

**CHARTER TOWNSHIP OF SUPERIOR  
REGULAR BOARD MEETING  
SUPERIOR CHARTER TOWNSHIP HALL  
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198  
SEPTEMBER 18, 2023  
7:00 p.m.  
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
  - a. August 14, 2023, Special Meeting
  - b. August 21, 2023, Regular Meeting
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
8. REPORTS
  - a. Supervisor
  - b. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
  - c. Community Center Advisory Committee Update – Clerk Findley
  - d. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff’s Report
9. COMMUNICATIONS
  - a. Letters Regarding Sidewalk Repairs from Stephanie
  - b. Letter of Resignation from Marion Morris
  - c. Letter Remembering 9/11 from Kevin J. Sehlmeier, Michigan State Fire Marshal
10. UNFINISHED BUSINESS
  - a. Resolution 2023-46, Resolution to Promote Mary Burton to Utilities Director
  - b. Resolution 2023-47, Resolution to Increase Pay Rate of Rickey Harding, Utilities Superintendent
  - c. Resolution 2023-50, Aalea Skrycki Role Change – Accountant & Billing Specialist
  - d. Motion to Increase Poverty Exemption Income for Township Sidewalks
11. NEW BUSINESS
  - a. Resolution 2023-57, Approve AAATA POSA FY 2024

- b. Resolution 2023-58, Resolution to Approve 63 Months Lease of Copiers in Township Hall
- c. Resolution 2023-59, Accept Bid for Fireman's Park Improvements
- d. Resolution 2023-60, Approve Agreement with Washtenaw County Clerk for Early Voting Administration 2024-2026
- e. Resolution 2023-61, Move the Supervision and Oversight of Nancy Mason to Controller, Keith Lockie
- f. Resolution 2023-62, Approve Invoice for Renewal of Service Contract, Docuware
- g. Resolution 2023-63, Approve a Second Contractor for the Sidewalk Flags
- h. Resolution 2023-64, Resolution Opposing the Vella Water Withdrawal
- i. Motion to Approve AT&T Metro Act Right of Way Extension
- j. Motion to Approve Recommendation to Michigan Department of Licensing and Regulatory Affairs for Application Consideration for Moon Winks Café.
- k. Motion to Reinstate the Education Bonus for Current Employees with Addition of Recognizing Professional Licensure and Certifications
- l. Motion to Approve payment to ASI Asphalt
- m. Motion to Rescind Bills for Payment Presented by Attorney Fred Lucas (on behalf of Attorney Ron Deneweth) to "clear debt with LaSalle" (\$ 2555.00, \$2381.25, \$4491.25, and \$9055.00) and redirect payment to OHM
- n. Motion to Appoint Parks Commissioners to Fill Vacancy Left by Terry Lee Lansing and Marion Morris
- o. Discuss our Relationship with OHM, Their Contract, and Expenditures to Date
- p. Discuss Rock Property Easement
- q. Motion to Receive Preliminary Budgets 2024: All Funds
- r. Motion to Schedule Truth-In-Taxation Hearing for October 16, 2023

12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

13. PLEAS AND PETITIONS

14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198  
Telephone: 734-482-6099; Email:lynettefindley@superior-twp.org

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
SPECIAL MEETING  
DATE AUGUST 14, 2023  
PROPOSED MINUTES  
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**1. CALL TO ORDER**

The special meeting of the Charter Township of Superior Board was called to order by the Supervisor Pro Tem Rhonda McGill at 4:30 p.m. on August 14, 2023, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

**2. ROLL CALL**

The members present were Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Supervisor Pro Tem Rhonda McGill, and Trustee Bill Secrest.

Absent: Supervisor Ken Schwartz

**3. ADOPTION OF AGENDA**

It was moved by Trustee Secrest supported by Trustee Lindke, to adopt the agenda as presented:

The motion carried by unanimous vote.

**4. CITIZEN PARTICIPATION**

**A. CITIZEN COMMENTS**

- Jan Piert, Anns Way Dr., thanked the Board of Trustees for addressing this matter and hopes that the Township hires an investigator that is independent.
- Amy Sarafian, Clark Rd., said she would like to know what the meeting is about.

**5. NEW BUSINESS**

**A. DISCUSS ALLEGATIONS OF SEXUAL HARASSMENT.**

- Supervisor Pro Tem McGill said that the Board desires to be good stewards of the employees and residents.
- Supervisor Pro Tem McGill said she wants to create a culture that is positive and inclusive where the employees feel that they have a voice when things arise.
- Supervisor Pro Tem McGill gave the floor to Trustee McGill with recommendations of an independent investigator.
- Trustee Lindke said she spoke with multiple sources who could undertake this matter with a focus in employment and civil rights law.
- Trustee Lindke dispersed a handout with a bio for Nakisha Chaney.
- Trustee Lindke said Attorney Chaney's usual rate is \$400 but has agreed, in this case, to accept \$300.00 which is in line with our current attorney's fees.

*(All letters and documents given at the table are attached to the end of these minutes)*

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**B. CONSIDER A VOTE ON POSSIBLE MOTION TO CONDUCT SEXUAL HARASSMENT INVESTIGATION, NAME AND HIRE AN INVESTIGATOR.**

- It was moved by Trustee Lindke, supported by Clerk Findley that the Board wishes to investigate the claims of sexual harassment in hiring Nakisha Chaney an attorney from the firm of Salvatore, Prescott, Porter & Porter to investigate such claims, provide a report of findings and make recommendations to the Board. Ms. Chaney's fee is \$300.00 per hour. The Board directs Fred Lucas (Township Attorney) to work with Nakisha Chaney to draft a contract for said services and commence the investigation as soon as possible.

Roll Call:

Ayes: Clerk Findley  
Trustee Secrest  
Trustee Lindke  
Supervisor Pro Tem McGill  
Trustee Caviston

Nays: Treasurer Lewis

Absent: Supervisor Schwartz

The motion carried.

**6. ADJOURNMENT**

It was moved by Trustee Lindke supported by Clerk Findley, that the meeting be adjourned. The motion carried and the meeting adjourned at 4:40 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor



**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
DATE AUGUST 21, 2023  
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**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:02 p.m. on August 21, 2023, at the Superior Charter Township Hall, 3040 North Prospect, Superior Charter Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: None

**4. ADOPTION OF AGENDA**

It was moved by Trustee McGill supported by Trustee Lindke, to adopt the agenda with the addition of adding:

- Supervisor Schwartz added a bill for payment to LaSalle provided by Fred Lucas.
- Supervisor Schwartz asked for a friendly motion to move Citizen Participation to the 6<sup>th</sup> item.
- Trustee Lindke stated she feels Citizen Participation should be at the end so that all Township Business can be given proper consideration.
- Supervisor Schwartz stated the long-standing order of the agenda and agreed that the rules for the order of the agenda do need to be reviewed and updated.
- Clerk Findley provided the Board with the Open Meetings Act rules that govern the agenda. She stated the 2015 Board policy is out of compliance.
- Supervisor Schwartz stated that because there is a 30-year practice of having the agenda follow a certain order he feels the Board should get citizen feedback before making changes.
- Trustee McGill stated there needs to be a change and asked that due to the length of the agenda several items be tabled. She also suggested steps the Board needs to take to minimize the length of meetings.
- Supervisor Schwartz agreed with Trustee McGill, but that they are bound to the current rules. He added that he has spoken with residents who are dissatisfied with the way the meetings are run.

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- Fred Lucas, Township Attorney, stated that in other areas the Board has a time at the start of their meetings for resident comments on agenda items, and another time at the end of the meeting for general comments and that this sequence works well.
- Trustee Lindke asked why, if there are so many items, the Board does not move to two meetings a month.
- Fred Lucas explained what a consent agenda is.

It was moved by Supervisor Schwartz supported by Trustee Secret to move citizen participation to item 6 and put Pleas and Petitions as item 13.

Trustee Lindke added that Citizen Participation be reserved for agenda items, and general comments be made during Pleas and Petitions.

The motion carried by unanimous vote.

**5. APPROVAL OF MINUTES**

**A. JULY 7, 2023, SPECIAL MEETING**

It was moved by Trustee McGill supported by Treasurer Lewis, to approve the minutes of the special Board meeting of July 7, 2023, as presented.

The motion carried by unanimous vote.

**B. JULY 17, 2023, REGULAR MEETING**

It was moved by Trustee McGill supported by Treasurer Lewis, to approve the minutes of the regular Board meeting of July 17, 2023, with the addition of adding the word “personnel” to page 6.

The motion carried by unanimous vote.

**C. JULY 24, 2023, SPECIAL MEETING**

It was moved by Trustee Lindke supported by Trustee McGill, to approve the minutes of the regular Board meeting of July 24, 2023, as presented.

The motion carried by unanimous vote.

- Supervisor Schwartz suggested tabling the following closed session minutes.
- Clerk Findley pointed out the length of time that has passed since this meetings occurred and the necessity for the minutes to be approved.

It was moved by Trustee Lindke supported by Treasurer Lewis to go into a closed session at 7:22 p.m. to review minutes for closed sessions.

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Roll Call:

Ayes: Trustee Caviston  
Trustee Lindke  
Treasurer Lewis  
Trustee Secrest  
Supervisor Schwartz  
Trustee McGill  
Clerk Findley  
Nays: None  
Absent: None

The motion passed by unanimous vote.

At 7:29 p.m. the Board of Trustees meeting reopened.

**D. FEBRUARY 6, 2023, CLOSED SESSION**

It was moved by Treasurer Lewis supported by Trustee McGill, to approve the minutes of the closed session from the Board meeting of February 6, 2023, as presented.

The motion carried by unanimous vote.

**E. MARCH 20, 2023, CLOSED SESSION**

It was moved by Trustee McGill supported by Trustee Lindke, to approve the minutes of the closed session from the Board meeting of March 20, 2023, as presented.

The motion carried by unanimous vote.

**6. PRESENTATIONS AND PUBLIC HEARINGS**

**A. WASHTENAW INTERMEDIATE SCHOOL DISTRICT (WISD) TRUSTED PARENT ADVISORS - MARGY LONG AND COLLEEN KLUS**

- Collen Klus thanked the board for the grant to hold Parent Cafes in the community and gave an update.
- Kelly Goolsby, Trusted Parent Advisor, thanked the Board and spoke about the impact of the Parent Cafes on the families.
- Trustee McGill asked how to get donations to the families in need and asked if the information could be added to the Township website and social media.
- Supervisor Schwartz asked if any fathers attended the cafes.
- Collen Klus stated two attended.

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**B. MIGHTY OAKS PROJECT/CLR - JAMALL BUFFORD AND JUSTIN HARPER**

- Jamall Bufford thanked the Board and gave an update of the Mighty Oaks/CLR programs.
- Justin Harper added to the update.

**C. YOUTH ARTS ALLIANCE - HEATHER MARTIN**

- Heather Martin thanked the Board and gave an update on Youth Arts Alliance and the success due to the partnership with the library.
- Schwartz asked how the YAA lets the community know about the programs.
- Heather Martin stated they hand out flyers door to door, communicate through social media, and the local schools. She expressed her disappointment that the contract only included one payment from ARPA funds.

**D. PUBLIC HEARING FOR THE REZONING OF THE PROPERTIES BELOW FOR CLAY HILLS FARMERS MARKET**

1. HARRIS ROAD PARCEL ID # J-10-35-200-009
2. 1850 HARRIS ROAD PARCEL ID # J-10-35-200-003
3. 9045 MACARTHUR BOULEVARD PARCEL # J 10-35-200-004

It was moved by Clerk Findley supported by Trustee McGill to go open the public hearing at 8:07pm.

The motion carried by unanimous vote.

- T.C. Collins gave a gave his history as a farmer and details about his plans for a Farmer's Market and Garden.
- Patricia Wells, Superior Charter Township, spoke in favor of rezoning the property.
- Crystal Lyte, Commissioner and Township resident, spoke in favor of the rezoning of the property.
- Kelly Goolsby, Washtenaw County, spoke in favor of rezoning the property.
- Jan Piert, Anns Way, spoke in favor of rezoning the property.
- Eric Eiser, City of Ypsilanti, volunteer for Willow Run Acres, spoke in favor of rezoning the property.
- Denese Meadows, Superior Charter Township, spoke in favor of rezoning the property.
- Patricia Wells, City of Detroit, spoke in favor of rezoning the property.
- Martha Davis-Merritts, Superior Charter Township, asked what the location of the property is and for the details of the rezoning.

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- Supervisor Schwartz described where the properties are and read off the rezoning changes for each of the three locations.
- Supervisor Schwartz asked T.C. Collins about beautification plans for the area.
- T.C. Collins stated they would be doing beautification including taking care of the bee and crabapple tree issues.
- Jan Piert explained the phases of planning.
- T.C. Collins gave closing remarks.

The Public Hearing was closed at 8:24pm.

**7. CITIZEN PARTICIPATION**

- Mary Garboden, Library General Manager, made positive comments about the programs run by CLR and YAA. She also thanked the Board for their support.
- Debbie Covington, Savannah Ct., invited the Board to the 30<sup>th</sup> anniversary of the African American Cultural and Historical Museum of Washtenaw County on September 10<sup>th</sup>, at 5p.m. and thanked Clerk Findley for purchasing tickets and sponsorship. (Via Zoom)
- Gerald Fisher, Attorney for Garrett's Space, clarified that they understand what step they are at within the process of rezoning the property for Garrett's Space, and stated they are using a Land Use Agreement to have a more detailed agreement beyond what the rezoning provided.
- Stephen Henley, Warren Rd, spoke in opposition to the rezoning of 3900 Dixboro Rd.
- Emily Adkison Hoyt, Warren Rd, said she is disappointed in the decisions the Board is making in terms of how money is spent, specifically money not being available for continuing programming, but money is available for legal matters from a two-year-old email.
- Jan Piert, Anns Way, said she appreciates when there is a discussion and having multiple opportunities for the citizens to comment.

**8. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following:

- Washtenaw County Parks and Recreation Commission has agreed to host the easement on the Rock Property.
- Mid-Michigan Materials – Vella Pit, has petitioned EGLE to raise the amount of water they can move every day to 4,200,000 gallons per day and he added there is an opportunity on the EGLE website for the public to offer comments.

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- Lisa Hoenig, Ypsilanti Library, has asked to restructure the agreement for repayment of monies given for the Harris Rd widening project. They are proposing five, one-year payments instead of three. He anticipates she will attend the next Board meeting.
- Deputy Supervisor, Irma Golden, gave an update on the sidewalk repair project including the issues with the process, the steps she has taken to remedy those issues, possibly expanding the poverty exemptions, and proposed further solutions.
- Supervisor Schwartz explained the issue with the GPS process for identifying the locations that need to be repaired, stated Irma Golden has been resolving the problems, and that Geddes Ridge has not been marked properly.
- Supervisor Schwartz answered Trustee Lindke's question about how GPS identification works and informed her all the work was done by OHM.
- Irma Golden recommended Ordinance 150, Sidewalk Ordinance, be amended to state timeline, and that in the winter newsletter the Township residents are told the sidewalk repair requirements will be coming.
- Irma Golden asked that language be added to the contract in regard to any conflict of interest.
- Supervisor Schwartz disclosed that he has used Sean Pinkney on his personal property.
- Trustee McGill urged that the Board has in place all proper state requirements, insurance, and bonds any time there is business with a contractor.
- Supervisor Schwartz clarified that the contract was approved, after which Clerk Findley asked that the conflict-of-interest statement be added, and that Fred Lucas has drafted that addition.

**B. LIASON REPORT ON PARKS & RECREATION COMMISSION MEETING**

Trustee Lindke reported on the following:

- Submitted a written report.

**C. COMMUNITY CENTER ADVISORY COMMITTEE**

Clerk Findley reported on the following:

- The County is still working on the land purchase agreement.
- Stated her only other item is the resolution further down on the agenda.

**D. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Trustee McGill supported by Treasurer Lewis, that the Superior Charter Township Board receive all reports.

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- Lindke expressed her concern about the number of false alarms.
- Treasurer Lewis stated she would take the necessary steps if the Board chooses to increase the fee schedule for false alarms.

The motion carried by unanimous vote.

**E. FINANCIAL REPORTS, ALL FUNDS, PERIOD ENDING JUNE 30, 2023**

It was moved by Trustee McGill supported by Trustee Lindke, that the Superior Charter Township Board receive the Financial Reports, All Funds, Period Ending June 30, 2023.

- Trustee Lindke asked about the amount in “accounts receivable other” compared to last year.
- Keith Locke, Controller, explained the discrepancy is due to the library.
- Trustee Lindke asked if Supervisor Schwartz has heard more from Washtenaw County Parks and Recreation about the trees from Hyundai.
- Supervisor Schwartz stated he expects to hear from them in September.
- Clerk Findley reminded the Board of their promise to donate some of the trees to Clay Hill Farms.
- Trustee Lindke asked Keith Locke if there was anything the Board should be aware of.
- Keith Locke responded “no.”

The motion carried by unanimous vote.

**F. TREASURERS INVESTMENT REPORT, PERIOD ENDING JUNE 30, 2023**

It was moved by Trustee Lindke supported by Trustee Secrest, that the Superior Charter Township Board receive the Treasurers Investment Report, Period Ending June 30, 2023.

- Treasurer Lewis reported that there was one investment that did not mature in time to be on the report.

The motion carried by unanimous vote.

**9. COMMUNICATION**

**A. LETTER OF RESIGNATION FROM PARK'S COMMISSION FROM TERRY LEE LANSING**

- Juan Bradford reported they have received two applications for the one opening.

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It was moved by Trustee Lindke supported by Clerk Findley, that the Superior Charter Township Board receive the resignation from Terry Lee Lansing.

The motion carried by unanimous vote.

**B. LETTER REGARDING REZONING OF 3900 N. DIXBORO**

**C. LETTER REGARDING FIRE DEPARTMENT RESPONSE FROM TREASURER LEWIS**

**D. LETTER THANKING BOARD OF TRUSTEES FROM DEANO SMITH, HEAD OF UPPER SCHOOL FOR GREENHILLS SCHOOL**

**E. LETTER FROM BRENDA BAKER, RESIDENT, REGARDING REZONING OF 3900 DIXBORO RD.**

*(All letters and documents given at the table are attached to the end of these minutes)*

**10. UNFINISHED BUSINESS**

**A. DISCUSS WAGE STUDY**

- Clerk Findley explained this item was on the agenda as a carryover from the last meeting.

**B. ORDINANCE 174-26, ZONING ORDINANCE, SECOND READING AND MOTION**

Supervisor Schwartz read the ordinance.

It was moved by Clerk Findley supported by Trustee McGill to adopt the amendment to Ordinance 174.

Roll Call

Ayes: Trustee Caviston  
Trustee McGill  
Treasurer Lewis  
Supervisor Schwartz  
Clerk Findley  
Trustee Secrest  
Trustee Lindke

Nays: None

Absent: None

The motion carried by unanimous vote.



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**11. NEW BUSINESS**

- Treasurer Lewis requested items B, C, and F are tabled.
- Trustee Lindke explained the need for item A, B and C and the urgency to keep it on the agenda for this meeting.

It was moved by Trustee Caviston supported by Trustee Secrest to table items A, B, C, and F until the October 16, 2023, Board of Trustees meeting.

- Fred Lucas stated Clerk Findley was correct in saying once the motion is made and seconded it can be amended, and comments can be made.
- Trustee Lindke and Clerk Findley expressed her concern about the running of the Utilities Department and that it should not be tabled at that time.
- Supervisor Schwartz disputed the statements that he has not supervised the Utilities properly.

Trustee McGill asked for a friendly motion supported by Clerk Findley to amend the motion to remove item A from the original motion.

Roll Call for friendly amendment.

Ayes: Clerk Findley  
Trustee Lindke  
Trustee McGill  
Treasurer Lewis  
Nays: Trustee Secrest  
Trustee Caviston  
Supervisor Schwartz  
Absent: None

The motion passed by majority vote.

Roll Call for motion as amended.

Ayes: Treasurer Lewis  
Trustee Caviston  
Trustee Secrest  
Supervisor Schwartz  
Nays: Clerk Findley  
Trustee Lindke  
Trustee McGill  
Absent: None

The motion passed by majority vote.

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**A. RESOLUTION 2023-45, RESOLUTION TO MOVE THE SUPERVISION AND OVERSIGHT OF THE UTILITY DEPARTMENT TO THE BOARD OF TRUSTEES**

The following resolution was moved by Trustee Lindke supported by Trustee McGill with the addition of making Trustee McGill Utilities Department Liaison.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-45**

**RESOLUTION TO MOVE THE SUPERVISION AND OVERSIGHT OF THE  
UTILITY DEPARTMENT TO THE BOARD OF TRUSTEES**

**WHEREAS**, the Board of Trustees (Board) of the Charter Township of Superior wishes to move the supervision and oversight of the Utilities Department to the Utility Department Superintendent and Utility Department Director positions; and,

**WHEREAS**, section 42.10 of the State of Michigan Charter Township Act provides the Township Board with the power to delegate certain duties of the Township; and,

**WHEREAS**, the Board wishes to assign the following functions and duties to the Superintendent of Utilities: 1) managing and supervising the operation of all Township utilities, and 2) seeing that all terms and conditions imposed in favor of the Township or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed.

**WHEREAS**, the Board acknowledges the need to have staff directly involved in contractual, administrative, and managerial aspects of the work of the Utility Department; and,

**WHEREAS**, the Superintendent and Director of the Utility Department will provide joint monthly Utility Department reports to the Board; and,

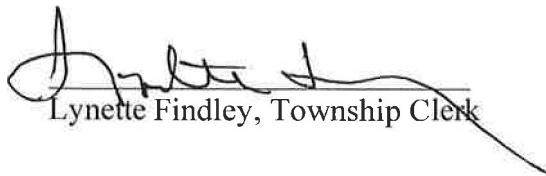
**WHEREAS**, the Board does not wish to continue to delegate supervision of the Utility Department to the Township Supervisor.

**NOW, THEREFORE BE IT RESOLVED**, that the Utilities Department will report directly to the Board of Trustees.

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**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

6/21/2023  
Date Certified

Roll Call

Ayes: Trustee Caviston  
Trustee McGill  
Treasurer Lewis  
Supervisor Schwartz  
Clerk Findley  
Trustee Secrest  
Trustee Lindke  
Nays: None  
Absent: None

The resolution carried by unanimous vote.

**B. RESOLUTION 2023-46, RESOLUTION TO PROMOTE MARY BURTON TO UTILITIES DIRECTOR**

**~~CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-46~~**

**~~RESOLUTION TO PROMOTE MARY BURTON TO UTILITIES DIRECTOR~~**

~~WHEREAS, Mary Burton has been the Utility Department Administrator since October 16, 2017; and,~~

~~WHEREAS, Mary Burton has over 18 years of experience in the utilities field; and,~~

~~WHEREAS, she has an additional 17 years of experience in communications and administration; and,~~

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~~WHEREAS, Supervisor Kenneth Schwartz has served as the Utility Director since 2017;  
and;~~

~~WHEREAS, the Board acknowledges the need to have a staff person directly involved in  
the day to day contractual, administrative and managerial aspects of the work of the Utilities  
Department; and,~~

~~WHEREAS, there are many functions and tasks in the Utility Ordinance which need to  
be addressed; and,~~

~~WHEREAS, the Board is responsible to clearly define the person(s) to whom these  
functions and tasks are expected to be performed and hold that person accountable; and,~~

~~WHEREAS, the Board wishes to charge Mary Burton with all of the day to day  
administrative and managerial tasks; and,~~

~~WHEREAS, Mary Burton has served with distinction in her position with the Utilities  
Department; and,~~

~~WHEREAS, Mary Burton should be given both the title and commensurate salary for  
her work in the Utilities Department.~~

~~NOW, THEREFORE BE IT RESOLVED, that Mary Burton be appointed as Director  
of the Charter Township of Superior Utility Department with a starting salary of \$90,514, a 10%  
increase.~~

**C. RESOLUTION 2023-47, RESOLUTION TO INCREASE PAY RATE OF RICKEY  
HARDING, UTILITIES SUPERINTENDENT**

**~~CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-47~~**

**~~RESOLUTION TO INCREASE PAY RATE OF RICKEY HARDING, UTILITIES  
SUPERINTENDENT~~**

~~WHEREAS, Rickey Harding has been the Superintendent of Maintenance since January  
22, 2019; and,~~

~~WHEREAS, Rickey Harding has over 25 years of experience in the utilities field; and,~~

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~~**WHEREAS**, Rickey Harding has received the following certifications December 20, 2017: S-3 December 15, 2018: S-2, and June 13, 2019, S-1; and,~~

~~**WHEREAS**, section 42.10 of the State of Michigan Charter Township Act provides the township Board with the power to delegate certain duties of the township to a township superintendent; and,~~

~~**WHEREAS**, section 42.11 of the State of Michigan Charter Township Act notes that the Township Superintendent serves at the pleasure of the Board and must be a township resident; and,~~

~~**WHEREAS**, The Board wishes to assign the following functions and duties to the Township Superintendent position: 1) managing and supervising the operation of all township utilities, and 2) seeing that all terms and conditions imposed in favor of the township or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed.~~

~~**WHEREAS**, the Board acknowledges the need to have the Township Superintendent position directly involved in the technical field work of the Utilities Department and responsible for the duties as described above; and,~~

~~**WHEREAS**, the Board does not wish to continue to delegate supervision of the Utility Department to the Township Supervisor; and,~~

~~**WHEREAS**, it is the Board's responsibility to clearly define the person(s) to whom these functions and tasks are expected to be performed and hold that person accountable; and,~~

~~**WHEREAS**, Rickey Harding has served with distinction in his position as Superintendent with the Utilities Department; and,~~

~~**WHEREAS**, Rickey Harding should be given commensurate salary for his work in the Utilities Department.~~

~~**NOW, THEREFORE BE IT RESOLVED**, that Rickey Harding be given a salary of \$96,210, a 10% increase.~~

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**D. RESOLUTION 2023-48, ANN ARBOR TOWNSHIP WATER & SEWER RATE INCREASE 2023**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-48**

**ANN ARBOR TOWNSHIP WATER & SEWER RATE INCREASE 2023**

**WHEREAS**, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems; and,

**WHEREAS**, Ann Arbor Township has increased the charge for water by 14.30%, and sewer by 11.01%; and,

**WHEREAS**, the Superior Charter Township Utility Fund may not operate at a deficit; and,

**WHEREAS**, after an analysis of the effect of the new charges for water, it was determined that it would be adequate to increase our water rates by 15.30%, and sewer rates by 11.96%; and,

**WHEREAS**, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township.

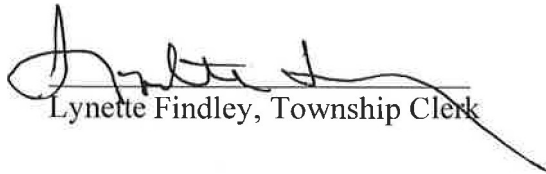
**NOW, THEREFORE, BE IT RESOLVED**, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's water systems shall be amended per the attached Schedule A; and,

**BE IT FURTHER RESOLVED** that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – [www.superiortownship.org](http://www.superiortownship.org) – with notice of such in *The Ann Arbor News*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/21/2023  
Date Certified

Roll Call

Ayes: Trustee Caviston  
Trustee McGill  
Treasurer Lewis  
Supervisor Schwartz  
Clerk Findley  
Trustee Secrest  
Trustee Lindke

Nays: None  
Absent: None

The resolution carried by unanimous vote.

**E. RESOLUTION 2023-49, YCUA WATER & SEWER RATE INCREASE 2023**

The following resolution was moved by Trustee Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-49**

**YCUA WATER & SEWER RATE INCREASE 2023**

**WHEREAS**, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems; and,

**WHEREAS**, the Ypsilanti Community Utilities Authority has increased the charge for water by 4%, and the charge for sewer by 1.55%; and,

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**WHEREAS**, the Superior Charter Township Utility Fund may not operate at a deficit; and,

**WHEREAS**, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our water rates by 5.0%, and sewer rates by 2.69%; and,

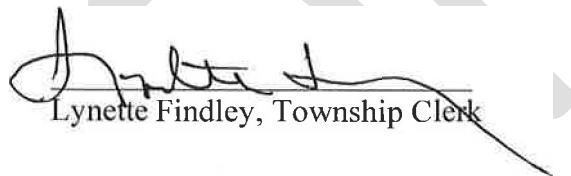
**WHEREAS**, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township.

**NOW, THEREFORE, BE IT RESOLVED**, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's water and sewer systems shall be amended per the attached Schedule A; and

**BE IT FURTHER RESOLVED** that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – [www.superiortownship.org](http://www.superiortownship.org) – with notice of such in *The Ann Arbor News via MLive*, a newspaper of general circulation online in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/21/2023  
Date Certified

Roll Call

Ayes: Trustee Caviston  
Trustee McGill  
Treasurer Lewis  
Supervisor Schwartz  
Clerk Findley  
Trustee Secrest  
Trustee Lindke

Nays: None

Absent: None



**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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The resolution carried by unanimous vote.

**F. RESOLUTION 2023-50, RESOLUTION TO NAME AN ACCOUNTANT/BILLING SPECIALIST FOR THE SUPERIOR TOWNSHIP UTILITY DEPARTMENT**

**~~CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-50~~**

**~~RESOLUTION TO NAME AN ACCOUNTANT/BILLING SPECIALIST FOR THE  
SUPERIOR TOWNSHIP UTILITY DEPARTMENT~~**

~~**WHEREAS**, the Superior Township Utility Department (STUD) after reviewing job roles and responsibilities of the Controller's office foresee an immediate need to train an employee in the role of Accountant who would serve as backup and support to the Controller; and,~~

~~**WHEREAS**, this position can be combined with the Billing Specialist responsibilities, which would be expanded to include general accounting work; and,~~

~~**WHEREAS**, the Superior Township Utility Department (STUD) will name an Accountant/Billing Specialist; and,~~

~~**WHEREAS**, the Superior Township Utility Department (STUD) recommends Aalea Skrycki to be promoted to this position as Accountant and Billing Specialist. She has been an employee of Superior Township for more than 17 years, beginning as an Administrative Assistant for the Treasurer's office for a short stint and soon moving up to Deputy Treasurer; and,~~

~~**WHEREAS**, Aalea Skrycki is qualified, capable and in times past, has filled in for the Controller to cover vacations. She holds a bachelor's degree in accounting and is willing to be fully trained in this capacity.~~

~~**NOW THEREFORE, BE IT RESOLVED**, the Superior Charter Township Board hereby approves Aalea Skrycki as Accountant/Billing Specialist for the Superior Township Utility Department at a wage of \$36.10 per hour an increase from her previous \$27.73.~~

**G. RESOLUTION 2023-51, RESOLUTION TO AUTHORIZE SUBMISSION OF APPLICATION FOR MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY (LEO) COMMUNITY CENTER GRANT FOR CHENEY COMMUNITY CENTER**

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The following resolution was moved by Trustee Secrest supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-51**

**RESOLUTION TO AUTHORIZE SUBMISSION OF APPLICATION FOR MICHIGAN  
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY (LEO)  
COMMUNITY CENTER GRANT FOR CHENEY COMMUNITY CENTER**

**WHEREAS**, the Charter Township of Superior Board of Trustees supports the submission of an application titled, Michigan Department of Labor and Economic Opportunity (LEO) Community Center Grant, for the Cheney Community Center at the parcel at 1500 Stamford, formerly Cheney Elementary School, and;

**WHEREAS**, the Charter Township of Superior Board of Trustees, in resolution 2023-25, has approved to commit \$797,952.52 of the American Rescue Plan Act (ARPA) funds to the development of the Community Center, and;

**WHEREAS**, the Cheney Community Center will be a haven that our diverse community can enjoy and feel safe in. With the commitment to the critical tenets of diversity, equity, and inclusion the Cheney Community Center will support, educate and cultivate the citizens in our community, offering unique, broad and effective programing, and;

**WHEREAS**, through the Michigan Department of Labor and Economic Opportunity (LEO) Community Center Grant, an organization can apply for a Capital Project Grant, a Program grant, or they can apply for both a Capital Project Grant and a Program Grant and the total request in all circumstances cannot exceed \$2,500,000.00.

**1. Capital Project Grants**

Projects could include but are not limited to: new construction, remodeling existing structures, purchasing land, purchasing equipment, purchasing and installing energy efficient heating and/or cooling equipment, installing renewable energy systems, weatherizing facility, replacing roof and windows, installing/updating recreation fields.

**2. Program Grants**

Project examples could include but are not limited to mentoring, STEM education, environmental justice activities, renewable energy information, disaster preparedness, outdoor education, before or after-school education, volunteer programs, youth volunteer efforts, career or workforce training, programming for women, recreational or athletic activities, senior activities, veteran support activities, food access, and wraparound services (health services, behavioral services, licensed childcare).

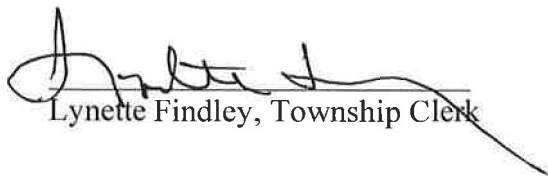
**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees authorizes the submission of application titled, Michigan Department of Labor

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and Economic Opportunity (LEO) Community Center Grant, for the Cheney Community Center for the total of \$2,500,000.00.00.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/21/2023  
Date Certified

Roll Call

Ayes: Trustee Caviston  
Trustee McGill  
Treasurer Lewis  
Supervisor Schwartz  
Clerk Findley  
Trustee Secrest  
Trustee Lindke  
Nays: None  
Absent: None

The resolution carried by unanimous vote.

**H. RESOLUTION 2023-52, RESOLUTION TO ACCEPT THE BAKER TILLY MUNICIPAL ADVISORS, LLC PROPOSAL TO DEVELOP A COMPREHENSIVE WATER AND SANITARY SEWER RATE DESIGN STUDY**

The following resolution was moved by Trustee Lindke supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-52**

**RESOLUTION TO ACCEPT THE BAKER TILLY MUNICIPAL ADVISORS, LLC  
PROPOSAL TO DEVELOP A COMPREHENSIVE WATER AND SANITARY SEWER  
RATE DESIGN STUDY**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**WHEREAS**, Baker Tilly Municipal Advisors, LLC (“BTMA”) has submitted a proposal to the Charter Township of Superior Board of Trustees to develop a comprehensive water and sanitary sewer rate design study; and,

**WHEREAS**, BTMA is a leader in the municipal advisory space with more than 90 registered municipal advisors (“MA’s”). BTMA has the necessary resources, experience, and commitment to quality and timeliness that we require; and,

**WHEREAS**, the typical billing method for this service is quarterly bills until completion, but this can be negotiated with the Board. This fee includes all expenses incurred and up to four in-person meetings attended (additional meetings would be charged at \$1,500 per meeting above fee detailed below).

**WHEREAS**, BTMA has submitted the below schedule:

<b>Timeline</b>	<b>Milestone</b>
<b>Month 1</b>	– Project kick-off meeting – Develop mutually agreed-upon timeline and work plan
<b>Months 2-3</b>	– Review of data provided by Township staff – Fieldwork to finalize analysis of historical data, assumptions and forecasted results – Consultant draft and review preliminary report
<b>Month 4</b>	– Staff review of preliminary findings and recommendations – Preliminary findings presented to Township staff – Final reports presented to the Board
<b>Month 5</b>	-Public hearing and final approval of recommended water and sewer rates

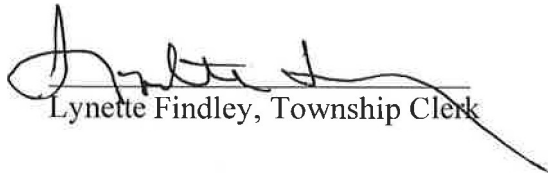
**NOW, THEREFORE, BE IT RESOLVED**, the Charter Township of Superior hereby accepts the proposal from Baker Tilly Municipal Advisors, LLC (“BTMA”) for this service for a fee not-to-exceed \$28,750.00.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/21/2023  
Date Certified

Roll Call

Ayes: Supervisor Schwartz  
Trustee Secrest  
Trustee McGill  
Trustee Lindke  
Treasurer Lewis  
Clerk Findley  
Trustee Caviston  
Nays: None  
Absent: None

The resolution carried by unanimous vote.

**I. RESOLUTION 2023-53, RESOLUTION TO ACCEPT QUOTE FROM THREE BROTHER'S LAWN CARE FOR BRUSH REMOVAL AND STUMP GRINDING**

The following resolution was moved by Trustee Caviston supported by Trustee Secrest.

- Trustee Lindke asked if there is a conflict-of-interest statement in the contract.
- Supervisor Schwartz stated no.
- Treasurer Lewis stated a conflict-of-interest should be standardized moving forward.
- Trustee McGill asked if this was the only quote and how the quoting process works.
- It was stated that there have been several occasions when the Board only receives one bid.
- Supervisor Schwartz stated capitol improvement bids go on BidNet.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-53**

**WHEREAS**, it is the desire of the Superior Charter Township Board to promote the well-being of its residents; and,

**WHEREAS**, the Township owned parcels at 1850 N. Harris Rd. and 9057 MacArthur Blvd. are in a state of neglect; and,

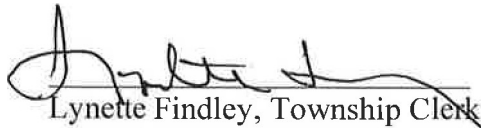
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WHEREAS, the Township has received a quote from Three Brother's Lawn Care, 2612 Newport Rd. Ann Arbor, MI, to clear brush and grind stumps for a total of \$26,600.00.

NOW, THEREFORE, BE IT RESOLVED the Superior Charter Township Board accepts the quote of \$26,600.00 from Three Brother's Lawn Care for cleanup of the parcels at 1850 N. Harris Rd. and 9057 MacArthur Blvd.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/21/2023

Date Certified

Roll Call

Ayes: Treasurer Lewis  
Trustee Caviston  
Trustee Lindke  
Supervisor Schwartz  
Trustee Secrest  
Clerk Findley  
Trustee McGill

Nays: None  
Absent: None

The resolution carried by unanimous vote.

**J. RESOLUTION 2023-54 RESOLUTION TO APPROVE GARRETT'S SPACE, ZONING AND LAND USE AGREEMENT WITH CONSERVATION EASEMENT**

- Fred Lucas stated there were last-minute changes to the Land Use Agreement. He added the planner (Ben Carlisle) had seen the new language and agreed to it.
- Gerald Fisher stated he also agrees with the new language.
- Fred Lucas read the changes as follows:
  1. Section 2.11, sub-paragraph 2, "and in compliance with Township Ordinances."
  2. Section 4.2, "Notwithstanding any other provision contained in this agreement the execution of this agreement by the parties does not relieve Garrett's Space from its obligation to comply with the due procedures for special district approval as set forth in section 7."

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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The following resolution was moved by Trustee Lindke supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-54**

**RESOLUTION TO APPROVE GARRETT'S SPACE, ZONING AND LAND USE  
AGREEMENT WITH CONSERVATION EASEMENT**

**WHEREAS**, the Charter Township of Superior Board of Trustees have received a Zoning and Land Use Agreement from Garrett's Space for the property at 3900 Dixboro Rd; and,

**WHEREAS**, the Developer, Garrett's Space is developing a PC, Planned Community Special District, pursuant to the Superior Charter Township Zoning Ordinance No. 174, as amended, and other applicable law; and,

**WHEREAS**, a Zoning and Land Use Agreement presents a binding summary of use as related to a property that affected/interested parties agree to as it relates to the aforementioned; and,

**WHEREAS**, the property at 3900 Dixboro Rd. was rezoned from A2, Agriculture District to PC, Planned Community Special District in the July 17, 2023, Regular Meeting of the Charter Township of Superior Board of Trustees; and,

**WHEREAS**, the inherent flexibility encompassed in a PC, Planned Community Special District encourages an agreement that stipulates the expected use of the property by the property owner and any party that utilizes said property under this Special Zoning District; and,

**WHEREAS**, the Zoning and Land Use Agreement shall be binding upon the Township, the Developer of the Development, their successors-in-interest, and assigns.

**NOW, THEREFORE, IT BE RESOLVED**, in consideration of the premises and the mutual covenants of the parties described in this Agreement, and with the express understanding that this Agreement contains important and essential terms, the parties hereby agree as follows:

***Superior Charter Township***

**ZONING AND LAND USE AGREEMENT**

***PC, Planned Community Special District***

***[Garrett's Space]***

**THIS ZONING AND LAND USE AGREEMENT**, effective as of the 21st day of August, 2023, is entered into according to the terms and provisions of the Charter Township of Superior Zoning Ordinance, as amended (Zoning Ordinance”), for the governance of the Garrett’s Space land use and care center as a Special District under Article 7 of the Zoning Ordinance, PC, Planned Community Special District. The parties to this agreement are Superior Charter Township, a municipal corporation, 3040 North Prospect, Ypsilanti, MI 48198 (the “**Township**”), and Garrett’s Space, a non-profit corporation, 1400 Granger Ave, Ann Arbor, MI 48104 (“**GS**”).

***RECITATIONS***

***Summary of Use***

The parties recognize an unmet need for uses and facilities to provide support for young adults struggling with depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS, and that these individuals may require assistance other than visits to a therapist or other help currently available. GS desires and intends to create a land use with a care center designed with the view of filling existing gaps in support for this population.

This land use is *not* intended as a “medical” facility that would provide treatment or other support for young adults (i) with psychosis or mania, (ii) who are imminently at high risk for suicide, (iii) who pose a threat to, or are at risk of, harming others, (iv) who are actively using substances that could significantly impair their judgment or lead to unsafe behaviors, or (v) who are subject to court-ordered or other involuntary treatment; and based on careful screening, such individuals identified with any of such conditions shall not be admitted for treatment for residential or day programming on the Property. Nor is the use proposed to be a state-licensed facility, but represents an “other managed residential facility” referenced as part of the residential use classification on the Land Use Table of Zoning Ordinance Article 4.

Rather, it is the intent of the Township to permit, and for GS to establish, a residential campus offering relatively short-term on-premises residential care, as well as day care, and provide a safe and holistically focused space for young adults struggling from the life-threatening challenges that arise due to depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS.

***PC Planned Community Special District – Intended to be Flexible***



**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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It is agreed by the Township and GS that the unique nature of the proposed land use, and its rural residential character on a unified 76-acre property, is well suited and meets all of the enabling requirements for approval under the Planned Community (PC) Special District. This Special District encourages greater collaboration between the developer and the Township in the development process and allows additional freedom for the developer to take an even more creative approach to land use and development than otherwise permitted under the Zoning Ordinance. This Special District option also offers greater flexibility in the design of land development, maximizing the developer's ability to take advantage of natural topography, vegetation, watercourses, and other site features, which are all present on this one site. The approved development is shown on the approved Area Plan, attached, and is further described in this Agreement and the site plan.

This flexibility in design, development, and use is expressly authorized by the Michigan Zoning Enabling Act; and such authorization is applied in the Superior Township Zoning Ordinance with safeguards and standards including the requirement for conformity with the Master Plan and Growth Management Plan, so that a project approved under this permission becomes a planned use and avoids the legal shortcoming of so-called "spot zoning." By approving the proposed use as a Planned Community Special District, the use will be a rural residential use with accompanying components, consistent with and complimentary to the surrounding uses and area.

***Intent of Township and Garrett's Space***

The parties intend this Agreement, approved in accordance with Article 7 of the Zoning Ordinance, to be a part of Township approval and rezoning of the Property to PC, Planned Community Special District, for the use, development, and land use standards for the Property and development project shown on the Area Plan and to be shown on the Site Plan, and as described in this Agreement. This Agreement is also intended to specify binding terms and requirements on GS and the Township for the development and use of the Property.

***AGREEMENT TERMS***

Based on the Recitations stated above, and premised on the mutually binding terms and covenants of this Agreement, the parties **AGREE AS FOLLOWS:**

**ARTICLE I**

**GENERAL ZONING, AREA PLAN, AND SITE PLAN TERMS**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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- 1.1. **Recitations Part of Agreement.** The Recitations stated above are deemed to be an integral and binding part of this Agreement.
- 1.2. **The Property.** The property which is the subject of this Agreement consists of seven parcels totaling approximately 76 acres in the Township, commonly known as 3900 Dixboro Road, and more specifically described on Attachment 'A' to this Agreement (the "**Property**"). The several parcels shall, upon final site plan approval in accordance with this Agreement, be merged and become one unified parcel.
- 1.3. **Zoning District.** The Township approves the rezoning of the Property from A2, Agriculture District, to PC, Planned Community Special District for development and use in conformance with this Agreement.
- 1.4. **Requirements.** The Township Board, after public hearings, and following recommendation by the Planning Commission, finds that all of the requirements of the PC, Planned Community Special District are met.
- 1.5. **Area Plan.** The Zoning Ordinance requires an approved Area Plan for the development and use of the Property as a Special District under Article 7. The Township has approved the Area Plan for this development of the Property, which shall be binding on the Township, GS, and all successor owners of record of the Property. The Area Plan was approved following due notice and public hearing and is incorporated as part of this Agreement as Attachment 'B' ("**Area Plan**"). Approval of the Area Plan shall represent Township approval of the land use, general site layout, conceptual building design and location, and preliminary vehicular and pedestrian networks.
- 1.6. **Site Plan Approval.** The site plan, to be subsequently approved, shall conform to the approved Area Plan for this development, and must be reviewed and approved by the Township prior to site work on the Property ("**Site Plan**"), except that the Township, in its discretion, may administratively authorize the issuance of permits by the Building Official for preliminary site work to begin in connection with soil exploration, site clearing, entranceway improvements, and preliminary steps for on-site water and sanitary sewage disposal and storm water management (subject to any necessary approval by outside agencies).
- 1.7. **Conditions of Approval.** The approval of the Area Plan and subsequent approval of the Site Plan, for this development are subject to the terms and conditions specified in this Agreement.

- 1.8. **Duration of Approval.** The Property will be developed in phases, , as approved in the Area Plan and Site Plan and as provide in the Zoning Ordinance.
- 1.9. **Amendment.** The terms and provisions of this Agreement, including the Area Plan and Site Plan, shall be subject to amendment only as provided in this Agreement, and the Township’s Zoning Ordinance.
- 1.10. **Recordation.** This Agreement, or a recordable notice of this Agreement, shall be duly recorded by the Township at the Register of Deeds for the County of Washtenaw, State of Michigan.

## ARTICLE II

### DEVELOPMENT AND USE

- 2.1. **Development and Use.** The Property shall be developed and used in accordance with this Agreement, including approved plans reflected in the Area Plan and Site Plan, as the same may be modified in accordance with the terms of this Agreement.
- 2.2. **Permitted Use.** The principal use of the Property shall be a residential use as part of a 76-acre campus care center with a predominant residential setting, to provide care and support for the wellness and support needed by young adults struggling from depression, anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS. The setting provided by the Property, as approved for development and use, is intended to enhance such wellness and support, along with professionally programmed support designed to enhance healing through in-person connections and activities. The large open space, natural resource-rich environment carries out the fundamental intent of the Federal Fair Housing Act and Americans with Disabilities Act and related state law of enabling mainstream, or community-based, living, while concurrently fulfilling the intent of the Township Master Plan, which incorporates the Growth Management Strategies and Goals for large lot, open space and preservation in this Northwest, rural residential portion of the Township. The use also includes authorization to provide support to family members, friends, and allies of those receiving support. This land use is not intended as a “medical” facility that would provide treatment or other support for young adults (i) with psychosis or mania, (ii) who are imminently at high risk for suicide, (iii) who pose a threat to, or are at risk of, harming others, (iv) who are actively using substances that could significantly impair their judgment or lead to unsafe behaviors, or (v) who are subject to court-ordered or other involuntary treatment; and based on careful screening, such individuals identified with any of

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such conditions shall not be admitted for treatment for residential or day programming on the land.

**Short-term, in-residence care** is intended to be provided for up to 20 individuals who will reside on the property for a period of time expected to have a duration of approximately 30 days or less.

**Day programming** would be provided for approximately 10 or more individuals, however, to the extent programmed day care is provided to more than 10 individuals, the number of in-residence care individuals shall be reduced proportionately, so that the total number of persons receiving care on the Property at any time will not exceed 30.

**Staffing** is expected to be provided by up to 18 individuals, including administrators, and no less than two members of the staff would remain on the Property 24/7 when overnight guests are on the premises, with responsibility for care, safety and security, including monitoring resident whereabouts. These staffing levels shall be subject to the need to conform to applicable government regulation, as this may be changed from time-to-time.

- 2.3. **Accessory Uses.** GS is authorized to provide and facilitate the following accessory uses on the Property to support and enhance the principal use:
- (1) Teletherapy services and therapy.
  - (2) Support groups, grounding activities such as yoga, movement, mindfulness, meditation, and other somatic and artistic options and applications, such as journaling, healthy cooking, music, art, poetry, gardening, and the like. Individuals involved in these activities will consist of the ‘not to exceed’ 30 persons receiving care on the Property, as specified in Section 2.16(3).
  - (3) Walking trails.
  - (4) Interaction with farm animals subject to and as determined during site plan review.
  - (5) Case management support.
  - (6) Support for families.
  - (7) Creativity studio for such activities as music, dance, and art.
  - (8) Occasional special events, such as community, alumni, and family events, training (CEU), and fundraising.
- 2.4. **Primary Buildings.** The three primary buildings, as shown on the Area Plan, and more specifically on the Site Plan, for the use would be:
- (1) A main residential structure to be newly constructed (“**Residential Structure**”) to accommodate the individuals receiving in-residence and outpatient care along with staff; and

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- (2) The existing residential structure on the Property, the interior of which would be modified to serve as an administrative office and for day-programming use (“**Administrative/Programming Structure**”).
- (3) Creativity studio for such activities as music, dance, and art.

2.5. **Accessory Structures.** Approved accessory improvements to be constructed and used include the following, as specified on the Area Plan and Site Plan, with area and height to be dictated by use, taking into consideration the height exceptions in Section 3.201 of the Zoning Ordinance:

- (1) Outdoor recreation areas and facilities to accommodate, among other things, basketball, volleyball and the like.
- (2) Barn and related facilities for therapeutic animals.
- (3) Small group pavilion.
- (4) Sheds for gardening and other outdoor activities used as part of the care mission.
- (5) Stream, wetland, and natural resources, which would be part of a preservation regime to be made part of care programming.
- (6) Walking trails, gardens, fire pit, and other outdoor focus areas for recreation and care programming.
- (7) Existing storage shed.

2.6. **Change to, or Addition of, Structures, Uses, and Improvements.** Changes to, or addition of, structures, uses, and improvements shall be reviewed and approved in the manner provided in the Zoning Ordinance.

2.7. **Conditions of approval to be met:**

- (1) All new and existing buildings and structures shall comply with the Area Plan and Site Plan, unless amended.
- (2) All new and existing buildings and structures shall comply with all building code standards, and applicant shall be required to apply and pay for all required permits.
- (3) Any permits required by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) relating to the Property shall be secured by the applicant prior to the commencement of any work.

2.8. Dedications and restrictions; easements and rights-of-way. All vehicular and pedestrian ways on the property shall be retained in private ownership. Easements for utilities are as shown on the Site Plan. GS shall be authorized, but not required, to establish other formal and informal restrictions, easements and rights-of-way applicable internally to some or all of the property, subject to administrative approval by Township Staff, and subject to documentation by Administrative Addendum to this Agreement.

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2.9 Open and common space and conservation easement protection; maintenance, and permitted activities within respective open space and conservation areas.

- (1) A substantial portion of the Property is shown as unimproved areas on the Area Plan. Areas restricted by deed restriction or conservation easement shall be restricted from use as provided below. Other areas shall be restricted from the development of new buildings or structures unless and until approved, either administratively or by the Planning Commission and Township Board, as applicable under the provisions stated in this Agreement; however, such other areas shall not be restricted for use if they are consistent with the intent and purpose of the approved land use and care center.
- (2) Areas of the Property restricted by deed restriction or conservation easement shall have a limited use in accordance with the terms of the respective restriction or conservation easement, as applicable, but shall otherwise shall not be restricted for use consistent with the principal and accessory uses permitted in this Agreement.
  - (a) Prior to the issuance of a certificate of occupancy for the main residential structure to be newly constructed, the areas on the Property which consist of a substantial amount of open and wooded space, regulated wetlands, wetland buffers, the pond, and the stream shall be placed under the protection of a conservation easement which shall, among other things, restrict some 58 acres of the Property from the construction of structures, but may permit underground utilities, septic drain fields, water wells, walking paths and elements, landscape installations and elements, drainage elements such as retention / detention; rain gardens, culverts, swales, or other facilities required for the land use approved in this Agreement, and shall require such areas to be maintained as specified as part of the terms of the conservation easement. Subject to approvals required by law, such areas shall not be restricted from customary use, such as hiking and nature observation. The Conservation Easement shall be for the benefit of the grantee entity, which may be the Township or an entity approved by the Township.
  - (b) Until the conservation easement is established, GS shall preserve from active construction and development the 58-acre area in the manner not inconsistent with the preservation described in paragraph (2)(a), above.

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(3) In all events, all areas on the Property shall be maintained in good faith consistent with the objectives of the care center and land use, and the requirements of this Agreement.

**2.10 Entranceway Improvements.** Roadway improvements shall be made at the entrance to the Property in the public right-of-way of Dixboro Road as required by the Washtenaw County Road Commission in the location shown on the Area Plan, and to be detailed on the Site Plan. On the Property, set back from the public right-of-way, there shall be a security gate for the protection of the residents. There is no current intention to place any type of occupied security structure at the entrance, however, if such intent should change based on experiences encountered, an administrative change for such purpose shall be submitted by GS, which shall be subject to review and approval by the administrative staff of the Township.

**2.11 Water supply, sanitary sewage disposal, and other utility Facilities.**

The Property is an existing lot or parcel which has been occupied, and thus considered an existing lot which has been served by on-site facilities. The use of on-site facilities will continue, with supplementation, all to be approved by other government agencies having jurisdiction.

(1) Water Supply. All on-site water supply facilities utilized on the Property shall be approved by the Washtenaw County Health Department.

(2) Sanitary Sewage Disposal. All on-site sanitary sewage disposal facilities shall approved by the Washtenaw County Health Department.

**2.12 Storm water management.** Storm water management system improvements, including grading, open ditches, and detention facilities, and related improvements, shall be developed and approved by the Washtenaw County Water Resources Commissioner's office, to be shown on the site plan.

**2.13 Private on-site traffic circulation improvement design and management.** The entranceway to the property shall be modified as directed by the Washtenaw County Road Commission, to be shown on the site plan. Internal traffic circulation improvements shall be private roads

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as shown on the site plan, maintained by GS, and shall be consistent with the Area Plan.

- 2.14 **Pedestrian circulation.** Private walking and hiking trails shall be established on the site, as shown on the site plan.
- 2.15. **On-site parking improvements** On-site parking improvements shall be provided to serve the respective principal and accessory structures, with locations and specifications as generally shown on the Area Plan, and to be specifically shown on the Site Plan.
- 2.16 **Development regulations, including area, set back, height, and the like.**
- (1) Building Setbacks from the respective parts of the perimeter of the site shall be a minimum distance from the:
    - a. Northerly property line: Minimum of 200 feet.
    - b. Easterly property line: Minimum of 200 feet.
    - c. Southerly property line (adjacent to M-14): Minimum of 50 feet.
    - d. Southwesterly property line (angling from the west end of the southerly line over to the south end of the westerly line: Minimum from Dixboro Road to the pond the setback is 200 feet, from the pond to the Southerly property line the setback shall be 50 feet.
    - e. Westerly property line (adjacent to Dixboro Road and portion of boundary extending to Southerly line): Minimum of 200 feet.
  - (2) Height: All buildings shall have a height within the range of two and one-half stories or 35 feet or less, with heights of specific buildings shown on the Site Plan.
  - (3) Density: The Residential Structure shall accommodate in-residence individuals and 10 day-programming individuals, along with limited staff to remain on-site for care and security purposes. Short-term, in-residence care is intended to be provided for up to 20 individuals who will reside on the property for a period of time expected to have a duration of approximately 30 days or less. Some of such care may be provided in the existing residence. Day programming would be provided for approximately 10 to 15 individuals, however, to the extent outpatient care is provided to more than 10 individuals, the number of



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in-residence care individuals shall be reduced proportionately, so that the total number of persons receiving care on the Property at any time will not exceed 30. Occasional meetings during the hours of 9:00 am to 9:00 pm, may be scheduled on the Property, such as for community, alumni, family events, training (CEU), and fundraising.

- (4) Distances between buildings: The distance between the two primary buildings shall be a minimum of 60 feet, and distance between the Primary buildings and the Creativity Studio shall be a minimum of 40 feet.

**2.17 Signage and lighting**

- (1) Signage. A sign identifying the Property as the care center approved in this Agreement shall be displayed adjacent to the entrance to the Property, as shown on the Site Plan and approved through a Sign Permit. The specifications of the sign shall conform to the Township code for monument signs. In addition, bearing in mind that there will be individuals on the Property who will only be on site for a short period of time, and that the property is some 76 acres in area, wayfinding signs, which shall be exempt from sign permit requirements, shall be permitted on drives and walkways in locations determined by GS to be appropriate to facilitate efficient movement on the site, subject to compliance with the following standards:

- (a) Signs may be located along drives and walkways; and,  
(b) Signs shall not exceed six square feet in area and four feet in height.

- (2) Lighting. Lighting shall be utilized around building entries (building and ground mounted), adjacent to the entranceway from Dixboro Road, and minimal parking lot lighting that will be down shielded and configured for a maximum of one foot candle over the parking fields. Lighting may also be utilized adjunct to the entrance road and walking trails, however no lighted signs shall be established immediately adjacent to neighboring residences. Lighting shall comply with Section 14.11 of the Zoning Ordinance and shown on the approved Site Plan.

- 2.18 Landscaping plan.** Landscaping shall be provided in compliance with Section 14.10 of the Zoning Ordinance and in accordance with a landscaping plan finalized as part of site plan review and approval.

**ARTICLE III**

**PHASING AND AGREEMENT AMENDMENT**

- 3.1 **Phasing of project development and use.** Phasing Plan to be reviewed and approved as part of the Site Plan review.
- 3.2 **Amendment to Area Plan or Site Plan.** Amendments to the Area Plan or Site Plan shall be reviewed and approved in the manner provided in the Zoning Ordinance.

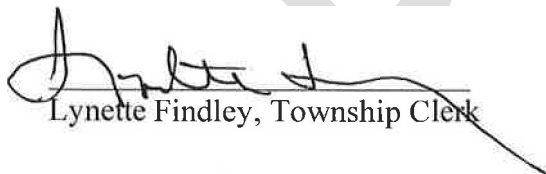
**ARTICLE IV**

**EFFECTIVENESS**

- 4.1 This Agreement shall become effective upon approval by and execution on behalf of the Superior Township Board, and execution on behalf of Garrett's Space, and shall then be binding on the Property; provided that, in the event the rezoning of the Property to PC, Planned Community Special District, does not take effect and is rejected under Section 402 of Act 110, PA 2006, as amended, or is invalidated by final judgment of a court having jurisdiction, or the use is not permissible due to action of an outside government agency, or by similar cause, then this Agreement, the Area Plan, and rezoning, and all restrictions arising from such Agreement, Plan, and rezoning, shall thereupon be null and void.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/21/2023  
Date Certified

**Roll Call**

Ayes: Clerk Findley  
Trustee Lindke  
Trustee McGill  
Trustee Secrest

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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Trustee Caviston  
Treasurer Lewis  
Supervisor Schwartz

Nays: None  
Absent: None

The resolution carried by unanimous vote.

*The changes to the Land Use Agreement listed by Fred Lucas were not approved by the Board because they were not stated in the motion.*

**K. RESOLUTION 2023-55, RESOLUTION TO ACCEPT G2 CONSULTING GROUP, LLC PROPOSAL TO PREFORM A PHASE 1 ENVIRONMENTAL SITE ASSESSMENT**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023  
RESOLUTION 2023-55**

**RESOLUTION TO ACCEPT G2 CONSULTING GROUP, LLC PROPOSAL TO  
PREFORM A PHASE 1 ENVIRONMENTAL SITE ASSESSMENT**

**WHEREAS**, G2 Consulting Group, LLC (G2) has submitted a proposal to the Charter Township of Superior to perform a Phase I Environmental Site Assessment (ESA) for the two contiguous parcels of land located at 1850 Harris Road and 9057 MacArthur Blvd within Superior Township, Washtenaw County, Michigan; and,

**WHEREAS**, the purpose of the Phase I ESA is to ascertain the present risk of significant contamination of the soils or groundwater within the subject property; and,

**WHEREAS**, G2 will determine whether there are apparent indications, through visual inspections and regulatory record search, of improper handling, storage, or disposal of hazardous materials; and,

**WHEREAS**, the assessment will include a visual reconnaissance of adjoining properties to identify potential contaminant sources, which may adversely affect the subject property. The purpose of the investigation is to conduct an “all appropriate inquiry” into the ownership and uses of the property; and,

**WHEREAS**, the Charter Township of Superior shall provide a detailed survey of the subject property including property boundaries, legal descriptions, and structures; and,

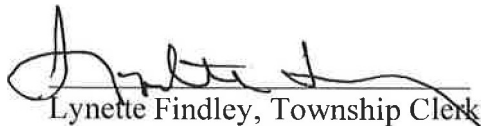
**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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WHEREAS, an electronic copy of G2's Phase I ESA report will be presented within 20-25 business days of receiving written notification to proceed and site access, with the agreed upon fixed fee of \$2,500.00. These fees do not include municipality/regulatory file review assessed fees, additional meetings, consultations, collection of any type of samples, hard copies of the report, or G2 obtaining Chain-of-Title work.

NOW, THEREFORE, BE IT RESOLVED, the Charter Township of Superior Board of Trustees accepts the proposal with the proposed fee not to exceed \$2,500.00.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/21/2023  
Date Certified

Roll Call

Ayes: Trustee Caviston  
Treasurer Lewis  
Trustee Lindke  
Trustee McGill  
Supervisor Schwartz  
Trustee Secrest  
Clerk Findley

Nays: None  
Absent: None

The resolution carried by unanimous vote.

**L. RESOLUTION 2023-56, RESOLUTION TO APPROVE BUDGET AMENDMENTS 2023**

The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN  
AUGUST 21, 2023**

**RESOLUTION 2023-56**

**RESOLUTION TO APPROVE BUDGEMENTS 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current spending, and

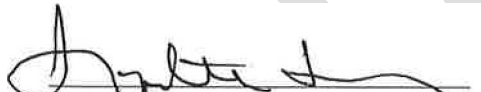
**WHEREAS**, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide for the needs of the Township, and

**WHEREAS**, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2023 and offers the following budget amendments.

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached spreadsheet.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/21/2023

Date Certified

**Roll Call**

Ayes: Treasurer Lewis  
Trustee Caviston  
Clerk Findley  
Trustee Lindke  
Trustee McGill  
Supervisor Schwartz  
Trustee Secrest

Nays: None

Absent: None

The resolution carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**M. MOTION TO APPROVE REIMBURSEMENT FROM T&A FUND – INFINITY HOMES**

It was moved by Treasurer Lewis supported by Clerk Findley to approve reimbursement from T&A Fund to Infinity Homes.

Roll Call

Ayes: Clerk Findley  
Treasurer Lewis  
Trustee Lindke  
Trustee Secrest  
Nays: Trustee McGill  
Supervisor Schwartz  
Trustee Caviston  
Absent: None

The motion carried by majority vote.

**N. MOTION TO APPROVE MAINTENANCE OF ROUNDABOUT AT GEDDES**

It was moved by Treasurer Lewis supported by Trustee McGill to table the item.

The motion carried by unanimous vote.

**O. MOTION TO APPROVE INVOICE FOR SEMCOG DUES**

It was moved by Treasurer Lewis supported by Trustee McGill to approve the invoice for SEMCOG dues.

The motion carried by unanimous vote.

**P. MOTION TO APPROVE ADDITIONAL BUDGET APPROPRIATION OF \$58,400.00 TO 2023 PARK FUND**

It was moved by Trustee Secrest supported by Clerk Findley to approve the additional budget appropriation of \$58,400.00 to 2023 Park Fund.

The motion carried by unanimous vote.

**Q. MOTION TO INCREASE POVERTY EXEMPTION INCOME FOR TOWNSHIP SIDEWALK PROGRAM**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**R. MOTION TO APPROVE THE ON-CALL PAY FOR SUPERIOR TOWNSHIP  
UTILITY DEPARTMENT MAINTENANCE DEPARTMENT**

It was moved by Treasurer Lewis supported by Trustee McGill to approve the on-call pay for Superior Township Utility Department Maintenance Department.

Roll Call

Ayes: Treasurer Lewis  
Trustee Caviston  
Clerk Findley  
Trustee Lindke  
Trustee McGill  
Supervisor Schwartz  
Trustee Secrest  
Nays: None  
Absent: None

The motion carried by unanimous vote.

**12. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

It was moved by Trustee Caviston supported by Trustee McGill, to receive bills for payment and record of disbursements with addition of LaSalle invoice from Attorney Fred Lucas.

- Fred Lucas explained that these bills are what Attorney Ron Deneweth is recommending the Township should pay to clear debt with LaSalle.
- Trustee McGill read the amounts: \$ 2555.00, \$2381.25, \$4491.25, and \$9055.00.

Roll Call:

Ayes: Trustee Caviston  
Trustee Lindke  
Treasurer Lewis  
Trustee Secrest  
Supervisor Schwartz  
Trustee McGill  
Clerk Findley  
Nays: None  
Absent: None

The motion passed by unanimous vote.

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**13. PLEAS and PETITIONS**

- Irma Golden requested to have her status changed to permanent part time.

**14. ADJOURNMENT**

It was moved by Trustee Lindke supported by Clerk Findley, that the meeting be adjourned. The motion carried and the meeting adjourned at 10:54 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

DRAFT



## Lynette Findley

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**From:** Lynette Findley  
**Sent:** Monday, August 21, 2023 2:26 PM  
**To:** Board  
**Subject:** FW: Address Concerns  
**Attachments:** CHAPTER 6 Meetings.pdf; CHAPTER 6 Meetings.pdf

**Importance:** High

Good Afternoon All,

I would like to address the concerns raised by the Supervisor regarding moving the citizen participation.

According to the MTA "Authorities & Responsibilities" (attached), there is only a requirement to have a section for citizen comment. It does not mandate when in the agenda that this section happens. (MTA Authorities & Responsibilities 150) Secondly, we have the authority to decide and set the agenda for every meeting at our discretion since the law does not speak to nor require agendas in the first place. (MTA Authorities & Responsibilities 145) We can choose to set the agenda in a way that is the most amicable for the most parties involved as long we keep in the necessary portions that cannot be removed, such as the Citizens Participation. Please do not confuse the ability to move our citizens comment with the ability to remove it from the agenda. We are acting in accordance with our delegated authority to move any item that we see fit. I have heard from several people in our Township that have said that they would like to speak on other critical topics pertinent to the Township and have agreed to stay for the duration to be able to speak when allotted. I recognize and understand our Board Policy manual does reflect an agenda template, but the reality is that our Board Policy manual is far outdated and hasn't been summarily adhered to by the Township. We should consider updating it and not cherry-picking parts that fit our personal agenda.. I have listed just a FEW outdated policies below for your convenience:

### Vehicle Use:

2.1 The Township pool vehicles and Township owned vehicles shall only be used for legitimate Township business. The vehicles shall not be used for lunch breaks or personal errands. Exceptions for lunch breaks shall be made only when the vehicle is needed for extended field use. When employees are required to be in the field more than three hours, lunch breaks may be taken using the Township pool vehicles and Township owned vehicles.

### General Polices

2.1 Except as otherwise provided for in this policy, all purchases for services (unskilled, skilled and professional) require a written contract detailing the nature of such services and their associated costs prior to their purchase. Such service contracts/agreements must be initially approved by the Board and renewed by the Board as needed.

2.4 Time of Meetings Regularly scheduled meetings shall begin at 7:30 o'clock in the evening unless the Board shall by majority vote in session set a different starting time.

Attached are the documents referred to above.

I urge the Board to err on the side of representing the needs of our entire Township.

Moving Public Comment to the end, based on the law, would not present a legal issue.

Lynette Findley

## CHAPTER 6: Meetings

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session of a public meeting does not have to tell anyone that he or she is recording the meeting or get permission to do so.

A public meeting is a public forum, with little or no expectation of privacy (except for closed sessions), so public bodies should just assume that everyone in the room during open session is recording. Those recordings may be posted on the internet or social media—even live-streamed as the meeting is happening—or otherwise distributed or broadcast by private individuals or the media.

### *Public comment*

The public has a right “to address a meeting of a public body under rules established and recorded by the public body.” (MCL 15.263) The public must have at least one opportunity to speak publicly at an open meeting, and this has come to be known as the “public comment period.”

Only one public comment period is required by law, but a township board may choose to provide additional public comment opportunities during its meetings.

A public body may adopt rules for the public comment period. According to Attorney General Opinion 5183 of 1977, “The rules regulating the right of public address may include such controls as the length of time any one person may be permitted to address the body, the portion of the agenda set aside for public address, and a requirement that persons wishing to address the public body identify themselves and make it known ahead of time that they wish to address the body in order to facilitate the planning of time allotments to various portions of the agenda.”

Attorney General Opinion 5183 stresses, however, that “these rules must be reasonable, flexible and designed to encourage public expression and not discourage or prohibit it.” For example, it is the opinion of the authors that a person cannot be refused the opportunity to speak during the public comment period required by the OMA if they do not identify themselves.

A public body may limit the amount of time it will allow each individual speaker to address the meeting. Note that this is not the length of the public comment period itself; it is the length of time an individual

“If the supervisor is not present, the township board, under the direction of the township clerk, shall elect by voice vote a member of the township board as a moderator of the meeting. The township clerk has the same powers and duties as the moderator until a moderator is chosen.” (MCL 41.72a) If the clerk is also not present, a board member who is present would lead the vote of a moderator (assuming there is a quorum present).

In a **charter** township, “The supervisor shall be the presiding and executive officer of the board.” (MCL 42.5)

“If the supervisor is absent from a meeting of the township board, the board shall appoint 1 of its members president pro tem for that meeting.” (MCL 42.5)

### **Agenda for township board meetings**

The township board decides what its agenda will be for any meeting. The law does not address or require agendas—they are a best practice stemming from parliamentary procedure. An agenda is particularly valuable for keeping the meeting on course and letting the participants know all items to be covered. When followed and enforced, an agenda focuses discussion and assists in a timely adjournment.

A township board may adopt a policy that directs certain township staff to prepare a *tentative* agenda for any or all board meetings. It is not a statutory duty of any board office to prepare an agenda. The connection to the supervisor is that they moderate any township board meeting they are attending. But that does not mean the supervisor has statutory control over the agenda—it just means that the person who is the supervisor will likely have opinions on what amount or type of business can be done in the anticipated time, so it’s a good thing to involve them in the process.

If something warrants board attention or action, it should be placed on the meeting agenda per the township’s procedures for setting board meeting agendas. This assists the supervisor (or whoever establishes the tentative agenda in advance of the meeting) in arranging the agenda to ensure sufficient time to appropriately address the items, as well as giving the board members and staff time to consider information or materials prior to the meeting.

## Sidewalk Recommendations

1. Recommend residents qualifying for the Superior Township Annual Income Allowance are exempt from being invoiced for defective sidewalks. Recommend each category increased by 5000. Board of Trustees to allocate \$30,000.00 to replace flags for residents who qualify.
2. Recommend inspecting Brookside and Bromley Park before the next Board of Trustee meeting. Give these residents to July 15<sup>th</sup> 2024 to replace. Allow the residence to July 30<sup>th</sup> of next year to replace. Bromley Park has sent a list for four consecutive years of defective sidewalk flags.
3. Recommend modifying sidewalk ordinance to include inspections every five years or board suggestion.
4. Communicate to homeowners during winter months the year sidewalk inspections will take place.
5. Approve the modified contract to include non-conflict of interest language.

**Parks and Recreation Commission Liaison Report  
For Meeting July 24, 2023**

The following is a synopsis of the above identified meeting:

**Chair Nahid Sanii-Yahyai:**

- The Chair would still like to see a comprehensive policy on board/commission member appointments and corresponding stipends.
- She led a discussion re having a “clean-up day” in Superior Township and asked the commissioners if they wanted to host this event.
- There is a Parks and Recreation Commission vacancy as a result of Terry Lee Lansing moving out of Superior Township.

**Director Juan Bradford:**

- He reported that an emergency repair needed to be done on the 2001 Dodge pick-up.
- The director informed the Commission of his concern about staff safety while mowing two roundabouts within the township. In the future a contractor will be hired to mow these areas.
- Juan is also meeting with OHM Engineers for their advice on modifying the current bathroom in Fires Station 2 so park staff can use it without violating the firefighters’ privacy.
- Bids for the Fireman’s Park improvements are due Friday, July 28<sup>th</sup>.
- McLennan Landscaping cleared the brush along the trails at Cherry Hill Nature Preserve on July 13<sup>th</sup> & 14<sup>th</sup>.
- The Summer Playground Camp hosted by Washtenaw County ends Thursday, August 17<sup>th</sup> with the annual Kickball Challenge and Picnic at Ypsi Townships Community Park.
- The Washtenaw County Sheriff’s Shop with a Cop event will be held Thursday, August 3<sup>rd</sup> at Fireman’s Park.
- A new event, called “Owl Prowl” will be held on October 26<sup>th</sup> at the Cherry Hill Nature Preserve. A naturalist from the University of Michigan-Dearborn will lead the event.
- A \$405.00 donation was received from The Dixboro United Methodist Church to be used for recreation programming.

**New Business:**

- Movies in the Park event is scheduled for 8/12/23 at Oakbrook Park.
- Live! Here! Now! sponsored by the Ann Arbor Summer Festival, is planned for 8/24/23 in Fireman's Park.
- There is a vacancy on the Parks and Recreation Commission due to Ms. Lansing's resignation, and will be filled by the Township Board. Applications will be received through August 15<sup>th</sup> and interviews will take place at the next Parks and Recreation Commission Meeting on August 28<sup>th</sup>.
- A \$58,400 increase to the appropriations to the Parks and Recreation Department will be requested to support the salary and fringes needed to cover the director's full-time appointment.

Submitted by:

Bernice Lindke, Trustee and Liaison

CHANGE ORDER



Project: Charter Township of Superior - Hamlet Road Widening

Job Number: 0140-20-0030

Owner: Charter Township of Superior

Change Order Number: 1

3040 North Prospect Road

Date: 8/31/2022

Ypsilanti, MI 48198

Print Date: 9/1/2022

Contractor: ASI (Asphalt Specialists Inc)

1780 E Highwood

Pontiac, MI 48340

(248) 334-4570

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents This change order reflects work completed or anticipated.

OHM Advisors

34000 Plymouth Road

Livonia, MI 48150

(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$278,900.52
Original Contract Amount:	\$330,502.98
Contract Amount Including Previous Change Orders:	\$330,502.98
Amount of this Change Order:	<u>\$278,900.52</u>
REVISED CONTRACT AMOUNT:	\$609,403.50

Accepted By

ASI (Asphalt Specialists Inc)

Date \_\_\_\_\_

Approved By

Ken Schwartz - Township Supervisor -  
Charter Township of Superior

Date 9/2/22

Recommended By

George Tsakoff

George Tsakoff, PE, Principal

Date 09/02/2022

Difference of  
\$ 58,901.42

the 12 acres of the Harris Road Property (the Donated Property) and sold it to the YDL for the sum of One Dollar (\$1.00).

- H. Based upon a preliminary agreement between the Township and the YDL regarding the repayment of costs incurred by the Township, the Township contracted with OHM Advisors in June of 2021 to provide contract administration and construction engineering services in connection with the road improvements required by the WCRC.
- I. The Township also accepted a bid from Asphalt Specialists, Inc. (ASI) for the required road improvements for an amount not to exceed \$330,502.08, subject to the Township receiving an acceptable repayment agreement with the YDL.
- J. The Township has reviewed and approved the preliminary and final site plan for the proposed branch library.
- K. On July 1, 2021, the Township issued building permits to the YDL for construction of the branch library.

Based upon the foregoing, it is agreed as follows:

1. The YDL will build a branch library on the Donated Property according to the plans submitted to and approved by the Township.
2. The YDL will reimburse the Township the following costs incurred by the Township in connection with the road improvements mandated by the WCRC;
  - 2.1. All costs charged by ASI.
  - 2.2. All costs charged by OHM, less the cost charged by OHM for preliminary engineering.
  - 2.3. All other costs related to the road improvements mandated by the WCRC or mutually agreed to by the parties.
3. When all road improvements have been accepted the WCRC, the Township and YDL will meet to settle and finalize the costs chargeable (the Reimbursable Costs) to the YDL.
4. The YDL shall be responsible for maintaining the parking lot and the commercial driveway as outlined in an easement agreement effective 11/16/20.
5. The YDL agrees to repay the Township the Reimbursable Costs in three (3) three equal annual installments, at two percent simple interest; the payments being due on or before January 1, 2023, January 1, 2024, and January 1, 2025. If paid in full before the first payment is due, the interest would be waived.



CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN

**RESOLUTION TO APPROVE THE OHM ADVISORS' PROPOSAL TO MAKE  
PEDESTRIAN IMPROVEMENTS IN VACINITY OF NEW YPSILANTI DISTRICT  
LIBRARY ON HARRIS ROAD**

**RESOLUTION NUMBER: 2022-50**

**DATE: AUGUST 15, 2022**

**WHEREAS**, , OHM Advisors has submitted a proposal for the engineering efforts and design, and contract document preparation for a new pedestrian crosswalk at the north leg of Harris Road and MacArthur Blvd intersection, restriping of existing crosswalk at east leg of the intersection, a mid-block pedestrian crossing with Rectangular Rapid Flashing Beacons (RRFBs) with push buttons approximately 650 feet west of Harris Road on MacArthur Blvd, a mid-block pedestrian crossing with RRFBs and center refuge island on Harris Road north of Barrington Dr, a new concrete sidewalk from existing concrete sidewalk along Barrington Dr. to the proposed mid-block crossing of Harris Road, and RRFBs with pushbuttons at the east leg of the Harris Road and MacArthur Blvd intersection; and

**WHEREAS**, similar plans to the proposed plans have been shared in meetings in which there was in attendance staff from the Township, OHM Advisors, and Washtenaw County OCED; and

**WHEREAS**, these proposed improvements have been communicated to the public in two informational community meetings, and public feedback was considered in these proposed improvements; and

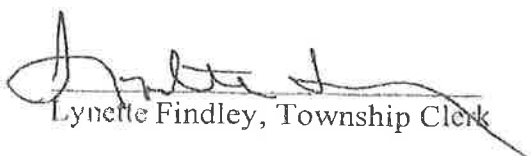
**WHEREAS**, final proposed improvement plans are also based on Washtenaw County Road Commission standards and state regulations, and are supported by the Washtenaw County Road Commission as an upgrade of the Harris Road widening project; and

**WHEREAS**, OHM request a budget of \$220,000 to ASI, Inc. for pedestrian crossing improvements along Stamford and Harris Rd corridors to aide pedestrian circulation to the new Ypsilanti District Library. This work should be incorporated into the existing contract for Harris Rd Widening project with ASL It is also resolved that a State Earmark as part of Michigan Enhancement Grants listed in Public Act 82 of 2021 of \$150,000 should be utilized for this work to offset Township cost.

**NOW, THEREFORE, BE IT RESOLVED** the Charter Township of Superior Board of Trustees hereby resolves to authorize the offset amount of \$70,000 to complete the work in this existing contract.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 15, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/15/2022  
Date Certified

CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE HARRIS ROAD WIDENING REPAYMENT  
AGREEMENT FOR YPSILANTI DISTRICT LIBRARY

RESOLUTION NUMBER: 2021-32

DATE: JULY 19, 2021

**WHEREAS**, the YDL will build a branch library on the Donated Property according to the plans submitted to and approved by the Township.

**WHEREAS**, the YDL will reimburse the Township the following costs incurred by the Township in connection with the road improvements mandated by the WCRC;

- All costs charged by ASI
- All costs charged by OHM, less the cost charged by OHM for preliminary engineering.
- All other costs related to the road improvements mandated by the WCRC.

**WHEREAS**, when all road improvements have been accepted the WCRC, the Township and YDL will meet to settle and finalize the costs chargeable (the Reimbursable Costs) to the YDL.

**WHEREAS**, the YDL shall be responsible for maintaining the parking lot and the commercial driveway.

**WHEREAS**, the YDL agrees to repay the Township the Reimbursable Costs in three (3) three equal annual installments, at 2 percent simple interest; the payments being due on or before January 1, 2023, January 1, 2024, and January 1, 2025. If paid in full before the first payment is due, the interest would be waived.

**WHEREAS**, this agreement becomes effective after adoption by both governing boards and executed in writing by the respective representatives.

**NOW THEREFORE BE IT RESOLVED**, that the Charter Township of Superior Board of Trustees hereby approves to enter into an agreement with the Ypsilanti District Library for the Harris Road widening.

**Superior Charter Township Regular Board Meeting  
September 18, 2023  
Parks and Recreation Commission Liaison Report**

**For Meeting September 11, 2023**

The following is a synopsis of the above identified meeting:

**New Business - Interviews for Commission Vacancies:**

There are now two vacancies on the Parks & Recreation (P&R) Commission as a result of Marion Morris submitting a letter of resignation and the vacancy left by Terry Lee Lansing due to her moving outside of the township. The Commission interviewed two candidates: Curtis Freeman and Jack Smiley. It was moved that Curtis Freeman fill the position held by Terry Lee Lansing and Jack Smiley fill the vacancy left by Marion Morris. Motion passed.

**Reports**

**Chairperson**

- The Chair expressed her deep gratitude for Marion Morris' service and the length of time she committed to the P&R Commission.
- She reported that during the Movies in the Park (held at Fireman's Park) event on September 9<sup>th</sup>, there was some disruptive behavior displayed by several young people. This behavior included throwing the give-away balls at attendees and making the movie screen deflate. The Sheriff's Office was called to help alleviate the situation. Members discussed potential solutions to ensuring this type of behavior doesn't repeat in the future.

**Director**

- Bids for the Fireman's Park improvements were sent out a second time due to pricing inconsistencies. Juan disclosed that two of the bidders included playground equipment from a company that he had previously been employed.
- The Movies in the Park event held at Oakbrook Park was a successful event with a great turnout.
- The Washtenaw County Summer Playground Camp finished its season on August 17<sup>th</sup>. The Camp was well attended and all were reported to enjoy it.

**Board Liaison**

- Bernice said that Ken Schwartz reported that the Washtenaw County Parks & Rec Commission has agreed to host the easement for the Rock property. She will follow up on this to get a better understanding of what "host" means.

**New Business:**

- There was an auction of a Toro Mower and Brunco Dump Trailer. Only one bid was received for each piece of equipment. Both bids were from Kevin Diesenroth. The Bruno Dump Trailer was sold for \$750 and the Toro Mower was sold for \$1,250.
- Park Commissioner Marion Morris submitted a letter of resignation from the Park Commission, effective September 11, 2023. She is resigning due to health issues.
- Fireman’s Park Improvements Bid Review Summary
- Bids were opened on August 31, 2023. Two vendors submitted bids and the Board of Trustees will make the award decision.
  - Vendor                      Bid Amount
  - KAB Enterprises, Inc \$529,864.78
  - Sole Building Company        \$622,284.00
- Juan is working on the 2024 budget and provided worksheets were provided to park commissioners. He also asked the commissioners to submit ideas to him.
- The next meeting of the Parks and Recreation Commission was rescheduled to October 2, 2023 as Chair Nahid Sanii-Yahyai has a schedule conflict with the September 25, 2023 meeting date.

**Pleas and Petitions**

- Guy Conti noted that with the resignation of Marion Morris, the Park Commission does not have a Vice-Chair. He recommended that the Secretary Martha Kern-Boprie be appointed interim Vice-Chair until new park commissioners are appointed, and a permanent Vice-Chair can be elected.

Submitted by:

Bernice Lindke, Trustee and Liaison  
September 14, 2023



## **Superior Charter Township of Michigan Community Center Advisory Committee Meeting (CCAC)**

**Christian Love Fellowship Ministries International  
1601 Stamford Rd., Ypsilanti, MI 48198  
Thursday, September 7, 2023  
5:30 PM**

### **MINUTES**

- Crystal Campbell, Washtenaw County Public Information Officer, stated the County has approved a purchase agreement for the Cheney School site and the decision is now in the hands of Ypsilanti Community School Board Chair. Washtenaw County should have an answer by the end of September.
- She said the County is working with GRO to get alternative plans for the Community Center. These options will include different locations for the building on the site and the size of the building.
- Clerk Findley stated she met with Administrator Dill, and they agreed the Community Center needs more than the previously proposed 5000 square feet. She also assured the committee that community engagement will continue as the process moves forward.
- Kelly Goolsby asked if there is a budget for obtaining community input.
- Crystal Campbell stated the County is committed to community input and has a budget for that process.
- There was a discussion about the language used when talking about the Community Center.
- Debbie Covington thanked the County for their integrity and building trust within the community.
- Toni Kayumi, President & CEO, Ann Arbor YMCA, gave an update. She informed the committee the YMCA is starting programming out of Christian Love Church in September.
- Clerk Findley stated she submitted the application for the LEO Grant. She thanked Juan Bradford, Landis Smith, Kathy Wyatt, and Debbie Covington for their input. She also explained the breakdown of the application in reference to applying for the capitol grant instead of programming.
- Clerk Findley spoke about SEMCOG's invitation to the community center in Sterling Heights.

The Committee broke into Subcommittees.

**Facilities:**

- Are looking into traffic studies.
- Discussed non-motorized trails and possible expansion of those.
- Discussed environmental studies.
- Discussed the importance of the façade and lobby giving the feel of inclusivity.
- Looking into changing the bus route.

**Partnerships and Programming:**

- Spoke with Mary Garboden (who was in attendance at the meeting), Ypsilanti District Library and spoke about collaboration with them.
- Discussed including seniors in programming as recipients as well as what roles they serve in providing other services.
- Discussed the need for performing arts equipment and facilities.
- Spoke about how they will work with partners to make sure there are steps taken to protect the community from racism.
- Spoke about hiring from the community.

**Community Engagement:**

- Discussed the flyer and what they will need in terms of a budget.
- Are planning a Halloween Safety event, and a ice cream social at Apple Ridge.
- Plan to reach out to local churches as well.
- Telephone blast.
- Kelly Goolsby will reach out to WeRock for an email list.

**Resource Development:**

- The group discussed where they are with funds, and who they can reach out to for further donations.
- Identified eleven key people in the community.
- Concluded that a fund-raising consultant will be needed.
- Plan to look at other communities for information on how they fund raise.
- Are in the process of looking at what additional grants are available.
- Estimated the per year operational cost will be approximately \$4,000,000.00.

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT**  
**MONTH-END REPORT**  
**August 2023**

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family Renovations</b>	<i>\$900,607.00</i>	<i>\$5,854.00</i>	<i>3</i>
<b>Com-Other Non-Building</b>	<i>\$4,635.00</i>	<i>\$100.00</i>	<i>1</i>
<b>Electrical</b>	<i>\$0.00</i>	<i>\$6,630.00</i>	<i>41</i>
<b>Mechanical</b>	<i>\$0.00</i>	<i>\$7,894.00</i>	<i>40</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$2,325.00</i>	<i>13</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$106,174.00</i>	<i>\$725.00</i>	<i>2</i>
<b>Res-Manufactured/Modular</b>	<i>\$18,000.00</i>	<i>\$300.00</i>	<i>2</i>
<b>Res-New Building</b>	<i>\$858,384.00</i>	<i>\$5,579.00</i>	<i>3</i>
<b>Res-Other Building</b>	<i>\$260,588.00</i>	<i>\$1,922.00</i>	<i>11</i>
<b>Res-Other Non-Building</b>	<i>\$70,000.00</i>	<i>\$490.00</i>	<i>2</i>
<b>Res-Renovations</b>	<i>\$303,698.00</i>	<i>\$2,042.00</i>	<i>6</i>
<b>Totals</b>	<b><i>\$2,522,086.00</i></b>	<b><i>\$33,861.00</i></b>	<b><i>124</i></b>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT  
YEAR-TO-DATE REPORT

January 2023 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family Other Building</b>	<i>\$467,000.00</i>	<i>\$100.00</i>	<i>1</i>
<b>Com/Multi-Family Renovations</b>	<i>\$942,945.00</i>	<i>\$6,129.00</i>	<i>4</i>
<b>Com-Other Non-Building</b>	<i>\$38,832.00</i>	<i>\$416.00</i>	<i>4</i>
<b>Electrical</b>	<i>\$0.00</i>	<i>\$30,914.00</i>	<i>195</i>
<b>Mechanical</b>	<i>\$0.00</i>	<i>\$45,056.00</i>	<i>272</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$21,543.00</i>	<i>125</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$701,852.00</i>	<i>\$4,369.00</i>	<i>10</i>
<b>Res-Manufactured/Modular</b>	<i>\$150,000.00</i>	<i>\$1,050.00</i>	<i>7</i>
<b>Res-New Building</b>	<i>\$5,328,633.00</i>	<i>\$34,732.00</i>	<i>16</i>
<b>Res-Other Building</b>	<i>\$811,090.00</i>	<i>\$6,365.00</i>	<i>44</i>
<b>Res-Other Non-Building</b>	<i>\$312,077.00</i>	<i>\$2,270.00</i>	<i>13</i>
<b>Res-Renovations</b>	<i>\$1,495,223.00</i>	<i>\$10,039.00</i>	<i>28</i>
<b>Totals</b>	<b><i>\$10,247,652.00</i></b>	<b><i>\$162,983.00</i></b>	<b><i>719</i></b>



## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0109	REDDY AMBATI & VENKATAPU	3460 ANDORA DR	\$625.00	\$96,174
<b>Work Description:</b> Construct 18x28 first floor addition. Adding one bedroom and one bath on crawl space foundation. Septic system approval by Washtenaw County Health Department Required.				
PB23-0100	STUART DANIEL	1946 ANDOVER DR	\$227.00	\$35,000
<b>Work Description:</b> Demo old deck. Construct new 24'x16' composit free standing deck.				
PB23-0112	SEPEHRI SAEDEH J & TIMAFI S.	9187 ARLINGTON DR	\$100.00	\$6,000
<b>Work Description:</b> 15'3"x36' partially inground pool Re-rod inspection required before placing concrete or concealing otherwise. Electrical permit required for grounding and bonding as well as any underground wiring.				
PB23-0123	SOMAND DAVID M	5322 BETHENY CIR	\$100.00	\$11,840
<b>Work Description:</b> Remove and replace front porch structure above concrete slab. Including columns, beams and roof. Verify proper footing is existing. Ledger NOT to be supported on brick veneer.				
PB23-0103	RUDONI NATALIE	5069 CHURCH ST	\$100.00	\$10,865
<b>Work Description:</b> Crawl space encapsulation				
PB23-0101	SEIDL JAMES	8681 DEERING ST	\$100.00	\$11,858
<b>Work Description:</b> Remove and replace 12'x14' sunroom. Same size and location.				
PB23-0114	BENEDETTO PETER T & CECIL	6716 FLEMING CREEK DR	\$260.00	\$40,000
<b>Work Description:</b> Divide existing bathroom to create 2 bathrooms				
PB23-0117	ROUDEBUSH WALTER & CLAU	2380 GALE RD	\$390.00	\$60,000
<b>Work Description:</b> Construct approx. 160 LF of retaining wall. Wall sections exceeding 30" to grade to have "Fall Protection" provisions provided.				
PB23-0105	HYUNDAI AMERICA TECHNICA	6800 GEDDES RD	\$100.00	\$4,635
<b>Work Description:</b> Non-illuminated fabricated aluminum wall signage				
PB23-0121	MEADOWS RAVI	9567 GLENHILL DR	\$103.00	\$15,890
<b>Work Description:</b> 20'x15' Trex deck				
PB23-0091	PIRAKA CYRUS & ALICIA	3440 HILLSHIRE CT	\$1,293.00	\$199,000
<b>Work Description:</b> Basement remodel. Add partition walls to create bedroom and playroom. Bathroom is existing. Add new bar.				
PB23-0125	INFINITY ACQUISITIONS LLC	1700 MAPLE LEAF LN	\$1,823.00	\$280,520
<b>Work Description:</b> New 2 story SFD on unfinished basement w/ attached 2 car garage. "Madison" Model - Elevation 'B'				
PB23-0110	PATIENT TOWERS	5301 MCAULEY DR	\$5,358.00	\$824,307

**Work Description:** Phased renovation of 1East Behavioral Health Suite

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PB23-0120	REICHERT BUILDING	5333 MCAULEY DR	\$366.00	\$56,300
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**Work Description:** Suite 6109 Renovation. Convert (1) breakroom and (2) offices into (3) new exam rooms. No structural change.

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PB23-0126	DIXBORO STORES LLC	5151 PLYMOUTH-ANN ARBOR RD & !	\$130.00	\$20,000
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**Work Description:** Expansion of cafe into tenant space to the north

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PB23-0106	MURRAY ROBERT F III & CHRIS	8851 PLYMOUTH-ANN ARBOR RD	\$160.00	\$24,500
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**Work Description:** Roof-mounted PV system on accessory building

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PB23-0099	GARCIA JESSE S & HELEN TTEI	3580 PROSPECT RD	\$152.00	\$23,315
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**Work Description:** 42 foot interior basement waterproofing, 1210 crawlspace encapsulation, 1 sump pump, and 1 crawlspace jack

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PB23-0122	VACANT	1515 RIDGE RD # 187	\$150.00	\$12,000
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**Work Description:** Install used "HUD CODE" Manufactured home.  
2014 Redman #112000HRC801638A

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PB23-0118	VACANT	1515 RIDGE RD # 362	\$100.00	\$10,000
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**Work Description:** Remove and replace 28'6"x57' concrete slab for mobile home. NOT setting home.

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PB23-0124	COSTANTINO KARA	2582 RIDGE RD	\$100.00	\$10,000
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**Work Description:** Cosntruct approximately 28'x18' free-standing deck

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PB23-0113	TOWLER CANDACE	1931 RIDGEVIEW	\$150.00	\$6,000
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**Work Description:** Install new piers for a manufactured home.  
Installation of a manufactured home.  
Make: Champion  
Year: 2019

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PB23-0127	KOUBOUATILA PRISCATIDE	1677 SAVANNAH CT	\$100.00	\$6,495
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**Work Description:** Install roof mounted PV system

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PB23-0107	PATTERSON KATRINA R	1656 SHEFFIELD DR	\$100.00	\$8,523
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**Work Description:** 30ft on interior water proofing and 1 sump pump.  
Sump pump to discharge to a storm drain or other approved means per R401.3 of 2015 Michigan Residential Code.  
Discharge can not create a public nuisance per 507 of 2018 International Property Maintenance Code.

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PB23-0119	CROWTHER MARK T & SUSAN I	1800 SUPERIOR RD	\$100.00	\$10,000
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**Work Description:** Construct 10'6"x60' addition to existing pole frame building. Install (3) 16' garage doors.

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PB23-0115	INFINITY ACQUISITIONS LLC	1512 WEEPING WILLOW CT	\$1,802.00	\$277,309
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**Work Description:** New 2 story SFD on unfinished basemnt with 2 car attached garage.  
The "Enclave" Model - Elevation 'C'

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PB23-0116	INFINITY ACQUISITIONS LLC	1518 WEEPING WILLOW CT	\$1,954.00	\$300,555
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**Work Description:** New 2 story SFD on unfinished basement with 2 car attached garage.  
The "Townsend" Model - Elevation 'A'

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PB23-0104	EVANS RICKY & DRUMMER DA	1608 WEEPING WILLOW CT	\$100.00	\$12,000
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**Work Description:** Finished basement with two piece bathroom. No bedroom.

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PB23-0108 BOX ANDREW & LAURA 9634 WEXFORD DR \$195.00 \$30,000

**Work Description:** Replacing deck within same footprint

PB23-0102 ONYEBUCHI JAMESON 1654 WIARD BLVD \$189.00 \$29,000

**Work Description:** Whole house refresh. New flooring, cabinets and paint. Five windows replaced - like for like. Replace light fixtures, new tub surround and faucets.

PB23-0111 SMITH CHRISTOPHER & MEGA 3318 WOODHILL CIR \$585.00 \$90,000

**Work Description:** Construct approximately 35'x37' inground pool

**Total Permits For Type: 30**  
**Total Fees For Type: \$17,012.00**  
**Total Const. Value For Type: \$2,522,086**

## Report Summary

Population: All Records  
Permit.PermitType = Building  
AND  
Permit.DateIssued in <Previous  
month> [08/01/23 - 08/31/23]

**Grand Total Fees: \$17,012.00**

**Grand Total Permits: 30**

**Grand Total Const. Value: \$2,522,086**

# SUPERIOR TOWNSHIP FIRE DEPARTMENT

## MEMO

**To:** Ken Schwartz, Lynette Findley, Lisa Lewis  
**CC:**  
**From:** Vic Chevrette, Fire Chief  
**Date:** 9/12/2023  
**Re:** Fire Chief/Fire Marshal Activity Report August 2023

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The following is the August 2023 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 5

Fire Investigation: 0

Meetings Attended: WCSD , OHM/Doan Construction ref, driveway Station 1 x 2, Meeting with Utilities Department ref. Fuel, Michigan Fire Prevention Meeting (virtual).

Training: Fire Investigation Summit Roscommon Michigan

Fire Prevention/Public Education: Beatty Early Learning 8-25-2023 (Canceled power outage), Shop with a Cop Firemens Park 8-3-2023.

Other: E11-2 to Metro Airport Truck Service, Alignment and suspension repair/service.

1 Firefighter on Medical Leave due to Off Duty Injury.

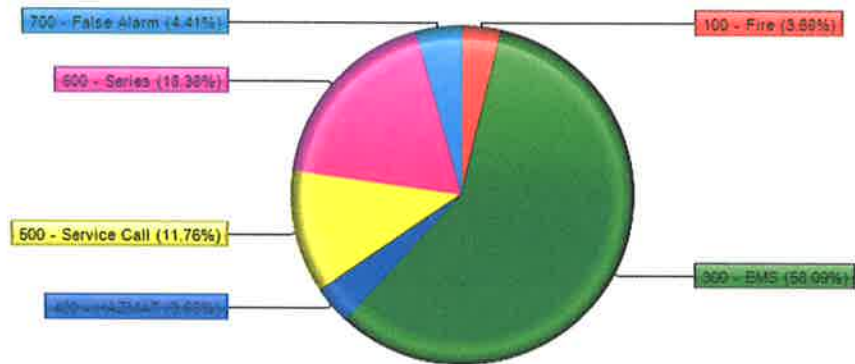
1 Firefighter on Workers Comp.

2 Firefighter contracted Covid and were off duty for period of five days.

Respectfully Submitted,

### Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	5
300 - EMS	79
400 - HAZMAT	5
500 - Service Call	16
600 - Series	25
700 - False Alarm	6
	<b>136</b>



Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
111				
	8/7/2023 4:37:18 PM	3838444	0001183	5301 Mcauley DR
	8/18/2023 1:48:00 PM	3843363	0001235	7147 Hogan DR
	8/20/2023 3:11:00 AM	3844111	0001232	9913 Trinkle RD
121				
	8/13/2023 9:48:13 PM	3841299	0001207	1515 Ridge RD
151				
	8/13/2023 4:25:50 PM	3841177	0001205	N Ford BLVD
311				
	7/31/2023 6:21:51 AM	3834773	0001154	8380 Geddes RD
	7/31/2023 1:25:13 PM	3834929	0001155	5341 Mcauley DR
	8/1/2023 7:23:28 PM	3835566	0001157	8718 Barrington DR
	8/4/2023 3:02:56 PM	3836929	0001164	1717 Dover CT
	8/4/2023 5:02:36 PM	3836985	0001165	5152 Pheasant TRL
	8/5/2023 11:02:01 PM	3837657	0001173	1717 Dover CT
	8/6/2023 4:21:23 PM	3837956	0001176	9553 Glenhill DR
	8/7/2023 5:23:38 PM	3838459	0001181	1656 Harvest LN
	8/7/2023 5:35:18 PM	3838473	0001182	1515 Ridge RD
	8/7/2023 9:24:05 PM	3838557	0001184	1888 Ridgeview
	8/9/2023 6:07:00 AM	3839094	0001188	1515 Ridge RD
	8/9/2023 7:03:57 AM	3839105	0001189	5341 Mcauley DR
	8/9/2023 11:09:29 AM	3839188	0001190	1798 Hamlet DR
	8/9/2023 3:23:25 PM	3839301	0001192	1515 Ridge RD
	8/13/2023 8:26:00 AM	3841009	0001204	3119 N Prospect RD
	8/16/2023 12:43:38 AM	3842229	0001218	7647 Ellens WAY
	8/17/2023 9:05:33 AM	3842789	0001221	1515 Ridge RD
	8/17/2023 2:03:00 PM	3842920	0001226	8400 Cherry Hill RD
	8/17/2023 2:58:23 PM	3842946	0001223	8582 Barrington DR
	8/18/2023 3:37:44 AM	3843183	0001224	8622 Deering ST

	8/18/2023 6:05:09 PM	3843490	0001227	1515 Ridge RD
	8/19/2023 1:16:31 AM	3843645	0001228	1658 Weeping Willow CT
	8/19/2023 4:16:16 PM	3843882	0001230	1515 Ridge RD
	8/20/2023 9:44:28 PM	3844475	0001234	5341 Mcauley DR
	8/22/2023 10:01:41 AM	3845171	0001240	1515 Ridge RD
	8/27/2023 2:33:49 AM	3848152	0001271	1243 Stamford CT
	8/27/2023 10:42:25 AM	3848261	0001276	1515 Ridge RD
	8/27/2023 6:55:00 PM	3848468	0001278	6743 Fleming Creek DR
	8/27/2023 7:52:35 PM	3848496	0001280	5341 Mcauley DR
	8/27/2023 8:15:09 PM	3848506	0001279	9751 Mulberry
	8/28/2023 2:01:26 PM	3848829	0001283	1515 Ridge RD
	8/30/2023 10:46:09 AM	3849750	0001288	5325 Elliott DR
	8/30/2023 1:06:43 PM	3849803	0001289	8680 Macarthur BLVD
321				
	8/3/2023 4:40:21 PM	3836471	0001160	8643 Kingston CT
	8/3/2023 5:40:50 PM	3836509	0001161	1735 Hamlet DR
	8/3/2023 7:22:42 PM	3836555	0001162	8680 Macarthur BLVD
	8/4/2023 11:07:59 AM	3836792	0001168	8643 Kingston CT
	8/5/2023 12:22:27 AM	3837162	0001167	9368 Macarthur BLVD
	8/5/2023 2:48:52 PM	3837433	0001171	9765 Ravenshire DR
	8/5/2023 6:08:50 PM	3837531	0001172	1752 Knollwood BND
	8/6/2023 12:39:47 AM	3837685	0001178	1980 Spruce LN
	8/6/2023 9:33:36 AM	3837798	0001174	1510 Wiard BLVD
	8/9/2023 9:07:52 PM	3839448	0001193	8431 Berkshire DR
	8/11/2023 6:02:45 PM	3840316	0001200	2630 N Harris RD
	8/12/2023 11:43:56 AM	3840630	0001201	1515 Ridge RD
	8/12/2023 12:45:52 PM	3840665	0001202	9014 Macarthur BLVD
	8/12/2023 1:27:56 PM	3840692	0001203	9765 Ravenshire DR
	8/14/2023 5:16:41 PM	3841623	0001210	8795 Macarthur BLVD
	8/15/2023 6:00:41 AM	3841835	0001212	9679 W Avondale CIR
	8/15/2023 1:50:01 PM	3841995	0001213	1515 Ridge RD

	8/15/2023 5:30:05 PM	3842089	0001217	8732 Macarthur BLVD
	8/15/2023 11:46:25 PM	3842222	0001216	1699 Savannah LN
	8/16/2023 4:08:53 PM	3842496	0001220	8953 Nottingham DR
	8/17/2023 10:42:34 AM	3842815	0001222	1241 Stamford CT
	8/19/2023 3:35:58 AM	3843671	0001229	1578 Sheffield DR
	8/19/2023 4:46:49 PM	3843894	0001231	9066 Macarthur BLVD
	8/22/2023 12:44:20 AM	3845020	0001237	9890 High Meadow DR
	8/22/2023 1:54:39 AM	3845042	0001238	8680 Kingston CT
	8/22/2023 7:36:29 PM	3845425	0001243	9100 Panama AVE
	8/23/2023 5:17:53 AM	3845561	0001244	6729 Cherry Hill RD
	8/24/2023 7:15:21 PM	3846537	0001255	8264 Vreeland RD
	8/24/2023 9:23:55 PM	3846608	0001256	8912 Macarthur BLVD
	8/25/2023 5:31:51 PM	3847431	0001265	8442 Barrington DR
	8/26/2023 5:51:59 PM	3847979	0001277	3357 Beaumont AVE
	8/26/2023 5:55:16 PM	3847980	0001268	1550 Dawn AVE
	8/26/2023 6:14:17 PM	3847993	0001269	5555 Karakul LN
	8/29/2023 2:37:57 PM	3849386	0001285	1515 Ridge RD
	8/29/2023 3:55:02 PM	3849414	0001286	1934 Evergreen LN
	8/30/2023 8:41:06 PM	3849994	0001290	1237 Stamford CT
322				
	8/9/2023 5:34:00 PM	3839348	0001191	Plymouth RD
	8/10/2023 10:35:00 AM	3839648	0001197	Plymouth RD
	8/14/2023 12:48:33 PM	3841512	0001209	Huron River DR
	8/22/2023 9:32:32 AM	3845159	0001239	Mcauley DR
	8/22/2023 4:24:49 PM	3845344	0001242	N. Huron River DR & Gregory ST
324				
	8/6/2023 3:16:43 PM	3837930	0001175	Ford RD
	8/15/2023 12:50:56 PM	3841962	0001214	3545 Blue Heron CT
	8/24/2023 7:35:27 AM	3846171	0001253	W M-14 HWY
	8/25/2023 2:59:45 AM	3846935	0001264	Cherry Hill RD



360				
	8/24/2023 5:09:00 AM	3846116	0001249	Macarthur BLVD & Deering
421				
	8/28/2023 4:04:41 PM	3848893	0001282	8472 Berkshire DR
424				
	8/20/2023 8:56:12 PM	3844455	0001233	1957 Evergreen LN
	8/24/2023 11:48:49 PM	3846817	0001291	9314 Macarthur BLVD
441				
	8/24/2023 3:26:09 PM	3846399	0001254	3265 Gotfredson RD
444				
	8/24/2023 7:44:04 AM	3846170	0001252	Vorhies RD
531				
	8/24/2023 3:17:03 AM	3846073	0001248	3329 Stirling CT
550				
	8/24/2023 11:08:26 PM	3846741	0001259	8894 Macarthur BLVD
551				
	8/8/2023 9:00:00 AM	230808-121800-SUTFD	0001186	4800 Curtis RD
	8/10/2023 9:00:00 AM	230814-121318-SUTFD	0001208	6800 Curtis
	8/9/2023 10:08:00 AM	3839164	0001194	4800 Curtis RD
	8/10/2023 7:07:00 PM	3839892	0001198	Plymouth RD
553				
	8/2/2023 10:36:01 AM	3835813	0001159	Geddes RD
	8/10/2023 8:42:00 AM	3839596	0001195	M-14 WB HWY
554				
	7/31/2023 8:00:10 PM	3835123	0001156	8643 Kingston CT
	8/11/2023 8:28:20 AM	3840082	0001199	1995 Wexford DR
	8/15/2023 3:19:04 AM	3841818	0001211	1363 Stamford RD
	8/16/2023 1:40:58 PM	3842441	0001219	8498 Berkshire DR
	8/24/2023 11:44:14 PM	3846810	0001257	8088 Park LN
	8/25/2023 5:11:41 AM	3846976	0001260	8080 Park LN
	8/25/2023 5:23:03 AM	3846980	0001261	1515 Ridge RD

	8/26/2023 12:01:47 AM	3847607	0001266	8080 Park LN
<b>611</b>				
	7/31/2023 2:47:23 AM	3834738	0001153	1648 Golden LN
	8/2/2023 9:51:06 AM	3835790	0001158	8848 Macarthur BLVD
	8/4/2023 8:24:28 AM	3836735	0001163	5341 Mcauley DR
	8/5/2023 1:18:14 PM	3837390	0001169	Geddes RD
	8/7/2023 1:34:06 PM	3838341	0001179	5341 Mcauley DR
	8/7/2023 1:47:22 PM	3838352	0001180	9157 Panama CT
	8/8/2023 4:51:17 PM	3838893	0001187	1836 Wexford DR
	8/10/2023 9:46:19 AM	3839622	0001196	5341 Mcauley DR
	8/13/2023 7:43:37 PM	3841261	0001206	1987 Knolwood BND
	8/23/2023 7:53:51 PM	3845914	0001247	5341 Mcauley DR
	8/24/2023 3:25:02 AM	3846076	0001250	3794 Vorhies RD
	8/25/2023 12:04:38 AM	3846824	0001258	1097 Evelyn AVE
	8/25/2023 6:50:26 AM	3847009	0001262	312 Washtenaw AVE
	8/25/2023 4:05:23 PM	3847383	0001263	1515 Ridge RD
	8/26/2023 12:06:51 AM	3847611	0001272	9078 Macarthur BLVD
	8/26/2023 2:28:19 PM	3847890	0001270	7235 Muirfield DR
	8/27/2023 12:04:41 PM	3848287	0001275	5341 McAuley DR
	8/27/2023 12:44:00 PM	3848310	0001273	5400 Plymouth RD
	8/28/2023 5:39:02 AM	3848635	0001281	5341 Mcauley DR
	8/28/2023 8:26:58 PM	3849024	0001284	1490 Washtenaw AVE
<b>622</b>				
	8/4/2023 6:20:41 PM	3837024	0001166	12 M-14 WB
	8/21/2023 3:47:00 PM	3844830	0001245	E M-14 HWY
	8/26/2023 5:38:23 PM	3847968	0001267	1632 Sheffield DR
<b>661</b>				
	8/5/2023 2:15:50 PM	3837421	0001170	8643 Kingston CT
	8/17/2023 8:04:00 PM	3843067	0001225	4330 Berry RD
<b>700</b>				
	8/21/2023 3:19:08 PM	3844818	0001236	1632 Sheffield DR

743				
	8/8/2023 4:33:13 PM	3838887	0001185	8100 Geddes RD
	8/15/2023 6:12:28 PM	3842102	0001215	1900 N Prospect RD
	8/23/2023 11:07:03 AM	3845675	0001246	5900 Geddes RD
	8/30/2023 9:29:20 AM	3849719	0001287	5205 McAuley DR
745				
	8/22/2023 3:53:14 PM	3845322	0001241	5305 Elliott DR

### Incident List by Alarm Date/Time

Incident Number	Alarm Date	Alarm Time	Location	Incident Type Code	Incident Type	NFIRS Number
3834738	7/31/2023 2:47:23 AM	2:47 AM	1648 Golden LN	611	Dispatched & canceled en route	0001153
3834773	7/31/2023 6:21:51 AM	6:21 AM	8380 Geddes RD	311	Medical assist, assist EMS crew	0001154
3834929	7/31/2023 1:25:13 PM	1:25 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0001155
3835123	7/31/2023 8:00:10 PM	8:00 PM	8643 Kingston CT	554	Assist invalid	0001156
3835566	8/1/2023 7:23:28 PM	7:23 PM	8718 Barrington DR	311	Medical assist, assist EMS crew	0001157
3835790	8/2/2023 9:51:06 AM	9:51 AM	8848 Macarthur BLVD	611	Dispatched & canceled en route	0001158
3835813	8/2/2023 10:36:01 AM	10:36 AM	Geddes RD	553	Public service	0001159
3836471	8/3/2023 4:40:21 PM	4:40 PM	8643 Kingston CT	321	EMS call, excluding vehicle accident with injury	0001160
3836509	8/3/2023 5:40:50 PM	5:40 PM	1735 Hamlet DR	321	EMS call, excluding vehicle accident with injury	0001161
3836555	8/3/2023 7:22:42 PM	7:22 PM	8680 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001162
3836735	8/4/2023 8:24:28 AM	8:24 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0001163
3836792	8/4/2023 11:07:59 AM	11:07 AM	8643 Kingston CT	321	EMS call, excluding vehicle accident with injury	0001168
3836929	8/4/2023 3:02:56 PM	3:02 PM	1717 Dover CT	311	Medical assist, assist EMS crew	0001164
3836985	8/4/2023 5:02:36 PM	5:02 PM	5152 Pheasant TRL	311	Medical assist, assist EMS crew	0001165
3837024	8/4/2023 6:20:41 PM	6:20 PM	12 M-14 WB	622	No incident found on arrival at dispatch address	0001166
3837162	8/5/2023 12:22:27 AM	12:22 AM	9368 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001167
3837390	8/5/2023 1:18:14 PM	1:18 PM	Geddes RD	611	Dispatched & canceled en route	0001169
3837421	8/5/2023 2:15:50 PM	2:15 PM	8643 Kingston CT	661	EMS call, party transported by non-fire agency	0001170
3837433	8/5/2023 2:48:52 PM	2:48 PM	9765 Ravenshire DR	321	EMS call, excluding vehicle accident with injury	0001171
3837531	8/5/2023 6:08:50 PM	6:08 PM	1752 Knollwood BND	321	EMS call, excluding vehicle accident with injury	0001172
3837657	8/5/2023 11:02:01 PM	11:02 PM	1717 Dover CT	311	Medical assist, assist EMS crew	0001173
3837685	8/6/2023 12:39:47 AM	12:39 AM	1980 Spruce LN	321	EMS call, excluding vehicle accident with injury	0001178
3837708	8/6/2023	0:33	1510 Ward BLVD	321	EMS call, excluding vehicle	0001174

	9:33:36 AM	AM			accident with injury	
3837930	8/6/2023 3:16:43 PM	3:16 PM	Ford RD	324	Motor vehicle accident with no injuries.	0001175
3837956	8/6/2023 4:21:23 PM	4:21 PM	9553 Glenhill DR	311	Medical assist, assist EMS crew	0001176
3838341	8/7/2023 1:34:06 PM	1:34 PM	5341 Mcauley DR	611	Dispatched & canceled en route	0001179
3838352	8/7/2023 1:47:22 PM	1:47 PM	9157 Panama CT	611	Dispatched & canceled en route	0001180
3838444	8/7/2023 4:37:18 PM	4:37 PM	5301 Mcauley DR	111	Building fire	0001183
3838459	8/7/2023 5:23:38 PM	5:23 PM	1656 Harvest LN	311	Medical assist, assist EMS crew	0001181
3838473	8/7/2023 5:35:18 PM	5:35 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001182
3838557	8/7/2023 9:24:05 PM	9:24 PM	1888 Ridgeview	311	Medical assist, assist EMS crew	0001184
230808-121800-SUTFD	8/8/2023 9:00:00 AM	9:00 AM	4800 Curtis RD	551	Assist police or other governmental agency	0001186
3838887	8/8/2023 4:33:13 PM	4:33 PM	8100 Geddes RD	743	Smoke detector activation, no fire - unintentional	0001185
3838893	8/8/2023 4:51:17 PM	4:51 PM	1836 Wexford DR	611	Dispatched & canceled en route	0001187
3839094	8/9/2023 6:07:00 AM	6:07 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001188
3839105	8/9/2023 7:03:57 AM	7:03 AM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0001189
3839164	8/9/2023 10:08:00 AM	10:08 AM	4800 Curtis RD	551	Assist police or other governmental agency	0001194
3839188	8/9/2023 11:09:29 AM	11:09 AM	1798 Hamlet DR	311	Medical assist, assist EMS crew	0001190
3839301	8/9/2023 3:23:25 PM	3:23 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001192
3839348	8/9/2023 5:34:00 PM	5:34 PM	Plymouth RD	322	Motor vehicle accident with injuries	0001191
3839448	8/9/2023 9:07:52 PM	9:07 PM	8431 Berkshire DR	321	EMS call, excluding vehicle accident with injury	0001193
3839596	8/10/2023 8:42:00 AM	8:42 AM	M-14 WB HWY	553	Public service	0001195
230814-121318-SUTFD	8/10/2023 9:00:00 AM	9:00 AM	6800 Curtis	551	Assist police or other governmental agency	0001208
3839622	8/10/2023 9:46:19 AM	9:46 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0001196
3839648	8/10/2023 10:35:00 AM	10:35 AM	Plymouth RD	322	Motor vehicle accident with injuries	0001197
3839892	8/10/2023 7:07:00 PM	7:07 PM	Plymouth RD	551	Assist police or other governmental agency	0001198
3840082	8/11/2023 8:28:20 AM	8:28 AM	1995 Wexford DR	554	Assist invalid	0001199

3840316	8/11/2023 6:02:45 PM	6:02 PM	2630 N Harris RD	321	EMS call, excluding vehicle accident with injury	0001200
3840630	8/12/2023 11:43:56 AM	11:43 AM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0001201
3840665	8/12/2023 12:45:52 PM	12:45 PM	9014 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001202
3840692	8/12/2023 1:27:56 PM	1:27 PM	9765 Ravenshire DR	321	EMS call, excluding vehicle accident with injury	0001203
3841009	8/13/2023 8:26:00 AM	8:26 AM	3119 N Prospect RD	311	Medical assist, assist EMS crew	0001204
3841177	8/13/2023 4:25:50 PM	4:25 PM	N Ford BLVD	151	Outside rubbish, trash or waste fire	0001205
3841261	8/13/2023 7:43:37 PM	7:43 PM	1987 Knolwood BND	611	Dispatched & canceled en route	0001206
3841299	8/13/2023 9:48:13 PM	9:48 PM	1515 Ridge RD	121	Fire in mobile home used as fixed residence	0001207
3841512	8/14/2023 12:48:33 PM	12:48 PM	Huron River DR	322	Motor vehicle accident with injuries	0001209
3841623	8/14/2023 5:16:41 PM	5:16 PM	8795 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001210
3841818	8/15/2023 3:19:04 AM	3:19 AM	1363 Stamford RD	554	Assist invalid	0001211
3841835	8/15/2023 6:00:41 AM	6:00 AM	9679 W Avondale CIR	321	EMS call, excluding vehicle accident with injury	0001212
3841962	8/15/2023 12:50:56 PM	12:50 PM	3545 Blue Heron CT	324	Motor vehicle accident with no injuries.	0001214
3841995	8/15/2023 1:50:01 PM	1:50 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0001213
3842089	8/15/2023 5:30:05 PM	5:30 PM	8732 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001217
3842102	8/15/2023 6:12:28 PM	6:12 PM	1900 N Prospect RD	743	Smoke detector activation, no fire - unintentional	0001215
3842222	8/15/2023 11:46:25 PM	11:46 PM	1699 Savannah LN	321	EMS call, excluding vehicle accident with injury	0001216
3842229	8/16/2023 12:43:38 AM	12:43 AM	7647 Ellens WAY	311	Medical assist, assist EMS crew	0001218
3842441	8/16/2023 1:40:58 PM	1:40 PM	8498 Berkshire DR	554	Assist invalid	0001219
3842496	8/16/2023 4:08:53 PM	4:08 PM	8953 Nottingham DR	321	EMS call, excluding vehicle accident with injury	0001220
3842789	8/17/2023 9:05:33 AM	9:05 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001221
3842815	8/17/2023 10:42:34 AM	10:42 AM	1241 Stamford CT	321	EMS call, excluding vehicle accident with injury	0001222
3842920	8/17/2023 2:03:00 PM	2:03 PM	8400 Cherry Hill RD	311	Medical assist, assist EMS crew	0001226
3842946	8/17/2023 2:58:23 PM	2:58 PM	8582 Barrington DR	311	Medical assist, assist EMS crew	0001223
3843067	8/17/2023 8:04:00 PM	8:04 PM	4330 Berry RD	661	EMS call, party transported by non-fire agency	0001225

3843183	8/18/2023 3:37:44 AM	3:37 AM	8622 Deering ST	311	Medical assist, assist EMS crew	0001224
3843363	8/18/2023 1:48:00 PM	1:48 PM	7147 Hogan DR	111	Building fire	0001235
3843490	8/18/2023 6:05:09 PM	6:05 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001227
3843645	8/19/2023 1:16:31 AM	1:16 AM	1658 Weeping Willow CT	311	Medical assist, assist EMS crew	0001228
3843671	8/19/2023 3:35:58 AM	3:35 AM	1578 Sheffield DR	321	EMS call, excluding vehicle accident with injury	0001229
3843882	8/19/2023 4:16:16 PM	4:16 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001230
3843894	8/19/2023 4:46:49 PM	4:46 PM	9066 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001231
3844111	8/20/2023 3:11:00 AM	3:11 AM	9913 Trinkle RD	111	Building fire	0001232
3844455	8/20/2023 8:56:12 PM	8:56 PM	1957 Evergreen LN	424	Carbon monoxide incident	0001233
3844475	8/20/2023 9:44:28 PM	9:44 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0001234
3844818	8/21/2023 3:19:08 PM	3:19 PM	1632 Sheffield DR	700	False alarm or false call, other	0001236
3844830	8/21/2023 3:47:00 PM	3:47 PM	E M-14 HWY	622	No incident found on arrival at dispatch address	0001245
3845020	8/22/2023 12:44:20 AM	12:44 AM	9890 High Meadow DR	321	EMS call, excluding vehicle accident with injury	0001237
3845042	8/22/2023 1:54:39 AM	1:54 AM	8680 Kingston CT	321	EMS call, excluding vehicle accident with injury	0001238
3845159	8/22/2023 9:32:32 AM	9:32 AM	Mcauley DR	322	Motor vehicle accident with injuries	0001239
3845171	8/22/2023 10:01:41 AM	10:01 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001240
3845322	8/22/2023 3:53:14 PM	3:53 PM	5305 Elliott DR	745	Alarm system activation, no fire - unintentional	0001241
3845344	8/22/2023 4:24:49 PM	4:24 PM	N. Huron River DR & Gregory ST	322	Motor vehicle accident with injuries	0001242
3845425	8/22/2023 7:36:29 PM	7:36 PM	9100 Panama AVE	321	EMS call, excluding vehicle accident with injury	0001243
3845561	8/23/2023 5:17:53 AM	5:17 AM	6729 Cherry Hill RD	321	EMS call, excluding vehicle accident with injury	0001244
3845675	8/23/2023 11:07:03 AM	11:07 AM	5900 Geddes RD	743	Smoke detector activation, no fire - unintentional	0001246
3845914	8/23/2023 7:53:51 PM	7:53 PM	5341 Mcauley DR	611	Dispatched & canceled en route	0001247
3846073	8/24/2023 3:17:03 AM	3:17 AM	3329 Stirling CT	531	Smoke or odor removal	0001248
3846076	8/24/2023 3:25:02 AM	3:25 AM	3794 Vorhies RD	611	Dispatched & canceled en route	0001250
3846116	8/24/2023 5:09:00 AM	5:09 AM	Macarthur BLVD & Deering	360	Water & ice-related rescue, other	0001249

3846171	8/24/2023 7:35:27 AM	7:35 AM	W M-14 HWY	324	Motor vehicle accident with no injuries.	0001253
3846170	8/24/2023 7:44:04 AM	7:44 AM	Vorhies RD	444	Power line down	0001252
3846399	8/24/2023 3:26:09 PM	3:26 PM	3265 Gotfredson RD	441	Heat from short circuit (wiring), defective/worn	0001254
3846537	8/24/2023 7:15:21 PM	7:15 PM	8264 Vreeland RD	321	EMS call, excluding vehicle accident with injury	0001255
3846608	8/24/2023 9:23:55 PM	9:23 PM	8912 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0001256
3846741	8/24/2023 11:08:26 PM	11:08 PM	8894 Macarthur BLVD	550	Public service assistance, other	0001259
3846810	8/24/2023 11:44:14 PM	11:44 PM	8088 Park LN	554	Assist invalid	0001257
3846817	8/24/2023 11:48:49 PM	11:48 PM	9314 Macarthur BLVD	424	Carbon monoxide incident	0001291
3846824	8/25/2023 12:04:38 AM	12:04 AM	1097 Evelyn AVE	611	Dispatched & canceled en route	0001258
3846935	8/25/2023 2:59:45 AM	2:59 AM	Cherry Hill RD	324	Motor vehicle accident with no injuries.	0001264
3846976	8/25/2023 5:11:41 AM	5:11 AM	8080 Park LN	554	Assist invalid	0001260
3846980	8/25/2023 5:23:03 AM	5:23 AM	1515 Ridge RD	554	Assist invalid	0001261
3847009	8/25/2023 6:50:26 AM	6:50 AM	312 Washtenaw AVE	611	Dispatched & canceled en route	0001262
3847383	8/25/2023 4:05:23 PM	4:05 PM	1515 Ridge RD	611	Dispatched & canceled en route	0001263
3847431	8/25/2023 5:31:51 PM	5:31 PM	8442 Barrington DR	321	EMS call, excluding vehicle accident with injury	0001265
3847607	8/26/2023 12:01:47 AM	12:01 AM	8080 Park LN	554	Assist invalid	0001266
3847611	8/26/2023 12:06:51 AM	12:06 AM	9078 Macarthur BLVD	611	Dispatched & canceled en route	0001272
3847890	8/26/2023 2:28:19 PM	2:28 PM	7235 Muirfield DR	611	Dispatched & canceled en route	0001270
3847968	8/26/2023 5:38:23 PM	5:38 PM	1632 Sheffield DR	622	No incident found on arrival at dispatch address	0001267
3847979	8/26/2023 5:51:59 PM	5:51 PM	3357 Beaumont AVE	321	EMS call, excluding vehicle accident with injury	0001277
3847980	8/26/2023 5:55:16 PM	5:55 PM	1550 Dawn AVE	321	EMS call, excluding vehicle accident with injury	0001268
3847993	8/26/2023 6:14:17 PM	6:14 PM	5555 Karakul LN	321	EMS call, excluding vehicle accident with injury	0001269
3848152	8/27/2023 2:33:49 AM	2:33 AM	1243 Stamford CT	311	Medical assist, assist EMS crew	0001271
3848261	8/27/2023 10:42:25 AM	10:42 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001276
3848287	8/27/2023 12:04:41 PM	12:04 PM	5341 McAuley DR	611	Dispatched & canceled en route	0001275



3848310	8/27/2023 12:44:00 PM	12:44 PM	5400 Plymouth RD	611	Dispatched & canceled en route	0001273
3848468	8/27/2023 6:55:00 PM	6:55 PM	6743 Fleming Creek DR	311	Medical assist, assist EMS crew	0001278
3848496	8/27/2023 7:52:35 PM	7:52 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0001280
3848506	8/27/2023 8:15:09 PM	8:15 PM	9751 Mulberry	311	Medical assist, assist EMS crew	0001279
3848635	8/28/2023 5:39:02 AM	5:39 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0001281
3848829	8/28/2023 2:01:26 PM	2:01 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001283
3848893	8/28/2023 4:04:41 PM	4:04 PM	8472 Berkshire DR	421	Chemical hazard (no spill or leak)	0001282
3849024	8/28/2023 8:26:58 PM	8:26 PM	1490 Washtenaw AVE	611	Dispatched & canceled en route	0001284
3849386	8/29/2023 2:37:57 PM	2:37 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0001285
3849414	8/29/2023 3:55:02 PM	3:55 PM	1934 Evergreen LN	321	EMS call, excluding vehicle accident with injury	0001286
3849719	8/30/2023 9:29:20 AM	9:29 AM	5205 McAuley DR	743	Smoke detector activation, no fire - unintentional	0001287
3849750	8/30/2023 10:46:09 AM	10:46 AM	5325 Elliott DR	311	Medical assist, assist EMS crew	0001288
3849803	8/30/2023 1:06:43 PM	1:06 PM	8680 Macarthur BLVD	311	Medical assist, assist EMS crew	0001289
3849994	8/30/2023 8:41:06 PM	8:41 PM	1237 Stamford CT	321	EMS call, excluding vehicle accident with injury	0001290

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	3849024	0001284	8/28/2023 8:26:58 PM	4	Ypsilanti City Fire Department		MONDAY
	3847009	0001262	8/25/2023 6:50:26 AM	4	Ypsilanti City Fire Department		OBERSTAEDT
	3843363	0001235	8/18/2023 1:48:00 PM	4	Ypsilanti Township Fire Department		CHEVRETTE
	3846824	0001258	8/25/2023 12:04:38 AM	4	Ypsilanti Township Fire Department		OBERSTAEDT
Automatic aid received							
	3841299	0001207	8/13/2023 9:48:13 PM	2		Ypsilanti City Fire Department	KUJAWA
	3841299	0001207	8/13/2023 9:48:13 PM	2		Ypsilanti Township Fire Department	KUJAWA
Mutual aid given							
	230814-121318-SUTFD	0001208	8/10/2023 9:00:00 AM	3	Federal Bureau of Investigations (FBI)		BACH
	3844111	0001232	8/20/2023 3:11:00 AM	3	Chelsea Area Fire Authority		PIERCE
	230808-121800-SUTFD	0001186	8/8/2023 9:00:00 AM	3	Federal Bureau of Investigations (FBI)		BACH
	3841177	0001205	8/13/2023 4:25:50 PM	3	Ypsilanti Township Fire Department		KUJAWA
	3839892	0001198	8/10/2023 7:07:00 PM	3	Washtenaw County Sheriff		PIERCE
	3845344	0001242	8/22/2023 4:24:49 PM	3	Ypsilanti City Fire Department		KIMBALL
Mutual aid received							
	3839648	0001197	8/10/2023 10:35:00 AM	1		Ann Arbor Township Fire Department	PIERCE

Aided Agency Name	Details
Chelsea Area Fire Authority	1 Rows

Federal Bureau of Investigations (FBI)	2 Rows
Washtenaw County Sheriff	1 Rows
Ypsilanti City Fire Department	3 Rows
Ypsilanti Township Fire Department	3 Rows
	<b>10 Rows</b>

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name
8/13/2023 9:48:13 PM	3841299	0001207	Automatic aid received	Ypsilanti City Fire Department	
8/13/2023 9:48:13 PM	3841299	0001207	Automatic aid received	Ypsilanti Township Fire Department	
8/10/2023 10:35:00 AM	3839648	0001197	Mutual aid received	Ann Arbor Township Fire Department	

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
8/21/2023 12:00:00 AM	3844818	0001236	8/21/2023 3:19:08 PM	False alarm or false call, other	700	Sheffield	1 or 2 family dwelling	MONDAY, DEREK Aug 22 2023 04:30AM:STFD E 11-2 was dispatched to the above location for someone who activated their medical alert button. Upon arrival we met with the homeowner and it was an accidental activation and they were not having a medical emergency.
8/8/2023 12:00:00 AM	3838887	0001185	8/8/2023 4:33:13 PM	Smoke detector activation, no fire - unintentional	743	Geddes	24-hour care Nursing homes, 4 or more persons	BACH, SHAUN Aug 08 2023 03:52PM:STFD was dispatched to a fire alarm at the listed address, Upon arrival E-2 crew has a odor of smoke in the utility room, Crews made access to he roof to check the HVAC units. Upon investigation the building maintenance men showed up and assisted with trying to find the source of the odor. Upon further investigation we narrowed down the odor to a water heater, the incident was left with maintenance and all units returned.
8/15/2023 12:00:00 AM	3842102	0001215	8/15/2023 6:12:28 PM	Smoke detector activation, no fire - unintentional	743	Prospect	24-hour care Nursing homes, 4 or more persons	KIMBALL, RYAN Aug 15 2023 08:29PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 and L11- 1 arrived to find a

								<p>large single story nursing home with nothing showing. E11-2 crew was met by workers stating that they opened the dishwasher early and steam set off the detector. After a walkthrough of the facility, crews deemed no fire hazard present and returned to service.</p> <p><b>KIMBALL, RYAN</b>  Aug 15 2023  08:32PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 and L11-1 arrived to find a large single story nursing home with nothing showing. E11-2 crew was met by workers stating that they opened the dishwasher early and steam set off the detector. After a walkthrough of the facility, crews deemed no fire hazard present and returned to service.</p> <p><b>KIMBALL, RYAN</b>  Aug 15 2023  08:32PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 and L11-1 arrived to find a large single story nursing home with nothing showing. E11-2 crew was met by workers stating that they opened the dishwasher early and steam set off the detector. After a walkthrough of the facility, crews deemed no fire hazard present and returned to service.</p>
8/23/2023 12:00:00 AM	3845675	0001246	8/23/2023 11:07:03 AM	Smoke detector activation, no fire - unintentional	743	Geddes	1 or 2 family dwelling	<p><b>KIMBALL, RYAN</b>  Aug 23 2023  12:22PM:E11-2 and T11-1 were dispatched to reports of a fire</p>

							<p>alarm in a residence. E11-2 arrived on scene to a large 2 story home with nothing showing. Upon exiting the apparatus, firefighters were met by the homeowner who stated that she had turned on the stove to cook and accidentally burnt some tea leaves. There was no active fire, and the little bit of smoke caused by the leaves activated the alarms. E11-2 cancelled T11-1 and E11-2 returned to service.</p> <p>KIMBALL, RYAN  Aug 23 2023  12:27PM:E11-2 and T11-1 were dispatched to reports of a fire alarm in a residence. E11-2 arrived on scene to a large 2 story home with nothing showing. Upon exiting the apparatus, firefighters were met by the homeowner who stated that she had turned on the stove to cook and accidentally burnt some tea leaves. There was no active fire, and the little bit of smoke caused by the leaves activated the alarms. E11-2 cancelled T11-1 and E11-2 returned to service.</p> <p>KIMBALL, RYAN  Aug 23 2023  12:25PM:E11-2 and T11-1 were dispatched to reports of a fire alarm in a residence. E11-2 arrived on scene to a large 2 story home with nothing showing. Upon</p>
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								<p>exiting the apparatus, firefighters were met by the homeowner who stated that she had turned on the stove to cook and accidentally burnt some tea leaves. There was no active fire, and the little bit of smoke caused by the leaves activated the alarms. E11-2 cancelled T11-1 and E11-2 returned to service.</p>
8/30/2023 12:00:00 AM	3849719	0001287	8/30/2023 9:29:20 AM	Smoke detector activation, no fire - unintentional	743	McAuley	Clinics, doctors offices, hemodialysis cntr, other	<p>MONDAY, DEREK Aug 30 2023 08:08AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a general fire alarm. Prior to our arrival we were notified by dispatch that they had spoke to the establishment and they said they burnt some popcorn and it set off the fire alarm. L 11-1 returned in service and E 11-2 contined to the scene to make sure they had no damage or need for ventilation. Upon arrival they had no need for ventilation or any damage so E 11-2 returned in service.</p>
8/31/2023 12:00:00 AM	3850487	0001293	8/31/2023 9:04:59 PM	Detector activation, no fire - unintentional	744	Red Fox	1 or 2 family dwelling	<p>COKER, TYLER Aug 31 2023 07:11PM:STFD was dispatched to a CO Alarm at the dispatched address. FD was then notified it was an accidental activation by the home owner. STFD cancelled and returned in service. - NO ONE SICK. - RESIDENTIAL (SINGLE). - CARBON MONOXIDE ALARM</p>

								<p>- ALARM REFERENCE #: NO REFERENCE</p> <p>- PROPERTY OWNER: KEN COLTON</p> <p>- OWNER'S PHONE #: 734-483-4271 AND 734-645-1424</p> <p>-</p> <p>AREA/ZONE/ROOM: ZONE 34 UPSTAIRS</p> <p>- ALARM COMPANY.</p> <p>Key Questions</p> <p>- Problem: UPSTAIRS CO ALARM, SPOKE TO KEN COLTON, PRESSED BUTTON ON SENSOR, ALARM COMPANY HAS TO NOTIFY ON ALL ALARMS</p> <p>- Chief complaint: ALARMS</p> <p>End Case Entry: BASE 11 CALLING HOMEOWNER VIA TX, HOLDING QUARTERS COKER, TYLER Aug 31 2023</p> <p>07:12PM:STFD was dispatched to a CO Alarm at the dispatched address. FD was then notified it was an accidental activation by the home owner. STFD cancelled and returned in service.</p>
8/22/2023 12:00:00 AM	3845322	0001241	8/22/2023 3:53:14 PM	Alarm system activation, no fire - unintentional	745	Elliott	Hospital - medical or psychiatric	<p>OBERSTAEDT, COREY Aug 22 2023 06:11PM:STFD DISPATCHED FOR A FIRE ALARM AT THE ABOVE LISTED ADDRESS AT THE MCAULEY INN. AS E11-2 AND L11-1 WERE RESPONDING CENTRAL ADVISED THAT PER ST JOES SECURITY THIS WAS A FALSE ALARM. E11-2 CONTINUED FOR A REPORT. E11-2 ARRIVED ON SCENE AND MADE CONTACT WITH ST JOES SECURITY ON THE 3RD FLOOR. SECURITY ON SCENE ADVISED</p>



									<p>THAT IT WAS A FALSE ALARM FROM THE SLEEP STUDY ROOM AND THAT ENGINEERING TOOK CARE OF THE ISSUE. NO DAMAGE WAS FOUND TO THE BUILDING AND ALL STFD UNITS RETURNED IN SERVICE.</p>
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False Alarms

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Number Or Milepost	Street Prefix	Street Or Highway Name	Street Type	Street Suffix	Apartment Number	City	State	County	Zip	Property Use	Incident Narrative	Owner Involved In Incident	Owner First Name	Owner Last Name	Owner Business Name	Incident Type Code	Incident Type Group
																MONDAY, DEREK Aug 22 2023 04:30AM - 07:00 P						

8/21/2023 12:00:00 AM	3844818	0001236	8/21/2023 3:19:08 PM	False alarm or false call, other	1632		Sheffield	Drive		Ypsilanti	Michigan	48198	1 or 2 family dwelling	11-2 was dispatched to the above location for someone who activated their medical alert button. Upon arrival we met with the homeowner and it was an accidental activation and they were not having a medical emergency.	NO		700	700 - False Alarm
8/8/2023 12:00:00 AM	3838887	0001185	8/8/2023 4:33:13 PM	Smoke detector activation, no fire - unintentional	8100		Geddes	Road		Ypsilanti	Michigan	48198	24-hour care Nursing homes, 4 or more persons	BACH, SHAUN Aug 08 2023 03:52PM:STFD was dispatched to a fire alarm at the listed address. Upon arrival E-2 crew has a odor of smoke in the utility room. Crews made access to the roof to check the HVAC units. Upon Investigation the building maintenance men showed up and assisted with trying to find the source of the odor. Upon further Investigation we narrowed down the odor to a water heater, the incident was left with maintenance and all units returned.	NO		743	700 - False Alarm
8/15/2023 12:00:00 AM	3842102	0001215	8/15/2023 6:12:28 PM	Smoke detector activation, no fire - unintentional	1900	North	Prospect	Road		Ypsilanti	Michigan	48198- 9402	24-hour care Nursing homes, 4 or more persons	KIMBALL, RYAN Aug 15 2023 08:29PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 and L11-1 arrived to find a large single story nursing home with nothing showing. E11-2 crew was met by workers stating that they opened the dishwasher early and steam set off the detector. After a walkthrough of the facility, crews deemed no fire hazard present and returned to service. KIMBALL, RYAN Aug 15 2023 08:32PM:E11-2 and L11-1 were dispatched to reports of a fire alarm at Vibrant Life. E11-2 and L11-1 arrived to find a large single story nursing home with nothing showing. E11-2 crew was met by workers stating that they opened the dishwasher early and steam set off the detector. After a walkthrough of the facility, crews deemed no fire hazard present and returned to service. KIMBALL, RYAN Aug 15 2023 12:22PM:E11-2 and T11-1 were dispatched to reports of a fire alarm in a residence. E11-2 arrived on scene to a large 2 story home with nothing	NO		743	700 - False Alarm



8/31/2023 12:00:00 AM	3850487	0001293	8/31/2023 9:04:59 PM	Detector activation, no fire - unintentional	5041	Red Fox	Run		Ann Arbor	Michigan	48105	1 or 2 family dwelling	AREA/ZONE/ROOM: ZONE 34 UPSTAIRS: - ALARM COMPANY: Key Questions: - Problem: UPSTAIRS CO ALARM, SPOKE TO KEN COLTON, PRESSED BUTTON ON SENSOR, ALARM COMPANY HAS TO NOTIFY ON ALL ALARMS - Chief complaint: ALARMS End Case Entry: BASE 11 CALLING HOMEOWNER VIA TX, HOLDING QUARTERS COKER, TYLER Aug 31 2023 07:12PM:STFD was dispatched to a CO Alarm at the dispatched address. FD was then notified it was an accidental activation by the home owner. STFD cancelled and returned in service.	NO			744	700 - False Alarm
8/22/2023 12:00:00 AM	3845322	0001241	8/22/2023 3:53:14 PM	Alarm system activation, no fire - unintentional	5305	Elliott	Drive		Ypsilant	Michigan	48197	Hospital - medical or psychiatric	OBERSTAEDT, COREY Aug 22, 2023 06:11PM:STFD DISPATCHED FOR A FIRE ALARM AT THE ABOVE LISTED ADDRESS AT THE MCAULEY INN. AS E11-2 AND L11-1 WERE RESPONDING CENTRAL ADVISED THAT PER ST JOES SECURITY THIS WAS A FALSE ALARM. E11-2 CONTINUED FOR A REPORT. E11-2 ARRIVED AND MADE CONTACT WITH ST JOES SECURITY ON THE 3RD FLOOR. SECURITY ON SCENE ADVISED THAT IT WAS A FALSE ALARM FROM THE SLEEP STUDY ROOM AND THAT ENGINEERING TOOK CARE OF THE ISSUE. NO DAMAGE WAS FOUND TO THE BUILDING AND ALL STFD UNITS RETURNED IN SERVICE.	NO			745	700 - False Alarm

Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Property Value	Percent Lost	Property Loss	Contents Value	Contents Loss	NFIRS Number
111								\$10,000,130.00	\$130.00							
	8/7/2023	3838444	\$130.00	Building fire	Superior Township 31	48197	2	\$10,000,130.00	\$130.00	100.00%	\$10,000,000.00	0.00%		\$130.00	\$130.00	0001183
	8/18/2023	3843363		Building fire	Out Of District	48197	2	\$0.00	\$0.00	NaN		NaN				0001235
	8/20/2023	3844111		Building fire	Out Of District	48130	1	\$0.00	\$0.00	NaN		NaN				0001232
121								\$30,000.00	\$200.00							
	8/13/2023	3841299	\$200.00	Fire in mobile home used as fixed residence	Superior Township 36	48198	2	\$30,000.00	\$200.00	99.33%	\$10,000.00	0.67%		\$20,000.00	\$200.00	0001207
130								\$300.00	\$300.00							
	8/31/2023	3850275		Mobile property (vehicle) fire, other	Superior Township 34	48198	2	\$300.00	\$300.00	0.00%	\$300.00	100.00%	\$300.00			0001292
151								\$0.00	\$0.00							
	8/13/2023	3841177		Outside rubbish, trash or waste fire	Out Of District	48198	1	\$0.00	\$0.00	NaN		NaN				0001205
311								\$0.00	\$0.00							
	7/31/2023	3834773		Medical assist, assist EMS crew	Superior Township 34	48198	3	\$0.00	\$0.00	NaN		NaN				0001154
	7/31/2023	3834929		Medical assist, assist EMS crew	Superior Township 31	48197	2	\$0.00	\$0.00	NaN		NaN				0001155
	8/1/2023	3835566		Medical assist, assist EMS crew	Superior Township 34	48198	2	\$0.00	\$0.00	NaN		NaN				0001157
	8/4/2023	3836985		Medical assist, assist EMS crew	Superior Township 19	48105	1	\$0.00	\$0.00	NaN		NaN				0001165
	8/4/2023	3836929		Medical assist, assist EMS crew	Superior Township 34	48198	3	\$0.00	\$0.00	NaN		NaN				0001164
	8/5/2023	3837657		Medical assist, assist EMS crew	Superior Township 35	48198	5	\$0.00	\$0.00	NaN		NaN				0001173
	8/6/2023	3837956		Medical assist.	Superior	48198	1	\$0.00	\$0.00	NaN		NaN				0001176

# **Superior Township Monthly Report**

## **August/September 2023**

### **Resident Complaints/ Debris:**

8784 Heather Dr.-Basketball Hoop in street - (Tagged)  
8690. Cedar Ct.- Debris on side of house - (Tagged)  
8718 Nottingham- Tires on extension - (Tagged)  
1143 Stamford Rd.- Dishwasher on extension - (Tagged)

### **Grass/Branches Complaints:**

1678 Sheffield- Brush on extension - (Tagged)  
1663 Sheffield- Brush on extension - (Tagged)  
8724 Barrington- Brush on extension - (Tagged)  
8318 Barrington- Stumps on extension - (Tagged)  
Lake View Estates- Brush on extension - (Tagged)  
8492 Berkshire- Brush on extension - (Tagged)  
1730 Sheffield- Grass Needs Cutting - (Tagged)  
1734 Sheffield- Grass Needs Cutting - (Tagged)  
1631 Sheffield- Grass Needs Cutting - (Tagged)  
8609 Deering- Grass Needs Cutting - (Tagged)  
8616 Deering- Grass Needs Cutting - (Tagged)  
8624 Hemlock Ct.- Grass Needs Cutting - (Tagged)  
1657 Devon St.- Grass Needs Cutting - (Tagged)  
8582 Barrington- Grass Needs Cutting - (Tagged)  
1821 Stephens Dr.- Brush on extension - (Tagged)

### **Vehicle Complaints:**

Sheffield & Berkshire- Vehicle on Flat Tire - (Tagged)  
8680 Kingston Ct.- Vehicle on Flat Tire - (Tagged)  
9236 Abby Ln.- Trailer parked in street - (Tagged)  
9840 High Meadow- Boat parked in street - (Tagged)

Superior Charter Township Park Commission  
Regular Meeting  
July 24, 2023

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.

2. Roll Call

Park Commissioners present: Nahid Sanii-Yahyai, Marion Morris, Martha Kern-Boprie, Riley Schofield, Greg Vessels, Guy Conti

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Parks & Recreation Director; Don Waligar, Maintenance Supervisor; Curtis Freeman, Jack Smiley

3. Flag Salute

Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Riley Schofield and supported by Marion Morris to approve the agenda with the addition of Old Business C. Comprehensive Stipend Policy, Old Business D. Township-wide Clean Up and New Business D. Budget Appropriation Increase. The motion carried.

5. Prior Meeting Minutes Approval

A. June 26, 2023

It was moved by Marion Morris and supported by Greg Vessels to approve the minutes of June 26, 2023 as drafted. The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Nahid Sanii-Yahyai informed the park commission that Terry Lee Lansing has resigned her position on the Park Commission because she has moved out of Superior Township. Nahid read the resignation letter Terry Lee submitted, and suggested the park commissioners host a lunch for Terry Lee to thank her for her service.

B. Director

Juan Bradford submitted a written report. He added to this that the park maintenance staff has been mowing the grass in the two roundabouts. Traffic speed has increased in these roundabouts, and it is not safe for staff to enter and exit the roundabouts with mowing equipment. The township will retain the services of a mowing contractor to mow the roundabouts. Juan met with Supervisor Schwartz about the Willow Run Acres project. Juan will be meeting with Orchard, Hiltz & McCliment (OHM) engineers about modifying the present bathroom in Fire Station 2 so park staff can use it without violating the firefighters privacy.

C. Board Liaison

Trustee Bernice Lindke reported on a special board meeting held June 28, 2023 and the regular board meeting held July 17, 2023.



June 28, 2023 – The Personnel Manual was distributed and discussed. The board adopted it with the provision that more edits were needed to the manual.

July 17, 2023 – Public Comment: TC Collins of Willow Run Acres requested some of the funds dedicated to trees be used to purchase fruit trees for the Clay Hill project. Other comments were made in support of and opposition to the proposed rezoning of 3900 Dixboro Road for the proposed Garret’s Space program.

Communications: Coy Vaughn, director of the Washtenaw County Parks & Recreation Department submitted a letter. The letter was discussed, but no action taken. Supervisor Ken Schwartz reported that Jason Hodge, Chair of the Washtenaw County Board of Commissioners would like to meet with township board members at Staebler Farm Park to learn more about the proposal to use township funds to purchase trees there.

The Township Board approved the following resolutions:

- \*Amended the zoning ordinance to permit Garret’s Space at 3900 Dixboro Road.
- \*Approved OHM to assess whether an existing bathroom in the Parks & Recreation space in Fire Station #2 can be renovated to have a door cut so staff in Parks & Recreation can use it.
- \*The first reading of the zoning amendment for the property to be used for Clay Hill Farm.

Nahid asked Trustee Bernice Lindke for an update on a township policy on stipend payments. Trustee Lindke responded that she researched this issue thoroughly, and there is no comprehensive policy on payment of stipends, particularly to those who are liaisons from other boards and commissions. Generally it appears that the organization that requested the liaison pays the stipend. Park commissioners and Trustee Lindke discussed the concept of continuing a liaison from the township board to the park commission, now that Juan Bradford, Parks & Recreation Director attends township board meetings as well as park commission meetings. The consensus was to continue the liaison position, and to pay a stipend to the liaison for meetings attended.

- D. Board Meeting Attendee  
Marion Morris was scheduled to attend the July 17 township board meeting, but was ill and could not attend.
- E. Park Steward  
Juan has received no contact from Ellen Kurath in the past month.
- F. Safety  
A collision between a park vehicle and a township employee occurred during the past month. No one was injured, but there was damage to the vehicles. A report has been filed with the township’s insurance carrier.

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the reports. The motion carried.

- 8. Communications
  - A. Educational: NRPA Research
  - B. Park Reservation: Willow Run Acres bi-weekly Yoga in Fireman’s Park
  - C. Park Reservation: Chillin’ & Grillin’ @ Oakbrook Park
  - D. Park Reservation: Washtenaw County Health MacArthur Family Fun Day @ Fireman’s Park
  - E. Park Reservation: Birthday Party @ Norfolk Park
  - F. Park Reservation: Washtenaw Promise Block Party @ Fireman’s Park

It was moved by Martha Kern-Boprie and supported by Riley Schofield to receive the communications. The motion carried.

9. Old Business

A. Community Center Advisory Committee Update

- State Senator Jeff Irwin and State Representative Jimmie Wilson announced \$15 million in state funding for the community center.
- A detailed presentation was given by Bill Balducci of PB & A Marketing.

B. Emergency Repair: 2001 Dodge 4wd pick-up truck

Juan Bradford informed the park commission of extensive repairs needed on the 2001 4wd pick-up truck. The repairs had to be performed to permit staff to work. This truck may have to be replaced next year.

C. Comprehensive Stipend Policy

This was discussed and a decision reached during the Township Board Liaison report.

D. Township Wide Clean Up

Nahid Sanii-Yahyai advocated for a two hour event, and asked if other park commissioners were interested in such an event. Marion Morris suggested a targeted road or area, and first determine the date, time and provision of child care. Greg Vessels commented that if the commission is to do this, first we have to project the cost of labor, equipment and planning time. Nahid suggested focusing on one park. Marion asked for Juan's input. Juan said it was a good idea, but should be lead by the Township Board, not the Park Commission. The Park Commission could support the event, but not lead it. He estimated the event would cost at least \$2,000. Juan suggested an invasive species removal event, rather than a trash pick-up event. Bernice Lindke suggested collaborating with EMU student groups during the early fall for a clean up event. Guy Conti asked if we want to go further in environmental planning and education? This could be the topic of a future event. Martha Kern-Boprie suggested including a clean-up or invasive species removal event in plans for next year.

10. New Business

A. Movies in the Park – August 12

The next "Movies in the Park" is scheduled for Saturday August 12 in Oakbrook Park. Nahid Sanii-Yahyai volunteered to help with this event.

B. Live! Here! Now! on August 24

The recently scheduled Live! Here! Now! concert will take place on Thursday August 24 in Fireman's Park from 4:00 to 8:00 pm. Greg Vessels, Martha Kern-Boprie, Nahid Sanii-Yahyai and Guy Conti volunteered to help with this event.

C. Park & Recreation Commission Vacancy

The vacancy on the Park Commission due to Terry Lee Lansing's resignation will be filled by the Township Board. The Township Clerk asked the Park Commission to provide text for a posting of the opening on the township website. After discussion, the consensus was to receive applications through August 15. The Park Commission will interview applicants at the August 28 meeting, with the expectation of sending a recommendation to the Township Board after the interviews. This schedule will permit appointment action by the Township Board at its September 18 meeting, and allow the appointee to begin serving at the September 25 park commission meeting.

D. Budget Appropriations Increase

Park & Recreation Director Juan Bradford's position was expanded from part-time to full-time effective December 1, 2022. Some of the reasoning behind this increase was a number of projects directed by the township board that called for significant portions of Juan's time. Several of these projects initiated after the 2023 budget was developed and approved. In addition to those projects,

Juan has incorporated all Recreation Supervisor duties into his role, as well as playing a larger part in the day to day park maintenance planning.

The Park Commission seeks an increase in its budget appropriation from the Township Board to cover the additional cost of salary and fringe benefits for Juan Bradford in 2023. Those increased expenses will total \$58,400.

Martha Kern-Boprie commented that while some of the township board initiated projects are funded with ARPA allocations this year, it is reasonable to expect a full time director now that we have more events each year, more playground equipment to maintain, and involvement with the community center development and programming. After discussion, park commissioners commented it would be most productive to have one person draft the memo to the township board requesting an increase in the budget appropriation.

It was moved by Guy Conti and supported by Marion Morris to delegate authorship of the memo regarding the budget appropriation request to the Township Board; to Martha Kern-Boprie, subject to the approval of the Park Commission Chair, before sending the memo to the Township Board. The motion carried.

11. Bills for Payment

It was moved by Marion Morris and supported by Greg Vessels to approve payment of the bills totaling \$50,720.23 through 7/24/2023. The motion carried.

12. Financial Statement

A. June 2023 Revenue & Expenditure Report

It was moved by Riley Schofield and supported by Greg Vessels to receive the June 2023 Revenue & Expenditure Report. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie informed the park commission she will meet with Carla Bisaro and Trustee Bill Secret on August 7 to walk the nature preserves in preparation for the August 13 Summer Walk. Martha also introduced her neighbor Curtis Freeman who has expressed interest in Park Department programming.

Guy Conti asked Juan Bradford if there was any update on seeking the same fee levels for Superior Township residents to use Ypsilanti Township park and recreation facilities as Ypsilanti Township residents. Juan responded he has not received response from Ypsilanti Township staff. Guy encouraged Juan to continue to seek this fee collaboration.

Juan Bradford informed the Park Commission that bids to perform the improvements to Fireman's Park will be opened on July 28 at 2:00 pm in the Township Hall.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Guy Conti to adjourn at 8:05 pm. The motion carried.

Submitted by  
Martha Kern-Boprie, Park Commissioner & Secretary



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

September 10, 2023

To: Kenneth Schwartz, Superior Township Supervisor  
From: Katrina Robinson, Lieutenant  
Through: Keith Flores, Police Services Commander  
Re: August 1-31, 2023 Police Services Monthly Report

During the month of August there were 1047 calls for service. Deputies conducted 398 traffic stops during this time with 72 citations issued and 3 drunk/drugged driving arrests.

Noteworthy events in Superior Township during last month include:

- 23-62732 (8/2/2023) Deputy Neddo was dispatched to 1600 block of Knollwood Bend for a larceny of landscaping equipment left unattended in the victim's yard. There are currently no suspects.
- 23-63141 (8/4/2023) Deputies responded to the 1200 block of Stamford for a death investigation involving a 54-year-old female resident. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 23-64806 (8/10/2023) Deputies were dispatched to a multi-vehicle serious injury crash at M-14 and Plymouth Road. Traffic services detectives responded to the scene and conducted an investigation. Unfortunately, one of the drivers died as a result of their injuries. This case remains under investigation.
- 23-65620 (8/13/2023) At approximately 11pm, Deputies were dispatched to multiple reports of two suspicious males in the area of Savannah Court and Savannah Lane who appeared to be casing homes in the area. Deputies located forced entry on a vacant home but no one was inside. While deputies were checking that location, a dog at another location is believed to have scared off the suspects. This case remains under investigation. There are currently no identified suspects.
- 23-67602 (8/20/2023) Deputy J. Hill was dispatched to the 1800 block of Superior Road for a stolen vehicle report. The 2008 Chevrolet Colorado was entered into the national database as stolen and is pending recovery. There are currently no suspects.
- 23-68035 (8/22/2023) Deputies were dispatched to the 9800 block of High Meadow Drive for a report of a shooting. Deputies arrived and found a male deceased from an apparent self-inflicted gunshot wound to the head. They also found an unresponsive female with multiple gunshot wounds. Deputies rendered emergency medical treatment to the victim and she was transported to a local hospital for additional care. While there is no threat to the public, this case does remain under investigation.

*Public Safety – Quality Service – Strong Communities  
Serving Washtenaw County since 1823*

- 23-70413 (8/28/2023) Deputies responded to multiple reports of shots being fired in the 9200 block of MacArthur Blvd. Initial information was that there were several males involved. There were no reported injuries; however, several apartments and vehicles were struck by gunfire. This case remains under investigation.
- 23-70558 (8/29/2023) Deputy Hall was dispatched to the 1800 block of Ashley Drive for a stolen vehicle report. The 2023 Ford Explorer was entered into the national database and later recovered by the Toledo Police Department, who took 2 suspects into custody. Prosecution is pending in Ohio.
- 23-71034 (8/30/2023) Deputy Lyons and Deputy D. Hill were dispatched to the 1900 block of Andover for a vehicle burglary. The victim's vehicle was unlocked when unknown suspects entered the vehicle and rummaged through it. There are currently no suspects.



# SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

## August 2023

JERRY L. CLAYTON  
SHERIFF

Incidents	Month 2023	Month 2022	% Change	YTD 2023	YTD 2022	% Change
Traffic Stops	398	496	-20%	2901	3147	-8%
Citations	72	64	13%	393	507	-22%
Drunk Driving (OWI)	3	3	0%	19	18	6%
Drugged Driving (OUID)	0	0	-	0	2	-
<b>Calls for Service Total</b>	1047	1186	-12%	7955	7831	2%
<b>Calls for Service</b> <i>(Traffic stops and non-response medicals removed)</i>	531	587	-10%	4132	4107	1%
Robberies	0	0	-	1	3	-67%
Assaultive Crimes	16	22	-27%	127	120	6%
Home Invasions	2	1	100%	14	17	-18%
Breaking and Entering's	0	0	-	2	1	100%
Larcenies	8	5	60%	46	52	-12%
Vehicle Thefts	2	2	0%	17	23	-26%
Traffic Crashes	17	26	-35%	163	201	-19%
Medical Assists	7	10	-30%	71	85	-16%
Animal Complaints <i>(ACO Response)</i>	10	5	100%	90	42	114%
<b>In/Out of Area Time</b>	<b>Month</b> <i>(minutes)</i>	<b>YTD</b> <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	1444	6996				
Out of Area Time	3129	17320				
Investigative Ops (DB)	9000	66174				
Secondary Road Patrol	5145	5570				
County Wide	0	2171				
<b>Banked Hours</b>	<b>Hours Accum.</b>	<b>Previous Balance</b>	<b>Hours Used</b>	<b>Balance</b>		
August - Collab	343	56.5	TBD	TBD		

### Incident Count by Incident Type For Agency WD

For 8/1/2023 12:00:00 AM Thru 8/31/2023 11:59:59 PM

For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	230064176	4490 OLD OAK CT	08/08/2023 07:38:01	ARTHUR BORELLA RES
	230064361	1934 SAVANNAH LN	08/08/2023 18:24:32	RES: TERRY BLACKMAN
	230065651	1723 SAVANNAH LN	08/13/2023 01:35:15	ANGLEA BARR RESIDENCE
	230065748	3691 GOTFREDSON RD	08/13/2023 13:33:17	LUCKAS
	230066286	1720 WEEPING WILLOW CT	08/15/2023 15:20:46	HALL RESID
	230066701	5700 PLYMOUTH RD	08/17/2023 00:41:07	SUPERIOR MARKET
	230067607	1802 SHEFFIELD DR	08/20/2023 05:20:23	VIVAN NOLEN RESD
	230068255	1993 ARBOR WOODS BLVD	08/22/2023 18:37:39	ARBOR WOODS DEVELOPMENT
	230068265	9753 RAVENSHIRE DR	08/22/2023 19:09:36	CHRIS MAHN RESD
	230068609	1993 ARBOR WOODS BLVD	08/23/2023 19:47:10	ARBOR WOODS DEVELOPMENT
	230068685	9900 W PLYMOUTH RD	08/24/2023 03:06:40	ENGLISH GARDENS
	230068819	5390 MEADOWCREST DR	08/24/2023 10:32:26	SEKIYA RESD
	230069075	1450 MIDWAY BLVD	08/24/2023 22:35:53	SAVING FAITH CHURCH
	230069492	8760 HEATHER DR	08/25/2023 18:00:34	SKRZYPCZAK-RES
	230069764	1601 STAMFORD RD	08/26/2023 13:11:20	CHRISTIAN LOVE FELLOWSHIP CHURCH
	230070058	4763 VORHIES RD	08/27/2023 13:08:48	MATTHEWS RESID
	230070593	7767 FORD RD	08/29/2023 11:40:53	MOHAMMED GHALI RESD
<b>SUT</b>	<b>17</b>			

		<b>Total:</b>		<b>17</b>
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## Incident Count by Incident Type For Agency WD

For 8/1/2023 12:00:00 AM Thru 8/31/2023 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
08/22/2023 19:09:36	<b>C3907 - PANIC ALARM</b>	230068265	9753 RAVENSHIRE DR	SUT	CHRIS MAHN RESD
	<b>C3907 - PANIC ALARM</b>		<b>Total:</b>	<b>1</b>	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
08/08/2023 07:38:01	<b>C3999 - ALARMS ALL OTHER</b>	230064176	4490 OLD OAK CT	SUT	ARTHUR BORELLA RES
08/08/2023 18:24:32		230064361	1934 SAVANNAH LN	SUT	RES: TERRY BLACKMAN
08/13/2023 01:35:15		230065651	1723 SAVANNAH LN	SUT	ANGLEA BARR RESIDENCE
08/13/2023 13:33:17		230065748	3691 GOTFREDSON RD	SUT	LUCKAS
08/15/2023 15:20:46		230066286	1720 WEEPING WILLOW CT	SUT	HALL RESID
08/17/2023 00:41:07		230066701	5700 PLYMOUTH RD	SUT	SUPERIOR MARKET
08/20/2023 05:20:23		230067607	1802 SHEFFIELD DR	SUT	VIVAN NOLEN RESD
08/22/2023 18:37:39		230068255	1993 ARBOR WOODS BLVD	SUT	ARBOR WOODS DEVELOPMENT
08/23/2023 19:47:10		230068609	1993 ARBOR WOODS BLVD	SUT	ARBOR WOODS DEVELOPMENT
08/24/2023 03:06:40		230068685	9900 W PLYMOUTH RD	SUT	ENGLISH GARDENS
08/24/2023 10:32:26		230068819	5390 MEADOWCREST DR	SUT	SEKIYA RESD
08/24/2023 22:35:53		230069075	1450 MIDWAY BLVD	SUT	SAVING FAITH CHURCH
08/25/2023 18:00:34		230069492	8760 HEATHER DR	SUT	SKRZYPCZAK-RES
08/26/2023 13:11:20		230069764	1601 STAMFORD RD	SUT	CHRISTIAN LOVE FELLOWSHIP CHURCH
08/27/2023 13:08:48		230070058	4763 VORHIES RD	SUT	MATTHEWS RESID
08/29/2023 11:40:53		230070593	7767 FORD RD	SUT	MOHAMMED GHALI RESD
	<b>C3999 - ALARMS ALL OTHER</b>		<b>Total:</b>	<b>16</b>	

			<b>Sum:</b>	<b>17</b>	
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# Out of Area Time

For: 08/01/2023 thru 08/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBECHTOLG	HOLMES RD/RIDGE RD	BACK-UP TRAFFIC STOP	230062152	BU 768	02:00:00	10	8/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230062226	ASSIST YPT WITH WEAPONS VIOLATION/ POSSIBLE FA / OTHER YPT UNITS TIED UP / APPROVED BY SGT. ARTS	09:45:00	15	8/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230062226	SGT ARTS PERMISSION ASSIST YPSI UNITS ONLY TWO UNITS AVAILABLE IN TWP	09:47:00	13	8/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	RIDGE RD/E CLARK RD	BACKUP DISPATCHED CALLS	230062298	I ASSISTED YPSI TOWNSHIP UNITS WITH A MEDICAL/SUICIDAL SUBJECT DUE TO BEING THE CLOSEST AVAILABLE UNIT- APPROVED BY SERGEANT ARTS	14:40:00	30	8/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDSIRIANNJU	BLOOMSBURY CIR	BACKUP DISPATCHED CALLS	230062304	BACKUP 760/MSP ON SUICIDAL SUBJECT / APPROVED BY SGT. ARTS	14:55:00	95	8/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBECHTOLG	NASH AVE	BACKUP DISPATCHED CALLS	230062491	SHOTS WERE HEARD BY MULTIPLE CALLERS AND SUSPECT WAS SEEN RUNNING BEHIND 520 NASH/DEPUTIES WERE ON FOOT LOOKING FOR THE SUSPECT AND I SAT IN THE AREA FOR OFFICER SAFETY/SGT CRATS APPROVED	01:50:00	40	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBECHTOLG	S HARRIS RD	BACKUP DISPATCHED CALLS	230062504	FEMALE ARMED WITH A KNIFE/PORE LIGHTER FLUID ON HERSELF AND THE HOME/SGT CRATS APPROVED	04:45:00	35	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOFW	S HARRIS RD	BACKUP DISPATCHED CALLS	230062504	PER SGT CRATSENBERG, BARRICADED SUICIDAL PERSON	04:45:00	35	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDSIRIANNJU	HOGBACK RD	DISPATCHED CALLS	230062534	EDP AT STATION 1	08:30:00	75	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDPEARSONA	HOGBACK RD	BACKUP DISPATCHED CALLS	230062534	DEP SIRIANNI EDP SUBJECT ASKED TO BACK HIM UP SGT BYNUM	08:46:00	59	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDPEARSONA	WASHTENAW AVE	DISPATCHED CALLS	230062553		09:45:00	65	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDSIRIANNJU	FAIRVIEW DR	BACKUP DISPATCHED CALLS	230062605	BACKUP/ASSIST 760 ON DOMESTIC / APPROVED BY SGT. BYNUM	13:15:00	85	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDNEDDOK	YORK ST	BACKUP DISPATCHED CALLS	230062704	BACK UP 760 FAMILY TROUBLE APPROVAL TO ASSIST PER SGT. BYNUM	18:25:00	51	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	DESOTO AVE/TYLER RD	BACKUP DISPATCHED CALLS	230062753	CFS-K9 TRACKING OF ARMED SUSPECT SGT THOMPSON APPROVED	22:20:00	50	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	DESOTO AVE/TYLER RD	BACKUP DISPATCHED CALLS	230062741	BACK UP YPSI TWP UNITS. 728 ADVISED THAT ATLEAST 4 JUVENILES RAN FROM THEM AND ALL POSSIBLY HAD FIREARMS. APPROVAL TO ASSIST PER SGT. THOMPSON	22:23:00	42	8/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDNEDDOK	HARRIET ST/FIRST AVE	BACKUP DISPATCHED CALLS	230063011	ASSIST YPD ON SHOOTING / ARMER ROBBERY APPROVAL TO ASSIST PER SGT. PENNINGTON.	19:56:00	4	8/3/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDRAABT	S HARRIS RD/EB 104	DISPATCHED CALLS	230063013	JUV COMPL - OK PER SGT THOMPSON, ASSIST YPT DUE TO UNITS TIED UP ON SHOOTING	20:35:00	0	8/3/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCUSOJ	CHESTNUT DR	DISPATCHED CALLS	230063263	POSSIBLE STRUCTURE FIRE; NO OTHER YPT UNITS AVAILABLE AND I WAS IN THE AREA; OK PER SGT. ARTS	16:45:00	10	8/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230063387	Shooting - A/WM - Approv SGT Hogan	00:40:00	125	8/5/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOFW	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230063387	PER SGT HOGAN SHOOTING IN YPSI TWP	00:55:00	425	8/5/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	S MANSFIELD ST	BACKUP DISPATCHED CALLS	230064027	BU YPT UNITS ON SHOOTING / BOL AREA FOR SUSPECT VEHICLE / APPROVED BY SGT. HOUK	15:35:00	15	8/7/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDURBANS	N ADAMS ST/WASHTENAW AVE	BACKUP DISPATCHED CALLS	230064070	CITIZEN FLAGGED DOWN REF MAN WITH GUN ACCIDENT/ROAD RAGE- TOT YPD- SGT HOUK ON DUTY	18:40:00	10	8/7/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	TYLER RD/ZEPHYR ST	BACKUP DISPATCHED CALLS	230064112	BU YTOWN UNITS ON A SUBJECT RUNNING WITH A 121. SGT PENNINGTON APPROVED	22:00:00	40	8/7/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDURBANS	W CROSS ST	BACKUP DISPATCHED CALLS	230064403	ARTICLE SEARCH- SGT PENNINGTON APPROVED	20:30:00	30	8/8/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	RUSSELL CT	BACKUP DISPATCHED CALLS	230064402	BACK UP YPSI TOWNSHIP UNITS WITH SPANISH TRANSLATION- APPROVED BY SERGEANT THOMPSON	20:30:00	45	8/8/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHEGARCJAR	BYNAN DR	BACKUP DISPATCHED CALLS	230064676	FAMILY TROUBLE CNX approved by Sgt. Crats	21:00:00	10	8/9/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SCIO TOWNSHIP	WDPACHEGARCJAR	W APRICOT LN	BACKUP DISPATCHED CALLS	230065037	BU SCJO DEP SPANISH SPEAKING ONLY CALL (POSSIBLE KIDNAPPING) APPROVED BY SGT CRATS	03:25:00	125	8/11/2023



# Out of Area Time

For: 08/01/2023 thru 08/31/2023



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230065451	BACK UP YPSI TOWNSHIP UNITS WITH SUBJECT FIGHTING WITH A GUN- APPROVED BY SERGEANT HOUK	12:05:00	5	8/12/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	E MICHIGAN AVE/JOHNSON ST	BACKUP DISPATCHED CALLS	230065571	ASSIST WITH VEH VS. PED CRASH, APPROVAL TO ASSIST PER SGT. PENNINGTON	20:25:00	177	8/12/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	LYNN AVE	BACKUP DISPATCHED CALLS		LYNN AVE BU SGT CRATS ON A CALL. APPROVED BY SGT THOMPSON	22:25:00	45	8/12/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	FOLEY AVE/ROLLING CT	BACK-UP TRAFFIC STOP	230065659	Assist YPT units that advised they were fighting with one - Approv SGT Pennington	02:20:00	10	8/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	FOLEY AVE/ROLLING CT	BACKUP DISPATCHED CALLS	230065659	bu traffic stop YPSI DEP FIGHTING WITH SUBJECT APPROVED BY SGT THOMPSON	02:25:00	15	8/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	OUT OF COUNTY	WDPACHECOGARCJAR	SUMPTER RD/JUDD RD	DISPATCHED CALLS	230065668	AOD SUMPTER PD SPANISH TRANSLATION APPROVED BY SGT PENNINGTON	03:25:00	35	8/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDERBESJ	WASHTENAW AVE/N MANSFIELD ST	BACK-UP TRAFFIC STOP	230065768	ASSIST PER SGT BYNUM/ DEPUTY ADVISING THERE IS A GUN IN THE VEHICLE	15:00:00	10	8/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	N FORD BLVD/HOLMES RD	BACKUP DISPATCHED CALLS	230065823	ASSIST MEDICAL S1 WITH GUN, MEDICAL AND CROWD ASSISTANCE, SGT BYNUM APPROVED	18:30:00	20	8/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	MONTROSE AVE	BACKUP DISPATCHED CALLS	230065871	BU MEDICAL CALL LOCATION ON BORDER WITH SUT APPROVED BY SGT THOMPSON	22:00:00	10	8/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	MONTROSE AVE	BACKUP DISPATCHED CALLS	230065871	CLOSEST UNIT TO SUBJECT CHOKING. SUCCESSFULLY CONDUCTED HEIMLICH DISLODGING STEAK FROM SUBJECTS THROAT. PER SGT THOMPSON	22:00:00	10	8/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	PITTSFIELD TOWNSHIP	WDURBANS	HOMESTEAD COMMONS DR	BACKUP DISPATCHED CALLS	230066090	CFS- K9 FOR MISSING-SGT HOUK APPROVED	18:05:00	40	8/14/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDHALLR	HOGBACK RD	DISPATCHED CALLS	230066215	ASSIST CITIZEN WITH COURT ORDER/DROP OFF GUN	09:35:00	70	8/15/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	ANN ARBOR CITY	WDSHRESL	S STATE ST/EB 194	BACKUP DISPATCHED CALLS	230066556	ASSIST MSP WITH A FEMALE SEARCH. APPROVED PER SGT. BYNUM	15:35:00	25	8/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	ALLSTON CT	BACKUP DISPATCHED CALLS	230066654	BACK UP YTOWN ON A FIGHT. SGT THOMPSON APPROVED	21:30:00	15	8/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	N HEWITT RD/WASHTENAW AVE	BACKUP DISPATCHED CALLS	230067009	Per Sgt Pennington, Back up on roll over crash	02:25:00	15	8/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	N HEWITT RD/WASHTENAW AVE	BACKUP DISPATCHED CALLS	230067009	ASSIST YPT INJURY CRASH BLOCKING APPROVED BY SGT. PENNINGTON	02:30:00	10	8/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDKNOPW	S HAMILTON ST/CATHERINE ST	BACKUP DISPATCHED CALLS	230067015	Per Sgt Pennington. Flagged down by subject enroute to another call. waited for YPD	03:15:00	10	8/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	TYLER RD	BACKUP DISPATCHED CALLS	230067011	CRASH OF BUILDING AFTER VAN BUREN PURSUIT. SUSPECT BELIEVED TO BE IN THE AREA. ONLY 1 AVAILABLE YPT DEP. APPROVED BY SGT. PENNINGTON	03:15:00	45	8/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	TYLER RD	BACKUP DISPATCHED CALLS	230067011	Per Sgt Pennington Car vs building back up solo Ypsi Twp unit	03:25:00	65	8/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	BEDFORD DR	BACKUP DISPATCHED CALLS	230067210	FELONY WARRANT ARREST AFTER LEARNING THAT THE RD OF AN ABAND. MOPED LEFT ON CLARK RD HAD A 1010. APPROVED BY SGT. PENNINGTON	19:55:00	80	8/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	AUGUSTA TWP	WDPACHECOGARCJAR	TUTTLE HILL RD/TORREY RD	BACKUP DISPATCHED CALLS	230067226	AOD MSP ON TRANSLATION IN AUGUSTA TWP APPROVED BY SGT. PENNINGTON	21:15:00	65	8/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	BELMONT DR	BACKUP DISPATCHED CALLS	230067288	UTL ON POSSIBLE FIGHT APPROVED BY SGT. HOGAN	00:00:00	5	8/19/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	OUT OF COUNTY	WDNEDDOK	BEMIS RD/LOHR RD	BACKUP DISPATCHED CALLS	230067686	ASSIST VAN BUREN TWP WITH INDIVIDUAL THAT WAS ON FACEBOOK LIVE WITH A PISTOL STATING THAT HE WASNT GOING BACK TO JAIL WILLINGLY. APPROVAL TO ASSIST PER SGT. BYNUM	15:27:00	63	8/20/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	OUT OF COUNTY	WDURBANS	HRD/FARM	K9 DETAIL		VAN BUREN TWP-ARMED SUBJECT-FLEING/ SGT BYNUM APPROVED- K9 PERIMETER POINT	16:00:00	30	8/20/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDURBANS	HOGBACK RD	DISPATCHED CALLS	230068020	CFS-EDP CALL	22:45:00	30	8/21/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	E MICHIGAN AVE/CAMPBELL AVE	DISPATCHED CALLS	230068033	K9 TRACK/UDAA SUSPECT -SGT THOMPSON APPROVED	23:15:00	45	8/21/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	RUSSELL ST/S HARRIS RD	BACK-UP TRAFFIC STOP	230068325	BU YTOWN ON A TRAFFIC STOP	22:15:00	5	8/22/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYONSW	RUSSELL ST/S HARRIS RD	BACK-UP TRAFFIC STOP	230068325	TRAFFIC STOP/ DEPUTY SAFETY	22:15:00	10	8/22/2023



# Out of Area Time

For: 08/01/2023 thru 08/31/2023



ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDNEDDOK	SIX MILE RD/CURRIE RD	BACKUP DISPATCHED CALLS	230068554	PDA ASSIST 760 WITH TRAFFIC, CANCELLED PRIOR TO ARRIVAL BY 760. APPROVAL TO ASSIST PER SGT. HOUK	17:00:00	12	8/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDNEDDOK	SEVEN MILE RD/NAPIER RD	BACKUP DISPATCHED CALLS	230068563	ASSIST 760 ON UNKNOWN ACCIDENT. APPROVAL TO ASSIST PER SGT. HOUK	17:18:00	28	8/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDNEDDOK	NOTTINGHAM DR	BACKUP DISPATCHED CALLS	230068945	760 WAS ON A PDA ASSIST AMBULANCE HVA REQUESTED PD RESPONSE APPROVAL TO ASSIST PER SGT. ARTS.	17:28:00	26	8/24/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDNEDDOK	NOTTINGHAM DR	BACKUP DISPATCHED CALLS	230068952	FAMILY TROUBLE APPROVAL TO ASSIST PER SGT. ARTS	17:54:00	21	8/24/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCJAR	ELMWOOD CT	BACK-UP TRAFFIC STOP	230069210	FAMILY TROUBLE DRUNK SUBJECT BORDER WITH SGT APPROVED BY SGT. CRATS	02:25:00	35	8/25/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	UM CAMPUS PROPERTY	WDPACHECOGARCJAR	WASHTENAW AVE/GEDDES AVE	BACKUP DISPATCHED CALLS	230069574	BU UOFM PD SPANISH TRANSLATION APPROVED BY SGT THOMPSON	22:00:00	60	8/25/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDKNOPW	TOWNER ST	BACKUP DISPATCHED CALLS	230069674	assist ypd on crash with two aggressive dog in the car, per Sgt Thompson	05:40:00	20	8/26/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDVANDERROESTB	NOTTINGHAM DR	BACKUP DISPATCHED CALLS	230069880	BU SALEM DEP W/ POSSIBLE FA W/ GUN // SGT ARTS	19:40:00	20	8/26/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDNEDDOK	NOTTINGHAM DR	BACKUP DISPATCHED CALLS	230069880	FAMILY TROUBLE BACK UP 760, DISPATCH ADVISED THAT THERE WAS POSSIBLY A FIREARM. APPROVAL TO ASSIST PER SGT. ARTS	19:43:00	66	8/26/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	ANN ARBOR RD/DAY RD	BACKUP DISPATCHED CALLS	230069941	BOL FOR VEH THAT FLED FROM OHIO HIGHWAY PATROL AND MONROE COUNTY. OHIO PATROL CHOPPER HAD EYES ON THE VEHICLE AND VEHICLE WAS HEADING NB ON US23. YPSI TWP UNIT ATTEMPTED TO STOP AND VEHICLE FLED. APPROVAL TO ASSIST PER SGT. CRATSENBURG.	23:08:00	22	8/26/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	OUT OF COUNTY	WDURBANS	ECORSE RD/JEREMY RD	BACKUP DISPATCHED CALLS	230070102	K9 TRACK FOR ARMED ROBBERY-SGT KRINGS APPROVED	16:30:00	35	8/27/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDURBANS	HOGBACK RD	DISPATCHED CALLS	230070155	CFS-ASSIST CITIZEN	19:45:00	30	8/27/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDTRIPPB	W MICHIGAN AVE/N HURON ST	BACKUP DISPATCHED CALLS	230070214	BACKUP YPD AND EMU UNITS WITH LARGE DISORDERLY GROUP WITH POSSIBLE SHOTS FIRED AFTER THEY CALLED FOR MORE UNITS. ARRIVED ON SCENE AND ASSISTED WITH DISPERSING CROWD; PER SGT THOMPSON	00:15:00	10	8/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	NORTHFIELD TOWNSHIP	WDURBANS	LAKESHORE	BACKUP DISPATCHED CALLS		23-70580 USRT CALL OUT	12:00:00	240	8/29/2023
						<b>Sum:</b>		<b>3,129</b>	



## Into Area Time

For: 08/01/2023 thru 08/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDMIZERK	E HURON RIVER DR	BACKUP DISPATCHED CALLS	230063174	DISP: ASSIST SUT WITH SUBJECT MAKING THREATS - OK PER 626	11:50:00	25	8/4/2023
YPSILANTI TWP	SUPERIOR TWP	WDHANNAHK	RIDGE RD	BACKUP DISPATCHED CALLS	230063388	ASSIST SOLO SUPERIOR TWP CAR, OTHER CARS TIED UP ON SHOOTING. SGT. HOGAN APPROVED.	02:45:00	15	8/5/2023
YPSILANTI TWP	SUPERIOR TWP	WDCOUCKED	STEPHENS DR/HEATHER DR	BACKUP DISPATCHED CALLS	230063585	PER SGT ARTS, SHOTS HEARD BY DEPUTIES, CHECKED AREA	18:20:00	15	8/5/2023
SCIO TWP	SUPERIOR TWP	WDROSSJ	SERVICE CENTER	COURT		DV Preliminary Exam for Superior Twp case #21-83322	08:19:00	75	8/8/2023
YPSILANTI TWP	SUPERIOR TWP	WDWOOLLAMSJ	DOVER CT	BACKUP DISPATCHED CALLS	230065559	ASSIST DEPUTY HOWARD WITH RA SUSPECT (SGT. HOUK)	19:25:00	10	8/12/2023
YPSILANTI TWP	SUPERIOR TWP	WDBURTOND	SHEFFIELD DR	BACKUP DISPATCHED CALLS	230065690	BU FOR DOMESTIC IN SUPERIOR TWP APPROVED BY SGT BYNUM	08:25:00	60	8/13/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	RIDGE RD	BACKUP DISPATCHED CALLS	230065999	ASSIST SUT UNIT ON FAMILY TROUBLE; ONLY 1 SUT UNIT AVAILABLE; OK PER SGT. ARTS,	13:30:00	30	8/14/2023
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	ASPEN LN	DISPATCHED CALLS	230066494	ASSIGNED A LEN THAT WAS MEANT FOR SUT BUT DID ALL THE WORK BEFORE REALIZING IT WAS OUT OF AREA; SGT BYNUM	11:50:00	10	8/16/2023
YPSILANTI TWP	SUPERIOR TWP	WDHOWARDS	LAKEVIEW CT	BACKUP DISPATCHED CALLS	230067021	POSSIBLE B&E / ONLY 1 SUT UNIT / APPROVED BY SGT PENNINGTON	05:45:00	20	8/18/2023
YPSILANTI TWP	SUPERIOR TWP	WDZEHELD	SHEFFIELD DR	BACKUP DISPATCHED CALLS	230067607	BACK UP DEP HILL ON ALARM - PER SGT HOGAN	05:20:00	20	8/20/2023
YPSILANTI TWP	SUPERIOR TWP	WDKELLEYW	WARD BLVD	DISPATCHED CALLS	230067879	HANDLE CALL PER SGT HOUK DUE TO SUPERIOR UNITS BEING ON A FATAL CRASH	13:10:00	15	8/21/2023
YPSILANTI TWP	SUPERIOR TWP	WDROYJ	HIGH MEADOW DR	BACKUP DISPATCHED CALLS	230068035	BACK UP UNITS ON REPORTING DOUBLE SHOOTING	23:50:00	100	8/21/2023
YPSILANTI TWP	SUPERIOR TWP	WDCLARKA	HIGH MEADOW DR	BACKUP DISPATCHED CALLS	230068035	Shooting 23-68035 Sgt Thompson Approval Superior Township	00:20:00	70	8/22/2023
YPSILANTI TWP	SUPERIOR TWP	WDVANDUSSENK	HIGH MEADOW DR	BACKUP DISPATCHED CALLS	230068035	BACKED ON SHOOTING APPROVED BY SGT THOMPSON	00:25:00	25	8/22/2023
YPSILANTI TWP	SUPERIOR TWP	WDSIMMST	HIGH MEADOW DR	BACKUP DISPATCHED CALLS	230068035	SHOOTING / ASSIST SUT / SGT THOMPSON	00:40:00	25	8/22/2023
YPSILANTI TWP	SUPERIOR TWP	WDROYJ	High Meadow Dr	BACKUP DISPATCHED CALLS		REQ BY SGT THOMPSON TO RETURN FOR SCENE SECURITY DUE TO ACTIVE INV ON A DOUBLE SHOOTING SCENE	01:45:00	60	8/22/2023
YPSILANTI TWP	SUPERIOR TWP	WDCLARKA	RIDGE RD	BACKUP DISPATCHED CALLS	230068050	Suspicious Person/ Superior Township / Superior Units Tied up on Shooting Sgt Thompson Approval	02:00:00	35	8/22/2023
YORK TWP	SUPERIOR TWP	WDYONQJ	SB US-23/Washtenaw Ave	BACKUP DISPATCHED CALLS		stood by for MSP for crash per Sgt Thompson	08:01:00	44	8/23/2023
YPSILANTI TWP	SUPERIOR TWP	WDMIZERK	STAMFORD RD	BACKUP DISPATCHED CALLS	230068959	DISP: ASSIST OIC - WITH OPEN DOOR / WINDOW NO SUT UNITS AVAIL - OK PER 626 - CLEARED WHEN SUT UNIT AVAIL	17:55:00	10	8/24/2023
YPSILANTI TWP	SUPERIOR TWP	WDVANDERROESTB	THAMES CT/SHEFFIELD DR	BACKUP DISPATCHED CALLS	230069667	CFS // BU SINGLE SUP UNIT ON NOISE COMPLAINT // SGT. THOMPSON	04:30:00	10	8/26/2023
YPSILANTI TWP	SUPERIOR TWP	WDVANDERROESTB	RIDGEVIEW	BACKUP DISPATCHED CALLS	230069678	BU SINGLE SUT UNIT // SGT THOMPSON	06:15:00	25	8/26/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	STAMFORD CT	BACKUP DISPATCHED CALLS	230069965	SHIFT CHANGE FOR SUT BLVD UNIT; DISORDERLY TURNED POSSIBLE BARRICADED FA SUSPECT; OK PER SGT. CRATSENBURG,	01:50:00	235	8/27/2023
YPSILANTI TWP	SUPERIOR TWP	WDERBESJ	STAMFORD CT	BACKUP DISPATCHED CALLS	230069965	POSSIBLE BARRICADED GUNMAN/ PER SGT CRATSENBURG	02:00:00	240	8/27/2023
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	STA 1	FOLLOW-UP		TECHING VEH 23-70413; APPROVED BY SGT MONTGOMERY	08:45:00	270	8/31/2023
							<b>Sum:</b>	<b>1,444</b>	

Dear members of the township board:

I am writing to you regarding the efforts this year to fix sidewalks throughout Superior Township.

In May you contracted OHM Advisors to evaluate the sidewalks in Geddes Ridge. I don't know what you paid OHM, but after watching the individual sent to conduct the surveying of our neighborhood, I hope it wasn't much. This young man showed up to his first summer job in an unmarked white sedan and walked our neighborhood wielding just a spray can to mark any flags where he might have stubbed a toe. I know bringing a \$20 level and a yard stick is a lot to ask, so I gave him the benefit of the doubt when he failed to utilize any tools whatsoever to measure the sidewalk flags against the township ordinance and assumed he was just gifted with savant-level sidewalk surveying skills. He marked two flags for replacement and continued on his way.

The flags that were marked could have been fixed by grinding or mud jacking, but instead they were marked for total replacement. I was informed that Morris Concrete would be contracted to handle the replacement at a staggering cost of \$300/flag (\$400 if it's abutting a driveway) + \$200 for root grinding. For perspective, my two flags would cost a hypothetical \$900 to have Morris Concrete do this work. That is half the cost I was quoted to replace my entire driveway last year (single car - 20' long). The two star reviews of Morris Concrete gave me confidence, though. Picturing a sidewalk paved in gold, I decided to save myself the hassle of having to do the work twice if the township deemed my repairs unsatisfactory, and agreed to just have the township bill me once their contractor completed the work.

Five months later the original marks had faded and another individual was sent out to re-mark the sidewalk flags that were previously marked. This time a woman in a safety vest holding a stack of papers detailing the previous markings walked our neighborhood. Again, no tools to actually measure anything but the vest looked pretty legit. She consulted with the papers she was carrying to determine what warranted re-marking. I watched as she paused on the opposite side of our driveway about to mark flags with nothing wrong with them, looking perplexed. After a few moments of mental gymnastics she finally made some sense of the paperwork she was carrying and instead made her way to the correct side of the driveway where she proceeded to mark the two original flags that were marked previously plus an additional flag. She stood back to appreciate her work, consulting the paperwork a few more times while still looking utterly confused and then proceeded on her way.

Imagine my surprise when I arrived home to find the sidewalk flags I had agreed to be billed for had magically multiplied. I contacted the township immediately to see if someone could correct this, and my concerns were passed along to Ken Schwartz. Ken got back to me within a day, asking for my address to check it out, and has been radio silent ever since. In fact, after 6 emails that included timestamped photographs of the issue, and yet no further response from Ken, I'm genuinely concerned. Ken: Are you OK? Maybe Ken was abducted by aliens or his retirement party just got too wild and he's a little pooped. The news mentioned something about burlap underwear and women's clothing. It's not my place to judge but I'd appreciate it if he can put aside those wild festivities and focus on the issue at hand: My sidewalk flags are still mismarked, Ken.

A third attempt, (this time by Morris) to correct these markings proceeded a couple weeks later. This time they sent two people - One to carry the papers and one to wield the spray can. After



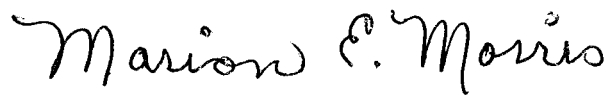
Monday, September 11, 2023

Dear Parks, Members,

It has been my pleasure to be part of the Parks and Recreation Department for these past twenty plus years.

Because of health reasons, I find I must step down effective 9/11/2023.

Sincerely and thank you,

A handwritten signature in black ink that reads "Marion E. Morris". The signature is written in a cursive style with a large, flowing 'M' and 'R'.

Marion E Morris

9/11/2023

**From:** [webnoreply@michigan.gov](mailto:webnoreply@michigan.gov) <[webnoreply@michigan.gov](mailto:webnoreply@michigan.gov)>  
**Sent:** Monday, September 11, 2023 4:08 PM  
**To:** FireChief <[vchevrette@superior-twp.org](mailto:vchevrette@superior-twp.org)>  
**Subject:** Remembering 9/11

Dear Michigan Fire Service members,

Today we remember the tragedy of September 11, 2001. On this day twenty-two years ago, the United States suffered one of the deadliest events in our nation's history as 2,977 victims perished in the attacks on New York City, Washington, D.C., and Shanksville, Pennsylvania.

Among the lives lost on 9/11 were 343 firefighters who made the ultimate sacrifice to save others from the wreckage of the World Trade Center and the Pentagon. As we mourn the tragedy of that horrible day, we should also honor the heroism of the firefighters, first responders, and ordinary citizens who ran towards "ground zero" to help their countrymen.

The extraordinary heroism shown on 9/11 embodies the commitment firefighters make to their communities every day. The dedication and professionalism of Michigan's firefighters sets a high standard for public service. As State Fire Marshal, I want to take a moment on this solemn anniversary to say thank you to every Michigan firefighter for your service.

Sincerely,

Kevin J. Sehlmeier  
Michigan State Fire Marshal  
Director, Bureau of Fire Services  
Cell: 517-388-1761  
E-mail: [sehlmeierk@michigan.gov](mailto:sehlmeierk@michigan.gov)  
Bureau Website: [www.michigan.gov/bfs](http://www.michigan.gov/bfs)  
MI Prevention Website: [www.miprevention.org](http://www.miprevention.org)



**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO PROMOTE MARY BURTON TO DIRECTOR  
OF THE CHARTER TOWNSHIP OF SUPERIOR UTILITY DEPARTMENT**

**RESOLUTION NUMBER: 2023-46**

**DATE: AUGUST 21, 2023**

**WHEREAS**, Mary Burton has been the Utility Department Administrator since October 16, 2017; and,

**WHEREAS**, Mary Burton has over 18 years of experience in the utilities field; and,

**WHEREAS**, she has an additional 17 years of experience in communications and administration; and,

**WHEREAS**, Supervisor Kenneth Schwartz has served as the Utility Director since 2017; and;

**WHEREAS**, the Board acknowledges the need to have a staff person directly involved in the day-to-day contractual, administrative and managerial aspects of the work of the Utilities Department; and,

**WHEREAS**, there are many functions and tasks in the Utility Ordinance which need to be addressed; and,

**WHEREAS**, the Board is responsible to clearly define the person(s) to whom these functions and tasks are expected to be performed and hold that person accountable; and,

**WHEREAS**, the Board wishes to charge Mary Burton with all of the day-to-day administrative and managerial tasks; and,

**WHEREAS**, Mary Burton has served with distinction in her position with the Utilities Department; and,

**WHEREAS**, Mary Burton should be given both the title and commensurate salary for her work in the Utilities Department.

**NOW, THEREFORE BE IT RESOLVED**, that Mary Burton be appointed as Director of the Charter Township of Superior Utility Department with a starting salary of \$90,514, a 10% increase.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RAISE THE PAY RATE OF THE UTILITIES SUPERINTENDENT,  
RICKEY HARDING**

**RESOLUTION NUMBER: 2023-47**

**DATE: AUGUST 21, 2023**

**WHEREAS**, Rickey Harding has been the Superintendent of Maintenance since January 22, 2019; and,

**WHEREAS**, Rickey Harding has over 25 years of experience in the utilities field; and,

**WHEREAS**, Rickey Harding has received the following certifications December 20, 2017: S-3 December 15, 2018: S-2, and June 13, 2019, S-1; and,

**WHEREAS**, section 42.10 of the State of Michigan Charter Township Act provides the township Board with the power to delegate certain duties of the township to a township superintendent; and,

**WHEREAS**, section 42.11 of the State of Michigan Charter Township Act notes that the Township Superintendent serves at the pleasure of the Board and must be a township resident; and,

**WHEREAS**, The Board wishes to assign the following functions and duties to the Township Superintendent position: 1) managing and supervising the operation of all township utilities, and 2) seeing that all terms and conditions imposed in favor of the township or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed.

**WHEREAS**, the Board acknowledges the need to have the Township Superintendent position directly involved in the technical field work of the Utilities Department and responsible for the duties as described above; and;

**WHEREAS**, the Board does not wish to continue to delegate supervision of the Utility Department to the Township Supervisor; and,

**WHEREAS**, it is the Board's responsibility to clearly define the person(s) to whom these functions and tasks are expected to be performed and hold that person accountable; and,

**WHEREAS**, Rickey Harding has served with distinction in his position as Superintendent with the Utilities Department; and,

**WHEREAS**, Rickey Harding should be given commensurate salary for his work in the Utilities Department.

**NOW, THEREFORE BE IT RESOLVED**, that Rickey Harding be given a salary of \$96,210, a 10% increase.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO NAME AN ACCOUNTANT/BILLING SPECIALIST FOR THE  
SUPERIOR TOWNSHIP UTILITY DEPARTMENT**

**RESOLUTION NUMBER: 2023-50**

**DATE: AUGUST 21, 2023**

**WHEREAS**, the Superior Township Utility Department (STUD) after reviewing job roles and responsibilities of the Controller's office foresee an immediate need to train an employee in the role of Accountant who would serve as backup and support to the Controller; and,

**WHEREAS**, this position can be combined with the Billing Specialist responsibilities, which would be expanded to include general accounting work; and,

**WHEREAS**, the Superior Township Utility Department (STUD) will name an Accountant/Billing Specialist; and,

**WHEREAS**, the Superior Township Utility Department (STUD) recommends Aalea Skrycki to be promoted to this position as Accountant and Billing Specialist. She has been an employee of Superior Township for more than 17 years, beginning as an Administrative Assistant for the Treasurer's office for a short stint and soon moving up to Deputy Treasurer; and.

**WHEREAS**, Aalea Skrycki is qualified, capable and in times past, has filled in for the Controller to cover vacations. She holds a bachelor's degree in accounting and is willing to be fully trained in this capacity.

**NOW THEREFORE, BE IT RESOLVED**, the Superior Charter Township Board hereby approves Aalea Skrycki as Accountant/Billing Specialist for the Superior Township Utility Department at a wage of \$36.10 per hour an increase from her previous \$27.73.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AMENDING PURCHASE OF SERVICE AGREEMENT WITH  
ANN ARBOR AREA TRANSPORTATION AUTHORITY**

**RESOLUTION NUMBER: 2023-57**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, the Charter Township of Superior is operating under a Purchase of Service Agreement (POSA) with the Ann Arbor Area Transportation Authority (AAATA) for public transportation services within Superior Township; and,

**WHEREAS**, the AAATA is now offering an amendment to the POSA to include the following services:

**October 1, 2023-September 30, 2024**

Fixed-Route Service	\$67,262
A-Ride Demand Response	\$23,897
<b>Sub Total Local Service Costs</b>	<b>\$91,159</b>
Capital Costs	\$14,676
<b>Total Local Costs</b>	<b>\$105,835</b>

**WHEREAS**, many citizens of Superior Township are dependent upon public transportation to commute to school, work, church and other activities; and,

**WHEREAS**, it is in the public interest to provide improved bus and demand response transportation services to the residents of Superior Township.

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby approves the purchase of service agreement (POSA) amendment with the Ann Arbor Area Transportation Authority (AAATA) for a term beginning on October 1, 2023, through September 30, 2024.

**BE IT FURTHER RESOLVED** that the payment for contractual services with AAATA for fixed route services shall be appropriated from budget line item G.L. 101-

550-864.000, the payment for contractual services with AAATA for services for the demand response (A-Ride) shall be appropriated from budget line item G.L. 101-550-865.000, and that the payment for contractual services with AAATA for capital costs shall be appropriated from budget line item G.L. 101-550-868.000.

## PURCHASE OF SERVICE AGREEMENT

THE ANN ARBOR AREA TRANSPORTATION AUTHORITY (hereinafter referred to as "Authority"), 2700 South Industrial Highway, Ann Arbor, Michigan 48104, and Superior Township, (hereinafter referred to as "Purchaser"), 3040 North Prospect, Ypsilanti, Michigan 48198, in consideration of the mutual promises contained herein, do hereby agree as follows:

### 1. TERM

The term of this Agreement is for the period, October 1, 2023 through September 30, 2024, (the "Initial Term"), and will renew for successive one-year periods (a "Renewal Term"), subject to the parties' agreement to changes, if any, to Exhibit 1 and Exhibit 2, unless a party notifies the other of its intent not to renew no less than ninety (90) days before the end of the Initial Term or a Renewal Term. Notwithstanding the above, the Agreement may be terminated during the Initial Term or a Renewal Term pursuant to the terms of the Agreement.

### 2. SERVICE PROVIDED

- 2.1 The Authority will provide public transit service according to the service levels included as Exhibit #1, and the costs set forth in Exhibit #2, both of which are made part hereof. Said service levels may be modified by the Authority, at its discretion, for reasons including but not limited to those set forth in Section 4 below, subject to the procedures set forth in the Policy for Public Input on Service and Fare Changes attached hereto as Exhibit #3.
- 2.2 The Authority will supply the Purchaser with quarterly service reports that will include boarding information for fixed-route and demand responsive services.

### 3. DESIGNATED REPRESENTATIVES

The Purchaser agrees to designate a representative as its agent to work in cooperation with designated representatives for the Authority, overseeing the conduct of this service, modifications thereto and evaluation thereof. Nothing herein will be construed to limit the legal powers of the Authority or of the governing body of any governmental unit.

### 4. FINANCIAL MANAGEMENT

#### 4.1 Payments by Purchaser

The Authority calculated the costs of services provided based on the Purchaser's fiscal year. The calculation of costs is included as Exhibit #2. Purchaser agrees to pay this amount in equal monthly payments. The Authority will submit invoices to the Purchaser monthly, on or about the first day of each month. Purchaser shall remit payment within thirty (30) days of receipt of an invoice. The Authority will refund to the Purchaser any overpayment resulting from a reduction in service. The Authority will provide additional services at the Request of Purchaser, subject to the parties' agreement regarding the services to be provided and the associated costs related thereto, which shall be reflected in addendums to Exhibit #1 and Exhibit #2.

4.2 Financial Assumptions, Power of Authority to Modify Services

It is expressly understood by the parties that the charges to the Purchaser are based on the Authority's Annual Operating Budget including the projected level of expenses and revenues necessary to implement the Annual Service Plan. The projected expenses for the fixed-route and demand-response service levels are attached as Exhibit #2. In the event that variances in costs or revenues would, in the reasonable judgment of the Authority, result in a financial loss to the Authority, the parties will renegotiate service levels and/or charges.

4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that other governmental units or entities have entered or are expected to enter into similar contracts with the Authority. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the Authority may modify, reduce, or cancel routes or hours of service covered under this Agreement subject to the procedures contained in Exhibit #3.

4.4 Fares

It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the Authority and may be modified during this agreement subject to the procedures contained in Exhibit #3.

5. EQUIPMENT

The Authority will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment.

6. PERSONNEL

The Authority will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel. The Authority agrees to compensate all personnel working under this agreement in accordance with the Purchaser's Living Wage Ordinance, and the Authority's Living Wage policy.

7. INDEMNIFICATION

To the extent allowed by applicable law, the Authority will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from the negligent operation of vehicles by the Authority under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the Authority to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it and only to the extent allowed by applicable law, will be responsible for all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the Authority.



8. ASSIGNMENT

This Agreement will not be assigned by either party without the written consent of the other. The Authority certifies that it is not an Iran linked business as defined by the Michigan Iran Economic Sanctions Act.

9. TERMINATION

Either party may cancel its participation in this Agreement or terminate any services provided under this Agreement at any time without further liability upon providing 120 days-notice in writing to the other party of intent to cancel. During the 120-day notice period, the Authority shall provide the contracted for services, and Purchaser shall pay for such services as provided for in Section 4.

10. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of this Contract, the Authority will not discriminate against any employee or applicant for employment because of race, religion, color, sex, disability, age, national origin, or any other characteristic protected under local state or federal law, other than as a bona fide occupational qualification. The Authority represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, disability, age, national origin, or any other characteristic protected by local, state or federal law.

11. MODIFICATION OF AGREEMENT

This contract may only be modified in writing by mutual agreement of the parties.

12. EVIDENCE OF INSURANCE

The Authority shall obtain and maintain during the term of this Agreement the following insurance:

- a. Workers Compensation insurance with Michigan statutory limits and employers liability insurance with minimum limits of \$500,000 each accident.
- b. Public liability insurance with limits of no less than \$1,000,000 each occurrence and aggregate for bodily injury and property damage, as well as an umbrella policy with limits no less than \$5,000,000. The Purchaser is named as additional insured as respects general liability claims resulting from the operation of the Ann Arbor Transportation Authority. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.
- c. Automobile liability insurance covering all owned, hired and non-owned vehicles, with personal protection insurance and property protection insurance to comply with the provisions of the Michigan No-Fault Insurance law, including residual liability insurance with minimum limits of \$1,000,000 combined single limits bodily injury

and/or property damage each accident. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.

13. FORCE MAJEURE

Neither the Authority nor Purchaser shall be liable for any loss or damage, expense or liability of any nature to the other for its failure to perform or delay in the performance of its obligations to the extent timely performance is made illegal, impossible or impracticable as a result of an act of God, act of governmental or other authority, legal constraint, civil or labor disturbance, war, terrorism, catastrophe, epidemic, pandemic, hurricane, earthquake, fire, flood, or electrical, computer, mechanical or telecommunications failure or malfunction, or any other event or cause beyond its reasonable control (each, a “**Force Majeure Event**”). Performance of the affected party’s obligations shall be suspended during the pendency of a Force Majeure Event; provided, however, that such affected party shall make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon cessation of the cause, diligently pursue performance of its obligations under the Agreement. The party affected by a Force Majeure Event shall give notice within ten (10) days of the Force Majeure Event to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized.

14. NO RIGHTS OF THIRD PARTIES

Nothing in this Agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties to it.

15. ENTIRE AGREEMENT

This Agreement, including the Exhibits incorporated herein and made a part of this Agreement, alone states the rights and obligations of the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings or other agreements.

Executed in duplicate this \_\_\_\_ day of \_\_\_\_\_, 2023.

ANN ARBOR AREA  
TRANSPORTATION AUTHORITY

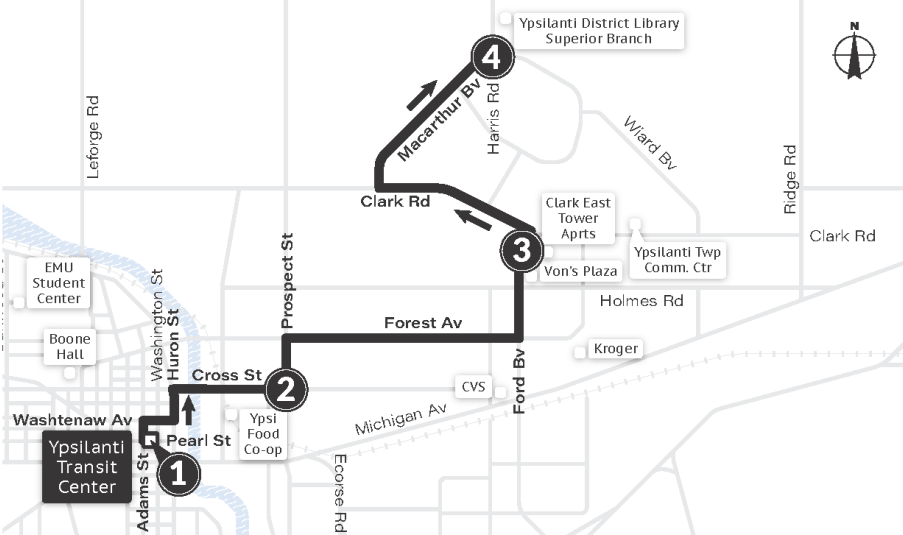
SUPERIOR TOWNSHIP

\_\_\_\_\_  
Matt Carpenter  
Chief Executive Officer

\_\_\_\_\_  
Superior Township

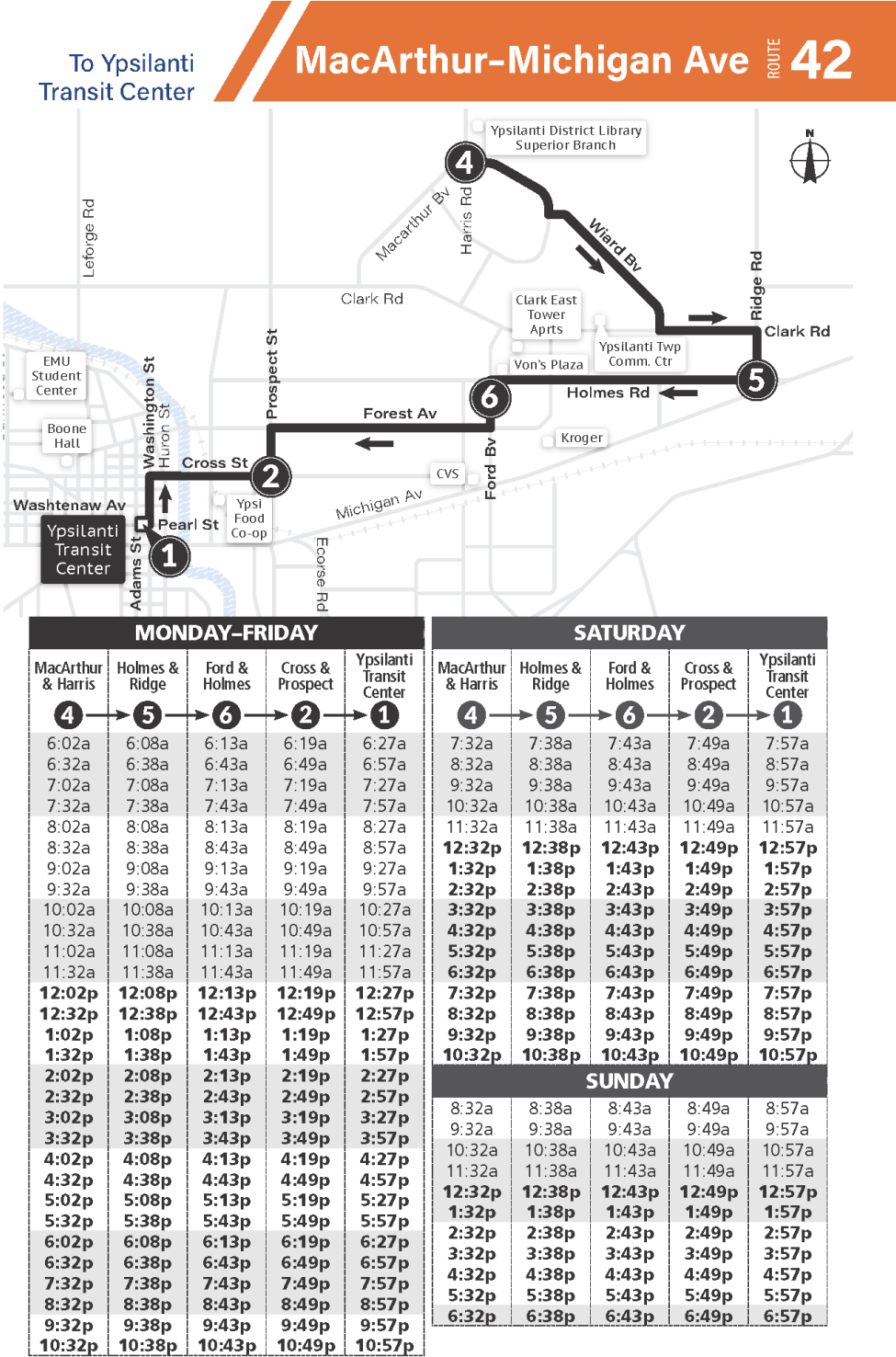
**EXHIBIT #1**  
**FIXED – ROUTE SERVICE**

**ROUTE 42 MacArthur-Michigan Ave** To MacArthur & Harris



MONDAY-FRIDAY				SATURDAY			
Ypsilanti Transit Center 1	Cross & Prospect 2	Clark East Tower 3	MacArthur & Harris 4	Ypsilanti Transit Center 1	Cross & Prospect 2	Clark East Tower 3	MacArthur & Harris 4
6:15a	6:19a	6:26a	6:32a	7:15a	7:19a	7:26a	7:32a
6:45a	6:49a	6:56a	7:02a	8:15a	8:19a	8:26a	8:32a
7:15a	7:19a	7:26a	7:32a	9:15a	9:19a	9:26a	9:32a
7:45a	7:49a	7:56a	8:02a	10:15a	10:19a	10:26a	10:32a
8:15a	8:19a	8:26a	8:32a	11:15a	11:19a	11:26a	11:32a
8:45a	8:49a	8:56a	9:02a	<b>12:15p</b>	<b>12:19p</b>	<b>12:26p</b>	<b>12:32p</b>
9:15a	9:19a	9:26a	9:32a	<b>1:15p</b>	<b>1:19p</b>	<b>1:26p</b>	<b>1:32p</b>
9:45a	9:49a	9:56a	10:02a	<b>2:15p</b>	<b>2:19p</b>	<b>2:26p</b>	<b>2:32p</b>
10:15a	10:19a	10:26a	10:32a	<b>3:15p</b>	<b>3:19p</b>	<b>3:26p</b>	<b>3:32p</b>
10:45a	10:49a	10:56a	11:02a	<b>4:15p</b>	<b>4:19p</b>	<b>4:26p</b>	<b>4:32p</b>
11:15a	11:19a	11:26a	11:32a	<b>5:15p</b>	<b>5:19p</b>	<b>5:26p</b>	<b>5:32p</b>
11:45a	11:49a	11:56a	<b>12:02p</b>	<b>6:15p</b>	<b>6:19p</b>	<b>6:26p</b>	<b>6:32p</b>
<b>12:15p</b>	<b>12:19p</b>	<b>12:26p</b>	<b>12:32p</b>	<b>7:15p</b>	<b>7:19p</b>	<b>7:26p</b>	<b>7:32p</b>
<b>12:45p</b>	<b>12:49p</b>	<b>12:56p</b>	<b>1:02p</b>	<b>8:15p</b>	<b>8:19p</b>	<b>8:26p</b>	<b>8:32p</b>
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<b>1:45p</b>	<b>1:49p</b>	<b>1:56p</b>	<b>2:02p</b>	<b>10:15p</b>	<b>10:19p</b>	<b>10:26p</b>	<b>10:32p</b>
<b>2:15p</b>	<b>2:19p</b>	<b>2:26p</b>	<b>2:32p</b>	<b>SUNDAY</b>			
<b>2:45p</b>	<b>2:49p</b>	<b>2:56p</b>	<b>3:02p</b>	8:15a	8:19a	8:26a	8:32a
<b>3:15p</b>	<b>3:19p</b>	<b>3:26p</b>	<b>3:32p</b>	9:15a	9:19a	9:26a	9:32a
<b>3:45p</b>	<b>3:49p</b>	<b>3:56p</b>	<b>4:02p</b>	10:15a	10:19a	10:26a	10:32a
<b>4:15p</b>	<b>4:19p</b>	<b>4:26p</b>	<b>4:32p</b>	11:15a	11:19a	11:26a	11:32a
<b>4:45p</b>	<b>4:49p</b>	<b>4:56p</b>	<b>5:02p</b>	<b>12:15p</b>	<b>12:19p</b>	<b>12:26p</b>	<b>12:32p</b>
<b>5:15p</b>	<b>5:19p</b>	<b>5:26p</b>	<b>5:32p</b>	<b>1:15p</b>	<b>1:19p</b>	<b>1:26p</b>	<b>1:32p</b>
<b>5:45p</b>	<b>5:49p</b>	<b>5:56p</b>	<b>6:02p</b>	<b>2:15p</b>	<b>2:19p</b>	<b>2:26p</b>	<b>2:32p</b>
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<b>7:15p</b>	<b>7:19p</b>	<b>7:26p</b>	<b>7:32p</b>	<b>4:15p</b>	<b>4:19p</b>	<b>4:26p</b>	<b>4:32p</b>
<b>8:15p</b>	<b>8:19p</b>	<b>8:26p</b>	<b>8:32p</b>	<b>5:15p</b>	<b>5:19p</b>	<b>5:26p</b>	<b>5:32p</b>
<b>9:15p</b>	<b>9:19p</b>	<b>9:26p</b>	<b>9:32p</b>	<b>6:15p</b>	<b>6:19p</b>	<b>6:26p</b>	<b>6:32p</b>
<b>10:15p</b>	<b>10:19p</b>	<b>10:26p</b>	<b>10:32p</b>				

EXHIBIT #1 (CON'T)



**EXHIBIT #1 (CON'T)**  
**A-RIDE DEMAND-RESPONSE SERVICE**

ADA (Base Area) is defined as the ¾ mile either side of an operating bus route. The ADA service allows A-Ride users to travel within the ADA area with additional inclusions of St. Joseph Hospital, and U of M East Medical Center, and Dominos Farms. The Township service allows A-Ride users to travel within the Township with additional inclusions of St. Joseph Hospital, and U of M East Medical Center, and Dominos Farms.

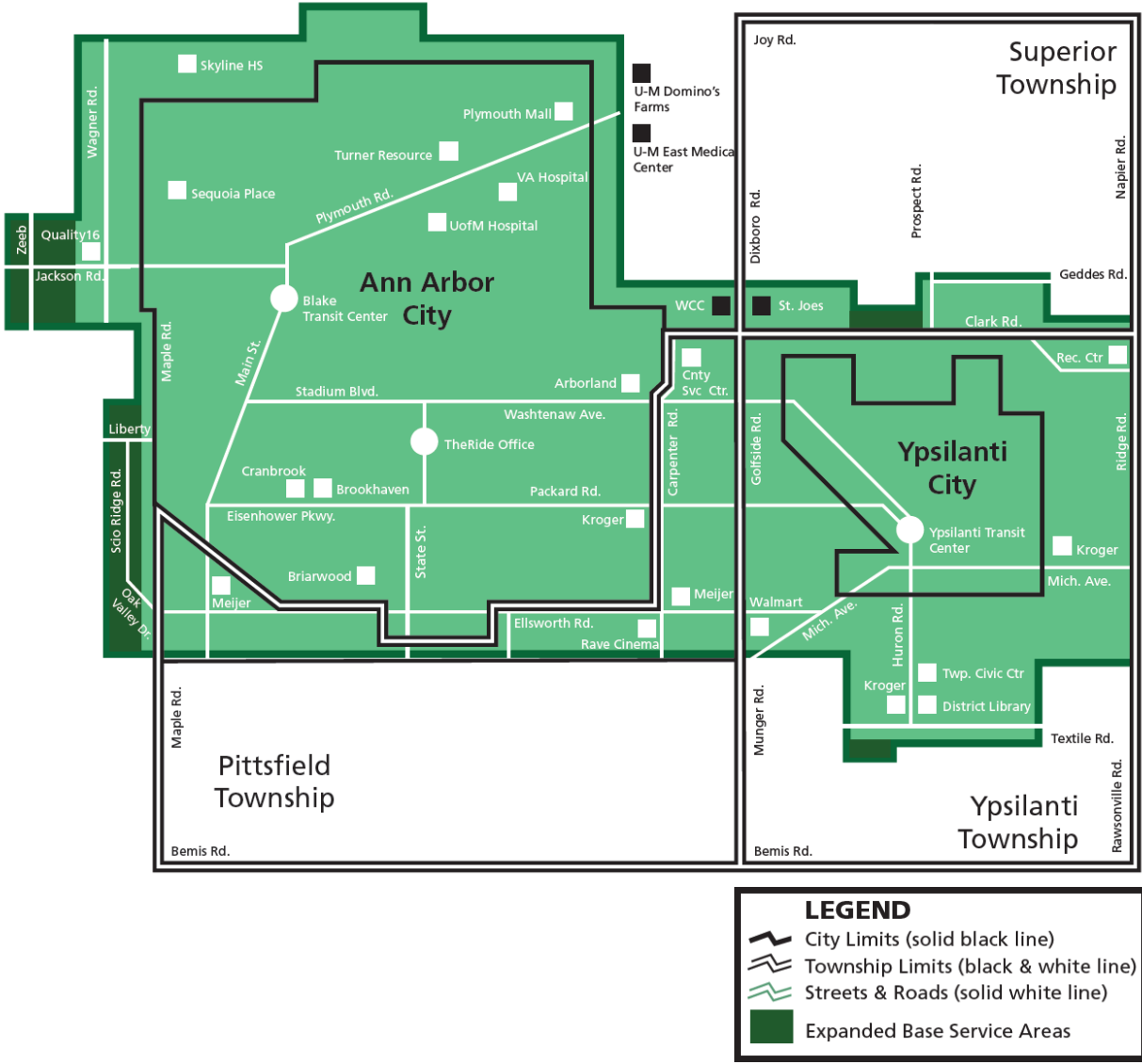


EXHIBIT #2

The below chart illustrates the costs for service for the term of the Agreement. The budgeted numbers below were calculated based on the Purchaser's 2024 Fiscal Year ending on September 30, 2024.

	<u>Oct 1, 2023 – Sept 30, 2024</u>
Fixed-Route Service	\$67,262
A-Ride Demand Response	\$23,897
<b>Sub Total Local Service Costs</b>	<b>\$91,159</b>
Capital Costs	\$14,676
<b>Total Local Costs</b>	<b>\$105,835</b>

## EXHIBIT #3

### **Ann Arbor Transportation Authority Public Input Policy for Service and Fare Changes**

This policy supersedes the previous policy which was most recently revised in July, 2009.

The intention of this policy is to listen to and act on public input before the AATA makes a decision to change service or fares with the following goals:

1. To inform riders and others affected by a proposed change;
2. To provide affected people with opportunities to ask questions, and understand the reasons why changes are being proposed;
3. To provide AATA with a better understanding of how riders use service and the effects of a proposed change;
4. To encourage affected people to state objections to proposed changes and make suggestions for revisions;
5. To provide AATA with the opportunity to revise proposed changes based on public input to reduce negative effects.

The methods and level of effort to accomplish these goals depends on the size of the proposed change and the number of people affected.

#### TYPES OF SERVICE CHANGES

##### Major Service Change

- Change affecting more than 25% of riders of a route, or
- Change affecting more than 25% of the miles of a route, or
- Change on multiple routes affecting more than 10% of riders or route miles of overall fixed-route service.

##### Minor Service Change

- A change which is less than a major service change, but exceeds the threshold of a service adjustment, as defined below.

##### Service Adjustment

- Adjusting timepoints along a route by 5 minutes or less with no effect on coordinated transfers, or
- Change(s) in routing affecting a total of less than 100 daily riders.

#### TYPES OF FARE CHANGE

##### Major Fare Change

- Change in the base fare (i.e. full adult cash fare)
- Any change affecting the fare of more than 10% of fare-paying riders (i.e. not including riders whose fare is paid by a third party such as an employer or university).

##### Minor Fare Change

- Any change in fare which is less than the threshold for a major fare change.

## EXHIBIT #3 (CON'T)

### NOTIFICATION OF PROPOSED CHANGES

People must first know about proposed changes in order to have the opportunity to provide input. The public input period is a minimum of 30 days. The notification methods to be used include the following:

- MyRide email subscription. AATA riders subscribe to MyRide to receive information on specific routes. This provides a unique opportunity to inform them of any change which is proposed for their route, and how to provide input.
- RideLines – RideLines is AATA's printed brochure designed to provide information on service, events, and other news. Copies of RideLines are available on AATA buses, transit centers, libraries and other community outlets. A complete description of proposed changes and how to provide input are included in RideLines.
- AATA Website. The AATA website provides multiple opportunities to provide notification. Notice of proposed changes appear on the front page and in a section for rider notices. In addition, for service changes, visitors to the website who access the schedule or real-time information for a specific route are informed of proposed changes to the route, and for fare changes, riders who access fare information are informed of the proposed changes.
- Social Media. AATA regularly participates in social media such as Facebook and Twitter. Social media are used to get the word out about proposed changes and direct people to sources of complete information and how to provide input.
- Bus Stop Notices – AATA posts notices at bus stops which would be affected by proposed changes. This is particularly useful for service adjustments which affect only a small number of bus stops.
- Press Releases – AATA issues a press release for all proposed major service changes and major fare changes which describe the proposed change and how to provide input. Press releases are distributed to all media outlets including those minority and non-English publications. Notification is also sent to more than 50 organizations including those serving housing, educational, civic, and social services, and senior, disabled, minority, and non-English speaking persons.
- Individual Notice – AATA evaluates locations affected by a proposed change and provides individual notice to significant generators such as high schools and colleges, senior citizen housing, apartment complexes, libraries, government offices, recreation centers and shopping centers.

All of these methods would be used for major service changes and major fare changes. For minor service and fare changes and service adjustments, the methods used will be tailored to the scale of the proposed change. In addition, paid media may be used for some proposed changes.

### OPPORTUNITIES FOR PUBLIC INPUT

AATA's intention is to make it possible for people to choose how they wish to provide input and whether they want to only comment or whether they desire a response or to engage in a conversation. As part of the notification methods above, people are provided with several possibilities for making comments and asking questions including:

- E-Mail – E-Mail goes to a mailbox set up specifically to receive input. E-mail has been the most frequently used method.
- Telephone – A hotline is set up to receive comments with a callback by AATA staff upon request.



### EXHIBIT #3 (CON'T)

- Written – Letters provide a means for more formal communication.
- Social Media – Facebook, Twitter, and other media will be used.
- Face –to–Face – At meetings and by appointment. For major service changes and fare changes, meetings are provided at multiple times and locations, with an emphasis on meeting locations in the area(s) affected by the proposed change. Meetings are typically scheduled as drop-in sessions for a 2-5 hour period to permit people to attend at their convenience and to encourage dialogue.

Whatever method is used, AATA staff provides a response to all comments except those that request to not receive a response. The nature of AATA's response depends on the comments. AATA answers questions, explains the rationale for the aspects of the proposed change that is the subject of the comments, and replies to suggestions. In some cases, AATA's response includes questions to make sure staff understands the input and suggestions. In many cases, input and response is a dialogue, rather than a single communication.

In addition, public time is provided at all meetings of the AATA Board of Directors. For major service changes and fare changes, a specific opportunity will be provided on the agenda at the Board meeting that takes place during the public input period. While an opportunity for dialogue is not available at these meetings, staff follows up with people who comment about proposed service and fare changes.

### USE OF PUBLIC INPUT

During the public input period, AATA staff, led by the Manager of Service Development, considers the input that is being received. Depending on both the quantity as well as the specific concerns that are raised, potential alternatives may be developed.

At the end of the public input period, the input is compiled. Recommended service or fare changes are developed taking into consideration the public input. The public input summary is provided to the decision makers along with the recommended changes.

For minor service changes and service adjustments, the CEO makes the final decision on implementation of the recommended changes. Major service changes and all fare changes are adopted by the AATA Board of Directors. Board meetings are open to the public and include a public comment period at the beginning of the meeting specifically for items on the agenda.

### REVISED PROCEDURES FOR EXCEPTIONAL CIRCUMSTANCES

Under exceptional circumstances which require a service change or fare change to be adopted and implemented on short notice, the procedures above may be altered to the extent necessary. However, at a minimum, the public will be afforded an opportunity to be heard at the AATA Board meeting at which any action is taken and a notice of the proposed change with the date and time of the Board meeting will be published on the AATA website before the Board meeting. [NOTE: Such exceptional circumstances have never arisen in the past.]

Adopted by AATA Board of Directors - November 2011

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL FOR ENTERING INTO A CONTRACT  
AGREEMENT WITH CANON SOLUTIONS AMERICA FOR A SIXTY-THREE  
MONTH LEASE OF (2) TWO COPY MACHINES**

**RESOLUTION NUMBER: 2023-58**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, copy machines are necessary for the day-to-day operations of Superior Charter Township; and,

**WHEREAS**, the adopted policies of the Superior Township Board of Trustees require Board approval for all contracts and board approval for purchases where the total amount of the purchase is over \$3,000.00.

**NOW, THEREFORE BE IT RESOLVED** that the Superior Charter Township Board of Trustees approves the contract with Canon Solutions America for the lease of the copy machines for 63 months at a base cost of \$294.65 per month, black and white overages at .0059 per copy, and color overages at .353 per copy, and authorizes the supervisor to sign the agreement and execute the contract.



## Township of Superior

### Canon Recommended Models: NIPA Pricing Program:

**1- Canon IRC-3935 ( 35 cpm B&W )** **Admin Dept**  
1- Single Scan Document Feeder (200 Sheet capacity)  
4-Cassette 550 sheets each  
1- Inner Finisher  
1-2-3 Hole Punch  
1- UFR II Controller

**1- Canon IRC-3935 ( 35 cpm B&W )** **Meeting Room**  
1- Single Scan Document Feeder (200 Sheet capacity)  
4-Cassette 550 sheets each  
1- Super G3 Fax Board  
1- UFR II Controller

**63 Month Lease Program:** **\$ 294.65**

### Canon Solutions America Service Program:

- All B&W overages at .0059 per copy
- All Color overages at .0353 per copy

**Includes All Toners, Parts, Labor, Drums and Cycle Maintenance**

**Based on service average cost and lease cost you will have an average of \$ 8.00 per month increase.**

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM KAB ENTERPRISES, INC., FOR  
IMPROVEMENTS TO FIREMAN'S PARK**

**RESOLUTION NUMBER: 2023-59**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, sealed bids for the Clark Road Sanitary Sewer Project were received and publicly read aloud on Thursday, August 31, 2023, at 2:00 pm at the Parks and Recreation Department of Superior Charter Township at 575 E. Clark Road; and,

**WHEREAS**, project scope consists of drainage improvements, including underdrain infiltration trench installation, connection to the existing culvert, ditch grading, associated grading, and restoration; and the installation of new amenities, including a 1/5-mile 8' wide HMA pathway, outdoor fitness equipment on reinforced concrete pad, an ages 5-12 play structure and swing set on engineered wood fiber safety surface, a new fence, and a picnic shelter; and,

**WHEREAS**, the work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents; and,

**WHEREAS**, KAB Enterprises, Inc., (KAB) located in Lincoln Park, Michigan is the responsive low bidder on this project, with an estimated bid amount of **\$529,864.78**; and,

**WHEREAS**, OHM Advisors spoke with project references provided by the Contractor and received positive feedback regarding this Contractor's ability to perform similar work.; and,

**WHEREAS**, KAB indicated they are comfortable with completing all drainage improvements, asphalt, and concrete pavement items prior to November 15, 2023, with the remaining amenities items to be completed prior to the substantial completion date of May 7, 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves KAB Enterprises, Inc. to complete this project for an estimated amount of **\$529,864.78**.

September 11, 2023

Mr. Ken Schwartz, Township Supervisor  
Superior Charter Township  
3040 N. Prospect Road  
Ypsilanti, MI 48198

RE: Fireman's Park Improvements  
**Bid Summary Review**

Dear Mr. Schwartz:

Sealed bids for the Fireman's Park Improvements project were received and publicly read aloud on Thursday, August 31, 2023, at 2:00 pm at the Parks and Recreation Department of Superior Charter Township at 575 E. Clark Road. Bids were received from two (2) bidders. We have summarized the bid amounts below and a detailed breakdown of all pay items from the bidder can be found in the attached bid tabulation.

<b>Contractor Name</b>	<b>Base Bid Amount</b>
KAB Enterprises, Inc.	\$529,864.78
Solé Building Company	\$622,284.00

The project scope consists of drainage improvements, including underdrain infiltration trench installation, connection to the existing culvert, ditch grading, associated grading, and restoration; and the installation of new amenities, including a 1/5-mile 8' wide HMA pathway, outdoor fitness equipment on reinforced concrete pad, an ages 5-12 play structure and swing set on engineered wood fiber safety surface, a new fence, and a picnic shelter. The work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.

KAB Enterprises, Inc., (KAB) located in Lincoln Park, Michigan is the responsive low bidder on this project, with an estimated base bid amount of **\$529,864.78**. OHM Advisors spoke with project references provided by the Contractor and received positive feedback regarding this Contractor's ability to perform similar work. We also spoke with KAB directly regarding their anticipated project schedule and playground design. They indicated that they are comfortable with completing all drainage improvements, asphalt, and concrete pavement items prior to November 15, 2023, with the remaining amenities items to be completed prior to the substantial completion date of May 7, 2024.

KAB also confirmed that the playground design for the Base Bid (Item No. 25) includes all elements shown in the conceptual playground proposal included with their bid except for the "Vistatwist Tower" net structure, which is included in the Alternate Bid (Item No. 28). The playground proposal is attached to this letter for reference. The alternate net structure was bid at an additional \$147,297.25 beyond the base bid amount. The Township Board can award only the base bid portion of the contract (estimated at \$529,864.78) if that is the preference of the Parks & Recreation Director, Park Commission and Township Board. In that case, Items 28 – 30 shown on the attached bid tab would not be included in the contract award.



We look forward to continuing to provide our professional services on this project through the construction phase of work. If you have any questions, please contact me at (734) 466-4592.

Sincerely,  
OHM Advisors

---

Claire Martin, PE  
Project Manager

Encl: Tabulation of Bids Received on August 31, 2023  
KAB Playground Proposal

cc: Juan Bradford, Superior Township Parks & Recreation Director  
George Tsakoff, OHM Advisors  
Mariah Cummings, OHM Advisors  
File

Tabulation of Bids Received on August 31, 2023  
 Fireman's Park Improvements  
 Superior Charter Township, Washtenaw County, Michigan  
 OHM Job No.: 0140-22-0070

KAB Enterprises, Inc.  
 3318 S Fort St. Suite B  
 Lincoln Park, MI 48146  
 Phone: (734) 675-7529

Sole Building Company  
 5940 Commerce Drive  
 Westland, MI 48185  
 Phone: (734) 326-5455

**OHM**  
**34000 Plymouth Road**  
**Livonia, MI 48150**  
**COST ESTIMATE**

Item No.	Description	Estimated		Unit		Unit		Unit	
		Quantity	Price	Amount	Price	Amount	Price	Amount	
<b>CATEGORY 1: DRAINAGE IMPROVEMENTS</b>									
1)	Mobilization, Max. 10%	1	LSUM	\$40,000.00	\$40,000.00	\$50,000.00	\$50,000.00	\$43,000.00	\$43,000.00
2)	Ditch Grading	125	Ft	\$20.16	\$2,520.00	\$30.00	\$3,750.00	\$18.00	\$2,250.00
3)	Erosion Control, Silt Fence	710	Ft	\$2.73	\$1,938.30 <sup>1</sup>	\$3.00	\$2,130.00	\$5.00	\$3,550.00
4)	Dr Structure Cover, Type G	1	Ea	\$1,104.00	\$1,104.00	\$1,000.00	\$1,000.00	\$700.00	\$700.00
5)	Dr Structure, 24 inch dia	1	Ea	\$3,936.00	\$3,936.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
6)	Underdrain, Infiltration Trench, 6 inch	590	Ft	\$74.61	\$44,019.90 <sup>1</sup>	\$50.00	\$29,500.00	\$40.00	\$23,600.00
7)	Underdrain, Infiltration Trench, 8 inch	275	Ft	\$72.56	\$19,954.00 <sup>1</sup>	\$50.00	\$13,750.00	\$50.00	\$13,750.00
8)	Connect to Existing Culvert	1	Ea	\$4,555.50	\$4,555.50	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
9)	Underdrain Cleanout	6	Ea	\$118.02	\$708.12 <sup>1</sup>	\$800.00	\$4,800.00	\$600.00	\$3,600.00
10)	Turf Establishment	1	LSUM	\$11,930.97	\$11,930.97	\$30,000.00	\$30,000.00	\$10,000.00	\$10,000.00
11)	Contingency Allowance	10000	Dir	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00
<b>SUBTOTAL CATEORY 1 (ITEMS 1-11 INCL.):</b>					<b>\$140,666.79<sup>2</sup></b>		<b>\$150,930.00</b>		<b>\$114,450.00</b>
<b>CATEGORY 2: AMENITIES</b>									
12)	Subgrade Undercutting, Type IV, Modified	118	Cyd	\$119.36	\$14,084.48 <sup>1</sup>	\$80.00	\$9,440.00	\$70.00	\$8,260.00
13)	Aggregate Base, 4 inch	1330	Syd	\$13.40	\$17,822.00 <sup>1</sup>	\$10.00	\$13,300.00	\$8.00	\$10,640.00
14)	Sidewalk, Conc, 6 inch	250	Sft	\$17.16	\$4,290.00	\$15.00	\$3,750.00	\$12.00	\$3,000.00
15)	Sidewalk, Conc, Reinf, 6 inch	1152	Sft	\$21.38	\$24,629.76 <sup>1</sup>	\$20.00	\$23,040.00	\$25.00	\$28,800.00
16)	Shared use Path, Grading	1056	Ft	\$9.14	\$9,651.84 <sup>1</sup>	\$4.00	\$4,224.00	\$12.00	\$12,672.00
17)	Shared use Path, HMA	155	Ton	\$211.07	\$32,715.85 <sup>1</sup>	\$255.00	\$39,525.00	\$160.00	\$24,800.00
18)	Fence, Chain Link, 36 inch, Black Vinyl Coated	100	Ft	\$85.19	\$8,519.00 <sup>1</sup>	\$65.00	\$6,500.00	\$30.00	\$3,000.00
19)	Fitness Equipment, Air Walker, 2-person	1	Ea	\$5,403.02	\$5,403.02	\$9,375.00	\$9,375.00	\$8,000.00	\$8,000.00
20)	Fitness Equipment, Combo Bars, 4-person	1	Ea	\$6,653.82	\$6,653.82	\$3,010.00	\$3,010.00	\$7,700.00	\$7,700.00
21)	Fitness Equipment, Combo Lat Pull Vertical Press, 2-person	1	Ea	\$7,279.22	\$7,279.22	\$3,310.00	\$3,310.00	\$7,800.00	\$7,800.00
22)	Fitness Equipment, Cross Country Ski, 2-person	1	Ea	\$14,398.44	\$14,398.44	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00
23)	Fitness Equipment, Rowing Machine	1	Ea	\$9,395.24	\$9,395.24	\$3,000.00	\$3,000.00	\$5,100.00	\$5,100.00
24)	Picnic Shelter, Steel, 16'x24'	1	Ea	\$28,541.12	\$28,541.12	\$45,000.00	\$45,000.00	\$37,000.00	\$37,000.00
25)	Play Structure (Ages 5-12, No Net)	1	Ea	\$200,070.51	\$200,070.51	\$300,000.00	\$300,000.00	\$120,000.00	\$120,000.00
26)	Swing Set, Single Bay	1	Ea	\$5,743.69	\$5,743.69	\$2,880.00	\$2,880.00	\$6,500.00	\$6,500.00
<b>SUBTOTAL CATEGORY 2 (ITEMS 12-26 INCL.):</b>					<b>\$389,197.99<sup>2</sup></b>		<b>\$471,354.00</b>		<b>\$289,772.00</b>
<b>TOTAL BASE BID AMOUNT (ITEMS 1-26 INCL.):</b>					<b>\$529,864.78<sup>2</sup></b>		<b>\$622,284.00</b>		<b>\$404,222.00</b>
28)	Add Net to Play Structure (Ages 5-12)	1	Ea	\$147,297.25	\$147,297.25	\$38,000.00	\$38,000.00	\$48,000.00	\$48,000.00
29)	Fitness Equipment, Cross Country Ski, 2-person	1	Ea	\$14,398.44	\$14,398.44	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00
30)	Fitness Equipment, Rowing Machine	1	Ea	\$9,395.24	\$9,395.24	\$3,000.00	\$3,000.00	\$5,100.00	\$5,100.00
<b>ALTERNATE BID AMOUNT (ITEMS 28-30 INCL.):</b>					<b>\$171,090.93</b>		<b>\$46,000.00</b>		<b>\$59,600.00</b>

**CORRECTIONS**

- <sup>1</sup> Contractor Multiplication Error Corrected
- <sup>2</sup> Contractor Total Adjusted due to Error(s)





Rendered in Custom Palette

# Superior Township Fireman's Park





Rendered in Custom Palette

### Superior Township Fireman's Park





Rendered in Custom Palette

# Superior Township Fireman's Park



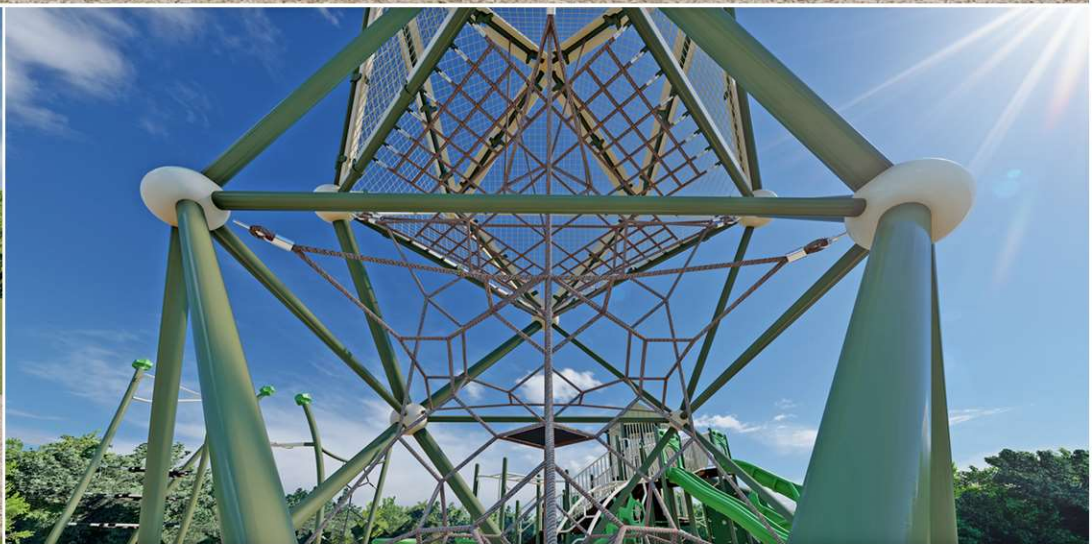


### Superior Township Fireman's Park





Rendered in Custom Palette



# Superior Township Fireman's Park





Rendered in Custom Palette

## Superior Township Fireman's Park



A PLAYCORE Company

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Rendered in Custom Palette

# Superior Township Fireman's Park





Rendered in Custom Palette

# Superior Township Fireman's Park



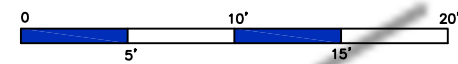
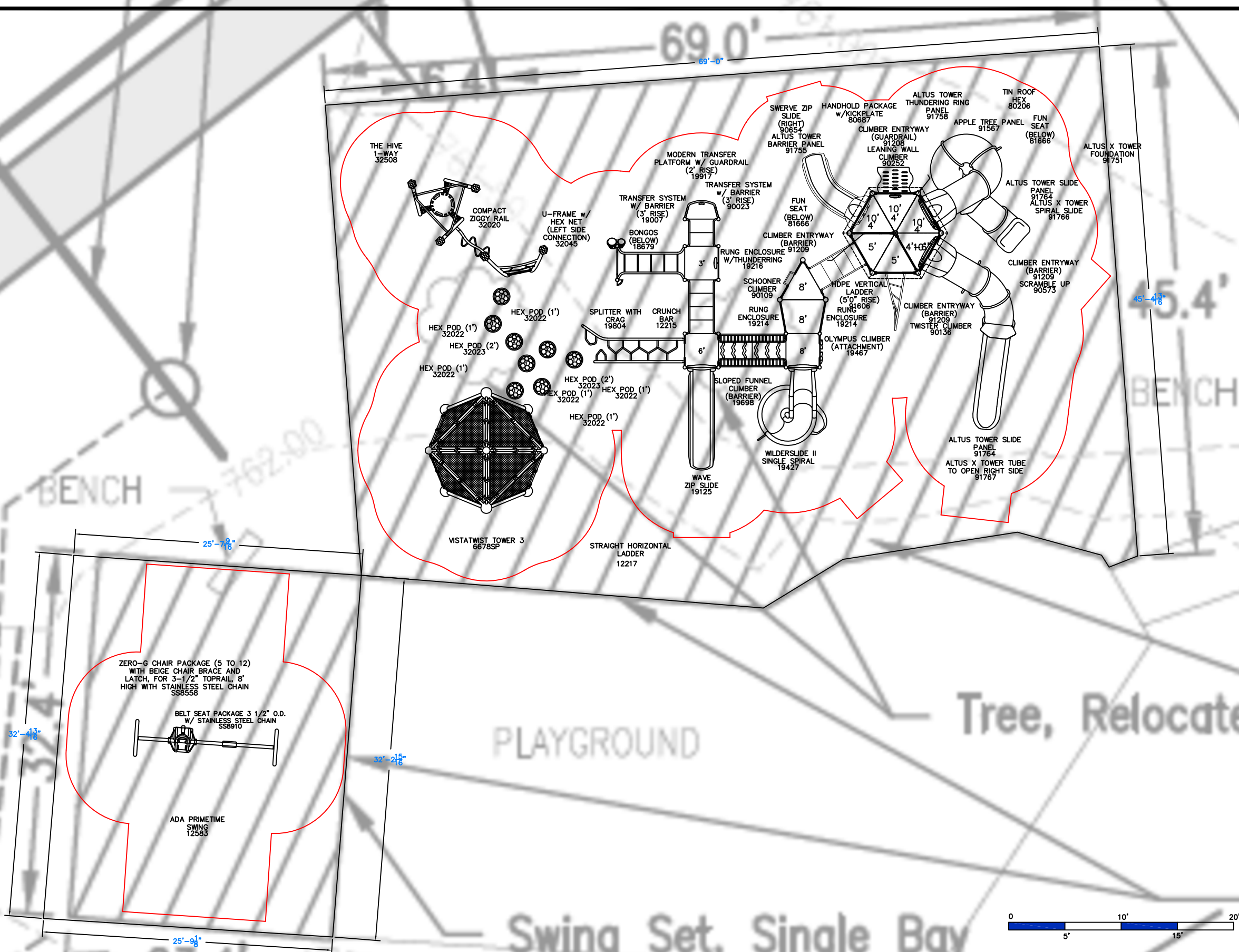
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**GameTime**  
PLAYCORE Company

150 PlayCore Drive SE  
Fort Payne, AL 35967  
www.gametime.com



Superior Township  
Fireman's Park  
Superior Twp, MI  
Representative  
Sinclair Recreation

This Unit includes play events and routes or travel specifically designed for special needs users. It is the opinion of the manufacturer that these play events and routes of travel conform to the accessibility requirements of the ADA (Americans with Disabilities Act)

Total Elevated Play Components	17	0	0
Total Elevated Play Components Accessible By Ramp	0	Required	0
Total Elevated Components Accessible By Transfer	14	Required	9
Total Accessible Ground Level Components Shown	17	Required	6
Total Different Types Of Ground Level Components	7	Required	3

This play equipment is recommended for children ages  
5 - 12

Minimum Area Required:  
See DWG  
Scale: Bar  
This drawing can be scaled only when in an 18" x 24" format

**IMPORTANT:** Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:  
ALW  
Date:  
7/7/2023  
Drawing Name:  
Superior Twp - Fireman's Park



**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ENTER INTO AGREEMENT WITH WASHTENAW COUNTY FOR  
ELECTION SERVICES**

**RESOLUTION NUMBER: 2023-60**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, in November of 2022 the electors of Michigan voted in favor of Proposal 22-2 which requires all jurisdictions to provide nine days of early voting in all State and Federal elections; and,

**WHEREAS**, it has been determined that the cost and logistic hardship to the Township would be elevated by entering into a cooperative agreement with Washtenaw County to provide the required early voting option to our residents; and,

**WHEREAS**, county and Township enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating one or more joint early voting site(s).

**WHEREAS**, the estimated recurring costs will be up to \$6,100.00 per election.

**NOW, THEREFORE, BE IT RESOLVED**, the Charter Township of Superior enter into the proposed agreement with the Washtenaw County Clerk's Office to provide required early voting for an estimated recurring cost up to \$6,100.00 per election.

AGREEMENT FOR ELECTION SERVICES

BETWEEN WASHTENAW COUNTY AND ANN ARBOR TOWNSHIP, AUGUSTA TOWNSHIP, CHELSEA CITY, DEXTER CITY, DEXTER TOWNSHIP, FREEDOM TOWNSHIP, LIMA TOWNSHIP, LODI TOWNSHIP, LYNDON TOWNSHIP, MANCHESTER TOWNSHIP, NORTHFIELD TOWNSHIP, PITTSFIELD CHARTER TOWNSHIP, SALEM TOWNSHIP, SALINE CITY, SALINE TOWNSHIP, SCIO TOWNSHIP, SHARON TOWNSHIP, CHARTER TOWNSHIP OF SUPERIOR, SYLVAN TOWNSHIP, WEBSTER TOWNSHIP, YORK TOWNSHIP, YPSILANTI CITY, AND YPSILANTI TOWNSHIP.

This County Early Voting Site Agreement (the “Agreement”) is made between WASHTENAW COUNTY, 200 N. Main, Suite 120, Ann Arbor, Michigan, 48104 and ANN ARBOR CHARTER TOWNSHIP, 3792 Pontiac Trail, Ann Arbor, MI 48105, and AUGUSTA CHARTER TOWNSHIP, 8021 Talladay Road, Whittaker, MI 48190, and the CITY OF CHELSEA, 305 S. Main St., Chelsea, MI 48118, and the CITY OF DEXTER, 8123 Main St., Dexter, MI 48130, and DEXTER TOWNSHIP, 6880 Dexter-Pinckney Road, Dexter, MI 48130, and FREEDOM TOWNSHIP, 11508 Pleasant Lake Rd., Ann Arbor, MI 48103, and LIMA TOWNSHIP, 12172 Jackson Rd., Chelsea, MI 48118, and LODI TOWNSHIP, 3755 Pleasant Lake Rd. Ann Arbor, MI 48103, and LYNDON TOWNSHIP, 17751 N. Territorial Rd., Chelsea, MI 48118, and MANCHESTER TOWNSHIP, 275 S. Macomb, Manchester, MI 48158, and NORTHFIELD TOWNSHIP, 8350 Main St., Whitmore Lake, MI 48189, and PITTSFIELD CHARTER TOWNSHIP, 6201 W. Michigan Ave. Ann Arbor, MI 48108, and SALEM TOWNSHIP, 9600 Six Mile Rd, Salem, MI 48175, and the CITY OF SALINE, 100 N. Harris Rd., Saline, MI 48176, and SALINE TOWNSHIP, 5731 Braun Rd, Saline, MI 48176, and SCIO TOWNSHIP, 827 N. Zeeb Rd., Ann Arbor, MI 48103, and SHARON TOWNSHIP, 18010 W. Pleasant Lake Rd., Manchester, MI 48158, and the CHARTER TOWNSHIP OF SUPERIOR, 3040 N. Prospect Rd., Ypsilanti, MI 48198, SYLVAN TOWNSHIP, 18027 Old US 12, Chelsea, MI 48118, and WEBSTER TOWNSHIP, 5665 Webster Church Rd., Dexter, MI 48130, and YORK TOWNSHIP, 11560 Stony Creek, Milan, MI 48160, and the CITY OF YPSILANTI, 1 S. Huron St., Ypsilanti, MI 48197, and YPSILANTI TOWNSHIP, 7200 S. Huron River Dr., Ypsilanti, MI 48197.

In this Agreement, the county and each municipality will be represented by their respective Clerk in their official capacity.

**PURPOSE OF THE AGREEMENT.** The county and the municipalities enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating one or more joint early voting site(s).

<b>Name of County</b>
Washtenaw

<b>Name of Municipality</b>	<b>Registered Voters</b>	<b># Precincts</b>
City of Chelsea	4763	2
City of Dexter	3606	3
City of Saline	7730	4
City of Ypsilanti	17184	10
Ann Arbor Charter Township	4124	2
Augusta Charter Township	6137	3
Dexter Township	5756	3

Freedom Township	1272	1
Lima Township	3397	2
Lodi Township	5340	3
Lyndon Township	2280	1
Manchester Township	4230	2
Northfield Township	7237	3
Pittsfield Charter Township	29726	13
Salem Twp	5863	3
Saline Township	1991	1
Scio Township	15021	8
Sharon Township	1667	1
Charter Township of Superior	12448	5
Sylvan Township	3052	1
Webster Township	5877	3
York Township	6067	3
Ypsilanti Township	46371	19

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
  - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
  - 1.2 **Coordinator** means the individual appointed by the County Clerk and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the participating municipalities.
  - 1.3 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq.* The requirements of an early voting plan are described in MCL 168.720h(3).
  - 1.4 **Election Services** encompasses the following individual Election Services provided by the county or either municipality's Elections Division, if applicable: early voting administration.
  - 1.5 **Legislative Body of the Municipality** means the City or Township Council or Board of Trustees elected or appointed and serving in the municipality.
  - 1.6 **Municipality** means any participating municipality, which are entities created by state or local authority or which are primarily funded by or through state or local authority, including, but not limited to, their Council, Board, departments, divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.
  - 1.7 **QVF** means the Qualified Voter File as described in MCL 168.509m.

1.8 **QVF Controller** means the individual appointed by the County Clerk and identified as the Qualified Voter File (QVF) administrator of early voting information within the QVF.

1.9 **Site Supervisor** means the participating municipal clerk or a member of the County Clerk's staff who shall act as supervisor for each day of early voting. The County Clerk may appoint a different participating municipal clerk or member of the County Clerk's staff to act as a supervisor for different days of early voting.

2. **PARTIES TO AN AGREEMENT.**

2.1 An Agreement may be entered into between one or more municipalities wholly or partially located within the same county and the County Clerk of that county.

2.2 A municipality located in multiple counties can only enter into an Agreement with one of the counties in which the municipality is located.

3. **SCOPE OF THE AGREEMENT.**

3.1 This Agreement applies to all elections (state, federal, special, odd-year city elections) that affect voters in participating municipalities.

3.2 During special and/or odd-year city elections the County, after consulting with Clerks of municipalities affected by special and/or odd-year city elections and to the extent and manner provided by state law, may temporarily change early vote site locations, days and hours of early voting, poll worker and site supervisor staffing arrangements, and other items included in the attached Plan. However, voters in all participating municipalities shall be provided at least one (1) early vote site during special and/or odd-year city elections.

4. **COORDINATOR.**

4.1 The Washtenaw County Director of Elections (or their equivalent) will serve as coordinator of the joint early voting site and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.

4.1.1 In the event that that coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.

4.2 If the coordinator becomes unavailable for any reason, the role will be filled in one of the following ways, as determined by the parties upon execution of this Agreement:

4.2.1 The County Clerk will appoint the new coordinator.

4.2.2 The Elections Program Manager (or their equivalent), as backup coordinator, would assume the responsibilities of coordinator. If the backup coordinator is unavailable for any reason, the County Clerk will appoint the new coordinator.

5. **QVF CONTROLLER.**

5.1 The Washtenaw County Director of Elections (or their equivalent) or County Elections Program Manager (or their equivalent) will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The controller's duties will

involve setting up the necessary voting regions, user access, and application access needed for the sites designated in the Agreement. The QVF controller must meet the security requirements of a QVF user. The QVF controller can be the same as the coordinator as long as the appropriate QVF training is completed.

**6. APPROVAL OF EARLY VOTING SITES.**

- 6.1** Pursuant to MCL 168.662, the County Clerk, after consulting the participating municipal clerks, must submit each early voting site location to the board of county election commissioners for approval.
- 6.2** Each early voting site may serve all electors covered by the county Agreement, the electors in specific municipalities, the electors of one municipality, or any combination of these options, as long as each elector in the county is served by one or more early voting sites.

**7. APPOINTMENT OF ELECTION INSPECTORS.**

- 7.1** The board of county election commissioners is responsible for the appointment of election inspectors.
- 7.2** At least 31 days before each statewide and federal election, the board will appoint for each early voting site at least 3 election inspectors and as many more as, in its opinion, are required for the efficient, speedy, and proper conduct of the election.
- 7.3** The board will further designate one appointed election inspector from each early voting site as chairperson.
- 7.4** The selection of election inspectors will be governed by MCL 168.674.

**8. APPROVAL OF EARLY VOTING HOURS.**

- 8.1** Prior to the submission of an Agreement or early voting plan, the County Clerk and the clerks of the participating municipalities will do all of the following:
  - 8.1.1** For the nine early voting days guaranteed by the Constitution, decide among themselves the hours that early voting will be provided at the approved joint early voting site or sites and include those hours in this Agreement.
  - 8.1.2** For any dates or hours beyond the dates and hours guaranteed by the Constitution, the County Clerk may set hours without regard to the required hours for early voting on the nine required days of early voting and include those days and hours in this Agreement.
  - 8.1.3** Indicate whether the days and hours specified in this Agreement apply to all elections or only to statewide and federal elections.

**9. NOTICE OF EARLY VOTING HOURS.**

- 9.1** Not less than 45 days before Election Day, the County Clerk and the clerk of each participating municipality will give public notice of the dates and hours for early voting at the joint early voting site or sites by posting of the notice on the county's and each municipality's website and any other publication or posting the clerk considers advisable.

**10. BUDGET AND COST SHARING.**

**10.1** The estimated early voting budget is proposed as follows in item 10.2. This budget may be amended as deemed necessary by the County Clerk due to circumstances that include but are not limited to the type of election occurring; anticipated voter turnout; needs associated with specific early voting sites; the need to acquire equipment, software, or services that will aid in enhancing efficiency and/or service to early voters; and/or changes in state law or promulgated rule.

Recurring costs not offset by grant or other funding provided directly to the County by the State of Michigan specifically for administration of county-coordinated early voting agreements will be shared equally among the participating municipalities. The County will issue an itemized invoice to participating municipalities as needed and within 60 days following each election date during which early voting is administered on behalf of the participating municipality pursuant to this agreement. Payment in full will be made by each municipality within 30 days of receipt of the invoice.

The County will procure equipment necessary to implement early voting pursuant to this plan on a one-time basis. The County will be responsible for one-time implementation costs not offset by grant or other funding provided directly to the County by the State of Michigan specifically for administration of county-coordinated early voting agreements.

**10.2** Estimated budget for recurring expenses.

**Recurring Expenses (each election)**

<b>Labor</b>	<b>High</b>	<b>Low</b>
Poll Worker EV Site Daily Labor	\$ 100,800	\$ 72,000
Receiving Board	\$ 300	\$ 300
Training	\$ 6,720	\$ 4,512
Meals	\$ 5,040	\$ 3,600
<b>County Personnel</b>		
FTE overtime/position modification	\$ 10,666	\$ -
Part-time temp	\$ 3,000	\$ 3,000
Mileage	\$ 885	\$ 885
<b>Polling Place rental</b>		
Polling place rental	\$ -	\$ -
Material transport	\$ 2,000	\$ 2,000
<b>Consumables</b>		
Ballots (blank and emergency pre-printed)	\$ 3,416	\$ 3,416
Test deck/chart	\$ 9,720	\$ 9,720

Precinct supply kits	\$	300	\$	300
Misc other supplies	\$	3,000	\$	3,000
<b>Total Recurring Costs</b>	<b>\$</b>	<b>145,847</b>	<b>\$</b>	<b>102,733</b>

**11. STAFFING AND SUPERVISION**

- 11.1 The coordinator is responsible for ensuring adequate staffing and supervision at early voting sites including selection of the site supervisor who oversees a specific early voting site(s).
- 11.2 The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operates in an election day polling place.
- 11.3 The site supervisors for early voting sites must be listed in the attached Exhibit B.

**12. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).**

- 12.1 Prior to the submission of the Early Voting Plan, the County Clerk and the clerks of the participating municipalities will do all of the following:
  - 12.1.1 Determine the number of tabulators and early voting poll book laptops or other voting equipment that are necessary at each early voting site.
  - 12.1.2 Determine whether the county or a municipality will provide the tabulators and early voting poll book laptops or other voting equipment.
- 12.2 The board of county election commissioners will be responsible for conducting testing of the electronic voting equipment.
- 12.3 The coordinator will be responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
  - 12.3.1 If the coordinator is not a clerk, the County Clerk and the clerks of the participating municipalities must decide among themselves which clerk is responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
- 12.4 Tabulators and early voting poll book laptops used at each joint early voting site must be configured in one of the ways set forth in MCL 168.720j(5).

**13. CLOSING PROCEDURES DURING EARLY VOTING AND ON ELECTION DAY**

- 13.1 During Early Voting, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(8) and 720j(9) and any instructions issued by the Secretary of State
- 13.2 During Early Voting, the coordinator must ensure that specified election materials are secured in compliance with MCL 168.720j(10) and any instructions issued by the Secretary of State.
- 13.3 At the conclusion of Election Day, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(11) and any instructions issued by the Secretary of State.

**14. CANVASS OF EARLY VOTE RETURNS AND REPORTING OF EARLY VOTING RESULTS**

**14.1** The board of county election commissioners is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and report early voting results to the County Clerk.

**14.2** At the conclusion of Election Day, the coordinator must ensure compliance with the canvass and reporting requirements described in MCL 168.720j(11)-(14) and MCL 168.801-810.

**15. EXECUTION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.**

**15.1** A county Early Voting Site Agreement must be finalized and signed by the participating county and all municipalities:

**15.1.1** No later than 125 days before the first regularly scheduled statewide or federal election in each even numbered year.

**15.1.2** No later than 90 days before a special statewide or federal election.

**16. EARLY VOTING PLAN.**

**16.1** No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator will be responsible for ensuring an early voting plan, attached as Exhibit A, is filed with the County Clerk of the county in which the municipalities are located.

**17. NOTICE TO SOS OF CHANGES TO LOCATIONS, DAYS, AND HOURS OF EARLY VOTING.**

**17.1** Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating county and municipalities. This ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State’s website.

**18. DURATION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.**

**18.1** This Agreement and any amendments will be effective when executed by all Parties, as evidenced by the signature of the County Clerk and each participating municipal clerk.

**18.2** This Agreement will continue with no fixed termination date.

**19. CANCELLATION, MODIFICATION, AND TERMINATION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.**

**19.1** If the County Clerk withdraws from the Agreement for any reason, the Agreement will cease to exist and the clerk of each participating municipality must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided.

**19.2** This Agreement may be modified by a written amendment executed by all parties. If a modification will result in impact to a subset of parties, only, only those parties affected need execute the modification. In the event that the Village of Manchester adopts a city charter and incorporates as a home-rule City on or after November 7, 2023, all parties



agree that the City of Manchester may enter into this Agreement subject to approval by the City of Manchester and Washtenaw County, only.

- 19.3** If the parties terminate Agreement for any reason, the clerk of each participating municipality must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided.
- 19.4** If a party withdraws from the Agreement for any reason, the clerk of the municipality withdrawing from the Agreement must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided. A party to a municipal Agreement may withdraw from the Agreement by providing at least 30 days' written notice to the other Parties to the Agreement.
- 19.5** A Party may not withdraw from the Agreement during the period beginning 150 days before the first statewide November election in an even numbered year and ending on the completion of the county canvass for the statewide general November election in that even numbered year.
- 19.6** If the Agreement covers any elections in addition to statewide and federal elections, a Party may not withdraw from the Agreement during the period beginning 150 days before the election covered under the Agreement and ending on the completion of the county canvass for that election.

**20. ELECTRONIC SIGNATURES AND COUNTERPARTS**

- 20.1** This Agreement may be executed in two or more counterparts, and each counterpart shall become binding when the other(s) has or have been signed as if it had been signed by each party. Facsimile or electronic signatures shall be considered original signatures for the purposes of execution and enforcement of the rights and obligations described herein.

<b>Jurisdiction</b>	<b>Clerk of Municipality</b>	<b>Signature</b>	<b>Date</b>
Washtenaw County	Lawrence Kestenbaum		
City of Chelsea	Lyn Sebestyen		
City of Dexter	Justin Breyer		
City of Saline	Terri Royal		
City of Ypsilanti	Aaron Smith		
Ann Arbor Charter Township	Rena Basch		
Augusta Charter Township	Kimberly Gonczy		

Dexter Township	Michelle Stamboulellis		
Freedom Township	Valisa Bristle		
Lima Township	Teresa Reynhout		
Lodi Township	Christina Smith		
Lyndon Township	Linda Reilly		
Manchester Township	Danell Proctor		
Northfield Township	Kathleen Manley		
Pittsfield Charter Township	Michelle Anzaldi		
Salem Twp	Del Wensley		
Saline Township	Kelly Marion		
Scio Township	Jessica Flintoft		
Sharon Township	Michelle Mrocko		
Charter Township of Superior	Lynette Findley		
Sylvan Township	Amanda Nimke		
Webster Township	Barbara Calleja		
York Township	Kayleigh Zupi		
Ypsilanti Township	Heather Jarrell Roe		

WASHTENAW COUNTY

ATTESTED TO AND APPROVED

AS TO CONTENT:

\_\_\_\_\_  
Edward R. Golembiewski      Date  
Director of Elections

\_\_\_\_\_  
Gregory Dill                      Date  
Washtenaw County Administrator

APPROVED AS TO FORM BY:

---

Michelle Billard

Date

Washtenaw County Corporation Counsel

## Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator is responsible for ensuring an Early Voting Plan, covering the parties to the County Agreement, is filed with the County Clerk of the county.

Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating county and municipalities. This will ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

**Plan Coverage:** County Agreement

### Coordinator of County Agreement:

Name of Coordinator	Position	Email Address	Phone Number
Edward Golembiewski	Washtenaw County Director of Elections	<a href="mailto:golembiewskie@washtenaw.org">golembiewskie@washtenaw.org</a>	734-222-6730

### County:

Name of county	Clerk of County
Washtenaw	Lawrence Kestenbaum

### Municipalities:

Name of Municipality	Clerk of Municipality	# Precincts	Registered Voters
City of Chelsea	Lyn Sebestyen	2	4763
City of Dexter	Justin Breyer	3	3606
City of Saline	Terri Royal	4	7730
City of Ypsilanti	Aaron Smith	10	17184
Ann Arbor Charter Township	Rena Basch	2	4124
Augusta charter Township	Kimberly Gonczy	3	6137
Dexter Township	Michelle Stambouellis	3	5756
Freedom Township	Valisa Bristle	1	1272
Lima Township	Teresa Reynhout	2	3397
Lodi Township	Christina Smith	3	5340
Lyndon Township	Linda Reilly	1	2280
Manchester Township	Danell Proctor	2	4230
Northfield Township	Kathleen Manley	3	7237
Pittsfield Charter Township	Michelle Anzaldi	13	29726
Salem Twp	Del Wensley	3	5863
Saline Township	Kelly Marion	1	1991
Scio Township	Jessica Flintoft	8	15021
Sharon Township	Michelle Mrocko	1	1667
Charter Township of Superior	Lynette Findley	5	12448

Sylvan Township	Amanda Nimke	1	3052
Webster Township	Barbara Calleja	3	5877
York Township	Kayleigh Zupi	3	6067
Ypsilanti Township	Heather Jarrell Roe	19	46371

### Early Voting Location Information:

	Early voting site #1	Early voting site #2	Early voting site #3	Early voting site #4	Early voting site #5	Early Voting Site #6
Region #	1	2	3	4	5	All
Location of site	Tentatively 14 A District Court	Scio Township Hall	Ypsilanti City Freight house	Pittsfield Township Admin. Building	Ypsilanti Township Civic Center	Washtenaw County Learning Resource Center
Municipalities served at site	Regional site: City of Chelsea, City of Manchester (contingent upon adoption of charter), Dexter Township, Freedom Township, Lima Township, Lyndon Township, Manchester Township, Sharon Township, Sylvan Township	Regional site: City of Dexter, Ann Arbor Township, Northfield Township, Scio Township, Webster Township	Regional site: City of Ypsilanti, Salem Township, Superior Township	Regional site: City of Saline, Lodi Township, Pittsfield Township, Saline Township, York Township	Regional site: Augusta Township, Ypsilanti Township	Central site: All 23 cities and townships subject to this agreement
Number of Election Inspectors at site	8	8	8	10	10	10
Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)	Yes	Yes	Yes	Yes	Yes	Yes
Hours for 9 days of Constitutionally-required early voting	9am – 5pm	9am – 5pm	9am – 5pm	9am – 5pm	9am – 5pm	9am – 5pm
How many (if any) additional days of early voting will be provided at this site?	0	0	0	0	0	0
Is this site ADA compliant?	Yes	Yes	Yes	Yes	Yes	Yes
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	Yes	Yes	Yes	Yes	Yes	Yes



**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO MOVE THE SUPERVISION AND OVERSIGHT OF ASSISTANT  
OFFICE & PERSONNEL MANAGER TO CONTROLLER**

**RESOLUTION NUMBER: 2023-61**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, the Board of Trustees of the Charter Township of Superior wishes to move the supervision and oversight of the Assistant Office and Personnel Manager to the Controller.

**WHEREAS**, section 42.10 of the State of Michigan Charter Township Act provides the Township Board with the power to delegate certain duties of the Township; and,

**WHEREAS**, the Board wishes to assign the following functions and duties to the Controller: managing and supervising the duties of the position of Assistant Office and Personnel Manager, access to all employee related documents, access to payroll system, access to pension and insurance websites.

**NOW, THEREFORE BE IT RESOLVED**, that the Assistant Office and Personnel Manager will report directly to the Controller and has the above responsibilities.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RENEW CONTRACT WITH DOCUWARE**

**RESOLUTION NUMBER: 2023-62**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, the Township is required to retain certain records and documents in accordance with the State of Michigan record retention schedules; and,

**WHEREAS**, DocuWare, a digital document service, assists staff in locating files faster, reduces storage space costs and improves information security; and,

**WHEREAS**, FOIA requests are time sensitive and DocuWare has significantly reduced the time spent locating documents.

**NOW, THEREFORE BE IT RESOLVED** that the Township authorizes the continuation of the contract with DocuWare software from Applied Innovation for a cost of \$5,349.46.





635 S Maple Rd Ann Arbor, MI 48103  
 P: 616-554-5200 F: 616-554-6200

**CONTRACT INVOICE - SW**

Invoice - SW Number: P100946  
 Invoice - SW Date: 09/05/2023

**Bill To:** Charter Township of Superior  
 3040 N Prospect Rd  
 Ypsilanti, MI 48198  
 US

**Customer:** Charter Township of Superior  
 3040 N Prospect Rd  
 Ypsilanti, MI 48198

To help improve our environment, Applied Innovation is now offering clients the option to receive and pay their invoices electronically.  
 To signup, please email your customer number and accounts payable email address to [AR@appliedinnovation.com](mailto:AR@appliedinnovation.com) Thank you!

Account No	Payment Terms	Due Date	Invoice - SW Total	Balance Due	
CT41	Net 15 Days	09/20/2023	\$5,349.46	<b>\$5,349.46</b>	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
Software-D-1018-01	Richard Mayemik 734-482-6099	\$5,349.46		10/25/2019	11/30/2029
Remarks					
Docuware Software Assurance Renewal DocuWare maintenance and support (M&S) can be renewed by paying this invoice in full, on or before the due date reflected above. Failure to meet these requirements will result in written notice, via Applied Imaging on your behalf, to cancel your M&S. If declared within 60 days of the original written notice, Cancelled M&S may be reinstated with 5% reinstatement fee. Reinstatements outside of the 60 grace period will result in a 20% reinstatement fee					

**Summary:**

Contract base rate charge for the 12/01/2023 to 11/30/2024 billing period \$5,349.46 \*  
 \*Sum of equipment base charges \$5,349.46

**Detail:**

**Item/Services included under this contract**

Description	Quantity	Base Charge	Location
DW-M-C2OUTL / DocuWare Connect to Outlook - Maintenance	1	\$474.80	Charter Township of Superior 3040 N Prospect Rd Ypsilanti, MI 48198
DW-M-BCF / DocuWare Barcode & Forms - Maintenance	1	\$1,019.51	Charter Township of Superior 3040 N Prospect Rd Ypsilanti, MI 48198
DW-M-IMP / DocuWare Import Module - Maintenance	1	\$517.96	Charter Township of Superior 3040 N Prospect Rd Ypsilanti, MI 48198
DW-M-PSERV / DocuWare Professional Server Maintenance	1	\$1,376.83	Charter Township of Superior 3040 N Prospect Rd Ypsilanti, MI 48198
DW-NCL-1-M / DocuWare Named Client Licenses Maintenance	10	\$1,442.40	Charter Township of Superior 3040 N Prospect Rd Ypsilanti, MI 48198
DW-SC-M&S / DocuWare Smart Connect - Maintenance	1	\$517.96	Charter Township of Superior 3040 N Prospect Rd Ypsilanti, MI 48198



635 S Maple Rd Ann Arbor, MI 48103  
P: 616-554-5200 F: 616-554-6200

**CONTRACT INVOICE - SW**

Invoice - SW Number: P100946  
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Ypsilanti, MI 48198

To help improve our environment, Applied Innovation is now offering clients the option to receive and pay their invoices electronically.  
To signup, please email your customer number and accounts payable email address to [AR@appliedinnovation.com](mailto:AR@appliedinnovation.com) Thank you!

 **Remit To:**

**Applied Innovation**  
**7718 Solution Center**  
**Chicago, IL 60677-7007**

**Questions? Call 1-800-521-0983**

Invoice - SW SubTotal	\$5,349.46
Tax:	\$0.00
Invoice - SW Total	\$5,349.46
<b>Balance Due:</b>	<b>\$5,349.46</b>

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE SECOND CONTRACTOR (PRECISION CONCRETE)  
FOR REMOVAL AND CONSTRUCTION OF REPLACEMENT SIDEWALKS**

**RESOLUTION NUMBER: 2023-63**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, it is the desire of the Superior Charter Township Board to protect the public health, safety, and welfare of the residents of the Township; and

**WHEREAS**, on April 17, 2020, the Charter Township of Superior Board approved Ordinance No. 150, sidewalks; and,

**WHEREAS**, it is the desire of the Township Board to facilitate the timely repair of sidewalks which are found to be in a state of disrepair; and

**WHEREAS**, the Township has drafted a contract to be used with future construction contractors for the removal and construction of replacement sidewalks.

**NOW, THEREFORE, BE IT RESOLVED** that effective September 13, 2023, the Superior Charter Township Board of Trustees hereby approves the contract with “Precision Concrete” for removal and construction of replacement sidewalks.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION OPPOSING THE VELLA WATER WITHDRAWAL  
BY MID MICHIGAN MATERIALS IN  
THE CHARTER TOWNSHIP OF ANN ARBOR**

**RESOLUTION NUMBER: 2023-64**

**DATE: SEPTEMBER 18, 2023**

**WHEREAS**, the Township Board of Superior Charter Township has knowledge of pending permit to allow water withdrawal of over four million gallons of ground water per day from the Vella Pit in Ann Arbor Township; and,

**WHEREAS**, many Superior Charter Township residents live within a few miles of the Vella Pit and these same residents depend upon water wells for all their household water needs; and

**WHEREAS**, the Superior Charter Township Board has concerns that if the permit is approved that the water withdrawal will have adverse effects on the environment and upon Superior Charter Township residents; and

**WHEREAS**, the Township Board of the Superior Charter Township understands the need to extract natural resources from the earth to provide needed goods and services; however, there has been no demonstrated need that the gravel and stone production from the Vella Pit is necessary to maintain the economy of Michigan or provide resources that cannot be duplicated elsewhere with less impact on the environment and Superior Chart Township residents; and,

**WHEREAS**, the Superior Charter Township Board requests that EGLE use the highest and most stringent standards in reviewing the information provided and condition any permit upon continuous monitoring and enforcement of any permit conditions imposed by EGLE.

**NOW, THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board of Trustees expect EGLE as a branch of state government to use the highest review standards and to impose, if necessary, conditions to protect the health, safety, and welfare of the residents of Superior Charter Township, Washtenaw County and the State of Michigan.



AT&T Michigan  
Angela Wesson  
METRO Act Administrator  
54 N. Mill Street  
Mailbox #30  
Pontiac, MI 48342

July 1, 2023

Superior Township  
3040 N Prospect  
Superior Township, MI 48198

**METRO ACT RIGHT OF WAY PERMIT EXTENSION**

Dear Superior Township,

This is a letter agreement which extends the existing METRO Act Permit issued by Superior Township /Washtenaw County to Michigan Bell Telephone Company d/b/a AT&T Michigan ("AT&T") which expires on December 31, 2023. The extension is for a term to end on December 31, 2028.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Regulatory Information, Telecommunications, and METRO Act/Right of Way.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Ms. Angela Wesson via e-mail, [AD3245@att.com](mailto:AD3245@att.com) or 248-877-9518.

Agreed to by and on behalf of the  
**Superior Township**

**Michigan Bell Telephone Company d/b/a  
AT&T** acknowledges receipt of this.  
Permit Extension granted by the municipality.

By: \_\_\_\_\_

Signature

By: \_\_\_\_\_

Angela Wesson

Its: \_\_\_\_\_

Its: METRO Act Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**Local Government Approval**  
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ Regular \_\_\_\_\_ meeting of the \_\_\_\_\_ Superior Township \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)  
the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from Moon Winks Cafe, Moonwinks Dixboro LLC  
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): On-Premises Retailer License & Permit Application (LCC-100a)  
(list specific licenses requested)

to be located at: 5151 Plymouth Rd Ann Arbor, MI 48105

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it Recommends \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)  
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_ (township, city, village)  
(regular or special) (date)

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

**ASI Contract**

Original Contract	\$330,502.08
Change order #2022-50 approved by the Board	<u>\$220,000.00</u>
Total	\$550,502.08

Change Order signed by Ken Schwartz to OHM \$609,403.50

Additional money needing to be approved  
by the Board **\$58,901.42**

Per signed contract all charges from ASI are to be paid by the library.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE HARRIS ROAD WIDENING REPAYMENT  
AGREEMENT FOR YPSILANTI DISTRICT LIBRARY**

**RESOLUTION NUMBER: 2021-32**

**DATE: JULY 19, 2021**

**WHEREAS**, the YDL will build a branch library on the Donated Property according to the plans submitted to and approved by the Township.

**WHEREAS**, the YDL will reimburse the Township the following costs incurred by the Township in connection with the road improvements mandated by the WCRC;

- All costs charged by ASI
- All costs charged by OHM, less the cost charged by OHM for preliminary engineering.
- All other costs related to the road improvements mandated by the WCRC.

**WHEREAS**, when all road improvements have been accepted the WCRC, the Township and YDL will meet to settle and finalize the costs chargeable (the Reimbursable Costs) to the YDL.

**WHEREAS**, the YDL shall be responsible for maintaining the parking lot and the commercial driveway.

**WHEREAS**, the YDL agrees to repay the Township the Reimbursable Costs in three (3) three equal annual installments, at 2 percent simple interest; the payments being due on or before January 1, 2023, January 1, 2024, and January 1, 2025. If paid in full before the first payment is due, the interest would be waived.

**WHEREAS**, this agreement becomes effective after adoption by both governing boards and executed in writing by the respective representatives.

**NOW THEREFORE BE IT RESOLVED**, that the Charter Township of Superior Board of Trustees hereby approves to enter into an agreement with the Ypsilanti District Library for the Harris Road widening.



the 12 acres of the Harris Road Property (the Donated Property) and sold it to the YDL for the sum of One Dollar (\$1.00).

- H. Based upon a preliminary agreement between the Township and the YDL regarding the repayment of costs incurred by the Township, the Township contracted with OHM Advisors in June of 2021 to provide contract administration and construction engineering services in connection with the road improvements required by the WCRC.
- I. The Township also accepted a bid from Asphalt Specialists, Inc. (ASI) for the required road improvements for an amount not to exceed \$330,502.08, subject to the Township receiving an acceptable repayment agreement with the YDL.
- J. The Township has reviewed and approved the preliminary and final site plan for the proposed branch library.
- K. On July 1, 2021, the Township issued building permits to the YDL for construction of the branch library.

Based upon the foregoing, it is agreed as follows:

1. The YDL will build a branch library on the Donated Property according to the plans submitted to and approved by the Township.
2. The YDL will reimburse the Township the following costs incurred by the Township in connection with the road improvements mandated by the WCRC;
  - 2.1. All costs charged by ASI.
  - 2.2. All costs charged by OHM, less the cost charged by OHM for preliminary engineering.
  - 2.3. All other costs related to the road improvements mandated by the WCRC or mutually agreed to by the parties.
3. When all road improvements have been accepted the WCRC, the Township and YDL will meet to settle and finalize the costs chargeable (the Reimbursable Costs) to the YDL.
4. The YDL shall be responsible for maintaining the parking lot and the commercial driveway as outlined in an easement agreement effective 11/16/20.
5. The YDL agrees to repay the Township the Reimbursable Costs in three (3) three equal annual installments, at two percent simple interest; the payments being due on or before January 1, 2023, January 1, 2024, and January 1, 2025. If paid in full before the first payment is due, the interest would be waived.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE OHM ADVISORS' PROPOSAL TO MAKE  
PEDESTRIAN IMPROVEMENTS IN VACINITY OF NEW YPSILANTI DISTRICT  
LIBRARY ON HARRIS ROAD**

**RESOLUTION NUMBER: 2022-50**

**DATE: AUGUST 15, 2022**

**WHEREAS**, , OHM Advisors has submitted a proposal for the engineering efforts and design, and contract document preparation for a new pedestrian crosswalk at the north leg of Harris Road and MacArthur Blvd intersection, restriping of existing crosswalk at east leg of the intersection, a mid-block pedestrian crossing with Rectangular Rapid Flashing Beacons (RRFBs) with push buttons approximately 650 feet west of Harris Road on MacArthur Blvd, a mid-block pedestrian crossing with RRFBs and center refuge island on Harris Road north of Barrington Dr, a new concrete sidewalk from existing concrete sidewalk along Barrington Dr. to the proposed mid-block crossing of Harris Road, and RRFBs with pushbuttons at the east leg of the Harris Road and MacArthur Blvd intersection; and

**WHEREAS**, similar plans to the proposed plans have been shared in meetings in which there was in attendance staff from the Township, OHM Advisors, and Washtenaw County OCED; and

**WHEREAS**, these proposed improvements have been communicated to the public in two informational community meetings, and public feedback was considered in these proposed improvements; and

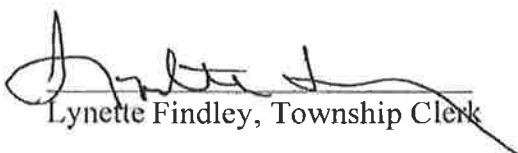
**WHEREAS**, final proposed improvement plans are also based on Washtenaw County Road Commission standards and state regulations, and are supported by the Washtenaw County Road Commission as an upgrade of the Harris Road widening project; and

**WHEREAS**, OHM request a budget of \$220,000 to ASI, Inc. for pedestrian crossing improvements along Stamford and Harris Rd corridors to aide pedestrian circulation to the new Ypsilanti District Library. This work should be incorporated into the existing contract for Harris Rd Widening project with ASL It is also resolved that a State Earmark as part of Michigan Enhancement Grants listed in Public Act 82 of 2021 of \$150,000 should be utilized for this work to offset Township cost.

**NOW, THEREFORE, BE IT RESOLVED** the Charter Township of Superior Board of Trustees hereby resolves to authorize the offset amount of \$70,000 to complete the work in this existing contract.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on August 15, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

8/15/2022  
Date Certified

# CHANGE ORDER



**Project:** Charter Township of Superior - Harris Road Widening

**Owner:** Charter Township of Superior  
3040 North Prospect Road  
Ypsilanti, MI 48198

**Contractor:** ASI (Asphalt Specialists Inc)  
1780 E Highwood  
Pontiac, MI 48340  
(248) 334-4570

**Job Number:** 0140-20-0030

**Change Order Number:** 1

**Date:** 8/31/2022

**Print Date:** 9/1/2022

**Note:**

**TO THE CONTRACTOR:**

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	
Original Contract Amount:	\$278,900.52
Contract Amount Including Previous Change Orders:	\$330,502.98
Amount of this Change Order:	\$330,502.98
	<u>\$278,900.52</u>
REVISED CONTRACT AMOUNT:	\$609,403.50

**Accepted By**

ASI (Asphalt Specialists Inc)

Date \_\_\_\_\_

**Approved By**

Ken Schwartz - Township Supervisor -  
Charter Township of Superior

Date 9/2/22

**Recommended By**

George Tsakoff, PE, Principal

George Tsakoff



Date 09/02/2022

**From:** George Tsakoff <[George.Tsakoff@ohm-advisors.com](mailto:George.Tsakoff@ohm-advisors.com)>  
**Sent:** Tuesday, August 22, 2023 8:44 AM  
**To:** Lynette Findley <[lynettfindley@superior-twp.org](mailto:lynettfindley@superior-twp.org)>; Ken Schwartz <[kenschwartz@superior-twp.org](mailto:kenschwartz@superior-twp.org)>  
**Cc:** Fred Lucas ([fred@castleberrylucas.com](mailto:fred@castleberrylucas.com)) <[fred@castleberrylucas.com](mailto:fred@castleberrylucas.com)>; Ron Deneweth <[rdeneweth@dvs-law.com](mailto:rdeneweth@dvs-law.com)>  
**Subject:** FW: Invoice for support to LaSalle claim

Ken & Lynette - There was a miscommunication I picked up while listening to the audio feed of the Board Meeting at the end of the meeting. The outstanding invoices Fred was referring to at the end of the meeting under the Payments item of Agenda is not for payments to LaSalle. Therefore, please do NOT issue any payment to LaSalle. Those invoices are for OHM professional services over a 5-month period from February through July to assist Ron Deneweth with research, guidance, documentation and helping draft letters for the claim response to LaSalle. Any questions, please ask Ron for input. I would appreciate if this could go back to Board for approval at Sept. Board Meeting if that's needed. Thanks

**GEORGE TSAKOFF, PE** | **OHM Advisors®** | est.1962  
PRINCIPAL  
D (734) 466-4439 C (734) 495-9568 O (734) 522-6711  
[george.tsakoff@ohm-advisors.com](mailto:george.tsakoff@ohm-advisors.com) | OHM-Advisors.com

**From:** George Tsakoff  
**Sent:** Friday, July 28, 2023 10:17 AM  
**To:** Fred Lucas ([fred@castleberrylucas.com](mailto:fred@castleberrylucas.com)) <[fred@castleberrylucas.com](mailto:fred@castleberrylucas.com)>; Ron Deneweth <[rdeneweth@dvs-law.com](mailto:rdeneweth@dvs-law.com)>  
**Cc:** [gthomas@dmclaw.com](mailto:gthomas@dmclaw.com)  
**Subject:** Invoice for support to LaSalle claim

Ron / Fred - Please see attached invoice for on-going support services related to the LaSalle Claim. This past pay period there was considerably more effort due to the recent letter that was sent and our research and related guidance to drafting the letter content. I'd appreciate an update on payment for our services over past 5 months related to the LaSalle claim response/resolution. Thanks

**GEORGE TSAKOFF, PE**  
PRINCIPAL  
**OHM Advisors®**  
D (734) 466-4439 C (734) 495-9568 O (734) 522-6711  
*60 Years of Advancing Communities®*

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**Award Winning By Design:** Engineering News-Record (ENR)'s Top 500 Design Firms, 2023 | Gallup Exceptional Workplace Award, 2022 | Michigan ASLA Firm of the Year Award, 2022



**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**Deneweth Vittiglio & Sassak**  
1175 West Long Lake Road, Suite 202  
Troy, MI 48098

Invoice Date: 03/30/2023  
Invoice #: 61352  
Project: 1293230010

**Project Name:** Superior Twp\_LaSalle\_5857.1\_Clark Road PS Support

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**For Professional Services Rendered Through: March 18, 2023**

**Professional Services**

Professional Fees	\$2,555.00
<b>Amount Due This Invoice</b>	<b>\$2,555.00</b>
<b>Invoice Total</b>	<b>\$2,555.00</b>

**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**Deneweth Vittiglio & Sassak**  
**1175 West Long Lake Road, Suite 202**  
**Troy, MI 48098**

Invoice Date: 03/30/2023  
Invoice #: 61352  
Project: 1293230010

**Project Name:** Superior Twp\_LaSalle\_5857.1\_Clark Road PS Support

**Professional Fees**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Principal			
Tsakoff, George	4.75	230.00	\$1,092.50
Professional Engineer/Architect IV			
Slotten, Cresson	6.50	195.00	\$1,267.50
Wright, Sherri	1.00	195.00	\$195.00
<b>Professional Services Subtotal</b>	<b>12.25</b>		<b>\$2,555.00</b>
<b>Professional Fees Total:</b>	<b>12.25</b>		<b>\$2,555.00</b>
<b>Total Backup:</b>	<b>12.25</b>		<b>\$2,555.00</b>

**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**Deneweth Vittiglio & Sassak**  
1175 West Long Lake Road, Suite 202  
Troy, MI 48098

Invoice Date: 04/28/2023  
Invoice #: 62421  
Project: 1293230010

**Project Name:** Superior Twp\_LaSalle\_5857.1\_Clark Road PS Support

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**For Professional Services Rendered Through: April 15, 2023**

**Professional Services**

Professional Fees	\$2,381.25
<b>Amount Due This Invoice</b>	<b>\$2,381.25</b>
<b>Invoice Total</b>	<b>\$2,381.25</b>



**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**Deneweth Vittiglio & Sassak**  
1175 West Long Lake Road, Suite 202  
Troy, MI 48098

Invoice Date: 04/28/2023  
Invoice #: 62421  
Project: 1293230010

**Project Name:** Superior Twp\_LaSalle\_5857.1\_Clark Road PS Support

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**Professional Fees**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Principal			
Tsakoff, George	6.75	230.00	\$1,552.50
Professional Engineer/Architect IV			
Slotten, Cresson	4.25	195.00	\$828.75
<b>Professional Services Subtotal</b>	<b>11.00</b>		<b>\$2,381.25</b>
<b>Professional Fees Total:</b>	<b>11.00</b>		<b>\$2,381.25</b>
<b>Total Backup:</b>	<b>11.00</b>		<b>\$2,381.25</b>

**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**Deneweth Vittiglio & Sassak**  
1175 West Long Lake Road, Suite 202  
Troy, MI 48098

Invoice Date: 05/26/2023  
Invoice #: 63361  
Project: 1293230010

**Project Name:** Superior Twp\_LaSalle\_5857.1\_Clark Road PS Support

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**For Professional Services Rendered Through: May 13, 2023**

**Professional Services**

Professional Fees	\$4,491.25
<b>Amount Due This Invoice</b>	<b>\$4,491.25</b>
<b>Invoice Total</b>	<b>\$4,491.25</b>

**REMIT TO:**

**OHM Advisors**  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**Deneweth Vittiglio & Sassak**  
**1175 West Long Lake Road, Suite 202**  
**Troy, MI 48098**

Invoice Date: 05/26/2023  
Invoice #: 63361  
Project: 1293230010

**Project Name:** Superior Twp\_LaSalle\_5857.1\_Clark Road PS Support

**Professional Fees**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Principal			
Tsakoff, George	9.75	230.00	\$2,242.50
Professional Engineer/Architect IV			
Slotten, Cresson	.75	195.00	\$146.25
Wright, Sherri	4.00	195.00	\$780.00
Technician II			
Gates, Sheldon	11.50	115.00	\$1,322.50
<b>Professional Services Subtotal</b>	<b>26.00</b>		<b>\$4,491.25</b>
<b>Professional Fees Total:</b>	<b>26.00</b>		<b>\$4,491.25</b>
<b>Total Backup:</b>	<b>26.00</b>		<b>\$4,491.25</b>

**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**Deneweth Vittiglio & Sassak**  
1175 West Long Lake Road, Suite 202  
Troy, MI 48098

Invoice Date: 07/27/2023  
Invoice #: 65381  
Project: 1293230010

**Project Name:** Superior Twp\_LaSalle\_5857.1\_Clark Road PS Support

**For Professional Services Rendered Through: July 15, 2023**

**Professional Services**

Professional Fees	\$9,055.00
<b>Amount Due This Invoice</b>	<b>\$9,055.00</b>
<b>Invoice Total</b>	<b>\$9,055.00</b>

**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**Deneweth Vittiglio & Sassak**  
1175 West Long Lake Road, Suite 202  
Troy, MI 48098

Invoice Date: 07/27/2023  
Invoice #: 65381  
Project: 1293230010

**Project Name:** Superior Twp\_LaSalle\_5857.1\_Clark Road PS Support

---

**Professional Fees**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Principal			
Tsakoff, George	17.75	230.00	\$4,082.50
Professional Engineer/Architect IV			
Slotten, Cresson	25.50	195.00	\$4,972.50
<b>Professional Services Subtotal</b>	<b>43.25</b>		<b>\$9,055.00</b>
<b>Professional Fees Total:</b>	<b>43.25</b>		<b>\$9,055.00</b>
<b>Total Backup:</b>	<b>43.25</b>		<b>\$9,055.00</b>

To: Superior Charter Township Board Members  
From: Martha Kern-Boprie, Park Commissioner and Secretary  
Subject: Recommendations for Park Commission appointments  
Date: September 12, 2023

The Park Commission presently has two open positions. Commissioner Terry Lee Lansing submitted her resignation during July. The opening was posted on the township website, and two people applied for appointment to the position:

Curtis Freeman  
Jack Smiley

Interviews of these applicants were conducted during the Park Commission meeting on September 11, 2023. The Park Commission was highly impressed with the background, commitment and ideas presented by both individuals.

On September 11, 2023 Park Commissioner Marion Morris submitted her resignation from the Park Commission due to health issues. There are now two open positions on the Park Commission.

It was moved by Park Commissioner Guy Conti and supported by Park Commissioner Greg Vessels to recommend appointment of Curtis Freeman to fill the Park Commissioner position vacated by Terry Lee Lansing; and to recommend appointment of Jack Smiley to fill the Park Commissioner position vacated by Marion Morris. The motion carried unanimously.





# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan - Jun 2023	AMENDED	BUDGET	
<b>101 - GENERAL FUND:</b>							
	000	402	000	Current Real, Personal & IFT Taxes	\$631,050	\$631,047	\$671,011
		403	050	Prior Years Delinquent Personal Property Tax	\$0	\$200	\$200
		404		Trailer Fees	\$1,370	\$4,500	\$4,500
		406		PILOT Program Taxes	\$873	\$875	\$875
		407		PPT Reimbursement	\$495	\$1,100	\$500
		451		Election Reimbursements	\$54	\$5,000	\$40,000
		452		Cable TV Franchise Fees - Comcast	\$145,000	\$145,000	\$145,000
		453		Cable TV Franchise Fees - AT&T	\$50,000	\$50,000	\$50,000
		574		State Constitutional Revenue Sharing	\$496,200	\$1,530,021	\$1,624,586
		575		State Reimbursement for ROWs	\$9,567	\$11,000	\$10,500
		576		CVTRS Revenue Sharing	\$49,918	\$49,918	\$54,392
		590		Grants	\$0	\$100,000	\$300,000
		605		Ordinance Violation Fees	\$0	\$500	\$500
		607		Planning Administration Fees	\$4,975	\$7,000	\$10,000
		611		Meetings, Court Reimbursement Revenue	\$0	\$100	\$100
		626		Summer Tax Collection Fees	\$0	\$32,000	\$30,000
		630		Bag & Tag Program Fees	\$720	\$2,000	\$1,500
		631		Recycling Education Revenue	\$200	\$100	\$200
		632		Sycamore Meadows Litter Control Income	\$1,600	\$4,800	\$4,800
		633		Danbury Litter Control Income	\$2,400	\$4,800	\$4,800
		634		Superior Day Donations	\$5,500	\$0	\$5,500
		664		Interest/Dividends Income	\$13,559	\$2,500	\$25,000
		666		Delinquent Interest & Penalty Income	\$245	\$100	\$250
		672		COBRA Income	\$1	\$0	\$0
		673		Insurance Reimbursements Income	\$22,391	\$2,000	\$2,000
		674		Cell Tower Revenue	\$17,781	\$35,000	\$35,000
		674	050	Information Requests	\$0	\$50	\$250
		675		Delinquent W/S Bills Admin. Fee Income	\$4,590	\$4,500	\$4,700
		680		Investment Earnings	\$17,532	(\$3,600)	\$20,000
		698		Miscellaneous Income	\$4,626	\$1,000	\$5,000
		699		Appropriations from Fund Balance	\$0	\$0	\$330,506



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

		BUDGETS		
		ACTUALS	2023	2024
		Jan - Jun 2023	AMENDED	BUDGET
	<b>Total Revenue</b>	<b>\$1,480,644</b>	<b>\$2,621,511</b>	<b>\$3,381,670</b>



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 09/18/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
<b>EXPENSES:</b>						
<b>101 - BOARDS</b>						
	700	000	Board of Trustees Stipends	\$12,750	\$18,000	\$27,000
	701	005	Wetlands Board Stipends	\$0	\$250	\$250
	701	010	Dixboro Design Review Board Stipends	\$0	\$500	\$500
	701	015	Zoning Board of Appeal Stipends	\$760	\$500	\$1,000
	710		Training	\$25	\$250	\$100
	801		Professional Services - Other	\$0	\$100	\$100
			<b>Total Boards</b>	<b>\$13,535</b>	<b>\$19,600</b>	<b>\$28,950</b>
<b>102 - ADMINISTRATION</b>						
	710		Training	\$123	\$0	\$125
	719		Unemployment Benefits	\$3,620	\$0	\$5,000
	728		Postage	\$6,098	\$15,000	\$15,000
	740		Operating Supplies	\$2,838	\$4,000	\$5,000
	777		Cemetery Upkeep Expense	\$0	\$1,500	\$1,500
	800	000	Professional Services - Attorneys	\$9,850	\$10,000	\$20,000
	800	010	Professional Services - Audit	\$10,550	\$11,000	\$11,000
	800	015	Professional Services - Engineers	\$13,121	\$10,000	\$15,000
	801		Professional Services - Other	\$9,705	\$12,500	\$10,000
	802		Professional Services - IT	\$17,812	\$50,000	\$40,000
	850		Telecommunications	\$5,378	\$12,000	\$12,000
	851		Insurance & Bonds	\$7,777	\$15,000	\$16,000
	860		Transportation	\$3,326	\$6,000	\$7,000
	861		Meals & Lodging	\$1,014	\$1,000	\$2,000
	900		Printing & Publishing	\$7,807	\$15,000	\$15,000
	940		Other Fund Contributions	(\$7,500)	(\$15,000)	(\$15,000)
	954		Equipment Rental	\$3,659	\$8,000	\$8,000
	958		Membership & Dues	\$20,828	\$13,000	\$25,000
	963		Bank Fees & Charges	\$98	\$7,000	\$1,000
	980		Equipment over \$5,000	\$0	\$5,000	\$5,000
	981		Equipment under \$5,000	\$3,085	\$3,000	\$5,000



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 09/18/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
	982		Debt Principal - Vreeland Property	\$110,000	\$110,000	\$110,000
	983		Debt Interest - Vreeland Property	\$43,200	\$0	\$43,200
	985		Tax Chargebacks	\$68	\$600	\$500
	999		Miscellaneous Expense	\$85	\$4,500	\$1,000
			<b>Total Administration</b>	<b>\$272,539</b>	<b>\$299,100</b>	<b>\$358,325</b>
<b>171 - SUPERVISOR</b>						
	700	000	Supervisor Salary	\$48,253	\$96,505	\$100,366
	702		Salaries	\$8,869	\$53,884	\$56,774
	717		Taxable Benefits	\$4,759	\$3,300	\$9,427
	740		Operating Supplies	\$57	\$0	\$100
			<b>Total Supervisor</b>	<b>\$61,938</b>	<b>\$153,689</b>	<b>\$166,667</b>
<b>191 - ELECTIONS</b>						
	702	000	Salaries	\$360	\$25,000	\$100,000
	702	037	FICA Exempt Salaries	\$0	\$1,900	\$6,600
	710		Training	\$0	\$1,500	\$6,000
	728		Postage	\$0	\$1,500	\$6,000
	740		Operating Supplies	\$146	\$3,000	\$12,000
	801		Professional Services - Other	\$0	\$0	\$24,400
	862		Precinct Rental	\$0	\$3,000	\$12,000
	900		Printing & Publishing	\$0	\$9,000	\$36,000
	980		Equipment over \$5,000	\$0	\$6,500	\$26,000
	981		Equipment under \$5,000	\$0	\$2,500	\$10,000
			<b>Total Elections</b>	<b>\$506</b>	<b>\$53,900</b>	<b>\$239,000</b>
<b>201 - ACCOUNTING</b>						
	702	000	Salaries	\$62,835	\$100,842	\$104,637
	717		Taxable Benefits	\$8,047	\$6,787	\$7,905
	740		Operating Supplies	\$392	\$2,000	\$1,500
	940		Other Fund Contributions	(\$23,000)	(\$46,000)	(\$46,000)
			<b>Total Accounting</b>	<b>\$48,274</b>	<b>\$63,629</b>	<b>\$68,042</b>
<b>209 - ASSESSING</b>						
	702	000	Salaries	\$100,281	\$198,333	\$205,712



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 09/18/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
	702		Tax Board of Review Wages	\$1,125	\$2,500	\$2,500
	703		Contract Services	\$1,316	\$2,000	\$2,000
	710		Training	\$201	\$2,000	\$1,500
	717		Taxable Benefits	\$23,266	\$29,254	\$34,884
	740		Operating Supplies	\$213	\$1,000	\$500
	850		Telecommunications	\$303	\$600	\$600
	860		Transportation	\$0	\$200	\$200
	861		Meals & Lodging	\$322	\$500	\$500
	958		Membership & Dues	\$948	\$1,500	\$1,500
			<b>Total Assessing</b>	<b>\$127,975</b>	\$237,887	\$249,896
	<b>215 - CLERK</b>					
	700	000	Clerk Salary	\$43,596	\$87,193	\$90,680
	702		Salaries	\$37,696	\$92,884	\$133,848
	710		Training	\$1,090	\$1,500	\$1,500
	717		Taxable Benefits	\$6,000	\$13,447	\$6,649
	740		Operating Supplies	\$437	\$1,500	\$1,500
			<b>Total Clerk</b>	<b>\$88,819</b>	\$196,524	\$234,177
	<b>253 - TREASURER</b>					
	700	000	Treasurer Salary	\$43,596	\$87,193	\$90,680
	702		Salaries	\$37,597	\$84,710	\$105,943
	710		Training	\$3,230	\$1,000	\$3,000
	717		Taxable Benefits	\$9,820	\$12,493	\$17,955
	740		Operating Supplies	\$916	\$1,500	\$1,500
	801		Professional Services - Other	\$200	\$0	\$250
	900		Printing & Publishing	\$0	\$1,000	\$1,000
	958		Membership & Dues	\$99	\$150	\$200
			<b>Total Treasurer</b>	<b>\$95,458</b>	\$188,046	\$220,528



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan – Jun 2023	AMENDED	BUDGET
<b>265 - TOWNSHIP HALL BUILDING &amp; GROUNDS</b>						
	703		Contract Services	\$14,742	\$24,250	\$25,000
	740		Operating Supplies	\$1,562	\$7,000	\$3,000
	920		Utilities	\$7,019	\$12,000	\$14,000
	930		Repairs & Maintenance	\$11,729	\$20,000	\$20,000
	940		Other Fund Contributions	(\$7,500)	(\$15,000)	(\$15,000)
	976		Building Improvements	\$0	\$20,000	\$0
			<b>Total Township Hall Building &amp; Grounds</b>	<b>\$27,553</b>	\$68,250	\$47,000
<b>266 - SPECIAL PROJECTS</b>						
	947	000	Master Plan Revisions	\$15,503	\$15,000	\$15,000
	947	012	Geddes Ridge Drain	\$0	\$29,650	\$30,000
	962		Special Projects - Miscellaneous	\$25,998	\$5,000	\$20,000
	962	002	Ypsilanti District Library	\$46,089	\$0	\$0
	962	004	Plymouth Road Pathway	\$34,065	\$50,000	\$200,000
	962	006	Dixboro Green Schoolhouse & Village Green	\$14,558	\$17,000	\$15,000
	962	009	Fireman's Park	\$0	\$50,000	\$0
	962	010	MacArthur - SEMCOG	\$141	\$0	\$0
	962	011	Geddes Road Pathway	\$55,247	\$0	\$200,000
			<b>Total Special Projects</b>	<b>\$191,599</b>	\$166,650	\$480,000
<b>278 - ORDINANCE ENFORCEMENT</b>						
	702	000	Salaries	\$0	\$0	\$0
			<b>Total Ordinance Enforcement</b>	<b>\$0</b>	\$0	\$0
<b>410 - PLANNING</b>						
	701	000	Commission Stipends	\$2,140	\$3,000	\$5,000
	702		Salaries	\$30,810	\$56,784	\$59,055
	710		Training	\$100	\$500	\$100
	717		Taxable Benefits	\$5,227	\$9,734	\$10,502
	740		Operating Supplies	\$46	\$500	\$250
	801		Professional Services - Other	\$8,533	\$15,000	\$17,000
	900		Printing & Publishing	\$431	\$750	\$1,000
			<b>Total Planning</b>	<b>\$47,287</b>	\$86,268	\$92,908





# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

					BUDGETS		
					ACTUALS	2023	2024
					Jan - Jun 2023	AMENDED	BUDGET
<b>446 - INFRASTRUCTURE</b>							
	702	000		Salaries	\$712	\$6,803	\$6,683
	703			Contract Services	\$750	\$0	\$1,000
	740			Operating Supplies	\$64	\$500	\$250
	866			Road Maintenance	\$0	\$150,000	\$250,000
	867			Non-Motorized Trails Maintenance	\$0	\$5,000	\$0
	902			ROW Maintenance	\$12,005	\$20,000	\$12,000
	921			Drains	\$0	\$15,000	\$28,900
	<b>931</b>			<b>Total Infrastructure</b>	<b>\$13,530</b>	<b>\$197,303</b>	<b>\$298,833</b>
<b>528 - SOLID WASTE MANAGEMENT</b>							
	703	000		Roadside Trash Removal	\$3,940	\$6,000	\$8,000
	824			Recycle Bin Exchange	\$4,500	\$0	\$10,800
	826			Garbage & Yard Waste Tags	\$750	\$3,000	\$1,000
	828			Reimbursement for Dump Use	\$824	\$2,000	\$2,000
				<b>Total Solid Waste Management</b>	<b>\$10,014</b>	<b>\$11,000</b>	<b>\$21,800</b>
<b>550 - TRANSPORTATION</b>							
	864	000		AAATA Fixed Route	\$31,674	\$63,347	\$63,347
	865			AAATA Fixed Route	\$11,409	\$22,819	\$22,819
	868			Capital Cost of New Buses	\$6,936	\$13,872	\$13,872
				<b>Total Transportation</b>	<b>\$50,019</b>	<b>\$100,038</b>	<b>\$100,038</b>
<b>965 - TRANSFER of FUNDS</b>							
	965			Transfer to Reserves	\$0	\$53,557	\$0
	966			Transfer to Parks Fund - General	\$161,955	\$323,909	\$397,601
	966	025		Transfer to Parks Fund - Mowing	\$9,488	\$18,975	\$21,602
				<b>Total Transfer of Funds</b>	<b>\$171,442</b>	<b>\$396,441</b>	<b>\$419,203</b>
<b>966 - UNALLOCATED EXPENSES</b>							
	715	000		FICA	\$36,561	\$73,360	\$73,803
	852			Medical Insurance	\$43,400	\$110,460	\$96,151
	853			Dental Insurance	\$4,425	\$12,902	\$9,997
	854			Vision Insurance	\$1,184	\$3,274	\$2,503
	855			Life Insurance	\$846	\$1,730	\$1,510



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
	856		HSA Administration Fee	\$115	\$258	\$250
	857		HCSP	\$6,371	\$45,282	\$39,162
	858		Pension	\$64,830	\$135,920	\$132,927
			<b>Total Unallocated Expenses</b>	<b>\$157,731</b>	<b>\$383,186</b>	<b>\$356,302</b>
			<b>TOTAL EXPENSES</b>	<b>\$1,378,218</b>	<b>\$2,621,511</b>	<b>\$3,381,670</b>
<b>Net of Revenues and Expenditures</b>				<b>\$102,425</b>	<b>\$0</b>	<b>\$0</b>
			<b>Undesignated Fund Balance</b>	<b>\$1,944,161</b>		
			<b>Geddes Road</b>	<b>\$211,284</b>		
			<b>Tree Preservation</b>	<b>\$247,500</b>		
			<b>Non-Motorized Trails Maintenance</b>	<b>\$30,659</b>		
			<b>Right of Way</b>	<b>\$25,666</b>		
			<b>Accrued Absences</b>	<b>\$30,965</b>		
			<b>TOTAL FUND BALANCE</b>	<b>\$2,490,235</b>		





# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan – Jun 2023	AMENDED	BUDGET	
<b>204 - LEGAL DEFENSE FUND</b>							
	000	664	000	Interest/Dividends	\$84	\$800	\$150
		680		Investment Earnings	\$5,597	(\$500)	\$6,000
		699		Appropriations from Fund Balance	\$0	\$10,700	\$5,850
<b>Total Revenue</b>				<b>\$5,681</b>	<b>\$11,000</b>	<b>\$12,000</b>	
<b>245 - EXPENSES</b>							
		800		Professional Services - Attorneys	\$7,590	\$10,000	\$10,000
		801		Professional Services - Other	\$1,595	\$1,000	\$2,000
		802	051	Land Purchases	\$30,000	\$0	\$0
<b>Total Expenses</b>				<b>\$39,185</b>	<b>\$11,000</b>	<b>\$12,000</b>	
<b>965 - TRANSFER of FUNDS</b>							
		965	000	Transfer to Legal Defense Reserve	\$0	\$0	\$0
<b>Total Transfer of Funds</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Net of Revenues and Expenditures</b>				<b>(\$33,504)</b>	<b>\$0</b>	<b>\$0</b>	
<b>Undesignated Fund Balance</b>				<b>\$192,249</b>			
<b>TOTAL FUND BALANCE</b>				<b>\$192,249</b>			



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan - Jun 2023	AMENDED	BUDGET	
<b>206 - FIRE FUND</b>							
	000	402	000	Current Real, Personal & IFT Taxes	\$2,724,444	\$2,728,669	\$2,939,347
		403	050	Prior Years Deliquent Personal Property Tax	\$0	\$1,061	\$100
		406		PILOT Program Taxes	\$3,773	\$3,773	\$4,000
		407		PPT Reimbursement	\$2,139	\$2,652	\$3,000
		590		Grants	\$0	\$205,746	\$0
		663		Interest on Reserves Income	\$7,095	\$4,000	\$7,000
		664		Interest/Dividends	\$34,376	\$6,000	\$45,000
		671		Disposition of Assets	\$0	\$0	\$0
		673		Insurance Reimbursements Income	\$4,995	\$1,000	\$1,000
		680		Investment Earnings	\$12,550	(\$7,000)	\$17,000
		695		False Alarm Revenue	\$0	\$1,000	\$500
		698		Miscellaneous Income	\$85	\$1,000	\$500
		699		Appropriations from Fund Balance	\$0	\$0	\$0
<b>Total Revenue</b>					<b>\$2,789,456</b>	<b>\$2,947,901</b>	<b>\$3,017,447</b>
<b>264 - VEHICLES</b>							
		740	000	Operating Supplies	\$1,755	\$10,300	\$5,000
		742		Fuel-Diesel	\$11,966	\$20,000	\$25,000
		860		Transportation	\$770	\$2,000	\$2,000
		860	000	Meals, Lodging	\$150	\$3,600	\$2,500
		930	000	Repairs & Maintenance	\$49,649	\$50,000	\$75,000
<b>Total Vehicles</b>					<b>\$64,289</b>	<b>\$85,900</b>	<b>\$109,500</b>
<b>265 - BUILDINGS &amp; GROUNDS</b>							
		740	000	Operating Supplies	\$4,973	\$15,000	\$10,000
		920		Utilities	\$14,536	\$24,000	\$30,000
		930		Repairs & Maintenance	\$30,529	\$20,000	\$20,000
<b>Total Buildings &amp; Grounds</b>					<b>\$50,039</b>	<b>\$59,000</b>	<b>\$60,000</b>



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

					BUDGETS		
					ACTUALS	2023	2024
					Jan - Jun 2023	AMENDED	BUDGET
<b>336 - FIRE OPERATIONS</b>							
	702	000		Salaries	\$485,770	\$956,761	\$1,012,360
	702	001		State Authorized Overtime	\$36,384	\$71,514	\$75,846
	702	012		Overtime	\$167,331	\$300,000	\$300,000
	704	000		Fire Chief/Marshall Expenses	\$393	\$2,000	\$2,000
	710	000		Training	\$6,817	\$12,000	\$12,000
	717			Taxable Benefits	\$192,699	\$180,663	\$191,477
	740			Operating Supplies	\$25,505	\$22,000	\$30,000
	800			Professional Services - Attorneys	\$1,400	\$1,000	\$1,000
	800	010		Professional Services - Audit	\$2,550	\$2,600	\$2,700
	800	015		Professional Services - Engineers	\$20,326	\$0	\$20,000
	801			Professional Services - Other	\$18,942	\$22,000	\$25,000
	802			Professional Services - IT	\$9,027	\$20,000	\$20,000
	803			Accounting Chargeback Fee	\$12,500	\$25,000	\$25,000
	849			Dispatch Services	\$15,586	\$30,000	\$31,000
	850			Telecommunications	\$10,473	\$18,000	\$21,000
	851			Insurance & Bonds	\$30,420	\$53,000	\$60,000
	861			Meals & Lodging	\$475	\$0	\$0
	880			Fire Prevention Expense	\$0	\$2,500	\$2,500
	890			Contingencies	\$0	\$10,000	\$5,000
	947			Grant Expenditures	\$144,356	\$2,100	\$0
	954			Equipment Rental	\$1,290	\$3,000	\$3,000
	958			Membership & Dues	\$2,845	\$6,000	\$6,000
	963			Bank Fees & Charges	\$383	\$2,000	\$1,000
	980			Equipment Over \$5,000	\$87,078	\$45,000	\$50,000
	981			Equipment Under \$5,000	\$8,292	\$10,000	\$20,000
	982			Debt Principal	\$102,864	\$103,000	\$0
	983			Debt Interest	\$1,029	\$1,100	\$0
	985			Tax Chargebacks	\$198	\$2,000	\$250
	999			Miscellaneous Expense	\$0	\$1,000	\$500
<b>Total Fire Operations</b>					<b>\$1,384,934</b>	<b>\$1,904,238</b>	<b>\$1,917,633</b>



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 09/18/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
<b>965 - TRANSFER of FUNDS</b>						
	965	000	Transfer to Bldg. Const. Reserve - 50%	\$0	\$161,776	\$164,670
	966	000	Transfer to Truck Replace. Reserve - 50%	\$0	\$161,777	\$164,669
			<b>Total Transfer of Funds</b>	<b>\$0</b>	<b>\$323,553</b>	<b>\$329,339</b>
<b>966 - UNALLOCATED EXPENSES</b>						
	715	000	FICA	\$66,404	\$82,331	\$87,412
	852		Medical Insurance	\$83,459	\$192,306	\$188,844
	853		Dental Insurance	\$6,233	\$14,785	\$15,358
	854		Vision Insurance	\$1,525	\$3,380	\$3,539
	855		Life Insurance	\$817	\$1,634	\$1,798
	856		HSA Administration Fee	\$306	\$600	\$600
	857		HCSP	\$21,600	\$57,600	\$61,200
	858		Pension	\$152,779	\$222,574	\$242,224
			<b>Total Unallocated Expenses</b>	<b>\$333,123</b>	<b>\$575,210</b>	<b>\$600,975</b>
			<b>Total 755.999 - TOTAL EXPENSES</b>	<b>\$1,832,384</b>	<b>\$2,947,901</b>	<b>\$3,017,447</b>
<b>Net of Revenues and Expenditures</b>				<b>\$957,072</b>	<b>\$0</b>	<b>\$0</b>
<b>Undesignated Fund Balance</b>				<b>\$2,516,282</b>		
<b>Building</b>				<b>\$471,876</b>		
<b>Truck</b>				<b>\$52,308</b>		
<b>Accrued Absences</b>				<b>\$534,207</b>		
<b>Bond Payment</b>				<b>\$123,160</b>		
<b>TOTAL FUND BALANCE</b>				<b>\$3,697,833</b>		







# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan – Jun 2023	AMENDED	BUDGET	
<b>219 - STREET LIGHT FUND</b>							
	000	403	000	Special Assessment	\$0	\$81,730	\$84,264
	000	664	000	Interest/Dividends	\$413	\$0	\$750
<b>Total Revenue</b>				<b>\$413</b>	<b>\$81,730</b>	<b>\$85,014</b>	
<b>223 - EXPENSES</b>							
		800	010	Professional Services - Audit	\$600	\$600	\$625
		920		Utilities	\$46,684	\$81,130	\$84,389
<b>Total Expenses</b>				<b>\$47,284</b>	<b>\$81,730</b>	<b>\$85,014</b>	
<b>Net of Revenues and Expenditures</b>				<b>(\$46,871)</b>	<b>\$0</b>	<b>\$0</b>	
<b>Undesignated Fund Balance</b>				<b>\$69,147</b>			
<b>TOTAL FUND BALANCE</b>				<b>\$69,147</b>			
<b>220 - SIDESTREET MAINTENANCE FUND</b>							
	000	403	000	Special Assessment	\$23,517	\$24,700	\$24,700
	000	664	000	Interest/Dividends	\$136	\$0	\$250
<b>Total Revenue</b>				<b>\$23,653</b>	<b>\$24,700</b>	<b>\$24,950</b>	
<b>222 - EXPENSES</b>							
		703	000	Contract Services	\$8,233	\$24,700	\$24,950
		740		Operating Supplies	\$0	\$0	\$0
<b>Total Expenses</b>				<b>\$8,233</b>	<b>\$24,700</b>	<b>\$24,950</b>	
<b>965 - TRANSFER of FUNDS</b>							
		965	000	Transfer to Reserves	\$0	\$0	\$0
<b>Total Transfer of Funds</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Net of Revenues and Expenditures</b>				<b>\$15,419</b>	<b>\$0</b>	<b>\$0</b>	
<b>Undesignated Fund Balance</b>				<b>\$30,523</b>			
<b>TOTAL FUND BALANCE</b>				<b>\$30,523</b>			



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 09/18/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan - Jun 2023	AMENDED	BUDGET	
<b>249 - BUILDING FUND:</b>							
	000	610	000	Charges for Services Income	\$105,477	\$400,000	\$225,000
		610	025	Temp Occup Admin Fees	\$480	\$1,500	\$1,000
		663		Interest on Reserves Income	\$0	\$100	\$0
		664		Interest/Dividends	\$3,332	\$1,200	\$5,000
		673		Insurance Reimbursements Income	\$16	\$0	\$0
		680		Investment Earnings	\$10,633	(\$2,500)	\$13,000
		698		Miscellaneous Income	\$25	\$500	\$100
		699		Appropriations from Fund Balance	\$0	\$18,024	\$121,548
<b>Total Revenue</b>					<b>\$119,963</b>	<b>\$418,824</b>	<b>\$365,648</b>
<b>371 - SAFETY INSPECTION</b>							
		702	000	Salaries	\$84,680	\$169,365	\$176,134
		703		Contract Services	\$27,400	\$65,000	\$50,000
		710		Training	\$416	\$500	\$500
		717		Taxable Benefits	\$9,331	\$16,229	\$11,040
		740		Operating Supplies	\$1,683	\$3,000	\$3,000
		800	000	Professional Services - Attorneys	\$2,160	\$0	\$6,000
		800	010	Professional Services - Audit	\$1,300	\$1,400	\$1,500
		801		Professional Services - Other	\$53	\$18,000	\$1,000
		802		Professional Services - IT	\$1,527	\$10,000	\$5,000
		803		Building Chargeback	\$22,500	\$45,000	\$45,000
		850		Telecommunications	\$303	\$500	\$600
		851		Insurance & Bonds	\$216	\$400	\$500
		860		Transportation	\$1,169	\$1,500	\$2,000
		861		Meals & Lodging	\$755	\$500	\$1,000
		900		Printing & Publishing	\$0	\$100	\$100
		930		Repairs & Maintenance	\$0	\$100	\$100
		958		Membership & Dues	\$415	\$1,300	\$1,000
		963		Bank Fees & Charges	\$12	\$0	\$100
		981		Equipment Under \$5,000	\$424	\$0	\$1,000



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 09/18/23

			BUDGETS		
			ACTUALS	2023	2024
			Jan - Jun 2023	AMENDED	BUDGET
		<b>Total Safety Inspection</b>	<b>\$154,343</b>	<b>\$332,894</b>	<b>\$305,574</b>



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
<b>966 - UNALLOCATED EXPENSES</b>						
	715	000	FICA	\$6,994	\$13,879	\$14,319
	852		Medical Insurance	\$9,248	\$34,298	\$5,862
	853		Dental Insurance	\$684	\$1,654	\$1,094
	854		Vision Insurance	\$194	\$446	\$335
	855		Life Insurance	\$153	\$313	\$300
	856		HSA Administration Fee	\$43	\$94	\$50
	857		HCSP	\$4,140	\$8,280	\$8,280
	858		Pension	\$14,117	\$26,966	\$29,835
			<b>Total Unallocated Expenses</b>	<b>\$35,574</b>	<b>\$85,930</b>	<b>\$60,074</b>
			<b>Total 755.999 · TOTAL EXPENSES</b>	<b>\$189,917</b>	<b>\$418,824</b>	<b>\$365,648</b>
<b>965 - TRANSFER of FUNDS</b>						
	965	000	Transfer to Reserves	\$0	\$0	\$0
			<b>Total Transfer of Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net of Revenues and Expenditures</b>				<b>(\$69,954)</b>	<b>\$0</b>	<b>(\$0)</b>
<b>Undesignated Fund Balance</b>				<b>\$766,604</b>		
<b>Bond Payment</b>				<b>\$123,160</b>		
<b>TOTAL FUND BALANCE</b>				<b>\$889,764</b>		





# 2024 SUPERIOR TOWNSHIP

Government Funds Budget – Presented 09/18/23

				BUDGETS			
				ACTUALS	2023	2024	
				Jan - Jun 2023	AMENDED	BUDGET	
<b>266 - LAW ENFORCEMENT FUND</b>							
	000	402	000	Current Real, Personal & IFT Taxes	\$2,140,838	\$2,143,982	\$2,309,488
		403	050	Prior Years Deliquent Personal Property Tax	\$0	\$500	\$250
		406	000	Pilot Program Taxes	\$2,964	\$2,214	\$3,000
		407		PPT Reimbursement	\$1,681	\$2,250	\$2,000
		576		CVTRS PS Revenue Sharing	\$0	\$0	\$3,461
		660		Fines & Forfeits	\$8,112	\$10,000	\$12,000
		661		Sycamore Reg Law Enforcement	\$51,782	\$104,000	\$104,000
		662		Danbury Reg Law Enforcement	\$43,280	\$89,000	\$89,000
		663		Interest on Reserves Income	\$0	\$26	\$0
		664		Interest/Dividends	\$21,101	\$3,200	\$25,000
		668		St. Joseph Law Enforcement	\$63,924	\$123,000	\$128,000
		673		Insurance Reimbursements Income	\$0	\$100	\$0
		680		Investment Earnings	\$32,422	(\$5,000)	\$37,000
		695		False Alarm Revenue	\$260	\$2,000	\$1,000
		699		Appropriations from Fund Balance	\$0	\$0	\$0
<b>Total Revenue</b>				<b>\$2,366,362</b>	<b>\$2,475,272</b>	<b>\$2,714,199</b>	
<b>278 - ORDINANCE ENFORCEMENT</b>							
		702	000	Salaries	\$3,537	\$11,979	\$12,460
		740		Operating Supplies	\$5	\$0	\$0
		860		Mileage	\$2,101	\$5,000	\$5,000
<b>Total Ordinance Enforcement</b>				<b>\$5,642</b>	<b>\$16,979</b>	<b>\$17,460</b>	



# 2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 09/18/23

				BUDGETS		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
<b>310 - CRIME CONTROL</b>						
	703	000	Contract Services	\$852,355	\$1,785,000	\$1,773,000
	703	001	Contract Overtime	\$26,331	\$100,000	\$60,000
	703	002	Special Operations (Animal Control)	\$0	\$10,000	\$10,000
	740	000	Operating Supplies	\$800	\$0	\$1,000
	800	000	Professional Services - Attorneys	\$14,134	\$35,000	\$25,000
	800	010	Professional Services - Audit	\$1,000	\$1,000	\$1,100
	801	000	Professional Services - Other	\$145	\$500	\$500
	803		Accounting Chargeback Fee	\$3,000	\$6,000	\$6,000
	851		Insurance & Bonds	\$600	\$1,200	\$1,200
	920		Utilities	\$2,985	\$6,000	\$6,000
	930		Repairs & Maintenance	\$0	\$1,000	\$1,000
	985		Tax Chargebacks	\$155	\$1,500	\$500
<b>Total Crime Control</b>				<b>\$901,505</b>	<b>\$1,947,200</b>	<b>\$1,885,300</b>
<b>346 - NEIGHBORHOOD WATCH</b>						
	702	000	Salaries	\$0	\$0	\$1,000
	740		Operating Supplies	\$24	\$0	\$100
	900		Printing & Publishing	\$0	\$0	\$250
<b>Total Neighborhood Watch</b>				<b>\$24</b>	<b>\$0</b>	<b>\$1,350</b>
<b>966- UNALLOCATED EXPENSES</b>						
	715		FICA	\$271	\$916	\$1,030
<b>Total Unallocated Expenses</b>				<b>\$271</b>	<b>\$916</b>	<b>\$1,030</b>
<b>Total 755.999 - TOTAL EXPENSES</b>				<b>\$907,442</b>	<b>\$1,965,095</b>	<b>\$1,905,140</b>
<b>965 - TRANSFER of FUNDS</b>						
	965	000	Transfer to Reserves	\$0	\$510,177	\$809,059
<b>Total Transfer of Funds</b>				<b>\$0</b>	<b>\$510,177</b>	<b>\$809,059</b>
<b>Net of Revenues and Expenditures</b>				<b>\$1,458,921</b>	<b>\$0</b>	<b>\$0</b>





# 2024 SUPERIOR TOWNSHIP

Government Funds Budget - Presented 09/18/23

		BUDGETS	
		ACTUALS	2023
		Jan - Jun 2023	AMENDED
			2024
			BUDGET
<b>Undesignated Fund Balance</b>		<b>\$3,457,495</b>	
<b>TOTAL FUND BALANCE</b>		<b>\$3,457,495</b>	

464 - AMERICAN RESCUE PLAN ACT						
	590		Grant Income	\$0	\$50,000	\$522,050
	664		Interest/Dividends	\$2,184	\$60	\$4,000
<b>Total Revenue</b>				<b>\$2,184</b>	<b>\$50,060</b>	<b>\$526,050</b>

102 - ADMINISTRATION						
	962	009	Fireman's Park	\$16,477	\$50,000	\$218,000
	962	014	Youth Arts Alliance	\$45,700	\$0	\$34,000
	962	016	Mighty Oaks - CLR Academy	\$25,500	\$0	\$34,000
	962		WISD	\$0	\$0	\$50,000
	962		Willow Run Acres	\$0	\$0	\$190,000
	963		Bank Fees	\$30	\$60	\$50
<b>Total Administration</b>				<b>\$87,707</b>	<b>\$50,060</b>	<b>\$526,050</b>

<b>Net of Revenues and Expenditures</b>		<b>(\$85,522)</b>	<b>\$0</b>	<b>\$0</b>
<b>Undesignated Fund Balance</b>		<b>(\$84,070)</b>		
<b>TOTAL FUND BALANCE</b>		<b>(\$84,070)</b>		



## 2024 SUPERIOR TOWNSHIP Government Funds Budget - Presented 09/18/23

	2023	4.0%	2024	2024	LONG					Total		Pension @	HSCP	Employee Insurance Per Month				Annual	FICA	HIRE	TOTAL	2024		
	Rate	Increase	Rate	Wages	OT	Educ.	Med.	Bonus	%	Longevity	Tax. Ben.	TOTAL	16.43%	\$300	S/F	Medical	Dental	Vision	Life	Ins.		DATE		
Oleynik, A.	\$28.93	\$1.16	\$30.09	\$58,670.04	\$0.00	\$1,760.10	\$0.00	\$2,000.00	3%	\$1,760.10	\$5,520.20	\$64,190.24	\$10,217.86	\$3,600.00	S	\$444.06	\$27.68	\$9.68	\$11.35	\$6,504.56	\$4,910.55	2017	\$89,423	7
Balmes, W.	3,408.07	136.32	3,544.39	92,154.21	0.00	0.00	11,587.86	4,000.00	1%	921.54	16,509.40	108,663.62	15,292.35	3,600.00	C	0.00	55.18	15.73	11.35	1,085.83	8,312.77	2022	136,954.56	2
Bennett, L. 30%	41.60	1.66	43.26	25,309.44	0.00	759.28	2,288.63	1,200.00	1%	253.09	-10,989.20	14,320.24	4,324.67	1,080.00	F	0.00	0.00	0.00	0.00	0.00	1,095.50	2021	20,820.41	3
<b>TOTAL BLDG.</b>				176,133.69	0.00	2,519.38	13,876.49	7,200.00		2,934.74	11,040.40	187,174.10	29,834.88	8,280.00		5,861.59	1,093.75	335.41	299.64	7,590.40	14,318.82			
Bennett, L.P-PLANNING	41.60	1.66	43.26	59,055.36	0.00	1,771.66	5,340.13	2,800.00	1%	590.55	10,502.35	69,557.71	5,905.54	3,600.00	F	0.00	124.82	27.83	11.35	2,164.80	5,321.16	2021	86,549.21	3
Schwartz, K.	3,711.75	148.47	3,860.22	100,365.72	0.00	0.00	5,427.14	4,000.00			9,427.14	105,792.86	16,490.09	3,600.00	C	1,097.34	55.18	15.73	11.35	15,570.72	8,093.15	2013	149,546.82	11
Part-Time Clerk	0.00	0.00	0.00	20,000.00	0.00						0.00	20,000.00	0.00	0.00						0.00	1,530.00	2024	21,530.00	-
Golden, I.	34.00	1.36	35.36	36,774.40	0.00				0%	0.00	0.00	36,774.40	3,677.44	0.00		0.00	0.00	0.00	0.00	0.00	2,813.24	2023	43,265.08	1
<b>TOTAL SUPERVISOR</b>				157,140.12	0.00	0.00	5,427.14	4,000.00		0.00	9,427.14	162,567.26	20,167.53	3,600.00		14,484.89	728.38	207.64	149.82	15,570.72	12,436.40		214,342	
Mason, N.	41.51	1.66	43.17	78,098.28	0.00	0.00		4,000.00	5%	3,904.91	7,904.91	82,003.19	13,473.12	3,162.00	C	1,805.49	55.18	15.73	11.35	24,918.30	6,273.24	2013	129,829.86	11
Lockie, K. 25%	65.43	2.62	68.05	26,538.41	0.00	0.00	0.00	0.00	0%	0.00	0.00	26,538.41	0.00	0.00		0.00	0.00	0.00	0.00	0.00	2,030.19	1998	28,568.60	26
<b>TOTAL ACCOUNTING</b>				104,636.69	0.00	0.00	0.00	4,000.00		3,904.91	7,904.91	108,541.60	13,473.12	3,162.00		23,832.47	728.38	207.64	149.82	24,918.30	8,303.43		158,398	
Calopis, P.	3,408.46	136.34	3,544.80	92,164.76	0.00	0.00	12,111.24	4,000.00	6%	5,529.89	21,641.13	113,805.89	16,051.23	3,600.00	F	0.00	124.82	27.83	11.35	2,164.80	8,706.15	2004	144,328.07	20
McCleery, B.	28.41	1.14	29.55	57,615.48	0.00			2,000.00	1%	576.15	2,576.15	60,191.63	9,560.89	3,600.00	S	374.56	27.68	9.68	11.35	5,587.16	4,604.66	2021	83,544.34	3
Coursey, M.	27.58	1.10	28.68	55,932.24	0.00		6,106.96	4,000.00	1%	559.32	10,666.28	66,598.52	9,281.56	3,600.00	F	0.00	124.82	27.83	11.35	2,164.80	5,094.79	2021	86,739.67	3
<b>TOTAL ASSESSING</b>				205,712.48	0.00	0.00	18,218.20	10,000.00		6,665.36	34,883.56	240,596.04	34,893.68	10,800.00		4,944.19	3,660.62	862.49	449.46	9,916.76	18,405.60			
Lewis, L.	3,353.56	134.14	3,487.70	90,680.26	0.00		4,505.64	2,000.00			6,505.64	97,185.91	14,898.77	3,600.00	S	0.00	27.68	9.68	11.35	642.97	7,434.72	2021	123,762.37	3
Fischer, S.	34.00	1.36	35.36	68,952.00	0.00	2,068.56	8,321.74		1%	689.52	11,079.82	80,031.82	11,781.97	3,600.00	C	0.00	55.18	15.73	11.35	1,085.83	6,122.43	2022	102,622.05	2
James, C.	36.00	1.44	37.44	36,990.72	0.00				1%	369.91	369.91	37,360.63	6,138.35	3,600.00						0.00	2,858.09	2022	49,957.07	2
<b>TOTAL TREASURER</b>				196,622.98	0.00	2,068.56	12,827.39	2,000.00		1,059.43	17,955.37	214,578.36	32,819.08	10,800.00		0.00	1,093.75	335.41	299.64	1,728.80	16,415.24		276,341.49	
Findley, L.	3,353.56	134.14	3,487.70	90,680.26	0.00	0.00	0.00	2,000.00			2,000.00	92,680.26	14,898.77	3,600.00	S	1,097.34	27.68	9.68	11.35	15,127.86	7,090.04		133,396.93	
Stuart, C.	32.00	1.28	33.28	64,896.00	0.00			4,000.00	1%	648.96	4,648.96	69,544.96	10,769.04	3,600.00	F	1,248.41	124.82	27.83	11.35	18,643.81	5,320.19	2022	107,878.00	2
Smith, Landis	34.00	1.36	35.36	68,952.00	0.00	2,068.56		4,000.00	2%	1,379.04					F	1,661.00	124.82	27.83	11.35	24,090.00	0.00	2019	24,090.00	5
<b>TOTAL CLERK</b>				224,528.26	0.00	2,068.56	0.00	10,000.00		2,028.00	6,648.96	162,225.22	25,667.80	7,200.00		52,889.10	3,660.62	862.49	449.46	57,861.67	12,410.23		265,364.93	
Ordinance	23.04	0.92	23.96	12,460.03	0.00						0.00	12,460.03			N/A	0.00	0.00	0.00	0.00	0.00	953.19		13,413.22	
Neighborhood	0.00	0.00	0.00	1,000.00	0.00						0.00	1,000.00			N/A	0.00	0.00	0.00	0.00	0.00	76.50		1,076.50	2,024
Parks & Util. Emp.	42.84	1.71	44.55	6,683.04	0.00						0.00	6,683.04		0.00	N/A	0.00	0.00	0.00	0.00	0.00	511.25		7,194.29	
<b>GENERAL</b>											\$87,322		\$132,927	\$39,162		\$96,151	\$9,997	\$2,503	\$1,510	\$112,161	\$73,803			
<b>BUILDING</b>											\$11,040		\$29,835	\$8,280		\$5,862	\$1,094	\$335	\$300	\$7,590	\$14,319			



## 2024 SUPERIOR TOWNSHIP Government Funds Budget - Presented 09/18/23

	2023	4.0%	2024	2024	LONG					Total		Pension @	HSCP	Employee Insurance Per Month				Annual	HIRE		TOTAL	2024			
	Rate	Increase	Rate	Wages	OT	Educ.	Med.	Bonus	%	Longevity	Tax. Ben.	TOTAL	16.43%	\$300	S/F	Medical	Dental	Vision	Life	Ins.			FICA	DATE	
<b>FIRE:</b>	2023	4.0%	2024	2024						Total		Pension @	HSCP	Employee Insurance Per Month				Annual	HIRE		TOTAL	2024			
	Rate	Increase	Rate	Salary	OT	Educ.	Med.	Bonus	%	Longevity	Tax. Ben.	TOTAL	22.30%	\$425	S/F	Medical	Dental	Vision	Life	Ins.	FICA	DATE	TOTAL	2024	
Bach, S.	\$28.98	\$1.16	\$30.14	83,064	\$7,053	2,703	\$3,602	\$6,000	8%	7,209	\$19,515	102,578	\$22,306	\$5,100	C	\$528	\$55	\$16		11	\$8,058	\$7,847	2003	\$145,890	21
Kujawa, J.	\$28.98	\$1.16	\$30.14	83,064	\$7,053	2,703		\$6,000	7%	6,308	\$15,012	98,075	\$22,106	\$5,100	C	\$747	\$55	\$16		11	10,950	\$7,503	2005	\$143,734	19
Burns, J.	\$26.38	\$1.06	\$27.44	75,611	\$6,420	0		\$6,000	5%	4,102	\$10,102	85,713	\$19,208	\$5,100	C	\$900	\$55	\$16		11	12,963	\$6,557	2019	\$129,541	5
Pierce, L.	\$26.38	\$1.06	\$27.44	75,611	\$6,420	2,461		\$6,000	8%	6,562	\$15,023	90,635	\$20,305	\$5,100	F	\$1,712	\$125	\$28		11	24,761	\$6,934	2003	\$147,735	21
French, J.	\$28.98	\$1.16	\$30.14	83,064	\$7,053			\$6,000	8%	7,209	\$13,209	96,273	\$21,704	\$5,100	F	\$1,443	\$125	\$28		11	21,208	\$7,365	2002	\$151,649	22
Coker, T.	\$26.38	\$1.06	\$27.44	75,611	\$6,420	2,268		\$6,000	5%	4,102	\$12,370	87,981	\$19,713	\$5,100	F	\$1,710	\$125	\$28		11	24,742	\$6,731	2017	\$144,267	7
Robson, N.	\$26.38	\$1.06	\$27.44	75,611	\$6,420	2,461		\$6,000	6%	4,922	\$13,383	88,994	\$19,939	\$5,100	F	\$1,477	\$125	\$28		11	21,661	\$6,808	2012	\$142,503	12
Clark, J.	\$22.74	\$0.91	\$23.65	65,178	\$5,534			\$3,000	0%	0	\$3,000	68,178	\$15,769	\$5,100	F	\$1,029	\$125	\$28		11	15,747	\$5,216	2022	\$110,010	2
Conklin, B.	\$26.38	\$1.06	\$27.44	75,611	\$6,420			\$6,000	8%	6,562	\$12,562	88,174	\$19,756	\$5,100	F	\$1,981	\$125	\$28		11	28,310	\$6,745	2001	\$148,086	23
Kimball, R.	\$20.96	\$0.84	\$21.80	60,076	\$5,101	0		\$3,000	0%	0	\$3,000	63,076	\$14,535	\$5,100	S	\$375	\$55	\$11		11	5,963	\$4,825	2023	\$93,499	1
Monday, D.	\$26.38	\$1.06	\$27.44	75,611	\$6,420			\$3,000	5%	4,102	\$7,102	82,713	\$19,208	\$5,100	S	\$444	\$55	\$11		11	6,880	\$6,328	2019	\$120,228	5
Oberstaedt, C.	\$22.74	\$0.91	\$23.65	65,178	\$5,534			\$6,000	0%	0	\$6,000	71,178	\$15,769	\$5,100	F	\$1,408	\$125	\$28		11	20,744	\$5,445	2021	\$118,236	3
Uniform, Holiday, Food											\$61,200														
<b>TOTAL</b>				893,292	75,846						\$191,477	1,023,570	230,317	61,200								\$78,303		\$1,695,378	
Chevrette, V.	\$2,531.39	\$101.26	\$2,632.65	68,449							\$0	68,449	\$6,845									\$5,236		\$80,530	
Kimball, D.	\$46.80	\$1.87	\$48.67	50,619							\$0	50,619	\$5,062									\$3,872		\$59,553	
Dickinson, W.								\$0			\$0	0			S	\$272	0	\$0				\$0		\$272	
Winters, T.								\$0			\$0	0			S	\$282	14	\$5				\$0		\$300	
<b>TOTAL FIRE</b>				1,012,360	75,846						\$191,477	1,142,637	242,224	\$61,200		\$188,844	\$15,358	\$3,539	\$1,798		209,539	\$87,412		\$1,736,033	
Board of Trustees	\$375.00		\$375.00	27,000								27,000	\$900										\$2,066		
<b>TOTAL OTHER</b>				3,500								3,500										\$268			

EDUCATION:			
Bachelor's	3%	LONGEVITY:	LONGEVITY (FIRE):
Associate's	2%	2-3 Yrs.	1% 5-9 5%
		4-5 Yrs.	2% 10-14 6%
		6-7 Yrs.	3% 15-19 7%
		8-9 Yrs.	4% 20+ 8%
		10-19 Yrs.	5%
		20+ Yrs.	6%

Insurances:	CURRENT
Delta	\$27.68
Single	
Couple	\$55.18
Family	\$124.82
Vision	\$9.68
Single	
Couple	\$15.73
Family	\$27.83
Life	\$11.35
All	

Anticipated Medical Insurance Increase 1.10



## 2024 Budget - Presented 09/18/23



### PARKS & RECREATION DEPARTMENT

		B U D G E T S		
		ACTUALS	2023	2024
		Jan - Jun 2023	AMENDED	BUDGET
<b>Revenue:</b>	588.000 · General Fund Contribution	\$161,955	<b>\$323,909</b>	<b>\$397,601</b>
	588.025 - Reimbursement for Mowing	\$9,488	<b>\$18,975</b>	<b>\$21,602</b>
	604.000 - Reimbursement for Labor Costs	\$0	<b>\$1,000</b>	<b>\$0</b>
	663.000 - Interest on Reserves	\$0	<b>\$0</b>	<b>\$0</b>
	664.000 - Interest/Dividends	\$2,281	<b>\$0</b>	<b>\$4,000</b>
	673.000 - Insurance Reimbursement	\$64	<b>\$0</b>	<b>\$0</b>
	680.000 - Investment Earnings	\$8,582	<b>\$0</b>	<b>\$15,000</b>
	695.000 · Tennis Lesson Fees	\$0	<b>\$2,000</b>	<b>\$0</b>
	696.000 · Donations	\$600	<b>\$600</b>	<b>\$1,200</b>
	698.000 - Miscellaneous Income	\$0	<b>\$0</b>	<b>\$0</b>
	699.000 - Appropriations from Fund Balance	\$0	<b>\$917</b>	<b>\$0</b>
<b>Total Revenue</b>		<b>\$182,970</b>	<b>\$347,401</b>	<b>\$439,403</b>
<b>Expense:</b>	<b>751. · Administration Department:</b>			
	701.000 · Commission Stipends	\$8,590	\$19,469	<b>\$20,053</b>
	702.000 · Admin. Salary	\$22,806	\$45,049	<b>\$87,845</b>
	702.002 · Controller's Salary	\$6,092	\$6,464	<b>\$0</b>
	710.000 - Training	\$1,061	\$1,200	<b>\$1,400</b>
	717.000 - Taxable Benefits	\$8,014	\$0	<b>\$12,344</b>
	728.000 · Postage	\$0	\$100	<b>\$100</b>
	740.000 · Operating Supplies	\$419	\$1,000	<b>\$1,000</b>
	801.010 · Professional Services-Audit	\$1,050	\$1,200	<b>\$1,200</b>
	801.000 · Professional Services-Other	\$1,717	\$3,500	<b>\$3,500</b>
	850.000 · Telecommunications	\$299	\$1,500	<b>\$700</b>
	851.000 · Insurance and Bonds	\$4,883	\$10,500	<b>\$11,025</b>
	860.000 · Transportation	\$757	\$1,400	<b>\$1,800</b>
	900.000 · Printing & Publishing	\$410	\$500	<b>\$500</b>
	930.000 · Repairs & Maintenance	\$0	\$500	<b>\$500</b>
	945.000 - Office Rent	\$6,000	\$6,000	<b>\$7,000</b>

4% increase from revised 2023

moved to mowing



added 5%

8% increase



## 2024 Budget - Presented 09/18/23



### PARKS & RECREATION DEPARTMENT

				B U D G E T S		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
			958.000 · Memberships & Dues	\$500	\$650	<b>\$650</b>
			963.000 · Bank Fees & Charges	\$37	\$300	<b>\$300</b>
			981.000 · Equipment Under \$5,000	\$0	\$1,000	<b>\$1,000</b>
			999.000 - Miscellaneous Expense	\$0	\$200	<b>\$200</b>
			<b>Total 751. · Administration Department</b>	<b>\$62,634</b>	<b>\$100,532</b>	<b>\$151,116</b>
			754. · Recreation Department:			
			702.000 · Staff Salaries	\$9,013	<b>\$12,241</b>	<b>\$14,177</b>
			717.000 - Taxable Benefits	\$0	<b>\$200</b>	<b>\$200</b>
			740.000 · Operating Supplies	\$1,453	<b>\$3,500</b>	<b>\$4,200</b>
			801.000 - Professional Services - Other	\$1,361	<b>\$7,000</b>	<b>\$8,000</b>
			801.050 - Professional Services - Tennis Lessons	\$0	<b>\$2,000</b>	<b>\$0</b>
			850.000 Telecommunications	\$0	<b>\$660</b>	<b>\$0</b>
			860.000 · Transportation	\$0	<b>\$100</b>	<b>\$100</b>
			930.000 · Rep. & Maint.	\$0	<b>\$500</b>	<b>\$500</b>
			975.000 Signage	\$0	<b>\$2,000</b>	<b>\$2,000</b>
			<b>Total 754. · Recreation Department</b>	<b>\$11,827</b>	<b>\$28,201</b>	<b>\$29,177</b>
			755. · Parks Maintenance Department:			
			702.000 · Staff	\$60,320	\$111,908	<b>\$141,711</b>
			710.000 - Training	\$625	\$700	<b>\$700</b>
			717.000 · Taxable Benefits -Staff	\$985	\$3,986	<b>\$1,803</b>
			740.000 · Operating Supplies	\$2,105	\$5,500	<b>\$5,775</b>
			740.003 · Herbicide (Non-Selective)	\$0	\$500	<b>\$500</b>
			740.004 · Sand, Gravel, Bark and Soil	\$30	\$3,000	<b>\$5,500</b>
			741.000 · Uniforms	(\$127)	\$1,000	<b>\$800</b>
			742.000 · Fuel - Lubricants	\$2,367	\$6,500	<b>\$6,825</b>
			801.000 - Professional Services-Other	\$847	\$2,500	<b>\$2,500</b>
			850.000 · Telecommunications	\$35	\$660	<b>\$1,800</b>
			860.000 · Transportation	\$0	\$100	<b>\$100</b>

added new event

added 5%

EWF  
added 5%  
3 maint. Phones



## 2024 Budget - Presented 09/18/23



### PARKS & RECREATION DEPARTMENT

				B U D G E T S		
				ACTUALS	2023	2024
				Jan - Jun 2023	AMENDED	BUDGET
			920.000 · Utilities	\$135	\$950	<b>\$500</b>
			930.000 · Repairs & Maintenance	\$5,877	\$12,500	<b>\$13,112</b>
			930.001 · Controlled Burns	\$4,500	\$6,000	<b>\$5,800</b>
			975.000 - Signage	\$0	\$800	<b>\$800</b>
			980.000 · Equipment Over \$5,000	\$0	\$30,000	
			981.000 - Equipment Under \$5,000	\$1,203	\$2,157	<b>\$4,500</b>
			<b>Total 755. · Parks Maintenance Department</b>	<b>\$78,901</b>	<b>\$188,761</b>	<b>\$192,726</b>
			756 - Park Development/Improvement:			
			740.000 Operating Supplies	\$0	\$0	<b>\$8,000</b>
			951.000 - Projects	\$0	\$0	<b>\$5,000</b>
			<b>Total 756 - Park Development/Improvement</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,000</b>
			966 - Unallocated Expenses:			
			715.000 - FICA	\$8,763	\$15,370	<b>\$21,397</b>
			853.000 - Dental Insurance	\$331	\$0	<b>\$728</b>
			854.000 - Vision Insurance	\$94	\$0	<b>\$208</b>
			855.000 - Life Insurance	\$68	\$0	<b>\$150</b>
			857.000 - HCSP	\$1,800	\$0	<b>\$3,600</b>
			858.000 · Pension	\$11,503	\$14,537	<b>\$27,301</b>
			<b>Total 966 - Unallocated Expenses</b>	<b>\$22,559</b>	<b>\$29,907</b>	<b>\$53,384</b>
			<b>Total 755.999 · TOTAL EXPENSES</b>	<b>\$175,921</b>	<b>\$347,401</b>	<b>\$439,403</b>
			<b>Net of Revenues and Expenditures</b>	<b>\$7,049</b>	<b>(\$0)</b>	<b>\$0</b>
			<b>Undesignated Fund Balance</b>	<b>\$191,890</b>		
			<b>Building</b>	<b>\$401,731</b>		
			<b>Accrued Absences</b>	<b>\$10,912</b>		
			<b>Schroeter Park</b>	<b>\$2,550</b>		
			<b>TOTAL FUND BALANCE</b>	<b>\$607,083</b>		

added 5%

picnic tables, grills, benches  
Fireman's 2-5 structure







2024 Budget - Presented 09/18/23

# Wages & Fringe Benefits

PARKS & RECREATION DEPARTMENT



	2023	4.0%	2024	2024	LONGEVITY					Total	Pension @	HCSP	EMPLOYEE INSURANCE					HIRE	TOTAL			
	Rate	Increase	Rate	Wages	OT	Educ.	Med.	%	Amt.	Taxable Benefits	TOTAL	16.43%	\$300	S/F	Med.	Dental	Vision	Life	FICA	DATE	2024	
<b>COMMISSION:</b>																						
Commissioners	\$206.00	\$8.24	\$214.24	\$13,926	N/A			N/A	N/A	\$13,926	\$0	\$0						0	\$1,065	N/A	\$14,991	N/A
Chair & Sec'y	\$226.60	\$9.06	\$235.66	\$6,127	N/A			N/A	N/A	\$6,127	\$0	\$0						0	\$469	N/A	\$6,596	N/A
<b>TOTAL COMM.</b>	N/A	N/A	N/A	\$20,053	N/A			N/A	N/A	\$20,053	\$0	\$0						0	\$1,534	N/A	\$21,587	N/A
Bradford, J.	\$3,249	\$129.95	\$3,379	\$87,845	\$0		8,830	4%	\$3,514	\$12,344	\$100,189	\$15,010	\$3,600	C	\$0	\$55	\$16	\$11	\$7,664	2015	\$127,450	9
<b>RECREATION:</b>																						
Szanti, M.	\$22.46	\$1.70	\$24.16	\$1,981	\$544			1%	See Below	\$2,524	See Below	\$0	\$0					0	\$193	2021	\$2,717	3
Aguirre, M.	\$22.46	\$1.70	\$24.16	\$1,981	\$544			0%	N/A	\$2,524	See Below	\$0	\$0					0	\$193	2023	\$2,717	1
Waligore, D.	\$29.00	\$2.19	\$32.19	\$2,640	\$724			3%	See Below	\$3,364	See Below	\$0	\$0					0	\$257	2016	\$3,621	8
Summer Worker	\$17.68	\$0.71	\$18.39	\$1,508	\$414			0%	N/A	\$1,921	See Below	\$0	\$0					0	\$147		\$2,068	
Summer Worker	\$17.68	\$0.71	\$18.39	\$1,508	\$414			0%	N/A	\$1,921	See Below	\$0	\$0					0	\$147		\$2,068	
<b>TOTAL REC.</b>				\$11,124	\$3,052					\$14,177									\$1,085		\$15,261	
<b>MAINTENANCE:</b>																						
Szanti, M.	\$22.46	\$1.70	\$24.16	\$33,287	\$0			1%	\$353	\$0	\$33,639	\$3,616	\$0	\$0				N/A	\$2,573	2021	\$39,829	3
Aguirre, M.	\$22.46	\$1.70	\$24.16	\$33,287	\$0			0%	\$0	\$0	\$33,287	\$3,581	\$0	\$0				N/A	\$2,546	2023	\$39,414	1
Waligore, D.	\$29.00	\$2.19	\$32.19	\$44,358	\$0	\$1,410		4%	\$1,803	\$1,803	\$47,571	\$5,093	\$0	\$0				N/A	\$3,639	2016	\$51,210	8
Summer Worker	\$17.68	\$0.71	\$18.39	\$10,260	\$0			0%	\$0	\$0	\$10,260	\$0	\$0	\$0				N/A	\$785		\$11,045	
Summer Worker	\$17.68	\$0.71	\$18.39	\$10,260	\$0			0%	\$0	\$0	\$10,260	\$0	\$0	\$0				N/A	\$785		\$11,045	
Summer Worker	\$17.68	\$0.71	\$18.39	\$10,260	\$0			0%	N/A	\$10,260	See Below	\$0	\$0					0	\$785		\$11,045	
<b>TOTAL MAINT.</b>				\$141,711	\$0				\$2,156	\$1,803	\$145,277	\$12,291							\$11,114		\$163,588	
<b>TOTAL</b>				\$263,786					\$5,670	\$14,147	\$279,695	\$27,301	\$3,600		\$0	\$728	\$208	\$150	\$21,397		\$327,887	

<b>EDUCATION:</b>		
Bachelor's	3%	<b>LONGEVITY:</b>
Associate's	2%	2-3 Yrs. 1%
		4-5 Yrs. 2%
		6-7 Yrs. 3%

Anticipated Insurance Increase 1.10

<b>Insurances</b>	
	CURRENT
Delta Single	\$27.68
Couple	\$55.18
Family	\$124.82



# 2024 Budget - Presented 09/18/23



## UTILITY DEPARTMENT

				ACTUALS	B U D G E T S	
				Jan-Jun 2023	2023	2024
<b>O&amp;M Revenue</b>						
			404 - Water Sales	\$1,324,299	\$2,900,000	\$2,984,100
			405 - Sewer Sales	\$871,018	\$1,700,000	\$1,829,280
			407 - Water Sales During Const.	\$675	\$2,500	\$1,500
			408 - Penalty Revenue	\$45,807	\$70,000	\$90,000
			410 - Meter Sales Revenue	\$3,150	\$20,000	\$10,000
			421 - Fees	\$9,389	\$15,000	\$20,000
			423 - Customer Call Out Income	\$0	\$500	\$150
			Office Rent - Parks & Rec.	\$6,000	\$6,000	\$7,000
			425 - Other Miscellaneous Income	\$0	\$1,000	\$500
			441 - Interest on Bank Accounts	\$6,774	\$0	\$12,000
			<b>Total Revenue</b>	<b>\$2,267,112</b>	<b>\$4,715,000</b>	<b>\$4,954,530</b>
			<b>Expenses</b>			
			550 - Water & Sewer Purchased			
			555 - Water Purchased	\$726,861	\$1,600,000	\$1,661,920
			560 - Sewer Purchased	\$535,305	\$1,102,000	\$1,082,220
			<b>Total 550 - Water &amp; Sewer Purchased</b>	<b>\$1,262,165</b>	<b>\$2,702,000</b>	<b>\$2,744,140</b>
			600 - Payroll Expenses			
			601 - Salaries	\$280,469	\$594,692	\$701,805
			602 - Overtime Premium	\$14,447	\$24,235	\$10,260
			603 - Taxable Benefits	\$47,681	\$58,826	\$57,049
			604 - On Call Salaries	\$0	\$0	\$11,700
			605 - FICA/Medicare	\$23,891	\$51,848	\$59,732
			607 - Employee Insurance - HSA Fees	\$77	\$170	\$150
			607 - Employee Insurance - Delta	\$4,282	\$50,488	\$10,063
			607 - Employee Insurance - Life	\$465	\$2,833	\$1,226
			607 - Employee Insurance - Medical	\$59,880	\$133,837	\$162,120
			607 - Employee Insurance - Vision	\$996	\$2,300	\$2,382
			609 - Pension	\$44,600	\$93,480	\$101,219
			610 - HCSP	\$12,219	\$29,238	\$29,238
			<b>Total 600 - Payroll Expenses</b>	<b>\$489,008</b>	<b>\$1,041,947</b>	<b>\$1,146,943</b>





## 2024 Budget -Presented 09/18/23



### UTILITY DEPARTMENT

		ACTUALS Jan-Jun 2023	B U D G E T S	
			2023	2024
	611 - Building & Equipment Expenses			
	611-AB - Administration Building			
	620-AB - R&M	\$6,773	\$6,000	\$10,000
	643-AB - Computer Serv. & Supp.	\$14,459	\$30,000	\$35,000
	645-AB - Operating Supplies	\$2,095	\$3,000	\$4,000
	665-AB - Utilities	\$3,928	\$6,600	\$8,000
	668-AB - Telecommunications	\$7,041	\$12,000	\$16,000
	677-AB - Leased Equipment	\$5,936	\$13,000	\$13,000
	678-AB - Cleaning Services	\$2,922	\$5,000	\$5,700
	681-AB - Alarm Service	\$276	\$550	\$552
	Total 611-AB - Administration Building	\$43,428	\$76,150	\$92,252
	611-LB - Lift & Booster Stations			
	620-LB - R&M	\$14,514	\$20,000	\$30,000
	645-LB - Operating Supplies	\$0	\$1,000	\$1,000
	665-LB - Utilities	\$12,657	\$23,000	\$25,000
	668-LB - Telecommunications	\$1,628	\$3,000	\$3,200
	Total 611-LB - Lift & Booster Stations	\$28,798	\$47,000	\$59,200
	611-MF - Maintenance Facility			
	620-MF - R&M	\$12,343	\$15,000	\$20,000
	643-MF - Computer Serv. & Supp.	\$15,155	\$30,000	\$32,000
	645-MF - Operating Supplies	\$7,539	\$25,000	\$30,000
	665-MF - Utilities	\$9,253	\$20,000	\$20,000
	668-MF - Telecommunications	\$5,411	\$10,000	\$12,000
	677-MF - Leased Equipment	\$0	\$0	\$0
	678-MF - Cleaning Services	\$2,922	\$5,000	\$5,700
	681-MF - Alarm Service	\$606	\$1,300	\$1,212
	Total 611-MF - Maintenance Facility	\$53,229	\$106,300	\$120,912
	Total 611 - Building & Equipment Expenses	\$125,456	\$229,450	\$272,364



## 2024 Budget - Presented 09/18/23



### UTILITY DEPARTMENT

		ACTUALS	B U D G E T S	
		Jan-Jun 2023	2023	2024
	670 - Other Expenses			
	620 · Repairs & Maintenance - Other			
	620 · R&M - System	\$44,635	\$40,000	\$80,000
	625 - R&M - Root Foaming	\$0	\$9,000	\$9,000
	Total 620 · Repairs & Maintenance - Other	\$44,635	\$49,000	\$89,000
	630 · Professional Services			
	631 · Prof. Serv. - Engineers	\$9,845	\$25,000	\$25,000
	632 · Prof. Services - Auditors	\$6,700	\$6,800	\$6,900
	635 · Prof. Serv. - Attorneys	\$0	\$15,000	\$50,000
	635 · Prof. Serv. - Other	\$0	\$250	\$250
	Total 630 · Professional Services	\$16,545	\$47,050	\$82,150
	650 · Employee Related Expenses			
	651 · Uniforms	\$699	\$3,000	\$3,750
	652 · Transportation & Mileage	\$3,281	\$2,250	\$6,000
	653 · Employee Training	\$2,429	\$4,000	\$8,000
	656 · Misc. Employee Expenses	\$0	\$1,200	\$1,200
	Total 650 · Employee Related Expenses	\$6,409	\$10,450	
	671 - Meters & Supplies	\$83,262	\$100,000	\$150,000
	672 - Fuel	\$6,280	\$12,000	\$14,000
	673 - Insurance & Bonds	\$20,805	\$62,000	\$45,000
	676 - Postage	\$8,662	\$18,000	\$18,000
	700 - Bank Fees	\$120	\$500	\$250
	709 · Printing & Publishing	\$9,622	\$10,000	\$20,000
	711 · Membership & Dues	\$7,428	\$15,000	\$15,000
	712 - Miscellaneous Expense	\$0	\$250	\$250
	Total 670 · Other Expenses	\$203,767	\$324,250	\$433,650
	<b>Total Expenses</b>	<b>\$2,080,396</b>	<b>\$4,297,647</b>	<b>\$4,597,097</b>
	Net Ordinary Revenue	\$186,716	\$417,353	\$357,433
	856 - Transfers Out to Capital Reserves	\$137,753	\$417,353	\$357,433
	<b>Net of Revenues and Expenditures - O&amp;M</b>	<b>\$48,964</b>	<b>\$0</b>	<b>\$0</b>



## 2024 Budget -Presented 09/18/23



### UTILITY DEPARTMENT

	ACTUALS Jan-Jun 2023	B U D G E T S	
		2023	2024
O&M	\$675,984		
Capital Reserves	\$1,605,187		
Debt Services	\$2,140,381		
<b>TOTAL RESERVES</b>	<b>\$4,421,552</b>		



2024 Budget -Presented 09/18/23

Wages & Fringe Benefits

UTILITY DEPARTMENT

NAME	2023	4.0%	2024	TOTAL						Longevity	Total	TOTAL	Penston @	HSCP	Employee Insurance - MONTHLY COSTS				FICA	HIRE	TOTAL	2024		
	Rate	Increase	Rate	Wages	OT Prem.	On Call	Education	Medical	Bonus	%	\$	Benefits	EARNINGS	16.43%	\$300	s/f	Dental	Life	Medical	Vision		DATE		
Allen, D.	\$30.33	\$1.21	\$31.54	\$69,553	\$1,971	\$2,925	\$2,087		\$4,000	5%	\$3,478	\$9,564	\$84,013	\$13,146	\$3,600	F	\$125	\$11	\$1,543	\$28	\$6,427	2007	\$108,894	17
Foster, G.	\$30.23	\$1.21	\$31.44	\$69,323	\$1,965	\$2,925			\$2,000	6%	\$4,159	\$6,159	\$80,373	\$12,877	\$3,600	S	\$28	\$11	\$964	\$10	\$6,149	2003	\$104,011	21
New Tech.			\$27.00	\$59,535	\$1,688				\$0	0%	\$0	\$0	\$61,223	\$10,059	\$3,600	F	\$125	\$11	\$1,543	\$28	\$4,684	2024	\$81,272	-
Burton, M.	\$3,164.81	\$126.59	\$3,291.40	\$85,576					\$4,000	3%	\$2,567	\$6,567	\$92,144	\$14,482	\$3,600	F	\$125	\$11	\$2,510	\$28	\$7,049	2017	\$119,948	7
Lockie, K.	\$65.43	\$2.62	\$68.05	\$79,615					\$0	0%	\$0	\$0	\$79,615	\$0	\$0		\$0	\$0	\$0	\$0	\$6,091	N/A	\$85,706	N/A
Mason, N.	\$225.00	\$9.00	\$234.00	\$6,084					\$0	0%	\$0	\$0	\$6,084	\$0	\$438		\$0	\$0	\$0	\$0	\$465	N/A	\$6,987	N/A
Harding, R.	\$42.05	\$1.68	\$43.73	\$96,429	\$2,733	\$2,925			\$4,000	6%	\$5,786	\$9,786	\$111,873	\$17,724	\$3,600	F	\$125	\$11	\$1,784	\$28	\$8,558	2003	\$143,703	21
Jensen, C.	\$23.92	\$0.96	\$24.88	\$51,744					\$4,000	1%	\$517	\$4,517	\$56,261	\$8,587	\$3,600	F	\$125	\$11	\$3,180	\$28	\$4,304	2022	\$76,095	2
Millett, R.*	\$29.27	\$1.17	\$30.44	\$67,122	\$1,903	\$2,925		\$9,335	\$4,000	3%	\$2,014	\$15,349	\$87,298	\$12,152	\$3,600	C	\$55	\$11	\$0	\$16	\$6,678	2018	\$109,811	6
Skryki, A.***	\$36.10	\$1.44	\$37.54	\$63,825	\$0		\$1,915		\$0	5%	\$3,191	\$5,106	\$68,931	\$6,893	\$0		\$0	\$11	\$0	\$0	\$5,273	2014	\$81,108	10
Monger, K.	\$24.50	\$0.98	\$25.48	\$52,998	\$0				\$0	0%	\$0	\$0	\$52,998	\$5,300	\$3,600	C	\$55	\$11	\$759	\$16	\$4,054	2023	\$66,794	1
<b>ANNUAL TOTALS</b>	<b>\$333.79</b>			<b>\$701,805</b>	<b>\$10,260</b>	<b>\$11,700</b>	<b>\$4,001</b>	<b>\$9,335</b>	<b>\$22,000</b>		<b>\$21,712</b>	<b>\$57,049</b>	<b>\$780,814</b>	<b>\$101,219</b>	<b>\$29,238</b>		<b>\$10,063</b>	<b>\$1,226</b>	<b>\$162,120</b>	<b>\$2,382</b>	<b>\$59,732</b>			
<b>TOTAL BENEFITS</b>																				<b>\$412,966</b>				

\* Does not receive Medical Insurance, gets Taxable Benefits pay as compensation

TB % 52.9%

\*\*\* 32 hours per week with Benefits

TOTAL	\$701,805	\$10,260	\$4,001	\$9,335
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\$21,712	\$57,049	\$780,814	\$101,219	\$29,238	\$10,063	\$1,226	\$162,120	\$2,382	\$59,732
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EDUCATION:	
Bachelor's	3%
Associate's	2%

LONGEVITY:	
2-3 Yrs.	0.01
4-5 Yrs.	0.02
6-7 Yrs.	0.03
8-9 Yrs.	0.04
10-19 Yrs.	0.05
20+ Yrs.	0.06

Insurances		
CURRENT		
Delta	Single	\$27.68
	Couple	\$55.18
	Family	\$124.82
Vision	Single	\$9.68
	Couple	\$15.73
	Family	\$27.83
Life	All	\$11.35

Anticipated Medical Insurance Increase 1.10





## Memorandum

To: Township Board  
From: Keith Lockie  
Date: September 18, 2023  
Re: 2024 Proposed Budgets

All fund proposed 2024 budgets are included in this month's board packet for your review, in preparation to the setting of the public hearing (preferably to be scheduled for the October board meeting).

### Highlights:

1. All Funds include a 4% wage increase (based on Fire contract for 2024)
2. MERS Health Care Savings Plan
  - a. The Twp. contributes \$425 per firefighter per month, from \$400 in 2023
  - b. The Twp. contributes \$300 per employee per month for all other employees, which is unchanged from 2023
3. Included is a 10% employee insurance increase over 2023 rates (amounts for 2024 are unknown at this time)
4. Estimated 2024 property taxes were provided by the assessor
5. I included the Fund Balances and Reserve Balances for all funds as of 06/30/23

### Funds:

- I. General Fund
  - A. Supervisor Department – part-time clerk added
  - B. Elections Department – Clerk calculated a 443% increase over 2023 due to four elections next year plus early voting will be in effect
  - C. Special Projects Department – Supervisor calculated \$200,000 each for Plymouth Rd. Pathway and Geddes Rd. Pathway
  - D. Transportation Department – Estimated at 2023's expense
  - E. Appropriations from Fund Balance – 2024 Budget requires a pull from fund balance of \$330,506
- II. Fire Fund
  - A. No grants for 2024
  - B. 2024 Budget results in a \$329,339 excess of revenues over expenses, split evenly between Building Reserve and Truck Replacement Reserve
- III. Building Fund

- A. Charges for Services lower for 2024 by 44% over 2023
- B. 2024 Budget result requires a pull from fund balance of \$121,548
  
- IV. Law Enforcement Fund  
2024 Budget results in a \$809,059 excess of revenues over expenses, put into fund balance
  
- V. AARPA Fund
  - A. Project costs arrived at by Parks Director by reviewing contracts
  - B. Total of \$522,050 in AARPA funds needed
  
- VI. Parks & Recreation Fund  
Department requests an increase of approximately 4% in 2024 over Amended 2023 amount
  
- VII. Utility Department
  - A. Budgeted Legal Fees of \$50,000
  - B. 2024 Budget results in a \$357,433 profit, to be transferred to Capital Reserves



# SUPERIOR TOWNSHIP Record of Disbursements

Date: September 18, 2023

\*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

**Total amount for all disbursements - \$ 733,199.87**

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
08/29/2023	GENL	46935	ADAM FABERZS	RETURN OF SECURITY DEPOSIT FOR PARK RENT	100.00
08/29/2023	GENL	46936	AMAZON CAPITAL SERVICES	LETTERS FOR POP-UP CANOPIES	19.98
08/29/2023	GENL	46937	AMAZON CAPITAL SERVICES, INC	BUILDING/OFFICE SUPPLIES	93.82
				OFFICE SUPPLIES	41.80
				BUILDING/OFFICE SUPPLIES	69.43
					<u>205.05</u>
08/29/2023	GENL	46938	ANASTASIA GIBBS	DUMP TICKET REIMBURSEMENT	50.00
08/29/2023	GENL	46939	BOULLION SALES, INC.	STIHL TRIMMER REPAIR	160.09
08/29/2023	GENL	46940	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES	453.25
08/29/2023	GENL	46941	CRAWFORD DOOR SALES	GARAGE DOOR REPAIR @ BARN	527.50
08/29/2023	GENL	46942	DANIEL JOHNSON	DUMP TICKET REIMBURSEMENT	13.00
08/29/2023	GENL	46943	DELTA DENTAL	DENTAL INSURANCE - SEPTEMBER 2023	1,010.72
08/29/2023	GENL	46944	DELUXE	DEPOSIT TICKETS - GENERAL BANK	186.63
08/29/2023	GENL	46945	FEDEX	OVERNIGHT MAIL	37.75
08/29/2023	GENL	46946	GFL ENVIRONMENTAL	RECYCLE BIN EXCHANGE - TOWNHALL & FIRE S	900.00
08/29/2023	GENL	46947	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES	166.12
08/29/2023	GENL	46948	INFINITY CONSTRUCTION SERVICES	TEMP C/O BOND REFUND - 1566 WEEPING WILL	500.00
				TEMP C/O BOND REFUND - 1567 WEEPING WILL	500.00
				TEMP C/O BOND REFUND - 1561 WEEPING WILL	500.00
				TEMP C/O BOND REFUND - 1549 WEEPING WILL	500.00
					<u>2,000.00</u>
08/29/2023	GENL	46949	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	442.00
08/29/2023	GENL	46950	PARKWAY SERVICES	PORTAJOHN -MOVIES IN THE PARK	120.00
				PORTAJOHN @ FIREMAN'S PARK -AUG 2023	120.00
					<u>240.00</u>
08/29/2023	GENL	46951	ROBERT ACTON	44 -MECH/PLUMB INSPECTIONS 8/12-24/23	2,200.00
08/29/2023	GENL	46952	ROBERT BUTLER	2023 CONTRACT - #9	1,646.67
08/29/2023	GENL	46953	RON PEATRY	MILEAGE REIMBURSEMENT 8/14-25/23	281.65
08/29/2023	GENL	46954	SEMCOG	2023 ANNUAL MEMBERSHIP DUES	1,805.00
08/29/2023	GENL	46955	SHONDA BROWN	DUMP TICKET REIMBURSEMENT	22.00
08/29/2023	GENL	46956	SUPERIOR TOWNSHIP CREDIT CARD ACCT	QUICKBOOKS -AUGUST 2023	268.00
				DRACO MEMBERSHIP	75.00
				HUVACO MEMBERSHIP	125.00
				HOME DEPOT - MARKING PAINT	108.01
				ADD'L ADOBE PRO FOR BUILDING	14.03
				ZOOM -AUGUST 2023	71.98
					<u>662.02</u>
08/29/2023	GENL	46957	SUPERIOR TWP FIRE FUND	MONEY WAS DEPOSITED INTO WRONG ACCOUNT	4,390.10
08/29/2023	GENL	46958	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/31/23 PAYROLL	63,377.76
08/29/2023	GENL	46959	TAZ NETWORKS, INC	NETWORK FLAT FEE -AUGUST 2023	1,667.77
				BS & A ERROR/PRINTING & UPDATING PROBLEM	386.66
					<u>2,054.43</u>
08/29/2023	GENL	46960	TRUGREEN PROCESSING CENTER	AERATION & SEEDING	366.45

Check Date	Bank	Check	Vendor Name	Description	Amount
				MOSQUITO SPRAY FOR MOVIES IN THE PARK	92.76
					<u>459.21</u>
08/29/2023	GENL	46961	VSP INSURANCE CO	VISION INSURANCE - SEPT 2023	232.32
09/06/2023	GENL	46962	WEX BANK	FUEL - AUGUST 2023	602.85
09/06/2023	GENL	46963	WEX BANK	FUEL - AUGUST 2023	124.16
09/06/2023	GENL	46964	WEX BANK	FUEL - AUGUST 2023	179.07
09/06/2023	GENL	46965	BENJAMIN ROSS	DUMP TICKET REIMBURSEMENT	26.00
09/06/2023	GENL	46966	BOULLION SALES, INC.	KUBOTA FUEL FILTER	42.67
09/06/2023	GENL	46967	BS&A SOFTWARE	TRAINING - ALLISON OLEYNIK	150.00
09/06/2023	GENL	46968	CULLIGAN OF ANN ARBOR/DETROIT	WATER SOFTNER SUPPLIES	105.13
09/06/2023	GENL	46969	DTE ENERGY	APT "1" GAS-- AUG 23	50.06
				ELECTRIC - PARKS BARN -AUG 23	26.50
				GEN/LAW SPLIT/OLD TOWN HALL ELEC -AUG 23	1,048.96
				GEN/LAW SPLIT/GENERATOR-GAS -AUG 23	335.21
				OLD TOWN HALL GAS- AUG 23	50.06
					<u>1,510.79</u>
09/06/2023	GENL	46970	HERB WILES	DUMP TICKET REIMBURSEMENT	31.00
09/06/2023	GENL	46971	INTERNATIONAL CODE COUNCIL, INC.	MEMBERSHIP DUES THUR 7/31/2024	160.00
09/06/2023	GENL	46972	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
09/06/2023	GENL	46973	JAMEEL S WILLIAMS	LEGAL SERVICES - AUGUST 2023	2,081.50
09/06/2023	GENL	46974	JERRY CLIFTON	DUMP TICKET REIMBURSEMENT	21.50
09/06/2023	GENL	46975	JUAN BRADFORD	MILEAGE REIMBURSEMENT 7/5-8/31/23	227.29
09/06/2023	GENL	46976	KEITH LOCKIE	CAR RENTAL FOR SEPTEMBER BOARD MEETING	304.37
09/06/2023	GENL	46977	MEDMUTUAL LIFE	LIFE INSURANCE - OCTOBER 2023	187.29
09/06/2023	GENL	46978	MICHIGAN MUNICIPAL LEAGUE	MML WORKERS COMP FUND DUES 7/1/23-6/30/2	200.00
09/06/2023	GENL	46979	OHM ADVISORS	ENGINEERING SERVICES	7,338.00
				ENGINEERING SERVICES	1,713.50
				ENGINEERING SERVICES	2,947.75
				ENGINEERING SERVICES	1,379.50
				ENGINEERING SERVICES	639.25
				ENGINEERING SERVICES	743.50
					<u>14,761.50</u>
09/06/2023	GENL	46980	PATRICIA DAHL	DUMP TICKET REIMBURSEMENT	22.00
09/06/2023	GENL	46981	ROBERT BUTLER	2023 CONTRACT -#10	1,646.67
09/06/2023	GENL	46982	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	579.86
09/06/2023	GENL	46983	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - AUGUST 2023	25,664.49
09/06/2023	GENL	46984	SUPERIOR TWP UTILITY DEPARTMENT	K LOCKIE CELL PHONE - JULY/AUG 23	39.97
				J BRADFORD CELL PHONE - JULY-AUG 23	99.52
					<u>139.49</u>
09/06/2023	GENL	46985	TERMINIX PROCESSING CENTER	PEST CONTROL -AUG 2023	119.00
09/06/2023	GENL	46986	TRUGREEN PROCESSING CENTER	LAWN SERVICE -AUGUST 2023	146.57
09/06/2023	GENL	46987	YPSILANTI ACE HARDWARE	SHOP LIGHTS HARDWARE	36.33
09/12/2023	GENL	46988	AMAZON CAPITAL SERVICES, INC	NEW LAPTOP - BILL BALMES	623.51
09/12/2023	GENL	46989	APEX SOFTWARE	ANNUAL MAINTENANCE 10/1/23-10/1/24	1,040.00
09/12/2023	GENL	46990	BOULLION SALES, INC.	EXMARK MOWER PARTS	80.99
09/12/2023	GENL	46991	COMCAST	INTERNET -AUG 23	159.05
09/12/2023	GENL	46992	DTE ENERGY	SIREN @ 1989 PROSPECT -- AUG 23	20.96
09/12/2023	GENL	46993	DTE ENERGY	STREETLIGHTS -AUG 23	7,881.64
09/12/2023	GENL	46994	INDOOR COMFORT	OVERPAYMENT OF PERMIT 8390 BARRINGTON DR	20.00
				OVERPAYMENT OF PERMIT 5412 WALDENHILL CT	20.00
					<u>40.00</u>

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CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 08/22/2023 - 09/18/2023

Check Date	Bank	Check	Vendor Name	Description	Amount
09/12/2023	GENL	46995	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
09/12/2023	GENL	46996	JAMES WARREN	DUMP TICKET REIMBURSEMENT	22.00
09/12/2023	GENL	46997	MICHELLE BARTH	DUMP TICKET REIMBURSEMENT	40.00
09/12/2023	GENL	46998	MLIVE MEDIA GROUP	NOTICES - AUG 2023	203.88
09/12/2023	GENL	46999	O'REILLY AUTOMOTIVE, INC.	BATTERY FOR TRUCK	139.50
09/12/2023	GENL	47000	ROBERT ACTON	29-MECH/PLUMB INSPECTIONS 8/26-9/8/23	1,450.00
09/12/2023	GENL	47001	RON PEATRY	MILEAGE REIMBURSEMENT 8/28-9/8/23	247.59
09/12/2023	GENL	47002	STANDARD PRINTING	BUSINESS CARDS - IRMA GOLDEN	91.00
09/12/2023	GENL	47003	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MAILCHIMP - EMAIL BLASTS FOR WEBSITE	26.50
				ADOBE - MONTHLY SCRIPT -SEPT 2023	167.93
					<u>194.43</u>
09/12/2023	GENL	47004	SUPERIOR TWP PAYROLL FUND	HSA FEES - SEPT 2023	25.50
				CASH TRANSFER 9/14/23 PAYROLL	58,145.45
					<u>58,170.95</u>
09/12/2023	GENL	47005	TAZ NETWORKS, INC	NETWORK FLAT FEE -SEPTEMBER 2023	1,689.14
				EMAIL AND PRITING ISSUES	157.08
					<u>1,846.22</u>
09/12/2023	GENL	47006	WASHTENAW COUNTY TREASURER	2023 CONTRACT - SEPTEMBER	142,059.20
09/12/2023	GENL	47007	WOLVERINE RENTAL & SUPPLY	SPARE TIRE FOR TORO MOWER	140.44
09/12/2023	GENL	47008	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	4.99
				SHOP SUPPLIES	5.95
					<u>10.94</u>
				Total Paper Check:	<u><u>347,617.08</u></u>
GENL TOTALS:					
Total of 74 Checks:					347,617.08
Less 0 Void Checks:					<u>0.00</u>
Total of 74 Disbursements:					<u><u>347,617.08</u></u>



Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
08/29/2023	FIRE	26877	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	408.12
08/29/2023	FIRE	26878	ANN ARBOR CLEANING SUPPLY	BUILDING SUPPLIES	91.92
08/29/2023	FIRE	26879	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	183.21
08/29/2023	FIRE	26880	COMCAST	INTERNET - STATION #2 -SEPT 23	365.57
08/29/2023	FIRE	26881	CORRIGAN OIL COMPANY	194.40 GALLONS DIESEL FUEL	682.66
08/29/2023	FIRE	26882	DELTA DENTAL	DENTAL INSURANCE - SEPTEMBER 2023	1,122.32
08/29/2023	FIRE	26883	DTE ENERGY	ELECTRIC @ STATION #1 -AUG 2023	793.41
				GAS - STATION #1 -AUG 23	71.98
					<u>865.39</u>
08/29/2023	FIRE	26884	HOME DEPOT CREDIT SERVICES	MAP GAS	31.74
08/29/2023	FIRE	26885	MACQUEEN EMERGENCY	(2) PAIR BOOTS	997.71
08/29/2023	FIRE	26886	METRO AIRPORT TRUCK	E11-2 DOT REQUIRED REPAIRS, TRUCK WAS OU	12,166.12
08/29/2023	FIRE	26887	MICHIGAN STATE POLICE	FIRE INVESTIGATION SUMMIT - KIMBALL	88.00
				FIRE INVESTIGATION SUMMIT -CHIEF	88.00
					<u>176.00</u>
08/29/2023	FIRE	26888	MUNICIPAL EMERGENCY SERVICES	PUMPER WALL LADDER	626.49
08/29/2023	FIRE	26889	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT 2023	271.76
08/29/2023	FIRE	26890	SOARING EAGLE CASINO & RESORT	ROOM CHARGES FOR FIRE INSPECTOR CONFEREN	1,267.68
08/29/2023	FIRE	26891	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/31/23 PAYROLL	65,629.22
08/29/2023	FIRE	26892	TAZ NETWORKS, INC	NETWORK FLAT FEE -AUGUST 2023	679.14
				CAMERA REPAIR - STATION #2	930.41
					<u>1,609.55</u>
08/29/2023	FIRE	26893	VSP INSURANCE CO	VISION INSURANCE -SEPT 2023	258.94
08/29/2023	FIRE	26894	WASHTENAW COUNTY ROAD COMMISSION	COLD PATCH FOR STATION	130.74
09/06/2023	FIRE	26895	COMCAST	INTERNET SERVICES - ST #1 -SEPT 203	351.53
09/06/2023	FIRE	26896	CORRIGAN OIL COMPANY	379.9 GALLONS DIESEL FUEL	1,458.59
09/06/2023	FIRE	26897	CUMMINS SALES AND SERVICE	GENERATOR REPAIR - STATION #2	1,017.59
09/06/2023	FIRE	26898	DTE ENERGY	ELECTRIC & GAS - STATION #2- AUG 23	544.73
09/06/2023	FIRE	26899	LINDE GAS & EQUIPMENT, INC	OXYGEN CYLINDER RENTAL	57.35
09/06/2023	FIRE	26900	MEDMUTUAL LIFE	LIFE INSURANCE -OCTOBER 23	136.20
09/06/2023	FIRE	26901	METRO AIRPORT TRUCK	ADD'L CHARGES FOR TRUCK REPAIR	3,885.37
09/06/2023	FIRE	26902	MICHIGAN ASSOC OF FIRE CHIEFS	MEMBERSHIP THRU 1/1/2025	125.00
09/06/2023	FIRE	26903	SUPERIOR TWP PAYROLL FUND	PENSION/HOSP - AUGUST 2023	41,170.24
09/06/2023	FIRE	26904	SUPERIOR TWP UTILITY DEPARTMENT	WATER @ STATION #2	8.63
09/06/2023	FIRE	26905	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -SEPT 202	281.65
09/06/2023	FIRE	26906	VERIZON WIRELESS	CELL PHONES -AUG 2023 & NEW PHONE FRENCH	1,210.53
09/06/2023	FIRE	26907	WASHTENAW AREA MUTUAL AID ASSOC	COMBAT READY FIREFIGHTING COURSE - FRENCH	100.00
09/06/2023	FIRE	26908	WEX BANK	FUEL -AUGUST 2023	314.46
09/12/2023	FIRE	26909	EMERGENT HEALTH PARTNERS	2023 - SEPTEMBER	2,495.39
09/12/2023	FIRE	26910	OHM ADVISORS	ENGINEERING SERVICES - PAVEMENT STATION	12,473.50
09/12/2023	FIRE	26911	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ICC - BOOKS MARSHAL	114.00
				OIL CHANGE - CHIEF TRUCK	53.47
				CREDIT ON CHARGE CARD	(145.00)
					<u>22.47</u>
09/12/2023	FIRE	26912	SUPERIOR TWP PAYROLL FUND	HSA FEES - SEPT 2023	51.00

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CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 08/22/2023 - 09/18/2023

Check Date	Bank	Check	Vendor Name	Description	Amount
				CASH TRANSFER 9/14/23 PAYROLL	65,211.36
					<u>65,262.36</u>
09/12/2023	FIRE	26913	TAZ NETWORKS, INC	NETWORK FLAT FEE -SEPTEMBER 2023	679.14
				Total Paper Check:	<u>218,479.87</u>
FIRE TOTALS:					
Total of 37 Checks:					218,479.87
Less 0 Void Checks:					<u>0.00</u>
Total of 37 Disbursements:					<u>218,479.87</u>

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 09/12/23  
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 CHECK REGISTER  
 AUGUST 22 THROUGH SEPTEMBER 18, 2023

DATE	NUM	NAME	MEMO	AMOUNT
100 · CASH - O&M				
101 · CHECKING - CHASE 205000485529				
08/29/23	14398	ADVANCE TITLE AGENCY	REFUND EXCESS W/S	(68.59)
08/29/23	14399	ALL SEASONS LANDSCAPING CO., INC.	TRIMMER REPAIR	(422.48)
08/29/23	14400	AMAZON CAPITAL SERVICES, INC.	COTHING & OFFICE SUPPLIES	(374.75)
08/29/23	14401	COMCAST	INTERNET - MAINT. FAC. - AUG23	(361.53)
08/29/23	14402	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - SEPT 23	(664.82)
08/29/23	14403	DTE	GAS/ELEC - AUG 23'	(1,392.97)
08/29/23	14404	GENE BUTMAN FORD	TRUCK #2 REPAIR	(473.90)
08/29/23	14405	HOME DEPOT	BLDG. SUPPLIES	(191.72)
08/29/23	14406	LIVE VOICE	ANSWERING SERVICE - AUG23	(303.53)
08/29/23	14407	PARAGON LABORATORIES	WATER TESTING	(1,349.00)
08/29/23	14408	QUADIENT LEASING USA, INC.	POSTAGE MACHINE LEASE - 3RD/23	(588.57)
08/29/23	14409	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	QB MONTHLY CHARGE FOR USERS -AUG 23	(268.00)
08/29/23	14410	SUPERIOR TWP. GENERAL FUND	NETWORK FLAT FEE - AUG23	(442.86)
08/29/23	14411	SUPERIOR TWP. PAYROLL FUND	PAYROLL 8/31/23	(33,988.71)
08/29/23	14412	VERIZON	CELL PHONES - AUG23	(468.57)
08/29/23	14413	VISION SERVICE PLAN	VISION INSURANCE - SEPT 23	(158.51)
09/06/23	14414	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(89.65)
09/06/23	14415	BADGER METER	MONTHLY SERVICE - AUG23	(2,851.56)
09/06/23	14416	CINTAS CORPORATION	FIRST AID RESTOCK	(99.80)
09/06/23	14417	CORE & MAIN	GATE VALVE FOR HYDRANT	(1,108.83)
09/06/23	14418	DTE	GAS/ELEC - AUG 23'	(828.90)
09/06/23	14419	MEDMUTUAL LIFE	LIFE INSURANCE - OCTOBER 2023	(79.45)
09/06/23	14420	SAM'S CLUB	BATTERIES	(58.20)
09/06/23	14421	SUPERIOR TWP. PAYROLL FUND	PENSION/HCPS - AUGUST 2023	(14,424.28)
09/06/23	14422	UIS	FIU ANTENNA REPAIR	(7,095.00)
09/06/23	14423	WEX BANK	FUEL - AUG 23	(523.78)
09/12/23	14424	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(99.98)
09/12/23	14425	CINTAS CORPORATION	GLOVES	(122.35)
09/12/23	14426	COMCAST	INTERNET - AUGUST 23	(635.23)
09/12/23	14427	FREIER FORESTRY	DUMP TRUCK SIDE BOARDS	(163.20)
09/12/23	14428	OHM ENGINEERING ADVISORS	GENERAL ASSISTANCE	(2,672.75)
09/12/23	14429	PARAGON LABORATORIES	BACTI SAMPLES	(75.00)
09/12/23	14430	QUADIENT	POSTAGE METER REFILLS	(2,000.00)
09/12/23	14431	SUPERIOR TWP. PAYROLL FUND	PAYROLL 9/14/23	(24,936.78)
09/12/23	14432	TERMINIX PROCESSING CENTER	PEST CONTROL	(72.00)
09/12/23	14433	TRUGREEN	LAWN SERVICE	(267.47)
09/12/23	14434	USABLUEBOOK	HYDRANT METERS	(9,127.74)
09/12/23	14435	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - AR PROPERTIES - AUG23	(263.61)
TOTAL 101 · CHECKING - CHASE 205000485529				(109,114.07)
TOTAL 100 · CASH - O&M				(109,114.07)

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ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
CHECK REGISTER  
AUGUST 22 THROUGH SEPTEMBER 18, 2023

DATE	NUM	NAME	MEMO	AMOUNT
120 · CASH - CAPITAL RESERVE				
125 · CR CHKG. - CHASE 639918234				
08/29/23	943	DENEWETH, VITTIGLIO & SASSAK, P.C.	LASALLE LAWSUIT	(13,506.50)
08/29/23	944	POWER VAC OF MICHIGAN	WET WELL CLEAN	(8,349.00)
09/06/23	945	DTE	ELECTRIC CLARK LIFT STA. CONSTRUCTION - 325 E. CLARK R...	(1,054.36)
09/12/23	946	OHM ENGINEERING ADVISORS	CLARK RD. OPEN CUT SEWER	(21,527.75)
09/18/23	EFT	US BANK BOND CONTROL	BOND INTEREST	(13,551.24)
TOTAL 125 · CR CHKG. - CHASE 639918234				(57,988.85)
TOTAL 120 · CASH - CAPITAL RESERVE				(57,988.85)
TOTAL				(167,102.92)