



PARKS &
RECREATION

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

The Parks & Recreation Commission

AUGUST 2022

Regular Meeting

will be held

MONDAY, AUGUST 22, 2022 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

(Corner of Cherry Hill & Prospect)

Current COVID-19 protocols will be in place

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION MEETING

Juan Bradford	Marion Morris
Guy Conti	Patrick Pigott
Martha Kern-Boprie	Nahid Sanii-Yahyai
Terry Lee Lansing	Riley Schofield
Bernice Lindke	Gregory Vessels

Superior Township Parks & Recreation Commission

AUGUST 2022

Regular Meeting

will be held

MONDAY, AUGUST 22nd @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL



PARKS &
RECREATION



PARKS &
RECREATION

**PARKS & RECREATION COMMISSION REGULAR MEETING
AUGUST 22, 2022 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) July 25, 2022
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Spongy (Gypsy) Moth
 - B) Fireman's Park Reservation / Community Voices Group
- 9) OLD BUSINESS**
 - A) Five-Year Plan Update
 - B) Community Center Advisory Committee Update
- 10) NEW BUSINESS**
 - A) Crosswalks at MacArthur & Harris
 - B) "Movies in the Park" Sign-up
 - C) Organizational Chart
 - D) Event Sponsorships Discussion/Policy
 - E) 2023 Estimated Mowing Expenses
 - F) 2023 Budget
- 11) BILLS FOR PAYMENT**
 - A) July 26, 2022 – August 22, 2022
- 12) FINANCIAL STATEMENTS**
 - A) July 2022 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: September 26, 2022 @ 6:30 pm

5 A.

Superior Charter Township Park Commission
Regular Meeting
July 25, 2022

Proposed Minutes

1. Call to Order

The meeting was called to order by Vice-Chair Nahid Sanii-Yahyai at 6:35 pm.

2. Roll Call

Park Commissioners present: Nahid Sanii-Yahyai, Martha Kern-Boprie, Greg Vessels, Riley Schofield, Guy Conti, Terry Lee Lansing

Park Commissioners absent: Marion Morris (excused)

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Recreation Coordinator & Maintenance Supervisor; Amy Sarafian, Ellen Kurath, Jan Piert, Kelly Goolsby

3. Flag Salute

Vice-Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Guy Conti and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. June 27, 2022

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the minutes of 6/27/2022 as drafted. The motion carried with Guy Conti abstaining because he was not present at the 6/27/2022 meeting.

6. Citizen Participation

Kelly Goolsby requested a road study on speed bumps on Stephens Drive in the Washington Square subdivision. She also requested resolution of the drainage problems in Fireman's Park, and security lighting in Community Park.

Juan Bradford responded to these requests. The township board and county road commission handle road issues, including speed bumps, not the Park Commission. The Five-Year Plan currently in development will probably include lighting in and to Community Park, especially if a community center is located near there. He anticipates grant opportunities early in 2023 that will help fund drainage resolution in Fireman's Park. Kelly also more play structures and picnic equipment such as grills and tables in Fireman's and Community Parks.

Jan Piert supported the requests made by Kelly Goolsby. Jan asked about grant applications. Can applications be submitted before the Five-Year Plan is complete?

Juan Bradford responded that the Five-Year Plan has to be complete first. He estimates it will be complete in September 2022. Grant applications are due in early 2023.

Amy Sarafian spoke with ideas for the Nature Bingo event this fall. She had examples for fairy houses composed of natural materials that are active projects for children creating them.

Ellen Kurath gave her Park Steward report and spoke about weeds in Schroeter Park and North Prospect Park. She has not been to Cherry Hill Nature Preserve (CHNP) yet. She would like to see a controlled burn

conducted in CHNP. John Copley concurs with this. In Schroeter Park, the southeast region has garlic mustard growing.

7. Reports

A. Chairperson

Vice-Chair Nahid Sani-Yahyai reported that Chair Marion Morris is home from the hospital but was not up to attending the meeting tonight.

B. Administrator

Juan Bradford submitted a written report. He noted that the Summer Playground Camp program will close with the Kickball Challenge and picnic on August 18 at 11:00 am, located at the Ypsilanti Township Community Park on Clark Road.

C. Board Liaison

Trustee Bernice Lindke reported on Township Board meeting held July 18. Supervisor Schwartz and Clerk Findley reported on progress made toward acquiring a location for the community center. County Administrator Greg Dill participated in the last Community Center Advisory Committee meeting, and implied the county is considering purchasing the Cheney School building. There is a possibility that a \$3 million-dollar federal grant will be awarded with the help of Congresswoman Debbie Dingell. This grant was originally intended for the Water Street project in Ypsilanti, but that location was not workable. The County is looking at ways to make the community center sustainable in coordination with the YMCA. If coordinating with the YMCA, there will be a community center within the building. Trustee Rhonda McGill presented her findings from her departmental meetings to the Board. She said the meetings were upbeat and productive. Some of the needs expressed by those she interviewed were:

Talent retention

Growth plan

Evaluation process

Personnel manual

Position descriptions

Additional staffing

A summary of her complete report is included in the minutes of the Board of Trustees 7/18/22 meeting. Please note that the Parks and Recreation Department was not included in this review.

Contracts were approved with the following vendors:

Jameel Williams, attorney

Fred Lucas, attorney

TAZ networks

A resolution to award Rotondo Constructions a contract to repair sidewalks was tabled as the Board failed to agree on how the contract would be paid.

During Pleas and Petitions, Kelly Goolsby requested that Movies in the Park be scheduled in Firemans Park and/or Community Park.

D. Board Meeting Attendee

Riley Schofield attended the 7/18/22 township board meeting. She concurred with the summary Trustee Lindke provided. Nahid Sani-Yahyai was also present at the 7/18/22 township board meeting.

E. Park Steward

Ellen Kurath gave her Park Steward report during citizen participation.

F. Safety

Patrick Pigott reported there were no accidents or injuries in the past month.

8. Communications

- A. Educational: Park Pulse, Inclusive Policies and Practices
- B. Michigan DNR Spark Grant info
- C. Fireman’s Park Reservation: Washtenaw Promise
- D. Oakbrook Park Reservation: Golden

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the Communications. The motion carried.

9. Old Business

- A. Five Year Plan Update

Juan had a discussion with consultant Chris Nordstrom about playground equipment. Particularly what is best and achievable to place in the Five-Year Plan.

- B. Community Center Advisory Committee Update

The Community Center Advisory Committee (CCAC) met earlier this month. Much of the discussion was covered in Trustee Lindke Board Liaison report. Juan Bradford, Nahid Sanii-Yahyai and Martha Kern-Boprie also attended this CCAC meeting. Martha noted that a few people in the audience were concerned about the central role the YMCA appeared to assume. At least one of the CCAC members expressed concern about locating the Community Center in the Cheney School building. This person would prefer to see it located adjacent to the new library, which would be central to all residential neighborhoods.

10. New Business

- A. Playground Engineered Wood Fiber bids

Bids were solicited from four vendors of engineered wood fiber, for installation in township parks. Bids were submitted by two of these vendors.

Superior Groundcover	\$7,800.00
Midstates Recreation	\$7,900.00

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to award the bid to Superior Groundcover for an amount not to exceed \$7,800.00. A roll call vote was taken.

Guy Conti	Yes
Martha Kern-Boprie	Yes
Nahid Sanii-Yahyai	Yes
Greg Vessels	Yes
Riley Schofield	Yes
Terry Lee Lansing	Yes
Marion Morris	Absent

- B. Movies in the Park sign-up

The next Movies in the Park will be Saturday, August 13 in Oakbrook Park. A kickball game will start at 8:00 pm and the movie will start at 9:00 pm.

The following Park Commissioners volunteered to help at this event:

- Nahid Sanii-Yahyai
- Guy Conti

11. Bills for Payment

It was moved by Greg Vessels and supported by Terry Lee Lansing to approve payment of the bills totaling \$47,962.86 through 7/25/22. The motion carried.

12. Financial Statements

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the June financial statements. The motion carried.

13. Pleas and Petitions

Jan Piert requested a fence along Fireman's Park to screen playground equipment from MacArthur Blvd traffic.

Guy Conti offered suggestions on improving the Public Comment portion of the agenda to ensure equal access of the public to the Park Commission. Juan Bradford asked some clarifying questions. Nahid Sani-Yahyai and Martha Kern-Boprie offered comments. Guy and Juan will discuss this in more detail over the next few months.

Kelly Goolsby renewed her concerns about poor drainage in Fireman's Park. She is also concerned that crab apple trees in this park attract bees. She wants these trees removed.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Greg Vessels to adjourn at 7:22 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



PARKS &
RECREATION

**ADMINISTRATOR REPORT
AUGUST 22, 2022**

1B.

- Next Board of Trustees Meeting: Monday, September 19, 2022 @ 7:00 p.m.
Attendee: Commissioner Lansing
- Unfortunately, the "Movies in the Park" event that was scheduled for Saturday August 13th was canceled due to the rainy weather that was forecast. We were able to receive a refund from the company that provides the screen and projection service. We had originally planned to show "Despicable Me" but will now be showing it at our September 10th event.
- The Washtenaw County Sheriff held it's Shop with a Cop/Backpack Giveaway on Thursday August 4th at Fireman's Park. The park maintenance staff, Patrick, and myself, were on hand to assist with the event. They gave away over 250 backpacks loaded with school supplies and also had free food, music, Kona Ice, face painting, and a petting farm. It was a very nice event and had a great turnout.
- The Summer Playground Camp program wrapped up on Thursday, August 18th with the Kickball Challenge, and a picnic at Ypsi Township's Community Park. This is a great program put on by Washtenaw County Parks & Recreation and we are happy to provide them with support for the Superior Twp. site.
- Preparation of the 2023 budget has begun. You will see this on your agenda as a topic of discussion under New Business.
- Engineered Wood Fiber (EWF) was installed around all the playground equipment in the parks last week by Superior Groundcover. They did an excellent job.

Respectfully Submitted,

Juan Bradford

8A

SPONGY MOTH (FORMERLY KNOWN AS GYPSY MOTH)

(Lymantria Dispar dispar)



Department of Environmental Conservation

What are spongy moths?

Spongy moths are defoliating insects native to France that were first introduced to the United States in 1869. They are now widespread in the Northeast and considered "naturalized," meaning they will always be a part of our ecosystem. Spongy moth populations rise and fall in cycles, varying over the years from very few (most years) to large numbers, which cause very noticeable leaf damage and tree defoliation. In New York, we tend to see regional outbreaks, or large spikes in population numbers, every 10–15 years. Outbreaks usually end when disease and predator populations increase to a level at which they can naturally control the LDD population.

New Common Name

The Entomological Society of America removed the former common name from its Common Names of Insects and Related Organisms list in July 2021 due to it being a derogatory term for the Romani people.

Identification

Spongy moth caterpillars (larval stage) can be seen starting in early to mid-May, grow to about 2.5 inches in length, and are black and hairy, with five pairs of raised blue spots followed by six pairs of raised red spots along their backs. Adult moths can usually be seen starting in July. Females are white with brown markings, have a 2-inch wingspan, and cannot fly. Males are brownish, have a 1.5-inch wingspan, and have feathery antennae.

Egg masses are light brown and covered with a dense mat of fine hairs. They are often laid on tree trunks and branches, but can also be found on sheltered surfaces, from firewood to lawn furniture.



Caterpillars start off completely black, with the blue and red spots showing up after their second molt. Photo by Karla Salp, Washington State Department of Agriculture, Bugwood.org

What Do They Do?

Spongy moth caterpillars feed on more than 300 species of trees and shrubs, eating the young, tender leaves in the spring. In New York, they are known to feed on oak, maple, apple, crabapple, hickory, basswood, aspen, willow, and birch, although oak is their preferred species. When populations of spongy moths are high, or when oak and other preferred trees are limited, they will eat conifer species, including pine, spruce, and hemlock. During outbreaks, they can damage thousands of acres of trees.

Can Trees Recover?

While the caterpillars pupate and turn into moths, a healthy tree that has been fed on will grow new leaves and have a full canopy again within a few weeks. However, defoliation (loss of leaves) can reduce the health and vigor of a tree, causing it to become more susceptible to other stressors such as extreme drought, flooding, or attacks by disease or other insects. Tree death can occur when one or more of these stressors is present at the same time as spongy moth caterpillars. Long-term damage depends on the type of tree, as well as the amount of defoliation.



Adult female moths lay egg masses on trees and other hard surfaces.

- **Conifers:** If a needle-bearing tree loses more than 50% of its needles, it probably won't recover. Check it for new needle growth in the months after the caterpillars are gone.
- **Hardwoods:** If there are no other stressors, deciduous/hardwood trees can usually withstand 2–3 successive years of defoliation, though new leaves will probably be smaller than usual. If a tree loses ALL its leaves and does not grow any new ones in late summer, it could still be alive. Check it in the spring, and if it still does not leaf out, it has died.

Control Options for Landowners

Note: Although these options may help protect individual trees or small areas, they will not eliminate a local spongy moth population. In most cases, spongy moth outbreaks end naturally as disease becomes more prevalent and predator populations increase in response to the larger amount of available host/prey.

Squishing and Scraping

You can help decrease future spongy moth populations by squishing the caterpillars and moths and destroying egg masses when you see them. To make sure an egg mass is destroyed, scrape the mass into a bucket of warm, soapy water and then leave it overnight before discarding it in the trash.

Using Traps

In late April, before spongy moth eggs hatch, you can place sticky/barrier bands around a tree's trunk to prevent the caterpillars from crawling up the tree and into the canopy. You can buy these bands or make them at home using common household materials. Check sticky/barrier bands often, in case unintended wildlife, such as birds and small mammals have been caught; to remove debris that would act as a bridge for caterpillars over the band; and to replace as needed, such as after rain events. The hairs on the caterpillars can cause skin irritation, so wearing gloves is recommended when handling used traps.

In mid-June, when caterpillars are larger, replace sticky/barrier bands with a burlap trap. These traps do not prevent the caterpillars from going into the canopy but provide excellent shelter when they rest during the day, making it easier to collect and destroy the caterpillars, pupae, adults, and eggs found in the burlap. This should be done at least several times a week so that the trap doesn't just become a shelter for them. Detailed instructions for making your own sticky/barrier bands and burlap traps are available on DEC's website: <https://www.dec.ny.gov/animals/83118.html>.

Insecticide Options

Treating an individual property with an insecticide is unlikely to impact a larger, regional outbreak, but may impact other invertebrates. **Carefully consider these potential impacts prior to application.**

Microbial insecticides are biopesticides made from naturally occurring bacteria, viruses, fungi, or protozoans that can be targeted to a specific pest. The most common of these is *Bacillus thuringiensis* (Bt), which occurs naturally in soil and on plants. The Bt subspecies *kurstaki* (Btk) is the most appropriate to use for spongy moth control and works best on young caterpillars since they become more resistant to treatment as they mature. When a caterpillar eats Btk, it becomes paralyzed, stops feeding, and dies of starvation. Btk is harmless to people, animals, and plants, but does affect other young moth and butterfly larvae. Proper timing of application will help limit exposure to non-spongy moth larvae.

Horticultural oil insecticides (aka dormant oils) are solutions refined from petroleum or plants, and when applied, can smother insects or disrupt the protective coating around their eggs. Horticultural oils will impact any insects that they are sprayed on, not just spongy moths, but they are relatively safe for humans and other wildlife. The oils should be applied to egg masses in late March–early April before caterpillars emerge, and again in October–early November after adults have ceased activity.

Chemical insecticides are contact poisons. These chemicals can have a serious impact on a variety of beneficial, native insects (such as bees), as well as nesting birds and other wildlife, **so use should be limited.** Spraying is not effective against spongy moth pupae or egg masses, and it is less effective once caterpillars reach one inch in length.



Egg masses can contain 600–700 eggs, so destroying them when you see them can have a big impact.
Photo by Karla Salp, Washington State Department of Agriculture, Bugwood.org



SUPERIOR TOWNSHIP
PARKS & RECREATION DEPARTMENT
575 E. Clark Rd. Superior Twp. MI 48198



PARK RENTAL FORM

Renter's Name: Adam Pabers Phone: 734-320-7078

Address: 810 Charles St.

City, State: Ypsilanti, MI Zip Code: 48198

E-mail: pabers@washtenaw.org

Park Requested: Fireman's Park Date(s): 8/24/22

Times: From: 12:00 To: 4:00pm

Event: MacArthur Family Fun Day

Number of Participants: ~50

Will admission be charged: Yes No If Yes, what amount: _____

Will food and/or beverages be served: Yes No If Yes, how often: Snacks provided throughout

Please list any special equipment to be used (lighting, sound system, etc.):

DJ, bluetooth speaker

Cleanup will be completed by: Community Voices group Phone: 734-320-7078

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Deposit: \$100.00

Rental Fee: _____

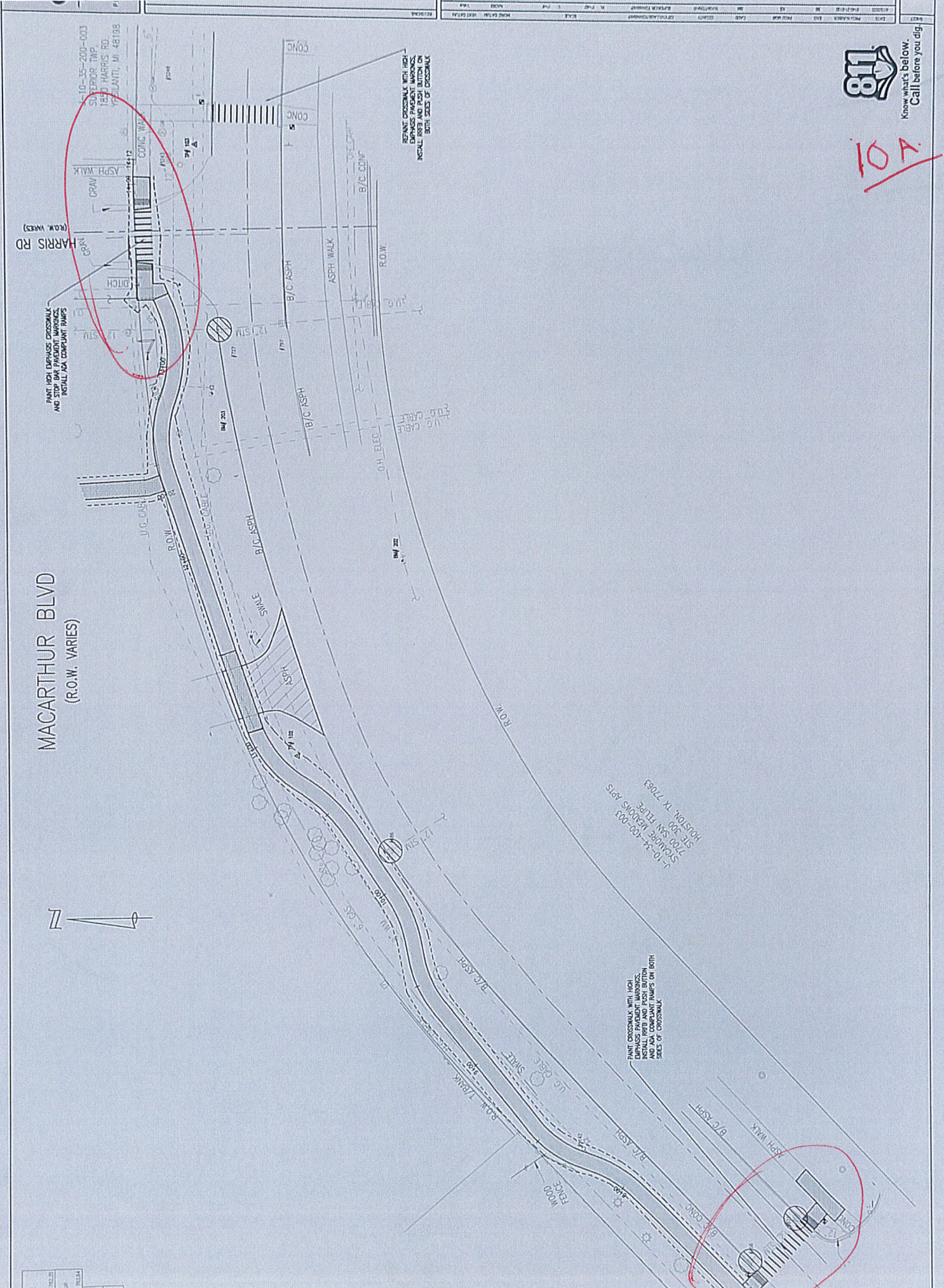
Additional Fees: _____ Description: _____

TOTAL FEE: _____

RECEIVED
CK # 4034
[Signature]

Renter's Signature: *[Signature]* Date: 8/16/22

Superior Township's Approval: *[Signature]* Date: 8/16/22



MACARTHUR BLVD
(R.O.W. VARIES)

HARRIS RD
(R.O.W. VARIES)



PAINT HIGH EMPHASIS CROSSWALK AND STOP BAR PAVEMENT MARKINGS... INSTALL ADA COMPLIANT RUMPS

REPAINT CROSSWALK WITH HIGH EMPHASIS PAVEMENT MARKINGS... INSTALL REEB AND PUSH BUTTON ON BOTH SIDES OF CROSSWALK

PAINT CROSSWALK WITH HIGH EMPHASIS PAVEMENT MARKINGS... INSTALL REEB AND PUSH BUTTON ON BOTH SIDES OF CROSSWALK

1-10-24-100-003
SIGNALS HEADROOMS ASH
7'00" MIN. CLEARANCE
HOUSTON, TX 77063

1-10-35-200-003
SUN TOWER TRIP
1800 HARRIS RD.
PELANT, MI 48198



Know what's below.
Call before you dig.

101

DATE	11.15.13
BY	11.15.13
CHECKED	11.15.13
APPROVED	11.15.13

SUPERIOR TOWNSHIP PARKS & RECREATION MOVIES IN THE PARK

10B.



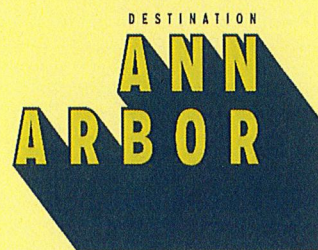
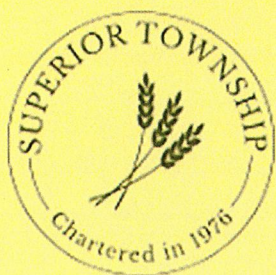
**Saturday, September 10th @ Oakbrook Park
8460 Berkshire Dr. east of Prospect Rd.**

**Enjoy a Family friendly game of kickball beginning at 7:30pm
followed by a showing of DESPICABLE ME at 8:30pm
on a giant 20' screen.**

**Bring your picnic blankets, chairs,
coolers, and snacks!**

(NO ALCOHOL)

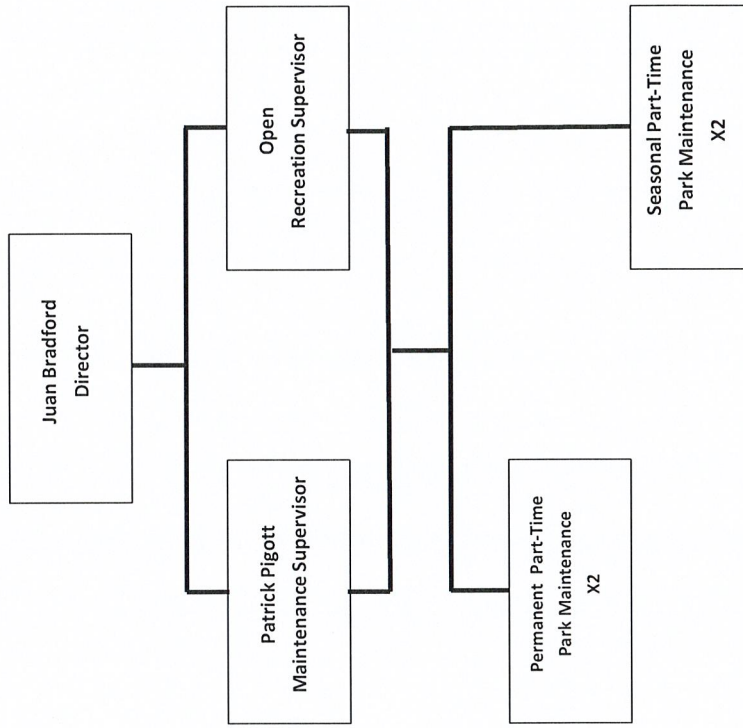
(734) 480-5502 for additional info.





Charter Township of Superior

Organization Chart Parks & Recreation Department



106.

Estimated 2023 Mowing & Snow Removal Expenses

10E.

Parks Properties Mowed:

- Fireman's Park
- Community Park
- Norfolk Park
- Oakbrook Park
- Harvest Moon Park
- Schroeter Park
- Cherry Hill Nature Preserve
- North Prospect Park
- Schock Park
- Old Township Hall

Township Properties Mowed:

Corner of Prospect/Geddes: NW and NE corners	2.5 hours
Corner of MacArthur/Harris: Old party store area	3.5 hours
Corner of Prospect/Cherry Hill: NW corner	0.5 hours
Non-motorized path on Harris: MacArthur to Geddes	3.5 hours
Non-motorized path on Geddes: Prospect to Harris to Andover	2.5 hours
Dixboro Green	3.5 hours
Roundabout at Geddes & Superior Roads	3.5 hours
New Township Hall	12 hours

Time:

Total Hours 31.5 hours weekly
Average Pay Rate (does not include fringes) \$22.31

31.5 hours weekly X \$22.31 average rate = \$702.77 weekly

\$702.77 weekly X 27 weeks per season = \$18,974.79 season

Township Property Snow Removal:

Township Hall	2.0 hours
Library	0.5 hours
Bridges on Harris (1), Geddes (2)	3.5 hours

Time:

Total Hours 6.0 hours
Average Pay Rate (does not include fringes) \$22.31

6.0 hours X \$22.23 average rate = \$133.86 per average snowfall (< 4")

NOTE: THESE FIGURES DO NOT INCLUDE FRINGE BENEFITS, FUEL, SUPPLIES, EQUIPMENT REPAIRS & MAINTENANCE, EQUIPMENT REPLACEMENT COST, TRUCKS & TRAILERS EXPENSES.

08/16/2022 01:25 PM CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 User: NANCY CHECK DATE FROM 07/26/2022 - 08/22/2022
 DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
07/26/2022	GENL	45612#	P928000W6GH4	SAM'S CLUB/SYNCHRONY BANK	WATER FOR MOVIES ON THE GREEN/SUPL 740.000	289.000	754	29.84
			P928000W6GH4		WATER FOR MOVIES ON THE GREEN/SUPL 740.000		755	19.86
				CHECK GENL 45612 TOTAL FOR FU				49.70
07/26/2022	GENL	45615	JULY 22 -P	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - JULY 2022	289.000	000	1,315.00
08/02/2022	GENL	45627	82740710	WEX BANK	FUEL -JULY 2022	742.000	755	464.30
08/02/2022	GENL	45630	2165891	CARLISLE WORTMAN ASSOCIATES	2023 RECREATION PLAN	801.000	751	200.00
08/02/2022	GENL	45640	JULY 22	PATRICK FIGOTT	CELL PHONE STIPEND -JULY 2022	850.000	754	50.00
08/02/2022	GENL	45646	1643349667	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	740.000	751	47.00
08/02/2022	GENL	45647	2022-031	SUPERIOR TOWNSHIP CREDIT CARDZOOM - JULY 22		205.001	000	14.99
08/02/2022	GENL	45648	8422	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/4/22 PAYROLL	289.000	000	8,135.81
08/02/2022	GENL	45649	1-071022-1	SUPERIOR TWP UTILITY DEPARTMECELL PHONE - J BRADFORD JULY 22		850.000	751	49.93
08/02/2022	GENL	45653	146040	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	740.000	755	14.77
08/09/2022	GENL	45656	198263	ALL SEASONS LANDSCAPING CO. I WEED WHIP HEAD		930.000	755	93.48
08/09/2022	GENL	45661	JULY 22-P	DTE ENERGY	ELECTRIC - PARKS BARN JULY 22	920.000	755	29.27
08/09/2022	GENL	45666	A-146351	PARKWAY SERVICES	PORTAJOHNN @ OAKBROOK - AUG 22	801.000	754	120.00
08/16/2022	GENL	45677	2165932	CARLISLE WORTMAN ASSOCIATES	2023 RECREATION PLAN	801.000	751	2,495.00
08/16/2022	GENL	45698	11861117	SPARTAN DISTRIBUTORS INC	TORO CASTRO WHEEL	930.000	755	70.61
08/16/2022	GENL	45700	81822	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/18/22 PAY	289.000	000	6,847.84
Total for fund 508 PARKS & RECREATION								19,997.70

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

HA

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 07/31/2022	ACTIVITY FOR MONTH 07/31/22	AVAILABLE BALANCE	% BGET USED	YTD BALANCE 07/31/2021
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	311,451.00	311,451.00	181,679.75	25,954.25	129,771.25	58.33	176,388.35
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	0.00	0.00	7,000.00	0.00	(7,000.00)	100.00	0.00
508-000-590.000	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	34,600.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	15,000.00	15,000.00	408.40	0.00	14,591.60	2.72	490.08
508-000-663.000	INTEREST ON RESERVES INCOME	1,000.00	1,000.00	12.66	0.00	987.34	1.27	27.69
508-000-664.000	INTEREST/DIVIDENDS	0.00	0.00	515.99	0.00	(515.99)	100.00	0.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	500.00	500.00	225.77	0.00	274.23	45.15	0.00
508-000-680.000	TREASURY BILL FEES	0.00	0.00	(2,070.64)	0.00	2,070.64	100.00	0.00
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	1,350.00	200.00	(750.00)	225.00	1,558.23
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	1,600.00	0.00	(1,600.00)	100.00	0.00
Total Dept 000 - REVENUE		330,551.00	330,551.00	190,721.93	26,154.25	139,829.07	57.70	213,064.35
TOTAL REVENUES								
Total Dept 751 - PARK & REC. ADMINISTRATION		330,551.00	330,551.00	190,721.93	26,154.25	139,829.07	57.70	213,064.35
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	9,057.00	9,057.00	8,344.25	1,240.00	712.75	92.13	4,080.86
508-751-702.000	SALARIES	39,867.00	39,867.00	24,936.36	3,583.64	14,930.64	62.55	22,330.50
508-751-702.002	CONTROLLER SALARY	6,216.00	6,216.00	3,305.94	163.57	2,910.06	53.18	3,704.50
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	40.00	0.00	(40.00)	100.00	0.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	221.33	47.00	778.67	22.13	276.66
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	1,050.00	0.00	50.00	95.45	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	17,000.00	17,000.00	8,502.38	2,835.34	8,497.62	50.01	837.96
508-751-850.000	TELECOMMUNICATIONS	750.00	750.00	349.11	49.93	400.89	46.55	350.00
508-751-851.000	INSURANCE & BONDS	10,000.00	10,000.00	5,078.13	749.25	4,921.87	50.78	5,209.27
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	312.98	0.00	887.02	26.08	266.56
508-751-900.000	PRINTING & PUBLISHING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	0.00	150.00	76.92	460.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	2.05	0.00	297.95	0.68	1.68
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		98,940.00	98,940.00	58,642.53	8,668.73	40,297.47	59.27	44,517.99
Dept 754 - RECREATION								
508-754-702.000	SALARIES	10,277.00	10,277.00	2,995.96	687.36	7,281.04	29.15	3,313.47
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	912.08	29.84	2,587.92	26.06	1,711.72
508-754-801.000	PROFESSIONAL SERVICES - OTHER	6,000.00	6,000.00	2,681.06	0.00	3,318.94	44.68	3,930.51
508-754-801.050	PROFESSIONAL SERVICES-TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	600.00	600.00	350.00	50.00	250.00	58.33	350.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,073.00	2,073.00	771.00	0.00	1,302.00	37.19	204.00
Total Dept 754 - RECREATION		25,250.00	25,250.00	7,710.10	767.20	17,539.90	30.54	9,509.70

12A.

PERIOD ENDING 07/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 07/31/2022	ACTIVITY FOR MONTH 07/31/22	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 07/31/2021
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	94,764.00	94,764.00	59,372.56	11,026.06	35,391.44	62.65	58,507.73
508-755-710.000	TRAINING	700.00	700.00	0.00	0.00	700.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	3,047.00	3,047.00	3,263.13	0.00	(216.13)	107.09	11,208.34
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	1,772.95	497.63	3,727.05	32.24	1,600.09
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00	0.00
508-755-741.000	UNIFORMS	900.00	900.00	0.00	0.00	900.00	0.00	469.00
508-755-742.000	FUEL-LUBRICANTS	4,500.00	4,500.00	3,928.28	863.80	571.72	87.30	2,366.58
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	1,122.45	160.35	1,377.55	44.90	1,437.51
508-755-850.000	TELECOMMUNICATIONS	600.00	600.00	0.00	0.00	600.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	166.35	29.27	683.65	19.57	221.09
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	3,013.54	0.00	9,486.46	24.11	8,007.52
508-755-930.001	CONTROLLED BURNS	5,000.00	5,000.00	3,440.00	0.00	1,560.00	68.80	4,600.00
508-755-975.000	SIGNAGE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	1,500.00	1,500.00	198.00	0.00	1,302.00	13.20	0.00
Total Dept 755 - PARK MAINTENANCE		176,461.00	176,461.00	76,277.26	12,577.11	100,183.74	43.23	88,417.86
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000	PROJECTS	5,000.00	5,000.00	16,000.00	16,000.00	(11,000.00)	320.00	34,600.00
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		5,000.00	5,000.00	16,000.00	16,000.00	(11,000.00)	320.00	34,600.00
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	12,578.00	12,578.00	7,822.79	1,277.60	4,755.21	62.19	7,890.64
508-966-858.000	PENSION	12,322.00	12,322.00	7,332.32	0.00	4,989.68	59.51	8,647.46
Total Dept 966 - UNALLOCATED EXPENSES		24,900.00	24,900.00	15,155.11	1,277.60	9,744.89	60.86	16,538.10
TOTAL EXPENDITURES		330,551.00	330,551.00	173,785.00	39,290.64	156,766.00	52.57	193,583.65
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		330,551.00	330,551.00	190,721.93	26,154.25	139,829.07	57.70	213,064.35
TOTAL EXPENDITURES		330,551.00	330,551.00	173,785.00	39,290.64	156,766.00	52.57	193,583.65
NET OF REVENUES & EXPENDITURES		0.00	0.00	16,936.93	(13,136.39)	(16,936.93)	100.00	19,480.70