



PARKS &  
RECREATION

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

**The Parks & Recreation Commission**

**June 2023**

**Regular Meeting**

**will be held**

**MONDAY, JUNE 26, 2023 @ 6:30 p.m.**

**at**

**SUPERIOR TOWNSHIP HALL**

**3040 N. Prospect Rd.**

**Superior Township, MI 48198**

**(N/E Corner of Cherry Hill & Prospect)**

**Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.**

**For additional info call: (734) 480-5502  
or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)**

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Marion Morris	Nahid Sanii-Yahyai
Martha Kern-Boprie	Terry Lee Lansing
Guy Conti	Riley Schofield
Gregory Vessels	Bernice Lindke

Superior Township Parks & Recreation Commission

JUNE 2023

Regular Meeting

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MONDAY, JUNE 26, 2023 @ 6:30p.m.

at

SUPERIOR TOWNSHIP HALL



PARKS &  
RECREATION



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**PARKS & RECREATION COMMISSION REGULAR MEETING  
JUNE 26, 2023 @ 6:30 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) May 22, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Director
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Educational: 2023 NRPA Agency Performance Review
- 9) OLD BUSINESS**
  - A) Community Center Advisory Committee Update
- 10) NEW BUSINESS**
  - A) Parks & Recreation Month Resolution
  - B) Emergency Repair: 2001 Dodge 4WD P.U.
  - C) Movies on the Green; July 8, 2023
  - D) Fireman's Park Improvements Subcommittee
  - E) Spark Grant Submission
- 11) BILLS FOR PAYMENT**
  - A) May 23, 2023 – June 26, 2023
- 12) FINANCIAL STATEMENT**
  - A) May 2023 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting: July 24, 2023 @ 6:30pm**



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Superior Charter Township Park Commission  
Regular Meeting  
May 22, 2023

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:35 pm.

2. Roll Call

Park Commissioners present: Nahid Sanii-Yahyai, Marion Morris, Martha Kern-Boprie, Greg Vessels, Riley Schofield. Terry Lee Lansing

Park Commissioners absent: Guy Conti

Others present: Trustee Bernice Lindke; Juan Bradford, Park Director; Jack Smiley, Jan Piert, Carla Bisaro

3. Flag Salute

Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Riley Schofield and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. April 24, 2023

It was moved by Marion Morris and supported by Riley Schofield to approve the minutes of 4/24/23 as drafted. The motion carried.

6. Citizen Participation

Carla Bisaro, a member of the Superior Township chapter of the SouthEast Michigan Land Conservancy spoke to the Park Commission about a summer nature hike planned on August 13, 2023 from 1:00 pm to 4:00 pm. The hike will begin in the Jack Smiley Nature Preserve and travel east and north through the Weatherbee Woods to Schroeter Park, and then loop back to the Jack Smiley Nature Preserve. Carla said the planning committee includes representatives from the land conservancy that owns the Smiley Nature Preserve and Washtenaw County Parks & Rec that owns Weatherbee Woods. She asked for a representative from either the Park Commission and/or Park Staff to participate with planning this nature hike. Martha Kern-Boprie offered to help with planning. Juan Bradford said staff could participate as well. Carla went on to say that this was the first summer walk. Walks took place in Spring, Autumn and Winter in previous years. This walk was designed to highlight partnerships that enabled the Superior Greenway.

Marion Morris commented on the notes in the minutes in the Chair's report about trash found along roadsides. She witnessed a garbage truck from the new garbage collection vendor with trash blowing off of it. The truck appeared to be overloaded and not covered.

7. Reports

A. Chairperson

Chair Nahid Sanii-Yahyai thanked the park commission and staff for the get well card sent to her. She also followed up on her concern voiced at the April Park Commission meeting about trash appearing on roadsides all over the township, and asked Juan Bradford if he discussed her idea of a Township Clean-Up Day. Several people commented on seeing the new trash collection vendor's truck overloaded, with trash blowing off. Trustee Bernice Lindke said she would follow up on this with the township supervisor. Nahid also spoke about the Township Board's decision to pay the liaison to the



Park Commission a stipend for Park Commission meetings attended. Nahid was not concerned about that, but was concerned that a comprehensive policy was not prepared and adopted concerning payment of stipends.

B. Park & Rec Director

Juan Bradford submitted a written report. He added that he met with OHM staff today on preparation of the bid package for improvements to Fireman's Park. He also submitted a grant application to the Michigan DNR Natural Resources Trust Fund to purchase 162 acres south of Cherry Hill Nature Preserve and north of the "rock" properties, that would establish a green way connection from the north side of Cherry Hill Road to Geddes Road. The decision on the grant application will be released in December.

C. Board Liaison

Trustee Bernice Lindke reported on the May 15, 2023 Township Board meeting. Many people spoke both in favor of and in opposition to the rezoning of 76 acres at 3900 N. Dixboro Road to allow Garrett's Space to operate. Over 100 letters were submitted to the Township Board on this issue. Clerk Findley reported that significant state funding was coming to support the Community Center, but did not provide detail on amount or specific source. Supervisor Schwartz is working on getting the soil tested for the Community Garden land. The proposal for engineering services to address drainage issues in Fireman's Park was approved.

D. Board Attendee

Martha Kern-Boprie attended the May 15, 2023 township board meeting and submitted a written report. Her report concurred with that of Trustee Lindke.

E. Park Steward

Ellen Kurath was not present. Juan Bradford reported that he spoke with Ellen, and she plans to plant trees in Schroeter Park.

F. Safety

There were no accidents or injuries in the past month.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii Yahyai to receive the reports. The motion carried.

8. Communications

A. Educational; Parks and Improved Mental Health & Quality of Life

B. Not MI Species

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to receive the communications. The motion carried.

9. Old Business

A. Community Center Advisory Committee Update

Crystal from Washtenaw County government spoke. A survey of the community was conducted. No results have been released yet.

B. Ypsilanti Township Recreation Facility Use Update

Juan has contacted staff at Ypsilanti Township several times about developing an agreement to permit Superior Township residents to use Ypsilanti Township recreation facilities for the same price as Ypsilanti Township residents. There were staff turnovers at Ypsilanti Township, and there has been no response to Juan's inquiries for some time now. Juan will continue to contact Ypsilanti Township staff about this.

10. New Business

A. Park Maintenance Supervisor

Juan Bradford informed the park commissioners that he interviewed three candidates for the Park Maintenance Supervisor position. Juan recommends that we promote Don Waligor to this position, effective May 22, 2023. Juan further recommends the following hourly pay rate for Don as Park Maintenance Supervisor:

Effective May 22, 2023	\$28.00
Six months later	\$29.00
One Year later	\$30.00 plus 1/01/2024 percentage increase received by Park staff

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai that the Park Commission concur with the recommendation of Park & Recreation Director Juan Bradford and promote Don Waligor to the position of Park Maintenance Supervisor effective May22, 2023 and establish the following hourly pay rates for Don Waligor

Effective May 22, 2023	\$28.00
Six months later	\$29.00
One Year later	\$30.00 plus 1/01/2024 percentage increase received by Park staff

The motion carried.

B. Superior Day – June 10, 2023

Superior Day is planned for Saturday, June 10, 2023 from 11:00 am to 2:00 pm in Oakbrook Park. Volunteers are needed. The following park commissioners volunteered to help at this event:

Nahid Sanii-Yahyai	Martha Kern-Boprie	Guy Conti
Marion Morris	Terry Lee Lansing	

Volunteers should arrive at Oakbrook Park by 10:00 am.

C. Kite & Rocket Day – June 24, 2023

Kite & Rocket Day is planned for Saturday, June 24, 2023 from 11:00 am to 2:00 pm at Fireman’s Park. Volunteers are needed, especially to help children assemble the kites. The following park commissioners volunteered to help at this event:

Nahid Sanii-Yahyai	Terry Lee Lansing
Marion Morris	

Volunteers should arrive at Fireman’s Park by 10:30 am.

11. Bills for Payment

It was moved by Marion Morris and supported by Greg Vessels to approve the bills totaling \$29,068.12 through 5/22/2023. The motion carried.

12. Financial Statements

A. April 2023 Revenue and Expenditure Report

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the April 2023 Revenue and Expenditure Report. The motion carried.

13. Pleas and Petitions

None

14. Adjournment

It was moved by Riley Schofield and supported by Greg Vessels to adjourn at 7:00 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary



PARKS &  
RECREATION

## DIRECTORS REPORT

JUNE 26, 2023

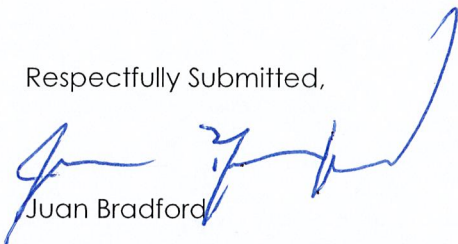
7B

- 
- Next Board of Trustees Meeting: Monday, July 17, 2023 @ 7:00pm  
Parks & Recreation Commission Attendee: Commission Vice-Chair Morris
  - Bid Documents for the Fireman's Park improvements are being finalized and will be sent out to potential bidders this week. I would like to form a subcommittee to assist with evaluating the bids and possible presentations. We will discuss this further in New Business.
  - Superior Day was held on Saturday June 10<sup>th</sup> and was a great success! After returning from a three-year hiatus, it was great to see the community return to Oakbrook Park for an afternoon of family fun and information about Superior Township. We served approximately 350 hotdogs. Thank you to Nahid's husband Mathew and former Park Maint. Supervisor Dave Buterbaugh for manning the grill. Additionally, a big thank you to the commissioners, spouses, park maintenance staff, and treasurer's department for their participation. This is one event that is not possible without everyone's help.
  - Kite and Rocket Day is Saturday, June 24<sup>th</sup>.  
I will report more at the meeting.
  - Submissions for round two of the Spark Grant are due Monday, June 26 by 11:59pm. I will be submitting our grant request Monday afternoon. Our submission is requesting \$185,000 to add padded turn under all playground equipment at Fireman's Park once the new equipment is installed. Some of the money will also go towards adult fitness equipment. There are over 1,000 requests for funding with approximately \$23,000,000 available. In the New Business section of the agenda, you will see the resolution passed by the Board of Trustees at its June 20, 2023 meeting. The resolution was required to be passed by the highest governing body as part of the grant submittal.
  - On June 14<sup>th</sup> Jack Smiley and I gave a presentation to the Michigan National Resources Trust Fund Board regarding the township's grant application to fund the purchase of 162 acres directly across the road from Cherry Hill Nature Preserve. This was by invitation from the board. The presentation went very well, and we received a lot of positive feedback from both the board and others in the audience. We have a very strong application but there are also a few other very strong and worthy grant requests.



- Washtenaw County's Summer Playground Camp begins today and runs through August 18<sup>th</sup>. All three of the sites are either at, or near, capacity. Once again I will be providing administrative assistance at the Superior Twp site as needed.
- There was a small ground fire set by vandals at Community Park on the evening of June 8<sup>th</sup>. No one was injured and no park equipment was damaged. The fire department responded to extinguish the fire and park maintenance staff removed the debris and cleaned the area.
- Our newest mower was sent in for warranty service after one of the main drive wheels failed. All repairs were made at no cost to us, and the mower is now back in service.
- We have purchased a new chain saw and a new gas-powered trimmer. Both purchases were part of our 2023 budget and will be replacing old equipment.
- We will be hiring one additional seasonal park maintenance staff member later this week. This will bring our seasonal staff total to three. This is in addition to our current permanent part-time staff of three.  
In the past we have had four permanent part-time staff members and will look to get back to that number when we find a suitable person.

Respectfully Submitted,



Juan Bradford



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# INFOGRAPHIC

## 2023 NRPA Agency Performance Review Key Findings

Residents per park:

**2,287**



Acres of parkland  
per 1,000 residents:

**10.8**



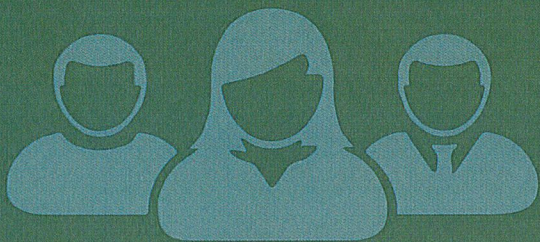
Residents per  
playground:

**3,759**



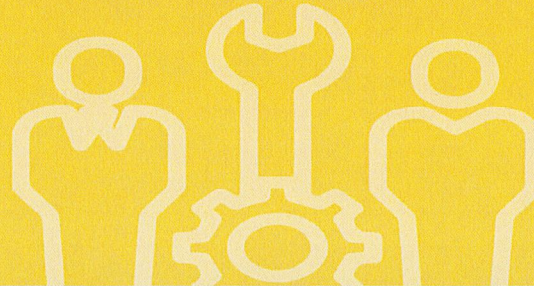
Full-time equivalent employees  
(FTEs) per 10,000 residents:

**8.9**



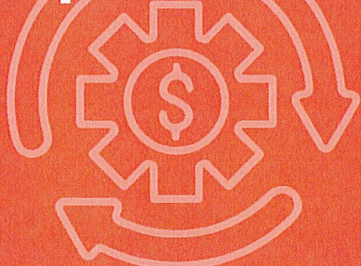
Percentage of full-time staff dedicated  
to operations/maintenance:

**46%**



Operating expenditures  
per capita:

**\$94.77**



Revenue to operating  
expenditures:

**24.6%**





10A

**PARKS & RECREATION COMMISSION  
CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION DESIGNATING JULY 2023  
PARK & RECREATION MONTH**

**PARKS & RECREATION COMMISSION RESOLUTION 2023-01**

WHEREAS parks and recreation are an integral part of communities throughout this country, including the Charter Township of Superior MI; and

WHEREAS parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer; and

WHEREAS parks and recreation encourages physical activities by providing space for playgrounds, hiking trails, tennis and pickleball courts, and many other activities designed to promote active lifestyles; and

WHEREAS parks and recreation are nationally a leading provider of healthy meals, nutrition services and education; and

WHEREAS park and recreation programming and education activities, such as out Nature Hunt Bingo, Backyard Bird Watching, Superior Day, are integral to childhood development; and

WHEREAS parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and



WHEREAS the U.S. House of Representatives has designated July 2023 as Parks and Recreation Month; and

WHEREAS the Charter Township of Superior Parks & Recreation Commission recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY the Charter Township of Superior's Parks & Recreation Commission that July 2023 is recognized as Park and Recreation Month in the Charter Township of Superior.

### **CERTIFICATION STATEMENT**

I, Martha Kern-Boprie, Secretary of the Charter Township of Superior Parks & Recreation Commission, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Parks & Recreation Commission held on June 26, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Martha Kern-Boprie, Secretary  
Parks & Recreation Commission

\_\_\_\_\_  
Date Certified

Roll Call vote:

**Ayes:**

**Nays:**

**Absent:**

103

**Juan Bradford**

**From:** Juan Bradford  
**Sent:** Wednesday, June 7, 2023 3:03 PM  
**To:** Don Waligor  
**Subject:** FW: Dodge PU Estimate

**From:** Ismail Hussein <ihussein@cueterchrysler.com>  
**Sent:** Wednesday, June 7, 2023 2:46 PM  
**To:** Juan Bradford <jbradford@superior-twp.org>  
**Subject:** Estimate

You don't often get email from [ihussein@cueterchrysler.com](mailto:ihussein@cueterchrysler.com). [Learn why this is important](#)

**Champion Cueter Chrysler Jeep Dodge Ram**  
Facility # F149685 734-434-2424

Repair Order Number: \_\_\_\_\_ Advisor: ISH \_\_\_\_\_  
Customer Name: \_\_\_\_\_ Mileage: \_\_\_\_\_

Needs Related to Original Concern	Labor	Parts	Total
ABS MODULE	\$1,028.99	\$525.00	\$1,585.49
ABS PUMP			
BRAKE FLUSH	\$147.70		\$147.70
HEATER CORE	\$1,611.47	\$179.64	\$1,801.89
COOLANT FLUSH	\$190.06		\$190.06
<b>Related Repairs Total</b>	<b>\$2,978.22</b>	<b>\$704.64</b>	<b>\$3,765.14</b>

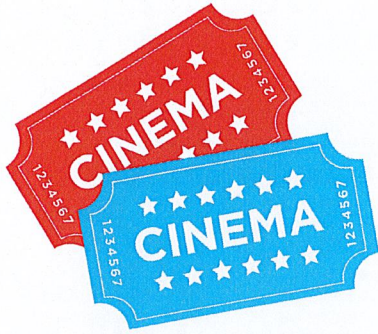
Good afternoon,

Attached is the copy of the estimate we just discussed!

Thank you,

Ish Hussein  
Asst. Service Manager/Dispatcher  
Cueter Chrysler Jeep Dodge Ram  
734-434-2424  
[ihussein@cueterchrysler.com](mailto:ihussein@cueterchrysler.com)





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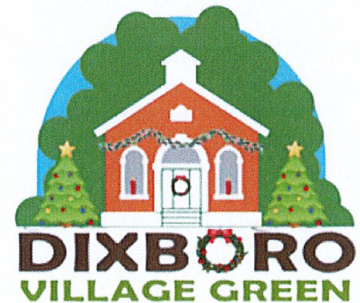
# Movies on the Green

**DATE: SATURDAY, JULY 8TH**

**TIME: FUN 8:00 P.M. & MOVIE 9:30 P.M.**

**LOCATION: DIXBORO VILLAGE GREEN,  
5221 CHURCH RD. SUPERIOR TWP.**

SEND YOUR PHOTOS TO OUR FACEBOOK USING THE QR CODE  
BELOW TO BE FEATURED ON OUR FACEBOOK AND INSTAGRAM





10E-

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION FOR AUTHORIZATION TO SUBMIT A SPARK GRANT REQUEST  
FOR  
FIREMAN'S PARK PLAYGROUND IMPROVEMENTS**

**RESOLUTION NUMBER:2023-37**

**DATE: JUNE 20, 2023**

**WHEREAS**, the Charter Township of Superior Board of Trustees supports the submission of an application titled, "Fireman's Park Playground Improvements" to the Spark Grant program to improve Fireman's Park by installing padded playground turf under all playground equipment; and,

**WHEREAS**, the Charter Township of Superior Board of Trustees and Parks & Recreation Commission supports the National Recreation & Park Associations three pillars of health and wellness, inclusion, and conservation; and,

**WHEREAS**, Fireman's Park is part of the Qualified Census Tract; and,

**WHEREAS**, the Superior Charter Township Board of Trustees and Parks & Recreation Commission are in the process of making improvements to Fireman's Park in excess of \$300,000 by installing a play structure designed for 5-12-year-olds, picnic pavilion, adult fitness equipment, a 1/5-mile walking loop, and drainage improvements; and,

**WHEREAS**, adding padded playground turf under all playground equipment will improve both safety and ADA accessibility, and will complement the already approved improvements; and,

**WHEREAS**, the padded playground turf will meet all American Society for Testing and Materials (ASTM) and United States Consumer Product Safety Commission (CPSC) standards, and will also improve accessibility to parents with strollers, and elders with uneasy footing; and,

**WHEREAS**, these improvements will create expanded recreation and fitness opportunities for the neighboring residents; and,

**WHEREAS**, the Charter Township of Superior Board of Trustees and Parks & Recreation Commission seeks to continually expand its recreational offerings that are open to all visitors regardless of age or ability level.

**NOW THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board of Trustees hereby authorizes the submission of a Spark Application for \$185,000.00, for Fireman's Park Playground Improvements to be constructed 2023-2024.

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
05/23/2023	GENL	46601	JUNE - GBP	DELTA DENTAL	DENTAL INSURANCE - JUNE 2023	853.000	966	55.18
05/23/2023	GENL	46611	52523-GBPL	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 5/25/23 PAYROLL	289.000	000	9,809.51
05/23/2023	GENL	46613	05/22/2023	VSP INSURANCE CO	VISION INSURANCE - JUNE 2023	854.000	966	15.73
05/31/2023	GENL	46615	1C9D-H67V-DN1Q	AMAZON CAPITAL SERVICES	TRAILER STRAPS	930.000	755	76.00
05/31/2023	GENL	46620	24702581	CRAWFORD DOOR SALES	BARN DOOR REPAIR	930.000	755	410.00
05/31/2023	GENL	46621	51323	DETROIT AUDUBON SOCIETY	BAKYARD BIRD WATCHING	801.000	754	100.00
05/31/2023	GENL	46622#	13781	HOME DEPOT CREDIT SERVICES	TOOLS/SHOP SUPPLIES	963.000	751	35.21
			13781		TOOLS/SHOP SUPPLIES	740.000	755	152.86
			13781		TOOLS/SHOP SUPPLIES	740.000	755	417.22
			13781		TOOLS/SHOP SUPPLIES	741.000	755	17.87
			13781		TOOLS/SHOP SUPPLIES	742.000	755	65.64
					CHECK GENL 46622 TOTAL FOR FU			<u>688.80</u>
05/31/2023	GENL	46633	A-152406	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -MAY 23	801.000	755	120.00
05/31/2023	GENL	46637	INV203574245	SUPERIOR TOWNSHIP CREDIT CARDZOOM	-MAY 2023	205.001	000	15.99
05/31/2023	GENL	46639	MAY 23-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - MAY 2023	289.000	000	818.08
			MAY 23-GBP		PENSION /HCSP - MAY 2023	289.000	000	1,074.02
			MAY 23-GBP		PENSION /HCSP - MAY 2023	289.000	000	300.00
					CHECK GENL 46639 TOTAL FOR FU			<u>2,192.10</u>
05/31/2023	GENL	46643	W6364	WOLVERINE RENTAL & SUPPLY	CHAIN SAW REPAIR	930.000	755	100.99
06/06/2023	GENL	46645	89702382	WEX BANK	FUEL -MAY 2023	742.000	755	390.67
06/06/2023	GENL	46658	JULY 23-GLB	MEDMUTUAL LIFE	LIFE INSURANCE - JULY 2023	123.050	000	11.35
06/06/2023	GENL	46660	3434370468	O'REILLY AUTOMOTIVE, INC.	MOTOR OIL	742.000	755	23.99
06/06/2023	GENL	46667	6823-GBPL	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 6/8/23 PAY	289.000	000	12,568.05
06/06/2023	GENL	46668	I052623-01	SUPERIOR TWP UTILITY DEPARTME	DIESEL FUEL	742.000	755	312.94
06/06/2023	GENL	46669#	21315	TAZ NETWORKS, INC	NETWORK FLAT FEE -JUNE 2023	801.000	751	41.10
			21315		NETWORK FLAT FEE -JUNE 2023	801.000	755	41.09
					CHECK GENL 46669 TOTAL FOR FU			<u>82.19</u>
06/13/2023	GENL	46673	30074919	ABSOPURE WATER COMPANY	COOLER RENTAL - 2023	740.000	755	12.00



Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
06/13/2023	GENL	46676	418593	BOULLION SALES, INC.	HYDRAULIC FUEL	742.000	755	14.99
			418592		HYDRAULIC FUEL & MOWER BLADES	742.000	755	94.32
			418592		HYDRAULIC FUEL & MOWER BLADES	930.000	755	74.34
				CHECK GENL 46676 TOTAL FOR FU				<u>183.65</u>
06/13/2023	GENL	46680	MAY 23-P	DTE ENERGY	ELECTRIC - PARKS BARN -MAY 23	920.000	755	22.18
06/13/2023	GENL	46688	34393	MARGOLIS COMPANIES, INC.	TOP SOIL	740.004	755	30.00
06/21/2023	GENL	46709	JULY 2023	DELTA DENTAL	DENTAL INSURANCE - JULY 2023	853.000	966	55.18
06/21/2023	GENL	46721	JULY 23	VSP INSURANCE CO	VISION INSURANCE - JULY 2023	123.050	000	15.73
					Total for fund 508 PARKS & RECREATION			27,292.23

' #' -INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



GL NUMBER	DESCRIPTION	2023		YTD BALANCE 05/31/2023	ACTIVITY FOR MONTH 05/31/23	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 05/31/2022
		ORIGINAL BUDGET	AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Revenues</b>								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	323,909.00	323,909.00	134,962.10	26,992.42	188,946.90	41.67	129,771.25
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	18,975.00	18,975.00	4,743.75	0.00	14,231.25	25.00	3,500.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	326.72
508-000-663.000	INTEREST ON RESERVES INCOME	0.00	0.00	0.00	0.00	0.00	0.00	12.66
508-000-664.000	INTEREST/DIVIDENDS	0.00	0.00	1,279.64	0.00	(1,279.64)	100.00	(2,840.34)
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	64.45	64.45	(64.45)	100.00	225.77
508-000-680.000	INVESTMENT EARNINGS	0.00	0.00	4,960.23	0.00	(4,960.23)	100.00	1,846.12
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	500.00	100.00	100.00	83.33	1,150.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	917.00	917.00	0.00	0.00	917.00	0.00	0.00
Total Dept 000 - REVENUE		347,401.00	347,401.00	146,510.17	27,156.87	200,890.83	42.17	135,592.18
TOTAL REVENUES		347,401.00	347,401.00	146,510.17	27,156.87	200,890.83	42.17	135,592.18
<b>Expenditures</b>								
Dept 000 - REVENUE								
508-000-702.002	CONTROLLER SALARY	0.00	0.00	1,020.71	0.00	(1,020.71)	100.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	1,020.71	0.00	(1,020.71)	100.00	0.00
<b>Dept 751 - PARK &amp; REC. ADMINISTRATION</b>								
508-751-701.000	COMMISSION STIPENDS	19,469.00	19,469.00	7,092.80	1,497.60	12,376.20	36.43	5,864.25
508-751-702.000	SALARIES	45,049.00	45,049.00	19,297.30	3,508.60	25,751.70	42.84	18,020.72
508-751-702.002	CONTROLLER SALARY	6,464.00	6,464.00	4,046.85	1,099.23	2,417.15	62.61	2,661.11
508-751-710.000	TRAINING	1,200.00	1,200.00	1,060.50	0.00	139.50	88.38	0.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	7,396.14	617.48	(7,396.14)	100.00	40.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	418.78	0.00	581.22	41.88	135.33
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	1,659.71	57.09	1,840.29	47.42	5,611.70
508-751-850.000	TELECOMMUNICATIONS	1,500.00	1,500.00	199.13	0.00	1,300.87	13.28	249.35
508-751-851.000	INSURANCE & BONDS	10,500.00	10,500.00	4,069.46	813.90	6,430.54	38.76	3,607.40
508-751-860.000	TRANSPORTATION	1,400.00	1,400.00	427.07	0.00	972.93	30.51	126.95
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	410.00	0.00	90.00	82.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	0.00	150.00	76.92	500.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	36.87	35.21	263.13	12.29	2.05
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		100,532.00	100,532.00	52,614.61	7,629.11	47,917.39	52.34	42,818.86
<b>Dept 754 - RECREATION</b>								
508-754-702.000	SALARIES	12,241.00	12,241.00	6,895.34	649.73	5,345.66	56.33	1,796.16
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	927.24	0.00	2,572.76	26.49	882.24
508-754-801.000	PROFESSIONAL SERVICES - OTHER	7,000.00	7,000.00	220.00	100.00	6,780.00	3.14	1,011.06
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00

*Handwritten initials: Z.A.*



PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 05/31/2023	ACTIVITY FOR MONTH 05/31/23	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 05/31/2022
		ORIGINAL BUDGET	AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Expenditures</b>								
508-754-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	250.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	771.00
<b>Total Dept 754 - RECREATION</b>		<b>28,201.00</b>	<b>28,201.00</b>	<b>8,042.58</b>	<b>749.73</b>	<b>20,158.42</b>	<b>28.52</b>	<b>4,710.46</b>
<b>Dept 755 - PARK MAINTENANCE</b>								
508-755-702.000	SALARIES	111,908.00	111,908.00	45,686.47	12,022.80	66,221.53	40.83	37,225.67
508-755-710.000	TRAINING	700.00	700.00	625.00	0.00	75.00	89.29	0.00
508-755-717.000	TAXABLE BENEFITS	3,986.00	3,986.00	984.73	0.00	3,001.27	24.70	3,263.13
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	1,813.81	582.08	3,686.19	32.98	1,007.15
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	(127.12)	17.87	1,127.12	(12.71)	0.00
508-755-742.000	FUEL-LUBRICANTS	6,500.00	6,500.00	1,832.34	793.24	4,667.66	28.19	1,241.43
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	685.45	161.09	1,814.55	27.42	801.75
508-755-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	100.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	950.00	950.00	103.42	22.18	846.58	10.89	95.76
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	4,843.67	696.20	7,656.33	38.75	416.06
508-755-930.001	CONTROLLED BURNS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	3,440.00
508-755-975.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,157.00	2,157.00	0.00	0.00	2,157.00	0.00	198.00
<b>Total Dept 755 - PARK MAINTENANCE</b>		<b>188,761.00</b>	<b>188,761.00</b>	<b>56,447.77</b>	<b>14,295.46</b>	<b>132,313.23</b>	<b>29.90</b>	<b>47,688.95</b>
<b>Dept 966 - UNALLOCATED EXPENSES</b>								
508-966-715.000	FICA	15,370.00	15,370.00	6,988.15	1,468.86	8,381.85	45.47	5,268.67
508-966-853.000	DENTAL INSURANCE	0.00	0.00	275.90	55.18	(275.90)	100.00	0.00
508-966-854.000	VISION INSURANCE	0.00	0.00	78.65	15.73	(78.65)	100.00	0.00
508-966-855.000	LIFE INSURANCE	0.00	0.00	56.75	11.35	(56.75)	100.00	0.00
508-966-857.000	HCSP	0.00	0.00	1,500.00	300.00	(1,500.00)	100.00	0.00
508-966-858.000	PENSION	14,537.00	14,537.00	9,469.65	1,892.10	5,067.35	65.14	6,049.60
<b>Total Dept 966 - UNALLOCATED EXPENSES</b>		<b>29,907.00</b>	<b>29,907.00</b>	<b>18,369.10</b>	<b>3,743.22</b>	<b>11,537.90</b>	<b>61.42</b>	<b>11,318.27</b>
<b>TOTAL EXPENDITURES</b>		<b>347,401.00</b>	<b>347,401.00</b>	<b>136,494.77</b>	<b>26,417.52</b>	<b>210,906.23</b>	<b>39.29</b>	<b>106,536.54</b>
<b>Fund 508 - PARKS &amp; RECREATION:</b>								
<b>TOTAL REVENUES</b>		<b>347,401.00</b>	<b>347,401.00</b>	<b>146,510.17</b>	<b>27,156.87</b>	<b>200,890.83</b>	<b>42.17</b>	<b>135,592.18</b>
<b>TOTAL EXPENDITURES</b>		<b>347,401.00</b>	<b>347,401.00</b>	<b>136,494.77</b>	<b>26,417.52</b>	<b>210,906.23</b>	<b>39.29</b>	<b>106,536.54</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>10,015.40</b>	<b>739.35</b>	<b>(10,015.40)</b>	<b>100.00</b>	<b>29,055.64</b>