



MECHANICAL PERMIT APPLICATION (revised 03-01-23)

Charter Township of Superior
 3040 N. Prospect, Ypsilanti, MI 48198
 (734) 482-6099

I. JOB LOCATION/OWNER INFORMATION			
Name of Owner/Agent		Owner/Agent Telephone Number ()	
Owner's Street Address		City	Zip Code
Street Address and Job Location		Email address	

II. CONTRACTOR/HOMEOWNER INFORMATION			
<input type="checkbox"/> Contractor	Name	Contractor License Number	Expiration Date
<input type="checkbox"/> Homeowner			
Address (Street Number & Name)		City	State
Telephone Number (Include Area Code) ()		Email address	
Workers Comp. Ins. Carrier		Federal Employer ID #	

III. TYPE OF JOB		Description of Work
<input type="checkbox"/> Single Family	<input type="checkbox"/> New	
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	

IV. PLAN REVIEW REQUIRED	
PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED, EXCEPT AS LISTED BELOW:	
Plans are not required for the following:	
1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less. 2. Alterations and repair work determined by the mechanical official to be of a minor nature. 3. Business, mercantile and storage buildings having HVAC equipment only, with one fire area not more than 3,500 square feet. 4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00	
If work being performed is described above, check "PLANS NOT REQUIRED." _____ PLANS NOT REQUIRED	
What is the building size in square footage? _____ What is the input rating of the heating system in this building? _____	
Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA299 and shall bear that architect's or engineer's seal and signature.	

V. APPLICANT SIGNATURE	
Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violator's of section 23a are subject to civil fines.	
Signature of Contractor or Homeowner (Homeowner's signature indicates compliance with Section VI Homeowner Affidavit)	Date:

VI. HOMEOWNER AFFIDAVIT
I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Township Mechanical Inspector. I will cooperate with the Township Mechanical Inspector and assume the responsibility to arrange for necessary inspection.

COMPLETE APPLICATION ON BACK SIDE

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VII. FEE CHART Enter the number of items being installed, multiply by the unit price for the total fee.

	FEE	# ITEMS	TOTAL		FEE	# ITEMS	TOTAL
1. Application Fee	\$30.00	1	\$30.00	18. Fire Suppression/ Protection - Minimum \$50.00	\$1.00/head		
2. Total Number of Inspections	\$50.00			19. Fuel Oil & Solid Fuel Appliances (New or Alteration)	\$40.00		
3. Air Conditioning (Includes Split System)	\$30.00			20. Gas Fired Appliances	\$30.00		
4. Air Handlers Under 10,000 CFM	\$20.00			21. Gas Piping/Process Piping Commercial - each 60'	\$50.00		
5. Air Handlers Over 10, 000 CFM	\$60.00			22. Gas Piping/Process Piping Residential - per opening	\$10.00		
6. Appurtenance - Humidifier, Air Cleaners	\$15.00			23. Generator	\$35.00		
7. Chiller	\$30.00			24. Geo-thermal System	\$50.00		
8. Chimney, Factory-built/liner	\$20.00			25. Heat Pumps - Commercial (Pipe Not Included)	\$50.00		
9. Commercial Hoods (Dip Tanks, Spray Booths, etc.)	\$25.00			26. Heat Pumps - Residential (Complete)	\$50.00		
10. Commercial Hood Plan Review	\$50.00			27. Heat Recovery Units	\$10.00		
11. Compressor (Refrigeration)	\$30.00			28. Mini-Split	\$30.00		
12. Dampers - Automatic & Fixed Vent	\$30.00			29. Refrigeration (Split System)	\$30.00		
13. Dampers - Fire/Smoke (Commercial) - Per 5 Units	\$10.00			30. Residential Boiler	\$30.00		
14. Duct - Minimum \$30.00	\$.20/ft			31. Residential Heating System With Air Conditioning	\$80.00		
15. Duct Smoke Detectors - Per 5 Units	\$20.00			32. Residential Heating System Without Air Conditioning	\$50.00		
16. Evaporator Coils	\$30.00			33. Roof Top Units (RTUs)	\$60.00		
17. Exhaust Fans/Ventilator	\$20.00			34. V.A.V. Boxes	\$10.00		
				35. Water Heater	\$25.00		
				36. Water Heater -Tankless	\$25.00		

TOTAL FEES	
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Make checks payable to "Charter Township of Superior"

VIII. FEE CLARIFICATION

ITEMS #31 and 32, RESIDENTIAL HEATING SYSTEM: These items are used for the installation of a forced air heating system in a new residential structure. Items #14, Duct, and #22, Gas Piping, **should not be** charged. Replacement systems should be itemized.

MOBILE HOME UNIT SITE: When setting a HUD mobile home in a park, a permit must include the application fee, inspections, and one (1) #22 Gas Piping Opening.

IX. GENERAL

Mechanical work shall not be started until the application for permit has been filed with the Charter Township of Superior Building Department. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** When ready for inspection, contact the Building Department a minimum of 24 hours in advance. **Job Address and Permit Number Required.**

X. EXPIRATION OF PERMIT

A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

A permit will be closed when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded.