



CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

DECEMBER 2022

Regular Meeting

will be held

MONDAY, DECEMBER 19, 2022 @ 6:00 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

(Corner of Cherry Hill & Prospect)

Current COVID-19 protocols will be in place

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Marion Morris	Nahid Sanii-Yahyai
Martha Kern-Boprie	Terry Lee Lansing
Guy Conti	Riley Schofield
Gregory Vessels	Bernice Lindke

Superior Township Parks & Recreation Commission

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PARKS &
RECREATION



PARKS &
RECREATION

**PARKS & RECREATION COMMISSION REGULAR MEETING
DECEMBER 19, 2022 @ 6:00 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) November 28, 2022
- 6) PUBLIC MEETING REGARDING 2023 – 2027 PARKS, RECREATION, AND OPEN SPACE PLAN**
- 7) CITIZENS PARTICIPATION**
- 8) REPORTS**
 - A) Chairperson
 - B) Director
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 9) COMMUNICATIONS**
 - A) Educational: CDC- Be Ready! Winter Weather
- 10) OLD BUSINESS**
 - A) Community Center Advisory Committee Update
- 11) NEW BUSINESS**
 - A) Adoption of 2023 – 2027 Parks, Recreation, and Open Space Plan
 - B) Resolution for Application of Spark Grant
 - C) 2023 P&R Commission Meeting Dates
 - D) 2023 Board of Trustees Meeting Attendees
- 12) BILLS FOR PAYMENT**
 - A) November 29, 2022 – December 19, 2022
- 13) FINANCIAL STATEMENTS**
 - A) November 2022 Revenue & Expenditure Report
- 14) PLEAS AND PETITIONS**
- 15) ADJOURNMENT**

Next Meeting: January 23, 2023 @ 6:30pm

Superior Charter Township Park Commission
Regular Meeting
November 28, 2022

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:30 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Greg Vessels, Riley Schofield, Guy Conti, Terry Lee Lansing

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda with the addition of New Business B. Election of new Officers. The motion carried.

5. Prior Meeting Minutes Approval

A. October 24, 2022

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to approve the minutes of 10/24/22 as drafted. The motion carried.

6. Citizens Participation

There was none.

7. Reports

A. Chairperson

No report.

B. Director

Juan Bradford submitted a written report. He updated this report with news that he will meet with TC Collins, director of Willow Run Acres, a non-profit installing community gardens in Appleridge Park in Ypsilanti Township. Mr. Collins is interested in starting a community garden project in Superior Township.

Superior Township has an opportunity to participate in a phragmite study. Phragmite is an invasive plant. To participate in the study, the township has to identify a half acre infested with phragmite. Guy Conti asked about discussions with Ypsilanti Township and use of their facilities and programs by Superior Township residents at the same price as Ypsilanti Township residents. Juan responded that Ypsilanti Township staff are still working on it.

C. Board Liaison

Trustee Bernice Lindke submitted a written and oral report.

At a special meeting of the Township Board on 11/02/22 the board voted to purchase an SUV for the Fire Chief.

At the regular meeting on 11/21/22:

Citizen Participation

TC Collins from Willow Run Acres spoke of his work with community gardens and mentoring and training residents on horticulture. He will bring a proposal to the township board about establishing a community garden program in Superior Township.

Several residents spoke in support of expanding the Geddes Road Pathway. Another resident spoke about mitigating the Spongy Moth infestation. Another resident spoke about disappointment with the township board's lack of progress in sidewalk repair.

Reports

Supervisor Schwartz

\$30,000 has been granted from Washtenaw County Parks for the Plymouth Road Pathway.

\$592,150 has been granted from SEMCOG for the Geddes Road Pathway.

There was a serious car collision on Plymouth Road on Nov 12 along the shoulder of the road near the Boro restaurant in Dixboro. A car hit a parked car on the shoulder. There were no injuries.

Clerk Findley

Reported on the progress with the Community Center and discussed the strong support it has received from the Washtenaw County Board of Commissioners, as well as the township's Board of Trustees.

Trustee McGill

Discussed receiving two proposals for ARPA funding

- (1) Washtenaw Success by Six Trusted Parent Advisor initiative for holding parent cafes and family activities for caregivers and children.
- (2) Christian Love Fellowship (CLF) Church for building a commercial kitchen. The proposal from CLF was funded by the Washtenaw County Board of Commissioners at their last meeting.

Unfinished Business

Among the items that relate to the work of the Parks and Recreation Commission are:

An IT Request for Proposal will be drafted in the next couple of months to consider IT services for the township.

The 2023 township budget includes funding for an appraisal report for the Dixboro Village Green. It was suggested that a new appraiser be identified to do this work.

The updated Personnel Manual should be presented to the Board of Trustees at the December regular board meeting.

New Business

Approve a resolution for final engineering, easement document assistance and bidding phase services for the Geddes Road Pathway extension from Andover Dr to Wexford Dr.

Approved the renewal contract with the Washtenaw County Sheriff Department for 2023-2026.

D. Board Meeting Attendee

Martha Kern-Boprie attended the 11/21/22 Township Board meeting and submitted a written report. She concurred with Trustee Lindke's report, and added that public comment in support of the Geddes Road Pathway was vigorous.

E. Park Steward

Ellen Kurath did not submit a report. Juan Bradford reported he contacted Dave Borneman about plans for controlling invasive species with controlled burns.

F. Safety

There were no accidents or injuries in the past month. Juan Bradford reported he plans to begin enhanced safety preparation and training with park department staff in the next month.

8. Communications

A. MERGE: Inclusion Principles

Juan informed the commission that he participated in a webinar conducted by the MERGE leader. The webinar's focus was on "diversability" instead of "disability".

B. Christmas Flyers

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the communications. The motion carried.

9. Old Business

A. Five Year Plan Update

An amended draft of the Five Year Plan was distributed to park commissioners. This draft includes comments submitted after the first draft. Park Commissioners are asked to review this current draft, and submit any comments to Juan Bradford by Friday, December 9. A public hearing will be conducted on the Five Year Plan at the December 19 Park Commission meeting.

B. Community Center Advisory Committee Update

The last meeting was with the Washtenaw County Board of Commissioners two weeks ago. Much public support was expressed for the Community Center. A resolution in support of the Community Center was adopted by the County Board of Commissioners.

C. Parks & Recreation Commission By-Laws

The amended by-laws were presented to park commissioners. No action is necessary.

D. Parks & Recreation Director Hours

Juan Bradford presented a memo to park commissioners that reviewed growth in his responsibilities and programs have expanded and park staff have changed. This review included the opportunities before the Park Commission should his position be increased to full-time, and the projected additional cost of that increase, which is \$58,400 for salary and fringe benefits.

It was moved by Martha Kern-Boprie and supported by Guy Conti to expand the role of Parks and Recreation Director to include all recreation coordination and expand the position to full-time status under township policy, effective 12/03/2022.

A roll call vote was taken on the motion.

Marion Morris Yes

Nahid Sanii-Yahyai Yes

Martha Kern-Boprie Yes

Greg Vessels Yes

Riley Schofield Yes

Guy Conti Yes

Terry Lee Lansing Yes

The motion carried.

E. Approved 2023 Budget

The approved 2023 budget was presented to park commissioners. No action is necessary.

10. New Business

A. Healthy Habits Start Now (HHSN) Survey

The Healthy Habits Start Now (HHSN) survey began last week. We are waiting for data.

B. Election of Officers

Chairperson

Martha Kern-Boprie nominated and Nahid Sanii-Yahyai supported Marion Morris as Chairperson. Marion Morris declined the nomination.

Martha Kern-Boprie nominated and Marion Morris supported Nahid Sanii-Yahyai as Chairperson.

It was moved by Guy Conti and supported by Martha Kern-Boprie to close the nominations. The motion to close the nominations carried.

The motion to elect Nahid Sanii-Yahyai as Chairperson carried.

Vice-Chairperson

Nahid Sanii-Yahyai nominated and Terry Lee Lansing supported Marion Morris as Vice-Chairperson.

It was moved by Guy Conti and supported by Greg Vessels to close the nominations. The motion to close the nominations carried.

The motion to elect Marion Morris as Vice-Chairperson carried.

Secretary

Nahid Sanii-Yahyai nominated and Greg Vessels supported Martha Kern-Boprie as Secretary.

It was moved by Guy Conti and supported by Greg Vessels to close the nominations. The motion to close the nominations carried.

The motion to elect Martha Kern-Boprie as Secretary carried.

11. Bills for Payment

It was moved by Guy Conti and supported by Riley Schofield to approve payment of the bills totaling \$60,190.10 through 11/28/22. The motion carried.

12. Financial Statements

A. October 2022 Revenue and Expenditure Report.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the October 2022 Revenue and Expenditure report. The motion carried.

13. Pleas and Petitions

Guy Conti spoke of the meeting he and Martha Kern-Boprie had with Patrick Pigott. Guy and Martha will meet with Nahid Sanii-Yahyai and Juan Bradford to convey comments from Patrick.

Juan Bradford thanked the park commissioners for their vote of confidence in expanding his role to full-time.

14. Adjournment

It was moved by Greg Vessels and supported by Guy Conti to adjourn at 7:47 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary

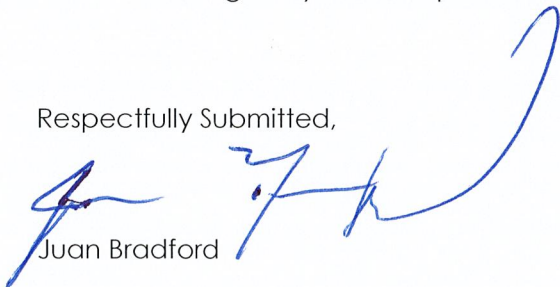


8B.

Director Report December 19, 2022

- Next Board of Trustees Meeting: TUESDAY, January 17, 2023 @ 7:00pm
Parks & Recreation Commission Attendee: TBD
- Thank you to everyone that volunteered during the Christmas Tree Lighting, including members of The Committee to Promote Superior Township that were on hand to assist us with the event. We had a very good turnout, and every child was able to visit Santa and receive a small gift bag.
- Youth Arts Alliance has sent a proposed contract to the township attorney and I to review. The proposed contract is to provide art programming to Superior Township youths. This will be paid for with previously approved ARPA funds.
- I have been meeting daily with the park maintenance staff. One of the things we have been doing is evaluating our current inventory of equipment and supplies to determine what is surplus and can be auctioned off, and what is waste that can be either thrown out or recycled. The staff has done a tremendous job of cleaning out years of accumulated waste, and reorganizing the barn, shop, and garage. This will enable them to work more efficiently and take pride in their workspaces.
- I have been meeting with TC Collins of Willow Run Acres, and resident Jan Piert to assist Mr. Collins with crafting a proposal that he intends to take to the ARPA Committee in January to seek funding for a Community Farm in Superior Township.
- I hope you all have a wonderful Christmas, and I look forward to us working together to make 2023 a great year for Superior Township Parks & Recreation!!!

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Juan Bradford". The signature is stylized and includes a large, sweeping flourish that extends upwards and to the right.

Juan Bradford

Be Ready! Winter Weather

If power lines fall on your car, warn people not to touch the car or power lines.

If power lines are down, call your local utility and emergency services

Have your chimney or flue inspected every year.

Install a smoke detector and carbon monoxide detector in your home.

Make sure the batteries are working!

Weatherproof your home to protect against the cold.

Insulate walls and attic.

Caulk and weather-strip doors and windows.

Check out more tips on winter weather indoor safety.

Never leave lit candles or other flames unattended.

Bring your pets indoors as temperatures drop!

Prepare yourself for exposure to winter weather.

Dress warmly and limit exposure to the cold to prevent frostbite.

Avoid getting wet to prevent hypothermia.

Make sure your car is ready for winter travel.

Check antifreeze level and have radiator system serviced.

Replace worn tires and check tire air pressure.

Keep gas tank full to avoid ice in tank and fuel lines.

Make a winter emergency kit to keep in your car.

9A ✓

**PARKS & RECREATION COMMISSION
CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

113

**RESOLUTION SUPPORTING A SPARK GRANT SUBMISSION
FOR
CHERRY HILL NATURE PRESERVE ADA IMPROVEMENTS**

PARKS & RECREATION COMMISSION RESOLUTION 2022-03

WHEREAS, the Charter Township of Superior Parks & Recreation Commission supports the submission of an application titled, "Cherry Hill Nature Preserve ADA Improvements" to the Spark Grant program to construct a handicap accessible parking lot, and install a handicap accessible board walk and pathway from the parking lot to the wetland lookout deck at Cherry Hill Nature Preserve; and,

WHEREAS, the Charter Township of Superior Parks & Recreation Commission supports the National Recreation & Park Associations three pillars of health and wellness, inclusion, and conservation; and,

WHEREAS, the proposed improvements requested in the grant would provide access and inclusion to a natural space that is currently not accessible to people experiencing either permanent or short-term mobility disabilities; and,

WHEREAS, the universal design features proposed will also improve accessibility to parents with strollers, and elders with uneasy footing; and,

WHEREAS, the proposed improvements would make Cherry Hill Nature Preserve the first nature preserve in the township with ADA accessible parking and walkways: and,

WHEREAS, the Charter Township of Superior Parks & Recreation Commission seeks to continually expand its recreational offerings that are open to all visitors regardless of ability level; and,

NOW THEREFORE, BE IT RESOLVED that the Superior Township Parks & Recreation Commission hereby supports the submission of a Spark Application for \$681,000.00, for Cherry Hill Nature Preserve ADA Improvements to be constructed 2023-2024.

AYES:
NAYES:
ABSENT:

CERTIFICATION STATEMENT

I, Martha Kern-Boprie, Secretary of the Charter Township of Superior Parks & Recreation Commission, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Parks & Recreation Commission held on December 19, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Martha Kern-Boprie, Secretary
Parks & Recreation Commission

Date Certified

Charter Township of Superior Parks & Recreation Commission 2023 Regular Meeting Schedule

116.

All meetings are held on the 4th Monday of the month at 6:30pm at Superior Township Hall.

3040 N. Prospect Rd.

Superior Township, MI 48198

**unless otherwise noted*

Monday, January 23rd @ 6:30pm

Monday, February 27th @ 6:30pm

Monday, March 27th @ 6:30pm

Monday, April 24th @ 6:30pm

Monday, May 22nd @ 6:30pm

Monday, June 26th @ 6:30pm

Monday, July 24th @ 6:30pm

Monday, August 28th @ 6:30pm

Monday, September 25th @ 6:30pm

Monday, October 23rd @ 6:30pm

Monday, November 27th @ 6:30pm

Monday, December 18th @ 6:00pm

**Meeting held the third Monday due to Christmas Holiday*

110.
/

2023

Township Board Mtg. P&R Attendees

Meeting Date	Day Of Week	Commissioner
January 17 th	Tuesday	
February 21 st	Tuesday	
March 20 th	Monday	
April 17 th	Monday	
May 15 th	Monday	
June 20 th	Tuesday	
July 17 th	Monday	
August 21 st	Monday	
September 18 th	Monday	
October 16 th	Monday	
November 20 th	Monday	
December 18 th	Monday	

User: NANCY
 DB: Superior Twp
 CHECK DATE FROM 11/29/2022 - 12/19/2022

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
11/29/2022	GENL	46064	1P1C-Y4FM-D9H7	AMAZON CAPITAL SERVICES	CHRISTMAS TREE LIGHTING GIFTS	740.000	754	113.90
11/29/2022	GENL	46068	410648	BOULLION SALES, INC.	HYDROLIC FLUID FOR JOHN DEERE	742.000	755	129.56
11/29/2022	GENL	46072#	2011403	HOME DEPOT CREDIT SERVICES	CHRISTMAS LIGHTS/CHNP DECK REPAIR,	740.000	754	469.58
			2011403		CHRISTMAS LIGHTS/CHNP DECK REPAIR,	740.000	755	67.47
			2011403		CHRISTMAS LIGHTS/CHNP DECK REPAIR,	930.000	755	41.98
				CHECK GENL 46072 TOTAL FOR FU				579.03
11/29/2022	GENL	46084	112322	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11-23-22 PAYROLL	289.000	000	10,623.76
			NOV 22-GB		PENSION /HCSP - NOVEMBER 2022	289.000	000	1,748.80
				CHECK GENL 46084 TOTAL FOR FU				12,372.56
11/29/2022	GENL	46085	1-111022-02	SUPERIOR TWP UTILITY DEPARTMECELL PHONE - JUAN NOV 22		850.000	751	49.81
11/29/2022	GENL	46088	150226	YPSILANTI ACE HARDWARE	SNOW SHOVELS	740.000	755	47.97
12/06/2022	GENL	46092	85563628	WEX BANK	FUEL -NOVEMBER 2022	742.000	755	463.59
12/06/2022	GENL	46095	NOV 22-P	DTE ENERGY	ELECTRIC - PARKS BARN -NOV 22	920.000	755	28.41
12/06/2022	GENL	46106	12822-GBP	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/8/22 PAYROLL	289.000	000	8,948.36
12/13/2022	GENL	46118	752265246	GORDON FOOD SERVICE, INC.	TREE LIGHTING SUPPLIES	740.000	754	104.78
12/13/2022	GENL	46126	3434350649 672	O'REILLY AUTOMOTIVE, INC.	OIL & ANTIFREEZE	742.000	755	53.35
			3434350649 672		OIL & ANTIFREEZE	930.000	755	59.97
				CHECK GENL 46126 TOTAL FOR FU				113.32
12/13/2022	GENL	46137	STPR-0002201	THE ARBOR CONSORT	CAROLERS - TREE LIGHTING	801.000	754	225.00
					Total for fund 508 PARKS & RECREATION			23,176.29

LA

*# - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

User: NANCY
DB: Superior Twp

PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 11/30/2022	ACTIVITY FOR MONTH 11/30/22	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 11/30/2021
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	311,451.00	311,451.00	285,496.75	25,954.25	25,954.25	91.67	277,181.67
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	0.00	14,000.00	10,500.00	0.00	3,500.00	75.00	0.00
508-000-590.000	GRANTS	0.00	0.00	16,826.00	16,826.00	(16,826.00)	100.00	34,600.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	15,000.00	1,000.00	816.80	81.68	183.20	81.68	816.80
508-000-663.000	INTEREST ON RESERVES INCOME	1,000.00	50.00	12.66	0.00	37.34	25.32	38.78
508-000-664.000	INTEREST/DIVIDENDS	0.00	600.00	1,577.32	0.00	(977.32)	262.89	0.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	500.00	500.00	225.77	0.00	274.23	45.15	0.00
508-000-680.000	TREASURY BILL FEES	0.00	(2,500.00)	(2,748.84)	0.00	248.84	109.95	0.00
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	1,650.00	0.00	(1,050.00)	275.00	1,558.23
508-000-698.000	MISCELLANEOUS INCOME	0.00	1,600.00	1,657.86	0.00	(57.86)	103.62	369.18
508-000-699.000	APPROPRIATION FROM FUND BALANC	0.00	1,250.00	0.00	0.00	1,250.00	0.00	0.00
Total Dept 000 - REVENUE		330,551.00	330,551.00	316,014.32	42,861.93	14,536.68	95.60	314,564.66
TOTAL REVENUES		330,551.00	330,551.00	316,014.32	42,861.93	14,536.68	95.60	314,564.66
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	9,057.00	9,057.00	13,904.25	1,440.00	(4,847.25)	153.52	6,412.78
508-751-702.000	SALARIES	39,867.00	39,867.00	39,970.36	3,332.00	(103.36)	100.26	35,728.80
508-751-702.002	CONTROLLER SALARY	6,216.00	6,216.00	5,806.61	767.50	409.39	93.41	6,361.48
508-751-710.000	TRAINING	1,000.00	1,000.00	35.00	0.00	965.00	3.50	65.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	1,299.48	0.00	(1,299.48)	100.00	1,161.19
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	221.33	0.00	778.67	22.13	313.64
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	1,050.00	0.00	50.00	95.45	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	17,000.00	17,000.00	16,313.74	505.34	686.26	95.96	1,358.64
508-751-850.000	TELECOMMUNICATIONS	750.00	750.00	548.51	49.81	201.49	73.13	549.78
508-751-851.000	INSURANCE & BONDS	10,000.00	10,000.00	7,998.48	749.23	2,001.52	79.98	7,947.17
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	603.61	0.00	596.39	50.30	537.60
508-751-900.000	PRINTING & PUBLISHING	3,000.00	3,000.00	92.50	92.50	2,907.50	3.08	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	0.00	150.00	76.92	460.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	2.05	0.00	297.95	0.68	12.77
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	134.79	0.00	865.21	13.48	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		98,940.00	98,940.00	94,480.71	6,936.38	4,459.29	95.49	67,908.85
Dept 754 - RECREATION								
508-754-702.000	SALARIES	10,277.00	10,277.00	5,295.52	871.52	4,981.48	51.53	6,243.91
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	3,073.91	688.26	426.09	87.83	3,689.43
508-754-801.000	PROFESSIONAL SERVICES - OTHER	6,000.00	6,000.00	5,316.87	0.00	683.13	88.61	5,569.41
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	600.00	600.00	500.00	0.00	100.00	83.33	550.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,073.00	2,073.00	771.00	0.00	1,302.00	37.19	1,270.75

13A

PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 11/30/2022	ACTIVITY FOR MONTH 11/30/22	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 11/30/2021
		ORIGINAL BUDGET	AMENDED BUDGET					

Fund 508 - PARKS & RECREATION

Expenditures								
Total Dept 754 - RECREATION		25,250.00	25,250.00	14,957.30	1,559.78	10,292.70	59.24	17,323.50
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	94,764.00	94,764.00	103,294.14	10,553.84	(8,530.14)	109.00	99,818.59
508-755-710.000	TRAINING	700.00	700.00	40.00	0.00	660.00	5.71	0.00
508-755-717.000	TAXABLE BENEFITS	3,047.00	3,047.00	6,727.31	3,464.18	(3,680.31)	220.78	11,208.34
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	2,292.12	201.94	3,207.88	41.67	2,695.12
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	8,000.00	8,000.00	7,800.00	0.00	200.00	97.50	0.00
508-755-741.000	UNIFORMS	900.00	900.00	0.00	0.00	900.00	0.00	469.00
508-755-742.000	FUEL-LUBRICANTS	4,500.00	4,500.00	6,277.57	800.30	(1,777.57)	139.50	4,830.60
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	1,850.95	160.35	649.05	74.04	2,589.37
508-755-850.000	TELECOMMUNICATIONS	600.00	600.00	0.00	0.00	600.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	470.93	28.41	379.07	55.40	576.36
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	6,871.83	1,672.25	5,628.17	54.97	12,872.16
508-755-930.001	CONTROLLED BURNS	5,000.00	5,000.00	3,440.00	0.00	1,560.00	68.80	4,600.00
508-755-975.000	SIGNAGE	500.00	500.00	0.00	0.00	500.00	0.00	447.08
508-755-980.000	EQUIPMENT OVER \$5,000	35,000.00	35,000.00	27,132.17	27,132.17	7,867.83	77.52	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	1,500.00	1,500.00	621.99	0.00	878.01	41.47	0.00
Total Dept 755 - PARK MAINTENANCE		176,461.00	176,461.00	166,819.01	44,013.44	9,641.99	94.54	140,106.62

Dept 756 - PARK DEVELOPMENT/IMPROVEMENT

508-756-951.000	PROJECTS	5,000.00	5,000.00	16,826.00	0.00	(11,826.00)	336.52	34,600.00
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		5,000.00	5,000.00	16,826.00	0.00	(11,826.00)	336.52	34,600.00

Dept 966 - UNALLOCATED EXPENSES

508-966-715.000	FICA	12,578.00	12,578.00	13,486.80	1,562.80	(908.80)	107.23	12,770.54
508-966-858.000	PENSION	12,322.00	12,322.00	13,301.78	0.00	(979.78)	107.95	13,537.54
Total Dept 966 - UNALLOCATED EXPENSES		24,900.00	24,900.00	26,788.58	1,562.80	(1,888.58)	107.58	26,308.08
TOTAL EXPENDITURES		330,551.00	330,551.00	319,871.60	54,072.40	10,679.40	96.77	286,247.05

Fund 508 - PARKS & RECREATION:

TOTAL REVENUES		330,551.00	330,551.00	316,014.32	42,861.93	14,536.68	95.60	314,564.66
TOTAL EXPENDITURES		330,551.00	330,551.00	319,871.60	54,072.40	10,679.40	96.77	286,247.05
NET OF REVENUES & EXPENDITURES		0.00	0.00	(3,857.28)	(11,210.47)	3,857.28	100.00	28,317.61