



PARKS &  
RECREATION

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

MAY 2023

Regular Meeting

will be held

MONDAY, MAY 22, 2023 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

For additional info call: (734) 480-5502  
or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)

# CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Marion Morris	Nahid Sanii-Yahyai
Martha Kern-Boprie	Terry Lee Lansing
Guy Conti	Riley Schofield
Gregory Vessels	Bernice Lindke

Superior Township Parks & Recreation Commission

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PARKS &  
RECREATION



**PARKS & RECREATION COMMISSION REGULAR MEETING**  
**May 22, 2023 @ 6:30 P.M.**  
**AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) April 24, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Director
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Educational: Parks and Improved Mental Health & Quality of Life
  - B) Not MI Species
- 9) OLD BUSINESS**
  - A) Community Center Advisory Committee Update
  - B) Ypsi Township Community Center Update
- 10) NEW BUSINESS**
  - A) Park Maintenance Supervisor
  - B) Superior Day; June 10, 2023
  - C) Kite & Rocket Day; June 24, 2023
- 11) BILLS FOR PAYMENT**
  - A) April 25, 2023 – May 22, 2023
- 12) FINANCIAL STATEMENTS**
  - A) April 2023 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting: June 26, 2023 @ 6:30pm**



Superior Charter Township Park Commission  
Regular Meeting  
April 24, 2023

3 A

Proposed Minutes

1. Call to Order  
The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.
2. Roll Call  
Park Commissioners present: Nahid Sanii-Yahyai, Martha Kern-Boprie, Terry Lee Lansing, Greg Vessels, Riley Schofield, Guy Conti  
  
Park Commissioners absent: Marion Morris  
  
Others present: Trustee Bernice Lindke; Juan Bradford, Parks & Recreation Director; Jack Smiley
3. Flag Salute  
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval  
It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve the agenda with the addition of New Business D. Donation Memo and New Business E. Survey Results. The motion carried.
5. Prior Meeting Minutes Approval
  - A. March 27, 2023  
It was moved by Riley Schofield and supported by Greg Vessels to approve the minutes of 3/27/2023 with spelling corrections to the first and third paragraph of the Board Liaison's report, and the addition of the following words to end of the final sentence in the fourth paragraph of the Board Liaison's report: "...to be paid for with ARPA funds." A spelling correction to Old Business C. Memo (draft): Pay Board Liaison to Parks & Recreation Commission. The motion to approve with noted corrections carried.
6. Citizen Participation – none
7. Reports
  - A. Chairperson  
Chair Nahid Sanii-Yahyai reported on three concerns.
    - a. Garbage and trash is appearing along roadsides all over Superior Township. Nahid suggested planning a township clean-up day on a weekend to address this. Making this an event with some refreshments might encourage more people to participate. Juan Bradford responded he would discuss this idea with Supervisor Ken Schwartz.
    - b. Garrett's Space – this issue is presently before the Planning Commission. A large volume of letters have come to the Planning Commissioners regarding this issue. Nahid asked if Park Commissioners wished to send a letter or memo concerning it. Guy Conti noted that he has written a letter in support of Garrett's Space and summarized its key points. He offered to let other Park Commissioners sign onto it.
    - c. Nahid asked if anyone from the Park Commission attended the funeral of Fire Chief Chevrette's wife. Juan Bradford said he attended the funeral.
    - d. At this point Jack Smiley commented from the audience that he thinks the Park Commission is conducting too many controlled burns in Cherry Hill Nature Preserve (CHNP). He is particularly concerned that the burns eliminate leaf litter which is necessary for salamanders to thrive. Burns can suppress invasive plants, but harm animal and butterfly species. Juan Bradford responded



that controlled burns are conducted in different areas each year, and do not repeat in the same area any more frequently than every four years.

B. Director

Juan Bradford submitted a written report. The Easter Egg Hunt was postponed to April 2 due to rain on April 1. It was well attended, and 2,000 eggs were hidden by the Easter Bunny. The Township Board approved the Park Commission's request for \$218,000 in ARPA funds to improve Fireman's Park. Guy Conti suggested that Chair Nahid Sanii-Yahyai write a thank you letter to the Township Board for their support. Nahid agreed to do so.

C. Township Board Liaison

Trustee Bernice Lindke reported on the April 17, 2023, Township Board meeting. A report summarizing the work of the ARPA Funds Committee was provided by Trustee Rhonda McGill. All of the ARPA funds are now committed. \$218,000 will fund Fireman's Park improvements and the balance of \$798,902.52 is committed to the community center. During Citizen Participation many people spoke for and against rezoning the property where Garrett's Space is proposed. During Unfinished Business, Supervisor Schwartz reported that the Master Plan will likely be presented at the May Board of Trustees meeting. Ricky Harding gave an update on the Stamford Road Water Main Replacement. The Board approved paying a stipend to the Board Liaison assigned to attend the Parks & Recreation Commission meetings. A resolution was approved to declare April 28<sup>th</sup> as Workers Memorial Day, which recognizes workers who died while working. A motion to approve the permit for the Dixboro Farmers Market was passed. The board approved payment of \$30,000 for an easement across the property owned by an individual, to allow the non-motorized path to continue along Plymouth Road from Dixboro Road west to Dixboro House.

D. Board Meeting Attendee

Riley Schofield reported she had a family emergency to deal with and was unable to attend the Township Board meeting. Juan Bradford reported that he was present at the Township Board meeting, and Trustee Lindke's report was thorough.

E. Park Steward

No report.

F. Safety

Juan Bradford reported that there was a collision today between a piece of park equipment and a parked car. There were no injuries, and minor vehicle damage. Reports were filed.

It was moved by Riley Schofield and supported by Martha Kern-Boprie to receive the reports. The motion carried.

8. Communications

- A. Educational: Make Everyday Earth Day
- B. Willow Run Acres Clean Up Day flyer
- C. Trusted Parent Advisor flyer
- D. Park Maintenance Supervisor Position Posting
- E. Seasonal Park Maintenance Position Posting

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to receive the Communications. The motion carried.

9. Old Business

A. Community Center Advisory Committee Update

The Community Center Advisory Committee (CCAC) now meets on the first Thursday of the month at Christian Love Fellowship Church on Stamford Road. Greg Dill, Washtenaw County Administrator

attended the last meeting of the CCAC. A survey was issued to evaluate community interest in using the community center.

B. Memo (draft): Director Salary Budget Amendment Request

A memo was drafted by Martha Kern-Boprie at the request of the Park Commission, and sent to the Township Board, requesting the Township Board fund the difference in Juan Bradford's compensation from part-time status to full-time status; because much of his additional work is on projects funded by the Township Board with ARPA income.

10. New Business

A. Backyard Bird Watching: May 13, 2023

The birdwatching event will take place on May 13 from 9:00 am to 11:00 am in LeFurge Woods Preserve. Martha Kern-Boprie volunteered to help with this event.

B. Superior Day: June 10, 2023

Superior Day will take place on June 10, 2023, from 11:00 am to 2:00 pm in Oakbrook Park. Volunteers should arrive by 10:00 am. The following park commissioners volunteered to help:  
Nahid Sani-Yahyai                      Terry Lee Lansing  
Martha Kern-Boprie                      Guy Conti

C. Natural Resources Trust Fund Application Narrative & Board Resolution

Jack Smiley of the SouthEast Michigan Land Conservancy outlined the property his organization seeks to preserve via this grant. The 162-acre property is located just south of the Cherry Hill Nature Preserve (CHNP) and north of the Rock Property, and will serve to connect these properties, and permit one to hike all the way from CHNP to Geddes Road. Jack is optimistic the property will be secured.

D. Donation Memo

Justin Pingston submitted a memo to the Park Commission stating he owns a 25-acre parcel at the southwest corner of Ann Arbor Road and Napier Road. He seeks to split this parcel, use half of it for a self-storage facility and donate the remaining acres to Superior Township Parks. Guy Conti suggested Juan Bradford tell Mr. Pingston that he could pursue the split of his parcel. If he is successful in obtaining the split, he can then approach the Park Commission about donating one of the parcels.

E. Survey Results

The team from Washtenaw Intermediate School District (WISD) Health Habits Start Now program conducted a survey in the Superior Township neighborhoods of Sycamore Meadows, Danbury Park Manor and Washington Square during November and December 2022 about their knowledge and use of park facilities, and changes sought for those park facilities. A report summarizing these findings was prepared for the Park Commission.

11. Bills for Payment

It was moved by Guy Conti and supported by Greg Vessels to approve payment of the bills totaling \$23,145.71 through 4/24/2023. The motion carried.

12. Financial Statements

It was moved by Terry Lee Lansing and supported by Guy Conti to receive the March 2023 statement of Revenue and Expenditure. The motion carried.

13. Pleas and Petitions.

There were none.

14. Adjournment

It was moved by Guy Conti and supported by Greg Vessels to adjourn at 7:37 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary





PARKS &  
RECREATION

DIRECTORS REPORT  
APRIL 24, 2023

7B

- Next Board of Trustees Meeting: **Tuesday**, June 20, 2023 @ 7:00pm  
Parks & Recreation Commission Attendee: Commission Vice-chair Morris
- The Backyard Bird Watching for Beginners was held May 13 at LeFurge Nature Preserve. The weather was pleasant, and Jack Smiley led those in attendance on a nice walking tour while highlighting local birds. Most of those in the group were new to bird watching and LeFurge Woods. Thank you to Martha Kern-Boprie for attending.
- Washtenaw County's Summer Playground Camp registration is currently ongoing. The camp will begin on Monday, June 26<sup>th</sup> and run through August 18<sup>th</sup> at Christian Love Fellowship Church. We will be assisting them as needed, as we have in the past.
- I am meeting with representatives of OHM Advisors at Fireman's Park to begin planning the improvements that will transform Fireman's Park into a destination park. We will be using a portion of the ARPA money allocated for the park to pay for the engineering, bid documents, and inspections. If any of the commissioners wish to be a part of the planning process please let me know. I anticipate the completion of the park to happen late this year or spring of 2024, depending on supply chains and contractor availability. I will update you monthly on the progress.
- I attended an educational seminar last week sponsored by Playcore which involved the promotion of their C.O.R.E. program. C.O.R.E. stands for Center for Outreach, Research, & Education. The program offers data driven practices to demonstrate user patterns and how they relate to healthy outcomes. They also provide dollar to dollar match funding for equipment to selected projects to serve as "National Demonstration Sites". Those selected as National Demonstration sites will also receive data collection services to document use patterns both prior to park improvements and after. There will be more information at your place at Monday's meeting. We will be applying for this funding.
- We are hiring two new seasonal park maintenance staff members. They will begin this week.

Respectfully Submitted,

Juan Bradford

A handwritten signature in blue ink, appearing to read "Juan Bradford", is written over the printed name.

To: Superior Township Park Commission  
From: Martha Kern-Boprie  
Subject: Board Attendee Report  
Date: May 16, 2023

I attended the Township Board meeting on May 15, 2023. All seven board members were present. Citizen Participation last over one hour, as, in addition to one resident who asked for an update on sidewalk repairs and cost calculations for some repairs to Fire Station driveways, 32 people spoke about the proposed rezoning of 76 acres located at 3900 Dixboro Road, for a facility known as "Garrett's Space". The property is located on the east side of Dixboro, just south of Warren Road. This facility would provide residential non-medical mental health services to youth and young adults suffering from depression and anxiety. 26 of the speakers advocated for the rezoning and 6 opposed the rezoning. After Citizens Participation ended, a presentation was provided by the founders of Garrett's Space and their professional consultants on the facility, its mission and operations, and land use impacts. The rezoning would be from A-R permitting single unit homes on 2 acre lots to PC Planned Community.

Reports

Supervisor's Report

Tree damage from late February early March storms. The township board previous approved a contract for branch chipping up to \$5,000 in the subdivisions of Washington Square, Oakbrook, Brookside, Geddes Ridge, Panama/Down, Harvest Lane/Wiard and Bromley Park. Supv Schwartz asked the contractor to complete all chipping in these neighborhoods. This was done, and the cost totaled \$9,000. The board approved the additional \$4,000 cost.

Supv Schwartz is requesting federal funds for crosswalks and Harris and MacArthur. This fund will probably not be available until September or October.

He asked the County Parks and Rec Commission to accept a conservation easement on the "Rock" properties, and is awaiting their response. Board members asked for a special meeting to discuss use of the "Rock" property, and this may occur in early June.

The appraisal for the Dixboro Green arrived. Appraised value is \$46,000.

A well site is sought for the Dixboro Green.

Community Center Advisory Committee

Clerk Findley reported that substantial funding is expected from the State of Michigan.

Old Business

- A. Overgrowth removal along MacArthur to Library – requested bids
- B. Soil Testing for Community GardenLand Update – requested bids
- C. Letters to residents regarding side walk repair – working on marking sidewalks, preparing draft letter text and FAQ (Frequently Asked Questions) for township website
- D. Contract from Washtenaw County Road Commission for 2023 – projects include limestone for gravel roads and repair to some paved subdivision roads. Total cost approximately \$330,000 Township portion equals \$85,087.
- E. Approve amendment to Pump Station easement from county parks – this is an easement from county Parks & Rec to permit Superior Twp to complete work on the pump station. Terms of the easement state work must be completed by 11/30/23. The amendment was approved.

New Business

- A. First Reading Rezoning of 76 acres at 3900 Dixboro Road from A-R to PC for Garrett's Space facility. Approved unanimously. Supervisor Schwartz reminded all present that this is just First Reading. Any



rezoning does not take effect until Second Reading is approved. This rezoning request will probably appear on the June or July agenda.

- B. Approve Bid to replace pavement in driveway at Fire Station #1 – approved
- C. Approve OHM proposal for construction services for pavement replacement at Fire Station #1 – approved
- D. Approve OHM proposal for Fireman’s Park drainage, amendment to professional engineering services – approved
- E. AAATA contract for bus service Oct 2022 – Sep 2023 – approved

#### Pleas and Petitions

Lengthy discussion took place about trees to be planted along MacArthur Blvd and at Willow Run Acres.

Bernice Lindke suggested the Township Board purchase Dixboro Green this year. Ken Schwarts responded that he has discussed this with Tom Freeman. Tom said he has to discuss this with church clergy first.

The meeting adjourned at 10:01 pm.

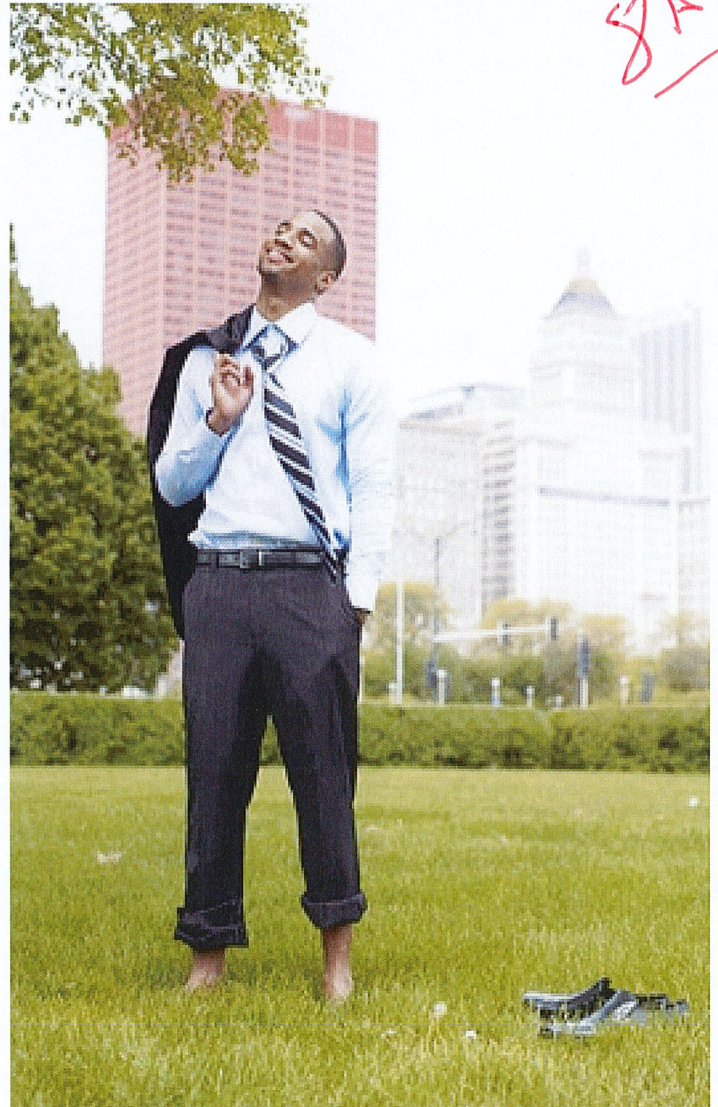


## PARKS AND IMPROVED MENTAL HEALTH AND QUALITY OF LIFE

*More time spent in parks and green spaces can help individuals fight against mental health issues like depression, anxiety and stress. Making sure that all people have access to parks and outdoor programming is a critical way to increase these positive effects on health and quality of life for your community.*

### THE FACTS

- » People living more than 1 kilometer away from a green space have nearly 50 percent higher odds of experiencing stress than those living fewer than 300 meters from a green space. Respondents who do not report stress have more than 50 percent higher odds of visiting a green space at least a few days a week than those reporting stress. Results also showed that the more often respondents visited green spaces, the less stress they experienced.<sup>1</sup>
- » Several studies have confirmed that separation from nature is detrimental to human development, health and well-being, and that regular contact with nature is required for good mental health.<sup>2</sup>
- » Scientists in the Netherlands found that people who lived in residential areas with the fewest green spaces had a 44 percent higher rate of physician-diagnosed anxiety disorders than people who lived in the greenest residential areas. The effect was strongest among those most likely to spend their time near home, including children and those with low levels of education and income.<sup>3</sup>
- » Physician-diagnosed depression was 33 percent higher in the residential areas with the fewest green spaces, compared to the neighborhoods with the most.<sup>4</sup>
- » People who lived in close proximity to natural space had significantly improved mental health up to three years after their move. Compared to pre-move mental health scores, individuals who moved to greener areas had significantly better mental health recorded three years after the move.<sup>5</sup>





## THE FACTS

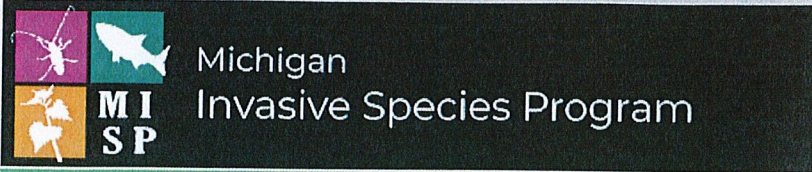
- » Individuals reported less mental distress and greater life satisfaction when they were living in greener areas.<sup>6</sup>
- » A strong body of evidence suggests that physical activity in green spaces has stronger mental health benefits than physical activity in non-green spaces.<sup>7</sup>
- » Use of green spaces is associated with decreased health complaints, improved blood pressure and cholesterol levels, reduced stress, improved general health perceptions and a greater ability to face problems.<sup>8</sup>

## SOURCES

- <sup>1</sup> Making the Case for Designing Active Cities, Active Living Research (Stigsdotter, 2010), 2015
- <sup>2</sup> Making the Case for Designing Active Cities, Active Living Research (Maller, 2008), 2015
- <sup>3</sup> Making the Case for Designing Active Cities, Active Living Research (NRPA Report, 2010), 2015
- <sup>4</sup> Making the Case for Designing Active Cities, Active Living Research (NRPA Report, 2010), 2015
- <sup>5</sup> Making the Case for Designing Active Cities, Active Living Research (Alcock, et al, 2013), 2015
- <sup>6</sup> Making the Case for Designing Active Cities, Active Living Research (White, 2013), 2015
- <sup>7</sup> Making the Case for Designing Active Cities, Active Living Research (BoP consulting, 2013), 2015
- <sup>8</sup> Making the Case for Designing Active Cities, Active Living Research (King's Fund, 2013), 2015







873

# Not Species

A WEBINAR SERIES TAKING AN INSIDE LOOK AT SPECIES PREVENTION AND RESPONSE

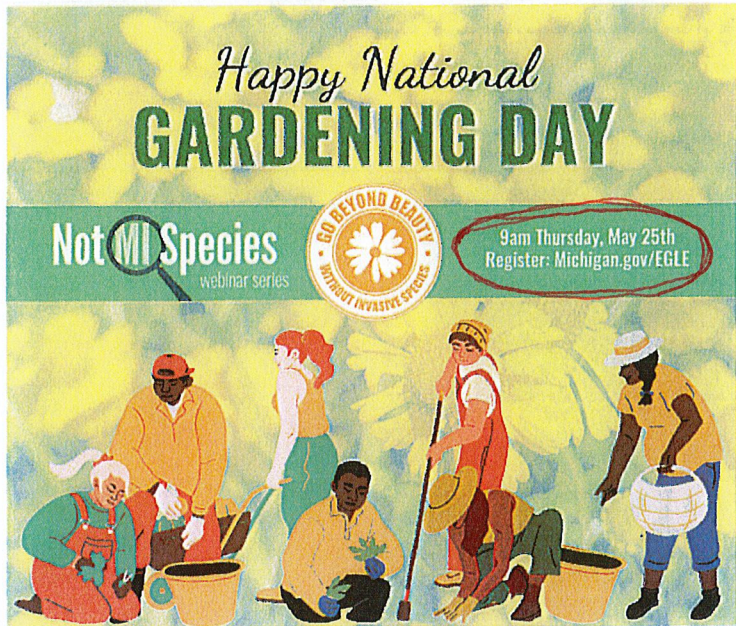
Webinar: May 25, 9-10 a.m.

To infinity...and beyond (beauty)! Highlighting a statewide ornamental invasive plant outreach program

[Register for webinar ▶](#)

Did you know that many invasive plants found in natural areas today originally arrived as ornamental garden plants? Some garden professionals and community members have committed to stop selling and using ornamental plants with invasive tendencies by signing on to the Go Beyond Beauty program.

Shelly Stusick, program specialist at the Northwest Michigan Invasive Species Network, will share the benefits of partnering with local nurseries, garden centers and concerned citizen groups to provide ornamental invasive species education.



*This webinar series explores how agencies, universities and locally led organizations are working together to protect Michigan's natural resources through the Michigan Invasive Species Program.*





10A

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**MEMORANDUM**

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**TO:** PARKS & RECREATION COMMISSIONERS

**FROM:** JUAN BRADFORD, PARKS & RECREATION DIRECTOR

**SUBJECT:** PARKS MAINTENANCE SUPERVISOR PROMOTION

**DATE:** 5/22/2023

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On May 17, 2023, I met individually with Don Waligor, Matt Szanti, and Marco Aguirre, to interview each of them for the vacant Parks Maintenance Supervisor position. All three had written me letters expressing their interest in the position and all three performed very well in the interviews.

I am recommending that we promote Don Waligor to the Park Maintenance Supervisor position effective May 22, 2023. Don began working for the Parks & Recreation Department in April of 2014 as a seasonal employee, and was transitioned to permanent part-time December 2016, in that time he has proven to be a consistently dependable member of the department.

I am recommending the following pay structure beginning May 22, 2023.

Starting Rate	\$28.00
Six-month Rate	\$29.00
One Year Rate	\$30.00 + 1/1/2024 percentage increase received by P&R Staff

I am also recommending a six-month probationary period.

If you have any questions please let me know.



10B

# SUPERIOR DAY

Join us for a celebration of our SUPERIOR Township!

Saturday, June 10, 2023

Superior Township Oakbrook Park

(8460 Berkshire between Stamford and Sheffield)

11:00 a.m. to 2:00 p.m.

## Participating Partners Include:

- Carousel Acres
- Committee to Promote Superior Township
- KONA-ICE
- Leslie Nature Center
- Superior Twp. Neighborhood Watch
- Sarah's Face Paining
- Superior Stables
- Superior Twp. Fire Dept.
- Superior Twp. Parks Dept.
- Superior Twp. Utility Dept.
- Trusted Parent Advisors
- Vibrant Life Senior Living
- Washtenaw County Health Dept. Free Blood Pressure Screening
- Washtenaw County Commission on Aging
- Washtenaw County Sheriff Dept.
- Washtenaw County Water Resources Commission
- Washtenaw County Zero Waste
- Washtenaw Intermediate School District
- Ypsilanti District Library - Bookmobile

**Hot Dogs & Refreshments will be served**

**Games \*\*\* Giveaways \*\*\* and More !!!**

For more information, contact:

Juan Bradford, Parks and Receptions Director 734-480-5502

Lisa A. Lewis, Treasurer: 734-482-6099

## SPONSORS





Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
				CHECK GENL 46565	TOTAL FOR FU			82.19
05/16/2023	GENL	46568	30017793	ABSOPURE WATER COMPANY	COOLER RENTAL - 2023	740.000	755	12.00
05/16/2023	GENL	46574	416625	BOULLION SALES, INC.	KUBATA CASTER	930.000	755	109.21
Total for fund 508 PARKS & RECREATION								29,068.12

'-' INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

11A



PERIOD ENDING 04/30/2023

ACTIVITY FOR MONTH

04/30/23

2023

ORIGINAL BUDGET

2023 AMENDED BUDGET

YTD BALANCE 04/30/2023

% BGDGT USED

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/23	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 04/30/2022
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Fund 508 - PARKS & RECREATION

Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	323,909.00	323,909.00	80,977.26	0.00	242,931.74	25.00	103,817.00
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	18,975.00	18,975.00	0.00	0.00	18,975.00	0.00	3,500.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	245.04
508-000-663.000	INTEREST ON RESERVES INCOME	0.00	0.00	0.00	0.00	0.00	0.00	12.66
508-000-664.000	INTEREST/DIVIDENDS	0.00	0.00	1,096.00	0.00	(1,096.00)	100.00	36.68
508-000-680.000	GAIN/LOSS ON INVESTMENT ACCOUN	0.00	0.00	4,960.23	0.00	(4,960.23)	100.00	(1,509.89)
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	400.00	100.00	200.00	66.67	1,050.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	917.00	917.00	0.00	0.00	917.00	0.00	0.00
Total Dept 000 - REVENUE		347,401.00	347,401.00	87,433.49	100.00	259,967.51	25.17	108,751.49

TOTAL REVENUES

		347,401.00	347,401.00	87,433.49	100.00	259,967.51	25.17	108,751.49
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Expenditures

Dept 000 - REVENUE								
508-000-702.002	CONTROLLER SALARY	0.00	0.00	1,020.71	1,020.71	(1,020.71)	100.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	1,020.71	1,020.71	(1,020.71)	100.00	0.00

Dept 751 - PARK & REC. ADMINISTRATION

508-751-701.000	COMMISSION STIPENDS	19,469.00	19,469.00	5,595.20	1,497.60	13,873.80	28.74	4,424.25
508-751-702.000	SALARIES	45,049.00	45,049.00	15,788.70	3,508.60	29,260.30	35.05	14,688.72
508-751-702.002	CONTROLLER SALARY	6,464.00	6,464.00	2,947.62	0.00	3,516.38	45.60	2,214.45
508-751-710.000	TRAINING	1,200.00	1,200.00	1,060.50	0.00	139.50	88.38	0.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	6,778.66	617.48	(6,778.66)	100.00	40.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	418.78	170.00	581.22	41.88	135.33
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	1,276.36	57.09	2,223.64	36.47	1,271.36
508-751-850.000	TELECOMMUNICATIONS	1,500.00	1,500.00	199.13	49.76	1,300.87	13.28	199.49
508-751-851.000	INSURANCE & BONDS	10,500.00	10,500.00	2,441.66	0.00	8,058.34	23.25	2,885.92
508-751-860.000	TRANSPORTATION	1,400.00	1,400.00	427.07	266.59	972.93	30.51	126.95
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	410.00	410.00	90.00	82.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	0.00	150.00	76.92	500.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	1.66	0.00	298.34	0.55	2.05
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		100,532.00	100,532.00	43,845.34	6,577.12	56,686.66	43.61	26,488.52

Dept 754 - RECREATION

508-754-702.000	SALARIES	12,241.00	12,241.00	6,245.61	1,697.50	5,995.39	51.02	670.20
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	927.24	382.66	2,572.76	26.49	313.18
508-754-801.000	PROFESSIONAL SERVICES - OTHER	7,000.00	7,000.00	120.00	120.00	6,880.00	1.71	1,011.06
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	200.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
<b>Fund: 508 PARKS &amp; RECREATION</b>								
04/25/2023	GENL	46505	199703	ALL SEASONS LANDSCAPING CO.	I.CHAIN SAW PARTS	930.000	755	6.58
04/25/2023	GENL	46506	1P7F-MRP7-6K74	AMAZON CAPITAL SERVICES	BINOCULARS FOR BIRD WATCHING	740.000	754	218.64
04/25/2023	GENL	46507	2168654	CARLISLE WORTMAN ASSOCIATES	5 YEAR PLAN - MARCH 23	801.000	751	105.00
04/25/2023	GENL	46513	A-151590	PARKWAY SERVICES	PORTAJOHN @ EASER EGG HUNT	801.000	754	120.00
04/25/2023	GENL	46521	42723GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/27/23 PAYROLL	289.000	000	8,859.62
04/25/2023	GENL	46522	I042423-02	SUPERIOR TWP UTILITY DEPARTMENT	JUAN CELL PHONE - APRIL 23	850.000	751	49.76
05/02/2023	GENL	46523	88938870	WEX BANK	FUEL -APRIL 2023	742.000	755	202.81
05/02/2023	GENL	46532	MAR-APRIL 23	JUAN BRADFORD	MILEAGE REIMBURSEMENT 3/1-4/26/23	860.000	751	266.59
05/02/2023	GENL	46535#	P92800030001	SAM'S CLUB/SYNCHRONY BANK	SHOP SUPPLIES/CANDY FOR EGG HUNT	740.000	754	164.02
			P92800030001	CHECK GENL 46535 TOTAL FOR FU	SHOP SUPPLIES/CANDY FOR EGG HUNT	740.000	755	162.35
								<u>326.37</u>
05/02/2023	GENL	46536	22465525	SEARTAN DISTRIBUTORS INC	TORO MOWER REPAIR	930.000	755	2,261.43
05/02/2023	GENL	46538	INV199187654	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM - APRIL 2023	205.001	000	15.99
05/02/2023	GENL	46539	APRIL 23-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - APRIL 2023	289.000	000	804.32
			APRIL 23-GBP		PENSION /HCSP - APRIL 2023	289.000	000	1,074.02
			APRIL 23-GBP		PENSION /HCSP - APRIL 2023	289.000	000	300.00
				CHECK GENL 46539 TOTAL FOR FU				<u>2,178.34</u>
05/09/2023	GENL	46546	24597877	CRAWFORD DOOR SALES	REPAUR BARN OVERHEAD DOOR	930.000	755	240.00
05/09/2023	GENL	46547	APRIL 23-P	DTE ENERGY	ELECTRIC - PARKS BARN -APRIL 23	920.000	755	26.55
05/09/2023	GENL	46554	JUNE 23-GBP	MEDMUTUAL LIFE	LIFE INSURANCE - JUNE 2023	855.000	966	11.35
05/09/2023	GENL	46556	9771206	MML WORKERS' COMP FUND	W/C INSURANCE JULY 2023-JULY 2024	123.050	000	2,822.57
05/09/2023	GENL	46557	343436703	O'REILLY AUTOMOTIVE, INC.	SHOP SUPPLIES & MOTOR OIL	740.000	755	58.34
			343436703	CHECK GENL 46557 TOTAL FOR FU	SHOP SUPPLIES & MOTOR OIL	742.000	755	39.99
								<u>98.33</u>
05/09/2023	GENL	46564	51123-GBPL	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 5/11/23 PAY	289.000	000	11,054.79
05/09/2023	GENL	46565#	21058	TAZ NETWORKS, INC	NETWORK FLAT FEE -MAY 2023	801.000	751	41.10
			21058	CHECK GENL 46565# TOTAL FOR FU	NETWORK FLAT FEE -MAY 2023	801.000	755	41.09

*Handwritten signature/initials in red ink.*



GL NUMBER	DESCRIPTION	2023		YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/23	AVAILABLE BALANCE	% BGT USED	YTD BALANCE 04/30/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	771.00
<b>Total Dept 754 - RECREATION</b>		<b>28,201.00</b>	<b>28,201.00</b>	<b>7,292.85</b>	<b>2,200.16</b>	<b>20,908.15</b>	<b>25.86</b>	<b>2,965.44</b>
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	111,908.00	111,908.00	33,663.67	9,334.35	78,244.33	30.08	28,192.70
508-755-710.000	TRAINING	700.00	700.00	625.00	0.00	75.00	89.29	0.00
508-755-717.000	TAXABLE BENEFITS	3,986.00	3,986.00	984.73	0.00	3,001.27	24.70	3,263.13
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	1,231.73	244.67	4,268.27	22.40	899.164
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	(144.99)	0.00	1,144.99	(14.50)	0.00
508-755-742.000	FUEL-LUBRICANTS	6,500.00	6,500.00	1,039.10	381.79	5,460.90	15.99	782.19
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	524.36	41.09	1,975.64	20.97	641.40
508-755-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	950.00	950.00	81.24	26.55	868.76	8.55	69.87
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	4,147.47	2,667.96	8,352.53	33.18	416.06
508-755-930.001	CONTROLLED BURNS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-755-975.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,157.00	2,157.00	0.00	0.00	2,157.00	0.00	198.00
<b>Total Dept 755 - PARK MAINTENANCE</b>		<b>188,761.00</b>	<b>188,761.00</b>	<b>42,152.31</b>	<b>12,696.41</b>	<b>146,608.69</b>	<b>22.33</b>	<b>34,462.99</b>
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	15,370.00	15,370.00	5,519.29	1,337.30	9,850.71	35.91	4,092.28
508-966-853.000	DENTAL INSURANCE	0.00	0.00	220.72	55.18	(220.72)	100.00	0.00
508-966-854.000	VISION INSURANCE	0.00	0.00	47.19	15.73	(47.19)	100.00	0.00
508-966-855.000	LIFE INSURANCE	0.00	0.00	45.40	11.35	(45.40)	100.00	0.00
508-966-857.000	HOSP	0.00	0.00	300.00	0.00	(300.00)	100.00	0.00
508-966-858.000	PENSION	14,537.00	14,537.00	1,694.66	0.00	12,842.34	11.66	4,715.26
<b>Total Dept 966 - UNALLOCATED EXPENSES</b>		<b>29,907.00</b>	<b>29,907.00</b>	<b>7,827.26</b>	<b>1,419.56</b>	<b>22,079.74</b>	<b>26.17</b>	<b>8,807.54</b>
TOTAL EXPENDITURES								
		347,401.00	347,401.00	102,138.47	23,913.96	245,262.53	29.40	72,724.49
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		347,401.00	347,401.00	87,433.49	100.00	259,967.51	25.17	108,751.49
TOTAL EXPENDITURES		347,401.00	347,401.00	102,138.47	23,913.96	245,262.53	29.40	72,724.49
NET OF REVENUES & EXPENDITURES		0.00	0.00	(14,704.98)	(23,813.96)	14,704.98	100.00	36,027.00