



PARKS &  
RECREATION

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

AUGUST 2023

Regular Meeting

will be held

MONDAY, AUGUST 28, 2023 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

**Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.**

**For additional info call: (734) 480-5502  
or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)**

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Marion Morris	Nahid Sanii-Yahyai
Martha Kern-Boprie	
Guy Conti	Riley Schofield
Gregory Vessels	Bernice Lindke

Superior Township Parks & Recreation Commission

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PARKS &  
RECREATION



**PARKS & RECREATION COMMISSION REGULAR MEETING  
AUGUST 28, 2023 @ 6:30 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) August 28, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Director
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Educational: NRPA Park Pulse
  - B) Commission Vacancy Email
  - C) Donation Thank You Letter
  - D) Washtenaw Conservation District Fall Tree Sale
  - E) Flying Pilgrims Radio Control Airshow
- 9) OLD BUSINESS**
  - A) Community Center Advisory Committee Update
  - B) FT Director Budget Amendment Memo
  - C) Clean-up Day
  - D) Ypsi Township Community Center
- 10) NEW BUSINESS**
  - A) Parks & Recreation Commissioner Interviews
    - Curtis B. Freeman
    - Jack R. Smiley
  - B) Budget Amendments
  - C) Movies in the Park @ Fireman's Park
  - D) TORO Mower & Brunco Dump Trailer Auction
- 11) BILLS FOR PAYMENT**
  - A) July 25, 2023 – August 28, 2023
- 12) FINANCIAL STATEMENT**
  - A) August 2023 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting: September 25, 2023 @ 6:30pm**

Superior Charter Township Park Commission  
Regular Meeting  
July 24, 2023

Proposed Minutes

1. Call to Order  
The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.
2. Roll Call  
Park Commissioners present: Nahid Sanii-Yahyai, Marion Morris, Martha Kern-Boprie, Riley Schofield, Greg Vessels, Guy Conti  
  
Park Commissioners absent: none  
  
Others present: Trustee Bernice Lindke; Juan Bradford, Parks & Recreation Director; Don Waligar, Maintenance Supervisor; Curtis Freeman, Jack Smiley
3. Flag Salute  
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval  
It was moved by Riley Schofield and supported by Marion Morris to approve the agenda with the addition of Old Business C. Comprehensive Stipend Policy, Old Business D. Township-wide Clean Up and New Business D. Budget Appropriation Increase. The motion carried.
5. Prior Meeting Minutes Approval
  - A. June 26, 2023  
It was moved by Marion Morris and supported by Greg Vessels to approve the minutes of June 26, 2023 as drafted. The motion carried.
6. Citizen Participation – none
7. Reports
  - A. Chairperson  
Chair Nahid Sanii-Yahyai informed the park commission that Terry Lee Lansing has resigned her position on the Park Commission because she has moved out of Superior Township. Nahid read the resignation letter Terry Lee submitted, and suggested the park commissioners host a lunch for Terry Lee to thank her for her service.
  - B. Director  
Juan Bradford submitted a written report. He added to this that the park maintenance staff has been mowing the grass at the west roundabout. Traffic speed has increased in these roundabouts, and it is not safe for staff to enter and exit the roundabouts with mowing equipment. The township will retain the services of a mowing contractor to mow the roundabouts. Juan met with Supervisor Schwartz about the Willow Run Acres project. Juan will be meeting with Orchard, Hiltz & McCliment (OHM) engineers about modifying the present bathroom in Fire Station 2 so park staff can use it without violating the firefighters privacy.
  - C. Board Liaison  
Trustee Bernice Lindke reported on a special board meeting held June 28, 2023 and the regular board meeting held July 17, 2023.

June 28, 2023 – The Personnel Manual was distributed and discussed. The board adopted it with the provision that more edits were needed to the manual.

July 17, 2023 – Public Comment: TC Collins of Willow Run Acres requested some of the funds dedicated to trees be used to purchase fruit trees for the Clay Hill project. Other comments were made in support of and opposition to the proposed rezoning of 3900 Dixboro Road for the proposed Garret’s Space program.

Communications: Coy Vaughn, director of the Washtenaw County Parks & Recreation Department submitted a letter. The letter was discussed, but no action taken. Supervisor Ken Schwartz reported that Jason Hodge, Chair of the Washtenaw County Board of Commissioners would like to meet with township board members at Staebler Farm Park to learn more about the proposal to use township funds to purchase trees there.

The Township Board approved the following resolutions:

- \*Amended the zoning ordinance to permit Garret’s Space at 3900 Dixboro Road.
- \*Approved OHM to assess whether an existing bathroom in the Parks & Recreation space in Fire Station #2 can be renovated to have a door cut so staff in Parks & Recreation can use it.
- \*The first reading of the zoning amendment for the property to be used for Clay Hill Farm.

Nahid asked Trustee Bernice Lindke for an update on a township policy on stipend payments. Trustee Lindke responded that she researched this issue thoroughly, and there is no comprehensive policy on payment of stipends, particularly to those who are liaisons from other boards and commissions. Generally, it appears that the organization that requested the liaison pays the stipend. Park commissioners and Trustee Lindke discussed the concept of continuing a liaison from the township board to the park commission, now that Juan Bradford, Parks & Recreation Director attends township board meetings as well as park commission meetings. The consensus was to continue the liaison position, and to pay a stipend to the liaison for meetings attended.

D. Board Meeting Attendee

Marion Morris was scheduled to attend the July 17 township board meeting, but was ill and could not attend.

E. Park Steward

Juan has received no contact from Ellen Kurath in the past month.

F. Safety

A collision between a park vehicle and a township employee occurred during the past month. No one was injured, but there was damage to the vehicles. A report has been filed with the township’s insurance carrier.

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the reports. The motion carried.

8. Communications

- A. Educational: NRPA Research
- B. Park Reservation: Willow Run Acres bi-weekly Yoga in Fireman’s Park
- C. Park Reservation: Chillin’ & Grillin’ @ Oakbrook Park
- D. Park Reservation: Washtenaw County Health MacArthur Family Fun Day @ Fireman’s Park
- E. Park Reservation: Birthday Party @ Norfolk Park
- F. Park Reservation: Washtenaw Promise Block Party @ Fireman’s Park

It was moved by Martha Kern-Boprie and supported by Riley Schofield to receive the communications. The motion carried.

9. Old Business

A. Community Center Advisory Committee Update

- State Senator Jeff Irwin and State Representative Jimmie Wilson announced \$15 million in state funding for the community center.
- A detailed presentation was given by Bill Balducci of PB & A Marketing.

B. Emergency Repair: 2001 Dodge 4wd pick-up truck

Juan Bradford informed the park commission of extensive repairs needed on the 2001 4wd pick-up truck. The repairs had to be performed to permit staff to work. This truck may have to be replaced next year.

C. Comprehensive Stipend Policy

This was discussed and a decision reached during the Township Board Liaison report.

D. Township Wide Clean Up

Nahid Sanii-Yahyai advocated for a two hour event, and asked if other park commissioners were interested in such an event. Marion Morris suggested a targeted road or area, and first determine the date, time and provision of child care. Greg Vessels commented that if the commission is to do this, first we have to project the cost of labor, equipment and planning time. Nahid suggested focusing on one park. Marion asked for Juan's input. Juan said it was a good idea, but should be lead by the Township Board, not the Park Commission. The Park Commission could support the event, but not lead it. He estimated the event would cost at least \$2,000. Juan suggested an invasive species removal event, rather than a trash pick-up event. Bernice Lindke suggested collaborating with EMU student groups during the early fall for a clean up event. Guy Conti asked if we want to go further in environmental planning and education? This could be the topic of a future event. Martha Kern-Boprie suggested including a clean-up or invasive species removal event in plans for next year.

10. New Business

A. Movies in the Park – August 12

The next "Movies in the Park" is scheduled for Saturday August 12 in Oakbrook Park. Nahid Sanii-Yahyai volunteered to help with this event.

B. Live! Here! Now! on August 24

The recently scheduled Live! Here! Now! concert will take place on Thursday August 24 in Fireman's Park from 4:00 to 8:00 pm. Greg Vessels, Martha Kern-Boprie, Nahid Sanii-Yahyai and Guy Conti volunteered to help with this event.

C. Park & Recreation Commission Vacancy

The vacancy on the Park Commission due to Terry Lee Lansing's resignation will be filled by the Township Board. The Township Clerk asked the Park Commission to provide text for a posting of the opening on the township website. After discussion, the consensus was to receive applications through August 15. The Park Commission will interview applicants at the August 28 meeting, with the expectation of sending a recommendation to the Township Board after the interviews. This schedule will permit appointment action by the Township Board at its September 18 meeting, and allow the appointee to begin serving at the September 25 park commission meeting.

D. Budget Appropriations Increase

Park & Recreation Director Juan Bradford's position was expanded from part-time to full-time effective December 1, 2022. Some of the reasoning behind this increase was a number of projects directed by the township board that called for significant portions of Juan's time. Several of these projects initiated after the 2023 budget was developed and approved. In addition to those projects,

Juan has incorporated all Recreation Supervisor duties into his role, as well as playing a larger part in the day to day park maintenance planning.

The Park Commission seeks an increase in its budget appropriation from the Township Board to cover the additional cost of salary and fringe benefits for Juan Bradford in 2023. Those increased expenses will total \$58,400.

Martha Kern-Boprie commented that while some of the township board initiated projects are funded with ARPA allocations this year, it is reasonable to expect a full time director now that we have more events each year, more playground equipment to maintain, and involvement with the community center development and programming. After discussion, park commissioners commented it would be most productive to have one person draft the memo to the township board requesting an increase in the budget appropriation.

It was moved by Guy Conti and supported by Marion Morris to delegate authorship of the memo regarding the budget appropriation request to the Township Board; to Martha Kern-Boprie, subject to the approval of the Park Commission Chair, before sending the memo to the Township Board. The motion carried.

11. Bills for Payment

It was moved by Marion Morris and supported by Greg Vessels to approve payment of the bills totaling \$50,720.23 through 7/24/2023. The motion carried.

12. Financial Statement

A. June 2023 Revenue & Expenditure Report

It was moved by Riley Schofield and supported by Greg Vessels to receive the June 2023 Revenue & Expenditure Report. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie informed the park commission she will meet with Carla Bisaro and Trustee Bill Secret on August 7 to walk the nature preserves in preparation for the August 13 Summer Walk. Martha also introduced her neighbor Curtis Freeman who has expressed interest in Park Department programming.

Guy Conti asked Juan Bradford if there was any update on seeking the same fee levels for Superior Township residents to use Ypsilanti Township park and recreation facilities as Ypsilanti Township residents. Juan responded he has not received response from Ypsilanti Township staff. Guy encouraged Juan to continue to seek this fee collaboration.

Juan Bradford informed the Park Commission that bids to perform the improvements to Fireman's Park will be opened on July 28 at 2:00 pm in the Township Hall.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Guy Conti to adjourn at 8:05 pm. The motion carried.

Submitted by

Martha Kern-Boprie, Park Commissioner & Secretary



PARKS &  
RECREATION

DIRECTORS REPORT  
AUGUST 28, 2023

173.

- Next Board of Trustees Meeting: Monday, September 18, 2023 @ 7:00pm  
Parks & Recreation Commission Attendee: **TBD**
- Bids for the Fireman's Park Improvements were opened Friday, July 28<sup>th</sup>.  
Due to inconsistencies in the bids, and the wide range of bid prices, the project has been reposted. There were three bids received. Two of the companies that submitted bids, proposed using playground equipment from Miracle Recreation/We Build Fun of Michigan. This is the company that I previously served as their Community Playground Supervisor, assisting and supervising volunteer groups in installing playground equipment. When I became the full-time P&R Director in December of 2022, I informed them that I would be unable to continue as their Community Build Supervisor. I did complete two projects for them this spring to honor contracts that I had already signed prior to my becoming full-time. I am still friends with some of their employees and wanted to make sure that everyone is aware of this so that there is no appearance of conflict of interest.  
The new bid opening date is August 31, 2023, at 2:00pm
- The Movies in the Park event at Oakbrook Park had a great turnout and the kids all participated in a game of kickball prior to the movie. Thank you to Nahid and her husband Mathew for volunteering. Our next Movie in the Park is scheduled for Saturday, September 9<sup>th</sup> @ 7:30pm.
- The Washtenaw County Summer Playground Camp came to a close Thursday, August 17<sup>th</sup>. The usual picnic and Kickball Challenge were moved indoors to the Ypsi Community Center due to rain. Camp was very well attended, and everyone had a great time!!
- The township was contacted by a group called ReLeaf Michigan. They have a program in conjunction with DTE to supply trees to communities for free which are then planted by volunteers. After meeting with them it was determined that we do not have the staffing or equipment to be able to meet the requirements of the program at this time. If something changes in the future and we can comply with the requirements, ReLeaf said that they would be open to working with us.
- I received budget worksheets from Keith Locke, Township Controller last Tuesday. Nahid and I will begin working on the 2024 budget this week. If you have any input or would like to be involved please let me know.

Respectfully Submitted,

Juan Bradford



7 D.

To: Superior Charter Township Park Commission  
From: Martha Kern-Boprie  
Subject: Board Attendee Report on August 21, 2023 Township Board Meeting  
Date: August 22, 2023

The Township Board meeting opened with an extended discussion about moving Citizen Participation to a later position on the agenda. Bernice Lindke and Lynette Findley supported this, asserting that the long meetings of the past several months leave board members too tired to effectively work. Ken Schwartz opposed the change, stating that four hour meetings have been the exception and not commonplace. He also stated changing the position of Citizen Participation is contrary to board bylaws and over 50 years of precedent. Rhonda McGill advocated board commitment to a consent agenda, which requires issuing support documentation a week in advance of the meeting, so board members can vote on consent items with confidence the issues have been reviewed. Attorney Fred Lucas commented that other boards he advises limit the Citizen Participation at the beginning of the meeting to items on the board's agenda, so comments can be heard before the board acts. The second Citizen Participation opportunity at the end of the meeting is for anything anyone wishes to speak about. A motion was passed to move Citizen Participation to the position on the agenda where Pleas and Petitions presently is located.

#### Approval of Minutes

The board went into closed session to review minutes of previous closed sessions. The board came back into open session to vote to approve these minutes.

#### Presentations

Two women gave a presentation on the Trusted Parent Advisors program, Kelly Goolsby and another person whose name I did not catch. The program is based on Parent Cafes at the Ypsilanti District Library (YDL) on Harris Road, and focuses on parents at risk of neglecting or harming their children. The café begins with a meal, then discussion. The cafes build connections between the parents for support and community outside the cafes. Since April 2023 seven cafes have occurred, and 42 parents have participated. Help in the form of donated supplies is welcome: diapers, baby wipes, etc.

#### Might Oaks CLR and Youth Arts Alliance YAA

Jamal and Justin, two young men who started Might Oaks CLR spoke about their program. It began in the early days of the pandemic as a safe place for young people in Sycamore Meadows and Danbury Park Manor to play and get exercise. Now it is a formal program that serves 30 to 60 young people every Saturday. The program now takes place at South Pointe Academy, a charter school. Buses transport the children to South Pointe, Heather Martin of Youth Arts Alliance (YAA) also spoke. Her program collaborates with Might Oaks CLR, and focuses on visual and performance art. This program initially began at the YDL, and took place after the Meet Up/Eat Up there. 146 people, children and their families showed up to participate. They make art pieces, write and perform music. Heather thanked the township board for it's financial support, and is seeking additional funding next year. Board members informed her the funding came from ARPA funds that are not renewing. She was encouraged to collaborate with the Park Commission.

TC Collins, of Willow Run Acres spoke about his history of farming in the area, and the value he places on locally grown food.

#### Public Hearing

A public hearing on rezoning three small parcels in the northwest corner of Harris and MacArthur for Willow Run Acres/Clay Hill Farm took place. The proposed rezoning is from Planned Community (PC) to Public Service (PS). The township owns the parcels now, and will retain ownership. Several audience members spoke in support of this project and the rezoning. The project will take place in two phases to spread out the cost of fees.

#### Citizen Participation

Mary Garboden, manager of the YDL in Superior Township spoke about the first year of operations. Summer programming was great and well attended. She thanked the township board for financial support with programming.

Gerald Fisher, attorney representing Garrett's Space spoke, about the sequence of site plan agreement and development agreement.

Steven Hendlee, resident of Warren Road spoke. He admonished the township board for not listening to the public about concerns with Garrett's Space. He also criticized attempts to move Citizen Participation to late in the meeting when people are tired, and decisions have been made.

Emily Atkinson, resident of Dixboro Road, is disappointed with the township board for not funding services, and wasting time on emails from two years ago.

Jan Piert spoke in support of moving Citizen Participation to near the end of the meeting.

#### Supervisor's Report

1. Met with Washtenaw County Parks & Rec Commission about that agency hosting the easement for the "Rock property". The county will host it, and pay for all expenses associated with the easement.
2. "Vella Pit" a gravel operations at Joy and Earhart Roads in Ann Arbor Township has applied to Michigan Dept of Environment & Great Lakes (EGL) for a permit to withdraw ground water to use in their operations. If the permit is approved, it could result in dropping the aquifer for Superior Township residents on wells, and force them to re-drill wells deeper. The "Vella Permit" is on the agenda for EGL approval.
3. Superior Township paid for the widening of Harris Road at the entrance of the YDL branch library. YDL signed an agreement to pay the township back over three years. YDL director Lisa Hoenig met with Ken Schwartz about extending the pay-back period from three years to five years, due to the library's present financial situation.
4. Sidewalks – Irma Golden, Deputy Supervisor provided a detailed report on the state of the initiative to get township sidewalks repaired and level. She obtained lists of addresses, but there were errors and omissions in the lists. She wants to get this project done, and recommends amending the sidewalk ordinance to schedule comprehensive review and repair every five years. She also noted that a few of the homeowners who sidewalks are in bad condition do not have the financial resources to repair them. This could be overcome by increasing the income level for a Board of Review poverty exemption by \$5,000. The money saved on not having to pay property tax could be applied to sidewalk repair.

Financial Reports – township wants to use some of the Hyundai Tree funds to plant trees at Staebler County Farm Park, and at Clay Hill Farm.

Accepted Terry Lee Lansing's resignation from the Park Commission.

Rezoning of the three parcels in the northwest corner of MacArthur and Harris for Clay Hill Farm passed unanimously.

Discussion took place about management of the Utility Department. Bernice Lindke said this department has not had technical expertise and a director for several years. Ken Schwartz has assumed directorship, but Bernice argued he is rarely there. Treasurer Lisa Lewis objected to not being included in discussions leading to this agenda item. Bernice stated that this change is urgent. Lisa wants to review the full re-organization and not take piecemeal action.

Major dissent among board members over management of the Utility Department was expressed. Action on most agenda items related to this department was tabled to the October board meeting. Bernice Lindke moved to appoint Trustee Rhonda McGill to be Liaison to the Utility Department. Rhonda accepted, and the motion passed unanimously.

Ann Arbor Township water and sewer rate increase was approved. Water rate will increase by 12% and sewer rate by 12%, effective 10/01/23. This will impact approximately 70 households in southwest Superior Township. Passed unanimously.

Ypsilanti Community Utility Authority (YCUA) rates will increase effective 10/01/23. Water rate by 5.00% and sewer by 2.60%. Passed unanimously.

Application to the State of Michigan for a grant to help fund construction of the Community Center was approved by the township board. The application is due by 8/31/23.

A proposal for a comprehensive water and sewer rate study was approved unanimously. I did not catch the name of the vendor.

A vendor named "Three Brothers Landcare" was awarded the bid to remove stumps and brush from Clay Hill Farm. Unanimous vote after extensive discussion about bidding process.

Garrett's Space – Zoning and Land Use: The agreement amendment clarified that the project must conform with county and township ordinances. Both Fred Lucas representing Superior Township and Gerald Fisher representing Garrett's Space spoke and said they concurred with the amendments. Amendments approved by unanimous vote.

Consulting agreement to perform Phase I Environmental Analysis on the three parcels rezoned for Clay Hill Farm was approved unanimously. I did not catch the name of the vendor.

Budget Amendments all passed, including the \$58,400 increase in funding to Park Fund. I spoke in support of this amendment.

Round-a-bout mowing – This is the mowing the Park Dept does not want to do anymore due to safety concerns. A private lawncare company, owned by a Superior Twp firefighter submitted a bid to perform this mowing. Trustee McGill objected to placing one of our firefighters in an unsafe situation, even if he was not acting in the role of firefighter at the time. A big dispute took place among board members over this mowing issue. The issue was tabled.

Increase the income level by \$5,000 to qualify for Board of Review poverty exemption from property taxes. Approved unanimously.

Bills for Payment – issues raised over invoices from LaSalle added at 6:00 pm today. Bills were approved unanimously.

#### Pleas and Petitions

Irma Golden, Deputy Supervisor said her position is currently temporary part-time. She requested to be re-classified to Permanent Part-time. She was hired in June into the position.

#### Adjournment

The meeting adjourned at 10:54 pm.

# NRPA PARK PULSE

## Parks and Recreation Provides Opportunities for Older Adults

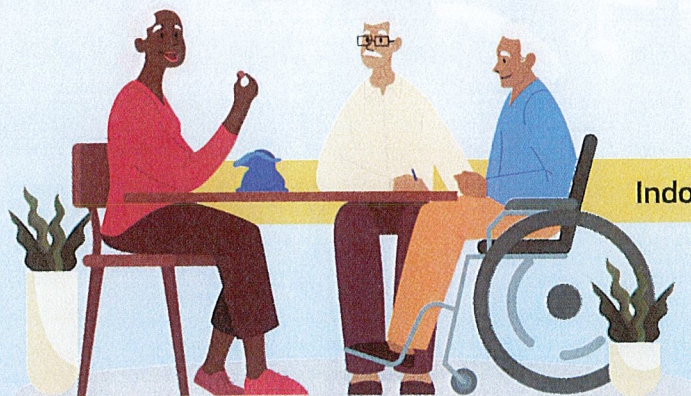
More than **9 in 10** U.S. adults want their local park and recreation agency to provide activities for older adults. Top activities include:

87%

Outdoor activities



Indoor activities



Physical activities



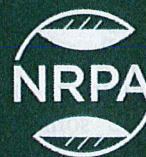
Educational opportunities



According to the 2023 NRPA Agency Performance Review ([nrpa.org/APR](http://nrpa.org/APR)), **77%** of park and recreation agencies provide programs specifically for older adults.

Each month, through a poll of 1,000 U.S. residents focused on park and recreation issues, NRPA Park Pulse helps tell the park and recreation story. Questions span from the serious to the more lighthearted. The survey was conducted by Wakefield Research ([www.wakefieldresearch.com](http://www.wakefieldresearch.com)).

Visit [nrpa.org/ParkPulse](http://nrpa.org/ParkPulse) for more information.



NATIONAL RECREATION  
AND PARK ASSOCIATION

83

## Juan Bradford

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**From:** cherryhill7777@aol.com  
**Sent:** Wednesday, August 23, 2023 11:17 AM  
**To:** Juan Bradford  
**Subject:** Park Commissioner

You don't often get email from cherryhill7777@aol.com. [Learn why this is important](#)

Dear Mr. Bradford,

I sorely regret I did not get my application in before the due date. I was out of the country for two weeks and missed getting in the application

I hope you still can consider me in the interview process on Monday.

I was on the Park Commission for 12 years. I was involved in organizing and running a Summer Parks program where I taught children Spanish, Arts and Crafts, reading and directed play. I also organized Girl Scouts and Boy Scouts to plant flowers in the Park. Because my husband, David Phillips, became the Township Clerk, it was believed that there would be conflict of interest.

Yet, my heart has always remained with Superior Parks. I hope you can consider me in the interview process.

My background is 30 years teaching in Detroit Public Schools as a Spanish Teacher. I have a Master's Degree in Educational Administration. My hobby is growing plants, gardening and swimming. I would be a great asset to the parks department once again if you can consider this late request.

Thank You, Sharon Bryant-Phillips

84

July 24, 2023

Reverend Jeanne Garza  
Dixboro United Methodist Church  
5221 Church Street  
Ann Arbor MI 48105



**SUPERIOR TOWNSHIP  
PARKS & RECREATION**

**Commission:**

Nahid Sanii-Yahyai  
Chairperson

Marion Morris  
Vice-Chairperson

Martha Kern-Boprie  
Secretary

Terry Lee Lansing  
Commissioner

Guy Conti  
Commissioner

Riley Schofield  
Commissioner

Gregory Vessels  
Commissioner

**Staff:**

Juan Bradford  
Director

Don Waligor  
Maintenance Supervisor

575 E. Clark Road  
Superior Twp. MI 48198  
Phone: (734) 480-5502  
Fax: (734) 484-4883  
[superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)  
[superiortownship.org](http://superiortownship.org)

Dear Reverend Garza,

Thank you for the generous donation of \$405.00 to the Superior Charter Township Parks & Recreation Fund. The Parks & Recreation Commission and staff are grateful and will dedicate this contribution to recreation programming.

Sincerely,

*Martha Kern-Boprie*

Martha Kern-Boprie, Secretary  
Superior Charter Township Parks & Recreation Commission

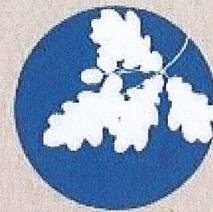
801

# Tree & Native Plant

Sale & Distribution

Pick-up Orders:  
Friday, September 29th, 1 p.m. - 6 p.m.

**WASHTENAW FARM  
COUNCIL GROUNDS**  
5055 ANN ARBOR-SALINE RD.  
ANN ARBOR, MI 48103



Washtenaw County District  
Conservation

**Order your conifer  
native potted plant  
and garden kits  
between:  
August 11th -  
September 17th!**



Mail form with check or money order to:  
 Washtenaw County CD, 705 N. Zeeb Rd. #201 Ann Arbor, MI 48103  
 Preferred: Order online with credit card or check: [store.washtenawcd.org](http://store.washtenawcd.org)

## 2023 FALL TREE & NATIVE PLANT ORDER FORM

**PICK-UP DATE:** 1-6 pm, Friday, September 29

**Paper Form Deadline:** Sept 8

**PICK-UP LOCATION:** Farm Council Grounds, 5055 Ann Arbor-Saline Rd, Ann Arbor, MI

**Online Store Deadline:** Sept 17

<b>NAME:</b>	<b>PHONE:</b>
<b>ADDRESS:</b>	<b>EMAIL:</b>

CONIFERS All are bare-root transplants.		AGE	SIZE	1	10 *	30	50	100	QTY	COST
Concolor Fir	<i>Abies concolor</i>	3	8-14"	\$5.00	\$33	\$55	\$75	\$120		
Black Hills Spruce	<i>Picea glauca 'Densata'</i>	4	10-16"	\$5.00	\$33	\$55	\$75			
Norway Spruce	<i>Picea abies</i>	3	10-16"	\$5.00	\$33	\$55	\$75	\$120		
Red Pine	<i>Pinus resinosa</i>	3	8-14"	\$5.00	\$33	\$55	\$75	\$120		
White Pine	<i>Pinus strobus</i>	4	12-18"	\$5.00	\$33	\$55	\$75			
* Mix & match varieties of Conifers in multiples of 10!									<b>SUBTOTAL</b>	
									QTY	COST

Mix 3 bundles of 10 for the 30 price.  
 Mix 5 bundles of 10 for the 50 price.  
 Mix 10 bundles of 10 for the 100 price.

WILDFLOWERS: All wildflowers come in 4.5" pots. More cultural info & photos on <a href="http://store.washtenawcd.org">store.washtenawcd.org</a>								QTY	COST
Big leaf aster	<i>Aster macrophyllus</i>						\$5.50		
Butterfly milkweed	<i>Asclepias tuberosa</i>						\$5.50		
Cardinal flower	<i>Lobelia cardinalis</i>						\$5.50		
Culver's root	<i>Veronicastrum virginicum</i>						\$5.50		
Foxglove beard tongue	<i>Penstemon digitalis</i>						\$5.50		
Great blue lobelia	<i>Lobelia siphilitica</i>						\$5.50		
Hairy beard tongue	<i>Penstemon hirsutus</i>						\$5.50		
Indian Grass	<i>Sorghastrum nutans</i>						\$5.50		
Mountain mint	<i>Pycnanthemum virginianum</i>						\$5.50		
New england aster	<i>Aster novae-angliae</i>						\$5.50		
New Jersey Tea	<i>Ceanothus americanus</i>						\$5.50		
Nodding wild onion	<i>Allium cernuum</i>						\$5.50		
Prairie dropseed	<i>Sporobolus heterolepis</i>						\$5.50		
Purple coneflower	<i>Echinacea purpurea</i>						\$5.50		
Rattlesnake master	<i>Eryngium yuccifolium</i>						\$5.50		
Rose mallow	<i>Hibiscus moscheutos</i>						\$5.50		
Swamp milkweed	<i>Asclepias incarnata</i>						\$5.50		
Wild blue iris	<i>Iris versicolor</i>						\$5.50		
Wild columbine	<i>Aquilegia canadensis</i>						\$5.50		
Wild Lupine	<i>Lupinus perennis</i>						\$5.50		
Wild petunia	<i>Ruellia humilis</i>						\$5.50		
Woodland sunflower	<i>Helianthus divaricatus</i>						\$5.50		



Trees & Shrubs: All are 1 Gallon Pots. More cultural info & photos on <a href="http://store.washtenawcd.org">store.washtenawcd.org</a>			QTY	COST
Bearberry	<i>Arctostaphylos uva-ursi</i>		\$19	
Dwarf Hackberry	<i>Celtis tenuifolia</i>		\$19	
Redbud	<i>Cercis canadensis</i>		\$19	
Tamarack (Am. Larch)	<i>Larix laricina</i>		\$19	
Spicebush	<i>Lindera benzoin</i>		\$25	
Wild Plum	<i>Prunus americana</i>		\$19	
Northern White Cedar	<i>Thuja occidentalis</i>		\$19	

GARDEN KITS: Each kit is made up of a full flat of 38, 2" plugs. Includes layout for 4'x10' plot. Mix of 10-15 species per kit. <b>**Specific species will vary depending on availability. **</b>			QTY	COST
Butterfly Garden Kit	Black eyed susan, butterfly weed, columbine, sand tickseed, pale purple coneflower, mountain mint, wild petunia, tall sunflower, spiderwort, prairie blazingstar, ironweed, early sunflower, rock harlequin, showy goldenrod, compass plant, western sun, gray coneflower **	\$80		
Pollinator Garden Kit	Tall sunflower, showy cone., sand tickseed, pale purple coneflower, butterfly weed, hairy beardtongue, boneset, giant yellow hyssop, gray cone., thimble weed, wild petunia, showy goldenrod, skyblue aster **	\$80		
Rain Garden Kit	Mountain mint, hibiscus, blue vervain, spiderwort, iris, button bush, joe pye weed, boneset, ironweed, swamp milkweed, Riddell's swamp aster, prairie blazingstar **	\$80		
Shade Garden Kit	Colombine, thimbleweed, big leaf aster, joe pye weed, bottlebrush grass, spikenard, spiderwort, boneset, purple meadow rue, clematis, bluestem goldenrod, heart leaf aster **	\$80		

PLANTING AIDS	EACH	10	30	50	100	QTY	COST
Weed Mats - includes 4 staples per mat	\$3	\$25	\$65	\$110	\$200		
Marking Flags - fluorescent orange on 36" wire	-	\$2.50	-	\$11	\$18		
Plantskydd Repellent - 1 Qt. Liquid Spray	\$25	Protects 80-100, 1 ft. high trees					
Plantskydd Repellent - 1 Lb. Soluble Powder	\$27	Protects 200-300, 1 ft. high trees					
Plantskydd Repellent - 3.5 Lb. Shaker Jug	\$27	Protects 1,750 sq. feet.					
Fertilizer Tablets - 10 gram tablet	\$0.25	20-10-5 (N-P-K), use only as needed					
Root Dip - 2 oz bag	\$2.50	Creates dip gel for about 2000 seedlings					

*Don't forget to calculate sales tax!*

OFFICE USE ONLY	Rec'd by: _____
ORDER # _____	
Date Rec'd: _____ \$ Rec'd: _____	
CK # _____ Cash _____ CC _____ Bal. Due: _____	
Refund: _____	

<b>SUBTOTAL</b>	
<b>ADD 6% SALES TAX</b>	
<b>TAX DEDUCTIBLE DONATION</b> Funds support the WCCD School & Community Habitat Grant projects	
<b>TOTAL</b>	

**PAYMENT METHOD**

- Check or Money Order, payable to: Washtenaw County CD
- Credit/Debit Card - order online at: [store.washtenawcd.org](http://store.washtenawcd.org)

**Your purchases support conservation work by the Washtenaw County Conservation District. Thank you!**

**Refund Policy**

Plants will be delivered in good condition; any issues should be reported within a week of pick-up.  
 The WCCD does not guarantee survival of plants. Customer assumes liability once the order is picked up.  
 Orders cancelled 14 days prior to pick up date will receive a full refund. No refunds will be given on orders not picked up.  
 If unable to pick up an order, the customer is responsible for making other arrangements.

Please contact our Resource Coordinator for questions: (734) 302-8713, [orders@washtenawcd.org](mailto:orders@washtenawcd.org)

**Tree Information & Planting**

Care must be taken when selecting fall planting sites and soils for the best winter survival. Avoid planting in low areas that may collect water and freeze, damaging trees. Limit planting in heavier clay soils because they have a greater tendency to freeze and thaw, causing trees to be heaved out of the ground. Use mulch to help moderate soil temperatures and reduce heaving.

Pictures of trees and species cultural information are available on the website: [store.washtenawcd.org](http://store.washtenawcd.org)



# Radio Control Airshow

sponsored by

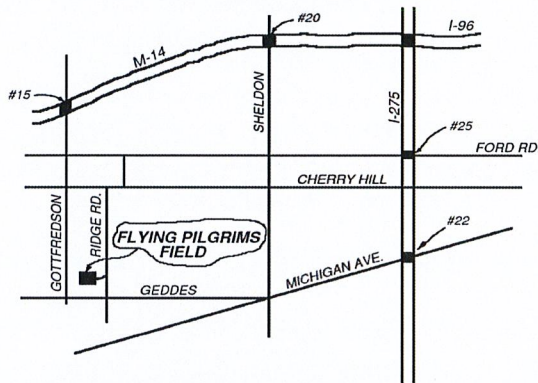
## Flying Pilgrims RC Club

8E/

*Check it out! Turbine Jets, Helicopters,  
And all types of aircraft will be flown.  
See what all the FUN is about!*



Chartered Club #1161  
AMA Distric 7



From Ann Arbor Area

Exit 39 off Hwy 23, East 6 miles, left on Ridge  
Canton Area

Exit 275 @ Ford Rd., West to Ridge, South to site

Driveway to flying field located West of  
Ridge Road .34 mile North of Geddes  
Ypsilanti, MI

## Return of the Annual Fall Phase-Out for Fun! Sept. 23rd and 24th, 2023 Saturday and Sunday, 10AM to 5PM

Warbirds and Jets and Scale encouraged. See our 40' by 500' paved runway!  
Bring a chair and enjoy our event all day. Motels nearby.  
Food concession on site. Primitive camping on site.

[flyingjack7ac@gmail.com](mailto:flyingjack7ac@gmail.com) or [pres@flyingpilgrims.com](mailto:pres@flyingpilgrims.com)

[www.flyingpilgrims.com](http://www.flyingpilgrims.com)

JB

To: Superior Charter Township Board of Trustees  
From: Martha Kern-Boprie, Park Commissioner and Secretary to the Park Commission  
Subject: General Fund budget allocation to the Park Fund  
Date: August 4, 2023

This memorandum is sent on behalf of the Superior Charter Township Park Commission, to convey a request for expanded funding of the Park Fund during fiscal year 2023.

The Park Commission expanded the position of Juan Bradford, Park & Recreation Director to full-time with fringe benefits effective December 1, 2022 in recognition of the additional responsibilities he has assumed. He now handles all recreation planning and execution. There are more than double the number of recreation events each year than there were when Juan began his employment with Superior Township. Juan is also more involved on a daily basis with park maintenance planning. A consequence of playground improvements and equipment over the past several years, is more equipment to maintain. Juan is also a member of the Community Center Planning Committee, and leads the Facilities sub-committee.

In addition to these responsibilities directly related to Parks and Recreation, Juan has dedicated significant time to projects directed by the township board, some of which were funded with ARPA allocations. These initiatives include:

- Clay Hill Farms community farm & garden
- Youth Arts Alliance
- Mighty Oaks Project/CLR
- Trusted Parent Advisors/WISD
- Fireman's Park improvements: both drainage and park facilities

The budget for 2023 was developed and approved in the fall of 2022, which was before the position of Park & Recreation Director expanded to full time. The additional cost of full time salary and fringe benefits for 2023 was not included in the approved budget. That additional cost will total \$58,400 during 2023. The Park Commission requests an additional budget appropriation of \$58,400.00 to the 2023 Park Fund budget to cover this expense.

Thank you for considering this request.

Curtis B. Freeman

10A

1667 Sheffield Drive Ypsilanti, Michigan  
[cblairfreeman@gmail.com](mailto:cblairfreeman@gmail.com)  
(734) 686-8650

August 14, 2023

Superior Charter Township Parks & Recreation Commission  
Charter Township of Superior  
3040 North Prospect Road  
Superior Charter Township, Michigan 48198

Superior Charter Township Board of Trustees,

Please consider me for the vacant seat on the Superior Township Parks and Recreation Commission. I retired earlier than expected and find myself looking for a meaningful way to utilize my skills. As I contemplate the next phase of my life, I'm looking for a way to serve my community. The vacant seat on the Superior Township Parks & Recreation Commission presents a perfect opportunity for me to serve my community. I come from a family committed to public service. My mother Lois Freeman was part of the Superior Township Government Team in the 70's and 80's.

Living in Superior Township for more than 30 years gives me a historical and present perspective about the community. I believe those insights will prove useful to the Parks and Recreation Commission as you make decisions about what services to provide to the community.

The parks in this community have always played an important part in my life. I grew up on Harvest Lane, playing basketball and baseball at Harvest Lane Park. I currently live in Oakbrook Subdivision. My morning walk takes me by Oakbrook Park and Norfolk Park.

The person I am today, was molded by this or surrounding communities in Washtenaw County. My primary education occurred in the former Willow Run School District. I graduated from Willow Run High School and received my Bachelor of Science degree from Eastern Michigan University.

Most of my professional career took place at The University of Michigan Hospital. I was born there and I retired from there in 2020. I have attached a resume for your review. Work experiences as a Patient Transport Supervisor, Materiel Services Supervisor and Chief Anesthesia Technician have equipped me with a broad spectrum of skills directly transferable to the Superior Township Parks and Recreation Commission seat.

Transferable Skills

- Comfort around diverse groups of people
- Strong problem solving skills
- Excellent customer services skills
- Strong verbal communication skills
- Persuasion Skills – The ability to highlight features and benefits

I look forward to discussing Superior Township Parks and Recreation Commission's needs and how I might contribute to its success.

Sincerely,

*Curtis Freeman*

10A

August 14, 2023

Superior Charter Township Parks & Recreation Commission  
575 E. Clark Road  
Superior Charter Township, MI 48198  
Attn: Juan Bradford, Parks & Recreation Director

Dear Juan,

I am writing to express my interest in being appointed to the open position on Superior Township's Parks and Recreation Commission. I have long been involved in protecting and stewarding parks and natural areas in Superior Township and it would be an honor to be able to continue that work in a new capacity.

As many may know, for the past 32+ years I have worked to establish and steward a number of parks and preserves in the Township, including the LeFurge Woods Nature Preserve, Springhill Nature Preserve, Weatherbee Woods, Highland Preserve, Kosch Headwaters Preserve, Secrest Nature Preserve and even the Jack R. Smiley Nature Preserve. One of my biggest joys has been being able to shepherd into Township ownership the Cherry Hill Nature Preserve, which is now one of the most popular parks around. I am very interested in helping to oversee stewardship of the lands which make our Township superior—especially the Cherry Hill Nature Preserve and the recently-acquired Rock property. I also look forward to helping to plan for the wonderful 162-acre parcel which lies in-between these two properties, since that property is expected to soon be transferred into Township ownership.

I have a keen interest in seeing that all Township residents are afforded the opportunity to enjoy the parks and preserves that we have throughout the Township. We have a lot to be proud of and I believe that I have the credentials and experience to help oversee the care that these public treasures deserve.

As for some of my personal background, I earned business and political science degrees from Henry Ford Community College and the University of Michigan; and I completed two years of graduate study in urban planning at Wayne State University. I have worked for the MSU Extension Service, the City of Detroit and served as Executive Director of both the Detroit Audubon Society and the Southeast Michigan Land Conservancy, which I founded 35 years ago. I have also been a licensed Michigan Real Estate Broker for over 40 years.

In short, I would love the opportunity to help oversee the parks and natural areas which we all hold dear. Although I plan to continue to attend future Commission meetings regardless, it would be nice to be able to more fully participate in the Commission's proceedings. I would greatly appreciate the opportunity to serve on the Parks and Recreation Commission.

Thank you for your consideration,

Sincerely,

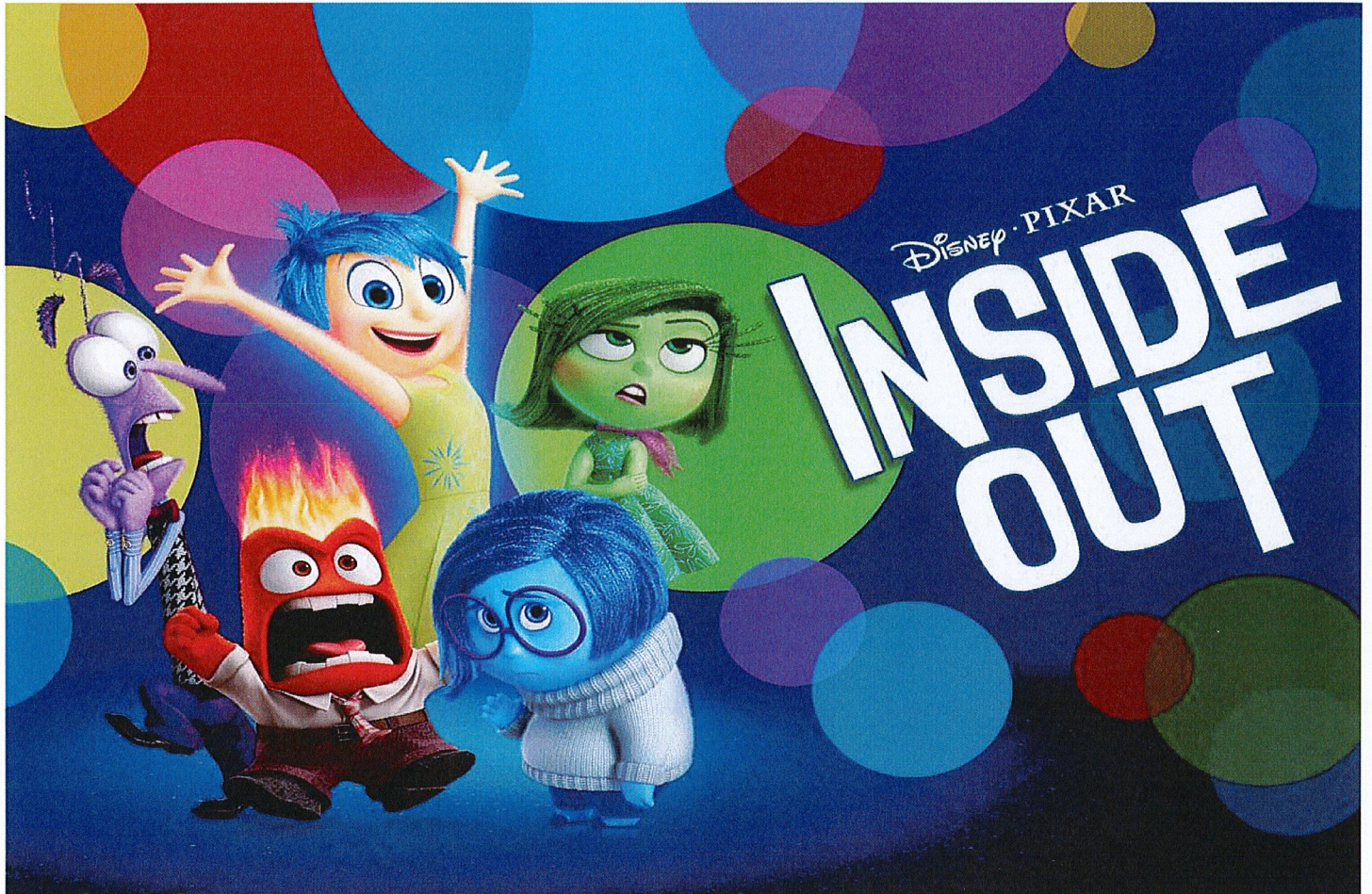
*Jack Smiley*

Jack R. Smiley  
10325 Cherry Hill Road  
Superior Township, MI 48198  
734-260-4065  
[jackrsmiley@gmail.com](mailto:jackrsmiley@gmail.com)

103

Acct. #	Account Name	BUDGET	Increase	Decrease	BUDGET	Explanation
<b>PARK FUND:</b>						
664	Interest/Dividends	\$0	\$6,000		\$6,000	New Account
680	Investment Earnings	\$0	\$15,000		\$15,000	Higher Interest Rates
695	Tennis Lesson Fees	\$2,000		\$2,000	\$0	Not Needed
699.000	Appropriations from Fund Balance	\$917	\$4,787		\$5,704	
	<b>TOTAL REVENUE</b>		\$25,787	\$2,000		
717	Taxable Benefits	\$0	\$10,200		\$10,200	Administrator FT
	<b>Total Dept. 751 - Administration</b>		\$10,200	\$0		
	<b>Total Dept. 754 - Recreation</b>		\$0	\$0		
	<b>Total Dept. 755 - Maintenance</b>		\$0	\$0		
	<b>Total Dept. 756 - Park Dev/Improvements</b>		\$0	\$0		
853	Dental Insurance	\$0	\$662		\$662	Administrator FT
854	Vision Insurance	\$0	\$189		\$189	Administrator FT
855	Life Insurance	\$0	\$136		\$136	Administrator FT
857	HCSP	\$0	\$3,600		\$3,600	Administrator FT
858	Pension	\$11,503	\$9,000		\$20,503	Administrator FT
	<b>Total Dept. 966 - Unallocated Expenses</b>		\$13,587	\$0		
	<b>TOTAL EXPENDITURES</b>		\$23,787	\$0		

# SUPERIOR TOWNSHIP PARKS & RECREATION



## MOVIES IN THE PARK

**Saturday, September 9<sup>th</sup> @ Fireman's Park  
8795 MacArthur Blvd.**

**Family Friendly Playground Games Beginning at 7:30pm  
Followed by a Showing of PIXAR'S INSIDE OUT at 8:30pm  
on a Giant 21' Screen.**

**Bring your Family, Friends, Chairs,  
Picnic Blankets, Coolers, and Snacks!  
(NO ALCOHOL)**



PARKS &  
RECREATION



PARKS &  
RECREATION

## Notice

### Basic Information

Estimated Contract Value (USD)	(Not shown to suppliers)
Reference Number	0000327088
Issuing Organization	Clerk Superior Township
Owner Organization	Superior Township Parks & Recreation Commission
Solicitation Type	IFB - Invitation for Bid (Formal)
Solicitation Number	08082023
Title	For Sale By Sealed Bid: 2009 TORO Groundmaster 328-D Mower
Source ID	PU.AG.USA.2457.C6053326
Piggyback Solicitation	No

10 D.

### Details

Location	Washtenaw County, Michigan
Delivery Point	3040 N. Prospect Rd, Superior Township MI 48198
Purchase Type	One Time Only- Delivery Date: 09/28/2023
Description	For sale by sealed bid: 2009 TORO Groundmaster 328-D 4WD Mower sold in "as is" condition. Model #30627 Serial #290000-217

All sealed bids must be delivered to **Superior Township Parks & Recreation c/o Juan Bradford, 575 E. Clark Rd, Superior Township, MI 48198**. Bids must have "2009 TORO Grounds Master 328-D" written on envelope.

Deadline for bids to be received is 2:00pm September 7, 2023. At which time bids will be opened.

Bid award will be announced at the Superior Township Board of Trustee's September 2023 meeting to the highest bidder.

All sales are final and no warranty. Cash, check, or credit card (with 3% Fee) Payable upon receipt of the mower. Mower maybe viewed by appointment by contacting Parks & Recreation Director Juan Bradford @ (734) 480-5502 or via email jbradford@superior-twp.org

Awarded bidder must complete purchase by 2:00pm September 28, 2023 [A - Latest Addendum]

### Dates

Publication	08/14/2023 12:13 PM EDT
Question Acceptance Deadline	08/31/2023 02:00 PM EDT
Questions are submitted online	No
Closing Date	09/07/2023 02:00 PM EDT

### Contact Information

Juan Bradford  
7344805502  
jbradford@superior-twp.org

### Bid Submission Process

Bid Submission Type	Physical Bid Submission
Additional Bidding Instructions	All sealed bids must be delivered to <b>Superior Township Parks &amp; Recreation c/o Juan Bradford, 575 E. Clark Rd, Superior Township, MI 48198</b> .



## Notice

### Basic Information

<b>Estimated Contract Value (USD)</b>	(Not shown to suppliers)
<b>Reference Number</b>	0000319150
<b>Issuing Organization</b>	Clerk Superior Township
<b>Owner Organization</b>	Superior Township Parks & Recreation Commission
<b>Solicitation Type</b>	IFB - Invitation for Bid (Formal)
<b>Solicitation Number</b>	08092023
<b>Title</b>	For Sale by Sealed Bid: 1998 Brunco Dump Trailer
<b>Source ID</b>	PU.AG.USA.2457.C6053326
<b>Piggyback Solicitation</b>	No

### Details

<b>Location</b>	Washtenaw County, Michigan
<b>Delivery Point</b>	3040 N. Prospect Rd, Superior Township MI 48198
<b>Purchase Type</b>	One Time Only- Delivery Date: 09/28/2023
<b>Description</b>	For sale by sealed bid: 1998 Brunco Dump Trailer sold in "as is" condition.

All sealed bids must be delivered to **Superior Township Parks & Recreation c/o Juan Bradford, 575 E. Clark Rd, Superior Township, MI 48198**. Bids must have "**Brunco Dump Trailer Bid**" written on envelope.

Deadline for bids to be recieved is 2:00pm September 7, 2023. At which time bids will be opened.

Bid award will be announced at the Superior Township Board of Trustee's September 18, 2023 meeting to the highest bidder.  
All sales are final and no warranty. Cash, check, or credit card (with 3% Fee)  
Payable upon receipt of the vehicle. Vehicle maybe viewed by appointment by contacting Parks & Recreation Director Juan Bradford @ (734) 480-5502 or via email [jbradford@superior-twp.org](mailto:jbradford@superior-twp.org)

Awarded bidder must complete purchase by 2:00pm September 28, 2023

### Dates

<b>Publication</b>	08/14/2023 12:25 PM EDT
<b>Question Acceptance Deadline</b>	08/31/2023 02:00 PM EDT
<b>Questions are submitted online</b>	Yes
<b>Closing Date</b>	09/07/2023 02:00 PM EDT

### Contact Information

Juan Bradford  
7344805502  
[jbradford@superior-twp.org](mailto:jbradford@superior-twp.org)

### Bid Submission Process

<b>Bid Submission Type</b>	Physical Bid Submission
<b>Additional Bidding Instructions</b>	All sealed bids must be delivered to <b>Superior Township Parks &amp; Recreation c/o Juan Bradford, 575 E. Clark Rd, Superior Township, MI 48198</b> . Bids must have " <b>Brunco Dump Trailer Bid</b> " written on envelope.

User: NANCY  
 DB: Superior Twp  
 CHECK DATE FROM 07/25/2023 - 08/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
07/25/2023	GENL	46829	420669	BOULLION SALES, INC.	CHAIN SAW REPAIR	930.000	755	68.00
			420671		WEED WHIP REPAIR	930.000	755	59.22
			420407		HEDGE TRIMMER REPAOR	930.000	755	119.51
				CHECK GENL 46829 TOTAL FOR FU				<u>246.73</u>
07/25/2023	GENL	46833	4522019525	DON WALLIGORE	CELLPHONE STIPEND - JUNE 2023	850.000	755	34.84
07/25/2023	GENL	46834	11935981-1	FUNFLICKS OUTDOOR MOVIES	MOVIES IN THE PARK - FIREMAN'S	801.000	754	59.90
			11935949-1		MOVIES IN THE PARK - OAKBROOK	801.000	754	59.90
				CHECK GENL 46834 TOTAL FOR FU				<u>119.80</u>
07/25/2023	GENL	46837	2333	MCLENNAN LANDSCAPE	BRUSH CLEARING @ CHNP TRAILS	930.000	755	3,600.00
07/25/2023	GENL	46838	A-154077	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -JULY 23	801.000	755	120.00
07/25/2023	GENL	46840	D32786	SUPERIOR TOWNSHIP CREDIT CARD	TRACTOR REPAIR - AIS EQUIPMENT	205.001	000	370.47
07/25/2023	GENL	46841	I070723-01	SUPERIOR TWP UTILITY DEPART	MEDIESEL FUEL	742.000	755	505.71
08/01/2023	GENL	46847	5023268	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES/PAVILLION PAINT	740.000	755	93.18
			5023268		SHOP SUPPLIES/PAVILLION PAINT	930.000	755	175.92
				CHECK GENL 46847 TOTAL FOR FU				<u>269.10</u>
08/01/2023	GENL	46853	922369-LICHVQ	LOWE'S	CEDAR FENCE FOR FIREMAN'S PARK	930.000	755	117.44
08/01/2023	GENL	46859	INV212046326	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM -JULY 2023	205.001	000	15.99
08/01/2023	GENL	46860	JULY 23-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - JULY 2023	289.000	000	965.70
			JULY 23-GBP		PENSION /HCSP - JULY 2023	289.000	000	1,074.02
			JULY 23-GBP		PENSION /HCSP - JULY 2023	289.000	000	300.00
			8323-GBPL		CASH TRANSFER 8/3/23 PAY	289.000	000	14,451.52
				CHECK GENL 46860 TOTAL FOR FU				<u>16,791.24</u>
08/01/2023	GENL	46866	1649907389	WALMART	SHOP SUPPLIES, RAIN SUITS	740.000	755	65.36
08/08/2023	GENL	46869	90881528	WEX BANK	FUEL - JULY 2023	742.000	755	434.93
08/08/2023	GENL	46874	421787	BOULLION SALES, INC.	KUBOTA AND SHOP SUPPLIES	740.000	755	94.99
			418928		OIL AND REPAIR SAW	742.000	755	82.05
			418928		OIL AND REPAIR SAW	930.000	755	80.99
			420670		CHAINSAW REPAIR	930.000	755	115.81
			421051		CHAINSAW REPAIR	930.000	755	52.20

*HA.*

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
			421787		KUBOTA AND SHOP SUPPLIES	930.000	755	33.54
				CHECK GENL 46874 TOTAL FOR FU				<u>459.58</u>
08/08/2023	GENL	46876	12559114	CERTASITE, LLC	FIRE EXTINGUISHER INSPECTION	930.000	755	119.59
			12555283		FIRE EXTINGUISHER INSPECTION - SHOP	930.000	755	49.90
				CHECK GENL 46876 TOTAL FOR FU				<u>169.49</u>
08/08/2023	GENL	46877	CHC204890	CHAMPION CUETER	EMERGENCY REPAIR - 2001 DODGE PICK	930.000	755	3,746.28
08/08/2023	GENL	46881	JUL23-P	DTE ENERGY	ELECTRIC - PARKS BARN -JULY 23	920.000	755	34.83
08/08/2023	GENL	46888	SEPT 23-BP	MEDMUTUAL LIFE	LIFE INSURANCE - SEPT 2023	123.050	000	11.35
08/08/2023	GENL	46890	3434380777	O'REILLY AUTOMOTIVE, INC.	GEAR OIL	742.000	755	8.99
08/08/2023	GENL	46894	21-56820	SIGNS BY TOMORROW	MOVIES IN THE PARK SIGNS	975.000	754	546.75
08/08/2023	GENL	46895	D34188	SUPERIOR TOWNSHIP CREDIT CARDAIS EQUIPMENT		205.001	000	338.39
08/15/2023	GENL	46902	30192870	ABSOPURE WATER COMPANY	COOLER RENTAL - 2023	740.000	755	12.00
08/15/2023	GENL	46922	A-154960	PARKWAY SERVICES	PORTAJOHN @ SHOP WITH A COP	801.000	754	120.00
08/15/2023	GENL	46933	81723	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/17/23 PAYROLL	289.000	000	12,398.36
Total for fund 508 PARKS & RECREATION								40,537.63

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/23	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 07/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Dept 000 - REVENUE</b>								
508-000-588.000	GENERAL FUND CONTRIBUTION	323,909.00	323,909.00	188,946.94	26,992.42	134,962.06	58.33	181,679.75
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	18,975.00	18,975.00	9,487.50	0.00	9,487.50	50.00	7,000.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	408.40
508-000-663.000	INTEREST ON RESERVES INCOME	0.00	0.00	0.00	0.00	0.00	0.00	12.66
508-000-664.000	INTEREST/DIVIDENDS	0.00	0.00	2,347.41	66.23	(2,347.41)	100.00	(2,598.96)
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	64.45	0.00	(64.45)	100.00	225.77
508-000-680.000	INVESTMENT EARNINGS	0.00	0.00	10,249.27	1,667.14	(10,249.27)	100.00	1,285.37
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	1,105.00	505.00	(505.00)	184.17	1,350.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	917.00	917.00	0.00	0.00	917.00	0.00	0.00
<b>Total Dept 000 - REVENUE</b>		<b>347,401.00</b>	<b>347,401.00</b>	<b>212,200.57</b>	<b>29,230.79</b>	<b>135,200.43</b>	<b>61.08</b>	<b>190,962.99</b>
<b>TOTAL REVENUES</b>		<b>347,401.00</b>	<b>347,401.00</b>	<b>212,200.57</b>	<b>29,230.79</b>	<b>135,200.43</b>	<b>61.08</b>	<b>190,962.99</b>
<b>Expenditures</b>								
<b>Dept 751 - PARK &amp; REC. ADMINISTRATION</b>								
508-751-701.000	COMMISSION STIPENDS	19,469.00	19,469.00	10,088.00	1,497.60	9,381.00	51.82	8,344.25
508-751-702.000	SALARIES	45,049.00	45,049.00	26,314.50	3,508.60	18,734.50	58.41	24,936.36
508-751-702.002	CONTROLLER SALARY	6,464.00	6,464.00	7,079.53	987.99	(615.53)	109.52	3,305.94
508-751-710.000	TRAINING	1,200.00	1,200.00	1,060.50	0.00	139.50	88.38	0.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	8,631.10	617.48	(8,631.10)	100.00	40.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	418.78	0.00	581.22	41.88	221.33
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,050.00	0.00	150.00	87.50	1,050.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	1,776.55	59.75	1,723.45	50.76	8,502.38
508-751-850.000	TELECOMMUNICATIONS	1,500.00	1,500.00	298.65	0.00	1,201.35	19.91	349.11
508-751-851.000	INSURANCE & BONDS	10,500.00	10,500.00	5,741.29	857.93	4,758.71	54.68	5,078.13
508-751-860.000	TRANSPORTATION	1,400.00	1,400.00	757.19	0.00	642.81	54.09	312.98
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	410.00	0.00	90.00	82.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	0.00	150.00	76.92	500.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	36.87	0.00	263.13	12.29	2.05
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
<b>Total Dept 751 - PARK &amp; REC. ADMINISTRATION</b>		<b>100,532.00</b>	<b>100,532.00</b>	<b>70,162.96</b>	<b>7,529.35</b>	<b>30,369.04</b>	<b>69.79</b>	<b>58,642.53</b>
<b>Dept 754 - RECREATION</b>								
508-754-702.000	SALARIES	12,241.00	12,241.00	10,991.94	1,978.84	1,249.06	89.80	2,995.96
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	1,452.91	0.00	2,047.09	41.51	912.08
508-754-801.000	PROFESSIONAL SERVICES - OTHER	7,000.00	7,000.00	1,480.81	119.80	5,519.19	21.15	2,681.06
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	350.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	771.00
<b>Total Dept 754 - RECREATION</b>		<b>28,201.00</b>	<b>28,201.00</b>	<b>13,925.66</b>	<b>2,098.64</b>	<b>14,275.34</b>	<b>49.38</b>	<b>7,710.10</b>

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PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/23	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 07/31/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 755 - PARK MAINTENANCE				74,779.83	14,460.19	37,128.17	66.82	59,372.56
508-755-702.000	SALARIES	111,908.00	111,908.00	700.00	0.00	75.00	89.29	0.00
508-755-710.000	TRAINING	3,986.00	3,986.00	984.73	0.00	3,001.27	24.70	3,263.13
508-755-717.000	TAXABLE BENEFITS	5,500.00	5,500.00	2,275.50	170.54	3,224.50	41.37	1,772.95
508-755-740.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.003	HERBICIDE (NON-SELECTIVE)	3,000.00	3,000.00	30.00	0.00	2,970.00	1.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,000.00	1,000.00	(127.12)	0.00	1,127.12	(12.71)	0.00
508-755-741.000	UNIFORMS	6,500.00	6,500.00	3,399.06	1,031.68	3,100.94	52.29	3,928.28
508-755-742.000	FUEL-LUBRICANTS	2,500.00	2,500.00	1,010.29	163.75	1,489.71	40.41	1,122.45
508-755-801.000	PROFESSIONAL SERVICES - OTHER	660.00	660.00	34.84	0.00	625.16	5.28	0.00
508-755-850.000	TELECOMMUNICATIONS	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-860.000	TRANSPORTATION	950.00	950.00	169.54	34.83	780.46	17.85	166.35
508-755-920.000	UTILITIES	12,500.00	12,500.00	14,552.62	8,675.33	(2,052.62)	116.42	3,013.54
508-755-930.000	REPAIR & MAINTENANCE	6,000.00	6,000.00	4,500.00	0.00	1,500.00	75.00	3,440.00
508-755-930.001	CONTROLLED BURNS	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-755-975.000	SIGNAGE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	2,157.00	2,157.00	1,202.97	0.00	954.03	55.77	198.00
508-755-981.000	EQUIPMENT UNDER \$5,000							
Total Dept 755 - PARK MAINTENANCE		188,761.00	188,761.00	103,437.26	24,536.32	85,323.74	54.80	76,277.26
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000	PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		0.00	0.00	0.00	0.00	0.00	0.00	16,000.00
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	15,370.00	15,370.00	10,511.69	1,748.44	4,858.31	68.39	7,822.79
508-966-853.000	DENTAL INSURANCE	0.00	0.00	386.26	55.18	(386.26)	100.00	0.00
508-966-854.000	VISION INSURANCE	0.00	0.00	110.11	15.73	(110.11)	100.00	0.00
508-966-855.000	LIFE INSURANCE	0.00	0.00	79.45	11.35	(79.45)	100.00	0.00
508-966-857.000	HCSF	0.00	0.00	1,800.00	0.00	(1,800.00)	100.00	0.00
508-966-858.000	PENSION	14,537.00	14,537.00	11,502.63	0.00	3,034.37	79.13	8,647.32
Total Dept 966 - UNALLOCATED EXPENSES		29,907.00	29,907.00	24,390.14	1,830.70	5,516.86	81.55	16,470.11
TOTAL EXPENDITURES		347,401.00	347,401.00	211,916.02	35,995.01	135,484.98	61.00	175,100.00
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		347,401.00	347,401.00	212,200.57	29,230.79	135,200.43	61.08	190,962.99
TOTAL EXPENDITURES		347,401.00	347,401.00	211,916.02	35,995.01	135,484.98	61.00	175,100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	284.55	(6,764.22)	(284.55)	100.00	15,862.99