

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on December 19, 2022, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bill Secrest, Trustee Bernice Lindke, and Trustee Rhonda McGill.

Absent: None

4. ADOPTION OF AGENDA

It was moved by Trustee Caviston supported by Trustee McGill, to adopt the agenda with the addition of adding: Appointment of Sharee Kline as the Neighborhood Watch Coordinator.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF NOVEMBER 21, 2022

Clerk Findley presented Board with corrected minutes.

It was moved by Trustee Caviston supported by Trustee Lindke, to approve the minutes of the regular Board meeting of November 21, 2022, with the following corrections: pages 5, 6, and 7 the dates should read December 19, 2022, not December 21, 2022.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 2**

- Kelly Goolsby, Trusted Parent Advisor, asked what were the plans for the old Superior library. She stated she has several uses in mind including as a space for her food pantry and parent café activities.
- Jan Piert, Ann’s Way, asked about the process for deciding the engineering firm used by the Township and would like to see this revisited. She is concerned about the amount of work that is needed.
- Irma Golden, Sheffield Drive, referred to the water main break that happened that day and asked what are the long- and short-term plans for the water mains. She also asked if the Board plans to continue addressing the unfinished business in the manner that it was done at the November Board meeting. She stated she was glad so many things were followed up on.
- Fire Fighter Lance Pierce asked if he could address Resolution 2022-75 when it comes up on the agenda.
- Tom Brennan, Sheffield Drive, voiced his support for a community garden along McArthur Blvd.

7. PRESENTATIONS AND PUBLIC HEARINGS

None

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- Lisa Hoenig, Director of Ypsilanti District Library-Superior, and Kay Williams have reported several children do not want to walk along Harris Road path due to a lack of streetlights. Supervisor Schwartz stated he has reached out to DTE, he will have a contract from them at the January 17, 2023, Board meeting, and the cost will be \$9000.
- There was a water main break on Stamford Road at the Glen Oaks Cooperative. D&D Water repaired a 60-inch pipe. There was not a boil water advisory. This is the third break in that area in four years. Trustee McGill added it would be useful to have text alerts in addition to this type of information being posted on the billboard.
- Supervisor Schwartz met with the land planner from Garrett’s Space. They plan to purchase the land owned by Ellie Serras to start a center for mental health help for young adults at risk of suicide.
- Supervisor Schwartz, Clerk Findley, and Treasurer Lewis attended a Local Unit Government (LUG) meeting with Administrator Dill. Based on the information shared by Administrator Dill it looks favorable the County is committed to making the eastside recreation center a reality.
- There was a meeting with Decker Insurance Agency to review the Township’s policy.
- There was a meeting with Brown and Brown to discuss Medical, Dental, and Vision insurance for the Township. Premiums will rise less than 2%. The one change is the maximum out of pocket for a family increased from \$6000 to \$9000, and for an

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 3**

individual from \$3000 to \$ 4500. There is a \$3000 deductible for family, then co-insurance of 20% up to the \$9000 out of pocket.

- At this time the County has denied a permit for the well at Dixboro Village due to a discrepancy over whether an underground storage tank, that was leaking, has been removed from a location near the former Gibbon's antiques store. The Township is working with the County to resolve the discrepancy.

**B. LIAISON REPORT ON PARKS AND RECREATION COMMISSION MEETING
– TRUSTEE LINDKE**

From the November 28, 2022, meeting:

- The Director reported a great turnout at the Christmas tree lighting.
- Juan Bradford will meet with T.C. Collins, Director of Willow Run Acres, regarding a community garden in Superior Township.
- Juan Bradford reported the Township will not be participating in a phragmite study because there is not an appropriate area in the Township.
- The Commission received a draft of the five-year plan; public hearing was held December 19, 2022.
- Parks and Recreation Director position was increased to full time.
- The following officers of the Commission received unanimous approval: Nahid Sani-Yahyai as Chair, Marion Morris as Co-Chair, and Martha Kern-Boprie as Secretary.

From the December 19, 2022, meeting:

- Jan Piert reported she liked the five-year plan and that there needs to be a Parks and Recreation millage to reach the goals of the plan.
- Kelly Goolsby, Trusted Parent Advisor, asked if there is a budget for the drainage at Fireman's Park.
- Juan Bradford stated that there is no specific line item, but that it will be taken care of, the funds will probably come from the general fund. He also stated that OHM has begun assessing the problem, there is no report yet. He is also working on a grant for the drainage repairs.
- Kelly Goolsby expressed her concern that OHM is the only engineering company working for the Township. And she reported there is a bee problem in Fireman's Park area.
- The Parks and Recreation five-year plan was adopted.
- Commission approved a resolution for an application for the Spark Grant.
- During Pleas and Petitions Kelly Goolsby reiterated the following needs for Fireman's Park: a fence, fix the drainage, and prune the trees.

Trustee Secrest stated there is an established garden space available on Vreeland Rd. at Conservancy Farm, and suggested T.C. Collins speak with the Southeast Michigan Land Conservancy.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 4**

Jan Piert clarified they are considering a community farm to address the food desert in the McArthur Blvd area.

C. COMMUNITY CENTER ADVISORY COMMITTEE UPDATE- CLERK FINDLEY

- Total project will be \$30,000,000.00. The County has secured \$13,500,000.00, \$3,000,000.00 from HUD grant from Debbie Dingell, \$7,000,000.00 from the County Commissioners approval to use a portion of their American Rescue Plan Act (ARPA) funds, and \$3,500,000.00 from County Parks.
- Crystal Campbell, Public Information Officer for Washtenaw County, spoke and assured the Committee that the County hears the Township's desire to have a community center in conjunction with the YMCA.
- The County will be holding three focus groups in January.
- The Cheney site has been chosen.
- Debbie Dingell made known her strong desire to have a seamless system for all regardless of income.
- It is unknown at this time if there will be separate management of the community center and YMCA.
- The sixty plus age bracket is represented.

Trustee McGill echoed that the County is committed to the community center having a seamless experience, and that everyone should be getting their information about the process from the County directly.

Supervisor Schwartz added that the County is committed, that it will include other communities and that it is a slow but deliberate process.

Trustee Lindke asked why the YMCA is involved.

Supervisor Schwartz stated that they will be the operators and they will be paid by the County, but that is still to be decided.

D. ARPA FUNDS COMMITTEE UPDATE- TRUSTEE MCGILL

- The ARPA Committee did not meet this month.
- Juan Bradford reported he met with Jan Piert and T.C. Collins regarding a community garden and T.C. Collins will be making a presentation to the Board in January.

E. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 5**

It was moved by Trustee McGill supported by Trustee Caviston, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

F. FINANCIAL REPORTS ALL FUNDS ENDING OCTOBER 31, 2022

It was moved by Trustee Caviston supported by Trustee McGill, that the Superior Township Board receive Financial Reports All Funds Ending October 31, 2022.

The motion carried by unanimous vote.

9. COMMUNICATIONS

A. EMAIL FROM IRMA GOLDEN

It was moved by Trustee Lindke supported by Treasurer Lewis, to receive email from Irma Golden.

The motion carried by unanimous vote.

10. UNFINISHED BUSINESS

A. LASALLE CONTRACT

- Fred Lucas stated Alan Jinks, LaSalle, presented an offer of \$400,000.00 to resolve the claim of \$700,000.00. Fred Lucas communicated to Alan Jinks that he would take the offer to the Board and that the Township had no desire to work with LaSalle in the future.
- Treasurer Lewis stated it was her impression the Township would no longer be using LaSalle.
- George Tsakoff, OHM, confirmed there are other costs LaSalle has incurred that are not part of the \$700,000.00 claim, and that the additional costs, of approximately \$200,000.00, are still being negotiated. He added LaSalle has been unresponsive to negotiations.
- There was a discussion about the timing for finishing the work with a new company and if the Board wants to discontinue working with LaSalle.
- Fred Lucas gave his opinion on settling or going to litigation.
- It was decided that this discussion would be continued at a special meeting on January 12, 2023.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 6**

B. PLYMOUTH ROAD EASEMENT-ATTORNEY DRAFT RELEASE FOR EASEMENT OWNED BY TOM LAWSON

- Tom Lawson will sign after January 1, 2023.

Fred Lucas added he has received a contract from Youth Arts Alliance (YAA) and has sent it to Mighty Oaks, they have not responded.

Juan Bradford stated YAA has secured space for winter activities.

C. DIXBORO VILLAGE GREEN-APPRAISALS

- Supervisor Schwartz has contacted Paul Bidwell and is getting an appraisal from him.

D. LETTER TO RESIDENTS FOR SIDEWALK REPAIRS

- Supervisor Schwartz has received spread sheets from Kyle Selter, OHM, and will send out letters after January 1, 2023.

11. NEW BUSINESS

A. RESOLUTION 2022-68, RESOLUTION TO PROVIDE PARENT SUPPORT SERVICES IN QUALIFIED CENSUS TRACT

Trustee McGill gave a summary of resolution and the purpose of the proposal. Supervisor Schwartz clarified that it states the Board would give up to \$50,000.00 if a contract is awarded.

The following resolution was moved by Trustee Lindke supported by Trustee Secrest.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO PROVIDE PARENT SUPPORT SERVICES IN
QUALIFIED CENSUS TRACT
RESOLUTION 20-22-69**

DECEMBER 19, 2022

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 7**

WHEREAS, Superior Charter Township Board by Resolution #2021-80 dated 12/20/21 received unanimous approval to direct all ARPA funds - a total of \$1,495,400 - to support the communities hardest hit by the COVID-19 pandemic; and,

WHEREAS, the ARPA funds must be used for lawful expenditures for services or activities in Superior Charter Township's Qualified Census Tract (QCT); and,

WHEREAS, lawful expenditures include services or activities provided by the Township's Parks and Recreation Department; and,

WHEREAS, the Board wishes to provide services to support the well-being families in the QCT; and,

WHEREAS, Washtenaw Intermediate School District (WISD), believes that the voice of parents is critically important in decision-making around programs and services, through their Success by 6 Great Start Collaborative, (SB6GSC), they have collaborated with The Trusted Advisor Initiative which works with over forty organizations in Washtenaw County to improve the early childhood system of programs and services to support parents in ensuring their children are successful in school.

WHEREAS, The Trusted Advisor Initiative has experience and has trained Trusted Parent Volunteers who have created trust and relationships with residents in several neighborhoods in the QCT area to address barriers that impact the needs of the families.

WHEREAS, the Board would like these types of services to be provided to families in the QCT; and,

WHEREAS, the Township's Parks and Recreation Department currently does not provide these types of services directly to residents in the QCT; and

WHEREAS, it is lawful for a municipality to contract with a private organization to provide services for the Township; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 8**

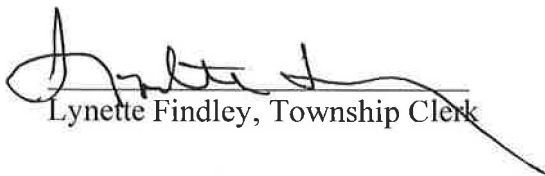
WHEREAS, it is the intent of the Board that the Parks and Recreation Commission act expeditiously so that services to benefit the residents in the QCT can be implemented.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board directs the Parks and Recreation Commission to immediately enter into negotiations with The Success by 6 Great Start Collaborative for the purpose of entering into a one-year contract with The Trusted Advisors to provide services and programs focused on supporting parents and families by offering Parent Cafe's and addressing barriers in the QCT.
2. The total combined cost of the contract shall not exceed \$50,000.
3. Once the Parks and Recreation Commission has finalized their negotiations with The Success by 6 Great Start Collaborative, the proposed contracts shall be submitted to the Township Board for final approval.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022

Date Certified

The resolution carried by unanimous vote.

Trustee McGill stated Pastor Wimberly has received funding for Christian Love Fellowship Church's new kitchen from the County.

**B. RESOLUTION 2022-69, RESOLUTION OF AUTHORIZATION TO SUBMIT
A SPARK GRANT REQUEST FOR CHERRY HILL NATURE PRESERVE
ADA IMPROVEMENTS**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 9**

Juan Bradford explained the resolution and grant.

The following resolution was moved by supported by Clerk Findley supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2022-69
DECEMBER 19, 2022**

**A RESOLUTION OF AUTHORIZATION TO SUBMIT A SPARK GRANT REQUEST
CHERRY HILL NATURE PRESERVE ADA IMPROVEMENTS**

WHEREAS, the Charter Township of Superior Board of Trustees supports the submission of an application titled, “Cherry Hill Nature Preserve ADA Improvements” to the Spark Grant program to construct a handicap accessible parking lot, and install a handicap accessible board walk and pathway from the parking lot to the wetland lookout deck at Cherry Hill Nature Preserve; and,

WHEREAS, the Charter Township of Superior Board of Trustees supports the National Recreation & Park Associations three pillars of health and wellness, inclusion, and conservation; and,

WHEREAS, the proposed improvements requested in the grant would provide access and inclusion to a natural space that is currently not accessible to people experiencing either permanent or short-term mobility disabilities; and,

WHEREAS, the universal design features proposed will also improve accessibility to parents with strollers, and elders with uneasy footing; and,

WHEREAS, the proposed improvements would make Cherry Hill Nature Preserve the first nature preserve in the township with ADA accessible parking and walkways: and,

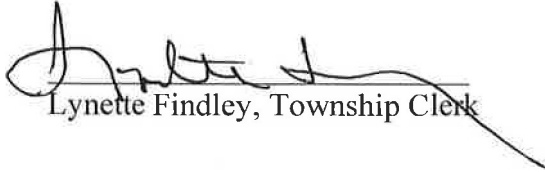
WHEREAS, the Charter Township of Superior Board of Trustees seeks to continually expand its recreational offerings that are open to all visitors regardless of ability level: and,

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to authorize submission of a Spark Application for \$681,000.00, for Cherry Hill Nature Preserve ADA Improvements to be constructed 2023-2024.

CERTIFICATION STATEMENT

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 10**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022
Date Certified

The resolution carried by unanimous vote.

**C. RESOLUTION 2022-70, RESOLUTION TO AFFIRM THE SALARY OF
CHARTER TOWNSHIP OF SUPERIOR CLERK**

The following resolution was moved by Trustee McGill supported by Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2022-70
DECEMBER 19, 2022**

**RESOLUTION TO AFFIRM THE SALARY OF CHARTER TOWNSHIP OF
SUPERIOR CLERK**

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2023 budgets for all funds on October 17, 2022, and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees, and

WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution, and

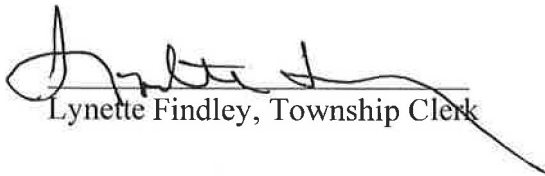
WHEREAS, the residents of Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 11**

NOW THEREFORE BE IT RESOLVED that compensation for the Clerk be \$87,192.47 which is four percent (4%) higher in 2023 than her compensation of \$83,838.91 in 2022 as listed in the 2023 budget adopted by the Charter Township of Superior Board of Trustees.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022
Date Certified

The resolution carried by unanimous vote.

D. RESOLUTION 2022-71, RESOLUTION TO AFFIRM THE 2023 SALARY OF THE CHARTER TOWNSHIP OF SUPERIOR TREASURER

The following resolution was moved by Trustee Caviston supported by Treasurer Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2022-71
DECEMBER 19, 2022**

A RESOLUTION TO AFFIRM THE 2023 SALARY OF THE CHARTER TOWNSHIP OF SUPERIOR TREASURER

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2023 budgets for all funds on October 17, 2022, and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 12**

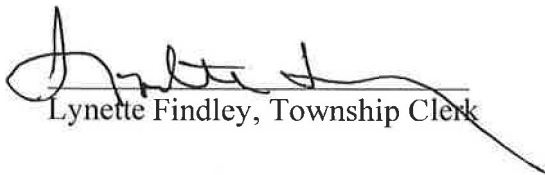
WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and Trustees of the Township.

NOW THEREFORE, BE IT RESOLVED, that compensation for the Treasurer be \$87,192.47 which is four percent (4%) higher in 2023 than her compensation of \$83,838.91 in 2022 as listed in the 2023 budget adopted by the Charter Township of Superior Board of Trustees.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022

Date Certified

The resolution carried by unanimous vote.

E. RESOLUTION 2022-72, RESOLUTION TO AFFIRM THE 2023 SALARY OF THE CHARTER TOWNSHIP OF SUPERIOR SUPERVISOR

The following resolution was moved by Treasurer Lewis supported by Trustee Caviston.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2022-72
DECEMBER 19, 2022**

RESOLUTION TO AFFIRM THE 2023 SALARY OF THE CHARTER TOWNSHIP OF SUPERIOR SUPERVISOR

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 13**

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2022 budgets for all funds on October 17, 2022; and,

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and,

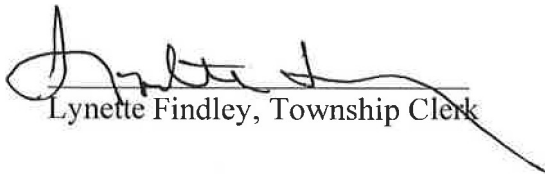
WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and,

WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

NOW THEREFORE, BE IT RESOLVED, that compensation for the Supervisor be \$96,505.48 which is four percent (4%) higher in 2023 than his compensation of \$92,793.73 in 2022 as listed in the 2023 budget adopted by the Charter Township of Superior Board of Trustees.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022

Date Certified

The resolution carried by unanimous vote.

**F. RESOLUTION 2022-73, RESOLUTION TO AFFIRM THE SALARY OF THE
CHARTER TOWNSHIP OF SUPERIOR TRESTEES FOR THE 2023
BUDGET**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 14**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2022-73
DECEMBER 19, 2022**

**RESOLUTION TO AFFIRM THE SALARY OF THE CHARTER TOWNSHIP OF
SUPERIOR TRUSTEES FOR THE 2023 BUDGET**

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2023 budgets for all funds on October 17, 2022; and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

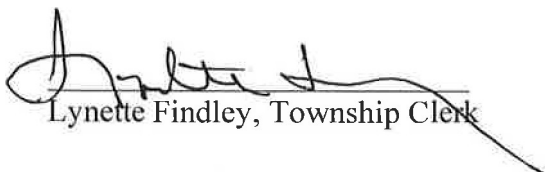
WHEREAS, the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS, the residents of Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

NOW THEREFORE, BE IT RESOLVED, that compensation for the Charter Township of Superior Board of Trustees shall be \$375.00 per meeting attended in 2023 or \$4,500.00 annually.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022

Date Certified

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 15**

The resolution carried by unanimous vote.

**G. RESOLUTION 2022-74, RESOLUTION AFFIRMING THE SALARIES OF
ALL NON-UNION EMPLOYEES OF CHARTER TOWNSHIP OF SUPERIOR
FOR THE 2023 BUDGET**

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2022-74
DECEMBER 19, 2022**

**RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES OF
THE CHARTER TOWNSHIP OF SUPERIOR FOR THE 2023 BUDGET**

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2023 budgets for all funds on October 17, 2022; and,

WHEREAS, the Board of Trustees did not specifically designate the compensation for the full-time and part-time Township employees and,

WHEREAS, the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and,

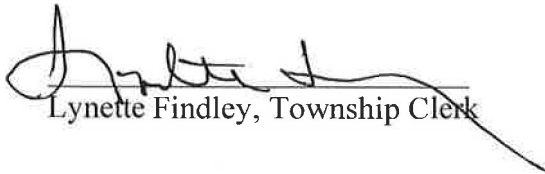
WHEREAS, the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

NOW THEREFORE BE IT RESOLVED, that compensation for all full-time and part-time, non-union employees be four percent (4%) higher in 2023 than their compensation in 2022 except as otherwise set by the 2023 budget.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 16**


Lynette Findley, Township Clerk

12/19/2022
Date Certified

The resolution carried by unanimous vote.

H. RESOLUTION 2022-75, APPROVE THE ADMINISTRATIVE STAFF OF THE CHARTER TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL, AND VISION INSURANCE FOR EMPLOYEES OF THE TOWNSHIP

I.

Supervisor Schwartz stated the reason for the Wellness Bonus, and it's amounts, as follows: Non-union employees \$2000 for individual, \$4000 for family. Union Employees \$3000 for individual, \$6000 for family. This is to offset the increase in the out-of-pocket cost for the employees which are \$3500 for individual and \$9000 for family.

Fire Fighter Lance Pierce stated when this plan, for a low premium/high deductible, was first brought to the Board years ago, the union employees were given the entire amount to cover the out-of-pocket cost. He added that this year the amount the non-union employees receive has increased but, it has not increased for the union employees. He asked that the Board consider covering the entire out-of-pocket amount for the union employees as they have in the past.

It was decided to continue this discussion at the special meeting on January 12, 2023.

The following resolution was moved by Trustee Secrest supported by Trustee McGill, reserving the right to review the amount the union employees receive on January 12, 2023.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2022-75
DECEMBER 19, 2022**

RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE CHARTER TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL, AND VISION INSURANCE FOR EMPLOYEES OF THE TOWNSHIP

WHEREAS, the Charter Township of Superior provides health care insurance plan benefits to all full-time Township employees; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 17**

WHEREAS, the Township’s current health care insurance plan expires on December 31, 2022; and

WHEREAS, Township officials and staff have received and reviewed quotes for various health care providers through its agent Brown and Brown; and

WHEREAS, pursuant to its authority, Charter Township of Superior has elected to renew the Simply Blue HSA PPO Gold \$1,500 health care plan, the Delta Dental Premier dental insurance plan and the VSP vision plan for 2023 with a total health care premium cost to the township of approximately \$432,744.60 with an effective term of January 1, 2023, through December 31, 2023: and

WHEREAS, Charter Township of Superior will continue to offer its fulltime employees the option to opt out of health insurance in consideration of a payment to the employee of 40% of the costs of providing health care insurance resulting in a cost of \$48,580.03.

WHEREAS, Charter Township of Superior will offer its employees a wellness bonus in 2022 in the following amounts which is the employee’s responsibility to utilize as desired to ensure maximum personal health in the amount of \$128,660 divided as follows:

<u>Non-union</u>		<u>Union</u>	
Single	\$2,000	Single	\$3,000
Family	\$4,000	Family	\$6,000

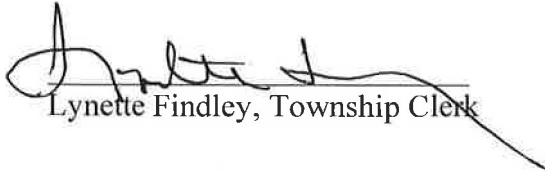
WHEREAS, the total costs to Charter Township of Superior to provide medical, dental and vision insurance, plus opt outs and wellness is \$609,984.63.

NOW, THEREFORE BE IT RESOLVED, that the Charter Township of Superior Supervisor, Clerk or Treasurer are authorized to execute any documents necessary to provide the described health care benefits and corollary opt out and wellness incentive payment.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 18**


Lynette Findley, Township Clerk

12/19/2022

Date Certified

Roll Call:

Ayes: Trustee Lewis
Clerk Findley
Trustee Caviston
Supervisor Schwartz
Trustee Secrest
Trustee Lindke
Trustee McGill

Nyes: None

Absent: None

The resolution carried by unanimous vote.

J. RESOLUTION 2022-76, APPROVAL TO SET THE RATE OF EMPLOYER CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION AND UNION EMPLOYEES

Supervisor Schwartz stated employees will be getting a \$25 a month increase.

The following resolution was moved by Trustee Secrest supported by Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**APPROVAL TO SET THE RATE OF EMPLOYER
CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS
PROGRAM FOR NON-UNION AND UNION EMPLOYEES
RESOLUTION NUMBER: 2022-76
DECEMBER 19, 2022**

WHEREAS, on March 21, 2005, the Charter Township of Superior Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 19**

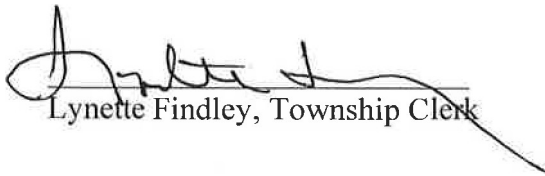
WHEREAS, the Township contribution to each employee was set at one hundred (\$100.00) dollars per month, and this amount has been raised several times since then; and

WHEREAS, the Township Board has given this matter due consideration through the budgeting process;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board does hereby establish the monthly contribution for Health Care Savings Plan for union employees in the amount of ~~three hundred seventy five dollars~~ four hundred dollars (\$400.00) per month in 2022; and does hereby establish the monthly contribution for non-union employees in the amount of ~~two hundred seventy five dollars~~ three hundred dollars (\$300.00) per month in 2023.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022
Date Certified

Roll Call:

Ayes: Trustee Caviston
Trustee Lindke
Trustee Secrest
Trustee Lewis
Clerk Findley
Supervisor Schwartz
Trustee McGill

Nyes: None

Absent: None

The resolution carried by unanimous vote.

K. RESOLUTION 2022-77, A RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN PARTICIPATION AGREEMENTS WITH INDIVIDUAL EMPLOYEES

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 20**

Supervisor Schwartz explained that the employees agreed to a 3% contribution.

The following resolution was moved by Trustee McGill supported by Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN
PARTICIPATION AGREEMENTS WITH INDIVIDUAL EMPLOYEES**

DATE: DECEMBER 19, 2022

RESOLUTION NUMBER: 2022-77

WHEREAS, Superior Charter Township employees hired prior to November 1, 2011, are permitted to request the Superior Township Board to amend their MERS Health Care Savings Plan Participation Agreement (HCSP) once per calendar year; and

WHEREAS, employees hired after November 1, 2011, are a separate and distinct group for purposes of their MERS Health Care Savings Plan Participation Agreement (HCSP), and are divided into non-union and union groups, and each group must vote as a separate group to amend their contribution by majority vote; and,

WHEREAS, said non-union decided in November 2022 not to amend the amount withheld and continue to contribute at the rate of 3% and the union group decided to amend their amount and contribute at a rate of 3% and,

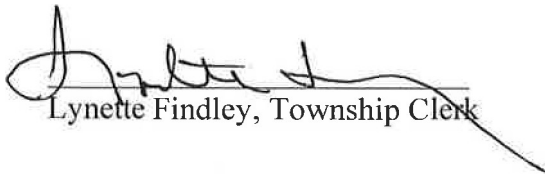
WHEREAS, employees hired prior to November 1, 2011, have decided not to amend any of their amounts they contribute to their HCSP for fiscal 2023 heretofore.

NOW, THEREFORE, BE IT RESOLVED, that any full-time employee, upon termination or separation from Superior Charter Township, may elect roll over any amount of cash owed to the employee into their individual MERS Health Care Savings Plan by virtue of any unpaid regular pay, unpaid overtime pay, unpaid education pay, unpaid longevity pay, unpaid vacation pay, unpaid sick time pay, and unpaid personal time pay.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 21**

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022
Date Certified

Roll Call:

Ayes: Trustee Caviston
Trustee Lewis
Clerk Findley
Trustee Secrest
Trustee Lindke
Supervisor Schwartz
Trustee McGill

Nyes: None

Absent: None

The resolution carried by unanimous vote.

L. RESOLUTION 2022-78, RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN THE 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

Supervisor Schwartz explained the resolution and stated this year the cost is slightly over the hard cap.

The following resolution was moved by Trustee Caviston supported by Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN
THE 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 22**

**RESOLUTION NUMBER 2022-78
DATE: DECEMBER 19, 2022**

WHEREAS, Public Act 152 of 2011 contains three options for complying with the requirements of the Act:

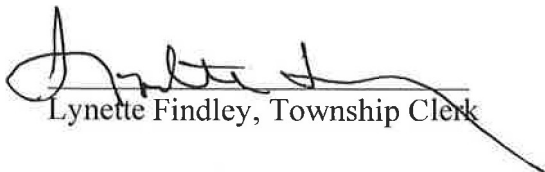
1. Section 3 – Hard Caps Option- limits a public employer’s total health care costs for employees based on coverage in the Act.
2. Section 4 – 80%/20% Option – limits a public employers share of total annual health care costs to not more than 80%.
3. Section 8- Exemption Option – a local unit of government as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body.

WHEREAS, the Charter Township of Superior Board of Trustees has decided to adopt the annual exemption option, section 8 of the Act, as its choice of compliance under the Act.

NOW THEREFORE BE IT RESOLVED, the Charter Township of Superior Board of Trustees elects to comply with the requirements of the Act by adopting the annual exemption option for the medical benefit plan coverage year from 1/1/2023 through 12/31/2023.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022
Date Certified

The resolution carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 23**

M. RESOLUTION 2022-79, BUDGET AMENDMENTS FOR ALL FUNDS 2022

Supervisor Schwartz stated for any detailed answers to contact Keith Locke, Controller.

The following resolution was moved by Trustee McGill supported Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**BUDGET AMENDMENTS FOR ALL FUNDS
RESOLUTION NUMBER: 2022-79
DATE: DECEMBER 19, 2022**

WHEREAS, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current spending, and

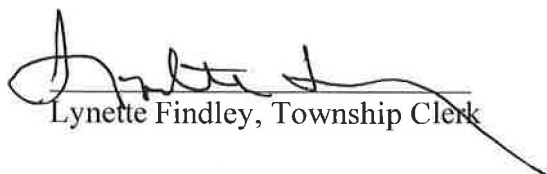
WHEREAS, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2022 and offers the following budget amendments.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached spreadsheet.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022

Date Certified

The resolution carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 24**

**N. RESOLUTION 2022-80, A RESOLUTION APPOINTING SUPERIOR
TOWNSHIP BOARD OF REVIEW MEMBERS**

Supervisor Schwartz explained the resolution.

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION APPOINTING SUPERIOR TOWNSHIP
BOARD OF REVIEW MEMBERS FOR 2023-2024
RESOLUTION 2022-80
DATE: DECEMBER 19, 2022**

WHEREAS, Superior Township conducts annual boards of review in March, July, and December to hear property assessment appeals and to correct error and omissions on the tax roll; and,

WHEREAS, the township Board of Trustees appointed John MacNicol and James Switala to the Board of Review for two-year appointments in December 2020; and,

WHEREAS, the township Board of Trustees appointed Irma Golden in February 2021 to fill a vacancy due to the retirement of Board of Review member Kay Williams; and,

WHEREAS, the three proposed members are township residents and property owners and have volunteered to serve on the Board of Review for 2023 and 2024.

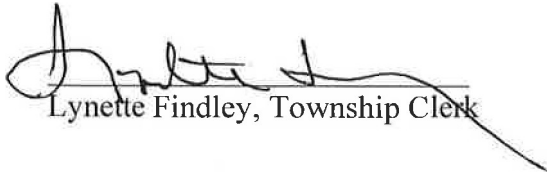
NOW THEREFORE, the following residents are appointed to serve on the Superior Township Board of Review for the calendar year 2023 and 2024.

1. John MacNicol
2. James Switala
3. Irma Golden

CERTIFICATION STATEMENT

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 25**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

12/19/2022

Date Certified

The resolution carried by unanimous vote.

O. HOLIDAY SCHEDULE 2023

It was moved by Trustee McGill supported by Trustee Caviston.

The motion passed by unanimous vote.

P. MEETING SCHEDULE 2023

It was moved by Treasurer Lewis supported by Trustee Lindke.

The motion passed by unanimous vote.

Q. APPOINTMENT OF SHAREE KLINE AS THE NEIGHBORHOOD WATCH COORDINATOR

It was moved by Treasurer Lewis supported by Trustee McGill to appoint Sharee Kline as the Neighborhood Watch Coordinator.

Sharee Kline introduced herself to the Board.

The motion passed by unanimous vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 26**

It was moved by Clerk Findley supported by Trustee McGill, to receive bills for payment and record of disbursements.

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

- Kelly Goolsby, Trusted Parent Advisor, asked if she can use the old Superior library space for pantry handouts.
- Supervisor Schwartz stated that the plan from years ago was to move the firemen's beds into that area.
- Treasurer Lewis suggested Kelly Goolsby speak with Lisa Hoenig about utilizing an area in the library.
- Supervisor Schwartz asked that the discussion of the firefighter's sleeping area be put on the January 17, 2023, agenda.
- Trustee Lindke asked Supervisor Schwartz to clarify what he meant by action was already being taken at the old Superior library.
- Supervisor Schwartz stated that the current sleeping area is substandard, and the small library is already being converted. It is being painted, the carpets are being cleaned, and there will be portable walls brought in.
- Trustee Lindke and Trustee McGill both stated they were unaware of any agreement or action being taken to convert the old Superior library into a space for the firefighters.

14. CLOSED SESSION

It was moved by Treasurer Lewis supported by Trustee McGill to enter closed session.

Roll call:

Ayes: Trustee Lindke
Trustee McGill
Treasurer Lewis
Trustee Secrest
Clerk Findley
Trustee Caviston
Supervisor Schwartz

Nyes: None

Absent: None

The motion carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
DECEMBER 19, 2022
APPROVED MINUTES
PAGE 27**

Closed session began at 9:15 p.m.

Meeting reopened at 9:33p.m.

A. AUGUST 15, 2022, MINUTES CLOSED SESSION

It was moved by Trustee Lindke supported by Treasurer Lewis to approve the minutes of the closed session of August 15, 2022, with the suggested changes.

The motion passed by unanimous vote.

B. OCTOBER 17, 2022, MINUTES CLOSED SESSION

It was moved by Trustee Lindke supported by Trustee McGill to approve the minutes of the closed session of October 17, 2022.

The motion passed by unanimous vote.

15. ADJOURNMENT

It was moved by Trustee McGill supported by Trustee Lewis, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:40 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor