



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

SEPTEMBER 2022

Regular Meeting

will be held

MONDAY, SEPTEMBER 26, 2022 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

(Corner of Cherry Hill & Prospect)

Current COVID-19 protocols will be in place

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Juan Bradford	Marion Morris
Guy Conti	Patrick Pigott
Martha Kern-Boprie	Nahid Sanii-Yahyai
Terry Lee Lansing	Riley Schofield
Bernice Lindke	Gregory Vessels

Superior Township Parks & Recreation Commission

SEPTEMBER 2022

Regular Meeting

will be held

MONDAY, SEPTEMBER 26th @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL



PARKS &
RECREATION



PARKS &
RECREATION

**PARKS & RECREATION COMMISSION REGULAR MEETING
SEPTEMBER 26, 2022 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) August 22, 2022
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Local Food Options
 - B) Y on the Fly Sport Port @ Fireman's Park
- 9) OLD BUSINESS**
 - A) Five-Year Plan Update
 - B) Community Center Advisory Committee Update
 - C) 2023 P&R Budget UPDATED
 - D) Event Sponsorship Policy
- 10) NEW BUSINESS**
 - A) "Nature Hunt Bingo" Sign-up
 - B) Parks & Recreation Commission By-Laws
 - C) Ypsi. Township Parks & Recreation Facilities
- 11) BILLS FOR PAYMENT**
 - A) August 23, 2022 – September 26, 2023
- 12) FINANCIAL STATEMENTS**
 - A) August 2022 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: October 24, 2022 @ 6:30 pm

SA

Superior Charter Township Park Commission
Regular Meeting
August 22, 2022

Proposed Minutes

1. Call to Order
The meeting was called to order by Chair Marion Morris at 6:30 pm.
2. Roll Call
Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Riley Schofield, Greg Vessels, Terry Lee Lansing, Guy Conti

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator
3. Flag Salute
Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
A. July 25, 2022
It was moved by Riley Schofield and supported by Nahid Sanii-Yahyai to approve the minutes of 7/25/22 as drafted. The motion carried.
6. Citizen Participation – none
7. Reports
A. Chairperson
Chair Marion Morris had nothing to report.

B. Administrator
Juan Bradford submitted a written report. He added to this report that the Community Development Block Grant (CDBG) funded sidewalk in Community Park was completed for \$1,000.00 under budget. The County CDBG office will allow Superior Township to use this \$1,000.00 balance for a park bench.

C. Board Liaison
Trustee Bernice Lindke reported on the August 15 Township Board meeting. During Citizen Participation interest was expressed in mitigating the Spongy Moth infestation on trees in the township. A request was made to fix drainage problems in Fireman's Park, and to pay for this with the General Fund rather than the American Recovery Plan Act (ARPA) funds. A presentation was made by OHM staff on pedestrian crossing improvements in the Harris and MacArthur area for access to the new library. A motion was made to terminate the employment of Jeff Castro and pay him for his remaining prior work. Mr. Castro has been advising the Utility Department, to assist in bring a Utility employee up to needed certification. The Utility employee has attained the needed certification.
Approval was given to:
Hire a firefighter and purchase a turnout gear drying rack
Install pedestrian crossing improvements in the Harris and MacArthur vicinity for access to the library

Purchase a new employee ID card printer

D. Board Meeting Attendee

Terry Lee Lansing attended the 8/15/22 Township Board meeting. She concurred with Trustee Lindke's report and added that Clerk Lynette Findley commented on the large number of absent ballots dropped off during the last hour of voting on August 2. Several hundred ballots were dropped, and Clerk Findley and the absent ballot counting staff worked until 4:00 am to process them.

E. Park Steward – no report

F. Safety – Juan Bradford reported there were no accidents or injuries during the past month.

8. Communications

A. Educational: Spongy Moth

B. Fireman's Park Reservation: Community Voices Group

It was moved by Guy Conti and supported by Riley Schofield to receive the Communications. The motion carried.

9. Old Business

A. Five Year Plan Update

Juan spoke with Chris Nordstrom of Carlisle Wortman. The first draft of the Five-Year Plan should be ready by the end of this week and will be distributed to Park Commissioners for review.

B. Community Center Advisory Committee Update

The Community Center Advisory Committee (CCAC) has not met since the July 25 Park Commission meeting. The next meeting is tomorrow, August 23 at 5:30 pm at Christian Love Fellowship Church on Stamford Road.

10. New Business

A. Crosswalks at Harris and MacArthur

The township board has authorized improvements to the crosswalks at Harris and MacArthur. This is information only to the Park Commission.

B. Movies in the Park sign-up

The next Movie in the Park will occur on Saturday, September 10 in Oakbrook Park. Games start at 8:00 pm and the movie starts at 9:00 pm. The following park commissioners volunteers to help:

Martha Kern-Boprie

Nahid Sanii-Yahyai (may be out-of-town)

Guy Conti (may have a schedule conflict)

C. Organizational Chart

After discussion, there was a consensus that the Park Commission should be listed on the Organizational Chart above the Park Director, and that Juan Bradford's title should be Park Director, not Park Administrator.

D. Event Sponsorships Discussion/Policy

Individuals and companies have approached the Park Commission about financially sponsoring an event. Discussion took place about the positive and negative aspects of this. On the positive side, it would be helpful financial support. On the negative side, it could indicate the Park Commission endorses the sponsor. This could be particularly troublesome if the potential sponsor was an organization no one on the park commission supported or concurred with. Martha Kern-Boprie offered to draft a policy for consideration at the September Park Commission meeting.

E. 2023 Estimated Mowing & Snow Removal Expenses

The annual cost for mowing and snow removal from Township non-park properties by park staff is estimated at \$18,974.79. The General Fund will transfer this amount to the Park Fund.

F. 2023 Budget

Juan Bradford reviewed the proposed 2023 Park Fund Budget with Park Commissioners. It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to recommend to the Superior Township Board approval of the proposed 2023 Park Fund Budget. The motion carried.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Greg Vessels to approve payment of the bills totaling \$19,997.70 through 8/22/2022. The motion carried.

12. Financial Statements

A. July 2022 Revenue and Expenditure Report

It was moved by Martha Kern-Boprie and supported by Guy Conti to receive the July 2022 Financial statements. The motion carried.

13. Pleas and Petitions

Guy Conti received comments about Superior Township Parks that a candidate in the primary election campaign conveyed to him. The candidate heard these comments while campaigning door to door. Guy asked if he could turn the comments over to Juan Bradford. Juan said he would be happy to receive the comments.

Guy also asked if Superior Township Parks had ever approached Ypsilanti Township Parks & Recreation about providing a discounted fee to Superior Township residents to participate in Ypsilanti Township programs and facility use.

14. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to adjourn at 7:25 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary



PARKS &
RECREATION

ADMINISTRATOR REPORT
September 26, 2022

73.

- Next Board of Trustees Meeting: Monday, October 17, 2022 @ 7:00 p.m.
Attendee: Commission Chair Morris
- Drafts of the P&R 5-Year Plan have been distributed to those that volunteered to serve on the committee. We will be proof reading and making recommendations for both additions and deletions, over the next two weeks.
- The Movies in the Park event attendance was a little lower than usual. I would attribute that to the threat of rain and lightning in the area. Those that did attend were treated to a great movie, with many participating in the pre-movie game of Kickball.
- Santa Clause and the Christmas Carolers have been confirmed for the Christmas Tree Lighting
- I met with a representative from OHM Engineering at Fireman's Park to discuss the drainage issues. They will be preparing an estimate to conduct a topographical study of the park and estimates for correcting the issues.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Juan Bradford", is written over the typed name. The signature is stylized and includes a large, sweeping flourish that extends upwards and to the right.

Juan Bradford

NRPA PARK PULSE

Parks and Recreation Provides Healthy, Local Food Options

87%

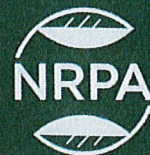
More than **1 in 4** U.S. adults say it is not easy or they are unsure how to access locally-grown food. Black (71%) and Hispanic (65%) adults are less likely than their white counterparts (76%) to say it is easy to find locally-grown food.



According to the 2022 NRPA Agency Performance Review, 45% of park and recreation agencies operate community gardens and 21% administer or manage farmers markets, increasing healthy, local food options for their community members.

Each month, through a poll of 1,000 U.S. residents focused on park and recreation issues, NRPA Park Pulse helps tell the park and recreation story. Questions span from the serious to the more lighthearted. The survey was conducted by Wakefield Research (www.wakefieldresearch.com).

Visit nrpa.org/ParkPulse for more information.



NATIONAL RECREATION
AND PARK ASSOCIATION

80



FOR YOUTH DEVELOPMENT[®]
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



PROJECT PLAY
SOUTHEAST MICHIGAN

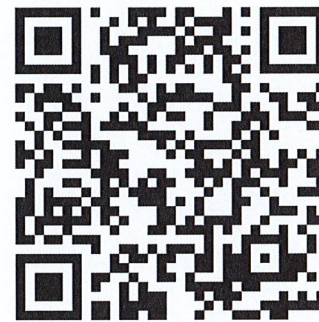


**Community
Foundation**
FOR SOUTHEAST MICHIGAN

BRINGING THE FUN TO YOU!



Sport Port Equipment Sharing Program
September 26 – November 14, 2022
Fireman's Park



The Sport Port program, powered by Y on the Fly, is a mobile YMCA delivering games, activities and healthy snacks to children in local parks, schools and community centers. Trained Y staff lead sport sampling workshops and facilitate games and free play opportunities for youth.

Location: Fireman's Park
Day: Mondays, 5:30-6:45 p.m.

Each weekly session will offer at least 60 minutes of activities at each stop, with the remaining 30 minutes spent preparing healthy snacks with children. Sports include basketball, flag football, soccer, lacrosse, floor hockey, disc golf and much more!

**For more information
contact:**
jwells@annarborymca.org

ANN ARBOR YMCA
400 W. Washington St. Ann Arbor, MI, 48103
(734) 996 9622
www.annarborymca.org





PARKS & RECREATION DEPARTMENT

		B U D G E T S	
		2022 AMENDED	2023 BUDGET
Revenue:	588.000 · General Fund Contribution	\$162,726	\$323,909
	588.025 - Reimbursement for Mowing	\$408	\$18,975
	604.000 - Reimbursement for Labor Costs	\$0	\$1,000
	663.000 - Interest on Reserves	\$13	\$0
	664.000 - Interest/Dividends	\$516	\$0
	673.000 - Insurance Reimbursement	\$226	\$500
	680.000 - Treasury Bill Fees	(\$2,071)	\$0
	695.000 · Tennis Lesson Fees	\$0	\$2,000
	696.000 · Donations	\$1,150	\$600
	698.000 - Miscellaneous Income	\$1,600	\$0
	699.000 - Appropriations from Fund Balance	\$0	\$917
	Total Revenue	\$164,568	\$347,401
Expense:	751 · Administration Department:		
	701.000 · Commission Stipends	\$7,104	\$19,469
	702.000 · Admin. Salary	\$21,353	\$45,049
	702.002 · Controller's Salary	\$3,142	\$6,464
	710.000 - Training	\$0	\$1,200
	717.000 - Taxable Benefits	\$40	\$0
	728.000 · Postage	\$0	\$100
	740.000 · Operating Supplies	\$174	\$1,000
	801.010 · Professional Services-Audit	\$1,050	\$1,200
	801.000 · Professional Services-Other	\$5,667	\$3,500
	850.000 · Telecommunications	\$299	\$1,500
	851.000 · Insurance and Bonds	\$4,329	\$10,500
	860.000 · Transportation	\$313	\$1,400
	900.000 · Printing & Publishing	\$0	\$500
	930.000 · Repairs & Maintenance	\$0	\$500
	945.000 - Office Rent	\$6,000	\$6,000
	958.000 · Memberships & Dues	\$500	\$650
	963.000 · Bank Fees & Charges	\$2	\$300
	981.000 · Equipment Under \$5,000	\$0	\$1,000
	999.000 - Miscellaneous Expense	\$0	\$200
	Total 751 · Administration Department	\$49,973	\$100,532

From GF
From GF



90



PARKS & RECREATION DEPARTMENT

		B U D G E T S	
		2022 AMENDED	2023 BUDGET
ACTUALS			
Jan - Jun 2022			
754. · Recreation Department:			
	702.000 · Staff Salaries	\$2,309	\$10,277
	717.000 - Taxable Benefits	\$0	\$200
	740.000 · Operating Supplies	\$882	\$3,500
	801.000 - Professional Services - Other	\$2,681	\$7,000
	801.050 - Professional Services - Tennis Lessons	\$0	\$2,000
	850.000 Telecommunications	\$300	\$600
	860.000 · Transportation	\$0	\$100
	930.000 · Rep. & Maint.	\$0	\$500
	975.000 Signage	\$771	\$2,073
	Total 754. · Recreation Department	\$6,943	\$28,201
755. · Parks Maintenance Department:			
	702.000 · Staff	\$48,347	\$94,764
	710.000 - Training	\$0	\$700
	717.000 · Taxable Benefits -Staff	\$3,263	\$3,047
	740.000 · Operating Supplies	\$1,275	\$5,500
	740.003 · Herbicide (Non-Selective)	\$0	\$500
	740.004 · Sand, Gravel, Bark and Soil	\$0	\$8,000
	741.000 · Uniforms	\$0	\$900
	742.000 · Fuel - Lubricants	\$3,064	\$4,500
	801.000 - Professional Services-Other	\$962	\$2,500
	850.000 · Telecommunications	\$0	\$600
	860.000 · Transportation	\$0	\$100
	920.000 · Utilities	\$137	\$850
	930.000 · Repairs & Maintenance	\$3,014	\$12,500
	930.001 · Controlled Burns	\$3,440	\$5,000
	975.000 - Signage	\$0	\$500
	980.000 · Equipment Over \$5,000	\$0	\$35,000
	981.000 - Equipment Under \$5,000	\$198	\$1,500
	Total 755. · Parks Maintenance Department	\$63,700	\$176,461



PARKS & RECREATION DEPARTMENT

		ACTUALS	B U D G E T S	
		Jan - Jun 2022	2022	\$2,023
			AMENDED	BUDGET
756 - Park Development/Improvement:				
	740.000 Operating Supplies	\$0	\$0	\$0
	951.000 - Projects	\$0	\$5,000	\$0
	Total 756 - Park Development/Improvement	\$0	\$5,000	\$0
966 - Unallocated Expenses:				
	715.000 - FICA	\$6,545	\$12,578	\$15,370
	858.000 - Pension	\$7,332	\$12,322	\$14,537
	Total 966 - Unallocated Expenses	\$13,877	\$24,900	\$29,907
	Total 755.999 - TOTAL EXPENSES	\$134,493	\$330,551	\$347,401
	Net of Revenues and Expenditures	\$30,075	\$0	(\$0)



903

To: Superior Charter Township Park Commission
From: Martha Kern-Boprie, Park Commissioner
Subject: Policy Regarding Seeking & Accepting Sponsorship Income for Park Operations and/or Facilities
Date: September 19, 2022

Juan Bradford sent me several examples of sponsorship policies adopted in other Michigan communities, and of brochures designed to solicit sponsorship income for programming and/or facilities. After reading through these materials, I find there are two broad categories of organizations that seek and accept sponsorship revenue.

1. Government: Counties, municipalities, libraries, etc
2. Non-Profit 501C3 organizations that support governmental programs

Governmental entities have to be very sensitive to any appearance that a sponsorship donation will bring a favorable edge when selecting vendors, and to the appearance that the government is endorsing the sponsor to the public. The nature of the potential sponsor's product, methods and objectives may be troublesome to the governmental board. Examples include vendors of alcohol, marijuana, adult entertainment, hazardous waste disposal, developers of controversial land uses.

Mason County adopted policy that includes a sponsorship agreement that clearly details what is expected of the sponsor, and what the sponsor is entitled to in return for the sponsorship. The City of Lansing also adopted a detailed policy that specifies several unacceptable sponsorship, as well as the responsibilities of the sponsor and the city.

Non-Profit 501C3 organizations, such as "Friends of xxx" have more flexibility in seeking donations and sponsorship for operations and facilities of the governmental organization. While they probably will have policies outlining what they will and will not accept, they do not have governmental authority, and do not award purchases to vendors that may have given a sponsorship. Establishing and maintaining 501C3 organizations is a big responsibility, and it is also complex to close them down. I participated in both maintaining and closing one, and would not want to go through this again, unless it was the only way to keep a recreation service viable.

Having looked into this, I do not think there is a need for the Superior Charter Township Park Commission to seek sponsorship revenue. I have served on this commission for 14 years now, and we have yet to face a deficit. We have collaborated with other organizations such as Washtenaw County Parks & Rec, the County Sheriff Office and the Ann Arbor Summer Festival on activities that advanced recreation programming in Superior Township without entering into sponsorship agreements. The organization that provided financial support for the movies in the park did not request publicity as an event sponsor, nor were they attempting to sell a product or service to people attending the movie.

RESOLUTION NO. 19-09
A RESOLUTION ESTABLISHING A CORPORATE SPONSORSHIP POLICY FOR MASON
COUNTY PARKS AND TRAILS DEPARTMENT.

WHEREAS, Chapter 67.20.010 RCW, provides the authority for Counties to own and operate recreational facilities for public use, and to set forth the regulations, policies, and practices governing such use, and

WHEREAS, Mason County Parks and Trails Department owns and operates County Parks for the enjoyment and use of its residents and visitors, and

WHEREAS, County Parks receive increasing use each year from the public, while funding for administration, operations, and maintenance from the County Current Expense Fund has declined, and

WHEREAS, the implementation of a Corporate Sponsorship Program for certain park use and services can enhance declining revenues from the Current Expense Fund, and

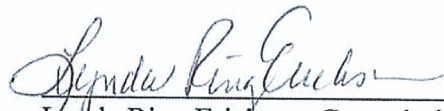
WHEREAS, Mason County Parks and Trails Department is attempting to increase revenue for parks, trails, and recreation facilities, and


NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Mason County does hereby establish a "Corporate Sponsorship Policy" as set forth in Exhibit A, pertaining to the use of Mason County Parks, Trails, and facilities;

BE IT FURTHER RESOLVED, that the Parks and Trails Department, or such department or organization designated by the County with the responsibility for operating and maintaining park facilities at some point in the future, shall be authorized to develop and administer any processes and procedures necessary to implement the corporate sponsorship policy, as set forth in Exhibit A or subsequently amended.

Signed this 3rd day of March 2009.

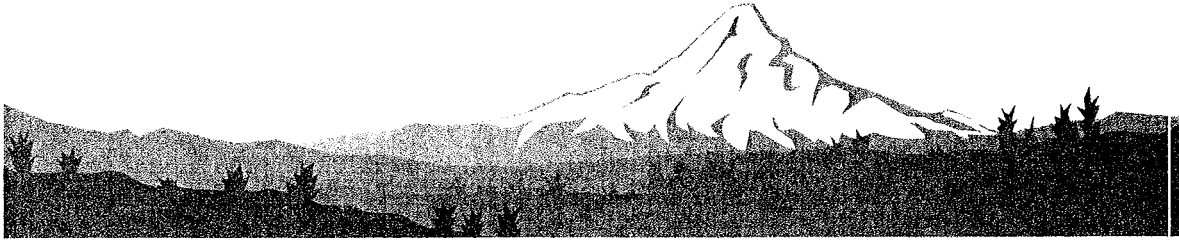
BOARD OF MASON COUNTY
COMMISSIONERS


Lynda Ring Erickson, Commissioner


Tim Sheldon, Chairperson

ATTEST:

Exhibit A



Mason County Parks & Trails Department Corporate Sponsorship Policy

Effective: _____

1. INTRODUCTION

- 1.1. Mason County Parks & Trails Department (MCPT) has always exhibited pride in partnership programs with both the public and private sector in pursuing its effort to provide quality recreational opportunities in Mason County. MCPT must now, more than ever, rely on receiving assistance from private businesses and corporations in order to continue providing recreational facilities, trails and open space. The assistance of corporate and private sponsorship for specific programs, facilities and other aspects of the park and recreation business enable the continuation and possible expansion of recreational opportunities in Mason County.
- 1.2. If the services, products and philosophy of the business or corporation are consistent with our mission and appropriate for the venue, MCPT enthusiastically welcomes partnership opportunities that enhance our ability to deliver parks, trails and various recreation services.
- 1.3. This policy defines and establishes guidelines for business and corporate sponsorship agreements. Corporate or business sponsorship is distinct from corporate or business donations which are generally of a one-time nature and do not include recognition or compensation.

2. PURPOSE

- 2.1. To provide an outline of the guidelines and procedures for corporate sponsorship agreements.
- 2.2. To recognize that corporate sponsorships provide an effective means of generating new revenues and alternative resources to help support MCPT facilities and programs.
- 2.3. This policy is not applicable to gifts, grants or unsolicited donations in which no benefits are given to the corporation and where no sponsorship contract exists.
- 2.4. This policy is not applicable to events authorized by a Special Use Permit issued by Mason County Parks & Trails Department.

3. **POLICY**

3.1. It is the policy of Mason County Parks & Trails that:

3.1.1. Corporate or business sponsorship agreements will exist in accordance with the guidelines and procedures set forth in this policy.

3.1.2. Corporate or business sponsorships must support the philosophy, mission, and policies of MCPT.

3.1.3. Corporate or business sponsorships will not result in any loss of MCPT administrative rights, jurisdiction or authority.

4. **DEFINITIONS**

4.1. Corporation:

4.1.1. A for-profit entity (business, company, firm or merchant) acting under a legal charter and having its own rights, privileges and liabilities.

4.2. Corporate Sponsorship:

4.2.1. Authorization and acceptance of a Corporate Sponsorship must be provided in the form of a written, signed Corporate Sponsorship Agreement, which grants the sponsor with certain rights. These rights consist of:

4.2.1.1. The right of the sponsoring corporation to display its company logo or other form of corporate recognition on MCPT property in exchange for financial support and/or goods or services.

4.2.1.2. The right of a sponsoring corporation to promote its investment with MCPT as indicated in the Corporate Sponsorship Agreement.

4.2.1.3. Naming rights for a MCPT facility, portion of a facility, program or event in exchange for financial support and/or goods and services as indicated in the Corporate Sponsorship Agreement.

4.3. Parks Advisory Board:

4.3.1. An advisory board to the Director of the Mason County Parks & Trails Department, Mason County Board of Commissioners and other Mason County departments with respect to park, trail and recreation matters.

4.4. Trails Advisory Board:

- 4.4.1. An advisory board to the Director of the Mason County Parks & Trails Department, Mason County Board of Commissioners and other Mason County departments with respect to park, trail and recreation matters.

4.5. Park and Trail Facilities:

- 4.5.1. All facilities, land and trails in the park and trails system of Mason County directly under the ownership, management and/or control of the Department.

4.6. Sponsorship Categories:

- 4.6.1. Type A: Site-Specific Program Sponsorship. A neighborhood business, merchant or local branch of a corporation may sponsor a site-specific, scheduled event or program at a specified MCPT location or designated facility.
- 4.6.2. Type B: Countywide Program Sponsorship. A local corporation may sponsor a time limited program that is held at multiple MCPT facilities or has a countywide presence.
- 4.6.3. Type C: Temporary Logo or recognition display for the Corporate Sponsor. A display of recognition on MCPT property that can remain in place for more than seven calendar days and less than 365 days (one year) as specified in the Corporate Sponsorship Agreement.
- 4.6.4. Type D: Long Term Sponsorship. A long term Corporate Sponsorship Agreement that may include the naming of a facility, portion of a facility, trail, portion of a trail, or other facility owned, managed or under control of MCPT for more than one year.

5. RESPONSIBILITY

- 5.1. The Parks & Trails Department Director (or an approved designee) is authorized to enter into Corporate Sponsorship Agreements.
- 5.2. The Director shall seek advice and direction from the Parks Advisory Board or Trails Advisory Board on proposed sponsorship agreements.
- 5.3. The Parks Advisory Board or Trails Advisory Board will review any and all proposed agreements that include a permanent display of recognition or permanent facility naming rights.

6. SIGNAGE

- 6.1. Allowed signage and recognition display details, consisting of type, location, size, design, content and duration of display will be a component of the Corporate Sponsorship Agreement. Additional signage requests require approval of the MCPT Director or his designee.
- 6.2. Free standing billboards are not allowed in any MCPT facility.

7. SPONSORED MATERIALS

- 7.1. All sponsored products, materials and services require the MCPT Director's approval and must meet specifications and standards used by MCPT in the purchase of similar materials.

8. PROCEDURES:

- 8.1. All sponsorship proposals will be submitted to the MCPT Director for initial review.
- 8.2. The Director will review the proposal, seek advice from the Parks Advisory Board or Trails Advisory Board and render a tentative decision on the proposal.
- 8.3. If the proposal is approved in principal, MCPT staff will draft a sponsorship agreement for signature. This agreement will include the contract relationship, terms of agreement, description of fees, commissions and/or in-kind services provided to MCPT and the benefits provided to the sponsor; including marketing rights, restrictions and termination provisions. All contractual language will be consistent with applicable County policies, ordinances and good business practices approved by Mason County.

9. CRITERIA:

- 9.1. The MCPT Director and appropriate Board may use, but are not limited to the following criteria for evaluation of a corporate sponsorship proposal: (In all cases the MCPT Director or designee will have the prerogative to accept or reject any proposal)
- 9.2. The compatibility of the corporation's products, customers and promotional goals with Mason County Parks & Trails overall mission
- 9.3. The corporation's past record of involvement in community and County projects
- 9.4. The desirability of association (overall image)
- 9.5. Actual value in cash or in-kind goods or services afforded MCPT of the proposal in relation to the benefits to the corporation.
- 9.6. Community support for or opposition to the proposal
- 9.7. Operating and maintenance costs associated with the proposal

LIFETIME SPORTS DIVISION
SPONSORSHIP AND UNDERWRITING AGREEMENT

This sponsorship and underwriting agreement is made as of _____, 20__, by the Lansing Parks and Recreation Department Lifetime Sports Division, the business address of which is 200 North Foster; Lansing, MI 48912 (hereby known as the "Division") and:

_____ (Business)
the business address of which is: _____ (Address)
_____ (City, State, Zip)
_____ (Main Contact)

TERMS AND CONDITIONS

Now, therefore, in exchange for the consideration in and referred to by this agreement, the sufficiency of which is acknowledged, the parties agree as follows:

- 1) **Terms.** Unless otherwise defined herein, all words and phrases used in this Agreement shall have the meanings as described to the in the Lifetime Sports Sponsorship and Underwriting Policy.
- 2) **Business Responsibilities.** The Business shall have the following duties and obligations under this contract.
 - i) **Qualifications.** The Business represents that it is not currently and has never been subject to disciplinary, licensing or registration sanctions, certification sanctions, or criminal sanctions as a result of any dishonesty, theft, embezzlement, conspiracy or fraud. The business further represents and covenants that it is familiar with the Policy and agrees to comply with all of its provisions and that it will continue to meet the criteria required by the "Division" for acceptable sponsors.
 - ii) **Unacceptable Standards.** Without limiting the foregoing, unacceptable sponsorships include those promoting goods or services for nudity/pornography, sexual content, adult and/or hate and/or vulgar language, tobacco, alcohol and similar sales/materials. Political statements and sponsorships featuring ads for political candidates are also prohibited.
- 3) **Examples of unacceptable sponsorships.** The following are examples of establishments/persons deemed unacceptable to sponsor or underwrite offerings by the "Division".
 - i) At youth events, leagues and facilities; alcoholic beverage businesses. Distribution or sale of alcoholic beverages as a *primary* business function. Businesses that generate less that 25% of sales form the sale of alcoholic beverages will be allowed.
 - ii) Adult businesses (activities restricted to those over the age of 18)
 - iii) Tobacco firms or marketers.
 - iv) Firearm firms or marketers
 - v) Groups that advocate hate or violence.
 - vi) Firms or groups advocating illegal or inappropriate use of firearms, drugs, or other illegal activities.
 - vii) Businesses or entities promoting adult materials or services, or those with sexual associations such as massage parlors, escort services, or establishments featuring for show or sale of adult materials and pornographic materials or movies.
 - viii) False, misleading or deceptive sponsorships/underwriters.
 - ix) Businesses or entities whose materials, services or products are harmful to children, or of a nature to frighten children.
 - x) Business or entities promoting products or services otherwise inconsistent with the goals and purposes of the Lifetime Sports Division

LIFETIME SPORTS DIVISION
SPONSORSHIP AND UNDERWRITING AGREEMENT

- b) **No Public Forum.** The business acknowledges and agrees that the "Division's" execution of this Agreement does not and shall not be construed or interpreted as the creation or establishment of a public forum of any kind or nature.
 - c) **Specific Tasks.** The business agrees to pay the sum of the sponsorship as outlined in Sponsorship Terms to sponsor specific and/or general offerings as outlined in that same section. The sponsorship of said offerings shall be for the term of time described in said section, and shall terminate as defined, unless otherwise renewed or agreed upon by both parties.
 - d) **No Authority.** Business acknowledges that it will have no authority with respect to the organization or administration of said offerings, or any rights with respect to position, design, maintenance schedule or selection of sponsored equipment, unless otherwise noted in Sponsorship Terms.
 - e) **Design.** Business will be responsible for providing the "Division" with requested information that may include: logo or camera ready art work, other pertinent information concerning the terms of the sponsorship deepening on the nature and complexity of the program.
 - f) **Indemnification.** Business shall hold the "Division", its officers and employees harmless from and indemnify them for any and all claims, demands, judgments, awards, arbitrations, administrative or criminal actions or proceedings or other losses arising from the business or its agents funding activities associated with the program.
 - g) **Additional Services.** Additional services other than those included as part of the Agreement shall only be authorized by written amendment to this Agreement.
- 4) **"Division's" Responsibilities.** The "Division" will advise the business of sponsorship opportunities that are available in addition to the following:
- a) **Promotion.** The "Division" shall take the necessary steps in implementing the business's sponsorships of Department offerings as outline in Sponsorship Terms.
 - b) **Replacement.** The "Division" will, if required by law, develop and maintain sponsored equipment. Replacement of equipment due to outside influences (vandalism, theft, acts of God, etc.) will be the sole responsibility of the Business.
 - c) **Privacy.** All data regarding names, address, phone numbers and other contact information, regarding participants shall be treated as confidential to the extent permitted by law and may not be sold or treated otherwise, unless in the event of an emergency.
- 5) **Miscellaneous**
- a) **Governing Law and Remedies.** This Agreement is being executed and delivered and is intended to be performed in the State of Michigan and shall be construed and enforced in accordance with, and the rights of the parties shall be governed by the laws of the State of Michigan. The parties agree that the sole jurisdiction and venue for any action brought pursuant to or to enforce this Agreement shall be in State courts in Calhoun County, Michigan, USA and the prevailing party in any action shall, in addition to any other remedies to which party is entitled at law or in equity, be entitled to recover its actual costs.
 - b) **Amendment.** This Agreement and its terms and conditions may not be amended except in writing, signed by each of the parties.

LIFETIME SPORTS DIVISION
SPONSORSHIP AND UNDERWRITING AGREEMENT

TERMS OF SPONSORSHIP OR UNDERWRITING

_____ (**Business**) AGREES TO PAY THE AMOUNT OF
\$ _____ (**Total Dollars**) TO THE LIFETIME SPORTS DIVISION OF THE LANSING
PARKS & RECREATION DEPARTMENT TO BE PAID NO LATER THAN _____ (**Date**), WITH
THE TERMS OF THE AGREEMENT ARE SET TO EXPIRE ON _____ (**Date**) A TERM OF _
_____ (**Years / Months / Days**).

SPECIFIC DETAILS OF THE SPONSORSHIP / UNDERWRITING AGREEMENT AS FOLLOWS:

Package Details/Type:

Design/Artwork:

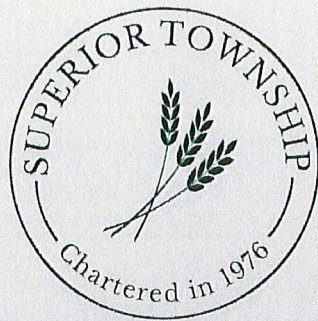
Distribution/Location:

Business, as defined above.

_____ (Business Representative)
_____ (Title)
_____ (Signature)
_____ (Date)

City of Lansing
Parks & Recreation Department
Lifetime Sports Division

_____ (Division Representative)
_____ (Title)
_____ (Signature)
_____ (Date)



PARKS &
RECREATION

NATURE HUNT BINGO

Saturday October 8th
1:00pm - 3:00pm

Rain Date: October 15th

CHERRY HILL NATURE PRESERVE

6515 Cherry Hill Rd. (1.8 Miles west of Prospect Rd.)

Join Superior Township Parks & Recreation for a family friendly self guided walk through the woods and trails of Cherry Hill Nature Preserve. Along your journey you will seek to identify birds, trees, leaves, animals, and more to fill in your BINGO card

BINGO cards, snacks, & prizes provided!
FREE!!

(734) 480-5502 for additional info



107.

PARKS & RECREATION

575 E. Clark • Ypsilanti, MI 48198

(First adopted in 1990; by-laws were revised and approved September 27, 1993, June 23, 1997, February 26, 2001, October 28, 2002, July 26, 2004, May 22, 2006, November 26, 2007, May 16, 2011, October 28, 2013, and December 21, 2015)

1. Name and Registered Office

The name of this commission is the Superior Township Parks and Recreation Commission (herein after referred to as the "Commission"), and its principal office is located at 575 E. Clark Road, Ypsilanti, MI 48198 or such other place as specified by the Commission.

2. Members of the Commission

The members of the Commission shall consist of seven persons to be elected in accordance with the statute.

3. Commissioner Vacancy

To fulfill a vacancy on the Commission, the following steps will be taken:

- a. Public search for candidates
- b. Review resumes
- c. Publicly interview candidates
- d. Make recommendations to the Township Board

4. Officers

The officers of the Commission shall be a Commission Chairperson, a Commission Vice-Chairperson, and a Commission Secretary.

5. Election and Term of Office

The officers of the Commission shall be elected annually by the commissioners. The election shall be held at the November meeting after the Parks election, and again at either the October or November meeting for each subsequent year of the term of office. Each officer so elected shall hold office for one year or until a successor is elected or qualified.

6. Nomination of Officers

In order to be elected to an office, a candidate must be nominated at either the October or November meeting, or at the November meeting in a Parks election year.

7. Removal of an Officer

An officer may be removed ~~for cause~~ by a majority vote of the commissioners.

8. Officer Vacancy

A vacancy in any office because of death, resignation, removal, disqualification or otherwise may be filled with a mid-term election, as necessary or as otherwise provided for in law.

9. Chairperson Absence

The Vice-chairperson shall act as Chairperson in the absence of the elected Chairperson.

10. Fiscal Year

The fiscal year is defined as the calendar year, beginning January 1 through December 31.

11. Meetings

a. All meetings will be held in accordance with the provisions of the Open Meetings Act and other applicable law.

b. Regular meetings of the Commission are to be held monthly at a Superior Township building or such other place as determined by the Commission. This schedule is subject to change, with posting as necessary. Each December the schedule for the following year will be posted on the Township website. Additionally, at least five days prior to each month's meeting, the meeting date and time will be posted on the Township website, at Township Hall and at the Utility Department Administration Building.

c. Special meetings of the Commission may be held, as called by the Commission chairperson, or as agreed to by the majority of the board members. Time and place of these meetings shall be announced 18 hours or more prior to the special meeting.

d. Quorum: A quorum of the Commission shall be 4 commissioners. An affirmative vote of a majority of the members present shall be necessary for the Commission to take any formal action.

e. Absent without Permission: Any elected official who absents him/herself from a regularly scheduled meeting without timely notification to the Administrator or the Chair shall be deemed absent without permission. Should this action occur three (3) times within the course of a 12-month period, such action shall be deemed misconduct of office.

f. Minutes: Prepared by the Commission Secretary, or a designated alternate, will be in writing and on file at the Parks and Recreation Administration offices, as well as in the Superior Township Hall. Minutes prepared by the Secretary, but not approved by the Commission, shall first be approved by the Commission Chair, and then made available for public inspection within 8 days after each meeting and designated as "Unofficial Minutes". Minutes approved by the Commission shall be available within 5 business days of each meeting, at which they were approved. Minutes will be posted on the Township website and will be made available to members of the public in accordance with the Michigan Freedom of Information Act.

g. Any commission member may request that their comments be made part of the minutes by stating, "For the record, please note that ...".

h. Agenda should be set and posted by the Administrator of Parks and Recreation 5 days prior to the meeting at the Superior Township Hall and on the Township website except when a special meeting is called on less notice, in which case, the agenda should be set and posted by the Administrator of Parks and Recreation 18 or more hours prior to the meeting at the Superior Township Hall and on the Township website

i. To place an item on the agenda, a commissioner shall contact the person charged with administration of the agenda or, if unavailable, the Chairperson or Administrator of the Commission.

j. Commissioners' meeting packets will be finalized and available for pickup at the Township Hall by 5:00 p.m. on the Wednesday prior to the Monday meeting for all regular meetings.

k. Notice of meetings shall be given to the local media as it is appropriate.

l. All issues brought before the commission must be related to the workings of the Parks and Recreation Department.

12. Order of Business – the suggested order of business shall be:

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA APPROVAL

PRIOR MINUTES APPROVAL

CITIZEN PARTICIPATION

REPORTS [Chair, Administrator, Board Liaison, Board Meeting Attendee, Parks Steward(s), Safety]

COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

BILLS FOR PAYMENT

FINANCIAL STATEMENTS

PLEAS AND PETITIONS

ADJOURNMENT

and may be amended by the Commission at any time.

13. Conduct of Meetings

Commissioners wishing to speak shall first obtain the approval of the Chair, and each person who speaks shall address the Chair. Other persons at the meeting shall not speak unless called upon by the Chair. The Chair is responsible for the good order and discipline of the Commission meetings and shall call to order any person who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities.

14. Voting

Before casting a vote or participating in any deliberation, on a matter for which any Commissioner may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the other members. The member shall disclose the potential conflict of interest prior to the commencement of any discussion on the matter. For the purposes of this policy, conflict of interest is defined as:

- A. The Commissioner or an immediate family member is involved in any request for which the Commission is asked to make a decision. Immediate family member is defined as a spouse, mother, father, brother, son, or daughter, including an adopted child and a relative of any degree residing in the same household as the Commissioner.
- B. The Commissioner has a business or financial interest in the matter under consideration.
- C. There is a reasonable appearance of a conflict of interest, as determined by a majority vote of the remaining members of the Commission.

15. Vouchers

The Commission authorizes the Chairperson to sign the formal vouchers for Bills for Payment. If the Chair is unavailable, this responsibility falls to the Vice Chair. If neither officer is available, the Secretary may sign. Invoices that will accrue penalties if not promptly paid may be approved electronically by the Chair or Vice-Chair.

16. Parliamentary Procedures

Where procedure is not specifically outlined above, Robert's Rules of Order will prevail. However, the Commission may, by resolution at any time, and within its sole discretion, add, delete or modify any rules of order.

17. Financial Transactions

All financial transactions must be approved by the Administrator. The Parks and Recreation authorized personnel may spend up to \$1,000.00 an amount set by resolution of the Commission (but no less than \$1,000.00) without prior Commission authorization, if the item(s) purchased are within the budget and, if they have the approval of the Administrator. Payroll may be paid in a manner consistent with the payroll schedule of the Township, in advance of Commission approval.

18. Amendments

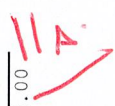
These by-laws may be ~~altered or~~ amended ~~or appealed~~ by the affirmative vote of a majority of the commissioners then in office at any two consecutive regular or special meeting ~~called for that purpose~~.

19. Power and Authority

The Commission's power and authority exists collectively, and no official Commission activity is to take place without approval of a majority of the Commission.

09/20/2022 11:31 AM CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 User: NANCY CHECK DATE FROM 08/23/2022 - 09/26/2022
 DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
08/30/2022	GENL	45715	9027979-1	FUNFLICKS OUTDOOR MOVIES	BALANCE OWED SEPT MOVIES IN THE PAR	801.000	754	82.78
08/30/2022	GENL	45721	200004502	MPARKS	MIOSHA TRAINING - PIGOTT	710.000	755	40.00
08/30/2022	GENL	45724	A-146720	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -AUG 202	801.000	755	120.00
08/30/2022	GENL	45725	AUG 22	PATRICK PIGOTT	CELL PHONE STIPEND -AUG 2022	850.000	754	50.00
08/30/2022	GENL	45730	743	SAM'S CLUB/SYNCHRONY BANK	WATER FOR MOVIES	740.000	754	100.90
08/30/2022	GENL	45731	11861681	SPARTAN DISTRIBUTORS INC	MOWER HARDWARE	930.000	755	20.98
08/30/2022	GENL	45733	AUG 22-GB	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - AUG 22	289.000	000	1,252.48
			9122-GB		CASH TRANSFER 9/1/22 PAYROLL	289.000	000	10,176.57
					CHECK GENL 45733 TOTAL FOR FU			<u>11,429.05</u>
08/30/2022	GENL	45734	1-0891722-05	SUPERIOR TWP UTILITY DEPARTME	JUAN CELL PHONE - AUG 22	850.000	751	49.93
			1-081722-01		BATTERY BACKUP	981.000	751	134.79
					CHECK GENL 45734 TOTAL FOR FU			<u>184.72</u>
08/30/2022	GENL	45737	30366673	THE REINHALT-THOMAS CORPORATI	TORO MOWER TIRE	930.000	755	134.50
08/30/2022	GENL	45738	163809354	TRUGREEN PROCESSING CENTER	MOSQUITO TREATMENT -OAKBROOK P	801.000	755	87.10
08/30/2022	GENL	45740	1643666039	WALMART	DVD- DESPICABLE ME	740.000	754	19.96
09/07/2022	GENL	45746	83503238	WEX BANK	FUEL -AUGUST 2022	742.000	755	427.28
09/07/2022	GENL	45756	AUG 22-P	DTE ENERGY	ELECTRIC - PARKS BARN AUG 22	920.000	755	29.78
09/07/2022	GENL	45759	JULY-AUG22	JUAN BRADFORD	MILEAGE REIMBURSEMENT 7/5-8/31/22	860.000	751	170.00
09/07/2022	GENL	45760	1-22	LAWRENCE HENDRICKS	2022 SUMMER YOUTH TENNIS	801.000	754	225.00
09/07/2022	GENL	45767	2022-037	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM - AUGUST 2022	205.001	000	14.99
09/13/2022	GENL	45776	198574	ALL SEASONS LANDSCAPING CO.	I BLOWER	981.000	755	423.99
09/13/2022	GENL	45792	A-147104	PARKWAY SERVICES	PORTAJOHN @ OAKBROOK - SEPT 22	801.000	754	120.00
09/13/2022	GENL	45795	51930	SUPERIOR GROUNDCOVER, INC	EFW @ OAKBROOK PARK	740.004	755	1,560.00
			51929		EFW @ NORFOLK PARK	740.004	755	585.00
			51928		EFW @ HARVEST MOON PARK	740.004	755	3,315.00
			51927		EFW @ FIREMANS PARK	740.004	755	390.00
					CHECK GENL 45795 TOTAL FOR FU			<u>5,850.00</u>



Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
09/13/2022	GENL	45796	91522	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/15/22 PAYROLL	289.000	000	7,021.09
09/20/2022	GENL	45804	2166271	CARLISLE WORTMAN ASSOCIATES	2023 RECREATION PLAN	801.000	751	3,290.00
09/20/2022	GENL	45810	8031623 6014977	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES	740.000	755	168.05
09/20/2022	GENL	45817	A-147476	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -SEPT	22801.000	755	120.00
09/20/2022	GENL	45825	52486	SUPERIOR GROUNDCOVER, INC	EFW @ COMMUNITY PARK	740.004	755	1,950.00
09/20/2022	GENL	45827	1-091522-01	SUPERIOR TWP UTILITY DEPART	MEDIESEL FUEL THRU 9/15/22	742.000	755	513.89
Total for fund 508 PARKS & RECREATION								32,594.06

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 08/31/2022	ACTIVITY FOR MONTH 08/31/22	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 08/31/2021
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE				207,634.00	25,954.25	103,817.00	66.67	201,586.68
508-000-588.000	GENERAL FUND CONTRIBUTION	311,451.00	311,451.00	0.00	0.00	(7,000.00)	100.00	0.00
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	0.00	0.00	7,000.00	0.00	0.00	0.00	34,600.00
508-000-590.000	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	571.76
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	15,000.00	15,000.00	15,000.00	163.36	14,428.24	3.81	30.53
508-000-663.000	INTEREST ON RESERVES INCOME	1,000.00	1,000.00	12.66	0.00	987.34	1.27	0.00
508-000-664.000	INTEREST/DIVIDENDS	0.00	0.00	757.05	0.00	(757.05)	100.00	0.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	500.00	500.00	225.77	0.00	274.23	45.15	0.00
508-000-680.000	TREASURY BILL FEES	0.00	0.00	(2,070.64)	0.00	2,070.64	100.00	0.00
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	1,350.00	0.00	(750.00)	225.00	1,558.23
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	1,600.00	0.00	(1,600.00)	100.00	0.00
Total Dept 000 - REVENUE		330,551.00	330,551.00	217,080.60	26,117.61	113,470.40	65.67	238,347.20
TOTAL REVENUES								
Total Dept 751 - PARK & REC. ADMINISTRATION		330,551.00	330,551.00	217,080.60	26,117.61	113,470.40	65.67	238,347.20
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION				8,344.25	0.00	712.75	92.13	4,663.84
508-751-701.000	COMMISSION STIPENDS	9,057.00	9,057.00	26,642.36	1,706.00	13,224.64	66.83	25,307.90
508-751-702.000	SALARIES	39,867.00	39,867.00	3,582.74	276.80	2,633.26	57.64	4,226.74
508-751-702.002	CONTROLLER SALARY	6,216.00	6,216.00	0.00	0.00	1,000.00	0.00	65.00
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	(40.00)	0.00	0.00	0.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	0.00	0.00	100.00	0.00	0.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	778.67	22.13	313.64
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	221.33	0.00	50.00	95.45	1,000.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	8,557.72	55.34	8,442.28	50.34	955.12
508-751-801.000	PROFESSIONAL SERVICES - OTHER	17,000.00	17,000.00	399.04	49.93	350.96	53.21	400.01
508-751-850.000	TELECOMMUNICATIONS	750.00	750.00	5,827.36	749.23	4,172.64	58.27	5,924.17
508-751-851.000	INSURANCE & BONDS	10,000.00	10,000.00	482.98	170.00	717.02	40.25	423.92
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	0.00	0.00	3,000.00	0.00	0.00
508-751-900.000	PRINTING & PUBLISHING	3,000.00	3,000.00	0.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	500.00	0.00	150.00	76.92	460.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	2.05	0.00	297.95	0.68	1.68
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	134.79	134.79	865.21	13.48	0.00
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	200.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		98,940.00	98,940.00	61,744.62	3,102.09	37,195.38	62.41	49,742.02
Dept 754 - RECREATION								
508-754-702.000	SALARIES	10,277.00	10,277.00	2,995.96	0.00	7,281.04	29.15	3,749.22
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	1,032.94	120.86	2,467.06	29.51	1,741.67
508-754-801.000	PROFESSIONAL SERVICES - OTHER	6,000.00	6,000.00	3,108.84	427.78	2,891.16	51.81	4,824.96
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	600.00	600.00	400.00	50.00	200.00	66.67	400.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,073.00	2,073.00	771.00	0.00	1,302.00	37.19	312.00
Total Dept 754 - RECREATION		25,250.00	25,250.00	8,308.74	598.64	16,941.26	32.91	11,027.85

12A

User: NANCY

DB: Superior Twp

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 08/31/2022	ACTIVITY FOR MONTH 08/31/22	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 08/31/2021
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	94,764.00	94,764.00	64,987.42	5,614.86	29,776.58	68.58	69,551.98
508-755-710.000	TRAINING	700.00	700.00	40.00	40.00	660.00	5.71	0.00
508-755-717.000	TAXABLE BENEFITS	3,047.00	3,047.00	3,263.13	0.00	(216.13)	107.09	11,208.34
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	1,941.00	168.05	3,559.00	35.29	1,949.06
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	8,000.00	8,000.00	5,850.00	5,850.00	2,150.00	73.13	0.00
508-755-741.000	UNIFORMS	900.00	900.00	0.00	0.00	900.00	0.00	469.00
508-755-742.000	FUEL-LUBRICANTS	4,500.00	4,500.00	4,355.56	427.28	144.44	96.79	3,231.15
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	1,369.90	247.45	1,130.10	54.80	1,718.32
508-755-850.000	TELECOMMUNICATIONS	600.00	600.00	0.00	0.00	600.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	196.13	29.78	653.87	23.07	446.97
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	3,333.11	319.57	9,166.89	26.66	10,342.40
508-755-930.001	CONTROLLED BURNS	5,000.00	5,000.00	3,440.00	0.00	1,560.00	68.80	4,600.00
508-755-975.000	SIGNAGE	500.00	500.00	0.00	0.00	500.00	0.00	266.82
508-755-980.000	EQUIPMENT OVER \$5,000	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	1,500.00	1,500.00	198.00	0.00	1,302.00	13.20	0.00
Total Dept 755 - PARK MAINTENANCE		176,461.00	176,461.00	88,974.25	12,696.99	87,486.75	50.42	103,784.04
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000 PROJECTS								
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		5,000.00	5,000.00	16,000.00	0.00	(11,000.00)	320.00	34,600.00
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		5,000.00	5,000.00	16,000.00	0.00	(11,000.00)	320.00	34,600.00
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	12,578.00	12,578.00	8,400.94	578.15	4,177.06	66.79	9,081.18
508-966-858.000	PENSION	12,322.00	12,322.00	7,332.32	0.00	4,989.68	59.51	9,736.98
Total Dept 966 - UNALLOCATED EXPENSES		24,900.00	24,900.00	15,733.26	578.15	9,166.74	63.19	18,818.16
TOTAL EXPENDITURES		330,551.00	330,551.00	190,760.87	16,975.87	139,790.13	57.71	217,972.07
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		330,551.00	330,551.00	217,080.60	26,117.61	113,470.40	65.67	238,347.20
TOTAL EXPENDITURES		330,551.00	330,551.00	190,760.87	16,975.87	139,790.13	57.71	217,972.07
NET OF REVENUES & EXPENDITURES		0.00	0.00	26,319.73	9,141.74	(26,319.73)	100.00	20,375.13