

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198
OCTOBER 16, 2023
7:00 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES **TAB 1**
 - a. September 13, 2023, Special Meeting
 - b. September 18, 2023, Regular Meeting
6. CLOSED SESSION
 - a. Discuss Pending Litigation
7. CITIZEN PARTICIPATION
8. PRESENTATIONS AND PUBLIC HEARINGS
 - a. Truth-In-Taxation Public Hearing
9. REPORTS **TAB 2**
 - a. Supervisor
 - b. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
 - c. Community Center Advisory Committee Update – Clerk Findley
 - d. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff’s Report
10. COMMUNICATIONS **TAB 3**
 - a. Firefighter Nicholas Robson Letter to Fire Chief Announcing Resignation
11. UNFINISHED BUSINESS **TAB 4**
 - a. Resolution 2023-46, Resolution to Promote Mary Burton to Utilities Director
 - b. Resolution 2023-47, Resolution to Increase Pay Rate of Rickey Harding, Utilities Superintendent
 - c. Resolution 2023-50, Aalea Skrycki Role Change – Accountant & Billing Specialist
 - d. Resolution 2023-61, Move the Supervision and Oversight of Nancy Mason to Controller, Keith Lockie
 - e. Review and Consider Adopting Amendments to Resolution 2023-54 (Resolution to Approve the Zoning and Land Use Agreement with Conservation Easement).

- f. Resolution 2023-41, Approve OHM Design and Bidding/Construction Phase Support for a New Bathroom at Fire Station No. 2
- g. Resolution 2023-59, Accept Bid from KAB Enterprises, INC., for improvements to Fireman's Park

12. NEW BUSINESS **TAB 5**

- a. Resolution 2023-65, Adopting General Appropriations Act Millage Rates for 2023
- b. Resolution 2023-66, Adopting General Appropriations Act: 2023 Budgets for All Funds
- c. Resolution 2023-67, Approve Agreement between Superior Charter Township Parks and Recreation Commission and Willow Run Acres Regarding Clay Hill Community Farm and Garden
- d. Resolution 2023-68, Resolution to Authorize the Supervisor to Submit an Application to the Transportation Alternatives Program for the ADA Sidewalk Ramp Improvements Program Motion to Appoint Two New Members to the Zoning Board of Appeals
- e. Resolution 2023-69, Approve an Animal Control Invoice from Washtenaw County
- f. Resolution 2023-70, Resolution to Recognize Terry Lee Lansing
- g. Resolution 2023-71, Resolution to Recognize Marion Morris
- h. Resolution 2023-72, Resolution to Accept Three Quotes from Taz Networks (IT) to Update the Firewalls and Switches at Township Hall, Fire Department, & Utility/Parks/Maintenance Buildings
- i. Motion to Amend Resolution 2023-60, Agreement with Washtenaw County for Election Services
- j. Motion to Appoint Jack Smiley as Parks Commissioner to Fill Vacancy
- k. Motion to Appoint Nathalia Arica and Rachel Smith to Zoning Board of Appeals to Fill Vacancies
- l. Motion to Reappointment Member to Boards and Commissions
- m. Motion to Proceed with Phase 2 of Environmental Study for Clay Hills Community Farm and Garden
- n. Motion to Hire Lead for America Candidate, John Park
- o. Motion to Pay GFL Invoice
- p. Motion to Award Bid for Furnace to Robertson Morrison for Fire Station #2
- q. Motion to Approve the Consent Agenda
- r. Treasurer's Report, 2023 Special Assessments

13. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS **TAB 6**

14. PLEAS AND PETITIONS

15. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email:lynettefindley@superior-twp.org

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
SEPTEMBER 13, 2023
PROPOSED MINUTES
PAGE 1**

1. CALL TO ORDER

The special meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 4:30 p.m. on September 13, 2023, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

2. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: None

3. ADOPTION OF AGENDA

It was moved by Treasurer Lewis supported by Trustee Lindke, to adopt the agenda.

The motion carried by unanimous vote.

4. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Scott Halpert, President of Garrett's Space, said he agreed with the original land use agreement and not the proposed amendments and he never received the new language in writing. He also mentioned that he believes he and his lawyer should be informed about meetings especially when they concern him.

5. NEW BUSINESS

A. APPROVE THE HIRING OF BRIAN KONCIUS (BOGUS & KONCIUS) FOR CONDUCTING THE SEXUAL HARASSMENT INVESTIGATION.

- Supervisor Schwartz commented that Trustee Lindke brought this motion to the table and gave her the floor to speak.
- Trustee Lindke said the following:
 - We already approved the sexual harassment investigation.
 - The attorney that was initially hired, Nakisha Chaney, does not feel she can represent the Township because she is acquainted with an Official in a social setting.
 - Her firm represented another member of the Board 13 years ago, but it had nothing to do with the Township.
 - Since she is the one who found Attorney Chaney, she called each person that Chaney made a disclosure.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
SEPTEMBER 13, 2023
PROPOSED MINUTES
PAGE 2**

- For these reasons Attorney Nakisha Chaney has “dropped out.”
- The Township should continue to pursue the investigation by hiring a new investigator (Brian Koncius, Bogus & Koncius).
- Supervisor Schwartz said the following:
 - He was on vacation the day of the Special Meeting (August 14, 2023).
 - He repeatedly stated the email in question was a joke.
 - This only became an issue the day after the vote for Garrett’s Space (rezoning of 3900 Dixboro).
 - The day after the Garrett’s Space vote the Clerk came into his office saying that he has a good reputation with the public. She also stated if he did not retire, a “sex email” would make it to the newspaper.
 - He has spoken with the community, and they do not agree that the email was sexually inappropriate.
- Clerk Findley said she is struggling right now, based on what Supervisor Schwartz is saying, as a survivor of assault.
- Supervisor Schwartz said he has been told by the community to stay strong and the investigation is just an effort to tear apart his reputation.
- Trustee Lindke said the following:
 - This has to do with the staff and the pain that they felt and nothing to do with the residents.
 - Supervisor Schwartz has approached a member of the staff.
 - The staff member sent an email saying he was “pissed off” and felt demeaned.
- Clerk Findley said the following:
 - In regard to her going into Supervisor Schwartz’s office, she has it on tape, and is willing to share the recording, and asked several times if they wanted to hear the recording.
 - If you listen you will hear the truth, same as the two detectives Supervisor Schwartz sent to her office investigating her. When they left, I am sure they discovered the truth also.
 - She went to Supervisor Schwartz’s office because he had been saying that he was going to retire.
 - The Clerk’s office has been under attack because she confronted Supervisor Schwartz on his hiring of a former Utilities Department employee (Jeff Castro).
 - Supervisor Schwartz along with one other person has attempted to sabotage three major Township elections. They talked to her staff trying to get rid of them while she was on vacation.
 - She has the conversation with Supervisor Schwartz on tape and the detective’s comments on another tape and she is willing to share it with anyone.
 - Her going into his office had nothing to do with Garrett’s Space because Supervisor Schwartz should have been present and voted regardless of what side he came out on.
 - Supervisor Schwartz told Clerk Findley, the day in question, he would retire if the Township would pay his benefits.
- Treasurer Lewis said the following:

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
SEPTEMBER 13, 2023
PROPOSED MINUTES
PAGE 3**

- She has been harassed since she has been at this Township and a lot of it has come from Clerk Findley.
- This is another indication of the state of disarray that the Township is in.
- This is ridiculous and taxpayer money is being wasted.
- She wants to call the question.

Roll Call:

Ayes:

Clerk Findley
Trustee Caviston
Trustee Lindke
Trustee McGill
Trustee Secrest

Nays:

Treasurer Lewis
Supervisor Schwartz

Absent:

None.

The motion carried by majority vote.

- Trustee McGill said that this is less about the incident and more pertaining to compliance moving forward.
- Trustee McGill said in her recent training she learned that there is “no such things as jokes.”
- Trustee McGill said that people need to understand what their rights are in the workplace.
- Supervisor Schwartz said he appreciates what Trustee McGill is saying but Clerk Findley had the email when the Board was going through the personnel manual, and it should have been addressed then.
- Supervisor Schwartz said the email was being held against him claiming that if he did not comply with the demands that there would be a problem.
- Supervisor Schwartz said he went to the detectives to protect himself and there is a request for a warrant at the prosecutor’s office as we speak.
- Trustee Secrest said that he has been an ally with Supervisor Schwartz for years and also agrees with Trustee McGill that comments should be managed with more accountability.
- Clerk Findley interjected saying for the record that the email came after the Personnel Manual.
- Supervisor Schwartz said he has emails from the Clerk that he will share with the Board.
- Clerk Findley said she has emails to send as well.

B. REVIEW AND ADOPT AMENDMENTS TO RESOLUTION 2023-54 (RESOLUTION TO APPROVE THE ZONING AND LAND USE AGREEMENT WITH CONSERVATION EASEMENT).

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
SEPTEMBER 13, 2023
PROPOSED MINUTES
PAGE 4**

- Supervisor Schwartz said that he wanted to add the amendments to protect the Township due to special district rezoning having past privileges.
- Supervisor Schwartz said adding that “Garrett’s Space has to comply with Township ordinances” is necessary because ordinances, in the past, have been modified for special districts and adding language that says the Land Use agreement does not exclude Garrett’s Space from any of the steps moving forward.
- Supervisor Schwartz said that Attorney Fred Lucas drafted the amendments and sent it during the August 21, 2023, meeting.
- Supervisor Schwartz said he wanted to bring this to the Board so the language can be set.
- Trustee Lindke said she does not believe the Garrett’s Space attorney reviewed the amendments before approving it.
- Trustee Lindke said she spoke with Attorney Fred Lucas, and he said the amendments are not substantive and questioned why add amendments that are not substantive.

Trustee Lindke rescinded her motion.

Motion was tabled unanimously.

6. PLEAS and PETITIONS

- Steve Shulman, Fox Hollow Ct., spoke in opposition to the building of the property at 3900 Dixboro Rd. and potential septic issues.
- Roberta Davidson, 5209 Warren Rd., spoke in opposition to the conducting of the sexual harassment investigation.
- Mary Glencer, Vorhies Rd., spoke in opposition to the conducting of the sexual harassment investigation.
- Rose Matuszak, Vorhies Rd., said there is one elected Supervisor of the Township, and the Board should show respect for one another, she claimed the Board said, at the Special Meeting, the email was said to be private and the next day it was on MLive.
- Clerk Findley added a point of correction that the email was requested via FOIA (Freedom of Information Act).

7. ADJOURNMENT

It was moved by Trustee Lindke supported by Trustee McGill, that the meeting be adjourned. The motion carried and the meeting adjourned at 5:13 p.m.

Respectfully submitted,

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
SEPTEMBER 13, 2023
PROPOSED MINUTES
PAGE 5**

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

DRAFT

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on September 18, 2023, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secret.

Absent: Trustee Nancy Caviston

4. ADOPTION OF AGENDA

It was moved by Trustee McGill supported by Trustee Secret, to adopt the agenda with the amendment of item P being moved to item C.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. AUGUST 14, 2023, SPECIAL MEETING

It was moved by Trustee Lindke supported by Treasurer Lewis, to approve the minutes of the special Board meeting of August 14, 2023, with submitted corrections.

The motion carried by unanimous vote.

A. AUGUST 21, 2023, REGULAR MEETING

It was moved by Trustee McGill supported by Trustee Secret, to approve the minutes of the regular Board meeting of August 21, 2023, with submitted corrections.

The motion carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 2**

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Jack Smiley, Cherry Hill Rd., stated he will review the Rock Property easement when the draft is finished before the Board votes on it.

7. PRESENTATIONS AND PUBLIC HEARINGS

None

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- Stante Inc, Clark Rd. Pump Station, is moving along faster than expected and should be three weeks faster than the estimate.
- Anyone who wants to take a tour of Blackbird Lodge can contact Supervisor Schwartz and he will get them in contact with Jason Gold.
- Suggested a work session on October 4th, 2023, at 7:00 pm to discuss “consent agendas,” “Clay Hills Farmers Market” update, and the budget.
 - Trustee Lindke said it would be nice to have some department heads available to answer questions.
 - Trustee McGill asked what was on the canceled work session agenda and stated: the Board has a long list of unfinished business to address, and reminded the Board if a consent agenda is adopted all reports need to be submitted in writing with proper time given for review.
- Supervisor Schwartz continued his report:
 - He and Clerk Findley attended a Zoom meeting on Thursday, September 14, 2023, with Andy Campbell, Baker Tilly, the company performing the water rate study. They will be compiling the information and providing a report on rates. OHM will be providing information on water and sewer connecting charges.
 - Tom Freeman, Dixboro Village Green, will be taking bids for the septic system for the one room schoolhouse.
 - The Washtenaw County Road Commission started laying limestone to fix issues on Cherry Hill Road.
 - Received email regarding the \$150,000.00 enhancement grant for safety upgrades on Harris Road. All the information had not been received so half of the payment was authorized. All the information has been resubmitted, and they have authorized the

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 3**

Township to use the excess funds to make additional safety improvements on MacArthur Blvd.

• **LIASON REPORT ON PARKS & RECREATION COMMISSION MEETING**

- Trustee Lindke submitted a written report.

(Available at the end of these minutes.)

• **COMMUNITY CENTER ADVISORY COMMITTEE**

- Clerk Findley submitted a written report.

(Available at the end of these minutes.)

• **DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Treasurer Lewis supported by Trustee Secrest, that the Superior Charter Township Board receive all reports.

The motion carried by unanimous vote.

9. COMMUNICATIONS

A. LETTERS REGARDING SIDEWALK REPAIRS FROM STEPHANIE

It was moved by Trustee Secrest supported by Treasurer Lewis, to receive the letter from Stephanie.

The motion carried by unanimous vote.

B. LETTER OF RESIGNATION FROM MARION MORRIS

It was moved by Trustee Secrest supported by Trustee McGill, to receive the letter of resignation from Marion Morris.

The motion carried by unanimous vote.

C. LETTER REMEMBERING 9/11 FROM KEVIN J. SEHLMAYER, MICHIGAN STATE FIRE MARSHAL

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 4**

It was moved by Trustee McGill supported by Clerk Findley, to receive letter of remembrance from Kevin J. Sehlmeier, Michigan State Fire Marshal.

The motion carried by unanimous vote.

(All letters and documents given at the table are attached to the end of these minutes)

10. UNFINISHED BUSINESS

A. ~~RESOLUTION 2023-46, RESOLUTION TO PROMOTE MARY BURTON TO UTILITIES DIRECTOR~~

B. ~~RESOLUTION 2023-47, RESOLUTION TO INCREASE PAY RATE OF RICKEY HARDING, UTILITIES SUPERINTENDENT~~

C. ~~RESOLUTION 2023-50, AALEA SKRYCKI ROLE CHANGE ACCOUNTANT & BILLING SPECIALIST~~

Supervisor Schwartz reaffirmed the tabling until the October 16, 2023, regular meeting.

D. MOTION TO INCREASE POVERTY EXEMPTION INCOME FOR TOWNSHIP SIDEWALKS

It was moved by Trustee Lindke supported by Trustee McGill to increase poverty exemption income for Township sidewalks replacement.

The motion carried by unanimous vote.

11. NEW BUSINESS

A. RESOLUTION 2023-57, APPROVE AAATA POSA FY 2024

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AMENDING PURCHASE OF SERVICE AGREEMENT WITH ANN
ARBOR AREA TRANSPORTATION AUTHORITY**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 5**

RESOLUTION NUMBER: 2023-57

DATE: SEPTEMBER 18, 2023

WHEREAS, the Charter Township of Superior is operating under a Purchase of Service Agreement (POSA) with the Ann Arbor Area Transportation Authority (AAATA) for public transportation services within Superior Township; and,

WHEREAS, the AAATA is now offering an amendment to the POSA to include the following services:

October 1, 2023-September 30, 2024

Fixed-Route Service	\$67,262
A-Ride Demand Response	\$23,897
Sub Total Local Service Costs	\$91,159
Capital Costs	\$14,676
Total Local Costs	\$105,835

WHEREAS, many citizens of Superior Township are dependent upon public transportation to commute to school, work, church and other activities; and,

WHEREAS, it is in the public interest to provide improved bus and demand response transportation services to the residents of Superior Township.

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves the purchase of service agreement (POSA) amendment with the Ann Arbor Area Transportation Authority (AAATA) for a term beginning on October 1, 2023, through September 30, 2024.

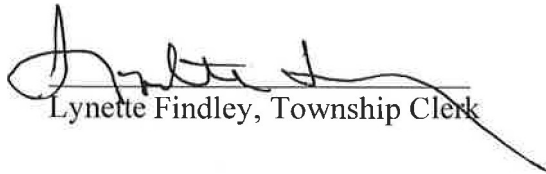
BE IT FURTHER RESOLVED that the payment for contractual services with AAATA for fixed route services shall be appropriated from budget line item G.L. 101-550-864.000, the payment for contractual services with AAATA for services for the demand response (A-Ride) shall be appropriated from budget line item G.L. 101-550-865.000, and that the payment for contractual services with AAATA for capital costs shall be appropriated from budget line-item G.L 101-550-868.000.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 6**

Superior Board held on September 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

9/18/2023
Date Certified

Roll Call:

Ayes: Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz
Clerk Findley
Nays: None
Absent: Trustee Caviston

The resolution carried by unanimous vote.

B. RESOLUTION 2023-58, RESOLUTION TO APPROVE 63 MONTHS LEASE OF COPIERS IN TOWNSHIP HALL

The resolution was moved by Clerk Findley supported by Trustee Secrest.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION FOR APPROVAL FOR ENTERING INTO A CONTRACT AGREEMENT WITH CANON SOLUTIONS AMERICA FOR A SIXTY-THREE MONTH LEASE OF (2) TWO COPY MACHINES

RESOLUTION NUMBER: 2023-58

DATE: SEPTEMBER 18, 2023

WHEREAS, copy machines are necessary for the day-to-day operations of Superior Charter Township; and,

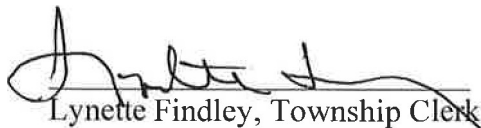
WHEREAS, the adopted policies of the Superior Township Board of Trustees require Board approval for all contracts and board approval for purchases where the total amount of the purchase is over \$3,000.00.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 7**

NOW, THEREFORE BE IT RESOLVED that the Superior Charter Township Board of Trustees approves the contract with Canon Solutions America for the lease of the copy machines for 63 months at a base cost of \$294.65 per month, black and white overages at .0059 per copy, and color overages at .353 per copy, and authorizes the supervisor to sign the agreement and execute the contract.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on September 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

9/18/2023
Date Certified

Roll Call:

Ayes: Treasurer Lewis
Trustee Lindke
Trustee McGill
Clerk Findley
Trustee Secrest
Supervisor Schwartz

Nays: None
Absent: Trustee Caviston

The resolution carried by unanimous vote.

C. DISCUSS ROCK PROPERTY EASEMENT

- Supervisor Schwartz stated he asked Coy Vaughn, Washtenaw County Parks and Recreation, if they would hold the easement on the Rock Property. The Washtenaw County Parks and Recreation Board has offered to draft an easement, purchase it for \$1.00, and do a Phase 1 study. He explained the Township would still own the land; the County would have the right to guard the natural resources.
- Fred Lucas, Township Attorney, stated the Board can negotiate terms of the contract.
- The conversation about what the agreement would mean for the land and examples of this type of agreement continued.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 8**

D. RESOLUTION 2023-59, ACCEPT BID FOR FIREMAN'S PARK IMPROVEMENTS

- Juan Bradford, Parks and Recreation Director, explained the resolution.

It was moved by Treasurer Lewis supported by Trustee McGill, to split the cost between the General Fund Reserves and the Park Fund Reserves.

- Juan Bradford asked if the Board has the authority to spend the Parks money.
- Supervisor Schwartz was unsure.

It was moved by Trustee McGill supported by Trustee Secrest to table the resolution pending more information about funding.

The motion passed by majority vote.

- Keith Lockie, Controller, stated he did not believe the Township Board has the authority to spend the Park's budget.
- Fred Lucas stated in his opinion that because it is not a separate millage the Board does have the authority and is going to get the answer for the Board.

**~~CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN~~**

**~~RESOLUTION TO ACCEPT BID FROM KAB ENTERPRISES, INC., FOR
IMPROVEMENTS TO FIREMAN'S PARK~~**

~~RESOLUTION NUMBER: 2023-59~~

~~DATE: SEPTEMBER 18, 2023~~

~~**WHEREAS**, sealed bids for the Clark Road Sanitary Sewer Project were received and publicly read aloud on Thursday, August 31, 2023, at 2:00 pm at the Parks and Recreation Department of Superior Charter Township at 575 E. Clark Road; and;~~

~~_____ **WHEREAS**, project scope consists of drainage improvements, including underdrain infiltration trench installation, connection to the existing culvert, ditch grading, associated grading, and restoration; and the installation of new amenities, including a 1/5-mile 8' wide HMA pathway, outdoor fitness equipment on reinforced concrete pad, an ages 5-12 play structure and swing set on engineered wood fiber safety surface, a new fence, and a picnic shelter; and;~~

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 9**

~~WHEREAS, the work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents; and,~~

~~WHEREAS, KAB Enterprises, Inc., (KAB) located in Lincoln Park, Michigan is the responsive low bidder on this project, with an estimated bid amount of \$529,864.78; and,~~

~~WHEREAS, OHM Advisors spoke with project references provided by the Contractor and received positive feedback regarding this Contractor's ability to perform similar work.; and,~~

~~WHEREAS, KAB indicated they are comfortable with completing all drainage improvements, asphalt, and concrete pavement items prior to November 15, 2023, with the remaining amenities items to be completed prior to the substantial completion date of May 7, 2024.~~

~~NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves KAB Enterprises, Inc. to complete this project for an estimated amount of \$529,864.78.~~

E. RESOLUTION 2023-60, APPROVE AGREEMENT WITH WASHTENAW COUNTY CLERK FOR EARLY VOTING ADMINISTRATION 2024-2026

- Clerk Findley explained the resolution.

The resolution was moved by Trustee Lindke supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ENTER INTO AGREEMENT WITH WASHTENAW COUNTY FOR
ELECTION SERVICES**

RESOLUTION NUMBER: 2023-60

DATE: SEPTEMBER 18, 2023

~~WHEREAS, in November of 2022 the electors of Michigan voted in favor of Proposal 22-2 which requires all jurisdictions to provide nine days of early voting in all State and Federal elections; and,~~

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 10**

WHEREAS, it has been determined that the cost and logistic hardship to the Township would be elevated by entering into a cooperative agreement with Washtenaw County to provide the required early voting option to our residents; and,

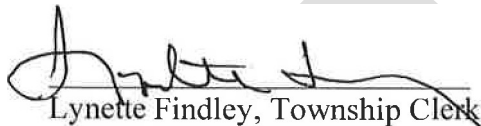
WHEREAS, county and Township enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating one or more joint early voting site(s).

WHEREAS, the estimated recurring costs will be up to \$6,100.00 per election.

NOW, THEREFORE, BE IT RESOLVED, the Charter Township of Superior enter into the proposed agreement with the Washtenaw County Clerk's Office to provide required early voting for an estimated recurring cost up to \$6,100.00 per election.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on September 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

9/18/2023

Date Certified

The resolution carried by unanimous vote.

**F. RESOLUTION 2023-61, MOVE THE SUPERVISION AND OVERSIGHT OF
NANCY MASON TO CONTROLLER, KEITH LOCKIE**

It was moved by Trustee Lindke supported by Treasurer Lewis, to table the resolution until the October 16, 2023, Board of Trustee's meeting.

**~~CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN~~**

**~~RESOLUTION TO MOVE THE SUPERVISION AND OVERSIGHT OF ASSISTANT
OFFICE & PERSONNEL MANAGER TO CONTROLLER~~**

~~RESOLUTION NUMBER: 2023-61~~

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 11**

DATE: SEPTEMBER 18, 2023

~~WHEREAS, the Board of Trustees of the Charter Township of Superior wishes to move the supervision and oversight of the Assistant Office and Personnel Manager to the Controller.~~

~~WHEREAS, section 42.10 of the State of Michigan Charter Township Act provides the Township Board with the power to delegate certain duties of the Township; and,~~

~~WHEREAS, the Board wishes to assign the following functions and duties to the Controller: managing and supervising the duties of the position of Assistant Office and Personnel Manager, access to all employee related documents, access to payroll system, access to pension and insurance websites.~~

~~NOW, THEREFORE BE IT RESOLVED, that the Assistant Office and Personnel Manager will report directly to the Controller and has the above responsibilities.~~

The motion carried by unanimous vote.

G. RESOLUTION 2023-62, APPROVE INVOICE FOR RENEWAL OF SERVICE CONTRACT, DOCUWARE

The resolution was moved by Trustee McGill supported by Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE INVOICE FOR RENEWAL OF SERVICE
CONTRACT, DOCUWARE**

RESOLUTION NUMBER: 2023-62

DATE: SEPTEMBER 18, 2023

~~WHEREAS, the Township is required to retain certain records and documents in accordance with the State of Michigan record retention schedules; and,~~

~~WHEREAS, DocuWare, a digital document service, assists staff in locating files faster, reduces storage space costs and improves information security; and,~~

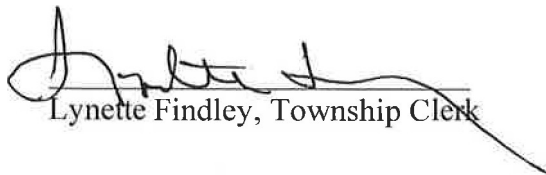
~~WHEREAS, FOIA requests are time sensitive and DocuWare has significantly reduced the time spent locating documents.~~

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 12**

NOW, THEREFORE BE IT RESOLVED that the Township authorizes the continuation of the contract with DocuWare software from Applied Innovation for a cost of \$5,349.46.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on September 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

9/18/2023
Date Certified

Roll Call:

Ayes: Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz
Clerk Findley
Nays: None
Absent: Trustee Caviston

The resolution carried by unanimous vote.

**H. RESOLUTION 2023-63, APPROVE A SECOND CONTRACTOR FOR THE
SIDEWALK FLAGS**

The resolution was moved by Treasurer Lewis supported by Clerk Findley.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO A SECOND CONTRACTOR FOR THE SIDEWALK FLAGS

RESOLUTION NUMBER: 2023-63

DATE: SEPTEMBER 18, 2023

WHEREAS, it is the desire of the Superior Charter Township Board to protect the public health, safety, and welfare of the residents of the Township; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 13**

WHEREAS, on April 17, 2020, the Charter Township of Superior Board approved Ordinance No. 150, sidewalks; and,

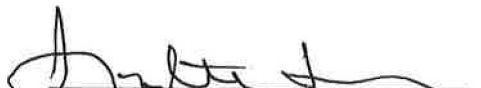
WHEREAS, it is the desire of the Township Board to facilitate the timely repair of sidewalks which are found to be in a state of disrepair; and

WHEREAS, the Township has drafted a contract to be used with future construction contractors for the removal and construction of replacement sidewalks.

NOW, THEREFORE, BE IT RESOLVED that effective September 13, 2023, the Superior Charter Township Board of Trustees hereby approves the contract with “Precision Concrete” for removal and construction of replacement sidewalks.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on September 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

9/18/2023
Date Certified

Roll Call:

Ayes: Supervisor Schwartz
Trustee Secrest
Trustee Lindke
Trustee McGill
Clerk Findley
Nays: None
Absent: Trustee Caviston

The resolution carried by unanimous vote.

I. RESOLUTION 2023-64, RESOLUTION OPPOSING THE VELLA WATER WITHDRAWAL

- Supervisor Schwartz explained the resolution.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 14**

The resolution was moved by Trustee Linke supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION OPPOSING THE VELLA WATER WITHDRAWAL

RESOLUTION NUMBER: 2023-64

DATE: SEPTEMBER 18, 2023

WHEREAS, the Township Board of Superior Charter Township has knowledge of pending permit to allow water withdrawal of over four million gallons of ground water per day from the Vella Pit in Ann Arbor Township; and,

WHEREAS, many Superior Charter Township residents live within a few miles of the Vella Pit and these same residents depend upon water wells for all their household water needs; and

WHEREAS, the Superior Charter Township Board has concerns that if the permit is approved that the water withdrawal will have adverse effects on the environment and upon Superior Charter Township residents; and

WHEREAS, the Township Board of the Superior Charter Township understands the need to extract natural resources from the earth to provide needed goods and services; however, there has been no demonstrated need that the gravel and stone production from the Vella Pit is necessary to maintain the economy of Michigan or provide resources that cannot be duplicated elsewhere with less impact on the environment and Superior Chart Township residents; and,

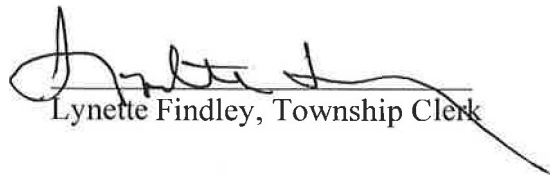
WHEREAS, the Superior Charter Township Board requests that EGLE use the highest and most stringent standards in reviewing the information provided and condition any permit upon continuous monitoring and enforcement of any permit conditions imposed by EGLE.

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees expect EGLE as a branch of state government to use the highest review standards and to impose, if necessary, conditions to protect the health, safety, and welfare of the residents of Superior Charter Township, Washtenaw County and the State of Michigan.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on September 18, 2023 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 15**


Lynette Findley, Township Clerk

9/18/2023

Date Certified

The resolution carried by unanimous vote.

J. MOTION TO APPROVE AT&T METRO ACT RIGHT OF WAY EXTENSION

It was moved by Clerk Findley supported by Trustee McGill, to approve the AT&T Metro Act Right of Way Extension.

The motion carried by unanimous vote.

K. MOTION TO APPROVE RECOMMENDATION TO MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS FOR APPLICATION CONSIDERATION FOR MOON WINKS CAFÉ.

The resolution was moved by Trustee Lindke supported by Clerk Findley, to approve recommendation.

The motion carried by unanimous vote.

L. MOTION TO REINSTATE THE EDUCATION BONUS FOR CURRENT EMPLOYEES WITH ADDITION OF RECOGNIZING PROFESSIONAL LICENSURE AND CERTIFICATIONS

It was moved by Clerk Findley supported by Trustee McGill, to reinstate education bonus for current employees and include those with professional license or certifications.

- There was a discussion about the details of this motion, including what the cost to the Township would be.

It was moved by Treasurer Lewis to divide the motion approving the reinstatement of the bonus for current employees, and not include the addition of those with professional license or certifications.

The motion carried by unanimous vote.

M. MOTION TO APPROVE PAYMENT TO ASI ASPHALT

- Clerk Findley asked from which account this payment would come.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 16**

It was moved by Treasurer Lindke supported by Trustee McGill, to pay ASI Asphalt on behalf of YDL with expectation that YDL will reimburse the Township.

The motion carried by unanimous vote.

N. MOTION TO RESCIND BILLS FOR PAYMENT PRESENTED BY ATTORNEY FRED LUCAS (ON BEHALF OF ATTORNEY RON DENEWETH) TO “CLEAR DEBT WITH LASALLE” (\$ 2555.00, \$2381.25, \$4491.25, AND \$9055.00) AND REDIRECT PAYMENT TO OHM

It was moved by Trustee McGill supported by Trustee Secrest to rescind bills for payment to LaSalle and redirect to OHM.

Roll Call:

Ayes: Supervisor Schwartz
Trustee Secrest
Trustee Lindke
Trustee McGill
Clerk Findley
Treasurer Lewis
Nays: None
Absent: Trustee Caviston

The resolution carried by unanimous vote.

O. MOTION TO APPOINT PARKS COMMISSIONERS TO FILL VACANCY LEFT BY TERRY LEE LANSING AND MARION MORRIS

Martha Kern-Boprie, Secretary of the Parks Commission, spoke about the candidates: Curtis Freeman and Jack Smiley.

Sharon Phillips expressed her disappointment that the position was not made public and asked for interviews to be reopened.

Clerk Findley agreed the position should have been advertised.

Martha Kern-Boprie stated the Commission understands and is not opposed to opening the position, the Commission was putting forth their recommendations and asked the position vacated by Terry Lee Lansing be filled by Mr. Freeman at that time.

It was moved by Clerk Findley supported by Trustee Secrest, to appoint Curits Freeman to the Parks Commission.

The resolution carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 17**

P. DISCUSS OUR RELATIONSHIP WITH OHM, THEIR CONTRACT, AND EXPENDITURES TO DATE

All were in agreement to table the motion until the next working session.

Q. MOTION TO RECEIVE PRELIMINARY BUDGETS 2024: ALL FUNDS

- Keith Lockie, Controller, stated he would be available for questions in person for a couple of days, or over email.

It was moved by Treasurer Lewis supported by Trustee McGill, to receive Preliminary Budgets 2024.

The resolution carried by unanimous vote.

R. MOTION TO SCHEDULE TRUTH-IN-TAXATION HEARING FOR OCTOBER 16, 2023

It was moved by Treasurer Lewis supported by Clerk Findley, to schedule Truth-in-Taxation for October 16, 2023.

The resolution carried by unanimous vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Trustee McGill supported by Treasurer Lewis, to receive bills for payment and record of disbursements.

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

- Irma Golden, Deputy Supervisor, hopes the Board will read and address the email she sent to the Board.
- Kelly Goolsby, Trusted Parent Advisor, pleaded for the Board to make improvements at Fireman's Park.
- Eric Fretz, Geddes Rd., asked why the residents are being asked to pay for sidewalk repairs if ARPA funds were allocated for sidewalks.
- Supervisor Schwartz stated he could speak with Irma Golden about what options he has for his sidewalk repairs.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2023
PROPOSED MINUTES
PAGE 18**

- Steph, Zoom, commented sidewalk flags are \$300.00, \$400.00 if flag touches driveway, \$200.00 for root grinding, which is required on Geddes Ridge. Flags on Geddes Ridge were demolished despite being mismarked three times.
- Dana Harris, Bromley Park, requested that everyone who speaks give their name so that new residents can get to know everyone.
- Marsha Moore, McArthur Blvd., thanked the Board for the crosswalks and requested cameras be added.
 - Supervisor Schwartz said this would need to be discussed by the Board and he would put in a request with the Road Commission for signage to warn drivers before getting to crosswalks.
 - Clerk Findley stated she was unsure cameras would be the answer and there could be push back from residents.

14. ADJOURNMENT

It was moved by Treasurer Lewis supported by Trustee McGill, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:05 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

Supervisor's report:

I only have one item to report in depth this month. Last Friday October 5th I was invited by Greg Dill to have a meeting to discuss the Superior Branch of the YDL. Chairman, Justin Hodge attended.

At the urging of county commissioners who support the Superior Branch of YDL, Administrator Dill made the following offer:

If Superior Township will forgive \$40,000.00 of the debt owed by the YDL to Superior for fronting the costs of widening Harris Road and installing a left hand turn lane, the county will grant to Superior \$40,000.00 to offset the total costs of the improvement.

The following is a breakdown of the costs fronted by the township to ASI for construction on the Harris Road Permit. This doesn't include work on MacArthur and Harris nor the crosswalk on MacArthur. It also doesn't include the costs of the safety island and rapid flashing beacons on Harris Road and associated work.

Original contract with ASI for YDL	\$330,502.08
Inflationary costs due to delays	\$51,825.52
Total Costs for ASI for YDL	\$382,327.60

I propose that we enter into the grant agreement with Washtenaw County. If we do, the following costs will result.

Total Costs for ASI for YDL	\$382,327.60
Minus \$40,000.00 from county	-\$40,000.00
Apply \$40,000.00 of debt forgiveness by Superior	-\$40,000.00
Total Due Superior from YDL	\$302,327.60 @ 2% per annum
Three payments from YDL	\$102,327.60 @ 2% due January 1, 2024
	\$100,000.00 @ 2% Due January 1, 2025
	\$100,000.00 @ 2% due January 1, 2026

I strongly recommend this as the new Superior Branch has tremendous public support and is an educational and community asset that is well worth the small amount of funding we have invested.

**Superior Charter Township Regular Board Meeting
October 16, 2023
Parks and Recreation Commission Liaison Report**

For Meeting October 2, 2023

The following is a synopsis of the above identified meeting.

Citizen Participation

Jan Piert asked the Commissioners about placing a millage proposal on the ballot to fund Parks and Recreation operations and/or capital improvements. Commissioner Kern-Boprie responded that she will provide her perspective on past park millage discussions during the “pleas and petitions” part of the meeting.

New Business A & B

Resolutions of appreciation for service were presented to Marion Morris and Terry Lee Lansing.

Reports

Chair Nahid Sanii-Yahyai:

- Would like to have a luncheon in honor of Marion Morris and Terry Lee Lansing.
- Attended the Harvest Moon Bonfire at LeFurge Woods Nature Preserve and gave positive remarks about the event.

Director Juan Branford:

- Juan attended a Certified Playground Safety Inspector course, a nationally recognized certification program.
- Continued meeting with members of Willow Run Acres to help draft a contract for farming on the township-owned land located at Harris Rd and MacArthur Blvd. The site of the farm is currently being cleared and should be completed by the end of October. An environmental site assessment is being done on the property to ascertain whether the ground is suitable and safe for farming as a laundromat existed on this site in the 1970’s.
- Received a second bid totaling \$66,000 for constructing a bathroom at the Fireman’s Park location.

Old Business

- Two bids were received for the improvements at Fireman’s Park: one from KAB Enterprises, Inc. for \$529,865.78 and the other from Sole Building Company for \$622,284. Juan reported that the lower bid is being considered; however, the Board of

Trustees tabled the decision to approve the bid at its last regular meeting as there is a question about how the proposal will be funded beyond what has been approved with ARPA funds. There is currently a funding gap of \$211,000. The question of how this gap will be covered will be determined at the next Board of Trustees meeting.

New Business (cont.)

Park and Recreation Commissioner Interviews

Sharon Bryant-Phillips and Jack Smiley were interviewed to fill the vacancy left by Terry Lee Lansing. After hearing presentations from each, the Parks and Recreation Commission asked follow up questions. After hearing the interviewees answers and having further discussion, Jack Smiley is being recommended to serve on the Commission. His name will be forwarded to the Board of Trustees for their decision on the appointment.

Preliminary Budget

Juan reported that the budget was prepared with a 4% increase over the amended 2023 budget.

Pleas and Petitions

Martha Kern-Boprie addressed the question about proposing a millage to fund Parks and Recreation operations and/or capital improvements. She gave a brief overview of the attempts to place this item on the ballot in the past. Jan Piert suggested that residents may be more receptive to a millage now since there is more focus on enhancing and protecting open spaces with trail systems throughout and beyond our community.

Submitted by:

Bernice Lindke, Trustee and Liaison
October 12, 2023

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
September 2023

Category	Estimated Cost	Permit Fee	Number of Permits
Electrical	<i>\$0.00</i>	<i>\$5,625.00</i>	<i>32</i>
Mechanical	<i>\$0.00</i>	<i>\$7,805.00</i>	<i>51</i>
Plumbing	<i>\$0.00</i>	<i>\$2,700.00</i>	<i>16</i>
Res-Additions (Inc. Garages)	<i>\$350,000.00</i>	<i>\$2,275.00</i>	<i>3</i>
Res-Manufactured/Modular	<i>\$12,000.00</i>	<i>\$150.00</i>	<i>1</i>
Res-New Building	<i>\$2,766,233.00</i>	<i>\$17,980.00</i>	<i>3</i>
Res-Other Building	<i>\$357,796.00</i>	<i>\$2,788.00</i>	<i>13</i>
Res-Other Non-Building	<i>\$35,000.00</i>	<i>\$300.00</i>	<i>3</i>
Res-Renovations	<i>\$6,040.00</i>	<i>\$100.00</i>	<i>1</i>
Totals	<i>\$3,527,069.00</i>	<i>\$39,723.00</i>	<i>123</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT

January 2023 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Other Building	<i>\$467,000.00</i>	<i>\$100.00</i>	<i>1</i>
Com/Multi-Family Renovations	<i>\$942,945.00</i>	<i>\$6,129.00</i>	<i>4</i>
Com-Other Non-Building	<i>\$38,832.00</i>	<i>\$416.00</i>	<i>4</i>
Electrical	<i>\$0.00</i>	<i>\$36,539.00</i>	<i>227</i>
Mechanical	<i>\$0.00</i>	<i>\$53,011.00</i>	<i>323</i>
Plumbing	<i>\$0.00</i>	<i>\$24,273.00</i>	<i>141</i>
Res-Additions (Inc. Garages)	<i>\$1,051,852.00</i>	<i>\$6,644.00</i>	<i>13</i>
Res-Manufactured/Modular	<i>\$162,000.00</i>	<i>\$1,200.00</i>	<i>8</i>
Res-New Building	<i>\$8,094,866.00</i>	<i>\$52,712.00</i>	<i>19</i>
Res-Other Building	<i>\$1,168,886.00</i>	<i>\$9,153.00</i>	<i>57</i>
Res-Other Non-Building	<i>\$347,077.00</i>	<i>\$2,570.00</i>	<i>16</i>
Res-Renovations	<i>\$1,501,263.00</i>	<i>\$10,139.00</i>	<i>29</i>
Totals	<i>\$13,774,721.00</i>	<i>\$202,886.00</i>	<i>842</i>

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0128	HAGAN MELANIE C	9228 ABBEY LN	\$100.00	\$7,994
Work Description: Install 118' of interior drainage system, connected to existing sump basin				
PB23-0148	CAROLAN NEIL J & LINDA M T	3032 ANDORA DR	\$1,170.00	\$180,000
Work Description: Remodel existing deck. Expand size to accomodate new screened in room. Replace 3 windows. Replace all deck boards and handrails.				
PB23-0146	BEADLE DANIEL	8535 ASHTON CT	\$100.00	\$11,496
Work Description: 80 ft of interior waterproofing. Discharge to bubble pot.				
PB23-0139	MUSTAPHA DAIRIA	9939 W AVONDALE CIR	\$100.00	\$5,150
Work Description: Install emergency egress window				
PB23-0132	BANACH KAREN TRUSTEE	8742 BARRINGTON DR	\$362.00	\$55,648
Work Description: Demo old deck and construct new 23'x40' composite deck				
PB23-0140	ISSA RAED & ISSA MAJEDA	3719 BIRCH RUN DR	\$7,800.00	\$1,200,000
Work Description: New 2 story, 6 bedroom, 7 bathroom SFD on unfinished basement with attached 4 car garage				
PB23-0133	MOORE DAVID R & NANCY P T	5365 CHURCH ST	\$100.00	\$6,900
Work Description: Crawlspace encapsulation				
PB23-0150	WANG XIAOSHAN & LIU YING	6450 INDIAN HILLS DR	\$100.00	\$6,040
Work Description: Remove wall, install support beam per engineer's design				
PB23-0147	SUMERTON MICHAEL & CATHI	6880 JOY RD	\$455.00	\$70,000
Work Description: Adding 2 story addition to existing SFD. Insulation to comply with Table R402.1.2 of 2015 Michigan Energy Code (copy provided).				
PB23-0145	MOSKUS/ROMAN	5666 MEADOW DR	\$650.00	\$100,000
Work Description: Construct new elevated dining rm and screened in porch. Remodel kitchen.				
PB23-0129	MAYFIELD II ROBERT G	8660 PINE CT	\$152.00	\$23,429
Work Description: Roof mounted PV system				
PB23-0141	SZABO MAGDALENA	8498 PRESTON CT	\$100.00	\$15,000
Work Description: Brick paver patio w/ landing and 2 steps. 12'x26'.				
PB23-0138	WALTERS ELIZABETH A	9767 RAVENSHIRE DR	\$100.00	\$5,400
Work Description: Install emergency egress window				
PB23-0143	VACANT	1515 RIDGE RD # 293	\$100.00	\$12,000
Work Description:				

Will not be placing mobile home unit.

PB23-0149	VACANT	1515 RIDGE RD # 327	\$150.00	\$12,000
Work Description: Install used single-wide manufactured home				
PB23-0144	VACANT	1515 RIDGE RD # 361	\$100.00	\$8,000
Work Description: Remove & replace 16'x80' concrete slab. Will not be placing mobile home unit.				
PB23-0135	GREEN MARGARET	1882 RIDGEVIEW	\$100.00	\$4,000
Work Description: Demo existing deck, construct new 3'4"x21'3" deck				
PB23-0137	ISSA SAID & ISSA MAYSOON	3821 SAND STONE CT	\$8,357.00	\$1,285,713
Work Description: Construct new 2 story SFD on unfinished basement w/ both (1) 2 car and (1) 3 car attached garages				
PB23-0151	BURRELL NATALIE	1659 SAVANNAH CT	\$152.00	\$23,418
Work Description: Roof mounted PV system				
PB23-0130	HAMPTON TERESA/CARTER CI	1163 STAMFORD RD	\$204.00	\$31,392
Work Description: Roof mounted PV system				
PB23-0131	GENX SERVICES LLC	4763 VORHIES RD	\$100.00	\$7,000
Work Description: Replace pole barn roof; new plywood and shingles; approx 50 sheets				
PB23-0134	KAPER JONATHON B & HEATH	5413 WALDENHILL CT	\$1,118.00	\$172,000
Work Description: In ground gunite pool w/ power cover & spa				
PB23-0136	INFINITY ACQUISITIONS LLC	1524 WEEPING WILLOW CT	\$1,823.00	\$280,520
Work Description: New 2 story SFD on unfinished basement with 2 car attached garage				
PB23-0142	STANLEY KATELIN & CHRISTO	9659 WEXFORD DR	\$100.00	\$3,969
Work Description: Roof mounted PV system				

Total Permits For Type:	24
Total Fees For Type:	\$23,593.00
Total Const. Value For Type:	\$3,527,069

Report Summary

Population: All Records
Permit.PermitType = Building
AND
Permit.DateIssued in <Previous
month> [09/01/23 - 09/30/23]

Grand Total Fees: **\$23,593.00**

Grand Total Permits: **24**

Grand Total Const. Value: **\$3,527,069**

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, Lynette Findley, Lisa Lewis
CC:
From: Vic Chevrette, Fire Chief
Date: 10/2/2023
Re: Fire Chief/Fire Marshal Activity Report September 2023

The following is the September 2023 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 1

Fire Alarm System Testing: 2

Meetings Attended: Washtenaw Area Mutual Aid Association, Neighborhood Watch meeting x2.

Training: Washtenaw County Tabletop Disaster Exercise.

Fire Prevention/Public Education: State Fire Marshal will be reading to 2nd & 3rd Graders at two of our Schools on 20 Oct. 2023.

Other: Hose testing conducted as required by MIOSHA. PFF Ryan Kimball sworn in as Fire Fighter. Conduct Tour of Station #2 with Twp Treasurer. Assisted FBI at local cemetery.

1 Firefighter on Medical Leave due to Off Duty Injury.

Fire Chief contracted Covid and was off duty for period of five days.

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

The following is the September 2023 activity report for the Fire Marshal

Fire Suppression Plan Reviews Zoom Conference:

Fire Suppression Inspections:

Fire Protection Inspections:

Fire Department Access inspection: 1

Fire Pump Flow Tests:

Hydrant Flow Test:

Plan Review: 1

Planning Commission Board Meeting: 1

Building Inspection: 6

Business Inspection:

Site Inspections:

Code Research: 1

Consultation, Fire Protection:

Fire Alarm Plan Review:

Fire Alarm Inspection:

Fire Investigation:

Fire Investigations follow up:

Fire Code Enforcement:

Burning Complaint:

Burn Permits issued: 2

Arson Investigation Class:

DRACO Class:

HUVACO Class:

Meetings: 1

Mechanical / Suppression Class:

Attended Township Board Meeting:

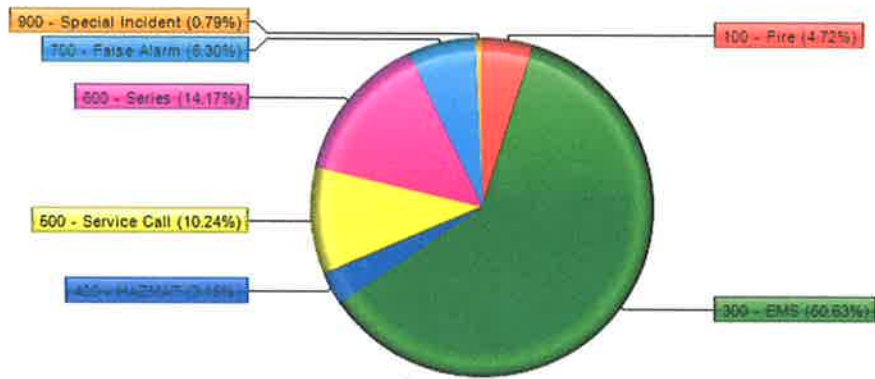
Michigan Fire Inspectors Class: 4

Respectfully Submitted,

Dan Kimball, Fire Marshal

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	6
300 - EMS	77
400 - HAZMAT	4
500 - Service Call	13
600 - Series	18
700 - False Alarm	8
900 - Special Incident	1
	127



Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
111				
	9/1/2023 6:52:58 PM	3850929	0001295	745 Davis ST
	9/5/2023 7:28:40 AM	3852713	0001308	48460 Denton RD
	9/5/2023 4:20:05 PM	3852962	0001304	44141 Yost RD
	9/15/2023 6:53:44 AM	3857592	0001352	1579 Outer Ln DR
130				
	8/31/2023 1:12:05 PM	3850275	0001292	Clark DR
151				
	9/11/2023 11:59:32 AM	3855820	0001332	9498 Vreeland RD
311				
	9/3/2023 3:28:36 PM	3851949	0001299	8601 Cedar CT
	9/4/2023 3:31:50 AM	3852213	0001300	7585 Abigail DR
	9/4/2023 9:38:00 AM	3852282	0001302	2972 Gale RD
	9/5/2023 8:08:07 PM	3853090	0001310	9135 Ascot DR
	9/6/2023 9:24:12 AM	3853312	0001307	9729 Mulberry
	9/6/2023 12:29:59 PM	3853399	0001313	1661 Leforge RD
	9/7/2023 3:08:58 PM	3853964	0001319	1515 Ridge RD
	9/8/2023 12:23:02 AM	3854178	0001320	5307 Betheny CIR
	9/8/2023 8:15:12 PM	3854580	0001324	9026 Arlington DR
	9/9/2023 8:05:34 PM	3855088	0001327	1549 Harvest LN
	9/10/2023 7:56:28 PM	3855547	0001329	1515 Ridge RD
	9/10/2023 8:42:16 PM	3855562	0001331	1752 Knollwood BND
	9/14/2023 3:52:00 AM	3857083	0001344	1950 Hunters Creek DR
	9/15/2023 10:38:20 AM	3857672	0001351	5315 Elliott DR
	9/17/2023 6:25:00 PM	3858849	0001362	8883 Nottingham DR
	9/19/2023 9:22:28 PM	3859896	0001378	3355 Alan Mark DR
	9/20/2023 2:21:21 PM	3860206	0001381	1676 Leforge RD
	9/20/2023 10:21:43 PM	3860410	0001385	10263 E Avondale CIR
	9/21/2023 2:08:00 PM	3860720	0001386	3753 Oakridge CT
	9/22/2023 2:32:00 PM	3861303	0001402	3032 Andora DR

	9/23/2023 3:30:19 PM	3861845	0001394	1515 Ridge RD
	9/26/2023 5:42:00 PM	3863404	0001429	8900 Joy RD
	9/27/2023 9:24:58 AM	3863640	0001416	5604 Tanglewood DR
	9/29/2023 11:30:56 AM	3864675	0001422	1515 Ridge RD
321				
	9/2/2023 10:23:49 AM	3851202	0001296	E Clark RD
	9/2/2023 7:54:11 PM	3851560	0001297	9026 Arlington DR
	9/3/2023 12:14:11 AM	3851671	0001298	8883 Nottingham DR
	9/4/2023 10:10:49 AM	3852303	0001301	10133 E Avondale CIR
	9/5/2023 7:35:00 PM	3853073	0001305	3319 Masten CT
	9/5/2023 11:00:00 PM	3853175	0001330	8601 Cedar CT
	9/6/2023 6:47:57 AM	3853265	0001312	9430 Macarthur BLVD
	9/6/2023 12:06:44 PM	3853390	0001314	1649 Harvest LN
	9/6/2023 5:59:12 PM	3853527	0001315	9180 Macarthur BLVD
	9/6/2023 7:36:45 PM	3853563	0001316	9228 Macarthur BLVD
	9/8/2023 7:02:08 AM	3854249	0001321	1904 Evergreen LN
	9/8/2023 12:26:54 PM	3854383	0001322	1515 Ridge RD
	9/9/2023 3:07:40 AM	3854709	0001326	1730 Meadhurst DR
	9/9/2023 11:58:10 AM	3854832	0001325	1652 Weeping Willow CT
	9/11/2023 3:34:05 PM	3855902	0001336	8648 Kingston CT
	9/12/2023 5:51:31 PM	3856456	0001335	7585 Abigail DR
	9/12/2023 9:46:11 PM	3856541	0001337	1515 Ridge RD
	9/13/2023 9:37:19 AM	3856683	0001353	9724 Gardner ST
	9/13/2023 9:10:30 PM	3857004	0001340	8426 Barrington DR
	9/14/2023 10:20:43 PM	3857487	0001349	9242 Macarthur BLVD
	9/16/2023 9:24:25 PM	3858467	0001357	8486 Barrington DR
	9/17/2023 9:16:57 AM	3858663	0001358	9254 Arlington DR
	9/17/2023 12:02:04 PM	3858712	0001360	1957 White Oak LN
	9/17/2023 1:15:56 PM	3858741	0001399	8848 Macarthur BLVD
	9/17/2023 6:19:43 PM	3858845	0001397	9452 Macarthur BLVD
	9/18/2023 8:35:23 PM	3859380	0001370	9080 Macarthur BLVD
	9/18/2023 10:05:06 PM	3859415	0001371	1833 Wexford DR

	9/19/2023 10:36:26 AM	3859598	0001377	1652 Weeping Willow CT
	9/19/2023 6:57:01 PM	3859834	0001376	9726 Mulberry
	9/20/2023 8:36:51 AM	3860040	0001379	1515 Ridge RD
	9/20/2023 7:46:57 PM	3860366	0001384	8780 Macarthur BLVD
	9/21/2023 12:06:44 PM	3860665	0001388	1636 Weeping Willow CT
	9/23/2023 3:53:22 PM	3861859	0001396	1515 Ridge RD
	9/23/2023 4:39:32 PM	3861882	0001398	8664 Heather CT
	9/24/2023 2:35:08 PM	3862310	0001401	8601 Cedar CT
	9/25/2023 2:29:59 AM	3862574	0001404	1660 Golfview DR
	9/25/2023 5:26:43 PM	3862873	0001405	9376 Macarthur BLVD
	9/25/2023 8:46:55 PM	3862970	0001406	9402 Macarthur BLVD
	9/26/2023 1:40:29 PM	3863283	0001409	9272 Macarthur BLVD
	9/26/2023 4:47:13 PM	3863385	0001410	9452 Macarthur BLVD
	9/26/2023 5:25:51 PM	3863396	0001412	9705 Aspen LN
	9/26/2023 7:15:17 PM	3863441	0001413	9070 Macarthur BLVD
	9/26/2023 7:49:36 PM	3863458	0001414	1868 Beechlawn
	9/27/2023 9:12:43 AM	3863631	0001415	3584 Rolling Hills CT
	9/28/2023 8:09:38 AM	3864131	0001420	8380 Geddes RD
	9/29/2023 12:36:18 PM	3864698	0001423	9194 Macarthur BLVD
	9/29/2023 11:07:42 PM	3864966	0001425	3067 N Prospect RD
322				
	9/19/2023 7:35:58 AM	3859534	0001373	N Prospect RD
	9/20/2023 6:43:21 AM	3860011	0001380	Geddes RD
324				
	9/1/2023 4:35:00 PM	3850874	0001294	10 W M-14 HWY
	9/9/2023 11:37:42 PM	3855162	0001328	Macarthur BLVD
	9/14/2023 4:34:54 PM	3857351	0001348	Geddes RD
	9/26/2023 12:33:12 PM	3863257	0001408	Mcauley DR
412				
	9/14/2023 3:07:01 PM	3857310	0001347	9258 Macarthur BLVD
	9/17/2023 10:23:53 AM	3858678	0001359	8622 Macarthur BLVD
445				

	9/12/2023 7:58:14 AM	3856180	0001334	1770 Ridge RD
463				
	9/14/2023 2:45:00 PM	230914-092720-SUTFD	0001345	8100 Geddes RD
531				
	9/16/2023 7:38:00 PM	3858396	0001356	8390 Barrington DR
542				
	9/23/2023 10:05:58 AM	3861692	0001392	1373 Stamford RD
551				
	9/13/2023 8:58:18 AM	3856669	0001355	4800 Curtis RD
	9/14/2023 10:37:10 AM	3857207	0001346	4800 Curtis RD
	9/14/2023 9:00:00 AM	3857208	0001342	4800 Curtis RD
554				
	9/7/2023 3:50:50 AM	3853702	0001318	1515 Ridge RD
	9/13/2023 1:30:55 PM	3856792	0001339	8648 Kingston CT
	9/14/2023 10:05:12 AM	3857192	0001343	1987 Knollwood BND
	9/17/2023 7:53:00 PM	3858895	0001361	7443 Cynthia DR
	9/19/2023 3:28:35 AM	3859489	0001372	1898 Evergreen LN
	9/24/2023 1:20:26 PM	3862274	0001400	8712 Heather DR
571				
	9/2/2023 7:30:00 AM	230905-080210-SUTFD	0001303	1239 Kipke DR
	9/5/2023 4:35:00 PM	230905-145749-SUTFD	0001306	7999 Ford RD
600				
	9/24/2023 8:32:00 PM	3862480	0001403	Plymouth RD
611				
	9/13/2023 10:31:00 PM	23-3857024	0001341	1201 Stamford DR
	9/6/2023 7:13:52 AM	3853264	0001309	9721 Aspen LN
	9/11/2023 3:38:37 PM	3855903	0001333	5341 Mcauley DR
	9/15/2023 4:09:37 PM	3857832	0001350	7988 Geddes RD
	9/19/2023 11:17:38 AM	3859619	0001374	5333 Mcauley DR
	9/20/2023 2:43:34 PM	3860230	0001382	1590 Sheffield
	9/21/2023 12:04:00 PM	3860664	0001387	9747 Mulberry
	9/22/2023 10:04:17 AM	3861171	0001390	7211 Richmond DR

	9/26/2023 7:14:31 AM	3863088	0001407	N Prospect RD
	9/26/2023 5:07:25 PM	3863394	0001411	Devon ST
	9/27/2023 8:51:16 PM	3863973	0001417	7578 Roxbury DR
	9/28/2023 1:34:37 AM	3864047	0001419	5325 Elliott DR
622				
	9/19/2023 4:31:22 PM	3859775	0001375	Geddes RD
	9/21/2023 4:00:07 PM	3860790	0001389	N Prospect RD
	9/23/2023 7:48:27 AM	3861645	0001393	M14 HWY
	9/23/2023 3:45:51 PM	3861854	0001395	1515 Ridge RD
631				
	9/20/2023 3:22:20 PM	3860242	0001383	Mario DR
715				
	9/16/2023 9:46:53 AM	3858131	0001354	1900 N Prospect RD
735				
	9/5/2023 8:53:26 PM	3853120	0001311	1995 White Oak LN
	9/12/2023 9:52:44 PM	3856545	0001338	5390 Meadowcrest DR
736				
	9/6/2023 10:42:07 PM	3853631	0001317	9732 Sherwood
743				
	9/27/2023 11:31:19 PM	3864031	0001418	8100 Geddes RD
744				
	8/31/2023 9:04:59 PM	3850487	0001293	5041 Red Fox RUN
745				
	9/8/2023 8:26:49 AM	3854281	0001323	7734 PLYMOUTH RD
746				
	9/28/2023 7:48:20 PM	3864435	0001421	9205 Abbey LN
911				
	9/22/2023 12:46:09 PM	3861248	0001391	8469 Berkshire DR

Incident List by Alarm Date/Time

Incident Number	Alarm Date	Alarm Time	Location	Incident Type Code	Incident Type	NFIRS Number
3850275	8/31/2023 1:12:05 PM	1:12 PM	Clark DR	130	Mobile property (vehicle) fire, other	0001292
3850487	8/31/2023 9:04:59 PM	9:04 PM	5041 Red Fox RUN	744	Detector activation, no fire - unintentional	0001293
3850874	9/1/2023 4:35:00 PM	4:35 PM	10 W M-14 HWY	324	Motor vehicle accident with no injuries.	0001294
3850929	9/1/2023 6:52:58 PM	6:52 PM	745 Davis ST	111	Building fire	0001295
230905-080210-SUTFD	9/2/2023 7:30:00 AM	7:30 AM	1239 Kipke DR	571	Cover assignment, standby, moveup	0001303
3851202	9/2/2023 10:23:49 AM	10:23 AM	E Clark RD	321	EMS call, excluding vehicle accident with injury	0001296
3851560	9/2/2023 7:54:11 PM	7:54 PM	9026 Arlington DR	321	EMS call, excluding vehicle accident with injury	0001297
3851671	9/3/2023 12:14:11 AM	12:14 AM	8883 Nottingham DR	321	EMS call, excluding vehicle accident with injury	0001298
3851949	9/3/2023 3:28:36 PM	3:28 PM	8601 Cedar CT	311	Medical assist, assist EMS crew	0001299
3852213	9/4/2023 3:31:50 AM	3:31 AM	7585 Abigail DR	311	Medical assist, assist EMS crew	0001300
3852282	9/4/2023 9:38:00 AM	9:38 AM	2972 Gale RD	311	Medical assist, assist EMS crew	0001302
3852303	9/4/2023 10:10:49 AM	10:10 AM	10133 E Avondale CIR	321	EMS call, excluding vehicle accident with injury	0001301
3852713	9/5/2023 7:28:40 AM	7:28 AM	48460 Denton RD	111	Building fire	0001308
3852962	9/5/2023 4:20:05 PM	4:20 PM	44141 Yost RD	111	Building fire	0001304
230905-145749-SUTFD	9/5/2023 4:35:00 PM	4:35 PM	7999 Ford RD	571	Cover assignment, standby, moveup	0001306
3853073	9/5/2023 7:35:00 PM	7:35 PM	3319 Masten CT	321	EMS call, excluding vehicle accident with injury	0001305
3853090	9/5/2023 8:08:07 PM	8:08 PM	9135 Ascot DR	311	Medical assist, assist EMS crew	0001310
3853120	9/5/2023 8:53:26 PM	8:53 PM	1995 White Oak LN	735	Alarm system sounded due to malfunction	0001311
3853175	9/5/2023 11:00:00 PM	11:00 PM	8601 Cedar CT	321	EMS call, excluding vehicle accident with injury	0001330
3853265	9/6/2023 6:47:57 AM	6:47 AM	9430 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001312
3853264	9/6/2023 7:13:52 AM	7:13 AM	9721 Aspen LN	611	Dispatched & canceled en route	0001309
3853312	9/6/2023	9:24 AM	9729 Mulberry	311	Medical assist, assist EMS	0001307

	9:24:12 AM				crew	
3853390	9/6/2023 12:06:44 PM	12:06 PM	1649 Harvest LN	321	EMS call, excluding vehicle accident with injury	0001314
3853399	9/6/2023 12:29:59 PM	12:29 PM	1661 Leforge RD	311	Medical assist, assist EMS crew	0001313
3853527	9/6/2023 5:59:12 PM	5:59 PM	9180 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001315
3853563	9/6/2023 7:36:45 PM	7:36 PM	9228 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001316
3853631	9/6/2023 10:42:07 PM	10:42 PM	9732 Sherwood	736	CO detector activation due to malfunction	0001317
3853702	9/7/2023 3:50:50 AM	3:50 AM	1515 Ridge RD	554	Assist invalid	0001318
3853964	9/7/2023 3:08:58 PM	3:08 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001319
3854178	9/8/2023 12:23:02 AM	12:23 AM	5307 Betheny CIR	311	Medical assist, assist EMS crew	0001320
3854249	9/8/2023 7:02:08 AM	7:02 AM	1904 Evergreen LN	321	EMS call, excluding vehicle accident with injury	0001321
3854281	9/8/2023 8:26:49 AM	8:26 AM	7734 PLYMOUTH RD	745	Alarm system activation, no fire - unintentional	0001323
3854383	9/8/2023 12:26:54 PM	12:26 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0001322
3854580	9/8/2023 8:15:12 PM	8:15 PM	9026 Arlington DR	311	Medical assist, assist EMS crew	0001324
3854709	9/9/2023 3:07:40 AM	3:07 AM	1730 Meadhurst DR	321	EMS call, excluding vehicle accident with injury	0001326
3854832	9/9/2023 11:58:10 AM	11:58 AM	1652 Weeping Willow CT	321	EMS call, excluding vehicle accident with injury	0001325
3855088	9/9/2023 8:05:34 PM	8:05 PM	1549 Harvest LN	311	Medical assist, assist EMS crew	0001327
3855162	9/9/2023 11:37:42 PM	11:37 PM	Macarthur BLVD	324	Motor vehicle accident with no injuries.	0001328
3855547	9/10/2023 7:56:28 PM	7:56 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001329
3855562	9/10/2023 8:42:16 PM	8:42 PM	1752 Knollwood BND	311	Medical assist, assist EMS crew	0001331
3855820	9/11/2023 11:59:32 AM	11:59 AM	9498 Vreeland RD	151	Outside rubbish, trash or waste fire	0001332
3855902	9/11/2023 3:34:05 PM	3:34 PM	8648 Kingston CT	321	EMS call, excluding vehicle accident with injury	0001336
3855903	9/11/2023 3:38:37 PM	3:38 PM	5341 Mcauley DR	611	Dispatched & canceled en route	0001333
3856180	9/12/2023 7:58:14 AM	7:58 AM	1770 Ridge RD	445	Arcing, shorted electrical equipment	0001334
3856456	9/12/2023 5:51:31 PM	5:51 PM	7585 Abigail DR	321	EMS call, excluding vehicle accident with injury	0001335
3856541	9/12/2023 9:46:11 PM	9:46 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0001337
3856545	9/12/2023	9:52 PM	5300	735	Alarm system sounded due	0001338

	9:52:44 PM		Meadowcrest DR		to malfunction	
3856669	9/13/2023 8:58:18 AM	8:58 AM	4800 Curtis RD	551	Assist police or other governmental agency	0001355
3856683	9/13/2023 9:37:19 AM	9:37 AM	9724 Gardner ST	321	EMS call, excluding vehicle accident with injury	0001353
3856792	9/13/2023 1:30:55 PM	1:30 PM	8648 Kingston CT	554	Assist invalid	0001339
3857004	9/13/2023 9:10:30 PM	9:10 PM	8426 Barrington DR	321	EMS call, excluding vehicle accident with injury	0001340
23-3857024	9/13/2023 10:31:00 PM	10:31 PM	1201 Stamford DR	611	Dispatched & canceled en route	0001341
3857083	9/14/2023 3:52:00 AM	3:52 AM	1950 Hunters Creek DR	311	Medical assist, assist EMS crew	0001344
3857208	9/14/2023 9:00:00 AM	9:00 AM	4800 Curtis RD	551	Assist police or other governmental agency	0001342
3857192	9/14/2023 10:05:12 AM	10:05 AM	1987 Knollwood BND	554	Assist invalid	0001343
3857207	9/14/2023 10:37:10 AM	10:37 AM	4800 Curtis RD	551	Assist police or other governmental agency	0001346
230914-092720-SUTFD	9/14/2023 2:45:00 PM	2:45 PM	8100 Geddes RD	463	Vehicle accident, general cleanup	0001345
3857310	9/14/2023 3:07:01 PM	3:07 PM	9258 Macarthur BLVD	412	Gas leak (natural gas or LPG)	0001347
3857351	9/14/2023 4:34:54 PM	4:34 PM	Geddes RD	324	Motor vehicle accident with no injuries.	0001348
3857487	9/14/2023 10:20:43 PM	10:20 PM	9242 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001349
3857592	9/15/2023 6:53:44 AM	6:53 AM	1579 Outer Ln DR	111	Building fire	0001352
3857672	9/15/2023 10:38:20 AM	10:38 AM	5315 Elliott DR	311	Medical assist, assist EMS crew	0001351
3857832	9/15/2023 4:09:37 PM	4:09 PM	7988 Geddes RD	611	Dispatched & canceled en route	0001350
3858131	9/16/2023 9:46:53 AM	9:46 AM	1900 N Prospect RD	715	Local alarm system, malicious false alarm	0001354
3858396	9/16/2023 7:38:00 PM	7:38 PM	8390 Barrington DR	531	Smoke or odor removal	0001356
3858467	9/16/2023 9:24:25 PM	9:24 PM	8486 Barrington DR	321	EMS call, excluding vehicle accident with injury	0001357
3858663	9/17/2023 9:16:57 AM	9:16 AM	9254 Arlington DR	321	EMS call, excluding vehicle accident with injury	0001358
3858678	9/17/2023 10:23:53 AM	10:23 AM	8622 Macarthur BLVD	412	Gas leak (natural gas or LPG)	0001359
3858712	9/17/2023 12:02:04 PM	12:02 PM	1957 White Oak LN	321	EMS call, excluding vehicle accident with injury	0001360
3858741	9/17/2023 1:15:56 PM	1:15 PM	8848 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001399
3858845	9/17/2023 6:19:43 PM	6:19 PM	9452 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001397

3858849	9/17/2023 6:25:00 PM	6:25 PM	8883 Nottingham DR	311	Medical assist, assist EMS crew	0001362
3858895	9/17/2023 7:53:00 PM	7:53 PM	7443 Cynthia DR	554	Assist invalid	0001361
3859380	9/18/2023 8:35:23 PM	8:35 PM	9080 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001370
3859415	9/18/2023 10:05:06 PM	10:05 PM	1833 Wexford DR	321	EMS call, excluding vehicle accident with injury	0001371
3859489	9/19/2023 3:28:35 AM	3:28 AM	1898 Evergreen LN	554	Assist invalid	0001372
3859534	9/19/2023 7:35:58 AM	7:35 AM	N Prospect RD	322	Motor vehicle accident with injuries	0001373
3859598	9/19/2023 10:36:26 AM	10:36 AM	1652 Weeping Willow CT	321	EMS call, excluding vehicle accident with injury	0001377
3859619	9/19/2023 11:17:38 AM	11:17 AM	5333 Mcauley DR	611	Dispatched & canceled en route	0001374
3859775	9/19/2023 4:31:22 PM	4:31 PM	Geddes RD	622	No incident found on arrival at dispatch address	0001375
3859834	9/19/2023 6:57:01 PM	6:57 PM	9726 Mulberry	321	EMS call, excluding vehicle accident with injury	0001376
3859896	9/19/2023 9:22:28 PM	9:22 PM	3355 Alan Mark DR	311	Medical assist, assist EMS crew	0001378
3860011	9/20/2023 6:43:21 AM	6:43 AM	Geddes RD	322	Motor vehicle accident with injuries	0001380
3860040	9/20/2023 8:36:51 AM	8:36 AM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0001379
3860206	9/20/2023 2:21:21 PM	2:21 PM	1676 Leforge RD	311	Medical assist, assist EMS crew	0001381
3860230	9/20/2023 2:43:34 PM	2:43 PM	1590 Sheffield	611	Dispatched & canceled en route	0001382
3860242	9/20/2023 3:22:20 PM	3:22 PM	Mario DR	631	Authorized controlled burning	0001383
3860366	9/20/2023 7:46:57 PM	7:46 PM	8780 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001384
3860410	9/20/2023 10:21:43 PM	10:21 PM	10263 E Avondale CIR	311	Medical assist, assist EMS crew	0001385
3860664	9/21/2023 12:04:00 PM	12:04 PM	9747 Mulberry	611	Dispatched & canceled en route	0001387
3860665	9/21/2023 12:06:44 PM	12:06 PM	1636 Weeping Willow CT	321	EMS call, excluding vehicle accident with injury	0001388
3860720	9/21/2023 2:08:00 PM	2:08 PM	3753 Oakridge CT	311	Medical assist, assist EMS crew	0001386
3860790	9/21/2023 4:00:07 PM	4:00 PM	N Prospect RD	622	No incident found on arrival at dispatch address	0001389
3861171	9/22/2023 10:04:17 AM	10:04 AM	7211 Richmond DR	611	Dispatched & canceled en route	0001390
3861248	9/22/2023 12:46:09 PM	12:46 PM	8469 Berkshire DR	911	Citizen complaint	0001391
3861303	9/22/2023 2:32:00 PM	2:32 PM	3032 Andora DR	311	Medical assist, assist EMS crew	0001402

3861645	9/23/2023 7:48:27 AM	7:48 AM	M14 HWY	622	No incident found on arrival at dispatch address	0001393
3861692	9/23/2023 10:05:58 AM	10:05 AM	1373 Stamford RD	542	Animal rescue	0001392
3861845	9/23/2023 3:30:19 PM	3:30 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001394
3861854	9/23/2023 3:45:51 PM	3:45 PM	1515 Ridge RD	622	No incident found on arrival at dispatch address	0001395
3861859	9/23/2023 3:53:22 PM	3:53 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0001396
3861882	9/23/2023 4:39:32 PM	4:39 PM	8664 Heather CT	321	EMS call, excluding vehicle accident with injury	0001398
3862274	9/24/2023 1:20:26 PM	1:20 PM	8712 Heather DR	554	Assist invalid	0001400
3862310	9/24/2023 2:35:08 PM	2:35 PM	8601 Cedar CT	321	EMS call, excluding vehicle accident with injury	0001401
3862480	9/24/2023 8:32:00 PM	8:32 PM	Plymouth RD	600	Good intent call, other	0001403
3862574	9/25/2023 2:29:59 AM	2:29 AM	1660 Golfview DR	321	EMS call, excluding vehicle accident with injury	0001404
3862873	9/25/2023 5:26:43 PM	5:26 PM	9376 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001405
3862970	9/25/2023 8:46:55 PM	8:46 PM	9402 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001406
3863088	9/26/2023 7:14:31 AM	7:14 AM	N Prospect RD	611	Dispatched & canceled en route	0001407
3863257	9/26/2023 12:33:12 PM	12:33 PM	Mcauley DR	324	Motor vehicle accident with no injuries.	0001408
3863283	9/26/2023 1:40:29 PM	1:40 PM	9272 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001409
3863385	9/26/2023 4:47:13 PM	4:47 PM	9452 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001410
3863394	9/26/2023 5:07:25 PM	5:07 PM	Devon ST	611	Dispatched & canceled en route	0001411
3863396	9/26/2023 5:25:51 PM	5:25 PM	9705 Aspen LN	321	EMS call, excluding vehicle accident with injury	0001412
3863404	9/26/2023 5:42:00 PM	5:42 PM	8900 Joy RD	311	Medical assist, assist EMS crew	0001429
3863441	9/26/2023 7:15:17 PM	7:15 PM	9070 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001413
3863458	9/26/2023 7:49:36 PM	7:49 PM	1868 Beechlawn	321	EMS call, excluding vehicle accident with injury	0001414
3863631	9/27/2023 9:12:43 AM	9:12 AM	3584 Rolling Hills CT	321	EMS call, excluding vehicle accident with injury	0001415
3863640	9/27/2023 9:24:58 AM	9:24 AM	5604 Tanglewood DR	311	Medical assist, assist EMS crew	0001416
3863973	9/27/2023 8:51:16 PM	8:51 PM	7578 Roxbury DR	611	Dispatched & canceled en route	0001417
3864031	9/27/2023 11:31:19 PM	11:31 PM	8100 Geddes RD	743	Smoke detector activation, no fire - unintentional	0001418

3864047	9/28/2023 1:34:37 AM	1:34 AM	5325 Elliott DR	611	Dispatched & canceled en route	0001419
3864131	9/28/2023 8:09:38 AM	8:09 AM	8380 Geddes RD	321	EMS call, excluding vehicle accident with injury	0001420
3864435	9/28/2023 7:48:20 PM	7:48 PM	9205 Abbey LN	746	Carbon monoxide detector activation, no CO	0001421
3864675	9/29/2023 11:30:56 AM	11:30 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001422
3864698	9/29/2023 12:36:18 PM	12:36 PM	9194 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001423
3864966	9/29/2023 11:07:42 PM	11:07 PM	3067 N Prospect RD	321	EMS call, excluding vehicle accident with injury	0001425

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	3850929	0001295	9/1/2023 6:52:58 PM	4	Ypsilanti City Fire Department		BURNS
	3857592	0001352	9/15/2023 6:53:44 AM	4	Ypsilanti Township Fire Department		MONDAY
	3861171	0001390	9/22/2023 10:04:17 AM	4	Ypsilanti Township Fire Department		BURNS
	3863973	0001417	9/27/2023 8:51:16 PM	4	Ypsilanti Township Fire Department		KIMBALL
Mutual aid given							
	3857207	0001346	9/14/2023 10:37:10 AM	3	Federal Bureau of Investigations (FBI)		BACH
	3857192	0001343	9/14/2023 10:05:12 AM	3	Huron Valley Ambulance		BACH
	3852713	0001308	9/5/2023 7:28:40 AM	3	Van Buren Township Fire Dept.		CHEVRETTE
	3856669	0001355	9/13/2023 8:58:18 AM	3	Federal Bureau of Investigations (FBI)		FRENCH
	3852962	0001304	9/5/2023 4:20:05 PM	3	Van Buren Township Fire Dept.		BACH
	3857208	0001342	9/14/2023 9:00:00 AM	3	Federal Bureau of Investigations (FBI)		BACH
	230905-080210-SUTFD	0001303	9/2/2023 7:30:00 AM	3	Washtenaw County Hazardous Materials Response Team		BURNS
Mutual aid received							
	230905-145749-SUTFD	0001306	9/5/2023 4:35:00 PM	1		Salem Township Fire Department	CHEVRETTE
	3853073	0001305	9/5/2023 7:35:00 PM	1		Salem Township Fire Department	CHEVRETTE

Aided Agency Name	Details
Federal Bureau of Investigations (FBI)	3 Rows
Huron Valley Ambulance	1 Rows
Van Buren Township Fire Dept.	2 Rows

Washtenaw County Hazardous Materials Response Team	1 Rows
Ypsilanti City Fire Department	1 Rows
Ypsilanti Township Fire Department	3 Rows
	11 Rows

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name
9/5/2023 4:35:00 PM	230905-145749-SUTFD	0001306	Mutual aid received	Salem Township Fire Department	
9/5/2023 7:35:00 PM	3853073	0001305	Mutual aid received	Salem Township Fire Department	

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
9/16/2023 12:00:00 AM	3858131	0001354	9/16/2023 9:46:53 AM	Local alarm system, malicious false alarm	715	Prospect	24-hour care Nursing homes, 4 or more persons	<p>KIMBALL, RYAN Sep 16 2023 08:13AM:L11-1 was dispatched to reports of a fire alarm at Vibrant Life Senior Living facility. L11-1 arrived to find a large single story nursing facility with nothing showing. Crews went in to investigate and were met by staff members stating that the steam from the dishwasher set off the alarm. FD investigated and found no trace of smoke or fire. L11-1 returned to service.</p> <p>KIMBALL, RYAN Sep 16 2023 08:19AM:L11-1 was dispatched to reports of a fire alarm at Vibrant Life Senior Living facility. L11-1 arrived to find a large single story nursing facility with nothing showing. Crews went in to investigate and were met by staff members stating that the steam from the dishwasher set off the alarm. FD investigated and found no trace of smoke or fire. L11-1 returned to service.</p>
9/5/2023 12:00:00 AM	3853120	0001311	9/5/2023 8:53:26 PM	Alarm system sounded due to	735	White Oak	1 or 2 family dwelling	<p>BURNS, JORDAN Sep 06 2023 02:36PM:STFD E11-2 and L11-1</p>

				malfunction				responded to a fire alarm activation @ above-listed address. While unit were reponded dispatch said the home owners tired to cancel but gave the wrong code to the alarm company. Ladder canceled and E11-2 counited P3. Nothing was showing on arrival. STFD made contact with home owner and found out her son hit the detector with an oribi breed from a toy. No issue was found and STFD cleared in service.
9/12/2023 12:00:00 AM	3856545	0001338	9/12/2023 9:52:44 PM	Alarm system sounded due to malfunction	735	Meadowcrest	1 or 2 family dwelling	BACH, SHAUN Sep 13 2023 05:13AM:STFD was dispatched to a residential fire alarm, STFD arrived with nothing showing STFD made entry and investigated and found nothing.
9/6/2023 12:00:00 AM	3853631	0001317	9/6/2023 10:42:07 PM	CO detector activation due to malfunction	736	Sherwood	1 or 2 family dwelling	MONDAY, DEREK Sep 06 2023 09:05PM:STFD E 11-2 and E 11-1 were dispatched to the above address for a CO detector activation. Upon arrival the homeowner was standing outside and said it went of the day before and she switched to the batteries and it stopped going off for the day then started going off again. We checked the whole house with the 4gas monitor and detected nothing in the house. The homeowner stated she did not want to be checked out or taken up to the hospital and she

							would buy a new CO detector ASAP. E 11-2 returned in service
9/27/2023 12:00:00 AM	3864031	0001418	9/27/2023 11:31:19 PM	Smoke detector activation, no fire - unintentional	743	Geddes	<p>24-hour care Nursing homes, 4 or more persons</p> <p>KIMBALL, RYAN Sep 27 2023 10:04PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 arrived to find a single story nursing facility with activated fire alarms. Upon entering the facility, the fire alarm panel read 300 corridor. Building 3 hallways were all searched and no smoke or fire was found. The kitchen next to the hallway was warm, and it was discovered a dish washer was left on which may have caused the activation of the detector. E11-2 cancelled L11-1. E11-2 returned to service.</p> <p>KIMBALL, RYAN Sep 27 2023 10:07PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 arrived to find a single story nursing facility with activated fire alarms. Upon entering the facility, the fire alarm panel read 300 corridor. Building 3 hallways were all searched and no smoke or fire was found. The kitchen next to the hallway was warm, and it was discovered a dish washer was left on which may have caused the activation of the</p>

								<p>detector. E11-2 cancelled L11-1. E11-2 returned to service.</p> <p>KIMBALL, RYAN Sep 27 2023 10:08PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 arrived to find a single story nursing facility with activated fire alarms. Upon entering the facility, the fire alarm panel read 300 corridor. Building 3 hallways were all searched and no smoke or fire was found. The kitchen next to the hallway was warm, and it was discovered a dish washer was left on which may have caused the activation of the detector. E11-2 cancelled L11-1. E11-2 returned to service.</p>
8/31/2023 12:00:00 AM	3850487	0001293	8/31/2023 9:04:59 PM	Detector activation, no fire - unintentional	744	Red Fox	1 or 2 family dwelling	<p>COKER, TYLER Aug 31 2023 07:11PM:STFD was dispatched to a CO Alarm at the dispatched address. FD was then notified it was an accidental activation by the home owner. STFD cancelled and returned in service.</p> <ul style="list-style-type: none"> - NO ONE SICK. - RESIDENTIAL (SINGLE). - CARBON MONOXIDE ALARM. - ALARM REFERENCE #: NO REFERENCE - PROPERTY OWNER: KEN COLTON - OWNER'S PHONE #: 734-483-4271 AND 734-645-1424 - <p>ADEA / ZONE / ROOM</p>

								<p>ZONE 34 UPSTAIRS - ALARM COMPANY. Key Questions - Problem: UPSTAIRS CO ALARM, SPOKE TO KEN COLTON, PRESSED BUTTON ON SENSOR, ALARM COMPANY HAS TO NOTIFY ON ALL ALARMS - Chief complaint: ALARMS End Case Entry: BASE 11 CALLING HOMEOWNER VIA TX, HOLDING QUARTERS COKER, TYLER Aug 31 2023 07:12PM:STFD was dispatched to a CO Alarm at the dispatched address. FD was then notified it was an accidental activation by the home owner. STFD cancelled and returned in service.</p>
9/8/2023 12:00:00 AM	3854281	0001323	9/8/2023 8:26:49 AM	Alarm system activation, no fire - unintentional	745	PLYMOUTH RD	Mercantile, business, other	<p>OBERSTAEDT, COREY Sep 08 2023 05:13PM:STFD DISPATCHED FOR AN ALARM AT THE ABOVE LISTED ADDRESS. WHILE STFD WERE RESPONDING CENTRAL ADVISED THAT IT WAS A FALSE ALARM AND THAT THE SYSTEM WAS BEING TESTED. ALL STFD UNITS RETURNED IN SERVICE.</p>
9/28/2023 12:00:00 AM	3864435	0001421	9/28/2023 7:48:20 PM	Carbon monoxide detector activation, no CO	746	Abbey	1 or 2 family dwelling	<p>CLARK, JACOB Sep 28 2023 06:08PM:STFD E11-2 responded to a CO alarm at the location listed above. Caller at this address called Station One saying their CO alarm was beeping. E11-2 arrived on scene and entered the home with the 4</p>

								gas monitor. Crew monitored the house for any CO and had 0 CO throughout the house. Further investigation determined it to be a faulty smoke detector. The smoke detector battery was replaced. E11-2 was cleared from the call and returned to service.
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False Alarms

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Number Or Milepost	Street Prefix	Street Or Highway Name	Street Type	Street Suffix	Apartment Number	City	State	County	Zip	Property Use	Incident Narrative	Owner Involved In Incident	Owner First Name	Owner Last Name	Owner Business Name	Incident Type Code	Incident Type Group
9/16/2023 12:00:00 AM	3858131	0001354	9/16/2023 9:46:53 AM	Local alarm system, malicious false alarm	1900	North	Prospect Road				Ypsilanti	Michigan		48198	24-hour care Nursing homes, 4 or more persons	KIMBALL, RYAN Sep 16 2023 08:13AM:L11-1 was dispatched to reports of a fire alarm at Vibrant Life Senior Living facility. L11-1 arrived to find a large single story nursing facility with nothing showing. Crews went in to investigate and were met by staff members stating that the steam from the dishwasher set off the alarm. FD investigated and found no trace of smoke or fire. L11-1 returned to service. KIMBALL, RYAN Sep 16 2023 08:19AM:L11-1 was dispatched to reports of a fire alarm at Vibrant Life Senior Living facility. L11-1 arrived to find a large single story nursing facility with nothing showing. Crews went in to investigate and were met by staff members stating that the steam from the dishwasher set off the alarm. FD investigated and found no trace of smoke or fire. L11-1 returned to service.	NO				715	700 - False Alarm
9/3/2023 12:00:00 AM	3853120	0001311	9/5/2023 8:53:26 PM	Alarm system sounded due to malfunction	1995		White Oak Lane				Ypsilanti	Michigan		48198	1 or 2 family dwelling	BURNS, JORDAN Sep 05 2023 02:36PM:STFD E11-2 and L11-1 responded to a fire alarm activation @ above-listed address. While unit were reponded dispatch said the home owners tired to cancel but gave the wrong code to the alarm company. Ladder canceled and E11-2 counlted P3. Nothing was showing on arrival. STFD made contact with home owner and found out her son hit the detector with an oribl breed from a toy. No issue was found and STFD cleared in service.	NO				735	700 - False Alarm
9/12/2023 12:00:00 AM	3856545	0001338	9/12/2023 9:52:44 PM	Alarm system sounded due to malfunction	5390		Meadowcrest Drive				Ann Arbor	Michigan		48105	1 or 2 family dwelling	BACH, SHAUN Sep 13 2023 05:13AM:STFD was dispatched to a residential fire alarm, STFD arrived with nothing showing STFD made entry and investigated and found nothing.	NO				735	700 - False Alarm
9/6/2023 12:00:00 AM	3853631	0001317	9/6/2023 10:42:07 PM	CO detector activation due to malfunction	9732		Sherwood			199	Ypsilanti	Michigan		48198	1 or 2 family dwelling	MONDAY, DEREK Sep 06 2023 09:05PM:STFD E 11-2 and E 11-1 were dispatched to the above address for a CO detector activation. Upon arrival the homeowner was standing outside and said it went of the day before and she switched to the batteries and it stopped going off for the day then started going off again. We checked the whole house with the 4gas monitor and detected nothing in the house. The homeowner stated she did not want to be checked out or taken up to the hospital and she would buy a new CO detector ASAP. E 11-2 returned in service.	NO				736	700 - False Alarm
																KIMBALL, RYAN Sep 27 2023 10:04PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 arrived to find a single story nursing facility with						

9/27/2023 12:00:00 AM	3864031	0001418	9/27/2023 11:31:19 PM	Smoke detector activation, no fire - unintentional	8100	Geddes	Road	Ypsilanti	Michigan	48199- 9569	24-hour care Nursing homes, 4 or more persons	NO	743	700 - False Alarm
8/31/2023 12:00:00 AM	3850487	0001293	8/31/2023 9:04:59 PM	Detector activation, no fire - unintentional	5041	Red Fox	Run	Ann Arbor	Michigan	48105	1 or 2 family dwelling	NO	744	700 - False Alarm

																						address, FD was then notified it was an accidental activation by the home owner. STFD cancelled and returned in service.
9/8/2023 12:00:00 AM	3854281	0001323	9/8/2023 8:26:49 AM	Alarm system activation, no fire - unintentional	7734	PLYMOUTH RD				Ypsilanti	Michigan	Washtenaw	48198	Mercantile, business, other	OBERSTAEDT, COREY Sep 08 2023 05:13PM:STFD DISPATCHED FOR AN ALARM AT THE ABOVE LISTED ADDRESS, WHILE STFD WERE RESPONDING CENTRAL ADVISED THAT IT WAS A FALSE ALARM AND THAT THE SYSTEM WAS BEING TESTED. ALL STFD UNITS RETURNED IN SERVICE.	NO					745	700 - False Alarm
9/28/2023 12:00:00 AM	3864435	0001421	9/28/2023 7:48:20 PM	Carbon monoxide detector activation, no CO	9205	Abbey Lane				Ypsilanti	Michigan		48198	1 or 2 family dwelling	CLARK, JACOB Sep 28 2023 06:09PM:STFD E11-2 responded to a CO alarm at the location listed above. Caller at this address called Station One saying their CO alarm was beeping. E11-2 arrived on scene and entered the home with the 4 gas monitor. Crew monitored the house for any CO and had 0 CO throughout the house. Further investigation determined it to be a faulty smoke detector. The smoke detector battery was replaced. E11-2 was cleared from the call and returned to service.	YES	Abigail	Cull		746	700 - False Alarm	

Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Property Value	Percent Lost	Property Loss	Contents Value	Contents Loss	NFIRS Number
111																
								\$0.00	\$0.00							
	9/1/2023	3850929		Building fire	Out Of District	48198	2	\$0.00	\$0.00	NaN		NaN				0001295
	9/5/2023	3852713		Building fire	Out Of District	48111	2	\$0.00	\$0.00	NaN		NaN				0001308
	9/5/2023	3852962		Building fire	Out Of District	48111	2	\$0.00	\$0.00	NaN		NaN				0001304
	9/15/2023	3857592	\$0.00	Building fire	Out Of District	48198	2	\$0.00	\$0.00	NaN		NaN	\$0.00		\$0.00	0001352
130																
								\$300.00	\$300.00							
	8/31/2023	3850275		Mobile property (vehicle) fire, other	Superior Township 34	48198	2	\$300.00	\$300.00	0.00%	\$300.00	100.00%	\$300.00			0001292
151																
								\$0.00	\$0.00							
	9/11/2023	3855820		Outside rubbish, trash or waste fire	Superior Township 23	48198	1	\$0.00	\$0.00	NaN		NaN				0001332
311																
								\$0.00	\$0.00							
	9/3/2023	3851949		Medical assist, assist EMS crew	Superior Township 34	48198	1	\$0.00	\$0.00	NaN		NaN				0001299
	9/4/2023	3852213		Medical assist, assist EMS crew	Superior Township 33	48198	2	\$0.00	\$0.00	NaN		NaN				0001300
	9/4/2023	3852282		Medical assist, assist EMS crew	Superior Township 18	48105	1	\$0.00	\$0.00	NaN		NaN				0001302
	9/5/2023	3853090		Medical assist, assist EMS crew	Superior Township 34	48198	2	\$0.00	\$0.00	NaN		NaN				0001310
	9/6/2023	3853399		Medical assist, assist EMS crew	Superior Township 29	48198	2	\$0.00	\$0.00	NaN		NaN				0001313
	9/6/2023	3853312		Medical assist, assist EMS crew	Superior Township 35	48198	1	\$0.00	\$0.00	NaN		NaN				0001307
	9/7/2023	3853964		Medical assist, assist EMS crew	Superior Township 36	48198	1	\$0.00	\$0.00	NaN		NaN				0001319
	9/8/2023	3854178		Medical assist, assist EMS crew	Superior Township 18	48198	1	\$0.00	\$0.00	NaN		NaN				0001320
	9/8/2023	3854580		Medical assist, assist EMS crew	Superior Township 35	48198	1	\$0.00	\$0.00	NaN		NaN				0001324
	9/9/2023	3855088		Medical assist, assist EMS crew	Superior Township 35	48198	1	\$0.00	\$0.00	NaN		NaN				0001327
	9/10/2023	3855547		Medical assist, assist EMS crew	Superior Township 36	48198	2	\$0.00	\$0.00	NaN		NaN				0001329
	9/10/2023	3855562		Medical assist, assist EMS crew	Superior Township 36	48198	2	\$0.00	\$0.00	NaN		NaN				0001331

Superior Township Monthly Report **October/November 2023**

Resident Complaints/ Debris:

1006 Stamford Rd.- Debris by Garage - **(Tagged)**
1014 Stamford Rd.- Debris by Garage - **(Tagged)**
8650 Cedar Ct.- Mattress & Misc., Debris by Garage - **(Tagged)**
8690 Cedar Ct.- Mattress & Misc., Debris by Garage - **(Tagged)**
8612 Cedar Ct.-Debris by Garage and on lawn- **(Tagged)**

Grass/Branches Complaints:

8723 Heather Dr.- Brush on extension - **(Tagged)**
1821 Stephens Dr.- Brush on extension - **(Letter Sent)**
1820 Stephens Dr.- Brush on extension - **(Letter Sent)**
1626 Wiard Blvd.- Tall Grass - **(Township Property)**
1763 Sheffield- Grass Needs Cutting - **(Tagged)**
8616 Nottingham- Branches on Island- **(Letter Sent)**
8617 Nottingham- Branches on Island- **(Letter Sent)**
1520 Wiard Blvd.- Grass Needs Cutting - **(Tagged)**

Vehicle Complaints:

8612 Cedar Ct.- Vehicle Parked on Lawn- **(Tagged)**
1510 Wiard Blvd.- Vehicle Parked on Lawn- **(Tagged)**

Superior Charter Township Park Commission
Regular Meeting
September 11, 2023

Approved Minutes

1. Call to Order
The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.
2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Martha Kern-Boprie, Riley Schofield, Greg Vessels, Guy Conti

Park Commissioners absent: Marion Morris

Others present: Trustee Bernice Lindke; Juan Bradford, Parks & Recreation Director; Curtis Freeman, Jack Smiley, Michael Lewis, David Boprie, Irma Golden, Sharon Bryant-Phillips
3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Riley Schofield and supported by Greg Vessels to approve the agenda with the shift of New Business item A Parks & Recreation Commissioner applicant interviews up on the agenda after 6. Citizen Participation and before 7. Reports. The motion carried.
5. Prior Meeting Minutes Approval
A. July 24, 2023
It was moved by Riley Schofield and supported by Guy Conti to approve the minutes of 7/24/2023 as drafted. The motion carried.
6. Citizen Participation
David Boprie of 1659 Sheffield Dr spoke in support of appointing Curtis Freeman to the Park Commission. He has lived near Curtis for several years and has a high opinion of Curtis and his commitment to the township.
10. New Business
A. Park & Recreation Commissioner applicant interviews
Before interviews began, Juan Bradford informed park commissioners and the public that today Marion Morris submitted a letter of resignation from the Park Commission. She is resigning effective today, September 11, 2023, for health reasons. This leaves two open positions on the Park Commission.

Curtis Freeman
Curtis Freeman spoke about spending his childhood in Superior Township, and playing in township parks. He raised his children in Superior Township, and the parks were a big part of their lives as well. Curtis seeks to bring learning opportunities about nature into Superior Township Parks.
Guy Conti asked Curtis for input into recreation. Curtis responded that he wants to add to current recreation opportunities. As an example, at the pumpkin carving event, he would like to save the seeds, and teach children how to plant them, care for the growing pumpkins, to harvest them a year later. Martha Kern-Boprie asked Curtis what suggestions he has for recreation activities that would appeal to elementary school and middle school age children. Curtis responded that information gaining activities are good, such as labeling plants, rocks, insects and animals.

Nahid Sanii-Yahyai asked Curtis if he was willing to help at recreation events, and he responded that he would. His family has a long history of supporting Superior Township Parks.

Jack Smiley

Jack Smiley reviewed the 33 years he has dedicated to preserving open spaces in Superior Township. He has been a township resident for the past 12 of those 33 years. Now he is interested in channeling his energies to township parks, and seeks to connect people to the parks. He mentioned that he would like to fill Marion Morris's role on the Park Commission.

Guy Conti asked Jack "what can we as a park commission do better?". Jack responded he want to connect people to our parks with activities such as bird watching.

Martha Kern-Boprie asked Jack for his ideas on getting more people into our parks. Jack suggested establishing a dog park.

Juan Bradford asked Jack if he was willing to volunteer at park events. Jack responded that he would.

Park Commissioners discussed the situation that there are two excellent candidates for two open positions on the Park Commission. Martha Kern-Boprie noted that only one position has been posted on the township website. Guy Conti stated that the law does not require posting an opening. Nahid Sanii-Yahyai suggested that the open position be posted on the township's website. Jack Smiley commented from the audience that he was willing to defer to Curtis Freeman being appointed first to Terry Lee Lansing's position, and he looked forward to being appointed to fill Marion Morris' position.

It was moved by Guy Conti and supported by Greg Vessels to recommend to the Township Board that Curtis Freeman be appointed to fill Terry Lee Lansing's position on the Park Commission. The motion carried.

It was moved by Guy Conti and supported by Greg Vessels to recommend to the Township Board that Jack Smiley be appointed to fill Marion Morris' position on the Park Commission. The motion carried.

7. Reports

A. Chairperson

Chair Nahid Sanii-Yahyai expressed her gratitude for Marion Morris' lengthy and committed service to the Park Commission. Nahid would like the Park Commission to host a luncheon in the near future to thank both Terry Lee Lansing and Marion Morris for their service.

Nahid also reported on Movies in the Park on Saturday, Sept 9 in Fireman's Park. Some negative behavior from young people took place, that resulted in deflation of the movie screen, and balls being thrown at people sitting on the ground watching the movie. The Sheriff's Office was called to help contain the situation. Greg Vessels asked if there were community leaders we could engage with to improve future events. Irma Golden spoke from the audience. She was present at the movie. The balls were give-away gifts from the Washtenaw Intermediate School District (WISD). The balls were fun during daylight hours, but after dark were thrown at people who could not see them coming. Irma thought balls should not be used in the future as give-away gifts. Sharon Bryant-Phillips spoke from the audience, and suggested a sign in list so we would know who was present. Nahid responded that this is a public park, and we cannot limit who comes into a public event.

B. Director's Report

Juan Bradford submitted a written report. He noted that Terry Lee Lansing had previously volunteered to be the Board Attendee at the September 18 Township Board meeting. As Terry Lee is no longer a member of the Park Commission, someone else is needed to cover this meeting. Martha Kern-Boprie volunteered to attend the meeting.

C. Board Liaison

Trustee Bernice Lindke reported three Township Board meetings during July and August.

July 24, 2023 – Special meeting to discuss supervision of the Utilities Department; specifically issues surrounding staff support, management and leadership. Concerns were expressed from Utilities Department staff about disparaging comments made about them at a prior Township Board meeting. Other comments from board members focused on the Personnel Manual; particularly the sections RE the post-secondary degree benefit and the on-call stipend for maintenance workers.

August 14, 2023 – Special meeting to discuss allegations of sexual harassment. A motion to conduct a sexual harassment investigation and name Nakisha Chaney, employment attorney, as the investigator was passed.

August 21, 2023 – Regular meeting. Several presentations were made by agencies that receive ARPA funds:

Washtenaw Intermediate School District's Trusted Parent Advisors
Mighty Oaks Project/CLR
Youth Arts Alliance

A public hearing was held on rezoning the three properties at Harris and MacArthur for Clay Hill Farms.

Supervisor's Report – Washtenaw County Parks & Rec Commission has agreed to host the easement for the Rock property.

Resolutions

- The Utility Department supervision will report directly to the Board of Trustees.
- The Board authorized the submission of an application to the Department of Labor and Economic Opportunity for program funding for the proposed Community Center.
- Resolution to accept G2 Consulting Group, LLC proposal to perform a Phase I Environmental Site Assessment (ESA) for the two contiguous parcels of land located at 1850 Harris Road and 9057 MacArthur Blvd (site for the Clay Hills Farms) passed.
- The 2023 Budget Amendments were approved.
- \$58,400 additional appropriation was approved for the 2023 Park Fund.

D. Board Meeting Attendee

Martha Kern-Boprie attended the August 21 Township Board meeting, and submitted a written report.

E. Park Steward

Juan Bradford has not had recent contact from Ellen Kurath, but understands she is applying deer repellent in parks to protect young plants.

F. Safety

Juan Bradford reported there have been no accidents or injuries in the past month.

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the reports. The motion carried.

8. Communications

- A. Educational: NRPA Park Pulse
- B. Commission: Vacancy Email
- C. Donation: Thank You Letter
- D. Washtenaw Conservation District Fall Tree Sale
- E. Flying Pilgrims Radio Control Airshow

It was moved by Riley Schofield and supported by Guy Conti to receive the Communications. The motion carried.

9. Old Business

A. Community Center Advisory Committee Update

Juan Bradford reported that the last meeting was on Thursday. A Memo of Understanding (MOU) is ready to submit to Ypsilanti Community School District to purchase the real estate, for the amount of the current debt on the property.

B. Budget Amendment Memo RE Full-time Parks & Rec Director

Martha Kern-Boprie prepared a memo in collaboration with Chair Nahid Sanii-Yahyai and Director Juan Bradford to the Township Board, requesting an additional \$58,400.00 in 2023 budget appropriation to cover the additional cost of salary and fringe benefits for the Director as a full-time position. The memo was delivered to the Township Board and reviewed at the August 21 Township Board meeting. The board approved the additional budget authorization at that meeting.

C. Township Clean-Up Day

This idea will be deferred to 2024 activities.

D. Ypsilanti Township recreation facility use by Superior Township residents

This concerns efforts to permit Superior Township residents to use Ypsilanti Township recreation facilities at the same fee level as Ypsilanti Township residents. There are no updates on this effort.

10. New Business

B. Budget Amendments – The Township Board adopted several budget amendments. They are provided to the Park Commission for information only.

C. Movies in the Park at Fireman's Park

This covered events that occurred during the Movies in the Park held in Fireman's Park on September 9. The events were discussed during the Chairperson's Report in the Reports portion of tonight's meeting.

D. Auction of Toro Mower and Brunco Trailer

Two pieces of Park Department equipment were offered for sale by sealed bid auction, a Toro Mower and a Brunco dump trailer. Only one bid was received for each piece of equipment, both from Kevin Diesenroth. He bid the following:

1986 Brunco Dump Trailer \$750.00

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to authorize sale of the 1986 Brunco Dump Trailer to Kevin Diesenroth for the amount of \$750.00. The motion carried.

2009 Toro Groundmaster 328-D Mower \$1,250.00

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to authorize sale of the 2009 Toro Groundmaster 328-D Mower to Kevin Diesenroth for the amount of \$1,250.00. The motion carried.

E. Park & Recreation Commission Vice-Chair Marion Morris resignation letter

Park Commissioner Marion Morris submitted a letter of resignation from the Park Commission, effective September 11, 2023. She is resigning due to health issues. It was moved by Martha Kern-Boprie and supported by Guy Conti to accept the resignation of Marion Morris from the Park & Recreation Commission with regret, and gratitude for her service. The motion carried.

F. Fireman's Park Improvements Bid Review Summary

Bids to perform the improvements to Fireman’s Park were opened August 31, 2023. Two vendors submitted bids.

<u>Vendor</u>	<u>Bid Amount</u>
KAB Enterprises, Inc	\$529,864.78
Sole Building Company	\$622,284.00

OHM Engineering Consultants reviewed the bids, and submitted comments. The bid will be awarded by the township board.

G. 2024 Budget Preparation

2024 budget preparation begins this month. Worksheets were provided to park commissioners. Juan Bradford invited park commissioners to submit ideas to him.

H. September 25, 2023 Park Commission meeting date

Chair Nahid Sani-Yahyai has a schedule conflict with the September 25, 2023 meeting date. She asked Park Commissioners if the meeting could be re-scheduled to either Friday September 29 or Monday October 2. It was moved by Martha Kern-Boprie and supported by Guy Conti to re-schedule the September 25, 2023 Park Commission meeting to October 2, 2023. The motion carried.

11. Bills for Payment

It was moved by Greg Vessels and supported by Guy Conti to approve payment of the bills totaling \$40,537.63 through 8/28/2023. The motion carried.

12. Financial Statements

A. July 2023 Revenue and Expenditure Report

It was moved by Riley Schofield and supported by Greg Vessels to receive the July 2023 Financial Statements. The motion carried.

13. Pleas and Petitions

Guy Conti noted that with the resignation of Marion Morris, the Park Commission does not have a Vice-Chair. In the unlikely event that the Chair died, the Park Commission would have no chair. He recommended that the Secretary Martha Kern-Boprie be appointed interim Vice-Chair until new park commissioners are appointed, and a permanent Vice-Chair can be elected.

It was moved by Guy Conti that Martha Kern-Boprie be elected interim Vice-Chair of the Park Commission. Martha accepted the nomination. The motion carried and Martha was elected interim Vice-Chair.

14. Adjournment

It was moved by Guy Conti and supported by Riley Schofield to adjourn the meeting at 7:50 pm. The motion carried.

Submitted by,
Martha Kern-Boprie. Park Commissioner and Secretary

Chief,

I have thought about the basis of my future with the Superior Township Fire Department, both with my family and my co-workers. After my last doctor's appointment, the doctor feels that he will support me in returning to work if I feel I can do the job. At this point in time I am still battling weakness in my right leg. I do not feel comfortable with making a decision of returning to work and running the possibility of further injuring myself, or not being able to assist a partner out of a bad situation, as well as not being able to provide the best level of service to the residents of Superior Township. At this time I have decided to make changes in my future which do not involve continuing as a full time firefighter. My family and I are asking if the Township would be willing to allow me run out my remaining sick and or vacation time through December 2023, then pay out the remaining funds owed. Again please let me say again how grateful my family and I are to have had Superior Township be a part of our lives through the good and unfortunately the not so good.

Thanks in advance to all.

FF Nicholas Robson

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO PROMOTE MARY BURTON TO DIRECTOR
OF THE CHARTER TOWNSHIP OF SUPERIOR UTILITY DEPARTMENT**

RESOLUTION NUMBER: 2023-46

DATE: AUGUST 21, 2023

WHEREAS, Mary Burton has been the Utility Department Administrator since October 16, 2017; and,

WHEREAS, Mary Burton has over 18 years of experience in the utilities field; and,

WHEREAS, she has an additional 17 years of experience in communications and administration; and,

WHEREAS, Supervisor Kenneth Schwartz has served as the Utility Director since 2017; and;

WHEREAS, the Board acknowledges the need to have a staff person directly involved in the day-to-day contractual, administrative and managerial aspects of the work of the Utilities Department; and,

WHEREAS, there are many functions and tasks in the Utility Ordinance which need to be addressed; and,

WHEREAS, the Board is responsible to clearly define the person(s) to whom these functions and tasks are expected to be performed and hold that person accountable; and,

WHEREAS, the Board wishes to charge Mary Burton with all of the day-to-day administrative and managerial tasks; and,

WHEREAS, Mary Burton has served with distinction in her position with the Utilities Department; and,

WHEREAS, Mary Burton should be given both the title and commensurate salary for her work in the Utilities Department.

NOW, THEREFORE BE IT RESOLVED, that Mary Burton be appointed as Director of the Charter Township of Superior Utility Department with a starting salary of \$90,514, a 10% increase.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RAISE THE PAY RATE OF THE UTILITIES SUPERINTENDENT,
RICKEY HARDING**

RESOLUTION NUMBER: 2023-47

DATE: AUGUST 21, 2023

WHEREAS, Rickey Harding has been the Superintendent of Maintenance since January 22, 2019; and,

WHEREAS, Rickey Harding has over 25 years of experience in the utilities field; and,

WHEREAS, Rickey Harding has received the following certifications December 20, 2017: S-3 December 15, 2018: S-2, and June 13, 2019, S-1; and,

WHEREAS, section 42.10 of the State of Michigan Charter Township Act provides the township Board with the power to delegate certain duties of the township to a township superintendent; and,

WHEREAS, section 42.11 of the State of Michigan Charter Township Act notes that the Township Superintendent serves at the pleasure of the Board and must be a township resident; and,

WHEREAS, The Board wishes to assign the following functions and duties to the Township Superintendent position: 1) managing and supervising the operation of all township utilities, and 2) seeing that all terms and conditions imposed in favor of the township or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed.

WHEREAS, the Board acknowledges the need to have the Township Superintendent position directly involved in the technical field work of the Utilities Department and responsible for the duties as described above; and;

WHEREAS, the Board does not wish to continue to delegate supervision of the Utility Department to the Township Supervisor; and,

WHEREAS, it is the Board's responsibility to clearly define the person(s) to whom these functions and tasks are expected to be performed and hold that person accountable; and,

WHEREAS, Rickey Harding has served with distinction in his position as Superintendent with the Utilities Department; and,

WHEREAS, Rickey Harding should be given commensurate salary for his work in the Utilities Department.

NOW, THEREFORE BE IT RESOLVED, that Rickey Harding be given a salary of \$96,210, a 10% increase.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO NAME AN ACCOUNTANT/BILLING SPECIALIST FOR THE
SUPERIOR TOWNSHIP UTILITY DEPARTMENT**

RESOLUTION NUMBER: 2023-50

DATE: AUGUST 21, 2023

WHEREAS, the Superior Township Utility Department (STUD) after reviewing job roles and responsibilities of the Controller's office foresee an immediate need to train an employee in the role of Accountant who would serve as backup and support to the Controller; and,

WHEREAS, this position can be combined with the Billing Specialist responsibilities, which would be expanded to include general accounting work; and,

WHEREAS, the Superior Township Utility Department (STUD) will name an Accountant/Billing Specialist; and,

WHEREAS, the Superior Township Utility Department (STUD) recommends Aalea Skrycki to be promoted to this position as Accountant and Billing Specialist. She has been an employee of Superior Township for more than 17 years, beginning as an Administrative Assistant for the Treasurer's office for a short stint and soon moving up to Deputy Treasurer; and.

WHEREAS, Aalea Skrycki is qualified, capable and in times past, has filled in for the Controller to cover vacations. She holds a bachelor's degree in accounting and is willing to be fully trained in this capacity.

NOW THEREFORE, BE IT RESOLVED, the Superior Charter Township Board hereby approves Aalea Skrycki as Accountant/Billing Specialist for the Superior Township Utility Department at a wage of \$36.10 per hour an increase from her previous \$27.73.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO MOVE THE SUPERVISION AND OVERSIGHT OF ASSISTANT
OFFICE & PERSONNEL MANAGER TO CONTROLLER**

RESOLUTION NUMBER: 2023-61

DATE: SEPTEMBER 18, 2023

WHEREAS, the Board of Trustees of the Charter Township of Superior wishes to move the supervision and oversight of the Assistant Office and Personnel Manager to the Controller.

WHEREAS, section 42.10 of the State of Michigan Charter Township Act provides the Township Board with the power to delegate certain duties of the Township; and,

WHEREAS, the Board wishes to assign the following functions and duties to the Controller: managing and supervising the duties of the position of Assistant Office and Personnel Manager, access to all employee related documents, access to payroll system, access to pension and insurance websites.

NOW, THEREFORE BE IT RESOLVED, that the Assistant Office and Personnel Manager will report directly to the Controller and has the above responsibilities.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE ZONING AND LAND USE AGREEMENT WITH
CONSERVATION EASEMENT**

RESOLUTION NUMBER: 2023-54

DATE: AUGUST 21, 2023

WHEREAS, the Charter Township of Superior Board of Trustees have received a Zoning and Land Use Agreement from Garrett's Space for the property at 3900 Dixboro Rd; and,

WHEREAS, the Developer, Garrett's Space is developing a PC, Planned Community Special District, pursuant to the Superior Charter Township Zoning Ordinance No. 174, as amended, and other applicable law; and,

WHEREAS, a Zoning and Land Use Agreement presents a binding summary of use as related to a property that affected/interested parties agree to as it relates to the aforementioned; and,

WHEREAS, the property at 3900 Dixboro Rd. was rezoned from A2, Agriculture District to PC, Planned Community Special District in the July 17, 2023, Regular Meeting of the Charter Township of Superior Board of Trustees; and,

WHEREAS, the inherent flexibility encompassed in a PC, Planned Community Special District encourages an agreement that stipulates the expected use of the property by the property owner and any party that utilizes said property under this Special Zoning District; and,

WHEREAS, the Zoning and Land Use Agreement shall be binding upon the Township, the Developer of the Development, their successors-in-interest, and assigns.

NOW, THEREFORE, IT BE RESOLVED, in consideration of the premises and the mutual covenants of the parties described in this Agreement, and with the express understanding that this Agreement contains important and essential terms, the parties hereby agree as follows:

Superior Charter Township

ZONING AND LAND USE AGREEMENT

PC, Planned Community Special District

[Garrett's Space]

THIS ZONING AND LAND USE AGREEMENT, effective as of the 21st day of August, 2023, is entered into according to the terms and provisions of the Charter Township of Superior Zoning Ordinance, as amended (Zoning Ordinance”), for the governance of the Garrett’s Space land use and care center as a Special District under Article 7 of the Zoning Ordinance, PC, Planned Community Special District. The parties to this agreement are Superior Charter Township, a municipal corporation, 3040 North Prospect, Ypsilanti, MI 48198 (the “**Township**”), and Garrett’s Space, a non-profit corporation, 1400 Granger Ave, Ann Arbor, MI 48104 (“**GS**”).

RECITATIONS

Summary of Use

The parties recognize an unmet need for uses and facilities to provide support for young adults struggling with depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS, and that these individuals may require assistance other than visits to a therapist or other help currently available. GS desires and intends to create a land use with a care center designed with the view of filling existing gaps in support for this population.

This land use is *not* intended as a “medical” facility that would provide treatment or other support for young adults (i) with psychosis or mania, (ii) who are imminently at high risk for suicide, (iii) who pose a threat to, or are at risk of, harming others, (iv) who are actively using substances that could significantly impair their judgment or lead to unsafe behaviors, or (v) who are subject to court-ordered or other involuntary treatment; and based on careful screening, such individuals identified with any of such conditions shall not be admitted for treatment for residential or day programming on the Property. Nor is the use proposed to be a state-licensed facility, but represents an “other managed residential facility” referenced as part of the residential use classification on the Land Use Table of Zoning Ordinance Article 4.

Rather, it is the intent of the Township to permit, and for GS to establish, a residential campus offering relatively short-term on-premises residential care, as well as day care, and provide a safe and holistically focused space for young adults struggling from the life-threatening challenges that arise due to depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS.

PC Planned Community Special District – Intended to be Flexible

It is agreed by the Township and GS that the unique nature of the proposed land use, and its rural residential character on a unified 76-acre property, is well suited and meets all of the enabling requirements for approval under the Planned Community (PC) Special District. This Special District encourages greater collaboration between

the developer and the Township in the development process and allows additional freedom for the developer to take an even more creative approach to land use and development than otherwise permitted under the Zoning Ordinance. This Special District option also offers greater flexibility in the design of land development, maximizing the developer's ability to take advantage of natural topography, vegetation, watercourses, and other site features, which are all present on this one site. The approved development is shown on the approved Area Plan, attached, and is further described in this Agreement and the site plan.

This flexibility in design, development, and use is expressly authorized by the Michigan Zoning Enabling Act; and such authorization is applied in the Superior Township Zoning Ordinance with safeguards and standards including the requirement for conformity with the Master Plan and Growth Management Plan, so that a project approved under this permission becomes a planned use and avoids the legal shortcoming of so-called "spot zoning." By approving the proposed use as a Planned Community Special District, the use will be a rural residential use with accompanying components, consistent with and complimentary to the surrounding uses and area.

Intent of Township and Garrett's Space

The parties intend this Agreement, approved in accordance with Article 7 of the Zoning Ordinance, to be a part of Township approval and rezoning of the Property to PC, Planned Community Special District, for the use, development, and land use standards for the Property and development project shown on the Area Plan and to be shown on the Site Plan, and as described in this Agreement. This Agreement is also intended to specify binding terms and requirements on GS and the Township for the development and use of the Property.

AGREEMENT TERMS

Based on the Recitations stated above, and premised on the mutually binding terms and covenants of this Agreement, the parties **AGREE AS FOLLOWS:**

ARTICLE I

GENERAL ZONING, AREA PLAN, AND SITE PLAN TERMS

- 1.1. **Recitations Part of Agreement.** The Recitations stated above are deemed to be an integral and binding part of this Agreement.
- 1.2. **The Property.** The property which is the subject of this Agreement consists of seven parcels totaling approximately 76 acres in the Township, commonly known as 3900 Dixboro Road, and more specifically described on Attachment 'A' to this Agreement (the "**Property**"). The several parcels

shall, upon final site plan approval in accordance with this Agreement, be merged and become one unified parcel.

- 1.3. **Zoning District.** The Township approves the rezoning of the Property from A2, Agriculture District, to PC, Planned Community Special District for development and use in conformance with this Agreement.
- 1.4. **Requirements.** The Township Board, after public hearings, and following recommendation by the Planning Commission, finds that all of the requirements of the PC, Planned Community Special District are met
- 1.5. **Area Plan.** The Zoning Ordinance requires an approved Area Plan for the development and use of the Property as a Special District under Article 7. The Township has approved the Area Plan for this development of the Property, which shall be binding on the Township, GS, and all successor owners of record of the Property. The Area Plan was approved following due notice and public hearing and is incorporated as part of this Agreement as Attachment 'B' ("**Area Plan**"). Approval of the Area Plan shall represent Township approval of the land use, general site layout, conceptual building design and location, and preliminary vehicular and pedestrian networks.
- 1.6. **Site Plan Approval.** The site plan, to be subsequently approved, shall conform to the approved Area Plan for this development, and must be reviewed and approved by the Township prior to site work on the Property ("**Site Plan**"), except that the Township, in its discretion, may administratively authorize the issuance of permits by the Building Official for preliminary site work to begin in connection with soil exploration, site clearing, entranceway improvements, and preliminary steps for on-site water and sanitary sewage disposal and storm water management (subject to any necessary approval by outside agencies).
- 1.7. **Conditions of Approval.** The approval of the Area Plan and subsequent approval of the Site Plan, for this development are subject to the terms and conditions specified in this Agreement.
- 1.8. **Duration of Approval.** The Property will be developed in phases, , as approved in the Area Plan and Site Plan and as provide in the Zoning Ordinance
- 1.9. **Amendment.** The terms and provisions of this Agreement, including the Area Plan and Site Plan, shall be subject to amendment only as provided in this Agreement, and the Township's Zoning Ordinance.

- 1.10. **Recordation.** This Agreement, or a recordable notice of this Agreement, shall be duly recorded by the Township at the Register of Deeds for the County of Washtenaw, State of Michigan.

ARTICLE II

DEVELOPMENT AND USE

- 2.1. **Development and Use.** The Property shall be developed and used in accordance with this Agreement, including approved plans reflected in the Area Plan and Site Plan, as the same may be modified in accordance with the terms of this Agreement.
- 2.2. **Permitted Use.** The principal use of the Property shall be a residential use as part of a 76-acre campus care center with a predominant residential setting, to provide care and support for the wellness and support needed by young adults struggling from depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS. The setting provided by the Property, as approved for development and use, is intended to enhance such wellness and support, along with professionally programmed support designed to enhance healing through in-person connections and activities. The large open space, natural resource-rich environment carries out the fundamental intent of the Federal Fair Housing Act and Americans with Disabilities Act and related state law of enabling mainstream, or community-based, living, while concurrently fulfilling the intent of the Township Master Plan, which incorporates the Growth Management Strategies and Goals for large lot, open space and preservation in this Northwest, rural residential portion of the Township.

The use also includes authorization to provide support to family members, friends, and allies of those receiving support.

This land use is not intended as a “medical” facility that would provide treatment or other support for young adults (i) with psychosis or mania, (ii) who are imminently at high risk for suicide, (iii) who pose a threat to, or are at risk of, harming others, (iv) who are actively using substances that could significantly impair their judgment or lead to unsafe behaviors, or (v) who are subject to court-ordered or other involuntary treatment; and based on careful screening, such individuals identified with any of such conditions shall not be admitted for treatment for residential or day programming on the land.

Short-term, in-residence care is intended to be provided for up to 20 individuals who will reside on the property for a period of time expected to have a duration of approximately 30 days or less.

Day programming would be provided for approximately 10 or more individuals, however, to the extent programmed day care is provided to more than 10 individuals, the number of in-residence care individuals shall be reduced proportionately, so that the total number of persons receiving care on the Property at any time will not exceed 30.

Staffing is expected to be provided by up to 18 individuals, including administrators, and no less than two members of the staff would remain on the Property 24/7 when overnight guests are on the premises, with responsibility for care, safety and security, including monitoring resident whereabouts. These staffing levels shall be subject to the need to conform to applicable government regulation, as this may be changed from time-to-time.

2.3. **Accessory Uses.** GS is authorized to provide and facilitate the following accessory uses on the Property to support and enhance the principal use:

- (1) Teletherapy services and therapy.
- (2) Support groups, grounding activities such as yoga, movement, mindfulness, meditation, and other somatic and artistic options and applications, such as journaling, healthy cooking, music, art, poetry, gardening, and the like. Individuals involved in these activities will consist of the 'not to exceed' 30 persons receiving care on the Property, as specified in Section 2.16(3).
- (3) Walking trails.
- (4) Interaction with farm animals subject to and as determined during site plan review.
- (5) Case management support.
- (6) Support for families.
- (7) Creativity studio for such activities as music, dance, and art.
- (8) Occasional special events, such as community, alumni, and family events, training (CEU), and fundraising.

2.4. **Primary Buildings.** The three primary buildings, as shown on the Area Plan, and more specifically on the Site Plan, for the use would be:

- (1) A main residential structure to be newly constructed (“**Residential Structure**”) to accommodate the individuals receiving in-residence and outpatient care along with staff; and

- (2) The existing residential structure on the Property, the interior of which would be modified to serve as an administrative office and for day-programming use (“**Administrative/Programming Structure**”).
- (3) Creativity studio for such activities as music, dance, and art.

2.5. **Accessory Structures.** Approved accessory improvements to be constructed and used include the following, as specified on the Area Plan and Site Plan, with area and height to be dictated by use, taking into consideration the height exceptions in Section 3.201 of the Zoning Ordinance:

- (1) Outdoor recreation areas and facilities to accommodate, among other things, basketball, volleyball and the like.
- (2) Barn and related facilities for therapeutic animals.
- (3) Small group pavilion.
- (4) Sheds for gardening and other outdoor activities used as part of the care mission.
- (5) Stream, wetland, and natural resources, which would be part of a preservation regime to be made part of care programming.
- (6) Walking trails, gardens, fire pit, and other outdoor focus areas for recreation and care programming.
- (7) Existing storage shed.

2.6. **Change to, or Addition of, Structures, Uses, and Improvements.** Changes to, or addition of, structures, uses, and improvements shall be reviewed and approved in the manner provided in the Zoning Ordinance.

2.7 **Conditions of approval to be met:**

- (1) All new and existing buildings and structures shall comply with the Area Plan and Site Plan, unless amended.
- (2) All new and existing buildings and structures shall comply with all building code standards, and applicant shall be required to apply and pay for all required permits.
- (3) Any permits required by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) relating to the Property shall be secured by the applicant prior to the commencement of any work.

2.8 Dedications and restrictions; easements and rights-of-way. All vehicular and pedestrian ways on the property shall be retained in private ownership. Easements for utilities are as shown on the Site Plan. GS shall be authorized, but not required, to establish other formal and informal restrictions, easements and rights-of-way applicable internally to some or

all of the property, subject to administrative approval by Township Staff, and subject to documentation by Administrative Addendum to this Agreement.

2.9 Open and common space and conservation easement protection; maintenance, and permitted activities within respective open space and conservation areas.

- (1) A substantial portion of the Property is shown as unimproved areas on the Area Plan. Areas restricted by deed restriction or conservation easement shall be restricted from use as provided below. Other areas shall be restricted from the development of new buildings or structures unless and until approved, either administratively or by the Planning Commission and Township Board, as applicable under the provisions stated in this Agreement; however, such other areas shall not be restricted for use if they are consistent with the intent and purpose of the approved land use and care center.
- (2) Areas of the Property restricted by deed restriction or conservation easement shall have a limited use in accordance with the terms of the respective restriction or conservation easement, as applicable, but shall otherwise shall not be restricted for use consistent with the principal and accessory uses permitted in this Agreement.
 - (a) Prior to the issuance of a certificate of occupancy for the main residential structure to be newly constructed, the areas on the Property which consist of a substantial amount of open and wooded space, regulated wetlands, wetland buffers, the pond, and the stream shall be placed under the protection of a conservation easement which shall, among other things, restrict some 58 acres of the Property from the construction of structures, but may permit underground utilities, septic drain fields, water wells, walking paths and elements, landscape installations and elements, drainage elements such as retention / detention; rain gardens, culverts, swales, or other facilities required for the land use approved in this Agreement, and shall require such areas to be maintained as specified as part of the terms of the conservation easement. Subject to approvals required by law, such areas shall not be restricted from customary use, such as hiking and nature observation. The Conservation Easement shall be for the benefit of the grantee entity, which may be the Township or an entity approved by the Township.
 - (b) Until the conservation easement is established, GS shall preserve from active construction and development the 58-acre area in the manner not inconsistent with the preservation described in paragraph (2)(a), above.

(3) In all events, all areas on the Property shall be maintained in good faith consistent with the objectives of the care center and land use, and the requirements of this Agreement.

2.10 **Entranceway Improvements.** Roadway improvements shall be made at the entrance to the Property in the public right-of-way of Dixboro Road as required by the Washtenaw County Road Commission in the location shown on the Area Plan, and to be detailed on the Site Plan. On the Property, set back from the public right-of-way, there shall be a security gate for the protection of the residents. There is no current intention to place any type of occupied security structure at the entrance, however, if such intent should change based on experiences encountered, an administrative change for such purpose shall be submitted by GS, which shall be subject to review and approval by the administrative staff of the Township.

2.11 **Water supply, sanitary sewage disposal, and other utility Facilities.**

The Property is an existing lot or parcel which has been occupied, and thus considered an existing lot which has been served by on-site facilities. The use of on-site facilities will continue, with supplementation, all to be approved by other government agencies having jurisdiction.

(1) Water Supply. All on-site water supply facilities utilized on the Property shall be approved by the Washtenaw County Health Department.

(2) Sanitary Sewage Disposal. All on-site sanitary sewage disposal facilities shall approved by the Washtenaw County Health Department.

2.12 **Storm water management.** Storm water management system improvements, including grading, open ditches, and detention facilities, and related improvements, shall be developed and approved by the Washtenaw County Water Resources Commissioner's office, to be shown on the site plan.

2.13 **Private on-site traffic circulation improvement design and management.** The entranceway to the property shall be modified as directed by the Washtenaw County Road Commission, to be shown on the site plan. Internal traffic circulation improvements shall be private roads as shown on the site plan, maintained by GS, and shall be consistent with the Area Plan.

- 2.14 **Pedestrian circulation.** Private walking and hiking trails shall be established on the site, as shown on the site plan.
- 2.15. **On-site parking improvements** On-site parking improvements shall be provided to serve the respective principal and accessory structures, with locations and specifications as generally shown on the Area Plan, and to be specifically shown on the Site Plan.
- 2.16 **Development regulations, including area, set back, height, and the like.**
- (1) Building Setbacks from the respective parts of the perimeter of the site shall be a minimum distance from the:
- a. Northerly property line: Minimum of 200 feet.
 - b. Easterly property line: Minimum of 200 feet.
 - c. Southerly property line (adjacent to M-14): Minimum of 50 feet.
 - d. Southwesterly property line (angling from the west end of the southerly line over to the south end of the westerly line: Minimum from Dixboro Road to the pond the setback is 200 feet, from the pond to the Southerly property line the setback shall be 50 feet.
 - e. Westerly property line (adjacent to Dixboro Road and portion of boundary extending to Southerly line): Minimum of 200 feet.
- (2) Height: All buildings shall have a height within the range of two and one-half stories or 35 feet or less, with heights of specific buildings shown on the Site Plan.
- (3) Density: The Residential Structure shall accommodate in-residence individuals and 10 day-programming individuals, along with limited staff to remain on-site for care and security purposes. Short-term, in-residence care is intended to be provided for up to 20 individuals who will reside on the property for a period of time expected to have a duration of approximately 30 days or less. Some of such care may be provided in the existing residence. Day programming would be provided for approximately 10 to 15 individuals, however, to the extent outpatient care is provided to more than 10 individuals, the number of in-residence care individuals shall be reduced proportionately, so that the total number of persons receiving care on the Property at any time will not exceed 30. Occasional meetings during the hours of 9:00 am

to 9:00 pm, may be scheduled on the Property, such as for community, alumni, family events, training (CEU), and fundraising.

- (4) Distances between buildings: The distance between the two primary buildings shall be a minimum of 60 feet, and distance between the Primary buildings and the Creativity Studio shall be a minimum of 40 feet.

2.17 **Signage and lighting**

- (1) Signage. A sign identifying the Property as the care center approved in this Agreement shall be displayed adjacent to the entrance to the Property, as shown on the Site Plan and approved through a Sign Permit. The specifications of the sign shall conform to the Township code for monument signs. In addition, bearing in mind that there will be individuals on the Property who will only be on site for a short period of time, and that the property is some 76 acres in area, wayfinding signs, which shall be exempt from sign permit requirements, shall be permitted on drives and walkways in locations determined by GS to be appropriate to facilitate efficient movement on the site, subject to compliance with the following standards:

- (a) Signs may be located along drives and walkways; and,
- (b) Signs shall not exceed six square feet in area and four feet in height.

- (2) Lighting. Lighting shall be utilized around building entries (building and ground mounted), adjacent to the entranceway from Dixboro Road, and minimal parking lot lighting that will be down shielded and configured for a maximum of one foot candle over the parking fields. Lighting may also be utilized adjunct to the entrance road and walking trails, however no lighted signs shall be established immediately adjacent to neighboring residences. Lighting shall comply with Section 14.11 of the Zoning Ordinance and shown on the approved Site Plan.

- 2.18 **Landscaping plan.** Landscaping shall be provided in compliance with Section 14.10 of the Zoning Ordinance and in accordance with a landscaping plan finalized as part of site plan review and approval.

ARTICLE III

PHASING AND AGREEMENT AMENDMENT

- 3.1 **Phasing of project development and use.** Phasing Plan to be reviewed and approved as part of the Site Plan review.
- 3.2 **Amendment to Area Plan or Site Plan.** Amendments to the Area Plan or Site Plan shall be reviewed and approved in the manner provided in the Zoning Ordinance.
- 3.3

ARTICLE IV

EFFECTIVENESS

- 4.1 This Agreement shall become effective upon approval by and execution on behalf of the Superior Township Board, and execution on behalf of Garrett’s Space, and shall then be binding on the Property; provided that, in the event the rezoning of the Property to PC, Planned Community Special District, does not take effect and is rejected under Section 402 of Act 110, PA 2006, as amended, or is invalidated by final judgment of a court having jurisdiction, or the use is not permissible due to action of an outside government agency, or by similar cause, then this Agreement, the Area Plan, and rezoning, and all restrictions arising from such Agreement, Plan, and rezoning, shall thereupon be null and void.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

8/21/2023
Date Certified

Superior Charter Township

ZONING AND LAND USE AGREEMENT
PC, Planned Community Special District

[Garrett's Space]

THIS ZONING AND LAND USE AGREEMENT, effective as of the 16th day of October, 2023, is entered into according to the terms and provisions of the Charter Township of Superior Zoning Ordinance, as amended (Zoning Ordinance”), for the governance of the Garrett’s Space land use and care center as a Special District under Article 7 of the Zoning Ordinance, PC, Planned Community Special District. The parties to this agreement are Superior Charter Township, a municipal corporation, 3040 North Prospect, Ypsilanti, MI 48198 (the “**Township**”), and Garrett’s Space, a non-profit corporation, 1400 Granger Ave, Ann Arbor, MI 48104 (“**GS**”).

RECITATIONS

Summary of Use

The parties recognize an unmet need for uses and facilities to provide support for young adults struggling with depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS, and that these individuals may require assistance other than visits to a therapist or other help currently available. GS desires and intends to create a land use with a care center designed with the view of filling existing gaps in support for this population.

This land use is *not* intended as a “medical” facility that would provide treatment or other support for young adults (i) with psychosis or mania, (ii) who are imminently at high risk for suicide, (iii) who pose a threat to, or are at risk of, harming others, (iv) who are actively using substances that could significantly impair their judgment or lead to unsafe behaviors, or (v) who are subject to court-ordered or other involuntary treatment; and based on careful screening, such individuals identified with any of such conditions shall not be admitted for treatment for residential or day programming on the Property. Nor is the use proposed to be a state-licensed facility, but represents an “other managed residential facility” referenced as part of the residential use classification on the Land Use Table of Zoning Ordinance Article 4.

Rather, it is the intent of the Township to permit, and for GS to establish, a residential campus offering relatively short-term on-premises residential care, as well as day care, and provide a safe and holistically focused space for young adults struggling from the life-threatening challenges that arise due to depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS.

PC Planned Community Special District – Intended to be Flexible

It is agreed by the Township and GS that the unique nature of the proposed land use, and its rural residential character on a unified 76-acre property, is well suited and meets all of the enabling requirements for approval under the Planned Community (PC) Special District. This Special District encourages greater collaboration between the developer and the Township in the development process and allows additional freedom for the developer to take an even more creative approach to land use and development than otherwise permitted under the Zoning Ordinance. This Special District option also offers greater flexibility in the design of land development, maximizing the developer's ability to take advantage of natural topography, vegetation, watercourses, and other site features, which are all present on this one site. The approved development is shown on the approved Area Plan, attached, and is further described in this Agreement and the site plan.

This flexibility in design, development, and use is expressly authorized by the Michigan Zoning Enabling Act; and such authorization is applied in the Superior Township Zoning Ordinance with safeguards and standards including the requirement for conformity with the Master Plan and Growth Management Plan, so that a project approved under this permission becomes a planned use and avoids the legal shortcoming of so-called "spot zoning." By approving the proposed use as a Planned Community Special District, the use will be a rural residential use with accompanying components, consistent with and complimentary to the surrounding uses and area.

Intent of Township and Garrett's Space

The parties intend this Agreement, approved in accordance with Article 7 of the Zoning Ordinance, to be a part of Township approval and rezoning of the Property to PC, Planned Community Special District, for the use, development, and land use standards for the Property and development project shown on the Area Plan and to be shown on the Site Plan, and as described in this Agreement. This Agreement is also intended to specify binding terms and requirements on GS and the Township for the development and use of the Property.

A G R E E M E N T T E R M S

Based on the Recitations stated above, and premised on the mutually binding terms and covenants of this Agreement, the parties **AGREE AS FOLLOWS**:

ARTICLE I. GENERAL ZONING, AREA PLAN, AND SITE PLAN TERMS

1.1 **Recitations Part of Agreement.** The Recitations stated above are deemed to be an integral and binding part of this Agreement.

- 1.2 **The Property.** The property which is the subject of this Agreement consists of seven parcels totaling approximately 76 acres in the Township, commonly known as 3900 Dixboro Road, and more specifically described on Attachment 'A' to this Agreement (the "**Property**"). The several parcels shall, upon final site plan approval in accordance with this Agreement, be merged and become one unified parcel.
- 1.3 **Zoning District.** The Township approves the rezoning of the Property from A2, Agriculture District, to PC, Planned Community Special District for development and use in conformance with this Agreement.
- 1.4 **Requirements.** The Township Board, after public hearings, and following recommendation by the Planning Commission, finds that all of the requirements of the PC, Planned Community Special District are met
- 1.5 **Area Plan.** The Zoning Ordinance requires an approved Area Plan for the development and use of the Property as a Special District under Article 7. The Township has approved the Area Plan for this development of the Property, which shall be binding on the Township, GS, and all successor owners of record of the Property. The Area Plan was approved following due notice and public hearing and is incorporated as part of this Agreement as Attachment 'B' ("**Area Plan**"). Approval of the Area Plan shall represent Township approval of the land use, general site layout, conceptual building design and location, and preliminary vehicular and pedestrian networks.
- 1.6 **Site Plan Approval.** The site plan, to be subsequently approved, shall conform to the approved Area Plan for this development, and must be reviewed and approved by the Township prior to site work on the Property ("**Site Plan**"), except that the Township, in its discretion, may administratively authorize the issuance of permits by the Building Official for preliminary site work to begin in connection with soil exploration, site clearing, entranceway improvements, and preliminary steps for on-site water and sanitary sewage disposal and storm water management (subject to any necessary approval by outside agencies).
- 1.7 **Conditions of Approval.** The approval of the Area Plan and subsequent approval of the Site Plan, for this development are subject to the terms and conditions specified in this Agreement.
- 1.8 **Duration of Approval.** The Property will be developed in phases, , as approved in the Area Plan and Site Plan and as provide in the Zoning Ordinance
- 1.9 **Amendment.** The terms and provisions of this Agreement, including the Area Plan and Site Plan, shall be subject to amendment only as provided in this Agreement, and the Township's Zoning Ordinance.
- 1.10 **Recordation.** This Agreement, or a recordable notice of this Agreement, shall be duly recorded by the Township at the Register of Deeds for the County of Washtenaw, State of Michigan.

ARTICLE II. DEVELOPMENT AND USE

- 2.1 **Development and Use.** The Property shall be developed and used in accordance with this Agreement, including approved plans reflected in the Area Plan and Site Plan, as the same may be modified in accordance with the terms of this Agreement.
- 2.2 **Permitted Use.** The principal use of the Property shall be a residential use as part of a 76-acre campus care center with a predominant residential setting, to provide care and support for the wellness and support needed by young adults struggling from depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS. The setting provided by the Property, as approved for development and use, is intended to enhance such wellness and support, along with professionally programmed support designed to enhance healing through in-person connections and activities. The large open space, natural resource-rich environment carries out the fundamental intent of the Federal Fair Housing Act and Americans with Disabilities Act and related state law of enabling mainstream, or community-based, living, while concurrently fulfilling the intent of the Township Master Plan, which incorporates the Growth Management Strategies and Goals for large lot, open space and preservation in this Northwest, rural residential portion of the Township.

The use also includes authorization to provide support to family members, friends, and allies of those receiving support.

This land use is not intended as a “medical” facility that would provide treatment or other support for young adults (i) with psychosis or mania, (ii) who are imminently at high risk for suicide, (iii) who pose a threat to, or are at risk of, harming others, (iv) who are actively using substances that could significantly impair their judgment or lead to unsafe behaviors, or (v) who are subject to court-ordered or other involuntary treatment; and based on careful screening, such individuals identified with any of such conditions shall not be admitted for treatment for residential or day programming on the land.

Short-term, in-residence care is intended to be provided for up to 20 individuals who will reside on the property for a period of time expected to have a duration of approximately 30 days or less.

Day programming would be provided for approximately 10 or more individuals, however, to the extent programmed day care is provided to more than 10 individuals, the number of in-residence care individuals shall be reduced proportionately, so that the total number of persons receiving care on the Property at any time will not exceed 30.

Staffing is expected to be provided by up to 18 individuals, including administrators, and no less than two members of the staff would remain on the

Property 24/7 when overnight guests are on the premises, with responsibility for care, safety and security, including monitoring resident whereabouts. These staffing levels shall be subject to the need to conform to applicable government regulation, as this may be changed from time-to-time.

2.3 **Accessory Uses.** GS is authorized to provide and facilitate the following accessory uses on the Property to support and enhance the principal use:

- (1) Teletherapy services and therapy.
- (2) Support groups, grounding activities such as yoga, movement, mindfulness, meditation, and other somatic and artistic options and applications, such as journaling, healthy cooking, music, art, poetry, gardening, and the like. Individuals involved in these activities will consist of the 'not to exceed' 30 persons receiving care on the Property, as specified in Section 2.16(3).
- (3) Walking trails.
- (4) Interaction with farm animals subject to and as determined during site plan review.
- (5) Case management support.
- (6) Support for families.
- (7) Creativity studio for such activities as music, dance, and art.
- (8) Occasional special events, such as community, alumni, and family events, training (CEU), and fundraising.

2.4 **Primary Buildings.** The three primary buildings, as shown on the Area Plan, and more specifically on the Site Plan, for the use would be:

- (1) A main residential structure to be newly constructed ("**Residential Structure**") to accommodate the individuals receiving in-residence and outpatient care along with staff; and
- (2) The existing residential structure on the Property, the interior of which would be modified to serve as an administrative office and for day-programming use ("**Administrative/Programming Structure**").
- (3) Creativity studio for such activities as music, dance, and art.

2.5 **Accessory Structures.** Approved accessory improvements to be constructed and used include the following, as specified on the Area Plan and Site Plan, with area and height to be dictated by use, taking into consideration the height exceptions in Section 3.201 of the Zoning Ordinance:

- (1) Outdoor recreation areas and facilities to accommodate, among other things, basketball, volleyball and the like.
- (2) Barn and related facilities for therapeutic animals.
- (3) Small group pavilion.
- (4) Sheds for gardening and other outdoor activities used as part of the care mission.
- (5) Stream, wetland, and natural resources, which would be part of a preservation regime to be made part of care programming.

- (6) Walking trails, gardens, fire pit, and other outdoor focus areas for recreation and care programming.
- (7) Existing storage shed.

2.6 Change to, or Addition of, Structures, Uses, and Improvements. Changes to, or addition of, structures, uses, and improvements shall be reviewed and approved in the manner provided in the Zoning Ordinance.

2.7 Conditions of approval to be met:

- (1) All new and existing buildings and structures shall comply with the Area Plan and Site Plan, unless amended.
- (2) All new and existing buildings and structures shall comply with all building code standards, and applicant shall be required to apply and pay for all required permits.
- (3) Any permits required by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) relating to the Property shall be secured by the applicant prior to the commencement of any work.

2.8 Dedications and restrictions; easements and rights-of-way. All vehicular and pedestrian ways on the property shall be retained in private ownership. Easements for utilities are as shown on the Site Plan. GS shall be authorized, but not required, to establish other formal and informal restrictions, easements and rights-of-way applicable internally to some or all of the property, subject to administrative approval by Township Staff, and subject to documentation by Administrative Addendum to this Agreement.

2.9 Open and common space and conservation easement protection; maintenance, and permitted activities within respective open space and conservation areas.

- (1) A substantial portion of the Property is shown as unimproved areas on the Area Plan. Areas restricted by deed restriction or conservation easement shall be restricted from use as provided below. Other areas shall be restricted from the development of new buildings or structures unless and until approved, either administratively or by the Planning Commission and Township Board, as applicable under the provisions stated in this Agreement; however, such other areas shall not be restricted for use if they are consistent with the intent and purpose of the approved land use and care center.
- (2) Areas of the Property restricted by deed restriction or conservation easement shall have a limited use in accordance with the terms of the respective restriction or conservation easement, as applicable, but shall otherwise shall not be restricted for use consistent with the principal and accessory uses permitted in this Agreement.

- (a) Prior to the issuance of a certificate of occupancy for the main residential structure to be newly constructed, the areas on the Property which consist of a substantial amount of open and wooded space, regulated wetlands, wetland buffers, the pond, and the stream shall be placed under the protection of a conservation easement which shall, among other things, restrict some 58 acres of the Property from the construction of structures, but may permit underground utilities, septic drain fields, water wells, walking paths and elements, landscape installations and elements, drainage elements such as retention / detention; rain gardens, culverts, swales, or other facilities required for the land use approved in this Agreement, and shall require such areas to be maintained as specified as part of the terms of the conservation easement. Subject to approvals required by law, such areas shall not be restricted from customary use, such as hiking and nature observation. The Conservation Easement shall be for the benefit of the grantee entity, which may be the Township or an entity approved by the Township.
 - (b) Until the conservation easement is established, GS shall preserve from active construction and development the 58-acre area in the manner not inconsistent with the preservation described in paragraph (2)(a), above.
- (3) In all events, all areas on the Property shall be maintained in good faith consistent with the objectives of the care center and land use, and the requirements of this Agreement.

2.10 Entranceway Improvements. Roadway improvements shall be made at the entrance to the Property in the public right-of-way of Dixboro Road as required by the Washtenaw County Road Commission in the location shown on the Area Plan, and to be detailed on the Site Plan. On the Property, set back from the public right-of-way, there shall be a security gate for the protection of the residents. There is no current intention to place any type of occupied security structure at the entrance, however, if such intent should change based on experiences encountered, an administrative change for such purpose shall be submitted by GS, which shall be subject to review and approval by the administrative staff of the Township.

2.11 Water supply, sanitary sewage disposal, and other utility Facilities. The Property is an existing lot or parcel which has been occupied, and thus considered an existing lot which has been served by on-site facilities. The use of on-site facilities will continue, with supplementation, all to be approved by other government agencies having jurisdiction.

- (1) **Water Supply.** All on-site water supply facilities utilized on the Property shall be approved by the Washtenaw County Health Department.

- (2) Sanitary Sewage Disposal. All on-site sanitary sewage disposal facilities shall be approved by the Washtenaw County Health Department, and in compliance with Township ordinances, and may include either shared drain fields (consistent with Washtenaw County Health Department permitting and the preservation of natural resources and features) and/or individual fields, which shall all be deemed to be in compliance with Township Ordinances for the Property.
- 2.12 **Storm water management.** Storm water management system improvements, including grading, open ditches, and detention facilities, and related improvements, shall be developed and approved by the Washtenaw County Water Resources Commissioner's office, to be shown on the site plan.
- 2.13 **Private on-site traffic circulation improvement design and management.** The entranceway to the property shall be modified as directed by the Washtenaw County Road Commission, to be shown on the site plan. Internal traffic circulation improvements shall be private roads as shown on the site plan, maintained by GS, and shall be consistent with the Area Plan.
- 2.14 **Pedestrian circulation.** Private walking and hiking trails shall be established on the site, as shown on the site plan.
- 2.15 **On-site parking improvements** On-site parking improvements shall be provided to serve the respective principal and accessory structures, with locations and specifications as generally shown on the Area Plan, and to be specifically shown on the Site Plan.
- 2.16 **Development regulations, including area, set back, height, and the like.**
- (1) Building Setbacks from the respective parts of the perimeter of the site shall be a minimum distance from the:
- (a) Northerly property line: Minimum of 200 feet.
 - (b) Easterly property line: Minimum of 200 feet.
 - (c) Southerly property line (adjacent to M-14): Minimum of 50 feet.
 - (d) Southwesterly property line (angling from the west end of the southerly line over to the south end of the westerly line: Minimum from Dixboro Road to the pond the setback is 200 feet, from the pond to the Southerly property line the setback shall be 50 feet.
 - (e) Westerly property line (adjacent to Dixboro Road and portion of boundary extending to Southerly line): Minimum of 200 feet.
- (2) Height: All buildings shall have a height within the range of two and one-half stories or 35 feet or less, with heights of specific buildings shown on the Site Plan.
- (3) Density: The Residential Structure shall accommodate in-residence individuals and 10 day-programming individuals, along with limited staff to remain on-site for care and security purposes. Short-term, in-residence care

is intended to be provided for up to 20 individuals who will reside on the property for a period of time expected to have a duration of approximately 30 days or less. Some of such care may be provided in the existing residence. Day programming would be provided for approximately 10 to 15 individuals, however, to the extent outpatient care is provided to more than 10 individuals, the number of in-residence care individuals shall be reduced proportionately, so that the total number of persons receiving care on the Property at any time will not exceed 30. Occasional meetings during the hours of 9:00 am to 9:00 pm, may be scheduled on the Property, such as for community, alumni, family events, training (CEU), and fundraising.

- (4) Distances between buildings: The distance between the two primary buildings shall be a minimum of 60 feet, and distance between the Primary buildings and the Creativity Studio shall be a minimum of 40 feet

2.17 Signage and lighting

- (1) Signage. A sign identifying the Property as the care center approved in this Agreement shall be displayed adjacent to the entrance to the Property, as shown on the Site Plan and approved through a Sign Permit. The specifications of the sign shall conform to the Township code for monument signs. In addition, bearing in mind that there will be individuals on the Property who will only be on site for a short period of time, and that the property is some 76 acres in area, wayfinding signs, which shall be exempt from sign permit requirements, shall be permitted on drives and walkways in locations determined by GS to be appropriate to facilitate efficient movement on the site, subject to compliance with the following standards:

- (a) Signs may be located along drives and walkways; and,
- (b) Signs shall not exceed six square feet in area and four feet in height.

- (2) Lighting. Lighting shall be utilized around building entries (building and ground mounted), adjacent to the entranceway from Dixboro Road, and minimal parking lot lighting that will be down shielded and configured for a maximum of one foot candle over the parking fields. Lighting may also be utilized adjunct to the entrance road and walking trails, however no lighted signs shall be established immediately adjacent to neighboring residences. Lighting shall comply with Section 14.11 of the Zoning Ordinance and shown on the approved Site Plan.

- 2.18 **Landscaping plan.** Landscaping shall be provided in compliance with Section 14.10 of the Zoning Ordinance and in accordance with a landscaping plan finalized as part of site plan review and approval.

**ARTICLE III.
PHASING AND AGREEMENT AMENDMENT**

- 3.1 **Phasing of project development and use.** Phasing Plan to be reviewed and approved as part of the Site Plan review.
- 3.2 **Amendment to Area Plan or Site Plan.** Amendments to the Area Plan or Site Plan shall be reviewed and approved in the manner provided in the Zoning Ordinance.

**ARTICLE IV.
EFFECTIVENESS**

This Agreement shall become effective upon approval by and execution on behalf of the Superior Township Board, and execution on behalf of Garrett's Space, and shall then be binding on the Property; provided that, in the event the rezoning of the Property to PC, Planned Community Special District, does not take effect and is rejected under Section 402 of Act 110, PA 2006, as amended, or is invalidated by final judgment of a court having jurisdiction, or the use is not permissible due to action of an outside government agency, or by similar cause, then this Agreement, the Area Plan, and rezoning, and all restrictions arising from such Agreement, Plan, and rezoning, shall thereupon be null and void.

CHARTER TOWNSHIP OF SUPERIOR

GARRETT'S SPACE

By:
Its:

By:
Its:

STATE OF MICHIGAN)
) ss.
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this _____ day of August, 2023 on behalf of the Charter Township of Superior by _____.

Notary Public
Washtenaw County, Michigan
My Commission Expires: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this _____ day of August, 2023 on behalf of Garrett's Space by _____.

Notary Public
Washtenaw County, Michigan
My Commission Expires: _____

ATTACHMENT 'A'

Description of the Property

[to be inserted]

ATTACHMENT 'A'

ATTACHMENT 'B'

Area Plan

[to be inserted]

ATTACHMENT B

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE OHM DESIGN AND BIDDING/CONSTRUCTION
PHASE SUPPORT FOR A NEW BATHROOM AT THE EXISTING FIRE STATION
NO. 2**

RESOLUTION NUMBER: 2023-41

DATE: JULY 17, 2023

WHEREAS, at the request of the Superior Charter Township Parks & Recreation Department, OHM Advisors (OHM) is pleased to submit this proposal to provide professional services to Superior Charter Township (Township) for design and bidding/construction phase support for a new bathroom at the existing Fire Station No. 2, located along west side of Harris Rd, north of MacArthur Boulevard; and,

WHEREAS, the Township desires architectural design phase services to meet code compliance and provide bidding documents to a minimum of three (3) contractors that can provide pricing for the project for Township approval; and,

WHEREAS, OHM Advisors will also be available to provide limited support as outlined during the construction phase of the project; and,

WHEREAS, the schedule for the proposal upon authorization is as follows:

- Design Documents Finalized – September 15, 2023
- Contractor Selection by Township (anticipated) – October 16, 2023
- Approximate Construction Start (anticipated) – December 6, 2023
- Construction Completion (anticipated) – March 5, 2023, or as agreed by Township staff.

NOW THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board of Trustees hereby approves the proposed fee schedule with OHM Advisors dated July 11, 2023, for a Fixed Fee of \$15,700.00. No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.



October 6, 2023

Ken Schwartz
Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Fire Station No. 2 at Harris Rd & MacArthur Blvd
Bathroom Addition - Professional Services

Dear Mr. Schwartz:

At the request of the Parks & Recreation Director, Juan Bradford, OHM Advisors (OHM) is pleased to submit this proposal to provide professional services to Superior Charter Township (Township) for design and bidding/construction phase support for a new bathroom at the existing Fire Station No. 2, located along west side of Harris Rd, north of MacArthur Boulevard. We have prepared this proposal consistent with our site visit and discussion on May 4th with Juan Bradford and Fire Chief Chevrette.

PROJECT UNDERSTANDING

Our understanding is the Township Parks & Recreation Department and Fire Department is requesting a new bathroom be designed and constructed at Fire Station No. 2, located along the west side of Harris Rd, just north of MacArthur Blvd. We understand that the fire station was originally constructed in the 1970's, therefore viable options for a new bathroom location are limited, but based on our May site visit a couple viable options exist to pursue during the design phase. We further understand the Township desires architectural design phase services to meet code compliance and provide bidding documents to a minimum of three (3) contractors that can provide pricing for the project for Township approval. OHM Advisors will also be available to provide limited support as outlined during the construction phase of the project.

SCOPE OF SERVICES

We propose the following tasks and associated work to complete the addition of the bathroom facility to the existing fire station.

Task 1 – Design Services and Drawings (\$13,000)

OHM will provide the following architectural services to add the proposed bathroom amenities at Fire Station No. 2.

- Attend a follow up site meeting to review proposed bathroom location and approach for sanitary service and confirm location with Township staff.
- Provide design drawings to Township Building Department for review of bathroom design and code compliance for architectural, plumbing, mechanical and electrical.



- Finalize drawings for Township and provide to a minimum of three (3) local contractors for pricing.
- Provide input as requested from Township Parks & Recreation on contractor quotes.

Task 2 – Bidding Phase & Construction Support Services (\$2,700)

OHM will provide limited support during bidding and construction of the bathroom as follows:

- Provide drawings to a minimum of three (3) local contractors for pricing.
- Answer bidding questions and review quotes, provide input to Township staff.
- Answer questions from Contractor during construction phase.
- Provide three (3) site visits by our licensed architect during construction to report on construction progress.

CLARIFICATIONS AND ASSUMPTIONS

The following major assumptions are included in our scope of work, in addition to any assumptions noted within our scope of services section:

- We assume that the Township Parks & Recreation Department will solicit a minimum of three (3) bids from contractors of a suitable size for this type and scope of project.
- Three (3) site visits by a licensed architect are assumed during construction.
- We assume that a suitable sanitary sewer connection point within the building is verified during design, and a pump may be necessary to accommodate this. Design of a new sewer service to the public sanitary sewer at the road is not part of our scope of work.

SCHEDULE

We are available to begin work immediately upon authorization. Assuming we receive authorization to proceed at the October 16, 2023, Board of Trustees meeting, the project is anticipated to follow the milestone dates for completion of each phase of work as outlined below:

- Design Documents Finalized – December 20, 2023
- Contractor Selection by Township (anticipated) – February 19, 2024
- Approximate Construction Start (anticipated) – April 12, 2024
- Construction Completion (anticipated) – June 28, 2024, or as agreed by Township staff.

COMPENSATION

We propose to perform these additional professional services as outlined above for a Fixed Fee of \$15,700. No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.



ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Terms and Conditions.

We thank you for this opportunity to provide professional services to the Township and we look forward to this project. Please do not hesitate to contact me at (734) 466-4439 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

George Tsakoff, PE
Principal

cc: Lynette Findley, Township Clerk
Juan Bradford, Parks & Recreation Director
Victor Chevrette, Fire Chief

attachment: OHM Terms and Conditions

TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM KAB ENTERPRISES, INC., FOR
IMPROVEMENTS TO FIREMAN'S PARK**

RESOLUTION NUMBER: 2023-59

DATE: SEPTEMBER 18, 2023

WHEREAS, sealed bids for the Clark Road Sanitary Sewer Project were received and publicly read aloud on Thursday, August 31, 2023, at 2:00 pm at the Parks and Recreation Department of Superior Charter Township at 575 E. Clark Road; and,

WHEREAS, project scope consists of drainage improvements, including underdrain infiltration trench installation, connection to the existing culvert, ditch grading, associated grading, and restoration; and the installation of new amenities, including a 1/5-mile 8' wide HMA pathway, outdoor fitness equipment on reinforced concrete pad, an ages 5-12 play structure and swing set on engineered wood fiber safety surface, a new fence, and a picnic shelter; and,

WHEREAS, the work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents; and,

WHEREAS, KAB Enterprises, Inc., (KAB) located in Lincoln Park, Michigan is the responsive low bidder on this project, with an estimated bid amount of **\$529,864.78**; and,

WHEREAS, OHM Advisors spoke with project references provided by the Contractor and received positive feedback regarding this Contractor's ability to perform similar work.; and,

WHEREAS, KAB indicated they are comfortable with completing all drainage improvements, asphalt, and concrete pavement items prior to November 15, 2023, with the remaining amenities items to be completed prior to the substantial completion date of May 7, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves KAB Enterprises, Inc. to complete this project for an estimated amount of **\$529,864.78**.

September 11, 2023

Mr. Ken Schwartz, Township Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Fireman's Park Improvements
Bid Summary Review

Dear Mr. Schwartz:

Sealed bids for the Fireman's Park Improvements project were received and publicly read aloud on Thursday, August 31, 2023, at 2:00 pm at the Parks and Recreation Department of Superior Charter Township at 575 E. Clark Road. Bids were received from two (2) bidders. We have summarized the bid amounts below and a detailed breakdown of all pay items from the bidder can be found in the attached bid tabulation.

Contractor Name	Base Bid Amount
KAB Enterprises, Inc.	\$529,864.78
Solé Building Company	\$622,284.00

The project scope consists of drainage improvements, including underdrain infiltration trench installation, connection to the existing culvert, ditch grading, associated grading, and restoration; and the installation of new amenities, including a 1/5-mile 8' wide HMA pathway, outdoor fitness equipment on reinforced concrete pad, an ages 5-12 play structure and swing set on engineered wood fiber safety surface, a new fence, and a picnic shelter. The work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.

KAB Enterprises, Inc., (KAB) located in Lincoln Park, Michigan is the responsive low bidder on this project, with an estimated base bid amount of **\$529,864.78**. OHM Advisors spoke with project references provided by the Contractor and received positive feedback regarding this Contractor's ability to perform similar work. We also spoke with KAB directly regarding their anticipated project schedule and playground design. They indicated that they are comfortable with completing all drainage improvements, asphalt, and concrete pavement items prior to November 15, 2023, with the remaining amenities items to be completed prior to the substantial completion date of May 7, 2024.

KAB also confirmed that the playground design for the Base Bid (Item No. 25) includes all elements shown in the conceptual playground proposal included with their bid except for the "Vistatwist Tower" net structure, which is included in the Alternate Bid (Item No. 28). The playground proposal is attached to this letter for reference. The alternate net structure was bid at an additional \$147,297.25 beyond the base bid amount. The Township Board can award only the base bid portion of the contract (estimated at \$529,864.78) if that is the preference of the Parks & Recreation Director, Park Commission and Township Board. In that case, Items 28 – 30 shown on the attached bid tab would not be included in the contract award.



We look forward to continuing to provide our professional services on this project through the construction phase of work. If you have any questions, please contact me at (734) 466-4592.

Sincerely,
OHM Advisors

Claire Martin, PE
Project Manager

Encl: Tabulation of Bids Received on August 31, 2023
KAB Playground Proposal

cc: Juan Bradford, Superior Township Parks & Recreation Director
George Tsakoff, OHM Advisors
Mariah Cummings, OHM Advisors
File

Tabulation of Bids Received on August 31, 2023
 Fireman's Park Improvements
 Superior Charter Township, Washtenaw County, Michigan
 OHM Job No.: 0140-22-0070

KAB Enterprises, Inc.
 3318 S Fort St. Suite B
 Lincoln Park, MI 48146
 Phone: (734) 675-7529

Sole Building Company
 5940 Commerce Drive
 Westland, MI 48185
 Phone: (734) 326-5455

OHM
34000 Plymouth Road
Livonia, MI 48150
COST ESTIMATE

Item No.	Description	Estimated		Unit		Unit		Unit	
		Quantity	Price	Amount	Price	Amount	Price	Amount	
CATEGORY 1: DRAINAGE IMPROVEMENTS									
1)	Mobilization, Max. 10%	1	LSUM	\$40,000.00	\$40,000.00	\$50,000.00	\$50,000.00	\$43,000.00	\$43,000.00
2)	Ditch Grading	125	Ft	\$20.16	\$2,520.00	\$30.00	\$3,750.00	\$18.00	\$2,250.00
3)	Erosion Control, Silt Fence	710	Ft	\$2.73	\$1,938.30 ¹	\$3.00	\$2,130.00	\$5.00	\$3,550.00
4)	Dr Structure Cover, Type G	1	Ea	\$1,104.00	\$1,104.00	\$1,000.00	\$1,000.00	\$700.00	\$700.00
5)	Dr Structure, 24 inch dia	1	Ea	\$3,936.00	\$3,936.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
6)	Underdrain, Infiltration Trench, 6 inch	590	Ft	\$74.61	\$44,019.90 ¹	\$50.00	\$29,500.00	\$40.00	\$23,600.00
7)	Underdrain, Infiltration Trench, 8 inch	275	Ft	\$72.56	\$19,954.00 ¹	\$50.00	\$13,750.00	\$50.00	\$13,750.00
8)	Connect to Existing Culvert	1	Ea	\$4,555.50	\$4,555.50	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
9)	Underdrain Cleanout	6	Ea	\$118.02	\$708.12 ¹	\$800.00	\$4,800.00	\$600.00	\$3,600.00
10)	Turf Establishment	1	LSUM	\$11,930.97	\$11,930.97	\$30,000.00	\$30,000.00	\$10,000.00	\$10,000.00
11)	Contingency Allowance	10000	Dir	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00
SUBTOTAL CATEORY 1 (ITEMS 1-11 INCL.):					\$140,666.79²		\$150,930.00		\$114,450.00
CATEGORY 2: AMENITIES									
12)	Subgrade Undercutting, Type IV, Modified	118	Cyd	\$119.36	\$14,084.48 ¹	\$80.00	\$9,440.00	\$70.00	\$8,260.00
13)	Aggregate Base, 4 inch	1330	Syd	\$13.40	\$17,822.00 ¹	\$10.00	\$13,300.00	\$8.00	\$10,640.00
14)	Sidewalk, Conc, 6 inch	250	Sft	\$17.16	\$4,290.00	\$15.00	\$3,750.00	\$12.00	\$3,000.00
15)	Sidewalk, Conc, Reinf, 6 inch	1152	Sft	\$21.38	\$24,629.76 ¹	\$20.00	\$23,040.00	\$25.00	\$28,800.00
16)	Shared use Path, Grading	1056	Ft	\$9.14	\$9,651.84 ¹	\$4.00	\$4,224.00	\$12.00	\$12,672.00
17)	Shared use Path, HMA	155	Ton	\$211.07	\$32,715.85 ¹	\$255.00	\$39,525.00	\$160.00	\$24,800.00
18)	Fence, Chain Link, 36 inch, Black Vinyl Coated	100	Ft	\$85.19	\$8,519.00 ¹	\$65.00	\$6,500.00	\$30.00	\$3,000.00
19)	Fitness Equipment, Air Walker, 2-person	1	Ea	\$5,403.02	\$5,403.02	\$9,375.00	\$9,375.00	\$8,000.00	\$8,000.00
20)	Fitness Equipment, Combo Bars, 4-person	1	Ea	\$6,653.82	\$6,653.82	\$3,010.00	\$3,010.00	\$7,700.00	\$7,700.00
21)	Fitness Equipment, Combo Lat Pull Vertical Press, 2-person	1	Ea	\$7,279.22	\$7,279.22	\$3,310.00	\$3,310.00	\$7,800.00	\$7,800.00
22)	Fitness Equipment, Cross Country Ski, 2-person	1	Ea	\$14,398.44	\$14,398.44	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00
23)	Fitness Equipment, Rowing Machine	1	Ea	\$9,395.24	\$9,395.24	\$3,000.00	\$3,000.00	\$5,100.00	\$5,100.00
24)	Picnic Shelter, Steel, 16'x24'	1	Ea	\$28,541.12	\$28,541.12	\$45,000.00	\$45,000.00	\$37,000.00	\$37,000.00
25)	Play Structure (Ages 5-12, No Net)	1	Ea	\$200,070.51	\$200,070.51	\$300,000.00	\$300,000.00	\$120,000.00	\$120,000.00
26)	Swing Set, Single Bay	1	Ea	\$5,743.69	\$5,743.69	\$2,880.00	\$2,880.00	\$6,500.00	\$6,500.00
SUBTOTAL CATEGORY 2 (ITEMS 12-26 INCL.):					\$389,197.99²		\$471,354.00		\$289,772.00
TOTAL BASE BID AMOUNT (ITEMS 1-26 INCL.):					\$529,864.78²		\$622,284.00		\$404,222.00
28)	Add Net to Play Structure (Ages 5-12)	1	Ea	\$147,297.25	\$147,297.25	\$38,000.00	\$38,000.00	\$48,000.00	\$48,000.00
29)	Fitness Equipment, Cross Country Ski, 2-person	1	Ea	\$14,398.44	\$14,398.44	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00
30)	Fitness Equipment, Rowing Machine	1	Ea	\$9,395.24	\$9,395.24	\$3,000.00	\$3,000.00	\$5,100.00	\$5,100.00
ALTERNATE BID AMOUNT (ITEMS 28-30 INCL.):					\$171,090.93		\$46,000.00		\$59,600.00

CORRECTIONS

- ¹ Contractor Multiplication Error Corrected
- ² Contractor Total Adjusted due to Error(s)



Rendered in Custom Palette

Superior Township Fireman's Park



Rendered in Custom Palette

Superior Township Fireman's Park



Rendered in Custom Palette

Superior Township Fireman's Park



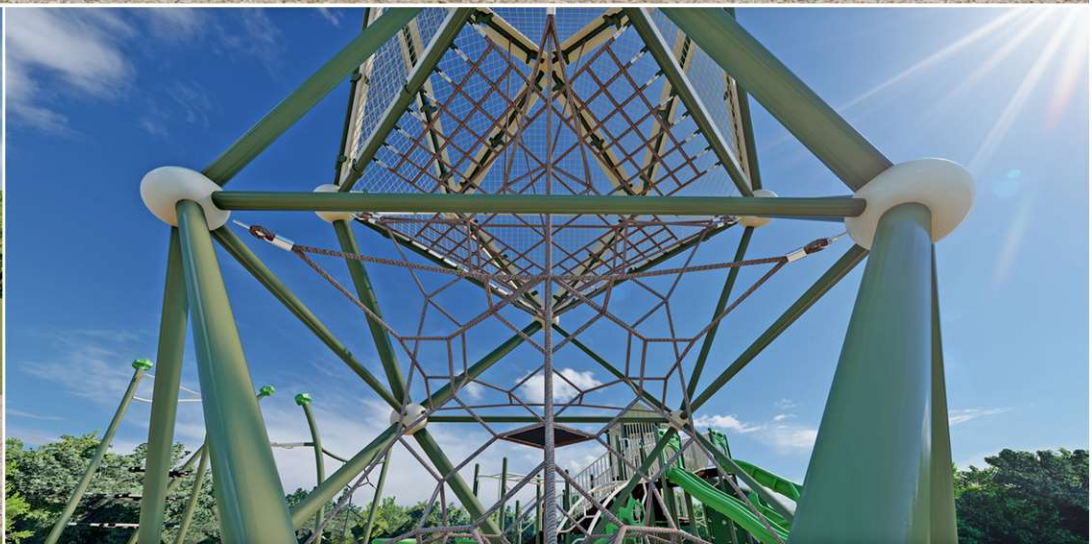
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Superior Township Fireman's Park



Rendered in Custom Palette



Superior Township Fireman's Park



Rendered in Custom Palette

Superior Township Fireman's Park



A PLAYCORE Company

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Rendered in Custom Palette

Superior Township Fireman's Park



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Rendered in Custom Palette

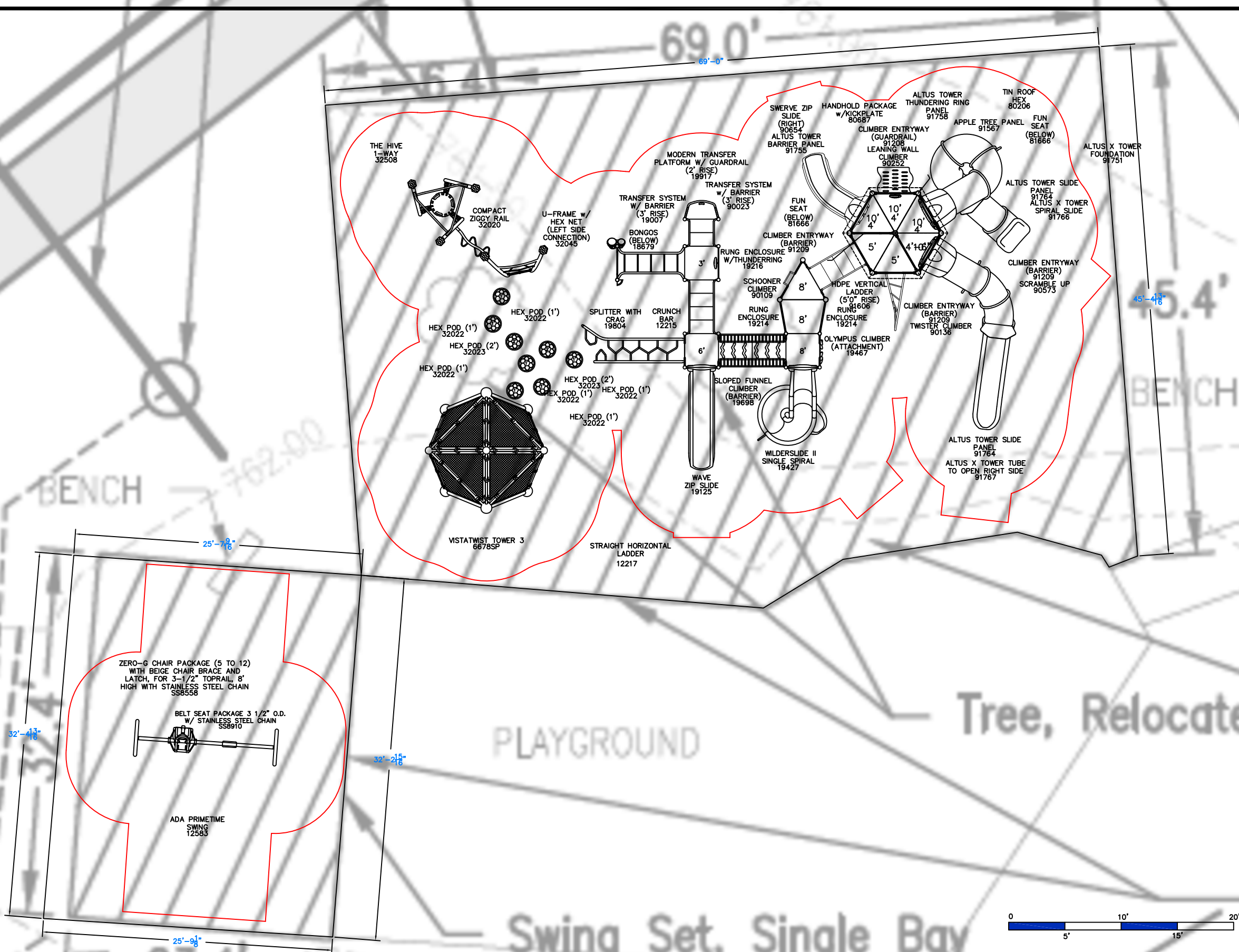
Superior Township Fireman's Park



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www.gametime.com





GameTime
A PLAYCORE Company
150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com



Superior Township
Fireman's Park
Superior Twp, MI
Representative
Sinclair Recreation

This Unit includes play events and routes or travel specifically designed for special needs users. It is the opinion of the manufacturer that these play events and routes of travel conform to the accessibility requirements of the ADA (Americans with Disabilities Act)

Total Elevated Play Components	17	0	0
Total Elevated Play Components Accessible By Ramp	0	Required	0
Total Elevated Components Accessible By Transfer	14	Required	9
Total Accessible Ground Level Components Shown	17	Required	6
Total Different Types Of Ground Level Components	7	Required	3

This play equipment is recommended for children ages
5 - 12

Minimum Area Required:
See DWG
Scale: Bar
This drawing can be scaled only when in an 18" x 24" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
ALW
Date:
7/7/2023
Drawing Name:
Superior Twp - Fireman's Park

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT MILLAGE RATES
FOR 2024**

RESOLUTION NUMBER: 2023-65

DATE: OCTOBER 16, 2023

WHEREAS: The Charter Township of Superior Board of Trustee’s has carefully reviewed the Township’s current and projected financial needs, and

WHEREAS: The Board of Trustee’s recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

WHEREAS: The auditors suggested that millage rates for revenue should be by resolution.

NOW, THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees adopts the millages on the attachment by Resolution.

	TAXABLE VALUE	MILLAGE	TOTAL TAX REVENUE
GENERAL			
REG	\$838,384,598	0.7990	\$669,869
IFT	\$2,857,865	0.3995	\$1,142
FIRE	Voter-Approved		
REG	\$838,384,598	3.5000	\$2,934,346
IFT	\$2,857,865	1.7500	\$5,001
LAW	Voter-Approved		
REG	\$838,384,598	2.7500	\$2,305,558
IFT	\$2,857,865	1.3750	\$3,930

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT:
2024 BUDGETS FOR ALL FUNDS**

RESOLUTION NUMBER: 2023-66

DATE: OCTOBER 16, 2023

WHEREAS, the Charter Township of Superior Board of Trustee’s has carefully reviewed the Township’s current and projected financial needs, and

WHEREAS, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS, the Board of Trustees of the Charter Township of Superior has carefully considered the projected revenues and expenditures for the coming year, and

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustee’s adopt the proposed budgets for the 2024 calendar year: the General Fund Budget by activity dated October 16, 2023, the Fire fund Budget dated October 16, 2023, the Building Fund budget dated October 16, 2023, the Law Fund budget dated October 16, 2023, the Park Fund Budget dated October 16, 2023, the Utility Fund Budget dated October 16, 2023, The Streetlight Budget dated October 16, 2023, and the Side Street Maintenance fund budget dated October 16, 2023.

Fund	Revenues	Expenditures	Transfers
General	\$3,051,164	\$2,968,264	\$419,203
Fire	3,017,447	2,708,108	-0-
Law	2,714,199	1,905,140	-0-
Building	244,100	365,648	-0-
Parks	439,403	444,403	-0-
Streetlights	85,014	24,950	-0-
Side Street Maint.	24,950	24,950	-0-
Amer. Rescue Plan	526,050	526,050	-0-
Utilities	4,954,530	4,597,097	357,433
Legal	6,150	12,000	-0-



2024 SUPERIOR TOWNSHIP

All Funds Budget Recap – Presented 10/16/23

	FUND	REVENUE	EXPENSES	APPROPRIATIONS from RESERVES	TRANSFER to OTHER FUNDS	TRANSFER to RESERVES	NET
1	General	\$3,051,164	\$2,968,264	\$336,303	\$419,203	\$0	\$0
2	Legal Defense	\$6,150	\$12,000	\$5,850	\$0	\$0	\$0
3	Fire Fund	\$3,017,447	\$2,708,108	\$0	\$0	\$309,339	\$0
4	Street Light	\$85,014	\$85,014	\$0	\$0	\$0	\$0
5	Side Street Maint.	\$24,950	\$24,950	\$0	\$0	\$0	\$0
6	Building	\$244,100	\$365,648	\$121,548	\$0	\$0	\$0
7	Law Enforcement	\$2,714,199	\$1,905,140	\$0	\$0	\$809,059	\$0
8	ARPA	\$526,050	\$526,050	\$0	\$0	\$0	\$0
9	Parks & Rec.	\$439,403	\$444,403	\$5,000	\$0	\$0	\$0
	TOTAL GOV'T	\$10,108,477	\$9,039,577	\$468,701	\$419,203	\$1,118,398	\$0
10	Utility O&M	\$4,954,530	\$4,597,097	\$0	\$0	\$357,433	\$0
	TOTAL TWP.	\$15,063,007	\$13,636,674	\$468,701	\$419,203	\$1,475,830	\$0



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan - Jun 2023	AMENDED	BUDGET	
101 - GENERAL FUND:							
	000	402	000	Current Real, Personal & IFT Taxes	\$631,050	\$631,047	\$671,011
		403	050	Prior Years Delinquent Personal Property Tax	\$0	\$200	\$200
		404		Trailer Fees	\$1,370	\$4,500	\$4,500
		406		PILOT Program Taxes	\$873	\$875	\$875
		407		PPT Reimbursement	\$495	\$1,100	\$500
		451		Election Reimbursements	\$54	\$5,000	\$40,000
		452		Cable TV Franchise Fees - Comcast	\$145,000	\$145,000	\$145,000
		453		Cable TV Franchise Fees - AT&T	\$50,000	\$50,000	\$50,000
		574		State Constitutional Revenue Sharing	\$496,200	\$1,530,021	\$1,624,586
		575		State Reimbursement for ROWs	\$9,567	\$11,000	\$10,500
		576		CVTRS Revenue Sharing	\$49,918	\$49,918	\$54,392
		590		Grants	\$0	\$100,000	\$300,000
		605		Ordinance Violation Fees	\$0	\$500	\$500
		607		Planning Administration Fees	\$4,975	\$7,000	\$10,000
		611		Meetings, Court Reimbursement Revenue	\$0	\$100	\$100
		626		Summer Tax Collection Fees	\$0	\$32,000	\$30,000
		630		Bag & Tag Program Fees	\$720	\$2,000	\$1,500
		631		Recycling Education Revenue	\$200	\$100	\$200
		632		Sycamore Meadows Litter Control Income	\$1,600	\$4,800	\$4,800
		633		Danbury Litter Control Income	\$2,400	\$4,800	\$4,800
		634		Superior Day Donations	\$5,500	\$0	\$5,500
		664		Interest/Dividends Income	\$13,559	\$2,500	\$25,000
		666		Delinquent Interest & Penalty Income	\$245	\$100	\$250
		672		COBRA Income	\$1	\$0	\$0
		673		Insurance Reimbursements Income	\$22,391	\$2,000	\$2,000
		674		Cell Tower Revenue	\$17,781	\$35,000	\$35,000
		674	050	Information Requests	\$0	\$50	\$250
		675		Delinquent W/S Bills Admin. Fee Income	\$4,590	\$4,500	\$4,700
		680		Investment Earnings	\$17,532	(\$3,600)	\$20,000
		698		Miscellaneous Income	\$4,626	\$1,000	\$5,000
		699		Appropriations from Fund Balance	\$0	\$0	\$336,303
Total Revenue					\$1,480,644	\$2,621,511	\$3,387,467



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

					BUDGETS		
					ACTUALS	2023	2024
					Jan - Jun 2023	AMENDED	BUDGET
EXPENSES:							
101 - BOARDS							
	700	000		Board of Trustees Stipends	\$12,750	\$18,000	\$27,000
	701	005		Wetlands Board Stipends	\$0	\$250	\$250
	701	010		Dixboro Design Review Board Stipends	\$0	\$500	\$500
	701	015		Zoning Board of Appeal Stipends	\$760	\$500	\$1,000
	710			Training	\$25	\$250	\$100
	801			Professional Services - Other	\$0	\$100	\$100
				Total Boards	\$13,535	\$19,600	\$28,950
102 - ADMINISTRATION							
	710			Training	\$123	\$0	\$125
	719			Unemployment Benefits	\$3,620	\$0	\$5,000
	728			Postage	\$6,098	\$15,000	\$15,000
	740			Operating Supplies	\$2,838	\$4,000	\$5,000
	777			Cemetery Upkeep Expense	\$0	\$1,500	\$1,500
	800	000		Professional Services - Attorneys	\$9,850	\$10,000	\$20,000
	800	010		Professional Services - Audit	\$10,550	\$11,000	\$11,000
	800	015		Professional Services - Engineers	\$13,121	\$10,000	\$15,000
	801			Professional Services - Other	\$9,705	\$12,500	\$10,000
	802			Professional Services - IT	\$17,812	\$50,000	\$40,000
	850			Telecommunications	\$5,378	\$12,000	\$12,000
	851			Insurance & Bonds	\$7,777	\$15,000	\$16,000
	860			Transportation	\$3,326	\$6,000	\$7,000
	861			Meals & Lodging	\$1,014	\$1,000	\$2,000
	900			Printing & Publishing	\$7,807	\$15,000	\$15,000
	940			Other Fund Contributions	(\$7,500)	(\$15,000)	(\$15,000)
	954			Equipment Rental	\$3,659	\$8,000	\$8,000
	958			Membership & Dues	\$20,828	\$13,000	\$25,000
	963			Bank Fees & Charges	\$98	\$7,000	\$1,000
	980			Equipment over \$5,000	\$0	\$5,000	\$5,000
	981			Equipment under \$5,000	\$3,085	\$3,000	\$5,000
	982			Debt Principal - Vreeland Property	\$110,000	\$110,000	\$110,000



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
	983		Debt Interest - Vreeland Property	\$43,200	\$0	\$43,200
	985		Tax Chargebacks	\$68	\$600	\$500
	999		Miscellaneous Expense	\$85	\$4,500	\$1,000
			Total Administration	\$272,539	\$299,100	\$358,325
			171 - SUPERVISOR			
	700	000	Supervisor Salary	\$48,253	\$96,505	\$100,366
	702		Salaries	\$8,869	\$53,884	\$56,774
	717		Taxable Benefits	\$4,759	\$3,300	\$9,427
	740		Operating Supplies	\$57	\$0	\$100
			Total Supervisor	\$61,938	\$153,689	\$166,667
			191 - ELECTIONS			
	702	000	Salaries	\$360	\$25,000	\$100,000
	702	037	FICA Exempt Salaries	\$0	\$1,900	\$6,600
	710		Training	\$0	\$1,500	\$6,000
	728		Postage	\$0	\$1,500	\$6,000
	740		Operating Supplies	\$146	\$3,000	\$12,000
	801		Professional Services - Other	\$0	\$0	\$24,400
	862		Precinct Rental	\$0	\$3,000	\$12,000
	900		Printing & Publishing	\$0	\$9,000	\$36,000
	980		Equipment over \$5,000	\$0	\$6,500	\$26,000
	981		Equipment under \$5,000	\$0	\$2,500	\$10,000
			Total Elections	\$506	\$53,900	\$239,000
			201 - ACCOUNTING			
	702	000	Salaries	\$62,835	\$100,842	\$104,637
	717		Taxable Benefits	\$8,047	\$6,787	\$7,905
	740		Operating Supplies	\$392	\$2,000	\$1,500
	940		Other Fund Contributions	(\$23,000)	(\$46,000)	(\$46,000)
			Total Accounting	\$48,274	\$63,629	\$68,042
			209 - ASSESSING			
	702	000	Salaries	\$100,281	\$198,333	\$205,712
	702		Tax Board of Review Wages	\$1,125	\$2,500	\$2,500
	703		Contract Services	\$1,316	\$2,000	\$2,000



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

					BUDGETS		
					ACTUALS	2023	2024
					Jan - Jun 2023	AMENDED	BUDGET
	710			Training	\$201	\$2,000	\$1,500
	717			Taxable Benefits	\$23,266	\$29,254	\$34,884
	740			Operating Supplies	\$213	\$1,000	\$500
	850			Telecommunications	\$303	\$600	\$600
	860			Transportation	\$0	\$200	\$200
	861			Meals & Lodging	\$322	\$500	\$500
	958			Membership & Dues	\$948	\$1,500	\$1,500
				Total Assessing	\$127,975	\$237,887	\$249,896
	215 - CLERK						
	700	000		Clerk Salary	\$43,596	\$87,193	\$90,680
	702			Salaries	\$37,696	\$92,884	\$133,848
	710			Training	\$1,090	\$1,500	\$1,500
	717			Taxable Benefits	\$6,000	\$13,447	\$6,649
	740			Operating Supplies	\$437	\$1,500	\$1,500
				Total Clerk	\$88,819	\$196,524	\$234,177
	253 - TREASURER						
	700	000		Treasurer Salary	\$43,596	\$87,193	\$90,680
	702			Salaries	\$37,597	\$84,710	\$105,943
	710			Training	\$3,230	\$1,000	\$3,000
	717			Taxable Benefits	\$9,820	\$12,493	\$17,955
	740			Operating Supplies	\$916	\$1,500	\$1,500
	801			Professional Services - Other	\$200	\$0	\$250
	900			Printing & Publishing	\$0	\$1,000	\$1,000
	958			Membership & Dues	\$99	\$150	\$200
				Total Treasurer	\$95,458	\$188,046	\$220,528



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
265 - TOWNSHIP HALL BUILDING & GROUNDS						
	703		Contract Services	\$14,742	\$24,250	\$25,000
	740		Operating Supplies	\$1,562	\$7,000	\$3,000
	920		Utilities	\$7,019	\$12,000	\$14,000
	930		Repairs & Maintenance	\$11,729	\$20,000	\$20,000
	940		Other Fund Contributions	(\$7,500)	(\$15,000)	(\$15,000)
	976		Building Improvements	\$0	\$20,000	\$0
			Total Township Hall Building & Grounds	\$27,553	\$68,250	\$47,000
266 - SPECIAL PROJECTS						
	947	000	Master Plan Revisions	\$15,503	\$15,000	\$15,000
	947	012	Geddes Ridge Drain	\$0	\$29,650	\$30,000
	962		Special Projects - Miscellaneous	\$25,998	\$5,000	\$20,000
	962	002	Ypsilanti District Library	\$46,089	\$0	\$0
	962	004	Plymouth Road Pathway	\$34,065	\$50,000	\$200,000
	962	006	Dixboro Green Schoolhouse & Village Green	\$14,558	\$17,000	\$15,000
	962	009	Fireman's Park	\$0	\$50,000	\$0
	962	010	MacArthur - SEMCOG	\$141	\$0	\$0
	962	011	Geddes Road Pathway	\$55,247	\$0	\$200,000
			Total Special Projects	\$191,599	\$166,650	\$480,000
278 - ORDINANCE ENFORCEMENT						
	702	000	Salaries	\$0	\$0	\$0
			Total Ordinance Enforcement	\$0	\$0	\$0
410 - PLANNING						
	701	000	Commission Stipends	\$2,140	\$3,000	\$5,000
	702		Salaries	\$30,810	\$56,784	\$59,055
	710		Training	\$100	\$500	\$100
	717		Taxable Benefits	\$5,227	\$9,734	\$10,502
	740		Operating Supplies	\$46	\$500	\$250
	801		Professional Services - Other	\$8,533	\$15,000	\$17,000
	900		Printing & Publishing	\$431	\$750	\$1,000
			Total Planning	\$47,287	\$86,268	\$92,908
446 - INFRASTRUCTURE						



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

					BUDGETS		
					ACTUALS	2023	2024
					Jan - Jun 2023	AMENDED	BUDGET
	702	000		Salaries	\$712	\$6,803	\$6,683
	703			Contract Services	\$750	\$0	\$1,000
	740			Operating Supplies	\$64	\$500	\$250
	866			Road Maintenance	\$0	\$150,000	\$250,000
	867			Non-Motorized Trails Maintenance	\$0	\$5,000	\$0
	902			ROW Maintenance	\$12,005	\$20,000	\$12,000
	921			Drains	\$0	\$15,000	\$28,900
	931			Total Infrastructure	\$13,530	\$197,303	\$298,833
528 - SOLID WASTE MANAGEMENT							
	703	000		Roadside Trash Removal	\$3,940	\$6,000	\$8,000
	824			Recycle Bin Exchange	\$4,500	\$0	\$10,800
	826			Garbage & Yard Waste Tags	\$750	\$3,000	\$1,000
	828			Reimbursement for Dump Use	\$824	\$2,000	\$2,000
				Total Solid Waste Management	\$10,014	\$11,000	\$21,800
550 - TRANSPORTATION							
	864	000		AAATA Fixed Route	\$31,674	\$63,347	\$67,262
	865			AAATA Fixed Route	\$11,409	\$22,819	\$23,897
	868			Capital Cost of New Buses	\$6,936	\$13,872	\$14,676
				Total Transportation	\$50,019	\$100,038	\$105,835
965 - TRANSFER of FUNDS							
	965			Transfer to Reserves	\$0	\$53,557	\$0
	966			Transfer to Parks Fund - General	\$161,955	\$323,909	\$397,601
	966	025		Transfer to Parks Fund - Mowing	\$9,488	\$18,975	\$21,602
				Total Transfer of Funds	\$171,442	\$396,441	\$419,203
966 - UNALLOCATED EXPENSES							
	715	000		FICA	\$36,561	\$73,360	\$73,803
	852			Medical Insurance	\$43,400	\$110,460	\$96,151
	853			Dental Insurance	\$4,425	\$12,902	\$9,997
	854			Vision Insurance	\$1,184	\$3,274	\$2,503
	855			Life Insurance	\$846	\$1,730	\$1,510
	856			HSA Administration Fee	\$115	\$258	\$250
	857			HCSP	\$6,371	\$45,282	\$39,162



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

			BUDGETS		
			ACTUALS	2023	2024
			Jan - Jun 2023	AMENDED	BUDGET
	858	Pension	\$64,830	\$135,920	\$132,927
		Total Unallocated Expenses	\$157,731	\$383,186	\$356,302
		TOTAL EXPENSES	\$1,378,218	\$2,621,511	\$3,387,467
Net of Revenues and Expenditures			\$102,425	\$0	\$0
		Undesignated Fund Balance	\$1,944,161		
		Geddes Road	\$211,284		
		Tree Preservation	\$247,500		
		Non-Motorized Trails Maintenance	\$30,659		
		Right of Way	\$25,666		
		Accrued Absences	\$30,965		
		TOTAL FUND BALANCE	\$2,490,235		



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan - Jun 2023	AMENDED	BUDGET	
204 - LEGAL DEFENSE FUND							
	000	664	000	Interest/Dividends	\$84	\$800	\$150
		680		Investment Earnings	\$5,597	(\$500)	\$6,000
		699		Appropriations from Fund Balance	\$0	\$10,700	\$5,850
Total Revenue				\$5,681	\$11,000	\$12,000	
245 - EXPENSES							
		800		Professional Services - Attorneys	\$7,590	\$10,000	\$10,000
		801		Professional Services - Other	\$1,595	\$1,000	\$2,000
		802	051	Land Purchases	\$30,000	\$0	\$0
Total Expenses				\$39,185	\$11,000	\$12,000	
965 - TRANSFER of FUNDS							
		965	000	Transfer to Legal Defense Reserve	\$0	\$0	\$0
Total Transfer of Funds				\$0	\$0	\$0	
Net of Revenues and Expenditures				(\$33,504)	\$0	\$0	
Undesignated Fund Balance				\$192,249			
TOTAL FUND BALANCE				\$192,249			



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan - Jun 2023	AMENDED	BUDGET	
206 - FIRE FUND							
	000	402	000	Current Real, Personal & IFT Taxes	\$2,724,444	\$2,728,669	\$2,939,347
		403	050	Prior Years Delinquent Personal Property Tax	\$0	\$1,061	\$100
		406		PILOT Program Taxes	\$3,773	\$3,773	\$4,000
		407		PPT Reimbursement	\$2,139	\$2,652	\$3,000
		590		Grants	\$0	\$205,746	\$0
		663		Interest on Reserves Income	\$7,095	\$4,000	\$7,000
		664		Interest/Dividends	\$34,376	\$6,000	\$45,000
		671		Disposition of Assets	\$0	\$0	\$0
		673		Insurance Reimbursements Income	\$4,995	\$1,000	\$1,000
		680		Investment Earnings	\$12,550	(\$7,000)	\$17,000
		695		False Alarm Revenue	\$0	\$1,000	\$500
		698		Miscellaneous Income	\$85	\$1,000	\$500
		699		Appropriations from Fund Balance	\$0	\$0	\$0
Total Revenue					\$2,789,456	\$2,947,901	\$3,017,447
264 - VEHICLES							
		740	000	Operating Supplies	\$1,755	\$10,300	\$5,000
		742		Fuel-Diesel	\$11,966	\$20,000	\$25,000
		860		Transportation	\$770	\$2,000	\$2,000
		860	000	Meals, Lodging	\$150	\$3,600	\$2,500
		930	000	Repairs & Maintenance	\$49,649	\$50,000	\$75,000
Total Vehicles					\$64,289	\$85,900	\$109,500
265 - BUILDINGS & GROUNDS							
		740	000	Operating Supplies	\$4,973	\$15,000	\$10,000
		920		Utilities	\$14,536	\$24,000	\$30,000
		930		Repairs & Maintenance	\$30,529	\$20,000	\$40,000
Total Buildings & Grounds					\$50,039	\$59,000	\$80,000



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
336 - FIRE OPERATIONS						
	702	000	Salaries	\$485,770	\$956,761	\$1,012,360
	702	001	State Authorized Overtime	\$36,384	\$71,514	\$75,846
	702	012	Overtime	\$167,331	\$300,000	\$300,000
	704	000	Fire Chief/Marshall Expenses	\$393	\$2,000	\$2,000
	710	000	Training	\$6,817	\$12,000	\$12,000
	717		Taxable Benefits	\$192,699	\$180,663	\$191,477
	740		Operating Supplies	\$25,505	\$22,000	\$30,000
	800		Professional Services - Attorneys	\$1,400	\$1,000	\$1,000
	800	010	Professional Services - Audit	\$2,550	\$2,600	\$2,700
	800	015	Professional Services - Engineers	\$20,326	\$0	\$20,000
	801		Professional Services - Other	\$18,942	\$22,000	\$25,000
	802		Professional Services - IT	\$9,027	\$20,000	\$20,000
	803		Accounting Chargeback Fee	\$12,500	\$25,000	\$25,000
	849		Dispatch Services	\$15,586	\$30,000	\$31,000
	850		Telecommunications	\$10,473	\$18,000	\$21,000
	851		Insurance & Bonds	\$30,420	\$53,000	\$60,000
	861		Meals & Lodging	\$475	\$0	\$0
	880		Fire Prevention Expense	\$0	\$2,500	\$2,500
	890		Contingencies	\$0	\$10,000	\$5,000
	947		Grant Expenditures	\$144,356	\$2,100	\$0
	954		Equipment Rental	\$1,290	\$3,000	\$3,000
	958		Membership & Dues	\$2,845	\$6,000	\$6,000
	963		Bank Fees & Charges	\$383	\$2,000	\$1,000
	980		Equipment Over \$5,000	\$87,078	\$45,000	\$50,000
	981		Equipment Under \$5,000	\$8,292	\$10,000	\$20,000
	982		Debt Principal	\$102,864	\$103,000	\$0
	983		Debt Interest	\$1,029	\$1,100	\$0
	985		Tax Chargebacks	\$198	\$2,000	\$250
	999		Miscellaneous Expense	\$0	\$1,000	\$500
Total Fire Operations				\$1,384,934	\$1,904,238	\$1,917,633



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
965 - TRANSFER of FUNDS						
	965	000	Transfer to Bldg. Const. Reserve - 50%	\$0	\$161,776	\$154,670
	966	000	Transfer to Truck Replace. Reserve - 50%	\$0	\$161,777	\$154,669
			Total Transfer of Funds	\$0	\$323,553	\$309,339
966 - UNALLOCATED EXPENSES						
	715	000	FICA	\$66,404	\$82,331	\$87,412
	852		Medical Insurance	\$83,459	\$192,306	\$188,844
	853		Dental Insurance	\$6,233	\$14,785	\$15,358
	854		Vision Insurance	\$1,525	\$3,380	\$3,539
	855		Life Insurance	\$817	\$1,634	\$1,798
	856		HSA Administration Fee	\$306	\$600	\$600
	857		HCSP	\$21,600	\$57,600	\$61,200
	858		Pension	\$152,779	\$222,574	\$242,224
			Total Unallocated Expenses	\$333,123	\$575,210	\$600,975
			Total 755.999 - TOTAL EXPENSES	\$1,832,384	\$2,947,901	\$3,017,447
Net of Revenues and Expenditures				\$957,072	\$0	\$0
Undesignated Fund Balance				\$2,516,282		
Building				\$471,876		
Truck				\$52,308		
Accrued Absences				\$534,207		
Bond Payment				\$123,160		
TOTAL FUND BALANCE				\$3,697,833		





2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan - Jun 2023	AMENDED	BUDGET	
219 - STREET LIGHT FUND							
	000	403	000	Special Assessment	\$0	\$81,730	\$84,264
	000	664	000	Interest/Dividends	\$413	\$0	\$750
Total Revenue				\$413	\$81,730	\$85,014	
223 - EXPENSES							
		800	010	Professional Services - Audit	\$600	\$600	\$625
		920		Utilities	\$46,684	\$81,130	\$84,389
Total Expenses				\$47,284	\$81,730	\$85,014	
Net of Revenues and Expenditures				(\$46,871)	\$0	\$0	
Undesignated Fund Balance				\$69,147			
TOTAL FUND BALANCE				\$69,147			

220 - SIDESTREET MAINTENANCE FUND							
	000	403	000	Special Assessment	\$23,517	\$24,700	\$24,700
	000	664	000	Interest/Dividends	\$136	\$0	\$250
Total Revenue				\$23,653	\$24,700	\$24,950	
222 - EXPENSES							
		703	000	Contract Services	\$8,233	\$24,700	\$24,950
		740		Operating Supplies	\$0	\$0	\$0
Total Expenses				\$8,233	\$24,700	\$24,950	
965 - TRANSFER of FUNDS							
		965	000	Transfer to Reserves	\$0	\$0	\$0
Total Transfer of Funds				\$0	\$0	\$0	
Net of Revenues and Expenditures				\$15,419	\$0	\$0	
Undesignated Fund Balance				\$30,523			
TOTAL FUND BALANCE				\$30,523			



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan - Jun 2023	AMENDED	BUDGET	
249 - BUILDING FUND:							
	000	610	000	Charges for Services Income	\$105,477	\$400,000	\$225,000
		610	025	Temp Occup Admin Fees	\$480	\$1,500	\$1,000
		663		Interest on Reserves Income	\$0	\$100	\$0
		664		Interest/Dividends	\$3,332	\$1,200	\$5,000
		673		Insurance Reimbursements Income	\$16	\$0	\$0
		680		Investment Earnings	\$10,633	(\$2,500)	\$13,000
		698		Miscellaneous Income	\$25	\$500	\$100
		699		Appropriations from Fund Balance	\$0	\$18,024	\$121,548
Total Revenue					\$119,963	\$418,824	\$365,648
371 - SAFETY INSPECTION							
		702	000	Salaries	\$84,680	\$169,365	\$176,134
		703		Contract Services	\$27,400	\$65,000	\$50,000
		710		Training	\$416	\$500	\$500
		717		Taxable Benefits	\$9,331	\$16,229	\$11,040
		740		Operating Supplies	\$1,683	\$3,000	\$3,000
		800	000	Professional Services - Attorneys	\$2,160	\$0	\$6,000
		800	010	Professional Services - Audit	\$1,300	\$1,400	\$1,500
		801		Professional Services - Other	\$53	\$18,000	\$1,000
		802		Professional Services - IT	\$1,527	\$10,000	\$5,000
		803		Building Chargeback	\$22,500	\$45,000	\$45,000
		850		Telecommunications	\$303	\$500	\$600
		851		Insurance & Bonds	\$216	\$400	\$500
		860		Transportation	\$1,169	\$1,500	\$2,000
		861		Meals & Lodging	\$755	\$500	\$1,000
		900		Printing & Publishing	\$0	\$100	\$100
		930		Repairs & Maintenance	\$0	\$100	\$100
		958		Membership & Dues	\$415	\$1,300	\$1,000
		963		Bank Fees & Charges	\$12	\$0	\$100
		981		Equipment Under \$5,000	\$424	\$0	\$1,000
Total Safety Inspection					\$154,343	\$332,894	\$305,574



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
966 - UNALLOCATED EXPENSES						
	715	000	FICA	\$6,994	\$13,879	\$14,319
	852		Medical Insurance	\$9,248	\$34,298	\$5,862
	853		Dental Insurance	\$684	\$1,654	\$1,094
	854		Vision Insurance	\$194	\$446	\$335
	855		Life Insurance	\$153	\$313	\$300
	856		HSA Administration Fee	\$43	\$94	\$50
	857		HCSP	\$4,140	\$8,280	\$8,280
	858		Pension	\$14,117	\$26,966	\$29,835
			Total Unallocated Expenses	\$35,574	\$85,930	\$60,074
			Total 755.999 - TOTAL EXPENSES	\$189,917	\$418,824	\$365,648
965 - TRANSFER of FUNDS						
	965	000	Transfer to Reserves	\$0	\$0	\$0
			Total Transfer of Funds	\$0	\$0	\$0
Net of Revenues and Expenditures				(\$69,954)	\$0	(\$0)
Undesignated Fund Balance				\$766,604		
Bond Payment				\$123,160		
TOTAL FUND BALANCE				\$889,764		





2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

					BUDGETS		
					ACTUALS	2023	2024
					Jan - Jun 2023	AMENDED	BUDGET
266 - LAW ENFORCEMENT FUND							
	000	402	000	Current Real, Personal & IFT Taxes	\$2,140,838	\$2,143,982	\$2,309,488
		403	050	Prior Years Delinquent Personal Property Tax	\$0	\$500	\$250
		406	000	Pilot Program Taxes	\$2,964	\$2,214	\$3,000
		407		PPT Reimbursement	\$1,681	\$2,250	\$2,000
		576		CVTRS PS Revenue Sharing	\$0	\$0	\$3,461
		660		Fines & Forfeits	\$8,112	\$10,000	\$12,000
		661		Sycamore Reg Law Enforcement	\$51,782	\$104,000	\$104,000
		662		Danbury Reg Law Enforcement	\$43,280	\$89,000	\$89,000
		663		Interest on Reserves Income	\$0	\$26	\$0
		664		Interest/Dividends	\$21,101	\$3,200	\$25,000
		668		St. Joseph Law Enforcement	\$63,924	\$123,000	\$128,000
		673		Insurance Reimbursements Income	\$0	\$100	\$0
		680		Investment Earnings	\$32,422	(\$5,000)	\$37,000
		695		False Alarm Revenue	\$260	\$2,000	\$1,000
		699		Appropriations from Fund Balance	\$0	\$0	\$0
Total Revenue					\$2,366,362	\$2,475,272	\$2,714,199
278 - ORDINANCE ENFORCEMENT							
		702	000	Salaries	\$3,537	\$11,979	\$12,460
		740		Operating Supplies	\$5	\$0	\$0
		860		Mileage	\$2,101	\$5,000	\$5,000
Total Ordinance Enforcement					\$5,642	\$16,979	\$17,460



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
310 - CRIME CONTROL						
	703	000	Contract Services	\$852,355	\$1,785,000	\$1,773,000
	703	001	Contract Overtime	\$26,331	\$100,000	\$60,000
	703	002	Special Operations (Animal Control)	\$0	\$10,000	\$10,000
	740	000	Operating Supplies	\$800	\$0	\$1,000
	800	000	Professional Services - Attorneys	\$14,134	\$35,000	\$25,000
	800	010	Professional Services - Audit	\$1,000	\$1,000	\$1,100
	801	000	Professional Services - Other	\$145	\$500	\$500
	803		Accounting Chargeback Fee	\$3,000	\$6,000	\$6,000
	851		Insurance & Bonds	\$600	\$1,200	\$1,200
	920		Utilities	\$2,985	\$6,000	\$6,000
	930		Repairs & Maintenance	\$0	\$1,000	\$1,000
	985		Tax Chargebacks	\$155	\$1,500	\$500
Total Crime Control				\$901,505	\$1,947,200	\$1,885,300
346 - NEIGHBORHOOD WATCH						
	702	000	Salaries	\$0	\$0	\$1,000
	740		Operating Supplies	\$24	\$0	\$100
	900		Printing & Publishing	\$0	\$0	\$250
Total Neighborhood Watch				\$24	\$0	\$1,350
966- UNALLOCATED EXPENSES						
	715		FICA	\$271	\$916	\$1,030
Total Unallocated Expenses				\$271	\$916	\$1,030
Total 755.999 - TOTAL EXPENSES				\$907,442	\$1,965,095	\$1,905,140
965 - TRANSFER of FUNDS						
	965	000	Transfer to Reserves	\$0	\$510,177	\$809,059
Total Transfer of Funds				\$0	\$510,177	\$809,059
Net of Revenues and Expenditures				\$1,458,921	\$0	\$0



2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 10/16/23

		BUDGETS	
		ACTUALS	2023
		Jan - Jun 2023	AMENDED
			2024
			BUDGET
Undesignated Fund Balance		\$3,457,495	
TOTAL FUND BALANCE		\$3,457,495	

464 - AMERICAN RESCUE PLAN ACT						
	590		Grant Income	\$0	\$50,000	\$522,050
	664		Interest/Dividends	\$2,184	\$60	\$4,000
Total Revenue				\$2,184	\$50,060	\$526,050

102 - ADMINISTRATION						
	962	009	Fireman's Park	\$16,477	\$50,000	\$218,000
	962	014	Youth Arts Alliance	\$45,700	\$0	\$34,000
	962	016	Mighty Oaks - CLR Academy	\$25,500	\$0	\$34,000
	962		WISD	\$0	\$0	\$50,000
	962		Willow Run Acres	\$0	\$0	\$190,000
	963		Bank Fees	\$30	\$60	\$50
Total Administration				\$87,707	\$50,060	\$526,050

Net of Revenues and Expenditures				(\$85,522)	\$0	\$0
Undesignated Fund Balance				(\$84,070)		
TOTAL FUND BALANCE				(\$84,070)		

Oleynik, A.	\$28.93	\$1.16	\$30.09	\$58,670.04	\$0.00	\$1,760.10	\$0.00	\$2,000.00	3%	\$1,760.10	\$5,520.20	\$64,190.24	\$10,217.86	\$3,600.00	S	\$444.06	\$27.68	\$9.68	\$11.35	\$4,910.55	2017	\$89,423	7
Balmes, W.	3,408.07	136.32	3,544.39	92,154.21	0.00	0.00	11,587.86	4,000.00	1%	921.54	16,509.40	108,663.62	15,292.35	3,600.00	C	0.00	55.18	15.73	11.35	8,312.77	2022	136,954.56	2
Bennett, L. 30%	41.60	1.66	43.26	25,309.44	0.00	759.28	2,288.63	1,200.00	1%	253.09	-10,989.20	14,320.24	4,324.67	1,080.00	F	0.00	0.00	0.00	0.00	1,095.50	2021	20,820.41	3
TOTAL BLDG.				176,133.69	0.00	2,519.38	13,876.49	7,200.00		2,934.74	11,040.40	187,174.10	29,834.88	8,280.00		5,861.59	1,093.75	335.41	299.64	14,318.82			
Bennett, L.P-PLANNING	41.60	1.66	43.26	59,055.36	0.00	1,771.66	5,340.13	2,800.00	1%	590.55	10,502.35	69,557.71	5,905.54	3,600.00	F	0.00	124.82	27.83	11.35	5,321.16	2021	86,549.21	3
Schwartz, K.	3,711.75	148.47	3,860.22	100,365.72	0.00	0.00	5,427.14	4,000.00			9,427.14	105,792.86	16,490.09	3,600.00	C	1,097.34	55.18	15.73	11.35	8,093.15	2013	149,546.82	11
Part-Time Clerk	0.00	0.00	0.00	20,000.00	0.00						0.00	20,000.00	0.00	0.00						1,530.00	2024	21,530.00	-
Golden, I.	34.00	1.36	35.36	36,774.40	0.00			0.00	0%	0.00	0.00	36,774.40	3,677.44	0.00		0.00	0.00	0.00	0.00	2,813.24	2023	43,265.08	1
TOTAL SUPERVISOR				157,140.12	0.00	0.00	5,427.14	4,000.00		0.00	9,427.14	162,567.26	20,167.53	3,600.00		14,484.89	728.38	207.64	149.82	12,436.40		214,342	
Mason, N.	41.51	1.66	43.17	78,098.28	0.00	0.00		4,000.00	5%	3,904.91	7,904.91	82,003.19	13,473.12	3,162.00	C	1,805.49	55.18	15.73	11.35	6,273.24	2013	129,829.86	11
Lockie, K. 25%	65.43	2.62	68.05	26,538.41	0.00	0.00	0.00	0.00	0%	0.00	0.00	26,538.41	0.00	0.00		0.00	0.00	0.00	0.00	2,030.19	1998	28,568.60	26
TOTAL ACCOUNTING				104,636.69	0.00	0.00	0.00	4,000.00		3,904.91	7,904.91	108,541.60	13,473.12	3,162.00		23,832.47	728.38	207.64	149.82	8,303.43		158,398	
Calopisis, P.	3,408.46	136.34	3,544.80	92,164.76	0.00	0.00	12,111.24	4,000.00	6%	5,529.89	21,641.13	113,805.89	16,051.23	3,600.00	F	0.00	124.82	27.83	11.35	8,706.15	2004	144,328.07	20
McCleery, B.	28.41	1.14	29.55	57,615.48	0.00			2,000.00	1%	576.15	2,576.15	60,191.63	9,560.89	3,600.00	S	374.56	27.68	9.68	11.35	4,604.66	2021	83,544.34	3
Courseer, M.	27.58	1.10	28.68	55,932.24	0.00		6,106.96	4,000.00	1%	559.32	10,666.28	66,598.52	9,281.56	3,600.00	F	0.00	124.82	27.83	11.35	5,094.79	2021	86,739.67	3
TOTAL ASSESSING				205,712.48	0.00	0.00	18,218.20	10,000.00		6,665.36	34,883.56	240,596.04	34,893.68	10,800.00		4,944.19	3,660.62	862.49	449.46	18,405.60			
Lewis, L.	3,353.56	134.14	3,487.70	90,680.26	0.00		4,505.64	2,000.00			6,505.64	97,185.91	14,898.77	3,600.00	S	0.00	27.68	9.68	11.35	7,434.72	2021	123,762.37	3
Fischer, S.	34.00	1.36	35.36	68,952.00	0.00	2,068.56	8,321.74		1%	689.52	11,079.82	80,031.82	11,781.97	3,600.00	C	0.00	55.18	15.73	11.35	6,122.43	2022	102,622.05	2
James, C.	36.00	1.44	37.44	36,990.72	0.00				1%	369.91	369.91	37,360.63	6,138.35	3,600.00						2,858.09	2022	49,957.07	2
TOTAL TREASURER				196,622.98	0.00	2,068.56	12,827.39	2,000.00		1,059.43	17,955.37	214,578.36	32,819.08	10,800.00		0.00	1,093.75	335.41	299.64	16,415.24		276,341.49	
Findley, L.	3,353.56	134.14	3,487.70	90,680.26	0.00	0.00	0.00	2,000.00			2,000.00	92,680.26	14,898.77	3,600.00	S	1,097.34	27.68	9.68	11.35	7,090.04		133,396.93	
Stuart, C.	32.00	1.28	33.28	64,896.00	0.00			4,000.00	1%	648.96	4,648.96	69,544.96	10,769.04	3,600.00	F	1,248.41	124.82	27.83	11.35	5,320.19	2022	107,878.00	2
Smith, Landis	34.00	1.36	35.36	68,952.00	0.00	2,068.56		4,000.00	2%	1,379.04					F	1,661.00	124.82	27.83	11.35	0.00	2019	24,090.00	5
TOTAL CLERK				224,528.26	0.00	2,068.56	0.00	10,000.00		2,028.00	6,648.96	162,225.22	25,667.80	7,200.00		52,889.10	3,660.62	862.49	449.46	12,410.23		265,364.93	
Ordinance	23.04	0.92	23.96	12,460.03	0.00					0.00	0.00	12,460.03		0.00	N/A	0.00	0.00	0.00	0.00	953.19		13,413.22	
Neighborhood	0.00	0.00	0.00	1,000.00	0.00					0.00	0.00	1,000.00		0.00	N/A	0.00	0.00	0.00	0.00	76.50		1,076.50	2,024
Parks & Util. Emp.	42.84	1.71	44.55	6,683.04	0.00					0.00	0.00	6,683.04		0.00	N/A	0.00	0.00	0.00	0.00	511.25		7,194.29	
GENERAL										\$87,322		\$132,927	\$39,162			\$96,151	\$9,997	\$2,503	\$1,510	\$73,803			
BUILDING										\$11,040		\$29,835	\$8,280			\$5,862	\$1,094	\$335	\$300	\$14,319			

FIRE:	2023	4.0%	2024	2024								Total	Pension @		HCSP	Employee Insurance Per Month					HIRE			
	Rate	Contract	Rate	Salary	OT	Educ.	Med.	Bonus	%	Longevity	Tax. Ben.	TOTAL	22.30%	\$425	S/F	Medical	Dental	Vision	Life	FICA	DATE	TOTAL	2024	
Bach, S.	\$28.98	\$1.16	\$30.14	83,064	\$7,053	2,703	\$3,602	\$6,000	8%	7,209	\$19,515	102,578	\$22,306	\$5,100	C	\$528	\$55	\$16	11	\$7,847	2003	\$145,890	21	
Kujawa, J.	\$28.98	\$1.16	\$30.14	83,064	\$7,053	2,703		\$6,000	7%	6,308	\$15,012	98,075	\$22,106	\$5,100	C	\$747	\$55	\$16	11	\$7,503	2005	\$143,734	19	
Burns, J.	\$26.38	\$1.06	\$27.44	75,611	\$6,420			\$6,000	5%	4,102	\$10,102	85,713	\$19,208	\$5,100	C	\$900	\$55	\$16	11	\$6,557	2019	\$129,541	5	
Pierce, L.	\$26.38	\$1.06	\$27.44	75,611	\$6,420	2,461		\$6,000	8%	6,562	\$15,023	90,635	\$20,305	\$5,100	F	\$1,712	\$125	\$28	11	\$6,934	2003	\$147,735	21	
French, J.	\$28.98	\$1.16	\$30.14	83,064	\$7,053			\$6,000	8%	7,209	\$13,209	96,273	\$21,704	\$5,100	F	\$1,443	\$125	\$28	11	\$7,365	2002	\$151,649	22	
Coker, T.	\$26.38	\$1.06	\$27.44	75,611	\$6,420	2,268		\$6,000	5%	4,102	\$12,370	87,981	\$19,713	\$5,100	F	\$1,710	\$125	\$28	11	\$6,731	2017	\$144,267	7	
Robson, N.	\$26.38	\$1.06	\$27.44	75,611	\$6,420	2,461		\$6,000	6%	4,922	\$13,383	88,994	\$19,939	\$5,100	F	\$1,477	\$125	\$28	11	\$6,808	2012	\$142,503	12	
Clark, J.	\$22.74	\$0.91	\$23.65	65,178	\$5,534			\$3,000	0%	0	\$3,000	68,178	\$15,769	\$5,100	F	\$1,029	\$125	\$28	11	\$5,216	2022	\$110,010	2	
Conklin, B.	\$26.38	\$1.06	\$27.44	75,611	\$6,420			\$6,000	8%	6,562	\$12,562	88,174	\$19,756	\$5,100	F	\$1,981	\$125	\$28	11	\$6,745	2001	\$148,086	23	
Kimball, R.	\$20.96	\$0.84	\$21.80	60,076	\$5,101			\$3,000	0%	0	\$3,000	63,076	\$14,535	\$5,100	S	\$375	\$55	\$11	11	\$4,825	2023	\$93,499	1	
Monday, D.	\$26.38	\$1.06	\$27.44	75,611	\$6,420			\$3,000	5%	4,102	\$7,102	82,713	\$19,208	\$5,100	S	\$444	\$55	\$11	11	\$6,328	2019	\$120,228	5	
Oberstaedt, C.	\$22.74	\$0.91	\$23.65	65,178	\$5,534			\$6,000	0%	0	\$6,000	71,178	\$15,769	\$5,100	F	\$1,408	\$125	\$28	11	\$5,445	2021	\$118,236	3	
Uniform, Holiday, Food											\$61,200													
TOTAL				893,292	75,846						\$191,477	1,023,570	230,317	61,200						\$78,303		\$1,595,378		
Chevette, V.	\$2,531.39	\$101.26	\$2,632.65	68,449							\$0	68,449	\$6,845							\$5,236		\$80,530		
Kimball, D.	\$46.80	\$1.87	\$48.67	50,619							\$0	50,619	\$5,062							\$3,872		\$59,553		
Dickinson, W.								\$0			\$0	0			S	\$272	0	\$0	\$0	\$0		\$272		
Winters, T.								\$0			\$0	0			S	\$282	14	\$5	\$0	\$0		\$300		
TOTAL FIRE				1,012,360	75,846						\$191,477	1,142,637	242,224	\$61,200		\$188,844	\$15,358	\$3,539	\$1,798	\$87,412		\$1,736,033		
Board of Trustees	\$375.00		\$375.00	27,000								27,000	\$900							45		\$2,066		
				3,500								3,500										\$268		

EDUCATION:			
Bachelor's	3%	LONGEVITY:	LONGEVITY (FIRE):
Associate's	2%	2-3 Yrs.	1% 5-9 5%
		4-5 Yrs.	2% 10-14 6%
		6-7 Yrs.	3% 15-19 7%
		8-9 Yrs.	4% 20+ 8%
		10-19 Yrs.	5%
		20+ Yrs.	6%

Anticipated Medical Insurance Increase 1.10

Insurances:		CURRENT
Delta	Single	\$27.68
	Couple	\$55.18
	Family	\$124.82
Vision	Single	\$9.68
	Couple	\$15.73
	Family	\$27.83
Life	All	\$11.35



2024 Budget - Presented 10/16/23



PARKS & RECREATION DEPARTMENT

		B U D G E T S		
		ACTUALS	2023	2024
		Jan - Jun 2023	AMENDED	BUDGET
Revenue:	588.000 · General Fund Contribution	\$161,955	\$323,909	\$397,601
	588.025 - Reimbursement for Mowing	\$9,488	\$18,975	\$21,602
	604.000 - Reimbursement for Labor Costs	\$0	\$1,000	\$0
	663.000 - Interest on Reserves	\$0	\$0	\$0
	664.000 - Interest/Dividends	\$2,281	\$0	\$4,000
	673.000 - Insurance Reimbursement	\$64	\$0	\$0
	680.000 - Investment Earnings	\$8,582	\$0	\$15,000
	695.000 · Tennis Lesson Fees	\$0	\$2,000	\$0
	696.000 · Donations	\$600	\$600	\$1,200
	698.000 - Miscellaneous Income	\$0	\$0	\$0
	699.000 - Appropriations from Fund Balance	\$0	\$917	\$5,000
Total Revenue		\$182,970	\$347,401	\$444,403
Expense:	751. · Administration Department:			
	701.000 · Commission Stipends	\$8,590	\$19,469	\$20,053
	702.000 · Admin. Salary	\$22,806	\$45,049	\$87,845
	702.002 · Controller's Salary	\$6,092	\$6,464	\$0
	710.000 - Training	\$1,061	\$1,200	\$1,400
	717.000 - Taxable Benefits	\$8,014	\$0	\$16,344
	728.000 · Postage	\$0	\$100	\$100
	740.000 · Operating Supplies	\$419	\$1,000	\$1,000
	801.010 · Professional Services-Audit	\$1,050	\$1,200	\$1,200
	801.000 · Professional Services-Other	\$1,717	\$3,500	\$3,500
	850.000 · Telecommunications	\$299	\$1,500	\$700
	851.000 · Insurance and Bonds	\$4,883	\$10,500	\$11,025
	860.000 · Transportation	\$757	\$1,400	\$1,800
	900.000 · Printing & Publishing	\$410	\$500	\$500
	930.000 · Repairs & Maintenance	\$0	\$500	\$500
	945.000 - Office Rent	\$6,000	\$6,000	\$7,000
	958.000 · Memberships & Dues	\$500	\$650	\$650

4% increase from revised 2023

moved to mowing



added 5%

8% increase



2024 Budget - Presented 10/16/23



PARKS & RECREATION DEPARTMENT

B U D G E T S

				ACTUALS	2023		2024	
				Jan - Jun 2023	AMENDED	BUDGET		
			963.000 · Bank Fees & Charges	\$37	\$300	\$300	\$300	
			981.000 · Equipment Under \$5,000	\$0	\$1,000	\$1,000	\$1,000	
			999.000 - Miscellaneous Expense	\$0	\$200	\$200	\$200	
			Total 751. · Administration Department	\$62,634	\$100,532	\$155,116		
			754. · Recreation Department:					
			702.000 · Staff Salaries	\$9,013	\$12,241	\$14,177	\$14,177	↪
			717.000 - Taxable Benefits	\$0	\$200	\$200	\$200	
			740.000 · Operating Supplies	\$1,453	\$3,500	\$4,200	\$4,200	↪ added new event
			801.000 - Professional Services - Other	\$1,361	\$7,000	\$8,000	\$8,000	
			801.050 - Professional Services - Tennis Lessons	\$0	\$2,000	\$0	\$0	
			850.000 Telecommunications	\$0	\$660	\$0	\$0	
			860.000 · Transportation	\$0	\$100	\$100	\$100	
			930.000 · Rep. & Maint.	\$0	\$500	\$500	\$500	
			975.000 Signage	\$0	\$2,000	\$2,000	\$2,000	
			Total 754. · Recreation Department	\$11,827	\$28,201	\$29,177		
			755. · Parks Maintenance Department:					
			702.000 · Staff	\$60,320	\$111,908	\$141,711	\$141,711	↪
			710.000 - Training	\$625	\$700	\$700	\$700	
			717.000 · Taxable Benefits -Staff	\$985	\$3,986	\$1,803	\$1,803	↪
			740.000 · Operating Supplies	\$2,105	\$5,500	\$5,775	\$5,775	↪ added 5%
			740.003 · Herbicide (Non-Selective)	\$0	\$500	\$500	\$500	
			740.004 · Sand, Gravel, Bark and Soil	\$30	\$3,000	\$5,500	\$5,500	↪ EWF
			741.000 · Uniforms	(\$127)	\$1,000	\$800	\$800	
			742.000 · Fuel - Lubricants	\$2,367	\$6,500	\$6,825	\$6,825	↪ added 5%
			801.000 - Professional Services-Other	\$847	\$2,500	\$2,500	\$2,500	
			850.000 · Telecommunications	\$35	\$660	\$1,800	\$1,800	↪ 3 maint. Phones
			860.000 · Transportation	\$0	\$100	\$100	\$100	
			920.000 · Utilities	\$135	\$950	\$500	\$500	



2024 Budget - Presented 10/16/23



PARKS & RECREATION DEPARTMENT

				B U D G E T S		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
			930.000 · Repairs & Maintenance	\$5,877	\$12,500	\$13,112
			930.001 · Controlled Burns	\$4,500	\$6,000	\$5,800
			975.000 - Signage	\$0	\$800	\$800
			980.000 · Equipment Over \$5,000	\$0	\$30,000	
			981.000 - Equipment Under \$5,000	\$1,203	\$2,157	\$4,500
			Total 755 · Parks Maintenance Department	\$78,901	\$188,761	\$192,726
			756 - Park Development/Improvement:			
			740.000 Operating Supplies	\$0	\$0	\$8,000
			951.000 - Projects	\$0	\$0	\$6,000
			Total 756 - Park Development/Improvement	\$0	\$0	\$14,000
			966 - Unallocated Expenses:			
			715.000 - FICA	\$8,763	\$15,370	\$21,397
			853.000 - Dental Insurance	\$331	\$0	\$728
			854.000 - Vision Insurance	\$94	\$0	\$208
			855.000 - Life Insurance	\$68	\$0	\$150
			857.000 - HCSP	\$1,800	\$0	\$3,600
			858.000 · Pension	\$11,503	\$14,537	\$27,301
			Total 966 - Unallocated Expenses	\$22,559	\$29,907	\$53,384
			Total 755.999 · TOTAL EXPENSES	\$175,921	\$347,401	\$444,403
			Net of Revenues and Expenditures	\$7,049	(\$0)	\$0
			Undesignated Fund Balance	\$191,890		
			Building	\$401,731		
			Accrued Absences	\$10,912		
			Schroeter Park	\$2,550		
			TOTAL FUND BALANCE	\$607,083		

added 5%

picnic tables, grills, benches
Fireman's 2-5 structure





2024 Budget - Presented 10/16/23

Wages & Fringe Benefits

PARKS & RECREATION DEPARTMENT

	2023	4.0%	2024	2024					LONGEVITY	Total		Pension @	H CSP	EMPLOYEE INSURANCE					HIRE				
	Rate	COLA	Rate	Wages	OT	Educ.	Med.	Bonus	%	Amt.	Taxable	16.43%	\$300	S/F	Med.	Dental	Vision	Life	FICA	DATE	TOTAL	2024	
COMMISSION:																							
Commissioners	\$206.00	\$8.24	\$214.24	\$13,926	N/A				N/A	N/A	\$13,926	\$0	\$0					0	\$1,065	N/A	\$14,991	N/A	
Chair & Sec'y	\$226.60	\$9.06	\$235.66	\$6,127	N/A				N/A	N/A	\$6,127	\$0	\$0					0	\$469	N/A	\$6,596	N/A	
TOTAL COMM.	N/A	N/A	N/A	\$20,053	N/A				N/A	N/A	\$20,053	\$0	\$0					0	\$1,534	N/A	\$21,587	N/A	
Bradford, J.	\$3,249	\$129.95	\$3,379	\$87,845	\$0		8,830	4,000	4%	\$3,514	\$16,344	\$15,010	\$3,600	C	\$0	\$55	\$16	\$11	\$7,664	2015	\$127,450	9	
RECREATION:																							
Szanti, M.	\$22.46	\$1.70	\$24.16	\$1,981	\$544				1%	See Below	\$2,524	See Below	\$0	\$0				0	\$193	2021	\$2,717	3	
Aguirre, M.	\$22.46	\$1.70	\$24.16	\$1,981	\$544				0%	N/A	\$2,524	See Below	\$0	\$0				0	\$193	2023	\$2,717	1	
Waligore, D.	\$29.00	\$2.19	\$32.19	\$2,640	\$724				3%	See Below	\$3,364	See Below	\$0	\$0				0	\$257	2016	\$3,621	8	
Summer Worker	\$17.68	\$0.71	\$18.39	\$1,508	\$414				0%	N/A	\$1,921	See Below	\$0	\$0				0	\$147		\$2,068		
Summer Worker	\$17.68	\$0.71	\$18.39	\$1,508	\$414				0%	N/A	\$1,921	See Below	\$0	\$0				0	\$147		\$2,068		
Summer Worker	\$17.68	\$0.71	\$18.39	\$1,508	\$414				0%	N/A	\$1,921	See Below	\$0	\$0				0	\$147		\$2,068		
TOTAL REC.				\$11,124	\$3,052						\$14,177								\$1,085		\$15,261		
MAINTENANCE:																							
Szanti, M.	\$22.46	\$1.70	\$24.16	\$33,287	\$0				1%	\$353	\$0	\$33,639	\$3,616	\$0	\$0			N/A	\$2,573	2021	\$39,829	3	
Aguirre, M.	\$22.46	\$1.70	\$24.16	\$33,287	\$0				0%	\$0	\$0	\$33,287	\$3,581	\$0	\$0			N/A	\$2,546	2023	\$39,414	1	
Waligore, D.	\$29.00	\$2.19	\$32.19	\$44,358	\$0	\$1,410			4%	\$1,803	\$1,803	\$47,571	\$5,093	\$0	\$0			N/A	\$3,639	2016	\$51,210	8	
Summer Worker	\$17.68	\$0.71	\$18.39	\$10,260	\$0				0%	\$0	\$0	\$10,260	\$0	\$0	\$0			N/A	\$785		\$11,045		
Summer Worker	\$17.68	\$0.71	\$18.39	\$10,260	\$0				0%	\$0	\$0	\$10,260	\$0	\$0	\$0			N/A	\$785		\$11,045		
Summer Worker	\$17.68	\$0.71	\$18.39	\$10,260	\$0				0%	N/A	\$10,260	See Below	\$0	\$0				0	\$785		\$11,045		
TOTAL MAINT.				\$141,711	\$0					\$2,156	\$1,803	\$145,277	\$12,291						\$11,114		\$163,588		
TOTAL				\$263,786						\$5,670	\$18,147	\$279,695	\$27,301	\$3,600		\$0	\$728	\$208	\$150	\$21,397		\$327,887	

EDUCATION:		
Bachelor's	3%	LONGEVITY:
Associate's	2%	2-3 Yrs. 1%
		4-5 Yrs. 2%
		6-7 Yrs. 3%

Anticipated Insurance Increase 1.10

Insurances		
		CURRENT
Delta	Single	\$27.68
	Couple	\$55.18
	Family	\$124.82



2024 Budget - Presented 10/16/23



UTILITY DEPARTMENT

				ACTUALS	B U D G E T S	
				Jan-Jun 2023	2023	2024
O&M Revenue						
			404 - Water Sales	\$1,324,299	\$2,900,000	\$2,984,100
			405 - Sewer Sales	\$871,018	\$1,700,000	\$1,829,280
			407 - Water Sales During Const.	\$675	\$2,500	\$1,500
			408 - Penalty Revenue	\$45,807	\$70,000	\$90,000
			410 - Meter Sales Revenue	\$3,150	\$20,000	\$10,000
			421 - Fees	\$9,389	\$15,000	\$20,000
			423 - Customer Call Out Income	\$0	\$500	\$150
			Office Rent - Parks & Rec.	\$6,000	\$6,000	\$7,000
			425 - Other Miscellaneous Income	\$0	\$1,000	\$500
			441 - Interest on Bank Accounts	\$6,774	\$0	\$12,000
			Total Revenue	\$2,267,112	\$4,715,000	\$4,954,530
			Expenses			
			550 - Water & Sewer Purchased			
			555 - Water Purchased	\$726,861	\$1,600,000	\$1,661,920
			560 - Sewer Purchased	\$535,305	\$1,102,000	\$1,082,220
			Total 550 - Water & Sewer Purchased	\$1,262,165	\$2,702,000	\$2,744,140
			600 - Payroll Expenses			
			601 - Salaries	\$280,469	\$594,692	\$701,805
			602 - Overtime Premium	\$14,447	\$24,235	\$10,260
			603 - Taxable Benefits	\$47,681	\$58,826	\$57,049
			604 - On Call Salaries	\$0	\$0	\$11,700
			605 - FICA/Medicare	\$23,891	\$51,848	\$59,732
			607 - Employee Insurance - HSA Fees	\$77	\$170	\$150
			607 - Employee Insurance - Delta	\$4,282	\$50,488	\$10,063
			607 - Employee Insurance - Life	\$465	\$2,833	\$1,226
			607 - Employee Insurance - Medical	\$59,880	\$133,837	\$162,120
			607 - Employee Insurance - Vision	\$996	\$2,300	\$2,382
			609 - Pension	\$44,600	\$93,480	\$101,219
			610 - HCSP	\$12,219	\$29,238	\$29,238
			Total 600 - Payroll Expenses	\$489,008	\$1,041,947	\$1,146,943





2024 Budget - Presented 10/16/23



UTILITY DEPARTMENT

		ACTUALS	B U D G E T S	
		Jan-Jun 2023	2023	2024
	611 - Building & Equipment Expenses			
	611-AB - Administration Building			
	620-AB - R&M	\$6,773	\$6,000	\$10,000
	643-AB - Computer Serv. & Supp.	\$14,459	\$30,000	\$35,000
	645-AB - Operating Supplies	\$2,095	\$3,000	\$4,000
	665-AB - Utilities	\$3,928	\$6,600	\$8,000
	668-AB - Telecommunications	\$7,041	\$12,000	\$16,000
	677-AB - Leased Equipment	\$5,936	\$13,000	\$13,000
	678-AB - Cleaning Services	\$2,922	\$5,000	\$5,700
	681-AB - Alarm Service	\$276	\$550	\$552
	Total 611-AB - Administration Building	\$43,428	\$76,150	\$92,252
	611-LB - Lift & Booster Stations			
	620-LB - R&M	\$14,514	\$20,000	\$30,000
	645-LB - Operating Supplies	\$0	\$1,000	\$1,000
	665-LB - Utilities	\$12,657	\$23,000	\$25,000
	668-LB - Telecommunications	\$1,628	\$3,000	\$3,200
	Total 611-LB - Lift & Booster Stations	\$28,798	\$47,000	\$59,200
	611-MF - Maintenance Facility			
	620-MF - R&M	\$12,343	\$15,000	\$20,000
	643-MF - Computer Serv. & Supp.	\$15,155	\$30,000	\$32,000
	645-MF - Operating Supplies	\$7,539	\$25,000	\$30,000
	665-MF - Utilities	\$9,253	\$20,000	\$20,000
	668-MF - Telecommunications	\$5,411	\$10,000	\$12,000
	677-MF - Leased Equipment	\$0	\$0	\$0
	678-MF - Cleaning Services	\$2,922	\$5,000	\$5,700
	681-MF - Alarm Service	\$606	\$1,300	\$1,212
	Total 611-MF - Maintenance Facility	\$53,229	\$106,300	\$120,912
	Total 611 - Building & Equipment Expenses	\$125,456	\$229,450	\$272,364



2024 Budget - Presented 10/16/23



UTILITY DEPARTMENT

		ACTUALS	B U D G E T S	
		Jan-Jun 2023	2023	2024
	670 - Other Expenses			
	620 · Repairs & Maintenance - Other			
	620 · R&M - System	\$44,635	\$40,000	\$80,000
	625 - R&M - Root Foaming	\$0	\$9,000	\$9,000
	Total 620 · Repairs & Maintenance - Other	\$44,635	\$49,000	\$89,000
	630 · Professional Services			
	631 · Prof. Serv. - Engineers	\$9,845	\$25,000	\$25,000
	632 · Prof. Services - Auditors	\$6,700	\$6,800	\$6,900
	635 · Prof. Serv. - Attorneys	\$0	\$15,000	\$50,000
	635 · Prof. Serv. - Other	\$0	\$250	\$250
	Total 630 · Professional Services	\$16,545	\$47,050	\$82,150
	650 · Employee Related Expenses			
	651 · Uniforms	\$699	\$3,000	\$3,750
	652 · Transportation & Mileage	\$3,281	\$2,250	\$6,000
	653 · Employee Training	\$2,429	\$4,000	\$8,000
	656 · Misc. Employee Expenses	\$0	\$1,200	\$1,200
	Total 650 · Employee Related Expenses	\$6,409	\$10,450	
	671 - Meters & Supplies	\$83,262	\$100,000	\$150,000
	672 - Fuel	\$6,280	\$12,000	\$14,000
	673 - Insurance & Bonds	\$20,805	\$62,000	\$45,000
	676 - Postage	\$8,662	\$18,000	\$18,000
	700 - Bank Fees	\$120	\$500	\$250
	709 · Printing & Publishing	\$9,622	\$10,000	\$20,000
	711 · Membership & Dues	\$7,428	\$15,000	\$15,000
	712 - Miscellaneous Expense	\$0	\$250	\$250
	Total 670 · Other Expenses	\$203,767	\$324,250	\$433,650
	Total Expenses	\$2,080,396	\$4,297,647	\$4,597,097
	Net Ordinary Revenue	\$186,716	\$417,353	\$357,433
	856 - Transfers Out to Capital Reserves	\$137,753	\$417,353	\$357,433
	Net of Revenues and Expenditures - O&M	\$48,964	\$0	\$0



2024 Budget -Presented 10/16/23



UTILITY DEPARTMENT

	ACTUALS	B U D G E T S	
	Jan-Jun 2023	2023	2024
O&M Cash	\$675,984		
Capital Reserves Cash	\$1,605,187		
Debt Services Cash	\$2,140,381		
TOTAL CASH	\$4,421,552		



2024 Budget -Presented 10/16/23

Wages & Fringe Benefits

UTILITY DEPARTMENT

NAME	2023 Rate	4.0% COLA	2024 Rate	TOTAL Wages	OT Prem.	On Call	Education	Medical	Bonus	Longevity		Total Taxable Benefits	TOTAL EARNINGS	Pension @ 16.43%	HCSP \$300	Employee Insurance - MONTHLY COSTS				FICA	HIRE DATE	TOTAL	2024	
										%	\$					s/f	Dental	Life	Medical					Vision
Allen, D.	\$30.33	\$1.21	\$31.54	\$69,553	\$1,971	\$2,925	\$2,087		\$4,000	5%	\$3,478	\$9,564	\$84,013	\$13,146	\$3,600	F	\$125	\$11	\$1,543	\$28	\$6,427	2007	\$108,894	17
Foster, G.	\$30.23	\$1.21	\$31.44	\$69,323	\$1,965	\$2,925			\$2,000	6%	\$4,159	\$6,159	\$80,373	\$12,877	\$3,600	S	\$28	\$11	\$964	\$10	\$6,149	2003	\$104,011	21
New Tech.			\$27.00	\$59,535	\$1,688				\$0	0%	\$0	\$0	\$61,223	\$10,059	\$3,600	F	\$125	\$11	\$1,543	\$28	\$4,684	2024	\$81,272	-
Burton, M.	\$3,164.81	\$126.59	\$3,291.40	\$85,576					\$4,000	3%	\$2,567	\$6,567	\$92,144	\$14,482	\$3,600	F	\$125	\$11	\$2,510	\$28	\$7,049	2017	\$119,948	7
Lockie, K.	\$65.43	\$2.62	\$68.05	\$79,615					\$0	0%	\$0	\$0	\$79,615	\$0	\$0		\$0	\$0	\$0	\$0	\$6,091	N/A	\$85,706	N/A
Mason, N.	\$225.00	\$9.00	\$234.00	\$6,084					\$0	0%	\$0	\$0	\$6,084	\$0	\$438		\$0	\$0	\$0	\$0	\$465	N/A	\$6,987	N/A
Harding, R.	\$42.05	\$1.68	\$43.73	\$96,429	\$2,733	\$2,925			\$4,000	6%	\$5,786	\$9,786	\$111,873	\$17,724	\$3,600	F	\$125	\$11	\$1,784	\$28	\$8,558	2003	\$143,703	21
Jensen, C.	\$23.92	\$0.96	\$24.88	\$51,744					\$4,000	1%	\$517	\$4,517	\$56,261	\$8,587	\$3,600	F	\$125	\$11	\$3,180	\$28	\$4,304	2022	\$76,095	2
Millett, R.*	\$29.27	\$1.17	\$30.44	\$67,122	\$1,903	\$2,925		\$9,335	\$4,000	3%	\$2,014	\$15,349	\$87,298	\$12,152	\$3,600	C	\$55	\$11	\$0	\$16	\$6,678	2018	\$109,811	6
Skryki, A.***	\$36.10	\$1.44	\$37.54	\$63,825	\$0		\$1,915		\$0	5%	\$3,191	\$5,106	\$68,931	\$6,893	\$0		\$0	\$11	\$0	\$0	\$5,273	2014	\$81,108	10
Monger, K.	\$24.50	\$0.98	\$25.48	\$52,998	\$0				\$0	0%	\$0	\$0	\$52,998	\$5,300	\$3,600	C	\$55	\$11	\$759	\$16	\$4,054	2023	\$66,794	1
ANNUAL TOTALS	\$333.79			\$701,805	\$10,260	\$11,700	\$4,001	\$9,335	\$22,000		\$21,712	\$57,049	\$780,814	\$101,219	\$29,238		\$10,063	\$1,226	\$162,120	\$2,382	\$59,732			
																			TOTAL BENEFITS		\$412,966			
																			TB %		52.9%			

* Does not receive Medical Insurance, gets Taxable Benefits pay as compensation

*** 32 hours per week with Benefits

TOTAL	\$701,805	\$10,260	\$4,001	\$9,335	\$21,712	\$57,049	\$780,814	\$101,219	\$29,238	\$10,063	\$1,226	\$162,120	\$2,382	\$59,732
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EDUCATION:	
Bachelor's	3%
Associate's	2%

LONGEVITY:	
2-3 Yrs.	0.01
4-5 Yrs.	0.02
6-7 Yrs.	0.03
8-9 Yrs.	0.04
10-19 Yrs.	0.05
20+ Yrs.	0.06

Insurances		
		CURRENT
Delta	Single	\$27.68
	Couple	\$55.18
	Family	\$124.82
Vision	Single	\$9.68
	Couple	\$15.73
	Family	\$27.83
Life	All	\$11.35

Anticipated Medical Insurance Increase **1.10**

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE AGREEMENT
BETWEEN SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION
COMMISSION AND WILLOW RUN ACRES REGARDING CLAYHILL COMMUNITY
FARM AND GARDEN**

RESOLUTION NUMBER: 2023-67

DATE: OCTOBER 16, 2023

WHEREAS, the Charter Township of Superior is a Michigan municipal corporation that provides public services to residents of the Township, especially services that support the well-being families of in the QCT; and,

WHEREAS, Willow Run Acres is proposing to create a self-sustaining community farm (Clay Hill Farm Market), on the southeast corner of MacArthur Blvd. and Harris Rd. in Charter Township of Superior. Clay Hill Farm Market will allow people of all ages and backgrounds to grow, harvest and sell produce obtained from the land, while also allowing a space for building community, and economic stability for the residents; and,

WHEREAS, the Township Planning Commission recommended the rezoning of the land stated in the following agreement for the purpose of the Clay Hill Farm Market; and,

WHEREAS, the Township Board of Trustees approved unanimously the rezoning of the land stated in the following agreement for the purpose of the Clay Hill Farm Market; and,

WHEREAS, the term of the agreement will be five years at a cost of \$1.00 per year to be paid by Willow Run Acres within 30 days of the agreement; and,

WHEREAS, the agreement was drafted by the Township Parks and Recreation Director in conjunction with Willow Run Acres.

NOW, THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustees approves the agreement Between Superior Charter Township Parks & Recreation Commission and Willow Run Acres regarding Clayhill Community Farm and Garden for a term of five years at a cost of \$1.00 per year.

AGREEMENT
between
SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION
and
WILLOW RUN ACRES
regarding
CLAYHILL COMMUNITY FARM AND GARDEN
_____ 2023

Agreement entered into on _____, 2023 by Willow Run Acres (WRA) and Superior Charter Township (the Township) for the lease for the following described real property:

Harris Road – J-10-35-200-009

W.D. L3325 P924 ****FROM 1035200007 07/22/96SU 35-5A-1A-1A COM AT NW COR SEC 35, TH S 01-47-15 E 1520.09 FT ALNGC/L HARRIS RD TO POB, TH N 88-27-45 E 233.00 FT, TH S 01-47-15 E 236.11 FT, TH N 82-44-06 W 235.95 FT, TH N 01-47-15 W 200.00 FT TO POB. PT OF NW 1/4 SEC 35, T2S-R7E. 1.17 AC.

9045 MacArthur Blvd – J-10-35 200-004

*OLD SID - J 10-035-006-10 SU 35-5A-2 COM AT NW COR OF SEC, TH S 1DEG 47' 15" E 2151.7 FT, TH S 87 DEG 56' 30" E 196.7 FT, TH N 4 DEG 40' E 60 FT TO POB, TH N 1 DEG 47' 15" W140 FT, TH N 88 DEG 12' 45" E 280 FT, TH S 1 DEG 47' 15" E 189.93 FT, TH NWLY 284.61 FT ON ARC OF CURV-RADIUS 2230 FT-CHORD N 81 DEG 40' 36" W 284.42 FT TO POB PART NW 1/4 SEC 35 T2S R7E. 1.06 AC.

1850 Harris Road – J-10-35-200-003

*OLD SID - J 10-035-006-05 SU 35-5A-1C COM AT NW CORNER SEC 5, TH S 1-47-15 E 2151.7 FT TO POB, TH S 87-56-30 E 196.7 FT, TH N 4-40 E 60 FT, TH N 1-47-15 W 213.57 FT, TH S 88-12-45 W 203.0 FT, TH SOUTH TO POB PART OF NW 1/4 SEC 35 T2S R7E 1.0 AC

Preamble

Willow Run Acres (WRA) is a 501(c) (3) non-profit organization based in Ypsilanti, MI. The mission of WRA is to fight food injustice and financial insecurity through hand-on education about American agriculture and its history while providing opportunities for self-sufficiency and discovery

1. Lease of Property

The Township leases to WRA the real property (hereafter referred to as the "Leased Property") to be used for the purpose of operating an enterprise known as Clayhill Community Farm and Garden (hereafter referred to as "CCFG").

2. Lease Term

The initial term of the lease is five (5) years, at the end of the initial term the lease may be renewed for additional five (5) year terms, if both sides are in agreement.

3. Rent

In consideration of the improvements to the Property which WRA is agreeing to perform under the terms of this agreement and given that the CCFG will serve the residents of the Township, WRA shall pay annual rent to the Township in the amount of one dollar (\$1.00) per year to be paid within thirty (30) days of execution of this agreement. Payment shall be made to the office of the Township's Treasurer. Payment may be paid in full, in advance, at WRA's discretion.

4. Use of Property

A. The Leased Property shall be used for the following uses and uses related thereto:

- (1) Community member garden plots
- (2) Community member raised beds
- (3) Farming crops
- (4) Gardens beds for education and growing
- (5) Educational programs related to farming practices and nutrition
- (6) Composting
- (7) Mushroom farm
- (8) U-Pick
- (9) Farm Market
- (10) Farm Stand
- (11) Rain Garden
- (12) Nursery
- (13) Cold Cellar
- (14) Erect any farm identification signs on the Property (for example, Water is NOT suitable for drinking, u-pick area, paths, plant identification, etc.)
- (15) On-farm events
- (16) Beekeeping.

B. WRA aims to support the Township in its strategic mission of sustainable community partnerships by building the CCFG. WRA will provide accessible plots for community members to rent and farm, as well as potential access to local food vendors. These plots will give access to affordable, healthy

food for residents as a means of combating food insecurity within the community and to aid in the independence of community members.

- C. There will be educational classes for gardening and food preparation for local children, adults and seniors and those who rent garden plots. These classes are tangible opportunities on farming, history, nutrition, and food prep to ensure all who participate can thrive in their food production and health.
- D. WRA will be farming crops to provide lower cost produce to the community, as well as sustainable cash crops intended to raise funds to support the long-term continued operation of CCFG which in turn will provide food access and ongoing education to residents.

5. Maintenance, Repairs and Improvements of CCFG

A. **Maintenance of Site.** WRA shall conduct routine maintenance of CCFG to maintain the properties in good usable condition. These responsibilities include:

- (1) Cultivating the farm faithfully and in a timely, thorough and businesslike manner;
- (2) Using reasonable efforts to control noxious weeds and prevent soil erosion;
- (3) Keeping open ditches, tile drains, tile outlets, grass waterways, and terraces in good repair;
- (4) Preserving established watercourses or ditches, and refraining from any operation that will injure established watercourses or ditches;
- (5) Keeping the building, fences, hedges, and other existing improvements in good repair;
- (6) Taking proper care of, and preventing injury to, all trees, vines and shrubs;
- (7) Using prudence and care in transporting, storing, handling and applying all fertilizers and pesticides;
- (8) Keeping the farm free of excess trash, debris, and unused equipment;
- (9) Grass mowing within the easement areas shall be the responsibility of the Township.

B. Repairs on Site.

- (1) Tenant is responsible for performing all repairs related to the Property unless mutually agreed upon otherwise by the parties.

C. Intended Improvements.

- (1) WRA will provide garden plots for community residents to rent to grow their food. WRA will also provide raised garden beds for

- persons with disabilities
- (2) All paths between the garden plots will be wide enough for routine maintenance by WRA. All raised garden beds for persons with disabilities will be ADA compliant.
 - (3) Interior fencing, as needed, will be installed by WRA to divide individual garden plots and to assist in path navigation. Exterior fencing will be installed, as needed, by WRA to restrict deer and wildlife.
 - (4) A Well to supply water is to be drilled at the Leased Property to provide potable water. The cost of the well drilling and maintenance of the well shall be the responsibility WRA and will be paid for using ARPA funds awarded to WRA from the Township as part of this agreement. Maintenance of this will be kept up by WRA and monitored by the Township.
 - (5) 12' X 16' Shed for storage.
 - (6) A farm cart will be purchased to transport and sell produce.
 - (7) A structure will be built when WRA's has secured funding to cover the Site Plan costs and a Final Site Plan has been improved by the Board of Trustees. The structure shall potentially include a fully licensed commercial kitchen for food prep and storage, a 200 amp electrical service, space for classes and workshops, an ADA bathroom and a small retail space. The structure shall be fully ADA compliant. There will also be dedicated space for a cider press, hydroponic farming (in and outdoors) and aquaponic and aeroponic farming.
 - (8) Solar panels, generator, and storage batteries will be purchased and installed if WRA is able to secure funding. Installation of solar panels, generator, and storage batteries will be subject to Township building and zoning approval.
 - (9) One or more hoop houses/greenhouses/high tunnels will be purchased and installed if WRA is able to secure funding. This will enable year-round education as well as provide places for seed cultivation, drying and seed storage. Installation of hoop houses/greenhouses/high tunnels will be subject to Township building and zoning approval.

6. Farm Parcel Construction

WRA will begin updating the land partitioned into farmable parcels. These will be staked and fenced by WRA, as needed. This will be done using volunteer labor through community partners and WRA Staff during "workdays" and by volunteers on their own time in guided project-based activities.

7. Community Garden Plots

- A. **Community Member Garden Plots:** Community members will have the opportunity to plant and grow their own produce. Community members who rent space are primarily responsible for maintenance of those leased spaces

as well as cleaning them out at the end of the season. WRA staff will perform a final clean-out at the end of the season for all plots that aren't renewed for the following season. All salvageable plants will be kept and secured for education and reproduction.

- B. **Community Garden Plot Approval Process.** Residents of Superior Township will be given preferential treatment for renting garden plots on the Leased Property. Applicants will be chosen on a first come basis. WRA will review applicants on a rolling basis for any who seek to garden within their community. Costs will be reasonable. An effort will be made to find sponsors to cover the costs for residents meeting the criteria of 80% AMI for the Township per HUD Income Guidelines.

8. Community Farm Market

WRA will establish a Farm Market when WRA has secured funding to cover the Site Plan costs and a Final Site Plan has been improved by the Board of Trustees. When established, CCFG Farm Market will be managed and marketed by WRA. Vendors will work through WRA Executive Director or designee to rent space and provide the community access to fresh produce, prepared goods, or educational material.

9. Storage

- A. Tenant may store farming equipment and other personal property used for normal farming operations on the Property.
- B. Tenant may not store any materials that may be hazardous or that may cause damage to the Property (other than fuel for equipment or necessary agricultural chemicals).
- C. Tenant is responsible for the security of equipment, supplies or any other personal property stored on the Property. The Township will not be liable for any claims arising from theft, loss, or damage of farming equipment or personal property left or stored on the Property.
- D. Unless otherwise mutually agreed by the parties, Tenant may store harvested crops, agricultural products, and value-added products on the Property.

10. Adherence to Township Ordinances and Rules

WRA shall adhere to all Township ordinances and rules connected with the park.

11. Funding of Improvements

- A. The Township has approved \$190,000 of APRA funding to WRA for the development of CCFG. Initial development of the Leased Property will come from these funds.

- B. The Director of the Superior Township Parks & Recreation Department shall, at the Director's discretion, determine how much, and when funding will be disbursed to, or on behalf of WRA:
- (1) For expenditures in excess of \$1,000.00:
 - WRA will obtain and provide a quote to the Director
 - WRA will use the funds to pay the vendor on completion of work or receipt of purchased item
 - WRA will provide to the Director documentation that the item was paid for
 - (2) For expenditures less than \$1,000.00:
 - WRA will discuss proposed expenditure with the Director. If Director approves, funds will be provided for WRA to draw upon
 - WRA will purchase agreed upon items and provide receipts
- C. While the Township may decide to provide additional funds, beyond the above referenced grant to support WRA projects, there is no guarantee or promise that any such additional funding will be forthcoming from the Township. Therefore, WRA must look to other sources of revenue to support future growth and development.

12. Generated Revenues

Any revenues generated by WRA will be reinvested by WRA to promote and achieve WRA's mission and vision.

13. Promotion of Clayhill Community Farm and Garden

WRA intends to list opportunities for community gardening and farming on WRA's website willowrunacres.com and through social media. At WRA's discretion, Tri-fold brochures will be designed and made available for distribution at all WRA partner sites and through the Township Parks & Recreation Department.

14. Requirements of Insurance

WRA shall carry insurance that covers liability for its leads during events or tending activities.

Volunteers and participants are expected to sign a waiver that acknowledges and accepts the risks they might encounter. The Township will be held harmless during any WRA activities or events throughout workdays or sessions. Furthermore, it is our understanding that the Township would be protected under the Michigan Recreation Statute in Michigan Compiled Law, Natural Resources and Environmental Protection Act 451 of 1994, 324.73301 (see attached).

15. Early Termination of the Lease

While it is the intent of the parties to honor the Agreement, it will remain in effect as long as both parties are comfortable with the arrangement. If either party for some reason finds it undesirable or impossible to continue the proposed arrangement, then it would be terminated. In the case of WRA not being able to continue to maintain the space, it would seek to transfer the responsibility to another outdoor recreation minded organization or neighborhood association. If this Agreement is terminated, then WRA will be given up to six months to remove any perennials, shrubs, bushes, and trees, structures, equipment or anything else that WRA provided at their own expense. In the case that the Township desires to terminate this agreement for cause before the initial lease is up, and WRA does not agree, the Township will assist WRA with identifying a new location within the Township and relocating WRA's assets.

16. Future of Clayhill Community Farm and Garden

WRA acknowledges that this space is permitted by the authority of the Township and is subject to ongoing review and approval of projects. If and when the Township considers plans for future development of the site after the end of the lease, WRA shall be invited to participate in discussions of future plans.

17. Disaster

Neither party shall be liable for damages due to delay or failure to perform any obligation under this Agreement if such delay or failure results directly or indirectly from: acts of war; civil commotion; riots; strikes; lockouts; interference with telephone or internet communications; failure of the water supply; carrier delays; fire, flood, hail, frost, windstorms, hurricanes, tornadoes, or other extreme weather events or acts of God; delay or failure to receive raw materials; or any cause of a like or different kind beyond the reasonable control of either party.

Should a circumstance discussed in this Section occur, Tenant shall promptly notify the Landlord. Landlord and Tenant shall make best efforts to come to an agreement about how to proceed

18. Indemnification

Each party agrees to indemnify the other party against any claim or action (including reasonable attorney fees, legal costs and expenses) brought by any third party against a party arising from a party's negligence, intentional misconduct, or failure to comply with the terms of this Agreement. Each party agrees to notify the other party in writing within thirty (30) days of the date on which it becomes aware of any grounds for any claim against the other party related to this Agreement. Each party's obligation to indemnify under this Section shall survive termination

19. Dispute Resolution

The parties agree to make a good faith attempt to settle any dispute arising out of this Agreement prior to filing a lawsuit in connection with this Agreement. Upon mutual agreement of the parties, any dispute arising out of this Agreement may be addressed via mediation, arbitration or another mutually agreed upon alternative dispute resolution process.

20. Communication and Inspection

- A. **Meetings.** Tenant and Landlord agree to meet at least once a month to discuss use of the Property, modifications to land use patterns, and any other issues that may have arisen
- B. **Joint Inspections.** In the interests of fostering frequent communication and a positive working relationship between the parties, Landlord and Tenant shall conduct a joint inspection of the Property at least once a year

21. Township Contact Information

Juan Bradford, Director
Superior Township Parks & Recreation
575 E. Clark Rd.
Superior Twp. MI 48197
(734) 480-5502
jbradford@superior-twp.org

22. WRA Contact Information

Takunia "T.C." Collins
111 S. Wallace Blvd, Suite 138
Ypsilanti, MI 48197
734-717-4849
WillowRunAcres@gmail.com

- 23. ELECTRONIC SIGNATURES** All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

Signatures on Following Page

Charter Township of Superior

By: Kenneth Schwartz
Its: Supervisor

Charter Township of Superior
Parks and Recreation Department

By: Juan Bradford
Its: Director

Willow Run Acres

By: Takuna Collins
Its: Director

Illustration A

Current overhead view of proposed spaces for use.

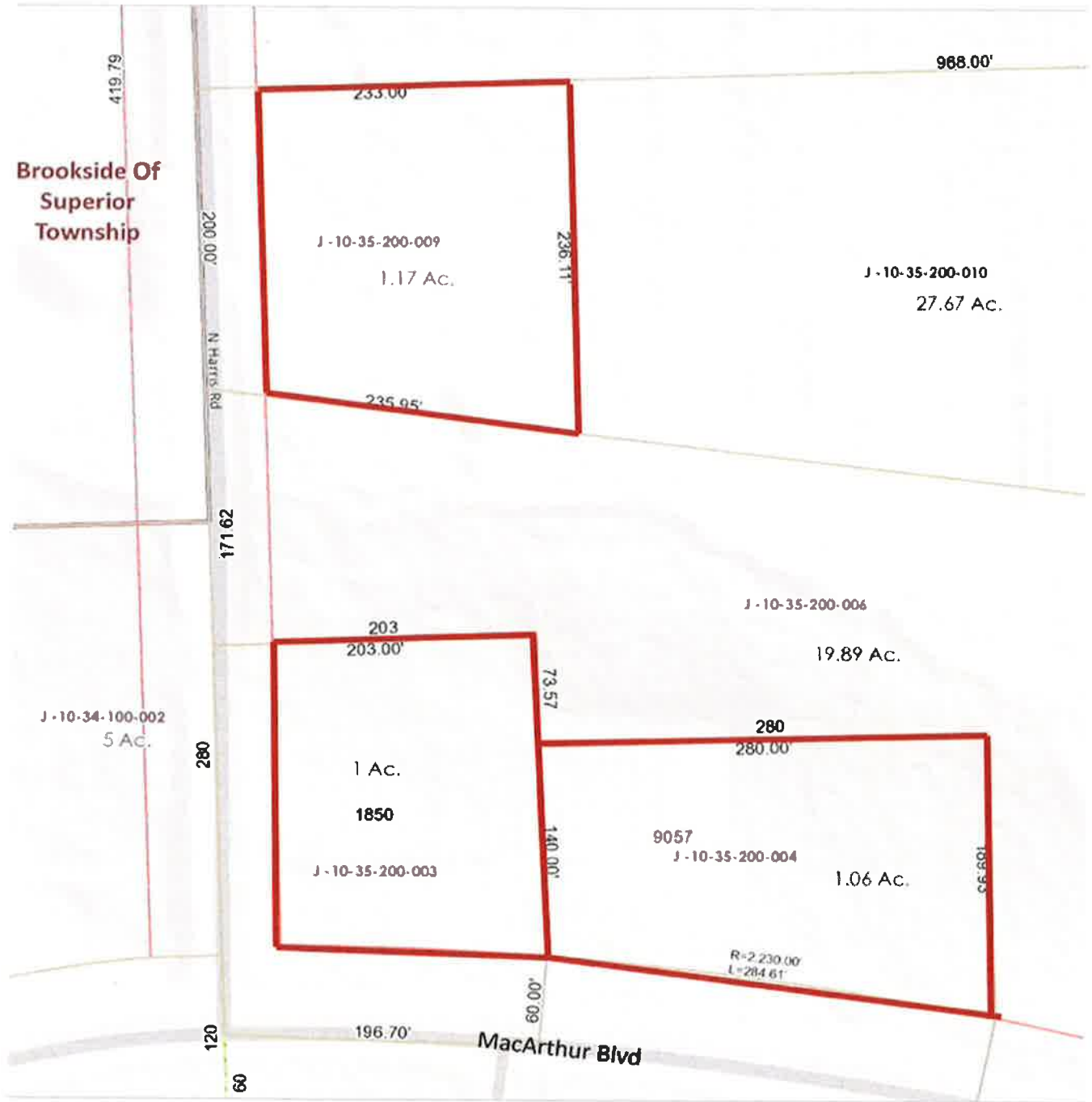


Illustration B
Proposed use of space



**RELEASE OF LIABILITY AND COVENANT NOT TO SUE
IMPORTANT!
PLEASE READ CAREFULLY BEFORE SIGNING**

I wish to participate in:

EDUCATION AND FARMING AT WILLOW RUN ACRES TOWNSHIP FARM PARK

_____ ("Event")

This space is hosted by:

Willow Run Acres (WRA) and Superior Township Parks Commission (STPC) ("Event Sponsors")

I am aware that my participation in the Event carries certain risks of injury, illness, or death. As a consideration of, and in consideration for, being permitted to participate in the Event, I agree to freely and expressly assume and accept any and all risks of injury, illness, or death to me and those in my care, or property loss or damage, including injury, death, loss or damage attributable to the negligence, failure to act, or actions of the sponsors and promoters of the Event, including WRA, STPC, and other sponsors or affiliated organizations, and their respective agents, directors, officers, volunteers and employees (the "Event Sponsors") and other participants in the Event.

I also agree to release the Event Sponsors from any and all responsibility or liability and agree not to make a claim against or sue the Event Sponsors, for injuries, illness, or damages that result, either directly or otherwise, from my participation in the Event including travel to and from the Event. I agree to indemnify and hold harmless the Event Sponsors for all medical, legal, or property expenses or damages that come about due to my participation in the Event, including acts of negligence, and hold harmless all others, even if it is the negligent acts or omissions of others that caused my illness, injury, death or other damages. If I am signing this document on behalf of a minor, I agree to indemnify and hold harmless the Event Sponsors for all medical, legal, or property expenses or damages that come about due the participation of the minor on whose behalf I am signing this Release, including acts of negligence, and hold harmless all others, even if it is the negligent acts or omissions of others that caused the injury, illness, death or other damages to the minor.

If I, or the minor on whose behalf I am signing this Release of Liability and Covenant Not to Sue, is injured or becomes ill, I consent to and authorize the provision of emergency first aid or medical treatment.

I am aware that this is a release of liability, a covenant not to sue, and a contract between myself and the Event Sponsors, and I am signing it freely and of my own accord. I recognize and agree that it is binding upon myself, my heirs and assigns, and in the event that I am signing it on behalf of any minors, I have full legal authority to do so, and realize the binding effect of this contract on them, as well as on myself.

Please check the following if the Participant is storing materials or equipment on Township property

I understand and agree that I am responsible for the security of equipment, supplies or any other personal property stored on Township property. The Township will not be liable for any claims arising from theft, loss, or damage of farming equipment or personal property left or stored on the Property.

I, THE UNDERSIGNED, HAVE CAREFULLY READ THIS RELEASE OF LIABILITY AND FULLY UNDERSTAND AND AGREE TO ITS CONTENTS.

Signature: _____ Date _____

Print Name: _____

Address: _____

Telephone: _____ Email: _____

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SUBMIT AN APPLICATION
TO THE TRANSPORTATION ALTERNATIVES PROGRAM FOR THE ADA
SIDEWALK RAMP IMPROVEMENT PROGRAM**

RESOLUTION NUMBER: 2023-68

DATE: OCTOBER 16, 2023

WHEREAS, the Charter Township of Superior desires to enhance the existing sidewalk ramps in Oakbrook, Washington Square, Geddes Ridge, the Harvest Lane vicinity, and Panama Avenue and Court to meet ADA compliance; and

WHEREAS, the Township is currently administering Ordinance No. 150, sidewalks, in these neighborhoods for the repair of sidewalks; and

WHEREAS, the sidewalk ramps in these neighborhoods have not been included in the aforementioned Ordinance sidewalk program; and

WHEREAS, the MDOT/SEMCOG Transportation Alternatives Program (TAP) has grant funds available for the construction costs of sidewalk ramps; and

WHEREAS, the Township has previously authorized a contract with OHM Advisors for design engineering and TAP grant administration for the ADA Sidewalk Ramp Improvement Program, including permit submittals; and

WHEREAS, the Washtenaw County Road Commission (WCRC) has authorized application for the TAP grant on the Township's behalf, and should the TAP grant be funded, will enter into an Agreement with the Township to further define roles and responsibilities; and

WHEREAS, the Township will be responsible for funding all project costs in excess of the grant award.

NOW, THEREFORE, BE IT RESOLVED the Superior Charter Township Board hereby resolves to authorize submission of a Transportation Alternatives Program (TAP) grant application titled, "ADA Sidewalk Ramp Improvement Program" for \$497,143.00, make available its financial obligation in the amount of \$126,000 (20.22%) in matching funds, commit to owning, operating and maintaining the constructed facilities, and commit to the responsibility for engineering, permits, and any non-participating items.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE AN ANIMAL CONTROL CONTRACT WITH
WASHTENAW COUNTY**

RESOLUTION NUMBER: 2023-69

DATE: OCTOBER 16, 2023

WHEREAS, the Charter Township of Superior Board of Trustees is authorized by statute to enter a contract with Washtenaw County for animal control expenses.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees does hereby approve the animal control invoice with the County of Washtenaw as presented in an amount not to exceed \$10,000.00 and authorizes the Supervisor to execute the same on behalf of the Township.



Washtenaw County
 200 N Main St, Suite 200
 PO Box 8645
 Ann Arbor, MI 48107-8645

734-222-6600
taxes@washtenaw.org

General Invoice

Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
SUPERIOR TOWNSHIP CLERK	10/02/2023	12943	\$0.00	10/31/2023	\$10,000.00

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
Animal Control Services	1.00	\$10000.000000	EACH	\$10,000.00	\$0.00	\$0.00	\$10,000.00

Invoice Total: \$10,000.00

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



Washtenaw County
 200 N Main St, Suite 200
 PO Box 8645
 Ann Arbor, MI 48107-8645

734-222-6600
taxes@washtenaw.org

General Invoice

Remit Portion

Invoice Date	10/02/2023
Invoice Number	12943
Customer Number	5023
Amount Paid	
Due Date	10/31/2023
Invoice Total Due	\$10,000.00

SUPERIOR TOWNSHIP CLERK
 3040 N PROSPECT RD
 YPSILANTI, MI 48198

Please note your invoice number on your payment.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION RECOGNIZING THE SERVICE OF TERRY LEE LANSING

RESOLUTION NUMBER: 2023-70

DATE: OCTOBER 16, 2023

WHEREAS, Terry Lee Lansing was elected member of the Superior Township Parks & Recreation Commission on November 20, 2008; and,

WHEREAS, Terry Lee Lansing proudly served as a Parks & Recreation Commissioner for fourteen years; and,

WHEREAS, Terry Lee Lansing regularly volunteered at Parks & Recreation Special Events, interacting with families to ensure they have a positive experience; and,

WHEREAS, Terry Lee Lansing has contributed her time, talent and leadership to the mission of the Parks & Recreation Commission, and was a particular advocate for preservation of open, natural spaces and brought her expertise in bee-keeping to commission work; and,

WHEREAS, Terry Lee Lansing has chosen to resign from the Parks & Recreation Commission on July 23, 2023.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Charter Township of Superior Board of Trustees thanks and honors the contributions of Parks & Recreation Commissioner Terry Lee Lansing and wishes her well in her future endeavors.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO RECOGNIZE MARION MORRIS

RESOLUTION NUMBER: 2023-71

DATE: OCTOBER 16, 2023

WHEREAS, Marion Morris was first elected to the Parks and Recreation Commission in 1992 and has completed 31 years of service as a Superior Charter Township Parks and Recreation Commissioner; and,

WHEREAS, she capably served with distinction and dedication on the Parks and Recreation Commission; and,

WHEREAS, Marion Morris often led the Commission as Chair or Vice-Chair; and,

WHEREAS, she worked tirelessly and effectively to create parks and recreational facilities for township families, while working to safeguard the open natural areas for current and future generations; and,

WHEREAS, Marion Morris continuously supported installations and upgrades to many of the township parks while advocating for more playground equipment, family friendly environments and fun-filled activities for township families; and,

WHEREAS, Marion Morris has been a champion of land conservation in Superior Charter Township, leading both the Superior Land Conservancy and Superior Land Preservation Society in establishing a number of public nature preserves; and,

WHEREAS, Marion Morris was instrumental in working to procure and protect Springhill Nature Preserve, the LeFurge Woods Nature Preserve, Cherry Hill Nature Preserve, Weatherbee Woods Preserve and Highland Preserve; and,

WHEREAS, Marion Morris's outstanding accomplishments and major contributions to the township for over 31 years have brought pride and honor to the residents of and visitors to Superior Charter Township.

NOW, THEREFOR BE IT RESOLVED by the Board of Superior Charter Township that it congratulates and provides best wishes to Marion Morris upon her retirement from the Superior Charter Township Parks and Recreation Commission.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THREE QUOTES FROM TAZ NETWORKS (IT) TO
UPDATE THE FIREWALLS AND SWITCHES AT TOWNSHIP HALL, FIRE
DEPARTMENT & UTILITY/PARKS/MAINTENANCE BUILDINGS**

RESOLUTION NUMBER: 2023-72

DATE: OCTOBER 16, 2023

WHEREAS, Taz Networks has submitted quotes to update firewalls and switches at the Township Hall, Fire Department, and Utility/Parks/Maintenance Buildings; and,

WHEREAS, the current firewalls are old models. The manufacturer, Watchguard, does not support them anymore so we cannot purchase support or get licensing for security; and,

WHEREAS, currently the TLS (Transport Layer Security) of the existing firewalls is version 1.0 when the current available is 1.2 but due to no longer being supported by Watchguard, we cannot get on the latest version, leaving the system vulnerable; and,

WHEREAS, the SonicWalls being recommended are their current standard and are more granular in terms of capability and what they can do with them on our behalf in terms of support and security; and,

WHEREAS, it is important to upgrade these for better security and to reduce the number of functionality problems moving forward.

WHEREAS, the three quotes are as follows:

1. Township Hall: \$5,927.86
2. Fire Department: \$4,810.43
3. Utilities/Parks/Maintenance: \$4,810.43

NOW, THEREFORE, BE IT RESOLVED, the Charter Township of Superior Board of Trustees approves the three submitted quotes totaling, and not to exceed fee, of \$15,548.72.



QUOTE #	TAZQ4154
DATE	6/28/2023

Prepared For:
Ken Schwartz
Superior Charter Township - Townhall
3040 North Prospect
Ypsilanti, MI 48198
P: (734) 482-6099
E: kenschwartz@superior-twp.org


Prepared By:

Samuel Eddy
Account Manager
9434 Maltby Rd
P: 810-355-2280
E: seddy@taznetworks.com

PO Number	Payment Terms	Valid Through
	10	Oct 20, 2023

Notes:

Here is the quote you requested.

	Unit Price	Qty	Ext. Price
<p>Cisco 350 CBS350-48P-4X Ethernet Switch - 48 Ports - Manageable - Gigabit Ethernet, 10 Gigabit Ethernet - 1000Base-T, 10GBase-X - 2 Layer Supported - Modular - 60.73 W Power Consumption - 370 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - Rack-mountable - Lifetime Limited Warranty</p>  <p><i>The Cisco Business 350 Series Switches, part of the Cisco Business line of network solutions, is a portfolio of affordable managed switches that provides a critical building block for any small office network. Intuitive dashboard simplifies network setup, and advanced features accelerate digital transformation, while pervasive security protects business critical transactions. The Cisco Business 350 Series Switches provide the ideal combination of affordability and capabilities for small office and helps you create a more efficient, betterconnected workforce. The Cisco Business 350 Series Switches is a family of fixed-configuration managed Ethernet switches. Models are available with 8 to 48 ports of Gigabit Ethernet connectivity and Gigabit or 10 Gigabit uplinks, providing optimal flexibility to create exactly the right building block for small office networks. However, unlike other small business switching solutions that provide managed network capabilities only in the costliest models, all Cisco Business 350 Series Switches support the advanced security management capabilities and network features you need to support enterprise-class data, voice, security, and wireless technologies. At the same time, these switches are simple to deploy and configure, allowing you to take advantage of the managed network services your business needs. Business applications Whether you need a basic high-performance network to connect employee computers or a solution to deliver data, voice, and video services, the Cisco 350 Business Series Switches offer a solution to meet your needs. Possible deployment scenarios include: Small office networking;</i></p>	\$1,851.35	2	\$3,702.70

The versatility and affordability of the Cisco Business 350 Series Switches provide an ideal enterprise-class networking foundation for small offices with limited IT support and budget. Secure office connectivity: Cisco Business 350 Series Switches can simply and securely connect employees working in small offices with each other and with all of the servers, printers, and other networking devices they use. High performance and reliable connectivity help speed file transfers and data processing, improve network uptime, and keep your employees connected and productive. Unified communications: As a managed network solution, the Cisco Business 350 Series Switches provide the performance and advanced traffic-handling intelligence you need to deliver all communications and data over a single network. Cisco offers a complete portfolio of IP telephony and other unified communications products designed for businesses. Cisco Business 350 Series Switches have been rigorously tested to help ensure easy integration and full compatibility with these and other products, providing a complete business solution. Highly secure guest connectivity: Cisco Business 350 Series Switches let you extend highly secure network connectivity to guests in a variety of settings, such as a hotel, an office waiting room, or any other area open to nonemployee users. Using powerful but easy-to-configure security and traffic segmentation capabilities, you can isolate your vital business traffic from guest services and keep guests' network sessions private from each other.

Managed Firewall TZ570 APSS with Capture ATP, Gateway Suite, Content Filtering, 24x7 Support, NSM Management (8GW019) TAZ Networks Owned and Operated. Includes all updates for the life of the firewall. 1 Year Commitment. Monthly Billing.	\$279.00	1	\$279.00 <i>(First Monthly Payment)</i> \$279.00 billed Monthly
Managed Firewall SSL VPN 5 User (3DD839) 10 users total to use the VPN connection for secure remote access. Monthly fee.	\$12.00	2	\$24.00 <i>(First Monthly Payment)</i> \$24.00 billed Monthly
Estimated Consultant Normal Billing Rate to install and configure firewall and new switch. Actual labor hours will be billed.	\$170.00	10	\$1,700.00

Recurring Amounts:
\$303.00 Billed Monthly

Solution Subtotal	\$5,705.70
Sales Tax	\$222.16
Shipping	\$0.00
Grand Total	\$5,927.86

Payment Options

Select your preferred payment option / purchase terms*:

- eCheckACH Purchase (purchase amount \$5,927.86), [plus \$303.00 monthly]
- Check Purchase (purchase amount \$5,927.86), [plus \$303.00 monthly]

* If this quote contains lease payment options, the lease options are provided as an estimate only. Final lease payment amount is subject to credit verification and applicable taxes as required by law.

Notes:

Please contact me if I can be of further assistance.

To accept this quotation, please sign and date here: _____

Thank You For Your Business!

Please note: All equipment orders over \$2000 must be prepaid before equipment will be ordered by TAZ Networks. Fifty (50) percent of project labor will be invoiced and is due upon start of the project. Fifty (50) percent of project labor will be invoiced at completion of a project. All hourly estimates for labor are estimates of time only. Actual labor hours will be billed. For approval please sign this eQuote and return via email to your Account Manager.



QUOTE #	TAZQ4155
DATE	6/28/2023

Prepared For:
Fire Chief Victor Chevrette
Superior Charter Township - FD
3040 North Prospect
Ypsilanti, MI 48198
P: 734-484-1996
E: vchevrette@superior-twp.org

Prepared By:




Samuel Eddy
Account Manager
9434 Maltby Rd
P: 810-355-2280
E: seddy@taznetworks.com

PO Number	Payment Terms	Valid Through
	10	Oct 20, 2023

Notes:

Here is the quote you requested.

	Unit Price	Qty	Ext. Price
<p>Cisco 350 CBS350-48P-4X Ethernet Switch - 48 Ports - Manageable - Gigabit Ethernet, 10 Gigabit Ethernet - 1000Base-T, 10GBase-X - 2 Layer Supported - Modular - 60.73 W Power Consumption - 370 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - Rack-mountable - Lifetime Limited Warranty</p>  <p><i>The Cisco Business 350 Series Switches, part of the Cisco Business line of network solutions, is a portfolio of affordable managed switches that provides a critical building block for any small office network. Intuitive dashboard simplifies network setup, and advanced features accelerate digital transformation, while pervasive security protects business critical transactions. The Cisco Business 350 Series Switches provide the ideal combination of affordability and capabilities for small office and helps you create a more efficient, betterconnected workforce. The Cisco Business 350 Series Switches is a family of fixed-configuration managed Ethernet switches. Models are available with 8 to 48 ports of Gigabit Ethernet connectivity and Gigabit or 10-Gigabit uplinks, providing optimal flexibility to create exactly the right building block for small office networks. However, unlike other small business switching solutions that provide managed network capabilities only in the costliest models, all Cisco Business 350 Series Switches support the advanced security management capabilities and network features you need to support enterprise-class data, voice, security, and wireless technologies. At the same time, these switches are simple to deploy and configure, allowing you to take advantage of the managed network services your business needs. Business applications Whether you need a basic high-performance network to connect employee computers or a solution to deliver data, voice, and video services, the Cisco 350 Business Series Switches offer a solution to meet your needs. Possible deployment scenarios include: Small office networking.</i></p>	\$1,851.35	1	\$1,851.35

The versatility and affordability of the Cisco Business 350 Series Switches provide an ideal enterprise-class networking foundation for small offices with limited IT support and budget. Secure office connectivity. Cisco Business 350 Series Switches can simply and securely connect employees working in small offices with each other and with all of the servers, printers, and other networking devices they use. High performance and reliable connectivity help speed file transfers and data processing, improve network uptime, and keep your employees connected and productive. Unified communications: As a managed network solution, the Cisco Business 350 Series Switches provide the performance and advanced traffic-handling intelligence you need to deliver all communications and data over a single network. Cisco offers a complete portfolio of IP telephony and other unified communications products designed for businesses. Cisco Business 350 Series Switches have been rigorously tested to help ensure easy integration and full compatibility with these and other products, providing a complete business solution. Highly secure guest connectivity. Cisco Business 350 Series Switches let you extend highly secure network connectivity to guests in a variety of settings, such as a hotel, an office waiting room, or any other area open to nonemployee users. Using powerful but easy-to-configure security and traffic segmentation capabilities, you can isolate your vital business traffic from guest services and keep guests' network sessions private from each other.

Managed Firewall TZ370 APSS with Capture ATP, Gateway Suite, Content Filtering, 24x7 Support, NSM Management (8VW891) TAZ Networks Owned and managed. 1 Year committment. All security and updates managed monthly.	\$149.00	2	\$298.00 <i>(First Monthly Payment)</i> <i>\$298.00 billed Monthly</i>
Estimated Consultant Normal Billing Rate to install networking and firewall equipment. Actual hours will be billed.	\$170.00	15	\$2,550.00

Recurring Amounts:
\$298.00 Billed Monthly

Solution Subtotal	\$4,699.35
Sales Tax	\$111.08
Shipping	\$0.00
Grand Total	\$4,810.43

Payment Options

Select your preferred payment option / purchase terms*:

- eCheckACH Purchase (purchase amount \$4,810.43), [plus \$298.00 monthly]
- Check Purchase (purchase amount \$4,810.43), [plus \$298.00 monthly]

* If this quote contains lease payment options, the lease options are provided as an estimate only. Final lease payment amount is subject to credit verification and applicable taxes as required by law.

Notes:

Please contact me if I can be of further assistance.

To accept this quotation, please sign and date here: _____

Thank You For Your Business!

Please note: All equipment orders over \$2000 must be prepaid before equipment will be ordered by TAZ Networks. Fifty (50) percent of project labor will be invoiced and is due upon start of the project. Fifty (50) percent of project labor will be invoiced at completion of a project. All hourly estimates for labor are estimates of time only. Actual labor hours will be billed. For approval please sign this eQuote and return via email to your Account Manager.



QUOTE #	TAZQ4156
DATE	6/28/2023


Prepared For:
Juan Bradford
Superior Charter Township - Util/Park/Mai
3040 North Prospect
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E: superiorparks@superior-twp.org

Prepared By:

Samuel Eddy
Account Manager
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E: seddy@taznetworks.com

PO Number	Payment Terms	Valid Through
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Managed Firewall TZ370 APSS with Capture ATP, Gateway Suite, Content Filtering, 24x7 Support, NSM Management (8VW891) TAZ Networks Owned and Managed. 1 Year Commitment.	\$149.00	2	\$298.00 <i>(First Monthly Payment)</i> <i>\$298.00 billed Monthly</i>
Estimated Consultant Normal Billing Rate to install and configure firewalls at both Utilities and Utilities Shop and the networking equipment.	\$170.00	15	\$2,550.00

Recurring Amounts:
\$298.00 Billed Monthly

Solution Subtotal	\$4,699.35
Sales Tax	\$111.08
Shipping	\$0.00
Grand Total	\$4,810.43

Payment Options

Select your preferred payment option / purchase terms*:

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Notes:

Please contact me if I can be of further assistance.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ENTER INTO *AMENDEDED* AGREEMENT WITH WASHTENAW
COUNTY FOR ELECTION SERVICES**

RESOLUTION NUMBER: 2023-60

DATE: SEPTEMBER 18, 2023

WHEREAS, in November of 2022 the electors of Michigan voted in favor of Proposal 22-2 which requires all jurisdictions to provide nine days of early voting in all State and Federal elections; and,

WHEREAS, it has been determined that the cost and logistic hardship to the Township would be elevated by entering into a cooperative agreement with Washtenaw County to provide the required early voting option to our residents; and,

WHEREAS, county and Township enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating one or more joint early voting site(s).

WHEREAS, the estimated recurring costs will be up to ~~\$6,100.00~~ \$5,500.00 per election.

NOW, THEREFORE, BE IT RESOLVED, the Charter Township of Superior enter into the **amended** proposed agreement with the Washtenaw County Clerk's Office to provide required early voting for an estimated recurring cost up to ~~\$6,100.00~~ \$5,500.00 per election.

AGREEMENT FOR ELECTION SERVICES

BETWEEN WASHTENAW COUNTY AND ANN ARBOR TOWNSHIP, AUGUSTA TOWNSHIP, CHELSEA CITY, DEXTER CITY, DEXTER TOWNSHIP, FREEDOM TOWNSHIP, LIMA TOWNSHIP, LODI TOWNSHIP, LYNDON TOWNSHIP, MANCHESTER TOWNSHIP, NORTHFIELD TOWNSHIP, PITTSFIELD CHARTER TOWNSHIP, SALEM TOWNSHIP, SALINE CITY, SALINE TOWNSHIP, SCIO TOWNSHIP, SHARON TOWNSHIP, CHARTER TOWNSHIP OF SUPERIOR, SYLVAN TOWNSHIP, WEBSTER TOWNSHIP, YORK TOWNSHIP, AND YPSILANTI CITY.

This County Early Voting Site Agreement (the “Agreement”) is made between WASHTENAW COUNTY, 200 N. Main, Suite 120, Ann Arbor, Michigan, 48104 and ANN ARBOR CHARTER TOWNSHIP, 3792 Pontiac Trail, Ann Arbor, MI 48105, and AUGUSTA CHARTER TOWNSHIP, 8021 Talladay Road, Whittaker, MI 48190, and the CITY OF CHELSEA, 305 S. Main St., Chelsea, MI 48118, and the CITY OF DEXTER, 8123 Main St., Dexter, MI 48130, and DEXTER TOWNSHIP, 6880 Dexter-Pinckney Road, Dexter, MI 48130, and FREEDOM TOWNSHIP, 11508 Pleasant Lake Rd., Ann Arbor, MI 48103, and LIMA TOWNSHIP, 12172 Jackson Rd., Chelsea, MI 48118, and LODI TOWNSHIP, 3755 Pleasant Lake Rd. Ann Arbor, MI 48103, and LYNDON TOWNSHIP, 17751 N. Territorial Rd., Chelsea, MI 48118, and MANCHESTER TOWNSHIP, 275 S. Macomb, Manchester, MI 48158, and NORTHFIELD TOWNSHIP, 8350 Main St., Whitmore Lake, MI 48189, and PITTSFIELD CHARTER TOWNSHIP, 6201 W. Michigan Ave. Ann Arbor, MI 48108, and SALEM TOWNSHIP, 9600 Six Mile Rd, Salem, MI 48175, and the CITY OF SALINE, 100 N. Harris Rd., Saline, MI 48176, and SALINE TOWNSHIP, 5731 Braun Rd, Saline, MI 48176, and SCIO TOWNSHIP, 827 N. Zeeb Rd., Ann Arbor, MI 48103, and SHARON TOWNSHIP, 18010 W. Pleasant Lake Rd., Manchester, MI 48158, and the CHARTER TOWNSHIP OF SUPERIOR, 3040 N. Prospect Rd., Ypsilanti, MI 48198, SYLVAN TOWNSHIP, 18027 Old US 12, Chelsea, MI 48118, and WEBSTER TOWNSHIP, 5665 Webster Church Rd., Dexter, MI 48130, and YORK TOWNSHIP, 11560 Stony Creek, Milan, MI 48160, and the CITY OF YPSILANTI, 1 S. Huron St., Ypsilanti, MI 48197.

In this Agreement, the county and each municipality will be represented by their respective Clerk in their official capacity.

PURPOSE OF THE AGREEMENT. The county and the municipalities enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating one or more joint early voting site(s).

Name of County
Washtenaw

Name of Municipality	Registered Voters	# Precincts
City of Chelsea	4763	2
City of Dexter	3606	3
City of Saline	7730	4
City of Ypsilanti	17184	10
Ann Arbor Charter Township	4124	2
Augusta Charter Township	6137	3
Dexter Township	5756	3

Freedom Township	1272	1
Lima Township	3397	2
Lodi Township	5340	3
Lyndon Township	2280	1
Manchester Township	4230	2
Northfield Township	7237	3
Pittsfield Charter Township	29726	13
Salem Twp	5863	3
Saline Township	1991	1
Scio Township	15021	8
Sharon Township	1667	1
Charter Township of Superior	12448	5
Sylvan Township	3052	1
Webster Township	5877	3
York Township	6067	3

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
 - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
 - 1.2 **Coordinator** means the individual appointed by the County Clerk and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the participating municipalities.
 - 1.3 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq.* The requirements of an early voting plan are described in MCL 168.720h(3).
 - 1.4 **Election Services** encompasses the following individual Election Services provided by the county or either municipality's Elections Division, if applicable: early voting administration.
 - 1.5 **Legislative Body of the Municipality** means the City or Township Council or Board of Trustees elected or appointed and serving in the municipality.
 - 1.6 **Municipality** means any participating municipality, which are entities created by state or local authority or which are primarily funded by or through state or local authority, including, but not limited to, their Council, Board, departments, divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.
 - 1.7 **QVF** means the Qualified Voter File as described in MCL 168.509m.
 - 1.8 **QVF Controller** means the individual appointed by the County Clerk and identified as the Qualified Voter File (QVF) administrator of early voting information within the QVF.

1.9 Site Supervisor means the participating municipal clerk or a member of the County Clerk's staff who shall act as supervisor for each day of early voting. The County Clerk may appoint a different participating municipal clerk or member of the County Clerk's staff to act as a supervisor for different days of early voting.

2. PARTIES TO AN AGREEMENT.

2.1 An Agreement may be entered into between one or more municipalities wholly or partially located within the same county and the County Clerk of that county.

2.2 A municipality located in multiple counties can only enter into an Agreement with one of the counties in which the municipality is located.

3. SCOPE OF THE AGREEMENT.

3.1 This Agreement applies to all elections (state, federal, special, odd-year city elections) that affect voters in participating municipalities.

3.2 During special and/or odd-year city elections the County, after consulting with Clerks of municipalities affected by special and/or odd-year city elections and to the extent and manner provided by state law, may temporarily change early vote site locations, days and hours of early voting, poll worker and site supervisor staffing arrangements, and other items included in the attached Plan. However, voters in all participating municipalities shall be provided at least one (1) early vote site during special and/or odd-year city elections.

4. COORDINATOR.

4.1 The Washtenaw County Director of Elections (or their equivalent) will serve as coordinator of the joint early voting site and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.

4.1.1 In the event that that coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.

4.2 If the coordinator becomes unavailable for any reason, the role will be filled in one of the following ways, as determined by the parties upon execution of this Agreement:

4.2.1 The County Clerk will appoint the new coordinator.

4.2.2 The Elections Program Manager (or their equivalent), as backup coordinator, would assume the responsibilities of coordinator. If the backup coordinator is unavailable for any reason, the County Clerk will appoint the new coordinator.

5. QVF CONTROLLER.

5.1 The Washtenaw County Director of Elections (or their equivalent) or County Elections Program Manager (or their equivalent) will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The controller's duties will involve setting up the necessary voting regions, user access, and application access needed for the sites designated in the Agreement. The QVF controller must meet the

security requirements of a QVF user. The QVF controller can be the same as the coordinator as long as the appropriate QVF training is completed.

6. APPROVAL OF EARLY VOTING SITES.

- 6.1 Pursuant to MCL 168.662, the County Clerk, after consulting the participating municipal clerks, must submit each early voting site location to the board of county election commissioners for approval.
- 6.2 Each early voting site may serve all electors covered by the county Agreement, the electors in specific municipalities, the electors of one municipality, or any combination of these options, as long as each elector in the county is served by one or more early voting sites.

7. APPOINTMENT OF ELECTION INSPECTORS.

- 7.1 The board of county election commissioners is responsible for the appointment of election inspectors.
- 7.2 At least 31 days before each statewide and federal election, the board will appoint for each early voting site at least 3 election inspectors and as many more as, in its opinion, are required for the efficient, speedy, and proper conduct of the election.
- 7.3 The board will further designate one appointed election inspector from each early voting site as chairperson.
- 7.4 The selection of election inspectors will be governed by MCL 168.674.

8. APPROVAL OF EARLY VOTING HOURS.

- 8.1 Prior to the submission of an Agreement or early voting plan, the County Clerk and the clerks of the participating municipalities will do all of the following:
 - 8.1.1 For the nine early voting days guaranteed by the Constitution, decide among themselves the hours that early voting will be provided at the approved joint early voting site or sites and include those hours in this Agreement.
 - 8.1.2 For any dates or hours beyond the dates and hours guaranteed by the Constitution, the County Clerk may set hours without regard to the required hours for early voting on the nine required days of early voting and include those days and hours in this Agreement.
 - 8.1.3 Indicate whether the days and hours specified in this Agreement apply to all elections or only to statewide and federal elections.

9. NOTICE OF EARLY VOTING HOURS.

- 9.1 Not less than 45 days before Election Day, the County Clerk and the clerk of each participating municipality will give public notice of the dates and hours for early voting at the joint early voting site or sites by posting of the notice on the county's and each municipality's website and any other publication or posting the clerk considers advisable.

10. BUDGET AND COST SHARING.

- 10.1 The estimated early voting budget is proposed as follows in item 10.2. This budget may be amended as deemed necessary by the County Clerk due to circumstances that

include but are not limited to the type of election occurring; anticipated voter turnout; needs associated with specific early voting sites; the need to acquire equipment, software, or services that will aid in enhancing efficiency and/or service to early voters; and/or changes in state law or promulgated rule.

Recurring costs not offset by grant or other funding provided directly to the County by the State of Michigan specifically for administration of county-coordinated early voting agreements will be shared equally among the participating municipalities. The County will issue an itemized invoice to participating municipalities as needed and within 60 days following each election date during which early voting is administered on behalf of the participating municipality pursuant to this agreement. Payment in full will be made by each municipality within 30 days of receipt of the invoice.

The County will procure equipment necessary to implement early voting pursuant to this plan on a one-time basis. The County will be responsible for one-time implementation costs not offset by grant or other funding provided directly to the County by the State of Michigan specifically for administration of county-coordinated early voting agreements.

10.2 Estimated budget for recurring expenses.

Recurring Expenses (each election)

Labor	High	Low
Poll Worker EV Site Daily Labor	\$ 79,200	\$ 57,600
Receiving Board	\$ 300	\$ 300
Training	\$ 5,280	\$ 3,552
Meals	\$ 3,960	\$ 2,880
County Personnel		
FTE overtime/position modification	\$ 10,666	\$ -
Part-time temp	\$ 3,000	\$ 3,000
Mileage	\$ 885	\$ 885
Polling Place rental		
Polling place rental	\$ -	\$ -
Material transport	\$ 2,000	\$ 2,000
Consumables		
Ballots (blank and emergency pre-printed)	\$ 2,688	\$ 3,416
Test deck/chart	\$ 9,720	\$ 9,720
Precinct supply kits	\$ 300	\$ 300
Misc other supplies	\$ 3,000	\$ 3,000
Total Recurring Costs	\$ 120,999	\$ 86,653

11. STAFFING AND SUPERVISION

- 11.1** The coordinator is responsible for ensuring adequate staffing and supervision at early voting sites including selection of the site supervisor who oversees a specific early voting site(s).
- 11.2** The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operates in an election day polling place.
- 11.3** The site supervisors for early voting sites must be listed in the attached Exhibit B.

12. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).

- 12.1** Prior to the submission of the Early Voting Plan, the County Clerk and the clerks of the participating municipalities will do all of the following:
 - 12.1.1** Determine the number of tabulators and early voting poll book laptops or other voting equipment that are necessary at each early voting site.
 - 12.1.2** Determine whether the county or a municipality will provide the tabulators and early voting poll book laptops or other voting equipment.
- 12.2** The board of county election commissioners will be responsible for conducting testing of the electronic voting equipment.
- 12.3** The coordinator will be responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
 - 12.3.1** If the coordinator is not a clerk, the County Clerk and the clerks of the participating municipalities must decide among themselves which clerk is responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
- 12.4** Tabulators and early voting poll book laptops used at each joint early voting site must be configured in one of the ways set forth in MCL 168.720j(5).

13. CLOSING PROCEDURES DURING EARLY VOTING AND ON ELECTION DAY

- 13.1** During Early Voting, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(8) and 720j(9) and any instructions issued by the Secretary of State
- 13.2** During Early Voting, the coordinator must ensure that specified election materials are secured in compliance with MCL 168.720j(10) and any instructions issued by the Secretary of State.
- 13.3** At the conclusion of Election Day, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(11) and any instructions issued by the Secretary of State.

14. CANVASS OF EARLY VOTE RETURNS AND REPORTING OF EARLY VOTING RESULTS

- 14.1** The board of county election commissioners is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and report early voting results to the County Clerk.
- 14.2** At the conclusion of Election Day, the coordinator must ensure compliance with the canvass and reporting requirements described in MCL 168.720j(11)-(14) and MCL 168.801-810.

15. EXECUTION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.

- 15.1** A county Early Voting Site Agreement must be finalized and signed by the participating county and all municipalities:
- 15.1.1** No later than 125 days before the first regularly scheduled statewide or federal election in each even numbered year.
 - 15.1.2** No later than 90 days before a special statewide or federal election.

16. EARLY VOTING PLAN.

- 16.1** No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator will be responsible for ensuring an early voting plan, attached as Exhibit A, is filed with the County Clerk of the county in which the municipalities are located.

17. NOTICE TO SOS OF CHANGES TO LOCATIONS, DAYS, AND HOURS OF EARLY VOTING.

- 17.1** Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating county and municipalities. This ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State’s website.

18. DURATION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.

- 18.1** This Agreement and any amendments will be effective as it relates to each respective party when executed by that party, as evidenced by the signature of the County Clerk and each participating municipal clerk.
- 18.2** This Agreement will continue with no fixed termination date.

19. CANCELLATION, MODIFICATION, AND TERMINATION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.

- 19.1** If the County Clerk withdraws from the Agreement for any reason, the Agreement will cease to exist and the clerk of each participating municipality must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided.
- 19.2** This Agreement may be modified by a written amendment executed by all parties. If a modification will result in impact to a subset of parties, only, only those parties affected need execute the modification. In the event that the Village of Manchester adopts a city charter and incorporates as a home-rule City on or after November 7, 2023, all parties agree that the City of Manchester may enter into this Agreement subject to approval by the City of Manchester and Washtenaw County, only.
- 19.3** If the parties terminate Agreement for any reason, the clerk of each participating municipality must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided.
- 19.4** If a party withdraws from the Agreement for any reason, the clerk of the municipality withdrawing from the Agreement must submit a revised early voting plan to the

Department outlining the manner in which early voting will be provided. A party to a municipal Agreement may withdraw from the Agreement by providing at least 30 days' written notice to the other Parties to the Agreement.

19.5 A Party may not withdraw from the Agreement during the period beginning 150 days before the first statewide November election in an even numbered year and ending on the completion of the county canvass for the statewide general November election in that even numbered year.

19.6 If the Agreement covers any elections in addition to statewide and federal elections, a Party may not withdraw from the Agreement during the period beginning 150 days before the election covered under the Agreement and ending on the completion of the county canvass for that election.

20. ELECTRONIC SIGNATURES AND COUNTERPARTS

20.1 This Agreement may be executed in two or more counterparts, and each counterpart shall become binding when the other(s) has or have been signed as if it had been signed by each party. Facsimile or electronic signatures shall be considered original signatures for the purposes of execution and enforcement of the rights and obligations described herein.

Jurisdiction	Clerk of Municipality	Signature	Date
Washtenaw County	Lawrence Kestenbaum		
City of Chelsea	Lyn Sebestyen		
City of Dexter	Justin Breyer		
City of Saline	Terri Royal		
City of Ypsilanti	Aaron Smith		
Ann Arbor Charter Township	Rena Basch		
Augusta Charter Township	Kimberly Gonczy		
Dexter Township	Michelle Stambouellis		
Freedom Township	Valisa Bristle		
Lima Township	Teresa Reynhout		
Lodi Township	Christina Smith		

Lyndon Township	Linda Reilly		
Manchester Township	Danell Proctor		
Northfield Township	Kathleen Manley		
Pittsfield Charter Township	Michelle Anzaldi		
Salem Twp	Del Wensley		
Saline Township	Kelly Marion		
Scio Township	Jessica Flintoft		
Sharon Township	Michelle Mrocko		
Charter Township of Superior	Lynette Findley		
Sylvan Township	Amanda Nimke		
Webster Township	Barbara Calleja		
York Township	Kayleigh Zupi		

WASHTENAW COUNTY

ATTESTED TO AND APPROVED

AS TO CONTENT:

Edward R. Golembiewski Date

Director of Elections

Gregory Dill Date

Washtenaw County Administrator

APPROVED AS TO FORM BY:

Michelle Billard Date

Washtenaw County Corporation Counsel

Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator is responsible for ensuring an Early Voting Plan, covering the parties to the County Agreement, is filed with the County Clerk of the county.

Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating county and municipalities. This will ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

Plan Coverage: County Agreement

Coordinator of County Agreement:

Name of Coordinator	Position	Email Address	Phone Number
Edward Golembiewski	Washtenaw County Director of Elections	golembiewskie@washtenaw.org	734-222-6730

County:

Name of county	Clerk of County
Washtenaw	Lawrence Kestenbaum

Municipalities:

Name of Municipality	Clerk of Municipality	# Precincts	Registered Voters
City of Chelsea	Lyn Sebestyen	2	4763
City of Dexter	Justin Breyer	3	3606
City of Saline	Terri Royal	4	7730
City of Ypsilanti	Aaron Smith	10	17184
Ann Arbor Charter Township	Rena Basch	2	4124
Augusta charter Township	Kimberly Gonczy	3	6137
Dexter Township	Michelle Stambouellis	3	5756
Freedom Township	Valisa Bristle	1	1272
Lima Township	Teresa Reynhout	2	3397
Lodi Township	Christina Smith	3	5340
Lyndon Township	Linda Reilly	1	2280
Manchester Township	Danell Proctor	2	4230
Northfield Township	Kathleen Manley	3	7237
Pittsfield Charter Township	Michelle Anzaldi	13	29726
Salem Twp	Del Wensley	3	5863
Saline Township	Kelly Marion	1	1991
Scio Township	Jessica Flintoft	8	15021
Sharon Township	Michelle Mrocko	1	1667
Charter Township of Superior	Lynette Findley	5	12448

Sylvan Township	Amanda Nimke	1	3052
Webster Township	Barbara Calleja	3	5877
York Township	Kayleigh Zupi	3	6067

Early Voting Location Information:

	Early voting site #1	Early voting site #2	Early voting site #3	Early voting site #4	Early Voting Site #5
Region #	1	2	3	4	All
Location of site	Tentatively 14 A District Court	Scio Township Hall	Ypsilanti City Freight house	Pittsfield Township Admin. Building	Washtenaw County Learning Resource Center
Municipalities served at site	Regional site: City of Chelsea, City of Manchester (contingent upon adoption of charter), Dexter Township, Freedom Township, Lima Township, Lyndon Township, Manchester Township, Sharon Township, Sylvan Township	Regional site: City of Dexter, Ann Arbor Township, Northfield Township, Scio Township, Webster Township	Regional site: City of Ypsilanti, Augusta Township, Salem Township, Superior Township	Regional site: City of Saline, Lodi Township, Pittsfield Township, Saline Township, York Township	Central site: All 22 cities and townships subject to this agreement
Number of Election Inspectors at site	8	8	8	10	10
Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)	Yes	Yes	Yes	Yes	Yes
Hours for 9 days of Constitutionally-required early voting	9am – 5pm	9am – 5pm	9am – 5pm	9am – 5pm	9am – 5pm
How many (if any) additional days of early voting will be provided at this site?	0	0	0	0	0
Is this site ADA compliant?	Yes	Yes	Yes	Yes	Yes
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	Yes	Yes	Yes	Yes	Yes

Early Voting Equipment Information:

	Early voting site #1	Early voting site #2	Early voting site #3	Early voting site #4	Early Voting Site #5
Number of tabulators at site	1	2	2	2	5
Municipality responsible for providing tabulators	County	County	County	County	County
Number of early voting poll book laptops	2	2	2	2	4
Municipality responsible for providing early voting poll book laptops	County	County	County	County	County
Clerk responsible for taking necessary steps to set up the early voting poll book laptops	County	County	County	County	County

Communication Strategy:

Initial written notification of early voting site locations and hours of availability to be sent via USPS mail to voters, as required by Public Act 81 of 2023, will be coordinated by Washtenaw County and funded by participating municipalities.

Washtenaw County will develop and implement a communication and outreach strategy that notifies voters of early voting options, locations, hours, and other information prior to each election covered by this agreement/plan. This strategy will include but is not limited to the following methods of outreach: publication of public notices; development & maintenance of a dedicated County webpage for early voting; social media engagement (for example Facebook, Instagram, X/Twitter, NextDoor); traditional media engagement (for example media releases, interviews, press conferences); presentations and keynote addresses at public and/or nonpartisan events; partnerships with public and/or nonprofit agencies, faith communities, social service agencies, clubs, and student organizations; and other methods as determined by the County.

Washtenaw County will create relevant content to be shared with municipalities for voter educations/outreach purposes.

Municipalities agree to conduct early voting outreach/education to voters within their municipalities through methods including but not limited to publishing information on their public website; within municipal newsletters (as available); through municipally controlled social media (as available); and other methods as determined by the municipality.

Early Voting Site Supervisors:

Site Supervisors will be appointed by the County Clerk prior to each election.

	Early voting site #1	Early voting site #2	Early voting site #3	Early voting site #4	Early voting site #5
Early Voting Day 1-9	City/Township Clerk, Deputy, or County Clerk staff	City/Township Clerk, Deputy, or County Clerk staff	City/Township Clerk, Deputy, or County Clerk staff	City/Township Clerk, Deputy, or County Clerk staff	City/Township Clerk, Deputy, or County Clerk staff

MEMO

TO: Superior Township Board of Trustees
FROM: Laura Bennett
DATE: September 27, 2023
SUBJECT: Superior Township Zoning Board of Appeals Appointments

On September 21, 2023, Clerk Findley and I interviewed three candidates for two vacancies on the Zoning Board of Appeals. The positions were offered to two candidates who are highly qualified and will be a great addition to the ZBA.

We are recommending Board approval for the following appointments:

1. Nathalia Arico for a three-year term as a Zoning Board of Appeals Member beginning immediately.
2. Rachel Smith for a three-year term as a Zoning Board of Appeals Member beginning immediately.

MEMO

TO: Superior Township Board of Trustees
FROM: Laura Bennett
DATE: September 27, 2023
SUBJECT: Boards and Commissions Reappointments

The three-year terms of Jim McIntyre and Ellen Kurath, who serve on the Wetlands Board, expired on April 7, 2023.

Additionally, the three-year term of Rebecca Craigmile, who serves on the Zoning Board of Appeals will expire on November 16, 2023.

Please reappoint to additional three-year terms on their respective commission and board ending April 7, 2026 and November 16, 2026, respectively.



26999 CENTRAL PARK BLVD., SUITE 200
 SOUTHFIELD MI 48076-4145
 PHONE: 844-464-3578 · WWW.GFLUSA.COM

INVOICE

Bill To: Superior Twp
 3040 N Prospect Rd
 Ypsilanti, MI 48198-9426

Account # 2382948
 Date 11/8/2022
 Invoice # 2382948-10/31
 Service Period Oct-22

Service location:

Name Municipal Contract-Residential Services
 Address _____

Units	Description	Rate	TOTAL
26.00	Recycle Service for 10/31/22 - 11/2/22 on a non recycle week 26 hours @175/hr on non recycle week	175.00	\$ 4,550.00
SubTotal			\$ 4,550.00

TOTAL \$ 4,550.00

Make checks payable to GFL Environmental USA and mail to: PO Box 791519, Baltimore MD 21279-1519



INVOICE

PAYMENT DUE:
UPON RECEIPT

SERVICE ADDRESS:
SUPERIOR TOWNSHIP HALL/SHERIFF'S
DEPT LOT
3040 N PROSPECT RD
YPSILANTI, MI 48198-9426

INVOICE NUMBER: STATEMENT
INVOICE DATE: 07-31-23
SERVICE PERIOD: JULY

BILLING CONTACT #:
(734) 482-6099

ACCOUNT #: 002382948

PREVIOUS BALANCE	12,600.00
CURRENT CHARGES	+ 0.00
PAYMENTS/ADJUSTMENTS	- 0.00
BALANCE NOW DUE	= 12,600.00

DATE	DESCRIPTION	QTY X UNIT PRICE	TOTAL
	*** SiteID 00001 - Superior Township Hall/Sheriff's Dept Lot 3040 N Prospect Rd		
07-01-23	04 CY FRONT LOAD SVC MSW Weekly	1.00	0.00
	Sub Total Services Only:		0.00
	Sub Total Taxes, Oil/Environmental & Fees:		0.00
	Site Sub Total:		0.00
	*** SiteID 00002 - Superior Twp-Fire Station #2 8795 MacArthur Blvd		
07-01-23	08 CY FRONT LOAD SVC MSW Weekly	1.00	0.00
	Sub Total Services Only:		0.00
	Sub Total Taxes, Oil/Environmental & Fees:		0.00
	Site Sub Total:		0.00
	*** SiteID 00003 - Superior Twp - Utilities and Parks & Rec 575 E Clark Rd		

continued...

IMPORTANT NEWS:

GFL Environmental Offers Pay-By-Phone!
Call **1-800-647-9946**. Choices. Checking, Visa, Discover, American Express and Mastercard are accepted.

For Customer Service and Account Inquiries. Please call **(844) 464-3587**

Convenience. It's fast! Your statement is online right now. **Control.** You decide how and when to pay. To Enroll: myaccount.gflenv.com

To avoid late fees and service interruption, payments must be received by the due date. Except as may be otherwise provided by written contract, all past due balances will be assessed a 1.5% late fee with a minimum charge of \$5.00. By payment of this invoice, you are expressly confirming your consent to be contacted, with respect to this account, at the Billing Contact # reflected above.

▼ PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT ▼

BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK.

CUSTOMER ACCOUNT #: 002382948
INVOICE NUMBER: STATEMENT
PAYMENT DUE: UPON RECEIPT
TOTAL AMOUNT DUE: **\$12,600.00**

Amount Enclosed \$

▼ **Remit to:** TO PAY ONLINE, GO TO gflenv.com



Check here and see reverse for address and phone corrections

13960095-8602-1 1 2 8602 1 AB 0.537 26



SUPERIOR TOWNSHIP
3040 N PROSPECT RD
YPSILANTI MI 48198-9426



GFL ENVIRONMENTAL
PO BOX 791519
BALTIMORE, MD 21279-1519

006214779500238294800000000000000012600007000



GFL ENVIRONMENTAL
 39000 VAN BORN RD
 WAYNE, MI 48184-1512

INVOICE


**PAYMENT DUE:
UPON RECEIPT**

SERVICE ADDRESS:
 SUPERIOR TOWNSHIP HALL/SHERIFF'S
 DEPT LOT
 3040 N PROSPECT RD
 YPSILANTI, MI 48198-9426

INVOICE NUMBER: STATEMENT
INVOICE DATE: 07-31-23
SERVICE PERIOD: JULY

BILLING CONTACT #:
 (734) 482-6099

ACCOUNT #: 002382948

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DATE	DESCRIPTION	QTY X UNIT PRICE	TOTAL
07-01-23	04 CY FRONT LOAD SVC MSW Weekly	1.00	0.00
	Sub Total Services Only:		0.00
	Sub Total Taxes, Oil/Environmental & Fees:		0.00
	Site Sub Total:		0.00
	*** SiteID 00004 - Superior Twp - Utilities Maintenance Building 9699 MacArthur blvd		
07-01-23	08 CY FRONT LOAD SVC MSW Weekly	1.00	0.00
	Sub Total Services Only:		0.00
	Sub Total Taxes, Oil/Environmental & Fees:		0.00
	Site Sub Total:		0.00
Total New Charges			0.00

1 7-31-2023 00:00:00



October 05, 2023

Superior Fire Dept Station #2
8795 MacArthur Blvd
Ypsilanti, MI 48198

Phone: (734) 612-9951 Jeff
jkujawa@superior-twp.org

Robertson Morrison will provide and install the following:

Bryant 926TC furnace

- 926TC60080V21 – 80,000 Btu, 96.2%AFUE
- 2 stage heat, variable speed blower motor
- Place furnace on return air box
- Adapt to existing electrical & gas piping
- Install new return air drop w/ 20x25x1 filter rack, provide new filter
- Adapt to existing 2" PVC pipe for furnace intake & exhaust
- Install 3/4" PVC drain pipe, drain to condensate pump
- Install new condensate pump, pump to existing location
- Remove and dispose of old equipment
- Start and check furnace system
- 20-year Bryant heat exchanger warranty
- 5-year Bryant parts warranty
- 1-year labor warranty

Contract price: \$5,000.00

Homeowner/Customer

Date

Shawn Dyer, Robertson Morrison, Inc

Above prices are valid for 30 days. Rebates are subject to funding, Twenty-five (25%) percent down, balance due in 30 days.

We accept cash / check / Visa / Master Card / Discover /



Name: SUPERIOR FIRE DEPT STATION #; Address: 8795 MACARTHUR; City/State/Zip: YPSILANTI, MI 48198

WO No: 381451; PO No: JEFF; Job No: 381451; TOS: 152; Date Created: 9/25/2023; Time: 11:44:39 AM; Status: Closed; Tech: S53; System Attached:

Job Name: SUPERIOR FIRE DEPT STATION; Custom1; Custom2

W/O Comments: 10/3/23 HT CK -- NEED LIFT [Work Done from Mobile] (S53-10/3/2023) PERFORMED MAINTENANCE ON ALL HEATING UNITS. EVERYTHING WORKING AS IT SHOULD. THE AMANA FURNACE SERVING THE LIVING QUARTERS HAS MULTIPLE CONDENSATE LEAKS IN SECONDARY AND COLLECTOR BOX FACE AND SHOULD BE REPLACED OVER REPAIRED.

Closed Items

Date	Tech	Name
10/03/23	S53	H. DEAN

Work Done: Enter W/O Comments; Estim Hrs: 0.00; Actual Hrs: 0.50

(S53 - 10/3/2023) PERFORMED MAINTENANCE ON ALL HEATING UNITS. EVERYTHING WORKING AS IT SHOULD. THE AMANA FURNACE SERVING TH CONDENSATE LEAKS IN SECONDARY AND COLLECTOR BOX FACE AND SHOULD BE REPLACED OVER REPAIRED.

W/D Status Details

Field Documents: Internal Com, Invoice

Filter By System: [Dropdown]

	W/D No.	Job No.	Date / Time	Status	Tech	Comments
1	381451	381451	10/3/2023 11:52:00 AM	Closed	S53	10/3/23 HT CK -- NEED LIFT [Work Done from Mobile] (S53-10
2	380873	380873		Unassigned		MISC PROB -- INSULATE SUPPLY DUCT IN SLEEPING QUARTERS...I
3	380745	013551	9/7/2023 8:00:00 AM	Closed	S40	9/7/23 8-9 - jeff 734-612-9951 hvac DUCTS ARE DRIPPING IN
4	377898	013551	4/27/2023 1:00:00 PM	Scheduled	S27	INSTALL PART(S) -- REPLACE PRESSURE SWITCH ON FURNACE AND
5	377885	013551	4/20/2023 5:00:00 PM	Closed	S40	4/20/23 3-5 OUR NEW BRYANT NO HT -- CALL PLACED BY JE
6	375138	013551	12/20/2022 8:00:00 AM	Closed	A32	CONTRACT INSTALLS -- 800SA42090E17 FURNACENEW 20X25X
7	373988	373988	11/3/2022 8:00:00 AM	Closed	S53	*****BILLING DEPT NEED TO ADD A LIFT FEE*****RESCHEDULED AT 8
8	366463	366463	11/18/2021 12:00:00 PM	Closed	S40	11/18/21 800 HT CK -- *NEED A LIFT*REQUESTED BY JEFF[Wo
9	360344	012679	2/17/2021 1:55:00 PM	Closed	S62	2/17 OR 2/18 ANYTIME HUMDFR REPRS -- PLEASE CALL JEFF 734-
10	359112	012679	12/14/2020 7:00:00 AM	Closed	A32	CONTRACT INSTALLS -- APRILAIRE HUMIDIFIER # RP-600M-Qu
11	357172	357172	10/14/2020 7:46:00 AM	Closed	S40	10/14/ 2002 800 HT CK -- NEED LIFT [Work Done from Mobil
12	356243	356243	8/10/2020 8:00:00 AM	Closed	S38	8/10/2020 PER JEFF SEE STAFF ON SITE FOR FIRESTATION NO

Edit W/D | Billing Hist. | Invoice Hist. | Documents | Export W/O Hist | Prospect | Print | Clear

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198
DATE , 2023
7:00 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN PARTICIPATION
5. APPROVAL OF AGENDA
6. CONSENT AGENDA
 - A. APPROVAL OF MINUTES
 1. September 18, 2023 Regular Meeting
 2. September 26, 2023 Regular Meeting
 - B. REPORTS
 1. Supervisor
 2. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
 3. Community Center Advisory Committee Update – Clerk Findley
 4. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes
 - C. COMMUNICATIONS
 - D. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS
7. ITEMS REMOVED FROM THE CONSENT AGENDA
 1. Sheriff's Report
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - A. Resolution 2023-xx
 - B. Resolution 2023-xx
10. PLEAS AND PETITIONS
11. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email:lynettefindley@superior-twp.org

Date: October 16, 2023
To: Superior Charter Township Board
From: Lisa A. Lewis, Treasurer
Re: 2023 Special Assessments

I am requesting authorization from the Board to levy the following 2023 Special Assessments on the Winter Tax Roll. These totals include applicable fees.

Delinquent Water Bills

False Alarms	\$485.00
Side Street Maintenance	\$23,517.00
Ordinance Violations	\$2,045.00
Streetlights	\$87,411.98
Drains	\$105,174.92
TOTAL:	\$218,633.90



SUPERIOR TOWNSHIP Record of Disbursements

Date: October 16, 2023

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Total amount for all disbursements - \$ 1,066,101.10

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
09/19/2023	GENL	47009	ABSOPURE WATER COMPANY	SPRING WATER COOLER RENTAL - 2023	95.95 36.00 <u>131.95</u>
09/19/2023	GENL	47010	ALLSTAR ALARM	MONTHLY MONITORING OF NEW PANIC BUTTONS NEW PANIC BUTTONS AT COUNTERS BALANCE OW	96.00 <u>1,152.00</u> 1,248.00
09/19/2023	GENL	47011	AMAZON CAPITAL SERVICES, INC	ROBERTS RULES OF ORDER BOOK	23.49
09/19/2023	GENL	47012	ASPHALT SPECIALISTS, INC.	HARRIS ROAD WIDENING	66,171.85
09/19/2023	GENL	47013	BARR ENGINEERING CO.	ENGINEERING SERVICES - WETLAND	1,521.91
09/19/2023	GENL	47014	BILL BALMES	CELL PHONE STIPEND - SEPT 2023	50.57
09/19/2023	GENL	47015	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - OCTOBER 2023	7,728.20
09/19/2023	GENL	47016	C & C HEATING	OVERPAYMENT ON PERMIT 1238 STAMFORD	90.00
09/19/2023	GENL	47017	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES	411.42
09/19/2023	GENL	47018	CHUCK TOMBEAU	EMERGENCY TREE REMOVAL @ DIXBORO GREEN	860.00
09/19/2023	GENL	47019	COMCAST	PHONE SERVICE -SEPTEMBER 2023	603.33
09/19/2023	GENL	47020	DELTA DENTAL	DENTAL INSURANCE - OCTOBER 2023	1,010.72
09/19/2023	GENL	47021	DTE ENERGY	SIREN @ 1989 PROSPECT -- SEPT 23	21.17
09/19/2023	GENL	47022	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
09/19/2023	GENL	47023	JIM KOVALAK EXCAVATING INC.	SEPTIC TANK CLEANING	715.00
09/19/2023	GENL	47024	LANDIS SMITH	CELL PHONE STIPEND - SEPT 2023	50.57
09/19/2023	GENL	47025	LAURA BENNETT	CELL PHONE STIPEND - SEPT 2023	50.57
09/19/2023	GENL	47026	LISA LEWIS	CELL PHONE STIPEND - SEPT 2023 MILEAGE REIMBURSEMENT 8/15-9/12/23	50.57 <u>78.86</u> 129.43
09/19/2023	GENL	47027	MARY BAKER	DUMP TICKET REIMBURSEMENT	33.00
09/19/2023	GENL	47028	MPARKS	CPSI COURSE & EXAM	625.00
09/19/2023	GENL	47029	NANCY MASON	CELL PHONE STIPEND - SEPT 2023	50.57
09/19/2023	GENL	47030	PARKWAY SERVICES	PORTAJOHNS @ FIREMAN'S PARK -SEPT 2023	120.00
09/19/2023	GENL	47031	PAULA CALOPISIS	CELL PHONE STIPEND - SEPT 2023	50.57
09/19/2023	GENL	47032	QUADIENT FINANCE USA, INC.	POSTAGE REFILL FOR MACHINE	500.00
09/19/2023	GENL	47033	RACHEL ARNOLD	DUMP TICKET REIMBURSEMENT	43.00
09/19/2023	GENL	47034	ROBERT BUTLER	2023 CONTRACT - 11 ORDINANCE VIOLATION MOWING	1,646.67 <u>400.00</u> 2,046.67
09/19/2023	GENL	47035	SONYA FISCHER	CELL PHONE STIPEND - SEPT 2023	50.57
09/19/2023	GENL	47036	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MONTHLY SCRIPT TO THE DETROIT NEWS QUICKBOOKS -SEPTEMBER 2023 ADOBE PHOTOSHOP & LIGHTROOM	11.99 268.00 <u>47.68</u> 327.67
09/19/2023	GENL	47037	TAZ NETWORKS, INC	FOAI REQUEST RESEARCH	302.08
09/19/2023	GENL	47038	VSP INSURANCE CO	VISION INSURANCE - OCTOBER 2023	280.72
09/19/2023	GENL	47039	WASHTEENAW PROMISE	SECURITY DEPOSIT REFUND FOR PARK RENTAL	100.00
09/19/2023	GENL	47040	WJH LLC	TEMP C/O BOND REFUND 1651 GOLFVIEW	500.00
09/19/2023	GENL	47041	WOLVERINE RENTAL & SUPPLY	TRAILER REPAIR PARTS	24.20

Check Date	Bank	Check	Vendor Name	Description	Amount
09/19/2023	GENL	47042	YPSILANTI MEALS ON WHEELS	2023 ANNUAL DONATION FOR SENIOR HOME DEL	2,150.00
09/26/2023	GENL	47043	APPLIED INNOVATION	DOCUWARE CONTRACT 12/01/23-11/30/2024	5,349.46
09/26/2023	GENL	47044	CARL RINGBLOOM II	3 -ELECTRICAL INSPECTIONS 9/9-9/22/23	150.00
09/26/2023	GENL	47045	CASTLEBERRY & LUCAS	LEGAL SERVICES	5,150.00
				LEGAL SERVICES	2,710.00
					<u>7,860.00</u>
09/26/2023	GENL	47046	CONKLIN LANDSCAPING, INC	MOWING AT GEDDES AND RIDGE ROUNDABOUT -	120.00
				SUPERIOR & GEDDES ROUNDABOUT MOWING (2)	160.00
					<u>280.00</u>
09/26/2023	GENL	47047	G2 CONSULTING GROUP, LLC	PHASE 1 ENVIRONMENT SITE ASSESSMENT - CO	2,500.00
09/26/2023	GENL	47048	GFL ENVIRONMENTAL	RECYCLE BIN EXCHANGE - TOWNHALL	450.00
09/26/2023	GENL	47049	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES/LIGHTING SUPPLIES FOR BARN	291.61
09/26/2023	GENL	47050	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
09/26/2023	GENL	47051	KATHLEEN BOWERS	DUMP TICKET REIMBURSEMENT	48.00
09/26/2023	GENL	47052	MORRIS CONCRETE SOLUTIONS	SIDEWALK PROJECT	22,500.00
			Void Reason: INVOICES REDONE BY CONTRACTOR		V
09/26/2023	GENL	47053	OHM ADVISORS	ENGINEERING SERVICES	1,652.50
				ENGINEERING SERVICES	2,561.25
				ENGINEERING SERVICES	1,560.00
				ENGINEERING SERVICES	298.25
				ENGINEERING SERVICES	2,065.00
				ENGINEERING SERVICES	243.75
				ENGINEERING SERVICES	1,405.50
				ENGINEERING SERVICES	999.50
					<u>10,785.75</u>
09/26/2023	GENL	47054	VOID		V
			Void Reason: Created From Check Run Process		
09/26/2023	GENL	47055	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - SEPTEMBER	1,675.00
09/26/2023	GENL	47056	QUADIENT LEASING USA, INC.	POSTAGE METER/FOLDING MACHINE LEASE	1,055.46
09/26/2023	GENL	47057	ROBERT ACTON	42-MECH/PLUMB INSPECTIONS 9/9-23/23	2,100.00
09/26/2023	GENL	47058	RON PEATRY	MILEAGE REIMBURSEMENT 9/11-22/23	287.55
09/26/2023	GENL	47059	SUAREZ TRUST	OVERPAYMENT OF PERMIT - 5092 WARREN	50.00
09/26/2023	GENL	47060	SUPERIOR TWP FIRE FUND	DAN KIMBALL BUILDING INSPECTOR SUB FOR B	500.00
09/26/2023	GENL	47061	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/28/23 PAY	65,027.68
09/26/2023	GENL	47062	SUPERIOR TWP UTILITY DEPARTMENT	K LOCKIE - CELL PHONE SEPT 23	20.02
09/26/2023	GENL	47063	TAZ NETWORKS, INC	VPN SET UP - BUILDING & MAINTENANCE	809.58
09/26/2023	GENL	47064	WASHTENAW COUNTY TREASURER	TRAILER FEES - AUGUST 2023	1,140.00
09/27/2023	GENL	47065	TGI DIRECT	POSTAGE FOR FALL NEWSLETTER	933.20
10/03/2023	GENL	47066	DARRYL MORRIS	SIDEWALK PROJECT	9,700.00
10/03/2023	GENL	47067	DARRYL MORRIS	SIDEWALK PROJECT	6,700.00
10/03/2023	GENL	47068	DARRYL MORRIS	SIDEWALK PROJECT	6,100.00
10/03/2023	GENL	47069	WEX BANK	FUEL - SEPTEMBER 2023	57.70
10/03/2023	GENL	47070	WEX BANK	FUEL - SEPTEMBER 2023	38.20
10/03/2023	GENL	47071	WEX BANK	FUEL - SEPTEMBER 2023	450.15
10/03/2023	GENL	47072	AMAZON CAPITAL SERVICES	NATURE HUNT SUPPLIES	393.26
				SHOP SUPPLIES	46.46
					<u>439.72</u>
10/03/2023	GENL	47073	AMAZON CAPITAL SERVICES, INC	BUILDING SUPPLIES	89.30
10/03/2023	GENL	47074	ANN ARBOR CLEANING SUPPLY	BUILDING SUPPLIES	250.74
10/03/2023	GENL	47075	BILL BALMES	PETTY CASH REIMBURSEMENT	97.56

Check Date	Bank	Check	Vendor Name	Description	Amount
10/03/2023	GENL	47076	CARL RINGBLOOM II	SUBSTITUTE ELECTRICAL INSPECTOR 9/23-10/	450.00
10/03/2023	GENL	47077	CAROLYN STUART	MILEAGE REIMBURSEMENT 9/27/23	9.69
10/03/2023	GENL	47078	COUGAR SALES & RENTAL, INC.	MATERIALS FOR SIDEWALK PROJECT	1,490.85
10/03/2023	GENL	47079	GFL ENVIRONMENTAL	RECYCLE BIN EXCHANGE - MACARTHUR	450.00
10/03/2023	GENL	47080	HUNTINGTON NATIONAL BANK	2022 REFUNDING BOND INTEREST	41,000.00
10/03/2023	GENL	47081	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
10/03/2023	GENL	47082	JAMEEL S WILLIAMS	LEGAL SERVICES - SEPT 23	2,150.50
10/03/2023	GENL	47083	JOEL BURRELL	DUMP TICKET REIMBURSEMENT	22.00
10/03/2023	GENL	47084	KAREN BANACH	DUMP TICKET REIMBURSEMENT	36.00
10/03/2023	GENL	47085	LYNETTE FINDLEY	MIEAGE REIMBURSEMENT JULY 27-SEPT 29,202	134.60
10/03/2023	GENL	47086	MICHIGAN MUNICIPAL TREASURER'S ASSO	MEMBERSHIP DUES 2024	99.00
10/03/2023	GENL	47087	ROBERT BUTLER	2023 CONTRACT - #12	1,646.67
10/03/2023	GENL	47088	ROBERTSON MORRISON INC.	OVERPAYMENT OF PERMIT 4100 DIXBORO	20.00
10/03/2023	GENL	47089	SAM'S CLUB/SYNCHRONY BANK	BARN/SHOP SUPPLIES	413.52
10/03/2023	GENL	47090	STANDARD PRINTING	ENVELOPES	280.00
10/03/2023	GENL	47091	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	228.39
10/03/2023	GENL	47092	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ZOOM -SEPTEMBER 2023	71.98
10/03/2023	GENL	47093	SUPERIOR TWP FIRE FUND	DAN KIMBALL BUILDING INSPECTOR SUB FOR B	150.00
10/03/2023	GENL	47094	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONE - JUAN SEPT 2023	49.84
				CELL PHONE - LOCKIE MAY 23 (NEVER RECEVI	19.98
					<u>69.82</u>
10/03/2023	GENL	47095	TAZ NETWORKS, INC	NETWORK FLAT FEE -OCTOBER 2023	1,677.37
				SET UP NEW LAPTOP - LICENSING REPORT	604.17
				UPDATE WORKSTATIONS/REMOTE DESKTOP	205.90
					<u>2,487.44</u>
10/03/2023	GENL	47096	YPSILANTI ACE HARDWARE	BEE KILLER	17.99
10/11/2023	GENL	47097	WASHTENAW COUNTY TREASURER	TRAILER FEES - MAY 2022 - SEPT 2023	13,402.50
10/11/2023	GENL	47098	ANN ARBOR AREA BOARD OF REALTORS	MLS USER FEE	104.00
10/11/2023	GENL	47099	ANN ARBOR AREA TRANSPORTATION AUTH.	2023 - AUGUST	8,336.50
				2023 - SEPTEMBER	8,336.50
					<u>16,673.00</u>
10/11/2023	GENL	47100	BRENDA MCKINNEY	CONSULTIING WITH LISA	100.00
10/11/2023	GENL	47101	COMCAST	INTERNET -SEPT 23	159.05
10/11/2023	GENL	47102	DANIEL SMITH	DUMP TICKET REIMBURSEMENT	50.00
10/11/2023	GENL	47103	DARRYL MORRIS	TOWNSHIP SIDEWALK PROGRAM	10,200.00 V
			Void Reason: NEEDED TO RUN SEPERATE		
				TOWNSHIP SIDEWALK PROGRAM	5,000.00 V
			Void Reason: NEEDED TO RUN SEPERATE		
				TOWNSHIP SIDEWALK PROGRAM	6,500.00 V
			Void Reason: NEEDED TO RUN SEPERATE		
					<u>21,700.00</u>
10/11/2023	GENL	47104	DTE ENERGY	SIREN @ 1989 PROSPECT -- SEPT 23 ADD'L	0.21
				OLD TOWN HALL GAS- SEPT 23	50.06
				APT "1" GAS-- SEPT 23	50.06
				GEN/LAW SPLIT/GENERATOR-GAS -SEPT 23	189.48
				GEN/LAW SPLIT/OLD TOWN HALL ELEC -SEPT 2	957.52
					<u>1,247.33</u>
10/11/2023	GENL	47105	DTE ENERGY	STREETLIGHTS -SEPT 23	8,008.79

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CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 09/19/2023 - 10/16/2023

Check Date	Bank	Check	Vendor Name	Description	Amount
10/11/2023	GENL	47106	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
10/11/2023	GENL	47107	LISA LEWIS	MILEAGE REIMBURSEMENT 9/12-10/5/23	85.67
10/11/2023	GENL	47108	O'REILLY AUTOMOTIVE, INC.	TRAILER REPAIR PARTS	37.99
10/11/2023	GENL	47109	ROBERT ACTON	46-MECH/PLUMB INSPECTIONS 9/23-10/6/23	2,300.00
10/11/2023	GENL	47110	RON PEATRY	MILEAGE REIMBURSEMENT 9/25-10/6/23	194.54
10/11/2023	GENL	47111	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MMTA TRAINING - LISA	69.00
				FUEL FOR VEHICLE	73.00
				STAMP FOR TREASURY	27.00
				HUVAC TRAINING - BILL	125.00
					<u>294.00</u>
10/11/2023	GENL	47112	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - SEPT 2023	18,847.24
				HSA FEES - OCTOBER 2023	25.50
				CASH TRANSFER 10/12/23 PAYROLL	61,555.25
					<u>80,427.99</u>
10/11/2023	GENL	47113	VOID		
			Void Reason: Created From Check Run Process		
10/11/2023	GENL	47114	TAZ NETWORKS, INC	SPAM ISSUES	36.25
				NEW PRINTER FOR KEN	400.25
					<u>436.50</u>
10/11/2023	GENL	47115	WASHTENAW COUNTY TREASURER	TRAILER FEES - SEPT 2023	1,137.50
10/11/2023	GENL	47116	DARRYL MORRIS	TOWNSHIP SIDEWALK PROGRAM	10,200.00
10/11/2023	GENL	47117	DARRYL MORRIS	TOWNSHIP SIDEWALK PROGRAM	5,000.00
10/11/2023	GENL	47118	DARRYL MORRIS	TOWNSHIP SIDEWALK PROGRAM	6,500.00
				Total Paper Check:	<u>455,930.22</u>

GENL TOTALS:

Total of 110 Checks:	455,930.22
Less 4 Void Checks:	44,200.00
Total of 106 Disbursements:	<u>411,730.22</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
09/19/2023	FIRE	26914	AMAZON CAPITAL SERVICES, INC	AIR FILTER SUPPLIES - STATION #2 METAL STORAGE CABINETS FOR STATION	174.96 489.98 <hr/> 664.94
09/19/2023	FIRE	26915	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - OCT 2023	13,744.17
09/19/2023	FIRE	26916	BREWER'S INC.	TRUCK WAS STUCK	360.00
09/19/2023	FIRE	26917	COMCAST	ADD'L OUTLET STATION #1 -SEPT 23	10.55
09/19/2023	FIRE	26918	COMCAST	PHONE SERVICE -STATIONS # 1 & 2-SEPT 23	738.70
09/19/2023	FIRE	26919	DELTA DENTAL	DENTAL INSURANCE OCT 2023	1,122.32
09/19/2023	FIRE	26920	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT - OCT 202	271.76
09/19/2023	FIRE	26921	VSP INSURANCE CO	VISION INSURANCE - OCT 2023	258.94
09/26/2023	FIRE	26922	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	183.41
09/26/2023	FIRE	26923	CORRIGAN OIL COMPANY	160.5 GALLONS DIESEL FUEL DEF	599.02 177.15 <hr/> 776.17
09/26/2023	FIRE	26924	DTE ENERGY	GAS - STATION #1 -SEPT 23 ELECTRIC @ STATION #1 -SEPT 2023	145.05 788.79 <hr/> 933.84
09/26/2023	FIRE	26925	NORTH AMERICAN RESCUE, LLC	MEDICAL SUPPLIES	64.18
09/26/2023	FIRE	26926	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/28/23 PAY	60,590.95
09/26/2023	FIRE	26927	VICTOR CHEVRETTE	REIMBURSEMENT FOR TRAINING COURSE	20.00
10/03/2023	FIRE	26928	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	522.78
10/03/2023	FIRE	26929	COMCAST	INTERNET - STATION #2 -OCT 23 INTERNET SERVICES - ST #1 -OCT 2023	355.57 351.53 <hr/> 707.10
10/03/2023	FIRE	26930	CORRIGAN OIL COMPANY	394.60 GALLONS DIESEL FUEL 96.8 GALLONS LOW SULFUR DIESEL FUEL	1,335.00 410.01 <hr/> 1,745.01
10/03/2023	FIRE	26931	CRIBLEY DRILLING	REPAIR WELL @ STATION #1	250.60
10/03/2023	FIRE	26932	DTE ENERGY	ELECTRIC & GAS - STATION #2- SEPT 23	576.46
10/03/2023	FIRE	26933	ELITE TRAUMA CLEAN-UP	REMOVAL OF MEDICAL WASTE	35.00
10/03/2023	FIRE	26934	EMERGENT HEALTH PARTNERS	2023 - OCTOBER	2,495.39
10/03/2023	FIRE	26935	GABBYS BP	FUEL FOR LAWN MOWERS	24.16
10/03/2023	FIRE	26936	MOTOROLA SOLUTIONS, INC.	RADIO SERVICE FOR CHIEF YEARLY CONTRACT	226.00
10/03/2023	FIRE	26937	OHM ADVISORS	ENGINEERING SERVICES - ST #1 PAVEMENT	10,503.00
10/03/2023	FIRE	26938	SAFETY- KLEEN SYSTEMS INC	PARTS WASHER CLEANING	274.11
10/03/2023	FIRE	26939	SHAUN BACH	REIMBURSEMENT FOR PROPANE	28.61
10/03/2023	FIRE	26940	STRYKER SALES, LLC	PATIENT STRAPS	297.63
10/03/2023	FIRE	26941	TAZ NETWORKS, INC	NETWORK FLAT FEE -OCTOBER 2023 IT ISSUES AT STATION #2 ISSUES WITH FIRE REPORTING PROGRAM	679.14 84.58 229.58 <hr/> 993.30

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CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 09/19/2023 - 10/16/2023

Check Date	Bank	Check	Vendor Name	Description	Amount
10/03/2023	FIRE	26942	TOLEDO-THE W.W. WILLIAMS CO LLC	ANNUAL PUMP TESTING	1,680.00
10/03/2023	FIRE	26943	WASHTENAW COUNTY ROAD COMMISSION	COLD PATCH FOR STATION #1	160.43
10/03/2023	FIRE	26944	WEX BANK	FUEL - SEPTEMBER 2023	247.07
10/11/2023	FIRE	26945	A & N ELECTRIC, INC.	MAINTENANCE WORK AT STATION #1	766.00
10/11/2023	FIRE	26946	AMAZON CAPITAL SERVICES, INC	FIREWRAP GRIP SUPPORTS	69.90
10/11/2023	FIRE	26947	LINDE GAS & EQUIPMENT, INC	OXYGEN CYLINDER RENTAL	60.79
10/11/2023	FIRE	26948	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ROOM FOR FIRE INSPECTOR TRAINING	633.84
10/11/2023	FIRE	26949	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES - 3RD QUARTER 2023	6,250.00
10/11/2023	FIRE	26950	SUPERIOR TWP PAYROLL FUND	PENSION/HCSP - SEPT 2023	27,786.84
				HSA FEES - OCTOBER 2023	51.00
				CASH TRANSFER 10/12/23 PAYROLL	55,104.00
					<u>82,941.84</u>
10/11/2023	FIRE	26951	SUPERIOR TWP UTILITY DEPARTMENT	WATER @ STATION #2	8.63
10/11/2023	FIRE	26952	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -OCT 2023	281.65
				Total Paper Check:	<u>191,519.23</u>

FIRE TOTALS:

Total of 39 Checks:	191,519.23
Less 0 Void Checks:	0.00
Total of 39 Disbursements:	<u>191,519.23</u>

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 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 SEPTEMBER 19 THROUGH OCTOBER 16, 2023

DATE	NUM	NAME	MEMO	AMOUNT
100 · CASH - O&M				
101 · CHECKING - CHASE 205000485529				
09/19/23	14436	ANN ARBOR CHARTER TOWNSHIP	W/S PURCH. - AUG23	(24,766.56)
09/19/23	14437	BARRISTERS LAND ABSTRACT COMPANY	REFUND EXCESS W/S - 8487 ARDMOOR	(39.23)
09/19/23	14438	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE -OCT 23	(10,737.84)
09/19/23	14439	COMCAST - PHONES	PHONES ADMIN/MAINT - SEPT 23	(571.80)
09/19/23	14440	CORE & MAIN	OCTAVE METER - HYUNDAI	(3,616.77)
09/19/23	14441	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - OCT 23	(664.82)
09/19/23	14442	MARCO	COPIER MAINT. - 3RD/23	(157.07)
09/19/23	14443	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(370.76)
09/19/23	14444	SLC METER, LLC	ENDPOINTS	(11,599.92)
09/19/23	14445	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	QB MONTHLY CHARGE FOR USERS -SEPT 23	(268.00)
09/19/23	14446	SUPERIOR TWP. GENERAL FUND	TAZ MONTHLY & POSTAGE	(568.86)
09/19/23	14447	TAZ NETWORKS INC.	QUICKBOOKS ISSUES	(36.25)
09/19/23	14448	VISION SERVICE PLAN	VISION INSURANCE - OCT 23	(158.51)
09/19/23	14449	YPSILANTI ACE HARDWARE	KNOVES & CUTTERS	(66.74)
09/26/23	14450	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(128.93)
09/26/23	14451	COMCAST	INTERNET - MAINT. FAC. - SEP23	(341.53)
09/26/23	14452	DTE	GAS/ELEC - SEPT 23	(1,401.16)
09/26/23	14453	INTERNATIONAL CONTROLS & EQUIPMENT	GATE CLOSURE REPAIR	(800.00)
09/26/23	14454	LIVE VOICE	ANSWERING SERVICE - SEP23	(407.15)
09/26/23	14455	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF BUILDINGS - SEPT 23	(974.00)
09/26/23	14456	QUADIENT LEASING USA, INC.	POSTAGE & FOLDER LEASE - 4TH/23	(1,271.10)
09/26/23	14457	SLC METER, LLC	ENDPOINT	(195.84)
09/26/23	14458	STANDARD PRINTING	ENVELOPES & LETTERHEAD	(310.00)
09/26/23	14459	SUPERIOR TWP. PAYROLL FUND	PAYROLL 9/28/23	(25,053.26)
09/26/23	14460	TERMINIX PROCESSING CENTER	PEST CONTROL	(72.00)
09/26/23	14461	TODD'S SERVICES, INC. (TSI)	SPRINKLER WINTERIZATION	(155.00)
09/26/23	14462	VERIZON	CELL PHONES - SEP23	(469.14)
09/26/23	14463	YPSILANTI COMM. UTILITIES AUTHORITY	W/S - AUG 23	(244,897.32)
10/03/23	14464	CORE & MAIN	MANHOLE SUPPLIES	(2,487.56)
10/03/23	14465	CUMMINS SALES AND SERVICE	GENERATOR REPAIR - TRAILER MOUNTED	(781.75)
10/03/23	14466	DTE	GAS/ELEC - SEPT 23	(762.22)
10/03/23	14467	INFINITY ACQUISITIONS LLC	REFUND EXCESS W/S	(75.00)
10/03/23	14468	LIBERTY TITLE AGENCY	REFUND EXCESS W/S - 1592 HARVEST LANE	(27.07)
10/03/23	14469	SUPERIOR TWP. FIRE FUND	COVID GRANT	(13,034.41)
10/03/23	14470	SUPERIOR TWP. GENERAL FUND	COVID GRANT	(7,977.19)
10/03/23	14471	SUPERIOR TWP. LAW FUND	WASHTENAW CTY DEPOSITED \$ INTO UD O&M IN ERROR	(853.38)
10/03/23	14472	SUPERIOR TWP. PARKS & REC. FUND	COVID GRANT	(470.08)
10/03/23	14473	WEX BANK	FUEL - SEPT 23	(354.65)
10/11/23	14474	COMCAST	INTERNET - SEPT 23	(635.23)
10/11/23	14475	DTE	GAS/ELEC - SEPT 23	(30.88)
10/11/23	14476	GENE BUTMAN FORD	TRUCK REPAIR	(478.90)
10/11/23	14477	NORTHWEST DIESEL SERVICE & PERFORMA...	MAGNET REPAIRS	(194.00)
10/11/23	14478	QUADIENT	POSTAGE METER REFILLS	(2,000.00)

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 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 SEPTEMBER 19 THROUGH OCTOBER 16, 2023

DATE	NUM	NAME	MEMO	AMOUNT
10/11/23	14479	SUPERIOR TWP. PAYROLL FUND	PAYROLL 10/12-PENSION SEPT	(33,460.26)
10/11/23	14480	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - AR PROPERTIES - SEP23	(244.71)
TOTAL 101 · CHECKING - CHASE 205000485529				(393,966.85)
TOTAL 100 · CASH - O&M				(393,966.85)
120 · CASH - CAPITAL RESERVE				
125 · CR CHKG. - CHASE 639918234				
09/19/23	947	DENEWETH, VITTIGLIO & SASSAK, P.C.	LASALLE LAWSUIT	(2,922.50)
09/26/23	948	OHM ENGINEERING ADVISORS	CLARK ROAD REHAB & STAMFORD WATER MAIN	(63,272.00)
10/03/23	949	DTE	ELECTRIC CLARK LIFT STA. CONSTRUCTION - 325 E. CLARK R...	(2,690.30)
TOTAL 125 · CR CHKG. - CHASE 639918234				(68,884.80)
TOTAL 120 · CASH - CAPITAL RESERVE				(68,884.80)
TOTAL				(462,851.65)