



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

APRIL 2023

Regular Meeting

will be held

MONDAY, APRIL 24, 2023 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

Superior Township, MI 48198

(N/E Corner of Cherry Hill & Prospect)

Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days' notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township Parks & Recreation Department.

**For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org**

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Marion Morris	Nahid Sanii-Yahyai
Martha Kern-Boprie	Terry Lee Lansing
Guy Conti	Riley Schofield
Gregory Vessels	Bernice Lindke

Superior Township Parks & Recreation Commission

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**PARKS & RECREATION COMMISSION REGULAR MEETING
APRIL 24, 2023 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) March 27, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Make Every Day Earth Day
 - B) Willow Run Acres Cleanup Day Flier
 - C) Trusted Parent Advisor Flier
 - D) Park Maintenance Supervisor Position Posting
 - E) Seasonal Park Maintenance Position Posting
- 9) OLD BUSINESS**
 - A) Community Center Advisory Committee Update
 - B) Memo (draft): Director Salary Budget Amendment Request
- 10) NEW BUSINESS**
 - A) Backyard Bird Watching; May 13, 2023
 - B) Superior Day; June 10, 2023
 - C) Natural Resources Trust Fund Application Narrative & Board Resolution
- 11) BILLS FOR PAYMENT**
 - A) March 28, 2023 – April 24, 2023
- 12) FINANCIAL STATEMENTS**
 - A) March 2023 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: May 22, 2023 @ 6:30pm

Superior Charter Township Park Commission
Regular Meeting
March 27, 2023

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Nahid Sani-Yahyai at 6:35 pm.

2. Roll Call

Park Commissioners present: Nahid Sani-Yahyai, Marion Morris, Martha Kern-Boprie, Terry Lee Lansing, Guy Conti, Riley Schofield, Greg Vessels

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Park & Recreation Director

3. Flag Salute

Chair Nahid Sani-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Marion Morris and supported by Riley Schofield to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. February 27, 2023

It was moved by Marion Morris and supported by Greg Vessels to approve the minutes of 2/27/2023 as drafted. The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Nahid Sani-Yahyai had nothing to report.

B. Director

Juan Bradford, Park & Recreation Director submitted a written report. He updated this report with news that the appraisal of the Dixboro Green property is expected to be complete in April.

C. Board Liaison

Trustee Bernice Lindke reviewed the volume and nature of comments made during Citizen Participation on the potential Garret's Place land use on Dixboro Road.

The land formerly owned by the Rock company is presently rented to a farmer. The lease was renewed at the board meeting. The board is beginning to contemplate the uses of this land. It is possible that special meetings will be scheduled to discuss this topic.

Allocation of the remaining ARPA funds, that total a little over \$1,000,000 was tabled to the next township board meeting. This will allow consideration of proposals to allocate some of it to Park Department projects.

The board retained attorney Chenowith to represent it regarding the LeSalle contract to construct the Utility Department pump station on Clark Road.

The board approved a contract with Washtenaw Intermediate School District (WISD) for the Trusted Parent Advisor program.

Discussion of stipends for liaisons to other boards and committees was tabled until the next board meeting.

The appraiser chosen to prepare the Dixboro Green appraisal has experience with church properties that may be acquired by local governments for park purposes. Completion of the appraisal is expected in April.

D. Board Meeting Attendee

Martha Kern-Boprie attended the 3/20/23 township board meeting and submitted a written report. She also noted the attendance during the public participation portion of the meeting was very high and spilled out into the lobby.

E. Park Steward

No report.

F. Safety

Juan Bradford reported there were no accidents or injuries in the past month. Some chain saw parts were replaced to keep them safe.

8. Communications

A. Educational: Outdoor Exercise

B. Superior Scenes newsletter

C. Park Reservation: Michigan Folk School at CHNP

D. Park Reservation: Stop the Violence at Fireman's Park

It was moved by Martha Kern-Boprie and supported by Marion Morris to receive the communications. The motion carried.

9. Old Business

A. Community Center Advisory Committee Update

Meetings continue. A report from the staff person assigned to this project by Washtenaw County Administrator Greg Dill was given to the committee. Greg Vessels asked where the community center would be located. Juan Bradford responded it would somewhere on the parcel that is bordered by Stamford on the north side, Clark Road on the south side and Dawn on the east side. Cheney school sits on the north end of this large parcel. Ypsilanti Community Schools owns the entire parcel. It is anticipated that Cheney school will be demolished.

B. 2023 Special Event Flyer

The 2023 Special Events flyer was presented for information only. One event, the "Live! Here! Now! concert" had to be re-scheduled to Thursday, August 24 at 4:00 pm.

C. Memo (draft): Pay Board Liaison to Parks & Recreation Commission

Martha Kern-Boprie presented a draft memo to the Township Board summarizing comments made at the February 27 Park Commission meeting on the topic of paying a stipend to the Township Board liaison to the Park Commission. Park Commissioner discussed the draft, and suggested amendments. Additional points that should be included were:

- a. A comprehensive policy should be established for the entire township covering payment of stipends to boards and commissions that liaisons attend.
- b. Request the township board cover any 2023 stipends that may be authorized for liaisons to the Park Commission, as the Park Commission did not have an opportunity to budget for this.

Martha will amend the draft memo and send it out to Park Commissioners.

D. Memo (draft): ARPA Committee Contribution to Park Director's salary

Martha Kern-Boprie presented a draft memo to the ARPA Committee summarizing discussion at the February 27 Park Commission meeting about the large portion of the Park Director's time that is spent on ARPA funded projects, leading to a request to have ARPA funds cover a portion of the Park Director's salary during 2023. Trustee Lindke noted that it would be more appropriate to ask the Township Board to increase its allocation to the Park Fund budget. Park Commissioners concurred and asked Martha to amend the memo.

E. Proposed ARPA Funding Request

Juan Bradford presented a schedule of proposed projects that could be funded by American Recovery Plan Act (ARPA) funds received by the township. These projects total \$218,000 and will improve Fireman's Park significantly. The projects and the estimated cost are noted below.

Fencing south of the Play Structure	\$ 8,000
Grills, tables, benches	\$ 12,000
16' x 24' Pavilion	\$ 38,000
Additional Play Structure	\$ 50,000
¼ mile Walking Trail	\$ 60,000
7 pieces adult exercise/fitness equipment	<u>\$ 50,000</u>
	\$218,000

10. New Business

A. Easter Egg Hunt

The Easter Egg Hunt will take place on Saturday, April 1 at 11:00 pm in Fireman's Park. Volunteers are needed to help set up the event and staff it. The following park commissioners volunteered to help:

Martha Kern-Boprie	Nahid Sanii-Yahyai
Terry Lee Lansing	Guy Conti
Greg Vessels (maybe)	

B. Park Staff Restroom Conceptual Estimate

Juan Bradford presented an estimate from one contractor of the cost to construct a rest room inside Fire Station #2 for the park staff. Cost totaled \$50,802. Part of the reason the cost is so high is wastewater would have to be pumped to the nearest sewer connection. Guy Conti asked if there was any way to access the existing rest room near the fire fighters quarters without invading the privacy of the fire fighters. Juan said he will discuss this with the Fire Chief when he returns from bereavement leave.

C. Juan Bradford presented an estimate from Spartan Distributors in Auburn Hills to perform extensive maintenance and repair work on the 2013 Toro Groundmaster mower. The estimate totals \$2,297.17.

Guy Conti asked what these mowers cost new, how long they usually last, and how many more years of service we can expect if this repair is performed. Juan estimated the cost of a new mower at \$30,000, approximately ten years of usual service, and this repair and maintenance will probably give us five more years of use out this ten year old mower. The commission concurred this repair was a good investment.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to authorize repair of the 2013 Toro Groundmaster 3280 4wd mower by Spartan Distributors of Auburn Hills, MI according to their quote dated 3/15/2023 for an amount not to exceed \$2,297.17. The motion carried.

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Marion Morris to approve payment of the bills totaling \$23,572.32 at 3/27/2023. The motion carried.

12. Financial Statements

A. February 2023 Revenue & Expenditure Report

It was moved by Marion Morris and supported by Terry Lee Lansing to receive the February 2023 Revenue & Expenditure Report. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie noted what a great system of paved non-motorized paths we have in the subdivisions south of Geddes Road, and encouraged the park commission and staff to promote walking programs, particularly directed at senior citizens. Juan Bradford said he would look into the Walk with Ease program conducted a few years ago, and see what could be developed from that.

Martha also noted that the Muslim season of Ramadan is currently underway and suggested that park programs be considered in a future year to learn about and celebrate Muslim culture. Nahid Sanii-Yahyai asked that Persian culture also be considered.

Guy Conti asked that the Park Fund consider helping transport a commissioner who has a transportation problem, to an official meeting of the park commission.

14. Adjournment

It was moved by Guy Conti and supported by Marion Morris to adjourn at 8:05 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner & Secretary



PARKS &
RECREATION

DIRECTORS REPORT
APRIL 24, 2023

7B

- Next Board of Trustees Meeting: Monday, May 15, 2023 @ 7:00pm
Parks & Recreation Commission Attendee: Commission Secretary Kern-Boprie
- The Easter Egg Hunt was very well attended considering we were forced to postpone it to the following day because of rain. The Easter Bunny hid 2,000 eggs for the kids to "hunt". Thank you to the staff and volunteers.
- At Monday evening's Board of Trustees meeting the board voted to approve our request for \$218,000.00 of ARPA funds to make playground improvements to Fireman's Park. We will still need to finalize plans for drainage improvements before we begin the playground phase.
- I would like to plan a "Playground Design Day" for kids to tell us what types of playground equipment they would like to see at Fireman's Park. We could possibly incorporate the Playground Design Day into both the Superior Day and Kite & Rocket Day events.
- I met with representatives of OHM Advisors last week at Fireman's Park to review the drainage plans. This project continues to move forward. I will be meeting with them later this week to review the proposed bathroom at the Maintenance Shop/FD.
- Representatives for the owner of the property at the southeast corner of Napier & Joy Roads contacted me again this month to see if the Commission would be interested in receiving a portion of the land as a donation to be used as park property. I reiterated to them that they would need to provide the Commission with a letter outlining their plan prior to the commission making any kind of decision regarding acceptance of the property.
- Park Maintenance staff have been busy with spring park cleanup. I have also worked with them to review all parks and create both short-term and long-term repairs and improvements priority lists.

Respectfully Submitted,

Juan Bradford

8A

10 WAYS TO MAKE EVERY DAY EARTH DAY

Earth Day is an important event that takes place on April 22 every year, where we do our best to show our appreciation for our planet. However, just because Earth Day is one day a year doesn't mean you take the other 364 days off. Here are 10 ways you can make every day Earth Day.



These little steps are extremely beneficial to the environment, and they're also a good way of saying thanks to the Earth!



SB

Clean Up Day
Future Home of Clay Hill Farmers Market
June 10, 2023
9 am - 12 pm
Meeting @
Superior Township Fire Station
8795 MacArthur Blvd, Superior Charter Twp, MI 48198



closed-toe shoe required
Long pants, Long sleeve shirts required



Rotary Districts 6380 & 6400 Day of Service



Contact: Scott Nelson scottreidnelson@gmail.com or
TC Collins willowrunacres@gmail.com



BLOOM WHERE YOU ARE

Join other parents to talk about the joys
and challenges of parenting in a
nonjudgmental space

When: Thursday, May 4th 5:30 pm-7:00pm

Where: Superior Township Library
1900 N Harris St
Superior Township

Who: Caregivers of children who want to strengthen their families

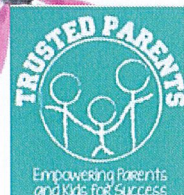
Childcare and a light dinner will be provided with RSVP

To sign up, use the QR code, this link:

<https://forms.gle/8XmYVYPyhm46Uz348>

call or text Colleen at the Trusted Advisor Initiative: 734-474-2941 or email at
cklus@washtenawisd.org

Sign up here:



80.

**SUPERIOR TOWNSHIP
PARKS & RECREATION DEPARTMENT
INTERNAL JOB POSTING
APRIL 25 – MAY 5, 2023**

DEPARTMENT: Parks & Recreation

TITLE: Parks Maintenance Supervisor

STATUS: Permanent Part-Time 20–32 hours/week

STARTING RATE OF PAY: \$27.00 - \$30.00 Hourly. DOQ

IMMEDIATE SUPERVISOR: Parks & Recreation Director

APPLICATION PROCESS: Interested parties shall submit a letter of interest to Juan Bradford, Parks & Recreation Director no later than **3:00pm, Friday, May 5, 2023**. Letters of interest may be emailed to jbradford@superior-twp.org or hand delivered to the Parks & Recreation Department office at 575 E Clark Rd. Superior Twp. MI 48198

SUMMARY: Perform skilled and unskilled maintenance and repair work at township parks, grounds, and facilities; Identifying, prioritizing & scheduling of all tasks related to maintenance and repair work at township parks, grounds, and facilities; Scheduling and supervision of parks & recreation parks maintenance staff; And to perform related work as required. Positions in this class are allocated to the Department of Parks and Recreation under the direct supervision of the Parks & Recreation Director

EXAMPLES OF WORK FUNCTION, CONDITIONS AND CHARACTERISTICS: The examples of functions listed in this class specification are representative but not necessarily exhaustive or descriptive of any one position in the class. Management is not precluded from assigning other related functions not listed herein if such functions are a logical assignment for the position. Reasonable accommodations may be made to enable an individual with a qualified disability to perform the essential functions of a job, on a case-by-case basis.

Essential Functions:

1. **This is a working supervisor position.**
2. Direct supervision of lower classified Parks & Recreation staff.
3. Scheduling of staff.
4. Identifying, prioritizing & scheduling of all tasks related to maintenance and repair work at township parks grounds and facilities; and to perform related work as required.
5. Performs minor repairs/improvements and maintains the cleanliness and orderliness of park grounds (lawns, shrubs, trees, and vegetation) and facility structures (play structures, parking lots, benches, trails, and other park facilities).
6. Performs basic construction tasks in maintaining and repairing erosion control, diversion, and drainage systems to protect park facilities.
7. Maintains and performs minor repair on park facility structures.

8. Operates and performs minor maintenance on trucks, tractors, mowers, or other light automotive mechanical equipment.
9. Operates and performs minor repairs on hand-held power and gardening tools.
10. May perform routine trail repairs and/or construction of park trails and paths such as grading, compacting, and preparing area for installation of drainage structures.
11. Operate basic landscaping equipment such as mowers and small tractor/loaders.
12. Provides responsive, high quality service to Township employees, representatives of outside agencies and members of the public by providing accurate, complete, and up-to-date information, in a courteous, efficient, and timely manner.
13. Maintains the security of township park property.
14. May provide information to the public concerning the use of park facilities.

Working Conditions:

1. Occasional overtime and weekend work.
2. Operating cars, trucks, tractors, and other equipment.
3. Subject to working around equipment and machinery, walking on uneven ground, and working at heights.
4. Subject to exposure to excessive noise, extremes in temperature, humidity or wetness, dust, gas, fumes, or chemicals, and require the use of special visual or auditory protective equipment.

Essential Physical Characteristics:

The physical characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this classification. Reasonable accommodations may be made to enable an individual with a qualified disability to perform the essential functions of a job, on a case-by-case basis.

Frequent: walking, standing, bending, and twisting of neck, bending, and twisting of waist, squatting, climbing, kneeling, crawling, repetitive use of hands, including simple and power grasping and fine manipulation, pushing and pulling, and reaching above and below shoulder level. Occasional: sitting. Must be able to lift and carry up to 50 pounds, and occasionally 80+ pounds with assistance.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

1. All previously outlined Essential Functions.
2. Playground safety standards of care.
3. Methods and techniques of park care and operations.
4. Maintenance and repair techniques regarding park structures and facilities.
5. Methods and techniques of performing gardening tasks on lawns, plants, and shrubs.
6. Basic carpentry, plumbing, masonry, painting.
7. Township customer service objectives and strategies.

Skills and Abilities to:

1. Operate and maintain automotive, landscaping, and hand-held power tools and equipment.

2. Use hand tools for gardening, and performing semi-skilled maintenance work for park structures, including carpentry, plumbing, and masonry tasks.
3. Perform basic mathematics.
4. Communicate effectively orally, electronically, and in writing.
5. Establish effective working relationships with management, employees, employee representatives and the public representing diverse cultures and backgrounds.
6. Treat Township employees, representatives of outside agencies and members of the public with courtesy and respect.
7. Understand and interpret written and oral instructions.

Desirable Traits:

Excellent work ethic, works with little or no supervision, communicates effectively, customer focused, values and respects others, drive to excel, teamwork and collaboration, continuous learning, demonstrates ethical behavior, able to adapt to changing situations.

Education and/or Experience:

High school diploma or GED.

Education, training, and/or experience that demonstrate possession of the knowledge, skills and abilities listed above.

Note: Previous experience performing structural and grounds maintenance work for public parks and recreational areas are highly desirable.

REQUIRED LICENSES, CERTIFICATIONS OR REGISTRATIONS:

License:

A valid Michigan Operators Driver's License, which must be maintained throughout employment, is required at time of appointment.

Certification/Registration:

A Certified Playground Safety Inspector (CPSI) certification is desirable but not mandatory.

PROBATIONARY PERIOD:

A candidate that is appointed to a position in this classification shall serve a probationary period of 6 months.

8E.

**CHARTER TOWNSHIP OF SUPERIOR
PARKS & RECREATION DEPARTMENT JOB DESCRIPTION
SEASONAL PARK MAINTENANCE**

DEPARTMENT: Parks & Recreation

TITLE: Seasonal Park Maintenance

STATUS: 32 Hours/Week Seasonal Part-Time

STARTING RATE OF PAY: \$17.68 Hourly

IMMEDIATE SUPERVISOR: Parks Maintenance Supervisor

SUMMARY: To perform minor skilled and unskilled maintenance and repair work at township parks grounds and facilities; and to perform related work as required. Positions in this class are allocated to the Department of Parks & Recreation under the direct supervision of the Parks Maintenance Supervisor.

EXAMPLES OF WORK FUNCTION, CONDITIONS AND CHARACTERISTICS: The examples of functions listed in this class specification are representative but not necessarily exhaustive or descriptive of any one position in the class. Management is not precluded from assigning other related functions not listed herein if such functions are a logical assignment for the position. Reasonable accommodations may be made to enable an individual with a qualified disability to perform the essential functions of a job, on a case-by-case basis.

Essential Functions:

1. Performs minor repairs/improvements and maintains the cleanliness and orderliness of park grounds (lawns, shrubs, trees, and vegetation) and facility structures (play structures, parking lots, benches, trails, and other park facilities).
2. Performs basic construction tasks in maintaining and repairing erosion control, diversion, and drainage systems to protect park facilities.
3. Maintains and performs minor repairs on park facility structures.
4. Operates and performs minor maintenance on trucks, tractors, mowers, or other light automotive mechanical equipment.
5. Operates and performs minor repairs on hand-held power and gardening tools.
6. May perform routine trail repairs and/or construction of park trails and paths such as grading, compacting, and preparing area for installation of drainage structures.
7. May operate basic landscaping equipment such as mowers and small tractor/loader
8. Provides responsive, high-quality service to Township employees, representatives of outside agencies and members of the public by providing accurate, complete, and up-to-date information, in a courteous, efficient, and timely manner.
9. Maintains the security of township park property.

10. May provide information to the public concerning the use of park facilities.

Working Conditions:

1. May be subject to occasional overtime and weekend work.
2. May be subject to driving cars, trucks, tractors, and other equipment.
3. May be subject to working around equipment and machinery, walking on uneven ground, and working at heights.
4. May be subject to exposure to excessive noise, extremes in temperature, humidity or wetness, dust, gas, fumes, or chemicals, and require the use of special visual or auditory protective equipment.

Essential Physical Characteristics:

The physical characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this classification. Reasonable accommodations may be made to enable an individual with a qualified disability to perform the essential functions of a job, on a case-by-case basis.

Frequent: walking, standing, bending and twisting of neck, bending and twisting of waist, squatting, climbing, kneeling, crawling, repetitive use of hands, including simple and power grasping and fine manipulation, pushing and pulling, and reaching above and below shoulder level. Occasional: sitting. Must be able to lift and carry up to 50 pounds, and occasionally 80 pounds with assistance.

KNOWLEDGE, SKILLS, AND ABILITIES:**Knowledge of:**

1. Methods and techniques of park care and operations
2. Maintenance and repair techniques regarding park structures and facilities
3. Methods and techniques of performing gardening tasks on lawns, plants, and shrubs
4. Basic carpentry, plumbing, masonry, painting
5. Township customer service objectives and strategies

Skills and Abilities to:

1. Operate and maintain automotive, landscaping, and hand-held power tools and equipment
2. Use hand tools for gardening, and performing semi-skilled maintenance work for park structures, including carpentry, plumbing, and masonry tasks
3. Perform basic mathematics
4. Communicate effectively orally and in writing
5. Establish effective working relationships with management, employees, employee representatives and the public representing diverse cultures and backgrounds
6. Treat Township employees, representatives of outside agencies and members of the public with courtesy and respect
7. Understand and interpret written and oral instructions

Desirable Traits:

Communicates Effectively, Knowledgeable Worker, Customer Focused, Values and Respects Others, Teamwork and Collaboration, Continuous Learning, Demonstrates Ethical Behavior, Supportive of Change

Education and/or Experience:

Education, training, and/or experience that demonstrate possession of the knowledge, skills and abilities listed above.

Notes:

Previous experience performing structural and grounds maintenance work for public parks and recreational areas is highly desirable.

REQUIRED LICENSES, CERTIFICATIONS OR REGISTRATIONS:**License:**

A valid Michigan Operators Driver's License, which must be maintained throughout employment in this class, is required at time of appointment.

Certification/Registration:

None required

PROBATIONARY PERIOD AND BACKGROUND:

Must have a reputation for honesty and trustworthiness. Prior to appointment, candidates may be subject to a background investigation.

JB
✓

To: Superior Charter Township Board of Trustees
From: Martha Kern-Boprie, Park Commissioner and Secretary to the Park Commission
Subject: Budget Amendment for Park & Recreation Director Salary
Date: April 19, 2023

I am an elected member of the Superior Township Parks & Recreation Commission and serve as Secretary of the Commission. At the February 27, 2023, and March 27, 2023, Parks & Recreation Commission meetings, discussion took place on the amount of time that Juan Bradford, Parks & Recreation Director spends on ARPA funded projects. Mr. Bradford's position was increased from part-time to full-time in December 2022, and much of the reason for the increase in his responsibilities are due to his oversight of projects funded by ARPA allocations, which are controlled by the Township Board, as well undertaking all Recreation Coordinator responsibilities.

The Parks & Recreation Commission requests that a budget amendment be made to offset the difference between Juan Bradford's part-time compensation and his full-time compensation during 2023. This could be accomplished by increasing the amount of General Fund revenue to the Park Fund by \$62,000.00

As secretary to the Parks & Recreation Commission, I was asked to draft a memo conveying this request. Thank you for your consideration of it.

DRAFT

104.

Application Narrative

Instructions:

1. The application narrative is an important source of information used to evaluate and score your application. It will provide Grants Management with an overall picture of your proposed project. It is strongly recommended that you review the MNRTF Application Guidelines for additional clarification of what items should be included in the application narrative.
2. Click **Save** to save changes.
3. See the 2023 Natural Resources Trust Fund Application Guidelines here for guidance.

*I. Project Justification and Support:

Three years ago, Superior Charter Township applied for a Trust Fund grant for the Superior Greenway Expansion Project which would have purchased conservation easements to protect over 500 acres of critical wildlife habitat and open space. We narrowly missed receiving funding, but we were encouraged to come back with a project which would score higher. We very much believe that this is that project.

This proposal is to acquire a key 162-acre parcel which separates the Township's Cherry Hill Nature Preserve from 302 acres which we purchased in 2022 (with no state or federal assistance). The proposed acquisition is in keeping with the goals and objectives of Superior Township's Master Plan and it is in furtherance of the Township's Parks, Recreation and Open Space Master Plan. Specifically, this meets the Township's goal of connecting parks and natural habitat corridors and it will facilitate the goal of connecting our non-motorized trail system. Currently, this property is our "missing link". Our plan is to connect this trail system with the Border-to-Border Trail, which is a part of the Iron-Belle Trail. (See our Non-Motorized Pathway Plan map—part of our Parks Master Plan—which is attached).

This proposal meets 3 of the 4 priority project types set by the MNRTF Board: 1) a key component is the linear trail which will traverse the property, connecting a robust trail system; 2) it is a regionally significant project, both in terms of the scope of the Greenway partnership and the importance to wildlife and people in southeast Michigan; and 3) wildlife identified as Species of Greatest Concern will benefit, and it contributes to Michigan's Wildlife Action Plan.

The Township publicized notice of the grant proposal through our normal Public Notice procedures, by placing notice on our web site, by posting it on Facebook and posting it on a SE Michigan birder's listserve. Direct contact was also made with several neighboring residents. Approximately 16 citizens attended the Public Hearing, most of whom submitted written letters of support (see attachments). Comments were received from residents of 13 communities, showing broad support for the acquisition. SEMCOG also reviewed this project and determined that it would help to meet the regional goals for recreation and resource protection in southeast Michigan. There were no comments in opposition.

*II. Project Description:

The Superior Greenway is one of the most significant public-private partnerships for land conservation in SE Michigan, with a goal of creating a greenbelt between Detroit and Ann Arbor. Major partners include Superior Charter Township, Washtenaw County Parks & Recreation Commission, Southeast Michigan Land Conservancy, and the City of Ann Arbor's Greenbelt Program. Some of the other organizations which have contributed include the Superior Land Preservation Society, Detroit Audubon, Washtenaw Audubon, Michigan Land Conservancy, Michigan Botanical Society, Ducks Unlimited and Friends of the Rouge.

These partners have invested \$25 million to protect over 3,200 acres (5 sq. miles!) of nature preserves, farm land and open space, including 14 parks and nature preserves which provide several miles of public hiking trails. The proposed acquisition of 162 acres will fill a key gap in the Superior Greenway. As a nature preserve, only limited development is planned for the property.

TRAILS. Approximately three miles of nature trails will be established on-site. Work on establishing the trails will begin immediately upon acquisition. Trails in the field areas will be 6-8 feet in width and will be geared towards hikers, bird watchers and nature enthusiasts. These trails will be mowed regularly, as are the trails at the Cherry Hill Nature Preserve (CHNP). The north-south linear trail, which will link the CHNP with the Township's recent acquisition, will traverse the property for approximately 3,420 feet. This trail will be maintained to allow for passage of a small emergency vehicle, such as a Gator. This trail will then lead through the Township's 302 acres down to Geddes Rd. where it will connect to the pathway along Geddes, of which approximately 1.5 miles in this section remains to be completed. The Geddes Road trail is paved and will intersect with the Superior Greenway Nature Trail at Prospect Road, which will extend south to the Iron-Belle Trail. This will be an amazing trail system.

GRASSLAND HABITATS. Converting the existing farm land to grassland habitat is an exciting part of our plans. The conversion will be phased, depending on available funding, but will begin immediately on the 10+ acre farm field which is at the entrance. In addition to allowing the fields to revert naturally, native grassland vegetation and seeds with local genotype will be planted. Once established, the fields will be cut on a multi-year rotational basis in order to limit the amount of woody vegetation.

PARKING. A parking lot is planned for a portion of the open farm field near the entrance. The parking lot will also serve the CHNP which currently has no off-street parking. The path leading to the CHNP will consist of crushed limestone. Informational kiosks will also be provided within a year or two of acquisition.

The Parks Department also plans to implement a Youth Camp program on the property; timing is yet to be determined.

*III. Natural Resource Access and Protection:

Superior Township represents the last expanse of green space between Detroit and Ann Arbor. It boasts a variety of habitats which support a wide range of wildlife. As an "urban oasis" it tends to concentrate wildlife, particularly migrating birds, which makes for prime wildlife viewing opportunities. Being in southeast Michigan, home to half of the state's population, is especially important as urban residents deserve access to nature. The Superior Greenway is even a draw for birders from around the state, particularly when rare species, such as Short-eared Owls, make their seasonal visits. To date, 240 bird species have been observed in and around the protected properties in the Superior Greenway (source: eBird).

The subject 162 acres is an especially important link in the overall Superior Greenway concept. It lies in between the Township's Cherry Hill Nature Preserve (CHNP) and the 302 acres which were purchased in 2022. This property provides both buffer to these properties and serves as a vital wildlife corridor. The CHNP has been widely embraced for its tremendous natural features and wildlife values. 150 bird species have been documented at CHNP and it has become the gem of the Township's park holdings, attracting people from throughout the region. When the 17-year cicadas emerged in 2021, CHNP was recognized as the epicenter of the emergence. Each day, hundreds of people visited to witness this spectacular event. It even attracted a Mississippi Kite, which brought further throngs of people. The wetlands at the CHNP are teeming with salamanders and frogs, much like on the 162 acres. The Vreeland Road corridor to the south is likewise a birding hot spot, with regular occurrences of Short-eared Owl, Northern Harrier, Dickcissel, and numerous shorebirds. Connecting these areas is an absolute necessity.

The 162 acres has high conservation value in its own right. Approximately 51 acres are wetlands, including marsh, forested and shrub. These attract significant numbers of wetland birds and host good populations of amphibians. The vernal ponds are of exceptionally high quality, with large numbers of breeding Spotted Salamanders, Blue-Spotted Salamanders and Wood Frogs. Chorus Frogs and Spring Peepers are also of good number, both in the forested vernal pools and the more open wetlands.

The property is a refuge for a number of rare species. For many years, adjacent landowners have reported sightings of Eastern Massasauga Rattlesnakes; Blanding's Turtles have also been observed. The cessation of farming activities will provide even more favorable habitat conditions for these and other species. Converting farm fields to grassland will benefit a number of rare bird species including Henslow's Sparrow, Grasshopper Sparrow, Dickcissel, Short-eared Owl, Northern Harrier, Vesper Sparrow, and Bobolink. Perhaps most remarkable is the fact that there is an active Bald Eagle nest on the property, only the second in Washtenaw County.

IV. Other Information:

In late 2021, while Superior Township was finalizing our purchase of 302 acres from a developer (at a cost of \$2,413,280), this 162-acre parcel came up for sale with a list price of \$2.2 million. There was significant developer interest in the property and it seemed destined to become a large-lot subdivision, much like the exclusive Glennborough subdivision next to the Cherry Hill Nature Preserve. There was great concern that if this property were purchased by a developer, it would be lost forever and we would never be able to connect the Cherry Hill Preserve with our planned purchase. It would also thwart our plans to have a trail from the Cherry Hill Preserve south to Geddes Road, linking with our pathway to the Iron-Belle Trail. Losing this property would have been a major setback.*

Fortunately, the Michigan Land Conservancy was able to step in to purchase the property in order to hold it until it could be transferred to Superior Charter Township. They were able to persuade the owner to donate \$520,000 of the appraised value as a tax deduction. The Conservancy has agreed to pass along that donated value to the Township. We had planned to submit an MNRTF grant application last year but, unfortunately, the COVID pandemic had delayed the update of our Parks and Recreation Master Plan so we were not eligible to apply last year. Now that everything is in order, we deeply hope that the Trust Fund Board will see fit to recommend this project for funding. It is a time sensitive proposal and we consider this to be most vital to our plans to connect this portion of the Superior Greenway.

** The purchase price of \$2,413,280 was less than market value and several thousand dollars per acre less than they had paid for the land. The Township's purchase, with our relatively small budget, was financed through a bond issue.*

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING SUBMISSION OF A MICHIGAN NATURAL
RESOURCES TRUST FUND (MNRTF) GRANT APPLICATION**

RESOLUTION NUMBER: 2023-21

DATE: MARCH 31, 2023

WHEREAS, the preservation of open spaces in Superior Township enjoys wide public support and is critical to the survival of sensitive ecosystems in the Township; and,

WHEREAS, the Superior Greenway is a regionally significant land conservation effort which is supported by the Washtenaw County Parks and Recreation Commission, the City of Ann Arbor's Greenbelt Program, the Southeast Michigan Land Conservancy, the Charter Township of Superior and many other groups and individuals; and,

WHEREAS, the grant application to the Michigan Natural Resources Trust Fund, titled Superior Greenway Nature Preserve Acquisition, if awarded, would enable the purchase of 162 acres which will protect important woodland, wetland and grassland habitats and connect the Cherry Hill Nature Preserve with the Township's Rock Superior properties, consolidating 659 acres of natural habitat and open space; and,

WHEREAS, this key acquisition would provide significant public recreation and wildlife viewing opportunities and provide habitat for numerous species of wildlife, many of which are rare or endangered including Short-eared Owl, Blanding's Turtle, and Massasauga Rattlesnake; and,

WHEREAS, the proposed application is supported by Superior Township's Parks, Recreation and Open Space Master Plan (2023-2027) and would allow for the creation of a public hiking trail from the Cherry Hill Nature Preserve to Geddes Road, as proposed in the Township's Non-motorized Pathway Plan; and,

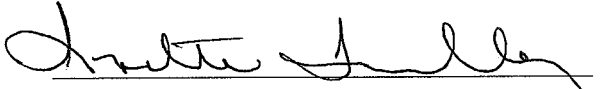
WHEREAS, should this application be awarded, the property will be maintained, operated, and reflected as part of the inventory of the Charter Township of Superior's Parks and Recreation Department; and,

WHEREAS, the Michigan Land Conservancy has agreed to donate the local match requirement by donating 33% of the land's value, which will exceed the 25% local match requirement.

NOW THEREFORE, BE IT RESOLVED that Charter Township of Superior hereby authorizes submission of a Michigan Natural Resources Trust Fund Grant Application for \$1,020,000.00 and further resolves to accept the Michigan Land Conservancy's land value donation of \$520,000.00 as the local match, which represents 33% of the total project cost of \$1,540,000.00.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on March 31, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

3-31-23
Date Certified

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
03/28/2023	GENL	46420	1DT9-6MKL-L916	AMAZON CAPITAL SERVICES	EASTER EGG HUNT SUPPLIES	740.000	754	217.50
03/28/2023	GENL	46424	5015050	HOME DEPOT CREDIT SERVICES	PLYWOOD FOR TENNIS BOARDS	740.000	755	277.66
03/28/2023	GENL	46425	9859852	HUTSON, INC	CHAIN SAW BAR & CHAINS	930.000	755	180.07
03/28/2023	GENL	46429	200006226	MPARKS	2023 CPSI COURSE - SZANTI	710.000	755	625.00
03/28/2023	GENL	46435	2023	SAM'S CLUB/SYNCHRONY BANK	2023 MEMBERSHIP	740.000	754	110.00
03/28/2023	GENL	46438	33023	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/30/23 PAY	289.000	000	7,244.23
03/28/2023	GENL	46439	I032223-01	SUPERIOR TWP UTILITY DEPARTMEJUAN CELL PHONE	- MAR 23	850.000	751	49.79
03/28/2023	GENL	46443#	1647613291	WALMART	SHOP & KITE AND ROCKET DAY SUPPLIEE	740.000	754	203.09
			1647613291		SHOP & KITE AND ROCKET DAY SUPPLIEE	740.000	755	42.97
				CHECK GENL 46443	TOTAL FOR FU			246.06
03/28/2023	GENL	46445	153269	YPSILANTI ACE HARDWARE	DRILL BITS	740.000	755	8.99
04/11/2023	GENL	46449	59960740	ABSOPURE WATER COMPANY	COOLER RENTAL - 2023	740.000	755	12.00
04/11/2023	GENL	46456	MAR 23-P	DTE ENERGY	ELECTRIC - PARKS BARN -MAR 23	920.000	755	18.51
04/11/2023	GENL	46465	93542	STANDARD PRINTING	ENVELOPES & 5 YEAR PLN BOOKS	740.000	751	170.00
			93542		ENVELOPES & 5 YEAR PLN BOOKS	900.000	751	410.00
				CHECK GENL 46465	TOTAL FOR FU			580.00
04/11/2023	GENL	46468	MARCH 23	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - MARCH 2023	289.000	000	799.48
			MARCH 23		PENSION /HCSP - MARCH 2023	289.000	000	1,611.03
			MARCH 23		PENSION /HCSP - MARCH 2023	289.000	000	300.00
			41323		CASH TRANSFER 4/13/23 PAYROLL	289.000	000	10,153.92
				CHECK GENL 46468	TOTAL FOR FU			12,864.43
04/11/2023	GENL	46470	70199047-00	WEINGARTZ	MOWER SUPPLIES	742.000	755	138.99
			70199047-00		MOWER SUPPLIES	930.000	755	159.95
				CHECK GENL 46470	TOTAL FOR FU			298.94
04/11/2023	GENL	46472#	154865	YPSILANTI ACE HARDWARE	EASTER EGG HUNT CAUTION TAPE	740.000	754	13.99
			154861		TENNIS NET CORD	740.000	755	11.98
				CHECK GENL 46472	TOTAL FOR FU			25.97

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR

CHECK DATE FROM 03/28/2023 - 04/24/2023

User: NANCY
DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
04/18/2023	GENL	46475	88249424	WEX BANK	FUEL -MARCH 2023	742.000	755	222.11
04/18/2023	GENL	46484	MAY 2023	DELTA DENTAL	DENTAL INSURANCE - MAY 2023	853.000	966	55.18
04/18/2023	GENL	46492	MAY 23	MEDMUTUAL LIFE	LIFE INSURANCE - MAY 2023	855.000	966	11.35
04/18/2023	GENL	46502#	20817	TAZ NETWORKS, INC	NETWORK FLAT FEE -APRIL 2023	801.000	751	41.10
			20817	CHECK GENL 46502 TOTAL FOR FU	NETWORK FLAT FEE -APRIL 2023	801.000	755	41.09
04/18/2023	GENL	46503	MAY 23	VSP INSURANCE CO	VISION INSURANCE - MAY 2023	854.000	966	15.73
								23,145.71

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

User: NANCY
 DB: Superior Twp

PERIOD ENDING 04/30/2023
 PRE-AUDIT 2022

GL NUMBER	DESCRIPTION	2023		ACTIVITY FOR MONTH	AVAILABLE BALANCE	% BGDY USED	YTD BALANCE 04/30/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET				
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	323,909.00	323,909.00	0.00	242,931.74	25.00	103,817.00
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	18,975.00	18,975.00	0.00	18,975.00	0.00	3,500.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	1,000.00	0.00	245.04
508-000-663.000	INTEREST ON RESERVES INCOME	0.00	0.00	0.00	0.00	0.00	12.66
508-000-664.000	INTEREST/DIVIDENDS	0.00	2,401.22	0.00	(2,401.22)	100.00	36.68
508-000-680.000	TREASURY BILL FEES	0.00	0.00	0.00	0.00	0.00	(1,509.89)
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	0.00	300.00	50.00	1,050.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	1,600.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	917.00	917.00	0.00	917.00	0.00	0.00
Total Dept 000 - REVENUE		347,401.00	347,401.00	0.00	263,722.52	24.09	108,751.49
TOTAL REVENUES							
Total Dept 000 - REVENUE		347,401.00	347,401.00	0.00	263,722.52	24.09	108,751.49
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	19,469.00	19,469.00	0.00	15,371.40	21.05	4,424.25
508-751-702.000	SALARIES	45,049.00	45,049.00	0.00	32,768.90	27.26	14,688.72
508-751-702.002	CONTROLLER SALARY	6,464.00	6,464.00	0.00	3,516.38	45.60	2,214.45
508-751-710.000	TRAINING	1,200.00	1,200.00	0.00	139.50	88.38	0.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	0.00	(6,161.18)	100.00	4.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	418.78	170.00	581.22	41.88	135.33
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	0.00	1,200.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,500.00	1,155.37	41.10	2,344.63	33.01	1,271.36
508-751-850.000	TELECOMMUNICATIONS	1,500.00	149.37	0.00	1,350.63	9.96	199.49
508-751-851.000	INSURANCE & BONDS	10,500.00	2,441.66	0.00	8,058.34	23.25	2,885.92
508-751-860.000	TRANSPORTATION	1,400.00	160.48	0.00	1,239.52	11.46	126.95
508-751-900.000	PRINTING & PUBLISHING	500.00	410.00	410.00	90.00	82.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	0.00	100.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	500.00	0.00	150.00	76.92	500.00
508-751-963.000	BANK FEES & CHARGES	300.00	1.66	0.00	298.34	0.55	2.05
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		100,532.00	37,784.32	621.10	62,747.68	37.58	26,488.52
Dept 754 - RECREATION							
508-754-702.000	SALARIES	12,241.00	12,241.00	0.00	7,692.89	37.15	670.20
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	544.58	0.00	2,955.42	15.56	313.18
508-754-801.000	PROFESSIONAL SERVICES - OTHER	7,000.00	0.00	0.00	7,000.00	0.00	1,011.06
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	660.00	0.00	200.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00
Total Dept 754 - RECREATION		28,201.00	5,092.69	0.00	23,108.31	18.06	2,965.44

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PERIOD ENDING 04/30/2023

PRE-AUDIT 2022

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/23	AVAILABLE BALANCE	% BDDT USED	YTD BALANCE 04/30/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	111,908.00	111,908.00	24,329.32	0.00	87,578.68	21.74	28,192.70
508-755-710.000	TRAINING	700.00	700.00	625.00	0.00	75.00	89.29	0.00
508-755-717.000	TAXABLE BENEFITS	3,986.00	3,986.00	984.73	0.00	3,001.27	24.70	3,263.13
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	999.04	11.98	4,500.96	18.16	899.64
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	(144.99)	0.00	1,144.99	(14.50)	0.00
508-755-742.000	FUEL-LUBRICANTS	6,500.00	6,500.00	796.30	138.99	5,703.70	12.25	782.19
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	524.36	41.09	1,975.64	20.97	641.40
508-755-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	950.00	950.00	54.69	0.00	895.31	5.76	69.87
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	1,639.46	159.95	10,860.54	13.12	416.06
508-755-930.001	CONTROLLED BURNS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-755-975.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,157.00	2,157.00	0.00	0.00	2,157.00	0.00	198.00
Total Dept 755 - PARK MAINTENANCE		188,761.00	188,761.00	29,807.91	352.01	158,953.09	15.79	34,462.99
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	15,370.00	15,370.00	4,181.99	0.00	11,188.01	27.21	4,092.28
508-966-853.000	DENTAL INSURANCE	0.00	0.00	220.72	55.18	(220.72)	100.00	0.00
508-966-854.000	VISION INSURANCE	0.00	0.00	47.19	15.73	(47.19)	100.00	0.00
508-966-855.000	LIFE INSURANCE	0.00	0.00	45.40	11.35	(45.40)	100.00	0.00
508-966-858.000	PENSION	14,537.00	14,537.00	0.00	0.00	14,537.00	0.00	4,715.26
Total Dept 966 - UNALLOCATED EXPENSES		29,907.00	29,907.00	4,495.30	82.26	25,411.70	15.03	8,807.54
TOTAL EXPENDITURES		347,401.00	347,401.00	77,180.22	1,055.37	270,220.78	22.22	72,724.49
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		347,401.00	347,401.00	83,678.48	0.00	263,722.52	24.09	108,751.49
TOTAL EXPENDITURES		347,401.00	347,401.00	77,180.22	1,055.37	270,220.78	22.22	72,724.49
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,498.26	(1,055.37)	(6,498.26)	100.00	36,027.00