



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

OCTOBER 2022

Regular Meeting

will be held

MONDAY, OCTOBER 24, 2022 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

(Corner of Cherry Hill & Prospect)

Current COVID-19 protocols will be in place

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Juan Bradford	Marion Morris
Guy Conti	Patrick Pigott
Martha Kern-Boprie	Nahid Sanii-Yahyai
Terry Lee Lansing	Riley Schofield
Bernice Lindke	Gregory Vessels

Superior Township Parks & Recreation Commission

OCTOBER 2022

Regular Meeting

will be held

MONDAY, OCTOBER 22th @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL



PARKS &
RECREATION



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RECREATION

PARKS & RECREATION COMMISSION REGULAR MEETING
October 24, 2022 @ 6:30 P.M.
AGENDA

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) September 26, 2022
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Patrick Pigott Resignation Letter
- 9) OLD BUSINESS**
 - A) Five-Year Plan Update
 - B) Community Center Advisory Committee Update
 - C) Parks & Recreation Commission By-Laws
 - D) Event Sponsorship Policy
 - E) Ypsilanti Township Parks & Recreation Facilities
- 10) NEW BUSINESS**
 - A) "Christmas Tree Lighting" Volunteer Sign-up
 - B) Board of Trustees Resolution to Provide Youth Services in Qualified Census Tract
 - C) Parks & Recreation Director Hours
 - D) Healthy Habits Start Now (HHSN) Partnership
 - E) Mower Quotes
 - F) Fireman's Park Drainage Improvements OHM
- 11) BILLS FOR PAYMENT**
 - A) September 27, 2023 – October 24, 2023
- 12) FINANCIAL STATEMENTS**
 - A) September 2022 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: November 28, 2022 @ 6:30 pm



Superior Charter Township Park Commission
Regular Meeting
September 26, 2022

Proposed Minutes

1. Call to Order
The meeting was called to order by Chair Marion Morris at 6:30 pm.
2. Roll Call
Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Riley Schofield, Gregory Vessels, Guy Conti, Terry Lee Lansing

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Parks Director; Patrick Pigott, Maintenance Supervisor & Recreation Coordinator
3. Flag Salute
Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
 - A. August 22, 2022
It was moved by Nahid Sanii-Yahyai and supported by Guy Conti to approve the minutes of 8/22/22 as drafted. Marion Morris requested clarification of comments by Guy Conti in the Pleas and Petitions portion of the meeting. Clarification was provided. The motion carried.
6. Citizen Participation
There was none.
7. Reports
 - A. Chairperson – no report
 - B. Administrator
Juan Bradford submitted a written report. In addition to this he reported on contact from a resident of the Oakbrook subdivision who frequently walks past Norfolk Park. This resident works for a company that remediates botanical pests, and thinks he spotted two trees with “Oak Wilt” a plant pest. This resident would like to use Norfolk Park as a training site for company staff on identifying and remediating oak wilt. In return, the company would remediate trees in Norfolk Park at no cost to the township. Juan wishes to investigate, and if the company has a good reputation and there really is oak wilt present, pursue the company’s offer. Park Commissioners were supportive. Martha Kern-Boprie suggested contacting the county Road Commission and finding out if they are experiencing many cases of oak wilt along roadsides. Marion Morris suggested contacting the Agricultural Extension office in Washtenaw County and find out what local experienced staff there have with oak wilt.
 - C. Board Liaison
Trustee Bernice Liaison reported on three township board meetings.
August 15, 2022 Regular Board Meeting

Citizen Participation

Several residents complained about Spongy Moth infestation and requested directions in how to mitigate this problem.

Juan Bradford asked that ARPA funding be used for Parks and Recreation projects, especially for correcting drainage issues in Fireman's Park.

A resident complimented the Township Clerk on conducting the August election well.

A resident recommended that ARPA funds pay for emergency needs in the Qualified Census Tract and expressed concern about the lack of speed bumps on Stephens Drive in Washington Square subdivision.

OHM Advisors gave a presentation on pedestrian crossing improvements to provide safer access on MacArthur Blvd and Harris Road to the new library.

Supervisor Schwartz reported that a request for proposals has been issued for waste collection services in the township.

A new fire fighter received approval for hiring.

The township board approved the pedestrian crossing improvements for MacArthur Blvd and Harris Road.

A new Township Marquee sign was approved, to be located at the corner of Clark and Prospect Roads. The marquee will have electronic digital displays, thus eliminating the need to climb up and change letters to change the message.

September 1, 2022 Special Board Meeting

The purpose of this meeting was to discuss the 2023 Budget. Items related to Parks and Recreation follow:

Trustee Lindke stated that she supported fixing the drainage issue and installing fencing, grills and benches in Fireman's Park. Further, she recommended that the Board use an engineering firm to advise on fixing the drainage problem. Lindke also suggested that Parks and Recreation staff purchase additional playground equipment.

Marion Morris questioned the need for a fence and stated she would prefer funds be used for signage.

It was suggested that \$100,000 be included in the Parks and Recreation budget to cover the needs at Fireman's Park. \$50,000 of this amount would be funded through the ARPA monies, \$36,000 from Urban County and \$14,000 from the Township General Fund. This funding does not include playground equipment installation, nor does it address the drainage issue. Ken Schwartz asked Marion Morris to follow up with OHM to assess the drainage issue, and Marion agreed to get a proposal.

Trustee Lindke noted that approximately \$168,000 to date has been spent for capital improvement upgrades to the schoolhouse and property at the Dixboro Village Green. Furthermore, ground maintenance costs approximately \$18,000 per year. This is a hefty investment, and she suggested that the township have a discussion with the church regarding the possibility of the township purchasing the green for a park. Supervisor Schwartz noted that the property would have to be appraised. It was decided that the 2023 General Fund budget include \$7,000 for an appraisal.

There was discussion about the Plymouth Road Pathway and whether an appraisal of the easement on the property at 5300 Plymouth Road has been completed. Ken Schwartz explained the process that the township must follow to condemn the easement property for the pathway.

Another item of discussion centered on the need for sidewalk repair and the process to be followed for fixing sidewalks.

Other items discussed during the meeting focused on Utilities and the General Fund.

September 19, 2022 Regular Meeting

Citizen Participation

A resident on W. Clark Road, whose property has been unusable due to the vertical shaft located in her front yard, requested that she receive a waiver of property taxes for fair compensation.

Supervisor Schwartz said that was not possible and would offer something else that would be fair to the property owners.

Brenda Baker provided the board with a review of the three proposals for waste removal services.

Matthew Schuster gave a letter to the board RE: the "Notice of Decision of Construction Board of Appeals and Failure to Comply with Legal Requirements".

Presentations were given regarding:

1. The role of the Dixboro Green in the future of our township.
2. An update on the township Facebook page.
3. A proposal from a community group to provide programming to youth in our Qualified Census Tract (QCT); specifically Danbury Green and Sycamore Meadows apartment complexes.

A motion was made to provide \$200,000 in ARPA funds to CLR Academy (Community Leadership Revolution) for one year of programming targeted toward youth services in the QCT. The motion passed.

The resolution to accept the Washtenaw County Parks and Recreation Connecting Communities grant for costs related to the Plymouth Road Pathway development was passed.

The waste management services contract was awarded to GFL Environmental USA.

The 2023 preliminary budgets were received, and the 2022 budget amendment was approved.

D. Board Attendee

Terry Lee Lansing attended the 9/19/22 Township Board Meeting. She noted that Trustee Lindke's report was thorough. Terry Lee added that the report on the Township Facebook page was very enthusiastic. The page is functioning. Posts are made to it every Saturday. Supervisor Ken Schwartz indicated his support for purchasing Dixboro Green. The church may be interested in selling it. The township budgeted \$7,000 for the real estate appraisal. The township board meeting lasted three hours.

E. Park Steward

Juan spoke with Ellen Kurath. She is spreading deer skid in CHNP and Schroeter Park to safely repel pests.

Garlic Mustard has been found in Weatherbee Woods. CHNP needs a controlled burn in 2023.

F. Safety

Patrick Pigott reported there were no accidents or injuries in the past month. He is concerned about the safety of staff mowing the roundabout at Geddes and Superior Roads. Cars travel around it very fast, and place staff on mowers at risk when they enter and exit the roundabout. Park

Commissioners offered several suggestions, such as orange cones in the traffic lanes to alert drivers and slow traffic.

8. Communications

- A. Educational: Local Food Options
- B. Y on the Fly Sport Port at Fireman's Park

It was moved by Guy Conti and supported by Martha Kern-Boprie to receive the communications. The motion carried.

9. Old Business

- A. Five Year Plan Update

First drafts of the Five-Year Plan were distributed to the committee working on this, which is Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie and Paula Jefferson. Committee members were asked to complete the first review and send comments to Juan within one week.

- B. Community Center Advisory Committee Update

The committee is moving forward. It sounds like the community center will be an eastern county center in Superior Township. Most programming will be performed by the YMCA. Martha Kern-Boprie voiced concern about a governmental facility with all programming by a faith-based organization. Several commissioners responded that the YMCA is not currently a faith or evangelical focused organization.

- C. 2023 Parks & Recreation Budget Updated

The 2023 Budget was increased to Revenue and Expense of \$347,401 each. Additional revenue comes from the Township General Fund.

- D. Event Sponsorship Policy

Martha Kern-Boprie presented a memo on advantages and disadvantages of seeking and accepting sponsorship revenue for parks and recreation programs and facilities, and a draft policy on this. Chair Marion Morris asked commissioners to review this and discuss it in more detail at the October Park Commission meeting.

10. New Business

- A. "Nature Hunt Bingo" volunteer sign-up

The Nature Hunt Bingo event takes place October 8, 2022 at Cherry Hill Nature Preserve (CHNP). The event is scheduled from 1:00 pm – 3:00 pm. Volunteers should arrive no later than 12:30 pm. The following commissioners volunteered to help at this event.

Greg Vessels and his wife Amy Sarafian
Nahid Sanii-Yahyai
Marion Morris
Terry Lee Lansing

- B. Parks and Recreation Commission Bylaws

Commissioner Guy Conti reviewed the current Parks and Recreation Commission Bylaws and made suggestions for amendments. He reviewed all suggested amendments with Park Commissioners. Chair Marion Morris asked commissioners to review the suggested amendments and discuss them in more detail at the October Park Commission meeting.

- C. Ypsilanti Township Parks & Recreation Facilities

Commissioner Guy Conti spoke with Mr. Hines of the Ypsilanti Township Parks & Recreation staff about the possibility of Superior Township residents participating in Ypsilanti Township recreation programs at the same cost as Ypsilanti Township residents. Mr. Hines said he would investigate with his manager. Guy has not received a response yet from Mr. Hines. Juan spoke with Ken Schwartz about this. Ken said he would speak with Ypsilanti Township Supervisor Brenda Stumbo about it.

11. Bills for Payment

It was moved by Greg Vessels and supported by Martha Kern-Boprie to pay the bills totaling \$32,594.06 on 9/26/2022. The motion carried.

12. Financial Statements

A. August 2022 Revenue & Expenditure Report

It was moved by Terry Lee Lansing and supported by Nahid Sani-Yahyai to receive the August 2022 financial report. The motion carried.

13. Pleas and Petitions

Commissioners requested clarification on the event times for the Sport Port Program. Juan clarified the program takes place on Mondays from 5:30 pm to 6:45 pm, September 26 through November 14 in Fireman's Park.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Greg Vessels to adjourn the meeting at 7:05 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



1B

ADMINISTRATOR REPORT October 24, 2022

- Next Board of Trustees Meeting: Monday, November 21, 2022 @ 7:00 p.m.
Attendee: Commission Secretary Kern-Boprie
- Thank you to the P&R Commissioners and spouses that volunteered at the Nature Hunt Bingo and the Pumpkin Carving & Crafts Day events. Due to the size of our staff, it is important that Commissioners continue to volunteer at our special events to help make them successful.
- Preliminary reports from the oak trees at Norfolk Park are that they have tested negative for Oak Wilt. We are awaiting the result from a secondary test that was conducted. While that is good news so far concerning the health of the surrounding oak trees, we will still need to remove the two large oaks that have begun to die. One issue that may have contributed to their decline may be the standing water in the spring where these trees are located. We may need to explore options to facilitate draining this area so that more trees are not affected.
- After the Nature Hunt Bingo our passenger van was "dead". There was no power and we were unable to shift gears. We had to have it towed to the dealer. Repairs have been made and it is back in service
- The DNR's SPARK Grant will be opening this month. As you may recall I have previously included information regarding this grant with you. The grant awards will be in three rounds spread out through the fall 2023. My recommendation is that we utilize this opportunity to either make the entrance of Cherry Hill Nature Preserve ADA accessible or to complement the funds already allocated to Fireman's Park improvements.
- I met with John Copley and David Borneman at Cherry Hill Nature Preserve on October 13th to evaluate the Honeysuckle and Bittersweet infestation in the southwestern area of the preserve. There are also some smaller, localized areas of infestation in other areas. I requested that Mr. Borneman do some research and either make a recommendation or provide a quote to help mitigate the spread of these to invasive plants.
- We have hired Marco Aquirre as a Seasonal PT Park Maintenance employee. At the end of a 30-day probationary period, if he has performed satisfactorily, we will move him to Permanent PT.

Respectfully Submitted,


Juan Bradford

8A

Patrick Pigott

From: Patrick Pigott
Sent: Wednesday, October 5, 2022 8:02 AM
To: petermorris201@comcast.net; Nahid Sanii-Yahyai; Martha Kern-Boprie; Juan Bradford
Cc: Ken Schwartz
Subject: Resignation from Superior Parks and Recreation Supervisor position

To: Marion, Nahid, Martha and Juan

I regret to be resigning from Superior Township Parks and Recreation's Supervisor position effective October 18, 2022.

Due to the increasing obligations to my family, I will not be able to fully dedicate the time needed for this position. I have enjoyed working here and will work for a smooth transition and answer any questions in the future.

A signed copy of this letter will follow plus forwarded copy notifying all others concerned.

Sincerely,



Patrick S. Pigott
Maintenance Supervisor & Recreation Coordinator
Superior Township Parks and Recreation
575 E. Clark Rd.
Ypsilanti, MI 48198
cell: 734 652 0929
office: 734 480 5500

AC.



PARKS &
RECREATION

(First adopted in 1990; by-laws were revised and approved September 27, 1993, June 23, 1997, February 26, 2001, October 28, 2002, July 26, 2004, May 22, 2006, November 26, 2007, May 16, 2011, October 28, 2013, and December 21, 2015, October 24, 2022)

1. Name and Registered Office
The name of this commission is the Superior Township Parks and Recreation Commission (herein after referred to as the "Commission"), and its principal office is located at 575 E. Clark Road, Ypsilanti, MI 48198 or such other place as specified by the Commission.
2. Members of the Commission
The members of the Commission shall consist of seven persons to be elected in accordance with the statute.
3. Commissioner Vacancy
To fulfill a vacancy on the Commission, the following steps will be taken:
 - a. Public search for candidates
 - b. Review resumes
 - c. Publicly interview candidates
 - d. Make recommendations to the Township Board
4. Officers
The officers of the Commission shall be a Commission Chairperson, a Commission Vice-Chairperson, and a Commission Secretary.
5. Election and Term of Office
The officers of the Commission shall be elected annually by the commissioners. The election shall be held at the November meeting after the Parks election, and again at either the October or November meeting for each subsequent year of the term of office. Each officer so elected shall hold office for one year or until a successor is elected or qualified.
6. Nomination of Officers
In order to be elected to an office, a candidate must be nominated at either the October or November meeting, or at the November meeting in a Parks election year.
7. Removal of an Officer
An officer may be removed for cause by a majority vote of the commissioners.
8. Officer Vacancy
A vacancy in any office because of death, resignation, removal, disqualification or otherwise may be filled with a mid-term election, as necessary or as otherwise provided for in law.

9. Chairperson Absence

The Vice-chairperson shall act as Chairperson in the absence of the elected Chairperson.

10. Fiscal Year

The fiscal year is defined as the calendar year, beginning January 1 through December 31.

11. Meetings

a. All meetings will be held in accordance with the provisions of the Open Meetings Act [and other applicable law](#).

b. Regular meetings of the Commission are to be held monthly at a Superior Township building [or such other place as determined by the Commission](#). This schedule is subject to change, with posting as necessary. Each December the schedule for the following year will be posted on the Township website. Additionally, at least five days prior to each month's meeting, the meeting date and time will be posted on the Township website, at Township Hall and at the Utility Department Administration Building.

c. Special meetings of the Commission may be held, as called by the Commission chairperson, or as agreed to by the majority of the board members. Time and place of these meetings shall be announced 18 hours or more prior to the special meeting.

d. Quorum: A quorum of the Commission shall be 4 commissioners. An affirmative vote of a majority of the members present shall be necessary for the Commission to take any formal action.

e. Absent without Permission: Any elected official who absents him/herself from a regularly scheduled meeting without timely notification to the Administrator or the Chair shall be deemed absent without permission. Should this action occur three (3) times within the course of a 12-month period, such action shall be deemed misconduct of office.

f. Minutes: Prepared by the Commission Secretary, or a designated alternate, will be in writing and on file at the Parks and Recreation Administration offices, as well as in the Superior Township Hall. [Minutes prepared by the Secretary, but not approved by the Commission, shall first be approved by the Commission Chair, and then made available for public inspection within 8 days after each meeting and designated as "Unofficial Minutes"](#). Minutes approved by the Commission shall be available within 5 business days of each meeting, at which they were approved. Minutes will be posted on the Township website and will be made available to members of the public in accordance with the [Michigan Freedom of Information Act](#).

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g. Any commission member may request that their comments be made part of the minutes by stating, "For the record, please note that ...".

h. Agenda should be set and posted by the [Administrator-Director](#) of Parks and Recreation 5 days prior to the meeting at the Superior Township Hall and on the Township website [except when a special meeting is called on less notice, in which case, the agenda should be set and posted by the Administrator-Director of Parks and Recreation 18 or more hours prior to the meeting at the Superior Township Hall and on the Township website](#)

i. To place an item on the agenda, a commissioner shall contact the person charged with administration of the agenda or, if unavailable, the Chairperson or Administrator of the Commission.

j. Commissioners' meeting packets will be finalized and available for pickup at the Township Hall by 5:00 p.m. on the Wednesday prior to the Monday meeting for all regular meetings.

k. Notice of meetings shall be given to the local media as it is appropriate.

l. All issues brought before the commission must be related to the workings of the Parks and Recreation Department.

12. Order of Business – the suggested order of business shall be:

CALL TO ORDER
ROLL CALL
FLAG SALUTE
AGENDA APPROVAL
PRIOR MINUTES APPROVAL
CITIZEN PARTICIPATION
REPORTS [Chair, ~~Administrator~~ Director, Board Liaison, Board Meeting Attendee, Parks Steward(s), Safety]
COMMUNICATIONS
OLD BUSINESS
NEW BUSINESS
BILLS FOR PAYMENT
FINANCIAL STATEMENTS
PLEAS AND PETITIONS
ADJOURNMENT

and may be amended by the Commission at any time.

13. Conduct of Meetings

Commissioners wishing to speak shall first obtain the approval of the Chair, and each person who speaks shall address the Chair. Other persons at the meeting shall not speak unless called upon by the Chair. The Chair is responsible for the good order and discipline of the Commission meetings and shall call to order any person who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities.

14. Voting

Before casting a vote or participating in any deliberation, on a matter for which any Commissioner may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the other members. The member shall disclose the potential conflict of interest prior to the commencement of any discussion on the matter. For the purposes of this policy, conflict of interest is defined as:

- A. The Commissioner or an immediate family member is involved in any request for which the Commission is asked to make a decision. Immediate family member is defined as a spouse, mother, father, brother, son, or daughter, including an adopted child and a relative of any degree residing in the same household as the Commissioner.

- B. The Commissioner has a business or financial interest in the matter under consideration.
- C. There is a reasonable appearance of a conflict of interest, as determined by a majority vote of the remaining members of the Commission.

15. Vouchers

The Commission authorizes the Chairperson to sign the formal vouchers for Bills for Payment. If the Chair is unavailable, this responsibility falls to the Vice Chair. If neither officer is available, the Secretary may sign. Invoices that will accrue penalties if not promptly paid may be approved electronically by the Chair or Vice-Chair.

16. Parliamentary Procedures

Where procedure is not specifically outlined above, Robert's Rules of Order will prevail. However, the Commission may, by resolution at any time, and within its sole discretion, add, delete or modify any rules of order.

17. Financial Transactions

All financial transactions must be approved by the ~~Administrater~~Director of Parks & Recreation. The Parks and Recreation authorized personnel may spend up to ~~\$1,000.00~~an amount set by resolution of the Commission (but no less than \$1,000.00) without prior Commission authorization, if the item(s) purchased are within the budget and, if ~~they have the~~approved ~~ed~~ ed of by the ~~Administrater~~Director. Payroll may be paid in a manner consistent with the payroll schedule of the Township, in advance of Commission approval.

18. Amendments

These by-laws may be ~~altered or~~amended or appealed by the affirmative vote of a majority of the commissioners then in office at any two consecutive regular or special meetings ~~s-called~~ for that purpose.

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19. Power and Authority

The Commission's power and authority exists collectively, and no official Commission activity is to take place without approval of a majority of the Commission.

To: Superior Charter Township Park Commission
From: Martha Kern-Boprie, Park Commissioner
Subject: Sponsorship Policy
Date: September 26, 2022

90.
↗

I realized over the past few days that while I submitted memo containing my reasons for recommending against seeking and/or accepting sponsorships of parks events and facilities, I did not draft a policy. The text below contains my draft of policy governing sponsorships and other donations.

Superior Charter Township Park Commission
Policy governing sponsorships and donations

1. Definitions
 - A. Sponsorships: Financial contributions to the Superior Charter Township Park Fund toward the cost of programming and/or facility acquisition, improvement or maintenance in which the donor is publicly recognized for the financial contribution
 - B. Park Fund Programming
Recreation events, camps, classes conducted by the Superior Charter Township Park Staff
 - C. Facility Acquisition, Improvement, Maintenance
Purchase of real estate, construction of buildings and or other park facilities such as playground equipment and playing fields, purchase of maintenance equipment
2. Position Statement
 - A. The Superior Charter Township Park Commission will neither seek nor accept sponsorship contributions as defined in Section 1 A.
 - B. The Superior Charter Township Park Commission will accept donations from individuals or companies that do not receive any public acknowledgement of the donation(s).
 - C. Should a bid come in from a donor, and park staff are aware the bidder has donated, park staff will not give the bidder any higher ranking amongst other bidders, and will not inform the elected Park Commissioners that the bidder has contributed donations to the Park Fund.

103

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO PROVIDE YOUTH SERVICES IN QUALIFIED
CENSUS TRACT**

RESOLUTION NUMBER: 2022-57

DATE: OCTOBER 17, 2022

WHEREAS, Superior Charter Township Board by Resolution #2021-80 dated 12/20/21 received unanimous approval to direct all ARPA funds - a total of \$1,495,400 - to support the communities hardest hit by the COVID-19 pandemic; and;

WHEREAS, the ARPA funds must be used for lawful expenditures for services or activities in Superior Charter Township's Qualified Census Tract (QCT), and;

WHEREAS, lawful expenditures include services or activities provided by the Township's Parks and Recreation Department, and;

WHEREAS, the Board wishes to provide services to support the well-being and health of youth in the QCT, and;

WHEREAS, CLR Academy (CLR), a program run by the Mighty Oak Project, Inc., a 501(c)3 organization, has provided summer programs since June 2021 that concentrate on building a community focused wellness project aimed at developing leadership skills and critical thinking through the use of sports, reading, writing and mindfulness programs based on wellness and nutrition for youth in the QCT, and;

WHEREAS, the Youth Arts Alliance (YAA), a 501(c)3 organization, provides healing centered arts programming to youth, and has experience offering services to youth and families impacted by the justice system in Washtenaw County, and;

WHEREAS, the Board would like these types of services to be provided to young people throughout the school year; and,

WHEREAS, the Township's Parks and Recreation Department currently does not provide these types of services directly to youth in the QCT, and;

WHEREAS, it is lawful for a municipality to contract with a private organization to provide services for the Township, and;

WHEREAS, it is the intent of the Board that the Parks and Recreation Commission act expeditiously so that services to benefit the youth can be implemented in the current school year, and

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves that:

1. The Board directs the Parks and Recreation Commission to immediately enter into negotiations with The Mighty Oak Project's CLR Academy for the purpose of entering into a one-year contract with The Mighty Oak Project's CLR Academy to provide services and programs focused on sports, reading, writing and wellness to youth in the township's QCT.
2. The Board directs the Parks and Recreation Commission to immediately enter into negotiations with Youth Arts Alliance for the purpose of entering into a one-year contract with the Youth Arts Alliance to provide healing centered arts programming to youth in the township's QCT.
3. The total combined cost of the two contracts shall not exceed \$170,000.
4. Once the Parks and Recreation Commission has finalized their negotiations with The Mighty Oak Project's CLR Academy and with Youth Arts Alliance, the proposed contracts shall be submitted to the Township Board for final approval.
5. The contracts shall provide that if there are any capital expenditures for the purchase of personal property, such as motor vehicles to provide transportation services, such property shall be purchased in the name of the Township and the Township shall retain title after the termination of the contract.

107.

Overview of Partnership

Healthy Habits Start Now (HHSN) and Superior Charter Township Parks & Recreation Commission

Partners

Healthy Habits Start Now (HHSN)

Healthy Habits Start Now (HHSN) is a SNAP-Ed funded program that works to increase access to, and to increase the adoption of, health enhancing behaviors such as eating fruits and vegetables and engaging in regular physical movement. HHSN works collaboratively with community stakeholders to achieve these goals through direct education as well as policy, systems, and environmental change work.

Superior Township Parks and Recreation Commission

The Parks & Recreation Commission oversees the planning and development of the City's parks as well as coordinating Parks & Recreation activities for the Township.

Nature of Partnership

The Superior Charter Township Parks & Recreation Commission and HHSN agreed to complete both the Core and the Parks & Rec modules of the Promoting Active Communities (PAC) assessment tool together.

Promoting Active Communities (PAC) Assessment Tool

The PAC uses assessment and audit tools to pinpoint areas of strength and places for improvement related to evidence-based best practices. The self assessment modules allow communities to examine ways in which their policies, programs, and environments support active living. The modules, which require teamwork between community leaders and residents, generate ideas for community improvements.

The Superior Charter Township Parks & Recreation Commission will support the completion of the selected PAC modules by completing the components of the assessments and audits that request data they have access to as a community organization. HHSN will support the completion of the selected PAC modules by recruiting the participation of Superior Township residents to complete resident facing assessments and audits, with a focus on residents living on the southeast side of the township.

Based on PAC assessment results and subsequent community action plans, the Superior Charter Township Parks & Recreation Commission and HHSN will revisit and outline what partnership will look like through the action plan implementation.

10 E.

INTEROFFICE MEMORANDUM

TO: PARKS & RECREATION COMMISSION
FROM: JUAN BRADFORD, PARKS & RECREATION DIRECTOR
SUBJECT: ZERO-TURN MOWER QUOTES
DATE: OCTOBER 18, 2022

Quotes were solicited this month from three SE Michigan commercial landscape equipment distributors for a 2022 Exmark Lazer Z Diesel Zero-Turn Mower.

I had attempted to solicit quotes for this make of equipment in the spring of 2022 only to discover through conversations with distributors that there were no mowers meeting our specifications available. When recontacting the same three distributors this month I was able to locate a mower meeting our specifications available from Weingartz in Farmington Hills MI. for \$27,132.17

We have designated \$35,000.00 in the 2022 Budget to cover this expenditure.

The new mower would be replacing a 2009 TORO 4WD Diesel Mower

Other distributors contacted were Sell's Equipment of Woodhaven MI, and Boullion Sales & Service of Dexter MI.

I am recommending that we purchase a **2022 Exmark Lazer Z Diesel Zero-Turn Mower Model #EXLZS80TDYM724W0** from **Weingartz of Farmington Hills MI** for an amount not to exceed **\$27,132.17** as per their written quote dated 10/14/22. Quote #20464621-00

If you have any additional questions, please let me know.

WEINGARTZ EVERYTHING FROM LAWN TO SNOW

QUOTATION

To: **SUPERIOR CHARTER TWP**
 UTILITY DEPT
 575 E. CLARK RD.
 SUPERIOR CHARTER TWP, MI 48198

Quote #: **20464621-00**
 Date: 10/14/22
 Exp Date:

Attn:
 Phone: (734) 480-5500
 Email: RHARDING@SUPERIOR-TWP.ORG

Prepared By: **Brenton Linville - FH CSR**
 Phone:
 Email: blinville@weingartz.com

Product number	Product and Description	Qty	Sale Price	Total
EXLZS80TDYM724W0	Lazer S-Series Diesel 3TNV80FT Yanmar 72" List Price: \$29,525.00	1	\$26,599.00	\$26,599.00
Zero Down Time	Weingartz Commercial 1 Hour Service Program List Price: \$0.00	1	\$0.00	\$0.00
EXMK726	Exmark Mulch Kit 72 Next Gen List Price: \$533.17	1	\$533.17	\$533.17

Total \$27,132.17
 Invoice Total \$27,132.17

Approved By

Customer

Date

Weingartz Representative

Date

DESCRIPTION	SPECIFICATIONS	FEATURES	DOCUMENTS	VIDEOS
Grade	:	Commercial		
Engine	:	Yanmar 3TNV80FT		
Type	:	Zero Turn Rider		
Deck Construction	:	Floating		
PTO Engagement	:	Integrated wet clutch system		
Maximum Forward Speed	:	11 mph		
Cutting Width	:	72 in		
Engine Displacement	:	25 hp		
Engine Cylinders	:	N/A		
Cruise Control	:	No		
Steering Control	:	Lap Bar		
Transmission Style	:	Hydro Drive		
Transmission Type	:	Kanzaki KPS-18T Transmission, 15-quart oil capacity, spin-on filter, 18 cc shoe type pumps and 17.84 cubic inch Hydro-Gear HGM-H motors, hydraulic oil cooler.		
Fuel Tank Capacity	:	12 gallons		
Rear Wheel Size	:	26 x 12-12 in		
Wheelbase	:	N/A		
Minimum Cutting Height	:	1 in		
Maximum Cutting Height	:	5.5 in		
Total Length	:	99.6 in		
Total Width	:	84.9 in		
Special Features	:	<ul style="list-style-type: none"> • Yanmar 3TNV80FT Diesel engine • Patented Red Technology enables increased ability to control mower power and efficiency with defined performance modes • 72-inch UltraCut Series 4 cutting deck • Engine and radiator have been placed lower to the ground to provide an even lower center of gravity leading to improved traction and a smoother ride • Efficient and robust powertrain system provides less maintenance and longer service intervals • Tool-less belt access and removable floor pan makes servicing easy • 12 gallon capacity with two tanks to keep you mowing longer with fewer fill-ups • Hydraulic deck lift provides easy cutting height adjustment and quick transport • 26" x 12"-12" drive tires allow you to reach speeds up to 12.5 mph and provide superior traction and handling 		
Warranty	:	5 years or 2,000 hours (with no hour limit the first 2 years)		
California Residents	:	⚠ Warning: Cancer and Reproductive Harm - www.P65Warnings.ca.gov		



October 14, 2022

Juan Bradford
Parks and Recreation Director
Superior Charter Township
575 East Clark Road
Ypsilanti, MI 48198

RE: Fireman's Park Drainage Improvements
Preliminary Engineering Phase

Dear Mr. Bradford:

OHM Advisors (OHM) is pleased to submit this proposal for preliminary engineering services to Superior Charter Township (Township) for drainage improvements of Fireman's Park located along the north side of MacArthur Boulevard, west of Harris Road. We have prepared this proposal consistent with our understanding of the Township's intent for the park site.

PROJECT UNDERSTANDING

We understand the Township desires to improve drainage conditions of the Fireman's Park open field area. On September 13, 2022, we met onsite with the Township to discuss water ponding concerns and to assess existing conditions. At this initial site visit, various low-lying areas of grade and swales that had no drainage outlet were identified as areas where drainage improvements should be made. To the west and northwest of the park site, the Washtenaw County Water Resources Commissioner (WCWRC) maintains the existing Brookside drainage district. Drainage sent into the Brookside drainage infrastructure would require WCWRC's coordination and approval. Immediately north of the park site is an unnamed stream that does not appear to fall under the jurisdiction of WCWRC.

Our proposal includes preliminary engineering services to evaluate viability of drainage improvements of the park as well as providing an opinion of construction cost for proposed improvements. Below is our scope of services, schedule, fee, and assumptions related to this effort.

SCOPE OF SERVICES

We propose the following tasks and associated work to complete the preliminary engineering phase of this drainage improvement project.

- Provide topographic survey of the open field area within the park property boundary north of the playground. Topographic survey of the stream to the north of the park property and Brookside drainage infrastructure is not included in this scope of work.

A handwritten signature in blue ink, appearing to be the initials "JG", is located in the bottom right corner of the page.



- Establish current park property boundary on the west and north sides of the property as these locations will likely be the outlet for drainage improvements. We assume park boundary information can be gathered from record drawings and survey research.
- Request utility information (gas, electric, telecommunication, etc.) within the proposed grading and construction limits using the Miss Dig design portal and review record drawings.
- Communicate preliminary engineering drawings with WCWRC office related to Drain Use review. Soil Erosion and Sedimentation Control and Drain Use permit applications are not assumed to be part of this current scope of work.
- Communicate preliminary engineering drawings with the Washtenaw County Road Commission (WCRC) permitting division if proposed drainage routes impact road right-of-way. A WCRC permit application is not part of this current scope of work.
- Review wetland and floodplain maps to identify whether permitting through the Michigan Department of Environment, Great Lakes, and Energy (EGLE) may be necessary. Coordinate with EGLE to determine permit requirements during final design as necessary. Permitting through EGLE and wetland delineation are not included in this current scope of work.
- Conduct field evaluation to identify site features that may impact feasibility of drainage improvements.
- Analyze soil data from USDA Web Soil Survey to estimate which stormwater management practices may be utilized and identify areas where earthwork or drainage infrastructure may be necessary.
- Identify areas where permanent or temporary construction easements may be necessary.
- Prepare a plan view of the proposed grading and drainage improvements utilizing topographic survey base drawing.
- Prepare an engineer's opinion of probable construction costs based on the preliminary engineering effort.
- Prepare a technical memorandum to summarize process, analysis, and recommendations related to preliminary engineering effort.

CLARIFICATIONS AND ASSUMPTIONS

The following major assumptions are included in our scope of work, in addition to any assumptions noted within our scope of services section:

- Geotechnical services during design are not included in this proposal. We assume that data from USDA Web Soil Survey will be sufficient to estimate soil conditions for preliminary engineering phase.



- This scope of work does not include permitting with appropriate agencies. Communication with agencies will be limited to conceptual design discussions during this phase. All permitting will occur during future final design effort.
- Wetland delineation is not included in this proposal. Wetland limits will be approximate based on field observations and available wetland mapping.
- Acquisition of temporary construction and permanent drainage easements are not included in the scope of work. Required easements for future acquisition will be identified in the technical memorandum.

COMPENSATION

We propose to perform these professional services as outlined above on an hourly basis, for a **Not-to-Exceed Fee of \$12,500** based on actual time expended. No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

FUTURE SERVICES

Future services on this project may include final engineering design, wetland delineation, permitting, easement acquisition, and contract document creation, as well as construction phase services such as construction engineering, construction observation, contract administration, construction layout, and construction testing. The current scope of work in this proposal is specifically for preliminary engineering as outlined above.

ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Terms and Conditions.

We thank you for this opportunity to provide professional services to the Township and we look forward to this drainage improvement project. Please do not hesitate to contact me at (734) 466-4562 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

Kyle Selter  for

Digitally signed by Kyle Selter
DN: C=US,
E=kyle.selter@ohm-advisors.com,
CN=Kyle Selter
Date: 2022.10.14 13:10:05-04'00'

George Tsakoff, PE
Principal

Attachment: OHM Terms and Conditions

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 09/27/2022 - 10/24/2022

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
09/27/2022	GENL	45839	8031623 6014977-1	HOME DEPOT CREDIT SERVICES	CREDIT CARD FEES	740.000	755	32.15
09/27/2022	GENL	45844	SEPT 22	PATRICK PIGOTT	CELL PHONE STIPEND -SEPT 2022	850.000	754	50.00
09/27/2022	GENL	45848	2022-049	SUPERIOR TOWNSHIP CREDIT CARDZOOM	- SEPTEMBER 2022	205.001	000	14.99
09/27/2022	GENL	45849	92922-GB	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/29/22 PAYROLL	289.000	000	7,384.61
09/27/2022	GENL	45850	1-092222-02	SUPERIOR TWP UTILITY DEPARTWEJUAN CELL PHONE	- SEPT 22	850.000	751	49.85
10/04/2022	GENL	45859	84043375	WEX BANK	FUEL -SEPTEMBER 2022	742.000	755	268.82
10/04/2022	GENL	45860	1LPY-6JWH-7TON	AMAZON CAPITAL SERVICES	NATURE HUNT GIVE AWAYS	740.000	754	432.10
10/04/2022	GENL	45864	SEP 22-P	DTE ENERGY	ELECTRIC - PARKS BARN SEPT 22	920.000	755	28.65
10/04/2022	GENL	45867	196976	KAY PARK RECREATION	PARK BENCH FOR COMMUNITY PARK	951.000	756	826.00
10/04/2022	GENL	45869	7991206	MML WORKERS' COMP FUND	ADD'L PREMIUM OWED 7/1/21-7/1/22	851.000	751	(76.57)
10/04/2022	GENL	45876	000700	SAM'S CLUB/SYNCHRONY BANK	JUICE BOXES - MOVIE NIGHT	740.000	754	13.40
10/04/2022	GENL	45879	SEPT22-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - SEPT 2022	289.000	000	1,945.84
10/04/2022	GENL	45881	3040186	THE REINHALT-THOMAS CORPORATITORE		930.000	755	140.40
10/04/2022	GENL	45882	1644223775	WALMART	SHOP SUPPLIES	740.000	755	19.09
10/04/2022	GENL	45884	148117	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	740.000	755	25.95
10/12/2022	GENL	45902	101322	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/13/22 PAY	289.000	000	10,032.12

Total for fund 508 PARKS & RECREATION 21,187.40

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 09/30/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 09/30/2022	ACTIVITY FOR MONTH 09/30/22	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 09/30/2021
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	311,451.00	311,451.00	233,588.25	25,954.25	77,862.75	75.00	226,785.01
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	0.00	14,000.00	7,000.00	0.00	7,000.00	50.00	0.00
508-000-590.000	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	34,600.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	15,000.00	1,000.00	653.44	81.68	346.56	65.34	653.44
508-000-663.000	INTEREST ON RESERVES INCOME	1,000.00	50.00	12.66	0.00	37.34	25.32	34.18
508-000-664.000	INTEREST/DIVIDENDS	0.00	600.00	866.15	0.00	(266.15)	144.36	0.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOMV	500.00	500.00	225.77	0.00	274.23	45.15	0.00
508-000-680.000	TREASURY BILL FEES	0.00	(2,500.00)	(2,070.64)	0.00	(429.36)	82.83	0.00
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	1,350.00	0.00	(750.00)	225.00	1,558.23
508-000-698.000	MISCELLANEOUS INCOME	0.00	1,600.00	1,600.00	0.00	0.00	100.00	369.18
508-000-699.000	APPROPRIATION FROM FUND BALANC	0.00	1,250.00	0.00	0.00	1,250.00	0.00	0.00
Total Dept 000 - REVENUE		330,551.00	330,551.00	243,225.63	26,035.93	87,325.37	73.58	264,000.04
TOTAL REVENUES		330,551.00	330,551.00	243,225.63	26,035.93	87,325.37	73.58	264,000.04
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	9,057.00	9,057.00	11,024.25	2,680.00	(1,967.25)	121.72	5,246.82
508-751-702.000	SALARIES	39,867.00	39,867.00	33,306.36	4,998.00	6,560.64	83.54	29,774.00
508-751-702.002	CONTROLLER SALARY	6,216.00	6,216.00	4,677.38	814.69	1,538.62	75.25	4,987.18
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	65.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	221.33	0.00	778.67	22.13	313.64
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	1,050.00	0.00	50.00	95.45	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	17,000.00	17,000.00	11,903.06	3,345.34	5,096.94	70.02	1,010.46
508-751-850.000	TELECOMMUNICATIONS	750.00	750.00	448.89	49.85	301.11	59.85	400.01
508-751-851.000	INSURANCE & BONDS	10,000.00	10,000.00	6,500.02	672.66	3,499.98	65.00	6,517.37
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	482.98	0.00	717.02	40.25	423.92
508-751-900.000	PRINTING & PUBLISHING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	0.00	150.00	76.92	460.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	2.05	0.00	297.95	0.68	1.68
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	134.79	0.00	865.21	13.48	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		98,940.00	98,940.00	76,251.11	12,560.54	22,688.89	77.07	56,200.08
Dept 754 - RECREATION								
508-754-702.000	SALARIES	10,277.00	10,277.00	3,377.72	381.76	6,899.28	32.87	4,664.72
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	1,478.44	445.50	2,021.56	42.24	2,304.16
508-754-801.000	PROFESSIONAL SERVICES - OTHER	6,000.00	6,000.00	3,228.84	120.00	2,771.16	53.81	5,149.41
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	600.00	600.00	450.00	50.00	150.00	75.00	450.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,073.00	2,073.00	771.00	0.00	1,302.00	37.19	1,083.00
Total Dept 754 - RECREATION		25,250.00	25,250.00	9,306.00	997.26	15,944.00	36.86	13,651.29

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GL NUMBER	DESCRIPTION	2022		YTD BALANCE 09/30/2022	ACTIVITY FOR MONTH 09/30/22	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 09/30/2021
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	94,764.00	94,764.00	83,363.58	13,960.92	11,400.42	87.97	82,788.88
508-755-710.000	TRAINING	700.00	700.00	40.00	0.00	660.00	5.71	0.00
508-755-717.000	TAXABLE BENEFITS	3,047.00	3,047.00	3,263.13	0.00	(216.13)	107.09	11,208.34
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	2,018.19	77.19	3,481.81	36.69	2,191.11
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	8,000.00	8,000.00	7,800.00	1,950.00	200.00	97.50	0.00
508-755-741.000	UNIFORMS	900.00	900.00	0.00	0.00	900.00	0.00	469.00
508-755-742.000	FUEL-LUBRICANTS	4,500.00	4,500.00	5,138.27	782.71	(638.27)	114.18	4,040.66
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	1,530.25	160.35	969.75	61.21	1,998.67
508-755-850.000	TELECOMMUNICATIONS	600.00	600.00	0.00	0.00	600.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	415.30	28.65	434.70	48.86	500.07
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	3,473.51	140.40	9,026.49	27.79	10,807.03
508-755-930.001	CONTROLLED BURNS	5,000.00	5,000.00	3,440.00	0.00	1,560.00	68.80	4,600.00
508-755-975.000	SIGNAGE	500.00	500.00	0.00	0.00	500.00	0.00	447.08
508-755-980.000	EQUIPMENT OVER \$5,000	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	1,500.00	1,500.00	621.99	423.99	878.01	41.47	0.00
Total Dept 755 - PARK MAINTENANCE		176,461.00	176,461.00	111,104.22	17,524.21	65,356.78	62.96	119,050.84
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000	PROJECTS	5,000.00	5,000.00	16,826.00	826.00	(11,826.00)	336.52	34,600.00
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		5,000.00	5,000.00	16,826.00	826.00	(11,826.00)	336.52	34,600.00
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	12,578.00	12,578.00	10,634.49	1,746.90	1,943.51	84.55	10,608.27
508-966-858.000	PENSION	12,322.00	12,322.00	9,899.80	0.00	2,422.20	80.34	11,301.02
Total Dept 966 - UNALLOCATED EXPENSES		24,900.00	24,900.00	20,534.29	1,746.90	4,365.71	82.47	21,909.29
TOTAL EXPENDITURES		330,551.00	330,551.00	234,021.62	33,654.91	96,529.38	70.80	245,411.50
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		330,551.00	330,551.00	243,225.63	26,035.93	87,325.37	73.58	264,000.04
TOTAL EXPENDITURES		330,551.00	330,551.00	234,021.62	33,654.91	96,529.38	70.80	245,411.50
NET OF REVENUES & EXPENDITURES		0.00	0.00	9,204.01	(7,618.98)	(9,204.01)	100.00	18,588.54