREAS, the Charter Township of Superior Board of Trustees approved the 2024 budgets for all funds on October 16, 2023, and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees, and

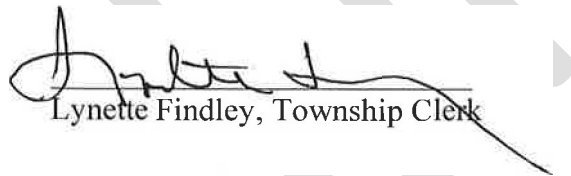
WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution, and

WHEREAS, the residents of Township continue to receive service that reflects positively on the employees, officials and trustees of the Township.

NOW THEREFORE BE IT RESOLVED that compensation for the Clerk be \$99,403.00 which is thirteen percent (13.09%) higher in 2023 than her compensation of \$87,192.56 in 2023 as listed in the 2024 budget adopted by the Charter Township of Superior Board of Trustees.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/18/2023
Date Certified

Roll Call:

Ayes: Trustee Lindke
Trustee Caviston
Clerk Findley
Trustee Secrest
Treasurer Lewis
Trustee McGill

Nays: Supervisor Schwartz

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Absent: None

The resolution carried by majority vote.

C. RESOLUTION 2023-81, AFFIRM SALARY OF THE TREASURER

The following resolution was moved by Clerk Findley and supported by Trustee McGill.

- Trustee McGill said again that Clerks and Treasurers typically make the same amount.

It was moved by Trustee McGill and supported by Trustee Secrest to amend the Treasurer's salary to \$99,403.00.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2024 SALARY OF
THE CHARTER TOWNSHIP OF SUPERIOR TREASURER**

RESOLUTION NUMBER: 2023-81

DATE: DECEMBER 18, 2023

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2024 budgets for all funds on October 16, 2023, and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

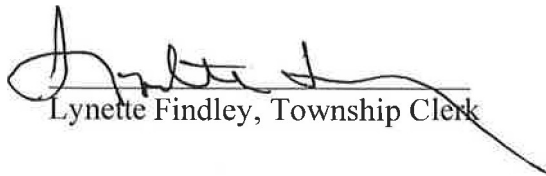
WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and Trustees of the Township.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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NOW THEREFORE, BE IT RESOLVED, that compensation for the Treasurer be \$99,403.00 which is *thirteen percent (13.09%)* higher in 2024 than her compensation of \$87,192.47 in 2023 as listed in the 2024 budget adopted by the Charter Township of Superior Board of Trustees.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/18/2023
Date Certified

Roll Call:

Ayes: Clerk Findley
Trustee Caviston
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest

Nays: Supervisor Schwartz

Absent: None

The motion to amend carried by majority vote.

Township Attorney Fred Lucas explained that now the Board must vote on the amended resolution.

Roll Call:

Ayes: Clerk Findley
Trustee Caviston
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest

Nays: Supervisor Schwartz

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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Absent: None

The amended resolution carried by majority vote.

D. RESOLUTION 2023-82, AFFIRM SALARY OF THE SUPERVISOR

The following resolution was moved by Treasurer Lewis and supported by Trustee McGill.

- Trustee Lindke said that if she could reduce it to \$90,000.00, she would but she cannot.
- Attorney Lucas and Supervisor Schwartz assured Trustee Lindke that an elected official's salary cannot be reduced during their term.
- Clerk Findley agreed that his salary cannot be reduced.
- Supervisor Schwartz said he feels that he does not need a raise so he will be voting "no".

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2024 SALARY OF THE CHARTER TOWNSHIP OF
SUPERIOR SUPERVISOR**

RESOLUTION NUMBER: 2023-82

DATE: DECEMBER 18, 2023

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2023 budgets for all funds on October 16, 2023; and,

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and,

WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and,

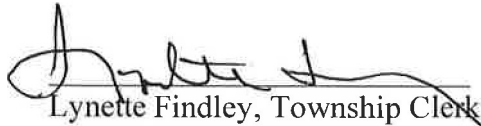
WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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NOW THEREFORE, BE IT RESOLVED, that compensation for the Supervisor to be \$100,365.72 which is four percent (4%) higher in 2024 than his compensation of \$96,505.50 in 2023 as listed in the 2024 budget adopted by the Charter Township of Superior Board of Trustees.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/18/2023
Date Certified

Roll Call:

Ayes: Trustee Caviston
Supervisor Schwartz
Treasurer Lewis
Trustee McGill
Trustee Secrest

Nays: Clerk Findley
Trustee Lindke

Absent: None

The resolution carried by majority vote.

E. RESOLUTION 2023-83, AFFIRM THE 2024 SALARIES OF THE NON-UNION EMPLOYEES

The following Resolution was moved by Treasurer Lewis and supported by Trustee Lindke.

- Trustee McGill said she has been trying to wrap her head around this for years. She said she would like for there to be merit based raises based on performance. She said the challenge is that there are high-performing employees and low-performing employees, and everyone is getting the same pay increase. She concluded that there should be performance evaluations either annually or biannually to incentivize the high-performing employees.

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- Clerk Findley agreed and believed this is more reason to authorize a compensation committee and hiring a part-time personnel director.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES OF
THE CHARTER TOWNSHIP OF SUPERIOR FOR THE 2024 BUDGET**

RESOLUTION NUMBER: 2023-83

DATE: DECEMBER 18, 2023

WHEREAS, the Superior Charter Township Board of Trustees approved the 2024 budgets for all funds on October 16, 2023; and,

WHEREAS, the Board of Trustees did not specifically designate the compensation for the full-time and part-time Township employees and,

WHEREAS, the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and,

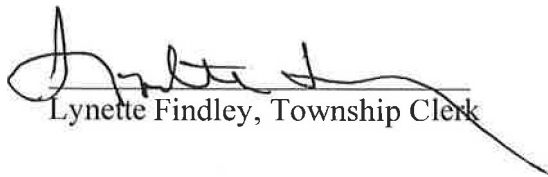
WHEREAS, the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

NOW THEREFORE BE IT RESOLVED, that compensation for all full-time and part-time non-union employees be four percent (4%) higher in 2024 than their compensation in 2023 except as otherwise set by the 2024 budget.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

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Roll Call:

Ayes: Trustee Caviston
Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee Secrest
Supervisor Schwartz

Nays: Trustee McGill

Absent: None

The resolution carried by majority vote.

**F. RESOLUTION 2023-84, APPROVE THE ADMINISTRATIVE STAFF TO
PURCHASE MEDICAL, DENTAL, AND VISION INSURANCE FOR EMPLOYEES
OF THE TOWNSHIP**

The following resolution was moved by Trustee Lindke supported by Trustee McGill.

- Supervisor Schwartz explained the resolution.

CHARTER TOWNSHIP OF SUPERIOR

WASHTENAW COUNTY, MICHIGAN

**RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE
CHARTER TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL
AND VISION INSURANCE FOR EMPLOYEES OF THE TOWNSHIP**

RESOLUTION NUMBER: 2023-84

DATE: DECEMBER 18, 2023

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WHEREAS, the Charter Township of Superior provides health care insurance plan benefits to all full-time Township employees; and

WHEREAS, the Township's current health care insurance plan expires on December 31, 2023; and

WHEREAS, Township officials and staff have received and reviewed quotes for various health care providers through its agent Brown and Brown; and

WHEREAS, pursuant to its authority, Charter Township of Superior has elected to renew the Simply Blue HSA PPO Gold \$1,600.00 health care plan, the Delta Dental Premier dental insurance plan and the VSP vision plan for 2024 with a total health care premium cost to the township of approximately \$462,233.88 with an effective term of January 1, 2024, through December 31, 2024: and

WHEREAS, Charter Township of Superior will continue to offer its fulltime employees the option to opt out of health insurance in consideration of a payment to the employee of 40% of the costs of providing health care insurance resulting in a cost of \$73,174.03.

WHEREAS, Charter Township of Superior will offer its employees a wellness bonus in 2024 in the following amounts which is the employee's responsibility to utilize as desired to ensure maximum personal health in the amount of \$162,000.00 divided as follows:

<u>Non-union</u>		<u>Union</u>	
Single	\$3,000.00	Single	\$3,000.00
Family	\$6,000.00	Family	\$6,000.00

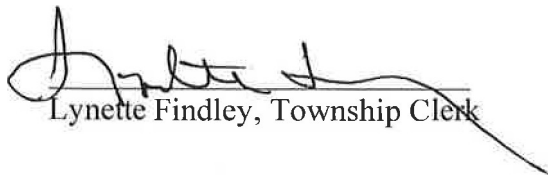
WHEREAS, the total costs to Charter Township of Superior to provide medical, dental and vision insurance, plus opt outs and wellness is \$697,407.91.

NOW, THEREFORE BE IT RESOLVED, that the Charter Township of Superior Supervisor, Clerk or Treasurer are authorized to execute any documents necessary to provide the described health care benefits and corollary opt out and wellness incentive payment.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 18, 2023
PROPOSED MINUTES
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Lynette Findley, Township Clerk

12/18/2023
Date Certified

Roll Call:

Ayes: Trustee Lindke
Treasurer Lewis
Clerk Findley
Trustee Caviston
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

Absent: None.

The resolution carried by unanimous vote.

**G. RESOLUTION 2023-85, APPROVE TO SET RATE OF EMPLOYER
CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS PROGRAM FOR
NON-UNION AND UNION EMPLOYEES**

The following resolution was moved by Trustee Secrest supported by Trustee McGill.

- Supervisor Schwartz explained the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**APPROVAL TO SET THE RATE OF EMPLOYER
CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS
PROGRAM FOR NON-UNION AND UNION EMPLOYEES**

RESOLUTION NUMBER: 2023-85

DECEMBER 18, 2023

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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WHEREAS, on March 21, 2005, the Charter Township of Superior Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

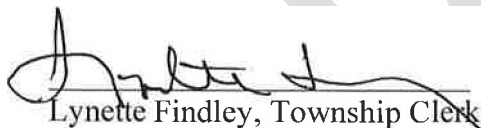
WHEREAS, the Township contribution to each employee was set at one hundred (\$100.00) dollars per month, and this amount has been raised several times since then; and

WHEREAS, the Township Board has given this matter due consideration through the budgeting process;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board does hereby establish the monthly contribution for Health Care Savings Plan for union employees in the amount of \$425.00 per month in 2024; and does hereby establish the monthly contribution for non-union employees in the amount of \$300.00 per month in 2024.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/18/2023

Date Certified

Roll Call:

Ayes: Clerk Findley
Trustee Caviston
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

Absent: None.

The resolution carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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H. RESOLUTION 2023-86, HEALTH CARE SAVINGS PROGRAM FOR INDIVIDUAL EMPLOYEES

The following resolution was moved by Clerk Findley supported by Treasurer Lewis.

- Supervisor Schwartz explained the resolution.
- Trustee Caviston for clarification on unions.
- Representatives from the fire department explained.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN
PARTICIPATION AGREEMENTS WITH INDIVIDUAL EMPLOYEES**

RESOLUTION NUMBER: 2023-86

DATE: DECEMBER 18, 2023

WHEREAS, Superior Charter Township employees hired prior to November 1, 2011, are permitted to request the Superior Township Board to amend their MERS Health Care Savings Plan Participation Agreement (HCSP) once per calendar year; and

WHEREAS, employees hired after November 1, 2011, are a separate and distinct group for purposes of their MERS Health Care Savings Plan Participation Agreement (HCSP), and are divided into non-union and union groups, and each group must vote as a separate group to amend their contribution by majority vote; and,

WHEREAS, said non-union decided in November 2023 not to amend the amount withheld and continue to contribute at the rate of 3% and the union group decided to amend their amount and contribute at a rate of 3% and,

WHEREAS, employees hired prior to November 1, 2011, have decided not to amend any of their amounts they contribute to their HCSP for fiscal 2024 heretofore.

NAME		New Rate
Allen, Daniel	Non-Union Health Option #2	3%

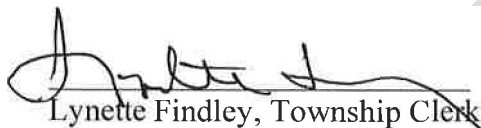
**CHARTER TOWNSHIP OF SUPERIOR BOARD
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French, Jeffrey	Fire Union Health Option #2	2%
Bach, Shaun	Fire Union Health Option #1	2%

NOW, THEREFORE, BE IT RESOLVED, that any full-time employee, upon termination or separation from Superior Charter Township, may elect roll over any amount of cash owed to the employee into their individual MERS Health Care Savings Plan by virtue of any unpaid regular pay, unpaid overtime pay, unpaid education pay, unpaid longevity pay, unpaid vacation pay, unpaid sick time pay, and unpaid personal time pay.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/18/2023
Date Certified

Roll Call:

Ayes: Trustee Caviston
Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

Absent: None.

The resolution carried by unanimous vote.

I. RESOLUTION 2023-87, OPT-OUT MEDICAL PA 152-2024

The following resolution was moved by Treasurer Lewis supported by Truste McGill.

- Supervisor Schwartz explained the resolution.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH
IN THE 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

RESOLUTION NUMBER: 2023-87

DATE: DECEMBER 18, 2023

WHEREAS, Public Act 152 of 2011 contains three options for complying with the requirements of the Act:

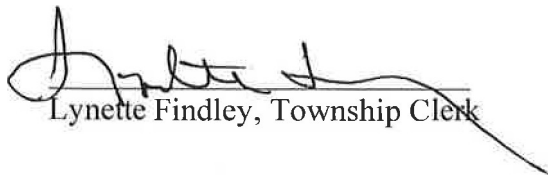
1. Section 3 – Hard Caps Option- limits a public employer’s total health care costs for employees based on coverage in the Act.
2. Section 4 – 80%/20% Option – limits a public employers share of total annual health care costs to not more than 80%.
3. Section 8- Exemption Option – a local unit of government as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body.

WHEREAS, the Charter Township of Superior Board of Trustees has decided to adopt the annual exemption option, section 8 of the Act, as its choice of compliance under the Act.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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Lynette Findley, Township Clerk

12/18/2023
Date Certified

Roll Call:

Ayes: Treasurer Lewis
Clerk Findley
Trustee Caviston
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

Absent: None.

The resolution carried by unanimous vote.

**J. RESOLUTION 2023-88, APPROVE INCENTIVES FOR CERTIFICATIONS AND
LICENSURE ASSESSING**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE ASSESSING LICENSE INCENTIVE

RESOLUTION NUMBER: 2023-88

DATE: DECEMBER 18, 2023

WHEREAS, the State of Michigan mandates continuing education requirements for assessing officers and technicians, including Michigan Certified Assessing Officers (MCAO), Michigan Advanced Assessing Officers (MAAO), and Michigan Master Assessing Officers (MMAO);

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WHEREAS, Superior Township Assessing Department staff are required to maintain their certifications and complete specific continuing education hours as mandated by the State Tax Commission (STC);

WHEREAS, it is beneficial to provide an annual incentive to Superior Charter Township Assessing Department staff for maintaining and advancing their professional certifications;

WHEREAS, the Superior Charter Township Board of Trustees recognizes the value of professional development and wishes to incentivize staff for their dedication to maintaining high standards in the field of property assessment;

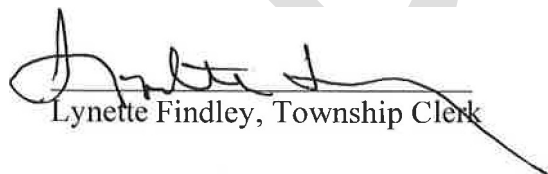
WHEREAS, it is recommended that the Superior Charter Township Board of Trustees grant an annual incentive to Assessing Department staff, to be given on the anniversary date of hire, based on the following percentage scale:

- Michigan Master Assessing Officer (MMAO) certification: 3% of annual base pay.
- Michigan Advanced Assessing Officer (MAAO) certification: 2% of annual base pay.
- Michigan Certified Assessing Officer (MCAO) certification: 1% of annual base pay.
- Michigan Certified Assessing Technician (MCAT) certification: 0.5% of annual base pay.

NOW, THEREFORE, IT BE RESOLVED that the Charter Township of Superior Board of Trustees hereby approves an Assessing Department certification incentive for staff members who meet and maintain the specified certification criteria as set forth by the State of Michigan.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/18/2023
Date Certified

Roll Call:

Ayes: Treasurer Lewis
Trustee Caviston
Clerk Findley
Trustee Lindke

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Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

Absent: None.

The resolution carried by unanimous vote.

K. RESOLUTION 2023-89, APPROVE INCENTIVES FOR CERTIFICATIONS AND LICENSURE UTILITIES

The following resolution was moved by Treasurer Lewis supported by Clerk Findley.

- The Board clarified and agreed that the incentive is only given to the highest certifications/license of an individual.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE WATER OPERATOR'S LICENSE INCENTIVE

RESOLUTION NUMBER: 2023-89

DATE: DECEMBER 18, 2023

WHEREAS, the State of Michigan requires Water Distribution System Operators to hold a S4, S3, S2, or S1 license based on the population served for a city or township.

WHEREAS, Superior Township water operators must hold at minimum an S4 operator's license and are required to complete education classes annually to keep up to date.

WHEREAS, an incentive should be given annually to Superior Township water operators for maintaining an S4 license or higher.

WHEREAS, it is recommended that Superior Township Board of Trustees grant an annual incentive to be given on the anniversary date of hire for water operators. It should be given in the form of one payment and be based on the following percentage scale:

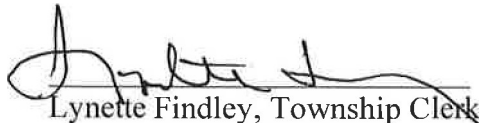
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- S-1 license receive 3% of annual base pay.
- S-2 license receive 2% of annual base pay.
- S-3 licenses receive 1% of annual base pay.
- S-4 licenses receive .5% of annual base pay.

NOW, THEREFORE, IT BE RESOLVED that the Charter Township of Superior Board of Trustees hereby approves a water operator's license incentive for Utility Department employees.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/18/2023
Date Certified

Roll Call:

Ayes: Clerk Findley
Trustee Caviston
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

Absent: None.

The resolution carried by unanimous vote.

**L. RESOLUTION 2023-90, APPROVE INTERLOCAL AGREEMENT FOR
WASHTENAW AREA MUTUAL AID COUNCIL**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE WASHTENAW AREA MUTUAL AID COUNCIL
INTERLOCAL AGREEMENT**

RESOLUTION NUMBER: 2023-90

DATE: DECEMBER 18, 2023

WHEREAS, the Charter Township of Superior along with various other governmental entities including Charter Townships, Cities, Villages, and Fire Departments within and near Washtenaw County have come together to form the Washtenaw Area Mutual Aid Council (WAMAC); and

WHEREAS, the purpose of WAMAC is to establish a collaborative framework for mutual aid, primarily focusing on fire and rescue services, technical rescue teams, swift water rescue teams, and other specialized county fire rescue teams within Washtenaw County and Southeastern Michigan; and

WHEREAS, the WAMAC Interlocal Agreement outlines the structure, powers, responsibilities, and funding mechanisms for the Council, aiming to enhance emergency response capabilities through joint ownership and operation of equipment, standardization of policies, and shared training initiatives; and

WHEREAS, the Charter Township of Superior recognizes the importance of mutual aid in improving emergency services and ensuring the safety and well-being of its residents and those in the surrounding communities;

WHEREAS, this Interlocal Agreement is for the governmental units which are Parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended; and

WHEREAS, the agreement includes the following partners; the Charter Township of Ann Arbor, the Charter Township of Augusta, the Charter Township of Green Oak, the Charter Township of Pittsfield, the Charter Township of Superior, the Charter Township of Van Buren, the Charter Township of Ypsilanti, the Chelsea Area Fire Authority, the City of Ann Arbor, the City of Belleville, the City of

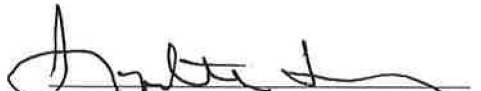
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South Lyon, the City of Ypsilanti, the Village of Clinton, the Dexter Area Fire Department, Clinton Township (Lenawee County), Hamburg Township, Manchester Township, Milan Area Fire Department, Northfield Township, Salem Township, Saline Area Fire Department, Scio Township, and Sumpter Township.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior hereby approves the Washtenaw Area Mutual Aid Council Interlocal Agreement as presented and agrees to become a party to the Agreement, committing to its terms and conditions.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/18/2023
Date Certified

Roll Call:

Ayes: Clerk Findley
Trustee Caviston
Treasurer Lewis
Trustee McGill
Trustee Secrest
Supervisor Schwartz
Trustee Lindke

Nays: None.

Absent: None.

The resolution carried by unanimous vote.

M. RESOLUTION 2023-91, APPROVE BID FROM KOVALAK EXCAVATING AND SEPTIC TANK SERVICES INC.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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**~~RESOLUTION TO APPROVE BID FROM KOVALAK EXCAVATING AND SEPTIC
TANK SERVICES INC. FOR SEPTIC TANK SERVICES AT DIXBORO UNITED
METHODIST CHURCH~~**

~~RESOLUTION NUMBER: 2023-91~~

~~DATE: DECEMBER 18, 2023~~

~~**WHEREAS**, the Charter Township of Superior requires installation and maintenance services for a septic system, including plumbing from existing pipes, installation of a 1,500-gallon reinforced concrete septic tank with access risers, a sewage effluent filter, and related plumbing work; and~~

~~**WHEREAS**, the scope of work includes excavating a 600 sqft septic field to a depth not exceeding 4 feet, backfilling with sand and onsite soils, installing the septic field, and conducting necessary inspections; and~~

~~**WHEREAS**, the project may require additional work such as undermining or replacing a portion of the sidewalk, and raking and seeding the affected area, with the understanding that raking and seeding may be deferred to spring depending on ground and weather conditions;~~

~~**WHEREAS**, the total cost for these services is quoted at \$16,875.00, with a required signed contract and a deposit of \$4,000.00 before work begins, and the balance to be paid in full upon completion of covering.~~

~~**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the payment of \$16,875.00 for the septic system services as detailed in the provided quote.~~

~~**BE IT FURTHER RESOLVED** that the Charter Township of Superior agrees to the terms of the contract, including the deposit of \$4,000.00 and the full payment upon completion of the work, ensuring all work is completed to the satisfaction of the township and in accordance with all applicable regulations and standards.~~

N. RESOLUTION 2023-92, BUDGET AMENDMENTS FOR YEAR-END 2023

The following resolution was moved by Treasurer Lewis supported by Clerk Findley.

- Supervisor Schwartz explained the resolution.
- Trustee Lindke asked why the line item for Ypsilanti District Library is being increased by \$70,000.00.
- Supervisor Schwartz said it is all for ASI Asphalt.
- Trustee Lindke questioned if we are getting reimbursed for this.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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- Supervisor Schwartz said we will get reimbursed for the total cost of putting in a left-hand turn lane on Harris Rd. minus, pending approval, the \$40,000.00 grant from the county.
- Trustee Lindke wanted to clarify that we are showing the reimbursement from the library.
- Nancy Mason, Township Bookkeeper, said it is showing as a receivable. We are not carrying it on the balance sheet.
- Trustee Lindke said she thought the debt interest on the “Rock Property” was \$42,000.00 and questioned why it is showing at \$84,000.00.
- Mrs. Mason said the principal and interest is paid in May and in November it is just interest and verified that it is the \$84,000.00 a year in interest.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

BUDGET AMENDMENTS FOR ALL FUNDS

RESOLUTION NUMBER: 2023-92

DATE: DECEMBER 18, 2023

WHEREAS, the Charter Township of Superior Board of Trustee’s has carefully reviewed the Township’s current spending, and

WHEREAS, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide for the needs of the Township, and

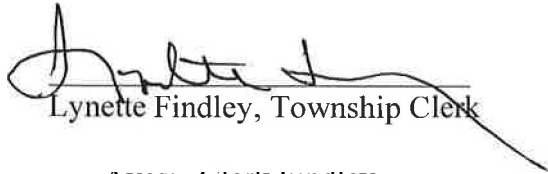
WHEREAS, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2023 and offers the following budget amendments.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached spreadsheet.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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Lynette Findley, Township Clerk

12/18/2023
Date Certified

Ayes: Clerk Findley
Trustee Caviston
Treasurer Lewis
Supervisor Schwartz
Trustee Lindke
Trustee Secrest
Trustee McGill

Nays: None.

Absent: None.

The resolution carried by unanimous vote.

O. MOTION TO APPROVE STUMP REMOVAL AND LAND CLEARING ON HARRIS RD. AND MACARTHUR BLVD. FOR CLAYHILL COMMUNITY FARM AND GARDEN

It was moved by Treasurer Lewis supported by Clerk Findley to Approve Stump Removal and Land Clearing on Harris Rd. and MacArthur Blvd. for Clayhill Community Farm and Garden for \$19,500.00.

- Supervisor Schwartz explained the motion.
- Clerk Findley said that she wants this done immediately but questioned why there were no other estimates and if there is a conflict of interests. She asked if the company had done any work for any of the members of the Board individually.
- The Board agreed that there is no conflict of interests.
- Supervisor Schwartz added that this company has done work for the Township in the past.
- Trustee McGill added that she wanted to give recognition to Laura Bennett, Planning and Zoning administrator. She said she has heard wonderful compliments about her in regard to getting the Clayhill Community Farm and Garden project off the ground.

Roll Call:

Ayes: Clerk Findley
Treasurer Lewis

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Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

Absent: Trustee Caviston (Trustee Caviston exited the meeting)

The motion carried by unanimous vote.

P. MOTION TO SOLICIT OTHER BIDS AND MAKE A DETERMINATION IN HIRING A SNOWPLOW SERVICE FOR THE WINTER OF 2023-24.

It was moved by Treasurer Lewis supported by Clerk Findley to solicit other bids and make a determination in hiring a snowplow service for the winter 2023-24.

- Supervisor Schwartz explained the two options of \$7000.00 flat fee or \$225.00 per plowing with stipulations.
- Clerk Findley questioned why there were no other bids and if there was a conflict of interest with any of the Board members.
- Supervisor Schwartz said he has purchased a tree and a shrub from them.

Motion carried by unanimous vote.

Q. MOTION TO PAUSE CONSIDERATION OF SELLING OR DONATING A CONSERVATION EASEMENT ON THE LAND REFERRED TO AS THE “ROCK PROPERTY”

It was moved by Trustee McGill supported by Clerk Findley to pause consideration of selling or donating a conservation easement on the land referred to as the “Rock Property” until the Board receives documentation from Washtenaw County.

- Supervisor Schwartz said that he believes that it does not make sense to discontinue conversations.
- Trustee Lindke suggested, based on the citizens input, there needs to be a clear process for continuing.
- Supervisor Schwartz said that the way it has been described is the Board will get a proposed “boiler plate” draft easement. The Board can decide to have a public hearing, or it could possibly be fine as it is, but the Board is not forced to accept it.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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- Trustee Lindke said before it even got to the County for their vote that the Board should have had a resolution about it.
- Attorney Lucas said there needs to be a document to look at to see what is being proposed.
- Trustee Lindke stressed her concern that the County did not act independently but the Supervisor asked them to.
- Attorney Lucas said when the paperwork comes, the Board can accept or reject it.
- Supervisor Schwartz said the County is doing a phase one environmental study on the property at no cost to the Township.
- Treasurer Lewis asked what the Board is expected to do next.
- Supervisor Schwartz said the expectation is to receive a proposed conservation easement, which will be sent to the Board, and then the Board will “take it from there.”
- Treasurer Lewis asked if this will be done after the environmental study.
- Supervisor Schwartz assured the Board that the County would not send a proposed easement before having the results of the study.

The motion carried by unanimous vote.

R. MOTION TO APPOINT AND REAPPOINT MEMBERS TO THE ZONING BOARD OF APPEALS AND WETLANDS BOARD

It was moved by Treasurer Lewis supported by Trustee McGill to appoint and reappoint members to the Zoning Board of Appeals and Wetlands Board.

1. Sarah Devereaux for a three-year term as a Zoning Board of Appeals Member to begin immediately.
2. Ellen Kurath for an additional three-year term as a Wetlands Board Member effective immediately.
3. Jim McIntyre for an additional three-year term as a Wetlands Board Member effective immediately.

The motion carried by unanimous vote.

S. MOTION TO APPROVE BASELINE ENVIRONMENTAL ASSESSMENT AND DUE CARE PLAN FOR 9045 MACARTHUR BLVD.- \$4,750.00

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
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It was moved by Trustee Lindke supported by Trustee McGill to approve baseline environmental assessment and due care plan for 9045 MacArthur Blvd.

Roll Call:

Ayes: Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nays: None.

Absent: Trustee Caviston

The motion carried by unanimous vote.

T. MOTION TO HIRE A PART-TIME PERSONNEL DIRECTOR

It was moved by Treasurer Lewis supported by Clerk Findley to hire a part-time personnel director.

- Attorney Lucas said that he thinks it is important to identify the role and function of this position.
- Attorney Lucas suggested creating a committee to draft a job description.

It was moved by Clerk Findley supported by Trustee Secrest to appoint Trustee McGill, Trustee Lindke, and Nancy Mason, Assistant Office and Personnel Manager, to a committee to review the desired language for the job posting to hire a part time personnel director.

The motion carried by unanimous vote.

U. MOTION TO APPROVE TOWNSHIP HOLIDAY SCHEDULE 2024

It was moved by Clerk Findley supported by Trustee McGill to approve the Township Holiday Schedule 2024.

- Trustee McGill asked about the eight days office closing for Christmas and New Years in 2024.
- Treasurer Lewis interject that the Treasurer's office will not be closed for all of the days statutorily.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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- Trustee McGill said she finds it surprising that the office will be closed for that many days and she believes it should be “some activity” in the office.
- Clerk Findley and Supervisor Schwartz agreed that this closure is commensurate with other municipalities.
- Supervisor Schwartz said this was the same under the previous Supervisor Bill McFarlane.

The motion carried by majority vote.

Trustee McGill voted no.

V. MOTION TO APPROVE TOWNSHIP MEETING SCHEDULE 2024

It was moved by Trustee Lindke supported by Trustee Secret to approve the Township Meeting Schedule 2024.

The motion carried by unanimous vote.

W. ADD DISCUSS LETTER FROM EMPLOYEE AS NEW BUSINESS ITEM W.
X. ADD DISCUSS EMAIL FROM CLERK AS NEW BUSINESS ITEM X.

Motions are tabled unanimously to the January 16, 2024, regular Board Meeting.

12. PLEAS and PETITIONS

- Dana Green, Stamford, asked for a clear public process on how bids are submitted to the Township.
- Ramona Parker-Muhammad, Stamford, questioned why the former Treasurer still has the laptop.
- Trustee McGill asked about a letter of resignation sent to the Board.
- Clerk Findley and Supervisor Schwartz answered that it had been rescinded.
- Sarah Devereux, Hickman Dr., requested that something be in writing in regard to the conservation easement.
- Kelly Goolsby asked about the time for the Washtenaw County Road Commission meeting about Stephens Dr.
- Supervisor Schwartz said they would come to the January meeting to give a presentation and potentially a few minutes earlier.
- Irma Golden, Deputy Supervisor, asked how to get the email updates from the Township website.

13. ADJOURNMENT

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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It was moved by Clerk Findley supported by Trustee McGill that the meeting be adjourned. The motion carried and the meeting adjourned at 9:28 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

DRAFT

Supervisors Report December 2023

1. Sale of township property: Mahmoud Issa, township resident that has developed many lots on Brittany Drive over the years. He stopped by last week and inquired about buying the lot on Plymouth road that the Township owns. The lot was donated to the township by a developer years ago. I've attached a map and the email. I think we should consider the offer and perhaps get an appraisal and negotiate a sale. This could totally offset the costs of acquiring the Village green from the church.
2. Hyundai: The documents for the funds we hold for the "Geddes Road" Hyundai special assessment district has been reviewed by Ken Palka, Keith Lockie and the conclusion is that the remaining funds are the property of Hyundai. I consulted with our bond counsel, Pat McGow. The entire financing for the road improvement at Leforge and Geddes and for an extension of the water main to serve the Hyundai facility was a little complicated but you can see from the documentation that the funds we're holding were to be paid to Hyundai by Superior at the closing of the bond sale, but it never happened, and Hyundai never requested the funds. I reminding Hyundai several times to ask for an accounting so we could settle with them. They never did. Now Hyundai is requesting the return of the funds plus interest. This isn't really a Board matter, it's administrative; however, we should discuss this at the meeting. I believe they will share some of the funds with the township.
3. Stephens Drive Tanglewood: The WCRC will appear at the January meeting to discuss our request for a traffic calming study for Stephens Drive. In the meantime, the HOA of Tanglewood requested a traffic calming study of Overbrook and Tanglewood Drive. The study indicated that traffic calming was appropriate for Overbrook. I've included the scoring from WCRC for the Tanglewood study. The Board can ask the WCRC to distinguish this study from the prior study of Stephens and request a new study. I see that some of the criteria for traffic calming were changed by the WCRC after the Stephens road study, so maybe these changes will make a difference in the outcome for Stephens. In any event we should impress upon the WCRC our belief that Stephens needs traffic calming.
4. Greg Dill, Washtenaw County Administrator has confirmed the county will grant the Ypsilanti District Library a \$40,000 grant payable to Superior Township to offset the costs of Harris Road construction demanded by the WCRC. The only undefined issue at this point is whether the county is going to condition the grant upon a match by the township by means for debt forgiveness.
5. Road Grading: The WCRC has started to regrade some of the roads in Superior township that are in terrible condition. I've had numerous calls about poor roads.
6. Sidewalks: We are done for the season with sidewalk construction. We are in the process of sending out bills for work done by the township contractors. Irma has inspected and double

checked which properties were done this year and is compiling a report for the January meeting. The sidewalk program will start again in April. I expect at least two more years of construction before we have all the sidewalks done, maybe a little less time depending on how many residents do their own work.

7. Bazely-Foster drain expansion. I'm meeting with Evan Pratt and Brenda Stumbo on Tuesday December 19th. Ypsilanti Township has requested an expansion of the drain due to flooding issues. An expansion of the drain in Superior is possible to dry out the area on Clark from Prospect to MacArthur. If a drain expansion is necessary or desirable, the township will have to file a petition with the WCWRC in conjunction with a Ypsilanti township petition. I'll keep you informed.
8. On December 11th coffee hour (3 hours) was held at fire station 1 to honor Nik Robson. The coffee hour was well attended by our staff and other fire and police units.
9. Health Care: The annual health care renewal will be presented at the meeting. A request was made to equalize the wellness incentive for all employees. I've included a chart to show the cost of doing that. When we first implemented the wellness incentive Keith consulted with the IRS and w=if we give to one member of a class , we must give the same to each member of he class. We have two classes of employees Union and Nonunion. Each of these class have two subclasses single and family. So to equalize with one set of the nonunion class, we must equalize with all members of the same class i.e., all nonunion workers. The cost would be \$108,000.00 to implement over and above current costs.
10. I'll supplement orally if anything else pops up.

Ken Schwartz

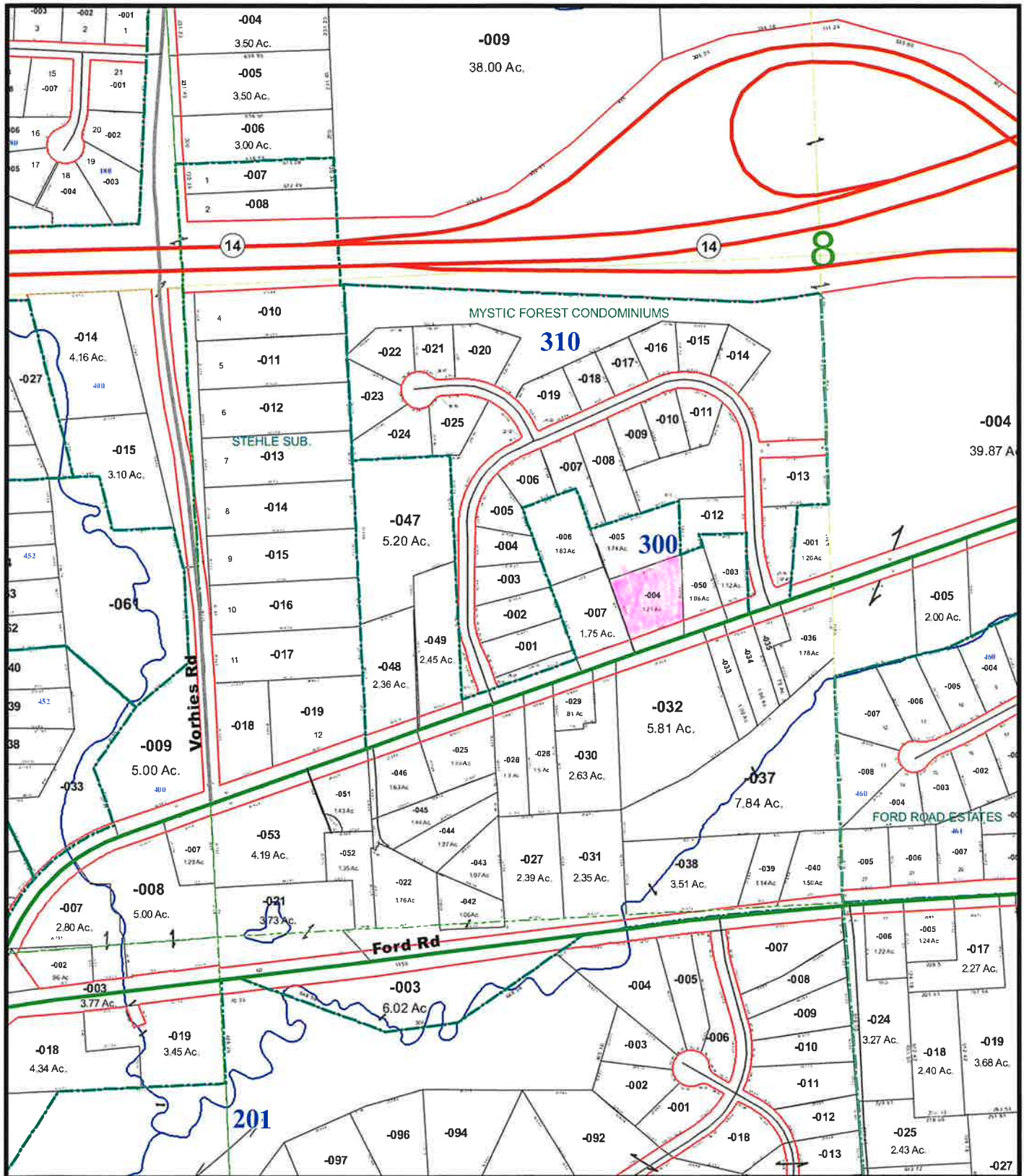
From: Mahmoud issa <mahmoud0501@icloud.com>
Sent: Monday, December 11, 2023 12:54 PM
To: Ken Schwartz
Subject: Parcel in Superior

[You don't often get email from mahmoud0501@icloud.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

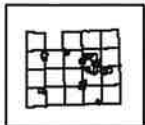
Dear Ken Schwartz,

My name is Mahmoud Issa and I spoke with you last week when I came to pull a permit for my house project. We are super interested in purchasing parcel ID J-10-08-300-004 as we own the neighboring acreage to the property. The total acreage of that parcel 1.71 and when we bought our acre we paid 35,000. Will the township be willing to take 65,000 for the parcel. If there is a price that the township is looking for let me know please.

Thank you for all you've done and continue to do Mahmoud Issa Sent from my iPhone



Location Map



1 inch equals 542.5 feet



Geographic Information System

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

NOTE: PARCELS MAY NOT BE TO SCALE

GIS Map Print

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

Date Printed: 08/21/2007



Hyundai America Technical Center, Inc.
6800 Geddes Rd. • Superior Township, MI • 48198
Phone: (734) 337-2500
www.hatci.com

December 7, 2023

Ken Schwartz, Superior Township Supervisor
Superior Charter Township
3040 N. Prospect Road
Superior Township, MI 48198
Phone: (734) 896-3531
Fax: (734) 482-3842
Email: kenschwartz@superior-twp.org

RE: HATCI & HMA -Reimbursements under Road Improvement Agreement dated July 3, 2007

Dear Supervisor Schwartz:

As you know, I am finally going to retire from HATCI this year on December 31, 2023. To that end, it is my intention to finalize any open issues between Superior Township and HATCI regarding development of our facilities related back to 2005.

While we are currently finalizing the STIL and FCIL projects; those activities will continue into next year. Nick Sulla, Esq. will assume the responsibility of the legal functions and you will be dealing with him effective January 1, 2024.

Regarding the HATCI HQ we have only one remaining open issue pertaining to the Second Amendment to Road Improvement Agreement dated July 3, 2007. Specifically, the Township is holding escrow funds in the amount to \$184,311.53. It is my belief that those funds must be released to Hyundai to resolve all obligations of the Agreement. I would like to have those funds released to Hyundai in the current fiscal year and before December 31, 2023, before I retire. I have attached a copy of the subject agreement for your benefit. (see pages 2-3, Article 1.2 Project Costs). This Agreement clearly provides that the:

“Township shall promptly pay such revenue, up to the actual costs of the Improvements, to WCRC and shall reimburse Hyundai for the preliminary engineering costs expended to date, including but not limited to OHM (\$166,000), WCRC (\$8,381 + \$6,765.27), Detroit Edison (\$1,024) YCUA (\$884), MDEQ (\$500), and AT&T (\$757.26) for a total reimbursement of One Hundred Eighty Four Thousand Three Hundred Eleven and 53/100 (\$184,311.53).”

Please contact me to further discuss the issues. I know this issue has lingered on for some time. I am not upset that it took long, just concerned that the Township Board is trying to allocate the subject funds to work not owned by the Township and per the Agreement, are clearly due to Hyundai. I would not object if the Township forgo payment and apply the money as a credit to future 2024 property tax. If that is not possible, I request direct payment to Hyundai America Technical Center, Inc.



Hyundai America Technical Center, Inc.
6800 Geddes Rd. • Superior Township, MI • 48198
Phone: (734) 337-2500
www.hatci.com

To you Ken and the Board directly; I truly value our great relationship and the opportunities I have had in my professional relationship dealing with the community. As the General Counsel of a large company, I was truly blessed to be able to work with government in such a collegial manner. I will always have fond memories of my work with Hyundai and Superior Township. Hyundai is a member of the community not only a business.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Torigian". The signature is written over a light blue horizontal line.

Mark Torigian, Esq.
Director & General Counsel
Hyundai America Technical Center, Inc.
(734) 679-9874
mtorigian@hatci.com

CC:

Lynette Findley, Superior Township Clerk
HATCI - President John Robb
Dan Roof Director and Controller
Zoohyun Chung, HR Manager
Nick Sulla, Associate General Counsel
Hyundai Motor America, General Counsel

SECOND AMENDMENT TO ROAD IMPROVEMENT AGREEMENT

This Second Amendment to Road Improvement Agreement (the "Second Amendment") is dated the 3rd day of July, 2007 and is the second amendment to the Road Improvement Agreement ("Agreement") by and between the **Board of County Road Commissioners of the County of Washtenaw**, a Michigan governmental body corporate, with offices located at 555 Zeeb Road, Ann Arbor, Michigan 48103 ("WCRC"), **Charter Township of Superior**, a Michigan Municipal corporation, with offices at 3040 North Prospect Road, Ypsilanti, Michigan 48198 ("Township"), and **Hyundai KIA America Technical Center, Inc.**, a Michigan corporation ("HATCI") and **Hyundai Motor America**, a California corporation ("HMA"), collectively known as ("Hyundai").

WHEREAS, Hyundai, Township and WCRC entered into a Road Improvement Agreement dated May 21, 2004 (the "Road Improvement Agreement"), regarding certain improvements which Hyundai would make to Leforge Road and Geddes Road located in Sections 28, 29, 32 and 33 of Superior Township in the County of Washtenaw, Michigan; and

WHEREAS, the Road Improvement Agreement has been declared a proper and lawful contract pursuant to MCL 247.651c(e); MSA 9.1097(1c)(e), by the Washtenaw County Circuit Court, as reflected in a Declaratory Judgment entered in Case No. 04-674-CZ, on August 18, 2004; and

WHEREAS, the Road Improvement Agreement provided for the scope of the work to be performed and completed by Hyundai on or before issuance of certificate of final occupancy for the Hyundai KIA America Technical Center, and that time was of the essence in connection with performance under the Road Improvement Agreement; and

WHEREAS, Hyundai, Township, and WCRC entered into a First Amendment to Road Improvement Agreement dated September 19, 2006 (the "First Amendment") which more precisely identified performance of the terms and conditions of the Road Improvement Agreement with regard to completion of Preliminary Engineering, delivery of Security and commencement and completion of the Road Improvements; and

WHEREAS, Hyundai, Township, and WCRC desire further to amend certain provisions of the Agreement and the First Amendment;

NOW, THEREFORE, in consideration of the covenants and agreements contained in this Second Amendment and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Hyundai, Township and WCRC agree as follows:

1. Article 1.1 of the Agreement shall be deleted in its entirety and replaced by the following:

1.1 **Administration and Construction of Road Improvements**. WCRC will assume responsibility for all aspects of administration and construction of the Road Improvements, subject to performance by Hyundai and Township of their respective obligations under the Road Improvement Agreement as amended. WCRC shall, in its sole discretion, retain such contractors and consultants, as it deems appropriate to perform all or part of the Improvements in accordance with WCRC standard practices and procedures and the project scope of Article 1.3 as amended. The performance of the Road Improvements shall include all construction, survey and design work, inspection, testing and construction surveying and staking, utility coordination, WCRC inspection and administrative fees as described in Article 1.9 and sign fees as described in Article 1.10 of the original Agreement. All work shall be performed and completed in accordance with the Road Improvement Plans as described in Article 1.4 of this Second Amendment. WCRC shall not be obligated to commence the Improvements (but may do so in its sole discretion) until such time as all funds required for the performance of the Road Improvements have been paid to WCRC as provided in this Second Amendment.

2. Article 1.2 of the Agreement shall be deleted in its entirety and replaced by the following:

1.2 **Project Costs**. Hyundai shall be responsible for any and all reasonably necessary costs associated with the Road Improvements, as described in Articles 1.1 and 1.4, and including without limitation preliminary engineering, right-of-way acquisition, construction, construction engineering, project administration, inspection and administrative and sign fees, and the legal, administrative and financing costs of WCRC and Township to effectuate this Second Amendment. In no case shall WCRC be obligated to fund any portion of the Road Improvements that are the subject of the Road Improvement Agreement as amended. Hyundai's obligations to pay for all such Project Costs shall be funded as follows:

- (a) Hyundai shall pay to WCRC not later than July 10, 2007 the sum of One Million Dollars (\$1,000,000.00) to be applied against the Project Costs as they are actually incurred and expended by WCRC.
- (b) Immediately upon execution of this Second Amendment by all parties, Township shall take all steps necessary to issue and sell bonds sufficient to generate revenue at least equal to the full Project Costs of the Improvements, as set forth in the engineer's final cost estimate and including a ten percent (10%) contingency fund, plus Hyundai's preliminary engineering costs expended to date in the approximate amount of Two Hundred Thousand Dollars (\$200,000.00), plus issuance costs related to the bonds, less the One Million Dollars (\$1,000,000.00) paid by Hyundai as described in Article 1.2(a). Upon receipt of revenue from sale of the bonds, Township shall promptly pay such revenue, up to the actual costs

of the Improvements, to WCRC and shall reimburse Hyundai for the preliminary engineering costs expended to date, including but not limited to OHM (\$166,000), WCRC (\$8,381 + \$6,765.27), Detroit Edison (\$1,024) YCUA (\$884), MDEQ (\$500), and AT&T (\$757.26) for a total reimbursement of One Hundred Eighty Four Thousand Three Hundred Eleven and 53/100 (\$184,311.53). The proceeds of the bonds shall be deposited into a depository account by the WCRC and such funds, together with any investment earnings thereon, shall be used to pay the costs of the Road Improvements. Township shall further proceed expeditiously to take all steps necessary to create and establish a single-party Special Assessment District ("SAD") in which Hyundai shall be the sole assessed taxpayer, the amounts assessed to be sufficient to retire all of the bonds and pay all of the additional costs incurred by Township in conjunction with the bond issue and the SAD. The SAD shall be established in accordance with the following:

- (i) The SAD shall include, and shall be limited to, those properties owned collectively by Hyundai as depicted on Exhibit A attached hereto.
- (ii) The principal amount of the assessments levied shall be paid in equal annual installments of principal ^{and interest} over ten (10) ^{years} years, payable on December 1, 2007 through 2016. must
- (iii) Township shall have no liability to Hyundai except to use its best efforts to complete the Special Assessment proceedings and issue the Special Assessment bonds. Township has made no guarantees or representations concerning the interest rates at which the bonds will sell or as to whether the bonds will sell. Failure of the bonds to sell and consequent termination of the SAD shall not relieve Hyundai of its obligations to complete the Road Improvements. The parties understand that the bonds may not qualify as tax-exempt.
- (iv) Hyundai represents that it has legal title to all the property to be assessed and will provide to Township a full consent to the SAD proceedings and the amount assessed against Hyundai's properties at the time SAD proceedings are commenced.
- (v) In the event that the Project Costs of the Road Improvements financed by the bonds exceed the amount of the bond proceeds, Hyundai shall be responsible for payment of such costs, but may apply to Township for a supplemental Special Assessment on its property, in which case Township shall use its best efforts to make such a

Special Assessment and sell additional bonds. In the event there is surplus of bond proceeds and investment income from the bonds, such amount shall be applied to repayment of the bonds and Hyundai's assessment shall be reduced accordingly.

- (vi) If the Road Improvements are not substantially completed by December 31, 2007, any portion of the deposit or proceeds from Bonds which have not been expended by WCRC shall be placed in an interest-bearing escrow account to be used by WCRC to complete the Road Improvements, with any earned interest being applied against the Project Costs. Upon completion and final acceptance of the Road Improvements by WCRC and Township, any unexpended funds remaining in the possession of WCRC shall be returned to Township and credited to Hyundai against any future assessments of the SAD applied to repayment of the bonds and Hyundai's assessment shall be reduced accordingly.

3. Article 1.3 of the Agreement shall be amended to add the following:

- 1.3.7 Install an 8 ft. wide, 3 inch thick non-motorized pathway approximately 1 ft. inside of the WCRC's Geddes Road southern 60 ft. half-width right-of-way line along the northern Hyundai America corner parcel line (Tax I.D. No. J-10-32-100-001) starting at the west property line of said parcel extending east approximately 1,166 ft., ending at the west edge of the proposed width of Leforge Road in the southwest quadrant of the Geddes Road and Leforge Road intersection; from there extend said non-motorized pathway south approximately 2,117 ft. along the east property line of said parcel, varying from approximately 1 ft. to 20 ft. inside of the WCRC's Leforge Road western 60 ft. right-of-way, ending at the south property line of said parcel per approved plans.
- 1.3.8 Install approximately 1,260 linear feet of 16 inch DIP watermain with associated appurtenances approximately 15 ft. inside of the WCRC's Geddes Road southern 60 ft. half-width right-of-way line along the northern Hyundai America corner parcel line (Tax I.D. No. J-10-32-100-001), starting at the west property line of said parcel, extending east to connect to the existing water system located inside of the public road easement in the southeast quadrant of the Geddes Road and Leforge Road intersection; also, extend said watermain with associated appurtenances south approximately 2,130 ft. along the east property line of the WCRC's Leforge Road western 60 ft. right-of-way line ending at the south property line of said parcel per approved plans ("Public Water Improvements"). Within thirty (30) days of approval of construction of the Public Water Improvements, Township shall reimburse Hyundai the previously paid

Water Availability Fee of Ninety-Five Thousand Eight Hundred Ninety-Five Dollars (\$95,895.00).

4. Article 1.4 of the Agreement shall be deleted in its entirety and replaced by the following:

1.4 **Road Improvement Plans.** The parties acknowledge that the scope of the Improvements has been defined in final Preliminary Engineering, including plans, specifications, and a detailed progress schedule, prepared by Orchard Hiltz McCliment (OHM Plans dated February 22, 2007), the "Road Improvement Plans"). The parties further acknowledge that by virtue of this Second Amendment it will be necessary to modify the stage construction and detour plans to allow for the complete closure of the Leforge Road and Geddes Road intersection when construction activities are continuing. WCRC shall retain OHM to perform such modifications to revise the Plans to meet WCRC Local Agency project standards, including preparing Preliminary Engineering documents, plans and specifications, and all associated bid documents for the Road Improvements, and to perform such final design engineering services as may be reasonable and necessary to prepare the project for acceptance of bids for the construction contract. The cost of all such services shall be included as a Project Cost to be paid by Hyundai as provided in Articles 1.1 and 1.2.

5. Articles 1.5, 1.6, and 1.7 of the Agreement shall be deleted in their entirety.

6. Article 1.8 of the Agreement, as previously amended, shall be deleted in its entirety and replaced by the following:

1.8 **Security.** The parties acknowledge that Hyundai has been permitted to open and operate its Project pursuant to temporary access permits previously issued by WCRC. Hyundai shall be entitled to continue operations under the existing temporary permits for so long as Hyundai is in compliance with the Road Improvement Agreement as amended. The parties further acknowledge that Hyundai must obtain from WCRC final access permits in order to continue operation of the Project, and that WCRC has lawful authority to refuse issuance of final access permits until the Road Improvements are completed and all of Hyundai's obligations under the Agreement and this Second Amendment have been met. In the event of default by Hyundai of any of its obligations hereunder, or failure to timely pay any Special Assessment levied pursuant to this Second Amendment, WCRC shall be entitled upon thirty (30) days' notice, with right of Hyundai to cure, to revoke any existing permit and/or right of access between Hyundai's property and Geddes Road and/or Leforge Road. This provision recognizes WCRC's existing statutory authority and is acknowledged by Hyundai in lieu of the security previously provided by Article 1.8., as amended. Not later than thirty (30) days after receipt by WCRC of the proceeds of the bond sale, Township shall return to Hyundai the irrevocable letter of credit in the amount of Eight Hundred Thirty Thousand Seven Hundred Dollars (\$835,700) posted as a Restoration guarantee in April 2005.

7. Articles 1.9, 1.10, 1.11, 1.12, and 1.13 of the Agreement shall be deleted in their entirety.
8. Except as set forth in this Second Amendment, the Agreement as amended by the First Amendment shall remain in full force and effect. In the event of any inconsistency, the terms of this Second Amendment shall govern.

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment by affixing the signatures below, effective as of the date set forth in the caption.

WITNESSED:

Michael L. Fox

Michael L. Fox


Mark A. Torigni

Lay Williams

Carrie Rypa

HYUNDAI MOTOR AMERICA,
a California corporation

By: 
Name: O.S. Koh
Its: President & CEO

By: 
Name: Katherine K. Parker
Its: VP, HR & Administration

HYUNDAI AMERICA TECHNICAL CENTER, INC.,
a Michigan corporation

By: 
Name: Chung Kook Park
Its: President

CHARTER TOWNSHIP OF SUPERIOR,
a Michigan municipal corporation

By: 
William McFarlane, Supervisor

BOARD OF COUNTY ROAD COMMISSIONERS OF WASHTENAW COUNTY,
A Michigan governmental body corporate

By: 
Steven M. Puuri, Managing Director



BENEFICIARY:

CHARTER TOWNSHIP OF SUPERIOR
3040 N. PROSPECT RD.
YPSILANTI, MI 48198

DATE: AUGUST 16, 2021
DATE OF ISSUE: AUGUST 16, 2021
EXPIRATION DATE: AUGUST 16, 2022

WE HEREBY ISSUE OUR IRREVOCABLE STANDBY LETTER OF CREDIT NO. 350313 IN YOUR FAVOR, FOR ACCOUNT OF INFINITY/42400 GRAND RIVER, LLC, FOR A SUM NOT EXCEEDING USD \$244,000.00 [TWO HUNDRED FORTY-FOUR THOUSAND AND 00/100 U.S. DOLLARS] AVAILABLE BY YOUR DRAFT AT SIGHT ON BANK OF ANN ARBOR, 125 S. FIFTH AVE., ANN ARBOR MI 48104 WHEN ACCOMPANIED BY:

1. THE ORIGINAL IRREVOCABLE STANDBY LETTER OF CREDIT NO. 350313.
2. YOUR WRITTEN AND DATED STATEMENT ON BENEFICIARY'S LETTERHEAD SIGNED BY THE BENEFICIARY, INDICATING THE NAME AND TITLE OF THE SIGNER AND REFERENCING THIS LETTER OF CREDIT NUMBER AS FOLLOWS: "WE CERTIFY THAT THE INFINITY/42400 GRAND RIVER, LLC HAS FAILED TO PERFORM OR COMPLY WITH CONDITIONS OF THE AGREEMENT BETWEEN THE PARTIES WITH REGARDS TO PHASE TWO OF THE SITE DEVELOPMENT. THEREFORE, WE ARE ENTITLED TO DRAW IN THE AMOUNT OF USD\$ (SPECIFY AMOUNT) UNDER BANK OF ANN ARBOR STANDBY LETTER OF CREDIT NO. 350313".

ALL DRAFTS DRAWN UNDER THIS CREDIT MUST BE MARKED "DRAWN UNDER BANK OF ANN ARBOR LETTER OF CREDIT NO. 350313".

THIS LETTER OF CREDIT IS SUBJECT TO AND GOVERNED BY THE UNIFORM CUSTOMS AND PRACTICE FOR DOCUMENTARY CREDITS OF THE INTERNATIONAL CHAMBER OF COMMERCE, 2007 REVISION, PUBLICATION 600.

IN THE EVENT THIS LETTER OF CREDIT IS NO LONGER REQUIRED THE ORIGINAL LETTER OF CREDIT AND ALL AMENDMENTS THERETO MUST BE SUBMITTED TO BANK OF ANN ARBOR TOGETHER WITH A SIGNED LETTER ON THE BENEFICIARY'S LETTERHEAD ADDRESSED TO BANK OF ANN ARBOR AGREEING TO ITS CANCELLATION.

WE ENGAGE WITH YOU THAT EACH DRAFT DRAWN UNDER AND IN COMPLIANCE WITH THE TERMS OF THIS CREDIT WILL BE DULY HONORED ON DELIVERY OF THE DOCUMENTS AS SPECIFIED IF PRESENTED AT THIS OFFICE ON OR BEFORE AUGUST 16, 2022.

YOURS VERY TRULY,

A handwritten signature in cursive script that reads "Michelle Desmarais".

MICHELLE DESMARAIS
VICE PRESIDENT

Woodside Village
Rec'd 5/20/2022

**FIRST AMENDMENT TO
IRREVOCABLE STANDBY LETTER OF CREDIT**

Bank of Ann Arbor, a Michigan banking corporation ("Bank") and Charter Township of Superior, a Michigan municipal corporation (the "Beneficiary") hereby confirm that the Credit Amount committed by the Bank to the Beneficiary under the Irrevocable Letter of Credit No: 350313 dated August 16, 2021 (the "Letter of Credit") is as of the date of this Amendment reduced, with the result that the remaining Credit Amount committed by the Bank under the Letter of Credit as of and following the date of this Amendment is Sixty-Five Thousand and 00/100 U.S. Dollars (\$65,000.00).

Dated: 5/17/22

Bank of Ann Arbor

By: Michelle DesMarais
Michelle DesMarais
Vice President

Ken Schwartz

From: KENNETH PALKA <KPALKA@PHPCPA.COM>
Sent: Thursday, December 7, 2023 1:23 PM
To: Keith Lockie
Cc: Ken Schwartz
Subject: Re: Hyundai

Keith and Ken,

Thank you for forwarding the documents re: Hyundai (bond sale and special assessment levied over 12-1-2007 thru 12-1-2016).

You have requested that we review the documents and let you know if we believe the monies remaining from the special assessment after the bonds were paid off, are due back to Hyundai.

You have pointed out page 4, second amendment to the road improvement agreement, (paragraph vi), which states "Upon completion and final acceptance of the Road Improvements by WCRC and Township, any unexpended funds remaining in the possession of WCRC shall be returned to Township, and credited to Hyundai against any future assessments of the SAD applied to repayment of the bonds and Hyundai's assessment shall be reduced accordingly".

The above portion of paragraph vi is specifically dealing with the bond proceeds used to pay for the project costs and not monies collected through the special assessment process.

Based on our understanding, the monies residing at the Township are monies collected from the special assessment which were used to repay the bonds.

I do not see anything in the agreement which addresses the issue of having a surplus from the special assessment monies.

Since Hyundai was the only participant in the special assessment district, as a practical matter, we believe the monies should be returned to Hyundai as long as the project is agreed to be completed with no future costs being anticipated related to the project.

Please keep in mind, we are not attorneys, and this is not legal advice. If you feel legal advice is warranted, we suggest that you communicate with the bonding attorneys involved with this project.

Please call with any questions or further discussion.

Kenneth J. Palka, CPA
Pfeffer, Hanniford & Palka CPA's
225 E. Grand River, Suite 104
Brighton, MI 48116
810-229-5550 office
248-318-2339 cell
810-229-5578 fax

WASHTENAW COUNTY ROAD COMMISSION

Neighborhood Traffic Management Program

Point Assignment



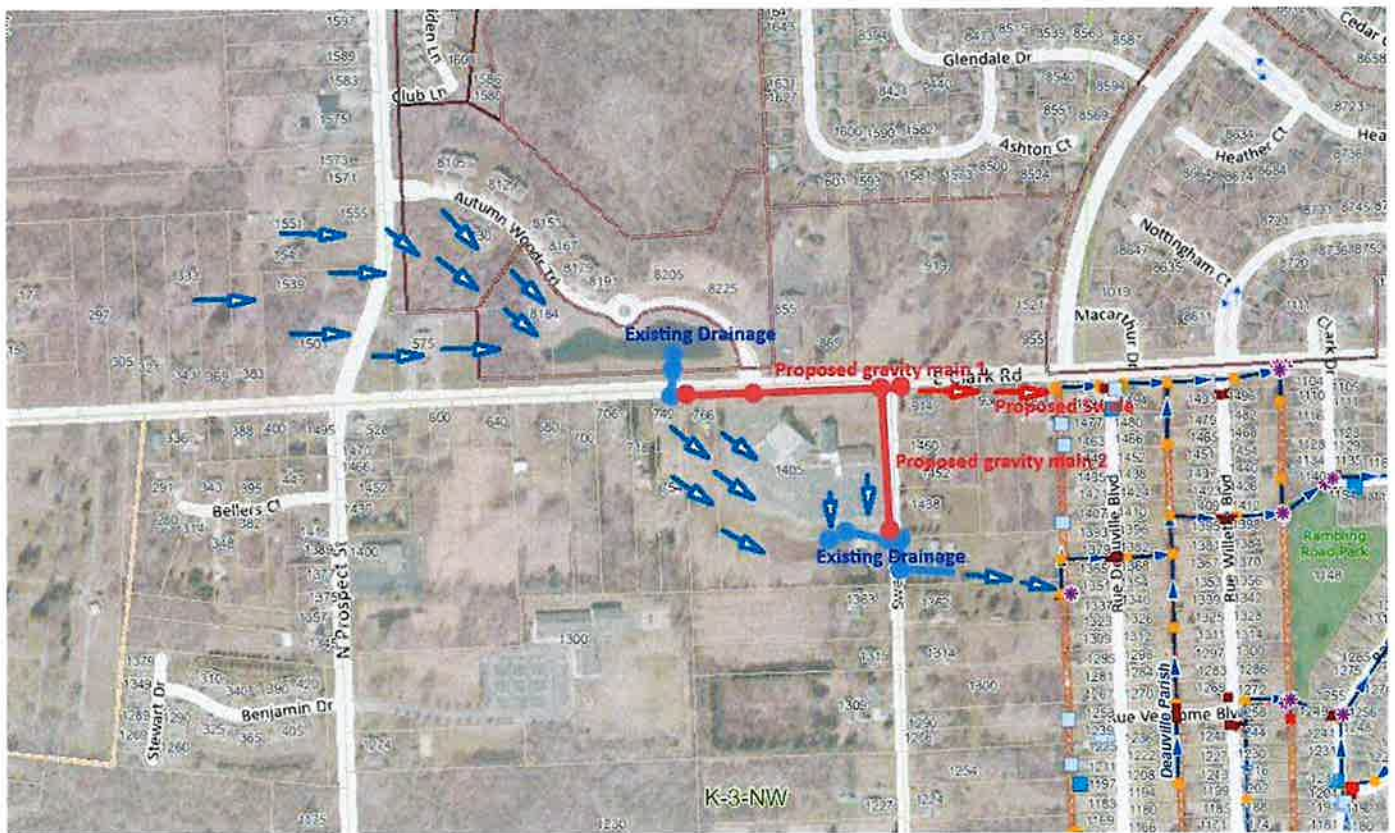
Request Number: SCF #15530863

Date: 12/04/2023

Location	85% speed (mph)	Points	Cut-through traffic	Points	ADT (vpd)	Points	Correctable crashes (3 years)	Points	Schools	Points	Major pedestrian generators	Points	Sidewalk	Points	Total points:
Creekside S of Overbrook	31	4	0%	0	232	0	no	0	no	0	no	0	no	1	5
Overbrook E of Knoll Creek	32	6	0%	0	323	1	no	0	no	0	no	0	no	1	8
Overbrook E of Tanglewood	34	9	0%	0	187	0	no	0	no	0	no	0	no	1	10
Overbrook W of Tanglewood	32	6	0%	0	255	1	no	0	no	0	no	0	no	1	8
Springhill E of Tanglewood	25	0	0%	0	32	0	no	0	no	0	no	0	no	1	1
Tanglewood N of Overbrook	25	0	0%	0	41	0	no	0	no	0	no	0	no	1	1
Tanglewood S of Overbrook	26	1	0%	0	61	0	no	0	no	0	no	0	no	1	2
Tanglewood W of Creekside	34	9	0%	0	159	0	no	0	no	0	no	0	no	1	10

- Drain Name: Bazley Foster
- Drain ID: 8038
- Funding: Chapter 4 Drain, \$15,000 maintenance limit
- Drain Location: Ypsilanti Township and Superior Township
- Location of Issue: N Prospect and E Clark Roads
- Drainage Concern: Existing Detention Basin serving the Autumn Woods Apartments discharges under E Clark Road and freely releases through a piped end section within the public road right-of-way. Run-off drains onto the Victorious Life Church of God parcel, creating frequent ponding situations in the parking area and near the church structure. Flow eventually migrates southerly into second detention basin, which discharges onto private property east of Sweet Road. An open channel conveyance ultimately leads to Deauville Parish Drain, a sub-district of the Bazley Foster Drain.
- Proposed Project: Intercept run-off at E Clark Road with stormwater pipe within road ROW, discharging overland east of Sweet Road to branch of Deauville Parish Drain.

Area Map



Estimated Costs
Bazley Foster Drain

2	pre-construction video documentation	1	LS	\$ 2,500.00	\$ 2,500.00
3	soil erosion and sedimentation control	1	LS	\$ 3,000.00	\$ 3,000.00
4	site clearing	1	LS	\$ 1,250.00	\$ 1,250.00
5	open channel excavation	600	LF	\$ 10.00	\$ 6,000.00
6	storm sewer, CL IV RCP	750	LF	\$ 100.00	\$ 75,000.00
7	catch basin, 4-foot diameter	4	EA	\$ 2,500.00	\$ 10,000.00
8	end section, concrete	1	EA	\$ 1,800.00	\$ 1,800.00
9	private driveway crossing	4	EA	\$ 5,000.00	\$ 20,000.00
10	bituminous road restoration	45	SY	\$ 130.00	\$ 5,850.00
11	miscellaneous plain riprap	10	SY	\$ 220.00	\$ 2,200.00
12	traffic control	1	LS	\$ 5,000.00	\$ 5,000.00
13	seeding, fertilizing, and mulching	1	LS	\$ 2,500.00	\$ 2,500.00
14	cleanup and restoration	1	LS	\$ 2,500.00	\$ 2,500.00
15	catch basin, 4-foot diameter (line 2)	2	EA	\$ 2,500.00	\$ 5,000.00
16	storm sewer, CL IV RCP (line 2)	500	LF	\$ 100.00	\$ 50,000.00
	hydraulic study	1	EA	\$ 7,500.00	\$ 7,500.00
	Engineering Design @ 15%				\$ 21,390.00
	Contract Administration @ 7.5%				\$ 10,695.00
	Construction Management @9%				\$ 12,834.00
	Contingency @ 10%				\$ 25,001.90
	construction cost				\$ 142,600.00
	total estimated cost				\$ 275,020.90
	total estimated cost (with alternative line 2)				\$ 330,020.00

**Superior Charter Township Regular Board Meeting
January 16, 2024
Parks and Recreation Commission Liaison Report**

For Meeting held on December 18, 2023

The following is a synopsis of the above identified meeting.

Citizen Participation

- Jan Piert recommended encouraging input from residents regarding the potential conservation easement on the Rock Property which is currently being discussed by the township Board.
- Crystal Light would also like to see more public participation and discussion before the conservation easement is approved.

Reports

Chair Nahid Sanii-Yahyai:

- Christmas tree lighting was a great event; the children particularly enjoyed it. Attendees asked to see the inside of the Old Town Hall. The chair suggested decorating the Old Town Hall for next year's holiday event.
- Chair Sanii-Yahyai reported that she had a conversation with the Fire Chief and he explained why the Fire Department could not light the tree this year.

Director Juan Bradford:

- Juan thanked everyone who volunteered for the Christmas event. He reported that it had a great turnout.
- Drainage improvements are completed at Fireman's Park. All other aspects of the project will be completed during the Spring, 2024.
- Juan met with an OHM affiliated architect to clarify final details for the new staff bathroom. He anticipates that the project will go to bid in January, 2024.

Old Business

An email was sent to Ypsilanti Township staff regarding the request to allow Superior Township residents to use Ypsilanti Township's recreation facilities. The fees charged to Superior Township residents are asked to be the same as those charged to Ypsilanti Township residents. A meeting of staff from both facilities will be arranged, and Guy Conti offered to join Juan Bradford when it is scheduled.

New Business

- Meeting dates for the 2024 Park and Recreation Commission were set.
- Park Fund Budget Amendments were approved.
- A resolution supporting the Rock Property Conservation Easement unanimously passed.
- Juan Bradford relayed that the Board of Trustees was considering awarding annual bonuses to township employees who earned certificates that are related to their jobs. Juan would also like to receive the same benefit for his staff and himself. Juan will bring this up at the Board Meeting at 7:00 on December 18th.

Submitted by:

Bernice Lindke, Trustee and Liaison

January 10, 2024

Building Department Report

9 January 2024

As is typical for this time of year, activity has slowed a little.

- 1) Site work continues at Prospect Pointe. They have not yet started work on the "Sales Model".
- 2) The "Huron Dental Office" project at 5387 Plymouth rd. Has submitted plans for review. Once they have submitted their "Performance Bond" we will be able issue permits for construction.
- 3) No changes to report with regard to 4745 Napier Ct.
- 4) Plans have been submitted, reviewed and approved for the remodel project at 3650 Brittanie. Permit have been paid for and picked up.
- 5) We have a few new custom homes that have been approved but have not yet started.

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
December 2023

Category	Estimated Cost	Permit Fee	Number of Permits
Electrical	<i>\$0.00</i>	<i>\$3,225.00</i>	<i>20</i>
Mechanical	<i>\$0.00</i>	<i>\$4,925.00</i>	<i>31</i>
Plumbing	<i>\$0.00</i>	<i>\$1,165.00</i>	<i>8</i>
Res-Additions (Inc. Garages)	<i>\$140,000.00</i>	<i>\$910.00</i>	<i>1</i>
Res-New Building	<i>\$1,137,517.00</i>	<i>\$7,394.00</i>	<i>2</i>
Res-Other Building	<i>\$106,066.00</i>	<i>\$807.00</i>	<i>5</i>
Res-Other Non-Building	<i>\$100,000.00</i>	<i>\$650.00</i>	<i>1</i>
Res-Renovations	<i>\$173,881.00</i>	<i>\$1,130.00</i>	<i>3</i>
Totals	<i>\$1,657,464.00</i>	<i>\$20,206.00</i>	<i>71</i>

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0206	HAGAN MELANIE C	9228 ABBEY LN	\$272.00	\$41,881
Work Description: Finish basement, add bedroom w/ egress window. No plumbing work proposed.				
PB23-0209	ISSA MAHMOUD	3650 BRITTANIE DR	\$910.00	\$140,000
Work Description: Complete home renovation, moving many interior walls. Completely re-designing 2nd floor, making each bedroom larger, adding 1 bathroom. Creating 2nd floor laundry. Adding approx. 1,100 SF of living space. Remove existing 2nd level deck. Construct new 6x19'5.5" 2nd level deck. Adding 2nd HVAC unit for 2nd floor addition. Electrical, mechanical, and plumbing permit required. Rough trade inspections required for ALL work before concealing through-out.				
PB23-0204	BATALONGA ROCH & HELENE	1520 DAWN AVE	\$100.00	\$5,052
Work Description: Roof mounted PV system				
PB23-0212	SCHUSTER MATTHEW A & CAIF	5766 GEDDES RD	\$650.00	\$100,000
Work Description: Completion of retaining wall, driveway and possible fence or handrail at top of retaining wall. Wall to be made of Redi-wall cobblestone. Driveway to be gravel during construction and finished as concrete. Fence or handrail is TBD.				
PB23-0213	TORRES JUAN	4349 MARIO DR	\$390.00	\$60,000
Work Description: Remove old deck. Construct new deck. Existing screen porch to remain.				
PB23-0207	BAKER REGINAL & PATRICIA	5073 RED FOX RUN	\$468.00	\$72,000
Work Description: Kitchen and mud room remodel. No structural changes. Seperate electrical, mechanical, and plumbing permits required.				
PB23-0210	URBAN STANLEY & JEFFREY S/	1791 SAVANNAH LN	\$100.00	\$13,210
Work Description: Interior drain system connecting to existing sump and discharge				
PB23-0203	MOORE DORCEY & ROSLINDA	928 STAMFORD RD	\$100.00	\$9,804
Work Description: 100' of interior drainage system w/ 2 sump system discharged to bubbler pot				
PB23-0205	ROSS NATHAN & ROBIN R	1762 STEPHENS DR	\$117.00	\$18,000
Work Description: Roof mount PV system				
PB23-0211	MARTINS DARRYL & ANNIE	5670 E STONE VALLEY DR	\$4,947.00	\$761,077
Work Description: New custom SFD w/ 2 car attached garage, fully furnished basement, 5 bedroom, 3 full bath & 3 1/2 baths. 34'x56' detached garage w/ lounging gym & 1/2 bath.				
PB23-0208	GARDNER JOHN H & GWYN C	999 TOWSLEY LN	\$390.00	\$60,000
Work Description: Remodel guest bedroom. Gut and redesign, including relocation of bathroom adding walk-in closet.				
PB23-0202	WAGNER AARON & ELLEN	9317 WARREN RD	\$2,447.00	\$376,440
Work Description: New single story SFD on unfinished basement w/ 3 car attached garage.				

Total Permits For Type:	12
Total Fees For Type:	\$10,891.00
Total Const. Value For Type:	\$1,657,464

Report Summary

Population: All Records

Permit.PermitType = Building
AND

Permit.DateIssued in <Previous
month> [12/01/23 - 12/31/23]

Grand Total Fees:	\$10,891.00
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Grand Total Permits:	12
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Grand Total Const. Value:	\$1,657,464
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SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT

January 2023 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Other Building	<i>\$616,630.00</i>	<i>\$1,125.00</i>	<i>4</i>
Com/Multi-Family Renovations	<i>\$1,831,727.00</i>	<i>\$11,906.00</i>	<i>7</i>
Com-Other Non-Building	<i>\$47,832.00</i>	<i>\$516.00</i>	<i>5</i>
Electrical	<i>\$0.00</i>	<i>\$52,544.00</i>	<i>320</i>
Mechanical	<i>\$0.00</i>	<i>\$72,156.00</i>	<i>450</i>
Plumbing	<i>\$0.00</i>	<i>\$31,083.00</i>	<i>179</i>
Res-Additions (Inc. Garages)	<i>\$1,460,352.00</i>	<i>\$9,299.00</i>	<i>16</i>
Res-Manufactured/Modular	<i>\$259,000.00</i>	<i>\$2,850.00</i>	<i>19</i>
Res-New Building	<i>\$11,408,590.00</i>	<i>\$74,351.00</i>	<i>25</i>
Res-Other Building	<i>\$1,624,011.00</i>	<i>\$12,834.00</i>	<i>79</i>
Res-Other Non-Building	<i>\$457,077.00</i>	<i>\$3,428.00</i>	<i>18</i>
Res-Renovations	<i>\$1,993,191.00</i>	<i>\$13,372.00</i>	<i>40</i>
Totals	<i>\$19,698,410.00</i>	<i>\$285,464.00</i>	<i>1,162</i>

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, Lynette Findley, Lisa Lewis
CC:
From: Vic Chevrette, Fire Chief
Date: 1/8/2024
Re: Fire Chief/Fire Marshal Activity Report December 2023

The following is the December 2023 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 0

Meetings Attended: Washtenaw Area Mutual Aid Association, Apollo Fire Truck Repair for Tanker refurbishment, Southeast Fire Chiefs in Detroit, Meet with Fire fighters Union.

Training: Facility Tour Hyundai.

Fire Prevention/Public Education: no report

Other: No report

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

The following is the December 2023 activity report for the Fire Marshal

Fire Suppression Plan Reviews Zoom Conference: 1

Fire Suppression Inspections: 5

Fire Protection Inspections:

Fire Department Access inspection:

Fire Pump Flow Tests: 2

Hydrant Flow Test:

Plan Review: 1

Building Inspection: 1

Business Inspection:

Site Inspections:

Training Burn Code Research:

Consultation, Fire Protection:

Fire Alarm Plan Review:

Fire Alarm Inspection: 2

Fire Investigation: 2

Fire Investigations follow up:

Fire Code Enforcement:

ESO training:

Burning Complaint:

Burn Permits issued:

DRACO Class: 1

HUVACO Class: 1

Meetings: 3

Mechanical / Suppression Class: 1

Michigan Fire Inspectors Class:

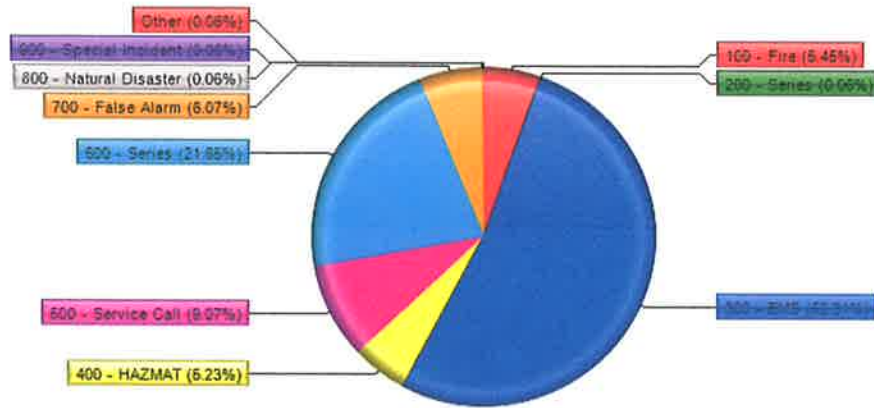
Knox Box Installation: 4

Respectfully Submitted,

Dan Kimball, Fire Marshal

Fire Incident Type Breakdown

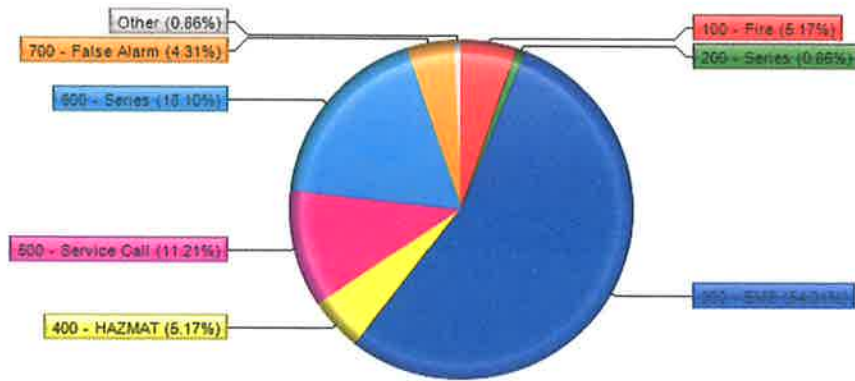
Incident Type Group	
100 - Fire	98
200 - Series	1
300 - EMS	940
400 - HAZMAT	94
500 - Service Call	163
600 - Series	389
700 - False Alarm	109
800 - Natural Disaster	1
900 - Special Incident	1
Other	1
	1797



Total Runs for year 2023

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	6
200 - Series	1
300 - EMS	63
400 - HAZMAT	6
500 - Service Call	13
600 - Series	21
700 - False Alarm	5
Other	1
	116



Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
	12/1/2023 10:50:43 AM	3894268	0001742	8605 Plymouth-Ann Arbor
111				
	12/8/2023 12:21:04 AM	3897344	0001770	1009 Centennial AVE
	12/11/2023 10:19:27 PM	3899129	0001785	5790 Meadowview ST
	12/8/2023 6:00:00 PM	3897703	0001773	6267 Creekside CIR
113				
	12/20/2023 1:59:46 PM	3903079	0001812	3672 N Prospect RD
	12/23/2023 10:41:56 PM	3904609	0001823	4600 All Seasons CIR
131				
	12/18/2023 9:53:52 AM	3902013	0001804	E M-14 HWY
213				
	12/4/2023 2:52:32 AM	3895483	0001751	5301 Mcauley DR
311				
	12/6/2023 10:21:52 PM	3896808	0001764	5341 Mcauley DR
	12/21/2023 6:23:32 AM	3903361	0001815	1515 Ridge RD
	12/4/2023 3:02:42 PM	3895713	0001752	9184 Macarthur BLVD
	12/11/2023 11:20:27 AM	3898869	0001784	1885 Forestview DR
	12/11/2023 9:30:20 AM	3898814	0001783	8264 Barrington DR
	12/2/2023 2:07:33 PM	3894858	0001744	1869 Forestview DR
	12/3/2023 3:02:15 AM	3895081	0001746	9466 Macarthur BLVD
	11/30/2023 3:34:31 PM	3893912	0001738	1956 White Oak LN
	11/30/2023 2:45:05 AM	3893636	0001733	8426 Barrington DR
	11/30/2023 7:45:50 PM	3894025	0001739	9426 Macarthur BLVD
	12/3/2023 12:59:58 AM	3895055	0001745	5353 Mcauley DR
	12/9/2023 3:27:47 AM	3897874	0001775	8748 Macarthur BLVD
	12/23/2023 12:25:18 PM	3904391	0001821	9986 W Avondale CIR
	12/29/2023 4:16:40 PM	3907192	0001843	1615 Ridge RD

	12/29/2023 11:18:08 PM	3907362	0001845	9721 Aspen LN
	12/15/2023 12:17:00 AM	3900541	0001796	7196 Warren RD
	12/14/2023 5:41:00 PM	3900415	0001795	1746 Sheffield DR
	12/12/2023 7:23:00 PM	3899556	0001792	3330 Berry RD
	12/26/2023 3:23:36 PM	3905753	0001830	1515 Ridge RD
	12/30/2023 4:47:11 PM	3907689	0001853	9775 Edgewood CT
	12/24/2023 2:47:40 AM	3904671	0001826	1407 Stamford DR
	12/24/2023 6:29:27 PM	3904957	0001825	1540 Wiard BLVD
	12/24/2023 2:36:10 PM	3904874	0001824	1125 E Clark RD
	12/26/2023 6:03:51 AM	3905520	0001837	8882 Macarthur BLVD
	12/13/2023 5:14:06 AM	3899686	0001788	1515 Ridge RD
	12/18/2023 10:40:48 AM	3902037	0001805	5035 Church ST
	12/18/2023 8:31:00 AM	3901985	0001803	Stamford DR
	12/7/2023 8:02:23 AM	3896936	0001767	9466 Macarthur BLVD
321				
	12/26/2023 11:45:41 PM	3905920	0001833	9721 Aspen LN
	11/30/2023 10:34:39 AM	3893761	0001736	8882 Macarthur BLVD
	12/6/2023 5:28:32 PM	3896697	0001763	1359 Stamford DR
	12/29/2023 12:29:28 AM	3906898	0001842	8798 Macarthur BLVD
	12/7/2023 4:07:25 AM	3896892	0001765	8906 Macarthur BLVD
	12/7/2023 4:57:23 AM	3896899	0001772	1946 Evergreen LN
	12/9/2023 5:52:40 AM	3897897	0001774	9106 Macarthur BLVD
	12/19/2023 11:24:00 AM	3902544	0001808	1931 Ridge RD
	12/15/2023 2:13:33 PM	3900779	0001797	9090 Arlington DR
	12/10/2023 10:17:29 AM	3898387	0001777	8638 Macarthur BLVD
	12/28/2023 1:22:12 PM	3906630	0001839	1688 Devon ST
	12/25/2023 9:07:33 PM	3905427	0001829	9653 Wexford DR
	12/14/2023 5:16:46 PM	3900402	0001794	1201 Stamford DR
	12/20/2023 2:16:02 AM	3902871	0001811	9376 Macarthur BLVD
	12/20/2023 9:12:57 AM	3902950	0001810	7789 Camille CT

	12/24/2023 5:22:32 AM	3904700	0001827	9757 Maplelawn
	12/25/2023 9:08:21 AM	3905181	0001828	1642 Golfview DR
	12/26/2023 6:18:07 PM	3905828	0001831	1764 Knollwood BND
	12/16/2023 1:32:00 PM	3901220	0001801	9038 Macarthur BLVD
	12/22/2023 11:31:30 AM	3903943	0001819	9040 Macarthur BLVD
	12/27/2023 9:31:13 PM	3906357	0001838	9194 Macarthur BLVD
	12/15/2023 9:52:08 PM	3900974	0001799	8868 Macarthur BLVD
	12/26/2023 5:02:38 PM	3905800	0001832	1515 Ridge RD
	12/10/2023 11:54:25 AM	3898422	0001778	8486 Barrington DR
	12/26/2023 6:13:00 AM	231226-0625-SUTFD	0001836	1934 Frances WAY
	12/18/2023 5:37:09 AM	3901939	0001802	1674 Golden LN
322				
	12/5/2023 3:26:00 PM	3896186	0001759	7999 Ford RD
	12/3/2023 8:23:14 PM	3895402	0001756	Geddes RD
	12/13/2023 5:44:29 PM	3899954	0001793	10 W M-14 HWY
	12/11/2023 12:11:43 PM	3898893	0001786	3892 Prospect RD
324				
	12/27/2023 6:51:32 PM	3906317	0001835	E M 14 HWY
	12/1/2023 6:36:20 AM	3894178	0001741	Plymouth RD
	12/6/2023 5:49:22 PM	3896707	0001762	6800 Geddes RD
	12/8/2023 4:18:50 PM	3897659	0001780	Leforge RD
	12/10/2023 6:41:00 PM	3898595	0001781	10 M-14 HWY W
411				
	12/9/2023 12:48:51 PM	3897999	0001776	2949 Stommel RD
412				
	12/19/2023 7:36:20 PM	3902773	0001809	10668 Scarlet Oak DR
422				
	12/12/2023 2:58:53 PM	3899440	0001787	9258 Macarthur BLVD
424				
	12/3/2023 5:43:19 PM	3895337	0001757	9376 Macarthur BLVD
	12/18/2023 12:34:04 PM	3902112	0001807	1341 Stamford DR

440				
	12/6/2023 4:09:03 PM	3896666	0001761	1678 Leforge RD
551				
	12/8/2023 10:41:39 AM	3897505	0001771	1849 Knollwood BND
554				
	12/5/2023 1:18:50 AM	3895915	0001754	2630 N Harris RD
	11/30/2023 2:52:42 PM	3893886	0001737	1515 Ridge RD
	12/11/2023 5:08:33 AM	3898730	0001782	9751 Mulberry
	11/30/2023 5:55:19 AM	3893663	0001734	5341 McAuley DR
	11/30/2023 7:16:41 PM	3894012	0001740	1515 Ridge RD
	12/4/2023 10:57:31 PM	3895880	0001753	5353 Mcauley DR
	12/4/2023 11:31:57 AM	3895630	0001748	9751 Mulberry
	12/21/2023 12:51:27 AM	3903302	0001814	1515 Ridge RD
	12/2/2023 10:27:26 AM	3894751	0001743	9751 Mulberry
	12/27/2023 4:29:36 PM	3906250	0001834	1734 Knollwood BND
	12/6/2023 11:20:46 PM	3896832	0001766	5341 Mcauley DR
	12/7/2023 5:12:18 PM	3897192	0001769	9751 Mulberry
611				
	12/15/2023 7:59:36 PM	3900930	0001798	6140 1st ST
	12/3/2023 2:55:18 PM	3895280	0001749	8858 Macarthur BLVD
	12/4/2023 1:10:05 PM	3895670	0001750	8621 Spinnaker WAY
	12/5/2023 3:15:35 PM	3896180	0001760	9050 Macarthur BLVD
	12/5/2023 6:50:22 AM	3895974	0001755	10 M-14 HWY
	12/5/2023 12:37:01 PM	3896115	0001758	7270 Rawsonville RD
	12/29/2023 12:43:32 PM	3907103	0001841	6800 Geddes RD
	12/8/2023 8:39:00 PM	3897769	0001779	750 Woodcreek CT
	12/18/2023 2:07:04 PM	3902156	0001806	E M-14 HWY
	12/7/2023 9:54:42 AM	3896981	0001768	6800 Geddes RD
	12/13/2023 9:48:36 AM	3899746	0001789	5341 Mcauley DR
	12/20/2023 11:00:08 PM	3903286	0001813	E M-14 HWY
	12/16/2023 2:17:49 PM	3901242	0001800	1085 E Michigan AVE

	12/29/2023 9:51:11 PM	3907325	0001844	5341 Mcauley DR
	12/29/2023 12:16:32 PM	3907089	0001840	1714 Hamlet DR
	12/22/2023 12:46:23 AM	3903771	0001818	Macarthur BLVD
	12/21/2023 3:02:54 PM	3903567	0001816	N Huron River DR
	12/15/2023 2:30:53 AM	3900573	0001817	5341 Mcauley DR
	12/4/2023 9:18:29 AM	3895554	0001747	7443 Cynthia DR
622				
	12/30/2023 6:50:21 PM	3907743	0001846	Geddes RD
	12/30/2023 3:33:11 AM	3907420	0000002	10 M-14 RAMP
735				
	12/13/2023 10:12:49 AM	3899755	0001790	6800 Geddes RD
	11/30/2023 9:28:24 AM	3893727	0001735	3650 Brittanie DR
740				
	12/23/2023 4:46:04 PM	3904487	0001822	8620 Macarthur BLVD
743				
	12/22/2023 3:27:44 PM	3904028	0001820	1638 Golfview DR
746				
	12/13/2023 11:14:13 AM	3899779	0001791	9240 Abbey LN

Incident List by Alarm Date/Time

Incident Number	Alarm Date	Alarm Time	Location	Incident Type Code	Incident Type	NFIRS Number
3893636	11/30/2023 2:45:05 AM	2:45 AM	8426 Barrington DR	311	Medical assist, assist EMS crew	0001733
3893663	11/30/2023 5:55:19 AM	5:55 AM	5341 McAuley DR	554	Assist invalid	0001734
3893727	11/30/2023 9:28:24 AM	9:28 AM	3650 Brittanie DR	735	Alarm system sounded due to malfunction	0001735
3893761	11/30/2023 10:34:39 AM	10:34 AM	8882 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001736
3893886	11/30/2023 2:52:42 PM	2:52 PM	1515 Ridge RD	554	Assist invalid	0001737
3893912	11/30/2023 3:34:31 PM	3:34 PM	1956 White Oak LN	311	Medical assist, assist EMS crew	0001738
3894012	11/30/2023 7:16:41 PM	7:16 PM	1515 Ridge RD	554	Assist invalid	0001740
3894025	11/30/2023 7:45:50 PM	7:45 PM	9426 Macarthur BLVD	311	Medical assist, assist EMS crew	0001739
3894178	12/1/2023 6:36:20 AM	6:36 AM	Plymouth RD	324	Motor vehicle accident with no injuries.	0001741
3894268	12/1/2023 10:50:43 AM	10:50 AM	8605 Plymouth-Ann Arbor			0001742
3894751	12/2/2023 10:27:26 AM	10:27 AM	9751 Mulberry	554	Assist invalid	0001743
3894858	12/2/2023 2:07:33 PM	2:07 PM	1869 Forestview DR	311	Medical assist, assist EMS crew	0001744
3895055	12/3/2023 12:59:58 AM	12:59 AM	5353 Mcauley DR	311	Medical assist, assist EMS crew	0001745
3895081	12/3/2023 3:02:15 AM	3:02 AM	9466 Macarthur BLVD	311	Medical assist, assist EMS crew	0001746
3895280	12/3/2023 2:55:18 PM	2:55 PM	8858 Macarthur BLVD	611	Dispatched & canceled en route	0001749
3895337	12/3/2023 5:43:19 PM	5:43 PM	9376 Macarthur BLVD	424	Carbon monoxide incident	0001757
3895402	12/3/2023 8:23:14 PM	8:23 PM	Geddes RD	322	Motor vehicle accident with injuries	0001756
3895483	12/4/2023 2:52:32 AM	2:52 AM	5301 Mcauley DR	213	Steam rupture of pressure or process vessel	0001751
3895554	12/4/2023 9:18:29 AM	9:18 AM	7443 Cynthia DR	611	Dispatched & canceled en route	0001747
3895630	12/4/2023 11:31:57 AM	11:31 AM	9751 Mulberry	554	Assist invalid	0001748
3895670	12/4/2023 1:10:05 PM	1:10 PM	8621 Spinnaker WAY	611	Dispatched & canceled en route	0001750
3895713	12/4/2023 3:02:42 PM	3:02 PM	9184 Macarthur BLVD	311	Medical assist, assist EMS crew	0001752
3895880	12/4/2023	10:57	5353 Mcauley DR	554	Assist invalid	0001753

	10:57:31 PM	PM				
3895915	12/5/2023 1:18:50 AM	1:18 AM	2630 N Harris RD	554	Assist invalid	0001754
3895974	12/5/2023 6:50:22 AM	6:50 AM	10 M-14 HWY	611	Dispatched & canceled en route	0001755
3896115	12/5/2023 12:37:01 PM	12:37 PM	7270 Rawsonville RD	611	Dispatched & canceled en route	0001758
3896180	12/5/2023 3:15:35 PM	3:15 PM	9050 Macarthur BLVD	611	Dispatched & canceled en route	0001760
3896186	12/5/2023 3:26:00 PM	3:26 PM	7999 Ford RD	322	Motor vehicle accident with injuries	0001759
3896666	12/6/2023 4:09:03 PM	4:09 PM	1678 Leforge RD	440	Electrical wiring/equipment problem, other	0001761
3896697	12/6/2023 5:28:32 PM	5:28 PM	1359 Stamford DR	321	EMS call, excluding vehicle accident with injury	0001763
3896707	12/6/2023 5:49:22 PM	5:49 PM	6800 Geddes RD	324	Motor vehicle accident with no injuries.	0001762
3896808	12/6/2023 10:21:52 PM	10:21 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0001764
3896832	12/6/2023 11:20:46 PM	11:20 PM	5341 Mcauley DR	554	Assist invalid	0001766
3896892	12/7/2023 4:07:25 AM	4:07 AM	8906 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001765
3896899	12/7/2023 4:57:23 AM	4:57 AM	1946 Evergreen LN	321	EMS call, excluding vehicle accident with injury	0001772
3896936	12/7/2023 8:02:23 AM	8:02 AM	9466 Macarthur BLVD	311	Medical assist, assist EMS crew	0001767
3896981	12/7/2023 9:54:42 AM	9:54 AM	6800 Geddes RD	611	Dispatched & canceled en route	0001768
3897192	12/7/2023 5:12:18 PM	5:12 PM	9751 Mulberry	554	Assist invalid	0001769
3897344	12/8/2023 12:21:04 AM	12:21 AM	1009 Centennial AVE	111	Building fire	0001770
3897505	12/8/2023 10:41:39 AM	10:41 AM	1849 Knollwood BND	551	Assist police or other governmental agency	0001771
3897659	12/8/2023 4:18:50 PM	4:18 PM	Leforge RD	324	Motor vehicle accident with no injuries.	0001780
3897703	12/8/2023 6:00:00 PM	6:00 PM	6267 Creekside CIR	111	Building fire	0001773
3897769	12/8/2023 8:39:00 PM	8:39 PM	750 Woodcreek CT	611	Dispatched & canceled en route	0001779
3897874	12/9/2023 3:27:47 AM	3:27 AM	8748 Macarthur BLVD	311	Medical assist, assist EMS crew	0001775
3897897	12/9/2023 5:52:40 AM	5:52 AM	9106 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001774
3897999	12/9/2023 12:48:51 PM	12:48 PM	2949 Stommel RD	411	Gasoline or other flammable liquid spill	0001776
3898387	12/10/2023 10:17:29 AM	10:17 AM	8638 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001777
3898422	12/10/2023	11:54	8486 Barrington	321	EMS call, excluding vehicle	0001778

	11:54:25 AM	AM	DR		accident with injury	
3898595	12/10/2023 6:41:00 PM	6:41 PM	10 M-14 HWY W	324	Motor vehicle accident with no injuries.	0001781
3898730	12/11/2023 5:08:33 AM	5:08 AM	9751 Mulberry	554	Assist invalid	0001782
3898814	12/11/2023 9:30:20 AM	9:30 AM	8264 Barrington DR	311	Medical assist, assist EMS crew	0001783
3898869	12/11/2023 11:20:27 AM	11:20 AM	1885 Forestview DR	311	Medical assist, assist EMS crew	0001784
3898893	12/11/2023 12:11:43 PM	12:11 PM	3892 Prospect RD	322	Motor vehicle accident with injuries	0001786
3899129	12/11/2023 10:19:27 PM	10:19 PM	5790 Meadowview ST	111	Building fire	0001785
3899440	12/12/2023 2:58:53 PM	2:58 PM	9258 Macarthur BLVD	422	Chemical spill or leak	0001787
3899556	12/12/2023 7:23:00 PM	7:23 PM	3330 Berry RD	311	Medical assist, assist EMS crew	0001792
3899686	12/13/2023 5:14:06 AM	5:14 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001788
3899746	12/13/2023 9:48:36 AM	9:48 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0001789
3899755	12/13/2023 10:12:49 AM	10:12 AM	6800 Geddes RD	735	Alarm system sounded due to malfunction	0001790
3899779	12/13/2023 11:14:13 AM	11:14 AM	9240 Abbey LN	746	Carbon monoxide detector activation, no CO	0001791
3899954	12/13/2023 5:44:29 PM	5:44 PM	10 W M-14 HWY	322	Motor vehicle accident with injuries	0001793
3900402	12/14/2023 5:16:46 PM	5:16 PM	1201 Stamford DR	321	EMS call, excluding vehicle accident with injury	0001794
3900415	12/14/2023 5:41:00 PM	5:41 PM	1746 Sheffield DR	311	Medical assist, assist EMS crew	0001795
3900541	12/15/2023 12:17:00 AM	12:17 AM	7196 Warren RD	311	Medical assist, assist EMS crew	0001796
3900573	12/15/2023 2:30:53 AM	2:30 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0001817
3900779	12/15/2023 2:13:33 PM	2:13 PM	9090 Arlington DR	321	EMS call, excluding vehicle accident with injury	0001797
3900930	12/15/2023 7:59:36 PM	7:59 PM	6140 1st ST	611	Dispatched & canceled en route	0001798
3900974	12/15/2023 9:52:08 PM	9:52 PM	8868 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001799
3901220	12/16/2023 1:32:00 PM	1:32 PM	9038 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001801
3901242	12/16/2023 2:17:49 PM	2:17 PM	1085 E Michigan AVE	611	Dispatched & canceled en route	0001800
3901939	12/18/2023 5:37:09 AM	5:37 AM	1674 Golden LN	321	EMS call, excluding vehicle accident with injury	0001802
3901985	12/18/2023 8:31:00 AM	8:31 AM	Stamford DR	311	Medical assist, assist EMS crew	0001803
3902013	12/18/2023	8:53	E M-14 HWY	131	Passenger vehicle fire	0001804

	9:53:52 AM	AM				
3902037	12/18/2023 10:40:48 AM	10:40 AM	5035 Church ST	311	Medical assist, assist EMS crew	0001805
3902112	12/18/2023 12:34:04 PM	12:34 PM	1341 Stamford DR	424	Carbon monoxide incident	0001807
3902156	12/18/2023 2:07:04 PM	2:07 PM	E M-14 HWY	611	Dispatched & canceled en route	0001806
3902544	12/19/2023 11:24:00 AM	11:24 AM	1931 Ridge RD	321	EMS call, excluding vehicle accident with injury	0001808
3902773	12/19/2023 7:36:20 PM	7:36 PM	10668 Scarlet Oak DR	412	Gas leak (natural gas or LPG)	0001809
3902871	12/20/2023 2:16:02 AM	2:16 AM	9376 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001811
3902950	12/20/2023 9:12:57 AM	9:12 AM	7789 Camille CT	321	EMS call, excluding vehicle accident with injury	0001810
3903079	12/20/2023 1:59:46 PM	1:59 PM	3672 N Prospect RD	113	Cooking fire, confined to container	0001812
3903286	12/20/2023 11:00:08 PM	11:00 PM	E M-14 HWY	611	Dispatched & canceled en route	0001813
3903302	12/21/2023 12:51:27 AM	12:51 AM	1515 Ridge RD	554	Assist invalid	0001814
3903361	12/21/2023 6:23:32 AM	6:23 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001815
3903567	12/21/2023 3:02:54 PM	3:02 PM	N Huron River DR	611	Dispatched & canceled en route	0001816
3903771	12/22/2023 12:46:23 AM	12:46 AM	Macarthur BLVD	611	Dispatched & canceled en route	0001818
3903943	12/22/2023 11:31:30 AM	11:31 AM	9040 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001819
3904028	12/22/2023 3:27:44 PM	3:27 PM	1638 Golfview DR	743	Smoke detector activation, no fire - unintentional	0001820
3904391	12/23/2023 12:25:18 PM	12:25 PM	9986 W Avondale CIR	311	Medical assist, assist EMS crew	0001821
3904487	12/23/2023 4:46:04 PM	4:46 PM	8620 Macarthur BLVD	740	Unintentional transmission of alarm, other	0001822
3904609	12/23/2023 10:41:56 PM	10:41 PM	4600 All Seasons CIR	113	Cooking fire, confined to container	0001823
3904671	12/24/2023 2:47:40 AM	2:47 AM	1407 Stamford DR	311	Medical assist, assist EMS crew	0001826
3904700	12/24/2023 5:22:32 AM	5:22 AM	9757 Maplelawn	321	EMS call, excluding vehicle accident with injury	0001827
3904874	12/24/2023 2:36:10 PM	2:36 PM	1125 E Clark RD	311	Medical assist, assist EMS crew	0001824
3904957	12/24/2023 6:29:27 PM	6:29 PM	1540 Wiard BLVD	311	Medical assist, assist EMS crew	0001825
3905181	12/25/2023 9:08:21 AM	9:08 AM	1642 Golfview DR	321	EMS call, excluding vehicle accident with injury	0001828
3905427	12/25/2023 9:07:33 PM	9:07 PM	9653 Wexford DR	321	EMS call, excluding vehicle accident with injury	0001829
3905520	12/26/2023	6:03	8882 Macarthur	311	Medical assist, assist EMS	0001837

	6:03:51 AM	AM	BLVD		crew	
231226-0625-SUTFD	12/26/2023 6:13:00 AM	6:13 AM	1934 Frances WAY	321	EMS call, excluding vehicle accident with injury	0001836
3905753	12/26/2023 3:23:36 PM	3:23 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001830
3905800	12/26/2023 5:02:38 PM	5:02 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0001832
3905828	12/26/2023 6:18:07 PM	6:18 PM	1764 Knollwood BND	321	EMS call, excluding vehicle accident with injury	0001831
3905920	12/26/2023 11:45:41 PM	11:45 PM	9721 Aspen LN	321	EMS call, excluding vehicle accident with injury	0001833
3906250	12/27/2023 4:29:36 PM	4:29 PM	1734 Knollwood BND	554	Assist invalid	0001834
3906317	12/27/2023 6:51:32 PM	6:51 PM	E M 14 HWY	324	Motor vehicle accident with no injuries.	0001835
3906357	12/27/2023 9:31:13 PM	9:31 PM	9194 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001838
3906630	12/28/2023 1:22:12 PM	1:22 PM	1688 Devon ST	321	EMS call, excluding vehicle accident with injury	0001839
3906898	12/29/2023 12:29:28 AM	12:29 AM	8798 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001842
3907089	12/29/2023 12:16:32 PM	12:16 PM	1714 Hamlet DR	611	Dispatched & canceled en route	0001840
3907103	12/29/2023 12:43:32 PM	12:43 PM	6800 Geddes RD	611	Dispatched & canceled en route	0001841
3907192	12/29/2023 4:16:40 PM	4:16 PM	1615 Ridge RD	311	Medical assist, assist EMS crew	0001843
3907325	12/29/2023 9:51:11 PM	9:51 PM	5341 Mcauley DR	611	Dispatched & canceled en route	0001844
3907362	12/29/2023 11:18:08 PM	11:18 PM	9721 Aspen LN	311	Medical assist, assist EMS crew	0001845
3907420	12/30/2023 3:33:11 AM	3:33 AM	10 M-14 RAMP	622	No incident found on arrival at dispatch address	0000002
3907689	12/30/2023 4:47:11 PM	4:47 PM	9775 Edgewood CT	311	Medical assist, assist EMS crew	0001853
3907743	12/30/2023 6:50:21 PM	6:50 PM	Geddes RD	622	No incident found on arrival at dispatch address	0001846

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	3897344	0001770	12/8/2023 12:21:04 AM	4	Ypsilanti Township Fire Department		FRENCH
	3895670	0001750	12/4/2023 1:10:05 PM	4	Ypsilanti Township Fire Department		CONKLIN
	3896115	0001758	12/5/2023 12:37:01 PM	4	Ypsilanti Township Fire Department		MONDAY
	3897769	0001779	12/8/2023 8:39:00 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT
	3901242	0001800	12/16/2023 2:17:49 PM	4	Ypsilanti Township Fire Department		FRENCH
	3899129	0001785	12/11/2023 10:19:27 PM	4	Ypsilanti Township Fire Department		BURNS
	3897703	0001773	12/8/2023 6:00:00 PM	4	Ypsilanti Township Fire Department		KIMBALL
Mutual aid given							
	3904609	0001823	12/23/2023 10:41:56 PM	3	Ann Arbor Township Fire Department		OBERSTAEDT
Mutual aid received							
	3903286	0001813	12/20/2023 11:00:08 PM	1		Ann Arbor Township Fire Department	KIMBALL
	3902037	0001805	12/18/2023 10:40:48 AM	1		Ann Arbor Township Fire Department	CHEVRETTE

Aided Agency Name	Details
Ann Arbor Township Fire Department	1 Rows
Ypsilanti Township Fire Department	7 Rows
	8 Rows

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name
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12/20/2023 11:00:08 PM	3903286	0001813	Mutual aid received	Ann Arbor Township Fire Department	
12/18/2023 10:40:48 AM	3902037	0001805	Mutual aid received	Ann Arbor Township Fire Department	

Fire - False Alarms

Date: Friday, January 5, 2024
 Time: 10:03:07 AM

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
11/30/2023 12:00:00 AM	3893727	0001735	11/30/2023 9:28:24 AM	Alarm system sounded due to malfunction	735	Brittanie	1 or 2 family dwelling	CONKLIN, BARRY Nov 30 2023 07:50AM:DISPATCHED TO RESIDENTIAL ALARM. T 11-1 ATF CONTRACTORS WORKING ON THE HOUSE. NO PROBLEM FOUND. T 11-1 WENT IN SERVICE.
12/13/2023 12:00:00 AM	3899755	0001790	12/13/2023 10:12:49 AM	Alarm system sounded due to malfunction	735	Geddes	Manufacturing, processing	MONDAY, DEREK Dec 13 2023 09:54AM:STFD E 11-2 and L 11-1 were dispatched to the above location for an alarm. Upon arrival E 11-2 spoke with the maintenance supervisor and they notified us it was a false alarm and STFD units returned in service.
12/23/2023 12:00:00 AM	3904487	0001822	12/23/2023 4:46:04 PM	Unintentional transmission of alarm, other	740	Macartur	Multifamily dwelling	OBERSTAEDT, COREY Dec 23 2023 10:00PM:STFD dispatched for a medical alarm at the above listed address. Dispatch advised that there was no patient contact. E11-2 responded and arrived on scene. STFD personnel were met at the front door by a female who stated that they plugged the alarm back in and it caused it to activate. STFD obtained patient information and it was updated with central. All STFD returned in service.
12/22/2023 12:00:00 AM	3904028	0001820	12/22/2023 3:27:44 PM	Smoke detector activation, no fire - unintentional	743	Golfview	1 or 2 family dwelling	COKER, TYLER Dec 22 2023 05:15PM:STFD was dispatched to a Residential Smoke Alarm Activation. E11-2 and L11-1 responded. Central updated information to a false alarm E11-2 continued for the report and L11-1 returned in service. E11-2 confirmed no fire just a cooking mishap no damage. E11-2 returned in service. COKER, TYLER Dec 22 2023 05:18PM:STFD was dispatched for a

								Residential Smoke Alarm Activation. E11-2 and L11-1 responded. Central updated information to a false alarm E11-2 continued for the report and L11-1 returned in service. E11-2 confirmed no fire just a cooking mishap no damage. E11-2 returned in service. COKER, TYLER Dec 22 2023 05:19PM:L11-1 was cancelled en route.
12/31/2023 12:00:00 AM	3907999	0001847	12/31/2023 10:40:59 AM	Smoke detector activation, no fire - unintentional	743	Greenway	1 or 2 family dwelling	MONDAY, DEREK Dec 31 2023 09:10AM:STFD L 11-1 was dispatched to the above location for a hallway fire alarm. Upon arrival we were met by the homeowner who stated burnt sausage in a pan caused it to go off, no damage to the stove or house all STFD units returned in service.
12/13/2023 12:00:00 AM	3899779	0001791	12/13/2023 11:14:13 AM	Carbon monoxide detector activation, no CO	746	Abbey	1 or 2 family dwelling	MONDAY, DEREK Dec 13 2023 10:50AM:STFD E 11-2 was dispatched to the above address for a CO alarm called in by the alarm company. Upon arrival the home had no alarms going of and the homeowner had the home alarm CO monitor and a separate CO monitor and only the alarm system one went off. We checked the whole house and found no CO readings. and informed the women to have the alarm company come check out their CO alarm

False Alarms

Incident Date	Incident Number	NPIAS Number	Alarm Date	Incident Type	Number Or Milepost	Street Prefix	Street Or Highway Name	Street Type	Street Suffix	Apartment Number	City	State	County	Zip	Property Use	Incident Narrative	Owner Involved In Incident	Owner First Name	Owner Last Name	Owner Business Name	Incident Type Code	Incident Type Group
11/30/2023 12:00:00 AM	3893727	0001735	11/30/2023 9:28:24 AM	Alarm system sounded due to malfunction	3650		Brittanie Drive				Ann Arbor	Michigan		48105	1 or 2 family dwelling	CONKLIN, HARRY Nov 30 2023 07:50AM:DISPATCHED TO RESIDENTIAL ALARM. T 11-1 ATF CONTRACTORS WORKING ON THE HOUSE. NO PROBLEM FOUND. T 11-1 WENT IN SERVICE.	NO				735	700 - False Alarm
12/13/2023 12:00:00 AM	3899755	0001790	12/13/2023 10:12:49 AM	Alarm system sounded due to malfunction	6800		Geddes Road				Ypsilanti	Michigan		48198	Manufacturing, processing	MONDAY, DEREK Dec 13 2023 09:54AM:STFD E 11-2 and L 11-1 were dispatched to the above location for an alarm. Upon arrival E 11-2 spoke with the maintenance supervisor and they notified us it was a false alarm and STFD units returned in service.	NO				735	700 - False Alarm
12/23/2023 12:00:00 AM	3904487	0001822	12/23/2023 4:46:04 PM	Unintentional transmission of alarm, other	8620		Macarthur Boulevard			building 8A	Ypsilanti	Michigan		48198	Multifamily dwelling	OBERSTAEDT, COREY Dec 23 2023 10:00PM:STFD dispatched for a medical alarm at the above listed address. Dispatch advised that there was no patient contact. E11-2 responded and arrived on scene. STFD personnel were met at the front door by a female who stated that they plugged the alarm back in and it caused it to activate. STFD obtained patient information and it was updated with central. All STFD returned in service.	NO				740	700 - False Alarm
12/22/2023 12:00:00 AM	3904028	0001820	12/22/2023 3:27:44 PM	Smoke detector activation, no fire - unintentional	163B		Golfview Drive				Ypsilanti	Michigan		48198	1 or 2 family dwelling	COKER, TYLER Dec 22 2023 05:19PM:STFD was dispatched to a Residential Smoke Alarm Activation. E11-2 and L11-1 responded. Central updated information to a false alarm E11-2 continued for the report and L11-1 returned in service. E11-2 confirmed no fire just a cooking mishap no damage. E11-2 returned in service. COKER, TYLER Dec 22 2023 05:18PM:STFD was dispatched to a Residential Smoke Alarm Activation. E11-2 and L11-1 responded. Central updated information to a false alarm E11-2 continued for the report and L11-1 returned in service. E11-2 confirmed no fire just a cooking mishap no damage. E11-2 returned in service. COKER, TYLER Dec 22 2023 05:19PM:L11-1 was cancelled en route.	NO				743	700 - False Alarm
12/31/2023 12:00:00 AM	3907999	0001847	12/31/2023 10:40:59 AM	Smoke detector activation, no fire - unintentional	1654		Greenway Drive				Ypsilanti	Michigan		48198	1 or 2 family dwelling	MONDAY, DEREK Dec 31 2023 09:10AM:STFD L 11-1 was dispatched to the above location for a hallway fire alarm. Upon arrival we were met by the homeowner who stated burnt sausage in a pan caused it to go off, no damage to the stove or house all STFD units returned in service.	NO				743	700 - False Alarm
12/13/2023 12:00:00 AM	3899779	0001791	12/13/2023 11:14:13 AM	Carbon monoxide detector activation, no CO	9240		Abbey Lane				Ypsilanti	Michigan		48198	1 or 2 family dwelling	MONDAY, DEREK Dec 13 2023 10:50AM:STFD E 11-2 was dispatched to the above address for a CO alarm called in by the alarm company. Upon arrival the home had no alarms going off and the homeowner had the home alarm CO monitor and a separate CO monitor and only the alarm system one went off. We checked the whole house and found no CO readings. and informed the woman to have the alarm company come check out their CO alarm.	NO				746	700 - False Alarm

Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Property Value	Percent Lost	Property Loss	Contents Value	Contents Loss	NFIRS Number
								\$0.00	\$0.00							
	12/1/2023	3894268			Superior Township 3	48170	1	\$0.00	\$0.00	NaN		NaN				0001742
111								\$0.00	\$0.00							
	12/8/2023	3897344		Building fire	Out Of District	48198	2	\$0.00	\$0.00	NaN		NaN				0001770
	12/8/2023	3897703		Building fire	Out Of District	48197	3	\$0.00	\$0.00	NaN		NaN				0001773
	12/11/2023	3899129		Building fire	Out Of District	48197	2	\$0.00	\$0.00	NaN		NaN				0001785
113								\$0.00	\$0.00							
	12/20/2023	3903079		Cooking fire, confined to container	Superior Township 9	48105	2	\$0.00	\$0.00	NaN		NaN				0001812
	12/23/2023	3904609		Cooking fire, confined to container	Out Of District	48105	1	\$0.00	\$0.00	NaN		NaN				0001823
131								\$10,000.00	\$10,000.00							
	12/18/2023	3902013		Passenger vehicle fire	Superior Township 3	48170	3	\$10,000.00	\$10,000.00	0.00%	\$10,000.00	100.00%	\$10,000.00			0001804
213								\$0.00	\$0.00							
	12/4/2023	3895483		Steam rupture of pressure or process vessel	Superior Township 31	48197	2	\$0.00	\$0.00	NaN		NaN				0001751
311								\$0.00	\$0.00							
	11/30/2023	3893636		Medical assist, assist EMS crew	Superior Township 34	48198	1	\$0.00	\$0.00	NaN		NaN				0001733
	11/30/2023	3893912		Medical assist, assist EMS crew	Superior Township 35	48198	1	\$0.00	\$0.00	NaN		NaN				0001738
	11/30/2023	3894025		Medical assist, assist EMS crew	Superior Township 35	48198	2	\$0.00	\$0.00	NaN		NaN				0001739
	12/2/2023	3894858		Medical assist, assist EMS crew	Superior Township 35	48198	2	\$0.00	\$0.00	NaN		NaN				0001744
	12/3/2023	3895081		Medical assist, assist EMS crew	Superior Township	48198	3	\$0.00	\$0.00	NaN		NaN				0001746

**SUPERIOR TOWNSHIP
PARKS & RECREATION COMMISSION**

ADOPTED MINUTES
11/27/023

Call to order: 18:32

All present except Kern-Boprie absent and excused.

Schofield / Vessels move to approve agenda: unanimously approved.

Previous meeting's minutes: amended to add: Sanii-Yahyai, what a great experience she had in Jack Smiley's preserve. Suggests everyone try it. Jack has proposed changes to Guy's comments from two meetings ago. Chair moved to approve minutes with only her change. Freeman supports. Unanimously approved.

Citizen Participation: none.

Reports:

Chair report: thanks to all for luncheon attendance - Terry Lee and Marion. Attended fundraiser and highly recommends it. Parks & Rec Commission solely responsible this year for lighting/decoration of the Christmas Tree. Would like to work something out with fire dept.

Director's Report: Owl Prowl. Huge attendance. Some owl calls were responded to. Kids loved it. Loved walking around in the dark with a lantern. Fireman's Park - waiting for some parts; drainage almost done. Next: concrete work for recreation equipment. Next month's meeting: third Monday, 6 PM.

Board Liaison: Dixboro Green- Board to make offer.

MacArthur/Harris trimming of tress and debris. Still some debris needs to be cleaned up. Contractor didn't complete the job. Fireman's Park funding - Geddes Road Reserve to cover the Geddes Road Pathway. Would free up money from 2024 budget for Fireman's Park funding.

Board Attendee - Guy forgot to attend

Park Steward - no report.

Safety - no issues.

Moved to receive reports, Smiley/Freeman, unanimously approved.

Communications: moved to receive communications, Vessels/Schofield, unanimously approved.

Old Business

Community Center Advisory Committee Update: Juan didn't attend as it was his wedding anniversary. Ypsilanti Twp Community Center. Superior Twp should draft a contract. Michigan Natural Resources Trust Fund Application (Jack Smiley): we should find out next month if we will receive a grant. Our score is fairly good (mid range).

New Business:

Election of Officers.

Chair: Sanni Yahyai, Conti moves, unanimously elected.

Vice Chair: Greg Vessels, Sanni Yahyai moves, unanimously elected.

Secretary: Martha Kern-Boprie, Sanni Yahyai moves, unanimously elected.

Christmas Tree Lighting: this Saturday afternoon.

Bills for Payment: Schofield/Vessels moved to pay the specified bills for \$38269.64 - unanimously approved by roll call vote.

Financial Statement: Vessels/Freeman move to approve, unanimously approved.

Pleas & Petitions: Jan Piert, Clay Hill Farm Project, Twp and Little Red Acres. Waiting for land to be cleared so we can start on the well. Will start to put in a U-Pick garden and plant some fruit trees and crops to show people how to grow. Applied for a county arbor grant and received it (\$48,000.00) for site plan process for a building structure and farm market. Small section where dry cleaning chemicals were used and pose environmental issues.

Adjournment: Freeman/Vessels moved, unanimously approved, adjourned at 19:12.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

January 9, 2024

To: Kenneth Schwartz, Superior Township Supervisor
From: Katrina Robinson, Lieutenant
Through: Keith Flores, Police Services Commander
Re: December 1-31, 2023 Police Services Monthly Report

During the month of December there were 842 calls for service. Deputies conducted 301 traffic stops during this time with 39 citations issued and 5 drunk/drugged driving arrests.

Noteworthy events in Superior Township during last month include:

- 23-101505 (12/20/2023) Deputy Neddo was dispatched to the 1900 block of Prospect Road for a death investigation involving an 84-year-old female patient. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 23-103443 (12/28/2023) Deputy Bland was dispatched to the 1600 block of Devon Street for a death investigation involving a 95-year-old female resident. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 23-104213 (12/30/2023) Deputy H. Farmer was dispatched to a vehicle burglary at the nature preserve on Berry Road. The victim's wallet was taken from their unlocked vehicle. There are currently no suspects.



SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

December 2023

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2023	Month 2022	% Change	YTD 2023	YTD 2022	% Change
Traffic Stops	301	384	-22%	4135	4724	-12%
Citations	39	29	34%	534	770	-31%
Drunk Driving (OWI)	4	2	100%	29	25	16%
Drugged Driving (OUID)	1	2	-50%	2	5	-60%
Calls for Service Total	842	891	-5%	11547	11741	-2%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	448	399	12%	6075	6074	0%
Robberies	0	1	-	2	4	-50%
Assaultive Crimes	13	12	8%	189	190	-1%
Home Invasions	0	1	-	18	23	-22%
Breaking and Entering's	1	0	+	6	1	500%
Larcenies	8	7	14%	64	89	-28%
Vehicle Thefts	0	1	-	19	27	-30%
Traffic Crashes	26	22	18%	253	338	-25%
Medical Assists	7	7	0%	126	120	5%
Animal Complaints <i>(ACO Response)</i>	3	10	-70%	108	118	-8%
In/Out of Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	479	8955				
Out of Area Time	969	24800				
Investigative Ops (DB)	7795	103969				
Secondary Road Patrol	80	6190				
County Wide	240	2761				
Banked Hours	Hours Accum.	Previous Balance	Hours Used	Balance		
December - Collab	368	362.25	TBD	TBD		

Incident Count by Incident Type For Agency WD

For 12/1/2023 12:00:00 AM Thru 12/31/2023 11:59:59 PM

For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	230098307	6481 WARREN RD	12/08/2023 09:55:37	MCNAMARA RES
	230098490	855 E CLARK RD	12/08/2023 20:59:55	ABUNDANT LIFE CHURCH
	230099197	3211 CRESTON CIR	12/12/2023 04:49:35	ROBERT GOLEMAN
	230100089	1689 PROSPECT RD	12/15/2023 09:52:20	MAYNARD RESD
	230100365	10550 GEDDES RD	12/16/2023 08:51:36	SOUTHPOINTE SCHOLARS
	230100413	5800 GEDDES RD	12/16/2023 12:25:37	QUIRK RESIDENCE
	230100894	1865 FORESTVIEW DR	12/18/2023 10:11:12	MADELEINE RESIDENCE
	230101080	1900 N HARRIS RD	12/18/2023 23:32:30	BUS: YPSI LIBRARY
	230101349	7734 PLYMOUTH RD	12/20/2023 03:10:06	STABLER FARM SHOP
	230101504	1601 STAMFORD RD	12/20/2023 18:24:30	CHRISTIAN LOVE FELLOWSHIP CHURCH
	230101535	1601 STAMFORD RD	12/20/2023 20:22:00	CHRISTIAN LOVE FELLOWSHIP CHURCH
	230101768	8405 BERKSHIRE DR	12/21/2023 17:19:31	RUTH SCHMOOTY RESIDENCE
	230102111	1601 STAMFORD RD	12/22/2023 22:08:37	CHRISTIAN LOVE FELLOWSHIP CHURCH
	230102126	5584 GEDDES RD	12/22/2023 23:32:22	BURGESS-RES
	230102289	1674 KNOLLWOOD BND	12/23/2023 17:42:28	SMITH-RES
	230102448	1865 FORESTVIEW DR	12/24/2023 11:46:03	ALAN MADELINE RESIDENCE
	230102709	1865 FORESTVIEW DR	12/25/2023 17:29:44	MADELINE RESD
	230103501	10550 GEDDES RD	12/28/2023 19:31:44	SOUTH POINT SCHOLARS
	230103632	1865 FORESTVIEW DR	12/29/2023 09:50:36	ALAN MADELEINE
	230103949	1865 FORESTVIEW DR	12/30/2023 12:00:59	ALLEN MADELEINE RES
SUT	20			
		Total:		20

Incident Count by Incident Type For Agency WD

For 12/1/2023 12:00:00 AM Thru 12/31/2023 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
12/08/2023 09:55:37	C3999 - ALARMS ALL OTHER	230098307	6481 WARREN RD	SUT	MCNAMARA RES
12/08/2023 20:59:55		230098490	855 E CLARK RD	SUT	ABUNDANT LIFE CHURCH
12/12/2023 04:49:35		230099197	3211 CRESTON CIR	SUT	ROBERT GOLEMAN
12/15/2023 09:52:20		230100089	1689 PROSPECT RD	SUT	MAYNARD RESD
12/16/2023 08:51:36		230100365	10550 GEDDES RD	SUT	SOUTHPOINTE SCHOLARS
12/16/2023 12:25:37		230100413	5800 GEDDES RD	SUT	QUIRK RESIDENCE
12/18/2023 10:11:12		230100894	1865 FORESTVIEW DR	SUT	MADELEINE RESIDENCE
12/18/2023 23:32:30		230101080	1900 N HARRIS RD	SUT	BUS: YPSI LIBRARY
12/20/2023 03:10:06		230101349	7734 PLYMOUTH RD	SUT	STABLER FARM SHOP
12/20/2023 18:24:30		230101504	1601 STAMFORD RD	SUT	CHRISTIAN LOVE FELLOWSHIP CHURCH
12/20/2023 20:22:00		230101535	1601 STAMFORD RD	SUT	CHRISTIAN LOVE FELLOWSHIP CHURCH
12/21/2023 17:19:31		230101768	8405 BERKSHIRE DR	SUT	RUTH SCHMOOTY RESIDENCE
12/22/2023 22:08:37		230102111	1601 STAMFORD RD	SUT	CHRISTIAN LOVE FELLOWSHIP CHURCH
12/22/2023 23:32:22		230102126	5584 GEDDES RD	SUT	BURGESS-RES
12/23/2023 17:42:28		230102289	1674 KNOLLWOOD BND	SUT	SMITH-RES
12/24/2023 11:46:03		230102448	1865 FORESTVIEW DR	SUT	ALAN MADELINE RESIDENCE
12/25/2023 17:29:44		230102709	1865 FORESTVIEW DR	SUT	MADELINE RESD
12/28/2023 19:31:44		230103501	10550 GEDDES RD	SUT	SOUTH POINT SCHOLARS
12/29/2023 09:50:36		230103632	1865 FORESTVIEW DR	SUT	ALAN MADELEINE
12/30/2023 12:00:59		230103949	1865 FORESTVIEW DR	SUT	ALLEN MADELEINE RES
	C3999 - ALARMS ALL OTHER		Total:	20	
				Sum: 20	

Out of Area Time

For: 12/01/2023 thru 12/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBLANDC	WASHTENAW AVE	BACKUP DISPATCHED CALLS	230096641	assisted with perimeter for K9 track / Sgt. Pennington Approval	22:30:00	92	12/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYNSW	APPLERIDGE ST	BACKUP DISPATCHED CALLS	230096880	YPT DEPUTIES CALLED OUT FOR ASSISTANCE SGT THOMPSON	21:30:00	10	12/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDTRIPPB	CARVER AVE	BACKUP DISPATCHED CALLS	230096909	ASSISTED YPSILANTI CITY WITH FINDING FRESHLY STOLEN VEHICLE LAST SEEN DRIVING NORTH NEAR PROSPECT AND HOLMES; ASSISTED UNITS SET UP A PERIMETER; LOCATED STOLEN VEHICLE PARKED; ARRESTED SUSPECT; TURNED SUSPECT OVER TO YPSI CITY; PER SGT THOMPSON	23:20:00	41	12/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDFARMERH	CHUBB RD	BACKUP DISPATCHED CALLS	230097496	ASSIST DEP MCGRADY/SGT ARTS/EDP SUBJECT IN AREA	12:33:00	27	12/5/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDFARMERH	NAPIER RD	BACKUP DISPATCHED CALLS	230097793	SUBJECT TRANSPORT TO PROVIDENCE HOSP / ASSIST SALEM EDP/SGT HOUK	12:58:00	40	12/6/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTYWIDE	WDURBANS	ARROWWOOD TRL	DISPATCHED CALLS	230098856	WC TEATHER VIOLATION-ATTEMPT PICK UP IN AA CITY- SG ARTS APPROVED	17:05:00	105	12/10/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	S HURON ST	BACKUP DISPATCHED CALLS	230099148	K9 ARTICLE SEARCH FOR EVIDENCE/GUN	20:30:00	60	12/11/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	HOLMES RD	BACKUP DISPATCHED CALLS	230099149	BACK UP YPSI TOWNSHIP UNIT WITH FAMILY TROUBLE- APPROVED BY SERGEANT PENNINGTON	21:25:00	30	12/11/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYNSW	LEXINGTON PKWY	BACKUP DISPATCHED CALLS	230100332	ASSIST W/ SHOTS FIRED, PER SGT PENNINGTON	01:50:00	55	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	LEXINGTON PKWY	BACKUP DISPATCHED CALLS	230100332	per sgt pennington assist ypsi twp on shooting	02:00:00	45	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	GROVE RD/DOROTHY ST	BACK-UP TRAFFIC STOP	230100490	DEPUTY HALL PROVIDED SPANISH TRANSLATION FOR DEPUTY ERBES VIA TX- APPROVED BY SERGEANT THOMPSON	16:40:00	5	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYNSW	LEXINGTON PKWY/E CLARK RD	BACKUP DISPATCHED CALLS	230100612	SHOTS FIRED, PERIMETER SECURITY SGT THOMPSON	23:15:00	135	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	LEXINGTON PKWY/E CLARK RD	BACKUP DISPATCHED CALLS	230100617	BACK UP UNIT FOR YPSI TOWNSHIP HOUSE SHOOTING- APPROVED BY SGT THOMPSON	23:30:00	45	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	RIDGE RD/E MICHIGAN AVE	DISPATCHED CALLS	230102124	VEHICLE IN DITCH UNRESPONSIVE MALE DRIVER APPROVAL TO ASSIST PER SGT. HOGAN	23:06:00	19	12/22/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	ELMWOOD DR	BACKUP DISPATCHED CALLS	230102150	Per Sgt Hogan, Ypsi Twp units looking for suicidal subject, subject ran away from Deputies.	03:35:00	40	12/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDLEWJSN	S HURON ST/KRAMER ST	DISPATCHED CALLS	230103098	FOUND WRONG WAY SEMI ON HURON, PER SGT. ARTS	08:50:00	10	12/27/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	E ELLSWORTH RD	BACKUP DISPATCHED CALLS	230103325	PER LT CRATSENBURG SHOOTING IN YPSI TWP. ASSIST TWP DEPS	01:00:00	40	12/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	RUSSELL ST	BACKUP DISPATCHED CALLS	230103326	PER LT CRATSENBURG BACK UP SOLO YPSI UNIT ON DISORDELRY	02:40:00	10	12/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	CONCORD DR	BACKUP DISPATCHED CALLS	230103517	BACK UP YTOWN ON A DV IN PROGRESS WITH A KNIFE, 2 VICTIMS, LT CRATS APPROVED	20:40:00	10	12/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDWOOLLAMSJ	CONCORD DR	BACKUP DISPATCHED CALLS	230103517	ASSIST YPSI TOWNSHIP DEPUTIES WITH DV SUSPECT WITH KNIFE (SGT, CRATSENBURG)	20:50:00	10	12/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDHALLR	SOUTH ST	BACKUP DISPATCHED CALLS	230103988	DEPUTY HALL ASSISTED YPSI CITY PD WITH SPANISH TRANSLATION REFERENCE CAR V HOUSE- APPROVED BY SERGEANT ERBES	14:45:00	15	12/30/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230104060	BU YTOWN ON 2 MALES WITH SHOTGUNS, SGT THOMPSON APPROVED	19:40:00	20	12/30/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230104060	BACK UP UNTIL DEPUTIES WERE SECURED // TWO MALES WERE SEEN WITH SHOT GUNS // SGT THOMPSON	19:40:00	25	12/30/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	HOLMES RD	BACKUP DISPATCHED CALLS	230104148	ASSISTED WITH POSSIBLE SHOOTING; SPOKE WITH HOMEOWNER; PER SGT THOMPSON	03:00:00	35	12/31/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	HOLMES RD	BACKUP DISPATCHED CALLS	230104148	BACKUP YPT UNITS WITH SHOTS HEARD CALL - APPROV SGT THOMPSON	03:05:00	30	12/31/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDTRIPPB	TWIN LAKES DR	DISPATCHED CALLS	230104341	ASSIST PITTSFIELD TOWNSHIP AT THE JAIL'S SALLY PORT FOR COMBATIVE ARRESTEE; PER SGT PENNINGTON; SUBJECT WAS TRANSPORTED TO U OF M HOSPITAL FOR SELF INFLICTED INJURIES	00:00:00	15	1/1/2024
							Sum:	969	



Into Area Time

For: 12/01/2023 thru 12/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDSIMMST	DAWN AVE/E CLARK RD	TRAFFIC STOP	230096665	RFS RECKLESS DRIVING / UNAVOIDABLE / SGT PENNINGTON	02:15:00	5	12/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDSIMMST	UPON MacArthur Blvd and AT/NEAR Dawn Ave	CITATIONS	230096665	CITATION ISSUED / OBSERVED ON MACARTHUR BLVD	02:20:00	5	12/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	E HURON RIVER DR	DISPATCHED CALLS	230096676	DISORDERLY SUBJECT AT TRINITY HEALTH HOSPITAL; ONLY 1 SUT UNIT WORKING; OK PER SGT. PENNINGTON.	04:05:00	20	12/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	HAMLET DR	BACKUP DISPATCHED CALLS	230096770	ASSIST SUT WITH ATTEMPTING TO LOCATEA WANTED SUBJECT FOR INKSTER PD, SGT HOUK	13:25:00	35	12/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDWARDB	CEDAR CT	BACKUP DISPATCHED CALLS	230097026	BACK UP SINGLE SUPERIOR UNIT ON DV PER SGT. HOUK	15:25:00	25	12/3/2023
YORK TWP	SUPERIOR TWP	WDFARMERH	PROSPECT/FORD	FOLLOW-UP		SUPERIOR CRASH AT PROSPECT/FORD/PER SGT ARTS HANDLE LATE RUN NO OTHER UNITS AVAILABLE	16:01:00	29	12/5/2023
YPSILANTI TWP	SUPERIOR TWP	WDCAMPAGIORNIM	RIDGE RD	BACKUP DISPATCHED CALLS	230098812	DV, BOTH PARTIES ON SCENE, SGT ARTS APPROVED DUE TO 2ND SUT UNIT ON A DEATH SCENE, S1 AND S2 ARRESTED	12:00:00	110	12/10/2023
YPSILANTI TWP	SUPERIOR TWP	WDHEATHV	RIDGE RD	BACKUP DISPATCHED CALLS	230098812	ASSIST SUT UNITS W/ TRANSPORTING TO JAIL-- NO SUT UNITS AVAILABLE-- APPROVED BY 626 ARTS	12:30:00	100	12/10/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	STEPHENS DR	BACKUP DISPATCHED CALLS	230100374	SUT UNITS REQUESTED ANOTHER UNIT AS THERE WAS A UNCOOPERATIVE SUBJECT ON SCENE BECOMING VIOLEN; OK PER SGT. HOUK.	10:10:00	10	12/18/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	E HURON RIVER DR	BACKUP DISPATCHED CALLS	230100496	IN THE AREA OF A POSSIBLE ROBBERY THAT JUST OCCURED AT CHASE BANK; OK PER SGT. THOMPSON	16:55:00	20	12/16/2023
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	E HURON RIVER DR	BACKUP DISPATCHED CALLS	230100496	SGT HOUK; ASSIST SUT WITH A POSSIBLE ROBBERY	16:55:00	15	12/18/2023
YPSILANTI TWP	SUPERIOR TWP	WDGERWIGB	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230100903	responded to the area reference a possible shooting where S1 ran into a residence and could hear yelling coming from the residence // subject was UTL // ok by Sgt. Arts	11:10:00	20	12/18/2023
YPSILANTI TWP	SUPERIOR TWP	WDTROWBRIDGEM	NAPIER RD	BACKUP DISPATCHED CALLS	230101113	SUT BACKUP FOR SOLO MIDNIGHT UNIT ON WELFARE CHECK	06:00:00	30	12/19/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	RIDGE RD	BACKUP DISPATCHED CALLS	230102826	SGT ERBES APPROVAL	10:00:00	30	12/26/2023
YPSILANTI TWP	SUPERIOR TWP	WDWARDB	RIDGE RD	BACKUP DISPATCHED CALLS	230103741	FAMILY TROUBLE. CALLER STATED THINGS MAY "GET UGLY"; ASSISTED SUT UNIT AS ANT UNIT IS TIED UP IN COURT; OK PER SGT. ARTS.	16:20:00	25	12/29/2023
							Sum:	479	

MEMO

TO: Superior Charter Township Board of Trustees

FROM: Laura Bennett, Planning & Zoning Administrator

RE: Planning & Zoning Department Report

DATE: January 8, 2024

Huron Dental

A building permit application for Huron Denal has been received by the Township. Although the Building Official has begun review of the plans, a permit to begin work cannot be issued until a performance guarantee has been received.

Brookwood of Superior

Brookwood of Superior has submitted revised Area Plan drawings for inclusion on the January Planning Commission agenda. The applicant is proposing 318 units of mixed housing types, consisting of duplexes, stacked flats and townhomes on approximately 82 acres north of LeForge and Clark Roads. With this resubmittal, the applicant has addressed concerns posed by the Fire Marshal, Planning Consultant, Engineering Consultant, and Planning Commission.

Draft Master Plan

At their meeting on November 15, 2023, the Planning Commission released the Draft Comprehensive Master Plan for a 63-day review period. A link to the Plan was mailed to all surrounding jurisdictions and placed on the Township's website.

A public hearing with the Planning Commission will be scheduled for February 28, 2024, at 7:00pm to receive comments from the public.

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) has received a variance request from a homeowner at 5843 Vreeland Road to allow for an increase in ground floor coverage and floor area ratio in order to build an accessory structure.

The ZBA public hearing is scheduled for Wednesday, January 31, 2024, at 7:00pm Superior Township Hall.



Utility Department Memorandum

To: Superior Township Board of Trustees
From: Mary Burton
Date: January 16, 2024
Re: Utility Department Report

- OHM and Superior Township Field Service Techs were onsite with Midwest to pull both motors from the former Clark Rd. lift station. The station is being prepped for demolition and the bulkheading of the force main. The demolition of the station is scheduled to take place on January 12th, 2024, weather permitting.
- The former Clark Rd. lift Station force main valve was permanently shut off on January 10th, 2024.
- In a recent Zoom meeting with OHM regarding various projects the following items were discussed:
 1. Reviewed the details of an 8-inch water main for the 5288 Geddes Rd. property.
 2. Hyundai pressure testing is scheduled to take place later in January. For successful testing, our booster station pressures must be in place for the Hyundai complex to be sustained. Calls have been made to EFI to assist OHM and UIS with the process.
- During weekly checks at Prospect Point lift station, one pump was found not running due to debris clogging up the propellers preventing the pump from running. Plans are underway to have the station vactored this Spring of all debris that has flowed in.
- Weekly sewer checks revealed a slow moving main on Heather Court. The vactor truck was used to jet the line and flow returned to normal.

- The jet spray gun was used at 8824 Nottingham Dr. to clean the drop located inside the structure of the sewer manhole because it was blocked by a curtain of roots.
- We partnered with ETNA to re-calibrate a new meter located at 15 Clark Rd. commercial building to read in cubic feet measurements.
- Raymond Wilson Jr. was hired as a Field Service Tech and began work on January 2nd. A resolution to confirm his employment with the Board will be in place for February's meeting.

DECEMBER 2023 ASSESSING DEPARTMENT REPORT

For the month of December, the assessing department has continued to prepare for the end of the year. The 2024 tax bills are calculated as of December 31, 2023. If the property owner has added or removed value, such as a barn or deck, this would increase or decrease the assessment.

The assessor will adjust the assessments according to the housing market using a 2 year sales study dated 4-1-2021 through 3-31-2023. I am continuing to research the sales of other townships and cities and the local real estate market. I have been utilizing these sales to extrapolate the values for the 56 neighborhoods in the township. This is being done as I continue to do my many current job responsibilities.

Other duties that were completed by the assessor (not a complete list):

- Began to process the paperwork for the December Board of Review. Calculated the poverty exemptions, qualified agricultural exemptions, and mutual mistake of fact. Posted the meeting, prepared the minutes, ran many reports, and held the meeting. Afterwards, prepared the final reports, worked with the Treasurer's Office to make the changes, and sent the information to the County Treasurer and County Equalization. The changes were also sent to the school districts that were affected. The reports were distributed, and portions of the petitioner's personal information were redacted. Everything was dated and signed and filed in storage.
- New laws now state that veteran's exemptions are no longer approved by the Board of Review as they have been done since 2013. As the assessor, I processed and approved the veteran's exemptions, worked with the Treasurer's Office to reduce the taxes to zero, mailed the results to the veterans, and sent the paperwork to the county treasurer and equalization. This was completed for December.
- Completed a parcel boundary adjustment which includes correspondence with the county. Each parcel received a new legal description and acreage amount, and the assessment and taxable values were calculated for the new acreage.
- Spoke with numerous people that were asking if they could split their land. I researched each one and advised them.
- Processed 1 Principal Residence Exemption Denial reversal that was issued by the state of Michigan. I entered it back into our database and advised the Treasury Department to do the same. They issued and mailed a new tax bill for the current year. I then sent the information to the county for them to cancel the charge back for the previous 3 years.
- Received and handled 251 e-mails.
- Signed and checked 28 Property Transfer Affidavits, Principal Residence Exemptions, Rescinds and address changes.
- Sent personal property labels to the printing company for them to mail the personal property on December 31, 2023. I then reviewed the printer's proof and approved the mailing.

The appraisers have now started the end of the year process which will assist in setting the values for the 2024 tax year. Some of the duties that were completed by the appraisers (not a complete list):

- The personal property canvas was completed. This includes walking through the office areas of the St. Joseph/Trinity Hospital, taking a photo of each business name, and listing the occupancy of each office. This is done for every commercial business in the township. There were 168

businesses that were visited and logged. Some required speaking to the occupants and explaining how they can fill out the personal property statement.

- 145 year end inspections were completed in December. The 2024 taxes will be determined by what is on the parcel as of December 31st, 2023. Each property that has a building permit in progress is checked to determine what percentage of the work has been completed. In January and February, the percentages will be added to the BS&A software and that value is calculated into the 2024 taxable and assessed values. Once the building permit is completed after December 31st, 2023, the remaining percentage will be applied to the 2025 following year.
- 17 final building inspections were completed, with interior inspections and exterior measurements. They were entered in BS&A using blueprints and information gathered by the appraisers.
- Accepted 28 Property Transfer Affidavits, Principal Residence Exemptions, Rescinds and address changes and then entered them into BS&A.
- Accepted 3 Veterans Exemptions at the counter.
- Assisted numerous residents, realtors, and title companies with questions or requests for information via phone calls, e-mails, or in person.

December through March are our terribly busy months. There is a lot to do to prepare the paperwork for the 2024 assessments. We are also preparing for the state to audit our information that we are preparing for the 2024 tax year. This is done every 5 years and will be completed this year.

Thank you,

Paula Calopisis, Assessor



Memorandum

To: Township Board
From: Keith Lockie/Nancy Mason
Date: January 15, 2024
Re: Controller's Report

Please see attached November Balance Sheets (complete) and December Balance Sheets (incomplete).

For 2024 we will prepare quarterly budget amendments, the first will be presented at the March meeting.

At the December meeting, the board made various changes to the budget which will be addressed in the first amendment. Items to be addressed include:

- A. General Fund
 - 1. Wellness Bonus
 - 2. Employee Insurances
 - 3. Trustee Stipends
 - 4. Certifications for Licensed Employees
 - 5. Wage Changes

- B. Fire Fund
 - 1. Employee Insurances

- C. Building Fund
 - 1. Wellness Bonus
 - 2. Employee Insurances

- D. Parks & Rec. Fund
 - 1. Wellness Bonus
 - 2. Employee Insurances
 - 3. Commission Stipends

- E. Utility Department
 - 1. Wage Changes
 - 2. Certifications for Licensed Employees
 - 3. Wellness Bonus
 - 4. Employee Insurances

These changes impact the 2024 Budgets thusly:

Fund	Original Budget	Mar24 Amend.	Difference
General	\$499,773 from Reserves	\$543,780 from Reserves	\$44,007 Additional Req.
Fire	\$309,339 to Reserves	\$316,585 to Reserves	\$7,246 Additional to Reserves
Building	\$138,223 from Reserves	\$141,038 from Reserves	\$2,815 Additional Required
Parks & Rec.	\$5,000 from Reserves	\$7,090 from Reserves	\$2,090 Additional Required
Utility Dept.	\$333,489 Profit	\$275,609 Profit	\$57,880 less Profit
TOTAL			(\$99,546)

We continue to work on year-end items, such as 1099s and W-2s in preparation for the audit, which will occur the week of April 8th.

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	749,416.83	107,190.02
101-000-001.002	HUNT 0768 CHK - GEDDES ROAD	12,152.18	12,208.95
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	157.32	9,657.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	6,121.93	6,263.34
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.001	CHASE 5503 - NON-MOTORIZED TRAILS	30,659.02	0.00
101-000-002.002	COMERICA 6199 J-FUND GEDDES ROAD	198,770.26	207,479.01
101-000-003.001	90 DAY CD - CHASE	0.00	192,110.47
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	300.00	300.00
101-000-013.000-CTAP	CHASE 5503 - DAILY OPERATING CHECKING	38,729.50	0.00
101-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	601,669.18	589,806.56
101-000-017.002	COMERICA - GOVERNMENT T-BILLS	256,521.58	257,945.40
Cash		<u>1,914,025.13</u>	<u>1,402,488.40</u>
Accounts Receivable			
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	46,040.26	60,692.24
101-000-040.002	A/R - OTHER	2,960.00	431,384.49
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	16,781.00	16,387.00
Accounts Receivable		<u>65,781.26</u>	<u>508,463.73</u>
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	0.00	883.87
101-000-123.000	PRE-PAID EXPENSES MISC.	1,144.00	1,255.26
101-000-123.050	PREPAID INSURANCE	2,099.72	11,364.24
101-000-126.000	UNREALIZED GAINS/LOSSES	0.00	41,312.12
Other Assets		<u>3,243.72</u>	<u>54,815.49</u>
Due From Other Funds			
101-000-084.206	DUE FROM FIRE FUND	0.00	2,950.41
101-000-084.211	DUE FROM LEGAL DEFENSE FUND	46,648.00	80,538.00
101-000-084.508	DUE FROM PARK FUND	189.25	0.00
101-000-084.592	DUE FROM UTIL	550.00	3,271.87
101-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	401.09	14.11
101-000-084.704	DUE FROM PAYROLL FUND	4,972.74	4,937.77
Due From Other Funds		<u>52,761.08</u>	<u>91,712.16</u>
Total Assets		<u>2,035,811.19</u>	<u>2,057,479.78</u>
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	25,041.00	56,806.57
101-000-202.200	A/P - CREDIT CARD ACCOUNT	2,554.33	3,601.89
101-000-202.300	A/P - AATA CONTRACT	15,938.66	16,673.00
Accounts Payable		<u>43,533.99</u>	<u>77,081.46</u>
Liabilities-ST			
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	0.00	9,500.00
Liabilities-ST		<u>0.00</u>	<u>9,500.00</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
101-000-360.001	DEFERRED REVENUE PILOT	872.55	891.04
Liabilities-LT (over 1 year)		<u>872.55</u>	<u>891.04</u>

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Liabilities ***			
Due To Other Funds			
101-000-214.592	DUE TO UTILITY FUND	4,318.13	20.04
101-000-214.704	DUE TO PAYROLL FUND	0.00	21.25
	Due To Other Funds	4,318.13	41.29
Total Liabilities		48,724.67	87,513.79
*** Fund Balance ***			
Unassigned			
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,716,481.84	1,841,735.82
	Unassigned	1,716,481.84	1,841,735.82
Assigned			
101-000-385.001	FUND BALANCE - GEDDES ROAD	208,634.72	211,583.89
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,659.02
101-000-385.003	FUND BALANCE - RIGHT OF WAY	16,336.12	25,665.77
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	43,927.54	30,965.08
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	0.00	247,500.00
	Assigned	299,557.40	546,373.76
Total Fund Balance		2,016,039.24	2,388,109.58
Beginning Fund Balance		2,016,039.24	2,140,609.58
Net of Revenues VS Expenditures		(28,952.72)	(418,143.59)
Fund Balance Adjustments		0.00	247,500.00
Ending Fund Balance		1,987,086.52	1,969,965.99
Total Liabilities And Fund Balance		2,035,811.19	2,057,479.78

Fund 203 SIDE STREET MAINTENANCE

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	15,104.49	10,640.23
203-000-003.001	90 DAY CD - CHASE	0.00	3,651.85
	Cash	<u>15,104.49</u>	<u>14,292.08</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>15,104.49</u>	<u>14,292.08</u>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
	Total Liabilities	<u>0.00</u>	<u>0.00</u>
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	15,104.49	15,104.49
	Unassigned	<u>15,104.49</u>	<u>15,104.49</u>
	Total Fund Balance	<u>15,104.49</u>	<u>15,104.49</u>
	Beginning Fund Balance	15,104.49	15,104.49
	Net of Revenues VS Expenditures	0.00	(812.41)
	Ending Fund Balance	15,104.49	14,292.08
	Total Liabilities And Fund Balance	15,104.49	14,292.08

Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	(1,746,502.70)	20,325.73
206-000-002.001	COMERICA 1210 J-FUND - ACCRUED ABSENCES	431,788.80	450,706.83
206-000-002.002	COMERICA 1229 J-FUND - DAILY OPERATING	926,365.50	629,230.80
206-000-013.000-AFG9	HUNT 6014 - DAILY OPERATING CHECKING	113,082.17	0.00
206-000-013.000-RITF	FM 6709 - DAILY OPERATING CHECKING	347,542.68	0.00
206-000-013.000-SAFE	HUNT 6014 - DAILY OPERATING CHECKING	555,235.90	0.00
206-000-013.000-SCBA	HUNT 6014 - DAILY OPERATING CHECKING	1,243,415.02	0.00
206-000-016.000-AFGT	COMERICA 9652 MM - DAILY OPERATING	(323,546.00)	0.00
206-000-017.001	HUNT 6014 - GOVERNMENT T-BILLS	1,173,668.76	707,178.25
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	710,180.94	714,122.91
Cash		<u>3,431,231.07</u>	<u>2,521,564.52</u>
Accounts Receivable			
206-000-040.002	A/R - OTHER	8,723.90	0.00
Accounts Receivable		<u>8,723.90</u>	<u>0.00</u>
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	0.00	4,600.69
206-000-123.000	PRE-PAID EXPENSES MISC.	1,790.31	4,472.49
206-000-123.050	PREPAID INSURANCE	20,675.03	48,943.40
206-000-126.000	UNREALIZED GAINS/LOSSES	0.00	26,874.36
Other Assets		<u>22,465.34</u>	<u>84,890.94</u>
Due From Other Funds			
206-000-084.704	DUE FROM PAYROLL FUND	0.00	150,000.00
Due From Other Funds		<u>0.00</u>	<u>150,000.00</u>
Total Assets		<u>3,462,420.31</u>	<u>2,756,455.46</u>
*** Liabilities ***			
Accounts Payable			
206-000-202.000	A/P - VENDORS	5,490.27	12,447.71
206-000-237.000	DUE TO OTHERS	500,000.00	0.00
Accounts Payable		<u>505,490.27</u>	<u>12,447.71</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
206-000-339.001	DEFERRED REVENUE PILOT	3,772.55	3,852.89
Liabilities-LT (over 1 year)		<u>3,772.55</u>	<u>3,852.89</u>
Due To Other Funds			
206-000-214.101	DUE TO GENERAL FUND	0.00	2,950.41
206-000-214.592	DUE TO UTILITY FUND	4,318.13	0.00
206-000-214.704	DUE TO PAYROLL FUND	90.89	51.00
Due To Other Funds		<u>4,409.02</u>	<u>3,001.41</u>
Total Liabilities		<u>513,671.84</u>	<u>19,302.01</u>

*** Fund Balance ***

Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,778,805.61	1,559,209.73
	Unassigned	<u>1,778,805.61</u>	<u>1,559,209.73</u>
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	52,308.39	52,308.39
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	495,229.98	534,206.68
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
	Assigned	<u>1,142,574.51</u>	<u>1,181,551.21</u>
Total Fund Balance		<u>2,921,380.12</u>	<u>2,740,760.94</u>
Beginning Fund Balance		2,921,380.12	2,740,760.94
Net of Revenues VS Expenditures		27,368.35	(3,607.49)
Ending Fund Balance		2,948,748.47	2,737,153.45
Total Liabilities And Fund Balance		3,462,420.31	2,756,455.46

Fund 211 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	11,266.04	2,796.49
211-000-003.001	90 DAY CD - CHASE	0.00	1,423.10
211-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	259,065.84	253,958.10
	Cash	<u>270,331.88</u>	<u>258,177.69</u>
Other Assets			
211-000-126.000	UNREALIZED GAINS/LOSSES	0.00	13,608.33
	Other Assets	<u>0.00</u>	<u>13,608.33</u>
	Total Assets	<u>270,331.88</u>	<u>271,786.02</u>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Other Liabilities			
	Other Liabilities	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
211-000-214.101	DUE TO GENERAL FUND	46,648.00	80,538.00
	Due To Other Funds	<u>46,648.00</u>	<u>80,538.00</u>
	Total Liabilities	<u>46,648.00</u>	<u>80,538.00</u>
*** Fund Balance ***			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	256,861.25	225,753.34
	Unassigned	<u>256,861.25</u>	<u>225,753.34</u>
	Total Fund Balance	<u>256,861.25</u>	<u>225,753.34</u>
	Beginning Fund Balance	256,861.25	225,753.34
	Net of Revenues VS Expenditures	(33,177.37)	(34,505.32)
	Ending Fund Balance	223,683.88	191,248.02
	Total Liabilities And Fund Balance	270,331.88	271,786.02

Fund 219 STREET LIGHT FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
219-000-001.000	CHASE 5503 - DAILY OPERATING CHECKING	49,372.52	0.00
219-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	0.00	16,056.65
219-000-003.001	90 DAY CD - CHASE	0.00	28,668.54
	Cash	<u>49,372.52</u>	<u>44,725.19</u>
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	81,729.72	87,411.98
	Accounts Receivable	<u>81,729.72</u>	<u>87,411.98</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>131,102.24</u>	<u>132,137.17</u>
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	7,139.71	8,166.55
	Accounts Payable	<u>7,139.71</u>	<u>8,166.55</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Liabilities	<u>7,139.71</u>	<u>8,166.55</u>
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	112,564.69	116,017.61
	Unassigned	<u>112,564.69</u>	<u>116,017.61</u>
	Total Fund Balance	<u>112,564.69</u>	<u>116,017.61</u>
	Beginning Fund Balance	112,564.69	116,017.61
	Net of Revenues VS Expenditures	11,397.84	7,953.01
	Ending Fund Balance	123,962.53	123,970.62
	Total Liabilities And Fund Balance	131,102.24	132,137.17

Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	290,061.25	146,198.05
249-000-001.002	CHASE 5503 - ACCRUE ABSENCES	20,374.56	0.00
249-000-003.001	90 DAY CD - CHASE	0.00	74,325.16
249-000-004.001	PETTY CASH	100.00	100.00
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	241,241.18	236,484.10
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	306,713.38	308,415.79
	Cash	<u>858,490.37</u>	<u>765,523.10</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
249-000-123.000	PREPAID EXPENSES MISC.	50.00	0.00
249-000-123.050	PREPAID INSURANCE	251.72	935.17
249-000-126.000	UNREALIZED GAINS/LOSSES	0.00	24,280.14
	Other Assets	<u>301.72</u>	<u>25,215.31</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>858,792.09</u>	<u>790,738.41</u>
*** Liabilities ***			
Accounts Payable			
249-000-202.000	A/P - VENDORS	2,098.53	590.16
	Accounts Payable	<u>2,098.53</u>	<u>590.16</u>
Due To Other Funds			
249-000-214.704	DUE TO PAYROLL FUND	0.00	4.25
	Due To Other Funds	<u>0.00</u>	<u>4.25</u>
	Total Liabilities	<u>2,098.53</u>	<u>594.41</u>
*** Fund Balance ***			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	862,927.45	836,558.30
	Unassigned	<u>862,927.45</u>	<u>836,558.30</u>
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	28,923.17	2,405.60
	Assigned	<u>28,923.17</u>	<u>2,405.60</u>
	Total Fund Balance	<u>891,850.62</u>	<u>838,963.90</u>
	Beginning Fund Balance	891,850.62	838,963.90
	Net of Revenues VS Expenditures	(35,157.06)	(48,819.90)
	Ending Fund Balance	856,693.56	790,144.00
	Total Liabilities And Fund Balance	858,792.09	790,738.41

Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	435,535.57	522,931.06
266-000-003.001	90 DAY CD - CHASE	0.00	662,630.33
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	1,169,201.43	1,145,926.60
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	405,272.82	407,522.31
	Cash	<u>2,010,009.82</u>	<u>2,739,010.30</u>
Accounts Receivable			
266-000-040.002	A/R - SYCAMORE REG PATROLS	50,164.28	51,109.24
266-000-040.003	A/R - DANBURY REG PATROLS	43,280.10	21,639.90
266-000-040.004	A/R - ST JOE HOSPITAL REG PATROLS	10,040.00	21,308.00
	Accounts Receivable	<u>103,484.38</u>	<u>94,057.14</u>
Other Assets			
266-000-123.050	PREPAID INSURANCE	100.00	100.00
266-000-126.000	UNREALIZED GAINS/LOSSES	0.00	76,974.86
	Other Assets	<u>100.00</u>	<u>77,074.86</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>2,113,594.20</u>	<u>2,910,142.30</u>
*** Liabilities ***			
Accounts Payable			
266-000-202.000	A/P - VENDORS	3,275.36	12,842.26
	Accounts Payable	<u>3,275.36</u>	<u>12,842.26</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
266-000-339.001	DEFERRED REVENUE PILOT	2,964.20	3,027.31
	Liabilities-LT (over 1 year)	<u>2,964.20</u>	<u>3,027.31</u>
Due To Other Funds			
266-000-214.592	DUE TO UTILITY FUND	4,318.11	0.00
	Due To Other Funds	<u>4,318.11</u>	<u>0.00</u>
	Total Liabilities	<u>10,557.67</u>	<u>15,869.57</u>
*** Fund Balance ***			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	1,411,360.76	1,998,574.07
	Unassigned	<u>1,411,360.76</u>	<u>1,998,574.07</u>
	Total Fund Balance	<u>1,411,360.76</u>	<u>1,998,574.07</u>
	Beginning Fund Balance	1,411,360.76	1,998,574.07
	Net of Revenues VS Expenditures	691,675.77	895,698.66
	Ending Fund Balance	2,103,036.53	2,894,272.73

Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
Total Liabilities And Fund Balance		2,113,594.20	2,910,142.30

Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	1,002,501.67	364,081.93
464-000-003.002	HUNTINGTON 9243- CD	0.00	1,000,000.00
	Cash	<u>1,002,501.67</u>	<u>1,364,081.93</u>
Accounts Receivable			
464-000-040.002	A/R OTHER	500,000.00	0.00
	Accounts Receivable	<u>500,000.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>1,502,501.67</u>	<u>1,364,081.93</u>
*** Liabilities ***			
Accounts Payable			
464-000-202.000	A/P - VENDORS	9,712.50	17,000.00
	Accounts Payable	<u>9,712.50</u>	<u>17,000.00</u>
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	1,501,402.52	1,491,637.52
	Liabilities-LT (over 1 year)	<u>1,501,402.52</u>	<u>1,491,637.52</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Liabilities	<u>1,511,115.02</u>	<u>1,508,637.52</u>
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	10.52	1,452.32
	Unassigned	<u>10.52</u>	<u>1,452.32</u>
Assigned			
	Assigned	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	<u>10.52</u>	<u>1,452.32</u>
	Beginning Fund Balance	10.52	1,452.32
	Net of Revenues VS Expenditures	(8,623.87)	(146,007.91)
	Ending Fund Balance	(8,613.35)	(144,555.59)
	Total Liabilities And Fund Balance	1,502,501.67	1,364,081.93

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	71,168.45	45,047.32
508-000-001.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	0.00
508-000-003.001	90 DAY CD - CHASE	0.00	48,515.55
508-000-013.000-BHCG	DAILY OPERATING CHECKING	44,212.87	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	68,401.52	67,952.55
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	401,239.35	403,465.87
Cash		<u>588,599.88</u>	<u>564,981.29</u>
Accounts Receivable			
Accounts Receivable		<u>0.00</u>	<u>0.00</u>
Other Assets			
508-000-123.050	PREPAID INSURANCE	1,896.61	2,351.40
508-000-126.000	UNREALIZED GAINS/LOSSES	911.50	18,809.64
Other Assets		<u>2,808.11</u>	<u>21,161.04</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
Total Assets		<u>591,407.99</u>	<u>586,142.33</u>
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	1,010.10	10,426.21
Accounts Payable		<u>1,010.10</u>	<u>10,426.21</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		<u>0.00</u>	<u>0.00</u>
Other Liabilities			
Other Liabilities		<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	189.25	0.00
Due To Other Funds		<u>189.25</u>	<u>0.00</u>
Total Liabilities		<u>1,199.35</u>	<u>10,426.21</u>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	179,133.54	184,841.14
Unassigned		<u>179,133.54</u>	<u>184,841.14</u>
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	11,635.49	10,911.90
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	2,550.00
Assigned		<u>415,916.02</u>	<u>415,192.43</u>

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Fund Balance ***			
Restricted			
	Restricted	0.00	0.00
	Total Fund Balance	595,049.56	600,033.57
	Beginning Fund Balance	595,049.56	600,033.57
	Net of Revenues VS Expenditures	(4,840.92)	(24,317.45)
	Ending Fund Balance	590,208.64	575,716.12
	Total Liabilities And Fund Balance	591,407.99	586,142.33

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
701-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	738,025.03	463,009.26
	Cash	<u>738,025.03</u>	<u>463,009.26</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
701-000-084.703	DUE FROM TAX FUND	7.03	7.03
	Due From Other Funds	<u>7.03</u>	<u>7.03</u>
	Total Assets	<u>738,032.06</u>	<u>463,016.29</u>
*** Liabilities ***			
Accounts Payable			
701-000-202.000	A/P - VENDORS	14,583.50	41,105.75
	Accounts Payable	<u>14,583.50</u>	<u>41,105.75</u>
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	17,095.67	20,153.13
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	0.00	15,000.00
	Liabilities-ST	<u>17,095.67</u>	<u>35,153.13</u>
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	16,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	40,000.00
701-000-283.004	WOODSIDE VILLAGE	9,142.50	5,460.00
701-000-283.007	TEMPORARY OCCUPANCY	1,500.00	1,660.00
701-000-283.008	HYUNDAI SITE EXPANSION	132,968.75	39,626.00
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.011	GLEN OAKS COOPERATIVE OFFICE ADDITION	(1,243.00)	(148.00)
701-000-283.012	HAWTHORNE MILL AREA PLAN	1,100.00	1,100.00
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	(4,110.50)	3,859.50
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	3,508.25	2,189.00
701-000-283.015	PROSPECT POINTE WEST - FINAL SITE PLAN	27,213.25	53,172.00
701-000-283.016	PROSPECT POINTE WEST ENGINEERING	5,352.50	5,352.50
701-000-283.017	SUTTON RIDGE M & G BOND	308,270.00	0.00
701-000-283.018	HSHV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	KINSLEY DEVELOPMENT	2,775.00	13,686.27
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,767.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,901.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	37,166.75	26,827.25
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	10,000.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.029	SJMH THE FARM AT ST JOES	(1,191.00)	(1,860.75)
701-000-283.030	JACK SMILY WETLAND MITIGATION 2016	875.00	0.00
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	(250.00)	(1,258.00)
701-000-283.039	5288 GEDDES ED WATER MAIN	0.00	2.50
701-000-283.040	TEMPORARY BOND SIGNS	0.00	500.00
701-000-283.041	BROOKWOOD	0.00	(2,551.50)

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Liabilities ***			
701-000-283.044	HURON DENTAL	0.00	44,290.25
701-000-283.045	PLYMOUTH & NAPIER REZONING	0.00	845.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	0.00	39,215.00
	Other Liabilities	686,352.89	386,757.41
Due To Other Funds			
701-000-283.000	PPW PERFORMANCE GUARANTEE	20,000.00	0.00
	Due To Other Funds	20,000.00	0.00
	Total Liabilities	738,032.06	463,016.29
*** Fund Balance ***			
Unassigned			
	Unassigned	0.00	0.00
	Total Fund Balance	0.00	0.00
	Beginning Fund Balance	0.00	0.00
	Net of Revenues VS Expenditures	0.00	0.00
	Ending Fund Balance	0.00	0.00
	Total Liabilities And Fund Balance	738,032.06	463,016.29

Fund 704 PAYROLL FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
704-000-007.000	HUNT 9485 CHECKING	76,553.53	238,201.96
	Cash	<u>76,553.53</u>	<u>238,201.96</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
704-000-085.101	DUE FROM GENERAL FUND	0.00	21.25
704-000-085.206	DUE FROM FIRE FUND	90.89	51.00
704-000-085.249	DUE FROM BUILDING FUND	0.00	4.25
704-000-085.592	DUE FROM UTIL	0.00	12.75
	Due From Other Funds	<u>90.89</u>	<u>89.25</u>
	Total Assets	<u>76,644.42</u>	<u>238,291.21</u>
*** Liabilities ***			
Accounts Payable			
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	2,774.76	3,323.69
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	3,749.43	2,288.04
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	2,511.50	6,300.00
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	465.89	3,600.00
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,440.64	1,161.24
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	2,881.28	2,322.48
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	7,817.72	8,024.63
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	26,997.19	29,196.32
704-000-262.004	DUE TO MERS#2-EMPLOYEE	5,201.72	6,302.16
704-000-262.005	DUE TO MERS#2-EMPLOYER	17,831.55	20,834.88
	Accounts Payable	<u>71,671.68</u>	<u>83,353.44</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND-START LOAN	4,972.74	4,937.77
704-000-214.206	DUE TO FIRE FUND	0.00	150,000.00
	Due To Other Funds	<u>4,972.74</u>	<u>154,937.77</u>
	Total Liabilities	<u>76,644.42</u>	<u>238,291.21</u>
	Beginning Fund Balance	0.00	0.00
	Net of Revenues VS Expenditures	0.00	0.00
	Ending Fund Balance	0.00	0.00
	Total Liabilities And Fund Balance	<u>76,644.42</u>	<u>238,291.21</u>

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Superior Township Utility Department

Balance Sheet

01/03/24

Accrual Basis

	Nov 30, 23	Oct 31, 23	Nov 30, 22
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	1,031,871.01	987,711.63	582,180.90
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	1,031,971.01	987,811.63	582,280.90
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234	32,772.84	1,456,396.72	1,852,928.82
1251 · CR Checking-Huntington Bank4855	94,670.87	94,670.87	4,223.03
1252 · CD - Huntington - CR	1,600,000.00	1,600,000.00	
Total 120 · CASH - CAPITAL RESERVE	1,727,443.71	3,151,067.59	1,857,151.85
140 · CASH - DEBT SERVICE RESERVE			
147 · T Bills - Huntington Bank-5151	464,203.63	462,208.71	2,084,697.12
Total 140 · CASH - DEBT SERVICE RESE...	464,203.63	462,208.71	2,084,697.12
Total Checking/Savings	3,223,618.35	4,601,087.93	4,524,129.87
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-FF · Due From Fire Fund			4,318.13
160-GF · Due From General Fund	20.04		4,318.13
160-PR · Due From Parks & Rec.	550.26	531.33	
160 · A/R - Due From Other Funds - Other			4,318.11
Total 160 · A/R - Due From Other Funds	570.30	531.33	12,954.37
161 · A/R - Other Customers	145,329.61	145,329.61	143,213.21
162 · A/R - Water/Sewer Bills (UB)	831,934.35	902,937.57	808,994.50
Total Accounts Receivable	977,834.26	1,048,798.51	965,162.08
Other Current Assets			
163 · Res. for Bad Debts	3,426.96	3,426.96	3,426.96
164 · Undeposited Funds	6,322.55	3,689.17	4,987.30
166 · Prepaid Expenses	12,242.32	16,091.60	9,744.45
170 · Inventory - Meters & Parts	59,493.28	60,212.91	32,516.56
Total Other Current Assets	81,485.11	83,420.64	50,675.27
Total Current Assets	4,282,937.72	5,733,307.08	5,539,967.22

Superior Township Utility Department Balance Sheet

01/03/24

Accrual Basis

	Nov 30, 23	Oct 31, 23	Nov 30, 22
Fixed Assets			
174 · Buildings	3,434,386.74	3,434,386.74	3,385,724.74
175 · Acc. Dep. - Buildings	(1,843,783.39)	(1,834,735.72)	(1,734,587.35)
176 · Water & Sewer System	23,902,086.95	23,902,086.95	23,145,355.95
177 · Acc. Dep. - Water & Sewer Sys.	(10,567,817.32)	(10,519,836.15)	(10,082,378.28)
178 · Improvements & Equipment	294,591.76	294,591.76	948,332.01
179 · Acc. Dep - Imp. & Equipment	(136,487.65)	(135,586.07)	(790,784.48)
180 · Office Improvements	125,975.16	125,975.16	119,415.99
181 · Acc. Dep. - Office Improvements	(53,352.25)	(52,923.50)	(54,593.00)
182 · Office Furniture & Equipment	73,300.27	73,300.27	162,668.27
183 · Acc. Dep. - Off. Furn. & Equip.	(68,465.18)	(67,659.35)	(148,163.22)
184 · Vehicles	665,543.57	665,543.57	675,088.57
185 · Acc. Dep. - Vehicles	(552,728.10)	(549,574.72)	(524,311.09)
186 · Metering Program	54,927.87	54,927.87	169,481.87
187 · Acc. Dep. - Meter Program	(51,643.25)	(51,185.50)	(160,704.25)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	4,445,212.82	2,910,884.39	2,872,920.12
Total Fixed Assets	19,932,210.50	18,460,658.20	18,193,928.35
TOTAL ASSETS	24,215,148.22	24,193,965.28	23,733,895.57
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds			400.00
200-GF · Due To General Fund			
200-PF · Due To Payroll Fund	12.75		
Total 200 · A/P - Due To Other Funds	12.75		400.00
205 · A/P - Vendors	314,591.47	261,452.38	259,223.05
Total Accounts Payable	314,604.22	261,452.38	259,623.05
Other Current Liabilities			
219 · Contracts Payable			
223 · 2013 Refunded Bond			137,136.24
224 · Michigan Finance Authority Bond	1,355,124.00	1,355,124.00	1,072,974.00
Total 219 · Contracts Payable	1,355,124.00	1,355,124.00	1,210,110.24
225 · Accrued Vacation & Sick Pay	44,825.47	44,825.47	41,852.48
227 · Ann Arbor Twp. Permit Fees		3,229.52	
Total Other Current Liabilities	1,399,949.47	1,403,178.99	1,251,962.72
Total Current Liabilities	1,714,553.69	1,664,631.37	1,511,585.77
Total Liabilities	1,714,553.69	1,664,631.37	1,511,585.77

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Superior Township Utility Department Balance Sheet

01/03/24

Accrual Basis

	<u>Nov 30, 23</u>	<u>Oct 31, 23</u>	<u>Nov 30, 22</u>
Equity			
390 · Retained Earnings	22,298,489.11	22,298,489.11	21,350,929.73
Net Income	<u>202,105.42</u>	<u>230,844.80</u>	<u>871,380.07</u>
Total Equity	<u>22,500,594.53</u>	<u>22,529,333.91</u>	<u>22,222,309.80</u>
TOTAL LIABILITIES & EQUITY	<u>24,215,148.22</u>	<u>24,193,965.28</u>	<u>23,733,895.57</u>

Prepared by: Keith Lockie, Controller

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GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	810,233.72	193,482.91
101-000-001.002	HUNT 0768 CHK - GEDDES ROAD	12,155.28	12,208.95
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	9,657.32	9,657.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	5,003.55	8,741.47
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.001	CHASE 5503 - NON-MOTORIZED TRAILS	30,659.02	0.00
101-000-002.002	COMERICA 6199 J-FUND GEDDES ROAD	199,428.61	207,479.01
101-000-003.001	90 DAY CD - CHASE	0.00	192,110.47
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	300.00	300.00
101-000-013.000-CTAP	CHASE 5503 - DAILY OPERATING CHECKING	38,729.50	0.00
101-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	598,525.85	589,806.56
101-000-017.002	COMERICA - GOVERNMENT T-BILLS	257,067.47	257,945.40
Cash		<u>1,981,287.65</u>	<u>1,491,259.42</u>
Accounts Receivable			
101-000-020.001	A/R - TAXROLL REVENUE	590,285.10	(50,491.74)
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	49,103.48	60,692.24
101-000-040.002	A/R - OTHER	360,365.82	431,834.49
101-000-078.001	A/R - STATE OF MICHIGAN	271,985.00	0.00
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	8,319.00	7,817.00
Accounts Receivable		<u>1,280,058.40</u>	<u>449,851.99</u>
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	0.00	883.87
101-000-123.000	PRE-PAID EXPENSES MISC.	1,278.99	1,813.77
101-000-123.050	PREPAID INSURANCE	21,983.67	27,087.87
101-000-126.000	UNREALIZED GAINS/LOSSES	7,949.27	41,312.12
Other Assets		<u>31,211.93</u>	<u>71,097.63</u>
Due From Other Funds			
101-000-084.206	DUE FROM FIRE FUND	0.00	295.59
101-000-084.211	DUE FROM LEGAL DEFENSE FUND	46,648.00	80,538.00
101-000-084.249	DUE FROM BUILDING FUND	475.33	0.00
101-000-084.464	DUE FROM ARPA FUND	300.00	0.00
101-000-084.508	DUE FROM PARK FUND	14.99	15.99
101-000-084.592	DUE FROM UTIL	3,422.65	0.00
101-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	14.11	14.11
101-000-084.704	DUE FROM PAYROLL FUND	7,449.29	4,937.77
Due From Other Funds		<u>58,324.37</u>	<u>85,801.46</u>
Total Assets		<u>3,350,882.35</u>	<u>2,098,010.50</u>
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	497,005.38	98,701.06
101-000-202.100	ACCRUED EXPENSES	12,012.50	0.00
101-000-202.200	A/P - CREDIT CARD ACCOUNT	1,266.27	5,180.05
101-000-202.300	A/P - AATA CONTRACT	25,009.50	25,009.50
101-000-237.000	DUE TO OTHERS	5,023.00	0.00
Accounts Payable		<u>540,316.65</u>	<u>128,890.61</u>
Liabilities-ST			
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	9,500.00	9,500.00
Liabilities-ST		<u>9,500.00</u>	<u>9,500.00</u>
Liabilities-LT (under 1 year)			
101-000-360.000	DEFERRED REVENUE	630,653.15	0.00

User: NANCY
DB: Superior Twp

PREPARED BY: KEITH LOCKIE, CONTROLLER
INCOMPLETE

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Liabilities ***			
	Liabilities-LT (under 1 year)	630,653.15	0.00
	Liabilities-LT (over 1 year)		
101-000-360.001	DEFERRED REVENUE PILOT	872.55	891.04
	Liabilities-LT (over 1 year)	872.55	891.04
Due To Other Funds			
101-000-214.206	DUE TO FIRE FUND	1,108.98	0.00
101-000-214.464	DUE TO ARPA FUND	18,234.50	0.00
101-000-214.592	DUE TO UTILITY FUND	19.98	0.00
101-000-214.704	DUE TO PAYROLL FUND	9,566.96	(13,294.98)
	Due To Other Funds	28,930.42	(13,294.98)
	Total Liabilities	1,210,272.77	125,986.67
*** Fund Balance ***			
	Unassigned		
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,717,165.48	1,841,735.82
	Unassigned	1,717,165.48	1,841,735.82
	Assigned		
101-000-385.001	FUND BALANCE - GEDDES ROAD	211,583.89	211,583.89
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,659.02
101-000-385.003	FUND BALANCE - RIGHT OF WAY	25,665.77	25,665.77
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	30,965.08	30,965.08
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	0.00	247,500.00
	Assigned	298,873.76	546,373.76
	Total Fund Balance	2,016,039.24	2,388,109.58
	Beginning Fund Balance	2,016,039.24	2,140,609.58
	Net of Revenues VS Expenditures	124,570.34	(416,085.75)
	Fund Balance Adjustments	0.00	247,500.00
	Ending Fund Balance	2,140,609.58	1,972,023.83
	Total Liabilities And Fund Balance	3,350,882.35	2,098,010.50

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	15,104.49	10,664.87
203-000-003.001	90 DAY CD - CHASE	0.00	3,651.85
	Cash	<u>15,104.49</u>	<u>14,316.72</u>
Accounts Receivable			
203-000-020.000	A/R - TAXROLL REVENUE	23,517.00	0.00
	Accounts Receivable	<u>23,517.00</u>	<u>0.00</u>
	Total Assets	<u>38,621.49</u>	<u>14,316.72</u>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
203-000-360.000	DEFERRED REVENUE	23,517.00	0.00
	Liabilities-LT (under 1 year)	<u>23,517.00</u>	<u>0.00</u>
	Total Liabilities	<u>23,517.00</u>	<u>0.00</u>
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	15,104.49	15,104.49
	Unassigned	<u>15,104.49</u>	<u>15,104.49</u>
	Total Fund Balance	<u>15,104.49</u>	<u>15,104.49</u>
	Beginning Fund Balance	15,104.49	15,104.49
	Net of Revenues VS Expenditures	0.00	(787.77)
	Ending Fund Balance	15,104.49	14,316.72
	Total Liabilities And Fund Balance	38,621.49	14,316.72

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	(1,778,625.82)	212,202.14
206-000-002.001	COMERICA 1210 J-FUND - ACCRUED ABSENCES	433,218.94	450,706.83
206-000-002.002	COMERICA 1229 J-FUND - DAILY OPERATING	928,362.11	629,230.80
206-000-013.000-AFG9	HUNT 6014 - DAILY OPERATING CHECKING	113,082.17	0.00
206-000-013.000-RITF	FM 6709 - DAILY OPERATING CHECKING	347,542.68	0.00
206-000-013.000-SAFE	HUNT 6014 - DAILY OPERATING CHECKING	555,235.90	0.00
206-000-013.000-SCBA	HUNT 6014 - DAILY OPERATING CHECKING	1,243,415.02	0.00
206-000-016.000-AFGT	COMERICA 9652 MM - DAILY OPERATING	(323,546.00)	0.00
206-000-017.001	HUNT 6014 - GOVERNMENT T-BILLS	676,232.17	707,178.25
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	711,692.31	714,122.91
Cash		2,906,609.48	2,713,440.93
Accounts Receivable			
206-000-020.000	A/R - TAXROLL REVENUE	2,552,505.73	(221,186.15)
Accounts Receivable		2,552,505.73	(221,186.15)
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	0.00	4,600.69
206-000-123.000	PRE-PAID EXPENSES MISC.	1,569.45	4,116.50
206-000-123.050	PREPAID INSURANCE	60,059.21	78,632.79
206-000-126.000	UNREALIZED GAINS/LOSSES	(1.01)	26,874.36
Other Assets		61,627.65	114,224.34
Due From Other Funds			
206-000-084.101	DUE FROM GENERAL FUND	1,108.98	0.00
Due From Other Funds		1,108.98	0.00
Total Assets		5,521,851.84	2,606,479.12
*** Liabilities ***			
Accounts Payable			
206-000-202.000	A/P - VENDORS	24,839.30	85,087.83
Accounts Payable		24,839.30	85,087.83
Liabilities-ST			
Liabilities-ST		0.00	0.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Liabilities-LT (over 1 year)			
206-000-339.000	DEFERRED REVENUE	2,727,064.61	0.00
206-000-339.001	DEFERRED REVENUE PILOT	3,772.55	3,852.89
Liabilities-LT (over 1 year)		2,730,837.16	3,852.89
Due To Other Funds			
206-000-214.704	DUE TO PAYROLL FUND	25,414.44	(27,840.37)
Due To Other Funds		25,414.44	(27,840.37)
Total Liabilities		2,781,090.90	61,100.35

*** Fund Balance ***

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,739,828.91	1,559,209.73
	Unassigned	<u>1,739,828.91</u>	<u>1,559,209.73</u>
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	52,308.39	52,308.39
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	534,206.68	534,206.68
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
	Assigned	<u>1,181,551.21</u>	<u>1,181,551.21</u>
Total Fund Balance		<u>2,921,380.12</u>	<u>2,740,760.94</u>
Beginning Fund Balance		2,921,380.12	2,740,760.94
Net of Revenues VS Expenditures		(180,619.18)	(195,382.17)
Ending Fund Balance		2,740,760.94	2,545,378.77
Total Liabilities And Fund Balance		5,521,851.84	2,606,479.12

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	11,266.04	2,802.97
211-000-003.001	90 DAY CD - CHASE	0.00	1,423.10
211-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	257,712.39	253,958.10
	Cash	<u>268,978.43</u>	<u>258,184.17</u>
Other Assets			
211-000-126.000	UNREALIZED GAINS/LOSSES	3,422.91	13,608.33
	Other Assets	<u>3,422.91</u>	<u>13,608.33</u>
	Total Assets	<u>272,401.34</u>	<u>271,792.50</u>
*** Liabilities ***			
Accounts Payable			
211-000-202.000	A/P - VENDORS	0.00	300.00
	Accounts Payable	<u>0.00</u>	<u>300.00</u>
Other Liabilities			
	Other Liabilities	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
211-000-214.101	DUE TO GENERAL FUND	46,648.00	80,538.00
	Due To Other Funds	<u>46,648.00</u>	<u>80,538.00</u>
	Total Liabilities	<u>46,648.00</u>	<u>80,838.00</u>
*** Fund Balance ***			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	256,861.25	225,753.34
	Unassigned	<u>256,861.25</u>	<u>225,753.34</u>
	Total Fund Balance	<u>256,861.25</u>	<u>225,753.34</u>
	Beginning Fund Balance	256,861.25	225,753.34
	Net of Revenues VS Expenditures	(31,107.91)	(34,798.84)
	Ending Fund Balance	225,753.34	190,954.50
	Total Liabilities And Fund Balance	272,401.34	271,792.50

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
219-000-001.000	CHASE 5503 - DAILY OPERATING CHECKING	42,232.81	18.27
219-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	0.00	7,890.10
219-000-003.001	90 DAY CD - CHASE	0.00	28,668.54
	Cash	<u>42,232.81</u>	<u>36,576.91</u>
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	81,712.03	87,411.98
	Accounts Receivable	<u>81,712.03</u>	<u>87,411.98</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Assets	<u>123,944.84</u>	<u>123,988.89</u>
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	7,927.23	0.00
	Accounts Payable	<u>7,927.23</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
	Total Liabilities	<u>7,927.23</u>	<u>0.00</u>
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	112,564.69	116,017.61
	Unassigned	<u>112,564.69</u>	<u>116,017.61</u>
	Total Fund Balance	<u>112,564.69</u>	<u>116,017.61</u>
	Beginning Fund Balance	112,564.69	116,017.61
	Net of Revenues VS Expenditures	3,452.92	7,971.28
	Ending Fund Balance	116,017.61	123,988.89
	Total Liabilities And Fund Balance	123,944.84	123,988.89

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	281,215.63	125,079.02
249-000-001.002	CHASE 5503 - ACCRUE ABSENCES	20,374.56	0.00
249-000-003.001	90 DAY CD - CHASE	0.00	74,325.16
249-000-004.001	PETTY CASH	100.00	100.00
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	239,980.63	236,484.10
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	307,366.10	308,415.79
Cash		<u>849,036.92</u>	<u>744,404.07</u>
Accounts Receivable			
Accounts Receivable		<u>0.00</u>	<u>0.00</u>
Other Assets			
249-000-123.000	PREPAID EXPENSES MISC.	50.00	0.00
249-000-123.050	PREPAID INSURANCE	2,985.47	919.10
249-000-126.000	UNREALIZED GAINS/LOSSES	3,187.48	24,280.14
Other Assets		<u>6,222.95</u>	<u>25,199.24</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
Total Assets		<u>855,259.87</u>	<u>769,603.31</u>
*** Liabilities ***			
Accounts Payable			
249-000-202.000	A/P - VENDORS	13,982.04	4,577.98
Accounts Payable		<u>13,982.04</u>	<u>4,577.98</u>
Due To Other Funds			
249-000-214.101	DUE TO GENERAL FUND	475.33	0.00
249-000-214.704	DUE TO PAYROLL FUND	1,838.60	(3,024.49)
Due To Other Funds		<u>2,313.93</u>	<u>(3,024.49)</u>
Total Liabilities		<u>16,295.97</u>	<u>1,553.49</u>
*** Fund Balance ***			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	889,445.02	836,558.30
Unassigned		<u>889,445.02</u>	<u>836,558.30</u>
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	2,405.60	2,405.60
Assigned		<u>2,405.60</u>	<u>2,405.60</u>
Total Fund Balance		<u>891,850.62</u>	<u>838,963.90</u>
Beginning Fund Balance		891,850.62	838,963.90
Net of Revenues VS Expenditures		(52,886.72)	(70,914.08)
Ending Fund Balance		838,963.90	768,049.82
Total Liabilities And Fund Balance		855,259.87	769,603.31

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	461,093.30	563,348.52
266-000-003.001	90 DAY CD - CHASE	0.00	662,630.33
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	1,162,870.04	1,145,926.60
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	406,135.28	407,522.31
Cash		<u>2,030,098.62</u>	<u>2,779,427.76</u>
Accounts Receivable			
266-000-020.000	A/R - TAXROLL REVENUE	2,005,562.27	(173,788.47)
266-000-040.001	A/R - FINES AND FORFEITS	810.16	0.00
266-000-040.002	A/R - SYCAMORE REG PATROLS	50,428.04	59,739.52
266-000-040.003	A/R - DANBURY REG PATROLS	43,279.80	28,853.20
266-000-040.004	A/R - ST JOE HOSPITAL REG PATROLS	0.00	10,654.00
Accounts Receivable		<u>2,100,080.27</u>	<u>(74,541.75)</u>
Other Assets			
266-000-123.050	PREPAID INSURANCE	1,200.00	1,200.00
266-000-126.000	UNREALIZED GAINS/LOSSES	15,670.49	76,974.86
Other Assets		<u>16,870.49</u>	<u>78,174.86</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
Total Assets		<u>4,147,049.38</u>	<u>2,783,060.87</u>
*** Liabilities ***			
Accounts Payable			
266-000-202.000	A/P - VENDORS	2,794.02	3,734.00
Accounts Payable		<u>2,794.02</u>	<u>3,734.00</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
266-000-339.000	DEFERRED REVENUE	2,142,717.09	0.00
266-000-339.001	DEFERRED REVENUE PILOT	2,964.20	3,027.31
Liabilities-LT (over 1 year)		<u>2,145,681.29</u>	<u>3,027.31</u>
Due To Other Funds			
Due To Other Funds		<u>0.00</u>	<u>0.00</u>
Total Liabilities		<u>2,148,475.31</u>	<u>6,761.31</u>
*** Fund Balance ***			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	1,411,360.76	1,998,574.07
Unassigned		<u>1,411,360.76</u>	<u>1,998,574.07</u>
Total Fund Balance		<u>1,411,360.76</u>	<u>1,998,574.07</u>
Beginning Fund Balance		1,411,360.76	1,998,574.07

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: KEITH LOCKIE, CONTROLLER
INCOMPLETE
Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
	Net of Revenues VS Expenditures	587,213.31	777,725.49
	Ending Fund Balance	1,998,574.07	2,776,299.56
	Total Liabilities And Fund Balance	4,147,049.38	2,783,060.87

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	1,493,142.34	329,512.93
464-000-003.002	HUNTINGTON 9243- CD	0.00	1,000,000.00
	Cash	<u>1,493,142.34</u>	<u>1,329,512.93</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
464-000-085.101	DUE FROM GENERAL FUND	18,234.50	0.00
	Due From Other Funds	<u>18,234.50</u>	<u>0.00</u>
	Total Assets	<u>1,511,376.84</u>	<u>1,329,512.93</u>
*** Liabilities ***			
Accounts Payable			
464-000-202.000	A/P - VENDORS	17,987.00	0.00
	Accounts Payable	<u>17,987.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	1,491,637.52	1,491,637.52
	Liabilities-LT (over 1 year)	<u>1,491,637.52</u>	<u>1,491,637.52</u>
Due To Other Funds			
464-000-214.101	DUE TO GENERAL FUND	300.00	0.00
	Due To Other Funds	<u>300.00</u>	<u>0.00</u>
	Total Liabilities	<u>1,509,924.52</u>	<u>1,491,637.52</u>
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	10.52	1,452.32
	Unassigned	<u>10.52</u>	<u>1,452.32</u>
Assigned			
	Assigned	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	<u>10.52</u>	<u>1,452.32</u>
	Beginning Fund Balance	10.52	1,452.32
	Net of Revenues VS Expenditures	1,441.80	(163,576.91)
	Ending Fund Balance	1,452.32	(162,124.59)
	Total Liabilities And Fund Balance	1,511,376.84	1,329,512.93

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	74,622.41	105,230.15
508-000-001.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	0.00
508-000-003.001	90 DAY CD - CHASE	0.00	48,515.55
508-000-013.000-BHCG	DAILY OPERATING CHECKING	44,212.87	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	68,953.01	67,952.55
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	402,092.65	403,465.87
Cash		<u>593,458.63</u>	<u>625,164.12</u>
Accounts Receivable			
Accounts Receivable		<u>0.00</u>	<u>0.00</u>
Other Assets			
508-000-123.050	PREPAID INSURANCE	8,635.11	10,741.93
508-000-126.000	UNREALIZED GAINS/LOSSES	911.50	18,809.64
Other Assets		<u>9,546.61</u>	<u>29,551.57</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
Total Assets		<u>603,005.24</u>	<u>654,715.69</u>
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	1,431.09	13,032.91
Accounts Payable		<u>1,431.09</u>	<u>13,032.91</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		<u>0.00</u>	<u>0.00</u>
Other Liabilities			
Other Liabilities		<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	14.99	0.00
508-000-214.592	DUE TO UTILITY FUND	49.76	0.00
508-000-214.704	DUE TO PAYROLL FUND	1,475.83	(1,881.68)
Due To Other Funds		<u>1,540.58</u>	<u>(1,881.68)</u>
Total Liabilities		<u>2,971.67</u>	<u>11,151.23</u>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	179,857.13	184,841.14
Unassigned		<u>179,857.13</u>	<u>184,841.14</u>
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	10,911.90	10,911.90

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Fund Balance ***			
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Assigned	415,192.43	415,192.43
	Restricted		
	Restricted	0.00	0.00
	Total Fund Balance	595,049.56	600,033.57
	Beginning Fund Balance	595,049.56	600,033.57
	Net of Revenues VS Expenditures	4,984.01	43,530.89
	Ending Fund Balance	600,033.57	643,564.46
	Total Liabilities And Fund Balance	603,005.24	654,715.69

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 INCOMPLETE
 Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
701-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	872,349.03	426,636.51
	Cash	<u>872,349.03</u>	<u>426,636.51</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
701-000-084.703	DUE FROM TAX FUND	7.03	7.03
	Due From Other Funds	<u>7.03</u>	<u>7.03</u>
	Total Assets	<u>872,356.06</u>	<u>426,643.54</u>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	17,095.67	20,153.13
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	130,000.00	15,000.00
	Liabilities-ST	<u>147,095.67</u>	<u>35,153.13</u>
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	16,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	40,000.00
701-000-283.004	WOODSIDE VILLAGE	9,142.50	5,460.00
701-000-283.007	TEMPORARY OCCUPANCY	2,500.00	2,160.00
701-000-283.008	HYUNDAI SITE EXPANSION	132,968.75	39,626.00
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.011	GLEN OAKS COOPERATIVE OFFICE ADDITION	(1,243.00)	(148.00)
701-000-283.012	HAWTHORNE MILL AREA PLAN	1,100.00	155.00
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	13,454.50	3,859.50
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	3,508.25	2,189.00
701-000-283.015	PROSPECT POINTE WEST - FINAL SITE PLAN	27,213.25	53,172.00
701-000-283.016	PROSPECT POINTE WEST ENGINEERING	5,352.50	5,352.50
701-000-283.017	SUTTON RIDGE M & G BOND	308,270.00	0.00
701-000-283.018	HSHV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	KINSLEY DEVELOPMENT	2,367.50	13,686.27
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,767.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,901.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	37,166.75	26,827.25
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	10,000.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.029	SJMH THE FARM AT ST JOES	(1,191.00)	(1,860.75)
701-000-283.030	JACK SMILY WETLAND MITIGATION 2016	875.00	0.00
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	0.00	5,000.00
701-000-283.039	5288 GEDDES ED WATER MAIN	0.00	2.50
701-000-283.040	TEMPORARY BOND SIGNS	0.00	500.00
701-000-283.041	BROOKWOOD	0.00	(3,226.50)
701-000-283.044	HURON DENTAL	500.00	44,290.25

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Liabilities ***			
701-000-283.045	PLYMOUTH & NAPIER REZONING	0.00	440.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	0.00	39,215.00
	Other Liabilities	705,260.39	391,490.41
Due To Other Funds			
701-000-283.000	PPW PERFORMANCE GUARANTEE	20,000.00	0.00
	Due To Other Funds	20,000.00	0.00
	Total Liabilities	872,356.06	426,643.54
*** Fund Balance ***			
Unassigned			
	Unassigned	0.00	0.00
	Total Fund Balance	0.00	0.00
	Beginning Fund Balance	0.00	0.00
	Net of Revenues VS Expenditures	0.00	0.00
	Ending Fund Balance	0.00	0.00
	Total Liabilities And Fund Balance	872,356.06	426,643.54

GL Number	Description	PERIOD ENDED 12/31/2022	PERIOD ENDED 12/31/2023
*** Assets ***			
Cash			
704-000-007.000	HUNT 9485 CHECKING	26,802.89	186,993.75
	Cash	<u>26,802.89</u>	<u>186,993.75</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
704-000-085.101	DUE FROM GENERAL FUND	9,566.96	0.00
704-000-085.206	DUE FROM FIRE FUND	25,414.44	0.00
704-000-085.249	DUE FROM BUILDING FUND	1,838.60	0.00
704-000-085.508	DUE FROM PARK FUND	1,475.83	0.00
704-000-085.592	DUE FROM UTIL	6,868.65	0.00
	Due From Other Funds	<u>45,164.48</u>	<u>0.00</u>
	Total Assets	<u>71,967.37</u>	<u>186,993.75</u>
*** Liabilities ***			
Accounts Payable			
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	2,835.25	6,660.05
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	3,906.95	4,581.12
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	0.00	6,300.00
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	3,223.46	3,600.00
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,015.47	2,271.23
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	2,030.94	2,322.48
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	6,284.98	14,445.06
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	21,704.18	29,196.32
704-000-262.004	DUE TO MERS#2-EMPLOYEE	5,310.95	12,562.86
704-000-262.005	DUE TO MERS#2-EMPLOYER	18,205.90	20,834.88
	Accounts Payable	<u>64,518.08</u>	<u>102,774.00</u>
Liabilities-ST			
704-000-228.002	STATE WITHHOLDING	0.00	9,568.34
704-000-229.000	FEDERAL & FICA 941 TAXES	0.00	69,713.64
	Liabilities-ST	<u>0.00</u>	<u>79,281.98</u>
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND-START LOAN	7,449.29	4,937.77
	Due To Other Funds	<u>7,449.29</u>	<u>4,937.77</u>
	Total Liabilities	<u>71,967.37</u>	<u>186,993.75</u>
	Beginning Fund Balance	0.00	0.00
	Net of Revenues VS Expenditures	0.00	0.00
	Ending Fund Balance	0.00	0.00
	Total Liabilities And Fund Balance	<u>71,967.37</u>	<u>186,993.75</u>

9:06 AM

Superior Township Utility Department

Balance Sheet

01/10/24

Incomplete

Accrual Basis

	Dec 31, 23	Nov 30, 23	Dec 31, 22
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	1,061,849.44	1,031,871.01	535,823.87
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	1,061,949.44	1,031,971.01	535,923.87
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234	103,789.34	32,772.84	1,832,707.82
1251 · CR Checking-Huntington Bank4855	94,670.87	94,670.87	4,203.07
1252 · CD - Huntington - CR	1,600,000.00	1,600,000.00	
Total 120 · CASH - CAPITAL RESERVE	1,798,460.21	1,727,443.71	1,836,910.89
140 · CASH - DEBT SERVICE RESERVE			
147 · T Bills - Huntington Bank-5151	464,203.63	464,203.63	2,091,682.72
Total 140 · CASH - DEBT SERVICE RESE...	464,203.63	464,203.63	2,091,682.72
Total Checking/Savings	3,324,613.28	3,223,618.35	4,464,517.48
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-GF · Due From General Fund		20.04	19.98
160-PR · Due From Parks & Rec.	402.91	550.26	49.76
Total 160 · A/R - Due From Other Funds	402.91	570.30	69.74
161 · A/R - Other Customers	145,329.65	145,329.61	156,104.60
162 · A/R - Water/Sewer Bills (UB)	534,658.74	831,934.35	898,998.69
Total Accounts Receivable	680,391.30	977,834.26	1,055,173.03
Other Current Assets			
163 · Res. for Bad Debts	3,426.96	3,426.96	3,426.96
164 · Undeposited Funds	33,671.29	6,322.55	3,392.32
166 · Prepaid Expenses	63,441.73	12,242.32	55,275.88
170 · Inventory - Meters & Parts	38,602.39	59,493.28	31,400.11
Total Other Current Assets	139,142.37	81,485.11	93,495.27
Total Current Assets	4,144,146.95	4,282,937.72	5,613,185.78

Superior Township Utility Department

Balance Sheet

01/10/24

Incomplete

Accrual Basis

	Dec 31, 23	Nov 30, 23	Dec 31, 22
Fixed Assets			
174 · Buildings	3,434,386.74	3,434,386.74	3,434,386.74
175 · Acc. Dep. - Buildings	(1,852,831.06)	(1,843,783.39)	(1,744,259.02)
176 · Water & Sewer System	23,902,086.95	23,902,086.95	23,902,086.95
177 · Acc. Dep. - Water & Sewer Sys.	(10,615,798.49)	(10,567,817.32)	(10,040,024.45)
178 · Improvements & Equipment	294,591.76	294,591.76	294,591.76
179 · Acc. Dep - Imp. & Equipment	(137,389.23)	(136,487.65)	(126,570.27)
180 · Office Improvements	125,975.16	125,975.16	125,975.16
181 · Acc. Dep. - Office Improvements	(53,781.00)	(53,352.25)	(48,636.00)
182 · Office Furniture & Equipment	73,300.27	73,300.27	73,300.27
183 · Acc. Dep. - Off. Furn. & Equip.	(69,271.01)	(68,465.18)	(59,601.05)
184 · Vehicles	665,543.57	665,543.57	665,543.57
185 · Acc. Dep. - Vehicles	(555,881.48)	(552,728.10)	(518,040.92)
186 · Metering Program	54,927.87	54,927.87	54,927.87
187 · Acc. Dep. - Meter Program	(52,101.00)	(51,643.25)	(46,608.00)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	4,445,864.20	4,445,212.82	2,484,668.52
Total Fixed Assets	19,870,085.75	19,932,210.50	18,662,203.63
TOTAL ASSETS	24,014,232.70	24,215,148.22	24,275,389.41
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds			3,422.65
200-GF · Due To General Fund			6,868.65
200-PF · Due To Payroll Fund	9,430.60	12.75	
Total 200 · A/P - Due To Other Funds	9,430.60	12.75	10,291.30
205 · A/P - Vendors	274,950.70	321,322.88	287,056.07
Total Accounts Payable	284,381.30	321,335.63	297,347.37
Other Current Liabilities			
219 · Contracts Payable			
223 · 2013 Refunded Bond			137,136.24
224 · Michigan Finance Authority Bond	1,355,124.00	1,355,124.00	1,497,591.22
Total 219 · Contracts Payable	1,355,124.00	1,355,124.00	1,634,727.46
225 · Accrued Vacation & Sick Pay	117,008.16	44,825.47	44,825.47
Total Other Current Liabilities	1,472,132.16	1,399,949.47	1,679,552.93
Total Current Liabilities	1,756,513.46	1,721,285.10	1,976,900.30
Total Liabilities	1,756,513.46	1,721,285.10	1,976,900.30

9:06 AM

Superior Township Utility Department

Balance Sheet

01/10/24

Incomplete

Accrual Basis

	<u>Dec 31, 23</u>	<u>Nov 30, 23</u>	<u>Dec 31, 22</u>
Equity			
390 · Retained Earnings	22,298,489.11	22,298,489.11	21,350,930.33
Net Income	<u>(40,769.87)</u>	<u>195,374.01</u>	<u>947,558.78</u>
Total Equity	<u>22,257,719.24</u>	<u>22,493,863.12</u>	<u>22,298,489.11</u>
TOTAL LIABILITIES & EQUITY	<u>24,014,232.70</u>	<u>24,215,148.22</u>	<u>24,275,389.41</u>

Prepared by: Keith Lockie, Controller

Page 3



Committee to Promote Superior Township

A Volunteer Committee

Fostering pride, unity and a sense of place among Superior Township residents



C2PST January Highlights

- **Community Glow:** C2PST brought holiday cheer to life at the Christmas lighting event. Families gathered as Santa arrived, the tree shimmered to life, and the night was alight with glow sticks and carols, all thanks to the Parks and Recreation Department.
- **Superior People Spotlight:** Dive into our new social media initiative that celebrates our township's vibrant personalities. Discover the stories behind our local heroes on Facebook and Instagram.

2024 Sneak Peek:

- Join C2PST in celebrating Dixboro's 200th Anniversary.
 - Stay tuned as we strategize ways to bolster support for local businesses.
 - Watch for our partnership with the library, enhancing community events and promotions.
-
- **Board Engagement:** We're building stronger ties with the Superior Township Board to ensure our voices resonate in every decision.
 - **Monthly Meetings:** Mark your calendars for our open ZOOM sessions on the 3rd Wednesday of each month. Be part of shaping C2PST's future endeavors.

Superior People

Jason Gold

Founded the Michigan Folk School in 2002

Since making Superior Township their home in 2011, Jason and his family have woven their lives into the fabric of our community. Jason's passion for woodworking and teaching spurred the creation of the renowned Michigan Folk School. From its inception in 2012, the school has grown from a few workshops to over 450 classes annually, becoming a cherished part of the Washtenaw County Parks and Recreation Commission.



Jason's impact extends beyond teaching; he's been a pivotal force in revitalizing the Staebler Farm County Park and the Dixboro Village Green, fostering community engagement and bringing a vibrant energy to the village. Away from his professional endeavors, Jason enjoys the peace of his home in the woods and regular hikes at Cherry Hill Nature Preserve with his family. For him, Superior Township is a retreat—a place where life slows down and nature's beauty is in the forefront. The township's rich wildlife, open landscapes, and close-knit community resonate with Jason, leading him to conclude that after a nationwide search for the perfect home, everything he was looking for was right here in Superior Township all along.

Let's recognize Jason Gold as an exemplary member of our community, someone who not only contributes to our township's character but also cherishes and celebrates the life within it.

SUPERIOR
CHARTERED
TOWNSHIP



Special Thank you to our Working Committee

Brenda Baker Margery Dosey Katie Russo
Carla Bisaro Carole Hann Mara Sciabassi
Nancy Caviston

Join our committee and support your neighborhood – just email us!

C2PST@superior-twp.org

Connect with us

Instagram



@superiorchartertowship

Facebook



@SuperiorCharterMI



December 15, 2023

Lisa Lewis, Treasurer
Superior Township
3040 N Prospect Rd
Superior Township MI 48198

Dear Lisa:

Your gift helps make Hope Clinic a different kind of healthcare clinic. Thank you!

Your support of 20 bags of groceries received on 12/14/2023 allows us to continue pursuing integrated whole person care.

This different model of care offers spiritual care alongside medical, dental, behavioral health, and food and basic needs services.

What that means is that when clients show up to a dental or medical appointment, they are seen by a licensed behavioral health specialist that asks questions about their whole person: "Are you experiencing food insecurity? What about anxiety? Substance abuse?" In most cases, we can give direct intervention on the spot, at that appointment.

Your support makes this possible, and we couldn't be more thankful.

Every single thank-you letter comes across my desk. With each stack of letters, I take a moment to offer a prayer of thanks for you—the donors and partners that make Hope Clinic a special place.

We are so grateful for your support. Thank you.

With gratitude,

Ross Weener
CEO

P.S. Thank you to the Hope Clinic community for the warm welcome that I have received as I've assumed this new role. I would love to grab a cup of coffee and connect with you, and to hear how Hope's mission resonates with you. Give me a call; my direct line is 734-485-5594.

No goods or services were exchanged for this gift. Hope Medical Clinic, Inc. is a 501(c)(3) entity for purposes of charitable contributions under the IRS tax code. This letter is printed in black and white to save on costs.

TheHopeClinic.org

Ypsilanti: 518 Harriet St | Ypsilanti, MI 48197 | 734-484-2989 + Wayne: 33608 Palmer Rd | Westland, MI 48186 | 734-710-6688

Jim Kovalak Excavating & Septic Tank Service, Inc.



10262 Willow Rd.
Willis, MI 48191
Phone: (734) 461-6838
Fax: (734) 461-9940



Contract Agreement

Date	Estimate #
11/27/2023	5023

Email us at: kovalak@comcast.net and visit our website at: kovalaksepticsservice.com

Ship to:

Job Site:

Superior Charter Township
Ken Schwartz
3040 N. Prospect Road
Ypsilanti, MI 48198

Dixboro United Methodist Church
5221 Church Road
Ann Arbor, MI 48105

Customer Work #:

Customer Alt. #:

Customer Fax:

Customer E-mail:

734-482-6099

Kenschwartz@superior-twp.org

Description	Total
<p>Plumb from existing pipe exiting building. Where connection is made install a sanitary sewer cleanout. Install one 1,500 gallon reinforced concrete septic tank with access risers to surface and sewage effluent filter. Plumb from septic tank to new septic field with schedule 40 4" PVC pipe. Excavate a 600 sqft septic field, not to exceed a 4' ft excavation depth. Backfill with sand, not to exceed 100 tons of trucked in sand. Install septic field and call for any necessary inspections. Backfill with onsite soils. Rake and seed. Raking and seeding may have to be performed in spring depending on ground and weather conditions. Undermine sidewalk or replace portion of sidewalk if needed.</p> <p>A signed contract and deposit of \$4000.00 is required before work is to begin. Balance is to be paid in full after covering.</p>	16,875.00

Balance to be paid in full upon completion of work, before clean up. Clean up to be preformed when weather/ground conditions permit. Do not irrigate any part of the yard until work is fully complete. We are not responsible for ANY damage to the driveway. We are not responsible for any damage to irrigation or private utility lines anywhere on the property. Unless otherwise stated, any additional fees (including permit fees) are not included in this estimate. Deposits are non-refundable unless contract is terminated by the contractor. We are not responsible for any landscaping work. If clean up is included in the estimate power raking, seeding and machine grading is performed only once.

There is an additional 2% charge for credit card purchases.

Total: \$16,875.00

PLEASE SIGN AND RETURN A COPY

Upon signature by customer and representative of Jim Kovalak Excavating and Septic Tank Service, this document becomes a binding contract. Alterations and/or deviations from the above specifications may be necessary, resulting in extra costs. All material is guaranteed to be as specified, material prices are subject to change after 30 days. All work to be completed in a professional manner according to standard practices. All agreements contingent upon weather conditions or delays beyond our control. Owner is responsible to carry any necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Customer Signature _____

Date _____

Contractor Signature _____

Date _____

You don't often get email from brandi@boltonseptic.com. [Learn why this is important](#)

Good morning,

Our price for the septic installation would be \$8,200.00.

Please let me know if you have any questions or would like a contract.

Thank you,

Brandi Moreland

Bolton Septic LLC

7650 Cooley Lake Rd. Unit 47

Union Lake, MI 48387

248-852-0440 Option 4

Boltonseptic.com

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING 2024 POVERTY EXEMPTION
GUIDELINES FOR THE BOARD OF REVIEW**

RESOLUTION NUMBER: 2024-01

DATE: JANUARY 16, 2024

WHEREAS the adoption of guidelines for poverty exemptions is required of the Township Board; and

WHEREAS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Charter Township of Superior, Washtenaw County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the applicant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines published in the prior calendar year as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body of the local assessing unit provided the alternative guidelines do not provide income eligibility requirements less than the federal guidelines.
- 7) The application, Michigan Department of Treasury form 5737 (01-21) must be filed after January 1, but before the day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the

Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence. The Superior Township annual allowable income is also included for all persons residing in the principal residence.

Annual Allowable Income for 2024 Assessments

<u>Number of Persons Residing in the Principal Residence</u>	<u>Federal Poverty Guideline Annual allowable income</u>	<u>Superior Township Annual allowable income</u>
1 Person	\$14,580	\$26,973
2 Persons	\$19,720	\$32,173
3 Persons	\$24,860	\$37,373
4 Persons	\$30,000	\$42,573
5 Persons	\$35,140	\$47,773
6 Persons	\$40,280	\$52,973
7 Persons	\$45,420	\$58,173
8 Persons	\$50,560	\$63,373
For each additional person	\$5,140 per each additional person	\$5,200 per each additional person

Asset Test

The applicant is required to provide a list of assets for all persons residing in the residence. An applicant could meet the income guidelines but not the asset guidelines. The total assets for all persons residing in the residence excluding the value of the principal residence shall not exceed \$25,000.

Assets include but are not limited to:

- A second home, land, vehicles
- Recreational vehicles such as campers, motorhomes, boats, and ATV's
- Buildings other than the residence
- Equipment, other personal property of value
- All Bank accounts, stocks
- Money received from the sale of property, such as, stocks, bonds, or a house or car (unless a person is in the specific business of selling such property)
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances, and one-time insurance payments
- Food or housing received in lieu of wages
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and guidelines of the local assessing unit in granting or denying an exemption. If a person claiming an exemption is qualified under the eligibility requirements the board of review shall grant the exemption in whole or in part. A full exemption is equal to a 100% reduction in taxable value, a partial exemption is equal to a 75%, 50%, or 25% reduction.

POVERTY EXEMPTION GUIDELINES FOR 2024

The 2024 Superior Township annual maximum allowable income for a poverty exemption was calculated after a study was done using the guidelines of nineteen other townships in Washtenaw County.

Using the 2023 one-person maximum annual allowable income level there were seventeen out of the nineteen townships that were below the Superior Township levels and only two townships that were above.

For 2023 there were six townships that used the Federal Poverty Guidelines which were significantly lower than ours.

For 2024 the federal poverty annual allowable income for one person is \$14,580 which was an increase of 7.28% from 2023. We calculated the 7.28% increase plus 85%, which is \$26,973. We also raised the assets allowed to \$25,000.

We then rounded the new 2024 Federal Poverty level of \$5,140 per additional person to \$5,200 and added it to each line accordingly, which is the same way the Federal Poverty Guidelines are calculated. ($26,973+5,200=32,173$ for 2 persons)

Annual Allowable Income for 2024

<u>Number of Persons Residing in the Principal Residence</u>	<u>Federal Poverty Guideline Annual allowable income</u>	<u>Superior Township Annual allowable income</u>
1 Person	\$14,580	\$26,973
2 Persons	\$19,720	\$32,173
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7 Persons	\$45,420	\$58,173
8 Persons	\$50,560	\$63,373
For each additional person	\$5,140 per each additional person	\$5,200 per each additional person

Thank you,
Paula Calopisis, Assessor

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE AUDIT ENGAGEMENT LETTER

RESOLUTION NUMBER: 2024-02

DATE: JANUARY 16, 2024

WHEREAS, the Superior Charter Township Board of Trustees has reviewed the audit engagement letter presented by Pfeffer, Hanniford & Palka, Certified Public Accountants, detailing the scope and objectives for the audit of the financial statements of the Charter Township of Superior for the year ended December 31, 2023; and

WHEREAS, the audit engagement letter includes the auditing of the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter Township of Superior; and

WHEREAS, the engagement letter outlines the responsibilities of the auditors and the management, the audit procedures for internal control and compliance, the identification of significant risks, and the preparation of the financial statements in accordance with generally accepted accounting principles in the United States of America; and

WHEREAS, the Board acknowledges the importance of this audit in ensuring the financial integrity and transparency of the Charter Township of Superior.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Superior Charter Township Board of Trustees approves the audit engagement letter from Pfeffer, Hanniford & Palka, as presented. The Township Supervisor is authorized to sign the response section of the engagement letter, confirming the Township's understanding and agreement to the terms of the audit engagement. All Township officials and staff are directed to cooperate fully with Pfeffer, Hanniford & Palka during the audit process and provide all necessary information and assistance as required.



PFEFFER • HANNIFORD • PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.

Members:
AICPA Private Practice Companies Section
MACPA

225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

January 8, 2024

To the Township Board
The Charter Township of Superior
3040 North Prospect
Ypsilanti MI 48198

We are pleased to confirm our understanding of the services we are to provide to the Charter Township of Superior for the year ended December 31, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter Township of Superior as of and for the year ended December 31, 2023. Accounting principles generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Charter Township of Superior's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Charter Township of Superior's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Pension Funding Schedule (if applicable)
- 3) Budget to Actual Reports for Major Funds

We have also been engaged to report on supplementary information other than RSI that accompanies the Charter Township of Superior's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining Statements
- 2) Individual Fund Statements

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that

an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers to serve your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning:

- 1) Management override of controls
- 2) Lack of segregation of duties
- 3) IT Risk
- 4) Revenue Recognition
- 5) Significant Estimates

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Charter Township of Superior's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the Charter Township of Superior in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other non-attest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the

supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable (if applicable), or other confirmations we request and will locate any documents selected by us for testing.

Kenneth J. Palka is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit within three weeks of notification.

Our fee for these services will be \$24,000. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of The Charter Township of Superior's financial statements. Our report will be addressed to management and to those charged with governance of The Charter Township of Superior. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to The Charter Township of Superior and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of The Charter Township of Superior.

Township Official

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE THE HIRE OF FIRE DEPARTMENT FIRE FIGHTER

RESOLUTION NUMBER: 2024-03

DATE: JANUARY 16, 2024

WHEREAS, the Charter Township of Superior has experienced the retirement of Firefighter Nick Robson, necessitating the hiring of a new firefighter;

WHEREAS, on Wednesday, January 4, 2024, a selection panel including the Fire Chief, Fire Captains, Fire Fighters, the Township Supervisor, and Township Clerk conducted interviews with three applicants for the position;

WHEREAS, after careful review of the interview documents and personnel applications, Fire Chief Victor G. Chevrette has recommended the hiring of James Matthew Gaken, based on his experience and qualifications;

WHEREAS, James Matthew Gaken is currently employed as a firefighter with the Chelsea Area Fire Department, possesses 9 years of experience as a firefighter, serves as a member of the Washtenaw County Medical Control Board, and is a team member of the Washtenaw County Technical Rescue Team;

WHEREAS, Fire Chief Victor G. Chevrette has attested to the suitability of James Matthew Gaken to be an asset to the Superior Township Fire Department;

WHEREAS, Mr. Gaken has met all the requirements of the hiring process, pending the completion of medical and psychological exams as well as a background check;

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby hires James Matthew Gaken as a Firefighter for the Superior Township Fire Department, effective at the discretion of the Fire Chief, subject to the completion of all relevant hiring procedures and subject to all the provisions of the labor agreement with Fire fighters Union Local 3292, International Association of Fire fighters.

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Superior Township Board of Trustee's
CC:
From: Fire Chief Vic Chevrette
Date: 5 January 2024
Re: Request to Hire New Fire Fighter

With the retirement of FF Nick Robson, I am requesting to hire a new Fire Fighter. On Wednesday 4 January 2024, the panel interviewed three applicants. After review of interview documents and personnel applications, I am requesting to hire the following applicant.

James Matthew Gaken
107 Hayes St
Chelsea, MI 48118

Mr. Gaken currently is employed as a Fire Fighter with the Chelsea Area Fire Department with 9 years experiences as a fire fighter. He also serves as a member of the Washtenaw County Medical Control Board and also a Team Member of the Washtenaw County Technical Rescue Team. Mr. Gaken would be a great asset to the Superior Township Fire Department.

I would like to please request of the Superior Township Board of Trustee's to hire Mr. Gaken. He will be completing the Medical and Psychological exams as well as the Background check. He has met all the requirements of the hiring process.

Respectfully Requested

Victor G. Chevrette, Fire Chief



**Escrow Account for
DG Residential Sales, LLC and Infinity**

January 10, 2023

This schedule is to provide clarity with regard to the township paying Infinity Acquisitions, LLC \$100,000 from DG Residential Sales, LLC's Escrow account. Infinity had no right to those funds. DG requested what is due to them from their escrow account.

Date	Document	Outstanding Issues
12/27/2023	Agreement Full & Final Release of All Claims to release funds to DG in the amount of \$113,430 and retain \$30,000 for work not performed. Agreement has not yet been executed.	
	DG Escrow original amount/Bond date: 2/18/2016	\$184,630
	DG Assigned to McTavish pursuant to assignment of rights dated 11/3/16	-\$41,200
	Superior Township accepts Retainage in lieu of requiring DG's performance of any additional work on project	-\$30,000 \$30,000
	Balance due DG per Agreement	<u><u>\$113,430</u></u>
9/26/2023	Asset Management Consultant requests release of funds on behalf of DG	\$184,630
5/22/2022	Reno Soave from Infinity requests township to release \$100,000 from escrow account	
5/23/2022	Treasurer's Offices issues check for \$100,000 to Infinity although Infinity had no rights to the funds. Escrow account belonged to DG Note: Infinity never paid into escrow account	 \$100,000
11/9/2018	Memo of Understanding between Superior Township and Infinity that specifies process: When DG requests a refund or return of its \$140,000 development bond, Infinity then is required to post a \$140,000 replacement bond. (Infinity never does this and subsequently asks for \$100,000 payment. See above.)	

MEMORANDUM OF UNDERSTANDING

(Woodside Village Development, Superior Township, Michigan)

THIS MEMORANDUM OF UNDERSTANDING (the "Agreement") is made and entered into effective as of the ___ day of November, 2018 (the "Effective Date"), by and among the Charter Township of Superior, a Michigan charter township (the "Township"), and Infinity Acquisitions, LLC , a Michigan limited liability company, 42400 Grand River Avenue, Suite 112, Novi, Michigan 48375 (the "Successor Developer").

RECITALS

WHEREAS, the Developer purchased property in Woodside Village, located in Superior Township, Michigan (the "Property").

WHEREAS, DG Residential Sales, LLC has previously posted a \$140,000 development bond with respect to the Property.

WHEREAS, the Developer has agreed to replace the \$140,000 development bond under the terms set forth in this Agreement in the event that DG Residential Sales, LLC requests a refund of the \$140,000 bond.

WHEREAS, the Township and Developer wish to set forth their understanding of the terms of their agreement with respect to the development bond.

NOW, THEREFORE, the Township and the Developer set forth the following as their mutual understanding:

1. If DG Residential Sales, LLC seeks a refund or return of its \$140,000 development bond, Developer will post a \$140,000 replacement bond in accordance with Section 2.5 of the amended and restated development agreement dated May 13, 2013.
2. If Developer is required to post a bond under paragraph 1 of this Agreement, the \$140,000 bond shall be posted within 30 days after the Developer is notified by the Township that DG Residential Sales, LLC has requested a refund.
3. If Developer fails to post a bond that is required under the terms of this Agreement, in addition to any other remedy that the Township may have, the Township may withhold building permits and certificates of occupancy for houses or condominiums in the Property.

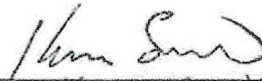
IN WITNESS WHEREOF, the Township and the Developer by and through their duly authorized representatives, have executed this Memorandum of Understanding as of the day and year first above written.

In the Presence of:

THE CHARTER TOWNSHIP OF SUPERIOR,
a Michigan charter township




RICHARD MAYERLIK

By: 

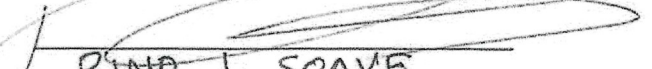
KEN SCHWARTZ
Its: Supervisor

Date: 11/09/2018



JULIEANN C. ELLIOTT

INFINITY Acquisitions, LLC, a Michigan
limited liability company

By: 

RINO J. SOAVE
Its: Managing Member

Date: 11/09/2018

Subscribed and sworn to before me
on November 9, 2018
Julieann C. Elliott
Notary Public, Wayne County
State of Michigan
My Commission Expires: 6-23-19
Acting in Oakland County

JULIEANN C ELLIOTT
Notary Public, State of Michigan
County of Wayne
My Commission Expires 06-23-2019
Acting In the County of Oakland

Agreement Full and Final Release of All Claims

DG Residential Sales, LLC ("DG") was the developer of a certain residential housing project located in the Charter Township of Superior (the "Township") commonly known as Woodside Village (the "Project").

In connection with the Project, DG posted performance bonds (the "Bonds") with the Township in the amount of One Hundred Eight Four Thousand Six Hundred Thirty Dollars (\$184,630). Except as noted below, DG has performed its obligations on the Project and is entitled to have a portion of the bond returned.

IT IS AGREED AS FOLLOWS:

1. From the original One Hundred Eight Four Thousand Six Hundred Thirty Dollars (\$184,630) posted by DG, the Township shall return to DG the sum of One Hundred Thirteen Thousand Four Hundred Thirty Dollars (\$113,430.00). This amount represents the bond money held by the Township less:
 - a. Thirty Thousand Dollars (\$30,000) (the "Retainage") which the parties have agreed that the Township may retain to pay for work that DG was obligated to perform at the Project but did not complete; and
 - b. Forty-One Thousand Two Hundred Dollars (\$41,200) which DG assigned to Equity Trust Company custodian FBO Robert McTavish pursuant to an assignment of rights dated November 3, 2016.
2. Upon receipt of the One Hundred Thirteen Thousand Four Hundred Thirty Dollars (\$113,430.00) from the Township, DG fully, and finally releases, acquits, and discharges the Township and the its successors, assigns, employees, officers, and representatives, from any and all claims of any kind or nature relating the Bonds and expressly authorizes the Township to use the Retainage for the completion of the Project and relinquishes any claim to any portion of the Retainage.
3. Further, the Township accepts the Retainage in lieu of requiring DG's performance of any additional work on the Project.
4. The undersigned further acknowledge that the terms of this agreement and release have been completely read and are fully understood and voluntarily accepted, and that it has had the opportunity to consult with an attorney at any time and to have an attorney review the terms of this release before it is signed.

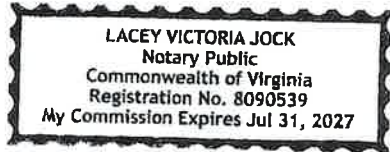
Signatures on following page

DG Residential Sales, LLC

[Signature]
By: _____
Its: _____
Dated: 12-27-23

VA *[Signature]*
STATE OF MICHIGAN }
COUNTY OF Prince William }

On 27th, 2023, December the Power of Attorney of DG Residential Sales, LLC, was sworn and executed this document for the purpose and consideration herein expressed.



[Signature]
Notary Public _____
Prince William County, ^{VA} Michigan
Commission expires: Jul 31, 2027

Charter Township of Superior

Charter Township of Superior

[Signature]
By: Kenneth Schwartz
Its: Supervisor
Dated: 1-4-2024

By: Lynette Findley
Its: Clerk
Dated: _____

STATE OF MICHIGAN }
COUNTY OF _____ }

On _____, 20___, Kenneth Schwartz, Supervisor and Lynette Findley, Clerk of Superior Charter Township were sworn and executed this document for the purpose and consideration herein expressed.

Notary Public _____
County, Michigan
Commission expires: _____

Agreement Full and Final Release of All Claims

DG Residential Sales, LLC ("DG") was the developer of a certain residential housing project located in the Charter Township of Superior (the "Township") commonly known as Woodside Village (the "Project").

In connection with the Project, DG posted performance bonds (the "Bonds") with the Township in the amount of One Hundred Eight Four Thousand Six Hundred Thirty Dollars (\$184,630). Except as noted below, DG has performed its obligations on the Project and is entitled to have a portion of the bond returned.

IT IS AGREED AS FOLLOWS:

1. From the original One Hundred Eight Four Thousand Six Hundred Thirty Dollars (\$184,630) posted by DG, the Township shall return to DG the sum of One Hundred Thirteen Thousand Four Hundred Thirty Dollars (\$113,430.00). This amount represents the bond money held by the Township less:
 - a. Thirty Thousand Dollars (\$30,000) (the "Retainage") which the parties have agreed that the Township may retain to pay for work that DG was obligated to perform at the Project but did not complete; and
 - b. Forty-One Thousand Two Hundred Dollars (\$41,200) which DG assigned to Equity Trust Company custodian FBO Robert McTavish pursuant to an assignment of rights dated November 3, 2016.
2. Upon receipt of the One Hundred Thirteen Thousand Four Hundred Thirty Dollars (\$113,430.00) from the Township, DG fully, and finally releases, acquits, and discharges the Township and the its successors, assigns, employees, officers, and representatives, from any and all claims of any kind or nature relating the Bonds and expressly authorizes the Township to use the Retainage for the completion of the Project and relinquishes any claim to any portion of the Retainage.
3. Further, the Township accepts the Retainage in lieu of requiring DG's performance of any additional work on the Project.
4. The undersigned further acknowledge that the terms of this agreement and release have been completely read and are fully understood and voluntarily accepted, and that it has had the opportunity to consult with an attorney at any time and to have an attorney review the terms of this release before it is signed.

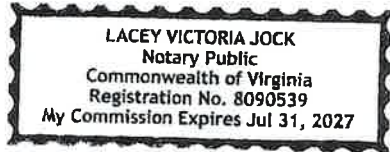
Signatures on following page

DG Residential Sales, LLC

[Signature]
By: _____
Its: _____
Dated: 12-27-23

^{VA}
STATE OF MICHIGAN }
COUNTY OF Prince William }

On 27th, 2023, December the Power of Attorney of DG Residential Sales, LLC, was sworn and executed this document for the purpose and consideration herein expressed.



[Signature]
Notary Public _____
Prince William County, ^{VA} Michigan
Commission expires: Jul 31, 2027

Charter Township of Superior

Charter Township of Superior

[Signature]
By: Kenneth Schwartz
Its: Supervisor
Dated: 1-4-2024

By: Lynette Findley
Its: Clerk
Dated: _____

STATE OF MICHIGAN }
COUNTY OF _____ }

On _____, 20___, Kenneth Schwartz, Supervisor and Lynette Findley, Clerk of Superior Charter Township were sworn and executed this document for the purpose and consideration herein expressed.

Notary Public _____
County, Michigan
Commission expires: _____



SUPERIOR TOWNSHIP Record of Disbursements

Date: January 16, 2024

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

- 101 - General Fund
- 204 - Legal Defense Fund
- 219 - Streetlight Fund
- 220 - Side Street Maintenance Fund
- 249 - Building Fund
- 266 - Law Fund
- 508 - Park Fund
- 701 - Trust & Agency Fund

- 206 - Fire Fund
- 592 - Utility Dept.

Total amount for all disbursements - \$ 1,478,128.43

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
12/19/2023	GENL	47348	WASHTENAW COUNTY TREASURER	2023 CONTRACT - DECEMBER	142,059.20
12/19/2023	GENL	47349	AMAZON CAPITAL SERVICES, INC	BUILDING SUPPLIES BUILDING SUPPLIES SHELF FOR TREASURY DEPARTMENT	19.99 21.49 38.99 80.47
12/19/2023	GENL	47350	BILL BALMES	CELL PHONE STIPEND - DEC 2023	50.57
12/19/2023	GENL	47351	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - JANUARY 2024	8,248.10
12/19/2023	GENL	47352	BOULLION SALES, INC.	STHIL CHAPS	219.98
12/19/2023	GENL	47353	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES (TWO	638.50
12/19/2023	GENL	47354	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES PLANNING SERVICES PLANNING SERVICES PLANNING SERVICES PLANNING SERVICES - NOVEMBER 2023 REVIEW OF PARCEL FOR AN EVENT SPACE	675.00 405.00 945.00 317.50 1,000.00 270.00 3,612.50
12/19/2023	GENL	47355	COMCAST	PHONE SERVICE -DECEMBER 2023	607.04
12/19/2023	GENL	47356	CONKLIN LANDSCAPING, INC	REMOVE BLIGHT 1666 WIARD	450.00
12/19/2023	GENL	47357	DELTA DENTAL	DENTAL INSURANCE - JANUARY 2024	1,045.08
12/19/2023	GENL	47358	DON WALLIGORE	CELL PHONE STIPEND	40.06
12/19/2023	GENL	47359	DWG PLUMBING	OVERPAYMENT ON (2) PERMITS	20.00
12/19/2023	GENL	47360	FAMILY HEATING CO.	OVERPAYMENT OF PERMIT - 6713 WARREN ROAD	20.00
12/19/2023	GENL	47361	GENE BUTMAN FORD SALES, INC.	KEY FOR NEW PICKUP	153.18
12/19/2023	GENL	47362	IRMA GOLDEN	BOR MEETING - DECEMBER	4.72
12/19/2023	GENL	47363	JAMES SWITALA	BOR MEETING DECEMBER	5.11
12/19/2023	GENL	47364	JOHN MACNICOL	BOR MEETING - DECEMBER	3.67
12/19/2023	GENL	47365	KCI	POSTAGE FOR REAL AND PERSONAL PROPERTY S	159.89
12/19/2023	GENL	47366	LANDIS SMITH	CELL PHONE STIPEND - DEC 2023 MILEAGE REIMBURSEMENT 11/28-12/1/23	50.57 78.60 129.17
12/19/2023	GENL	47367	LAURA BENNETT	CELL PHONE STIPEND - DEC 2023	50.57
12/19/2023	GENL	47368	LISA LEWIS	CELL PHONE STIPEND - DEC 2023	50.57
12/19/2023	GENL	47369	LYNETTE FINDLEY	MIEAGE REIMBURSEMENT OCT 5 - DEC 18, 202	238.29
12/19/2023	GENL	47370	MARGOLIS COMPANIES, INC.	REPAIR DRIVE TO PARKS MAINTENANCE BARN	1,400.00
12/19/2023	GENL	47371	MICHIGAN MUNICIPAL TREASURER'S ASSO	2024 WINTER WORKSHOP	199.00
12/19/2023	GENL	47372	MML WORKERS' COMP FUND	ADD'L PREMIUM OWED FOR JULY 22-JUNE 23 A	1,038.30
12/19/2023	GENL	47373	NANCY MASON	CELL PHONE STIPEND - DEC 2023	50.57
12/19/2023	GENL	47374	OHM ADVISORS	ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING SERVICES ENGINEERING - EASEMENT SUPPORT PLYMOUTH ENGINEERING SERVICES	916.25 1,455.00 30,093.75 327.50 1,175.75 416.25 1,053.25 4,048.00 445.00 1,444.50

Check Date	Bank	Check	Vendor Name	Description	Amount
12/19/2023	GENL	47375	VOID		
			Void Reason: Created From Check Run Process		
12/19/2023	GENL	47376	PARKWAY SERVICES	PORTAJOHN @ SHOP	120.00
12/19/2023	GENL	47377	PAULA CALOPTISIS	CELL PHONE STIPEND - DEC 2023	50.57
12/19/2023	GENL	47378	QUADIENT FINANCE USA, INC.	POSTAGE REFILL FOR MACHINE	500.00
12/19/2023	GENL	47379	QUADIENT LEASING USA, INC.	POSTAGE METER/FOLDING MACHINE LEASE	1,055.46
12/19/2023	GENL	47380	ROBERT ACTON	58 -MECH/PLUMB INSPECTIONS 12/2-15/23	2,900.00
12/19/2023	GENL	47381	RON PEATRY	MILEAGE REIMBURSEMENT 12/4-15/23	195.85
12/19/2023	GENL	47382	SONYA FISCHER	CELL PHONE STIPEND - DEC 2023	50.57
12/19/2023	GENL	47383	STANDARD PRINTING	LETTERHEAD & ENVELOPES - LYNETTE	295.00
12/19/2023	GENL	47384	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MAILCHIMP - DEC 23	26.50
				ADOBE - MONTHLY SCRIPT -DEC 2023	167.93
				QUICKBOOKS -DECEMBER 2023	268.00
				SMARTSHEET SCRIPT - DECEMBER 2023	9.00
				MONTHLY SCRIPT TO THE DETROIT NEWS	14.99
				RECORDING OF DOCUMENTS AT COUNTY	90.00
				MI-DEAL 2024	230.00
					806.42
12/19/2023	GENL	47385	SUPERIOR TWP PAYROLL FUND	HSA FEES -NOV 2023	25.50
				HSA FEES -DEC 23	25.50
				CASH TRANSFER 12/21/23 PAYROLL	58,493.31
					58,544.31
12/19/2023	GENL	47386	SUPERIOR TWP UTILITY DEPARTMENT	ETHERNET SWITCH @ OFFICE	464.41
12/19/2023	GENL	47387	SUSANNE YOCUM	DUMP TICKET REIMBURSEMENT	6.50
12/19/2023	GENL	47388	TAZ NETWORKS, INC	PHISHING EMAIL	60.90
				VARIOUS IT ISSUES	616.24
					677.14
12/19/2023	GENL	47389	VSP INSURANCE CO	VISION INSURANCE - JANUARY 2024	256.52
12/19/2023	GENL	47390	WASHTENAW COUNTY TREASURER	TRAILER FEES - NOV 2023	1,940.00
12/19/2023	GENL	47391	WASHTENAW COUNTY WATER RESOURCES	2023 DRAIN ASSESSMENT	43,110.93
12/19/2023	GENL	47392	WPSILANTI ACE HARDWARE	SHOP SUPPLIES	25.36
01/02/2024	GENL	47393	KCI	POSTAGE FOR VOTER APPLICATIONS	1,968.97
01/04/2024	GENL	47394	AMAZON CAPITAL SERVICES, INC	ENVELOPES	41.89
01/04/2024	GENL	47395	AMLSTEE AIR DUCT CLEANING	DUCT CLEANING AT TOWNHALL	5,710.00
01/04/2024	GENL	47396	CENTERPOINTE ELECTRIC	OVERPAYMENT PERMIT - 9317 WARREN	10.00
01/04/2024	GENL	47397	CUMMINS SALES AND SERVICE	GENERATOR WORK	1,048.55
01/04/2024	GENL	47398	DAVID PAVLOV	SANTA @ CHRISTMAS TREE LIGHTING	100.00
01/04/2024	GENL	47399	DECKER AGENCY	MUNICIPAL INSURANCE 2024	27,033.77
01/04/2024	GENL	47400	DTE ENERGY	GEN/LAW SPLIT/OLD TOWN HALL ELEC -DEC	1,055.52
				APT "1" GAS-- DEC 23	235.01
				OLD TOWN HALL GAS- DEC 23	137.49
				GEN/LAW SPLIT/GENERATOR-GAS -DEC 23	534.59
				ELECTRIC - PARKS BARN DEC 23	18.46
					1,981.07
01/04/2024	GENL	47401	EON HINES	DUMP TICKET REIMBURSEMENT	50.00
01/04/2024	GENL	47402	GFL ENVIRONMENTAL	RECYCLE BIN EXCHANGE - TOWNHALL	450.00

Check Date	Bank	Check	Vendor Name	Description	Amount
				RECYCLE BIN EXCHANGE - FIRE STATION	464.14
				RECYCLE BIN EXCHANGE - TOWNHALL	464.14
					<u>1,378.28</u>
01/04/2024	GENL	47403	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES/TOOLS/CHRISTMAS LIGHTS	1,087.97
01/04/2024	GENL	47404	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	289.00
01/04/2024	GENL	47405	JUAN BRADFORD	MILEAGE REIMBURSEMENT 11/13-12/15/23	158.51
01/04/2024	GENL	47406	MPARKS	2024 MEMBERSHIP	545.00
01/04/2024	GENL	47407	PAULA CALOPISIS	MILEAGE AND EXPENSES - 2023	211.24
01/04/2024	GENL	47408	PRINTING SYSTEMS, INC.	AV BALLOT OUTER ENVELOPES	686.21
				AV BALLOT RETURN ENVELOPES	539.67
					<u>1,225.88</u>
01/04/2024	GENL	47409	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - DECEMBER	1,675.00
01/04/2024	GENL	47410	ROBERT ACTON	16 - MECH/PLUMB INSPECTIONS 12/16-29/23	800.00
01/04/2024	GENL	47411	SAM'S CLUB/SYNCHRONY BANK	CHRISTMAS TREE LIGHTING SUPPLIES	99.90
01/04/2024	GENL	47412	STANDARD PRINTING	ENVELOPES	150.00
01/04/2024	GENL	47413	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	787.68
01/04/2024	GENL	47414	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ZOOM -DECEMBER 2023	71.98
				ICHAT	10.00
					<u>81.98</u>
01/04/2024	GENL	47415	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/4/24 PAY	125,457.69
				PENSION /HCSP - DECEMBER 2023	18,201.15
					<u>143,658.84</u>
01/04/2024	GENL	47416	SUPERIOR TWP UTILITY DEPARTMENT	K LOCKIE - CELL PHONE DEC 23	20.04
01/04/2024	GENL	47417	TAZ NETWORKS, INC	ISSUES WITH SLOW PC	36.25
01/04/2024	GENL	47418	TERMINIX PROCESSING CENTER	PEST CONTROL -DEC 2023	119.00
01/04/2024	GENL	47419	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	18.98
01/09/2024	GENL	47420	WEX BANK	FUEL - DECEMBER 2023	217.59
01/09/2024	GENL	47421	WEX BANK	FUEL - DECEMBER 2023	26.09
01/09/2024	GENL	47422	WEX BANK	FUEL - DECEMBER 2023	171.20
01/09/2024	GENL	47423	AMAZON CAPITAL SERVICES, INC	BUILDING SUPPLIES	42.60
				BADGE HOLDERS	7.69
					<u>50.29</u>
01/09/2024	GENL	47424	ANN ARBOR AREA BOARD OF REALTORS	MLS USER FEE	156.00
01/09/2024	GENL	47425	CASTLEBERRY & LUCAS	LEGAL SERVICES - DECEMBER	2,660.00
				LEGAL SERVICES - DECEMBER	450.00
					<u>3,110.00</u>
01/09/2024	GENL	47426	COMCAST	INTERNET -DEC 23	164.41
01/09/2024	GENL	47427	JAMEEL S WILLIAMS	LEGAL SERVICES - DECEMBER 2023	2,001.00
01/09/2024	GENL	47428	MICHIGAN TOWNSHIP'S ASSOCIATION	PLANNING & ZONING BOOKS	156.00
01/09/2024	GENL	47429	PEFFER, HANNIFORD & PALKA	ASSISTANCE WITH THE CHART OF ACCOUNTS	6,210.00
01/09/2024	GENL	47430	STANDARD PRINTING	BUSINESS CARDS - IRMA GOLDEN	76.00
01/09/2024	GENL	47431	STERICYCLE, INC.	SHREDDING SERVICES	2,494.62
01/09/2024	GENL	47432	SUPERIOR TOWNSHIP CREDIT CARD ACCT	VOTER ID CARDS - PRINTING SYSTEMS	239.07
				ADOBE - MONTHLY SCRIPT -JAN 2024	167.93
				MAILCHIMP - JAN 24	26.50
					<u>433.50</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
01/09/2024	GENL	47433	SUPERIOR TWP PAYROLL FUND	HSA FEES - JANUARY 2024	25.50
01/09/2024	GENL	47434	SUPERIOR TWP UTILITY DEPARTMENT	ETHERNET SWITCH @ OFFICE - ADD'L MONEY O	3.00
01/09/2024	GENL	47435	TAZ NETWORKS, INC	IT ISSUES	36.25
01/09/2024	GENL	47436	WASHTENAW COUNTY ROAD COMMISSION	FINAL BILLING 2023	49,954.56
01/09/2024	GENL	47437	WASHTENAW COUNTY TREASURER	2024 CONTRACT - JANUARY	147,741.70
Total Paper Check:					726,583.84

GENL TOTALS:
 Total of 90 Checks: 726,583.84
 Less 1 Void Checks: 0.00
 Total of 89 Disbursements: 726,583.84

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
12/19/2023	FIRE	27052	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	342.60
12/19/2023	FIRE	27053	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - JAN 2024	14,699.95
12/19/2023	FIRE	27054	COMCAST	ADD'L OUTLET STATION #1 -DEC 23	10.55
12/19/2023	FIRE	27055	COMCAST	PHONE SERVICE -STATIONS # 1 & 2-DEC 23	743.18
12/19/2023	FIRE	27056	DELTA DENTAL	DENTAL INSURANCE - JAN 2024	1,160.46
12/19/2023	FIRE	27057	EMERGENCY MEDICAL PRODUCTS, INC.	MEDICAL SUPPLIES	1,503.37
12/19/2023	FIRE	27058	FIREWRENCH OF MICHIGAN	REPAIR OF TANKER #1	220.30
12/19/2023	FIRE	27059	GABBYS BP	PROPANE FOR STATION #2	52.98
12/19/2023	FIRE	27060	JEFFREY KUJAWA	MILEAGE REIMBURSEMENT 11/6-12/13/23	122.49
12/19/2023	FIRE	27061	MML WORKERS' COMP FUND	ADD'L PREMIUM OWED FOR JULY 22-JUNE 23 A	7,511.70
12/19/2023	FIRE	27062	OHM ADVISORS	FIRE STATION PAVEMENT REPLACEMENT	8,689.40
12/19/2023	FIRE	27063	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT 2024	271.76
12/19/2023	FIRE	27064	SUB-AQUATICS, INC	SERVICE CALL ON SYSTEM	435.00
				SEMI ANNUAL PREVENTATIVE MAINTENANCE	843.39
					<u>1,278.39</u>
12/19/2023	FIRE	27065	SUPERIOR TOWNSHIP CREDIT CARD ACCT	IFSTA - LIEUTENANT EXAM MATERIAL	260.76
12/19/2023	FIRE	27066	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES - 4TH QTR 2023	6,250.00
				FIRE'S PORTION OF ETHERNET SWITCHES	1,851.35
					<u>8,101.35</u>
12/19/2023	FIRE	27067	SUPERIOR TWP PAYROLL FUND	HSA FEES - NOV 2023	51.00
				HSA FEES - DEC 2023	51.00
				CASH TRANSFER 12/21/23 PAYROLL	55,636.34
					<u>55,738.34</u>
12/19/2023	FIRE	27068	TYLER COKER	MILEAGE REIMBURSEMENT 9/7-10/11/23	129.69
12/19/2023	FIRE	27069	VSP INSURANCE CO	VISION INSURANCE - JAN 2024	258.94
12/19/2023	FIRE	27070	WASHTENAW COUNTY HAZMAT AUTHORITY	2023 DUES	500.00
01/04/2024	FIRE	27071	ANN ARBOR CLEANING SUPPLY	BUILDING SUPPLIES	242.61
01/04/2024	FIRE	27072	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	188.56
01/04/2024	FIRE	27073	COMCAST	INTERNET - STATION #2 -JAN 24	355.98
				INTERNET SERVICES - ST #1 -JAN 2024	362.10
					<u>718.08</u>
01/04/2024	FIRE	27074	CORRIGAN OIL COMPANY	194.6 GALLONS DIESEL FUEL	576.27
01/04/2024	FIRE	27075	DECKER AGENCY	MUNICIPAL INSURANCE 2024	35,548.76
01/04/2024	FIRE	27076	DTE ENERGY	ELECTRIC @ STATION #1 -DEC 23	848.06
				GAS - STATION #1 -DEC 23	686.45
				ELECTRIC & GAS - STATION #2- DEC 23	971.56
					<u>2,506.07</u>
01/04/2024	FIRE	27077	ELITE TRAUMA CLEAN-UP	DISPOSAL OF MEDICAL WASTE	80.00
01/04/2024	FIRE	27078	EMERGENCY MEDICAL PRODUCTS, INC.	MEDICAL SUPPLIES	74.72
01/04/2024	FIRE	27079	FIREWRENCH OF MICHIGAN	ENGINE 1 REPAIR	1,391.50
				ENGINE 1 REPAIR	1,266.70
				ENGINE 2 REPAIR	681.60

Check Date	Bank	Check	Vendor Name	Description	Amount
					3,339.80
01/04/2024	FIRE	27080	HOME DEPOT CREDIT SERVICES	TRUCK SUPPLIES	284.89
01/04/2024	FIRE	27081	MUNICIPAL EMERGENCY SERVICES	TURN OUT GEAR	3,512.21
01/04/2024	FIRE	27082	SUPERIOR TOWNSHIP CREDIT CARD ACCT	OLLIE'S - TRUCK TOWELS	178.08
01/04/2024	FIRE	27083	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/4/24 PAY PENSION/HOSP - DECEMBER 2023	175,645.53 27,840.37
					203,485.90
01/04/2024	FIRE	27084	TAZ NETWORKS, INC	TROUBLE ACCESSING COMPUTER FORMS	217.51
01/04/2024	FIRE	27085	THE SWEATSHOP	EMBROIDERY WORK	3,900.00
01/04/2024	FIRE	27086	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT - JAN 202	285.28
01/09/2024	FIRE	27087	AMAZON CAPITAL SERVICES, INC	BUILDING SUPPLIES CREDIT FOR RETURNED ITEM	257.43 (13.28)
					244.15
01/09/2024	FIRE	27088	BIO-CARE, INC.	ANNUAL PHYSICALS	5,345.00
01/09/2024	FIRE	27089	LINDE GAS & EQUIPMENT, INC	OXYGEN CYLINDER RENTAL	52.80
01/09/2024	FIRE	27090	PAYETTE SALES & SERVICE, INC.	E11-1 TRUCK SEAT	2,009.17
01/09/2024	FIRE	27091	SUPERIOR TOWNSHIP CREDIT CARD ACCT	VICTORY LANE - OIL CHANGE CHIEF	152.06
01/09/2024	FIRE	27092	SUPERIOR TWP GENERAL FUND	STAPLES CHARGES	295.59
01/09/2024	FIRE	27093	SUPERIOR TWP PAYROLL FUND	HSA FEES - JANUARY 2024	51.00
01/09/2024	FIRE	27094	VERIZON WIRELESS	CELL PHONES -DEC 2023	561.04
01/09/2024	FIRE	27095	WASHTEANAW COUNTY TREASURER	RADIO SERVICE	1,110.00
01/09/2024	FIRE	27096	WEX BANK	FUEL - DECEMBER 2023	399.56
				Total Paper Check:	366,955.32

FIRE TOTALS:
 Total of 45 Checks:
 Less 0 Void Checks:
 Total of 45 Disbursements:

366,955.32
 0.00
 366,955.32

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
 DECEMBER 19, 2023 THROUGH JANUARY 16, 2024

8:43 AM
 01/10/24
 ACCRUAL BASIS

DATE	NUM	NAME	MEMO	AMOUNT
100	CASH - O&M			
101	CHECKING - CHASE 205000485529			
12/19/23	14591	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(429.55)
12/19/23	14592	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - JAN 24	(10,737.84)
12/19/23	14593	COMCAST	INTERNET & PHONE - ADM. BLDG. - NOV23	(472.05)
12/19/23	14594	COMCAST - PHONES	PHONES ADMIN/MAINT - DEC 23	(575.36)
12/19/23	14595	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - JAN 2024	(687.42)
12/19/23	14596	LIVE VOICE	ANSWERING SERVICE	(294.75)
12/19/23	14597	PARAGON LABORATORIES	BACTI SAMPLES	(75.00)
12/19/23	14598	POLLARDWATER.COM	CURB BOXES	(228.05)
12/19/23	14599	QUADIENT LEASING USA, INC.	FOLDER PARTS	(204.00)
12/19/23	14600	RHINO LININGS OF MICHIGAN	RUBBER MAT	(225.00)
12/19/23	14601	ROBERTSON MORRISON INC.	NEW HEATER BLOWER & PARTS	(1,590.00)
12/19/23	14602	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	QB MONTHLY CHARGE FOR USERS - DEC 23	(268.00)
12/19/23	14603	SUPERIOR TWP. GENERAL FUND	TAZ MONTHLY & ETHERNET SWITCHES	(4,246.73)
12/19/23	14604	SUPERIOR TWP. PAYROLL FUND	PAYROLL 12/21/23	(27,612.80)
12/19/23	14605	VISION SERVICE PLAN	VISION INSURANCE - JAN 2024	(158.51)
01/04/24	14606	ALL STAR ALARM LLC	ALARM MONITORING	(444.00)
01/04/24	14607	AMAZON CAPITAL SERVICES, INC.	TOOLS	(184.95)
01/04/24	14608	BADGER METER	MONTHLY SERVICES - DEC23	(2,953.86)
01/04/24	14609	BATCO, INC.	MAGNETIC LOCATORS	(2,499.45)
01/04/24	14610	CINTAS CORPORATION	FIRST AID SUPPLIES	(151.61)
01/04/24	14611	COMCAST	INTERNET - MAINT. FAC. - DEC23	(351.94)
01/04/24	14612	DECKER AGENCY	MUNICIPAL INSURANCE - 2024	(43,385.47)
01/04/24	14613	DTE	GAS/ELEC - DEC 23	(3,801.90)
01/04/24	14614	HOME DEPOT	TOOLS	(600.02)
01/04/24	14615	MARCO	PRINTER COPIES	(157.07)
01/04/24	14616	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(998.15)
01/04/24	14617	MWEA	2024 EXPO & OPERATOR DAYS - 4 MAINTENANCE EMPLOYEES	(640.00)
01/04/24	14618	QUADIENT LEASING USA, INC.	FOLDER LEASE	(1,271.10)
01/04/24	14619	RHINO LININGS OF MICHIGAN	DECK DIVIDERS	(201.62)
01/04/24	14620	SUPERIOR TWP. PAYROLL FUND	PAYROLL 1/4/24	(76,458.41)
01/04/24	14621	TERMINIX PROCESSING CENTER	PEST CONTROL	(72.00)
01/04/24	14622	USABLUEBOOK	HYDRANT FITTING	(201.62)
01/04/24	14623	VERIZON	CELL PHONES - DEC23	(799.41)
01/04/24	14624	WOLVERINE RENTAL	(2) SNOW PLOWS	(9,857.71)
01/04/24	14625	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - NOV23	(180,734.92)
01/09/24	14626	SUPERIOR TWP. PAYROLL FUND	HSA FEES - JAN 24	(12.75)
01/09/24	14627	WEX BANK	FUEL - DECEMBER 2023	(176.37)
TOTAL 101 - CHECKING - CHASE 205000485529				(373,759.39)
TOTAL 100 - CASH - O&M				(373,759.39)

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DATE	NUM	NAME	MEMO	AMOUNT
120 · CASH - CAPITAL RESERVE				
125 · CR CHKG. - CHASE 639918234				
01/04/24	959	DTE		(351.38)
01/04/24	960	OHM ENGINEERING ADVISORS	ELECTRIC CLARK LIFT STA. CONSTRUCTION - 325 E. CLARK R...	(10,178.50)
01/04/24	961	WASHTENAW COUNTY SOIL EROSION	STAMFORD WATER MAIN WATER SUPPLY SYSTEMS PERMIT	(300.00)
TOTAL 125 · CR CHKG. - CHASE 639918234				(10,829.88)
TOTAL 120 · CASH - CAPITAL RESERVE				(10,829.88)
TOTAL				(384,589.27)