

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198**

February 21, 2023

7:00 p.m.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES (TAB 1)
 - a. January 12, Special Meeting
 - b. January 17, 2023, Regular Meeting
 - c. February 6, 2023, Special Meeting
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
 - a. OHM Update – Kyle Selter, Chris Elenbaas, and George Tsakoff
 - Water System Master Plan & Reliability Study overview
 - Geddes Rd Pathway/TAP Grant project status & milestones
 - ADA Ramp Project status and clarifications
8. REPORTS (TAB 2)
 - a. Supervisor
 - b. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
 - c. Community Center Advisory Committee Update – Clerk Findley
 - d. ARPA Funds Committee Update – Trustee McGill
 - e. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff's Report
 - f. Treasurer's Investment Report
9. COMMUNICATIONS (TAB 3)
 - a. Ypsilanti Meals on Wheels Update – email from Alison Foreman
 - b. Superior Day - Save the Date Flyer
 - c. Letter of Support for Community Garden – Planning Commission
10. UNFINISHED BUSINESS
 - a. Master Plan Update
 - b. Oakbrook Signage Bid from Signs and More – Supervisor Schwartz
 - c. Permit for Well at Dixboro Village – Supervisor Schwartz

- d. Conversion of Old Township Library into Sleeping Quarters for Firefighters and Restroom for Parks and Recreation Department- Chief Chevrette and Juan Bradford.
- e. Evaluate Continuing Contracts with TAZ and OHM.
- f. Rock Property Programming – Date for Special Meeting
- g. Signed Easement Release from Tom Lawson

11. NEW BUSINESS (TAB 4)

- a. Resolution 2023-4, Resolution to Make Fire Marshall Kimball Permanent Part-time.
- b. Resolution 2023-5, Resolution for Programming Contract with CLR Academy
- c. Resolution 2023-6, Resolution for Programming Contract with Youth Arts Alliance
- d. Resolution 2023-7, Resolution to Apply for Fire Station Pavement Replacement Permit
- e. Resolution 2023-8, Resolution to Approve Contract with DTE for Lighting Along Harris Road
- f. Resolution 2023-9, Resolution to Develop a Community Farm in the Qualified Census Tract
- g. Resolution 2023-10, Resolution to Accept Proposal from OHM for Correction of Drainage at Fireman’s Park
- h. Resolutions 2023-11, Resolution to Accept Proposal from OHM for 2023 Residential Sidewalk Repair Program Assessment and Field Marking Services
- i. Motion to Accept Invoice for Tree Stump Removal – Andrew Tree Service
- j. Motion to Approve Monthly Pay of Parks and Recreation Trustees
- k. Motion to Approve Geddes Road Pathway Agreement
- l. Motion to Approve Planning Commission & Dixboro Design Review Board Reappointments
- m. Motion to Approve Reimbursement from T&A Fund -Infinity Homes
- n. Motion to Accept Proposal for Appraisal of Dixboro Village Green by Paul Bidwell

12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS (TAB 5)

13. PLEAS AND PETITIONS

14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email:lynettefindley@superior-twp.org

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
JANUARY 12, 2023
PROPOSED MINUTES
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1. CALL TO ORDER

The special meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 6:05 p.m. on January 12, 2023, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Bernice Lindke, Trustee Nancy Caviston, Trustee Bill Secrest and Trustee Rhonda McGill.

3. ADOPTION OF AGENDA

It was moved by Trustee Lindke supported by Trustee Caviston to adopt the agenda.

The motion carried by unanimous vote.

4. CITIZEN PARTICIPATION

None.

5. NEW BUSINESS

A. RESOLUTION 2022-75, RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE CHARTER TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL, AND VISION INSURANCE FOR EMPLOYEES OF THE TOWNSHIP – CONCERNS FROM FIRE DEPARTMENT STAFF

- Firefighter Lance Pierce restated his comments from the December 19, 2022, Board meeting. The Fire Department is requesting their Wellness Bonuses be raised to the full amount of the out-of-pocket cost for the employee health insurance.
- The Board discussed needing more information before a vote can be taken.
- Supervisor Schwartz stated he will provide a copy of the Union Contract to the Board by noon the following day and asked Clerk Findley to reach out to Keith Locke, Controller, to obtain the following information:
 1. Number of Single Union Employees.
 2. Number of Family Union Employees.
 3. Number of Single Non-Union Employees.
 4. Number of Family Non-Union Employees.
 5. Amount the Township is paying in premiums this year and last year.

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6. Amount Township would pay to cover complete out-of-pocket cost for Union employees, and both Union and Non-Union employees.
 7. Amount Township paid in Wellness Bonuses last year
 8. Amount Township has paid in Wellness Bonuses this year.
 9. Benefits Union employees get above benefits given to all employees.
- Clerk Findley stated the increase should be for all employees.
 - Trustee McGill stated the increase should be for all employees and that the Wellness Bonus is to cover the out-of-pocket cost of health insurance, not a benefit tied to on-the-job injuries covered by workers' compensation.

It was moved by Trustee Lindke supported by Trustee McGill to table the vote until the January 17, 2023, Board of Trustees Meeting.

The motion passed by unanimous vote.

B. LASALLE CONTRACT.

It was moved by Treasurer Lewis supported by Trustee McGill enter closed session for items B. LaSalle Contract and C. Closed Session to Discuss Attorney Client Privileged Information on the agenda.

Roll call:

Ayes: Trustee Caviston
Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee McGill
Supervisor Schwartz

Nyes: None

Absent: Trustee Secret

The motion carried by unanimous vote.

Closed session began at 6:20 p.m.

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C. CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGED INFORMATION

Meeting reopened at 7:40 p.m.

6. PLEAS AND PETITIONS

None.

7. ADJOURNMENT

It was moved by Trustee McGill supported by Treasurer Lewis, that the meeting be adjourned. The motion carried and the meeting adjourned at 7:41 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

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REGULAR MEETING
JANUARY 17, 2023
PROPOSED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on January 17, 2023, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: None

4. ADOPTION OF AGENDA

It was moved by Treasurer Lewis supported by Trustee Caviston, to adopt the agenda.
The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. DECEMBER 19, 2023, REGULAR MEETING

It was moved by Trustee Caviston supported by Trustee McGill, to approve the minutes of the regular Board meeting of December 19, 2022, as presented.

The motion carried by unanimous vote.

~~B. DECEMBER 19, 2023, REGULAR MEETING, CLOSED SESSION~~

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

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- Annie Somerville, County Commissioner, introduced herself to the Board and Township. She informed the Township that the County meetings are held on the first and third Wednesday of every month at 5:30p.m.
- Jan Piert, Ann's Way, voiced her support of the proposal for a community garden.
- Scott Nelson, Whitmore Lake, Michigan, spoke about past work with T.C. Collins and gave his support for a community garden.
- Clerk Findley read several emails from residents in support of a community garden.

7. PRESENTATIONS AND PUBLIC HEARINGS

A. COMMUNITY GARDEN – T.C. COLLINS

- T.C. Collins gave a presentation detailing plans and costs for a community garden in the Township. He is asking for \$170,000.00 (one hundred seventy thousand) in ARPA funds for this project.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- Sidewalk repairs: A letter will be sent to residents in March, and they will have until October 1, 2023, to make repairs. The Supervisor would like to see marks, made by OHM, indicating where repairs need to be made. He stated a concrete contractor may be able to make the marks and that the Township should find a concrete vendor for the residents. He added that Geddes Ridge still needs to be evaluated.
- Supervisor Schwartz will bring, to the February Board meeting, a proposal for removal of tree stumps left at the corners of MacIntosh and Harvest Ln, and MacIntosh and Wiard by DTE.
- Salem Sewer case appeal: oral arguments have been made, and it may be months before an opinion is given.
- Signs and More will be providing bids to repair Oakbrook signs. Supervisor Schwartz hopes to have the bids by the February Board meeting.
- YMCA Focus Group: Supervisor Schwartz and Clerk Findley reported on their positive experience in the focus group that was run by Gro Marketing.
- Lieutenant Robinson will attend the February 21, 2023, Board Meeting.
- Appraisal for Dixboro Green: Supervisor Schwartz was referred to an appraiser who only does church appraisals. He has not heard back from Paul Bidwell.

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B. LIAISON REPORT ON PARKS AND RECREATION COMMISSION MEETING - TRUSTEE LINDKE

- The Commission has not met since last Board of Trustees meeting.

C. COMMUNITY CENTER ADVISORY COMMITTEE UPDATE- CLERK FINDLEY

- The Committee has not met since the last Board of Trustees meeting.

D. ARPA FUNDS COMMITTEE UPDATE – TRUSTEE MCGILL

- Presentation from T.C. Collins during Presentations and Public Hearings.
- Trustee McGill stated the Committee feels it would be best to commit the remainder of the ARPA funds to the Community Center.

E. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Treasurer Lewis supported by Trustee McGill, that the Superior Township Board receive all reports.

Trustee Lindke stated she would like to address the amount of “Out of Area” calls.

The motion carried by unanimous vote.

9. COMMUNICATIONS

A. COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP – EMAIL FROM BRENDA BAKER

- Juan Bradford, Parks and Recreation, stated the Parks and Recreation Department is working to bring back Superior Day.
- Brenda Baker explained the welcome packets.
- Clerk Findley offered to share a list of businesses in Superior Township.

B. VICTOR LILLICH MOVE TO NEW FIRM AND RATE INCREASE -EMAIL

- Victor Lillich spoke about his move to a new firm and informed the Board the new firm will be sending them a letter with information on the new rate.
- Fred Lucas also introduce Burke Castleberry, new attorney at the firm with Mr. Lucas and Mr. Lillich.

10. UNFINISHED BUSINESS

A. ADA CURB CUTS -UPATE FROM OHM

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- No update currently. Supervisor Schwartz was unable to contact Kyle Selter, OHM. He plans to email him and forward email to Board members.

B. PERMIT FOR WELL AT DIXBORO VILLAGE

- No update currently. Supervisor Schwartz is waiting for a call back from John Pelukas.

C. PLAN FOR FIREFIGHTERS' NEW SLEEPING AREA IN OLD TOWNSHIP LIBRARY

- Chief Chevrette gave presentation and rough numbers for completing the project. The Board asked for final numbers.
- Trustee McGill asked if the cost would come from the Fire Department budget. She also confirmed that the Parks and Recreation Department has space in the building, and she stated it is her understanding Parks and Recreation does not have access to a restroom.
- Trustee Lindke stated the lack of a restroom was unacceptable and questioned if this was against OSHA rules. Several other Board members expressed their agreement.
- Trustee McGill asked about the rules concerning the number of firefighters required.
- Chief Chevrette explained the OSHA rule of two in, and two out.
- Trustee Lindke asked if the entire space is needed and about the use of different areas in the building.
- Trustee McGill and Trustee Caviston inquired if the building has been looked at for possible additions.
- There was a discussion about different options for the space and providing a restroom access for Parks and Recreation.

D. LIGHTING ALONG PATHWAY ON HARRIS ROAD – UPDATE FROM SUPERVISOR SCHWARTZ

- DTE has submitted a bid and Supervisor Schwartz is hoping to have to a contract in time for the February Board meeting.
- Treasurer Lewis stated the bid total was \$8469.28 (eight thousand, four hundred and sixty nine dollars and twenty-eight cents).

11. NEW BUSINESS

A. RESOLUTION 2023-1, RESOLUTION TO ADOPT THE PARKS, RECREATION AND OPEN SPACE 2023-2027 PLAN

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The following resolution was moved by Trustee Lindke supported by Clerk Findley.

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WASHTENAW COUNTY, MICHIGAN
JANUARY 17, 2023
RESOLUTION 2023-1**

A RESOLUTION TO ADOPT THE PARKS, RECREATION AND OPEN SPACE 2023-2027 PLAN

WHEREAS, the Superior Township Parks & Recreation Commission has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2023 through 2027; and

WHEREAS, the Parks & Recreation Commission began the process of developing a Parks, Recreation, and Open Space Plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities; and

WHEREAS, the Parks & Recreation Commission has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Charter Township of Superior; and

WHEREAS, residents of the Charter Township of Superior were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan; and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on December 19, 2022, at the Charter Township of Superior's Township Hall to provide an opportunity for all residents of the township to express opinions, ask questions, and discuss all aspects of the 2023-2027 Parks, Recreation, and Open Space Plan, and

WHEREAS, after the public hearing, the Parks & Recreation Commission voted to adopt said 2023-2027 Parks, Recreation, and Open Space Plan; and

WHEREAS, the plan serves as a guideline for park land, open space, and recreation planning by the Parks & Recreation Commission; and

WHEREAS, the plan also serves as a planning tool for other Township boards and commissions, such as the Planning Commission and the Township Board; and

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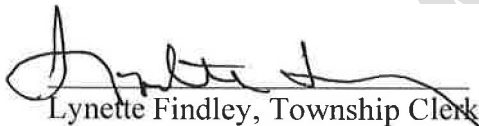
WHEREAS, the adoption of a five-year plan is mandated by the State of Michigan for eligibility for State grants; and

WHEREAS, the Park & Recreation Commission has recommended that the Superior Charter Township Board adopt the Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board concurs with the recommendation of the Parks & Recreation Commission and hereby adopts the Parks, Recreation, and Open Space Plan for the Years 2023-2027.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 17, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

01/17/2023

Date Certified

The resolution carried by unanimous vote.

B. RESOLUTION 2023-2, RESOLUTION TO PURCHASE FIRE MARSHAL VEHICLE.

The following resolution was moved by Trustee Caviston supported by Treasurer Lewis.

Chief Chevrette explained the need for the vehicle, the cost, and stated that the funds were approved in the 2023 budget.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
JANUARY 17, 2023
RESOLUTION 2023-2**

A RESOLUTION TO PURCHASE FIRE MARSHAL VEHICLE

WHEREAS, The Charter Township of Superior Fire Department is in need of a vehicle for the Fire Marshall; and,

WHEREAS, The Charter Township of Superior Board approved the Fire Department 2023 Budget which includes the purchase of a new vehicle; and,

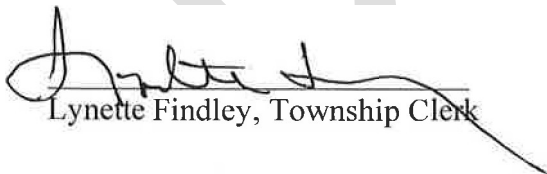
WHEREAS, The Charter Township of Superior Fire Chief has received a quote for a 2023 GMC Sierra 3500HD Crew Cab 4x4 Pickup Truck and recommended remote start from Todd Wenzel Buick GMC of Westland, under the State of Michigan MiDeal program; and,

WHEREAS, The cost totals \$40, 224.20.

NOW, THEREFORE, BE IT RESOLVED THAT: the Charter Township of Superior Board of Trustees hereby approves the purchase of the 2023 GMC Sierra 3500HD Crew Cab 4x4 Pickup Truck and recommended remote start for the cost of \$40,224.20.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 17, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

01/17/2023

Date Certified

Roll Call:

Ayes:
Treasurer Lewis
Trustee Lindke

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Trustee McGill
Trustee Secrest
Supervisor Schwartz
Trustee Caviston
Clerk Findley

Nyes:
None

Absent:
None

The resolution carried by unanimous vote.

Supervisor Schwartz added that he would like to add making the Fire Marshal Permanent Part-time at the next Board meeting.

Treasurer Lewis stated the new truck cost was approved in the 2023 budget.

C. RESOLUTION 2023-3, A RESOLUTION APPROVING 2023 POVERTY EXEMPTION GUIDELINES FOR THE BOARD OF REVIEW

The following resolution was moved by Trustee Lindke supported by Clerk Findley.

Supervisor Schwartz explained the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
JANUARY 17, 2023
RESOLUTION 2023-3**

A RESOLUTION APPROVING 2023 POVERTY EXEMPTION GUIDELINES FOR THE BOARD OF REVIEW

WHEREAS the adoption of guidelines for poverty exemptions is required of the Township Board; and

WHEREAS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

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WHEREAS, pursuant to PA 390 of 1994, the Charter Township of Superior, Washtenaw County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application, Michigan Department of Treasury form 5737 (01-21) shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence. The Superior Township annual allowable income is also included for all persons residing in the principal residence.

Annual Allowable Income for 2023 Assessments

<u>Number of Persons Residing in the Principal Residence</u>	<u>Federal Poverty Guideline Annual allowable income</u>	<u>Superior Township Annual allowable income</u>
1 Person	\$13,590	\$25,142
2 Persons	\$18,310	\$30,142

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3 Persons	\$23,030	\$35,142
4 Persons	\$27,750	\$40,142
5 Persons	\$32,470	\$45,142
6 Persons	\$37,190	\$50,142
7 Persons	\$41,910	\$55,142
8 Persons	\$46,630	\$60,142
For each additional person	\$4,720 per each additional person	\$5,000 per each additional person

Asset Test

The applicant is required to provide a list of assets for all persons residing in the residence. Based upon the assets and income listed on a poverty exemption application, the Board of Review may grant the applicant 100%, 50% or 25% reduction in taxable value. An applicant could meet the income guidelines but not the asset guidelines. The total assets for all persons residing in the residence excluding the homestead shall not exceed \$20,000.

Assets include but are not limited to:

- A second home, land, vehicles
- Recreational vehicles such as campers, motorhomes, boats, and ATV's
- Buildings other than the residence
- Equipment, other personal property of value
- All Bank accounts, stocks
- Money received from the sale of property, such as, stocks, bonds, or a house or car (unless a person is in the specific business of selling such property)
- Withdrawals of bank deposits and borrowed money.
- Gifts, loans, lump-sum inheritances, and one-time insurance payments
- Food or housing received in lieu of wages.
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches.

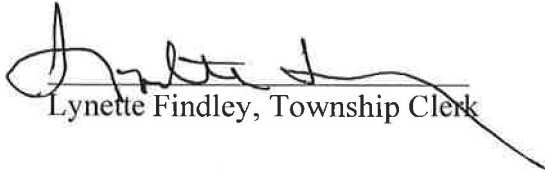
NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption. Based upon the assets and income listed on a poverty exemption application, the Board of Review may grant the applicant 100%, 50% or 25% reduction in taxable value.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and

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correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 17, 2023, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

01/17/2023

Date Certified

Roll Call:

Ayes:

Trustee Caviston
Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee McGill
Trustee Secrest
Supervisor Schwartz

Nyes:

None

Absent:

None

The resolution carried by unanimous vote.

D. CONVERSION OF OLD TOWNSHIP LIBRARY INTO SLEEPING AREA FOR FIREFIGHTERS

- Chief Chevrette gave presentation during unfinished business. There was a discussion about the project which included providing a restroom for the Parks and Recreation staff. He shared the quotes he has so far. Paint wall and doors: \$2,700.00 (two thousand-seven hundred), wall dividers and four (4) bed frames: \$3,600.00 (three thousand-six hundred), station alerting system: \$3,400.00 (three thousand-four hundred) and electrical upgrade: \$4,900.00 (four thousand-nine hundred).
- The Board asked that the Chief provide a detailed budget and that he works with Juan Bradford provide a plan for a restroom for the Parks and Recreation staff.

It was moved by Trustee McGill supported by Trustee Caviston to table the motion until the February 21, 2023, Board of Trustees' meeting.

The motion was tabled by unanimous vote.

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E. TREASURER LEWIS REQUEST FOR AN ADDITIONAL 3 TO 5 HOURS OF TRAINING FROM THE FORMER SUPERIOR TOWNSHIP TREASURER

It was moved by Clerk Findley supported by Trustee McGill to approve an additional three to five hours of training to Treasurer Lewis by the former Superior Township Treasurer.

The motion passed by unanimous vote.

F. FIRE FIGHTERS CONCERN WITH RESOLUTION 2022-75

- Fred Lucas suggested the Township set aside the remaining amount not given in the Wellness Bonus and pay out as needed. He reasoned that the cost to the Township would not be as great, and benefits would not be diminished.
- Trustee McGill asked if this would apply to non-union employees as well.
- Supervisor Schwartz explained that historically non-union employees did not receive the full amount in their Wellness Bonuses.
- Fred Lucas stated the amount is not stated in the contract, however, an arbitrator will look at historical practice and that it is unclear if this payment was bargained for.
- Trustee Lindke stated many non-union employees would like equity. She and another Trustee have been trying to calculate the cost to the Township to provide equal Wellness Benefits to all employees.
- Trustee McGill stated that it should be equal, pointing out that reaching the deductible could be a hardship for any employee.
- Trustee Caviston agreed.
- Clerk Findley stated non-union and union employees alike were not aware of the disparity until two days prior to the January Board meeting. She asked when this difference began.
- Treasurer Lewis stated what she was hearing from the Board is that the other members would like to see equity in the benefits.
- Trustee Lindke suggested that the Board place the difference into a fund for the non-union employees as well.
- Fire Fighter Lance Pierce made a comment that this plan would cause the office staff more work. He also brought up that the Union was not alerted to the change in Health Plan.
- Clerk Findley stated the Township would be able to accommodate the extra workflow.
- Supervisor Schwartz asked if the Board was in agreement that if the money is set aside for Union employees that it should also be done for non-union.
- The other Board members stated yes.
- Fred Lucas stated that a grievance has been filed and that the Board should go through the grievance process prior to making a decision.
- Fred Lucas informed the Board he and Juan Bradford would be meeting the following day with Youth Art Alliance (YAA). He has sent the contract to Mighty Oaks and has not received a response.

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12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Treasurer Lewis supported by Clerk Findley, to receive bills for payment and record of disbursements.

Trustee Lindke asked about the payments of \$4940.00 (four thousand nine hundred and forty) and \$3450.00 (three thousand four hundred and fifty) to Castleberry and Lucas, and their fee increases. She asked about a payment to Clerk Findley for over \$1000.00 (one thousand), a payment to Washtenaw County for \$24,000.00 (twenty-four thousand) for library, the monthly retainer to Carlyle Wortman, and the payments to Jameel Williams. She also requested an update on the Master Plan and would like to evaluate continuing to use Taz and OHM.

Supervisor Schwartz stated there is another \$400,000.00 (four hundred thousand) bill due to Washtenaw County.

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

- Trustee Lindke would like to address the overtime being paid, in particular, to the firefighters.
- There was a discussion about the staffing shortage within the Fire Department including comments from Firefighter Jeff French.

14. ADJOURNMENT

It was moved by Treasurer Lewis supported by Trustee McGill, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:31p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
FEBRUARY 6, 2023, 2023
PROPOSED MINUTES
PAGE 1**

1. CALL TO ORDER

The special meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 4:00 p.m. on February 6, 2023, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Bernice Lindke, Trustee Rhonda McGill, and Trustee Bill Secrest.

Absent: Trustee Nancy Caviston

3. ADOPTION OF AGENDA

It was moved by Trustee McGill supported by Treasurer Lewis to adopt the agenda.

The motion carried by unanimous vote.

4. CITIZEN PARTICIPATION

- Matt Schuster, 5766 Geddes Rd., stated his continuing concern about the construction happening on his land and his neighbor's land.
- Clerk Findley let Mr. Schuster know he was not included on the agenda because it was a special meeting with a set agenda and that he needs to communicate through the attorney or share in a Regular Board Meeting.
- Trustee Secrest asked what Mr. Schuster would like done.
- Mr. Schuster said he would like the State laws followed, a productive conversation and resolution to the issue.
- Fred Lucas stated there are five pending appeals from the ZBA and a litigation the Township is not involved in.
- Members of the Board thanked Mr. Schuster for his patience.

5. NEW BUSINESS

A. APPROVE CLOSED SESSION MINUTES: DECEMBER 19, 2022

It was moved by Trustee Lindke supported Treasurer Lewis by to adopt the minutes of the closed session of the December 19, 2022, Board of Trustees regular meeting.

- Clarification about the rules for going into closed session were discussed.
- It was decided to defer A and B until closed session due to questions.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
FEBRUARY 6, 2023, 2023
PROPOSED MINUTES
PAGE 2**

B. APPROVE CLOSED SESSION MINUTES: JANUARY 12, 2023

- It was decided to defer A and B until closed session due to questions.

C. UPDATE ON PENDING LITIGATION FROM TOWNSHIP ATTORNEY

- Fred Lucas stated he forwarded a letter from Marc McAlpine, attorney for LaSalle, with an offer of \$2,000,000 (two million).
- Fred Lucas stated in his opinion the Board should agree to file a complaint for breach of contract.
- Trustee Lindke asked if construction could continue while litigation is ongoing with LaSalle, and if LaSalle has a history of these types of claims.
- Fred Lucas stated George Tsakoff, OHM, knew of one other project LaSalle had issues with. He went on to explain what he saw as the mistakes made by LaSalle.
- Trustee Lindke asked who should have been responsible for stopping LaSalle.
- Fred Lucas gave examples of things done wrong by LaSalle and plans to give the Board names of construction lawyers.
- Trustee Lindke asked what the Board could have done differently.
- There was a discussion about what the Board could do in the future, beyond the contract, to avoid construction issues going on for a lengthy amount of time.
- Trustee McGill expressed her concerns about OHM.
- Fred Lucas stated the Board should speak with a construction lawyer about OHM's actions, and in the future have an employee from the Township Utilities Department tasked with tracking progress of projects and report to the Board.
- The Board and Fred Lucas discussed the issues that caused the pump station project to get to this point.
- Fred Lucas stated he will have the names of three or four lawyers for the Board at the next meeting.
- Supervisor Schwartz stated he noticed supplies and equipment removed from the pump site.
- Fred Lucas stated he will investigate the supply removal.
- Supervisor Schwartz said the Board needs to decide if they will use OHM to get a bid for the remaining work needed or if the Board will hire a new engineering company.
- Treasurer Lewis stated she feels OHM should bid the job out without charging the Township.
- There was a discussion about the Schuster appeals.
- Fred Lucas updated the Board on the EEOC claim, and the FMLA claim.
- Treasurer Lewis and other Board members stated their understanding for mediation on the EEOC case, once explained by Fred Lucas.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
SPECIAL MEETING
FEBRUARY 6, 2023, 2023
PROPOSED MINUTES
PAGE 3**

- Trustee Lindke asked Supervisor Schwartz if he is planning to retire before his term is up because she is hearing rumors, in the community, that he plans to do so.
- Supervisor Schwartz stated he is going to resign in May.

D. EMPLOYEE (KEN SCHWARTZ, SUPERVISOR) REQUEST FOR A CLOSED SESSION TO HEAR AND CONSIDER COMPLAINTS BROUGHT ABOUT AGAINST HIM IN HIS CAPACITY AS AN EMPLOYER.

It was moved by Trustee McGill supported by Trustee Lindke to enter closed session.

Roll call:

Ayes: Clerk Findley
Supervisor Schwartz
Trustee McGill
Trustee Secrest
Treasurer Lewis
Trustee Lindke

Nyes: None

Absent: Trustee Caviston

The motion carried by unanimous vote.

The meeting moved to a closed session at 5:00 p.m.

The meeting reopened at 6:29 p.m.

7. ADJOURNMENT

It was moved by Clerk Findley supported by Trustee Secrest, that the meeting be adjourned. The motion carried and the meeting adjourned at 6:30 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor



Superior Charter Township of Michigan Community Center Advisory Committee Meeting (CCAC)

Christian Love Fellowship Ministries International
1601 Stamford Rd., Ypsilanti, MI 48198
Tuesday, January 31, 2023
5:30 PM

MINUTES

- Clerk Findley thanked Trustee Lindke and Commissioner Annie Somerville for attending the meeting.
- Administrator Dill expressed his commitment and gave county update. He stated that community engagement will continue throughout the process, and a regular check in with all invested parties will continue to avoid issues. He stated the County continues to look at where best to invest in the community. Administrator Dill hopes to have a conversation with Supervisor Brenda Stumbo, and Nicole Brown, Mayor of Ypsilanti. Administrator Dill thanked Kathy Wyatt for her continued encouragement, and Clerk Findley for the SWAT analysis.
- Clerk Findley asked for an update on the purchase of the Cheney School.
- Administrator Dill Attended YCS meeting, and the purchase is in negotiations at this time.
- Commissioner Somerville stated there are four people from Washtenaw County on appropriations at this time: Jason Morgan, Jimmie Wilson, Jeff Irwin, and Sue Shink.
- Administrator Dill said they are working to build a relationship with Lansing.
- Toni Kayumi, President, and CEO for the Ann Arbor YMCA asked for any input from people who attended the community listening sessions done by PB&A. Marketing.
- T.C. Collins stated he would like to make sure the Cheney name is preserved.
- Clerk Findley expressed there are many in the community that want that as well.
- Toni Kayumi stated many YMCAs do include history from where they are located.
- Toni Kayumi gave a report on the different community listening sessions by PB&A. These included the following groups: YMCA staff that live or work in eastern Washtenaw County, program participants, teens, elected officials, and community partners.
- Toni Kayumi explained the process the YMCA is using to gather community input and where they are in the process. She stated the questionnaire is still in progress and PB&A will be reaching out to the community by phone, online and in-person. From that point a report will be generated from the outreach. The next steps will be done by GRO in the following order: programs wanted by community, what is possible in the space, the design of the space, and the cost.

- Clerk Lynette Findley asked about focus groups vs. surveys.
- Toni Kayumi explained the surveys are the process the PB&A uses to collect community input.
- Kathy Wyatt asked where the phone numbers are coming from.
- Administrator Dill assured the committee that the process Toni Kayumi explained is only one tool in the overall strategy.
- Pastor Wimberly stated the need to make sure the unity of YMCA and Community Center is maintained.
- Clerk Findley stated the Committee is dedicated to the project being one entity.
- Clerk Findley announced that Commissioner Crystal Lyte's arrival at the meeting.
- Toni Kayumi stated the project needs to be the center of community and a collaboration of partners.
- Clerk Findley stated language needs to be developed to express the unity of all the participants.
- Toni Kayumi addressed the concerns and stated what the YMCA is doing to help create excitement and trust in the community. She stated the YMCA has applied for a grant from Michigan Medicine.
- Administrator Dill spoke about his visit to the YMCA in Cleveland, OH.
- Brandon Tucker named and explained the five the different sub-committees and wants people to start thinking about how they can contribute to the different sub-committees. The sub-committees are:
 - Community Engagement
 - Facilities
 - Partnerships
 - Programming
 - Resource Development (Fund raising)
- Clerk Findley stated the facilities subcommittee should have the charge of transparency to mitigate the idea that there are two separate entities and she thanked Pastor Wimberly for his contribution of letting the Committee meet at his church.
- Commissioner Somerville stated she would like to see the Committee consider Justin Harper, and Jamal Bufford, CLR, for the Programming sub-committee.
- Kathy Wyatt stated she would like to see the programming on paper to assure her there will be programming of all ages.
- Clerk Findley stated they want to bring in people who have expertise in all the different areas of the sub-committees.
- T.C. Collins stated his concerns around the possibility that taxes could be raised and would like to help the Committee in making sure all demographics are being included.
- Administrator Dill said there is no plan to raise taxes. He added raising the money to build will be easy, but finding continuing resources for maintenance will be harder. He added the Commissioners will be looking at the demographics the following day.
- Kathy Wyatt asked if the teen population will be included in the demographics.
- Toni Kayumi stated they are not a big "C" YMCA, meaning there is not a Christian component.
- Clerk Findley asked if there were further questions and closed the meeting at 6:30 p.m.

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
January 2023

Category	Estimated Cost	Permit Fee	Number of Permits
Com-Other Non-Building	<i>\$10,000.00</i>	<i>\$100.00</i>	<i>1</i>
Electrical	<i>\$0.00</i>	<i>\$2,849.00</i>	<i>28</i>
Mechanical	<i>\$0.00</i>	<i>\$5,578.00</i>	<i>42</i>
Plumbing	<i>\$0.00</i>	<i>\$1,488.00</i>	<i>13</i>
Res-Additions (Inc. Garages)	<i>\$160,000.00</i>	<i>\$1,040.00</i>	<i>3</i>
Res-Other Building	<i>\$18,391.00</i>	<i>\$200.00</i>	<i>2</i>
Res-Renovations	<i>\$379,555.00</i>	<i>\$2,620.00</i>	<i>7</i>
Totals	<i>\$567,946.00</i>	<i>\$13,875.00</i>	<i>96</i>

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT**

January 2022 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
Com-Other Non-Building	<i>\$10,000.00</i>	<i>\$100.00</i>	<i>1</i>
Electrical	<i>\$0.00</i>	<i>\$2,849.00</i>	<i>28</i>
Mechanical	<i>\$0.00</i>	<i>\$5,578.00</i>	<i>42</i>
Plumbing	<i>\$0.00</i>	<i>\$1,488.00</i>	<i>13</i>
Res-Additions (Inc. Garages)	<i>\$160,000.00</i>	<i>\$1,040.00</i>	<i>3</i>
Res-Other Building	<i>\$18,391.00</i>	<i>\$200.00</i>	<i>2</i>
Res-Renovations	<i>\$379,555.00</i>	<i>\$2,620.00</i>	<i>7</i>
Totals	<i>\$567,946.00</i>	<i>\$13,875.00</i>	<i>96</i>

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0013	WARREN EMILY R & AVIS HUN'	3335 ALAN MARK DR	\$100.00	\$300
Work Description: Close in 2 windows in breezeway				
PB23-0007	NWACHUKWU FRANCIS & IMM	8281 BARRINGTON DR	\$182.00	\$27,955
Work Description: Remodel master bedroom, sitting room, closet bathroom, bedroom #4 and bedroom #5				
PB23-0001	SMITH RACHEL & SHAWN	8633 CEDAR CT	\$100.00	\$7,000
Work Description: Bathroom remodel. No structural changes, fixture to remain in current locations.				
PB23-0010	MASON JAMES M & LESLEY C	6564 FORD RD	\$520.00	\$80,000
Work Description: Place 8' x40' shipping container on pier footings. Container to be converted to office space. Plumbing tied to existing systems.				
PB23-0003	GREEN DANBURY PARK	9192 MACARTHUR BLVD	\$100.00	\$9,591
Work Description: Repair of front stud wall				
PB23-0008	DING LI & CHEN YUE-MING	3629 NORTHBROOKE DR	\$598.00	\$92,000
Work Description: Finished basement with bathroom and kitchen. 2x4 framed, insulated drywall walls and ceiling. Separate electrical, plumbing, and mechanical permits required. Rough inspections for ALL trades required before insulation is installed.				
PB23-0012	HOLLY JAMES JR & LATASHA	1735 SAVANNAH LN	\$100.00	\$8,800
Work Description: Installing a 48"x48" Anderson egress window and well				
PB23-0006	MILES JAMES & OFELIA TRUSTI	1550 SHEFFIELD DR	\$370.00	\$57,000
Work Description: Kitchen remodel. Replace cabinets, counters, flooring, and appliances. Electrical and plumbing to code. No structural changes. No floor plan changes.				
PB23-0004	SHEIKH AHSAN M & LISA FATI	1055 TOWSLEY LN	\$1,170.00	\$180,000
Work Description: Finished basement, 1 bedroom, 1 bath & kitchenette				
PB23-0009	BROUWERS ELLYNN & UPFAL I	3873 VORHIES RD	\$100.00	\$15,300
Work Description: Remodel bath. Remove tub. Build new curbless shower				
PB23-0005	SHIPMAN ANDREW & DALLAS'	4701 VORHIES RD	\$260.00	\$40,000
Work Description: 10'x25' accessory structure, greenhouse. Separate electrical, mechanical, and plumbing permits required.				
PB23-0011	SHIPMAN ANDREW & DALLAS'	4701 VORHIES RD	\$260.00	\$40,000
Work Description: 10'x25' accessory structure, greenhouse. Separate electrical, mechanical, and plumbing permits required.				
PB23-0002	NEW PAR DBA VERIZON WIREI	10313 WARREN RD	\$100.00	\$10,000
Work Description: Cell tower equipment upgrade				

Total Permits For Type:	13
Total Fees For Type:	\$3,960.00
Total Const. Value For Type:	\$567,946

Report Summary

Population: All Records

Permit.PermitType = Building
AND

Permit.DateIssued in <Previous
month> [01/01/23 - 01/31/23]

Grand Total Fees:	\$3,960.00
Grand Total Permits:	13
Grand Total Const. Value:	\$567,946

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, Lynette Findley, Lisa Lewis
CC:
From: Vic Chevrette, Fire Chief
Date: 2/8/2023
Re: Fire Chief/Fire Marshal Activity Report January 2023

The following is the January 2023 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 0

Meetings Attended: WAMAA Chiefs meeting, HVA/WAMAA Executive Board meeting, FEMA Equipment Grant meeting, Officers meeting, OHM meeting regards Station 1 pavement.

Training: Rescue CPR recertification, EMS Ceu's.

Other: Conference call with vendor regarding Turnout Gear Dryer. Pick up Fire Marshal vehicle and process paperwork.

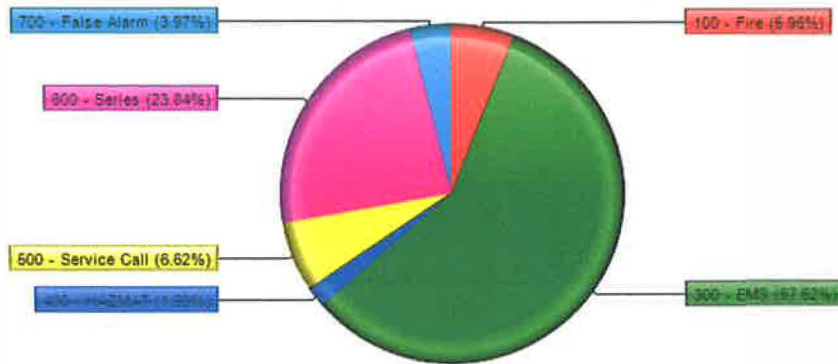
Large fire loss: 3625 Napier Road, Hickory Creek Golf Clubhouse, 1-25-2023, estimated loss building and contents \$571,000.00. Fire Cause is still under investigation.

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	9
300 - EMS	87
400 - HAZMAT	3
500 - Service Call	10
600 - Series	36
700 - False Alarm	6
	151



Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
111				
	12/31/2022 3:24:23 PM	3734387	0001691	941 Monroe ST
	1/23/2023 10:21:00 AM	3744436	0000102	7411 N Territorial RD
	1/25/2023 8:15:22 PM	3745631	0000123	3625 Napier RD
	1/20/2023 8:21:36 AM	3743001	0000115	330 Maynard ST
113				
	1/6/2023 3:15:18 PM	3737200	0000023	1640 Meadhurst DR
	1/18/2023 2:46:51 PM	3742292	0000067	2920 N Harris RD
	1/1/2023 7:30:02 PM	3734977	0000003	1607 Meadhurst DR
142				
	1/15/2023 1:56:00 PM	3740958	0000053	9575 Plymouth-Ann Arbor RD
151				
	1/25/2023 4:46:51 PM	3745509	0000122	N Huron ST
311				
	1/26/2023 11:29:20 AM	3745873	0000130	5401 Mcauley DR
	1/26/2023 12:21:16 PM	3745899	0000131	1988 N Kenwyck DR
	1/6/2023 10:14:00 PM	3737364	0000021	7512 Timberwood CT
	1/29/2023 11:15:41 PM	3747463	0000145	3652 Deer Ridge CT
	1/26/2023 9:50:01 AM	3745839	0000127	8571 Barrington DR
	1/15/2023 3:51:40 PM	3741003	0000054	3704 N Dixboro RD
	1/17/2023 1:36:59 AM	3741608	0000058	1898 Evergreen LN
	1/25/2023 3:14:03 AM	3745178	0000111	1515 Ridge RD
	1/7/2023 9:10:00 PM	3737766	0000028	3543 Galpin DR
	1/30/2023 8:54:23 AM	3747591	0000147	1946 Evergreen LN
	1/18/2023 11:36:24 AM	3742214	0000068	5353 Mcauley DR
	1/1/2023 5:07:57 AM	3734679	0000005	7512 Timberwood CT
	1/12/2023 9:11:01 AM	3739591	0000044	1958 White Oak LN
	1/25/2023 4:14:36 PM	3745515	0000120	1999 Arbor Woods BLVD
	1/23/2023 12:57:30 AM	3744266	0000100	2015 Paddock WAY
	1/23/2023 4:39:02 PM	3744605	0000105	1802 Sheffield DR

	1/19/2023 11:26:15 AM	3742636	0000076	2000 White Oak LN
	1/10/2023 2:12:10 AM	3738687	0000037	5341 Mcauley DR
	12/31/2022 8:58:34 PM	3734515	0001692	1515 Ridge RD
	1/20/2023 10:51:02 AM	3743082	0000078	1515 Ridge RD
	1/6/2023 2:42:29 PM	3737186	0000022	9757 Maplelawn
	1/3/2023 1:51:59 PM	3735740	0000011	7559 Ellens Way ST
	1/11/2023 1:15:20 PM	3739259	0000041	5477 W Clark RD
	1/15/2023 11:56:35 PM	3741165	0000059	2015 Paddock WAY
	1/5/2023 2:32:14 PM	3736720	0000018	8754 Macarthur BLVD
	1/10/2023 12:43:29 PM	3738845	0000038	9724 Gardner ST
	1/15/2023 9:21:19 AM	3740878	0000052	5341 Mcauley DR
	1/24/2023 5:16:07 PM	3745035	0000107	5341 Mcauley DR
	1/21/2023 5:04:00 PM	3743664	0000092	3400 Cherokee TRL
	1/18/2023 11:23:37 PM	3742475	0000071	5341 Mcauley DR
	1/23/2023 6:36:56 AM	3744341	0000101	8373 Berkshire DR
	1/30/2023 1:59:39 PM	3747733	0000148	9740 Ravenshire DR
	1/8/2023 2:27:00 AM	3737844	0000029	3543 Galpin DR
	1/9/2023 10:10:09 AM	3738350	0000034	1515 Ridge RD
	1/2/2023 1:54:55 PM	3735287	0000009	5341 Mcauley DR
	1/23/2023 12:39:37 PM	3744504	0000103	9079 Arlington DR
	1/24/2023 9:24:30 AM	3744855	0000110	9272 Macarthur BLVD
321				
	12/31/2022 1:22:47 PM	3734361	0001690	1843 Hamlet DR
	1/8/2023 11:15:42 AM	3737949	0000027	1702 Savannah LN
	1/21/2023 7:55:16 PM	3743727	0000086	9376 Macarthur BLVD
	1/25/2023 4:19:29 AM	3745186	0000112	9228 MacArthur BLVD
	1/8/2023 2:35:33 PM	3738032	0000031	1515 Ridge RD
	1/8/2023 7:14:22 PM	3738125	0000033	1818 Ashley DR
	1/14/2023 12:29:37 AM	3740351	0000050	1527 Harvest LN
	1/1/2023 11:17:54 PM	3735053	0000006	8591 Eral CT
	1/30/2023 11:03:48 PM	3747914	0000149	8644 Macarthur BLVD
	1/22/2023 10:47:48 AM	3743976	0000090	7583 Warren RD

	1/19/2023 10:00:00 AM	3742592	0000074	1688 Devon ST
	1/27/2023 7:36:21 PM	3746574	0000139	1515 Ridge RD
	1/28/2023 1:02:30 AM	3746669	0000142	1269 Stamford CT
	1/26/2023 9:16:12 PM	3746118	0000135	8932 Nottingham DR
	1/12/2023 9:31:00 PM	230112-2139-SUTFD	0000046	1861 Knollwood BND
	1/8/2023 8:22:51 AM	3737902	0000026	1764 Knollwood BND
	12/31/2022 11:34:26 AM	3734318	0001689	9272 Panama AVE
	1/28/2023 1:53:12 AM	3746684	0000144	1515 Ridge RD
	1/1/2023 2:19:20 PM	3734865	0000002	1731 Cardiff ROW
	1/17/2023 9:05:18 AM	3741689	0000060	2015 Paddock WAY
	1/7/2023 7:00:34 AM	3737471	0000024	1882 Beechlawn
	1/6/2023 12:44:33 PM	3737142	0000020	1898 Evergreen LN
	1/15/2023 7:17:04 PM	3741088	0000055	9056 Macarthur BLVD
	1/18/2023 6:32:46 PM	3742375	0000069	1977 White Oak LN
	1/15/2023 9:22:26 PM	3741126	0000056	1671 Fairway Glens DR
	1/13/2023 10:43:40 PM	3740326	0000049	1287 Stamford CT
	1/20/2023 10:53:21 PM	3743367	0000081	8786 Macarthur BLVD
	1/18/2023 8:51:36 PM	3742430	0000070	1656 Harvest LN
	1/24/2023 8:22:20 PM	3745094	0000108	9724 Gardner ST
	1/22/2023 5:00:58 PM	3744123	0000098	1657 Harvest LN
	1/26/2023 10:06:20 AM	3745840	0000133	10550 Geddes RD
	1/12/2023 12:17:51 AM	3739482	0000043	9248 MacArthur BLVD
	1/11/2023 9:33:44 PM	3739445	0000042	9376 Macarthur BLVD
	1/18/2023 8:09:33 AM	3742126	0000066	1752 Knollwood BND
	1/22/2023 3:16:11 PM	3744092	0000097	9452 Macarthur BLVD
	1/12/2023 2:56:24 PM	3739716	0000045	1882 Wexford DR
	1/15/2023 6:42:19 AM	3740846	0000051	1802 Sheffield DR
	1/23/2023 7:56:02 PM	3744670	0000106	9426 Macarthur BLVD
322				
	1/17/2023 7:41:10 PM	3741973	0000065	E Clark RD
324				
	1/26/2023 11:11:54 PM	3746150	0000136	W Clark RD

	1/25/2023 2:29:56 PM	3745440	0000113	N Prospect RD
	1/22/2023 8:27:13 AM	3743902	0000087	Clark RD
	1/28/2023 4:48:04 AM	3746722	0000143	N Prospect RD
	1/17/2023 9:16:00 AM	3741692	0000062	Ford RD & M-153
	1/26/2023 5:11:29 AM	3745757	0000125	Geddes RD
	1/22/2023 8:59:17 AM	3743927	0000088	6786 Plymouth-Ann Arbor RD
	1/25/2023 3:41:23 PM	3745496	0000117	BERKSHIRE
	1/25/2023 4:22:00 PM	3745522	0000119	1500 Robby LN
	1/27/2023 8:35:55 PM	3746594	0000140	10
352				
	1/30/2023 5:01:00 AM	3747512	0000146	on I-94 and M-52
445				
	1/25/2023 2:48:21 PM	3745452	0000118	9962 Ford RD
463				
	1/26/2023 7:46:00 PM	3746088	0000134	10 W M-14 HWY
	1/22/2023 8:55:00 AM	3743926	0000093	M-14 HWY
500				
	1/23/2023 1:02:00 PM	3744516	0000104	3235 Cherry Hill RD
520				
	1/21/2023 12:01:47 PM	3743542	0000083	9310 Macarthur BLVD
531				
	1/9/2023 5:11:13 PM	3738532	0000035	2691 International DR
551				
	1/26/2023 8:35:00 PM	3746103	0000137	W M-14 HWY
554				
	1/26/2023 11:15:58 AM	3745869	0000129	9751 Mulberry
	1/17/2023 10:50:00 AM	3741739	0000061	3543 Galpin DR
561				
	1/8/2023 10:36:00 AM	3737935	0000030	Curtis RD
	1/10/2023 4:30:24 PM	3738920	0000039	1795 Manchester DR
571				
	1/20/2023 9:28:18 AM	3743048	0000116	111 N 5th AVE

	1/20/2023 7:41:49 AM	3743013	0000080	111 N 5th AVE
600				
	1/4/2023 12:31:00 PM	3736164	0000013	1283 Stamford DR
611				
	1/26/2023 10:11:59 AM	3745848	0000126	5251 Mcauley DR
	1/21/2023 9:31:47 AM	3743480	0000082	5341 Mcauley DR
	1/26/2023 12:07:50 AM	3745707	0000124	9824 Cambridge PL
	1/4/2023 1:24:00 PM	3736190	0000012	3630 Brittanie DR
	1/22/2023 12:13:59 PM	3744020	0000094	Midway BLVD
	1/22/2023 10:08:23 PM	3744230	0000099	5341 Mcauley DR
	1/22/2023 2:56:51 PM	3744084	0000096	1647 Golfview DR
	1/5/2023 12:34:34 PM	3736667	0000017	2105 Washtenaw AVE
	1/2/2023 11:24:55 AM	3735215	0000007	3235 Cherry Hill RD
	1/8/2023 3:49:37 PM	3738049	0000032	1073 E Michigan AVE
	1/19/2023 11:47:29 AM	3742650	0000075	5341 Mcauley DR
	1/20/2023 10:08:58 AM	3743064	0000077	4875 Geddes RD
	1/30/2023 3:18:48 PM	3747756	0000154	3100 Cherry Hill RD
	1/16/2023 2:17:21 PM	3741401	0000057	1515 Ridge RD
	1/22/2023 11:36:28 AM	3744008	0000089	M-14 HWY
	1/13/2023 10:59:52 AM	3740055	0000048	5325 Elliott DR
	1/21/2023 3:33:13 PM	3743620	0000085	8644 Macarthur BLVD
	1/2/2023 2:09:59 PM	3735292	0000010	1515 Ridge RD
	1/9/2023 9:15:32 PM	3738624	0000036	7460 Essex DR
	1/7/2023 7:23:28 PM	3737728	0000025	5303 Elliot Dr
	1/17/2023 1:59:46 PM	3741832	0000064	8554 Liverpool CT
	1/13/2023 10:47:55 AM	3740052	0000047	1515 Ridge RD
	1/19/2023 8:22:34 AM	3742563	0000073	7402 Plymouth-Ann Arbor RD
	1/22/2023 10:57:13 AM	3743982	0000091	Geddes RD
	1/24/2023 8:26:17 AM	3744832	0000109	5341 Mcauley DR
	1/26/2023 11:03:36 AM	3745864	0000128	1515 Ridge RD
	1/20/2023 7:04:33 AM	3743009	0000079	W M-14 HWY
	1/5/2023 2:21:10 AM	3736464	0000016	Brookside

	1/17/2023 12:10:02 PM	3741779	0000063	E Huron River DR
	1/28/2023 1:43:28 AM	3746682	0000141	3425 Beaumont AVE
622				
	1/1/2023 1:33:41 PM	3734847	0000004	7559 Ellens Way ST
	1/25/2023 3:19:27 PM	3745475	0000114	M14EB
	1/5/2023 4:51:53 PM	3736787	0000019	M 14 HWY & CURTIS Road
	1/21/2023 1:37:01 PM	3743586	0000084	Geddes
651				
	1/27/2023 12:05:21 PM	3746382	0000138	1375 E Cross ST
743				
	1/10/2023 12:27:22 PM	3738837	0000040	5960 Cherry Hill RD
745				
	1/25/2023 6:28:41 PM	3745596	0000121	9824 Cambridge PL
746				
	1/22/2023 1:34:22 PM	3744048	0000095	9142 Macarthur BLVD
	1/2/2023 1:02:55 PM	3735265	0000008	9775 W Ann Arbor RD
	1/4/2023 1:56:31 PM	3736205	0000015	2065 Sheffield DR
	1/4/2023 12:14:31 PM	3736163	0000014	2065 Sheffield DR

Incident List by Alarm Date/Time

Incident Number	Alarm Date	Alarm Time	Location	Incident Type Code	Incident Type	NFIRS Number
3734318	12/31/2022	11:34 AM	9272 Panama AVE	321	EMS call, excluding vehicle accident with injury	0001689
3734361	12/31/2022	1:22 PM	1843 Hamlet DR	321	EMS call, excluding vehicle accident with injury	0001690
3734387	12/31/2022	3:24 PM	941 Monroe ST	111	Building fire	0001691
3734515	12/31/2022	8:58 PM	1515 Ridge RD	311	Medical assist, assist EMS crew	0001692
3734679	1/1/2023	5:07 AM	7512 Timberwood CT	311	Medical assist, assist EMS crew	0000005
3734847	1/1/2023	1:33 PM	7559 Ellens Way ST	622	No incident found on arrival at dispatch address	0000004
3734865	1/1/2023	2:19 PM	1731 Cardiff ROW	321	EMS call, excluding vehicle accident with injury	0000002
3734977	1/1/2023	7:30 PM	1607 Meadhurst DR	113	Cooking fire, confined to container	0000003
3735053	1/1/2023	11:17 PM	8591 Eral CT	321	EMS call, excluding vehicle accident with injury	0000006
3735215	1/2/2023	11:24 AM	3235 Cherry Hill RD	611	Dispatched & canceled en route	0000007
3735265	1/2/2023	1:02 PM	9775 W Ann Arbor RD	746	Carbon monoxide detector activation, no CO	0000008
3735287	1/2/2023	1:54 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000009
3735292	1/2/2023	2:09 PM	1515 Ridge RD	611	Dispatched & canceled en route	0000010
3735740	1/3/2023	1:51 PM	7559 Ellens Way ST	311	Medical assist, assist EMS crew	0000011
3736163	1/4/2023	12:14 PM	2065 Sheffield DR	746	Carbon monoxide detector activation, no CO	0000014
3736164	1/4/2023	12:31 PM	1283 Stamford DR	600	Good intent call, other	0000013
3736190	1/4/2023	1:24 PM	3630 Brittanie DR	611	Dispatched & canceled en route	0000012
3736205	1/4/2023	1:56 PM	2065 Sheffield DR	746	Carbon monoxide detector activation, no CO	0000015
3736464	1/5/2023	2:21 AM	Brookside	611	Dispatched & canceled en route	0000016
3736667	1/5/2023	12:34 PM	2105 Washtenaw AVE	611	Dispatched & canceled en route	0000017
3736720	1/5/2023	2:32 PM	8754 Macarthur BLVD	311	Medical assist, assist EMS crew	0000018
3736787	1/5/2023	4:51 PM	M 14 HWY & CURTIS Road	622	No incident found on arrival at dispatch address	0000019
3737112	1/6/2023	12:44	1808 Evergreen	321	EMS call, excluding vehicle	0000020

	12:44:33 PM	PM	LN		accident with injury	
3737186	1/6/2023 2:42:29 PM	2:42 PM	9757 Maplelawn	311	Medical assist, assist EMS crew	0000022
3737200	1/6/2023 3:15:18 PM	3:15 PM	1640 Meadhurst DR	113	Cooking fire, confined to container	0000023
3737364	1/6/2023 10:14:00 PM	10:14 PM	7512 Timberwood CT	311	Medical assist, assist EMS crew	0000021
3737471	1/7/2023 7:00:34 AM	7:00 AM	1882 Beechlawn	321	EMS call, excluding vehicle accident with injury	0000024
3737728	1/7/2023 7:23:28 PM	7:23 PM	5303 Elliot Dr	611	Dispatched & canceled en route	0000025
3737766	1/7/2023 9:10:00 PM	9:10 PM	3543 Galpin DR	311	Medical assist, assist EMS crew	0000028
3737844	1/8/2023 2:27:00 AM	2:27 AM	3543 Galpin DR	311	Medical assist, assist EMS crew	0000029
3737902	1/8/2023 8:22:51 AM	8:22 AM	1764 Knollwood BND	321	EMS call, excluding vehicle accident with injury	0000026
3737935	1/8/2023 10:36:00 AM	10:36 AM	Curtis RD	561	Unauthorized burning	0000030
3737949	1/8/2023 11:15:42 AM	11:15 AM	1702 Savannah LN	321	EMS call, excluding vehicle accident with injury	0000027
3738032	1/8/2023 2:35:33 PM	2:35 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0000031
3738049	1/8/2023 3:49:37 PM	3:49 PM	1073 E Michigan AVE	611	Dispatched & canceled en route	0000032
3738125	1/8/2023 7:14:22 PM	7:14 PM	1818 Ashley DR	321	EMS call, excluding vehicle accident with injury	0000033
3738350	1/9/2023 10:10:09 AM	10:10 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000034
3738532	1/9/2023 5:11:13 PM	5:11 PM	2691 International DR	531	Smoke or odor removal	0000035
3738624	1/9/2023 9:15:32 PM	9:15 PM	7460 Essex DR	611	Dispatched & canceled en route	0000036
3738687	1/10/2023 2:12:10 AM	2:12 AM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000037
3738837	1/10/2023 12:27:22 PM	12:27 PM	5960 Cherry Hill RD	743	Smoke detector activation, no fire - unintentional	0000040
3738845	1/10/2023 12:43:29 PM	12:43 PM	9724 Gardner ST	311	Medical assist, assist EMS crew	0000038
3738920	1/10/2023 4:30:24 PM	4:30 PM	1795 Manchester DR	561	Unauthorized burning	0000039
3739259	1/11/2023 1:15:20 PM	1:15 PM	5477 W Clark RD	311	Medical assist, assist EMS crew	0000041
3739445	1/11/2023 9:33:44 PM	9:33 PM	9376 MacArthur BLVD	321	EMS call, excluding vehicle accident with injury	0000042
3739482	1/12/2023 12:17:51 AM	12:17 AM	9248 MacArthur BLVD	321	EMS call, excluding vehicle accident with injury	0000043
3739591	1/12/2023 9:11:01 AM	9:11 AM	1958 White Oak LN	311	Medical assist, assist EMS crew	0000044
3739716	1/12/2023	2:56 PM	1882 Weyford DR	321	EMS call, excluding vehicle	0000045

	2:56:24 PM				accident with injury	
230112-2139-SUTFD	1/12/2023 9:31:00 PM	9:31 PM	1861 Knollwood BND	321	EMS call, excluding vehicle accident with injury	0000046
3740052	1/13/2023 10:47:55 AM	10:47 AM	1515 Ridge RD	611	Dispatched & canceled en route	0000047
3740055	1/13/2023 10:59:52 AM	10:59 AM	5325 Elliott DR	611	Dispatched & canceled en route	0000048
3740326	1/13/2023 10:43:40 PM	10:43 PM	1287 Stamford CT	321	EMS call, excluding vehicle accident with injury	0000049
3740351	1/14/2023 12:29:37 AM	12:29 AM	1527 Harvest LN	321	EMS call, excluding vehicle accident with injury	0000050
3740846	1/15/2023 6:42:19 AM	6:42 AM	1802 Sheffield DR	321	EMS call, excluding vehicle accident with injury	0000051
3740878	1/15/2023 9:21:19 AM	9:21 AM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000052
3740958	1/15/2023 1:56:00 PM	1:56 PM	9575 Plymouth-Ann Arbor RD	142	Brush or brush-and-grass mixture fire	0000053
3741003	1/15/2023 3:51:40 PM	3:51 PM	3704 N Dixboro RD	311	Medical assist, assist EMS crew	0000054
3741088	1/15/2023 7:17:04 PM	7:17 PM	9056 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000055
3741126	1/15/2023 9:22:26 PM	9:22 PM	1671 Fairway Glens DR	321	EMS call, excluding vehicle accident with injury	0000056
3741165	1/15/2023 11:56:35 PM	11:56 PM	2015 Paddock WAY	311	Medical assist, assist EMS crew	0000059
3741401	1/16/2023 2:17:21 PM	2:17 PM	1515 Ridge RD	611	Dispatched & canceled en route	0000057
3741608	1/17/2023 1:36:59 AM	1:36 AM	1898 Evergreen LN	311	Medical assist, assist EMS crew	0000058
3741689	1/17/2023 9:05:18 AM	9:05 AM	2015 Paddock WAY	321	EMS call, excluding vehicle accident with injury	0000060
3741692	1/17/2023 9:16:00 AM	9:16 AM	Ford RD & M-153	324	Motor vehicle accident with no injuries.	0000062
3741739	1/17/2023 10:50:00 AM	10:50 AM	3543 Galpin DR	554	Assist invalid	0000061
3741779	1/17/2023 12:10:02 PM	12:10 PM	E Huron River DR	611	Dispatched & canceled en route	0000063
3741832	1/17/2023 1:59:46 PM	1:59 PM	8554 Liverpool CT	611	Dispatched & canceled en route	0000064
3741973	1/17/2023 7:41:10 PM	7:41 PM	E Clark RD	322	Motor vehicle accident with injuries	0000065
3742126	1/18/2023 8:09:33 AM	8:09 AM	1752 Knollwood BND	321	EMS call, excluding vehicle accident with injury	0000066
3742214	1/18/2023 11:36:24 AM	11:36 AM	5353 Mcauley DR	311	Medical assist, assist EMS crew	0000068
3742292	1/18/2023 2:46:51 PM	2:46 PM	2920 N Harris RD	113	Cooking fire, confined to container	0000067
3742375	1/18/2023 6:32:46 PM	6:32 PM	1977 White Oak LN	321	EMS call, excluding vehicle accident with injury	0000069
3742430	1/18/2023	8:51 PM	1656 Harvest LN	321	EMS call, excluding vehicle	0000070

	8:51:36 PM				accident with injury	
3742475	1/18/2023 11:23:37 PM	11:23 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	0000071
3742563	1/19/2023 8:22:34 AM	8:22 AM	7402 Plymouth-Ann Arbor RD	611	Dispatched & canceled en route	0000073
3742592	1/19/2023 10:00:00 AM	10:00 AM	1688 Devon ST	321	EMS call, excluding vehicle accident with injury	0000074
3742636	1/19/2023 11:26:15 AM	11:26 AM	2000 White Oak LN	311	Medical assist, assist EMS crew	0000076
3742650	1/19/2023 11:47:29 AM	11:47 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0000075
3743009	1/20/2023 7:04:33 AM	7:04 AM	W M-14 HWY	611	Dispatched & canceled en route	0000079
3743013	1/20/2023 7:41:49 AM	7:41 AM	111 N 5th AVE	571	Cover assignment, standby, moveup	0000080
3743001	1/20/2023 8:21:36 AM	8:21 AM	330 Maynard ST	111	Building fire	0000115
3743048	1/20/2023 9:28:18 AM	9:28 AM	111 N 5th AVE	571	Cover assignment, standby, moveup	0000116
3743064	1/20/2023 10:08:58 AM	10:08 AM	4875 Geddes RD	611	Dispatched & canceled en route	0000077
3743082	1/20/2023 10:51:02 AM	10:51 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	0000078
3743367	1/20/2023 10:53:21 PM	10:53 PM	8786 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000081
3743480	1/21/2023 9:31:47 AM	9:31 AM	5341 Mcauley DR	611	Dispatched & canceled en route	0000082
3743542	1/21/2023 12:01:47 PM	12:01 PM	9310 Macarthur BLVD	520	Water problem, other	0000083
3743586	1/21/2023 1:37:01 PM	1:37 PM	Geddes	622	No incident found on arrival at dispatch address	0000084
3743620	1/21/2023 3:33:13 PM	3:33 PM	8644 Macarthur BLVD	611	Dispatched & canceled en route	0000085
3743664	1/21/2023 5:04:00 PM	5:04 PM	3400 Cherokee TRL	311	Medical assist, assist EMS crew	0000092
3743727	1/21/2023 7:55:16 PM	7:55 PM	9376 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000086
3743902	1/22/2023 8:27:13 AM	8:27 AM	Clark RD	324	Motor vehicle accident with no injuries.	0000087
3743926	1/22/2023 8:55:00 AM	8:55 AM	M-14 HWY	463	Vehicle accident, general cleanup	0000093
3743927	1/22/2023 8:59:17 AM	8:59 AM	6786 Plymouth-Ann Arbor RD	324	Motor vehicle accident with no injuries.	0000088
3743976	1/22/2023 10:47:48 AM	10:47 AM	7583 Warren RD	321	EMS call, excluding vehicle accident with injury	0000090
3743982	1/22/2023 10:57:13 AM	10:57 AM	Geddes RD	611	Dispatched & canceled en route	0000091
3744008	1/22/2023 11:36:28 AM	11:36 AM	M-14 HWY	611	Dispatched & canceled en route	0000089
3744020	1/22/2023	12:13	Midway BLVD	611	Dispatched & canceled en route	0000094

	12:13:59 PM	PM			route	
3744048	1/22/2023 1:34:22 PM	1:34 PM	9142 Macarthur BLVD	746	Carbon monoxide detector activation, no CO	000095
3744084	1/22/2023 2:56:51 PM	2:56 PM	1647 Golfview DR	611	Dispatched & canceled en route	000096
3744092	1/22/2023 3:16:11 PM	3:16 PM	9452 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	000097
3744123	1/22/2023 5:00:58 PM	5:00 PM	1657 Harvest LN	321	EMS call, excluding vehicle accident with injury	000098
3744230	1/22/2023 10:08:23 PM	10:08 PM	5341 Mcauley DR	611	Dispatched & canceled en route	000099
3744266	1/23/2023 12:57:30 AM	12:57 AM	2015 Paddock WAY	311	Medical assist, assist EMS crew	000100
3744341	1/23/2023 6:36:56 AM	6:36 AM	8373 Berkshire DR	311	Medical assist, assist EMS crew	000101
3744436	1/23/2023 10:21:00 AM	10:21 AM	7411 N Territorial RD	111	Building fire	000102
3744504	1/23/2023 12:39:37 PM	12:39 PM	9079 Arlington DR	311	Medical assist, assist EMS crew	000103
3744516	1/23/2023 1:02:00 PM	1:02 PM	3235 Cherry Hill RD	500	Service Call, other	000104
3744605	1/23/2023 4:39:02 PM	4:39 PM	1802 Sheffield DR	311	Medical assist, assist EMS crew	000105
3744670	1/23/2023 7:56:02 PM	7:56 PM	9426 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	000106
3744832	1/24/2023 8:26:17 AM	8:26 AM	5341 Mcauley DR	611	Dispatched & canceled en route	000109
3744855	1/24/2023 9:24:30 AM	9:24 AM	9272 Macarthur BLVD	311	Medical assist, assist EMS crew	000110
3745035	1/24/2023 5:16:07 PM	5:16 PM	5341 Mcauley DR	311	Medical assist, assist EMS crew	000107
3745094	1/24/2023 8:22:20 PM	8:22 PM	9724 Gardner ST	321	EMS call, excluding vehicle accident with injury	000108
3745178	1/25/2023 3:14:03 AM	3:14 AM	1515 Ridge RD	311	Medical assist, assist EMS crew	000111
3745186	1/25/2023 4:19:29 AM	4:19 AM	9228 MacArthur BLVD	321	EMS call, excluding vehicle accident with injury	000112
3745440	1/25/2023 2:29:56 PM	2:29 PM	N Prospect RD	324	Motor vehicle accident with no injuries.	000113
3745452	1/25/2023 2:48:21 PM	2:48 PM	9962 Ford RD	445	Arcing, shorted electrical equipment	000118
3745475	1/25/2023 3:19:27 PM	3:19 PM	M14EB	622	No incident found on arrival at dispatch address	000114
3745496	1/25/2023 3:41:23 PM	3:41 PM	BERKSHIRE	324	Motor vehicle accident with no injuries.	000117
3745515	1/25/2023 4:14:36 PM	4:14 PM	1999 Arbor Woods BLVD	311	Medical assist, assist EMS crew	000120
3745522	1/25/2023 4:22:00 PM	4:22 PM	1500 Robby LN	324	Motor vehicle accident with no injuries.	000119
3745500	1/25/2023	4:46 PM	N Huron ST	151	Outside rubbish, trash or	000122

	4:46:51 PM				waste fire	
3745596	1/25/2023 6:28:41 PM	6:28 PM	9824 Cambridge PL	745	Alarm system activation, no fire - unintentional	0000121
3745631	1/25/2023 8:15:22 PM	8:15 PM	3625 Napier RD	111	Building fire	0000123
3745707	1/26/2023 12:07:50 AM	12:07 AM	9824 Cambridge PL	611	Dispatched & canceled en route	0000124
3745757	1/26/2023 5:11:29 AM	5:11 AM	Geddes RD	324	Motor vehicle accident with no injuries.	0000125
3745839	1/26/2023 9:50:01 AM	9:50 AM	8571 Barrington DR	311	Medical assist, assist EMS crew	0000127
3745840	1/26/2023 10:06:20 AM	10:06 AM	10550 Geddes RD	321	EMS call, excluding vehicle accident with injury	0000133
3745848	1/26/2023 10:11:59 AM	10:11 AM	5251 Mcauley DR	611	Dispatched & canceled en route	0000126
3745864	1/26/2023 11:03:36 AM	11:03 AM	1515 Ridge RD	611	Dispatched & canceled en route	0000128
3745869	1/26/2023 11:15:58 AM	11:15 AM	9751 Mulberry	554	Assist invalid	0000129
3745873	1/26/2023 11:29:20 AM	11:29 AM	5401 Mcauley DR	311	Medical assist, assist EMS crew	0000130
3745899	1/26/2023 12:21:16 PM	12:21 PM	1988 N Kenwyck DR	311	Medical assist, assist EMS crew	0000131
3746088	1/26/2023 7:46:00 PM	7:46 PM	10 W M-14 HWY	463	Vehicle accident, general cleanup	0000134
3746103	1/26/2023 8:35:00 PM	8:35 PM	W M-14 HWY	551	Assist police or other governmental agency	0000137
3746118	1/26/2023 9:16:12 PM	9:16 PM	8932 Nottingham DR	321	EMS call, excluding vehicle accident with injury	0000135
3746150	1/26/2023 11:11:54 PM	11:11 PM	W Clark RD	324	Motor vehicle accident with no injuries.	0000136
3746382	1/27/2023 12:05:21 PM	12:05 PM	1375 E Cross ST	651	Smoke scare, odor of smoke	0000138
3746574	1/27/2023 7:36:21 PM	7:36 PM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0000139
3746594	1/27/2023 8:35:55 PM	8:35 PM	10	324	Motor vehicle accident with no injuries.	0000140
3746669	1/28/2023 1:02:30 AM	1:02 AM	1269 Stamford CT	321	EMS call, excluding vehicle accident with injury	0000142
3746682	1/28/2023 1:43:28 AM	1:43 AM	3425 Beaumont AVE	611	Dispatched & canceled en route	0000141
3746684	1/28/2023 1:53:12 AM	1:53 AM	1515 Ridge RD	321	EMS call, excluding vehicle accident with injury	0000144
3746722	1/28/2023 4:48:04 AM	4:48 AM	N Prospect RD	324	Motor vehicle accident with no injuries.	0000143
3747463	1/29/2023 11:15:41 PM	11:15 PM	3652 Deer Ridge CT	311	Medical assist, assist EMS crew	0000145
3747512	1/30/2023 5:01:00 AM	5:01 AM	on I-94 and M-52	352	Extrication of victim(s) from vehicle	0000146
3747591	1/30/2023	8:54 AM	1946 Evergreen	311	Medical assist, assist EMS	0000147

	8:54:23 AM		LN		crew	
3747733)	1/30/2023 1:59:39 PM	1:59 PM	9740 Ravenshire DR	311	Medical assist, assist EMS crew	0000148
3747756	1/30/2023 3:18:48 PM	3:18 PM	3100 Cherry Hill RD	611	Dispatched & canceled en route	0000154
3747914	1/30/2023 11:03:48 PM	11:03 PM	8644 Macarthur BLVD	321	EMS call, excluding vehicle accident with injury	0000149

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	3743001	0000115	1/20/2023 8:21:36 AM	4	Ann Arbor City Fire Dept.		COKER
	3734387	0001691	12/31/2022 3:24:23 PM	4	Ypsilanti City Fire Department		OBERSTAEDT
	3738624	0000036	1/9/2023 9:15:32 PM	4	Ypsilanti Township Fire Department		KIMBALL
	3738049	0000032	1/8/2023 3:49:37 PM	4	Ypsilanti Township Fire Department		CLARK
	3738532	0000035	1/9/2023 5:11:13 PM	4	Ypsilanti Township Fire Department		KIMBALL
Automatic aid received							
	3734977	0000003	1/1/2023 7:30:02 PM	2		Ypsilanti Township Fire Department	CLARK
	3734977	0000003	1/1/2023 7:30:02 PM	2		Ypsilanti City Fire Department	CLARK
	3745631	0000123	1/25/2023 8:15:22 PM	2		Ypsilanti City Fire Department	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Ypsilanti Township Fire Department	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Canton Township Fire Dept.	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Washtenaw County Sheriff	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Salem Township Fire Department	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Ann Arbor Township Fire Department	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Plymouth Township Fire Dept.	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Northville Township Fire Dept.	KUJAWA

	3745631	0000123	1/25/2023 8:15:22 PM	2		Helping Area Response Teams (HART)	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Huron Valley Ambulance	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Ann Arbor City Fire Dept.	KUJAWA
	3745631	0000123	1/25/2023 8:15:22 PM	2		Northfield Township Fire Dept.	KUJAWA
Mutual aid given							
	3745509	0000122	1/25/2023 4:46:51 PM	3	Ypsilanti City Fire Department		KUJAWA
	3743009	0000079	1/20/2023 7:04:33 AM	3	Salem Township Fire Department		COKER
	3741003	0000054	1/15/2023 3:51:40 PM	3	Ann Arbor Township Fire Department		FRENCH
	3746103	0000137	1/26/2023 8:35:00 PM	3	Michigan State Police		PIERCE
	3744436	0000102	1/23/2023 10:21:00 AM	3	Salem Township Fire Department		PIERCE
Mutual aid received							
	3740958	0000053	1/15/2023 1:56:00 PM	1		Ann Arbor Township Fire Department	PIERCE
	3740958	0000053	1/15/2023 1:56:00 PM	1		Northfield Township Fire Dept.	PIERCE
	3740958	0000053	1/15/2023 1:56:00 PM	1		Salem Township Fire Department	PIERCE

Aided Agency Name	Details
Ann Arbor City Fire Dept.	1 Rows
Ann Arbor Township Fire Department	1 Rows
Michigan State Police	1 Rows
Salem Township Fire Department	2 Rows
Ypsilanti City Fire Department	2 Rows
Ypsilanti Township Fire Department	3 Rows
	10 Rows

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name
1/15/2023 1:56:00 PM	3740958	0000053	Mutual aid received	Ann Arbor Township Fire Department	
1/15/2023 1:56:00 PM	3740958	0000053	Mutual aid received	Northfield Township Fire Dept.	
1/15/2023 1:56:00 PM	3740958	0000053	Mutual aid received	Salem Township Fire Department	
1/1/2023 7:30:02 PM	3734977	0000003	Automatic aid received	Ypsilanti Township Fire Department	
1/1/2023 7:30:02 PM	3734977	0000003	Automatic aid received	Ypsilanti City Fire Department	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Ypsilanti City Fire Department	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Ypsilanti Township Fire Department	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Canton Township Fire Dept.	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Washtenaw County Sheriff	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Salem Township Fire Department	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Ann Arbor Township Fire Department	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Plymouth Township Fire Dept.	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Northville Township Fire Dept.	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Helping Area Response Teams (HART)	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Huron Valley Ambulance	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Ann Arbor City Fire Dept.	
1/25/2023 8:15:22 PM	3745631	0000123	Automatic aid received	Northfield Township Fire Dept.	

False Alarms

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Number Or Milepost	Street Prefix	Street Or Highway Name	Street Type	Street Suffix	Apartment Number	City	State	County	Zip	Property Use	Incident Narrative	Owner Involved In Incident	Owner First Name	Owner Last Name	Owner Business Name	Incident Type Code	Incident Type Group
1/10/2023 12:00:00 AM	3738837	0000040	1/10/2023 12:27:22 PM	Smoke detector activation, no fire - unintentional	5960		Cherry Hill	Road			Ypsilanti	Michigan		48198	1 or 2 family dwelling	BACH, SHAUN Jan 10 2023 06:53PM:Smoke from a BBQ grill set off the alarm when the homeowner opened the door. No fire.	NO				743	700 - False Alarm
1/25/2023 12:00:00 AM	3745596	0000121	1/25/2023 6:28:41 PM	Alarm system activation, no fire - unintentional	9824		Cambridge	Place			Ypsilanti	Michigan		48198	Multi-family dwelling	OBERSTAEDT, COREY Jan 25 2023 05:17PM:STFD DISPATCHED FOR A SMOKE ALARM AT THE ABOVE LISTED ADDRESS. E11-2 RESPONDED TO THE SCENE. E11-2 ARRIVED ON SCENE AND THE HOMEOWNER WAS ON SCENE AND STATED THAT IT WAS A FALSE ALARM CAUSED BY STEAM FROM A POT ON THE STOVE. ALL STFD UNITS RETURNED IN SERVICE.	NO				745	700 - False Alarm
1/2/2023 12:00:00 AM	3735265	0000008	1/2/2023 1:02:55 PM	Carbon monoxide detector activation, no CO	9775	West	Ann Arbor	Road			Plymouth	Michigan	Washtenaw	48170	1 or 2 family dwelling	COKER, TYLER Jan 02 2023 11:29AM:E11-2 from station 1 responded to a CO Alarm at the dispatched address in station 1 response area. E11-2 arrived and the homeowner was changing the batteries stated in the notes. The homeowner met FD at their door and stated again they were changing batteries no CO and they did not want FD to check their house. STFD returned in service. COKER, TYLER Jan 02 2023 11:33AM:E11-2 from station 1 responded to a CO Alarm at the dispatched address in station 1 response area. E11-2 arrived and the homeowner was changing the batteries stated in the notes. The homeowner met FD at their door and stated again they were changing batteries no CO and they did not want FD to check their house. STFD returned in service.	NO				746	700 - False Alarm
1/4/2023 12:00:00 AM	3736163	0000014	1/4/2023 12:14:31 PM	Carbon monoxide detector activation, no CO	2065		Sheffield	Drive			Ypsilanti	Michigan		48198	1 or 2 family dwelling	KIMBALL, RYAN Jan 04 2023 12:48PM:E11-2 was dispatched to reports of a CO alarm. E11-2 arrived on scene to find the homeowner outside awaiting our arrival. E11-2 entered the house to sample the air with out results. The homeowner stated he started his car in his garage without opening the garage door to let it warm up. This was a possible cause for the activation. The readings in the house were negative. E11-2 returned to service. KIMBALL, RYAN Jan 04 2023 12:48PM:E11-2 was dispatched to reports of a CO alarm. E11-2 arrived on scene to find the homeowner outside awaiting	NO				746	700 - False Alarm

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
1/10/2023 12:00:00 AM	3738837	0000040	1/10/2023 12:27:22 PM	Smoke detector activation, no fire - unintentional	743	Cherry Hill	1 or 2 family dwelling	BACH, SHAUN Jan 10 2023 06:53PM:Smoke from a BBQ grill set off the alarm when the homeowner opened the door. No fire.
1/25/2023 12:00:00 AM	3745596	0000121	1/25/2023 6:28:41 PM	Alarm system activation, no fire - unintentional	745	Cambridge	Multifamily dwelling	OBERSTAEDT, COREY Jan 25 2023 05:17PM:STFD DISPATCHED FOR A SMOKE ALARM AT THE ABOVE LISTED ADDRESS. E11-2 RESPONDED TO THE SCENE. E11-2 ARRIVED ON SCENE AND THE HOMEOWNER WAS ON SCENE AND STATED THAT IT WAS A FALSE ALARM CAUSED BY STEAM FROM A POT ON THE STOVE. ALL STFD UNITS RETURNED IN SERVICE.
1/2/2023 12:00:00 AM	3735265	0000008	1/2/2023 1:02:55 PM	Carbon monoxide detector activation, no CO	746	Ann Arbor	1 or 2 family dwelling	COKER, TYLER Jan 02 2023 11:29AM:E11-2 from station 1 responded to a CO Alarm at the dispatched address in station 1 response area. E11-2 arrived and the homeowner was changing the batteries stated in the notes. The homeowner met FD at their door and stated again they were changing batteries no CO and they did not want FD to check their house. STFD returned in service

								<p>COKER, TYLER Jan 02 2023 11:33AM:E11-2 from station 1 responded to a CO Alarm at the dispatched address in station 1 response area. E11-2 arrived and the homeowner was changing the batteries stated in the notes. The homeowner met FD at their door and stated again they were changing batteries no CO and they did not want FD to check their house. STFD returned in service.</p>
1/4/2023 12:00:00 AM	3736163	0000014	1/4/2023 12:14:31 PM	Carbon monoxide detector activation, no CO	746	Sheffield	1 or 2 family dwelling	<p>KIMBALL, RYAN Jan 04 2023 12:45PM:E11-2 was dispatched to reports of a CO alarm. E11-2 arrived on scene to find the homeowner outside awaiting our arrival. E11-2 entered the house to sample the air with out monitor. The homeowner stated he started his car in his garage without opening the garage door to let it warm up. This was a possible cause for the activation. The readings in the house were negative. E11-2 returned to service.</p> <p>KIMBALL, RYAN Jan 04 2023 12:48PM:E11-2 was dispatched to reports of a CO alarm. E11-2 arrived on scene to find the homeowner outside awaiting our arrival. E11-2 entered the house to sample the air with out monitor. The homeowner stated he started his car in his garage without</p>

								opening the garage door to let it warm up. This was a possible cause for the activation. The readings in the house were negative. E11-2 returned to service.
1/4/2023 12:00:00 AM	3736205	0000015	1/4/2023 1:56:31 PM	Carbon monoxide detector activation, no CO	746	Sheffield	1 or 2 family dwelling	<p>KIMBALL, RYAN Jan 04 2023 12:49PM:E11-2 was dispatched to another report of a CO alarm. E11-2 arrived on scene to the homeowner standing in the garage. Homeowner stated he tried to plug the alarm back in the basement and it went off again. The beep was a low battery beep and not a CO2 activation beep. Homeowner was told to contact the alarm company as he may have a faulty detector. E11-2 returned to service.</p> <p>KIMBALL, RYAN Jan 04 2023 12:52PM:E11-2 was dispatched to another report of a CO alarm. E11-2 arrived on scene to the homeowner standing in the garage. Homeowner stated he tried to plug the alarm back in the basement and it went off again. The beep was a low battery beep and not a CO2 activation beep. Homeowner was told to contact the alarm company as he may have a faulty detector. E11-2 returned to service.</p>
1/22/2023 12:00:00 AM	3744048	0000095	1/22/2023 1:34:22 PM	Carbon monoxide detector	746	Macarthur	Multifamily dwelling	CLARK, JACOB Jan 22 2023 11:58AM-CTED

				activation, no CO					E11-2 responded to a CO detector at the location listed above. Upon arrival crew got the 4 gas monitor out and made contact with the homeowner inside the residence. She stated she left the stove on all night and her CO detectors were going off about 6 this morning. There were no active alarms going off when entering the residence. Both the kids and homeowner stated that they were feeling fine now and HVA was canceled, E11-2 brought the 4 gas into the residence and got 0 readings throughout the home. E11-2 notified the homeowner of the results and told them if anything changes to call us back. E11-2 was clear and returned to service.
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Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Property Value	Percent Lost	Property Loss	Contents Value	Contents Loss	NFIRS Number
111																
								\$671,910.00	\$571,000.00							
	12/31/2022	3734387		Building fire	Out Of District	48197	2	\$0.00	\$0.00	NaN		NaN				0001691
	1/20/2023	3743001		Building fire	Out Of District	48104	1	\$0.00	\$0.00	NaN		NaN				0000115
	1/23/2023	3744436		Building fire	Out Of District	48170	1	\$0.00	\$0.00	NaN		NaN				0000102
	1/25/2023	3745631	\$200,000.00	Building fire	Superior Township 12	48198	6	\$671,910.00	\$571,000.00	15.02%	\$371,000.00	84.98%	\$371,000.00	\$300,910.00	\$200,000.00	0000123
113																
								\$217,380.00	\$400.00							
	1/1/2023	3734977	\$150.00	Cooking fire, confined to container	Superior Township 36	48198	2	\$217,380.00	\$400.00	99.82%	\$137,380.00	0.18%	\$250.00	\$80,000.00	\$150.00	0000003
	1/6/2023	3737200		Cooking fire, confined to container	Superior Township 36	48198	2	\$0.00	\$0.00	NaN		NaN				0000023
	1/18/2023	3742292		Cooking fire, confined to container	Superior Township 22	48198	2	\$0.00	\$0.00	NaN		NaN				0000067
142																
								\$0.00	\$0.00							
	1/15/2023	3740958		Brush or brush-and-grass mixture fire	Superior Township 2	48170	3	\$0.00	\$0.00	NaN		NaN				0000053
151																
								\$0.00	\$0.00							
	1/25/2023	3745509		Outside rubbish, trash or waste fire	Out Of District	48197	2	\$0.00	\$0.00	NaN		NaN				0000122
311																
								\$0.00	\$0.00							
	12/31/2022	3734515		Medical assist, assist EMS crew	Superior Township 36	48198	1	\$0.00	\$0.00	NaN		NaN				0001692
	1/1/2023	3734679		Medical assist, assist EMS crew	Superior Township 9	48198	1	\$0.00	\$0.00	NaN		NaN				0000005
	1/2/2023	3735287		Medical assist, assist EMS crew	Superior Township 31	48197	1	\$0.00	\$0.00	NaN		NaN				0000009
	1/3/2023	3735740		Medical assist.	Suoerior	48105	1	\$0.00	\$0.00	NaN		NaN				0000011

The following is the January 2023 activity report for the Fire Marshal.

Fire Suppression Plan Reviews: 0

Fire Suppression Inspections: 0

Fire Protection Inspections: 1

Fire Department Access inspection: 0

Fire Pump Flow Tests: 0

Hydrant Flow Test: 0

Building Plan Review: 0

Business Inspection: 2

Site Plan Review: 0

Site Inspections: 2

Site Inspection Car Vs. Building: 1

Consultation, Fire Protection: 4

Fire Alarm Plan Review: 1

Fire Alarm Inspection: 0

Fire Investigation: 1

Fire Investigations follow up: 4

Fire Code Enforcement: 1

Burning Complaint: 1

Burn Permits issued: 1

Burn Permit site inspection: 0

Smoke Detector Installation: 0

Fire Suppression Class : 3

DRACO Class: 1

HUVACO Class: 1

Knox Box install: 2

Knox Box Installation / Maintenance: 0

Board Meeting: 1

Officer Meeting: 1

Respectfully Submitted,

Dan Kimball, Fire Marshal

Superior Township Monthly Report **January/February 2023**

Resident Complaints/ Debris:

8424 Thames Ct.- Refuse container left on extension - **(Tagged)**

8753 Barrington Dr.- Headboard and Rails on extension - **(Tagged)**

1280 Stamford Rd.- Stove and Large Box on extension - **(Tagged)**

1022 Stamford Rd.- 3 Refuse Containers left on extension - **(Tagged)**

1983 Andover- Sofa on extension - **(Tagged)**

Vehicle Complaint:

8469 Thames Ct.- 2 Vehicles w/ Expired Tags and Flat Tires

Illegal Dumping:

Vreeland and Gotfredson- 6 Mattresses Dumped on Road

Dog Complaint:

8703 Barrington Dr.- Dog poop in yard - **(Did not see anything due to snow)**

Superior Charter Township Park Commission
Regular Meeting
December 19, 2022

Approved Minutes

1. Call to Order

The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:00 pm.

2. Roll Call

Park Commissioners present: Nahid Sanii-Yahyai, Marion Morris, Martha Kern-Boprie, Greg Vessels, Riley Schofield, Terry Lee Lansing, Guy Conti

Park Commissioners absent: none

Others present, Trustee Bernice Lindke; Juan Bradford, Park Director; Jan Piert; Kelly Goolsby

3. Flag Salute

Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Marion Morris and supported by Greg Vessels to approve the agenda as drafted. During discussion on the motion Guy Conti referred to New Business item D. and asked if it was necessary to still send Park Commissioners to the Township Board meetings, as the Board Liaison Trustee Bernice Lindke gives thorough reports and can report back to the Township Board on Park Commission matters. Martha Kern-Boprie commented that she believes there is value in having the elected Park Commissioners present before the Township Board. Their presence and comments let the Township Board know the importance of Park Commission issues before the board. Marion Morris and Nahid Sanii-Yahyai stated they concur with Martha. The motion to approve the agenda as drafted carried.

5. Prior Meeting Minutes Approval

A. November 28, 2022

It was moved by Marion Morris and supported by Greg Vessels to approve the minutes of 11/28/22 with one correction. In the list of other persons attending the meeting, Juan Bradford is listed as Administrator, but his title was changed to Director earlier in 2022. The motion to approve the minutes with correction of Juan Bradford's title to Director carried.

6. Public Hearing regarding 2023 – 2027 Parks, Recreation and Open Space Plan

It was moved by Martha Kern-Boprie and supported by Guy Conti to open the public hearing on the 2023 – 2027 Parks, Recreation and Open Space Plan at 6:05 pm. The motion carried.

Jan Piert commented that the plan was well written and she supported its goals, particularly those to enhance access to parks and recreation by people with all levels of abilities, and to enhance non-motorized travel and access. She noted that the goals of the plan may require a millage tax to achieve.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to close the public hearing on the 2023 – 2027 Parks, Recreation and Open Space Plan at 6:08 pm. The motion carried.

7. Citizen Participation

Kelly Goolsby asked for an update on correcting drainage problems in Firemans Park. She stated the drainage problems should be fixed before installing more playground equipment. She is also concerned about bees that are present in Firemans Park, due to fruit trees. The bees make it difficult to use the park.

8. Reports

A. Chairperson

Chair Nahid Sanii-Yahyai thanked Marion Morris for her many years of service as Park Commission chairperson. She wished the park commissioners and staff a pleasant holiday season.

B. Director

Juan Bradford submitted a written report.

C. Board Liaison

Trustee Bernice Lindke stated that there has not been a Township Board meeting since the last Park Commission meeting, so there is nothing to report. The Township Board will meet tonight at 7:00 pm.

D. Board Meeting Attendee

The township board has not met since the last Park Commission meeting. The township board will meet tonight at 7:00 pm, and Nahid Sanii-Yahyai will attend that meeting for the Park Commission.

E. Park Steward

No report.

F. Safety

There were no accidents or injuries in the past month.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the reports. The motion carried.

9. Communications

A. Educational: CDC – Be Ready! Winter Weather

It was moved by Marion Morris and supported by Riley Schofield to receive the communications. The motion carried.

10. Old Business

A. Community Center Advisory Committee Update

Juan Bradford reported that the Community Center Advisory Committee (CCAC) met last week. Focus groups will begin meeting in January 2023.

11. New Business

A. Adoption of 2023 – 2027 Parks, Recreation and Open Space Plan

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to adopt the 2023 – 2027 Parks, Recreation and Open Space Plan. The motion carried.

B. Resolution for Application of Spark Grant

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to adopt the following resolution supporting a Spark Grant Submission for Cherry Hill Nature Preserve ADA Improvements.

WHEREAS, the Charter Township of Superior Parks & Recreation Commission supports the submission of an application titled “Cherry Hill Nature Preserve ADA Improvements” to the Spark Grant program to construct a handicap accessible parking lot, and install a handicap accessible board walk and pathway from the parking lot to the wetland lookout deck at Cherry Hill Nature Preserve, and,

WHEREAS, the Charter Township of Superior Parks & Recreation Commission supports the National Recreation & Park Association’s three pillars of health and wellness, inclusion, and conservation, and,

WHEREAS, the proposed improvements requested in the grant would provide access and inclusion to a natural space that is currently not accessible to people experiencing either permanent or short-term mobility disabilities; and,

WHEREAS, the universal design features proposed will also improve accessibility to parents with strollers, and elders with uneasy footing; and,

WHEREAS, the proposed improvements would make Cherry Hill Nature Preserve the first nature preserve in the township with ADA accessible parking and walkways; and,

WHEREAS, the Charter Township of Superior Parks & Recreation Commission seeks to continually expand its recreational offerings that are open to all visitors regardless of ability level; and,

NOW THEREFORE BE IT RESOLVED that the Superior Township Parks & Recreation Commission hereby supports the submission of a Spark Application for \$681,000.00 for Cherry Hill Nature Preserve ADA Improvements to be constructed in 2023 – 2024.

Vote:

Ayes	7
Nays	0
Absent	0

The motion carried and the resolution is adopted.

C. 2023 Parks & Recreation Commission Meeting Dates

It was moved by Marion Morris and supported by Martha Kern-Boprie to schedule 2023 Park Commission meetings on the following dates and times:

January 23, 2023	6:30 pm	Monday
February 27, 2023	6:30 pm	Monday
March 27, 2023	6:30 pm	Monday
April 24, 2023	6:30 pm	Monday
May 22, 2023	6:30 pm	Monday
June 26, 2023	6:30 pm	Monday
July 24, 2023	6:30 pm	Monday
August 28, 2023	6:30 pm	Monday
September 25, 2023	6:30 pm	Monday
October 23, 2023	6:30 pm	Monday
November 27, 2023	6:30 pm	Monday
December 18, 2023	6:00 pm	Monday

Note: December meeting held on third Monday of month at 6:00 pm due to Christmas holiday on the fourth Monday.

The motion carried.

D. 2023 Board of Trustees Meeting Attendees

Park Commissioners volunteered to attend the following Board of Trustees meetings in 2023.

January 17, 2023	Tuesday	Greg Vessels
February 21, 2023	Tuesday	Nahid Sanii-Yahyai
March 20, 2023	Monday	Guy Conti
April 17, 2023	Monday	Riley Schofield
May 15, 2023	Monday	Martha Kern-Boprie
June 20, 2023	Monday	Marion Morris
July 17, 2023	Monday	Marion Morris

August 21, 2023	Monday	Martha Kern-Boprie
September 18, 2023	Monday	Terry Lee Lansing
October 16, 2023	Monday	Terry Lee Lansing
November 20, 2023	Monday	Greg Vessels
December 18, 2023	Monday	Nahid Sanii-Yahyai

12. Bills for Payment

It was moved by Marion Morris and supported by Riley Schofield to approve payment of the bills totaling \$23,176.29 at 12/19/2022. The motion carried.

13. Financial Statements

It was moved by Martha Kern-Boprie and supported by Guy Conti to receive the November Revenue and Expenditure Report. The motion carried.

14. Pleas and Petitions

Kelly Goolsby spoke to the park commission about three things she wants done in Firemans Park.

1. Trim or cut trees to remove bees.
2. Install fence between road and park.
3. Correct drainage problems.

15. Adjournment

It was moved by Guy Conti and supported by Riley Schofield to adjourn at 6:25 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

February 7, 2023

To: Kenneth Schwartz, Superior Township Supervisor
From: Katrina Robinson, Lieutenant
Through: Keith Flores, Police Services Commander
Re: January 1-31, 2023 Police Services Monthly Report

During the month of January there were 990 calls for service. Deputies conducted 387 traffic stops during this time with 73 citations issued and 3 drunk/drugged driving arrests.

Noteworthy events in Superior Township during last month include:

- 23-017 (1/1/2022) Deputy Gombos and Deputy Cuso were conducting foot patrols on MacArthur Blvd when they heard multiple gunshots coming from a wooded area near the apartment complexes. Deputies responded to the area and were able to locate the suspect, who was in possession of an illegal firearm. He was taken into custody and transported to jail. This case is pending in court.
- 23-1677 (1/7/2022) Deputy Neddo was dispatched to a death investigation in the 7500 block of Timberwood Court involving a 74-year-old male resident. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 23-2375 (1/9/2023) Deputy Hall was dispatched to the 1600 block of Greenway Drive for an unoccupied garage burglary. The victim reported multiply items taken. There are currently no suspects. This case remains under investigation.
- 23-3386 (1/13/2023) Deputies were dispatched to the 9800 block Cambridge Place for a stolen vehicle report. The vehicle was later recovered and a suspect was apprehended following a pursuit with Warren PD. This case is being prosecuted in Macomb County.
- 23-5008 (1/19/2023) Deputies were dispatched to the 2000 block of White Oak Lane for a death investigation involving a 39-year-old female resident. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 23-6785 (1/25/2023) Deputies assisted the Superior Township Fire Department at the Hickory Creek Golf Course. This case remains under investigation by the fire department.
- 23-7387 (1/28/2023) Deputy Sitek was dispatched to the 1500 block of Ridge Road for a death investigation involving a 19-year-old female resident. There are no signs of foul play and the death appears to be from natural causes, at this time.

*Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823*



SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

January 2023

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2023	Month 2022	% Change	YTD 2023	YTD 2022	% Change
Traffic Stops	387	357	8%	387	357	8%
Citations	73	95	-23%	73	95	-23%
Drunk Driving (OWI)	3	4	-25%	3	4	-25%
Drugged Driving (OUID)	0	0	-	0	0	-
Calls for Service Total	990	831	19%	990	831	19%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	504	560	-10%	504	560	-10%
Robberies	0	1	-	0	1	-
Assaultive Crimes	13	9	44%	13	9	44%
Home Invasions	2	1	100%	2	1	100%
Breaking and Entering's	0	0	-	0	0	-
Larcenies	10	6	67%	10	6	67%
Vehicle Thefts	1	7	-86%	1	7	-86%
Traffic Crashes	27	31	-13%	27	31	-13%
Medical Assists	12	7	71%	12	7	71%
Animal Complaints <i>(ACO Response)</i>	12	11	9%	12	11	9%
In/Out of Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	360	360				
Out of Area Time	1640	1640				
Investigative Ops (DB)	12180	12180				
Secondary Road Patrol	0	0				
County Wide	200	200				
Banked Hours	Hours Accum.	Previous Balance	Hours Used	Balance		
January Collab	192	TBD	TBD	TBD		

Incident Count by Incident Type For Agency WD

For 1/1/2023 12:00:00 AM Thru 1/31/2023 11:59:59 PM

For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	230000373	1900 N HARRIS RD	01/02/2023 13:04:43	YPSI PUBLIC LIBRARY
	230001090	3016 ANDORA DR	01/04/2023 22:36:48	STEINBURG RESIDENCE
	230004139	8414 THAMES CT	01/16/2023 06:49:40	ANGELINE LETSOS RESD
	230004173	3016 ANDORA DR	01/16/2023 10:44:55	STEINBERG-RES
	230004602	5205 MCAULEY DR	01/17/2023 21:15:04	FRESENIUS
	230006101	3658 TANGLEWOOD DR	01/23/2023 16:16:24	RES: ZENG, LIJUN
	230006237	8233 STAMFORD RD	01/24/2023 09:00:32	SMITH RESIDENCE
	230007991	1669 FAIRWAY GLENS DR	01/30/2023 14:51:04	FATIMA ELBEKHTI RESD
SUT	8			
		Total:		8

Incident Count by Incident Type For Agency WD

For 1/1/2023 12:00:00 AM Thru 1/31/2023 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
01/16/2023 10:44:55	C3902 - BURGLARY ALARM	230004173	3016 ANDORA DR	SUT	STEINBERG-RES
	C3902 - BURGLARY ALARM		Total:	1	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
01/02/2023 13:04:43	C3999 - ALARMS ALL OTHER	230000373	1900 N HARRIS RD	SUT	YPSI PUBLIC LIBRARY
01/04/2023 22:36:48		230001090	3016 ANDORA DR	SUT	STEINBURG RESIDENCE
01/16/2023 06:49:40		230004139	8414 THAMES CT	SUT	ANGELINE LETSOS RESD
01/17/2023 21:15:04		230004602	5205 MCAULEY DR	SUT	FRESENIUS
01/23/2023 16:16:24		230006101	3658 TANGLEWOOD DR	SUT	RES: ZENG, LIJUN
01/24/2023 09:00:32		230006237	8233 STAMFORD RD	SUT	SMITH RESIDENCE
01/30/2023 14:51:04		230007991	1669 FAIRWAY GLENS DR	SUT	FATIMA ELBEKHTI RESD
	C3999 - ALARMS ALL OTHER		Total:	7	

			Sum: 8		
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Out of Area Time

For: 01/01/2023 thru 01/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	APPLERIDGE ST	DISPATCHED CALLS	230000429	SGT ARTS APPROVED, MEDICAL WITH LEO NEEDED, NO YPT DEPS AVAILABLE	16:45:00	15	1/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTYWIDE	WDURBANS	HOGBACK RD	DISPATCHED CALLS	230000492	K9 NARCOTIC SEARCH PER LT SHIP	22:00:00	120	1/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	DISTRICT COURT	COURT		IN PERSON COURT AT 14B REFERENCE 22-75890 DOMESTIC ASSAULT. THIS CASE WAS DISMISSED WITHOUT PREJUDICE BY JUDGE WASHINGTON. MY OUT OF AREA TIME WAS COVERED BY DEPUTY MCQUEEN AND APPROVED BY SERGEANT ARTS. SEE DEPUTY MCQUEENS LOG FOR THE 1 HR AND 10 MINUTES OF SUPERIOR TOWNSHIP COVERAGE	13:45:00	70	1/3/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	OUT OF COUNTY	WDURBANS	N CANTON CENTER/FORD	BACKUP DISPATCHED CALLS	230000764	K9 TRACK FOR EDP- SGT CRATSENBURG APPROVED	21:20:00	90	1/3/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDHALLR	SEVEN MILE RD	BACKUP DISPATCHED CALLS	230000924	BACK UP SALEM TWP UNIT WITH EDP SUBJECT- APPROVED PER SERGEANT HOUK	13:25:00	25	1/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDSITEKF	GOTFREDSON RD/NORTH TERRITOF	BACKUP DISPATCHED CALLS	230001056	BACK UP 760 FOR A SUSPECTED FA SUSPECT PER SGT. THOMPSON	21:10:00	35	1/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDURBANS	GOTFREDSON RD/NORTH TERRITOF	BACKUP DISPATCHED CALLS	230001056	ASSIST WITH FA POSSIBLE K9 TRACK-SGT THOMPSON APPROVED	21:15:00	25	1/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDSITEKF	BARCLAY DR	BACKUP DISPATCHED CALLS	230001053	BACK UP 760 FOR LFA SUSPECTS THAT MAY HAVE STILL BEEN ACTIVE IN THE AREA PER SGT. THOMPSON	21:45:00	25	1/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSITEKF	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230001603	BACK UP YPSILANTI TWP. FOR SUICIDAL PERSON PER SGT. ARTS	17:25:00	20	1/6/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDBETTSI	HARRIET ST/S HAMILTON ST	DISPATCHED CALLS	230001804	FOP - ABAN VEH W/ BACK WINDOW SHATTERED OUT - CHECK TO SEE IF POSS UDAA - SGT ARTS	11:43:00	6	1/7/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	BELMONT DR/MEDFORD DR	DISPATCHED CALLS	230001867	ARMED ROBBERY OCCURRED IN YPSI TWP APPROVAL TO ASSIST PER SGT. ARTS	17:00:00	51	1/7/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	HOLMES RD	BACKUP DISPATCHED CALLS	230001916	SHOOTING APPROVAL TO ASSIST PER SGT. CRATSENBURG	19:34:00	11	1/7/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	HOLMES RD	BACKUP DISPATCHED CALLS	230001916	ASSIST YPT UNITS WITH SHOOTING / APPROVED BY SGT. CRATSENBURG	19:35:00	15	1/7/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SCIO TOWNSHIP	WDFARMERH	UPPER GLADE COURT	DISPATCHED CALLS		OUT OF AREA DEATH INVEST SCIO TWP/SGT GEBAUER AWARE OF ME IN SUPERIOR/SENT DEP ROSS TO RELIEVE	08:01:00	149	1/8/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDNEDDOK	EMMET ST	DISPATCHED CALLS	230002113	ROBBERY OCCURRED IN YPSI CITY APPROVAL TO ASSIST PER SGT. ARTS	16:50:00	37	1/8/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	WOBURN DR	TRAFFIC STOP	230002117	ASSIST YPD ON ROBBERY BOL TRAFFIC STOP APPROVAL TO ASSIST PER SGT. ARTS	17:01:00	0	1/8/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	PITTSFIELD TOWNSHIP	WDURBANS	ANN ARBOR SALINE RD/TEXTILE RD	BACKUP DISPATCHED CALLS	230002182	ASSIST WITH K9 TRACKING FOR ROBBERY SUSPECTS-SGT CRATSENBURG APPROVED	21:00:00	45	1/8/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	HOLMES RD	BACKUP DISPATCHED CALLS	230002429	ASSIST YPT WITH LIFE SAVING NEEDS/OD OF SUBJECT, SGT THOMPSON APPROVED	21:45:00	25	1/9/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTYWIDE	WDURBANS	HOGBACK RD	K9 DETAIL	230002700	NARCOTIC DETECTION IN JAIL, COMMAND REQUEST	18:40:00	95	1/10/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	HARRIS /94	DETAIL		VP DETAIL PER LT ROBINSON	11:00:00	120	1/12/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	HARRIS/94	DETAIL		VP DETAIL PER LT ROBINSON	15:25:00	65	1/12/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	E CLARK RD	BACKUP DISPATCHED CALLS	230003876	ASSIST YPT DEPUTIES WITH 2 SUBJECTS RUNNING FROM THEM / APPROVED BY SGT. HOUK	22:55:00	15	1/14/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	LEFORGE RD/HURON RIVER DR	BACK-UP TRAFFIC STOP	230004297	BACK UP DEPUTY G.ROBERTS WITH SUBJECT FLEEING FROM HIM ON TRAFFIC STOP- APPROVED BY SERGEANT CRATSENBURG	19:00:00	5	1/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBLANDC	DEVONSHIRE ST	BACKUP DISPATCHED CALLS	230004781	reported shooting w/ one down w/ GSW to head. Sgt. Houk approval. Cleared scene once deemed swatting call.	15:15:00	25	1/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	DEVONSHIRE ST	BACKUP DISPATCHED CALLS	230004781	PER SGT HOUK, YPSI UNITS RESPONDING TO POSSIBLE HOMICIDE/BAR GUNMAN	15:20:00	15	1/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	E FOREST AVE	DISPATCHED CALLS	230005636	FAMILY TROUBLE - DV RELATED CALLED AND A SOLO UNIT CALLED ARRIVAL WITHOUT BACK UP ARRIVING - APPROVAL TO ASSIST PER SGT. CRATS	21:49:00	11	1/21/2023

Out of Area Time

For: 01/01/2023 thru 01/31/2023



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	APPLERIDGE ST	BACKUP DISPATCHED CALLS	230005649	ASSIST YPT DEPUTIES WITH DISORDERLY COUPLE; PER SGT CRATS. SEPERATED FEMALE FROM MALE UNTIL YPT DEPUTIES ARRIVED; SHE DECLINED ANY POLICE ASSISTANCE.	22:40:00	10	1/21/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	WASHTENAW AVE	BACKUP DISPATCHED CALLS	230005792	BACK UP YPSILANTI TOWNSHIP UNITS WITH SUBJECT ACTIVELY FIGHTING WITH HVA- APPROVED BY SERGEANT HOUK	11:20:00	15	1/22/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDHALLR	W MICHIGAN AVE	DISPATCHED CALLS	230005795	ASSIST YPSILANTI CITY POLICE WITH SPANISH TRANSLATION- APPROVED BY SERGEANT HOUK	11:35:00	30	1/22/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	WOBURN DR/MEDFORD DR	BACKUP DISPATCHED CALLS	230006171	POSSIBLE SHOOTING SUSPECT VEHICLE STOPPED AT NORRIS AND RIVER APPROVAL TO ASSIST PER SGT. PENNINGTON	21:47:00	10	1/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	GOLFSIDE RD/WASHTENAW AVE	BACK-UP TRAFFIC STOP	230006183	SGT PENNINGTON APPROVED- FLEE S1 WITH GUN	22:45:00	15	1/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	PLYMOUTH RD/BISHOP ST	BACKUP DISPATCHED CALLS	230006189	ASSIST WITH FLED VEHICLE INVESTIGATION SGT PENNINGTON APPROVED	23:00:00	60	1/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	PLYMOUTH RD/BISHOP ST	BACKUP DISPATCHED CALLS	230006189	ASSIST 710 SUSPECT VEHICLE STOPPED BY U OF M APPROVAL TO ASSIST PER SGT. PENNINGTON	23:12:00	33	1/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTYWIDE	WDURBANS	TRAINING DAY 4P-8P	K9 DETAIL		K9 TRAINING DAY	16:00:00	240	1/26/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDKNOPW	PONTIAC TRL/W EIGHT MILE RD	BACKUP DISPATCHED CALLS	230007221	Per Sgt Bynum back up Salem unit requesting back up on dv	15:35:00	85	1/27/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	HOLMES RD	BACKUP DISPATCHED CALLS	230007754	SUICIDAL PERSON THREATENING TO KILL HIMSELF AND BARRICADED HIM A ROOM WITH A GUN. APPROVAL TO ASSIST PERSON SGT. HOUK.	16:13:00	27	1/29/2023
							Sum:	1,640	

Into Area Time

For: 01/01/2023 thru 01/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDBELLASE	HEATHER DR	BACKUP DISPATCHED CALLS	230001728	BU SUT UNIT W/ FAMILY TROUBLE PER SGT CRATS	04:05:00	25	1/7/2023
YPSILANTI TWP	SUPERIOR TWP	WDSIMMST	E WILLIS RD	BACKUP DISPATCHED CALLS	230002432	BU SUT UNITS / POSSIBLE ARMED SUICIDAL / LOCATED VEHICLE / SGT. THOMPSON	22:00:00	30	1/9/2023
YPSILANTI TWP	SUPERIOR TWP	WDROYE	SHERWOOD	BACKUP DISPATCHED CALLS	230002501	SENT TO BACK SUT UNIT ON A REPORTED ACTIVE DV, APPROVED BY SGT PENNINGTON	06:50:00	40	1/10/2023
YPSILANTI TWP	SUPERIOR TWP	WDHOWARDS	SHERWOOD	BACKUP DISPATCHED CALLS	230002501	DISORDERLY SITUATION - POSSIBLE DV / ONLY ONE SUT UNIT AVAILABLE / APPROVED BY SGT. PENNINGTON	06:55:00	35	1/10/2023
YPSILANTI TWP	SUPERIOR TWP	WDKELLEYW	SHERWOOD	BACKUP DISPATCHED CALLS	230002501	ASSIST OTHER UNITS WITH DOMESTIC PER SGT. PENNINGTON	07:00:00	30	1/10/2023
YPSILANTI TWP	SUPERIOR TWP	WDVANDERROESTB	DOVER CT	BACKUP DISPATCHED CALLS	230005163	BU SUPERIOR TWP W/ SUICIDAL SUBJECT POSSIBLY ARMED AND AGGRESSIVE // PER SGT PENNINGTON	22:45:00	40	1/19/2023
YPSILANTI TWP	SUPERIOR TWP	WDCAMPAGIORNIM	SHERWOOD/EVERGREEN LN	BACKUP DISPATCHED CALLS	230005279	ASSIST OIC WITH POSS ARMED S1, SGT HOUK	14:00:00	25	1/20/2023
YPSILANTI TWP	SUPERIOR TWP	WDRBERTSB	SHERWOOD/EVERGREEN LN	BACKUP DISPATCHED CALLS	230005279	Sgt. Houk, subject with gun, single SUT Deputy	14:05:00	20	1/20/2023
YPSILANTI TWP	SUPERIOR TWP	WDCAMPAGIORNIM	ARBOR WOODS BLVD	BACKUP DISPATCHED CALLS	230006720	ASSIST OIC WITH OD, SGT.WALLACE	16:15:00	25	1/25/2023
YPSILANTI TWP	SUPERIOR TWP	WDSHANKLANDC	E HURON RIVER DR	BACKUP DISPATCHED CALLS	230007127	HVA REQUESTING FOR A COMBATIVE PATIENT AT ASSISTED LIVING HOME PER SGT HOGAN	05:50:00	35	1/27/2023
YPSILANTI TWP	SUPERIOR TWP	WDROYJ	SPRUCE LN	DISPATCHED CALLS	230007396	PER SGT.THOMPSON RESPOND FOR EDP CALL IN SUPERIOR TWP. MADE CONTACT WITH CALLERS DAUGHTER WHO ADVISED CALLER HAD A NIGHTMARE, NO ASSISTANCE NEEDED PROVIDED CRISIS TEAM CONTACT INFO	03:25:00	55	1/28/2023
							Sum:	360	

Treasurer's Investment Report
Period Ending
December 31, 2022
Superior Township Treasurer
Lisa A. Lewis

Trustees' Board Meeting
February 20, 2023

**Superior Township
Cash and Investment Summary
12/31/2022**

Fund #	Fund Description	Daily Operating			J-Funds	Total Cash & Investments
		Cash	Other	T-Bills		
101	General Fund	\$ 879,925.66	\$ 47,388.48 *	\$ 863,542.59	\$ 199,428.61	\$ 1,990,285.34
204	Legal Defense	11,266.04		261,135.30		272,401.34
219	Street Light Fund	42,232.81				42,232.81
220	Side Street Maintenance	15,104.49				15,104.49
249	Building Fund	301,286.77	100.00 @	550,534.21		851,920.98
266	Law Fund	461,093.30		1,584,675.81		2,045,769.11
508	Parks Fund	122,412.97		471,957.16		594,370.13
701	Trust and Agency Fund	872,349.03				872,349.03
	Subtotals	\$ 2,705,671.07	\$ 47,488.48	\$ 3,731,845.07	\$ 199,428.61	\$ 6,684,433.23
206	Fire Fund	480,649.95		1,387,923.47	1,038,035.05	2,906,608.47
464	American Rescue Plan Act (ARPA)	1,493,142.34				1,493,142.34
751	Payroll Fund	26,802.89				26,802.89
	Subtotals	\$ 2,000,595.18	\$ -	\$ 1,387,923.47	\$ 1,038,035.05	\$ 4,426,553.70
	Subtotals	4,706,266.25	47,488.48	5,119,768.54	1,237,463.66	11,110,986.93
No Fund	Tax Checking	5,824,488.61				5,824,488.61
No fund	Utility Department	536,083.85	\$ 1,832,707.82 #	2,091,682.72		4,460,474.39
	Total Cash & Investments	\$ 11,066,838.71	\$ 1,880,196.30	\$ 7,211,451.26	\$ 1,237,463.66	\$ 21,395,949.93
	Petty Cash		100.00			
	Register/Drawer Cash		300.00			
	Geddes Road		12,155.28			
	Fire Withholding Insurance		9,657.32			
	Credit Card		5,748.55			
	Accrued Absences		19,427.33			
			<u>47,388.48</u> *			
	Petty Cash		<u>100.00</u> @			
	Capital Reserves		<u>1,832,707.82</u> #			

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

First - Safety
Second - Liquidity
Third - Yield

General Fund #101

Financial Institutions	Type of Account	Interest Rate	Maturity Date	Comments
JP Morgan Chase Bank				
5503 General Bank Acct Gen Fund	Comm Checking			Liquid
5503 Non Motor Trail Maintenance				Liquid
208 Government T-Bills			02/16/23	
			<u>\$ 1,486,401.14</u>	
Comerica Bank				
5286 Reserve Accrued Absences	Comm Checking			Liquid
9108 Credit Card Account	Comm Checking			Liquid
6199 Geddes Road Fund	* J-Fund	4.04%		Liquid
330 Government T-Bills	T-Bills		04/30/23	
Huntington				
768 Geddes Road Fund	Business			Liquid
6873 Fire Insurance Withholding	Public Funds			Liquid
	Petty Cash			Liquid
	Register Drawer Cash			Liquid
			<u>\$ 1,990,285.34</u>	

* Interest rates on J-Funds change daily. The interest rate used for the purpose of this report is based on the average of the daily interest rates.

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Legal Defense Fund #204

	Financial Institution	Type of Account	Interest Rate	Maturity Date	Comments
	JP Morgan Chase Bank				
5503	General Bank Account	Comm Checking	\$ 11,266.04		Liquid
208	Government T-Bills	T-Bills	261,135.30	02/16/23	Investment
			<u>\$ 272,401.34</u>		

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

First - Safety
Second - Liquidity
Third - Yield

Fire Fund #206

	Financial Institutions	Type of Account	Interest Rate		Maturity Date	Comments
Huntington						
6014	Daily Operating	Hybrid Checking		\$ 480,649.95		Liquid
6014	Building & Bond Payment			-		
				<u>\$ 480,649.95</u>		
4740	Government T-Bills			676,232.17		
Comerica Bank						
1229	Fire Fund Daily Operating	* J-Fund	4.04%	604,816.11		Liquid
1210	Fire Accrued Absences (RES)	* J-Fund	4.04%	433,218.94		Liquid
330	Government T-Bills	T-Bills		711,691.30	04/30/22	Investment
				<u><u>\$ 2,906,608.47</u></u>		

* Interest rates on J-Funds change daily. The interest rate used for the purpose of this report is based on the average of the daily interest rates.

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Street Light Fund #219

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>	<i>Asset/Term</i>	<i>Comments</i>
	J P Morgan Chase Bank				
5503	General Bank Account	Comm Checking	\$	42,232.81	Liquid
	Street Light Fund		<u>\$</u>	<u>42,232.81</u>	

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Side Street Maintenance #220

	Financial Institution	Type of Account	Interest Rate	Comments
	J P Morgan Chase Bank			
5503	General Bank Account	Comm Checking	\$ 15,104.49	Liquid
	Side Street Maintenance			
	Oakbrook & Washington Square		<u>\$ 15,104.49</u>	

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Building Fund #249

	Financial Institution	Type of Account	Interest Rate		Maturity Date	Comments
	Comerica					
330	Government T-Bills	Government T-Bill		\$ 307,365.65	04/30/23	Investment
	J P Morgan Chase Bank					
5503	General Bank - Daily Operating	Comm Checking		280,912.21		Liquid
5503	General Reserve			-		
5503	Accured Absences			20,374.56		
208	Government T-Bills	Government T-Bills		243,168.56	02/16/23	Investment
	Petty Cash			100.00		
				<u>\$ 851,920.98</u>		

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Law Fund #266

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>	<i>Maturity Date</i>	<i>Comments</i>
J P Morgan Chase Bank				
5503	General Bank Account Law Fund	Comm Checking	\$ 461,093.30	Liquid
208	Government T-Bills		1,178,541.10	02/16/23 Investment
Comerica Bank				
330	Government T-Bills		406,134.71	04/30/23 Investment
			\$ 2,045,769.11	

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

- First - Safety**
- Second - Liquidity**
- Third - Yield**

American Rescue Plan Act (ARPA) Fund #464

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>	<i>Asset/Term</i>	<i>Comments</i>
4758	Huntington Operating Checking	Checking	0.300%	\$ 1,493,142.34	Liquid
				\$ 1,493,142.34	

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

First - Safety
Second - Liquidity
Third - Yield

Parks Fund #508

	Financial Institutions	Type of Account	Interest Rate		Maturity Date	Comments
	J P Morgan Chase Bank					
5503	General Bank - Daily Operating	Comm Checking		\$ 118,835.28		Liquid
5503	Accrued Absences			3,577.69		
208	Government T-Bills			69,865.07	02/16/23	Investment
	Comerica Bank					
330	Government T-Bills			402,092.09	04/30/23	Investment
				\$ 594,370.13		

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Trust and Agency Fund #701

Financial Institution	Type of Account	Asset /Term	Comment
J P Morgan Chase Bank			
General Bank Account	Comm Checking	\$ 872,349.03	Liquid
Trust and Agency Account			
		<u>\$ 872,349.03</u>	

Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis

December 31, 2022

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Payroll Account

Financial Institution	Type of Account	Asset/Term	Comments
Huntington Payroll	Comm Checking	\$ 26,802.89	Liquid
		<u>\$ 26,802.89</u>	

**Treasurer's Investment Report
Superior Township Treasurer, Lisa A. Lewis**

December 31, 2022

**First - Safety
Second - Liquidity
Third - Yield**

Tax Checking

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>* Interest Rate</i>	<i>Asset/Term</i>	<i>Comments</i>
	JPMorgan Chase Bank				
5560	2022Tax Collection Fund	Comm Checking		\$ 5,824,488.61	Liquid
				<hr/>	
				\$ 5,824,488.61	
				<hr/> <hr/>	

From: Alison Foreman <alison@ymow.org>

Date: January 31, 2023 at 1:46:31 PM EST

To: Lynette Findley <lynettfindley@superior-twp.org>

Subject: An update from Ypsilanti Meals on Wheels to share with the Trustees

Hi Lynette - Happy New Year. Hope you are having a great start to the new year.

I want to once again on behalf of all the clients, staff, and board members at Ypsilanti Meals on Wheels to thank the Superior Township board for supporting the work of Ypsilanti Meals on Wheels.

To show the impact that YMOW has for supporting older adults and the medically fragile in Eastern Washtenaw County here is our recap for services offered in 2022 and our 2023 case for support about the growing need.

Alison

Alison Foreman | President & CEO

Ypsilanti Meals on Wheels

1110 W. Cross St. | Ypsilanti, MI 48197

Intake: 734-487-9669 | direct: 734-217-4453 | fax 734-217-4482

alison@ymow.org

Follow us - [Website](#) [Facebook](#) [twitter](#)

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Serving "more than a meal" since 1974



2023 CASE FOR SUPPORT


1110 W Cross St, Ypsilanti, MI 48197 - ymow.org
 Development & Marketing Manager Danni Murphy
 danni@ymow.org - (734) 217-4770 - (734) 487-9669

2022 AT A GLANCE | WHO WE SERVE | GROWING NEED | MEETING DEMAND




127,069 MEALS DELIVERED
 +18% Since 2020

26,100 pounds of produce from Food Gatherers distributed
 2,290 medically friendly meals served to 19 clients



440 HOMEBOUND NEIGHBORS SERVED
 +33% Since 2020

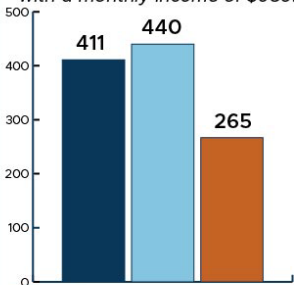
55 received in-home services
 680 Personal Care Pantry requests fulfilled



66 PETS SERVED
 +127% in 2022 alone

7,782 pounds of pet food delivered
 3,654 pounds of cat litter delivered
 42 vet visits provided

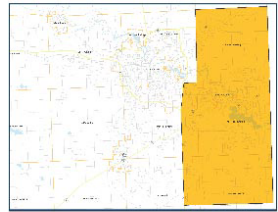
ON AVERAGE
 Our clients are 73 years old, with a monthly income of \$989.



93% of YMOW clients live below the 200% poverty level.

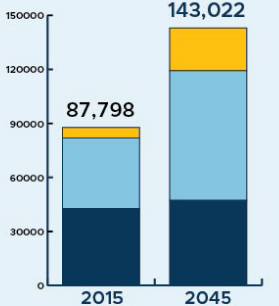
100% have 3 chronic health conditions like diabetes, heart or liver failure, or dementia.

60% live alone. 1 in 4 US seniors reports feeling isolated and lonely.



OUR SERVICE AREA
 The life expectancy for seniors in the YMOW service area is about 9 years shorter than that of seniors who live just a few miles away.

PREDICTED SENIOR POPULATION GROWTH IN WASHTENAW COUNTY




By 2040 the number of Washtenaw County seniors living below the poverty line will double, while the number of caregivers will continue to decline.

NATIONAL MEALS ON WHEELS TRENDS

77% of Meals on Wheels programs saw the cost of delivered meals rise in 2022.


88% have taken - or plan to take - action due to funding challenges such as using reserve funds or starting waiting lists.

79% continue delivering to more clients than before March 2020.




Day to Day
 +44% in total costs since 2020

\$53,528 Fleet Maintenance
 \$67,971 Operations
 \$527,492 Staff



MEALS
 +22% in total costs since 2020

\$398,412 Meal Delivery
 \$68,343 Frozen Meals
 \$13,740 *Medical Meals
 *Option began in 2021



SPECIAL PROGRAMS
 +43% in total costs since 2020

\$16,772 Pet Care
 \$15,000 Personal Care Products
 \$280,137 In-Home Services

Save the Date

The Parks & Recreation Department and Treasures Office is excited to be bringing back Superior Day 😊!

The event is scheduled for **Saturday, June 10, 2023**, should it rain, it will be held on Sunday June 11, 2023. **Location:** Superior Township Oakbrook Park from 11:00 am-2:00 pm.

We are hoping you will be able to be one of the Participating Community Partners in this event.

If you are not familiar with this event, it provided an opportunity for residents to get information from Superior Township departments including tax payment, parks & recreation events, water billing & utilities, Ypsi District Library, fire department, Washtenaw County Sheriff, as well as Washtenaw County Health Department and other health units, agencies, and organizations. It also provided, but was not limited to, pony rides, a petting zoo, face painting, games for the kids, and of course we will be serving a free lunch that includes grilled hotdogs, fruit, chips, snacks, and drinks.

Be sure to save the day and look for additional information coming soon!

Should you have any questions, please contact Parks & Recreation Director, Juan Bradford at: jbradford@superior-twp.org or Superior Township Treasurer, Lisa Lewis at: llewis@superior-twp.org



CHARTER TOWNSHIP OF SUPERIOR

WASHTENAW COUNTY, MICHIGAN

MEMO

To: Superior Township Board of Trustees

From: Laura Bennett, Planning & Zoning Administrator
on behalf of the Superior Township Planning Commission

Date: February 8, 2023

Re: TC Collins – Community Garden

On Wednesday, February 1, 2023, TC Collins of Willow Run Acres presented his concept plan for a community garden at the corner of Harris Road and MacArthur Boulevard to the Superior Township Planning Commission. This community garden would span three Township-owned properties.

The three parcels are zoned as follows:

- J-10-35-200-009 – Zoned A-2. Used for growing crops.
- J-10-35-200-003 - 1850 Harris Road – Zoned PSP. Used for growing crops as well as some vendor sales.
- J-10-35-200-004 - 9045 MacArthur Boulevard – Zoned C-1. Location of pole barn, parking, and hoop houses, along with some crops, parking, and an educational component.

Because the parcel located at 9045 MacArthur Boulevard has a commercial zoning designation, it may need to be rezoned once the use of land is finalized. Township staff will work with the applicant to determine the best zoning category given the needs of the project.

The Planning Commission unanimously agreed this project would be an asset to the community and supports Mr. Collins' proposed plan. We look forward to seeing the project through the site plan process.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO MAKE FIRE MARSHALL PERMANENT PART-TIME

RESOLUTION NUMBER: 2023-4

FEBRUARY 21, 2023

WHEREAS, the Charter Township of Superior Board of Trustee's has reviewed the need for a permanent part-time Fire Marshall position to meet duties within the Fire Department and Building Department; and,

WHEREAS, Fire Marshall Daniel Kimball has been employed by the Township for the past year as Temporary Part-time; and,

WHEREAS, Fire Marshall Daniel Kimball has maintained all his required licenses for the state of Michigan and certification from the National Fire Protection Association; and,

WHEREAS, it is at the request of Fire Chief Chevrette the position be made Permanent Part-time; and,

WHEREAS, the Board of Trustees of the Charter Township of Superior has reviewed the projected expenditures for this position and has identified Fire Fund monies to support it.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Charter Township of Superior approve hiring Fire Marshall Daniel Kimball as Permanent Part-time, for an annual budgeted amount of \$48,672 (forty-eight thousand, six hundred and seventy-two) plus benefits.

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Superior Township Board of Trustee's
CC:
From: Fire Chief Vic Chevrette
Date: 1 Feb. 2023
Re: Request for Permanent Position of Fire Marshal

As of February 2023, Fire Marshal Daniel Kimball will have been with the Fire Department for one year. Fire Marshal Kimball was hired as a Temporary Part-time Employee. Fire Marshal Kimball has been an asset to the Fire Department as well as the Building Department in conducting several inspections, plan reviews as well as fire investigations. Fire Marshal Kimball has maintained all his required licenses for the State of Michigan and certification from the National Fire Protection Association.

I would like to please request of the Board of Trustee's to move to make Fire Marshal Daniel Kimball a Permanent Part-time Employee. This position has been permanent for many years within the Fire Department.

Respectfully Requested

Victor G. Chevrette, Fire Chief+



**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE PROGRAMMING CONTRACT WITH CLR ACADEMY

RESOLUTION NUMBER: 2023-5

DATE: FEBRUARY 21, 2023

WHEREAS, Superior Charter Township Board by Resolution #2022-57 dated October 17, 2022, directed the Parks and Recreation Commission to negotiate a contract with CLR Academy, a program run by the Mighty Oak Project, Inc., a 501(c) 3 organization, and;

WHEREAS, CLR Academy (CLR), a program run by The Mighty Oak Project, Inc. (TMOP), a 501(c) 3 organization will provide the following services:

1. TMOP will provide 3, 12-week sports and wellness workshop series to youth in Superior Township.
 - 1 workshop per week Late February-April at South Pointe Scholars School Building.
 - 1 workshop per week Late June-August (Site TBD).
 - 1 workshop per week Late October-December at South Pointe Scholars School Building.
2. TMOP will provide all necessary sports equipment for program participation.
3. TMOP will provide snacks and beverages to youth participants.
4. TMOP will document programming, provide photos and video of workshop process to Charter Township of Superior.
5. TMOP will implement our pre-post survey evaluation framework to measure impact of the programming and share the data with the Charter Township of Superior.
6. Participating youth will receive photos from the residencies, along with Certificates of participation in TMOP programming, a TMOP t-shirt, and sports equipment to take home; and,

WHEREAS, the Charter Township of Superior will provide the following compensation:

1. The Charter Township of Superior will pay TMOP through quarterly submitted invoices to the total amount of \$68,000 (sixty-eight thousand). Invoices will be sent on March 1, 2023, June 1, 2023, September 1, 2023, and December 1, 2023. TMOP Academy will send this invoice prior to program beginning. Payment for the invoice is due in a Net 30 timetable: 30 days after issuance of invoice. *Changes in scope or schedule of programming services will be made in mutual agreement and additional compensation may be required.*

2. In addition to the above compensation, the Charter Township of Superior will pay TMOP the sum of \$8,500 (eighty-five thousand) to cover the cost of providing transportation for the youth participants to and from the program site. Charter Township of Superior will not be responsible for providing transportation nor will it be liable for any costs related to transportation. Payment of the entire sum will be made with the first quarterly invoice; and,

WHEREAS, the term of this contract begins on March 1, 2023, and ends on February 28, 2024.

NOW, THEREFORE, BE IT RESOLVED THAT: that the Charter Township of Superior Board of Trustees authorizes the Township Supervisor and/or Clerk to execute the Programming Contract with CLR Academy, a program run by the Mighty Oak Project, Inc for a total of \$76,500.00 (seventy-six thousand, five hundred).



PROGRAMMING CONTRACT

AGREEMENT is made on this date, December 27, 2022 by **The Mighty Oak Project (for CLR Academy)**, a non-profit organization, with offices located at 3676 S. South St., Ann Arbor, MI, 48108 (“TMOP”) and **Superior Charter Township Parks and Recreation (“ST”)** with offices located at 3040 N Prospect Rd, Ypsilanti, MI 48198.

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE 1. SCOPE OF SERVICES

- TMOP will provide 3, 12 week sports and wellness workshop series to youth in Superior Township
 - 1 workshop/wk Late February-April at South Pointe Scholars School Building
 - 1 workshop/wk Late June-August (Site TBD)
 - 1 workshop/wk Late October-December at South Pointe Scholars School Building
- TMOP will provide all necessary sports equipment for program participation
- TMOP will provide snacks and beverages to youth participants
- TMOP will document programming, provide photos and video of workshop process to ST.
- TMOP will implement our pre-post survey evaluation framework to measure impact of the programming, and share the data with the ST.
- Participating youth will receive photos from the residencies, along with
- Certificates of participation in TMOP programming, a TMOP t-shirt, and sports equipment to take home

ARTICLE 2. COMPENSATION

- 2.1 ST will pay TMOP through quarterly submitted invoices to the total amount of \$68,000. Invoices will be sent on March 1, 2023, June 1, 2023, September 1, 2023 and December 1, 2023. TMOP Academy will send this invoice prior to programming beginning. Payment for the invoice is due in a Net 30 timetable: 30 days after issuance of invoice. *Changes in scope or schedule of programming services will be made in mutual agreement and additional compensation may be required.*
- 2.2 In addition to the above compensation, ST will pay TMOP the sum of \$8,500 to cover the cost of providing transportation for the youth participants to and from the program site. ST will not be responsible for providing transportation nor will it be liable for any costs related to transportation. Payment of the entire sum will be made with the first quarterly invoice.

ARTICLE 3. REPORTING OF CONTRACTOR

- 3.1 TMOP is to report to ST and will cooperate and confer with them as necessary to ensure satisfactory programming.
- 3.2 ST may review and inspect TMOP's activities during the term of this contract.

ARTICLE 4. TERM

This contract begins on March 1, 2023 and ends on February 28, 2024.

ARTICLE 5. PERSONNEL

- 5.1 TMOP will provide the required services through the contracting of TMOP coach facilitators who are intensively trained and background cleared. Those background clearances are available upon request.
- 5.2 The parties agree that all work done under this contract shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore subcontractor or offshore business interest either owned or affiliated with the contractor. For purposes of this contract, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE 6. INDEPENDENT CONTRACTOR

TMOP and ST shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. TMOP shall hold no authority, express or implied, to commit, obligate or make representations on behalf of ST and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, TMOP retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

TMOP shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the ST's employees. TMOP shall be solely responsible for payment of all taxes arising out of the TMOP's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. ST shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the TMOP.

ARTICLE 7. COMPLIANCE WITH LAWS AND REGULATIONS

TMOP will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

ARTICLE 8. HOLD HARMLESS AND INDEMNIFICATION

TMOP agrees to defend, indemnify, and hold harmless ST, and its elected and appointed officials, officers, agents, employees and representatives, against and with respect to any and all losses or damages, including attorney fees, resulting from or in connection the TMOP's performance of this contract and any and all actions, suits, proceedings, claims, demands, judgments, costs, and expenses incident to the foregoing.

ARTICLE 9. INTEREST OF TMOP AND ST

TMOP promises that it has no interest which would conflict with the performance of services required by this contract. TMOP also promises that, in the performance of this contract, no officer, agent, employee of ST or member of its governing bodies, may participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest.

ARTICLE 10. EQUAL EMPLOYMENT OPPORTUNITY

TMOP will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

ARTICLE 11. EQUAL ACCESS

TMOP shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE 12. OWNERSHIP OF CURRICULUM, DOCUMENTS AND PUBLICATION

TMOP is the owner of curriculum, creativity booklets and intervention model of its programming. Content provided by TMOP may not be reproduced without permission and may not be shared outside of the agreed upon recipients. TMOP holds distribution rights, and permission must be granted in writing. Publication of impact, research or programming will identify ST as a collaborative partner of referenced programming.

ARTICLE 13. ASSIGNS AND SUCCESSORS

This contract is binding on TMOP and ST, their successors and assigns. Neither ST nor the TMOP will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE 14. TERMINATION OF CONTRACT

- 14.1 Either party may terminate the contract, with or without cause, by giving thirty (30) days written notice to the other party.
- 14.2 In the event TMOP terminates the agreement, TMOP will reimburse the ST for any amounts paid for TMOP for the then current quarter, prorated to the date of termination and ST will have no further obligations to TMOP under this contract.
- 14.3 In the event ST terminates the agreement, TMOP will be entitled to keep all funds received prior to the date of termination but will not be entitled to receive any future payments under this agreement.

ARTICLE 15. PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE 16. CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by TMOP and ST will be incorporated into this contract by a written amendment signed by both parties.

ARTICLE 17. EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE 18. GOVERNING LAW

This contract is governed by the State of Michigan.

ARTICLE 19. DISPUTE RESOLUTION

In the event a dispute shall arise between the parties to this contract, prior to the filing of litigation, the parties agree to submit their dispute to a third party mediator, to be agreed upon by the parties, for non-binding mediation,. The parties agree to share equally in the costs of the mediation.

ARTICLE 20. VENUE

The parties to this contract agree and covenant that for any legal action arising out of the enforcement this contract, exclusive venue shall lie in Washtenaw County, Michigan..

ARTICLE 21. ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

Charter Township of Superior

By: Kenneth Schwartz
Its: Supervisor
and

**Charter Township of Superior
Parks and Recreation Department**

By: Juan Bradford
Its: Administrator

The Mighty Oak Project

By: Jamall Bufford
Its: Founding Member of TMOP Academy

The Mighy Oak Project board member



PROGRAMMING CONTRACT

AGREEMENT is made on this date, December 13, 2022 by **Youth Arts Alliance**, a non-profit organization, with offices located at 209 Pearl St., Ste. 4, Ypsilanti, MI, 48197 (“YAA”) and **Superior Charter Township Parks and Recreation** (“ST”) with offices located at 3040 N Prospect Rd, Ypsilanti, MI 48198.

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE 1. SCOPE OF SERVICES

- YAA will provide 6, 8 week healing centered, arts workshop series to youth in Superior Township
 - 2 workshops/wk Late February-Early April at South Pointe Scholars School Building
 - 2 workshops/wk Late June-Early August (Site TBD)
 - 2 workshops/wk Late September-Early November at South Pointe Scholars School Building
- YAA will provide all necessary art materials and tools for program participation
- YAA will provide snacks and beverages to youth participants
- YAA will document programming, provide photos and video of workshop process to ST.
- YAA will implement our pre-post survey evaluation framework to measure impact of the programming, and share the data with the ST.
- Participating youth will receive photos from the residencies, along with
- certificates of participation in YAA programming, a YAA t-shirt, and invitation into YAA alumni resources.
- Participating youth will receive take-home curriculum and materials for continued practice

ARTICLE 2. COMPENSATION

- 2.1 ST will pay YAA through quarterly submitted invoices to the total amount of \$68,000. Invoices will be sent on March 1, 2023, June 1, 2023, September 1, 2023 and December 1, 2023. Youth Arts Alliance will send this invoice prior to programming beginning. Payment for the invoice is due in a Net 30 timetable: 30 days after issuance of invoice. *Changes in scope or schedule of programming services will be made in mutual agreement and additional compensation may be required.*
- 2.2 In addition to the above compensation, ST will pay YAA the sum of \$12,000 to cover the cost of providing transportation for the youth participants to and from the program site. ST will not be responsible for providing transportation nor will it be liable for any costs

related to transportation. Payment of the entire sum will be made with the first quarterly invoice.

ARTICLE 3. REPORTING OF CONTRACTOR

- 3.1 YAA is to report to ST and will cooperate and confer with them as necessary to ensure satisfactory programming.
- 3.2 ST may review and inspect YAA's activities during the term of this contract.

ARTICLE 4. TERM

This contract begins on March 1, 2023 and ends on February 28, 2024.

ARTICLE 5. PERSONNEL

- 5.1 YAA will provide the required services through the contracting of YAA teaching artist facilitators who are intensively trained and background cleared. Those background clearances are available upon request.
- 5.2 The parties agree that all work done under this contract shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore subcontractor or offshore business interest either owned or affiliated with the contractor. For purposes of this contract, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE 6. INDEPENDENT CONTRACTOR

YAA and ST shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. YAA shall hold no authority, express or implied, to commit, obligate or make representations on behalf of ST and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, YAA retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

YAA shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the ST's employees. YAA shall be solely responsible for payment of all taxes arising out of the YAA's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. ST shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the YAA.

ARTICLE 7. COMPLIANCE WITH LAWS AND REGULATIONS

YAA will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

ARTICLE 8. HOLD HARMLESS AND INDEMNIFICATION

YAA agrees to defend, indemnify, and hold harmless ST, and its elected and appointed officials, officers, agents, employees and representatives, against and with respect to any and all losses or damages, including attorney fees, resulting from or in connection the YAA's performance of this contract and any and all actions, suits, proceedings, claims, demands, judgments, costs, and expenses incident to the foregoing.

ARTICLE 9. INTEREST OF YAA AND ST

YAA promises that it has no interest which would conflict with the performance of services required by this contract. YAA also promises that, in the performance of this contract, no officer, agent, employee of ST or member of its governing bodies, may participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest.

ARTICLE 10. EQUAL EMPLOYMENT OPPORTUNITY

YAA will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

ARTICLE 11. EQUAL ACCESS

YAA shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE 12. OWNERSHIP OF CURRICULUM, DOCUMENTS AND PUBLICATION

YAA is the owner of curriculum, creativity booklets and intervention model of its programming. Content provided by YAA may not be reproduced without permission and may not be shared outside of the agreed upon recipients. YAA holds distribution rights, and permission must be granted in writing. Publication of impact, research or programming will identify ST as a collaborative partner of referenced programming.

ARTICLE 13. ASSIGNS AND SUCCESSORS

This contract is binding on YAA and ST, their successors and assigns. Neither ST nor the YAA will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE 14. TERMINATION OF CONTRACT

- 14.1 Either party may terminate the contract, with or without cause, by giving thirty (30) days written notice to the other party.
- 14.2 In the event YAA terminates the agreement, YAA will reimburse the ST for any amounts paid for YAA for the then current quarter, prorated to the date of termination and ST will have no further obligations to YAA under this contract.
- 14.3 In the event ST terminates the agreement, YAA will be entitled to keep all funds received prior to the date of termination, but will not be entitled to receive any future payments under this agreement.

ARTICLE 15. PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE 16. CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by YAA and ST will be incorporated into this contract by a written amendment signed by both parties.

ARTICLE 17. EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE 18. GOVERNING LAW

This contract is governed by the State of Michigan.

ARTICLE 19. DISPUTE RESOLUTION

In the event a dispute shall arise between the parties to this contract, prior to the filing of litigation, the parties agree to submit their dispute to a third party mediator, to be agreed upon by the parties, for non-binding mediation,. The parties agree to share equally in the costs of the mediation.

ARTICLE 20. VENUE

The parties to this contract agree and covenant that for any legal action arising out of the enforcement this contract, exclusive venue shall lie in Washtenaw County, Michigan.

ARTICLE 21. ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

Charter Township of Superior

Youth Arts Alliance

By: Kenneth Schwartz
Its: Supervisor

By: Heather Martin
Its: Founding Director Youth Arts Alliance

**Charter Township of Superior
Parks and Recreation Department**

By: Juan Bradford
Its: Administrator

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE PROGRAMMING CONTRACT WITH YOUTH ARTS
ALLIANCE**

RESOLUTION NUMBER: 2023-6

DATE: FEBRUARY 21, 2023

WHEREAS, Superior Charter Township Board by Resolution #2022-57 dated October 17, 2022, directed the Parks and Recreation Commission to negotiate a contract with Youth Arts Alliance, (YAA), a 501(c) 3 organization; and,

WHEREAS, the Youth Arts Alliance (YAA), a 501(c) 3 organization, will provide the following services:

1. 6, 8-week healing centered, arts workshop series to youth in Superior Township.
 - 2 workshops per week Late February-Early April at South Pointe Scholars School Building.
 - 2 workshops per week Late June-Early August (Site TBD).
 - 2 workshops per week Late September-Early November at South Pointe Scholars School Building.
2. YAA will provide all necessary art materials and tools for program participation.
3. YAA will provide snacks and beverages to youth participants.
4. YAA will document programming, provide photos and video of workshop process to Charter Township of Superior.
5. YAA will implement our pre-post survey evaluation framework to measure impact of the programming and share the data with the Charter Township of Superior.
6. Participating youth will receive photos from the residencies, along with Certificates of participation in YAA programming, a YAA t-shirt, and invitation into YAA alumni resources.
7. Participating youth will receive take-home curriculum and materials for continued practice; and,

WHEREAS, the Charter Township of Superior will provide compensation as follows:

1. The Charter Township of Superior will pay YAA through quarterly submitted invoices to the total amount of \$68,000 (sixty-eight thousand). Invoices will be sent on March 1, 2023, June 1, 2023, September 1, 2023, and December 1, 2023. Youth Arts Alliance will send this invoice prior to programming beginning. Payment for the invoice is due in a Net 30 timetable: 30 days after issuance of invoice. *Changes in scope or schedule of programming services will be made in mutual agreement and additional compensation may be required.*

2. In addition to the above compensation, the Charter Township of Superior will pay YAA the sum of \$12,000 (twelve thousand) to cover the cost of providing transportation for the youth participants to and from the program site. The Charter Township of Superior will not be responsible for providing transportation nor will it be liable for any costs related to transportation. Payment of the entire sum will be made with the first quarterly invoice; and,

WHEREAS, the term of this contract begins on March 1, 2023, and ends on February 28, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees authorizes the Township Supervisor and/or Clerk to execute the Programming Contract with (YAA), a 501(c) 3 organization for a total of \$80,000.00 (eighty thousand).

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPLY FOR PERMIT FOR FIRE STATION PAVEMENT
REPLACEMENT**

RESOLUTION NUMBER: 2023-7

DATE: FEBRUARY 21, 2023

WHEREAS, The Charter Township of Superior, on September 19, 2022, approved the OHM proposal for the replacement of the pavement at Fire Station One; and,

WHEREAS, it is the Township's desire to remove and replace the exterior concrete pavement, curb, and sections of sidewalk throughout the fire station site that exhibit signs of failure; and,

WHEREAS, the Washtenaw County Road Commission (WCRC) requires a Right-of-Way permit for the work proposed by OHM; and,

WHEREAS, the Michigan Department of Transportation has provided the attached Performance Resolution for Governmental Agencies.

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".

RESOLVED WHEREAS, the _____
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

- 5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
- 6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the _____
 (Name of Board, etc)
 of the _____ of _____
 (Name of GOVERNMENTAL AGENCY) (County)

at a _____ meeting held on the _____ day
 of _____ A.D. _____.

Signed _____ Title _____

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE PURCHASE AGREEMENT WITH DTE FOR
LIGHTING ALONG HARRIS ROAD**

RESOLUTION NUMBER: 2023-8

DATE: FEBRUARY 21, 2022

WHEREAS, the Charter Township of Superior provides street lighting to residents within the urban service district of the Township; and,

WHEREAS, the Township has determined that additional street lighting is needed on N. Harris Road between MacArthur Blvd. and Geddes Road.

WHEREAS, DTE is offering to install 6 (six) 136w LED with gray housing, and six (6) Code 48 support arms on existing wooden poles.

NOW, THEREFORE, BE IT RESOLVED that the Superior Township administrative staff is authorized to execute any documents necessary with DTE to install street lighting as depicted in the proposed DTE map which shall be paid from the general fund in the amount of \$8, 469.28 (eight thousand, four hundred sixty-nine and twenty-eight).

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO DEVELOP A COMMUNITY FARM IN THE QUALIFIED CENSUS
TRACT**

RESOLUTION NUMBER: 2023-9

DATE: FEBRUARY 21, 2023

WHEREAS, the Charter Township of Superior Board of Trustees by Resolution #2021-80 dated December 20, 2021, received unanimous approval to direct all ARPA funds - a total of \$1,495,400 - to support the communities hardest hit by the COVID-19 pandemic; and,

WHEREAS, the ARPA funds must be used for lawful expenditures for services or activities in the Charter Township of Superior's Qualified Census Tract (QCT); and,

WHEREAS, lawful expenditures include services or activities provided by the Township's Parks and Recreation Department; and,

WHEREAS, the Board wishes to provide services to support the well-being families of in the QCT; and,

WHEREAS, Willow Run Acres is proposing to create a self-sustaining community farm (Clay Hill Farm Market), on the southeast corner of MacArthur Blvd. and Harris Rd. in Charter Township of Superior. Clay Hill Farm Market will allow people of all ages and backgrounds to grow, harvest and sell produce obtained from the land, while also allowing a space for building community, and economic stability for the residents; and,

WHEREAS, investing in these resources in the community will empower residents allowing them to invest time and build new knowledge while building a sustainable community farm that will aid in combating some of the food insecurities in the QCT; and,

WHEREAS, the Board would like these types of services to be provided to families in the QCT; and,

WHEREAS, the Township's Parks and Recreation Department currently does not provide these types of services directly to residents in the QCT; and,

WHEREAS, it is lawful for a municipality to contract with a private organization to provide services for the Township; and,

WHEREAS, it is the intent of the Board that the Parks and Recreation Commission act expeditiously so that services to benefit the residents in the QCT can be implemented.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Charter Township of Superior Board of Trustees directs the Parks and Recreation Commission to immediately enter into negotiations with Willow Run Acres for the purpose of entering into a contract to provide services and programs focused on addressing barriers in the QCT.
2. The total combined cost of the contract shall not exceed \$190,000.
3. Once the Parks and Recreation Commission has finalized their negotiations with Willow Run Acres, the proposed contracts shall be submitted to the Township Board for final approval.



December 19, 2022

Charter Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198
Attn: Ken Schwartz

Re: DTE Street Lighting: N. Harris between MacArthur Blvd and Geddes

Attached is the Purchase Agreement for the street lighting project along N. Harris in Superior Twp. A detailed description of the project is outlined in the agreements. Please print **TWO** copies. Please sign **BOTH** copies in the designated areas. A check in the amount of **\$8,469.28** is also required at this time. Please return **BOTH** signed agreements (as well as check made payable to **DTE Energy**) to the following address:

DTE Energy
8001 Haggerty Rd.
Belleville, MI 48111
140 WWSC-Brandon Faron

Please call if you have questions, 734-309-2937.

Sincerely,

Brandon R. Faron

Brandon R. Faron
Account Manager
Community Lighting

MASTER AGREEMENT FOR MUNICIPAL STREET LIGHTING

This Master Agreement For Municipal Street Lighting ("Master Agreement") is made between DTE Electric Company ("Company") and Superior Township ("Customer") (collectively referred to as the "Parties") as of December 19, 2022.

RECITALS

A. Customer may, from time to time, request Company to furnish, install, operate and/or maintain street lighting equipment for Customer.

B. Company may provide such services, subject to the terms of this Master Agreement.

Therefore, in consideration of the foregoing, Company and Customer hereby agree as follows:

AGREEMENT

1. Master Agreement. This Master Agreement sets forth the basic terms and conditions under which Company may furnish, install, operate and/or maintain street lighting equipment for Customer. Upon the Parties' agreement as to the terms of a specific street lighting transaction, the Parties shall execute and deliver a Purchase Agreement in the form of the attached Exhibit A (a "Purchase Agreement"). In the event of an inconsistency between this Agreement and any Purchase Agreement, the terms of the Purchase Agreement shall control.

2. Rules Governing Installation of Equipment and Electric Service. Installation of street light facilities and the extension of electric service to serve those facilities are subject to the provisions of Company's Rate Book for Electric Service (the "Tariff"), Rule C 6.1, Extension of Service (or any other successor provision), as amended and approved by the Michigan Public Service Commission ("MPSC") from time to time.

3. Contribution in Aid of Construction. In connection with each Purchase Agreement and in accordance with the applicable Orders of the MPSC, Customer shall pay to Company a contribution in aid of construction ("CIAC") for the cost of installing Equipment (as defined in the applicable Purchase Agreement) and recovery of costs associated with the removal of existing equipment, if any. The amount of the CIAC (the "CIAC Amount") shall be an amount equal to the total construction cost (including all labor, materials and overhead charges), less an amount less than or equal to three (3) years' revenue expected from such Equipment, and less an amount equal to the Post Charge revenue if selected by Customer. The CIAC Amount will be as set forth on the applicable Purchase Agreement. The CIAC Amount does not include charges for any additional cost or expense for unforeseen underground objects, or unusual conditions encountered in the construction and installation of Equipment. If Company encounters any such unforeseen or unusual conditions, which would increase the CIAC Amount, it will suspend the construction and installation of Equipment and give notice of such conditions to the Customer. The Customer will either pay additional costs or modify the work to be performed. If the work is modified, the CIAC Amount will be adjusted to account for such modification. Upon any such

suspension and/or subsequent modification of the work, the schedule for completion of the work shall also be appropriately modified.

4. Payment of CIAC Amount. Customer shall pay the CIAC Amount to Company as set forth in the applicable Purchase Agreement. Failure to pay the CIAC Amount when due shall relieve Company of its obligations to perform the work required herein until the CIAC Amount is paid, at which point the schedule for completion of the work shall be appropriately modified.

5. Post Charge. For newly installed underground-fed lighting systems of greater than five (5) lights, Customer has the option to select a Post Charge, in lieu of paying all or some of the up-front CIAC Amount, pursuant to the terms of the Purchase Agreement. The Post Charge is a monthly rate, calculated based on the portion of the CIAC Amount that is not paid up front (rounded up to the nearest \$1,000.00 increment).

6. Modifications. Subject to written permission of the respective municipality, after installation of the Equipment, any cost for additional modifications, relocations or removals will be the responsibility of the requesting party.

7. Maintenance, Replacement and Removal of Equipment. In accordance with the applicable Orders of the MPSC, under the Street Lighting Rate (as defined below), Company shall provide the necessary maintenance of the Equipment, including such replacement material and equipment as may be necessary. Customer may not remove any Equipment without the prior written consent of Company. To the extent that Customer or any other local government authority requires Company to obtain any permits in order to perform any maintenance, repair, replacement or restoration of Equipment under this Master Agreement, Company shall not be responsible for any delay or interruption of service due to such permitting requirements. Customer acknowledges that compliance with such permitting requirements may result in additional charges to Customer (including, without limitation, trip charges associated with demobilizing and remobilizing personnel and materials to the worksite in connection with the pendency of required permit applications).

8. Street Lighting Service Rate.

a. Upon the installation of the Equipment, the Company will provide street lighting service to Customer under Option 1 of the Municipal Street Lighting Rate set forth in the Tariff, as approved by the MPSC from time to time (the "Street Lighting Rate"), the terms of which are incorporated herein by reference.

b. The provision of street lighting service is also governed by rules for electric service established in MPSC Case Number U-6400. The Street Lighting Rate is subject to change from time to time by orders issued by the MPSC.

9. Contract Term. This initial term of this Master Agreement shall commence upon date of installation and terminate on the later of (a) five (5) years from the date hereof or (b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. If the optional Post Charge is selected, the initial term of this Master Agreement shall be the later of (a) ten (10) years from the date hereof or (b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. Upon expiration of the initial

term, this Master Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) calendar days' prior written notice to the other party. Upon termination of this Master Agreement for any reason, before or after the expiration of the initial term, Company shall have the right to disconnect the Equipment and/or remove any Company-owned equipment and a portion of the Equipment corresponding to the extent to which Customer has not paid in full for the Equipment; provided, however, that Company shall not withdraw service, and Customer shall not substitute another source of service, without at least twelve (12) months' written notice to the other party

10. Customer Obligations upon Termination. In the event that this Master Agreement is terminated before the end of the initial term by Company due to an Event of Default or by Customer for convenience, Customer will promptly pay Company which shall include all of the following:

- a. If applicable, the un-recouped portion of the Company Capital Investment pro-rated for the remainder of the initial three-year period;
- b. If applicable, the aggregate total of remaining Post Charge payments that would have come due over the remainder of the applicable period ten (10) years for Post Charge.
- c. The aggregate total of remaining Luminaire Charge payments that would have been charged over the remainder of the applicable initial contract term;
- d. Any Company costs and expenses associated with disconnecting and de-energizing the Equipment from Company power supply sources; and
- e. The cost incurred by the Company to remove Company's Lighting System and restoration of impacted property as commercially reasonable as possible to its original condition.

11. Design Responsibility for Street Light Installation. Company installs municipal street lighting installations following Illuminating Engineering Society of North America ("IESNA") recommended practices. If the Customer submits its own street lighting design for the street light installation or if the street lighting installation requested by Customer does not meet the IESNA recommended practices, Customer acknowledges Company is not responsible for any compliance or noncompliance with IESNA standards or any issues arising therefrom.

12. New Subdivisions. Company agrees to install street lights in new subdivisions when subdivision occupancy reaches a minimum of 80%, pursuant to a Purchase Agreement. If Customer wishes to have installation occur prior to 80% occupancy pursuant to a Purchase Agreement, then Customer acknowledges that Customer will be financially responsible for all damages (knockdowns, etc.) and requests for modifications (movements due to modified curb cuts from original design, etc.), and that the CIAC Amount and schedule for completion of the work shall be appropriately modified.

13. Force Majeure. The obligation of Company to perform this Master Agreement shall be suspended or excused to the extent such performance is prevented or delayed because of acts beyond Company's reasonable control, including without limitation acts of God, fires, adverse

weather conditions (including severe storms and blizzards), malicious mischief, strikes and other labor disturbances, compliance with any directives of any government authority, including but not limited to obtaining permits, and force majeure events affecting suppliers or subcontractors.

14. Subcontractors. Company may sub-contract, in whole or in part, any of its obligations under this Master Agreement.

15. Waiver; Limitation of Liability. To the maximum extent allowed by law, Customer hereby waives, releases and fully discharges Company from and against any and all claims, causes of action, rights, liabilities or damages whatsoever, including attorney's fees, arising out of the installation of the Equipment and/or any replacement Equipment, including claims for bodily injury or death and property damage, unless such matter is caused by or arises as a result of the sole negligence of Company and/or its subcontractors. Company shall not be liable under this Master Agreement for any special, incidental or consequential damages, including loss of business or profits, whether based upon breach of warranty, breach of contract, negligence, strict liability, tort or any other legal theory, and whether or not Company has been advised of the possibility of such damages. In no event will Company's liability to Customer for any and all claims related to or arising out of this Master Agreement exceed the CIAC Amount set forth in the Purchase Order to which the claim relates.

16. Notices. All notices required by this Master Agreement shall be in writing. Such notices shall be sent to Company at **DTE Electric Company, Community Lighting Group, 8001 Haggerty Rd, Belleville, MI 48111** and to Customer at the address set forth on the applicable Purchase Agreement. Notice shall be deemed given hereunder upon personal delivery to the addresses set forth above or, if properly addressed, on the date sent by certified mail, return receipt requested, or the date such notice is placed in the custody of a nationally recognized overnight delivery service. A party may change its address for notices by giving notice of such change of address in the manner set forth herein.

17. Representations and Warranties. Company and Customer each represent and warrant that: (a) it has full corporate or public, as applicable, power and authority to execute and deliver this Master Agreement and to carry out the actions required of it by this Master Agreement; (b) the execution and delivery of this Master Agreement and the transactions contemplated hereby have been duly and validly authorized by all necessary corporate or public, as applicable, action required on the part of such party; and (c) this Master Agreement constitutes a legal, valid, and binding agreement of such party.

18. Miscellaneous.

a. This Master Agreement is the entire agreement of the parties concerning the subject matter hereof and supersedes all prior agreements and understandings. Any amendment or modification to this Master Agreement must be in writing and signed by both parties.

b. Customer may not assign its rights or obligations under this Master Agreement without the prior written consent of Company. This Master Agreement shall be binding

upon and shall inure to the benefit of the parties' respective successors and permitted assigns. This Master Agreement is made solely for the benefit of Company, Customer and their respective successors and permitted assigns and no other party shall have any rights to enforce or rely upon this Master Agreement.

c. A waiver of any provision of this Master Agreement must be made in writing and signed by the party against whom the waiver is enforced. Failure of any party to strictly enforce the terms of this Master Agreement shall not be deemed a waiver of such party's rights hereunder.

d. The section headings contained in this Master Agreement are for convenience only and shall not affect the meaning or interpretation thereof.

e. This Master Agreement shall be construed in accordance with the laws of the State of Michigan, without regard to any conflicts of law principles. The parties agree that any action with respect to this Master Agreement shall be brought in the courts of the State of Michigan and each party hereby submits itself to the exclusive jurisdiction of such courts.

f. This Master Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together will constitute one and the same instrument.

g. The invalidity of any provision of this Master Agreement shall not invalidate the remaining provisions of the Master Agreement.

Company and Customer have executed this Master Agreement as of the date first written above.

Company:

DTE Electric Company

By: _____

Name: _____

Title: _____

Date: _____

Customer:

Superior Township

By: Ken Schwartz

Name: Ken Schwartz

Title: Supervisor

Date: 1/31/23

SIGN HERE

Exhibit A to Master Agreement



Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of December 19, 2022 between DTE Electric Company ("Company") and Superior Township ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated December 19, 2022 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	67250616	
	If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	[N. Harris between MacArthur Blvd and Geddes], as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	6	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	Install (6) 136w LED with gray housing, and (6) Code 48 support arms on existing wood poles.	
5. Estimated Total Annual Lamp Charges	\$949.65	
6. Estimated Total Annual Post Charges if selected	\$0.00	
7. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$11,318.23
	Revenue credit:	\$2,848.95
	CIAC Amount (cost minus revenue)	\$8,469.28
	Credit for Post Charge, if selected	\$0.00
8. Payment of CIAC Amount:	Due promptly upon execution of this Agreement \$8,469.28	
9. Term of Agreement Special Financing Options are available – Please read stipulations within agreement and if desired check the appropriate box below: Post Charge Option <input type="checkbox"/> Finance Option <input type="checkbox"/>	<p>5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.</p> <p>If Post Charge "box" is checked the Customer agrees to following term:</p> <p>10 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.</p>	

10. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices  
11. Customer Address for Notices:	Charter Township of Superior 3040 N. Prospect Ypsilanti, MI 48198 Attn: Ken Schwartz

12. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts as provided in Section B below. When replacement equipment or spare parts are installed from Customer's inventory, Company will credit Customer in the amount of the then-current material cost of Company standard street lighting equipment in lieu of which the SOM is being used.

B. Customer will maintain an inventory of at least 0 posts and 0 luminaires and any other materials agreed to by Company and Customer, and will replenish the stock by ordering materials no later than thirty (30) calendar days after the materials are drawn from inventory. Costs of initial inventory are included in this Agreement. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for its costs (including the labor costs associated with Company's management of the supply chain for the SOM) no later than thirty (30) calendar days after receipt of Company's invoice for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____.
Access to Customer's inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. If Company is unable to access the site during such hours for any reason, Company (i) shall be relieved from any obligation or commitment to complete the work as scheduled, and (ii) may, at its option, procure the inventory itself and have Customer to reimburse Company's costs for doing so. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

Customer will immediately notify Company of any changes in the Authorized Customer Representative. Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by Company.

D. In the event that SOM is damaged by a third party, Company may (but is not required to) pursue a damage claim against such third party for all of Company's costs incurred because of the claim, including all labor and replacement materials. Company will notify Customer as to whether Company will pursue such claim within a reasonable time of the SOM being damaged.

E. In the event that SOM becomes obsolete, discontinued, or incompatible with Company's infrastructure, Customer shall select new alternate SOM that is compatible with Company's then-existing infrastructure. If Customer does not select compatible alternate SOM, Company reserves the right to select compatible SOM that is, in its reasonable judgment, substantially similar, or replace the SOM with standard materials, in either case being entitled to reimbursement from Customer for Company's costs in providing such transition of supply (including internal overhead and labor costs).

F. Should Customer experience, in Company's reasonable judgment, excessive LED equipment failures that are not supported by LED manufacturer warranties, Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of Customer.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

DTE Electric Company

By: _____

Name: _____

Title: _____

Date: _____

Customer:

Superior Township

By: Ken Schwartz _____

Name: Ken Schwartz _____

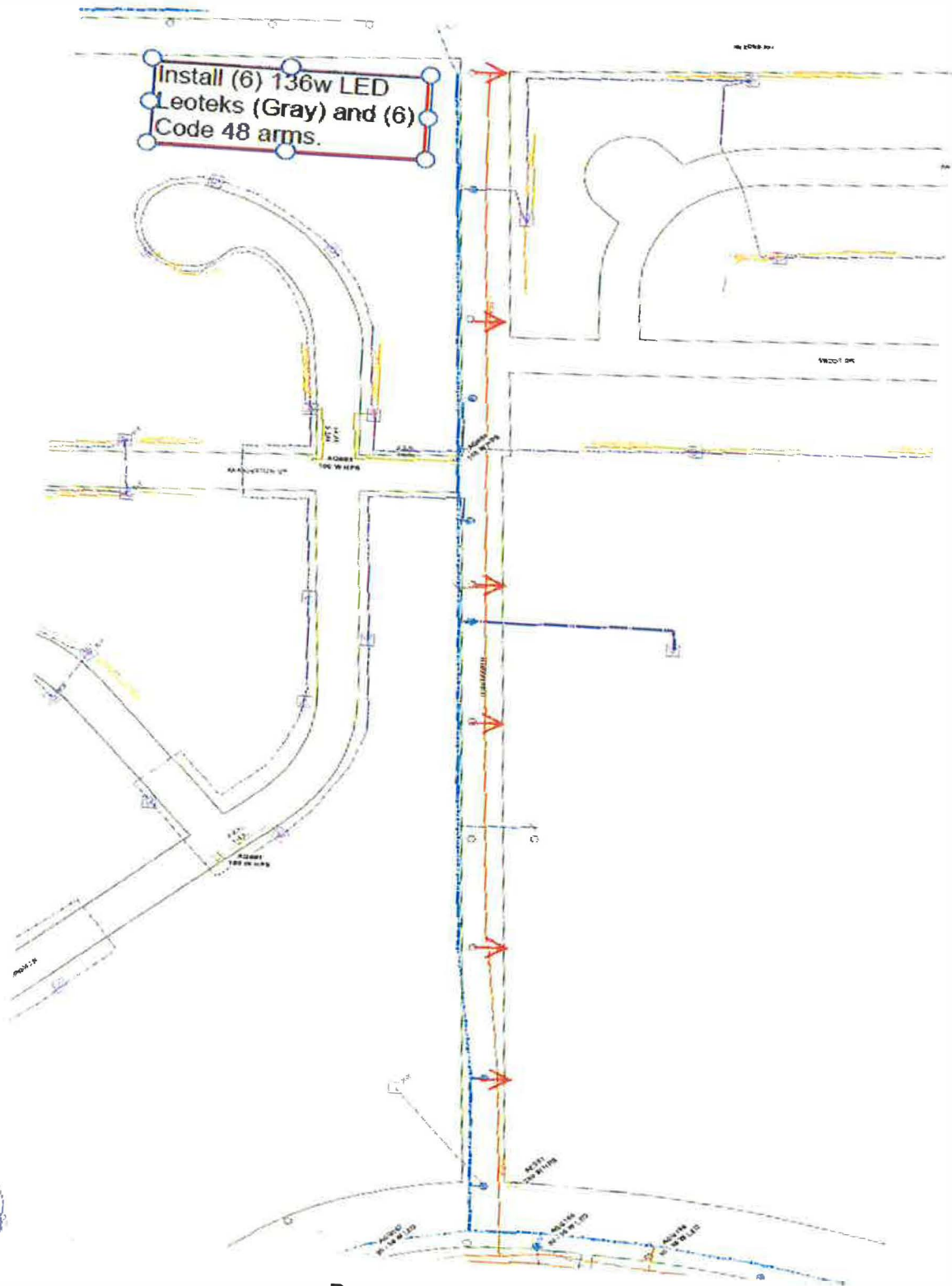
Title: Supervisor _____

Date: 1/31/23 _____

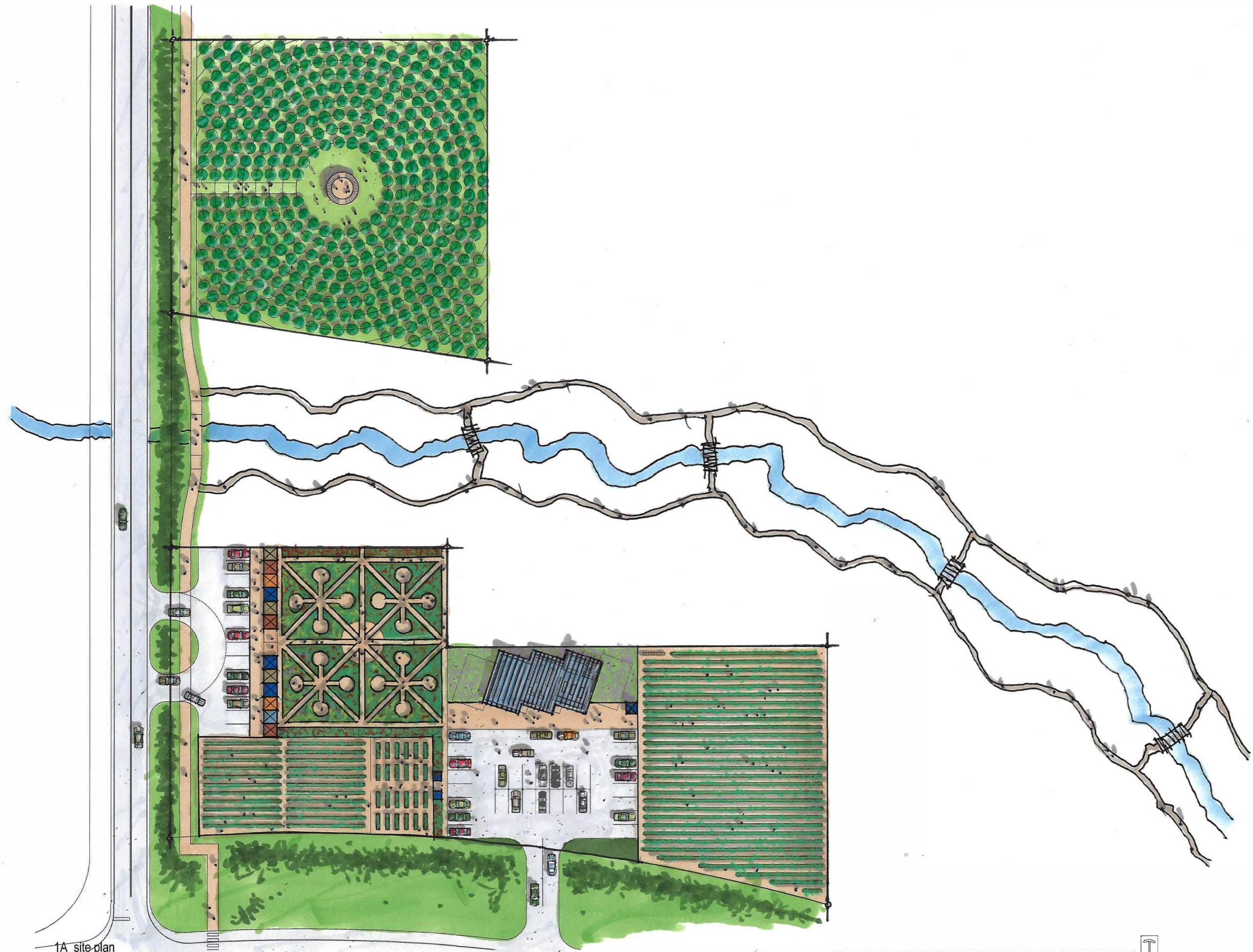


Attachment 1 to Purchase Agreement

Map of Location



11



1A site plan

1" = 30'-0"



631 north franklin
 dearborn, michigan 48128
 solstudio@earthlink.net
 970.846.2147

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a proposed garden center
Clay Hill Farm Market
 ypsilante . michigan

sheet title
 site plan

date
 jan. 30, 2023 - prelim
 feb. 1, 2023 - revised

job no.
 2310

sheet
A1

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE OHM PROSOSAL FOR FINAL ENGINEERING,
BIDDING, AND CONSTRUCTION PHASE OF FIREMAN’S PARK DRAINAGE
IMPROVEMENTS**

RESOLUTION NUMBER: 2023-10

DATE: FEBRUARY 21, 2023

WHEREAS, OHM Advisors has submitted a proposal for the engineering efforts and design, contract document preparation, and bidding for drainage improvements at Fireman’s Park; and

WHEREAS, this proposal is consistent with the findings from the study phase effort conducted for this project; and,

WHEREAS, this proposal is consistent with citizens desires to improve the drainage at Fireman’s Park; and,

WHEREAS, the tasks and associated work pursuant to this proposal is consistent with the intent of the American Rescue Plan Act (ARPA).

WHEREAS, the proposal outlines the final engineering services estimated cost \$9000.00 (nine thousand), bidding estimated cost \$3,000.00 (three thousand) and contract administration and construction engineering services estimated cost \$12,500.00 (twelve thousand and five hundred); and,

WHEREAS, the schedule for the proposal upon authorization is as follows:

- Final Design, 100% Plans – April 25, 2023
- Contract Documents Finalized – May 16, 2023
- Anticipated Bid Opening Date – June 6, 2023
- Anticipated Construction Start and Finish Dates – TBD by Township (anticipated to begin July 2023 and continue for 6 weeks)

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the contract with OHM Advisors to complete this project for an estimated amount not to exceed \$24,500.00 (twenty-four thousand and five hundred) and to pay for the service with the ARPA fund.



February 13, 2023

Juan Bradford
Parks and Recreation Director
Superior Charter Township
575 East Clark Road
Ypsilanti, MI 48198

RE: Fireman's Park Drainage Improvements
Final Engineering, Bidding, and Construction Phase Services

Dear Mr. Bradford:

OHM Advisors (OHM) is pleased to submit this proposal for final engineering and construction phase services to Superior Charter Township (Township) for drainage improvements of Fireman's Park located along the north side of MacArthur Boulevard, west of Harris Road. We have prepared this proposal consistent with completed preliminary engineering efforts and our understanding of the Township's intent for the park site.

PROJECT UNDERSTANDING

We understand the Township desires to move forward with final engineering, bidding, and construction of the Fireman's Park Drainage Improvement project. The proposed improvements recommended in the attached memorandum include construction of a stormwater infiltration trench system and assessment of existing storm sewer. We also understand that the Township intends to utilize American Rescue Plan Act (ARPA) funds to cover project costs. The current construction cost estimate based on effort completed during the preliminary engineering phase is \$78,000. Below is our scope of services, schedule, fee, and assumptions related to this effort.

SCOPE OF SERVICES

We propose the following tasks and associated work to complete the final engineering, bidding, and construction phase services of this drainage improvement project.

Task 1 – Final Engineering Services (\$9,000)

- Attend a kickoff meeting with the Township to review proposed infiltration trench system layout and preliminary engineering recommendations.
- Provide two (2) shallow hand auger soil borings along the route to confirm existing soil conditions for infiltration trench layout and design.
- Coordinate with the Township to have the existing storm culvert cleaned and televised, and assess condition of the pipe and provide recommendations for repair as necessary.



- Conduct a site visit to verify base plan information and investigate any potential construction challenges.
- Submit permit application for Soil Erosion and Sedimentation Control through Washtenaw County.
- Prepare final design plans of the proposed drainage improvements utilizing topographic survey base drawing.
- Prepare an engineer's opinion of probable construction costs based on the final engineering effort.
- Prepare a contract book that includes necessary specifications, bid form, and appendices for bidding.

Task 2 – Bidding Phase Services (\$3,000)

- Advertise the construction documents for bid on MITA and through the OHM on-line bidding site. Also have the Township post the bid advertisement on Bid Net for additional exposure.
- Answer bidding questions and issue any necessary Addenda.
- Review bids and check the low bidder (Contractor) qualifications. Provide a Recommendation of Award letter to the Township.
- Provide necessary administrative efforts and coordination to prepare executed contract documents and obtain bonds and insurance from the Contractor prior to execution of an Agreement between Contractor and Township.

Task 3 – Contract Administration and Construction Engineering Services (\$12,500)

- Arrange and attend a pre-construction meeting prior to the start of the project.
- Provide survey layout staking for pipe and drainage structure improvements.
- Provide daily part-time observation of construction activities related to infiltration trench installation and restoration work to verify work is in accordance with standards and specifications. We have included 30 hours of construction observation in this scope of work.
- Produce daily field reports using OHM Field Advisors software, documenting construction methodology and pay item quantities.
- Review Contractor submitted material certifications and track their approval.
- Address Contractor's construction questions and resolve conflicts as required to complete the work.



- Communicate with the residents, Township, and Contractor throughout the duration of the construction project.
- Monitor the Contractor's progress on the project in compliance with the proposed schedule.
- Maintain a punch list of outstanding items that need to be completed and conduct a final walk-through with Township and Contractor.
- Process final records for Township use and prepare project close-out documents.

CLARIFICATIONS AND ASSUMPTIONS

The following major assumptions are included in our scope of work, in addition to any assumptions noted within our scope of services section:

- The cost for the video inspection of the existing culvert pipe is assumed to be performed through the Parks & Recreation Department by others. OHM will provide review and recommendations based on the video provided to us.
- We assume the existing culvert is structurally sufficient and can be used as an outlet for the proposed infiltration trench system. However, if repairs are determined to be necessary after assessment of the culvert, then additional specifications, details, and engineering will be required.
- Visual inspection of pipe materials and backfill is included in this proposal. However, since the excavations are expected to be shallow and a self-compacting backfill material within the trenches is proposed, material testing during construction is not included in this scope of work.

SCHEDULE

We are available to begin work immediately upon authorization. Assuming we receive authorization to proceed at the February 21, 2023, Board of Trustees meeting, the project is anticipated to follow the milestone dates for completion of each phase of work as outlined below:

- Final Design, 100% Plans – April 25, 2023
- Contract Documents Finalized – May 16, 2023
- Anticipated Bid Opening Date – June 6, 2023
- Anticipated Construction Start and Finish Dates – TBD by Township (anticipated to begin July 2023 and continue for approximately 6 weeks)

The above schedule can be adjusted as necessary to accommodate specific Township deadlines relative to ARPA funding.



COMPENSATION

We propose to perform these professional services as outlined above on an hourly basis, for a **Not-to-Exceed Fee of \$24,500** based on actual time expended. No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Terms and Conditions.

We thank you for this opportunity to provide professional services to the Township and we look forward to this drainage improvement project. Please do not hesitate to contact me at (734) 466-4562 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

George Tsakoff, PE
Principal

cc: Kyle Selter, PE

Attachments:
Fireman's Park Drainage Improvements – Preliminary Design Considerations Memorandum
OHM Terms and Conditions



memorandum

Date: February 9, 2023

To: Juan Bradford, Parks & Recreation Director
Charter Township of Superior
575 E. Clark Road
Superior Township, MI 48198

cc: George Tsakoff, PE

From: Kyle Selter, PE
Mariah Cummings, PE

Re: Fireman's Park Drainage Improvements
Preliminary Design Considerations

OHM Advisors (OHM) is currently assisting Superior Township with the preliminary design of drainage improvements at Fireman's Park, which is located at the northwest corner of MacArthur Boulevard and Harris Road. The Township has observed water ponding in the open field area of the park due to insufficient surface drainage to existing culverts and stormwater features. A topographic survey performed by OHM has identified several low points that confirm the drainage issues in the open field area. The purpose of this memorandum is to identify the design options and provide recommendations for improving on-site drainage.

Existing Conditions and Permitting Considerations

A review of the existing utilities in the area based on Miss Dig records determined that there appear to be no conflicts with the proposed design. Existing public and private utilities not identified through the Miss Dig system should be further vetted during a future design phase.

The existing soils on site identified by the Washtenaw County GIS are generally clay soils classified by the Natural Resources Convention Service (NRCS) as Hydrologic Soil Group D. Soils in this group have slow infiltration rates, meaning they are poorly draining soils.

It should be noted that a portion of the site on the northeast side of the property falls within a regulated wetland. Any work that is proposed in that area will have to be reviewed by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for permitting considerations. There are no mapped floodplains or known areas of contamination on the property that would require permitting. To the west and northwest of the property is an existing drainage district maintained by Washtenaw County Water Resources Commission (WCWRC). Any proposed work that sends additional runoff to this drainage district will require review and permitting from WCWRC. We do not recommend that work take place within the regulated wetland nor alteration of drainage patterns that would direct additional surface water toward the existing WCWRC drainage district. To the south of the property is Washtenaw County Road Commission (WCRC) Right-of-way. Proposed work within the WCRC Right-of-way would require approval from the WCRC Permit Division. Based on this preliminary engineering effort we do not anticipate impact to the WCRC Right-of-way and permit will not be needed for this proposed project. Soil erosion and sedimentation control (SESC) permitting is required for projects that include earth disturbance within 500 feet of Waters of the state. Due to the proximity to the watercourse to the north of the site, this project is expected to require SESC review from WCWRC. No other permitting is anticipated for the work shown as part of this preliminary engineering effort, however once the



existing storm sewer is cleaned and televised, analysis should be completed during a future design phase to determine whether replacement needs to be made.

Option 1: Site Grading

The first option to mitigate the observed drainage issues is to re-grade portions of the site to direct surface water to the existing stormwater infrastructure. However, current conditions on the site are generally too flat to allow for proper sheet drainage and ponding would likely still be an issue. The typical design standard for sheet drainage in an open pervious area is a minimum 2% slope. To achieve the minimum design standard, a significant amount of grading and fill would be required and would result in major grade changes across much of the site, which would alter the site such that the open field area would have greater slopes instead of the semi-flat existing condition.

Option 2: Stormwater Management System

The second option to address drainage issues is to install a stormwater management system to capture surface water at the identified low spots. There are a variety of management systems, known as best management practices (BMPs), that can be utilized to manage on-site drainage including storage facilities, infiltration basins, rain gardens, infiltration trenches, and bioswales, to name a few. Due to the small size and scattered location of the low points holding water on this site, permanent storage or rain gardens would be obstructive to the open field area that currently exists. Similarly, bioswales or other drainage channels would further divide the field area. Infiltration basins are typically sized for drainage areas of five to 50 acres which is much more than necessary to address the drainage issues found here. Infiltration trenches are typically used in drainage areas of five acres or less and would be appropriate for this site.

Infiltration trenches are comprised of a perforated pipe that is surrounded by a well-draining aggregate in a trench wrapped with a geotextile material. The trench is buried under a layer of topsoil and the surface is restored with seed and mulch. This cross section allows surface water to percolate into the pipe through the drainage aggregate and convey stormwater downstream or infiltrate into the ground. The benefit of this system is that it is buried and does not significantly change surface grades. One drawback is that during periods with no rain the grass on the surface may dry out and become dormant (turn yellow). This is caused by the infiltration trench system continuing to drain the site whenever the ground is not frozen. Also, infiltration trenches can take time after construction to begin infiltrating water. This usually takes one or two seasons, depending on soil conditions, while the surface water finds the path of least resistance through the disturbed soil toward the trench.

There are two outlet options for an infiltration trench system at this site. One option is to tap into the existing culvert located at the east side of the field area. Collected stormwater would be conveyed downstream through the existing infrastructure to the wetland adjacent to the northeast end of the property. The other option is to direct drainage to the detention basin that exists southwest of the park, which is located within a WCWRC drain easement. Using this basin as an outlet would require review and permitting from WCWRC and an agreement with the neighboring subdivision. The permit process for WCWRC would require design calculations to confirm that the detention basin has adequate storage capacity to capture additional drainage.

Summary and Recommendations

Based on the above analysis, our recommendation is to install an infiltration trench system on site to drain ponding surface water. The proposed infiltration trench layout was chosen to align with identified low points, or portions of the site with flat grades, within the open field area without crossing into adjacent tributary drainage areas that would increase the amount of surface water draining to the existing culvert. Due to the poorly draining clay soils present, a proposed stormwater management system should account, to the extent possible, for the volume of runoff that would not infiltrate into the soils, either with drainage structures or enclosed pipe. The proposed improvements assume that perforated pipes will be used for collection and storage of stormwater before conveying water downstream to the existing infrastructure, which will avoid the need for several inlet structures throughout the open field area. A preliminary plan and cost opinion to illustrate this recommendation are attached to this memo.



If the Township desires to move forward with this solution, we first recommend cleaning and televising the existing 12-inch RCP culvert to assess the condition and determine whether it is structurally suitable for the infiltration trench outlet. If repairs are needed in the existing pipe, they should be completed prior to installation of the infiltration system. Pipe repairs that are identified during a future design phase would increase the total project cost. Additionally, conveyance calculations of the existing culvert should be completed during a future design phase to ensure there is adequate capacity in the pipe to allow for additional stormwater that would directly outlet from the proposed infiltration trench system. The elevation and horizontal location of the culvert will also need to be confirmed at the location of the proposed new drainage structure during a future design phase.

If you have any questions, please do not hesitate to contact me via e-mail or at (734) 466-4562.

Sincerely,
OHM Advisors

Kyle Selter, PE
Project Engineer

Attachments:
Grading Plan/Drainage Improvements Plan Sheet
Preliminary Opinion of Probable Construction Cost



ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150

CLIENT: Superior Township
PROJECT: Fireman's Park Drainage Improvements
PROJECT DESCRIPTION: Installation of infiltration trenches with 6" and 8" underdrain and new drainage structure connected to existing culvert.

ENGINEER'S OPINION OF PROBABLE
PRELIMINARY CONSTRUCTION COST

Telephone: (734) 522-6711 FAX: (734) 522-6427

DATE: Feb 9, 2023
PROJECT NO. 0140-22-0070
ESTIMATOR: MQC
CHECKED BY: GAT

BASIS FOR ESTIMATE: CONCEPTUAL PRELIMINARY FINAL

Item	Description	Unit	Total Quantity	Unit Price	Total Cost
1	Mobilization, Max. 10%	LSUM	1	\$5,900.00	\$5,900.00
2	Audio Video Route Survey	LSUM	1	\$2,500.00	\$2,500.00
3	Erosion Control, Silt Fence	Ft	600	\$5.00	\$3,000.00
4	Storm Sewer, Cleaning and Televising	Ft	303	\$35.00	\$10,605.00
5	Sewer Tap, 12 inch	Ea	1	\$1,000.00	\$1,000.00
6	Dr Structure, 48 inch dia	Ea	1	\$5,000.00	\$5,000.00
7	Underdrain, Infiltration Trench, 6 inch	Ft	455	\$40.00	\$18,200.00
8	Underdrain, Infiltration Trench, 8 inch	Ft	275	\$50.00	\$13,750.00
9	Underdrain Cleanout	Ea	1	\$500.00	\$500.00
10	Turf Establishment	Syd	360	\$12.00	\$4,320.00

Subtotal \$65,000.00
Contingency 20% \$13,000.00
Total Construction Cost Opinion \$78,000.00

TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT PROPOSAL FROM OHM FOR 2023 RESIDENTIAL
SIDEWALK REPAIR PROGRAM ASSESSMENT AND FIELD MARKING SERVICES**

RESOLUTION NUMBER: 2023-11

DATE: FEBRUARY 21, 2023

WHEREAS, OHM Advisors has submitted a proposal for assessment and field marking services for the Township's 2023 Residential Sidewalk Repair Program; and,

WHEREAS, it is the Township's desire to have existing concrete sidewalk marked and repaired within targeted residential areas pursuant to the Charter Township of Superior's adopted sidewalk ordinance (Ordinance No. 150).

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the contract with OHM Advisors to complete this project for an estimated amount not to exceed \$8,500.00 (eight thousand five hundred).



February 13, 2023

Ken Schwartz
Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: 2023 Residential Sidewalk Repair Program
Assessment and Field Marking Services

Dear Mr. Schwartz:

OHM Advisors (OHM) is pleased to submit this proposal for assessment and field marking services for the Township's 2023 Residential Sidewalk Repair Program. We have prepared this proposal consistent with past assessment and engineering services OHM provided related to this sidewalk repair program and our understanding of the targeted project limits.

PROJECT UNDERSTANDING

We understand the Township desires to have existing concrete sidewalk marked and repaired within targeted residential areas, including Harvest Lane vicinity, Panama Avenue and Court, Washington Square Subdivision, Oakbrook Subdivision, and Geddes Ridge Subdivision pursuant to the Charter Township of Superior's adopted sidewalk ordinance (Ordinance No. 150). The length of residential sidewalk within these areas is approximately 20 miles. We also understand that the Township intends to require residents replace deficient sidewalk slabs that are adjacent to property frontage.

In 2022, OHM assessed the sidewalk within the project areas listed above except for Geddes Ridge Subdivision. Our proposal includes sidewalk assessment of Geddes Ridge Subdivision and field marking deficient sidewalk within all residential areas specified. Below is our scope of services, schedule, fee, and assumptions related to this effort.

SCOPE OF SERVICES

We propose the following tasks and associated work to complete sidewalk assessment and field marking of this sidewalk repair program.

- Coordinate with the Township to review project limits and discuss sidewalk assessment criteria and deficiency tracking.
- Utilize a standard inspection form, which would include a property's address and surface area of adjacent sidewalk replacement, to use during field evaluation.



- Conduct field evaluations of sidewalk within targeted areas specified in this proposal, based on the Township's sidewalk assessment criteria. OHM proposes to also consider sidewalk repair based on compliance with standards set forth by the Americans with Disabilities Act (ADA).
- Cross reference list of sidewalk slabs identified for repair as part of this assessment with the figures of sidewalk replacement as part of the Township's separate ADA Residential Sidewalk Repair Program to verify sidewalk slabs are not replaced as part of both projects.
- Mark sidewalk flags with spray paint where repair is recommended.
- Generate a complete list of deficient sidewalk areas.
- Prepare an engineer's opinion of probable construction costs based on the sidewalk assessment effort.

CLARIFICATIONS AND ASSUMPTIONS

The following major assumptions are included in our scope of work, in addition to any assumptions noted within our scope of services section:

- We assume that project specific permits for county right-of-way, soil erosion, and environmental impact are not required as part of this project.
- Geotechnical services during design and material testing during construction is not included in this proposal. However, visual inspection of subgrade prior to concrete placement and concrete material is assumed as part of this scope.
- Topographic survey and construction layout with survey equipment is not included in this proposal.
- We understand that at this time the Township is planning to communicate with the residents and administer construction of the project as needed. This scope of work is for field marking and assessment only. Contract document preparation, contract administration, and construction engineering efforts are not included in this proposal.

FEE & SCHEDULE

The services outlined herein will be billed monthly for the value of services completed to date, in accordance with the Continuing Services Agreement between OHM Advisors and Superior Township. We propose to perform these professional services as outlined above on an hourly basis, for a **Not-to-Exceed Fee of \$8,500**. No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

We are available to begin work immediately upon authorization and once weather conditions allow for field assessment and marking of sidewalk. This field effort is anticipated to be completed by early April 2023.



ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Terms and Conditions.

We thank you for this opportunity to provide professional services to the Township and we look forward to this sidewalk repair program. Please do not hesitate to contact me at (734) 466-4439 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

George Tsakoff, PE
Principal

Attachment: OHM Terms and Conditions

TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

Trimming • Fully Insured

2320



Andrew
TREE SERVICE
an eco-friendly company

Tree Removal • Stump Grinding
Trimming • Fully Insured



Date: 2-8-23

33141 Alvin • Garden City, MI 48135
Phone: (734) 459-4655 • Fax: (734) 895-1306
www.andrewtreeservice.com
andrewtree2022@gmail.com

Job Name and Address: Charter Township of Superior 3040 N. Prospect	Billing Address if Different:
Phone (H) 734-482-6099 (W)	25% OFF Discount applied

We hereby propose to furnish in accordance with the specifications below or on attached pages all equipment and labor necessary to complete the following.

- ~~\$1200.00~~ 1496 Wiard - Large cottonwood in front yard - grind out stump lifting sidewalk.
- Grind lg. stump on side of Home
 - ~~\$350.00~~ 1501 Harvest - Grind stump on side of Home.
 - ~~\$250.00~~ 1616 Harvest - Cut & Remove apple tree
 - ~~\$1200.00~~ 1550 Harvest - Remove 2 maples - cut & grind stump
- All discounts included in price :)

Remove Brush <input checked="" type="checkbox"/>	Remove Wood <input checked="" type="checkbox"/>	Leave Wood <input type="checkbox"/> <small>(Rounds cut to firewood length 16" - 24" unsplit, left near tree)</small>	Grind Stump <input checked="" type="checkbox"/> <small>(6" Below grade)</small>	Total <u>\$3000.00</u>
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We are insured for property damage and public liability. All workers are covered by Workman's Compensation. Insurance information is available upon request. Andrew Tree Service is not responsible for damage to any grass, damage to the underground wiring, sprinkler, septic or other underground systems.

This estimate is valid for 30 days from the above date.

Acceptance of Proposal: The above or attached prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payment will be Due on the date of completion of the job.** A 1.8% interest per month will be applied on all past due amounts unless otherwise agreed upon in writing.

Signature: _____	Date: _____	DC: _____
Authorized Signature: _____		MI: _____
		DP: _____

Make Checks Payable to Andrew Tree Service.

1496 Wiard



1501 Harvest



1550
Harvest



1496 Wiard



1496 Wiard





Memorandum

To: Township Board
From: Keith Lockie
Date: February 15, 2023
Re: Board Liaison to Parks Pay

Liaisons to various Township boards and commissions, except for the liaison to Parks, have always been paid for meeting attendance at the rate of pay the other attendees receive. The expense for the liaison pay is then charged back to the relevant department and fund.

The current Parks liaison has asked that we treat her the same way we do other liaisons, which for equity's sake I agree with.

For 2023, the estimated pay would be \$208 per meeting with 12 meetings, or an annual expense to the Parks' Fund of \$2,496. The Parks Director has asked that this amount be transferred from the General Fund to the Parks Fund for 2023.

GEDDES ROAD PATHWAY AGREEMENT

This Agreement (“**Agreement**”), is entered into as of the ___ day of _____, 2023, and memorializes and confirms certain verbal commitments and understandings previously made by the Board of County Road Commissioners of the County of Washtenaw, a public body corporate (“**WCRC**”) and Superior Charter Township, a Michigan municipal corporation (“**Township**”).

STATEMENT OF FACTS

A. WCRC and Township (the “**Parties**”) desire to cooperate in the funding, design, construction and development of the Geddes Road Pathway, a non-motorized trail (“**Trail**”) to be approximately 2,700 feet in length running generally adjacent to Geddes Road between Andover Drive and Wexford Drive in Superior Township, Washtenaw County (the “**Project**”).

B. Geddes Road is a public roadway under the jurisdiction of WCRC.

C. WCRC in coordination with Township has been awarded a Southeast Michigan Council of Governments (“**SEMCOG**”) FY2024 Transportation Alternative Program (“**TAP**”) grant in the amount of \$592,150 for construction of the Project.

D. The Project will be located within portions of the Geddes Road right-of-way and parcels of land owned by private property owners. Easements and/or permits are required for the construction and use of the Project.

E. After the Project is completed, Township shall be responsible for operating, maintaining, and repairing the Pathway.

NOW, THEREFORE, in consideration of their mutual promises as set forth herein the parties agree as follows:

ARTICLE 1 PROJECT COSTS AND ADMINISTRATION

1.1 Funding. Township shall be responsible for all Project costs in excess of the TAP grant.

1.2 Project Design. Township has entered into a Contract with OHM Advisors for engineering services consisting of design/preliminary engineering, securing required permits, and performing project administration of the Project up to the construction phase in accordance with the Michigan Department of Transportation (“**MDOT**”) local agency program and all applicable WCRC specifications, procedures, and regulations. Township may terminate the Project design at any time and provide written notice to WCRC. If Township so terminates the Project design, Township shall reimburse WCRC for any and all costs and expenses incurred by WCRC up to the date of termination. In such case, WCRC shall have no further responsibilities to Township under this Agreement.

1.3 Right-of-Way Acquisition. In the event right-of-way easements or grading permits are required to construct the Project, WCRC will acquire, at Township expense, any required right-of-way easements or grading permits at fair market value. All costs and expenses to obtain such right-of-way easements or grading permits shall be paid by Township.

1.4 Construction Contract.

1.4.1 The Project shall be bid through MDOT. As part of the preliminary engineering, an engineer's estimate of the construction costs of the Project ("**Engineer's Estimate**") will be prepared. Based on the Engineer's Estimate and prior to the MDOT bid-letting process for the Project, Township will advise WCRC in writing whether it will move forward with the Project and thereby commit to funding a construction budget for the Project equal to the Engineer's Estimate plus an additional ten percent (10%) contingency (the "Project Budget"). The lowest qualified bid obtained during the MDOT bid letting will be awarded so long as the bid price is within ten percent (10%) of the Engineer's Estimate. Should the lowest qualified bid exceed the Engineer's Estimate by more than ten percent (10%) Township shall have the option to fund the increased cost or reject all bids. If all bids are rejected, the Project will be cancelled and Township will be responsible for payment of all Project costs to date, including the costs and expenses of any WCRC work necessary to close out the Project due to cancellation.

1.4.2 WCRC may, as a Project cost, enter into a Contract with an MDOT pre-qualified engineering consultant to serve as the Project Engineer and perform all construction engineering services for the Project. These services may include without limitation inspection, office technician, construction surveying, materials testing and inspection, generating contractor pay estimates, and providing other construction contract documentation to MDOT in accordance with WCRC and MDOT guidelines and standard practices and procedures.

1.4.3 During the construction of the Project, the Project Engineer shall consult with Township and WCRC regarding any items which may result in an increase to the estimated construction cost. Township will be responsible for any and all actual and necessary Project costs to complete the scope of the Project which Township approved during the design phase. Township shall also pay any additional construction costs incurred due to unforeseen field conditions or payment of field measured unit priced contract items.

**ARTICLE 2
RESPONSIBILITIES OF THE PARTIES**

2.1 WCRC Responsibilities.

2.1.1 WCRC will serve as the MDOT Local Agency for purposes of the TAP grant and MDOT requirements for the Project.

2.1.2 In cooperation with Township, WCRC will oversee the Project in accordance with MDOT standards and requirements. WCRC will enter into any necessary

contract(s) with MDOT relating to the Project, coordinate the preparation of construction documents with Township and MDOT, secure any easements or right-of-way required for the Project, authorize MDOT to advertise and let bids, execute the necessary construction contract(s) for the Project, and administer the Project during construction in accordance with WCRC and MDOT guidelines and standard practices and procedures.

2.1.3 WCRC will periodically issue invoices to Township for payment of Project costs as they are incurred. Project costs may include without limitation any costs of design, easements/right-of-way or grading permits, construction, construction engineering, and/or project administration expenses, whether incurred or performed by WCRC personnel or independent contractors or consultants. WCRC shall provide documentation of all costs incurred for the Project.

2.2 Township Responsibilities.

2.2.1 Township shall be responsible for all post-construction operation, use, maintenance, and repair of the Trail.

2.2.2 Township shall promptly make payment upon receipt of invoices issued by WCRC as described herein.

2.2.3 Township shall be responsible for operating, maintaining, and repairing the Project in accordance with MDOT requirements.

ARTICLE 3 GENERAL PROVISIONS

3.1 Notices. All notices and invoices under this contract are deemed given when mailed by first class mail, postage pre-paid, e-mailed, or personally delivered as follows:

For Superior Township

Superior Charter Township
Attn: Ken Schwartz, Supervisor
3040 North Prospect
Ypsilanti, Michigan 48198
E-mail: kenschwartz@superior-twp.org

For the Board of County Road Commissioners of the County of Washtenaw

Washtenaw County Road Commission
Attn: Sheryl Soderholm Siddall, Managing Director
555 N. Zeeb Road
Ann Arbor, MI 48103
E-mail: siddalls@wcroads.org

3.2. Binding Agreement. This Agreement constitutes the entire Agreement between the Parties and all previous communications between the Parties, whether written or oral, with

reference to the subject matter of this Agreement are hereby superseded. This Agreement is binding upon the Parties, their successors, members, employees, and assigns.

3.3 Governing Law. This Agreement shall be interpreted and construed in all respects in accordance with the laws of the State of Michigan. If it is determined by a court of competent jurisdiction that any provision of this Agreement is contrary to law the remaining provisions of this Agreement shall continue in full force and effect.

3.4 Construction of Agreement. This Agreement has been jointly drafted by the Parties and, therefore, shall be construed and interpreted accordingly.

3.5 Time of Performance. Failure or delay in performance of this Agreement by any Party shall not be deemed to be a breach thereof when such failure or delay is occasioned by or due to any act of God, labor strike, lock-out, war, riot, epidemic, explosion, terrorism, breakage or accident to machinery or equipment, the binding order of any court or governmental authority or any other cause, whether of the kind enumerated here or otherwise, not within the control of the Party claimed to be responsible for such failure or delay or other similar alleged breach of this Agreement.

3.6 Modification. This Agreement may be modified or amended only by written agreement, duly authorized and executed, of the Parties hereto.

3.7 Third Parties. This Agreement does not create nor vest any rights or privileges in any third party not a party to this Agreement. Notwithstanding any other provision of this Agreement, this Agreement and actions taken by the Parties under this Agreement shall not be construed by any third party or any court of law as vesting any rights or privileges in any third party under any circumstances.

3.8 Relationship of the Parties. Nothing herein shall be construed to constitute a joint venture, partnership, or agency relationship of any kind between or among any of the Parties to this Agreement or their members, contractors, agents or assigns. This Agreement does not and shall not (1) confer upon WCRC, MDOT, and/or Township any right, title or interest in the Project, nor (2) confer upon MDOT or Township any jurisdiction, right, title or interest in or over any improvements to roadways under the jurisdiction of WCRC.

3.9 Execution in Counterparts. This Agreement shall be effective and binding on the date on which the last of the Parties signs this Agreement. This Agreement may be executed in counterpart originals, one of which shall be retained by each Party and each of which may serve as the original of this Agreement.

IN WITNESS WHEREOF, the Parties have set their hands to this Agreement as shown below.

SUPERIOR CHARTER TOWNSHIP

By: Ken Schwartz
Its: Supervisor

By: Lynette Findley
Its: Clerk

BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF WASHTENAW

By: Sheryl Soderholm Siddall
Its: Managing Director

By: Barbara Ryan Fuller
Its: Board Chair

MEMO

TO: Superior Township Board of Trustees
FROM: Laura Bennett
DATE: February 3, 2023
SUBJECT: Planning Commission & Dixboro Design Review Board Reappointments

The three-year terms of Jay Gardner and Nahid Sani-Yahyai, who serve on the Planning Commission, will expire on February 28, 2023.

Additionally, the three-year term of Jack Goodnoe, who serves on the Dixboro Design Review Board will also expire on February 28, 2023.

Please reappoint to additional three-year terms on their respective commission and board ending February 28, 2026.

From: Mary Burton <mburton@superior-twp.org>

Sent: Friday, January 20, 2023 3:35 PM

To: Laura Bennett <planning@superior-twp.org>

Cc: Keith Lockie <klockie@superior-twp.org>; Nancy Mason <nancymason@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>

Subject: T & A Fund - Infinity Homes 10559 Scarlet Oak Dr

Hello Laura,

I would like to request reimbursement from the T&A Fund for the attached invoice. Infinity Homes never repaired the water leak at the property 10559 Scarlett Oak Dr per our request and therefore the costs should be deducted from the bond. Please let me know if you require any additional information from me.

Thank you,

Mary Burton

Utility Administrator | Superior Charter Township

575 E Clark Road

Superior Township, MI 48198



Superior Township Utility Department

575 E. Clark Rd.
Ypsilanti, MI 48198

Inter-Company Invoice

Date	Invoice #
12/31/22	I-123122-88

Bill to Fund
Superior Twp. T&A

Terms	Due Date
	12/31/22

Item	Description	Qty	U/M	Rate	Class	Amount
R&M System	Water Leak at 10559 Scarlett Oak Dr. Repaired by D&D Inv. # 993419 dtd. 12/27/22	1	Each	4,170.00	O&M	4,170.00
Water Sales	Water Sales - 131 Days @ 7,200 gallons per day or 1,260 total units	1,260	CCF	6.91	O&M	8,706.60

				Total	\$12,876.60
				Payments/Credits	\$0.00
				Balance Due	\$12,876.60

White - Original Copy
Yellow - Remittance
Blue - Accounting

Phone #
734-480-5500

Return Mail Address

D and D Water and Sewer, Inc.
5700 South Sheldon Rd
Canton, Michigan 48188

Invoice Number 993419

Invoice Date 12/27/2022

734-397-3386



To:

Superior Charter Township

3040 N Prospect Rd
Ypsilanti, MI 48198

<i>Date</i>	<i>Address</i>	<i>Street</i>	<i>Work Description</i>	<i>Amount</i>
<i>Misc.</i>	<i>Superior Township</i>			
12/9/2022	10559	Scarlet	Water Service Repair per attached spreadsheet dated 12/27/2022	\$4,170.00
Subtotal				<u>\$4,170.00</u>
Total Amount Due				<u>\$4,170.00</u>

From: Paul K. Bidwell <pbidwell@ccim.net>
Sent: Tuesday, February 7, 2023 3:45 PM
To: Ken Schwartz <kenschwartz@superior-twp.org>
Subject: Appraisal Proposal for 5201 Church St., Superior Twp, MI

Hi Ken,

Below is my time and fee estimate.

Location:	5201 Church St., Superior Township, MI
Client:	Superior Township Board of Trustees
Intended Users:	Superior Township Board of Trustees / Ken Schwartz, Township Supervisor
Intended Use:	Determine the "As Is" market value for buy/sell negotiation purposes.
Scope of Work:	Provide an appraisal report compliant with the Uniform Standards of Professional Appraisal Practice (USPAP).
Fee:	\$3,000
Time:	Approximately five to six weeks after receiving the signed contract with payment in full.

I look forward to working with you. Please let me know if you have any questions.

Sincerely,

Paul K. Bidwell, MAI, ASA

President

Affinity Valuation Group, LLC

State Certified General Real Estate Appraiser – MI & OH

Phone: 734-747-7080

pbidwell@ccim.net



SUPERIOR TOWNSHIP Record of Disbursements

Date: February 21, 2023

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Total amount for all disbursements - \$1,732,560.41

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

User: NANCY

CHECK DATE FROM 01/17/2023 - 02/21/2023

DB: Superior Twp

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
01/17/2023	GENL	46229	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/19/23 PAYROLL	53,151.97
01/18/2023	GENL	46230	ABBEY DOOR, LLC	REPAIR OF GARAGE DOORS, NEW SPRINGS	1,740.00
01/18/2023	GENL	46231	AMAZON CAPITAL SERVICES, INC	1099 NEC FORMS	177.44
01/18/2023	GENL	46232	ASSOCIATED PLUMBING & SEWER INC.	BASEMENT FLOODED AT TOWNHALL - NEW SUMP	546.00
01/18/2023	GENL	46233	BILL BALMES	CELL PHONE STIPEND - JAN 2023	50.57
01/18/2023	GENL	46234	BOULLION SALES, INC.	KUBOTA MANIFOLD/JD FLUID	344.77
01/18/2023	GENL	46235	CARLISLE WORTMAN ASSOCIATES	2023 RECREATION PLAN	100.00
01/18/2023	GENL	46236	CHET'S RENT-ALL	LIGHT TOWER RENTAL - CHRISTMAS	190.61
01/18/2023	GENL	46237	CHOMPAWAY VENTURES, LLC	CLEANING OF CARPETS AT TOWNHALL	800.00
01/18/2023	GENL	46238	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF DECEMBER 2022	300.50
01/18/2023	GENL	46239	COMCAST	PHONE SERVICE -JANUARY 2023	409.31
01/18/2023	GENL	46240	DWG PLUMBING	PERMIT APPLIED FOR NON-TOWNSHIP PROPERTY	86.00
01/18/2023	GENL	46241	JESSIE BOWERS	DUMP TICKET REIMBURSEMENT	22.00
01/18/2023	GENL	46242	JUAN BRADFORD	REIMBUSEMENT FOR MPARKS CONF - ROOM	595.50
01/18/2023	GENL	46243	KEITH LOCKIE	FLIGHT/ROOM REIMBURSEMENT FOR AUDIT	1,465.80
01/18/2023	GENL	46244	LAURA BENNETT	CELL PHONE STIPEND - JAN 2023	50.57
01/18/2023	GENL	46245	LISA LEWIS	CELL PHONE STIPEND - JAN 2023	50.57
01/18/2023	GENL	46246	MPARKS	2023 MPARKS CONFERENCE	465.00
01/18/2023	GENL	46247	NANCY MASON	CELL PHONE STIPEND - JAN 2023	50.57
01/18/2023	GENL	46248	OHM ADVISORS	5728 GEDDES ROAD CIVIL PLAN REVIEW	7,951.25
01/18/2023	GENL	46249	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -JAN 23	120.00
01/18/2023	GENL	46250	PAULA CALOPOISIS	CELL PHONE STIPEND - JAN 2023	50.57
01/18/2023	GENL	46251	QUADIENT FINANCE USA, INC.	POSTAGE REFILL FOR MACHING	500.00
01/18/2023	GENL	46252	RON PEATRY	MILEAGE REIMBURSEMENT 1/2-13/23	139.52
01/18/2023	GENL	46253	SONYA FISCHER	CELL PHONE STIPEND - JAN 2023	50.57
01/18/2023	GENL	46254	STANDARD PRINTING	INSPECTION NOTICES	365.00
01/18/2023	GENL	46255	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ZOOM - DEC 22	609.49
01/18/2023	GENL	46256	SUPERIOR TWP PAYROLL FUND	HSA FEES -- JAN 2023	25.50
01/18/2023	GENL	46257	TAZ NETWORKS, INC	SET UP OF WORK STATION FOR BRENDA BAKER	435.00
01/18/2023	GENL	46258	WASH CO WATER RESOURCES COMMISSIONER	WATERING OF TREES - ALLIANCE OF ROUGE CO	4,800.00
01/24/2023	GENL	46259	AMAZON CAPITAL SERVICES, INC	TONER - PRINTER	306.64
01/24/2023	GENL	46260	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - FEB 2023	9,664.28
01/24/2023	GENL	46261	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES	381.77
01/24/2023	GENL	46262	DELTA DENTAL	DENTAL INSURANCE - FEB 2023	886.08
01/24/2023	GENL	46263	MAA EDUCATION SERVICES	TRAINING - STC UPDATE CLASS	75.00
01/24/2023	GENL	46264	NAVIGATOR LLC	CANCELLATION OF PERMIT - 4701 VORHEIS	260.00
01/24/2023	GENL	46265	OHM ADVISORS	ENGINEERING SERVICES	7,844.25
01/24/2023	GENL	46266	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - JAN 2023	2,457.00
01/24/2023	GENL	46267	ROBERT ACTON	42 - MECH/PLUMB INSPECTIONS 12/31-01/03/	2,100.00
01/24/2023	GENL	46268	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MONTHLY SCRIPT TO THE DETROIT NEWS	255.49
01/24/2023	GENL	46269	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - JAN 2023	17,395.62
01/24/2023	GENL	46270	VSP INSURANCE CO	VISION INSURANCE - FEBRUARY 2023	256.52
01/24/2023	GENL	46271	WASHTENAW COUNTY TREASURER	2023 CONTRACT - JANUARY	142,059.20
01/24/2023	GENL	46272	YPSILANTI ACE HARDWARE	KUBOTA HARDWARE	24.19
01/31/2023	GENL	46273	ASSOCIATED PLUMBING & SEWER INC.	CLEANING OF SEWER LINE - FRONT BATHROOM	225.00
01/31/2023	GENL	46274	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF JANUARY 2023	300.50
01/31/2023	GENL	46275	GFL ENVIRONMENTAL	RECYCLE BIN EXCHANGE - TOWNHALL	900.00
01/31/2023	GENL	46276	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES/SHOVELS AND RACKS	140.07
01/31/2023	GENL	46277	KAY PARK RECREATION	DOUBLE PEDESTAL GRILL FOR HARVEST MOON	892.30
01/31/2023	GENL	46278	KENNETH SCHWARTZ	OIL CHANGE REIMBURSEMENT FOR HM OIL	56.33
01/31/2023	GENL	46279	LYNETTE FINDLEY	REIMBURSEMENT FOR MILEAGE/CONFERENCE/SUP	409.21
01/31/2023	GENL	46280	OAK ELECTRIC SERVICE	OVERPAYMENT OF PERMIT - 1660 DEVON STREE	108.00
01/31/2023	GENL	46281	OHM ADVISORS	SPARKS GRANT APPLICATION	4,990.00
01/31/2023	GENL	46282	ROBERT ACTON	35-MECH/PLUMB INSPECTIONS 1/14-27/23	1,750.00
01/31/2023	GENL	46283	RON PEATRY	MILEAGE REIMBURSEMENT 1/16-27/23	225.32

Check Date	Bank	Check	Vendor Name	Description	Amount
01/31/2023	GENL	46284	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	294.98
01/31/2023	GENL	46285	SUPERIOR TOWNSHIP TAX FUND	CHECK FROM COUNTY NEEDS TO BE SPLIT BETW	3,089.49
01/31/2023	GENL	46286	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/2/23 PAY	53,108.94
01/31/2023	GENL	46287	SUPERIOR TWP UTILITY DEPARTMENT	BRADFORD CELL PHONE - JAN 23	689.64
01/31/2023	GENL	46288	WASHTENAW CO. SOIL EROSION	INSPECTION FEE	50.00
01/31/2023	GENL	46289	WASHTENAW COUNTY ROAD COMMISSION	YPSI LIBRARY	4,682.41
01/31/2023	GENL	46290	YPSILANTI ACE HARDWARE	SHOP SULLIES - BATTERIES	26.65
02/01/2023	GENL	46291	DTE ENERGY	LED LIGHT CONVERSION HARRIS RD	8,469.28
02/07/2023	GENL	46292	WEX BANK	FUEL -JAN 2023	119.82
02/07/2023	GENL	46293	WEX BANK	FUEL -JAN 2023	109.75
02/07/2023	GENL	46294	WEX BANK	FUEL -JAN 2023	182.60
02/07/2023	GENL	46295	ABSOPURE WATER COMPANY	COOLER RENTAL - 2022	24.00
02/07/2023	GENL	46296	AMAZON CAPITAL SERVICES	STANDING DESK	219.24
02/07/2023	GENL	46297	AMAZON CAPITAL SERVICES, INC	NEW LAPTOP - BENNETT	848.99
02/07/2023	GENL	46298	APPLIED INNOVATION	2 DAYS DOCUWARE TRAINING	3,200.00
02/07/2023	GENL	46299	BILL BALMES	REIMBURSEMENT FOR TRAINING	120.00
02/07/2023	GENL	46300	COMCAST	INTERNET -JAN 23	370.71
02/07/2023	GENL	46301	DTE ENERGY	OLD TOWN HALL GAS- JAN 23	2,031.96
02/07/2023	GENL	46302	DTE ENERGY	STREETLIGHTS - JAN 2023	7,910.40
02/07/2023	GENL	46303	JAMEEL S WILLIAMS	LEGAL SERVICES - JAN 2023	2,254.00
02/07/2023	GENL	46304	LAURA BENNETT	REIMBURSEMENT FOR PERSONAL USE OF CREDIT	192.98
02/07/2023	GENL	46305	LISA LEWIS	MILEAGE REIMBURSEMENT	72.26
02/07/2023	GENL	46306	MEDMUTUAL LIFE	LIFE INSURANCE - MARCH 2023	175.94
02/07/2023	GENL	46307	OAK ELECTRIC SERVICE	OVERPAYMENT OF PERMIT - 3706 CREEKSIDE C	54.00
02/07/2023	GENL	46308	RON PEATRY	MILEAGE REIMBURSEMENT 1/30-2/3/23	103.49
02/07/2023	GENL	46309	SUPERIOR TOWNSHIP CREDIT CARD ACCT	STAFF MEETING	272.32
02/07/2023	GENL	46310	SUPERIOR TWP FIRE FUND	2022 HUNTINGTON BANK FEES FROM PAYROLL A	1,108.98
02/07/2023	GENL	46311	TERMINIX PROCESSING CENTER	PEST CONTROL -JANUARY 2023	111.00
02/14/2023	GENL	46312	WASHTENAW COUNTY TREASURER	2023 CONTRACT - FEBRUARY	142,059.20
02/14/2023	GENL	46313	AMAZON CAPITAL SERVICES, INC	CHAIR MAT	25.69
02/14/2023	GENL	46314	ASPHALT SPECIALISTS, INC.	HARRIS ROAD WIDENING	442,128.31
02/14/2023	GENL	46315	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - MARCH 2023	9,289.72
02/14/2023	GENL	46316	COMCAST	PHONE SERVICE -FEBRUARY 2023	409.31
02/14/2023	GENL	46317	CUMMINS SALES AND SERVICE	SEMI-ANNUAL MAINTENANCE ON GENERATOR	439.35
02/14/2023	GENL	46318	KCI	POSTAGE FOR PERSONAL & REAL ASSESSMENTS	2,736.00
02/14/2023	GENL	46319	MICHIGAN CHAMBER SERVICES, INC	LABOR LAW POSTERS	256.00
02/14/2023	GENL	46320	MLIVE MEDIA GROUP	ZBA NOTICES - JAN 2023	106.25
02/14/2023	GENL	46321	QUADIENT FINANCE USA, INC.	POSTAGE REFILL FOR MACHINE	500.00
02/14/2023	GENL	46322	QUALITY HEATING	OVERPAYMENT OF PERMIT -1536 WEEPING WILL	20.00
02/14/2023	GENL	46323	ROBERT ACTON	28-MECH/PLUMB INSPECTIONS 1/28-2/10/23	1,400.00
02/14/2023	GENL	46324	SUPERIOR TWP PAYROLL FUND	HSA FEES - FEBRUARY 2023	53,040.70
02/14/2023	GENL	46325	WASHTENAW COUNTY TREASURER	TRAILER FEES - DEC 2022	2,277.50
Total Paper Check:					1,014,188.71

GENL TOTALS:

Total of 97 Checks:	1,014,188.71
Less 0 Void Checks:	0.00
Total of 97 Disbursements:	1,014,188.71

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
01/17/2023	FIRE	26514	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/19/23 PAYROLL	65,383.67
01/18/2023	FIRE	26515	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	503.40
01/18/2023	FIRE	26516	COMCAST	ADD'L OUTLET STATION #1 -JAN 23	10.55
01/18/2023	FIRE	26517	COMCAST	PHONE SERVICE -STATIONS # 1 & 2 JAN 23	495.94
01/18/2023	FIRE	26518	DAN KIMBALL	MILEAGE REIMBURSEMENT 2022 -1	355.00
01/18/2023	FIRE	26519	JIM KOVALAK EXCAVATING INC.	SUMP PUMP REPAIR - STATION #1	3,835.00
01/18/2023	FIRE	26520	OHM ADVISORS	FIRE STATION #1 PAVEMENT REPLACEMENT	3,658.75
01/18/2023	FIRE	26521	SUPERIOR TWP PAYROLL FUND	ADD'L MONEY OWED FOR HSCP DEC 22	57.71
01/18/2023	FIRE	26522	WASHTENAW CO. SOIL EROSION	SOIL EROSION COMMERCIAL PERMIT	500.00
01/18/2023	FIRE	26523	WASHTENAW COUNTY ROAD COMMISSION	COMMERCIAL RIGHT AWAY PERMIT - STATION #	350.00
01/24/2023	FIRE	26524	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - FEB 2023	13,378.39
01/24/2023	FIRE	26525	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	188.30
01/24/2023	FIRE	26526	COMCAST	INTERNET - STATION #2 -FEB 2023	296.28
01/24/2023	FIRE	26527	CORRIGAN OIL COMPANY	132.90 GALLONS DIESEL FUEL	575.47
01/24/2023	FIRE	26528	DELTA DENTAL	DENTAL INSURANCE - FEB 2023	1,052.68
01/24/2023	FIRE	26529	DTE ENERGY	ELECTRIC @ STATION #1 -JAN 23	1,773.20
01/24/2023	FIRE	26530	ELITE TRAUMA CLEAN-UP	DISPOSAL OF MEDICAL WASTE	80.00
01/24/2023	FIRE	26531	GRAINGER	BATTERIES	124.99
01/24/2023	FIRE	26532	JEFFREY KUJAWA	REIMBURSMENT FOR SCREEN PROTECTOR - PHON	15.89
01/24/2023	FIRE	26533	NFPA	2023 MEMBERSHIP	175.00
01/24/2023	FIRE	26534	PAYETTE SALES & SERVICE, INC.	DOOR HANDLES - E11-1 & E11-2	500.50
01/24/2023	FIRE	26535	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT 2023	249.90
01/24/2023	FIRE	26536	SUPERIOR TOWNSHIP CREDIT CARD ACCT	WINTER CONFERENCE - KIMBALL MFIS	390.00
01/24/2023	FIRE	26537	SUPERIOR TWP PAYROLL FUND	PENSION/HSCP - JAN 2023	30,530.75
01/24/2023	FIRE	26538	TODD WENZEL BUICK GMC	2023 GMC SIERRA PICKUP - FOR MARSHAL	40,224.20
01/24/2023	FIRE	26539	VSP INSURANCE CO	VISION INSURANCE - FEB 2023	258.94
01/31/2023	FIRE	26540	COMCAST	INTERNET SERVICES - ST #1 -FEB 2023	220.25
01/31/2023	FIRE	26541	ESO SOLUTIONS, INC.	EHR FAX - ENABLES FAXING OF PATIENT REC	238.70
01/31/2023	FIRE	26542	HOME DEPOT CREDIT SERVICES	STATION SUPPLIES	945.78
01/31/2023	FIRE	26543	OHM ADVISORS	FIRE STATION #1 PAVEMENT REPLACEMENT	300.00
01/31/2023	FIRE	26544	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/2/23 PAY	83,034.46
02/07/2023	FIRE	26545	DTE ENERGY	ELECTRIC & GAS - STATION #2- JAN 2023	1,343.08
02/07/2023	FIRE	26546	GRAINGER	BATTERIES	132.31
02/07/2023	FIRE	26547	LINDE GAS & EQUIPMENT, INC	OXYGEN CYLINDER RENTAL	51.15
02/07/2023	FIRE	26548	MEDMUTUAL LIFE	LIFE INSURANCE - MARCH 2023	136.20
02/07/2023	FIRE	26549	PAYETTE SALES & SERVICE, INC.	SERVICE ON FIRE TRUCK	795.30
02/07/2023	FIRE	26550	RUSSELL GIRBACH	EMS CE'S TRAINING	780.00
02/07/2023	FIRE	26551	SUPERIOR TOWNSHIP CREDIT CARD ACCT	GAS - MARSHAL VEHICLE	142.00
02/07/2023	FIRE	26552	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -FEB 2023	244.12
02/07/2023	FIRE	26553	VERIZON WIRELESS	CELL PHONES - JAN 2023	440.61
02/07/2023	FIRE	26554	WASHTENAW AREA MUTUAL AID ASSOC	AGGRESSIVE FIREFIGHTING CLASS	200.00
02/07/2023	FIRE	26555	WEX BANK	FUEL -JANUARY 2023	118.86
02/14/2023	FIRE	26556	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - MARCH 2023	13,378.39
02/14/2023	FIRE	26557	BLUEBEAM, INC.	REU-EXTREME ANNUAL MAINTENANCE RENEWAL	159.00
02/14/2023	FIRE	26558	COMCAST	ADD'L OUTLET STATION #1 -FEB 23	10.55
02/14/2023	FIRE	26559	COMCAST	PHONE SERVICE -STATIONS # 1 & 2 FEB 23	495.94
02/14/2023	FIRE	26560	CORRIGAN OIL COMPANY	250.10 GALLONS DIESEL	886.71
02/14/2023	FIRE	26561	EMERGENT HEALTH PARTNERS	2023 - FEBRUARY	2,495.39
02/14/2023	FIRE	26562	FIREWRENCH OF MICHIGAN	REPAIR OF ENGINE #1	377.40
02/14/2023	FIRE	26563	JW2 FIRE CONSULTANTS	GRANT WRITING & SUBMISSION FOR (3) GRANT	4,050.00
02/14/2023	FIRE	26564	SUPERIOR TWP PAYROLL FUND	HSA FEES -FEB 2023	60,847.14
02/14/2023	FIRE	26565	SUPERIOR TWP UTILITY DEPARTMENT	WATER @ STATION #2	8.63
02/14/2023	FIRE	26566	TERMINIX PROCESSING CENTER	PEST CONTROL - STATION #2	308.00

Total Paper Check:

337,104.48

02/14/2023 09:34 AM
User: NANCY
DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
CHECK DATE FROM 01/17/2023 - 02/21/2023

Check Date	Bank	Check	Vendor Name	Description	Amount
FIRE TOTALS:					
Total of 53 Checks:					337,104.48
Less 0 Void Checks:					0.00
Total of 53 Disbursements:					<u>337,104.48</u>

9:45 AM
 02/14/23
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 JANUARY 18 THROUGH FEBRUARY 21, 2023

DATE	NUM	NAME	MEMO	AMOUNT
100 · CASH - O&M				
101 · CHECKING - CHASE 205000485529				
01/18/23	14023	AMAZON CAPITAL SERVICES, INC.	BLDG. SUPPLIES	(212.28)
01/18/23	14024	COMCAST - PHONES	PHONES ADMIN/MAINT -JAN 23	(378.84)
01/18/23	14025	EJ USA, INC. (EAST JORDAN)	NEW HYDRANTS	(6,524.04)
01/18/23	14026	SUPERIOR TWP. GENERAL FUND	ATTORNEY FEES - LASALLE	(150.00)
01/18/23	14027	SUPERIOR TWP. PAYROLL FUND	HSA FEES - JAN 23	(12.75)
01/24/23	14028	AMAZON CAPITAL SERVICES, INC.	SCREEN PROTECTOR	(33.97)
01/24/23	14029	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE -FEB 2023	(9,979.94)
01/24/23	14030	D&D WATER & SEWER	WATER SERVICE REPAIRS CLARK & SCARLET OAK	(9,280.00)
01/24/23	14031	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - FEB 23	(734.46)
01/24/23	14032	LIVE VOICE	ANSWERING SERVICE - JAN23	(1,577.21)
01/24/23	14033	MWEA	TRAINING	(580.00)
01/24/23	14034	PARAGON LABORATORIES	BACTI SAMPLE TEST	(75.00)
01/24/23	14035	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	QB MONTHLY CHARGE FOR USERS -JAN 23	(243.50)
01/24/23	14036	SUPERIOR TWP. PAYROLL FUND	PENSION - JAN 2023	(10,173.18)
01/24/23	14037	TERMINIX PROCESSING CENTER	PEST CONTROL	(67.00)
01/24/23	14038	VISION SERVICE PLAN	VISION INSURANCE - MFEB 23	(170.61)
01/24/23	14039	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - DEC22	(200,341.26)
01/30/23	CREDIT ...	VERIZON	CELL PHONES - DEC22	(468.82)
01/31/23	14040	CINTAS CORPORATION	FIRST AID RESTOCK	(236.64)
01/31/23	14041	COMCAST	INTERNET - MAINT. FAC. - JAN23	(230.25)
01/31/23	14042	CORE & MAIN	METERS	(5,088.00)
01/31/23	14043	CORRIGAN OIL CO.	DIESEL FUEL	(1,660.69)
01/31/23	14044	DTE	GAS/ELEC- JAN 23	(2,761.65)
01/31/23	14045	PROFESSIONAL BUILDING MAINTENANCE	BUILDING CLEANING - JAN 23	(974.00)
01/31/23	14046	SAM'S CLUB	BLDG. SUPPLIES	(176.45)
01/31/23	14047	SITEONE LANDSCAPE SUPPLY	ROCK SALT	(360.15)
01/31/23	14048	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	MPSI CLASS - HARDING	(745.00)
01/31/23	14049	SUPERIOR TWP. GENERAL FUND	TAZ/ATTORNEY FEES/TRAVEL FEES	(2,105.24)
01/31/23	14050	SUPERIOR TWP. PAYROLL FUND	PAYROLL -02/02/23	(24,969.26)
01/31/23	14051	VERIZON	CELL PHONES - DEC22	(468.99)
01/31/23	14052	YPSILANTI COMM. UTILITIES AUTHORITY	WATER - ADM. BLDG. - NOV+DEC22	(45.45)
02/07/23	14053	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(131.01)
02/07/23	14054	AUTO VALUE YPSILANTI	MISC. CLEANERS	(71.90)
02/07/23	14055	BADGER METER	MONTHLY SERVICE - JAN23	(2,573.88)
02/07/23	14056	CORE & MAIN	1-1/2" METERS	(3,025.00)
02/07/23	14057	CUMMINS SALES AND SERVICE	ANNUAL GENERATOR MAINTENANCE CONTRACTS	(2,616.14)
02/07/23	14058	DTE	GAS/ELEC - JAN 23	(4,972.70)
02/07/23	14059	MEDMUTUAL LIFE	LIFE INSURANCE - MARCH 2023	(79.45)
02/07/23	14060	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(385.80)
02/07/23	14061	Miss Dig 81 1	ANNUAL MEMBERSHIP - 2023	(1,600.59)
02/07/23	14062	O'REILLY AUTO PARTS	FUSES	(10.98)
02/07/23	14063	SLC METER, LLC	ENDPOINTS	(15,615.96)
02/07/23	14064	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	CREDIT CARD CHARGES	(483.82)
02/07/23	14065	UIS	ANNUAL SCADA MAINTENANCE	(1,862.00)

9:45 AM
 02/14/23
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 JANUARY 18 THROUGH FEBRUARY 21, 2023

DATE	NUM	NAME	MEMO	AMOUNT
02/07/23	14066	WEX BANK	FUEL - JANUARY 2023	(313.76)
02/07/23	14067	YPSILANTI ACE HARDWARE	MISC. SUPPLIES	(57.23)
02/07/23	14068	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - AR PROPERTIES - JAN23	(211.65)
02/14/23	14069	AGGREGATE MANAGEMENT SOLUTIONS	LUCITY UPDATES & SUPPORT	(2,062.50)
02/14/23	14070	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(32.29)
02/14/23	14071	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - MARCH 2023	(9,979.94)
02/14/23	14072	COMCAST	INTERNET - JAN 23	(462.85)
02/14/23	14073	COMCAST - PHONES	PHONES ADMIN/MAINT - FEB 23	(378.84)
02/14/23	14074	MARY BURTON - PETTY CASH	PETTY CASH REPLENISHMENT	(93.81)
02/14/23	14075	PARAGON LABORATORIES	BACTI SAMPLES	(75.00)
02/14/23	14076	QUADIENT	POSTAGE METER REFILLS	(1,043.28)
02/14/23	14077	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	FACEBOOK AD - FIELD SERVICE TECH. POSITION	(55.00)
02/14/23	14078	SUPERIOR TWP. PAYROLL FUND	PAYROLL 2/16/23	(33,872.46)
TOTAL 101 · CHECKING - CHASE 205000485529				(362,892.47)
TOTAL 100 · CASH - O&M				(362,892.47)
120 · CASH - CAPITAL RESERVE				
125 · CR CHKG. - CHASE 639918234				
01/18/23	900	OHM ENGINEERING ADVISORS	CLARK ROAD LIFT STATION	(9,149.75)
01/24/23	901	D&D WATER & SEWER	WM REPAIR - 9240 ABBEY & 1538 HARVEST	(8,625.00)
02/07/23	902	JOHN & JULIA HOVING	CLARK RD. LIFT STA. PROPERTY RENTAL	(600.00)
TOTAL 125 · CR CHKG. - CHASE 639918234				(18,374.75)
TOTAL 120 · CASH - CAPITAL RESERVE				(18,374.75)
TOTAL				(381,267.22)