



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

OCTOBER 2023

Regular Meeting

will be held on

MONDAY, OCTOBER 23, 2023 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Martha Kern-Boprie	Nahid Sanii-Yahyai
Guy Conti	Riley Schofield
Curtis Freeman	Jack Smiley
Bernice Lindke	Gregory Vessels

Superior Township Parks & Recreation Commission

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PARKS &
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**PARKS & RECREATION COMMISSION REGULAR MEETING
OCTOBER 23, 2023 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) October 2, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: CDC COVID-19 Plan
 - B) Owl Prowl Flier
- 9) OLD BUSINESS**
 - A) Community Center Advisory Committee Update
 - B) Adopted 2023 P&R Budget
- 10) NEW BUSINESS**
 - A) P&R Staff Bathroom
 - B) Proposed Park Land Donation
- 11) BILLS FOR PAYMENT**
 - A) October 3, 2023 – October 23, 2023
- 12) FINANCIAL STATEMENT**
 - A) September 2023 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: November 27, 2023 @ 6:30pm

Superior Charter Township Park Commission
Regular Meeting
October 2, 2023

Proposed Minutes

1. Call to Order
The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:34 pm.

2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Martha Kern-Boprie, Greg Vessels, Guy Conti, Curtis Freeman, Riley Schofield

Park Commissioners absent – none

Others present: Trustee Bernice Lindke; Juan Bradford, Park Director; Marion Morris, Peter Morris, Terry Lee Lansing, Angela Miller, Jan Piert

3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval
I was moved by Riley Schofield and supported by Greg Vessels to approve the agenda with the addition under New Business C Parks & Recreation Commissioner Interviews of Saron Bryant-Phillips as an applicant to be interviewed. The motion carried.

5. Prior Meeting Minutes Approval
 - A. September 11, 2023
It was moved by Greg Vessels and supported by Nahid Sanii-Yahyai to approve the minutes of 10/02/2023 with correction to New Business A. Parks & Recreation Commissioner Interviews, fourth paragraph. After the end of the third sentence, insert a sentence that reads “Nahid Sanii-Yahyai suggested that the open park commissioner position be posted on the township’s website.” The motion carried.

6. Citizen Participation
Jan Piert spoke and asked if a millage to support parks had ever been sought in Superior Township. Martha Kern-Boprie responded that she had some information on this topic, and would provide it later in the meeting, as Citizen Participation is a time for the public to speak to the Park Commission.

10. New Business
 - A. Resolution 2023-02: Marion Morris
Resolution 2023-02 was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai. WHEREAS Parks & Recreation Vice-Chair Marion Morris has served the residents of Superior Charter Township as an elected member of the Superior Township Parks & Recreation Commission since November 20, 1992; and

WHEREAS Marion Morris has contributed her time, talent and leadership to the mission of the Parks & Recreation Commission; and

WHEREAS Marion Morris has served as Chair and Vice-Chair of the Parks & Recreation Commission several times. During her service she led extraordinary advances in natural open space preservation, improvements to neighborhood parks and expansion in recreation programming; and

WHEREAS Marion Morris has chosen to resign from the Parks & Recreation Commission on September 11, 2023.

NOW THEREFORE BE IT RESOLVED that the Parks & Recreation Commission of the Charter Township of Superior thanks and honors the contributions of Parks & Recreation Commissioner Marion Morris and wishes her well in her future endeavors.

Roll Call Vote

	Yes	No	Absent
Nahid Sanii-Yahyai	X		
Greg Vessels	X		
Martha Kern-Boprie	X		
Riley Schofield	X		
Curtis Freeman	X		
Guy Conti	X		

The resolution was adopted.

B. Resolution 2023-3: Terry Lee Lansing

Resolution 2023-3 was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai. WHEREAS Terry Lee Lansing has served the residents of Superior Charter Township as an elected member of the Superior Township Parks & Recreation Commission since November 20, 2008; and

WHEREAS Terry Lee Lansing has contributed her time, talent and leadership to the mission of the Parks & Recreation Commission, and was a particular advocate for preservation of open, natural spaces and brought her expertise in beekeeping to commission work; and

WHEREAS Terry Lee Lansing has chosen to resign from the Parks & Recreation Commission on July 23, 2023.

NOW THEREFORE BE IT HEREBY RESOLVED that the Parks & Recreation Commission of the Charter Township of Superior thanks and honors the contributions of Parks & Recreation Commissioner Terry Lee Lansing and wishes her well in her future endeavors.

Roll Call Vote

	Yes	No	Absent
Nahid Sanii-Yahyai	X		
Greg Vessels	X		
Martha Kern-Boprie	X		
Riley Schofield	X		
Curtis Freeman	X		
Guy Conti	X		

The resolution was adopted.

7. Reports

A. Chairperson

Chair Nahid Sanii-Yahyai stated she still wishes to host a luncheon to thank Marion Morris and Terry Lee Lansing for their service to the Park Commission. She suggested a potluck at the township hall. Marion and Terry Lee were present in the audience. Nahid asked park commissioners if a daytime or evening-time event would be workable. All said they were flexible. Marion and Terry Lee were asked

to send a few different dates over the next few weeks, when they could attend a luncheon, and Nahid will select a date.

Nahid also informed the park commission that she attended the Harvest Moon bonfire in LeFurge Woods Nature Preserve on Saturday evening. It was a delightful event, and Nahid encouraged the Park Commission to plan more activities there.

B. Director

Juan Bradford submitted a written report. He added to it the news that another bid was submitted for construction of a bathroom at Fire Station #2 for Park Department staff. This bid was for a total of \$66,000.

C. Board Liaison

Trustee Bernice Lindke reported on the September 13, 2023, Special Meeting and the September 18, 2023, Regular Meeting of the Township Board.

September 13 Special Meeting – The Township Board approved hiring of Brian Koncius to conduct an investigation under the township’s Sexual Harassment Policy. The resolution to approve the zoning and land use agreement with conservation easement (Garrett’s Space) was tabled.

September 18, 2023 –

Supervisor’s Report: Invited board members to tour Blackbird Lodge at Staebler County Farm Park. Tom Freeman will be accepting bids for the septic system to be installed on the Dixboro Village Green. Supervisor Schwartz reported he asked Coy Vaughn, Director of Washtenaw County Parks & Rec Commission, if the County would hold the easement on the Rock property. The County Parks & Rec Commission offered to draft the easement, pay \$1.00 for it, and do a Phase One study. The resolution to accept the bid for the improvements at Fireman’s Park was tabled pending requested information about funding the proposal. Reinstated the educational bonus for current employees. Approved Curtis Freeman to be a Parks & Recreation Commissioner to fill the vacancy left by Terry Lee Lansing. Approved a motion to receive preliminary 2024 budgets.

Discussion took place about the conservation easement on the Rock property that is proposed to be held by the County Parks & Rec Commission. Guy Conti explained the role and use of easements. A conservation easement held by the county would prevent a future township board from selling the property without approval of the county parks & rec commission. If someone approached the county about releasing the easement and/or purchasing the property, the county could not do so without consent of the Township Board because it would still own the property.

D. Board Meeting Attendee

Martha Kern-Boprie attended the September 18 Township Board meeting, and submitted a written report.

E. Park Steward

Juan Bradford spoke with Ellen Kurath recently. She has removed some invasive plants in Schroeter Park.

F. Safety

Juan Bradford reported there were no accidents or injuries in the past month.

It was moved by Riley Schofield and supported by Greg Vessels to receive the reports. The motion carried.

8. Communications

- A. Educational: National Recreation & Park Association Research
- B. P & R Commissioners Letter of Recommendation
- C. Park Maintenance Job Posting

It was moved by Martha Kern-Boprie and supported by Curtis Freeman to receive the communications. The motion carried.

9. Old Business

- A. Community Center Advisory Committee Update

Juan Bradford reported there is no update, as the committee has not met since the last Park Commission meeting.

- B. Fireman’s Park Improvements Bid Review Summary

The township received two bids for the improvements to Fireman’s Park.

<u>Bidder</u>	<u>Bid Amount</u>
KAB Enterprises, Inc	\$529,864.78
Sole` Building Company	\$622,284.00

Orchard Hiltz & McCliment (OHM) the township’s engineering consultant analyzed the bids. The low bidder is competent and has good references.

The amount of ARPA funds set aside by the township board for Fireman’s Park improvements is \$319,800.00. Township board members discussed where the remaining \$211,000 would come from to complete this project. Supervisor Ken Schwartz suggested splitting it between the Park Fund and the General Fund. Juan Bradford and Keith Lockie noted that the unrestricted Park Fund balance is only \$192,000. Charging over \$100,000 to it will severely impact the Park Fund’s ability to handle emergency equipment repairs and acquisitions. Some township board members suggested the General Fund should cover the entire \$211,000, others suggested the General Fund cover 75% and the Park Fund cover 25%. The township board tabled this decision to a future meeting.

At the Park Commission meeting Juan Bradford noted that this park improvement will enhance the neighborhoods near it, and possibly raise property values. He believes the Township Board should fund the entire \$211,000 out of General Fund assets.

Guy Conti left the Park Commission meeting at this point.

10. New Business

- C. Parks & Recreation Commissioner interviews

There is one posted opening on the Park Commission. Two people applied for the position. The Park Commission will interview the applicants, and make a recommendation to the Township Board, which has the authority to appoint individuals to fill vacancies in elected positions. The applicants are Sharon Bryant-Phillips and Jack Smiley. Sharon was interviewed first.

Sharon Bryant-Phillips addressed the Park Commission. She holds a degree in Communications from the University of Michigan, as well as masters degrees in Educational Administration and Biblical Studies. She previously served twelve years on the Superior Township Park Commission and taught Spanish in Detroit Public Schools for 30 years. She is retired now, and has time available to help the park commission. Commissioners asked Sharon questions.

Martha Kern-Boprie noted that Sharon was not a candidate for Park Commission in either the 2016 or the 2020 elections, and asked why Sharon is seeking appointment now. Sharon responded she helped start a school in Belize, authored a book and traveled. She is now ready to focus her efforts toward the Park Commission.

Greg Vessels asked what Sharon would like to see in our parks, that is not there now. Sharon responded she would like to see a dog park and a dog cemetery.

Curtis Freeman asked what recreation ideas did Sharon have for ten years from now. Sharon responded she would like to see Spanish speaking programs, and program that focus on “Striving to Achieve (STA)” students.

Juan Bradford noted that the Park Department has a small staff, and Park Commissioners are needed to volunteer at recreation events. He asked Sharon if she would volunteer, and she responded that she would.

Jack Smiley addressed the Park Commission. He has worked successfully on open natural space acquisition and preservation for 33 years. He has been a resident of Superior Township for 17 years. Preserved properties include LeFurge Woods, Springhill Nature Preserve, Weatherbee Woods, Highland Preserve, Kosch Headwaters Preserve, Secest Nature Preserve, Cherry Hill Nature Preserve and Jack R. Smiley Preserve. He has led multiple youth programs, including day camps. He holds business and political science degrees from Henry Ford Community College and the University of Michigan, and completed two years of graduate study in urban planning at Wayne State University. He has worked for MSU Extension, the City of Detroit, and served as Executive Director of the Detroit Audubon Society and the Southeast Michigan Land Conservancy. He has been a licensed Michigan real estate broker for over 40 years. Commissioners asked Jack questions.

Martha Kern-Boprie asked Jack what ideas he has for programs to bring people into our natural areas. He responded activities like birdwatching and hiking.

Greg Vessels asked if Jack was available to help with weekend events in our parks. Jack said yes.

Curtis Freeman asked what ideas Jack has to build relationships with other open space owners, such as farmers, county parks and recreation and conservancies. Jack responded that he already does this, and has working relationships with many non-profits and conservancies.

Juan Bradford asked Jack how he can help our conservation efforts. Jack responded he is acquainted with non-profit groups and foundations that can help access grant funds and equipment use and acquisition.

Marion Morris, former park commissioner provided a memo supporting the appointment of Jack Smiley to the Park Commission.

It was moved by Martha Kern-Boprie and supported by Riley Schofield to recommend to the Township Board that it appoint Jack Smiley to the open seat on the Park Commission. During discussion on the motion Greg Vessels stated he is very impressed with Sharon Bryant-Phillips and supports her appointment to the Park Commission. Martha Kern-Boprie noted that a “Yes” vote would be to concur with the motion to recommend appointing Jack Smiley to the Park Commission, and a “No” vote would be to not concur with that appointment recommendation. A roll call vote was taken on the motion.

	Yes	No	Absent
Curtis Freeman	X		
Riley Schofield	X		
Greg Vessels		X	
Nahid Sanii-Yahyai	X		
Martha Kern-Boprie	X		
Guy Conti			X

The motion carried by a vote of four Yes to one No with one absent. Martha Kern-Boprie stated she will prepare a memo to the Township Board informing them of the recommendation, and send the memo to the Township Clerk via email.

D. Special Event Volunteer Sign-Up

Nature Hunt Bingo 10/07/23 1:00 – 3:00 pm Cherry Hill Nature Preserve
Nahid Sanii-Yahyai and Greg Vessels volunteered.

Pumpkin Carving Day 10/21/23 11:00 am – 2:00 pm Norfolk Park
Nahid Sanii-Yahyai, Riley Schofield, Curtis Freeman volunteered.

Owl Prowl 10/28/23 6:30 – 8:00 pm volunteer sign-up deferred to the October 23 Park Commission meeting

E. 2024 Preliminary Budget

Juan Bradford reviewed the proposed 2024 budget with park commissioners. Funding from the township General Fund represents a 4% increase over the revised 2023 amount. Commissioners asked many questions over details in the budget.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai that the Superior Township Park Commission recommend to the Township Board that it approve the proposed 2024 Park Fund budget. The motion carried. Nahid and Martha encouraged Park Commissioners to attend the Township Board meeting on October 16 to support the Park Fund budget.

11. Bills for Payment

It was moved by Greg Vessels and supported by Riley Schofield to approve payment of the bills totaling \$43,380.28 through 10/02/23. The motion carried.

12. Financial Statements

A. August 2023 Revenue & Expenditure Report

It was moved by Curtis Freeman and supported by Greg Vessels to receive the August Revenue and expenditure report. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie spoke in response to Jan Piert's question about attempts to approve property tax millage for township parks. Martha noted that she was township treasurer from November 1984 to November 1996, and during that period she recalls three or four unsuccessful attempts to approve a millage for township parks and recreation. After these failed attempts, there were no more proposals. A better relationship developed with the Township Board, that resulted in better funding for Parks & Recreation in annual budgets. Jan suggested that it may be time to consider another millage proposal, as there are new residents in the township, and perhaps greater commitment to enhancing our protected open spaces with trail systems.

14. Adjournment

It was moved by Greg Vessels and supported by Riley Schofield to adjourn the meeting at 8:00 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



PARKS &
RECREATION

DIRECTORS REPORT
October 23, 2023

7B

- Next Board of Trustees Meeting: Monday, November 20, 2023 @ 7:00pm
Parks & Recreation Commission Attendee: Commissioner Vessels
- The State of Michigan DNR announced the final round of SPARK Grant award recipients last week. Unfortunately, we were not selected to receive funding. The DNR has recommended 31 projects totaling \$21,975,463 for the final round of DNR-administered Spark Grant funding. In addition, 14 sub-recipient grants were awarded to regional council of governments for technical assistance totaling \$845,637. The remaining \$27.5 million in Spark Grant funds (the balance of the program's original \$65 million) will be awarded in "opportunity communities" in partnership with the Council of Michigan Foundations.
- The Board of Trustees approved the contract with KAB Enterprises for the Fireman's Park Improvements. I am anticipating the drainage improvements will be completed this year and the remainder of the project items completed early 2024.
- The contract with OHM to provide engineering services associated with the construction of a bathroom for the P&R Staff was approved by the Board of Trustees. The P&R Staff is very much looking forward to not having to use a porta-john!!!
- The Board of Trustees approved the contract between the P&R Commission and Willow Run Acres for the Community Farm & Garden. I will continue working with the Willow Run Acres staff to move this great project forward.
- The contract with G2 Consulting for the Phase #2 Environmental Site Assessment at the location of the Community Farm & Garden has been approved by the Board of Trustees. The assessment should be completed in approximately 3-4 weeks.
- Please note that I will be on vacation from November 3rd through November 12th. I will be available for texts or emails if something needs my attention.
- Finally, I am happy to report that successfully passed the Certified Playground Safety Inspector (CPSI) examination and am now certified through November 2026.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Juan Bradford", is written over the typed name.

Juan Bradford

70.

To: Superior Township Park Commissioners
From: Martha Kern-Boprie
Subject: Board Attendee report on 10/16/23 Township Board meeting
Date: October 17, 2023

I attended the October 16 Township Board meeting. It was 3 ½ hours long and contentious. These are my notes on this meeting.

Attendance: all present except Trustee Rhonda McGill.

The board went into closed session immediately after Approval of Minutes to discuss pending litigation.

Citizen Participation

Several people spoke in support of the Clay Hill Farm (Willow Run Acres). Most requested extension of the lease from five years to ten years.

Several people spoke in opposition to the rezoning and land use agreement for Garrett's Space.

Lisa Hoenig, Executive Director of the Ypsilanti District Library (YDL) thanked the board for its support of YDL in Superior Twp.

Ricky Harding of the Utility Dept staff spoke to request a pay raise for his staff, rather than just an increase for himself. He clarified that trustees McGill and Lindke reached out to him to meet with Utility Dept staff, not the other way around. Dissension between Ricky Harding and Supv Schwartz.

Public Hearings

- A. Truth in Taxation on millage rates
- B. 2024 Budgets

No one spoke during either public hearing.

Reports

- A. Supervisor

Washtenaw County Administrator Greg Dill invited Supv Schwartz and County Commission chair Justin Hodge to meet concerning funding agreements to cover Harris Road lane improvements for the library. If Superior Twp will forgive \$40,000 that YDL owes the twp for the road, the county will provide an additional \$40,000 to the library. Clerk Lynette Findley objected to Supv Schwartz not providing facts and full story to the township board. Supv Schwartz wants to add action on this request to the agenda for the November township board meeting. Trustee Lindke said it should be on the November agenda, but she wants more background information and analysis.

- B. Community Center Update – Clerk Findley reported there has been no meeting recently. County Administrator Greg Dill said he is waiting for Ypsilanti Community Schools to approve the purchase agreement for the real estate.

Communication – Firefighter Nicholas Robson announced his resignation effective Dec 31, 2023. Mr. Robson was present and spoke, stating he liked working for Superior Twp Fire Dept for the past eleven years. He sustained a spinal cord injury, and although he has improved, he decided it is best for him to resign.

Unfinished Business

Resolution 2023-46 – Promote Mary Burton to Utilities Director

Resolution 2023-47 – Increase pay of Ricky Harding, Utilities Superintendent

Extensive discussion about these two resolutions. Supv Schwartz stated this is premature, and he finds the two positions of Utilities Director and Utilities Superintendent to be in conflict and not well detailed. Trustee Lindke and Clerk Findley stated the two individuals are doing the jobs now, and should be recognized by their titles and paid accordingly.

Resolution 2023-46 – Promote Mary Burton to Utilities Director

Moved by Lindke and supported by Findley to promote Mary Burton to Utilities Director and set her salary at \$90,514. Roll Call vote

	Yes	No	Absent
Lindke	X		
Secrest		X	
Findley	X		
Schwartz		X	
Lewis	X		
Caviston	X		
McGill			X

Motion approved: 4 Yes 2 No 1 Absent

Resolution 2023-47 – Increase pay of Ricky Harding, Utilities Superintendent

Moved by Lindke and supported by Findley to make Ricky Harding Superintendent of Utilities and set his salary at \$96,210. Extensive discussion. Lindke called the question. Schwartz moved to table. Attorney Fred Lucas advised a vote should first be taken on the request to call the question. This vote failed by a vote of 2 Yes to 4 No 1 Absent. More discussion of the merits of the motion took place. Complaints were voiced about the role and work of someone named Jeff Castro. Schwartz said he wants a work session on the Utility Dept organization.

A roll call vote was taken on the original motion.

	Yes	No	Absent
Lindke	X		
Secrest		X	
Findley	X		
Schwartz		X	
Lewis	X		
Caviston	X		
McGill			X

Motion approved: 4 Yes 2 No 1 Absent

Resolution 2023-50 Aalea Skrycki role change – Accountant and Billing Specialist – Approved unanimously

Resolution 2023-61 Move supervision & oversight of Nancy Mason to Controller Keith Lockie – Approved unanimously

Review & consider adopting amendments to Resolution 2023-54 (resolution to approve the zoning and land use agreement with conservation easement) This is for the land that Garrett’s Space is proposed on. Attorney for Garrett’s Space spoke, and said this is not a development agreement. Moved by Lindke and supported by Secrest, and approved.

Resolution 2023-41 Approve OHM Design and Bidding/Construction Phase Support for a new Bathroom at Fire Station 2. OHM cost is \$15,700. Construction cost estimated at \$66,000 for a total of approximately \$81,700. Board members asked why cost is so high. A firefighter in the audience said it would be difficult to bring water across the building. Board members asked why the bathroom had to be located so far from the water source. Motion to approve engineering cost from OHM approved.

Resolution 2023-59 accept bid from KAB Enterprises for improvements to Fireman’s Park. The low bid from KAB Enterprises is \$529,XXX. ARPA funds will cover about \$318,000. Lengthy discussion about how the remaining \$211,000 will be covered. Eventually a decision was made to approve the bid now, so some drainage work could begin now, and resolve the balance of funding decisions as majority of invoices arrive next year. Approved unanimously.

New Business

Set Millage rates for 2023 Approved unanimously

Approve 2024 Budgets – all funds Approved Unanimously

Approve agreement between the Park Commission and Willow Run Acres for Clay Hill Community Farm & Garden Amended lease to ten years, text in event of agreement vacated to require providing alternate land near population served, required provision of water either via well or piped water until a well is installed. Approved unanimously.

Approve Animal Control invoice from Washtenaw county – approved unanimously
Resolution 2023-70 to recognize Terry Lee Lansing – approved unanimously
Resolution 2023-71 to recognize Marion Morris – approved unanimously

Resolution 2023-72 to accept three quotes from Taz Networks to establish firewalls and switches – discussion about IT security. Approved

Resolution 2023-60 agreement with Washtenaw County for election services – cost decreased. Approved.

Appointed Jack Smiley to open Park Commission seat.

Appointed Nathalia Arica and Rachel Smith to Zoning Board of Appeals.

Re-appointed multiple members to various board and commissions.

Approved proceeding with Phase 2 Environmental Study for Clay Hills Community Farm & Garden.

Hired “Lead for America” candidate Joh Park. This is an Americorp position. Stipend is \$27,000 for 1,200 hours of work.

Approved payment of GFL invoice for \$4,500 recycling services in early months of working with GFL.

Approved bid from Robertson Morrison for replacement of furnace at Fire Station #2 in amount \$5,000.

Approved Consent Agenda

Approved Treasurer’s report of Special Assessments for 2023 tax roll.

Pleas & Petitions – Jan Piert requested a work session on the conservation easement for the Rock Property. Bernice Lindke asked about a stop work order at Church & Plymouth in Dixboro. Permit documentation was needed.

Adjournment at 10:30 pm.

COVID-19 Plan

GA ✓

Tools, information, and action steps to share with your family, friends, and healthcare provider

Start your personal COVID-19 plan

Talk with your healthcare provider about whether you are at high risk of getting very sick from COVID-19.

- People who are more likely to get very sick include older adults (ages 50 years or more, with risk increasing with age), people who are unvaccinated, and people with certain medical conditions, such as chronic lung disease, heart disease, or a weakened immune system.

Understanding risk

<https://www.cdc.gov/coronavirus/2019-ncov/your-health/understanding-risk.html>

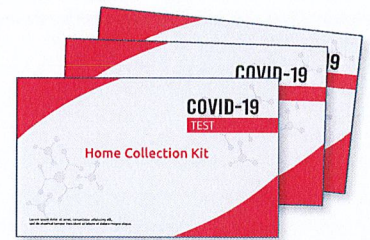
- People with risk factors for severe disease may benefit from treatment if they get COVID-19. A healthcare provider will help decide which treatment, if any, is right for you.

Tests

Have a supply of COVID-19 self-test kits at home and know when and how to use them.

<https://www.cdc.gov/coronavirus/2019-ncov/testing/self-testing.html>

- If you have symptoms of COVID-19, test immediately.
- If you test positive, treatments are available that can reduce your chances of hospitalization and death.



Treatment

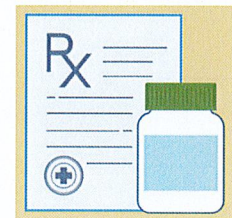
Have a plan to contact a healthcare provider right away if you test positive.

- Don't delay: Treatment must be started within days after you first develop symptoms to be effective.

Healthcare provider

If you don't have a healthcare provider, consider telehealth options or contact a Test to Treat site to get tested, evaluated, and treated in one location.

- Test to Treat locations: <https://covid-19-test-to-treat-locator-dhhs.hub.arcgis.com/>



Take precautions

COVID-19 in your Community: Keep track of your COVID-19 Community Level and use it to guide your precautions: <https://www.cdc.gov/coronavirus/2019-ncov/your-health/covid-by-county.html>

Vaccines

Stay up to date on vaccines. Know when to get a booster:

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html>

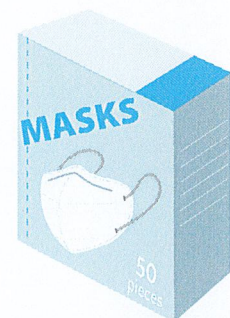
Ventilation

Spend time outside and improve indoor air quality at home by opening windows and using adequate filtration.

Masks

Masks are recommended for those at high risk when COVID-19 community levels are medium and for everyone when levels are high. Learn more:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>



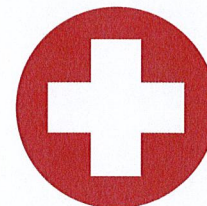
Recognize COVID-19 symptoms

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea



Emergency warning signs for COVID-19

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Difficulty waking or staying awake
- Pale, gray, or blue-colored skin, lips, or nail beds, depending on skin tone



This list is not a full list of all possible symptoms.

Call your healthcare provider if I have any other symptoms that are severe or concerning to me.



If I have symptoms

 Date my symptoms started: _____

1. Get tested right away (within 24 hours or as soon as possible).
2. Call my healthcare provider right away and see if I am eligible for treatment.



If I test positive

1. Call my healthcare provider and see if I am eligible for treatment.
2. Isolate at home for at least 5 days.
3. Tell people I had recent contact with that they may have been exposed.
4. Wear a high-quality mask for 10 full days anytime I am around others inside my home or in public.
5. Monitor my symptoms.



If I am exposed to COVID-19

 Date of exposure: _____

1. Get tested at least 5 days after I was exposed.
2. Watch for symptoms for 10 days.
3. Wear a high-quality mask for 10 full days any time I am around others inside my home or in public.



Things to consider if I get sick

- Transportation
- Room to isolate
- Help at home
- Childcare
- Pet care
- Food
- Cleaning supplies
- Hand sanitizer
- Fill all prescriptions
- Masks
- Over the counter medications

COVID-19 testing near me

Community testing sites: <https://www.hhs.gov/coronavirus/community-based-testing-sites/index.html>

Address

Phone #

Test to Treat locations: <https://covid-19-test-to-treat-locator-dhhs.hub.arcgis.com/>

Address

Phone #

My medical information

Medical conditions

Allergies

Medications

Supplements

Disabilities

My healthcare providers

Name

Phone #

Name

Phone #

Name

Phone #

Talk with your healthcare provider about telehealth options and what medications to have on hand at home.

How to contact my provider after hours:

If you don't currently have a healthcare provider, reach out to your community health center to find one:

<https://findahealthcenter.hrsa.gov/>

My pharmacy

Pharmacy

Phone #

My COVID-19 vaccinations

Name of vaccine

Where I got my COVID-19 vaccinations

Dates of primary series

Dates of booster(s)

Types of booster(s)

Contact information for family/friends

Name

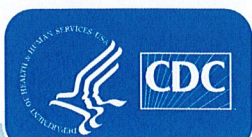
Phone #

Name

Phone #

Name

Phone #



8B.

SUPERIOR TOWNSHIP PARKS & RECREATION OWL PROWL

CHERRY HILL NATURE PRESERVE
6255 CHERRY HILL RD.

LEARN ABOUT LOCAL OWLS, WHERE AND HOW THEY NEST, AND WHAT ENABLES THEM TO BE SUCH EFFECTIVE NIGHTTIME HUNTERS FOLLOWED BY AN EASY HIKE INTO THE PRESERVE TO SEND OUT OWL CALLS AND LISTEN FOR THEIR RETURN CALLS.

A KEY PART OF THE OWL PROWL IS TO SIT QUIETLY AND LISTEN. WE WILL BE OUTSIDE APPROXIMATELY 90 MINUTES. PLEASE DRESS ACCORDINGLY, AND BRING YOUR PATIENCE. WE WILL HAVE GLOWSTICKS AVAILABLE, BUT FEEL FREE TO BRING A FLASHLIGHT.

SATURDAY

OCT. 28TH

6:30PM

SHARP



FULL MOON

FUN FOR

ALL AGES

FREE!!!

ADDITIONAL INFO @ (734) 480-5502
SUPERIORTOWNSHIP.ORG



2024 Budget - APPROVED 10/16/23



PARKS & RECREATION DEPARTMENT

	ACTUALS		B U D G E T S	
	Jan - Jun 2023	2023 AMENDED	2024 BUDGET	
Revenue: 588.000 · General Fund Contribution	\$161,955	\$323,909	\$397,601	
588.025 - Reimbursement for Mowing	\$9,488	\$18,975	\$21,602	4% increase from revised 2023
604.000 - Reimbursement for Labor Costs	\$0	\$1,000	\$0	moved to mowing
663.000 - Interest on Reserves	\$0	\$0	\$0	
664.000 - Interest/Dividends	\$2,281	\$0	\$4,000	
673.000 - Insurance Reimbursement	\$64	\$0	\$0	
680.000 - Investment Earnings	\$8,582	\$0	\$15,000	
695.000 · Tennis Lesson Fees	\$0	\$2,000	\$0	
696.000 · Donations	\$600	\$600	\$1,200	
698.000 - Miscellaneous Income	\$0	\$0	\$0	
699.000 - Appropriations from Fund Balance	\$0	\$917	\$5,000	
Total Revenue	\$182,970	\$347,401	\$444,403	
Expense: 751 · Administration Department:				
701.000 · Commission Stipends	\$8,590	\$19,469	\$20,053	
702.000 · Admin. Salary	\$22,806	\$45,049	\$87,845	
702.002 · Controller's Salary	\$6,092	\$6,464	\$0	
710.000 - Training	\$1,061	\$1,200	\$1,400	
717.000 - Taxable Benefits	\$8,014	\$0	\$16,344	
728.000 · Postage	\$0	\$100	\$100	
740.000 · Operating Supplies	\$419	\$1,000	\$1,000	
801.010 · Professional Services-Audit	\$1,050	\$1,200	\$1,200	
801.000 · Professional Services-Other	\$1,717	\$3,500	\$3,500	
850.000 · Telecommunications	\$299	\$1,500	\$700	
851.000 · Insurance and Bonds	\$4,883	\$10,500	\$11,025	added 5%
860.000 · Transportation	\$757	\$1,400	\$1,800	
900.000 · Printing & Publishing	\$410	\$500	\$500	
930.000 · Repairs & Maintenance	\$0	\$500	\$500	
945.000 - Office Rent	\$6,000	\$6,000	\$7,000	8% increase
958.000 · Memberships & Dues	\$500	\$650	\$650	
963.000 · Bank Fees & Charges	\$37	\$300	\$300	

93



2024 Budget - APPROVED 10/16/23



PARKS & RECREATION DEPARTMENT

	ACTUALS Jan - Jun 2023	B U D G E T S	
		2023 AMENDED	2024 BUDGET
981.000 · Equipment Under \$5,000	\$0	\$1,000	\$1,000
999.000 - Miscellaneous Expense	\$0	\$200	\$200
Total 751. · Administration Department	\$62,634	\$100,532	\$155,116
754. · Recreation Department:			
702.000 · Staff Salaries	\$9,013	\$12,241	\$14,177
717.000 - Taxable Benefits	\$0	\$200	\$200
740.000 · Operating Supplies	\$1,453	\$3,500	\$4,200
801.000 - Professional Services - Other	\$1,361	\$7,000	\$8,000
801.050 - Professional Services - Tennis Lessons	\$0	\$2,000	\$0
850.000 Telecommunications	\$0	\$660	\$0
860.000 · Transportation	\$0	\$100	\$100
930.000 · Rep. & Maint.	\$0	\$500	\$500
975.000 Signage	\$0	\$2,000	\$2,000
Total 754. · Recreation Department	\$11,827	\$28,201	\$29,177
755. · Parks Maintenance Department:			
702.000 · Staff	\$60,320	\$111,908	\$141,711
710.000 - Training	\$625	\$700	\$700
717.000 · Taxable Benefits -Staff	\$985	\$3,986	\$1,803
740.000 · Operating Supplies	\$2,105	\$5,500	\$5,775
740.003 · Herbicide (Non-Selective)	\$0	\$500	\$500
740.004 · Sand, Gravel, Bark and Soil	\$30	\$3,000	\$5,500
741.000 · Uniforms	(\$127)	\$1,000	\$800
742.000 · Fuel - Lubricants	\$2,367	\$6,500	\$6,825
801.000 - Professional Services-Other	\$847	\$2,500	\$2,500
850.000 · Telecommunications	\$35	\$660	\$1,800
860.000 · Transportation	\$0	\$100	\$100
920.000 · Utilities	\$135	\$950	\$500
930.000 · Repairs & Maintenance	\$5,877	\$12,500	\$13,112
930.001 · Controlled Burns	\$4,500	\$6,000	\$5,800
975.000 - Signage	\$0	\$800	\$800

↩

added new event

↩

added 5%

↩

EWF

↩

added 5%

↩

3 maint. Phones

↩

added 5%

2024 Budget - APPROVED 10/16/23



PARKS & RECREATION DEPARTMENT

	ACTUALS Jan - Jun 2023	B U D G E T S	
		2023 AMENDED	2024 BUDGET
	\$0	\$30,000	
	\$1,203	\$2,157	\$4,500
Total 755 - Parks Maintenance Department	\$78,901	\$188,761	\$192,726
756 - Park Development/Improvement:			
740.000 Operating Supplies	\$0	\$0	\$8,000
951.000 - Projects	\$0	\$0	\$6,000
Total 756 - Park Development/Improvement	\$0	\$0	\$14,000
966 - Unallocated Expenses:			
715.000 - FICA	\$8,763	\$15,370	\$21,397
853.000 - Dental Insurance	\$331	\$0	\$728
854.000 - Vision Insurance	\$94	\$0	\$208
855.000 - Life Insurance	\$68	\$0	\$150
857.000 - HCSP	\$1,800	\$0	\$3,600
858.000 - Pension	\$11,503	\$14,537	\$27,301
Total 966 - Unallocated Expenses	\$22,559	\$29,907	\$53,384
Total 755.999 - TOTAL EXPENSES	\$175,921	\$347,401	\$444,403
Net of Revenues and Expenditures	\$7,049	(\$0)	\$0
Undesignated Fund Balance	\$191,890		
Building	\$401,731		
Accrued Absences	\$10,912		
Schroeter Park	\$2,550		
TOTAL FUND BALANCE	\$607,083		

picnic tables, grills, benches
Fireman's 2-5 structure





10B →

PLANNING COMMISSION – NOTICE OF A PUBLIC HEARING

 **OCTOBER 3, 2023** | by Laura Bennett



NOTICE OF HEARING

SUPERIOR CHARTER TOWNSHIP
PLANNING COMMISSION
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198

Wednesday
October 25, 2023
7:00 p.m.

The Superior Township Planning Commission will hold a public hearing on Wednesday, October 25, 2023, at 7:00 p.m. at the Superior Township Hall, 3040 N. Prospect, Ypsilanti, MI 48198, on a Zoning District Amendment from Justin Pingston that would conditionally rezone 25 acres from R-1 (Single-Family Residential) to C-2 (General Commercial District).

The property is located at the following address/parcel:

- Southwest corner of Plymouth-Ann Arbor and Napier Roads. Parcel ID J-10-01-100-022

The proposed use is a self-storage facility on the west half of the parcel, with plans to donate the east half to Superior Township Parks and Recreation.

A complete copy of the application is available for inspection or copying at the Township Hall, 3040 N. Prospect, 8:00 a.m. – 4:00 p.m. weekdays. A copy can also be viewed on the Township website at www.superiortownship.org/planning-commission and clicking on "Meeting Packets."

Persons wishing to express their views may do so in person at the public hearing, in writing addressed to the Planning Commission at the above address, or via email to planning@superior-twp.org by 4:00 p.m. the day of the hearing.

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township by writing the Township Clerk.

Laura Bennett, Planning & Zoning Administrator
planning@superior-twp.org

ZONING DISTRICT AMENDMENT APPLICATION

(This application must be typewritten or printed. ALL questions must be answered.)

APPLICANT INFORMATION

Name: Justin Pingston
Address: 576 Sunrise Dr
City: Clarkston State: MI Zip: 48348
Telephone: 734-474-4029 Alternate: _____
E-Mail: jbpingston@gmail.com

PROPERTY OWNER INFORMATION

Name: Justin Pingston
Address: 576 Sunrise Dr
City: Clarkston State: MI Zip: 48348
Telephone: 734-474-4029 Alternate: _____
E-Mail: jbpingston@gmail.com

PROPERTY DESCRIPTION

Address: N/A
Tax Parcel Number: J-10-01-100-022

ZONING DISTRICT

Current R-1 Proposed: C-2

DRAWING OF PROPERTY: Attach a scaled drawing of the property in this petition, showing lot line dimensions, bearings, section corner reference, and the use and Zoning District of each adjacent parcel of land. Requests for PC, PM or VC Districts require a site plan that complies with the requirements in Article 7 of the Superior Township Zoning Ordinance.

REASONS FOR THE PROPOSED ZONING DISTRICT AMENDMENT

To develop a local self storage facility and donate a large portion of this property to the township for a park.

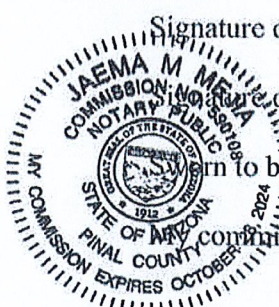
Please see attached letter.

Attached hereto and made a part of this application are submitted the following:

- Drawings, all on sheets 11 inches by 8 ½ inches in size, drawn to scale, and correlated with the legal description; vicinity map clearly showing location of property, adjacent land uses and zoning classifications.
- A letter of authority or power of attorney in the event the petition is made by a person other than the owner of the property, signed by the owner.
- Complete legal description of the premises, including street address (if applicable.)
- Any additional information or documentation required by the Zoning Ordinance for petition review (for example site plans as required when a rezoning petition is for a Special District such as Planned Community).

I hereby depose and say that all the above statements and statements made in the papers and documents submitted herewith are true and correct. I also hereby acknowledge and understand what is required of a petitioner under Article 18 of the Superior Township Zoning Ordinance before consideration of a zoning district amendment.

Signature of Applicant Justin Pingleton
Signature of Owner (s) Justin Pingleton
I appear to before me this 10 day of July 2023
My commission expires 10/28/24
(Notary Public, Washtenaw County, Michigan)



To be filled in by Township Clerk or Designee: I hereby state that this application was properly received and filed on 7/25/2023. Signature Janna Bennett

To: Laura Bennet

From: Justin Pingston

Re: Requesting Formal Meeting to Re-Zone Parcel J-10-01-100-022

Ms. Bennet,

I am the owner of parcel J-10-01-100-022 and I am requesting a formal meeting to rezone this parcel from R-1 to C-2. This rezoning request is for the purposes of constructing a self-storage facility on approximately ½ of the parcel. The balance will be donated to the township for the purposes of becoming a public park and nature trail; we are already in discussions with Juan Bradford from the PNR Commission about the planned donation.

As it pertains to the donation of half the parcel to be used as a public park, the township stands to benefit greatly from the rezoning and splitting. First, this parcel forms a portion of the entrance to Superior Township, as such, it would be of great benefit to have a beautiful public park that serves to welcome anyone passing through the area. Second, we plan to work with local foresters or arborists to select and plant native trees, plants, and shrubs throughout the property that would add to the nature feel and overall preservation of the land and wildlife. The township is also encouraged to provide input regarding the number and type of trees to be planted. Third, ample parking for the public park will be provided so that the crossroads are not subject to unnecessary traffic backups. Finally, this will be a beautiful spot for families, nature-lovers, and local wildlife enthusiasts to enjoy. Although the public park and storage facility will be located in close proximity, preserving a large portion of the parcel for wildlife and nature to flourish is very important to me, thus the park and storage facility will be kept visually separate by the selection and placement of trees and geographically separate by a creek that runs through the property.

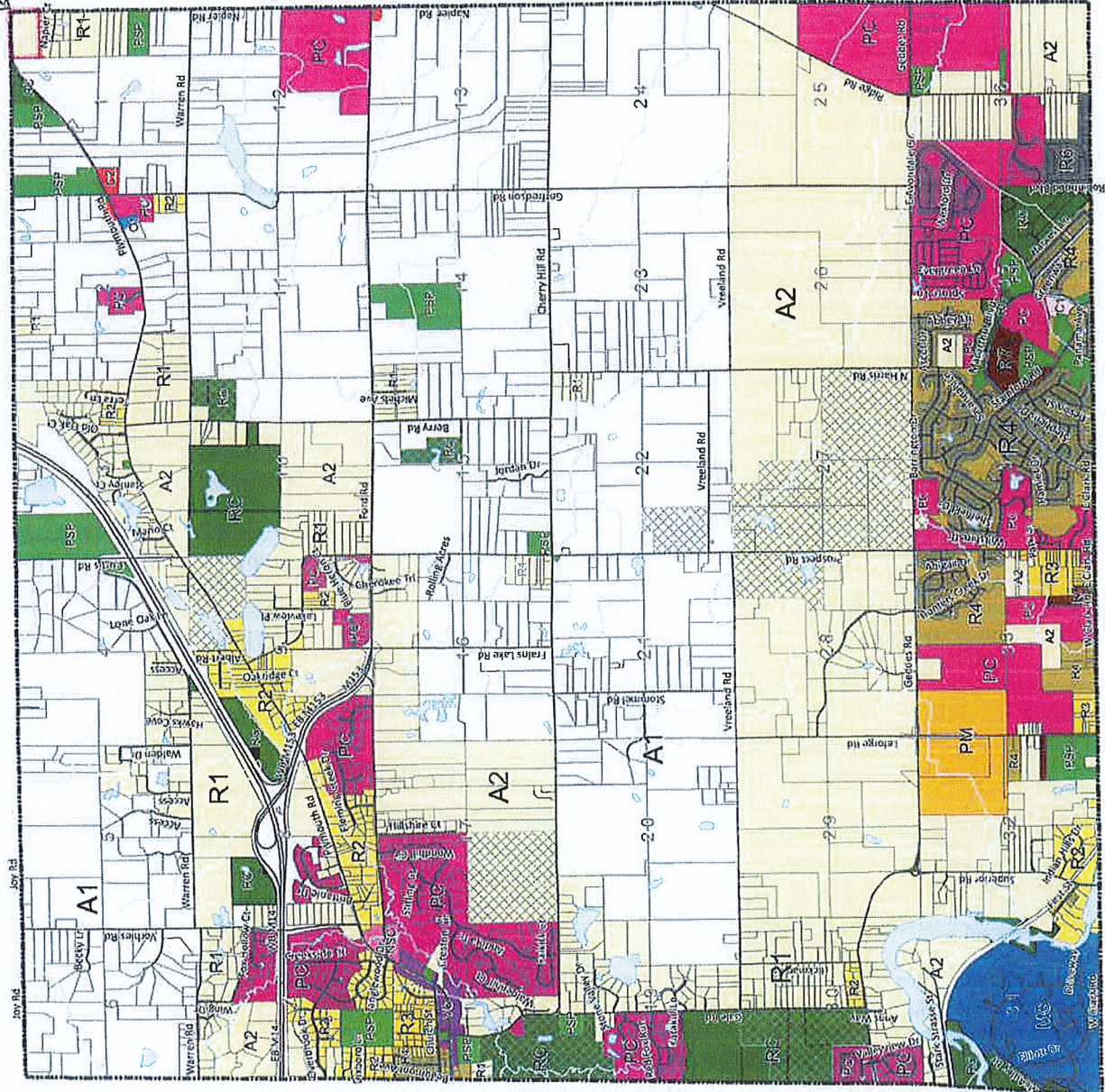
As it pertains to the storage facility itself, the exterior of the facility will be constructed in an attractive way that seeks to make as little impact on the landscape as possible. Furthermore, this type of development will greatly benefit the township as well as the individuals living in it by providing a local facility in which residents can store their belongings. As of the time I am writing this letter, the closest storage facility is located nearly 10 miles away towards the northern border of Plymouth - this storage facility is at capacity, as are all other surrounding facilities (located in Ann Arbor, Belleville, Ypsilanti, Northville, and Canton). As such, it is clear that there is a demand for storage facilities that is not being met in the area. For your convenience, I have attached a screenshot of my property and the location of all storage facilities nearby - this screenshot demonstrates the great need for a facility of this nature to service areas to the south and west. I hope that by rezoning the parcel and commencing construction on the site that this need will be fulfilled in the next couple of years.

Thank you for your time and consideration, I look forward to meeting with you.

Justin Brandon Pingston

A handwritten signature in cursive script that reads "Justin Pingston". The signature is written in dark ink and is positioned below the typed name.

Subject property
 Parcel ID: J-10-01-100-022

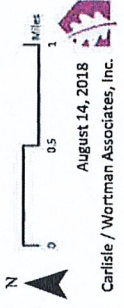


Zoning Districts

- RC - Recreation-Conservation District
- A1 - Agricultural District
- A2 - Agricultural District
- R1 - Single-Family Residential District
- R2 - Single-Family Residential District
- R3 - Single-Family Residential District
- R4 - Single-Family Residential District
- R6 - Manufactured Housing Park District
- R7 - Multiple-Family Residential District
- C1 - Neighborhood Commercial
- C2 - General Commercial District
- O1 - Office District
- PSP - Public/ Semi Public Services District
- PC - Planned Community District
- NSC - Neighborhood Shopping Center District
- VC - Village Center District
- MS - Medical Services District
- PM - Planned Manufacturing District
- OSP - Open Space Preservation Overlay District

CERTIFICATION
 This is to certify that this is the official Zoning Map referred to in the Zoning Ordinance of
 Superior Township, Washtenaw County, Michigan.
 Township Supervisor: *W. J. ...* Date: *8/14/18*
 Planning Commission: *...* Date: *...*

Zoning Map
 Superior Charter Township



August 14, 2018
 Carlisle / Wortman Associates, Inc.

Cam

Plymouth Valley

1000 ft
1407 ft elevation

D&M
AVIATION
LLC

J-10-01-100-022

Plymouth Rd

Napier Rd

082

MULLIGAN,
KATHERINE
THERESE

081

083

YANKLIN
RECORD
PROPERTIES
LLC





Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
10/03/2023	GENL	47071	92323376	WEX BANK	FUEL - SEPTEMBER 2023	742.000	755	450.15
10/03/2023	GENL	47072#	1WMY-W4J1-LHNF 19X6-J4VV-47JD	AMAZON CAPITAL SERVICES	NATURE HUNT SUPPLIES SHOP SUPPLIES	740.000 740.000	754 755	393.26 46.46
				CHECK GENL 47072 TOTAL FOR FU				<u>439.72</u>
10/03/2023	GENL	47089#	SEPT 23 SEPT 23	SAM'S CLUB/SYNCHRONY BANK	BARN/SHOP SUPPLIES BARN/SHOP SUPPLIES	963.000 740.000	751 754	24.34 389.18
				CHECK GENL 47089 TOTAL FOR FU				<u>413.52</u>
10/03/2023	GENL	47092	INV220471732	SUPERIOR TOWNSHIP CREDIT CARDZOOM	-SEPTEMBER 2023	205.001	000	15.99
10/03/2023	GENL	47094	1092023-01	SUPERIOR TWP UTILITY DEPARTMECELL PHONE	- JUAN SEPT 2023	850.000	751	49.84
10/03/2023	GENL	47095#	22382 22382	TAZ NETWORKS, INC	NETWORK FLAT FEE -OCTOBER 2023 NETWORK FLAT FEE -OCTOBER 2023	801.000 801.000	751 755	43.00 42.99
				CHECK GENL 47095 TOTAL FOR FU				<u>85.99</u>
10/03/2023	GENL	47096	160842	YPSILANTI ACE HARDWARE	BEE KILLER	740.000	755	17.99
10/11/2023	GENL	47108	3434390233	O'REILLY AUTOMOTIVE, INC.	TRAILER REPAIR PARTS	930.000	755	37.99
10/11/2023	GENL	47112	SEPT 2023 SEPT 2023 SEPT 2023	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - SEPT 2023 PENSION /HCSP - SEPT 2023 PENSION /HCSP - SEPT 2023	289.000 289.000 289.000	000 000 000	1,068.96 1,074.02 300.00
				101223-GBP	CASH TRANSFER 10/12/23 PAYROLL	289.000	000	14,346.88
				CHECK GENL 47112 TOTAL FOR FU				<u>16,789.86</u>
10/17/2023	GENL	47119	30312297	ABSOPURE WATER COMPANY	COOLER RENTAL - 2023	740.000	755	12.00
10/17/2023	GENL	47133	NOV 23	MEDMUTUAL LIFE	LIFE INSURANCE - NOVEMBER 2023	123.050	000	11.35
10/17/2023	GENL	47142	3087713 081528	SUPERIOR TOWNSHIP CREDIT CARDDISCOUNT TIRE	- DEPOSIT FOR TIRE NATURE HUNT BINGO SNACKS	205.001 205.001	000 000	25.00 69.36
				CHECK GENL 47142 TOTAL FOR FU				<u>94.36</u>
10/17/2023	GENL	47143	I100423-02	SUPERIOR TWP UTILITY DEPARTME DIESEL FUEL	THROUGH 8/7/23	742.000	755	481.45
				Total for fund 508 PARKS & RECREATION				18,900.21

Handwritten initials and a checkmark.

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 09/30/2023

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 09/30/2023	ACTIVITY FOR MONTH 09/30/23	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 09/30/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	323,909.00	323,909.00	242,931.78	26,992.42	80,977.22	75.00	233,588.25
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	18,975.00	18,975.00	14,231.25	4,743.75	4,743.75	75.00	10,500.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	653.44
508-000-663.000	INTEREST ON RESERVES INCOME	0.00	0.00	0.00	0.00	0.00	0.00	12.66
508-000-664.000	INTEREST/DIVIDENDS	0.00	6,000.00	3,128.26	0.00	2,871.74	52.114	(2,213.81)
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	64.45	0.00	(64.45)	100.00	225.77
508-000-680.000	INVESTMENT EARNINGS	0.00	15,000.00	10,849.72	0.00	4,150.28	72.33	607.17
508-000-695.000	TENNIS LESSON FEES	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	1,205.00	0.00	(605.00)	200.83	1,350.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	917.00	5,704.00	0.00	0.00	5,704.00	0.00	0.00
Total Dept 000 - REVENUE		347,401.00	371,188.00	272,410.46	31,736.17	98,777.54	73.39	246,323.48
TOTAL REVENUES		347,401.00	371,188.00	272,410.46	31,736.17	98,777.54	73.39	246,323.48
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	19,469.00	19,469.00	12,823.20	1,237.60	6,645.80	65.86	11,024.25
508-751-702.000	SALARIES	45,049.00	45,049.00	38,074.80	6,974.40	6,974.20	84.52	33,306.36
508-751-702.002	CONTROLLER SALARY	6,464.00	6,464.00	9,539.70	935.65	(3,075.70)	147.58	4,677.38
508-751-710.000	TRAINING	1,200.00	1,200.00	1,685.50	625.00	(485.50)	140.46	0.00
508-751-717.000	TAXABLE BENEFITS	0.00	10,200.00	10,174.80	617.48	25.20	99.75	0.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	418.78	0.00	581.22	41.88	221.33
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,050.00	0.00	150.00	87.50	1,050.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	1,894.53	58.99	1,605.47	54.13	11,903.06
508-751-850.000	TELECOMMUNICATIONS	1,500.00	1,500.00	448.01	49.84	1,051.99	29.87	448.89
508-751-851.000	INSURANCE & BONDS	10,500.00	10,500.00	7,457.05	857.88	3,042.95	71.02	6,500.02
508-751-860.000	TRANSPORTATION	1,400.00	1,400.00	984.48	0.00	415.52	70.32	482.98
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	410.00	0.00	90.00	82.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	0.00	150.00	76.92	500.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	61.21	24.34	238.79	20.40	2.05
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	134.79
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		100,532.00	110,732.00	91,522.06	10,904.18	19,209.94	82.65	76,251.11
Dept 754 - RECREATION								
508-754-702.000	SALARIES	12,241.00	12,241.00	13,606.05	428.96	(1,365.05)	111.15	3,377.72
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	2,255.33	782.44	1,244.67	64.44	1,478.44
508-754-801.000	PROFESSIONAL SERVICES - OTHER	7,000.00	7,000.00	1,813.57	0.00	5,186.43	25.91	3,228.84
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	450.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,000.00	2,000.00	546.75	0.00	1,453.25	27.34	771.00
Total Dept 754 - RECREATION		28,201.00	28,201.00	18,221.70	1,211.40	9,979.30	64.61	9,306.00

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REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP									
PERIOD ENDING 09/30/2023									
GL NUMBER	DESCRIPTION	2023		YTD BALANCE 09/30/2023	ACTIVITY FOR MONTH 09/30/23	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 09/30/2022	
		ORIGINAL BUDGET	AMENDED BUDGET						
Fund 508 - PARKS & RECREATION									
Expenditures									
Dept 755 - PARK MAINTENANCE									
508-755-702.000	SALARIES	111,908.00	111,908.00	112,194.46	12,871.92	(286.46)	100.26	83,363.58	
508-755-710.000	TRAINING	700.00	700.00	625.00	0.00	75.00	89.29	40.00	
508-755-717.000	TAXABLE BENEFITS	3,986.00	3,986.00	984.73	0.00	3,001.27	24.70	3,263.13	
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	2,689.49	135.89	2,810.51	48.90	2,018.19	
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00	
508-755-740.004	SAND-GRAVEL-BARK-SOIL	3,000.00	3,000.00	30.00	0.00	2,970.00	1.00	7,800.00	
508-755-741.000	UNIFORMS	1,000.00	1,000.00	(127.12)	0.00	1,127.12	(12.71)	0.00	
508-755-742.000	FUEL-LUBRICANTS	6,500.00	6,500.00	4,517.70	515.79	1,982.30	69.50	5,138.27	
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	1,336.27	162.99	1,163.73	53.45	1,530.25	
508-755-850.000	TELECOMMUNICATIONS	660.00	660.00	34.84	0.00	625.16	5.28	0.00	
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00	
508-755-920.000	UTILITIES	950.00	950.00	186.89	(9.15)	763.11	19.67	415.30	
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	16,286.74	456.10	(3,786.74)	130.29	3,473.51	
508-755-930.001	CONTROLLED BURNS	6,000.00	6,000.00	4,500.00	0.00	1,500.00	75.00	3,440.00	
508-755-975.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00	
508-755-980.000	EQUIPMENT OVER \$5,000	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00	
508-755-981.000	EQUIPMENT UNDER \$5,000	2,157.00	2,157.00	1,202.97	0.00	954.03	55.77	621.99	
Total Dept 755 - PARK MAINTENANCE		188,761.00	188,761.00	144,461.97	14,133.54	44,299.03	76.53	111,104.22	
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT									
508-756-951.000 PROJECTS									
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		0.00	0.00	0.00	0.00	0.00	0.00	16,826.00	
Dept 966 - UNALLOCATED EXPENSES									
508-966-715.000	FICA	15,370.00	15,370.00	14,951.78	1,713.14	418.22	97.28	10,634.49	
508-966-853.000	DENTAL INSURANCE	0.00	662.00	441.44	0.00	220.56	66.68	0.00	
508-966-854.000	VISION INSURANCE	0.00	189.00	125.84	0.00	63.16	66.58	0.00	
508-966-855.000	LIFE INSURANCE	0.00	136.00	90.80	0.00	45.20	66.76	0.00	
508-966-857.000	HCSF	0.00	3,600.00	2,400.00	0.00	1,200.00	66.67	0.00	
508-966-858.000	PENSION	14,537.00	23,537.00	16,476.88	0.00	7,060.12	70.00	11,845.64	
Total Dept 966 - UNALLOCATED EXPENSES		29,907.00	43,494.00	34,486.74	1,713.14	9,007.26	79.29	22,480.13	
TOTAL EXPENDITURES		347,401.00	371,188.00	288,692.47	27,962.26	82,495.53	77.78	235,967.46	
Fund 508 - PARKS & RECREATION:									
TOTAL REVENUES		347,401.00	371,188.00	272,410.46	31,736.17	98,777.54	73.39	246,323.48	
TOTAL EXPENDITURES		347,401.00	371,188.00	288,692.47	27,962.26	82,495.53	77.78	235,967.46	
NET OF REVENUES & EXPENDITURES		0.00	0.00	(16,282.01)	3,773.91	16,282.01	100.00	10,356.02	