

Superior Charter Township Park Commission
Regular Meeting
November 28, 2022

Approved Minutes

1. Call to Order
The meeting was called to order by Chair Marion Morris at 6:30 pm.
2. Roll Call
Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Greg Vessels, Riley Schofield, Guy Conti, Terry Lee Lansing

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Park Director
3. Flag Salute
Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda with the addition of New Business B. Election of new Officers. The motion carried.
5. Prior Meeting Minutes Approval
 - A. October 24, 2022
It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to approve the minutes of 10/24/22 as drafted. The motion carried.
6. Citizens Participation
There was none.
7. Reports
 - A. Chairperson
No report.
 - B. Director
Juan Bradford submitted a written report. He updated this report with news that he will meet with TC Collins, director of Willow Run Acres, a non-profit installing community gardens in Appleridge Park in Ypsilanti Township. Mr. Collins is interested in starting a community garden project in Superior Township.
Superior Township has an opportunity to participate in a phragmite study. Phragmite is an invasive plant. To participate in the study, the township has to identify a half acre infested with phragmite. Guy Conti asked about discussions with Ypsilanti Township and use of their facilities and programs by Superior Township residents at the same price as Ypsilanti Township residents. Juan responded that Ypsilanti Township staff are still working on it.
 - C. Board Liaison
Trustee Bernice Lindke submitted a written and oral report.
At a special meeting of the Township Board on 11/02/22 the board voted to purchase an SUV for the Fire Chief.

At the regular meeting on 11/21/22:

Citizen Participation

TC Collins from Willow Run Acres spoke of his work with community gardens and mentoring and training residents on horticulture. He will bring a proposal to the township board about establishing a community garden program in Superior Township.

Several residents spoke in support of expanding the Geddes Road Pathway. Another resident spoke about mitigating the Spongy Moth infestation. Another resident spoke about disappointment with the township board's lack of progress in sidewalk repair.

Reports

Supervisor Schwartz

\$30,000 has been granted from Washtenaw County Parks for the Plymouth Road Pathway.

\$592,150 has been granted from SEMCOG for the Geddes Road Pathway.

There was a serious car collision on Plymouth Road on Nov 12 along the shoulder of the road near the Boro restaurant in Dixboro. A car hit a parked car on the shoulder. There were no injuries.

Clerk Findley

Reported on the progress with the Community Center and discussed the strong support it has received from the Washtenaw County Board of Commissioners, as well as the township's Board of Trustees.

Trustee McGill

Discussed receiving two proposals for ARPA funding

- (1) Washtenaw Success by Six Trusted Parent Advisor initiative for holding parent cafes and family activities for caregivers and children.
- (2) Christian Love Fellowship (CLF) Church for building a commercial kitchen. The proposal from CLF was funded by the Washtenaw County Board of Commissioners at their last meeting.

Unfinished Business

Among the items that relate to the work of the Parks and Recreation Commission are:

An IT Request for Proposal will be drafted in the next couple of months to consider IT services for the township.

The 2023 township budget includes funding for an appraisal report for the Dixboro Village Green. It was suggested that a new appraiser be identified to do this work.

The updated Personnel Manual should be presented to the Board of Trustees at the December regular board meeting.

New Business

Approve a resolution for final engineering, easement document assistance and bidding phase services for the Geddes Road Pathway extension from Andover Dr to Wexford Dr.

Approved the renewal contract with the Washtenaw County Sheriff Department for 2023-2026.

D. Board Meeting Attendee

Martha Kern-Boprie attended the 11/21/22 Township Board meeting and submitted a written report. She concurred with Trustee Lindke's report, and added that public comment in support of the Geddes Road Pathway was vigorous.

E. Park Steward

Ellen Kurath did not submit a report. Juan Bradford reported he contacted Dave Borneman about plans for controlling invasive species with controlled burns.

F. Safety

There were no accidents or injuries in the past month. Juan Bradford reported he plans to begin enhanced safety preparation and training with park department staff in the next month.

8. Communications

A. MERGE: Inclusion Principles

Juan informed the commission that he participated in a webinar conducted by the MERGE leader. The webinar's focus was on "diversability" instead of "disability".

B. Christmas Flyers

It was moved by Martha Kern-Boprie and supported by Nahid Sani-Yahyai to receive the communications. The motion carried.

9. Old Business

A. Five Year Plan Update

An amended draft of the Five Year Plan was distributed to park commissioners. This draft includes comments submitted after the first draft. Park Commissioners are asked to review this current draft, and submit any comments to Juan Bradford by Friday, December 9. A public hearing will be conducted on the Five Year Plan at the December 19 Park Commission meeting.

B. Community Center Advisory Committee Update

The last meeting was with the Washtenaw County Board of Commissioners two weeks ago. Much public support was expressed for the Community Center. A resolution in support of the Community Center was adopted by the County Board of Commissioners.

C. Parks & Recreation Commission By-Laws

The amended by-laws were presented to park commissioners. No action is necessary.

D. Parks & Recreation Director Hours

Juan Bradford presented a memo to park commissioners that reviewed growth in his responsibilities and programs have expanded and park staff have changed. This review included the opportunities before the Park Commission should his position be increased to full-time, and the projected additional cost of that increase, which is \$58,400 for salary and fringe benefits.

It was moved by Martha Kern-Boprie and supported by Guy Conti to expand the role of Parks and Recreation Director to include all recreation coordination and expand the position to full-time status under township policy, effective 12/03/2022.

A roll call vote was taken on the motion.

Marion Morris	Yes
Nahid Sani-Yahyai	Yes
Martha Kern-Boprie	Yes
Greg Vessels	Yes
Riley Schofield	Yes
Guy Conti	Yes
Terry Lee Lansing	Yes

The motion carried.

E. Approved 2023 Budget

The approved 2023 budget was presented to park commissioners. No action is necessary.

10. New Business

A. Healthy Habits Start Now (HHSN) Survey

The Healthy Habits Start Now (HHSN) survey began last week. We are waiting for data.

B. Election of Officers

Chairperson

Martha Kern-Boprie nominated and Nahid Sanii-Yahyai supported Marion Morris as Chairperson. Marion Morris declined the nomination.

Martha Kern-Boprie nominated and Marion Morris supported Nahid Sanii-Yahyai as Chairperson.

It was moved by Guy Conti and supported by Martha Kern-Boprie to close the nominations. The motion to close the nominations carried.

The motion to elect Nahid Sanii-Yahyai as Chairperson carried.

Vice-Chairperson

Nahid Sanii-Yahyai nominated and Terry Lee Lansing supported Marion Morris as Vice-Chairperson.

It was moved by Guy Conti and supported by Greg Vessels to close the nominations. The motion to close the nominations carried.

The motion to elect Marion Morris as Vice-Chairperson carried.

Secretary

Nahid Sanii-Yahyai nominated and Greg Vessels supported Martha Kern-Boprie as Secretary.

It was moved by Guy Conti and supported by Greg Vessels to close the nominations. The motion to close the nominations carried.

The motion to elect Martha Kern-Boprie as Secretary carried.

11. Bills for Payment

It was moved by Guy Conti and supported by Riley Schofield to approve payment of the bills totaling \$60,190.10 through 11/28/22. The motion carried.

12. Financial Statements

A. October 2022 Revenue and Expenditure Report.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the October 2022 Revenue and Expenditure report. The motion carried.

13. Pleas and Petitions

Guy Conti spoke of the meeting he and Martha Kern-Boprie had with Patrick Pigott. Guy and Martha will meet with Nahid Sanii-Yahyai and Juan Bradford to convey comments from Patrick.

Juan Bradford thanked the park commissioners for their vote of confidence in expanding his role to full-time.

14. Adjournment

It was moved by Greg Vessels and supported by Guy Conti to adjourn at 7:47 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary