

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
FEBRUARY 21, 2023
APPROVED MINUTES
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on February 21, 2023, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: Trustee Caviston and Trustee Lindke

4. ADOPTION OF AGENDA

It was moved by Trustee McGill supported by Trustee Secrest, to adopt the agenda with the addition letter O. Motion to retain the services of Ron Deneweth in regard to the LaSalle issues.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. SPECIAL MEETING OF JANUARY 12, 2023

It was moved by Trustee McGill supported by Treasurer Lewis, to approve the minutes of the special Board meeting of January 12, 2023, as presented.

The motion carried by unanimous vote.

B. REGULAR MEETING OF JANUARY 17, 2023

It was moved by Trustee McGill supported by Treasurer Lewis, to approve the minutes of the regular Board meeting of January 17, 2023, as presented.

The motion carried by unanimous vote.

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C. SPECIAL MEETING OF FEBRUARY 6, 2023

It was moved by Trustee McGill supported by Trustee Secrest, to approve the minutes of the special Board meeting of February 6, 2023, as presented.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Steve Preston, 3979 Fleming Ridge Dr, stated his concerns and disapproval of allowing Garrett's Space to have a location in Superior Township and let the Board know his homeowner's association will be sending a letter to the Board.
- Matt Schuster, 5766 Geddes Rd, informed the Board there has been a stop work order issued for construction on his property.
- Haile Brown, Field Representative to U.S. Congresswoman Debbie Dingell, stated she was there to show support and answer any questions.

7. PRESENTATIONS AND PUBLIC HEARINGS

A. OHM UPDATE

• WATER SYSTEM MASTER PLAN & RELIABILITY STUDY OVERVIEW.

In December of 2022, OHM Advisors completed an update to the Township's Water System Master Plan and Water System Reliability Study through coordination with the Utilities Department, and it was submitted to EGLE per their requirements. Project Manager Chris Elenbaas provided an overview of the study, analysis performed, and important take away items for the Township Board and Utilities Department to consider moving forward. He stated there are approximately \$5,900,000.00 (five million, nine hundred thousand dollars) in costs for the three (3) projects he outlined. Rickey Harding, Township Utilities Superintendent, discussed critical water main segments, provided information regarding recent water main breaks, and gave suggestions for improvements.

• GEDDES RD PATHWAY AND TAP GRANT UPDATE.

Claire Martin, Project Manager, stated OHM is in the early stage of the final engineering phase of the project and coordinating heavily with Washtenaw County Road Commission staff (the Project Sponsor). She provided an overview of the project status and update on coordination items with County Road Commission related to the Easement Acquisition process. She reported OHM's anticipated Project Schedule based on TAP funding through SEMCOG. The following is the memo sent to the Board from Clair Martin.

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GEDDES ROAD TAP PATHWAY SCHEDULE UPDATE

In November 2022, Superior Charter Township (Township), in partnership with the Washtenaw County Road Commission (WCRC), was sent an award notice by the Southeast Michigan Council of Governments (SEMCOG) for a Transportation Alternatives Program (TAP) grant of \$592,150 (five hundred ninety-two thousand one hundred fifty dollars). This federal grant is to be used in the fiscal year 2024 for the construction of the Geddes Road pathway from Andover Drive to Wexford Drive. Due to the funding source, the WCRC is responsible, as the Act 51 Agency, for the implementation of the project through the Michigan Department of Transportation (MDOT) Local Agency Program (LAP). A separate Inter-governmental Agreement has been sent to the Township by WCRC for approval to establish roles and funding for the project, similar to the agreement executed for the Prospect Road TAP project. MDOT and SEMCOG have established several conditions that must be met for TAP grant funds to be awarded. These include environmental considerations, technical and permitting requirements, and certification of right-of-way (ROW). A brief overview of the requirements affecting the project schedule is below.

MDOT TAP PROJECT ENVIRONMENTAL REQUIREMENTS

To meet the requirements of the Federal Highway Administration (FHWA), MDOT requires for each project that local agencies submit National Environmental Policy Act (NEPA) documentation 2-6 months ahead of the initial submittal to the state. The NEPA form outlines the impacts that project construction will have on wetlands, streams, floodplains, soil erosion, threatened and endangered species, historical preservation, parks, noise, traffic, and air quality. OHM has begun this review process and determined that this project has minimal impact on these environmental features; however, to meet US Fish and Wildlife Service (USFWS) requirements, best management practices will be required for two bat species (Indiana Bat and Northern Longeared Bat). These practices involve limiting project tree clearing to October 1st through March 31st. The MDOT construction contract will either need to be awarded during this window, or tree clearing will need to be pulled out into a separate contract ahead of the MDOT award.

MDOT TAP PROJECT EASEMENT ACQUISITION PROCESS

The Geddes Road pathway is proposed on the south side of the road between Andover and Wexford. The road ROW along this corridor varies from 66-ft to 120-ft wide depending on the property. In areas where the ROW is narrow, pathway easements will need to be acquired from the properties adjacent to the ROW. OHM has determined that five (5) parcels are likely to require property acquisition, four (4) of which will be permanent pathway easements, and one (1) which will be a grading permit. All property acquisition must be done in accordance with the MDOT Real Estate Procedure Manual. MDOT requires that all property owners be offered “just compensation” when a local agency would like to acquire any portion of their property. This requires that title work be obtained, that a real estate professional prepares a valuation of the easement, which can take two months or more, and that a written good faith offer be given to the property owner with at least 30 days to review. Just compensation must be offered even in the case where a property owner is willing to donate the property. In the Township’s agreement with WCRC, WCRC has taken on the role of acquiring all easements for the project. They have a

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“ROW Acquisition Specialist” on staff who will complete the required processes and submit the easement acquisition package to MDOT. OHM has met with WCRC to discuss the easement acquisition process for this project, and WCRC estimates that the process will take 5-8 months from the time OHM and WCRC staff make a final determination of easement acquisition needs to the time WCRC will be able to submit the ROW Certification to MDOT. The schedule in Table 1 below takes this timeline into account, with the target dates in the 5-month range, and the alternate dates in the 8-month range.

TARGET MDOT TAP SCHEDULE

To assist in project scheduling, MDOT has provided local agencies with a project planning guide that details when certain milestones must be met to achieve a certain bid letting date. Using the MDOT planning guide, OHM has provided a preliminary target schedule to the Township that will allow for all environmental reviews and ROW certification by WCRC. The target schedule is shown in Table 1 below. Alternate dates have been provided should ROW certification take longer than anticipated. These dates would provide the same pathway construction timeline but require tree clearing to occur in advance of the MDOT contract award. It should be noted that at MDOT’s discretion, they may move a project back a month or two even if the Township and WCRC hit all the milestone dates.

TABLE 1: Geddes Road TAP Pathway Schedule

| MILESTONE | TARGET DATE | ALTERNATE DATES (Requires Separate Tree Clearing) |
|---|----------------------|--|
| NEPA Submittal | Early March 2023 | Early March 2023 |
| Submit GI Package (80% Docs) | 6/12/23 | 9/11/23 |
| GI Meeting Date with MDOT LAP | Mid-July 2023 | Mid-October 2023 |
| ROW Certification to MDOT | 8/11/23 | 11/10/23 |
| Submit Final Package to MDOT | 8/25/23 | 11/24/23 |
| MDOT Advertisement | 9/29/23 | 12/29/23 |
| MDOT Bid Letting Date | 11/3/23 | 2/2/24 |
| MDOT Construction Contract Award | December 2023 | March 2024 |
| MDOT Construction Start | Early 2024 | April 2024 |
| MDOT Construction Completion | Fall 2024 | Fall 2024 |

- **ADA RAMP UPDATE**

Kyle Selter, OHM, gave a presentation to explain the questions OHM has for the Board to continue with the ADA Ramp project. He asked if the Board is still in favor of pursuing the TAP Grant and let the Board know utilizing the grant would put the project on a schedule to start construction in 2024. Kyle Selter stated the cost of the project is currently at \$512,000.00 (five hundred and twelve thousand dollars). Supervisor Schwartz stated they should continue trying to get the grant. Kyle Selter gave a presentation explaining each of the locations for possible ramps or upgrades to existing ramps. He asked the Board to consider several questions pertaining to this project.

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Supervisor Schwartz stated these questions could be decided administratively. He feels the Road Commission should be responsible for the issues at Stamford and MacArthur.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- Supervisor Schwartz, Clerk Findley, and Treasurer Lewis met with the Dixboro Village Green (DVG). The DVG is preparing to start their annual Farmer's Market. Tom Freeman will be bringing an entertainment permit to following Board meeting.
- Supervisor Schwartz had a meeting with the County Parks in reference to the Highland Reserve and the easement for the pump station repairs. Supervisor Schwartz has asked Fred Lucas to ask LaSalle to remove all equipment immediately. He reported the County would like to have more space back for parking, and the County will be forwarding a new easement with additional add-ons, including asphaltting the lot.

B. LIASON REPORT ON PARKS & RECREATION COMMISSION MEETING

It was moved by Trustee McGill supported by Treasurer Lewis to receive the emailed report from Trustee Lindke.

The motion carried by unanimous vote.

C. COMMUNITY CENTER ADVISORY COMMITTEE

Clerk Findley gave a summary of the minutes from January 31, 2023. Minutes were included in the Board packet.

D. ARPA FUNDS COMMITTEE

Trustee McGill had no report this month.

E. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Clerk Findley supported by Trustee Secrest, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

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F. TREASURER'S INVESTMENT REPORT

It was moved by Trustee McGill supported by Clerk Findley, that the Superior Township Board receive Treasurer's Investment Report ending December 31, 2022.

The motion carried by unanimous vote.

9. COMMUNICATIONS

A. Ypsilanti Meals on Wheels Update – email from Alison Foreman

It was moved by Clerk Findley supported by Trustee McGill to receive the email from Alison Foreman.

The motion carried by unanimous vote.

B. Superior Day - Save the Date Flyer

It was moved by Treasurer Lewis supported by Trustee McGill to receive the email from Alison Foreman.

The motion carried by unanimous vote.

C. Letter of Support for Community Garden – Planning Commission

It was moved by Treasurer Lewis supported by Trustee McGill to receive the email from the Planning Commission.

The motion carried by unanimous vote.

10. UNFINISHED BUSINESS

A. MASTER PLAN UPDATE

- Supervisor Schwartz reported Carlisle Wortman is still waiting for census information.
- Clerk Findley stated that information is available through SEMCOG.

B. OAKBROOK SIGNAGE BID FROM SIGNS AND MORE – SUPERVISOR SCHWARTZ

- Supervisor Schwartz stated the claim has been completed, and the bid to duplicate the previous signage is \$27,000.00 (twenty-seven thousand dollars). He stated he

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anticipates receiving the approval or denial from the insurance company in approximately a week.

C. PERMIT FOR WELL AT DIXBORO VILLAGE – SUPERVISOR SCHWARTZ

- Supervisor Schwartz said that E.G.L.E. is requesting a casing be placed around the well due to the discrepancy in records of the tanks. He stated a request for the additional cost has been submitted to Cribley and will be presented to the Board in March.

D. CONVERSION OF OLD TOWNSHIP LIBRARY INTO SLEEPING QUARTERS FOR FIREFIGHTERS AND RESTROOM FOR PARKS AND RECREATION DEPARTMENT – CHIEF CHEVRETTE AND JUAN BRADFORD

- Supervisor Schwartz stated he believed there was an item in New Business addressing this item.

E. EVALAUATE CONTINUING CONTRACTS WITH TAZ AND OHM

- Supervisor Schwartz stated he and Clerk Findley would compose a letter to the Board addressing this item. Non-verbal agreement was given by the Board members.

F. ROCK PROPERTY PROGRAMMING – DATE FOR SPECIAL MEETING

- Supervisor Schwartz suggested the Board set a Work Session date when Trustee Lindke returns.

G. SIGNED EASMENT RELEASE FROM TOM LAWSON

- Fred Lucas stated Mr. Lawson’s lawyer said Mr. Lawson is still in Florida, and he has asked if the documents can be delivered to Mr. Lawson in Florida.

Supervisor Schwartz asked Chief Chevrette to address the Board regarding item D.

Chief Chevrette stated he emailed the Board the costs and he presented the cost of converting the old Township Library in to sleeping quarters. The numbers are as follows:

Carpet cleaning: \$688.00 (six hundred eighty-eight dollars) Completed.

Painting: \$2,700.00 (twenty-seven hundred dollars). Completed.

Wall Dividers and Beds: \$3,635.00 (three thousand six hundred thirty-five dollars).

Station Alerting System: \$3,400.45 (three thousand four hundred dollars and forty-five cents).

Electrical Upgrade: \$4,987.07 (four thousand nine hundred eight-seven dollars and seven cents).

Shower Installation: \$8,950.00 (eight thousand nine hundred fifty dollars).

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Furnace: \$4,850.00 (four thousand eight hundred fifty dollars) Completed.
Mattresses: \$5,872.00 (five thousand eight hundred seventy-two dollars).
Total: \$35,082.52 (thirty-five thousand eighty-two dollars and fifty-two cents).

Chief Chevrette asked the Board for approval to use funds from the Fire Building Reserve.

Juan Bradford stated he spoke with O’Neal Construction about adding a restroom within current space, and he hopes to have an estimate within a week.

Supervisor Schwartz asked for a motion to approve the conversion.

It was moved by Trustee Secrest supported by Trustee McGill to approve the request to use \$35,082.52 (thirty-five thousand eighty-two dollars and fifty-two cents) of Fire Building reserve funds.

Trustee McGill and Clerk Findley stated their concern regarding no signed contracts for the work.

Roll Call:

Ayes: Trustee McGill
Trustee Secrest
Supervisor Schwartz
Treasurer Lewis
Clerk Findley

Nyes: None

Absent: Trustee Caviston
Trustee Lindke

The motion passed by unanimous vote.

Chief Chevrette agreed to provide the proposal in writing to the Board the following day.

11. NEW BUSINESS

A. RESOLUTION 2023-4, RESOLUTION TO MAKE FIRE MARSHALL PERMANENT PART-TIME

The following resolution was moved by Trustee Secrest supported by Treasurer Lewis.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
FEBRUARY 21, 2023
RESOLUTION 2023-4**

RESOLUTION TO MAKE FIRE MARSHALL PERMANENT PART-TIME

WHEREAS, the Charter Township of Superior Board of Trustee's has reviewed the need for a permanent part-time Fire Marshall position to meet duties within the Fire Department and Building Department; and,

WHEREAS, Fire Marshall Daniel Kimball has been employed by the Township for the past year as Temporary Part-time; and,

WHEREAS, Fire Marshall Daniel Kimball has maintained all his required licenses for the state of Michigan and certification from the National Fire Protection Association; and,

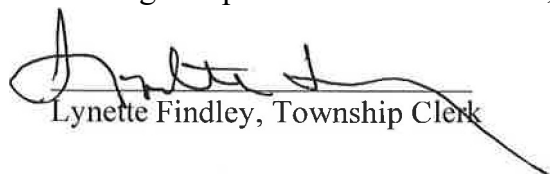
WHEREAS, it is at the request of Fire Chief Chevrette the position be made Permanent Part-time; and,

WHEREAS, the Board of Trustees of the Charter Township of Superior has reviewed the projected expenditures for this position and has identified Fire Fund monies to support it.

NOW THEREFORE BE IT RESOLVED: that the Board of Trustees of the Charter Township of Superior approve hiring Fire Marshall Daniel Kimball as Permanent Part-time, for an annual budgeted amount of \$48,672 (forty-eight thousand, six hundred and seventy-two) plus benefits.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

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The resolution carried by unanimous vote.

Clerk Findley asked Chief Chevrette if there was a change in Fire Marshall Kimball's salary.

Chief Chevrette stated there was not.

**B. RESOLUTION 2023-5, RESOLUTION FOR PROGRAMMING CONTRACT
WITH CLR ACADEMY**

Fred Lucas distributed a new contract to the Board. There was one error in the previous contract.

The following resolution was moved by Clerk Findley supported by Trustee McGill.

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WASHTENAW COUNTY, MICHIGAN
FEBURARY 21, 2023
RESOLUTION 2023-5**

**A RESOLUTION TO APPROVE PROGRAMMING CONTRACT WITH CLR
ACADEMY**

WHEREAS, Superior Charter Township Board by Resolution #2022-57 dated October 17, 2022, directed the Parks and Recreation Commission to negotiate a contract with CLR Academy, a program run by the Mighty Oak Project, Inc., a 501(c) 3 organization, and;

WHEREAS, CLR Academy (CLR), a program run by The Mighty Oak Project, Inc. (TMOP), a 501(c) 3 organization will provide the following services:

1. TMOP will provide 3, 12-week sports and wellness workshop series to youth in Superior Township.
 - 1 workshop per week Late February-April at South Pointe Scholars School Building.
 - 1 workshop per week Late June-August (Site TBD).
 - 1 workshop per week Late October-December at South Pointe Scholars School Building.
2. TMOP will provide all necessary sports equipment for program participation.
3. TMOP will provide snacks and beverages to youth participants.
4. TMOP will document programming, provide photos and video of workshop process to Charter Township of Superior.

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5. TMOP will implement our pre-post survey evaluation framework to measure impact of the programming and share the data with the Charter Township of Superior.
6. Participating youth will receive photos from the residencies, along with Certificates of participation in TMOP programming, a TMOP t-shirt, and sports equipment to take home; and,

WHEREAS, the Charter Township of Superior will provide the following compensation:

1. The Charter Township of Superior will pay TMOP through quarterly submitted invoices to the total amount of \$68,000 (sixty-eight thousand). Invoices will be sent on March 1, 2023, June 1, 2023, September 1, 2023, and December 1, 2023. TMOP Academy will send this invoice prior to program beginning. Payment for the invoice is due in a Net 30 timetable: 30 days after issuance of invoice. *Changes in scope or schedule of programming services will be made in mutual agreement and additional compensation may be required.*
2. In addition to the above compensation, the Charter Township of Superior will pay TMOP the sum of \$8,500 (eighty-five thousand) to cover the cost of providing transportation for the youth participants to and from the program site. Charter Township of Superior will not be responsible for providing transportation nor will it be liable for any costs related to transportation. Payment of the entire sum will be made with the first quarterly invoice; and,

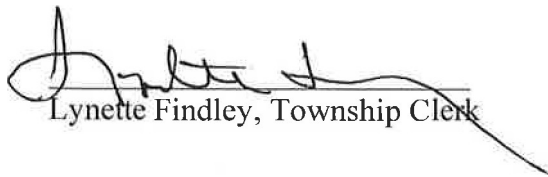
WHEREAS, the term of this contract begins on March 1, 2023, and ends on February 28, 2024.

NOW, THEREFORE, BE IT RESOLVED THAT: that the Charter Township of Superior Board of Trustees authorizes the Township Supervisor and/or Clerk to execute the Programming Contract with CLR Academy, a program run by the Mighty Oak Project, Inc for a total of \$76,500.00 (seventy-six thousand, five hundred).

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

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Date Certified

The resolution carried by unanimous vote.

**C. RESOLUTION 2023-6, RESOLUTION FOR PROGRAMMING CONTRACT
WITH YOUTH ARTS ALLIANCE**

Fred Lucas distributed a new contract to the Board. There was one error in the previous contract.

The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
FEBRUARY 21, 2023**

RESOLUTION 2023-6

**RESOLUTION TO APPROVE PROGRAMMING CONTRACT WITH YOUTH ARTS
ALLIANCE**

WHEREAS, Superior Charter Township Board by Resolution #2022-57 dated October 17, 2022, directed the Parks and Recreation Commission to negotiate a contract with Youth Arts Alliance, (YAA), a 501(c) 3 organization; and,

WHEREAS, the Youth Arts Alliance (YAA), a 501(c) 3 organization, will provide the following services:

1. 6, 8-week healing centered, arts workshop series to youth in Superior Township.
 - 2 workshops per week Late February-Early April at South Pointe Scholars School Building.
 - 2 workshops per week Late June-Early August (Site TBD).
 - 2 workshops per week Late September-Early November at South Pointe Scholars School Building.
2. YAA will provide all necessary art materials and tools for program participation.
3. YAA will provide snacks and beverages to youth participants.
4. YAA will document programming, provide photos and video of workshop process to Charter Township of Superior.

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5. YAA will implement our pre-post survey evaluation framework to measure impact of the programming and share the data with the Charter Township of Superior.
6. Participating youth will receive photos from the residencies, along with Certificates of participation in YAA programming, a YAA t-shirt, and invitation into YAA alumni resources.
7. Participating youth will receive take-home curriculum and materials for continued practice; and,

WHEREAS, the Charter Township of Superior will provide compensation as follows:

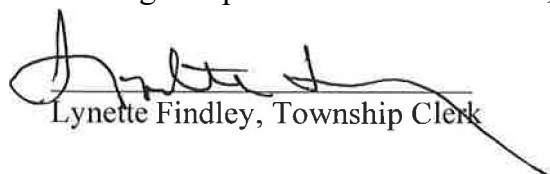
1. The Charter Township of Superior will pay YAA through quarterly submitted invoices to the total amount of \$68,000 (sixty-eight thousand). Invoices will be sent on March 1, 2023, June 1, 2023, September 1, 2023, and December 1, 2023. Youth Arts Alliance will send this invoice prior to programming beginning. Payment for the invoice is due in a Net 30 timetable: 30 days after issuance of invoice. *Changes in scope or schedule of programming services will be made in mutual agreement and additional compensation may be required.*
2. In addition to the above compensation, the Charter Township of Superior will pay YAA the sum of \$12,000 (twelve thousand) to cover the cost of providing transportation for the youth participants to and from the program site. The Charter Township of Superior will not be responsible for providing transportation nor will it be liable for any costs related to transportation. Payment of the entire sum will be made with the first quarterly invoice; and,

WHEREAS, the term of this contract begins on March 1, 2023, and ends on February 28, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees authorizes the Township Supervisor and/or Clerk to execute the Programming Contract with (YAA), a 501(c) 3 organization for a total of \$80,000.00 (eighty thousand).

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

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The motion carried by unanimous vote.

**D. RESOLUTION 2023-7, RESOLUTION TO APPLY FOR FIRE STATION
PAVEMENT REPLACEMENT PERMIT**

Supervisor Schwartz explained the resolution.

The following resolution was moved by Clerk Findley supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
FEBURARY 21, 2023**

RESOLUTION 2023-7

**RESOLUTION TO APPLY FOR FIRE STATION PAVEMENT REPLACEMENT
PERMIT**

WHEREAS, The Charter Township of Superior, on September 19, 2022, approved the OHM proposal for the replacement of the pavement at Fire Station One; and,

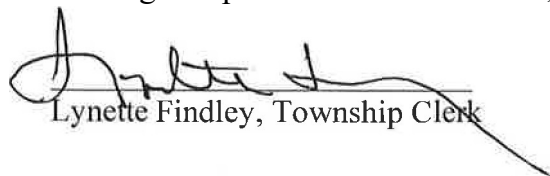
WHEREAS, it is the Township's desire to remove and replace the exterior concrete pavement, curb, and sections of sidewalk throughout the fire station site that exhibit signs of failure; and,

WHEREAS, the Washtenaw County Road Commission (WCRC) requires a Right-of-Way permit for the work proposed by OHM; and,

WHEREAS, the Michigan Department of Transportation has provided the attached Performance Resolution for Governmental Agencies.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

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The motion carried by unanimous vote.

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**E. RESOLUTION 2023-8, RESOLUTION TO APPROVE CONTRACT WITH DTE
FOR LIGHTING ALONG HARRIS ROAD**

The following resolution was moved by Trustee McGill supported by Treasurer Lewis.

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WASHTENAW COUNTY, MICHIGAN
FEBRUARY 21, 2023**

RESOLUTION 2023-8

**RESOLUTION TO APPROVE CONTRACT WITH DTE FOR LIGHTING ALONG
HARRIS ROAD**

WHEREAS, the Charter Township of Superior provides street lighting to residents within the urban service district of the Township; and,

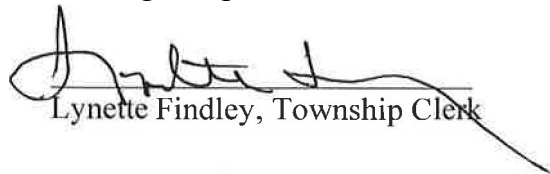
WHEREAS, the Township has determined that additional street lighting is needed on N. Harris Road between MacArthur Blvd. and Geddes Road.

WHEREAS, DTE is offering to install 6 (six) 136w LED with gray housing, and six (6) Code 48 support arms on existing wooden poles.

NOW, THEREFORE, BE IT RESOLVED that the Superior Township administrative staff is authorized to execute any documents necessary with DTE to install street lighting as depicted in the proposed DTE map which shall be paid from the general fund in the amount of \$8, 469.28 (eight thousand, four hundred sixty-nine and twenty-eight).

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

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The motion carried by unanimous vote.

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**F. RESOLUTION 2023-9, RESOLUTION TO DEVELOP A COMMUNITY FARM
IN THE QUALIFIED CENSUS TRACT**

There was a discussion between Supervisor Schwartz and T.C. Collins clarifying the planning commission's approval and the site plan needed for that approval.

The following resolution was moved by Treasurer Lewis supported by Trustee McGill pending submission to and approval of the site plan by the Planning Commission.

Juan Bradford stated the Planning Commission would like to see a minor site plan. He, Mr. Collins, and Ben Carlisle are working in conjunction to produce the site plan.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
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RESOLUTION 2023-9

**RESOLUTION TO DEVELOP A COMMUNITY FARM IN THE QUALIFIED CENSUS
TRACT**

WHEREAS, the Charter Township of Superior Board of Trustees by Resolution #2021-80 dated December 20, 2021, received unanimous approval to direct all ARPA funds - a total of \$1,495,400 - to support the communities hardest hit by the COVID-19 pandemic; and,

WHEREAS, the ARPA funds must be used for lawful expenditures for services or activities in the Charter Township of Superior's Qualified Census Tract (QCT); and,

WHEREAS, lawful expenditures include services or activities provided by the Township's Parks and Recreation Department; and,

WHEREAS, the Board wishes to provide services to support the well-being families of in the QCT; and,

WHEREAS, Willow Run Acres is proposing to create a self-sustaining community farm (Clay Hill Farm Market), on the southeast corner of MacArthur Blvd. and Harris Rd. in Charter Township of Superior. Clay Hill Farm Market will allow people of all ages and backgrounds to grow, harvest and sell produce obtained from the land, while also allowing a space for building community, and economic stability for the residents; and,

WHEREAS, investing in these resources in the community will empower residents allowing them to invest time and build new knowledge while building a sustainable community farm that will aid in combating some of the food insecurities in the QCT; and,

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WHEREAS, the Board would like these types of services to be provided to families in the QCT; and,

WHEREAS, the Township's Parks and Recreation Department currently does not provide these types of services directly to residents in the QCT; and,

WHEREAS, it is lawful for a municipality to contract with a private organization to provide services for the Township; and,

WHEREAS, it is the intent of the Board that the Parks and Recreation Commission act expeditiously so that services to benefit the residents in the QCT can be implemented.

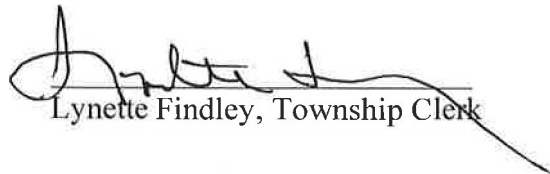
NOW, THEREFORE, BE IT RESOLVED THAT:

The Charter Township of Superior Board of Trustees directs the Parks and Recreation Commission to immediately enter into negotiations with Willow Run Acres for the purpose of entering into a contract to provide services and programs focused on addressing barriers in the QCT.

1. The total combined cost of the contract shall not exceed \$190,000.
2. Once the Parks and Recreation Commission has finalized their negotiations with Willow Run Acres, the proposed contracts shall be submitted to the Township Board for final approval.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

2/21/2023
Date Certified

The motion carried by unanimous vote.

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**G. RESOLUTION 2023-10, RESOLUTION TO ACCEPT PROPOSAL FROM OHM
FOR CORRECTION OF DRAINAGE AT FIREMAN'S PARK**

The following resolution was moved by Treasurer Lewis supported by Clerk Findley.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
FEBURARY 21, 2023**

RESOLUTION 2023-10

**RESOLUTION TO ACCEPT PROPOSAL FROM OHM FOR CORRECTION OF
DRAINAGE AT FIREMAN'S PARK**

WHEREAS, OHM Advisors has submitted a proposal for the engineering efforts and design, contract document preparation, and bidding for drainage improvements at Fireman's Park; and

WHEREAS, this proposal is consistent with the findings from the study phase effort conducted for this project; and,

WHEREAS, this proposal is consistent with citizens desires to improve the drainage at Fireman's Park; and,

WHEREAS, the tasks and associated work pursuant to this proposal is consistent with the intent of the American Rescue Plan Act (ARPA).

WHEREAS, the proposal outlines the final engineering services estimated cost \$9000.00 (nine thousand), bidding estimated cost \$3,000.00 (three thousand) and contract administration and construction engineering services estimated cost \$12,500.00 (twelve thousand and five hundred); and,

WHEREAS, the schedule for the proposal upon authorization is as follows:

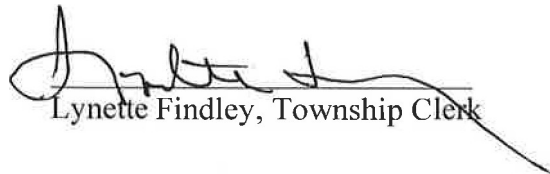
- Final Design, 100% Plans – April 25, 2023
- Contract Documents Finalized – May 16, 2023
- Anticipated Bid Opening Date – June 6, 2023
- Anticipated Construction Start and Finish Dates – TBD by Township (anticipated to begin July 2023 and continue for 6 weeks)

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the contract with OHM Advisors to complete this project for an estimated amount not to exceed \$24,500.00 (twenty-four thousand and five hundred) and to pay for the service with the ARPA fund.

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CERTIFICATION STATEMENT

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Lynette Findley, Township Clerk

2/21/2023
Date Certified

The motion carried by unanimous vote.

H. RESOLUTION 2023-11, RESOLUTION TO ACCEPT PROPOSAL FROM OHM FOR 2023 RESIDENTIAL SIDEWALK REPAIR PROGRAM ASSESSMENT AND FIELD MARKING SERVICES

The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
FEBURARY 21, 2023**

RESOLUTION 2023-11

RESOLUTION TO ACCEPT PROPOSAL FROM OHM FOR 2023 RESIDENTIAL SIDEWALK REPAIR PROGRAM ASSESSMENT AND FIELD MARKING SERVICES

WHEREAS, OHM Advisors has submitted a proposal for assessment and field marking services for the Township's 2023 Residential Sidewalk Repair Program; and,

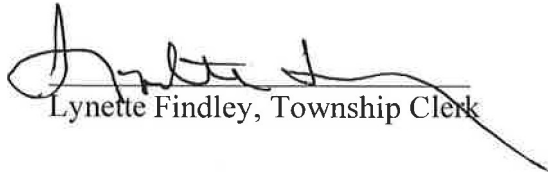
WHEREAS, it is the Township's desire to have existing concrete sidewalk marked and repaired within targeted residential areas pursuant to the Charter Township of Superior's adopted sidewalk ordinance (Ordinance No. 150).

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the contract with OHM Advisors to complete this project for an estimated amount not to exceed \$8,500.00 (eight thousand five hundred).

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CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 21, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

2/21/2023
Date Certified

The motion carried by unanimous vote.

**I. MOTION TO APPROVE THE INVOICE FOR TREE STUMP REMOVAL –
ANDREW TREE SERVICE**

Supervisor Schwartz stated it has come to light that one of the residences is owned by an employee of the Township. 1550 Harvest Lane will be removed from the list and a new invoice of \$1800.00 (one thousand eight hundred dollars) will be submitted.

It was moved by Treasurer Lewis supported by Trustee Secrest to approve the invoice at the new amount of \$1800.00 (one thousand eight hundred dollars).

The motion carried by unanimous vote.

**J. MOTION TO APPROVE MONTHLY PAY OF PARKS AND RECREATION
TRUSTEES**

Treasurer Lewis stated she is in favor of someone being paid for what they do, and she asked when did this begin.

Supervisor Schwartz stated it is starting now.

It was moved by Treasurer Lewis supported by Trustee McGill to table the motion.

The motion was tabled.

K. MOTION TO APPROVE GEDDES ROAD PATHWAY AGREEMENT

It was moved by Treasurer Lewis supported by Trustee McGill to accept the Geddes Road Pathway Agreement.

The motion carried by unanimous vote.

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L. MOTION TO APPROVE PLANNING COMMISSION AND DIXBORO DESIGN REVIEW BOARD REAPPOINTMENTS

It was moved by Treasurer Lewis supported by Clerk Findley to approve Planning Commission and Dixboro Design Review Board reappointments.

The motion carried by unanimous vote.

M. MOTION TO APPROVE REIMBURSEMENT FROM T&A FUND – INFINITY HOMES

Mary Burton, Utilities Administrator, explained that Infinity Homes neglected to repair a leak in home built by them and subsequently it was repaired by the Township.

Supervisor Schwartz stated Fred Lucas should review the Development Agreement to see if notice needs to be given to Infinity Homes. He stated no motion needed to be made, and it could be taken care of administratively once Fred Lucas reviewed the Development Agreement.

N. MOTION TO ACCEPT PROPOSAL FOR APPRAISAL OF DIXBORO VILLAGE GREEN BY PAUL BIDWELL

It was moved by Trustee Secrest supported by Trustee McGill to accept the proposal by Paul Bidwell.

The motion carried by unanimous vote.

O. MOTION TO RETAIN THE LAW FIRM DENEWETH VITTIGLIO & SASSAK TO PROVIDE SERVICES RELATING TO LASALLE

It was moved by Clerk Findley supported Trustee McGill by to retain the services of Deneweth, Vittiglio, and Sassak.

Roll Call:

Ayes: Clerk Findley
Treasurer Lewis
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nyes: None

Absent: Trustee Lindke
Trustee Caviston

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The motion passed by unanimous vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Trustee McGill supported by Treasurer Lewis, to receive bills for payment and record of disbursements.

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

- Brenda Baker stated that she often walks the areas given in the presentation by OHM. She feels that there should be a cross walk at Glendale and MacArthur, especially because there is a bus stop at this location.
- Supervisor Schwartz stated he will get a quote for getting a slab at the bus stops.
- Debbie Covington, via Zoom Chat, asked how many minority and women contractors the Township employs.
- Supervisor Schwartz stated that information would have to be gathered.
- Juan Bradford stated he and Supervisor Schwartz met with the director of the Ypsilanti Recreation center to discuss Superior Township residents paying resident rates and what it would cost the Township to cover the difference in cost.
- Lance Pierce asked for clarification on the motion for the appraisal of the Dixboro Village Green.

14. ADJOURNMENT

It was moved by Clerk Findley supported by Trustee McGill, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor