



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

FEBRUARY 2023

Regular Meeting

will be held

MONDAY, FEBRUARY 27, 2023 @ 6:30 p.m.

at

SUPERIOR OLD TOWNSHIP HALL

3040 N. Prospect Rd.

(N/E Corner of Cherry Hill & Prospect)

For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Marion Morris	Nahid Sanii-Yahyai
Martha Kern-Boprie	Terry Lee Lansing
Guy Conti	Riley Schofield
Gregory Vessels	Bernice Lindke

Superior Township Parks & Recreation Commission

FEBRUARY 2023

Regular Meeting

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MONDAY, FEBRUARY 27, 2023 @ 6:30p.m.

at

OLD TOWNSHIP HALL



PARKS &
RECREATION



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PARKS & RECREATION COMMISSION REGULAR MEETING

February 27, 2023 @ 6:30 P.M.

AGENDA

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) January 23, 2023
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Bird Watching and Mental Health
 - B) Youth Arts Alliance Workshop Fliers
- 9) OLD BUSINESS**
 - A) Community Center Advisory Committee Update
 - B) Proposed 2023 Special Event Dates
 - C) Full Time Director Hire Date
 - D) Ypsi Township Recreation Facility
- 10) NEW BUSINESS**
 - A) ARPA Funding Projects
 - B) Board Liaison to P&R Commission Pay
- 11) BILLS FOR PAYMENT**
 - A) January 24, 2023 – February 27, 2023
- 12) FINANCIAL STATEMENTS**
 - A) January 2023 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: March 27, 2023 @ 6:30pm

Superior Charter Township Park Commission
Regular Meeting
January 23, 2023

5A

Proposed Minutes

1. Call to Order
The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.
2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Marion Morris, Martha Kern-Boprie, Greg Vessels, Riley Schofield, Terry Lee Lansing, Guy Conti

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Park Director Juan Bradford
3. Flag Salute
Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Marion Morris and supported by Greg Vessels to approve the agenda with the addition of New Business C. Bees and Tree Cutting in Parks. The motion carried.
5. Moment of Silence for Diana Ravis
The Park Commission observed a moment of silence to recognize the passing of former Park Commissioner Diana Ravis.
6. Prior Meeting Minutes Approval
 - A. December 19, 2022
It was moved by Marion Morris and supported by Riley Schofield to approve the minutes of 12/19/2022 with the addition of the words "and Nahid Sanii-Yahyai" to the last sentence in 4. Agenda Approval after "Marion Morris" and before "...stated". The motion carried.
7. Citizen Participation – none
8. Reports
 - A. Chairperson
Chair Nahid Sanii-Yahyai spoke of former Park Commissioner Diana Ravis and her service on the Park Commission and employment in the township Utility Department. Diana died on December 27, 2022. Several township employees and elected officials attended the memorial service for Diana on January 10.
 - B. Director's Report
Director Juan Bradford submitted a written report. He reviewed the report with the Park Commission.
 - C. Board Liaison
Trustee Bernice Lindke reviewed Township Board activity at three meetings since the 12/19/22 Park Commission meeting.
12/19/22 Township Board Regular Meeting
Citizen Participation
Request to use old library space in fire station #2 for a food pantry and for parent café activities.

Resident supported a community garden along MacArthur Blvd.

Reports

Supv Schwartz reported the County Administrator expressed his and the County Commission's commitment to having an eastside community center.

Clerk Findley reported the community center project is estimated to cost \$30 million, of which the county portion is presently funded at \$13.5 million. The County's Public Information Officer provided assurance that the county understands that there will be a community center in conjunction with the YMCA. The Cheney site has been chosen.

Juan Bradford said that he, Jan Piert and TC Collins met to discuss Mr. Collins community garden project.

Unfinished Business

Attorney Fred Lucas received a contract from the Youth Arts Alliance (YAA), but has not received one from Mighty Oaks. Juan reported that YAA has secured space for winter activities.

New Business

A resolution to provide \$50,000 ARPA funds for parent support services to residents in the Qualified Census Tract areas was approved. The board directed the Parks & Recreation Commission to enter into negotiations with the Success by 6 Great Start Collaborative for a one year contract with the Trusted Advisors to provide services and programs focused on supporting parents and families by offering Parent Cafes and addressing barriers.

The board authorized the submission of a Spark grant request for the installation of ADA improvements at the Cherry Hill Nature Preserve.

Township officials and staff pay increases of 4% were approved, and medical, dental and vision insurance for township employees were approved.

One resolution addressing the amount of a wellness bonus to be paid to all township employees was tabled to a special meeting on January 12, 2023.

2022 budget amendments for all funds were approved.

Pleas and Petitions: Supv Schwartz asked that discussion of the firefighters sleeping area be placed on the January 17, 2023 agenda.

1/12/2023 Special Meeting

Discussion of concerns from Fire Department staff over the amount of the wellness bonus they would be paid to offset their medical plan out-of-pocket expenses. The vote to consider the resolution was tabled to the regular meeting in January.

1/17/2023 Regular Meeting

Citizen Participation: residents spoke and sent emails to support the community farm and garden ARPA proposal.

Takunia (TC) Collins gave a presentation on his community garden proposal, as well as other projects he has initiated with surrounding municipalities. He would like to lease three plots of property owned by the township to create a community farm, provide a "U-pick-your-own-veggies", train residents and their children about gardening and build a more equitable agricultural economy for people in the service area.

Reports

Supv Schwartz re-iterated the county's strong support for the community center, which is estimated to cost between \$25 to \$30 million.

Clerk Findley reported that focus groups are being held on the Community Center.

Trustee McGill suggested that ARPA funds be closed after the Collins' proposal with the balance directed toward the new Community Center.

New Business

The Parks, Recreation and Open Space 2023-2027 Plan was approved.

Old Business

Discussion continued on the amount of wellness bonus paid to staff to offset out-of-pocket medical expenses. Unionized fire staff would like the amount to be the same as maximum out-of-pocket expenses. Board members expressed a desire to provide all township employees with the same payments given to fire staff. The vote on the resolution was tabled to the February township board meeting.

The board heard comments from the Fire Chief and fire staff about rehabbing the old library space to house six beds for the firefighters and install showers. During discussion it was revealed that there is no bathroom facility dedicated to the Parks and Recreation staff, and that the Parks staff must use a portable toilet. Board members stressed the need to accommodate Parks staff by providing them with their own dedicated bathroom. Juan Bradford was asked to investigate the feasibility of designating a separate bathroom for parks staff, and follow-up with the Township Board.

D. Board Meeting Attendee

1. December 2022 – Nahid Sanii-Yahyai attended the 12/19/22 township board meeting. She stated that Trustee Lindke gave a thorough and accurate report.
2. January 2023 – Greg Vessels attended the 1/17/23 township Board meeting. He noted that many people attended this meeting, and spoke on the Community Center and the community garden proposal. There was significant discussion about the clearing of three plots of land for the community garden proposal, and cost associated with this.

E. Park Steward – no report

F. Safety

Juan Bradford reported he has ordered safety clothing for all park maintenance staff, and first aid kits to keep in all park vehicles.

It was moved by Marion Morris and supported by Guy Conti to receive the reports. The motion carried.

9. Communications

- A. Educational: NRPA Park Pulse
- B. 2023 Holiday Closing Schedule
- C. Board of Trustees Meeting Attendees

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

10. Old Business

A. Community Center Advisory Committee Update

The Community Center Advisory Committee (CCAC) has not met since the last Park Commission meeting. The next meeting of the CCAC is scheduled for 1/31/2023.

11. New Business

A. 2023-2027 Parks, Recreation and Open Space Plan Resolution

It was moved by Guy Conti and supported by Nahid Sanii-Yahyai to approve the resolution adopting the 2023 – 2027 Parks, Recreation and Open Space Plan.

Nahid Sanii-Yahyai	Yes
Marion Morris	Yes
Martha Kern-Boprie	Yes
Greg Vessels	Yes
Riley Schofield	Yes
Terry Lee Lansing	Yes
Guy Conti	Yes

The motion carried.

B. Proposed 2023 Special Event Dates

A preliminary schedule of 2023 special events was presented for consideration.

<u>Event</u>	<u>Location</u>	<u>Date/Time</u>
Easter Egg Hunt	Fireman's Park	April 1 st 11:00 am

Backyard Birding	LeFurge Preserve	May 13 th 9:00 am
Kite & Rocket Day	Fireman's Park	May 20 th 11:00 am
Superior Day	Oakbrook Park	TBD
Live! Here! Now!	Fireman's Park	TBD
Movies on the Green	Dixboro Green	July 8 th 8:30 pm
Movies in the Park	Oakbrook/Fireman's	August 8 th 8:00 pm
Movies in the Park	Oakbrook/Fireman's	Sept 9 th 7:30 pm
Nature Hunt Bingo	Cherry Hill Nature Pres	Oct 7 th 11:00 am
Pumpkin Carving	Norfolk Park	Oct 21 st 11:00 am
Christmas Tree Lighting	Old Township Hall	Dec 5 th 6:00 pm

C. Discussion of bees and tree removal in township parks

Martha Kern-Boprie spoke in response to comments made by an individual named Kelly Goolsby that attended the December 19, 2022 Park Commission meeting. Ms. Goolsby stated that bees were present in Fireman's Park, and that the bees constituted a hazard that prevented people from using the park. She further stated that the fruit trees in the park attracted the bees, and requested that the trees be removed. Martha noted that bees are present when something attracts them, which is flowers and fruit. The fruit trees flower for about one week in the spring, and produce fruit for two to three weeks in the fall. It is prudent to enjoy the flowering trees from a safe distance of a few hundred feet for the week they bloom in spring, and in fall to clear fallen fruit from the park sidewalks. Martha further commented that there is a shortage of bees in America, and this shortage is jeopardizing pollination and agriculture. Trees add beauty and shade to parks, and are an asset that should be protected in our parks, not removed from them. Marion Morris and Nahid Sani-Yahyai spoke in support of retaining trees, and the value of bees.

Greg Vessels suggested surveying people using the parks, and find out what they like and don't like about the parks.

Guy Conti stated he thought it was not the role of the Park Commission to get into this level of detail about answering a concern presented at a meeting. He said the concern should be referred to staff to investigate and report back to the Park Commission. Other park commissioners stated it was appropriate for the commission to take positions and come up with solutions. Terry Lee Lansing said she is a bee keeper, and supports protecting bees.

Trustee Bernice Lindke noted that part of TC Collins' community garden proposal included keeping bees.

Martha asked Juan Bradford if any of the comments received via surveys or at the open houses on the Parks, Recreation and Open Space Plan mentioned concerns about the presence of bees in Fireman's Park. Juan responded there were no mentions of this concern. Juan also noted that the "Shop with a Cop" event takes place at Fireman's Park in the early fall when tree fruit is present, and there were no complaints of bee stings. The pay structures in Fireman's Park are at least 100 feet from the nearest fruit tree.

12. Bills for Payment

It was moved by Marion Morris and supported by Guy Conti to approve paying the bills totaling \$40,136.35 at 1/23/2023. The motion carried.

13. Financial Statements

A. December 2022 Revenue and Expenditure Report

It was moved by Marion Morris and supported by Martha Kern-Boprie to receive the December 2022 pre-audit Revenue and Expenditure Report. The motion carried.

14. Pleas and Petitions

Juan Bradford noted that he and Supervisor Ken Schwartz met with Ypsilanti Township officials about the potential of Superior Township residents using Ypsilanti Township park and recreation facilities and services for the same cost as Ypsilanti Township residents. The discussions continue.

15. Adjournment

It was moved by Martha Kern-Boprie and supported by Guy Conti to adjourn the meeting at 7:40 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



PARKS &
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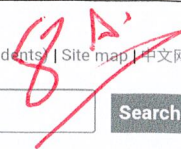
DIRECTORS REPORT
FEBRUARY 27, 2023

TB.

- Next Board of Trustees Meeting: Monday, March 20, 2023 @ 7:00pm
Parks & Recreation Commission Attendee: Commissioner Conti
- Please take note that this month's Commission meeting will be held at Old Township Hall. This is due to scheduled testing of the voting equipment that is being conducted in the township boardroom. Next month we will be back in the boardroom for our March meeting.
- At Monday evening's Board of Trustees meeting the board voted to approve OHM Advisors to begin preparing construction documents for the drainage improvements at Fireman's Park.
- At Monday evening's Board of Trustees meeting the board voted to provide Willow Run acres with \$190,000 of ARPA funding to establish a Community Farm/Garden at the corner of MacArthur & Harris pending Planning Commission site plan approval.
- Unfortunately, we were not selected to receive a Spark Grant in the first round of projects. There were 462 grant requests submitted and only 21 were awarded. As soon as round two opens I will begin preparing a submission for improvements to Fireman's Park
- I have spoken with David Borneman from Resorting Nature with Fire regarding a spring burn at CHNP. He is preparing a quote for us, and you should see it on the March agenda.
- I met with a representative of O'Neil Construction regarding the construction of a restroom for the park maintenance staff at their shop at Fireman's Park. They are preparing a quote and recommendations.
- The Board of Trustees allocated money to have an appraisal done of The Dixboro Village Green. Based on the appraisal, the Township may consider purchasing The Green from the Dixboro United Methodist Church. The appraisal is expected to take 4-6 weeks to complete.

Respectfully Submitted,

Juan Bradford



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Watching birds near your home is good for your mental health

People living in neighbourhoods with more birds, shrubs and trees are less likely to suffer from depression, anxiety and stress, according to research by academics at the University of Exeter, the British Trust for Ornithology and the University of Queensland.



Being able to see birds, shrubs and trees around the home benefits mental health.

The study, involving hundreds of people, found benefits for mental health of being able to see birds, shrubs and trees around the home, whether people lived in urban or more leafy suburban neighbourhoods.

The study, which surveyed mental health in over 270 people from different ages, incomes and ethnicities, also found that those who spent less time out of doors than usual in the previous week were more likely to report they were anxious or depressed.

After conducting extensive surveys of the number of birds in the morning and afternoon in Milton Keynes, Bedford and Luton, the study found that lower levels of depression, anxiety and stress were associated with the number of birds people could see in the afternoon. The academics studied afternoon bird numbers - which tend to be lower than birds generally seen in the morning - because they are more in keeping with the number of birds that people are likely to see in their neighbourhood on a daily basis.

In the study, common types of birds including blackbirds, robins, blue tits and crows were seen. But the study did not find a relationship between the species of birds and mental health, but rather the number of birds they could see from their windows, in the garden or in their neighbourhood.

Previous studies have found that the ability of most people to identify different species is low (eg Dallimer et al, 2012), suggesting that for most people it is interacting with birds, not just specific birds, that provides well-being.

University of Exeter research fellow Dr Daniel Cox, who led the study, said: "This study starts to unpick the role that some key components of nature play for our mental well-being".

Birds around the home, and nature in general, show great promise in preventative health care, making cities healthier, happier places to live".

The positive association between birds, shrubs and trees and better mental health applied, even after controlling for variation in neighbourhood deprivation, household income, age and a wide range of other socio-demographic factors.

Recent research by Dr Cox and Professor Kevin Gaston, who are based at the Environmental Sustainability Institute at the Penryn Campus at the University of Exeter, found that watching birds makes people feel relaxed and connected to nature (Cox and Gaston, 2016).

The research is published in the journal Bioscience and was funded by the Natural Environment Research Council as conducted as part of the Fragments, Functions, Flows and Ecosystem Services project.

Read more University News



GB

YOUTH
ARTS
ALLIANCE

CERAMICS WORKSHOP

MADE POSSIBLE
THRU ARPA FUNDING
FROM
SUPERIOR TOWNSHIP



SUPERIOR TOWNSHIP
YOUTH IN 2ND THROUGH
5TH GRADE ARE INVITED!

NO EXPERIENCE
NECESSARY!

YAA TEACHING
ARTIST ANNA WILL
INTRODUCE HAND
BUILDING CERAMIC
SKILLS AND
TECHNIQUES

REGISTER
TODAY!

<http://bit.ly/3YxGXyF>

SPACE IS LIMITED TO
20 PARTICIPANTS

SUPPLIES & SNACKS PROVIDED

QUESTIONS?
DAWN@YOUTHARTSALLIANCE.ORG



WEDNESDAYS, 4-5:30PM
MARCH 15TH-MAY 3RD
SOUTH POINTE SCHOLARS
10550 GEDDES RD, YPSILANTI, MI 48198

TRANSPORTATION
AVAILABLE

YOUTHARTSALLIANCE.ORG



@YOUTH.ARTS.ALLIANCE



@YOUTHARTSALLIANCE2013

YOUTH
ARTS
ALLIANCE

MUSIC WORKSHOP

MADE POSSIBLE
THRU ARPA FUNDING
FROM
SUPERIOR TOWNSHIP



SUPERIOR TOWNSHIP
YOUTH IN 2ND THROUGH
5TH GRADE ARE INVITED!

NO EXPERIENCE
NECESSARY!

YAA TEACHING
ARTISTS BEN, KYLE
& SAM WILL
INTRODUCE
INSTRUMENTS,
SONG WRITING &
AUDIO
ENGINEERING

**REGISTER
TODAY!**

<http://bit.ly/3YxGXyF>

SPACE IS LIMITED TO
20 PARTICIPANTS

SUPPLIES & SNACKS PROVIDED

QUESTIONS?
DAWN@YOUTHARTSALLIANCE.ORG



THURSDAYS, 4-5:30PM
MARCH 16TH-MAY 4TH
SOUTH POINTE SCHOLARS
10550 GEDDES RD, YPSILANTI, MI 48198

TRANSPORTATION
AVAILABLE

YOUTHARTSALLIANCE.ORG



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PROPOSED 2023 Special Events Dates

9B

EVENT	LOCATION	DATE/TIME	RAIN DATE
Easter Egg Hunt	Fireman's Park	April 1st @ 11:00am Saturday	April 2nd Sunday
Backyard Birding	LeFurge Preserve	May 13th @ 9:00am Saturday	TBD
Superior Day	Oakbrook Park	June 10th @ 11:00am Saturday	June 11th Sunday
Kite & Rocket Day	Fireman's Park	June 24th @ 11:00am Saturday	June 25th Sunday
Movies on The Green	Dixboro Village Green	July 8th @ 8:30pm Saturday	N/A
Movies in the Park	Oakbrook Park	Aug. 12th @ 8:00pm Saturday	N/A
Live! Here! Now!	Fireman's Park	Aug. 26th @ TBD Saturday	N/A
Movies in the Park	Fireman's Park	Sept. 9th @ 7:30pm Saturday	N/A
Nature Hunt Bingo	CHNP	Oct. 7th @ 11:00am Saturday	Oct. 8th Sunday
Pumpkin Carving	Norfolk Park	Oct. 21st @ 11:00am Saturday	Oct. 22nd Sunday
Christmas Tree Lighting	Old Township Hall	Dec. 2nd @ 6:00pm Saturday	N/A

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INTEROFFICE MEMORANDUM

TO: PARKS & RECREATION COMMISSION

FROM: JUAN BRADFORD, PARKS & RECREATION DIRECTOR

SUBJECT: FULL TIME BENEFITS DATE

DATE: FEBRUARY 14, 2023

As you may recall, at the November 28, 2022 Parks & Recreation Commission meeting, the Commission voted unanimously to make the Parks & Recreation Directors position a full-time position beginning December 5, 2022. Although it was not included in the motion, there was discussion and consensus amongst the Commission at that time that for the purpose of calculating sick, personal, and vacation time, as well as longevity and wellness bonuses, my original hire date of October 6, 2015 would be used.

It has been brought to my attention that the previously mentioned time off and bonuses should have been included in the original motion so that there is a record in the Commission minutes. Therefore, I would recommend the following motion be made and approved at the February 27, 2023 Commission meeting;

Motion

For the purpose of calculating longevity pay, wellness bonuses, and the accumulation and payout of sick time, personal time, and vacation time, for Parks & Recreation Director, Juan Bradford, his original hire date of October 6, 2015 shall be used as the date of record.

If you have any questions please feel free to contact me at your convenience.

J.D.

Juan Bradford

From: Juan Bradford
Sent: Wednesday, February 15, 2023 2:43 PM
To: Ken Schwartz
Subject: Ypsi Township Community Center Resident Rates For ST

Some talking points regarding ST residents being able to receive resident rates at the Ypsi Township Community Center.

- Idea originally stemmed from a P&R Commission meeting discussion.
- I have met with Ypsi Township P&R Director, John Hines three times since October 2022 to discuss feasibility.
- You and I toured the facility in mid-January.
- There approximately 1,250 non-residents that use the center. Not all of these are Superior Township residents
- Non-residents typically pay an additional \$10 per program or event.
- Non-residents typically pay an additional \$2 per round of golf.
- The approximate combined total paid, over and above the resident rate, for non-resident users was \$7,000 - \$9,000

- **Discussion:**
 - Should ST consider entering into an agreement with Ypsi Township that enables ST residents to receive resident rates for recreational and leisure services.
 - ST would pay a mutually agreed upon flat fee to Ypsi Township annually for the life of the agreement to cover the resident vs. non-resident fee difference.



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Memorandum

To: Township Board
From: Keith Lockie
Date: February 15, 2023
Re: Board Liaison to Parks Pay

Liaisons to various Township boards and commissions, except for the liaison to Parks, have always been paid for meeting attendance at the rate of pay the other attendees receive. The expense for the liaison pay is then charged back to the relevant department and fund.

The current Parks liaison has asked that we treat her the same way we do other liaisons, which for equity's sake I agree with.

For 2023, the estimated pay would be \$208 per meeting with 12 meetings, or an annual expense to the Parks' Fund of \$2,496. The Parks Director has asked that this amount be transferred from the General Fund to the Parks Fund for 2023.

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
01/24/2023	GENL	46262	FEB 23-GBP	DELTA DENTAL	DENTAL INSURANCE - FEB 2023	853.000	966	55.36
01/24/2023	GENL	46269	JAN 23	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - JAN 2023	289.000	000	1,074.02
			JAN 23		PENSION /HCSP - JAN 2023	289.000	000	300.00
			JAN 23		PENSION /HCSP - JAN 2023	289.000	000	620.64
				CHECK GENL 46269 TOTAL FOR FU				<u>1,994.66</u>
01/24/2023	GENL	46270	FEB 23 -GBP	VSP INSURANCE CO	VISION INSURANCE - FEBRUARY 2023	854.000	966	15.73
01/24/2023	GENL	46272	151919	YPSILANTI ACE HARDWARE	KUBOTA HARDWARE	930.000	755	16.16
			151964		KUBOTA HARDWARE	930.000	755	4.25
			151925		KUBOTA HARDWARE	930.000	755	3.78
				CHECK GENL 46272 TOTAL FOR FU				<u>24.19</u>
01/31/2023	GENL	46276	9010433	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES/SHOVELS AND RACKS	740.000	755	140.07
01/31/2023	GENL	46277	197838	KAY PARK RECREATION	DOUBLE PEDESTAL GRILL FOR HARVEST	M930.000	755	892.30
01/31/2023	GENL	46284#	1646713289	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	740.000	751	128.91
			1646713289		OFFICE SUPPLIES	740.000	755	22.64
				CHECK GENL 46284 TOTAL FOR FU				<u>151.55</u>
01/31/2023	GENL	46286	2223-GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/2/23 PAY	289.000	000	8,615.78
01/31/2023	GENL	46287	1012423-02	SUPERIOR TWP UTILITY DEPARTMENT	BRADFORD CELL PHONE - JAN 23	850.000	751	49.79
01/31/2023	GENL	46290	152469	YPSILANTI ACE HARDWARE	SHOP SULLIES - BATTERIES	740.000	755	26.65
02/07/2023	GENL	46292	87042413	WEX BANK	FUEL -JAN 2023	742.000	755	119.82
02/07/2023	GENL	46296#	16QY-3W17-C4XW	AMAZON CAPITAL SERVICES	STANDING DESK	740.000	751	119.87
			AVAEB59LBGNZO		FIRST AID SUPPLIES	740.000	755	244.36
			1LIT-36W7-GCIK		CREDIT FOR CARHARTT JACKET	741.000	755	(144.99)
				CHECK GENL 46296 TOTAL FOR FU				<u>219.24</u>
02/07/2023	GENL	46301	JAN 23-P	DTE ENERGY	ELECTRIC - PARKS BARN -JAN 23	920.000	755	18.19
02/07/2023	GENL	46304	FEB 23	LAURA BENNETT	REIMBURSEMENT FOR PERSONAL USE OF C	801.000	751	14.99
02/07/2023	GENL	46306	MAR 23	MEDMUTUAL LIFE	LIFE INSURANCE - MARCH 2023	855.000	966	11.35
02/14/2023	GENL	46324	21623-GBPL	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/16/2023 PAY	289.000	000	7,245.74
02/22/2023	GENL	46329	MARCH 23	DELTA DENTAL	DENTAL INSURANCE - MARCH 2023	853.000	966	110.18

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
02/22/2023	GENL	46340	FEB 23	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - FEB 2023	289.000	000	520.02
			FEB 23		PENSION /HCSP - FEB 2023	289.000	000	1,074.02
			FEB 23		PENSION /HCSP - FEB 2023	289.000	000	300.00
				CHECK GENL 46340 TOTAL FOR FU				1,894.04
02/22/2023	GENL	46342	MARCH 23	VSP INSURANCE CO	VISION INSURANCE - MARCH 2023	854.000	966	15.73
					Total for fund 508 PARKS & RECREATION			21,615.36

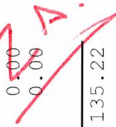
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PERIOD ENDING 01/31/2023

2023

ACTIVITY FOR MONTH

GL NUMBER	DESCRIPTION	2023		ACTIVITY FOR		AVAILABLE BALANCE	% BGDG USED	YTD BALANCE 01/31/2022
		ORIGINAL BUDGET	AMENDED BUDGET	01/31/2023	01/31/23			
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	323,909.00	323,909.00	26,992.42	26,992.42	296,916.58	8.33	25,954.25
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	18,975.00	18,975.00	0.00	0.00	18,975.00	0.00	0.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-000-680.000	TREASURY BILL FEES	0.00	0.00	0.00	0.00	0.00	0.00	(531.46)
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	100.00	100.00	500.00	16.67	0.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	917.00	917.00	0.00	0.00	917.00	0.00	0.00
Total Dept 000 - REVENUE		347,401.00	347,401.00	27,092.42	27,092.42	320,308.58	7.80	25,422.79
TOTAL REVENUES		347,401.00	347,401.00	27,092.42	27,092.42	320,308.58	7.80	25,422.79
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	19,469.00	19,469.00	1,518.40	1,518.40	17,950.60	7.80	504.25
508-751-702.000	SALARIES	45,049.00	45,049.00	3,508.60	3,508.60	41,540.40	7.79	3,066.72
508-751-702.002	CONTROLLER SALARY	6,464.00	6,464.00	575.78	575.78	5,888.22	8.91	484.41
508-751-710.000	TRAINING	1,200.00	1,200.00	1,060.50	1,060.50	139.50	88.38	0.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	4,617.48	4,617.48	(4,617.48)	100.00	0.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	248.78	248.78	751.22	24.88	116.95
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,500.00	3,500.00	41.10	41.10	3,458.90	1.17	200.34
508-751-850.000	TELECOMMUNICATIONS	1,500.00	1,500.00	49.79	49.79	1,450.21	3.32	49.87
508-751-851.000	INSURANCE & BONDS	10,500.00	10,500.00	813.86	813.86	9,686.14	7.75	721.48
508-751-860.000	TRANSPORTATION	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00	0.00
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	500.00	150.00	76.92	500.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	0.00	0.00	300.00	0.00	0.00
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		100,532.00	100,532.00	12,934.29	12,934.29	87,597.71	12.87	5,644.02
Dept 754 - RECREATION								
508-754-702.000	SALARIES	12,241.00	12,241.00	1,299.46	1,299.46	10,941.54	10.62	74.16
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00	0.00
508-754-801.000	PROFESSIONAL SERVICES - OTHER	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00	1,011.06
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	50.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
Total Dept 754 - RECREATION		28,201.00	28,201.00	1,299.46	1,299.46	26,901.54	4.61	1,135.22
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	111,908.00	111,908.00	6,910.86	6,910.86	104,997.14	6.18	5,120.10



PERIOD ENDING 01/31/2023

ACTIVITY FOR MONTH

01/31/23

2023 ORIGINAL BUDGET

2023 AMENDED BUDGET

YTD BALANCE 01/31/2023

AVAILABLE BALANCE

% BUDGET USED

YTD BALANCE 01/31/2022

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/23	AVAILABLE BALANCE	% BUDGET USED	YTD BALANCE 01/31/2022
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-710.000	TRAINING	700.00	700.00	0.00	0.00	700.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	3,986.00	3,986.00	984.73	984.73	3,001.27	24.70	3,263.13
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	433.72	433.72	5,066.28	7.89	206.84
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	(144.99)	(144.99)	1,144.99	(14.50)	0.00
508-755-742.000	FUEL-LUBRICANTS	6,500.00	6,500.00	281.77	281.77	6,218.23	4.33	109.74
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	161.09	161.09	2,338.91	6.44	160.35
508-755-850.000	TELECOMMUNICATIONS	660.00	660.00	0.00	0.00	660.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	950.00	950.00	18.19	18.19	931.81	1.91	17.05
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	1,099.31	1,099.31	11,400.69	8.79	0.00
508-755-930.001	CONTROLLED BURNS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-755-975.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,157.00	2,157.00	0.00	0.00	2,157.00	0.00	0.00
Total Dept 755 - PARK MAINTENANCE		188,761.00	188,761.00	9,744.68	9,744.68	179,016.32	5.16	8,877.21
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	15,370.00	15,370.00	1,470.40	1,470.40	13,899.60	9.57	957.25
508-966-858.000	PENSION	14,537.00	14,537.00	0.00	0.00	14,537.00	0.00	1,152.42
Total Dept 966 - UNALLOCATED EXPENSES		29,907.00	29,907.00	1,470.40	1,470.40	28,436.60	4.92	2,109.67
TOTAL EXPENDITURES		347,401.00	347,401.00	25,448.83	25,448.83	321,952.17	7.33	17,766.12
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		347,401.00	347,401.00	27,092.42	27,092.42	320,308.58	7.80	25,422.79
TOTAL EXPENDITURES		347,401.00	347,401.00	25,448.83	25,448.83	321,952.17	7.33	17,766.12
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,643.59	1,643.59	(1,643.59)	100.00	7,656.67