

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
NOVEMBER 21, 2022
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on November 21, 2022, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Bernice Lindke, and Trustee Rhonda McGill.

Absent: Trustee Nancy Caviston, and Trustee Bill Secrest

4. ADOPTION OF AGENDA

It was moved by Trustee McGill supported by Trustee Lindke, to adopt the agenda with the addition of adding: Sample language for resolution from the Michigan Department of Natural Resources (DNR), Communication from Jack and Pam Revette, Corrections for proposed minutes for September 1, 2022, and November 2, 2022, and Supervisor's Report.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. AUGUST 15, 2022, REGULAR MEETING

It was moved by Trustee Lindke supported by Trustee McGill, to approve the minutes of the regular Board meeting of August 15, 2022, as presented.

The motion carried by unanimous vote.

B. AUGUST 15, 2022, CLOSED SESSION

It was stated this would be moved to the end of the meeting.

C. SEPTEMBER 1, 2022, SPECIAL MEETING

It was moved by Trustee Lindke supported by Trustee McGill, to approve the minutes of the special Board meeting of September 1, 2022, with changes presented at table and removing "addition of" in adoption of agenda.

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The motion carried by unanimous vote.

D. OCTOBER 17, 2022, REGULAR MEETING

It was moved by Trustee McGill supported by Trustee Lindke, to approve the minutes of the regular Board meeting of October 17, 2022, with the following change: page 4 Sheriff's Department Reports memo should read "to Ann Arbor Township."

The motion carried by unanimous vote.

E. OCTOBER 17, 2022, CLOSED SESSION

It was stated this would be moved to the end of the meeting.

F. OCTOBER 20, 2022, SPECIAL MEETING

It was moved by Trustee Lindke supported by Trustee McGill, to approve the minutes of the special Board meeting of October 20, 2022, with the following changes: Call to order should read "special meeting", page 5 cross out "is possible."

The motion carried by unanimous vote.

G. NOVEMBER 2, 2022, SPECIAL MEETING

It was moved by Trustee McGill supported by Trustee Lindke, to approve the minutes of the special Board meeting of November 2, 2022, with changes presented at table.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- T.C. Collins, Willow Run Acres, represents several nonprofit organizations. Would like to present proposal for a community garden in Township.
- Trustee Lindke stated she was very impressed with Mr. Collins and would like to see proposal.
- Dawn Baker, Bromley Park, excited about the SEMCOG grant for Geddes Road Pathway. Thankful for all the work that went into getting grant.
- Martha Kern-Boprie, Oakbrook, announced the Christmas tree lighting on December 3, 2022.
- Valerie Constance, Warren Rd, stated there are now three (3) proposals for aerial and drone mitigation of spongy moths, the Board would need to choose soon, and at least one company would like to make presentation.

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- Kelly Goolsby, Trusted Parent Advisor, stated that a resident in Sycamore Meadows is concerned about rat infestation and would like to know who to direct them to.
- The Board advised her to contact the property manager and county health department.
- Lisa Hoenig, Director of Ypsilanti District Library-Superior, announced the library is open, listed services and information about the new library, and she thanked the Board for their assistance.
- Irma Golden, Sheffield Dr, stated her disappointment in the Board and the lack of action fixing the sidewalks in the Township. She presented what she felt should be done and asked why signs in Oakbrook are not fixed.
- Karen Cant, Bromley Park, echoed earlier remarks about the Geddes Road Pathway
- Trustee McGill stated the Board supports the pathway and would like to know why funding is not available until 2024. She brought up the possibility of hiring an additional engineering firm.
- Supervisor Schwartz stated it has to do with how fast the engineering and matching funding can be obtained.
- Clerk Findley stated she supports the pathway and there is not a Board member who doesn't.
- Dawn Baker stated she did not feel that just one Board member supported the pathway, that they were there to encourage the Board to get the pathway done quickly.
- George Tsakoff, OHM, stated the schedule is contingent on the grant funding schedule.
- Jan Piert, Ann's Way, voiced her support for the proposal from the Trusted Parent Advisors for ARPA funding.
- Kyle Selter, OHM, clarified the details of the email from SEMCOG concerning the grant timing.
- Clerk Findley stated sending out letter about sidewalk repair was assigned previously.
- Irma Golden asked if there are guidelines for presenting proposals.
- Supervisor Schwartz stated there are no specific guidelines.

7. PRESENTATIONS AND PUBLIC HEARINGS

None

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- \$125,000 received today from Washtenaw County Parks for Prospect Road Pathway and will receive \$30,000 from Washtenaw County Parks for engineering done on Plymouth Road two years ago.

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- \$592,150 was received from SEMCOG for Geddes Road Pathway, and the Township will have to match approximately 25% of that.
- \$250,000 received from Washtenaw County Parks for Plymouth Road Pathway.
- \$300,000 grant received from State of Michigan, Township will have to match around \$175,000.
- Township has application into SEMCOG for funding for sidewalk repairs.
- November 12, 2022, there was a serious accident on Plymouth in which no one was injured, a letter will be sent to Road Commission to address parking issues in Dixboro.
- Grand Opening of Library last week.
- The vehicle that the Fire Department had received deposit funding for at the Special Meeting on November 2, 2022, was sold to another buyer. The Township received the deposit back.
- Supervisor Schwartz will be out of town November 30 through December 14, 2022.

B. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE

Juan Bradford gave report:

- 5-year master plan is out for public review until next meeting.
- Transitioning of staff due to a staff member leaving.
- Community Center Advisory Committee meeting was discussed.

C. COMMUNITY CENTER ADVISORY COMMITTEE UPDATE – CLERK FINDLEY

- Administrator Dill had letter of intent signed by Administrator Dill, President of School Board and Superintendent that was sent to County Commission.
- There will be \$3.5 million from our Congresswoman.
- Appropriations from Superior Charter Township, and Ypsilanti Charter Township in the sum of \$2.5 million each will be requested.
- Senator Erwin has also stated he will assist in getting money from the State.
- ARPA funds will also be considered.
- Another meeting will take place before the end of December.

Clerk Findley also gave an update on the November 8, 2022, election.

D. ARPA FUNDS COMMITTEE UPDATE – TRUSTEE MCGILL

- November 3, 2022, the two proposals that are on the agenda were discussed.

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E. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Trustee McGill supported by Clerk Findley, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

F. FINANCIAL REPORTS ALL FUNDS ENDING SEPTEMBER 30, 2022

It was moved by Trustee Lindke supported by Trustee McGill, that the Superior Township Board receive financial reports.

The motion carried by unanimous vote.

G. TREASURER'S OFFICE INVESTMENT REPORT

It was moved by Trustee McGill supported by Trustee Lindke, that the Superior Township Board receive financial reports.

Trustee Lindke asked where interest earned is shown.
Treasurer Lewis answered after the cover page under the rate.

The motion carried by unanimous vote.

9. COMMUNICATIONS

A. TRUSTED PARENT ADVISOR PROPOSAL

It was moved by Clerk Findley supported by Trustee McGill, to receive the proposal from the Trusted Parent Advisors.

The motion carried by unanimous vote.

Trustee McGill gave a summary of the proposal.

It was moved by Clerk Findley supported by Trustee McGill to have a resolution approving this proposal **at the December 19, 2022**, Board meeting agenda.

The motion carried by unanimous vote.

B. CHRISTIAN LOVE FELLOWSHIP COMMERCIAL KITCHEN PROPOSAL

McGill gave summary of the proposal and stated they have also applied for funding from the County and are awaiting confirmation.

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The proposal was tabled until the December meeting, if needed.

C. CORRESPONDENCE FROM ELLEN KURATH, HICKMAN ROAD

D. SUPERVISOR EMAIL

Email to Supervisor Schwartz concerning SEMCOG grant for Geddes Road pathway that.

10. UNFINISHED BUSINESS

Trustee Lindke and Trustee McGill stated they have created a spread sheet to track on going items.

- LaSalle Contract
 - Fred Lucas stated he spoke with Marc McAlpine, attorney for LaSalle. The Board needs to decide if Township wants to accept the offer from LaSalle or to go to court. Fred Lucas needs to have a discussion with George Tsakoff, OHM, to get more accurate numbers.
 - There was a lengthy discussion on the contract and progress of the Pump Station project.
 - The Board will decide if they will file a complaint at the **December 19, 2022**, Board meeting.
 - Fred Lucas will prepare to file complaint based on Board's decision.
- Pump Station
 - Was discussed during the discussion of the LaSalle Contract.
- Stone masonry repair for Oakbrook Sign
 - Irma Golden was asked to give Supervisor Schwartz phone numbers for masonries she had identified that are able to do the work.
- IT Request for Proposal
 - Trustee Lindke will provide copies of IT PRPs for **December 19, 2022**, Board meeting.
- Appraisal Report for Plymouth Rd. Easement
 - Tom Lawson willing to move forward.
 - Release will be drafted by Fred Lucas and put on **December 19, 2022**, Board meeting agenda.

It was moved by Trustee Lindke supported by Trustee McGill, that the Superior Charter Township Board does not pay Burgoyne Appraisal Company for appraisals.

The motion carried by unanimous vote.

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It was moved by Trustee Lindke supported by Trustee McGill, that the Superior Charter Township Board pay \$30,000 to Tom Lawson for easement and have Fred Lucas draft documentation.

Roll Call:

Ayes: Clerk Findley, Treasurer Lewis, Trustee Lindke, Trustee McGill, Supervisor Schwartz

Nays: None

Absent: Trustee Secrest, Trustee Caviston

The motion carried by unanimous vote.

- Appraisal Report for Dixboro Village Green:
 - Supervisor Schwartz agreed to get appraisal for **December 19, 2022**, Board meeting.
- Master Plan Status – Ben Carlisle is waiting on information.
- CLR Contract:
 - Fred Lucas stated he met with CLR; they are to give him copies of contracts from other communities.
- Wage and Salary Study: Due in December
- Personnel Manual: Due in December.
- ADA Curb Cuts: Kyle Selter, OHM, stated they have done assessments, emailed questions to the Board, and have begun calculating figures.
- Sidewalk Repairs:
 - There was a discussion of what has been done and still needs to be done.

It was moved by Trustee Lindke supported by Clerk Findley, a letter be sent out by Supervisor Schwartz to residents with most critical sidewalk repairs by the **December 19, 2022**, Board meeting.

No vote was taken.

- What were the former Deputy Supervisor duties (now that we have a part-time Deputy Supervisor):
 - There was a discussion on who has what duties at this point.
- Rock Property Programming Opportunities:
 - Supervisor Schwartz stated there should be a special meeting in conjunction with Parks.
- Fire Truck update: This was taken care of in Supervisor's report.

11. NEW BUSINESS

A. RESOLUTION 2022-64, ACCEPT THE OHM PROPOSAL FOR PLYMOUTH ROAD PATHWAY FROM DIXBORO ROAD TO 'THE DIXBORO ROAD PROJECT' RESTAURANT FINAL ENGINEERING AND BIDDING PHASE SERVICES

Supervisor Schwartz explained the resolution.

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

Trustee Lindke asked a clarifying question about how the grant works: if part of the \$250,000 from Washtenaw County Parks and Recreation grant be used as match.

Kyle Selter of OHM stated he believed yes it could be used.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
NOVEMBER 21, 2022
RESOLUTION 2022-64

RESOLUTION APPROVING CONTRACT
WITH OHM FOR FINAL ENGINEERING
FOR THE PLYMOUTH ROAD NON-
MOTORIZED PATH

WHEREAS, Charter Township of Superior was awarded a \$300,000.00 grant by The State of Michigan (MNRTF) to construct a non-motorized path on Plymouth Road from Dixboro Road to a point just west of the Dixboro Project restaurant, and

WHEREAS, the Charter Township of Superior is required to provide a 37%, (\$111,000.00,) match to the MNRTF grant, and

WHEREAS, the Charter Township of Superior was awarded a \$250,000.00 no match grant by the Washtenaw County Parks and Recreation through the Connecting Communities program to construct a non-motorized path on Plymouth Road from Dixboro Rd to a point just west of the Dixboro Project restaurant, and

WHEREAS the Charter Township of Superior is required to complete the final engineering for the project which includes all services that may be necessary under

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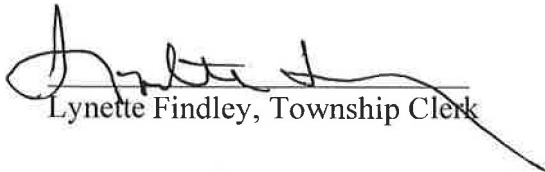
task #1 of the OHM proposal dated 11/14/2022 in an amount not to exceed \$36,000.00,
and

WHEREAS the Charter Township of Superior is required to advertise the bidding documents which will be provided under task #2 of the OHM proposal dated 11/15/22 in an amount not to exceed \$3,500.00.

NOW THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposed contract with OHM Advisors to prepare the final engineering and bidding documentation for the Geddes Road non-motorized path in an amount not to exceed \$39,500.00.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

11/21/2022

Date Certified

Roll call:

Ayes:

Clerk Findley

Treasurer Lewis

Trustee Lindke

Trustee McGill

Supervisor Schwartz

Nyes: None

Absent: Trustee Secrest, Trustee Caviston

The resolution carried by unanimous vote.

**B. RESOLUTION 2022-65, RESOLUTION APPROVING CONTRACT WITH
OHM FOR FINAL ENGINEERING FOR THE GEDDES ROAD NON-
MOTORIZED PATH**

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Trustee Lindke asked that the dollar amount of the match of \$149,518 be included.

Kyle Selter, OHM, stated there will be costs above what is included.

The following resolution was moved by Trustee Lindke supported by Supervisor Schwartz.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
NOVEMBER 21, 2022
RESOLUTION 2022-65**

**RESOLUTION APPROVING CONTRACT
WITH OHM FOR FINAL ENGINEERING
FOR THE GEDDES ROAD NON-
MOTORIZED PATH**

WHEREAS, the Charter Township of Superior was awarded a \$592,150.00 grant by SEMCOG to construct a non-motorized path on Geddes Road from Andover to Wexford, and

WHEREAS, the Township is required to provide a 25.25%, (\$149,518.00), match to the SEMCOG grant, and

WHEREAS, the Township is required to complete the final engineering for the project which includes all services that may be necessary under task #1 of the OHM proposal dated 11/15/2022 in an amount not to exceed \$49,500.00, and

WHEREAS, the Township will be required to have easement acquisition documents prepared for final easements and construction easements including all elements as set forth under task #2 in an amount not to exceed \$10,000.00, and

WHEREAS, the Township will be required to advertise the bidding documents which will be provided under task #3 of the OHM proposal dated 11/15/22 in an amount not to exceed \$2,500.00.

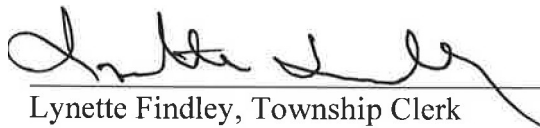
NOW THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposed contract with OHM Advisors

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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to prepare the final engineering and bidding documentation for the Geddes Road non-motorized path in an amount not to exceed \$62,000.00.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

11/21/2022
Date Certified

Roll Call:

Ayes:

Supervisor Schwartz

Trustee Lindke

Treasurer Lewis

Clerk Findley

Trustee McGill

Nyes: None

Absent: Trustee Secret, Trustee Caviston

The resolution carried by unanimous vote.

C. RESOLUTION 2022-66, RESOLUTION TO APPROVE THE POLICE SERVICES CONTRACT WITH WASHTENAW COUNTY

Trustee Lindke stated she has questions for the Sheriff's Department and would like a representative to be at Board meetings.

The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
NOVEMBER 21, 2022
RESOLUTION 2022-66**

**RESOLUTION TO APPROVE THE POLICE SERVICES CONTRACT
WITH WASHTENAW COUNTY**

WHEREAS, the Charter Township of Superior Board of Trustees is authorized by statute to enter into a contract with Washtenaw County for the provisioning of Police Services; and,

WHEREAS, the Charter Township of Superior Board of Trustees entered into an amended contract with Washtenaw County for the provisioning of Police Services in 2018; and,

WHEREAS, Washtenaw County now proposes to amend the contract for police services through 12/31/26 upon the following terms:

Amend ARTICLE II - COMPENSATION AND OVERTIME to extend the contract as follows:

\$170,471.00 per PSU for 2023,

\$177,290.00 per PSU for 2024,

\$184,825.00 per PSU for 2025 and

\$192,680.00 per PSU for 2026

Since 2014, the County reserves the right to adjust these prices as a result of significant unforeseen cost increases in line items contained the Direct Cost categories (Salary, Fringe, Uniform Allowance, Gun Allowance and Fleet). The county and Sheriff shall give each Contracting Partner six (6) months written notice of any such increase.

Amend ARTICLE V - TERM to extend the contract as follows:

The term of this contract shall be for one hundred sixty-eight months with an effective date of January 1, 2012 and ending on December 31, 2026.

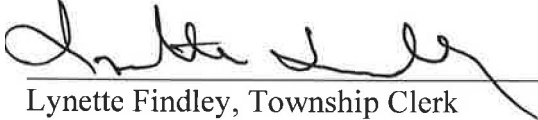
All other terms and conditions remain the same as in the original contract.

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NOW, THEREFORE BE IT RESOLVED that the Superior Charter Township Board does hereby approve the contract amendment with the Washtenaw County as attached hereto, and authorizes the Supervisor to execute the same on behalf of the Township.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

11/21/2022

Date Certified

Roll Call:

Ayes:

Trustee Lindke

Treasurer Lewis

Clerk Findley

Trustee McGill

Supervisor Schwartz

Nyes: None

Absent: Trustee Caviston, Trustee Secret

The resolution carried by unanimous vote.

D. RESOLUTION 2022-67, A RESOLUTION TO APPROVE AN ANIMAL CONTROL CONTRACT WITH WASHTENAW COUNTY

The following resolution was moved by Treasurer Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF
SUPERIOR WASHTENAW COUNTY,
MICHIGAN**

**A RESOLUTION TO APPROVE AN ANIMAL CONTROL CONTRACT
WITH WASHTENAW COUNTY**

RESOLUTION NUMBER: 2022-67

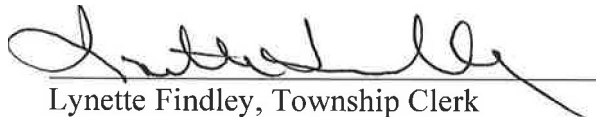
DATE: NOVEMBER 21, 2022

WHEREAS, the Charter Township of Superior Board of Trustees is authorized by statute to enter a contract with Washtenaw County for animal control expenses.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees does hereby approve the animal control contract with the County of Washtenaw as presented in an amount not to exceed \$10,000.00 and authorizes the Supervisor to execute the same on behalf of the Township.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

11/21/2022

Date Certified

Roll Call:

Ayes:

Clerk Findley

Treasurer Lewis

Trustee Lindke

Trustee McGill

Supervisor Schwartz

Nyes: None

Absent: Trustee Caviston, Trustee Secret

The resolution passed by unanimous vote.

E. MOTION TO APPROVE CARPETING FOR UTILITIES ADMINISTRATIVE OFFICES

Supervisor Schwartz stated the estimate is for \$11,000.00

Mary Burton explained why the flooring needs replacement.

Trustee Lindke moved Trustee McGill supported, the Board approve replacement of flooring in the Utilities Administrative Offices.

The motion passed by unanimous vote.

F. SPONGY MOTH INFESTATION: WASHTENAW COUNTY CONSERVATION DISTRICT REPORT

It was moved by Trustee McGill supported by Trustee Lindke to receive the report.

The motion passed by unanimous vote.

G. CHANGES TO RESOLUTION 2022-54, RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES GRANT

Supervisor Schwartz explained the Department of Natural Resources wants their language in the resolution and he would forward the resolution to the Clerk's Office.

It was moved by Clerk Findley supported by Treasurer Lewis, to update Resolution 2022-54 to comply with the Michigan Department of Natural Resources standards.

The motion passed by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MICHIGAN
DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT (AMENDED)**

RESOLUTION 2022-54

NOVEMBER 21, 2022

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Upon motion made by Trustee Secrest and supported by Trustee Caviston, the following resolution was adopted:

RESOLVED, THAT THE Charter Township of Superior, State of Michigan, does hereby accept the terms of the Michigan Department of Natural Resources Trust Fund, and the Charter Township of Superior does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds to complete the project during the project period and to provide the \$178,000.00 to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records and to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of the Agreement.
4. To regulate the use of the facility constructed and reserved under this agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of the Agreement including all terms not specifically set forth in the foregoing portions of the resolution.

The following Ayes were recorded:

Supervisor Schwartz
Clerk Findley
Treasurer Lewis
Trustee Lindke
Trustee Secrest
Trustee Caviston
Trustee McGill

The following Nays were recorded:

None

STATE OF MICHIGAN)

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- Clerk Findley asked Fred Lucas if there were any steps the Township should take informing the public they are on camera once streaming the meetings begins.
- Fred Lucas stated no action needs to be taken.
- Trustee Lindke asked about bid process ordinance, and original contracts for Road Commission and Sheriff's Department.
- Fred Lucas stated he has drafted a bid process ordinance for the Board to review and he has not looked at the contract with the Sheriff's Department. He has looked at the contract with the Road Commission.
- Clerk Findley stated these contracts need to be presented to the Board in advance.
- Trustee McGill asked that a notice be given to the public about when the Board will begin streaming the meetings and if there is a policy put in place for getting the Board meeting books sooner.
- Clerk Findley stated there will need to be a person assigned to facilitate streaming during the meetings. She also stated she agrees that board packets need to be available to the Board sooner and that the problem is due to receiving information for the packets at the last minute.
- Trustee McGill suggested items not on the agenda not be discussed at the meetings.
- Supervisor Schwartz stated the Board Rules would need to be looked at concerning Trustee McGill's suggestion.

14. ADJOURNMENT

It was moved by Treasurer Lewis supported by Trustee Lindke, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor