

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JULY 18, 2022
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on July 18, 2022, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee, Trustee Nancy Caviston, Trustee Bill Secrest, Trustee Bernice Lindke, and Trustee Rhonda McGill.

Absent: None

4. ADOPTION OF AGENDA

It was moved by Trustee McGill, supported by Trustee Caviston, to adopt the agenda with the addition of adding: Letter F under Reports, Treasurer's Invest Report

Clerk Findley stated this report should be submitted in advance for the Board packet.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. SPECIAL MEETING OF JUNE 13, 2022

It was moved by Treasurer Lewis, supported by Trustee Caviston, to approve the minutes of the special Board meeting of June 13, 2022 as presented.

The motion carried by unanimous vote.

B. REGULAR MEETING OF JUNE 21, 2022

It was moved by Trustee McGill, supported by Trustee Lindke, to approve the minutes of the regular Board meeting of June 21, 2022 with the correction on page seven.

The motion carried by unanimous vote.

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6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Ellen Kurath, 2204 Hickman Rd., asked if there was a permit for AT&T to substitute the fiber optic for the copper. She also asked about the public packet for the Board meeting. Clerk Findley explained why it was not in the board room. Clerk Findley did go and get the public board packet and gave it to Ms. Kurath.
- Brenda Baker, 8512 Ashton Ct., inquired about the fiber optic being replace by copper and her concerns about not having a landline. Supervisor Schwartz stated he is going to find out what is happening.
- Gilda Myles, 1847 Manchester Dr., shared her concerns regarding Oakbrook subdivision. She asked for clarification regarding trees in the subdivision. Supervisor Schwartz stated the trees between the curb and sidewalk are generally an easement held by the Road Commission. He stated the owners have the responsibility to maintain the trees. Ms. Myles stated this needs to be explained to new homeowners. Supervisor Schwartz explained the only requirement is for fire trucks to be able to go through. She asked about the Oakbrook sign and asked about getting another trash can at Fireman's Park. Supervisor Schwartz stated there is a claim with the insurance company regarding the Oakbrook sign. Ms. Myles asked if the ordinance officer could be more proactive.
- Irma Golden, 1585 Sheffield Dr., asked for understanding on why people do not mow their lawn and asked why the ordinance officer does not drive through the subdivisions. She asked for the issues which are presented to the Board to be followed up in the meetings.
- Jan Piert, 2172 Anns Way, stated she appreciated reading Trustee McGill's summary of meeting with the department heads in the Township. She would like to see how the recommendations are going to be addressed. Ms. Piert asked for an update on the speedbumps on Stevens Dr. Supervisor Schwartz stated this is not in the Township's control and had the understanding that the Road Commission was going to do another speed study. Ms. Piert stated this is a public safety concern. Supervisor Schwartz stated the Road Commission has standards to adhere to.
- Tom Brennan, 1651 Sheffield Dr., stated his concerns regarding traffic in the Township. Supervisor Schwartz explained the Road Commission has the authority over the roads.
- Matt Schuster, 5766 Geddes Rd., stated his ongoing concerns regarding the Private Road Ordinance and requiring a private road permit. He stated there is an 8-foot drop that has been incorporated inside the right-of-way. He has asked for the Board to appeal. He has also filed an appeal to the Washtenaw County Board of Construction Appeals Board because the construction is in violation of the retaining walls being constructed on his parcel. Mr. Schuster is asking the Trustees to enforce the Private Road Ordinance and would like to be on the Board agenda. Supervisor Schwartz stated he does not want to make too many

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comments because of the ongoing litigation. Supervisor Schwartz stated he would have the Township attorney give his attorney a call.

7. PRESENTATIONS AND PUBLIC HEARINGS

None

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- Shostack Builder was able to get the legislature to appropriate another \$15 million to Salem Township for water and sewer. The documents are the updates to Michigan Economic Development Corporation (MEDC) who oversees the grants and gave them a progress update. They are resubmitting permits for a forcemain contractor. This appears to be Salem Township coming back to get a sewermain through Superior Township. Senator Irwin and Representative Peterson have been alerted.. This is out of order in the legislative process. This issue has not gone away totally. There is a \$15 million dollar appropriation in the state's budget to give Salem Township the funds for the construction of utilities in their urban service district. There are no conditions on the funds. Salem Township took the first \$10 million dollars to connect to the Great Lake Water Authority. There were no conditions on the grant. Bridge magazine has been following this project. Senator Irwin has been made aware to keep an eye on the amendment of the public act the Township has been relying on. Supervisor Schwartz stated this is why it would be a good idea to have a lobbyist in Lansing.
- There has been \$3 million dollars awarded to Washtenaw County Parks & Recreation through Congresswoman Dingell for a specific location in Ypsilanti Township. He suggested to Coy Vaughn, Director of Washtenaw County Parks & Recreation, to look at the Cheney Elementary School location on Clark Rd. There is some momentum among the County Commissioners to have something happen by the end of the year. There is a concept to build a recreation center that has a community center component to it. He explained if this goes forward then Cheney School would be deconstructed. Clerk Findley stated this is the first she is hearing about the meetings with Coy Vaughn. She stated she has met with the County Administrator and is confused. She explained nothing has been set. She explained Administrator Dill stated in the Community Center Advisory Committee meeting, that nothing is set in stone. She explained hopefully a community center and a YMCA operated building will be constructed. She stated her concern is that nothing is set and that Pastor Wimberly has questioned whether Cheney is the best location for the community center. Clerk Findley stated this facility is for the residents of the Charter Township of Superior. She explained concern with comments about why a center would be built right down the street from Ypsilanti Township Community Center. She stated there is possibility of merging the community center with the YMCA. She explained needing

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funding for the center. Supervisor Schwartz stated the \$3 million cannot go towards a community center in the Township. Clerk Findley stated the \$3 million can go towards the facilities. Treasurer Lewis asked who is given the permission to release the \$3 million. Supervisor Schwartz stated the chairman of the Appropriations Committee and House of Representatives. He explained the potential cost of the recreation center was estimated to be \$25 million dollars, to rehab Cheney would be \$10.5 million dollars, to rehab half of it would be \$7.5 million, and to build a new facility would be \$500.00 per square foot. There was discussion around what was discussed during a zoom meeting last week. Trustee Secrest stated a community center adjacent to the library would be a great idea. He explained he knows some local stakeholders who would be interested in partnering with it.

B. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE

- During citizen participation, Jan Piert and Kelly Goolsby addressed concerns regarding standing water and flooding in Fireman’s Park. She would like the drainage issue corrected so that further improvements can be made to the park.
- Youth tennis lessons have begun and will run weekly through July 27th.
- Summer Playground Camp has also commenced and will be continuing through August 18th. The camp has full enrollment and a wait list has been established.
- Juan provided an update on the work being done by the Community Center Advisory Committee. Marion Morris asked about the need for another community center since Ypsilanti Township has a center a few miles from the Cheney School location. She is concerned about the cost of the center.
- A resolution was adopted designating July 2022 as Park and Recreation Month.
- During Pleas and Petitions, Greg Vessels reported that the trash on LeForge Rd has been removed and a request for holding Movie Nights at Community Park and Fireman’s Park was made by Kelly Goolsby.

C. ARPA FUNDS COMMITTEE REPORT – ARPA COMMITTEE

Clerk Findley commented that the members which were approved for the committee were changed. Trustee McGill clarified the Treasurer removed herself due to tax season. Trustee McGill also explained the need for the committee. Treasurer Lewis asked Trustee Secrest if he would be willing to serve. The committee met last Wednesday, July 13th. Trustee McGill stated this committee is only to provide recommendations to the Board. They are recommending to the Board to take into consideration to use ARPA funds to make all curb cuts ADA compliant but also to align with the sidewalk ordinance. She explained OHM coming to the Board with a priority list of sidewalks in the Township.

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Trustee McGill explained speed bumps on Stephens Dr. would be priority number two. She explained the Board putting some pressure on the Road Commission or Sheriff's Department. She stated this issue needs to be addressed.

The third recommendation would be Fireman's Park drainage issue.

The fourth recommendation would be ongoing community center activities being established for the children. Trustee Secrest has recommended some activities at the Township preserves.

The additional requests include Barrier Busters program for residents in emergency situations. Trustee McGill stated there needs to be a budget to show fairness in the community.

Trustee McGill acknowledged the Community Center Advisory Committee for all the amazing work they have completed under the guidance of Clerk Findley and Pastor Wimberly. She also acknowledged Justin Harper who runs a program on Saturday mornings from 10:00 am to 11:30 am in the Sycamore Meadows and Danbury Green. He explained this program is to help develop problem solving and life skills.

Clerk Findley stated the ARPA report is outstanding.

D. COMMUNITY CENTER ADVISORY COMMITTEE UPDATE – CLERK FINDLEY

Clerk Findley stated she gave the report during the Supervisor's report.

E. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Trustee McGill supported by Treasurer Lewis, that the Superior Township Board receive all reports.

The motion carried by unanimous voice vote.

F. TREASURER'S INVESTMENT REPORT

9. COMMUNICATIONS

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**A. SUMMARY OF MEETINGS WITH TOWNSHIP DEPARTMENTS: TRUSTEE
RHONDA MCGILL**

Trustee McGill explained her reasoning behind meeting with the Department Heads in the Township. She has provided some recommendations to the Board. She stated talent retention is concerning to her and is recommending a wage study. She also explained her concerns with growth plan and evaluation process with employees. She stated Mary Burton runs a tight ship at the Utilities Department, and that she has notice they are understaffed and have outdated equipment. She explained her concerns for the four Utility Department employees who will probably be at retirement age in the next ten years. She stated the sign at the corner of Prospect and Clark would be a great thing to update and suggested getting a system to be able to text residents with updates from the Township.

Trustee McGill stated she met with the Fire Chief and now has an understanding why there is a need for two fire stations and the needed updates for the station south of Geddes Road. She stated she met with Laura Bennett and Paula Calopisis. She mentioned they would like to make a current, temporary employee to a full-time employee. Trustee McGill explained having an updated personnel manual is so important. She stated there is definitely a need for more Township employees. She thanked all the department heads for the amazing work they are doing in the Township.

Clerk Findley commented that the electronic signage was pulled from last month's agenda because the bid was expired, and she asked Mary Burton to get multiple bids from different companies. The cost of the sign would be split between multiple departments. She also commented on the personnel manual and the update would be brought to the September meeting. She will ask all department heads tomorrow for the job descriptions of all their employees and an organizational chart. Trustee McGill was surprised that there was no organization chart for the Township. Supervisor Schwartz explained the org chart is established by the statutes. Trustee McGill stated Parks & Recreation does not report to the Board of Trustees, but they report to the Parks & Recreation Commission.

Supervisor Schwartz explained employees currently receive a longevity bonus, educational bonus, and wellness incentive.

**B. UPDATE EMAIL REGARDING VIRTUAL MEETINGS EQUIPMENT FOR
TOWNSHIP HALL: KETON PERKINS**

Clerk Findley explained the update regarding the equipment upgrade for the Township Hall. She explained the supply chain issue with specific equipment. There cannot be an estimated completion date.

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

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A. RESOLUTION 2022-41, APPROVE AN AGREEMENT WITH JAMEEL S. WILLIAMS

Supervisor Schwartz explained the background information regarding how Jameel Williams became the ordinance attorney for the Township.

The following resolution was moved by Treasurer Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE AN AGREEMENT WITH JAMEEL S. WILLIAMS

RESOLUTION NUMBER: 2022-41

DATE: JULY 18, 2022

WHEREAS Charter Township of Superior retains and employs Jameel S. Williams to represent the Township in connection with various civil and criminal ordinance prosecution as directed by the Township, and

WHEREAS Jameel Williams agrees and understands that he serves at the will and pleasure of the Township Board of Trustees. He may be terminated at any time and the only claim he will have is compensation for work he performed prior to the date of termination, and

WHEREAS the Township agrees to pay Jameel Williams fees calculated on the basis of time expended at an hourly rate of one hundred fifteen dollars and no cents (\$115.00) with a minimum billing segment of two-tenths (0.2) of an hour.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to approve the agreement with Jameel S. Williams at an hourly rate of \$115.00.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on July 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

July 18, 2022

Date Certified

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Jameel Williams thanked the Board for the opportunity to learn and represent the Township. Trustee Lindke asked Jameel Williams how many cases he has represented in Superior Township. Jameel Williams explained hundreds and is on the court docket every week. Supervisor Schwartz explained that Jameel Williams represents the Township on misdemeanors and civil infractions in the District court. Trustee Lindke asked if this is a County responsibility.

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Treasurer Lewis, Supervisor Schwartz, Trustee Secret, Trustee Lindke, and Trustee McGill

Nays: None

Absent: None

The resolution passed by unanimous vote.

B. RESOLUTION 2022-42, APPROVE AN AGREEMENT WITH VICTOR LILLICH

Supervisor Schwartz explained the Township has used Victor Lillich for blight cases. He stated that there was four attorneys when he started at the Township. Trustee Lindke asked if Victor could come to a meeting for the Board to meet him. Clerk Findley stated she very seldom signs checks for Victor Lillich. Supervisor Schwartz stated he wasn't able to attend the meeting this evening because he spends half the year in Mexico. Trustee Lindke asked if we could hold off on this contract tonight. Supervisor Schwartz asked that they authorize his check for the invoice Victor Lillich submitted.

It was moved by Clerk Findley supported by Treasurer Lewis to table this resolution to the next month's meeting.

It was tabled by unanimous voice vote.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE AN AGREEMENT WITH VICTOR LILLICH

RESOLUTION NUMBER: 2022-42

DATE: JULY 18, 2022

WHEREAS Charter Township of Superior retains and employs Victor Lillich to represent the Township in connection with all Township matters referred to him by the Township, and

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WHEREAS Victor Lillich agrees and understands that he serves at the will and pleasure of the Township Board of Trustees. He may be terminated at any time and the only claim he will have is compensation for work he performed prior to the date of termination, and

WHEREAS the Township agrees to pay Victor Lillich fees calculated on the basis of time expended at an hourly rate of one hundred eighty dollars and no cents (\$180.00) with a minimum billing segment of one-eighth (0.125) of an hour.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to approve the agreement with Victor Lillich at an hourly rate of \$180.00.

C. RESOLUTION 2022-43, APPROVE AN AGREEMENT WITH FRED LUCAS

The following resolution was moved by Trustee Lindke supported by Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE AN AGREEMENT WITH FRED LUCAS

RESOLUTION NUMBER: 2022-43

DATE: JULY 18, 2022

WHEREAS Charter Township of Superior retains and employs Fred Lucas to represent the Township in connection with all Township matters referred to him by the Township, and

WHEREAS Fred Lucas agrees and understands that he serves at the will and pleasure of the Township Board of Trustees. He may be terminated at any time and the only claim he will have is compensation for work he performed prior to the date of termination, and

WHEREAS the Township agrees to pay Fred Lucas fees calculated on the basis of time expended at an hourly rate of two hundred dollars and no cents (\$200.00) with a minimum billing segment of two-tenths (0.2) of an hour.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to approve the agreement with Fred Lucas at an hourly rate of \$200.00.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution

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adopted at a regular meeting of the Charter Township of Superior Board held on July 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

July 18, 2022

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Treasurer Lewis, Supervisor Schwartz, Trustee Secret, Trustee Lindke, and Trustee McGill

Nays: None

Absent: None

The resolution passed by unanimous vote.

D. RESOLUTION 2022-44, APPROVE AN AGREEMENT WITH TAZ NETWORKS

Matt Vincent from Taz Networks was present at the Board meeting. He appreciates the support and business over the years. Supervisor Schwartz stated he informed Taz Networks of the Township going out for bid for IT companies and that Taz would allow the Township to do a six month lease in the mean time.

The following resolution was moved by Clerk Findley supported by Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE AN AGREEMENT WITH TAZ NETWORKS

RESOLUTION NUMBER: 2022-44

DATE: JULY 18, 2022

WHEREAS, TAZ Networks took over for Nimble Systems of Ann Arbor in 2019, and

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WHEREAS, Taz Networks has submitted an updated agreement with a monthly service fee of \$1,492.50 per month, and

WHEREAS, this agreement includes unlimited service desk and remote support, unlimited onsite labor when needed, 24x7x365 network and device monitoring, anti-virus/anti-spyware/anti-malware for all servers, server security patching, documentation, backups (onsite), SLA response – 2 hours, strategic technology planning/virtual CIO services, contract management, preferred hourly rate on all additional projects or additional onsite support will be invoiced separately.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to approve the agreement with TAZ Networks for the monthly service of \$1,492.50.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on July 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



July 18, 2022

Lynette Findley, Township Clerk

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Treasurer Lewis, Supervisor Schwartz, Trustee Secret, Trustee Lindke, and Trustee McGill

Nays: None

Absent: None

The resolution passed by unanimous vote.

The Board recessed for a few minutes.

E. RESOLUTION 2022-45, AWARD ROTONDO CONSTRUCTION CORPORATION WITH THE 2022 RESIDENTIAL SIDEWALK REPAIR PROGRAM

The following resolution was moved by Trustee McGill supported by Trustee Secret.

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Trustee Lindke asked why the estimate was greater than what the cost is actually going to be. She also stated the ordinance tells us how to go about repairing sidewalks. She asked OHM how the project is advertised for bids. George Tsakoff explained the project is advertised on MITN (Michigan Inter-Governmental Trade Network) and works with Clerk Findley to do this. OHM prepares all the documents. Trustee Lindke asked why only one bid was received. George explained the lack of contractors and cost of materials. Trustee Lindke stated most of her questions are for the Board and who should actually pay for the sidewalks. She believes the ordinance already spells it out. She stated she called around to other Townships.

Treasurer Lewis asked if the ordinance could be summarized. Supervisor Schwartz stated the Board agreed to repair the defective sidewalks in Washington Square, Panama, and Harvest Lane. The Township Ordinance requires them to be fixed. Now, the Board has gotten notice that there are defective sidewalks and they must be fixed. Trustee Lindke stated she talked to Canton Township, and they go through their neighborhoods every year. Our ordinance gives our residents 90-days to fix their sidewalks. Supervisor Schwartz stated OHM has done this for the Township the past few times. Trustee Lindke stated we should look at doing this every five years or more often. Supervisor Schwartz stated that his understanding was that the Board decided to do Washington Square, Panama, and Harvest Lane and complete the defective sidewalks with the ARPA funds. Clerk Findley stated she disagrees that it was not determined that the ARPA funds would be used. Trustee Lindke agreed with Clerk Findley. Trustee Lindke stated the Township is now aware of it and now liable. Trustee Lindke stated in the ordinance there is a provision for paying for those in the poverty exemption qualification. Supervisor Schwartz stated Paula Calopisis pulled the poverty report and there are only two households in all of those areas.

Trustee McGill stated she has done her research and quoted minutes from January 18, 2022 meeting. She stated she received a call from Brenda McKinney who received a complaint from a resident about the sidewalks. Supervisor Schwartz stated he hopes to put a non-motorized trail on the south side of Wiard Road. There will be a development agreement coming to the Township for the lots south of Wiard Road. We will request and require a non-motorized path to the Ypsilanti Township border. Supervisor Schwartz stated he thinks there will not be many who are able to qualify for poverty exemption. Trustee McGill stated there are probably residents who have not requested it. Supervisor Schwartz stated it has been advertised in Superior Scenes. Trustee Caviston asked if the bills could be sent out and then residents can determine if they meet the poverty threshold. Trustee Lindke explained this is exactly how it is laid out in the ordinance. Trustee Lindke then read the Sidewalk Ordinance. Supervisor Schwartz explained the Township now has the duty to repair the sidewalk. George Tsakoff explained the sidewalks were evaluated based on the Sidewalk Ordinance. ADA compliance was not looked at on the sidewalks. Trustee McGill stated that was asked. George Tskaoff explained that is not in our ordinance.

Supervisor Schwartz stated the Board has to decide on what degree the Township wants to enforce it. Trustee Caviston stated the homeowners should be held responsible. Trustee Caviston asked which department is responsible for this project. Clerk Findley stated she has

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documentation that the Building Department was/is responsible. Supervisor Schwartz stated he would assist with sending out the letters. Trustee McGill stated the Building Department needs to put this in their processes every five years. She also suggested the letter be reviewed by the Board prior to sending out to the residents and send a copy of the ordinance. Supervisor Schwartz asked if OHM could break each address down. Treasurer Lewis stated this is a safety issue, and we need to get the ball rolling. Clerk Findley stated this would be a great addition to Supervisor Schwartz portion of the newsletter. Supervisor Schwartz stated the Board definitely wants the ramps done to be in ADA compliance. George asked if we should ask Rotondo about doing the ramps this fall. Trustee McGill stated there is a commitment we have made to the residents to get the sidewalks completed. Supervisor Schwartz asked what the poverty exemption will be for the sidewalks. Trustee McGill stated the poverty exemption is already stated in the ordinance. There was continued discussion around the poverty exemption and what would be included in the letter to residents.

It was moved by Trustee Caviston supported by Trustee Lindke to table this resolution to the next month's meeting.

It was tabled by unanimous voice vote.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AWARD ROTONDO CONSTRUCTION CORPORATION WITH
THE 2022 RESIDENTIAL SIDEWALK REPAIR PROGRAM**

RESOLUTION NUMBER: 2022-45

DATE: JULY 18, 2022

WHEREAS a sealed bid for the 2022 Residential Sidewalk Repair Program project was received on Thursday, June 30, 2022, from Rotondo Construction Corporation for two separate divisions of work, and

WHEREAS Division I – Washington Square, Panama Avenue and Court, and Harvest Lane Vicinity was bid for the amount of \$451,664.00. Division II – Oakbrook was bid for the amount of \$364,144.00.

WHEREAS the Board of Trustees is recommending awarding the bid to Rotondo Construction Corporation to complete only Division I in 2022 construction season.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to approve Rotondo Construction Corporation to complete Division I in the amount not to exceed \$451,664.00 and be paid by the American Rescue Plan

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Act (ARPA) funds.

**F. RESOLUTION 2022-46, APPOINT SUPERIOR TOWNSHIP BOARD MEMBERS TO
SERVE ON CHARTER TOWNSHIP OF SUPERIOR COMMITTEES,
COMMISSIONS, BOARDS AND AUTHORITIES**

The following resolution was moved by Treasurer Lewis supported by Clerk Findley.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION APPOINTING SUPERIOR TOWNSHIP BOARD MEMBERS
TO SERVE ON SUPERIOR TOWNSHIP COMMITTEES, COMMISSIONS,
BOARDS AND AUTHORITIES**

RESOLUTION NUMBER: 2022-46

DATE: JULY 18, 2022

Planning Commission	Lynette Findley
Park Commission Liaison	Bernice Lindke
Zoning Board of Appeals	Lisa Lewis
Supervisor Pro Tem	Rhonda McGill
SEMCOG	Ken Schwartz/Lynette Findley
Superior Scenes	Nancy Caviston
Dixboro Design Review Board	Ken Schwartz/Lynette Findley
Wetlands Board	Nancy Caviston
WATS	Ken Schwartz
County Non-Motorized Trail Committee	Ken Schwartz
Election Commission	R. McGill /B. Secrest /L. Findley
Washtenaw Co. Solid Waste Authority	Bernice Lindke/Rhonda McGill
Urban County	Ken Schwartz/Lynette Findley

CERTIFICATION STATEMENT

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Lynette Findley, Township Clerk

Date Certified

The resolution passed by unanimous voice vote.

G. RESOLUTION 2022-47, APPROVE THE AGREEMENT BETWEEN THE WATER/WASTEWATER PROVIDER, COMMUNITY ACTION AGENCY, AND MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) FOR PARTICIPATION IN THE LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM

Supervisor Schwartz explained the resolution. The only downside is the utility bills cannot be placed on the residents tax roll.

The following resolution was moved by Trustee Secrest supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE AGREEMENT BETWEEN THE
WATER/WASTEWATER PROVIDER, COMMUNITY ACTION AGENCY, AND
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) FOR
PARTICIPATION IN THE LOW-INCOME HOUSEHOLD WATER ASSISTANCE
PROGRAM**

RESOLUTION NUMBER: 2022-47

DATE: JULY 18, 2022

WHEREAS, this agreement is between the water/wastewater provider, Community Action Agency and MDHHS for participation in the Low-Income Household Water Assistance Program; and

WHEREAS, this memorandum of understanding (MOU) is effective through September 30, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior

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Board of Trustees hereby resolves to approve the agreement between the water/wastewater provider, Community Action Agency and MDHHS for participation in the Low-Income Household Water Assistance Program.

CERTIFICATION STATEMENT

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July 18, 2022

Lynette Findley, Township Clerk

Date Certified

The resolution passed by unanimous voice vote.

H. SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS SEMCOG DUES FOR 2022-2023

The motion was moved by Trustee McGill supported by Trustee Lindke.

The motion was approved by unanimous voice vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Clerk Findley supported by Treasurer Lewis, to receive bills for payment and record of disbursements.

Trustee Lindke asked why Jameel Williams was paid \$1,623.00 without a contract. She wants to hold the Board accountable for this. Supervisor Schwartz and Clerk Findley stated that someone made a mistake. Trustee Lindke mentioned that Robert Acton, the mechanical and plumbing inspector, was paid \$9,450.00 for the last month. She stated that is a lot of money that we are paying for those services. She would like a budget for that position. Supervisor Schwartz stated he could send her the list based off last years inspections. Supervisor Schwartz stated him and Clerk Findley discussed talking with Bill Balmes after Labor Day and see what he can take over in regards to the building inspections. Clerk Findley stated he should be taking them over. Trustee Lindke stated there was an overcharge on the credit card. Supervisor Schwartz stated this is the way BS&A sets it up.

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Trustee McGill asked why Bill Balmes and Keith Lockie's cell phone stipends are different amounts than other's cell phone stipends. Treasurer Lewis explained BS&A automatically picks up the first line.

The motion carried by unanimous voice vote.

13. PLEAS and PETITIONS

- Kelly Goolsby, Ypsilanti Township resident who works in Superior Township and advocates for Superior Charter Township residents, asked that the Board offer the residents a 10% or 20% discount for the sidewalk repair and use the \$2.2 million dollars of un-allocated funds for the ADA sidewalks and sidewalks that residents cannot afford. She stated a lot of families are suffering still. She asked that the Road Commission allow a timeframe of when the speed study is put up. Supervisor Schwartz explained the Road Commission does not let the public know when this is. Ms. Goolsby asked when the committee would know how the ARPA funds will be spent. Supervisor Schwartz stated the Board could work with non-profit organizations and provide them with funds to be allocated specifically to Township residents. He stated maybe utilizing Barrier Busters. Clerk Findley stated Barrier Busters cannot do that. Trustee Lindke stated she talked with Teresa Gillotti today and stated she could help the Township with this. Trustee Lindke also talked with the Health Department about them receiving ARPA funds.
- Trustee Lindke wanted to make sure the Township stopped payment to Jeff Castro. Supervisor Schwartz explained Jeff is not a contractual employee. He stated you cannot stop paying someone who is an employee. Trustee Lindke stated as a Board, they approved stopping payment to Mr. Castro. Trustee McGill asked if he was not paid for two pay periods then what was he paid for last week. Supervisor Schwartz stated he was training Rickey Harding on the new cross connection program. Supervisor Schwartz stated you can even ask George Tsakoff that Jeff Castro has a lot of knowledge. Supervisor Schwartz stated Rickey Harding went to Jeff Castro's house to learn this.

Trustee McGill stated Jeff Castro has fulfilled the duty he was hired to do. She stated she is very confused on what Jeff Castro's role is. Trustee Lindke stated the Utility Department needs additional staff. Supervisor Schwartz stated you should be careful what you say because Jeff Castro is an employee and has a right to have a closed session. He stated only the Board can terminate an employee. The Board only made a motion to stop his payment. Trustee Lindke stated why Jennifer Neff being terminated was not taken to the Board. Trustee McGill stated this is why there needs to be a process. Supervisor Schwartz stated the personnel policy and statute states the process of the Board hiring and firing. Trustee Lindke stated Jeff Castro was never an employee. Supervisor Schwartz stated Jeff Castro needs to be paid for the work he has done. Trustee Lindke stated the Board should get Fred Lucas' input on this.

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14. ADJOURNMENT

It was moved by Trustee Lindke supported by Clerk Findley, that the meeting be adjourned. The motion carried and the meeting adjourned at 10:28 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor