

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
OCTOBER 16, 2023  
APPROVED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on October 16, 2023, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, and Trustee Bill Secret.

Absent: Trustee Rhonda McGill

**4. ADOPTION OF AGENDA**

It was moved by Trustee Lindke supported by Trustee Secret, to adopt the agenda as presented. The motion carried by unanimous vote.

**5. APPROVAL OF MINUTES**

**A. SEPTEMBER 13, 2023, SPECIAL MEETING**

It was moved by Trustee Lindke supported by Trustee Secret, to approve the minutes of the special Board meeting of September 13, 2023, with changes presented at the table.

The motion carried by unanimous vote.

**B. SEPTEMBER 18, 2023, REGULAR MEETING**

It was moved by Treasurer Lewis supported by Trustee Secret, to approve the minutes of the regular Board meeting of September 18, 2023, with changes presented at the table.

The motion carried by unanimous vote.

**6. CLOSED SESSION**

**A. DISCUSS PENDING LITIGATION**

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It was moved by Trustee Lindke supported by Clerk Findley to go in to closed session to discuss pending litigation.

Roll Call:

Ayes: Clerk Findley  
Trustee Caviston  
Treasurer Lewis  
Trustee Lindke  
Trustee Secrest  
Supervisor Schwartz

Nays: None.

Absent: Trustee McGill

The motion carried by unanimous vote.

*The Board went into closed session at 7:06p.m  
The Board returned to open session at 7:27p.m*

**7. CITIZEN PARTICIPATION**

**A. CITIZEN COMMENTS**

- Tom Freeman, Dixboro, spoke on behalf of Dixboro Village Green Inc. and disbursed a save the date card for the bicentennial celebration.
- Margorie Brawer, Fleming Ridge, spoke in opposition to the passing of the Zoning and Land Use agreement for Garrett's Space.
- Tom Brennan, Sheffield Dr., spoke in favor of the development of the Clayhill Community Farm and Garden
- Brian Jacobson, Fleming Ridge Dr., spoke in opposition to the passing of the Zoning and Land Use agreement for Garrett's Space.
- Daughter of TC Collins (Clayhill Community Farm and Garden) spoke in favor of the development of Clayhill Community Farm and Garden. (1 of 2)
- Daughter of TC Collins (Clayhill Community Farm and Garden) spoke in favor of the development of Clayhill Community Farm and Garden. (2 of 2)
- Martha Kern-Boprie, secretary of Parks Commission, questioned why budgets are not on the agenda.
- Clerk Findley responded that the budget is on the agenda.
- Joet Reoma, member of Master Composter Certificate Program, spoke in favor of the development of Clayhill Community Farm and Garden.
- Brenda Baker, Ashton Ct., spoke in opposition to the passing of the Zoning and Land Use agreement for Garrett's Space.

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- Lisa Hoenig, Director of Ypsilanti District Library, reported on their recent programs and support from the Charter Township of Superior community.
- Jan Piert, Anns Way Dr., spoke in favor of the development of the Clayhill Community Farm and Garden.
- TC Collins, Director of Clayhill Community Farm and Garden, spoke in favor of the development of the Clayhill Community Farm and Garden.
- Raji, Fairway Glens, spoke in favor of the development of the Clayhill Community Farm and Garden.
- Stephen Henley, Warren Rd., spoke in opposition to the rezoning decision of 3900 Dixboro Rd.
- Trische Duckworth, City of Ypsilanti, spoke in favor of the development of the Clayhill Community Farm and Garden. She also commented that a particular Board member should no longer hold office in 2024.
- Dana Harris, Bromley Park, spoke in favor of the development of the Clayhill Community Farm and Garden and requested an extension on the sidewalk deadlines for Bromley Park.
- Rickey Harding, Superintendent of Maintenance Department, shared a call-out from a resident, Burton Lowe, Tuskegee Airman, and advocated for a raise for the Maintenance Department.
- Irma Golden, Deputy Supervisor, gave updates about the sidewalk project.
- Jerry Clifton, Washington Sq., said the Board needs to put health and safety of the people first.
- Courtney Hall, Belleville MI, spoke in favor of the development of the Clayhill Community Farm and Garden.

**8. PRESENTATIONS AND PUBLIC HEARINGS  
A. TRUTH-IN-TAXATION PUBLIC HEARING**

Supervisor Schwartz explained the ensuing millage and opened the public hearing at 8:10 p.m.

No comment.

Supervisor Schwartz opened the public hearing for the budget at 8:11 p.m.

No comment.

**9. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz submitted his written report and read it verbally.

*(Available at the end of these minutes.)*

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- Supervisor Schwartz wants to bring the amendment of the Ypsilanti District Library agreement, renegotiating the amounts and the timeline to the November Board or Trustee meeting.
- Clerk Findley spoke highly of the library's facilities and said that these changes are more proof of Supervisor Schwartz acting on behalf of the Board without their knowledge.
- Trustee Lindke said she would like to see the potential amendments come to the November Board meeting with more analysis.
- Supervisor Schwartz questioned what type of analysis Trustee Lindke was looking for.
- Trustee Lindke responded she would like to understand why the Board is forgiving \$80,000.00.

**B. LIASON REPORT ON PARKS & RECREATION COMMISSION MEETING**

Trustee Lindke submitted her written report.

It was moved by Treasurer Lewis supported by Trustee Secrest to receive this report.

Motion carried by unanimous vote.

*(Available at the end of these minutes.)*

**C. COMMUNITY CENTER ADVISORY COMMITTEE**

Clerk Findley reported on the following:

- The CCAC did not have a meeting in September.
- Clerk Findley said that she spoke with Greg Dill, Washtenaw County Administrator, and they are waiting for Ypsilanti Community Schools to approve the purchase agreement. They are anxious for the approval and to schedule an ensuing ceremonial ground-breaking ceremony.

**D. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Treasurer Lewis supported by Clerk Findley, that the Superior Charter Township Board receive all reports.

Trustee Lindke asked to add two columns to the Fire Department report with year-to-date and prior year-to-date to the report.

The motion carried by unanimous vote.

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**10. COMMUNICATIONS**

**A. FIREFIGHTER NICHOLAS ROBSON LETTER TO FIRE CHIEF ANNOUNCING RESIGNATION**

It was moved by Trustee Secrest supported by Clerk Findley, to receive the resignation of Firefighter Nicholas Robson effective December 31, 2023.

Treasurer Lewis added that this is an acceptance with regret but understanding that this was a hard decision and thanked him for his service. The Board agreed.

The motion carried by unanimous vote.

*(All letters and documents given at the table are attached to the end of these minutes)*

**11. UNFINISHED BUSINESS**

**A. RESOLUTION 2023-46, RESOLUTION TO PROMOTE MARY BURTON TO UTILITIES DIRECTOR**

The following resolution was moved by Trustee Lindke supported by Clerk Findley.

- Supervisor Schwartz said that he heard from Keith Lockie, Township Controller, that Mary Burton, Utility Administrator, and Mr. Harding, Maintenance Superintendent, do not want their resolutions to go forward.
- Clerk Findley said that she knows nothing about that. If Mrs. Burton and Mr. Harding do not want their resolutions to go forward that it is not because they are undeserving but because of the pain that they have endured.
- Trustee Lindke said that the Board should still go forward and said that Mrs. Burton and Mr. Harding deserve these promotions.
- Supervisor Schwartz said his problem with the resolutions is that they do not spell out the job descriptions.
- Trustee Lindke said that it is not fair that Mrs. Burton has been fulfilling that position for years and has never been given the title of director.
- Clerk Findley disbursed a job description that Supervisor Schwartz created for Jeff Castro, former Ypsilanti Community Utilities Authority employee.
- Clerk Findley added that Mrs. Burton and Mr. Harding are upset because when they saw the job description in question, they noticed that they were already doing the job in question.
- Supervisor Schwartz disagreed, and said they are not.
- Clerk Findley said that Mrs. Burton and Mr. Harding are doing the job in question and said Supervisor Schwartz has other problems with them that stems back to Mr. Castro. Clerk Findley said that Supervisor Schwartz has to let that go and that they deserve their promotions.

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- Supervisor Schwartz said that he does not doubt that they deserve the raise, but he does not think the Board should be passing this.
- Trustee Lindke called the question.
- Supervisor Schwartz said that there was not yet a motion on the table.
- (Trustee Lindke moved the following resolution and Clerk Findley supported.)
- Supervisor Schwartz said he thinks it is premature. He added that he was trying to hire Mr. Castro because there are “things” that Mrs. Burton and Mr. Harding cannot do.
- Clerk Findley interjected that Mrs. Burton and Mr. Harding are already doing everything.
- Trustee Lindke said that Supervisor Schwartz has been the Utility Department supervisor by name only.
- Supervisor Schwartz responded that Trustee Lindke does not know that.
- Clerk Findley interjected that Supervisor Schwartz has admitted to not supervising on tape.
- Trustee Lindke called the question.
- Supervisor Schwartz said that he is going to vote no.
- Clerk Findley said that she did not ask him that and called the vote.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO PROMOTE MARY BURTON TO UTILITIES DIRECTOR**

**RESOLUTION NUMBER: 2023-46**

**DATE: OCTOBER 16, 2023**

**WHEREAS**, Mary Burton has been the Utility Department Administrator since October 16, 2017; and,

**WHEREAS**, Mary Burton has over 18 years of experience in the utilities field; and,

**WHEREAS**, she has an additional 17 years of experience in communications and administration; and,

**WHEREAS**, Supervisor Kenneth Schwartz has served as the Utility Director since 2017; and;

**WHEREAS**, the Board acknowledges the need to have a staff person directly involved in the day-to-day contractual, administrative and managerial aspects of the work of the Utilities Department; and,

**WHEREAS**, there are many functions and tasks in the Utility Ordinance which need to be addressed; and,

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**WHEREAS**, the Board is responsible to clearly define the person(s) to whom these functions and tasks are expected to be performed and hold that person accountable; and,

**WHEREAS**, the Board wishes to charge Mary Burton with all of the day-to-day administrative and managerial tasks; and,

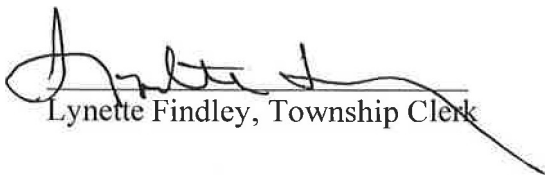
**WHEREAS**, Mary Burton has served with distinction in her position with the Utilities Department; and,

**WHEREAS**, Mary Burton should be given both the title and commensurate salary for her work in the Utilities Department.

**NOW, THEREFORE BE IT RESOLVED**, that Mary Burton be appointed as Director of the Charter Township of Superior Utility Department with a starting salary of \$90,514, a 10% increase.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

Roll Call:

Ayes: Clerk Findley  
Trustee Lindke  
Trustee Caviston  
Treasurer Lewis

Nays: Supervisor Schwartz  
Trustee Secrest

Absent: Trustee McGill

The resolution carried by majority vote.

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**B. RESOLUTION 2023-47, RESOLUTION TO INCREASE PAY RATE OF RICKEY HARDING, UTILITIES SUPERINTENDENT**

The following resolution was moved by Trustee Lindke supported by Clerk Findley with the amendment that Rickey Harding be given the title of Superintendent of the Utility Department.

- Supervisor Schwartz said having both a Director and Superintendent of the Utility Department creates incompatibilities.
- Treasurer Lewis said that she has been desiring to have a meeting with the Officials since July. In that meeting she wanted to do what Mr. Harding had requested and that is to give a raise to the entire Utility Department.
- Clerk Findley stated the reason the meeting did not take place was discussed at the Work Session on October 10, 2023.
- Treasurer Lewis said that we may have but that does not resolve what Mr. Harding said tonight.
- Clerk Findley said that no one went behind closed doors and that everything was done in public. The Board cannot move forward with the departmental raises until the resolutions on the table are completed.
- Treasurer Lewis questioned why that is the case.
- Clerk Findley said that the Board discussed this in the Work Session.
- Treasurer Lewis rebutted that the work session was not about giving the Utility Department raises.
- Clerk Findley said we discussed the organizational structure that has employees in flux. She said the Board will take care of all of the employees because they deserve it.
- Trustee Lindke called the question.
- The vote was called on the question.

Roll Call:

Ayes: Clerk Findley  
Trustee Lindke

Nays: Treasurer Lewis  
Trustee Caviston  
Trustee Secrest  
Supervisor Schwartz

Absent: Trustee McGill

Question fails 4 to 3.

Discussion continued:



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- Supervisor Schwartz reiterated that he believes that there is a conflict between the titles of Director and Superintendent.
- Clerk Findley reiterated that Mrs. Burton and Mr. Harding were very upset that Supervisor Schwartz was offering a job to Mr. Castro that they were already performing.
- Trustee Lindke said that Mr. Harding has been doing an excellent job in his department and it is time that the Board recognized it and pays him for what he is worth.
- Supervisor Schwartz said it is not that Mr. Harding is not worth it, but the Board is doing this without proper due diligence and that does not bode well for the customers. He added that the Board should consider tabling this resolution and discussing it in a work session.
- Trustee Lindke said this this a delay, and Clerk Findley agreed.
- Trustee Secrest said that a work session is appropriate to discuss the order, but he does believe that everyone deserves more money.
- Clerk Findley said she agrees a work session would be valuable to discuss the rest of how the Board is going to structure and she believes that this is very unfair to Mr. Harding. She said she is glad that Mrs. Burton's resolution was passed but this will cause employees to leave.
- Supervisor Schwartz said that some employees are making \$100,000.00 and they are not going to leave.
- Clerk Findley said that Supervisor Schwartz was going to offer Mr. Castro \$70,000.00 for just 19 hours of work.
- Supervisor Schwartz said that offer for Mr. Castro was never brought to the Board.
- Trustee Lindke rebutted saying Mr. Castro was working for the Township but asked to get back to the topic at hand. She said Mr. Harding has been doing this job for years and it is unfair that he is not being compensated for it.
- Supervisor Schwartz said that Mr. Harding has only done some of the work since he received his S1 license.
- Clerk Findley and Trustee Linke requested that Supervisor Schwartz "stop doing that".
- Fred Lucas, Township Attorney, suggested if there is a dispute about the title then the Board should split the motion. One motion to consider giving Mr. Harding the raise and another to consider giving him the title. (1:50:03)
- Trustee Lindke said that the motion should not be split and should include both.
- Clerk Findley said Supervisor Schwartz has said, on tape, twice that he does not supervise.
- Supervisor Schwartz agreed that he has said that because he believes the Utility Department has been running smoothly.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RAISE THE PAY RATE OF THE UTILITIES SUPERINTENDENT,  
RICKEY HARDING**

**RESOLUTION NUMBER: 2023-47**

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**DATE: AUGUST 21, 2023**

**WHEREAS**, Rickey Harding has been the Superintendent of Maintenance since January 22, 2019; and,

**WHEREAS**, Rickey Harding has over 25 years of experience in the utilities field; and,

**WHEREAS**, Rickey Harding has received the following certifications December 20, 2017: S-3 December 15, 2018: S-2, and June 13, 2019, S-1; and,

**WHEREAS**, section 42.10 of the State of Michigan Charter Township Act provides the township Board with the power to delegate certain duties of the township to a township superintendent; and,

**WHEREAS**, section 42.11 of the State of Michigan Charter Township Act notes that the Township Superintendent serves at the pleasure of the Board and must be a township resident; and,

**WHEREAS**, The Board wishes to assign the following functions and duties to the Township Superintendent position: 1) managing and supervising the operation of all township utilities, and 2) seeing that all terms and conditions imposed in favor of the township or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed.

**WHEREAS**, the Board acknowledges the need to have the Township Superintendent position directly involved in the technical field work of the Utilities Department and responsible for the duties as described above; and;

**WHEREAS**, the Board does not wish to continue to delegate supervision of the Utility Department to the Township Supervisor; and,

**WHEREAS**, it is the Board's responsibility to clearly define the person(s) to whom these functions and tasks are expected to be performed and hold that person accountable; and,

**WHEREAS**, Rickey Harding has served with distinction in his position as Superintendent with the Utilities Department; and,

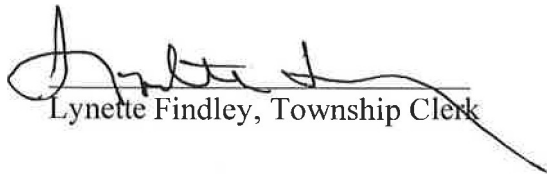
**WHEREAS**, Rickey Harding should be given commensurate salary for his work in the Utilities Department.

**NOW, THEREFORE BE IT RESOLVED**, that Rickey Harding *is appointed as the Utilities Superintendent and* be given a salary of \$96,210, a 10% increase.

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**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

Roll Call:

Ayes: Clerk Findley  
Treasurer Lewis  
Trustee Caviston  
Trustee Lindke

Nays: Trustee Secrest  
Supervisor Schwartz

Absent: Trustee McGill

The amended resolution carried by majority vote.

**C. RESOLUTION 2023-50, AALEA SKRYCKI ROLE CHANGE – ACCOUNTANT & BILLING SPECIALIST**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

- Supervisor Schwartz asked if there was any discussion and said that the following resolution was an easy one.
- Clerk Findley and Trustee Lindke questioned why Supervisor Schwartz believed that this resolution was easy.
- Supervisor Schwartz said this resolution had clear job duties and responsibilities that will be changed.

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**RESOLUTION TO NAME AN ACCOUNTANT/BILLING SPECIALIST FOR THE  
SUPERIOR TOWNSHIP UTILITY DEPARTMENT**

**RESOLUTION NUMBER: 2023-50**

**DATE: AUGUST 21, 2023**

**WHEREAS**, the Superior Township Utility Department (STUD) after reviewing job roles and responsibilities of the Controller's office foresee an immediate need to train an employee in the role of Accountant who would serve as backup and support to the Controller; and,

**WHEREAS**, this position can be combined with the Billing Specialist responsibilities, which would be expanded to include general accounting work; and,

**WHEREAS**, the Superior Township Utility Department (STUD) will name an Accountant/Billing Specialist; and,

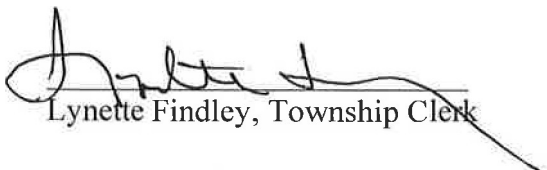
**WHEREAS**, the Superior Township Utility Department (STUD) recommends Aalea Skrycki to be promoted to this position as Accountant and Billing Specialist. She has been an employee of Superior Township for more than 17 years, beginning as an Administrative Assistant for the Treasurer's office for a short stint and soon moving up to Deputy Treasurer; and.

**WHEREAS**, Aalea Skrycki is qualified, capable and in times past, has filled in for the Controller to cover vacations. She holds a bachelor's degree in accounting and is willing to be fully trained in this capacity.

**NOW THEREFORE, BE IT RESOLVED**, the Superior Charter Township Board hereby approves Aalea Skrycki as Accountant/Billing Specialist for the Superior Township Utility Department at a wage of \$36.10 per hour an increase from her previous \$27.73.

**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

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Date Certified

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Roll Call:

Ayes: Clerk Findley  
Treasurer Lewis  
Trustee Caviston  
Trustee Lindke  
Trustee Secrest  
Supervisor Schwartz

Nays: None.

Absent: Trustee McGill

The resolution carried by unanimous vote.

**D. RESOLUTION 2023-61, MOVE THE SUPERVISION AND OVERSIGHT OF NANCY MASON TO CONTROLLER, KEITH LOCKIE**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

- Trustee Lindke requested to add that the Township Controller reports to the Township Clerk.
- Supervisor Schwartz and Clerk Findley agreed to take that question up in the November 20, 2023, Regular Board meeting.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO MOVE THE SUPERVISION AND OVERSIGHT OF ASSISTANT  
OFFICE & PERSONNEL MANAGER TO CONTROLLER**

**RESOLUTION NUMBER: 2023-61**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, the Board of Trustees of the Charter Township of Superior wishes to move the supervision and oversight of the Assistant Office and Personnel Manager to the Controller.

**WHEREAS**, section 42.10 of the State of Michigan Charter Township Act provides the Township Board with the power to delegate certain duties of the Township; and,

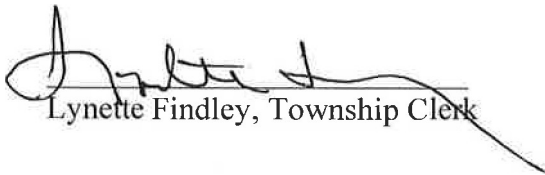
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**WHEREAS**, the Board wishes to assign the following functions and duties to the Controller: managing and supervising the duties of the position of Assistant Office and Personnel Manager, access to all employee related documents, access to payroll system, access to pension and insurance websites.

**NOW, THEREFORE BE IT RESOLVED**, that the Assistant Office and Personnel Manager will report directly to the Controller and has the above responsibilities.

**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

10/17/2023  
Date Certified

Roll Call:

Ayes: Clerk Findley  
Trustee Caviston  
Treasurer Lewis  
Trustee Lindke  
Trustee Secret  
Supervisor Schwartz

Nays: None.

Absent: Trustee McGill

The resolution carried by unanimous vote.

**E. REVIEW AND CONSIDER ADOPTING AMENDMENTS TO RESOLUTION 2023-54 (RESOLUTION TO APPROVE THE ZONING AND LAND USE AGREEMENT WITH CONSERVATION EASEMENT).**

The following resolution as amended was moved by Trustee Lindke supported by Trustee Secret. (1:56:04)

- Attorney Lucas and the Attorney for Garrett's Space verified that the Board is voting on the properly amended agreement.

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- Supervisor Schwartz asked the Attorney for Garrett’s Space if they intend to follow the Zoning Ordinance as required.
- The Attorney for Garrett’s Space responded yes, they are complying and emphasized that they are doing the Development Agreement as needed.

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**RESOLUTION TO APPROVE THE AMENDED ZONING AND LAND USE  
AGREEMENT WITH CONSERVATION EASEMENT**

**RESOLUTION NUMBER: 2023-54**

**DATE: AUGUST 21, 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustees has received a Zoning and Land Use Agreement from Garrett’s Space for the property at 3900 Dixboro Rd; and,

**WHEREAS**, the Developer, Garrett’s Space is developing a PC, Planned Community Special District, pursuant to the Superior Charter Township Zoning Ordinance No. 174, as amended, and other applicable law; and,

**WHEREAS**, a Zoning and Land Use Agreement presents a binding summary of use as related to a property that affected/interested parties agree to as it relates to the aforementioned; and,

**WHEREAS**, the property at 3900 Dixboro Rd. was rezoned from A2, Agriculture District to PC, Planned Community Special District in the July 17, 2023, Regular Meeting of the Charter Township of Superior Board of Trustees; and,

**WHEREAS**, the inherent flexibility encompassed in a PC, Planned Community Special District encourages an agreement that stipulates the expected use of the property by the property owner and any party that utilizes said property under this Special Zoning District; and,

**WHEREAS**, the Zoning and Land Use Agreement shall be binding upon the Township, the Developer of the Development, their successors-in-interest, and assigns.

**NOW, THEREFORE, BE IT RESOLVED**, in consideration of the premises and the mutual covenants of the parties described in this Agreement, and with the express understanding that this Agreement contains important and essential terms, the parties hereby agree as follows:

***Superior Charter Township***

**ZONING AND LAND USE AGREEMENT**  
***PC, Planned Community Special District***

***[Garrett's Space]***

**THIS ZONING AND LAND USE AGREEMENT**, effective as of the 16 day of October, 2023, is entered into according to the terms and provisions of the Charter Township of Superior Zoning Ordinance, as amended (Zoning Ordinance”), for the governance of the Garrett’s Space land use and care center as a Special District under Article 7 of the Zoning Ordinance, PC, Planned Community Special District. The parties to this agreement are Superior Charter Township, a municipal corporation, 3040 North Prospect, Ypsilanti, MI 48198 (the “**Township**”), and Garrett’s Space, a non-profit corporation, 1400 Granger Ave, Ann Arbor, MI 48104 (“**GS**”).

**RECITATIONS**

***Summary of Use***

The parties recognize an unmet need for uses and facilities to provide support for young adults struggling with depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS, and that these individuals may require assistance other than visits to a therapist or other help currently available. GS desires and intends to create a land use with a care center designed with the view of filling existing gaps in support for this population.

This land use is *not* intended as a “medical” facility that would provide treatment or other support for young adults (i) with psychosis or mania, (ii) who are imminently at high risk for suicide, (iii) who pose a threat to, or are at risk of, harming others, (iv) who are actively using substances that could significantly impair their judgment or lead to unsafe behaviors, or (v) who are subject to court-ordered or other involuntary treatment; and based on careful screening, such individuals identified with any of such conditions shall not be admitted for treatment for residential or day programming on the Property. Nor is the use proposed to be a state-licensed facility, but represents an “other managed residential facility” referenced as part of the residential use classification on the Land Use Table of Zoning Ordinance Article 4.

Rather, it is the intent of the Township to permit, and for GS to establish, a residential campus offering relatively short-term on-premises residential care, as well as day care, and provide a safe and holistically focused space for young adults struggling from the life-threatening challenges that arise due to depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS.



***PC Planned Community Special District – Intended to be Flexible***

It is agreed by the Township and GS that the unique nature of the proposed land use, and its rural residential character on a unified 76-acre property, is well suited and meets all of the enabling requirements for approval under the Planned Community (PC) Special District. This Special District encourages greater collaboration between the developer and the Township in the development process and allows additional freedom for the developer to take an even more creative approach to land use and development than otherwise permitted under the Zoning Ordinance. This Special District option also offers greater flexibility in the design of land development, maximizing the developer's ability to take advantage of natural topography, vegetation, watercourses, and other site features, which are all present on this one site. The approved development is shown on the approved Area Plan, attached, and is further described in this Agreement and the site plan.

This flexibility in design, development, and use is expressly authorized by the Michigan Zoning Enabling Act; and such authorization is applied in the Superior Township Zoning Ordinance with safeguards and standards including the requirement for conformity with the Master Plan and Growth Management Plan, so that a project approved under this permission becomes a planned use and avoids the legal shortcoming of so-called "spot zoning." By approving the proposed use as a Planned Community Special District, the use will be a rural residential use with accompanying components, consistent with and complimentary to the surrounding uses and area.

***Intent of Township and Garrett's Space***

The parties intend this Agreement, approved in accordance with Article 7 of the Zoning Ordinance, to be a part of Township approval and rezoning of the Property to PC, Planned Community Special District, for the use, development, and land use standards for the Property and development project shown on the Area Plan and to be shown on the Site Plan, and as described in this Agreement. This Agreement is also intended to specify binding terms and requirements on GS and the Township for the development and use of the Property.

***A G R E E M E N T   T E R M S***

Based on the Recitations stated above, and premised on the mutually binding terms and covenants of this Agreement, the parties **AGREE AS FOLLOWS:**

**GENERAL ZONING, AREA PLAN, AND SITE PLAN TERMS**

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**Recitations Part of Agreement.** The Recitations stated above are deemed to be an integral and binding part of this Agreement.

**The Property.** The property which is the subject of this Agreement consists of seven parcels totaling approximately 76 acres in the Township, commonly known as 3900 Dixboro Road, and more specifically described on Attachment 'A' to this Agreement (the "**Property**"). The several parcels shall, upon final site plan approval in accordance with this Agreement, be merged and become one unified parcel.

**Zoning District.** The Township approves the rezoning of the Property from A2, Agriculture District, to PC, Planned Community Special District for development and use in conformance with this Agreement.

**Requirements.** The Township Board, after public hearings, and following recommendation by the Planning Commission, finds that all of the requirements of the PC, Planned Community Special District are met

**Area Plan.** The Zoning Ordinance requires an approved Area Plan for the development and use of the Property as a Special District under Article 7. The Township has approved the Area Plan for this development of the Property, which shall be binding on the Township, GS, and all successor owners of record of the Property. The Area Plan was approved following due notice and public hearing and is incorporated as part of this Agreement as Attachment 'B' ("**Area Plan**"). Approval of the Area Plan shall represent Township approval of the land use, general site layout, conceptual building design and location, and preliminary vehicular and pedestrian networks.

**Site Plan Approval.** The site plan, to be subsequently approved, shall conform to the approved Area Plan for this development, and must be reviewed and approved by the Township prior to site work on the Property ("**Site Plan**"), except that the Township, in its discretion, may administratively authorize the issuance of permits by the Building Official for preliminary site work to begin in connection with soil exploration, site clearing, entranceway improvements, and preliminary steps for on-site water and sanitary sewage disposal and storm water management (subject to any necessary approval by outside agencies).

**Conditions of Approval.** The approval of the Area Plan and subsequent approval of the Site Plan, for this development are subject to the terms and conditions specified in this Agreement.

**Duration of Approval.** The Property will be developed in phases, , as approved in the Area Plan and Site Plan and as provide in the Zoning Ordinance

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**Amendment.** The terms and provisions of this Agreement, including the Area Plan and Site Plan, shall be subject to amendment only as provided in this Agreement, and the Township's Zoning Ordinance.

**Recordation.** This Agreement, or a recordable notice of this Agreement, shall be duly recorded by the Township at the Register of Deeds for the County of Washtenaw, State of Michigan.

**DEVELOPMENT AND USE**

**Development and Use.** The Property shall be developed and used in accordance with this Agreement, including approved plans reflected in the Area Plan and Site Plan, as the same may be modified in accordance with the terms of this Agreement.

**Permitted Use.** The principal use of the Property shall be a residential use as part of a 76-acre campus care center with a predominant residential setting, to provide care and support for the wellness and support needed by young adults struggling from depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS. The setting provided by the Property, as approved for development and use, is intended to enhance such wellness and support, along with professionally programmed support designed to enhance healing through in-person connections and activities. The large open space, natural resource-rich environment carries out the fundamental intent of the Federal Fair Housing Act and Americans with Disabilities Act and related state law of enabling mainstream, or community-based, living, while concurrently fulfilling the intent of the Township Master Plan, which incorporates the Growth Management Strategies and Goals for large lot, open space and preservation in this Northwest, rural residential portion of the Township.

The use also includes authorization to provide support to family members, friends, and allies of those receiving support.

This land use is not intended as a "medical" facility that would provide treatment or other support for young adults (i) with psychosis or mania, (ii) who are imminently at high risk for suicide, (iii) who pose a threat to, or are at risk of, harming others, (iv) who are actively using substances that could significantly impair their judgment or lead to unsafe behaviors, or (v) who are subject to court-ordered or other involuntary treatment; and based on careful screening, such individuals identified with any of such conditions shall not be admitted for treatment for residential or day programming on the land.

**Short-term, in-residence care** is intended to be provided for up to 20 individuals who will reside on the property for a period of time expected to have a duration of approximately 30 days or less.

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**Day programming** would be provided for approximately 10 or more individuals, however, to the extent programmed day care is provided to more than 10 individuals, the number of in-residence care individuals shall be reduced proportionately, so that the total number of persons receiving care on the Property at any time will not exceed 30.

**Staffing** is expected to be provided by up to 18 individuals, including administrators, and no less than two members of the staff would remain on the Property 24/7 when overnight guests are on the premises, with responsibility for care, safety and security, including monitoring resident whereabouts. These staffing levels shall be subject to the need to conform to applicable government regulation, as this may be changed from time-to-time.

**Accessory Uses.** GS is authorized to provide and facilitate the following accessory uses on the Property to support and enhance the principal use:

Teletherapy services and therapy.

Support groups, grounding activities such as yoga, movement, mindfulness, meditation, and other somatic and artistic options and applications, such as journaling, healthy cooking, music, art, poetry, gardening, and the like. Individuals involved in these activities will consist of the 'not to exceed' 30 persons receiving care on the Property, as specified in Section 2.16(3).

Walking trails.

Interaction with farm animals subject to and as determined during site plan review.

Case management support.

Support for families.

Creativity studio for such activities as music, dance, and art.

Occasional special events, such as community, alumni, and family events, training (CEU), and fundraising.

**Primary Buildings.** The three primary buildings, as shown on the Area Plan, and more specifically on the Site Plan, for the use would be:

A main residential structure to be newly constructed ("**Residential Structure**") to accommodate the individuals receiving in-residence and outpatient care along with staff; and

The existing residential structure on the Property, the interior of which would be modified to serve as an administrative office and for day-programming use ("**Administrative/Programming Structure**").

Creativity studio for such activities as music, dance, and art.

**Accessory Structures.** Approved accessory improvements to be constructed and used include the following, as specified on the Area Plan and Site Plan, with area and height to be dictated by use, taking into consideration the height exceptions in Section 3.201 of the Zoning Ordinance:

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Outdoor recreation areas and facilities to accommodate, among other things, basketball, volleyball and the like.

Barn and related facilities for therapeutic animals.

Small group pavilion.

Sheds for gardening and other outdoor activities used as part of the care mission.

Stream, wetland, and natural resources, which would be part of a preservation regime to be made part of care programming.

Walking trails, gardens, fire pit, and other outdoor focus areas for recreation and care programming.

Existing storage shed.

**Change to, or Addition of, Structures, Uses, and Improvements.** Changes to, or addition of, structures, uses, and improvements shall be reviewed and approved in the manner provided in the Zoning Ordinance.

**Conditions of approval to be met:**

All new and existing buildings and structures shall comply with the Area Plan and Site Plan, unless amended.

All new and existing buildings and structures shall comply with all building code standards, and applicant shall be required to apply and pay for all required permits.

Any permits required by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) relating to the Property shall be secured by the applicant prior to the commencement of any work.

**Dedications and restrictions; easements and rights-of-way.** All vehicular and pedestrian ways on the property shall be retained in private ownership. Easements for utilities are as shown on the Site Plan. GS shall be authorized, but not required, to establish other formal and informal restrictions, easements and rights-of-way applicable internally to some or all of the property, subject to administrative approval by Township Staff, and subject to documentation by Administrative Addendum to this Agreement.

**Open and common space and conservation easement protection; maintenance, and permitted activities within respective open space and conservation areas.**

A substantial portion of the Property is shown as unimproved areas on the Area Plan. Areas restricted by deed restriction or conservation easement shall be restricted from use as provided below. Other areas shall be restricted from the development of new buildings or structures unless and until approved, either administratively or by the Planning Commission and Township Board, as applicable under the provisions stated in this Agreement; however, such other areas shall not be restricted for use if they are consistent with the intent and purpose of the approved land use and care center.

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Areas of the Property restricted by deed restriction or conservation easement shall have a limited use in accordance with the terms of the respective restriction or conservation easement, as applicable, but shall otherwise shall not be restricted for use consistent with the principal and accessory uses permitted in this Agreement.

Prior to the issuance of a certificate of occupancy for the main residential structure to be newly constructed, the areas on the Property which consist of a substantial amount of open and wooded space, regulated wetlands, wetland buffers, the pond, and the stream shall be placed under the protection of a conservation easement which shall, among other things, restrict some 58 acres of the Property from the construction of structures, but may permit underground utilities, septic drain fields, water wells, walking paths and elements, landscape installations and elements, drainage elements such as retention / detention; rain gardens, culverts, swales, or other facilities required for the land use approved in this Agreement, and shall require such areas to be maintained as specified as part of the terms of the conservation easement. Subject to approvals required by law, such areas shall not be restricted from customary use, such as hiking and nature observation. The Conservation Easement shall be for the benefit of the grantee entity, which may be the Township or an entity approved by the Township.

Until the conservation easement is established, GS shall preserve from active construction and development the 58-acre area in the manner not inconsistent with the preservation described in paragraph (2)(a), above.

In all events, all areas on the Property shall be maintained in good faith consistent with the objectives of the care center and land use, and the requirements of this Agreement.

**Entranceway Improvements.** Roadway improvements shall be made at the entrance to the Property in the public right-of-way of Dixboro Road as required by the Washtenaw County Road Commission in the location shown on the Area Plan, and to be detailed on the Site Plan. On the Property, set back from the public right-of-way, there shall be a security gate for the protection of the residents. There is no current intention to place any type of occupied security structure at the entrance, however, if such intent should change based on experiences encountered, an administrative change for such purpose shall be submitted by GS, which shall be subject to review and approval by the administrative staff of the Township.

**Water supply, sanitary sewage disposal, and other utility Facilities.** The Property is an existing lot or parcel which has been occupied, and thus considered an existing lot which has been served by on-site facilities. The use of on-site facilities will continue, with supplementation, all to be approved by other government agencies having jurisdiction.

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Water Supply. All on-site water supply facilities utilized on the Property shall be approved by the Washtenaw County Health Department.

Sanitary Sewage Disposal. All on-site sanitary sewage disposal facilities shall be approved by the Washtenaw County Health Department, and in compliance with Township ordinances, and may include either shared drain fields (consistent with Washtenaw County Health Department permitting and the preservation of natural resources and features) and/or individual fields, which shall all be deemed to be in compliance with Township Ordinances for the Property.

**Storm water management.** Storm water management system improvements, including grading, open ditches, and detention facilities, and related improvements, shall be developed and approved by the Washtenaw County Water Resources Commissioner's office, to be shown on the site plan.

**Private on-site traffic circulation improvement design and management.** The entranceway to the property shall be modified as directed by the Washtenaw County Road Commission, to be shown on the site plan. Internal traffic circulation improvements shall be private roads as shown on the site plan, maintained by GS, and shall be consistent with the Area Plan.

**Pedestrian circulation.** Private walking and hiking trails shall be established on the site, as shown on the site plan.

**On-site parking improvements** On-site parking improvements shall be provided to serve the respective principal and accessory structures, with locations and specifications as generally shown on the Area Plan, and to be specifically shown on the Site Plan.

**Development regulations, including area, set back, height, and the like.**

Building Setbacks from the respective parts of the perimeter of the site shall be a minimum distance from the:

Northerly property line: Minimum of 200 feet.

Easterly property line: Minimum of 200 feet.

Southerly property line (adjacent to M-14): Minimum of 50 feet.

Southwesterly property line (angling from the west end of the southerly line over to the south end of the westerly line: Minimum from Dixboro Road to the pond the setback is 200 feet, from the pond to the Southerly property line the setback shall be 50 feet.

Westerly property line (adjacent to Dixboro Road and portion of boundary extending to Southerly line): Minimum of 200 feet.

Height: All buildings shall have a height within the range of two and one-half stories or 35 feet or less, with heights of specific buildings shown on the Site Plan.

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Density: The Residential Structure shall accommodate in-residence individuals and 10 day-programming individuals, along with limited staff to remain on-site for care and security purposes. Short-term, in-residence care is intended to be provided for up to 20 individuals who will reside on the property for a period of time expected to have a duration of approximately 30 days or less. Some of such care may be provided in the existing residence. Day programming would be provided for approximately 10 to 15 individuals, however, to the extent outpatient care is provided to more than 10 individuals, the number of in-residence care individuals shall be reduced proportionately, so that the total number of persons receiving care on the Property at any time will not exceed 30. Occasional meetings during the hours of 9:00 am to 9:00 pm, may be scheduled on the Property, such as for community, alumni, family events, training (CEU), and fundraising.

Distances between buildings: The distance between the two primary buildings shall be a minimum of 60 feet, and distance between the Primary buildings and the Creativity Studio shall be a minimum of 40 feet

**Signage and lighting**

Signage. A sign identifying the Property as the care center approved in this Agreement shall be displayed adjacent to the entrance to the Property, as shown on the Site Plan and approved through a Sign Permit. The specifications of the sign shall conform to the Township code for monument signs. In addition, bearing in mind that there will be individuals on the Property who will only be on site for a short period of time, and that the property is some 76 acres in area, wayfinding signs, which shall be exempt from sign permit requirements, shall be permitted on drives and walkways in locations determined by GS to be appropriate to facilitate efficient movement on the site, subject to compliance with the following standards:  
Signs may be located along drives and walkways; and,  
Signs shall not exceed six square feet in area and four feet in height.

Lighting. Lighting shall be utilized around building entries (building and ground mounted), adjacent to the entranceway from Dixboro Road, and minimal parking lot lighting that will be down shielded and configured for a maximum of one foot candle over the parking fields. Lighting may also be utilized adjunct to the entrance road and walking trails, however no lighted signs shall be established immediately adjacent to neighboring residences. Lighting shall comply with Section 14.11 of the Zoning Ordinance and shown on the approved Site Plan.

**Landscaping plan.** Landscaping shall be provided in compliance with Section 14.10 of the Zoning Ordinance and in accordance with a landscaping plan finalized as part of site plan review and approval.



**PHASING AND AGREEMENT AMENDMENT**

**Phasing of project development and use.** Phasing Plan to be reviewed and approved as part of the Site Plan review.

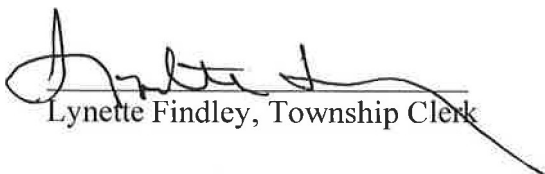
**Amendment to Area Plan or Site Plan.** Amendments to the Area Plan or Site Plan shall be reviewed and approved in the manner provided in the Zoning Ordinance.

**EFFECTIVENESS**

This Agreement shall become effective upon approval by and execution on behalf of the Superior Township Board, and execution on behalf of Garrett's Space, and shall then be binding on the Property; provided that, in the event the rezoning of the Property to PC, Planned Community Special District, does not take effect and is rejected under Section 402 of Act 110, PA 2006, as amended, or is invalidated by final judgment of a court having jurisdiction, or the use is not permissible due to action of an outside government agency, or by similar cause, then this Agreement, the Area Plan, and rezoning, and all restrictions arising from such Agreement, Plan, and rezoning, shall thereupon be null and void.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

Roll Call:

Ayes: Trustee Lindke  
Trustee Caviston  
Clerk Findley  
Treasurer Lewis  
Trustee Secrest  
Supervisor Schwartz

Nays: None.

Absent: Trustee McGill

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The resolution carried by unanimous vote.

**F. RESOLUTION 2023-41, APPROVE OHM DESIGN AND BIDDING/CONSTRUCTION PHASE SUPPORT FOR A NEW BATHROOM AT FIRE STATION NO. 2**

The following resolution was moved by Trustee Lindke supported by Clerk Findley.

- George Tsakoff, OHM, explained the resolution. (2:00:00)
- The Board questioned if this project is at all union related.
- Jeff Kujawa, Firefighter, clarified that it was not union related.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE *AMENDED* OHM DESIGN AND  
BIDDING/CONSTRUCTION PHASE SUPPORT FOR A NEW BATHROOM AT THE  
EXISTING FIRE STATION NO. 2**

**RESOLUTION NUMBER: 2023-41**

**DATE: JULY 17, 2023**

**WHEREAS**, at the request of the Superior Charter Township Parks & Recreation Department, OHM Advisors (OHM) is pleased to submit this proposal to provide professional services to Superior Charter Township (Township) for design and bidding/construction phase support for a new bathroom at the existing Fire Station No. 2, located along west side of Harris Rd, north of MacArthur Boulevard; and,

**WHEREAS**, the Township desires architectural design phase services to meet code compliance and provide bidding documents to a minimum of three (3) contractors that can provide pricing for the project for Township approval; and,

**WHEREAS**, OHM Advisors will also be available to provide limited support as outlined during the construction phase of the project; and,

**WHEREAS**, the schedule for the proposal upon authorization is as follows:

- ~~Design Documents Finalized—September 15, 2023~~
- ~~Contractor Selection by Township (anticipated)—October 16, 2023~~
- ~~Approximate Construction Start (anticipated)—December 6, 2023~~
- ~~Construction Completion (anticipated)—March 5, 2023, or as agreed by Township staff.~~

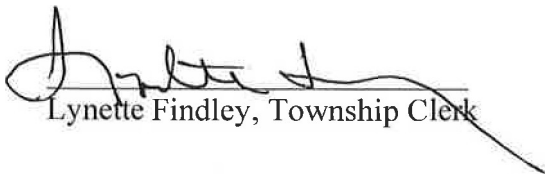
**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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- Design Documents Finalized – December 20, 2023
- Contractor Selection by Township (anticipated) – February 19, 2024
- Approximate Construction Start (anticipated) – April 12, 2024
- Construction Completion (anticipated) – June 28, 2024, or as agreed by Township staff.

**NOW THEREFORE, BE IT RESOLVED**, that the Superior Charter Township Board of Trustees hereby approves the proposed fee schedule with OHM Advisors dated ~~July 11, 2023~~, October 6, 2023, for a Fixed Fee of \$15,700.00. No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

Roll Call:

Ayes: Clerk Findley  
Treasurer Lewis  
Trustee Caviston  
Trustee Lindke  
Trustee Secrest  
Supervisor Schwartz

Nays: None.

Absent: Trustee McGill

The resolution carried by unanimous vote.

**G. RESOLUTION 2023-59, ACCEPT BID FROM KAB ENTERPRISES, INC., FOR IMPROVEMENTS TO FIREMAN'S PARK**

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The following resolution was moved by Trustee Lindke supported by Clerk Findley with the addition of having General Fund pay for drainage costs and the Parks Commission pay for the remainder of the costs.

- Supervisor Schwartz said that the Board of Trustees has already used \$700,000.00 of the Reserves and this project would cause the amount to exceed \$1,000,000.00.
- Trustee Lindke said this project is important for the community south of Geddes.
- Clerk Findley said it is important to also understand that this project addresses drainage issues that the Board has known about for a while.
- Supervisor Schwartz asked Trustee Lindke to reconsider the split and suggested 50/50.
- Clerk Findley said the more that this project is put off, the more the Board will ultimately spend and urged the Board to approve it.
- Treasurer Lewis asked for input from Keith Lockie, Township Controller.
- Mr. Lockie said that the designated column in the budget has approximately \$190,000.00.
- Trustee Lindke said the usage of money from Hyundai were not clearly defined and questioned if the Board could use it.
- Supervisor Schwartz said the money was never released.
- Trustee Lindke said she believes that \$211,000.00 is in the Geddes Rd. fund.
- Mr. Lockie agreed that \$211,000.00 is in Fund Balance left over from the Hyundai fund but agrees with Supervisor Schwartz that the funds first have to be released.
- Clerk Findley said that she remembers from past planning commission meetings that Mark (Torigian), Hyundai, gave the authority for the Township to use the money as we please.
- Supervisor Schwartz said the Board never released the money and that he was contacted by Hyundai at the beginning of last year to send a total amount. He added that he responded with the total amount and Hyundai never responded back to him.
- Trustee Lindke questioned why the Board did not follow up and stated if the Board gets approval, then this could offset the potential cost to the General Fund.
- Supervisor Schwartz requested to table the resolution until the November meeting, saying that he would call Hyundai and attempt to get a written response from them about using the money in question.
- Clerk Findley said she does not believe that the Township should wait, reiterating that all parties would like to get started on the drainage portion of the project.
- Trustee Lindke requested for the three Officials to reach out to Hyundai at a later date, and if they can release the money, then we would have enough.
- Trustee Lindke withdrew her original motion.
- Supervisor Schwartz clarified that the vote is only for acceptance without saying where the excess funds are coming from. He stated that this will have to be addressed in the future.

The following resolution was moved by Trustee Lindke supported by Clerk Findley.

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**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM KAB ENTERPRISES, INC., FOR  
IMPROVEMENTS TO FIREMAN'S PARK**

**RESOLUTION NUMBER: 2023-59**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, project scope consists of drainage improvements, including underdrain infiltration trench installation, connection to the existing culvert, ditch grading, associated grading, and restoration; and the installation of new amenities, including a 1/5-mile 8' wide HMA pathway, outdoor fitness equipment on reinforced concrete pad, an ages 5-12 play structure and swing set on engineered wood fiber safety surface, a new fence, and a picnic shelter; and,

**WHEREAS**, the work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents; and,

**WHEREAS**, KAB Enterprises, Inc., (KAB) located in Lincoln Park, Michigan is the responsive low bidder on this project, with an estimated bid amount of **\$529,864.78**; and,

**WHEREAS**, OHM Advisors spoke with project references provided by the Contractor and received positive feedback regarding this Contractor's ability to perform similar work.; and,

**WHEREAS**, KAB indicated they are comfortable with completing all drainage improvements, asphalt, and concrete pavement items prior to November 15, 2023, with the remaining amenities items to be completed prior to the substantial completion date of May 7, 2024.

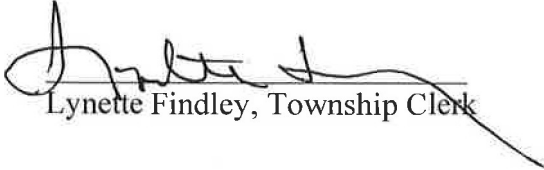
**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves KAB Enterprises, Inc. to complete this project for an estimated amount of **\$529,864.78**.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of

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Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

The resolution carried by unanimous vote.

**12. NEW BUSINESS**

**A. RESOLUTION 2023-65, ADOPTING GENERAL APPROPRIATIONS ACT  
MILLAGE RATES FOR 2023**

The following resolution was moved by Treasurer Lewis supported by Clerk Findley.

- Supervisor Schwartz explained the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT MILLAGE RATES  
FOR 2024**

**RESOLUTION NUMBER: 2023-65**

**DATE: OCTOBER 16, 2023**

**WHEREAS:** The Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

**WHEREAS:** The Board of Trustee's recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

**WHEREAS:** The auditors suggested that millage rates for revenue should be by resolution.

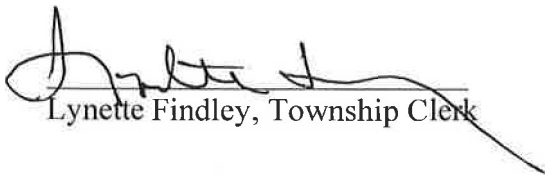
**NOW, THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees adopts the millages on the attachment by Resolution.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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	TAXABLE VALUE	MILLAGE	TOTAL TAX REVENUE
<b>GENERAL</b>			
REG	\$838,384,598	0.7990	\$669,869
IFT	\$2,857,865	0.3995	\$1,142
<b>FIRE</b>	Voter-Approved		
REG	\$838,384,598	3.5000	\$2,934,346
IFT	\$2,857,865	1.7500	\$5,001
<b>LAW</b>	Voter-Approved		
REG	\$838,384,598	2.7500	\$2,305,558
IFT	\$2,857,865	1.3750	\$3,930

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

Roll Call:

- Ayes: Trustee Caviston
- Clerk Findley
- Treasurer Lewis
- Trustee Lindke
- Trustee Secrest
- Supervisor Schwartz

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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PAGE 32**

Nays: None.

Absent: Trustee McGill

The resolution carried by unanimous vote.

**B. RESOLUTION 2023-66, ADOPTING GENERAL APPROPRIATIONS ACT: 2023  
BUDGETS FOR ALL FUNDS**

The following resolution was moved by Clerk Findley supported by Treasurer Lewis as amended.

- Keith Lockie, Township Controller, will submit the revised budget tomorrow, October 17, 2023.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT:  
2024 BUDGETS FOR ALL FUNDS**

**RESOLUTION NUMBER: 2023-66**

**DATE: OCTOBER 16, 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

**WHEREAS**, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

**WHEREAS**, the Board of Trustees of the Charter Township of Superior has carefully considered the projected revenues and expenditures for the coming year, and

**NOW THEREFORE BE IT RESOLVED**, that the Charter Township of Superior Board of Trustee's adopt the proposed budgets for the 2024 calendar year: the General Fund Budget by activity dated October 16, 2023, the Fire fund Budget dated October 16, 2023, the Building Fund budget dated October 16, 2023, the Law Fund budget dated October 16, 2023, the Park Fund Budget dated October 16, 2023, the Utility Fund Budget dated October 16, 2023, The



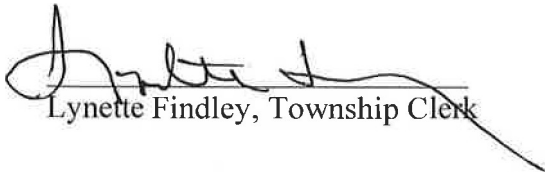
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Streetlight Budget dated October 16, 2023, and the Side Street Maintenance fund budget dated October 16, 2023.

Fund	Revenues	Expenditures	Transfers
General	\$3,051,164	\$2,968,264 <b>\$3,131,734</b>	\$419,203
Fire	3,017,447	2,708,108	-0-
Law	2,714,199	1,905,140	-0-
Building	244,100	365,648 <b>382,323</b>	-0-
Parks	439,403	444,403	-0-
Streetlights	85,014	85,014	-0-
Side Street Maint.	24,950	24,950	-0-
Amer. Rescue Plan	526,050	526,050	-0-
Utilities	4,954,530	4,597,097 <b>4,621,041</b>	333,489
Legal	6,150	12,000	-0-

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
 Lynette Findley, Township Clerk

10/17/2023  
 Date Certified

Roll Call:

- Ayes: Supervisor Schwartz
- Trustee Secrest
- Trustee Caviston
- Clerk Findley
- Trustee Lindke
- Treasurer Lewis

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Nays: None.

Absent: Trustee McGill

The resolution carried by unanimous vote.

**C. RESOLUTION 2023-67, APPROVE AGREEMENT BETWEEN SUPERIOR  
CHARTER TOWNSHIP PARKS AND RECREATION COMMISSION AND  
WILLOW RUN ACRES REGARDING CLAY HILL COMMUNITY FARM AND  
GARDEN**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke with amendments to the contract.

- Supervisor Schwartz raised a concern about insurance and workers compensation and for information on pesticides being used.
- T.C. Collins explained that the Community Farm and Garden will use only organic although the official organic designation is unavailable without approval.
- Further discussion continued.

**CHARTER TOWNSHIP OF SUPERIOR**

**WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE AGREEMENT  
BETWEEN SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION  
COMMISSION AND WILLOW RUN ACRES REGARDING CLAYHILL COMMUNITY  
FARM AND GARDEN**

**RESOLUTION NUMBER: 2023-67**

**DATE: OCTOBER 16, 2023**

**WHEREAS**, the Charter Township of Superior is a Michigan municipal corporation that provides public services to residents of the Township, especially services that support the well-being families of in the QCT; and,

**WHEREAS**, Willow Run Acres is proposing to create a self-sustaining community farm (Clay Hill Farm Market), on the southeast corner of MacArthur Blvd. and Harris Rd. in Charter Township of Superior. Clay Hill Farm Market will allow people of all ages and backgrounds to grow, harvest and sell produce obtained from the land, while also allowing a space for building community, and economic stability for the residents; and,

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**WHEREAS**, the Township Planning Commission recommended the rezoning of the land stated in the following agreement for the purpose of the Clay Hill Farm Market; and,

**WHEREAS**, the Township Board of Trustees approved unanimously the rezoning of the land stated in the following agreement for the purpose of the Clay Hill Farm Market; and,

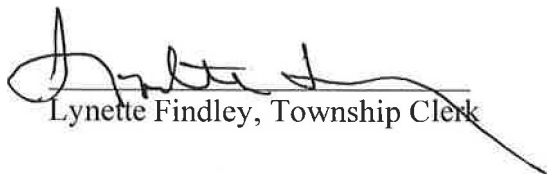
**WHEREAS**, the term of the agreement will be *ten* years at a cost of \$1.00 per year to be paid by Willow Run Acres within 30 days of the agreement; and,

**WHEREAS**, the agreement was drafted by the Township Parks and Recreation Director in conjunction with Willow Run Acres.

**NOW, THEREFORE BE IT RESOLVED**, that the Charter Township of Superior Board of Trustees approves the agreement Between Superior Charter Township Parks & Recreation Commission and Willow Run Acres regarding Clayhill Community Farm and Garden for a term of *ten* years at a cost of \$1.00 per year.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

Roll Call:

Ayes: Trustee Secrest  
Trustee Lindke  
Treasurer Lewis  
Trustee Caviston  
Clerk Findley

Nays: Supervisor Schwartz

Absent: Trustee McGill

The resolution carried by majority vote.

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**D. RESOLUTION 2023-68, RESOLUTION TO AUTHORIZE THE SUPERVISOR TO  
SUBMIT AN APPLICATION TO THE TRANSPORTATION ALTERNATIVES  
PROGRAM FOR THE ADA SIDEWALK RAMP IMPROVEMENTS PROGRAM  
MOTION TO APPOINT TWO NEW MEMBERS TO THE ZONING BOARD OF  
APPEALS**

The following resolution was moved by Trustee Caviston supported by Clerk Findley

Supervisor Schwartz explained the resolution.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SUBMIT AN APPLICATION  
TO THE TRANSPORTATION ALTERNATIVES PROGRAM FOR THE ADA  
SIDEWALK RAMP IMPROVEMENT PROGRAM**

**RESOLUTION NUMBER: 2023-68**

**DATE: OCTOBER 16, 2023**

**WHEREAS**, the Charter Township of Superior desires to enhance the existing sidewalk ramps in Oakbrook, Washington Square, Geddes Ridge, the Harvest Lane vicinity, and Panama Avenue and Court to meet ADA compliance; and

**WHEREAS**, the Township is currently administering Ordinance No. 150, sidewalks, in these neighborhoods for the repair of sidewalks; and

**WHEREAS**, the sidewalk ramps in these neighborhoods have not been included in the aforementioned Ordinance sidewalk program; and

**WHEREAS**, the MDOT/SEMCOG Transportation Alternatives Program (TAP) has grant funds available for the construction costs of sidewalk ramps; and

**WHEREAS**, the Township has previously authorized a contract with OHM Advisors for design engineering and TAP grant administration for the ADA Sidewalk Ramp Improvement Program, including permit submittals; and

**WHEREAS**, the Washtenaw County Road Commission (WCRC) has authorized application for the TAP grant on the Township's behalf, and should the TAP grant be funded,

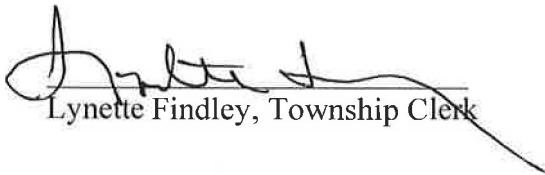
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will enter into an Agreement with the Township to further define roles and responsibilities; and

**WHEREAS**, the Township will be responsible for funding all project costs in excess of the grant award.

**NOW, THEREFORE, BE IT RESOLVED** the Superior Charter Township Board hereby resolves to authorize submission of a Transportation Alternatives Program (TAP) grant application titled, "ADA Sidewalk Ramp Improvement Program" for \$497,143.00, make available its financial obligation in the amount of \$126,000.00 (20.22%) in matching funds, commit to owning, operating and maintaining the constructed facilities, and commit to the responsibility for engineering, permits, and any non-participating items.

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

Roll Call:

Ayes: Trustee Caviston  
Clerk Findley  
Trustee Lindke  
Treasurer Lewis  
Supervisor Schwartz  
Trustee Secrest

Nays: None.

Absent: Trustee McGill

The resolution carried by unanimous vote.

**E. RESOLUTION 2023-69, APPROVE AN ANIMAL CONTROL INVOICE FROM WASHTENAW COUNTY**

The following resolution was moved by Trustee Lindke supported by Clerk Findley

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**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE AN ANIMAL CONTROL CONTRACT WITH  
WASHTENAW COUNTY**

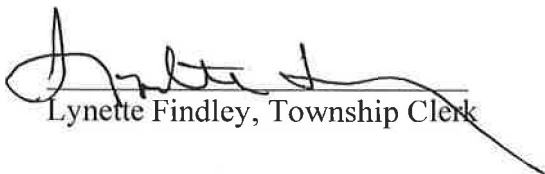
**RESOLUTION NUMBER: 2023-69**

**DATE: OCTOBER 16, 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustees is authorized by statute to enter a contract with Washtenaw County for animal control expenses.

**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Superior Board of Trustees does hereby approve the animal control invoice with the County of Washtenaw as presented in an amount not to exceed \$10,000.00 and authorizes the Supervisor to execute the same on behalf of the Township.

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

Roll Call:

Ayes: Trustee Lindke  
Treasurer Lewis  
Trustee Caviston  
Clerk Findley  
Supervisor Schwartz  
Trustee Secrest

Nays: None.

Absent: Trustee McGill

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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The resolution carried by unanimous vote.

**F. RESOLUTION 2023-70, RESOLUTION TO RECOGNIZE TERRY LEE LANSING**

The following resolution was moved by Treasurer Lewis supported by Clerk Findley

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION RECOGNIZING THE SERVICE OF TERRY LEE LANSING**

**RESOLUTION NUMBER: 2023-70**

**DATE: OCTOBER 16, 2023**

**WHEREAS**, Terry Lee Lansing was elected member of the Superior Township Parks & Recreation Commission on November 20, 2008; and,

**WHEREAS**, Terry Lee Lansing proudly served as a Parks & Recreation Commissioner for fourteen years; and,

**WHEREAS**, Terry Lee Lansing regularly volunteered at Parks & Recreation Special Events, interacting with families to ensure they have a positive experience; and,

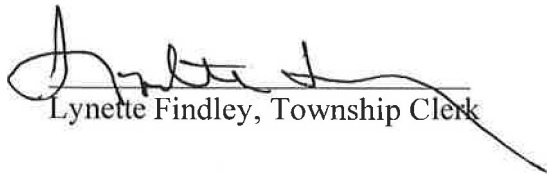
**WHEREAS**, Terry Lee Lansing has contributed her time, talent and leadership to the mission of the Parks & Recreation Commission, and was a particular advocate for preservation of open, natural spaces and brought her expertise in bee-keeping to commission work; and,

**WHEREAS**, Terry Lee Lansing has chosen to resign from the Parks & Recreation Commission on July 23, 2023.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, that the Charter Township of Superior Board of Trustees thanks and honors the contributions of Parks & Recreation Commissioner Terry Lee Lansing and wishes her well in her future endeavors.

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

10/17/2023  
Date Certified

The resolution carried by unanimous vote.

**G. RESOLUTION 2023-71, RESOLUTION TO RECOGNIZE MARION MORRIS**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RECOGNIZE MARION MORRIS**

**RESOLUTION NUMBER: 2023-71**

**DATE: OCTOBER 16, 2023**

**WHEREAS**, Marion Morris was first elected to the Parks and Recreation Commission in 1992 and has completed 31 years of service as a Superior Charter Township Parks and Recreation Commissioner; and,

**WHEREAS**, she capably served with distinction and dedication on the Parks and Recreation Commission; and,

**WHEREAS**, Marion Morris often led the Commission as Chair or Vice-Chair; and,

**WHEREAS**, she worked tirelessly and effectively to create parks and recreational facilities for township families, while working to safeguard the open natural areas for current and future generations; and,

**WHEREAS**, Marion Morris continuously supported installations and upgrades to many of the township parks while advocating for more playground equipment, family friendly environments and fun-filled activities for township families; and,

**WHEREAS**, Marion Morris has been a champion of land conservation in Superior Charter Township, leading both the *Charter Township of Superior Chapter of the South East Michigan Land Conservancy* and Superior Land Preservation Society in establishing a number of public nature preserves; and,



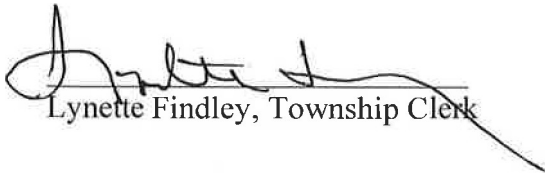
**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**WHEREAS**, Marion Morris was instrumental in working to procure and protect Springhill Nature Preserve, the LeFurge Woods Nature Preserve, Cherry Hill Nature Preserve, Weatherbee Woods Preserve and Highland Preserve; and,

**WHEREAS**, Marion Morris's outstanding accomplishments and major contributions to the township for over 31 years have brought pride and honor to the residents of and visitors to Superior Charter Township.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Superior Charter Township that it congratulates and provides best wishes to Marion Morris upon her retirement from the Superior Charter Township Parks and Recreation Commission.

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

The resolution carried by unanimous vote.

**H. RESOLUTION 2023-72, RESOLUTION TO ACCEPT THREE QUOTES FROM TAZ NETWORKS (IT) TO UPDATE THE FIREWALLS AND SWITCHES AT TOWNSHIP HALL, FIRE DEPARTMENT, & UTILITY/PARKS/MAINTENANCE BUILDINGS**

The following resolution was moved by Treasurer Lewis supported by Trustee Caviston.

- Trustee Lindke questioned if we could rebid for new IT services.
- Supervisor Schwartz said the contract for TAZ expires in January and the RFP and bid can be addressed at that point.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**RESOLUTION TO ACCEPT THREE QUOTES FROM TAZ NETWORKS (IT) TO  
UPDATE THE FIREWALLS AND SWITCHES AT TOWNSHIP HALL, FIRE  
DEPARTMENT & UTILITY/PARKS/MAINTENANCE BUILDINGS**

**RESOLUTION NUMBER: 2023-72**

**DATE: OCTOBER 16, 2023**

**WHEREAS**, Taz Networks has submitted quotes to update firewalls and switches at the Township Hall, Fire Department, and Utility/Parks/Maintenance Buildings; and,

**WHEREAS**, the current firewalls are old models. The manufacturer, Watchguard, does not support them anymore so we cannot purchase support or get licensing for security; and,

**WHEREAS**, currently the TLS (Transport Layer Security) of the existing firewalls is version 1.0 when the current available is 1.2 but due to no longer being supported by Watchguard, we cannot get on the latest version, leaving the system vulnerable; and,

**WHEREAS**, the SonicWalls being recommended are their current standard and are more granular in terms of capability and what they can do with them on our behalf in terms of support and security; and,

**WHEREAS**, it is important to upgrade these for better security and to reduce the number of functionality problems moving forward.

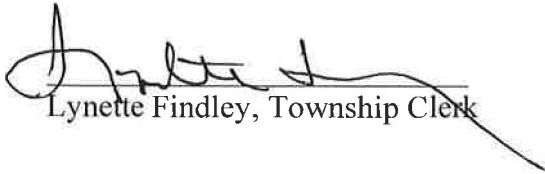
**WHEREAS**, the three quotes are as follows:

1. Township Hall: \$5,927.86
2. Fire Department: \$4,810.43
3. Utilities/Parks/Maintenance: \$4,810.43

**NOW, THEREFORE, BE IT RESOLVED**, the Charter Township of Superior Board of Trustees approves the three submitted quotes totaling, and not to exceed fee, of \$15,548.72.

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Lynette Findley, Township Clerk

10/17/2023  
Date Certified

The resolution carried by unanimous vote.

**I. MOTION TO AMEND RESOLUTION 2023-60, AGREEMENT WITH WASHTENAW COUNTY FOR ELECTION SERVICES**

It was moved by Trustee Caviston supported by Trustee Secrest to amend Resolution 2023-60, Agreement with Washtenaw County for Election Services.

Clerk Findley explained the amendments.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ENTER INTO *AMENDED* AGREEMENT WITH WASHTENAW  
COUNTY FOR ELECTION SERVICES**

**RESOLUTION NUMBER: 2023-60**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, in November of 2022 the electors of Michigan voted in favor of Proposal 22-2 which requires all jurisdictions to provide nine days of early voting in all State and Federal elections; and,

**WHEREAS**, it has been determined that the cost and logistic hardship to the Township would be elevated by entering into a cooperative agreement with Washtenaw County to provide the required early voting option to our residents; and,

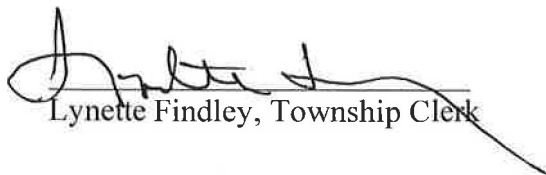
**WHEREAS**, county and Township enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating one or more joint early voting site(s).

**WHEREAS**, the estimated recurring costs will be up to ~~\$6,100.00~~ \$5,500.00 per election.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**NOW, THEREFORE, BE IT RESOLVED**, the Charter Township of Superior enter into the **amended** proposed agreement with the Washtenaw County Clerk's Office to provide required early voting for an estimated recurring cost up to ~~\$6,100.00~~ \$5,500.00 per election.

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on October 16, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

10/17/2023  
Date Certified

The resolution carried by unanimous vote.

**J. MOTION TO APPOINT JACK SMILEY AS PARKS COMMISSIONER TO FILL VACANCY**

It was moved by Treasurer Lewis supported by Trustee Caviston to appoint Jack Smiley as a Parks Commissioner to fill vacancy.

Motion carried by unanimous vote.

**K. MOTION TO APPOINT NATHALIA ARICA AND RACHEL SMITH TO ZONING BOARD OF APPEALS TO FILL VACANCIES**

It was moved by Treasurer Lewis supported by Clerk Findley to appoint Nathalia Arica and Rachel Smith to the Zoning Board of Appeals to fill vacancies.

Rachel Smith spoke on her excitement to be in this position and her extensive experience.

Motion carried by unanimous.

**L. MOTION TO REAPPOINTMENT MEMBER TO BOARDS AND COMMISSIONS**

It was moved by Trustee Lindke supported by Treasurer Lewis to reappoint members to respective Boards and Commissions.

(The three-year terms of Jim McIntyre and Ellen Kurath: Wetlands Board; expired on April 7, 2023)

(The three-year term of Rebecca Craigmile: Zoning Board of Appeals; will expire on November 16, 2023)

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Motion carried by unanimous vote.

**M. MOTION TO PROCEED WITH PHASE 2 OF ENVIRONMENTAL STUDY FOR CLAY HILLS COMMUNITY FARM AND GARDEN**

It was moved by Trustee Lindke supported by Clerk Findley to proceed with Phase 2 of environmental study for Clayhill Community Farm and Garden.

Roll Call:

Ayes: Supervisor Schwartz  
Clerk Findley  
Trustee Caviston  
Treasurer Lewis  
Trustee Lindke  
Trustee Secrest

Nays: None.

Absent: Trustee McGill

Motion carried by unanimous vote.

**N. MOTION TO HIRE LEAD FOR AMERICA CANDIDATE, JOHN PARK**

It was moved by Trustee Lindke supported by Clerk Findley to hire Lead for America candidate, John Park.

- John Park, AmeriCorps fellowship candidate, gave his reasons as to why he feels he deserved to be hired.
- Mr. Park reported he can work for 1200 hours as opposed to the 1800 that was previously understood. This changes the total to \$27,000.00 as opposed to the original \$35,000.00.
- Clerk Findley asked who Mr. Park would report directly to.
- Supervisor Schwartz said that Mr. Park can report to the Board and assignments go through the Supervisor's office so Mr. Park can have one contact person.
- Clerk Findley said that she would prefer that it goes through the Clerk's office.
- Supervisor Schwartz said that is fine and he has no problem with that.

The motion carried by unanimous vote.

**O. MOTION TO PAY GFL INVOICE**

It was moved by Trustee Caviston supported by Trustee Secrest to pay the GFL invoice.

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- Supervisor Schwartz explained the invoice.
- Clerk Findley said that it would have been great to know about this and the Board did not know that Attorney Lucas was working on it.
- Attorney Lucas interjected saying that it was Supervisor Schwartz that was negotiating the bill.
- Clerk Findley said it is her concern that the Board was not told.
- Supervisor Schwartz says he appreciates Clerk Findley's comment.

Roll Call:

Ayes: Trustee Secrest  
Supervisor Schwartz  
Trustee Caviston  
Trustee Lindke  
Trustee Secrest

Nays: Treasurer Lewis  
Clerk Findley

Absent: Trustee McGill

The motion passed by majority vote.

**P. MOTION TO AWARD BID FOR FURNACE TO ROBERTSON MORRISON FOR FIRE STATION #2**

It was moved by Treasurer Lewis supported by Clerk Findley to award bid for furnace to Robertson Morrison for Fire Station #2

Roll Call:

Ayes: Clerk Findley  
Trustee Caviston  
Treasurer Lewis  
Trustee Lindke  
Supervisor Schwartz  
Trustee Secrest

Nays: None.

Absent: Trustee McGill

The motion passed by unanimous vote.

**Q. MOTION TO APPROVE THE CONSENT AGENDA**

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It was moved by Trustee Secrest supported by Findley to approve utilizing a consent agenda.

The motion passed by unanimous vote.

**R. TREASURER'S REPORT, 2023, SPECIAL ASSESSMENTS**

It was moved by Clerk Findley supported by Trustee Secrest to receive Treasurer's report, 2023, special assessments.

Treasurer Lewis said this number will change when she receives the number of delinquent water bills.

The motion passed by unanimous vote.

**13. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

It was moved by Clerk Findley supported by Trustee Secrest, to receive bills for payment and record of disbursements.

The Board discussed the bills for payment and record of disbursements.

Trustee Lindke requested in the future for the total amounts to be added to the motion.

Roll Call:

Ayes: Trustee Caviston  
Treasurer Lewis  
Clerk Findley  
Trustee Secrest  
Supervisor Schwartz  
Trustee Lindke

Nays: None.

Absent: Trustee McGill

Motion carried by unanimous vote.

**14. PLEAS and PETITIONS**

- Jan Piert, Anns Way Dr., requested that the Board consider holding a working session for the conservation easement for Rock Property.

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- Supervisor Schwartz said we have not received it but when the Board receives it, he agrees on having a working session.
- Trustee Lindke questioned why the work on the corner of Plymouth and Church where the land was being cleared has stopped all of a sudden.
- Supervisor Schwartz said there was a stop order because they have not had all of their engineering approved.
- “SO”, Zoom participant, questioned about getting signage for Geddes Ridge.

**15. ADJOURNMENT**

It was moved by Clerk Findley supported by Trustee Secret, that the meeting be adjourned. The motion carried and the meeting adjourned at 10:21 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor