

Superior Charter Township Park Commission
Regular Meeting
August 22, 2022

Approved Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:30 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Riley Schofield, Greg Vessels, Terry Lee Lansing, Guy Conti

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. July 25, 2022

It was moved by Riley Schofield and supported by Nahid Sanii-Yahyai to approve the minutes of 7/25/22 as drafted. The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Marion Morris had nothing to report.

B. Administrator

Juan Bradford submitted a written report. He added to this report that the Community Development Block Grant (CDBG) funded sidewalk in Community Park was completed for \$1,000.00 under budget. The County CDBG office will allow Superior Township to use this \$1,000.00 balance for a park bench.

C. Board Liaison

Trustee Bernice Lindke reported on the August 15 Township Board meeting.

During Citizen Participation interest was expressed in mitigating the Spongy Moth infestation on trees in the township. A request was made to fix drainage problems in Fireman's Park, and to pay for this with the General Fund rather than the American Recovery Plan Act (ARPA) funds.

A presentation was made by OHM staff on pedestrian crossing improvements in the Harris and MacArthur area for access to the new library. A motion was made to terminate the employment of Jeff Castro and pay him for his remaining prior work. Mr. Castro has been advising the Utility Department, to assist in bring a Utility employee up to needed certification. The Utility employee has attained the needed certification.

Approval was given to:

Hire a firefighter and purchase a turnout gear drying rack

Install pedestrian crossing improvements in the Harris and MacArthur vicinity for access to the library

Purchase a new employee ID card printer

D. Board Meeting Attendee

Terry Lee Lansing attended the 8/15/22 Township Board meeting. She concurred with Trustee Lindke's report, and added that Clerk Lynette Findley commented on the large number of absent ballots dropped off during the last hour of voting on August 2. Several hundred ballots were dropped, and Clerk Findley and the absent ballot counting staff worked until 4:00 am to process them.

E. Park Steward – no report

F. Safety – Juan Bradford reported there were no accidents or injuries during the past month.

8. Communications

A. Educational: Spongy Moth

B. Fireman's Park Reservation: Community Voices Group

It was moved by Guy Conti and supported by Riley Schofield to receive the Communications. The motion carried.

9. Old Business

A. Five Year Plan Update

Juan spoke with Chris Nordstrom of Carlisle Wortman. The first draft of the Five Year Plan should be ready by the end of this week, and will be distributed to Park Commissioners for review.

B. Community Center Advisory Committee Update

The Community Center Advisory Committee (CCAC) has not met since the July 25 Park Commission meeting. The next meeting is tomorrow, August 23 at 5:30 pm at Christian Love Fellowship Church on Stamford Road.

10. New Business

A. Crosswalks at Harris and MacArthur

The township board has authorized improvements to the crosswalks at Harris and MacArthur. This is information only to the Park Commission.

B. Movies in the Park sign-up

The next Movie in the Park will occur on Saturday, September 10 in Oakbrook Park. Games start at 8:00 pm and the movie starts at 9:00 pm. The following park commissioners volunteers to help:

Martha Kern-Boprie

Nahid Sanii-Yahyai (may be out-of-town)

Guy Conti (may have a schedule conflict)

C. Organizational Chart

After discussion, there was a consensus that the Park Commission should be listed on the Organizational Chart above the Park Director, and that Juan Bradford's title should be Park Director, not Park Administrator.

D. Event Sponsorships Discussion/Policy

Individuals and companies have approached the Park Commission about financially sponsoring an event. Discussion took place about the positive and negative aspects of this. On the positive side, it would be helpful financial support. On the negative side, it could indicate the Park Commission endorses the sponsor. This could be particularly troublesome if the potential sponsor was an organization no one on the park commission supported or concurred with. Martha Kern-Boprie offered to draft a policy for consideration at the September Park Commission meeting.

E. 2023 Estimated Mowing & Snow Removal Expenses

The annual cost for mowing and snow removal from Township non-park properties by park staff is estimated at \$18,974.79. The General Fund will transfer this amount to the Park Fund.

F. 2023 Budget

Juan Bradford reviewed the proposed 2023 Park Fund Budget with Park Commissioners. It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to recommend to the Superior Township Board approval of the proposed 2023 Park Fund Budget. The motion carried.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Greg Vessels to approve payment of the bills totaling \$19,997.70 through 8/22/2022. The motion carried.

12. Financial Statements

A. July 2022 Revenue and Expenditure Report

It was moved by Martha Kern-Boprie and supported by Guy Conti to receive the July 2022 Financial statements. The motion carried.

13. Pleas and Petitions

Guy Conti received comments about Superior Township Parks that a candidate in the primary election campaign conveyed to him. The candidate heard these comments while campaigning door to door. Guy asked if he could turn the comments over to Juan Bradford. Juan said he would be happy to receive the comments.

Guy also asked if Superior Township Parks had ever approached Ypsilanti Township Parks & Recreation about providing a discounted fee to Superior Township residents to participate in Ypsilanti Township programs and facility use.

14. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to adjourn at 7:25 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary