

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
AUGUST 15, 2022
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on August 15, 2022, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Trustee Nancy Caviston, Trustee Bill Secrest, Trustee Bernice Lindke, and Trustee Rhonda McGill.

Absent: Treasurer Lisa Lewis

4. ADOPTION OF AGENDA

It was moved by Trustee McGill supported by Trustee Caviston, to adopt the agenda with the addition of adding Resolution 2022-52 as F. and moved closed session to G.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING JULY 18, 2022

It was moved by Trustee McGill supported by Trustee Lindke, to table the minutes of regular meeting of July 18, 2022.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- John Nydam, 7379 Warren, stated this is a follow up on the gypsy moth (Spongy Moth) infestation issue that was brought up in the winter of 2020 and 2021. During the last discussion in 2021, he recalls Supervisor Schwartz stating the citizens needed to contact Washtenaw County to verify an infestation and at that

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point there could be a discussion between the Board and Washtenaw County Conservation District. A forester has visited the area and made a report that he has emailed to the Board. He stated most of us have been suffering for the last 4-5 years due to moths, at least 11 dead oaks were observed by the Washtenaw County Conservation District forester, and we are hoping to get a budget for remediation. He gave the board an example of the budget used by Oakland County for remediation of their moth infestation. He also mentioned that it was difficult finding the emails for the Board members on the Township website.

- Valerie Constance, 7225 Warren Rd, stated that John Nydam brought up the issue of the moths last year, and she and her husband are seeing the issue this year. She stated they have lost all their oak trees and are now seeing them on their other trees. She presented pictures of infestation on her property. She said to her surprise, they have had to act in June because in the past they went through in January. She explained the process she and her husband used in the past to remove the eggs, and that this year they have noted they have had more to remove.
- Jerry Constance, 7225 Warren, stated that the area they are seeing the infestation is a 50–60-acre area of 120-year-old hard wood forest, and that there were 160 masses of eggs, which is a massive infestation.
- John Nydam stated he heard there were 240 egg masses this year. That they have been attempting to do their own remediation and that he was told by the forester their efforts as citizens are at their limit for success and professional help is now needed.
- Jerry Constance added that he thought that in the past Bill McFarlane took this issue on and that they are unable to reach the egg masses due to the height of the trees.
- Supervisor Schwartz stated that in the past this had been taken care of by the department of agriculture. He said that the correct name is now Spongy Moth. He also listed the other local areas affected by moth infestations. He also acknowledged this problem has been going on for 30 years in several areas in

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southeast Michigan, as well as Oak Wilt. He stated he is unsure what arial spraying would cost.

- Trustee McGill pointed out that the cost is in the report.
- John Nydam said there is an infestation between Warren and Ford Rd at one of the Township parks.
- Blake Radcliff, in Tanglewood area, stated he has observed several pockets in preserves, been under attack for 5 years, large patches of trees are now dying, and has contacted experts at MSU. He has been told by experts that they would move on but feels they are staying. He remembers arial spraying and only kept them away temporarily and asked what citizens can do to help the Board.
- Supervisor Schwartz suggested the citizens lobby Jeff Irvin and Ronnie Peterson to get money from the supplemental budget. He suggested telling them you want the state to give some of this money, that this is a natural resource and therefore a state issue. He said that Oakland County, he believed, have been doing spot remediation.
- Blake Radcliff stated he and his wife contacted a crop duster and have pricing from him. He stated the price per acre is \$80-\$100 and that there is a 40-acre minimum.
- John Nydam asked Supervisor Schwartz to reach out to Oakland County and find out what actions they took.
- Blake Radcliff asked if there is more that can be done to get the funding.
- Supervisor Schwartz agreed to reach out. He is also willing to work with John Nydam in getting funding from the state or county. He stated the money in Oakland County probably came from their general fund.
- Trustee Lindke stated it came from a one-time appropriation with matching funds.
- Supervisor Schwartz said that townships do not normally have the budget to handle these types of issues.
- Trustee McGill asked if this issue can be brought up at the next meeting.
- Supervisor Schwartz and John Nydam agreed to work on this over the next few weeks.

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- Ellen Kurath, 2204 Hickman, stated she remembered the moths being an issue in the past and that spraying did not seem to help. She stated that it appears to her that when there was a road committee tracking projects that there were better improvements to the roadways. She gave a brief history of local road improvements, plans to look at this area's past road projects and how they were paid for. She also planned to look at the current construction in Ann Arbor for reference.
- Juan Bradford, Parks and Recreation Administrator, stated requests to have some of the ARPA funds be used for projects at the Fireman's Park, especially a drainage study which needs to be done before any of the other projects can be done.
- Supervisor Schwartz brought up the detention pond.
- Irma Golden, 1585 Sheffield, commented on recent election. She felt it was her civic duty. She explained the training, and how she was assigned to a single duty at Precinct 5 and then was asked to be the chair at Precinct 2 because the previous chair had a death in the family, she was proud that Clerk Findley had that faith in her, she also knew that Sarah Collier would not be working election week. She said knowing this she felt even stronger that she had to do this job, especially for the people who work in the Clerk's office. She stated she began work on election day at 5:30am and that most of the people on her team were new, but they all worked together, and her entire group really stepped up. She wrote letters expressing her gratitude to the workers and pointed out she witnessed Carolyn Stuart working very hard in the office on election day. She then spoke about how she went to the Fireman's Park event that Thursday, that the men in blue did a wonderful job. She also witnessed that the Deputy Clerk, Sarah Collier, was there for over two hours but absent from work on election day. She stated she really feels committed to working at future elections.
- Kelly Goolsby, Community Health Worker for Qualified Census Tract of McArthur Blvd, stated she thought the funds for a drainage study at Fireman's

Park were already allocated, she is hoping ARPA funds can go to emergency needs in the QCT, she is also concerned about the speed humps on Stephens Dr.

7. PRESENTATIONS AND PUBLIC HEARINGS

- Pedestrian Crossing Improvements in MacArthur/Harris Vicinity for Library Access – OHM, George Taskoff.
Background on Harris Road project that coincides with the new project being presented is stated, then it is explained that this spring they have been watching the progress of the library project, and it now looks like it will be fall before it is finished. A decision to add a mid-block crossing on Harrison at Barrington to the Harris Rd project was made. A brief overview of the new project was given.
- Clarifying questions were asked and answered, including describing the flashing light systems, how many crossings, and that these improvements meet Road Commission standards not a Township Ordinance. It was also stated that because a new fire station is not expected for several years, there is not a need to take it into consideration for these current sidewalk improvements, and that ASI would incorporate this into the Harris Road widening project.
- Supervisor Schwartz and George Taskoff agreed to work on the paperwork needed to get grant money for this project. Clerk Findley reminded them they are hoping to have a third meeting with the community after the final decision by the Board is made.
- George Taskoff stated they met with ASI last week and do have budget for the three crossings.
- Trustee Lindke asked what is in place within the contract to ensure actual costs do not go over the estimated costs.
- George Taskoff replied that these types of projects are more straightforward, so additional costs are not usually an issue.

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- Supervisor Schwartz stated OHM is asking is that the Board allocate \$220,000 towards this project, that \$150,000 comes from state money leaving \$70,000 to come from the Township. He added that he feels because this address a lot of safety issues in a neglected area that the Board should move forward.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- A bid was put out for solid waste bin removal service and at this time there are two interested parties: Priority Waste and Waste Management. The contract with Republic Waste is up, and they are no longer servicing areas with a combination of urban and rural pickups. Bids will be received until mid-September and a recommendation brought to the Board at September meeting. Republic Waste has agreed continue to service until October 31, 2022. Republic will most likely give the residents the waste and recycling cart due to the cost of having them hauled away.

B. ELECTION REPORT

Clerk Lynette Findley reported on the following:

- She reported that the election went extremely smooth. The loss of a couple of staff members and several new chairs did cause some chaos, but the efforts of the Clerk Assistant, Carolyn Stuart, and precinct chair, Irma Golden, helped greatly. She then explained the process and how the late arrival of absentee ballots so late in the day and the lack of staff affects the entire timeline. This resulted in the count board working until 4 am. She stated she planned to put out a plea to the voters that they return their ballots in a timely manner, and that the Clerk's office will need to hire more support staff for the November election. She thanked Irma Golden and Carolyn Stuart for their efforts.

C. LIAISON REPORT ON PARKS AND RECREATION COMMISSION MEETING

Trustee Bernice Lindke reported on the following:

Several citizens provided input re:

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- The need for a road study to install speed humps on Stephens Drive
- Correcting the drainage issue in Fireman's Park
- Adding security lighting in Community Park
- Purchasing and installing more play structures and picnic equipment in Fireman's and Community Parks
- Request for controlled burn for Cherry Hill Nature Preserve

Juan Bradford reported that the ADA sidewalk at Community Park has been completed. Two handicap parking spots will be added to the parking lot near the sidewalk and a bench will be added along the side of the sidewalk. The summer session of Youth Tennis wrapped up. A fall session will be available if there is demand for it. The Summer Playground Camp program will close on August 18th with the Kickball Challenge and a picnic at Ypsilanti Township's Community Park on Clark Rd.

A Movie in the Park was held last Saturday, August 13th in Oakbrook Park.

During Pleas and Petitions, a request was made for a fence along Fireman's Park to keep children from running into the street on MacArthur Blvd. Also, there was a request to remove the crab apple trees which are attracting bees at Fireman's Park.

D. COMMUNITY CENTER ADVISORY COMMITTEE UPDATE

Clerk Lynette Findley reported on the following:

- No update, there was no meeting. Committee is waiting for County Administrator Dill to finish a letter of understanding with Ypsilanti Community Schools.

E. ARPA FUNDS COMMITTEE UPDATE

Trustee Rhonda McGill reported on the following:

- No meeting. There was a request from CLR Academy for sustainable programming over the next three years. The committee will review request and submit recommendation to the Board.

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**F. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT,
ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES,
SHERIFF'S REPORT**

It was moved by Trustee McGill supported by Trustee Lindke, that the Charter Township of Superior Board receive all reports.

The motion carried by unanimous vote.

G. FINANCIAL REPORTS, ALL FUNDS AS OF JUNE 30, 2022

- Supervisor Schwartz asked if there are any questions for Controller Keith Lockie.
- Trustee Lindke thanked Controller Keith Lockie for attending. She stated she and Trustee McGill met with Keith Lockie. In that meeting she noted there are a lot of T-Bill funds and feels this is a great investment for the Township and that it protects Township funds. She stated she is looking on page 1 of 16 of the comparative balance sheets, comparing the accounts payable of vendors June of 2021 with June of 2022 and asked what the big expenses were causing the change.
- Keith Lockie replied that he will need to investigate this and answer her the following day.
- Trustee Lindke felt after looking through the report there needs to be budget amendments twice a year, that this had been discussed previously. Keith Lockie replied this is being done currently and will be at the next meeting.
- Trustee Lindke asks when the summer tax collection fees come in. A positive nonverbal reply was given by Keith Lockie.
- Trustee Lindke asked about the comparison of interest in dividends compare to last year. She stated she is looking at page 1 of 17 of the recommended expenditure report. Keith Lockie replied he will need to investigate that the following day.
- Trustee Lindke asked why there is \$10,000 in the professional services-engineering in administration, what was the needed. Supervisor Schwartz replied he can give a more specific answer later. He gave an example the Township of requesting something of OHM, but there are no specific funds allocated.

It was moved by Trustee McGill supported by Trustee Lindke, that the Charter Township of Superior Board receive financial reports, all funds ending June 30, 2022.

The motion carried by unanimous vote.

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9. COMMUNICATIONS

None

10. UNFINISHED BUSINESS

A. Jeff Castro, noncontract employee.

- Trustee Lindke stated there was a payment due him that does not look like it has been made yet, and the question if Jeff Castro is an employee or contract employee needed to be looked at by the Township Lawyer Fred Lucas.
- Trustee Caviston stated she felt he was considered an employee due to his check.
- Trustee Lindke stated there were still issues because the Board had never approved him to be an employee.
- Attorney Lucas stated based on the paystub he reviewed Jeff Castro is an employee and is treated as such. He stated that if he is treated as an employee and worked, he would need to be paid. Whether or not the Board approved his employment is a separate issue. As an employee he has rights under the wage and hour laws and could come back to harm the Township if not paid. He stated his position is that because he was treated as an employee if he is not paid the Township could face fines and penalties for lack of pay. Attorney Lucas stated his determination that Jeff Castro is an employee is due to FICA and other deductions made to his pay.
- Trustee Lindke stated at the June meeting the Board agreed to no longer pay him, and he needed to be informed.
- Clerk Findley stated it was agreed upon that he no longer be paid at June meeting. She stated that after a period of no work being done from March 2022, he did additional work after the decision to no longer pay him was made in June. She stated that she was concerned for paying him for something after he was terminated.
- Trustee Lindke stated it appears no one informed him he would no longer be paid.
- Supervisor Schwartz stated he is entitled to be paid until the day of his termination.
- Trustee McGill asked what his termination date was.
- Supervisor Schwartz stated he technically has not been terminated by the Board.
- Trustee McGill stated the Board terminated him in June, at the June meeting.
- Supervisor Schwartz stated that would need to be reviewed.
- Trustee Lindke asked how the Board can fire someone who was never hired.
- Attorney Lucas stated that if it were to go before a hearing official or investigator, they will state the Township has a “course of conduct” that will support Jeff Castro being an employee.
- Supervisor Schwartz stated he spoke with Jeff Castro, informing him the Township would no longer be using him. He also stated they did the same thing with their

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ordinance officer, Ron Peatry, there was never a motion to approve, it was announced to the Board, and he was put back on the payroll.

- Trustee McGill stated that if a person is providing a service to the Township that is needed, he can be an employee, but if his certifications are no longer needed how does the Board zero him out. She also stated that this does not need to be compared to the ordinance officer, what she would like to know is when was he terminated and have, we paid him for the work he has done.
- Clerk Findley stated she has emails showing a pattern of Jeff Castro suddenly doing work every time his name is brought up, and that suddenly after the Board terminated him, he is allowed to do more work.
- Supervisor Schwartz stated no work was done after he was terminated, he spoke with Jeff Castro on the 18th and explained to him his services were no longer needed by the Township. He stated that he needs to be paid the \$840.
- Trustee McGill stated we need to make sure he is terminated and pay him.
- Clerk Findley stated she will not sign the check, that he is not an employee.
- Trustee McGill stated he is, and she is not going to argue this point, the Board needs to cut him a check and be done. She stated she will make a motion that the Board pays Mr. Castro the remaining balance owed him effective immediately.
- Keith Lockie stated it would be on the next payroll.
- Trustee Lindke asked for a friendly amendment stating Jeff Castro is terminated effective now and the Board pay him the \$840 owed to him.
- Trustee Seacrest stated he feels the Board should thank him for his service to the Township, in his understanding he was a good employee, and trained Ricky.
- Clerk Findley and Trustee Lindke stated that the training was four years ago.

Supervisor Schwartz asked all in favor of the motion by Trustee McGill, and the friendly amendment by Trustee Lindke say “aye?”

Roll Call:

Ayes: Supervisor Schwartz, Trustee Lindke, Trustee McGill, Trustee Caviston, Trustee Seacrest

Nays: Clerk Findley

Absent: Treasurer Lewis

Keith Lockie asked for something formal in writing for the payroll department.

Supervisor Schwartz stated he would get him something the following day.

11. NEW BUSINESS

A. RESOLUTION 2022-48, APPROVE HIRING FIRE FIGHTER RYAN EARL KIMBALL

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Fire Chief Chevrette explained: In May, there was a vacancy in the fire department for which they received four applications, and normally they would receive approximately 100. Two applicants did not have the proper documentation. After reviewing scores, it was decided to go with Ryan Earl Kimball, who was in the air force for six years and served as a fire fighter there. He was unable to attend because he is on duty as a dispatcher for Huron Valley Ambulance. Chief Chevrette explained that Ryan Kimball's father is the Fire Marshall but would not be in direct supervision of Ryan Kimball. Supervisor Schwartz explained that the overtime due to the vacancy is a huge cost to the Fire Department.

The following resolution was moved by Trustee Lindke, supported by Trustee Caviston.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE HIRING OF FIRE FIGHTER RYAN EARL
KIMBALL**

RESOLUTION NUMBER: 2022-48

DATE: AUGUST 15, 2022

WHEREAS, the Charter Township of Superior through its Fire Chief, Fire Captains, Fire Fighters, the Township Clerk has carefully reviewed the applications to hire a new Fire Fighter to replace Fire Fighter William Pritula, and;

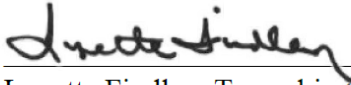
WHEREAS, the Charter Township of Superior Fire Chief, Victor Chevrette, has submitted a memorandum on August 9, 2022, recommending the Board to hire Ryan Earl Kimball, Superior Township Fire Fighter. Mr. Kimball has passed all of the background checks including medical and psychological exams.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby hires Ryan Earl Kimball, Charter Township of Superior Fire Fighter, effective at the discretion of the Fire Chief.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

November 21, 2022
Date Certified

Trustee Lindke stated she would like to see the pay rate in the resolution. Chief Chevrette stated it is in the union contract. Trustee Lindke stated she would like to see pay rate in all new hire resolutions and asked the Chief if that information could be sent. Supervisor Schwartz stated he would get it, and that it is approximately \$25 per hour.

Roll Call:

Ayes: Supervisor Schwartz, Trustee Lindke, Trustee McGill, Trustee Caviston, Trustee Secrest, Clerk Findley

Nays: None

Absent: Treasurer Lewis

The motion passed by unanimous vote.

Supervisor Schwartz asked when Ryan Earl Kimball can start. Chief Chevrette stated he will call him tonight and he will need to give his current employer two weeks' notice. Trustee Caviston asked what can be done to keep or attract people. Chief Chevrette lists the mandates for programs to become a firefighter and the reasons the Township and other areas are losing firefighters. Supervisor Schwartz brings up the issue of losing more staff in the near future to retirement, and that Ryan Earl Kimball is younger and can develop with the Fire Department. Trustee McGill asked what the retention plan is, and if it is a matter of pay. Chief Chevrette explained that it is not and that the pay rate is typical.

B. Resolution 2022-49, APPROVE FIRE DEPARTMENT REQUEST FOR PURCHASE OF TURNOUT GEAR DRYING RACK

Fire Chief Chevrette stated: The Township received a grant for the turnout gear, explained the new standards for drying turnout gear, and that no need for re-engineering of an area for the drying rack.

The following resolution was moved by Trustee Secrest, supported by Trustee McGill.

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WASHTENAW COUNTY, MICHIGAN**

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**RESOLUTION TO APPROVE FIRE DEPARTMENT PURCHASE OF TURNOUT
GEAR DRYING RACK**

RESOLUTION NUMBER: 2022-49

DATE: AUGUST 15, 2022

WHEREAS, upon review of the Fire Department Policy for cleaning and drying Fire Fighter PPE/Turnout Gear, Charter Township of Superior Fire Department can no longer dry the gear by hanging in sunlight or clothes dryers; and

WHEREAS, the new requirements for drying PPE/Turnout gear are by a rack dryer and in a dark area/closet. The requirements also comply to National Fire Protection Association (NFPA) 1851, which is the standard on selection, care, and maintenance of protective ensemble for structural firefighting and proximity firefighting; and

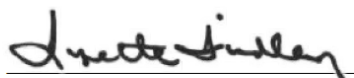
WHEREAS, Firefighters are required to clean and decontaminate the gear when contaminated by fire products in order to decrease the chance of cancer. It has been determined through studies that firefighter gear contaminated with soot from fire byproducts especially in helmets, coats and pants causes cancer; and,

WHEREAS, Charter Township of Superior Fire Department is requesting to purchase one (1) Grove Ready Rack Firehouse Mobile 4 position 1500w 20 amp drying rack from Apollo Fire Equipment in the amount of \$7,824.95 plus shipping to become compliant with the new requirements.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to approve the purchase of one (1) Grove Ready Rack Firehouse Mobile 4 position 1500w amp drying rack from Apollo Fire Equipment in the amount of \$7,824.95 plus shipping. These funds would come from line item 206-336-980-000 (equipment over \$5,000).

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

November 21, 2022
Date Certified

The motion passed by unanimous vote.

**C. RESOLUTION 2022-50, APPROVE PEDESTRIAN CROSSING IMPROVEMENTS IN
MACARTHUR/HARRIS VICINITY FOR LIBRARY ACCESS**

The following resolution was moved by Trustee Lindke, supported by Trustee Caviston.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE OHM ADVISORS' PROPOSAL TO MAKE
PEDESTRIAN IMPROVEMENTS IN V ACINITY OF NEW YPSILANTI DISTRICT
LIBRARY ON HARRIS ROAD**

RESOLUTION NUMBER: 2022-50

DATE: AUGUST 15, 2022

WHEREAS, , OHM Advisors has submitted a proposal for the engineering efforts and design, and contract document preparation for a new pedestrian crosswalk at the north leg of Harris Road and MacArthur Blvd intersection, restriping of existing crosswalk at east leg of the intersection, a mid-block pedestrian crossing with Rectangular Rapid Flashing Beacons (RRFBs) with push buttons approximately 650 feet west of Harris Road on MacArthur Blvd, a mid-block pedestrian crossing with RRFBs and center refuge island on Harris Road north of Barrington Dr, a new concrete sidewalk from existing concrete sidewalk along Barrington Dr. to the proposed mid-block crossing of Harris Road, and RRFBs with pushbuttons at the east leg of the Harris Road and MacArthur Blvd intersection; and

WHEREAS, similar plans to the proposed plans have been shared in meetings in which there was in attendance staff from the Township, OHM Advisors, and Washtenaw County OCED; and

WHEREAS, these proposed improvements have been communicated to the public in two informational community meetings, and public feedback was considered in these proposed improvements; and

WHEREAS, final proposed improvement plans are also based on Washtenaw County Road Commission standards and state regulations, and are supported by the Washtenaw County Road Commission as an upgrade of the Harris Road widening project; and

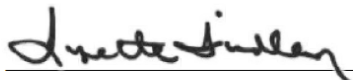
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WHEREAS, OHM request a budget of \$220,000 to ASI, Inc. for pedestrian crossing improvements along Stamford and Harris Rd corridors to aide pedestrian circulation to the new Ypsilanti District Library. This work should be incorporated into the existing contract for Harris Rd Widening project with ASL It is also resolved that a State Earmark as part of Michigan Enhancement Grants listed in Public Act 82 of 2021 of \$150,000 should be utilized for this work to offset Township cost.

NOW, THEREFORE, BE IT RESOLVED the Charter Township of Superior Board of Trustees hereby resolves to authorize the offset amount of \$70,000 to complete the work in this existing contract.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

November 21, 2022
Date Certified

Roll Call:

Ayes: Supervisor Schwartz, Trustee Lindke, Trustee McGill, Trustee Caviston, Trustee Secrest, Clerk Findley

Nays: None

Absent: Treasurer Lewis

The motion passed by unanimous vote.

D. RESOLUTION 2022-51, APPROVE THE PURCHASE OF A NEW EMPLOYEE ID CARD PRINTER

Supervisor Schwartz stated that the current one is broken, and new parts are not available.

The following resolution was moved by Clerk Findley, supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PURCHASE OF
A NEW EMPLOYEE ID CARD PRINTER**

RESOLUTION NUMBER 2022-51

DATE: AUGUST 15, 2022

WHEREAS, all Superior Charter Township employees are issued an ID card upon hiring; and,

WHEREAS, the Datacard SD360 Dual-Sided ID Card Printer currently being used is owned by Washtenaw County Hazmat, and has become outdated and difficult to operate following the recent upgrade of desktop computers; and,

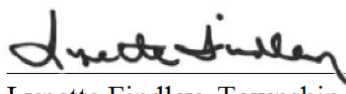
WHEREAS, IDVille Photo Identification Systems & Accessories is a company that routinely works with government agencies and offers lifetime support and training included with the purchase.

WHEREAS, the Fire Department issues the ID cards and the unit will be kept at Fire Station #1.

NOW, THEREFORE BE IT RESOLVED that the Superior Township Board of Trustees hereby approves the purchase of the IDMaker Edge System Dual-Sided Card Printer at a cost not to exceed \$2,799, and the cost is to be split equally between the Fire Fund and the General Fund.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

November 21, 2022
Date Certified

The motion passed by unanimous vote.

E. INVOICE FROM OHM FOR 2022 SIDEWALK REPAIR PROGRAM

- Clerk Findley stated it was unclear what funds should be used to pay this.
- Supervisor Schwartz stated this is money owed to OHM for sidewalk repair inspection and repair program.
- George Taskoff stated it was for the design.

Trustee Lindke moved that the invoice be paid from the general fund, Clerk Findley supported.

The motion passed by unanimous vote.

F. RESOLUTION 2022-52, RESOLUTION TO APPROVE THE REPLACEMENT OF THE MARQUEE SIGN BY THE JOHNSON SIGN CO.

Supervisor Schwartz stated that each department will be pay 25% of the cost.

A motion to accept the following resolution was made by Trustee Seacrest, supported by by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE REPLACEMENT OF THE MARQUEE SIGN BY
THE JOHNSON SIGN CO.**

RESOLUTION NUMBER: 2022-52

DATE: August 15, 2022

WHEREAS, the current marquee sign located at the Utility Admin office is outdated and should be replaced.

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WHEREAS, the height of the sign is a hazard to employees who are required to hang the letters from a tall ladder. The sign is also very limiting because only one message can be displayed at a time.

WHEREAS, A digital sign would allow multiple messages to be displayed on the screen and eliminate the need of a ladder.

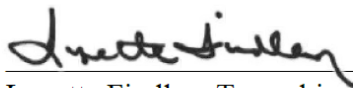
WHEREAS, we have two quotes. One from LaVanway Sign Co. for \$32,500.00 and one from Johnson Sign Co. for \$34,545.00.

WHEREAS, It is recommended that the marquee sign be replaced with a digital sign from Johnson Sign Co. for \$34, 545.00. The costs for the sign would be shared by four departments each paying 25% of the total. The departments include Utilities, General, Fire and Law.

NOW, THEREFORE, IT BE RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the \$34,545.00 for the replacement of the marquee sign with a digital sign from Johnson Sign Co.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

November 21, 2022
Date Certified

The motion passed by unanimous vote.

**G. CLOSED SESSION-ATTORNEY/CLIENT PRIVILEGE WITH FRED LUCAS-
REVIEW CLAIMS REGARDING THE CLARK ROAD PUMP STATION**

Supervisor Schwartz read MCL 15.243H to go into a closed session. Closed session began at 8:48 p.m

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.Roll Call:

Ayes: Supervisor Schwartz, Trustee Lindke, Trustee McGill, Trustee Caviston, Trustee Seacrest, Clerk Findley
Nays: None
Absent: Treasurer Lewis

Meeting reopened at 9:18 p.m.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

- Trustee Lindke asked about the payment from the general fund on page 2 to Mitec Solutions.
- Supervisor Schwartz stated that was for oversized scans of building department documents.
- Trustee Lindke asked what the three large payments to OHM were for.
- Supervisor Schwartz stated he will get the information from Nancy Mason and forward it.
- Trustee Lindke asked why there are several voided checks. There were a couple for TAZ.
- Supervisor Schwartz stated there have been issues with Quickbooks
- Trustee Lindke stated she understood the Township was paying TAZ a monthly fee.
- Supervisor Schwartz stated this could be equipment as well.
- Trustee Lindke asked if the Board will be doing an RFP for IT services.
- Supervisor Schwartz stated yes but need to get through first 6 months.

It was moved by Trustee Lindke supported by Trustee Caviston, to receive bills for payment and record of disbursements.

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

- Kelly Goolsby asked Trustee McGill if there is a deadline for applications CLR is proposing for sustainable programs.
- Trustee McGill stated there was nothing formal, and asked Kelly Goolsby to submit something on behalf of Trusted Parents in the next week or so.
- Trustee McGill stated CLR would like to do presentation for at a Board meeting and she would like to see submissions on the next agenda.
- Kelly Goolsby stated she is concerned whether the work of the new sidewalk would interfere with the new fire station.

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- Supervisor Schwartz stated the fire station is 10 years out.
- Kelly Goolsby stated a concern that some of the general funds, not ARPA, should be used for drainage issues at Fireman's Park.
- Supervisor Schwartz stated that the Board does not make the decision, it is up to the Parks Department. He added that he advised them to fix the grade which would be cheaper.
- Kelly Goolsby asked Clerk Findley when the Community Center Committee would have an answer from Administrator Dill.
- Clerk Findley stated she hoped to have an answer and meeting before the end of August.
- Trustee Lindke read letter from resident about erratic driving in Dixboro. She added that she is aware of this issue and contacted Lieutenant Robinson.
- Supervisor Schwartz stated when these activities occur 911 should be contacted.
- Clerk Findley stated that today, August 15, 2022, was the due date for job descriptions and organizational chart, and that she has not received all of them.
- Supervisor Schwartz stated he ordered zoning and conserved land maps for Bill Secrest. He stated he spoke with Dolores Argo, a resident who lives on Arlington, she tripped on a defective sidewalk and ended up in the ER. He asked her to email the Board a narrative of what happened. He stated he believes the deviation can be up $\frac{3}{4}$ " and the Township could be liable if it is over that.
- Clerk Findley stated she thought there were supposed to be letters to residents about the defects.
- Supervisor Schwartz stated he is waiting for a list of the critical defects from OHM.
- Several Board members stated they believed the list was supposed to be done by now.
- Trustee McGill recognized Irma Golden for the community event held in Oakbrook Park.

14. ADJOURNMENT

The meeting adjourned at 9:35 p.m. by Supervisor Schwartz.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz,