



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

MARCH 2023

Regular Meeting

will be held

MONDAY, MARCH 27, 2023 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

(N/E Corner of Cherry Hill & Prospect)

For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Marion Morris	Nahid Sanii-Yahyai
Martha Kern-Boprie	Terry Lee Lansing
Guy Conti	Riley Schofield
Gregory Vessels	Bernice Lindke

Superior Township Parks & Recreation Commission

MARCH 2023

Regular Meeting

will be held

MONDAY, MARCH 27, 2023 @ 6:30p.m.

at

SUPERIOR TOWNSHIP HALL



PARKS &
RECREATION



PARKS &
RECREATION

**PARKS & RECREATION COMMISSION REGULAR MEETING
MARCH 27, 2023 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) February 27, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Outdoor Exercise
 - B) Superior Scenes Newsletter
 - C) Park Reservation: Michigan Folk School @ CHNP
 - D) Park Reservation: Stop the Violence @ Fireman's Park
- 9) OLD BUSINESS**
 - A) Community Center Advisory Committee Update
 - B) 2023 Special Event Flier
 - C) Memo (draft): Pay Board Liaison to Parks & Recreation Commission
 - D) Memo (draft): ARPA Committee Contribute to Director Salary
 - E) Proposed ARPA Funding Request
- 10) NEW BUSINESS**
 - A) Easter Egg Hunt
 - B) Park Staff Restroom Conceptual Estimate
 - C) Toro Mower #213: Repair Estimate from Spartan Distributors
- 11) BILLS FOR PAYMENT**
 - A) February 28, 2023 – March 23, 2023
- 12) FINANCIAL STATEMENTS**
 - A) February 2023 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: April 24, 2023 @ 6:30pm

Superior Charter Township Park Commission
Regular Meeting
February 27, 2023

5 P.
/

Proposed Minutes

1. Call to Order
The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.
2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Martha Kern-Boprie, Terry Lee Lansing, Guy Conti, Riley Schofield

Park Commissioners absent: Marion Morris (excused due to illness), Greg Vessels

Others present: Juan Bradford, Park & Recreation Director
3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Martha Kern-Boprie and supported by Guy Conti to approve the agenda with the addition of New Business Item C. Controlled Burn in Cherry Hill Nature Preserve. The motion carried.
5. Prior Meeting Minutes Approval
 - A. January 23, 2023
It was moved by Riley Schofield and supported by Nahid Sanii-Yahyai to approve the minutes of 1/23/23 as drafted. The motion carried.
6. Citizen Participation – none
7. Reports
 - A. Chairperson
Chair Nahid Sanii-Yahyai reported that Commissioner Marion Morris is ill, and that is why she could not attend the meeting tonight. She also noted that while Supervisor Ken Schwartz announced he is resigning in May, there have been no further updates on the process to appoint his replacement.
 - B. Director
Juan Bradford submitted a written report. He added to this an update on the Willow Run Acres community farm/garden project. The next meeting of the committee working on this project will take place on Monday, March 6. Juan also reported that park staff have worked effectively on clearing and organizing park buildings and the Old Township Hall
 - C. Board Liaison – no report
 - D. Board Meeting Attendee
Nahid Sanii-Yahyai attended the 2/21/23 Township Board meeting. She reported that Superior Day is scheduled on June 10 in Oakbrook Park. There is no update on the Community Center Advisory Committee (CCAC). Discussion took place about plans to remodel the firefighter sleeping quarters at Station Two. Cost of the remodeling is estimated at \$35,000. Discussion took place about the property formerly owned by the Rock company, about whether the Township Board or Park Commission should manage it. No decision was made. The board voted to dedicate \$190,000 of ARPA funds to the Willow Run Acres community farm/garden. A site plan for the property will have to

be reviewed and approved by the township Planning Commission. Several resolutions were discussed, including one to direct payment of a stipend to the Township Board Liaison to the Park Commission. That resolution was not approved. During Citizen Participation a resident spoke about his concern regarding a proposed mental healthcare facility proposed on the “Garret Property”. It was not clear where the “Garret Property” is, or what is proposed.

- E. Park Steward – no report
- F. Safety – No accidents or injuries in the past month. Park staff are taking training to prevent injuries.

It was moved by Guy Conti and supported by Riley Schofield to receive the reports. The motion carried.

8. Communications

- A. Educational: Bird Watching and Mental Health
- B. Youth Arts Alliance Workshop Flyers

It was moved by Martha Kern-Boprie and supported by Guy Conti to receive the communications. The motion carried.

9. Old Business

- A. Community Center Advisory Committee (CCAC) Update
No update. The next meeting will take place in March.

- B. Proposed 2023 Special Event Dates

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve the following schedule of Special Events in 2023. The motion carried.

<u>Event</u>	<u>Location</u>	<u>Date/Time</u>	<u>Rain Date</u>
Easter Egg Hunt	Fireman’s Park	April 1 11:00 am Saturday	April 2 11:00 am Sunday
Backyard Birding	LeFurge Preserve	May 13 9:00 am Saturday	TBD
Superior Day	Oakbrook Park	June 10 11:00 am Saturday	June 11 11:00 am Sunday
Kite & Rocket Day	Fireman’s Park	June 24 11:00 am Saturday	June 25 11:00 am Sunday
Movies on the Green	Dixboro Village Green	July 8 8:30 pm Saturday	N/A
Movies in the Park	Oakbrook Park	August 12 8:00 pm Saturday	N/A
Live! Here! Now!	Fireman’s Park	August 26 TBD Saturday	N/A
Movies in the Park	Fireman’s Park	Sept 9 7:30 pm Saturday	N/A
Nature Hunt Bingo	CHNP	Oct 7 11:00 am Saturday	Oct 8 11:00 am Sunday

Pumpkin Carving	Norfolk Park	Oct 21 11:00 am Saturday	Oct 22 11:00 am Sunday
Christmas Tree Lighting	Old Township Hall	Dec 2 6:00 pm Saturday	N/A

C. Full Time Park & Rec Director Hire Date

Park Commissioners and Juan Bradford discussed the action taken at the November 28, 2022 Park Commission meeting to make the Park & Recreation Director a full time position, and the collective understanding everyone had that Juan’s original hire date of October 6, 2015 would be used for calculating sick, personal and vacation time; and for longevity and wellness bonuses. Juan was recently informed by township staff that a motion should be made and approved to confirm this.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai that for purposes of calculating longevity pay, wellness bonuses, and the accumulation and payout of sick time, personal time, and vacation time, for Parks & Recreation Director Juan Bradford, his original hire date of October 6, 2015 shall be used as the date of record. The motion carried.

D. Ypsilanti Township Recreation Facility

Juan Bradford reviewed with the Park Commission actions taken to seek access to Ypsilanti Township recreation facilities by Superior Township residents at the same cost as Ypsilanti Township residents. He also outlined annual numbers of non-Ypsilanti Township residents that use Ypsilanti Township facilities and the cost difference. A formal decision has not been made yet, but it is likely that an agreement will be arranged for Superior Township to pay a flat annual fee to Ypsilanti Township to cover the difference in rates, and then Superior Township residents can use Ypsilanti Township facilities at the same rates as Ypsilanti Township residents.

10. New Business

A. ARPA Funding Projects

Juan estimated that all but about \$700,000 in ARPA funding to Superior Township has been committed to various initiatives.

B. Board Liaison to Park Commission compensation

The township board liaison to the Park Commission does not receive a stipend or any other compensation for attending Park Commission meetings. Trustee Bernice Lindke has requested a stipend for attending Park Commission meetings. Township board members are paid stipends for some meetings they attend as liaison, and not for others. When they are paid a stipend, the department that funds the meeting is charged for the stipend. Park Commissioners discussed the merits of having a liaison from the Township Board to the Park Commission, and that this was part of good government. It is also good government for the Park Commission to send members to the Township Board meetings. Discussion also covered the level of stipend that may be appropriate to cover preparation of a liaison report, but not the responsibility of voting. Several park commissioners commented that the township board should adopt a comprehensive policy on stipends.

It was moved by Guy Conti and supported by Riley Schofield to direct the Park Commission Secretary to draft and send a memo to the Township Administrative Staff that conveys the discussion and central points concerning payment of stipends to liaisons. The motion carried.

C. Controlled Burn at Cherry Hill Nature Preserve

David Borneman submitted a proposal to conduct a controlled burn in Cherry Hill Nature Preserve (CHNP) this spring. The proposal includes a map of the planned burn site, which will cover 17 acres in

CHNP. This proposal #2023-015 dated 2/27/2023 is for a fee of \$4,500.00. Juan Bradford commented that the fee is within budget, and the proposal meets the needs in CHNP.

It was moved by Martha Kern-Boprie and supported by Guy Conti to approve proposal # 2023-015 from David Borneman, LLC to conduct a controlled burn in Cherry Hill Nature Preserve during Spring 2023 for an amount not to exceed \$4,500.00. The motion carried.

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Riley Schofield to approve payment of the bills totaling \$21,615.36 at 2/27/2023. The motion carried.

12. Financial Statements

A. January 2023 Revenue & Expenditure Report

It was moved by Guy Conti and supported by Terry Lee Lansing to receive the January 2023 Revenue & Expenditure Report. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie shared the sad news that former Washtenaw County Commissioner and Ypsilanti City Council member Al Robinson has died. She attended the funeral visitation today.

Juan Bradford commented how much of his time has been spent on ARPA projects and meetings. He recommended the Park Commission ask the Township Board to cover the increase in his compensation since becoming full time with ARPA funds. He stated that this request should apply to earnings during 2023. Martha Kern-Boprie volunteered to draft a memo to the ARPA committee requesting ARPA funds cover the difference in Juan Bradford's compensation between his part-time status and current full-time status, during 2023. Martha will send the draft to Park Commissioners, as well as to the ARPA Committee.

14. Adjournment

It was moved by Guy Conti and supported by Nahid Sanii-Yahyai to adjourn the meeting at 7:30 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary



PARKS &
RECREATION

DIRECTORS REPORT
MARCH 27, 2023

73

- Next Board of Trustees Meeting: Monday, April 17, 2023 @ 7:00pm
Parks & Recreation Commission Attendee: Commissioner Schofield
- At Monday evening's Board of Trustees meeting the board voted to approve entering into a contract with Washtenaw Intermediate School District's Success by Six program to provide Be Strong Parent Cafés and Family Workshops to empower caregivers to succeed in the crucial role they play in the safety, education, and social emotional well-being of their children. The contract amount is not to exceed \$50,000.00 and will be paid through ARPA funding.
- I was contacted by representatives of the owner of the property at the southeast corner of Napier & Joy Roads. They were inquiring to see if the Commission would be interested in receiving a portion of the land as a donation to be used as park property. They are basing this proposed donation on being able to construct a self-storage business on the remainder of the property. The property would need to be rezoned, which requires a hearing in front of the Planning Commission and final approval by the Board of Trustees.
- The park staff have been busy the last few weeks cleaning up trees from the recent ice storms. There is still more to do, and they will continue to work at it as well as preparing for the coming summer. The next three months are typically the busiest time of year for them.
- We will be hiring summer staff in the coming month. We will also be evaluating the current staff structure to ensure that we are operating with proper supervision, efficiency, and delegation of duties.
- The appraiser that was hired by the township was scheduled to visit the Dixboro Village Green last Thursday. Their report will be forthcoming.

Respectfully Submitted,


Juan Bradford

70.

To: Superior Township Park Commissioners
From: Martha Kern-Boprie
Subject: Township Board Attendee Report
Date: March 21, 2023

I attended the Township Board meeting last night, March 20, 2023. I attended because allocation of ARPA funds was on the agenda, but since Guy Conti the scheduled board attendee, was not present, I stayed for the entire meeting.

Trustees Bill Secrest and Nancy Caviston were absent.

The meeting began with a very long public comment period. Many people spoke both in support of and in opposition to a proposed facility to be constructed on Dixboro road to provide non-medical mental health support to people suffering from depression and anxiety. The room was packed with standing room only and people overflowing into the lobby. After approximately one hour of public comment, the township board went into a scheduled closed session to discuss a communication from their legal counsel.

When the open meeting resumed, Supervisor Ken Schwartz reported on the following:

1. Catherine Davis house on Plymouth Road. This a historic home on real estate slated for development. The property owners have offered the house to the township at no cost, if the township will move it off the property. Ken Schwartz and building inspector "Bill" evaluated the condition of the structure. It is in very poor condition and Bill expects it would cost a lot more than it is worth to restore, and is not likely to survive the trip to township property. Board members took no action to acquire the house.
2. The CTAP report was filed to off-set the cost of Dixboro House.
3. An appraiser retained to evaluate the Dixboro Green property will visit the site on 3/23/23.
4. A lot of trash was dumped recently along a roadside in the township.
5. The Board of Review met last week.
6. Much tree damage due to ice and snow storms during the past few weeks, with many fallen branches in the subdivisions. Ken recommended retaining a contractor to chip these branches sitting near the roads. The board passed a motion authorizing a contract for up to \$5,000 to chip this wood.
7. Pump Station Update – the board authorized its attorney to have former contractor LaSalle remove all its equipment from the site.
8. Master Plan Update – Ben is coming in on Thursday, and not waiting for additional census data to complete the plan update.
9. Oakbrook Signage Update – I was not able to catch what the update is.
10. Contracts with TAZ and OHM – no update
11. The board anticipates a special meeting in the next few weeks on use of the "Rock" property.
12. "Lawson/Lloyd issue" – attorney Fred Lucas said there was a concern about setbacks. The parties will meet on Wednesday about easements.

Resolution 23-12 Distribution of remaining ARPA funds of \$1,016,501

Materials in the board packet indicated all of the remaining funds would be allocated to the community center. During discussion Trustee Lindke stated there was a revision and some was to allocate to the Park Commission for improvements to Fireman's Park. The board tabled Resolution 23-12 to include the Park projects.

Emergency lighting and radio equipment installation for the Fire Marshal was approved.

CPR assist equipment called a "Stryker Lucas 3" costing \$48,000 was approved.

Attorney Ronald Chenowith was authorized to take action regarding the contract with LaSalle to construct the pump station for the Utility Dept.

Approved maintenance of the pumps for the Utility Dept water booster station at Clark & LeForge roads for \$8,000.

Approved a new air dryer for a Utility Dept compressor.

Approved a contract with the Ann Arbor Area Transportation Authority (AAATA) for the one year period of Oct 2022 – Sep 2023 in amount \$100,038. The contract did not arrive at township hall until two weeks ago, even though the service period began October 1, 2022.

Approved the Trusted Parent Advisor program provided by the Washtenaw Intermediate School District costing \$50,000.

Stipend for liaison to the Park Commission was tabled.

Raised building inspection fees to cover cost, and improved permit application forms to make them easier to understand and prepare.

CrossWalk at Harris and MacArthur – approved engineering cost of \$41,000. Of this amount, \$34,000 will be covered by a grant and \$7,000 will be reimbursed by the library.

Approved completion of the utility dept pump station engineering design for a cost of \$132,980, contingent on review and approval by Attorney Chenowith. It is urgent to complete the engineering design now, so the construction can be bid out and completed this year.

Maintenance of utility dept pump shaft approved, contingent on Attorney Chenowith's review and approval.

Approved a lease with famer Steve Peach to farm the "Rock" property in 2023.

Approved removal of contaminated soil from the site of underground gasoline storage tanks that were removed years ago, in the Dixboro community.

Pleas & Petitions

1. Juan Bradford discussed construction of the restroom proposed for park staff.
2. Martha Kern-Boprie announced the Easter Egg Hunt on April 1 at Firemans Park.

Adjournment – the meeting adjourned at 9:30 pm.

10 BENEFITS OF EXERCISE IN THE GREAT OUTDOORS

 @BELIEVEPHQ

 @docandrewmurray

SA



IMPROVES SLEEP



HELPS MUSCLE AND JOINT FUNCTIONING



INCREASES ENERGY LEVELS



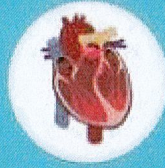
DECREASES STRESS LEVELS



HELPS MAXIMISE QUALITY OF LIFE



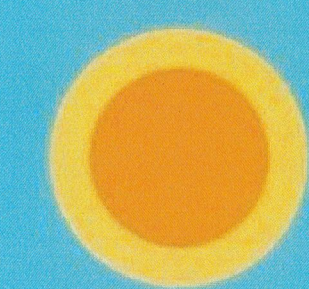
BOOSTS IMMUNE SYSTEM



IT IS GOOD FOR YOUR HEART



YOU SEE AND HEAR NEW THINGS



CONNECTS YOU WITH NATURE



FRESH AIR



JB

SUPERIOR SCENES 2023 SPRING NEWSLETTER

Your Parks & Recreation Commission and Staff have been busy the last few months completing the new 2023-2027 Parks, Recreation, & Open Space Plan, which is available for you to view and download on the township website. We have also been preparing for good things to come this year in both programming, and capital improvements to the park system. The additional programming and improvements are made possible through American Rescue Plan Act (ARPA) funding that the township received from the Federal Government. The funds are being directed toward the Qualified Census Tract area of the township.

On the programming side, the township is contracting four different non-profit organizations to provide services and opportunities for both youth and adults. Youth Arts Alliance will be providing various art workshops for youths which will include ceramics, music, painting, and more. The Mighty Oak Project / CLR will be providing organized sport camps that incorporate both education and team building. Washtenaw Intermediate School District's Success by Six program will be hosting Be Strong Parent Cafés and Family Workshops to empower caregivers to succeed in the crucial role they play in the safety, education, and social emotional well-being of their children. Last but surely not least, Willow Run Acres will begin working to establish a community farm/garden on three acres at the northeast corner of MacArthur Blvd. and Harris Rd. This will be an amazing addition to this area of the township. To register, or learn more about any of these programs please contact the Parks & Recreation Department.

As for capital improvement projects, I am very excited to announce that we will be making substantial improvements to Fireman's Park. Planned improvements are based on a door-knocking survey that was completed in the surrounding neighborhoods in the fall of 2022. We will be addressing the poor drainage in the park by installing an underground system of drainage pipe, and minor surface regrading. We will also be installing \$100,000.00 worth of new playground equipment! Watch the township website and social media pages for an upcoming playground design day where kids can tell us what features THEY want, on THEIR playground.

Don't forget to check out the 2023 special events flier that is included in this newsletter. We would love to see you at one of the family friendly events. If you would like additional information regarding any of our events, programs, or other matters please feel free to reach out to me at the Parks & Recreation Department at (734) 480-5502, or via email at jbradford@superior-twp.org. You can also find us on Facebook, and the Nextdoor app.

HAVE A SUPERIOR DAY!

Juan Bradford

Parks & Recreation Director

86.

PARK RENTAL FORM

Renter's Name: Jason Gold / Michigan Folk School **Phone:** 734-546-9048

Address: 220 N. Main Street

City, State: Ann Arbor, Michigan

E-mail: registrar@mifolkschool.com

Park Requested: Cherry Hill Nature Preserve **Date(s):** Saturday, March 11

Times: From: 10am **To:** 2pm **& From:** _____ **To:** _____

Event: Wildcrafting Workshop: Bud, Bark & Branch

No. of Participants: 30 total

Will admission be charged: Yes No If Yes, what amount: \$40

Will food and/or beverages be served: Yes No If Yes, how often: _____

Please list any special equipment to be used (lighting, sound system, etc.):

none

Cleanup will be completed by: Jason Gold / Michigan Folk School **Phone:** 734-546-9048

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances, and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.



**SUPERIOR TOWNSHIP
PARKS & RECREATION DEPARTMENT
575 E. Clark Rd. Superior Twp. MI 48198**



PARK RENTAL FORM

87-

Renter's Name: Supreme Felons Inc Phone: [REDACTED]
 Address: 218 N. Adams St
 City, State: Upsilant? MI Zip Code: 48197
 E-mail: [REDACTED]

Park Requested: 3/25/2023 Date(s): FIREMANS PARK

Times: From: 1pm To: 3pm

Event: Peace Rally "STOP THE GUN VIOLENCE"

Number of Participants: 50+

Will admission be charged: Yes No If Yes, what amount: _____

Will food and/or beverages be served: Yes No If Yes, how often: COFFEE and Donuts

Please list any special equipment to be used (lighting, sound system, etc.):

Cleanup will be completed by: 4:00 [REDACTED] Foley Phone: [REDACTED]

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Security Deposit: \$100.00
 Rental Fee: _____
 Additional Fees: _____ Description: _____
 TOTAL FEE: _____

Renter's Signature: [Signature] Date: 3/22/23

Superior Township's Approval: [Signature] Date: 3/22/23



2023 SPECIAL EVENTS



9/27



EASTER EGG HUNT

Date & Time: Saturday, April 1st, 11:00a.m.
Rain Date & Time: Sunday, April 2nd, 11:00a.m.
Location: Fireman's Park, 8795 MacArthur Blvd.
Program: Easter Egg Hunt For Children Up To 11 Years Old.
Pictures With The EASTER BUNNY! Bring Your Own Basket.
FREE!!! Candy Provided



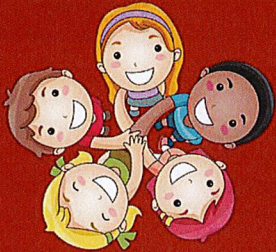
Backyard Bird Watching

Date & Time: Saturday, May 13th @ 10:00a.m.
Location: LeFurge Woods Nature Preserve 2452 N. Prospect Rd.
Program: An Easy Hike Designed For All Ages To Learn About Local Birds & How To View Them In The Wild With Binoculars.
FREE!!! Limited Number Of Binoculars Available For Use



Superior Day

Date & Time: Saturday, June 10th, 11:00a.m. - 2:00p.m.
Rain Date & Time: Sunday, June 11th, 11:00a.m. - 2:00p.m.
Location: Oakbrook Park 8460 Berkshire Dr. East Of N. Prospect Rd.
Program: Township & Recycling Info, Kona-Ice, Games, Ypsi Library, Sheriff & Fire Dept., Petting Farm, Free Books, Face Painting, & More.
FREE!!! Lunch Provided



SUMMER PLAYGROUND CAMP

Presented By Washtenaw County Parks & Recreation
June 26th – August 18th, Mondays – Thursdays, 9:00a.m. – 4:00p.m.
Safe, Structured, Supervised Setting That Includes Education, Crafts, Fitness, Lunch & Breakfast, Field Trips, And More!!!
\$25.00 Per Week. Space Is Limited!!!
For Additional Information Call (734) 480-5502



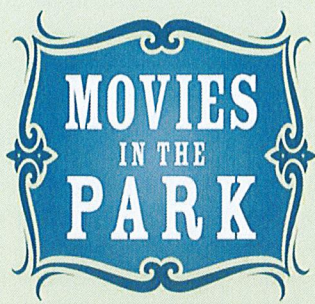
KITE & ROCKET DAY

Date & Time: Saturday, June 24th, 11:00a.m. - 2:00p.m.
Rain Date & Time: Sunday, June 25th, 11:00a.m. - 2:00p.m.
Location: Fireman's Park, 8795 MacArthur Blvd.
Program: Building & Flying Kites, Air Rocket Launchers.
FREE!!! Snacks & Kites Provided



MOVIES ON THE GREEN

Date & Time: Saturday July 8th, Fun @ 8:00p.m. Movie @ 9:30p.m.
Location: Dixboro Village Green, 5221 Church Rd. Superior Twp.
Program: Family Event With Playground Games Beginning at 8:00p.m. Followed By A Current Family Friendly Movie Shown On A 20' Screen.
Sponsored By Dixboro Village Green & Dixboro United Methodist Church.
Bring Your Blankets, Snacks, And Coolers.
FREE!!! (NO ALCOHOL ALLOWED)



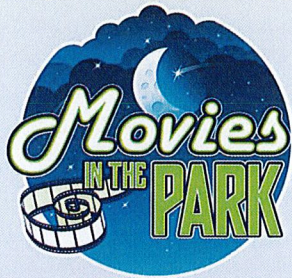
MOVIES IN THE PARK

Date & Time: Saturday August 12th, Fun @ 8:00p.m. Movie @ 9:00p.m.
Location: Oakbrook Park, 8460 Berkshire Dr. East Of N. Prospect Rd.
Program: Family Kickball Where Everyone Gets to Play at 8:00pm
Followed By A Current Family Friendly Movie Shown On A 20' Screen.
Bring Your Picnic Blankets, Snacks, And Coolers.
FREE!!! (NO ALCOHOL ALLOWED)



LIVE! HERE! NOW! POP-UP CONCERT

Date & Time: Thursday, August 24th, 4:00p.m – 8:00p.m.
Location: Fireman's Park, 8795 MacArthur Blvd.
Program: Family Friendly Music, Snacks, Games For The Kids!
Partners: Ann Arbor Summer Festival, Superior Township Parks & Recreation, Ypsilanti Community Schools, Ypsilanti District Library.
FREE!!!



MOVIES IN THE PARK

Date & Time: Saturday, September 9th, Fun @ 7:30p.m. Movie @ 8:30p.m.
Location: Fireman's Park, 8795 MacArthur Blvd.
Program: Family Event With Playground Games Beginning At 8:00p.m.
Followed By A Current Family Friendly Movie Shown On A 20' Screen.
Bring Your Picnic Blankets, Snacks, And Coolers.
FREE!!! (NO ALCOHOL ALLOWED)



NATURE HUNT BINGO

Date & Time: Saturday, October 7th, 1:00p.m. - 3:00p.m.
Rain Date & Time: Sunday, October 8th, 1:00p.m. - 3:00p.m.
Location: Cherry Hill Nature Preserve 6515 Cherry Hill Road.
Program: A Family Nature Hunt Through The Woods & Trails Searching For Birds, Animals, Leaves, and More.
FREE!!! All Ages!!! Bingo Cards, Snacks, & Prizes Provided



PUMPKIN CARVING/ARTS & CRAFTS

Date & Time: Saturday, October 21st, 11:00a.m. - 2:00p.m.
Rain Date & Time: Sunday, October 22nd, 11:00a.m. - 2:00p.m.
Location: Norfolk Park, 1815 Norfolk Ave.
Program: Pumpkin Carving And Arts & Crafts.
FREE!!! Pumpkins, Crafts, And Snacks Provided While Supplies Last



CHRISTMAS TREE LIGHTING WITH SANTA CLAUS

Date & Time: Saturday, December 2nd, 6:00p.m.
Location: Superior Township Hall, 3040 N. Prospect Rd.
Program: Santa Will Light The Township Christmas Tree, Ice Carving Demo, Old Fashion Carols, Warming Fires, Hot Chocolate & Cookies, Pictures With Santa
FREE!!! FREE!!! FREE!!!

For Further Information, Please Call (734) 480-5502 Or Visit Us At:
website:www.superiortownship.org email:superiorparks@superior-twp.org

ac

To: Superior Charter Township Board of Trustees
From: Martha Kern-Boprie, Park Commissioner & Secretary to Park Commission
Subject: Park Commission discussion on topic of paying stipend to Liaison to Park Commission
Date: March 22, 2023

During the Park Commission meeting on February 27, 2023 commissioners discussed the merits of paying the liaison from the Board of Trustees to the Park Commission a stipend when the liaison attends a Park Commission meeting. As secretary to the Park Commission, I was asked to draft a memo summarizing the discussion.

Comments in support of paying a stipend

The liaison spends time preparing a report, and attending the meeting, and should be compensated for it.

Comments opposing paying a stipend

The liaison does not have the responsibility of voting on the Park Commission.

The liaison report could be delivered electronically, although this is not preferred, nor is it as effective.

Other Comments

If a stipend is paid, should the amount be the same as the Park Commissioner amount? Should it be less than the Park Commissioner amount, because the liaison does not vote?

Should Park Commissioners attending township board meetings as a representative of the Park Commission be paid a stipend, and if they are, what budget should that payment come from?

DRAFT



Handwritten initials in red ink, possibly "J.L.", with a horizontal line underneath.

Memorandum

To: Township Board
From: Keith Lockie
Date: February 15, 2023
Re: Board Liaison to Parks Pay

Liaisons to various Township boards and commissions, except for the liaison to Parks, have always been paid for meeting attendance at the rate of pay the other attendees receive. The expense for the liaison pay is then charged back to the relevant department and fund.

The current Parks liaison has asked that we treat her the same way we do other liaisons, which for equity's sake I agree with.

For 2023, the estimated pay would be \$208 per meeting with 12 meetings, or an annual expense to the Parks' Fund of \$2,496. The Parks Director has asked that this amount be transferred from the General Fund to the Parks Fund for 2023.

90.

To: Superior Charter Township ARPA Committee
From: Martha Kern-Boprie, Park Commissioner and Secretary to the Park Commission
Subject: Compensation to Park Commission for a portion of the Park & Rec Director salary
Date: March 22, 2023

I am an elected member of the Superior Township Park Commission, and serve as Secretary to the Park Commission. At the February 27, 2023 Park Commission meeting, discussion took place on the amount of time that Juan Bradford, Parks & Recreation Director spends on ARPA funded projects. Mr. Bradford's position was increased from part-time to full-time in December 2022, and much of the reason for the increase in his responsibilities are projects funded by ARPA allocations.

The Park Commission requests that ARPA funds pay for the difference between Juan Bradford's part-time compensation and his full-time compensation during 2023.

As secretary to the Park Commission, I was asked to draft a memo conveying this request. Thank you for your consideration of it.

DRAFT

Proposed ARPA Projects in QCT



Items in **bold** have already been approved by Board of Trustees

Programing

Work with vendors to provide programing for youth/adult/senior

Mighty Oaks / Youth Arts Alliance (one year) **\$170,000**

Washtenaw Intermediate School District Success by Six (one year) **\$50,000**

Willow Run Acres Community Farm **\$190,000**

Staffing

Full-time Parks & Recreation Director (additional) \$62,562

Equipment

15 Passenger Van \$57,000

¾ Ton Truck \$43,000

Replace graphics on cargo trailer \$4,500

Fireman's Park

Engineering: drainage **\$24,500**

Correct drainage issued \$78,000

¼ Mile asphalt walking trail \$60,000

7 pieces adult exercise/fitness equipment \$50,000

Play structure \$150,000

\$50,000

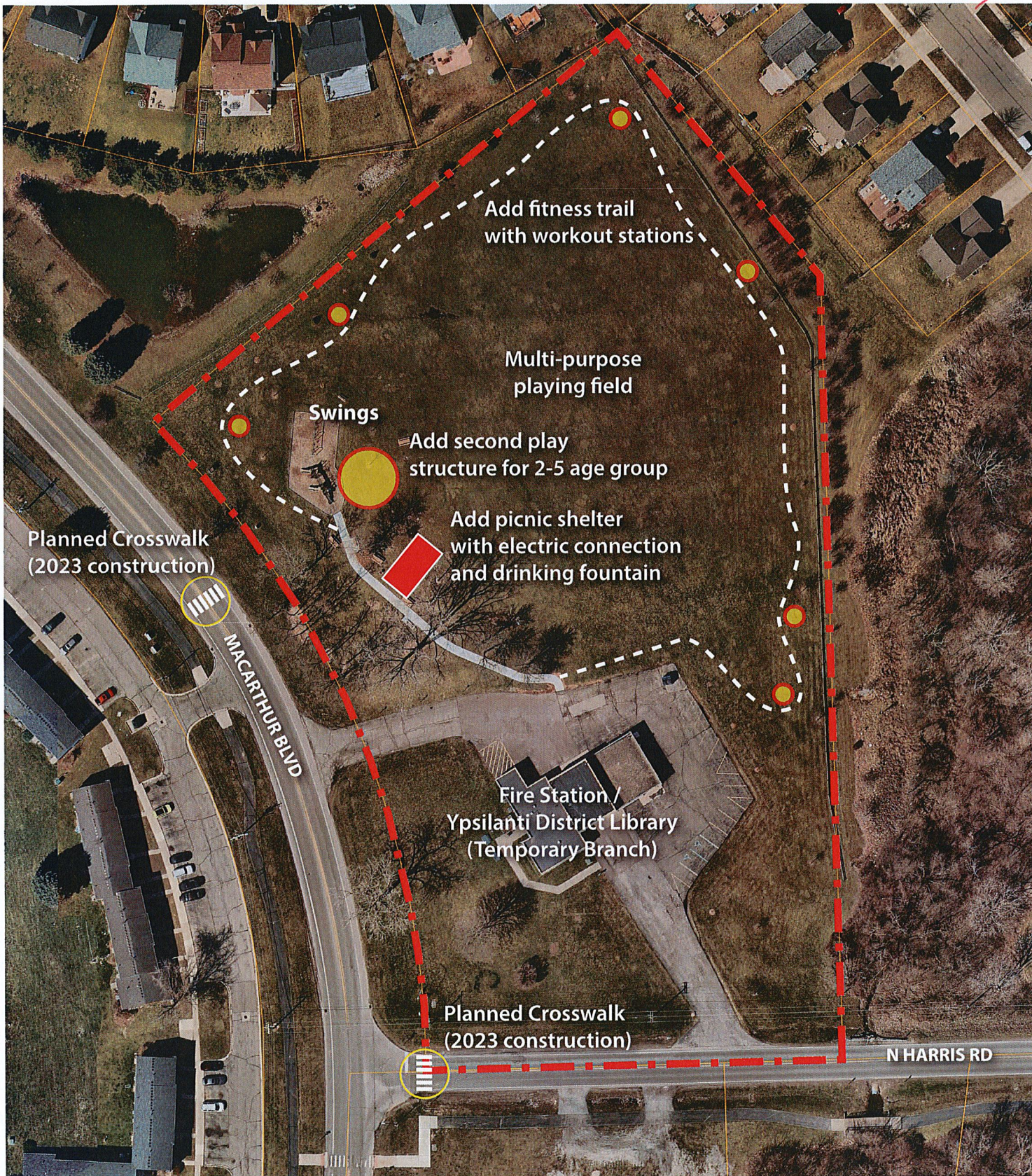
ADA Turf under all play equipment TBD

20' x 24' Pavilion \$38,000

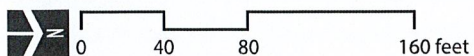
Fencing south of play structure \$8,000

Additional grills/tables/benches \$12,000

AEI

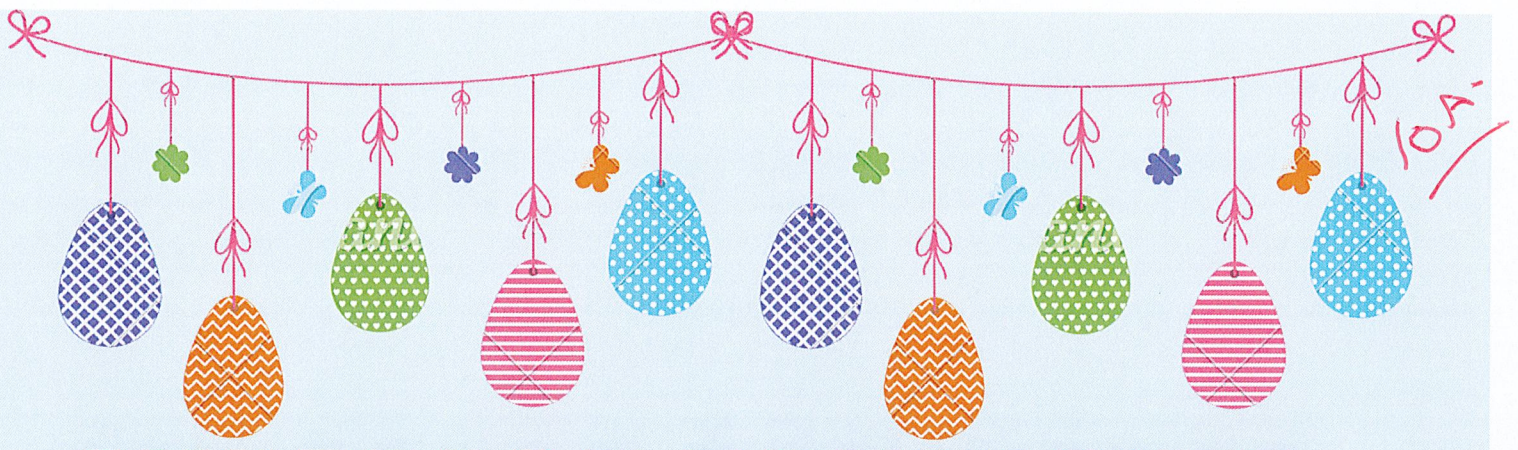


Aerial Image & Parcel Data: Nearmap, Inc., March 29, 2022



FIREMAN'S PARK CONCEPT PLAN

Superior Charter Townshi
Washtenaw County, Michiga



**SUPERIOR TOWNSHIP
PARKS & RECREATION
EASTER
EGG HUNT**

SATURDAY, APRIL 1 @ 11:00AM
(RAIN DATE: SUNDAY APRIL 2 @ 11:00AM)

FIREMAN'S PARK 8795 MACARTHUR

CHILDREN 11 YRS AND UNDER

PICTURES WITH THE

EASTER BUNNY

FREE



103

Superior Township Parks & Rec Restroom Buildout

Conceptual Cost Estimate

Date: 3/8/23
 Based on: Site walkthrough



#	Category Name:	Pricing Source:	Quantity	Unit	Unit Cost	Total	Remarks
1	PRE-CONSTRUCTION						
2	Design Services	NOT INCLUDED	-	-	-	-	
3	Building Permit	ALLOWANCE	1	LS	565	565	
4	Performance Bond	NOT INCLUDED	-	-	-	-	
5	GENERAL CONDITIONS						
6	General Conditions	OCI Budget	1	LS	13,974	13,974	
7	SITE CONSTRUCTION						
8	Selective Interior Demolition	OCI Budget	1	LS	1,000.00	1,000	
9	Concrete Cutting & Removal	Included w/ Plumber	-	-	-	-	
10	CONCRETE						
11	Concrete Patching	Included w/ Wilbur	-	-	-	-	
12	MASONRY						
13	Masonry	NOT INCLUDED	-	-	-	-	
14	WOOD & PLASTICS						
15	Cabinets & Countertops	NOT INCLUDED	-	-	-	-	
16	THERMAL & MOISTURE PROTECTION						
17	Insulation	NOT INCLUDED	-	-	-	-	
18	Joint Sealants	ALLOWANCE	1	LS	1,000.00	1,000	
19	DOORS & WINDOWS						
20	Doors/Frames/Hardware	OCI Budget	1	EA	2,500.00	2,500	
21	Mirrors	OCI Budget	1	LS	250.00	250	
22	FINISHES						
23	Gypsum Board Assemblies	NOT INCLUDED	-	-	-	-	
24	Ceramic Tile	NOT INCLUDED	-	-	-	-	
25	Painting	ALLOWANCE	1	LS	1,000.00	1,000	
26	SPECIALTIES						
27	Toilet Accessories	OCI Budget	2	SETS	500.00	1,000	
28	Signage	NOT INCLUDED	1	LS	250.00	250	
29	SPECIAL CONSTRUCTION						
30	Hazardous Material Abatement	NOT INCLUDED	-	-	-	-	
31	Fire Suppression	NOT INCLUDED	-	-	-	-	
32	MECHANICAL						
33	Plumbing	Subcontractor Budget	1	LS	12,500.00	12,500	Includes sewer line pump
34	HVAC Systems	OCI Budget	1	LS	2,500.00	2,500	New exhaust fan
35	ELECTRICAL						
36	Electrical	ALLOWANCE	1	LS	5,000.00	5,000	
37	Fire Alarm	Existing to Remain	-	-	-	-	
38	Design Contingency	OCI	5.00	%	40,974	2,049	
Sub-Total						43,588	
OCI OH&P			11.00	%	43,588	4,795	
Construction Contingency			5.00	%	48,383	2,419	
TOTAL ESTIMATED COST:						\$50,802	

Spartan Distributors Auburn
1050 N. Opdyke Rd
Auburn Hills, MI 48326

ShopQuote# 28001617
Location# 02
Date 03/15/23
Page 1 OF 7

** Quotation **

100298
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Ship To:
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

156.

Qte Date:03/15/23 Phone: 734.649.1991
Exp Date:03/16/23 Contact:JUAN
W/B:Tom L. Burke

Terms:Net 10th
Reps :01 /
Ship-Via:UPS

=====
Model : 30345
TORO Groundsmaster 3280 / 4WD (w/50 lb. rear weight std.)
Serial#: 313000357 SST:1.5
Engine Info: Transmission Info:
Make : Kubota
Model : D1105
Spec : 1J995-33000
Serial : 1DJ4290
PrevHrs: 1499.7 HoursIn: 1694.5 HoursOut: _____
Purchase Date: 10/23/13 Failed Date: 03/15/23
1 31335 SN:313000134 SST:1.0 1 24-5790-01 TORO Rear Weigh SST:0.2
2 325-8 HEX CAPSCREW 1/ 2 3253-7 LOCKWASHER 1/2
1 30313 TORO Air Ride S SST:0.7 1 30398 TORO MILSCO SEA SST:0.3
1 30382 TORO 12v Power SST:1.0 0 C NYLON CHECKERED
=====

-----> Description Of Repair Job A <-----

03 CUSTOMER BILLABLE
>> ENGINE HARD STARTING <<
ENGINE HARD STARTING

-----> Solution Of Repair Job A <-----
ENGINE COMPRESSION IS GOOD. GLOW PLUG CIRCUIT IT WORKING
CORRECTLY. GLOW PLUGS ARE WORKING. ONCE GLOW PLUGS CYCLE
THE MACHINE STARTS UP NORMALLY.

Code	Description	Hours	Rate	Total
044-00-002	02 DIAGNOSTICS ELECTRICAL	0.50 HR	130.00	65.00
044-00-006	COMPRESSION TEST	0.40 HR	130.00	52.00
-----> Job A Total ----->>>				117.00

Continued

Spartan Distributors Auburn
1050 N. Opdyke Rd
Auburn Hills, MI 48326

ShopQuote# 28001617
Location# 02
Date 03/15/23
Page 2 OF 7

** Quotation **

100298
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Ship To:
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Qte Date:03/15/23 Phone: 734.649.1991
Exp Date:03/16/23 Contact:JUAN
W/B:Tom L. Burke

Terms:Net 10th
Reps :01 /
Ship-Via:UPS

-----> Description Of Repair Job B <-----

08 CUSTOMER BILLABLE

>> TRACTION <<

SLOW TO ACCELERATE. ALSO DOESN'T WANT TO CLIMB HILLS.

-----> Solution Of Repair Job B <-----

CHARGE PUMP PRESSURE 250PSI AND PUMP FLOW IS AT 15GPM -
BOTH GOOD.

BUMPED RELIEF PRESSURE UP FROM 800PSI TO 1,000PSI. THIS IS
LIMIT FOR PRESSURE.

044-00-004 0.8 HR 130.00 104.00
04 DIAGNOSTICS HYDRAULIC

-----> Job B Total ----->>> 104.00

-----> Description Of Repair Job C <-----

14 CUSTOMER BILLABLE

>> DECK DOESN'T RAISE PROPERLY <<

DECK DOESN'T RAISE PROPERLY

93-9938 2 EA 103.02 206.04
8" WHEEL ASM.
AIR

327-24 2 EA 3.59 7.18
SCREW

3296-53 2 EA 1.98 3.96
LOCKNUT

Continued

Spartan Distributors Auburn
1050 N. Opdyke Rd
Auburn Hills, MI 48326

ShopQuote# 28001617
Location# 02
Date 03/15/23
Page 3 OF 7

** Quotation **

100298
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Ship To:
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Qte Date:03/15/23 Phone: 734.649.1991
Exp Date:03/16/23 Contact:JUAN
W/B:Tom L. Burke

Terms:Net 10th
Reps :01 /
Ship-Via:UPS

63-8580 ROLLER BEARING	2 EA	7.39	14.78
62-5580 BEARING - OUTSIDE	4 EA	3.12	12.48
256-268 BUSHING	4 EA	28.81	115.24
105-7441 BEARING-SPHERICAL	2 EA	50.81	101.62
68-6710 ROLLER..	1 EA	43.52	43.52
68-6840 SHAFT..	1 EA	44.35	44.35
98-2330 PIVOT PIN ASM WITH ROLL PINS	2 EA	34.15	68.30
107-7904 PIN-CLEVIS	2 EA	58.64	117.28
27-4240 CYLINDER PIN..	2 EA	31.90	63.80
3272-23 COTTER PIN 3/16 X 1-1/2..	4 EA	0.32	1.28
107-7915	4 EA	3.66	14.64

Continued

Spartan Distributors Auburn
1050 N. Opdyke Rd
Auburn Hills, MI 48326

ShopQuote# 28001617
Location# 02
Date 03/15/23
Page 4 OF 7

** Quotation **

100298
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Ship To:
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Qte Date:03/15/23 Phone: 734.649.1991
Exp Date:03/16/23 Contact:JUAN
W/B:Tom L. Burke

Terms:Net 10th
Reps :01 /
Ship-Via:UPS

=====

THRUST WASHER-PLASTIC-
FOR LIFT ARM - GM

044-14-024 CASTOR WHEEL R&R	1.6 HR	130.00	208.00
044-15-003 ARM LIFT R&R	0.50 HR	130.00	65.00
044-15-014 BUSHINGS PIVOT SHAFT R&R	0.70 HR	130.00	91.00
-----> Job C Total ----->>>			1,178.47

-----> Description Of Repair Job D <-----

01 CUSTOMER BILLABLE
>> SERVICE FLUIDS <<
SERVICE FLUIDS

136-4480 AIR CLEANER ASM	1 EA	288.34	288.34
108-3810 FILTER-AIR (CAN USE 13.0060)	1 EA	22.06	22.06
108-3841 FILTER-OIL	1 EA	10.00	10.00
44-2500 HYDRAULIC "RED-DYE"..	1 EA	15.99	15.99

Continued

Spartan Distributors Auburn
 1050 N. Opdyke Rd
 Auburn Hills, MI 48326

ShopQuote# 28001617
 Location# 02
 Date 03/15/23
 Page 5 OF 7

** Quotation **

100298
 SUPERIOR TOWNSHIP
 575 E. CLARK ROAD
 YPSILANTI, MI 48198

Ship To:
 SUPERIOR TOWNSHIP
 575 E. CLARK ROAD
 YPSILANTI, MI 48198

Qte Date:03/15/23 Phone: 734.649.1991
 Exp Date:03/16/23 Contact:JUAN
 W/B:Tom L. Burke

Terms:Net 10th
 Reps :01 /
 Ship-Via:UPS

```
=====
```

OIL-15W40 OIL	4 QT	4.75	19.00
110-9049 FILTER-SPIN ON FUEL	1 EA	20.14	20.14
23-2300 HYD FILTER	1 EA	10.20	10.20
OIL-424 HYDRAULIC FLUID	6 QT	6.80	40.80
044-01-003 100 HR. SERVICE [NOTE: ALL SER VICES ARE CONTAINED IN THE NEX	1 HR	130.00	130.00
104-3494 BELT-V	1 EA	26.97	26.97
044-07-002 BELT WATER PUMP R&R	0.30 HR	130.00	39.00
-----> Job D Total ----->>>			622.50

```
-----> Description Of Repair Job E <-----
```

09 CUSTOMER BILLABLE
 >> REAR AXLE LEAK <<
 REAR AXLE LEAK

```
-----
```

Continued

Spartan Distributors Auburn
1050 N. Opdyke Rd
Auburn Hills, MI 48326

ShopQuote# 28001617
Location# 02
Date 03/15/23
Page 6 OF 7

** Quotation **

100298
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Ship To:
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Qte Date:03/15/23 Phone: 734.649.1991
Exp Date:03/16/23 Contact:JUAN
W/B:Tom L. Burke

Terms:Net 10th
Reps :01 /
Ship-Via:UPS

106-1068 O-RING	1 EA	7.10	7.10
106-1067 O-RING	1 EA	17.70	17.70
99-7594 SEAL, OIL	2 EA	5.82	11.64
106-1072 O-RING	1 EA	20.59	20.59
106-1071 O'RING	1 EA	18.01	18.01
044-09-025 BEVEL GEAR CASE REAR AXLE RECO NDITION	1.1 HR	130.00	143.00
-----> Job E Total ----->>>			218.04

-----> Description Of Repair Job F <-----
01 CUSTOMER BILLABLE
>> KUBOTA MOWER PART <<
KUBOTA MOWER PART

SHOP-STOCK GAS SPRING & HARDWARE	1 EA	57.16	57.16
-----> Job F Total ----->>>			57.16

Continued

Spartan Distributors Auburn
1050 N. Opdyke Rd
Auburn Hills, MI 48326

ShopQuote# 28001617
Location# 02
Date 03/15/23
Page 7 OF 7

** Quotation **

100298
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Ship To:
SUPERIOR TOWNSHIP
575 E. CLARK ROAD
YPSILANTI, MI 48198

Qte Date:03/15/23 Phone: 734.649.1991
Exp Date:03/16/23 Contact:JUAN
W/B:Tom L. Burke

Terms:Net 10th
Reps :01 /
Ship-Via:UPS

Parts	Labor	Misc.	Sublet	Tax	Quote Total
1,283.21	897.00	116.96	0.00	0.00	2,297.17

Accepted:

By: _____

Date: _____

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR

CHECK DATE FROM 02/28/2023 - 03/27/2023

User: NANCY
DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
02/28/2023	GENL	46344	2168117	CARLISLE WORTMAN ASSOCIATES	2023 RECREATION PLAN	801.000	751	945.00
02/28/2023	GENL	46345	2022769	HOME DEPOT CREDIT SERVICES	SUPPLIES	740.000	755	129.44
			2022769		SUPPLIES	930.000	755	200.13
				CHECK GENL 46345 TOTAL FOR FU *				<u>329.57</u>
02/28/2023	GENL	46347	A-150653	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -FEB 23	801.000	755	120.00
02/28/2023	GENL	46350	3223-GBPL	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/2/23 PAYROLL	289.000	000	7,145.10
02/28/2023	GENL	46351	I-021523-01	SUPERIOR TWP UTILITY DEPARTME	BUILDING RENT 2023	945.000	751	6,000.00
02/28/2023	GENL	46352	153130	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	740.000	755	6.99
			153128		SHOP SUPPLIES/KEYS	740.000	755	13.77
				CHECK GENL 46352 TOTAL FOR FU				<u>20.76</u>
03/07/2023	GENL	46354	87676783	WEX BANK	FUEL -FEB 2023	742.000	755	153.43
03/07/2023	GENL	46364	APRIL 23-GBP	MEDMUTUAL LIFE	LIFE INSURANCE- APRIL 2023	855.000	966	11.35
03/07/2023	GENL	46372	I022423-01	SUPERIOR TWP UTILITY DEPARTME	CELL PHONE - JUAN FEB 23	850.000	751	49.79
03/14/2023	GENL	46376	59900677	ABSOPURE WATER COMPANY	COOLER RENTAL - FEB 2023	740.000	755	12.00
			59878559		COOLER RENTAL - (PARTIAL MONTH	PAR740.000	755	6.86
				CHECK GENL 46376 TOTAL FOR FU				<u>18.86</u>
03/14/2023	GENL	46382	FEB 23-P	DTE ENERGY	ELECTRIC - PARKS BARN -FEB 23	920.000	755	17.99
03/14/2023	GENL	46386	JAN-FEB 23	JUAN BRADFORD	MILEAGE REIMBURSEMENT 1/3-2/28/23	860.000	751	160.48
03/14/2023	GENL	46390	A-151090	PARKWAY SERVICES	PORTAJOHN @ SHOP	801.000	755	120.00
03/14/2023	GENL	46393	2023-011	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM - FEB 23	205.001	000	14.99
03/14/2023	GENL	46394	31623GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/16/23 PAYROLL	289.000	000	8,394.09
03/21/2023	GENL	46405	APRIL 23-G	DELTA DENTAL	DENTAL INSURANCE - APRIL 2023	853.000	966	55.18
03/21/2023	GENL	46419	APRIL - 23	VSP INSURANCE CO	VISION INSURANCE - APRIL 2023	854.000	966	15.73

Total for fund 508 PARKS & RECREATION

23,572.32

User: NANCY
 DB: Superior Twp

PERIOD ENDING 02/28/2023
 PRE-AUDIT 2022

GL NUMBER	DESCRIPTION	2023		ACTIVITY FOR MONTH	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 02/28/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET				
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE				26,992.42	269,924.16	16.67	51,908.50
508-000-588.000	GENERAL FUND CONTRIBUTION	323,909.00	323,909.00	26,992.42	269,924.16	16.67	51,908.50
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	18,975.00	18,975.00	0.00	18,975.00	0.00	0.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	1,000.00	0.00	81.68
508-000-680.000	TREASURY BILL FEES	0.00	0.00	0.00	0.00	0.00	(531.46)
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	0.00	500.00	16.67	0.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	917.00	917.00	0.00	917.00	0.00	0.00
Total Dept 000 - REVENUE		347,401.00	347,401.00	26,992.42	293,316.16	15.57	51,458.72
TOTAL REVENUES		347,401.00	347,401.00	26,992.42	293,316.16	15.57	51,458.72
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION				1,497.60	16,453.00	15.49	1,744.25
508-751-701.000	COMMISSION STIPENDS	19,469.00	19,469.00	3,508.60	38,031.80	15.58	6,358.72
508-751-702.000	SALARIES	45,049.00	45,049.00	935.65	4,952.57	23.38	956.24
508-751-702.002	CONTROLLER SALARY	6,464.00	6,464.00	0.00	139.50	88.38	0.00
508-751-710.000	TRAINING	1,200.00	1,200.00	0.00	0.00	100.00	40.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	617.48	(5,234.96)	0.00	0.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	751.22	24.88	116.95
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	0.00	1,200.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	1,016.08	2,442.82	30.21	255.68
508-751-850.000	TELECOMMUNICATIONS	1,500.00	1,500.00	49.79	1,400.42	6.64	99.74
508-751-851.000	INSURANCE & BONDS	10,500.00	10,500.00	813.90	8,872.24	15.50	1,442.96
508-751-860.000	TRANSPORTATION	1,400.00	1,400.00	160.48	1,239.52	11.46	46.80
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	100.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	0.00	150.00	76.92	500.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	0.00	300.00	0.00	2.05
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		100,532.00	100,532.00	14,599.58	72,998.13	27.39	11,563.39
Dept 754 - RECREATION				1,299.46	9,642.08	21.23	195.84
508-754-702.000	SALARIES	12,241.00	12,241.00	1,299.46	9,642.08	21.23	195.84
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00
508-754-801.000	PROFESSIONAL SERVICES - OTHER	7,000.00	7,000.00	0.00	7,000.00	0.00	1,011.06
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	660.00	0.00	100.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00
Total Dept 754 - RECREATION		28,201.00	28,201.00	1,299.46	25,602.08	9.22	1,306.90
Dept 755 - PARK MAINTENANCE							

12A

PERIOD ENDING 02/28/2023

PRE-AUDIT. 2022

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 02/28/2023	ACTIVITY FOR MONTH 02/28/23	AVAILABLE BALANCE	% BDBG USED	YTD BALANCE 02/28/2022
		ORIGINAL BUDGET	2023 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-702.000	SALARIES	111,908.00	111,908.00	13,800.30	6,889.44	98,107.70	12.33	11,007.40
508-755-710.000	TRAINING	700.00	700.00	0.00	0.00	700.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	3,986.00	3,986.00	984.73	0.00	3,001.27	24.70	3,263.13
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	645.44	211.72	4,854.56	11.74	257.55
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	(144.99)	0.00	1,144.99	(14.50)	0.00
508-755-742.000	FUEL-LUBRICANTS	6,500.00	6,500.00	435.20	153.43	6,064.80	6.70	222.08
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	322.18	161.09	2,177.82	12.89	320.70
508-755-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	950.00	950.00	36.18	17.99	913.82	3.81	33.10
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	1,299.44	200.13	11,200.56	10.40	277.98
508-755-930.001	CONTROLLED BURNS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-755-975.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,157.00	2,157.00	0.00	0.00	2,157.00	0.00	0.00
Total Dept 755 - PARK MAINTENANCE		188,761.00	188,761.00	17,378.48	7,633.80	171,382.52	9.21	15,381.94
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	15,370.00	15,370.00	2,583.69	1,113.29	12,786.31	16.81	1,802.80
508-966-853.000	DENTAL INSURANCE	0.00	0.00	55.36	55.36	(55.36)	100.00	0.00
508-966-854.000	VISION INSURANCE	0.00	0.00	15.73	15.73	(15.73)	100.00	0.00
508-966-855.000	LIFE INSURANCE	0.00	0.00	22.70	22.70	(22.70)	100.00	0.00
508-966-858.000	PENSION	14,537.00	14,537.00	0.00	0.00	14,537.00	0.00	2,116.30
Total Dept 966 - UNALLOCATED EXPENSES		29,907.00	29,907.00	2,677.48	1,207.08	27,229.52	8.95	3,919.10
TOTAL EXPENDITURES		347,401.00	347,401.00	50,188.75	24,739.92	297,212.25	14.45	32,171.33
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		347,401.00	347,401.00	54,084.84	26,992.42	293,316.16	15.57	51,458.72
TOTAL EXPENDITURES		347,401.00	347,401.00	50,188.75	24,739.92	297,212.25	14.45	32,171.33
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,896.09	2,252.50	(3,896.09)	100.00	19,287.39