

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
NOVEMBER 20, 2023  
PURPOSED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on November 20, 2023, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: Trustee Nancy Caviston

**4. CLOSED SESSION**

It was moved by Trustee Secrest supported by Treasurer Lewis to enter closed session to discuss offer for real estate and review minutes from closed session from October 16, 2023.

Roll call:

Ayes: Treasurer Lewis  
Trustee Lindke  
Clerk Findley  
Trustee McGill  
Supervisor Schwartz  
Trustee Secrest

Nays: None.

Absent: Trustee Caviston

The motion carried by unanimous vote.

*Closed session began at 7:08  
Meeting opened again at 7:21*

It was moved by Trustee Secrest supported by Trustee Lindke to authorize the Township attorney to prepare and present a purchase agreement for the purchase of the church property, Dixboro

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Village Green for the appraised value and the Township to assume all cost at closing not to exceed \$50,000.00. The purchase price to be taken from the Park's Reserve.

Roll call:

Ayes: Supervisor Schwartz  
Trustee Secrest  
Trustee McGill  
Treasurer Lewis  
Trustee Lindke  
Clerk Findley  
Nays: None  
Absent: Trustee Caviston

The motion carried by unanimous vote.

**5. CITIZEN PARTICIPATION**

**A. CITIZEN COMMENTS**

- TC Collins, Director of Clayhill Community Farm and Garden, thanked the Board for approving the rezoning for Clayhill Community Farm and Garden. He would like to work with the Board moving forward. He asked if there were trees available for the property. He stated Three Brothers Tree Service have stopped their work on the property creating possible hazards and delays in the garden's progress.
- Clerk Findley said that she has spoken with Juan Bradford to look into this issue.
- Supervisor Schwartz said that Three Brothers is incapable of finishing the job that was promised due to lack of equipment, they were unaware of the larger trees in the back, and they have only been paid half of the agreed cost. He has asked Dan Spiker for a quote to finish the job.
- Mr. Collins reiterated the dangers and explained why the controlled burn was not done.
- Supervisor Schwartz stated these dangers are why they are seeking a bid from Dan Spiker. He asked if returning to the Planning Commission was necessary for fencing.
- Clerk Findley answered "no".
- Supervisor Schwartz explained why he voted "no" on the project initially.
- Mr. Collins stated work on the garden has begun in the cleared areas.
- Irma Golden, Deputy Supervisor, introduced herself as a candidate for Township Supervisor for the 2024 elections and gave her background. She asked for the Board's support and stated, "I'm not perfect, but I am golden."

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- Ramona Parker-Muhammad, Stamford Rd., gave her concerns regarding the fraudulent activities on the Controller’s report. She questioned what the protocol is for bank reconciliations and said if this were done monthly then this would have been found sooner. She said she found it stunning that the Treasurer did not recognize that the correspondence was not from the Clerk. She asked the following question:
  - Is there an alert message received when emails originate from outside of the Township?
  - What is the protocol for processing wire transfer requests?
  - What General Ledger accounts were involved in the journal entry.
  - Why did the Treasurer not go to the Clerk to support documentation?
  - Are monthly income statements provided in the Board packets?
  - Why do we not have sweeping accounts for the balances for over \$250,000.00?
- Brenda Baker, Ashton Ct., gave her report on the Committee to Support Superior Township (C2ST) and asked for regular communication with the Board. She stated they meet on Zoom the third Wednesday of each month, excluding November and December, at 7:00pm.
- Kelly Goolsby, Community Health Worker Washtenaw County Health Department, spoke on behalf of families in Sycamore Meadows, made a plea for the Board to address the stumps immediately. She also gave her support to Ms. Golden.

**6. ADOPTION OF AGENDA**

It was moved by Trustee Secrest supported by Trustee McGill to adopt the agenda with the following changes:

Supervisor Schwartz requested to remove item “K.” He has not received an answer from the County on the matching grant nor does he have the final cost to the library.

Trustee Lindke requested to correct item “N” to state motion to redesignate funds from Geddes Park Revenue to cover the \$200,000.00 Geddes Road Pathway.

The motion carried by unanimous vote.

**7. PRESENTATIONS AND PUBLIC HEARINGS**

None.

**8. CONSENT AGENDA**

It was moved by Trustee McGill supported by Treasurer Lewis to approve the Consent Agenda with the removal of Fire Department Report, Controller’s Report, the Treasurer’s Investment Report, and the Bills for Payment and Record of Disbursement.

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The motion carried by unanimous vote.

**A. APPROVAL OF MINUTES**

- a. OCTOBER 10, 2023, WORK SESSION
- b. OCTOBER 16, 2023, REGULAR MEETING

**B. REPORTS**

- a. SUPERVISOR REPORT
- b. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING
- c. COMMUNITY CENTER ADVISORY COMMITTEE
- d. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT, PLANNING AND ZONING REPORT, UTILITY DEPARTMENT'S REPORT, ASSESSING REPORT
- e. ~~CONTROLLER'S REPORT~~
- f. FINANCIAL REPORT, (PREVIOUS MONTH)

**C. COMMUNICATIONS**

- a. Hope Clinic: Blanket Express Returns to the Charter Township of Superior

**~~D. BILLS for PAYMENT and RECORD of DISBURSEMENTS~~**

**9. ITEMS REMOVED FROM THE CONSENT AGENDA**

**A. CONTROLLER'S REPORT**

- Trustee Lindke said that she wanted this report removed from the Consent Agenda so it can be referred to in "new business item G."

**B. TREASURER'S INVESTMENT REPORTS**

- Trustee Lindke asked if Treasurer Lewis has looked into sweeping accounts.
- Treasurer Lewis stated one of the banks utilized by the Township does not offer sweeping accounts. She added interest rate is not as high as on other investment accounts therefore it was decided money would be put into the higher interest accounts and access to the money is immediately.
- Trustee Lindke asked if the bank that does not offer sweeping accounts is Chase and what fees are paid to Chase.
- Treasurer Lewis stated there are costs, but she does not have exact numbers in front of her.



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- Trustee Lindke stated why she feels sweeping accounts is more appropriate.
- Treasurer Lewis stated transferring money from a sweeping account has a higher fee. And she has spoken with Chase about the risks of a bank failure and is comfortable with Chase.
- Trustee Lindke asked if the amounts for money invested, and money not invested are correct.
- Trustee Lewis stated they are correct. She added that some money needs to be on-hand, and tax money cannot be invested.
- Trustee Lindke stated she would like an analysis of the different cost comparisons.
- Trustee McGill asked if the comparison has even been discussed with the auditor.
- Treasurer Lewis stated the auditor did discuss this analysis with her and Carolyn James.
- Trustee McGill asked for a written report of the meeting with the auditor.
- Treasurer Lewis stated that she would ask for one.

**C. SHERIFF'S REPORT (CONT.)**

Clerk Findley gave the floor to Lieutenant Robinson

- Lieutenant Robinson announced her coming retirement and introduced her replacement, Sergeant Cratsenburg.
- Trustee Lindke requested an update on the financial fraud activities.
- Lieutenant Robinson stated the fraud issue at the Utilities Department has been reopened and she has no further updates at this time.
- The Board thanked the Lieutenant and congratulated her on her retirement.

**D. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS**

- The Board discussed the Bills for Payment and Record of Disbursements.
- Trustee Lindke questioned a charge from TAZ, Township IT, on “phishing emails.”
- Supervisor Schwartz said it was his laptop and he was told that his laptop was hacked.
- The discussion continued.

**E. FIRE DEPARTMENT REPORT**

- Trustee Lindke asked a question on an item line saying, “dispatched and cancelled” and if that was new language for false alarms.
- Supervisor Schwartz assured her that was not the case.
- Clerk Findley pointed out that there was still a “false alarm” line item.

**10. UNFINISHED BUSINESS**

**A. GFL – COMMITMENT TO RELABEL DUMPSTERS**

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- Supervisor Schwartz apologized for not talking to them about that due to his vacation. He added that they have done a few but not many.
- Clerk Findley questioned where this had been done.
- Supervisor Schwartz said he has seen them “here and there” but added that those could be old ones from different communities.
- Trustee Lindke and Clerk Findley stressed that this has been over a year.

**11. NEW BUSINESS**

**A. RESOLUTION 2023-73, AUTHORIZING THE SUPERIOR CHARTER TOWNSHIP BOARD OF TRUSTEES TO DISTRIBUTE THE SUPERIOR CHARTER TOWNSHIP 2023 COMPREHENSIVE MASTER PLAN FOR PUBLIC REVIEW AND COMMENT**

The following resolution was moved by Trustee Secrest supported by Trustee Lindke.

- Laura Bennett, Planning and Zoning Administrator, explained the resolution. She stated the public has 63 days to review, and then there will be an additional public hearing.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE SUPERIOR CHARTER TOWNSHIP BOARD OF  
TRUSTEES TO DISTRIBUTE THE SUPERIOR CHARTER TOWNSHIP 2023  
COMPREHENSIVE MASTER PLAN FOR PUBLIC REVIEW AND COMMENT**

**RESOLUTION NUMBER: 2023-73**

**DATE: NOVEMBER 20, 2023**

**WHEREAS**, Superior Charter Township has the power to adopt, amend, and implement a Master Plan under the Planning Enabling Act MCL 125.3807; and

**WHEREAS**, the Superior Charter Township Planning Commission reviewed the current Master Plan and determined that amendments should be made; and

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**WHEREAS**, the Superior Charter Township Planning Commission has prepared a proposed Charter Township of Superior 2023 Comprehensive Master Plan, which complies with the Planning Enabling Act; and

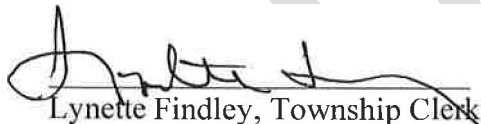
**WHEREAS**, the Superior Charter Township Planning Commission voted to submit the proposed Master Plan to the Township Board, asking the Township Board to approve the distribution of the proposed Master Plan for review as required by the Planning Enabling Act.

**NOW, THEREFORE BE IT RESOLVED** that the Superior Charter Township Board of Trustees approves the distribution of the proposed Master Plan to the entities required by the Planning Enabling Act to receive copies of the plan for review and comment; and

**BE IT FURTHER RESOLVED** that the Township Board, hereby notifies the Secretary of the Planning Commission, to distribute a copy of the proposed Master Plan for review and comment to the entities required by the Planning Enabling Act.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 20, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

11/21/2023  
Date Certified

The resolution carried by unanimous vote.

**~~B. RESOLUTION 2023-74, APPROVE MIDDLE HURON PARTNERSHIP CONTRACT  
(5 YEARS)~~**

The following resolution was moved by Trustee Lindke supported by Clerk Findley.

- Trustee Lindke pointed out that the “statement of work” is missing.
- Supervisor Schwartz suggested tabling the item until the work plan is submitted.

It was moved by Trustee McGill supported by Treasurer Lewis to table the resolution.

The resolution was tabled by unanimous vote.

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**~~CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN~~**

**~~RESOLUTION TO APPROVE MIDDLE HURON PARTNERSHIP CONTRACT~~**

**~~RESOLUTION NUMBER: 2023-74~~**

**~~DATE: NOVEMBER 20, 2023~~**

~~**WHEREAS**, the Charter Township of Superior has received the “Middle Huron Partnership” contract from the Huron River Watershed Council (HRWC); and~~

~~**WHEREAS**, this contract begins on January 1, 2024, and ends on December 31, 2028. Either party may, with or without cause, terminate this Agreement by giving the other party at least ninety (90) days advance written notice. The parties may, by written agreement, extend this Agreement for additional time periods; and~~

~~**WHEREAS**, From January 1, 2024, through December 31, 2028, the Township will pay HRWC an amount not to exceed \$36,513.00 over the five-year life of the contract, payable in five annual installments. Each installment shall be payable within 30 days from the date of the invoice; and~~

~~**WHEREAS**, the Huron River Watershed Council supports partner municipalities and agencies like the Charter Township of Superior in the middle section (Washtenaw County) of the Huron River watershed to address stormwater and other pollution sources to the Huron River downstream to Ford and Belleville Lake; and~~

~~**WHEREAS**, the HRWC performs the following tasks:~~

- ~~• Coordinate and facilitate Partner meetings and implement the Public Participation Plan (PPP).~~
- ~~• Prepare program reports for Partners.~~
- ~~• Conduct water chemistry, macroinvertebrates, and flow monitoring.~~
- ~~• Develop priority implementation projects.~~
- ~~• Provide technical assistance to Partners on permit compliance and watershed management issues.~~
- ~~• Continue to implement the Public Education Plans (PEP).~~
- ~~• Total Maximum Daily Load (TMDL) Implementation Plan Priority Activities.~~

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~~NOW, THEREFORE, BE IT RESOLVED~~, the Charter Township of Superior approves the “Middle Huron Partnership Contract” from the Huron River Watershed Council and will accept the five-year work plan, budget, and will pay HRWC an amount not to exceed \$36,513.00 over the five-year life of the contract, payable in five annual installments of \$7,302.60.

**C. RESOLUTION 2023-75, RESOLUTION APPROVING DEVELOPMENT AGREEMENT, HURON DENTAL CENTER, P.C.**

Laura Bennett, Planning and Zoning Administrator, explained the resolution.

- Mrs. Bennett commented on the “Stop Work” order that was issued due to a mass clearing done before the development agreement was obtained.
- Clerk Findley questioned the reason for Sava Lelcaj Farah’s visit this past Friday.
- Mrs. Bennett and Supervisor Schwartz informed the Board it was to sign an easement agreement for the path that goes on her personal property.
- It was discussed where the easement is located, and the Board agreed that it would be brought to the next Board meeting for approval.

The following resolution was moved by Clerk Findley supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING HURON DENTAL DEVELOPMENT AGREEMENT**

**RESOLUTION NUMBER: 2023-75**

**DATE: NOVEMBER 20, 2023**

**WHEREAS**, the Developer desires to develop a multiple use site located at 5387 Plymouth-Ann Arbor Road, Ann Arbor, MI 48105, as more particularly described in the attached **Exhibit A**. The proposed uses include first floor dental office, gift shop, office space, and second floor two apartment units; and

**WHEREAS**, the Developer is developing the commercial space pursuant to the Superior Township Zoning Ordinance No. 174, as amended, and other applicable law; and

**WHEREAS**, the Developer desires to build all necessary on-site infrastructure and public right-of-way improvements for the Development, including but not limited to: well,

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septic, open space, storm water management improvements, sidewalks, parking lots, entrance from Plymouth Road, and similar amenities in the Development (**the "Site Improvements"**); and

**WHEREAS**, the Developer desires to construct a storm water management system in conformance with Washtenaw County Water Resources Commission (WCWRC) Standards which involves grading, installation of rain garden(s), storm water outlet, and the installation of soil erosion and sedimentation control improvements to facilitate the drainage of storm water from the Development in such a manner as is not expected to result in damage to any adjacent property or public ROW outside of the Development from an increase in the flow of storm water or decrease in water quality of storm water from the Development, as more fully set forth in the final engineering plans approved by the Township (**"Engineering Plans"**); and

**WHEREAS**, all agreements, approvals, and conditions agreed to by the Developer and the Township remain in effect for the Development, including, but not limited to, conditions of approvals by the Township regarding zoning and site plan approval for the Development and permits issued by appropriate governmental review agencies for the Development; and

**WHEREAS**, on May 24, 2023, the Township approved, by action of the Charter Township of Superior Planning Commission, the Final Site Plan for STPC #23-01, Huron Dental Center, P.C., with conditions (**"Final Site Plan"**), and all conditions of the Final Site Plan have been satisfactorily met; and

**WHEREAS**, the approved Final Site Plan for the Development is consistent with the purposes and objectives of the Township's Zoning Ordinance pertaining to the use and development of the Development; and

**WHEREAS**, Section 10.05(G) of the Superior Charter Township Zoning Ordinance requires the execution of a Development Agreement in connection with the approval of the Final Site Plan for the Development; and,

**WHEREAS**, the Development Agreement shall be binding upon the Township, the Developer of the Development, their successors-in-interest, and assigns.

**NOW, THEREFORE, IT BE RESOLVED**, in consideration of the premises and the mutual covenants of the parties described in this Agreement, and with the express understanding that this Agreement contains important and essential terms as part of the approval of the Developer's Final Site Plan for the Development, the parties hereby agree as follows:

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GENERAL TERMS

Recitals Part of Agreement.

Developer and the Township acknowledge and represent that the foregoing recitals are true, accurate and binding on the respective parties and are an integral part of this Agreement.

Zoning District.

The Township acknowledges and represents that the Property is zoned VC (Village Center) for the Development and, for purposes of recordation, shall be referred to as Huron Dental Center, and that the Developer's intended uses as described herein are permitted uses under the VC (Village Center) zoning district designation.

Approval of Final Site Plan.

The Final Site Plan dated April 19, 2023, attached hereto as **Exhibit B** has been approved pursuant to the authority granted to and vested in the Township pursuant to the Michigan Public Act 110 of the 2006 Zoning Enabling Act, as amended.

Conditions of Final Site Plan Approval.

The Developer and the Township acknowledge that the Final Site Plan for the Development referenced in Section 1.03 incorporate the Township's complete and final approved conditions and requirements for the Final Site Plan that were adopted by the Township Planning Commission pursuant to recommendations by the consultants and departments of the Township.

Agreement Running with the Land.

The terms, provisions and conditions of this Agreement shall be deemed to be of benefit to the Development described herein, shall be deemed a restrictive covenant which shall run with the land and be binding upon and inure to the benefit of the parties and their successors and assigns, and binding upon the successors-in-interest to any portion of the Development, and may not be modified or rescinded except as provided in Section 3.1 below.

Developer Responsibilities for Improvements and Assessments.

Except as otherwise provided for in this Agreement and except as dedicated by the Developer to the Township or other governmental authorities after approval of the Township, the Developer shall be responsible for the development of the site in accordance with the approved Final Site Plan and the continued maintenance of all Site Improvements in conformance with the approved Final Site Plan.

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PROVISIONS REGARDING DEVELOPMENT

Permitted Principal Uses.

The permitted principal uses within the Development shall conform to the list of allowable land uses specified on the adopted Site Plan for the Development, along with any other accessory uses, conditional uses, and/or amenities permitted under the Township's ordinances.

Payment of Fees and Invoices.

Developer shall pay all such applicable fees and invoices as may be due and payable prior to the issuance of building permits. Construction permit fees for buildings to be constructed within the Development shall be the responsibility of the party requesting such permits.

Changes and Improvements.

Incidental changes to the Development, the Final Site Plan, or to the Site Improvements may be installed or constructed with the prior approval of the Township Building Official, Zoning Administrator, and the Township Supervisor per Section 10.02(C), Administrative Approval, of Zoning Ordinance No. 174, which approval shall not unreasonably be withheld. All other improvements and changes must be approved by the Township Planning Commission.

Performance Guarantees.

Prior to the commencement of any work on the Site Improvements in the Development, the Developer shall deliver to the Township financial security by means of a certified check, cash, or an irrevocable letter of credit (hereafter referred to as the "**Security**") in a form that shall be approved by the Township Attorney. The Security shall name the Township as the beneficiary thereof in an amount equal to the estimated costs as approved by the Township consulting engineers, which approval may not be unreasonably withheld, for the following items with respect to the Development:

**All Site Improvements to be installed pursuant to the Final Site Plan and approved Engineering Plans.**

The Security may be amended or replaced from time to time as expressly provided in this Agreement.

The Security may be drawn upon by the Township only as expressly permitted in this Agreement. The Security shall be fully returned by the Township to the Developer when all the conditions to its release set forth in Exhibit C (the "**Security Itemization**"), attached hereto, have been satisfied.

The Security may be reduced as those items in (a) above are completed by the Developer and approved by the Township. The Developer may request a reduction no more than 2 times a year



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by providing written notice of completion to the Township and the Township shall inspect the items as soon as reasonably possible.

Site Maintenance.

The Developer shall regularly remove, but no less frequently than once a month, all construction debris and rubbish within the Development. No burning of any kind will be allowed on the site, including the burning of trees, brush, stumps, or vegetative materials, while clearing the site, or of construction materials during construction.

Storm Water Management.

The Developer shall install the storm water management system in conformance with WCWRC approval. Once installation of the system has been approved by the WCWRC, the Applicant becomes responsible for the storm water management system, including its related rain garden/detention area(s), and inlet/outlet areas (the "**Storm Water Management System**") as depicted on the Approved Engineering Drawings for Construction. The Developer shall be responsible for the maintenance and appearance of the Storm Water Management System.

Escrow Amounts.

Prior to the pre-construction meeting, the Developer shall pay the Township an amount to be established by the Township's engineers as an escrow to cover the costs of construction administration and inspection of the Site Improvements and other related infrastructure in the Development. The Developer will deposit additional funds from time to time to cover the costs of inspections performed by the Township's consultants (as outlined in the Zoning Ordinance and engineering standards) if the escrow amount has been depleted prior to final approval of the Site Improvements and other related infrastructure in the Development.

Engineering Approval of Plans.

In accordance with Superior Township Ordinance and Superior Township Engineering Design Specifications, no construction work or grading shall be performed on the Development until Engineering Plans are reviewed and approved.

Landscaping Improvements and Replacement Trees.

The Developer shall be responsible for installing landscaping improvements and replacement trees as indicated on the Final Site Plan. The Developer shall inform the Township in writing of the date of the planting of landscaping improvements and replacement trees and shall be responsible for replacing any plant material that does not survive in a healthy condition for the time period indicated in Section 14.05(F)(6) of Zoning Ordinance No. 174.

Construction Work Schedule.

Construction work within the Development (including excavation, demolition, alteration, and erection) and construction noises shall be prohibited at all times other than:

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Monday through Saturday from 7:00 A.M. to 6:00 P.M.

The Township may issue a work permit for hours other than those identified immediately above upon written request of the owner or owner's representative. The request must demonstrate unusual or unique circumstances relating to the proposed construction hours.

Engineering and Certification.

**Developer shall initially furnish one set of hard copy black-line plans signed and sealed by an engineer licensed in the State of Michigan for review, indicating that the site grading, well, septic, paving, landscape, storm water conveyance/management, and soil erosion/sedimentation facilities have been constructed in substantial accordance with the approved Engineering Plans. The Township will review and approve improvements in accordance with the Township "Engineering Design Specification for Site Improvements" and other applicable laws and ordinances. Once approved, three sets of signed and sealed as-built black-line drawings shall be provided to the Township.**

**Developer shall furnish approved as-built drawing plans in a digital format that is in conformance with the Charter Township of Superior Standards for Submitting Digital As-Built Drawings, Revised March 2007 as amended, or as otherwise requested by the Township Engineer to satisfy current digital system requirements.**

MISCELLANEOUS PROVISIONS

Amendment and Modifications.

No amendment or modification to or of this Agreement shall be binding upon any party hereto until such amendment or modification is reduced to writing and executed by all parties.

Governing Law.

This Agreement shall be governed in all respects, whether as to validity, construction, performance and otherwise, by the laws of the State of Michigan

Township Approval.

This Agreement has been approved through action of the Township Board at a duly scheduled meeting.

Developer Approval.

The signers on behalf of the Developer below represent by their signatures that they represent and have authority to bind all owners of legal and equitable title in the Development.

Execution in Counterparts.

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one Agreement. The signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.

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Preconstruction Meeting with Builders.

Prior to the commencement of any grading on the Development, the Developer or such other third parties shall schedule a meeting as per the Township's engineering standards with its general contractor, construction manager and the Township's applicable departments, officials, and consultants to review the applicable policies, procedures, and requirements of the Township with respect to construction of the Development.

Fees.

The Developer shall pay for any reviews reasonably necessary to determine conformance of the Development to this Agreement. This fee would include review time by the Township Engineer, Planner or Attorney.

Recordation of Agreement.

The Township shall record this Agreement with the Washtenaw County Register of Deeds and shall provide a true copy to the Developer. All costs associated with the recording of this Agreement shall be borne by the Developer. This Agreement will run with the land.

Assignment.

Huron Dental Center, P.C. shall have the right to assign this Agreement to any other third party, without the consent of the Township; provided however, that:

**In the event of such assignment, Huron Dental Center, P.C. shall provide written notice of the assignment to the Township within five (5) business days of the assignment.**

**The assignee shall provide the Township with written acknowledgment that the assignment is subject to the terms of this Development Agreement.**

Entire Agreement.

The Agreement, including all exhibits attached hereto and made a part hereof, contains all agreements between the Parties with respect to the subject matter contained in this Agreement. There are no other representations, warranties, promises, agreements, or understandings, oral, written, or implied, among the parties, except to the extent reference is made thereto in this Agreement.

[Signatures appear on the following page]

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IN WITNESS WHEREOF, the parties have executed this Agreement as the year and date set forth above.

DEVELOPER:

Huron Dental Center, P.C.  
A Michigan Professional Corporation

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By: Shyroze Rehemtulla  
Its: Agent

TOWNSHIP:

CHARTER TOWNSHIP OF SUPERIOR,  
a Michigan Municipal Corporation

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By: Kenneth Schwartz  
Its: Supervisor

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By: Lynette Findley  
Its: Clerk

STATE OF MICHIGAN )

) ss

COUNTY OF WASHTENAW )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by Shyroze Rehemtulla, the agent of Huron Dental Center, P.C, a Michigan Professional Corporation, on behalf of the company.

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\_\_\_\_\_  
\_\_\_\_\_, Notary Public  
\_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County, MI

STATE OF MICHIGAN )

) ss.

COUNTY OF WASHTENAW )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by Kenneth Schwartz and Lynette Findley, Supervisor and Clerk, respectively, of the Charter Township of Superior, a Michigan Municipal Corporation, on behalf of the corporation.

\_\_\_\_\_  
\_\_\_\_\_, Notary Public  
\_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County, MI

Drafted by:  
Laura Bennett  
3040 N. Prospect Road  
Ypsilanti, Michigan 48198

When recorded return to:  
Lynette Findley  
Superior Charter Township Clerk  
3040 N. Prospect

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Ypsilanti, Michigan 48198  
(734) 482-6099

Exhibits:

Exhibit A – Legal Description of Development

Exhibit B – Final Site Plan

Exhibit C – The Security Itemization

DRAFT

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**EXHIBIT A**

Legal Description of the "Development"

Land the located in the Charter Township of Superior, Washtenaw County, Michigan and legally described as follows:

Part of the North 1/2 of Section 18, Town 2 South, Range 7 East, Superior Township, Washtenaw County, Michigan described as: Beginning at a point on the Southerly line of Church Street (1/2 ROW = 33.00 feet) distant North 88 degrees 24 minutes 05 seconds East 527.00 feet from the Northeast corner of Lot 5, N.E. Section, Village of Dixboro, according to the recorded plat thereof as recorded in the Office of the Register of Deeds February 28, 1828 in Liber "A" of Deeds, Page 273, Washtenaw County Records; thence continuing North 88 degrees 24 minutes 05 seconds East 401.58 feet along said South right of way line of Church Street to a point on the Northerly right of way line of Plymouth Road (66 feet wide); thence 475.70 feet along the arc of a curve to the right having a radius of 641.60 feet a central angle of 42 degrees 28 minutes 48 seconds and a long chord bearing South 53 degrees 51 minutes 32 seconds West 464.87 feet; and thence North 05 degrees 38 minutes 55 seconds West 264.25 feet to the point of beginning.

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**EXHIBIT B**

Huron Dental Center Final Site Plan

A copy of this Final Site Plan is also on file with  
Charter Township of Superior,  
located at 3040 N. Prospect Road, Ypsilanti, MI 48198.



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**EXHIBIT C**

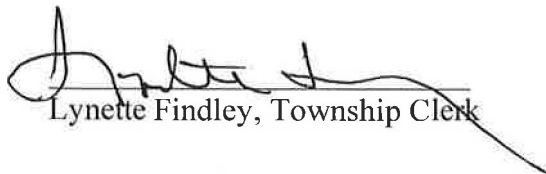
The Security Itemization

Site Work Financial Guarantee

Earthwork	\$88,939.20	
Stormwater Piping and Detention		\$244,455.00
Septic System	\$200,000.00	
Water (Wells)	\$100,000.00	
Landscaping/Trees	\$54,303.00	
Paving	\$177,141.50	
Soil Erosion	\$3,412.00	
<u>Subtotal</u>	<u>\$868,250.70</u>	<u>x 1.05 Contingency Factor</u>
<b>Site Work Financial Guarantee Amount</b>		<b>\$911,663.24</b>

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 20, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

11/21/2023  
Date Certified

Roll call:

- Ayes: Clerk Findley
- Treasurer Lewis
- Trustee Lindke
- Trustee McGill
- Trustee Secrest

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Supervisor Schwartz

Nayes: None

Absent: Trustee Caviston

The resolution passed by unanimous vote.

**D. RESOLUTION 2023-76, RESOLUTION TO RECOMMEND SPEED BUMPS ON STEPHENS DRIVE IN THE CHARTER TOWNSHIP OF SUPERIOR TO THE WASHTENAW COUNTY ROAD COMMISSION**

The following resolution was moved by Trustee McGill supported by Trustee Lindke.

- Trustee McGill said that the current state of Stephens Drive is unacceptable, and something has to be done, and cited two recent incidents.
- Supervisor Schwartz stated he believes the entire Board is in favor of action, including paying for it, and that the Road Commission turned down the petition from the citizens.
- Clerk Findley stressed that this is our Township and that something should be able to get the speed bumps sooner than later.
- Supervisor Schwartz agreed and is hopeful something will move forward with the new community director at the Road Commission.
- Trustee Lindke asked how the community at Tanglewood got speed limit installed by the Road Commission.
- Supervisor Schwartz stated Matt (a resident from Tanglewood) requested a meeting with the Road Commission.
- Trustee Lindke expressed the disparity of action by the Road Commission based on the location of where the work needs to be done.
- Supervisor Schwartz agreed and he is hopeful that this will get their attention.
- Trustee Lindke suggested a meeting with the Road Commission and residents on Stephens Drive.
- Trustee McGill stated as a resident she is requesting a meeting with the Road Commission and the residents of Stephens Drive.
- Supervisor Schwartz stated he will ask them to attend the December Board meeting.

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**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RECOMMEND SPEED BUMP INSTALLATION ON STEPHENS  
DRIVE TO THE WASHTENAW COUNTY ROAD COMMISSION**

**RESOLUTION NUMBER: 2023-76**

**DATE: NOVEMBER 20,2023**

**WHEREAS**, the Superior Charter Township Planning Commission received a notification from resident Jerry Clifton regarding the urgent need for speed bumps on Stephens Drive, a situation presented at the Planning Commission meeting held on November 15, 2023; and,

**WHEREAS**, Stephens Drive, located between Clark Road and Stamford Road, is extensively used as a shortcut by vehicular traffic, leading to frequent and dangerous speeding incidents in the area; and,

**WHEREAS**, the speeding has resulted in multiple hazardous incidents, including the striking of three children by vehicles, one as recent as last week, a vehicle collision into a resident's home, and two recent accidents; and,

**WHEREAS**, previous efforts for traffic calming by the Washtenaw County Sheriff's Office have proven to be only temporary solutions; and,

**WHEREAS**, the need for a more permanent solution to ensure the safety of the residents and pedestrians in the area has become evident; and,

**WHEREAS**, the Planning Commission, after deliberation and consideration of the matter, has expressed strong support for the implementation of speed bumps on Stephens Drive.

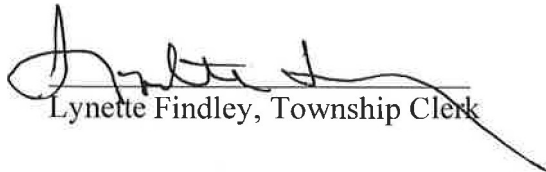
**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Superior Board of Trustees hereby adopts the recommendation of the Superior Charter Township Planning Commission and supports the installation of speed bumps on Stephens Drive, between Clark Road and Stamford Road, as a measure to significantly reduce the speed of vehicular traffic and enhance the safety of the residents and pedestrians;

**BE IT FURTHER RESOLVED** that the Board of Trustees requests the Washtenaw County Road Commission to take immediate action in the implementation of the speed bumps on Stephens Drive.

**CERTIFICATION STATEMENT**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 20, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

11/21/2023  
Date Certified

The resolution passed by unanimous vote.

**E. RESOLUTION 2023-77, APPROVE UTILITY DIRECTOR AND SUPERINTENDENT RECOMMENDATION TO INCREASE WAGES FOR FIELD SERVICE TECH II POSITIONS**

The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

Trustee Lindke explained the resolution.

- Treasurer Lewis stressed that this is a something she has been trying do since July.
- Trustee Lindke said that she was excited.
- Trustee McGill said that she was thrilled.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE UTILITY DIRECTOR AND SUPERINTENDENT  
RECOMMENDATION TO INCREASE WAGES FOR FIELD SERVICE TECH II  
POSITIONS**

**RESOLUTION NUMBER: 2023-77**

**DATE: NOVEMBER 20, 2023**

**WHEREAS**, the wages for Field Service Tech II positions within the Charter Township of Superior have been under review for over a year, with a comparison to wages in other townships/cities within Washtenaw County; and

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**WHEREAS**, Utility Director Mary Burton, has provided a comprehensive review, concluding that a wage increase for these positions is necessary and justified; and

**WHEREAS**, comparable local townships exceed our current pay, thereby highlighting the need for a competitive wage structure in our township; and

**WHEREAS**, the Field Service Tech II positions, currently held by Gary Foster, Dan Allen, and Rob Millett, are occupied by long-standing, highly skilled employees with state certifications, underscoring their value to the Charter Township of Superior; and

**WHEREAS**, these employees have efficiently managed additional responsibilities, including a State mandated residential backflow program, without a corresponding increase in their compensation; and

**WHEREAS**, Utilities Superintendent Rickey Harding has advocated for a wage increase, emphasizing the discrepancy in wages despite higher qualifications and experience of our techs compared to those in similar positions in neighboring townships; and

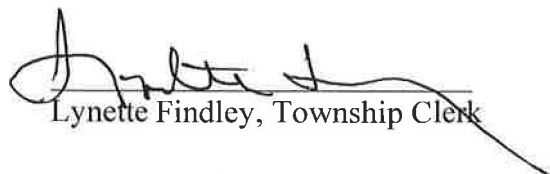
**WHEREAS**, the proposed increase from approximately \$29.50 to \$34.50 per hour represents a warranted 17% increase in wages, reflecting the dedication, skill, and additional responsibilities of these employees; and

**WHEREAS**, ensuring competitive and fair compensation is essential for retaining skilled and dedicated employees within the Charter Township of Superior.

**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Superior Board of Trustees approves a 17% wage increase for the Field Service Tech II positions, specifically for *Gary Foster (14.1%), Dan Allen (13.7%), and Rob Millett (17.9%)*, elevating their hourly wage to \$34.50.

**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

11/21/2023  
Date Certified

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Roll call:

Ayes: Clerk Findley  
Treasurer Lewis  
Trustee Lindke  
Trustee McGill  
Trustee Secrest

Nays: Supervisor Schwartz

Absent: Trustee Caviston

The resolution passed by majority vote.

**F. RESOLUTION 2023-78, CONFIRM REPORTING OF JOHN PARK, LEAD FOR AMERICA FELLOWSHIP CANDIDATE TO THE CLERK'S OFFICE**

- Supervisor Schwartz stated the following:
  - He, Clerk Findley, and John Park had a phone meeting and Supervisor Schwartz thought it was understood Clerk Findley would be in charge of Mr. Park.
  - Friday night, by email, Rebecca Johnson informed him she was surprised to see this item on the agenda.
  - Saturday he was told by Mr. Park that his preference was to have Supervisor Schwartz supervise him. At which point he informed Mr. Park the contract would state Clerk Findley would be his supervisor.
- Clerk Findley stated the following:
  - After speaking with Eric Kotin everyone was amenable to her supervision and he emailed her the application, which she filled out immediately.
  - Mr. Kotin expressed to her she would make a good supervisor.
  - On the Monday Mr. Park was supposed to begin she received an email from him stating he had COVID.
  - Mr. Park did not contact her for two weeks but in that time was attending his orientation.
  - Mr. Kotin contacted her stating they would be waiting for Supervisor Schwartz to return before moving forward.
  - She asked Mr. Kotin to hold off and informed him she would take everything back to the Board.
- Clerk Findley said she believes that there was an intervention on behalf of Supervisor Schwartz with Lead for America where Mr. Park wants to report to Supervisor

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Schwartz. She added that Supervisor Schwartz has made demeaning comments about Clerk Findley's character.

- Supervisor Schwartz stated he did not say those things.
- Clerk Findley stated she received an email suggesting that.
- Trustee Lindke said that she spoke with Eastern Michigan University and shared that she does not feel this is a good time to send a student or intern to Superior Township based on the current environment of chaos with the Board. She stated she cannot in good conscious have him come here to learn.
- Clerk Findley stated she agrees with Trustee Lindke and spoke with Administrator Dill about a possible placement for Mr. Park at County Parks. She added that Supervisor Schwartz has suggested Mr. Park go to Spark and she agreed with that idea.
- Trustee McGill asked what role Mr. Park would have had at the Township.
- Supervisor Schwartz stated a curriculum would have been made.
- Trustee McGill asked if Mr. Park will be coming to the Township.
- Clerk Findley stated she is recommending against him being employed at the Township and that the Board assist him in finding an alternate placement.

It was moved by Clerk Findley supported by Trustee Secrest that the Township does not at this time employ John Park.

**~~CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN~~**

**~~RESOLUTION ESTABLISHING REPORTING ASSIGNMENT FOR JOHN PARKS,  
LEAD FOR AMERICA FELLOWSHIP CANDIDATE TO CLERK'S OFFICE~~**

**~~RESOLUTION NUMBER: 2023-78~~**

**~~DATE: NOVEMBER 20, 2023~~**

~~**WHEREAS,** John Parks has been selected as a candidate for the Lead for America Fellowship; and~~

~~**WHEREAS,** the Board of Trustees held a regular meeting on October 16, 2023, wherein the terms and expectations for Mr. John Parks' fellowship were discussed and agreed upon; and~~

~~**WHEREAS,** part of the agreed upon terms includes John Parks reporting directly to the Township Clerk's Office for assignments, mentorship, and experiential learning~~

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~~opportunities; and~~

~~WHEREAS, all communications with AmeriCorps and Lead for America will be through the Township's Clerks Office to maintain a clear and effective communication line that best supports the Fellowship candidate; and,~~

~~WHEREAS, this reporting is essential for Mr. John Parks to fulfill the requirements of the Lead for America Fellowship, as well as to contribute meaningfully to the operations and community engagement initiatives of the Township.~~

~~NOW, THEREFORE, BE IT RESOLVED that the Charter Township Board of Trustees hereby formalizes the decision made on October 16, 2023, and directs John Parks to report directly to the Township Clerk's Office as per the discussed schedule and terms.~~

The motion passed by majority vote.

**G. DISCUSS IDENTIFIED FRAUDULENT FINANCIAL TRANSACTION.**

- Treasurer Lewis said the following:
  - She received an email that she believed to be from Clerk Findley.
  - She responded to the email asking for additional information.
  - She received a response approximately an hour later.
  - After completing other duties, the ACH payment was sent.
  - She was later informed that Carolyn James, who reconciles the accounts, approached Nancy Mason about the charge who then approached Clerk Findley for background on the payment.
  - She immediately contacted the bank, the Sheriff's Department, IT, the auditor, and the Controller.
  - It was asked of Treasurer Lewis why she did not contact the Clerk directly, and she explained there is contention between the Treasurer's office and the Clerk.
  - She gave an example in which she alleges the Clerk swore at the Deputy Treasurer after the Deputy informed the Clerk that she would have to sign out the credit card and asked the Clerk why it was needed.
  - The Treasurer and her staff now avoid direct contact with the Clerk due to this.
  - At this time there is an ongoing investigation under the cyber protection clause into the fraudulent transaction.
- Clerk Findley said she would like to clarify that she would never curse at employees and that signing out the credit card is a new policy, and she does not feel she should have to, in her position. She questioned how the discussion about the credit card was relevant.



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- Clerk Findley added Treasurer Lewis knew the email was not from the Clerk a few weeks prior to going to Mrs. Mason when the Clerk responded to an email from the Treasurer.
- Treasurer Lewis stated she was not able to open the response email or the attachment from the Clerk, and that the credit card policy has been in place since before her employment with the Township.
- Clerk Findley said her verbal language was that she never received an email from Treasurer Lewis and that it is not about the attachment at this point.
- Treasurer Lewis said in order to avoid interactions with the Clerk and her office she didn't want to have a conversation. She added that when she came into her current position there was already a policy about signing out the credit card before using it.
- Clerk Findley interjected that she never had to sign the credit card out with the previous Treasurer and she is trying to figure out why the credit card is the conversation and not the fraud.
- Treasurer Lewis asked if there were any questions about the ACH debit.
- Trustee Lindke said there should be a written policy and step by step procedure for how to move forward with ACH payments including a possible "wet signature".
- Treasurer Lewis said after speaking with the auditors they agreed to come up with guidelines.
- Treasurer Lewis said six months later after the investigation, and going back and forward with the bank, regarding the theft of funds from the Utility Department that the funds will be reimbursed for the (approx.) \$12,000.00.
- Trustee Lindke questioned where the charge will come from for the ACH payment.
- Treasurer Lewis said that it was currently coming from the General Funds but initially from the Clerk's Department until the fraud was discovered.
- Supervisor Schwartz said that we will ask Ken Palka, Township Auditor, how to reflect this charge.

**H. DISCUSS REOCCURRING LAPTOP PURCHASES AND RETURN OF LAPTOPS.**

- Clerk Findley said there should be a process in place for employee laptops. She said there was a laptop that was not returned by a previous official, and asked Supervisor Schwartz to return the broken laptop.
- Supervisor Schwartz stated he would.
- Trustee McGill stated there should be a policy in place in which laptops are signed out and urged Supervisor Schwartz to return his "hacked" laptop.

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**I. MOTION TO REVIEW AND APPROVE THE AMENDMENT TO RESOLUTION  
2023-72, TAZ FIREWALL AND SWITCHES**

It was moved by Trustee McGill supported by Clerk Findley to approve the amendment to resolution 2023-72.

- Clerk Findley added that there are concerns about TAZ.
- Trustee Lindke said she has sent examples of RFPs to Supervisor Schwartz.
- Clerk Findley said she knows of a company that is highly recommended from the summer Clerk's conference.
- Mary Burton, Utility Director, stressed the importance of passing this resolution because their switch has been down for a while.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

***AMENDED RESOLUTION TO ACCEPT THREE QUOTES FROM TAZ NETWORKS  
(IT) TO UPDATE THE FIREWALLS AND SWITCHES AT TOWNSHIP HALL, FIRE  
DEPARTMENT & UTILITY/PARKS/MAINTENANCE BUILDINGS***

**RESOLUTION NUMBER: 2023-72**

**DATE: OCTOBER 16, 2023**

**WHEREAS**, Taz Networks has submitted quotes to update firewalls and switches at the Township Hall, Fire Department, and Utility/Parks/Maintenance Buildings; and,

**WHEREAS**, the current firewalls are old models. The manufacturer, Watchguard, does not support them anymore so we cannot purchase support or get licensing for security; and,

**WHEREAS**, currently the TLS (Transport Layer Security) of the existing firewalls is version 1.0 when the current available is 1.2 but due to no longer being supported by Watchguard, we cannot get on the latest version, leaving the system vulnerable; and,

**WHEREAS**, the SonicWalls being recommended are their current standard and are more granular in terms of capability and what they can do with them on our behalf in terms of support and security; and,

**WHEREAS**, it is important to upgrade these for better security and to reduce the number of functionality problems moving forward.

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**WHEREAS**, the three quotes are as follows:

1. Township Hall: ~~\$5,927.86~~ 5,705.70
2. Fire Department: ~~\$4,810.43~~ 4,699.35
3. Utilities/Parks/Maintenance: ~~\$4,810.43~~ 4,699.35

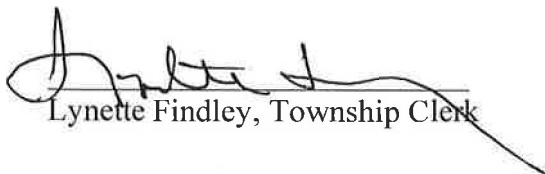
**WHEREAS**, the monthly charges are as follows:

1. Township Hall: \$303.00
2. Fire Department: \$298.00
3. Utilities/Parks/Maintenance: \$298.00

**NOW, THEREFORE, BE IT RESOLVED**, the Charter Township of Superior Board of Trustees approves the three submitted quotes totaling, and not to exceed fee, of \$15,548.72 with an additional monthly charge totaling \$899.00.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 20, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

11/21/2023  
Date Certified

Roll call:

Ayes: Trustee McGill  
Supervisor Schwartz  
Clerk Findley  
Treasurer Lewis  
Trustee Lindke  
Trustee Secrest

Nays: None.

Absent: Trustee Caviston

The resolution passed by unanimous vote.

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**J. MOTION TO REAPPOINT SONNIE PARM, MEMBER OF ZONING BOARD OF APPEALS FOR ADDITIONAL 3-YEAR TERM**

It was moved by Treasurer Lewis supported by Trustee McGill to reappoint Sonnie Parm to the Zoning Board of Appeals for an additional 3-year term.

The motion carried by unanimous vote.

**~~K. MOTION TO REVIEW AND APPROVE AMENDMENTS TO YPSILANTI DISTRICT LIBRARY AGREEMENT~~**

**L. MOTION TO ACCEPT BID FOR DUCT CLEANING FROM AMISTEE**

It was moved by Trustee Lindke supported by Treasurer Lewis to accept the bid for Duct Cleaning from Amistee.

The motion carried by unanimous vote.

**M. MOTION TO UPDATE FEE STRUCTURE FOR “FALSE ALARMS”**

It was moved by Trustee Lindke supported by Trustee McGill to update Fee Structure for “False Alarms.”

The motion carried by unanimous vote.

**N. MOTION TO REDESIGNATE FUNDS (HYUNDAI TREES IN GEDDES RD.)**

Trustee Lindke moved to use Geddes Park reserve funds in the amount of \$200,000.00 to cover the Geddes Rd. pathway, thereby freeing the amount needed to cover the 2024 General budget.

- Supervisor Schwartz said that Attorney Lucas should take a look at it.
- Clerk Findley said the Board had this discussion in the last meeting and they have all the information needed to vote on this today.
- Trustee Lindke agreed there has been research done regarding this.
- Clerk Findley, Trustee Lindke, and Trustee McGill stressed that this is a financial question and should be directed to Mr. Palka and Mr. Lockie and not to Attorney Lucas.

The motion was tabled until the December 18, 2023, Board of Trustees meeting.

Clerk Findley voted no.

**O. MOTION TO DENY REZONING OF PLYMOUTH-ANN ARBOR AND NAPIER RD.**

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It was moved by Trustee Secrest supported by Trustee Lindke to deny the rezoning of Plymouth -Ann Arbor Rd and Napier Rd from R1 to C2 (23-6).

Mrs. Bennett explained the motion.

Roll call:

Ayes: Trustee Lindke  
Trustee McGill  
Treasurer Lewis  
Trustee Secrest  
Clerk Findley  
Supervisor Schwartz

Nays: None

Absent: Trustee Caviston

The motion carried by unanimous vote.

**P. MOTION TO APPROVE PAYMENT OF CONTRACTED SERVICES FROM  
BRENDA MCKINNEY, FORMER TOWNSHIP TREASURER.**

It was moved by Trustee Secrest supported by Clerk Findley to approve the contract services from Brenda McKinney.

Roll call:

Ayes: Clerk Findley  
Treasurer Lewis  
Trustee Lindke  
Trustee McGill  
Trustee Secrest  
Supervisor Schwartz

Nays: None

Absent: Trustee Caviston

The motion carried by unanimous vote.

**Q. MOTION TO APPROVE PLANNING COMMISSION RECOMMENDATION TO  
CONDUCT A SPEED STUDY IN DIXBORO VILLAGE AREA ALONG  
PLYMOUTH-ANN ARBOR ROAD BETWEEN DIXBORO ROAD AND FORD  
ROAD**

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It was moved by Trustee Secrest supported by Trustee McGill to approve the speed study on Dixboro Village area along Plymouth Ann Arbor Rd between Dixboro Rd. and Ford Rd.

- Mrs. Bennett explained the motion.
- Supervisor Schwartz said he supports this motion.
- Trustee Lindke said she will not agree with this motion unless Stephen's Drive is taken care of.
- Supervisor Schwartz said he will set up a meeting with the Washtenaw County Road Commission.
- Trustee Lindke and Trustee McGill said they would like to sit in on that meeting.

It was moved by Trustee Lindke supported by Clerk Findley to table the motion until Stephens Drive is addressed.

The motion was tabled.

**R. MOTION TO APPROVE FINAL BALANCING CHANGE ORDER FOR THE ASI, INC. CONTRACT ON THE HARRIS ROAD WIDENING PROJECT**

It was moved by Trustee Lindke supported by Trustee McGill to approve the final balancing change order for ASI contract.

- George Tsakoff explained the contract amendments.

Roll call:

Ayes: Treasurer Lewis  
Clerk Findley  
Trustee Lindke  
Trustee McGill  
Trustee Secrest  
Supervisor Schwartz

Nays: None

Absent: Trustee Caviston

The motion carried by unanimous vote.

**S. AUTHORIZE REVISED SPECIAL ASSESSMENTS**

It was moved by Trustee Secrest supported by Trustee Lindke to authorize revised Special Assessments to the winter tax roll to collect outstanding costs.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Roll call:

Ayes: Supervisor Schwartz  
Trustee Secrest  
Trustee McGill  
Trustee Lindke  
Treasurer Lewis  
Clerk Findley

Nays: None

Absent: Trustee Caviston

The motion carried by unanimous vote.

**APPROVAL OF MINUTES (CONT.)**

**a. OCTOBER 16, 2023, CLOSED SESSION**

It was moved by Treasurer Lewis and supported by Trustee McGill to approve the October 16, 2023, closed session minutes.

The motion carried by unanimous vote.

**12. PLEAS and PETITIONS**

- Mr. Collins spoke in favor of speed bumps for Stephens Dr. from his experience on the City of Ypsilanti Sustainability Committee. He suggested the possibility of retractable speed bumps.
- Supervisor Schwartz said that cities have jurisdiction over their own roads and are not subject to a road commission as we are.
- Mr. Collins said if someone gets hurt then someone would be liable.
- Ms. Goolsby said she would like to thank Supervisor Schwartz in advance for setting up a meeting with the road commission to address the installation of speed bumps on Stephens Dr.
- Ramona Parker-Muhammad said there should be more investigation into sweep accounts, she said we are the customer and should not be beholden to Chase if they cannot accommodate us, and stated the standard for auditors is three years. She added that it was stated that there was contention between the Treasurer's and the Clerk's office, and she said when you have a fiduciary responsibility, you do your job.
- Trustee McGill said she volunteered with CLR and University of Michigan football player, Blake Corum, to hand out turkeys. She added that she is happy that CLR was chosen, and they are doing good work.
- Brenda Baker, Ashton Ct, spoke on GFL's commitment to update labels of dumpsters.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
NOVEMBER 20, 2023  
PROPOSED MINUTES  
PAGE 36**

- Clerk Findley thanked the department heads for submitting their reports and she said that she loves the consent agenda.
- Irma Golden spoke in favor of the installation of speed bumps on Stephens Dr.

**13. ADJOURNMENT**

It was moved by Treasurer Lewis supported by Trustee McGill, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:37 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor



## **Supervisor's Report**

This is my report for the preceding weeks. I was on vacation from October 24th through November 4<sup>th</sup>. Irma held down the fort quite well.

**Sidewalks.** The sidewalk replacement program is proceeding smoothly. Replacements have been installed in Geddes Ridge, Harvest Lane, Panama, Bromley, Oakbrook and Washington Square. We currently have two contractors: Morris Cement and Precision Concrete. Irma is preparing a report for the Board in January which will tally the number of flags replaced by Superior Contractors and the number replaced by homeowners.

The sidewalk replacement program will pause for the winter. We are now scheduling work to mid-December, and once those replacements are complete, we will stop construction and prepare for the continuation in the Spring. With cooperation by residents, we should have the majority of the sidewalks replaced in 2024. Thereafter, it should be an annual inspection by part time township workers to maintain a list of needed repairs and replacements.

**Marijuana.** I received a letter from Attorney Anderson Grandstaff inquiring about the Board's openness to establishing a marijuana regulation ordinance and permit various legal marijuana businesses to operate in Superior. The attorney claims that he will petition the people of Superior for an initiative in case we intend to remain an opt out township.

**Village Green Septic Permit and Bids.** I received the health permit for the septic system for the Village Green. I'm in the process of soliciting bids.

**Superior Charter Township Regular Board Meeting  
December 18, 2023  
Parks and Recreation Commission Liaison Report**

**For Meeting November 27, 2023**

The following is a synopsis of the above meeting.

**Reports**

- Chair Sanii-Yahyai attended a fund-raising event for land conservancy.
- The Owl Prowl event was well attended by over 100 participants. Children especially enjoyed it and were excited about having lanterns, which DTE donated.
- The drainage and grading work is being completed at Fireman's Park.
- OHM is processing the construction documents for the bathroom for Parks and Recreation staff at Fireman's Park. The bathroom is expected to be completed in the spring of 2024.
- The report from the environmental site assessment consultants for the land at the location of the Community Farm and Garden has been completed.

**Old Business**

- Juan Bradford has been in communications with Ypsilanti Township regarding establishing a reciprocal agreement for Superior Charter Township residents to use the Ypsilanti Township Community Center. Decision is pending.
- The Michigan Natural Resources Trust Fund Application results will be made in the next month. The application scored 375 out of 500 points.

**New Business**

- The election of officers resulted in Nahid Sanii-Yahyai being selected as chair, Greg Vessels as vice-chair, Martha Kern-Boprie as Secretary.

Submitted by:

Bernice Lindke, Trustee and Liaison  
December 11, 2023

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT**  
**MONTH-END REPORT**  
**November 2023**

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family Other Building</b>	<i>\$8,000.00</i>	<i>\$100.00</i>	<i>1</i>
<b>Com/Multi-Family Renovations</b>	<i>\$888,782.00</i>	<i>\$5,777.00</i>	<i>3</i>
<b>Electrical</b>	<i>\$0.00</i>	<i>\$7,240.00</i>	<i>41</i>
<b>Mechanical</b>	<i>\$0.00</i>	<i>\$5,870.00</i>	<i>42</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$2,595.00</i>	<i>13</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$18,500.00</i>	<i>\$120.00</i>	<i>1</i>
<b>Res-Manufactured/Modular</b>	<i>\$17,000.00</i>	<i>\$450.00</i>	<i>3</i>
<b>Res-New Building</b>	<i>\$1,895,687.00</i>	<i>\$12,322.00</i>	<i>3</i>
<b>Res-Other Building</b>	<i>\$174,418.00</i>	<i>\$1,458.00</i>	<i>8</i>
<b>Res-Other Non-Building</b>	<i>\$10,000.00</i>	<i>\$208.00</i>	<i>1</i>
<b>Res-Renovations</b>	<i>\$126,650.00</i>	<i>\$824.00</i>	<i>4</i>
 <b>Totals</b>	 <i><b>\$3,139,037.00</b></i>	 <i><b>\$36,964.00</b></i>	 <i><b>120</b></i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT  
YEAR-TO-DATE REPORT

January 2023 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family Other Building</b>	<i>\$616,630.00</i>	<i>\$1,125.00</i>	<i>4</i>
<b>Com/Multi-Family Renovations</b>	<i>\$1,831,727.00</i>	<i>\$11,906.00</i>	<i>7</i>
<b>Com-Other Non-Building</b>	<i>\$47,832.00</i>	<i>\$516.00</i>	<i>5</i>
<b>Electrical</b>	<i>\$0.00</i>	<i>\$49,144.00</i>	<i>300</i>
<b>Mechanical</b>	<i>\$0.00</i>	<i>\$66,941.00</i>	<i>419</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$29,718.00</i>	<i>171</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$1,320,352.00</i>	<i>\$8,389.00</i>	<i>15</i>
<b>Res-Manufactured/Modular</b>	<i>\$259,000.00</i>	<i>\$2,850.00</i>	<i>19</i>
<b>Res-New Building</b>	<i>\$10,271,073.00</i>	<i>\$66,907.00</i>	<i>23</i>
<b>Res-Other Building</b>	<i>\$1,517,945.00</i>	<i>\$12,027.00</i>	<i>74</i>
<b>Res-Other Non-Building</b>	<i>\$357,077.00</i>	<i>\$2,778.00</i>	<i>17</i>
<b>Res-Renovations</b>	<i>\$1,819,310.00</i>	<i>\$12,242.00</i>	<i>37</i>
<b>Totals</b>	<b><i>\$18,040,946.00</i></b>	<b><i>\$264,543.00</i></b>	<b><i>1,091</i></b>

## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0200	S E MICHIGAN LAND HOLDINC	7480 ABIGAIL DR	\$2,505.00	\$385,362
<b>Work Description:</b> New 2 story SFD on unfinished basement w/ 3 car attached garage. Garage temporary use as sales office				
PB23-0188	COBOS BERNABE J TRUST	8529 BARRINGTON DR	\$237.00	\$36,500
<b>Work Description:</b> Basement finishing, no bedrooms				
PB23-0198	BARNARD LAWRENCE & FOX M	3346 BEAUMONT AVE	\$188.00	\$28,900
<b>Work Description:</b> Remove concrete and masonry porch. Replace with wooden deck w/ roof structure over door.				
PB23-0179	RITZ ARON & JENNIFER	8418 BERKSHIRE DR	\$100.00	\$9,166
<b>Work Description:</b> 63' of interior drain system to existing sump				
PB23-0180	GRIFFIN GARRETT & DENNIS J	3863 BERRY RD	\$6,500.00	\$1,000,000
<b>Work Description:</b> New home with SIP exterior walls and wood framed roof and interior walls atop a masonry foundation. Foundation to be 4'-0" crawlspace in addition to a full height basement with (1) window well. House to include (3) bedrooms and (2) full bathrooms and (2) half bathrooms as well as (1) kitchen. Attached garage and studio space. Exterior to be Hardie and stone masonry with asphalt and metal roof. Driveway to be gravel with concrete apron.				
PB23-0182	MEYER BETTY TRUSTEE	7485 CHERRY HILL RD	\$208.00	\$10,000
<b>Work Description:</b> Demo of abandoned home.				
Open hole inspection required before filling in hole.				
Ensure all utilities have been disconnected.				
PB23-0193	GOODMAN RICHARD M	4910 DIXBORO RD	\$106.00	\$16,250
<b>Work Description:</b> Foyer and first floor bath remodel. No structural changes.				
PB23-0184	MANNING IAN	1891 EVERGREEN LN	\$150.00	\$6,000
<b>Work Description:</b> Piers and installation of used 26'8"x56' mobile home 2019 Champion Model 2860 249				
PB23-0186	STONE EILEEN & TILK EDWAR	2295 HARRIS RD	\$120.00	\$18,500
<b>Work Description:</b> 40'x60' steel frame manufactured storage structure				
PB23-0194	LEWAN MATTHEW G & ELIZAE	9068 JOY RD	\$3,317.00	\$510,325
<b>Work Description:</b> New one and half story SFD on unfinished basement with 22'x35' attached garage.				
PB23-0185	VIOLA ANGELITO C & MARLEN	1823 MANCHESTER DR	\$143.00	\$22,000
<b>Work Description:</b> Roof mount PV system 18 panels				
PB23-0190	SUN COMMUNITIES	9709 MAPLELAWN	\$150.00	\$6,000
<b>Work Description:</b>				

Installation of a new manufactured home.  
 2022 Champion Model - 2872240  
 Provide unit's registration number.

PB23-0197	HURON ARBOR/MAIN HOSP/A	5301 MCAULEY DR	\$2,470.00	\$380,000
<b>Work Description:</b> Renovation of approximately 1028 sq ft in the emergency department on the second floor of the Ann Arbor Trinity Hospital. The scope of the project is converting seven ED exam rooms into ED safe rooms, converting one staff toilet into a patient safe toilet, and adding two new exterior windows to an exam room and adjoining hallway.				
PB23-0195	REICHERT BUILDING	5333 MCAULEY DR	\$715.00	\$110,059
<b>Work Description:</b> Interior renovation of offices - Suite 6016				
PB23-0201	REICHERT BUILDING	5333 MCAULEY DR	\$2,592.00	\$398,723
<b>Work Description:</b> Interior renovation of Suite 2009. No structural changes. No changes in suppression.				
PB23-0192	HICKORY CREEK GOLF	3625 NAPIER RD	\$100.00	\$8,000
<b>Work Description:</b> 2" cap of concrete - 50'x100'				
PB23-0189	GUZEMAN DAVID & BAYHA BE	4380 OLD OAK CT	\$100.00	\$5,500
<b>Work Description:</b> Install emergency egress window				
PB23-0196	ALBIAC-MURILLO MARIA PILAI	2028 PADDOCK WAY	\$100.00	\$14,696
<b>Work Description:</b> 4 panel, ground mount PV system				
PB23-0181	JORDAN HATTIE	8075 PARK LN	\$100.00	\$7,282
<b>Work Description:</b> 108 LF of interior drain system and new sump pump				
PB23-0191	SIMPSON DAVID L	1515 RIDGE RD # 349	\$150.00	\$5,000
<b>Work Description:</b> Installation of used mobile unit 1999 Redman 14x70 Serial 145267				
PB23-0199	ADAMS SYLVIE & FRADETTE M	8843 SOMERSET LN	\$100.00	\$2,887
<b>Work Description:</b> Roof mount PV system				
PB23-0183	EMBRY LAFAYETTE & FRANCE	1190 STAMFORD RD	\$100.00	\$2,887
<b>Work Description:</b> 8 panel rooftop PV system				
PB23-0187	GODFREY WILLIAM & KAREN	3875 VORHIES RD	\$293.00	\$45,000
<b>Work Description:</b> Repair all damaged roof and wall framing as well as replacing the damaged roofing, siding, windows, gutters/downspouts. Replace insulation in affected areas, drywall and flooring. All damage is hardship from a treefall. Bringing the house to the existing condition before the damage.				
PB23-0178	CHAVEZ JOANN	6499 WARREN CT	\$715.00	\$110,000
<b>Work Description:</b> 18'x44' inground pool w/ automatic safety cover				

<b>Total Permits For Type:</b>	<b>24</b>
<b>Total Fees For Type:</b>	<b>\$21,259.00</b>
<b>Total Const. Value For Type:</b>	<b>\$3,139,037</b>

# Report Summary

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Population: All Records

Permit.PermitType = Building  
AND

Permit.DateIssued in <Previous  
month> [11/01/23 - 11/30/23]

**Grand Total Fees:** \$21,259.00

**Grand Total Permits:** 24

**Grand Total Const. Value:** \$3,139,037

# Building Department Report

13 December 2023

- 1) Site work continues at Prospect Pointe. Plans have been submitted and approved for the "Sales Model".
- 2) The project at 5387 Plymouth Rd. has made it past the Planning Commission approval stage. The Building Dept. has not received construction plans for review yet.
- 3) 4745 Napier ct. update. On 12-01-2023, there was a revised consent order signed by the property owner of and filed with the court. This order originally drafted by the owners attorney and modified by the Townships attorney, set's forth a more stringent time line for the remediation of the un-livable conditions. This order further calls for the appointment of a "Receiver" should any part of the agreement be breached.
- 4) On 12-5-2023, this department was alerted by personnel of the Assessor's department, that work was being done at 3650 Brittanie Dr. After checking, it was found that no permits had been applied for or issued. I stopped and found a large home renovation in progress. The person in charge was not on site, I spoke with a carpenter on site and told him that no permit had been issued and gave him my card to pass on to his boss. I then posted a "Notice to Show Cause" giving them 24 hours to show cause why a permit was not required. This prompted a call from the owner who claimed someone told him a permit was not required for work not exceeding 10% of the home. I told him that no one from this department told him this. I further informed him that plans signed and sealed by a licensed design professional along with a permit application were needed. A STOP WORK order was posted the next day. We received plans showing that a complete home renovation was underway, including adding an additional 1,100 square feet. After review the permit was issued. This was a blatant attempt cecum vent the permitting and inspection process. **Hats of the guy's from assessing.**



# **SUPERIOR TOWNSHIP FIRE DEPARTMENT**

## **MEMO**

**To:** Ken Schwartz, Lynette Findley, Lisa Lewis  
**CC:**  
**From:** Vic Chevrette, Fire Chief  
**Date:** 12/8/2023  
**Re:** Fire Chief/Fire Marshal Activity Report November 2023

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The following is the November 2023 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 2

Meetings Attended: Washtenaw Area Mutual Aid Association, OHM Station 1 Final inspection, Inspection with Insurance Adjuster, Washtenaw County Radio Consortium, St Joseph Hospital on Active Shooter Drill Planning, Village of St. Joseph patient care plan..

Training: None

Fire Prevention/Public Education: 36 Smoke Detector were handed out in Station 2 area.

Other: Tanker 11-1 for tires installed. Utility 11-1 for recall.

All Fire fighters conducted their annual physical as required by MIOSHA and NFPA.

1 Firefighter on Medical Leave/Worker Comp. due to medical condition.

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

The following is the November 2023 activity report for the Fire Marshal

Fire Suppression Plan Reviews Zoom Conference:

Fire Suppression Inspections: 1

Fire Protection Inspections:

Fire Department Access inspection:

Fire Pump Flow Tests: 2

Hydrant Flow Test:

Plan Review: 5

Building Inspection:

Business Inspection: 1

Site Inspections:

Training Burn Code Research: 4

Consultation, Fire Protection:

Fire Alarm Plan Review: 2

Fire Alarm Inspection: 2

Fire Investigation: 1

Fire Investigations follow up:

Fire Code Enforcement:

ESO training: 1

Burning Complaint:

Burn Permits issued: 1

DRACO Class:

HUVACO Class: 1

Meetings: 3

Mechanical / Suppression Class:

Michigan Fire Inspectors Class:

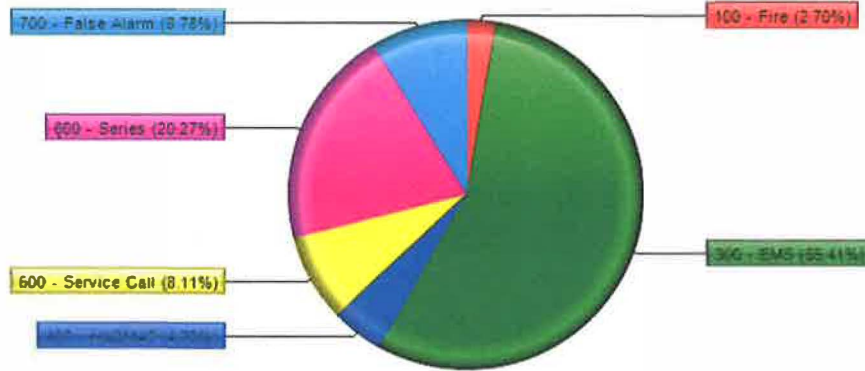
Respectfully Submitted,

Dan Kimball, Fire Marshal

### Fire Incident Type Breakdown

Incident Type Group

100 - Fire	4
300 - EMS	82
400 - HAZMAT	7
500 - Service Call	12
600 - Series	30
700 - False Alarm	13
	<b>148</b>



Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
<b>111</b>				
	11/27/2023 9:59:09 PM	3892552	0001718	1260 Holmes RD
	11/25/2023 6:00:57 AM	3891110	0001703	540 Kennedy AVE
<b>113</b>				
	11/20/2023 4:22:00 PM	3889029	0001676	8622 Macarthur BLVD
	11/15/2023 9:46:49 PM	3886847	0001650	8551 Ashton CT
<b>311</b>				
	11/7/2023 6:25:44 AM	3882839	0001618	8650 Cedar CT
	11/5/2023 1:25:24 AM	3881892	0001604	1885 Forestview DR
	11/7/2023 7:09:01 AM	3882849	0001619	9135 Ascot DR
	11/19/2023 8:11:48 PM	3888632	0001668	9402 MacArthur BLVD
	11/20/2023 10:38:15 AM	3888848	0001673	9214 Macarthur BLVD
	11/12/2023 4:27:19 PM	3885278	0001637	Macarthur BLVD
	11/28/2023 2:00:20 AM	3892617	0001719	5353 Mcauley DR
	11/8/2023 4:15:18 PM	3883502	0001627	1515 Ridge RD
	11/18/2023 1:20:55 AM	3887825	0001657	1295 Stamford CT
	11/23/2023 2:22:08 PM	3890403	0001691	8100 Geddes RD
	10/31/2023 10:47:16 AM	3879673	0001586	8380 Geddes RD
	11/15/2023 3:55:17 AM	3886448	0001648	9380 Macarthur BLVD
	11/26/2023 3:26:36 PM	3891872	0001712	Barrington DR
	11/13/2023 4:42:29 PM	3885750	0001643	1515 Ridge RD
	11/18/2023 6:32:07 AM	3887875	0001656	5341 Mcauley DR
	11/23/2023 4:58:05 PM	3890473	0001693	2000 Knollwood BND
	11/6/2023 1:15:11 PM	3882517	0001617	1201 Stamford DR
	11/24/2023 2:04:48 AM	3890626	0001696	1768 Hamlet DR
	11/3/2023 6:47:09 AM	3880967	0001599	9166 Macarthur BLVD
	11/10/2023 12:05:05 PM	3884348	0001633	5701 Overbrook DR
	11/15/2023 11:21:44 AM	3886570	0001647	8868 Macarthur BLVD
	11/14/2023 4:18:39 AM	3885977	0001644	9721 Aspen LN
	11/18/2023 9:47:05 AM	3887928	0001655	5353 Mcauley DR

	11/20/2023 2:03:17 PM	3888950	0001679	1515 Ridge RD
	11/26/2023 7:57:19 AM	3891672	0001709	5353 Mcauley DR
	10/31/2023 6:09:41 PM	3879863	0001583	5341 Mcauley DR
	11/19/2023 5:51:34 PM	3888573	0001667	9721 Aspen LN
	11/21/2023 9:04:59 PM	3889663	0001684	5353 Mcauley DR
	11/3/2023 10:02:53 AM	3881011	0001600	5341 Mcauley DR
321				
	11/16/2023 6:16:40 AM	3886948	0001651	9310 Macarthur BLVD
	11/21/2023 9:45:35 PM	3889678	0001683	8277 S Warwick CT
	11/1/2023 10:52:16 AM	3880139	0001589	8754 Macarthur BLVD
	11/5/2023 4:49:24 AM	3881936	0001605	8883 Nottingham DR
	11/24/2023 10:04:19 PM	3890990	0001702	8994 Macarthur BLVD
	11/1/2023 6:42:25 AM	3880057	0001588	8380 Geddes RD
	11/11/2023 10:11:47 PM	3885004	0001636	8898 Macarthur BLVD
	11/22/2023 7:36:41 AM	3889802	0001686	8380 Geddes RD
	11/5/2023 5:37:57 PM	3882181	0001607	9733 Aspen LN
	11/12/2023 7:42:02 PM	3885345	0001645	9064 Macarthur BLVD
	11/17/2023 10:59:16 PM	3887798	0001654	8754 Macarthur BLVD
	11/28/2023 5:31:22 PM	3893002	0001722	8647 Nottingham CT
	11/22/2023 2:58:21 PM	3889985	0001687	1933 Knollwood BND
	11/2/2023 5:04:04 PM	3880761	0001596	5551 Great Hawk CIR
	11/23/2023 6:36:13 PM	3890514	0001695	1201 Stamford DR
	11/13/2023 12:43:29 PM	3885633	0001642	9312 Macarthur BLVD
	11/2/2023 7:38:35 PM	3880826	0001598	9757 Maplelawn
	11/9/2023 5:52:00 PM	3883982	0001631	8723 Barrington DR
	11/6/2023 6:22:42 AM	3882350	0001610	8708 Barrington DR
	11/8/2023 5:56:44 PM	3883539	0001628	8870 Macarthur BLVD
	11/20/2023 1:26:43 PM	3888924	0001678	9452 Macarthur BLVD
	11/26/2023 12:28:38 AM	3891577	0001711	8720 Macarthur BLVD
	11/28/2023 10:20:46 PM	3893118	0001725	1297 Stamford CT
	11/3/2023 12:40:03 AM	3880908	0001601	1885 Forestview DR
	11/15/2023 9:05:33 AM	3886511	0001652	8386 Ardmoor DR

	11/29/2023 2:10:21 PM	3893372	0001729	9757 Maplelawn
	11/1/2023 9:47:39 PM	3880401	0001593	8844 Macarthur BLVD
	11/12/2023 8:00:16 PM	3885351	0001641	9064 Macarthur BLVD
	10/31/2023 12:26:00 PM	3879716	0001585	8753 Nottingham DR
	11/19/2023 12:59:32 PM	3888461	0001666	1450 Midway RD
	11/21/2023 10:02:49 AM	3889335	0001681	3546 Northbrooke DR
	11/24/2023 3:21:39 AM	3890637	0001697	9264 Macarthur BLVD
	11/6/2023 7:53:30 AM	3882370	0001611	Plymouth-Ann Arbor RD
	11/3/2023 5:10:59 PM	3881233	0001602	1722 Stephens DR
	11/6/2023 10:25:38 PM	3882748	0001616	9757 Maplelawn
	11/10/2023 3:14:25 PM	3884430	0001635	8264 Vreeland RD
	11/24/2023 4:24:16 PM	3890873	0001699	10133 E Avondale CIR
	11/8/2023 8:50:32 AM	3883340	0001622	8383 Vreeland RD
	11/12/2023 5:57:49 PM	3885310	0001639	1652 Weeping Willow CT
	11/10/2023 1:26:07 PM	3884380	0001634	8648 Macarthur BLVD
	11/21/2023 4:30:56 PM	3889549	0001682	1201 Stamford RD
	11/24/2023 5:24:37 AM	3890652	0001698	7581 Abigail DR
	11/29/2023 10:47:18 PM	3893594	0001732	8080 Park LN
322				
	11/24/2023 4:55:29 PM	3890886	0001701	8905 Vreeland RD
	11/20/2023 8:53:19 AM	3888804	0001671	Geddes RD
	11/6/2023 8:23:28 AM	3882380	0001612	W M-14 HWY
	11/14/2023 4:44:10 PM	3886255	0001646	1865 Superior RD
324				
	11/1/2023 8:16:55 PM	3880378	0001592	N Prospect RD
	11/9/2023 2:11:16 PM	3883885	0001630	Geddes RD
	11/18/2023 1:07:23 AM	3887822	0001658	Geddes RD
	11/29/2023 3:11:56 PM	3893406	0001730	Geddes RD
	11/2/2023 8:44:37 AM	3880542	0001597	Ford RD
	11/27/2023 3:37:48 PM	3892393	0001717	Frances WAY
412				
	11/5/2023 1:12:56 PM	3882061	0001609	1714 Weeping Willow CT



	11/6/2023 5:45:19 PM	3882648	0001613	8585 Eral CT
424				
	11/20/2023 9:38:49 AM	3888822	0001672	8904 Nottingham DR
463				
	11/26/2023 12:00:17 AM	3891570	0001708	Hickory Ridge CT
	11/9/2023 12:53:54 AM	3883663	0001629	5340 Plymouth RD
	11/28/2023 10:54:00 PM	3893124	0001724	3786 Gotfredson RD
	11/22/2023 5:04:16 PM	3890051	0001689	Ford RD
553				
	11/29/2023 1:37:22 PM	3893355	0001728	5353 Mcauley DR
554				
	11/7/2023 12:01:58 PM	3882966	0001624	W M-14 HWY
	11/25/2023 3:00:49 PM	3891367	0001706	5353 Mcauley DR
	11/5/2023 7:36:07 AM	3881955	0001606	9135 Ascot DR
	11/29/2023 9:43:16 AM	3893257	0001731	5353 Mcauley DR
	11/21/2023 3:50:48 AM	3889223	0001680	8380 Geddes RD
	11/26/2023 3:28:07 PM	3891870	0001714	5353 Mcauley DR
	11/20/2023 11:11:56 AM	3888860	0001674	1823 Wexford DR
	11/23/2023 5:27:37 PM	3890487	0001694	1515 Ridge RD
561				
	11/4/2023 2:16:26 PM	3881604	0001603	1718 Sheffield DR
	11/19/2023 6:43:00 PM	3888602	0001670	5613 Vreeland RD
571				
	11/27/2023 10:06:00 PM	231129-053713-SUTFD	0001727	7999 Ford RD
611				
	10/31/2023 6:36:27 PM	3879872	0001584	9135 Ascot DR
	11/12/2023 3:29:26 AM	3885073	0001640	9438 Macarthur BLVD
	11/17/2023 12:58:17 PM	3887537	0001661	2905 Bynan DR
	11/19/2023 8:19:58 PM	3888634	0001669	9818 Julie DR
	11/22/2023 9:57:10 AM	3889844	0001685	5325 Elliott DR
	11/24/2023 8:02:05 PM	3890966	0001700	8805 Spinnaker WAY
	11/22/2023 6:27:45 PM	3890087	0001688	510 W Clark RD

	11/7/2023 12:16:54 PM	3882968	0001621	8977 Oxford CT
	11/17/2023 4:49:10 PM	3887657	0001663	5341 Mcauley DR
	11/18/2023 10:28:04 AM	3887942	0001659	7026 Lochmoor DR
	11/1/2023 11:12:50 PM	3880432	0001595	1741 Dover CT
	11/20/2023 11:22:07 AM	3888864	0001675	1515 Ridge RD
	11/20/2023 10:46:20 PM	3889156	0001677	8380 Geddes RD
	11/23/2023 11:54:00 PM	231124-065045-SUTFD	0001692	9254 MacArthur BLVD
	11/2/2023 8:25:37 AM	3880539	0001594	5341 Mcauley DR
	11/19/2023 10:27:28 AM	3888387	0001664	5341 Mcauley DR
	11/5/2023 7:43:20 PM	3882236	0001608	5353 Mcauley DR
	11/25/2023 10:03:39 PM	3891547	0001707	5341 Mcauley DR
	11/27/2023 11:59:37 AM	3892284	0001715	W M-14 HWY
	11/17/2023 5:16:26 PM	3887670	0001660	8377 Lakeview CT
	11/25/2023 8:45:04 AM	3891146	0001704	5341 Mcauley DR
	10/31/2023 4:01:00 PM	3879801	0001587	1604 Harvest
	11/19/2023 3:47:10 PM	3888518	0001665	1452 Village LN
<b>622</b>				
	11/11/2023 3:31:23 PM	3884860	0001638	10 M-14 HWY
	11/8/2023 11:57:55 AM	3883419	0001623	Ford RD
	11/26/2023 10:38:27 AM	3891734	0001710	8367 Glendale DR
	11/6/2023 10:56:24 AM	3882443	0001614	Macarthur BLVD
	11/8/2023 1:48:42 PM	3883461	0001626	1515 Ridge RD
<b>631</b>				
	11/16/2023 10:04:28 AM	3887016	0001653	M-14 East Bound
	11/6/2023 2:35:44 PM	3882567	0001620	Ford RD
<b>700</b>				
	10/31/2023 11:18:10 AM	3879688	0001581	6800 Geddes RD
	11/22/2023 8:32:42 PM	3890139	0001690	1974 Frances WAY
<b>715</b>				
	11/28/2023 8:45:07 PM	3893090	0001723	1791 Sheffield DR
	11/28/2023 6:01:57 PM	3893015	0001721	1791 Sheffield DR
	11/28/2023 8:57:30 AM	3892742	0001720	1791 Sheffield DR



735				
	11/9/2023 11:25:31 PM	3884106	0001632	5320 Elliott DR
741				
	11/1/2023 4:55:20 PM	3880278	0001590	7101 Jackson RD
743				
	11/27/2023 3:15:01 PM	3892381	0001716	6800 Geddes RD
744				
	11/18/2023 2:36:54 PM	3888049	0001662	1995 White Oak LN
745				
	11/1/2023 12:54:39 PM	3880192	0001591	8353 Barrington DR
746				
	11/27/2023 4:56:05 PM	3892423	0001726	8083 Park LN
	11/6/2023 4:49:58 AM	3882340	0001615	1630 Golfview DR
	11/15/2023 2:21:36 PM	3886666	0001649	1612 Harvest LN

### Incident List by Alarm Date/Time

Incident Number	Alarm Date	Alarm Time	Location	Incident Type Code	Incident Type	NFIRS Number
3879673	10/31/2023 10:47:16 AM	10:47 AM	8380 Geddes RD	311	Medical assist, assist EMS crew	0001586
3879688	10/31/2023 11:18:10 AM	11:18 AM	6800 Geddes RD	700	False alarm or false call, other	0001581
3879716	10/31/2023 12:26:00 PM	12:26 PM	8753 Nottingham DR	321	EMS call, excluding vehicle accident with injury	0001585
3879801	10/31/2023 4:01:00 PM	4:01 PM	1604 Harvest	611	Dispatched & canceled en route	0001587
3879863	10/31/2023 6:09:41 PM	6:09 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0001583
3879872	10/31/2023 6:36:27 PM	6:36 PM	9135 Ascot DR	611	Dispatched & canceled en route	0001584
3880057	11/1/2023 6:42:25 AM	6:42 AM	8380 Geddes RD	321	EMS call, excluding vehicle accident with injury	0001588
3880139	11/1/2023 10:52:16 AM	10:52 AM	8754 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001589
3880192	11/1/2023 12:54:39 PM	12:54 PM	8353 Barrington DR	745	Alarm system activation, no fire - unintentional	0001591
3880278	11/1/2023 4:55:20 PM	4:55 PM	7101 Jackson RD	741	Sprinkler activation, no fire - unintentional	0001590
3880378	11/1/2023 8:16:55 PM	8:16 PM	N Prospect RD	324	Motor vehicle accident with no injuries.	0001592
3880401	11/1/2023 9:47:39 PM	9:47 PM	8844 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001593
3880432	11/1/2023 11:12:50 PM	11:12 PM	1741 Dover CT	611	Dispatched & canceled en route	0001595
3880539	11/2/2023 8:25:37 AM	8:25 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0001594
3880542	11/2/2023 8:44:37 AM	8:44 AM	Ford RD	324	Motor vehicle accident with no injuries.	0001597
3880761	11/2/2023 5:04:04 PM	5:04 PM	5551 Great Hawk CIR	321	EMS call, excluding vehicle accident with injury	0001596
3880826	11/2/2023 7:38:35 PM	7:38 PM	9757 Maplelawn	321	EMS call, excluding vehicle accident with injury	0001598
3880908	11/3/2023 12:40:03 AM	12:40 AM	1885 Forestview DR	321	EMS call, excluding vehicle accident with injury	0001601
3880967	11/3/2023 6:47:09 AM	6:47 AM	9166 Macarthur BLVD	311	Medical assist, assist EMS crew	0001599
3881011	11/3/2023 10:02:53 AM	10:02 AM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0001600
3881233	11/3/2023 5:10:59 PM	5:10 PM	1722 Stephens DR	321	EMS call, excluding vehicle accident with injury	0001602
3881604	11/4/2023 2:16:26 PM	2:16 PM	1718 Sheffield DR	561	Unauthorized burning	0001603
3881807	11/5/2023	1:25 AM	1885 Forestview	311	Medical assist, assist EMS	0001604

	1:25:24 AM		DR		crew	
3881936	11/5/2023 4:49:24 AM	4:49 AM	8883 Nottingham DR	321	EMS call, excluding vehicle accident with injury	0001605
3881955	11/5/2023 7:36:07 AM	7:36 AM	9135 Ascot DR	554	Assist invalid	0001606
3882061	11/5/2023 1:12:56 PM	1:12 PM	1714 Weeping Willow CT	412	Gas leak (natural gas or LPG)	0001609
3882181	11/5/2023 5:37:57 PM	5:37 PM	9733 Aspen LN	321	EMS call, excluding vehicle accident with injury	0001607
3882236	11/5/2023 7:43:20 PM	7:43 PM	5353 Mcauley DR	611	Dispatched & canceled en route	0001608
3882340	11/6/2023 4:49:58 AM	4:49 AM	1630 Golfview DR	746	Carbon monoxide detector activation, no CO	0001615
3882350	11/6/2023 6:22:42 AM	6:22 AM	8708 Barrington DR	321	EMS call, excluding vehicle accident with injury	0001610
3882370	11/6/2023 7:53:30 AM	7:53 AM	Plymouth-Ann Arbor RD	321	EMS call, excluding vehicle accident with injury	0001611
3882380	11/6/2023 8:23:28 AM	8:23 AM	W M-14 HWY	322	Motor vehicle accident with injuries	0001612
3882443	11/6/2023 10:56:24 AM	10:56 AM	Macarthur BLVD	622	No incident found on arrival at dispatch address	0001614
3882517	11/6/2023 1:15:11 PM	1:15 PM	1201 Stamford DR	311	Medical assist, assist EMS crew	0001617
3882567	11/6/2023 2:35:44 PM	2:35 PM	Ford RD	631	Authorized controlled burning	0001620
3882648	11/6/2023 5:45:19 PM	5:45 PM	8585 Eral CT	412	Gas leak (natural gas or LPG)	0001613
3882748	11/6/2023 10:25:38 PM	10:25 PM	9757 Maplelawn	321	EMS call, excluding vehicle accident with injury	0001616
3882839	11/7/2023 6:25:44 AM	6:25 AM	8650 Cedar CT	311	Medical assist, assist EMS crew	0001618
3882849	11/7/2023 7:09:01 AM	7:09 AM	9135 Ascot DR	311	Medical assist, assist EMS crew	0001619
3882966	11/7/2023 12:01:58 PM	12:01 PM	W M-14 HWY	554	Assist invalid	0001624
3882968	11/7/2023 12:16:54 PM	12:16 PM	8977 Oxford CT	611	Dispatched & canceled en route	0001621
3883340	11/8/2023 8:50:32 AM	8:50 AM	8383 Vreeland RD	321	EMS call, excluding vehicle accident with injury	0001622
3883419	11/8/2023 11:57:55 AM	11:57 AM	Ford RD	622	No incident found on arrival at dispatch address	0001623
3883461	11/8/2023 1:48:42 PM	1:48 PM	1515 Ridge RD	622	No incident found on arrival at dispatch address	0001626
3883502	11/8/2023 4:15:18 PM	4:15 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001627
3883539	11/8/2023 5:56:44 PM	5:56 PM	8870 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001628
3883663	11/9/2023 12:53:54 AM	12:53 AM	5340 Plymouth RD	463	Vehicle accident, general cleanup	0001629
3883885	11/9/2023	2:11 PM	Geddes RD	321	Motor vehicle accident with	0001630

	2:11:16 PM				no injuries.	
3883982	11/9/2023 5:52:00 PM	5:52 PM	8723 Barrington DR	321	EMS call, excluding vehicle accident with injury	0001631
3884106	11/9/2023 11:25:31 PM	11:25 PM	5320 Elliott DR	735	Alarm system sounded due to malfunction	0001632
3884348	11/10/2023 12:05:05 PM	12:05 PM	5701 Overbrook DR	311	Medical assist, assist EMS crew	0001633
3884380	11/10/2023 1:26:07 PM	1:26 PM	8648 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001634
3884430	11/10/2023 3:14:25 PM	3:14 PM	8264 Vreeland RD	321	EMS call, excluding vehicle accident with injury	0001635
3884860	11/11/2023 3:31:23 PM	3:31 PM	10 M-14 HWY	622	No incident found on arrival at dispatch address	0001638
3885004	11/11/2023 10:11:47 PM	10:11 PM	8898 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001636
3885073	11/12/2023 3:29:26 AM	3:29 AM	9438 Macarthur BLVD	611	Dispatched & canceled en route	0001640
3885278	11/12/2023 4:27:19 PM	4:27 PM	Macarthur BLVD	311	Medical assist, assist EMS crew	0001637
3885310	11/12/2023 5:57:49 PM	5:57 PM	1652 Weeping Willow CT	321	EMS call, excluding vehicle accident with injury	0001639
3885345	11/12/2023 7:42:02 PM	7:42 PM	9064 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001645
3885351	11/12/2023 8:00:16 PM	8:00 PM	9064 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001641
3885633	11/13/2023 12:43:29 PM	12:43 PM	9312 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001642
3885750	11/13/2023 4:42:29 PM	4:42 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001643
3885977	11/14/2023 4:18:39 AM	4:18 AM	9721 Aspen LN	311	Medical assist, assist EMS crew	0001644
3886255	11/14/2023 4:44:10 PM	4:44 PM	1865 Superior RD	322	Motor vehicle accident with injuries	0001646
3886448	11/15/2023 3:55:17 AM	3:55 AM	9380 Macarthur BLVD	311	Medical assist, assist EMS crew	0001648
3886511	11/15/2023 9:05:33 AM	9:05 AM	8386 Ardmoor DR	321	EMS call, excluding vehicle accident with injury	0001652
3886570	11/15/2023 11:21:44 AM	11:21 AM	8868 Macarthur BLVD	311	Medical assist, assist EMS crew	0001647
3886666	11/15/2023 2:21:36 PM	2:21 PM	1612 Harvest LN	746	Carbon monoxide detector activation, no CO	0001649
3886847	11/15/2023 9:46:49 PM	9:46 PM	8551 Ashton CT	113	Cooking fire, confined to container	0001650
3886948	11/16/2023 6:16:40 AM	6:16 AM	9310 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001651
3887016	11/16/2023 10:04:28 AM	10:04 AM	M-14 East Bound	631	Authorized controlled burning	0001653
3887537	11/17/2023 12:58:17 PM	12:58 PM	2905 Bynan DR	611	Dispatched & canceled en route	0001661
3887657	11/17/2023	4:40 PM	5341 Macarthur	611	Dispatched & canceled en route	0001662

	4:49:10 PM		DR		route	
3887670	11/17/2023 5:16:26 PM	5:16 PM	8377 Lakeview CT	611	Dispatched & canceled en route	0001660
3887798	11/17/2023 10:59:16 PM	10:59 PM	8754 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001654
3887822	11/18/2023 1:07:23 AM	1:07 AM	Geddes RD	324	Motor vehicle accident with no injuries.	0001658
3887825	11/18/2023 1:20:55 AM	1:20 AM	1295 Stamford CT	311	Medical assist, assist EMS crew	0001657
3887875	11/18/2023 6:32:07 AM	6:32 AM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0001656
3887928	11/18/2023 9:47:05 AM	9:47 AM	5353 Mcauley DR	311	Medical assist, assist EMS crew	0001655
3887942	11/18/2023 10:28:04 AM	10:28 AM	7026 Lochmoor DR	611	Dispatched & canceled en route	0001659
3888049	11/18/2023 2:36:54 PM	2:36 PM	1995 White Oak LN	744	Detector activation, no fire - unintentional	0001662
3888387	11/19/2023 10:27:28 AM	10:27 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0001664
3888461	11/19/2023 12:59:32 PM	12:59 PM	1450 Midway RD	321	EMS call, excluding vehicle accident with injury	0001666
3888518	11/19/2023 3:47:10 PM	3:47 PM	1452 Village LN	611	Dispatched & canceled en route	0001665
3888573	11/19/2023 5:51:34 PM	5:51 PM	9721 Aspen LN	311	Medical assist, assist EMS crew	0001667
3888602	11/19/2023 6:43:00 PM	6:43 PM	5613 Vreeland RD	561	Unauthorized burning	0001670
3888632	11/19/2023 8:11:48 PM	8:11 PM	9402 MacArthur BLVD	311	Medical assist, assist EMS crew	0001668
3888634	11/19/2023 8:19:58 PM	8:19 PM	9818 Julie DR	611	Dispatched & canceled en route	0001669
3888804	11/20/2023 8:53:19 AM	8:53 AM	Geddes RD	322	Motor vehicle accident with injuries	0001671
3888822	11/20/2023 9:38:49 AM	9:38 AM	8904 Nottingham DR	424	Carbon monoxide incident	0001672
3888848	11/20/2023 10:38:15 AM	10:38 AM	9214 Macarthur BLVD	311	Medical assist, assist EMS crew	0001673
3888860	11/20/2023 11:11:56 AM	11:11 AM	1823 Wexford DR	554	Assist invalid	0001674
3888864	11/20/2023 11:22:07 AM	11:22 AM	1515 Ridge RD	611	Dispatched & canceled en route	0001675
3888924	11/20/2023 1:26:43 PM	1:26 PM	9452 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001678
3888950	11/20/2023 2:03:17 PM	2:03 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001679
3889029	11/20/2023 4:22:00 PM	4:22 PM	8622 Macarthur BLVD	113	Cooking fire, confined to container	0001676
3889156	11/20/2023 10:46:20 PM	10:46 PM	8380 Geddes RD	611	Dispatched & canceled en route	0001677
3889223	11/21/2023	3:50 AM	8380 Geddes RD	554	Assist invalid	0001680

	3:50:48 AM					
3889335	11/21/2023 10:02:49 AM	10:02 AM	3546 Northbrooke DR	321	EMS call, excluding vehicle accident with injury	0001681
3889549	11/21/2023 4:30:56 PM	4:30 PM	1201 Stamford RD	321	EMS call, excluding vehicle accident with injury	0001682
3889663	11/21/2023 9:04:59 PM	9:04 PM	5353 Mcauley DR	311	Medical assist, assist EMS crew	0001684
3889678	11/21/2023 9:45:35 PM	9:45 PM	8277 S Warwick CT	321	EMS call, excluding vehicle accident with injury	0001683
3889802	11/22/2023 7:36:41 AM	7:36 AM	8380 Geddes RD	321	EMS call, excluding vehicle accident with injury	0001686
3889844	11/22/2023 9:57:10 AM	9:57 AM	5325 Elliott DR	611	Dispatched & canceled en route	0001685
3889985	11/22/2023 2:58:21 PM	2:58 PM	1933 Knollwood BND	321	EMS call, excluding vehicle accident with injury	0001687
3890051	11/22/2023 5:04:16 PM	5:04 PM	Ford RD	463	Vehicle accident, general cleanup	0001689
3890087	11/22/2023 6:27:45 PM	6:27 PM	510 W Clark RD	611	Dispatched & canceled en route	0001688
3890139	11/22/2023 8:32:42 PM	8:32 PM	1974 Frances WAY	700	False alarm or false call, other	0001690
3890403	11/23/2023 2:22:08 PM	2:22 PM	8100 Geddes RD	311	Medical assist, assist EMS crew	0001691
3890473	11/23/2023 4:58:05 PM	4:58 PM	2000 Knollwood BND	311	Medical assist, assist EMS crew	0001693
3890487	11/23/2023 5:27:37 PM	5:27 PM	1515 Ridge RD	554	Assist invalid	0001694
3890514	11/23/2023 6:36:13 PM	6:36 PM	1201 Stamford DR	321	EMS call, excluding vehicle accident with injury	0001695
231124-065045-SUTFD	11/23/2023 11:54:00 PM	11:54 PM	9254 MacArthur BLVD	611	Dispatched & canceled en route	0001692
3890626	11/24/2023 2:04:48 AM	2:04 AM	1768 Hamlet DR	311	Medical assist, assist EMS crew	0001696
3890637	11/24/2023 3:21:39 AM	3:21 AM	9264 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001697
3890652	11/24/2023 5:24:37 AM	5:24 AM	7581 Abigail DR	321	EMS call, excluding vehicle accident with injury	0001698
3890873	11/24/2023 4:24:16 PM	4:24 PM	10133 E Avondale CIR	321	EMS call, excluding vehicle accident with injury	0001699
3890886	11/24/2023 4:55:29 PM	4:55 PM	8905 Vreeland RD	322	Motor vehicle accident with injuries	0001701
3890966	11/24/2023 8:02:05 PM	8:02 PM	8805 Spinnaker WAY	611	Dispatched & canceled en route	0001700
3890990	11/24/2023 10:04:19 PM	10:04 PM	8994 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001702
3891110	11/25/2023 6:00:57 AM	6:00 AM	540 Kennedy AVE	111	Building fire	0001703
3891146	11/25/2023 8:45:04 AM	8:45 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0001704

3891367	11/25/2023 3:00:49 PM	3:00 PM	5353 Mcauley DR	554	Assist invalid	0001706
3891547	11/25/2023 10:03:39 PM	10:03 PM	5341 Mcauley DR	611	Dispatched & canceled en route	0001707
3891570	11/26/2023 12:00:17 AM	12:00 AM	Hickory Ridge CT	463	Vehicle accident, general cleanup	0001708
3891577	11/26/2023 12:28:38 AM	12:28 AM	8720 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001711
3891672	11/26/2023 7:57:19 AM	7:57 AM	5353 Mcauley DR	311	Medical assist, assist EMS crew	0001709
3891734	11/26/2023 10:38:27 AM	10:38 AM	8367 Glendale DR	622	No incident found on arrival at dispatch address	0001710
3891872	11/26/2023 3:26:36 PM	3:26 PM	Barrington DR	311	Medical assist, assist EMS crew	0001712
3891870	11/26/2023 3:28:07 PM	3:28 PM	5353 Mcauley DR	554	Assist invalid	0001714
3892284	11/27/2023 11:59:37 AM	11:59 AM	W M-14 HWY	611	Dispatched & canceled en route	0001715
3892381	11/27/2023 3:15:01 PM	3:15 PM	6800 Geddes RD	743	Smoke detector activation, no fire - unintentional	0001716
3892393	11/27/2023 3:37:48 PM	3:37 PM	Frances WAY	324	Motor vehicle accident with no injuries.	0001717
3892423	11/27/2023 4:56:05 PM	4:56 PM	8083 Park LN	746	Carbon monoxide detector activation, no CO	0001726
3892552	11/27/2023 9:59:09 PM	9:59 PM	1260 Holmes RD	111	Building fire	0001718
231129- 053713- SUTFD	11/27/2023 10:06:00 PM	10:06 PM	7999 Ford RD	571	Cover assignment, standby, moveup	0001727
3892617	11/28/2023 2:00:20 AM	2:00 AM	5353 Mcauley DR	311	Medical assist, assist EMS crew	0001719
3892742	11/28/2023 8:57:30 AM	8:57 AM	1791 Sheffield DR	715	Local alarm system, malicious false alarm	0001720
3893002	11/28/2023 5:31:22 PM	5:31 PM	8647 Nottingham CT	321	EMS call, excluding vehicle accident with injury	0001722
3893015	11/28/2023 6:01:57 PM	6:01 PM	1791 Sheffield DR	715	Local alarm system, malicious false alarm	0001721
3893090	11/28/2023 8:45:07 PM	8:45 PM	1791 Sheffield DR	715	Local alarm system, malicious false alarm	0001723
3893118	11/28/2023 10:20:46 PM	10:20 PM	1297 Stamford CT	321	EMS call, excluding vehicle accident with injury	0001725
3893124	11/28/2023 10:54:00 PM	10:54 PM	3786 Gotfredson RD	463	Vehicle accident, general cleanup	0001724
3893257	11/29/2023 9:43:16 AM	9:43 AM	5353 Mcauley DR	554	Assist invalid	0001731
3893355	11/29/2023 1:37:22 PM	1:37 PM	5353 Mcauley DR	553	Public service	0001728
3893372	11/29/2023 2:10:21 PM	2:10 PM	9757 Maplelawn	321	EMS call, excluding vehicle accident with injury	0001729
3893406	11/29/2023 3:11:56 PM	3:11 PM	Geddes RD	324	Motor vehicle accident with no injuries.	0001730

3893594	11/29/2023 10:47:18 PM	10:47 PM	8080 Park LN	321	EMS call, excluding vehicle accident with injury	0001732
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Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
<b>Automatic aid given</b>							
	3891110	0001703	11/25/2023 6:00:57 AM	4	Ypsilanti Township Fire Department		FRENCH
	3890966	0001700	11/24/2023 8:02:05 PM	4	Ypsilanti Township Fire Department		FRENCH
	3887537	0001661	11/17/2023 12:58:17 PM	4	Ypsilanti Township Fire Department		MONDAY
	3892552	0001718	11/27/2023 9:59:09 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT
	3888518	0001665	11/19/2023 3:47:10 PM	4	Ypsilanti Township Fire Department		KIMBALL
	3888634	0001669	11/19/2023 8:19:58 PM	4	Ypsilanti Township Fire Department		KIMBALL
<b>Automatic aid received</b>							
	3889029	0001676	11/20/2023 4:22:00 PM	2		Ypsilanti City Fire Department	PIERCE
	3889029	0001676	11/20/2023 4:22:00 PM	2		Ypsilanti Township Fire Department	PIERCE
<b>Mutual aid given</b>							
	3880278	0001590	11/1/2023 4:55:20 PM	3	Scio Township Fire Dept.		FRENCH
	3887942	0001659	11/18/2023 10:28:04 AM	3	Ypsilanti Township Fire Department		CONKLIN
<b>Mutual aid received</b>							
	3879688	0001581	10/31/2023 11:18:10 AM	1		Ypsilanti City Fire Department	CHEVRETTE
	231129-053713-SUTFD	0001727	11/27/2023 10:06:00 PM	1		Ann Arbor City Fire Dept.	CHEVRETTE

Aided Agency Name	Details
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Scio Township Fire Dept.	1 Rows
Ypsilanti Township Fire Department	7 Rows
	<b>8 Rows</b>

<b>Alarm Date</b>	<b>Incident Number</b>	<b>NFIRS Number</b>	<b>Aid Given Or Received</b>	<b>Aiding Agency Name</b>	<b>Aided Agency Name</b>
10/31/2023 11:18:10 AM	3879688	0001581	Mutual aid received	Ypsilanti City Fire Department	
11/27/2023 10:06:00 PM	231129-053713-SUTFD	0001727	Mutual aid received	Ann Arbor City Fire Dept.	
11/20/2023 4:22:00 PM	3889029	0001676	Automatic aid received	Ypsilanti City Fire Department	
11/20/2023 4:22:00 PM	3889029	0001676	Automatic aid received	Ypsilanti Township Fire Department	

Fire - False Alarms

Date: Friday, December 8, 2023  
Time: 10:28:25 AM

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
10/31/2023 12:00:00 AM	3879688	0001581	10/31/2023 11:18:10 AM	False alarm or false call, other	700	Geddes	Manufacturing, processing	CHEVRETTE, VICTOR Oct 31 2023 10:51AM:Dispatched to reported "Vehicle Crash Alert" at listed location. Chief 11 responded along with mutual aid from Ypsilanti City. Other SUTFD units committed to CPR call. Chief 11 arrived in the area and UTL. Canceled YFD. Made contact with Hyndai, who advised that one of the technician was testing a vehicle and activated the crash alert.
11/22/2023 12:00:00 AM	3890139	0001690	11/22/2023 8:32:42 PM	False alarm or false call, other	700	Frances	1 or 2 family dwelling	KIMBALL, RYAN Nov 22 2023 07:41PM:E11-2 was dispatched to reports of a fall detection device alert. E11-2 arrived on scene of the location where the fall was detected and there was nobody in the home who activated the device. Dispatch was notified of the UTL and E11-2 returned to service. KIMBALL, RYAN Nov 22 2023 07:43PM:E11-2 was dispatched to reports of a fall detection device alert. E11-2 arrived on scene of the location where the fall was detected and there was nobody in the home who activated the device. Dispatch was notified of the UTL and E11-2 returned to service.
11/28/2023 12:00:00 AM	3892742	0001720	11/28/2023 8:57:30 AM	Local alarm system, malicious false alarm	715	Sheffield	Multifamily dwelling	MONDAY, DEREK Nov 28 2023 04:19PM:STFD E 11-2 and L 11-1 were dispatched to the above location for a report of a smoke alarm going off. Upon arrival we were not able to make contact with the homeowner and after conducting an investigation and not seeing or hearing any alarm or any sign of an emergency all STFD units returned in service.

11/28/2023 12:00:00 AM	3893015	0001721	11/28/2023 6:01:57 PM	Local alarm system, malicious false alarm	715	Sheffield	Multifamily dwelling	<p>MONDAY, DEREK Nov 28 2023 04:25PM:STFD E11-2 and L11-1 were dispatched back to the address listed above for another report of an alarm going off. Upon arrival we made contact with the homeowner who told us that she hasn't had an alarm go off at all today but they informed us that her neighbor has a history of calling in false reports about an alarm going off in her apartment. PD made contact with the neighbor and all STFD units returned in service.</p>
11/28/2023 12:00:00 AM	3893090	0001723	11/28/2023 8:45:07 PM	Local alarm system, malicious false alarm	715	Sheffield	Multifamily dwelling	<p>KUJAWA, JEFFREY Nov 28 2023 07:20PM:STFD was dispatched to the above location for a welfare check. This is the 3rd time FD has been out this address today. The neighbors are having a feud and involving the FD. FD contacted WCSD and left the scene with them. KUJAWA, JEFFREY Nov 28 2023 07:23PM:STFD was dispatched to the above location for a welfare check. This is the 3rd time FD has been out this address today. The neighbors are having a feud and involving the FD. FD contacted WCSD and left the scene with them.</p>
11/9/2023 12:00:00 AM	3884106	0001632	11/9/2023 11:25:31 PM	Alarm system sounded due to malfunction	735	Elliott	Hospital - medical or psychiatric	<p>OBERSTAEDT, COREY Nov 10 2023 05:01AM:STFD dispatched for an alarm-unknown source at the above listed address. E11-2 and L11-1 responded to the scene. While en route central advised that it was a false alarm and per security on scene all units were clear to cancel. L11-1 returned in service and E11-2 continued for a report. E11-2 arrived on scene and made contact with security over the radio. Security met STFD at the listed address and advised the alarm activated for an unknown reason. STFD found the fire panel and the system was in a normal status, no incident was found within the location. All STFD returned in service and the scene was left with security.</p>
11/30/2023 12:00:00 AM	3893727	0001735	11/30/2023 9:28:24 AM	Alarm system sounded due to malfunction	735	Brittanie	1 or 2 family dwelling	<p>CONKLIN, BARRY Nov 30 2023 07:50AM:DISPATCHED TO RESIDENTIAL ALARM T 11-1 ATE CONTACTS</p>

11/1/2023 12:00:00 AM	3880278	0001590	11/1/2023 4:55:20 PM	Sprinkler activation, no fire - unintentional	741	Jackson	Specialty shop	FRENCH, JEFF Nov 01 2023 03:50PM:Dispatched to the listed address for a reported smoke in the building with sprinkler activation. Arrived and staged was cleared in about 5 min. no fire found.
11/27/2023 12:00:00 AM	3892381	0001716	11/27/2023 3:15:01 PM	Smoke detector activation, no fire - unintentional	743	Geddes	Laboratory or science laboratory	COKER, TYLER Nov 27 2023 01:56PM:STFD L11-1 and E11-2 responded to the dispatched address. FD was notified it was a testing error. E11-2 returned in service. L11-1 continued for the report. FD made contact with site personnel to confirm no issue. Once complete STFD returned in service. COKER, TYLER Nov 27 2023 02:01PM:E11-2 was cancelled en route. COKER, TYLER Nov 27 2023 02:01PM:STFD L11-1 and E11-2 responded to the dispatched address. FD was notified it was a testing error. E11-2 returned in service. L11-1 continued for the report. FD made contact with site personnel to confirm no issue. Once complete STFD returned in service.
11/18/2023 12:00:00 AM	3888049	0001662	11/18/2023 2:36:54 PM	Detector activation, no fire - unintentional	744	White Oak	1 or 2 family dwelling	MONDAY, DEREK Nov 18 2023 02:14PM:STFD E 11-2 and E 11-1 were dispatched to the above address for a smoke detector activation . Upon our arrival the home owner told us she was trying to change the batteries in the detector and set it off.
11/1/2023 12:00:00 AM	3880192	0001591	11/1/2023 12:54:39 PM	Alarm system activation, no fire - unintentional	745	Barrington	1 or 2 family dwelling	KUJAWA, JEFFREY Nov 01 2023 04:32PM:STFD was dispatched to the above location for a Res. fire alarm. Home owner contacted dispatch to cancel FD. E11-2 made contact with the homeowner. Homeowner stated it was a false alarm, he was working on trying to figure out the key pad. FD clear. KUJAWA, JEFFREY Nov 01 2023 04:34PM: canceled by E11-2 KUJAWA, JEFFREY Nov 01 2023 04:35PM: canceled by E11-2

11/6/2023 12:00:00 AM	3882340	0001615	11/6/2023 4:49:58 AM	Carbon monoxide detector activation, no CO	746	Golfview	1 or 2 family dwelling	CLARK, JACOB Nov 06 2023 04:26PM:STFD E11-2 responded to a CO alarm at the location listed above. Crew arrived scene and was met with the home owner outside. He stated that his CO alarms were going off. Crew entered the house with the 4 gas monitor and checked the house. There were no readings throughout the home. After checking crew determined it was bad batteries . E11-2 was cleared and returned to service.
11/15/2023 12:00:00 AM	3886666	0001649	11/15/2023 2:21:36 PM	Carbon monoxide detector activation, no CO	746	Harvest	1 or 2 family dwelling	BURNS, JORDAN Nov 15 2023 08:10PM:STFD E11-2 responded to above listed address for a carbon monoxide alarm. Upon arrival we found one detector that had new batteries and was well-maintained but I met the life expectancy for a gas monitor was used and nothing was found inside the home homeowner was advised nothing was found, and her detector needs to be replaced due to life expectancy. STFD cleared, and service..
11/27/2023 12:00:00 AM	3892423	0001726	11/27/2023 4:56:05 PM	Carbon monoxide detector activation, no CO	746	Park	1 or 2 family dwelling	KIMBALL, RYAN Nov 29 2023 05:08AM:E11-2 received a call direct to the station regarding a CO alarm activation. E11-2 arrived to the home to find 0 CO alarm detection readings. Homeowner stated that she had a new alarm that was connected to her phone that read a peak of 2500 PPM an hour prior to FD arrival. She also had a dedicated CO alarm that did not activate. She stated she was using the stove when it happened. FD had her turn on the stove to test it and some CO levels were detected coming from the stove. Gas to the stove was shut off at the inlet valve. Homeowner was instructed not to use her stove and to not
								KUJAWA, JEFFREY Nov 01 2023 04:35PM:STFD was dispatched to the above location for a Res. fire alarm. Home owner contacted dispatch to cancel FD. E11-2 made contact with the homeowner. Homeowner stated it was a false alarm, he was working on trying to figure out the key pad. FD clear.

								<p>a new one. FD returned to service. KIMBALL, RYAN Nov 29 2023 05:13AM:E11-2 received a call direct to the station regarding a CO alarm activation. E11-2 arrived to the home to find 0 CO alarm detection readings. Homeowner stated that she had a new alarm that was connected to her phone that read a peak of 2500 PPM an hour prior to FD arrival. She also had a dedicated CO alarm that did not activate. She stated she was using the stove when it happened. FD had her turn on the stove to test it and some CO levels were detected coming from the stove. Gas to the stove was shut off at the inlet valve. Homeowner was instructed not to use her stove and to get a new one. FD returned to service.</p>
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False Alarms

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Number Or Milepost	Street Prefix	Street Or Highway Name	Street Type	Street Suffix	Apartment Number	City	State	County	Zip	Property Use	Incident Narrative	Owner Involved In Incident	Owner First Name	Owner Last Name	Owner Business Name	Incident Type Code	Incident Type Group
10/31/2023 12:00:00 AM	3879688	0001581	10/31/2023 11:18:10 AM	False alarm or false call, other	6800		Geddes	Road			Ypsilanti	Michigan	Washtenaw	48198	Manufacturing, processing	CHEVRETTE, VICTOR Oct 31 2023 10:51AM: Dispatched to reported "Vehicle Crash Alert" at listed location. Chief 11 responded along with mutual aid from Ypsilanti City. Other SUTFD units committed to CPR call. Chief 11 arrived in the area and UTL Canceled YFD. Made contact with Hyundai, who advised that one of the technician was testing a vehicle and activated the crash alert.	NO				700	700 - False Alarm
11/22/2023 12:00:00 AM	3890139	0001690	11/22/2023 8:32:42 PM	False alarm or false call, other	1974		Frances	Way			Ypsilanti	Michigan		48198	1 or 2 family dwelling	KINBALL, RYAN Nov 22 2023 07:41PM:E11-2 was dispatched to reports of a fall detection device alert. E11-2 arrived on scene of the location where the fall was detected and there was nobody in the home who activated the device. Dispatch was notified of the UTL and E11-2 returned to service.	NO				700	700 - False Alarm
11/28/2023 12:00:00 AM	3892742	0001720	11/28/2023 8:57:30 AM	Local alarm system, malicious false alarm	1791		Sheffield	Drive			Ypsilanti	Michigan		48198	Multifamily dwelling	MONDAY, DEREK Nov 28 2023 04:19PM:STFD E 11-2 and L 11-1 were dispatched to the above location for a report of a smoke alarm going off. Upon arrival we were not able to make contact with the homeowner and after conducting an investigation and not seeing or hearing any alarm or any sign of an emergency all STFD units returned in service.	NO				715	700 - False Alarm
11/28/2023 12:00:00 AM	3893015	0001721	11/28/2023 6:01:57 PM	Local alarm system, malicious false alarm	1791		Sheffield	Drive			Ypsilanti	Michigan		48198	Multifamily dwelling	MONDAY, DEREK Nov 28 2023 04:25PM:STFD E 11-2 and L 11-1 were dispatched back to the address listed above for another report of an alarm going off. Upon arrival we made contact with the homeowner who told us that she hasn't had an alarm go off at all today but they informed us that her neighbor has a history of calling in false reports about an alarm going off in her apartment. PD made contact with the neighbor and all STFD units returned in service.	NO				715	700 - False Alarm
11/28/2023 12:00:00 AM	3893090	0001723	11/28/2023 8:45:07 PM	Local alarm system, malicious false alarm	1791		Sheffield	Drive			Ypsilanti	Michigan		48198	Multifamily dwelling	KUJAWA, JEFFREY Nov 28 2023 07:20PM:STFD was dispatched to the above location for a welfare check. This is the 3rd time FD has been out this address today. The neighbors are having a feud and involving the FD. FD contacted WCSD and left the scene with them.	NO				715	700 - False Alarm
																OBERSTAEDT, COREY Nov 10 2023 05:01AM:STFD dispatched for an alarm- unknown source at the above listed address. E11-2 and L11-1 responded to the scene. While en route central advised that it was a false alarm and per security on scene all units were clear to cancel. L11-1						



11/9/2023 12:00:00 AM	3884106	0001632	11/9/2023 11:25:31 PM	Alarm system sounded due to malfunction	5320	Elliott Drive	Ypsilanti Michigan	48197	Hospital - medical or psychiatric	returned in service and E11-2 continued for a report. E11-2 arrived on scene and made contact with security over the radio. Security met STFD at the listed address and advised the alarm activated for an unknown reason. STFD found the fire panel and the system was in a normal status, no incident was found within the location. All STFD returned in service and the scene was left with security.	NO			735	700 - False Alarm
11/30/2023 12:00:00 AM	3893727	0001735	11/30/2023 9:28:24 AM	Alarm system sounded due to malfunction	3650	Brittanie Drive	Ann Arbor Michigan	48105	1 or 2 family dwelling	CONKLIN, BARRY Nov 30 2023 07:50AM:DISPATCHED TO RESIDENTIAL ALARM. T 11-1 ATF CONTRACTORS WORKING ON THE HOUSE. NO PROBLEM FOUND. T 11-1 WENT IN SERVICE.	NO			735	700 - False Alarm
11/1/2023 12:00:00 AM	3880278	0001590	11/1/2023 4:55:20 PM	Sprinkler activation, no fire - unintentional	7101	Jackson Road	Ann Arbor Michigan	48103	Specialty shop	FRENCH, JEFF Nov 01 2023 03:50PM: Dispatched to the listed address for a reported smoke in the building with sprinkler activation. Arrived and staged was cleared in about 5 min. no fire found.	NO			741	700 - False Alarm
11/27/2023 12:00:00 AM	3892381	0001716	11/27/2023 3:15:01 PM	Smoke detector activation, no fire - unintentional	6800	Geddes Road	Ypsilanti Michigan	48198	Laboratory or science laboratory	COKER, TYLER Nov 27 2023 01:56PM:STFD L11-1 and E11-2 responded to the dispatched address. FD was notified it was a testing error. E11-2 returned in service. L11-1 continued for the report. FD made contact with site personnel to confirm no issue. Once complete STFD returned in service. COKER, TYLER Nov 27 2023 02:01PM:E11-2 was cancelled en route. COKER, TYLER Nov 27 2023 02:01PM:STFD L11-1 and E11-2 responded to the dispatched address. FD was notified it was a testing error. E11-2 returned in service. L11-1 continued for the report. FD made contact with site personnel to confirm no issue. Once complete STFD returned in service.	NO			743	700 - False Alarm
11/18/2023 12:00:00 AM	3888049	0001662	11/18/2023 2:36:54 PM	Detector activation, no fire - unintentional	1995	White Oak Lane	Ypsilanti Michigan	48198	1 or 2 family dwelling	MONDAY, DEREK Nov 18 2023 02:14PM:STFD E 11-2 and E 11-1 were dispatched to the above address for a smoke detector activation. Upon our arrival the home owner told us she was trying to change the batteries in the detector and see it off.	NO			744	700 - False Alarm
11/1/2023 12:00:00 AM	3880192	0001591	11/1/2023 12:54:39 PM	Alarm system activation, no fire - unintentional	8353	Barrington Drive	Ypsilanti Michigan	48198	1 or 2 family dwelling	KUJAWA, JEFFREY Nov 01 2023 04:32PM:STFD was dispatched to the above location for a Res. fire alarm. Home owner contacted dispatch to cancel FD. E11-2 made contact with the homeowner. Homeowner stated it was a false alarm, he was working on trying to figure out the key pad. FD clear. KUJAWA, JEFFREY Nov 01 2023 04:35PM: canceled by E11-2 KUJAWA, JEFFREY Nov 01 2023 04:35PM:STFD was dispatched to the above location for a Res. fire alarm. Home owner contacted dispatch to cancel FD. E11-2 made contact with the homeowner. Homeowner stated it was a false alarm, he was working on trying to figure out the key pad. FD clear.	NO			745	700 - False Alarm
11/6/2023 12:00:00 AM	3882340	0001615	11/6/2023 4:49:58 AM	Carbon monoxide detector activation, no CO	1630	Golfview Drive	Ypsilanti Michigan	48198	1 or 2 family dwelling	CLARK, JACOB Nov 06 2023 04:26PM:STFD E11-2 responded to a CO alarm at the location listed above. Crew arrived scene and was met with the home owner outside. He stated that his CO alarms were going off. Crew entered the house with the 4 gas monitor and checked the house. There were no readings throughout the home. After checking crew determined it was bad batteries. E11-2 was	NO			746	700 - False Alarm

11/15/2023 12:09:00 AM	3886666	0001649	11/15/2023 2:21:35 PM	Carbon monoxide detector activation, no CO	1612	Harvest	Lana	Ypsilanti	Michigan	48198	1 or 2 family dwelling	cleared and returned to service. BURNS, JORDAN Nov 15 2023 08:10PM:STFD E11-2 responded to above listed address for a carbon monoxide alarm. Upon arrival we found one detector that had new batteries and was well- maintained but I met the life expectancy for a gas monitor was used and nothing was found inside the home homeowner was advised nothing was found, and her detector needs to be replaced due to life expectancy. STFD cleared, and service...	NO	745	700 - False Alarm
11/27/2023 12:00:00 AM	3892423	0001726	11/27/2023 4:58:05 PM	Carbon monoxide detector activation, no CO	8083	Park	Lana	Ypsilanti	Michigan	48198	1 or 2 family dwelling	KIMBALL, RYAN Nov 29 2023 05:08AM:E11- 2 received a call direct to the station regarding a CO alarm activation. E11-2 arrived to the home to find 0 CO alarm detection readings. Homeowner stated that she had a new alarm that was connected to her phone that read a peak of 2500 PPM an hour prior to FD arrival. She also had a dedicated CO alarm that did not activate. She stated she was using the stove when it happened. FD had her turn on the stove to test it and some CO levels were detected coming from the stove. Gas to the stove was shut off at the inlet valve. Homeowner was instructed not to use her stove and to get a new one. FD returned to service. KIMBALL, RYAN Nov 29 2023 05:13AM:E11- 2 received a call direct to the station regarding a CO alarm activation. E11-2 arrived to the home to find 0 CO alarm detection readings. Homeowner stated that she had a new alarm that was connected to her phone that read a peak of 2500 PPM an hour prior to FD arrival. She also had a dedicated CO alarm that did not activate. She stated she was using the stove when it happened. FD had her turn on the stove to test it and some CO levels were detected coming from the stove. Gas to the stove was shut off at the inlet valve. Homeowner was instructed not to use her stove and to get a new one. FD returned to service.	NO	746	700 - False Alarm

Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Property Value	Percent Lost	Property Loss	Contents Value	Contents Loss	NFIRS Number
111																
								\$0.00	\$0.00							
	11/25/2023	3891110		Building fire	Out Of District	48198	2	\$0.00	\$0.00	NaN		NaN				0001703
	11/27/2023	3892552		Building fire	Out Of District	48198	2	\$0.00	\$0.00	NaN		NaN				0001718
113																
								\$0.00	\$0.00							
	11/15/2023	3886847		Cooking fire, confined to container	Superior Township 34	48198	2	\$0.00	\$0.00	NaN		NaN				0001650
	11/20/2023	3889029		Cooking fire, confined to container	Superior Township 35	48198	2	\$0.00	\$0.00	NaN		NaN				0001676
311																
								\$0.00	\$0.00							
	10/31/2023	3879863		Medical assist, assist EMS crew	Superior Township 31	48197	1	\$0.00	\$0.00	NaN		NaN				0001583
	10/31/2023	3879673		Medical assist, assist EMS crew	Superior Township 34	48198	2	\$0.00	\$0.00	NaN		NaN				0001586
	11/3/2023	3881011		Medical assist, assist EMS crew	Superior Township 31	48197	1	\$0.00	\$0.00	NaN		NaN				0001600
	11/3/2023	3880967		Medical assist, assist EMS crew	Superior Township 34	48198	1	\$0.00	\$0.00	NaN		NaN				0001599
	11/5/2023	3881892		Medical assist, assist EMS crew	Superior Township 35	48198	1	\$0.00	\$0.00	NaN		NaN				0001604
	11/6/2023	3882517		Medical assist, assist EMS crew	Superior Township 34	48198	1	\$0.00	\$0.00	NaN		NaN				0001617
	11/7/2023	3882839		Medical assist, assist EMS crew	Superior Township 34	48198	1	\$0.00	\$0.00	NaN		NaN				0001618
	11/7/2023	3882849		Medical assist, assist EMS crew	Superior Township 34	48198	4	\$0.00	\$0.00	NaN		NaN				0001619
	11/8/2023	3883502		Medical assist, assist EMS crew	Superior Township 36	48198	2	\$0.00	\$0.00	NaN		NaN				0001627
	11/10/2023	3884348		Medical assist, assist EMS crew	Superior Township 7	48105	1	\$0.00	\$0.00	NaN		NaN				0001633
	11/12/2023	3885278		Medical assist, assist EMS crew	Superior Township 34	48198	3	\$0.00	\$0.00	NaN		NaN				0001637
	11/13/2023	3885750		Medical assist, assist EMS crew	Superior Township 36	48198	1	\$0.00	\$0.00	NaN		NaN				0001643
	11/14/2023	3885977		Medical assist, assist EMS crew	Superior Township 35	48198	1	\$0.00	\$0.00	NaN		NaN				0001644
	11/15/2023	3886570		Medical assist, assist EMS crew	Superior Township 34	48198	2	\$0.00	\$0.00	NaN		NaN				0001647
	11/15/2023	3886448		Medical assist, assist EMS crew	Superior Township 35	48198	2	\$0.00	\$0.00	NaN		NaN				0001648

Superior Charter Township Park Commission  
Regular Meeting  
October 23, 2023

Adopted Minutes

1. Call to Order

The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.

2. Roll Call

Park Commissioners present: Nahid Sanii-Yahyai, Greg Vessels, Riley Schofield, Curtis Freeman, Jack Smiley, Guy Conti, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Director; Jan Piert

3. Flag Salute

Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Guy Conti and supported by Greg Vessels to approve the agenda with the addition of New Business C. Election of Park Commission Vice-Chair. The motion carried.

5. Prior Meeting Minutes Approval

A. October 2, 2023

It was moved by Greg Vessels and supported by Riley Schofield to approve the minutes of 10/02/23 with the following corrections.

Roll Call: Others Present: add Sharon Bryant-Phillips and Jack Smiley.

Agenda Approval: Correct the spelling of Sharon Bryant-Phillips.

Board Liaison Report: Paragraph Four: Correct the third sentence so that it reads "A conservation easement held by the county would prevent a future county parks & rec commission from selling the property without approval of the township board." Insert the following sentence: "If the text of the easement prohibits the county from conveying the easement without the approval of the township board."

New Business C. Parks & Recreation Commissioner Interviews: Jack Smiley

Correct spelling of fifth word of the second sentence so the sentence reads "He has worked successfully on open natural space..." Correct third sentence so that it reads "He has been a resident of Superior Township for 13 years."

The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Nahid Sanii-Yahyai reported the Pumpkin Carving event was successful. Many children were present. Nahid was interviewed by a representative from Washtenaw Community College named Melissa Cunningham. The person informed Nahid that the Superior Township event was the only free pumpkin event in the area this year. On Sunday Nahid participated in a walk through the Jack Smiley Nature Preserve.

B. Director's Report

Juan Bradford submitted a written report. He updated this with news that the Pumpkin Carving event had 150 pumpkins, which was 30 more than last year. All pumpkins and cookies were distributed by 1:15 pm. The weather was chilly, but the event was a success. Juan also reported that the agreement between Superior Township Park Commission and Clay Hill Farm & Garden was signed today by TC Collins.

C. Board Liaison Report

Trustee Bernice Lindke reported on a Special Meeting/Work Session on October 10 and the Regular Meeting on October 16.

Work Session/Special Meeting October 10, 2023

Discussed:

hiring part-time human resources director  
moving financial area under the Clerk  
addressing Utility Dept salary issues  
appointing Rickey Harding as Utilities Superintendent  
appointing Mary Burton as Utilities Director  
upgrading Aalea Skrycki's position  
have Laura Bennet report to Building Dept

Budget Discussion: funding Fireman's Park improvements

Clay Hill Farm

Environmental studies have been and will be conducted. Discussion of history behind the name "Clay Hill Farm" and amendments requested to the lease terms.

Regular Meeting October 16, 2023

Citizens Participation

200<sup>th</sup> anniversary of Dixboro community occurs in 2024, and celebration events scheduled during August 2 – 4.

Several speakers addressed Clay Hill Farm lease terms

Several speakers opposed Garrett's Space rezoning and land use agreement

Lisa Hoenig, Executive Director of Ypsilanti District Library thanked the board for its support of the library.

Approved engineering fee for Parks & Rec bathroom in Fire Station #2

Approved all budgets, including Park Fund

Approved agreement between Park Commission and Willow Run Acres Clay Hill Faarm & Garden with lease terms amended to ten years, provision of a well and in event of early termination of lease, re-location to a site near the population served.

Approved resolutions honoring Marion Morris and Terry Lee Lansing.

Appointed Jack Smiley to open position on the Park Commission.

Approved proceeding with Phase 2 environmental study for Clay Hill Farm & Garden

Trustee Lindke also indicated the township board would be supportive of seeking millage dedicated to parks & recreation, possibly on the August 2024 ballot.

D. Board Meeting Attendee

Greg Vessels reported on the October 16 Township Board meeting. He concurred with Trustee Lindke's report.

E. Park Steward

Juan has not heard from Ellen Kurath in the past few weeks.

F. Safety

There have been no accidents or injuries in the past month.

It was moved by Riley Schofield and supported by Greg Vessels to receive the reports. The motion carried.

8. Communications

- A. Educational: CDC COVID-19 Plan
- B. Owl Prowl Flyer

It was moved by Martha Kern-Boprie and supported by Riley Schofield to receive the Communications. The motion carried.

9. Old Business

- A. Community Center Advisory Committee Update

Juan Bradford reported there has been no meeting of the CCAC since the last Park Commission meeting. We are still waiting for a decision on the grant applied for.

- B. Adopted 2024 Budget

The township board approved the 2024 budget without any changes to it.

10. New Business

- A. Parks & Rec Bathroom in Fire Station #2

The Township Board approved engineering fee of \$15,700 for the bathroom. Construction cost is estimated at \$66,000. The reason this cost is so high is because the waste water must be pumped over the top of the building to the sewer line.

- B. Proposed Park Land Donation

A property owner of 25 acres in section 1 of Superior Township, in the southwest corner of the intersection of Joy Road and Napier Road seeks a rezoning from R-1 Single Family Residential to C-2 General Commercial to construct storage units. This property owner proposes donating approximately half the acres to the park commission for a park. The Planning Commission will hold a public hearing will take place on the rezoning request on October 25. Park Commissioners discussed the proposal to donate a portion of the acreage for a park. There was no support expressed for this proposal.

- C. Election of Park Commission Vice-Chair

Guy Conti noted that now that the Park Commission contains seven members, it would be appropriate to elect a Vice-Chair. Guy nominated Jack Smiley as Vice Chair. Jack declined the nomination. Martha Kern-Boprie nominated Riley Schofield as Vice-Chair. Riley declined the nomination. Nahid Sani-Yahyai nominated Greg Vessels as Vice-Chair. Greg accepted the nomination. Greg Vessels was elected Vice-Chair unanimously.

11. Bills for Payment

It was moved by Guy Conti and supported by Greg Vessels to approve payment of the bills totaling \$18,900.21 through 10/23/23. The motion carried.

12. Financial Statement

- A. September 2023 Revenue & Expenditure Report

It was moved by Greg Vessels and supported by Riley Schofield to receive the September financial report. The motion carried.

13. Pleas and Petitions

Guy Conti asked Juan to keep the issue of securing similar fee levels for Superior Township residents to use Ypsilanti Township park and recreation facilities and services on the park commission agenda until it is resolved.

Greg Vessels is concerned about township board actions concerning the “rock property” that could jeopardize it as an opportunity to get more people, especially children outside and into natural settings. Trustee Bernice Lindke noted the township board may place the “rock property” into the park commission’s inventory. Greg also expressed concern about funding resources for programming. Are grants a reasonable resource for programming. Martha Kern-Boprie responded grants are more effective for capital improvements, as grants are time limited, and if the grant funding goes away, the program may have to terminate.

Jan Piert suggested collaborating with county parks and rec for programming support.

Jack Smiley suggested the 162 acre parcel running south from Cherry Hill Road would be a good location for outdoor programming. Assuming this parcel is securing, plans are to install a parking lot that could make both this parcel and the Cherry Hill Nature Preserve accessible to people traveling by motor vehicles.

Juan Bradford asked park commissioners to confirm plans for the luncheon/dinner to thank Marion Morris and Terry Lee Lansing for their service to the park commission. A consensus was reached to host a potluck lunch on Thursday, November 2 at 12:00 noon at the township hall. Township board members are welcome to attend. Martha Kern-Boprie will communicate with the Township Clerk to extend the invitation to the township board members.

14. Adjournment

It was moved by Greg Vessels and supported by Curtis Freeman to adjourn at 7:40 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary

## MEMO

TO: Superior Charter Township Board of Trustees

FROM: Laura Bennett, Planning & Zoning Administrator

RE: Planning & Zoning Department Report

DATE: December 4, 2023

### **Huron Dental**

Huron Dental held their pre-construction meeting with the Township and OHM on November 29, 2023. Once the Township receives a performance guarantee from Huron Dental, they will be cleared to begin work.

### **Draft Master Plan**

At their meeting on November 15, 2023, the Planning Commission released the Draft Comprehensive Master Plan for a 63-day review period. A link to the Plan was mailed to all surrounding jurisdictions and placed on the Township's website.

A public hearing with the Planning Commission will be scheduled for February 28, 2024, to receive comments from the public.

### **Garrett's Space**

A preliminary site plan for Garrett's Space was submitted on Thursday, November 30, 2023. This site plan will be passed onto the Township's Consultants for review before being placed on the Planning Commission agenda.





## *Utility Department Memorandum*

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**To:** Superior Township Board of Trustees  
**From:** Mary Burton  
**Date:** November 20, 2023  
**Re:** Utility Department Report

- The New booster station is officially online, and the old station has been officially taken offline. Fencing has been installed and completed as well. All SCADA equipment and wiring have been removed. We're expecting to remove the old pumps and proceed with backfilling soon.
- OHM sent a letter detailing their recommendation for sizing the proposed water main along Stamford Road. They have recommended the existing 16" main be replaced with a 12-inch water main for overall redundancy of the system.
- Met with OHM to review and consider revising the current fee schedule and customer fee list. OHM will make recommendations for updated pricing later this month.
- Hydrant winterizations have been completed for the year. There are several customers in the past that had theirs winterized but have not responded. The properties include Lakeview and Bromley Park Condos.
- Culvert pipes, large blocks and a grate that went through the creek at Bromley Park off-site were removed. Debris that was blocking the creek water flow was also removed. We received a quote from Midwest Maintenance to do restoration work at the site. Washtenaw County provided input on how they want the restoration to be completed.
- Quotes were received from Busy Butler Tree Service and United Outdoor Landscaping Services for several trees to be trimmed or removed. The Utility Admin building, Dawn St./Stamford Rd. and the Maintenance facility all will be trimmed or have tree removal.
- Westridge Mobile Home Park had a very large water main break during the last week of October. They hired a contractor to do the repair but

had issues and ended up calling STUD to turn the water off to the entire park. The repair was not completed until November 3<sup>rd</sup>.

- Multiple communications have been sent to Trinity Health informing them of the need to replace ten master meters on St. Joseph Hospital campus. The engineering department has responded, and we will be working with them to have this project completed in the first quarter of 2024.
- Prospect Point West subdivision has rented several hydrant meters from STUD and is working on prepping utility connections for later this year.
- 590 W Clark has been tied into the public water system. The well water has been cut and capped off to the property.
- The main water meter (6") at Hyundai is in need of replacement. Hyundai has been informed and will work with us to make sure the process is smooth.
- Working to complete the Endpoint installations in Brookside Subdivision. We are at about 94% complete with the township.
- On November 6th a sewer back up on Kingston Court occurred. We were called and took the vacator truck to clear up the blockage in the sewer main.
- Entry way sprinkler meters at subdivisions and pools have been dropped and drained for the winter season.
- Water pressure complaint on York Ct., plumber was called after maintenance crew came. It was discovered that the pressure issue was internal at the property.
- It was reported that a manhole cover was missing behind Cheney school. The cover is being reset by the service crew.
- Expecting to hire a new Field Service Tech this month.
- Prepping service truck for additional maintenance worker.
- Finishing up mowing for the season.
- A new 1-1/2 inch meter head was installed at 15 W Clark apartment building.
- Water/sewer inspections at Woodside subdivision have continued with all passing.

# NOVEMBER 2023 ASSESSING DEPARTMENT REPORT

For the month of November, the assessing department has been preparing for the end of the year. The 2024 tax bills are calculated as of December 31, 2023. The assessor will increase or decrease the assessments according to the housing market. If the property owner has added or removed value, such as a barn or deck, this would also increase or decrease the assessment.

As the assessor, I have started searching for commercial and industrial sales to use to set up the township's commercial and industrial land values and economic condition factors. This has been accomplished by researching the websites of each of the 26 cities and townships in Washtenaw County. I have also checked many in Wayne County and Oakland County. I have been extracting 2 years of their sales and then reviewing each sale to find out what the sale price, sale date, acreage, square footage, building residual, and dollar per acre is. This is a long and tedious process that takes many hours to find the sales that will be comparable to our commercial and hospital properties, and our Hyundai Research and Development industrial property. I am currently adding all the data to a spreadsheet to see which sales can be used.

This will be a huge part of our 2024 audit. The assessor must be able to explain to the residents of the township how their values were determined. All my 2024 data will be on the website and will be checked thoroughly by the state auditor. Last year I had 75 pages of spreadsheets.

Other duties that were completed by the assessor (not a complete list):

- Attended a class hosted by the State Tax Commission that included an explanation of how the 2024 Assessment Roll Audit will be completed on each unit of government in Washtenaw County. Washtenaw County is scheduled to receive the audit after the completion of the 2024 Assessment Roll. They continuously informed us throughout the class that failures of this audit may have serious implications for the assessor of the township.
- Attended a Washtenaw Assessor's Association meeting where we heavily discussed the 2024 audit that is quickly approaching.
- Completed a parcel boundary adjustment which includes correspondence with the county. Each parcel received a new legal description and acreage amount, and the assessment and taxable values were calculated for the new acreage.
- Completed a land division. (Same work as boundary adjustment above)
- Spoke with numerous people that were asking if they could split their land. I researched each one and advised them.
- Processed 1 Principal Residence Exemption Denial that was issued by the state of Michigan. I removed the PRE from our database and advised the Treasury Department to do the same, and they issued and mailed a new tax bill for the current year. I then sent the information to the county for them to charge back the previous 3 years.
- Received and handled 386 e-mails. 14 of the e-mails were from the State Tax Commission regarding new or changed laws. One of them made many changes to the Veterans Exemption and another to the Poverty Exemption. Each one of the 14 had to be studied and understood, while many required researching the new law and deciphering how to implement it, which sometimes is very difficult.
- Signed and checked 29 Property Transfer Affidavits, Principal Residence Exemptions, Rescinds and address changes.
- Exported the names, values, and sales to the county.
- Printed and began to prepare the 327 Personal Property accounts.

- Sent information to the printing company for a quote for them to mail the personal property on December 31, 2023, and for the 5,800 assessment notices to be mailed out February 2024. Later I reviewed the printer's quote and approved it.
- Submitted all three of our Assessing Certification renewals to Nancy for payment.
- Submitted all three of our Michigan Assessor's Association applications to Nancy for payment.

**The taxable value for only the residential class, before the Consumer Price Index was added, has gone up 8,495,144 since the same time last year, due to the continuous and hard work of the two appraisers Ben and Matthew. This increase means there will be more money that can be used to improve our township.**

When the appraisers do a re-appraisal on existing homes, they are finding new value with additions, decks, and out buildings. Some of the homeowners never pulled a permit, so we never knew that the home had upgrades that should have been assessed. (re-appraisals are a state of Michigan requirement) When the appraisers measure, inspect, and enter a newly constructed home, once again they have added new value. This is how the taxable value increases before the Consumer Price Index is ever added.

Some of the duties that were completed by the appraisers (not a complete list):

- 48 homes were reappraised. They were measured and compared to previous appraisals. The state recommendation is for all 6,000+ parcels to be re-appraised every 5 years. They spoke to some of the residents to confirm interior information. These homes were updated in BS&A using the multi-list system, new measurements, and homeowner surveys.
- 19 final building inspections were completed, with interior inspections and exterior measurements. They were entered in BS&A using blueprints and information gathered by the appraisers.
- Accepted 29 Property Transfer Affidavits, Principal Residence Exemptions, Rescinds and address changes and then entered them into BS&A. This used to be done by the assessing assistant that retired.
- 2 Poverty Exemptions were reviewed with multiple phone calls to the applicants requesting more information to process. This used to be done by the assessing assistant that retired.
- Accepted 3 Veterans Exemptions at the counter. This used to be done by the assessing assistant.
- Assisted numerous residents, realtors, and title companies with questions or requests for information via phone calls, e-mails, or in person.
- They were advised that they are to answer any of the general phone calls if they ring more than 3 times. This takes a lot of time away from the assessing work that must be completed per the State of Michigan. This used to be done by the assessing assistant that retired.

If we had an assessing assistant to complete the paperwork and help with the phones, just think of what that taxable value number above would be. Vicky Kooyers, the assessing assistant, retired and was never replaced.

We also have a dire need to start scanning our paperwork, which would be another part of the assessing assistant duties.

Thank you,

Paula Calopisis, Assessor



## Memorandum

**To:** Township Board  
**From:** Keith Lockie/Nancy Mason  
**Date:** December 18, 2023  
**Re:** Controller's Report

- Please see the October Balance Sheets (complete) and November Balance Sheets (incomplete), included in this month's packet under "Reports".
- After more than two years of work by Nancy Mason, mandated by the State, the conversion of our BS&A General Ledger was completed last month. The mandate included most fund numbers and general ledger numbers changing. BS&A did the actual conversion in the system.
- The officials, Nancy and I met with our insurance agent this month regarding 2024's employee insurance rates. We had budgeted a 10% overall increase in the approved budget. The rates came in as follows:
  1. BC/BS – 7.19% increase + deductible went from \$1,500 to \$1,600 single and \$3,000 to \$3,200 family
  2. Delta Dental – 3.83% increase
  3. VSP Vision – 0 change
  4. Med Mutual Life - 0 change
- The second and final budget amendments for 2023 are included in this month's packet. To recap the bottom line of each fund:
  1. General Fund Additional \$252,023 Required from Fund Balance
  2. Legal Defense 0 Change
  3. Fire Fund Additional \$175,000 Required from Fund Balance
  4. Streetlights 0 Change
  5. Building Fund Decreased by \$94,100 Required from Fund Balance
  6. Law Fund Additional \$85,800 to Fund Balance
  7. Parks & Rec \$5,704 from Fund Balance No Longer Needed, \$23,696 now Transferred to Fund Balance
  8. Utility O&M Additional \$83,398 Transferred to Capital Reserves
  9. ARPA Per Auditors we projected \$500,00 in Expenses

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	768,776.36	208,865.82
101-000-001.002	HUNT 0768 CHK - GEDDES ROAD	12,149.18	12,208.95
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	157.32	9,657.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	6,774.07	5,446.22
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.001	CHASE 5503 - NON-MOTORIZED TRAILS	30,659.02	30,659.02
101-000-002.002	COMERICA 6199 J-FUND GEDDES ROAD	198,190.70	206,575.03
101-000-003.001	90 DAY CD - CHASE	0.00	192,110.47
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	300.00	300.00
101-000-013.000-CTAP	CHASE 5503 - DAILY OPERATING CHECKING	38,729.50	38,729.50
101-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	601,669.18	589,806.56
101-000-017.002	COMERICA - GOVERNMENT T-BILLS	255,729.19	257,943.86
Cash		1,932,661.85	1,571,830.08
Accounts Receivable			
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	87,201.70	99,930.35
101-000-040.002	A/R - OTHER	2,960.00	412,284.49
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	16,781.00	16,387.00
Accounts Receivable		106,942.70	528,601.84
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	0.00	903.98
101-000-123.000	PRE-PAID EXPENSES MISC.	290.08	1,011.23
101-000-123.050	PREPAID INSURANCE	3,248.32	12,751.88
101-000-126.000	UNREALIZED GAINS/LOSSES	0.00	39,003.55
Other Assets		3,538.40	53,670.64
Due From Other Funds			
101-000-084.206	DUE FROM FIRE FUND	495.16	0.00
101-000-084.211	DUE FROM LEGAL DEFENSE FUND	46,648.00	76,648.00
101-000-084.249	DUE FROM BUILDING FUND	0.00	324.61
101-000-084.508	DUE FROM PARK FUND	14.99	0.00
101-000-084.592	DUE FROM UTIL	327.63	550.00
101-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	401.09	14.11
101-000-084.704	DUE FROM PAYROLL FUND	4,972.74	4,937.77
Due From Other Funds		52,859.61	82,474.49
<b>Total Assets</b>		<b>2,096,002.56</b>	<b>2,236,577.05</b>
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	41,527.81	45,782.26
101-000-202.200	A/P - CREDIT CARD ACCOUNT	3,091.55	2,617.40
101-000-202.300	A/P - AATA CONTRACT	23,907.99	8,336.50
Accounts Payable		68,527.35	56,736.16
Liabilities-ST			
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	0.00	9,500.00
Liabilities-ST		0.00	9,500.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Liabilities-LT (over 1 year)			
101-000-360.001	DEFERRED REVENUE PILOT	872.55	891.04
Liabilities-LT (over 1 year)		872.55	891.04

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Liabilities ***			
Due To Other Funds			
101-000-214.704	DUE TO PAYROLL FUND	9,373.20	0.00
	Due To Other Funds	9,373.20	0.00
<b>Total Liabilities</b>		<b>78,773.10</b>	<b>67,127.20</b>
*** Fund Balance ***			
Unassigned			
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,716,481.84	1,841,735.82
	Unassigned	1,716,481.84	1,841,735.82
Assigned			
101-000-385.001	FUND BALANCE - GEDDES ROAD	208,634.72	211,583.89
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,659.02
101-000-385.003	FUND BALANCE - RIGHT OF WAY	16,336.12	25,665.77
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	43,927.54	30,965.08
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	0.00	247,500.00
	Assigned	299,557.40	546,373.76
<b>Total Fund Balance</b>		<b>2,016,039.24</b>	<b>2,388,109.58</b>
<b>Beginning Fund Balance</b>		<b>2,016,039.24</b>	<b>2,140,609.58</b>
<b>Net of Revenues VS Expenditures</b>		<b>1,190.22</b>	<b>(218,659.73)</b>
<b>Fund Balance Adjustments</b>		<b>0.00</b>	<b>247,500.00</b>
<b>Ending Fund Balance</b>		<b>2,017,229.46</b>	<b>2,169,449.85</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,096,002.56</b>	<b>2,236,577.05</b>

Fund 203 SIDE STREET MAINTENANCE

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	18,240.09	12,255.77
203-000-003.001	90 DAY CD - CHASE	0.00	3,651.85
	Cash	<u>18,240.09</u>	<u>15,907.62</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets</b>	<b><u>18,240.09</u></b>	<b><u>15,907.62</u></b>
*** Liabilities ***			
Accounts Payable			
203-000-202.000	A/P - VENDORS	1,567.80	0.00
	Accounts Payable	<u>1,567.80</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
	<b>Total Liabilities</b>	<b><u>1,567.80</u></b>	<b><u>0.00</u></b>
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	15,104.49	15,104.49
	Unassigned	<u>15,104.49</u>	<u>15,104.49</u>
	<b>Total Fund Balance</b>	<b><u>15,104.49</u></b>	<b><u>15,104.49</u></b>
	<b>Beginning Fund Balance</b>	<b>15,104.49</b>	<b>15,104.49</b>
	<b>Net of Revenues VS Expenditures</b>	<b>1,567.80</b>	<b>803.13</b>
	<b>Ending Fund Balance</b>	<b>16,672.29</b>	<b>15,907.62</b>
	<b>Total Liabilities And Fund Balance</b>	<b>18,240.09</b>	<b>15,907.62</b>



Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
<b>*** Assets ***</b>			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	(1,993,227.29)	(1,843,886.19)
206-000-002.001	COMERICA 1210 J-FUND - ACCRUED ABSENCES	430,529.83	448,743.14
206-000-002.002	COMERICA 1229 J-FUND - DAILY OPERATING	924,607.85	950,035.24
206-000-013.000-AFG9	HUNT 6014 - DAILY OPERATING CHECKING	113,082.17	113,082.17
206-000-013.000-RITF	FM 6709 - DAILY OPERATING CHECKING	347,542.68	347,542.68
206-000-013.000-SAFE	HUNT 6014 - DAILY OPERATING CHECKING	555,235.90	555,235.90
206-000-013.000-SCBA	HUNT 6014 - DAILY OPERATING CHECKING	1,243,415.02	1,243,415.02
206-000-016.000-AFGT	COMERICA 9652 MM - DAILY OPERATING	(323,546.00)	(323,546.00)
206-000-017.001	HUNT 6014 - GOVERNMENT T-BILLS	1,170,160.21	704,139.17
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	707,987.15	714,118.64
	Cash	<u>3,175,787.52</u>	<u>2,908,879.77</u>
Accounts Receivable			
206-000-040.002	A/R - OTHER	1,770.91	0.00
	Accounts Receivable	<u>1,770.91</u>	<u>0.00</u>
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	0.00	4,705.25
206-000-123.000	PRE-PAID EXPENSES MISC.	260.30	365.99
206-000-123.050	PREPAID INSURANCE	25,492.96	55,796.69
206-000-126.000	UNREALIZED GAINS/LOSSES	0.00	20,482.87
	Other Assets	<u>25,753.26</u>	<u>81,350.80</u>
Due From Other Funds			
206-000-084.592	DUE FROM UTIL	1,371.36	0.00
	Due From Other Funds	<u>1,371.36</u>	<u>0.00</u>
	<b>Total Assets</b>	<b><u>3,204,683.05</u></b>	<b><u>2,990,230.57</u></b>
<b>*** Liabilities ***</b>			
Accounts Payable			
206-000-202.000	A/P - VENDORS	(5,017.62)	8,464.28
	Accounts Payable	<u>(5,017.62)</u>	<u>8,464.28</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
206-000-339.001	DEFERRED REVENUE PILOT	3,772.55	3,852.89
	Liabilities-LT (over 1 year)	<u>3,772.55</u>	<u>3,852.89</u>
Due To Other Funds			
206-000-214.101	DUE TO GENERAL FUND	495.16	0.00
206-000-214.704	DUE TO PAYROLL FUND	23,681.78	0.00
	Due To Other Funds	<u>24,176.94</u>	<u>0.00</u>
	<b>Total Liabilities</b>	<b><u>22,931.87</u></b>	<b><u>12,317.17</u></b>

\*\*\* Fund Balance \*\*\*

Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,778,805.61	1,559,209.73
	Unassigned	<u>1,778,805.61</u>	<u>1,559,209.73</u>
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	52,308.39	52,308.39
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	495,229.98	534,206.68
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
	Assigned	<u>1,142,574.51</u>	<u>1,181,551.21</u>
<b>Total Fund Balance</b>		<b>2,921,380.12</b>	<b>2,740,760.94</b>
<b>Beginning Fund Balance</b>		<b>2,921,380.12</b>	<b>2,740,760.94</b>
<b>Net of Revenues VS Expenditures</b>		<b>260,371.06</b>	<b>237,152.46</b>
<b>Ending Fund Balance</b>		<b>3,181,751.18</b>	<b>2,977,913.40</b>
<b>Total Liabilities And Fund Balance</b>		<b>3,204,683.05</b>	<b>2,990,230.57</b>

Fund 211 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Assets ***			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	15,346.04	3,643.31
211-000-003.001	90 DAY CD - CHASE	0.00	1,423.10
211-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	259,065.84	253,958.10
	Cash	<u>274,411.88</u>	<u>259,024.51</u>
Other Assets			
211-000-126.000	UNREALIZED GAINS/LOSSES	0.00	13,608.33
	Other Assets	<u>0.00</u>	<u>13,608.33</u>
	<b>Total Assets</b>	<b><u>274,411.88</u></b>	<b><u>272,632.84</u></b>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Other Liabilities			
211-000-202.001	A/P - VENDORS	0.00	855.00
	Other Liabilities	<u>0.00</u>	<u>855.00</u>
Due To Other Funds			
211-000-214.101	DUE TO GENERAL FUND	46,648.00	76,648.00
	Due To Other Funds	<u>46,648.00</u>	<u>76,648.00</u>
	<b>Total Liabilities</b>	<b><u>46,648.00</u></b>	<b><u>77,503.00</u></b>
*** Fund Balance ***			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	256,861.25	225,753.34
	Unassigned	<u>256,861.25</u>	<u>225,753.34</u>
	<b>Total Fund Balance</b>	<b><u>256,861.25</u></b>	<b><u>225,753.34</u></b>
	<b>Beginning Fund Balance</b>	<b>256,861.25</b>	<b>225,753.34</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(29,097.37)</b>	<b>(30,623.50)</b>
	<b>Ending Fund Balance</b>	<b>227,763.88</b>	<b>195,129.84</b>
	<b>Total Liabilities And Fund Balance</b>	<b>274,411.88</b>	<b>272,632.84</b>

Fund 219 STREET LIGHT FUND

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Assets ***			
Cash			
219-000-001.000	CHASE 5503 - DAILY OPERATING CHECKING	56,303.42	24,127.90
219-000-003.001	90 DAY CD - CHASE	0.00	28,668.54
	Cash	56,303.42	52,796.44
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	81,729.72	87,411.98
	Accounts Receivable	81,729.72	87,411.98
Other Assets			
	Other Assets	0.00	0.00
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	<b>Total Assets</b>	<b>138,033.14</b>	<b>140,208.42</b>
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	6,930.90	8,118.22
	Accounts Payable	6,930.90	8,118.22
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Due To Other Funds			
	Due To Other Funds	0.00	0.00
	<b>Total Liabilities</b>	<b>6,930.90</b>	<b>8,118.22</b>
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	112,564.69	116,017.61
	Unassigned	112,564.69	116,017.61
	<b>Total Fund Balance</b>	<b>112,564.69</b>	<b>116,017.61</b>
	<b>Beginning Fund Balance</b>	<b>112,564.69</b>	<b>116,017.61</b>
	<b>Net of Revenues VS Expenditures</b>	<b>18,537.55</b>	<b>16,072.59</b>
	<b>Ending Fund Balance</b>	<b>131,102.24</b>	<b>132,090.20</b>
	<b>Total Liabilities And Fund Balance</b>	<b>138,033.14</b>	<b>140,208.42</b>

Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Assets ***			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	189,459.39	103,063.06
249-000-001.002	CHASE 5503 - ACCRUE ABSENCES	20,374.56	20,374.56
249-000-003.001	90 DAY CD - CHASE	0.00	74,325.16
249-000-004.001	PETTY CASH	100.00	100.00
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	241,241.18	236,484.10
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	305,765.96	308,413.95
Cash		756,941.09	742,760.83
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
249-000-123.050	PREPAID INSURANCE	287.68	979.59
249-000-126.000	UNREALIZED GAINS/LOSSES	0.00	21,519.89
Other Assets		287.68	22,499.48
Due From Other Funds			
Due From Other Funds		0.00	0.00
<b>Total Assets</b>		<b>757,228.77</b>	<b>765,260.31</b>
*** Liabilities ***			
Accounts Payable			
249-000-202.000	A/P - VENDORS	(2,303.95)	896.63
Accounts Payable		(2,303.95)	896.63
Due To Other Funds			
249-000-214.101	DUE TO GENERAL FUND	0.00	324.61
249-000-214.704	DUE TO PAYROLL FUND	2,388.60	0.00
Due To Other Funds		2,388.60	324.61
<b>Total Liabilities</b>		<b>84.65</b>	<b>1,221.24</b>
*** Fund Balance ***			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	862,927.45	836,558.30
Unassigned		862,927.45	836,558.30
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	28,923.17	2,405.60
Assigned		28,923.17	2,405.60
<b>Total Fund Balance</b>		<b>891,850.62</b>	<b>838,963.90</b>
<b>Beginning Fund Balance</b>		<b>891,850.62</b>	<b>838,963.90</b>
<b>Net of Revenues VS Expenditures</b>		<b>(134,706.50)</b>	<b>(74,924.83)</b>
<b>Ending Fund Balance</b>		<b>757,144.12</b>	<b>764,039.07</b>
<b>Total Liabilities And Fund Balance</b>		<b>757,228.77</b>	<b>765,260.31</b>

Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
<b>*** Assets ***</b>			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	578,792.38	667,392.24
266-000-003.001	90 DAY CD - CHASE	0.00	662,630.33
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	1,169,201.43	1,145,926.60
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	404,020.92	407,519.88
Cash		<u>2,152,014.73</u>	<u>2,883,469.05</u>
Accounts Receivable			
266-000-040.002	A/R - SYCAMORE REG PATROLS	41,670.24	42,478.96
266-000-040.003	A/R - DANBURY REG PATROLS	36,066.80	14,426.60
266-000-040.004	A/R - ST JOE HOSPITAL REG PATROLS	10,040.00	10,654.00
Accounts Receivable		<u>87,777.04</u>	<u>67,559.56</u>
Other Assets			
266-000-123.050	PREPAID INSURANCE	200.00	200.00
266-000-126.000	UNREALIZED GAINS/LOSSES	0.00	73,327.53
Other Assets		<u>200.00</u>	<u>73,527.53</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
<b>Total Assets</b>		<b><u>2,239,991.77</u></b>	<b><u>3,024,556.14</u></b>
<b>*** Liabilities ***</b>			
Accounts Payable			
266-000-202.000	A/P - VENDORS	4,467.27	2,512.15
Accounts Payable		<u>4,467.27</u>	<u>2,512.15</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
266-000-339.001	DEFERRED REVENUE PILOT	2,964.20	3,027.31
Liabilities-LT (over 1 year)		<u>2,964.20</u>	<u>3,027.31</u>
Due To Other Funds			
Due To Other Funds		<u>0.00</u>	<u>0.00</u>
<b>Total Liabilities</b>		<b><u>7,431.47</u></b>	<b><u>5,539.46</u></b>
<b>*** Fund Balance ***</b>			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	1,411,360.76	1,998,574.07
Unassigned		<u>1,411,360.76</u>	<u>1,998,574.07</u>
<b>Total Fund Balance</b>		<b><u>1,411,360.76</u></b>	<b><u>1,998,574.07</u></b>
<b>Beginning Fund Balance</b>		<b>1,411,360.76</b>	<b>1,998,574.07</b>
<b>Net of Revenues VS Expenditures</b>		<b>821,199.54</b>	<b>1,020,442.61</b>
<b>Ending Fund Balance</b>		<b>2,232,560.30</b>	<b>3,019,016.68</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,239,991.77</b>	<b>3,024,556.14</b>

Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	1,502,144.50	1,363,489.41
	Cash	<u>1,502,144.50</u>	<u>1,363,489.41</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
<b>Total Assets</b>		<b>1,502,144.50</b>	<b>1,363,489.41</b>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	1,501,402.52	1,491,637.52
	Liabilities-LT (over 1 year)	<u>1,501,402.52</u>	<u>1,491,637.52</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
<b>Total Liabilities</b>		<b>1,501,402.52</b>	<b>1,491,637.52</b>
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	10.52	1,452.32
	Unassigned	<u>10.52</u>	<u>1,452.32</u>
Assigned			
	Assigned	<u>0.00</u>	<u>0.00</u>
<b>Total Fund Balance</b>		<b>10.52</b>	<b>1,452.32</b>
<b>Beginning Fund Balance</b>		<b>10.52</b>	<b>1,452.32</b>
<b>Net of Revenues VS Expenditures</b>		<b>731.46</b>	<b>(129,600.43)</b>
<b>Ending Fund Balance</b>		<b>741.98</b>	<b>(128,148.11)</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,502,144.50</b>	<b>1,363,489.41</b>

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	86,636.85	(4,643.78)
508-000-001.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	3,577.69
508-000-003.001	90 DAY CD - CHASE	0.00	48,515.55
508-000-013.000-BHCG	DAILY OPERATING CHECKING	44,212.87	44,212.87
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	68,401.52	67,952.55
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	399,999.93	403,463.46
	Cash	602,828.86	563,078.34
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	2,645.84	3,209.28
508-000-126.000	UNREALIZED GAINS/LOSSES	911.50	15,198.62
	Other Assets	3,557.34	18,407.90
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	<b>Total Assets</b>	<b>606,386.20</b>	<b>581,486.24</b>
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	2,462.51	1,238.02
	Accounts Payable	2,462.51	1,238.02
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Other Liabilities			
	Other Liabilities	0.00	0.00
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	14.99	0.00
508-000-214.592	DUE TO UTILITY FUND	49.81	0.00
508-000-214.704	DUE TO PAYROLL FUND	1,456.14	0.00
	Due To Other Funds	1,520.94	0.00
	<b>Total Liabilities</b>	<b>3,983.45</b>	<b>1,238.02</b>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	179,133.54	184,841.14
	Unassigned	179,133.54	184,841.14
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	11,635.49	10,911.90



Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Fund Balance ***			
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Assigned	415,916.02	415,192.43
	Restricted		
	Restricted	0.00	0.00
	<b>Total Fund Balance</b>	<b>595,049.56</b>	<b>600,033.57</b>
	<b>Beginning Fund Balance</b>	<b>595,049.56</b>	<b>600,033.57</b>
	<b>Net of Revenues VS Expenditures</b>	<b>7,353.19</b>	<b>(19,785.35)</b>
	<b>Ending Fund Balance</b>	<b>602,402.75</b>	<b>580,248.22</b>
	<b>Total Liabilities And Fund Balance</b>	<b>606,386.20</b>	<b>581,486.24</b>

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Assets ***			
Cash			
701-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	743,980.78	423,759.26
	Cash	<u>743,980.78</u>	<u>423,759.26</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
701-000-084.703	DUE FROM TAX FUND	0.00	7.03
	Due From Other Funds	<u>0.00</u>	<u>7.03</u>
	<b>Total Assets</b>	<b><u>743,980.78</u></b>	<b><u>423,766.29</u></b>
*** Liabilities ***			
Accounts Payable			
701-000-202.000	A/P - VENDORS	5,518.25	0.00
	Accounts Payable	<u>5,518.25</u>	<u>0.00</u>
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	17,088.64	20,153.13
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	0.00	15,000.00
	Liabilities-ST	<u>17,088.64</u>	<u>35,153.13</u>
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	16,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	40,000.00
701-000-283.004	WOODSIDE VILLAGE	9,366.50	5,460.00
701-000-283.007	TEMPORARY OCCUPANCY	1,000.00	1,660.00
701-000-283.008	HYUNDAI SITE EXPANSION	138,375.00	41,081.00
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.011	GLEN OAKS COOPERATIVE OFFICE ADDITION	(1,243.00)	(148.00)
701-000-283.012	HAWTHORNE MILL AREA PLAN	1,100.00	1,100.00
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	(2,677.25)	4,187.00
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	4,889.75	2,189.00
701-000-283.015	PROSPECT POINTE WEST - FINAL SITE PLAN	29,682.50	83,265.75
701-000-283.016	PROSPECT POINTE WEST ENGINEERING	5,352.50	5,352.50
701-000-283.017	SUTTON RIDGE M & G BOND	308,270.00	0.00
701-000-283.018	HSHV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	SE MICHIGAN LAND HOLDINGS	6,797.50	14,602.52
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,767.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,901.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	37,751.00	28,003.00
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	10,000.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.029	SJMH THE FARM AT ST JOES	(1,191.00)	(1,444.50)
701-000-283.030	JACK SMILY WETLAND MITIGATION 2016	875.00	0.00
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	(250.00)	(1,258.00)
701-000-283.039	5288 GEDDES ED WATER MAIN	0.00	2.50
701-000-283.040	TEMPORARY BOND SIGNS	0.00	500.00
701-000-283.041	BROOKWOOD	0.00	(1,093.25)

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Liabilities ***			
701-000-283.044	HURON DENTAL	0.00	9,088.25
701-000-283.045	PLYMOUTH & NAPIER REZONING	0.00	2,060.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	0.00	39,215.00
	Other Liabilities	701,373.89	388,613.16
Due To Other Funds			
701-000-283.000	PPW PERFORMANCE GUARANTEE	20,000.00	0.00
	Due To Other Funds	20,000.00	0.00
	<b>Total Liabilities</b>	<b>743,980.78</b>	<b>423,766.29</b>
*** Fund Balance ***			
Unassigned			
	Unassigned	0.00	0.00
	<b>Total Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Net of Revenues VS Expenditures</b>	<b>0.00</b>	<b>0.00</b>
	<b>Ending Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Liabilities And Fund Balance</b>	<b>743,980.78</b>	<b>423,766.29</b>

Fund 704 PAYROLL FUND

GL Number	Description	PERIOD ENDED 10/31/2022	PERIOD ENDED 10/31/2023
*** Assets ***			
Cash			
704-000-007.000	HUNT 9485 CHECKING	24,613.74	78,645.05
	Cash	24,613.74	78,645.05
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
	Other Assets	0.00	0.00
Due From Other Funds			
704-000-085.101	DUE FROM GENERAL FUND	9,373.20	0.00
704-000-085.206	DUE FROM FIRE FUND	23,681.78	0.00
704-000-085.249	DUE FROM BUILDING FUND	2,388.60	0.00
704-000-085.508	DUE FROM PARK FUND	1,456.14	0.00
704-000-085.592	DUE FROM UTIL	8,723.90	0.00
	Due From Other Funds	45,623.62	0.00
<b>Total Assets</b>		<b>70,237.36</b>	<b>78,645.05</b>
*** Liabilities ***			
Accounts Payable			
704-000-202.000	A/P - VENDORS	34.95	0.00
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	2,786.31	3,330.15
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	3,814.62	2,100.11
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	2,511.50	6,300.00
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	0.00	3,600.00
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,232.09	1,161.19
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	2,464.18	2,322.38
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	6,716.68	6,141.58
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	23,194.98	22,345.20
704-000-262.004	DUE TO MERS#2-EMPLOYEE	5,091.30	6,132.55
704-000-262.005	DUE TO MERS#2-EMPLOYER	17,452.96	20,274.12
	Accounts Payable	65,299.57	73,707.28
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND-START LOAN	4,937.79	4,937.77
	Due To Other Funds	4,937.79	4,937.77
<b>Total Liabilities</b>		<b>70,237.36</b>	<b>78,645.05</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>70,237.36</b>	<b>78,645.05</b>

# Superior Township Utility Department

## Balance Sheet

12/06/23

Accrual Basis

	Oct 31, 23	Sep 30, 23	Oct 31, 22
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	987,711.63	832,377.19	555,050.32
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	987,811.63	832,477.19	555,150.32
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234	1,456,396.72	1,512,214.83	1,904,177.39
1251 · CR Checking-Huntington Bank4855	94,670.87	1,694,670.87	4,242.98
1252 · CD - Huntington - CR	1,600,000.00		
Total 120 · CASH - CAPITAL RESERVE	3,151,067.59	3,206,885.70	1,908,420.37
140 · CASH - DEBT SERVICE RESERVE			
147 · T Bills - Huntington Bank-5151	462,208.71	460,159.85	2,078,465.27
Total 140 · CASH - DEBT SERVICE RESE...	462,208.71	460,159.85	2,078,465.27
Total Checking/Savings	4,601,087.93	4,499,522.74	4,542,035.96
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-GF · Due From General Fund		19.98	
160-PR · Due From Parks & Rec.	531.33	49.84	49.81
Total 160 · A/R - Due From Other Funds	531.33	69.82	49.81
161 · A/R - Other Customers	145,329.61	48,929.70	134,137.21
162 · A/R - Water/Sewer Bills (UB)	902,937.57	1,092,406.74	781,821.64
Total Accounts Receivable	1,048,798.51	1,141,406.26	916,008.66
Other Current Assets			
163 · Res. for Bad Debts	3,426.96	3,426.96	3,426.96
164 · Undeposited Funds	3,689.17	69,082.58	6,098.62
166 · Prepaid Expenses	16,091.60	16,098.00	8,368.54
170 · Inventory - Meters & Parts	60,212.91	42,878.33	32,516.56
Total Other Current Assets	83,420.64	131,485.87	50,410.68
<b>Total Current Assets</b>	<b>5,733,307.08</b>	<b>5,772,414.87</b>	<b>5,508,455.30</b>

# Superior Township Utility Department

## Balance Sheet

12/06/23

Accrual Basis

	Oct 31, 23	Sep 30, 23	Oct 31, 22
<b>Fixed Assets</b>			
174 · Buildings	3,434,386.74	3,434,386.74	3,385,724.74
175 · Acc. Dep. - Buildings	(1,834,735.72)	(1,825,688.05)	(1,725,643.68)
176 · Water & Sewer System	23,902,086.95	23,902,086.95	23,145,355.95
177 · Acc. Dep. - Water & Sewer Sys.	(10,519,836.15)	(10,471,854.98)	(10,035,967.11)
178 · Improvements & Equipment	294,591.76	294,591.76	948,332.01
179 · Acc. Dep - Imp. & Equipment	(135,586.07)	(134,684.49)	(789,769.69)
180 · Office Improvements	125,975.16	125,975.16	119,736.82
181 · Acc. Dep. - Office Improvements	(52,923.50)	(52,494.75)	(54,593.00)
182 · Office Furniture & Equipment	73,300.27	73,300.27	162,668.27
183 · Acc. Dep. - Off. Furn. & Equip.	(67,659.35)	(66,853.52)	(147,357.39)
184 · Vehicles	665,543.57	665,543.57	675,088.57
185 · Acc. Dep. - Vehicles	(549,574.72)	(546,421.34)	(521,036.26)
186 · Metering Program	54,927.87	54,927.87	169,481.87
187 · Acc. Dep. - Meter Program	(51,185.50)	(50,727.75)	(160,246.50)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	2,910,884.39	2,786,964.24	2,813,048.99
<b>Total Fixed Assets</b>	<b>18,460,658.20</b>	<b>18,399,514.18</b>	<b>18,195,286.09</b>
<b>TOTAL ASSETS</b>	<b>24,193,965.28</b>	<b>24,171,929.05</b>	<b>23,703,741.39</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
200 · A/P - Due To Other Funds			
200-FF · Due To Fire Fund		13,034.41	1,371.36
200-GF · Due To General Fund		7,977.19	252.63
200-LF · Due to Law Fund		853.38	
200-PF · Due To Payroll Fund		8,726.82	8,723.90
200-PR · Due To Parks & Rec.		470.08	
<b>Total 200 · A/P - Due To Other Funds</b>		<b>31,061.88</b>	<b>10,347.89</b>
205 · A/P - Vendors	261,452.38	281,627.19	250,630.11
<b>Total Accounts Payable</b>	<b>261,452.38</b>	<b>312,689.07</b>	<b>260,978.00</b>
<b>Other Current Liabilities</b>			
219 · Contracts Payable			
223 · 2013 Refunded Bond			137,136.24
224 · Michigan Finance Authority Bond	1,355,124.00	1,355,124.00	1,072,974.00
<b>Total 219 · Contracts Payable</b>	<b>1,355,124.00</b>	<b>1,355,124.00</b>	<b>1,210,110.24</b>
225 · Accrued Vacation & Sick Pay	44,825.47	44,825.47	41,852.48
227 · Ann Arbor Twp. Permit Fees	3,229.52	3,229.52	
<b>Total Other Current Liabilities</b>	<b>1,403,178.99</b>	<b>1,403,178.99</b>	<b>1,251,962.72</b>
<b>Total Current Liabilities</b>	<b>1,664,631.37</b>	<b>1,715,868.06</b>	<b>1,512,940.72</b>
<b>Total Liabilities</b>	<b>1,664,631.37</b>	<b>1,715,868.06</b>	<b>1,512,940.72</b>

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# Superior Township Utility Department Balance Sheet

12/06/23

Accrual Basis

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	<u>Oct 31, 23</u>	<u>Sep 30, 23</u>	<u>Oct 31, 22</u>
Equity			
390 - Retained Earnings	22,298,489.11	22,298,489.11	21,350,929.73
Net Income	230,844.80	157,571.88	839,870.94
Total Equity	<u>22,529,333.91</u>	<u>22,456,060.99</u>	<u>22,190,800.67</u>
TOTAL LIABILITIES & EQUITY	<u><u>24,193,965.28</u></u>	<u><u>24,171,929.05</u></u>	<u><u>23,703,741.39</u></u>

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	749,416.83	76,217.41
101-000-001.002	HUNT 0768 CHK - GEDDES ROAD	12,152.18	12,208.95
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	157.32	9,657.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	6,121.93	6,263.34
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.001	CHASE 5503 - NON-MOTORIZED TRAILS	30,659.02	30,659.02
101-000-002.002	COMERICA 6199 J-FUND GEDDES ROAD	198,770.26	206,575.03
101-000-003.001	90 DAY CD - CHASE	0.00	192,110.47
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	300.00	300.00
101-000-013.000-CTAP	CHASE 5503 - DAILY OPERATING CHECKING	38,729.50	0.00
101-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	601,669.18	589,806.56
101-000-017.002	COMERICA - GOVERNMENT T-BILLS	256,521.58	257,943.86
Cash		1,914,025.13	1,401,269.29
Accounts Receivable			
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	46,040.26	60,692.24
101-000-040.002	A/R - OTHER	2,960.00	431,384.49
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	16,781.00	16,387.00
Accounts Receivable		65,781.26	508,463.73
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	0.00	903.98
101-000-123.000	PRE-PAID EXPENSES MISC.	1,144.00	1,056.26
101-000-123.050	PREPAID INSURANCE	2,099.72	11,364.24
101-000-126.000	UNREALIZED GAINS/LOSSES	0.00	39,003.55
Other Assets		3,243.72	52,328.03
Due From Other Funds			
101-000-084.206	DUE FROM FIRE FUND	0.00	2,950.41
101-000-084.211	DUE FROM LEGAL DEFENSE FUND	46,648.00	80,538.00
101-000-084.508	DUE FROM PARK FUND	189.25	0.00
101-000-084.592	DUE FROM UTIL	550.00	3,271.87
101-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	401.09	14.11
101-000-084.704	DUE FROM PAYROLL FUND	4,972.74	4,937.77
Due From Other Funds		52,761.08	91,712.16
<b>Total Assets</b>		<b>2,035,811.19</b>	<b>2,053,773.21</b>
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	25,041.00	42,968.73
101-000-202.200	A/P - CREDIT CARD ACCOUNT	2,554.33	3,601.89
101-000-202.300	A/P - AATA CONTRACT	15,938.66	16,673.00
Accounts Payable		43,533.99	63,243.62
Liabilities-ST			
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	0.00	9,500.00
Liabilities-ST		0.00	9,500.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Liabilities-LT (over 1 year)			
101-000-360.001	DEFERRED REVENUE PILOT	872.55	891.04
Liabilities-LT (over 1 year)		872.55	891.04



COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Liabilities ***			
Due To Other Funds			
101-000-214.592	DUE TO UTILITY FUND	4,318.13	0.00
101-000-214.704	DUE TO PAYROLL FUND	0.00	21.25
Due To Other Funds		4,318.13	21.25
<b>Total Liabilities</b>		<b>48,724.67</b>	<b>73,655.91</b>
*** Fund Balance ***			
Unassigned			
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,716,481.84	1,841,735.82
Unassigned		1,716,481.84	1,841,735.82
Assigned			
101-000-385.001	FUND BALANCE - GEDDES ROAD	208,634.72	211,583.89
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,659.02
101-000-385.003	FUND BALANCE - RIGHT OF WAY	16,336.12	25,665.77
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	43,927.54	30,965.08
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	0.00	247,500.00
Assigned		299,557.40	546,373.76
<b>Total Fund Balance</b>		<b>2,016,039.24</b>	<b>2,388,109.58</b>
<b>Beginning Fund Balance</b>		<b>2,016,039.24</b>	<b>2,140,609.58</b>
<b>Net of Revenues VS Expenditures</b>		<b>(28,952.72)</b>	<b>(407,992.28)</b>
<b>Fund Balance Adjustments</b>		<b>0.00</b>	<b>247,500.00</b>
<b>Ending Fund Balance</b>		<b>1,987,086.52</b>	<b>1,980,117.30</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,035,811.19</b>	<b>2,053,773.21</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 203 SIDE STREET MAINTENANCE

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	15,104.49	10,609.10
203-000-003.001	90 DAY CD - CHASE	0.00	3,651.85
	Cash	<u>15,104.49</u>	<u>14,260.95</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets</b>	<b>15,104.49</b>	<b>14,260.95</b>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
	<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	15,104.49	15,104.49
	Unassigned	<u>15,104.49</u>	<u>15,104.49</u>
	<b>Total Fund Balance</b>	<b>15,104.49</b>	<b>15,104.49</b>
	<b>Beginning Fund Balance</b>	<b>15,104.49</b>	<b>15,104.49</b>
	<b>Net of Revenues VS Expenditures</b>	<b>0.00</b>	<b>(843.54)</b>
	<b>Ending Fund Balance</b>	<b>15,104.49</b>	<b>14,260.95</b>
	<b>Total Liabilities And Fund Balance</b>	<b>15,104.49</b>	<b>14,260.95</b>

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	(1,746,502.70)	20,325.73
206-000-002.001	COMERICA 1210 J-FUND - ACCRUED ABSENCES	431,788.80	448,743.14
206-000-002.002	COMERICA 1229 J-FUND - DAILY OPERATING	926,365.50	626,489.24
206-000-013.000-AFG9	HUNT 6014 - DAILY OPERATING CHECKING	113,082.17	0.00
206-000-013.000-RITF	FM 6709 - DAILY OPERATING CHECKING	347,542.68	0.00
206-000-013.000-SAFE	HUNT 6014 - DAILY OPERATING CHECKING	555,235.90	0.00
206-000-013.000-SCBA	HUNT 6014 - DAILY OPERATING CHECKING	1,243,415.02	0.00
206-000-016.000-AFGT	COMERICA 9652 MM - DAILY OPERATING	(323,546.00)	0.00
206-000-017.001	HUNT 6014 - GOVERNMENT T-BILLS	1,173,668.76	704,139.17
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	710,180.94	714,118.64
	Cash	3,431,231.07	2,513,815.92
Accounts Receivable			
206-000-040.002	A/R - OTHER	8,723.90	0.00
	Accounts Receivable	8,723.90	0.00
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	0.00	4,705.25
206-000-123.000	PRE-PAID EXPENSES MISC.	1,790.31	4,472.49
206-000-123.050	PREPAID INSURANCE	20,675.03	48,943.40
206-000-126.000	UNREALIZED GAINS/LOSSES	0.00	20,482.87
	Other Assets	22,465.34	78,604.01
Due From Other Funds			
206-000-084.704	DUE FROM PAYROLL FUND	0.00	150,000.00
	Due From Other Funds	0.00	150,000.00
	<b>Total Assets</b>	<b>3,462,420.31</b>	<b>2,742,419.93</b>
*** Liabilities ***			
Accounts Payable			
206-000-202.000	A/P - VENDORS	5,490.27	3,550.51
206-000-237.000	DUE TO OTHERS	500,000.00	0.00
	Accounts Payable	505,490.27	3,550.51
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Liabilities-LT (over 1 year)			
206-000-339.001	DEFERRED REVENUE PILOT	3,772.55	3,852.89
	Liabilities-LT (over 1 year)	3,772.55	3,852.89
Due To Other Funds			
206-000-214.592	DUE TO UTILITY FUND	4,318.13	0.00
206-000-214.704	DUE TO PAYROLL FUND	90.89	51.00
	Due To Other Funds	4,409.02	51.00
	<b>Total Liabilities</b>	<b>513,671.84</b>	<b>7,454.40</b>

\*\*\* Fund Balance \*\*\*

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,778,805.61	1,559,209.73
	Unassigned	1,778,805.61	1,559,209.73
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	52,308.39	52,308.39
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	495,229.98	534,206.68
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
	Assigned	1,142,574.51	1,181,551.21
<b>Total Fund Balance</b>		<b>2,921,380.12</b>	<b>2,740,760.94</b>
<b>Beginning Fund Balance</b>		<b>2,921,380.12</b>	<b>2,740,760.94</b>
<b>Net of Revenues VS Expenditures</b>		<b>27,368.35</b>	<b>(5,795.41)</b>
<b>Ending Fund Balance</b>		<b>2,948,748.47</b>	<b>2,734,965.53</b>
<b>Total Liabilities And Fund Balance</b>		<b>3,462,420.31</b>	<b>2,742,419.93</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 211 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
<b>*** Assets ***</b>			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	11,266.04	2,788.31
211-000-003.001	90 DAY CD - CHASE	0.00	1,423.10
211-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	259,065.84	253,958.10
	Cash	<u>270,331.88</u>	<u>258,169.51</u>
Other Assets			
211-000-126.000	UNREALIZED GAINS/LOSSES	0.00	13,608.33
	Other Assets	<u>0.00</u>	<u>13,608.33</u>
	<b>Total Assets</b>	<b><u>270,331.88</u></b>	<b><u>271,777.84</u></b>
<b>*** Liabilities ***</b>			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Other Liabilities			
	Other Liabilities	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
211-000-214.101	DUE TO GENERAL FUND	46,648.00	76,648.00
	Due To Other Funds	<u>46,648.00</u>	<u>76,648.00</u>
	<b>Total Liabilities</b>	<b><u>46,648.00</u></b>	<b><u>76,648.00</u></b>
<b>*** Fund Balance ***</b>			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	256,861.25	225,753.34
	Unassigned	<u>256,861.25</u>	<u>225,753.34</u>
	<b>Total Fund Balance</b>	<b><u>256,861.25</u></b>	<b><u>225,753.34</u></b>
	<b>Beginning Fund Balance</b>	<b>256,861.25</b>	<b>225,753.34</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(33,177.37)</b>	<b>(30,623.50)</b>
	<b>Ending Fund Balance</b>	<b>223,683.88</b>	<b>195,129.84</b>
	<b>Total Liabilities And Fund Balance</b>	<b>270,331.88</b>	<b>271,777.84</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 219 STREET LIGHT FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
219-000-001.000	CHASE 5503 - DAILY OPERATING CHECKING	49,372.52	16,009.68
219-000-003.001	90 DAY CD - CHASE	0.00	28,668.54
	Cash	49,372.52	44,678.22
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	81,729.72	87,411.98
	Accounts Receivable	81,729.72	87,411.98
Other Assets			
	Other Assets	0.00	0.00
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	<b>Total Assets</b>	<b>131,102.24</b>	<b>132,090.20</b>
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	7,139.71	8,166.55
	Accounts Payable	7,139.71	8,166.55
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Due To Other Funds			
	Due To Other Funds	0.00	0.00
	<b>Total Liabilities</b>	<b>7,139.71</b>	<b>8,166.55</b>
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	112,564.69	116,017.61
	Unassigned	112,564.69	116,017.61
	<b>Total Fund Balance</b>	<b>112,564.69</b>	<b>116,017.61</b>
	<b>Beginning Fund Balance</b>	<b>112,564.69</b>	<b>116,017.61</b>
	<b>Net of Revenues VS Expenditures</b>	<b>11,397.84</b>	<b>7,906.04</b>
	<b>Ending Fund Balance</b>	<b>123,962.53</b>	<b>123,923.65</b>
	<b>Total Liabilities And Fund Balance</b>	<b>131,102.24</b>	<b>132,090.20</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
<b>*** Assets ***</b>			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	290,061.25	145,770.34
249-000-001.002	CHASE 5503 - ACCRUE ABSENCES	20,374.56	0.00
249-000-003.001	90 DAY CD - CHASE	0.00	74,325.16
249-000-004.001	PETTY CASH	100.00	100.00
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	241,241.18	236,484.10
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	306,713.38	308,413.95
	Cash	858,490.37	765,093.55
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
249-000-123.000	PREPAID EXPENSES MISC.	50.00	0.00
249-000-123.050	PREPAID INSURANCE	251.72	935.17
249-000-126.000	UNREALIZED GAINS/LOSSES	0.00	21,519.89
	Other Assets	301.72	22,455.06
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	<b>Total Assets</b>	<b>858,792.09</b>	<b>787,548.61</b>
<b>*** Liabilities ***</b>			
Accounts Payable			
249-000-202.000	A/P - VENDORS	2,098.53	590.16
	Accounts Payable	2,098.53	590.16
Due To Other Funds			
249-000-214.704	DUE TO PAYROLL FUND	0.00	4.25
	Due To Other Funds	0.00	4.25
	<b>Total Liabilities</b>	<b>2,098.53</b>	<b>594.41</b>
<b>*** Fund Balance ***</b>			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	862,927.45	836,558.30
	Unassigned	862,927.45	836,558.30
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	28,923.17	2,405.60
	Assigned	28,923.17	2,405.60
	<b>Total Fund Balance</b>	<b>891,850.62</b>	<b>838,963.90</b>
	<b>Beginning Fund Balance</b>	<b>891,850.62</b>	<b>838,963.90</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(35,157.06)</b>	<b>(52,009.70)</b>
	<b>Ending Fund Balance</b>	<b>856,693.56</b>	<b>786,954.20</b>
	<b>Total Liabilities And Fund Balance</b>	<b>858,792.09</b>	<b>787,548.61</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
<b>*** Assets ***</b>			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	435,535.57	521,401.19
266-000-003.001	90 DAY CD - CHASE	0.00	662,630.33
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	1,169,201.43	1,145,926.60
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	405,272.82	407,519.88
Cash		<u>2,010,009.82</u>	<u>2,737,478.00</u>
Accounts Receivable			
266-000-040.002	A/R - SYCAMORE REG PATROLS	50,164.28	51,109.24
266-000-040.003	A/R - DANBURY REG PATROLS	43,280.10	21,639.90
266-000-040.004	A/R - ST JOE HOSPITAL REG PATROLS	10,040.00	21,308.00
Accounts Receivable		<u>103,484.38</u>	<u>94,057.14</u>
Other Assets			
266-000-123.050	PREPAID INSURANCE	100.00	100.00
266-000-126.000	UNREALIZED GAINS/LOSSES	0.00	73,327.53
Other Assets		<u>100.00</u>	<u>73,427.53</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
<b>Total Assets</b>		<b><u>2,113,594.20</u></b>	<b><u>2,904,962.67</u></b>
<b>*** Liabilities ***</b>			
Accounts Payable			
266-000-202.000	A/P - VENDORS	3,275.36	12,842.26
Accounts Payable		<u>3,275.36</u>	<u>12,842.26</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
266-000-339.001	DEFERRED REVENUE PILOT	2,964.20	3,027.31
Liabilities-LT (over 1 year)		<u>2,964.20</u>	<u>3,027.31</u>
Due To Other Funds			
266-000-214.592	DUE TO UTILITY FUND	4,318.11	0.00
Due To Other Funds		<u>4,318.11</u>	<u>0.00</u>
<b>Total Liabilities</b>		<b><u>10,557.67</u></b>	<b><u>15,869.57</u></b>
<b>*** Fund Balance ***</b>			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	1,411,360.76	1,998,574.07
Unassigned		<u>1,411,360.76</u>	<u>1,998,574.07</u>
<b>Total Fund Balance</b>		<b><u>1,411,360.76</u></b>	<b><u>1,998,574.07</u></b>
<b>Beginning Fund Balance</b>		<b>1,411,360.76</b>	<b>1,998,574.07</b>
<b>Net of Revenues VS Expenditures</b>		<b>691,675.77</b>	<b>890,519.03</b>
<b>Ending Fund Balance</b>		<b>2,103,036.53</b>	<b>2,889,093.10</b>



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COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
PREPARED BY: KEITH LOCKIE, CONTROLLER  
INCOMPLETE  
Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
<b>Total Liabilities And Fund Balance</b>		<b>2,113,594.20</b>	<b>2,904,962.67</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	1,002,501.67	363,489.41
464-000-003.002	HUNTINGTON 9243- CD	0.00	1,000,000.00
	Cash	1,002,501.67	1,363,489.41
Accounts Receivable			
464-000-040.002	A/R OTHER	500,000.00	0.00
	Accounts Receivable	500,000.00	0.00
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	<b>Total Assets</b>	<b>1,502,501.67</b>	<b>1,363,489.41</b>
*** Liabilities ***			
Accounts Payable			
464-000-202.000	A/P - VENDORS	9,712.50	0.00
	Accounts Payable	9,712.50	0.00
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	1,501,402.52	1,491,637.52
	Liabilities-LT (over 1 year)	1,501,402.52	1,491,637.52
Due To Other Funds			
	Due To Other Funds	0.00	0.00
	<b>Total Liabilities</b>	<b>1,511,115.02</b>	<b>1,491,637.52</b>
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	10.52	1,452.32
	Unassigned	10.52	1,452.32
Assigned			
	Assigned	0.00	0.00
	<b>Total Fund Balance</b>	<b>10.52</b>	<b>1,452.32</b>
	<b>Beginning Fund Balance</b>	<b>10.52</b>	<b>1,452.32</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(8,623.87)</b>	<b>(129,600.43)</b>
	<b>Ending Fund Balance</b>	<b>(8,613.35)</b>	<b>(128,148.11)</b>
	<b>Total Liabilities And Fund Balance</b>	<b>1,502,501.67</b>	<b>1,363,489.41</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
<b>*** Assets ***</b>			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	71,168.45	44,915.53
508-000-001.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	0.00
508-000-003.001	90 DAY CD - CHASE	0.00	48,515.55
508-000-013.000-BHCG	DAILY OPERATING CHECKING	44,212.87	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	68,401.52	67,952.55
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	401,239.35	403,463.46
Cash		588,599.88	564,847.09
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	1,896.61	2,351.40
508-000-126.000	UNREALIZED GAINS/LOSSES	911.50	15,198.62
Other Assets		2,808.11	17,550.02
Due From Other Funds			
Due From Other Funds		0.00	0.00
<b>Total Assets</b>		<b>591,407.99</b>	<b>582,397.11</b>
<b>*** Liabilities ***</b>			
Accounts Payable			
508-000-202.000	A/P - VENDORS	1,010.10	10,386.15
Accounts Payable		1,010.10	10,386.15
Liabilities-ST			
Liabilities-ST		0.00	0.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	189.25	0.00
Due To Other Funds		189.25	0.00
<b>Total Liabilities</b>		<b>1,199.35</b>	<b>10,386.15</b>
<b>*** Fund Balance ***</b>			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	179,133.54	184,841.14
Unassigned		179,133.54	184,841.14
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	11,635.49	10,911.90
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	2,550.00
Assigned		415,916.02	415,192.43

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
PREPARED BY: KEITH LOCKIE, CONTROLLER  
INCOMPLETE  
Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Fund Balance ***			
Restricted			
	Restricted	0.00	0.00
	<b>Total Fund Balance</b>	<b>595,049.56</b>	<b>600,033.57</b>
	<b>Beginning Fund Balance</b>	<b>595,049.56</b>	<b>600,033.57</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(4,840.92)</b>	<b>(28,022.61)</b>
	<b>Ending Fund Balance</b>	<b>590,208.64</b>	<b>572,010.96</b>
	<b>Total Liabilities And Fund Balance</b>	<b>591,407.99</b>	<b>582,397.11</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Assets ***			
Cash			
701-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	738,025.03	463,009.26
	Cash	738,025.03	463,009.26
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
	Other Assets	0.00	0.00
Due From Other Funds			
701-000-084.703	DUE FROM TAX FUND	7.03	7.03
	Due From Other Funds	7.03	7.03
	<b>Total Assets</b>	<b>738,032.06</b>	<b>463,016.29</b>
*** Liabilities ***			
Accounts Payable			
701-000-202.000	A/P - VENDORS	14,583.50	1,620.00
	Accounts Payable	14,583.50	1,620.00
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	17,095.67	20,153.13
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	0.00	15,000.00
	Liabilities-ST	17,095.67	35,153.13
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	16,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	40,000.00
701-000-283.004	WOODSIDE VILLAGE	9,142.50	5,460.00
701-000-283.007	TEMPORARY OCCUPANCY	1,500.00	1,660.00
701-000-283.008	HYUNDAI SITE EXPANSION	132,968.75	41,081.00
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.011	GLEN OAKS COOPERATIVE OFFICE ADDITION	(1,243.00)	(148.00)
701-000-283.012	HAWTHORNE MILL AREA PLAN	1,100.00	1,100.00
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	(4,110.50)	4,187.00
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	3,508.25	2,189.00
701-000-283.015	PROSPECT POINTE WEST - FINAL SITE PLAN	27,213.25	83,265.75
701-000-283.016	PROSPECT POINTE WEST ENGINEERING	5,352.50	5,352.50
701-000-283.017	SUTTON RIDGE M & G BOND	308,270.00	0.00
701-000-283.018	HSHV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	SE MICHIGAN LAND HOLDINGS	2,775.00	14,602.52
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,767.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,901.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	37,166.75	28,003.00
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	10,000.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.029	SJMH THE FARM AT ST JOES	(1,191.00)	(1,444.50)
701-000-283.030	JACK SMILY WETLAND MITIGATION 2016	875.00	0.00
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	(250.00)	(1,258.00)
701-000-283.039	5288 GEDDES ED WATER MAIN	0.00	2.50
701-000-283.040	TEMPORARY BOND SIGNS	0.00	500.00
701-000-283.041	BROOKWOOD	0.00	(1,498.25)

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
*** Liabilities ***			
701-000-283.044	HURON DENTAL	0.00	48,338.25
701-000-283.045	PLYMOUTH & NAPIER REZONING	0.00	845.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	0.00	39,215.00
	Other Liabilities	686,352.89	426,243.16
Due To Other Funds			
701-000-283.000	PPW PERFORMANCE GUARANTEE	20,000.00	0.00
	Due To Other Funds	20,000.00	0.00
	<b>Total Liabilities</b>	<b>738,032.06</b>	<b>463,016.29</b>
*** Fund Balance ***			
Unassigned			
	Unassigned	0.00	0.00
	<b>Total Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Net of Revenues VS Expenditures</b>	<b>0.00</b>	<b>0.00</b>
	<b>Ending Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Liabilities And Fund Balance</b>	<b>738,032.06</b>	<b>463,016.29</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 INCOMPLETE  
 Fund 704 PAYROLL FUND

GL Number	Description	PERIOD ENDED 11/30/2022	PERIOD ENDED 11/30/2023
<b>*** Assets ***</b>			
Cash			
704-000-007.000	HUNT 9485 CHECKING	76,553.53	400,435.97
	Cash	<u>76,553.53</u>	<u>400,435.97</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
704-000-085.101	DUE FROM GENERAL FUND	0.00	21.25
704-000-085.206	DUE FROM FIRE FUND	90.89	51.00
704-000-085.249	DUE FROM BUILDING FUND	0.00	4.25
704-000-085.592	DUE FROM UTIL	0.00	12.75
	Due From Other Funds	<u>90.89</u>	<u>89.25</u>
	<b>Total Assets</b>	<b><u>76,644.42</u></b>	<b><u>400,525.22</u></b>
<b>*** Liabilities ***</b>			
Accounts Payable			
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	2,774.76	6,653.84
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	3,749.43	4,388.15
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	2,511.50	12,600.00
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	465.89	7,200.00
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,440.64	2,322.43
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	2,881.28	4,644.86
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	7,817.72	14,166.21
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	26,997.19	51,541.52
704-000-262.004	DUE TO MERS#2-EMPLOYEE	5,201.72	12,434.71
704-000-262.005	DUE TO MERS#2-EMPLOYER	17,831.55	41,109.00
	Accounts Payable	<u>71,671.68</u>	<u>157,060.72</u>
Liabilities-ST			
704-000-228.002	STATE WITHHOLDING	0.00	10,745.33
704-000-229.000	FEDERAL & FICA 941 TAXES	0.00	77,781.40
	Liabilities-ST	<u>0.00</u>	<u>88,526.73</u>
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND-START LOAN	4,972.74	4,937.77
704-000-214.206	DUE TO FIRE FUND	0.00	150,000.00
	Due To Other Funds	<u>4,972.74</u>	<u>154,937.77</u>
	<b>Total Liabilities</b>	<b><u>76,644.42</u></b>	<b><u>400,525.22</u></b>
	<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Net of Revenues VS Expenditures</b>	<b>0.00</b>	<b>0.00</b>
	<b>Ending Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Liabilities And Fund Balance</b>	<b><u>76,644.42</u></b>	<b><u>400,525.22</u></b>

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## Superior Township Utility Department

12/11/23

## Balance Sheet

Accrual Basis

INCOMPLETE

	Nov 30, 23	Oct 31, 23	Nov 30, 22
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	1,031,871.01	987,711.63	582,180.90
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	1,031,971.01	987,811.63	582,280.90
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234	32,772.84	1,456,396.72	1,852,928.82
1251 · CR Checking-Huntington Bank4855	94,670.87	94,670.87	4,223.03
1252 · CD - Huntington - CR	1,600,000.00	1,600,000.00	
Total 120 · CASH - CAPITAL RESERVE	1,727,443.71	3,151,067.59	1,857,151.85
140 · CASH - DEBT SERVICE RESERVE			
147 · T Bills - Huntington Bank-5151	464,203.63	462,208.71	2,084,697.12
Total 140 · CASH - DEBT SERVICE RESE...	464,203.63	462,208.71	2,084,697.12
Total Checking/Savings	3,223,618.35	4,601,087.93	4,524,129.87
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-FF · Due From Fire Fund			4,318.13
160-GF · Due From General Fund	20.04		4,318.13
160-PR · Due From Parks & Rec.	550.26	531.33	
160 · A/R - Due From Other Funds - Other			4,318.11
Total 160 · A/R - Due From Other Funds	570.30	531.33	12,954.37
161 · A/R - Other Customers	145,329.61	145,329.61	143,213.21
162 · A/R - Water/Sewer Bills (UB)	526,118.17	902,937.57	808,994.50
Total Accounts Receivable	672,018.08	1,048,798.51	965,162.08
Other Current Assets			
163 · Res. for Bad Debts	3,426.96	3,426.96	3,426.96
164 · Undeposited Funds	6,322.55	3,689.17	4,987.30
166 · Prepaid Expenses	12,242.32	16,091.60	9,744.45
170 · Inventory - Meters & Parts	59,493.28	60,212.91	32,516.56
Total Other Current Assets	81,485.11	83,420.64	50,675.27
Total Current Assets	3,977,121.54	5,733,307.08	5,539,967.22



## Superior Township Utility Department

## Balance Sheet

INCOMPLETE

	Nov 30, 23	Oct 31, 23	Nov 30, 22
<b>Fixed Assets</b>			
174 · Buildings	3,434,386.74	3,434,386.74	3,385,724.74
175 · Acc. Dep. - Buildings	(1,843,783.39)	(1,834,735.72)	(1,734,587.35)
176 · Water & Sewer System	23,902,086.95	23,902,086.95	23,145,355.95
177 · Acc. Dep. - Water & Sewer Sys.	(10,567,817.32)	(10,519,836.15)	(10,082,378.28)
178 · Improvements & Equipment	294,591.76	294,591.76	948,332.01
179 · Acc. Dep - Imp. & Equipment	(136,487.65)	(135,586.07)	(790,784.48)
180 · Office Improvements	125,975.16	125,975.16	119,415.99
181 · Acc. Dep. - Office Improvements	(53,352.25)	(52,923.50)	(54,593.00)
182 · Office Furniture & Equipment	73,300.27	73,300.27	162,668.27
183 · Acc. Dep. - Off. Furn. & Equip.	(68,465.18)	(67,659.35)	(148,163.22)
184 · Vehicles	665,543.57	665,543.57	675,088.57
185 · Acc. Dep. - Vehicles	(552,728.10)	(549,574.72)	(524,311.09)
186 · Metering Program	54,927.87	54,927.87	169,481.87
187 · Acc. Dep. - Meter Program	(51,643.25)	(51,185.50)	(160,704.25)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	4,435,034.32	2,910,884.39	2,872,920.12
<b>Total Fixed Assets</b>	<b>19,922,032.00</b>	<b>18,460,658.20</b>	<b>18,193,928.35</b>
<b>TOTAL ASSETS</b>	<b>23,899,153.54</b>	<b>24,193,965.28</b>	<b>23,733,895.57</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
200 · A/P - Due To Other Funds			
200-GF · Due To General Fund			400.00
<b>Total 200 · A/P - Due To Other Funds</b>			<b>400.00</b>
205 · A/P - Vendors	122,224.01	261,452.38	259,223.05
<b>Total Accounts Payable</b>	<b>122,224.01</b>	<b>261,452.38</b>	<b>259,623.05</b>
<b>Other Current Liabilities</b>			
219 · Contracts Payable			
223 · 2013 Refunded Bond			137,136.24
224 · Michigan Finance Authority Bond	1,355,124.00	1,355,124.00	1,072,974.00
<b>Total 219 · Contracts Payable</b>	<b>1,355,124.00</b>	<b>1,355,124.00</b>	<b>1,210,110.24</b>
225 · Accrued Vacation & Sick Pay	44,825.47	44,825.47	41,852.48
227 · Ann Arbor Twp. Permit Fees		3,229.52	
<b>Total Other Current Liabilities</b>	<b>1,399,949.47</b>	<b>1,403,178.99</b>	<b>1,251,962.72</b>
<b>Total Current Liabilities</b>	<b>1,522,173.48</b>	<b>1,664,631.37</b>	<b>1,511,585.77</b>
<b>Total Liabilities</b>	<b>1,522,173.48</b>	<b>1,664,631.37</b>	<b>1,511,585.77</b>

12:55 PM

# Superior Township Utility Department

12/11/23

## Balance Sheet

Accrual Basis

INCOMPLETE

---

	<u>Nov 30, 23</u>	<u>Oct 31, 23</u>	<u>Nov 30, 22</u>
Equity			
390 · Retained Earnings	22,298,489.11	22,298,489.11	21,350,929.73
Net Income	78,490.95	230,844.80	871,380.07
Total Equity	<u>22,376,980.06</u>	<u>22,529,333.91</u>	<u>22,222,309.80</u>
TOTAL LIABILITIES & EQUITY	<u><u>23,899,153.54</u></u>	<u><u>24,193,965.28</u></u>	<u><u>23,733,895.57</u></u>

November 17, 2023

Township Trustees  
Superior Charter Township  
3040 N. Prospect Road  
Superior Township MI 48198

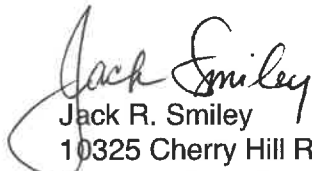
Dear Trustees:

Thank you for appointing me to the Parks & Recreation Commission. I greatly appreciate the opportunity to serve the community in this new capacity.

One of the things that I hope to do is to build upon our many partnerships to provide additional events and programs through the Parks and Recreation Department. I would welcome any suggestions you might have regarding the types of recreational activities which you would like to see offered to our residents.

Thank you, again.

Sincerely,

A handwritten signature in black ink that reads "Jack Smiley". The signature is written in a cursive style with a large, looping initial "J".

Jack R. Smiley  
10325 Cherry Hill Road  
Superior Township MI 48198  
jackrsmiley@gmail.com

On Nov 30, 2023, at 9:42 PM, Steph <[guernicaccs@gmail.com](mailto:guernicaccs@gmail.com)> wrote:

Dear Board,

I would like to request the participation of the Washtenaw County Sheriff in the December board of trustees meeting. I understand their participation is required as part of their contract with Superior Township.

I would like the WCS to provide clarification as to what action they took with respect to the following noteworthy events they responded to in Superior Township within the past year that were subsequently included in their Police Services Monthly Reports provided to the board. The following incidents (while noteworthy to mention they responded to) seem to have not been noteworthy enough to warrant any further follow up. This is concerning when the incidents I've included below are so prevalent and egregious yet presumably remain unsolved until we are informed otherwise:

**23-81197 (10/5/2023):** Deputy Gombos was dispatched to the 9900 block Avondale Circle for a **car burglary**. This incident is mentioned in November's packet from the Board of Trustees meeting (Pg 111) where **there is no mention of what action WCS took aside from acknowledging the situation.**

**23-83831 (10/15/2023):** Deputy Hall was dispatched to the 9200 block of MacArthur Blvd for a **vehicle burglary**. This incident is mentioned in November's packet from the Board of Trustees meeting (Pg 111) where **there is no mention of what action WCS took aside from acknowledging the situation.**

**23-84287 (10/17/2023):** Deputy Farmer was dispatched to the 9200 block of MacArthur Blvd for a **vehicle burglary**. This incident is mentioned in November's packet from the Board of Trustees meeting (Pg 111) where **there is no mention of what action WCS took aside from acknowledging the situation.**

**23-67602 (8/20/2023):** Deputy J. Hill was dispatched to the 1800 block of Superior Road for a **stolen vehicle** report. This incident is mentioned in September's packet from the Board of Trustees meeting (Pg 97) where it is mentioned **this case remains under investigation. We have not received an update on this incident since.**

**23-70413 (8/28/2023):** Deputies responded to multiple reports of shots being fired in the 9200 block of MacArthur Blvd. **Several apartments and vehicles were struck by gunfire.** This incident is mentioned in September's packet from the Board of Trustees meeting (Pg 96) where it is mentioned **there are currently no suspects. We have not received an update on this incident since.**

**23-71034 (8/30/2023):** Deputy Lyons and Deputy D. Hill were dispatched to the 1900 block of Andover for a **vehicle burglary**. This incident is mentioned in September's packet from the Board of Trustees meeting (Pg 97) where it is mentioned **there are currently no suspects. We have not received an update on this incident since.**

**23-53063 (7/3/2023):** Deputy Farmer was dispatched to the 1800 block of Forestview for a report of an **attempt to steal a vehicle**. The victim's Dodge Challenger window was broken out and the ignition tampered with. This incident is mentioned in August's packet from the Board of Trustees

meeting (Pg 117) where it is mentioned **there are currently no suspects. We have not received an update on this incident since.**

**23-53735 (7/5/2023):** Deputy Farmer was dispatched to the 9100 block of MacArthur Blvd for a report of a **vehicle that was struck by gunfire** overnight. This incident is mentioned in August's packet from the Board of Trustees meeting (Pg 117) where we were informed **this case remains under investigation. We have not received an update on this incident since.**

**23-54613 (7/8/2023):** Deputies were dispatched to the 3100 block of Westloch Blvd for an **occupied home invasion** where two unknown male suspects entered the home and fled. This incident is mentioned in August's packet from the Board of Trustees meeting (Pg 117) where we were informed **this case remains under investigation. We have not received an update on this incident since.**

**22-47322 (6/15/2023):** Deputy Sirianni was dispatched to a **stolen vehicle** complaint in the 8500 block of Durham Court. This incident is mentioned in July's packet from the Board of Trustees meeting (Pg 121) where it is mentioned **there are currently no suspects. We have not received an update on this incident since.**

**23-37471 (5/13/2023):** Deputies were dispatched to the 8800 block of MacArthur Blvd for a report of shots being fired. One of the callers advised that **unknown subjects shot at his house, car and him** and then fled. This incident is mentioned in June's packet from the Board of Trustees meeting (Pg 155) where it is mentioned **this incident remains under investigation. We have not received an update on this incident since.**

**23-39487 (5/20/2023):** Deputy Hall was dispatched to 1600 block of Stephens Drive for a **stolen vehicle** report. This incident is mentioned in June's packet from the Board of Trustees meeting (Pg 155) where it is mentioned **there are currently no suspects. We have not received an update on this incident since.**

**23-33103 (4/28/2023):** Deputy Burton was dispatched to 8300 block of Glendale for a report of a **vehicle burglary**. This incident is mentioned in May's packet from the Board of Trustees meeting (Pg 259) where it is mentioned **there are currently no suspects. We have not received an update on this incident since.**

**23-24430 (3/28/2023):** Deputy H. Farmer was dispatched to the 9800 block of Cambridge Place for a **vehicle burglary**. This incident is mentioned in April's packet from the Board of Trustees meeting (Pg 168) where it is mentioned **there are currently no suspects. We have not received an update on this incident since.**

**23-9994 (2/7/2023):** Deputy Knop responded to a **larceny from an unlocked vehicle** in the 9100 block of Panama Ave. The victim's wallet was stolen and credit cards were subsequently used. This incident is mentioned in March's packet from the Board of Trustees meeting (Pg 77) where it is mentioned **there are currently no suspects and the case remains under investigation. We have not received an update on this incident since.**

**23-14219 (2/23/2023):** Deputy Knop responded to a delayed report of a **larceny from a vehicle** in the 8300 block of Geddes Road. The victim's **firearm was stolen** from an unlocked vehicle. This incident

is mentioned in March's packet from the Board of Trustees meeting (Pg 78) where it is mentioned **there are currently no suspects. We have not received an update on this incident since.**

**23-16000 (2/26/2023):** A **drive-by shooting** occurred in the proximity of 9226 Abbey Ln. Deputies Tyler VanCamp, Alex Farmer and David Hill responded. Several homeowners submitted footage of the vehicle responsible fleeing the scene. This incident is mentioned in the March packet from the Board of Trustees meeting (Pg 78). **We have not received any update since March when we were informed this case remains under investigation.**

\*As a follow up to this February 26th incident, I would also like the WCS to provide an update on a more recent **drive-by shooting** incident that occurred on **11/29/2023** at 1:56 am - again, in the proximity of Abbey Ln. **It would seem reasonable to expect this may be the same individual responsible for the February 26th incident as we never received any update that the person responsible had been apprehended. This is why follow up regarding these incidents is important.**

**22-99664 (12/11/2022):** Deputy Duong investigated the **vehicle theft** of a 2021 Dodge Durango from the Geddes/Gotfredson area. This incident is mentioned in January's packet from the Board of Trustees meeting (Pg 71) where it is mentioned **there are currently no suspects. We have not received an update on this incident since.**

**22-103241 (12/25/2022):** Deputy Duong was dispatched to the area of Vreeland and Gotfredson for an injured dog call. When he arrived on scene, he discovered a deceased **dog that had been shot in the head**. The Humane Society cruelty division responded to assist. This incident is mentioned in January's packet from the Board of Trustees meeting (Pg 71) where it is mentioned **the case remains under investigation. We have not received an update on this incident since.**

Thanks,  
Steph

**From:** Steph <[guernicaccs@gmail.com](mailto:guernicaccs@gmail.com)>

**Sent:** Wednesday, November 22, 2023 10:46 AM

**To:** Board <[board@superior-twp.org](mailto:board@superior-twp.org)>; Ken Schwartz <[kenschwartz@superior-twp.org](mailto:kenschwartz@superior-twp.org)>; Lynette Findley <[lynettefindley@superior-twp.org](mailto:lynettefindley@superior-twp.org)>; Lisa Lewis <[llewis@superior-twp.org](mailto:llewis@superior-twp.org)>; Nancy Caviston, Trustee <[education@superior-twp.org](mailto:education@superior-twp.org)>; Bernice Lindke <[blindke@superior-twp.org](mailto:blindke@superior-twp.org)>; [willysecrest@gmail.com](mailto:willysecrest@gmail.com); Rhonda McGill <[rmcgill@superior-twp.org](mailto:rmcgill@superior-twp.org)>; Irma Golden <[irmagolden@superior-twp.org](mailto:irmagolden@superior-twp.org)>

**Subject:** Township Laptops

Dear members of the board,

After Monday's meeting in which the topic of laptops were discussed, I felt it would be pertinent for me to offer some guidance on this matter given my background in IT.

First off, I would like to applaud the quick thinking of Ken Schwartz in handling a serious threat to our township's sensitive information when his laptop fell victim to a phishing attempt and hostile takeover by hax0rs. He took the initiative to not just wipe his laptop's hard drive, but go the extra mile and actually destroy it. And while it wasn't clear to me which method he opted to use to do this, having previously been a lawyer I assume Ken is already familiar with methods for destroying information and that his destruction of his hard drive was therefore quite thorough. Amongst IT professionals (which Ken clearly consulted), we actually recommend lighting your hard drive on fire and then encasing it in cement before throwing it off a bridge and into a large body of water. You can never be too careful with sensitive information. We would never recommend things as frivolous as disconnecting from the internet or installing a threat protection software. Between you and me, those are just gimmicks for old people that know nothing about computers.

Some attendees on Zoom during the meeting expressed concern over what information might have been exposed during this breach, and wondered if Ken's laptop might have access to servers containing confidential data. Having attended several board meetings in which just getting video and audio to work seemed to be a struggle, I reassured the other attendees that was likely not the case. In fact, I am pretty confident the only servers Ken is familiar with are located inside of a Denny's. However, it might behoove the board to hire the Gen-Z kid from October's meeting. They live on TikTok and graduated online. I am certain they could figure out some of these obscure technologies like Zoom or the Internet. I would just caution against relying on them to mix the cement (I don't think they've ever been outside).

Anyway, I would like to make some further recommendations:

1. I propose installing a glass box in the township hall that contains a single Bic lighter like the following for use in case of emergencies:



2. When purchasing new laptops, I would suggest getting the extended warranty. For Ken's sake.

Happy Thanksgiving.  
Steph





Report on Phase II  
Environmental Site Assessment

*1.06-Acres of Vacant Land  
9045 MacArthur Boulevard  
Superior Township, Michigan*

**Prepared for:**

*Charter Township of Superior  
Attn: Mr. Juan Bradford, CPRP  
575 E. Clark Road  
Superior Township, Michigan 48198*

*November 13, 2023*  
**G2 Project No. 230652**



November 13, 2023

Charter Township of Superior  
Attn: Mr. Juan Bradford, CPRP  
Parks and Recreation Director  
575 E. Clark Road  
Superior Township, Michigan 48198

Re: Phase II Environmental Site Assessment  
1.06-Acres of Vacant Land  
9045 MacArthur Boulevard – Superior Township, Michigan  
G2 Project No. 230652

Dear Mr. Bradford:

We have completed the Phase II Environmental Site Assessment for the approximate 1.06-acre property located at 9045 MacArthur Boulevard, Superior Township, Washtenaw County, Michigan, the subject property. Our Phase II Environmental Site Assessment (ESA) was performed to address the recognized environmental conditions (RECs) identified within the G2 Consulting Group, LLC Phase I Environmental Site Assessment (dated September 21, 2023) for the properties at 1850 Harris Road and 9045 MacArthur Boulevard. Since the RECs were solely identified within the eastern most parcel addressed as 9045 MacArthur Boulevard, this Phase II ESA was prepared for 9045 MacArthur Boulevard, Superior Township, Michigan.

The Phase II ESA was conducted to determine whether target analytes are present in environmental media at a property, mainly through chemical testing of samples of environmental media collected from locations where such target analytes are most likely to have been present, and if present, to gain sufficient information regarding the target analytes to meet the objectives of this assessment. This Phase II ESA Report has been prepared for the exclusive use of Charter Township of Superior whom may rely on the findings of this report as a current assessment of present risk.

As always, we appreciate the opportunity to be of service to you and look forward to discussing the information presented. In the meantime, if you have any questions regarding the report or any other matter pertaining to the project, please call us.

Sincerely,

**G2 Consulting Group, LLC**

Michele L. Taylor  
Environmental Scientist

Thomas A. McDonald  
Project Manager

MLT/TAM/crs

Enclosures

[g2consultinggroup.com](http://g2consultinggroup.com)

<b>Headquarters</b>	1866 Woodslee St	Troy, MI 48083	P 248.680.0400	F 248.680.9745
<b>Ann Arbor</b>	1350 Eisenhower Pl	Ann Arbor, MI 48108	P 734.390.9330	F 734.390.9331
<b>Chicagoland</b>	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742

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**APPENDIX**

General Location Plan  
General Site Plan  
Soil Boring and Sample Location Plan

Figure 1  
Figure 2  
Figure 3

Ground Penetrating Radar Survey

Boring Logs

Log Nos. 1 through 9

Laboratory Analytical Test Results Report and Chain of Custody

Cleanup Criteria Requirements for Response Activity (Formerly the Part 201 Generic Cleanup Criteria and Screening Levels) Tables 1 and 2



## 1.0 INTRODUCTION

The subject property is comprised of a single, 1.06-acre parcel of land [Property Identification Number (PIN): J-10-5-200-004] and addressed as 9045 MacArthur Boulevard. It is situated along the north side of MacArthur Boulevard, east of Harris Road, within Section 35 in Superior Township (T.2S. R.7E.), Washtenaw County, Michigan (42.270526°N, 83.582523°W). A General Location Map taken from the "Denton, Michigan" United States Geological Survey (USGS) Topographic Map is presented in Figure 1.

The subject property is currently comprised of vacant land and is located in an area of Superior Township that is characterized by commercial operations, residential dwellings, vacant land, and surface roadways. A General Site Plan developed from our recent site inspection is presented as Figure 2.

G2 Consulting Group, LLC (G2) was retained by Charter Township of Superior to perform a Phase II ESA to address the recognized environmental conditions (RECs) identified within the Phase I ESA dated September 21, 2023. These RECs are identified as follows:

- The subject property at 9045 MacArthur Boulevard was historically improved in 1972 with a commercial building split into three retail areas. The eastern portion of the building was identified in the assessing records as occupied by a laundromat. Photographs within the assessing records provided for review indicated that the laundromat was also a drycleaner. The review of additional historical records indicated that a drycleaner operated under the address at 9057 MacArthur Boulevard in 1977. Drycleaners are known to have stored and used significant quantities of dry-cleaning chemicals (e.g., Perc, Stoddard solvent, etc.). It is G2's professional opinion that the operation of a dry cleaner on the subject property prior to current regulatory oversight represents a REC to the subject property.

Therefore, in the professional opinion of G2, further investigation and/or assessment is warranted to determine the nature, extent, magnitude, and materiality of the identified REC(s).

An additional investigation in the form of a Phase II ESA was performed to further address the aforementioned RECs. This work is subject to terms and conditions of G2 Consulting Group, LLC proposal with Charter Township of Superior, and dated September 21, 2023. Additionally, the scope of work for this proposal was revised based on conversations with the client during conduct of this assessment.

Charter Township of Superior had the responsibility for obtaining/arranging the site access authorization of the subject property.

Field activities were performed on October 31, 2023 and November 1, 2023 with the weather conditions documented as ranging from overcast, with a temperature range of 40 to 45 degrees Fahrenheit. Precipitation events occurred during and within a 72-hour time period prior to the field activities.

## 2.0 SCOPE OF SERVICES

The purpose of our Phase II ESA is to evaluate the potential of an adverse environmental impact by the historic dry cleaner operations within the subject property. This investigation was performed in general accordance with ASTM E1903-19 and our proposed scope of work for the Phase II ESA. Our Phase II ESA is not intended to identify or render an opinion regarding the presence of additional environmental contamination. A Project Manager developed the Phase II ESA, which included the following scope of services:

- An appropriate utilities search was performed by the local utility locating service provider (MISS DIG). The subject property owner also reviewed and approved soil boring locations.
- The local utility provider service will identify buried subsurface utilities within a 72- hour period.



- A ground penetrating radar (GPR) survey was conducted prior to soil boring activities. This GPR survey identified areas containing anomalies (if any) that could be interpreted as underground storage tanks (USTs), buried materials, or other significant sources of potential concern. This GPR survey will be performed solely within the areas of the likely location of anticipated potential underground storage tank(s) within the vicinity of the former drycleaner structure.
- The GPR survey consisted of scanning the accessible areas of the subject property (interior and exterior) with a 400 MHz antenna in a grid pattern. Data is collected on data profiles of 2 to 3-foot grid patterns. The anomalies indicative of storage tank(s) or buried materials were marked in the field with marking paint and documented on a site drawing or aerial photograph overlay. This GPR survey was conducted within the area of the vicinity of the former drycleaner structure. A summary report for the GPR Survey report is appended.
- The performance of a subsurface investigation and the collection of soil samples. A total of nine (9) environmental soil borings were advanced within the subject property and identified as soil borings GP1 through GP9.
- Soil borings 1 through 7 were placed within the immediate vicinity of the former drycleaner building. The soil borings extended down to a maximum depth of 16-feet in depth. Representative samples was properly collected from each soil boring.
- Soil samples collected from the nine (9) soil borings were submitted for the presence of analytical testing for presence of volatile organic compounds (VOCs).
- Despite properly setting three (3) temporary groundwater monitoring wells, groundwater was not encountered within the explored areas; therefore groundwater sampling events were not performed. The soil borings that had temporary wells set were identified as 2, 3, and 5.
- Each soil sample was visually assessed and screened in the field using the headspace method for the photoionization detector (PID) to determine the approximate concentration of total volatile organic compounds with a PID. The PID has a 10.6 electron volt ultraviolet probe that provides a wide range of sensitivity for volatile organic compounds. The PID was calibrated using an isobutylene reference gas canister. Isobutylene is a volatile organic compound which mimics the PID response to benzene.
- Collected samples were placed in laboratory supplied sample containers and stored in an iced cooler until delivery to the analytical laboratory. The sample containers were of suitable capacity and material for the requested analysis, in accordance with USEPA SW-846. The sample containers were labeled with test boring and sample numbers, type of sample, required analysis, date, and time of collection, and sample collector's name. Chain-of-Custody procedures were utilized for the samples. Custody of the samples is the responsibility of G2 Consulting Group, LLC until delivery to the laboratory, at which time custody becomes the responsibility of the laboratory.
- Nine (9) representative soil samples collected from the sixteen soil borings and were analyzed for appropriate parameters. The selected parameters are those typically associated with the RECs observed. This selected set of target analytes are typical screening tools for thoroughly evaluating the aforementioned RECs. The independent laboratory will conduct laboratory analyses using Michigan Department of Environment, Great Lakes & Energy (EGLE) and/or U.S. Environmental Protection Agency (EPA) approved analytical methods.
- The analytical results of the target analytes were compared to appropriate regulatory guidelines, background levels, and limits.

The following is the preparation of a formal report, which documents our field observations, procedures followed during the performance of the Phase II ESA, our interpretation of the analytical results, and our conclusions.



### **3.0 EXPLORATION & ANALYTICAL TESTING PROCEDURES**

This assessment is consistent with scientific inquiry, as the work was formulated such that another Phase II ESA assessor would be able to reproduce the assessment and obtain consistent results.

G2 Consulting Group, LLC, as well as, GPRS, Inc. and TMH performed the field services including the GPR Survey and Geoprobe® soil borings at selected locations within the subject property. The dates of the field services were identified as October 31, 2023 and November 1, 2023.

#### **3.1 Ground Penetrating Radar (GPR) Survey**

This portion of our investigation was the first task performed. The purpose of this GPR Survey was to evaluate the subject property for the likely presence of the removed or in-place underground storage tanks (USTs). The GPR Survey was performed using a 2 to 3-foot grid pattern on October 31, 2023. The GPR survey consisted of scanning the accessible areas of the subject site with a GSSI Sir 3000 GPR Unit with a 250 to 450 MHz antenna in a grid pattern. The GPR screening area was limited to the areas of the suspected potential UST locations would be anticipated at and within the vicinity of the former drycleaner building within the subject property.

Based on the scans of the GPR, anomalies indicative of the presence of an apparent underground storage tanks (USTs) systems were not observed within the subject property.

Refer to appended GPRS, Inc. Report for additional information. Furthermore, the located of the GPR screened areas are also identified within the Figure 3.

#### **3.2 Boring & Soil Sampling Procedures**

In determining the locations for subsurface sampling events, the Phase II ESA assessor determined how the target analytes likely would have entered the environment (i.e., first contacted environmental media). The Phase II ESA assessor exercised professional judgement based on knowledge of the types of activities, operations, and releases that are inherent to the past/current uses at or within the vicinity of the subject site.

G2 drew on knowledge of the characteristics of the engineered structures, features, containers/vessels present, known, or inferred to have been present at, or within proximity to, the subject property from which or through the target analytes may have been released or dispersed on the subject property. The following areas were deemed the locations currently most likely to have the highest concentrations of the target analytes given the possible mechanisms of first entry into the environment, the subject property physical conditions, and the behavior, fate and transport characteristics of the target analytes.

The data quality objective for this Phase II ESA was at a minimum, to achieve reproducible chemical testing results for target analytes in samples of environmental media collected from locations relevant to the objectives of this assessment. G2 exercised professional judgement based on knowledge of the manner in which releases commonly occur in connection with commercial or industrial activities and operations similar to those currently or historically conducted within the subject property.

Nine (9) Geoprobe® soil borings identified as soil borings GP1 through GP9 were advanced using proper environmental sampling protocol. The approximate locations of these soil borings are shown on the appended Soil Boring and Sample Location Plan, Figure 3. The following explains the rationale behind the boring placements.



RECs	Investigation Activity	Target Analytes
Former drycleaner	Soil boring GP1 was placed near the SEC of the former drycleaner building. One soil sample (1) was properly collected from the soil boring.	VOCs
Former drycleaner	Soil boring GP2 was placed in the central portion of the former drycleaner building. One soil sample (GP2) was collected from the soil boring. Set well but well did not produce.	VOCs
Former drycleaner	Soil boring GP3 was along the northern portion of former drycleaner building. One soil sample (GP3) was collected from the soil boring. Set well but well did not produce.	VOCs
Former drycleaner	Soil boring GP4 was placed in the eastern portion of the former drycleaner building. One soil sample (GP4) was collected from the soil boring.	VOCs
Former drycleaner	Soil boring GP5 was within the northeastern corner of the former drycleaner building. One soil samples (GP5) was collected from the soil boring. Set well but well did not produce.	VOCs
Former drycleaner	Soil boring GP6 was within the northwester section of the former drycleaner building. One soil sample (6) was collected from the soil boring.	VOCs
Former drycleaner	Soil boring GP7 was placed within the western central portion of the former drycleaner building. One soil sample (7) was collected from the soil boring.	VOCs
Former drycleaner	Soil boring GP8 was placed within the southwestern section of the former drycleaner building. One soil sample (GP8) was collected from the soil boring.	VOCs
Former drycleaner	Soil boring GP9 was placed within the south central section of the former drycleaner building. One soil sample (GP9) was collected from the soil boring.	VOCs

The Geoprobe® soil borings were advanced using a Geoprobe® machine. A Geoprobe® machine is a hydraulically powered percussion-probing machine that drives a sampling tool to obtain continuous soil cores or discrete soil samples. Samplers can also be driven to collect vapors and/or water samples. Soil samplers are typically 48-inches to 60-inches in length by 1.5-inches inside diameter with a non-reactive liner to retain the samples. Liners are available in clear plastic, brass, stainless steel, and PTFE (Teflon). The sampler and lining are pushed to the desired depth, the sampler and drive rods are removed from the hole, and then the soil and liner are extracted and capped.

Sample collection was conducted according to standard procedures established in US EPA SW-846, 3rd Edition. Variations in subsoil conditions occurred throughout the subject site. Additionally, the stratigraphic lines represented the approximate boundary between soil types; however, the transition may be more gradual than what is shown. Encountered soils were screened with a PID and observed for olfactory (unusual odors) and visual indications (discolored soils) of potential concerns. The suspected layers were placed into laboratory prepared containers. If no suspect layers were identified within the liner, then representative samples were selected from the materials and placed into the laboratory prepared containers. Standard sample chain of custody protocol was followed for the transference of collected samples.





Upon completion of sampling events within each soil boring, they were properly backfilled with hydrated bentonite, spoils, and capped with appropriate material.

### 3.3 Water Sampling Procedures

As stated previously, the data quality objective for this Phase II ESA is to obtain information regarding the presence of target analytes at the subject property that is accurate and reproducible, consistent with proper scientific inquiry and the scientific method.

In an attempt to collect groundwater, G2 installed three temporary groundwater monitoring wells in three selected soil borings (2, 3, and 5) which G2 determined would have exhibited the greatest potential for producing water.

Drilling techniques (e.g., auger, rotary, etc.) are generally considered to cause more disturbance than direct-push technologies, which is why G2 had employed the use of a Geoprobe® machine on this project. Furthermore, G2 does not utilize single use bailers or high speed pumps to remove the water from wells. Based on our professional experiences, these methods of water removal can cause adverse impacts on sample quality through collection of samples with high levels of turbidity. This high turbidity can then result in the inclusion of otherwise immobile particles which produce an overestimation of certain analytes of interest (e.g., metals). Sampling-induced turbidity problems were mitigated by using low-flow purging for an extended period and low-flow sampling techniques. An important goal of this study was the collection of data that is truly representative of conditions at the subject property.

The temporary well equipment including designated well tips, well screens, and risers were of new and unused PVC materials. One temporary groundwater monitoring well of new PVC construction and 10-slot well screen was properly installed within soil boring (2, 3, and 5) to straddle the encountered moist (not saturated) soils (3.25 to 4.5-feet bgs), with the well screen tips set at 8-feet below the ground surface (bgs). No saturated soils were encountered within the explored areas. The 5-foot long well screen and the like connecting risers were 1-inch inside diameter. Upon completion, the temporary well was properly disposed of off-site in an environmentally acceptable manner.

Even after a length of time after installation events, significant quantities of groundwater (sufficient to properly collect samples) were not encountered within the explored areas of the subject property. Therefore, no groundwater sampling events were performed.

### 3.4 Decontamination Procedures

Equipment used during Geoprobe® and sampling procedures were decontaminated prior to and between each use. Geoprobe® equipment (e.g., rods and probes) was cleaned using a high pressure, hot water power washer and clean water rinse. The sampling tools, drills, and other hand tools, were also sequentially rinsed with a phosphate free detergent/water wash, clean water rinse, and deionized water final rinse.

Disposable latex/nitrile gloves were donned by field personnel between each sampling interval to reduce the potential for cross contamination.

### 3.5 Soil and Groundwater Analytical Testing

G2 collected soil samples according to USEPA Publication SW-846, *Test Methods for Evaluating Solid Waste.* Soil and groundwater samples (if any) were collected in laboratory-supplied containers, stored on ice or at approximately 4 degrees Celsius, and submitted under chain-of-custody documentation.

At a minimum one soil sample was properly collected and submitted for analytical testing from each soil boring. Each soil boring and sample had the same name designation.





As stated previously sufficient quantities of groundwater were not encountered during our field work, no groundwater sampling nor analysis was performed.

The following table presents a summary of sampling analyses:

Sample ID	Sample Depth (ft bgs)	Sample type	VOCs
GP1	0.5-1.0	Soil	<input checked="" type="checkbox"/>
GP2	1.75-2.25	Soil	<input checked="" type="checkbox"/>
GP3	3.5-4.0	Soil	<input checked="" type="checkbox"/>
GP4	4.0-4.5	Soil	<input checked="" type="checkbox"/>
GP5	0.75-1.25	Soil	<input checked="" type="checkbox"/>
GP6	3.0-3.5	Soil	<input checked="" type="checkbox"/>
GP7	0.5-1.0	Soil	<input checked="" type="checkbox"/>
GP8	1.0-1.5	Soil	<input checked="" type="checkbox"/>
GP9	0.25-0.75	Soil	<input checked="" type="checkbox"/>

The sample sets were placed into an iced cooler in the field, maintained at 4 degrees Celsius at the analytical laboratory prior to analysis, and managed under strict chain-of-custody protocols.

#### 4.0 GEOLOGIC SITE CHARACTERIZATION

One or more additional physical setting resources were obtained at the discretion of the environmental professional. These resources provided information about the geologic, hydrogeologic, hydrologic, or topographic characteristics of the subject property.

Topographical information of the subject property and the surrounding area was obtained and reviewed from the USGS, "Denton, Michigan" Quadrangle, 7.5-Minute Series Topographic Map. This map is included as **Figure 1**. The surface of the subject property exhibits a relatively flat topography. The approximate USGS elevation of the subject property is approximately 755-feet above mean sea level.

According to readily available published sources of generalized subsurface information, the geology of the general area is characterized by lacustrine clay and silt is gray to dark reddish brown. It is varved in some localities, and chiefly underlies extensive, flat, low-lying areas formerly inundated by glacial Great Lakes. It also occurs in separate, small lake basins. This matrix includes small areas of lacustrine sand and clay-rich till. Underlying these deposits is Devonian-aged Bedford shale bedrock formation. The surficial soils at the subject property are identified by the Washtenaw County Soil Survey as Nappanee silty clay loam, 2 to 6 percent slopes; and Pewamo clay loam, dense substratum, 0 to 1 percent slopes.

No site-specific groundwater information was available for the subject property, therefore major hydrogeologic features and surface topography information were reviewed to determine the probable groundwater flow direction of the subject property. The available hydrogeologic information indicates that the presumed local groundwater flow direction is to the northeast. It should be noted that local geologic features may cause local groundwater flow direction to differ from the regional flow direction. Local hydraulic gradient at the subject property was interpreted based on a review of the "Denton, Michigan" USGS Topographic Map. Therefore, in assessing potential external environmental impact, properties located directly southwest (presumed up gradient) of the subject property are of primary concern. A complete hydrogeologic investigation would be necessary to determine site-specific groundwater flow direction. Estimated groundwater levels and/or flow direction(s) may vary due to seasonal fluctuations in precipitation, local usage demands, geology, underground structures, or dewatering operations.



#### 4.1 Encountered Subsurface Conditions

In summary, the encountered soils consisted of brown/gray silty clays with trace sand and gravel at varying depths. Interspaced between the layers of the cohesive soils were thin layers of brown or brown/gray silty sand. Groundwater was not encountered within the explored areas. No visual indications of stained soils nor debris was observed within the subsurface conditions. No apparent olfactory indications of the presence of unusual odors were noted within the explored areas. No significantly elevated PID readings were noted within the screened soils. Groundwater was not encountered within the explored areas.

Boring Logs of Geoprobe® soil borings are included in the Appendix of this report. The stratification depths shown on these boring logs represent soil conditions at each boring location. Variations may occur between and away from the borings. Additionally, the stratigraphic lines represent the approximate boundary between soil types; the transition may be more gradual than what is shown. We have prepared the boring logs on the basis of field logs of the soils encountered and were not supplemented by laboratory classification and testing.

#### 5.0 ANALYTICAL TEST RESULTS

Documentation of the analytical test procedures and a list of the analyzed samples are presented in the Soil and Groundwater Sample Analytical Testing sections of this report. As stated throughout this text, the data quality objective for this Phase II ESA is to obtain information regarding the presence of target analytes at the subject site that is accurate and reproducible, consistent with proper scientific inquiry and the scientific method. The complete analytical test results and comparison table are included in the Appendix.

The referenced soil samples were selected for chemical analysis based on the previously mentioned criteria detailed in the Soil and Groundwater Sampling Procedures sections in this report. For additional information refer to the appended Boring Logs and the appended Fibertec Environmental Services Analytical Reports.

Analytical results obtained from Fibertec Environmental Services were compared to the Cleanup Criteria Requirements for Response Activity (Formerly the Part 201 Generic Cleanup Criteria and Screening Levels) detailed within Operational Memorandum No. 1 and dated December 30, 2013 and revised October 12, 2023. These values will be referenced as the cleanup criteria throughout the text of this document.

Nine (9) soil samples collected from soil borings GP1 through GP9 were submitted for analytical testing for presence of volatile organic compounds (USEPA Method 5035 and 8260). These are target analytes for the RECs.

A review of the analytical data indicates the seven of the nine samples had below the method detection limits (i.e., non-detect) for VOCs, with only soil samples GP2 and GP3 having solely a detectable concentration of tetrachloroethene (tetrachloroethylene), with the remaining VOC constituents being non-detect. The reportable tetrachloroethene concentrations ranged from 160 ug/kg to 240 ug/kg. These tetrachloroethene concentrations are above the most restrictive Cleanup Criteria Requirements for Response Activity (Formerly the Part 201 Generic Cleanup Criteria and Screening Levels) for tetrachloroethene. In particular these elevated levels exceed the Generic Residential Drinking Water Protection Criteria for tetrachloroethene.

As stated previously, refer to the Cleanup Criteria Requirements for Response Activity (formerly the Part 201 Generic Cleanup Criteria and Screening Levels).

#### 6.0 CONCLUSIONS & RECOMMENDATIONS

This Phase II ESA thoroughly addresses the RECs identified for the 1.06-acre subject property addressed as 9045 MacArthur Boulevard, within our Phase I ESA dated September 21, 2023.



G2 performed this Phase II ESA at the subject property in general conformance with the scope and limitations of ASTM Practice E 1903-19, and following the stated objectives of the Scope of Work document (proposal) dated September 21, 2023. Following our performance of the Phase II ESA, G2 offers the following summary of evaluations and conclusions for the subject property.

A ground penetrating radar (GPR) survey was performed at and within the immediate vicinity of the former drycleaner building. The entire subject property was not scanned. The ground penetrating radar survey (GPR) did not identify significant anomalies indicative of the suspected presence of features indicative of underground storage tanks (USTs) systems within the subject property.

Nine soil borings (GP1 through GP9) were placed within the area of the former drycleaner structure. These soil borings extended down to 16-foot bgs. No visual indications of stained soils nor debris was observed within the subsurface conditions. No apparent olfactory indications of the presence of unusual odors were noted within the explored areas. No significantly elevated PID readings were noted within the screened soils. Groundwater was not encountered within the explored areas.

Nine (9) soil samples collected from soil borings GP1 through GP9 were submitted for analytical testing for presence of volatile organic compounds (USEPA Method 5035 and 8260). These are target analytes for the RECs.

A review of the analytical data indicates the seven of the nine samples had below the method detection limits (i.e., non-detect) for VOCs, with only soil samples GP2 and GP3 having solely a detectable concentration of tetrachloroethene (tetrachloroethylene). These tetrachloroethene concentrations are above the most restrictive Cleanup Criteria Requirements for Response Activity (Formerly the Part 201 Generic Cleanup Criteria and Screening Levels) for tetrachloroethene, in particular the Generic Residential Drinking Water Protection Criteria for tetrachloroethene.

Accordingly, based on the levels of tetrachloroethene (tetrachloroethylene) in representative soil samples properly collected, the subject property is considered a "facility" as defined by the Michigan Department of Environment, Great Lakes and Energy (EGLE). A Baseline Environmental Assessment (BEA) should be prepared. Furthermore, a due care plan should be developed in accordance with Section 20107a (1) of Part 201. A person who owns or operates property that he/she has knowledge is a facility must:

1. Undertake measures as are necessary to prevent exacerbation the existing contamination.
2. Exercise due care by undertaking response activity necessary to mitigate unacceptable exposure to hazardous substances, mitigate fire and explosion hazards due to hazardous substances, and allow for the intended use in a manner that protects the public health and safety.
3. Take reasonable precautions against the reasonably foreseeable acts or omissions of a third party and the consequences that foreseeable could result from those acts or omissions.
4. Provide notifications to the Michigan Department of Environmental Great Lakes and Energy (EGLE) and others.
5. Provide reasonable cooperation, assistance, and access to the persons that are authorized to conduct response activities at the facility, including the cooperation and access necessary for the installation, integrity, operation, and maintenance of any complete or partial response activity at the facility. Nothing in this subdivision shall be interpreted to provide any right of access not expressly authorized by law, including access authorized pursuant to a warrant or a court order, or to preclude access allowed pursuant to a voluntary agreement.
6. Comply with any land use or resource use restrictions established or relied on in connection with the response activities at the facility.



7. Not impede the effectiveness or integrity of any land use or resource use restriction employed at the facility in connection with response activities.

G2 recommends the formal preparation of a Baseline Environmental Assessment and Due Care Plan for the proposed purchaser, for the property addressed as 9045 MacArthur Boulevard, Superior Township, Michigan.

## 7.0 LIMITATIONS

The conclusions presented in this report are based on data obtained during the current site investigation performed by G2 Consulting Group, LLC and data provided by others. This report is intended to present a general evaluation of the environmental conditions present at the property, which is not to be construed as relating to health and safety issues directly. Should additional information become available, this information should be reviewed by G2 Consulting Group, LLC and the conclusions herein modified, as appropriate.

G2 Consulting Group, LLC is responsible to perform its services in a professional manner, consistent with the typical industry practice. The conclusions drawn as a result of this evaluation are deemed as appropriate by the consultant in the exercise of professional judgment. While little was observed which would indicate conditions existing beyond those discussed, it is possible that limitation of scope precluded recognition of contamination present at the site. We cannot be held liable for consequential damages if it is determined in the future additional contamination of some type not identified during our Phase II Site Assessment is present at the site.

This report should not be considered as a recommendation to purchase, sell or develop the subject property, and the opinions expressed are not legal opinions. To evaluate the information contained in this report, the reader must understand the limitations associated with this assessment. Specifically, the services for this project have been performed in accordance with the Scope of Services negotiated between Charter Township of Superior and G2 Consulting Group, LLC. Any reliance on this report by a party other than Charter Township of Superior shall be at the party's sole risk unless that party has written authorization from G2 Consulting Group, LLC to use this document. The purpose of this restriction is to attempt to protect the interests of parties for whom the report may not be appropriately directed.

## APPENDIX

General Location Plan  
General Site Plan  
Soil Boring Location Plan

Figure 1  
Figure 2  
Figure 3

Ground Penetrating Radar Survey

Boring Logs

Log Nos. 1 through 9

Laboratory Analytical Test Results Reports and Chain of Custody

Cleanup Criteria Requirements for Response Activity (Formerly the Part 201 Generic Cleanup Criteria and Screening Levels) Tables 1 and 2

**General Location Plan, Figure 1  
General Site Plan, Figure 2  
and  
Soil Boring and Sample Location Plan, Figure 3**





**LEGEND**

Indicates the approximate subject site location

USGS 7.5 Minute Map  
Denton, Michigan  
Dated 2019

**General Location Plan**

9045 MacArthur Boulevard  
Superior Township, Michigan



CONSULTING GROUP

Project No.: 230652

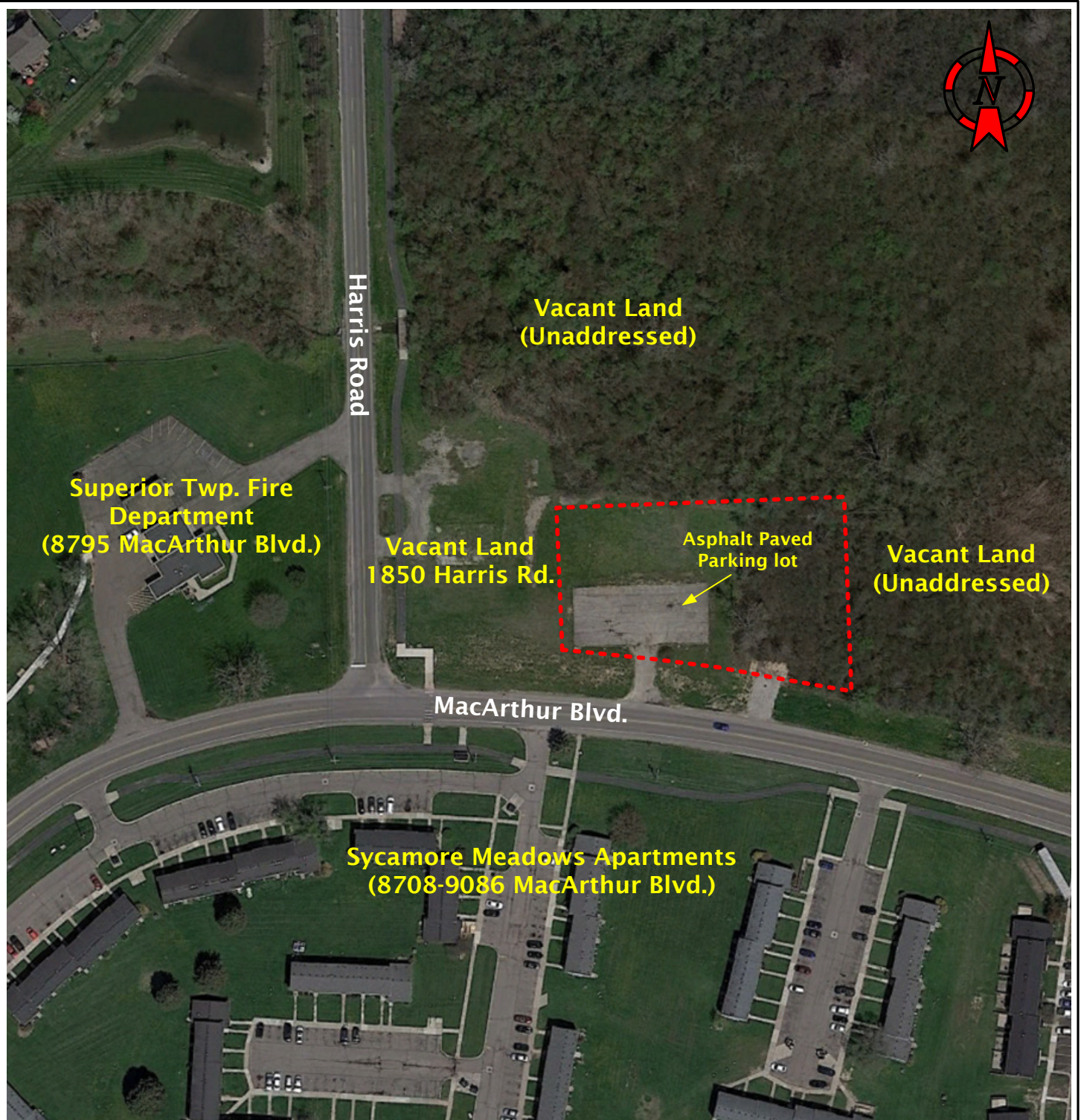
Drawn By: MLT

Date: 11/13/23

Scale: NTS

Figure  
1





Vacant Land  
(Unaddressed)

Superior Twp. Fire  
Department  
(8795 MacArthur Blvd.)

Vacant Land  
1850 Harris Rd.

Asphalt Paved  
Parking lot

Vacant Land  
(Unaddressed)

MacArthur Blvd.

Sycamore Meadows Apartments  
(8708-9086 MacArthur Blvd.)

**Legend**



Approximate Subject Property Boundary

**General Site Plan**

9045 MacArthur Boulevard  
Superior Township, Michigan



Project No.: 230652

Drawn By: MLT

Date: 11/13/23

Scale: NTS

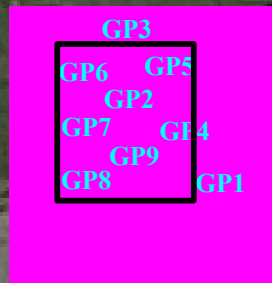
Figure  
2






Harris Road


MacArthur Blvd.



**Legend**

 Approximate Subject Property Boundary

 Former dry cleaner suite/building

 Approximate limits of ground penetrating radar (GPR) survey

**GP#** Approximate location of geoprobe soil boring and representative sample

**Soil Boring and Sample Location Plan**

9045 MacArthur Boulevard  
Superior Township, Michigan



Project No.: 230652

Drawn By: MLT/TAM

Date: 11/01/23

Scale: NTS

Figure  
3

## Ground Penetrating Radar Survey



# Summary of Scanning for Underground Storage Tanks (USTs)

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Prepared For: G2 Consulting Group

Prepared By:

Ryan Doty

Ryan.Doty@gprsinc.com

Project Manager-SE Michigan

248-508-0554

November 6, 2023

November 6, 2023

G2 Consulting Group

**Attn:** Tom McDonald

**Email:** tmcdonald@g2consultinggroup.com

**Site:** 1850 N Harris Rd., Superior Twp, MI

We appreciate the opportunity to provide this report for our work completed on October 31, 2023.

### **PURPOSE**

The purpose of this project was to search for any suspected underground storage tanks (USTs) or suspected UST-related piping/anomalies remaining on the property. The scope of work consisted of one location measuring approximately 100'x75' on a vacant property. The client specified the desired scope of work prior to scanning and our markings were then placed onto the surface using spray paint.

### **EQUIPMENT**

- **Underground Scanning GPR Antenna.** The antenna with frequencies ranging from 250 MHz-450 MHz is mounted in a stroller frame which rolls over the surface. The surface needs to be reasonably smooth and unobstructed in order to obtain readable scans. Obstructions such as curbs, landscaping, and vegetation will limit the feasibility of GPR. The data is displayed on a screen and marked in the field in real time. The total depth achieved can be as much as 8' or more with this antenna but can vary widely depending on the types of materials being scanned through. Some soil types such as clay may limit maximum depths to 3' or less. As depth increases, targets must be larger to be detected and non-metallic targets can be especially difficult to locate. Depths provided should always be treated as estimates as their accuracy can be affected by multiple factors. For more information, please visit: [Link](#)

## **PROCESS**

The EM pipe locator can be used to connect to accessible, traceable pipes that may be tank-related such as vent pipes or product lines. A current is induced onto the pipe which creates an electromagnetic field that can be traced using the receiver. We can then attempt to trace these pipes to their origin or end point and paint or flag their locations. No such pipes or infrastructure were present on this site.

Initial GPR scans were collected to evaluate the data and calibrate the equipment. Based on these findings, a scanning strategy is formed, consisting of scanning the entire area in a grid with ~3' scan spacing to locate any potential USTs that may remain at the site. The GPR data is viewed in real time and anomalies in the data were located and marked on the surface along with their depths using spray paint. Relevant scan examples were saved and will be provided in this report.

## **LIMITATIONS**

Please keep in mind that there are limitations to any subsurface investigation. The equipment may not achieve maximum effectiveness due to soil conditions, above ground obstructions, reinforced concrete, and a variety of other factors. No subsurface investigation or equipment can provide a complete image of what lies below. Our results should always be used in conjunction with as many methods as possible including consulting existing plans and drawings, exploratory excavation or potholing, visual inspection of above-ground features, and utilization of services such as One Call/811. Depths are dependent on many factors so depth accuracy can vary throughout a site and should be treated as estimates only. Relevant scan examples were saved and will be provided in this report. The east portion of the scan area was more difficult to scan due to brush, stumps, and rough ground. The area is outlined in green on the map below.

## **FINDINGS**

The equipment and methods used did not detect reactions from potential USTs. The subsurface conditions at the time of the scanning allowed for maximum GPR depth penetration of 2.5'-4' in most areas. Some potential utilities may be present on site; however, utility location was not part of the scope of this project. The potential exists for USTs to remain onsite if they are located outside of the scan area, beneath a limitation listed in this report and/or if they are deeper than 2.5'-4' feet below ground surface, the effective GPR penetration depth observed at this site. The following pages will provide further explanation of the findings.



Google Earth

100 ft



Prepared for: G2 Consulting Group  
 Prepared By: Ryan Doty  
 Date of Scanning: 10/31/23

**Terms and Conditions**

GPRS does not provide land survey or civil engineering data collection or documentation. This is provided as a reference map of the field markings and is not survey-grade.

**LEGEND**

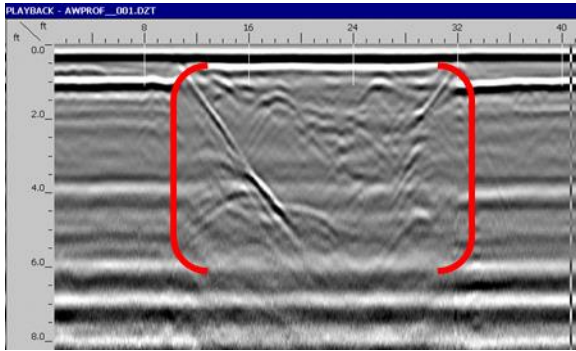
	ELECTRIC		SANITARY
	WATER		STORM
	COMM		UNKNOWN
	GAS		SCAN BOUNDARY

1850 N Harris Rd., Superior  
 Twp, MI

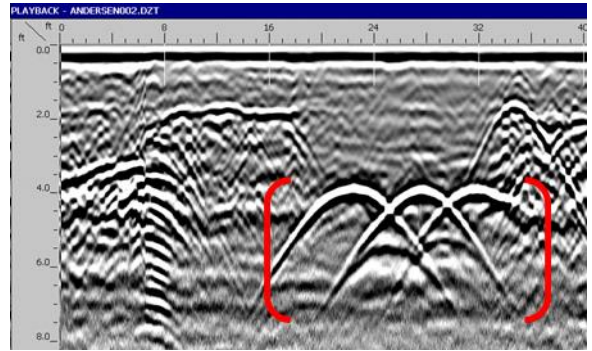
Prepared by:



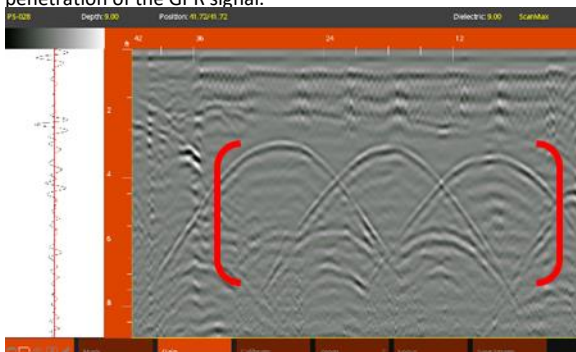




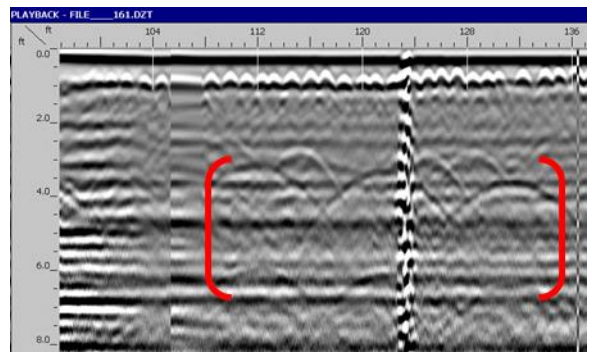
Sample GPR data screenshot showing a possible former tank pit or excavation. The change in the data from the excavation is apparent but GPR cannot determine whether this is due to a tank removal or whether tanks may still exist beyond the maximum depth penetration of the GPR signal.



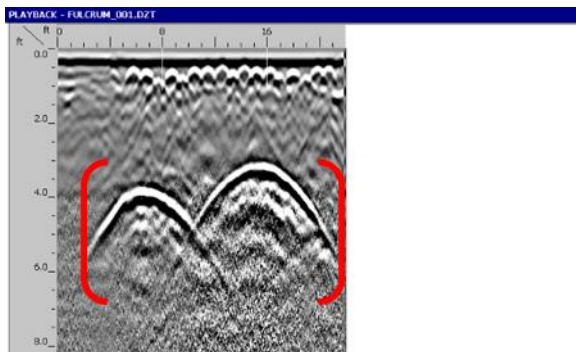
Sample GPR data screenshot showing three reactions from probable USTs. The diameters cannot be determined from these hyperbolas but they can be seen to be larger than a reaction from a typical utility.



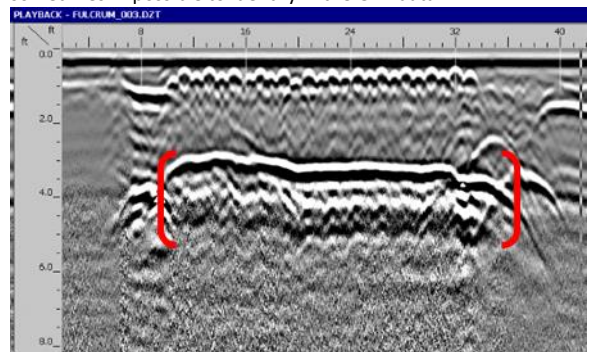
Sample GPR data screenshot showing three reactions from known USTs at an active fueling station. The concrete above the USTs is reinforced with wire mesh.



Sample GPR data screenshot showing three reactions from known USTs at an active fueling station. These USTs are non-metallic and therefore have a weaker reflection that is more difficult and sometimes impossible to identify in the GPR data.



Sample GPR data screenshot showing two potential USTs. These reactions are larger than a typical utility but large utilities can look identical to a UST.

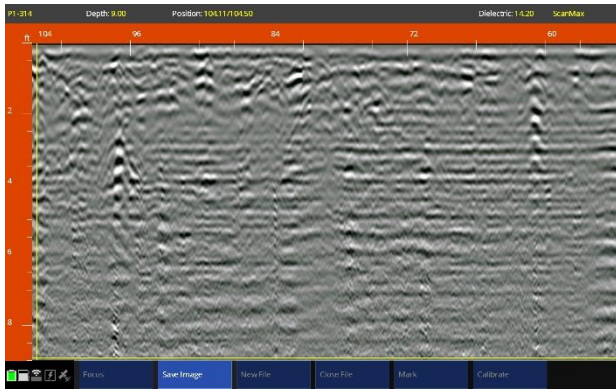


Sample GPR data screenshot showing a scan collected parallel along the top one of the suspected USTs shown in the data to the left. A parallel scan is used to determine a clear beginning and end to the reaction to the reaction which is an indicator of a UST and to determine an approximate length.

Sample Data Screenshots.  
(Not taken from this project)

Location: Previously  
collected from various sites

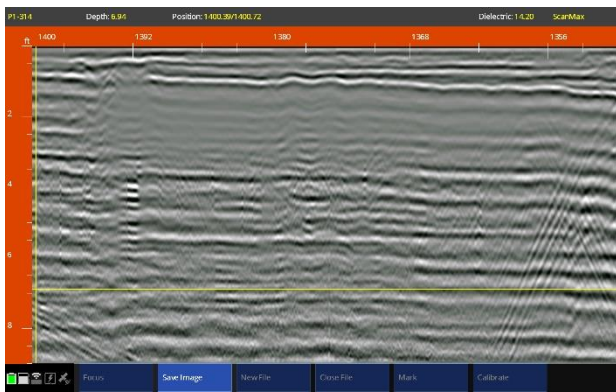




**Picture 1:** This GPR screenshot depicts the typical data experienced on site.



**Picture 2:** This photo shows the site from the SW corner. Scan boundaries were marked in the field.



**Picture 3:** This GPR shot depicts a scan over the asphalt portion of the scan area.



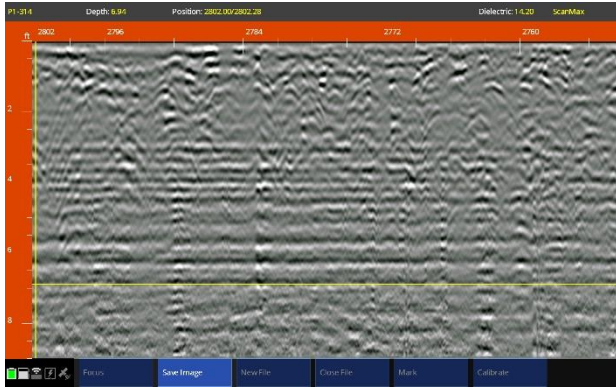
**Picture 4:** This photo shows the site from the SE corner. Note the debris and uneven ground.

GPR Data Screenshots and Photos

1850 N Harris Rd., Superior Twp, MI



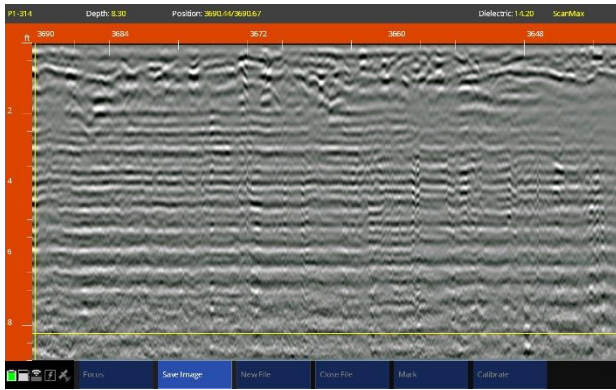




**Picture 5:** Another GPR example from the grassy area on site.



**Picture 6:** This photo shows the site from the NE.



**Picture 7:** A final example of the GPR data on this site. No UST-related anomalies were identified.



**Picture 8:** The above photo shows the scan area from the NW corner.

GPR Data Screenshots and Photos

1850 N Harris Rd., Superior Twp, MI



## **CLOSING**

GPRS, Inc. has been in business since 2001, specializing in underground storage tank location, concrete scanning, utility locating, and shallow void detection for projects throughout the United States. We encourage you to visit our website ([www.gprsinc.com](http://www.gprsinc.com)) and contact any of the numerous references listed.

The equipment and methods used did not detect reactions from potential USTs. The subsurface conditions at the time of the scanning allowed for maximum GPR depth penetration of 2.5'-4' in most areas. Some potential utilities may be present on site; however, utility location was not part of the scope of this project. The potential exists for USTs to remain onsite if they are located outside of the scan area, beneath a limitation listed in this report and/or if they are deeper than 2.5'-4' feet below ground surface, the effective GPR penetration depth observed at this site.

GPRS appreciates the opportunity to offer our services, and we look forward to continuing to work with you on future projects. Please feel free to contact us for additional information or with any questions you may have regarding this report.

Signed,



Ryan Doty  
Project Manager—SE Michigan



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[Ryan.Doty@gprsinc.com](mailto:Ryan.Doty@gprsinc.com)

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Reviewed,



Bruce Lemmon  
Area Manager—Michigan




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## Soil Boring Logs


G2 Project No. 230652	G2 CONSULTING GROUP, LLC		Sheet: 1 of 9			
 <h1 style="margin: 0;">SOIL BORING LOG</h1>						
Soil Boring No.	PROFILE INFORMATION		Discrete Sample Information			
	Depth (ft)	Soil Description	Sample No.	Depth (ft)		PID (ppm)
				From	To	
<b>GP1</b>	0.25	Dark brown clayey loam with little sand	-	-	-	<1
	4.0	Brown silty clay with trace gravel and sand	GP1	0.5	1.0	<1
	12.0	Brown/gray silty clay with trace gravel and sand	-	-	-	<1
	16.0	Gray silty clay with trace sand		-	-	<1
	16.0	End of boring, dry upon completion				
<b>NOTES:</b> Encountered soils inspected by Thomas A. McDonald and Aidan P. McDonald Boring placed in proposed lease parcel. In proximity to the RECs near SEC of former drycleaner building. Collected one soil sample (GP1) Upon completion of sampling events boring was backfilled with spoils and hydrated bentonite						
Borings Advanced by: John Hochstein/Taylor Hochstein – TMH Environmental					Date: 11-1-2023	




## SOIL BORING LOG


Soil Boring No.	PROFILE INFORMATION		Discrete Sample Information			
	Depth (ft)	Soil Description	Sample No.	Depth (ft)		PID (ppm)
				From	To	
GP2	0.5	Dark brown clayey loam with little sand	-	-	-	<1
	1.75	Brown silty clay with trace gravel	-	-	-	<1
	3.25	Brown silty sand (moist)	GP2	1.75	2.25	1
	6.0	Brown/gray silty clay with trace gravel and sand	-	-	-	<1
	7.0	Brown/gray silty sand (moist)	-	-	-	<1
	16.0	Brown/gray silty clay with trace sand	-	-	-	<1
	16.0	End of boring, set temporary well but dry upon completion				
<b>NOTES:</b> Encountered soils inspected by Thomas A. McDonald and Aidan P. McDonald Boring placed in proposed lease parcel. In proximity to the RECs near center of former drycleaner building. Collected one soil sample (GP2). One PVC new construction 2-inch OD, 5-foot length screen, 10-slot with tip set at 8-feet. Upon completion of sampling events boring was backfilled with spoils and hydrated bentonite						
Borings Advanced by: John Hochstein/Taylor Hochstein – TMH Environmental					Date: 11-1-2023	


G2 Project No. 230652	G2 CONSULTING GROUP, LLC		Sheet: 3 of 9			
 <h1 style="margin: 0;">SOIL BORING LOG</h1>						
Soil Boring No.	PROFILE INFORMATION		Discrete Sample Information			
	Depth (ft)	Soil Description	Sample No.	Depth (ft)		PID (ppm)
<b>GP3</b>	0.5	Dark brown clayey loam with little sand	-	-	-	<1
	3.5	Brown silty clay with trace gravel	-	-	-	<1
	4.0	Brown/gray silty sand (moist)	GP3	3.5	4.0	1
	16.0	Brown/gray silty clay with trace gravel and sand	-	-	-	<1
	16.0	End of boring, set temporary well but dry upon completion				
<b>NOTES:</b> Encountered soils inspected by Thomas A. McDonald and Aidan P. McDonald Boring placed in proposed lease parcel. In proximity to the RECs near northern wall of former drycleaner building. Collected one soil sample (GP3). One PVC new construction 2-inch OD, 5-foot length screen, 10-slot with tip set at 8-feet. Upon completion of sampling events boring was backfilled with spoils and hydrated bentonite						
Borings Advanced by: John Hochstein/Taylor Hochstein – TMH Environmental					Date: 11-1-2023	


G2 Project No. 230652	G2 CONSULTING GROUP, LLC		Sheet: 4 of 9			
 <h1 style="margin: 0;">SOIL BORING LOG</h1>						
Soil Boring No.	PROFILE INFORMATION		Discrete Sample Information			
	Depth (ft)	Soil Description	Sample No.	Depth (ft)		PID (ppm)
<b>GP4</b>	0.5	Dark brown clayey loam with little sand	-	-	-	<1
	3.5	Brown silty clay with trace gravel	-	-	-	<1
	4.0	Brown silty sand	-	-	-	<1
	4.5	Brown/gray silty sand	GP4	4.0	4.5	1
	16.0	Brown/gray silty clay with little sand	-	-	-	<1
	16.0	End of boring, dry upon completion				
<b>NOTES:</b> Encountered soils inspected by Thomas A. McDonald and Aidan P. McDonald Boring placed in proposed lease parcel. In proximity to the RECs near eastern wall of former drycleaner building. Collected one soil sample (GP4). Upon completion of sampling events boring was backfilled with spoils and hydrated bentonite						
Borings Advanced by: John Hochstein/Taylor Hochstein – TMH Environmental					Date: 11-1-2023	


G2 Project No. 230652	G2 CONSULTING GROUP, LLC		Sheet: 5 of 9			
 <h1 style="margin: 0;">SOIL BORING LOG</h1>						
Soil Boring No.	PROFILE INFORMATION		Discrete Sample Information			
	Depth (ft)	Soil Description	Sample No.	Depth (ft)		PID (ppm)
				From	To	
<b>GP5</b>	0.5	Dark brown clayey loam with little sand	-	-	-	<1
	3.5	Brown silty clay with trace gravel	GP5	0.75	1.25	1
	4.5	Brown/gray silty sand (moist)	-	-	-	<1
	16.0	Brown/gray silty clay with little sand	-	-	-	<1
	16.0	End of boring, set temporary well but dry upon completion				
<p><b>NOTES:</b>  Encountered soils inspected by Thomas A. McDonald and Aidan P. McDonald  Boring placed in proposed lease parcel. In proximity to the RECs near northeaster area of former drycleaner building. One PVC new construction 2-inch OD, 5-foot length screen, 10-slot with tip set at 8-foot  Collected one soil sample (GP5).  Upon completion of sampling events boring was backfilled with spoils and hydrated bentonite</p>						
Borings Advanced by: John Hochstein/Taylor Hochstein – TMH Environmental					Date: 11-1-2023	



G2 Project No. 230652	G2 CONSULTING GROUP, LLC		Sheet: 6 of 9			
 <h1 style="margin: 0;">SOIL BORING LOG</h1>						
Soil Boring No.	PROFILE INFORMATION		Discrete Sample Information			
	Depth (ft)	Soil Description	Sample No.	Depth (ft)		PID (ppm)
				From	To	
<b>GP6</b>	0.5	Dark brown clayey loam with little sand	-	-	-	<1
	3.0	Brown silty clay with trace gravel	-	-	-	<1
	3.75	Brown/gray silty sand	GP6	3.0	3.5	1
	16.0	Brown/gray silty clay with little sand	-	-	-	<1
	16.0	End of boring, dry upon completion				
<b>NOTES:</b> Encountered soils inspected by Thomas A. McDonald and Aidan P. McDonald Boring placed in proposed lease parcel. In proximity to the RECs near northwestern area of former drycleaner building. Collected one soil sample (GP6) Upon completion of sampling events boring was backfilled with spoils and hydrated bentonite						
Borings Advanced by: John Hochstein/Taylor Hochstein – TMH Environmental					Date: 11-1-2023	

G2 Project No. 230652	G2 CONSULTING GROUP, LLC		Sheet: 7 of 9			
 <h1 style="margin: 0;">SOIL BORING LOG</h1>						
Soil Boring No.	PROFILE INFORMATION		Discrete Sample Information			
	Depth (ft)	Soil Description	Sample No.	Depth (ft)		PID (ppm)
<b>GP7</b>	0.5	Dark brown clayey loam with little sand	-	-	-	<1
	3.0	Brown silty clay with trace gravel	GP7	0.5	1.0	<1
	3.5	Brown/gray silty sand	-	-	-	<1
	16.0	Brown/gray silty clay with little sand	-	-	-	<1
	16.0	End of boring, dry upon completion				
<b>NOTES:</b> Encountered soils inspected by Thomas A. McDonald and Aidan P. McDonald Boring placed in proposed lease parcel. In proximity to the RECs near western area of former drycleaner building. Collected one soil sample (GP7) Upon completion of sampling events boring was backfilled with spoils and hydrated bentonite						
Borings Advanced by: John Hochstein/Taylor Hochstein – TMH Environmental					Date: 11-1-2023	

G2 Project No. 230652	G2 CONSULTING GROUP, LLC		Sheet: 8 of 9			
 <h1 style="margin: 0;">SOIL BORING LOG</h1>						
Soil Boring No.	PROFILE INFORMATION		Discrete Sample Information			
	Depth (ft)	Soil Description	Sample No.	Depth (ft)		PID (ppm)
				From	To	
<b>GP8</b>	0.25	Dark brown clayey loam with little sand	-	-	-	<1
	4.0	Brown silty clay with trace gravel and sand	GP8	1.0	1.5	<1
	12.0	Brown/gray silty clay with trace gravel and sand	-	-	-	<1
	16.0	Gray silty clay with trace sand	-	-	-	<1
	16.0	End of boring, dry upon completion				
<p><b>NOTES:</b>  Encountered soils inspected by Thomas A. McDonald and Aidan P. McDonald  Boring placed in proposed lease parcel. In proximity to the RECs near SWC of former drycleaner building.  Collected one soil sample (GP8)  Upon completion of sampling events boring was backfilled with spoils and hydrated bentonite</p>						
Borings Advanced by: John Hochstein/Taylor Hochstein – TMH Environmental					Date: 11-1-2023	

G2 Project No. 230652	G2 CONSULTING GROUP, LLC		Sheet: 9 of 9			
 <h1 style="margin: 0;">SOIL BORING LOG</h1>						
Soil Boring No.	PROFILE INFORMATION		Discrete Sample Information			
	Depth (ft)	Soil Description	Sample No.	Depth (ft)		PID (ppm)
				From	To	
<b>GP9</b>	0.25	Dark brown clayey loam with little sand	-	-	-	<1
	4.0	Brown silty clay with trace gravel and sand	GP9	0.25	0.75	1
	12.0	Brown/gray silty clay with trace gravel and sand	-	-	-	<1
	16.0	Gray silty clay with trace sand	-	-	-	<1
	16.0	End of boring, dry upon completion				
<b>NOTES:</b> Encountered soils inspected by Thomas A. McDonald and Aidan P. McDonald Boring placed in proposed lease parcel. In proximity to the RECs near SEC of former drycleaner building. Collected one soil sample (GP9) Upon completion of sampling events boring was backfilled with spoils and hydrated bentonite						
Borings Advanced by: John Hochstein/Taylor Hochstein – TMH Environmental					Date: 11-1-2023	

**Laboratory Analytical Test Results Reports  
and  
Chain of Custodies**



# Analytical Laboratory Report

Report ID: S55285.01(01)  
Generated on 11/08/2023

Report to

Attention: Thomas McDonald  
G2 Consulting Group  
1866 Woodslee Street  
Troy, MI 48083

Phone: 248-680-0400 FAX:  
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Barbara Ball (bball@meritlabs.com)

Report Summary

Lab Sample ID(s): S55285.01-S55285.09  
Project: Harn 3/MacArthur Rd - Superior Twp  
Collected Date(s): 11/01/2023  
Submitted Date/Time: 11/02/2023 13:20  
Sampled by: Thomas McDonald  
P.O. #: 230652

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- Cover Page (Page 1)
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- Report Narrative (Page 2)
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Maya Murshak  
Technical Director



# Analytical Laboratory Report

## General Report Notes

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Analytical results relate only to the samples tested, in the condition received by the laboratory.

Methods may be modified for improved performance.

Results reported on a dry weight basis where applicable.

'Not detected' indicates that parameter was not found at a level equal to or greater than the reporting limit (RL).

When MDL results are provided, then 'Not detected' indicates that parameter was not found at a level equal to or greater than the MDL.

40 CFR Part 136 Table II Required Containers, Preservation Techniques and Holding Times for the Clean Water Act specify that samples for acrolein and acrylonitrile, and 2-chloroethylvinyl ether need to be preserved at a pH in the range of 4 to 5 or if not preserved, analyzed within 3 days of sampling.

QA/QC corresponding to this analytical report is a separate document with the same Merit ID reference and is available upon request.

Full accreditation certificates are available upon request. Starred (\*) analytes are not NELAP accredited.

Samples are held by the lab for 30 days from the final report date unless a written request to hold longer is provided by the client.

Report shall not be reproduced except in full, without the written approval of Merit Laboratories, Inc.

Limits for drinking water samples, are listed as the MCL Limits (Maximum Contaminant Level Concentrations)

PFAS requirement: Section 9.3.8 of U.S. EPA Method 537.1 states "If the method analyte(s) found in the Field Sample is present in the

FRB at a concentration greater than 1/3 the MRL, then all samples collected with that FRB are invalid and must be recollected and reanalyzed."

Samples submitted without an accompanying FRB may not be acceptable for compliance purposes.

Wisconsin PFAs analysis: MDL = LOD; RL = LOQ. LOD and LOQ are adjusted for dilution.

All accreditations/certifications held by this laboratory are listed on page 3. Not all accreditations/certifications are applicable to this report.

For a specific list of accredited analytes, please feel free to contact the laboratory or visit <https://www.meritlabs.com/certifications>.

## Report Narrative

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There is no additional narrative for this analytical report



# Analytical Laboratory Report

## Laboratory Accreditations

Authority	Accreditation ID
Michigan DEQ	#9956
DOD ELAP & ISO/IEC 17025:2017	#69699 PJLA Testing
WBENC	#2005110032
Ohio VAP	#CL0002
Indiana DOH	#C-MI-07
New York NELAC	#11814
North Carolina DENR	#680
North Carolina DOH	#26702
Pennsylvania DEP	#68-05884
Wisconsin DNR	FID# 399147320

## Qualifier Descriptions

Qualifier	Description
!	Result is outside of stated limit criteria
B	Compound also found in associated method blank
E	Concentration exceeds calibration range
F	Analysis run outside of holding time
G	Estimated result due to extraction run outside of holding time
H	Sample submitted and run outside of holding time
I	Matrix interference with internal standard
J	Estimated value less than reporting limit, but greater than MDL
L	Elevated reporting limit due to low sample amount
M	Result reported to MDL not RDL
O	Analysis performed by outside laboratory. See attached report.
R	Preliminary result
S	Surrogate recovery outside of control limits
T	No correction for total solids
X	Elevated reporting limit due to matrix interference
Y	Elevated reporting limit due to high target concentration
b	Value detected less than reporting limit, but greater than MDL
e	Reported value estimated due to interference
j	Analyte also found in associated method blank
p	Benzo(b)Fluoranthene and Benzo(k)Fluoranthene integrated as one peak.
x	Preserved from bulk sample

## Glossary of Abbreviations

Abbreviation	Description
RL/RDL	Reporting Limit
MDL	Method Detection Limit
MS	Matrix Spike
MSD	Matrix Spike Duplicate
SW	EPA SW 846 (Soil and Wastewater) Methods
E	EPA Methods
SM	Standard Methods
LN	Linear
BR	Branched





# Analytical Laboratory Report

## Method Summary

Method	Version
SM2540B	Standard Method 2540 B 2015
SW5035A	SW 846 Method 5035A Revision 1 July 2002
SW5035A/8260C	SW 846 Method 8260C Revision 3 August 2006 / 5035A Revision 1 July 2002



# Analytical Laboratory Report

## Sample Summary (9 samples)

Sample ID	Sample Tag	Matrix	Collected Date/Time
S55285.01	GP1	Soil	11/01/23 08:00
S55285.02	GP2	Soil	11/01/23 08:55
S55285.03	GP3	Soil	11/01/23 09:25
S55285.04	GP4	Soil	11/01/23 10:15
S55285.05	GP5	Soil	11/01/23 11:30
S55285.06	GP6	Soil	11/01/23 12:15
S55285.07	GP7	Soil	11/01/23 13:00
S55285.08	GP8	Soil	11/01/23 13:20
S55285.09	GP9	Soil	11/01/23 14:00



# Analytical Laboratory Report

Lab Sample ID: S55285.01

Sample Tag: GP1

Collected Date/Time: 11/01/2023 08:00

Matrix: Soil

COC Reference: 162907

### Sample Containers

#	Type	Preservative(s)	Refrigerated?	Arrival Temp. (C)	Thermometer #
1	4oz Glass	None	Yes	4.7	IR
1	40ml Glass	MeOH	Yes	4.7	IR

### Extraction / Prep.

Parameter	Result	Method	Run Date	Analyst	Flags
Sample wt. (g) / Methanol (ml)*	14.233/14	SW5035A	11/03/23 13:42	NDK	

### Inorganics

Method: SM2540B, Run Date: 11/03/23 19:25, Analyst: MAM

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Total Solids*	85	1		%	1		

### Organics - Volatiles

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/07/23 21:04, Analyst: NDK

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Diethyl ether	Not detected	300		ug/kg	66.7	60-29-7	
Acetone	Not detected	1,000		ug/kg	66.7	67-64-1	
Methyl iodide	Not detected	100		ug/kg	66.7	74-88-4	
Carbon disulfide	Not detected	300		ug/kg	66.7	75-15-0	
tert-Methyl butyl ether (MTBE)	Not detected	300		ug/kg	66.7	1634-04-4	
Acrylonitrile	Not detected	100		ug/kg	66.7	107-13-1	
2-Butanone (MEK)	Not detected	1,000		ug/kg	66.7	78-93-3	
Dichlorodifluoromethane	Not detected	300		ug/kg	66.7	75-71-8	
Chloromethane	Not detected	300		ug/kg	66.7	74-87-3	
Vinyl chloride	Not detected	70		ug/kg	66.7	75-01-4	
Bromomethane	Not detected	300		ug/kg	66.7	74-83-9	
Chloroethane	Not detected	300		ug/kg	66.7	75-00-3	
Trichlorofluoromethane	Not detected	100		ug/kg	66.7	75-69-4	
1,1-Dichloroethene	Not detected	70		ug/kg	66.7	75-35-4	
Methylene chloride	Not detected	100		ug/kg	66.7	75-09-2	
trans-1,2-Dichloroethene	Not detected	70		ug/kg	66.7	156-60-5	
1,1-Dichloroethane	Not detected	70		ug/kg	66.7	75-34-3	
cis-1,2-Dichloroethene	Not detected	70		ug/kg	66.7	156-59-2	
Tetrahydrofuran*	Not detected	1,000		ug/kg	66.7	109-99-9	
Chloroform	Not detected	70		ug/kg	66.7	67-66-3	
Bromochloromethane	Not detected	100		ug/kg	66.7	74-97-5	
1,1,1-Trichloroethane	Not detected	70		ug/kg	66.7	71-55-6	
4-Methyl-2-pentanone (MIBK)	Not detected	3,000		ug/kg	66.7	108-10-1	
2-Hexanone	Not detected	3,000		ug/kg	66.7	591-78-6	
Carbon tetrachloride	Not detected	70		ug/kg	66.7	56-23-5	
Benzene	Not detected	70		ug/kg	66.7	71-43-2	
1,2-Dichloroethane	Not detected	70		ug/kg	66.7	107-06-2	
Trichloroethene	Not detected	70		ug/kg	66.7	79-01-6	
1,2-Dichloropropane	Not detected	70		ug/kg	66.7	78-87-5	
Bromodichloromethane	Not detected	100		ug/kg	66.7	75-27-4	
Dibromomethane	Not detected	300		ug/kg	66.7	74-95-3	



# Analytical Laboratory Report

Lab Sample ID: S55285.01 (continued)

Sample Tag: GP1

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/07/23 21:04, Analyst: NDK (continued)

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
cis-1,3-Dichloropropene	Not detected	70		ug/kg	66.7	10061-01-5	
Toluene	Not detected	70		ug/kg	66.7	108-88-3	
trans-1,3-Dichloropropene	Not detected	70		ug/kg	66.7	10061-02-6	
1,1,2-Trichloroethane	Not detected	70		ug/kg	66.7	79-00-5	
Tetrachloroethene	Not detected	70		ug/kg	66.7	127-18-4	
trans-1,4-Dichloro-2-butene	Not detected	70		ug/kg	66.7	110-57-6	
Dibromochloromethane	Not detected	100		ug/kg	66.7	124-48-1	
1,2-Dibromoethane	Not detected	30		ug/kg	66.7	106-93-4	M
Chlorobenzene	Not detected	70		ug/kg	66.7	108-90-7	
1,1,1,2-Tetrachloroethane	Not detected	100		ug/kg	66.7	630-20-6	
Ethylbenzene	Not detected	70		ug/kg	66.7	100-41-4	
p,m-Xylene	Not detected	100		ug/kg	66.7		
o-Xylene	Not detected	70		ug/kg	66.7	95-47-6	
Styrene	Not detected	70		ug/kg	66.7	100-42-5	
Isopropylbenzene	Not detected	300		ug/kg	66.7	98-82-8	
Bromoform	Not detected	100		ug/kg	66.7	75-25-2	
1,1,2,2-Tetrachloroethane	Not detected	70		ug/kg	66.7	79-34-5	
1,2,3-Trichloropropane	Not detected	100		ug/kg	66.7	96-18-4	
n-Propylbenzene	Not detected	70		ug/kg	66.7	103-65-1	
Bromobenzene	Not detected	100		ug/kg	66.7	108-86-1	
1,3,5-Trimethylbenzene	Not detected	70		ug/kg	66.7	108-67-8	
tert-Butylbenzene	Not detected	70		ug/kg	66.7	98-06-6	
1,2,4-Trimethylbenzene	Not detected	70		ug/kg	66.7	95-63-6	
sec-Butylbenzene	Not detected	70		ug/kg	66.7	135-98-8	
p-Isopropyltoluene	Not detected	100		ug/kg	66.7	99-87-6	
1,3-Dichlorobenzene	Not detected	100		ug/kg	66.7	541-73-1	
1,4-Dichlorobenzene	Not detected	100		ug/kg	66.7	106-46-7	
1,2-Dichlorobenzene	Not detected	100		ug/kg	66.7	95-50-1	
1,2,3-Trimethylbenzene	Not detected	70		ug/kg	66.7	526-73-8	
n-Butylbenzene	Not detected	70		ug/kg	66.7	104-51-8	
Hexachloroethane	Not detected	400		ug/kg	66.7	67-72-1	
1,2-Dibromo-3-chloropropane	Not detected	300		ug/kg	66.7	96-12-8	
1,2,4-Trichlorobenzene	Not detected	440		ug/kg	66.7	120-82-1	
1,2,3-Trichlorobenzene	Not detected	440		ug/kg	66.7	87-61-6	
Naphthalene	Not detected	300		ug/kg	66.7	91-20-3	
2-Methylnaphthalene	Not detected	100		ug/kg	66.7	91-57-6	

M-Result reported to MDL not RDL



# Analytical Laboratory Report

Lab Sample ID: S55285.02

Sample Tag: GP2

Collected Date/Time: 11/01/2023 08:55

Matrix: Soil

COC Reference: 162907

### Sample Containers

#	Type	Preservative(s)	Refrigerated?	Arrival Temp. (C)	Thermometer #
1	4oz Glass	None	Yes	4.7	IR
1	40ml Glass	MeOH	Yes	4.7	IR

### Extraction / Prep.

Parameter	Result	Method	Run Date	Analyst	Flags
Sample wt. (g) / Methanol (ml)*	12.074/12	SW5035A	11/03/23 13:42	NDK	

### Inorganics

Method: SM2540B, Run Date: 11/03/23 19:25, Analyst: MAM

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Total Solids*	88	1		%	1		

### Organics - Volatiles

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/07/23 21:28, Analyst: NDK

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Diethyl ether	Not detected	300		ug/kg	63.3	60-29-7	
Acetone	Not detected	1,000		ug/kg	63.3	67-64-1	
Methyl iodide	Not detected	100		ug/kg	63.3	74-88-4	
Carbon disulfide	Not detected	300		ug/kg	63.3	75-15-0	
tert-Methyl butyl ether (MTBE)	Not detected	300		ug/kg	63.3	1634-04-4	
Acrylonitrile	Not detected	100		ug/kg	63.3	107-13-1	
2-Butanone (MEK)	Not detected	950		ug/kg	63.3	78-93-3	
Dichlorodifluoromethane	Not detected	300		ug/kg	63.3	75-71-8	
Chloromethane	Not detected	300		ug/kg	63.3	74-87-3	
Vinyl chloride	Not detected	60		ug/kg	63.3	75-01-4	
Bromomethane	Not detected	300		ug/kg	63.3	74-83-9	
Chloroethane	Not detected	300		ug/kg	63.3	75-00-3	
Trichlorofluoromethane	Not detected	100		ug/kg	63.3	75-69-4	
1,1-Dichloroethene	Not detected	60		ug/kg	63.3	75-35-4	
Methylene chloride	Not detected	100		ug/kg	63.3	75-09-2	
trans-1,2-Dichloroethene	Not detected	60		ug/kg	63.3	156-60-5	
1,1-Dichloroethane	Not detected	60		ug/kg	63.3	75-34-3	
cis-1,2-Dichloroethene	Not detected	60		ug/kg	63.3	156-59-2	
Tetrahydrofuran*	Not detected	1,000		ug/kg	63.3	109-99-9	
Chloroform	Not detected	60		ug/kg	63.3	67-66-3	
Bromochloromethane	Not detected	100		ug/kg	63.3	74-97-5	
1,1,1-Trichloroethane	Not detected	60		ug/kg	63.3	71-55-6	
4-Methyl-2-pentanone (MIBK)	Not detected	3,000		ug/kg	63.3	108-10-1	
2-Hexanone	Not detected	3,000		ug/kg	63.3	591-78-6	
Carbon tetrachloride	Not detected	60		ug/kg	63.3	56-23-5	
Benzene	Not detected	60		ug/kg	63.3	71-43-2	
1,2-Dichloroethane	Not detected	60		ug/kg	63.3	107-06-2	
Trichloroethene	Not detected	60		ug/kg	63.3	79-01-6	
1,2-Dichloropropane	Not detected	60		ug/kg	63.3	78-87-5	
Bromodichloromethane	Not detected	100		ug/kg	63.3	75-27-4	
Dibromomethane	Not detected	300		ug/kg	63.3	74-95-3	



# Analytical Laboratory Report

Lab Sample ID: S55285.02 (continued)

Sample Tag: GP2

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/07/23 21:28, Analyst: NDK (continued)

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
cis-1,3-Dichloropropene	Not detected	60		ug/kg	63.3	10061-01-5	
Toluene	Not detected	60		ug/kg	63.3	108-88-3	
trans-1,3-Dichloropropene	Not detected	60		ug/kg	63.3	10061-02-6	
1,1,2-Trichloroethane	Not detected	60		ug/kg	63.3	79-00-5	
Tetrachloroethene	240	60		ug/kg	63.3	127-18-4	
trans-1,4-Dichloro-2-butene	Not detected	60		ug/kg	63.3	110-57-6	
Dibromochloromethane	Not detected	100		ug/kg	63.3	124-48-1	
1,2-Dibromoethane	Not detected	30		ug/kg	63.3	106-93-4	M
Chlorobenzene	Not detected	60		ug/kg	63.3	108-90-7	
1,1,1,2-Tetrachloroethane	Not detected	100		ug/kg	63.3	630-20-6	
Ethylbenzene	Not detected	60		ug/kg	63.3	100-41-4	
p,m-Xylene	Not detected	100		ug/kg	63.3		
o-Xylene	Not detected	60		ug/kg	63.3	95-47-6	
Styrene	Not detected	60		ug/kg	63.3	100-42-5	
Isopropylbenzene	Not detected	300		ug/kg	63.3	98-82-8	
Bromoform	Not detected	100		ug/kg	63.3	75-25-2	
1,1,2,2-Tetrachloroethane	Not detected	60		ug/kg	63.3	79-34-5	
1,2,3-Trichloropropane	Not detected	100		ug/kg	63.3	96-18-4	
n-Propylbenzene	Not detected	60		ug/kg	63.3	103-65-1	
Bromobenzene	Not detected	100		ug/kg	63.3	108-86-1	
1,3,5-Trimethylbenzene	Not detected	60		ug/kg	63.3	108-67-8	
tert-Butylbenzene	Not detected	60		ug/kg	63.3	98-06-6	
1,2,4-Trimethylbenzene	Not detected	60		ug/kg	63.3	95-63-6	
sec-Butylbenzene	Not detected	60		ug/kg	63.3	135-98-8	
p-Isopropyltoluene	Not detected	100		ug/kg	63.3	99-87-6	
1,3-Dichlorobenzene	Not detected	100		ug/kg	63.3	541-73-1	
1,4-Dichlorobenzene	Not detected	100		ug/kg	63.3	106-46-7	
1,2-Dichlorobenzene	Not detected	100		ug/kg	63.3	95-50-1	
1,2,3-Trimethylbenzene	Not detected	60		ug/kg	63.3	526-73-8	
n-Butylbenzene	Not detected	60		ug/kg	63.3	104-51-8	
Hexachloroethane	Not detected	400		ug/kg	63.3	67-72-1	
1,2-Dibromo-3-chloropropane	Not detected	300		ug/kg	63.3	96-12-8	
1,2,4-Trichlorobenzene	Not detected	420		ug/kg	63.3	120-82-1	
1,2,3-Trichlorobenzene	Not detected	420		ug/kg	63.3	87-61-6	
Naphthalene	Not detected	300		ug/kg	63.3	91-20-3	
2-Methylnaphthalene	Not detected	100		ug/kg	63.3	91-57-6	

M-Result reported to MDL not RDL



# Analytical Laboratory Report

Lab Sample ID: S55285.03

Sample Tag: GP3

Collected Date/Time: 11/01/2023 09:25

Matrix: Soil

COC Reference: 162907

### Sample Containers

#	Type	Preservative(s)	Refrigerated?	Arrival Temp. (C)	Thermometer #
1	4oz Glass	None	Yes	4.7	IR
1	40ml Glass	MeOH	Yes	4.7	IR

### Extraction / Prep.

Parameter	Result	Method	Run Date	Analyst	Flags
Sample wt. (g) / Methanol (ml)*	14.484/14	SW5035A	11/03/23 13:42	NDK	

### Inorganics

Method: SM2540B, Run Date: 11/03/23 19:25, Analyst: MAM

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Total Solids*	86	1		%	1		

### Organics - Volatiles

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/07/23 21:51, Analyst: NDK

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Diethyl ether	Not detected	300		ug/kg	64.3	60-29-7	
Acetone	Not detected	1,000		ug/kg	64.3	67-64-1	
Methyl iodide	Not detected	100		ug/kg	64.3	74-88-4	
Carbon disulfide	Not detected	300		ug/kg	64.3	75-15-0	
tert-Methyl butyl ether (MTBE)	Not detected	300		ug/kg	64.3	1634-04-4	
Acrylonitrile	Not detected	100		ug/kg	64.3	107-13-1	
2-Butanone (MEK)	Not detected	960		ug/kg	64.3	78-93-3	
Dichlorodifluoromethane	Not detected	300		ug/kg	64.3	75-71-8	
Chloromethane	Not detected	300		ug/kg	64.3	74-87-3	
Vinyl chloride	Not detected	60		ug/kg	64.3	75-01-4	
Bromomethane	Not detected	300		ug/kg	64.3	74-83-9	
Chloroethane	Not detected	300		ug/kg	64.3	75-00-3	
Trichlorofluoromethane	Not detected	100		ug/kg	64.3	75-69-4	
1,1-Dichloroethene	Not detected	60		ug/kg	64.3	75-35-4	
Methylene chloride	Not detected	100		ug/kg	64.3	75-09-2	
trans-1,2-Dichloroethene	Not detected	60		ug/kg	64.3	156-60-5	
1,1-Dichloroethane	Not detected	60		ug/kg	64.3	75-34-3	
cis-1,2-Dichloroethene	Not detected	60		ug/kg	64.3	156-59-2	
Tetrahydrofuran*	Not detected	1,000		ug/kg	64.3	109-99-9	
Chloroform	Not detected	60		ug/kg	64.3	67-66-3	
Bromochloromethane	Not detected	100		ug/kg	64.3	74-97-5	
1,1,1-Trichloroethane	Not detected	60		ug/kg	64.3	71-55-6	
4-Methyl-2-pentanone (MIBK)	Not detected	3,000		ug/kg	64.3	108-10-1	
2-Hexanone	Not detected	3,000		ug/kg	64.3	591-78-6	
Carbon tetrachloride	Not detected	60		ug/kg	64.3	56-23-5	
Benzene	Not detected	60		ug/kg	64.3	71-43-2	
1,2-Dichloroethane	Not detected	60		ug/kg	64.3	107-06-2	
Trichloroethene	Not detected	60		ug/kg	64.3	79-01-6	
1,2-Dichloropropane	Not detected	60		ug/kg	64.3	78-87-5	
Bromodichloromethane	Not detected	100		ug/kg	64.3	75-27-4	
Dibromomethane	Not detected	300		ug/kg	64.3	74-95-3	



# Analytical Laboratory Report

Lab Sample ID: S55285.03 (continued)

Sample Tag: GP3

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/07/23 21:51, Analyst: NDK (continued)

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
cis-1,3-Dichloropropene	Not detected	60		ug/kg	64.3	10061-01-5	
Toluene	Not detected	60		ug/kg	64.3	108-88-3	
trans-1,3-Dichloropropene	Not detected	60		ug/kg	64.3	10061-02-6	
1,1,2-Trichloroethane	Not detected	60		ug/kg	64.3	79-00-5	
Tetrachloroethene	160	60		ug/kg	64.3	127-18-4	
trans-1,4-Dichloro-2-butene	Not detected	60		ug/kg	64.3	110-57-6	
Dibromochloromethane	Not detected	100		ug/kg	64.3	124-48-1	
1,2-Dibromoethane	Not detected	30		ug/kg	64.3	106-93-4	M
Chlorobenzene	Not detected	60		ug/kg	64.3	108-90-7	
1,1,1,2-Tetrachloroethane	Not detected	100		ug/kg	64.3	630-20-6	
Ethylbenzene	Not detected	60		ug/kg	64.3	100-41-4	
p,m-Xylene	Not detected	100		ug/kg	64.3		
o-Xylene	Not detected	60		ug/kg	64.3	95-47-6	
Styrene	Not detected	60		ug/kg	64.3	100-42-5	
Isopropylbenzene	Not detected	300		ug/kg	64.3	98-82-8	
Bromoform	Not detected	100		ug/kg	64.3	75-25-2	
1,1,2,2-Tetrachloroethane	Not detected	60		ug/kg	64.3	79-34-5	
1,2,3-Trichloropropane	Not detected	100		ug/kg	64.3	96-18-4	
n-Propylbenzene	Not detected	60		ug/kg	64.3	103-65-1	
Bromobenzene	Not detected	100		ug/kg	64.3	108-86-1	
1,3,5-Trimethylbenzene	Not detected	60		ug/kg	64.3	108-67-8	
tert-Butylbenzene	Not detected	60		ug/kg	64.3	98-06-6	
1,2,4-Trimethylbenzene	Not detected	60		ug/kg	64.3	95-63-6	
sec-Butylbenzene	Not detected	60		ug/kg	64.3	135-98-8	
p-Isopropyltoluene	Not detected	100		ug/kg	64.3	99-87-6	
1,3-Dichlorobenzene	Not detected	100		ug/kg	64.3	541-73-1	
1,4-Dichlorobenzene	Not detected	100		ug/kg	64.3	106-46-7	
1,2-Dichlorobenzene	Not detected	100		ug/kg	64.3	95-50-1	
1,2,3-Trimethylbenzene	Not detected	60		ug/kg	64.3	526-73-8	
n-Butylbenzene	Not detected	60		ug/kg	64.3	104-51-8	
Hexachloroethane	Not detected	400		ug/kg	64.3	67-72-1	
1,2-Dibromo-3-chloropropane	Not detected	300		ug/kg	64.3	96-12-8	
1,2,4-Trichlorobenzene	Not detected	420		ug/kg	64.3	120-82-1	
1,2,3-Trichlorobenzene	Not detected	420		ug/kg	64.3	87-61-6	
Naphthalene	Not detected	300		ug/kg	64.3	91-20-3	
2-Methylnaphthalene	Not detected	100		ug/kg	64.3	91-57-6	

M-Result reported to MDL not RDL





# Analytical Laboratory Report

Lab Sample ID: S55285.04

Sample Tag: GP4

Collected Date/Time: 11/01/2023 10:15

Matrix: Soil

COC Reference: 162907

### Sample Containers

#	Type	Preservative(s)	Refrigerated?	Arrival Temp. (C)	Thermometer #
1	4oz Glass	None	Yes	4.7	IR
1	40ml Glass	MeOH	Yes	4.7	IR

### Extraction / Prep.

Parameter	Result	Method	Run Date	Analyst	Flags
Sample wt. (g) / Methanol (ml)*	12.202/12	SW5035A	11/03/23 13:42	NDK	

### Inorganics

Method: SM2540B, Run Date: 11/03/23 19:25, Analyst: MAM

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Total Solids*	82	1		%	1		

### Organics - Volatiles

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 03:03, Analyst: NDK

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Diethyl ether	Not detected	300		ug/kg	70.9	60-29-7	
Acetone	Not detected	1,000		ug/kg	70.9	67-64-1	
Methyl iodide	Not detected	100		ug/kg	70.9	74-88-4	
Carbon disulfide	Not detected	400		ug/kg	70.9	75-15-0	
tert-Methyl butyl ether (MTBE)	Not detected	300		ug/kg	70.9	1634-04-4	
Acrylonitrile	Not detected	100		ug/kg	70.9	107-13-1	
2-Butanone (MEK)	Not detected	1,100		ug/kg	70.9	78-93-3	
Dichlorodifluoromethane	Not detected	400		ug/kg	70.9	75-71-8	
Chloromethane	Not detected	400		ug/kg	70.9	74-87-3	
Vinyl chloride	Not detected	70		ug/kg	70.9	75-01-4	
Bromomethane	Not detected	300		ug/kg	70.9	74-83-9	
Chloroethane	Not detected	400		ug/kg	70.9	75-00-3	
Trichlorofluoromethane	Not detected	100		ug/kg	70.9	75-69-4	
1,1-Dichloroethene	Not detected	70		ug/kg	70.9	75-35-4	
Methylene chloride	Not detected	100		ug/kg	70.9	75-09-2	
trans-1,2-Dichloroethene	Not detected	70		ug/kg	70.9	156-60-5	
1,1-Dichloroethane	Not detected	70		ug/kg	70.9	75-34-3	
cis-1,2-Dichloroethene	Not detected	70		ug/kg	70.9	156-59-2	
Tetrahydrofuran*	Not detected	1,000		ug/kg	70.9	109-99-9	
Chloroform	Not detected	70		ug/kg	70.9	67-66-3	
Bromochloromethane	Not detected	100		ug/kg	70.9	74-97-5	
1,1,1-Trichloroethane	Not detected	70		ug/kg	70.9	71-55-6	
4-Methyl-2-pentanone (MIBK)	Not detected	4,000		ug/kg	70.9	108-10-1	
2-Hexanone	Not detected	4,000		ug/kg	70.9	591-78-6	
Carbon tetrachloride	Not detected	70		ug/kg	70.9	56-23-5	
Benzene	Not detected	70		ug/kg	70.9	71-43-2	
1,2-Dichloroethane	Not detected	70		ug/kg	70.9	107-06-2	
Trichloroethene	Not detected	70		ug/kg	70.9	79-01-6	
1,2-Dichloropropane	Not detected	70		ug/kg	70.9	78-87-5	
Bromodichloromethane	Not detected	100		ug/kg	70.9	75-27-4	
Dibromomethane	Not detected	400		ug/kg	70.9	74-95-3	



# Analytical Laboratory Report

Lab Sample ID: S55285.04 (continued)

Sample Tag: GP4

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 03:03, Analyst: NDK (continued)

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
cis-1,3-Dichloropropene	Not detected	70		ug/kg	70.9	10061-01-5	
Toluene	Not detected	70		ug/kg	70.9	108-88-3	
trans-1,3-Dichloropropene	Not detected	70		ug/kg	70.9	10061-02-6	
1,1,2-Trichloroethane	Not detected	70		ug/kg	70.9	79-00-5	
Tetrachloroethene	Not detected	70		ug/kg	70.9	127-18-4	
trans-1,4-Dichloro-2-butene	Not detected	70		ug/kg	70.9	110-57-6	
Dibromochloromethane	Not detected	100		ug/kg	70.9	124-48-1	
1,2-Dibromoethane	Not detected	30		ug/kg	70.9	106-93-4	M
Chlorobenzene	Not detected	70		ug/kg	70.9	108-90-7	
1,1,1,2-Tetrachloroethane	Not detected	100		ug/kg	70.9	630-20-6	
Ethylbenzene	Not detected	70		ug/kg	70.9	100-41-4	
p,m-Xylene	Not detected	100		ug/kg	70.9		
o-Xylene	Not detected	70		ug/kg	70.9	95-47-6	
Styrene	Not detected	70		ug/kg	70.9	100-42-5	
Isopropylbenzene	Not detected	400		ug/kg	70.9	98-82-8	
Bromoform	Not detected	100		ug/kg	70.9	75-25-2	
1,1,2,2-Tetrachloroethane	Not detected	70		ug/kg	70.9	79-34-5	
1,2,3-Trichloropropane	Not detected	100		ug/kg	70.9	96-18-4	
n-Propylbenzene	Not detected	70		ug/kg	70.9	103-65-1	
Bromobenzene	Not detected	100		ug/kg	70.9	108-86-1	
1,3,5-Trimethylbenzene	Not detected	70		ug/kg	70.9	108-67-8	
tert-Butylbenzene	Not detected	70		ug/kg	70.9	98-06-6	
1,2,4-Trimethylbenzene	Not detected	70		ug/kg	70.9	95-63-6	
sec-Butylbenzene	Not detected	70		ug/kg	70.9	135-98-8	
p-Isopropyltoluene	Not detected	100		ug/kg	70.9	99-87-6	
1,3-Dichlorobenzene	Not detected	100		ug/kg	70.9	541-73-1	
1,4-Dichlorobenzene	Not detected	100		ug/kg	70.9	106-46-7	
1,2-Dichlorobenzene	Not detected	100		ug/kg	70.9	95-50-1	
1,2,3-Trimethylbenzene	Not detected	70		ug/kg	70.9	526-73-8	
n-Butylbenzene	Not detected	70		ug/kg	70.9	104-51-8	
Hexachloroethane	Not detected	400		ug/kg	70.9	67-72-1	
1,2-Dibromo-3-chloropropane	Not detected	400		ug/kg	70.9	96-12-8	
1,2,4-Trichlorobenzene	Not detected	470		ug/kg	70.9	120-82-1	
1,2,3-Trichlorobenzene	Not detected	470		ug/kg	70.9	87-61-6	
Naphthalene	Not detected	400		ug/kg	70.9	91-20-3	
2-Methylnaphthalene	Not detected	100		ug/kg	70.9	91-57-6	

M-Result reported to MDL not RDL



# Analytical Laboratory Report

Lab Sample ID: S55285.05

Sample Tag: GP5

Collected Date/Time: 11/01/2023 11:30

Matrix: Soil

COC Reference: 162907

### Sample Containers

#	Type	Preservative(s)	Refrigerated?	Arrival Temp. (C)	Thermometer #
1	4oz Glass	None	Yes	4.7	IR
1	40ml Glass	MeOH	Yes	4.7	IR

### Extraction / Prep.

Parameter	Result	Method	Run Date	Analyst	Flags
Sample wt. (g) / Methanol (ml)*	14.009/14	SW5035A	11/03/23 13:42	NDK	

### Inorganics

Method: SM2540B, Run Date: 11/03/23 19:25, Analyst: MAM

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Total Solids*	85	1		%	1		

### Organics - Volatiles

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 03:26, Analyst: NDK

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Diethyl ether	Not detected	300		ug/kg	67.6	60-29-7	
Acetone	Not detected	1,000		ug/kg	67.6	67-64-1	
Methyl iodide	Not detected	100		ug/kg	67.6	74-88-4	
Carbon disulfide	Not detected	300		ug/kg	67.6	75-15-0	
tert-Methyl butyl ether (MTBE)	Not detected	300		ug/kg	67.6	1634-04-4	
Acrylonitrile	Not detected	100		ug/kg	67.6	107-13-1	
2-Butanone (MEK)	Not detected	1,000		ug/kg	67.6	78-93-3	
Dichlorodifluoromethane	Not detected	300		ug/kg	67.6	75-71-8	
Chloromethane	Not detected	300		ug/kg	67.6	74-87-3	
Vinyl chloride	Not detected	70		ug/kg	67.6	75-01-4	
Bromomethane	Not detected	300		ug/kg	67.6	74-83-9	
Chloroethane	Not detected	300		ug/kg	67.6	75-00-3	
Trichlorofluoromethane	Not detected	100		ug/kg	67.6	75-69-4	
1,1-Dichloroethene	Not detected	70		ug/kg	67.6	75-35-4	
Methylene chloride	Not detected	100		ug/kg	67.6	75-09-2	
trans-1,2-Dichloroethene	Not detected	70		ug/kg	67.6	156-60-5	
1,1-Dichloroethane	Not detected	70		ug/kg	67.6	75-34-3	
cis-1,2-Dichloroethene	Not detected	70		ug/kg	67.6	156-59-2	
Tetrahydrofuran*	Not detected	1,000		ug/kg	67.6	109-99-9	
Chloroform	Not detected	70		ug/kg	67.6	67-66-3	
Bromochloromethane	Not detected	100		ug/kg	67.6	74-97-5	
1,1,1-Trichloroethane	Not detected	70		ug/kg	67.6	71-55-6	
4-Methyl-2-pentanone (MIBK)	Not detected	3,000		ug/kg	67.6	108-10-1	
2-Hexanone	Not detected	3,000		ug/kg	67.6	591-78-6	
Carbon tetrachloride	Not detected	70		ug/kg	67.6	56-23-5	
Benzene	Not detected	70		ug/kg	67.6	71-43-2	
1,2-Dichloroethane	Not detected	70		ug/kg	67.6	107-06-2	
Trichloroethene	Not detected	70		ug/kg	67.6	79-01-6	
1,2-Dichloropropane	Not detected	70		ug/kg	67.6	78-87-5	
Bromodichloromethane	Not detected	100		ug/kg	67.6	75-27-4	
Dibromomethane	Not detected	300		ug/kg	67.6	74-95-3	



# Analytical Laboratory Report

Lab Sample ID: S55285.05 (continued)

Sample Tag: GP5

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 03:26, Analyst: NDK (continued)

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
cis-1,3-Dichloropropene	Not detected	70		ug/kg	67.6	10061-01-5	
Toluene	Not detected	70		ug/kg	67.6	108-88-3	
trans-1,3-Dichloropropene	Not detected	70		ug/kg	67.6	10061-02-6	
1,1,2-Trichloroethane	Not detected	70		ug/kg	67.6	79-00-5	
Tetrachloroethene	Not detected	70		ug/kg	67.6	127-18-4	
trans-1,4-Dichloro-2-butene	Not detected	70		ug/kg	67.6	110-57-6	
Dibromochloromethane	Not detected	100		ug/kg	67.6	124-48-1	
1,2-Dibromoethane	Not detected	30		ug/kg	67.6	106-93-4	M
Chlorobenzene	Not detected	70		ug/kg	67.6	108-90-7	
1,1,1,2-Tetrachloroethane	Not detected	100		ug/kg	67.6	630-20-6	
Ethylbenzene	Not detected	70		ug/kg	67.6	100-41-4	
p,m-Xylene	Not detected	100		ug/kg	67.6		
o-Xylene	Not detected	70		ug/kg	67.6	95-47-6	
Styrene	Not detected	70		ug/kg	67.6	100-42-5	
Isopropylbenzene	Not detected	300		ug/kg	67.6	98-82-8	
Bromoform	Not detected	100		ug/kg	67.6	75-25-2	
1,1,2,2-Tetrachloroethane	Not detected	70		ug/kg	67.6	79-34-5	
1,2,3-Trichloropropane	Not detected	100		ug/kg	67.6	96-18-4	
n-Propylbenzene	Not detected	70		ug/kg	67.6	103-65-1	
Bromobenzene	Not detected	100		ug/kg	67.6	108-86-1	
1,3,5-Trimethylbenzene	Not detected	70		ug/kg	67.6	108-67-8	
tert-Butylbenzene	Not detected	70		ug/kg	67.6	98-06-6	
1,2,4-Trimethylbenzene	Not detected	70		ug/kg	67.6	95-63-6	
sec-Butylbenzene	Not detected	70		ug/kg	67.6	135-98-8	
p-Isopropyltoluene	Not detected	100		ug/kg	67.6	99-87-6	
1,3-Dichlorobenzene	Not detected	100		ug/kg	67.6	541-73-1	
1,4-Dichlorobenzene	Not detected	100		ug/kg	67.6	106-46-7	
1,2-Dichlorobenzene	Not detected	100		ug/kg	67.6	95-50-1	
1,2,3-Trimethylbenzene	Not detected	70		ug/kg	67.6	526-73-8	
n-Butylbenzene	Not detected	70		ug/kg	67.6	104-51-8	
Hexachloroethane	Not detected	400		ug/kg	67.6	67-72-1	
1,2-Dibromo-3-chloropropane	Not detected	300		ug/kg	67.6	96-12-8	
1,2,4-Trichlorobenzene	Not detected	450		ug/kg	67.6	120-82-1	
1,2,3-Trichlorobenzene	Not detected	450		ug/kg	67.6	87-61-6	
Naphthalene	Not detected	300		ug/kg	67.6	91-20-3	
2-Methylnaphthalene	Not detected	100		ug/kg	67.6	91-57-6	

M-Result reported to MDL not RDL



# Analytical Laboratory Report

Lab Sample ID: S55285.06

Sample Tag: GP6

Collected Date/Time: 11/01/2023 12:15

Matrix: Soil

COC Reference: 162907

### Sample Containers

#	Type	Preservative(s)	Refrigerated?	Arrival Temp. (C)	Thermometer #
1	4oz Glass	None	Yes	4.7	IR
1	40ml Glass	MeOH	Yes	4.7	IR

### Extraction / Prep.

Parameter	Result	Method	Run Date	Analyst	Flags
Sample wt. (g) / Methanol (ml)*	13.718/13	SW5035A	11/03/23 13:42	NDK	

### Inorganics

Method: SM2540B, Run Date: 11/03/23 19:25, Analyst: MAM

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Total Solids*	86	1		%	1		

### Organics - Volatiles

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 03:50, Analyst: NDK

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Diethyl ether	Not detected	300		ug/kg	63.2	60-29-7	
Acetone	Not detected	1,000		ug/kg	63.2	67-64-1	
Methyl iodide	Not detected	100		ug/kg	63.2	74-88-4	
Carbon disulfide	Not detected	300		ug/kg	63.2	75-15-0	
tert-Methyl butyl ether (MTBE)	Not detected	300		ug/kg	63.2	1634-04-4	
Acrylonitrile	Not detected	100		ug/kg	63.2	107-13-1	
2-Butanone (MEK)	Not detected	950		ug/kg	63.2	78-93-3	
Dichlorodifluoromethane	Not detected	300		ug/kg	63.2	75-71-8	
Chloromethane	Not detected	300		ug/kg	63.2	74-87-3	
Vinyl chloride	Not detected	60		ug/kg	63.2	75-01-4	
Bromomethane	Not detected	300		ug/kg	63.2	74-83-9	
Chloroethane	Not detected	300		ug/kg	63.2	75-00-3	
Trichlorofluoromethane	Not detected	100		ug/kg	63.2	75-69-4	
1,1-Dichloroethene	Not detected	60		ug/kg	63.2	75-35-4	
Methylene chloride	Not detected	100		ug/kg	63.2	75-09-2	
trans-1,2-Dichloroethene	Not detected	60		ug/kg	63.2	156-60-5	
1,1-Dichloroethane	Not detected	60		ug/kg	63.2	75-34-3	
cis-1,2-Dichloroethene	Not detected	60		ug/kg	63.2	156-59-2	
Tetrahydrofuran*	Not detected	1,000		ug/kg	63.2	109-99-9	
Chloroform	Not detected	60		ug/kg	63.2	67-66-3	
Bromochloromethane	Not detected	100		ug/kg	63.2	74-97-5	
1,1,1-Trichloroethane	Not detected	60		ug/kg	63.2	71-55-6	
4-Methyl-2-pentanone (MIBK)	Not detected	3,000		ug/kg	63.2	108-10-1	
2-Hexanone	Not detected	3,000		ug/kg	63.2	591-78-6	
Carbon tetrachloride	Not detected	60		ug/kg	63.2	56-23-5	
Benzene	Not detected	60		ug/kg	63.2	71-43-2	
1,2-Dichloroethane	Not detected	60		ug/kg	63.2	107-06-2	
Trichloroethene	Not detected	60		ug/kg	63.2	79-01-6	
1,2-Dichloropropane	Not detected	60		ug/kg	63.2	78-87-5	
Bromodichloromethane	Not detected	100		ug/kg	63.2	75-27-4	
Dibromomethane	Not detected	300		ug/kg	63.2	74-95-3	



# Analytical Laboratory Report

Lab Sample ID: S55285.06 (continued)

Sample Tag: GP6

**Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 03:50, Analyst: NDK (continued)**

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
cis-1,3-Dichloropropene	Not detected	60		ug/kg	63.2	10061-01-5	
Toluene	Not detected	60		ug/kg	63.2	108-88-3	
trans-1,3-Dichloropropene	Not detected	60		ug/kg	63.2	10061-02-6	
1,1,2-Trichloroethane	Not detected	60		ug/kg	63.2	79-00-5	
Tetrachloroethene	Not detected	60		ug/kg	63.2	127-18-4	
trans-1,4-Dichloro-2-butene	Not detected	60		ug/kg	63.2	110-57-6	
Dibromochloromethane	Not detected	100		ug/kg	63.2	124-48-1	
1,2-Dibromoethane	Not detected	30		ug/kg	63.2	106-93-4	M
Chlorobenzene	Not detected	60		ug/kg	63.2	108-90-7	
1,1,1,2-Tetrachloroethane	Not detected	100		ug/kg	63.2	630-20-6	
Ethylbenzene	Not detected	60		ug/kg	63.2	100-41-4	
p,m-Xylene	Not detected	100		ug/kg	63.2		
o-Xylene	Not detected	60		ug/kg	63.2	95-47-6	
Styrene	Not detected	60		ug/kg	63.2	100-42-5	
Isopropylbenzene	Not detected	300		ug/kg	63.2	98-82-8	
Bromoform	Not detected	100		ug/kg	63.2	75-25-2	
1,1,2,2-Tetrachloroethane	Not detected	60		ug/kg	63.2	79-34-5	
1,2,3-Trichloropropane	Not detected	100		ug/kg	63.2	96-18-4	
n-Propylbenzene	Not detected	60		ug/kg	63.2	103-65-1	
Bromobenzene	Not detected	100		ug/kg	63.2	108-86-1	
1,3,5-Trimethylbenzene	Not detected	60		ug/kg	63.2	108-67-8	
tert-Butylbenzene	Not detected	60		ug/kg	63.2	98-06-6	
1,2,4-Trimethylbenzene	Not detected	60		ug/kg	63.2	95-63-6	
sec-Butylbenzene	Not detected	60		ug/kg	63.2	135-98-8	
p-Isopropyltoluene	Not detected	100		ug/kg	63.2	99-87-6	
1,3-Dichlorobenzene	Not detected	100		ug/kg	63.2	541-73-1	
1,4-Dichlorobenzene	Not detected	100		ug/kg	63.2	106-46-7	
1,2-Dichlorobenzene	Not detected	100		ug/kg	63.2	95-50-1	
1,2,3-Trimethylbenzene	Not detected	60		ug/kg	63.2	526-73-8	
n-Butylbenzene	Not detected	60		ug/kg	63.2	104-51-8	
Hexachloroethane	Not detected	400		ug/kg	63.2	67-72-1	
1,2-Dibromo-3-chloropropane	Not detected	300		ug/kg	63.2	96-12-8	
1,2,4-Trichlorobenzene	Not detected	420		ug/kg	63.2	120-82-1	
1,2,3-Trichlorobenzene	Not detected	420		ug/kg	63.2	87-61-6	
Naphthalene	Not detected	300		ug/kg	63.2	91-20-3	
2-Methylnaphthalene	Not detected	100		ug/kg	63.2	91-57-6	

M-Result reported to MDL not RDL



# Analytical Laboratory Report

Lab Sample ID: S55285.07

Sample Tag: GP7

Collected Date/Time: 11/01/2023 13:00

Matrix: Soil

COC Reference: 162907

### Sample Containers

#	Type	Preservative(s)	Refrigerated?	Arrival Temp. (C)	Thermometer #
1	4oz Glass	None	Yes	4.7	IR
1	40ml Glass	MeOH	Yes	4.7	IR

### Extraction / Prep.

Parameter	Result	Method	Run Date	Analyst	Flags
Sample wt. (g) / Methanol (ml)*	16.187/16	SW5035A	11/03/23 13:42	NDK	

### Inorganics

Method: SM2540B, Run Date: 11/03/23 19:25, Analyst: MAM

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Total Solids*	82	1		%	1		

### Organics - Volatiles

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 04:14, Analyst: NDK

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Diethyl ether	Not detected	300		ug/kg	71.2	60-29-7	
Acetone	Not detected	1,000		ug/kg	71.2	67-64-1	
Methyl iodide	Not detected	100		ug/kg	71.2	74-88-4	
Carbon disulfide	Not detected	400		ug/kg	71.2	75-15-0	
tert-Methyl butyl ether (MTBE)	Not detected	300		ug/kg	71.2	1634-04-4	
Acrylonitrile	Not detected	100		ug/kg	71.2	107-13-1	
2-Butanone (MEK)	Not detected	1,100		ug/kg	71.2	78-93-3	
Dichlorodifluoromethane	Not detected	400		ug/kg	71.2	75-71-8	
Chloromethane	Not detected	400		ug/kg	71.2	74-87-3	
Vinyl chloride	Not detected	70		ug/kg	71.2	75-01-4	
Bromomethane	Not detected	300		ug/kg	71.2	74-83-9	
Chloroethane	Not detected	400		ug/kg	71.2	75-00-3	
Trichlorofluoromethane	Not detected	100		ug/kg	71.2	75-69-4	
1,1-Dichloroethene	Not detected	70		ug/kg	71.2	75-35-4	
Methylene chloride	Not detected	100		ug/kg	71.2	75-09-2	
trans-1,2-Dichloroethene	Not detected	70		ug/kg	71.2	156-60-5	
1,1-Dichloroethane	Not detected	70		ug/kg	71.2	75-34-3	
cis-1,2-Dichloroethene	Not detected	70		ug/kg	71.2	156-59-2	
Tetrahydrofuran*	Not detected	1,000		ug/kg	71.2	109-99-9	
Chloroform	Not detected	70		ug/kg	71.2	67-66-3	
Bromochloromethane	Not detected	100		ug/kg	71.2	74-97-5	
1,1,1-Trichloroethane	Not detected	70		ug/kg	71.2	71-55-6	
4-Methyl-2-pentanone (MIBK)	Not detected	4,000		ug/kg	71.2	108-10-1	
2-Hexanone	Not detected	4,000		ug/kg	71.2	591-78-6	
Carbon tetrachloride	Not detected	70		ug/kg	71.2	56-23-5	
Benzene	Not detected	70		ug/kg	71.2	71-43-2	
1,2-Dichloroethane	Not detected	70		ug/kg	71.2	107-06-2	
Trichloroethene	Not detected	70		ug/kg	71.2	79-01-6	
1,2-Dichloropropane	Not detected	70		ug/kg	71.2	78-87-5	
Bromodichloromethane	Not detected	100		ug/kg	71.2	75-27-4	
Dibromomethane	Not detected	400		ug/kg	71.2	74-95-3	



# Analytical Laboratory Report

Lab Sample ID: S55285.07 (continued)

Sample Tag: GP7

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 04:14, Analyst: NDK (continued)

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
cis-1,3-Dichloropropene	Not detected	70		ug/kg	71.2	10061-01-5	
Toluene	Not detected	70		ug/kg	71.2	108-88-3	
trans-1,3-Dichloropropene	Not detected	70		ug/kg	71.2	10061-02-6	
1,1,2-Trichloroethane	Not detected	70		ug/kg	71.2	79-00-5	
Tetrachloroethene	Not detected	70		ug/kg	71.2	127-18-4	
trans-1,4-Dichloro-2-butene	Not detected	70		ug/kg	71.2	110-57-6	
Dibromochloromethane	Not detected	100		ug/kg	71.2	124-48-1	
1,2-Dibromoethane	Not detected	30		ug/kg	71.2	106-93-4	M
Chlorobenzene	Not detected	70		ug/kg	71.2	108-90-7	
1,1,1,2-Tetrachloroethane	Not detected	100		ug/kg	71.2	630-20-6	
Ethylbenzene	Not detected	70		ug/kg	71.2	100-41-4	
p,m-Xylene	Not detected	100		ug/kg	71.2		
o-Xylene	Not detected	70		ug/kg	71.2	95-47-6	
Styrene	Not detected	70		ug/kg	71.2	100-42-5	
Isopropylbenzene	Not detected	400		ug/kg	71.2	98-82-8	
Bromoform	Not detected	100		ug/kg	71.2	75-25-2	
1,1,2,2-Tetrachloroethane	Not detected	70		ug/kg	71.2	79-34-5	
1,2,3-Trichloropropane	Not detected	100		ug/kg	71.2	96-18-4	
n-Propylbenzene	Not detected	70		ug/kg	71.2	103-65-1	
Bromobenzene	Not detected	100		ug/kg	71.2	108-86-1	
1,3,5-Trimethylbenzene	Not detected	70		ug/kg	71.2	108-67-8	
tert-Butylbenzene	Not detected	70		ug/kg	71.2	98-06-6	
1,2,4-Trimethylbenzene	Not detected	70		ug/kg	71.2	95-63-6	
sec-Butylbenzene	Not detected	70		ug/kg	71.2	135-98-8	
p-Isopropyltoluene	Not detected	100		ug/kg	71.2	99-87-6	
1,3-Dichlorobenzene	Not detected	100		ug/kg	71.2	541-73-1	
1,4-Dichlorobenzene	Not detected	100		ug/kg	71.2	106-46-7	
1,2-Dichlorobenzene	Not detected	100		ug/kg	71.2	95-50-1	
1,2,3-Trimethylbenzene	Not detected	70		ug/kg	71.2	526-73-8	
n-Butylbenzene	Not detected	70		ug/kg	71.2	104-51-8	
Hexachloroethane	Not detected	400		ug/kg	71.2	67-72-1	
1,2-Dibromo-3-chloropropane	Not detected	400		ug/kg	71.2	96-12-8	
1,2,4-Trichlorobenzene	Not detected	470		ug/kg	71.2	120-82-1	
1,2,3-Trichlorobenzene	Not detected	470		ug/kg	71.2	87-61-6	
Naphthalene	Not detected	400		ug/kg	71.2	91-20-3	
2-Methylnaphthalene	Not detected	100		ug/kg	71.2	91-57-6	

M-Result reported to MDL not RDL





# Analytical Laboratory Report

Lab Sample ID: S55285.08

Sample Tag: GP8

Collected Date/Time: 11/01/2023 13:20

Matrix: Soil

COC Reference: 162907

### Sample Containers

#	Type	Preservative(s)	Refrigerated?	Arrival Temp. (C)	Thermometer #
1	4oz Glass	None	Yes	4.7	IR
1	40ml Glass	MeOH	Yes	4.7	IR

### Extraction / Prep.

Parameter	Result	Method	Run Date	Analyst	Flags
Sample wt. (g) / Methanol (ml)*	15.407/15	SW5035A	11/03/23 13:42	NDK	

### Inorganics

Method: SM2540B, Run Date: 11/03/23 19:25, Analyst: MAM

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Total Solids*	84	1		%	1		

### Organics - Volatiles

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 04:38, Analyst: NDK

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Diethyl ether	Not detected	300		ug/kg	67.5	60-29-7	
Acetone	Not detected	1,000		ug/kg	67.5	67-64-1	
Methyl iodide	Not detected	100		ug/kg	67.5	74-88-4	
Carbon disulfide	Not detected	300		ug/kg	67.5	75-15-0	
tert-Methyl butyl ether (MTBE)	Not detected	300		ug/kg	67.5	1634-04-4	
Acrylonitrile	Not detected	100		ug/kg	67.5	107-13-1	
2-Butanone (MEK)	Not detected	1,000		ug/kg	67.5	78-93-3	
Dichlorodifluoromethane	Not detected	300		ug/kg	67.5	75-71-8	
Chloromethane	Not detected	300		ug/kg	67.5	74-87-3	
Vinyl chloride	Not detected	70		ug/kg	67.5	75-01-4	
Bromomethane	Not detected	300		ug/kg	67.5	74-83-9	
Chloroethane	Not detected	300		ug/kg	67.5	75-00-3	
Trichlorofluoromethane	Not detected	100		ug/kg	67.5	75-69-4	
1,1-Dichloroethene	Not detected	70		ug/kg	67.5	75-35-4	
Methylene chloride	Not detected	100		ug/kg	67.5	75-09-2	
trans-1,2-Dichloroethene	Not detected	70		ug/kg	67.5	156-60-5	
1,1-Dichloroethane	Not detected	70		ug/kg	67.5	75-34-3	
cis-1,2-Dichloroethene	Not detected	70		ug/kg	67.5	156-59-2	
Tetrahydrofuran*	Not detected	1,000		ug/kg	67.5	109-99-9	
Chloroform	Not detected	70		ug/kg	67.5	67-66-3	
Bromochloromethane	Not detected	100		ug/kg	67.5	74-97-5	
1,1,1-Trichloroethane	Not detected	70		ug/kg	67.5	71-55-6	
4-Methyl-2-pentanone (MIBK)	Not detected	3,000		ug/kg	67.5	108-10-1	
2-Hexanone	Not detected	3,000		ug/kg	67.5	591-78-6	
Carbon tetrachloride	Not detected	70		ug/kg	67.5	56-23-5	
Benzene	Not detected	70		ug/kg	67.5	71-43-2	
1,2-Dichloroethane	Not detected	70		ug/kg	67.5	107-06-2	
Trichloroethene	Not detected	70		ug/kg	67.5	79-01-6	
1,2-Dichloropropane	Not detected	70		ug/kg	67.5	78-87-5	
Bromodichloromethane	Not detected	100		ug/kg	67.5	75-27-4	
Dibromomethane	Not detected	300		ug/kg	67.5	74-95-3	



# Analytical Laboratory Report

Lab Sample ID: S55285.08 (continued)

Sample Tag: GP8

**Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 04:38, Analyst: NDK (continued)**

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
cis-1,3-Dichloropropene	Not detected	70		ug/kg	67.5	10061-01-5	
Toluene	Not detected	70		ug/kg	67.5	108-88-3	
trans-1,3-Dichloropropene	Not detected	70		ug/kg	67.5	10061-02-6	
1,1,2-Trichloroethane	Not detected	70		ug/kg	67.5	79-00-5	
Tetrachloroethene	Not detected	70		ug/kg	67.5	127-18-4	
trans-1,4-Dichloro-2-butene	Not detected	70		ug/kg	67.5	110-57-6	
Dibromochloromethane	Not detected	100		ug/kg	67.5	124-48-1	
1,2-Dibromoethane	Not detected	30		ug/kg	67.5	106-93-4	M
Chlorobenzene	Not detected	70		ug/kg	67.5	108-90-7	
1,1,1,2-Tetrachloroethane	Not detected	100		ug/kg	67.5	630-20-6	
Ethylbenzene	Not detected	70		ug/kg	67.5	100-41-4	
p,m-Xylene	Not detected	100		ug/kg	67.5		
o-Xylene	Not detected	70		ug/kg	67.5	95-47-6	
Styrene	Not detected	70		ug/kg	67.5	100-42-5	
Isopropylbenzene	Not detected	300		ug/kg	67.5	98-82-8	
Bromoform	Not detected	100		ug/kg	67.5	75-25-2	
1,1,2,2-Tetrachloroethane	Not detected	70		ug/kg	67.5	79-34-5	
1,2,3-Trichloropropane	Not detected	100		ug/kg	67.5	96-18-4	
n-Propylbenzene	Not detected	70		ug/kg	67.5	103-65-1	
Bromobenzene	Not detected	100		ug/kg	67.5	108-86-1	
1,3,5-Trimethylbenzene	Not detected	70		ug/kg	67.5	108-67-8	
tert-Butylbenzene	Not detected	70		ug/kg	67.5	98-06-6	
1,2,4-Trimethylbenzene	Not detected	70		ug/kg	67.5	95-63-6	
sec-Butylbenzene	Not detected	70		ug/kg	67.5	135-98-8	
p-Isopropyltoluene	Not detected	100		ug/kg	67.5	99-87-6	
1,3-Dichlorobenzene	Not detected	100		ug/kg	67.5	541-73-1	
1,4-Dichlorobenzene	Not detected	100		ug/kg	67.5	106-46-7	
1,2-Dichlorobenzene	Not detected	100		ug/kg	67.5	95-50-1	
1,2,3-Trimethylbenzene	Not detected	70		ug/kg	67.5	526-73-8	
n-Butylbenzene	Not detected	70		ug/kg	67.5	104-51-8	
Hexachloroethane	Not detected	400		ug/kg	67.5	67-72-1	
1,2-Dibromo-3-chloropropane	Not detected	300		ug/kg	67.5	96-12-8	
1,2,4-Trichlorobenzene	Not detected	450		ug/kg	67.5	120-82-1	
1,2,3-Trichlorobenzene	Not detected	450		ug/kg	67.5	87-61-6	
Naphthalene	Not detected	300		ug/kg	67.5	91-20-3	
2-Methylnaphthalene	Not detected	100		ug/kg	67.5	91-57-6	

M-Result reported to MDL not RDL



# Analytical Laboratory Report

Lab Sample ID: S55285.09

Sample Tag: GP9

Collected Date/Time: 11/01/2023 14:00

Matrix: Soil

COC Reference: 162907

### Sample Containers

#	Type	Preservative(s)	Refrigerated?	Arrival Temp. (C)	Thermometer #
1	4oz Glass	None	Yes	4.7	IR
1	40ml Glass	MeOH	Yes	4.7	IR

### Extraction / Prep.

Parameter	Result	Method	Run Date	Analyst	Flags
Sample wt. (g) / Methanol (ml)*	13.554/13	SW5035A	11/03/23 13:42	NDK	

### Inorganics

Method: SM2540B, Run Date: 11/03/23 19:25, Analyst: MAM

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Total Solids*	85	1		%	1		

### Organics - Volatiles

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 05:02, Analyst: NDK

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
Diethyl ether	Not detected	300		ug/kg	65.2	60-29-7	
Acetone	Not detected	1,000		ug/kg	65.2	67-64-1	
Methyl iodide	Not detected	100		ug/kg	65.2	74-88-4	
Carbon disulfide	Not detected	300		ug/kg	65.2	75-15-0	
tert-Methyl butyl ether (MTBE)	Not detected	300		ug/kg	65.2	1634-04-4	
Acrylonitrile	Not detected	100		ug/kg	65.2	107-13-1	
2-Butanone (MEK)	Not detected	980		ug/kg	65.2	78-93-3	
Dichlorodifluoromethane	Not detected	300		ug/kg	65.2	75-71-8	
Chloromethane	Not detected	300		ug/kg	65.2	74-87-3	
Vinyl chloride	Not detected	70		ug/kg	65.2	75-01-4	
Bromomethane	Not detected	300		ug/kg	65.2	74-83-9	
Chloroethane	Not detected	300		ug/kg	65.2	75-00-3	
Trichlorofluoromethane	Not detected	100		ug/kg	65.2	75-69-4	
1,1-Dichloroethene	Not detected	70		ug/kg	65.2	75-35-4	
Methylene chloride	Not detected	100		ug/kg	65.2	75-09-2	
trans-1,2-Dichloroethene	Not detected	70		ug/kg	65.2	156-60-5	
1,1-Dichloroethane	Not detected	70		ug/kg	65.2	75-34-3	
cis-1,2-Dichloroethene	Not detected	70		ug/kg	65.2	156-59-2	
Tetrahydrofuran*	Not detected	1,000		ug/kg	65.2	109-99-9	
Chloroform	Not detected	70		ug/kg	65.2	67-66-3	
Bromochloromethane	Not detected	100		ug/kg	65.2	74-97-5	
1,1,1-Trichloroethane	Not detected	70		ug/kg	65.2	71-55-6	
4-Methyl-2-pentanone (MIBK)	Not detected	3,000		ug/kg	65.2	108-10-1	
2-Hexanone	Not detected	3,000		ug/kg	65.2	591-78-6	
Carbon tetrachloride	Not detected	70		ug/kg	65.2	56-23-5	
Benzene	Not detected	70		ug/kg	65.2	71-43-2	
1,2-Dichloroethane	Not detected	70		ug/kg	65.2	107-06-2	
Trichloroethene	Not detected	70		ug/kg	65.2	79-01-6	
1,2-Dichloropropane	Not detected	70		ug/kg	65.2	78-87-5	
Bromodichloromethane	Not detected	100		ug/kg	65.2	75-27-4	
Dibromomethane	Not detected	300		ug/kg	65.2	74-95-3	



# Analytical Laboratory Report

Lab Sample ID: S55285.09 (continued)

Sample Tag: GP9

Volatile Organics 5035, Method: SW5035A/8260C, Run Date: 11/08/23 05:02, Analyst: NDK (continued)

Parameter	Result	RL	MDL	Units	Dilution	CAS#	Flags
cis-1,3-Dichloropropene	Not detected	70		ug/kg	65.2	10061-01-5	
Toluene	Not detected	70		ug/kg	65.2	108-88-3	
trans-1,3-Dichloropropene	Not detected	70		ug/kg	65.2	10061-02-6	
1,1,2-Trichloroethane	Not detected	70		ug/kg	65.2	79-00-5	
Tetrachloroethene	Not detected	70		ug/kg	65.2	127-18-4	
trans-1,4-Dichloro-2-butene	Not detected	70		ug/kg	65.2	110-57-6	
Dibromochloromethane	Not detected	100		ug/kg	65.2	124-48-1	
1,2-Dibromoethane	Not detected	30		ug/kg	65.2	106-93-4	M
Chlorobenzene	Not detected	70		ug/kg	65.2	108-90-7	
1,1,1,2-Tetrachloroethane	Not detected	100		ug/kg	65.2	630-20-6	
Ethylbenzene	Not detected	70		ug/kg	65.2	100-41-4	
p,m-Xylene	Not detected	100		ug/kg	65.2		
o-Xylene	Not detected	70		ug/kg	65.2	95-47-6	
Styrene	Not detected	70		ug/kg	65.2	100-42-5	
Isopropylbenzene	Not detected	300		ug/kg	65.2	98-82-8	
Bromoform	Not detected	100		ug/kg	65.2	75-25-2	
1,1,2,2-Tetrachloroethane	Not detected	70		ug/kg	65.2	79-34-5	
1,2,3-Trichloropropane	Not detected	100		ug/kg	65.2	96-18-4	
n-Propylbenzene	Not detected	70		ug/kg	65.2	103-65-1	
Bromobenzene	Not detected	100		ug/kg	65.2	108-86-1	
1,3,5-Trimethylbenzene	Not detected	70		ug/kg	65.2	108-67-8	
tert-Butylbenzene	Not detected	70		ug/kg	65.2	98-06-6	
1,2,4-Trimethylbenzene	Not detected	70		ug/kg	65.2	95-63-6	
sec-Butylbenzene	Not detected	70		ug/kg	65.2	135-98-8	
p-Isopropyltoluene	Not detected	100		ug/kg	65.2	99-87-6	
1,3-Dichlorobenzene	Not detected	100		ug/kg	65.2	541-73-1	
1,4-Dichlorobenzene	Not detected	100		ug/kg	65.2	106-46-7	
1,2-Dichlorobenzene	Not detected	100		ug/kg	65.2	95-50-1	
1,2,3-Trimethylbenzene	Not detected	70		ug/kg	65.2	526-73-8	
n-Butylbenzene	Not detected	70		ug/kg	65.2	104-51-8	
Hexachloroethane	Not detected	400		ug/kg	65.2	67-72-1	
1,2-Dibromo-3-chloropropane	Not detected	300		ug/kg	65.2	96-12-8	
1,2,4-Trichlorobenzene	Not detected	430		ug/kg	65.2	120-82-1	
1,2,3-Trichlorobenzene	Not detected	430		ug/kg	65.2	87-61-6	
Naphthalene	Not detected	300		ug/kg	65.2	91-20-3	
2-Methylnaphthalene	Not detected	100		ug/kg	65.2	91-57-6	

M-Result reported to MDL not RDL

# Merit Laboratories Login Checklist

Lab Set ID:S55285

Attention: Thomas McDonald  
Address: G2 Consulting Group  
1866 Woodslee Street  
Troy, MI 48083

Client:G2CONSULTING (G2 Consulting Group)

Project: Harn 3/MacArthur Rd - Superior Twp

Submitted: 11/02/2023 13:20 Login User: BJB

Phone: 248-680-0400 FAX:  
Email: TMcDonald@g2consultinggroup.com

Selection	Description	Note
-----------	-------------	------

## Sample Receiving

- |     |  |  |
|-----|--|--|
| 01. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Samples are received at 4C +/- 2C Thermometer # IR 4.7 |
| 02. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Received on ice/ cooling process begun                 |
| 03. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A | Samples shipped  |
| 04. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A | Samples left in 24 hr. drop box                        |
| 05. | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Are there custody seals/tape or is the drop box locked |

## Chain of Custody

- |     |  |  |
|-----|--|--|
| 06. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | COC adequately filled out                |
| 07. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | COC signed and relinquished to the lab   |
| 08. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Sample tag on bottles match COC          |
| 09. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A | Subcontracting needed? Subcontracted to: |

## Preservation

- |     |  |   |
|-----|--|---|
| 10. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Do sample have correct chemical preservation        |
| 11. | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Completed pH checks on preserved samples? (no VOAs) |
| 12. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A | Did any samples need to be preserved in the lab?    |

## Bottle Conditions

- |     |  |   |
|-----|--|---|
| 13. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | All bottles intact                            |
| 14. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Appropriate analytical bottles are used       |
| 15. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Merit bottles used                            |
| 16. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Sufficient sample volume received             |
| 17. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A | Samples require laboratory filtration         |
| 18. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Samples submitted within holding time         |
| 19. | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Do water VOC or TOX bottles contain headspace |

Corrective action for all exceptions is to call the client and to notify the project manager.

Client Review By: \_\_\_\_\_ Date: \_\_\_\_\_



2680 East Lansing Dr., East Lansing, MI 48823  
 Phone (517) 332-0167 Fax (517) 332-4034  
 www.meritlabs.com

C.O.C. PAGE #

1 OF 1

162907

**REPORT TO**

**CHAIN OF CUSTODY RECORD**

**INVOICE TO**

CONTACT NAME: THOMAS McDONALD  
 COMPANY: G2 CONSULTING GROUP, LLC  
 ADDRESS: 1866 WOODSLEE  
 CITY: TROY STATE: MI ZIP CODE: 48063  
 PHONE NO.: 248 640 4410 CELL NO.: 11 P.O. NO.:  
 E-MAIL ADDRESS: T.McDONALD@G2CONSULTINGGROUP.COM QUOTE NO.: 230692

CONTACT NAME: ~~SAME~~  
 COMPANY:  
 ADDRESS:  
 CITY: STATE: ZIP CODE:  
 PHONE NO.: E-MAIL ADDRESS:

PROJECT NO./NAME: Harn3/MacArthur Rd - Super Twp SAMPLER(S) - PLEASE PRINT: SIGN NAME: Thomas McDonald

ANALYSIS (ATTACH LIST IF MORE SPACE IS REQUIRED)

TURNAROUND TIME REQUIRED  1 DAY  2 DAYS  3 DAYS  STANDARD  OTHER  
 DELIVERABLES REQUIRED  STD  LEVEL II  LEVEL III  LEVEL IV  EDD  OTHER

Certifications  
 OHIO VAP  Drinking Water  
 DoD  NPDES  
 Project Locations  
 Detroit  New York  
 Other

MATRIX W=WATER GW=GROUNDWATER WW=WASTEWATER S=SOIL L=LIQUID SD=SOLID  
 CODE: SL=SLUDGE DW=DRINKING WATER O=OIL WP=WIFE A=AIR WS=WASTE

# Containers & Preservatives

MERIT LAB NO. <small>FOR LAB USE ONLY</small>	COLLECTION		SAMPLE TAG IDENTIFICATION-DESCRIPTION	MATRIX	# OF BOTTLES	NONE	HCl	HNO <sub>3</sub>	H <sub>2</sub> SO <sub>4</sub>	NaOH	MeOH	OTHER
	DATE	TIME										
55285.01	800	11.1.23	GP1	S	2	X					X	
.02	855	}	GP2	S	2	X					X	
.03	925		GP3	S	2	X					X	
.04	1015		GP4	S	2	X					X	
.05	1130		GP5	S	2	X					X	
.06	1215		GP6	S	2	X					X	
.07	100		GP7	S	2	X					X	
.08	120		GP8	S	2	X					X	
.09	200		11.1.23	GP9	S	2	X				X	

Special Instructions

VOCs

RELINQUISHED BY: [Signature] DATE: 11/2/23 TIME: 16:10  
 RECEIVED BY: [Signature] DATE: 11/2/23 TIME: 9:00  
 RELINQUISHED BY: [Signature] DATE: 11/2/23 TIME: 1320  
 RECEIVED BY: [Signature] DATE: TIME:

RELINQUISHED BY: [Signature] DATE: TIME:  
 RECEIVED BY: [Signature] DATE: 11/2/23 TIME: 1320  
 SEAL NO. SEAL INTACT YES  NO  INITIALS  
 SEAL NO. SEAL INTACT YES  NO  INITIALS  
 NOTES: TEMP. ON ARRIVAL 4.7

PLEASE NOTE: SIGNING ACKNOWLEDGES ADHERENCE TO MERIT'S SAMPLE ACCEPTANCE POLICY ON REVERSE SIDE

**Cleanup Criteria Requirements for Response Activity (Formerly the Part 201 Generic Cleanup Criteria and Screening Levels)**

**Table 1**  
**SUMMARY OF SOIL ANALYTICAL RESULTS**  
**9045 MacArthur Blvd., Superior Township, Michigan**  
**Sampling Date: November 1, 2023**



Sample I.D.	GP1	GP2	GP3	GP4	GP5	GP6	EGLE Requirements for Response Activity						
							Generic Residential Drinking Water Protection Criteria	Generic Residential Groundwater Surface Water Interface Protection Criteria	Generic Residential Soil Volatilization to Indoor Air Inhalation Criteria	Generic Residential Infinite Source Volatile Soil Inhalation Criteria	Soil Saturation Concentration Sceneing Level	Generic Residential Particulate Soil Inhalation Criteria	Generic Residential Direct Contact Criteria
Sample Depth	0.5-1.0	1.75-2.25	3.5-4.0	4.0-4.5	0.75-1.25	3.0-3.5							
<b>VOLATILE ORGANIC COMPOUNDS (VOCs)</b>													
<b>Tetrachloroethene</b>	<	240	160	<	<	<	100	1,200	11,000	170,000		2,700,000,000	200,000
<b>All other VOCs</b>	<	<	<	<	<	<	NA	NA	NA	NA	NA	NA	N/A

**Notes:**

1. Presented in ug/kg (ppb)
  2. < = Less than method detection limit
  3. NLV = Chemical is not likely to volatilize under most soil conditions
  4. NA = Not Available or Not Applicable
  5. NS = Not selected for analysis
  6. NLL = Chemical is not likely to leach under most soil conditions
  7. ID = Insufficient data to develop criterion
  8. **RED** indicates value exceeds the applicable Generic Residential Criteria
- (B) = Background  
 (1) Calculated using 150 mg CaCO3/L for hardness



**Table 2**  
**SUMMARY OF SOIL ANALYTICAL RESULTS**  
**9045 MacArthur Blvd., Superior Township, Michigan**  
**Sampling Date: November 1, 2023**



Sample I.D.	GP7	GP8	GP9	EGLE Requirements for Response Activity						
				Generic Residential Drinking Water Protection Criteria	Generic Residential Groundwater Surface Water Interface Protection Criteria	Generic Residential Soil Volatilization to Indoor Air Inhalation Criteria	Generic Residential Infinite Source Volatile Soil Inhalation Criteria	Soil Saturation Concentration Scening Level	Generic Residential Particulate Soil Inhalation Criteria	Generic Residential Direct Contact Criteria
Sample Depth	0.5-1.0	1.0-1.5	0;25-0.75							
VOLATILE ORGANIC COMPOUNDS (VOCs)										
Tetrachloroethene	<	<	<	100	1,200	11,000	170,000		2,700,000,000	200,000
All other VOCs	<	<	<	NA	NA	NA	NA	NA	NA	N/A

**Notes:**

1. Presented in ug/kg (ppb)
2. < = Less than method detection limit
3. NLV = Chemical is not likely to volatilize under most soil conditions
4. NA = Not Available or Not Applicable
5. NS = Not selected for analysis
6. NLL = Chemical is not likely to leach under most soil conditions
7. ID = Insufficient data to develop criterion
8. **RED** indicates value exceeds the applicable Generic Residential Criteria

(B) = Background  
 (1) Calculated using 150 mg CaCO3/L for hardness

**John M. Pfeffer, C.P.A.**  
**Patrick M. Hanniford, C.P.A.**  
**Kenneth J. Palka, C.P.A.**

*Members:*  
*AICPA Private Practice Companies Section*  
*MACPA*

**225 E. Grand River - Suite 104**  
**Brighton, Michigan 48116-1575**  
**(810) 229-5550**  
**FAX (810) 229-5578**

December 7, 2023

Honorable Board of Trustees  
The Charter Township of Superior  
3040 North Prospect  
Ypsilanti, Michigan 48198

Dear Honorable Board Members:

As you have requested, I am writing to you about the meeting at Superior Township Hall on September 11, 2023 between myself, Lisa Lewis, Carolyn James, Sonya Fischer and Christine Cessante (from Chase Bank). Christine had phoned in and was on the speaker to communicate with everyone.

The purpose of the meeting was to discuss the ICS Program, which is short for "Insured Cash Sweep". The goal or objective of the ICS program is to assist townships, or any local government, in making it easier to insure monies up to the FDIC limit of \$250,000. For example, if Superior Township has \$1,000,000 with Chase bank, only \$250,000 is insured under FDIC. However, if Chase Bank was in the ICS program, Superior Township could have \$1,000,000 insured. This is because, under the ICS program Chase Bank would put \$750,000 with three other banks (\$250,000 each). The three other banks would also be in the ICS Program. Chase Bank would remain as the administrative bank. The Township would not have to deal with 4 banks, only Chase Bank. The monthly bank statement shows all monies on deposit and all banks holding the monies. The bank statement is easily reconcilable with the Township's registers. There is no difference with bank statements you typically see under the normal scenario and with an ICS Program bank statement.

I explained to everyone that this program is very popular with many of our other local governmental clients. The interest rate being provided has ranged anywhere between 2% to 5% depending on the bank used. Most banks do not charge any fees for the use of the ICS program.

Christine explained, unfortunately Chase Bank does not offer the ICS Program. Apparently, the executives of Chase Bank feel the Bank is too large to fail. I mentioned the fact that back in 2008 there were also banks who felt their financial institution was too large to fail and look what transpired.

I told the group, as good stewards of the Townships residents' money, at least talk to some other banks that offer the program to learn for yourselves the benefits of the program.

Page 2; Correspondence Re: ICS Program

I gave an example of a client of ours who sold \$7.8m in bonds, put all the money (bond proceeds) with Huntington Bank who is in the ICS Program. 100% of the \$7.8m was insured, earning 5% interest.

I appreciate the fact that Lisa gave us the opportunity to discuss the ICS Program.

I hope this correspondence gives the Board some clarification as to what transpired at the meeting on September 11, 2023.

Please call with any questions or further discussion.

Cell is the best way to reach me, 248-318-2339.

Sincerely,

A handwritten signature in cursive script that reads "K Palka".

Kenneth Palka



Est. 2008

# Committee to Promote Superior Township

A Volunteer Committee

Fostering pride, unity and a sense of place among Superior Township residents



C2PST Established 2008

Work to elevate and further develop Superior Places and People

*Superior Places* 

15 years of service comes with many milestones in our community.

C2PST has worked on our Parks, Libraries, Events, and our overall sense of community.

All of it possible because of the volunteer efforts of residents like you.

Join us to make the next 15+ even better than the last.



Partnerships to advance and promote



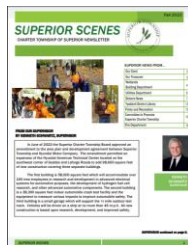
Initiatives to help and build community



New Resident Welcome Packet



Communications to Promote and Connect the Community



## Special Thank you to our Working Committee

Brenda Baker  
Carla Bisaro

Margery Dosey  
Carole Hann  
Nancy Caviston

Katie Russo  
Mara Sclabassi

Join our committee and support your neighborhood – just email us!  
C2PST@superior-twp.org

## Connect with us

Instagram



@superiorchartertwp

Facebook



@SuperiorCharterMI

---

Communications

-----Original Message-----

From: Irma Golden <irmagolden@superior-twp.org>

Sent: Wednesday, December 13, 2023 10:46 AM

To: Ken Schwartz <kenschwartz@superior-twp.org>; Lynette Findley <lynettefindley@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Bernice Lindke <blindke@superior-twp.org>; Nancy Caviston, Trustee <education@superior-twp.org>; Rhonda McGill <rmcgill@superior-twp.org>; willysecrest@gmail.com; Bill Secrest <BSecrest@superior-twp.org>

Subject: RE: Traffic on Geddes

Good morning, Board of Trustees:

I called Ms. Kraft and she requested I communicate her concerns to the Board. See below.

Irma Golden

Deputy Supervisor

-----Original Message-----

From: Linda Kraft <lindakraft2006@gmail.com>

Sent: Tuesday, December 12, 2023 8:01 PM

To: Irma Golden <irmagolden@superior-twp.org>

Subject: Traffic on Geddes

[You don't often get email from lindakraft2006@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification> ]

Hi Irma

I know you have residency in this area and you probably travel a stretch of Geddes on your way to and from work. I'm sure you're well aware of how fast some people drive on Geddes. The speed limit really should be reduced to 40 mph just like it is on Huron River Drive and Superior Rd. I drive 40 mph on Geddes and people get really mad at me and pass me on hills and honk and flip me off. Many times it's almost been a head on with another driver coming over a hill. The oncoming drivers have to veer off to avoid a fatal accident with these narcissistic idiots. Deer are always getting hit. People go fast and aren't vigilant. A lot of them are even going over the marked 50mph speed limit. Occasionally police monitor it I see them parked on Harris Rd. I realize there are staff shortages and not enough police and not enough funding to keep patrols on that stretch constantly. Just tonight someone hit a deer on Geddes. And now there's even more development going on, thus more traffic. Just asking if there's anything you can do to look into getting speed limit reduced to 40 mph and possible more police monitoring ( even AI monitoring devices). I really hate driving that stretch because it's so dangerous.

Thanks for reading this and considering my concern. I understand if there's nothing you can do

Thanks for all you do for the township ( I appreciate you) and Happy Holidays Linda Kraft

9218 Abbey Lane

Sent from my iPhone



# SUPERIOR TOWNSHIP Record of Disbursements

Date: December 18, 2023

\*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

**Total amount for all disbursements - \$ 1,090,929.27**

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
11/21/2023	GENL	47251	ANN ARBOR CLEANING SUPPLY	C-FOLD TOWELS	99.36
11/21/2023	GENL	47252	BILL BALMES	CELL PHONE STIPEND - NOVEMBER 2023	50.57
11/21/2023	GENL	47253	BLUE CROSS/BLUE SHIELD-M Void Reason: WRONG AMOUNTS	MEDICAL INSURANCE - DECEMBER 2023	9,289.72 V
11/21/2023	GENL	47254	BOULLION SALES, INC.	CHAIN SAW CHAINS	277.95
11/21/2023	GENL	47255	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES	177.86
11/21/2023	GENL	47256	CARLISLE WORTMAN ASSOCIATES	2020 MASTER PLAN PLANNING SERVICES - OCTOBER 2023	2,717.50 1,000.00
					<u>3,717.50</u>
11/21/2023	GENL	47257	COMCAST	PHONE SERVICE -NOVEMBER 2023	607.10
11/21/2023	GENL	47258	DELTA DENTAL	DENTAL INSURANCE - DECEMBER 2023	1,010.72
11/21/2023	GENL	47259	DON WALIGORE	CELL PHONE STIPEND - OCT 2023	40.06
11/21/2023	GENL	47260	FASTSIGNS	ZBA/PLANNING NAME PLATES	249.50
11/21/2023	GENL	47261	G2 CONSULTING GROUP, LLC	PHASE 2 ENVIRONMENT SITE ASSESSMENT - CO	10,000.00
11/21/2023	GENL	47262	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	170.00
11/21/2023	GENL	47263	JUAN BRADFORD	MILEAGE REIMBURSEMENT 9/5-11/2/23	380.56
11/21/2023	GENL	47264	LANDIS SMITH	CELL PHONE STIPEND - NOVEMBER 2023	50.57
11/21/2023	GENL	47265	LAURA BENNETT	CELL PHONE STIPEND - NOVEMBER 2023	50.57
11/21/2023	GENL	47266	LISA LEWIS	CELL PHONE STIPEND - NOVEMBER 2023	50.57
11/21/2023	GENL	47267	MARGARET POLEY	DUMP TICKET REIMBURSEMENT	50.00
11/21/2023	GENL	47268	MECHANICAL HEATING & COOLING	OVERPAYMENT ON PERMIT -1996 FRANCES WAY	100.00
11/21/2023	GENL	47269	MORRIS CONCRETE SOLUTIONS	TOWNSHIP WIDE SIDEWALK PROGRAM	14,300.00
11/21/2023	GENL	47270	MUNIVATE, LLC	BS & A ASSESSMENT	1,138.64
11/21/2023	GENL	47271	NANCY MASON	CELL PHONE STIPEND - NOVEMBER 2023	50.57
11/21/2023	GENL	47272	OSNAN OROCHENA	DUMP TICKET REIMBURSEMENT	24.00
11/21/2023	GENL	47273	PARKWAY SERVICES	PORTAJOHNS @ FIREMAN'S PARK -NOV 2023	120.00
11/21/2023	GENL	47274	PATRICIA SCOTT	DUMP TICKET REIMBURSEMENT	50.00
11/21/2023	GENL	47275	PAULA CALOPOISIS	CELL PHONE STIPEND - NOVEMBER 2023	50.57
11/21/2023	GENL	47276	PRECISION CONCRETE, LLC	TOWNSHIP WIDE SIDEWALK PROGRAM	15,600.00
11/21/2023	GENL	47277	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - NOVEMBER	1,675.00
11/21/2023	GENL	47278	QUADIENT FINANCE USA, INC.	POSTAGE REFILL FOR MACHINE	500.00
11/21/2023	GENL	47279	ROBERT ACTON	36 -MECH/PLUMB INSPECTIONS 11/4-17/23	1,800.00
11/21/2023	GENL	47280	RON PEATRY	MILEAGE REIMBURSEMENT 11/6-17/23	252.18
11/21/2023	GENL	47281	SIGNS BY TOMORROW	CHRISTMAS TREE LIGHTING SIGNS	72.00
11/21/2023	GENL	47282	SONYA FISCHER	CELL PHONE STIPEND - NOVEMBER 2023 MILEAGE REIMBURSEMENT 11/14/23	50.57 26.20
					<u>76.77</u>
11/21/2023	GENL	47283	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MONTHLY SCRIPT TO THE DETROIT NEWS - COS SMARTSHEET SCRIPT - NOVEMBER HOST MONSTER YEARLY SCRIPT QUICKBOOKS -NOVEMBER 2023	3.00 9.00 20.99 268.00
					<u>300.99</u>
11/21/2023	GENL	47284	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/22/2023 PAYROLL	56,990.18
11/21/2023	GENL	47285	SUPERIOR TWP UTILITY DEPARTMENT	OVERCHARGE BY CASTLEBERRY - HAD CREDIT	3,050.00
11/21/2023	GENL	47286	TAZ NETWORKS, INC	NEW LAPTOP SET UP BS & A AUTO AGENT EXPORT - TREASURY DEPT	157.08 1,051.24

Check Date	Bank	Check	Vendor Name	Description	Amount
				CREDIT FOR INVOICE #22245	(302.08)
					906.24
11/21/2023	GENL	47287	THERESE SALISBURY	DUMP TICKET REIMBURSEMENT	22.00
11/21/2023	GENL	47288	VSP INSURANCE CO	VISION INSURANCE - DECEMBER 2023	256.52
11/21/2023	GENL	47289	WASHTENAW COUNTY ROAD COMMISSION	NEW SPEED LIMIT SIGNS	547.02
11/21/2023	GENL	47290	YPSILANTI ACE HARDWARE	PLUMBING SUPPLIES - OAKBROOK FOUNTAIN	61.15
				PLUMBING SUPPLIES - OAKBROOK FOUNTAIN	19.98
					81.13
11/28/2023	GENL	47291	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - DECEMBER 2023	7,728.20
11/28/2023	GENL	47292	CYNTHIA KINDALL	DUMP TICKET REIMBURSEMENT	50.00
11/28/2023	GENL	47293	DWG PLUMBING	OVERPAYMENT ON (8) PERMITS	80.00
11/28/2023	GENL	47294	HOME DEPOT CREDIT SERVICES	SCREWS FOR BOARDWALK	222.89
11/28/2023	GENL	47295	PETTY CASH	LOAN FOR TAX SEASON	200.00
11/28/2023	GENL	47296	STATE OF MICHIGAN	3-ASSESSOR CERTIFICATIONS FOR 2024	525.00
11/28/2023	GENL	47297	SUPERIOR TOWNSHIP CREDIT CARD ACCT	DRACO MEMBERSHIP - KIMBALL FOR BUILDING	75.00
				ZOOM -NOVMEBER 2023	71.98
				WREATH @ TOWNHALL	114.99
					261.97
11/28/2023	GENL	47298	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - NOV 2023	19,557.00
11/28/2023	GENL	47299	TERMINIX PROCESSING CENTER	PEST CONTROL -NOV 2023	119.00
12/05/2023	GENL	47300	WEX BANK	FUEL - NOVEMBER 2023	121.47
12/05/2023	GENL	47301	WEX BANK	FUEL - NOVEMBER 2023	326.98
12/05/2023	GENL	47302	WEX BANK	FUEL - NOVEMBER 2023	166.22
12/05/2023	GENL	47303	AMAZON CAPITAL SERVICES	CHRISTMAS EVENT SUPPLIES	401.96
12/05/2023	GENL	47304	BOULLION SALES, INC.	BRUSH HOG & SNOW BLOWER	3,906.50
12/05/2023	GENL	47305	CASTLEBERRY & LUCAS	LEGAL SERVICES	5,660.00
12/05/2023	GENL	47306	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF DECEMBER 2023	313.60
12/05/2023	GENL	47307	DTE ENERGY	GEN/LAW SPLIT/OLD TOWN HALL ELEC -OCT/NOV	1,950.68
				APT "1" GAS-- NOV 23	206.12
				OLD TOWN HALL GAS- NOV 23	97.95
				GEN/LAW SPLIT/GENERATOR-GAS -NOV 23	451.82
					2,706.57
12/05/2023	GENL	47308	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	136.00
12/05/2023	GENL	47309	JAMEEL S WILLIAMS	LEGAL SERVICES - NOV 2023	1,748.00
12/05/2023	GENL	47310	JASON'S TREE SERVICE	DECORATE CHRISTMAS TREE	1,400.00
12/05/2023	GENL	47311	LARRY LEE	DUMP TICKET REIMBURSEMENT	50.00
12/05/2023	GENL	47312	LISA LEWIS	MILEAGE REIMBURSEMENT 10/11-11/28/23	85.15
12/05/2023	GENL	47313	MICHIGAN ASSESSORS ASSOCIATION	MEMBERSHIP 2024- CALOPISIS, MCCLEERY, CO	285.00
12/05/2023	GENL	47314	POWERPLAN	JOHN DEER TRACTOR PARTS	309.36
12/05/2023	GENL	47315	ROBERT ACTON	34 -MECH/PLUMB INSPECTIONS 11/18-12/1/23	1,700.00
12/05/2023	GENL	47316	RON PEATRY	MILEAGE REIMBURSEMENT 11/20-12/1/23	216.81
12/05/2023	GENL	47317	SAFELITE FULFILLMENT, INC	DODGE TRUCK DOOR GLASS	220.68
12/05/2023	GENL	47318	STANDARD PRINTING	WINTER TAX BILLS	3,130.54
12/05/2023	GENL	47319	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	1,024.71
12/05/2023	GENL	47320	SUPERIOR TOWNSHIP CREDIT CARD ACCT	GO DADDY YEARLY RENEWAL	168.48
12/05/2023	GENL	47321	SUPERIOR TOWNSHIP TAX FUND	2023 WINTER TAX - 9045 MACARTHUR	148.32
12/05/2023	GENL	47322	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/7/23 PAYROLL	60,440.51
12/05/2023	GENL	47323	TAZ NETWORKS, INC	NEW ETHERNET SWITCHES FOR ALL BUILDINGS	8,825.92
				NETWORK FLAT FEE -DECEMBER 2023	1,677.37
				IT ISSUES	96.67
					10,599.96



Check Date	Bank	Check	Vendor Name	Description	Amount
12/05/2023	GENL	47324	WASHTENAW COUNTY TREASURER	ANIMAL CONTROL SERVICES 2023	10,000.00
12/05/2023	GENL	47325	YPSILANTI ACE HARDWARE	SHP SUPPLIES	47.94
12/12/2023	GENL	47326	ABSOPURE WATER COMPANY	COOLER RENTAL - 2023	36.00
				SPRING WATER	69.95
					<u>105.95</u>
12/12/2023	GENL	47327	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES	1,215.00
				PLANNING SERVICES	405.00
					<u>1,620.00</u>
12/12/2023	GENL	47328	CHE'T'S RENT-ALL	LIGHT TOWER FOR TREE LIGHTING	187.66
12/12/2023	GENL	47329	COMCAST	INTERNET -NOV 23	159.27
12/12/2023	GENL	47330	DTE ENERGY	SIREN @ 1989 PROSPECT -- NOV 23	20.23
				ELECTRIC - PARKS BARN NOV 23	20.70
					<u>40.93</u>
12/12/2023	GENL	47331	DTE ENERGY	STREETLIGHTS -NOV 23	8,166.55
12/12/2023	GENL	47332	FEDEX	OVERNIGHT MAIL	38.47
12/12/2023	GENL	47333	GLEMPS, INC.	HI-VISIBLE JACKETS	198.00
12/12/2023	GENL	47334	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	119.00
12/12/2023	GENL	47335	JASON'S TREE SERVICE	CUTTING OF LIMBS @ NORFOLK PARK	2,500.00
				TRIM PEAR TREE'S @ FIREMAN'S PARK	375.00
					<u>2,875.00</u>
12/12/2023	GENL	47336	MEDMUTUAL LIFE	LIFE INSURANCE - JANUARY 2024	187.29
12/12/2023	GENL	47337	MORRIS CONCRETE SOLUTIONS	TOWNSHIP WIDE SIDEWALK PROGRAM	9,100.00
12/12/2023	GENL	47338	O'REILLY AUTOMOTIVE, INC.	ANTI-FREEZE & MOTOR OIL	191.86
12/12/2023	GENL	47339	OHM ADVISORS	FIRE STATION #2 BATHROOM	4,710.00
12/12/2023	GENL	47340	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CAR WASH - SHINE & BRIGHT	15.00
				MI CLERKS ASSOCIATION MEMBERSHIP 2024	75.00
				MI CLERKS ASSOCIATION MEMBERSHIP 2024	81.00
					<u>171.00</u>
12/12/2023	GENL	47341	SUPERIOR TWP UTILITY DEPARTMENT	DIESEL FUEL	170.39
				K LOCKIE - CELL PHONE NOV 23	20.04
				CELL PHONE -JUAN (INCLUDES NEW PHONE)	379.87
					<u>570.30</u>
12/12/2023	GENL	47342	THE ARBOR CONSORT	CAROLERS @ TREE LIGHTING	225.00
12/12/2023	GENL	47343	TIMOTHY EVANS	DUMP TICKET REIMBURSEMENT	50.00
12/12/2023	GENL	47344	TRACTOR SUPPLY CO.	WORK PANTS & SAWSALL BLADES	122.91
12/12/2023	GENL	47345	TRIPLE-TTT ELECTRIC INC.	DEPOSIT FOR DISCONNECT TO FEED GENERATOR	7,715.00
12/12/2023	GENL	47346	WASHTENAW COUNTY ROAD COMMISSION	REPAIR SIGNAL DAMAGED @ HARRIS AND ASCOT	903.12
12/12/2023	GENL	47347	YPSILANTI MEALS ON WHEELS	2023 ANNUAL DONATION FOR SENIOR HOME DEL	7,850.00
					<u>303,602.55</u>

Total Paper Check: 303,602.55

GENL TOTALS:

Total of 97 Checks:	303,602.55
Less 1 Void Checks:	9,289.72
Total of 96 Disbursements:	<u>294,312.83</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
11/21/2023	FIRE	27008	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	408.12
11/21/2023	FIRE	27009	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - DECEMBER 2023	13,744.17
11/21/2023	FIRE	27010	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	188.31
11/21/2023	FIRE	27011	COMCAST	ADD'L OUTLET STATION #1 -NOV 23	10.55
11/21/2023	FIRE	27012	COMCAST	PHONE SERVICE -STATIONS # 1 & 2-NOV 23	743.24
11/21/2023	FIRE	27013	DELTA DENTAL	DENTAL INSURANCE - DECEMBER 2023	1,122.32
11/21/2023	FIRE	27014	DTE ENERGY	ELECTRIC @ STATION #1 -NOV 23	824.33
				GAS - STATION #1 -NOV 23	301.06
					<u>1,125.39</u>
11/21/2023	FIRE	27015	MUNICIPAL EMERGENCY SERVICES	GLOVES	795.95
11/21/2023	FIRE	27016	NATIONAL HOSE TESTING SPECIALTIES	2023 LADDER TESTING	1,700.00
11/21/2023	FIRE	27017	NORTH AMERICAN RESCUE, LLC	MEDICAL SUPPLIES	388.40
11/21/2023	FIRE	27018	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT - DEC 202	271.76
11/21/2023	FIRE	27019	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/22/2023 PAYROLL	65,963.02
11/21/2023	FIRE	27020	TAZ NETWORKS, INC	BACKUP COMPUTER	157.08
11/21/2023	FIRE	27021	VSP INSURANCE CO	VISION INSURANCE - DECEMBER 2023	258.94
11/21/2023	FIRE	27022	WASHTENAW AREA MUTUAL AID ASSOC	MEMBERSHIP DUES - 2024	4,000.00
				TRAINING - KUJAWA	200.00
					<u>4,200.00</u>
11/21/2023	FIRE	27023	WEST SHORE FIRE	PARTS FOR TRUCK REPAIR	112.50
11/28/2023	FIRE	27024	COMCAST	INTERNET - STATION #2 -DEC 23	355.99
11/28/2023	FIRE	27025	F & M MECHANICAL SERVICES, LLP	REPAIR NEDERMAN SYSTEM	270.00
11/28/2023	FIRE	27026	FIRE HOUSE	ONE YEAR SCRIPT	33.75
11/28/2023	FIRE	27027	FIREWRENCH OF MICHIGAN	REPAIR ENGINE 2011	948.84
11/28/2023	FIRE	27028	HOME DEPOT CREDIT SERVICES	CLEANING SUPPLIES	584.03
11/28/2023	FIRE	27029	MACQUEEN EMERGENCY	REPAIR OF THERMAL IMAGING CAMERA	806.60
11/28/2023	FIRE	27030	STRYKER SALES, LLC	BATTERIES	1,330.88
11/28/2023	FIRE	27031	SUPERIOR TOWNSHIP CREDIT CARD ACCT	WREATHS FOR BOTH STATIONS	229.98
				CREDIT CARD NEVER CHARGED	(33.41)
					<u>196.57</u>
11/28/2023	FIRE	27032	SUPERIOR TWP PAYROLL FUND	PENSION/HCSP -NOVMEBER 2023	33,677.00
12/05/2023	FIRE	27033	COMCAST	INTERNET SERVICES - ST #1 -DEC 2023	351.95
12/05/2023	FIRE	27034	CORRIGAN OIL COMPANY	185.5 GALLONS DIESEL	590.73
12/05/2023	FIRE	27035	DTE ENERGY	ELECTRIC & GAS - STATION #2- NOV 23	688.50
12/05/2023	FIRE	27036	SITEONE LANDSCAPE SUPPLY, LLC	MELTCO PREMIUM	467.95
12/05/2023	FIRE	27037	SUPERIOR TWP GENERAL FUND	REPAIR CHIEF VEHICLE	260.25
				UPS STORE	13.92
				MICHIGAN FIRE INSPECTORS SOCIETY	41.50
				MICHAELS -FRAMING FOR FIRE DEPT PICTURES	258.54
					<u>574.21</u>
12/05/2023	FIRE	27038	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/7/23 PAYROLL	69,513.38
12/05/2023	FIRE	27039	SUPERIOR TWP UTILITY DEPARTMENT	WATER @ STATION #2	8.98
12/05/2023	FIRE	27040	TAZ NETWORKS, INC	NETWORK FLAT FEE -DECEMBER 2023	679.14
12/05/2023	FIRE	27041	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT - DEC 202	281.65
12/05/2023	FIRE	27042	WEX BANK	FUEL - NOVEMBER 2023	349.47
12/12/2023	FIRE	27043	CONFERENCE OF WESTERN WAYNE	ANNUAL FIREFIGHTER TESTING PROGRAM ASSES	450.00

12/12/2023 09:35 AM  
User: NANCY  
DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 11/21/2023 - 12/18/2023

Check Date	Bank	Check	Vendor Name	Description	Amount
12/12/2023	FIRE	27044	CORRIGAN OIL COMPANY	234.5 GALLONS DIESEL FUEL	706.12
12/12/2023	FIRE	27045	EMERGENT HEALTH PARTNERS	2023 - DECEMBER	2,495.39
12/12/2023	FIRE	27046	LINDE GAS & EQUIPMENT, INC	OXYGEN CYLINDER RENTAL	42.44
12/12/2023	FIRE	27047	MEDMUTUAL LIFE	LIFE INSURANCE - JANUARY 2024	136.20
12/12/2023	FIRE	27048	RUSSELL GIRBACH	EMS CE'S - DECEMBER	390.00
12/12/2023	FIRE	27049	STRYKER SALES, LLC	LUCAS SUCTION CUPS	505.88
12/12/2023	FIRE	27050	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ADD'L MONEY OWED FOR MICHAELS PICTURE FR	229.26
12/12/2023	FIRE	27051	VERIZON WIRELESS	CELL PHONES -NOV 2023	561.04
Total Paper Check:					208,415.70

FIRE TOTALS:

Total of 44 Checks:  
Less 0 Void Checks:

208,415.70  
0.00

Total of 44 Disbursements:

208,415.70

10:56 AM  
 12/12/23  
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 CHECK REGISTER  
 NOVEMBER 21 THROUGH DECEMBER 18, 2023

DATE	NUM	NAME	MEMO	AMOUNT
100 · CASH - O&M				
101 · CHECKING - CHASE 205000485529				
11/21/23	14539	AMAZON CAPITAL SERVICES, INC.	CLOTHING /OFFICE SUPPLIES	(605.26)
11/21/23	14540	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE -DEC 2023	(10,737.84)
11/21/23	14541	CINTAS CORPORATION	FIRST AID SUPPLIES	(147.84)
11/21/23	14542	COMCAST - PHONES	PHONES ADMIN/MAINT - NOV 23	(575.41)
11/21/23	14543	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - DEC 2023	(664.82)
11/21/23	14544	ENVIRONMENTAL SYSTEMS RES. INST.	ARCVIEW MAINT. FEES	(3,190.00)
11/21/23	14545	LIVE VOICE	ANSWERING SERVICE	(253.85)
11/21/23	14546	LOMA TRUCKING	SAND	(932.76)
11/21/23	14547	MARCO	PLOTTER PRINTER MAINT. KIT	(69.00)
11/21/23	14548	PARAGON LABORATORIES	GEDDES SITE ONE BACTI SAMPLES	(75.00)
11/21/23	14549	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF BUILDINGS - NOV	(974.00)
11/21/23	14550	RED WING SHOE STORE	DAN ALLEN WORK BOOTS	(252.98)
11/21/23	14551	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	QB MONTHLY CHARGE FOR USERS -NOV 23	(268.00)
11/21/23	14552	SUPERIOR TWP. PAYROLL FUND	PAYROLL 11/22/2023	(25,920.42)
11/21/23	14553	TAZ NETWORKS INC.	COMPUTER ISSUES - MARY	(114.73)
11/21/23	14554	UIS	REMOVE SCADA EQUIP	(486.00)
11/21/23	14555	VISION SERVICE PLAN	VISION INSURANCE - DEC 23	(158.51)
11/21/23	14556	YPSILANTI COMM. UTILITIES AUTHORITY	W/S- OCT 23	(201,892.27)
11/28/23	14557	AMAZON CAPITAL SERVICES, INC.	ROB CLOTHING ALLOTMENT	(111.43)
11/28/23	14558	COMCAST	INTERNET - MAINT. FAC. - NOV23	(351.95)
11/28/23	14559	DTE	GAS/ELEC - NOV 23	(2,961.85)
11/28/23	14560	FEDERAL LICENSING, INC.	FCC RULES & REG'S SUBS. - 5 YEARS	(119.00)
11/28/23	14561	MARCO	PRINthead FOR PLOTTER	(527.50)
11/28/23	14562	MARY BURTON	ADOBE SUBSCRIPTION	(42.38)
11/28/23	14563	MIDWEST MAINTENANCE	BAZELY DRAIN WORK	(5,500.00)
11/28/23	14564	PAMAR ENTERPRISES	HYDRANT METER RENTAL DEPOSIT REFUND	(3,164.98)
11/28/23	14565	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	ADOBE MONTHLY SUBSCRIPTION	(21.19)
11/28/23	14566	SUPERIOR TWP. PAYROLL FUND	PENSION /HCSP - NOV 23	(9,019.68)
11/28/23	14567	TAZ NETWORKS INC.	PRINTER ISSUES	(277.92)
11/28/23	14568	TERMINIX PROCESSING CENTER	PEST CONTROL	(72.00)
11/28/23	14569	VERIZON	CELL PHONES - NOV23	(1,256.90)
12/01/23	EFT	SUPERIOR TWP. UTIL. DEPT. CAPITAL RESER...	TRANSFER 2023 PROFIT TO CR	(150,000.00)
12/05/23	14570	AMAZON CAPITAL SERVICES, INC.	DAN ALLOTMENT	(134.98)
12/05/23	14571	AUTO VALUE YPSILANTI	ANTI FREEZE	(92.06)
12/05/23	14572	BADGER METER	MONTHLY SERVICES NOV 23	(2,930.20)
12/05/23	14573	CUMMINS SALES AND SERVICE	REPLACE BATTERY	(784.87)
12/05/23	14574	DTE	GAS/ELEC - NOV 23'	(30.58)
12/05/23	14575	PARAGON LABORATORIES	TESTING SAMPLES	(270.00)
12/05/23	14576	RHINO LININGS OF MICHIGAN	FLOOR MATS	(1,684.00)
12/05/23	14577	SUPERIOR TWP. PAYROLL FUND	PAYROLL 12/7/23	(27,296.48)
12/05/23	14578	TAZ NETWORKS INC.	SERVER ISSUES	(2,138.74)
12/05/23	14579	WEX BANK	FUEL - NOV 23	(406.91)
12/12/23	14580	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(178.69)
12/12/23	14581	COMCAST	INTERNET & PHONE - LeFORGE BOOSTER STA - NOV23	(283.98)

10:56 AM  
 12/12/23  
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 CHECK REGISTER  
 NOVEMBER 21 THROUGH DECEMBER 18, 2023

DATE	NUM	NAME	MEMO	AMOUNT
12/12/23	14582	HOWARD HANNA REAL ESTATE SERVICES	REFUND W/S OVERPAYMENT - 8523 BARRINGTON	(6.02)
12/12/23	14583	INGERSOLL RAND	SEMI-ANNUAL BILL FOR PLANNED CARE AGREEMENT # 1-8Z3...	(1,156.07)
12/12/23	14584	MEDMUTUAL LIFE	LIFE INSURANCE - JAN 2024	(79.45)
12/12/23	14585	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(374.86)
12/12/23	14586	QUADIENT	POSTAGE METER REFILLS	(1,700.00)
12/12/23	14587	RHINO LININGS OF MICHIGAN	FLOOR MATS	(384.00)
12/12/23	14588	UIS	REMOVED OLD CLARK RD. LIFT STA. FROM SCADA	(380.00)
12/12/23	14589	UNITED OUTDOOR SERVICE LLC	TREE REMOVAL	(2,675.00)
12/12/23	14590	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - AR PROPERTIES - Nov23	(206.91)
TOTAL 101 · CHECKING - CHASE 205000485529				(463,939.27)
TOTAL 100 · CASH - O&M				(463,939.27)
120 · CASH - CAPITAL RESERVE				
125 · CR CHKG. - CHASE 639918234				
11/28/23	955	DTE	ELECTRIC CLARK LIFT STA. CONSTRUCTION - 325 E. CLARK R...	(265.97)
11/28/23	956	KENNEDY INDUSTRIES, INC.	PUMP STATION	(792.00)
12/05/23	957	STANTE EXCAVATING	CLARK RD. PUMP STATION	(123,034.21)
12/05/23	958	WASHTENAW COUNTY ROAD COMMISSION	SITE INSPECTION	(169.29)
TOTAL 125 · CR CHKG. - CHASE 639918234				(124,261.47)
TOTAL 120 · CASH - CAPITAL RESERVE				(124,261.47)
TOTAL				(588,200.74)

## Account Summary

Account Number A3D4AF3EOMSHVG

	Amount (\$)	
Current Invoices	19.99	1 items <a href="#">View open invoices</a>
Past due invoices	584.09	1 items <a href="#">View open invoices</a>
Credit memos	0.00	0 items <a href="#">View credit memos</a>
Unapplied funds	0.00	0 items <a href="#">View unapplied cash</a>
<b>Past due amount (USD)</b>	<b>584.09</b>	

Terms Net 30

**Open Invoices**  
As of 4-Dec-2023

Invoice number	Transaction date	Due date	Age (days) (1)	Purchase order # (2)	Amazon order #	Transaction amount (USD)	Remaining amount (USD)
1VJM-KGV4-4R3J	23-Oct-2023	22-Nov-2023	12		112-4592740-6225810	584.09	584.09
19H4-CNXD-DRCR	30-Nov-2023	30-Dec-2023	-26		114-7338453-7669842	19.99	19.99

**Notes**

- (1) Negative days indicates days until invoice becomes past due.
- (2) A purchase order is listed if one was provided by the purchaser at the time of purchase.
- (3) An invoice may be associated with multiple Amazon order numbers.

**Open Credit Memos**  
As of 4-Dec-2023

Credit memo number	Associated invoice	Credit memo date	Age (days)	Original amount (USD)	Remaining amount (USD)
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**Unapplied Payments**

As of 4-Dec-2023

Transaction number	Transaction date	Original amount (USD)	Remaining amount (USD)

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE SALARY OF THE CHARTER TOWNSHIP OF  
SUPERIOR TRUSTEES FOR THE 2024 BUDGET**

**RESOLUTION NUMBER: 2023-79**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustees approved the 2024 budgets for all funds on October 16, 2023; and

**WHEREAS**, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

**WHEREAS**, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

**WHEREAS**, the residents of Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

**NOW THEREFORE, BE IT RESOLVED**, that compensation for the Charter Township of Superior Board of Trustees shall be \$375.00 per meeting attended in 2024 or \$4,500.00 annually.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2024 SALARY OF  
CHARTER TOWNSHIP OF SUPERIOR CLERK**

**RESOLUTION NUMBER: 2023-80**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustees approved the 2024 budgets for all funds on October 16, 2023, and

**WHEREAS**, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees, and

**WHEREAS**, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution, and

**WHEREAS**, the residents of Township continue to receive service that reflects positively on the employees, officials and trustees of the Township.

**NOW THEREFORE BE IT RESOLVED** that compensation for the Clerk be \$90,680.26 which is four percent (4%) higher in 2023 than her compensation of \$87,192.56 in 2022 as listed in the 2024 budget adopted by the Charter Township of Superior Board of Trustees.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2024 SALARY OF  
THE CHARTER TOWNSHIP OF SUPERIOR TREASURER**

**RESOLUTION NUMBER: 2023-81**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustees approved the 2024 budgets for all funds on October 16, 2023, and

**WHEREAS**, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

**WHEREAS**, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

**WHEREAS**, the residents of the Township continue to receive service that reflects positively on the employees, officials, and Trustees of the Township.

**NOW THEREFORE, BE IT RESOLVED**, that compensation for the Treasurer be \$90,680.26 which is four percent (4%) higher in 2024 than her compensation of \$87,192.47 in 2023 as listed in the 2024 budget adopted by the Charter Township of Superior Board of Trustees.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AFFIRM THE 2024 SALARY OF THE CHARTER TOWNSHIP OF  
SUPERIOR SUPERVISOR**

**RESOLUTION NUMBER: 2023-82**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustees approved the 2023 budgets for all funds on October 16, 2023; and,

**WHEREAS**, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and,

**WHEREAS**, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and,

**WHEREAS**, the residents of the Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

**NOW THEREFORE, BE IT RESOLVED**, that compensation for the Supervisor to be \$100,365.72 which is four percent (4%) higher in 2024 than his compensation of \$96,505.50 in 2023 as listed in the 2024 budget adopted by the Charter Township of Superior Board of Trustees.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES OF  
THE CHARTER TOWNSHIP OF SUPERIOR FOR THE 2024 BUDGET**

**RESOLUTION NUMBER: 2023-83**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the Superior Charter Township Board of Trustees approved the 2024 budgets for all funds on October 16, 2023; and,

**WHEREAS**, the Board of Trustees did not specifically designate the compensation for the full-time and part-time Township employees and,

**WHEREAS**, the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and,

**WHEREAS**, the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

**NOW THEREFORE BE IT RESOLVED**, that compensation for all full-time and part-time non-union employees be four percent (4%) higher in 2024 than their compensation in 2023 except as otherwise set by the 2024 budget.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE  
CHARTER TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL  
AND VISION INSURANCE FOR EMPLOYEES OF THE TOWNSHIP**

**RESOLUTION NUMBER: 2023-84**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the Charter Township of Superior provides health care insurance plan benefits to all full-time Township employees; and

**WHEREAS**, the Township's current health care insurance plan expires on December 31, 2023; and

**WHEREAS**, Township officials and staff have received and reviewed quotes for various health care providers through its agent Brown and Brown; and

**WHEREAS**, pursuant to its authority, Charter Township of Superior has elected to renew the Simply Blue HSA PPO Gold \$1,600.00 health care plan, the Delta Dental Premier dental insurance plan and the VSP vision plan for 2024 with a total health care premium cost to the township of approximately \$462,233.88 with an effective term of January 1, 2024, through December 31, 2024: and

**WHEREAS**, Charter Township of Superior will continue to offer its fulltime employees the option to opt out of health insurance in consideration of a payment to the employee of 40% of the costs of providing health care insurance resulting in a cost of \$73,174.03.

**WHEREAS**, Charter Township of Superior will offer its employees a wellness bonus in 2024 in the following amounts which is the employee's responsibility to utilize as desired to ensure maximum personal health in the amount of \$162,000.00 divided as follows:

<u>Non-union</u>		<u>Union</u>	
Single	\$3,000.00	Single	\$3,000.00
Family	\$6,000.00	Family	\$6,000.00

**WHEREAS**, the total costs to Charter Township of Superior to provide medical, dental and vision insurance, plus opt outs and wellness is \$697,407.91.

**NOW, THEREFORE BE IT RESOLVED**, that the Charter Township of Superior Supervisor, Clerk or Treasurer are authorized to execute any documents necessary to provide the described health care benefits and corollary opt out and wellness incentive payment.





**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**APPROVAL TO SET THE RATE OF EMPLOYER  
CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS  
PROGRAM FOR NON-UNION AND UNION EMPLOYEES**

**RESOLUTION NUMBER: 2023-85**

**DECEMBER 18, 2023**

**WHEREAS**, on March 21, 2005, the Charter Township of Superior Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

**WHEREAS**, the Township contribution to each employee was set at one hundred (\$100.00) dollars per month, and this amount has been raised several times since then; and

**WHEREAS**, the Township Board has given this matter due consideration through the budgeting process;

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board does hereby establish the monthly contribution for Health Care Savings Plan for union employees in the amount of \$425.00 per month in 2024; and does hereby establish the monthly contribution for non-union employees in the amount of \$300.00 per month in 2024.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN  
PARTICIPATION AGREEMENTS WITH INDIVIDUAL EMPLOYEES**

**RESOLUTION NUMBER: 2023-86**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, Superior Charter Township employees hired prior to November 1, 2011, are permitted to request the Superior Township Board to amend their MERS Health Care Savings Plan Participation Agreement (HCSP) once per calendar year; and

**WHEREAS**, employees hired after November 1, 2011, are a separate and distinct group for purposes of their MERS Health Care Savings Plan Participation Agreement (HCSP), and are divided into non-union and union groups, and each group must vote as a separate group to amend their contribution by majority vote; and,

**WHEREAS**, said non-union decided in November 2023 not to amend the amount withheld and continue to contribute at the rate of 3% and the union group decided to amend their amount and contribute at a rate of 3% and,

**WHEREAS**, employees hired prior to November 1, 2011, have decided not to amend any of their amounts they contribute to their HCSP for fiscal 2024 heretofore.

<b>NAME</b>		<b>New Rate</b>
Allen, Daniel	<b>Non-Union Health Option #2</b>	<b>3%</b>
French, Jeffrey	<b>Fire Union Health Option #2</b>	<b>2%</b>
Bach, Shaun	<b>Fire Union Health Option #1</b>	<b>2%</b>

**NOW, THEREFORE, BE IT RESOLVED**, that any full-time employee, upon termination or separation from Superior Charter Township, may elect roll over any amount of cash owed to the employee into their individual MERS Health Care Savings Plan by virtue of any unpaid regular pay, unpaid overtime pay, unpaid education pay, unpaid longevity pay, unpaid vacation pay, unpaid sick time pay, and unpaid personal time pay.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH  
IN THE 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE  
CONTRIBUTION ACT**

**RESOLUTION NUMBER: 2023-87**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, Public Act 152 of 2011 contains three options for complying with the requirements of the Act:

1. Section 3 – Hard Caps Option- limits a public employer’s total health care costs for employees based on coverage in the Act.
2. Section 4 – 80%/20% Option – limits a public employers share of total annual health care costs to not more than 80%.
3. Section 8- Exemption Option – a local unit of government as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body.

**WHEREAS**, the Charter Township of Superior Board of Trustees has decided to adopt the annual exemption option, section 8 of the Act, as its choice of compliance under the Act.

**Charter Township of Superior**

Prepared by: Melissa Ramos

Effective Date: January 1, 2024



PA 152 2024 Analysis		
	2024 Medical Cost	PA 152 2024 Hard Cap Maximum
Single		\$641.90
2 Person		\$1,342.42
Family		\$1,750.65
Monthly Totals	\$34,525.36	\$33,963.92
Annual Med & Rx Totals	\$414,304.32	\$407,567.04
<b>Amount Over/(Under) Hard Cap</b>		<b>\$6,737.28</b>

\*Active Contracts Only

\*\*The amount over / under the hard cap may change based on census changes.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE ASSESSING LICENSE INCENTIVE**

**RESOLUTION NUMBER: 2023-88**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the State of Michigan mandates continuing education requirements for assessing officers and technicians, including Michigan Certified Assessing Officers (MCAO), Michigan Advanced Assessing Officers (MAAO), and Michigan Master Assessing Officers (MMAO);

**WHEREAS**, Superior Township Assessing Department staff are required to maintain their certifications and complete specific continuing education hours as mandated by the State Tax Commission (STC);

**WHEREAS**, it is beneficial to provide an annual incentive to Superior Charter Township Assessing Department staff for maintaining and advancing their professional certifications;

**WHEREAS**, the Superior Charter Township Board of Trustees recognizes the value of professional development and wishes to incentivize staff for their dedication to maintaining high standards in the field of property assessment;

**WHEREAS**, it is recommended that the Superior Charter Township Board of Trustees grant an annual incentive to Assessing Department staff, to be given on the anniversary date of hire, based on the following percentage scale:

- Michigan Master Assessing Officer (MMAO) certification: 3% of annual base pay.
- Michigan Advanced Assessing Officer (MAAO) certification: 2% of annual base pay.
- Michigan Certified Assessing Officer (MCAO) certification: 1% of annual base pay.
- Michigan Certified Assessing Technician (MCAT) certification: 0.5% of annual base pay.

**NOW, THEREFORE, IT BE RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves an Assessing Department certification incentive for staff members who meet and maintain the specified certification criteria as set forth by the State of Michigan.



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

**Bulletin No. 8 of 2023**  
**Assessor Certification**  
**August 22, 2023**

**TO:** All Certified Assessing Officers and Technicians  
**FROM:** Michigan State Tax Commission  
**SUBJECT:** Assessor Certification Requirements to Recertify for 2025

- 1. 2025 Continuing Education Requirements for Michigan Certified Assessing Officers (MCAO), Michigan Advanced Assessing Officers (MAAO) and Michigan Master Assessing Officers (MMAO):** In order to recertify for 2025, MCAO, MAAO and MMAO assessors must complete sixteen (16) hours of continuing education between November 1, 2023, and October 31, 2024. Continuing education courses must be approved by the State Tax Commission (STC) for assessing officers to receive continuing education credit. Assessing officers will need to complete the 2024 State Tax Commission Updates Course *in addition to the 16 hours of continuing education*. The 2024 State Tax Commission Updates Course can be completed in-person or through the STC Online Education Portal.

Assessors can only complete eight (8) of the required 16 hours of continuing education through approved online courses. Online continuing education hours can be completed through the STC Online Education Portal or through an online course offered by an outside organization and approved by the STC.

Enrollment in a MCAO, MAAO, or MMAO educational program fulfills the continuing education requirement for the renewal cycle(s) in which students are enrolled and remain in good standing. Credit is automatically issued to students once they meet minimum participation requirements. Continuing education credit is not issued for participation in the PPE self-study course. *Individuals enrolled in a MCAO, MAAO, or MMAO educational program still must complete the 2024 State Tax Commission Updates course to recertify for 2025.*

As a reminder, continuing education hours cannot “roll over” to the next year and assessors may not complete the same course two years in a row to receive continuing education credit.

- 2. 2025 Continuing Education Requirements for Michigan Certified Assessing Technicians (MCAT):** Michigan Certified Assessing Technicians must complete four (4) hours of continuing education for the 2025 renewal cycle (November 1, 2023 - October 31, 2024) to recertify for 2025. In order to achieve the required 4 hours of continuing education, Technicians have the option to complete any continuing education course

Commission's Approved Continuing Education Course list, Form 4738, and all required documentation may be submitted for review 30 days prior to the start date of the course. *As a reminder, continuing education hours cannot "roll over" to the next renewal cycle and assessing officers and technicians will not receive continuing education credit for the same course completed two years in a row.* For example: if an assessing officer completes the Principal Residence Exemption course through the STC Online Portal in September of 2021 (for the 2022 renewal cycle) the assessing officer cannot receive continuing education credit if they take the Principal Residence Exemption course again in May of 2022 (for the 2023 renewal cycle).

The State Tax Commission has issued pre-approval for International Association of Assessing Officers (IAAO), American Society of Appraisers (ASA), the Appraisal Institute (AI) and McKissock educational courses related to qualifying assessing topics.

The Commission has determined that Board of Review instruction is included within the levels of training to become a certified assessor and, therefore, Board of Review courses will not qualify for assessor continuing education credit.

- 6. 2024 Continuing Education and Recertification:** Continuing education requirements for the 2024 year were detailed in Bulletin 6 of 2022. A copy of Bulletin 6 of 2022 is available on the Commission's website (<https://www.michigan.gov/statetaxcommission>). Assessing officers and technicians who have not completed their continuing education requirements or the 2023 STC Update class will be sent a reminder notice in September 2023.

All assessing officers who have completed their continuing education requirements must pay a fee of \$175 to recertify for the 2024 year. All technicians who have completed their continuing education requirements must pay a fee of \$50 to recertify for 2024. The deadline for submitting payment in full to the Commission for recertification is December 31, 2023 (postmarked is acceptable).

If payment in full is not made by December 31, 2023, a written delinquency notice will be provided to the assessing officer or technician. The notification will provide the recertification renewal fee along with the late payment penalty (late payment fee of the \$175 for assessing officers and late payment fee \$50 for technicians) can be made until January 31, 2024. If the full payment and late fee are not received (postmarked) by the Commission by January 31, 2024, the assessing officer or technician will be referred to the Assessor Discipline Advisory Committee.

In order to continue to serve in the capacity as an assessor of record for a local unit or equalization director for a county, the assessing officers must submit full payment of the certification renewal fee (\$175) and late payment fee of \$375 by March 1, 2024. Failure to submit the required payments will result in the lapse of the assessing officer's certification. Property Services Division staff will notify all county and local units impacted if the necessary payments are not received by March 1, 2024.

Assessing officers or technicians referred to the Assessor Discipline Advisory Committee for failure to pay their certification fee may be required pay additional late fees by January 31, 2024 may be required to participate in one or more continuing education courses, retake the MCAT course, recertify at the entry level and complete

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE WATER OPERATOR'S LICENSE INCENTIVE**

**RESOLUTION NUMBER: 2023-89**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the State of Michigan requires Water Distribution System Operators to hold a S4, S3, S2, or S1 license based on the population served for a city or township.

**WHEREAS**, Superior Township water operators must hold at minimum an S4 operator's license and are required to complete education classes annually to keep up to date.

**WHEREAS**, an incentive should be given annually to Superior Township water operators for maintaining an S4 license or higher.

**WHEREAS**, it is recommended that Superior Township Board of Trustees grant an annual incentive to be given on the anniversary date of hire for water operators. It should be given in the form of one payment and be based on the following percentage scale:

- S-1 license receive 3% of annual base pay.
- S-2 license receive 2% of annual base pay.
- S-3 licenses receive 1% of annual base pay.
- S-4 licenses receive .5% of annual base pay.

**NOW, THEREFORE, IT BE RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves a water operator's license incentive for Utility Department employees.



**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE WASHTENAW AREA MUTUAL AID COUNCIL  
INTERLOCAL AGREEMENT**

**RESOLUTION NUMBER: 2023-90**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the Charter Township of Superior along with various other governmental entities including Charter Townships, Cities, Villages, and Fire Departments within and near Washtenaw County have come together to form the Washtenaw Area Mutual Aid Council (WAMAC); and

**WHEREAS**, the purpose of WAMAC is to establish a collaborative framework for mutual aid, primarily focusing on fire and rescue services, technical rescue teams, swift water rescue teams, and other specialized county fire rescue teams within Washtenaw County and Southeastern Michigan; and

**WHEREAS**, the WAMAC Interlocal Agreement outlines the structure, powers, responsibilities, and funding mechanisms for the Council, aiming to enhance emergency response capabilities through joint ownership and operation of equipment, standardization of policies, and shared training initiatives; and

**WHEREAS**, the Charter Township of Superior recognizes the importance of mutual aid in improving emergency services and ensuring the safety and well-being of its residents and those in the surrounding communities;

**WHEREAS**, this Interlocal Agreement is for the governmental units which are Parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended; and

**WHEREAS**, the agreement includes the following partners; the Charter Township of Ann Arbor, the Charter Township of Augusta, the Charter Township of Green Oak, the Charter Township of Pittsfield, the Charter Township of Superior, the Charter Township of Van Buren, the Charter Township of Ypsilanti, the Chelsea Area Fire Authority, the City of Ann Arbor, the City of Belleville, the City of South Lyon, the City of Ypsilanti, the Village of Clinton, the Dexter Area Fire Department, Clinton Township (Lenawee County), Hamburg Township, Manchester Township, Milan Area Fire Department, Northfield Township, Salem Township, Saline Area Fire Department, Scio Township, and Sumpter Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior hereby approves the Washtenaw Area Mutual Aid Council Interlocal Agreement as presented and agrees to become a party to the Agreement, committing to its terms and conditions.

# **Interlocal Agreement**

for the

# **Washtenaw Area Mutual Aid Council**

**(WAMAC)**

This Washtenaw Area Mutual Aid Council Interlocal Agreement (“Agreement”) is entered into, by and among the Charter Township of Ann Arbor, the Charter Township of Augusta, the Charter Township of Green Oak, the Charter Township of Pittsfield, the Charter Township of Superior, the Charter Township of Van Buren, the Charter Township of Ypsilanti, the Chelsea Area Fire Authority, the City of Ann Arbor, the City of Belleville, the City of South Lyon, the City of Ypsilanti, the Village of Clinton, the Dexter Area Fire Department, Clinton Township (Lenawee County), Hamburg Township, Manchester Township, Milan Area Fire Department, Northfield Township, Salem Township, Saline Area Fire Department, Scio Township, and Sumpter Township. The governmental entities who are members to this Agreement may be referred to collectively as the (“Parties”) and individually as a (“Party”)

The governmental entities who are members to this Agreement may be referred to collectively as the (“Parties”) and individually as a (“Party”).

WHEREAS, this Interlocal Agreement is for the governmental units which are Parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended.

**IT IS AGREED AS FOLLOWS:**

## **ARTICLE I - PURPOSE**

The purpose of this Agreement is to establish the Washtenaw Area Mutual Aid Council (“WAMAC” or “the Council” herein) to meet the needs of all Washtenaw County and nearby fire departments and provide for the purchase and ownership of equipment, property, buildings, and apparatus, payment of obligations and the hiring of necessary staff. The activities and services to be provided shall include, but are not limited to, the joint ownership and operation of equipment, and the standardization of policies amongst the governmental units, which are parties hereto, which policies will afford and promote

effective fire and rescue services within the governmental entities which are parties to this agreement.

Additionally, WAMAC shall oversee and be responsible for a Technical Rescue Team, a Swift Water Rescue Team and any future specialized county fire rescue team (collectively, "Technical Response" team or teams) that is made up of shared public resources and which are public safety first responders. WAMAC can and may collect fees and donations to support specialized teams, conduct training and sponsor events, and will act as the fiduciary for the specialized teams, related training, and sponsoring fire events.

The mission of the Technical Response teams is to provide the citizens of Washtenaw County and of Southeastern Michigan with advanced technical rescue response. These teams expand and enhance the capabilities of fire-rescue response for confined space rescue, high angle rescue, and urban search and rescue when deployed to natural and manmade disasters.

## **ARTICLE II - WASHTENAW AREA MUTUAL AID COUNCIL**

### **Section 1. Creation of the Washtenaw Area Mutual Aid Council**

Upon the signing of this Agreement by the Parties and the filing of it with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw and Livingston County Clerks and the Secretary of State, the Washtenaw Area Mutual Aid Council is created and is established as a separate public corporation pursuant to the statutory authority cited herein, with the powers, functions and duties provided in this Agreement and by law.

### **Section 2. Name**

The name of the entity shall be the Washtenaw Area Mutual Aid Council ("WAMAC"). The Council may recommend a new name. Upon approval of a new name, the Parties shall enter into a written Amendment of this Agreement and file it with the Secretary of State, and with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw, and Livingston County Clerks, which filing shall have the effect of changing the name of the entity.

### **Section 3. Composition of Council**

- A. The Council shall be composed of one representative from each of the Parties who shall be referred to as members, or singularly as a member.
- B. Each Party shall appoint their respective Fire Chiefs or a designee who shall serve at the pleasure of their respective Party and may be removed by resolution of their

respective Party at any time, with or without cause. Fire Chiefs or designees may not serve on WAMAC beyond their terms of employment with their respective Party.

- C. Any vacancy on the Council arising for any reason shall be filled by appointment by the respective Party within sixty (60) days of the vacancy, to serve for the remainder of the unexpired term. An Interim Fire Chief may fill a vacancy until a permanent Fire Chief is selected. In the event that a Party does not have an Interim Fire Chief available to fill the vacancy, the Party may appoint a designee to attend meetings and cast votes on behalf of the Party until the Party's Fire Chief vacancy is filled.
- D. Members of the Council shall not be paid by the Council for attending meetings or performing duties of the Council.
- E. A new Party may join WAMAC upon approval of a Resolution by the prospective Party's governing body, affirmative approval by a majority the Washtenaw Area Mutual Aid Council Parties, and the approval of an amendment to the Agreement by each of the then existing Parties.

#### **Section 4. Officers**

- A. The Council shall elect at its first meeting of each year, from its membership, a President, Vice President, Treasurer, and Secretary, who shall hold office for terms of two (2) years, and until a successor is elected, or until resignation or removal. The terms shall be staggered so that the President and Treasurer shall be elected at the same time, and then the Vice President and Secretary will be elected the next year. Initially, the Vice President and Secretary shall serve a one (1) year term.
- B. Vacancies in any office shall be filled by the Council within sixty (60) days of the vacancy. The officer filling the vacancy shall serve for the remainder of the unexpired term.
- C. The President shall preside at all meetings of the Council and shall have all privileges and duties of a Member of the Council. The Vice President shall preside at all meetings of the Council at which the President is absent. The Treasurer shall have those powers and duties set forth in Article V, Section 3 and 4 hereof. The Secretary shall keep or cause to be made, all non-financial records, reports and minutes required by this Agreement.
- D. Any documents (other than checks which are signed by the Treasurer) requiring a signature on behalf of the Council shall be co-signed by the President and Secretary. In the event the President is unable to sign the Vice President may do so. In the event the Secretary is unavailable, the Council may appoint a temporary secretary solely for the purpose of signing a specified document.

## **Section 5. Meetings**

- A. The Council shall meet at least once every quarter and shall at its first meeting of each year establish a regular meeting schedule which shall be posted at the offices of the Parties. Meetings shall be held in compliance with the Open Meetings Act, MCL 15.261 *et seq.*, including notice and posting requirements. Meetings shall be held in compliance with the Open Meetings Act (MCL 15.261 *et seq.*). Meetings may be held by electronic means only when permitted by law.
- B. Special meetings of the Council may be called by the President, or in the absence of the President, by the Vice President.
- C. Each Council Member shall receive five (5) days written notice of all regular meetings and two (2) days written notice of all special meetings. Written notice of meetings may be provided electronically via email. All notices of all meetings shall be posted as required by the Michigan Open Meetings Act. If WAMAC maintains an official website, it shall post the public notices on its homepage or on a page dedicated to public notices. If WAMAC does not have an office, it must also send a notice to the Clerk of each County listed in Article III Section 1, with a request for the Clerk to post the notice in their office.
- D. All meetings of the Council shall in every respect, conform with the requirements of the Open Meetings Act, Act 267 of 1976, as amended.

## **Section 6. Quorum**

In order to conduct business, a quorum must be present which shall consist of a majority of the Council.

## **Section 7. Voting**

Except when a larger majority is required by law, once a quorum has been established, a majority vote of the members present shall be necessary for the Council to take any official action at a regular or special meeting. A two-thirds vote of all members (except in the case of a vote to include a new Party which requires affirmative approval by a majority of the Parties) is required to amend this Agreement or its bylaws, or to terminate a Party's membership.

## **Section 8. Minutes and Freedom of Information Act**

Complete written minutes of all Council meetings shall be kept in compliance with the applicable provisions of the Michigan Open Meetings Act, copies of which shall be sent to all members of Council and to the Clerk of each of the Parties, as soon as reasonably possible following a Council meeting. Except as otherwise provided by law,

records of the Council's performance of its official functions shall be made available to the public in compliance with the Michigan Freedom of Information Act, 1976 P.A. 442.

### **Section 9. Rules**

Robert's Rules of Orders, when not in conflict with this Agreement or any rules the Council may adopt, shall govern all meetings.

### **Section 10. Registered Office**

The registered office of the Council shall be the office of the Washtenaw Area Mutual Aid Council, care of City of Ann Arbor Fire Department, 111 North Fifth Ave, Ann Arbor, MI 48104. The Council may designate another location as the registered office.

### **Section 11. Privileges and Immunity from Liability**

All of the privileges and immunities from liability, and exemptions from law, ordinances and rules, which apply to the activity of officers, representatives, members, agents and employees of the parties hereto shall apply to the same degree and extent to the performance of such functions and duties of such officers, representatives, members, agents and employees of the Council under this Agreement.

## **ARTICLE III – EQUIPMENT APPARATUS AND FUNDS**

The Parties agree that the equipment and apparatus described in Exhibit A shall be transferred to and/or otherwise acquired from the Washtenaw Area Mutual Aid Association (“WAMAA”) and will be owned and held in the name of WAMAC. The location for the equipment and apparatus is as shown on Exhibit A. The Parties also agree that the funds and assets currently being held by WAMAA will be transferred to WAMAC.

## **ARTICLE IV - POWERS**

### **Section 1. General Powers**

The Council shall have the following powers, authority and obligations:

- A. Subject to the approval of two-thirds the governing bodies of each of the Parties, WAMAC may purchase, lease, construct, own, receive, exercise right of dominion over and hold in its own name real property, including land, buildings and appurtenances for the express purposes provided in Article I.
- B. Subject to the approval of the governing bodies of each of the Parties, contract with other governmental entities and public agencies, and with private persons or organizations, as appropriate, to carry out Council functions or fulfill Council obligations. Approval of the governing bodies of the parties hereto shall not be required when the contract involves less than \$50,000.00 in expenditures, or is an employment contract, or is for a purchase authorized in an approved budget, as provided herein, and unless said contract approval is required by law by the Parties' governing bodies.
- C. Hire and employ a business manager and such other personnel as may be determined necessary, who shall serve at the pleasure of the Council, subject to applicable law.
- D. Accept funds, grants, voluntary work, or other assistance, to carry out Council functions and obligations, from any source, public or private, including, but not limited to, local governmental funding of specific projects, state and federal grants and private donations. Any application for grants or other public funding shall be communicated to the parties hereto.
- E. Operate and establish policies and rules governing the use of WAMAC equipment, apparatus and real property (whether owned or leased by WAMAC), and Technical Response Teams and other specialty teams, consistent with State or local law. Policies and rules may also be established for personnel. Policies and rules may also be established for the use of a business manager.
- F. Conduct in its own name training programs for emergency personnel from the Parties, act as a fiduciary of funds for the Washtenaw County Training Committee and fulfill all of the Washtenaw County Training Committee's responsibilities required by the State Fire Marshal.
- G. Conduct and carry out any program, activity or function that advance and directly relate to the purposes expressed in Article I.
- H. Establish mutual aid agreements amongst the Parties for the deployment of equipment and specially trained personnel, and the coordination of the Parties, in response to emergency situations.
- I. Coordinate and collaborate with Parties to improve emergency services by assisting with training and education, promoting best practices and policies, and maintaining close relationships amongst personnel and Parties.

- J. Make and enter into contracts, employ contractors or employees, acquire, construct, manage, maintain, or operate buildings or improvements, hold or dispose of property, incur debts, liabilities, or obligations, cooperate with a public agency or another legal entity created by that public agency under the Urban Cooperation Act, make loans from the proceeds of gifts, grants, assistance, funds, or bequests. Nothing in this provision authorizes Council to issue bonds in the name of WAMAC.
- K. Sue and be sued in its own name.
- L. Provide funding to other organizations that aid first responders.
- M. Enter into contracts with one or more governmental entity to provide personnel, equipment, specialty team resources, and training to respond to disasters, emergencies and serious threats to public health.
- N. Hire employees, retain consultants and provide them with compensation.
- O. Make claims for federal, county or state aid.
- P. Obtain insurance.
- Q. Operate and train a Technical Response Team (TRT), an Urban Search and Rescue (USAR), Swift Water Rescue (SWRT) teams and other specialty teams if needed.

## **Section 2. Limitations on Authority**

The authority of WAMAC shall be limited as follows:

- A. Upon the approval of a budget, the Council may only carry out such programs and expend such funds as approved in the budget for the ensuing year.
- B. The Council shall have no power or authority to levy any type of tax in its own name within the governmental units of the Parties, or to issue any type of bond in its name, or in any way indebted any of the Parties.
- C. The Council may not make policy or commitments for any Party.

## **Section 3. Insurance**

The Council shall obtain policies of insurance, as a part of its budget, for comprehensive liability and property damage, worker's compensation, motor vehicle insurance, the construction and/or operation of any real estate, and other appropriate and necessary purposes. The Council shall have the Parties named as "additional insured", on



the comprehensive general liability insurance policy. The insurance shall, at a minimum, provide the following coverages:

- A. General Liability \$1,000,000 each occurrence / \$3,000,000 annual aggregate.
- B. Management Liability (including employment practices liability, employee benefit liability, management decisions, and cyber liability) \$1,000,000 each wrongful act / \$3,000,000 aggregate.
- C. Automobile Liability for owned, hired, and non-owned autos \$1,000,000 per occurrence.
- D. If WAMAC has direct employees, Workers' Compensation coverage meeting statutory coverage requirements.
- E. Umbrella or Excess Liability extending over the above coverage, in the amount of \$1,000,000 each occurrence.
- F. Coverage for owned vehicles, property and equipment, and crime (employee dishonesty) dependent on what WAMAC owns and/or the amount of money that is handled by WAMAC.

## ARTICLE V - FINANCE

### **Section 1. Fiscal Year**

The fiscal year of the Council shall begin on January 1, unless a different fiscal year is approved by a majority vote of the Council.

### **Section 2. Annual Budget and Membership Dues**

- A. Each year the Council shall develop an annual budget in such detail as required by Act 2 of the Public Acts of 1968 of the State of Michigan, which shall include all sums necessary to carry on the programs authorized herein. The following year's budget shall be submitted to the Clerk or the Chairperson (in the case of an Authority), of each of the Parties hereto by September 1 of each year. The Parties may recommend modifications to the budget through their appointed Council members by **October 1**. If modifications are received by that deadline, the Council will address the requested modifications and may present a final budget with revisions, if any, to the Parties by **November 1**. No later than December 15 of each year, the governing bodies of each of the Parties shall review and approve the budget as presented. That budget will become the Council's on approval by the Parties' governing boards. Failure to timely approve the budget will be considered notice of termination as required by Article VI, Section 2. A.
- B. The Parties shall participate in the ongoing funding of the Council and its programs and activities, through a membership fee as outlined on the attached Exhibit B.

Membership fees and the membership fee structure will be adopted annually as a part of the budget.

- C. Each of the Parties shall pay the membership dues specified in Article V by December 31 of each budget year. In the event that a Party disagrees with the amount established by Council for their membership dues, the Party shall request a meeting with the President of Council by July 1 of the budget year in dispute to attempt to resolve the dispute. If the Party and the President are unable to resolve the matter, the Party may request to terminate their participation, or the Council may consider removal of the Party as provided in Article VI.

### **Section 3. Treasurer**

The Treasurer of WAMAC shall have the responsibility of custody, and control of all funds of the Council. Surplus funds, grants, and gifts shall be held and invested by the Treasurer in compliance with the financial policy adopted by Council. The Treasurer shall make or cause to be made, a full and complete financial report to the Council and to the governing bodies of each of the parties hereto, of the Council's financial transactions at the end of each fiscal year. Such report shall include an independent audit of all receipts and disbursements by a Certified Public Accountant, according to the appropriate audit for WAMAC.

### **Section 4. Administration**

- A. The Treasurer shall administer the financial aspects of WAMAC. All expenditures shall be approved by the Council pursuant to the budget approved by the Parties and paid by the Treasurer according to the methods and procedures established by the Council. The Council shall approve the receipt of gifts, grants, and assistance funds that are to be used for the purposes set forth herein.
- B. WAMAC is established herein as an independent corporate entity, separate and distinct from the Parties hereto. It may have its own employees, who shall not be employees of any of the Parties hereto. Any acts done by any of the Parties in assistance or in cooperation with the Council shall not have any effect upon, nor change the status of the Council, nor create any legal responsibility by any of the Parties hereto for the acts or obligations of the Council.
- C. **Compliance with Tax Requirements:** The Council shall be responsible for compliance with all applicable state and federal tax requirements and other applicable legal filing requirements.

## **ARTICLE VI - ON-GOING RESPONSIBILITIES & DISSOLUTION**

### **Section 1. Participation and Duration**

This Agreement commences on the Effective Date and continues on an indefinite basis until terminated as provided below. The Parties agree that they will participate in the activities and programs of WAMAC and provide payment of membership fees on an on-going basis unless or until terminated in accordance with this Agreement, in order to finance and provide for the purchase and ownership of equipment and apparatus, payment of obligations and the hiring of necessary staff, and conducting activities and services to operate, equip and maintain the Council.

### **Section 2. Termination of Participation**

- A. A Party may only terminate their membership by giving ninety (90) days written notice to the Council and the governing bodies of the Parties, no later than May 1 of any year in which such termination shall be effective. If notice of termination is given, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual termination and according to the budget approved for that fiscal year.
- B. A Party may be removed from participating in the Agreement upon a vote of two-thirds of the Council and subsequent amendment to the Agreement. If a Party is removed from participation, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual removal and according to the budget approved for that fiscal year.
- C. In the event of a Party terminating their membership or being removed from membership, the Party shall have no interest, claim or right to any asset, real or personal, of WAMAC.

### **Section 3. Dissolution**

- A. **Termination.** This Agreement shall continue until terminated by the first of the following to occur:
  - 1. The Parties to the Agreement total fewer than fifteen (15); or,
  - 2. A two-thirds vote in favor of termination by the Council.
- B. **Dissolution.** The Council may be dissolved by adoption of a resolution by a majority of the existing members of the Council along with the approval of a plan for the distribution of the Council's assets and surplus funds. Any surplus funds, after paying all bills and division of assets, shall be divided among the Parties according to the proportionate share of contribution made by a Party for the prior

three years. The proposal to dissolve and plan of distribution of assets, including surplus funds, must be provided to the governing body of each Party at least ten (10) days prior to the Council vote on the plan. If the Parties do not agree on the plan to distribute assets, they may choose arbitration. If the Parties do not choose arbitration and cannot agree how to distribute the assets, the Council shall dispose of the assets by public action and deduct the cost of the action prior to any distribution. If dissolution is approved, the Council must comply with all state and federal requirements for dissolution.

## **ARTICLE VII - MISCELLANEOUS PROVISIONS**

### **Section 1. Amendments**

Amendments to this Agreement, other than to add a new Party or as otherwise provided in this Agreement, may be made upon approval of 2/3 vote of the Members of the Council and the approval of 2/3 of the Parties, and shall be approved, processed, and filed as described in Article II, Section 1 and Article VII, Sections 3 and 4.

### **Section 2. Applicable Laws**

This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

### **Section 3. State Approval**

As soon as reasonably practicable after the effective date of this Agreement, this Agreement shall be officially submitted to the office of the Governor for approval pursuant to the Urban Cooperation Act of 1967.

### **Section 4. Effective Date**

This Agreement shall be in full force and effect and WAMAC shall be considered as established as an operating public corporation on the date this Agreement was signed by all Parties and filed with the Secretary of State and with the Monroe, Washtenaw, Jackson, Oakland, Lenawee, Wayne and Livingston County Clerks.

## **Section 5. Duration**

This Agreement shall remain in effect and continue on an indefinite basis and shall only be terminated according to the terms hereof.

## **Section 6. Effect of Agreement**

This Agreement shall be binding upon and inure to the benefit of the Parties and the residents of each of the Parties and shall supersede all prior agreements and understandings among the Parties relative to the subject matter.

## **Section 7. Severability**

If any provision of this Agreement, or its application to any person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances is not affected but will be enforced to the extent permitted by law.

## **Section 8. No Waiver of Governmental Immunity**

The Parties agree that no provision of the Agreement is intended, nor shall be construed, as a waiver by any Party of any governmental immunity as provided by the Urban Cooperation Act or otherwise under law.

## **Section 9. Entire Agreement**

This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.

## **Section 10. Captions**

The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

### **Section 11. Jurisdiction and Venue**

In the event of any disputes between the Parties over the meaning, interpretation or implementation of the terms, covenants or conditions of this Agreement, the matter under dispute, unless resolved between the parties, shall be submitted to the courts of the State of Michigan, with original jurisdiction and venue vested in the Washtenaw County Circuit Court.

### **Section 12. Recitals**

The Recitals shall be considered an integral part of this Agreement.

### **Section 13. Counterpart Signatures**

This Agreement may be signed by counterpart. The counterparts taken together shall constitute one (1) Agreement.

The **Charter Township of Ann Arbor**, a Michigan municipal corporation located at 1714 Murfin Ave, Ann Arbor, MI 48105, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Ann Arbor**

By: \_\_\_\_\_  
Diane O'Connell, Supervisor

By: \_\_\_\_\_  
Rena Basch, Clerk

The **Charter Township of Augusta**, a Michigan municipal corporation located at 7530 Talladay Rd, Milan, MI 48160, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Augusta**

By: \_\_\_\_\_  
Brian Shelby, Supervisor

By: \_\_\_\_\_  
Kim Gonczy, Clerk



The **Charter Township of Green Oak**, a Michigan municipal corporation located at 10001 Silver Lake Rd, Brighton, MI 48116, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Green Oak**

By: \_\_\_\_\_  
Mark St. Charles, Supervisor

By: \_\_\_\_\_  
Michael H. Sedlak, Clerk

The **Charter Township of Pittsfield**, a Michigan municipal corporation located at 6201 W. Michigan Ave., Ann Arbor, MI 48108-9721, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Pittsfield**

By: \_\_\_\_\_  
Mandy Grewal, Supervisor

By: \_\_\_\_\_  
Michelle L. Anzaldi, Clerk

The **Charter Township of Superior**, a Michigan municipal corporation located at 3040 N. Prospect Road, Ypsilanti, Michigan 48198, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Superior**

By: \_\_\_\_\_  
Ken Schwartz, Supervisor

By: \_\_\_\_\_  
Lynette Findley, Clerk

The **Charter Township of Van Buren**, a Michigan municipal corporation located at 46425 Tyler Rd, Van Buren Twp, MI 48111, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Van Buren**

By: \_\_\_\_\_  
Kevin McNamara, Supervisor

By: \_\_\_\_\_  
Leon Wright, Clerk

The **Charter Township of Ypsilanti**, a Michigan municipal corporation located at 1143 Coleman St, Ypsilanti, MI 48198, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Ypsilanti**

By: \_\_\_\_\_  
Brenda Stumbo, Supervisor

By: \_\_\_\_\_  
Karen Lovejoy Roe, Clerk

The **Chelsea Area Fire Authority**, a Michigan governmental entity located at 200 W. Middle St, Chelsea, MI 48118, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Chelsea Area Fire Authority**

By: \_\_\_\_\_

Tom Osborne, Chairperson

The **City of Ann Arbor**, a Michigan municipal corporation located at 100 N. 5<sup>th</sup> Ave, Ann Arbor, MI 48104, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**City of Ann Arbor**

By: \_\_\_\_\_  
Christopher Taylor, Mayor

By: \_\_\_\_\_  
Jacqueline Beaudry, Clerk

The **City of Belleville**, a Michigan municipal corporation located at 6 Main St Belleville, MI 48111, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**City of Belleville**

By: \_\_\_\_\_  
Kerreen Conley, Mayor

By: \_\_\_\_\_  
Michelle Bellingham, Clerk



The **City of South Lyon**, a Michigan municipal corporation located at 335 S. Warren St, South Lyon, MI 48178, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**City of South Lyon**

By: \_\_\_\_\_  
Stephen Kennedy, Mayor

By: \_\_\_\_\_  
Lisa Deaton, Clerk

The **City of Ypsilanti**, a Michigan municipal corporation located at 1 South Huron St., Ypsilanti, MI 48197, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**City of Ypsilanti**

By: \_\_\_\_\_  
Lois Richardson, Mayor

By: \_\_\_\_\_  
Andrew Hellenga, Clerk

The **Village of Clinton**, a Michigan municipal corporation located at 119 E. Michigan Ave, Clinton, MI 49236, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Village of Clinton**

By: \_\_\_\_\_  
Basil Greenleaf, Supervisor

By: \_\_\_\_\_  
Diane Zuker, Clerk

The **Dexter Area Fire Department**, a Michigan governmental entity located at 8140 Main St, Dexter, MI 48130, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Dexter Area Fire Department**

By: \_\_\_\_\_  
Shawn Keough, Chairperson

**Hamburg Township**, a Michigan municipal corporation located at 10405 Merrill Rd, Whitmore Lake, MI 48189, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Hamburg Township**

By: \_\_\_\_\_  
Patrick J. Hohl, Supervisor

By: \_\_\_\_\_  
Mike Dolan, Clerk  
Mary Kuzner, Clerk

**Manchester Township**, a Michigan municipal corporation located at 275 S. Macomb, Manchester, MI 48158, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Manchester Township**

By: \_\_\_\_\_  
Ronald Milkey, Supervisor

By: \_\_\_\_\_  
Danell Proctor, Clerk

The **Milan Area Fire Department**, a Michigan governmental entity located at 45 Wabash St, Milan, MI 48160, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Milan Area Fire Department**

By: \_\_\_\_\_

Michael Armitage, Board Chairperson

**Northfield Township**, a Michigan municipal corporation located at 8350 Main St, Whitmore Lake, MI 48189, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Northfield Township**

By: \_\_\_\_\_  
Kenneth Dignan III, Supervisor

By: \_\_\_\_\_  
Kathleen Manley, Clerk

By: \_\_\_\_\_  
Mark D. Lloyd, Manager



**Salem Township**, a Michigan municipal corporation located at 9600 6 Mile Rd, Northville, MI 48168, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Salem Township**

By: \_\_\_\_\_  
Gary Wittaker, Supervisor

By: \_\_\_\_\_  
Del Wensley, Clerk

The **Saline Area Fire Department**, a Michigan governmental entity located at 205 E. Michigan Ave, Saline, MI 48176, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Saline Area Fire Department**

By: \_\_\_\_\_  
\_\_\_\_\_, Chairperson

By: \_\_\_\_\_  
Jason Sperle, Fire Chief

**Scio Township**, a Michigan municipal corporation located at 827 N. Zeeb, Ann Arbor, MI 48103, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Scio Township**

By: \_\_\_\_\_  
Will Hathaway, Supervisor

By: \_\_\_\_\_  
Jessica Flintoft, Clerk

By: \_\_\_\_\_  
Joyce Parker, Manager

**Sumpter Township**, a Michigan municipal corporation located at 23480 Sumpter Rd, Belleville, MI 8111, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Sumpter Township**

By: \_\_\_\_\_  
Bryan Huffman, Supervisor

By: \_\_\_\_\_  
Anthony Burdick, Clerk

The **Township of Clinton**, a Michigan municipal corporation located at 172 W. Michigan Ave, Clinton, MI 49236, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Township of Clinton**

By: \_\_\_\_\_  
Basil Greenleaf, Supervisor

By: \_\_\_\_\_  
Joann Steffens, Clerk

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE BID FROM KOVALAK EXCAVATING AND SEPTIC  
TANK SERVICES INC. FOR SEPTIC TANK SERVICES AT DIXBORO UNITED  
METHODIST CHURCH**

**RESOLUTION NUMBER: 2023-91**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the Charter Township of Superior requires installation and maintenance services for a septic system, including plumbing from existing pipes, installation of a 1,500-gallon reinforced concrete septic tank with access risers, a sewage effluent filter, and related plumbing work; and

**WHEREAS**, the scope of work includes excavating a 600 sqft septic field to a depth not exceeding 4 feet, backfilling with sand and onsite soils, installing the septic field, and conducting necessary inspections; and

**WHEREAS**, the project may require additional work such as undermining or replacing a portion of the sidewalk, and raking and seeding the affected area, with the understanding that raking and seeding may be deferred to spring depending on ground and weather conditions;

**WHEREAS**, the total cost for these services is quoted at \$16,875.00, with a required signed contract and a deposit of \$4,000.00 before work begins, and the balance to be paid in full upon completion of covering.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the payment of \$16,875.00 for the septic system services as detailed in the provided quote.

**BE IT FURTHER RESOLVED** that the Charter Township of Superior agrees to the terms of the contract, including the deposit of \$4,000.00 and the full payment upon completion of the work, ensuring all work is completed to the satisfaction of the township and in accordance with all applicable regulations and standards.

**Jim Kovalak Excavating & Septic Tank Service, Inc.**



10262 Willow Rd.  
Willis, MI 48191  
Phone: (734) 461-6838  
Fax: (734) 461-9940



**Contract Agreement**

Date	Estimate #
11/27/2023	5023

Email us at: [kovalak@comcast.net](mailto:kovalak@comcast.net) and visit our website at: [kovalaksepticsservice.com](http://kovalaksepticsservice.com)

Ship to:

Job Site:

Superior Charter Township  
Ken Schwartz  
3040 N. Prospect Road  
Ypsilanti, MI 48198

Dixboro United Methodist Church  
5221 Church Road  
Ann Arbor, MI 48105

Customer Work #:

Customer Alt. #:

Customer Fax:

Customer E-mail:

734-482-6099

Kenschwartz@superior-twp.org

Description	Total
<p>Plumb from existing pipe exiting building. Where connection is made install a sanitary sewer cleanout. Install one 1,500 gallon reinforced concrete septic tank with access risers to surface and sewage effluent filter. Plumb from septic tank to new septic field with schedule 40 4" PVC pipe. Excavate a 600 sqft septic field, not to exceed a 4' ft excavation depth. Backfill with sand, not to exceed 100 tons of trucked in sand. Install septic field and call for any necessary inspections. Backfill with onsite soils. Rake and seed. Raking and seeding may have to be performed in spring depending on ground and weather conditions. Undermine sidewalk or replace portion of sidewalk if needed.</p> <p>A signed contract and deposit of \$4000.00 is required before work is to begin. Balance is to be paid in full after covering.</p>	16,875.00

**Balance to be paid in full upon completion of work, before clean up. Clean up to be preformed when weather/ground conditions permit. Do not irrigate any part of the yard until work is fully complete. We are not responsible for ANY damage to the driveway. We are not responsible for any damage to irrigation or private utility lines anywhere on the property. Unless otherwise stated, any additional fees (including permit fees) are not included in this estimate. Deposits are non-refundable unless contract is terminated by the contractor. We are not responsible for any landscaping work. If clean up is included in the estimate power raking, seeding and machine grading is performed only once.**

There is an additional 2% charge for credit card purchases.

**Total: \$16,875.00**

**PLEASE SIGN AND RETURN A COPY**

Upon signature by customer and representative of Jim Kovalak Excavating and Septic Tank Service, this document becomes a binding contract. Alterations and/or deviations from the above specifications may be necessary, resulting in extra costs. All material is guaranteed to be as specified, material prices are subject to change after 30 days. All work to be completed in a professional manner according to standard practices. All agreements contingent upon weather conditions or delays beyond our control. Owner is responsible to carry any necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

Contractor Signature \_\_\_\_\_

Date \_\_\_\_\_

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**BUDGET AMENDMENTS FOR ALL FUNDS**

**RESOLUTION NUMBER: 2023-92**

**DATE: DECEMBER 18, 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current spending, and

**WHEREAS**, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide for the needs of the Township, and

**WHEREAS**, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2023 and offers the following budget amendments.

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached spreadsheet.



To: **Superior Township Board of Trustees**  
 From: **Keith Lockie/Nancy Mason**  
 Date: **December 18, 2023**  
 Re: **2023 Budget Amendments - Second**



**Amendments are based on actuals through October 31, 2023 and known changes to the Approved 2023 Budget.**

Acct. #	Account Name	CURRENT BUDGET	THIS AMENDMENT		NEW BUDGET	Explanation
			Increase	Decrease		
<b>101 - GENERAL FUND:</b>						
577.001	Grants	\$100,000		\$17,000	\$83,000	Actual
654.001	Planning Admin. Fees	\$7,000	\$1,800		\$8,800	Actual
665.000	Interest/Dividends	\$22,000	\$1,000		\$23,000	Better Rates
669.000	Investment Earnings	\$25,000	\$7,000		\$32,000	Better Rates
676.000	Election Reimbursements	\$5,000		\$4,900	\$100	Actual
688.000	Miscellaneous Income	\$6,000	\$2,000		\$8,000	National Opiate Settlement
699.999	Appropriation from Fund Balance	\$77,051	\$252,023		\$329,074	Add'l Required to Balance Fund
	<b>TOTAL REVENUE</b>		\$263,823	\$21,900		
703.000	Board of Trustees Stipends	\$27,000	\$1,200		\$28,200	Actual
701.015	Zoning Board of Appeal	\$500	\$500		\$1,000	Add'l Meetings
	<b>Total Dept. 101 - Board</b>		\$1,700	\$0		
703.001	Deputy Salary	\$53,884		\$24,000	\$29,884	Not Needed
724.000	Supervisor Taxable Benefits	\$5,900	\$1,400		\$7,300	
	<b>Total Dept. 171 - Township Supervisor</b>		\$1,400	\$24,000		
703.000	Salaries	\$100,872	\$25,000		\$125,872	Controller Add'l Hours
	<b>Total Dept. 191 - Accounting</b>		\$25,000	\$0		
703.001	Salaries	\$92,884	\$5,000		\$97,884	
725.000	Taxable Benefits	\$13,447		\$4,000	\$9,447	Actual
	<b>Total Dept. 215 - Clerk</b>		\$5,000	\$4,000		
703.001	Salaries	\$84,710	\$6,000		\$90,710	Add'l PT Employee
725.000	Taxable Benefits	\$12,493	\$3,200		\$15,693	Actual
	<b>Total Dept. 253 - Treasurer</b>		\$9,200	\$0		
725.000	Taxable Benefits	\$29,254	\$3,000		\$32,254	Longevity
910.000	Training	\$2,000		\$1,500	\$500	Not Needed
	<b>Total Dept. 257 - Assessor</b>		\$3,000	\$1,500		
802.000	Prof. Services - Attorneys	\$10,000	\$10,000		\$20,000	Atty. Attending Meetings
804.000	Prof. Services - Auditors Fees	\$11,000	\$2,730		\$13,730	Add'l Consultations
805.000	Master Plan Revisions	\$16,000	\$5,000		\$21,000	Actual
805.002	Special Projects - Misc.	\$39,000	\$61,000		\$100,000	Sidewalk Project

Acct. #	Account Name	BUDGET	Increase	Decrease	BUDGET	Explanation
805.004	Ypsilanti District Library	\$50,000	\$70,000		\$120,000	Asphalt Specialits
805.012	MacArthur Pathway	\$0	\$5,000		\$5,000	OHM
806.000	Professional Services - Other	\$12,500	\$15,000		\$27,500	Community Farms
826.000	Bank Fees	\$7,000		\$5,000	\$2,000	Not Needed
840.001	Medical Insurance	\$110,460		\$25,000	\$85,460	Actual
840.002	Dental Insurance	\$12,902		\$3,400	\$9,502	Actual
915.000	Memberships & Dues	\$21,000	\$2,150		\$23,150	Actual
935.000	Insurance & Bonds	\$15,000	\$2,000		\$17,000	Actual
946.000	Prof. Services - Engineering	\$15,000	\$10,000		\$25,000	Multiple Projects
948.000	Prof. Services - IT	\$50,000		\$5,000	\$45,000	Not Needed
955.000	Miscellaneous Expense	\$4,500		\$4,000	\$500	Not Needed
955.001	Ypsilanti Meals on Wheels	\$0	\$10,000		\$10,000	New Contract
992.000	Debt Interest	\$43,200	\$41,000		\$84,200	Rock Property Interest
<b>Total Dept. 261 - Administration</b>			\$233,880	\$42,400		
703.000	Salaries	\$25,000		\$24,600	\$400	Actual
703.001	FICA	\$1,900		\$1,900	\$0	Actual
851.000	Postage	\$1,500		\$1,500	\$0	Actual
903.000	Printing & Publishing	\$9,000		\$9,000	\$0	Actual
910.000	Training	\$1,500		\$1,500	\$0	Actual
940.000	Precinct Rent	\$3,000		\$3,000	\$0	Actual
985.000	Equipment Over \$5,000	\$6,500		\$6,500	\$0	Actual
986.000	Equipment Under \$5,000	\$2,500		\$2,500	\$0	Actual
<b>Total Dept. 262 - Elections</b>			\$0	\$50,500		
752.000	Operating Supplies	\$7,000		\$3,000	\$4,000	
<b>Total Dept. 265 - Building &amp; Grounds</b>			\$0	\$3,000		
805.000	Contract Services	\$750	\$20,000		\$20,750	Multiple Clean Ups
934.001	Trails Maintenance	\$5,000		\$5,000	\$0	Not Needed
938.000	Streetlights	\$0	\$6,543		\$6,543	Actual
<b>Total Dept. 446 - Infrastructure</b>			\$26,543	\$5,000		
919.000	Roadside Trash Removal	\$6,000	\$2,600		\$8,600	Actual
<b>Total Dept. 528 - Solie Waste Management</b>			\$2,600	\$0		
703.000	Salaries	\$56,784	\$4,100		\$60,884	Overtime
703.001	Commission Stipends	\$3,000	\$1,500		\$4,500	Actual
<b>Total Dept. 701 - Planning</b>			\$5,600	\$0		
995.508	Transfer to Park Fund	\$323,909	\$58,400		\$382,309	Add'l Transfer Board Approved
<b>Total Dept. 965 - Transfer of Funds</b>			\$58,400	\$0		
<b>TOTAL EXPENDITURES</b>			\$372,323	\$130,400		

Acct. #	Account Name	BUDGET	Increase	Decrease	BUDGET	Explanation
<b>211 - LEGAL DEFENSE:</b>						
669.000	Investment Earnings	\$7,500	\$3,000		\$10,500	Higher Interest Rates
699	Appropriations from Fund Balance	\$33,300	\$1,000		\$34,300	Add'l Required to Balance Fund
	<b>TOTAL REVENUE</b>		\$4,000	\$0		
802.000	Professional Services - Attorneys	\$10,000	\$4,000		\$14,000	
	<b>TOTAL EXPENDITURES</b>		\$4,000	\$0		

Acct. #	Account Name	BUDGET	Increase	Decrease	BUDGET	Explanation
<b>206 - FIRE FUND:</b>						
501.000	Grants Income	\$141,746	\$16,500		\$158,246	COVID Grant
664.000	Interest/Dividends	\$36,000	\$69,000		\$105,000	Higher Interest Rates
669.000	Investment Earnings	\$18,000	\$3,000		\$21,000	Higher Interest Rates
687.000	Insurance Reimbursements	\$11,000	\$7,000		\$18,000	Worker's Comp.
699	Appropriations from Fund Balance	\$20,172	\$175,000		\$195,172	Add'l Required to Balance Fund
	<b>TOTAL REVENUE</b>		\$270,500	\$0		
703.000	Salaries	\$956,761	\$16,000		\$972,761	Actual
703.001	State Authorized OT	\$71,514	\$1,500		\$73,014	
703.002	Overtime	\$300,000	\$69,000		\$369,000	Two Employees Out
709.000	FICA	\$82,331	\$43,000		\$125,331	Higher Salaries
725.000	Taxable Benefits	\$205,663	\$55,000		\$260,663	Payouts
840.001	Medical Insurance	\$167,306	\$2,400		\$169,706	Actual
840.002	Dental Insurance	\$14,785		\$1,800	\$12,985	Actual
850.000	Telecommunications	\$18,000	\$4,000		\$22,000	
890.000	Contingencies	\$10,000		\$10,000	\$0	Not Needed
915.000	Memberships & Dues	\$6,000		\$2,700	\$3,300	Not Needed
935.000	Insurance & Bonds	\$53,000	\$26,100		\$79,100	Actual
948.000	Professional Services - IT	\$20,000	\$5,000		\$25,000	Reporting Service
986.000	Equipment Under \$5,000	\$10,000	\$4,000		\$14,000	Station #2 Equipment
	<b>Total Dept. 336 - Operations</b>		\$226,000	\$14,500		
752.000	Operating Supplies	\$10,300		\$7,000	\$3,300	Not Needed
758.000	Fuel	\$20,000	\$6,000		\$26,000	Higher Fuel Costs
934.000	R&M	\$55,000	\$35,000		\$90,000	Truck Repairs
	<b>Total Dept. 337 - Vehicles</b>		\$41,000	\$7,000		
934.000	R&M	\$35,000	\$25,000		\$60,000	Station #2 Sewer Issues
	<b>Total Dept. 338 - Building &amp; Grounds</b>		\$25,000	\$0		
	<b>TOTAL EXPENDITURES</b>		\$292,000	\$21,500		
965	Transfer to Building Reserve	\$0			\$0	
966	Transfer to Trucks	\$0			\$0	
	<b>Total Dept. 965 - Transfer of Funds</b>		\$0	\$0		

Acct. #	Account Name	BUDGET	Increase	Decrease	BUDGET	Explanation
<b>219 -STREET LIGHT FUND:</b>						
450.000	Special Assessment	\$81,730	\$5,600		\$87,330	Actual
	<b>TOTAL REVENUE</b>		\$5,600	\$0		
920.000	Utilities	\$82,130	\$5,600		\$87,730	Actual
	<b>Total Dept. 223 - Streetlights</b>		\$5,600	\$0		
	<b>TOTAL EXPENDITURES</b>		\$5,600	\$0		
<b>203 - SIDE STREET MAINTENANCE FUND:</b>						
	<b>Total Dept. 222 - Maintenance</b>		\$0	\$0		
<b>249 - BUILDING FUND:</b>						
628	Charges for Services	\$200,000	\$85,000		\$285,000	Projection
680	Investment Earnings	\$17,500	\$1,200		\$18,700	Higher Interest Rates
699	Appropriations from Fund Balance	\$178,624		\$94,100	\$84,524	Less Required to Balance Fund
	<b>TOTAL REVENUE</b>		\$86,200	\$94,100		
715	Pension	\$26,966	\$2,300		\$29,266	
725	Taxable Benefits	\$16,229	\$2,800		\$19,029	Actual
802	Professional Services - Attorneys	\$8,000	\$2,000		\$10,000	Ridge Rd. Properties
806	Professional Services - Other	\$18,000		\$15,000	\$3,000	Not Needed
	<b>Total Dept. 371 - Safety Inspection</b>		\$7,100	\$15,000		
	<b>TOTAL EXPENDITURES</b>		\$7,100	\$15,000		
965	Transfer to Reserves				\$0	
	<b>Total Dept. 965 - Transfer of Funds</b>		\$0	\$0		

Acct. #	Account Name	BUDGET	Increase	Decrease	BUDGET	Explanation
<b>266 - LAW ENFORCEMENT FUND:</b>						
655	Fines & Forfeits	\$10,000	\$2,000		\$12,000	Projection
664	Interest/Dividends	\$28,200	\$10,000		\$38,200	Higher Interest Rates
669	Investment Earnings	\$40,000	\$20,000		\$60,000	Higher Interest Rates
	<b>TOTAL REVENUE</b>		\$32,000	\$0		
801.001	OT	\$100,000		\$50,000	\$50,000	Less OT
934	R&M	\$1,000		\$800	\$200	Actual
	<b>Total Dept. 301 - Crime Control</b>		\$0	\$50,800		
703	Salaries	\$11,979		\$3,000	\$8,979	Projection
	<b>Total Dept. 302 - Ordinance Enforcement</b>		\$0	\$3,000		
					\$0	
	<b>Total Dept. 303 - Neighborhood Watch</b>		\$0	\$0		
	<b>TOTAL EXPENDITURES</b>		\$0	\$53,800		
965.000	Transfer to Reserves	\$576,873	\$85,800		\$662,673	Add'l Transfer to Balance Fund
	<b>Total Dept. 965 - Transfer of Funds</b>		\$85,800	\$0		

Acct. #	Account Name	BUDGET	Increase	Decrease	BUDGET	Explanation
<b>508 - PARK FUND:</b>						
674.000	Donations	\$600	\$900		\$1,500	Actual
691.101	General Fund Appropriations	\$323,909	\$58,400		\$382,309	Add'l Transfer Board Approved
699.000	Appropriations from Fund Balance	\$5,704		\$5,704	\$0	Not Needed
	<b>TOTAL REVENUE</b>		\$59,300	\$5,704		
703.000	Salaries	\$45,049	\$15,500		\$60,549	Projection
703.002	Controller's Salary	\$6,464	\$5,300		\$11,764	Add'l Hours
709.000	FICA	\$15,370	\$4,000		\$19,370	Add'l Salaries
725.000	Taxable Benefits	\$10,200	\$5,200		\$15,400	Director
986.000	Equipment Under \$5,000	\$1,000		\$1,000	\$0	Not Needed
	<b>Total Dept. 752 - Administration</b>		\$30,000	\$1,000		
703.000	Salaries	\$12,241	\$4,000		\$16,241	Actual
806.000	Professional Services - Other	\$7,000		\$2,000	\$5,000	Not Needed
806.001	Tennis	\$2,000		\$2,000	\$0	Program Didn't Occur
955.000	Signage	\$2,000		\$700	\$1,300	Not Needed
	<b>Total Dept. 756 - Recreation</b>		\$4,000	\$4,700		
703.000	Salaries	\$111,908	\$26,000		\$137,908	Longer Season
725.000	Taxable Benefits	\$3,986		\$3,000	\$986	Not Needed
805.000	Controlled Burns	\$6,000		\$1,500	\$4,500	Actual
934.000	R&M	\$12,500	\$10,000		\$22,500	Tractor Repairs
934.001	Sand, Gravel	\$3,000		\$2,900	\$100	Not Needed
985.000	Equipment Over \$5,000	\$30,000		\$30,000	\$0	Not Needed
986.000	Equipment Under \$5,000	\$2,157	\$3,000		\$5,157	Multiple
	<b>Total Dept. 770 - Maintenance</b>		\$39,000	\$37,400		
	<b>Total Dept. 771 - Park Dev/Improvements</b>		\$0	\$0		
	<b>TOTAL EXPENDITURES</b>		\$73,000	\$43,100		
965.000	Transfer to Reserves	\$0	\$23,696		\$23,696	Transfer to Fund Balance to Balance Fund
	<b>Total Dept. 965 - Transfer of Funds</b>		\$23,696	\$0		

Acct. #	Account Name	BUDGET	Increase	Decrease	BUDGET	Explanation
<b>UTILITY FUND:</b>						
<b>O&amp;M:</b>						
404	Water Sales	2,933,250		30,000	\$2,903,250	Usage
405	Sewer Sales	1,750,000	50,000		\$1,800,000	Usage
408	Penalty Income	80,000	3,000		\$83,000	Slow Pays
410	Meter Sales Income	5,000	8,000		\$13,000	New Bldg. Permits
425	Other Miscellaneous Income	1,000		1,000	\$0	Not Needed
441	Interest on Bank Accounts	12,000	3,000		\$15,000	New T-Bill Accounts
<b>TOTAL REVENUE</b>			<b>\$64,000</b>	<b>\$31,000</b>		
555	Water Purchased	1,633,000		50,000	\$1,583,000	Usage
601	Salaries	594,692		15,000	\$579,692	Staff Not Hired
602	Overtime Premium	24,235	3,000		\$27,235	Staff Not Hired
603	Taxable Benefits	58,826	15,000		\$73,826	Staff Changes
607-M	Medical Insurance Premiums	119,837	6,000		\$125,837	Staff Changes
643-AB	Computer Services - Adm. Bldg.	30,000		4,728	\$25,272	Not Needed
678-AB	Cleaning Services - Adm. Bldg.	5,000	1,000		\$6,000	Rate Change
681-AB	Alarm Service - Adm. Bldg.	550	150		\$700	Rate Change
668-LB	Telecommunications - Lift & Booster Stations	3,000	500		\$3,500	
620-MF	R&M - Maint. Facility	23,000	10,000		\$33,000	Antenna Replaced
643-MF	Computer Services - Maint. Fac.	30,000		6,728	\$23,272	Not Needed
678-MF	Cleaning Services - Maint. Fac.	5,000	1,000		\$6,000	Rate Change
625	Root Foaming	9,000		5,269	\$3,731	Actual Expense
635	Attorneys	15,000		10,000	\$5,000	Not Needed
652	Transportation	6,250	1,000		\$7,250	KTL's Trips to Mi
656	Miscellaneous Employee Expense	1,200		1,200	\$0	Not Needed
709	Printing & Publishing	20,000		8,000	\$12,000	Not Needed
701	Bad Debt Expense	0	12,877		\$12,877	Actual Expense
<b>TOTAL REVENUE &amp; EXPENDITURES</b>			<b>\$50,527</b>	<b>\$100,925</b>		
856	Transfers to Cap. Res.	482,433	83,398		\$565,831	Add'l Profit



Acct. #	Account Name	BUDGET	Increase	Decrease	BUDGET	Explanation
<b>464 - AMERICAN RESCUE PLAN ACT (ARPA)</b>						
528.000	Other Federal Grants	\$50,000	\$450,000		\$500,000	Projection
	<b>TOTAL REVENUE</b>		\$450,000	\$0		
971.002	Youth Arts Alliance	0	75,000		\$75,000	Projection
971.004	Mighty Oaks	0	50,000		\$50,000	Projection
971.005	Willow Run Acres	0	10,000		\$10,000	Projection
971.006	General	0	315,000		\$315,000	Projection
	<b>Total Department 523 - Administration</b>		\$450,000	\$0		



CONSULTING  
GROUP

November 14, 2023

Charter Township of Superior  
Attn: Mr. Juan Bradford, CPRP  
Parks and Recreation Director  
575 E. Clark Road  
Superior Township, Michigan 48198

Re: Proposal for Baseline Environmental Assessment and Due Care Plan  
1.06-Acres of Vacant Land  
9045 MacArthur Boulevard – Superior Township, Michigan  
G2 Project No. 230652

Dear Mr. Bradford:

G2 Consulting Group, LLC (G2) is pleased to respond to your request for our proposal for environmental services to prepare a Baseline Environmental Assessment (BEA) and Due Care Plan, for the approximate 1.06-acre property located at 9045 MacArthur Boulevard, Superior Township, Washtenaw County, Michigan, the subject property. The other parcel, which was of consideration for our environmental services (addressed at 1850 Harris) did not exhibit any RECs nor did it have known environmental impairment; therefore this proposal solely addresses 9045 MacArthur Boulevard parcel of land.

G2 has previously prepared a Phase I Environmental Assessment (ESA) and a Phase II ESA for the subject property. The subject property has been identified as having adversely impacted media above most restrictive Cleanup Criteria Requirements for Response Activity (formerly the Part 201 Generic Cleanup Criteria and Screening Levels). The subject property by definition is a facility.

The client shall provide a detailed ALTA/Mortgage survey of the subject property including property boundaries, structures, and legal descriptions. The client shall also provide a detail narrative on plans for development of the subject property. G2 recommends the preparation of a Baseline Environmental Assessment (BEA) and Due Care Plan prior to purchase of the subject property.

The purpose of the Baseline Environmental Assessment (BEA) is to identify environmental conditions which exist at a facility (the subject property) at the time of purchase, occupancy, or foreclosure that reasonably defines the existing conditions and circumstance at the facility. A BEA is an evaluation of environmental conditions which exist at a facility (the subject property) at the time of purchase, occupancy, or foreclosure. A Due Care Plan will be developed and designed to assist the owner to fulfill its obligations pursuant to Section 20107a of Part 201 and administrative rules.

This BEA and Due Care Plan will be prepared within the 45-day time frame from time of purchase as specified by the Michigan Department of Environment, Great Lakes and Energy (EGLE). The following present detailed narratives of the separately performed tasks. Each report will be presented under separate cover and issued in electronic (PDF) versions.

[g2consultinggroup.com](http://g2consultinggroup.com)

<b>Headquarters</b>	1866 Woodslee St	Troy, MI 48083	P 248.680.0400	F 248.680.9745
<b>Ann Arbor</b>	1350 Eisenhower Pl	Ann Arbor, MI 48108	P 734.390.9330	F 734.390.9331
<b>Chicagoland</b>	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742



## SCOPE OF SERVICES

We propose the following scope of services for the environmental consulting services, which include the preparation of a Baseline Environmental Assessment (BEA), and Due Care Plan.

### Baseline Environmental Assessment (BEA)

As stated previously, the scope of services for the BEA assumes that no additional subsurface environmental investigations are warranted and that G2 will be able to utilize the previously generated analytical data for the parent parcel of land.

We will prepare a BEA for the subject site in accordance with the EGLE document entitled Minimum Technical Standards for Baseline Environmental Site Assessments Conducted Under Section 20126(1)(c) of 1994 PA 451, as amended, and the Part 9 Rules. The BEA will incorporate the findings and evaluations generated from the previous studies performed within the subject property. We propose the following scope of services for the BEA:

- Pursuant to Rule 907(7), the BEA will be titled and organized as specified by the EGLE-RRD Instructions for Baseline Environmental Assessments.
- We will incorporate provided materials including: legal descriptions, ownership entity name and contact information, owner affidavit form, and land surveys associated with the subject site and proposed development/usage into the BEA report.
- We will disclose the BEA to EGLE. In order for a BEA to satisfy the Section 26(1)(c)(ii) disclosure obligations, it must be submitted with the MDEQ Form EQP4446 titled: "Disclosure of a BEA". Disclosure to EGLE will be made in order to establish an exemption from liability for existing contamination pursuant to Section 26(1)(c)(ii). The BEA will be conducted prior to or within 45 days after the earlier of the date of the purchase, occupancy, or foreclosure.

The scope of services within this BEA does not include additional subsurface investigations, additional sample collection, nor any further analytical testing. This BEA is to incorporate our Phase I ESA and the historically prepared Phase II ESA. The client has 45-days to complete this BEA from purchase date, tenancy or property management activities and then submitted (disclosed) to EGLE within six months. This is a separate document from the Due Care Plan.

### Due Care Plan

Again, a Due Care Plan is required if the subject property is confirmed to be a "facility". This Due Care Plan will be prepared using the following regulatory document: Section 20107a (1) of Part 201 provides that a person who owns or operates property that he/she has knowledge is a facility. The Due Care Plan will itemize the following measures.

- Undertake measures as are necessary to prevent exacerbation the existing contamination.
- Exercise due care by undertaking response activity necessary to mitigate unacceptable exposure to hazardous substances, mitigate fire and explosion hazards due to hazardous substances, and allow for the intended use in a manner that protects the public health and safety.
- Take reasonable precautions against the reasonably foreseeable acts or omissions of a third party and the consequences that foreseeable could result from those acts or omissions.



- Provide reasonable cooperation, assistance, and access to the persons that are authorized to conduct response activities at the facility, including the cooperation and access necessary for the installation, integrity, operation, and maintenance of any complete or partial response activity at the facility. Nothing in this subdivision shall be interpreted to provide any right of access not expressly authorized by law, including access authorized pursuant to a warrant or a court order, or to preclude access allowed pursuant to a voluntary agreement.
- Comply with any land use or resource use restrictions established or relied on in connection with the response activities at the facility.
- Not impede the effectiveness or integrity of any land use or resource use restriction employed at the facility in connection with response activities.

For the BEA and Due Care Plan, G2 will require additional information from the purchaser including the following:

- ALTA Survey of the subject property with legal description;
- Proposed construction/development plans;
- Date of (anticipated) date of purchase;
- Legal entity purchasing the subject property;
- Legal entity contact information with name, title, address, phone number, e-mail, phone, and fax;
- Intentions with (anticipated or newly) acquired subject property. What is your intended use of the subject property. List out any detailed development plans.

Additional subsurface investigations may be warranted to further address due care obligations in relation to contaminants and to address the necessity of barriers to such contaminants. The scope of work associated with the subsurface investigations is beyond the limits of this current proposal.

The Due Care Plan will be designed to assist the owner to fulfill its obligations pursuant to Section 20107a of Part 201 and administrative rules. The Due Care Plan will not be submitted to EGLE.

## PROJECT FEES AND SCHEDULE

The electronic copy of G2's **BEA and Due Care Plan** will be presented within approximately 20 business days of acceptance of proposal. This BEA and Due Care Plan will be completed within the 45-day time frame from time of purchase as specified by EGLE. The fee for the performance of the BEA and Due Care Plan will be a lump sum fee of **\$4,750.00**. These fees do not include additional subsurface investigations, meetings or further consultations.



**TERMS AND CONDITIONS**

General conditions relating to the performance of our services are presented in the attached General Conditions and are made part of this proposal. As authorization to proceed, please have one copy of the proposal executed by an authorized representative of the party responsible for payment of services and return it to G2. A signed copy of this proposal must be received before work is initiated. The prices dis-cussed in this proposal remain valid for a period of 30 days from the date of this proposal. After 30 days, we reserve the right to revise our prices. If there are any questions regarding the proposal, please contact us at 248.680.0400 or [tmcdonald@g2consultinggroup.com](mailto:tmcdonald@g2consultinggroup.com).

Respectfully,

**G2 Consulting Group, LLC**

Michele L. Taylor  
Environmental Scientist

Thomas A. McDonald  
Project Manager

MLT/TAM/crs

Encl: Fee Schedule  
General Conditions

**ACCEPTED FOR CHARTER TOWNSHIP OF SUPERIOR:**

**BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



**FEE AND RATE SCHEDULE  
PROFESSIONAL SERVICES**

**PERSONNEL**

Fees for our services will be based upon the time worked on the project by professional, technical, and clerical personnel according to the following schedule:

PER HOUR		
Principal	.....	\$240.00
Project Consultant	.....	\$205.00
Project Manager	.....	\$200.00
Senior Project Engineer	.....	\$162.00
Project Engineer	.....	\$156.00
Senior Environmental Scientist	.....	\$152.00
Senior Staff Engineer	.....	\$133.00
Staff Engineer	.....	\$114.00
Field Engineer	.....	\$114.00
Field Coordinator*	.....	\$110.00
Senior Technician*	.....	\$107.00
Technician II*	.....	\$99.00
Technician I*	.....	\$83.00
Word Processor*	.....	\$79.00

\*For these personnel, overtime work will be charged at a rate equal to 1.5 times the Standard Rate.

A premium of 50 percent will be added to hourly rates for expert testimony and depositions.

G2 technicians include Engineering, Environmental, and Construction Materials technical specialists.

G2 operates on a strong project management system, and a Project Manager is appointed for each project.

**EXPENSES**

The following expenses, when incurred in direct connection with the project, will be charged at the rate shown:

Transportation, Lodging, and Subsistence for Out of Town Travel	.....	Cost + 15%
Printing, Reproduction, Photographs, Long Distance Telephone and Telecopier Charges, Shipping Charges and Material Purchases	.....	Cost + 15%
Vehicle Travel for Projects	.....	\$0.80/Mile

**SUBCONTRACTORS/SUBCONSULTANTS**

On projects requiring subcontractors or subconsultants, we will obtain the services of reputable contractors or consultants to perform such work. The fees of these contractors or consultants plus a 15 % service charge will be added to our invoices.

**INVOICES**

Progress invoices will be submitted to the client monthly and a final bill will be submitted upon completion of our services. Invoices will show charges for different personnel and expense classifications. Each invoice is due on presentation and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1.5%) per month on past due accounts.

We reserve the right to suspend or terminate work under our agreement upon failure of the client to pay invoices when due.



## GENERAL CONDITIONS

### PUBLIC LIABILITY INSURANCE

We represent and warrant that we and our agents, staff and consultants employed by us are protected by worker's compensation insurance and that we have coverage under public liability and property damage insurance policies which we deem to be adequate. Certificates for all such policies of insurance can be provided to the client upon request. Within the limits and conditions of such insurance, we agree to indemnify and save clients harmless from and against any loss, damage or liability arising from any negligent acts by us, our agents, staff or consultants employed by us. We shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. We shall not be responsible for any loss, damage or liability arising from any negligent acts by our client, its agents, staff and other consultants employed by client.

### LIMITATION OF PROFESSIONAL LIABILITY

In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by members of our profession. No warranty, express or implied, is made or intended by our proposal for consulting services, by our furnishing oral or written reports, or by our observation of work. Client recognizes that actual conditions may vary from those encountered at the location where borings, surveys or explorations are made by us or provided by others, and that our data, interpretations and recommendations are based solely on the information available to the client. We will be responsible for those data, interpretations and recommendations, but shall not be responsible for the interpretation by others of the information developed. Client also recognizes that monitoring of construction by a qualified engineer is essential to verify that designs are appropriate for actual site conditions.

Should we or any of our professional employees be found to have been negligent in the performance of professional services or to have made and breached any expressed or implied warranty, the client agrees that the maximum aggregate amount of our liability and/or that of said professional employees shall be limited to \$25,000.00 or the amount of the fee paid us for professional services on this project, whichever amount is greater.

### WAIVER OF LIMITATION OF PROFESSIONAL LIABILITY

In the event the client is unwilling or unable to limit liability in accordance with the provisions set forth in the paragraph hereinbefore, we agree to waive this limitation upon written notice from the client received within ten (10) days after date of contract, and client agrees to pay us a sum equivalent to ten (10) percent additional of the total fee to be charged for the professional services, said sum to be called "Waiver of Limitation of Liability Charge". This charge will in no way be construed as being a charge for insurance of any type, but will be increased consideration for the greater risk involved in performing work in which there is no limitation of liability.

### RIGHT OF ENTRY

The client will provide for right of our entry and all necessary equipment, in order for us to complete the work. While we will take reasonable precautions to minimize any damage to the property, it is understood by client that in the normal course of work some damage may occur, the correction of which is not part of this agreement.

### DISCOVERY OF UNANTICIPATED HAZARDOUS MATERIALS

Client represents that client has made a reasonable effort to evaluate if hazardous materials including gases are on or near the project site, and that client has informed us of client's findings relative to the possible presence of such materials.

Hazardous materials may exist at a site where there is no reason to believe they could or should be present. We and client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. We and client also agree that the discovery of unanticipated hazardous materials may make it necessary for us to take immediate measures to protect health and safety. Client agrees to compensate us for any equipment decontamination or other costs incident to the discovery of unanticipated hazardous materials.

We agree to notify client when unanticipated hazardous materials or suspected hazardous materials are encountered. Client agrees to make any disclosures required by law to the appropriate governing agencies. Client also agrees to hold us harmless for any and all consequences of disclosures made by us which are required by governing law. In the event the project site is not owned by client, client recognizes that it is client's responsibility to inform the property owner of the discovery of unanticipated hazardous materials or suspected hazardous materials.



Notwithstanding any other provisions of the agreement, client waives any claim against us and, to the maximum extent permitted by law, agrees to defend, indemnify, and save us harmless from any claim, liability, and/or defense costs for injury or loss arising from our discovery of unanticipated hazardous materials or suspected hazardous materials, including, but not limited to, any costs created by delays of the project and any cost associated with possible reduction of the property's value. Client will be responsible for ultimate disposal of any samples secured by us which are found to be contaminated.

#### UTILITIES

In the prosecution of the work, we will take reasonable precaution to avoid damage or injury to subterranean structures or utilities. The client agrees to hold us harmless for any damages to subterranean structures which are not called to our attention and correctly shown or described on the documents furnished.

#### OWNERSHIP OF DOCUMENTS

All reports, drawings, plans, specifications, field data, field notes, calculations, estimates and other documents we prepare, as instruments of service, shall remain our property. Client agrees that all reports and other work furnished to the client or his agents, which is not paid for, will be returned upon demand and will not be used by the client for any purpose whatever. We will retain pertinent records relating to the services performed for a period of five (5) years following submission of the report, during which period the records will be made available to the client at reasonable times for a reasonable fee.

#### RESOLUTION OF DISPUTES

All claims, disputes and other matters in controversy arising out of or in any way related to this agreement will be submitted to Alternative Dispute Resolution (ADR) before and as a condition precedent to other remedies provided by law. If and to the extent we have agreed on methods for resolving such disputes, then such methods will be set forth in the "Alternate Dispute Resolution Agreement" which, if attached, is incorporated into and made a part of this agreement. If no specific ADR procedures are set forth in the agreement, then it shall be understood that the parties shall submit disputes to mediation as a condition precedent to litigation.

If a dispute at law arises from matters related to the services provided under this agreement and that dispute requires litigation instead of ADR as provided above, then:

- (1) the claim will be brought and tried in the judicial jurisdiction of the court where our principal place of business is located and the client waives the right to remove the action to any other judicial jurisdiction, and
- (2) the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorney's fees, and other claim-related expenses.

#### TERMINATION

This agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, we shall be paid for services performed to the termination notice date plus reasonable termination expenses.

In the event of termination, or suspension for more than three (3) months, prior to completion of all reports contemplated by this agreement, we may complete such analyses and records as are necessary to complete our files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension shall include all our direct costs in completing such analyses, records and reports.

#### ASSIGNS

Neither the client nor our firm may delegate, assign, sublet or transfer its duties or interest in this agreement without the written consent of the party.



## Representative Client Services

### Geotechnical Engineering

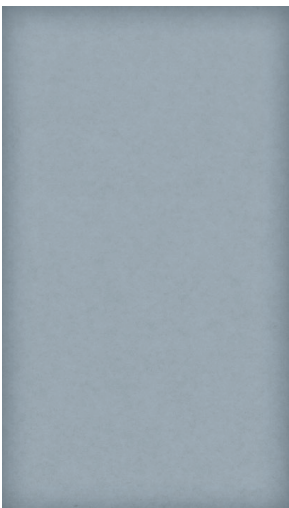
- Soil investigations, including soil borings and test pits
- Design recommendations for foundations, pavements, underground construction and earthwork
- Design of dewatering systems
- Soil dynamic studies, vibrations monitoring and evaluation
- Pile load tests, static and dynamic pile analyses
- Investigation of soil related failures
- Soil and foundation instrumentation
- Laboratory testing of soils

### Geoenvironmental Engineering

- Phase I/II Environmental Site Assessment (ESA)
- Baseline Environmental Assessments (BEA)
- National Environmental Policy Act (NEPA) compliance
- Due Care Plan
- Wetland determination/delineation
- Floodplain and wetland permitting
- Hazardous materials evaluations
- Comprehensive asbestos surveys
- Lead based paint evaluations
- Brownfield studies
- Environmental drilling and sampling
- Groundwater monitoring
- Indoor air quality studies
- Water Intrusion/mold evaluations

### Construction Engineering

- Field observation and testing
- Earthwork operations
- Foundation construction
- Concrete materials and placement
- Bituminous paving materials and placement
- Masonry
- Laboratory testing of aggregates, concrete, bituminous and masonry
- Construction material evaluation
- AASHTO Accredited Laboratory
- AASHTO R18
- ASTM C1077



Earth Retention Wall Design and Construction



Road Infrastructure Design & Construction

# MEMO

TO: Superior Township Board of Trustees  
FROM: Laura Bennett, Planning & Zoning Administrator  
DATE: December 4, 2023  
SUBJECT: Superior Township Appointment and Reappointments

I am recommending Board approval for the following appointment and reappointments:

1. Sarah Devereaux for a three-year term as a Zoning Board of Appeals Member to begin immediately.
2. Ellen Kurath for an additional three-year term as a Wetlands Board Member effective immediately.
3. Jim McIntyre for an additional three-year term as a Wetlands Board Member effective immediately.

**CHARTER TOWNSHIP OF SUPERIOR  
3040 NORTH PROSPECT RD  
SUPERIOR TOWNSHIP, MICHIGAN 48198  
734-482-6099**

**2024 HOLIDAY OFFICE CLOSURE**

Monday, January 1, 2024	New Year's Holiday
Monday, January 15, 2024	Martin Luther King, Jr. Day
Monday, February 19, 2024	President's Day
Friday, March 29, 2024	Good Friday
Monday, May 27, 2024	Memorial Day
Monday, June 17, 2024	Juneteenth (Observed)
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday, October 14, 2024	Indigenous People's Day
Monday, November 11, 2024	Veteran's Day
Thursday, November 28 & 29, 2024	Thanksgiving Day & Day after
December 23-31, 2024	Christmas Holiday & New Year's Eve

Lynette Findley, Clerk  
Charter Township of Superior  
3040 N. Prospect  
Superior Township, MI 48198  
734-482-6099

**CHARTER TOWNSHIP OF SUPERIOR  
3040 NORTH PROSPECT RD  
SUPERIOR TOWNSHIP, MICHIGAN 48198  
734-482-6099**

**2024 MEETING SCHEDULES**

**BOARD OF TRUSTEES**

All regular meetings are held at the Township Hall, 3040 N. Prospect, at **7:00 p.m.** on the third Monday of each month. If a holiday falls on a third Monday, the meeting will be on the Tuesday following that Monday of that week.

Tuesday, January 16, 2024 (following Martin Luther King Day)  
Tuesday, February 20, 2024 (following Presidents' Day)  
Monday, March 18, 2024  
Monday, April 15, 2024  
Monday, May 20, 2024  
Tuesday, June 18, 2024 (following Juneteenth Observed)  
Monday, July 15, 2024  
Monday, August 19, 2024  
Monday, September 16, 2024  
Monday, October 21, 2024  
Monday, November 18, 2024  
Monday, December 16, 2024

**PLANNING COMMISSION** (subject to Planning Commission approval)

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:00 p.m. on the fourth Wednesday of each month, except for the November and December meetings, which will be held on the third Wednesday of the month.

Wednesday, January 24, 2024	Wednesday, July 24, 2024
Wednesday, February 28, 2024	Wednesday, August 28, 2024
Wednesday, March 27, 2024	Wednesday, September 25, 2024
Wednesday, April 24, 2024	Wednesday, October 23, 2024
Wednesday, May 22, 2024	Wednesday, November 20, 2024
Wednesday, June 26, 2024	Wednesday, December 18, 2024

Lynette Findley, Clerk  
3040 N. Prospect  
Superior Township, MI 48198  
734-482-6099