

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2022
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on June 21, 2022, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Lisa Lewis, Trustee Nancy Caviston, Trustee Bernice Lindke, and Trustee Rhonda McGill.

Absent: None

4. ADOPTION OF AGENDA

It was moved by Trustee Lewis, supported by Trustee Caviston to add an invoice for payment for contract services for Brenda McKinney.

It was moved by Clerk Findley to accept the amended Resolution 2022-35 and add the Community Center Advisory Committee Update – Clerk Findley, supported by Trustee Lindke.

It was moved by Trustee McGill, supported by Trustee Caviston to adopt the agenda as amended.

The motions carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. SPECIAL MEETING OF MAY 11, 2022

It was moved by Trustee Caviston, supported by Trustee McGill, to approve the minutes of the special Board meeting of May 11, 2022, as presented.

The motion carried by unanimous vote.

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B. REGULAR MEETING OF MAY 16, 2022

It was moved by Treasurer Lewis, supported by Trustee McGill, to approve the minutes of the regular Board meeting of May 16, 2022, as presented.

The motion carried by unanimous vote.

C. SPECIAL MEETING OF MAY 31, 2022

It was moved by Trustee Caviston, supported by Treasurer Lewis, to approve the minutes of the regular Board meeting of May 31, 2022, as presented.

The motion carried by unanimous voice vote.

6. CITIZEN PARTICIPATION

- Marion Morris, 8264 Vreeland Rd., stated her support for Bill Secrest as becoming Township Trustee.
- Debby Covington, 1664 Savannah Ct., asked if there is a list of candidates for Township Trustee. She stated she would hope that whoever is selected to serve on the Board would continue to focus on the disparities in this Township and that resources would continue to go to the high need areas of the Township.
- David Pauken, 5539 Stonevalley Dr., explained his concerns regarding the Stonevalley Declaration of Easements and Restrictive Covenants (DERC) for the properties being developed and sold by Mr. Geidner. He is asking the Township to acknowledge the violation of Ordinance 163, the State of Michigan ruling and to direct Mr. Geidner to discontinue the use of the Stonevalley DERC for the lots already sold, pending sale, and future development/sale.
- Kelly Goolsby, Ypsilanti Township resident who works in Superior Township and advocates for Superior Charter Township residents, presented to the Board about immediate needs to use the American Rescue Plan Act (ARPA) funds on the residents. She explained the specific needs of some residents. She shared an eviction event taking place tomorrow.
- Jan Piert, 2172 Anns Way, explained her support for what was voiced by Kelly Goolsby. She stated she reviewed the 319-page Board packet and stated there are things that do not get answered. She asked for correct meeting notes. She explained her objection for Treasurer Lewis being appointed to the Zoning Board of Appeals (ZBA). She would like this position to be made public. Supervisor Schwartz explained a Board of Trustee member must be represented on the ZBA. Ms. Piert also explained her concerns with allowing one farmer to farm the Rock property at no cost. She also explained her concerns regarding Carlisle & Wortman consultation agreement renewal every three years. She would like to see a discussion around this. Jan also explained her concerns regarding an overdrawn escrow account and the mismanagement of contracts which was mentioned in the audit report. Clerk Findley stated the above are examples of not responding to Ms. Piert's questions.

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- Jack Smiley, 10325 Cherry Hill Rd., explained his support for Bill Secrest to be appointed to Township Trustee.

7. PRESENTATIONS AND PUBLIC HEARINGS

A. KEN PALKA, AUDITOR STATEMENT AUDIT & REPRESENTATION LETTERS FOR YEAR-END DECEMBER 31, 2021

- Mr. Palka thanked the Board for allowing them to continue to represent the Township over the years. He thanked Nancy Mason and Keith Lockie, Controller. He explained the concerns which were found during the audit. He stated his concern regarding the overdrawn escrow. The auditors do not like to see the Township spending their own money up front. He stated the Township needs to have a better understanding of contracts/agreements with vendors.
- Trustee Lindke stated the Township needs to be more careful with the contracts and agreements. She said specifically there is one person who is on the payroll and has been for several years. He makes \$350 a week with no contract. There is no contract with Taz Networks. She mentioned at the last meeting Supervisor Schwartz saying this would be looked at. She stated \$23,000.00 was spent on the personnel manual with no contract. Trustee Lindke would like to make a motion to cease payment to these vendors without contracts/agreements until we have one. Supervisor Schwartz stated Jameel Williams, Jeff Castro, and Taz Networks will be brought to the July meeting.
- Mr. Palka explained another concern regarding approving water and sewer rates and the American Rescue Plan Act (ARPA) funds. Trustee McGill would like to develop a Board based ARPA committee.
- Mr. Palka explained financials for all the funds for the year. Trustee Lindke asked what rents were collected. Supervisor Schwartz explained the rent fund is from the cell tower. He explained the ARPA fund and that the reports do not show any revenue due to the Township not spending the funds yet. He stated he appreciates the Township increasing the water and sewer rates every year. He encouraged the Township to insure more of their funds.
- Mr. Palka reviewed the graphs of the Township funds. Trustee Lindke asked about the Plymouth Road Pathway being completed this year. Supervisor Schwartz stated the engineering is completed but the pathway would not be completed this calendar year. Trustee McGill asked about the Clark Road Pump Station. Mr. Palka explained the Township has spent almost \$1.9 million on the pump station in 2022. Trustee Lindke asked about the Prospect Road Pathway and the overage costs. Mr. Palka explained the project was supposed to be reimbursed but the money had not been received in the timeframe for the audit. Supervisor Schwartz explained the project and whether the money was going to be reimbursed.
- Trustee Lindke asked Supervisor Schwartz when she could bring the motions forward. Supervisor Schwartz explained at pleas and petitions would be an appropriate time.

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8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- He reported on the Bond closing documents for Rock property were received last week.
- He stated the Township should decide in the next few weeks if they should go out for bids for solid waste.

B. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE

Trustee Lindke reported on the following:

- Juan Bradford had a pre-construction meeting with staff from Washtenaw County CDBG and Saladino Construction regarding the Community Park ADA sidewalk project. Construction of the sidewalk will begin in early July and will take 3-4 days to complete.
- Carlisle Wortman hosted an open house at Christian Love Church to gather information from residents on the Parks and Recreation five-year plan.
- Juan Bradford, as a member of the Community Center Advisory Committee, reported that the committee has been working on a mission statement. He also said Greg Dill, Washtenaw County Administrator, attended a recent meeting and spoke about the importance of the community center initiative at the county level.
- Trustee Lindke researched state laws governing donations by a township governmental body to private and charitable organizations. She reported that, as a general rule, public money cannot be used for donations for private purposes.
- Commission members volunteered to staff the Live Her! Now Concert that was held on June 4th in Fireman's Park.

C. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

Trustee Lindke asked for clarification on the Sheriff's report regarding the in-area and out of area.

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It was moved by Trustee McGill, supported by Trustee Caviston that the Charter Township of Superior Board receive all reports.

The motion carried by unanimous vote.

D. FINANCIAL REPORTS, ALL FUNDS, PERIOD ENDING 3/31/2022

It was moved by Trustee McGill, supported by Trustee Lindke that the Charter Township of Superior Board receive all financial reports, all funds, period ending 3/31/2022.

Trustee Lindke asked for the Board to have a budget amendment in June. Supervisor Schwartz agreed to this.

The motion carried by unanimous vote.

E. FINANCIAL REPORTS, ALL FUNDS, PERIOD ENDING 12/21-31/2021

It was moved by Trustee McGill, supported by Trustee Caviston that the Charter Township of Superior Board receive financial reports, all funds, period ending 12/31/2021.

The motion carried by unanimous vote.

F. COMMUNITY CENTER ADVISORY COMMITTEE UPDATE – CLERK FINDLEY

Clerk Findley reported on the following:

- Debby Mitchell-Covington is generally the leader of the community center committee, and she lost her brother last week. Brandon Tucker stepped in for her at the last meeting and did a great job.
- The committee finalized the mission statement and completed a strengths opportunities, and threats (SWOT) analysis. There is a deadline to get information to the Board for the September Board of Trustees meeting.
- Focus groups for the community center will be shared with the community. Community members were allowed to share during the Community Center Advisory Committee retreat but will not be allowed during regular scheduled meetings.

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9. COMMUNICATIONS

None

10. UNFINISHED BUSINESS

A. ORDINANCE NO. 174, REZONING R-1 TO R-2, SECOND READING

It was moved by Treasurer Lewis, supported by Trustee Lindke to adopt the Ordinance No. 174, Rezoning R-1 to R-2.

Roll Call:

Ayes: Supervisor Schwartz, Treasurer Lewis, Trustee Lindke, Trustee Caviston, Clerk Findley, and Trustee McGill

Nays: None

Absent: None

11. NEW BUSINESS

**A. RESOLUTION 2022-35, HYUNDAI AMERICA TECHNICAL CENTER, INC.,
HYUNDAI RESEARCH AND DEVELOPMENT EXPANSION DEVELOPMENT
AGREEMENT**

Supervisor Schwartz introduced the Township attorney, Fred Lucas and Mark Torigian, Director and General Counsel for Hyundai Kia America technical Center, Inc. (HATCI). He explained all the information has been through the Planning Commission.

Mark Torigian introduced the lead for the construction of the facility. He also thanked the Board for being accommodating. He explained the expansion for HATCI. The groundbreaking of the facility will take place on Monday, June 27th.

The following resolution was moved by Clerk Findley supported by Treasurer Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING HYUNDAI AREA TECHNICAL CENTER, INC.
DEVELOPMENT AGREEMENT**

RESOLUTION NUMBER 2022-35

DATE: JUNE 21, 2022

WHEREAS, the developer desires to expand the existing Hyundai site located at 6800 Geddes Road (Parcel ID J-10-32-100-003 & J-10-32-100-007); and,

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WHEREAS, the expansion will consist of a 58,000 sq.ft office/research building, a 36,500 sq.ft storage/warehouse, crash hall and observation lab building, outdoor testing area: outdoor gravel testing area and post-crash vehicle storage area and 400 meter straight test track, a 150,000 sq.ft parking lot for handing and steering testing, and 213 parking spaces for employee and visitor parking; and

WHEREAS, on February 23, 2022, the Township approved, by action of the Superior Township Planning Commission, the Preliminary Site Plan for STPC #21-05, Hyundai Site Expansion, with conditions, and all conditions of the Preliminary Site Plan have been satisfactorily met; and,

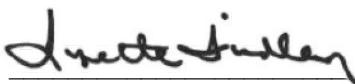
WHEREAS, on April 27, 2022, the Township approved, by action of the Superior Township Planning Commission, the Final Site Plan for STPC #21-05, Hyundai Site Expansion, with conditions, and all conditions of the Final Site Plan have been satisfactorily met; and,

WHEREAS, the Superior Township Board of Trustees and the developer have reviewed the development agreement and find it to be a satisfactory statement of obligations and liabilities between the parties; and,

NOW, THEREFORE BE IT RESOLVED that in consideration of the mutual premises and covenants contained therein the Charter Township of Superior Board of Trustees hereby approves the Development Agreement for Hyundai Area Technical Center, Inc. subject to minor changes being administratively approved by the Township Planning & Zoning Administrator and the Township Supervisor.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2022

Date Certified

Fred Lucas stated the agreement with HATCI is a very good agreement for the community. The escrow funds will be established by the Township's engineering company. HATCI is providing the Township with ~~\$450,000.00~~ \$247,500.00 for a tree fund. The changes in the last few days have not been substantial changes. He explained this agreement being the best for the Township.

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Trustee McGill asked who manages Hyundai's escrow account. Supervisor Schwartz explained the Township manages the escrow account, but OHM, Township's engineering firm, sets the costs for the escrow. Trustee McGill stated she wants to make sure there are no escrow issues. Supervisor Schwartz stated the escrow issue mentioned in the audit report was authorized by Rick Mayernik.

Trustee McGill asked if Charter Township of Superior residents would be considered for the 150 positions opening. Mark Torigian stated anyone who is qualified for the positions can apply. Trustee McGill asked if there is a commitment or effort from Hyundai to do outreach to residents. Clerk Findley asked Mark Torigian if he could submit information for the Township to place on their website. Trustee McGill stated there are 150 high paying jobs and she would love to know that Hyundai is doing outreach and committing to hire residents in our community.

Clerk Findley stated her concerns regarding the trees being disbursed equally. Supervisor Schwartz explained the trees will be placed on Township property. Trustee Lindke asked if this will be a separate fund. Supervisor Schwartz stated wanting to spend a little bit every year and watch the funds grow over the years.

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Treasurer Lewis, Supervisor Schwartz, Trustee Lindke, and Trustee McGill

Nays: None

Absent: None

B. RESOLUTION 2022-36, PROSPECT POINTE WEST – PHASE 0 DEVELOPMENT AGREEMENT

The following resolution was moved by Trustee McGill, supported by Clerk Findley.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING PROSPECT POINTE WEST PHASE 0
DEVELOPMENT AGREEMENT**

RESOLUTION NUMBER: 2022-36

DATE: JUNE 21, 2022

WHEREAS, the developer desires to construct a culvert crossing for the Prospect Pointe West Development located at J-10-33-100-004; and,

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WHEREAS, on August 26, 2020, the Township approved, by action of the Superior Charter Township Planning Commission, STPC #20-03, Prospect Pointe West Preliminary Site Plan, with conditions, and all conditions of the Preliminary Site Plan have been satisfactorily met; and,

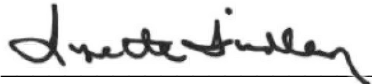
WHEREAS, on April 27, 2022, the Township approved, by action of the Superior Charter Township Planning Commission, the Final Site Plan for STPC #22-02, Prospect Pointe West Phase 0, with conditions, and all conditions of the Final Site Plan have been satisfactorily met; and,

WHEREAS, the Superior Charter Township Board of Trustees and the developer have reviewed the development agreement and find it to be a satisfactory statement of obligations and liabilities between the parties; and,

NOW, THEREFORE BE IT RESOLVED that in consideration of the mutual premises and covenants contained therein the Superior Charter Township Board of Trustees hereby approves the Development Agreement for Prospect Pointe West Final Site Plan Phase 0, subject to minor changes being administratively approved by the Township Planning & Zoning Administrator and the Township Supervisor.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2022

Date Certified

Greg Ham from Lombardo explained what was being asked.

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Treasurer Lewis, Supervisor Schwartz, Trustee Lindke, and Trustee McGill

Nays: None

Absent: None

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C. RESOLUTION 2022-37, INCREASE THE SALARIES OF THE CHARTER TOWNSHIP OF SUPERIOR ELECTION INSPECTORS

The following resolution was moved by Trustee Lindke supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR WASHTENAW COUNTY, MICHIGAN
RESOLUTION TO INCREASE THE SALARIES OF THE CHARTER TOWNSHIP OF
SUPERIOR ELECTION INSPECTOR**

RESOLUTION NUMBER: 2022-37

DATE: JUNE 21, 2022

WHEREAS, as required by law, the Clerk of the Charter Township of Superior Township is responsible for conducting elections; and,

WHEREAS, in order to properly conduct elections, it is essential to hire qualified and competent election inspectors; and,

WHEREAS, election inspectors in the Township are currently paid \$13.00 per hour, co-chairs are paid \$14.00 per hour and chairpersons are paid \$15.00 per hour; and,

WHEREAS, the Clerk has surveyed other communities in the area and determined the proposed salary increase is commensurate with what other communities are already paying their election inspectors; and,

WHEREAS, with the increase of absent voter ballots, the amount of Absent Voter Count Board (AVCB) inspectors has increased by 300% (five inspectors in the AVCB in March 2020 to twenty inspectors in the AVCB in November 2020); and,

WHEREAS, it is difficult to find inspectors for the AVCB due to the long hours and having to be sequestered for fourteen or more hours.

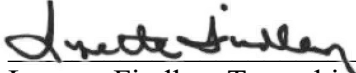
WHEREAS, the Clerk's office would like to increase the salaries to \$14.00 per hour for a precinct election inspector, \$16.00 per hour for a absent voter count board inspector, \$16.00 per hour for co-chair, and \$17.00 per hour for a chairperson.

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustees hereby approves increasing the salaries to \$14.00 per hour for an precinct election inspector, \$16.00 per hour for an AVCB inspector, \$16.00 per hour for a co-chair and \$17.00 per hour for a chairperson, effective immediately.

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Lynette Findley, Township Clerk

6/21/2022

Date Certified

Clerk Findley explained the resolution and the difficulty of getting election workers.

Supervisor Schwartz explained his support for the resolution.

The motion passed by unanimous voice vote.

D. RESOLUTION 2022-38, APPROVE THE PURCHASE OF 40 SELECT DELUXE VOTING BOOTHS

The following resolution was moved by Treasurer Lewis, supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION FOR APPROVAL OF THE PURCHASE OF 40 SELECT DELUXE VOTING BOOTHS

RESOLUTION NUMBER: 2022-38

DATE: JUNE 21, 2022

WHEREAS, the Clerk's Office wishes to purchase 40 new voting booths to replace the current voting booths; and

WHEREAS, current voting booths are cumbersome to assemble and disassemble. They require excessive storage space and are falling into disrepair.

WHEREAS, the Clerk's office acquired two quotes for replacement voting booths.

WHEREAS, the Clerk's office recommends the purchase of voting booth model: Select Deluxe Voting Booth, no light. The recommended booths have an easy set up and break down

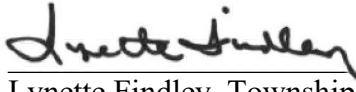
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process, store in a compact manner, and are a sturdier model than current booths. The total cost of forty new Select Deluxe Voting Booths is \$8,449.24.

NOW, THEREFORE BE IT RESOLVED: that the Charter Township of Superior agrees to purchase 40 new Select Deluxe Voting Booths, No light from Elections Source at a total cost of \$8,449.24.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2022

Date Certified

Clerk Findley explained the resolution and the need for the booths.

The motion passed by unanimous voice vote.

E. RESOLUTION 2022-39, AUTHORIZING JULY 2022 AS PARKS & RECREATION MONTH

The following resolution was moved by Treasurer Lewis, supported by Clerk Findley.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION AUTHORIZING JULY 2022 AS PARKS & RECREATION MONTH

RESOLUTION NUMBER: 2022-39

DATE: JUNE 21, 2022

WHEREAS, parks and recreation is an integral part of communities throughout this country, including the Charter Township of Superior Michigan; and

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation promotes time spent in nature, which positively

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impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, parks and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS, park and recreation programming and education activities, such as out of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS, parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the United States House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, the Charter Township of Superior recognizes the benefits derived from parks and recreation resources.

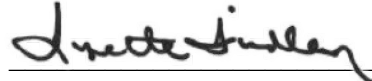
NOW THEREFORE, BE IT RESOLVED BY, the Charter Township of Superior Board of Trustees that July is recognized as Park and Recreation Month in the Charter Township of Superior.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution

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adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2022

Date Certified

The motion passed by unanimous voice vote.

F. RESOLUTION 2022-40, HIRE BILL BALMES, BUILDING DEPARTMENT OFFICIAL

The following resolution was moved by Treasurer Lewis, supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION HIRING BILL BALMES, BUILDING DEPARTMENT OFFICIAL

RESOLUTION NUMBER: 2022-40

DATE: JUNE 21, 2022

WHEREAS, the Charter Township of Superior, through a candidate selection process, has hired Bill Balmes on a temporary fulltime basis as the township building code official; and,

WHEREAS, the administrative staff recommends to the Board to hire Bill Balmes as the permanent full-time Charter Township of Superior Building Code Official and Electrical Inspector.

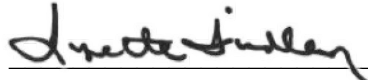
NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby hires Bill Balmes as the Township Building Code Official and Electrical Inspector as a full-time employee at the salary of \$85,201.62 per year with complete health benefits.

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and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2022

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The motion passed by unanimous voice vote.

G. MICHIGAN TOWNSHIPS ASSOCIATION (MTA) ANNUAL DUES JUNE 2022-JULY 2023

It was moved by Trustee Lindke, supported by Trustee Caviston to accept the MTA annual dues June 2022 – July 2023.

The motion passed by unanimous voice vote.

H. HURON RIVER WATERSHED COUNCIL DUES JANUARY 1, 2022- DECEMBER 31, 2022

It was moved by Trustee Caviston, supported by Trustee McGill to accept the Huron River Watershed Council due January 1, 2022 - December 31, 2022.

The motion passed by unanimous voice vote.

I. MOTION TO APPOINT TREASURER LEWIS TO THE ZONING BOARD OF APPEALS

It was moved by Trustee McGill, supported by Clerk Findley to appoint Treasurer Lewis to the ZBA.

The motion passed by unanimous voice vote.

J. TRUSTEE REPLACEMENT APPLICANTS

Supervisor Schwartz explained what a Township Trustee position involves. He also stated that Landis Smith has decided to withdraw his letter of interest.

1. Brett Heflin

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2. Bill Secrest
3. Emily Dabish Yahkind
4. ~~Landis Smith~~
5. Stephen Brown
6. Thomas Michalsen
7. Thomas Brennan

Brett Heflin stated he has been a resident of the Township for a year. He and his wife are heavily involved in the non-profit community. He has four children and wants to contribute to their future as well. He has been a classroom educator, administrator, and superintendent in private, public, and charter schools. He works remotely as a building consultant for a company in Jackson. He wants to get back to serving on boards and serve his community.

Trustee McGill asked what his political affiliation and other community involvements.

Brett Heflin stated he wants to start here in the Township. He stated he is a centrist or independent.

Bill Secrest stated he has lived in the community for 34 years. He and his wife have a stray dog farm. They love living in Superior Township. He has spent his life as an educator and has worked at various colleges and high school. His major concerns throughout his life have been working against the environmental devastation of the world. His other passion is working towards equity. He started a committee for the American Cultures to help educate students and faculty to help create diversity, equity, and inclusion. He stated he votes democratic.

Trustee Lindke asked what other things Bill Secrest would do for the community.

Bill Secrest would like to bring young people from the Township to the preserves and would like to connect with Juan Bradford, Parks & Recreation Administrator. He wants to help build a bridge between the community schools, children, and parks & recreation to help them learn about the preserves in the Township. Trustee Lindke asked how Bill Secrest is with detail and protecting the community with being a fiduciary. Bill Secrest stated he is aware and will be fiducially responsible.

Emily Dabish Yahkind thanked the Board for having her. She shared her passion for government. She stated local government is where change happens. She said being in local government is making the best decisions you can with what information you are given or have. Emily shared her experiences during her education and past positions. She mentioned raising \$30,000.00 for the Big Brothers & Big Sisters and Detroit Institute of Arts. She has done quite a bit of work on infrastructure as it relates to public policy. She continued to share her experience with working with residents in Detroit. She is currently on the Planning Commission in the

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Township and sits on the Village Green Board. She also helps with the Dixboro Farmers Market and is a participant in the Friends of Dixboro Board. She stated she truly believes she is excellent at connecting resources and understanding where the government can budge. She thanked the Board for their time. She stated she is a Democrat.

Supervisor Schwartz asked if she were aware that she would no longer be on the Planning Commission if selected. She said yes.

Stephen Brown stated he has been a resident since 2018. He explained he is from Chicago and is a corporate lawyer. Stephen stated his interest in working with the Board and the business of the Township. He explained he would do his best to be transparent. He stated he is a center-right, never Trumper, secular, atheist, pro-choice man. He stated he cannot offer the Board a blue or red view but can hold down the position by knowing his way around contracts, finance, statutes, and law.

Trustee McGill asked Stephen Brown how he would bridge the gap around community. He stated he can take a statute, analyze it, and help create policy. He also stated the best way for the government to help people is to run transparently. He wants to make sure land is protected.

Thomas Michalsen stated he has been a resident since 2017. He is a high school social studies teacher at Garden City High School and is the head football coach. He appreciates the Township's focus on land preservation. He explained school districts do not want to collaborate because they are competing for money. He believes the Township needs to continue building things like the library and looking at Cheney Elementary School for a recreational building. He stated he is a Democrat.

Thomas Brennan stated he has lived in the Township for nine years. He currently serves on the Planning Commission since 2015 and the Zoning Board of Appeals since 2021. He also serves on the Master Plan Steering Committee. He loves preserving the character of the Township but also is aware of the disparities in the Township. He and his wife have been fostering cats for the Humane Society of Huron Valley for the past three years. He stated he is a Democrat.

Trustee McGill asked how he feels about leaving the Planning Commission and Zoning Board of Appeals (ZBA) if selected to be a Trustee. He stated he is willing to be the Board liaison of the ZBA. Trustee Lindke thanked him for his service on the Master Plan Steering Committee.

Supervisor Schwartz stated Treasurer Lewis cannot vote for her replacement.

It was moved by Clerk Findley supported by Trustee Lindke to appoint Emily Dabish Yahkind as Charter Township of Superior Trustee till 2024.

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It was moved by Trustee McGill supported by Supervisor Schwartz to appoint Bill Secrest as Charter Township of Superior Trustee.

Trustee Lindke explained her support for Emily Dabish Yahkind and her breath of fresh experience with her passion and heart for the community. She stated she thinks Emily would help the Board move forward in a strategic and organized way.

Trustee McGill explained her support for Bill Secrest and his excitement for equity.

Clerk Findley stated she supports what Trustee McGill stated but when it comes to equity and inclusion, those words do not have to be “used” when commenting to clearly understand a person’s commitment.

Supervisor Schwartz stated he believes Bill will help the Board communicate and he is very committed to the community.

Roll Call:

Trustee Lindke, Emily Dabish Yahkind

Clerk Findley, Emily Dabish Yahkind

Supervisor Schwartz, Bill Secrest

Trustee Caviston, Bill Secrest

Trustee McGill, Bill Secrest

Supervisor Schwartz thanked everyone for coming in and congratulated Bill Secrest for his appointment of Trustee.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

Treasurer Lewis explained the independent consulting services which Brenda McKinney has provided. She explained that this is the same as the consulting services that Rick Mayernik provided. Clerk Findley stated Treasurer Lewis explained to the Board last Monday that she was ready for the position. She stated her concerns with consulting services by Brenda McKinney. Treasurer Lewis stated there are different duties of a Deputy Treasurer and Treasurer. Clerk Findley said she will go look at that and asked for Treasurer Lewis to show her the differences.

Trustee McGill explained this needs documentation and a process. She understands with the major transition there may need to be a process for these transitions. She asked the Board what the Board is going to do to make sure this is documented.

Supervisor Schwartz asked if Treasurer Lewis plans to have Brenda McKinney come in to help assist. Treasurer Lewis stated that was the plan because of the tax collection beginning.

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Clerk Findley stated Vickie Kooyers could come in to help and that she has come in to train Brenda McKinney and Treasurer Lewis before. Treasurer Lewis stated that is not true.

Trustee McGill explained the officials can select their deputies. She continued to explain there needs to be a process.

Trustee Lindke stated there are many other people and vendors where the Township has no contract. She also stated the difference between Rick Mayernik and Brenda McKinney's rate of pay. She also stated she assumed Treasurer Lewis could do the position since she had been deputy for a year. Clerk Findley stated her deputy can, and deputies are supposed to.

Trustee McGill asked if Treasurer Lewis was not selected to become the treasurer, then what was the process for getting the new treasurer trained. She explained the need for a process.

Clerk Findley stated she wishes this would have been stated during the interview process.

Trustee Lewis stated it would not have changed Clerk Findley's vote.

Trustee Lindke stated maybe the County Treasurer could help.

Supervisor Schwartz suggested again giving Brenda McKinney an agreement of ten hours of work, deducting the three hours already worked. If there is a need for more hours, it needs to come back to the Board.

Trustee McGill asked what the need is.

Clerk Findley stated the Treasurer and Clerk's job is to ensure their deputies can step in and do your job. She stated her deputy can do her job and that this is not personal, it is fact. Treasurer Lewis stated there are things that she is unable to do.

Supervisor Schwartz suggested an agreement with Brenda McKinney of ten hours of work, deducting the three hours already worked. Trustee McGill stated she is fine with this, but there needs to be defined processes.

Trustee Lindke stated she does not like being stuck in a corner and having to decide.

Supervisor Schwartz stated Brenda McKinney came up with the \$100/hour. Trustee Lindke stated that is too high based on her previous hourly rate. Trustee McGill stated consultants usually cost more because they are on their own time. Clerk Findley stated Treasurer Lewis should go to her colleagues in the County for her training. Trustee McGill stated we cannot keep doing this.

It was moved by Trustee McGill supported by Treasurer Lewis to pay Brenda McKinney the \$300 for consulting services and an agreement of up to seven additional hours.

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Roll Call:

Ayes: Trustee Caviston, Treasurer Lewis, Supervisor Schwartz, and Trustee McGill

Nays: Clerk Findley, Trustee Lindke

Absent: None

The motion passed.

Trustee Lindke made a motion to cease future payment to vendors: Lucas Law, Jeff Castro, Harvey Wax, and Taz Networks, and when there is no contract or Board approval, supported by Trustee McGill.

Trustee Lindke stated Jeff Castro was not granted approval from the Board to remain a temporary employee. Harvey Wax was paid without an agreement approved by the Board. The personnel manual was given to the Township in July of 2021 and has not been given to the staff yet. Clerk Findley stated it is not ready yet and will be bringing the new personnel manual to the Board in September. She stated that Supervisor Schwartz mentioned having a work session regarding Taz Networks which there is no contract for. Trustee Lindke stated Jeff Castro has been paid since 2017. She mentioned he has been making \$350/week even though Rickey Harding has the S-2 license which is needed. She continued to explain that she met with the Utilities Department, and they are understaffed. Supervisor Schwartz stated it is possible that we just let Jeff Castro go. He also stated he does not cut checks around here. Clerk Findley stated we are not going to go there. Trustee McGill stated we must do things better. Supervisor Schwartz stated those who are missing a contract will be brought to the Board in July. Trustee Lindke stated the staff continue to complain about Taz Networks.

Supervisor Schwartz stated the Township should solicit bids for solid waste and IT. He explained Jameel Williams was appointed as our attorney for minor ordinance violations. He stated Fred Lucas already sent an agreement to him.

Trustee McGill stated the responsibility goes across the Board.

Keith Lockie, Township controller, asked what we do with Jeff Castro since Supervisor Schwartz does not cut checks.

Clerk Findley stated it is about ethics and if you aren't working then you should not get paid.

The motion passed by unanimous voice vote.

Trustee McGill asked for clarification on Jeff Castro. Supervisor Schwartz stated he is cut. Keith Lockie asked for something in writing.

It was moved by Clerk Findley, supported by Trustee McGill, to receive bills for payment and record of disbursements.

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The motion passed by unanimous vote.

13. PLEAS and PETITIONS

- Trustee Lindke made a plea to the Board to make an ad-hoc committee of Board members to make recommendations to the Board for usage of the American Rescue Plan Act (ARPA) funds allocated by 2024 and spent by 2026, supported by Trustee McGill.

Trustee McGill asked if there is an immediate need if we could allocate those funds.

Clerk Findley stated the Board needs to approve this committee now because she has elections coming up and will be extremely busy. She stated the agenda does not even have tabs on it like it is supposed to. Treasurer Lewis stated Sarah has a lot of work to do doing her work and Clerk Findley's work. Clerk Findley stated that was a little bit petty. Trustee McGill stated she wants to make sure the Board is doing the right thing.

Supervisor Schwartz stated the funds can be treated as general fund money. If there is a need, then there needs to be a document requesting what is needed. Trustee McGill stated the committee would create the parameters around financial requests.

Trustee Lindke, Treasurer Lewis, and Trustee McGill have been nominated on the ad-hoc.

The motion passed by unanimous voice vote.

- Kelly Goolsby suggested fixing the drainage in Fireman's Park before planting new trees. She pleaded with the Board for the ARPA funds to be used in the qualified census tract.

Trustee McGill explained the purpose of using the ARPA funds for the sidewalks to make them ADA compliant.

14. ADJOURNMENT

It was moved by Clerk Findley supported by Trustee McGill, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:45 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor